

**CITY OF DUARTE
AGENDA
REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE
COMMUNITY FACILITIES FINANCING
AUTHORITY**

**CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CA 91010
Tuesday, June 10, 2025
7:00 PM**

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future.

Cesar A. Garcia, Mayor
Tera Martin Del Campo, Mayor Pro Tem
Margaret Finlay, Councilmember
Samuel Kang, Councilmember
Toney Lewis, Councilmember
Vinh Truong, Councilmember
Martin Calderon, Councilmember

City/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Frances Jimenez, City Clerk

ADA ACCESSIBILITY NOTICE:

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice:

Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall,

1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice:

Duarte City Council meetings are videotaped for later broadcast. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may livestream the City Council meeting broadcast on the City's website. To access the meeting, log onto www.accessduarte.com, then on the homepage, click on the Agendas & Meetings icon then click on the City Council Meeting link.

Public comment:

In-Person: Members of the public may provide in-person comments at the podium in the Council Chamber. Speakers who wish to address the Council must do so by submitting a speaker card **prior to the start of Closed Session for Closed Session items and by 7:00 p.m. for all other designated public comment periods as listed below.** Comments for public hearings will take place after the hearing is opened. Cards will not be accepted after the start of the meeting without the permission of the presiding chair.

Speakers shall be limited to three (3) minutes per person per designated public comment period. At the Mayor's discretion, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

Written: Members of the public may submit written comment by emailing duarteinfo@accessduarte.com, prior to 4:00 p.m. on the day of the meeting. The subject line of your public comment email must contain the Agenda item number or title. Public comments, including personal contact information, are considered public record. Please do not provide any personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published. Comments will be distributed to the City Council and made available for public review.

7:00 PM OPEN SESSION

1. CALL TO ORDER AND ROLL CALL
 - A. City Manager Written Comments
2. ADOPTION OF THE AGENDA
3. PLEDGE TO THE FLAG
4. ORAL COMMUNICATIONS - SPECIAL ITEMS

Members of the public may address the City Council on agenda items listed under

Special Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

5. SPECIAL ITEMS

A. Community Development Department Update

B. Parks and Recreation Department Update

6. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

7. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Members of the public may address the City Council on matters which are not on the agenda but are within the subject matter jurisdiction of the City Council. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

8. ORAL COMMUNICATIONS - CONSENT CALENDAR

Members of the public may address the City Council on agenda items listed on the Consent Calendar. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

9. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

B. Approve absence(s) of City Councilmember(s) from the City Council meeting

C. Approval of Minutes - May 27, 2025 Regular Meeting and June 3, 2025 Special Meeting (CC/HA/FA)

Recommended Action: Approve the minutes of May 27, 2025 and June 3, 2025.

D. Approval of Warrants - June 10, 2025 (CC/HA/FA)

Recommended Action: Approve the warrants of June 10, 2025.

E. Community Development Department Update

Recommended Action: Receive and File the Community Development Department Update.

F. Parks and Recreation Department Update

Recommended Action: Receive and File the Parks and Recreation Department Update.

G. Resolution adopting the holiday schedule for City employees

Recommended Action: Adopt Resolution No. 25-13 adopting a holiday schedule for City employees for July 2025 – June 2026.

H. Proclamation Recognizing National Mosquito Control Awareness Week, June 15-21, 2025

Recommended Action: Proclaim June 15-21, 2025, as National Mosquito Control Awareness Week in the City of Duarte.

I. Amendment to Agreement for Animal Care and Control Contract Services with San Gabriel Valley Humane Society

Recommended Action: Authorize the City Manager to execute the proposed amendment to the City's Agreement for Animal Care and Control Contract Services with the San Gabriel Valley Humane Society allowing for the assignment of the agreement to an alternate entity.

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

11. PUBLIC HEARINGS - NONE

12. ORAL COMMUNICATIONS - BUSINESS ITEMS

Members of the public may address the City Council on agenda items listed under Business Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

13. BUSINESS ITEMS

A. Emergency Approval of Competition Pool Infrastructure Repairs

Recommended Action: 1) Authorize the City Manager to enter into agreement with Condor, Inc. to perform the emergency repair work for the Duarte Fitness Center Competition Pool in the amount of \$65,000, with a contingency not to exceed a total project cost of \$130,000; and 2) Approve a budget amendment of \$130,000 under Building Maintenance Services line (100-1610-7652).

B. Citywide Salary Schedule Effective July 1, 2025

Recommended Action: Adopt Resolution No. 25-14 rescinding Resolution No. 24-11

and establishing a salary schedule and compensation plan for the unrepresented regular employees and amending the Citywide Salary accordingly.

14. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

15. ADJOURNMENT

In memory of Baldwin Park Officer, Samuel Riveros.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 5th day of June 2025.

Frances Jimenez
City Clerk



MEMORANDUM

TO: City Council
FROM: Brian Villalobos, City Manager
DATE: June 4, 2025
SUBJECT: Comments on Agenda Items, Meeting of June 10, 2025

ITEM 5.A. (Special Items). Community Development Department update - Community Development Director Hensley will provide an update for the council.

ITEM 5.B. (Special Items). Parks and Recreation Department update - Parks and Recreation Director Enriquez will provide an update for the council.

ITEM 9.E. (Consent Calendar). The Community Development Department has submitted the monthly report for June 2025 for review.

ITEM 9.F. (Consent Calendar). The Parks and Recreation Department has submitted the monthly report for June 2025 for review.

ITEM 9.G. (Consent Calendar). Resolution No. 25-13 - Adopting the Holiday Schedule for City Employees - Pursuant to Chapter 2.08.010 of the Duarte Municipal Code (“DMC”) observed holidays that impact the public offices of the City shall be designated by resolution of the city council. The City and the employee union have agreed to specific paid holidays in the current Memorandum of Understanding. The adoption of Resolution No. 25-13 would memorialize said agreed-upon holidays.

ITEM 9.H. (Consent Calendar). Proclamation Recognizing National Mosquito Control Awareness Week - National Mosquito Control Awareness Week is observed annually in June and is coordinated by the American Mosquito Control Association. The goal of this awareness campaign is to educate communities about the importance of mosquito control and the proactive steps individuals and local governments can take to reduce mosquito populations and prevent the spread of mosquito-borne diseases. The San Gabriel Valley Mosquito & Vector Control District (SGVMVCD) plays an essential role in protecting public health in our region. The SGVMVCD partners with the City of Duarte and neighboring communities to provide surveillance, prevention, and education efforts to combat mosquitoes and the diseases they carry. Proclaiming June 15-21, 2025, reinforces our City's partnership with SGVMVCD and supports regional efforts to protect the health and well-being of our residents.

ITEM 9.I. (Consent Calendar). Amendment to Agreement for Animal Care and Control Contract Services with San Gabriel Valley Humane Society - The City of Duarte currently contracts with the San Gabriel Valley Humane Society (SGVHS) for the provision of animal care and control services. The original agreement, titled “City of Duarte Agreement for Animal Care and Control Contract Services,” was executed on July 1, 2019, and has continued through automatic annual renewals. The current contract is set to renew on July 1, 2025, unless terminated with a minimum of ninety (90) days' by written notice by either party, as stated in Section I of the agreement. SGVHS is in the process of joining with the Inland Valley Humane Society, which is headquartered in Pomona, CA. Inland Valley Humane Society & SPCA will be the surviving nonprofit entity post-joining. To facilitate a seamless transition of services and maintain uninterrupted animal care and control operations for Duarte, SGVHS has requested to amend the contract to permit the assignment of the agreement to the successor entity.

ITEM 13.A. (Business Items). Emergency Approval of Competition Pool Infrastructure Repairs - Since late April, the City’s competition pool at the Fitness Center has remained closed due to significant ongoing water loss. The issue first came to light when City staff noticed an uptick in utility usage. In response, the

City contracted with a professional leak detection company. That company detected several leaks and given the larger infrastructure issue contributing to the water loss, staff worked with Aquatic Design Group, the awarded contractor for the Pool Deck Renovation Project, to identify qualified contractors to perform these emergency repairs. Based on their recommendation, City staff invited three contractors out to assess the space and provided estimates for the work; to which two provided a proposal. Staff, in coordination with Aquatic Design Group, has reviewed both submitted proposals. Based on the anticipated cost, proposed timelines for commencement and completion, staff is recommending the City Council employ its authority under Municipal Code 2.36.050 – Exemptions from Purchasing Requirements, and authorize the City Manager to enter into agreement with Condor Inc. to perform the emergency repair work for the Duarte Fitness Center Competition Pool in the amount of \$65,000, with a contingency not to exceed a total project cost of \$130,000. This contingency will allow the project to proceed without any delay, should any unforeseen repairs arise during construction and ensuring the work can continue within the total project budget authorized by Council.

ITEM 13.B. (Business Items). Resolution No. 25-14 - Establishing a salary schedule and compensation plan for the unrepresented regular employees and amending the Citywide Salary accordingly - Unrepresented Employees are bound by the policies established by the City's Personnel Rules and Regulations and a Compensation Resolution, which is typically adopted by the Council on an annual basis in June for the upcoming fiscal year. The compensation resolution for Unrepresented Employees serves to establish compensation, benefits, and any procedures, rights, or protections that are of particular interest and are not already a part of the existing Personnel Rules & Regulations. Please note that the Memorandum of Understanding ("MOUs") for the Management and Professional and the General Units of represented employees does not apply to unrepresented employees. As a result, the City Manager must recommend, and City Council must approve compensation for unrepresented regular positions on an annual basis. This year's Unrepresented Employees compensation plan includes a 5 percent base salary increase (PERSable), a \$150 auto allowance increase (non-PERSable), and a \$100 increase to the deferred compensation contribution match (non-PERSable). There is also language included in this year's resolution for the potential of a one-time non-PERSable bonus of up to 3% as part of the personnel evaluation process. The estimated expenditures related to all compensation changes is up to \$20,000.

CITY OF DUARTE

Minutes of the REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE COMMUNITY FACILITIES
FINANCING AUTHORITY

Tuesday, May 27, 2025
6:00 PM — Workshop
7:00 PM — Regular Session

6:00 PM DUARTE CHAMBER OF COMMERCE BUDGET WORKSHOP

1. CALL TO ORDER AND ROLL CALL

Mayor Garcia called the open session to order at 6:06 p.m.

Councilmembers Present: Finlay (arrived at 7:07 p.m.) Lewis, Truong, Calderon, Martin Del Campo, Garcia
Councilmembers Absent: Kang
Staff Present: Brian Villalobos, City Manager
Craig Hensley, Director of Community Development
Larry Breceda, Director of Public Safety Services
Manuel Enriquez, Director of Parks and Recreation
Angela Chiaromonte, Financial Services Manager
Andres Rangel, Assistant to the City Manager
Frances Jimenez, Interim City Clerk

2. ADOPTION OF THE AGENDA

Moved by Councilmember Lewis, seconded by Councilmember Truong, and carried by the following vote of the City Council to adopt the agenda.

AYES: LEWIS, TRUONG, CALDERON, MARTIN DEL CAMPO, GARCIA
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, KANG

3. PUBLIC COMMENT ON DUARTE CHAMBER OF COMMERCE BUDGET WORKSHOP

Public Comment was heard after the budget workshop discussion.

4. DUARTE CHAMBER OF COMMERCE BUDGET WORKSHOP

City Manager Villalobos provided background information on the process of working with Duarte Chamber of Commerce to create an agreeable scope of work and proposed budget.

Interim Executive Director Kalpna Shah and Vice President of the Board Bernadette Chang detailed their final funding request and shared the organization's goals for the future.

Discussion ensued regarding the contract term, the rate per year, and scope of work.

In response to questions posed by the City Council, Chamber of Commerce representatives shared their process of addressing specific concerns of the businesses and how they resolve potential issues.

Suggestions were made regarding creating ad hoc committees as a way to keep the city and community informed on the happenings of the Chamber of Commerce and local businesses.

Staff compared the different practices between cities and their respective Chambers of Commerce and also provided clarification on the total payments that have been made over the past few years.

Dialogue occurred regarding past budget constraints and plans for financial oversight practices.

Further conversation was had regarding the need to create partnerships and collaborate.

Anthony Angulo, owner of Legacy Kenpo Karate advocated for the Chamber of Commerce and shared appreciation for the work they do to work alongside businesses.

Public Comment

Jim Kirchner expressed support for the Chamber of Commerce and the work they do in the city.

The City Council stated their opinions and gave direction to staff regarding an agreement with the Chamber of Commerce, the budgeted amount, and scope of work that will be brought back for approval.

7:00 PM OPEN SESSION

5. CALL TO ORDER AND ROLL CALL

Mayor Garcia called the open session to order at 7:16 p.m.

Councilmembers Present:	Finlay, Lewis, Truong, Calderon, Garcia
Councilmembers Absent:	Kang, Martin Del Campo
Staff Present:	Brian Villalobos, City Manager Thai Viet Phan, City Attorney Craig Hensley, Director of Community Development Larry Breceda, Director of Public Safety Services Manuel Enriquez, Director of Parks and Recreation Angela Chiaromonte, Financial Services Manager Andres Rangel, Assistant to the City Manager Frances Jimenez, Interim City Clerk

6. PLEDGE TO THE FLAG

The flag salute was led by Michael Solis.

7. ORAL COMMUNICATIONS - SPECIAL ITEMS

None.

8. SPECIAL ITEMS

A. Recognition of the Duarte Youth Athletic Club for an Undefeated Season

The City Council recognized the Duarte Youth Athletic Club's Bronco Team for an undefeated baseball season and thanked the parents for their support.

Daisy Moreno, Secretary/Bronco Coordinator, shared words of appreciation for the team members and the supporters of the team.

Leo Torres, Head Coach, thanked the City Council for their support and congratulated the team for their hard work.

B. Recognition of Maryvale as California Nonprofit of the Year

The City Council recognized Maryvale as the California Non-Profit of the Year in the 48th Assembly District.

Steve Gunther, President & CEO of Maryvale, expressed excitement at the recognition and shared background information on the organization's history in the city of Duarte.

C. Public Safety Department Update

Director of Public Safety Services Breceda reported a year to date 28.77% decline in part 1 crimes; shared that there will be increase in patrols in hot spot areas; gave additional information on the riverbed cleanup operations; highlighted the outreach efforts at the Royal Oaks Retirement Community; explained the work being done by the Business Watch Program; and detailed the recent tabletop exercise held at City of Hope simulating an active shooter threat.

D. SoCal Gas presentation on Rule 1111 & 1121

City Manager Villalobos introduced Lanae O'Shields, Public Affairs Manager.

Lanae O'Shields introduced South Coast Air Quality Management District (SCAQMD) Proposed Amended Rules 1111 and 1121.

Jessilyn Davis, Energy & Environmental Affairs Manager, gave a presentation on South Coast Air Quality Management District's (SCAQMD) Zero-Emissions Appliance Rules, specifically the Proposed Amended Rules 1111 and 1121. She explained that SCAQMD aims to reduce NOx emissions by updating rules for home heaters and water heaters and detailed the proposed changes and alternative compliance options.

In response to questions made by the City Council, Jessilyn Davis provided further clarification regarding the estimated costs of upgrades needed to be made to comply with the proposed amended rules.

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library events.

Assistant to the City Manager Rangel announced upcoming city events.

Sal Torres stated his opinion on the Duarte Chamber of Commerce; expressed the value the organization provides to the community; and gave suggestions on how to increase business involvement in the city.

Vincent Basobas gave a recap of NAPAFA's recent Secondhand Smoke-Free Breathe Easy Town Hall and shared the upcoming Clean Up Day hosted Breathe Easy Duarte Coalition in honor of World No Tobacco Day.

10. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

None.

11. ORAL COMMUNICATIONS - CONSENT CALENDAR

None.

12. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

B. Approve absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes - May 13, 2025 Regular Meeting (CC/HA/FA).

D. Approval of Warrants - May 27, 2025. (CC/HA/FA).

E. Receive and File the Monthly Financial Report for the month of March 2025.

F. Receive and File the Public Safety Department Update.

G. Adoption of Resolution No. 25-10, setting forth the project list for Fiscal Year 2025-26 funded by SB1: The Road Repair and Accountability Act of 2017.

H. Authorization of the City Manager to execute the Addendum to the Professional Services Agreement with MIG for design services of the Teen Center Outdoor Boxing Patio.

I. Adoption by title only of Resolution No. 25-11, a Resolution of the City Council of the City of Duarte, California Establishing an Appropriations Limit Pursuant to the Provisions of Article XIII B of the California Constitution.

J. Acceptance of the 2025 Windstorm Concrete Repairs Project to FS Contractors, Inc. as complete in the amount of \$144,682.50.

K. Adoption of Resolution 25-12 to Set Public Hearing for Landscape and Lighting District Engineer's Report on June 24, 2025.

L. Approval of City Councilmember attendance to upcoming conferences.

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to approve items 12A - 12J and 12L of the Consent Calendar.

AYES: FINLAY, LEWIS, TRUONG, CALDERON, MARTIN DEL CAMPO, GARCIA
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

13. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

K. Set hearing for Landscape and Lighting District Engineer's Report

The City Council shared their opinion on the cost and the process of assessing properties.

Per questions posed by the City Council, City Manager Villalobos provided clarification on a CPI clause.

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to adopt Resolution 25-12 to Set Public Hearing for June 24, 2025.

AYES: FINLAY, LEWIS, TRUONG, CALDERON, GARCIA
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG, MARTIN DEL CAMPO

14. PUBLIC HEARINGS - NONE

15. ORAL COMMUNICATIONS - BUSINESS ITEMS

None.

16. BUSINESS ITEMS

A. Memorandum - Approval of City Council Expenses

City Manager Villalobos provided background information on the previously approved Expense Reimbursement Policy and explained the need to discuss approval regarding Mayor Garcia's deviation from said policy, specifically submitting an expense report beyond the 30-day deadline.

The City Council discussed the submission deadline and asked to bring back the policy with an amended submission date.

Moved by Councilmember Truong, seconded by Councilmember Calderon, and carried by the following vote of the City Council to Approve Mayor Garcia’s request for a deviation from the Expense Reimbursement Policy.

AYES: FINLAY, LEWIS, TRUONG, CALDERON, GARCIA
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG, MARTIN DEL CAMPO

17. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

Director of Public Safety Services Breceda reported he attended the Contract Cities Annual Seminar.

City Manager Villalobos reported that he, along with Director Hensley and Councilmember Truong, attended the ICSC conference, and he thanked Director Hensley for arranging significant meetings.

Councilmember Finlay discussed Senate Bill 79 and the impact it could have on the city.

Councilmember Lewis shared he visited Veterans Park in Westwood in honor of Memorial Day.

Councilmember Truong encouraged fellow councilmembers to attend future ICSC Conferences; thanked Director Hensley and City Manager Villalobos for their work; reported he attended the SGVCOG Governing Board meeting; and suggested staff look into SB 634.

Mayor Garcia shared he attended a Memorial Day Service hosted by the Allied Veterans Council; reported he attended the Contract Cities Annual Seminar; and congratulated Councilmember Finlay for her role on the Executive Board.

18. ADJOURNMENT

At 8:22 p.m., the City Council adjourned the meeting.

Cesar A. Garcia, Mayor

Frances Jimenez, City Clerk

CITY OF DUARTE

Minutes of the SPECIAL MEETING OF THE CITY COUNCIL

Tuesday, June 3, 2025

1. CALL TO ORDER AND ROLL CALL

Mayor Garcia called the open session to order at 4:10 p.m.

- Councilmembers Present: Finlay, Kang, Lewis, Truong, Calderon (arrived at 4:26 p.m.), Martin Del Campo, Garcia
- Councilmembers Absent: None
- Staff Present: Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager / Director of Administrative Services
Craig Hensley, Director of Community Development
Larry Breceda, Director of Public Safety Services
Manuel Enriquez, Director of Parks and Recreation
Andres Rangel, Assistant to the City Manager
Albert Nuñez, Management Analyst
Frances Jimenez, City Clerk

2. ORAL COMMUNICATION - ITEMS LISTED ON THIS AGENDA

None.

3. CITY COUNCIL STRATEGIC PLAN WORKSHOP

A. Priority and Goal Setting Workshop for the Duarte Ten Year Strategic Plan

MIG’s strategic plan consultant team shared an overview of the objectives of the workshop.

Discussion ensued regarding the current state of the city and the collective vision for the future.

Conversation was also had regarding the city council's priorities in terms of improving economic development, strengthening partnerships, increasing outreach communication, emphasizing safety, focusing on beautification/aesthetics, promoting sustainability, and achieving fiscal solvency.

The City Council and Department Directors provided feedback and shared ideas regarding the proposed goals.

4. CONTINUATION OF ORAL COMMUNICATIONS

None.

5. ADJOURNMENT

At 6:59 p.m., the City Council adjourned the meeting.

Cesar A. Garcia, Mayor

Frances Jimenez, City Clerk



City of Duarte

Council Warrant Register By Account By Fund

Payment Dates 5/29/2025 - 6/11/2025

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1610-8100	Food ED	Community Garden Construction	5884		10,000.00
100-1605-7734	ORIENTAL TRADING COMPANY..	2025 Underwater Egg Hunt Crafts	220948		109.97
100-1415-7661	RUDY'S PLUMBING INC	Backflow Testing/Repair-Lower Sports Park	5906		420.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Senior Ctr	5906		140.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-City Yard	5906		140.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Senior Ctr Fire Alarm	5906		140.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Paint Supplies (Parks Graffiti)	BD25-1465		84.55
100-1405-7980	BUCKNAM INFRASTRUCTURE ...	GIS Update Svcs 3/2025	220924		442.50
100-2121	MOORE IACOFANO GOLTSMA...	Westminster Gardens Specific Plan/EIR 3/2025	220946	202417-dep-Westminister Ga...	14,571.73
100-1825-7631	CANON SOLUTIONS AMERICA ...	Lg Format Copier Maintenance Cartridge	220926		131.03
100-1410-7656	SOUTH COAST AIR QUALITY ...	FY25 I C E Emergency Generator Fee	220956		541.04
100-1410-7656	SOUTH COAST AIR QUALITY ...	FY25 Emergency Generator Emissions Fees	220956		165.96
100-1605-7730	HOME DEPOT CREDIT SERVICES	Eggfest 2025 Supplies	BD25-1465		213.31
100-1610-7652	FAITH FIRE EXTINGUISHER & S...	CC Kitchen Fire System Annual Service	220933		173.14
100-1825-7631	CANON SOLUTIONS AMERICA ...	P&R Printer Maint 3/4/25 - 4/3/25	220926		39.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Teen Ctr/City Hall Repairs	BD25-1465		172.48
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Hall Office Paint Supplies	BD25-1465		60.21
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Hall Office Paint Supplies	BD25-1465		23.07
100-1825-7631	CANON SOLUTIONS AMERICA ...	Finance Mgr Printer Maint 3/23/25 - 4/22/25	220926		42.73
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Hall Office Paint	BD25-1465		61.34
100-1825-7631	CANON SOLUTIONS AMERICA ...	Lg Format Copier Print Head	220926		554.82
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD Permit Tech Printer Maint 3/27/25 - 4/26/25	220926		79.65
100-1610-7618	HOME DEPOT CREDIT SERVICES	Park/Facility Repairs	BD25-1465		72.59
100-1610-7652	WET VIEWS	Comp Pool Surge Pit Crack Repairs	5900		1,802.86
100-1605-7965	AQUATIC DESIGN GROUP INC	CO1-Design Svcs FC Pool Deck Renovation 4/2025	220921	202421-Prof Svcs-FC Pool Deck..	2,080.00
100-2125	REGIONAL TAP SERVICE CENT...	TAP Card Reload 4/2025	220951		10.00
100-1815-7830	CLOUD CONNECT SOLUTIONS ...	Phone-SD Wan w/VELO/SIP & E911 Bundle 6/2025	5876		1,716.80
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 6/2025	5914		608.30
100-1815-7821	THE TECHNOLOGY DEPOT INC	Ruckus Cloud Mgmt 6/2025	5914		399.20
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 6/2025	5914		464.20
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		1,086.66
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 17 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		827.50
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		782.72
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		702.15
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 29 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		696.76

Council Warrant Register By Account

Payment Dates: 5/29/2025 - 6/11/2025

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		592.91
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		566.86
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 9 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		1,109.16
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		555.98
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		479.96
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		477.31
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 19 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		447.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		434.37
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		432.59
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		395.08
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 33,34,24,31,25,35 Maint Fees 5/2025	BD25-1461		306.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		223.54
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		586.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 3 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		1,817.39
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 26 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		849.35
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 5/01/2025 - 5/31/2025	BD25-1461		580.21
100-2121	ENTERPRISE FM TRUST	Veh #35 Toll Charge (Bryan Ariizumi R108153)	BD25-1461		11.80
100-1410-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 4/2025	220961		3,524.36
100-1020-7980	FABIAN ANDRADE	Recycling Program Worker	220920		103.62
100-1020-7980	EMMA LI	Recycling Program Worker	220939		103.62
100-1020-7980	HOPE PEOPLES	Recycling Program Worker	220949		103.62
100-1610-7618	HOME DEPOT CREDIT SERVICES	Park/Facility Repairs	BD25-1465		76.36
100-1805-7653	SECTRAN SECURITY INC	May 2025 Courier Pick-up	5909		340.86
100-1405-7975	LEE & ASSOCIATES - PASADEN...	Real Estate Advisory Services 4/2025	5893		6,495.00
100-1205-7761	STATE CONTROLLER	FTB Offsets 7/1/2024 - 6/30/2025	220958		247.34
100-1610-7652	STAR BRITE CARPET CARE	City Hall Carpet Cleaning	220954		1,500.00
100-1010-7980	CURO MANAGED PRINT PRO...	Economic Development Business Cards	220929		22.10
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	5885		143.65
100-1605-7735	SMART & FINAL	TC Summer Kick Off BBQ Supplies	5911		251.13
100-2126	AILEEN YUHUA DANG	Const/Demo Deposit Refund (P#2024-195/2622 Gardi)	220930		3,200.00
100-5004	AILEEN YUHUA DANG	Administrative Fee (P#2024- 195/2622 Gardi)	220930		-125.00
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Service 5/2025	5880		171.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	5875		14.74
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	5875		46.65
100-1605-7002	PAMELA ROMERO	CPR Stipend	5905		76.92
100-1405-7965	LDM ASSOCIATES INC	FY25 Federal Grant Administration 4/2025	5892		360.00
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Srvc 4/27/25 - 5/10/25	5869		7,284.32
100-1610-7652	COUNTY OF LOS ANGELES DE...	FC Pool Health Permit (AR0141237)	220928		1,020.00

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Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Mgmt 5/2025	5916		9,626.00
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Brisas Street Sweeping 5/2025	5866		66.00
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Posadas Street Sweeping 5/2025	5866		66.00
100-1605-7741	SMART & FINAL	Volunteer Appreciation Party Supplies	5911		66.61
100-1605-7739	CURO MANAGED PRINT PRO...	Excursion Poster Promotional	220929		18.79
100-1605-7740	S & S WORLDWIDE	Summer Camp Supplies	220955		891.07
100-1610-7618	SUPPLY SOLUTIONS	Recycled Paper Products	5910		827.34
100-1610-7618	SUPPLY SOLUTIONS	Building Maintenance Supplies	5910		2,071.52
100-1610-7652	ALBERTOS PLUMBING	Senior Ctr Toilet Valve Replacement	5868		1,900.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing/Repair-Senior Ctr Domestic Water	5906		1,825.89
100-1020-7712	CURO MANAGED PRINT PRO...	Strategic Plan Community Survey Signs	220929		198.90
100-1815-7965	MAXTREME SERVICES	IT Helpdesk 5/2025	5897		12,500.00
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 6/2025	220940		1,750.00
100-1205-7650	HUNTINGTON TIRE & AUTO C...	Vehicle #24 Tires	5887		1,162.72
100-1610-7652	ALBERTOS PLUMBING	Otis Gordon Men's Restroom Drain Clean	5868		195.00
100-1610-7618	GLOBAL INDUSTRIAL SUPPLY I...	CC Drinking Fountain	220935		1,750.31
100-1815-7980	MAXTREME SERVICES	iPhone Case/Keyboard/Cables/PVC Cards/Misc	5897		721.38
100-1815-8011	MAXTREME SERVICES	MacBook Air/Monitor/Monitor Arm	5897		1,798.00
100-1815-7632	MAXTREME SERVICES	Office 365 4/2025 & 5/2025	5897		940.50
100-1815-7632	MAXTREME SERVICES	Google Maxhavens 4/2025	5897		125.28
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Directed Patrol-New Sergeant 4/7/25 - 4/12/25	5895		1,318.41
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Eggfest 2025 Patrol 4/19/2025	5895		878.94
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	5875		25.46
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	5875		9.54
100-1205-7613	DUNCAN PRINTING COMPANY...	Notices of Code Compliance/Animal	220932		882.00
100-1610-7618	WAXIE SANITARY SUPPLY	Building Maintenance Supplies	5920		1,204.28
100-1605-7741	PIONEER ATHLETICS	Youth Sports Field Marking Equipment	220950		659.63
100-2126	ALIREZA ZAMANI	Const/Demo Deposit Refund (P#2024-255/204 Baylor)	220963		3,600.00
100-5004	ALIREZA ZAMANI	Administrative Fee (P#2024-255/2045 Baylor)	220963		-125.00
100-1805-7965	WILLDAN FINANCIAL SERVICES	Cost Allocation Plan & User Fee Study 5/2/25	5921		7,317.00
100-1610-7652	CURO MANAGED PRINT PRO...	Gazebo Rental & Pickleball Rules Signs	220929		237.02
100-1610-7618	CURO MANAGED PRINT PRO...	ROP Park Court Signage	220929		194.04
100-1825-7688	CURO MANAGED PRINT PRO...	Used Oil Container & Funnel Labels	220929	202501-Exp-Used Oil-OPP14-...	896.53
100-1605-7650	FLEET SERVICES (76 FLEET)	Teen Ctr Trip Fuel 4/01/25 - 4/30/25	BD25-1462		328.70
100-1605-7735	MARILYN MAYS	MYC San Diego Trip Expense Reimbursement	220941		168.00
100-1805-7653	SUPERIOR PRESS	A/P Account Deposit Slips	BD25-1463		167.64
100-1810-7610	KRISTEN PETERSEN	CCCA Annual Seminar Expense Reimbursement	5901		490.94
100-1010-7610	ALBERT NUNEZ	CCCA Annual Seminar Expense Reimbursement	5899		1,074.58
100-1205-7980	JCL TRAFFIC SERVICES	Illegal Fireworks Signs	5888		2,538.74

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Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7740	PROFESSOR EGGHEAD SCIENC...	Professor Egghead Workshop 6/13/2025	220953		365.00
100-1005-7643	BRIAN VILLALOBOS	ICSC Conference Expense Reimb (CC Troung)	5919		20.22
100-1010-7610	BRIAN VILLALOBOS	ICSC Conference Expense Reimbursement	5919		729.36
100-1205-7787	MOUNTAIN VISA PLAZA	Public Safety Lease	5898		9,391.00
100-1805-7614	STAPLES	Office Supplies	5912		74.14
100-1825-7613	STAPLES	Copier Paper	5912		303.80
100-1605-7736	HEULYN REGINA DUMAS-JOH...	Instructor Fee-Spring 2025 Sewing Class	5878		1,638.00
100-1825-7631	CANON SOLUTIONS AMERICA ...	Finance Mgr Printer Maint 4/23/25 - 5/22/25	220926		27.43
100-1605-7736	AGI ACADEMY	Instructor Fee-Intro to Typing 5/2/25 - 5/30/25	5867		94.50
100-1605-7736	AGI ACADEMY	Instructor Fee-Computer Adventure 5/2/25 - 5/30/25	5867		94.50
100-1010-7965	SECURE MEDIA TRANSFER	Digitization of VHS Tapes	220942		3,562.48
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conf Airport Parking (OntAirt)	5918		105.00
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conference Hotel (Park MGM)	5918		561.23
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conference Meal (Broken Yolk)	5918		30.55
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conference Meal (Primrose)	5918		39.80
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conference Hotel Pkg (Park MGM)	5918		45.00
100-1405-7980	U.S. BANK	Annual Parking/Bloomdale Permits (SmartSign)	5918		313.89
100-1605-7736	DANCEFIT LLC	Instructor Fees-Spring S2 4/29/25 - 5/27/25	5877		1,008.00
100-1605-7636	CURO MANAGED PRINT PRO...	Uniform Name Tags	220929		17.13
100-1605-7736	ARK INTERNATIONAL INC	Instructor Fee-Vocal Class S2 4/29/25 - 5/20/25	5870		182.00
100-4808	SEOHA MIN	Refund-Tiny Tots Swim (Daniel Choi)	220944		28.00
100-4808	SEOHA MIN	Refund-Level 5/6 Swim (Dana Choi)	220944		28.00
100-4808	MEGHAN HAHN	Refund-Adv Tiny Tots Swim (Nolan Hahn)	220936		56.00
100-4808	STACIE MILLS	Refund-Tiny Tots Swim (Amelia Mills-Marcias)	220943		28.00
100-4808	DIANE RIVAS	Refund-Level 1 Swim (Isaac Rivas)	220952		45.00
100-4804	GABRIELA LE MARIE	Refund-Spring Swim Team (Allegra Lazo LaMarie)	220938		123.75
100-4804	ANNIE FINLAY	Refund-Spring Swim Team (Olivia Finlay)	220934		110.00
100-4808	ANNIE FINLAY	Refund-Level 1 Swim (Andrew Finlay)	220934		22.50
100-4808	ANNIE FINLAY	Refund-Level 3/4 Swim (Abigail Finlay)	220934		22.50
100-4804	CINDY CAMINS	Refund-Spring Swim Team (Audrey Camins)	220925		123.75
100-4815	NICHOLAS BALDWIN	Refund-Summer Day Camp S2 (Penelope Baldwin)	220922		150.00
100-4815	VIVIAN HOANG	Refund-Summer Day Camp S3 (Connor Tran)	220937		150.00
100-1020-7713	BAY ALARM COMPANY	Museum Fire Monitoring 6/01/25 - 8/31/25	BD25-1464		262.41
100-1205-7887	MONROVIA LOCK SHOP	Public Safety Lock Repair/Keys	220927		439.26
100-1405-8100	FS CONTRACTORS INC	Change Order 4	5882	202416-Cap Improv-Huntingt...	14,335.00

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Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1405-8100	FS CONTRACTORS INC	Huntington Dr Median Landscape Improvement 4/2025	5882	202416-Cap Improv-Huntingt...	590,799.00
100-2127	FS CONTRACTORS INC	Retention	5882	202416-Retention-Huntington...	-30,256.70
100-1020-7726	BAKERS MAN PRODUCTIONS L...	Live-Switching & Recording of CC Meetings 5/2025	5871		600.00
100-1205-7610	CCCA	Larry Breceda 2025 Annual Municipal Seminar	5873		950.00
100-1610-7618	SMART & FINAL	Conference Room/Kitchen Supplies	5911		88.37
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	5886		75.00
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	5896		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	5883		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	5917		75.00
100-1005-7647	MARTIN CALDERON RIOS	Council Vehicle Allowance	5904		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	5889		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	5894		75.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	5890		435.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	220923		435.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	5879		435.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	5903		566.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	5913		435.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	5881		435.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	5872		218.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	5874		566.00
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD Permit Tech Printer Maint 4/27/25 - 5/26/25	220926		68.11
100-2120	MONROVIA UNIFIED SCHOOL ...	Spring 2025 Pool Use Deposit Refund	220945		500.00
100-4403	MONROVIA UNIFIED SCHOOL ...	Refund-Spring Pool Use 4/29/2025	220945		180.00
100-2120	DOMINIQUE STRIVINGS	ROP Bldg Rent Deposit Refund 5/18/2025	220960		150.00
100-1005-7640	CESAR A GARCIA	Various Expense Reimbursements	5886		393.16
100-1605-7735	DUARTE RECREATION PETTY ...	TC Duarte Dance Event Parking	220931		70.00
100-2120	SPECIAL OLYMPICS SO CALIFO...	Spring 2025 Pool Use Deposit Refund	220957		500.00
100-4403	SPECIAL OLYMPICS SO CALIFO...	Refund-Spring 2025 Use (LA Cnty So San Gabriel)	220957		1,200.00
100-4403	SPECIAL OLYMPICS SO CALIFO...	Refund-Spring Pool Use (LA Cnty Pasadena Ducks)	220957		1,200.00
100-1205-7779	AIDA TORRES	DART Recreation Day/Hike Expense Reimbursement	5915		312.36
100-1005-7643	VINH TRUONG	ICSC Conference Expense Reimbursement	5917		1,086.85
100-2120	OPPORTUNITIES FOR LEARNI...	CC Rent Deposit Refund 5/22/2025	220947		500.00
100-2200	STATE OF CALIFORNIA	Broadband Study Unspent Funds Return	220959	202312/100-2200-Broadband...	5,305.00
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD Intern/FC Printer Maint 2/28/25 - 5/30/25	220926		68.20
100-1010-7610	ANDRES RANGEL	CCCA Annual Conference Expense Reimbursement	5902		719.62

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Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1020-7980	JESSY VERGARA	Recycling Program Worker	220962		103.62
Fund 100 - GENERAL FUND Total:					747,865.16
Fund: 220 - GAS TAX FUN					
220-2210-7813	JCL TRAFFIC SERVICES	Street Name Sign	5888		95.34
Fund 220 - GAS TAX FUN Total:					95.34
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Duarte Rd Median	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Entrance Park	5906		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Duarte Rd Median	5906		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Duarte Rd Median	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Highland Ave Tree Wells	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Orange Blossom Park	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Pops Rd Vacant Lot	5906		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Huntington Dr Median	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Plaza Duarte	5906		140.00
240-2432-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Posadas LLD	5906		140.00
240-2426-7887	RUDY'S PLUMBING INC	Backflow Testing-Grocery Outlet Ctr LLD	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Buena Vista Vacant Lot	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	5906		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Buena Vista St Median	5906		140.00
240-2424-7887	RUDY'S PLUMBING INC	Backflow Testing-Windsor Homes LLD	5906		140.00
240-2431-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Brisas LLD	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Huntington Dr Median	5906		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Huntington Dr Median	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Thorsen Park	5906		140.00
240-2422-7887	RUDY'S PLUMBING INC	Backflow Testing-Encanto Parkway LLD	5906		140.00
240-2427-7887	RUDY'S PLUMBING INC	Backflow Testing-Rancho Verde LLD	5906		140.00
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Lomas Villas LLD	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Encanto Park	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Fish Cyn Rd/Encanto Pkwy	5906		140.00
240-2429-7887	RUDY'S PLUMBING INC	Backflow Testing-Emblem Homes LLD	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Glenn Miller Park	5906		140.00
240-2425-7887	RUDY'S PLUMBING INC	Backflow Testing-Hearthstone LLD	5906		140.00
240-2425-7887	RUDY'S PLUMBING INC	Backflow Testing-Hearthstone LLD	5906		140.00
240-2425-7887	RUDY'S PLUMBING INC	Backflow Testing-Hearthstone LLD	5906		140.00

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Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
240-2425-7887	RUDY'S PLUMBING INC	Backflow Testing-Hearthstone LLD	5906		140.00
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Lomas Villas LLD	5906		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Central Ave Median	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repair-Duarte Rd Parkway	5906		526.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Mountain Ave Median	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Beardslee Park	5906		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing/Repair-Duarte Rd Median	5906		583.49
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Highland Ave Tree Wells	5906		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	5906		140.00
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Lomas Villas LLD	5906		140.00
240-2434-7887	RUDY'S PLUMBING INC	Backflow Testing-Citrus Villas LLD	5906		140.00
240-2435-7887	RUDY'S PLUMBING INC	Backflow Testing-Ridgecrest LLD	5906		140.00
240-2410-7891	LANDSCAPE WAREHOUSE INC	Irrigation Parts	5891		175.79
240-2426-7810	A-1 MAINTENANCE SERVICES ...	Grocery Outlet Ctr Street Sweeping 5/2025	5866		843.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repair-Duarte Park	5906		140.00
240-2425-7887	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Hearthstone LLD	5906		549.57
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repair-Encanto Park	5906		1,553.76
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					10,111.61
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-7965	LDM ASSOCIATES INC	FY25 CDBG ADA Curb Ramps Project 4/2025	5892	202511-Professional Svcs-ADA...	60.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					60.00
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 35 Lease 5/01/2025 - 5/31/2025	BD25-1461		681.15
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease 5/01/2025 - 5/31/2025	BD25-1461		493.32
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease 5/01/2025 - 5/31/2025	BD25-1461		569.24
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease 5/01/2025 - 5/31/2025	BD25-1461		429.95
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 33 Lease 5/01/2025 - 5/31/2025	BD25-1461		442.41
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 25 Lease 5/01/2025 - 5/31/2025	BD25-1461		490.00
Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:					3,106.07
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 4/2025	220961		331.70
Fund 440 - PROPOSITION A TRANSIT FUND Total:					331.70
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 4/2025	220961		290.24
Fund 460 - PROPOSITION C TRANSIT FUND Total:					290.24
Fund: 470 - MEASURE R LR TRANSIT FUND					
470-4705-8100	ADVANTEC CONSULTING ENG...	BV & Kellwill Traffic Signal Design 3/2025	220919	202127/Other Cap-TS Buena V..	3,748.10

Council Warrant Register By Account

Payment Dates: 5/29/2025 - 6/11/2025

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
470-4705-8100	ADVANTEC CONSULTING ENG...	BV & Kellwill Traffic Signal Design 4/2025	220919	202127/Other Cap-TS Buena V..	5,620.00
470-4705-8060	Precision Concrete Cutting	FY25 Sidewalk Maintenance Project	5908		7,164.68
Fund 470 - MEASURE R LR TRANSIT FUND Total:					16,532.78
Fund: 475 - MEASURE M LR TRANSIT FUND					
475-4750-7965	ADVANTEC CONSULTING ENG...	BV/Central/Evergreen TS Signal Design 3/2025	220919	201918/Prof Svcs-Buena Vista...	14,898.60
475-4750-7965	ADVANTEC CONSULTING ENG...	BV/Central/Evergreen TS Signal Design 4/2025	220919	201918/Prof Svcs-Buena Vista...	15,585.00
Fund 475 - MEASURE M LR TRANSIT FUND Total:					30,483.60
Grand Total:					808,876.50

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	747,865.16
220 - GAS TAX FUN	95.34
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	10,111.61
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	60.00
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	3,106.07
440 - PROPOSITION A TRANSIT FUND	331.70
460 - PROPOSITION C TRANSIT FUND	290.24
470 - MEASURE R LR TRANSIT FUND	16,532.78
475 - MEASURE M LR TRANSIT FUND	30,483.60
Grand Total:	808,876.50

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	468.16
100-1005-7641	Travel & Exp - Martin Del...	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	1,182.07
100-1005-7647	Travel & Exp - Calderon	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7610	Travel, Mtgs & Conf	2,523.56
100-1010-7965	Professional Services	3,562.48
100-1010-7980	Other Expenses	22.10
100-1020-7710	Chamber Of Commerce	1,750.00
100-1020-7712	Community Information ...	9,824.90
100-1020-7713	Historical Museum Bldg...	262.41
100-1020-7726	Council Cablecasting	600.00
100-1020-7980	Other Expenses	414.48
100-1205-7610	Travel, Mtgs & Conf	950.00
100-1205-7613	Duplications And Photos	882.00
100-1205-7650	Vehicle Maintenance	1,162.72
100-1205-7761	Parking Ticket Collect	247.34
100-1205-7779	Youth Programs	312.36
100-1205-7781	Contract Law Enforceme...	2,197.35
100-1205-7782	Crossing Guard Contract...	7,284.32
100-1205-7787	Public Safety Cntr Lease	9,391.00
100-1205-7887	Repairs & Replacements	439.26
100-1205-7980	Other Expenses	2,538.74
100-1405-7965	Professional Services	360.00
100-1405-7975	Economic Development ...	7,276.58
100-1405-7980	Other Expenses	756.39
100-1405-8100	Other Capital Improvem...	605,134.00
100-1410-7656	Emergency Generator	707.00
100-1410-7810	Street Sweeping	132.00
100-1410-7814	Graffiti Removal	3,524.36
100-1415-7661	Other Serv-Sports Park	420.00
100-1605-7002	Regular Salaries	76.92
100-1605-7636	Uniforms	17.13
100-1605-7650	Vehicle Maintenance	328.70
100-1605-7730	Special Events	213.31
100-1605-7734	Fitness Center	109.97
100-1605-7735	Teen Center	489.13
100-1605-7736	Youth & Adult Recreatio...	3,017.00
100-1605-7739	Publicity	18.79
100-1605-7740	Day Camps	1,256.07
100-1605-7741	Sports/Playground Progr...	726.24
100-1605-7965	Professional Services	2,080.00

Account Summary

Account Number	Account Name	Payment Amount
100-1610-7617	Pool Chemicals	143.65
100-1610-7618	Building Supplies	6,686.46
100-1610-7636	Uniforms	40.20
100-1610-7652	Building Maint Services	9,301.10
100-1610-8100	Other Capital Improvem...	10,000.00
100-1805-7614	Office Supplies	74.14
100-1805-7653	Bank Charges	508.50
100-1805-7965	Professional Services	7,317.00
100-1810-7610	Travel, Mtgs & Conf	490.94
100-1815-7632	Software	1,065.78
100-1815-7821	Network & Internet Serv...	1,007.50
100-1815-7830	Telephone Services	2,181.00
100-1815-7965	Professional Services	12,500.00
100-1815-7980	Other Expenses	721.38
100-1815-8011	Computer Equipment (C...	1,798.00
100-1825-7613	Duplications And Photos	303.80
100-1825-7631	Equipment Maintenance	1,010.97
100-1825-7674	Retiree Health Insurance	3,525.00
100-1825-7688	Oil Recycling Grant	896.53
100-1830-8100	Vehicle Replacement (C...	13,950.04
100-2120	Refundable Deposits	1,650.00
100-2121	Pass Through Deposits	14,583.53
100-2125	Metro Pass Through (TA...	10.00
100-2126	Construction and Demoli...	6,800.00
100-2127	Retention Payable	-30,256.70
100-2200	Unearned Revenue	5,305.00
100-4403	Swimming Pool Rentals	2,580.00
100-4804	Swim Team Fees	357.50
100-4808	Swim Lesson Fees	230.00
100-4815	Day Camp Fees	300.00
100-5004	Other Revenue	-250.00
220-2210-7813	Regulatory Signs	95.34
240-2410-7662	Other Serv-Citywide	4,599.76
240-2410-7663	Other Serv-Medians	1,703.49
240-2410-7891	Repairs-Medians	175.79
240-2421-7887	Repairs & Replacements	420.00
240-2422-7887	Repairs & Replacements	140.00
240-2424-7887	Repairs & Replacements	140.00
240-2425-7887	Repairs & Replacements	1,109.57
240-2426-7810	Street Sweeping	843.00
240-2426-7887	Repairs & Replacements	140.00
240-2427-7887	Repairs & Replacements	140.00
240-2429-7887	Repairs & Replacements	140.00
240-2431-7887	Repairs & Replacements	140.00
240-2432-7887	Repairs & Replacements	140.00
240-2434-7887	Repairs & Replacements	140.00
240-2435-7887	Repairs & Replacements	140.00
260-2605-7965	Professional Services	60.00
320-3205-8013	Vehicles (Capital)	3,106.07
440-4405-7814	Graffiti Removal	331.70
460-4605-7814	Graffiti Removal	290.24
470-4705-8060	Sidewalk/Concrete Repai...	7,164.68
470-4705-8100	Other Capital Improvem...	9,368.10
475-4750-7965	Professional Services	30,483.60
Grand Total:		808,876.50

Project Account Summary

Project Account Key	Payment Amount
None	171,234.24
201918/Prof Svcs-Buena Vista & Central/Evergreen	30,483.60
202127/Other Cap-TS Buena Vista & Kelwill Way	9,368.10
202312/100-2200-Broadband Assessment-Unearned Rev	5,305.00
202416-Cap Improv-Huntington Dr Median Landscape	605,134.00
202416-Retention-Huntington Drive Median Landscape	-30,256.70
202417-dep-Westminister Garden Specific Plan & EIR	14,571.73
202421-Prof Svcs-FC Pool Deck Renovation	2,080.00
202501-Exp-Used Oil-OPP14-23-0016 FY25	896.53
202511-Professional Svcs-ADA Curb Ramps	60.00
Grand Total:	808,876.50



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 5/29/2025 - 6/11/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 1388 - AIDA TORRES					
100-1205-7779	AIDA TORRES	DART Recreation Day/Hike Expense Reimbursement	5/14/25 - 5/17/25		312.36
Vendor 1388 - AIDA TORRES Total:					312.36
Vendor: T4966 - AILEEN YUHUA DANG					
100-2126	AILEEN YUHUA DANG	Const/Demo Deposit Refund (P#2024-195/2622 Gardi)	R104264		3,200.00
100-5004	AILEEN YUHUA DANG	Administrative Fee (P#2024-195/2622 Gardi)	R104264		-125.00
Vendor T4966 - AILEEN YUHUA DANG Total:					3,075.00
Vendor: 6449 - ALBERT NUNEZ					
100-1010-7610	ALBERT NUNEZ	CCCA Annual Seminar Expense Reimbursement	5/15/25 - 5/18/25		1,074.58
Vendor 6449 - ALBERT NUNEZ Total:					1,074.58
Vendor: 6588 - ALBERTO R PEREZ					
100-1610-7652	WET VIEWS	Comp Pool Surge Pit Crack Repairs	2661		1,802.86
Vendor 6588 - ALBERTO R PEREZ Total:					1,802.86
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	Senior Ctr Toilet Valve Replacement	682129		1,900.00
100-1610-7652	ALBERTOS PLUMBING	Otis Gordon Men's Restroom Drain Clean	682132		195.00
Vendor 5561 - ALBERTOS PLUMBING Total:					2,095.00
Vendor: T4967 - ALIREZA ZAMANI					
100-2126	ALIREZA ZAMANI	Const/Demo Deposit Refund (P#2024-255/204 Baylor)	R105897		3,600.00
100-5004	ALIREZA ZAMANI	Administrative Fee (P#2024-255/2045 Baylor)	R105897		-125.00
Vendor T4967 - ALIREZA ZAMANI Total:					3,475.00
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Srvcs 4/27/25 - 5/10/25	101220		7,284.32
Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:					7,284.32
Vendor: 4645 - ANCOM GROUP INC					
100-1605-7736	AGI ACADEMY	Instructor Fee-Computer Adventure 5/2/25 - 5/30/25	SP25-2		94.50
100-1605-7736	AGI ACADEMY	Instructor Fee-Intro to Typing 5/2/25 - 5/30/25	SP25-2		94.50
Vendor 4645 - ANCOM GROUP INC Total:					189.00
Vendor: 6621 - ANDRES RANGEL					
100-1010-7610	ANDRES RANGEL	CCCA Annual Conference Expense Reimbursement	5/15/25 - 5/17/25		719.62
Vendor 6621 - ANDRES RANGEL Total:					719.62
Vendor: T4958 - ANNIE FINLAY					
100-4804	ANNIE FINLAY	Refund-Spring Swim Team (Olivia Finlay)	2000519.004		110.00
100-4808	ANNIE FINLAY	Refund-Level 1 Swim (Andrew Finlay)	2000519.004		22.50
100-4808	ANNIE FINLAY	Refund-Level 3/4 Swim (Abigail Finlay)	2000520.004		22.50
Vendor T4958 - ANNIE FINLAY Total:					155.00

Council Warrant Register By Vendor

Payment Dates: 5/29/2025 - 6/11/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5505 - AQUATIC DESIGN GROUP INC					
100-1605-7965	AQUATIC DESIGN GROUP INC	CO1-Design Svcs FC Pool Deck Renovation 4/2025	34101	202421-Prof Svcs-FC Pool Deck..	2,080.00
Vendor 5505 - AQUATIC DESIGN GROUP INC Total:					2,080.00
Vendor: 6429 - ARK INTERNATIONAL INC					
100-1605-7736	ARK INTERNATIONAL INC	Instructor Fee-Vocal Class S2 4/29/25 - 5/20/25	11497		182.00
Vendor 6429 - ARK INTERNATIONAL INC Total:					182.00
Vendor: 6653 - BAKERS MAN PRODUCTIONS LLC					
100-1020-7726	BAKERS MAN PRODUCTIONS L...	Live-Switching & Recording of CC Meetings 5/2025	408543		600.00
Vendor 6653 - BAKERS MAN PRODUCTIONS LLC Total:					600.00
Vendor: 5805 - BAY ALARM COMPANY					
100-1020-7713	BAY ALARM COMPANY	Museum Fire Monitoring 6/01/25 - 8/31/25	22177324		262.41
Vendor 5805 - BAY ALARM COMPANY Total:					262.41
Vendor: 1003 - BRIAN VILLALOBOS					
100-1005-7643	BRIAN VILLALOBOS	ICSC Conference Expense Reimb (CC Troung)	5/18/25 - 5/20/25		20.22
100-1010-7610	BRIAN VILLALOBOS	ICSC Conference Expense Reimbursement	5/18/25 - 5/20/25		729.36
Vendor 1003 - BRIAN VILLALOBOS Total:					749.58
Vendor: 5820 - BUCKNAM INFRASTRUCTURE GROUP INC					
100-1405-7980	BUCKNAM INFRASTRUCTURE ...	GIS Update Svcs 3/2025	352-09.03		442.50
Vendor 5820 - BUCKNAM INFRASTRUCTURE GROUP INC Total:					442.50
Vendor: 0035 - CALIFORNIA CONTRACT CITIES ASSOCIATION					
100-1205-7610	CCCA	Larry Breceda 2025 Annual Municipal Seminar	515790		950.00
Vendor 0035 - CALIFORNIA CONTRACT CITIES ASSOCIATION Total:					950.00
Vendor: 5720 - CANON SOLUTIONS AMERICA INC					
100-1825-7631	CANON SOLUTIONS AMERICA ...	Lg Format Copier Maintenance Cartridge	149727322		131.03
100-1825-7631	CANON SOLUTIONS AMERICA ...	P&R Printer Maint 3/4/25 - 4/3/25	6011614285		39.00
100-1825-7631	CANON SOLUTIONS AMERICA ...	Finance Mgr Printer Maint 3/23/25 - 4/22/25	6011654113		42.73
100-1825-7631	CANON SOLUTIONS AMERICA ...	Lg Format Copier Print Head	149743694		554.82
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD Permit Tech Printer Maint 3/27/25 - 4/26/25	6011706164		79.65
100-1825-7631	CANON SOLUTIONS AMERICA ...	Finance Mgr Printer Maint 4/23/25 - 5/22/25	6011986409		27.43
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD Permit Tech Printer Maint 4/27/25 - 5/26/25	6012054298		68.11
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD Intern/FC Printer Maint 2/28/25 - 5/30/25	6012075485		68.20
Vendor 5720 - CANON SOLUTIONS AMERICA INC Total:					1,010.97
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	6/2025		435.00
Vendor 0028 - CATHERINE BRATTA Total:					435.00
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	6/2025		75.00
100-1005-7640	CESAR A GARCIA	Various Expense Reimbursements	5282025		393.16
Vendor 6340 - CESAR A GARCIA Total:					468.16
Vendor: T4739 - CINDY CAMINS					
100-4804	CINDY CAMINS	Refund-Spring Swim Team (Audrey Camins)	2000623.004		123.75
Vendor T4739 - CINDY CAMINS Total:					123.75

Council Warrant Register By Vendor

Payment Dates: 5/29/2025 - 6/11/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4230378539		14.74
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4230378539		46.65
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4231073521		25.46
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4231073521		9.54
Vendor 5140 - CINTAS CORPORATION #693 Total:					96.39
Vendor: 6544 - CLOUD CONNECT SOLUTIONS INC					
100-1815-7830	CLOUD CONNECT SOLUTIONS ...	Phone-SD Wan w/VELO/SIP & E911 Bundle 6/2025	1450		1,716.80
Vendor 6544 - CLOUD CONNECT SOLUTIONS INC Total:					1,716.80
Vendor: 0890 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH					
100-1610-7652	COUNTY OF LOS ANGELES DE...	FC Pool Health Permit (AR0141237)	IN1465969		1,020.00
Vendor 0890 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH Total:					1,020.00
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1010-7980	CURO MANAGED PRINT PRO...	Economic Development Business Cards	103659		22.10
100-1605-7739	CURO MANAGED PRINT PRO...	Excursion Poster Promotional	103676		18.79
100-1020-7712	CURO MANAGED PRINT PRO...	Strategic Plan Community Survey Signs	103684		198.90
100-1610-7652	CURO MANAGED PRINT PRO...	Gazebo Rental & Pickleball Rules Signs	103687		237.02
100-1610-7618	CURO MANAGED PRINT PRO...	ROP Park Court Signage	103691		194.04
100-1825-7688	CURO MANAGED PRINT PRO...	Used Oil Container & Funnel Labels	103697	202501-Exp-Used Oil-OPP14-...	896.53
100-1605-7636	CURO MANAGED PRINT PRO...	Uniform Name Tags	103714		17.13
Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:					1,584.51
Vendor: 6650 - DANCEFIT LLC					
100-1605-7736	DANCEFIT LLC	Instructor Fees-Spring S2 4/29/25 - 5/27/25	#10		1,008.00
Vendor 6650 - DANCEFIT LLC Total:					1,008.00
Vendor: 5025 - DARRELL RAY CARROLL					
100-1205-7887	MONROVIA LOCK SHOP	Public Safety Lock Repair/Keys	25668		439.26
Vendor 5025 - DARRELL RAY CARROLL Total:					439.26
Vendor: T4964 - DIANE RIVAS					
100-4808	DIANE RIVAS	Refund-Level 1 Swim (Isaac Rivas)	2000513.004		45.00
Vendor T4964 - DIANE RIVAS Total:					45.00
Vendor: T4965 - DOMINIQUE STRIVINGS					
100-2120	DOMINIQUE STRIVINGS	ROP Bldg Rent Deposit Refund 5/18/2025	R108020		150.00
Vendor T4965 - DOMINIQUE STRIVINGS Total:					150.00
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7735	DUARTE RECREATION PETTY ...	TC Duarte Dance Event Parking	5282025		70.00
Vendor 0311 - DUARTE RECREATION PETTY CASH Total:					70.00
Vendor: 6734 - DUNCAN PRINTING COMPANY INC					
100-1205-7613	DUNCAN PRINTING COMPANY...	Notices of Code Compliance/Animal	6756		882.00
Vendor 6734 - DUNCAN PRINTING COMPANY INC Total:					882.00
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	6/2025		566.00
Vendor 1533 - EFREN CASTRO Total:					566.00
Vendor: 6640 - EMMA LI					
100-1020-7980	EMMA LI	Recycling Program Worker	5/3/2025		103.62
Vendor 6640 - EMMA LI Total:					103.62

Council Warrant Register By Vendor

Payment Dates: 5/29/2025 - 6/11/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6189 - ENTERPRISE FM TRUST					
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 17 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		827.50
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		782.72
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		479.96
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 19 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		447.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 26 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		849.35
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		477.31
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 3 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		1,817.39
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		434.37
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		566.86
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		432.59
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		580.21
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		395.08
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		586.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 33,34,24,31,25,35 Maint Fees 5/2025	FBN5326086		306.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		223.54
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		1,086.66
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 29 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		696.76
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 9 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		1,109.16
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		702.15
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		592.91
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 5/01/2025 - 5/31/2025	FBN5326086		555.98
100-2121	ENTERPRISE FM TRUST	Veh #35 Toll Charge (Bryan Ariizumi R108153)	FBN5326086		11.80
Vendor 6189 - ENTERPRISE FM TRUST Total:					13,961.84
Vendor: 1357 - EXECUTIVE ELEVATOR INC					
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Service 5/2025	1082334		171.00
Vendor 1357 - EXECUTIVE ELEVATOR INC Total:					171.00
Vendor: 6736 - FABIAN ANDRADE					
100-1020-7980	FABIAN ANDRADE	Recycling Program Worker	5/3/2025		103.62
Vendor 6736 - FABIAN ANDRADE Total:					103.62
Vendor: 4294 - FAITH FIRE EXTINGUISHER & SAFETY EQUIPMENT CO					
100-1610-7652	FAITH FIRE EXTINGUISHER & S...	CC Kitchen Fire System Annual Service	4585		173.14
Vendor 4294 - FAITH FIRE EXTINGUISHER & SAFETY EQUIPMENT CO Total:					173.14
Vendor: 6546 - FOOD EXPLORATION AND DISCOVERY					
100-1610-8100	Food ED	Community Garden Construction	183		10,000.00
Vendor 6546 - FOOD EXPLORATION AND DISCOVERY Total:					10,000.00

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1570 - FRIEDRICH ENTERPRISES INC					
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Brisas Street Sweeping 5/2025	209783		66.00
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Posadas Street Sweeping 5/2025	209784		66.00
Vendor 1570 - FRIEDRICH ENTERPRISES INC Total:					132.00
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	153258		143.65
Vendor 4690 - FULLER ENGINEERING INC Total:					143.65
Vendor: T4961 - GABRIELA LE MARIE					
100-4804	GABRIELA LE MARIE	Refund-Spring Swim Team (Allegra Lazo LaMarie)	2000514.004		123.75
Vendor T4961 - GABRIELA LE MARIE Total:					123.75
Vendor: 4539 - GLOBAL INDUSTRIAL SUPPLY INC					
100-1610-7618	GLOBAL INDUSTRIAL SUPPLY I...	CC Drinking Fountain	123216355		1,750.31
Vendor 4539 - GLOBAL INDUSTRIAL SUPPLY INC Total:					1,750.31
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7736	HEULYN REGINA DUMAS-JOH...	Instructor Fee-Spring 2025 Sewing Class	Spring/Rec-05-2025		1,638.00
Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:					1,638.00
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1610-7618	HOME DEPOT CREDIT SERVICES	Paint Supplies (Parks Graffiti)	9513760		84.55
100-1605-7730	HOME DEPOT CREDIT SERVICES	Eggfest 2025 Supplies	4524603		213.31
100-1610-7618	HOME DEPOT CREDIT SERVICES	Teen Ctr/City Hall Repairs	9510154		172.48
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Hall Office Paint Supplies	9533256		60.21
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Hall Office Paint Supplies	9802738		23.07
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Hall Office Paint	8451069		61.34
100-1610-7618	HOME DEPOT CREDIT SERVICES	Park/Facility Repairs	1035029		72.59
100-1610-7618	HOME DEPOT CREDIT SERVICES	Park/Facility Repairs	5024687		76.36
Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:					763.91
Vendor: 6257 - HOPE PEOPLES					
100-1020-7980	HOPE PEOPLES	Recycling Program Worker	5/3/2025		103.62
Vendor 6257 - HOPE PEOPLES Total:					103.62
Vendor: 6210 - HUNTINGTON TIRE & AUTO CENTER INC					
100-1205-7650	HUNTINGTON TIRE & AUTO C...	Vehicle #24 Tires	61460		1,162.72
Vendor 6210 - HUNTINGTON TIRE & AUTO CENTER INC Total:					1,162.72
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	6/2025		218.00
Vendor 3821 - JACQUELINE BURCKHARD Total:					218.00
Vendor: 3957 - JCL BARRICADE					
100-1205-7980	JCL TRAFFIC SERVICES	Illegal Fireworks Signs	129352		2,538.74
Vendor 3957 - JCL BARRICADE Total:					2,538.74
Vendor: 6414 - JESSY VERGARA					
100-1020-7980	JESSY VERGARA	Recycling Program Worker	5/3/2025		103.62
Vendor 6414 - JESSY VERGARA Total:					103.62
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	6/2025		435.00
Vendor 0128 - JIM KIRCHNER Total:					435.00
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	6/2025		435.00
Vendor 0086 - JOHN FASANA Total:					435.00

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6735 - JORGE MENA JR					
100-1010-7965	SECURE MEDIA TRANSFER	Digitization of VHS Tapes	6406		3,562.48
Vendor 6735 - JORGE MENA JR Total:					3,562.48
Vendor: 5406 - JOSE ANGEL FIERROS					
100-1405-8100	FS CONTRACTORS INC	Change Order 4	3597	202416-Cap Improv-Huntingt...	14,335.00
100-1405-8100	FS CONTRACTORS INC	Huntington Dr Median Landscape Improvement 4/2025	3597	202416-Cap Improv-Huntingt...	590,799.00
100-2127	FS CONTRACTORS INC	Retention	3597	202416-Retention-Huntington...	-30,256.70
Vendor 5406 - JOSE ANGEL FIERROS Total:					574,877.30
Vendor: 0439 - KENNETH L ROGERS					
100-1610-7652	STAR BRITE CARPET CARE	City Hall Carpet Cleaning	15380		1,500.00
Vendor 0439 - KENNETH L ROGERS Total:					1,500.00
Vendor: 1592 - KRISTEN PETERSEN					
100-1810-7610	KRISTEN PETERSEN	CCCA Annual Seminar Expense Reimbursement	5/14/25 - 5/18/25		490.94
Vendor 1592 - KRISTEN PETERSEN Total:					490.94
Vendor: 5438 - LDM ASSOCIATES INC					
100-1405-7965	LDM ASSOCIATES INC	FY25 Federal Grant Administration 4/2025	8629		360.00
Vendor 5438 - LDM ASSOCIATES INC Total:					360.00
Vendor: 6587 - LEE & ASSOCIATES - PASADENA INC					
100-1405-7975	LEE & ASSOCIATES - PASADEN...	Real Estate Advisory Services 4/2025	5072025		6,495.00
Vendor 6587 - LEE & ASSOCIATES - PASADENA INC Total:					6,495.00
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Directed Patrol-New Sergeant 4/7/25 - 4/12/25	253005TZ		1,318.41
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Eggfest 2025 Patrol 4/19/2025	253006TZ		878.94
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					2,197.35
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 6/2025	1735huntplaz-0625		1,750.00
Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:					1,750.00
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	6/2025		75.00
Vendor 0285 - MARGARET FINLAY Total:					75.00
Vendor: 4422 - MARILYN MAYS					
100-1605-7735	MARILYN MAYS	MYC San Diego Trip Expense Reimbursement	40825 - 40925		168.00
Vendor 4422 - MARILYN MAYS Total:					168.00
Vendor: 6695 - MARTIN CALDERON RIOS					
100-1005-7647	MARTIN CALDERON RIOS	Council Vehicle Allowance	6/2025		75.00
Vendor 6695 - MARTIN CALDERON RIOS Total:					75.00
Vendor: 4286 - MAXTREME INC					
100-1815-7965	MAXTREME SERVICES	IT Helpdesk 5/2025	13801		12,500.00
100-1815-7980	MAXTREME SERVICES	iPhone Case/Keyboard/Cables/PVC Cards/Misc	13803		721.38
100-1815-8011	MAXTREME SERVICES	MacBook Air/Monitor/Monitor Arm	13803		1,798.00
100-1815-7632	MAXTREME SERVICES	Google Maxhavens 4/2025	13804		125.28
100-1815-7632	MAXTREME SERVICES	Office 365 4/2025 & 5/2025	13804		940.50
Vendor 4286 - MAXTREME INC Total:					16,085.16
Vendor: T4959 - MEGHAN HAHN					
100-4808	MEGHAN HAHN	Refund-Adv Tiny Tots Swim (Nolan Hahn)	2000511.004		56.00
Vendor T4959 - MEGHAN HAHN Total:					56.00

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	6/2025		435.00
Vendor 1042 - MICHAEL TARR Total:					435.00
Vendor: 4411 - MONROVIA UNIFIED SCHOOL DISTRICT					
100-2120	MONROVIA UNIFIED SCHOOL ...	Spring 2025 Pool Use Deposit Refund	R107359		500.00
100-4403	MONROVIA UNIFIED SCHOOL ...	Refund-Spring Pool Use 4/29/2025	R107643		180.00
Vendor 4411 - MONROVIA UNIFIED SCHOOL DISTRICT Total:					680.00
Vendor: 5454 - MOORE IACOFANO GOLTSMAN INC					
100-2121	MOORE IACOFANO GOLTSMA...	Westminster Gardens Specific Plan/EIR 3/2025	0090870	202417-dep-Westminister Ga...	14,571.73
Vendor 5454 - MOORE IACOFANO GOLTSMAN INC Total:					14,571.73
Vendor: 2461 - MVP, LLC					
100-1205-7787	MOUNTAIN VISA PLAZA	Public Safety Lease	6/2025		9,391.00
Vendor 2461 - MVP, LLC Total:					9,391.00
Vendor: 5954 - NICHOLAS BALDWIN					
100-4815	NICHOLAS BALDWIN	Refund-Summer Day Camp S2 (Penelope Baldwin)	2002216.002		150.00
Vendor 5954 - NICHOLAS BALDWIN Total:					150.00
Vendor: T3267 - OPPORTUNITIES FOR LEARNING					
100-2120	OPPORTUNITIES FOR LEARNI...	CC Rent Deposit Refund 5/22/2025	R107899		500.00
Vendor T3267 - OPPORTUNITIES FOR LEARNING Total:					500.00
Vendor: 0515 - ORIENTAL TRADING COMPANY INC					
100-1605-7734	ORIENTAL TRADING COMPANY..	2025 Underwater Egg Hunt Crafts	73650148401		109.97
Vendor 0515 - ORIENTAL TRADING COMPANY INC Total:					109.97
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	6/2025		76.92
Vendor 1197 - PAMELA ROMERO Total:					76.92
Vendor: 6725 - PIONEER ATHLETICS					
100-1605-7741	PIONEER ATHLETICS	Youth Sports Field Marking Equipment	INV-250974		659.63
Vendor 6725 - PIONEER ATHLETICS Total:					659.63
Vendor: 6057 - REGIONAL TAP SERVICE CENTER					
100-2125	REGIONAL TAP SERVICE CENT...	TAP Card Reload 4/2025	6025039		10.00
Vendor 6057 - REGIONAL TAP SERVICE CENTER Total:					10.00
Vendor: 5941 - ROCKETOLOGY LLC					
100-1605-7740	PROFESSOR EGGHEAD SCIENC...	Professor Egghead Workshop 6/13/2025	3212		365.00
Vendor 5941 - ROCKETOLOGY LLC Total:					365.00
Vendor: 4142 - RUDY'S PLUMBING INC					
100-1415-7661	RUDY'S PLUMBING INC	Backflow Testing/Repair-Lower Sports Park	11947		420.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Senior Ctr	11955		140.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-City Yard	12008		140.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Senior Ctr Fire Alarm	12042		140.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing/Repair-Senior Ctr Domestic Water	12045		1,825.89
Vendor 4142 - RUDY'S PLUMBING INC Total:					2,665.89
Vendor: 3148 - S & S WORLDWIDE					
100-1605-7740	S & S WORLDWIDE	Summer Camp Supplies	IN101596137		891.07
Vendor 3148 - S & S WORLDWIDE Total:					891.07

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	6/2025		75.00
Vendor 5263 - SAMUEL KANG Total:					75.00
Vendor: 6277 - SECTRAN SECURITY INC					
100-1805-7653	SECTRAN SECURITY INC	May 2025 Courier Pick-up	25050685		340.86
Vendor 6277 - SECTRAN SECURITY INC Total:					340.86
Vendor: T4963 - SEOHA MIN					
100-4808	SEOHA MIN	Refund-Tiny Tots Swim (Daniel Choi)	2000509.004		28.00
100-4808	SEOHA MIN	Refund-Level 5/6 Swim (Dana Choi)	2000509.004		28.00
Vendor T4963 - SEOHA MIN Total:					56.00
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SUPPLY SOLUTIONS	Recycled Paper Products	091103		827.34
100-1610-7618	SUPPLY SOLUTIONS	Building Maintenance Supplies	091105		2,071.52
Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:					2,898.86
Vendor: 0209 - SMART & FINAL					
100-1605-7735	SMART & FINAL	TC Summer Kick Off BBQ Supplies	986266		251.13
100-1605-7741	SMART & FINAL	Volunteer Appreciation Party Supplies	303711		66.61
100-1610-7618	SMART & FINAL	Conference Room/Kitchen Supplies	577900		88.37
Vendor 0209 - SMART & FINAL Total:					406.11
Vendor: 4575 - SOUTH COAST AQMD					
100-1410-7656	SOUTH COAST AIR QUALITY ...	FY25 I C E Emergency Generator Fee	4522667		541.04
100-1410-7656	SOUTH COAST AIR QUALITY ...	FY25 Emergency Generator Emissions Fees	4525042		165.96
Vendor 4575 - SOUTH COAST AQMD Total:					707.00
Vendor: T3752 - SPECIAL OLYMPICS SO CALIFORNIA					
100-2120	SPECIAL OLYMPICS SO CALIFO...	Spring 2025 Pool Use Deposit Refund	R107219		500.00
100-4403	SPECIAL OLYMPICS SO CALIFO...	Refund-Spring 2025 Use (LA Cnty So San Gabriel)	R107219		1,200.00
100-4403	SPECIAL OLYMPICS SO CALIFO...	Refund-Spring Pool Use (LA Cnty Pasadena Ducks)	R107601		1,200.00
Vendor T3752 - SPECIAL OLYMPICS SO CALIFORNIA Total:					2,900.00
Vendor: T4962 - STACIE MILLS					
100-4808	STACIE MILLS	Refund-Tiny Tots Swim (Amelia Mills-Marcias)	2000512.004		28.00
Vendor T4962 - STACIE MILLS Total:					28.00
Vendor: 2688 - STAPLES CONTRACT & COMMERCIAL INC					
100-1805-7614	STAPLES	Office Supplies	6032493377		74.14
100-1825-7613	STAPLES	Copier Paper	6032493377		303.80
Vendor 2688 - STAPLES CONTRACT & COMMERCIAL INC Total:					377.94
Vendor: 5888 - STATE CONTROLLER					
100-1205-7761	STATE CONTROLLER	FTB Offsets 7/1/2024 - 6/30/2025	FTB-00007886		247.34
Vendor 5888 - STATE CONTROLLER Total:					247.34
Vendor: 5435 - STATE OF CALIFORNIA					
100-2200	STATE OF CALIFORNIA	Broadband Study Unspent Funds Return	R99401	202312/100-2200-Broadband...	5,305.00
Vendor 5435 - STATE OF CALIFORNIA Total:					5,305.00
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	6/2025		435.00
Vendor 0083 - STEVE ESBENSHADE Total:					435.00

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5351 - SUPERIOR PRESS					
100-1805-7653	SUPERIOR PRESS	A/P Account Deposit Slips	4991354		167.64
Vendor 5351 - SUPERIOR PRESS Total:					167.64
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
100-1410-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 4/2025	18406		3,524.36
Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:					3,524.36
Vendor: 6457 - TERA MARTIN DEL CAMPO					
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	6/2025		75.00
Vendor 6457 - TERA MARTIN DEL CAMPO Total:					75.00
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	6/2025		566.00
Vendor 3904 - TERESA RENTERIA Total:					566.00
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 6/2025	28461		608.30
100-1815-7821	THE TECHNOLOGY DEPOT INC	Ruckus Cloud Mgmt 6/2025	28463		399.20
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 6/2025	28484		464.20
Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:					1,471.70
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	6/2025		75.00
Vendor 6100 - TONEY LEWIS Total:					75.00
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Mgmt 5/2025	14738		9,626.00
Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:					9,626.00
Vendor: 4484 - U.S. BANK					
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conference Hotel (Park MGM)	5262025CH		561.23
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conf Airport Parking (OntAirt)	5262025CH		105.00
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conference Hotel Pkg (Park MGM)	5262025CH		45.00
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conference Meal (Primrose)	5262025CH		39.80
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conference Meal (Broken Yolk)	5262025CH		30.55
100-1405-7980	U.S. BANK	Annual Parking/Bloomdale Permits (SmartSign)	5262025CH		313.89
Vendor 4484 - U.S. BANK Total:					1,095.47
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	6/2025		75.00
100-1005-7643	VINH TRUONG	ICSC Conference Expense Reimbursement	5/18/25 - 5/20/25		1,086.85
Vendor 6196 - VINH TRUONG Total:					1,161.85
Vendor: T4960 - VIVIAN HOANG					
100-4815	VIVIAN HOANG	Refund-Summer Day Camp S3 (Connor Tran)	2002219.002		150.00
Vendor T4960 - VIVIAN HOANG Total:					150.00
Vendor: 0237 - WAXIE SANITARY SUPPLY					
100-1610-7618	WAXIE SANITARY SUPPLY	Building Maintenance Supplies	83248662		1,204.28
Vendor 0237 - WAXIE SANITARY SUPPLY Total:					1,204.28
Vendor: 4797 - WEX BANK					
100-1605-7650	FLEET SERVICES (76 FLEET)	Teen Ctr Trip Fuel 4/01/25 - 4/30/25	104513200		328.70
Vendor 4797 - WEX BANK Total:					328.70

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5015 - WILLDAN FINANCIAL SERVICES					
100-1805-7965	WILLDAN FINANCIAL SERVICES	Cost Allocation Plan & User Fee Study 5/2/25	010-62151		7,317.00
Vendor 5015 - WILLDAN FINANCIAL SERVICES Total:					7,317.00
Fund 100 - GENERAL FUND Total:					747,865.16
Fund: 220 - GAS TAX FUN					
Vendor: 3957 - JCL BARRICADE					
220-2210-7813	JCL TRAFFIC SERVICES	Street Name Sign	128599		95.34
Vendor 3957 - JCL BARRICADE Total:					95.34
Fund 220 - GAS TAX FUN Total:					95.34
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - FRIEDRICH ENTERPRISES INC					
240-2426-7810	A-1 MAINTENANCE SERVICES ...	Grocery Outlet Ctr Street Sweeping 5/2025	209782		843.00
Vendor 1570 - FRIEDRICH ENTERPRISES INC Total:					843.00
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
240-2410-7891	LANDSCAPE WAREHOUSE INC	Irrigation Parts	4215040		175.79
Vendor 3968 - LANDSCAPE WAREHOUSE III Total:					175.79
Vendor: 4142 - RUDY'S PLUMBING INC					
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Duarte Rd Median	11946		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Entrance Park	11948		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Duarte Rd Median	11949		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Duarte Rd Median	11950		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Highland Ave Tree Wells	11951		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Orange Blossom Park	11952		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Pops Rd Vacant Lot	11953		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Huntington Dr Median	11954		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Plaza Duarte	11956		140.00
240-2432-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Posadas LLD	11983		140.00
240-2426-7887	RUDY'S PLUMBING INC	Backflow Testing-Grocery Outlet Ctr LLD	11984		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Buena Vista Vacant Lot	11985		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	11986		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	11987		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Buena Vista St Median	12012		140.00
240-2424-7887	RUDY'S PLUMBING INC	Backflow Testing-Windsor Homes LLD	12013		140.00
240-2431-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Brisas LLD	12014		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	12016		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Huntington Dr Median	12017		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Huntington Dr Median	12018		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Thorsen Park	12019		140.00
240-2422-7887	RUDY'S PLUMBING INC	Backflow Testing-Encanto Parkway LLD	12020		140.00
240-2427-7887	RUDY'S PLUMBING INC	Backflow Testing-Rancho Verde LLD	12021		140.00

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Payment Dates: 5/29/2025 - 6/11/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Lomas Villas LLD	12022		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Encanto Park	12023		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Fish Cyn Rd/Encanto Pkwy	12024		140.00
240-2429-7887	RUDY'S PLUMBING INC	Backflow Testing-Emblem Homes LLD	12025		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Glenn Miller Park	12026		140.00
240-2425-7887	RUDY'S PLUMBING INC	Backflow Testing-Hearthstone LLD	12027		140.00
240-2425-7887	RUDY'S PLUMBING INC	Backflow Testing-Hearthstone LLD	12028		140.00
240-2425-7887	RUDY'S PLUMBING INC	Backflow Testing-Hearthstone LLD	12029		140.00
240-2425-7887	RUDY'S PLUMBING INC	Backflow Testing-Hearthstone LLD	12030		140.00
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Lomas Villas LLD	12031		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Central Ave Median	12032		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repair-Duarte Rd Parkway	12033		526.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Mountain Ave Median	12034		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Beardslee Park	12035		140.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing/Repair-Duarte Rd Median	12036		583.49
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Highland Ave Tree Wells	12037		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Trail	12038		140.00
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Lomas Villas LLD	12039		140.00
240-2434-7887	RUDY'S PLUMBING INC	Backflow Testing-Citrus Villas LLD	12043		140.00
240-2435-7887	RUDY'S PLUMBING INC	Backflow Testing-Ridgecrest LLD	12044		140.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repair-Duarte Park	12041		140.00
240-2425-7887	RUDY'S PLUMBING INC	Backflow Testing/Repairs-Hearthstone LLD	12046		549.57
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing/Repair-Encanto Park	12047		1,553.76
Vendor 4142 - RUDY'S PLUMBING INC Total:					9,092.82
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					10,111.61

Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Vendor: 5438 - LDM ASSOCIATES INC

260-2605-7965	LDM ASSOCIATES INC	FY25 CDBG ADA Curb Ramps Project 4/2025	8630	202511-Professional Svcs-ADA...	60.00
Vendor 5438 - LDM ASSOCIATES INC Total:					60.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					60.00

Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)

Vendor: 6189 - ENTERPRISE FM TRUST

320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease 5/01/2025 - 5/31/2025	FBN5326086		569.24
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease 5/01/2025 - 5/31/2025	FBN5326086		493.32
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 25 Lease 5/01/2025 - 5/31/2025	FBN5326086		490.00

Council Warrant Register By Vendor

Payment Dates: 5/29/2025 - 6/11/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 33 Lease 5/01/2025 - 5/31/2025	FBN5326086		442.41
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 35 Lease 5/01/2025 - 5/31/2025	FBN5326086		681.15
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease 5/01/2025 - 5/31/2025	FBN5326086		429.95
Vendor 6189 - ENTERPRISE FM TRUST Total:					3,106.07
Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:					3,106.07
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
440-4405-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 4/2025	18406		331.70
Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:					331.70
Fund 440 - PROPOSITION A TRANSIT FUND Total:					331.70
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
460-4605-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 4/2025	18406		290.24
Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:					290.24
Fund 460 - PROPOSITION C TRANSIT FUND Total:					290.24
Fund: 470 - MEASURE R LR TRANSIT FUND					
Vendor: 6674 - ADVANTEC CONSULTING ENGINEERS INC					
470-4705-8100	ADVANTEC CONSULTING ENG...	BV & Kellwill Traffic Signal Design 3/2025	9801-0677-03	202127/Other Cap-TS Buena V..	3,748.10
470-4705-8100	ADVANTEC CONSULTING ENG...	BV & Kellwill Traffic Signal Design 4/2025	9801-0677-04	202127/Other Cap-TS Buena V..	5,620.00
Vendor 6674 - ADVANTEC CONSULTING ENGINEERS INC Total:					9,368.10
Vendor: 6524 - SAFE SIDEWALKS INCORPORATED					
470-4705-8060	Precision Concrete Cutting	FY25 Sidewalk Maintenance Project	COD 051625-03		7,164.68
Vendor 6524 - SAFE SIDEWALKS INCORPORATED Total:					7,164.68
Fund 470 - MEASURE R LR TRANSIT FUND Total:					16,532.78
Fund: 475 - MEASURE M LR TRANSIT FUND					
Vendor: 6674 - ADVANTEC CONSULTING ENGINEERS INC					
475-4750-7965	ADVANTEC CONSULTING ENG...	BV/Central/Evergreen TS Signal Design 3/2025	9801-0676-04	201918/Prof Svcs-Buena Vista...	14,898.60
475-4750-7965	ADVANTEC CONSULTING ENG...	BV/Central/Evergreen TS Signal Design 4/2025	9801-0676-05	201918/Prof Svcs-Buena Vista...	15,585.00
Vendor 6674 - ADVANTEC CONSULTING ENGINEERS INC Total:					30,483.60
Fund 475 - MEASURE M LR TRANSIT FUND Total:					30,483.60
Grand Total:					808,876.50

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	747,865.16
220 - GAS TAX FUN	95.34
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	10,111.61
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	60.00
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	3,106.07
440 - PROPOSITION A TRANSIT FUND	331.70
460 - PROPOSITION C TRANSIT FUND	290.24
470 - MEASURE R LR TRANSIT FUND	16,532.78
475 - MEASURE M LR TRANSIT FUND	30,483.60
Grand Total:	808,876.50

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	468.16
100-1005-7641	Travel & Exp - Martin Del...	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	1,182.07
100-1005-7647	Travel & Exp - Calderon	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7610	Travel, Mtgs & Conf	2,523.56
100-1010-7965	Professional Services	3,562.48
100-1010-7980	Other Expenses	22.10
100-1020-7710	Chamber Of Commerce	1,750.00
100-1020-7712	Community Information ...	9,824.90
100-1020-7713	Historical Museum Bldg...	262.41
100-1020-7726	Council Cablecasting	600.00
100-1020-7980	Other Expenses	414.48
100-1205-7610	Travel, Mtgs & Conf	950.00
100-1205-7613	Duplications And Photos	882.00
100-1205-7650	Vehicle Maintenance	1,162.72
100-1205-7761	Parking Ticket Collect	247.34
100-1205-7779	Youth Programs	312.36
100-1205-7781	Contract Law Enforceme...	2,197.35
100-1205-7782	Crossing Guard Contract...	7,284.32
100-1205-7787	Public Safety Cntr Lease	9,391.00
100-1205-7887	Repairs & Replacements	439.26
100-1205-7980	Other Expenses	2,538.74
100-1405-7965	Professional Services	360.00
100-1405-7975	Economic Development ...	7,276.58
100-1405-7980	Other Expenses	756.39
100-1405-8100	Other Capital Improvem...	605,134.00
100-1410-7656	Emergency Generator	707.00
100-1410-7810	Street Sweeping	132.00
100-1410-7814	Graffiti Removal	3,524.36
100-1415-7661	Other Serv-Sports Park	420.00
100-1605-7002	Regular Salaries	76.92
100-1605-7636	Uniforms	17.13
100-1605-7650	Vehicle Maintenance	328.70
100-1605-7730	Special Events	213.31
100-1605-7734	Fitness Center	109.97
100-1605-7735	Teen Center	489.13
100-1605-7736	Youth & Adult Recreatio...	3,017.00
100-1605-7739	Publicity	18.79
100-1605-7740	Day Camps	1,256.07
100-1605-7741	Sports/Playground Progr...	726.24
100-1605-7965	Professional Services	2,080.00

Account Summary

Account Number	Account Name	Payment Amount
100-1610-7617	Pool Chemicals	143.65
100-1610-7618	Building Supplies	6,686.46
100-1610-7636	Uniforms	40.20
100-1610-7652	Building Maint Services	9,301.10
100-1610-8100	Other Capital Improvem...	10,000.00
100-1805-7614	Office Supplies	74.14
100-1805-7653	Bank Charges	508.50
100-1805-7965	Professional Services	7,317.00
100-1810-7610	Travel, Mtgs & Conf	490.94
100-1815-7632	Software	1,065.78
100-1815-7821	Network & Internet Serv...	1,007.50
100-1815-7830	Telephone Services	2,181.00
100-1815-7965	Professional Services	12,500.00
100-1815-7980	Other Expenses	721.38
100-1815-8011	Computer Equipment (C...	1,798.00
100-1825-7613	Duplications And Photos	303.80
100-1825-7631	Equipment Maintenance	1,010.97
100-1825-7674	Retiree Health Insurance	3,525.00
100-1825-7688	Oil Recycling Grant	896.53
100-1830-8100	Vehicle Replacement (C...	13,950.04
100-2120	Refundable Deposits	1,650.00
100-2121	Pass Through Deposits	14,583.53
100-2125	Metro Pass Through (TA...	10.00
100-2126	Construction and Demoli...	6,800.00
100-2127	Retention Payable	-30,256.70
100-2200	Unearned Revenue	5,305.00
100-4403	Swimming Pool Rentals	2,580.00
100-4804	Swim Team Fees	357.50
100-4808	Swim Lesson Fees	230.00
100-4815	Day Camp Fees	300.00
100-5004	Other Revenue	-250.00
220-2210-7813	Regulatory Signs	95.34
240-2410-7662	Other Serv-Citywide	4,599.76
240-2410-7663	Other Serv-Medians	1,703.49
240-2410-7891	Repairs-Medians	175.79
240-2421-7887	Repairs & Replacements	420.00
240-2422-7887	Repairs & Replacements	140.00
240-2424-7887	Repairs & Replacements	140.00
240-2425-7887	Repairs & Replacements	1,109.57
240-2426-7810	Street Sweeping	843.00
240-2426-7887	Repairs & Replacements	140.00
240-2427-7887	Repairs & Replacements	140.00
240-2429-7887	Repairs & Replacements	140.00
240-2431-7887	Repairs & Replacements	140.00
240-2432-7887	Repairs & Replacements	140.00
240-2434-7887	Repairs & Replacements	140.00
240-2435-7887	Repairs & Replacements	140.00
260-2605-7965	Professional Services	60.00
320-3205-8013	Vehicles (Capital)	3,106.07
440-4405-7814	Graffiti Removal	331.70
460-4605-7814	Graffiti Removal	290.24
470-4705-8060	Sidewalk/Concrete Repai...	7,164.68
470-4705-8100	Other Capital Improvem...	9,368.10
475-4750-7965	Professional Services	30,483.60
Grand Total:		808,876.50

Project Account Summary

Project Account Key	Payment Amount
None	171,234.24
201918/Prof Svcs-Buena Vista & Central/Evergreen	30,483.60
202127/Other Cap-TS Buena Vista & Kelwill Way	9,368.10
202312/100-2200-Broadband Assessment-Unearned Rev	5,305.00
202416-Cap Improv-Huntington Dr Median Landscape	605,134.00
202416-Retention-Huntington Drive Median Landscape	-30,256.70
202417-dep-Westminister Garden Specific Plan & EIR	14,571.73
202421-Prof Svcs-FC Pool Deck Renovation	2,080.00
202501-Exp-Used Oil-OPP14-23-0016 FY25	896.53
202511-Professional Svcs-ADA Curb Ramps	60.00
Grand Total:	808,876.50



**COMMUNITY DEVELOPMENT
STATUS REPORT
June 2025**

PROJECT/PROGRAM	STATUS
DEVELOPMENT	
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive)	This is a two-phase project with a total of 178 rooms with 72 in the first phase. Utility plans are still in process and the development team is working on resolving easement issues. Building permits were issued in December. The applicant initially stated that construction would start in March 2025. Recently, there has been some progress, however, there are several items that are still not completed. Project approvals will expire on June 23. If the approvals expire, the project will need new entitlements.
Andres Duarte School	This is a Duarte Unified School District (DUSD) project which entails the development of the Andres Duarte School site. The proposed project, at 1433 Crestfield Avenue, is for the construction of 169 townhome units and renovation of Otis Gordon Park. The entitlements required are a: general plan amendment, zone change, parcel map, planned development permit and site plan and design review. The Parks & Recreation Commission reviewed the concept for the Otis Gordon Park rebuild at its September 2024 meeting. The Draft EIR will be released for public comment in early June. That opens a 45 day public comment period. After the comment period, public hearings will be scheduled.
BP Charging Station 2107 Huntington Dr.	Permits have been issued, and construction is in process for the new EV charging station on the property at the northeast corner of Huntington Drive and Bradbourne. This is a new style of charging station that includes several charging spaces and a lounge area for customers that are waiting for their vehicles to charge. The building is complete and the owner is in the process of deciding when the official opening will take place.
1501-1525 Huntington Dr.	A developer has recently purchased the building at 1501 Huntington Drive (formerly Morrolito Restaurant). This same developer owns the former Maya building and the vacant property. The short term plan is to demolish all of the buildings. This should occur in the next two months. The longer term plan is to build a mixed use project that meets the requirements of the Town Center Specific Plan. This is a longer

PROJECT/PROGRAM	STATUS
	term project, but is a positive step in building out the Town Center area.
Former Nissan Dealership	The Nissan dealership on the northeast corner of Buena Vista Street and Central Avenue has permanently closed. Staff has met with the new owner to discuss possible development of the site. The priority is for a new car dealership for the location. In the most recent discussion with the owner's representative, it was reported that the plan is to begin marketing the property in early 2025. In the interim the property will be used for new car parking and will be well maintained.
New Infinity/Nissan Dealership	Nissan has moved to the former Used Car Superstore at 1125 Central Ave. The Infinity brand will also be sold at this location. The new owner has informed Staff that future plans include upgrades to the building and signs.
Envision Ford	Envision Ford at 1031 Central Ave. recently completed construction on a new freeway sign. The owners also plan to make a significant upgrade to the property with a new building. The owners recently reported that plans for upgrade have been moved back to 2026.
2400 Huntington Drive	The City's Housing Authority owns the property at 2400 Huntington Drive and has recently entered into an Exclusive Negotiating Agreement with Jamboree Housing to work on a plan for property sale and development. City Staff are working with the San Gabriel Valley COG and the San Gabriel Valley Regional Housing Trust on possible financial assistance for the development.
1404-1414 Royal Oaks Drive	Shuorung Properties LLC has recently filed an application to construct 11 townhomes on the property at 1404-1414 Royal Oaks Drive, currently two single family homes. This requires environmental, a general plan amendment, zone change and design review. The environmental process has started and will take 4-6 months. The hearing process will follow.
1401 Santo Domingo	A 20 unit townhome development was approved for the property. The property recently was sold to a new owner that plans to develop the site. Plans have not yet been submitted for plan check.

PROJECT/PROGRAM	STATUS
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking into a parking structure and construct workforce housing along Fasana Road at Highland Avenue. Metro has awarded an Exclusive Negotiating Agreement to Jamboree Housing. The plan is for a development with between 100-120 units of multi-generation housing. There is currently no schedule for development.
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Staff has been working with a commercial broker team with the goal of spurring activity. The City has hired an Architect and Engineer to develop a detailed concept plan for façade and parking lot upgrades to the center. The City has approved an Exclusive Negotiating Agreement with Red Mountain, one of the owners in the center, to work toward the sale of the City's corner property. The goal is for the owner to assist the City in coordinating all the property owners to participate in a comprehensive improvement of the entire center as a part of the development plan.
Solana at Duarte Station 1750 Fasana Road	MBK is building Solana, a 292-unit apartment building. This building is the location of the "Duarte Station" sign that is an icon, located on the roof of the building. Pre leasing is under way and the building will open soon.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: Hope Plaza was recently completed and opened to its first patient on February 3. It is an 8 story, 350,000 square foot outpatient clinic, south of the Northeast parking structure. The City of Hope has recently submitted concept plans for a new building for pathology, radiology and oncology.
Westminster Gardens	Human Good, the owner, plans for a major campus expansion and has recently filed an application. The City hired MIG to assist in the preparation of the specific plan amendment and EIR. The request is for this expansion to accommodate up to 600 total units; this includes assisted living and memory care units, and mixed use. This project will take 12+ months, but Staff has had kick off meetings with the consultant and HumanGood and there is positive progress.
928 Huntington Dr.	A 16-unit apartment development has been approved for the property. Permits have been issued. The project was put on hold for a while but recently has restarted.

PROJECT/PROGRAM		STATUS
<u>PUBLIC WORKS</u>		
Highland Promenade	This project is funded by a Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. Bid was awarded in May. Construction should begin in late June.	
Recreation Trail Upgrades	Duarte was awarded a \$1.6 million federal appropriation for accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail. This funding was included in the 2023 Omnibus Appropriations Bill, thanks to Congresswoman Napolitano. The Parks & Recreation Commission reviewed the concept plans in November. Plans are almost completed and a workshop will be scheduled for an upcoming Council meeting.	
Encanto Park Infiltration Project	A water infiltration project at Encanto Park is in the feasibility and early design phase. The initial plan is to locate the structure in the park area under the soccer field. Now that the JPA has been formed to manage construction and maintenance, the project can move forward. The design is at 60% now and the JPA will be working on developing a budget. When a final budget estimate is completed and the plans are at 90% completion or more, City Staff and the JPA will provide City Council an update and City Staff and the JPA will start public outreach.	
Annual Street Rehab Project	Project recently started and will be completed in mid-June. Many of the streets for this year’s project are in the southwest portion of the city.	
Annual Asphalt Repair	Project recently started and will be completed in mid-June.	
<u>Field Services</u>		
Annual Tree Planting	Annual tree planting was completed in May	
Brush Clearance	The bi-annual brush clearance project was completed in May.	



**PARKS AND RECREATION
STATUS REPORT
June 2025**

PROJECT/PROGRAM		STATUS
<u>YOUTH AND SENIOR PROGRAMS</u>		
Summer Recreation Classes, Swim Lessons, & Camp Registration	There’s still time to register for a summer recreation class, swim lesson, or camp! To view the full list of recreation offerings, visit ACCESSDUARTE.COM and then click on the “City News” icon at the top of the web page.	
<u>SPECIAL EVENTS</u>		
Summer Kick Off – Neon Foam Party	The entire community is invited to celebrate the first official day of summer at the Department’s annual Summer Kick Off, and this year, we’re turning up the fun with a Neon Foam Party! Join us on Friday, June 20 from 6 – 9 PM in the Duarte Civic Center parking lot for an evening packed with glowing foam, water inflatables, music, summer-time crafts, and giveaways! Sizzling Deal: The In-n-Out truck will be on-site for the event and the first 100 youth (17 and under) eat FREE! After that, all combo meals are just \$8, so come hungry. For additional information, visit ACCESSDUARTE.COM or contact the Parks and Recreation Department at (626) 357-7931.	
Splash in the Park	Put on your swim attire and slide over to Duarte Park (1344 Bloomdale Street) on Tuesday, June 24 from 1 – 3 PM to beat the heat! The Parks and Recreation Department will have inflatable water slides and water related activities for youth to cool off. Don’t forget to bring sunscreen, towel, and a snack. This is a free public event, but advance registration is required, per child, at ACCESSDUARTE.COM.	
Independence Day Celebration & Fireworks Show – July 3	Fireworks will light up the Duarte sky when the City hosts its annual Independence Day Celebration & Fireworks Show on July 3 at the Duarte Sports Park – Upper Baseball Fields, from 6 – 9:30 PM (gates open at 5:30 PM). We invite the entire community to come out early to stake out their spot and enjoy some local food vendors and trucks, entertainment by Latin Soul Band and DJ Phil, and a family play area with mechanical rides and inflatables. The event will commence with a fireworks display at 9 PM. Additionally, if you don’t want to lug your lawn chairs and umbrella to the event, the Department is again offering limited VIP seating. The VIP experience package, which includes one picnic table, umbrella, six chairs, and fun pack for the table, is available for purchase at ACCESSDUARTE.COM. Note, parking around the venue is limited and fills up quickly so again, residents are encouraged to come out early, bike, carpool, or utilize a ride-share service.	

2025 Concert in the Park Series	Join us at Beardslee Park every Thursday in July, starting July 10, for the City's Summer Concert Series! Bring your blankets, lawn chairs, and dancing shoes as we turn up the tunes with a brand-new band every week including REMIX, Tania Y Su Nueva Era, Dance Dance Evolution, and the New Romantics. In addition to these upbeat cover bands, we'll have a DJ, food vendors, and family-friendly activities, and DJ all starting at 6 PM, the headlining band will take the stage from 7 – 9 PM.
<u>CAPITAL IMPROVEMENT PROJECTS</u>	
City Hall Refresh Project	The Duarte City Hall Exterior Refresh Project, approved in April by the Council, is now underway and progressing steadily. Shop drawings for the Parklex Prodema siding and soffit system are currently under review, while the submittals for the illuminated building signage have been reviewed and approved. Staff anticipates having a clearer implementation schedule once the material procurement timeline is confirmed with the contractor and will provide updates to the Council as more information becomes available.
Community Garden	Construction of the Duarte Community Garden is progressing nicely and remains on schedule for its Ribbon Cutting on July 26 at 10 AM. The fencing, water source, and garden beds are now in place, thanks to the contractor and volunteers who joined us for our initial volunteer day. Next up is the soil delivery for both rental and community beds, installation of the garden's signage, and storage shed. For those interested in renting a garden bed, we're still accepting applications. You can visit the Department in City Hall or apply online by June 25 to be considered for the first round of selections.



AGENDA REPORT

MEETING DATE: June 10, 2025

TO: Mayor and Members of the City Council

FROM: Kristen Petersen, Director of Administrative Services

SUBJECT: Resolution adopting the holiday schedule for City employees

RECOMMENDATION: It is recommended that City Council adopt Resolution No. 25-13 adopting a holiday schedule for City employees for July 2025 – June 2026.

FISCAL IMPACT: None.

BACKGROUND

Pursuant to Chapter 2.08.010 of the Duarte Municipal Code (“DMC”) observed holidays that impact the public offices of the City shall be designated by resolution of the city council.

DISCUSSION/ANALYSIS

The City and the employee union have agreed to specific paid holidays in the current Memorandum of Understanding. The adoption of Resolution No. 25-13 would memorialize said agreed-upon holidays.

RECOMMENDATION

It is recommended that City Council adopt Resolution No. 25-13 adopting a holiday schedule for City employees for July 2025 – June 2026.

FISCAL IMPACT

None.

ATTACHMENTS

- A. Resolution No. 25-13 Adopting a Holiday Schedule for City Employees for July 2025 – June 2026

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

RESOLUTION NO. 25-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING THE HOLIDAY SCHEDULE FOR CITY EMPLOYEES FOR JULY 2025 – JUNE 2026

WHEREAS, the City Council of the City of Duarte seeks to memorialize the holidays observed by the City pursuant to Chapter 2.08 of the Duarte Municipal Code regarding holidays; and

WHEREAS, the holidays listed in this Resolution are consistent with the agreed-upon paid holidays in the City's Memorandum of Understanding with its employee union.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above Recitals are true and correct and are incorporated in full herein.

SECTION 2. The Holiday Schedule for full-time (F/T) and three-quarter time (3/4) City employees for July 2025 – June 2026 is hereby established.

Holiday	Date	Day
Independence Day	July 4, 2025	Friday
Labor Day	September 1, 2025	Monday
Thanksgiving Day	November 27, 2025	Thursday
Day After Thanksgiving Day	November 28, 2025	Friday
Christmas Eve	December 24, 2025	Wednesday
Christmas Day	December 25, 2025	Thursday
New Year's Eve	December 31, 2025	Wednesday
New Year's Day	January 1, 2026	Thursday
Martin Luther King Jr. Day	January 19, 2026	Monday
Presidents' Day	February 16, 2026	Monday
Memorial Day	May 25, 2026	Monday

SECTION 3. The above Holiday Schedule shall become effective immediately after adoption.

PASSED, APPROVED and ADOPTED this 10th day of June 2025.

Cesar A. Garcia, Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 24-13 was adopted by the City Council of said City of Duarte at a regular meeting of said City Council held on the 10th day of June 2025, by the following vote:

AYES:
 NOES:
 ABSTAIN:
 ABSENT:

Frances Jimenez
City Clerk



AGENDA REPORT

MEETING DATE: June 10, 2025

TO: Mayor and Members of the City Council

FROM: Brian Villalobos, City Manager

BY: Albert Nuñez, Management Analyst

SUBJECT: Proclamation Recognizing National Mosquito Control Awareness Week, June 15-21, 2025

RECOMMENDATION: It is recommended that the City Council proclaim June 15-21, 2025, as National Mosquito Control Awareness Week in the City of Duarte.

FISCAL IMPACT: No fiscal impact.

BACKGROUND

National Mosquito Control Awareness Week is observed annually in June and is coordinated by the American Mosquito Control Association. The goal of this awareness campaign is to educate communities about the importance of mosquito control and the proactive steps individuals and local governments can take to reduce mosquito populations and prevent the spread of mosquito-borne diseases.

The San Gabriel Valley Mosquito & Vector Control District (SGVMVCD) plays an essential role in protecting public health in our region. The SGVMVCD partners with the City of Duarte and neighboring communities to provide surveillance, prevention, and education efforts to combat mosquitoes and the diseases they carry.

DISCUSSION/ANALYSIS

Mosquitoes are more than a nuisance. They can transmit dangerous diseases such as West Nile virus, Zika virus, dengue fever, and chikungunya. Notably, in 2024, San Gabriel Valley communities reported 11 of the 18 statewide cases of dengue fever, highlighting the increasing threat of invasive Aedes mosquitoes and the growing risk of local transmission of tropical diseases.

Raising public awareness before and during mosquito season is vital to a successful mosquito control strategy. Recognizing National Mosquito Control Awareness Week will help remind Duarte residents to take preventive actions, such as eliminating standing water and maintaining yards and outdoor spaces to reduce mosquito breeding sources.

Proclaiming June 15-21, 2025, also reinforces our City's partnership with SGVMVCD and supports regional efforts to protect the health and well-being of our residents.

RECOMMENDATION

It is recommended that the City Council proclaim June 15-21, 2025, as National Mosquito Control Awareness Week in the City of Duarte.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

A. 2025 National Mosquito Control Awareness Week Proclamation

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager



PROCLAMATION

2025 NATIONAL MOSQUITO CONTROL AWARENESS WEEK

WHEREAS, the American Mosquito Control Association has been dedicated to preserving public health and well-being through safe, environmentally sound mosquito control programs since 1935; and

WHEREAS, mosquitoes are not only a nuisance but also capable of transmitting serious diseases including West Nile virus, dengue fever, Zika virus, chikungunya, and others; and

WHEREAS, in 2024, San Gabriel Valley communities reported 11 of the 18 statewide cases of dengue fever, highlighting the increasing threat of invasive Aedes mosquitoes and the potential for local transmission of tropical diseases; and

WHEREAS, the presence of mosquitoes negatively affects quality of life by limiting outdoor activities, decreasing enjoyment of parks and recreational areas, hindering outdoor work, and reducing property values; and

WHEREAS, the San Gabriel Valley Mosquito & Vector Control District works in partnership with local communities, including the City of Duarte, to educate residents, eliminate mosquito breeding sources, and prevent mosquito-borne diseases; and

WHEREAS, the proactive efforts of local vector control programs are vital to protecting public health, especially as climate conditions, urbanization, and international travel contribute to the spread of mosquito-borne illnesses;

NOW, THEREFORE, I, Cesar A. Garcia, Mayor of the City of Duarte, do hereby proclaim the week of **June 15 through June 21, 2025**, as **NATIONAL MOSQUITO CONTROL AWARENESS WEEK** and encourage all residents to do their part in preventing mosquito breeding by eliminating standing water and supporting local mosquito control initiatives.

ATTEST:

Frances Jimenez, Interim City Clerk

Cesar A. Garcia, Mayor





AGENDA REPORT

MEETING DATE: June 10, 2025

TO: Mayor and Members of the City Council

FROM: Larry Breceda, Director of Public Safety

SUBJECT: Amendment to Agreement for Animal Care and Control Contract Services with San Gabriel Valley Humane Society

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the proposed amendment to the City's Agreement for Animal Care and Control Contract Services with the San Gabriel Valley Humane Society allowing for the assignment of the agreement to an alternate entity.

FISCAL IMPACT: There is no direct fiscal impact associated with the approval of this amendment. Existing contract terms and compensation schedules remain unchanged.

BACKGROUND

The City of Duarte currently contracts with the San Gabriel Valley Humane Society (SGVHS) for the provision of animal care and control services. The original agreement, titled "City of Duarte Agreement for Animal Care and Control Contract Services," was executed on July 1, 2019, and has continued through automatic annual renewals. The current contract is set to renew on July 1, 2025, unless terminated with a minimum of ninety (90) days' by written notice by either party, as stated in Section I of the agreement.

SGVHS is in the process of joining with the Inland Valley Humane Society, which is headquartered in Pomona, CA. Inland Valley Humane Society & SPCA will be the surviving nonprofit entity post-joining.

DISCUSSION/ANALYSIS

To facilitate a seamless transition of services and maintain uninterrupted animal care and control operations for Duarte, SGVHS has requested to amend the contract to permit the assignment of the agreement to the successor entity.

The proposed amendment updates Section XV, Assignment, A, of the current agreement to read as follows:

“Humane Society shall have the right, or power to sell, mortgage, or assign this agreement or the powers granted to it or any interest therein.”

This change allows SGVHS to legally transfer the contract to Inland Valley Humane Society & SPCA during the current contract term.

No other terms or conditions of the original agreement are affected or amended by this change. The City retains the ability to terminate the agreement with ninety (90) days' notice, as outlined in the contract.

RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to execute the proposed amendment to the City's Agreement for Animal Care and Control Contract Services with the San Gabriel Valley Humane Society, allowing for the assignment of the agreement to an alternate entity.

FISCAL IMPACT

There is no direct fiscal impact associated with the approval of this amendment. Existing contract terms and compensation schedules remain unchanged.

ATTACHMENTS

- A. Original Agreement for Animal Care and Control Contract Services (July 1, 2019)
- B. Proposed Amendment to Agreement (July 1, 2025)

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

CITY OF DUARTE AGREEMENT FOR ANIMAL CARE AND CONTROL CONTRACT SERVICES

This Agreement entered into this 1st day of July, 2019 between the CITY OF DUARTE herein called "City", and the SAN GABRIEL VALLEY HUMANE SOCIETY, a non-profit corporation, hereafter referred to as "Humane Society."

WITNESSETH

The Humane Society agrees as an independent contractor to provide comprehensive animal care, control and sheltering services in support of the City's programs and activities specified in the terms, conditions and special provisions of this contract.

SECTION I TERM OF CONTRACT

This agreement shall become effective July 1, 2019, and shall continue until June 30, 2020. Unless either party gives express written notice of its intent to terminate this agreement at least ninety (90) days prior to the scheduled expiration date of this Agreement, this Agreement shall automatically renew for successive one (1) year/twelve (12) month periods until terminated by one of the Parties provided herein.

SECTION II ANIMAL SHELTER SERVICES

- A. Humane Society shall maintain humane and sanitary shelter facilities suitable for the impoundment of all animals which may come into its custody from the City. Humane Society's shelter shall be located at 851 East Grand Avenue, San Gabriel, California. Humane Society shall maintain public office hours from 8:00 a.m. to 5:00 p.m., from Tuesday through Sunday and be closed Monday each week and kennels shall be open to public visitation from 10:00 a.m. to 4:30 p.m., on its days of operation. Humane Society's offices are closed on Mondays and specified holidays. Humane Society will accept animals from City Animal Control personnel Monday through Sunday from 8:00 a.m. to 5:00 p.m., except specified holidays.

Animals impounded for the City shall be held for adoption or redemption, by the owner or animal's custodian, for the minimum period of time specified by ordinance of the city, provided that no designated holding period shall be less than that provided by state law for the animal concerned. Humane Society reserves the right to humanely euthanize any impounded, diseased or injured animal prior to the expiration of the holding period upon the recommendation of a licensed veterinarian and in accordance with state law. All animals held in excess of the minimum period specified above shall become the responsibility of Humane Society and the City shall have no further responsibility for such animal.

- B. In the absence of written instructions from City to the contrary, Humane Society will accept stray animals found by private citizens within the City's boundaries, and be responsible for the collection, care and disposition of all animals voluntarily relinquished by their owners who reside in the City of Duarte.
- C. Humane Society may charge a reasonable fee for the acceptance of animals voluntarily relinquished by owners residing in the City, which fee shall be collected from the animal owner and become the property of Humane Society. Humane Society shall not refuse to accept a City pet owner surrendering his/her animals provided that the owner agrees to pay such reasonable fees charged by the Humane Society. Humane Society shall not be required to euthanize an adoptable animal that is relinquished by its owner. Humane Society shall not be required to place any animal for adoption that Humane Society determines is not suitable for adoption in accordance with State law.
- D. Humane Society shall not release any animal for the purposes of medical research or vivisection.

SECTION III **FIELD SERVICES**

Humane Society shall provide animal control services to City during designated times (listed below) only for emergency situations, e.g., vicious animal, animal running in and out of traffic, animal attack, Sheriff's Department request (such as person arrested who has an animal and requires impound), or at the request of the City. All other calls for service should be directed to City during normal business hours. Said services shall exclude any and all calls related to wildlife. Designated times are Monday-Tuesday, Tuesday-Wednesday, Wednesday-Thursday, Thursday-Friday from 6 p.m. to 7:30 a.m., Friday-Saturday from 4 p.m. to 7:30 a.m. and Saturday-Monday at 4 p.m. to 7:30 a.m., and major holidays, 11 days, dates to be determined each year.

If response time for Humane Society exceeds these designated windows for response, then Humane Society will advise the City to take over such call during City's regular business hours of Monday-Thursday, 7:30 a.m. to 6 p.m. and Friday-Saturday, 7:30 a.m. to 4 p.m.

SECTION IV **INCIDENTAL COSTS AND SERVICES**

In addition to field services as outlined in Section III, Humane Society may provide other services, and charge costs for these services, as agreed upon by the City.

SECTION VI **COMPENSATION**

- A. Humane Society agrees to the contract cost of \$62,000 for the period of July 1, 2019 through June 30, 2020. Successive year/12 month period contract costs will reflect a per

annum increase negotiated by the City and Humane Society prior to the beginning of the new term.

Contract costs are payable in monthly installments, due and payable in accordance with SECTION VI, C.

- B. During the term of this contract, City agrees to compensate Humane Society for all monthly payments due.
- C. Humane Society shall invoice City monthly on the first day of each month for Service. City shall pay for each month's service within fifteen (15) days after receipt of said invoice. Said amount shall fully compensate Humane Society for all service provided for City as constituted on the effective date of this Agreement and shall include complete shelter and field services for all stray animals, excluding any animals impounded for quarantine or evidence purposes.
- D. All stray animal owner or guardian redemption fees are to be kept by the Humane Society.
- E. Shelter services for animals held in quarantine for more than 10 days or for animals held as evidence at request of City/County prosecuting attorney or city law enforcement officer and for animals held longer than four days pursuant to any applicable city ordinance or state law, shall be billed to City and paid within 30 days of receipt of an itemized invoice provided by Humane Society. The established rates are as follows: \$25.00 per day Board.

SECTION VII **EQUIPMENT, SUPPLIES AND PERSONNEL**

- A. Humane Society shall provide all equipment, vehicles, supplies and personnel necessary to perform the services to be furnished by Humane Society under the terms and conditions of this agreement.

SECTION VIII **HUMANE EDUCATION SERVICES**

- A. Humane Society shall make available, upon request of City, educational materials designed to promote humane education. Such materials shall be provided at cost to City.

SECTION IX **PUBLIC HEALTH RESPONSIBILITIES**

- A. Humane Society agrees to cooperate with public health authorities in enforcing the provisions of the California Health and Safety Code relating to biting dogs and animals suspected of being infected with the rabies virus.

SECTION X
SOCIETY EMPLOYEE STATUS

- A. All persons employed by Humane Society for the performance of services to be provided pursuant to the terms and conditions of this agreement shall be employees or agents of Humane Society. City shall not be called upon to assume any liability for the direct payment of any salaries, wages or other compensation to any Humane Society personnel performing such services for City, nor shall City be called upon to pay any liability other than as provided for in this agreement. Notwithstanding the foregoing, it is agreed that City shall have the full cooperation of Humane Society's officers, agents and employees and Humane Society shall have the full cooperation of City and of the officers, agents and employees of City in the performance and evaluation of the services.

SECTION XI
INSURANCE AND LIABILITY

- A. Humane Society will defend, indemnify, and save harmless City from all demands, claims, causes, or action, or judgments and from all expenses that may be incurred in investigating the same, arising from, or growing out of, any act or omission of Humane Society, its contractors, agents or employees, in connection with the operation of Humane Society's shelter, or in the performance of related duties under this agreement. Humane Society shall fully inform all persons using or being upon Humane Society's premises or conducting business at such location of the non-liability of City for any act or neglect of Humane Society, by posting an adequate number of notices to that effect in, about, or on said premises.
- B. Humane Society's indemnification under this Agreement does not extend to liabilities, losses, claims, demands, actions, causes of action, proceedings, suits, damages, judgments, costs and expenses of litigation, including attorney's fees, which Indemnatee may suffer or incur or which Indemnatee may become subject to by reason or of arising out of any injury to or death of any person(s), damage to property, or loss of use of property caused by the active or passive negligence or willful acts or omissions of City, its elected and appointed officials, officers, agents, employees, volunteers or representatives.
- C. Humane Society shall at its own cost and expense secure and maintain the following Insurance coverage and provide copies of its most current coverage/documents all of the following:
1. Comprehensive general liability coverage, including vehicle insurance in an amount no less than \$1,000,000 combined single limit per occurrence, \$2,000,000 general aggregate.
 2. Said policy shall name the City of Duarte, its elected and appointed officers, officials and employees as additional insureds with regard to damages and

defense of claims arising from (1) activities performed by or on behalf of the Humane Society; (2) completed operations of the Humane Society, of (3) premises owned, leased or used by Humane Society.

3. Insurance shall be placed with insurers which are admitted in the State of California and have a current A.M. best rating of no less than A; VII.
4. Said policy shall bear an endorsement and have attached a rider whereby it is provided that, in the event of expiration, cancellation or modification of such policy for any reason whatsoever, the City shall be notified by registered mail, postage prepaid, return receipt requested, not less than thirty (30) days before the expiration, cancellation or modification is effective.
5. The Humane Society shall file a Certificate of Liability Insurance and original endorsements affecting coverage required by this section with the City.
6. Proof of Worker's Compensation coverage shall be maintained as required by the State of California and provided to the City prior to the execution of this contract.
7. City shall defend, indemnify and save Humane Society harmless from all demands, claims, causes of action, or judgments, and from all expenses that may be incurred in investigating or resisting the same, arising from, or growing out of, any act or neglect of the City its contractors, agents or servants in connection with the performance of the provisions of this Agreement.

SECTION XII

RECORDS MANAGEMENT AND FINANCIAL ACCOUNTING

- A. Humane Society agrees to maintain a comprehensive records management system and provide City with such records relating to the services performed under this agreement. All Humane Society records relating to services provided or work performed pursuant to this agreement, including all financial, managerial and operation records, shall be made readily available for inspection by City representatives at all reasonable times following a request by the City. If costs are incurred during compliance with a City request to inspect records or books, such costs shall be documented by Humane Society and reimbursed to Humane Society by City upon request by Humane Society.
- B. Humane Society shall comply with information access provisions in accordance with all applicable non-profit corporation requirements as stipulated by the State of California.

SECTION XIII

CONTRACT ADMINISTRATION

- A. Humane Society shall provide, upon request by City, reports showing the number and species of animals impounded or received from the City. Additional field services impound data shall be provided to City upon request.

SECTION XIV
LEGAL

- A. In the event that litigation is required to enforce or interpret the provisions of this agreement, the prevailing party shall be entitled to reasonable attorney's fees.

SECTION XV
ASSIGNMENT

- A. Humane Society shall not have the right, or power to sell, mortgage or assign this agreement or the powers granted to it or any interest therein.

SECTION XVI
MERGER

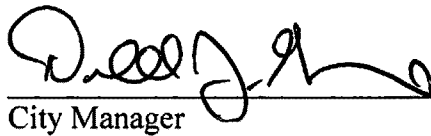
- A. This agreement represents the entire understanding between the parties hereto and supercedes any and all prior written or oral agreements or understanding between the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

APPROVED AS TO FORM

CITY OF DUARTE

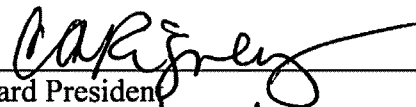

City Attorney


City Manager

Date: 5.14.19

Date: May 15, 2019

SAN GABRIEL VALLEY HUMANE
SOCIETY


Board President

Date: 5/28/19

AMENDMENT TO CITY OF DUARTE AGREEMENT FOR ANIMAL CARE AND
CONTROL CONTRACT SERVICES

THIS AMENDMENT TO CITY OF DUARTE AGREEMENT FOR ANIMAL CARE AND CONTROL CONTRACT SERVICES (“Amendment”) is made and entered into on July 1, 2025, by and between the CITY OF DUARTE, a municipal corporation (hereinafter referred to as “City”), and the SAN GABRIEL VALLEY HUMANE SOCIETY, a nonprofit corporation (hereinafter referred to as “Humane Society” and collectively with City as the “Parties”).

WHEREAS, on July 1, 2019, the Parties entered into the Agreement for Animal Care and Control Contract Services (“Agreement”); and

WHEREAS, Humane Society is currently in the process of combining with the Humane Society of Pomona Valley, Inc., dba Inland Valley Humane Society & SPCA and Inland Valley Humane Society & SPCA will be the surviving nonprofit corporation.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, it is mutually agreed by and between the Parties, as follows:

Section 1. Section XV, Assignment, A of the Agreement shall be amended to read “Humane Society shall have the right, or power to sell, mortgage, or assign this agreement or the powers granted to it or any interest therein.”

Section 2. No other Amendments. Except as set forth above, the Existing Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed and entered into this Amendment.

[Signatures on following page.]

CITY OF DUARTE

**SAN GABRIEL VALLEY HUMANE
SOCIETY**

Brian Villalobos, City Manager

Date: _____

Date: _____

ATTEST

Frances Jimenez, City Clerk

Date: _____

**APPROVED AS TO FORM
RUTAN & TUCKER, LLP**

Thai Viet Phan, City Attorney

Date: _____



AGENDA REPORT

MEETING DATE: June 10, 2025

TO: Mayor and Members of the City Council

FROM: Manuel Enriquez, Director of Parks and Recreation

SUBJECT: Emergency Approval of Competition Pool Infrastructure Repairs

RECOMMENDATION: It is recommended that the City Council 1) authorize the City Manager to enter into agreement with Condor, Inc. to perform the emergency repair work for the Duarte Fitness Center Competition Pool in the amount of \$65,000, with a contingency not to exceed a total project cost of \$130,000; and 2) approve a budget amendment of \$130,000 under Building Maintenance Services line (100-1610-7652).

FISCAL IMPACT: The estimated repair cost is \$65,000. To accommodate any unforeseen repairs identified during construction, a contingency is being included, for a total project cost not to exceed \$130,000 from the General Funds Building Maintenance Services line (100-1610-7652).

BACKGROUND

Since late April, the City's competition pool at the Fitness Center has remained closed due to significant ongoing water loss. The issue first came to light when City staff noticed an uptick in utility usage. In response, the City contracted with a professional leak detection company, which initially identified two significant cracks on our surge tank throat. Based on the initial inspection report, staff coordinated with the City's regular pool servicing and maintenance contractor (Wet Views) to perform the recommended repairs. After the repairs were completed and allowed to cure, staff and Wet Views observed that the pool was still experiencing substantial water loss.

Consequently, the leak detection company was brought back out for further investigation. This second phase of assessment included the removal of grates around the entire perimeter of the competition pool to assess the pool's infrastructure. A full pressurized test of the pool's system was conducted by the vendor, and a certified diver was deployed into the surge pit to perform a thorough inspection. The detailed inspection report revealed two additional leaks above the auto fill area of the surge tank and a third smaller leak in the southwest area of our competition pool lights.

DISCUSSION/ANALYSIS

Given the larger infrastructure issue contributing to the water loss, staff worked with Aquatic Design Group, the awarded contractor for the Pool Deck Renovation Project, to identify qualified contractors to perform these emergency repairs. Based on their recommendation, City staff invited three contractors out to assess the space and provided estimates for the work; to which two provided a proposal.

Staff, in coordination with Aquatic Design Group, has reviewed both submitted proposals. Based on the anticipated cost, proposed timelines for commencement and completion, staff is recommending the City Council employ its authority under Municipal Code 2.36.050 – Exemptions from Purchasing Requirements, and authorize the City Manager to enter into agreement with Condor Inc. to perform the emergency repair work for the Duarte Fitness Center Competition Pool in the amount of \$65,000, with a contingency not to exceed a total project cost of \$130,000. This contingency will allow the project to proceed without any delay, should any unforeseen repairs arise during construction and ensuring the work can continue within the total project budget authorized by Council.

RECOMMENDATION

It is recommended that the City Council 1) authorize the City Manager to enter into agreement with Condor, Inc. to perform the emergency repair work for the Duarte Fitness Center Competition Pool in the amount of \$65,000, with a contingency not to exceed a total project cost of \$130,000; and 2) approve a budget amendment of \$130,000 under Building Maintenance Services line (100-1610-7652).

FISCAL IMPACT

The estimated repair cost is \$65,000. To accommodate any unforeseen repairs identified during construction, a contingency is being included, for a total project cost not to exceed \$130,000 from the General Funds Building Maintenance Services line (100-1610-7652).

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager



AGENDA REPORT

MEETING DATE: June 10, 2025

TO: Mayor and Members of the City Council

FROM: Brian Villalobos, City Manager

BY: Kristen Petersen, Director of Administrative Services

SUBJECT: Citywide Salary Schedule Effective July 1, 2025

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 25-14 rescinding Resolution No. 24-11 and establishing a salary schedule and compensation plan for the unrepresented regular employees and amending the Citywide Salary accordingly.

FISCAL IMPACT: The estimated expenditures related to all compensation changes is up to \$20,000.

BACKGROUND

Unrepresented Employees are bound by the policies established by the City's Personnel Rules and Regulations and a Compensation Resolution, which is typically adopted by the Council on an annual basis in June for the upcoming fiscal year.

The compensation resolution for Unrepresented Employees serves to establish compensation, benefits, and any procedures, rights, or protections that are of particular interest and are not already a part of the existing Personnel Rules & Regulations. Please note that the Memorandum of Understanding ("MOUs") for the Management and Professional and the General Units of represented employees does not apply to unrepresented employees. As a result, the City Manager must recommend, and City Council must approve compensation for unrepresented regular positions on an annual basis.

DISCUSSION/ANALYSIS

This year's Unrepresented Employees compensation plan includes a 5 percent base salary increase (PERSable), a \$150 auto allowance increase (non-PERSable), and a \$100 increase to the deferred compensation contribution match (non-PERSable). There is also language included in this year's resolution for the potential of a one-time non-PERSable bonus of up to 3% as part of the personnel evaluation process.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 25-14 establishing the Citywide Salary Schedule pursuant to the terms of the current Memorandums of Understanding.

FISCAL IMPACT

The estimated expenditures related to all compensation changes is up to \$20,000.

ATTACHMENTS

A. Resolution 25-14

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

RESOLUTION NO. 25-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE,
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, RESCINDING
RESOLUTION NO. 24-11 AND ESTABLISHING A SALARY SCHEDULE
AND COMPENSATION PLAN FOR UNREPRESENTED REGULAR
EMPLOYEES**

BE IT RESOLVED by the City Council of the City of Duarte, County of Los Angeles,
State of California, as follows:

SECTION 1. DEFINITIONS

Full-Time Regular Employees. A full-time regular employee is one whose position is allocated in the budget and who regularly works a minimum of forty (40) hours per workweek on a continuing basis. Such employees are hired for an indefinite and unspecified duration.

Three-Quarter (¾) Time Regular Employees. A three-quarter (¾) time regular employee is one whose position is allocated in the budget and who regularly works between thirty (30) and thirty-nine (39) hours per workweek on a continuing basis. Such employees are hired for an indefinite and unspecified duration.

The City Manager shall recommend to the City Council the prescribed salary ranges for all classifications contained herein. The following salary ranges are hereby established:

A. Department Heads

		SALARY STEPS						
		A	B	C	D	E	F	G
Assistant City Manager	Mo	\$15,675	\$16,234	\$16,793	\$17,347	\$17,347	\$18,458	\$19,013
	Hr	\$90.44	\$93.66	\$96.87	\$100.09	\$103.28	\$106.49	\$109.69

B. Division Managers

		SALARY STEPS						
		A	B	C	D	E	F	G
Human Resources Manager	Mo	\$9,886	\$10,191	\$10,507	\$10,831	\$11,116	\$11,512	\$11,867
	Hr	\$57.03	\$59.79	\$60.61	\$62.49	\$64.42	\$66.41	\$68.47

SECTION 2. BILINGUAL PAY

The City will compensate full and ¾ time regular employees at a monthly rate of \$150 to an eligible employee certified as bilingual by the City and who provides bilingual services as required, in addition to his/her base rate of pay, beginning on the first pay period after certification. Department Heads will not receive bilingual pay.

SECTION 3. AUTO ALLOWANCE AND/OR MILEAGE REIMBURSEMENT

For employees required or allowed by their department head to use private automobiles for City business, mileage will be reimbursed at the IRS-approved mileage rate. Department Heads will be given an auto allowance of \$600 per month.

SECTION 4. VACATION LEAVE

A. Regular employees will accrue vacation time in accordance with the following schedule:

LENGTH OF SERVICE	FULL TIME EMPLOYEES	¾ TIME EMPLOYEES
Up to 60 Months (5 years of service)	82 hours	61.5 hours

60 months – 120 months (10 years)	120 hours	90.0 hours
120 months – 132 months (11 years)	130 hours	97.5 hours
132 months – 144 months (12 years)	140 hours	105.0 hours
144 months – 156 months (13 years)	150 hours	112.5 hours
156 months – 168 months (14 years)	160 hours	120.0 hours
168 months – 180 months (15 years)	170 hours	127.5 hours
180 months – 192 months (16 years)	180 hours	135.0 hours

Vacation leave shall be credited to the employee per pay period. No employee shall be allowed to accumulate more than a total of 360 hours of earned vacation leave, except with the written authorization of the City Manager. Employees terminating from City employment will be paid in full for unused accrued vacation leave.

- B. Employees of the City will not be permitted, until after six months of continuous employment, to take paid vacation, unless otherwise approved in writing by the appropriate department head and the City Manager. The scheduling of vacation time is subject to the prior approval of the employee’s direct supervisor and department head; however, no employee will be permitted to take a vacation in excess of accrued vacation time unless specifically authorized in writing by the City Manager.
- C. Employees with five (5) or more years of continuous service with the City will be allowed to sell accrued vacation leave back to the City at 100% of its full value. Employees will be given the opportunity to sell accrued vacation leave back to the City annually, on or before July 31st of each fiscal year. The maximum amount of the annual buyback is as follows:

LENGTH OF SERVICE	FULL TIME EMPLOYEES	¾ TIME EMPLOYEES
After the completion of 60 Months (5 years of service)	40 hours	30 hours
After the completion of 132 months (11 or more years)	60 hours	45 hours

SECTION 5. SICK LEAVE

- A. Each full-time regular employee shall be entitled to receive up to ninety-six (96) hours of sick leave per year and each three-quarter time regular employee shall receive up to seventy-two (72) hours of sick leave per year. Employees shall be compensated for sick leave at their regular rate of pay. Sick leave shall be credited to the employee at the rate of 1/26th of an employee’s annual sick leave allotment per pay period. There will be no limit to the amount of sick leave an employee may accrue. At the time of separation, employees will not be compensated for unused sick leave. However, upon voluntary retirement the employee may convert 100% of his/her accrued sick leave balance, less any amount used, to retirement service credit.
- B. Upon verbal or written request, sick leave may be used for the following purposes:
 - i. Diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee or an employee’s family member. Family member shall include: a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis, regardless of the child’s age or dependency status; a biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee’s spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child; a spouse; a State of California registered domestic partner; a grandparent; a grandchild; and a sibling.
 - ii. For employees who are victims of domestic violence, sexual assault, or stalking, taking time off to obtain or attempt to obtain any relief, including, but not limited to, a temporary restraining order, restraining order, or other injunctive relief, to help ensure the health, safety, or welfare of the victim or his or her child.
 - iii. For employees who are victims of domestic violence, sexual assault, or stalking, taking time off to seek medical attention for injuries caused by the domestic

violence, sexual assault, or stalking; to obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault, or stalking; to obtain psychological counseling related to an experience of domestic violence, sexual assault, or stalking; and to participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.

In cases where lost work time due to illness or injury exceeds four days, or when the employee has been frequently absent (more than four cumulative days in a calendar year), the City Manager or designee may require a written physician’s confirmation of the nature of the illness or injury. Employees are not responsible for finding other employees to cover shifts due to their use of paid sick leave. Should work time lost due to illness or injury exceed the employee’s accrued sick leave balance, then any available vacation, floating holidays, or compensated time off will be used as compensation.

- C. Pursuant to the terms of the City’s contact, as amended, with the California Public Employees’ Retirement System (CalPERS), upon voluntary retirement the employee may convert one hundred percent of his/her accrued sick leave balance, less any amount used under the provisions to retirement service credit.
- D. When utilizing sick leave, the employee will notify his/her direct supervisor at the earliest possible time as to the general nature and possible duration of the injury or illness. It will be the employee’s responsibility to keep his/her supervisor informed on a daily basis of his or her condition as it relates to absence from employment.
- E. Employees may voluntarily donate sick leave to a donation bank, which is maintained for the use of qualified employees who have suffered a catastrophic illness or injury and have exhausted their paid leaves of absence. This program is set forth in an administrative policy.
- F. Up to 30 hours of unused sick leave at separation shall be reinstated upon return to active status with the City occurring within no more than 12 months of separation.
- G. Upon reasonable request, and within 21 calendar days after the request, the City shall afford current and former employees the right to inspect or copy records pertaining to their hours worked and paid sick days accrued and used.

SECTION 6. BEREAVEMENT LEAVE

If an employee loses an immediate family member, as defined in this paragraph, the employee will be entitled to City-paid bereavement leave in an amount of forty (40) hours per incident. Bereavement leave will be granted only in those cases involving the death of an immediate family member, which for the purposes of this section means: biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands *in loco parentis*; biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or of the employee’s spouse or registered domestic partner, or a person who stood *in loco parentis* to either the employee or the employee’s spouse or domestic partner as a minor; or an employee’s spouse, registered domestic partner; grandparent; grandchild; sibling; a designated person, which means a person identified by the employee at the time the employee requests paid bereavement leave. The City limits an employee to one designated person per 12-month period.

SECTION 7. HOLIDAYS

- A. **Holidays Observed.** The City provides regular and probationary employees with the following paid holidays during the calendar year:

<u>Holiday</u>	<u>Date Observed</u>
New Year’s Day	January 1 or January 2 if January 1 falls on a Sunday
Martin Luther King Day	Third Monday in January
President’s Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4

Labor Day	First Monday in September
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving Day	Fourth Friday in November
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31

If a holiday falls on an employee’s regularly scheduled day off, the employee will receive a floating holiday, according to the provisions of Section 8.b, below. In such a case, the floating holiday will accrue on the date of the holiday.

B. **Floating Holidays.** Regular and probationary employees will receive one floating holiday each fiscal year.

The employee may use all floating holiday time at any time before the end of the fiscal year, as long as the employee has obtained the advance permission of his/her department head for the scheduling of the holiday. Unused floating holidays will be automatically cashed out at the end of the fiscal year. In case an employee terminates employment with the City, he or she will be fully compensated for any accrued, but unused, floating holidays.

C. **Amount of Holiday Pay.** Employees shall receive holiday pay, including floating holidays, in an amount equal to their regular schedule and rate of pay. For example, an employee who is assigned to a 4/10 schedule shall receive ten (10) hours of holiday pay, and an employee who is assigned to a 5/8 schedule shall receive eight (8) hours of holiday pay.

D. **Work on Holidays.** An employee who is scheduled and required to work on a date that the City has observed as a holiday shall be compensated at twice (2x) the employee’s regular salary for all time actually worked on the date the holiday is observed. The employee shall not be provided with an alternative day off to observe the holiday or with a floating holiday.

SECTION 8. ADMINISTRATIVE LEAVE AND/OR OVERTIME

In recognition of the long hours required to accomplish the requirements of the job, including attendance at numerous meetings outside normal working hours, department heads will be granted sixty (60) hours of administrative leave per fiscal year. The full sixty (60) hours shall be granted on July 1st of each year and shall not be allowed to carry over to the next fiscal year. This leave may be used to take time off, or sold back to the City at 100% of its monetary value. Department heads will not be eligible for overtime compensation.

Division managers shall receive either compensatory time or overtime pay (at the discretion of the department head) at their regular rate of pay (“straight” time) for the number of authorized hours worked over forty (40) per week. Vacation leave, sick leave, holidays, and other time not actually worked will not be counted towards the forty hours. If compensatory time is taken in lieu of paid overtime, no employee shall be permitted to accrue more than sixty (60) hours.

SECTION 9. CALL BACK

Employees may be required to come to work outside of their regular working hours in case of an emergency. In such circumstances, all employees, with the exception of department heads, will be guaranteed at least two hours pay.

SECTION 10. RETIREMENT

The City offers a defined retirement benefit plan through the California Public Employees’ Retirement System (CalPERS). An employee may be eligible for one of three (3) benefit tiers pursuant to the City’s contract with CalPERS. Information provided here is a summary of the benefits that are fully set forth in the City’s contract with CalPERS, and in the case of a conflict, either party may request to reopen Article 20 regarding Retirement to meet and confer over the conflict and/or changes to the retirement. The applicable benefit tier available to an individual employee depends on his/her date of hire and/or status as “new member”, which determines the retirement formula, final compensation calculation and employee contribution/cost sharing, as follows:

- A. **Tier 1: Employees Hired Before March 19, 2012.** All full-time and three-quarter-time employees hired before March 19, 2012, including those who have a break in service and then later return to City employment, shall be provided with the CalPERS 2.5% @ 55 benefit formula. Final compensation is calculated as the highest average annual pensionable compensation earned during a period of twelve (12) consecutive months. The City will make all employer contributions required by CalPERS. The employee will be responsible for paying fifty percent (50%) of normal cost (currently eight percent (8%)). In the event employee contribution rates are adjusted by CalPERS during the term of this MOU, the member contribution will be recalculated based upon the updated required member contribution rate established by CalPERS to ensure the employee contributes fifty percent (50%) of normal cost. All employee paid contributions will be deducted from employees' salaries pre-tax.
- B. **Tier 2: Employees Hired On or After March 19, 2012.** All full-time and three-quarter-time employees hired on or after March 19, 2012, including those who have a break in service and then later return to City employment, shall be provided with the PERS 2% @ 60 benefit formula, with final compensation calculated using the average of three (3) highest years of pensionable compensation. The City will make all employer contributions required by CalPERS. The employee will be responsible for contributing fifty percent (50%) of the normal costs (currently seven percent (7%)). In the event employee contribution rates are adjusted by CalPERS during the term of this MOU, the member contribution will be recalculated based upon the updated required member contribution rate established by CalPERS to ensure the employee contributes fifty percent (50%) of normal cost. All employee paid contributions will be deducted from employees' salaries pre-tax.
- C. **Tier 3: Employees Hired On or After January 1, 2013.**
- i. Full-time and three-quarter-time employees hired on or after January 1, 2013, who, within six (6) months of employment with the City, were either employed by a public employer that contracted with CalPERS or with another public retirement system with which CalPERS has reciprocity, shall be provided with the CalPERS 2% @ 60 benefit formula, with final compensation calculated using the average of three (3) highest years of pensionable compensation. The City will make all employer contributions required by CalPERS. The employee will be responsible for contributing fifty percent (50%) of the normal costs (currently seven percent (7%)). In the event employee contribution rates are adjusted by CalPERS during the term of this MOU, the member contribution will be recalculated based upon the updated required member contribution rate established by CalPERS to ensure the employee contributes fifty percent (50%) of normal cost. All employee paid contributions will be deducted from employees' salaries pre-tax.
- ii. Any other full-time and three-quarter-time employees hired on or after January 1, 2013, who do not meet the criteria set forth in Section 20.c.i, above, shall be provided with the CalPERS 2% @ 62 benefit formula, with final compensation calculated using the average of the highest consecutive 36 months of pensionable compensation. The City will make all employer contributions required by CalPERS. The employee will be responsible for contributing fifty percent (50%) of the normal costs (currently six point five percent (6.5%)). In the event employee contribution rates are adjusted by CalPERS during the term of this MOU, the member contribution will be recalculated based upon the updated required member contribution rate established by CalPERS to ensure the employee contributes fifty percent (50%) of normal cost. All employee paid contributions will be deducted from employees' salaries pre-tax.
- D. **Disability Retirement.** The City may request PERS to retire an employee who becomes physically or mentally unable to perform the duties of his or her position, or may be subject to further injury if employment is continued. The City may make every effort to transfer or reassign the partially disabled employee to another existing position within the classification plan before a request for disability retirement is made.

SECTION 11. HEALTH INSURANCE

- A. The City contracts with the California Public Employees Retirement System (CalPERS) to provide health insurance for all full and ¾ time regular employees; employees may choose from HMO and PPO options. The City will contribute toward the cost of any insurance program for employees and dependents. The City agrees to pay the cost of medical insurance premiums up to the following monthly rates.

	Full Time Employees	¾ Time Employees
Employee Only	\$775.41	\$581.56
Employee + One	\$1,550.85	\$1,163.14
Employee + Two or More	\$2,016.12	\$1,512.09

Employees will pay any excess premiums through payroll deduction on a pre-tax basis.

Effective January 1, 2026, the City will increase its contribution, up to an additional 5%, based on the Blue Shield Access+ premium for each group set forth above.

- C. The City will provide taxable cash to employees who waive medical insurance coverage and provide written proof of other medical insurance to the City per the following scale:

	Full Time Employees	¾ Time Employees
Employee Only	\$218	\$163
Employee + One	\$435	\$326
Employee + Two or More	\$566	\$424

Employees who choose a plan where the premiums are lower than the amounts paid by the City listed in the chart above will not receive the difference between their chosen plan and the City’s maximum coverage.

- D. The City will provide medical insurance coverage for retirees and their dependents through the PERS system. To be eligible, employees must retire within one hundred and twenty (120) days of their separation from employment from the City of Duarte. The City’s contribution to insurance premiums for retirees will be set at the same levels as they are for active employees. The City will provide taxable cash to retirees who waive medical insurance coverage and provide written proof of other medical insurance to the City as noted in Section B above.

SECTION 12. DENTAL INSURANCE

The City will contract for dental insurance for all full and three-quarter (3/4) time regular employees. Enrollment in the plan is mandatory and no cash alternative will be provided. The City agrees to pay the cost of the premium for employees plus any eligible dependents up to a 5% annual increase, with no cash-out option.

SECTION 13. VISION INSURANCE

The City will contract for vision insurance for all full and three-quarter (3/4) time regular employees. Enrollment in the plan is mandatory and no cash alternative will be provided. The City agrees to pay the cost of the premium for employees plus any eligible dependents up to a 5% annual increase, with no cash-out option.

SECTION 14. LIFE INSURANCE

The City will contract for life insurance for full and three-quarter (¾) time regular employees. For full time employees, the life insurance benefit is the equivalent of employee’s annual salary, up to \$200,000. For three-quarter (¾) time employees, the calculation of annual salary will be based on their normal work schedule. The City agrees to pay the full cost of that basic life insurance premium. Full and three-quarter (¾) time employees will have the option to purchase, at their cost, voluntary supplemental life insurance.

SECTION 15. SHORT AND LONG TERM DISABILITY INSURANCE

The City will contract for short and long-term disability insurance for full and three-quarter ($\frac{3}{4}$) time regular employees. The City agrees to pay the full cost of the disability insurance premium.

SECTION 16. **EMPLOYEE ASSISTANCE PROGRAM**

The City will contract for an Employee Assistance Program for full and three-quarter ($\frac{3}{4}$) time regular employees, at no cost to the employee.

SECTION 17. **FITNESS CENTER MEMBERSHIP**

The City will provide a complimentary individual membership to the Duarte Fitness Center for each full and three-quarter ($\frac{3}{4}$) time employee and retiree.

SECTION 18. **FLEXIBLE SPENDING ACCOUNTS**

The City agrees to offer and maintain Health Care and Dependent Care Flexible Spending Accounts for the optional participation of full and three-quarter ($\frac{3}{4}$) time employees.

SECTION 19. **DEFERRED COMPENSATION PROGRAM**

The City will make a Section 457 deferred compensation program available to all full and three-quarter ($\frac{3}{4}$) time regular employees that complies with the rules and regulations established by the Internal Revenue Service. Employees may voluntarily participate in the program through payroll deductions.

Effective July 1, 2024, the City will provide a matching contribution of up to two hundred dollars (\$200.00) per month for each employee who is already contributing through payroll deduction to their deferred compensation plan.

SECTION 20. **PROFESSIONAL MEMBERSHIP FEES**

Employees may maintain membership in appropriate professional organizations. The costs for memberships in these organizations are legitimate City expenditures if requested for a regular employee, provided for in the annual City Budget, and approved in advance by the department head and City Manager.

SECTION 21. **TUITION REIMBURSEMENT PROGRAM**

Employees are eligible to be reimbursed for seventy-five percent (75%) of the cost of college accredited academic courses, taken for credit, outside regular working hours, that are directly related to job duties within the City, or are required for a degree in their occupational field in local government. An employee must request advance approval from his/her Department Head prior to enrollment in order to be eligible for reimbursement under this section. The Department Head, in his/her sole discretion, will determine whether the courses meet the standard articulated above. The reimbursement will not exceed three-thousand five hundred dollars (\$3,500.00) for full- time employees or two-thousand, six hundred twenty five dollars (\$2,625.00) for three- quarter-time employees, during any fiscal year. Reimbursement costs include those for registration, parking, and books. Proof of course completion and a grade of “C” or better are required.

SECTION 22. **COMPUTER LOAN PROGRAM**

The City will continue its present employee computer loan program. Generally, benefited employees may have two active loans, in a total amount not to exceed three-thousand dollars (\$3,000.00), for the purchase of new computer equipment. Loans will be interest-free and payable over a two-year period. The minimum loan payment will be $\frac{1}{52}$ of the amount borrowed, and will be made through payroll deduction. The balances of any outstanding loans become due and payable upon termination, and will be deducted from an employee’s final check. Continuation of the program is subject to annual budget appropriations by the City Council, and will be administered according to policies and procedures established by the City Manager.

SECTION 23. **SEVERANCE PAY**

When a regular full-time employee is laid off, that employee will be entitled to receive severance pay as follows:

<u>Length of Service</u>	<u>Amount</u>
Date of hire to 2 years	None
2 years plus one day to 5 years	1 month's salary
5 years plus one day to 10 years	2 month's salary
10 years plus one day to 15 years	3 month's salary
15 years plus one day to 20 years	4 month's salary
20 years plus one day to 25 years	5 month's salary
25 years plus one day or more	6 month's salary

Employees terminated from employment due to physical inability to perform their job and eligible for worker’s compensation benefits will not be entitled to severance pay. Any additional years of service purchased by the City towards retirement will be deducted from severance pay.

SECTION 24. **LONGEVITY PAY**

The City will provide longevity pay to employees who have completed at least 5 continuous years of City service and have been compensated for at least one complete year at the top salary step for the range for the employee’s position. Longevity pay will be provided on a monthly basis in the following amounts:

0-5 years	\$0
5 years	\$50/month
10 years	\$100/month
15 years	\$150/month
20 years	\$200/month
25 years	\$250/month

SECTION 26. **PERFORMANCE BONUS**

Once an employee has reached the top step of his/her salary range, the employee shall be eligible annually to earn up to a 3% performance bonus as part of a mid year performance evaluation. The amount of the performance bonus shall be recommended and authorized by the City Manager.

SECTION 27. **SEVERABILITY**

All resolutions, or portions thereof, previously adopted by the City Council and found to be in conflict with the provisions of this resolution are hereby repealed.

SECTION 28. **EFFECTIVE DATE**

The effective date of this resolution shall be July 1, 2025. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED, AND ADOPTED this 11th day of June, 2025.

Cesar A. Garcia
Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 25-14 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 11th day of June, 2025, by the following vote:

AYES: Councilmembers:
 NOES: Councilmembers:
 ABSENT: Councilmembers:

Frances Jimenez
City Clerk