



AGENDA
**REGULAR JOINT MEETING OF THE CITY
 COUNCIL OF THE CITY OF DUARTE, THE
 DUARTE HOUSING AUTHORITY, AND THE
 DUARTE COMMUNITY FACILITIES
 FINANCING AUTHORITY**

TUESDAY, DECEMBER 13, 2022
 7:00 PM

CITY COUNCIL CHAMBERS,
 1600 HUNTINGTON DRIVE,
 DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

MARGARET FINLAY, MAYOR
 VACANT, MAYOR PRO TEM
 SAMUEL KANG, COUNCILMEMBER
 TONEY LEWIS, COUNCILMEMBER
 JODY SCHULZ, COUNCILMEMBER
 VINH TRUONG, COUNCILMEMBER
 CESAR GARCIA, COUNCILMEMBER

City/Agency/Authority Staff:
 Daniel Jordan, City Manager
 Kristen Petersen, Assistant City Manager and Director of Administrative Services
 Craig Hensley, Community Development Director
 Manuel Enriquez, Director of Parks and Recreation
 Brian Villalobos, Director of Public Safety Services
 Thai Viet Phan, City Attorney
 Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each

meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

A. City Manager Written Comments

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

A. Adoption of Resolution No. 22-39 Declaring the Results of the November 8, 2022, General Municipal Election

Recommendation: Adopt Resolution No. 22-39 reciting the facts of the General Municipal Election held on November 8, 2022 and declaring the results and such other matters as provided by law.

B. Oaths of Office to newly elected and re-elected City Councilmembers

C. City Council/Housing Authority/Financing Authority Reorganization - Selection of Mayor/Chairperson (City Clerk Presiding)

D. City Council/Housing Authority/Financing Authority Reorganization - Selection of Mayor Pro-Tem/Vice Chairperson (Mayor/Chairperson Presiding)

E. Recess (30 minutes) - Welcome Reception in honor of newly elected and re-elected City Councilmembers

F. Recognition of Los Angeles County Sheriff Deputies Michael Fernandez, Andres Arcila, Arnoldo Lopez, Veronica Cuevas, James Duran Jr., Gustavo Martinez, and Andrew Ostrowski

G. Royal Oaks Annexation Presentation

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

7. CONSENT CALENDAR

A.

Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

- B. Approve absence(s) of City Council member(s) from the City Council meeting
- C. Approval of Minutes - November 22, 2022 (CC/HA/FA)
- D. Approval of Warrants - December 13, 2022 (CC/HA/FA)
- E. Receive and file the Community Development Department Status Report
- F. Receive and file the Parks and Recreation Department Status Report
- G. Second Reading of Ordinance No. 913

Recommendation: Approve second reading of Ordinance No. 913 regarding City Commissions and Ad Hoc Committees.

- H. Consideration of a Professional Services Agreement with MIG, Inc.

Recommendation: 1) Authorize the City Manager to approve a Professional Services Agreement with MIG, Inc. in the amount of \$84,300 for the preparation of appropriate environmental documents and a Jurisdiction Delineation and Report for California Department of Fish and Wildlife; and 2) Approve a General Fund budget amendment of \$84,300

- I. Acceptance of Notice of Completion for FY 2021-22 Citywide Asphalt Repair Project for ONYX Paving Company, Inc.

Recommendation: Accept the project as complete in the amount of \$93,170.

- J. Acceptance of Notice of Completion for FY 2021-22 Citywide Striping and Marking Project for WGJ Enterprises, Inc.

Recommendation: Accept the project as complete in the amount of \$46,052.75.

- K. Acceptance of Notice of Completion for FY 2021-22 Citywide Concrete Repair Project for DASH Construction Company, Inc.

Recommendation: Accept the project as complete in the amount of \$89,958.25.

- L. Acceptance of Notice of Completion for Duarte Road Sidewalk and Pedestrian Lighting Improvement Project TOWO Enterprise, Inc.

Recommendation: Accept the Duarte Road Sidewalk and Pedestrian Lighting Improvement Project as complete.

- M. Approval of City Council Conference Attendance

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARINGS

- A.

First Reading of Ordinance No. 914

Recommendation: 1) Introduce Ordinance No. 914, which includes a comprehensive revision and select amendments to Chapter 16.04, reflecting updates to the California Building Codes; and 2) Conduct a public hearing to take public testimony

10. BUSINESS ITEMS

A. Burrtec Waste Services 2021 Annual Performance Review and 2023 Rate Review

Recommendation: Approve both the Burrtec Waste Services 2021 Annual Performance Review and Amendment No. 14 to the "Municipal Solid Waste, Recyclables and Green Waste Services Agreement between the City of Duarte and Burrtec Waste Services", setting the refuse collection and recycling rates to become effective January 1, 2023.

11. CONTINUATION OF ORAL COMMUNICATIONS

12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 8th day of December, 2022.

Annette Juarez
City Clerk