MEMORANDUM

TO: City Council
FROM: City Manager
DATE: December 7, 2021
SUBJECT: Comments on Agenda Items, Meeting of December 14, 2021

City of Duarte

ITEM 4.A. (Special Items). The City Manager will preside over the election of the Mayor/Chairperson, and the new Mayor will preside over the election of the Mayor Pro Tem/Vice Chairperson.

ITEM 4.B. (Special Items). A reception will be held in honor of the newly-reorganized City Council.

ITEM 4.C. (Special Items). Staff will provide the Community Development Department Status Update.

ITEM 4.D. (Special Items). Staff will provide the Parks and Recreation Department Status Update.

ITEM 7.E. (Consent Calendar). Staff is recommending that the City Council adopt Resolution No. 21-28, authorizing teleconferenced public meetings pursuant to Assembly Bill 361.

ITEM 7.F. (Consent Calendar). Staff is recommending that the City Council award a contract to DASH Construction Company, Inc., in the amount of $97,777, for the FY 2021-22 Citywide Concrete Repair Project. The project cost, including a 10 percent contingency, is $102,055 and will be funded by Measure R.

ITEM 7.G. (Consent Calendar). Staff is recommending that the City Council adopt Resolution No. 21-29, approving an application to receive the City's allocation of Proposition 68 Per Capita Grant funds. The Per Capita Grant Program is administered by the California State Park's Office of Grants and Local Services, and funds projects focused on the creation, rehabilitation, and improvement of local parks. The City's allocation is $177,952.

ITEM 9.A. (Public Hearings). Staff is recommending that the City Council introduce and pass on for second reading Ordinance No. 905, which would update the Duarte Municipal Code to comply with State law regarding organic waste disposal. That State law, known as Senate Bill (SB) 1383, becomes enforceable on January 1, 2022, and imposes a range of mandates on all City and County governments with respect to organic waste collection, edible food recovery, procurement, outreach and education, record-keeping, and the monitoring and enforcement of program compliance.

Respectfully submitted,

Dr. Daniel Jordan
City Manager

City of Duarte

COMMUNITY DEVELOPMENT
STATUS REPORT
December 2021

PROJECT/PROGRAM	STATUS
IN PROCESS	
Duarte Road	Street work by the City of Hope contractors going on through November. Storm drain and Village Road traffic signal are main items.
Housing Element	Staff and the consultant continue to work on the project. The draft plan was submitted to HCD for its review. Final comments have been received. Planning Commission hearing was in October 18. **HCD is currently reviewing final changes and item will be scheduled for Council January 11.**
Duarte Road Pedestrian Improvements	Sidewalk and pedestrian lights on south side of Duarte Road between Cinco Robles and Circle Road. Construction began July 1. **Near completion, should be powered up soon.**
Westminster Gardens	The owner HumanGood has met with Staff over the past few months discussing a major amendment to the existing specific plan. The concept is to develop the corner of Huntington Drive and Santo Domingo with a mixed use building and to expand the current Life Plan Community by at least 300 units.
DEVELOPMENT	
New Hope Village	New 147 room hotel. The building is almost complete but the City of Hope facing supply chain issues with the delivery of furnishings. The opening has been delayed until March 2022.
Esperanza at Duarte Station **1700 Business Center Dr.**	MBK is building a 344 unit luxury apartment building. Permits were issued and the first visible work will be the parking structure. Esperanza chosen by MBK as project name.
The Residences at Duarte Station **1750 Business Center Dr.**	MBK, developer of Building A has been purchased this property. The 292 unit building will be a second phase scheduled for 2022. The development will be called Solana.
The Huntington (1413 Huntington Drive)	A 161 unit mixed use project. Completion date has been extended until December or January. Public Art design recently approved. The piece is called “Phoenix.” It is by Damon Hyldreth, a San Francisco based artist with an extensive portfolio of work dating back to the early 1970s. Richman is actively working towards commercial leases and plans to have some tenants in place soon after the building is completed. Traffic signal in process and should be done by mid-November.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: north parking lot (approx. 1,000 spaces); Duarte Outpatient Clinic (DOC) is ready for permits. It is an 8 story,

PROJECT/PROGRAM	STATUS
	350,000 square foot building; and several other upcoming projects.
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive	The project was approved. It is a two phase project with a total of 178 rooms with 72 in the first phase. Staff recently had a progress meeting with developer and architect. The estimated date for plan check submittal is October. Construction may begin in early 2022.
New Commercial Building 2137 Huntington	This will be a commercial building, Bright Smile Dental and retail space. Nearing completion.
Town Center North Liquor Store Corner	Staff has put the existing deal with Arbor Capital Group on hold for a variety of reasons, including the developer's inability to get agreement with other property owners on required parking lot upgrades and because the Rita Aid property is for sale and a more comprehensive approach is needed. Staff hired Kosmont Associates to assist in developing a plan to coordinate development of the city property with a complete parking lot and façade upgrade of the center. City is also working with Rite Aid property broker to encourage coordination.
New Townhouse Development 1401 Santo Domingo Avenue	Proposal is to remove eight existing apartments and replace with a new, 20 unit, townhouse development. Developer recently met with neighbors in adjacent HOA. **Headed to Commission in December.**
PUBLIC WORKS	
2021 Street Rehab Project	In design phase. Bid planned for early 2022.
City Hall Courtyard Design	**Project is out to bid.**
2021 Sidewalk Project	**To be Awarded on December 14, starting soon after.**
Highland/Huntington Signal Upgrade	**Bid opening in January 2022.** This includes new signal and left turn arrows north and south bound.
Huntington Drive Pedestrian Lighting	New sidewalk and pedestrian lighting from The Huntington to Buena Vista. Bid opening January/February 2022.
Encanto Park Infiltration Project	In feasibility and early design phase. Initial plan is to located structure in park area under soccer field and permeable paving will be installed in parking lot area. However, cost for initial design is over estimate so a redesign may be needed.

PARKS AND RECREATION
STATUS REPORT
December 2021

PROJECT/PROGRAM	STATUS
YOUTH AND SENIOR PROGRAMS	
Winter Registration Now Open	Registration for the Department's winter recreational classes will begin the week of Monday, December 13th. To register for a class or view the full list of this upcoming winter recreational offerings, visit ACCESSDUARTE.COM and then click on the City News icon at the bottom of the webpage.
SPECIAL EVENTS	
Santa's Mailbox	Once again, the Department is monitoring Santa's Mailbox this holiday season. Residents can find St. Nick's mailbox located in the City Hall Courtyard anytime now through December 16th. Please be sure to include your address and phone number on all letters, as they will be forwarded to the North Pole and Santa will write back!
Winter Holiday Festival at the Teen Center	Join us at the Teen Center on December 15th at 5:30 PM as we celebrate this season's holidays: Hanukkah, Christmas, and Kwanzaa! The festival will include musical numbers, cultural presentations, and dinner to follow.
Santa's Coming to Duarte	You better watch out because Santa Claus is coming to Duarte! This holiday season, Santa will be keeping spirits bright by visiting neighborhoods starting Wednesday, December 15th through Friday, December 17th between 5 and 9 PM. We encourage children and families to come out of their homes and wave at Santa once you hear sirens and holiday jingles. To ensure you don't miss Santa, you can view his route, per night, now at ACCESSDUARTE.COM. You can also follow him on the City's "Santa Finder" every event night starting at 5 PM.

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, NOVEMBER 23, 2021 – 7:00 P.M.

NOTE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

To follow the new Order issued by the Governor, the City Council meeting was closed to the public. Members of the public were able to view/listen to the live City Council meeting broadcast on the City's website. Public comments were submitted electronically by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. Emailed public comments were announced onto the record.

CLOSED SESSION

1. CALL TO ORDER

Via teleconference, the Special Workshop was called to order by Mayor Pro-tem Finlay at 6:03 p.m.

ROLL CALL:

Councilmembers Present:	Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
Councilmembers Absent:	None
Staff Present:	Daniel Jordan, City Manager Thai Viet Phan, Assistant City Attorney Kristen Peterson, Assistant City Manager / Director of Administrative Services Craig Hensley, Community Development Director Manuel Enriquez, Director of Parks and Recreation Brian Villalobos, Director of Public Safety Services Victoria Rocha, Assistant to the City Manager Annette Juarez, City Clerk

2. PLEDGE TO THE FLAG

The flag salute was led by Councilmember Paras-Caracci.

3. ADOPTION OF THE AGENDA

Moved by Councilmember Kang, seconded by Councilmember Paras-Caracci and carried by unanimous vote of the Council to approve the adoption of the agenda.

AYES:	Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES:	None
ABSTAIN:	None
ABSENT:	None

4. PUBLIC COMMUNICATION ON CLOSED SESSION ITEMS

None.

5. CLOSED SESSION ITEMS

The City Council recessed into Closed Session at 6:06 p.m. to discuss the following items:

A. **CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:** Pursuant to Government Code Section 54956.9(d)(1); Number of cases: 2 City of Duarte v. Levon H. Bardakjian, et al. - LASC Case No. EC067418 Mark S. Adams, et al. v. Levon H. Bardakjian, et al. - LASC Case No. 21GDCV00118

B. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:** Pursuant to Government Code Section 54956.9(d)(4); Initiation of litigation; Number of potential cases: 1

C. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**: Pursuant to Government Code section 54956.9(a) and (d)(4): One potential case

ANNOUNCEMENT OF CLOSED SESSION ITEMS

The City Council returned from Closed Session at 7:25 p.m., City Attorney Phan announced that no reportable action was taken during Closed Session.

REGULAR MEETING

1. CALL TO ORDER

Via teleconference, the Regular Session was called to order by Mayor Pro-tem Finlay at 7:25 p.m.

ROLL CALL:

Councilmembers Present:	Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
Councilmembers Absent:	None
Staff Present:	Daniel Jordan, City Manager Thai Viet Phan, Assistant City Attorney Kristen Peterson, Assistant City Manager / Director of Administrative Services Craig Hensley, Community Development Director Manuel Enriquez, Director of Parks and Recreation Brian Villalobos, Director of Public Safety Services Victoria Rocha, Assistant to the City Manager Annette Juarez, City Clerk

2. SPECIAL ITEMS

A. Public Safety Update

Sergeant Fiedler provided an update on crime statistics and Director of Public Safety Villalobos provided an update on the Measure H and outreach coordination.

3. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library programs and events.

Assistant to the City Manager Rocha announced upcoming City events.

4. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Steve Hernandez wished everyone a Happy Thanksgiving.

5. CONSENT CALENDAR

A. Approval of minutes – November 8, 2021, Special Meeting and November 9, 2021, regular meeting. (CC/HA/SA/FA).

B. Approval of warrants – November 23, 2021. (CC/HA/SA/FA)

C. Receive and File Public Safety Update.

D. Salary Increase Adjusting the Hourly Rate Schedule for Compliance with New Minimum Wage Requirements.

E. Receive and File Duarte Housing Successor Annual Report for Fiscal Year 2020-21.

F. Professional Services Agreement with Architerra for Landscape Design of Medians in the Town Center Specific Plan Area and Approval of Budget Amendment.

G. Letter of Opposition to the Removal of Uniformed Law Enforcement Precense from Metro's Rail Lines and Platforms.

H. City Council/City Manager Conference Attendance and other items suggested by Council.

Moved by Councilmember Paras-Caracci, seconded by Councilmember Kang, and carried by unanimous vote to approve Items A-H of the Consent Calendar.

AYES: Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES: None
ABSTAIN: None
ABSENT: None

6. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. BUSINESS ITEMS

A. Audited Financial Statements for Fiscal Year 2020/21

Assistant City Manager and Director of Administrative Services presented the Audited Financial Statements for Fiscal Year 2020/21and shared year end statement highlights.

City Manager Jordan discussed the City's discretionary reserves.

Moved by Councilmember Schulz, seconded by Councilmember Truong, and carried by unanimous vote of the Council to receive and file the Audited Financial Statements for Fiscal Year 2020/21.

AYES: Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
NOES: None
ABSTAIN: None
ABSENT: None

10. CONTINUATION OF ORAL COMMUNICATIONS

None.

11. APPROVE ABSENCE(S) OF CITY COUNCILMEMBER(S) FROM THE CITY COUNCIL MEETING AS EXCUSED

None.

12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

City Attorney Phan wished everyone a Happy Thanksgiving.

City Manager Jordan provided an update on the Los Angeles County redistricting process and a possible special meeting to approve a comment letter expressing concerns regarding the proposed maps.

Councilmember Kang thanked the Council for a great year and wished everyone a Happy Thanksgiving.

Councilmember Lewis thanked the office of Assemblymember Blanca Rubio and Foothill Unity for the turkey giveaway event that he participated in; wished everyone a Happy Thanksgiving; and acknowledged his brother's coordination of the Color Guard during the memorial for Mayor Bryan Urias.

Councilmember Truong expressed that he is looking forward to Santa's visit; congratulated Councilmember Schulz on their upcoming one year anniversary on the Council; encouraged residents to participate in the Los Angeles County redistricting hearings; and wished everyone a Happy Thanksgiving.

Councilmember Schulz thanked Staff for their hard work; encouraged the public to participate in the Los Angeles County redistricting hearings, encouraged District 6 residents to apply to fill the vacant City Council seat; discussed her visit to the tiny home shelters in Baldwin Park; and wished everyone a Happy Thanksgiving.

Councilmember Paras-Caracci thanked everyone that attended the memorial for Mayor Bryan Urias; announced that she attended Elk's 100th Anniversary dinner and presented a proclamation; requested that Staff look into the following: damage to the Royal Oaks monument sign, graffiti on Bradbourne Avenue and Huntington Drive, and the standards for Cal Trans to add yellow framing around traffic signals at Mt. Olive Drive and Huntington Drive; inquired about the contract and retainer fee for city attorney services; wished everyone a Happy Thanksgiving; and shared memories about City of Arcadia Councilmember Roger Chandler.

Mayor Pro-tem Finlay discussed the importance of public service; expressed her appreciation of the Council and City Staff; wished everyone a Happy Thanksgiving; and shared a memory of City City of Arcadia Councilmember Roger Chandler.

13. <u>ADJOURNMENT</u>

At 8:34 p.m. the City Council adjourned the meeting in memory of Quintance Daniels, Perla Mendoza, Citrus College Boardmember Dr. Edward Ortell, and City of Arcadia Councilmember Roger Chandler.

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Mayor

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Annette Juarez, City Clerk

CITY OF DUARTE

MINUTES OF THE SPECIAL MEETING OF THE OF THE CITY COUNCIL OF THE CITY OF DUARTE

TUESDAY, NOVEMBER 30, 2021 – 5:45 P.M.

1. CALL TO ORDER

Via teleconference, the Special Meeting was called to order by Mayor Pro-tem Finlay at 5:52 p.m.

ROLL CALL:

Councilmembers Present:	Finlay, Kang, Lewis, Paras-Caracci, Schulz, Truong
Councilmembers Absent:	None
Staff Present:	Daniel Jordan, City Manager Thai Viet Phan, Assistant City Attorney Victoria Rocha, Assistant to the City Manager Annette Juarez, City Clerk

2. PLEDGE TO THE FLAG

The flag salute was led by City Manager Jordan.

3. ADOPTION OF THE AGENDA

Moved by Councilmember Truong, seconded by Councilmember Schulz, and carried by unanimous vote of the Council to approve the adoption of the agenda.

AYES:	Finlay, Kang, Lewis, Paras-Caracci, Schulz, Troung
NOES:	None
ABSTAIN:	None
ABSENT:	None

4. ORAL COMMUNICATIONS – ITEMS LISTED ON THIS AGENDA

None.

5. APPROVAL OF A COMMENT LETTER TO THE LOS ANGELES COUNTY CITIZENS REDISTRICTING COMMISSION SIGNED BY THE MAYOR PRO-TEM REGARDING THE SUPERVISORIAL MAP SUBMISSIONS

Assistant to the City Manager Rocha provided an update on the Redistricting Commission meetings and maps that are under consideration; and provided an overview of the comment letter.

Moved by Councilmember Schulz, seconded by Councilmember Truong, and carried by unanimous vote of the Council to approve a comment letter to the Los Angeles County Citizens Redistricting Commission signed by the Mayor Pro-tem regarding the supervisorial map submissions.

AYES:	Finlay, Kang, Lewis, Paras-Caracci, Schulz, Troung
NOES:	None
ABSTAIN:	None
ABSENT:	None

6. ADJOURNMENT

At 5:59 p.m. the City Council adjourned the meeting.

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Mayor

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Annette Juarez, City Clerk

Council Warrant Register By Account

City of Duarte

By Fund

Payment Dates 11/25/2021 - 12/15/2021

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1405-7965	CHARLES ABBOTT ASSOCIATES ...	Contract Planner 7/2021	1636	202117-COH Exps-Charles Abbo...	3,375.00
100-1010-7612	INT'L INSTITUTE OF MUNICIPAL...	Annette Juarez Membership 1/1/22 - 12/31/22	216860		240.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	1662		76.92
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies	BD22-0147		163.82
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies	BD22-0147		50.20
100-1205-7980	HOME DEPOT CREDIT SERVICES	Office Supplies	BD22-0147		59.36
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Parts & Supplies	BD22-0147		130.84
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Concrete Supplies	BD22-0147		206.73
100-1605-7735	CAPITAL ONE	TC Office Supplies	BD22-0148		19.62
100-1605-7745	CAPITAL ONE	Boxing Program Supplies	BD22-0148		43.98
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies	BD22-0147		183.87
100-1610-7652	CALIBER COMMERCIAL POOL S...	Comp Pool Backwash Valve #1 Repair	216843		640.00
100-1605-7730	CAPITAL ONE	Dog Treats & Misc Supplies	BD22-0148		158.05
100-1605-7730	CAPITAL ONE	Halloween Howl Candy	BD22-0148		161.06
100-1605-7733	CAPITAL ONE	SC Duarte Drummers Program Tubs/Napkins	BD22-0148		57.79
100-1015-7682	BURKE, WILLIAMS & SORENSEN...	Labor Legal 9/2021	1634		5,142.00
100-1410-7980	HOME DEPOT CREDIT SERVICES	Pallet Fee Refund	BD22-0147		-16.54
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Parts	BD22-0147		2.97
100-1605-7730	SMART & FINAL	Halloween Howl Staff Dinner Supplies	1666		23.56
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Hall Office Heater	BD22-0147		56.76
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD22-0147		67.15
100-1610-7618	HOME DEPOT CREDIT SERVICES	Exterior Town Ctr Lights	BD22-0147		181.42
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD22-0147		32.06
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD22-0147		340.39
100-1205-7780	HOME DEPOT CREDIT SERVICES	AC Tools & Hose	BD22-0147		158.74
100-1605-7730	CAPITAL ONE	Misc Item Return	BD22-0148		-29.80
100-1605-7730	CAPITAL ONE	Halloween Howl Decorations	BD22-0148		16.12
100-1605-7612	CALIFORNIA PARK & RECREATI...	Manuel Enriquez CPRS Dues 2/1/22 - 1/31/23	216845		165.00
100-1410-7887	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Maint/Repairs	BD22-0147		126.17
100-1610-7652	CALIBER COMMERCIAL POOL S...	Comp Pool High pH Service	216843		480.00
100-1610-7617	CALIBER COMMERCIAL POOL S...	Pool Chemicals	216843		243.10
100-1605-7730	SMART & FINAL	Halloween Howl Supplies	1666		81.52
100-1605-7730	CAPITAL ONE	Halloween Howl Candy	BD22-0148		394.22
100-1605-7730	SMART & FINAL	Halloween Supplies	1666		81.75
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD22-0147		47.11
100-1010-7670	SOUTHERN CALIFORNIA NEWS ...	Legal Advertising 10/2021	1667		1,190.00
100-2125	REGIONAL TAP SERVICE CENTER	TAP Card Reload 10/2021	216874		85.00
100-1405-7800	CHARLES ABBOTT ASSOCIATES ...	Building & Safety Services 10/2021	1636		16,685.10
100-1405-7965	CHARLES ABBOTT ASSOCIATES ...	Contract Planner 10/2021	1636	202117-COH Exps-Charles Abbo...	1,300.00
100-1205-7612	CACEO	D Vaillancourt FY22 Dues	216842		95.00
100-1205-7615	HOME DEPOT CREDIT SERVICES	EOC Lock Set	BD22-0147		37.99
100-1020-7716	NATHAN CADENA	Holiday in the Park Snow 12/12/2021	216832		6,097.50
100-1410-7887	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Maint/Repairs	BD22-0147		29.47
100-1410-7887	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Maint/Repairs	BD22-0147		67.98
100-1610-7618	HOME DEPOT CREDIT SERVICES	Return (Inv #2522929)	BD22-0147		-176.15

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1410-7887	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Maint/Repairs	BD22-0147		15.89
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD22-0147		193.93
100-1010-7980	SHAFFER AWARDS	Max Yin & Family Plaque	216878		27.69
100-1205-7782	ALL CITY MANAGEMENT SERVIC…	Crossing Guard Services 10/17/21 - 10/30/21	1631		3,530.28
100-1605-7735	CAPITAL ONE	TC Snack Bar Supplies	BD22-0148		68.71
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		558.71
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		476.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 100 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		555.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		584.85
100-4008	CALIFORNIA DEPT OF TAX & FEE…	Measure D Sales Tax Implementaion FY21	216844		4,042.25
100-1605-7735	CAPITAL ONE	TC Snack Bar Supplies	BD22-0148		118.35
100-1405-7801	COUNTY OF LOS ANGELES DEP…	Industrial Waste Inspections 10/2021	216849		1,715.69
100-1020-7716	CARLOS MARTINEZ	Veteran's Day Canopy Rental	216865		140.00
100-1410-7887	HOME DEPOT CREDIT SERVICES	Retrun-Air Compressor Parts (Inv#1535320)	BD22-0147		-65.96
100-1410-7887	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Maint/Repairs	BD22-0147		42.60
100-1610-7618	HOME DEPOT CREDIT SERVICES	Generator Rental	BD22-0147		350.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Return (Inv# 9903563) (Generator Rental)	BD22-0147		-299.90
100-1610-7652	COUNTY OF LOS ANGELES DEP…	FY22 Duarte Town Ctr Backflow Assembly	216848		111.00
100-1415-7661	COUNTY OF LOS ANGELES DEP…	FY22 Otis Gordon Park Backflow Assembly	216848		37.00
100-1825-7980	PAPER RECYCLING & SHREDDIN…	Document Shredding 11/10/21	216868		58.00
100-1020-7716	CURO MANAGED PRINT PRODU…	Veterans Day Programs	216851		44.10
100-1020-7716	SMART & FINAL	Veterans Day Supplies	1666		38.36
100-1410-8100	DEKRA-LITE INDUSTRIES INC	Holiday Lighting for Town Center	1639		3,037.07
100-1410-7630	SIMON EQUIPMENT RENTALS	Log Splitter Rental	216880		146.39
100-1610-7652	THE TECHNOLOGY DEPOT INC	Modify/Move Existing WiFi Bridge	1671		1,929.23
100-1825-7630	CANON FINANCIAL SERVICES INC	CH(2)/SC/TC Copier Lease 11/1/21 - 11/30/21	216846		875.49
100-1825-7630	CANON FINANCIAL SERVICES INC	Public Safety Lease 11/1/21 - 11/30/21	216846		402.41
100-1205-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Cleaning 10/2021	216857		54.00
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	1668		65.64
100-1605-7733	RODOLFO CARDENAS	SC Holiday Dance DJ	216847		150.00
100-1605-7741	CAPITAL ONE	Cross Country Supplies	BD22-0148		31.55
100-1605-7733	SMART & FINAL	SC Room Dedication Refreshments	1666		184.02
100-1020-7716	PHILIP G SMITH	Holiday in the Park Reindeer Rental	216833		2,600.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1405-7975	GREGORY C REUEL	Demographic Data for Website	216875		650.00
100-1410-7887	BROCKS SAW & MOWER	Chainsaw Repairs	216841		798.70
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 11/2021	216834		61.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 11/2021	216834		61.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 10/2021	216877		320.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 10/2021	216877		3,000.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 10/2021	216877		2,520.00
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Comm & Social Media Mgmt 11/2021	1672		8,355.00
100-1020-7718	TRIPEPI SMITH & ASSOCIATES	City Newsletter 11/2021	1672		1,300.00
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 11/15/21 - 11/21/21	1661		2,835.00
100-1405-7690	DANNY RAMIREZ	Planning Commission Meeting	216872		50.00
100-1405-7690	CHRISTINA HEANY	Planning Commission Meeting	1644		50.00
100-1405-7690	SARA VASQUEZ	Planning Commission Meeting	216883		50.00
100-1405-7690	WALLACE WOLFF	Planning Commission Meeting	216884		50.00
100-1020-7713	BAY ALARM COMPANY	Museum Fire Monitor 12/1/2021 - 3/1/2022	BD22-0088		202.47
100-1020-7713	BAY ALARM COMPANY	Museum Burgulary Monitor 12/1/2021 - 3/1/2022	BD22-0089		189.00
100-1610-7652	CALIBER COMMERCIAL POOL S…	Training Pool Acid Pump Replacement	216843		1,192.63
100-1005-7980	RANCHO DUARTE FLORIST	Bryan Urias Memorial Flowers	216873		196.25
100-1605-7741	J & J SPORTS & TROPHIES	Cross Country Shirts	216861		227.05
100-1405-8100	RKA CONSULTING GROUP	Civic Ctr Courtyard ADA Improvement Project 10/21	216877	202102-Cap Improv-CH CDBG …	25,141.37
100-1825-7980	PAPER RECYCLING & SHREDDIN…	Extra Document Shredding 11/16/21	216868		125.00
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 10/1/21 - 10/31/21	BD22-0087		18.98
100-1205-7760	OAK PARK MOTEL SERVICES INC	Homeless Prevention & Diversion Grant	1657	202115-Outreach-Homeless Ser…	1,755.60
100-1205-7761	DATA TICKET INC	Admin Citation Processing 10/2021	1638		313.69
100-1205-7761	DATA TICKET INC	Parking Citation Processing 10/2021	1638		2,155.39
100-1405-7967	RKA CONSULTING GROUP	City of Hope Public Works Inspections 10/2021	216877		80.00
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Design 10/2021	216877	202118-ATP Cycle 4-Professiona..	440.00
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	1668		59.19
100-1010-7980	CURO MANAGED PRINT PRODU…	Bryan Urias Memorial Programs	216851		87.21
100-1015-7686	RUTAN & TUCKER LLP	Land Holdings Litigation 10/2021	1663		20,547.78
100-1015-7686	RUTAN & TUCKER LLP	NPDES Litigation 10/2021	1663		216.00
100-1610-7660	POST ALARM SYSTEMS	Yard Camera Installation/1st Mo Monitoring	1660		5,711.81
100-1205-7614	STAPLES ADVANTAGE	Credit on Invoice #3492488912	1668		-44.64
100-1605-7745	PRO BOXING EQUIPMENT	TC Boxing Equipment	216870		223.71
100-1815-7830	NEC FINANCIAL SERVICES LLC	Mitel Phone System Pymt 47 of 60	BD22-0090		1,340.10
100-1815-7980	THE TECHNOLOGY DEPOT INC	YouTube Live Support	1671		112.50
100-1020-7718	CURO MANAGED PRINT PRODU…	City Winter Newletter	216851		2,701.13
100-1605-7739	CURO MANAGED PRINT PRODU…	Tree Lighting Event Publicity	216851		205.13
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 10/2021	1663		8,105.56
100-1805-7764	STATE OF CALIFORNIA ENERGY …	CEC Payment 19 of 27	216882	201023-Annual Prin Pmts-EECBG	8,838.03
100-1805-7765	STATE OF CALIFORNIA ENERGY …	CEC Payment 19 of 27	216882	201023-Annual Int Pmt-EECBG	1,271.18
100-1205-7787	MVP, LLC	Public Safety Lease	1655		12,431.28
100-1815-7830	THE TECHNOLOGY DEPOT INC	Auto Attendant-Change "0" Removal	1671		120.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1410-7650	AUTOZONE	Vehicle #3 Repair Parts	216836		73.65
100-1020-7716	CURO MANAGED PRINT PRODU...	Tree Lighting-Nutcracker Signage	216851		321.96
100-1405-7965	KAREN WARNER ASSOCIATES I...	Housing Element Project Consulting	216862	202028-Prof.Svc-Housing Elem...	20,572.80
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 11/22/21 - 11/28/21	1661		3,150.00
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 11/19/21	1669		145.00
100-1605-7733	THEODORE SIEGEL	"The Man Who Came to Dinner' Presentation	216879		150.00
100-1605-7733	DUARTE PETTY CASH/BINGO PR...	SC Bingo Prize Money	216854		100.00
100-1020-7710	LUDECKE PROPERTY MANAGE...	Chamber Lease 12/2021	216864		1,600.00
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	1668		304.42
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	1668		73.85
100-1405-7975	TRIPEPI SMITH & ASSOCIATES	Fasana Rd Event Photos	1672		560.00
100-1205-7610	U.S. BANK	Closed Session Pre-Meeting 11/18/21 (Max's)	1675		21.53
100-1205-7615	U.S. BANK	EOC/CERT Fire Extinguishers (Element Fire)	1675		719.70
100-1205-7615	U.S. BANK	CERT Medical Equipment (Amazon)	1675		64.92
100-1205-7779	U.S. BANK	DART Veterans Day 11/11/21 (Pho Banh)	1675		46.95
100-1205-7779	U.S. BANK	DART Workshop 11/12/21 (Sweet Basil Pizza)	1675		42.00
100-1205-7779	U.S. BANK	DART Event 11/10/21 (VJS Burgers)	1675		30.66
100-1205-7779	U.S. BANK	Postage-Knotts Tickets for Refund (UPS Store)	1675		11.67
100-1205-7779	U.S. BANK	Long Beach Ballet Ticket Insurance (Allianz)	1675		23.25
100-1205-7779	U.S. BANK	DART Office Help 11/16/21 (Hong Kong Express)	1675		20.91
100-1205-7779	U.S. BANK	TC College Workshop (Smart & Final)	1675		14.53
100-1205-7779	U.S. BANK	A-Team Event Supplies (Smart & Final)	1675		25.02
100-1205-7779	U.S. BANK	Getty Villa Trip Parking 11/22/21 (Getty Pkg)	1675		60.00
100-1205-7779	U.S. BANK	A-Team Event Socks 11/9/21 (Skyzone)	1675		105.00
100-1205-7779	U.S. BANK	DART Office Help 11/16/21 (Ramen Yukinoya)	1675		66.15
100-1205-7779	U.S. BANK	DART Unity March 11/6/21 (Sweet Basil Pizza)	1675		70.00
100-1205-7779	U.S. BANK	DART Event Lunch 10/28/21 (The Habit Burger)	1675		73.02
100-1205-7779	U.S. BANK	DART Office Help 11/4/21 (VJS Burgers)	1675		73.29
100-1205-7779	U.S. BANK	A-Team Event Socks 11/18/21 (Skyzone)	1675		80.00
100-1205-7779	U.S. BANK	A-Team Friendsgiving 11/24/21 (Little Ceasars)	1675		99.06
100-1205-7779	U.S. BANK	A-Team Event 11/9/21 (In-N-Out Burger)	1675		116.10
100-1205-7779	U.S. BANK	A-Team Event 11/18/21 (In-N-Out)	1675		118.08
100-1205-7779	U.S. BANK	College Trip 11/19/21 Dinner (Red Devil Pizza)	1675		119.40
100-1205-7779	U.S. BANK	DART Event/Toy Drive Supplies (Amazon)	1675		193.49
100-1205-7779	U.S. BANK	Getty Villa Trip 11/22/21 Lunch (Fritto Misto)	1675		204.27

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7779	U.S. BANK	A-Team Event 11/9/21 (Skyzone)	1675		260.00
100-1205-7779	U.S. BANK	A-Team Event 11/18/21 (Skyzone)	1675		260.00
100-1205-7779	U.S. BANK	Red Ribbon Week Prizes (Target)	1675		294.09
100-1205-7779	U.S. BANK	DART Friendsgiving Event Snacks (Trader Joes)	1675		64.38
100-1205-7779	U.S. BANK	DART Red Ribbon Removal 11/4/21 (Tropicana Mkt)	1675		40.95
100-1205-7779	U.S. BANK	Long Beach Ballet Tkts 12/17/21 (TIXTHEN/Tkt Mstr)	1675		765.05
100-1205-7780	U.S. BANK	Animal Bowls (Amazon)	1675		66.10
100-1205-7980	U.S. BANK	CERT Volunteer Food 11/11/21 (Tropicana Mkt)	1675		144.83
100-1205-7980	U.S. BANK	Tobacco Sting Lunch 10/26/21 (The Habit Burger)	1675		92.60
100-1205-7980	U.S. BANK	Tobacco Sting Decoy Gift Cards (Target)	1675		80.00
100-1205-7980	U.S. BANK	Animal Control Inerviews 11/3/21 (Umebana)	1675		56.45
100-1205-7980	U.S. BANK	Adobe Acrobat Pro	1675		14.99
100-1405-7610	U.S. BANK	Meeting w/Councilmember (Starbucks)	1677		11.15
100-1405-7613	U.S. BANK	Lg Data File Transfer (Hightail)	1677		15.99
100-1405-7613	U.S. BANK	Sign Mailing Shipping (Fedex West Coast Mailing)	1677		16.00
100-1405-7614	U.S. BANK	Brownline Planners (Rediform.com)	1677		78.28
100-1405-7800	U.S. BANK	Building Plan Tags (Rollabels Ink Inc)	1677		144.75
100-1005-7642	U.S. BANK	M Finlay CCCA Sacramento Tour Registration	1674		575.00
100-1005-7980	U.S. BANK	Flower Arrangemet for B Urias Mother (Genis)	1674		146.53
100-1005-7980	U.S. BANK	Mayor Urisas Lobby Flower Arrangement (RD Florist)	1674		197.29
100-1005-7980	U.S. BANK	DassPass Monthly Subscription (DoorDash)	1674		9.99
100-1005-7980	U.S. BANK	Mayor Urias Memorial Service Flowers (RD Florist)	1674		148.78
100-1010-7610	U.S. BANK	Annette Juarez Clerks New Law/Elections Seminar	1674		500.00
100-1010-7612	U.S. BANK	Pasadena Star News Subscription	1674		0.99
100-1010-7980	U.S. BANK	City Council Dinner 11/23/21 (DoorDash)	1674		101.42
100-1010-7980	U.S. BANK	City Council Dinner 10/26/21 (DoorDash)	1674		97.16
100-1010-7980	U.S. BANK	Breakfast w/Supervisor Barger 11/8/21 (Panera)	1674		412.02
100-1010-7980	U.S. BANK	City Council Dinner 11/9/21 (DoorDash)	1674		81.21
100-1010-7980	U.S. BANK	City Council Dinner 11/23/21 (GrubHub)	1674		51.85
100-1010-7980	U.S. BANK	City Council Dinner 11/9/21 (Redwood Pizza)	1674		27.81
100-1010-7980	U.S. BANK	City Council Dinner 10/26/21 (GrubHub)	1674		22.42
100-1010-7980	U.S. BANK	City Council Dinner 11/9/21 (GrubHub)	1674		51.85
100-1020-7712	U.S. BANK	Spotify Monthly Subscription	1674		9.99
100-1020-7712	U.S. BANK	Hootsuite 11/2/2021 - 12/1/2021	1674		75.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-2121	U.S. BANK	City Manager Expense- To Be Reimbursed	1674		433.68
100-1005-7980	U.S. BANK	Mayor Urias Memory Book/Pen (Amazon)	1678		28.14
100-1010-7980	U.S. BANK	Council Meeting Luncheon 12/15/21 (Amazon)	1678		27.55
100-1010-7980	U.S. BANK	InstaCart Subscription	1678		99.00
100-1020-7711	U.S. BANK	Service Award Pins (Brown Industries)	1678		33.29
100-1020-7711	U.S. BANK	Turkey Feast Raffle Gift Cards/Decoration (Amazon)	1678		313.09
100-1020-7726	U.S. BANK	Adobe Creative Cloud 11/13/21 - 12/12/21	1678		34.99
100-1405-7612	U.S. BANK	Adobe Creative Cloud 11/13/21 - 12/12/21	1678		101.94
100-1405-7980	U.S. BANK	AutoCAD Annual Subscription 11/24/21 - 11/23/22	1678		1,356.30
100-1605-7728	U.S. BANK	Fieldprint (AmeriCorps)	1678	202204-Exp-Duarte's Promise	27.75
100-1605-7728	U.S. BANK	Truescreen (AmeriCorps)	1678	202204-Exp-Duarte's Promise	7.50
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 11/12/21 - 12/11/21	1678		8.99
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 11/12/21 - 12/11/21	1678		9.00
100-1805-7610	U.S. BANK	Angela Chiaromonte 2022 CSMFO Conf Hotel	1678		322.32
100-1805-7610	U.S. BANK	Kristen Petersen Mtg w/Councilmember (Peach Cafe)	1678		37.98
100-1805-7610	U.S. BANK	Staff Meeting Food 11/11/21 (T Burgers)	1678		74.82
100-1805-7612	U.S. BANK	Kristen Petersen 2022 CSMFO Membership	1678		110.00
100-1805-7614	U.S. BANK	Office Supplies (Staples)	1678		14.87
100-1805-7980	U.S. BANK	Microsoft 365 10/27/21 - 11/26/21	1678		12.00
100-1810-7610	U.S. BANK	Kristen Petersen CalPelra Conf Expenses	1678		223.57
100-1815-7632	U.S. BANK	Finance Webinar 11/7/21 - 12/6/21 (Zoom)	1678		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud 11/13/21 - 12/12/21	1678		314.91
100-1815-7632	U.S. BANK	HR/Michelle-Adobe AcroPro	1678		14.99
100-1815-7632	U.S. BANK	Adobe AcroPro 11/21/21 - 12/12/21	1678		12.24
100-1815-7830	U.S. BANK	SC Elevator 10/10/21 - 11/9/21 (Vonage)	1678		23.53
100-1825-7614	U.S. BANK	Transporation Invoice Approval Stamp (StampOut)	1678		90.97
100-1020-7716	U.S. BANK	Veterans Day Event Coffee (Starbucks)	1679		60.00
100-1020-7716	U.S. BANK	Tree Lighting Sweet Bread (Chapala Bakery)	1679		88.00
100-1020-7716	U.S. BANK	Wrapping Paper (Overnight Prints)	1679		96.56
100-1020-7716	U.S. BANK	Veterans Day Speaker & Performer Gift (S & F)	1679		109.90
100-1020-7716	U.S. BANK	Snow Fluid-Tree Lighting (Phantom Dynamics)	1679		110.24
100-1020-7716	U.S. BANK	Stage Curtain Material (Francia Tetxtiles)	1679		115.50
100-1020-7716	U.S. BANK	Tree Lighting Supplies (Michaels)	1679		119.23
100-1020-7716	U.S. BANK	Special Event Food (Tropicana Market)	1679		129.97

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1020-7716	U.S. BANK	Tree Lighting Supplies (Home Depot)	1679		13.45
100-1020-7716	U.S. BANK	Holiday Event Supplies (Oriental Trading Co)	1679		357.32
100-1020-7716	U.S. BANK	Tree Lighting Donuts (Le Donuts)	1679		240.00
100-1020-7716	U.S. BANK	Tree Lighting Cookies (Sweet Nothings)	1679		300.00
100-1020-7716	U.S. BANK	Tree Lighting Hot Cocoa Supplies (Amazon)	1679		337.11
100-1020-7716	U.S. BANK	Tree Decoratons/Lights (Amazon)	1679		337.22
100-1020-7716	U.S. BANK	Snow Fluid-Tree Lighting (Fog It Up)	1679		365.04
100-1605-7612	U.S. BANK	CANVA Subscription	1679		119.40
100-1605-7614	U.S. BANK	Planner (Amazon)	1679		17.25
100-1605-7729	U.S. BANK	Concert Share 2022 (City of Diamond Bar)	1679		102.50
100-1605-7730	U.S. BANK	Halloween Howl Staff Dinner (Subway)	1679		489.30
100-1605-7730	U.S. BANK	Halloween Balloons (Amazon)	1679		20.93
100-1605-7730	U.S. BANK	Halloween Skeleton (Party City)	1679		43.09
100-1605-7730	U.S. BANK	Halloween Candy (Smart & Final)	1679		373.80
100-1605-7730	U.S. BANK	Halloween Prizes (Baskin-Robbins)	1679		80.00
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Amazon)	1679		186.66
100-1605-7730	U.S. BANK	Cupcake Toppers-Holiday in the Park (Amazon)	1679		92.52
100-1605-7730	U.S. BANK	Halloween Howl (12) Straw Bales (San Dimas Grain)	1679		183.83
100-1605-7730	U.S. BANK	PA System (Sweetwater Sound)	1679		1,017.56
100-1605-7730	U.S. BANK	Disposable Masks (Amazon)	1679		7.71
100-1605-7730	U.S. BANK	Halloween Supplies (Amazon)	1679		124.36
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Amazon)	1679		86.48
100-1605-7730	U.S. BANK	Halloween Supplies (Amazon)	1679		115.01
100-1605-7730	U.S. BANK	Deluxe Santa Suit Costume (Amazon)	1679		110.24
100-1605-7733	U.S. BANK	SC Halloween Party Supplies (CA Snack Food)	1679		111.00
100-1605-7733	U.S. BANK	SC Christmas Centerpieces (Hobby Lobby)	1679		110.04
100-1605-7733	U.S. BANK	SC Glass Jars (Amazon)	1679		104.70
100-1605-7733	U.S. BANK	Senior Ctr Supplies (Amazon)	1679		28.65
100-1605-7733	U.S. BANK	SC Room Dedication/Thanksgiving Flowers (Quality)	1679		79.00
100-1605-7733	U.S. BANK	SC Room Dedication Reception Pastries (Porto's)	1679		67.20
100-1605-7733	U.S. BANK	SC Caroler Performance Deposit (The Lil Carolers)	1679		215.00
100-1605-7733	U.S. BANK	SC Pickleball Nets (S & S Worldwide)	1679		624.35
100-1605-7733	U.S. BANK	Senior Ctr Bingo Cards (Amazon)	1679		25.30
100-1605-7733	U.S. BANK	SC Safe-on Ironing Shoe (Amazon)	1679		9.87
100-1605-7733	U.S. BANK	Plaque for Peggy Diamond (Trophy Ctr US)	1679		221.08
100-1605-7733	U.S. BANK	Return-SC Disposable Cups (Amazon)	1679		-41.25

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7735	U.S. BANK	TC Unity March Guest Speaker Gift (Smart & Final)	1679		156.95
100-1605-7735	U.S. BANK	TC Turkey Shoot Out Event Prizes (Smart & Final)	1679		83.90
100-1605-7735	U.S. BANK	TC Dance Shirts (Amazon)	1679		216.15
100-1605-7741	U.S. BANK	Road ID Running Bibs (Amazon)	1679		26.45
100-1605-7741	U.S. BANK	Misc Sports Supplies (Amazon)	1679		51.27
100-1605-7741	U.S. BANK	Safety Pins (Amazon)	1679		7.61
100-1605-7741	U.S. BANK	Colorful Flag Pennants (Amazon)	1679		20.94
100-1605-7980	U.S. BANK	Pumpkins-Dept Carving Contest (Costco)	1679		34.95
100-1605-7980	U.S. BANK	Dry Clean Santa Suit (Nature Cleaners)	1679		50.00
100-1605-7980	U.S. BANK	Dept Carving Contest Cupcakes (Susie Cakes)	1679		55.78
100-1605-7980	U.S. BANK	Pumpkin Carving Contest Food (Wing Stop)	1679		177.88
100-1605-7980	U.S. BANK	Part-time Staff Recognition (Bowlero)	1679		723.20
100-1605-7980	U.S. BANK	Dept Carving Contest Drinks (Ralphs)	1679		20.78
100-1605-7980	U.S. BANK	Floating Pumpkin Patch Pumpkins (Trader Joes)	1679		16.12
100-1610-7618	U.S. BANK	Mayor Urias Service Beverages (Instacart)	1679		138.67
100-1610-7618	U.S. BANK	Rope/Slats (Dollar Tree)	1679		8.86
100-1825-7626	FEDEX	Document Delivery	216858		34.14
100-1610-7652	PRONTO GYM SERVICES INC	Gym Equipment Service	216871		192.50
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	1668		50.11
100-1010-7980	DUARTE PETTY CASH	Council Meeting Luncheon Supplies 12/15/21	216853		29.32
100-1020-7711	DUARTE PETTY CASH	Employee Turkey Feast 11/16/21	216853		41.52
100-1405-7610	DUARTE PETTY CASH	Meeting Coffee	216853		11.15
100-1805-7610	DUARTE PETTY CASH	Staff Meeting 10/28/2021	216853		57.13
100-1405-7965	PARCELQUEST	GIS Parcel Quest License 1/1/2022 - 12/31/2022	1659		6,500.00
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 11/29/21 - 12/5/21	1661		2,835.00
100-2120	JACQUELINE BALDWIN	ROP Bldg Rent Deposit Refund	216837		150.00
100-1020-7716	JAMIE PALATO	Tree Lighting Performer	216867		75.00
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 11/2021	1656		100.00
100-1810-7610	KRISTEN PETERSEN	CalPERLA Conference Expense Reimbursement	216869		181.98
100-1805-7654	MOSS, LEVY & HARTZHEIM LLP	FY21 Final Audit	216866		5,250.00
100-1015-7686	BURKE, WILLIAMS & SORENSEN…	RDA Dissolution 10/2021	1634		1,008.00
100-1605-7650	DMV RENEWAL	Park & Recreation Trailer PTI Service Fee	216852		10.00
100-1410-8100	DEKRA-LITE INDUSTRIES INC	Town Center Holiday Lighting	1639		745.88
100-2012	JESUS P RIVERO	Permit #2021-096 Refund (Job Cancelled)	216876		1.00
100-2013	JESUS P RIVERO	Permit #2021-096 Refund (Job Cancelled)	216876		0.50
100-4201	JESUS P RIVERO	Permit #2021-096 Refund (Job Cancelled)	216876		233.60
100-4408	DUARTE UNIFIED SCHOOL DISTR…	Nextel Lease 12/2021	216856	250004 - Property Rent - Nextel…	1,850.51
100-1605-7736	ALEJANDRO FUENTES	Fall Circus Gym Instructor	216859		535.05
100-1810-7965	KOFF & ASSOCIATES INC	Final Compensation Study 11/30/2021	1651		150.00
100-1205-7760	OAK PARK MOTEL SERVICES INC	Homeless Prevention & Diversion Grant	1657	202115-Outreach-Homeless Ser…	878.78

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7618	CROWN-TECH INNOVATIONS G…	7X Security Cam Repair/Replacement	216850		6,473.42
100-1205-7980	CROWN-TECH INNOVATIONS G…	Security Cameras	216850		3,250.73
100-1205-7980	CROWN-TECH INNOVATIONS G…	Labor and Adjustments	216850		922.50
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Service 12/2021	1648		1,673.09
100-1205-7980	CMC LIVESCAN & NOTARY SERV…	Livescan Services 11/2021	1637	202211-Live Scan & APU Tutors …	23.00
100-1810-7660	CMC LIVESCAN & NOTARY SERV…	Livescan Services 11/2021	1637		69.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	1642		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	1673		75.00
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	1664		75.00
100-1005-7646	TZEITEL PARAS-CARACCI	Council Vehicle Allowance	1658		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	1650		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	1653		75.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	216840		435.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	1633		218.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	1670		566.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	216863		435.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	1645		435.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	1635		566.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	1640		435.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	1641		435.00
100-1205-7614	DUARTE PUBLIC SAFETY PETTY …	Office Supplies	216855		17.64
100-1205-7779	DUARTE PUBLIC SAFETY PETTY …	A-Team Supplies	216855		35.57
100-1205-7980	DUARTE PUBLIC SAFETY PETTY …	Office Water	216855		20.50
100-1205-7980	DUARTE PUBLIC SAFETY PETTY …	Community Clean-Up Lunch	216855		19.81
100-1815-7980	MAXTREME INC	Security Keys	1654		6,333.29
100-1815-7831	MAXTREME INC	AirPods/iPhone Screen Protectors/Keyboard Cover	1654		809.17
100-1815-7831	MAXTREME INC	iPhone Shield Protectors	1654		122.32
100-1815-7831	MAXTREME INC	iPhone Cases	1654		109.48
100-1815-7980	MAXTREME INC	Public Safety APC UPS Backup/CC Surge Protector	1654		131.16
100-1815-7831	MAXTREME INC	P& R Director iPhone Case	1654		54.02
100-1815-7632	MAXTREME INC	Office 365 7/2021 - 12/2021	1654		2,574.00
100-1015-7682	BURKE, WILLIAMS & SORENSEN…	Labor Legal 11/2021	1634		1,375.00
100-1015-7686	BURKE, WILLIAMS & SORENSEN…	RDA Dissolution 11/2021	1634		432.00
100-1605-7733	KELLY BARNES	SC Gift Cards (Donation)	216838	201320-Senior Center Exp-SR C…	200.00
100-1205-7650	HUNTINGTON TIRE & AUTO CE…	Vehicle #29 Tires	1646		878.41
100-1610-7652	POST ALARM SYSTEMS	CH/Yard Alarm/Camera Montoring 1/2022	1660		169.94
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 11/2021	1663		6,573.00
100-1015-7686	RUTAN & TUCKER LLP	Land Holdings Litigation 11/2021	1663		6,137.20
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 9/2021 - 11/2021	216885		3,300.00
100-1815-7632	MAXTREME INC	Google (Maxhavens)	1654		552.00
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 12/6/21 - 12/12/21	1661		2,835.00
100-2120	SHADOW C LAVALLEY	Film Permit Deposit Refund	1652		500.00
				Fund 100 - GENERAL FUND Total:	**295,238.05**
Fund: 220 - GAS TAX FUN					
220-2225-7980	SIEMENS MOBILITY INC	Fasana Rd Sign Install	1665		2,645.00
220-2210-7812	BC TRAFFIC SPECIALIST	New Crosswalk Install	216839		1,434.50

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
220-2225-7980	JCL TRAFFIC SERVICES	Street Name Sign	1649		156.56
				Fund 220 - GAS TAX FUN Total:	**4,236.06**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2430-7887	HOME DEPOT CREDIT SERVICES	Mesa Gas Line Retrofit for Lamps	BD22-0147		66.55
240-2430-7887	HOME DEPOT CREDIT SERVICES	Mesa Gas Line Retrofit for Lamps	BD22-0147		58.92
240-2405-7888	HOME DEPOT CREDIT SERVICES	Electric Supplies for Repairs	BD22-0147		462.98
240-2405-7890	COUNTY OF LOS ANGELES DEP...	New Signal @ Circle Rd/Duarte Rd 10/2021	216849		570.86
240-2405-7890	COUNTY OF LOS ANGELES DEP...	Traffic Signal Maintenance 10/2021	216849		133.93
240-2405-7890	COUNTY OF LOS ANGELES DEP...	Traffic Signal Maintenance 10/2021	216849		219.21
240-2405-7890	COUNTY OF LOS ANGELES DEP...	KITS Monitoring 10/2021	216849		150.99
240-2405-7890	COUNTY OF LOS ANGELES DEP...	Traffic Signal Maintenance 10/2021	216849		376.24
240-2405-7890	COUNTY OF LOS ANGELES DEP...	Traffic Signal Maintenance 10/2021	216849		741.87
240-2405-7890	COUNTY OF LOS ANGELES DEP...	Install P20 Board 210 Fwy/Buena Vista 10/2021	216849		1,630.33
240-2405-7890	COUNTY OF LOS ANGELES DEP...	Traffic Signal Maint/Repair 10/2021	216849		3,620.21
240-2423-7887	COUNTY OF LOS ANGELES DEP...	FY22 Amberwood Backflow Assembly	216848		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP...	FY22 Royal Oaks Park Extention Backlfow Assembly	216848		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP...	FY22 Hacienda Park Backflow Assembly	216848		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP...	FY22 Duarte Park Backflow Assembly	216848		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP...	FY22 Beardslee Park Backflow Assembly	216848		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP...	FY22 Aloysia Moore Park Backflow Assembly	216848		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP...	FY22 Royal Oaks Park Backflow Assembly	216848		148.00
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Ctr Sweeping 11/2021	216834		784.00
240-2421-7887	ACOSTA GROWERS INC	Las Lomas Villas Landscape Replacement	216835		159.86
240-2410-7888	SITEONE LANDSCAPE SUPPLY H...	Citywide Irrigation Repair	216881		118.85
240-2405-7888	U.S. BANK	Foutntain Encapsulent Underwater Wiring (Amazon)	1677		284.69
240-2410-7663	SITEONE LANDSCAPE SUPPLY H...	Weed Abatement	216881		812.55
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**10,562.04**
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		527.38
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease/Maint 11/1/21 - 11/30/21	BD22-0090		467.13
				Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:	**994.51**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-8013	FOOTHILL TRANSIT	32nd Installment of 3rd Bus 11/2021	1643		3,887.05
440-4405-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Cleaning 10/2021	216857		32.40
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 10/2021	1643		26,421.04
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**30,340.49**
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-8013	FOOTHILL TRANSIT	32nd Installment of 3rd Bus 11/2021	1643		3,180.31

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 10/2021	1643		21,617.22
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**24,797.53**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
490-4905-7980	BEST BEST & KRIEGER LLP	NPDES Federal Lobbying Services 10/2021	1632		7,000.00
490-4905-7980	BEST BEST & KRIEGER LLP	NPDES Federal Lobbying Services 11/2021	1632		1,161.54
				Fund 490 - MEASURE W (WATER/STORMWATER) Total:	**8,161.54**
				Grand Total:	**374,330.22**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	295,238.05
220 - GAS TAX FUN	4,236.06
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	10,562.04
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	994.51
440 - PROPOSITION A TRANSIT FUND	30,340.49
460 - PROPOSITION C TRANSIT FUND	24,797.53
490 - MEASURE W (WATER/STORMWATER)	8,161.54
Grand Total:	**374,330.22**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7642	Travel & Exp - Finlay	650.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7646	Travel & Exp - Paras	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	726.98
100-1010-7610	Travel, Mtgs & Conf	500.00
100-1010-7612	Publications and Dues	240.99
100-1010-7614	Office Supplies	65.64
100-1010-7670	Legal Notices	1,190.00
100-1010-7980	Other Expenses	1,116.51
100-1015-7680	City Attorney Legal	14,678.56
100-1015-7682	Labor Counsel Legal	6,517.00
100-1015-7686	Other Legal Services	28,340.98
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7711	Employee Recognition C…	387.90
100-1020-7712	Community Information (…	8,439.99
100-1020-7713	Historical Museum Bldg …	391.47
100-1020-7716	Special Community Events	12,096.46
100-1020-7718	City Newsletter	4,001.13
100-1020-7726	Council Cablecasting	3,334.99
100-1205-7610	Travel, Mtgs & Conf	21.53
100-1205-7612	Publications and Dues	95.00
100-1205-7614	Office Supplies	-27.00
100-1205-7615	Emergency Supplies	822.61
100-1205-7650	Vehicle Maintenance	932.41
100-1205-7760	Homeless Outreach Progr…	2,634.38
100-1205-7761	Parking Ticket Collect	2,469.08
100-1205-7779	Youth Programs	3,312.89
100-1205-7780	Animal Control	224.84
100-1205-7782	Crossing Guard Contract …	3,530.28
100-1205-7787	Public Safety Cntr Lease	12,431.28
100-1205-7980	Other Expenses	4,684.77
100-1405-7610	Travel, Mtgs & Conf	22.30
100-1405-7612	Publications and Dues	101.94
100-1405-7613	Duplications And Photos	31.99
100-1405-7614	Office Supplies	128.39
100-1405-7690	Planning Commission	200.00
100-1405-7800	Building Department Serv…	16,829.85
100-1405-7801	Industrial Waste Inspecti…	1,715.69
100-1405-7965	Professional Services	32,187.80
100-1405-7967	Public Works Inspections	400.00
100-1405-7969	City Engineer	5,520.00
100-1405-7975	Economic Development E…	1,210.00
100-1405-7980	Other Expenses	1,356.30

Account Summary

Account Number	Account Name	Payment Amount
100-1405-8100	Other Capital Improvemnts	25,141.37
100-1410-7630	Equipment Rentals	146.39
100-1410-7650	Vehicle Maintenance	92.63
100-1410-7656	Emergency Generator	145.00
100-1410-7810	Street Sweeping	122.00
100-1410-7887	Repairs & Replacements	1,014.85
100-1410-7980	Other Expenses	324.00
100-1410-8100	Other Capital Improvemnts	3,782.95
100-1415-7661	Other Serv-Sports Park	37.00
100-1605-7002	Regular Salaries	76.92
100-1605-7612	Publications and Dues	284.40
100-1605-7614	Office Supplies	76.44
100-1605-7650	Vehicle Maintenance	10.00
100-1605-7728	Americorp's VIP Program	35.25
100-1605-7729	Concerts In The Park	102.50
100-1605-7730	Special Events	3,817.97
100-1605-7733	Senior Center	2,405.74
100-1605-7735	Teen Center	672.68
100-1605-7736	Youth & Adult Recreation…	535.05
100-1605-7739	Publicity	205.13
100-1605-7741	Sports/Playground Progr…	364.87
100-1605-7745	Boxing Program	267.69
100-1605-7980	Other Expenses	1,078.71
100-1610-7617	Pool Chemicals	243.10
100-1610-7618	Building Supplies	7,811.61
100-1610-7652	Building Maint Services	6,388.39
100-1610-7660	Other Services	17,366.81
100-1805-7610	Travel, Mtgs & Conf	492.25
100-1805-7612	Publications and Dues	110.00
100-1805-7614	Office Supplies	14.87
100-1805-7654	Audit Services	5,250.00
100-1805-7764	CA CEC Annual Principal P…	8,838.03
100-1805-7765	CA CEC Annual Interest P…	1,271.18
100-1805-7980	Other Expenses	12.00
100-1810-7610	Travel, Mtgs & Conf	405.55
100-1810-7660	Other Services	69.00
100-1810-7965	Professional Services	150.00
100-1810-7980	Other Expenses	100.00
100-1815-7632	Software Maintenance	3,548.14
100-1815-7830	Telephones	1,483.63
100-1815-7831	Wireless Phones/Devices	1,094.99
100-1815-7980	Other Expenses	6,576.95
100-1825-7613	Duplications And Photos	378.27
100-1825-7614	Office Supplies	90.97
100-1825-7626	Postage	34.14
100-1825-7630	Equipment Lease	1,277.90
100-1825-7674	Retiree Health Insurance	3,525.00
100-1825-7980	Other Expenses	183.00
100-1830-8100	Vehicle Replacement (Cap…	4,996.26
100-2012	Green Building Fees Payab..	1.00
100-2013	Strong Motions Fees Paya…	0.50
100-2120	Refundable Deposits	650.00
100-2121	Pass Through Deposits	433.68
100-2125	Metro Pass Through (TAP)	85.00
100-4008	Sales And Use Tax- 783	4,042.25
100-4201	Building Permits	233.60
100-4408	Property Rental	1,850.51
220-2210-7812	Street Striping & Marking	1,434.50

Account Summary

Account Number	Account Name	Payment Amount
220-2225-7980	Other Expenses	2,801.56
240-2405-7888	Repairs-Citywide	747.67
240-2405-7890	Repairs-Traffic Signal	7,443.64
240-2410-7662	Other Serv-Citywide	333.00
240-2410-7663	Other Serv-Medians	812.55
240-2410-7888	Repairs-Citywide	118.85
240-2421-7887	Repairs & Replacements	159.86
240-2423-7887	Repairs & Replacements	37.00
240-2426-7810	Street Sweeping	784.00
240-2430-7887	Repairs & Replacements	125.47
320-3205-8013	Vehicles (Capital)	994.51
440-4405-7650	Vehicle Maintenance	32.40
440-4405-7960	Foothill Transit Operations	26,421.04
440-4405-8013	Vehicles (Capital)	3,887.05
460-4605-7960	Foothill Tranist Operations	21,617.22
460-4605-8013	Vehicles (Capital)	3,180.31
490-4905-7980	Other Expenses	8,161.54
	Grand Total:	**374,330.22**

Project Account Summary

Project Account Key	Payment Amount
None	308,648.70
201023-Annual Int Pmt-EECBG	1,271.18
201023-Annual Prin Pmts-EECBG	8,838.03
201320-Senior Center Exp-SR CENTER-Donation	200.00
202028-Prof.Svc-Housing Element - Karen Werner	20,572.80
202102-Cap Improv-CH CDBG ADA Improvement	25,141.37
202115-Outreach-Homeless Services Grant-(SGVCOG)	2,634.38
202117-COH Exps-Charles Abbott Contract Planner	4,675.00
202118-ATP Cycle 4-Professional Svcs	440.00
202204-Exp-Duarte's Promise	35.25
202211-Live Scan & APU Tutors for DUSD FY21-22	23.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	1,850.51
Grand Total:	**374,330.22**

Council Warrant Register By Vendor
By Fund

City of Duarte

Payment Dates 11/25/2021 - 12/15/2021

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 6295 - 211 ELECTRONIC SERVICES INC					
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 11/15/21 - 11/21/21	P 7603		2,835.00
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 11/22/21 - 11/28/21	P 7604		3,150.00
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 11/29/21 - 12/5/21	P 7630		2,835.00
100-1610-7660	211 ELECTRONIC SERVICES INC	Yard Security 12/6/21 - 12/12/21	P 7631		2,835.00
				Vendor 6295 - 211 ELECTRONIC SERVICES INC Total:	**11,655.00**
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 11/2021	198770		61.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 11/2021	198771		61.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**122.00**
Vendor: 4728 - ALEJANDRO FUENTES					
100-1605-7736	ALEJANDRO FUENTES	Fall Circus Gym Instructor	0000001		535.05
				Vendor 4728 - ALEJANDRO FUENTES Total:	**535.05**
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERVIC…	Crossing Guard Services 10/17/21 - 10/30/21	72975		3,530.28
				Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:	**3,530.28**
Vendor: 1491 - AUTOZONE					
100-1410-7650	AUTOZONE	Vehicle #3 Repair Parts	2814487871		73.65
				Vendor 1491 - AUTOZONE Total:	**73.65**
Vendor: 5805 - BAY ALARM COMPANY					
100-1020-7713	BAY ALARM COMPANY	Museum Fire Monitor 12/1/2021 - 3/1/2022	19099411		202.47
100-1020-7713	BAY ALARM COMPANY	Museum Burgulary Monitor 12/1/2021 - 3/1/2022	19099458		189.00
				Vendor 5805 - BAY ALARM COMPANY Total:	**391.47**
Vendor: 4679 - BROCKS SAW & MOWER					
100-1410-7887	BROCKS SAW & MOWER	Chainsaw Repairs	1481		798.70
				Vendor 4679 - BROCKS SAW & MOWER Total:	**798.70**
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENSEN…	Labor Legal 9/2021	275029		5,142.00
100-1015-7686	BURKE, WILLIAMS & SORENSEN…	RDA Dissolution 10/2021	277507		1,008.00
100-1015-7682	BURKE, WILLIAMS & SORENSEN…	Labor Legal 11/2021	277553		1,375.00
100-1015-7686	BURKE, WILLIAMS & SORENSEN…	RDA Dissolution 11/2021	277555		432.00
				Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:	**7,957.00**
Vendor: 3981 - CACEO					
100-1205-7612	CACEO	D Vaillancourt FY22 Dues	300014823		95.00
				Vendor 3981 - CACEO Total:	**95.00**
Vendor: 5654 - CALIBER COMMERCIAL POOL SERVICE					
100-1610-7652	CALIBER COMMERCIAL POOL S…	Comp Pool Backwash Valve #1 Repair	211071001		640.00
100-1610-7652	CALIBER COMMERCIAL POOL S…	Comp Pool High pH Service	211071004		480.00
100-1610-7617	CALIBER COMMERCIAL POOL S…	Pool Chemicals	211071003		243.10
100-1610-7652	CALIBER COMMERCIAL POOL S…	Training Pool Acid Pump Replacement	211071101		1,192.63
				Vendor 5654 - CALIBER COMMERCIAL POOL SERVICE Total:	**2,555.73**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5836 - CALIFORNIA DEPT OF TAX & FEE ADMINISTRATION					
100-4008	CALIFORNIA DEPT OF TAX & FEE…	Measure D Sales Tax Implementaion FY21	TF500360		4,042.25
			Vendor 5836 - CALIFORNIA DEPT OF TAX & FEE ADMINISTRATION Total:		**4,042.25**
Vendor: 1563 - CALIFORNIA PARK & RECREATION SOCIETY					
100-1605-7612	CALIFORNIA PARK & RECREATI…	Manuel Enriquez CPRS Dues 2/1/22 - 1/31/23	128909-102821		165.00
			Vendor 1563 - CALIFORNIA PARK & RECREATION SOCIETY Total:		**165.00**
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES INC	CH(2)/SC/TC Copier Lease 11/1/21 - 11/30/21	27667900		875.49
100-1825-7630	CANON FINANCIAL SERVICES INC	Public Safety Lease 11/1/21 - 11/30/21	27667901		402.41
			Vendor 5719 - CANON FINANCIAL SERVICES INC Total:		**1,277.90**
Vendor: 6229 - CAPITAL ONE					
100-1605-7735	CAPITAL ONE	TC Office Supplies	05234		19.62
100-1605-7745	CAPITAL ONE	Boxing Program Supplies	05234		43.98
100-1605-7730	CAPITAL ONE	Dog Treats & Misc Supplies	04431		158.05
100-1605-7730	CAPITAL ONE	Halloween Howl Candy	04433		161.06
100-1605-7733	CAPITAL ONE	SC Duarte Drummers Program Tubs/Napkins	08745		57.79
100-1605-7730	CAPITAL ONE	Misc Item Return	03572		-29.80
100-1605-7730	CAPITAL ONE	Halloween Howl Decorations	08150		16.12
100-1605-7730	CAPITAL ONE	Halloween Howl Candy	20515		394.22
100-1605-7735	CAPITAL ONE	TC Snack Bar Supplies	06727		68.71
100-1605-7735	CAPITAL ONE	TC Snack Bar Supplies	11989		118.35
100-1605-7741	CAPITAL ONE	Cross Country Supplies	05015		31.55
			Vendor 6229 - CAPITAL ONE Total:		**1,039.65**
Vendor: 5164 - CARLOS MARTINEZ					
100-1020-7716	CARLOS MARTINEZ	Veteran's Day Canopy Rental	#1		140.00
			Vendor 5164 - CARLOS MARTINEZ Total:		**140.00**
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	12/2021		435.00
			Vendor 0028 - CATHERINE BRATTA Total:		**435.00**
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7965	CHARLES ABBOTT ASSOCIATES …	Contract Planner 7/2021	62879	202117-COH Exps-Charles Abbo…	3,375.00
100-1405-7800	CHARLES ABBOTT ASSOCIATES …	Building & Safety Services 10/2021	63292		16,685.10
100-1405-7965	CHARLES ABBOTT ASSOCIATES …	Contract Planner 10/2021	63348	202117-COH Exps-Charles Abbo…	1,300.00
			Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:		**21,360.10**
Vendor: 5938 - CHRISTINA HEANY					
100-1405-7690	CHRISTINA HEANY	Planning Commission Meeting	11/15/2021		50.00
			Vendor 5938 - CHRISTINA HEANY Total:		**50.00**
Vendor: 5504 - CMC LIVESCAN & NOTARY SERVICES					
100-1205-7980	CMC LIVESCAN & NOTARY SERV…	Livescan Services 11/2021	CMC17993	202211-Live Scan & APU Tutors …	23.00
100-1810-7660	CMC LIVESCAN & NOTARY SERV…	Livescan Services 11/2021	CMC17993		69.00
			Vendor 5504 - CMC LIVESCAN & NOTARY SERVICES Total:		**92.00**
Vendor: 0890 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH					
100-1610-7652	COUNTY OF LOS ANGELES DEP…	FY22 Duarte Town Ctr Backflow Assembly	IN1053943		111.00
100-1415-7661	COUNTY OF LOS ANGELES DEP…	FY22 Otis Gordon Park Backflow Assembly	IN1061867		37.00
			Vendor 0890 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH Total:		**148.00**
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1405-7801	COUNTY OF LOS ANGELES DEP…	Industrial Waste Inspections 10/2021	21110802481		1,715.69
			Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:		**1,715.69**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5833 - CROWN-TECH INNOVATIONS GROUP INC.					
100-1610-7618	CROWN-TECH INNOVATIONS G…	7X Security Cam Repair/Replacement	18-00368		6,473.42
100-1205-7980	CROWN-TECH INNOVATIONS G…	Security Cameras	18-00369		3,250.73
100-1205-7980	CROWN-TECH INNOVATIONS G…	Labor and Adjustments	18-00369		922.50
			Vendor 5833 - CROWN-TECH INNOVATIONS GROUP INC. Total:		**10,646.65**
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1020-7716	CURO MANAGED PRINT PRODU…	Veterans Day Programs	5122		44.10
100-1010-7980	CURO MANAGED PRINT PRODU…	Bryan Urias Memorial Programs	5134		87.21
100-1020-7718	CURO MANAGED PRINT PRODU…	City Winter Newletter	5138		2,701.13
100-1605-7739	CURO MANAGED PRINT PRODU…	Tree Lighting Event Publicity	5141		205.13
100-1020-7716	CURO MANAGED PRINT PRODU…	Tree Lighting-Nutcracker Signage	5143		321.96
			Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:		**3,359.53**
Vendor: 6228 - DANNY RAMIREZ					
100-1405-7690	DANNY RAMIREZ	Planning Commission Meeting	11/15/2021		50.00
			Vendor 6228 - DANNY RAMIREZ Total:		**50.00**
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	Admin Citation Processing 10/2021	130901		313.69
100-1205-7761	DATA TICKET INC	Parking Citation Processing 10/2021	131518		2,155.39
			Vendor 5501 - DATA TICKET INC Total:		**2,469.08**
Vendor: 5947 - DEKRA-LITE INDUSTRIES INC					
100-1410-8100	DEKRA-LITE INDUSTRIES INC	Holiday Lighting for Town Center	ARINV015130		3,037.07
100-1410-8100	DEKRA-LITE INDUSTRIES INC	Town Center Holiday Lighting	ARINV015804		745.88
			Vendor 5947 - DEKRA-LITE INDUSTRIES INC Total:		**3,782.95**
Vendor: 6332 - DMV RENEWAL					
100-1605-7650	DMV RENEWAL	Park & Recreation Trailer PTI Service Fee	4PZ7709		10.00
			Vendor 6332 - DMV RENEWAL Total:		**10.00**
Vendor: 0476 - DUARTE PETTY CASH/BINGO PRIZE					
100-1605-7733	DUARTE PETTY CASH/BINGO PR…	SC Bingo Prize Money	12/2021		100.00
			Vendor 0476 - DUARTE PETTY CASH/BINGO PRIZE Total:		**100.00**
Vendor: 0046 - DUARTE PETTY CASH					
100-1010-7980	DUARTE PETTY CASH	Council Meeting Luncheon Supplies 12/15/21	11292021		29.32
100-1020-7711	DUARTE PETTY CASH	Employee Turkey Feast 11/16/21	11292021		41.52
100-1405-7610	DUARTE PETTY CASH	Meeting Coffee	11292021		11.15
100-1805-7610	DUARTE PETTY CASH	Staff Meeting 10/28/2021	11292021		57.13
			Vendor 0046 - DUARTE PETTY CASH Total:		**139.12**
Vendor: 3165 - DUARTE PUBLIC SAFETY PETTY CASH					
100-1205-7614	DUARTE PUBLIC SAFETY PETTY …	Office Supplies	12022021		17.64
100-1205-7779	DUARTE PUBLIC SAFETY PETTY …	A-Team Supplies	12022021		35.57
100-1205-7980	DUARTE PUBLIC SAFETY PETTY …	Community Clean-Up Lunch	12022021		19.81
100-1205-7980	DUARTE PUBLIC SAFETY PETTY …	Office Water	12022021		20.50
			Vendor 3165 - DUARTE PUBLIC SAFETY PETTY CASH Total:		**93.52**
Vendor: 0077 - DUARTE UNIFIED SCHOOL DISTRICT					
100-4408	DUARTE UNIFIED SCHOOL DISTR…	Nextel Lease 12/2021	R92006	250004 - Property Rent - Nextel…	1,850.51
			Vendor 0077 - DUARTE UNIFIED SCHOOL DISTRICT Total:		**1,850.51**
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	12/2021		566.00
			Vendor 1533 - EFREN CASTRO Total:		**566.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6189 - ENTERPRISE FM TRUST					
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 100 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		555.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		558.71
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		476.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		433.48
				Vendor 6189 - ENTERPRISE FM TRUST Total:	**4,996.26**
Vendor: 6237 - FAST 5 HOLDING COMPANY LLC					
100-1205-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Cleaning 10/2021	3679		54.00
				Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:	**54.00**
Vendor: 0087 - FEDEX					
100-1825-7626	FEDEX	Document Delivery	7-579-47186		34.14
				Vendor 0087 - FEDEX Total:	**34.14**
Vendor: 4942 - GREGORY C REUEL					
100-1405-7975	GREGORY C REUEL	Demographic Data for Website	14		650.00
				Vendor 4942 - GREGORY C REUEL Total:	**650.00**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies	8743400		163.82
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies	6750999		50.20
100-1205-7980	HOME DEPOT CREDIT SERVICES	Office Supplies	5150513		59.36
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Parts & Supplies	5602735		130.84
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Concrete Supplies	1044173		206.73
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies	9510412		183.87
100-1410-7980	HOME DEPOT CREDIT SERVICES	Pallet Fee Refund	4214096		-16.54
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Parts	4543563		2.97
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Hall Office Heater	3137871		56.76
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	3604119		67.15
100-1610-7618	HOME DEPOT CREDIT SERVICES	Exterior Town Ctr Lights	2301736		181.42
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	2304177		32.06
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	2522929		340.39
100-1205-7780	HOME DEPOT CREDIT SERVICES	AC Tools & Hose	2614887		158.74
100-1410-7887	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Maint/Repairs	1535320		126.17
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	9751442		47.11
100-1205-7615	HOME DEPOT CREDIT SERVICES	EOC Lock Set	7144733		37.99
100-1410-7887	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Maint/Repairs	6152829		29.47
100-1410-7887	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Maint/Repairs	6535906		67.98
100-1610-7618	HOME DEPOT CREDIT SERVICES	Return (Inv #2522929)	5201495		-176.15
100-1410-7887	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Maint/Repairs	5536029		15.89
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	5610093		193.93
100-1410-7887	HOME DEPOT CREDIT SERVICES	Retrun-Air Compressor Parts (Inv#1535320)	9233328		-65.96

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1410-7887	HOME DEPOT CREDIT SERVICES	City Yard Air Compressor Maint/Repairs	9512851		42.60
100-1610-7618	HOME DEPOT CREDIT SERVICES	Generator Rental	9903563		350.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Return (Inv# 9903563) (Generator Rental)	9903590		-299.90
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**1,986.90**
Vendor: 6210 - HUNTINGTON TIRE & AUTO CENTER INC					
100-1205-7650	HUNTINGTON TIRE & AUTO CE…	Vehicle #29 Tires	53897		878.41
				Vendor 6210 - HUNTINGTON TIRE & AUTO CENTER INC Total:	**878.41**
Vendor: 5803 - INT'L INSTITUTE OF MUNICIPAL CLERKS					
100-1010-7612	INT'L INSTITUTE OF MUNICIPAL…	Annette Juarez Membership 1/1/22 - 12/31/22	31294-92121		240.00
				Vendor 5803 - INT'L INSTITUTE OF MUNICIPAL CLERKS Total:	**240.00**
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Service 12/2021	965571		1,673.09
				Vendor 6309 - INX BUILDING MAINTENANCE Total:	**1,673.09**
Vendor: 0594 - J & J SPORTS & TROPHIES					
100-1605-7741	J & J SPORTS & TROPHIES	Cross Country Shirts	28252		227.05
				Vendor 0594 - J & J SPORTS & TROPHIES Total:	**227.05**
Vendor: T4441 - JACQUELINE BALDWIN					
100-2120	JACQUELINE BALDWIN	ROP Bldg Rent Deposit Refund	R91869		150.00
				Vendor T4441 - JACQUELINE BALDWIN Total:	**150.00**
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	12/2021		218.00
				Vendor 3821 - JACQUELINE BURCKHARD Total:	**218.00**
Vendor: 6330 - JAMIE PALATO					
100-1020-7716	JAMIE PALATO	Tree Lighting Performer	04		75.00
				Vendor 6330 - JAMIE PALATO Total:	**75.00**
Vendor: T4440 - JESUS P RIVERO					
100-2012	JESUS P RIVERO	Permit #2021-096 Refund (Job Cancelled)	R88345		1.00
100-2013	JESUS P RIVERO	Permit #2021-096 Refund (Job Cancelled)	R88345		0.50
100-4201	JESUS P RIVERO	Permit #2021-096 Refund (Job Cancelled)	R88345		233.60
				Vendor T4440 - JESUS P RIVERO Total:	**235.10**
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	12/2021		435.00
				Vendor 0128 - JIM KIRCHNER Total:	**435.00**
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	12/2021		75.00
				Vendor 6204 - JODY ERRANDI SCHULZ Total:	**75.00**
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	12/2021		435.00
				Vendor 0086 - JOHN FASANA Total:	**435.00**
Vendor: 4777 - KAREN WARNER ASSOCIATES INC					
100-1405-7965	KAREN WARNER ASSOCIATES I…	Housing Element Project Consulting	843	202028-Prof.Svc-Housing Elem…	20,572.80
				Vendor 4777 - KAREN WARNER ASSOCIATES INC Total:	**20,572.80**
Vendor: 3643 - KELLY BARNES					
100-1605-7733	KELLY BARNES	SC Gift Cards (Donation)	52141123572234	201320-Senior Center Exp-SR C…	200.00
				Vendor 3643 - KELLY BARNES Total:	**200.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6211 - KOFF & ASSOCIATES INC					
100-1810-7965	KOFF & ASSOCIATES INC	Final Compensation Study 11/30/2021	013849		150.00
				Vendor 6211 - KOFF & ASSOCIATES INC Total:	**150.00**
Vendor: 1592 - KRISTEN PETERSEN					
100-1810-7610	KRISTEN PETERSEN	CalPERLA Conference Expense Reimbursement	11/2021		181.98
				Vendor 1592 - KRISTEN PETERSEN Total:	**181.98**
Vendor: 1927 - LEVON YOTNAKHPARIAN					
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 9/2021 - 11/2021	12052021		3,300.00
				Vendor 1927 - LEVON YOTNAKHPARIAN Total:	**3,300.00**
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	12/2021		435.00
				Vendor 5060 - LINDA HENDERSON Total:	**435.00**
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAGE…	Chamber Lease 12/2021	1735-huntplaz-1221		1,600.00
				Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:	**1,600.00**
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	12/2021		75.00
				Vendor 0285 - MARGARET FINLAY Total:	**75.00**
Vendor: 4286 - MAXTREME INC					
100-1815-7980	MAXTREME INC	Security Keys	13570		6,333.29
100-1815-7831	MAXTREME INC	iPhone Shield Protectors	13571		122.32
100-1815-7831	MAXTREME INC	iPhone Cases	13571		109.48
100-1815-7831	MAXTREME INC	AirPods/iPhone Screen Protectors/Keyboard Cover	13571		809.17
100-1815-7980	MAXTREME INC	Public Safety APC UPS Backup/CC Surge Protector	13571		131.16
100-1815-7831	MAXTREME INC	P& R Director iPhone Case	13572		54.02
100-1815-7632	MAXTREME INC	Office 365 7/2021 - 12/2021	13573		2,574.00
100-1815-7632	MAXTREME INC	Google (Maxhavens)	13574		552.00
				Vendor 4286 - MAXTREME INC Total:	**10,685.44**
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	12/2021		566.00
				Vendor 1042 - MICHAEL TARR Total:	**566.00**
Vendor: 5794 - MOSS, LEVY & HARTZHEIM LLP					
100-1805-7654	MOSS, LEVY & HARTZHEIM LLP	FY21 Final Audit	11832		5,250.00
				Vendor 5794 - MOSS, LEVY & HARTZHEIM LLP Total:	**5,250.00**
Vendor: 2461 - MVP, LLC					
100-1205-7787	MVP, LLC	Public Safety Lease	12/2021		12,431.28
				Vendor 2461 - MVP, LLC Total:	**12,431.28**
Vendor: 6329 - NATHAN CADENA					
100-1020-7716	NATHAN CADENA	Holiday in the Park Snow 12/12/2021	224		6,097.50
				Vendor 6329 - NATHAN CADENA Total:	**6,097.50**
Vendor: 4607 - NAVIA BENEFIT SOLUTIONS					
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 11/2021	10391442		100.00
				Vendor 4607 - NAVIA BENEFIT SOLUTIONS Total:	**100.00**
Vendor: 5845 - NEC FINANCIAL SERVICES LLC					
100-1815-7830	NEC FINANCIAL SERVICES LLC	Mitel Phone System Pymt 47 of 60	111921-47		1,340.10
				Vendor 5845 - NEC FINANCIAL SERVICES LLC Total:	**1,340.10**
Vendor: 6308 - OAK PARK MOTEL SERVICES INC					
100-1205-7760	OAK PARK MOTEL SERVICES INC	Homeless Prevention & Diversion Grant	101	202115-Outreach-Homeless Ser…	1,755.60

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7760	OAK PARK MOTEL SERVICES INC	Homeless Prevention & Diversion Grant	101-925	202115-Outreach-Homeless Ser…	878.78
				Vendor 6308 - OAK PARK MOTEL SERVICES INC Total:	**2,634.38**
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	12/2021		76.92
				Vendor 1197 - PAMELA ROMERO Total:	**76.92**
Vendor: 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS					
100-1825-7980	PAPER RECYCLING & SHREDDIN…	Document Shredding 11/10/21	501787		58.00
100-1825-7980	PAPER RECYCLING & SHREDDIN…	Extra Document Shredding 11/16/21	502261		125.00
				Vendor 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS Total:	**183.00**
Vendor: 6019 - PARCELQUEST					
100-1405-7965	PARCELQUEST	GIS Parcel Quest License 1/1/2022 - 12/31/2022	23129		6,500.00
				Vendor 6019 - PARCELQUEST Total:	**6,500.00**
Vendor: 6328 - PHILIP G SMITH					
100-1020-7716	PHILIP G SMITH	Holiday in the Park Reindeer Rental	12093		2,600.00
				Vendor 6328 - PHILIP G SMITH Total:	**2,600.00**
Vendor: 2466 - POST ALARM SYSTEMS					
100-1610-7660	POST ALARM SYSTEMS	Yard Camera Installation/1st Mo Monitoring	1427027		5,711.81
100-1610-7652	POST ALARM SYSTEMS	CH/Yard Alarm/Camera Montoring 1/2022	1428544		169.94
				Vendor 2466 - POST ALARM SYSTEMS Total:	**5,881.75**
Vendor: 5489 - PRO BOXING EQUIPMENT					
100-1605-7745	PRO BOXING EQUIPMENT	TC Boxing Equipment	779		223.71
				Vendor 5489 - PRO BOXING EQUIPMENT Total:	**223.71**
Vendor: 5403 - PRONTO GYM SERVICES INC					
100-1610-7652	PRONTO GYM SERVICES INC	Gym Equipment Service	19202		192.50
				Vendor 5403 - PRONTO GYM SERVICES INC Total:	**192.50**
Vendor: 0186 - RANCHO DUARTE FLORIST					
100-1005-7980	RANCHO DUARTE FLORIST	Bryan Urias Memorial Flowers	2371		196.25
				Vendor 0186 - RANCHO DUARTE FLORIST Total:	**196.25**
Vendor: 6057 - REGIONAL TAP SERVICE CENTER					
100-2125	REGIONAL TAP SERVICE CENTER	TAP Card Reload 10/2021	6015120		85.00
				Vendor 6057 - REGIONAL TAP SERVICE CENTER Total:	**85.00**
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 10/2021	31764		320.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 10/2021	31765		3,000.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 10/2021	31766		2,520.00
100-1405-8100	RKA CONSULTING GROUP	Civic Ctr Courtyard ADA Improvement Project 10/21	31811	202102-Cap Improv-CH CDBG …	25,141.37
100-1405-7967	RKA CONSULTING GROUP	City of Hope Public Works Inspections 10/2021	31822		80.00
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Design 10/2021	31823	202118-ATP Cycle 4-Professiona..	440.00
				Vendor 0904 - RKA CONSULTING GROUP Total:	**31,501.37**
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	RODOLFO CARDENAS	SC Holiday Dance DJ	12/17/2021		150.00
				Vendor 6293 - RODOLFO CARDENAS Total:	**150.00**
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7686	RUTAN & TUCKER LLP	Land Holdings Litigation 10/2021	913086		20,547.78
100-1015-7686	RUTAN & TUCKER LLP	NPDES Litigation 10/2021	913087		216.00
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 10/2021	913545		8,105.56

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 11/2021	914274		6,573.00
100-1015-7686	RUTAN & TUCKER LLP	Land Holdings Litigation 11/2021	914275		6,137.20
				Vendor 0196 - RUTAN & TUCKER LLP Total:	**41,579.54**
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	12/2021		75.00
				Vendor 5263 - SAMUEL KANG Total:	**75.00**
Vendor: 5497 - SARA VASQUEZ					
100-1405-7690	SARA VASQUEZ	Planning Commission Meeting	11/15/2021		50.00
				Vendor 5497 - SARA VASQUEZ Total:	**50.00**
Vendor: T4439 - SHADOW C LAVALLEY					
100-2120	SHADOW C LAVALLEY	Film Permit Deposit Refund	R91782		500.00
				Vendor T4439 - SHADOW C LAVALLEY Total:	**500.00**
Vendor: 0202 - SHAFFER AWARDS					
100-1010-7980	SHAFFER AWARDS	Max Yin & Family Plaque	6333		27.69
				Vendor 0202 - SHAFFER AWARDS Total:	**27.69**
Vendor: 0206 - SIMON EQUIPMENT RENTALS					
100-1410-7630	SIMON EQUIPMENT RENTALS	Log Splitter Rental	133501		146.39
				Vendor 0206 - SIMON EQUIPMENT RENTALS Total:	**146.39**
Vendor: 0209 - SMART & FINAL					
100-1605-7730	SMART & FINAL	Halloween Howl Staff Dinner Supplies	258166		23.56
100-1605-7730	SMART & FINAL	Halloween Howl Supplies	766555		81.52
100-1605-7730	SMART & FINAL	Halloween Supplies	491677		81.75
100-1020-7716	SMART & FINAL	Veterans Day Supplies	692844-111021		38.36
100-1605-7733	SMART & FINAL	SC Room Dedication Refreshments	095577		184.02
				Vendor 0209 - SMART & FINAL Total:	**409.21**
Vendor: 0220 - SOUTHERN CALIFORNIA NEWS GROUP					
100-1010-7670	SOUTHERN CALIFORNIA NEWS …	Legal Advertising 10/2021	526495		1,190.00
				Vendor 0220 - SOUTHERN CALIFORNIA NEWS GROUP Total:	**1,190.00**
Vendor: 2688 - STAPLES ADVANTAGE					
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	349732956		65.64
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	3492929777		59.19
100-1205-7614	STAPLES ADVANTAGE	Credit on Invoice #3492488912	3492993610		-44.64
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3493352389		304.42
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3493352390		73.85
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3493814053		50.11
				Vendor 2688 - STAPLES ADVANTAGE Total:	**508.57**
Vendor: 5074 - STATE OF CALIFORNIA ENERGY RESOURCES CONSERVATION					
100-1805-7764	STATE OF CALIFORNIA ENERGY …	CEC Payment 19 of 27	11169	201023-Annual Prin Pmts-EECBG	8,838.03
100-1805-7765	STATE OF CALIFORNIA ENERGY …	CEC Payment 19 of 27	11169	201023-Annual Int Pmt-EECBG	1,271.18
				Vendor 5074 - STATE OF CALIFORNIA ENERGY RESOURCES CONSERVATION Total:	**10,109.21**
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	12/2021		435.00
				Vendor 0083 - STEVE ESBENSHADE Total:	**435.00**
Vendor: 1610 - SUNWEST ENGINEERING					
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 11/19/21	SA-16630		145.00
				Vendor 1610 - SUNWEST ENGINEERING Total:	**145.00**
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1610-7652	THE TECHNOLOGY DEPOT INC	Modify/Move Existing WiFi Bridge	17536		1,929.23
100-1815-7980	THE TECHNOLOGY DEPOT INC	YouTube Live Support	17590		112.50

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1815-7830	THE TECHNOLOGY DEPOT INC	Auto Attendant-Change "0" Removal	17595		120.00
				Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:	**2,161.73**
Vendor: 5544 - THEODORE SIEGEL					
100-1605-7733	THEODORE SIEGEL	"The Man Who Came to Dinner' Presentation	12/16/2021		150.00
				Vendor 5544 - THEODORE SIEGEL Total:	**150.00**
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	12/2021		75.00
				Vendor 6100 - TONEY LEWIS Total:	**75.00**
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Comm & Social Media Mgmt 11/2021	7099		8,355.00
100-1020-7718	TRIPEPI SMITH & ASSOCIATES	City Newsletter 11/2021	7099		1,300.00
100-1405-7975	TRIPEPI SMITH & ASSOCIATES	Fasana Rd Event Photos	7162		560.00
				Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:	**10,215.00**
Vendor: 0567 - TZEITEL PARAS-CARACCI					
100-1005-7646	TZEITEL PARAS-CARACCI	Council Vehicle Allowance	12/2021		75.00
				Vendor 0567 - TZEITEL PARAS-CARACCI Total:	**75.00**
Vendor: 4484 - U.S. BANK					
100-1205-7610	U.S. BANK	Closed Session Pre-Meeting 11/18/21 (Max's)	11262021BV		21.53
100-1205-7615	U.S. BANK	CERT Medical Equipment (Amazon)	11262021BV		64.92
100-1205-7615	U.S. BANK	EOC/CERT Fire Extinguishers (Element Fire)	11262021BV		719.70
100-1205-7779	U.S. BANK	Red Ribbon Week Prizes (Target)	11262021BV		294.09
100-1205-7779	U.S. BANK	A-Team Event 11/18/21 (Skyzone)	11262021BV		260.00
100-1205-7779	U.S. BANK	A-Team Event 11/9/21 (Skyzone)	11262021BV		260.00
100-1205-7779	U.S. BANK	TC College Workshop (Smart & Final)	11262021BV		14.53
100-1205-7779	U.S. BANK	Postage-Knotts Tickets for Refund (UPS Store)	11262021BV		11.67
100-1205-7779	U.S. BANK	Getty Villa Trip 11/22/21 Lunch (Fritto Misto)	11262021BV		204.27
100-1205-7779	U.S. BANK	Long Beach Ballet Tkts 12/17/21 (TIXTHEN/Tkt Mstr)	11262021BV		765.05
100-1205-7779	U.S. BANK	DART Event/Toy Drive Supplies (Amazon)	11262021BV		193.49
100-1205-7779	U.S. BANK	DART Red Ribbon Removal 11/4/21 (Tropicana Mkt)	11262021BV		40.95
100-1205-7779	U.S. BANK	College Trip 11/19/21 Dinner (Red Devil Pizza)	11262021BV		119.40
100-1205-7779	U.S. BANK	A-Team Event Supplies (Smart & Final)	11262021BV		25.02
100-1205-7779	U.S. BANK	DART Event 11/10/21 (VJS Burgers)	11262021BV		30.66
100-1205-7779	U.S. BANK	DART Workshop 11/12/21 (Sweet Basil Pizza)	11262021BV		42.00
100-1205-7779	U.S. BANK	DART Veterans Day 11/11/21 (Pho Banh)	11262021BV		46.95
100-1205-7779	U.S. BANK	Getty Villa Trip Parking 11/22/21 (Getty Pkg)	11262021BV		60.00
100-1205-7779	U.S. BANK	DART Friendsgiving Event Snacks (Trader Joes)	11262021BV		64.38
100-1205-7779	U.S. BANK	DART Office Help 11/16/21 (Ramen Yukinoya)	11262021BV		66.15
100-1205-7779	U.S. BANK	DART Unity March 11/6/21 (Sweet Basil Pizza)	11262021BV		70.00

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7779	U.S. BANK	DART Event Lunch 10/28/21 (The Habit Burger)	11262021BV		73.02
100-1205-7779	U.S. BANK	DART Office Help 11/4/21 (VJS Burgers)	11262021BV		73.29
100-1205-7779	U.S. BANK	A-Team Event Socks 11/18/21 (Skyzone)	11262021BV		80.00
100-1205-7779	U.S. BANK	Long Beach Ballet Ticket Insurance (Allianz)	11262021BV		23.25
100-1205-7779	U.S. BANK	DART Office Help 11/16/21 (Hong Kong Express)	11262021BV		20.91
100-1205-7779	U.S. BANK	A-Team Event 11/18/21 (In-N-Out)	11262021BV		118.08
100-1205-7779	U.S. BANK	A-Team Event 11/9/21 (In-N-Out Burger)	11262021BV		116.10
100-1205-7779	U.S. BANK	A-Team Event Socks 11/9/21 (Skyzone)	11262021BV		105.00
100-1205-7779	U.S. BANK	A-Team Friendsgiving 11/24/21 (Little Ceasars)	11262021BV		99.06
100-1205-7780	U.S. BANK	Animal Bowls (Amazon)	11262021BV		66.10
100-1205-7980	U.S. BANK	CERT Volunteer Food 11/11/21 (Tropicana Mkt)	11262021BV		144.83
100-1205-7980	U.S. BANK	Animal Control Inerviews 11/3/21 (Umebana)	11262021BV		56.45
100-1205-7980	U.S. BANK	Tobacco Sting Lunch 10/26/21 (The Habit Burger)	11262021BV		92.60
100-1205-7980	U.S. BANK	Tobacco Sting Decoy Gift Cards (Target)	11262021BV		80.00
100-1205-7980	U.S. BANK	Adobe Acrobat Pro	11262021BV		14.99
100-1405-7610	U.S. BANK	Meeting w/Councilmember (Starbucks)	11262021CH		11.15
100-1405-7613	U.S. BANK	Lg Data File Transfer (Hightail)	11262021CH		15.99
100-1405-7613	U.S. BANK	Sign Mailing Shipping (Fedex West Coast Mailing)	11262021CH		16.00
100-1405-7614	U.S. BANK	Brownline Planners (Rediform.com)	11262021CH		78.28
100-1405-7800	U.S. BANK	Building Plan Tags (Rollabels Ink Inc)	11262021CH		144.75
100-1005-7642	U.S. BANK	M Finlay CCCA Sacramento Tour Registration	11262021DJ		575.00
100-1005-7980	U.S. BANK	Flower Arrangemet for B Urias Mother (Genis)	11262021DJ		146.53
100-1005-7980	U.S. BANK	Mayor Urisas Lobby Flower Arrangement (RD Florist)	11262021DJ		197.29
100-1005-7980	U.S. BANK	Mayor Urias Memorial Service Flowers (RD Florist)	11262021DJ		148.78
100-1005-7980	U.S. BANK	DassPass Monthly Subscription (DoorDash)	11262021DJ		9.99
100-1010-7610	U.S. BANK	Annette Juarez Clerks New Law/Elections Seminar	11262021DJ		500.00
100-1010-7612	U.S. BANK	Pasadena Star News Subscription	11262021DJ		0.99
100-1010-7980	U.S. BANK	City Council Dinner 10/26/21 (GrubHub)	11262021DJ		22.42
100-1010-7980	U.S. BANK	City Council Dinner 11/9/21 (Redwood Pizza)	11262021DJ		27.81
100-1010-7980	U.S. BANK	City Council Dinner 11/9/21 (GrubHub)	11262021DJ		51.85
100-1010-7980	U.S. BANK	City Council Dinner 11/23/21 (GrubHub)	11262021DJ		51.85
100-1010-7980	U.S. BANK	City Council Dinner 11/9/21 (DoorDash)	11262021DJ		81.21
100-1010-7980	U.S. BANK	City Council Dinner 10/26/21 (DoorDash)	11262021DJ		97.16

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1010-7980	U.S. BANK	City Council Dinner 11/23/21 (DoorDash)	11262021DJ		101.42
100-1010-7980	U.S. BANK	Breakfast w/Supervisor Barger 11/8/21 (Panera)	11262021DJ		412.02
100-1020-7712	U.S. BANK	Hootsuite 11/2/2021 - 12/1/2021	11262021DJ		75.00
100-1020-7712	U.S. BANK	Spotify Monthly Subscription	11262021DJ		9.99
100-2121	U.S. BANK	City Manager Expense- To Be Reimbursed	11262021DJ		433.68
100-1005-7980	U.S. BANK	Mayor Urias Memory Book/Pen (Amazon)	11262021KP		28.14
100-1010-7980	U.S. BANK	InstaCart Subscription	11262021KP		99.00
100-1010-7980	U.S. BANK	Council Meeting Luncheon 12/15/21 (Amazon)	11262021KP		27.55
100-1020-7711	U.S. BANK	Turkey Feast Raffle Gift Cards/Decoration (Amazon)	11262021KP		313.09
100-1020-7711	U.S. BANK	Service Award Pins (Brown Industries)	11262021KP		33.29
100-1020-7726	U.S. BANK	Adobe Creative Cloud 11/13/21 - 12/12/21	11262021KP		34.99
100-1405-7612	U.S. BANK	Adobe Creative Cloud 11/13/21 - 12/12/21	11262021KP		101.94
100-1405-7980	U.S. BANK	AutoCAD Annual Subscription 11/24/21 - 11/23/22	11262021KP		1,356.30
100-1605-7728	U.S. BANK	Truescreen (AmeriCorps)	11262021KP	202204-Exp-Duarte's Promise	7.50
100-1605-7728	U.S. BANK	Fieldprint (AmeriCorps)	11262021KP	202204-Exp-Duarte's Promise	27.75
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 11/12/21 - 12/11/21	11262021KP		8.99
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 11/12/21 - 12/11/21	11262021KP		9.00
100-1805-7610	U.S. BANK	Angela Chiaromonte 2022 CSMFO Conf Hotel	11262021KP		322.32
100-1805-7610	U.S. BANK	Staff Meeting Food 11/11/21 (T Burgers)	11262021KP		74.82
100-1805-7610	U.S. BANK	Kristen Petersen Mtg w/Councilmember (Peach Cafe)	11262021KP		37.98
100-1805-7612	U.S. BANK	Kristen Petersen 2022 CSMFO Membership	11262021KP		110.00
100-1805-7614	U.S. BANK	Office Supplies (Staples)	11262021KP		14.87
100-1805-7980	U.S. BANK	Microsoft 365 10/27/21 - 11/26/21	11262021KP		12.00
100-1810-7610	U.S. BANK	Kristen Petersen CalPelra Conf Expenses	11262021KP		223.57
100-1815-7632	U.S. BANK	Finance Webinar 11/7/21 - 12/6/21 (Zoom)	11262021KP		80.00
100-1815-7632	U.S. BANK	HR/Michelle-Adobe AcroPro	11262021KP		14.99
100-1815-7632	U.S. BANK	Adobe AcroPro 11/21/21 - 12/12/21	11262021KP		12.24
100-1815-7632	U.S. BANK	Adobe Creative Cloud 11/13/21 - 12/12/21	11262021KP		314.91
100-1815-7830	U.S. BANK	SC Elevator 10/10/21 - 11/9/21 (Vonage)	11262021KP		23.53
100-1825-7614	U.S. BANK	Transporation Invoice Approval Stamp (StampOut)	11262021KP		90.97
100-1020-7716	U.S. BANK	Tree Lighting Supplies (Home Depot)	11262021ME		13.45
100-1020-7716	U.S. BANK	Veterans Day Speaker & Performer Gift (S & F)	11262021ME		109.90
100-1020-7716	U.S. BANK	Tree Lighting Cookies (Sweet Nothings)	11262021ME		300.00
100-1020-7716	U.S. BANK	Tree Lighting Supplies (Michaels)	11262021ME		119.23

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1020-7716	U.S. BANK	Tree Lighting Donuts (Le Donuts)	11262021ME		240.00
100-1020-7716	U.S. BANK	Stage Curtain Material (Francia Tetxtiles)	11262021ME		115.50
100-1020-7716	U.S. BANK	Wrapping Paper (Overnight Prints)	11262021ME		96.56
100-1020-7716	U.S. BANK	Snow Fluid-Tree Lighting (Phantom Dynamics)	11262021ME		110.24
100-1020-7716	U.S. BANK	Tree Lighting Hot Cocoa Supplies (Amazon)	11262021ME		337.11
100-1020-7716	U.S. BANK	Holiday Event Supplies (Oriental Trading Co)	11262021ME		357.32
100-1020-7716	U.S. BANK	Tree Decoratons/Lights (Amazon)	11262021ME		337.22
100-1020-7716	U.S. BANK	Snow Fluid-Tree Lighting (Fog It Up)	11262021ME		365.04
100-1020-7716	U.S. BANK	Veterans Day Event Coffee (Starbucks)	11262021ME		60.00
100-1020-7716	U.S. BANK	Tree Lighting Sweet Bread (Chapala Bakery)	11262021ME		88.00
100-1020-7716	U.S. BANK	Special Event Food (Tropicana Market)	11262021ME		129.97
100-1605-7612	U.S. BANK	CANVA Subscription	11262021ME		119.40
100-1605-7614	U.S. BANK	Planner (Amazon)	11262021ME		17.25
100-1605-7729	U.S. BANK	Concert Share 2022 (City of Diamond Bar)	11262021ME		102.50
100-1605-7730	U.S. BANK	Halloween Candy (Smart & Final)	11262021ME		373.80
100-1605-7730	U.S. BANK	Halloween Howl Staff Dinner (Subway)	11262021ME		489.30
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Amazon)	11262021ME		186.66
100-1605-7730	U.S. BANK	Halloween Howl (12) Straw Bales (San Dimas Grain)	11262021ME		183.83
100-1605-7730	U.S. BANK	PA System (Sweetwater Sound)	11262021ME		1,017.56
100-1605-7730	U.S. BANK	Halloween Skeleton (Party City)	11262021ME		43.09
100-1605-7730	U.S. BANK	Disposable Masks (Amazon)	11262021ME		7.71
100-1605-7730	U.S. BANK	Halloween Supplies (Amazon)	11262021ME		115.01
100-1605-7730	U.S. BANK	Halloween Balloons (Amazon)	11262021ME		20.93
100-1605-7730	U.S. BANK	Halloween Supplies (Amazon)	11262021ME		124.36
100-1605-7730	U.S. BANK	Deluxe Santa Suit Costume (Amazon)	11262021ME		110.24
100-1605-7730	U.S. BANK	Cupcake Toppers-Holiday in the Park (Amazon)	11262021ME		92.52
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Amazon)	11262021ME		86.48
100-1605-7730	U.S. BANK	Halloween Prizes (Baskin-Robbins)	11262021ME		80.00
100-1605-7733	U.S. BANK	Senior Ctr Bingo Cards (Amazon)	11262021ME		25.30
100-1605-7733	U.S. BANK	Return-SC Disposable Cups (Amazon)	11262021ME		-41.25
100-1605-7733	U.S. BANK	SC Safe-on Ironing Shoe (Amazon)	11262021ME		9.87
100-1605-7733	U.S. BANK	Senior Ctr Supplies (Amazon)	11262021ME		28.65
100-1605-7733	U.S. BANK	SC Pickleball Nets (S & S Worldwide)	11262021ME		624.35
100-1605-7733	U.S. BANK	SC Room Dedication Reception Pastries (Porto's)	11262021ME		67.20
100-1605-7733	U.S. BANK	SC Glass Jars (Amazon)	11262021ME		104.70
100-1605-7733	U.S. BANK	SC Christmas Centerpieces (Hobby Lobby)	11262021ME		110.04
100-1605-7733	U.S. BANK	Plaque for Peggy Diamond (Trophy Ctr US)	11262021ME		221.08

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7733	U.S. BANK	SC Caroler Performance Deposit (The Lil Carolers)	11262021ME		215.00
100-1605-7733	U.S. BANK	SC Room Dedication/Thanksgiving Flowers (Quality)	11262021ME		79.00
100-1605-7733	U.S. BANK	SC Halloween Party Supplies (CA Snack Food)	11262021ME		111.00
100-1605-7735	U.S. BANK	TC Turkey Shoot Out Event Prizes (Smart & Final)	11262021ME		83.90
100-1605-7735	U.S. BANK	TC Dance Shirts (Amazon)	11262021ME		216.15
100-1605-7735	U.S. BANK	TC Unity March Guest Speaker Gift (Smart & Final)	11262021ME		156.95
100-1605-7741	U.S. BANK	Safety Pins (Amazon)	11262021ME		7.61
100-1605-7741	U.S. BANK	Colorful Flag Pennants (Amazon)	11262021ME		20.94
100-1605-7741	U.S. BANK	Misc Sports Supplies (Amazon)	11262021ME		51.27
100-1605-7741	U.S. BANK	Road ID Running Bibs (Amazon)	11262021ME		26.45
100-1605-7980	U.S. BANK	Dept Carving Contest Drinks (Ralphs)	11262021ME		20.78
100-1605-7980	U.S. BANK	Dept Carving Contest Cupcakes (Susie Cakes)	11262021ME		55.78
100-1605-7980	U.S. BANK	Dry Clean Santa Suit (Nature Cleaners)	11262021ME		50.00
100-1605-7980	U.S. BANK	Pumpkins-Dept Carving Contest (Costco)	11262021ME		34.95
100-1605-7980	U.S. BANK	Part-time Staff Recognition (Bowlero)	11262021ME		723.20
100-1605-7980	U.S. BANK	Pumpkin Carving Contest Food (Wing Stop)	11262021ME		177.88
100-1605-7980	U.S. BANK	Floating Pumpkin Patch Pumpkins (Trader Joes)	11262021ME		16.12
100-1610-7618	U.S. BANK	Rope/Slats (Dollar Tree)	11262021ME		8.86
100-1610-7618	U.S. BANK	Mayor Urias Service Beverages (Instacart)	11262021ME		138.67
				Vendor 4484 - U.S. BANK Total:	**20,421.97**
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	12/2021		75.00
				Vendor 6196 - VINH TRUONG Total:	**75.00**
Vendor: 5835 - WALLACE WOLFF					
100-1405-7690	WALLACE WOLFF	Planning Commission Meeting	11/152021		50.00
				Vendor 5835 - WALLACE WOLFF Total:	**50.00**
Vendor: 4797 - WEX BANK					
100-1410-7650	WEX BANK	Fuel-Field Srvcs CNG 10/1/21 - 10/31/21	75527470		18.98
				Vendor 4797 - WEX BANK Total:	**18.98**
				Fund 100 - GENERAL FUND Total:	**295,238.05**
Fund: 220 - GAS TAX FUN					
Vendor: 5190 - BC TRAFFIC SPECIALIST					
220-2210-7812	BC TRAFFIC SPECIALIST	New Crosswalk Install	514602		1,434.50
				Vendor 5190 - BC TRAFFIC SPECIALIST Total:	**1,434.50**
Vendor: 3957 - JCL TRAFFIC SERVICES					
220-2225-7980	JCL TRAFFIC SERVICES	Street Name Sign	112229		156.56
				Vendor 3957 - JCL TRAFFIC SERVICES Total:	**156.56**
Vendor: 6331 - SIEMENS MOBILITY INC					
220-2225-7980	SIEMENS MOBILITY INC	Fasana Rd Sign Install	5620038206		2,645.00
				Vendor 6331 - SIEMENS MOBILITY INC Total:	**2,645.00**
				Fund 220 - GAS TAX FUN Total:	**4,236.06**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Ctr Sweeping 11/2021	198769		784.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**784.00**
Vendor: 5210 - ACOSTA GROWERS INC					
240-2421-7887	ACOSTA GROWERS INC	Las Lomas Villas Landscape Replacement	11172021		159.86
				Vendor 5210 - ACOSTA GROWERS INC Total:	**159.86**
Vendor: 0890 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH					
240-2423-7887	COUNTY OF LOS ANGELES DEP…	FY22 Amberwood Backflow Assembly	IN1059322		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP…	FY22 Royal Oaks Park Extention Backlfow Assembly	IN1059532		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP…	FY22 Hacienda Park Backflow Assembly	IN1059533		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP…	FY22 Duarte Park Backflow Assembly	IN1059534		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP…	FY22 Beardslee Park Backflow Assembly	IN1060021		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP…	FY22 Aloysia Moore Park Backflow Assembly	IN1060286		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEP…	FY22 Royal Oaks Park Backflow Assembly	IN1061203		148.00
				Vendor 0890 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH Total:	**370.00**
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
240-2405-7890	COUNTY OF LOS ANGELES DEP…	New Signal @ Circle Rd/Duarte Rd 10/2021	21110802524		570.86
240-2405-7890	COUNTY OF LOS ANGELES DEP…	Traffic Signal Maintenance 10/2021	21110802525		133.93
240-2405-7890	COUNTY OF LOS ANGELES DEP…	Traffic Signal Maintenance 10/2021	21110802529		219.21
240-2405-7890	COUNTY OF LOS ANGELES DEP…	KITS Monitoring 10/2021	21110802538		150.99
240-2405-7890	COUNTY OF LOS ANGELES DEP…	Traffic Signal Maintenance 10/2021	21110802549		376.24
240-2405-7890	COUNTY OF LOS ANGELES DEP…	Traffic Signal Maintenance 10/2021	21110802554		741.87
240-2405-7890	COUNTY OF LOS ANGELES DEP…	Install P20 Board 210 Fwy/Buena Vista 10/2021	21110802583		1,630.33
240-2405-7890	COUNTY OF LOS ANGELES DEP…	Traffic Signal Maint/Repair 10/2021	21110802858		3,620.21
				Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**7,443.64**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
240-2430-7887	HOME DEPOT CREDIT SERVICES	Mesa Gas Line Retrofit for Lamps	4521578		66.55
240-2430-7887	HOME DEPOT CREDIT SERVICES	Mesa Gas Line Retrofit for Lamps	3153182		58.92
240-2405-7888	HOME DEPOT CREDIT SERVICES	Electric Supplies for Repairs	7511882		462.98
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**588.45**
Vendor: 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
240-2410-7888	SITEONE LANDSCAPE SUPPLY H…	Citywide Irrigation Repair	114738023-001		118.85
240-2410-7663	SITEONE LANDSCAPE SUPPLY H…	Weed Abatement	115029075-001		812.55
				Vendor 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:	**931.40**
Vendor: 4484 - U.S. BANK					
240-2405-7888	U.S. BANK	Foutntain Encapsulent Underwater Wiring (Amazon)	11262021CH		284.69
				Vendor 4484 - U.S. BANK Total:	**284.69**
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**10,562.04**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
Vendor: 6189 - ENTERPRISE FM TRUST					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		527.38
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease/Maint 11/1/21 - 11/30/21	FBN4339867		467.13
				Vendor 6189 - ENTERPRISE FM TRUST Total:	**994.51**
				Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:	**994.51**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 6237 - FAST 5 HOLDING COMPANY LLC					
440-4405-7650	FAST 5 HOLDING COMPANY LLC	City Vehicle Cleaning 10/2021	3679		32.40
				Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:	**32.40**
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	32nd Installment of 3rd Bus 11/2021	F2802-1121		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 10/2021	SI008416		26,421.04
				Vendor 3192 - FOOTHILL TRANSIT Total:	**30,308.09**
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**30,340.49**
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	32nd Installment of 3rd Bus 11/2021	F2802-1121		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 10/2021	SI008416		21,617.22
				Vendor 3192 - FOOTHILL TRANSIT Total:	**24,797.53**
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**24,797.53**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
Vendor: 6184 - BEST BEST & KRIEGER LLP					
490-4905-7980	BEST BEST & KRIEGER LLP	NPDES Federal Lobbying Services 10/2021	920168		7,000.00
490-4905-7980	BEST BEST & KRIEGER LLP	NPDES Federal Lobbying Services 11/2021	922582		1,161.54
				Vendor 6184 - BEST BEST & KRIEGER LLP Total:	**8,161.54**
				Fund 490 - MEASURE W (WATER/STORMWATER) Total:	**8,161.54**
				Grand Total:	**374,330.22**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	295,238.05
220 - GAS TAX FUN	4,236.06
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	10,562.04
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	994.51
440 - PROPOSITION A TRANSIT FUND	30,340.49
460 - PROPOSITION C TRANSIT FUND	24,797.53
490 - MEASURE W (WATER/STORMWATER)	8,161.54
Grand Total:	**374,330.22**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7642	Travel & Exp - Finlay	650.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7646	Travel & Exp - Paras	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1005-7980	Other Expenses	726.98
100-1010-7610	Travel, Mtgs & Conf	500.00
100-1010-7612	Publications and Dues	240.99
100-1010-7614	Office Supplies	65.64
100-1010-7670	Legal Notices	1,190.00
100-1010-7980	Other Expenses	1,116.51
100-1015-7680	City Attorney Legal	14,678.56
100-1015-7682	Labor Counsel Legal	6,517.00
100-1015-7686	Other Legal Services	28,340.98
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7711	Employee Recognition C…	387.90
100-1020-7712	Community Information (…	8,439.99
100-1020-7713	Historical Museum Bldg …	391.47
100-1020-7716	Special Community Events	12,096.46
100-1020-7718	City Newsletter	4,001.13
100-1020-7726	Council Cablecasting	3,334.99
100-1205-7610	Travel, Mtgs & Conf	21.53
100-1205-7612	Publications and Dues	95.00
100-1205-7614	Office Supplies	-27.00
100-1205-7615	Emergency Supplies	822.61
100-1205-7650	Vehicle Maintenance	932.41
100-1205-7760	Homeless Outreach Progr…	2,634.38
100-1205-7761	Parking Ticket Collect	2,469.08
100-1205-7779	Youth Programs	3,312.89
100-1205-7780	Animal Control	224.84
100-1205-7782	Crossing Guard Contract …	3,530.28
100-1205-7787	Public Safety Cntr Lease	12,431.28
100-1205-7980	Other Expenses	4,684.77
100-1405-7610	Travel, Mtgs & Conf	22.30
100-1405-7612	Publications and Dues	101.94
100-1405-7613	Duplications And Photos	31.99
100-1405-7614	Office Supplies	128.39
100-1405-7690	Planning Commission	200.00
100-1405-7800	Building Department Serv…	16,829.85
100-1405-7801	Industrial Waste Inspecti…	1,715.69
100-1405-7965	Professional Services	32,187.80
100-1405-7967	Public Works Inspections	400.00
100-1405-7969	City Engineer	5,520.00
100-1405-7975	Economic Development E…	1,210.00
100-1405-7980	Other Expenses	1,356.30

Account Summary

Account Number	Account Name	Payment Amount
100-1405-8100	Other Capital Improvemnts	25,141.37
100-1410-7630	Equipment Rentals	146.39
100-1410-7650	Vehicle Maintenance	92.63
100-1410-7656	Emergency Generator	145.00
100-1410-7810	Street Sweeping	122.00
100-1410-7887	Repairs & Replacements	1,014.85
100-1410-7980	Other Expenses	324.00
100-1410-8100	Other Capital Improvemnts	3,782.95
100-1415-7661	Other Serv-Sports Park	37.00
100-1605-7002	Regular Salaries	76.92
100-1605-7612	Publications and Dues	284.40
100-1605-7614	Office Supplies	76.44
100-1605-7650	Vehicle Maintenance	10.00
100-1605-7728	Americorp's VIP Program	35.25
100-1605-7729	Concerts In The Park	102.50
100-1605-7730	Special Events	3,817.97
100-1605-7733	Senior Center	2,405.74
100-1605-7735	Teen Center	672.68
100-1605-7736	Youth & Adult Recreation…	535.05
100-1605-7739	Publicity	205.13
100-1605-7741	Sports/Playground Progr…	364.87
100-1605-7745	Boxing Program	267.69
100-1605-7980	Other Expenses	1,078.71
100-1610-7617	Pool Chemicals	243.10
100-1610-7618	Building Supplies	7,811.61
100-1610-7652	Building Maint Services	6,388.39
100-1610-7660	Other Services	17,366.81
100-1805-7610	Travel, Mtgs & Conf	492.25
100-1805-7612	Publications and Dues	110.00
100-1805-7614	Office Supplies	14.87
100-1805-7654	Audit Services	5,250.00
100-1805-7764	CA CEC Annual Principal P…	8,838.03
100-1805-7765	CA CEC Annual Interest P…	1,271.18
100-1805-7980	Other Expenses	12.00
100-1810-7610	Travel, Mtgs & Conf	405.55
100-1810-7660	Other Services	69.00
100-1810-7965	Professional Services	150.00
100-1810-7980	Other Expenses	100.00
100-1815-7632	Software Maintenance	3,548.14
100-1815-7830	Telephones	1,483.63
100-1815-7831	Wireless Phones/Devices	1,094.99
100-1815-7980	Other Expenses	6,576.95
100-1825-7613	Duplications And Photos	378.27
100-1825-7614	Office Supplies	90.97
100-1825-7626	Postage	34.14
100-1825-7630	Equipment Lease	1,277.90
100-1825-7674	Retiree Health Insurance	3,525.00
100-1825-7980	Other Expenses	183.00
100-1830-8100	Vehicle Replacement (Cap…	4,996.26
100-2012	Green Building Fees Payab..	1.00
100-2013	Strong Motions Fees Paya…	0.50
100-2120	Refundable Deposits	650.00
100-2121	Pass Through Deposits	433.68
100-2125	Metro Pass Through (TAP)	85.00
100-4008	Sales And Use Tax- 783	4,042.25
100-4201	Building Permits	233.60
100-4408	Property Rental	1,850.51
220-2210-7812	Street Striping & Marking	1,434.50

Account Summary

Account Number	Account Name	Payment Amount
220-2225-7980	Other Expenses	2,801.56
240-2405-7888	Repairs-Citywide	747.67
240-2405-7890	Repairs-Traffic Signal	7,443.64
240-2410-7662	Other Serv-Citywide	333.00
240-2410-7663	Other Serv-Medians	812.55
240-2410-7888	Repairs-Citywide	118.85
240-2421-7887	Repairs & Replacements	159.86
240-2423-7887	Repairs & Replacements	37.00
240-2426-7810	Street Sweeping	784.00
240-2430-7887	Repairs & Replacements	125.47
320-3205-8013	Vehicles (Capital)	994.51
440-4405-7650	Vehicle Maintenance	32.40
440-4405-7960	Foothill Transit Operations	26,421.04
440-4405-8013	Vehicles (Capital)	3,887.05
460-4605-7960	Foothill Tranist Operations	21,617.22
460-4605-8013	Vehicles (Capital)	3,180.31
490-4905-7980	Other Expenses	8,161.54
	Grand Total:	**374,330.22**

Project Account Summary

Project Account Key		Payment Amount
None		308,648.70
201023-Annual Int Pmt-EECBG		1,271.18
201023-Annual Prin Pmts-EECBG		8,838.03
201320-Senior Center Exp-SR CENTER-Donation		200.00
202028-Prof.Svc-Housing Element - Karen Werner		20,572.80
202102-Cap Improv-CH CDBG ADA Improvement		25,141.37
202115-Outreach-Homeless Services Grant-(SGVCOG)		2,634.38
202117-COH Exps-Charles Abbott Contract Planner		4,675.00
202118-ATP Cycle 4-Professional Svcs		440.00
202204-Exp-Duarte's Promise		35.25
202211-Live Scan & APU Tutors for DUSD FY21-22		23.00
250004 - Property Rent - Nextel Rent (Otis Gordon)		1,850.51
	Grand Total:	**374,330.22**

City of Duarte

Agenda Item: ______
CM Review: DJ
Fiscal Review: ______

AGENDA REPORT

MEETING DATE:	December 14, 2021
TO:	Mayor and Members of the City Council
FROM:	Dan Jordan, City Manager
BY:	Annette Juarez, City Clerk
SUBJECT:	Adoption of Resolution No. 21-28 reauthorizing teleconferenced public meetings pursuant to Assembly Bill 361
RECOMMENDATION:	Adopt Resolution No. 21-28 reauthorizing teleconferenced public meetings pursuant to Assembly Bill 361
FISCAL IMPACT:	There is no fiscal impact.

BACKGROUND

On September 16, 2021, Governor Gavin Newsom signed Assembly Bill 361 (AB361) which allows remote meetings to continue during proclaimed states of emergency through January 1, 2024. AB361 modifies the teleconferencing requirements of the Ralph M. Brown Act to allow a legislative body to meet without granting public access to the locations where members of the body are teleconferencing, such as their private residences.

At its October 12, 2021 meeting, the City Council adopted Resolution No. 21-22 authorizing teleconferenced meetings. AB361 requires that the City Council make these findings by a majority vote every 30 days, should the State of Emergency remain active, in order to continue invoking the Brown Act exemption to teleconferencing rules. As such, the City Council adopted Resolution No. 21-25 reauthorizing teleconferenced meetings at its November 9, 2021 meeting.

To continue meeting remotely under the provisions of AB361 and continue invoking the Brown Act exemption to teleconferencing rules, the City Council must adopt subsequent resolutions each month reauthorizing teleconferenced meetings.

DISCUSSION/ANALYSIS

To continue meeting remotely under the provisions of AB361 and continue invoking the Brown Act exemption to teleconferencing rules, the City Council must adopt subsequent resolutions each month reauthorizing teleconferenced meetings.

Additionally, the following circumstances must exist:

1. There is a proclaimed State of Emergency; **and**

2. The City of Duarte or State of California continue to recommend measures to promote social distancing, or, due to the State of Emergency, the City Council determines that meeting in person would present imminent risks to the health or safety of attendees.

In addition to giving notice of the meeting and posting agendas as required under the Brown Act, AB361 requires that local agencies do the following:

- Provide notice of the means in which members of the public may access the meeting and offer public comment;

- In the event of a service disruption which prevents members of the public from offering public comment, the legislative body may not take any action on agenda items until service is restored;

- Provide an opportunity for the public to comment in real time; and

- Provide a reasonable amount of time for the public to offer comment.

RECOMMENDATION

Adopt Resolution No. 21-28 reauthorizing teleconferenced public meetings pursuant to Assembly Bill 361.

FISCAL IMPACT

There is no fiscal impact.

ATTACHMENTS

Resolution No. 21-28

RESOLUTION NO. 21-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, REAUTHORIZING TELECONFERENCED PUBLIC MEETINGS PURSUANT TO ASSEMBLY BILL 361

WHEREAS, in response to COVID-19, California Governor Gavin Newsom issued a Proclamation of a State of Emergency on March 4, 2020; and

WHEREAS, Governor Newsom issued Executive Order N-29-20, which suspended and modified the teleconferencing requirements under the Ralph M. Brown Act on March 17, 2020, to allow legislative bodies the opportunity to hold public meetings via teleconference; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which extended the provision of N-29-20 concerning the conduct of public meetings through September 30, 2021; and

WHEREAS, Assembly Bill 361 modifies the teleconferencing requirements of the Ralph M. Brown Act to allow a legislative body to meet without granting members of the public access to the locations where members of the body are teleconferencing; and

WHEREAS, Assembly Bill 361 requires that there is a Proclaimed State of Emergency; and one of the following exist: the City of Duarte or State of California continue to recommend measures to promote social distancing or, due to the State of Emergency, the City Council determines that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, at its October 12, 2021 meeting, the City Council adopted Resolution No. 21-22 authorizing teleconferenced meetings and recommending measures to promote social distancing; and

WHEREAS, at its November 9, 2021 meeting, the City Council adopted Resolution No. 21-25 reauthorizing teleconferenced meetings and recommending measures to promote social distancing; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HERBY RESOLVE AS FOLLOWS:

SECTION 1: As required by Assembly Bill 361, the City Council has considered the circumstances of the State of Emergency and has found that the Proclaimed State of Emergency still exists.

SECTION 2: As required by Assembly Bill 361, the City Council continues to recommend measures to promote social distancing.

SECTION 3: This Resolution shall take effect immediately upon its adoption and shall be effective for not less than 30 days after its adoption.

SECTION 4: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 14th day of December 2021.

____
Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
Assistant City Attorney

ATTEST:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 21-28 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of December 2021, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Annette Juarez
City Clerk

Agenda Item: ______
CM Review: [initials]
Fiscal Review: [initials]

City of Duarte

AGENDA REPORT

MEETING DATE:	December 14, 2021
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Teresa Renteria, Assistant Civil Engineer
SUBJECT:	Award of Contract for FY 2021/22 Citywide Concrete Repair Project - Project No. 22-1
RECOMMENDATION:	Award the FY 2021/22 Citywide Concrete Repair Project - Project No. 22-1 to DASH Construction Company, Inc. in the amount of $92,777.00
FISCAL IMPACT:	The Annual Concrete Repair Project was included in the FY 2021/2022 Budget and will be funded by Measure R. The project cost is $102,055 which is the contract amount with 10 percent contingency

BACKGROUND

Staff annually surveys City sidewalks, curbs, and gutters. Surveys are conducted citywide to proactively identify sidewalk accessibility and potential risks. Inspections and repairs are inextricably linked; therefore, these inspection practices have identified sidewalk surface irregularities such as cracks, spalling, and changes in level that are planned for restoration. In addition to the City's basic inspection practices, staff assesses problems reported by citizens or identified as a tripping hazard.

The annual Concrete Repair Project consists of the removal and replacement of concrete sidewalks, curb, gutters, driveway approaches, and curb ramps that have been damaged by tree roots or other factors that pose a hazard to pedestrians or vehicular travel.

This annual project has improved the accessibility and safety for pedestrians and significantly reduced the number of trip and fall claims, thereby becoming an integral part of the City's Risk Management Plan.

DISCUSSION/ANALYSIS

The specifications for the Project were made available and the Project was published in accordance with the Duarte Municipal Code (DMC) Section 2.36.060.

On November 9, 2021, the bids were submitted electronically. The results are as follow:

1	DASH Construction Company, Inc.	$92,777.00
2	TVR Construction Engineering LLC	$105,450.00
3	MEP Construction Services	$117,100.00
4	Gentry Brothers, Inc.	$125,255.00
5	I E General Engineering Inc	$128,700.00
6	FS Contractors, Inc.	$133,700.00
7	Martinez Concrete, Inc.	$141,050.00
8	CT&T Concrete Paving Inc.	$141,650.00
9	S&H Civilworks	$141,800.00
10	CJ Concrete Construction Inc	$151,200.00
11	Grigolla & Sons Construction Company Inc.	$158,500.00
12	EBS General Engineering, Inc.	$160,130.00
13	Copp Contracting, Inc.	$195,610.00
14	Hardy & Harper, Inc.	$314,000.00

The lowest responsible and responsive bidder, DASH Construction Company, Inc., has successfully completed work for the City of La Puente and Los Angeles County Public Works, and their federal and state license status has been verified by staff.

As with all contracts, a contingency amount is wise because it is not uncommon to find conditions that warrant minor contract changes. A 10 percent contingency has been added to this contract and will only be used if deemed necessary by Staff.

RECOMMENDATION

Award the FY 2021/22 Citywide Concrete Repair Project - Project No. 22-1 to DASH Construction Company, Inc. in the amount of $92,777.00.

FISCAL IMPACT

The Annual Concrete Repair Project was included in the FY 2021/2022 Budget and will be funded by Measure R. The project cost is $102,055 which is the contract amount with 10 percent contingency.

ATTACHMENTS

Attachment A: Project Locations

“ATTACHMENT A”

PROJECT LOCATIONS

ID	ADDRESS	LOCATION
1	SWC Fishcanyon	at Moutaincrest
2	2034 Park Rose	
3	803 Newington	
4	829 Newington	
5	Hurstview at Wardell	
6	Across 1915 Huntington	
7	Across Windsor	at street light pole 52
8	Huntington east of Amberwood	
9	2318 Huntington	
10	2348 Huntington	
11	2414 Huntington	
12	2620 Huntington	
13	2630 Huntington	
14	Huntington at Encanto	NW Corner
15	1943 Huntington	
16	1921 Huntington	
17	1957 Huntington	
18	Huntington at District driveway	
19	2628 Starcrest	
20	Huntington at Calle Adra	
21	Huntington west of Calle Adra	at 3rd pine to west
22	3217 Royal Oaks	
23	1452 Royal Oaks	23' and 19' c&g
24	1002 Portola	
25	Portola at Cabrillo	alley off 3rd St
26	Cotter South of Third	drive off Cotter (ramps)
27	911 Cabrillo	
28	930 Cabrillo	
29	911 Junipero	
30	1340 Highland	
31	1404 Highland	
32	1303-1337 Highland	1. at Directional City Sign

33	1303-1337 Highland	2. in front of "Highland Downs" monument sign on south side of PL
34	1303-1337 Highland	3. in front of "Highland Downs" sign on north side of PL
35	1303-1337 Highland	4. at North PL
36	1331 Highland	South side of PL
37	across 1220 Highland	
38	915 Highland	
39	SWC Royal Oaks	at Vineyard
40	SEC Royal Oaks	at Vineyard
41	2602 Gardi	
42	on Vineyard at Elda St	on east curb line
43	495 Las Lomas	
44	SEC Vineyard at Gardi	
45	SEC Roayl Oaks at Las Lomas	at bus stop
46	401 Mountaincrest	
47	Royal Oaks at Mt Olive	crosswalk
48	Royal Oaks at Royal Oaks North	East side
49	Royal Oaks at Royal Oaks North	West side
50	across 1220 Huntington	at FH
51	On Central E of Santo Domingo	at Driveway to senior living
52	2690 Hacienda	
53	Royal Oaks Academy Entrance	
54	2774 Royal Oaks	
55	3218 Brookridge	
56	2645 Bloomdale	

Agenda Item: ______	
CM Review:	[signature]
Fiscal Review:	dXp

City of Duarte

AGENDA REPORT

MEETING DATE:	December 14, 2021
TO:	Mayor and Members of the City Council
FROM:	Manuel Enriquez, Director of Parks and Recreation
SUBJECT:	Proposition 68 Program Application(s) for Per Capita Grant Funds
RECOMMENDATION:	Staff recommends City Council adopt Resolution 21-29 approving the Program Application(s) for Proposition 68 Per Capita Grant Funds.
FISCAL IMPACT:	None at this time. The City has been allocated $177,952 in Per Capita Grant Funds. Based on Duarte's median household income, there is no local match required to receive these grant funds.

BACKGROUND

The Per Capita Grant Program ("Program") originates from Proposition 68, which was placed on the ballot via Senate Bill 5 and approved by voters on June 5, 2018. The Program is administered by California State Park's Office of Grants and Local Services (OGALS) with the intent of supplementing existing capital expenditures for recreational purposes. Funds are intended for local park rehabilitation, creation, and improvement, with funding allocations based on the population of cities, counties, or other eligible districts.

DISCUSSION/ANALYSIS

The City of Duarte has received an allocation of $177,952. Staff has already attended a mandatory grant administration workshop facilitated by OGALS. As the next step, OGALS has requested municipalities provide a Resolution approving application(s) as soon as possible. Per Capita Program applications can be submitted on a rolling basis and all projects must be completed by December 2023.

RECOMMENDATION

Staff recommends City Council adopt Resolution 21-29 approving the Program Application(s) for Proposition 68 Per Capita Grant Funds.

FISCAL IMPACT

None at this time. The City has been allocated $177,952 in Per Capita Grant Funds. Based on Duarte's median household income, there is no local match required to receive these grant funds.

ATTACHMENT

Resolution No. 21-29

RESOLUTION NO. 21-29

RESOLUTION OF DUARTE APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval ofproject application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into a contract(s) with the State of California to complete project(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HERBY RESOLVE AS FOLLOWS:

SECTION 1: Approves the filing of project application(s) for Per Capita program grantproject(s); and

SECTION 2: Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and

SECTION 3: Certifies that the grantee has or will have sufficient funds to operate and maintainthe project(s), and

SECTION 4: Certifies that all projects proposed will be consistent with the park and recreation element of the City's general or recreation plan (PRC §80063(a)),and

SECTION 5: Certifies that these funds will be used to supplement, not supplant, localrevenues in existence as of June 5, 2018 (PRC §80062(d)), and

SECTION 6: Certifies that it will comply with the provisions of §1771.5 of the State LaborCode, and

SECTION 7: (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12,2017, the City will consider a range of actions that include, but arenot limited to, the following:

(A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awarenesswithin those communities and the public generally about specific programs and opportunities.

(B) Mentoring new environmental, outdoor recreation, and conservation leadersto increase diverse representation across these areas.

(C) Creating new partnerships with state, local, tribal, private, and nonprofitorganizations to expand access for diverse populations.

(D) Identifying and implementing improvements to existing programs to increasevisitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.

(E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

(F) Developing or expanding coordinated efforts to promote youth engagementand empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.

(G) Identifying possible staff liaisons to diverse populations.

SECTION 8: Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantagedcommunities (PRC §80001(b)(5)).

SECTION 9: Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has beenexpended for parks or other projects, but which is not available on an ongoingbasis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).

SECTION 10: Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide.

SECTION 11: Delegates the authority to the City Manager or designee to conduct all negotiations, sign and submit alldocuments, including, but not limited to applications, agreements, amendments,and payment requests, which may be necessary for the completion of the grant scope(s).

SECTION 12: Agrees to comply with all applicable federal, state and local laws, ordinances,rules, regulations and guidelines.

PASSED, APPROVED, AND ADOPTED this 14th day of December 2021.

____

Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
Assistant City Attorney

ATTEST:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 21-29 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of December 2021, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Annette Juarez
City Clerk

COMMUNITY DEVELOPMENT
STATUS REPORT
December 2021

PROJECT/PROGRAM	STATUS
IN PROCESS	
Duarte Road	Street work by the City of Hope contractors going on through November. Storm drain and Village Road traffic signal are main items.
Housing Element	Staff and the consultant continue to work on the project. The draft plan was submitted to HCD for its review. Final comments have been received. Planning Commission hearing was in October 18. **HCD is currently reviewing final changes and item will be scheduled for Council January 11.**
Duarte Road Pedestrian Improvements	Sidewalk and pedestrian lights on south side of Duarte Road between Cinco Robles and Circle Road. Construction began July 1. **Near completion, should be powered up soon.**
Westminster Gardens	The owner HumanGood has met with Staff over the past few months discussing a major amendment to the existing specific plan. The concept is to develop the corner of Huntington Drive and Santo Domingo with a mixed use building and to expand the current Life Plan Community by at least 300 units.
DEVELOPMENT	
New Hope Village	New 147 room hotel. The building is almost complete but the City of Hope facing supply chain issues with the delivery of furnishings. The opening has been delayed until March 2022.
Esperanza at Duarte Station 1700 Business Center Dr.	MBK is building a 344 unit luxury apartment building. Permits were issued and the first visible work will be the parking structure. Esperanza chosen by MBK as project name.
The Residences at Duarte Station 1750 Business Center Dr.	MBK, developer of Building A has been purchased this property. The 292 unit building will be a second phase scheduled for 2022. The development will be called Solana.
The Huntington (1413 Huntington Drive)	A 161 unit mixed use project. Completion date has been extended until December or January. Public Art design recently approved. The piece is called "Phoenix." It is by Damon Hyldreth, a San Francisco based artist with an extensive portfolio of work dating back to the early 1970s. Richman is actively working towards commercial leases and plans to have some tenants in place soon after the building is completed. Traffic signal in process and should be done by mid-November.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: north parking lot (approx. 1,000 spaces); Duarte Outpatient Clinic (DOC) is ready for permits. It is an 8 story,

PROJECT/PROGRAM	STATUS
	350,000 square foot building; and several other upcoming projects.
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive	The project was approved. It is a two phase project with a total of 178 rooms with 72 in the first phase. Staff recently had a progress meeting with developer and architect. The estimated date for plan check submittal is October. Construction may begin in early 2022.
New Commercial Building 2137 Huntington	This will be a commercial building, Bright Smile Dental and retail space. Nearing completion.
Town Center North Liquor Store Corner	Staff has put the existing deal with Arbor Capital Group on hold for a variety of reasons, including the developer's inability to get agreement with other property owners on required parking lot upgrades and because the Rita Aid property is for sale and a more comprehensive approach is needed. Staff hired Kosmont Associates to assist in developing a plan to coordinate development of the city property with a complete parking lot and façade upgrade of the center. City is also working with Rite Aid property broker to encourage coordination.
New Townhouse Development 1401 Santo Domingo Avenue	Proposal is to remove eight existing apartments and replace with a new, 20 unit, townhouse development. Developer recently met with neighbors in adjacent HOA. **Headed to Commission in December.**
PUBLIC WORKS	
2021 Street Rehab Project	In design phase. Bid planned for early 2022.
City Hall Courtyard Design	**Project is out to bid.**
2021 Sidewalk Project	**To be Awarded on December 14, starting soon after.**
Highland/Huntington Signal Upgrade	**Bid opening in January 2022.** This includes new signal and left turn arrows north and south bound.
Huntington Drive Pedestrian Lighting	New sidewalk and pedestrian lighting from The Huntington to Buena Vista. Bid opening January/February 2022.
Encanto Park Infiltration Project	In feasibility and early design phase. Initial plan is to located structure in park area under soccer field and permeable paving will be installed in parking lot area. However, cost for initial design is over estimate so a redesign may be needed.

PARKS AND RECREATION
STATUS REPORT
December 2021

PROJECT/PROGRAM	STATUS
YOUTH AND SENIOR PROGRAMS	
Winter Registration Now Open	Registration for the Department's winter recreational classes will begin the week of Monday, December 13th. To register for a class or view the full list of this upcoming winter recreational offerings, visit ACCESSDUARTE.COM and then click on the City News icon at the bottom of the webpage.
SPECIAL EVENTS	
Santa's Mailbox	Once again, the Department is monitoring Santa's Mailbox this holiday season. Residents can find St. Nick's mailbox located in the City Hall Courtyard anytime now through December 16th. Please be sure to include your address and phone number on all letters, as they will be forwarded to the North Pole and Santa will write back!
Winter Holiday Festival at the Teen Center	Join us at the Teen Center on December 15th at 5:30 PM as we celebrate this season's holidays: Hanukkah, Christmas, and Kwanzaa! The festival will include musical numbers, cultural presentations, and dinner to follow.
Santa's Coming to Duarte	You better watch out because Santa Claus is coming to Duarte! This holiday season, Santa will be keeping spirits bright by visiting neighborhoods starting Wednesday, December 15th through Friday, December 17th between 5 and 9 PM. We encourage children and families to come out of their homes and wave at Santa once you hear sirens and holiday jingles. To ensure you don't miss Santa, you can view his route, per night, now at ACCESSDUARTE.COM. You can also follow him on the City's "Santa Finder" every event night starting at 5 PM.

Agenda Item: ______	
CM Review:	
Fiscal Review:	

City of Duarte

AGENDA REPORT

MEETING DATE:	December 14, 2021
TO:	Mayor and Members of the City Council
FROM:	Daniel Jordan, City Manager
BY:	Victoria Rocha, Assistant to the City Manager
SUBJECT:	Consideration of adoption of Ordinance No. 905, adding sections 6.09.090 through 6.09.230 inclusive to the Duarte Municipal Code to comply with State law regarding organic waste disposal.
RECOMMENDATION:	Introduce and pass on for second reading Ordinance No. 905, an Ordinance of the City Council of the City of Duarte, California, adding sections 6.09.090 through 6.09.230 inclusive to the Duarte Municipal Code to comply with State law regarding organic waste disposal and establish standards, procedures, and related definitions.
FISCAL IMPACT:	There are no direct costs to the adoption of Ordinance No. 905. Costs to the City of Duarte and Burrtec customers are expected to change with the programmatic changes to comply with the ordinance, and such discussion will be included with future considerations of amendments to the franchise agreement.

BACKGROUND

The California Integrated Waste Management Act of 1989, which is administered by the Department of Resources Recycling and Recovery (CalRecycle), required that local jurisdictions divert from landfill disposal a minimum of 50 percent of all waste generated within the jurisdiction through source reduction, recycling and composting programs.

In 2011, the State enacted Assembly Bill ("AB") 341, which set a policy goal that not less than 75 percent of solid waste generated in California be diverted from landfills by the year 2020. In order to reach that goal, AB 341 set mandatory recycling requirements for certain businesses, and requires that local jurisdictions implement a recycling program to ensure compliance.

AB 341 requires businesses that generate four cubic yards or more of commercial solid waste per week and multiple-family residential dwellings consisting of five or more units subscribe to a basic level of recycling collection services or take other efforts that would achieve similar results.

In 2014, the State enacted AB 1826, which contained mandatory provisions identical to that of AB 341 but was aimed at organic waste. As of September 2020, the law has a lower threshold trigger compared to AB 341 - requiring that a business implement an organics recycling program if it generates two cubic yards or more of commercial solid waste per week.

SB 1383, which was signed into law in 2016, becomes enforceable on January 1, 2022. Identified as the "Short-lived Climate Pollutant Reduction Act of 2016," SB 1383 requires the State to develop regulations to reduce the disposal of organic waste 50 percent below 2014 levels by 2020 and 75 percent by 2025. The regulation also includes several prescriptive requirements including outreach, waste stream monitoring, inspections, enforcement, and new record-keeping requirements.

SB 1383 mandates City and County governments to:

- Provide organic waste collection to all residents and businesses
- Develop and adopt an enforcement mechanism or ordinance by January 2022
- Implement an edible food recovery program that recovers edible food from the waste stream
- Establish a procurement policy to purchase paper products made with recycled content and purchase recycled organic waste products
- Provide outreach and education for generators, haulers, facilities, edible food recovery organizations, and municipal departments
- Maintain accurate compliance records
- Monitor compliance and conduct enforcement

DISCUSSION/ANALYSIS

Ordinance No. 905 has been developed with input from both CalRecycle and Burrtec Waste Services, the City's contract waste hauler, and will meet all of the requirements of AB 341, AB 1826, and SB 1383. The purpose and intent of this ordinance is to comply with the State's mandate and, through education, redistribution, and recycling efforts, reduce potent pollutants such as landfill methane emissions which are major contributors to climate change. This ordinance therefore addresses and incorporates the aforementioned requirements of SB 1383.

The elements of SB 1383 regarding solid waste and recycling, including collection, sorting, monitoring, and compliance, will be implemented and administered by Burrtec Waste Services, but the City will retain the authority to impose administrative and civil penalties for noncompliance, as well as issue waivers. Burrtec and City staff will work collaboratively in education and outreach to the public. Additionally, the City is currently participating in the San Gabriel Valley Council of Government's Regional Food Recovery program and the City's Purchasing Policy is under review for compliance with SB 1383.

RECOMMENDATION

Introduce and pass on for second reading Ordinance No. 905, an Ordinance of the City Council of the City of Duarte, California, adding sections 6.09.090 through 6.09.230 inclusive to the Duarte Municipal Code to comply with State law regarding organic waste disposal and establish standards, procedures, and related definitions.

FISCAL IMPACT

There are no direct costs to the adoption of Ordinance No. 905. Costs to the City of Duarte and Burrtec customers are expected to change with the programmatic changes to comply with the ordinance, and such discussion will be included with future considerations of amendments to the franchise agreement.

ATTACHMENTS

Attachment A – Proposed Ordinance No. 905

ORDINANCE NO. 905

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING CHAPTER 6.09 OF THE DUARTE MUNICIPAL CODE REGARDING COLLECTION OF RECYCLABLE MATERIALS TO INCLUDE PROVISIONS ADDRESSING ORGANIC WASTE DISPOSAL REDUCTION

WHEREAS, the City of Duarte (the "City") desires to comply with state regulations, including, without limitation, Senate Bill 1383, the Short-lived Climate Pollutant Reduction Act of 2016 (SB 1383), which mandates that cities reduce organics in landfills as a source of methane gas and to codify the same in the Duarte Municipal Code; and

WHEREAS, SB 1383 and its implementing regulations commencing with Section 18989.1 of Title 14 of the California Code of Regulations ("SB 1383 Regulations") require multiple entities including residential households, commercial businesses and business owners, commercial edible food generators, self-haulers, food recovery organizations, and food recovery services to support achievement of statewide organic waste disposal reduction targets of 50% before the year 2025 and 75% thereafter; and

WHEREAS, this ordinance will help reduce food insecurity by requiring commercial edible food generators to arrange to have the maximum amount of their edible food that would otherwise be disposed be recovered for human consumption; and

WHEREAS, SB 1383 Regulations require that the City adopt an ordinance or other enforceable requirement that requires compliance with construction and demolition debris recycling requirements for Organic Waste commingled with construction and demolition debris and for provision of adequate space for recycling for multi-family and commercial premises; and

WHEREAS, SB 1383 Regulations require that the City adopt an ordinance or other enforceable requirement that requires compliance with the Model Water Efficient Landscape Ordinance, Chapter 2.7 of Division 2 of Title 23 of the California Code of Regulations; and

WHEREAS, SB 1383 Regulations requires the City to inspect regulated entities for compliance and to take enforcement action against non-compliant entities including generators, tier one and tier two commercial edible food generators, food recovery organizations, food recovery services, and self-haulers; and

WHEREAS, SB 1383 Regulations specify a jurisdiction's requirements for enforcement and assessment of administrative civil penalties, respectively; and

WHEREAS, SB 1383 Regulations require assessment of penalties with minimum penalty levels consistent with the applicable requirements prescribed in Government Code Sections 53069.4, 25132, and 36900.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The recitals above are true and correct and incorporated herein by this reference.

SECTION 2. ADD SECTIONS 6.09.090 THROUGH 6.09.230 INCLUSIVE TO THE DUARTE MUNICIPAL CODE. Add sections 6.09.090 through 6.09.230 inclusive to the Duarte Municipal Code to comply with State law regarding organic waste disposal and establish standards, procedures, and related definitions.

Sections 6.09.090 through 6.09.230 are reflected in Exhibit A attached hereto and made a part of this ordinance by reference.

SECTION 3. The City Council finds and determines that this ordinance is exempt from the California Environmental Quality Act (CEQA) under State CEQA Guidelines Section 15060(c)(2), in that the adoption of this Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment, and is further and independently exempt from the California Environmental Quality Act under State CEQA Guidelines Section 15061(b)(3), in that it can be seen with certainty there is no possibility the adoption of this Ordinance will have a significant effect on the environment. In addition, the repeal is exempt under CEQA Guidelines section 15321, relating to the enforcement of a law.

SECTION 4. The City Clerk shall certify as to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

THE FOREGOING ORDINANCE IS PASSED, APPROVED, AND ADOPTED by a vote of no less than a majority of City Council after second reading at a regular meeting of the City Council of the City of Duarte held on the __ day of ______, ____

____
Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
Assistant City Attorney

ATTEST:

____
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. 905 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the _____ day of ______________ 202_, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Annette Juarez
City Clerk

EXHIBIT A

The following sections of the Duarte Municipal Code are added and read as follows:

6.09.090 - Definitions

For purposes of this chapter, exclusive of Sections 6.09.070 and 6.09.080 in this Code, the following definitions apply whether capitalized or not:

(a) "Commercial Business" means a firm, partnership, proprietorship, joint-stock company, corporation, or association, whether for-profit or nonprofit, strip mall, industrial facility, or a multifamily residential dwelling with five (5) or more units.

(b) "Compost" means the product resulting from the controlled biological decomposition of organic Solid Wastes that are Source Separated from the municipal Solid Waste stream, or which are separated at a centralized facility.

(c) "C&D" means construction and demolition debris.

(d) "Contaminants" means discarded materials placed in a container that are not identified as being permitted or are considered to be excluded waste.

(e) "Edible Food" means food intended for human consumption. Nothing in this ordinance requires or authorizes the Recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code, as may be amended.

(f) "Excluded Waste" means hazardous substance, hazardous waste, infectious waste, designated waste, volatile, corrosive, medical waste, infectious, regulated radioactive waste, and toxic substances or material that upon collection, transfer, processing, or disposal, be a violation of local, State, or Federal law, regulation, or ordinance.

(g) "Food Distributor" means a company that distributes food to entities including, but not limited to, Supermarkets and Grocery Stores.

(h) "Food Facility" means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption at the retail level.

(i) "Food Recovery" means actions to collect and distribute food for human consumption that otherwise would be disposed.

(j) "Food Recovery Organization" means an entity that engages in the collection or receipt of edible food and distributes that edible food to the public either directly or through other entities for the purposes of reducing hunger and supplying nutritional needs.

(k) "Food Recovery Service" means a person or entity that collects and transports edible food from a generator to a food recovery organization.

(l) "Food Service Provider" means an entity primarily engaged in providing food services to institutional, governmental, commercial, or industrial locations.

(m) "Grocery Store" means a store primarily engaged in the retail sale of canned food; dry goods; fresh fruits and vegetables; fresh meats, fish, and poultry; and any area that is not separately owned within the store where the food is prepared and served, including a bakery, deli, and meat and seafood departments.

(n) "Inspection" means a site visit where the City or the City's designee reviews records, containers, and an entity's handling of organic waste or edible food to determine if the entity is in compliance.

(o) "Large Event" means an event, including, but not limited to, a sporting event or a flea market, that charges an admission price, or is operated by a local agency, and serves an average of more than 2,000 individuals per day of operation of the event, at a location that includes, but is not limited to, a public, nonprofit, or privately owned park, parking lot, golf course, street system, or other open space when being used for an event.

(p) "Large Venue" means a permanent venue facility that annually seats or serves an average of more than 2,000 individuals within the grounds of the facility per day of operation of the venue facility including, but is not limited to, a public, nonprofit, or privately owned or operated stadium, amphitheater, arena, hall, amusement park, conference or civic center, zoo, aquarium, airport, racetrack, horse track, performing arts center, fairground, museum, theater, or other public attraction facility.

(q) "Local Education Agency" means a school district, charter school, or county office of education that is not subject to the control of City regulations related to solid waste.

(r) "Multi-Family Residential Dwelling" or "Multi-Family" means of, from, or pertaining to residential premises with five (5) or more dwelling units. Multi-Family premises do not include hotels, motels, or other transient occupancy facilities, which are considered commercial businesses.

(s) "Model Water Efficient Landscape Ordinance" or "MWELO" refers to Chapter 2.7 of Division 2 of Title 23 of the California Code of Regulations, as that chapter may be amended, and the City's implementing regulations in Chapter 19.40 of the Duarte Development Code.

(t) "Notice of Violation" means a notice that a violation has occurred that includes a compliance date to avoid an action to seek penalties.

(u) "Organic Waste" shall have the same meaning as set forth in Section 18982 of Title 14 of the California Code of Regulations, as that section may be amended.

(v) "Organic Waste Generator" means a person or entity that is responsible for the initial creation of organic waste.

(w) "Recovered" refers to the process by which organic waste from a California landfill is diverted and processed in a permitted or otherwise authorized facility.

(x) "Recycled-Content Paper" means paper products and printing and writing paper that consists of at least 30%, by fiber weight, postconsumer fiber.

(y) "Self-Hauler" means a commercial generator approved by the City, who hauls organic waste to a facility or location using the generator's own employees and equipment, in an effort to avoid subscribing to the franchise hauler's service.

(z) (ii) "Single-Family" means of, from, or pertaining to any residential premises with fewer than five (5) units.

(aa) "Solid Waste" has the same meaning as defined in Section 40191 of the California Public Resources Code, as that section may be amended, which defines Solid Waste as all putrescible and nonputrescible solid, semisolid, and liquid wastes, including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semi-solid wastes, and other discarded solid and semisolid wastes, with the exception that Solid Waste does not include any of the following:

(1) Hazardous waste, as defined in the Section 40141 of the California Public Resources Code, as that section may be amended.

(2) Radioactive waste regulated pursuant to the State Radiation Control Law (Health and Safety Code Section 114960 et seq.), as that law may be amended.

(3) Medical waste regulated pursuant to the State Medical Waste Management Act, as that act may be amended. Untreated medical waste shall not be disposed of in a Solid Waste landfill, as defined in Section 40195.1 of the California Public Resources Code, as that section may be amended. Medical waste that has been treated and deemed to be Solid Waste shall be regulated pursuant to Division 30 of the California Public Resources Code, as that division may be amended.

(kk) "Source Separated" means materials, including commingled recyclable materials, that have been separated or kept separate from the solid waste stream, at the point of generation by the resident, tenant, business owner, property owner, business owner's employee, or property owner's employee into different containers for the purpose of collection.

(ll) "Supermarket" means a full-line, self-service retail store with gross annual sales of two million dollars ($2,000,000), or more, and which sells a line of dry grocery, canned goods, or nonfood items and some perishable items.

(mm) "Tier One Commercial Edible Food Generator" means supermarket, grocery store with a total facility size equal to or greater than 10,000 square feet, food service provider, food distributor, or wholesale food vendor.

(nn) "Tier Two Commercial Edible Food Generator" means a restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet, hotel with an on-site food facility and 200 or more rooms, health facility with an on-site food facility and 100 or more beds, large venue, large event, a State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet, or local education agency facility with an on-site food facility.

(oo) "Wholesale Food Vendor" means a business or establishment engaged in the merchant wholesale distribution of food, where food (including fruits and vegetables) is received, shipped, stored, prepared for distribution to a retailer, warehouse, distributor, or other destination.

6.09.100 - Requirements For Single-Family Generators

Single-Family Organic Waste Generators shall:

(a) Subscribe to the franchised hauler's organic waste collection services for all organic waste generated. The City or the City's designee shall have the right to review the number and size of a generator's containers to evaluate adequacy of capacity provided for each type of collection service for proper separation and containment of materials. Single-Family generators shall adjust its service level for its collection services as requested by the City. Generators may additionally manage their organic waste by using a community or backyard composting site.

(b) Place designated materials in designated containers. A person or entity is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the color requirements of the SB 1383 Regulations, prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first. Commencing January 1, 2022, labels will be placed on each new container or lid provided to generators consistent with the applicable container collection requirements and limitations of this article specifying what materials are allowed to be placed in each container.

6.09.110 - Requirements For Commercial Business Generators

Commercial Businesses, including Multi-Family Residential Dwellings, shall:

(a) Subscribe to the franchise hauler's collection services and comply with requirements of those services the City or the City's designee shall have the right to review the number and size of a generator's containers and frequency of collection to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials. Commercial businesses shall adjust their service level for their collection services as requested by the City.

(b) Generator shall place designated materials in the permitted containers. A person or entity is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the color requirements of the SB 1383 Regulations, prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first. Commencing January 1, 2022, labels will be placed on each new container or lid provided to generators consistent with the applicable container collection requirements and limitations of this article specifying what materials are allowed to be placed in each container.

(c) Supply and allow access to adequate number, size and location of collection containers for employees, contractors, tenants, and customers.

(d) Excluding multi-family residential dwellings, provide containers for the collection of source separated organic waste and recyclable materials in all indoor and outdoor areas where disposal containers are provided for customers. Such containers do not need to be provided in restrooms. If a commercial business does not generate any of the materials that would be collected in one type of container, then the business does not have to provide that particular container in all areas where disposal containers are provided for customers. The containers provided by the business shall have either:

(1) A body or lid that conforms with the container colors provided through the collection service provided by the City's franchised hauler, with either lids conforming to the color requirements or bodies conforming to the color requirements or both lids and bodies conforming to color requirements. A commercial business is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the requirements of the subsection prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first.

(2) Container labels that include language or graphic images, or both, indicating the primary material accepted and the primary materials prohibited in that container, or containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the container. Container labeling requirements are required on new containers placed into service commencing January 1, 2022.

(a) Multi-family residential dwellings are not required to comply with container placement or labeling requirements.

(b) To the extent practical through education, training, inspection, and/or other measures, excluding multi-family residential dwellings, prohibit employees from placing materials in a container not designated for those materials.

(c) Excluding multi-family residential dwellings, periodically inspect containers for contamination and inform employees if containers are contaminated and of the requirements to keep contaminants out of said containers.

(d) Annually provide information to employees, contractors, tenants, and customers about organic waste recovery requirements and about proper sorting of source separated materials.

(e) Provide education information before or within fourteen (14) days of occupation of the premises to new tenants that describes requirements to source separated materials and the location of containers and the rules governing their use at each property.

(f) Provide or arrange access for the City or the City's designee to their properties during all inspections conducted in accordance with this ordinance to confirm compliance.

(g) Nothing in this Section prohibits a generator from preventing or reducing waste generation, managing organic waste on site, or using a community composting site.

(h) Commercial Businesses that are tier one or tier two commercial edible food generators shall comply with food recovery requirements.

6.09.120 - Waivers For Commercial Generators

The City may grant waivers to generators for physical space limitations and de minimis (low) volumes.

(a) De Minimis Waivers (Low Volume): The City may waive a commercial business's obligation (including multi-family residential dwellings) to comply with some or all of the organic waste requirements of this ordinance if the City or the City's designee certifies that the business generates below a certain amount of organic waste material. Commercial businesses requesting a de minimis waiver shall:

(1) Submit an application to the City or the City's designee specifying the services that they are requesting a waiver from and provide documentation as noted below.

(2) Provide documentation that either:

A. The commercial business's total solid waste collection service is two cubic yards or more per week and organic waste comprises less than 20 gallons per week per applicable container of the business' total waste; or

B. The commercial business's total solid waste collection service is less than two cubic yards per week and organic waste comprises less than 10 gallons per week per applicable container of the business' total waste.

(3) Notify the City if circumstances change such that the commercial business's organic waste exceeds threshold required for waiver, in which case the waiver will be rescinded.

(4) De minimis waivers are valid for a period of five (5) years and subject to reverification by the City or the City's designee at any time.

(b) Physical Space Waivers: The City may waive a commercial business's or property owner's obligations (including multi-family residential dwellings) to comply with some or all of the organic waste collection service requirements if the City or the City's designee certifies that the property lacks adequate space for the collection containers required for compliance with the organic waste collection requirements.

A commercial business or property owner may request a physical space waiver through the following process:

(1) Submit an application form to the City or the City's designee specifying the type(s) of collection services for which they are requesting a compliance waiver.

(2) Provide documentation that the property lacks adequate space for containers and include documentation from either its franchised hauler, licensed architect, or licensed engineer.

(3) Physical space waivers are valid for a period of five (5) years and subject to reverification by the City or the City's designee at any time.

(c) The City shall make the final determination for each waiver application. Approved waivers may be reverified and/or rescinded by the City at any time.

6.09.130 - Requirements For Commercial Edible Food Generators

(a) Tier one commercial edible food generators must comply with requirements commencing January 1, 2022, and tier two commercial edible food generators must comply commencing January 1, 2024.

(b) Large venue or large event operators not providing food services, but allowing for food to be provided by others, shall require food facilities operating at the large venue or large event to comply with the requirements of this Section, commencing January 1, 2024.

(c) Commercial edible food generators shall comply with the following requirements:

(1) Arrange to recover the maximum amount of edible food that would otherwise be disposed.

(2) Contract with, or enter into a written agreement with, food recovery organizations or food recovery services for the collection or acceptance of the edible food that the commercial edible food generator provides to the food recovery organization for food recovery.

(3) Shall not intentionally spoil edible food that is capable of being recovered by a

food recovery organization or a food recovery service.

(4) Allow the City or the City's designee to access the premises and review records.

(5) Keep records that include the following information:

A. A list of each food recovery service or organization that collects or receives its edible food pursuant to a contract or written agreement.

B. A copy of all contracts or written agreements.

C. A record of the following information for each of those food recovery services or food recovery organizations:

i. The name, address and contact information of the food recovery service or food recovery organization.

ii. The types of food that will be collected or transported to the food recovery service or food recovery organization.

iii. The established frequency that food will be collected or self-hauled.

iv. The quantity of food, measured in pounds recovered per month, collected or transported to a food recovery service or food recovery organization for food recovery.

v. Provide copies of contracts, agreements, and required records to the City or the City's designee upon request.

(d) Nothing in this ordinance shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017, as may be amended.

6.09.140 - Requirements For Food Recovery Organizations And Services

(a) Food recovery services collecting or receiving edible food directly from commercial edible food generators, via a contract or written agreement established shall maintain the following records:

(1) The name, address, and contact information for each commercial edible food generator from which the service collects edible food.

(2) The quantity in pounds of edible food collected from each commercial edible food generator per month.

(3) The quantity in pounds of edible food transported to each food recovery organization per month.

(4) The name, address, and contact information for each food recovery organization that the food recovery service transports edible food to for food recovery.

(b) Food recovery organizations collecting or receiving edible food directly from commercial edible food generators, via a contract or written agreement shall maintain the following records:

(1) The name, address, and contact information for each commercial edible food generator from which the organization receives edible food.

(2) The quantity in pounds of edible food received from each commercial edible food generator per month.

(3) The name, address, and contact information for each food recovery service that the organization receives edible food from for food recovery.

(4) Food recovery organizations and food recovery services shall inform generators about California and Federal Good Samaritan Food Donation Act protection in their contract or agreement.

(c) Food recovery organizations and food recovery services that have their primary address physically located in the City and contract with or have written agreements with one or more commercial edible food generators shall report to the City or the City's designee the total pounds of edible food recovered in the previous calendar quarter from the tier one and tier two commercial edible food generators they have established a contract or written agreement with beginning April 1, 2023, for the previous quarter. Reports are required to be submitted to the City or the City's designee no later than 30 days from the end of the quarter being reported.

(d) Food recovery services and food recovery organizations operating in the City shall provide information and consultation to the City, upon request, regarding existing, or proposed new or expanded, food recovery capacity that could be accessed by the City and its commercial edible food generators. A food recovery service or food recovery organization contacted by the City shall respond to such request for information within 60 days, unless a shorter timeframe is otherwise specified by the City.

6.09.150 - Requirements For Haulers And Facility Operators

(a) Requirements for Haulers
   (1) Haulers shall meet the following requirements and standards as a condition of approval of a permit or other authorization with the City to collect Organic Waste.
      A. Through written notice to the City initially on or before July 1, 2022, and when changes occur, identify the facilities to which they will transport Organic Waste including facilities for Source Separated Recyclable Materials, and Source Separated Green Container Organic Waste.
      B. Notwithstanding any the foregoing, nothing in this Chapter shall restrict or otherwise prohibit Haulers from meeting compliance requirements by any alternative methods or procedures, provided it complies with SB 1383, the SB 1383 Regulations, and/or any other applicable law, as may be amended from time to time , or being relieved of, or delaying compliance with such requirement pursuant to Section 42652.5 of the California Public Resources Code, as that section may be amended.

(b) Requirements for facility operators and community composting operations
   (1) Owners of facilities, operations, and activities that recover organic waste, including, but not limited to, compost facilities, in-vessel digestion facilities, and publicly-owned treatment works shall, upon City request, provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about throughput and permitted capacity necessary for planning purposes. Entities contacted by the City shall respond within 60 days.
   (2) Community composting operators, upon City request, shall provide information to the City or the City's designee to support organic waste capacity planning, including, but not limited to, an estimate of the amount of organic waste anticipated to be handled at the community composting operation. Entities contacted by the City or the City's designee shall respond within 60 days.

6.09.160 - Self-Hauler Requirements For Organic Waste

(a) Approved self-haulers shall source separate all organic waste generated on-site from solid waste in accordance with Section 18984.1 of Title 14 of the California Code of Regulations, as that section may be amended.

(b) Self-Haulers shall haul their source separated organic waste to a solid waste facility, operation, activity, or property that processes or recovers source separated organic waste approved by the City.

(c) Self-Haulers shall haul their source separated organic waste to an approved facility not less than every seven (7) days utilizing their own equipment and labor.

(d) Self-Haulers that are commercial businesses (including multi-family residential dwellings) shall keep a record of the amount of organic waste delivered to each solid waste facility, operation, activity, or property that processes or recovers organic waste. This record shall be subject to inspection by the City or the City's designee. The records shall include the following information:
   (1) Delivery receipts and weight tickets from the entity accepting the waste.
   (2) The amount of material in cubic yards or tons transported by the generator to each entity.

(e) Self-Haulers that are commercial businesses (including multi-family self-haulers) shall provide information collected in Section 6.09.160(d) of this Code to the City or the City's designee no later than the 15th of each month for the previous month's activities.

(f) An application must be approved by the City or the City's designee prior to commencing self-haul activities.

6.09.170 - Compliance With CALGreen Recycling Requirements

(a) Persons applying for a permit from the City for new construction and building additions and alterations shall comply with the requirements of this Section and all required components of the California Green Building Standards Code (CALGreen), Part 11 of Title of the California Code of Regulations, as that section may be amended, if its project is covered by the scope of the regulation.

(b) For projects covered by CALGreen, the applicants must, as a condition of the City's permit approval, comply with the following:
   (1) Where five (5) or more multi-family dwelling units are constructed on a building site, provide readily accessible areas that serve occupants of all buildings on the site and are identified for the storage and collection materials,

consistent with the recommendations of the franchised hauler, or comply with provision of adequate space for recycling for multi-family and commercial premises pursuant to CALGreen Sections 4.408.1, 4.410.2, 5.408.1, and 5.410.1, as these sections may be amended, provided that requirements are more stringent than the CALGreen requirements for adequate recycling space effective January 1, 2020.

(2) New commercial construction or additions resulting in more than 30% of the floor area shall provide readily accessible areas identified for the storage and collection of materials, consistent with the recommendations of the franchised hauler, or shall comply with provision of adequate space for recycling for multi-family and commercial premises pursuant to CALGreen Sections 4.408.1, 4.410.2, 5.408.1, and 5.410.1, as these sections may be amended, provided that requirements are more stringent than the CALGreen requirements for adequate recycling space effective January 1, 2020.

(3) Comply with CALGreen requirements and applicable law related to management of C&D, including diversion of organic waste in C&D from disposal. Comply with Chapter 6.10 Diversion of Construction And Demolition Waste of this Code, and all written and published City policies and/or administrative guidelines regarding the collection, recycling, diversion, tracking, and/or reporting of C&D.

6.09.180 - Model Water Efficient Landscaping Ordinance Requirements

(a) Property owners or their building or landscape designers, including anyone requiring a building or planning permit, plan check, or landscape design review from the City, who are constructing a new (single-family, multi-family, public, institutional, or commercial) project with a landscape area greater than 500 square feet, or rehabilitating an existing landscape with a total landscape area greater than 2,500 square feet, shall comply with Chapter 19.40 Landscaping of the Duarte Development Code, including sections related to use of compost and mulch as delineated in this Section.

(b) The following compost and mulch use requirements that are part of the MWELO are now also included as requirements of this ordinance. Other requirements of the MWELO are in effect and can be found in Chapter 2.7 Division 2 of Title 23 of the California Code of Regulations, as that chapter may be amended.

(c) Property owners or their building or landscape designers that meet the threshold for MWELO compliance outlined in Section 6.09.180(a) above shall:

(1) Comply with Chapter 19.40 of the Duarte Development Code, which requires the submittal of a landscape design plan with a soil preparation, mulch, and amendments section to include the following:

A. For landscape installations, compost at a rate of a minimum of four cubic yards per 1,000 square feet of permeable area shall be incorporated to a depth of six (6) inches into the soil. Soils with greater than 6% organic matter in the top six (6) inches of soil are exempt from adding compost and tilling.

B. For landscape installations, a minimum three- (3-) inch layer of mulch shall be applied on all exposed soil surfaces of planting areas except in turf areas, creeping or rooting groundcovers, or direct seeding applications where mulch is contraindicated. To provide habitat for beneficial insects and other wildlife up to 5% of the landscape area may be left without mulch. Designated insect habitat must be included in the landscape design plan as such.

C. Organic mulch and compost materials made from recycled or post-consumer materials that comply with Article 12 or Chapter 12 of Division 7 of Title 14 of the California Code of Regulations, as may be amended, shall be used. Other products such as inorganic materials or virgin forest products must be approved by the City prior to use. Organic mulches are not required where prohibited by local fuel modification plan guidelines or other applicable local ordinances.

(2) The MWELO compliance items listed in this Section are not an inclusive list of MWELO requirements; therefore, property owners or their building or landscape designers that meet the threshold for MWELO compliance outlined in Section 6.09.180(a) shall consult the full MWELO and Chapter 19.40 of the Duarte Development Code for all requirements.

(d) If, after the adoption of this ordinance, the California Department of Water Resources, or its successor agency, amends Chapter 2.7 of Division 2 of Title 23 of the California Code of Regulations in a manner that requires jurisdictions to incorporate the requirements of an updated MWELO in a local ordinance, and the amended requirements include provisions more stringent than those required in this Section, the revised requirements shall be enforced.

6.09.190 - Inspections And Investigations

(a) The City or the City's designee is authorized to conduct inspections and investigations, at random or otherwise, of any collection container, self-hauler vehicle loads, or community compost facility for materials collected from generators, or source separated materials to confirm compliance with this ordinance by organic waste generators, commercial businesses (including multi-family residential dwellings), property owners, commercial edible food generators, self-haulers, food recovery services, and food recovery organizations, subject to applicable laws.

(b) Regulated entities shall provide or arrange for access during all inspections (with the exception of residential property interiors) and shall cooperate with the City or the City's designee during such inspections and investigations. Such inspections and investigations may include confirmation of proper placement of materials in containers, edible food recovery activities, records, or any other requirement of this ordinance described herein. Failure to provide or arrange for access to an entity's premises or access to records for any inspection or investigation is a violation of this ordinance and may result in penalties described.

(c) Any records obtained during inspections and other reviews shall be subject to the requirements and applicable disclosure exemptions of the California Public Records Act as set forth in Government Code Section 6250 et seq.

(d) The City or the City's designee is authorized to conduct any inspections or other investigations as reasonably necessary to further the goals of this ordinance, subject to applicable laws.

6.09.200 - Enforcement

(a) Violation of any provision of this ordinance shall constitute grounds for issuance of a Notice of Violation and assessment of a fine by a City enforcement official or representative. Enforcement actions under this ordinance include but are not limited to the issuance of an administrative citation including any late charges and assessment of a fine. Violations of this chapter are also subject to Chapters 1.04 and 1.08 of this Code.

(b) Other remedies allowed by law may be used, including the enforcement of the provisions of this Chapter for any violations hereof by means of a criminal or civil enforcement process including, without limitation, through nuisance abatement proceedings, a restraining order, a preliminary or permanent injunction, or by any other means available in law or equity. City may pursue civil actions in the California courts to seek recovery of unpaid administrative citations. City may choose to delay court action until such time as a sufficiently large number of violations, or cumulative size of violations exist such that court action is a reasonable use of City staff and resources.

(c) Remedies Cumulative. The remedies provided by this chapter are cumulative and in addition to any other remedies available by law or in equity.

(d) Aiding And Abetting. Causing, permitting, aiding, abetting, or concealing a violation of any provision of this chapter shall also constitute a violation of this chapter.

(e) Violations Are A Public Nuisance. Violations of this chapter are hereby declared to be public nuisances.

(f) Responsible Entity for Enforcement.

   (1) Enforcement pursuant to this ordinance may be undertaken by the City enforcement official or their designated entity.

   (2) Enforcement may also be undertaken by a Regional or County Agency enforcement official, designated by the City.

      A. Enforcement official(s) will interpret ordinance; determine the applicability of waivers, if violation(s) have occurred; implement enforcement actions; and, determine if compliance standards are met.

      B. Enforcement official(s) may issue notices of violation(s).

(g) Process for Enforcement.

   (1) The City or the City's designee may monitor compliance with the ordinance randomly and through compliance reviews, route reviews, investigation of complaints, and an inspection.

   (2) The City may issue an official notification to notify regulated entities of its obligations under the ordinance.

(3) For incidences of prohibited container contaminants found in containers, the City or the City's designee may issue a notice of violation to any generator after determining that a violation has occurred and/or take enforcement action. If prohibited container contaminants are observed in a generator's containers, the City may assess contamination processing fees or contamination penalties on the generator and take enforcement action.

(4) Absent compliance by the respondent within the deadline set forth in the notice of violation, City shall commence with enforcement action.

Notices shall be sent to the property owner or if no such address is available, to the owner at the address of the dwelling or commercial property or to the party responsible for paying for the collection services, or a combination thereof depending upon available information.

(h) Compliance Deadline Extension Considerations.

The Jurisdiction may extend the compliance deadlines set forth in a notice of violation issued if it finds that there are extenuating circumstances beyond the control of the respondent that make compliance within the deadlines impracticable, including the following:

(1) Acts of God such as earthquakes, wildfires, flooding, and other emergencies or natural disasters;

(2) Delays in obtaining discretionary permits or other government agency approvals; or

(3) Deficiencies in organic waste recycling infrastructure or edible food recovery.

6.09.210 - Appeals Process

Appeals shall be consistent with Chapter 1.08 of the Duarte Municipal Code.

6.09.220 - Education Period for Non-Compliance

The City or the City's designee may conduct inspections, route reviews or waste evaluations, and compliance reviews of organic waste generators, self-haulers, tier one commercial edible food generators, food recovery organizations, food recovery services, or other entity to determine compliance.

6.09.230 - Civil Penalties for Non-Compliance

Beginning January 1, 2024, if the City determines that an organic waste generator, self-hauler, tier one or tier two commercial edible food generator, food recovery organization, food recovery service, or other entity is not in compliance with this ordinance, it may document the noncompliance or violation, issue a Notice of Violation, and/or take enforcement action.