



City of Duarte

1600 Huntington Drive, Duarte, CA 91010 | Tel (626) 357-7931 | Fax (626) 358-0018 | accessduarte.com

NOTICE AND CALL OF SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF DUARTE

NOTICE IS HEREBY GIVEN that the majority of the City Council have called for a Special City Council Meeting to be held on Tuesday, December 14, 2021, at 6:30 p.m. in the Duarte City Council Chambers, 1600 Huntington Drive, Duarte, California. The special meeting agenda will appear as follows:

SPECIAL MEETING AGENDA

1. **CALL TO ORDER AND ROLL CALL**

2. **ORAL COMMUNICATIONS**

Any person wishing to speak on any items listed on this special meeting agenda, may do so at this time. The opportunity to speak is on a first come, first serve basis. Each person may speak once for no more than 3 minutes. Public comments may be submitted by emailing duarteinfo@accessduarte.com before 6:00 p.m. on the day of the meeting. Under the Brown Act, members of the City Council and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.

3. **INTERVIEW OF QUALIFIED CANDIDATES TO FILL CITY COUNCIL DISTRICT 6 VACANCY**

The following qualified candidate will be interviewed:

- Cesar A. Garcia

4. **CONSIDERATION OF APPOINTMENT TO FILL DISTRICT 6 VACANCY AND ADOPTION OF RESOLUTION NO. 21-27 APPOINTING CANDIDATE**

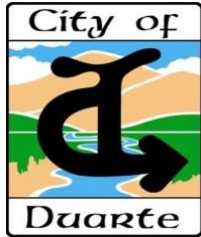
5. **OATH OF OFFICE**

6. **ADJOURNMENT**

Dated: December 8, 2021
Annette Juarez, City Clerk

I, Annette Juarez, City Clerk, hereby certify that the foregoing notice of special meeting was posted on December 9, 2021 at the following locations: City Hall – 1600 Huntington Drive Avenue, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 24 hours prior to the meeting and delivered to each member of the Duarte City Council and to the following newspaper: Pasadena Star-News.

/s/Annette Juarez, City Clerk



AGENDA
SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF
DUARTE, CALIFORNIA
TUESDAY, DECEMBER 14, 2021
6:30 PM

CITY COUNCIL CHAMBERS

1600 HUNTINGTON DRIVE, DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

CITY COUNCIL:

VACANT, MAYOR
MARGARET FINLAY, MAYOR PRO TEM
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
TZEITEL PARAS-CARACCI, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
VINH TRUONG, COUNCILMEMBER

City/Agency/Authority Staff:

Daniel Jordan, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Manuel Enriquez, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

Thai Viet Phan, City Attorney

Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Clerk's office at (626) 357-7931. Notification no later than 48 hours preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/ Authorities to a majority of the City Council/Successor Agency/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and taped for later broadcast on the City's website. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

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5. OATH OF OFFICE

6. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive Avenue, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 24 hours prior to the meeting per Government Code 54954.2.

Dated this 9th day of December, 2021.

/s/Annette Juarez, City Clerk



City of Duarte
1600 Huntington Drive
Duarte, California 91010
Phone (626) 357-7931

APPLICATION FOR CITY COUNCIL VACANCY – DISTRICT 6

This application is for one City Councilmember vacancy in District #6. The applicant appointed will serve the balance of the term for the seat that was elected in 2018. The term expires on December 13, 2022.

Please submit this application to Duarte City Hall no later than

Tuesday, November 30, 2021, 12:00 NOON

Interviews will be conducted on either December 7, 2021 or December 14, 2021

***Interview attendance is required**

1. PERSONAL

GARCIA, CESAR A. Phone [REDACTED]
Name (Last, First, Middle)
[REDACTED] DUARTE, CA 91010
Home Address (Number and Street) (City, State, Zip Code)
Email [REDACTED]

2. ELIGIBILITY

To be eligible for appointment as a City Councilmember in District #6, the applicant must meet all of the following requirements:

- A United States citizen
- 18 years of age or older
- A registered voter and a resident within District #6

3. RÉSUMÉ AND STATEMENT OF INTEREST

Please submit résumé with this application, and a written statement of not more than two hundred words describing background, qualifications, and objectives in serving on the City Council.

4. ADDITIONAL REQUIREMENTS AND INFORMATION

- **Form 700, Statement of Economic Interests** – All City Councilmembers must file a Form 700 - Statement of Economic Interests with the City Clerk pursuant to State Law, and it becomes a matter of public record. The form requires a disclosure of real property (excluding your home), investments other than retirement, certain gifts you may have received, and other financial disclosures. The Form 700 will be provided after appointment.
- **Ethics Training** – All City Councilmembers are required to complete a two-hour Ethics Training course once every two years. Information will be provided upon appointment. The Certificate is kept on file with the City Clerk.
- **Harassment Prevention Training** – All City Councilmembers are required to complete a two-hour training regarding harassment within six months of appointment, and every two years thereafter. Information will be provided upon appointment.

By signing below, I declare under penalty of perjury that the information contained in my application is true and correct, and does not contain any material misrepresentations or omissions.

11/29/21
Date

[REDACTED]
Signature

CESAR ANDRES GARCIA

Email



Address



Phone



Duarte, CA 91010

November 28, 2021

Margaret Finlay, Mayor Pro Team
Samuel Kang, Councilmember
Toney Lewis, Councilmember
Tzeitel Paras-Caracci, Councilmember
Jody Schulz, Councilmember
Vinh Traung, Councilmember

RE: Vacant City Council Seat

Dear Councilmembers,

This is a very sensitive and humbling moment to apply for the council seat that was vacated because of the unexpected passing of Bryan Urias. I understand and respect the council's choice to accept applications to find the best-fitted council member under these unfortunate circumstances in order to move forward.

My family and I have called Duarte home for over 27 years. I have benefited immensely from various city sponsored programs and wish to continue to give back to this community that has given so much to me and my family. Over the years, I have seen the city grow, develop as well as face new challenges.

In 2018, I was inspired to run for office representing District 6. Though unsuccessful, it did not sway my willingness to serve. Our team consisted of friends, family, many community members and neighbors. Needless to say, it was a learning experience that fueled my passion even more.

Should you choose to appoint me, I would work hard on behalf of District 6, all Duarteans and represent the city with professionalism and pride. My focus would be to continue to strengthen partnerships and increase programs and resources to Duarte residents. I commit to keeping our community safe, our parks clean, support youth and family programs (of which I am a direct product), support local businesses as well our school district.

The council along with the city manager and staff have not missed a step. The voters passed Measure D, the responsible budgeting and continued development has helped our city get through an unprecedented time. You have faced the health pandemic, increased homelessness and various community issues head on and I hope to be part of the team.

"We are all one community" was my slogan in the 2018 campaign and it still stays true for me today. I am a product of Duarte Schools, proud to be a Duarte Falcon and continue to establish roots here in my hometown. I just recently married the love of my life, Michelle and hope to open a small business in the future.

Respectfully,

Cesar A. Garcia

CESAR ANDRES GARCIA

Email

Address

Phone

Duarte, CA 91010

OBJECTIVE

To be able to give back to the community I was raised and grew up in. Duarte. Passionate about serving the youth, seniors and families by providing the leadership needed to accomplish the city's goals mission to ensure a brighter future.

WORK EXPERIENCE

05/2014 -
PRESENT

Garcia Entertainment
Emcee, Singer and Karaoke Host

01/2020 -
07/2020

Micheladas Mexican Grill, Baldwin Park, CA
Manager

- Managed aspects of staffing, including keeping public health paperwork organized and food handlers certificates were up to date.
- Maintained restaurant inventory which included ordering food, beverages and restaurant supplies as needed.
- Responsible for staff schedules. Overseeing personnel assignments and performance, especially customer service.
- In charge of tracking of transactions and daily bank deposits.
- Communicate with upper management, wait and kitchen staff, most importantly customers.

09/2019 -
01/2020

Duffer's Bar & Grill, Duarte, CA
Bartender

04/2015 -
12/2019

Cabrera's Mexican Cuisine, Duarte, CA
Server and Bartender

EDUCATION

06/2020 -
PRESENT

Citrus College, Glendora, CA
Business and General Studies

09/2011 -
06/2013

California State University, Los Angeles

SPECIAL NOTE

I am a fast learner, a team player with customer service experience and people skills. I genuinely care about the City of Duarte and what is in store for its future. My experiences began at a very young age. Growing up and attending Duarte schools from Kindergarten through high school has had lasting effects. My intention is to give back.

It is my goal to serve our community with confidence, pride, respect and responsibility. I hope to be able to serve with you and become part of the team that continues to do the best on behalf of the city's residents.

RESOLUTION NO. 21-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, APPOINTING _____ TO FILL THE DISTRICT 6 CITY COUNCIL VACANCY FOR THE REMAINDER OF THE UNEXPIRED TERM OF THE FORMER INCUMBENT, WHICH EXPIRES ON DECEMBER 13, 2022

WHEREAS, Councilmember Bryan Urias, elected as City Councilmember in District 6 on November 6, 2018, passed away on October 24, 2021; and

WHEREAS, on November 9, 2021, the Duarte City Council made the determination that a qualified applicant from District 6 would be appointed to fill the vacancy, and would serve the remainder of the unexpired term, until December 13, 2022; and

WHEREAS, the Duarte City Council determined that applications from interested persons would be solicited and received until 12:00 p.m. on Tuesday, November 30, 2021, public interviews would be conducted a Special City Council Meeting on Tuesday, December 14, 2021, and an appointment would be made to fill the vacancy at said meeting; and

WHEREAS, the City of Duarte advertised the vacancy from November 10, 2021, through November 30, 2021, and one application from an eligible individual was received by 12:00 p.m. on November 30, 2021; and

WHEREAS, at a Special Meeting of the Duarte City Council on December 14, 2021, the City Council interviewed and duly considered all eligible individuals for the vacancy in District 6; and

WHEREAS, the candidate chosen by City Council to be appointed to the unexpired term of the District 6 City Council seat has been verified by the Los Angeles County Registrar-Recorder/County Clerk as a Duarte resident and registered voter in District 6, and meets the eligibility criteria under law to hold the position;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City Council of the City of Duarte hereby appoints _____ as Duarte City Councilmember in District 6, whose term will begin immediately upon the administration of the Oath of Office following the adoption of this Resolution, and who will serve as City Councilmember in District 6 until the expiration of the term on December 13, 2022, and who will serve exactly as if elected at a municipal election for the office.

PASSED, APPROVED, AND ADOPTED this 14th day of December, 2021.

Mayor

APPROVED AS TO FORM:

Thai Viet Phan
Assistant City Attorney

ATTEST:

Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 21-27 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of December 2021, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Annette Juarez
City Clerk