



**CITY OF DUARTE
AGENDA
REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE
COMMUNITY FACILITIES FINANCING
AUTHORITY**

**6:00 PM - WORKSHOP
7:00 PM - REGULAR SESSION**

**CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CA 91010
Tuesday, May 27, 2025
7:00 PM**

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future.

Cesar A. Garcia, Mayor
Tera Martin Del Campo, Mayor Pro Tem
Margaret Finlay, Councilmember
Samuel Kang, Councilmember
Toney Lewis, Councilmember
Vinh Truong, Councilmember
Martin Calderon, Councilmember

City/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Frances Jimenez, Interim City Clerk

ADA ACCESSIBILITY NOTICE:

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice:

Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice:

Duarte City Council meetings are videotaped for later broadcast. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may livestream the City Council meeting broadcast on the City's website. To access the meeting, log onto www.accessduarte.com, then on the homepage, click on the Agendas & Meetings icon then click on the City Council Meeting link.

Public comment:

In-Person: Members of the public may provide in-person comments at the podium in the Council Chamber. Speakers who wish to address the Council must do so by submitting a speaker card **prior to the start of the Workshop for Workshop items and by 7:00 p.m. for all other designated public comment periods as listed below**. Comments for public hearings will take place after the hearing is opened. Cards will not be accepted after the start of the meeting without the permission of the presiding chair.

Speakers shall be limited to three (3) minutes per person per designated public comment period. At the Mayor's discretion, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

Written: Members of the public may submit written comment by emailing duarteinfo@accessduarte.com, prior to 4:00 p.m. on the day of the meeting. The subject line of your public comment email must contain the Agenda item number or title. Public comments, including personal contact information, are considered public record. Please do not provide any personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published. Comments will be distributed to the City Council and made available for public review.

6:00 PM DUARTE CHAMBER OF COMMERCE BUDGET WORKSHOP

1. CALL TO ORDER AND ROLL CALL
 - A. City Manager Written Comments
2. ADOPTION OF THE AGENDA
3. PUBLIC COMMENT ON DUARTE CHAMBER OF COMMERCE BUDGET WORKSHOP

Any person wishing to speak on the workshop item may do so at this time. The opportunity to speak is on a first come, first served basis. Each person may speak for 3 minutes.

4. DUARTE CHAMBER OF COMMERCE BUDGET WORKSHOP

7:00 PM OPEN SESSION

5. CALL TO ORDER AND ROLL CALL

6. PLEDGE TO THE FLAG

7. ORAL COMMUNICATIONS - SPECIAL ITEMS

Members of the public may address the City Council on agenda items listed under Special Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

8. SPECIAL ITEMS

A. Recognition of the Duarte Youth Athletic Club for an Undefeated Season

B. Recognition of Maryvale as California Nonprofit of the Year

C. Public Safety Department Update

D. SoCal Gas presentation on Rule 1111 & 1121

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

10. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Members of the public may address the City Council on matters which are not on the agenda but are within the subject matter jurisdiction of the City Council. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

11. ORAL COMMUNICATIONS - CONSENT CALENDAR

Members of the public may address the City Council on agenda items listed on the Consent Calendar. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

12. CONSENT CALENDAR

- A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

- B. Approve absence(s) of City Councilmember(s) from the City Council meeting

- C. Approval of Minutes - May 13, 2025 Regular Meeting (CC/HA/FA)

Recommended Action: Approve the minutes of May 13, 2025.

- D. Approval of Warrants - May 27, 2025. (CC/HA/FA)

Recommended Action: Approve the warrants of May 27, 2025.

- E. Monthly Financial Report

Recommended Action: Receive and File the Monthly Financial Report for the month of March 2025.

- F. Public Safety Department Update

Recommended Action: Receive and File the Public Safety Department Update.

- G. Resolution to approve Fiscal Year 2025-26 SB1 Funding: The Road Repair and Accountability Act of 2017 Project List

Recommended Action: Adopt Resolution No. 25-10, setting forth the project list for Fiscal Year 2025-26 funded by SB1: The Road Repair and Accountability Act of 2017.

- H. MIG extension for Design Services of the Teen Center Outdoor Boxing Patio

Recommended Action: Authorize the City Manager to execute the Addendum to the Professional Services Agreement with MIG for design services of the Teen Center Outdoor Boxing Patio.

- I. GANN Appropriation Limit

Recommended Action: Adopt by title only, Resolution No. 25-11, a Resolution of the City Council of the City of Duarte, California Establishing an Appropriations Limit Pursuant to the Provisions of Article XIII B of the California Constitution.

- J. Notice of Completion for the 2025 Windstorm Concrete Repairs Project to FS Contractors, Inc.

Recommended Action: Accept the project as complete in the amount of \$144,682.50.

- K. Set hearing for Landscape and Lighting District Engineer's Report

Recommended Action: Adopt Resolution 25-12 to Set Public Hearing for June 24, 2025.

L. Memorandum - City Council Conference Attendance

Recommended Action: Approve City Councilmember attendance to upcoming conferences.

13. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

14. PUBLIC HEARINGS - NONE

15. ORAL COMMUNICATIONS - BUSINESS ITEMS

Members of the public may address the City Council on agenda items listed under Business Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

16. BUSINESS ITEMS

A. Memorandum - Approval of City Council Expenses

Recommended Action: Discuss and approve or deny Mayor Garcia's request for a deviation from the Expense Reimbursement Policy.

17. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

18. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 21st of May, 2025.

Frances Jimenez
Interim City Clerk



MEMORANDUM

TO: City Council
FROM: Brian Villalobos, City Manager
DATE: May 21, 2025
SUBJECT: Comments on Agenda Items, Meeting of May 27, 2025

ITEM 8.A. (Special Items). Recognition of the Duarte Youth Athletic Club Bronco Team and Coaches.

ITEM 8.B. (Special Items). Recognition of Maryvale as the California Non-Profit of the Year.

ITEM 8.C. (Special Items). Public Safety Department Update - Public Safety Director Larry Breceda will provide an update for the council.

ITEM 8.D. (Special Items). Presentation by SoCal Gas on South Coast Air Quality Management District's proposed Rule 1111 and 1112.

ITEM 12.E. (Consent Calendar). The Finance Department has submitted the monthly report for March of 2025 for review.

ITEM 12.F. (Consent Calendar). The Public Safety Department has submitted the monthly report for May 2025 for review.

ITEM 12.G. (Consent Calendar). Resolution No. 25-10 - Approval of the Fiscal Year 2025-26 SB1 Funding: The Road Repair and Accountability Act of 2017 - Senate Bill 1 (SB 1) was signed on April 28, 2017, by the Governor of California for the Road Repair and Accountability Act of 2017. This bill was passed to ensure that basic road maintenance, rehabilitation, and critical safety needs are met on both the local and state highway systems. The passage of SB 1 created a new permanent funding source for road maintenance and rehabilitation projects for cities and counties. Each year, cities and counties must adopt via resolution, a project list comprised of proposed SB 1 funded projects. For the upcoming fiscal year, the project list must be submitted to the California Transportation Commission (CTC) to be eligible for SB 1 funding. This action is identifying the use of SB 1 funds for Fiscal Year 2025-26. The project identified is the 2025-26 Street Rehabilitation Project. This project will be completed in the coming fiscal year and will be funded with a combination of the SB 1 funds and Measure M funds. In the coming year, the 2025-26 Street Rehabilitation Project will be put out for bid and the award of contract will be brought back for City Council action. The estimated SB 1 revenue for Fiscal Year 2025-26 is \$640,685. This action identifies the Fiscal Year 2025-26 Street Rehabilitation project for the use of these funds.

ITEM 12.H. (Consent Calendar). Approval of Addendum to Professional Services Agreement with MIG for Design Services of the Teen Center Outdoor Boxing Patio - At the November 12, 2024, City Council Meeting, the Council authorized the City Manager to execute a Professional Services Agreement with MIG in the amount of \$53,022, plus a ten-percent contingency, for design services of the Teen Center Outdoor Boxing Patio. While the project has made significant progress, with approximately 65% of the construction documents completed, there is a need to extend the term of the agreement from May 31, 2025, to October 31, 2025. Although the scope of services and compensation remains unchanged, the revised term date will ensure that construction documents are completed by the end of June and that the MIG team remains contractually available to assist City staff with construction support services, as needed.

ITEM 12.I. (Consent Calendar). Resolution No. 25-11 - GANN Appropriation Limit - On November 6, 1979, California voters approved the Gann Spending Limitation Initiative (Proposition 4) establishing Article XIII B of the State Constitution. Article XIII B sets limits on the amount of tax revenues that the

State and most local governments can appropriate within a given fiscal year. The City is required, by the State Constitution, to annually establish and adhere to a limit on the amount of its appropriations. The limit is prescribed by a State formula. For the fiscal year (FY) 2025-26, staff has calculated that the appropriations limit is \$51,052,346.

ITEM 12.J. (Consent Calendar). Notice of Completion for the 2025 Windstorm Concrete Repairs Project to FS Contractors, Inc. - On January 7th, 2025, a severe windstorm caused significant damage throughout the City of Duarte. Following the January 8th, 2025 Presidential Major Disaster Declaration for the Los Angeles Area, the City Council adopted Resolution 25-02 declaring a local emergency on January 14th, 2025. On February 25, 2025, the City Council approved a budget amendment for the purpose of addressing repairs that required immediate attention as a result of the 2025 Windstorm. The 2025 Windstorm Concrete Repairs Project was named one of the necessary projects to address the damages which was awarded at the same meeting to FS Contractors, Inc. in the amount of \$151,000.00. The project consisted of the removal and replacement of broken, off grade and displaced concrete sidewalk and curb and gutter damaged by compromised or fallen trees caused by the Santa Ana windstorm. This was one of the projects listed in the emergency related costs which will be charged to the City Emergency account 100-1205-7655 and included in the FEMA application. The project was completed under budget in the amount of \$144,682.50.

ITEM 12.K. (Consent Calendar). Resolution No. 25-12 - Setting a Hearing for the Citywide Landscape and Lighting Assessment District and Neighborhood Districts - Each year, City Council holds a Public Hearing to establish property assessments for the Citywide Landscape and Lighting Assessment District and for the City's Neighborhood Districts. The hearing will be held on June 24, 2025. Attached Resolution 25-12 declares the City's intention to hold that public hearing. This is part of the annual process required to continue property assessments for the Citywide Landscape and Lighting Assessment District and Neighborhood Districts. In some neighborhood zones, the assessment is allowed to increase annually by the annual increase in the Consumer Price Index (CPI) for the Los Angeles-Long Beach Anaheim, CA area. This year the increase in the CPI for the year ending December 31, 2024 was 3.4%. In the zones where the assessment may be increased, the assessments may increase to the maximum allowable rate of 3.0%. The Engineer's report addresses this issue in detail. The assessment is subject to the notice, protest, and hearing requirements of Section 53753 of the Government Code. The collection of the Citywide Assessment provides \$698,245 to be used to fund maintenance of park and city street lighting. The neighborhood special district assessment provides \$316,961 for maintenance in the city's various neighborhood zones.

ITEM 12.L. (Consent Calendar). Approval of City Council Conference Attendance - National Association for Industrial and Office Parks (NAIOP) SoCal Legislative Affairs Committee - San Gabriel Valley Legislative Reception on June 12, 2025, in the City of Industry.

ITEM 16.A. (Business Items). Mayor Garcia submitted receipts for city expenses beyond the 30 day submission deadline as set by the City Council adopted Expense Reimbursement Policy Section 10. C. - All supporting receipts must be documented to identify the amount, place, purpose, participants, and benefit to the City and must be attached to the Expense Report Form. Inability to provide such documentation or to submit an Expense Report within 30 days of an expense being incurred or return from travel will result in the expense being borne by the individual. Section 4. A. - grants the City Manager the ability to approve all advances and expenses that adhere to the Expense Reimbursement Policy. It also allows the City Manager to submit any Councilmembers request for approval directly to the City Council for discussion and approval. This item requires the City Council to discuss and approve or deny Mayor Garcia's request for a deviation from the Expense Reimbursement Policy.

CITY OF DUARTE

**Minutes of the REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE COMMUNITY FACILITIES
FINANCING AUTHORITY**

**Tuesday, May 13, 2025
6:30 PM — Closed Session
7:00 PM — Regular Session**

6:30 PM CLOSED SESSION

1. CALL TO ORDER AND ROLL CALL

Mayor Garcia called the meeting to order at 6:33 p.m.

Councilmembers Present: Kang, Lewis, Truong, Calderon (arrived at 6:36 p.m.), Martin Del Campo, Garcia
Councilmembers Absent: Finlay
Staff Present: Brian Villalobos, City Manager
Larry Breceda, Director of Public Safety Services
Matthew R. Silver, Prosecutor
Frances Jimenez, Deputy City Clerk

2. ADOPTION OF THE AGENDA

Moved by Councilmember Truong, seconded by Councilmember Lewis, and carried by the following vote of the City Council to adopt the agenda.

AYES: KANG, LEWIS, TRUONG, MARTIN DEL CAMPO, GARCIA
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, CALDERON

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

None.

4. CLOSED SESSION

The City Council recessed into closed session at 6:34 p.m. to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Pursuant to Government Code § 54956.9
Initiation of litigation pursuant to Government Code § 54956.9(d)(4)
Number of potential cases: One (1)
Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

7:00 PM OPEN SESSION

5. CALL TO ORDER AND ROLL CALL

Mayor Garcia called the open session to order at 7:01 p.m.

Councilmembers Present: Kang, Lewis, Truong, Calderon, Martin Del Campo, Garcia
Councilmembers Absent: Finlay
Staff Present: Brian Villalobos, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of Administrative Services
Craig Hensley, Director of Community Development
Larry Breceda, Director of Public Safety Services
Manuel Enriquez, Director of Parks and Recreation

6. PLEDGE TO THE FLAG

The flag salute was led by Jimena Lozada.

7. CITY ATTORNEY CLOSED SESSION REPORT

City Manager Villalobos announced that no reportable action was taken.

8. ORAL COMMUNICATIONS - SPECIAL ITEMS

Steve Hernandez congratulated Senior Volunteer of the Year, Rose Gant and shared his experience working alongside her.

9. SPECIAL ITEMS

A. Recognition of Duarte Dance

The City Council recognized members of Duarte Dance for winning the Star Systems Dance Competition and the Thunderstruck Dance Competition.

B. Recognition of State of the City Food Sponsors

The City Council recognized El Canton de La Patrona, Max’s Mexican Cuisine, Old Spaghetti Factory, Cabrera’s, Sweet Nothings, La Michoacana, Paloma Bakery, IHOP, Silver Strings, Hope Peoples, and Katarina Schransky, for their contributions in making the State of the City a success.

C. Older Americans Month Proclamation and Senior Volunteer of the Year

Director of Parks and Recreation Enriquez proclaimed May 2025 as Older Americans Month; recognized Senior Volunteer of the Year Rose Gant; highlighted her involvement in the Senior Center; and expressed gratitude for her volunteerism.

Rose Gant shared her experience as an active community member; thanked city staff for putting on recreation events, and shared appreciation for being recognized.

Steve Hernandez complimented Recreation Supervisor, Alexis Corral, for her work at the Senior Center and thanked Rose Gant for her enthusiasm and energy.

The City Council thanked Rose Gant for her service and dedication and commended her for the impact she’s had at the Senior Center.

D. Community Development Department Update

Community Development Director Hensley gave an update on the efforts being done to encourage economic development within the city and shared that he would be attending the International Council of Shopping Centers (ICSC) conference.

The City Council commended Director Hensley for the increased marketing tactics and provided additional suggestions.

In response to questions posed by the City Council, Director Hensley confirmed that grant funding opportunities can be sought out in terms of undergrounding power lines and shared that there is not a confirmed date for the BP Charging Station ribbon cutting.

The City Council suggested holding a workshop to teach individuals how to do business with the city and asked for an increase use of LinkedIn to promote Bid opportunities and Requests for Proposals, RFP's.

E. Parks and Recreation Department Update

Parks and Recreation Director Enriquez introduced the newest member of his team Alyssa Rico, Recreation Manager. Alyssa Rico thanked city staff and the city council for the warm welcome and shared excitement over her role.

Director Enriquez shared the schedule of upcoming community events and provided an update regarding the upcoming closure of the Fitness Center and Pool.

10. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library events.

Assistant to the City Manager Rangel announced upcoming city events.

11. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Chuck Levin commended the city of Duarte for their work supporting surrounding cities during the recent fires; shared excitement over the city's participation in honoring Route 66's 100th anniversary; expressed appreciation for the beautification efforts of the medians; and complimented staff at the Senior Center along with Recreation Supervisor, Alberto Castaneda-Salazar and his staff at the Fitness Center for the welcoming environment they foster.

Alejandra Ceja expressed concern over the lack of a complete report from the Environmental Protection Agency, EPA after the thirty-day clean-up of hazardous materials at the Lario Park Staging Area and clarified that residents are looking to view the impact report that checks the soil and water quality.

City Manager Villalobos clarified that said report came from the Army Corp. of Engineers, after the EPA released the information to them.

Christine Rodriguez asked for transparency regarding the environmental impact report that addressed the cleanup that occurred at Lario Park; shared concern over the long-term health effects vulnerable populations may experience; and encouraged sending out additional information for residents to be fully informed on the findings.

Sal Torres stated his opinion on the Huntington Drive medians project and asked the Parks and Recreation department to consider an inclusive park when it comes to budget planning.

Steve Hernandez expressed his opinion on the Lario Park Staging Area and the logistics of the processing of hazardous materials.

12. ORAL COMMUNICATIONS - CONSENT CALENDAR

None.

13. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

B. Approve absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes - April 22, 2025 Special Meeting, April 22, 2025 Regular Meeting and May 5, 2025 Special Meeting (CC/HA/FA).

D. Approval of Warrants - May 13, 2025 (CC/HA/FA).

E. Receive and File the Community Development Department Update.

F. Receive and File the Parks and Recreation Department Update.

G. Approval of the 2024 Housing Element Annual Progress Report for filing with the California Department of Housing and Community Development.

H. Award of Contract for the Highland Promenade Project to Green Giant Landscape Inc. in the amount of \$1,116,890.

I. Authorization of the Notice of Completion for the Replacement of Audio and Visual Equipment Project (25-7) in the City Council Chambers/Community Center.

J. Approval of a Professional Services Agreement with Raycom Data Technologies for scanning with a maximum cost of \$60,000.

K. Approval of a Letter of Support for the San Gabriel Valley Mosquito and Vector Control District’s Request for State and Federal Assistance Following the 2025 Eaton Fire.

Moved by Councilmember Truong, seconded by Councilmember Kang, and carried by the following vote of the City Council to approve items 13A - 13K of the Consent Calendar.

AYES: KANG, LEWIS, TRUONG, CALDERON, MARTIN DEL CAMPO, GARCIA
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY

14. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

15. PUBLIC HEARINGS

A. Tax Equity and Fiscal Responsibility Act (TEFRA) hearing on Issuance of Tax Exempt Bonds for HumanGood

Mayor Garcia recused himself from the item as HumanGood is the source of income for his wife, and he left the room.

Director Hensley presented a staff report on the Tax Equity and Fiscal Responsibility Act (TEFRA) process for the issuance of tax exempt bonds for HumanGood, a nonprofit and local property owner; shared the background on the improvements HumanGood is looking to do; introduced the representatives from the California Municipal Finance Authority and HumanGood.

In response to questions posed by the City Council, Director Hensley confirmed that there are no negative fiscal impacts on the city.

Mayor Pro Tem Martin Del Campo opened the Public Hearing.

Public Comment
None.

Mayor Pro Tem Martin Del Campo closed the Public Hearing.

Moved by Councilmember Kang, seconded by Councilmember Lewis, and carried by the following vote of the City Council to adopt Resolution 25-09 approving the issuance of the Bonds by the California Municipal Finance Authority (CMFA) for the benefit of HumanGood, to provide for the financing or refinancing of the Project and the refunding of existing bonds, such adoption is solely for the purposes of satisfying the requirements of TEFRA, the Code and the California Government Code.

AYES: KANG, LEWIS, TRUONG, CALDERON, MARTIN DEL CAMPO, GARCIA
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY

16. ORAL COMMUNICATIONS - BUSINESS ITEMS

None.

17. BUSINESS ITEMS

A. Proposal for Renderings of Huntington Drive Median Landscape Plan

City Manager Villalobos reported that the proposal for renderings of the Huntington Drive Medians project is being brought back per council's request; shared the approximate cost of \$8,300; and requested council direction.

Per questions posed by the City Council, City Manager Villalobos confirmed the price and project timeline.

The City Council shared appreciation for staff who brought the item back; expressed their opinion on the project procedures and the need for additional details when it comes to logistics; and reiterated their

vision in terms of vegetation and beautification efforts.

Discussion ensued regarding differing opinions regarding landscape options and the initial plan that was previously approved by the City Council.

Moved by Councilmember Kang, seconded by Councilmember Lewis, and carried by the following vote of the City Council to not proceed with obtaining renderings of the Huntington Drive Median Landscape Plan.

AYES: KANG, LEWIS, TRUONG, CALDERON, MARTIN DEL CAMPO, GARCIA
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY

B. Memorandum - Approval of City Council Expenses

City Manager Villalobos stated that there has been past precedence when it comes to councilmembers transferring funds. He then explained that Mayor Garcia is requesting to attend this year's California Contract Cities Annual Conference and per Mayor Pro Tem Martin Del Campo's willingness, would like to use her funds as she will not be attending.

Moved by Mayor Pro Tem Martin Del Campo, seconded by Councilmember Lewis, and carried by the following vote of the City Council to approve the City Council expenses for the transfer of \$1,610 from account fund 1005-7641 to 1005-7640.

AYES: KANG, LEWIS, TRUONG, CALDERON, MARTIN DEL CAMPO, GARCIA
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY

18. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

City Manager Villalobos reported that he attended the North San Gabriel River Working Group with Azusa and Irwindale; shared that discussions are taking place regarding options for what to do next at Lario Park; explained that clean-ups have been taking place; and also reported that he attended the Southern California Association of Government's 2025 Regional Conference and General Assembly.

Mayor Pro Tem Martin Del Campo reported she attended the Foothill Metro Extension meeting where discussion was had regarding toll stations and thanked the staff who put together the Mother's Day Tea event she attended.

Councilmember Calderon reported he attended the Duarte Community Coordinating Council meeting.

Councilmember Truong reported he attended the San Gabriel Valley Council of Governments Energy, Environment, Natural Resources Committee meeting where conversation occurred regarding still water near Eaton fire burn sites and shared that he would be attending the International Council of Shopping Centers (ICSC) conference in an attempt to build economic development in the city.

Councilmember Kang reported he attended the SGVCOG Transportation Committee meeting and suggested looking into funds for bus shelters; stated his opinion regarding the EPA's use of Lario Park as a Hazardous Materials Processing Site; and expressed his perspective on the planning and execution process of the Huntington Drive Median project.

Councilmember Lewis reported he attended Southern California Edison's (SCE) legal team conference regarding the Altadena and Palisades fire where the undergrounding of utilities was discussed; let constituents know that the City Council is always available to answer any questions; and expressed regret for his absence at the prior council meeting due to being sick.

Mayor Garcia reported he attended City of Hope's Celebration of Life event where they celebrated the organization's Bone Marrow Transplant Reunion, celebrated IHOP's 20th anniversary; shared that he attended WaterFest hosted by the Upper San Gabriel Valley Municipal Water District in honor of May being Water Awareness Month; thanked the Parks and Recreation department for hosting a booth;

thanked Walmart for their \$25,000 Grant presentation for the Teen Center; and shared excitement over upcoming community events.

19. ADJOURNMENT

At 8:51 p.m., the City Council adjourned the meeting in memory of Pabla Casillas Ramos, longtime Duarte resident.

Cesar A. Garcia, Mayor

Frances Jimenez, Interim City Clerk



City of Duarte

Council Warrant Register By Account By Fund

Payment Dates 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1610-7652	SUNTREK INDUSTRIES INC	Pool Solar System Repair/Service	5859		442.50
100-1605-7733	Walmart Community Card	Senior Ctr Easter Event Supplies	BD25-1390		312.03
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 2/2025	5850		1,415.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 2/2025	5850		2,280.00
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Improvements 2/2025	5850	202118-ATP Cycle 4-Professio...	500.00
100-1405-7965	RKA CONSULTING GROUP	Watson Trail Rehab Grant Support 2/2025	5850	202412-Prof Svc-FY24 Bike Tra...	1,730.00
100-1605-7730	Walmart Community Card	Eggfest 2025 Dog Treats & Basket Winner Items	BD25-1390		127.14
100-1605-7730	Walmart Community Card	Eggfest 2025 Dog Treats/Adult Egghunt Supplies	BD25-1390		180.68
100-1405-7801	COUNTY OF LOS ANGELES DE...	City of Duarte SSMP Audit 3/2025	220890		214.17
100-1605-7730	Walmart Community Card	Eggfest 2025 Gift Bags/Filler for Baskets	BD25-1390		99.43
100-1605-7730	Walmart Community Card	Return-Eggfest 2025 Do...	BD25-1390		-35.59
100-1605-7730	Walmart Community Card	Return-Eggfest 2025 Do...	BD25-1390		-26.79
100-1205-7650	10-8 RETROFIT INC	Vehicle #22 Front Grill Light Repair	5812		190.00
100-1205-7781	LOS ANGELES COUNTY SHERIF...	City Hall Special Event 3/22/2025	5839		439.47
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Tobacco Operations 3/22/2025	5839	202419-Contract Law Enforc...	1,318.41
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Tri-City Rivebed Clean-up Operation 1/21/2025	5839	202513/1205-7781-Law Enfor...	1,857.77
100-2121	DE NOVO PLANNING GROUP	1404 Royal Oaks Environmental Analysis 4/2025	220891	202512-100-2121/1404 Royal...	25,924.50
100-1610-7618	ULINE INC	Dog Waste Bags	5862		275.71
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	5856		41.05
100-1610-7652	CHARLIE'S FENCE CO	Pool Deck Gate Repair	220913		435.00
100-1610-7652	BEARSTATE WATER HEATING	FC Pool Boiler #1 Flame Sensor Rod/Igniter	220881		651.84
100-1405-7980	NEARMAP US INC	Nearmap Annual Subscription 4/26/25 - 4/25/26	5841		9,537.50
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Tri-City Riverbed Clean-up 3/10/25-3/24/25	5839	202513/1205-7781-Law Enfor...	9,258.71
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	5828		963.21
100-1610-7652	ORTCO INC	Duarte Pk Playgrouned Surface Repair	220906		1,600.00
100-1605-7733	QUALITY PRINTING AND MAIL...	Senior Ctr May/June Newsletter	220918		669.77
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 4/2025	5843		212.50
100-1605-7736	TCBRODERS	Instructor Fee-Futsal 3/24/25 - 5/23/25	5830		94.50
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 3/2025	5850		880.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 3/2025	5850		3,720.00
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Improvements 3/2025	5850	202118-ATP Cycle 4-Professio...	1,351.25
100-1405-7969	RKA CONSULTING GROUP	FY25 LLMD Engineering Srvcs 3/2025	5850		2,277.50
100-1405-7969	RKA CONSULTING GROUP	FY26 LLMD Engineering Srvcs 3/2025	5850		160.00

Council Warrant Register By Account
Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1405-7965	RKA CONSULTING GROUP	Watson Trail Rehab Grant Support 3/2025	5850	202412-Prof Svc-FY24 Bike Tra...	880.00
100-1405-7969	RKA CONSULTING GROUP	City Hall Parking Lot Extension Project 3/2025	5850		4,550.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	5819		25.46
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	5819		9.54
100-2126	INEZ CARRASCO	Const/Demo Deposit Refund (Pmt#2024-332)	220886		2,471.48
100-1605-7733	HEULYN REGINA DUMAS-JOH...	Senior Ctr Sewing Lessons 4/2025	5826		165.00
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Srvcs 4/13/25 - 4/26/25	5814		7,510.32
100-1205-7650	M K FUELS	Public Safety Vehicle Fuel 4/2025	220888		119.95
100-1205-7781	M K FUELS	Sheriff Vehicle Fuel 4/2025	220888		20.35
100-1020-7724	MARIPOSA LANDSCAPES INC	PO Pkg Lot Landscape Maintenance 4/2025	5840		312.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Duarte Wilderness Park Brush Clearance 4/2025	5840		2,080.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Greenbank Ave Brush Clearance 4/2025	5840		76.00
100-1415-7916	MARIPOSA LANDSCAPES INC	Sports Parks (2) Landscape Maintenance 4/2025	5840		3,426.72
100-1805-7764	STATE OF CA ENERGY RESOUR...	CEC Payment 26 of 27	220915	201023-Annual Prin Pmts-EEC...	9,812.95
100-1805-7765	STATE OF CA ENERGY RESOUR...	CEC Payment 26 of 27	220915	201023-Annual Int Pmt-EECBG	296.26
100-1010-7980	TRIPEPI SMITH & ASSOCIATES	2025 SOTC Graphic Arts/Video Production	5861		2,847.25
100-1605-7735	EAN SERVICES LLC	Teen Ctr Van Rental 4/7/25 - 4/10/25	5827		454.52
100-1610-7652	WESTERN EXTERMINATOR C...	Facility Pest/Rodent/Mosquito Control 4/2025	5865		884.01
100-1805-7614	STAPLES	Budget Workshop Supplies	5858		139.31
100-1010-7670	SOUTHERN CALIFORNIA NEWS...	Legal Advertising 4/2025	5857		1,948.79
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	5856		272.74
100-1610-7652	BEARSTATE WATER HEATING	FC Pool Boiler #2 Service/Repair	220881		1,019.38
100-1610-7652	BEARSTATE WATER HEATING	FC Pool Boiler #1 Temp & Pressure Gauge	220881		110.69
100-1605-7736	JAVIER DJEU TENNIS	Instructor Fee-Adult Pickleball 3/27/25 - 5/1/25	5835		357.00
100-1610-7618	SUPPLY SOLUTIONS	Park/Bus Stop Receptacle Liners	5854		1,414.52
100-1015-7684	CIVICA LAW GROUP, APC	1318 Galen St Legal 4/2025	5820		8,947.56
100-1015-7684	CIVICA LAW GROUP, APC	2352 Rim Rd Legal 4/2025	5820		77.40
100-1015-7684	CIVICA LAW GROUP, APC	General Code Enforcement Legal 4/2025	5820		1,393.20
100-1015-7684	CIVICA LAW GROUP, APC	Mendoza v Duarte-Admin Appeal Legal 4/2025	5820		4,334.17
100-1610-7652	WET VIEWS	Weekly Aquatic Maintenance of Duarte Pools 5/2025	5844		1,950.00
100-1010-7980	BAKERS MAN PRODUCTIONS L...	2025 SOTC Broadcasting	5817		430.00
100-1020-7726	BAKERS MAN PRODUCTIONS L...	Live-Switching & Recording of City Council Meeting	5817		300.00
100-1605-7735	CABRERA'S DUARTE	TC Cinco de Mayo Event Food	220884		497.25
100-1205-7780	SAN GABRIEL VALLEY HUMAN...	Animal Shelter Services 5/2025	5852		6,250.00
100-1205-7655	THOMSON REUTERS-WEST P...	EOC Software 4/2025	5860		226.39
100-1610-7652	INX BUILDING MAINTENANCE	Teen Ctr Janitorial Services 5/2025	5834		2,020.44
100-1610-7652	INX BUILDING MAINTENANCE	City Yard Janitorial Services	5834		792.74
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Services 5/2025	5834		1,828.89
100-1810-7660	CMC LIVSCAN & NOTARY SE...	Livescan Services 4/2025	5822		28.00

Council Warrant Register By Account

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7655	LA-RICS	(11) Radio Subscriptions 4/2025	220898		220.00
100-1205-7783	TRAIN UP A CHILD LLC	A-Team Contract Services 5/2025	5813		6,700.00
100-1605-7736	JAVIER DJEU TENNIS	Instructor Fee-Tennis 3/28/25 - 5/2/25	5835		864.50
100-1825-7687	R3 CONSULTING GROUP	SB 1383 Implementation Consulting 4/2025	5848		2,812.50
100-1015-7684	CIVICA LAW GROUP, APC	LASD Citations 4/2025	5820		11,000.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD Costs (Expenses) 4/2025	5820		112.03
100-1610-7652	POST ALARM SYSTEMS	CH/CC/Yard Alarm Monitoring 6/2025	5847		156.07
100-1405-7800	EXTRASPACE STORAGE 3426	Building Plans Storage 5/1/2025 - 5/31/2025	BD25-1389		552.20
100-1405-7800	EXTRASPACE STORAGE 3426	Building Plans Storage 5/1/2025 - 5/31/2025	BD25-1388		565.20
100-1610-7652	BEARSTATE WATER HEATING	FC Pool (2) HI Delta Boilers Maintenance	220881		640.00
100-1825-7613	GRAND PRINTING INC	Bulk Mailing Envelopes/Business Cards	220895		717.23
100-1825-7631	CANON SOLUTIONS AMERICA ...	Finance Printer Maintenance 2/4/25 - 5/3/25	220885		141.93
100-1825-7631	CANON SOLUTIONS AMERICA ...	P&R Printer Maintenance 4/4/25 - 5/3/25	220885		38.89
100-1610-7618	MONROVIA LOCK SHOP	Facility Keys	220887		229.29
100-1610-7618	MONROVIA LOCK SHOP	Dog Bag Station Padlocks	220887		156.73
100-1010-7610	BRIAN VILLALOBOS	SCAG Conference Expense Reimbursement	5863		249.86
100-1815-7632	GOOGLE LLC	Gsuite accessduarte.com 4/1/25 - 4/30/25	BD25-1391		2,092.92
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	5856		87.59
100-1810-7660	DEPARTMENT OF JUSTICE	Fingerprint Apps 4/2025	5818		64.00
100-1610-7618	GRAINGER	Pickleball Court Lights	5831		512.64
100-2121	ARMSTRONG & WALKER LAN...	Landscape Plan Ck-Solana @ Duarte Station	5816	202212-Pass Thru Dep-Solana...	590.00
100-1820-7771	CHARLIE'S FENCE CO	Otis Gordon Fence Repair (Hit & Run)	220913	DMGE106-Otis Gordon Park-F...	5,075.00
100-1610-7618	ULINE INC	Tzeitel Paras Park Dog Waste Bag Station	5862		486.80
100-1410-8030	LANDSCAPE WAREHOUSE INC	Irrigation Troubleshooting Tools	5838		419.30
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	5819		25.46
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	5819		9.54
100-1010-7980	ALBERT NUNEZ	Burrtec Cmty Cleanup Volunteer Lunch	5842		115.95
100-1010-7610	SAN GABRIEL VALLEY CITY M...	Brian Villalobas 2025 SGVMA Annual Seminar	220911		80.00
100-1205-7610	SAN GABRIEL VALLEY CITY M...	Larry Breceda 2025 SGVMA Annual Seminar	220911		80.00
100-1205-7615	STAPLES	EOC Office Supplies	5858		50.66
100-1610-7652	CHARLIE'S FENCE CO	Tzeitel Park Cmty Garden Fence Construction	220913		2,700.00
100-1810-7610	KRISTEN PETERSEN	CAJPIA HR Academy Expense Reimbursement	5846		235.90
100-2023	GEORGE DANG	City Kitty Bureveament Gift (Mother)	5823		75.00
100-1205-7761	DATA TICKET INC	Admin Citation Processing 4/2025	5824		758.89
100-1205-7761	DATA TICKET INC	Parking Citation Processing 4/2025	5824		1,884.38
100-1005-7640	CESAR A GARCIA	PS Staff Appreciation/DART Outing Exp Reimb	5829		78.85
100-1605-7733	FRANK'S CATERING	SC Mother's Day Tea 5/10/25 Catering	220883		3,846.51

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Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7733	TIFFANY'S CATERING	SC Mother's Day Tea Cups/Saucers/Tea Pots	220917		1,067.25
100-1405-7614	STAPLES	Office Supplies	5858		384.89
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 4/2025	5839		442,041.50
100-1605-7733	DOLPHIN RENTS INC	SC Mother's Day Tea 5/10/25 Linens	5825		268.64
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	5856		439.37
100-1605-7733	SMART & FINAL	SC Monthly Dance Snacks	5856		110.93
100-2121	COUNTY OF LOS ANGELES REG...	Notice of Exemption- COH Building #82	220879	202514- Pass-through- COH - ...	75.00
100-4812	OLGA PEREZ	Community Yard Sale Refund 4/26/2025	220908		30.00
100-4812	YVONNE A DELGADO	Community Yard Sale Refund 4/26/2025	220892		30.00
100-4806	OFELIA PENA	Descanso Gardens Excursion Refund 5/12/2025	220907		25.00
100-4806	CORAZON SAN DIEGO	Descanso Gardens Excursion Refund 5/12/2025	220910		25.00
100-4812	CONCEPCION LEE	Community Yard Sale Refund 4/26/2025	220899		30.00
100-4801	BELITA LOVELY	BEST Basketball Refund (Sky Burrell)	220902		17.00
100-4801	TAYLOR CISNEROS	BEST Basketball Refund (Cruz Cisneros)	220889		17.00
100-1610-7652	MONROVIA LOCK SHOP	City Yard Door Handle, Deadbolt & Rekey	220887		1,513.43
100-1605-7735	JIMENA LOZADA	Youthworks Internshi...	220903		100.00
100-1605-7735	DELANEY KOVACH	Youthworks Internshi...	220897		100.00
100-1605-7735	ANTHONY SERNA	Youthworks Internshi...	220912		100.00
100-1605-7735	DAVID RUIZ	Youthworks Internshi...	220909		100.00
100-1605-7735	ALBERT MARIANO	Youthworks Internshi...	220904		100.00
100-1605-7735	DAVID SOTO	Youthworks Internshi...	220914		100.00
100-1605-7735	DANIELLA LOLI	Youthworks Internshi...	220901		100.00
100-1605-7735	SAMUEL LEMUS	Youthworks Internshi...	220900		100.00
100-1205-7980	SMART & FINAL	City Yard Breakroom Supplies	5856		82.48
100-1410-7980	SMART & FINAL	City Yard Breakroom Supplies	5856		82.48
100-1610-7618	SMART & FINAL	City Yard Breakroom Supplies	5856		82.48
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 4/2025	220880		4,812.00
100-1610-7650	HUNTINGTON TIRE & AUTO C...	Vehicle #21 Tire Replacement	5833		937.43
100-1205-7779	MATTHEW GUAJARDO	DUSD Tutoring Program	5832	202418-FY23-26-Exp-Tutors,S...	1,050.00
100-2120	AMY BRITTON	ROP Bldg Rent Deposit Refund 5/10/25	220882		150.00
100-1010-7610	FRANCES JIMENEZ	Notary Exam Expense Reimbursement	5837		59.63
100-1605-7735	DUARTE RECREATION PETTY ...	TC Walmart Check Presentation Food	220894		39.14
100-1605-7741	DUARTE RECREATION PETTY ...	Youth Sports Plates/Party Supplies	220894		49.81
100-1610-7650	WARDS SERVICE	Vehicle #21 Brakes	5864		989.45
100-1605-7736	PEREZ DANCE & TUMBLING A...	Instructor Fee- Tumblers/Gymnastics 4/24/25- 5/15/25	5845		1,293.60
100-4812	SUSAN MILES	Community Yard Sale Refund 4/26/2025	220905		30.00
100-1205-7783	DELONG UNLIMITED, CHAD DE..	A-Team Uniforms	220893		2,055.30
100-1605-7739	INDEPENDENCE BUNTING & F...	IDC 2025 Publicity Decor	220896		2,256.18
100-2121	RINCON CONSULTANTS INC	Andres Duarte School (Crestfield) EIR/PM 4/2025	5849	202424- 100-2121/1433 Crestf..	12,898.00
100-1211	KRISTINE SHUTTLEWORTH	Computer Loan	5853		2,827.98
100-1211	MERARI AQUINO	Computer Loan	5815		2,264.85
100-1010-7612	CIVICPLUS LLC	Municode Admin Support Fee 6/1/25 - 5/31/26	5821		367.50

Council Warrant Register By Account

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1010-7685	CIVICPLUS LLC	Agenda/Meeting Mgmt 6/5/2025 - 6/4/2026	5821		12,915.00
Fund 100 - GENERAL FUND Total:					675,921.68
Fund: 220 - GAS TAX FUN					
220-2210-7890	CALTRANS	Signals & Lighting Oct 2024 - Dec 2024	220916		1,212.46
220-2210-7813	JCL TRAFFIC SERVICES	Street Name Sign	5836		95.34
220-2210-7890	COUNTY OF LOS ANGELES DE...	TS & Lighting Hunt Dr Median Pull Boxes 3/2025	220890		3,751.43
220-2210-7890	CALTRANS	Signals & Lighting Jan 2025 - Mar 2025	220916		2,218.40
220-2205-8100	SITE DESIGN STUDIO INC	CO #1-Add'l Highland Ave Promenade 3D Renderings	5855	202106-2205-8100-Highland P...	6,300.00
Fund 220 - GAS TAX FUN Total:					13,577.63
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7915	MARIPOSA LANDSCAPES INC	Misc Locations (8) Landscape Maintenance 4/2025	5840		1,509.99
240-2410-7915	MARIPOSA LANDSCAPES INC	Parks (14) Landscape Maintenance 4/2025	5840		15,723.51
240-2410-7915	MARIPOSA LANDSCAPES INC	City Facilities (4) Landscape Maintenance 4/2025	5840		2,733.32
240-2410-7917	MARIPOSA LANDSCAPES INC	Medians/Pkwys (19) Landscape Maintenance 4/2025	5840		8,312.45
240-2410-7917	MARIPOSA LANDSCAPES INC	Tree Wells (12) Landscape Maintenance 4/2025	5840		459.54
240-2420-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		491.67
240-2421-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		1,416.67
240-2422-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		693.80
240-2423-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		1,125.00
240-2424-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		775.01
240-2425-7913	MARIPOSA LANDSCAPES INC	Hearthstone Brush Clearance 4/2025	5840		1,166.67
240-2425-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		416.67
240-2426-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		333.33
240-2427-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		891.67
240-2431-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		891.67
240-2432-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		1,175.00
240-2433-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		750.00
240-2434-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		500.00
240-2435-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	5840		750.00
240-2435-7918	MARIPOSA LANDSCAPES INC	Ridgecrest Brush Clearance 4/2025	5840		708.33
240-2410-7888	LANDSCAPE WAREHOUSE INC	Thorsen Park Irrigation Repairs	5838		160.51
240-2410-7888	LANDSCAPE WAREHOUSE INC	Encanto/Thorsen Parks Irrigation Repairs	5838		368.62
240-2410-7888	LANDSCAPE WAREHOUSE INC	Encanto Park Irrigation Repair	5838		31.87
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					41,385.30

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Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 4/2025	5839		4,586.64
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					4,586.64
Fund: 300 - BICYCLE AND PEDESTRIAN SAFETY FUND (SB821)					
300-3005-8060	Precision Concrete Cutting	FY25 Sidewalk Maintenance Project	5851		23,416.00
Fund 300 - BICYCLE AND PEDESTRIAN SAFETY FUND (SB821) Total:					23,416.00
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7980	SMART & FINAL	City Yard Breakroom Supplies	5856		82.47
Fund 440 - PROPOSITION A TRANSIT FUND Total:					82.47
Fund: 470 - MEASURE R LR TRANSIT FUND					
470-4705-8060	Precision Concrete Cutting	FY25 Sidewalk Maintenance Project	5851		5,242.72
470-4705-8060	Precision Concrete Cutting	FY25 Sidewalk Maintenance Project	5851		18,064.14
Fund 470 - MEASURE R LR TRANSIT FUND Total:					23,306.86
Grand Total:					782,276.58

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	675,921.68
220 - GAS TAX FUN	13,577.63
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	41,385.30
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	4,586.64
300 - BICYCLE AND PEDESTRIAN SAFETY FUND (SB821)	23,416.00
440 - PROPOSITION A TRANSIT FUND	82.47
470 - MEASURE R LR TRANSIT FUND	23,306.86
Grand Total:	782,276.58

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	78.85
100-1010-7610	Travel, Mtgs & Conf	389.49
100-1010-7612	Publications and Dues	367.50
100-1010-7670	Legal Notices	1,948.79
100-1010-7685	Technology Services	12,915.00
100-1010-7980	Other Expenses	3,393.20
100-1015-7684	Code Enforcement Legal	25,864.36
100-1020-7724	Post Office Parking	312.00
100-1020-7726	Council Cablecasting	300.00
100-1205-7610	Travel, Mtgs & Conf	80.00
100-1205-7615	Emergency Supplies	50.66
100-1205-7650	Vehicle Maintenance	309.95
100-1205-7655	Emergency Services	446.39
100-1205-7761	Parking Ticket Collect	7,455.27
100-1205-7779	Youth Programs	1,050.00
100-1205-7780	Animal Control	6,462.50
100-1205-7781	Contract Law Enforceme...	454,936.21
100-1205-7782	Crossing Guard Contract...	7,510.32
100-1205-7783	A-Team Program	8,755.30
100-1205-7980	Other Expenses	82.48
100-1211	Computer Loan Program	5,092.83
100-1405-7614	Office Supplies	384.89
100-1405-7800	Building Department Ser...	1,117.40
100-1405-7801	Industrial Waste Inspect...	214.17
100-1405-7965	Professional Services	4,461.25
100-1405-7969	City Engineer	15,282.50
100-1405-7980	Other Expenses	9,537.50
100-1410-7815	Brush Clearance	2,156.00
100-1410-7980	Other Expenses	82.48
100-1410-8030	Other Equipment (Capita...	419.30
100-1415-7916	Landscape-Sport Park	3,426.72
100-1605-7730	Special Events	344.87
100-1605-7733	Senior Center	6,440.13
100-1605-7735	Teen Center	2,192.29
100-1605-7736	Youth & Adult Recreatio...	2,609.60
100-1605-7739	Publicity	2,256.18
100-1605-7741	Sports/Playground Progr...	49.81
100-1610-7617	Pool Chemicals	963.21
100-1610-7618	Building Supplies	3,597.54
100-1610-7636	Uniforms	50.92
100-1610-7650	Vehicle Maintenance	1,926.88
100-1610-7652	Building Maint Services	16,764.07
100-1805-7614	Office Supplies	139.31
100-1805-7764	CA CEC Annual Principal ...	9,812.95
100-1805-7765	CA CEC Annual Interest ...	296.26
100-1810-7610	Travel, Mtgs & Conf	235.90

Account Summary

Account Number	Account Name	Payment Amount
100-1810-7660	Other Services	92.00
100-1815-7632	Software	2,092.92
100-1820-7771	Repair Of City Property	5,075.00
100-1825-7613	Duplications And Photos	717.23
100-1825-7631	Equipment Maintenance	180.82
100-1825-7687	Waste Mgmt Services	2,812.50
100-2023	EE City Kitty Contributio...	75.00
100-2120	Refundable Deposits	150.00
100-2121	Pass Through Deposits	39,487.50
100-2126	Construction and Demoli...	2,471.48
100-4801	Youth & Adult Recreatio...	34.00
100-4806	Excursion Fees	50.00
100-4812	Senior Center Fees	120.00
220-2205-8100	Other Capital Improvem...	6,300.00
220-2210-7813	Regulatory Signs	95.34
220-2210-7890	Repairs-Traffic Signal	7,182.29
240-2410-7888	Repairs-Citywide	561.00
240-2410-7915	Landscape-Citywide	19,966.82
240-2410-7917	Landscape-Medians	8,771.99
240-2420-7914	Landscape Maintenance	491.67
240-2421-7914	Landscape Maintenance	1,416.67
240-2422-7914	Landscape Maintenance	693.80
240-2423-7914	Landscape Maintenance	1,125.00
240-2424-7914	Landscape Maintenance	775.01
240-2425-7913	Brush Clearance	1,166.67
240-2425-7914	Landscape Maintenance	416.67
240-2426-7914	Landscape Maintenance	333.33
240-2427-7914	Landscape Maintenance	891.67
240-2431-7914	Landscape Maintenance	891.67
240-2432-7914	Landscape Maintenance	1,175.00
240-2433-7914	Landscape Maintenance	750.00
240-2434-7914	Landscape Maintenance	500.00
240-2435-7914	Landscape Maintenance	750.00
240-2435-7918	Fuel Modification	708.33
290-2905-7781	Contract Law Enforceme...	4,586.64
300-3005-8060	Sidewalk Improvements ...	23,416.00
440-4405-7980	Other Expenses	82.47
470-4705-8060	Sidewalk/Concrete Repai...	23,306.86
Grand Total:		782,276.58

Project Account Summary

Project Account Key	Payment Amount
None	703,358.73
201023-Annual Int Pmt-EECBG	296.26
201023-Annual Prin Pmts-EECBG	9,812.95
202106-2205-8100-Highland Promenade Measure M	6,300.00
202118-ATP Cycle 4-Professional Svcs	1,851.25
202212-Pass Thru Dep-Solana MBK Site B	590.00
202412-Prof Svc-FY24 Bike Trail Rehab Proj	2,610.00
202418-FY23-26-Exp-Tutors,Student Engage,Live Scan	1,050.00
202419-Contract Law Enforcement-Tobacco Grant	1,318.41
202424- 100-2121/1433 Crestfield(Andres Duarte)	12,898.00
202512-100-2121/1404 Royal Oaks (Environmental)	25,924.50
202513/1205-7781-Law Enforcement-River Bed Grant	11,116.48
202514- Pass-through- COH - PRO Building	75.00
DMGE106-Otis Gordon Park-Fence Repair (Hit&Run)	5,075.00
Grand Total:	782,276.58



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 4209 - 10-8 RETROFIT INC					
100-1205-7650	10-8 RETROFIT INC	Vehicle #22 Front Grill Light Repair	21183		190.00
Vendor 4209 - 10-8 RETROFIT INC Total:					190.00
Vendor: 6713 - ALBERT MARIANO					
100-1605-7735	ALBERT MARIANO	Youthworks Internshi...	5/2025		100.00
Vendor 6713 - ALBERT MARIANO Total:					100.00
Vendor: 6449 - ALBERT NUNEZ					
100-1010-7980	ALBERT NUNEZ	Burrtec Cmty Cleanup Volunteer Lunch	5/3/2025		115.95
Vendor 6449 - ALBERT NUNEZ Total:					115.95
Vendor: 6588 - ALBERTO R PEREZ					
100-1610-7652	WET VIEWS	Weekly Aquatic Maintenance of Duarte Pools 5/2025	2660		1,950.00
Vendor 6588 - ALBERTO R PEREZ Total:					1,950.00
Vendor: 3661 - ALHAMBRA SUPERIOR COURT					
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 4/2025	5132025		4,812.00
Vendor 3661 - ALHAMBRA SUPERIOR COURT Total:					4,812.00
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Srvcs 4/13/25 - 4/26/25	100776		7,510.32
Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:					7,510.32
Vendor: T3533 - AMY BRITTON					
100-2120	AMY BRITTON	ROP Bldg Rent Deposit Refund 5/10/25	R107544		150.00
Vendor T3533 - AMY BRITTON Total:					150.00
Vendor: 6711 - ANTHONY SERNA					
100-1605-7735	ANTHONY SERNA	Youthworks Internshi...	5/2025		100.00
Vendor 6711 - ANTHONY SERNA Total:					100.00
Vendor: 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT					
100-2121	ARMSTRONG & WALKER LAN...	Landscape Plan Ck-Solana @ Duarte Station	R92849Bal	202212-Pass Thru Dep-Solana...	590.00
Vendor 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT Total:					590.00
Vendor: 6653 - BAKERS MAN PRODUCTIONS LLC					
100-1010-7980	BAKERS MAN PRODUCTIONS L...	2025 SOTC Broadcasting	408530		430.00
100-1020-7726	BAKERS MAN PRODUCTIONS L...	Live-Switching & Recording of City Council Meeting	408530-5125		300.00
Vendor 6653 - BAKERS MAN PRODUCTIONS LLC Total:					730.00
Vendor: 6721 - BEARSTATE WATER HEATING LLC					
100-1610-7652	BEARSTATE WATER HEATING	FC Pool Boiler #1 Flame Sensor Rod/Igniter	798473		651.84
100-1610-7652	BEARSTATE WATER HEATING	FC Pool Boiler #2 Service/Repair	798630		1,019.38
100-1610-7652	BEARSTATE WATER HEATING	FC Pool Boiler #1 Temp & Pressure Gauge	798682		110.69
100-1610-7652	BEARSTATE WATER HEATING	FC Pool (2) HI Delta Boilers Maintenance	M234543		640.00
Vendor 6721 - BEARSTATE WATER HEATING LLC Total:					2,421.91

Council Warrant Register By Vendor

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4953 - BELITA LOVELY					
100-4801	BELITA LOVELY	BEST Basketball Refund (Sky Burrell)	2002202.002		17.00
Vendor T4953 - BELITA LOVELY Total:					17.00
Vendor: 1003 - BRIAN VILLALOBOS					
100-1010-7610	BRIAN VILLALOBOS	SCAG Conference Expense Reimbursement	4/30/25 - 5/2/25		249.86
Vendor 1003 - BRIAN VILLALOBOS Total:					249.86
Vendor: 3580 - CABRERA'S DUARTE					
100-1605-7735	CABRERA'S DUARTE	TC Cinco de Mayo Event Food	5/1/2025		497.25
Vendor 3580 - CABRERA'S DUARTE Total:					497.25
Vendor: 0065 - CALIFORNIA STATE DEPARTMENT OF JUSTICE					
100-1810-7660	DEPARTMENT OF JUSTICE	Fingerprint Apps 4/2025	813428		64.00
Vendor 0065 - CALIFORNIA STATE DEPARTMENT OF JUSTICE Total:					64.00
Vendor: 5720 - CANON SOLUTIONS AMERICA INC					
100-1825-7631	CANON SOLUTIONS AMERICA ...	Finance Printer Maintenance 2/4/25 - 5/3/25	6011823603		141.93
100-1825-7631	CANON SOLUTIONS AMERICA ...	P&R Printer Maintenance 4/4/25 - 5/3/25	6011823928		38.89
Vendor 5720 - CANON SOLUTIONS AMERICA INC Total:					180.82
Vendor: 6229 - CAPITAL ONE					
100-1605-7733	Walmart Community Card	Senior Ctr Easter Event Supplies	03120		312.03
100-1605-7730	Walmart Community Card	Eggfest 2025 Dog Treats & Basket Winner Items	01287		127.14
100-1605-7730	Walmart Community Card	Eggfest 2025 Dog Treats/Adult Egghunt Supplies	01289		180.68
100-1605-7730	Walmart Community Card	Eggfest 2025 Gift Bags/Filler for Baskets	02245		99.43
100-1605-7730	Walmart Community Card	Return-Eggfest 2025 Do...	04468		-35.59
100-1605-7730	Walmart Community Card	Return-Eggfest 2025 Do...	04470		-26.79
Vendor 6229 - CAPITAL ONE Total:					656.90
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	PS Staff Appreciation/DART Outing Exp Reimb	5082025		78.85
Vendor 6340 - CESAR A GARCIA Total:					78.85
Vendor: 6592 - CGAA INC					
100-1205-7650	M K FUELS	Public Safety Vehicle Fuel 4/2025	1026		119.95
100-1205-7781	M K FUELS	Sheriff Vehicle Fuel 4/2025	1026		20.35
Vendor 6592 - CGAA INC Total:					140.30
Vendor: 2025 - CHARLES R SIMPSON					
100-1610-7652	CHARLIE'S FENCE CO	Pool Deck Gate Repair	05671242		435.00
100-1820-7771	CHARLIE'S FENCE CO	Otis Gordon Fence Repair (Hit & Run)	05671248	DMGE106-Otis Gordon Park-F...	5,075.00
100-1610-7652	CHARLIE'S FENCE CO	Tzeitel Park Cmty Garden Fence Construction	05671249		2,700.00
Vendor 2025 - CHARLES R SIMPSON Total:					8,210.00
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4228852687		25.46
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4228852687		9.54
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4229588269		25.46
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4229588269		9.54
Vendor 5140 - CINTAS CORPORATION #693 Total:					70.00
Vendor: 6483 - CIVICA LAW GROUP, APC					
100-1015-7684	CIVICA LAW GROUP, APC	1318 Galen St Legal 4/2025	16074		8,947.56
100-1015-7684	CIVICA LAW GROUP, APC	2352 Rim Rd Legal 4/2025	16075		77.40
100-1015-7684	CIVICA LAW GROUP, APC	General Code Enforcement Legal 4/2025	16076		1,393.20

Council Warrant Register By Vendor

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1015-7684	CIVICA LAW GROUP, APC	Mendoza v Duarte-Admin Appeal Legal 4/2025	16077		4,334.17
100-1015-7684	CIVICA LAW GROUP, APC	LASD Citations 4/2025	16308		11,000.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD Costs (Expenses) 4/2025	16309		112.03
Vendor 6483 - CIVICA LAW GROUP, APC Total:					25,864.36
Vendor: 6427 - CIVICPLUS LLC					
100-1010-7612	CIVICPLUS LLC	Municode Admin Support Fee 6/1/25 - 5/31/26	333385		367.50
100-1010-7685	CIVICPLUS LLC	Agenda/Meeting Mgmt 6/5/2025 - 6/4/2026	334105		12,915.00
Vendor 6427 - CIVICPLUS LLC Total:					13,282.50
Vendor: 5504 - CMC LIVESCAN & NOTARY SERVICES					
100-1810-7660	CMC LIVESCAN & NOTARY SE...	Livescan Services 4/2025	CMC18068		28.00
Vendor 5504 - CMC LIVESCAN & NOTARY SERVICES Total:					28.00
Vendor: T4952 - CONCEPCION LEE					
100-4812	CONCEPCION LEE	Community Yard Sale Refund 4/26/2025	2000622.005		30.00
Vendor T4952 - CONCEPCION LEE Total:					30.00
Vendor: T4957 - CORAZON SAN DIEGO					
100-4806	CORAZON SAN DIEGO	Descanso Gardens Excursion Refund 5/12/2025	2000620.005		25.00
Vendor T4957 - CORAZON SAN DIEGO Total:					25.00
Vendor: 0692 - COUNTY OF LA REGISTRAR-RECORDER/COUNTY CLERK					
100-2121	COUNTY OF LOS ANGELES REG...	Notice of Exemption- COH Building #82	051325	202514- Pass-through- COH - ...	75.00
Vendor 0692 - COUNTY OF LA REGISTRAR-RECORDER/COUNTY CLERK Total:					75.00
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1405-7801	COUNTY OF LOS ANGELES DE...	City of Duarte SSMP Audit 3/2025	25040705195		214.17
Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					214.17
Vendor: 6714 - DANIELLA LOLI					
100-1605-7735	DANIELLA LOLI	Youthworks Internshi...	5/2025		100.00
Vendor 6714 - DANIELLA LOLI Total:					100.00
Vendor: 5025 - DARRELL RAY CARROLL					
100-1610-7618	MONROVIA LOCK SHOP	Facility Keys	25640		229.29
100-1610-7618	MONROVIA LOCK SHOP	Dog Bag Station Padlocks	25641		156.73
100-1610-7652	MONROVIA LOCK SHOP	City Yard Door Handle, Deadbolt & Rekey	25656		1,513.43
Vendor 5025 - DARRELL RAY CARROLL Total:					1,899.45
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	Admin Citation Processing 4/2025	178774		758.89
100-1205-7761	DATA TICKET INC	Parking Citation Processing 4/2025	179479		1,884.38
Vendor 5501 - DATA TICKET INC Total:					2,643.27
Vendor: 6712 - DAVID RUIZ					
100-1605-7735	DAVID RUIZ	Youthworks Internshi...	5/2025		100.00
Vendor 6712 - DAVID RUIZ Total:					100.00
Vendor: 5920 - DAVID SOTO					
100-1605-7735	DAVID SOTO	Youthworks Internshi...	5/2025		100.00
Vendor 5920 - DAVID SOTO Total:					100.00
Vendor: 6718 - DE NOVO PLANNING GROUP					
100-2121	DE NOVO PLANNING GROUP	1404 Royal Oaks Environmental Analysis 4/2025	4660	202512-100-2121/1404 Royal...	25,924.50
Vendor 6718 - DE NOVO PLANNING GROUP Total:					25,924.50

Council Warrant Register By Vendor

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6719 - DELANEY KOVACH					
100-1605-7735	DELANEY KOVACH	Youthworks Internshi...	5/2025		100.00
Vendor 6719 - DELANEY KOVACH Total:					100.00
Vendor: 3838 - DELONG UNLIMITED SCREEN PRINTING					
100-1205-7783	DELONG UNLIMITED, CHAD DE..	A-Team Uniforms	22-11698		2,055.30
Vendor 3838 - DELONG UNLIMITED SCREEN PRINTING Total:					2,055.30
Vendor: 1381 - DOLPHIN RENTS INC					
100-1605-7733	DOLPHIN RENTS INC	SC Mother's Day Tea 5/10/25 Linens	01-219541-05		268.64
Vendor 1381 - DOLPHIN RENTS INC Total:					268.64
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7735	DUARTE RECREATION PETTY ...	TC Walmart Check	5142025		39.14
		Presentation Food			
100-1605-7741	DUARTE RECREATION PETTY ...	Youth Sports Plates/Party Supplies	5142025		49.81
Vendor 0311 - DUARTE RECREATION PETTY CASH Total:					88.95
Vendor: 6040 - EAN SERVICES LLC					
100-1605-7735	EAN SERVICES LLC	Teen Ctr Van Rental 4/7/25 - 4/10/25	38806014		454.52
Vendor 6040 - EAN SERVICES LLC Total:					454.52
Vendor: 5761 - EXTRASPACE STORAGE 3426					
100-1405-7800	EXTRASPACE STORAGE 3426	Building Plans Storage 5/1/2025 - 5/31/2025	295542751		552.20
100-1405-7800	EXTRASPACE STORAGE 3426	Building Plans Storage 5/1/2025 - 5/31/2025	295544452		565.20
Vendor 5761 - EXTRASPACE STORAGE 3426 Total:					1,117.40
Vendor: 6680 - FRANCES JIMENEZ					
100-1010-7610	FRANCES JIMENEZ	Notary Exam Expense Reimbursement	5/8/25 - 5/9/25		59.63
Vendor 6680 - FRANCES JIMENEZ Total:					59.63
Vendor: 6389 - FRANCISCO BURCIAGA					
100-1605-7733	FRANK'S CATERING	SC Mother's Day Tea 5/10/25 Catering	4605		3,846.51
Vendor 6389 - FRANCISCO BURCIAGA Total:					3,846.51
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	153135		963.21
Vendor 4690 - FULLER ENGINEERING INC Total:					963.21
Vendor: 2614 - GEORGE DANG					
100-2023	GEORGE DANG	City Kitty Bureveament Gift (Mother)	5072025		75.00
Vendor 2614 - GEORGE DANG Total:					75.00
Vendor: 6181 - GOOGLE LLC					
100-1815-7632	GOOGLE LLC	Gsuite accessduarte.com 4/1/25 - 4/30/25	5239958017		2,092.92
Vendor 6181 - GOOGLE LLC Total:					2,092.92
Vendor: 1092 - GRAINGER					
100-1610-7618	GRAINGER	Pickleball Court Lights	9495798416		512.64
Vendor 1092 - GRAINGER Total:					512.64
Vendor: 5340 - GRAND PRINTING INC					
100-1825-7613	GRAND PRINTING INC	Bulk Mailing Envelopes/Business Cards	113443		717.23
Vendor 5340 - GRAND PRINTING INC Total:					717.23
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7733	HEULYN REGINA DUMAS-JOH...	Senior Ctr Sewing Lessons 4/2025	SC-2025		165.00
Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:					165.00

Council Warrant Register By Vendor

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6210 - HUNTINGTON TIRE & AUTO CENTER INC					
100-1610-7650	HUNTINGTON TIRE & AUTO C...	Vehicle #21 Tire Replacement	61427		937.43
Vendor 6210 - HUNTINGTON TIRE & AUTO CENTER INC Total:					937.43
Vendor: 6730 - INDEPENDENCE BUNTING & FLAG CORP					
100-1605-7739	INDEPENDENCE BUNTING & F...	IDC 2025 Publicity Decor	40156		2,256.18
Vendor 6730 - INDEPENDENCE BUNTING & FLAG CORP Total:					2,256.18
Vendor: T4950 - INEZ CARRASCO					
100-2126	INEZ CARRASCO	Const/Demo Deposit Refund (Pmt#2024-332)	R105404		2,471.48
Vendor T4950 - INEZ CARRASCO Total:					2,471.48
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	Teen Ctr Janitorial Services 5/2025	993581		2,020.44
100-1610-7652	INX BUILDING MAINTENANCE	City Yard Janitorial Services	993616		792.74
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Services 5/2025	993649		1,828.89
Vendor 6309 - INX BUILDING MAINTENANCE Total:					4,642.07
Vendor: 6271 - JAVIER DJEU TENNIS					
100-1605-7736	JAVIER DJEU TENNIS	Instructor Fee-Adult Pickleball 3/27/25 - 5/1/25	050125		357.00
100-1605-7736	JAVIER DJEU TENNIS	Instructor Fee-Tennis 3/28/25 - 5/2/25	050225		864.50
Vendor 6271 - JAVIER DJEU TENNIS Total:					1,221.50
Vendor: 6715 - JIMENA LOZADA					
100-1605-7735	JIMENA LOZADA	Youthworks Internshi...	5/2025		100.00
Vendor 6715 - JIMENA LOZADA Total:					100.00
Vendor: 6673 - JOSE GONZALEZ					
100-1605-7736	TCBRODERS	Instructor Fee-Futsal 3/24/25 - 5/23/25			94.50
Vendor 6673 - JOSE GONZALEZ Total:					94.50
Vendor: 1592 - KRISTEN PETERSEN					
100-1810-7610	KRISTEN PETERSEN	CAJPIA HR Academy Expense Reimbursement	4/28/25 - 5/1/25		235.90
Vendor 1592 - KRISTEN PETERSEN Total:					235.90
Vendor: 0315 - KRISTINE SHUTTLEWORTH					
100-1211	KRISTINE SHUTTLEWORTH	Computer Loan	621006164		2,827.98
Vendor 0315 - KRISTINE SHUTTLEWORTH Total:					2,827.98
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
100-1410-8030	LANDSCAPE WAREHOUSE INC	Irrigation Troubleshooting Tools	4214710		419.30
Vendor 3968 - LANDSCAPE WAREHOUSE III Total:					419.30
Vendor: 6690 - LA-RICS					
100-1205-7655	LA-RICS	(11) Radio Subscriptions 4/2025	DUARTE FY24/25-10		220.00
Vendor 6690 - LA-RICS Total:					220.00
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF...	City Hall Special Event 3/22/2025	252741TZ		439.47
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Tobacco Operations 3/22/2025	252742TZ	202419-Contract Law Enforc...	1,318.41
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Tri-City Rivebed Clean-up Operation 1/21/2025	252743TZ	202513/1205-7781-Law Enfor...	1,857.77
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Tri-City Riverbed Clean-up 3/10/25-3/24/25	252849TZ	202513/1205-7781-Law Enfor...	9,258.71
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 4/2025	252895TZ		442,041.50
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					454,915.86
Vendor: 4434 - MARIPOSA LANDSCAPES INC					
100-1020-7724	MARIPOSA LANDSCAPES INC	PO Pkg Lot Landscape Maintenance 4/2025	113483		312.00

Council Warrant Register By Vendor

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1410-7815	MARIPOSA LANDSCAPES INC	Duarte Wilderness Park Brush Clearance 4/2025	113483		2,080.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Greenbank Ave Brush Clearance 4/2025	113483		76.00
100-1415-7916	MARIPOSA LANDSCAPES INC	Sports Parks (2) Landscape Maintenance 4/2025	113483		3,426.72
Vendor 4434 - MARIPOSA LANDSCAPES INC Total:					5,894.72
Vendor: 6594 - MATTHEW GUAJARDO					
100-1205-7779	MATTHEW GUAJARDO	DUSD Tutoring Program	March/April 2025	202418-FY23-26-Exp-Tutors,S...	1,050.00
Vendor 6594 - MATTHEW GUAJARDO Total:					1,050.00
Vendor: T2469 - MERARI AQUINO					
100-1211	MERARI AQUINO	Computer Loan	5202025		2,264.85
Vendor T2469 - MERARI AQUINO Total:					2,264.85
Vendor: 6223 - NEARMAP US INC					
100-1405-7980	NEARMAP US INC	Nearmap Annual Subscription 4/26/25 - 4/25/26	INV01744147		9,537.50
Vendor 6223 - NEARMAP US INC Total:					9,537.50
Vendor: T4955 - OFELIA PENA					
100-4806	OFELIA PENA	Descanco Gardens Excursion Refund 5/12/2025	2000619.005		25.00
Vendor T4955 - OFELIA PENA Total:					25.00
Vendor: T4956 - OLGA PEREZ					
100-4812	OLGA PEREZ	Community Yard Sale Refund 4/26/2025	2000614.005		30.00
Vendor T4956 - OLGA PEREZ Total:					30.00
Vendor: 6280 - ONLY CREMATIONS FOR PETS					
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 4/2025	57689		212.50
Vendor 6280 - ONLY CREMATIONS FOR PETS Total:					212.50
Vendor: 4847 - ORTCO INC					
100-1610-7652	ORTCO INC	Duarte Pk Playgrouned Surface Repair	2025-023		1,600.00
Vendor 4847 - ORTCO INC Total:					1,600.00
Vendor: 2466 - POST ALARM SYSTEMS					
100-1610-7652	POST ALARM SYSTEMS	CH/CC/Yard Alarm Monitoring 6/2025	1798770		156.07
Vendor 2466 - POST ALARM SYSTEMS Total:					156.07
Vendor: 6372 - R3 CONSULTING GROUP					
100-1825-7687	R3 CONSULTING GROUP	SB 1383 Implementation Consulting 4/2025	124504		2,812.50
Vendor 6372 - R3 CONSULTING GROUP Total:					2,812.50
Vendor: 6652 - RAYMOND ABERNATHY					
100-1205-7783	TRAIN UP A CHILD LLC	A-Team Contract Services 5/2025	TRA-14		6,700.00
Vendor 6652 - RAYMOND ABERNATHY Total:					6,700.00
Vendor: 6591 - RINCON CONSULTANTS INC					
100-2121	RINCON CONSULTANTS INC	Andres Duarte School (Crestfield) EIR/PM 4/2025	65559	202424- 100-2121/1433 Crestf..	12,898.00
Vendor 6591 - RINCON CONSULTANTS INC Total:					12,898.00
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 2/2025	35817		1,415.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 2/2025	35818		2,280.00
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Improvements 2/2025	35819	202118-ATP Cycle 4-Professio...	500.00
100-1405-7965	RKA CONSULTING GROUP	Watson Trail Rehab Grant Support 2/2025	35820	202412-Prof Svc-FY24 Bike Tra...	1,730.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 3/2025	35919		880.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 3/2025	35920		3,720.00

Council Warrant Register By Vendor

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Improvements 3/2025	35921	202118-ATP Cycle 4-Professio...	1,351.25
100-1405-7969	RKA CONSULTING GROUP	FY25 LLMD Engineering Srvc 3/2025	35922		2,277.50
100-1405-7969	RKA CONSULTING GROUP	FY26 LLMD Engineering Srvc 3/2025	35923		160.00
100-1405-7965	RKA CONSULTING GROUP	Watson Trail Rehab Grant Support 3/2025	35924	202412-Prof Svc-FY24 Bike Tra...	880.00
100-1405-7969	RKA CONSULTING GROUP	City Hall Parking Lot Extension Project 3/2025	35925		4,550.00
Vendor 0904 - RKA CONSULTING GROUP Total:					19,743.75
Vendor: 6585 - RUBEN VIOLA					
100-1605-7733	QUALITY PRINTING AND MAIL...	Senior Ctr May/June Newsletter	3701		669.77
Vendor 6585 - RUBEN VIOLA Total:					669.77
Vendor: 6639 - SAMUEL LEMUS					
100-1605-7735	SAMUEL LEMUS	Youthworks Internshi...	5/2025		100.00
Vendor 6639 - SAMUEL LEMUS Total:					100.00
Vendor: 3115 - SAN GABRIEL VALLEY CITY MANAGERS' ASSOCIATION					
100-1010-7610	SAN GABRIEL VALLEY CITY M...	Brian Villalobas 2025 SGVMA Annual Seminar	6/18/2025		80.00
100-1205-7610	SAN GABRIEL VALLEY CITY M...	Larry Breceda 2025 SGVMA Annual Seminar	6/18/2025		80.00
Vendor 3115 - SAN GABRIEL VALLEY CITY MANAGERS' ASSOCIATION Total:					160.00
Vendor: 6088 - SAN GABRIEL VALLEY HUMANE SOCIETY					
100-1205-7780	SAN GABRIEL VALLEY HUMAN...	Animal Shelter Services 5/2025	5/2025D		6,250.00
Vendor 6088 - SAN GABRIEL VALLEY HUMANE SOCIETY Total:					6,250.00
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SUPPLY SOLUTIONS	Park/Bus Stop Receptacle Liners	090215		1,414.52
Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:					1,414.52
Vendor: 0209 - SMART & FINAL					
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	310544		41.05
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	733933		272.74
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	548855		87.59
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	187344		439.37
100-1605-7733	SMART & FINAL	SC Monthly Dance Snacks	704100		110.93
100-1205-7980	SMART & FINAL	City Yard Breakroom Supplies	501899		82.48
100-1410-7980	SMART & FINAL	City Yard Breakroom Supplies	501899		82.48
100-1610-7618	SMART & FINAL	City Yard Breakroom Supplies	501899		82.48
Vendor 0209 - SMART & FINAL Total:					1,199.12
Vendor: T4691 - SOFIA A PEREZ					
100-1605-7736	PEREZ DANCE & TUMBLING A...	Instructor Fee-Tumblers/Gymnastics 4/24/25-5/15/25	002		1,293.60
Vendor T4691 - SOFIA A PEREZ Total:					1,293.60
Vendor: 0220 - SOUTHERN CALIFORNIA NEWS GROUP					
100-1010-7670	SOUTHERN CALIFORNIA NEWS...	Legal Advertising 4/2025	615938		1,948.79
Vendor 0220 - SOUTHERN CALIFORNIA NEWS GROUP Total:					1,948.79
Vendor: 2688 - STAPLES CONTRACT & COMMERCIAL INC					
100-1805-7614	STAPLES	Budget Workshop Supplies	6030601532		139.31
100-1205-7615	STAPLES	EOC Office Supplies	6031457956		50.66
100-1405-7614	STAPLES	Office Supplies	6031730808		384.89
Vendor 2688 - STAPLES CONTRACT & COMMERCIAL INC Total:					574.86
Vendor: 5074 - STATE OF CA ENERGY RESOURCES CONSERVATION					
100-1805-7764	STATE OF CA ENERGY RESOUR...	CEC Payment 26 of 27	12195	201023-Annual Prin Pmts-EEC...	9,812.95
100-1805-7765	STATE OF CA ENERGY RESOUR...	CEC Payment 26 of 27	12195	201023-Annual Int Pmt-EECBG	296.26
Vendor 5074 - STATE OF CA ENERGY RESOURCES CONSERVATION Total:					10,109.21

Council Warrant Register By Vendor

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6288 - SUNTREK INDUSTRIES INC					
100-1610-7652	SUNTREK INDUSTRIES INC	Pool Solar System Repair/Service	46596		442.50
Vendor 6288 - SUNTREK INDUSTRIES INC Total:					442.50
Vendor: T4954 - SUSAN MILES					
100-4812	SUSAN MILES	Community Yard Sale Refund 4/26/2025	2000626.005		30.00
Vendor T4954 - SUSAN MILES Total:					30.00
Vendor: T4951 - TAYLOR CISNEROS					
100-4801	TAYLOR CISNEROS	BEST Basketball Refund (Cruz Cisneros)	2002204.002		17.00
Vendor T4951 - TAYLOR CISNEROS Total:					17.00
Vendor: 5581 - THOMSON REUTERS-WEST PUBLISHING CORP					
100-1205-7655	THOMSON REUTERS-WEST P...	EOC Software 4/2025	851873834		226.39
Vendor 5581 - THOMSON REUTERS-WEST PUBLISHING CORP Total:					226.39
Vendor: 6310 - TIFFANY'S CATERING					
100-1605-7733	TIFFANY'S CATERING	SC Mother's Day Tea Cups/Saucers/Tea Pots	5102025		1,067.25
Vendor 6310 - TIFFANY'S CATERING Total:					1,067.25
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1010-7980	TRIEPI SMITH & ASSOCIATES	2025 SOTC Graphic Arts/Video Production	14689		2,847.25
Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:					2,847.25
Vendor: 5907 - ULINE INC					
100-1610-7618	ULINE INC	Dog Waste Bags	191953693		275.71
100-1610-7618	ULINE INC	Tzeitel Paras Park Dog Waste Bag Station	192562883		486.80
Vendor 5907 - ULINE INC Total:					762.51
Vendor: 6113 - WARDS SERVICE					
100-1610-7650	WARDS SERVICE	Vehicle #21 Brakes	98958		989.45
Vendor 6113 - WARDS SERVICE Total:					989.45
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR C...	Facility Pest/Rodent/Mosquito Control 4/2025	546754C		884.01
Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:					884.01
Vendor: T2673 - YVONNE A DELGADO					
100-4812	YVONNE A DELGADO	Community Yard Sale Refund 4/26/2025	2000615.005		30.00
Vendor T2673 - YVONNE A DELGADO Total:					30.00
Fund 100 - GENERAL FUND Total:					675,921.68
Fund: 220 - GAS TAX FUN					
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
220-2210-7890	COUNTY OF LOS ANGELES DE...	TS & Lighting Hunt Dr Median Pull Boxes 3/2025	25040705222		3,751.43
Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					3,751.43
Vendor: 3957 - JCL BARRICADE					
220-2210-7813	JCL TRAFFIC SERVICES	Street Name Sign	128599		95.34
Vendor 3957 - JCL BARRICADE Total:					95.34
Vendor: 6602 - SITE DESIGN STUDIO INC					
220-2205-8100	SITE DESIGN STUDIO INC	CO #1-Add'l Highland Ave Promenade 3D Renderings	25-03007	202106-2205-8100-Highland P...	6,300.00
Vendor 6602 - SITE DESIGN STUDIO INC Total:					6,300.00
Vendor: 2809 - STATE OF CALIFORNIA DEPT OF TRANSPORTATION					
220-2210-7890	CALTRANS	Signals & Lighting Oct 2024 - Dec 2024	SL250629		1,212.46

Council Warrant Register By Vendor

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
220-2210-7890	CALTRANS	Signals & Lighting Jan 2025 - Mar 2025	SL250943		2,218.40
Vendor 2809 - STATE OF CALIFORNIA DEPT OF TRANSPORTATION Total:					3,430.86
Fund 220 - GAS TAX FUN Total:					13,577.63

Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND

Vendor: 3968 - LANDSCAPE WAREHOUSE III

240-2410-7888	LANDSCAPE WAREHOUSE INC	Thorsen Park Irrigation Repairs	4214477		160.51
240-2410-7888	LANDSCAPE WAREHOUSE INC	Encanto/Thorsen Parks Irrigation Repairs	4214682		368.62
240-2410-7888	LANDSCAPE WAREHOUSE INC	Encanto Park Irrigation Repair	4214794		31.87
Vendor 3968 - LANDSCAPE WAREHOUSE III Total:					561.00

Vendor: 4434 - MARIPOSA LANDSCAPES INC

240-2410-7915	MARIPOSA LANDSCAPES INC	City Facilities (4) Landscape Maintenance 4/2025	113483		2,733.32
240-2410-7915	MARIPOSA LANDSCAPES INC	Misc Locations (8) Landscape Maintenance 4/2025	113483		1,509.99
240-2410-7915	MARIPOSA LANDSCAPES INC	Parks (14) Landscape Maintenance 4/2025	113483		15,723.51
240-2410-7917	MARIPOSA LANDSCAPES INC	Medians/Pkwys (19) Landscape Maintenance 4/2025	113483		8,312.45
240-2410-7917	MARIPOSA LANDSCAPES INC	Tree Wells (12) Landscape Maintenance 4/2025	113483		459.54
240-2420-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		491.67
240-2421-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		1,416.67
240-2422-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		693.80
240-2423-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		1,125.00
240-2424-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		775.01
240-2425-7913	MARIPOSA LANDSCAPES INC	Hearthstone Brush Clearance 4/2025	113483		1,166.67
240-2425-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		416.67
240-2426-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		333.33
240-2427-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		891.67
240-2431-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		891.67
240-2432-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		1,175.00
240-2433-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		750.00
240-2434-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		500.00
240-2435-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 4/2025	113483		750.00
240-2435-7918	MARIPOSA LANDSCAPES INC	Ridgecrest Brush Clearance 4/2025	113483		708.33
Vendor 4434 - MARIPOSA LANDSCAPES INC Total:					40,824.30
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					41,385.30

Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND

Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

290-2905-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 4/2025	252895TZ		4,586.64
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					4,586.64
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					4,586.64

Council Warrant Register By Vendor

Payment Dates: 5/15/2025 - 5/28/2025

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 300 - BICYCLE AND PEDESTRIAN SAFETY FUND (SB821)					
Vendor: 6524 - SAFE SIDEWALKS INCORPORATED					
300-3005-8060	Precision Concrete Cutting	FY25 Sidewalk Maintenance Project	COD 042825-01		23,416.00
Vendor 6524 - SAFE SIDEWALKS INCORPORATED Total:					23,416.00
Fund 300 - BICYCLE AND PEDESTRIAN SAFETY FUND (SB821) Total:					23,416.00
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 0209 - SMART & FINAL					
440-4405-7980	SMART & FINAL	City Yard Breakroom Supplies	501899		82.47
Vendor 0209 - SMART & FINAL Total:					82.47
Fund 440 - PROPOSITION A TRANSIT FUND Total:					82.47
Fund: 470 - MEASURE R LR TRANSIT FUND					
Vendor: 6524 - SAFE SIDEWALKS INCORPORATED					
470-4705-8060	Precision Concrete Cutting	FY25 Sidewalk Maintenance Project	COD 042825-01		5,242.72
470-4705-8060	Precision Concrete Cutting	FY25 Sidewalk Maintenance Project	COD 050725-02		18,064.14
Vendor 6524 - SAFE SIDEWALKS INCORPORATED Total:					23,306.86
Fund 470 - MEASURE R LR TRANSIT FUND Total:					23,306.86
Grand Total:					782,276.58

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	675,921.68
220 - GAS TAX FUN	13,577.63
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	41,385.30
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	4,586.64
300 - BICYCLE AND PEDESTRIAN SAFETY FUND (SB821)	23,416.00
440 - PROPOSITION A TRANSIT FUND	82.47
470 - MEASURE R LR TRANSIT FUND	23,306.86
Grand Total:	782,276.58

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	78.85
100-1010-7610	Travel, Mtgs & Conf	389.49
100-1010-7612	Publications and Dues	367.50
100-1010-7670	Legal Notices	1,948.79
100-1010-7685	Technology Services	12,915.00
100-1010-7980	Other Expenses	3,393.20
100-1015-7684	Code Enforcement Legal	25,864.36
100-1020-7724	Post Office Parking	312.00
100-1020-7726	Council Cablecasting	300.00
100-1205-7610	Travel, Mtgs & Conf	80.00
100-1205-7615	Emergency Supplies	50.66
100-1205-7650	Vehicle Maintenance	309.95
100-1205-7655	Emergency Services	446.39
100-1205-7761	Parking Ticket Collect	7,455.27
100-1205-7779	Youth Programs	1,050.00
100-1205-7780	Animal Control	6,462.50
100-1205-7781	Contract Law Enforceme...	454,936.21
100-1205-7782	Crossing Guard Contract...	7,510.32
100-1205-7783	A-Team Program	8,755.30
100-1205-7980	Other Expenses	82.48
100-1211	Computer Loan Program	5,092.83
100-1405-7614	Office Supplies	384.89
100-1405-7800	Building Department Ser...	1,117.40
100-1405-7801	Industrial Waste Inspect...	214.17
100-1405-7965	Professional Services	4,461.25
100-1405-7969	City Engineer	15,282.50
100-1405-7980	Other Expenses	9,537.50
100-1410-7815	Brush Clearance	2,156.00
100-1410-7980	Other Expenses	82.48
100-1410-8030	Other Equipment (Capita...	419.30
100-1415-7916	Landscape-Sport Park	3,426.72
100-1605-7730	Special Events	344.87
100-1605-7733	Senior Center	6,440.13
100-1605-7735	Teen Center	2,192.29
100-1605-7736	Youth & Adult Recreatio...	2,609.60
100-1605-7739	Publicity	2,256.18
100-1605-7741	Sports/Playground Progr...	49.81
100-1610-7617	Pool Chemicals	963.21
100-1610-7618	Building Supplies	3,597.54
100-1610-7636	Uniforms	50.92
100-1610-7650	Vehicle Maintenance	1,926.88
100-1610-7652	Building Maint Services	16,764.07
100-1805-7614	Office Supplies	139.31
100-1805-7764	CA CEC Annual Principal ...	9,812.95
100-1805-7765	CA CEC Annual Interest ...	296.26
100-1810-7610	Travel, Mtgs & Conf	235.90

Account Summary

Account Number	Account Name	Payment Amount
100-1810-7660	Other Services	92.00
100-1815-7632	Software	2,092.92
100-1820-7771	Repair Of City Property	5,075.00
100-1825-7613	Duplications And Photos	717.23
100-1825-7631	Equipment Maintenance	180.82
100-1825-7687	Waste Mgmt Services	2,812.50
100-2023	EE City Kitty Contributio...	75.00
100-2120	Refundable Deposits	150.00
100-2121	Pass Through Deposits	39,487.50
100-2126	Construction and Demoli...	2,471.48
100-4801	Youth & Adult Recreatio...	34.00
100-4806	Excursion Fees	50.00
100-4812	Senior Center Fees	120.00
220-2205-8100	Other Capital Improvem...	6,300.00
220-2210-7813	Regulatory Signs	95.34
220-2210-7890	Repairs-Traffic Signal	7,182.29
240-2410-7888	Repairs-Citywide	561.00
240-2410-7915	Landscape-Citywide	19,966.82
240-2410-7917	Landscape-Medians	8,771.99
240-2420-7914	Landscape Maintenance	491.67
240-2421-7914	Landscape Maintenance	1,416.67
240-2422-7914	Landscape Maintenance	693.80
240-2423-7914	Landscape Maintenance	1,125.00
240-2424-7914	Landscape Maintenance	775.01
240-2425-7913	Brush Clearance	1,166.67
240-2425-7914	Landscape Maintenance	416.67
240-2426-7914	Landscape Maintenance	333.33
240-2427-7914	Landscape Maintenance	891.67
240-2431-7914	Landscape Maintenance	891.67
240-2432-7914	Landscape Maintenance	1,175.00
240-2433-7914	Landscape Maintenance	750.00
240-2434-7914	Landscape Maintenance	500.00
240-2435-7914	Landscape Maintenance	750.00
240-2435-7918	Fuel Modification	708.33
290-2905-7781	Contract Law Enforceme...	4,586.64
300-3005-8060	Sidewalk Improvements ...	23,416.00
440-4405-7980	Other Expenses	82.47
470-4705-8060	Sidewalk/Concrete Repai...	23,306.86
Grand Total:		782,276.58

Project Account Summary

Project Account Key	Payment Amount
None	703,358.73
201023-Annual Int Pmt-EECBG	296.26
201023-Annual Prin Pmts-EECBG	9,812.95
202106-2205-8100-Highland Promenade Measure M	6,300.00
202118-ATP Cycle 4-Professional Svcs	1,851.25
202212-Pass Thru Dep-Solana MBK Site B	590.00
202412-Prof Svc-FY24 Bike Trail Rehab Proj	2,610.00
202418-FY23-26-Exp-Tutors,Student Engage,Live Scan	1,050.00
202419-Contract Law Enforcement-Tobacco Grant	1,318.41
202424- 100-2121/1433 Crestfield(Andres Duarte)	12,898.00
202512-100-2121/1404 Royal Oaks (Environmental)	25,924.50
202513/1205-7781-Law Enforcement-River Bed Grant	11,116.48
202514- Pass-through- COH - PRO Building	75.00
DMGE106-Otis Gordon Park-Fence Repair (Hit&Run)	5,075.00
Grand Total:	782,276.58



City of Duarte

MONTHLY FINANCIAL REPORT

**Month Ended March 31, 2025
(75.0% of FY 2024-25 Completed)**

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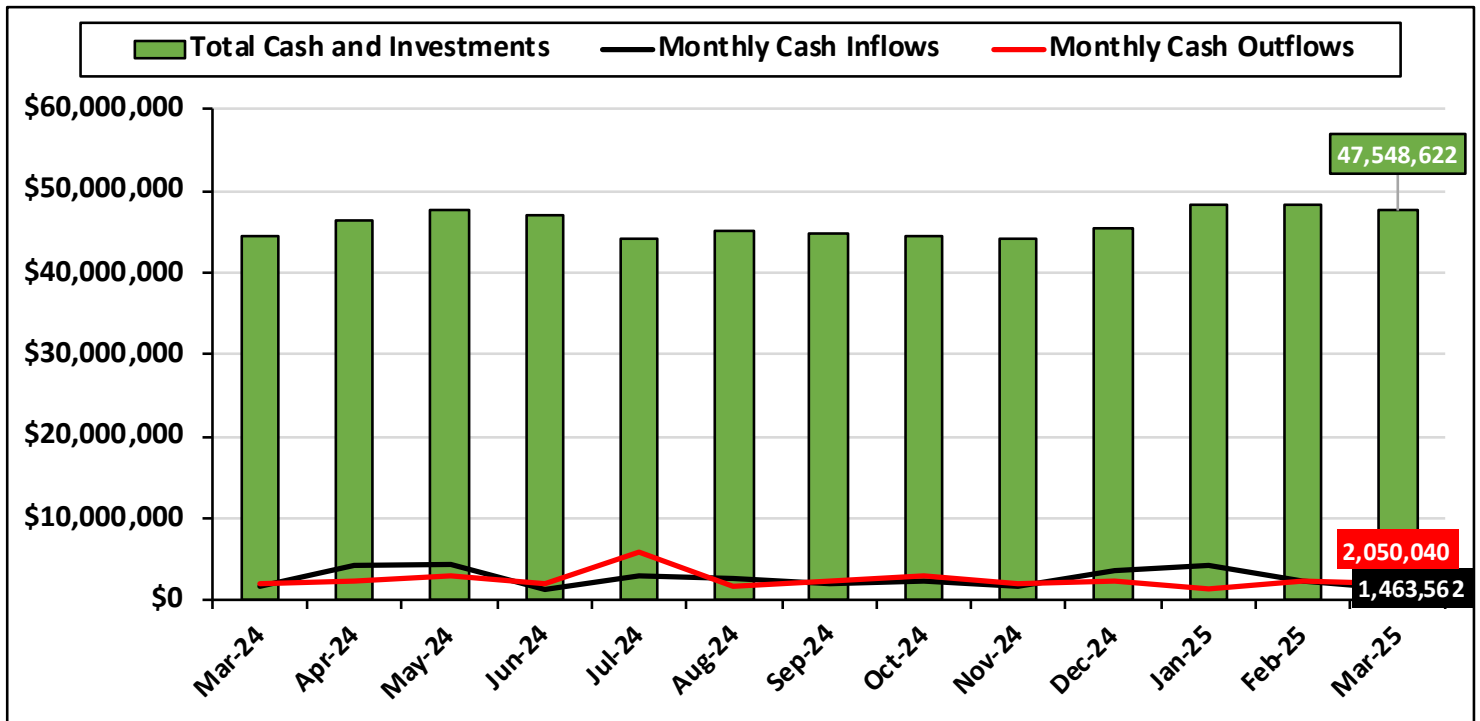
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Budget-to-Actual Report

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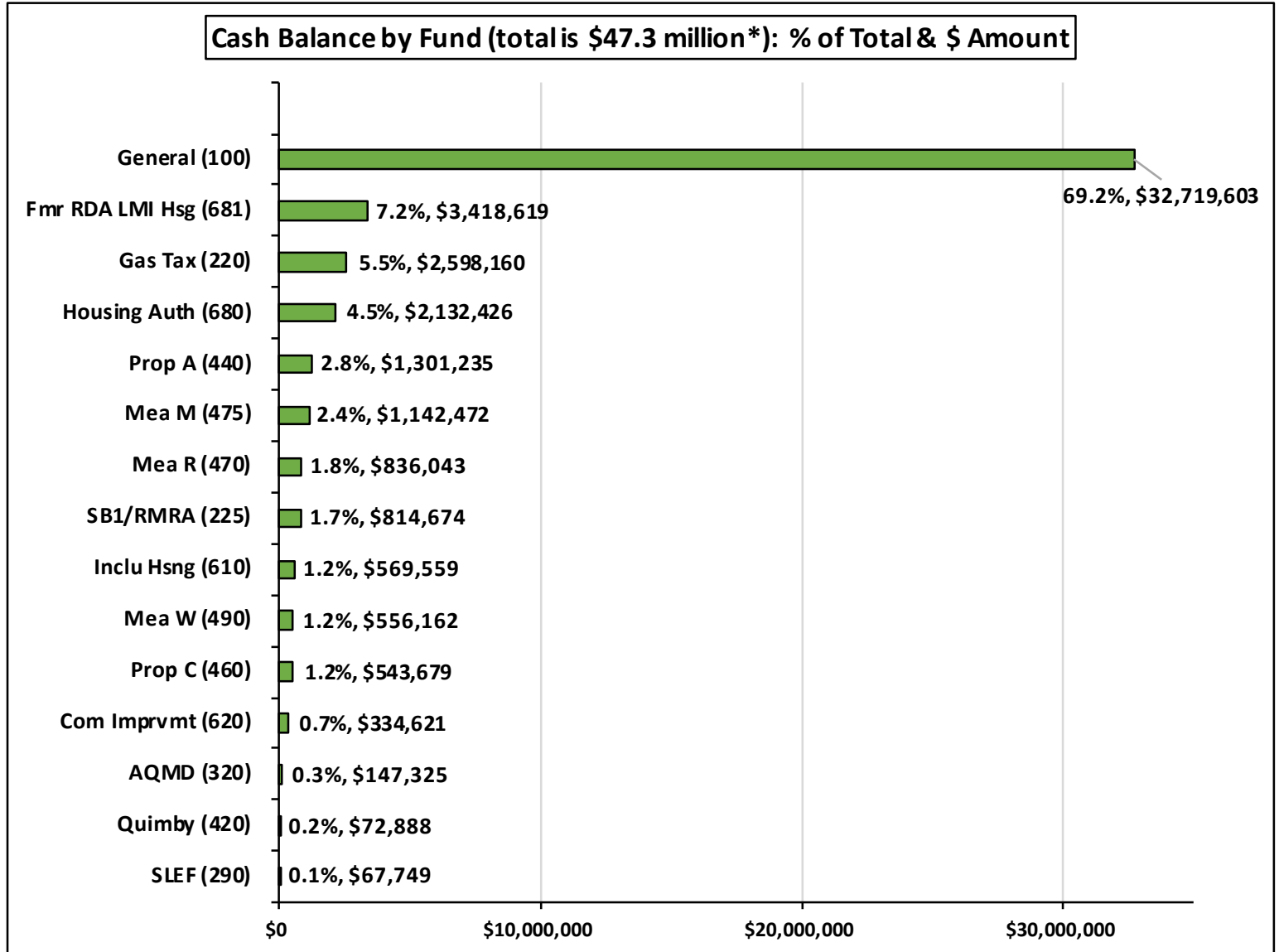
CITY OF DUARTE
Treasury Report - Monthly Activity & Balances
Month Ended March 31, 2025

MONTHLY ACTIVITY			
	Bank*	LAIF*	Total
Beginning Balance (3/01/2025)	\$8,891,708	\$39,243,391	\$48,135,099
Cash Inflows			
Receipts	\$1,463,562	\$0	\$1,463,562
Transfers In	\$0	\$4,500,000	\$4,500,000
Total Cash Inflows	\$1,463,562	\$4,500,000	\$5,963,562
Cash Outflows			
Disbursements	\$2,050,040	\$0	\$2,050,040
Transfers Out	\$4,500,000	\$0	\$4,500,000
Total Cash Outflows	\$6,550,040	\$0	\$6,550,040
Net Activity	(\$5,086,478)	\$4,500,000	(\$586,478)
Ending Balance (3/31/2025)	\$3,805,231	\$43,743,391	\$47,548,622



*The "Bank" balance refers to the balance in the City's primary checking account. The "LAIF" balance refers to the City's investment balance with the Local Agency Investment Fund, which is part of the State of California's Pooled Money Investment Account and administered by the California State Treasurer.

CITY OF DUARTE
Treasury Report - Cash Balance by Fund
Month Ended March 31, 2025

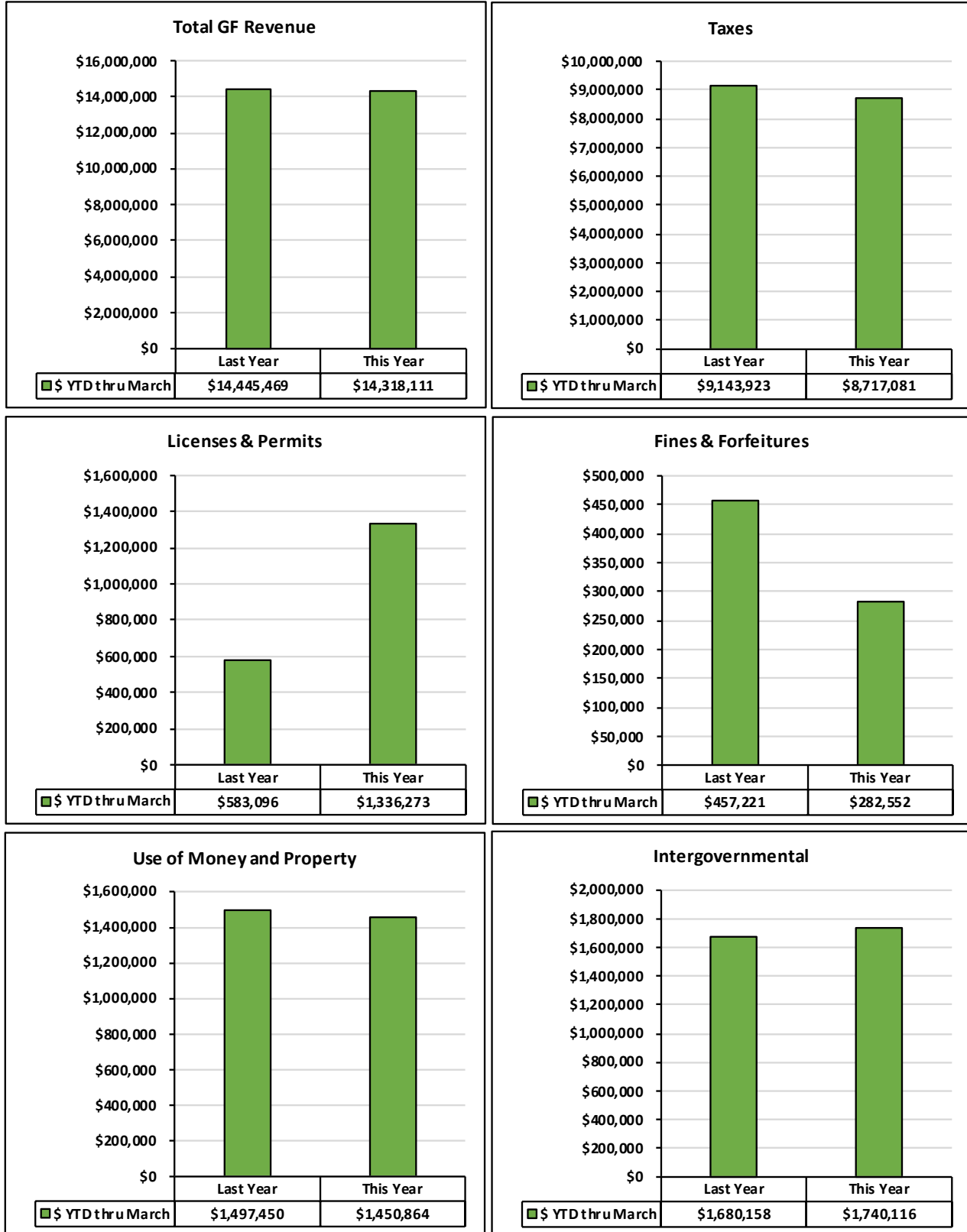


*Source: City of Duarte general ledger. Note that the total cash balance as shown in the City's general ledger is not equal to the combined ending "Bank" and "LAIF" balances shown on the previous page. Because certain transactions are reflected at different times in the general ledger as compared to the City's bank account, the combined "Bank" and "LAIF" balances will rarely equal precisely the City's general ledger cash balance. The City performs a monthly "bank reconciliation" to reconcile these balances.

**Funds with zero or negative cash balances are not shown above. Those with negative balances are offset against the General Fund cash balance.

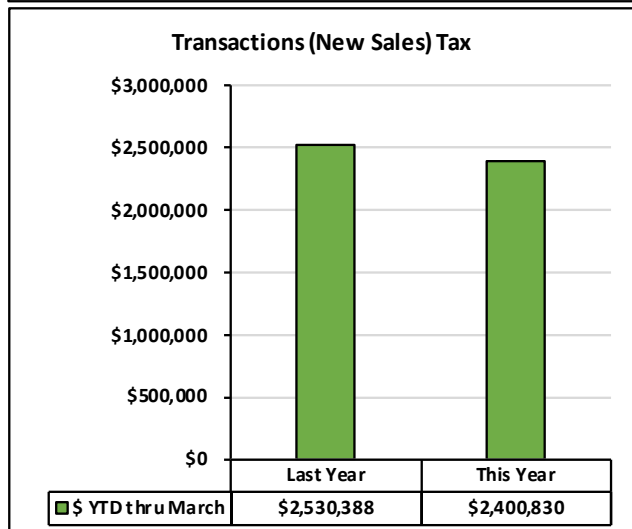
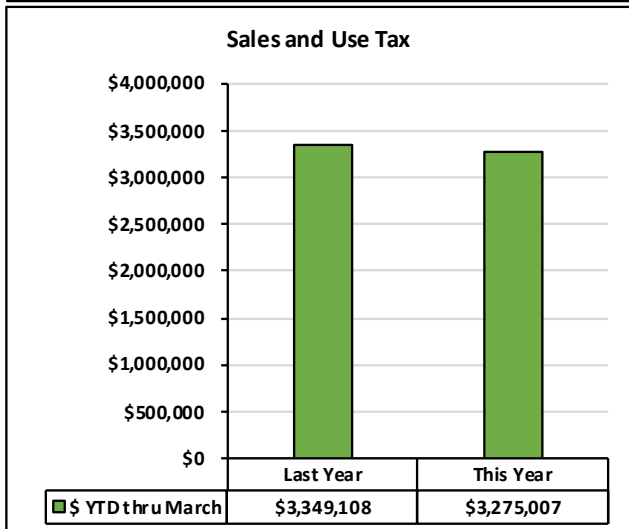
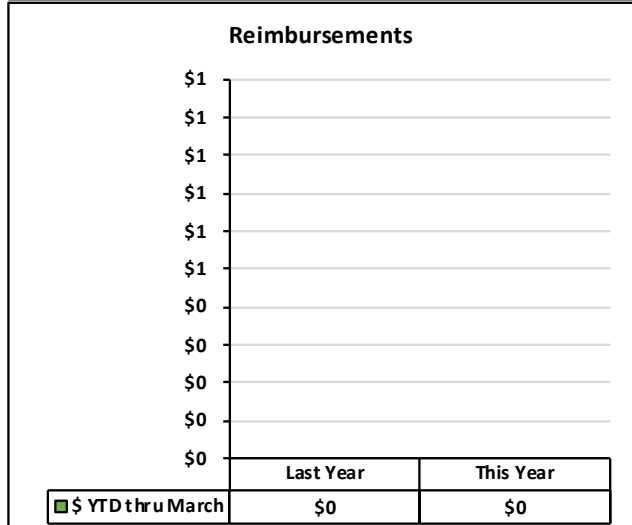
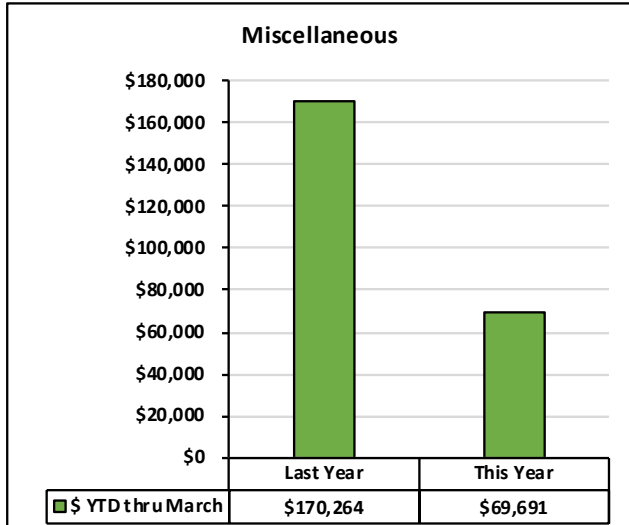
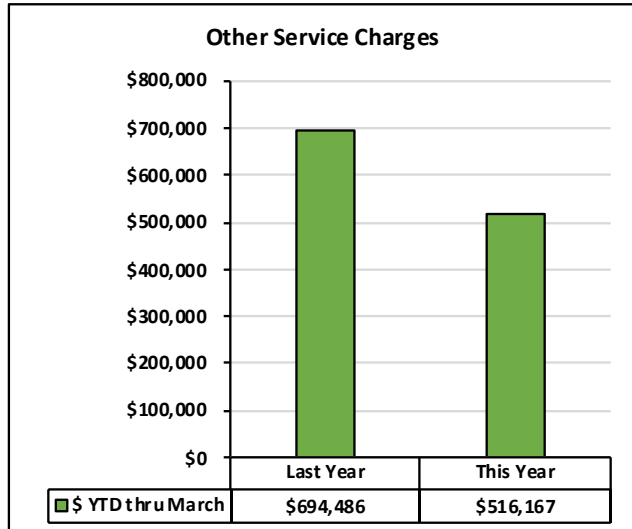
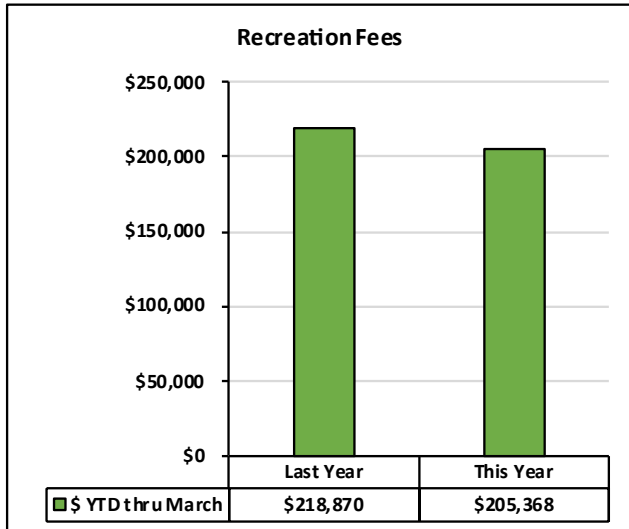
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2024-25 Year-to-Date Through March versus Prior Year



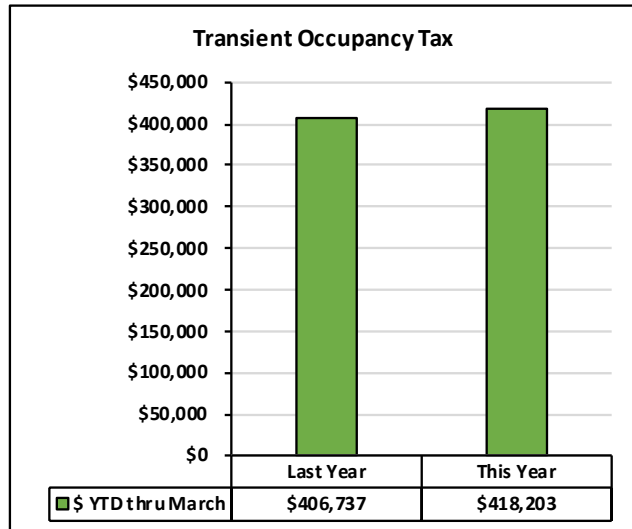
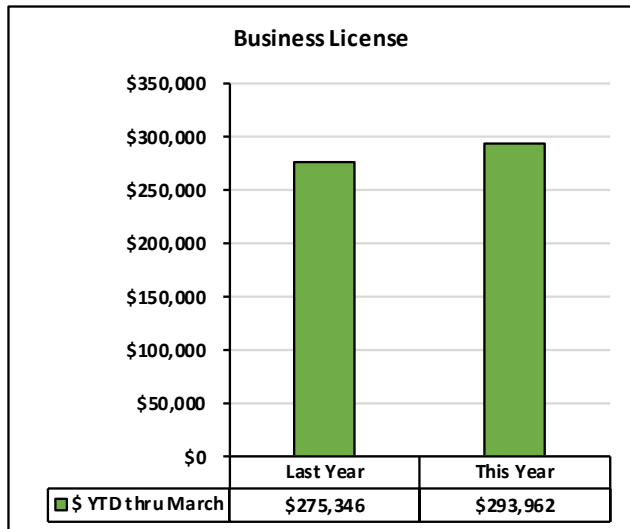
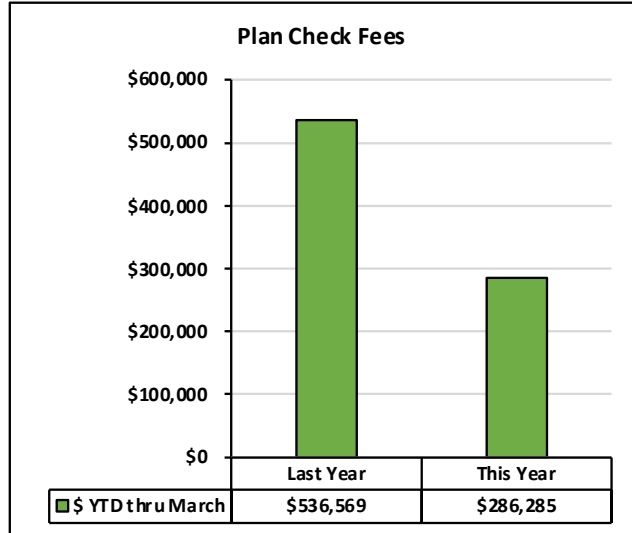
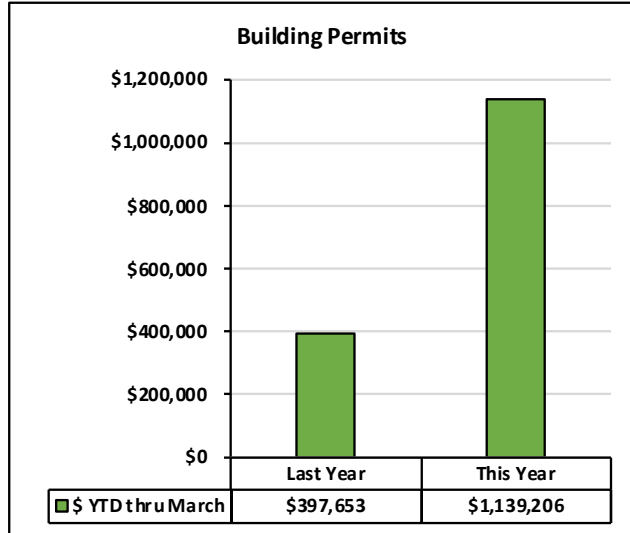
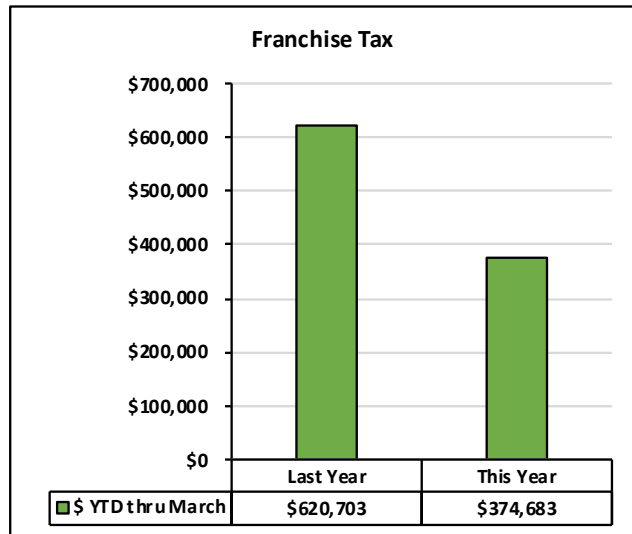
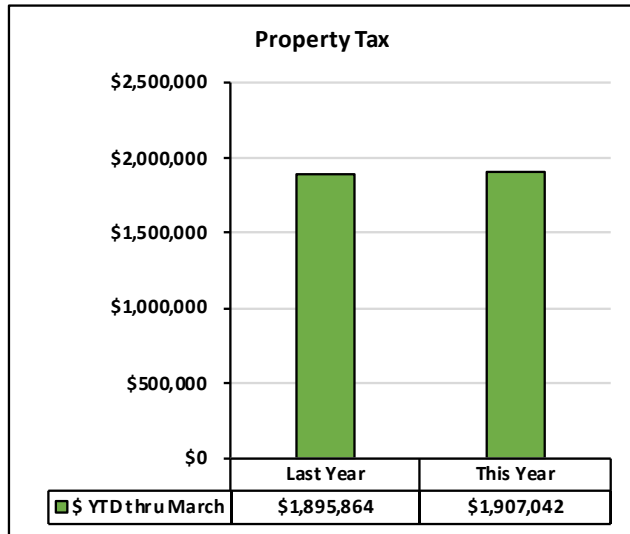
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2024-25 Year-to-Date Through March versus Prior Year



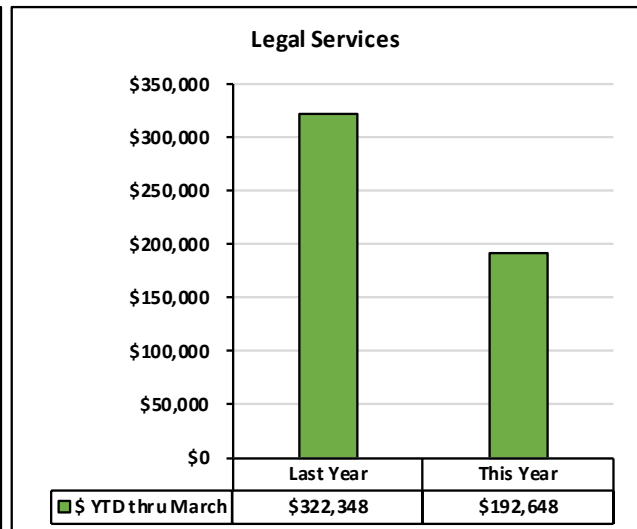
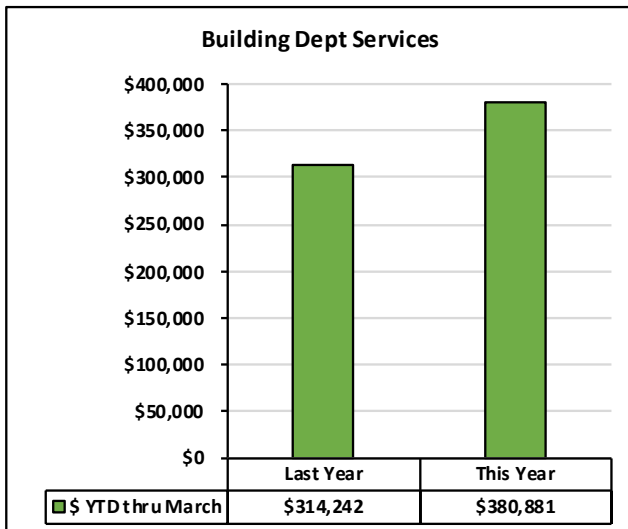
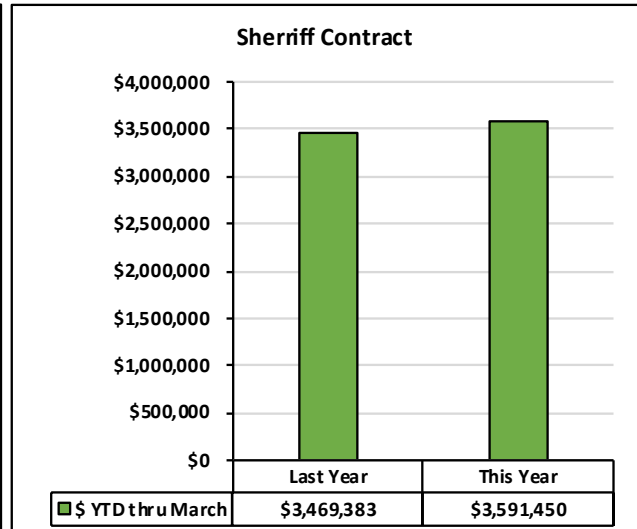
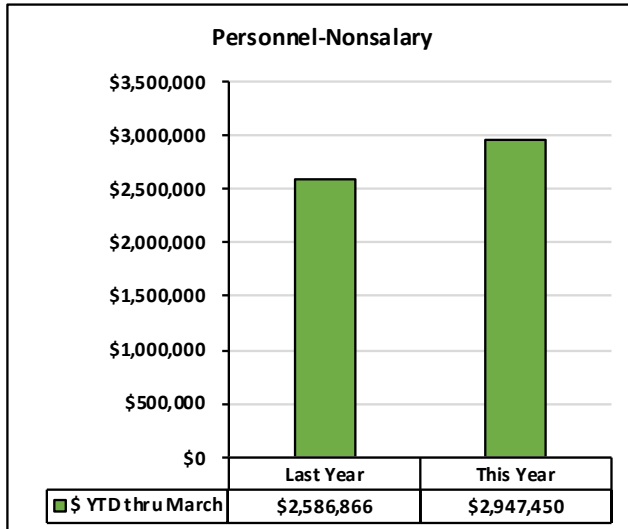
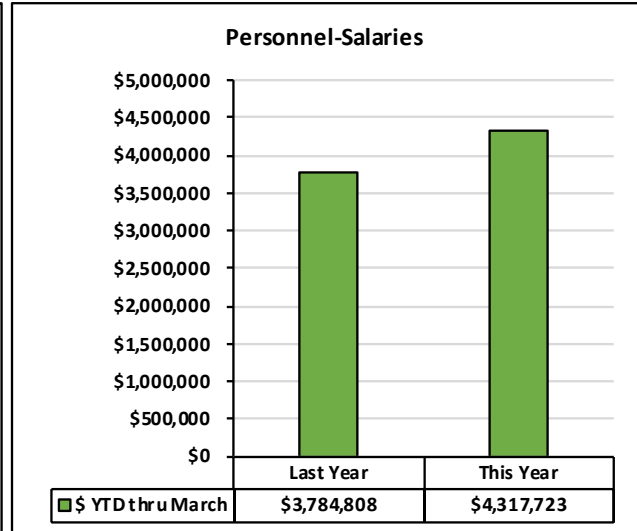
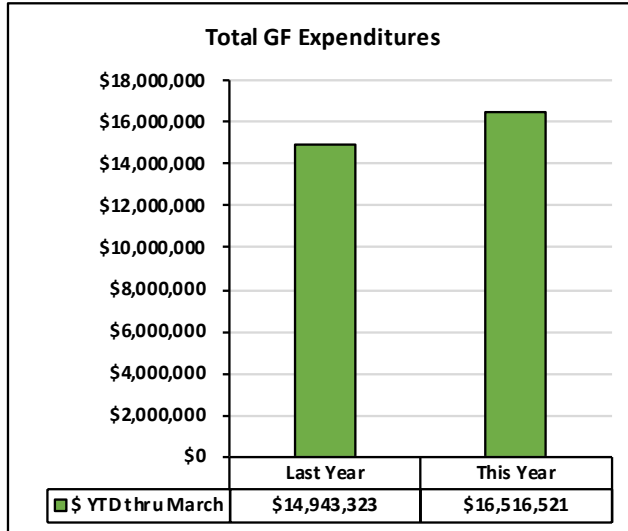
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2024-25 Year-to-Date Through March versus Prior Year



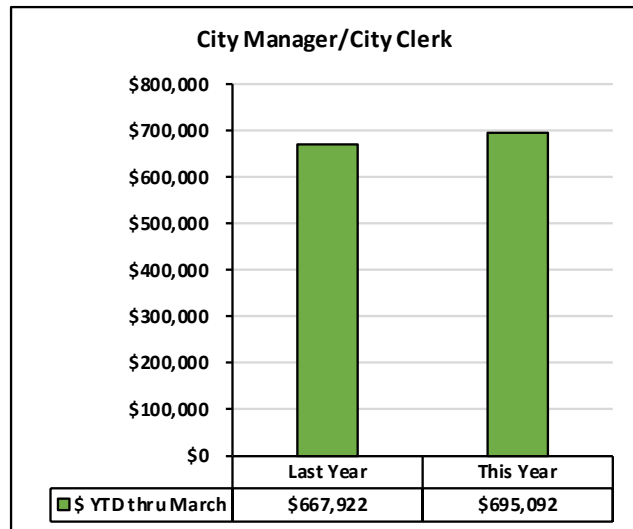
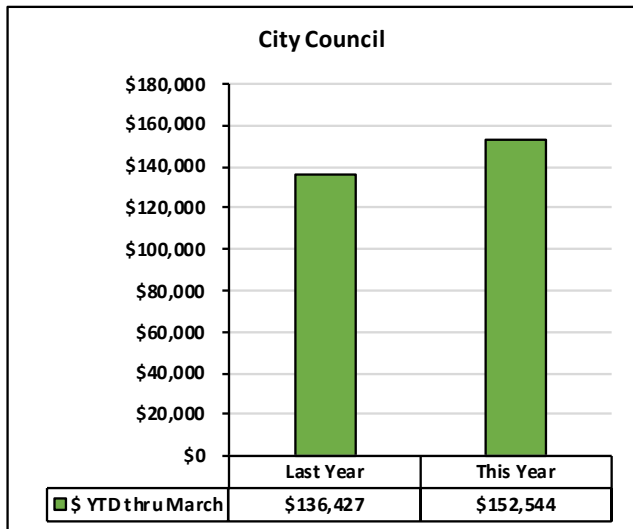
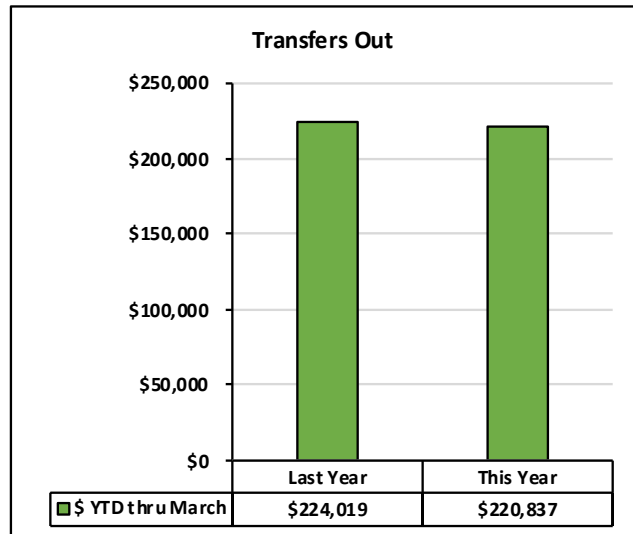
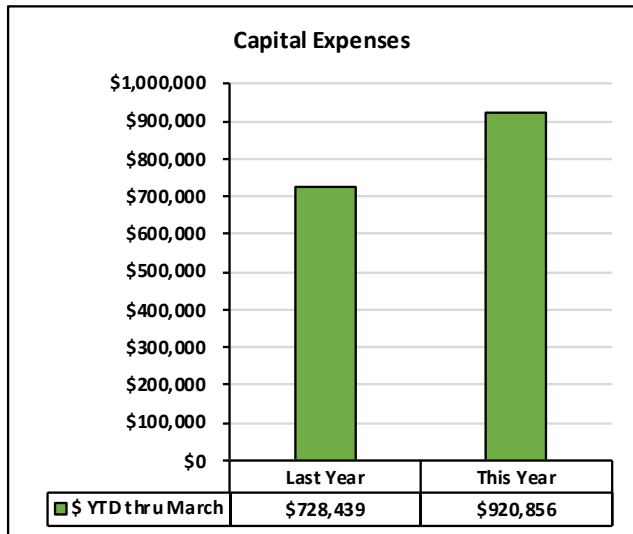
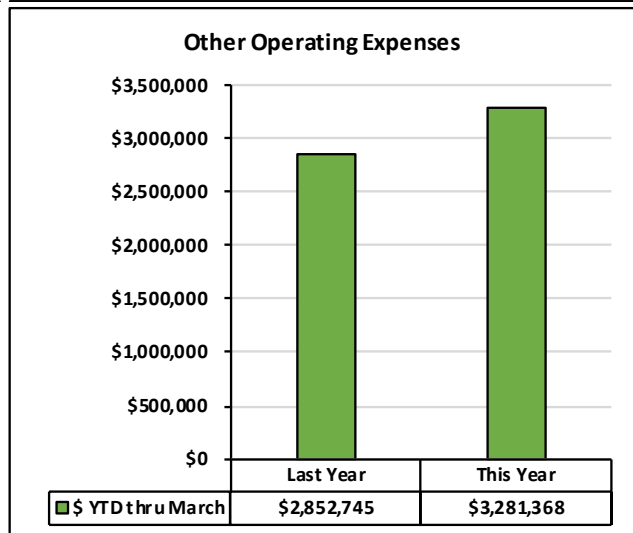
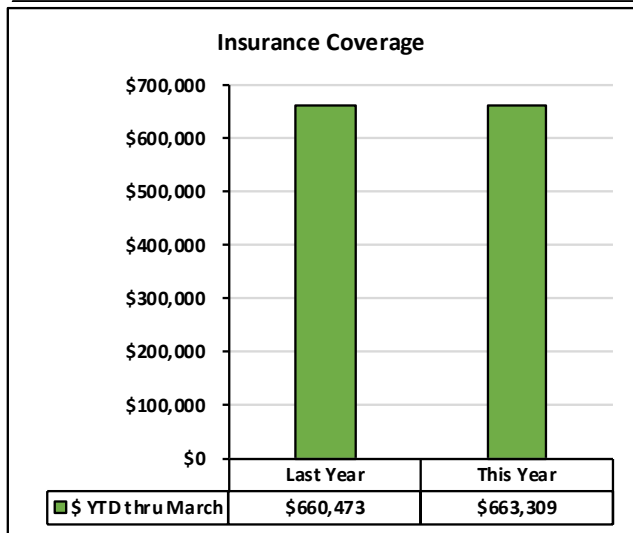
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2024-25 Year-to-Date Through March versus Prior Year



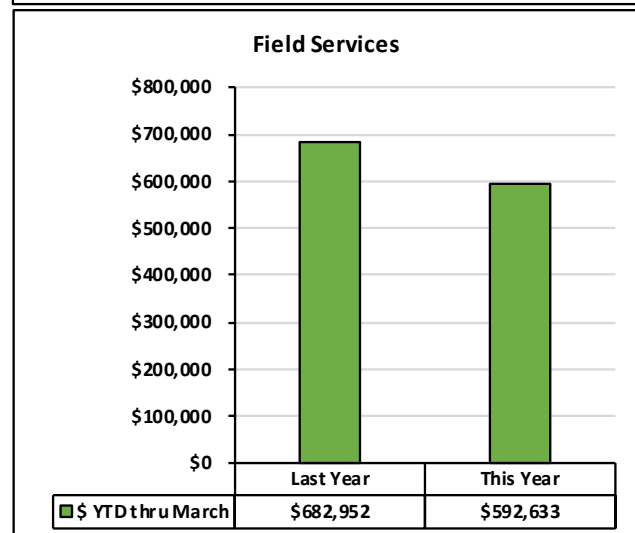
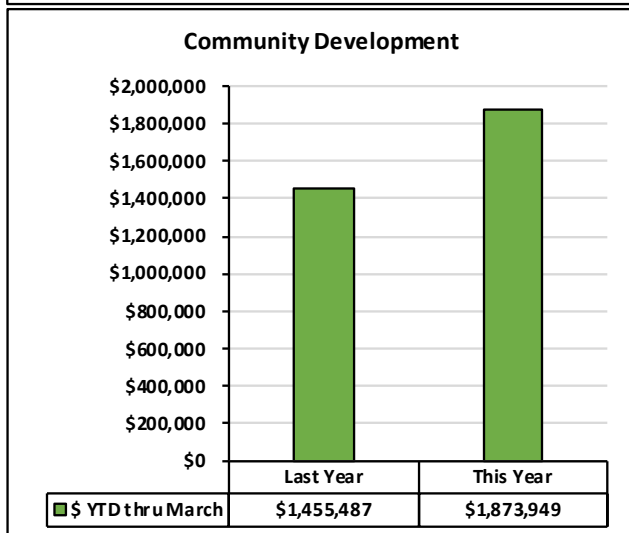
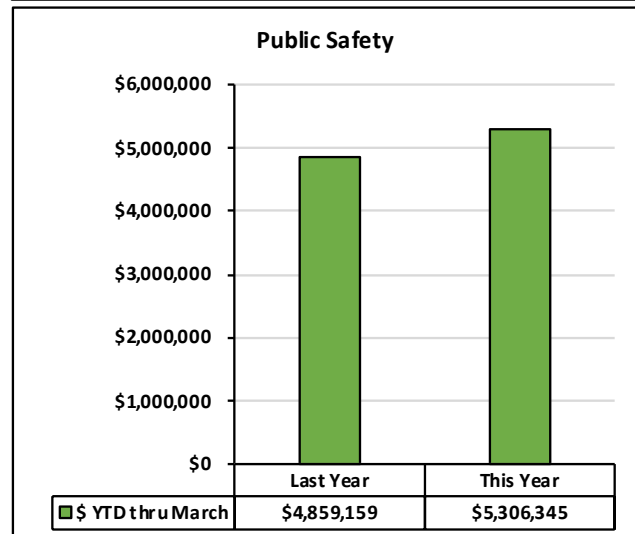
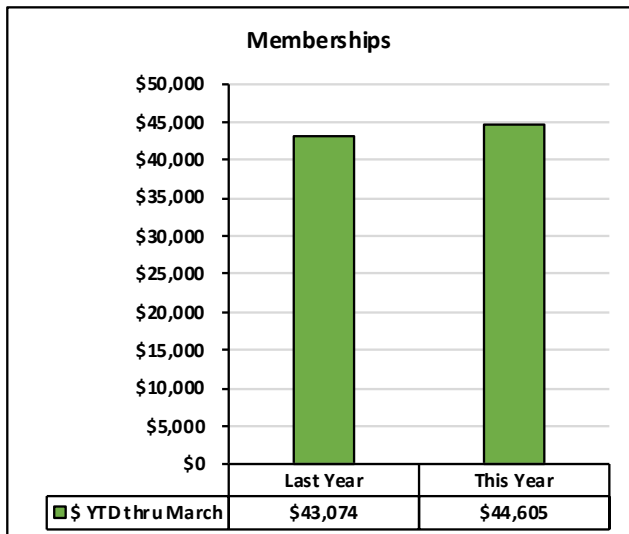
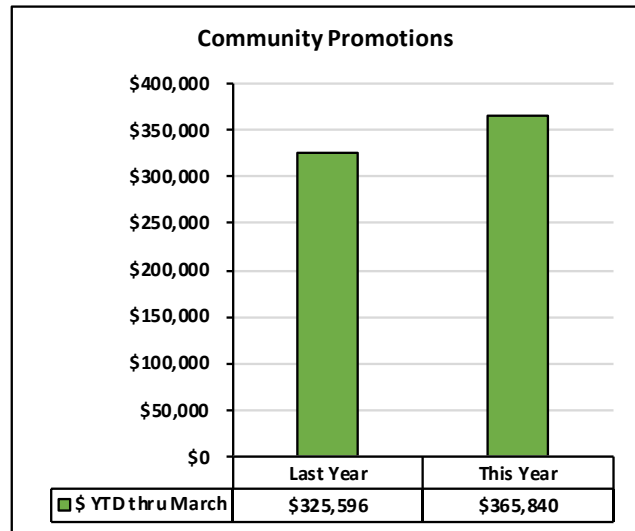
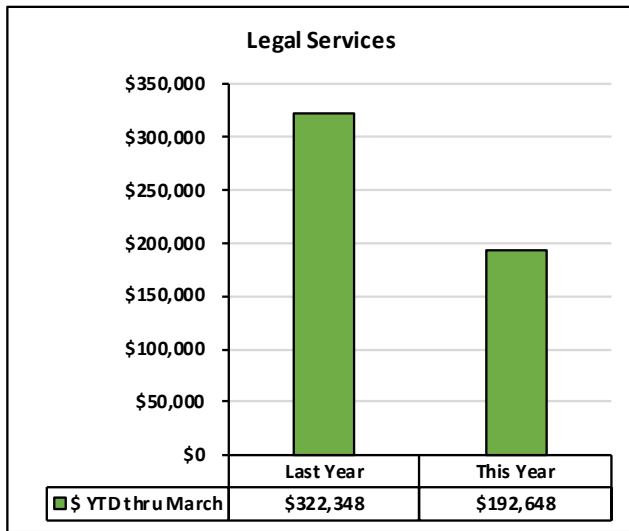
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2024-25 Year-to-Date Through March versus Prior Year



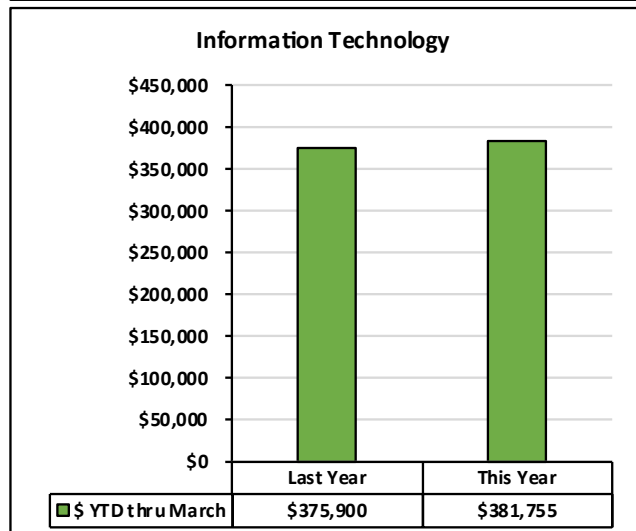
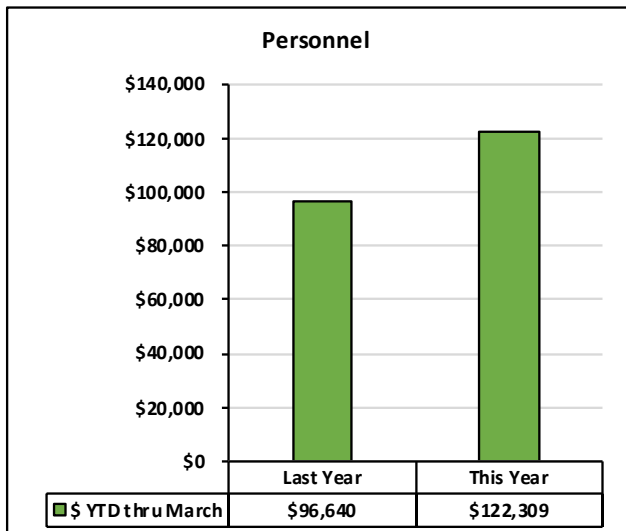
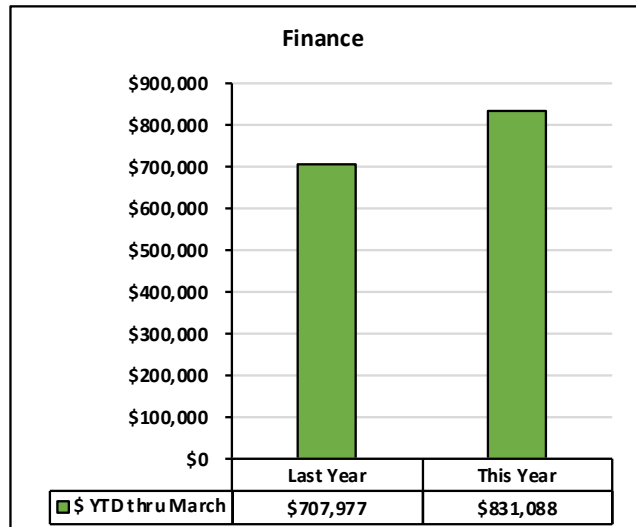
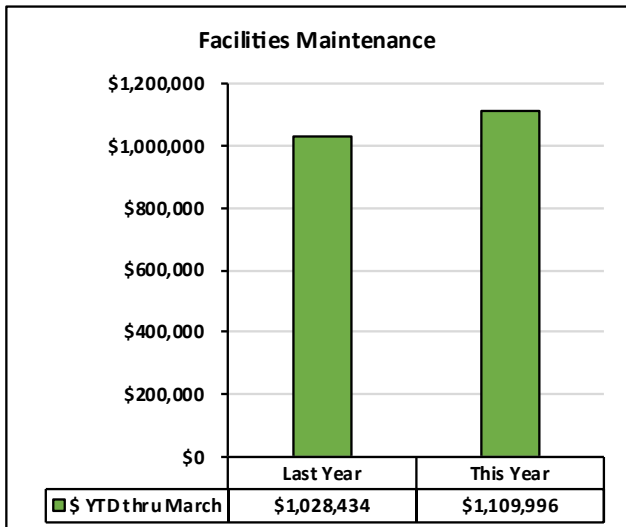
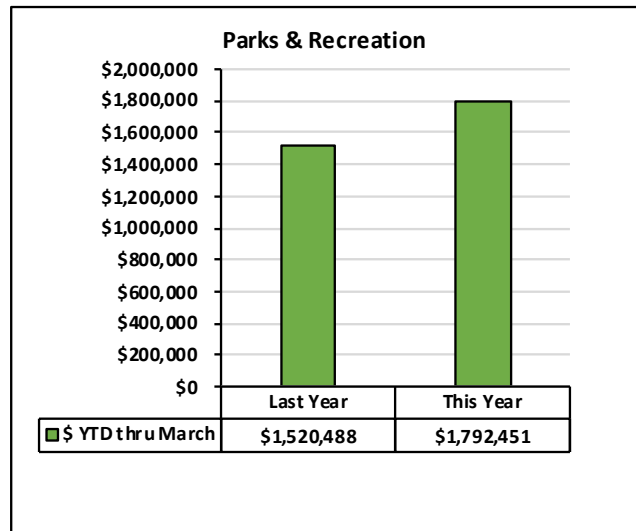
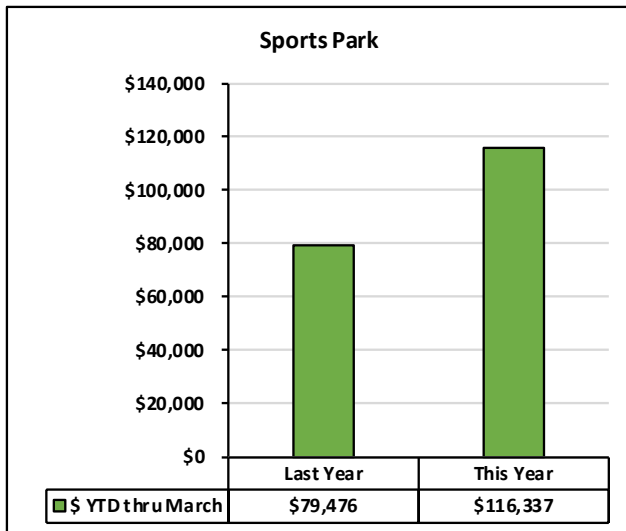
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2024-25 Year-to-Date Through March versus Prior Year



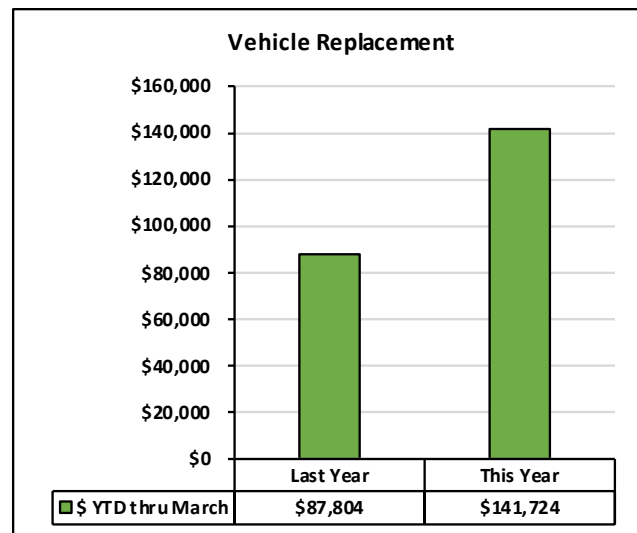
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2024-25 Year-to-Date Through March versus Prior Year



CITY OF DUARTE

General Fund Expenditures by Category & Division *FY 2024-25 Year-to-Date Through March versus Prior Year*



CITY OF DUARTE

Total Revenue, Expenditures, Transfers, and Year-to-Date Surplus/(Deficit) by Fund FY 2024-25 Year-to-Date Through March

Fund #	Fund Name	Beginning Fund Balance	Revenue	Transfers In	Expenditures	Transfers Out	Surplus / (Deficit)	Ending Fund Balance
100	General	24,640,481	14,318,111	0	16,295,684	220,837	(2,198,410)	22,442,071
220	Gas Tax	2,149,582	516,671	0	322,081	0	194,590	2,344,172
225	SB1/RMRA	842,668	390,720	0	448,835	0	(58,115)	784,552
240	Lghtng & Lndscpng	71,945	593,684	0	1,079,548	0	(485,864)	(413,918)
260	CDBG	0	107,395	0	114,548	0	(7,153)	(7,153)
270	PAEG	41,268	13,975	0	128,474	0	(114,498)	(73,230)
290	Supp Law Enfrmnt	0	196,390	0	153,121	0	43,269	43,269
300	Bike & Ped Safety	0	0	0	0	0	0	0
320	Air Quality (AQMD)	150,835	26,181	0	27,894	0	(1,713)	149,122
400	Park Development	(18,808)	20,374	0	224,510	0	(204,136)	(222,944)
420	Quimby	68,861	1,505	0	0	0	1,505	70,366
440	Prop A	948,893	480,835	0	284,740	0	196,095	1,144,988
460	Prop C	260,957	387,728	0	229,412	0	158,316	419,273
470	Mea R	652,248	294,673	0	41,476	0	253,197	905,445
475	Mea M	1,081,960	340,472	0	165,869	0	174,604	1,256,563
490	Mea W	342,985	261,443	0	232,664	0	28,778	371,763
520	Town Cntr Debt Serv	0	0	0	0	0	0	0
521	Infra Mod Debt Srv	0	0	220,837	220,837	0	0	0
610	Inclusionary Hsng	538,092	11,759	0	0	0	11,759	549,851
620	Community Impr	811,851	6,908	0	364,855	0	(357,946)	453,905
625	STPL	0	0	0	0	0	0	0
680	Housing Auth	2,053,300	44,054	0	18,935	0	25,119	2,078,419
681	Fmr RDA L/M Hsg	4,100,079	70,684	0	10,225	0	60,459	4,160,538
Total - All Funds		38,737,195	18,083,563	220,837	20,363,707	220,837	(2,280,144)	36,457,051



PUBLIC SAFETY STATUS REPORT May 2025



PROJECT/PROGRAM	STATUS
<u>L.A. COUNTY SHERIFF'S DEPARTMENT</u>	
1. Part 1 Crimes	Year to date, Part 1 crimes have seen an impressive 28.77% decrease compared to the same period last year, marking a significant improvement in community safety. The most notable reductions have been in Larceny Theft and Burglaries, reflecting the effectiveness of targeted enforcement efforts and proactive crime prevention strategies. As we continue building on this momentum, one key area of focus moving forward will be Grand Theft Auto (GTA). Our team is currently developing and implementing targeted operations aimed at addressing vehicle-related thefts and holding offenders accountable.
2. Special Assignment Team	Thanks to Senator Rubio's grant funding, our tri-city partnership, including Azusa, Irwindale, the Army Corps of Engineers, and Duarte, continues to make steady progress in addressing critical issues within the riverbed areas. These coordinated efforts focus on clearing encampments, providing outreach and services to unhoused individuals, and conducting environmental cleanups. Duarte's team, comprising Outreach staff, Code Enforcement, Special Assignment Deputies, and LACADA, plays an essential role in ensuring compliance while enhancing safety and accessibility for the entire community. During this reporting period, a final joint operation will be carried out in collaboration with our partner agencies, with cleanup efforts led by the Army Corps. The primary focus will shift north of the 210 Freeway, particularly near Encanto Park, to address remaining high-priority areas. In addition, our Special Assignment Team will be working alongside line deputies to conduct directed patrols in response to a recent uptick in Grand Theft Auto incidents. While overall crime continues to trend downward, these focused patrols are a proactive approach to preventing repeat offenses, increasing visibility, and disrupting criminal activity before it escalates. By coordinating with frontline deputies, these efforts will have a lasting impact, ensuring that enhanced patrol presence continues beyond the initial operations.

PROJECT/PROGRAM	STATUS
3. Neighborhood/ Business Watch	The Public Safety Department recently presented to residents and staff at Royal Oaks Manor, officially welcoming them into the Duarte community and providing an overview of our contracted public safety services, including the Los Angeles County Sheriff’s Department and LA County Fire Department. The presentation covered key topics such as crime prevention strategies, the role of Code Enforcement, use of Flock safety cameras, and how residents can report issues or connect with local resources. The presentation was well received, and staff have invited us to return to provide more detailed information on topics such as animal licensing, wildlife concerns, youth program volunteer opportunities, and other city services. In addition, the Business Watch Program continues to expand through targeted operations. Deputies are being scheduled during data-driven timeframes (hours when commercial crime is most likely to occur). These directed patrols include parking lot and interior walk-throughs, increasing visibility and providing opportunities for positive engagement with retail staff. This effort not only helps deter criminal activity, such as theft and vandalism, but also aims to strengthen trust and communication between local businesses and the Public Safety Department. By building these connections, we’re creating a safer, more collaborative environment for Duarte’s business community.
4. Animal Control	The City of Duarte currently contracts with the San Gabriel Valley Humane Society (SGVHS) for animal services. We were recently informed that SGVHS will be joining forces with the Inland Valley Humane Society (IVHS), based in Pomona, California. This joint venture is expected to expand animal welfare services for Duarte residents and increase regional support throughout the San Gabriel Valley. After evaluating both short and long-term goals, including facility renovation plans, the SGVHS Board of Directors determined that partnering with IVHS offers the most efficient and cost-effective path to securing the resources needed to improve services and operations. Although the joining was originally scheduled to take effect on July 1, the transition of services has been delayed. As a result, the City will continue its contract with SGVHS until the joining is finalized, which is now anticipated to occur sometime between January and July of the following year.
MEASURE H and OUTREACH COORDINATION	
1. Outreach Coordination	Code Enforcement Officer Tony Hadloc’s unofficial homeless count for the month stands at seven individuals, based on three or more contacts within a two-week period. Individuals are removed from the list after six

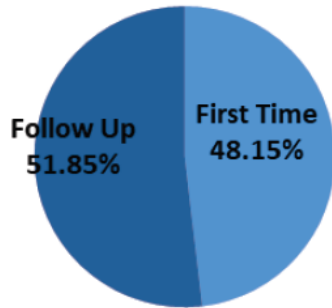
PROJECT/PROGRAM	STATUS
	weeks of no contact. Over the past month, Tony has conducted 129 interactions with individuals experiencing homelessness, providing essential services and information on Duarte regulations. The vacant Outreach Coordinator position has received strong interest, with 119 applications submitted. From the first-round interviews, four highly qualified candidates have been selected and will participate in final interviews this month. This position is part of a two-pronged approach, working in tandem with Code Enforcement to address nuisance issues while also connecting individuals to essential services such as shelter, treatment, and long-term support. This balanced model allows the City to respond to both public concerns and the needs of the unhoused with compassion and accountability.
2. L.A. CADA	The L.A. CADA High Acuity Team, which focuses on assisting individuals who have been experiencing homelessness for over a year, began its operations in the City of Duarte on August 2, 2022. The L.A. CADA Supplemental Team, dedicated to helping those who are newly homeless or at risk of homelessness, started their work in the city on September 22, 2022. In September 2024, these two teams merged, resulting in significant changes to their operations. Previously, each team served Duarte one day per week, providing coverage for a total of two days a week. However, with the merger, they can now respond to referrals from the City and conduct active patrols up to five days a week. As a result, reporting will now only come from the Supplemental Team. During this reporting period, the Supplemental Team engaged with 27 individuals, 13 of whom were first-time encounters and 14 follow-ups, and 2 individual(s) who refused supportive services. The primary areas with the highest number of encounters were identified as Dollar Tree/Huntington Drive and Walmart/Mountain Ave.
3. Pathway Home	Individuals on Duarte's housing list continue to make progress toward securing stable housing. Currently there are 19 individuals actively being tracked; 9 females and 10 males. - 3 individuals have been successfully placed into more permanent housing. - 4 individuals have housing vouchers in hand and are actively searching for placements. - 5 individuals have pending housing vouchers and are awaiting approval. - 6 individuals remain in the housing navigation phase, working toward placement.

PROJECT/PROGRAM	STATUS
	- 1 individual(s) self-exited from the program. As housing vacancies become available, Pathway continues to move down Duarte’s list to connect individuals with available units, ensuring that those in need receive the necessary support. The City remains committed to working with housing partners to facilitate stable placements and provide essential resources for long-term housing stability.
<u>EMERGENCY PREPAREDNESS</u>	
1. Emergency Operations Center (EOC)	In collaboration with City of Hope staff, the City of Duarte recently conducted a tabletop exercise simulating an active shooter scenario on the hospital campus. The goal of this exercise was to enhance emergency preparedness for both City of Hope personnel and Duarte’s emergency response team. By bringing together Sheriff’s personnel, fire services, and local first responders, the exercise strengthened inter-agency communication, refined response protocols, and reinforced a shared commitment to community safety. The outcome of the exercise was highly productive, sparking valuable discussion and generating actionable items to improve coordination. It also enhanced collaboration not only with City of Hope staff but with surrounding agencies, including the Irwindale Police Department and LA County Fire. These efforts play a crucial role in ensuring Duarte remains well-prepared to respond to critical incidents and continues to foster a safe and resilient environment for patients, staff, and the greater community.



DUARTE

SUPPLEMENTAL SERVICES APRIL REPORT



STATS OVER THE PAST MONTH

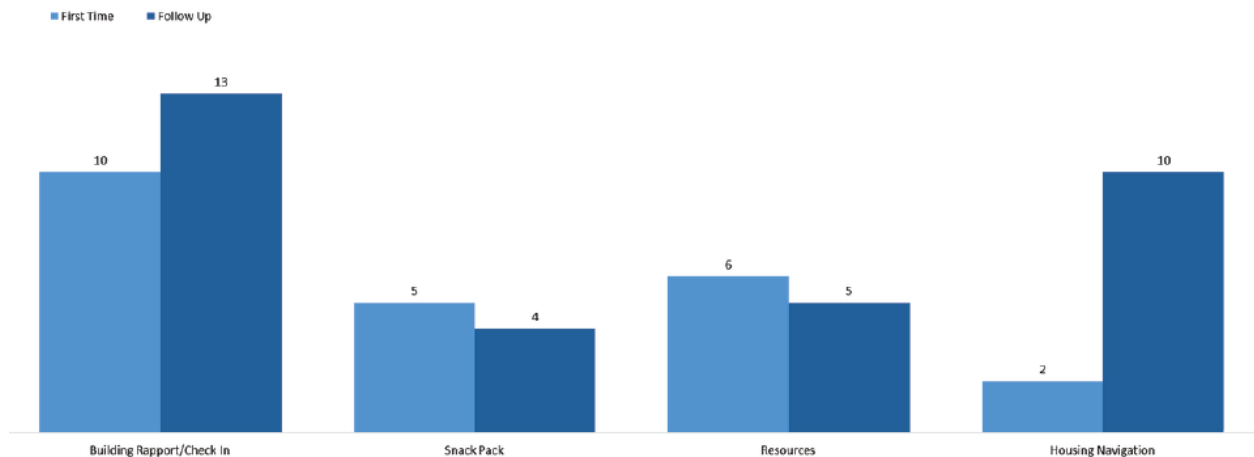
According to our data collected on 4/01/2025 to 4/30/2025, we made **27 engagements of which 13 were first time engagements, 14 follow up engagements with 2 engagements refusing supportive services.**

HIGHLIGHTS

- Team provided 11 resources.
- Team provided 12 housing navigation services.

FUTURE GOALS

- Focus outreach efforts with individuals that are proactively working towards their housing plans.
- Continue to prioritize HMIS enrollment and data entry.



Locations with the highest amount of encounters this month:

**DOLLAR TREE/
HUNTINGTON DR**

**WALMART/
MOUNTAIN AVE**

ENGAGED: MADE CONTACT WITH THE CLIENT
 ENROLLED: THE CLIENT WAS OFFICIALLY ASSESSED AND SIGNED UP/ENTERED INTO A PROGRAM, INTAKE WAS COMPLETED (EXAMPLE: HOUSING NAVIGATION)
 REFERRED: THE CLIENT WAS DIRECTED TO/PROVIDED A SUPPORTIVE SERVICE OR RESOURCE TO ADDRESS A PARTICULAR NEED, BUT NOT YET LINKED
 LINKED: THE CLIENT MADE ACTUAL CONTACT WITH/CONNECTION TO THE REFERRAL AND RECEIVING THE SERVICE OR RESOURCE; OR A CLIENT IS LINKED TO HOUSING BUT THAT DOES NOT NECESSARILY MEAN THEY'VE MOVED INTO THAT HOUSING PLACEMENT YET
 PLACEMENTS: THE CLIENT OFFICIALLY MOVED INTO AN INTERIM OR PERMANENT HOUSING SITE



AGENDA REPORT

MEETING DATE: May 27, 2025

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Stephanie Sandoval, Public Works Manager

SUBJECT: Resolution to approve Fiscal Year 2025-26 SB1 Funding: The Road Repair and Accountability Act of 2017 Project List

RECOMMENDATION: Adopt Resolution No. 25-10, setting forth the project list for Fiscal Year 2025-26 funded by SB1: The Road Repair and Accountability Act of 2017

FISCAL IMPACT: The estimated SB 1 revenue for Fiscal Year 2025-26 is \$640,685. This action identifies the Fiscal Year 2025-26 Street Rehabilitation project for use of the funds

BACKGROUND

Senate Bill 1 (SB 1) was signed on April 28, 2017, by the Governor of California for the Road Repair and Accountability Act of 2017. This bill was passed to ensure that basic road maintenance, rehabilitation, and critical safety needs are met on both the local and state highway systems. The passage of SB 1 created a new permanent funding source for road maintenance and rehabilitation projects for cities and counties. Each year, cities and counties must adopt via resolution, a project list comprised of proposed SB 1 funded projects. For the upcoming fiscal year, the project list must be submitted to the California Transportation Commission (CTC) to be eligible for SB 1 funding.

In June 2024, the pavement management study was updated for the City of Duarte. The pavement management study reviewed each street in the City and provided a pavement condition index (PCI) for each stretch of roadway. When compiling a list for the Fiscal Year 2025-26 Street Rehabilitation Project, Staff focused on streets that had a PCI within the range of 50-73 (Poor to Fair Condition).

DISCUSSION/ANALYSIS

This action is identifying the use of SB 1 funds for Fiscal Year 2025-26. The project identified is the 2025-26 Street Rehabilitation Project. This project will be completed in the coming fiscal year and will be funded with a combination of the SB 1 funds and Measure M funds. In the coming

year, the 2025-26 Street Rehabilitation Project will be put out for bid and the award of contract will be brought back for City Council action.

The Fiscal Year 2025-26 Street Rehabilitation Project will consist of sections of roadways to be resurfaced with an estimated useful life of 20-25 years. The preliminary Engineer's estimate for this work is \$1,000,000. SB 1 funds from Fiscal Year 2025/26 and Measure M funds will provide the funding for the project. The City of Duarte will receive an estimated \$640,685 in SB 1 funding during Fiscal Year 2025-26. Construction is estimated to be completed by the spring of 2026. This action, however, is to identify the use of SB 1 funds in the Fiscal Year 2025-26.

The Fiscal Year 2025-26 project planned to be funded with Road Maintenance and Rehabilitation Account revenues includes pavement rehabilitation of the following street segments:

2025/2026 Street Rehabilitation – Estimated Useful Life 20-25 years

Street Name	From	To	2024 PCI	Condition
BRADBOURNE AVE	CENTRAL AVE	MAYNARD DR	56	Poor
ELMHURST AVE	MAYNARD DR	HUNTINGTON DR	57	Poor
ELMHURST AVE	CENTRAL AVE	MAYNARD DR	57	Poor
MAYNARD DR	ELMHURST AVE	FAIRLEE AVE	56	Poor
MAYNARD DR	BRADBOURNE AVE	ELMHURST AVE	55	Poor
MAYNARD DR	RANDOM LN	END ST	56	Poor
MAYNARD DR	FAIRLEE AVE	RANDOM LN	58	Poor
RANDOM LN	CENTRAL AVE	MAYNARD DR	57	Poor
CEDARWOOD AVE	STARCREST DR	END ST	51	Poor
CEDARWOOD AVE	WILLOWGLEN DR	STARCREST DR	55	Poor
CRESTVIEW CT	STARCREST DR	END ST	62	Fair
LAS LOMAS RD	SUNNYDALE DR	WILLOWGLEN DR	56	Poor
LAS LOMAS RD	SUNNYDALE DR	SUNNYDALE DR	73	Fair
LAS LOMAS RD	MARKWOOD ST	SUNNYDALE DR	70	Fair
STARCREST DR	WESTVALE RD	CRESTVIEW CT	61	Fair
STARCREST DR	CRESTVIEW CT	CEDARWOOD AVE	55	Poor
SUNNYDALE DR	VINEYARD AVE	LAS LOMAS RD	50	Poor
SUNNYDALE DR	END ST W	WESTVALE RD	58	Poor
SUNNYDALE DR	LAS LOMAS RD	WOODBUFF AVE	65	Fair
SUNNYDALE DR	WESTVALE RD	VINEYARD AVE	54	Poor
WESTVALE CT	WESTVALE RD	END ST	56	Poor
WESTVALE RD	SUNNYDALE DR	WILLOWGLEN DR	63	Fair
WESTVALE RD	WESTVALE CT	END ST	61	Fair
WESTVALE RD	WILLOWGLEN DR	STARCREST DR	56	Poor
WESTVALE RD	STARCREST DR	WESTVALE CT	54	Poor
WILLOWGLEN DR	WESTVALE RD	CEDERWOOD AVE	58	Poor
WILLOWGLEN DR	CEDERWOOD AVE	LAS LOMAS RD	55	Poor

RECOMMENDATION

Adopt Resolution No. 25-10, setting forth the project list for Fiscal Year 2025-26 funded by SB1: The Road Repair and Accountability Act of 2017.

FISCAL IMPACT

The estimated SB 1 revenue for Fiscal Year 2025-26 is \$640,685. This action identifies the Fiscal Year 2025-26 Street Rehabilitation project for use of the funds.

ATTACHMENTS

- A. Project Map
- B. Resolution No. 25-10

Fiscal Review:

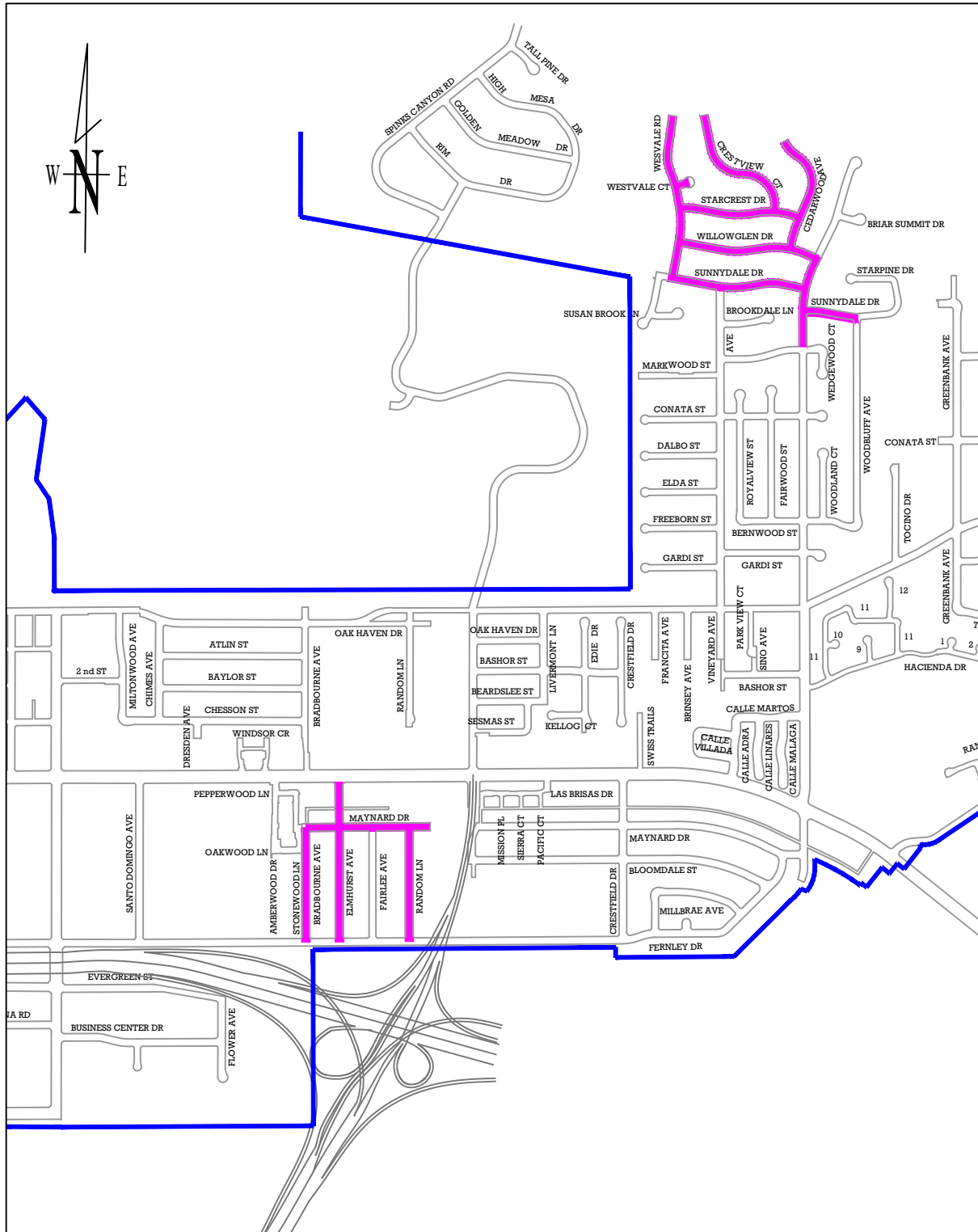


Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:

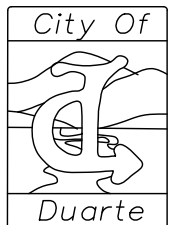


Brian Villalobos
City Manager



City of Duarte

FY 25-26 STREET REHABILITATION PROJECT



RESOLUTION NO. 25-10

RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-26 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$640,685 in RMRA funding in Fiscal Year 2025-26 from SB 1; and

WHEREAS, this is the seventh year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate 26 local street segments and active transportation infrastructure throughout the City this year; and

WHEREAS, the 2023 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an at-risk/poor condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into an improved condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by City Council of Duarte, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following project will be funded in-part or solely with Fiscal Year 2025-26 Road Maintenance and Rehabilitation Account revenues:

Project Title: FY25-26 Street Rehabilitation Project

Project Description: Mill and Overlay of asphalt concrete local streets that have a PCI ranging from 50-73 (Poor to Fair), upgrade of ADA ramps and necessary sidewalk improvements within the streets that are to be rehabilitated

Project Location:

Street Name	From	To
BRADBOURNE AVE	CENTRAL AVE	MAYNARD DR
ELMHURST AVE	MAYNARD DR	HUNTINGTON DR
ELMHURST AVE	CENTRAL AVE	MAYNARD DR
MAYNARD DR	ELMHURST AVE	FAIRLEE AVE
MAYNARD DR	BRADBOURNE AVE	ELMHURST AVE
MAYNARD DR	RANDOM LN	END ST
MAYNARD DR	FAIRLEE AVE	RANDOM LN
RANDOM LN	CENTRAL AVE	MAYNARD DR
CEDARWOOD AVE	STARCREST DR	END ST
CEDARWOOD AVE	WILLOWGLEN DR	STARCREST DR
CRESTVIEW CT	STARCREST DR	END ST
LAS LOMAS RD	SUNNYDALE DR	WILLOWGLEN DR
LAS LOMAS RD	SUNNYDALE DR	SUNNYDALE DR

Street Name	From	To
LAS LOMAS RD	MARKWOOD ST	SUNNYDALE DR
STARCREST DR	WESTVALE RD	CRESTVIEW CT
STARCREST DR	CRESTVIEW CT	CEDARWOOD AVE
SUNNYDALE DR	VINEYARD AVE	LAS LOMAS RD
SUNNYDALE DR	END ST W	WESTVALE RD
SUNNYDALE DR	LAS LOMAS RD	WOODBUFF AVE
SUNNYDALE DR	WESTVALE RD	VINEYARD AVE
WESTVALE CT	WESTVALE RD	END ST
WESTVALE RD	SUNNYDALE DR	WILLOWGLEN DR
WESTVALE RD	WESTVALE CT	END ST
WESTVALE RD	WILLOWGLEN DR	STARCREST DR
WESTVALE RD	STARCREST DR	WESTVALE CT
WILLOWGLEN DR	WESTVALE RD	CEDERWOOD AVE
WILLOWGLEN DR	CEDERWOOD AVE	LAS LOMAS RD

Estimated Project Schedule: Start (10/2025)– Completion (05/2026) based on the component being funded with RMRA funds

Estimated Project Useful Life: 20-25 years

PASSED, APPROVED AND ADOPTED this 27th day of May 2025.

Cesar A. Garcia, Mayor

APPROVED AS TO FORM:

Thai Phan, City Attorney

ATTEST:

Frances Jimenez, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, Interim City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 25-10 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 27th day of May 2025, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Council Members:

Frances Jimenez
Interim City Clerk



AGENDA REPORT

MEETING DATE: May 27, 2025

TO: Mayor and Members of the City Council

FROM: Manuel Enriquez, Director of Parks and Recreation

SUBJECT: Approval of Addendum to Professional Services Agreement with MIG for Design Services of the Teen Center Outdoor Boxing Patio

RECOMMENDATION: It is recommended that the City Council authorize the City Manager execute the Addendum to the Professional Services Agreement with MIG for design services of the Teen Center Outdoor Boxing Patio.

FISCAL IMPACT: There are no changes to the original agreement amount, so there is no fiscal impact.

BACKGROUND

At the November 12, 2024, City Council Meeting, the Council authorized the City Manager to execute a Professional Services Agreement with MIG in the amount of \$53,022, plus a ten-percent contingency, for design services of the Teen Center Outdoor Boxing Patio.

The project is the first approved phase of the Duarte Park Revitalization Project which includes the expansion of the Teen Center through the addition of an enclosed outdoor conditioning patio at the east end of the building, specifically for the Duarte Boxing Program. The new space will help reduce congestion in the boxing gym and will be shaded and equipped with conditioning and sports-related gear, allowing the City's boxing trainers to safely coach and mentor participants.

DISCUSSION/ANALYSIS

While the project has made significant progress, with approximately 65% of the construction documents completed, there is a need to extend the term of the agreement from May 31, 2025, to October 31, 2025. Although the scope of services and compensation remains unchanged, the revised term date will ensure that construction documents are completed by the end of June and that the MIG team remains contractually available to assist City staff with construction support services, as needed.

RECOMMENDATION

It is recommended that the City Council authorize the City Manager execute the Addendum to the Professional Services Agreement with MIG for design services of the Teen Center Outdoor Boxing Patio.

FISCAL IMPACT

There are no changes to the original agreement amount, so there is no fiscal impact.

ATTACHMENTS

A. Addendum to MIG Professional Services Agreement

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

**CITY OF DUARTE
ADDENDUM TO PROFESSIONAL SERVICES AGREEMENT**

This Addendum (“**Addendum**”) is made and effective as of _____ (“**Effective Date**”), by and between the City of Duarte (“**City**”), and MIG, Inc. a California corporation, (“**Consultant**”). City and Consultant may sometimes herein be referred to individually as a “Party,” and collectively as the “Parties.”

WHEREAS, on November 13, 2024, the parties entered into an agreement known as the Agreement for Professional Services (“**Agreement**”); and

WHEREAS, the Agreement term shall remain and continue in effect until May 31, 2025, or until the tasks listed in the Scope of Services are completed; and

WHEREAS, MIG has completed 65% of construction documents for the addition of the Teen Center outdoor patio and wishes to complete the full scope of work for the City; and

WHEREAS the term of the Agreement may be extended upon execution of a written amendment or addendum between Parties.

NOW, THEREFORE, through this Addendum to the Agreement dated November 13, 2024, the Parties agree as follows:

Section 1. The term of the Agreement shall remain and continue in effect until October 31, 2025, or until services are completed, whichever is later, unless sooner terminated pursuant to the provisions of the Agreement.

Section 2. No other provisions of the Agreement are changed, altered, or amended pursuant to this Addendum.

IN WITNESS WHEREOF, the City Council of the City of Duarte caused this Addendum to be subscribed by its City Manager and said Consultant has executed or caused this Addendum to be executed by its duly authorized officer(s).

CITY OF DUARTE

CONSULTANT

City Manager

By: _____

Its: _____

Date: _____

Date: _____

ATTEST

Interim City Clerk

Date: _____

APPROVED AS TO FORM
RUTAN & TUCKER, LLP

City Attorney, City of Duarte

Date: _____



AGENDA REPORT

MEETING DATE: May 27, 2025

TO: Mayor and Members of the City Council

FROM: Angela Chiaromonte, Financial Services Manager

SUBJECT: GANN APPROPRIATION LIMIT

RECOMMENDATION: Adopt by title only, Resolution No. 25-11, a Resolution of the City Council of the City of Duarte, California Establishing an Appropriations Limit Pursuant to the Provisions of Article XIII B of the California Constitution.

FISCAL IMPACT: There is no fiscal impact.

EXECUTIVE SUMMARY

The City is required, by the State Constitution, to annually establish and adhere to a limit on the amount of its appropriations. The limit is prescribed by a State formula. For the fiscal year (FY) 2025-26, staff has calculated that the appropriations limit is \$51,052,346.

BACKGROUND

On November 6, 1979, California voters approved the Gann Spending Limitation Initiative (Proposition 4) establishing Article XIII B of the State Constitution. Article XIII B sets limits on the amount of tax revenues that the State and most local governments can appropriate within a given fiscal year. Its basic provisions are as follows:

- ☐ Each year, State and local governments must adopt resolutions establishing appropriation limits. FY 1978-79 appropriations served as the base for this limit, with adjustments being made annually to reflect increases in population, the cost of living, and service responsibility transfers.
- ☐ Only tax proceeds are subject to the limit. Charges for services, regulatory fees, grants, loans, donations, and other non-tax proceeds are not subject to the limit. Exemptions are also made for voter-approved debt, debt that existed prior to January 1, 1979, and for the cost of compliance with court and federal government mandates.
- ☐ All tax revenues received in excess of the appropriations limit must be refunded to taxpayers within a two-year period.
- ☐ Voters may approve an increase in the appropriations limit. For the increase to remain in effect, however, it must be re-approved by voters at four-year intervals.

On June 5, 1990, California voters approved the Traffic Congestion Relief and Spending Limitation Act (Proposition 111), which made various amendments to Article XIII B of the State Constitution. The major changes, which became effective July 1, 1990, are as follows:

- ☐ The change in the cost of living is now defined to be either the change in California per capita personal income or the change in assessed valuation due to the addition of non-residential new construction. Previously, the change in the cost of living was defined as the lesser of the change in the U.S. Consumer Price Index or the change in California per capita personal income.
- ☐ The change in population is now defined to be either the change in the City's population or the change in the population of Los Angeles County as a whole. Previously, the change in population was defined to be the change in the City's population.
- ☐ "Qualified capital outlay projects" have been added to the items exempted from the appropriations limit. Qualified capital outlay projects must have a useful life of ten or more years, and a cost, which equals or exceeds \$100,000.
- ☐ Tax revenues received in excess of the appropriations limit must be refunded to taxpayers only if the limit is exceeded over a two-year period.
- ☐ The annual calculation of the appropriations limit must be reviewed as part of the City's annual financial audit.

DISCUSSION/ANALYSIS

The information used to calculate the City's FY 2025-26 appropriations limit is presented in Attachment 1. The City's appropriations limit for FY 2024-25 was \$47,820,037. The change allowed by Proposition 111, due to population change and the increase in the cost of living, is 1.0675932%. This results in a FY 2025-26 appropriations limit of \$51,052,346.

As indicated above, Proposition 111 provides several options for calculating changes in the appropriations limit. With respect to the change in population, the City's calculation used the greater of the percentage increase in either the City or the County population. Therefore, the increase in County population was used since it was more than the increase in the City population (0.30% vs. -0.22%). With respect to the cost of living, the change in California per capita personal income was used.

RECOMMENDATION

It is recommended that the City Council adopt Resolution 25-11 establishing the City of Duarte's Appropriations for the fiscal year 2025-26.

FISCAL IMPACT

There is no fiscal impact.

ATTACHMENTS

- A. Resolution No. 25-11
- B. Computation of Appropriations Limit

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

RESOLUTION NO. 25-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA ESTABLISHING AN APPROPRIATIONS LIMIT PURSUANT TO THE PROVISIONS OF ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION

WHEREAS, the Duarte Municipal Code provides for the creation of the Planning Commission, Public Safety Commission, Parks and Recreation Commission, Economic Development Commission, Traffic Safety Commission, and Public Services Commission; and

WHEREAS, the voters approved the Gann Spending Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriations limits on state and local government entities; and

WHEREAS, SB 1352 provides for the implementation of Article XIII B by defining various terms used in the article and prescribing procedures to be used in implementing specific provisions of the article, including the establishment by resolution each year by the governing body of each local jurisdiction of its appropriations limit; and

WHEREAS, the voters approved the Traffic Congestion Relief and Spending Limitation Act (Proposition 111) on June 5, 1990, amending Article XIII B of the Constitution of the State of California; and

WHEREAS, SB 88 provides for the implementation of Proposition 111 by defining various terms used in the article and prescribing procedures to be used in implementing the amendments to the article; and

WHEREAS, the required computations to determine the appropriations limit for FY 2025-26 have been performed by the Administrative Services Department and are on file with the Office of the City Clerk, and are available for public review; and

WHEREAS, these computations are provided in Attachment 1, which is herein incorporated by reference and attached hereto.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

Section 1: The Appropriations Limit for the City of Duarte for fiscal year 2025-26 is \$51,052,346.

Section 2: The adjustment factors for the City's Appropriations Limit are: a) the change in City population; and b) the change in California per capita personal income.

Section 3. The City Clerk shall certify to the passage and adoption of this resolution and shall cause this resolution and her certification to be entered in the Book of Resolutions of the Council of this City.

PASSED, APPROVED AND ADOPTED this 27th day of May 2025.

Cesar A. Garcia, Mayor

APPROVED AS TO FORM:

Thai Viet Phan, City Attorney

ATTEST:

Frances Jimenez, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, Interim City Clerk of the City of Duarte, California, do hereby certify that Resolution No. 25-11 was passed and adopted by the City Council of the City of Duarte California, at a regular meeting of said City Council held on the 27th day of May 2025, and thereafter signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Frances Jimenez, Interim City Clerk

Attachment B

**CITY OF DUARTE
COMPUTATION OF APPROPRIATIONS LIMIT**

FY 2024-25 Appropriations Limit	\$47,820,037
Change in per capita personal income	106.44%
Change in County population = 0.30 (Change in City population= -0.22)	1.0030%
Cumulative compound change (1.0644 x 1.003)	1.0675932
FY 2025-26 Appropriations Limit	\$51,052,346

Source: State of California, Department of Finance, Price and Population Information, May 2025



AGENDA REPORT

MEETING DATE: May 27, 2025

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Brian Chau, Assistant Civil Engineer

SUBJECT: Notice of Completion for the 2025 Windstorm Concrete Repairs Project to FS Contractors, Inc.

RECOMMENDATION: It is recommended that the City Council accept the project as complete in the amount of \$144,682.50

FISCAL IMPACT: The 2025 Windstorm Concrete Repairs Project was funded by the Emergency Services Account. City Council approved the contract for \$151,000.00. The final project cost was \$144,682.50

BACKGROUND

On January 7th, 2025, a severe windstorm caused significant damage throughout the City of Duarte. Following the January 8th, 2025 Presidential Major Disaster Declaration for the Los Angeles Area, the City Council adopted Resolution 25-02 declaring a local emergency on January 14th, 2025.

On February 25, 2025, the City Council approved a budget amendment for the purpose of addressing repairs that required immediate attention as a result of the 2025 Windstorm. The 2025 Windstorm Concrete Repairs Project was named one of the necessary projects to address the damages which was awarded at the same meeting to FS Contractors, Inc. in the amount of \$151,000.00. The project consisted of the removal and replacement of broken, off grade and displaced concrete sidewalk and curb and gutter damaged by compromised or fallen trees caused by the Santa Ana windstorm.

DISCUSSION/ANALYSIS

Compromised and fallen trees were removed prior to starting the concrete repairs. All repairs have been completed to an acceptable City of Duarte standard at the locations listed as follows:

1060 East Huntington Drive	1392 Third Street
1110 East Huntington Drive	1023 Cotter Ave
1475 East Huntington Drive	2620 Huntington Dr

2318 Huntington Dr	Behind 495 Royalview st (On Vineyard)
2317 Huntington Dr	Huntington Dr and Waterfall Way
2348 Huntington Dr	Huntington Dr and Bradbourne Ave
2366 Huntington Dr	Huntington Dr and Windsor Cir, NE
2400 Huntington Dr	2616 Markwood St
2404 Huntington Dr	Woodbluff Ave (Sunnydale to Bernwood)
Near Bradbury Park Apts.	

This was one of the projects listed in the emergency related costs which will be charged to the City Emergency account 100-1205-7655 and included in the FEMA application. The project was completed under budget in the amount of \$144,682.50.

RECOMMENDATION

It is recommended that the City Council accept the project as complete in the amount of \$144,682.50.

FISCAL IMPACT

The 2025 Windstorm Concrete Repairs Project was funded by the Emergency Services Account. City Council approved the contract for \$151,000.00. The final project cost was \$144,682.50.

ATTACHMENTS

- A. 2025 Windstorm Concrete Emergency Repairs Project Locations Map
- B. Notice of Completion

Fiscal Review:



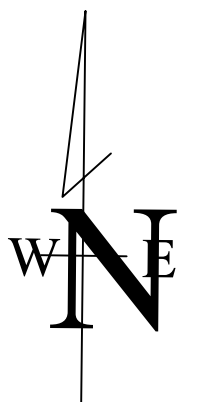
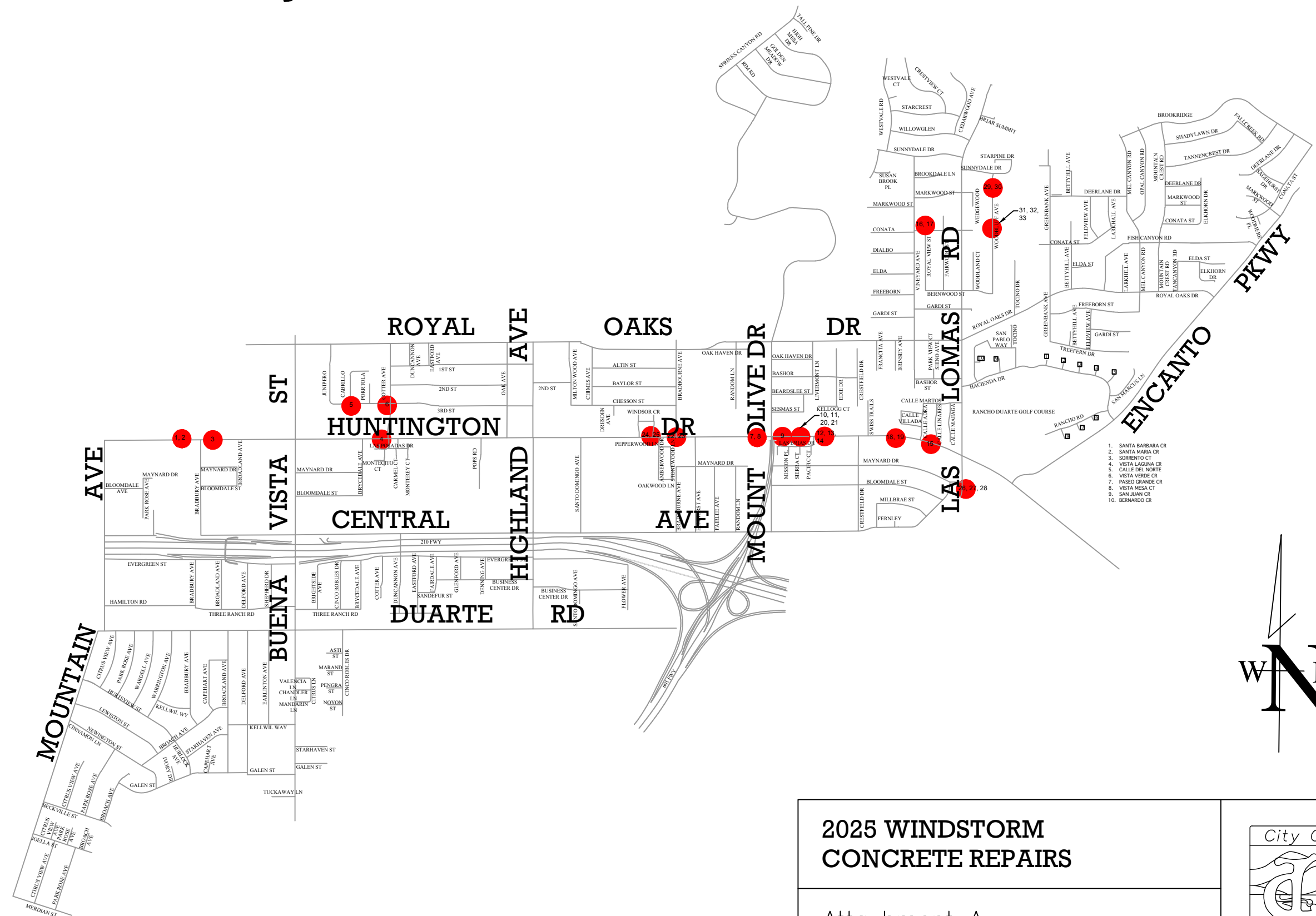
Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



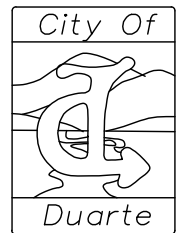
Brian Villalobos
City Manager

City of Duarte



2025 WINDSTORM CONCRETE REPAIRS

Attachment A
Project Location Map



RECORDING REQUESTED BY:

CITY OF DUARTE

WHEN RECORDED MAIL TO THIS ADDRESS:

**CITY CLERK
CITY OF DUARTE
1600 Huntington Dr.
Duarte, CA 91010**

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or AGENT of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The full name of the OWNER is: **CITY OF DUARTE**
3. The full address of the OWNER is: **1600 Huntington Dr. Duarte, CA 91010**
4. The nature of the interest or estate of the undersigned is: (i.e., In Fee.) **Fee Interest.**
5. A work of improvement on the property hereinafter described was COMPLETED on **Thursday, April 24, 2025**
6. The work of improvement completed is described as follows: **2025 Windstorm Concrete Repairs Project**
7. The name of the original contractor, if any, for such work of improvement is: **FS Contractors, Inc.**
8. The street address of said property is: **Huntington Dr, Third St, Cotter Ave, Vineyard Ave, Waterfall Way, Windsor Cir, Bradbourne Ave, Markwood St, Woodbluff Ave, Las Lomas Rd.**
9. The property on which said work of improvement was completed is in the City of Duarte, County of LOS ANGELES, State of CALIFORNIA, and is described as follows: **The project scope included removal and replacement of damaged or broken and off-grade concrete sidewalks, curb, gutters, driveway approaches, curb ramps.**

CITY OF DUARTE

May 27, 2025

Signature of Owner or agent: **Brian Villalobos, City Manager**

VERIFICATION

I, the undersigned, declare under penalty of perjury under the laws of the State of California, that I am the **City Manager of the City of Duarte** of the aforesaid interest or estate in the property described in the above Notice, that I have read the said Notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

May 27, 2025 at Duarte, California

Brian Villalobos, City Manager



AGENDA REPORT

Agenda Item: 12.K.

MEETING DATE: May 27, 2025

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

SUBJECT: Set Hearing for Citywide Landscape and Lighting Assessment District and Neighborhood Districts

RECOMMENDATION: Adopt Resolution 25-12 to Set Public Hearing for June 24, 2025

FISCAL IMPACT: The collection of the Citywide Assessment provides \$698,245 to be used to fund maintenance of park and city street lighting. The neighborhood special district assessment provides \$316,961 for maintenance in the city's various neighborhood zones

BACKGROUND

Each year, City Council holds a Public Hearing to establish property assessments for the Citywide Landscape and Lighting Assessment District and for the City's Neighborhood Districts. The hearing will be held on June 24, 2025. Attached Resolution 25-12 declares the City's intention to hold that public hearing. This is part of the annual process required to continue property assessments for the Citywide Landscape and Lighting Assessment District and Neighborhood Districts.

The Engineer's Report is attached and is available for review at City Hall at any time between now and the public hearing indicating the amounts of the proposed assessment, district boundaries, assessment zones, descriptions of improvements, and method of assessment. There is no change to that assessment.

In some neighborhood zones, the assessment is allowed to increase annually by the annual increase in the Consumer Price Index (CPI) for the Los Angeles-Long Beach Anaheim, CA area. This year the increase in the CPI for the year ending December 31, 2024 was 3.4%. In the zones where the assessment may be increased, the assessments may increase to the maximum allowable rate of 3.0%. The Engineer's report addresses this issue in detail. The assessment is subject to the notice, protest, and hearing requirements of Section 53753 of the Government Code.

RECOMMENDATION

Adopt Resolution 25-12 to Set Public Hearing for June 24, 2025.

FISCAL IMPACT

The collection of the Citywide Assessment provides \$698,245 to be used to fund maintenance of park and city street lighting. The neighborhood special district assessment provides \$316,961 for

maintenance in the city's various neighborhood zones.

ATTACHMENTS

- A. Resolution 25-12
- B. Engineer's Report

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

RESOLUTION NO. 25-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2025-2026 WITHIN THE CITYWIDE LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT, PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972; AND FIXING A TIME AND PLACE FOR THE PUBLIC HEARING TO HEAR OBJECTIONS THERETO

The City Council of the City of Duarte, pursuant to the provisions of the Landscape and Lighting Act of 1972, Division 15 of the Streets and Highways Code of the State of California, does resolve as follows:

DESCRIPTION OF WORK

SECTION 1. That the public interest and convenience requires and it is the intention of the City Council of the City of Duarte, California, to levy and collect assessments within the Citywide Landscape and Lighting Maintenance District for Fiscal Year 2025-2026 within which the following work is to be done:

1. Maintenance and servicing of street landscaping and street trees.
2. Maintenance and servicing of street lighting facilities.
3. Maintenance and servicing of traffic signals.
4. The cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti within street right-of-way.
5. Funding for the construction of the Senior Center.
6. Maintenance and servicing of Parks.
7. Any and all work and materials appurtenant thereto.

LOCATION OF WORK

SECTION 2. The foregoing described work is to be located within streets, easements and City-owned property within the City of Duarte particularly described on a map on file in the City Clerk's office entitled "Landscape and Lighting Maintenance District, Assessment Diagram," said district boundary being the same as the City boundary.

DESCRIPTION OF ASSESSMENT DISTRICT

SECTION 3. That the contemplated work, in the opinion of said City Council, is of benefit to and the said City Council hereby makes the expense of the said work chargeable upon a district, which said district is assessed to pay the costs and expenses thereof and which district is described as follows:

The City Council has determined that pursuant to Section 22595 of the Streets and Highways Code of the State of California that the public utility property is to be assessed.

All that certain property within the City of Duarte, exclusive of public streets.

REPORT OF THE ENGINEER

SECTION 4. The City Council of said City does hereby tentatively approve the report of the Engineer, which indicates the amount of the proposed assessments, the district boundary, assessment zones, detailed description of improvements, and the method of assessment. The report entitled "Engineer's Report, Landscape and Lighting Maintenance District" is on file in the Office of the City Clerk and reference to said report is hereby made for all particulars.

ASSESSMENTS

SECTION 5.

- (a) Pursuant to Section 5 of Article XIID of the California Constitution an assessment existing on November 5, 1996 imposed exclusively to finance capital costs of maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control is exempt from the procedures and approved process set forth in Section 5 of Article XIID of the California Constitution.
- (b) The proposed assessments relating to Zones 1 through 15 were existing on the effective date of Article XIID of the California Constitution and were previously imposed and are proposed for fiscal year 2024-2025 to be imposed exclusively to finance the capital costs of maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control.
- (c) The proposed assessments relating to Zones 16 through 18 were voted upon and approved by a majority of property owners in accordance with the requirements of Article XIID of the California Constitution.
- (d) The assessments are proposed to increase by 3.0% in Zones 4, 7, and 8 as previously approved by the property owners, and also by 3.0% in Zones 14, 15, 16, 17, and 18 as allowed for in the formation of the zones. This assessment is subject to the notice, protest, and hearing requirements of Section 22620 et. seq. of the Government Code.

TIME AND PLACE OF PUBLIC HEARING

SECTION 6. Notice is hereby given that on the **24th day of June 2025**, at the hour of 7:00 p.m., in the Council Chambers of City Hall, 1600 Huntington Drive, Duarte, California, any and all persons having any objections to the work or intent of the assessment district may appear and show cause why said work should not be done or carried out, or why said assessments should not be levied in accordance with this Resolution of Intention. The City Council will consider all oral and written protests.

LANDSCAPING AND LIGHTING ACT OF 1972

SECTION 7. All work herein proposed shall be done in accordance with the Landscape and Lighting Act of 1972, Division 15 of the Streets and Highways Code of the State of California.

NOTICE

SECTION 8. The City Clerk is hereby ordered to give notice in accordance with Section 22626 of the Streets and Highways Code of the State of California.

PASSED, APPROVED and ADOPTED this 27th day of May, 2025.

Cesar A. Garcia, Mayor

APPROVED AS TO FORM:

Thai Phan, City Attorney

ATTEST:

Frances Jimenez, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, Interim City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 25-12 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 27th day of May, 2025, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSTAIN: Councilmembers:
ABSENT: Council Members:

Frances Jimenez,
Interim City Clerk

ENGINEER'S REPORT
SIDEWALKS, STREETS, SENIOR CENTER PAYMENT,
PARK AND SPECIAL ZONES
OF THE CITY OF DUARTE
LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT
2025-2026 ASSESSMENT LEVY

SECTION 1. AUTHORITY FOR REPORT

This report is prepared pursuant to an order of the City Council of the City of Duarte in compliance with the requirements of Article 4, Chapter 1, Landscape and Lighting Act of 1972, being Part 2, Division 15, of the Streets and Highways Code of the State of California (The "Act").

The Act was originally created by the State Legislature in 1972. On June 13, 1978, the City of Duarte created the City of Duarte Landscape and Lighting Maintenance District for the maintenance and servicing of Landscaping and Lighting. Since 1972, the Legislature has expanded the definition of landscaping, lighting, and the work that may be done under the Act. The City of Duarte has, over time; expanded the work to be done by the District to include all the work allowed under the Act.

This Assessment District, by special benefit assessments, provides funding for the maintenance of City-owned parks, for the maintenance of the public landscaping in public owned properties or public right-of-way within the City, graffiti removal, maintenance of public-owned lighting, street lighting, traffic signals within the City, and funding towards the debt service of the Senior Center bond issue. The Senior Center bond issue was paid off in Fiscal Year 2017-18, thus the City wide street maintenance for a single family home was reduced by \$5.84.

The voters on November 5, 1996 voted to adopt Proposition 218. Proposition 218 has the potential to have a great impact upon the way special assessments are used and assessed. The City Council has determined that the portion of the assessment devoted to street maintenance and the payment of the Senior Center bond is exempt from Prop. 218. In 1997, by majority vote of the property owners of all single family and condominiums within the City, it was determined to levy a park assessment of \$59.42 against single family and condominium units within the City.

SECTION 2. PLANS AND SPECIFICATIONS FOR THE IMPROVEMENTS

The plans and specifications for the irrigation, landscaping and lighting of streets, traffic signals and easements and authorized improvements within the City are on file in the Department of Community Development. The lighting locations and specifications for Edison-owned lights are on file with Southern California Edison Company. Reference is hereby made to said plans and specifications for the

exact location and nature of the landscape and lighting of park improvements. Said plans and specifications by reference are hereby made a part of this report.

SECTION 3. ESTIMATE OF COST OF IMPROVEMENT

The cost of the initial improvements of median island landscaping, street landscaping, traffic signals, street lighting, parking lot lighting, and bike paths were paid for from capital improvement funds, special grants, gas tax, prior assessment districts, subdividers, and general City revenues. The City Council in 1991 and 1992, as a result of two public hearings, determined to fund a portion of the Senior Center construction from the landscape assessment in accordance with the Act. With the Senior Center bond issue being paid off, no facilities are proposed to be funded from the district.

SECTION 4. CITYWIDE STREET AND SIDEWALK LANDSCAPING

The cost to maintain street landscaping and parkway trees as described in this section. The following is a general description of the areas being maintained:

1. All parkway trees maintained by the City.
2. Trees adjacent to Caltrans right-of-way on Evergreen Avenue, Flower Avenue to Brightside Avenue, Central Avenue, Buena Vista Street to Santo Domingo Avenue and Evergreen Street east of Mountain Avenue.
3. Street Landscaping
 - A. Duarte Road – Highland Avenue to Mountain Avenue hardscape, turf, trees, irrigation and groundcover.
 - B. Buena Vista Street – North and south of the 210 freeway turf, irrigation and groundcover.
 - C. Mountain Avenue – North and south of the 210 freeway turf, irrigation and groundcover.
 - D. Central Avenue – East and west of Buena Vista Street turf, trees, irrigation and groundcover.
 - E. Huntington Drive – Mountain Avenue to the east City limits, hardscape, turf, trees, irrigation and groundcover.
 - F. Encanto Parkway – Huntington Drive to Markwood, west side landscaping and irrigation. Fifty percent only of landscaping along Zone 5.

The cost to maintain shall include, but not limited to, watering, fertilizing, mowing, weed control, shrubbery, tree removal and pruning, maintenance of irrigation facilities, removal or covering of graffiti and repair and replacement of lighting.

The cost to maintain and construct these facilities is considered a general property benefit and is assessed as a unit cost to each lot within the City, and to each apartment unit, hotel/motel room, trailer park space, and nursing home bed.

SECTION 5. CITYWIDE LANDSCAPING AND PARK COSTS

The cost to maintain parks, landscape area, and recreational facilities is described in this section. The following is a general description of the areas, parks and related landscaped areas being maintained as approved in the special

Assessment vote:

Parks

- A. Bike Trail – Turf, trees, groundcover, asphalt and irrigation.
- B. Thorsen Park – Turf, trees, groundcover and irrigation.
- C. Moore Park – Turf, trees, groundcovers, playground and irrigation.
- D. Entrance Park – Turf, trees, groundcover and irrigation.
- E. Encanto Park – Turf, trees, groundcover, irrigation, tennis courts, basketball courts, athletic courts, restrooms and parking areas.
- F. Beardslee Park – Turf, trees, groundcover, irrigation, hardscape and playground.
- G. Duarte Park – Turf, trees, groundcovers, irrigation, hardscape, recreation building, playground and athletic courts.
- H. Royal Oaks Park and Extension – Turf, trees, groundcover, irrigation, hardscape, recreation building, tennis courts, playgrounds and parking area.
- I. Glenn Miller Park – Turf, trees, groundcover, irrigation, hardscape and playgrounds.
- J. Hacienda Park – Turf, trees, groundcover, irrigation and playground.
- K. Orange Blossom Park – Turf, trees, groundcovers, irrigation, and playground.
- L. Town Center – Turf, trees, groundcover, irrigation, hardscape, swimming pool, recreation building, and parking area.
- M. Northview Park – Turf and irrigation.
- N. Senior Center – Turf, trees, groundcover, irrigation hardscape, recreation area and parking lot.
- O. Otis Gordon Park
- P. Lena Valenzuela Park

The cost to maintain shall include, but not limited to, watering, fertilizing, mowing, weed control, shrubbery, tree removal and pruning, maintenance of irrigation facilities, maintenance of park building and equipment, maintenance and replacement of recreation equipment, removal or covering of graffiti and repair and replacement of lighting.

SECTION 6. SENIOR CENTER

In Fiscal Year 2017/18 the bond issue was paid off, thus there will be no assessment.

SECTION 7. LIGHTING MAINTENANCE

The cost to maintain shall include, but not limited to, electrical service for all public lighting including parking lighting, repair and replacement of City-owned lights within public right-of-way, servicing of Southern California Edison owned lights as defined by the Act, repair and replacement of traffic signals.

The net amount to be assessed upon lands within the Assessment District in accordance with this Report is apportioned by a formula and method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each lot or parcel from the improvements, namely the maintenance and servicing of public lighting facilities within such District. The maintenance and servicing of public lighting facilities installed and constructed in public places provides a special benefit which is received by each and every assessed lot or parcel within the District, tending to enhance their value. The streets within the District improve access to all lots or parcels assessed. Street lighting also provides advertising visibility for business and commercial establishments. The intensity or degree of illumination provided can have a bearing on the benefits of street lighting. Thus, primary benefits of street lighting are for the convenience, safety, security, and protection of people. Secondary benefits are security or protection to property, property improvements and goods as set forth below:

1. Improvement to traffic circulation.
2. Reduction in night accidents and attendant human misery and economic loss.
3. Less vulnerability to criminal assault at night.
4. Promotion of business during nighttime hours for commercial properties.
5. Increased nighttime safety on roads and highways.
6. Improved ingress and egress to lots and parcels.
7. Reduction in vandalism and other criminal acts.
8. Reduction in burglaries.
9. The enhancement to the value of property which results from the foregoing benefits.

Intensity or degree of illumination provided on streets varies with the type of street, date of installation and the use of the property adjacent thereto.

The majority of parcels within the Lighting District are residential properties. A value of one (1) basis unit has been assigned to a residential unit. A residential unit is defined as a single-family unit, condominium unit, rental unit or apartment unit. Parcels in other land use categories, not used as residential, were then evaluated and rated by comparison with the basis unit.

Each land use evaluation takes into consideration – foot traffic, vehicular traffic, and hours of occupancy. Commercial and industrial properties have been assigned additional units based on the comparative benefits, number of people that would be expected to benefit from the lighting, security and

intensity of the lights provided. The average light intensities and energy consumption for commercial areas is greater than that required for residential areas.

SECTION 8. GRAFFITI REMOVAL

The cost for graffiti removal shall include, but not limited to, the cost of cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Graffiti removal is considered a general property benefit and is assessed in the same manner and is included in the Street and Sidewalk Landscape Assessment.

SECTION 9. TRAFFIC SIGNALS

The following traffic signals are entirely or partially maintained by the City.

- * Mountain Avenue at Huntington Drive.
- * Mountain Avenue at Central Avenue.
- * Mountain Avenue at Evergreen Street.
- * Mountain Avenue at Best Buy
- * Buena Vista Street at Huntington Drive.
- * Buena Vista Street at Central Avenue.
- * Buena Vista Street at Evergreen Street.
- * Buena Vista Street at Duarte Road.
- * Buena Vista Street at Village Road.
- * Central Avenue at 210 Freeway Exit.
- * Duarte Road at Circle Drive.
- * Duarte Road at Hope Drive.
- * Duarte Road at Village Road.
- * Highland Avenue at Business Center Drive.
- * Highland Avenue at Central Avenue.
- * Huntington Drive at Highland Avenue.
- * Huntington Drive at Mount Olive.
- * Huntington Drive at Las Lomas Road.
- * Huntington Drive at Crestfield Road.
- * Huntington Drive at Mountain Vista Plaza.
- * Huntington Drive at Pops Road.
- * Huntington Drive at Brycedale Avenue.
- * Royal Oaks Drive at Royal Oaks School.

SECTION 10. DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the proposed assessment diagram is on file in the City Clerk's office, and includes all the property within the City limits of the City of Duarte. Reference is made to the Los Angeles County Assessor Maps as to parcel location and dimensions. The City Council, at the time of formation of the District of 1978, determined that the public utilities right-of-ways should be assessed based upon the actual benefit to the public utility right-of-ways.

SECTION 11. ASSESSMENT ZONES

Zone 1 All the Property within the City except those Properties in Zones 2 through 18

All properties that are not in a special zone are assessed within this zone. Assessment for areas without street lighting are reduced to reflect the cost component of the City's budget. Areas with street lighting are assessed based upon a unit basis for single family zoned property and residentially used property. Commercial, industrial and multi-residential zone properties are assessed based upon lot size and street frontage.

All of the properties in Zones 3 through 18 are assessed their share of the citywide lighting, street, sidewalk and park maintenance in addition to special maintenance assessment. Zone 2 is assessed specifically for their gas lights.

Street Lighting

The cost for street lighting in all zones is assessed to all residential lots based upon the special benefit and to commercial and industrial based upon frontage and area benefit.

Citywide Park Maintenance

The cost of park maintenance determined as a direct benefit is assessed to all single-family units and all condominium units based upon a unit assessment.

Citywide Street Maintenance Cost

The cost in all zones is assessed to all lots on a unit cost per lot, and to each apartment unit, hotel/motel room, trailer park space, and nursing home bed.

Zone 2 Mesa Area Gaslights

This area is served by gaslights. There are no "electric" street lights on the Mesa. Only the intersection lighting component of the street lighting cost is included in this zone. The cost of gas lighting is assessed equally to all lots. The cost to maintain the Rim Road slope constructed in 2008, which was a general fund expense is no longer included in this report. A capital improvement project resulting in the replacement of all the gas lighting fixtures was completed in FY 20-21 which utilized available reserves.

Zone 3 Emblem House Tract 33532

This zone was created at the request of the Developer (Emblem Homes), in lieu of a homeowner's association. The Developer installed sprinkler guns to irrigate the natural area north of the homes for fire protection. The maintenance of the sprinkler guns is a special benefit to all lots within the subdivision. The areas adjacent to the landscaping are given a benefit of 30% greater than the remainder of the lots.

Lots 1, 2, 18-119 are not adjacent to landscape areas

Lots 3-17 are assessed a 30% surcharge.

As in previous years, the City's General Fund has paid for this fire protection.

Zone 4 Las Lomas Villas Tracts 33964, 34892 & 35709

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The Developer, for the benefit of all lots, installed the landscaping as a special benefit to all lots, within the tract and is assessed equally to all lots. The assessment is based on a voter-approved formula, which provides for an annual C.P.I. increase not to exceed 3%. The C.P.I. for the year ending December 31, 2024 was 3.4%. The maximum allowable C.P.I. increase of 3% would allow for an assessment increase of \$14.32 per parcel to \$491.95 per parcel. The levy is proposed to remain the same as the prior year at \$456.35 to balance the budget. The levy is still below the maximum assessment of \$491.95.

Zone 5 Kaufman and Broad Development Phase I – Tract 35415(Encanto Parkway)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The entrance landscaping on Encanto Parkway was installed by the Developer, as a special benefit to all lots, within the tract and is assessed equally to all lots. Since the extension landscaping along Encanto Parkway is also being considered a Citywide benefit, a portion of the budget has been moved to the Citywide Street portion of the Assessment District. The resulting contribution to the zone amounts to \$7,532.00, an equal portion of the total zone assessment levied on the respective parcels.

An increase in assessment was proposed for Fiscal Year 2010-11. This increase was subject to the requirements of Proposition 218 "the Right to Vote on Taxes Act". The increase was not approved by the property owners. Consequently, the level of maintenance was reduced to balance the expenditures with the assessment. For this Fiscal Year, reserves will be used to continue balancing the annual budget.

Zone 6 Kaufman and Broad Development Phase II – Tracts 35631 and 41717 (Rancho Verde)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots, and is assessed equally to all lots. Options to continue improvement in the Zone budget efficiency continue to be evaluated.

Zone 7 Amberwood Tract 35711

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots, and is assessed equally to all lots. The assessment formula is based upon a voter approved formula which provides for an assessment increase (CPI) not to exceed 3% a year. The C.P.I. for the year ending December 31, 2024 was 3.4%. The maximum allowable C.P.I. increase of 3% would allow for an assessment increase of \$16.02 per parcel to a maximum of \$550.35 per parcel. For Fiscal Year 2025-26, the levy is proposed to remain at the prior year's assessment rate of \$525.50.

Zone 8 Village at Windsor Tract 39457

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit of all lots, and is assessed equally to all lots. The assessment formula is based upon a voter approved formula which provides for an assessment increase (CPI) not to exceed 3% a year. The C.P.I. for the year ending December 31, 2024 was 3.4%. A maximum allowable C.P.I. increase of 3% would allow for an assessment increase of \$12.78 per parcel to a maximum of \$438.90 per parcel. For Fiscal Year 2025-26, the levy is proposed be at the maximum assessment of \$438.90.

Zone 9 Tract 32993 (Kendrick Tract) and Tracts 35135, 35136, 35137 (Hearthstone Homes)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit of all lots, and is assessed equally to all lots. An increase in assessment was proposed for Fiscal Year 2010-11. This increase was subject to the requirements of Proposition 218 "the Right to Vote on Taxes Act". The increase was not approved by the property owners. While the level of maintenance was reduced, increases to water costs are contributing to the annual budget exceeding revenue from assessments.

Zone 10 Tracts 35138, 35139, 38393 & 39932 (Hearthstone Del Norte)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The tracts are specially benefited equally by the landscaping installed by the Developer except for the lots adjacent to that landscaping maintained by the district, which has an additional special benefit of 10%. A major brush clearing project is proposed for this fiscal year using previous years surpluses.

Total lot count not assessed the additional 10% = 170 lots

Lots assessed 10% additional benefit:

(2) Lots 18, 20 (Tract 35139)

(4) Lots 25-28 (Tract 39932)

(11) Lots 10, 11, 17-20, 31-34, 39 (Tract 38393)

Zone 11 Tract 42150 (TKI Townhomes)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots. The Board of Directors of the Home Owners Association in 2004 requested that the City allow the Home Owners Association to maintain the landscaping. The request was approved. A zero assessment for the landscaping within this zone has thus been shown.

Zone 12 Tract 33704 (Benchmark Homes)

This zone has been eliminated.

Zone 13 Mike's Center

This zone was created, at the request of the property owners, to maintain improvements installed by the City and financed by the property owners with assistance from Community Development Block Grant Funds. The lighting and landscaping was installed as a special benefit to all lots and is assessed based on lot area.

Zone 14 Tract 51911 (Las Brisas Development)

This zone was created upon the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots, and is assessed on a per lot basis. This zone was formed in 1995. At the time of the formation of this zone, the assessment was based upon a formula, which recognized the increase of inflation. The C.P.I. for the year ending December 31, 2024 was 3.4%. A 3% C.P.I. would allow for an assessment increase of \$18.45 per parcel to \$633.61 per parcel. For Fiscal Year 2025-26, the levy of \$579.84 is required to balance the expenses.

Zone 15 Tracts 52121 and 52255 (Las Posadas Development)

This zone was created in 1997 upon the request of the developer in lieu of a homeowners association maintaining the landscaping. The landscaping was installed by the developer, for the special benefit to all lots, and is assessed on a per lot basis. At the time of formation of the zone, the assessment was based upon a formula which allows for an assessment increase of up to 3% per year. The C.P.I. for the year ending December 31, 2024 was 3.4%. The maximum allowable C.P.I. increase of 3% would allow for an assessment increase of \$17.18 per parcel to \$590.08 per parcel. The maximum assessment of \$590.08 is proposed for Fiscal Year 2025-26.

Zone 16 Tract 52337 (Buena Vista Villas)

This zone was created upon the request of the developer and a vote of the property owner in 1998. The developer installed all the landscaping to specially benefit all lots equally, therefore the assessment is levied on a per lot basis. This zone was created in 1998. The assessment is based upon a formula which provides for an assessment increase of up to 3% per year. The C.P.I. for the year ending December 31, 2024 was 3.4%. The maximum allowable C.P.I. increase of 3% raises the maximum assessment by \$18.31 per parcel to \$628.73 per parcel. For Fiscal Year 2025-26, the maximum levy of \$628.73 per parcel is required, with the utilization of reserves to balance expenses.

Zone 17 Tract 52704 (Citrus Collection)

This zone was created upon the request of the developer and a vote of the property owner in 2000. The developer installed all the landscaping to specially benefit all lots equally, therefore the assessment is levied on a per lot basis. The assessment formula is based upon a formula which provides for an assessment increase of up to 3% per year. The C.P.I. for the year ending December 31, 2024 was 3.4%. The maximum allowable C.P.I. increase of 3% raises the maximum assessment by \$26.09 per parcel to \$869.89 per parcel. For Fiscal Year 2025-26, a levy of \$695.00 per parcel is required to balance expenses and contribute to the fund reserve which is less than the maximum allowed assessment of \$895.98 per parcel.

Zone 18 Tract 52867(Ridgecrest Estates)

This zone was created upon the request of the developer and a vote of the property owners in 2011. The developer installed all the landscaping to specially benefit all lots equally and the drainage improvements to benefit the development specifically and the City generally equally. The development share of the drainage improvements benefits all the lots equally. The assessment is levied thus on a per lot basis. The assessment formula is based upon a formula which provides for an assessment increase based on the CPI with a maximum of 3% per year. The special assessment was approved on December 13, 2011 per Resolution 11-49. The CPI for the year ending December 31, 2024 was 3.4%. The maximum allowable C.P.I. increase of 3% raises the maximum assessment by \$54.15 per parcel to \$1,859.20. For Fiscal Year 2025-26, a levy of \$1,805.05 per parcel is required to balance expenses with the application of reserves. A general benefit contribution from the City in the amount of \$2,000.00 is applied to cover half of the annual maintenance cost for the debris basin and storm drain system in this Zone. As in past years, a brush clearance and replanting project will occur again in Fiscal Year 2025-26.

2025-26 CITYWIDE DISTRICT AND SPECIAL BENEFIT ZONE CALCULATIONS
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Citywide Parks, Lighting and Street

Parks, Lighting, & Street	\$1,485,400.00
General Fund Contribution (Deficit)	<u>\$ (787,155.00)</u>
<u>Total Citywide Assessment for 2025-2026</u>	\$ 698,245.00

Parks

Park Maintenance*	\$ 805,782.00
General Fund Contribution (Deficit)	<u>\$ (470,772.00)</u>
Total Parks Assessment	\$ 335,010.00

Street Lighting

Lighting Maintenance	\$ 424,900.00
General Fund Contribution (Deficit)	<u>\$ (244,806.00)</u>
Total Citywide Lighting Assessments	\$ 180,094.00

Citywide Street

Street Maintenance Cost	\$ 254,718.00
General Fund Contribution (Deficit)	<u>\$ (71,577.00)</u>
Total Citywide Street Assessments	\$ 183,141.00

Special Benefit Zone Maintenance Cost

Maintenance Expenses & Transfers to Reserve Funds	\$ 376,763.00
Transfers From Reserves ***	\$ (44,613.00)
Transfers from General Fund	\$ (0.00)
Transfers to Reserves	\$ (743.00)
General Fund Obligated Expenses **	<u>\$ (15,932.00)</u>
<u>Total Special District Assessments for 2025-2026</u>	\$ 316,961.00

<u>Grand Total Citywide</u>	\$ 1,015,206.00
<u>and Special Benefit Zones Assessments for 2025-26</u>	

- * This does not include the sports park maintenance costs which cannot be included in the District.
- ** Includes \$6,400.00 (Emblem Homes Zone 3), \$7,532.00 (Encanto Parkway Zone 5), and \$2,000.00 (Ridgecrest Estates Zone 18).
- *** Includes \$7,000 (Zone 2 Mesa Area), \$5,636 (Zone 5 Encanto Parkway), \$2,054 (Zone 6 Rancho Verde), \$883 (Zone 8 Windsor), \$5,338 (Zone 9 Kendrick), \$15,724 (Zone 10 Hearthstone Del Norte), \$1,472 (Zone 13 Mike's Center), \$4,981 (Zone 16 Buena Vista), \$1,524 (Zone 18 Ridgecrest). In instances where a zone balance is in a deficit, reserves applied to the annual budget will be an obligation of the respective zone unless otherwise approved by the City.

2025-26 CITYWIDE STREET LIGHTING AND SPECIAL BENEFIT ZONE CALCULATIONS

ZONE	DISTRICT	2023-24	2024-25	2025-26
1	Lighting	\$30.44	\$30.44	\$30.44
	Street Maintenance	\$15.74	\$15.74	\$15.74
	Parks	\$59.42	\$59.42	\$59.42
	(Average Single Family)			
	Sub-Total	\$105.60	\$105.60	\$105.60
2	Mesa Area	\$218.38	\$218.38	\$218.38
3	Emblem Homes			
	Base Cost	\$105.60	\$105.60	\$105.60
	Surcharge Lots	\$105.60	\$105.60	\$105.60
4	Las Lomas Villas	\$542.10	\$561.95	\$561.95
5	Encanto Parkway	\$167.34	\$167.34	\$167.34
6	Rancho Verde	\$324.10	\$324.10	\$324.10
7	Amberwood	\$624.37	\$631.10	\$631.10
8	Windsor	\$519.31	\$531.72	\$544.50
9	Kendrick, Hearthstone	\$139.05	\$139.05	\$139.05
10	Hearthstone			
	Base Cost	\$251.59	\$251.59	\$251.59
	Surcharge Lots	\$267.81	\$267.81	\$267.81
11	T.K.I. Townhomes	\$105.60	\$105.60	\$105.60
12	Benchmark Homes	\$105.60	\$105.60	\$105.60

2025-26 CITYWIDE STREET AND SPECIAL DISTRICT ASSESSMENT COMPARISON

ZONE	DISTRICT	2023-24	2024-25	2025-26
13	Mike's Center			
	8530-018-027	\$2,249.29	\$2,249.29	\$2,249.29
	8530-018-028	\$1,107.02	\$1,107.02	\$1,107.02
	8530-018-029	\$1,151.32	\$1,151.32	\$1,151.32
	8530-018-030	\$ 525.08	\$ 525.08	\$525.08
	8530-018-031	\$ 525.08	\$ 525.08	\$525.08
	8530-018-032	\$ 525.08	\$ 525.08	\$525.08
	8530-018-033	\$2,318.65	\$2,318.65	\$2,318.65
	8530-018-034	\$2,907.77	\$2,907.77	\$2,907.77
	8530-018-054	\$1,810.27	\$1,810.27	\$1,810.27
	8530-018-055	<u>\$8,813.93</u>	<u>\$8,813.93</u>	<u>\$8,813.93</u>
		\$21,933.49	\$21,933.49	\$21,933.49
14	Las Brisas	\$685.44	\$685.44	\$685.44
15	Las Posadas	\$661.81	\$678.50	\$695.68
16	Buena Vista Villas	\$698.24	\$716.02	\$734.33
17	Citrus Collection	\$773.78	\$800.60	\$800.60
18	Ridgecrest Estates	\$1,858.08	\$1,910.65	\$1,910.65

*Citywide only within this Special Benefit Zone.

**ZONE 2 – MESA AREA
(FUND 2430)**

ESTIMATED EXPENSES 2025-26

Gas	\$15,000.00	
Repairs	\$ 1,000.00	
Capital Improvements (Replacement)	\$ 0.00	
Personnel	\$ 3,800.00	
Transfer to Reserve	\$ 0.00	
Total Expenses		\$19,800.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$12,800.00	
Transfer From Reserve	\$ 7,000.00	
Transfer From General Fund	\$ 0.00	
Total Revenue		\$19,800.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	(\$3,208.00)
2022	(\$6,857.00)
2023	(\$12,089.00)
2024	(\$13,781.00)
2025	(\$15,336.00) Estimated

*Estimated Year End Balance

Zone 2 Information

Number of lots to be assessed	<u>100</u>
GAS LIGHTING – COST PER LOT	\$ 128.00
Intersection Only Lighting – Cost Per Lot	\$ 15.22
Citywide Street Maintenance - Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 218.38

**ZONE 3 – EMBLEM HOMES
(FUND 2429)**

ESTIMATED EXPENSES 2025-26

Water	\$ 4,000.00	
Electric	\$ 300.00	
Repairs and Replacement	\$ 1,000.00	
Personnel	\$ 1,100.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$6,400.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$ 0.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund (Obligation)**	<u>\$ 6,400.00</u>	
Total Revenue		\$6,400.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	\$0
2022	\$0
2023	\$0
2024	\$0
2025	\$0

Zone 3 Information

Number of lots to be assessed	<u>121</u>
<u>LANDSCAPE COST PER LOT</u>	
Base Cost 100	\$ 0
Surcharge Lots 19 + 30%	\$ 0
Street Lighting Cost Per Lot	\$ 30.44
City-Wide Street Maintenance Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	
Base Cost	\$ 105.60
Surcharge	\$ 105.60

**ZONE 4 – LAS LOMAS VILLAS
(FUND 2421)**

ESTIMATED EXPENSES 2025-26

Water	\$ 20,000.00	
Electric	\$ 500.00	
Repairs and Replacement	\$ 5,000.00	
Landscape Maintenance	\$ 17,000.00	
Personnel	\$ 10,000.00	
Tree Trimming within Landscape Area	\$ 5,000.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$57,500.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$ 57,500.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$57,500.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	\$15,767.00
2022	\$18,719.00
2023	\$28,740.00
2024	\$35,921.00
2025	\$42,870.00 (Estimated)

Zone 4 Information

Number of lots to be assessed	<u>126</u>
Landscape Per Lot	\$ 456.35
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 561.95

**ZONE 5 – ENCANTO PARKWAY
(FUND 2422)**

ESTIMATED EXPENSES 2025-26

Water	\$ 5,300.00	
Electric	\$ 1,100.00	
Repairs and Replacement	\$ 2,500.00	
Landscape Maintenance	\$ 5,800.00	
Tree Replanting Project	\$ 2,600.00	
Personnel	\$ 3,400.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$20,700.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$ 7,532.00	
Transfer From Reserve	\$ 5,636.00	
Transfer From General Fund (Citywide Benefit)**	<u>\$ 7,532.00</u>	
Total Revenue		\$20,700.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	\$7,884.00
2022	\$9,494.00
2023	\$8,592.00
2024	\$7,346.00
2025	\$4,610.00 (Estimated)

Zone 5 Information

Number of lots to be assessed	<u>122</u>
Landscape Per Lot	\$ 61.74
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 167.34

**ZONE 6 – RANCHO VERDE
(FUND 2427)**

ESTIMATED EXPENSES 2025-26

Water	\$ 9,000.00	
Electric	\$ 600.00	
Repairs and Replacement	\$ 1,200.00	
Landscape Maintenance	\$10,700.00	
Personnel	\$ 5,900.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$27,400.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$ 25,346.00	
Transfer From Reserve	\$ 2,054.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$27,400.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	(\$15,052.00)
2022	(\$20,002.00)
2023	(\$19,590.00)
2024	(\$21,556.00)
2025	(\$26,902.00) Estimated

Zone 6 Information

Number of lots to be assessed	<u>116</u>
Special Landscape Per Lot	\$ 218.50
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 324.10

**ZONE 7 – AMBERWOOD
(FUND 2423)**

ESTIMATED EXPENSES 2025-26

Water	\$ 9,300.00	
Electric	\$ 300.00	
Repairs and Replacement	\$ 1,500.00	
Landscape Maintenance	\$13,500.00	
Personnel	\$ 2,200.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$26,800.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$ 26,800.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$26,800.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	\$20,809.00
2022	\$22,877.00
2023	\$23,936.00
2024	\$27,200.00
2025	\$28,363.00 (Estimated)

Zone 7 Information

Number of lots to be assessed	<u>51</u>
Landscape Per Lot	\$ 525.50
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 631.10

**ZONE 8 – WINDSOR
(FUND 2424)**

ESTIMATED EXPENSES 2025-26

Water	\$ 4,000.00	
Electric	\$ 300.00	
Repairs and Replacement	\$ 1,600.00	
Landscape Maintenance	\$ 9,300.00	
Personnel	\$ 2,800.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$18,000.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$17,117.00	
Transfer from Reserve	\$ 883.00	
Transfer from General Fund	<u>\$ 0.00</u>	
Total Revenue		\$18,000.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	\$4,805.00
2022	\$7,140.00
2023	\$9,377.00
2024	\$10,234.00
2025	\$7,153.00 (Estimated)

Zone 8 Information

Number of lots to be assessed	<u>39</u>
Special Landscape per Lot	\$ 438.90
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
CITYWIDE ONLY COST PER LOT	\$ 544.50

**ZONE 9 – KENDRICK (TRACT 32993)
HEARTHSTONE (TRACTS 35135, 35136, 35137)
(FUND 2420)**

ESTIMATED EXPENSES 2025-26

Water	\$ 5,000.00	
Repairs and Replacement	\$ 500.00	
Landscape Maintenance	\$ 5,900.00	
Personnel	\$ 2,200.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$13,600.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$ 8,262.00	
Transfer From Reserve	\$ 5,338.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$13,600.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	(\$3,599.00)
2022	\$2,522.00
2023	(\$149.00)
2024	(\$3,722.00)
2025	(\$9,060.00) (Estimated)

Zone 9 Information

Number of lots to be assessed	<u>247</u>
Special Landscape Per Lot	\$ 33.45
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance – Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 139.05

ZONE 10 – HEARTHSTONE DEL NORTE
(TRACTS 35128, 35139, 38393, 39932)
(FUND 2425)

ESTIMATED EXPENSES 2025-26

Other Services	\$ 2,000.00	
Water	\$ 15,000.00	
Electric	\$ 3,600.00	
Repairs and Replacements	\$ 500.00	
Landscape Maintenance	\$ 5,000.00	
Brush Clearance & Related Maintenance	\$14,000.00	
Personnel	\$ 3,200.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$43,300.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$ 27,576.00	
Transfer From Reserve	\$ 15,724.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$43,300.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	\$8,843.00
2022	\$2,969.00
2023	(\$ 5,563.00)
2024	(\$ 10,704.00)
2025	(\$ 23,828.00) (Estimated)

Zone 10 Information

Number of lots to be assessed	<u>187</u>
LANDSCAPE COST PER LOT	
Base Cost (170)	\$ 145.99
Surcharge Lots (17)	\$ 162.21
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42

**ZONE 10 – HEARTHSTONE DEL NORTE
(TRACTS 35128, 35139, 38393, 39932)
(FUND 2425)**

TOTAL COST PER LOT

Base Cost	\$ 251.59
Surcharge Lots	\$ 267.81

ZONE 11 – T.K.I. TOWNHOMES (FUND 2428)

ESTIMATED EXPENSES 2025-26	\$0
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ESTIMATED REVENUE 2025-26	(\$0)
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Zone 11 Information

Number of lots to be assessed	<u>17</u>
LANDSCAPE COST PER LOT	\$ 0
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 105.60

**ZONE 13 – MIKE’S CENTER
(FUND 2426)**

ESTIMATED EXPENSES 2025-26

Parking Lot Sweeping	\$ 9,500.00	
Water	\$ 800.00	
Electric	\$ 4,500.00	
Repairs and Replacements	\$ 700.00	
Landscape Maintenance	\$ 4,000.00	
Personnel	\$ 2,600.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$22,100.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$20,628.00	
Transfer From Reserve	\$ 1,472.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$22,100.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	\$11,535.00
2022	\$14,824.00
2023	\$17,169.00
2024	\$17,334.00
2025	\$16,049.00 (Estimated)

Zone 13 Information

Number of lots to be assessed 10

LANDSCAPE COST PER LOT

TOTAL COST PER AREA: **\$0.09503/sq. ft.**

**ZONE 13 – MIKE’S CENTER
(FUND 2426)**

Parcel Number	Square Feet	2025/26 Landscape Assessment	Frontage Feet	2025/26 Citywide Street Maintenance	2025/26 Total Assessment
8530-018-027	22,216	\$2,111.24	89.21	\$138.05	\$2,249.29
8530-018-028	10,890	1,034.90	43.92	72.12	1,107.02
8530-018-029	11,325	1,076.24	46.08	75.08	1,151.32
8530-018-030	5,125	487.04	20.50	38.04	525.08
8530-018-031	5,125	487.04	20.50	38.04	525.08
8530-018-032	5,125	487.04	20.50	38.04	525.08
8530-018-033	23,087	2,194.01	80.00	124.64	2,318.65
8530-018-034	28,750	2,732.18	115.00	175.59	2,907.77
8530-018-054	17,860	1,697.28	72.00	112.99	1,810.27
8530-018-055	<u>87,560</u>	<u>8,321.03</u>	<u>333.00</u>	<u>492.90</u>	<u>8,813.93</u>
	217,063	\$20,628.00	840.71	\$1,305.49	\$21,933.49

**ZONE 14 – LAS BRISAS HOMES
(FUND 2431)**

ESTIMATED EXPENSES 2025-26

Water	\$ 5,000.00	
Electric	\$ 300.00	
Repairs and Replacements	\$ 2,700.00	
Landscape Maintenance	\$10,700.00	
Personnel	\$ 3,500.00	
Transfer to Reserve	<u>\$ 1,573.00</u>	
Total Expenses		\$23,773.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$ 23,773.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$23,773.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	\$4,173.00
2022	\$5,859.00.
2023	\$9,386.00
2024	\$13,068.00
2025	\$15,637.00 (Estimated)

Zone 14 Information

Number of lots to be assessed	<u>41</u>
Landscape Per Lot	\$ 579.84
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 685.44

**ZONE 15 – LAS POSADAS HOMES
(FUND 2432)**

ESTIMATED EXPENSES 2025-26

Water	\$ 5,000.00	
Electric	\$ 300.00	
Repairs and Replacements	\$ 500.00	
Landscape Maintenance	\$ 14,100.00	
Personnel	\$ 6,500.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$26,400.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$ 27,143.00	
Transfer to Reserve	\$ 743.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$26,400.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	(\$3,495.00)
2022	(\$2,281.00)
2023	(\$662.00)
2024	(\$726.00)
2025	(\$1,510.00) (Estimated)

Zone 15 Information

Number of lots to be assessed	<u>46</u>
LANDSCAPE COST PER LOT	\$ 590.08
Street Lighting Cost Per Lot	\$ 30.44
City-wide Street Maintenance	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 695.68

**ZONE 16 – BUENA VISTA VILLAS
(FUND 2433)**

ESTIMATED EXPENSES 2025-2026

Water	\$ 7,200.00	
Electric	\$ 300.00	
Repairs and Replacements	\$ 4,900.00	
Landscape Maintenance	\$ 9,000.00	
Personnel	\$ 3,700.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$25,100.00

Estimated Revenue 2025-26

Special Zone Assessment 2025-26	\$ 20,119.00	
Transfer From Reserve	\$ 4,981.00	
Transfer From General Fund	<u>\$ 0.00</u>	
General Revenue		\$25,100.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	\$7,407.00
2022	\$7,492.00
2023	\$9,613.00
2024	\$9,988.00
2025	\$7,881.00 (Estimated)

Zone 16 Information

Number of lots to be assessed	<u>32</u>
LANDSCAPE COST PER LOT	\$ 628.73
Street Lighting Cost per Lot	\$ 30.44
Citywide Street Maintenance	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 734.33

**ZONE 17 – CITRUS COLLECTION
(FUND 2434)**

ESTIMATED EXPENSES 2025-26

Water	\$ 5,000.00
Electric	\$ 300.00
Repairs and Replacements	\$ 500.00
Landscape Maintenance	\$ 6,000.00
Personnel	\$ 2,900.00
Transfer to Reserve	<u>\$ 590.00</u>
Total Expenses	\$15,290.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$ 15,290.00
Transfer From Reserve	\$ 0.00
Transfer From General Fund	<u>\$ 0.00</u>
Total Revenue	\$15,290.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2021	\$6,100.00
2022	\$7,735.00
2023	\$7,439.00
2024	\$9,215.00
2025	\$9,855.00 (Estimated)

Zone 17 Information

Number of lots to be assessed	<u>22</u>
LANDSCAPE COST PER LOT	\$ 695.00
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 800.60

**ZONE 18 – RIDGECREST ESTATES
(FUND 2435)**

ESTIMATED EXPENSES 2025-26

Fuel Modification	\$ 9,000.00	
Water	\$ 6,000.00	
Electric	\$ 400.00	
Repairs and Replacements	\$ 1,200.00	
Landscape Maintenance	\$ 8,500.00	
Debris Basins/Storm Drain System**	\$ 4,000.00	
Personnel	\$ 1,500.00	
Reserve/Contingency (15% max)	\$ 0.00	
Transfer to Reserve	\$ 0.00	
Total Expenses		\$30,600.00

ESTIMATED REVENUE 2025-26

Special Zone Assessment 2025-26	\$27,075.75	
Transfer From Reserve	\$ 1,524.25	
Transfer From General Fund**	\$ 2,000.00	
Total Revenue		\$30,600.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND***

Fiscal Year Ending	Balance
2021	\$18,361.00
2022	\$7,125.00
2023	\$20,444.00
2024	\$26,002.00
2025	\$23,523.00 (Estimated)

Zone 18 Information

Number of lots to be assessed	<u>15</u>
LANDSCAPE COST PER LOT	\$1,805.05
Street Lighting Cost per Lot	\$ 30.44
Citywide Street Maintenance	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 1,910.65

*Previously approved by Resolution 11-49.

** City general fund contributing one half of estimated cost for the purpose of addressing the General benefit.

***Reserve Fund necessary for extraordinary debris removal from debris basins resulting from high intensity storms.



MEMORANDUM

TO: Mayor and Councilmembers

FROM: Frances Jimenez, Interim City Clerk

DATE: May 27, 2025

SUBJECT: **APPROVAL OF CITY COUNCIL CONFERENCE ATTENDANCE**

National Association for Industrial and Office Parks (NAIOP) SoCal Legislative Affairs Committee
– San Gabriel Valley Legislative Reception
June 12, 2025
City of Industry, CA

Registration: \$150.00

Dear City Councilmember,

The NAIOP SoCal Legislative Affairs Committee cordially invites you, as our honored guest, to attend our San Gabriel Valley Legislative Reception on Thursday evening, June 12, 2025. The reception will be held at the Industry Hills Expo Center's Avalon Room (Address: 16200 Temple Avenue, City of Industry, CA 91744) from 5:30 to 7:30 PM. You and fellow elected officials from across the San Gabriel Valley, in addition to NAIOP SoCal Members, are invited to this event. Proceeds from the reception will benefit our Legislative Affairs Committee's advocacy and public policy initiatives in 2025.

NAIOP SoCal is a 1,200-member strong nonprofit organization representing the commercial real estate industry in Los Angeles and Orange counties. NAIOP SoCal Members are professionals in industrial, office, retail, hospitality, and multifamily/mixed-use residential real estate and include developers, owners, brokers, architects, engineers, general contractors, finance professionals and other services providers involved in Southern California's commercial real estate sector.

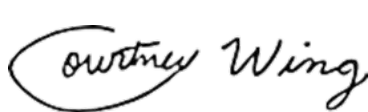
NAIOP SoCal's Legislative Affairs Committee is especially committed to nurturing working relationships with San Gabriel Valley-based public officials, who are demonstrably mindful of commercial real estate's positive impact on the growth of jobs and quality of life for communities across the region.

We hope you are able to attend NAIOP SoCal's Legislative Reception on June 12. Please RSVP before the close of business on Monday, June 9, 2025 by emailing Dianna Xochitiotzi at dxochitiotzi@naiopsocal.org, or by calling the NAIOP SoCal office in Santa Ana at (714) 550-0309. If you have questions, please contact Jose Cornejo at jose@cornejost.com or (818) 486-3322.

Respectfully,



Tim Jemal
CEO
NAIOP SoCal



Courtney Wing
Co-Chair
NAIOP SoCal Leg. Affairs Cmte.



TJ Bard
Co-Chair
NAIOP SoCal Leg. Affairs Cmte.



MEMORANDUM

TO: Mayor and Councilmembers
FROM: Brian Villalobos
DATE: May 27, 2025
SUBJECT: **APPROVAL OF CITY COUNCIL EXPENSES**

Mayor Cesar Garcia

Mayor Garcia has submitted the attached receipts for approval from the City Council.

The attached receipts have been submitted beyond the 30 day submission deadline as set by the City Council adopted Expense Reimbursement Policy Section 10. C. - All supporting receipts must be documented to identify the amount, place, purpose, participants, and benefit to the City and must be attached to the Expense Report Form. Inability to provide such documentation or to submit an Expense Report within 30 days of an expense being incurred or return from travel will result in the expense being borne by the individual.

Section 4. A. - grants the City Manager the ability to approve all advances and expenses that adhere to the Expense Reimbursement Policy. It also allows the City Manager to submit any Councilmembers request for approval directly to the City Council for discussion and approval.

Staff's recommendation is for the City Council to discuss and approve or deny Mayor Garcia's request for a deviation from the Expense Reimbursement Policy.

Attachment A - Mayor Garcia's Expense and Mileage Reimbursement Report

CITY OF DUARTE EXPENSE AND MILEAGE REIMBURSEMENT REPORT

NAME: Cesar A. Garcia

				Expense Reimbursement		Mileage Reimbursement				Total Amount
Date	Account Number	Description of Event or Meeting	Purpose/Benefit of Attendance	Expense Item (meal, tip, etc.)	Amount	Miles	Origin	Destination	Mileage Amount	
12/19/24	1005-7640	Tamales for Staff	Holiday Appreciation	Tamales	163.17				0.70	\$ 163.17
3/20/25		State Water Project Tour	Inspection of Delta & State Wat	Travel/Uber	59.99					\$ 59.99
3/26/25		Tailored Shirts	Wrong Size City Shirts Arrived		120					\$ 120.00
3/29/25		Woman of the Year/State of the	City with Director Enriquez	Food	50					\$ 50.00
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
SUBTOTAL										\$ 393.16
LESS ANY ADVANCE										
TOTAL REIMBURSEMENT										\$ 393.16

Please note: Reimbursement requests should be received **No Later Than 30 Days** from the event or 30 days from returning from travel, whichever is later.

*IRS Mileage Rate: \$.70 cents as of January 2025

Receipts and supporting documentation must be attached if an expense item over \$20 is to qualify for reimbursement. All expenses reported on this form must comply with the City's policies relating to expenses and use of public resources. The information submitted on this form is a public record. Penalties for misusing public resources and violating the City's policies include loss of reimbursement privileges, restitution, civil and criminal penalties as well as additional tax liability. See Cal. Gov't Code 53232.3

Employee/Councilmember Date

REVIEWED _____
City Manager/Designee Date

Department Head (if needed) Date

APPROVED _____
City Manager/City Council Date