MEMORANDUM

TO: City Council

FROM: City Manager

DATE: December 13, 2016

SUBJECT: Comments on Agenda Items, Meeting of December 13, 2016

Beginning at 4:00 p.m., two workshops will be held. The first will be an Harassment Training and Education (AB 1661), followed by a discussion on the California Voter Participation Rights Act (SB415).

ITEM 7A. A presentation will be given by DUSD Superintendent Allen Mucerino, providing the City Council with an update on school district activities.

ITEM 7B. A representative from the Mayor's Youth Council will provide the City Council an update.

ITEM 11.D (Consent). The City Council will continue the declaration of a local emergency, due to the San Gabriel Complex fire.

ITEM 11.E (Consent). This is the second reading of an Ordinance Amending the "Building Laws" of Title 16, "Building and Construction," of the municipal code.

ITEM 11.H (Consent). This item recommends that the City Council award a contract to All American Asphalt, the lowest responsible bidder, in the amount of $141,805.00 for the Bradbourne Avenue Improvement Project. The scope of work for the Bradbourne Avenue Improvement Project consists of cold milling of the existing pavement, new asphalt overlay, installation of new sidewalk on the west curb line, installation of Americans with Disability Act (ADA) compliant curb ramp, removal of two obsolete driveway approaches, installation of permeable gutters to improve drainage and the installation of Automatic Retractable Screen (ARS) units and Connector Pipe Screens (CPS) into existing catch basins to reduce the trash entering the storm drain system.

ITEM 11.I (Consent). The Duarte Youth and Family Committee has nominated Maria Muniz, Director of Youth and Family Services at Foothill Family in Duarte to become a Youth and Family Committee member. It is recommended that the City Council accept this nomination.

ITEM 13.A The City Council will make its annual appointments to the Intergovernmental Organizations.

ITEM 13.B. This item recommends the approval of Amendment No. 8 to the Burrtec Refuse Collection and Recycling Agreement, and approval of Burrtec's Annual Refuse Collection and Recycling rate adjustment. The original Burrtec contract sets forth a specific formula by which rates are to be adjusted over time. In October of 2016, Burrtec submitted its original request for adjustments to its residential, commercial and roll off rates to become effective January 1, 2017. The City's responsibility is to review the rates proposed by Burrtec and confirm that the calculations are correct. City staff has been reviewing the submitted cost data and the rate increase information, and confirms the calculations are in compliance with the contact provisions.

The area that is seeing the greatest cost increase continues to be green waste disposal since Puente Hills stopped using green waste as alternative daily cover (ADC) back in November 2013. Another factor impacting the cost of disposal is the depressed recyclable's market. When these markets flourish, it reduces overall disposal costs through recycling rebates. However, recyclable materials have lowered in value largely as a result of China's increased quality standards and overall decrease in global demand. Besides tipping and recycling fees, the other main components included in the rate calculation are the CPI, which was 1.2% for 2016 and the decrease in the average price per gallon of fuel based on the U.S. Department of Energy Alternative Fuel Pricing Report, which was 0.8%.

As a result Burrtec is increasing residential disposal rates for the first time in three years by 4.3%; or, when spread out over three years, approximately 1.43% per year. Duarte continues to maintain some of the lowest rates in Los Angeles County. Burrtec is also requesting a slight $0.2 cents per month cost increase for street sweeping which has been confirmed and is in compliance with the contract CPI provisions. Upon finalization of the new Citywide Street Sweeping Program, this fee will probably increase sometime in 2017.

In terms of Commercial Bin Service, the good news is since there was an increase in Commercial Refuse and Green Waste Service rates in July of this year; no rate increases are being proposed for these categories at this time.

The only category of Commercial Service that will experience an increase is Recycling Bin Service. The percentage increase over the various service levels ranges from 1.6% to 3.7% with the most common level of recycling service (One 3-yard bin serviced twice per week) increasing by 3.1%.

ITEM 13.C. After the end of each fiscal year, an independent accounting firm is used to conduct a financial audit of the City of Duarte, the Housing Authority and Successor Agency of the former Redevelopment Agency. The City utilized the services of the auditing firm, Lance Soll & Lunghard to conduct the audit. Please note that this is the last year of the contract with Lance Soll & Lunghard and the City will be going through the RFP process this spring to select a new auditor for next year's independent audit.

Copies of the City financial statements for the fiscal year ended June 30, 2016 are being considered tonight. The auditor found them to be prepared in accordance with generally accepted accounting principles and to fairly present the financial position of the City.

The City's financial statements reflect an improved picture. The original 2015/16 General Fund budget was adopted with a $691,000 deficit. At mid year the first RDA loan repayment of $1.3 million was received and when combined with other changes to the budget, we projected a surplus of $336,000. The actual fiscal year ended with a general fund cash surplus of $972,000.

ITEM 13.D. The nomination period for the special election of the WQA board member representing cities without water pumping rights was closed on November 18, 2016. Each city may cast its votes for only one of the list of nominees in the form of a resolution. The San Gabriel Basin Water Quality Authority must receive this by noon on January 17, 2017.

The list of nominations for consideration identifies two people: Margaret Clark from the City of Rosemead and Valerie Munoz from the City of La Puente.

It is requested that the City Council have a discussion and provide direction on your nominee, and in advance of preparing a resolution for the next City Council meeting.

Respectfully submitted,

Darrell J. George
City Manager

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – NOVEMBER 22, 2016

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Kang called the meeting to order at 6:03 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Finlay, Paras-Caracci, Reilly, Kang ABSENT: Fasana ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove (arrived during Closed Session)
ADOPTION OF AGENDA	Paras-Caracci moved, Reilly seconded to adopt the Agenda, as amended to also adjourn in memory of Scott Coykendall and Detective Benjamin Marconi, and carried with Fasana absent.
CLOSED SESSION 1) Conference–Labor negotiators 2) Conference – Litigation	There was no public input. George announced the first Closed Session item is pursuant to Government Code Section 54957.6; Conference with labor negotiators; Negotiators: Darrell George, Kristen Petersen; Regarding SEIU Local 721 Management and Professional Employees and General Employee units. The second item is pursuant to Government Code Sections 54956.9(a) and (d)(4); City Council will meet in Closed Session to discuss whether to initiate litigation in one case. The Closed Session concluded at 7:08 p.m. City Council reconvened at 7:17 p.m., with four members present, and Fasana absent.
PLEDGE TO THE FLAG	Assemblymember Roger Hernandez led the Pledge of Allegiance.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Kang and Finlay provided the warm-up.
PUBLIC REPORT OF CLOSED SESSION ITEMS	Cosgrove reported that City Council conferred on both items, with no reportable action taken.
SPECIAL ITEMS	City Manager George assumed the chair and announced that nominations were open for Mayor/Chairperson.
Reorganization Election of Mayor/Chairperson	Reilly moved, Kang seconded to nominate Margaret Finlay for Mayor/Chairperson. With there being no further nominations, nominations were closed.
Mayor Margaret Finlay	The motion to elect Margaret Finlay as Mayor/Chairperson carried, with Fasana absent.

	Mayor Finlay thanked her colleagues and her family for their support and attendance at the meeting.
Election of Mayor Pro Tem/Vice Chairperson	Mayor Finlay assumed the chair and announced that nominations were open for Mayor Pro Tem/Vice Chairperson.
	Paras-Caracci moved, Reilly seconded to nominate John Fasana for Mayor Pro Tem/Vice Chairperson. With there being no further nominations, nominations were closed.
Mayor Pro Tem John Fasana	The motion to elect John Fasana as Mayor Pro Tem/Vice Chairperson carried, with Fasana absent.
RECESS	Mayor Finlay called a Recess at 7:34 p.m. City Council reconvened at 7:43 p.m., with four members present, and Fasana absent.
Recognition – Roger Hernandez	Mayor Finlay introduced outgoing Assemblymember Roger Hernandez, and presented him with a plaque in recognition and appreciation of his service to the City of Duarte as a California Assemblymember from November 2010 – December 2016.
Public Safety update	Sgt. David Kearney provided an update on recent public safety incidents in the unincorporated County area. Brian Villalobos presented information about reporting, letters of agency, trespassing , homelessness, and smoking/vaping.
ANNOUNCEMENTS	Sheryl Lefmann announced upcoming Chamber of Commerce events in November and December.
	Joanna Gee, Duarte Library, announced story times, workshops, and programs in November, December, and January.
	Jackie Ruiz announced upcoming community events, programs, and activities in November and December.
ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Steve Hernandez – Recent shootings, politics.
CONSENT CALENDAR	Paras-Caracci moved, Kang seconded to approve the Consent Calendar as follows, and carried with Fasana absent. Approve Items B, C, D, F, G. Receive and File Item E. Remove Items A.
RESOLUTION NO. 16-30 City-Wide Salary/Pay Schedule	Council Bill 16-R-30 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING A CITY-WIDE SALARY AND PAY SCHEDULE
ITEM REMOVED Item A – Minutes ITEM A – APPROVED	Reilly moved, Paras-Caracci seconded to approve the Minutes, as amended to read, "**Reilly** asked if there could be temporary paper signs used during the trial period," and carried with Fasana absent.
PUBLIC HEARING Council Bill 16-O-11	Mayor Finlay announced this was the time and place set for a Public Hearing to consider this item.

Building Laws (1st Reading)

George read by title Council Bill 16-O-11:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING CHAPTER 16.04, "BUILDING LAWS," OF TITLE 16, "BUILDINGS AND CONSTRUCTION," OF THE DUARTE MUNICIPAL CODE (First Reading)

Yesenia Serna, Community Development Technician, presented a staff report about the proposed Ordinance, and answered questions from City Council.

Notice of the hearing was given, the affidavit is on file, and no written communications were received on the matter.

Mayor Finlay asked if anyone in the audience wished to speak on the item. There were none.

Mayor Finlay closed the Public Hearing.

Reilly moved, Paras-Caracci seconded to introduce Council Bill 16-O-11 for first reading, and carried with Fasana absent.

ITEMS FROM CITY COUNCIL/ CITY MANAGER

COSGROVE: Stated at the last City Council meeting, comments were made by Linda Arberry suggesting selective enforcement allegations pertaining to 2502 Bloomdale, he examined the file, the case was a complaint-driven enforcement and not initiated by the City, a number of violations have been acknowledged by the owner, and the substance of violations were supported by the evidence.

GEORGE: Thanked Councilmember Kang for serving the past year as Mayor, congratulated Mayor Finlay, and stated he is looking forward to her leadership.

PARAS-CARACCI: Extended her congratulations, stated it is wonderful that the City Council works together and continues to move the City forward, thanked staff for the Veterans Day event, she served as emcee at the Club Aspire event, attended the Monrovia-Duarte Black Alumni Association Gala, and she looks forward to the upcoming year.

KANG: Thanked City Council and staff for a great year, stated he appreciates the City Council working together, he is looking forward to the new hotel, fiber, and school district program, inquired about the status of a dog park (Monsalve responded), attended the NLC Conference in Pittsburgh, and provided information about the topics that were discussed.

REILLY: Commented on soda tax and legalization of marijuana, she is glad to see the Highland Avenue improvements, inquired about the project's completion (Hensley responded), inquired if there was CDBG or other funding for homelessness, appreciates the flooring and sewing cabinet at the Senior Center, went on a bird walk through the Museum, stated the bioswale at Encanto

Park and the area along the riverbed needs some housekeeping, asked that we look into how often it is cleaned, thanked the agencies involved in helping with a ramp, painting, and landscaping of Mrs. Sandoval's home, and she would like us to connect with the Church of the Foothills, as they have property in the back that they are willing to turn into a community garden.

FINLAY: Thanked staff for a fun evening, she enjoyed the Veterans Day program, she is grateful to City Councilmembers and thanked them for instilling confidence in her as Mayor, and wished all a Happy Thanksgiving.

ADJOURNMENT

Reilly moved, Kang seconded to adjourn the meeting at 8:50 p.m. in memory of Leonard Cohen, Leon Russell, Scott Coykendall, and Benjamin Marconi, and carried with Fasana absent.

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Mayor Margaret Finlay

ATTEST:

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City Clerk

Successor Agency Council Warrant Register

City of Duarte

By Payment Number

Payment Dates 11/23/2016 - 12/13/2016

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Project Account Key	Payment Amount / Item Amount
2039	**12/6/2016**	**SA4650**	**CITY OF DUARTE**			**250,000.00**
	11232016	SA Admin Costs for ROPS 16/17		690-6905-9040		250,000.00
2040	**12/6/2016**	**SA4086**	**LANCE, SOLL & LUNGHARD LLP**			**5,243.00**
	19603	SA Audit Services FY16		690-6905-7654		5,243.00
					Payment Total:	**255,243.00**

Report Summary

Fund Summary

Fund		Payment Amount
690 - Successor Agency Debt Service		255,243.00
	Grand Total:	**255,243.00**

Account Summary

Account Number	Account Name	Payment Amount
690-6905-7654	SA Audit Services	5,243.00
690-6905-9040	SA Contribution Out-Ge	250,000.00
	Grand Total:	**255,243.00**

Project Account Summary

Project Account Key		Payment Amount
None		255,243.00
	Grand Total:	**255,243.00**

Council Warrant Register Over $5000

City of Duarte

By Payment Number

Payment Dates 11/23/2016 - 12/13/2016

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Project Account Key	Payment Amount / Item Amount
206386	**12/1/2016**	**4241**	**THE SAUCE CREATIVE SERVICES**			**9,161.84**
	1194	Winter 2016 Newsletter Printing		100-1020-7980		1,060.51
	1194	Winter 2016 Newsletter Printing		100-1205-7613		1,060.51
	1194	Winter 2016 Newsletter Printing		100-1605-7739		2,121.04
	1268	Winter 2016 Newsletter Postage		100-1825-7626		1,319.78
	1271	Winter 2016 Newsletter Design/Layo		100-1020-7980		900.00
	1271	Winter 2016 Newsletter Design/Layo		100-1205-7613		900.00
	1271	Winter 2016 Newsletter Design/Layo		100-1605-7739		1,800.00
206392	**12/1/2016**	**4674**	**TYLER TECHNOLOGIES INC**			**11,279.75**
	025-168614	Finance System Support 10/1/16 - 12		100-1815-7820		11,279.75
206418	**12/6/2016**	**2461**	**MOUNTAIN VISTA PLAZA**			**9,953.32**
	12/2016	Public Safety Lease		100-1205-7787		9,953.32
206424	**12/6/2016**	**5074**	**STATE OF CALIFORNIA ENERGY RESOURCES CONSERVATION**			**10,109.21**
	9690	CEC Payment # 9 of 27		100-1805-7764	201023-Annual Prin Pmts-EECBG	7,611.77
	9690	CEC Payment # 9 of 27		100-1805-7765	201023-Annual Int Pmt-EECBG	2,497.44
206425	**12/6/2016**	**5124**	**SUCCESSOR AGENCY OF DUARTE REDEVELOPMENT AGENCY**			**5,243.00**
	11012016	Reimb For FY16 Audit Services		100-1825-7782		5,243.00
206440	**12/13/2016**	**3889**	**BRIGHTVIEW LANDSCAPE SERVICES INC**			**22,074.41**
	5177815	Landscape Maintenance 11/2016		100-1020-7724		115.00
	5177815	Landscape Maintenance 11/2016		100-1415-7916		2,130.00
	5177815	Landscape Maintenance 11/2016		100-1825-7945	990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
	5177815	Landscape Maintenance 11/2016		100-1825-7945	250016-Oper of Acq Prop-1229 Pops Road	41.67
	5177815	Landscape Maintenance 11/2016		240-2410-7915		7,500.00
	5177815	Landscape Maintenance 11/2016		240-2410-7917		4,630.00
	5177815	Landscape Maintenance 11/2016		240-2420-7914		345.16
	5177815	Landscape Maintenance 11/2016		240-2421-7914		1,300.00
	5177815	Landscape Maintenance 11/2016		240-2422-7914		480.58
	5177815	Landscape Maintenance 11/2016		240-2423-7914		900.00
	5177815	Landscape Maintenance 11/2016		240-2424-7914		550.00
	5177815	Landscape Maintenance 11/2016		240-2425-7914		400.00
	5177815	Landscape Maintenance 11/2016		240-2426-7914		180.00
	5177815	Landscape Maintenance 11/2016		240-2427-7914		630.33
	5177815	Landscape Maintenance 11/2016		240-2431-7914		800.00
	5177815	Landscape Maintenance 11/2016		240-2432-7914		835.00
	5177815	Landscape Maintenance 11/2016		240-2433-7914		530.00
	5177815	Landscape Maintenance 11/2016		240-2434-7914		355.00
	5193323	K-Rail Clean-up (Leaf Debris)		100-1405-7980	201632-Fish Fire-Other Exp (1405)	310.00
206451	**12/13/2016**	**5316**	**FLINTRIDGE CENTER**			**7,067.55**
	36-123116	CalGrip Case Management Q4 (10/16		100-1205-7980	201616-Other Expenses-CalGrip FY2016-17	7,067.55
206455	**12/13/2016**	**5032**	**GK & ASSOCIATES**			**7,000.00**
	16-068	GASB 34 Statement FY16		100-1805-7965		7,000.00
206458	**12/13/2016**	**4242**	**KELSOE & ASSOCIATES INC**			**5,650.00**
	10048	Alta Survey-NE Corner Hunt Dr/BV		100-1405-7965		5,650.00
206462	**12/13/2016**	**5637**	**LA MOBO BUS SERVICE INC**			**8,631.73**
	5655	Bus 101 Major Engine Service/Repair		440-4405-7887		8,631.73

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Project Account Key	Payment Amount / Item Amount
206463	**12/13/2016**	**4086**	**LANCE, SOLL & LUNGHARD LLP**			**9,250.00**
	19603	City Audit Services FY16		100-1805-7654		9,250.00
206468	**12/13/2016**	**0056**	**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT**			**311,240.17**
	170855NH	Sheriff Contract 9/2016		100-1205-7781		284,865.63
	170855NH	Sheriff Contract 9/2016		100-1205-7781	201616-Sheriff Contract-Calgrip FY2016-17	15,291.83
	170855NH	Sheriff Contract 9/2016		290-2905-7781		9,500.00
	171182NH	Special Event Patrol 9/2016		290-2905-7781		1,582.71
206470	**12/13/2016**	**0903**	**CITY OF MONROVIA**			**20,423.50**
	1700132	Fuel-Transit Dept 7/2016		440-4405-7619		6,459.77
	1700198	Fuel-Field Services 8/2016		100-1410-7650		1,142.67
	1700199	Fuel-Parks & Rec 8/2016		100-1605-7650		668.25
	1700200	Fuel-Public Safety 8/2016		100-1205-7650		1,631.60
	1700201	Fuel-Cmty Development 8/2016		100-1405-7650		145.19
	1700202	Fuel-Sheriff's Dept 8/2016		100-1205-7781		3,339.49
	1700203	Fuel-Transit Dept 8/2016		440-4405-7619		7,036.53
206472	**12/13/2016**	**5344**	**MORSE PLANNING GROUP**			**6,397.40**
	2016-0036	Environmental-3rd & Oak Project		100-1405-7965	201715-Prof Svc-3rd St and Oak Res	6,397.40
206476	**12/13/2016**	**0904**	**RKA CONSULTING GROUP**			**7,327.50**
	25459	Engineering-2016/17 ATP 10/2016		440-4425-7965	201604-Prof Svcs 440 (ATP)-ATP Design Goldline	1,458.08
	25459	Engineering-2016/17 ATP 10/2016		620-6225-7965	201604-Prof Svcs 620 (ATP)-ATP Design Goldline	2,194.42
	25460	Engineering-Fish Fire Deflection Wall		100-1405-8100	201632-Deflection Wall-FishFire Complex	1,265.00
	25460	Engineering-Fish Fire Deflection Wall		100-1405-8100	201632-Deflection Wall-FishFire Complex	287.50
	25460	Engineering-Fish Fire Deflection Wall		100-1405-8100	201632-Deflection Wall-FishFire Complex	630.00
	25461	2016/17 Engineering Fish Fire Storm		100-1405-8100	201710-Cap Imprv-K-Rail Installation	230.00
	25461	2016/17 Engineering Fish Fire Storm		100-1405-8100	201710-Cap Imprv-K-Rail Installation	630.00
	25461	2016/17 Engineering Fish Fire Storm		100-1405-8100	201710-Cap Imprv-K-Rail Installation	632.50
206478	**12/13/2016**	**4754**	**ROSENOW SPEVACEK GROUP INC**			**14,430.00**
	I001956	Real Estate Analysis-Walbern		100-1405-7965	201706-Professional Svcs-1415 Hunt Drive	14,130.00
	I001957	1305 Hunt Dr Land Valuation Analysis		100-1405-7965	201717-Prof Svcs-1305 Huntington	300.00
206479	**12/13/2016**	**0196**	**RUTAN & TUCKER LLP**			**33,723.97**
	761524	General City Attorney (Retainer) 10/2		100-1015-7680		11,717.96
	761525	Code Enforcement Legal 10/2016		100-1015-7684		8,035.48
	761527	Environmental/Stormwater Litigation		100-1015-7686		13,970.53
206487	**12/13/2016**	**3661**	**SUPERIOR CT OF CAL CO OF LOS ANGELES**			**5,990.50**
	111516	Citation Revenue Tax 10/2016		100-1205-7761		5,990.50
206490	**12/13/2016**	**1521**	**WEST COAST ARBORISTS INC**			**9,820.50**
	120726	Citywide Tree Trimming/Removal		240-2410-7909		8,770.50
	120726	Citrus Villas Tree Trimming		240-2434-7887		1,050.00
34	**12/13/2016**	**4286**	**MAXTREME INC**			**9,173.30**
	13240	Filemaker Pro for SC		100-1605-7733		197.00
	13240	Thunderbolt Cables		100-1815-7980		76.30
	13241	IT Helpdesk 11/2016		100-1815-7965		8,700.00
	13241	Crash Plan Recovery 11/2016		100-1815-7980		200.00
EFT03783	**11/25/2016**	**2715**	**SOUTHERN CALIFORNIA EDISON**			**12,538.23**
	112516	SCE-St Lights 10/1/16 - 11/1/16		240-2405-7876		12,538.23
					Payment Total:	**536,485.88**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	457,827.84
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	41,794.80
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	11,082.71
440 - PROPOSITION A TRANSIT FUND	23,586.11
620 - COMMUNITY IMPROVEMENT FUND	2,194.42
Grand Total:	**536,485.88**

Account Summary

Account Number	Account Name	Payment Amount
100-1015-7680	City Attorney	11,717.96
100-1015-7684	Code Enforcement	8,035.48
100-1015-7686	Other Legal Services	13,970.53
100-1020-7724	Post Office Parking	115.00
100-1020-7980	Other Expenses	1,960.51
100-1205-7613	Duplications And Photos	1,960.51
100-1205-7650	Vehicle Maintenance	1,631.60
100-1205-7761	Parking Ticket Collect	5,990.50
100-1205-7781	Contract Law Enforceme	303,496.95
100-1205-7787	Public Safety Cntr Lease	9,953.32
100-1205-7980	Other Expenses	7,067.55
100-1405-7650	Vehicle Maintenance	145.19
100-1405-7965	Professional Services	26,477.40
100-1405-7980	Other Expenses	310.00
100-1405-8100	Other Capital Improvem	3,675.00
100-1410-7650	Vehicle Maintenance	1,142.67
100-1415-7916	Landscape-Sport Park	2,130.00
100-1605-7650	Vehicle Maintenance	668.25
100-1605-7733	Senior Center	197.00
100-1605-7739	Publicity	3,921.04
100-1805-7654	Audit Services	9,250.00
100-1805-7764	CA CEC Annual Principal	7,611.77
100-1805-7765	CA CEC Annual Interest	2,497.44
100-1805-7965	Professional Services	7,000.00
100-1815-7820	Finance System Support	11,279.75
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	276.30
100-1825-7626	Postage	1,319.78
100-1825-7782	Admin Support of SA	5,243.00
100-1825-7945	Operation Of Acq Prop	83.34
240-2405-7876	Electric-Citywide	12,538.23
240-2410-7909	Tree Trim-Residential	8,770.50
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7887	Repairs & Replacements	1,050.00
240-2434-7914	Landscape Maintenance	355.00
290-2905-7781	Contract Law Enforceme	11,082.71

Account Summary

Account Number	Account Name	Payment Amount
440-4405-7619	Fuel And Oil	13,496.30
440-4405-7887	Repairs & Replacements	8,631.73
440-4425-7965	Professional Services (A	1,458.08
620-6225-7965	Professional Services (A	2,194.42
	Grand Total:	**536,485.88**

Project Account Summary

Project Account Key		Payment Amount
None		475,469.05
201023-Annual Int Pmt-EECBG		2,497.44
201023-Annual Prin Pmts-EECBG		7,611.77
201604-Prof Svcs 440 (ATP)-ATP Design Goldline		1,458.08
201604-Prof Svcs 620 (ATP)-ATP Design Goldline		2,194.42
201616-Other Expenses-CalGrip FY2016-17		7,067.55
201616-Sheriff Contract-Calgrip FY2016-17		15,291.83
201632-Deflection Wall-FishFire Complex		2,182.50
201632-Fish Fire-Other Exp (1405)		310.00
201706-Professional Svcs-1415 Hunt Drive		14,130.00
201710-Cap Imprv-K-Rail Installation		1,492.50
201715-Prof Svc-3rd St and Oak Res		6,397.40
201717-Prof Svcs-1305 Huntington		300.00
250016-Oper of Acq Prop-1229 Pops Road		41.67
990002 - Oper of Acq Prop - Duarte Trailer Park		41.67
	Grand Total:	**536,485.88**

Council Warrant Register by Account
By Fund

City of Duarte

Payment Dates 11/23/2016 - 12/13/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7614	BOTANICA FLORIST	Council Centerpieces	206360		21.80
100-1005-7614	BOTANICA FLORIST	Plant Basket	206360		32.70
100-1005-7642	WILLAIM YEE	Council Reorganization Mtg Waffle Bar	206395		147.15
100-1005-7642	SMART & FINAL	Council Reorganization Supplies	206422		5.75
100-1005-7646	DUARTE ADMINISTRATION PETTY C	Host Degupan Delegation	206407		40.62
100-1005-7980	WILLAIM YEE	Council Reorganization Mtg Waffle Bar	206395		147.15
100-1010-7610	SAN GABRIEL VALLEY CITY MANAG	Karen Herrera Holiday/Recognition Luncheon	206385		35.00
100-1010-7610	SAN GABRIEL VALLEY CITY MANAG	Iliana Garcia Holiday/Recognition Luncheon	206385		35.00
100-1010-7610	SAN GABRIEL VALLEY CITY MANAG	Jackie Ruiz Holiday/Recognition Luncheon	206385		35.00
100-1010-7610	SAN GABRIEL VALLEY CITY MANAG	Darrell George Holiday/Recognition Lunch	206385		35.00
100-1010-7610	DUARTE ADMINISTRATION PETTY C	MADIA Meeting	206407		8.70
100-1010-7610	DUARTE ADMINISTRATION PETTY C	Darrell George Meeting w/Tzeitel	206407		17.00
100-1010-7614	DUARTE ADMINISTRATION PETTY C	Cleaning City Tablecloths	206407		15.00
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	206486		64.55
100-1010-7650	CARS ON R66 INC	Vehicle Cleaning 10/6/16 - 11/15/16	206401		10.00
100-1010-7980	SHAFFER AWARDS	Roger Hernandez Plaque Engraving	206481		25.72
100-1010-7980	DUARTE ADMINISTRATION PETTY C	Cmty/Reorganization Mtg/Holiday Decorations	206407		24.02
100-1010-7980	DUARTE ADMINISTRATION PETTY C	Decorations/Holiday Party	206407		54.70
100-1010-7980	J & J SPORTS & TROPHIES	Emergency Shirts	206457	201632-Fish Fire-Emergency Sup	130.80
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 10/2016	206479		11,717.96
100-1015-7684	RUTAN & TUCKER LLP	Code Enforcement Legal 10/2016	206479		8,035.48
100-1015-7686	RUTAN & TUCKER LLP	Environmental/Stormwater Litigation 10/2016	206479		13,970.53
100-1020-7711	WALMART COMMUNITY/RFCSLLC	Raffle Holiday/TurkeyFeast Supplies	206394		77.20
100-1020-7711	ENTENMANN-ROVIN COMPANY	Service Award Pins 2016	206411		663.64
100-1020-7711	ENTENMANN-ROVIN COMPANY	Packaging Materials Fee Award Pins 2016	206411		4.91
100-1020-7711	ENTENMANN-ROVIN COMPANY	Package Insurance Award Pins 2016	206411		12.00
100-1020-7711	SMART & FINAL	Employee TurkeyFeast	206422		90.30
100-1020-7711	STAPLES ADVANTAGE	Service Awards Supplies	206486		15.49
100-1020-7711	STAPLES ADVANTAGE	Certificate Folders	206486		17.94
100-1020-7716	DUARTE ADMINISTRATION PETTY C	Mayor's Prayer Breakfast	206407		27.76
100-1020-7716	SMART & FINAL	Veterans Day Refreshments/Supplies	206422		173.66
100-1020-7716	LOS ANGELES PARTYWORKS INC	Tables/Chairs/Photobooth Rental	206372		2,000.00
100-1020-7724	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		115.00
100-1020-7980	FLOWERS BY SHAREN	Holiday Party Centerpieces	206366		770.00
100-1020-7980	WALMART COMMUNITY/RFCSLLC	Holiday Celebration Decorations	206394		63.18
100-1020-7980	KRISTEN PETERSEN	Holiday Party Cocktail Napkins	206378		32.37
100-1020-7980	FLOWERS BY SHAREN	(3) Holiday Party Centerpieces	206366		210.00
100-1020-7980	THE SAUCE CREATIVE SERVICES	Winter 2016 Newsletter Printing	206386		1,060.51
100-1020-7980	THE SAUCE CREATIVE SERVICES	Winter 2016 Newsletter Design/Layout	206386		900.00
100-1020-7980	THE BASHFUL BUTLER LLC	Balance-City Holiday Party	206359		495.19
100-1020-7980	MAGNIGHT ENTERTAINMENT	Balance-Employee Recognition Dinner DJ	206376		695.00
100-1020-7980	STAPLES ADVANTAGE	Holiday Party Supplies	206486		74.21
100-1205-7613	THE SAUCE CREATIVE SERVICES	Winter 2016 Newsletter Printing	206386		1,060.51
100-1205-7613	THE SAUCE CREATIVE SERVICES	Winter 2016 Newsletter Design/Layout	206386		900.00
100-1205-7636	FSP DESIGNS	Staff Uniforms (Steve)	206453		50.14
100-1205-7636	TOM'S CLOTHING & UNIFORMS IN	Larry Breceda Uniforms	206427		206.01
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAI	Veh 22 Windshield Molding Repair	206433		123.36
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAI	Veh 13 PM Service/Smog Inspection	206433		357.58
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 8/2016	206470		1,631.60
100-1205-7650	AUTOZONE	Vehicle Supplies	206436		7.05
100-1205-7650	SIERRA CHRYSLER DODGE JEEP RA	Veh 24 Motor Mounts Replacement	206388		837.48
100-1205-7650	CARS ON R66 INC	Vehicle Cleaning 10/6/16 - 11/15/16	206401		30.00
100-1205-7655	GETGO INC	EOC Conference Line 11/10/16 - 11/9/17	206454		348.00

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 10/2016	206426		140.00
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS A	Citation Revenue Tax 10/2016	206487		5,990.50
100-1205-7761	DATA TICKET INC	Admin Cite Processing 10/2016	206447		24.75
100-1205-7761	DATA TICKET INC	Parking Cite Processing 10/2016	206447		1,268.58
100-1205-7762	CALE AMERICA	Kiosk Reprogramming-Fee Update	206442		142.50
100-1205-7779	WALMART COMMUNITY/RFCSLLC	DART/Probation Trip Snacks	206394		60.50
100-1205-7779	WALMART COMMUNITY/RFCSLLC	Red Ribbon Week/Walk 4 Hope	206394		35.01
100-1205-7779	DUARTE PIZZA COMPANY	DART A-Team Snow Day Dinner	206448		114.99
100-1205-7779	DUARTE PIZZA COMPANY	DART Thanksgiving Distribution	206448		62.60
100-1205-7780	COUNTY OF LOS ANGELES - ANIMA	Animal Shelter Services 10/2016	206445		2,050.31
100-1205-7781	HUNTINGTON & DUARTE INC	Fuel-Sheriff's Dept	206377		34.25
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 8/2016	206470		3,339.49
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 9/2016	206468	201616-Sheriff Contract-Calgrip FY2016-1	15,291.83
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 9/2016	206468		284,865.63
100-1205-7781	CARS ON R66 INC	Vehicle Cleaning 10/6/16 - 11/15/16	206401		50.00
100-1205-7781	HUNTINGTON & DUARTE INC	Fuel-Sheriff's Dept	206377		45.98
100-1205-7787	MOUNTAIN VISTA PLAZA	Public Safety Lease	206418		9,953.32
100-1205-7887	FRONTIER HARDWARE	South Yard Replacement Keys	206452		13.01
100-1205-7980	FLINTRIDGE CENTER	CalGrip Case Management Q4 (10/16-12/16)	206451	201616-Other Expenses-CalGrip FY2016-1	7,067.55
100-1211	ERWIN MENDEZ	Computer Loan	206417		1,977.69
100-1405-7076	LUZ SERNA	Tuition Reimbursement	206421		1,063.00
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206486		69.98
100-1405-7614	STAPLES ADVANTAGE	Credit - Return	206486		-31.82
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	206486		49.04
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 8/2016	206470		145.19
100-1405-7650	CARS ON R66 INC	Vehicle Cleaning 10/6/16 - 11/15/16	206401		10.00
100-1405-7690	PAULA WATSON-GARDNER	Planning Commission Meeting	206489		50.00
100-1405-7690	SHERYL LEFMANN	Planning Commission Meeting	206467		50.00
100-1405-7690	GEORGE K FARRA	Planning Commission Meeting	206450		50.00
100-1405-7690	SHAUNA PIERCE	Planning Commission Meeting	206473		50.00
100-1405-7690	SARA VASQUEZ	Planning Commission Meeting	206488		50.00
100-1405-7801	COUNTY OF LOS ANGELES DEPART	Industrial Waste Inspections 10/2016	206405		1,742.15
100-1405-7802	COUNTY OF LOS ANGELES DEPART	Storm Drain-Las Lomas Rd 10/2016	206405		227.57
100-1405-7965	KELSOE & ASSOCIATES INC	Alta Survey-NE Corner Hunt Dr/BV	206458		5,650.00
100-1405-7965	ALBERT GROVER & ASSOCIATES	Huntington Dr Capacity & Safety Analysis 10/16	206431		4,555.00
100-1405-7965	MORSE PLANNING GROUP	Environmental-3rd & Oak Project	206472	201715-Prof Svc-3rd St and Oak Res	6,397.40
100-1405-7965	LDM ASSOCIATES INC	CDBG Federal Grant Admin 10/2016	206466		850.00
100-1405-7965	ROSENOW SPEVACEK GROUP INC	Real Estate Analysis-Walbern	206478	201706-Professional Svcs-1415 Hunt Driv	14,130.00
100-1405-7965	ROSENOW SPEVACEK GROUP INC	1305 Hunt Dr Land Valuation Analysis	206478	201717-Prof Svcs-1305 Huntington	300.00
100-1405-7980	BRIGHTVIEW LANDSCAPE SERVICES	K-Rail Clean-up (Leaf Debris)	206440	201632-Fish Fire-Other Exp (1405)	310.00
100-1405-8100	RKA CONSULTING GROUP	Engineering-Fish Fire Deflection Wall 10/16	206476	201632-Deflection Wall-FishFire Complex	1,265.00
100-1405-8100	RKA CONSULTING GROUP	Engineering-Fish Fire Deflection Wall 10/16	206476	201632-Deflection Wall-FishFire Complex	287.50
100-1405-8100	RKA CONSULTING GROUP	Engineering-Fish Fire Deflection Wall 10/16	206476	201632-Deflection Wall-FishFire Complex	630.00
100-1405-8100	RKA CONSULTING GROUP	2016/17 Engineering Fish Fire Storm Prep 10/16	206476	201710-Cap Imprv-K-Rail Installation	230.00
100-1405-8100	RKA CONSULTING GROUP	2016/17 Engineering Fish Fire Storm Prep 10/16	206476	201710-Cap Imprv-K-Rail Installation	632.50
100-1405-8100	RKA CONSULTING GROUP	2016/17 Engineering Fish Fire Storm Prep 10/16	206476	201710-Cap Imprv-K-Rail Installation	630.00
100-1410-7612	AMERICAN PLANNING ASSOCIATIO	Jason Golding Dues 1/1/17 - 12/31/17	206435		335.00
100-1410-7630	SIMON EQUIPMENT RENTALS	Scissor Lift Rental 8/31/16 (Balance)	206485		29.00
100-1410-7650	ALEX ROMO AUTO & TRUCK REPAI	Veh 10 Smog Inspection	206433		35.00
100-1410-7650	ALEX ROMO AUTO & TRUCK REPAI	Veh 18 PM Service/Major Repairs	206433		2,357.50
100-1410-7650	ALEX ROMO AUTO & TRUCK REPAI	Veh 12 Steering Pressure Hose	206433		250.90
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 8/2016	206470		1,142.67
100-1410-7650	ALTEC INDUSTRIES INC	Veh 1 Replace Unit Rotation Bearing Bolts	206434		1,666.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 11/2016	206430		58.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 10/2016	206430		58.00
100-1410-7980	LA COUNTY SANDBAGS	Pallet Charge	206461	201632-Fish Fire-Other Exp(1410)	130.80
100-1410-7980	LA COUNTY SANDBAGS	Delivery	206461	201632-Fish Fire-Other Exp(1410)	450.00
100-1410-7980	LA COUNTY SANDBAGS	Pre-Filled Sandbags	206461	201632-Fish Fire-Other Exp(1410)	926.50
100-1410-7980	LA COUNTY SANDBAGS	Palletized	206461	201632-Fish Fire-Other Exp(1410)	250.00
100-1415-7661	COUNTY OF LOS ANGELES DEPART	Otis Gordon Park Backflow Inspection	206404		32.00

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1415-7889	LANDSCAPE WAREHOUSE INC	Upper Sports Irrigation Clock	206464		164.81
100-1415-7916	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		2,130.00
100-1500	KELLY BARNES	Advance-Santa's Party Cupcakes	206357		70.00
100-1500	KELLY BARNES	Advance-SC Christmas Raffle Prizes	206399		400.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	206477		76.92
100-1605-7610	DUARTE RECREATION PETTY CASH	Jeff Risley Training Parking	206410		11.00
100-1605-7610	SCMAF-SAN GABRIEL VALLEY	5 Attendees Awards/Installation Dinner	206480		130.00
100-1605-7650	ALEX ROMO AUTO & TRUCK REPAI	Veh 31 Defroster Actuator	206433		242.01
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Rec 8/2016	206470		668.25
100-1605-7650	EXXONMOBIL	Fuel-City Vehicles	206365		100.57
100-1605-7728	WALMART COMMUNITY/RFCSLLC	Holiday of Promise Supplies	206394	201709- Duarte's Promise - America's Pro	31.92
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Halloween Candy & Bins	206394		64.26
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Halloween Supplies (Bike, Printer)	206394		227.74
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Christmas Supplies	206394		456.56
100-1605-7730	IRMA PINEDO	Tree Lighting Mariachi Music	206379		100.00
100-1605-7730	SMART & FINAL	Christmas Candy Canes	206422		50.97
100-1605-7733	WALMART COMMUNITY/RFCSLLC	Senior Ctr Supplies	206394		50.58
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC Holiday Party Supplies	206394		56.55
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC Ping Pong Balls	206394		14.21
100-1605-7733	ARCADIA PARTY RENTALS	SC Thanksgiving Dinner Napkins	206398		57.75
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Special Event Supplies	206410		34.79
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Supplies	206410		44.13
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Parking Fee	206410		4.00
100-1605-7733	VOCAL ARTS BOOSTERS	SC Christmas Entertainment	206428		250.00
100-1605-7733	THEO SIEGEL	SC It's A Wonderful Life Presentation	206483		150.00
100-1605-7733	BONNIE BOWDEN	SC Christmas Lunch Entertainment	206438		400.00
100-1605-7733	MAXTREME INC	Filemaker Pro for SC	34		197.00
100-1605-7733	SMART & FINAL	SC Thanksgiving Potluck	206422		186.96
100-1605-7733	SMART & FINAL	SC Thanksgiving Potluck	206422		298.54
100-1605-7733	SMART & FINAL	SC Thanksgiving Supplies	206422		10.58
100-1605-7735	WALMART COMMUNITY/RFCSLLC	TC Unity March Supplies	206394		15.11
100-1605-7735	DUARTE CHAMBER OF COMMERCE	TC Turkey Shoot Prizes (AMC Movie Tkts)	206408		91.00
100-1605-7735	DUARTE RECREATION PETTY CASH	TC Special Event Supplies	206410		54.94
100-1605-7735	DUARTE PETTY CASH/BINGO PRIZE	SC Bingo Prize Money	206409		100.00
100-1605-7737	HMS BOUNTY	Virginia Robinson Trip Lunch	206369		764.55
100-1605-7737	SUSAN TEJADA	Gier Musser Museum Admission	206391		270.00
100-1605-7737	LA COUNTY DEPT OF PARKS & REC	Virginia Robinson Gardens Tour	206371		280.00
100-1605-7739	THE SAUCE CREATIVE SERVICES	Winter 2016 Newsletter Printing	206386		2,121.04
100-1605-7739	THE SAUCE CREATIVE SERVICES	Winter 2016 Newsletter Design/Layout	206386		1,800.00
100-1605-7980	WALMART COMMUNITY/RFCSLLC	Sports Supplies	206394		37.84
100-1605-7980	WALMART COMMUNITY/RFCSLLC	Sports Supplies	206394		4.33
100-1605-7980	LA COUNTY REGIONAL PARK & OPE	Prop A Grant Ineligible Costs (Glenn Miller Pk)	206460		1,517.00
100-1605-7980	SMART & FINAL	Volleyball Tournament	206422		65.65
100-1605-7980	SCMAF-SAN GABRIEL VALLEY	Football Tournament Entries	206480		280.00
100-1605-7980	WALMART COMMUNITY/RFCSLLC	Sports Supplies	206394		26.03
100-1605-7980	WALMART COMMUNITY/RFCSLLC	Sports League Snacks	206394		14.72
100-1605-7980	SCMAF-SAN GABRIEL VALLEY	Volleyball Team Entries	206480		230.00
100-1610-7616	COMMERCIAL AQUATIC SERVICES I	Pool Chemical Feeder Repair	206403		828.50
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	206367		757.55
100-1610-7617	POOL & ELECTRICAL PRODUCTS IN	Pool Chemicals	206474		32.53
100-1610-7618	FRONTIER HARDWARE	Teen Ctr Repairs	206452		13.04
100-1610-7618	FRONTIER HARDWARE	Propane/Cords/Outlet Strip	206452		22.86
100-1610-7618	FRONTIER HARDWARE	Truck 14 Electrical Parts	206452		17.42
100-1610-7618	FRONTIER HARDWARE	Senior Ctr Repairs	206452		16.28
100-1610-7618	FRONTIER HARDWARE	Plumbing Repairs	206452		16.87
100-1610-7618	FRONTIER HARDWARE	Otis Gordon Restroom Door Repair	206452		1.62
100-1610-7618	FRONTIER HARDWARE	Batteries	206452		34.86
100-1610-7618	FRONTIER HARDWARE	Dog Kennel Repairs	206452		19.55
100-1610-7618	FRONTIER HARDWARE	City Hall Repairs	206452		13.07
100-1610-7618	FRONTIER HARDWARE	Cleaning Supplies	206452		35.26

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1610-7618	HOME DEPOT CREDIT SERVICES	Paint Supplies	206414		72.45
100-1610-7618	DUARTE RECREATION PETTY CASH	SC Maintenance Supplies	206410		22.54
100-1610-7618	SMART & FINAL	CC/CH Supplies	206422		147.71
100-1610-7618	HOME DEPOT CREDIT SERVICES	Misc Supplies/Repairs	206414		234.14
100-1610-7618	LA PLUMBING SUPPLY INC	Plumbing Parts	206373		78.37
100-1610-7618	HOME DEPOT CREDIT SERVICES	Misc Supplies/Repairs	206414		115.98
100-1610-7618	HOME DEPOT CREDIT SERVICES	Senior Ctr Repairs	206414		102.23
100-1610-7618	HOME DEPOT CREDIT SERVICES	Senior Ctr Repairs	206414		27.40
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	206429		2,944.71
100-1610-7618	HOME DEPOT CREDIT SERVICES	Fitness Ctr Door Closer	206414		98.07
100-1610-7618	GRAINGER	Exhaust Fans	206368		152.77
100-1610-7636	HENDERSON'S	Facility Maintenance Uniforms	206413		70.79
100-1610-7652	DEWEY PEST CONTROL INC	Pest Control Services 11/2016	206363		38.00
100-1610-7652	A TO Z CARPETS, FLOOR & WINDO	SC Window Blinds	206396		2,800.00
100-1610-7652	LARES CONSTRUCTION & ROOFING	ROP Bldg Roof Repair	206465		1,385.00
100-1610-7652	KATHY REID	Facility Holiday Window Painting	206382		220.00
100-1610-7652	UNITED SITE SERVICES	Portable Toilet Rent 10/11/16 - 11/7/16	206393		88.67
100-1610-7652	STAR-BRITE CARPET CARE	CC Carpet Cleaning	206423		520.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	Senior Ctr HVAC Repair	206355		861.70
100-1610-7652	ORTCO INC	Playground Equipment Beardslee/Valenzuela Parks	206420		2,650.00
100-1610-7652	MONROVIA LOCK SHOP	Otis Gordon Panic Lock Replace	206469		626.09
100-1610-7652	MONROVIA LOCK SHOP	Keys	206469		50.95
100-1610-7652	JOE'S JANITORIAL SERVICE	CC Kitchen Floor Strip/Wax	206370		250.00
100-1610-7652	JOE'S JANITORIAL SERVICE	SC Restroom Floors Strip/Wax	206370		250.00
100-1610-7652	ALBERTOS PLUMBING	Field A Drinking Fountain Repair	206432		650.00
100-1610-7652	CINTAS CORPORATION #693	ROP Bldg Mats	206402		66.31
100-1610-7652	CINTAS CORPORATION #693	CC/SC Mats	206402		210.96
100-1610-7652	CINTAS CORPORATION #693	Duarte Pk Bldg Mats	206402		32.03
100-1610-7652	CINTAS CORPORATION #693	Teen Ctr Mats	206402		108.83
100-1610-7652	CINTAS CORPORATION #693	City Hall Mats	206402		56.40
100-1610-7652	CINTAS CORPORATION #693	Public Safety Mats	206402		38.00
100-1610-7652	DEWEY PEST CONTROL INC	Pest Control Services 11/2016	206363		164.00
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 10/2016	206412		130.00
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 11/2016	206412		130.00
100-1610-7652	BURRTEC WASTE SERVICES LLC	Trash Srvc-3rd St Bldg 12/16	206400	210039- Bldg Maint Services - Montessori	119.67
100-1610-7652	BURRTEC WASTE SERVICES LLC	Trash Srvc-3rd St Bldg 11/16	206400	210039- Bldg Maint Services - Montessori	119.67
100-1610-7652	COUNTY OF LOS ANGELES DEPART	City Hall Backflow Inspections	206404		96.00
100-1610-7830	THE TECHNOLOGY DEPOT INC	Phone Support 11/24/16 - 12/23/16	206390		422.00
100-1805-7654	LANCE, SOLL & LUNGHARD LLP	City Audit Services FY16	206463		9,250.00
100-1805-7764	STATE OF CALIFORNIA ENERGY RES	CEC Payment # 9 of 27	206424	201023-Annual Prin Pmts-EECBG	7,611.77
100-1805-7765	STATE OF CALIFORNIA ENERGY RES	CEC Payment # 9 of 27	206424	201023-Annual Int Pmt-EECBG	2,497.44
100-1805-7965	GK & ASSOCIATES	GASB 34 Statement FY16	206455		7,000.00
100-1810-7614	STAPLES ADVANTAGE	HR Supplies	206486		65.80
100-1810-7614	STAPLES ADVANTAGE	Credit for Invoice #3320934133	206486		-50.00
100-1810-7660	CMC LIVESCAN & NOTARY SERVICE	Livescan Services 11/2016	206444		180.00
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 11/2016	206419		65.00
100-1815-7630	APPLE FINANCIAL SERVICES	CH Computer Lease # 1	206397		1,781.10
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 10/1/16 - 12/31/16	206392		11,279.75
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 12/2016	206390		578.00
100-1815-7965	MAXTREME INC	IT Helpdesk 11/2016	34		8,700.00
100-1815-7980	MAXTREME INC	Thunderbolt Cables	34		76.30
100-1815-7980	MAXTREME INC	Crash Plan Recovery 11/2016	34		200.00
100-1825-7626	THE SAUCE CREATIVE SERVICES	Winter 2016 Newsletter Postage	206386		1,319.78
100-1825-7630	RICOH USA INC	Copier Lease-PS 11/19/16 - 12/18/16	206384		776.10
100-1825-7630	RICOH USA INC	Copier Lease-CH/SC/TC 12/19/16 - 1/18/17	206384		1,637.07
100-1825-7631	RICOH USA INC	Copier Maintenance-CH 11/19/16 - 12/18/16	206383		1,502.11
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	206456		435.21
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	206449		565.78
100-1825-7674	PHILLIP REYES	Health Insurance Reimbursement	206475		217.60
100-1825-7674	DOROTHY MONTGOMERY	Health Insurance Reimbursement	206471		217.60

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	206459		435.21
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	206437		217.60
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	206441		217.60
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	206439		435.21
100-1825-7688	HULS ENVIRONMENTAL MANAGE	Used Oil Grant Consultant 9/2016	206415	240000 - Oil Recycing Grnt -Used Oil Recy	330.00
100-1825-7688	HULS ENVIRONMENTAL MANAGE	Used Oil Grant Consultant 10/2016	206415	240000 - Oil Recycing Grnt -Used Oil Recy	357.50
100-1825-7782	SUCCESSOR AGENCY OF DUARTE R	Reimb For FY16 Audit Services	206425		5,243.00
100-1825-7782	SUCCESSOR AGENCY OF DUARTE R	Legal Fees (Inv # 759604)	206389		110.00
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440	250016-Oper of Acq Prop-1229 Pops Roa	41.67
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440	990002 - Oper of Acq Prop - Duarte Traile	41.67
100-1825-7980	SHRED-IT USA LLC	Document Shredding	206482		82.58
100-2120	ERNEST LANDIN	Cash Bond Refund Pmt # 5664	206416		500.00
100-2120	MARIA QUEZADA	CC Rent Deposit Refund	206380		500.00
100-2120	LIDIA ACOSTA	CC Rent Deposit Refund	206356		500.00
100-2120	ILDEFONSA ESTRADA	CC Rent Deposit Refund	206364		500.00
100-2120	JACINTO MACIAS	ROP Rent Deposit Refund	206375		150.00
100-4302	TRUDY & GLENN CAMPBELL	Citation Refund	206361		63.00
100-4302	JOSIE BARRAGAN	Citation Refund-Dismissed	206358		63.00
100-4806	DAWN SIEGEL	Excursion Refund-Pala Casino	206387		10.00
				Fund 100 - GENERAL FUND Total:	**525,319.70**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7890	SIEMENS INDUSTRY INC	Traffic Signal Maintenance 10/2016	206484		773.19
240-2405-7890	SIEMENS INDUSTRY INC	Traffic Signal Call Outs 10/2016	206484		3,029.72
240-2405-7890	COUNTY OF LOS ANGELES DEPART	Traffic Signal Maintenance 9/2016	206362		158.08
240-2405-7890	COUNTY OF LOS ANGELES DEPART	Traffic Signal Maintenance 10/2016	206405		158.08
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Moore Park Backflow Inspection	206404		32.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	RO Park Backflow Inspection	206404		32.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Hacienda Park Backflow Inspection	206404		32.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Duarte Pk Backflow Inspection	206404		32.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Beardslee Park Backflow Inspection	206404		32.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	RO Park Backflow Inspections	206404		96.00
240-2410-7888	LANDSCAPE WAREHOUSE INC	Citywide Irrigation Repairs	206464		98.88
240-2410-7891	LANDSCAPE WAREHOUSE INC	Duarte Rd Mainline Repair	206464		399.01
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Trimming/Removal	206490		8,770.50
240-2410-7915	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		7,500.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		4,630.00
240-2420-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		345.16
240-2421-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		1,300.00
240-2422-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		480.58
240-2423-7887	COUNTY OF LOS ANGELES DEPART	Amberwood Backflow Inspection	206404		32.00
240-2423-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		900.00
240-2424-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		550.00
240-2425-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		400.00
240-2426-7810	A1 MAINTENANCE SERVICES CA	Mikes Ctr Sweeping 11/2016	206430		747.00
240-2426-7887	SIMON EQUIPMENT RENTALS	Scissor Lift Rental (Mission Bell Light Install)	206485		179.92
240-2426-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		180.00
240-2427-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		630.33
240-2431-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		800.00
240-2432-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		835.00
240-2433-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		530.00
240-2434-7887	WEST COAST ARBORISTS INC	Citrus Villas Tree Trimming	206490		1,050.00
240-2434-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 11/2016	206440		355.00
		Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:			**35,088.45**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8061	LDM ASSOCIATES INC	CDBG Admin ADA Curb Ramp Project 10/2016	206374	201701-Construct-ADA CURB RMP FY16/	382.50
260-2605-8070	LDM ASSOCIATES INC	Bradbourne St Improvement Project Admin 10/16	206374	201702-Street Imp-Bradbourne Ave Reha	85.00
			Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:		**467.50**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 9/2016	206468		9,500.00
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Special Event Patrol 9/2016	206468		1,582.71
			Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:		**11,082.71**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7613	CURO MANAGED PRINT PRODUCTI	Bus Signs	206406		170.04
440-4405-7619	CITY OF MONROVIA	Fuel-Transit Dept 7/2016	206470		6,459.77
440-4405-7619	CITY OF MONROVIA	Fuel-Transit Dept 8/2016	206470		7,036.53
440-4405-7619	HUNTINGTON & DUARTE INC	Vehicle 26 Fuel	206377		38.49
440-4405-7619	AUTOZONE	Bus Coolant	206436		84.95
440-4405-7619	HUNTINGTON & DUARTE INC	Vehicle 30 Fuel	206377		57.13
440-4405-7619	HUNTINGTON & DUARTE INC	Vehicle Fuel	206377		41.85
440-4405-7620	CANYON TIRE SALES INC	Bus 103 Tires	206443		2,553.85
440-4405-7636	RED DOT UNIFORMS	Bus Driver Uniforms	206381		64.35
440-4405-7650	AUTOZONE	South Yard Supplies	206436		22.33
440-4405-7887	CUMMINS PACIFIC LLC	Core Credit Inv #8-41732	206446		-140.40
440-4405-7887	CUMMINS PACIFIC LLC	Credit Memo Inv 8-41732	206446		-1,076.85
440-4405-7887	CUMMINS PACIFIC LLC	Bus 101 Air Compressor/Hose/Gasket	206446		1,107.28
440-4405-7887	CUMMINS PACIFIC LLC	Core Credit Inv 007-71893	206446		-141.70
440-4405-7887	CUMMINS PACIFIC LLC	Bus 102 Air Compressor/Hose/Gasket	206446		1,059.61
440-4405-7887	CUMMINS PACIFIC LLC	Bus 102 Hose	206446		78.11
440-4405-7887	ALEX ROMO AUTO & TRUCK REPAI	Veh 26 PM Service/Repair	206433		429.54
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 101 Major Engine Service/Repair	206462		8,631.73
440-4425-7965	RKA CONSULTING GROUP	Engineering-2016/17 ATP 10/2016	206476	201604-Prof Svcs 440 (ATP)-ATP Design G	1,458.08
			Fund 440 - PROPOSITION A TRANSIT FUND Total:		**27,934.69**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 620 - COMMUNITY IMPROVEMENT FUND					
620-6225-7965	RKA CONSULTING GROUP	Engineering-2016/17 ATP 10/2016	206476	201604-Prof Svcs 620 (ATP)-ATP Design G	2,194.42
			Fund 620 - COMMUNITY IMPROVEMENT FUND Total:		**2,194.42**
				Grand Total:	**602,087.47**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	525,319.70
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	35,088.45
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	467.50
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	11,082.71
440 - PROPOSITION A TRANSIT FUND	27,934.69
620 - COMMUNITY IMPROVEMENT FUND	2,194.42
Grand Total:	**602,087.47**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7614	Office Supplies	54.50
100-1005-7642	Travel & Exp - Finlay	152.90
100-1005-7646	Travel & Exp - Paras	40.62
100-1005-7980	Other Expenses	147.15
100-1010-7610	Travel, Mtgs & Conf	165.70
100-1010-7614	Office Supplies	79.55
100-1010-7650	Vehicle Maintenance	10.00
100-1010-7980	Other Expenses	235.24
100-1015-7680	City Attorney	11,717.96
100-1015-7684	Code Enforcement	8,035.48
100-1015-7686	Other Legal Services	13,970.53
100-1020-7711	Employee Recognition C	881.48
100-1020-7716	Special Community Even	2,201.42
100-1020-7724	Post Office Parking	115.00
100-1020-7980	Other Expenses	4,300.46
100-1205-7613	Duplications And Photos	1,960.51
100-1205-7636	Uniforms	256.15
100-1205-7650	Vehicle Maintenance	2,987.07
100-1205-7655	Emergency Services	488.00
100-1205-7761	Parking Ticket Collect	7,283.83
100-1205-7762	Parking Pass Kiosk Costs	142.50
100-1205-7779	Youth Programs	273.10
100-1205-7780	Animal Control	2,050.31
100-1205-7781	Contract Law Enforceme	303,627.18
100-1205-7787	Public Safety Cntr Lease	9,953.32
100-1205-7887	Repairs & Replacements	13.01
100-1205-7980	Other Expenses	7,067.55
100-1211	Computer Loan Program	1,977.69
100-1405-7076	Tuition Reimbursement	1,063.00
100-1405-7614	Office Supplies	87.20
100-1405-7650	Vehicle Maintenance	155.19
100-1405-7690	Planning Commission	250.00
100-1405-7801	Industrial Waste Inspecti	1,742.15
100-1405-7802	NPDES Requirements	227.57
100-1405-7965	Professional Services	31,882.40
100-1405-7980	Other Expenses	310.00
100-1405-8100	Other Capital Improvem	3,675.00
100-1410-7612	Publications and Dues	335.00
100-1410-7630	Equipment Rentals	29.00
100-1410-7650	Vehicle Maintenance	5,452.07
100-1410-7810	Street Sweeping	116.00
100-1410-7980	Other Expenses	1,757.30
100-1415-7661	Other Serv-Sports Park	32.00
100-1415-7889	Repairs-Sports Park	164.81
100-1415-7916	Landscape-Sport Park	2,130.00
100-1500	Advances	470.00
100-1605-7002	Regular Salaries	76.92

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7610	Travel, Mtgs & Conf	141.00
100-1605-7650	Vehicle Maintenance	1,010.83
100-1605-7728	Americorp's VIP Progra	31.92
100-1605-7730	Special Events	899.53
100-1605-7733	Senior Center	1,755.09
100-1605-7735	Teen Center	261.05
100-1605-7737	Adult Excursions	1,314.55
100-1605-7739	Publicity	3,921.04
100-1605-7980	Other Expenses	2,175.57
100-1610-7616	Pool Supplies	828.50
100-1610-7617	Pool Chemicals	790.08
100-1610-7618	Building Supplies	4,187.20
100-1610-7636	Uniforms	70.79
100-1610-7652	Building Maint Services	11,662.28
100-1610-7830	Telephones	422.00
100-1805-7654	Audit Services	9,250.00
100-1805-7764	CA CEC Annual Principal	7,611.77
100-1805-7765	CA CEC Annual Interest	2,497.44
100-1805-7965	Professional Services	7,000.00
100-1810-7614	Office Supplies	15.80
100-1810-7660	Other Services	180.00
100-1810-7980	Other Expenses	65.00
100-1815-7630	Equipment Lease	1,781.10
100-1815-7820	Finance System Support	11,279.75
100-1815-7821	Personal Computer Sup	578.00
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	276.30
100-1825-7626	Postage	1,319.78
100-1825-7630	Equipment Lease	2,413.17
100-1825-7631	Equipment Maintenance	1,502.11
100-1825-7674	Retiree Health Insurance	2,741.81
100-1825-7688	Oil Recycling Grant	687.50
100-1825-7782	Admin Support of SA	5,353.00
100-1825-7945	Operation Of Acq Prop	83.34
100-1825-7980	Other Expenses	82.58
100-2120	Refundable Deposits	2,150.00
100-4302	Parking Citations	126.00
100-4806	Excursion Fees	10.00
240-2405-7890	Repairs-Traffic Signal	4,119.07
240-2410-7662	Other Serv-Citywide	256.00
240-2410-7888	Repairs-Citywide	98.88
240-2410-7891	Repairs-Medians	399.01
240-2410-7909	Tree Trim-Residential	8,770.50
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7887	Repairs & Replacements	32.00
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7810	Street Sweeping	747.00
240-2426-7887	Repairs & Replacements	179.92
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00

Account Summary

Account Number	Account Name	Payment Amount
240-2433-7914	Landscape Maintenance	530.00
240-2434-7887	Repairs & Replacements	1,050.00
240-2434-7914	Landscape Maintenance	355.00
260-2605-8061	ADA Curb Ramps	382.50
260-2605-8070	Street Improvements	85.00
290-2905-7781	Contract Law Enforceme	11,082.71
440-4405-7613	Duplications And Photos	170.04
440-4405-7619	Fuel And Oil	13,718.72
440-4405-7620	Tires	2,553.85
440-4405-7636	Uniforms	64.35
440-4405-7650	Vehicle Maintenance	22.33
440-4405-7887	Repairs & Replacements	9,947.32
440-4425-7965	Professional Services (A	1,458.08
620-6225-7965	Professional Services (A	2,194.42
	Grand Total:	**602,087.47**

Project Account Summary

Project Account Key		Payment Amount
None		537,756.28
201023-Annual Int Pmt-EECBG		2,497.44
201023-Annual Prin Pmts-EECBG		7,611.77
201604-Prof Svcs 440 (ATP)-ATP Design Goldline		1,458.08
201604-Prof Svcs 620 (ATP)-ATP Design Goldline		2,194.42
201616-Other Expenses-CalGrip FY2016-17		7,067.55
201616-Sheriff Contract-Calgrip FY2016-17		15,291.83
201632-Deflection Wall-FishFire Complex		2,182.50
201632-Fish Fire-Emergency Sup		130.80
201632-Fish Fire-Other Exp (1405)		310.00
201632-Fish Fire-Other Exp(1410)		1,757.30
201701-Construct-ADA CURB RMP FY16/17 (601778-16		382.50
201702-Street Imp-Bradbourne Ave Rehab (601779-16)		85.00
201706-Professional Svcs-1415 Hunt Drive		14,130.00
201709- Duarte's Promise - America's Promise Exp		31.92
201710-Cap Imprv-K-Rail Installation		1,492.50
201715-Prof Svc-3rd St and Oak Res		6,397.40
201717-Prof Svcs-1305 Huntington		300.00
210039- Bldg Maint Services - Montessori School		239.34
240000 - Oil Recyclng Grnt -Used Oil Recyclng Grnt		687.50
250016-Oper of Acq Prop-1229 Pops Road		41.67
990002 - Oper of Acq Prop - Duarte Trailer Park		41.67
	Grand Total:	**602,087.47**

City of Duarte

MEMORANDUM

Date: December 13, 2016

To: Mayor and Duarte City Council

From: Yesenia Serna, Community Development Technician

Subject: **Adoption of Ordinance 16-O-11 (second reading)** - Municipal Code Amendment 16-04; Amending Chapter 16.04 of the Duarte Municipal Code.

At its November 22, 2016 meeting, the City Council considered Municipal Code Amendment 16-04 at a notified public hearing and introduced Ordinance 16-O-11 to amend the Duarte Municipal Code (DMC) amending Chapter 16.04, to adopt the updated 2016 California Building Codes. The Council voted unanimously to approve the first reading Ordinance 16-O-11.

Staff recommends adoption of the attached Ordinance for second reading. If adopted, Ordinance 16-O-11 will become effective 30 days from the date of adoption.

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING CHAPTER 16.04, "BUILDING LAWS," OF TITLE 16, "BUILDINGS AND CONSTRUCTION," OF THE DUARTE MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF DUARTE ORDAINS AS FOLLOWS:

SECTION 1. **Chapter 16.04, "Building Laws," of the Title 16, "Buildings and Construction," of the Duarte Municipal Code, is amended as follows:**

A. Section 16.04.010 is amended in its entirety as follows:

(a) The City adopts by reference, except as otherwise provided in this chapter, the following codes:

(1) The 2016 edition of the California Building Code.
(2) The 2016 edition of the California Electrical Code.
(3) The 2016 edition of the California Plumbing Code.
(4) The 2016 edition of the California Mechanical Code.
(5) The 2016 edition of the California Residential Code.
(6) 2016 edition of the California Green Building Standards Code.
(7) The 2016 edition of the California Building Code, Appendix J as amended by Los Angeles County related to grading.

B. Chapter 16.04.030, of Words and phrases, of the Duarte Municipal Code, is amended by adding Subsection (a)(9), to read as follows:

(9) When referencing the California Building Code, Appendix J as amended by Los Angeles County related to grading, "Building Official" shall be substituted for "City Engineer"

C. Chapter 16.04.065, Section 111 California Building Code Amended – Utility Release, of the Duarte Municipal Code, is amended as follows:

Chapter 16.04.065, Section 111 California Building Code Amended – Certificate of Occupancy

D. Chapter 16.04.080, of the Plumbing Code, of the Duarte Municipal Code, is amended as follows:

Any reference to Section 604.2, shall instead reference Section 604.3

SECTION 2. **CEQA DETERMINATION.**

In adopting this Resolution, the City Council finds that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to the following exemptions and each of them independently: Section 15306, relating to "Information Collection", as the collection of data, resource evaluation and research which do not result in serious or major disturbance to an environmental resource; and Section 15309, relating to "Inspections", as to check for performance of an operation, or quality, health, or safety of a project, is categorically exempt from CEQA. Therefore, no further environmental review is necessary. A notice of exemption will be prepared for this project.

SECTION 3. **SEVERABILITY.**

If any section, subsection, subdivision, paragraph, sentence, clause or phrase, or portion of this Ordinance is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council herby declares that it would have adopted this Ordinance and each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional or invalid or ineffective. To this end the provisions of this Ordinance are declared to be severable.

SECTION 4. **POSTING OF ORDINANCE.**

The City Clerk shall certify as to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

SECTION 5. **EFFECTIVE DATE.**

This Ordinance shall take effect thirty (30) days following its second reading.

PASSED, APPROVED, AND ADOPTED after second reading at a regular meeting of the City Council of the City of Duarte this ___ day of ___________, 2016.

____
MAYOR MARGARET FINLAY

STATE OF CALIFORNIA)

COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. _____ was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the _____ day of ________________, 2016, by the following Roll Call vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

____

City Clerk Marla Akana
City of Duarte, California

MEMORANDUM

To:	City Council
From:	Teresa Renteria, Assistant Civil Engineer
CC:	Craig Hensley, Community Development Director Marla Akana, City Clerk
Date:	December 6, 2016
Subject:	Bid Results and Award of Contract for Bradbourne Avenue Improvement Project (Huntington Drive to Royal Oaks Drive)

RECOMMENDED ACTION

Staff recommends that the City Council authorize and award the construction contract for the Bradbourne Avenue Improvement Project (Huntington Drive to Royal Oaks Drive) to All American Asphalt at P.O. Box 2229, Corona, CA 92878, as the lowest responsive and responsible bidder in the amount of $141,805.00.

BACKGROUND

On December 8, 2015 the City Council approved Community Development Block Grant (CDBG) funding for street improvements on Bradbourne Avenue between Huntington Drive and Royal Oaks Drive for FY2016-17. Bradbourne Avenue lies within a CDBG-eligible low and moderate-income census tract areas and serves at least 51% low and moderate low-income persons, therefore considered as an eligible CDBG project.

The scope of work for the Bradbourne Avenue Improvement project consists of cold milling of the existing pavement, new asphalt overlay, installation of new sidewalk on the west curb line, installation of Americans with Disability Act (ADA) compliant curb ramp, removal of two obsolete driveway approaches, installation of permeable gutters to improve drainage and the installation of Automatic Retractable Screen (ARS) units and Connector Pipe Screens (CPS) into existing catch basins to reduce the trash entering the storm drain system.

ANALYSIS

In accordance with Duarte Municipal Code (DMC) Section 2.36.060, staff solicited and received bids for the Project. On December 6, 2016 the City Clerk publicly opened bids and the results are as follow:

All American Asphalt, Corp.	$141,805.00
Martinez Concrete, Inc.	$142,733.34
E.C. Construction	$150,307.00
Sully-Miller Contracting Company	$151,150.00
PALP. Inc., Dba Excel Paving Company	$157,154.25
Hardy & Harper, Inc.	$185,000.00

Staff has evaluated and reviewed each submitted bid and recommends award of the construction contract to the lowest responsive bidder, All American Asphalt, Corp. Funds for the construction of the project are available through CDBG funds ($109,953.00) and Gas Tax Capital Improvement funds ($31,852.00). The project will utilize two funding sources as a result of limited available CDBG funds for this fiscal year.

All American Asphalt, Corp. has successfully completed several projects in the City of Duarte.

CONCLUSION

Staff recommends that the City Council authorize and award the contract Bradbourne Avenue Improvement Project (Huntington Drive to Royal Oaks Drive) to All American Asphalt in the amount of $141,805.00.

Duarte Youth & Family Committee

MEMORANDUM

TO: CITY COUNCIL

FROM: YOUTH AND FAMILY COMMITTEE

SUBJECT: COMMITTEE VACANCY

DATE: DECEMBER 7, 2016

Recommendation:
The Duarte Youth and Family Committee has nominated Maria Muniz, Director of Youth and Family Services at Foothill Family in Duarte to become a Youth and Family Committee member and requests the Duarte City Council to accept the nomination and confirm her as a new committee member.

Discussion:
By council resolution, The Youth and Family Committee can maintain a total of up to but not exceeding 12 members to serve as committee members. As Director of Youth Services at Foothill Family, Maria would be an outstanding member of the committee and currently acts as host for Committee meetings. The addition of Maria Muniz will bring the Committee total up to 8 members with more members being sought.

Attached is her application.

Duarte Youth & Family Committee
Application Information

City of Duarte
1600 Huntington Drive
Duarte, CA 91010
(626) 357-7931

Duarte's Youth & Family Master Plan (YFMP) details an Action Plan, which summarizes the steps necessary to implement a community vision to improve programs, services and facilities for Duarte's youth and families over the next few years. The plan was adopted on July 26, 2010 and it utilizes a three-prong approach: 1. Mobilizing, energizing and informing the community. 2. Creating a unified and coordinated system of family and youth activities, a system of support and opportunities. 3. Provide for coordination and monitoring to ensure full implementation of the Action Plan. Duarte's YFMP provides a blueprint to lead our community to become more healthy, nurturing, and supportive of our youth and families.

The process of implementing the plan includes:

1. Addressing the goals of the YFMP
2. Coordinating efforts to carry out the action steps in partnership with the City of Duarte, Duarte Unified School District, and service providers
    a. Becoming aware of youth and family services and programs offered in Duarte and the surrounding areas
    b. Partnering with other agencies in serving youth and families
    c. Coordinating distribution of information on programs, services, and skill building opportunities for service providers and ensuring accessibility of programs for youth and families
3. Advising, recommending, encouraging and assisting the City, School District and service providers regarding activities, programs and services for youth and families
4. Carrying out methods of community-wide outreach and participatory research, taking into account the diversity of the Duarte community, to ensure change is monitored, gaps in services are reduced, and needs among youth and families are regularly assessed
5. Annually reviewing and evaluating existing programs through a community-wide report card to be reported to the Parks and Recreation Commission, City Council, Board of Education and the community
6. Advocating and promoting the Duarte YFMP throughout the community
7. Working cooperatively with staff and service providers in developing goals and evaluating outcomes consistent with the YFMP

8. Seeking and recommending grant funding to support both the sustainability and creation of new and emerging programs for youth and families

GENERAL INFORMATION OF THE YOUTH & FAMILY COMMITTEE

Applicants must be able to:

- Serve a two-year term
- Commit to attending at least one meeting per month
- Participate in task oriented sub-committees
- Serve as a liaison to groups implementing YFMP action steps

The Youth & Family Committee will consist of no more than 12 persons with the following representation:

- One member shall be a current Parks and Recreation Commissioner
- At least 25% of the membership shall be former YFMP Advisory Committee members
- At least 25% of the membership shall be age 23 or younger

Applications can be obtained online at www.accessduarte.com or at Duarte City Hall, 1600 Huntington Drive, Duarte, CA 91010.

Return applications to:

Duarte Youth & Family Master Plan
1600 Huntington Drive
Duarte, CA 91010
Attention: Cesar Monsalve

Questions regarding Duarte's YFMP or the Youth & Family Committee can be directed to Cesar Monsalve, Director of Parks and Recreation at 357-7931, Monday through Thursday, 7:30am-6:00pm, or via email at monsalvec@accessduarte.com

City of Duarte
1600 Huntington Drive
Duarte, CA 91010
(626) 357-7931

DUARTE YOUTH & FAMILY COMMITTEE APPLICATION

Please type or print legibly

Name Maria E. Muniz   Profession Dir. Youth & Family Services

Address 1801 Huntington Drive   City Duarte

Phone Number 626 993-3052   Cell Phone 626 715-1090

Email mmuniz@foothillfamily.org

Are you under age 24? ☐ Yes ☑ No

What experiences do you have that will benefit the facilitation, implementation and evaluation of Duarte's Youth and Family Master Plan?

Maria Muñiz joined Foothill Family Service in 1999 as a School Based Case Manager. She quickly emerged as a leader and later became a Senior Case Manager providing training, consultation to case managers at each of our service sites. In 2002 was promoted to the position of the Community Challenge Grant-Teen Pregnancy Prevention Program Coordinator prior to becoming the Program Director for Teen Family Services in 2008. Most recently, the Director of Youth and Family Services located at the Duarte Family Center.

Maria received her Bachelor's Degree in Spanish Literature and Arts from California State University, Long Beach and Master's Degree in Human Development: Leadership in Education with a sub specialization in: Administration/Supervision from Pacific Oaks College. Maria has worked in the social service sector for the past 17 years and has experience in case management, training, pregnancy prevention education, community building and program management.

Maria is a resident of Duarte, participated in the LULAC Council from 2010 until 2013. In, 2015 received the 48th District Woman of Distinction award.

What are the key issues that you see impacting the quality of life for youth and families?

Youth and Families alike need a sense of belonging especially in their communities.

Please share additional insight about yourself and why you'd like to serve on the Youth & Family Committee?

See attached.

Please list three local references that are familiar with your work/experience:

1. Name: Tom Reyes Phone Number: 626 221-5880

2. Name: Bill Peters Phone Number: 626 993-3000

3. Name: Tzeitel Paras-Caracci Phone Number: 626 357-7391

Attach additional pages if necessary

MEMORANDUM

TO: Mayor and Councilmembers

FROM: Darrell J. George, City Manager

DATE: December 8, 2016

SUBJECT: Conference Attendance – City Council Meeting of December 13, 2016

Contract Cities Association
Legislative Orientation Tour
January 9-11, 2017
Sheraton Grand Sacramento
Registration before 12/31/16 – $400
Late Registration – $450

Hotel: $139 per night

CALIFORNIA CONTRACT CITIES ASSOCIATION

50th Annual Sacramento Legislative Orientation Tour

WHEN:

January 9, 2017 @ 9:00 am – January 11, 2017 @ 8:00 pm

WHERE:

Sheraton Grand Sacramento
1230 J St
Sacramento, CA 95814
USA

COST:

$400.00

(http://www.contractcities.org/events/)

You're Invited!

50th Annual Legislative Tour
January 9-11, 2017

Please join us for our 50th Annual Sacramento Legislative Tour. We look forward to another successful year of continuing to work at building relationships with the Legislature and Governor's office. This legislative tour will be the first opportunity to deliver three of CCCA's Legislative priorities for 2017.

In an effort to make this tour the biggest success yet, we need your help! Please **click here** and fill out the political relationship survey and return to staff@contractcities.org as quickly as possible. We are asking that all members reach out to the legislators that they have relationships with and encourage them to meet with CCCA during our time at the Capitol.

Please Note: The Legislative Committee is in the process of finalizing this year's program and a tentative schedule will be provided at a later date.

Registration Fees

Early Bird $400

After December 30, 2016 – Late Registration $450
Last Day to Register- Wednesday, January 4, 2017
Last Day to cancel and request refund – December 30, 2016

REGISTER NOW!

Hotel Accommodations

Group Rate $139 per night – January 9-11, 2017

For group rates you must book your room reservations through the event website by registering here or contacting CCCA staff at (562) 622-5533.
The hotel will NOT accept reservations over the phone.

Sheraton Grand Sacramento
HOTEL

‹ December All Cities Holiday Reception

August City Managers Meeting ›

CALENDAR

DEC 15 Thu (http://www.contractcities.org/events/action~oneday/exact_date~15-12-2016/)	**11:30 am** DECEMBER CITY MANAGERS MEETING @ Los Angeles River Center and Gardens (http://www.contractcities.org/event/december-city-managers-meeting/?instance_id=173)
JAN 9 Mon (http://www.contractcities.org/events/action~oneday/exact_date~9-1-2017/)	**9:00 am** 50th Annual Sacramento Legislati... @ Sheraton Grand Sacramento (http://www.contractcities.org/event/50th-annual-sacramento-legislative-orientation-tour/?instance_id=165)
MAY 11 Thu (http://www.contractcities.org/events/action~oneday/exact_date~11-5-2017/)	**7:30 am** 58th Annual Municipal Seminar @ Renaissance Indian Wells Resort & Spa (http://www.contractcities.org/event/58th-annual-municipal-seminar/?instance_id=162)

MEDIA

DUARTE CITY COUNCIL – INTERGOVERNMENTAL ORGANIZATIONS

AREA "D" EMERGENCY SERVICES
City Manager — *Representative*
Full Council — *Alternates*

CALIFORNIA CONTRACT CITIES
Liz Reilly — *Delegate*
Margaret Finlay — *Alternate*
3rd Wednesday - 7:00 p.m.

CITY SELECTION COMMITTEE (COUNTY)
Samuel Kang — *Delegate*
Full Council — *Alternates*
3 or 4 times a year, at the call of the Chairman

COMMUNITY EDUCATION COUNCIL
Tzeitel Paras-Caracci — *Representative*
Samuel Kang — *Alternate*
TBD

DUARTE COMMUNITY SERVICE COUNCIL
Tzeitel Paras-Caracci — *Representative*
John Fasana — *Alternate*
TBD

DUARTE EDUCATION FOUNDATION
Margaret Finlay — *Representative*
Liz Reilly — *Alternate*
1st Monday - 5:30 p.m.

FOOTHILL EMPLOYMENT AND TRAINING CONSORTIUM
Samuel Kang — *Delegate*
John Fasana — *Alternate*

FOOTHILL TRANSIT – $150/mtg (4/yr)
Tzeitel Paras-Caracci — *Delegate*
Samuel Kang — *Alternate*

GOLD LINE PHASE II JPA – $100/mtg (1/mo)
Liz Reilly — *Delegate*
Tzeitel Paras-Caracci — *Alternate*
2nd Thursday/month – 11:30 a.m.

JOINT POWERS INSURANCE AUTHORITY
Margaret Finlay — *Director*
City Manager/Full Council — *Alternates*
Annual Meeting – July

LEAGUE OF CALIFORNIA CITIES
Samuel Kang — *Delegate*
Full Council — *Alternates*
1st Thursday - 7:00 p.m.

SGV COUNCIL OF GOVERNMENTS - $50/mo
John Fasana — *Governing Board Rep.*
Margaret Finlay — *Alt. Governing Board Rep.*
3rd Thursday - 6:00 p.m.

SGV ECONOMIC PARTNERSHIP
John Fasana — *Representative*
Full Council — *Alternates*
2nd Tuesday of odd months – 12:00 noon

SGV VECTOR CONTROL DISTRICT - $100/mo
Margaret Finlay — *Representative*
2nd Friday – 7:00 a.m.

SANITATION DISTRICTS #15 AND #22 - $250/mo
Samuel Kang — *Director*
Margaret Finlay — *Alternate*
4th Wednesday - 1:30 p.m.

SO. CAL. ASSOCIATION OF GOVERNMENTS
Margaret Finlay — *Representative*
Full Council — *Alternates*
Annual Meeting - April

*Note: Compensated positions are shown in boxes

Updated: December 8, 2015

AGENDA MEMO

TO: MAYOR FINLAY & MEMBERS OF THE DUARTE CITY COUNCIL

FROM: Karen A. Herrera, Deputy City Manager

SUBJECT: **Recommendation to approve Amendment No. 8 to Burrtec Refuse Collection and Recycling Agreement, and approval of Burrtec's annual refuse collection and recycling rate for Residential and Commercial Customers**

DATE: December 13, 2016

RECOMMENDATION: That the City Council approve amendment No. 8 to Municipal Solid Waste, Recyclables and Green Waste Services Agreement between the City of Duarte and Burrtec Waste Industries, including an extension of the term of the agreement to December 31, 2020, and the refuse collection and recycling rates set forth in the attached schedule, to become effective January 1, 2017.

BACKGROUND: Burrtec Waste Services began providing franchised refuse collection and recycling services in the City of Duarte on November 1, 1996. Burrtec has consistently provided top quality service at a competitive rate, providing quick response times to questions or concerns. In recent years Burrtec completed the conversion of the diesel fleet to alternative fuel trucks, implemented used oil and sharps curbside collection programs, offered free document shredding and compost materials at the annual Community Cleanups, a new multi family recycling program featuring a 75% participation rate and most recently introduced a commercial food waste recycling program. Burrtec has also always been a stellar example of a good community partner. The Company consistently is a strong presence by supporting numerous community events and programs such as the recent annual Mayor's Prayer Breakfast and Community Service Awards, Earth Day, Taste of Duarte, Community Movie Nights, City picnic and more.

<u>2016 Rate Review:</u> As part of the 2016 rate review process that occurred in December of 2015, *Burrtec did not request an increase for Residential or Commercial Refuse or Recycling services.* However, they did request that the City revisit Commercial rates in mid-2016 after the impacts of AB 1826 Organics Recycling and the unprecedented two, Puente Hills MRF disposal increases (i.e. resulting in disposal costs increasing to $55.50 per ton) could be assessed. Thus, in June of 2016, Burrtec returned to Council and presented mid-year Commercial Services increases based on this data. In order to maintain some of the best rates in the San Gabriel Valley for its Commercial customers and due to the fact contractually Burrtec owns the waste post collection, Burrtec negotiated a lower disposal fee at the Azusa Waste Management MRF. Specifically, refuse disposal at $46 a ton compared to the $55.50 gate rate at Puente Hills. Thus, the City Council on June 28th of 2016 approved new Commercial Refuse and Greenwaste disposal rates

based on above factors. Thus, resulting in the most commonly used Commercial Refuse Service (One, 3-yard bin serviced 1x per week) experiencing a 10.3% increase and Commercial Green Service rate experiencing an 8.6% increase.

Performance Review/Contract Extension: The most recent one-year contract extension took place in October of this year, as part of the "Annual Performance Review" process between the City and Burrtec. The Performance Review process was created as part of Amendment No. 3 back in 2009 but not initiated until 2014 per the Agreement. At that meeting, the City Council both approved the annual Burrtec Performance Review and a one-year extension of the current Burrtec Agreement through December 31, 2020. This process not only allowed the Council to thoroughly evaluate Burrtec's services, but also ensured a rolling three year remaining term on the Agreement, which is typical and appropriate given the highly technical bidding, contractual, capital and logistical issues associated with changing a City-wide refuse and recycling contractor. Staff noted at the time the extension was approved, that documentation associated with it would be bundled with other miscellaneous items including the rate review and brought back as Amendment No. 8 prior to the end of the year. (See Attachment A)

DISCUSSION: Rate Review Overview: The original Burrtec contract sets forth a specific formula by which rates are to be adjusted over time. In October of 2016, Burrtec submitted its original request for adjustments to its residential, commercial and roll off rates to become effective January 1, 2017. The City's responsibility is to review the rates proposed by Burrtec and confirm that the calculations are correct. The basic contract rate review provisions are as follows

- Rates are to be adjusted annually effective each January 1.
- Rates are adjusted up or down based on the contract formula that accounts for various cost factors, including Consumer Price Index (CPI), fuel prices and tipping fees. (See Attachment B)
- Burrtec may request an adjustment in excess of 4%, when justified.

City staff has been reviewing the submitted cost data and the rate increase information, and confirms the calculations are in compliance with the contract provisions.

Residential Refuse, Organics and Recycling Rate Analysis: The current Residential Service Rates have been in effect since January 1, 2014 and not increased. However, over this three-year period, the factors that make-up the rate have increased, while credits such as recyclables have lost value. (See Chart below)

Category	2014	2015	2016
CPI Cost	2.0%	1.4%	1.2%
Fuel Cost	0.0%	0.0%	-0.8%
Green Waste Cost	$33.90	$34.24	$43
Tipping Fees Cost	$42.85	$43.01	$46
Recycling Credit	$0.68	$0.75	$0.55

As illustrated in the above chart, the area that is seeing the greatest cost increase continues to be green waste disposal since Puente Hills stopped using green waste as alternative daily cover (ADC) back in November 2013. Another factor impacting the cost of disposal is the depressed recyclable's market. When these markets flourish, it reduces overall disposal costs through recycling rebates. However recyclable materials have lowered in value largely as a result of China's increased quality standards and overall decrease in global demand. Besides tipping and recycling fees, the other main components included in the rate calculation are the CPI which was 1.2% for 2016 and the decrease in the average price per gallon of fuel based on the US Dept. of Energy Alternative Fuel Pricing Report, which was 0.8%.

As a result of the above costs and credits, Burrtec is increasing residential disposal rates for the first time in three years by 4.3%; or, when spread out over three years, approximately 1.43% per year. In comparision to other utilities cost over the same period ie: electricity, water, natural gas, etc., waste disposal and recycling has remained fairly stable and service levels have increased ie: multi-family recycling, free compost materials and paper shredding at community events, and curbside sharp disposal and collection. Duarte continues to maintain some of the lowest rates in Los Angeles County as shown in Attachment C. The chart below illustrates Duarte's most commonly used residential service (90/60/60 bin combination) and how the increase will affect it.

Residential Refuse and Recycling Rate:(90/60/60)

Residential Rate	2014	2015	2016	Proposed 2017
Basic Monthly Rate	$18.60	$18.60	$18.60	$19.42
Franchise Fee	$2.56	$2.56	$2.56	$2.65
TOTAL	$21.16	$21.16	$21.16	22.07

Burrtec is also requesting a slight $0.2 cents per month cost increase for street sweeping which has been confirmed and is in compliance with the contract CPI provisions. Note: Upon finalization of the new Citywide Street Sweeping Program, this fee will probably increase sometime in 2017.

Street Sweeping :

Residential Rate	Current 2016	Proposed 2017 (1.2% CPI)
Basic Monthly Rate	$1.31	$1.33
Franchise Fee	$0.18	$0.18
TOTAL	$1.49	$1.51

Commercial Refuse, Organics, Roll-Off, Recycling & Street Sweeping Rate Analysis: In terms of Commercial Bin Service, the good news is since there was an increase in Commercial Refuse and Green Waste Service rates in July of this year, no rate increases are being proposed for these categories at this time. In fact, several areas of Commercial Service will decrease in cost. Specifically, Green Waste will be reduced by an average of -0.9% and, the newly introduced Equalized Organics Food Waste program will not experience an increase.

The only category of Commercial Service that will experience an increase is Recycling Bin Service. The percentage increase over the various service levels ranges from 1.6% to 3.7% with the most common level of recycling service (One 3-yard bin serviced twice per week) increasing by 3.1%.

The other major Commercial Service, Roll-Off services are going down. The reason for this decrease is although the CPI is increasing by 1.2%, the rate catch-up fee instituted in July of 2016 by Burrtec more than offset the slight CPI uptick. Council may recall it allowed Burrtec to institute this temporary fee to both recoup contractually authorized costs that were not implemented January 1, 2016, due to both the Puente Hills MRF double cost increases (January and July) combined with the costs of AB 1826 Commercial Organics recycling program.

The other categories of Commercial Roll-Off service such as Clean Inert and Mixed C & D both experienced increases of approximately 9 cents per month. Greenwaste and Recycling on the other spectrum experienced slight rate decreases.

Commercial Street Sweeping remained static at $2.89 per month. Note: Upon finalization of the new Citywide Street Sweeping Program, this fee will probably increase sometime in 2017.

Eighth Amendment to the Agreement: Based on the Performance Review outcome, staff supported the one-year Agreement extension until December 31, 2020. As noted above, the Agreement is currently set to expire on December 31, 2019. Should the Council approve the one-year extension, the Agreement will remain effective through December 31, 2020 maintaining the previously discussed rolling three-year term. (See Attachment D)

FISCAL IMPACT: In the event of approval, the current Burrtec Service Agreement would be extended to December 31, 2020 and the proposed above rate increases would be put into effect January 1, 2017. These varying rate increases will result in an overall slight increase in City Franchise Fees for both Residential and Commercial services.

ATTACHMENTS:

Attachment A: Annual Performance Review Summary
Attachment B: CPI
Attachment C: Rate Survey
Attachment D: Amendment No. 8

CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE
July 2016
ALL ITEMS INDEXES

(1982-84=100 unless otherwise noted)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change Year ending		Percent Change 1 Month ending	Indexes			Percent Change Year ending		Percent Change 1 Month ending
	Jul 2015	Jun 2016	Jul 2016	Jun 2016	Jul 2016	Jul 2016	Jul 2015	Jun 2016	Jul 2016	Jun 2016	Jul 2016	Jul 2016
U. S. City Average	238.654	241.038	240.647	1.0	0.8	-0.2	233.806	235.308	234.789	0.6	0.4	-0.2
(1967=100)	714.902	722.043	720.871	-	-	-	696.436	700.912	699.364	-	-	-
Los Angeles-Riverside-Orange Co	247.066	249.947	249.936	1.8	1.2	0.0	239.889	240.660	240.713	1.2	0.3	0.0
(1967=100)	729.944	738.454	738.422	-	-	-	708.947	711.223	711.381	-	-	-
West	245.040	248.267	248.412	1.6	1.4	0.1	238.151	240.405	240.433	1.2	1.0	0.0
(Dec. 1977 = 100)	396.093	401.310	401.545	-	-	-	383.172	386.798	386.843	-	-	-
West – A*	251.114	254.813	255.069	2.0	1.6	0.1	242.685	245.002	245.129	1.6	1.0	0.1
(Dec. 1977 = 100)	409.476	415.509	415.925	-	-	-	392.859	396.611	396.816	-	-	-
West – B/C**(Dec. 1996=100)	144.917	145.866	145.850	0.5	0.6	0.0	144.634	145.569	145.498	0.4	0.6	0.0

BI-MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change Year ending		Percent Change 2 Months ending	Indexes			Percent Change Year ending		Percent Change 2 Months ending
	Jun 2015	Apr 2016	Jun 2016	Apr 2016	Jun 2016	Jun 2016	Jun 2015	Apr 2016	Jun 2016	Apr 2016	Jun 2016	Jun 2016
San Francisco-Oakland-San Jose	259.117	264.565	266.041	2.7	2.7	0.6	254.736	259.386	261.017	2.6	2.5	0.6
(1967=100)	796.597	813.347	817.884	-	-	-	775.692	789.851	794.819	-	-	-
Seattle-Tacoma-Bremerton	251.622	253.815	256.098	2.5	1.8	0.9	246.925	249.396	251.848	2.6	2.0	1.0
(1967=100)	767.041	773.727	780.686	-	-	-	732.380	739.710	746.982	-	-	-

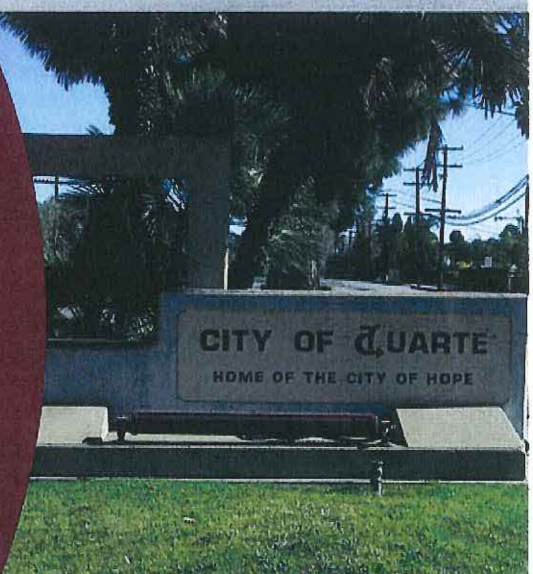
* A = 1,500,000 population and over ** B/C = less than 1,500,000 population Dash (-) = Not Available.

Release date Aug. 16, 2016. The next monthly and bi-monthly releases are scheduled for Sep. 16, 2016.

Please note: Customers can receive hotline information by calling the BLS West Region Information Office: (415) 625-2270.

This card is available on the day of release by electronic distribution. Just go to www.bls.gov/bls/list.htm and sign up for the free on-line delivery service. For questions, please contact us at BLSinfoSF@BLS.GOV or (415) 625-2270.

BURRTEC
WASTE SERVICES, LLC
"We'll Take Care Of It"



City of Duarte

2015 Annual Performance Review

TABLE OF CONTENTS

SECTION 1 – EXECUTIVE SUMMARY

A. Executive Summary

Background

The City of Duarte (City) and Burrtec Waste Services, LLC (Burrtec) entered into an agreement for Municipal Solid Waste, Recyclables, and Green Waste Collection, Disposal and Processing in September 1996. The agreement grants Burrtec the exclusive right to collect refuse, recyclables, and green waste from all single-family, multi-family, and commercial customers in the City.

In February 2009, the City and Burrtec amended the agreement to include provisions for an annual performance review, an extended and restated term, and added certain service programs. The performance review is to be submitted by Burrtec and the formal review conducted between August 1 and September 30 of each year beginning in 2015. Under the terms of the agreement, Burrtec is required to provide certain services and meet certain performance criteria. These performance criteria include:

- Remitting franchise and AB 939 Fees to the City
- Providing no charge services to City facilities
- Provide residential curbside Christmas tree collections
- Provide roll-out services to handicapped and frail
- Offering a senior citizen discount rate
- Providing a high level of quality customer service
- Maintaining required permits and licenses
- Meeting specified insurance and bond requirements
- Submitting certain materials collection reports
- Conducting public education and outreach activities
- Providing safety records and proper vehicle maintenance
- Offering certain required service programs

The scope of the performance review may include items such as an audit of payment records to the City, review of customer service levels and billing, a review of customer calls and service requests, and a review of Burrtec's compliance with the terms of the Agreement. This review encompasses Burrtec's performance from January 1, 2015, through December 31, 2015.

B. Audit Results

Overall, Burrtec's performance was found to be compliant with its contractual requirements.

The audit results further identified that Burrtec continues to provide excellent customer service. The responsiveness to customer and City concerns is quick and thorough. All programs have been implemented and Burrtec's community involvement continues to highlight its commitment to the City of Duarte and its residents.

RESIDENTIAL RATE SURVEY 2016

Residential	City	Hauler
$22.97	Arcadia	Waste Mgt
$25.44	Azusa	Athens
$22.87	Baldwin Park	Waste Mgt
$32.06	Claremont	City
$29.30	Covina	Athens
$32.59	Diamond Bar	Waste Mgt/Vly Vista
$21.16	Duarte - current	Burrtec
$22.07	Duarte - proposed	Burrtec
$25.11	El Monte	Valley Vista
$28.76	Glendora	Athens
$25.97	La Puente	Valley Vista
$23.00	La Verne	Waste Mgt
$28.79	Monrovia	Athens
$24.11	Montebello	Athens
$26.08	Monterey Park	Athens
$40.99	Pasadena	City
$28.20	Pomona	City
$30.90	San Dimas	Waste Mgt
$31.73	San Gabriel	Athens
$36.21	San Marino	Athens
$31.60	Sierra Madre	Athens
$41.77	South Pasadena	Athens
$29.72	West Covina	Athens

AMENDMENT NO. 8 TO AGREEMENT BETWEEN THE CITY OF DUARTE AND BURRTEC WASTE SERVICES, LLC

This **Amendment No. 8 To the Agreement Between The City Of Duarte And Burrtec Waste Services LLC For Municipal Solid Waste, Recyclables, And Green Waste Collection, Transportation, Disposal, Composting, And Processing** ("Amendment No. 8) is made and entered into as of ______________________ ("Effective Date"), by and between the **CITY OF DUARTE**, a municipal corporation ("City"), and **BURRTEC WASTE SERVICES, LLC**, a California limited liability company ("Contractor"). City and Contractor are sometimes referred to herein individually as a "Party" and collective as the "Parties."

RECITALS:

A. City and Contractor entered into that certain agreement titled "Agreement Between the City of Duarte and Burrtec Waste Service *[sic]*, LLC for Municipal Solid Waste, Recyclables, and Green Waste Collection, Transportation, Disposal, Composting, and Processing dated on or about September 18, 1996, also referred to as "Agreement Between The City of Duarte And Burrtec Waste Services *[sic]*, LLC For Solid Waste Collection, Processing and Disposal Services, September 18, 1996 (the "Original Agreement"), as amended by that certain Amendment No. 1 thereto dated on or about March 8, 2004 ("Amendment No. 1"), by that certain Amendment No. 2 thereto dated on or about November 13, 2007 ("Amendment No. 2"), by that certain Amendment No. 3 thereto dated on or about February 24, 2009 ("Amendment No. 3"), by that certain Amendment No. 4 thereto dated on or about June 22, 2010 ("Amendment No. 4"), and by that certain Amendment No. 5 thereto dated on or about December 10, 2013 ("Amendment No. 5") and by that certain Amendment No. 6 dated on or about December 9, 2014 ("Amendment No. 6") and by that certain Amendment No. 7 dated on or about December 8, 2015 ("Amendment No. 7"). The Original Agreement as amended by Amendment No. 1, Amendment No. 2, Amendment No. 3, Amendment No. 4, Amendment No. 5, Amendment No. 6 and Amendment No. 7 is hereinafter referred to collectively as the "Agreement."

B. City and Contractor desire to enter into this Amendment No. 8 to (i) amend Section 3.01(c) as it relates to a one-year extension to the Contract.

C. Except as otherwise set forth in this Amendment No. 8, the defined terms used herein shall have the same meanings as used in the Agreement.

AMENDMENT:

NOW, THEREFORE, in consideration of the foregoing Recitals and the covenants and promises hereinafter contained, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties hereto agree as follows:

1. **RECITALS INCORPORATED**. The foregoing Recitals are true and correct and are incorporated herein and made a part hereof.

2. **ONE YEAR EXTENSION**. Pursuant to 3.01(c) of the Agreement, on October 25, 2016 the City Council of the City of Duarte authorized a one-year extension of the Term. The

Term is therefore currently scheduled to expire (subject to the granting of further extensions pursuant to Section 3.01 of the Agreement) on December 31, 2020.

4. **NO OTHER AMENDMENT.** Except as set forth in this Amendment No. 8, the Agreement shall remain in full force and effect according to its terms.

5. **COUNTERPARTS.** This Amendment No. 8 may be executed in counterparts, each of which, when this Amendment No. 8 has been signed by both of the Parties, shall constitute one and the same instrument.

6. **EFFECTIVE DATE.** The Effective Date of this Amendment No. 8 shall be the latest of the dates set next to the signatures of the Parties, which latest date shall be inserted into the Preamble to this Amendment No. 8.

[end—signature page follows]

IN WITNESS WHEREOF, the Parties have executed and entered into this Amendment No. 6 as of the Effective Date.

"CITY"

CITY OF DUARTE

Date: ________________

By: ________________________________
Mayor Pro-Tem John Fasana

ATTEST:

____
Karen Herrera, Deputy City Clerk

APPROVED AS TO FORM:
Rutan & Tucker, LLP

____
David Cosgrove, City Attorney

"CONTRACTOR"

BURRTEC WASTE SERVICES, LLC

Date: ________________

By: ________________________________

Printed Name: ________________________

Its: ________________________________

MEMORANDUM

TO: Darrell J George, City Manager

FROM: Kristen Petersen, Assistant City Manager

DATE: December 6, 2016

SUBJECT: **AUDITED FINANCIAL STATEMENTS – FISCAL YEAR 2015/16**

Background

After the end of each fiscal year, an independent accounting firm is used to conduct a financial audit of the City of Duarte, the Housing Authority and the Successor Agency of the former Redevelopment Agency. The City utilized the services of the auditing firm, Lance Soll & Lunghard to conduct the audit. Please note that this is the last year of the contract with Lance Soll & Lunghard and the City will be going through the RFP process this Spring to select a new auditor for next year's independent audit.

Copies of the City financial statements for the fiscal year ended June 30, 2016 are attached. The auditor found them to be prepared in accordance with generally accepted accounting principles and to fairly present the financial position of the City.

The City's financial statements reflect an improved picture. The original 2015/16 General Fund budget was adopted with a $691,000 deficit. At mid year the first RDA loan repayment of $1.3 million was received and when combined with other changes to the budget, we projected a surplus of $336,000. The actual fiscal year ended with a General Fund cash surplus of $972,000.

The situation is improved because revenues such as Property and Sales Tax came in higher than projected. Field Services expenses such as water costs at the Sports Park, graffiti, brush clearance and tree replacement costs came in lower than projected. We also had several projects in Public Works and Planning that were delayed, such as the City of Hope EIR, the Huntington Drive circulation study, the median drought tolerant landscape pilot project and the extensive ATP capital project on Duarte Road. We also had a delay in the delivery of a CNG truck. All of these projects and purchases will now roll over to 2016/17, increasing costs and using the surplus fund balance accordingly. Offsetting some of these savings were a few increased expenses authorized by Council, such as litigation costs related to NPDES, which came in $95,000 higher than projected at mid year, an additional patrol officer and parking pass kiosk in Public Safety which resulted in $60,000 higher expenses. In Community Development signage costs related to the new street sweeping parking pilot program increased expenses by approximately $20,000.

As a result of this activity, General Fund cash reserves increased to $8.5 million as of fiscal year ending 2015/16 compared to the $7.8 million that we last projected.

Please note that staff will be bringing the mid year budget for 2016/17 before City Council next month. We will discuss and analyze the fund balance more at that time, because the 2015/16 ending fund balance will serve as a primary part of the 2016/17 mid year analysis. We will also be presenting the impact of the delayed projects from 2015/16 and the projects approved by Council since the original adoption of the 2016/17 budget and how priorities will be established and decisions will be made on the timing of projects.

Recommendation

It is recommended that the City Council receive and file the audited financial statements for the fiscal year ended June 30, 2016.

LSL

CPAs AND ADVISORS

December 1, 2016

To the Honorable Mayor and Members of the City Council
City of Duarte, California

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Duarte (City) for the year ended June 30, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 23, 2016. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. No new accounting policies were adopted and the application of existing policies was not changed during fiscal year 2015-2016.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting our opinion on the financial statements were:

> Management's estimate of the Net Pension Liability and the OPEB Liability is based on actuarial standards utilized in the GASB 68 Actuarial Report provided by CalPERS and the OPEB actuarial report. We evaluated the key factors and assumptions used to develop the Net Pension Liability and OPEB Liability in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. No misstatements were found.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 1, 2016.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management discussion and analysis, budgetary comparison schedule for the General Fund and Housing Authority Fund, the Schedule of Proportionate Share of the Net Pension Liability, and the Schedule of Plan Contribution which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining nonmajor fund statements and the nonmajor fund budgetary comparison schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

New Auditing Standard No. 130

This new auditing standard is effective for financial periods ending on or after December 15, 2016; for most California municipalities it is effective for the period July 1, 2016 through June 30, 2017 and future periods thereafter. The standard allows CPA firms to issue an opinion on the financial statements conformity with generally accepted accounting principles, as well as an opinion on the operating effectiveness of internal controls over financial reporting through an integrated audit. This standard does not change the objectives of a financial statement audit, it only enhances the value and scope of a financial statement audit and increases the level of assurance provided by CPA firms on financial controls. Municipalities should look to perform an integrated audit for more assurance on the operating effectiveness of internal controls over financial reporting.

New Accounting Standards

The following new Governmental Accounting Standards Board (GASB) pronouncements were effective for fiscal year 2015-2016 audit:

GASB Statement No. 72, *Fair Value Measurement and Application.*

GASB Statement No. 76, *The Hierarchy of Generally accepted Accounting Principles for State and Local Governments.*

GASB Statement No. 79, *Certain External Investment Pools and Pool Participants.*

The following Governmental Accounting Standards Board (GASB) pronouncements are effective in the following fiscal year audit and should be reviewed for proper implementation by management:

Fiscal year 2016-2017

GASB Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement No. 68, and Amendments to Certain Provisions of GASB Statement Nos. 67 and 68.*

GASB Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans.*

GASB Statement No. 77, *Tax Abatement Disclosures.*

GASB Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans.*

GASB Statement No. 80, *Blending Requirements for Certain Component Units-an Amendment of GASB Statement No. 14.*

GASB Statement No. 82, *Pension Issues an Amendment of GASB Statements No. 67, No. 68, and No. 73.*

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CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Duarte, California

Fiscal year 2017-2018

GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions.*

GASB Statement No. 81, *Irrevocable Split Interest Agreements.*

Restriction on Use

This information is intended solely for the use of City Council and management of City of Duarte and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Lance, Soll & Lunghard, LLP

Brea, California

LSL
CPAs AND ADVISORS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Members of the City Council
City of Duarte, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of Duarte, California (the City) as of and for the year ended June 30, 2016, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 1, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City's internal control. Accordingly, we do not express an opinion on the effectiveness of City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To the Honorable Mayor and Members of the City Council
City of Duarte, California

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lance, Soll & Lunghard, LLP

Brea, California
December 1, 2016

CITY OF DUARTE, CALIFORNIA

FINANCIAL STATEMENTS

FOR THE FISCAL YEAR ENDED JUNE 30, 2016

City of Duarte, California

Financial Statements

For the Fiscal Year Ended June 30, 2016

Prepared By:

Finance Department

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CITY OF DUARTE

JUNE 30, 2016

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CPAs AND ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council
City of Duarte, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of Duarte, California, (the City) as of and for the year ended June 30, 2016, and the related notes to financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Duarte, California

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Duarte, California, as of June 30, 2016, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the General Fund and Housing Authority Fund Budgetary Comparison Schedules, the Schedule of Proportionate Share of the Net Pension Liability, and the Schedule of Plan Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining nonmajor fund financial statements and the budgetary comparison schedules for nonmajor funds are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements and the budgetary comparison schedules for nonmajor funds are fairly stated in all material respects in relation to the basic financial statements as a whole.

LSL

CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Duarte, California

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2016 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Lance, Soll & Lunghard, LLP

Brea, California
December 1, 2016

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City of Duarte
Management's Discussion and Analysis
Year Ended June 30, 2016

This discussion and analysis is intended to provide readers with a narrative overview of the City of Duarte's (City's) financial activities for the fiscal year ended June 30, 2016. This information should be considered in conjunction with the accompanying financial statements and the notes to those statements.

Financial Highlights

- At the close of the fiscal year, the City's assets and deferred outflows exceeded its liabilities and deferred inflows by $70,871,281 (net position). A significant part of assets is the estimated value of infrastructure, which has been capitalized in accordance with the requirements of GASB 34.

- During the year, taxes and other revenues received by the City exceeded program expenses and the City's net position reflects an increase of $1,715,684.

- The City's governmental funds had ending fund balances of $26,713,800, which is an increase of $193,505 over the prior year fund balance of $26,520,295. This increase took place within the State Gas Tax Fund due to delayed projects that will now take place in 2016/17.

- This year, the City's General Fund experienced a deficit of $336,659, however, as reported at mid-year, with the $1.3 million repayment to the City for the former redevelopment loans, the cash in fund balance actually increased. Council approved several projects after Mid-Year and many projects were delayed. For example, Council authorized increased litigation costs related to NPDES, which came in $95,000 higher than projected at Mid-Year. In Public Safety, an additional patrol officer and a new parking vendor and parking pass kiosk resulted in $60,000 higher expenses. In Community Development signage costs related to the new street sweeping parking pilot program increased expenses by approximately $20,000. In addition to these expenditures increases, there were also several Public Works and Planning projects that were delayed and as a result revenues such as Engineering Permit fees and funds related to the City of Hope EIR, came in at $86,000 and $266,000 less than projected respectively. We also had $74,000 less than projected in reimbursements from the Gas Tax Fund, due to delayed street projects in that fund.

- The City's debt decreased by $109,840 during the fiscal year to $2,066,532 mostly due to the retirement of debt on the 2013 Certificates of Participation.

- The City implemented GASB statement No. 68 – Accounting and Financial Reporting for Pensions, last fiscal year pursuant to the CalPERS actuarial reports. At June 30, 2016, the City reported a net pension liability of $10,578,290 and related deferred outflow of $2,400,813 and deferred inflows of $960,542.

Overview of the Basic Financial Statements

The City's basic financial statements consist of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the basic financial statements. In addition, required supplementary information is provided relating to the City's budgets for major funds.

Government-wide Financial Statements

The government-wide financial statements are found on pages 11 and 12 of this report. They are designed to give readers an overview of the City's financial position. These statements include all of the City's assets and liabilities, using the full accrual basis of accounting, which is similar to accounting methods used by most private sector companies. All of a fiscal year's revenues and expenses are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. As a result, assets, liabilities, and expenses are reported in these statements for some transactions that will result in cash flow in future fiscal periods.

The "Statement of Net Position" presents all of the City's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator for determining whether the financial position of the City is improving or deteriorating.

The "Statement of Activities" presents information showing the City's revenues and expenses for the fiscal year. Functional activities are identified in this statement, whereby direct and indirect functional costs are shown net of related program revenue. This statement shows the extent to which the various functions depend on general taxes and non-program revenues for support.

The government-wide financial statements encompass the activities of four different legal entities: the City of Duarte, the Duarte Housing Authority, the Duarte Community Facilities Financing Authority and the Duarte Public Financing Authority. This is in keeping with generally accepted accounting principles, as the City's elected officials have a continuing oversight responsibility for all four entities.

The City of Duarte provides an array of services to the public similar to those of other municipal governments. These include police protection, parks and recreation, planning and development, public works, code enforcement, animal control, transit services, and refuse collection. The Housing Authority is responsible for promoting the development of low and moderate-income housing. The function of both Financing Authorities is to facilitate the issuance of debt by both the City and the Housing Authority.

Fund Financial Statements

The fund financial statements can be found on pages 13 and 15 of this report. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to demonstrate compliance with finance related legal requirements. All of the funds of the City of Duarte can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as "governmental activities" in the government-wide financial statements. Unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the City's near-term financing requirements.

The City maintains nineteen individual governmental funds. Three of these funds are considered "major" and, according to generally accepted accounting principles, are reported separately in the fund financial statements. The remaining sixteen funds are reported on a consolidated basis.

Because the focus of fund financial statements is narrower than that of the government-wide financial statements, it can be useful to compare the two. Comparisons may give readers a better understanding of the long-term impact of the City's near-term financial decisions. On pages 14 and 16 of this report, statements are provided reconciling the "Governmental Fund Balance Sheet" and the "Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances" to the government-wide financial statements.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the City of Duarte's own programs. The Successor Agency Fund is a fiduciary fund; the City budgets for this fund to reflect the operations of the Successor Agency. Trust funds are set up to account for the resources held for bond payments and for recording transactions performed by appointed trustees. The City does not budget for the trustee activities.

Notes to the Basic Financial Statements

This report includes notes to the basic financial statements. They provide additional information that is important to a complete understanding of the data contained in the government-wide and fund financial statements. The notes can be found on pages19 through 48 of the report.

Government-wide Financial Analysis

The government-wide financial analysis focuses on net position and changes in net position for the City's governmental activities. A summary of net position as of June 30, 2016, is as follows:

Net Position

	Governmental Activities	
	2016	2015
Current and other assets	$ 30,045,232	$ 30,020,135
Capital assets	54,081,221	52,935,044
Total assets	$ 84,126,453	$ 82,955,179
Deferred Outflows of Resources	$ 2,400,813	$ 1,123,858
Current and other liabilities	$ 2,050,621	$ 2,028,030
Long-term debt outstanding	12,644,822	10,662,721
Total liabilities	$ 14,695,443	$ 12,690,751
Deferred Inflows of Resources	$ 960,542	$ 2,232,689
Net Position (liabilities):		
Net Investment in capital assets	$ 52,999,211	$ 51,707,501
Restricted	10,405,827	9,977,636
Unrestricted	7,466,243	7,470,460
Total net position	$ 70,871,281	$ 69,155,597

As discussed earlier in this analysis, net position may serve as an indicator of the City's financial position. At end of the fiscal year 2016, assets and deferred outflows exceeded liabilities and deferred inflows by $70,871,281.

The City's primary assets were cash - $13,682,221, land held for resale - $4,248,537, amount due from the Successor Agency - $8,194,626 and capital assets - $54,081,221. A significant portion of the City's cash is comprised by reserves and special funds for restricted uses. Therefore, much of it is unavailable to pay for current activities. Land held for resale represents the value of properties held by the City and the Housing Authority for future development purposes. The capital assets figure is the estimated value of all the equipment, land, buildings, and infrastructure owned by the City. It conforms to accounting rules requiring such assets be inventoried, valued, and depreciated.

The City's primary liability is its net pension liability - $10,578,290 and its long-term bonded indebtedness - $2,066,532.

A summary of the changes in the City's net position for the year ended June 30, 2016 is as follows:

Changes in Net Position

	Governmental Activities	
	2016	2015
Revenues:		
Program revenues:		
Charges for services	$ 2,907,762	$ 2,764,293
Operating grants	3,077,880	2,525,442
Capital grants	1,468,753	653,875
General revenues:		
Taxes	8,485,843	8,240,602
Use of money and property	285,168	271,463
Intergovernmental	1,947,546	1,848,999
Miscellaneous	1,100,162	990,017
Total revenues	19,273,114	17,294,691
Expenses:		
General government	3,562,038	4,038,940
Safety	4,699,711	4,297,439
Transportation	2,151,711	1,867,491
Development	4,211,956	3,493,360
Recreation and culture	2,907,379	2,860,716
Interest expense	24,635	27,657
Total expenses	17,557,430	16,585,603
Change in net position	1,715,684	709,088
Net position - beginning of year, as restated*	69,155,597	68,446,509*
Net position - end of year	$70,871,281	$69,155,597

At year-end, the City's net position had increased by $1,715,684. This increase was the result of revenues such as taxes and grants being higher than last fiscal year.

City Fund Financial Analysis

The city fund analysis focuses on governmental fund balances and on any restrictions or commitments that limit the availability of fund balances for future use.

As of June 30, 2016, the City's governmental funds had a total ending fund balance of $26,713,800. This amount represents an increase of $193,505, or .7% as compared to the prior year fund balance of $26,520,295.

Of the City's three major governmental funds two of them decreased their fund balances and one remained unchanged. The largest decrease was in the General Fund of $336,659. After mid-year Council approved several projects that increased expenditures, including additional funds for litigation on the NPDES issue, to move forward with signage related to a street sweeping parking program, to add another patrol officer to the Sheriff's contract and to purchase a parking pass kiosk. This was further impacted by the delay of several projects that resulted in reduced revenues, such as Gas Tax reimbursements and engineering permit revenue.

Capital Asset and Debt Administration

Capital Assets

At year-end, the City had $54 million invested in a broad range of capital assets including buildings, parks, streets, sidewalks, traffic signals, sewers, storm drains, curbs and gutters, street lights, vehicles, medians, and other assets. This amount represents an overall decrease (including additions, deductions and depreciation) of $1,146,177 as compared to the prior year. Additional information can be found in Note 5.

Debt Administration

At the end of the fiscal year, the City had both bonded and other long-term debt totaling $2,066,532. A summary of the City's debt activity for the year ended is as follows:

Outstanding Debt at Year-end

	2015	2016	Increase (Decrease)
Certificates of participation	$ 1,046,615	$ 915,969	$ (130,646)
CA Energy Comm Loans	180,928	166,041	(14,887)
Accrued vacation & sick leave	908,779	984,522	75,743
CJPIA Retro Deposit	40,050	0	(40,050)
Total debt	$ 2,176,372	$ 2,066,532	($109,840)

Additional information about the City's debt may be found in Note 6 to the basic financial statements.

Economic Factors and Next Year's Budget

Many variations from Mid-Year have to do with delayed projects, which are still expected to occur, just in future years. Other variations include Public Safety enhancements, such as the Sheriff's contract, parking and street sweeping parking signage.

The City of Duarte continues to make prudent financial decisions to manage within our means and we continue to see the slow return of the national, state and local economies. The City has been careful to monitor all of the financial aspects that it can control by balancing operating expenses with revenues and as a result, we find ourselves in a fairly stable and manageable environment.

The community continues to see positive signs of progress through the slow and steady increase of sales tax revenue, plan check and building permit fees. It appears that this steady growth may be able to manage our existing operating expenses, however rising costs will need to somehow fit within this growth and future capital projects must depend on one time revenues such as land sale proceeds and loan repayments.

Requests for Information

These financial statements are designed to provide citizens, taxpayers, customers, investors, and creditors with a general overview of the City's finances and to demonstrate accountability for the money it receives. If there are questions, or a need for more information, please contact the City of Duarte, 1600 Huntington Drive, Duarte, California, 91010, or call (626) 357-7931.

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CITY OF DUARTE

STATEMENT OF NET POSITION
JUNE 30, 2016

	Governmental Activities
Assets:	
Cash and investments	$ 13,682,221
Receivables:	
Accounts	196,494
Taxes	1,929,001
Notes and loans	370,500
Accrued interest	13,697
Grants	804,857
Prepaid costs	35,978
Land held for resale	4,248,537
Prepaid other postemployment benefits	569,317
Restricted assets:	
Cash with fiscal agent	4
Due from Successor Agency	8,194,626
Capital assets not being depreciated	22,291,035
Capital assets, net of depreciation	31,790,186
Total Assets	**84,126,453**
Deferred Outflows of Resources:	
Deferred pension-related items	2,400,813
Total Deferred Outflows of Resources	**2,400,813**
Liabilities:	
Accounts payable	1,224,671
Accrued liabilities	126,845
Accrued interest	7,696
Unearned revenue	461,316
Deposits payable	230,093
Noncurrent liabilities:	
Due within one year	178,702
Due in more than one year	1,887,830
Net pension liability	10,578,290
Total Liabilities	**14,695,443**
Deferred Inflows of Resources:	
Deferred pension-related items	960,542
Total Deferred Inflows of Resources	**960,542**
Net Position:	
Net investment in capital assets	52,999,211
Restricted for:	
Development projects	4,409,084
Debt service	704,714
Transportation	5,238,445
Recreation and culture	53,584
Unrestricted	7,466,243
Total Net Position	**$ 70,871,281**

See Notes to Financial Statements

STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2016

	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Contributions and Grants	Program Revenues: Capital Contributions and Grants	Net (Expenses) Revenues and Changes in Net Position: Governmental Activities
Functions/Programs					
Primary Government:					
Governmental Activities:					
General government	$ 3,562,038	$ 101,618	$ 1,302,011	$ -	$ (2,158,409)
Safety	4,699,711	221,461	180,279	-	(4,297,971)
Development	4,211,956	2,216,374	304,191	-	(1,691,391)
Recreation and culture	2,907,379	368,309	280,319	-	(2,258,751)
Transportation	2,151,711	-	1,011,080	1,468,753	328,122
Interest on long-term debt	24,635	-	-	-	(24,635)
Total Governmental Activities	**17,557,430**	**2,907,762**	**3,077,880**	**1,468,753**	**(10,103,035)**
Total Primary Government	**$ 17,557,430**	**$ 2,907,762**	**$ 3,077,880**	**$ 1,468,753**	**(10,103,035)**
General Revenues:					
Taxes:					
Property taxes, levied for general purpose					1,563,364
Transient occupancy taxes					142,053
Sales taxes					5,593,636
Franchise taxes					874,730
Business licenses taxes					312,060
Motor vehicle in lieu - unrestricted					1,947,546
Use of money and property					285,168
Other					1,100,162
Total General Revenues					**11,818,719**
Change in Net Position					1,715,684
Net Position at Beginning of Year					69,155,597
Net Position at End of Year					**$ 70,871,281**

BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2016

	General	Special Revenue Funds: Housing Authority	Special Revenue Funds: Former RDA Low and Moderate Income Housing Fund	Other Governmental Funds	Total Governmental Funds
Assets:					
Pooled cash and investments	$ 5,789,823	$ -	$ 862,897	$ 7,029,501	$ 13,682,221
Receivables:					
Accounts	196,494	-	-	-	196,494
Taxes	1,905,918	-	-	23,083	1,929,001
Notes and loans	-	-	370,500	-	370,500
Accrued interest	13,697	-	-	-	13,697
Grants	338,870	-	-	465,987	804,857
Prepaid costs	34,050	-	-	1,928	35,978
Due from other funds	2,224,522	-	-	-	2,224,522
Land held for resale	-	1,388,040	2,860,497	-	4,248,537
Restricted assets:					
Cash and investments with fiscal agents	-	-	-	4	4
Due from Successor Agency	8,194,626	-	-	-	8,194,626
Total Assets	**$ 18,698,000**	**$ 1,388,040**	**$ 4,093,894**	**$ 7,520,503**	**$ 31,700,437**
Liabilities, Deferred Inflows of Resources, and Fund Balances:					
Liabilities:					
Accounts payable	$ 907,892	$ -	$ -	$ 316,779	$ 1,224,671
Accrued liabilities	121,544	-	-	5,301	126,845
Unearned revenues	461,316	-	-	-	461,316
Deposits payable	230,093	-	-	-	230,093
Due to other funds	-	1,773,391	-	451,131	2,224,522
Total Liabilities	**1,720,845**	**1,773,391**	**-**	**773,211**	**4,267,447**
Deferred Inflows of Resources:					
Unavailable revenues	280,661	-	370,500	68,029	719,190
Total Deferred Inflows of Resources	**280,661**	**-**	**370,500**	**68,029**	**719,190**
Fund Balances:					
Nonspendable:					
Prepaid costs	34,050	-	-	-	34,050
Due from Successor Agency	8,194,626	-	-	-	8,194,626
Restricted for:					
Development projects	-	-	3,723,394	685,690	4,409,084
Recreation and culture	-	-	-	53,584	53,584
Transportation	-	-	-	5,238,445	5,238,445
Debt service	-	-	-	704,714	704,714
Committed to:					
Vehicle Replacement	238,701	-	-	-	238,701
Assigned to:					
Capital Projects	-	-	-	49,571	49,571
Unassigned	8,229,117	(385,351)	-	(52,741)	7,791,025
Total Fund Balances	**16,696,494**	**(385,351)**	**3,723,394**	**6,679,263**	**26,713,800**
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	**$ 18,698,000**	**$ 1,388,040**	**$ 4,093,894**	**$ 7,520,503**	**$ 31,700,437**

CITY OF DUARTE

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
JUNE 30, 2016

Fund balances of governmental funds		$ 26,713,800
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets net of depreciation have not been included as financial resources in governmental fund activity.		54,081,221
Long-term debt and compensated absences that have not been included in the governmental fund activity:		
Bonds payable	$ (915,969)	
CA Energy Commission loan	(166,041)	
Compensated absences	(984,522)	(2,066,532)
Governmental funds report all OPEB contributions as expenditures, however in the statement of net position any excesses or deficiencies in contributions in relation to the Annual Required Contribution (ARC) are recorded as an asset or liability.		569,317
Accrued interest payable for the current portion of interest due on Bonds has not been reported in the governmental funds.		(7,696)
Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.		719,190
Governmental funds report all pension contributions as expenditures; however, in the statement of net position, the excess of the total pension liability over the plan fiduciary net position is reported as a net pension liability.		(10,578,290)
Deferred inflows related to pensions:		
Net difference between projected and actual earnings on pension plan investments		(288,286)
Change of Assumptions		(575,063)
Difference between actual contributions and proportionate share of contributions		(95,009)
Adjustment due to differences in proportions		(2,184)
Deferred outflows related to pensions:		
Contributions made after the measurement date		1,237,627
Difference between expected and actual experience		60,783
Adjustment due to differences in proportions		1,102,403
Net Position of Governmental Activities		**$ 70,871,281**

CITY OF DUARTE

STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2016

		Special Revenue Funds			
	General	Housing Authority	Former RDA Low and Moderate Income Housing Fund	Other Governmental Funds	Total Governmental Funds
Revenues:					
Taxes	$ 8,715,629	$ -	$ -	$ -	$ 8,715,629
Assessments	-	-	-	1,202,922	1,202,922
Licenses and permits	997,727	-	-	-	997,727
Intergovernmental	2,843,421	-	-	2,635,472	5,478,893
Charges for services	447,775	-	-	26,235	474,010
Use of money and property	262,699	-	-	22,469	285,168
Fines and forfeitures	211,330	-	-	-	211,330
Miscellaneous	1,096,227	600	-	4,951	1,101,778
Total Revenues	**14,574,808**	**600**	**-**	**3,892,049**	**18,467,457**
Expenditures:					
Current:					
General government	3,726,981	-	-	1,500	3,728,481
Safety	4,642,717	-	-	153,659	4,796,376
Development	3,047,752	3,180	-	1,237,380	4,288,312
Recreation and Culture	2,722,424	-	-	-	2,722,424
Transportation	-	-	-	1,075,678	1,075,678
Capital outlay	523,900	-	-	967,532	1,491,432
Debt service:					
Principal retirement	14,887	-	-	130,646	145,533
Interest and fiscal charges	5,332	-	-	20,384	25,716
Total Expenditures	**14,683,993**	**3,180**	**-**	**3,586,779**	**18,273,952**
Excess (Deficiency) of Revenues Over (Under) Expenditures	(109,185)	(2,580)	-	305,270	193,505
Other Financing Sources (Uses):					
Transfers in	22,606	-	-	778,180	800,786
Transfers out	(250,080)	-	-	(550,706)	(800,786)
Total Other Financing Sources (Uses)	**(227,474)**	**-**	**-**	**227,474**	**-**
Net Change in Fund Balances	(336,659)	(2,580)	-	532,744	193,505
Fund Balances, Beginning of Year	17,033,153	(382,771)	3,723,394	6,146,519	26,520,295
Fund Balances, End of Year	**$ 16,696,494**	**$ (385,351)**	**$ 3,723,394**	**$ 6,679,263**	**$ 26,713,800**

See Notes to Financial Statements

CITY OF DUARTE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2016

Net change in fund balances - total governmental funds		$ 193,505
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.		
Capital outlay	$ 1,715,164	
Loss on disposal of capital assets	(21,723)	
Proceeds from sale of capital assets	(1,616)	
Depreciation	(1,538,231)	
Contributed capital assets	992,583	1,146,177
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.		
Principal repayments	145,533	
Other long-term liabilities - CJPIA retrospective deposit	19,254	
Other long-term liabilities - CJPIA workers compensation	20,796	185,583
Accrued interest for long-term liabilities. This is the net change in accrued interest for the current period.		1,081
Compensated absences expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		(75,743)
Governmental funds report all contributions in relation to the annual required contribution (ARC) for OPEB as expenditures, however in the statement of activities only the ARC is an expense.		(6,770)
Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.		(185,310)
Pension obligation expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditure in governmental funds.		457,161
Change in Net Position of Governmental Activities		**$ 1,715,684**

STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
JUNE 30, 2016

	Private-Purpose Trust Fund Successor Agency of the former RDA
Assets:	
Pooled cash and investments	$ 4,703,873
Receivables:	
Notes and loans	1,200,000
Land held for resale	1,195,522
Restricted assets:	
Cash and investments with fiscal agents	3,052,105
Total Assets	**10,151,500**
Deferred Outflows of Resources:	
Deferred charge on refunding	2,012,445
Total Deferred Outflows of Resources	**2,012,445**
Liabilities:	
Accounts payable	12,658
Accrued interest	123,311
Long-term liabilities:	
Due in one year	2,760,000
Due in more than one year	16,921,568
Total Liabilities	**19,817,537**
Net Position:	
Net position held in trust for other purposes	(7,653,592)
Total Net Position	**$ (7,653,592)**

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
YEAR ENDED JUNE 30, 2016

	Private-Purpose Trust Fund Successor Agency of the former RDA
Additions:	
Taxes	$ 5,058,209
Interest and change in fair value of investments	94
Contributions from City	2,826
Gain on sale of land held for resale	133,906
Total Additions	**5,195,035**
Deductions:	
Administrative expenses	250,000
Contractual services	257,631
Interest expense	1,190,485
Contributions to City	583,906
Total Deductions	**2,282,022**
Changes in Net Position	**2,913,013**
Net Position - Beginning of the Year	(10,566,605)
Net Position - End of the Year	**$ (7,653,592)**

I. SIGNIFICANT ACCOUNTING POLICIES

Note 1: Summary of Significant Accounting Policies

The City of Duarte, California (the "City"), was incorporated on August 22, 1957. The City operates under a Council-Manager form of government. The City's major operations include police, code enforcement, animal control, parks and recreation, planning and development, public works, transit services, refuse collection, and general administrative services.

The basic financial statements of the City have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental agencies. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

a. Reporting Entity

The reporting entity, "City of Duarte", is comprised of the various funds of the City of Duarte (City), the Duarte Public Finance Authority (Authority), and the Duarte Housing Authority (Housing Authority). As required by generally accepted accounting principles in the United States of America, these financial statements present the City of Duarte (the primary government) and its component units. The component units discussed below are included in the City's reporting entity because of the significance of their operational or financial relationship with the City. These entities are legally separate from each other. However, the City of Duarte elected officials have a continuing oversight responsibility over the Authority and Housing Authority.

An organization is fiscally dependent on the primary government if it is unable to adopt its budget, levy taxes or set rates or charges, or issue bonded debt without approval by the primary government. In a blended presentation, a component unit's balances and transactions are reported in a manner similar to the balances and transactions of the City. Component units are presented on a blended basis when the component unit's governing body is substantially the same as the City's or the component unit provides services almost entirely to the City.

Blended Component Units:

The Duarte Public Financing Authority was organized in 1988 for the specific purpose of facilitating the issuance of debt instruments. It has no separate existence and has acted as a conduit between the issuer (the City) and the underwriters. Separate financial statements of the Public Financing Authority were not prepared.

The Duarte Housing Authority (the "Housing Authority") was established pursuant to California Housing Authorities Law (Health and Safety Code Sections 34200 et seq.) on March 22, 2011. The purpose of the Housing Authority is to provide safe and sanitary housing opportunities for Duarte residents. Although the Housing Authority is legally separate, it is reported as if it were part of the City because the City Council also serves as the governing board of the Housing Authority. Separate financial statements of the Housing Authority were not prepared.

The Duarte Community Facilities Financing Authority was established on February 1, 2013 between the City and the Housing Authority for the specific purpose of facilitating the issuance of debt instruments. It has no separate existence and has acted as a conduit between the issuer (the City) and the underwriters. Separate financial statements of the Public Financing Authority were not prepared.

Note 1: Summary of Significant Accounting Policies (Continued)

Organizations Other Than Component Units:

Other governmental agencies, such as the County of Los Angeles, the Duarte Unified School District, etc., provide services within the City. However, each of these agencies is governed by an independently elected governing board. Accordingly, their financial information is not included within the scope of this financial report, because the City Council does not have a continuing oversight responsibility over them, nor are their financial operation closely related thereto.

b. Basic Financial Statements – Government-Wide Statements

The City's government-wide financial statements include a Statement of Net Position and a Statement of Activities. These statements report information on all of the non-fiduciary activities of the primary government and its component units. All fiduciary activities are reported only in the fund financial statements. The City does not have any business-type activities; therefore, only governmental activities are reported.

These basic financial statements are presented on an *"economic resources"* measurement focus and the accrual basis of accounting. Accordingly, all of the City's assets and liabilities, including capital assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. Certain types of transactions are reported as program revenues for the City in three categories: (1) charges for services, (2) operating grants and contributions and (3) capital grants and contributions. Certain eliminations have been made as prescribed by GASB Statement No. 34 in regard to interfund activities, payables and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances by the City, which are presented as internal balances and eliminated in the total primary government column.

c. Basic Financial Statements – Fund Financial Statements

The City uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. These statements provide information about the government's funds, including its fiduciary funds and blended component units. Separate statements for each fund category – governmental and fiduciary – are presented.

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows, liabilities, deferred inflows, fund equity, revenues, and expenditures/expenses.

Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The minimum number of funds is maintained consistent with legal and managerial requirements.

Note 1: Summary of Significant Accounting Policies (Continued)

d. Funds

The focus of the governmental funds' measurement is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income.

The following is a description of the major governmental funds of the City:

General fund accounts for all or most of a City's general activities and financial resources except those required to be accounted for in another fund.

Housing Authority fund accounts for legally restricted funds for housing activities.

Former RDA Low and Moderate Income Housing fund accounts for resources received from the Redevelopment Property Tax Trust Fund for the implementation, administration and monitoring of the Low and Moderate income housing affordability and other reporting requirements of the State housing and redevelopment.

Additionally, the government reports the following funds and fund types:

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of capital assets.

Debt service funds are used to account for the accumulation of funds for the periodic payment of principal and interest on long-term debt.

Private-purpose trust funds are used to account for the assets and liabilities of the former redevelopment agency and is allocated revenue to pay estimated installment payments of enforceable obligations until obligations of the former redevelopment agency are paid in full and assets have been liquidated.

Governmental fund financial statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds. An accompanying schedule is presented to reconcile and explain the differences in net position as presented in these statements to the net position presented in the government-wide financial statements. The City has presented all major funds that met those qualifications.

All governmental funds are accounted for on a spending or *current financial resources* measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. The Reconciliations of the Fund Financial Statements to the Government-Wide Financial Statements is provided to explain the differences created by the integrated approach of GASB Statement No. 34.

Note 1: Summary of Significant Accounting Policies (Continued)

The private-purpose trust funds are reported using the *economic resources measurement focus* and the *accrual basis of accounting.*

e. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

1. Accrual:

Governmental activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

2. Modified Accrual:

The modified accrual basis of accounting is used by governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers revenues as available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred. The exception to this rule is that principal and interest on long-term debt are recorded as fund liabilities when due.

Those revenues susceptible to accrual are property taxes, franchise taxes, special assessments, licenses, interest revenue and charges for services. Sales taxes collected and held by the State at year-end on behalf of the City also are recognized as revenue. Fines, permits and parking citations are not susceptible to accrual because generally they are not measurable until received in cash.

The City reports unavailable revenue periodically in its combined balance sheet. Unavailable revenues arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Unearned revenues arise when resources are received by the City before it has a legal claim to them, as when cost reimbursement type grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal claim to the resources, unavailable and/or unearned revenue is removed from the balance sheet and revenue is recognized.

f. Financial Statement Amounts

1. Cash and Cash Equivalents:

The City has defined cash and cash equivalents to include cash on hand, demand deposits, as well as cash with fiscal agent. Additionally, each fund's equity in the City's investment pool is treated as a cash equivalent because the funds can deposit or effectively withdraw cash at any time without prior notice or penalty.

Note 1: Summary of Significant Accounting Policies (Continued)

2. Investments:

   Investments are stated at fair value, (generally quoted market prices). The City's policy is to hold investments until maturity or until market values equal or exceed cost.

3. Prepaid Items:

   Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

4. Land Held for Resale:

   Land Held for Resale is an inventory of land purchased, which will be sold. The land is recorded at the lower of acquisition cost or market.

5. Capital Assets:

   Capital assets purchased or acquired with an original cost of $5,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings	60 years
Sewer system	60 years
Machinery and equipment	5-35 years
Improvements	10-20 years
Other infrastructure	10-50 years

   GASB Statement No. 34 requires the City to report and depreciate new infrastructure assets. Infrastructure assets include roads, bridges, underground pipe (other than related to utilities), traffic signals, etc. These infrastructure assets are the largest asset class of the City.

6. Deferred Outflows/Inflows of Resources:

   In addition to assets, the Statement of Financial Position and Governmental Fund Balance Sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/ expenditure) until then. The government has one item that qualifies for reporting in this category. They are deferred outflows relating to the net pension obligation reported in the government-wide statement of net position. These outflows are the results of contributions made after the measurement period, which are expensed in the following year, and of adjustments due to difference in proportions. These amounts are deferred and amortized over the expected average remaining service life time.

Note 1: Summary of Significant Accounting Policies (Continued)

In addition to liabilities, the Statement of Financial Position and Governmental Fund Balance Sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government has one item, which arises only under a modified accrual basis of accounting, which qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: sales taxes and grant revenues. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. In addition, the government has one item that qualifies for reporting in this category which are deferred inflows relating to the net pension obligation reported in the government-wide statement of net position. These inflows are the result of the net difference between projected and actual earnings on pension plan investments, difference between actual contributions and plan's share of contributions, and adjustment due to differences in proportions. These amounts are deferred and amortized straight-line over a five year period or over the remaining service life.

7. Property Tax Revenues:

In general, property taxes in California are levied in accordance with Article 13B of the State Constitution at one percent of county-wide assessed valuations. This one percent is allocated pursuant to State law to the appropriate units of local government, including the City. Property tax revenue is recognized in the fiscal year for which taxes have been levied, provided that the revenue is collected in the current period or will be collected within 60 days thereafter. The following dates relate to property tax levies and collections:

Lien Date	March 1
Levy Date	June 30
Due Dates	November 1 and February 1
Collection Dates	December 10 and April 10

8. Net Position Flow Assumption:

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the Government-Wide and Proprietary Fund Financial Statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

9. Fund Balance Flow Assumptions:

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the Governmental Fund Financial Statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of

Note 1: Summary of Significant Accounting Policies (Continued)

unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

10. Pension Plan:

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. CalPERS audited financial statements are publicly available reports that can be obtained at CalPERS' website under Forms and Publications.

11. Compensated Absences:

The City accrues accumulated unpaid vacation, sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The amount estimated to be used in subsequent fiscal years for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

12. Interfund Activity:

Interfund activity is reported as loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as reimbursement. All other interfund transactions are treated as transfers.

13. Fund Equity:

In the fund financial statements, governmental funds report the following fund balance classification:

Nonspendable include amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted include amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, City Council of the City of Duarte. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is an ordinance or resolution.

Note 1: Summary of Significant Accounting Policies (Continued)

Assigned include amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. Finance Director is authorized to assign amounts to a specific purpose, which was established by the governing body in resolution.

Unassigned include the residual amounts that have not been restricted, committed, or assigned to specific purposes.

An individual governmental fund could include non-spendable resources and amounts that are restricted or unrestricted (committed, assigned, or unassigned) or any combination of those classifications.

14. Use of Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenses. Actual results could differ from those estimates.

15. Effect of New Accounting Standards:

During the fiscal year ended June 30, 2016, the City implemented the following Governmental Accounting Standards Board (GASB) standards:

GASB Statement No. 72 – *Fair Value Measurement and Application.* This Statement addresses accounting and financial reporting issues related to fair value measurements. The definition of fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This Statement provides guidance for determining a fair value measurement for financial reporting purposes. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements. The City has fully conformed and implemented to GASB Statement No. 72 as of June 30, 2016.

16. Deficit Fund Balances or Net Position:

The following nonmajor funds have a deficit at June 30, 2016:

Special Revenue Funds:		
Supplemental Law Enforcement	$	11,834
PEG		40,907

The City expects to eliminate these deficits with anticipated future revenues from grants, deferred payments and reimbursements.

17. Budgets

The following funds exceeded appropriation at the fund level and by amount of excess: Community Development Block Grant fund $50,993, Supplemental Law Enforcement Fund $53,659, Park Development Fund $23,319, and STP-L Fund $321,206.

Note 2: Cash and Investments

a. Cash and Investments:

As of June 30, 2016, cash and investments were reported in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and investments	$ 13,682,221
Restricted:	
Cash and investments with fiscal agent	4
Statement of Fiduciary Net Position:	
Cash and investments	4,703,873
Restricted:	
Cash and investments with fiscal agent	3,052,105
Total cash and investments	$ 21,438,203

The City follows the practice of pooling cash and investments of all funds, except for funds required to be held by fiscal agents under provisions of bond indentures. Interest income earned on pooled cash and investments is allocated quarterly to the various funds based on monthly cash and investment balances. Interest income from cash and investments with fiscal agents is credited directly to the related fund.

b. Deposits:

At June 30, 2016, the carrying amount of the City's deposits was $8,311,897 and the bank balance was $9,648,305. The $1,336,408 difference represents outstanding checks and other reconciling items.

The California Government Code requires California banks and savings and loan associations to secure the City's deposits by pledging government securities with a value of 110% of the City's deposits. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the City's total deposits. The City Treasurer may waive the collateral requirement for deposits which are fully insured up to $250,000 by the FDIC. The collateral for deposits in federal and state chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public agency depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository are considered to be held for, and in the name of, the local governmental agency.

Note 2: Cash and Investments (Continued)

c. Investments:

Under provision of the City's investment policy, and in accordance with the California Government Code, the following investments are authorized:

- U.S. Treasury Obligations (bills, notes and bonds)
- U.S. Government Agency Securities and Instrumentality's of Government Sponsored Corporations
- Banker's Acceptances
- Commercial Paper
- Repurchase Agreements
- Negotiable Certificates of Deposit
- Medium Term Corporate Notes
- Money Market Mutual Funds
- Local Agency Investment Fund (State Pool)
- County Pooled Investment Funds
- Other investments that are, or may become, legal investments through the State of California Government Code

d. Investments Authorized by Debt Agreements:

The above investments do not address investment of debt proceeds held by a bond trustee. Investments of debt proceeds held by a bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy.

e. Investments in State Investment Pool:

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. LAIF is overseen by the Local Agency Investment Advisory Board, which consists of five members, in accordance with State statute. The State Treasurer's Office audits the fund annually. The fair value of the position in the investment pool is the same as the value of the pool shares.

f. Credit Risk:

The City's investment policy limits investments in commercial paper and corporate bonds to the top two ratings issued by nationally recognized statistical rating organizations. The City's investment policy does not further limit its investment choices. As of June 30, 2016, the City's investments were solely in LAIF with exception to investments held with fiscal agent which included money market mutual funds. The City's investment in the State Investment Pool has not been rated by a nationally recognized statistical rating organization.

g. Concentration of Credit Risk:

The City's investment policy imposes restrictions on the percentage that the City can invest in certain types of investments. As of June 30, 2016, in accordance with GASB 40 requirements, the City has not invested more than 5% of its total investments in any one issuer. Investments guaranteed by the U.S. government and investments in mutual funds and external investment pools are excluded from this requirement.

Note 2: Cash and Investments (Continued)

h. Interest Rate Risk:

The City's investment policy limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The City has elected to use the segmented time distribution method of disclosure for its interest rate risk. As of June 30, 2016, the City had the following investments and remaining maturities:

	Remaining Investment Maturities	
	6 months or less	Fair Value
Local Agency Investment Fund	$ 10,074,197	$ 10,074,197
Cash with Fiscal Agent:		
Money Market Mutual Funds	3,052,109	3,052,109
	$ 13,126,306	$ 13,126,306

i. Fair Value Hierarchy:

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The City has the following recurring fair value measurements as of June 30, 2016:

		Level		
Investments by fair value level	Totals	1	2	3
Local Agency Investment Fund	$ 10,074,197	$ -	$ 10,074,197	$ -
Investments measured at amortized cost				
Cash with Fiscal Agents				
Money Market Funds	3,052,109			
Totals	3,052,109			
Total Investments	$ 13,126,306			

Local Agency Investment Funds classified in Level 2 of the fair value hierarchy are valued using specified fair market value factors.

Note 3: Interfund Receivable, Payable and Transfers

Due To/From Other Funds

At June 30, 2016, the City had the following short-term interfund receivables and payables:

	Due to Other Funds		
Due from Other Funds	Housing Authority	Other Governmental Funds	Total
General Fund	$ 1,773,391	$ 451,131	$ 2,224,522

The due from other funds balance of $2,224,522 in the General Fund is to cover temporary deficit cash balances at June 30, 2016 of $2,176,895 and $47,627 related to the Granicus System for the PEG Fund.

Interfund Transfers

At June 30, 2016, the City had the following internal balances:

	Transfers In		
Transfers Out	General	Other Governmental Funds	Total
General Fund	$ -	$ 250,080	$ 250,080
Other Governmental Funds	22,606	528,100	550,706
Total	$ 22,606	$ 778,180	$ 800,786

Transfers in the amount of $250,080 were made out of the General Fund into the Lighting & Landscaping fund and the Community Improvement fund for capital and administrative costs. Transfers in the amount of $22,606 were made out of the Measure R Fund into the General Fund for administrative and project costs tracked in the General Fund. Transfers in an amount of $225,000 were made out of the Lighting & Landscaping fund into the Town Center Debt Service fund to pay the debt service payments for the year for the 2013 Certificates of Participation. Transfers in an amount of $303,100 were made from the Prop C fund to the Prop A fund to assist in supporting the City's Transit System's operational costs.

Note 4: Notes Receivable

Notes and loans receivable as of June 30, 2016, are comprised of the following:

Affordable Housing

As part of development agreements with certain builders and in order to assist those individuals and families who are the most in need, the Housing Authority of the City of Duarte provides loans to low-and-moderate-income-level residents for the acquisition and rehabilitation of residences. As a part of the agreement, the Housing Authority accepted second trust deeds from eligible buyers so that they could purchase the property. The second trust deeds are cancelable after 25 years should the buyers remain in the housing. If the property is sold, the Housing Authority recovers its second trust deed and interest to be calculated within certain limits. Since the amount, if any, the Housing Authority will receive is unknown, the amount is deferred until the sale of the property or the cancellation date, whichever occurs first. The balance at June 30, 2016, is $370,500.

Note 5: Capital Assets

The following schedule shows changes in capital assets for the year ended June 30, 2016:

	Balance July 1, 2015	Additions	Deletions	Balance June 30, 2016
Non-Depreciable assets:				
Land	$ 22,291,035	$ -	$ -	$ 22,291,035
Total non-depreciable assets	22,291,035	-	-	22,291,035
Depreciable assets:				
Structures and improvements	8,031,074	469,086	-	8,500,160
Machinery and equipment	3,024,379	141,020	329,412	2,835,987
Infrastructure	55,028,076	2,097,641	92,884	57,032,833
Total depreciable assets	66,083,529	2,707,747	422,296	68,368,980
Less accumulated depreciation				
Structures and improvements	3,755,031	133,336	-	3,888,367
Machinery and equipment	2,306,277	113,506	323,715	2,096,068
Infrastructure	29,378,212	1,291,389	75,242	30,594,359
Total accumulated depreciation	35,439,520	1,538,231	398,957	36,578,794
Total depreciable assets, net	30,644,009	1,169,516	23,339	31,790,186
Total net capital assets	$ 52,935,044	$ 1,169,516	$ 23,339	$ 54,081,221

Note 5: Capital Assets (Continued)

Depreciation expense was charged to the following functions in the Statement of Activities as follows:

General government	$ 137,929
Safety	1,333
Development	42,668
Recreation and culture	266,992
Transportation	1,089,309
Total	$ 1,538,231

Note 6: Long-Term Debt

The following schedule shows changes in long-term debt for the year ended June 30, 2016:

	Balance July 1, 2015	Additions	Deletions	Balance June 30, 2016	Due Within One Year
Governmental Activities:					
2013 COP	$ 1,046,615	$ -	$ 130,646	$ 915,969	$ 133,286
CA Energy Commission Loan	180,928	-	14,887	166,041	15,351
Compensated Absences	908,779	103,495	27,752	984,522	30,065
CJPIA Retrospective Deposit					
General and Automotive Liability	19,254	-	19,254	-	-
Worker's Compensation Liability	20,796	-	20,796	-	-
Total	$ 2,176,372	$ 103,495	$ 213,335	$ 2,066,532	$ 178,702

a. Certificates of Participation:

2013 Certificates of Participation (2001 Refunding)

In April 2013, the City of Duarte issued $1,337,750 in Certificates of Participation (Series A) with an interest rate of 2.01%. The City issued the bonds to refund $1,245,000 2001 Certificates of Participation on a current basis and pay for issuance costs. The Series A Certificates of Participation mature on August 1, 2022, and bear interest at 2.01% per annum. Interest on the bonds is payable semi-annually every August 1 and February 1.

Year Ending June 30,	2013 Certificate of Participation - (2001 Refunding) Principal	Interest
2017	$ 133,286	$ 17,745
2018	135,978	15,052
2019	138,725	12,305
2020	141,527	9,503
2021	144,386	6,644
2022-2023	222,067	4,478
Total	$ 915,969	$ 65,727

Note 6: Long-Term Debt (Continued)

b. California Energy Resources Conservation and Development Commission Loan

The State of California Energy Resources Conservation and Development Commission issued a loan to the City for an Energy Efficiency project to be completed in July 2011. The loan was issued in October 2011 in the amount of $218,847. The liability as of June 30, 2016, is $166,041.

The loan matures on December 22, 2025, and bear interest at 3% per annum. Principal and Interest on the loan is payable semi-annually every December 22 and June 22.

Year Ending	CA Energy Commission Loan	
June 30,	Principal	Interest
2017	$ 15,351	$ 4,867
2018	15,815	4,403
2019	16,293	3,925
2020	16,776	3,442
2021	17,293	2,926
2022-2026	84,513	6,469
Total	$ 166,041	$ 26,032

c. Compensated Absences

The City accrues accumulated unpaid vacation, sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee as described in Note 1. The City at June 30, 2016, had an outstanding accrued balance of unpaid vacation, sick and associated employee of $984,522 that will be liquidated from various funding sources in future years.

d. CJPIA Retrospective Deposit Liability

Retrospective deposits and refunds are cost allocation adjustments to prior coverage periods. Some claims take many years to resolve and over time their estimated value changes. The retrospective adjustments are calculated annually and take into consideration all the changes in claim values that occurred during the most recent year. The formula is designed to adequately cover the cost of claims brought against members and to ensure the overall financial strength and security of the Authority. The formula was developed to be as equitable as possible by taking into consideration both risk exposure and claims experience of individual members. CJPIA has temporarily deferred the payment on retrospective deposits owed to the Authority by members. The payment deferral period extended to July 1, 2013, for the Liability program and July 1, 2015, for the Workers' Compensation program. Retrospective deposit payments are scheduled to resume on these dates. The October 2011 annual retrospective adjustment is included in these balances. The City at June 30, 2016, the City no longer had a retrospective deposit due for either the general and automobile liability coverage or worker's compensation coverage.

Note 7: Liability, Workers' Compensation, and Purchased Insurance

a. Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The City of Diamond Bar is a member of the CALIFORNIA JOINT POWERS INSURANCE AUTHORITY (Authority). The Authority is composed of 116 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine-member Executive Committee.

b. Self-Insurance Programs of the Authority

Each member pays an annual contribution at the beginning of the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Retrospective adjustments are scheduled to continue indefinitely on coverage years 2012-13 and prior, until all claims incurred during those coverage years are closed, on a pool-wide basis. This subsequent cost re-allocation among members, based on actual claim development, can result in adjustments of either refunds or additional deposits required. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment.

The total funding requirement for self-insurance programs is estimated using actuarial models and pre-funded through the annual contribution. Costs are allocated to individual agencies based on exposure (payroll) and experience (claims) relative to other members of the risk-sharing pool. Additional information regarding the cost allocation methodology is provided below.

<u>Liability</u>

In the liability program claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to $30,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from $30,000 to $750,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from $750,000 to $50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2015-16 the Authority's pooled retention is $2 million per occurrence, with reinsurance to $20 million, and excess insurance to $50 million. The Authority's reinsurance contracts are subject to the following additional pooled retentions: (a) $2.5 million annual aggregate deductible in the $3 million x/s $2 million layer, and (b) $3 million annual aggregate deductible in the $5 million x/s $10 million layer. There is a third annual aggregate deductible in the amount of $2.5 million in the $5 million x/s $5 million layer, however it is fully covered under a separate policy and therefore not retained by the Authority.

The overall coverage limit for each member, including all layers of coverage, is $50 million per occurrence. Costs of covered claims for subsidence losses have a sub-limit of $30 million per occurrence.

Note 7: Liability, Workers' Compensation, and Purchased Insurance (Continued)

Workers' Compensation

In the workers' compensation program claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to $50,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from $50,000 to $100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from $100,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2015-16 the Authority's pooled retention is $2 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law.

Employer's Liability losses are pooled among members to $2 million. Coverage from $2 million to $5 million is purchased as part of a reinsurance policy, and Employer's Liability losses from $5 million to $10 million are pooled among members.

c. Purchased Insurance

Property Insurance

The City of Duarte participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. City of Duarte property is currently insured according to a schedule of covered property submitted by the City of Duarte to the Authority. City of Duarte property currently has all-risk property insurance protection in the amount of $24,246,291. There is a $5,000 deductible per occurrence except for non-emergency vehicle insurance which has a $1,000 deductible. Premiums for the coverage are paid annually and are not subject to retrospective adjustments.

Earthquake and Flood Insurance

The City of Duarte purchases earthquake and flood insurance on a portion of its property. The earthquake insurance is part of the property protection insurance program of the Authority. City of Duarte property currently has earthquake protection in the amount of $3,612,681. There is a deductible of 5% per unit of value with a minimum deductible of $100,000. Premiums for the coverage are paid annually and are not subject to retrospective adjustments.

Crime Insurance

The City of Duarte purchases crime insurance coverage in the amount of $1,000,000 with a $2,500 deductible. The fidelity coverage is provided through the Authority. Premiums are paid annually and are not subject to retrospective adjustments.

Note 7: Liability, Workers' Compensation, and Purchased Insurance (Continued)

Pollution Legal Liability

The City of Duarte participates in the pollution legal liability insurance program which is available through the authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of Duarte. Coverage is on a claims-made basis. There is a $50,000 deductible. The Authority has a limit of $50 million for the 3-year period from July 1, 2014 through July 1, 2017. Each member of the Authority has a $10 million sub-limit during the 3-year term of the policy.

d. Adequacy of Protection

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2015-16.

Note 8: Deferred Compensation Plan

The City has made available to its employees a deferred compensation plan, whereby employees authorize the City to withhold funds from salaries to be invested in individual investment accounts. Funds may be withdrawn by participants upon termination of employment or retirement. The City makes no contributions under the plan. The amount held by trustees for the employees at June 30, 2016, was $1,834,521. These amounts are not recorded in the books of the City and as such not included in these financial statements.

Note 9: Retirement Plan

a. Plan Description

All qualified permanent and probationary employees are eligible to participate in the Local Government's separate Miscellaneous Employee Pension Plan, cost-sharing multiple employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plan are established by State statute and Local Government resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

b. Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

Note 9: Retirement Plan (Continued)

The rate plan provisions and benefits in effect at June 30, 2016 are summarized as follows:

Miscellaneous Cost-Sharing Rate Plan			
	Tier 1 *	Tier 2 *	PEPRA
Hire date	Prior to January 1, 2010	January 1, 2010 but prior to January 1, 2013	After January 1, 2013
Benefit formula	2% @ 55	2% @ 60	2% @ 62
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	monthly for life	monthly for life	monthly for life
Retirement age	minimum 50 yrs	minimum 50 yrs	minimum 52 yrs
Monthly benefits, as a % of eligible compensation	1.425% - 2.418%, 50 yrs - 63+ yrs, respectively	1.092% - 2.418%, 50 yrs - 63+ yrs, respectively	1.000% - 2.500%, 52 yrs - 67+ yrs, respectively
Required employee contribution rates	7.942%	6.880%	6.500%
Required employer contribution rates	27.431%	8.715%	6.700%

* Plan closed to new entrants

c. Contribution Description

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. The actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

Contributions to the Plan for the year ending June 30, 2016 were $948,367.

d. Pension Liabilities, Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

As of June 30, 2016, the City reported a net position liability for its proportionate share of the net pension liability to the plan of $10,578,290.

Note 9: Retirement Plan (Continued)

The City's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2015, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2014 rolled forward to June 30, 2015 using standard update procedures. The Local Government's proportion of the net pension liability was based on CalPERS' Public Agency Cost-Sharing Allocation Methodology Report, which can be obtained on the CalPERS website. The Local Government's proportionate share of the net pension liability for the Plan as of June 30, 2014 and 2015 was as follows:

Proportionate Share of Net Pension Liability	
Proportion - June 30, 2014	0.34337%
Proportion - June 30, 2015	0.38558%
Change - Increase (Decrease)	0.04221%

For the year ended June 30, 2016, the City recognized a total pension expense of $609,548 for all plan in total. At June 30, 2016, the City reported deferred outflows and deferred inflows of resources related to pensions as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Contributions made after the measurement date	$ 1,237,627	$ -
Difference between expected and actual experience	60,783	-
Change in assumptions	-	575,063
Net difference between projected and actual earnings on pension plan investments	-	288,286
Difference in porportionate share	-	95,009
Adjustment due to differences in proportions	1,102,403	2,184
Total	**$ 2,400,813**	**$ 960,542**

Note 9: Retirement Plan (Continued)

$1,237,627 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2017. Other amounts reported as deferred outflows or deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Period ended June 30:	Deferred Inflows of Resources	
2016	$	124,178
2017		112,464
2018		(402,497)
2019		368,499
	$	202,644

e. Actuarial Methods and Assumptions Used to Determine Total Pension Liability

For the measurement period ended June 30, 2015 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2014 total pension liability. The June 30, 2014 and the June 30, 2015 total pension liabilities were based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal in accordance with the requirements of GASB Statement No. 68
Actuarial Assumptions	
Discount Rate	7.65%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.65% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table (1)	Derived using CalPERS' Membership Data for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

(1) The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

All other actuarial assumptions used in the June 30, 2014 valuation were based on the results of an actuarial experience study for the period from 1997 to 2011, including updates to salary increase, mortality and retirement rates. The Experience Study report can be obtained at CalPERS' website under Forms and Publications.

Note 9: Retirement Plan (Continued)

f. Change of Assumption

GASB 68, paragraph 68 states that the long-term expected rate of return should be determined net of pension plan investment expense but without reduction for pension plan administrative expense. The discount rate of 7.50 percent used for the June 30, 2014 measurement date was net of administrative expenses. The discount rate of 7.65 percent used for the June 30, 2015 measurement date is without reduction of pension plan administrative expense.

g. Discount Rate

The discount rate used to measure the total pension liability was 7.65 percent. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing of the plans, the tests revealed the assets would not run out. Therefore, the current 7.65 percent discount rate is appropriate and the use of the municipal bond rate calculation is not deemed necessary. The long-term expected discount rate of 7.65 percent is applied to all plans in the Public Employees Retirement Fund. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS' website under the GASB 68 section.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund (Public Employees' Retirement Fund) cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. The geometric rates of return are net of administrative expenses.

Note 9: Retirement Plan (Continued)

Asset Class	New Strategic Allocation	Real Return Years 1 - 10 (1)	Real Return Years 11+ (2)
Global Equity	51.0%	5.25%	5.71%
Global Debt Securities	19.0	0.99	2.43
Inflation Assets	6.0	0.45	3.36
Private Equity	10.0	6.83	6.95
Real Estate	10.0	4.50	5.13
Infrastructure and Forestland	2.0	4.50	5.09
Liquidity	2.0	(0.55)	(1.05)

(1) An expected inflation of 2.5% used for this period
(2) An expected inflation of 3.0% used for this period

h. Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% point lower or 1% point higher than the current rate:

	Discount Rate - 1% 6.65%	Current Discount 7.65%	Discount Rate +1% 8.65%
Plans Net Pension Liability/(Asset)	**$ 16,232,521**	**$ 10,578,290**	**$ 5,910,066**

i. Pension Plan Fiduciary Net Position

Detailed information about the Plan's fiduciary net position is available in the separately issued CalPERS financial reports. See CalPERS website for additional information.

Note 10: Other Post-Employment Benefits

a. Plan Description

The City provides other post-employment benefits (OPEB) through a single-employer defined benefit healthcare plan administered by the Public Agency Retirement Services (PARS). These benefits are provided per contract between the City and the employee associations. Separate financial statements are not available for the plan.

b. Funding Policy

The contribution requirements of plan members and the City are established and may be amended by the City, City Council and/or the employee associations. Currently, contributions are not required from plan members. The City contributed $524,837 during the current fiscal year to cover the required contribution rate of 15% of annual covered payroll (annual payroll of active employees covered by the plan). At June 30, 2016, prepaid OPEB obligation was as follows:

Note 10: Other Post-Employment Benefits (Continued)

Annual required contribution (ARC)	$	523,305
Interest on net OPEB obligation		(43,258)
Adjustment to ARC		51,560
Annual OPEB cost		531,607
Contributions made		(524,837)
(Decrease) increase in Net OPEB obligation		6,770
Net OPEB obligation (asset) June 30, 2015		(576,087)
Net OPEB obligation (asset) June 30, 2016	$	(569,317)

The ARC of $523,305 is an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis is projected to cover the annual normal cost and the amortization of unfunded actuarial liabilities (or funding excess) over a twenty year period.

c. Annual OPEB Costs and Net OPEB Obligation (Asset)

For the fiscal year 2015-2016, the City's annual OPEB cost (expense) was $531,607. Information on the OPEB cost and percentage of Annual OPEB cost contributed is presented below:

Fiscal Year End		Annual OPEB Cost		Actual Contribution (Net of Adjustments)	Percentage of Annual OPEB Cost Contributed		Net OPEB Obligation (Asset)
06/30/14	$	347,794	$	285,876	82.20%	$	(583,863)
06/30/15		530,065		522,289	98.53%		(576,087)
06/30/16		531,607		524,837	98.73%		(569,317)

d. Funded Status and Funding Progress

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend.

Amounts determined regarding the funded status of the plan and the annual required contributions of the City are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

The schedule of funding progress below presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Schedule of Funding Progress for Other Post-Employment Benefits (In thousands)

Type of Valuation	Actuarial Valuation Date		Actuarial Value of Assets		Unfunded Actuarial Accrued Liability	Funded Ratio		Covered Payroll	UAAL as percent of Covered Payroll	Interest Rate
Actual	1/1/2008	$	582	$	1,932	23.2%	$	3,430	56%	7.00%
Actual	6/30/2011		753		3,160	19.2%		3,376	94%	6.50%
Actual	7/1/2014		1,211		4,328	21.9%		3,486	124%	6.50%

Note 10: Other Post-Employment Benefits (Continued)

e. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in the actuarial accrued liabilities and the actuarial value of assets consistent with the long-term perspective of the calculations.

In the July 1, 2014, actuarial valuation, the entry age normal cost method was used. The actuarial assumptions include a 6.5% investment rate of return, which is a blended rate of the expected long-term investment return on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date, and annual healthcare cost trend rate of 8.0% beginning July 1, 2014, and reduced by decrements to an ultimate rate of 5.0% after three years. The actuarial value of assets is set equal to the reported market value of assets. The UAAL is being amortized as a level percentage of payroll on an open basis. The remaining amortization period at June 30, 2016, was thirty years. The number of active participants as of the plan valuation was 38.

Note 11: Conduit Debt Obligations

Financial Cooperation Agreements

The City from time to time has provided financial assistance to health care providers for the acquisition of equipment and facilities deemed to be in the public interest. The agreements are secured by the property financed and are payable solely from payments received on the underlying security liens. Upon repayment of the debt ownership of the property transfers to the private-sector entity served by the loan agreement, neither the Agency, the City of Duarte, nor any political subdivision thereof is obligated in any manner for repayment of the debt. Accordingly, such debt is not reported as liabilities in the accompanying financial statements.

Note 12: Commitments and Contingencies

Grant Audits

Under the terms of federal and state grants, periodic audits are required and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. Such audits could lead to reimbursement to the grantor agencies. City Management believes disallowance, if any, will be immaterial.

Note 13: Successor Agency Trust for Assets of Former Redevelopment Agency

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 ("the Bill") that provides for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City of Duarte that previously had reported a redevelopment agency within the reporting entity of the City as a blended component unit.

The Bill provides that upon dissolution of a redevelopment agency, either the city or another unit of local government will agree to serve as the "successor agency" to hold the assets until they are distributed to other units of state and local government. On January 16, 2012, the City Council elected to become the Successor Agency for the former redevelopment agency in accordance with the Bill as part of City resolution number 12-R-03(A).

After enactment of the law, which occurred on June 28, 2011, redevelopment agencies in the State of California cannot enter into new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets can only be used to pay enforceable obligations in existence at the date of dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

In future fiscal years, successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of the former redevelopment agency until all enforceable obligations of the former redevelopment agency have been paid in full and all assets have been liquidated.

The Bill directs the State Controller of the State of California to review the propriety of any transfers of assets between redevelopment agencies and other public bodies that occurred after January 1, 2011. If the public body that received such transfers is not contractually committed to a third party for the expenditure or encumbrance of those assets, the State Controller is required to order the available assets to be transferred to the public body designated as the successor agency by the Bill.

Management believes, in consultation with legal counsel, that the obligations of the former redevelopment agency due to the City are valid enforceable obligations payable by the successor agency trust under the requirements of the Bill.

In accordance with the timeline set forth in the Bill (as modified by the California Supreme Court on December 29, 2011) all redevelopment agencies in the State of California were dissolved and ceased to operate as a legal entity as of February 1, 2012.

a. Cash and investments

Cash and investments reported in the accompanying financial statements consisted of the following:

Cash and investments pooled with the City	$ 4,703,873
Cash and investments with fiscal agent	3,052,105
	$ 7,755,978

Note 13: Successor Agency Trust for Assets of Former Redevelopment Agency (Continued)

b. Long-Term Debt

A description of long-term debt outstanding (excluding defeased debt) of the Successor Agency as of June 30, 2016, follows:

	Balance July 1, 2015	Additions	Retirements	Balance June 30, 2016	Due Within One Year
Fiduciary Activities:					
City Loans	$ 9,503,703	$ -	$ 1,309,077	$ 8,194,626	$ -
Merged Project - 2007 Series A	8,450,000	-	1,015,000	7,435,000	1,050,000
Merged Project - 2007 Series B	3,660,000	-	1,155,000	2,505,000	1,220,000
Merged Project - 2007 Series C	2,005,000	-	475,000	1,530,000	490,000
Total - Agency Bonds	23,618,703	-	3,954,077	19,664,626	2,760,000
Unamortized net original Premium	22,686	-	5,744	16,942	-
Total	$ 23,641,389	$ -	$ 3,959,821	$ 19,681,568	$ 2,760,000

City Loans

In previous fiscal years, the City made loans to the former Redevelopment Agency. As of June 30, 2016, principal on those loans was $8,194,626.

Tax Allocation Bonds

$25,645,000 Redevelopment Agency of the City of Duarte Merged Redevelopment Project Area 2007 Tax Allocation Refunding, (Consisting of Series A $15,385,000 [Tax-exempt] and Series B $10,260,000 [Taxable])

In June 2007, the former Redevelopment Agency issued $25,645,000 in Merged Redevelopment Project Area 2007 Tax Allocation Refunding bonds with interest rates ranging between 3.60% and 5.375%. The agency issued the bonds to advance refund $15,687,343 of the outstanding series 1997 Amended Davis Addition Project Area Tax Allocation Refunding Bonds, the Series 1998 Merged Redevelopment Project Area Tax Allocation Refunding Bonds, and the series 1999 Merged Redevelopment Project Area Subordinate Tax Allocation Bonds. The Agency used the net proceeds along with other resources to purchase U.S. government securities. These securities were deposited in an irrevocable trust to provide for all future debt service on the refunded portion of the 1997 series bonds, the 1998 series bonds, and the 1999 series bonds.

As a result, that portion of the 1997 series bonds, the 1998 and 1999 series bonds is considered defeased, and the Agency has removed the liability from its accounts.

The Series A serial bonds mature between October 1, 2007 and October 1, 2019, and bear interest rates of 3.60% to 4.00% per annum. Term bonds maturing on October 1, 2016 to October 1, 2019, bear an interest rate of 4.00% per annum. Interest on the bonds is payable semi-annually every April 1 and October 1.

Note 13: Successor Agency Trust for Assets of Former Redevelopment Agency (Continued)

The Series B serial bonds mature between October 1, 2007 and October 1, 2017, and bear interest rates of 5.25% to 5.375% per annum. Term bonds maturing on October 1, 2010 to October 1, 2017, bear an interest rate of 5.375% per annum. Interest on the bonds is payable semi-annually every April 1 and October 1. The bonds are secured by and payable solely from a pledge of tax increment revenue. This liability was transferred to the Successor agency upon dissolution of the former redevelopment agency.

The balance at June 30, 2016, amounted to $9,940,000 plus net unamortized bond premium of $212 and unamortized gain on defeasance of $2,012,445. The debt service requirements to maturity for the Series A and Series B bonds as of June 30, 2016 are as follows:

Year Ending	Series A		Series B	
June 30,	Principal	Interest	Principal	Interest
2017	$ 1,050,000	$ 276,400	$ 1,220,000	$ 101,856
2018	1,095,000	233,500	1,285,000	34,534
2019	2,490,000	161,800	-	-
2020	2,800,000	56,000	-	-
Total	$ 7,435,000	$ 727,700	$ 2,505,000	$ 136,390

$4,875,000 Redevelopment Agency of the City of Duarte Merged Redevelopment Project Area 2007 Tax Allocation Refunding Bonds, Series C

In November 2007, the former Redevelopment Agency issued $4,875,000 in Merged Redevelopment Project Area 2007 Tax Allocation Refunding bonds with an interest rate of 4% per annum. The agency issued the bonds to refund and redeem the remaining $4,430,000 of the outstanding series 1997 Amended Davis Addition Project Area Tax Allocation Refunding Bonds. The bonds were issued under an Indenture of Trust dated November 1, 2007. Interest on the Bonds is payable on April 1 and October 1, beginning April 1, 2008.

Unless and until the Agency amends the Redevelopment Plan for the Project Area to increase the cumulative limit on the receipt of Tax Increment Revenues, the Bonds maturing on or after October 1, 2014, are subject to special mandatory redemption commencing October 1, 2008 and each October 1 thereafter, from certain excess revenues of the Project Area on a pro-rata basis with the Series A Bonds.

Bonds maturing on or before October 1, 2013, shall not be subject to optional redemption prior to their respective maturities. The Bonds maturing on or after October 1, 2014, shall be subject to redemption as shall be determined by the Agency, at the option of the Agency, on any date on or after October 2013, at the option of the Agency from any available source of funds.

A Reserve Account for the Bonds that must be maintained is equal to the least of 10% of the par amount of the Bonds, maximum annual debt service on the Bonds, or 125% of average annual debt service on the Bonds. The Indenture provides that in lieu of a cash deposit, the Agency may satisfy all or a portion of a Reserve Requirement by means of a Qualified Reserve Account Credit Instrument.

Note 13: Successor Agency Trust for Assets of Former Redevelopment Agency (Continued)

Other than the Series A and Series B Bonds, the Agency may issue or incur additional Parity Debt secured by Tax Revenues on a parity with the Bonds, subject to various specific conditions as stated in the Indenture of Trust. The bonds are secured by and payable solely from a pledge of tax increment revenue. This liability was transferred to the Successor agency upon dissolution of the former redevelopment agency.

The balance at June 30, 2016, amounted to $1,530,000 plus unamortized bond premium of $16,730. The debt service requirements to maturity for the Series C bonds as of June 30, 2016 are as follows:

Year Ending	Series C	
June 30,	Principal	Interest
2017	$ 490,000	$ 51,400
2018	505,000	31,500
2019	535,000	10,700
Total	$ 1,530,000	$ 93,600

Pledged Revenue

The former Redevelopment Agency pledged, as security for bonds issued, a portion of tax increment revenue (including Low and Moderate Income Housing set-aside and pass through allocations) that it receives. The bonds issued were to provide financing for various capital projects, accomplish Low and Moderate Income Housing projects and to defease previously issued bonds. Assembly Bill 1X 26 provided that upon dissolution of the former Redevelopment Agency, property taxes allocated to redevelopment agencies no longer are deemed tax increment but rather property tax revenues and will be allocated first to successor agencies to make payments on the indebtedness incurred by the dissolved redevelopment agency. Total principal and interest remaining on the debt is $12,427,690 with annual debt service requirements as indicated above. For the current year, the debt service obligation on the bonds was $3,197,573 and tax revenues received during the first six months of the fiscal year to pay enforceable obligations was $1,746,434. The City will receive another allocation in December 2016 for the second half of the fiscal year's principal payments.

c. Insurance

The Successor Agency is covered under the City of Duarte's insurance policies. Therefore, the limitation and self-insured retentions applicable to the City also apply to the Successor Agency. Additional information as to coverage and self-insured retentions can be found in Note 7.

d. Commitments and Contingencies

At June 30, 2016, the Successor Agency was involved as a defendant in several lawsuits arising out of the ordinary conduct of its affairs. It is the opinion of management that settlements of these lawsuits, including losses for claims that are incurred but not reported, if any, will not have a material effect on the financial position of the Successor Agency.

Note 13: Successor Agency Trust for Assets of Former Redevelopment Agency (Continued)

e. Note Receivable

As part of the Estoppel Certificate, Consent & Agreement, a loan was established on December 4, 2013 between the City, Southern California Presbyterian Homes, and Andres Duarte Terrace II, L.P. for the development of a 43-unit affordable housing project located within the city. The loan was established to be repaid in a matter of 57 years, authorized by the executive director of the Duarte Housing Authority. The balance at June 30, 2016 is $1,200,000.

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 17,033,153	$ 17,033,153	$ 17,033,153	$ -
Resources (Inflows):				
Taxes	7,995,000	7,995,000	8,715,629	720,629
Licenses and permits	862,000	862,000	997,727	135,727
Intergovernmental	2,729,500	2,939,500	2,843,421	(96,079)
Charges for services	493,300	493,300	447,775	(45,525)
Use of money and property	263,900	263,900	262,699	(1,201)
Fines and forfeitures	165,000	165,000	211,330	46,330
Miscellaneous	1,670,000	2,879,000	1,096,227	(1,782,773)
Transfers in	1,170,000	1,325,000	22,606	(1,302,394)
Amounts Available for Appropriations	**32,381,853**	**33,955,853**	**31,630,567**	**(2,325,286)**
Charges to Appropriation (Outflow):				
General government	3,637,200	3,684,200	3,726,981	(42,781)
Safety	4,532,300	4,562,593	4,642,717	(80,124)
Development	3,434,100	3,394,100	3,047,752	346,348
Recreation and Culture	2,751,900	2,829,900	2,722,424	107,476
Capital outlay	188,000	492,000	523,900	(31,900)
Debt service:				
Principal retirement	14,900	14,900	14,887	13
Interest and fiscal charges	5,400	5,400	5,332	68
Transfers out	1,476,100	1,631,100	250,080	1,381,020
Total Charges to Appropriations	**16,039,900**	**16,614,193**	**14,934,073**	**1,680,120**
Budgetary Fund Balance, June 30	**$ 16,341,953**	**$ 17,341,660**	**$ 16,696,494**	**$ (645,166)**

See Notes to Required Supplementary Information

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
HOUSING AUTHORITY
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ (382,771)	$ (382,771)	$ (382,771)	$ -
Resources (Inflows):				
Miscellaneous	-	-	600	600
Amounts Available for Appropriations	**(382,771)**	**(382,771)**	**(382,171)**	**600**
Charges to Appropriation (Outflow):				
Development	3,600	3,600	3,180	420
Total Charges to Appropriations	**3,600**	**3,600**	**3,180**	**420**
Budgetary Fund Balance, June 30	**$ (386,371)**	**$ (386,371)**	**$ (385,351)**	**$ 1,020**

CITY OF DUARTE

MISCELLANEOUS PLANS (TIER I AND TIER II)
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

	2015	2016
Miscellaneous Plan (Tier I)		
Proportion of the Net Pension Liability	0.13637%	0.00386%
Proportionate Share of the Net Pension Liability	$ 8,485,325	$ 10,577,997
Covered-Employee Payroll	$ 3,500,550	$ 3,382,123
Proportionate Share of the Net Pension Liability as Percentage of Covered-Employee Payroll	242.40%	3.127620432
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	79.82%	78.40%
Miscellaneous Plan (Tier II)		
Proportion of the Net Pension Liability	0.00002%	0.00000%
Proportionate Share of the Net Pension Liability	$ 1,024	$ 392
Covered-Employee Payroll	$ 49,186	$ 62,409
Proportionate Share of the Net Pension Liability as Percentage of Covered-Employee Payroll	2.08%	0.63%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	79.82%	78.40%
Miscellaneous Plan (PEPRA)		
Proportion of the Net Pension Liability	0.00000%	0.00000%
Proportionate Share of the Net Pension Liability (Asset)	$ -	$ (99)
Covered-Employee Payroll	$ -	$ 175,974
Proportionate Share of the Net Pension Liability as Percentage of Covered-Employee Payroll	0.00%	-0.06%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	79.82%	78.40%

Notes to Schedule:

Benefit Changes: The figures above do not include any liability impact that may have resulted from plan changes which occurred after the June 30, 2014. This applies for voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a. Golden Handshakes).

Changes of Assumptions: The discount rate was changed from 7.5 percent (net of administrative expense) to 7.65 percent.

(1) Historical information is required only for measurement for which GASB 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only two years are shown.

CITY OF DUARTE

MISCELLANEOUS PLANS (TIER I AND TIER II)
SCHEDULE OF PLAN CONTRIBUTIONS
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

	2015	2016
Miscellaneous Plan (Tier I)		
Actuarially Determined Contribution	$ 938,976	$ 1,220,927
Contribution in Relation to the Actuarially Determined Contribution	(938,976)	(1,220,927)
Contribution Deficiency (Excess)	$ -	$ -
Covered-Employee Payroll	$ 3,500,550	$ 3,382,123
Contributions as a Percentage of Covered-Employee Payroll	26.82%	36.10%
Miscellaneous Plan (Tier II)		
Actuarially Determined Contribution	$ 9,391	$ 4,699
Contribution in Relation to the Actuarially Determined Contribution	(9,391)	(4,699)
Contribution Deficiency (Excess)	$ -	$ -
Covered-Employee Payroll	$ 49,186	$ 62,409
Contributions as a Percentage of Covered-Employee Payroll	19.09%	7.53%
Miscellaneous Plan (PEPRA)		
Actuarially Determined Contribution	$ -	$ 12,001
Contribution in Relation to the Actuarially Determined Contribution	-	(12,001)
Contribution Deficiency (Excess)	$ -	$ -
Covered-Employee Payroll	$ -	$ 175,974
Contributions as a Percentage of Covered-Employee Payroll	0.00%	6.82%

(1) Historical information is required only for measurement for which GASB 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only two years are shown.

Note to Schedule:

Valuation Date:	June 30, 2013
Methods and assumptions used to determine contribution rates:	
Single and Agent Employers	Entry age normal
Amortization method	Level percent payroll/closed
Remaining amortization period	Market Value
Assets valuation method	2.75%
Inflation	3.30% to 14.20%
Salary Increases	3.00%
Investment rate of return	7.50% net of pension plan investment expense, including inflation.
	The probabilities of retirement are based on the 2010 CalPERS Experience Study for the period from 1997 to 2007
Retirement age	
	The probabilities of retirement are based on the 2010 CalPERS Experience Study for the period from 1997 to 2007. Pre-retirement and post-retirement mortality rates include 5 years of projected mortality improvement using Scale AA published by the Society of Actuaries.
Mortality	

Note 1: Budgets and Budgetary Accounting

The City adopts an annual budget prepared in accordance with accounting principles generally accepted in the United States of America and on the modified accrual basis of accounting for its governmental funds. The City Manager or designee is authorized to transfer budgeted amounts between the accounts of any department. Revisions that alter the total appropriations of any department or fund may be approved by City Council. Prior year appropriations lapse unless they are approved for carryover into the following fiscal year. Expenditures may not legally exceed appropriations at the fund level.

Budget

The Former RDA Low and Moderate Income Housing Fund did not adopt a budget and therefore no comparison schedule are presented.

CITY OF DUARTE

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2016

	Special Revenue Funds			
	State Gasoline Tax	Lighting & Landscaping	Community Development Block Grant	Supplemental Law Enforcement
Assets:				
Pooled cash and investments	$ 1,381,708	$ 234,186	$ -	$ -
Receivables:				
Taxes	-	23,083	-	-
Grants	-	-	117,367	-
Prepaid costs	-	-	-	-
Restricted assets:				
Cash and investments with fiscal agents	-	-	-	-
Total Assets	**$ 1,381,708**	**$ 257,269**	**$ 117,367**	**$ -**
Liabilities, Deferred Inflows of Resources, and Fund Balances:				
Liabilities:				
Accounts payable	$ 377	$ 49,374	$ 7,983	$ 11,834
Accrued liabilities	-	-	-	-
Due to other funds	-	-	109,384	-
Total Liabilities	**377**	**49,374**	**117,367**	**11,834**
Deferred Inflows of Resources:				
Unavailable revenues	-	24,700	-	-
Total Deferred Inflows of Resources	**-**	**24,700**	**-**	**-**
Fund Balances:				
Restricted for:				
Development projects	-	183,195	-	-
Recreation and culture	-	-	-	-
Transportation	1,381,331	-	-	-
Debt service	-	-	-	-
Assigned to:				
Capital Projects	-	-	-	-
Unassigned	-	-	-	(11,834)
Total Fund Balances	**1,381,331**	**183,195**	**-**	**(11,834)**
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	**$ 1,381,708**	**$ 257,269**	**$ 117,367**	**$ -**

CITY OF DUARTE

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2016 (CONTINUED)

	Special Revenue Funds			
	Bicycle & Pedestrian	Air Quality Management	Park Development Grant	Quimby Act
Assets:				
Pooled cash and investments	$ -	$ 50,796	$ -	$ 53,565
Receivables:				
Taxes	-	-	-	-
Grants	13,820	7,472	280,319	-
Prepaid costs	-	-	-	-
Restricted assets:				
Cash and investments with fiscal agents	-	-	-	-
Total Assets	**$ 13,820**	**$ 58,268**	**$ 280,319**	**$ 53,565**
Liabilities, Deferred Inflows of Resources, and Fund Balances:				
Liabilities:				
Accounts payable	$ -	$ -	$ -	$ -
Accrued liabilities	-	-	-	-
Due to other funds	13,820	-	280,300	-
Total Liabilities	**13,820**	**-**	**280,300**	**-**
Deferred Inflows of Resources:				
Unavailable revenues	-	-	-	-
Total Deferred Inflows of Resources	**-**	**-**	**-**	**-**
Fund Balances:				
Restricted for:				
Development projects	-	-	-	-
Recreation and culture	-	-	19	53,565
Transportation	-	58,268	-	-
Debt service	-	-	-	-
Assigned to:				
Capital Projects	-	-	-	-
Unassigned	-	-	-	-
Total Fund Balances	**-**	**58,268**	**19**	**53,565**
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	**$ 13,820**	**$ 58,268**	**$ 280,319**	**$ 53,565**

CITY OF DUARTE

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2016

	Special Revenue Funds			
	Prop A Transit	Prop C Transit	PEG	Measure R LR Transit Fund
Assets:				
Pooled cash and investments	$ 2,856,758	$ 266,830	$ -	$ 807,029
Receivables:				
Taxes	-	-	-	-
Grants	-	-	6,720	-
Prepaid costs	1,928	-	-	-
Restricted assets:				
Cash and investments with fiscal agents	-	-	-	-
Total Assets	**$ 2,858,686**	**$ 266,830**	**$ 6,720**	**$ 807,029**
Liabilities, Deferred Inflows of Resources, and Fund Balances:				
Liabilities:				
Accounts payable	$ 87,596	$ -	$ -	$ 40,802
Accrued liabilities	5,301	-	-	-
Due to other funds	-	-	47,627	-
Total Liabilities	**92,897**	**-**	**47,627**	**40,802**
Deferred Inflows of Resources:				
Unavailable revenues	-	-	-	-
Total Deferred Inflows of Resources	**-**	**-**	**-**	**-**
Fund Balances:				
Restricted for:				
Development projects	-	-	-	-
Recreation and culture	-	-	-	-
Transportation	2,765,789	266,830	-	766,227
Debt service	-	-	-	-
Assigned to:				
Capital Projects	-	-	-	-
Unassigned	-	-	(40,907)	-
Total Fund Balances	**2,765,789**	**266,830**	**(40,907)**	**766,227**
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	**$ 2,858,686**	**$ 266,830**	**$ 6,720**	**$ 807,029**

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2016

(CONTINUED)

	Special Revenue Funds	Capital Projects Funds		Debt Service Funds
	STP-L	**Community Improvement**	**Inclusionary Housing**	**Town Center Debt Service**
Assets:				
Pooled cash and investments	$ 118,568	$ 52,856	$ 502,495	$ 704,710
Receivables:				
Taxes	-	-	-	-
Grants	-	40,289	-	-
Prepaid costs	-	-	-	-
Restricted assets:				
Cash and investments with fiscal agents	-	-	-	4
Total Assets	**$ 118,568**	**$ 93,145**	**$ 502,495**	**$ 704,714**
Liabilities, Deferred Inflows of Resources, and Fund Balances:				
Liabilities:				
Accounts payable	$ 118,568	$ 245	$ -	$ -
Accrued liabilities	-	-	-	-
Due to other funds	-	-	-	-
Total Liabilities	**118,568**	**245**	**-**	**-**
Deferred Inflows of Resources:				
Unavailable revenues	-	43,329	-	-
Total Deferred Inflows of Resources	**-**	**43,329**	**-**	**-**
Fund Balances:				
Restricted for:				
Development projects	-	-	502,495	-
Recreation and culture	-	-	-	-
Transportation	-	-	-	-
Debt service	-	-	-	704,714
Assigned to:				
Capital Projects	-	49,571	-	-
Unassigned	-	-	-	-
Total Fund Balances	**-**	**49,571**	**502,495**	**704,714**
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	**$ 118,568**	**$ 93,145**	**$ 502,495**	**$ 704,714**

CITY OF DUARTE

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2016

		Total Governmental Funds
Assets:		
Pooled cash and investments	$	7,029,501
Receivables:		
Taxes		23,083
Grants		465,987
Prepaid costs		1,928
Restricted assets:		
Cash and investments with fiscal agents		4
Total Assets	**$**	**7,520,503**
Liabilities, Deferred Inflows of Resources, and Fund Balances:		
Liabilities:		
Accounts payable	$	316,779
Accrued liabilities		5,301
Due to other funds		451,131
Total Liabilities		**773,211**
Deferred Inflows of Resources:		
Unavailable revenues		68,029
Total Deferred Inflows of Resources		**68,029**
Fund Balances:		
Restricted for:		
Development projects		685,690
Recreation and culture		53,584
Transportation		5,238,445
Debt service		704,714
Assigned to:		
Capital Projects		49,571
Unassigned		(52,741)
Total Fund Balances		**6,679,263**
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	**$**	**7,520,503**

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CITY OF DUARTE

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2016

	Special Revenue Funds			
	State Gasoline Tax	Lighting & Landscaping	Community Development Block Grant	Supplemental Law Enforcement
Revenues:				
Assessments	$ -	$ 1,202,922	$ -	$ -
Intergovernmental	476,170	-	295,354	139,618
Charges for services	-	-	-	-
Use of money and property	3,692	-	-	111
Miscellaneous	-	3,333	-	-
Total Revenues	**479,862**	**1,206,255**	**295,354**	**139,729**
Expenditures:				
Current:				
General government	-	-	-	-
Safety	-	-	-	153,659
Development	-	1,111,592	-	-
Transportation	37,181	-	-	-
Capital outlay	-	-	190,990	-
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
Total Expenditures	**37,181**	**1,111,592**	**190,990**	**153,659**
Excess (Deficiency) of Revenues Over (Under) Expenditures	442,681	94,663	104,364	(13,930)
Other Financing Sources (Uses):				
Transfers in	-	209,791	-	-
Transfers out	-	(225,000)	(3)	-
Total Other Financing Sources (Uses)	**-**	**(15,209)**	**(3)**	**-**
Net Change in Fund Balances	442,681	79,454	104,361	(13,930)
Fund Balances, Beginning of Year	938,650	103,741	(104,361)	2,096
Fund Balances, End of Year	**$ 1,381,331**	**$ 183,195**	**$ -**	**$ (11,834)**

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2016

(CONTINUED)

	Special Revenue Funds			
	Bicycle & Pedestrian	Air Quality Management	Park Development Grant	Quimby Act
Revenues:				
Assessments	$ -	$ -	$ -	$ -
Intergovernmental	13,820	27,690	280,319	-
Charges for services	-	-	-	-
Use of money and property	-	133	-	-
Miscellaneous	-	-	-	-
Total Revenues	**13,820**	**27,823**	**280,319**	**-**
Expenditures:				
Current:				
General government	-	-	-	-
Safety	-	-	-	-
Development	-	-	-	-
Transportation	-	1,946	-	-
Capital outlay	13,820	32,498	280,319	-
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
Total Expenditures	**13,820**	**34,444**	**280,319**	**-**
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	(6,621)	-	-
Other Financing Sources (Uses):				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Total Other Financing Sources (Uses)	**-**	**-**	**-**	**-**
Net Change in Fund Balances	-	(6,621)	-	-
Fund Balances, Beginning of Year	-	64,889	19	53,565
Fund Balances, End of Year	**$ -**	**$ 58,268**	**$ 19**	**$ 53,565**

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2016

	Special Revenue Funds			
	Prop A Transit	**Prop C Transit**	**PEG**	**Measure R LR Transit Fund**
Revenues:				
Assessments	$ -	$ -	$ -	$ -
Intergovernmental	428,592	325,208	-	243,460
Charges for services	-	-	26,235	-
Use of money and property	9,204	1,100	-	2,472
Miscellaneous	1,618	-	-	-
Total Revenues	**439,414**	**326,308**	**26,235**	**245,932**
Expenditures:				
Current:				
General government	-	-	-	-
Safety	-	-	-	-
Development	-	-	-	-
Transportation	1,026,551	10,000	-	-
Capital outlay	-	-	-	113,015
Debt service:				
Principal retirement	-	-	-	-
Interest and fiscal charges	-	-	-	-
Total Expenditures	**1,026,551**	**10,000**	**-**	**113,015**
Excess (Deficiency) of Revenues Over (Under) Expenditures	(587,137)	316,308	26,235	132,917
Other Financing Sources (Uses):				
Transfers in	303,100	-	-	-
Transfers out	-	(303,100)	-	(22,603)
Total Other Financing Sources (Uses)	**303,100**	**(303,100)**	**-**	**(22,603)**
Net Change in Fund Balances	(284,037)	13,208	26,235	110,314
Fund Balances, Beginning of Year	3,049,826	253,622	(67,142)	655,913
Fund Balances, End of Year	**$ 2,765,789**	**$ 266,830**	**$ (40,907)**	**$ 766,227**

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2016

(CONTINUED)

	Special Revenue Funds	Capital Projects Funds		Debt Service Funds
	STP-L	Community Improvement	Inclusionary Housing	Town Center Debt Service
Revenues:				
Assessments	$ -	$ -	$ -	$ -
Intergovernmental	319,741	85,500	-	-
Charges for services	-	-	-	-
Use of money and property	807	1,474	1,580	1,896
Miscellaneous	-	-	-	-
Total Revenues	**320,548**	**86,974**	**1,580**	**1,896**
Expenditures:				
Current:				
General government	-	-	-	1,500
Safety	-	-	-	-
Development	-	125,788	-	-
Transportation	-	-	-	-
Capital outlay	321,206	15,684	-	-
Debt service:				
Principal retirement	-	-	-	130,646
Interest and fiscal charges	-	-	-	20,384
Total Expenditures	**321,206**	**141,472**	**-**	**152,530**
Excess (Deficiency) of Revenues Over (Under) Expenditures	(658)	(54,498)	1,580	(150,634)
Other Financing Sources (Uses):				
Transfers in	-	40,289	-	225,000
Transfers out	-	-	-	-
Total Other Financing Sources (Uses)	**-**	**40,289**	**-**	**225,000**
Net Change in Fund Balances	(658)	(14,209)	1,580	74,366
Fund Balances, Beginning of Year	658	63,780	500,915	630,348
Fund Balances, End of Year	**$ -**	**$ 49,571**	**$ 502,495**	**$ 704,714**

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2016

	Total Governmental Funds
Revenues:	
Assessments	$ 1,202,922
Intergovernmental	2,635,472
Charges for services	26,235
Use of money and property	22,469
Miscellaneous	4,951
Total Revenues	**3,892,049**
Expenditures:	
Current:	
General government	1,500
Safety	153,659
Development	1,237,380
Transportation	1,075,678
Capital outlay	967,532
Debt service:	
Principal retirement	130,646
Interest and fiscal charges	20,384
Total Expenditures	**3,586,779**
Excess (Deficiency) of Revenues Over (Under) Expenditures	305,270
Other Financing Sources (Uses):	
Transfers in	778,180
Transfers out	(550,706)
Total Other Financing Sources (Uses)	**227,474**
Net Change in Fund Balances	532,744
Fund Balances, Beginning of Year	6,146,519
Fund Balances, End of Year	**$ 6,679,263**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
STATE GASOLINE TAX
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 938,650	$ 938,650	$ 938,650	$ -
Resources (Inflows):				
Intergovernmental	495,300	495,300	476,170	(19,130)
Use of money and property	1,500	1,500	3,692	2,192
Amounts Available for Appropriations	**1,435,450**	**1,435,450**	**1,418,512**	**(16,938)**
Charges to Appropriation (Outflow):				
Transportation	373,100	373,100	37,181	335,919
Capital outlay	50,000	50,000	-	50,000
Total Charges to Appropriations	**423,100**	**423,100**	**37,181**	**385,919**
Budgetary Fund Balance, June 30	**$1,012,350**	**$ 1,012,350**	**$ 1,381,331**	**$ 368,981**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
LIGHTING & LANDSCAPING
YEAR ENDED JUNE 30, 2016

	Budget Amounts Original	Budget Amounts Final	Actual Amounts	Variance with Final Budget Positive (Negative)
Budgetary Fund Balance, July 1	$ 103,741	$ 103,741	$ 103,741	$ -
Resources (Inflows):				
Assessments	1,194,900	1,194,900	1,202,922	8,022
Miscellaneous	1,100	1,100	3,333	2,233
Transfers in	326,100	326,100	209,791	(116,309)
Amounts Available for Appropriations	**1,625,841**	**1,625,841**	**1,519,787**	**(106,054)**
Charges to Appropriation (Outflow):				
Development	1,297,100	1,297,100	1,111,592	185,508
Transfers out	225,000	225,000	225,000	-
Total Charges to Appropriations	**1,522,100**	**1,522,100**	**1,336,592**	**185,508**
Budgetary Fund Balance, June 30	**$ 103,741**	**$ 103,741**	**$ 183,195**	**$ 79,454**

BUDGETARY COMPARISON SCHEDULE
COMMUNITY DEVELOPMENT BLOCK GRANT
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ (104,361)	$ (104,361)	$ (104,361)	$ -
Resources (Inflows):				
Intergovernmental	140,000	140,000	295,354	155,354
Amounts Available for Appropriations	**35,639**	**35,639**	**190,993**	**155,354**
Charges to Appropriation (Outflow):				
Capital outlay	140,000	140,000	190,990	(50,990)
Transfers out	-	-	3	(3)
Total Charges to Appropriations	**140,000**	**140,000**	**190,993**	**(50,993)**
Budgetary Fund Balance, June 30	**$ (104,361)**	**$ (104,361)**	**$ -**	**$ 104,361**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
SUPPLEMENTAL LAW ENFORCEMENT FUND
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 2,096	$ 2,096	$ 2,096	$ -
Resources (Inflows):				
Intergovernmental	100,000	100,000	139,618	39,618
Use of money and property	100	100	111	11
Amounts Available for Appropriations	**102,196**	**102,196**	**141,825**	**39,629**
Charges to Appropriation (Outflow):				
Safety	100,000	100,000	153,659	(53,659)
Total Charges to Appropriations	**100,000**	**100,000**	**153,659**	**(53,659)**
Budgetary Fund Balance, June 30	**$ 2,196**	**$ 2,196**	**$ (11,834)**	**$ (14,030)**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
BICYCLE & PEDESTRIAN
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ -	$ -	$ -	$ -
Resources (Inflows):				
Intergovernmental	14,200	14,200	13,820	(380)
Amounts Available for Appropriations	**14,200**	**14,200**	**13,820**	**(380)**
Charges to Appropriation (Outflow):				
Capital outlay	14,200	14,200	13,820	380
Total Charges to Appropriations	**14,200**	**14,200**	**13,820**	**380**
Budgetary Fund Balance, June 30	**$ -**	**$ -**	**$ -**	**$ -**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
AIR QUALITY MANAGEMENT
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 64,889	$ 64,889	$ 64,889	$ -
Resources (Inflows):				
Intergovernmental	26,000	26,000	27,690	1,690
Use of money and property	100	100	133	33
Amounts Available for Appropriations	**90,989**	**90,989**	**92,712**	**1,723**
Charges to Appropriation (Outflow):				
Transportation	2,500	2,500	1,946	554
Capital outlay	33,000	33,000	32,498	502
Total Charges to Appropriations	**35,500**	**35,500**	**34,444**	**1,056**
Budgetary Fund Balance, June 30	**$ 55,489**	**$ 55,489**	**$ 58,268**	**$ 2,779**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
PARK DEVELOPMENT GRANT
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 19	$ 19	$ 19	$ -
Resources (Inflows):				
Intergovernmental	16,000	257,000	280,319	23,319
Amounts Available for Appropriations	**16,019**	**257,019**	**280,338**	**23,319**
Charges to Appropriation (Outflow):				
Recreation and culture	-	20,000	-	20,000
Capital outlay	16,000	237,000	280,319	(43,319)
Total Charges to Appropriations	**16,000**	**257,000**	**280,319**	**(23,319)**
Budgetary Fund Balance, June 30	**$ 19**	**$ 19**	**$ 19**	**$ -**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
PROP A TRANSIT
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$3,049,826	$ 3,049,826	$ 3,049,826	$ -
Resources (Inflows):				
Intergovernmental	416,700	416,700	428,592	11,892
Use of money and property	7,000	7,000	9,204	2,204
Miscellaneous	-	-	1,618	1,618
Transfers in	313,100	313,100	303,100	(10,000)
Amounts Available for Appropriations	**3,786,626**	**3,786,626**	**3,792,340**	**5,714**
Charges to Appropriation (Outflow):				
Transportation	1,261,400	1,338,400	1,026,551	311,849
Total Charges to Appropriations	**1,261,400**	**1,338,400**	**1,026,551**	**311,849**
Budgetary Fund Balance, June 30	**$2,525,226**	**$ 2,448,226**	**$ 2,765,789**	**$ 317,563**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
PROP C TRANSIT
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 253,622	$ 253,622	$ 253,622	$ -
Resources (Inflows):				
Intergovernmental	313,100	313,100	325,208	12,108
Use of money and property	1,000	1,000	1,100	100
Amounts Available for Appropriations	**567,722**	**567,722**	**579,930**	**12,208**
Charges to Appropriation (Outflow):				
Transportation	10,000	10,000	10,000	-
Transfers out	303,100	303,100	303,100	-
Total Charges to Appropriations	**313,100**	**313,100**	**313,100**	**-**
Budgetary Fund Balance, June 30	**$ 254,622**	**$ 254,622**	**$ 266,830**	**$ 12,208**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
PEG
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ (67,142)	$ (67,142)	$ (67,142)	$ -
Resources (Inflows):				
Charges for services	24,000	24,000	26,235	2,235
Amounts Available for Appropriations	**(43,142)**	**(43,142)**	**(40,907)**	**2,235**
Charges to Appropriation (Outflow):				
General government	24,000	24,000	-	24,000
Total Charges to Appropriations	**24,000**	**24,000**	**-**	**24,000**
Budgetary Fund Balance, June 30	**$ (67,142)**	**$ (67,142)**	**$ (40,907)**	**$ 26,235**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
MEASURE R LR TRANSIT FUND
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 655,913	$ 655,913	$ 655,913	$ -
Resources (Inflows):				
Intergovernmental	222,000	222,000	243,460	21,460
Use of money and property	1,500	1,500	2,472	972
Amounts Available for Appropriations	**879,413**	**879,413**	**901,845**	**22,432**
Charges to Appropriation (Outflow):				
Capital outlay	178,800	178,800	113,015	65,785
Transfers out	20,000	20,000	22,603	(2,603)
Total Charges to Appropriations	**198,800**	**198,800**	**135,618**	**63,182**
Budgetary Fund Balance, June 30	**$ 680,613**	**$ 680,613**	**$ 766,227**	**$ 85,614**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
STP-L
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 658	$ 658	$ 658	$ -
Resources (Inflows):				
Intergovernmental	-	-	319,741	319,741
Use of money and property	900	900	807	(93)
Amounts Available for Appropriations	**1,558**	**1,558**	**321,206**	**319,648**
Charges to Appropriation (Outflow):				
Capital outlay	-	-	321,206	(321,206)
Total Charges to Appropriations	**-**	**-**	**321,206**	**(321,206)**
Budgetary Fund Balance, June 30	**$ 1,558**	**$ 1,558**	**$ -**	**$ (1,558)**

CITY OF DUARTE

BUDGETARY COMPARISON SCHEDULE
COMMUNITY IMPROVEMENT
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 63,780	$ 63,780	$ 63,780	$ -
Resources (Inflows):				
Intergovernmental	1,150,000	1,305,000	85,500	(1,219,500)
Use of money and property	-	-	1,474	1,474
Transfers in	1,150,000	1,305,000	40,289	(1,264,711)
Amounts Available for Appropriations	**2,363,780**	**2,673,780**	**191,043**	**(2,482,737)**
Charges to Appropriation (Outflow):				
Community development	1,150,000	148,000	125,788	22,212
Capital outlay	-	1,157,000	15,684	1,141,316
Transfers out	1,150,000	1,305,000	-	1,305,000
Total Charges to Appropriations	**2,300,000**	**2,610,000**	**141,472**	**2,468,528**
Budgetary Fund Balance, June 30	**$ 63,780**	**$ 63,780**	**$ 49,571**	**$ (14,209)**

BUDGETARY COMPARISON SCHEDULE
INCLUSIONARY HOUSING
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 500,915	$ 500,915	$ 500,915	$ -
Resources (Inflows):				
Use of money and property	1,400	1,400	1,580	180
Amounts Available for Appropriations	**502,315**	**502,315**	**502,495**	**180**
Budgetary Fund Balance, June 30	**$ 502,315**	**$ 502,315**	**$ 502,495**	**$ 180**

BUDGETARY COMPARISON SCHEDULE
TOWN CENTER DEBT SERVICE
YEAR ENDED JUNE 30, 2016

	Budget Amounts		Actual	Variance with Final Budget Positive
	Original	Final	Amounts	(Negative)
Budgetary Fund Balance, July 1	$ 630,348	$ 630,348	$ 630,348	$ -
Resources (Inflows):				
Use of money and property	1,400	1,400	1,896	496
Transfers in	225,000	225,000	225,000	-
Amounts Available for Appropriations	**856,748**	**856,748**	**857,244**	**496**
Charges to Appropriation (Outflow):				
General government	3,500	3,500	1,500	2,000
Debt service:				
Principal retirement	130,600	130,600	130,646	(46)
Interest and fiscal charges	20,400	20,400	20,384	16
Total Charges to Appropriations	**154,500**	**154,500**	**152,530**	**1,970**
Budgetary Fund Balance, June 30	**$ 702,248**	**$ 702,248**	**$ 704,714**	**$ 2,466**

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San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

December 2, 2016

RE: SPECIAL ELECTION FOR WQA BOARD MEMBER CITIES WITHOUT WATER PUMPING RIGHTS

Dear City Manager:

The nomination period for the special election of the WQA board member representing cities without water pumping rights was closed on November 18, 2016 at 5:00 p.m. Enclosed is an election ballot, a sample resolution, a list of nominees, and a list of cities without pumping rights and the number of votes each is entitled.

Each city may cast their votes for only **one** of the listed nominees in the form of a resolution. ***The resolution must be received at the above address by January 17, 2017 at 12:00 p.m. via hand delivery, certified mail, FedEx, or UPS WITH SIGNATURE REQUIRED***.

ANY RESOLUTIONS THAT ARE RECEIVED AFTER 12:00 P.M. ON JANUARY 17, 2017WILL NOT BE ACCEPTED.

Our office hours are Monday through Friday 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m. Votes will be officially counted during the Water Quality Authority's regular meeting on January 18, 2017 at 12:00 p.m.

Each city has one vote for each 10,000 residents or majority thereof, as determined by the 2010 U.S. census data. The enclosed ballot indicates the number of votes your city may cast. Please note that a city must cast all of their votes to only one candidate and cannot split their votes. Please also note that a city is not limited to voting for its own city council members and that a city may vote in an election whether or not it nominated a candidate.

If you should have any questions, please contact me at (626) 338-5555 or by email at Stephanie@wqa.com

Sincerely,

Stephanie Moreno

Stephanie Moreno
San Gabriel Basin Water Quality Authority
Stephanie@wqa.com
Enclosures

EXHIBIT "B-2"

BALLOT

SPECIAL ELECTION OF CITY MEMBER FROM
CITIES WITHOUT PUMPING RIGHTS
TO THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY
PURSUANT TO SB 1679

CITY: DUARTE

NUMBER OF VOTES TO BE CAST: 2

TO THE CITY COUNCIL:

The following candidates have been duly nominated by qualified cities for the office of city member of the Board of the San Gabriel Basin Water Quality Authority ("the Authority") from cities without pumping rights.

The election of the city member will take place at an adjourned meeting of the Board of the Authority set for January 18, 2017, at 12:00 p.m., at 1720 W. Cameron Ave., Suite 100, West Covina, California.

Your city may cast its votes for one candidate by resolution of the city council. The number of votes to which your city is entitled, based upon population, is set forth above.

The resolution of the city council casting its votes must be delivered by certified mail, FedEx, UPS with **signature required** or hand delivered to the Authority **by January 17, 2017 at 12:00 p.m. or will not be counted.**

This Ballot may accompany the resolution of the city council casting its votes for city member and alternate from cities without pumping rights.

SPECIAL ELECTION FOR WQA BOARD MEMBER REPRESENTING CITIES WITHOUT PRESCRIPTIVE PUMPING RIGHTS

LIST OF NOMINATIONS

(In the order in which they were received)

Name	Nominated by
Margaret Clark City of Rosemead	City of Rosemead City of San Dimas City of Sierra Madre City of Bradbury City of La Verne
Valerie Munoz City of La Puente	City of Baldwin Park City of West Covina City of South El Monte City of La Puente

(SAMPLE RESOLUTION)
Please contact Stephanie at **stephanie@wqa.com** *to request this resolution in a Word document.*

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ____________________, CALIFORNIA, CASTING ITS VOTE(S) FOR COUNCILMEMBER TO REPRESENT CITIES WITHOUT PRESCRIPTIVE PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY

WHEREAS, on September 22, 1992, Senate Bill 1679 was signed into law by Governor Pete Wilson authorizing the creation of the San Gabriel Basin Water Quality Authority; and

WHEREAS, the Board of the San Gabriel Basin Water Quality Authority is composed of seven members with three appointed members from each of the three municipal water districts, one elected city council person from cities in the San Gabriel Basin with prescriptive pumping rights, and one elected city council person from cities in the San Gabriel Basin without prescriptive pumping rights, and two appointed members representing water producers; and

WHEREAS, the City of ____________________ is one of the cities in the San Gabriel Basin without prescriptive pumping rights;

WHEREAS, the City of ____________________ may cast its vote(s) for a representative by resolution and delivered to the San Gabriel Basin Water Quality Authority no later than January 17, 2014 at 12:00 p.m.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ____________, CALIFORNIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

Section 1. The City Council of the City of ____________________ casts its full vote(s) for Councilmember _________________________ as the representative for cities in the San Gabriel Basin without prescriptive pumping rights.

PASS, APPROVED AND ADOPTED this ______ day of ___________________, 20_______.

Cities without Pumping Rights
2010 U.S. Census Data

City	2010 Population	# of Votes
Baldwin Park	75,390	8
Bradbury	1,048	1
Duarte	21,321	2
La Puente	39,816	4
La Verne	31,063	3
Rosemead	53,764	5
San Dimas	33,371	3
San Gabriel	39,718	4
San Marino	13,147	1
Sierra Madre	10,917	1
South El Monte	20,116	2
Temple City	35,558	4
West Covina	106,098	11
	Total votes	**49**

SB 1679, Article 5. Sec. 505 (a)

Each City has one vote for each 10,000 residents or majority fraction thereof, as determined by the most recent U. S. decennial census data.