



**CITY OF DUARTE
AGENDA
REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE
COMMUNITY FACILITIES FINANCING
AUTHORITY**

**CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CA 91010
Tuesday, July 28, 2026
6:00 PM**

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our diverse community's future.

Tera Martin Del Campo, Mayor
Samuel Kang, Mayor Pro Tem
Margaret Finlay, Councilmember
Toney Lewis, Councilmember
Vinh Truong, Councilmember
Cesar A. Garcia, Councilmember
Martin Calderon, Councilmember

City/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Frances Jimenez, City Clerk

ADA ACCESSIBILITY NOTICE:

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice:

Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall,

1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice:

Duarte City Council meetings are videotaped for later broadcast. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may livestream the City Council meeting broadcast on the City's website. To access the meeting, log onto <https://www.cityofduarte.ca.gov/home>, then on the homepage, click on the Agendas & Meetings icon then click on the City Council Meeting link.

Public comment:

In-Person: Members of the public may provide in-person comments at the podium in the Council Chamber. Speakers who wish to address the Council must do so by submitting a speaker card **prior to the start of Closed Session for Closed Session items and prior to the start of the Regular Meeting for all other designated public comment periods as listed below.** Comments for public hearings will take place after the hearing is opened. Cards will not be accepted after the start of the meeting without the permission of the presiding chair. **Speakers shall be limited to three (3) minutes per person per designated public comment period.** At the Mayor's discretion, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

Written: Members of the public may submit written comment by emailing duarte91010@cityofduarte.ca.gov, prior to 4:00 p.m. on the day of the meeting. The subject line of your public comment email must contain the Agenda item number or title. Public comments, including personal contact information, are considered public record. Please do not provide any personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published. Comments will be distributed to the City Council and made available for public review.

Virtual Public Comment: Members of the public may provide live comments during the meeting by Zoom or by phone. To join by Zoom click on or type the following address into your web browser <http://www.zoom.us/join> and enter MEETING ID: 824 3739 5412. To join the Conference Call: Dial (646) 558-8656 and enter MEETING ID: 824 3739 5412#. You will be prompted by the City Clerk when it is time for designated public comment periods. Virtually raise your hand from Zoom or dial *9 from your phone to join the queue to speak. Staff will call your name or the last four digits of your phone number when it is your time to speak. Press the microphone icon on Zoom or dial *6 to unmute. Callers are encouraged, but not required, to identify themselves by name for the record. Please mute other devices when it is your turn to speak. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the Mayor's discretion, the time limit may be shortened to allow all

speakers the opportunity to address the City Council.

5:30 PM CLOSED SESSION

1. CALL TO ORDER AND ROLL CALL
 - A. City Manager Written Comments
2. ADOPTION OF THE AGENDA
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS- Any person wishing to speak on the Closed Session item may do so at this time. The opportunity to speak is on a first come, first served basis. Each person may speak for 3 minutes.
4. CLOSED SESSION

7:00 PM OPEN SESSION

5. CALL TO ORDER AND ROLL CALL
6. PLEDGE TO THE FLAG
7. CITY ATTORNEY CLOSED SESSION REPORT
8. ORAL COMMUNICATIONS - SPECIAL ITEMS

Members of the public may address the City Council on agenda items listed under Special Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

9. SPECIAL ITEMS
10. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS
11. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Members of the public may address the City Council on matters which are not on the agenda but are within the subject matter jurisdiction of the City Council. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

12. ORAL COMMUNICATIONS - CONSENT CALENDAR

Members of the public may address the City Council on agenda items listed on the Consent Calendar. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time

limit may be shortened to allow all speakers the opportunity to address the City Council.

13. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

B. Approve absence(s) of City Councilmember(s) from the City Council meeting

C. Approval of Minutes - July 28, 2026 Regular Meeting (CC/HA/FA)

Recommended Action: Approve the minutes of July 28, 2026.

D. Approval of Warrants - XXXXX (CC/HA/FA)

Recommended Action:

14. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

15. PUBLIC HEARINGS

16. ORAL COMMUNICATIONS - BUSINESS ITEMS

Members of the public may address the City Council on agenda items listed under Business Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

17. BUSINESS ITEMS

A. Test Item

Recommended Action:

18. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

19. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (<https://www.cityofduarte.ca.gov/>) not less than 72

hours prior to the meeting per Government Code 54954.2.

Dated this XXXXXXXXXXXXXXXX.

Frances Jimenez
City Clerk

CITY OF DUARTE

**Minutes of the REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE COMMUNITY FACILITIES
FINANCING AUTHORITY**

**Tuesday, June 9, 2026
5:30 PM — Closed Session
6:00 PM — Study Session
7:00 PM — Regular Session**

5:30 PM CLOSED SESSION

1. CALL TO ORDER AND ROLL CALL

Mayor Martin Del Campo called the open session to order at 5:42 p.m.

Councilmembers Present:	Finlay, Lewis, Truong, Garcia, Calderon, Martin Del Campo
Councilmembers Absent:	Kang
Staff Present:	Brian Villalobos, City Manager Shawna McKee, City Attorney Kristen Petersen, Assistant City Manager / Director of Administrative Services Frances Jimenez, City Clerk Brianna Solis, Deputy City Clerk

2. ADOPTION OF THE AGENDA

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to adopt the agenda.

AYES:	FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KANG

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

None.

4. CLOSED SESSION

The City Council recessed into Closed Session to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION pursuant to paragraph (1) of subdivision (d) of section 54956.9 of the Government Code: Jeffrey Paul v. City of Duarte, Case No. CJP-3054007

6:00 PM STUDY SESSION

A. Interview of Candidates for Vacant Mayor's Youth Council Positions

The City Council interviewed the candidates to fill vacant Mayor's Youth Council positions.

B. Discussion of Interviews and Candidates

The City Council discussed the interviews and deliberated over candidates to fill Mayor's Youth Council vacancies.

7:00 PM OPEN SESSION

5. CALL TO ORDER AND ROLL CALL

Mayor Martin Del Campo called the open session to order at 7:08 p.m.

Councilmembers Present: Finlay, Lewis, Truong, Garcia, Calderon, Martin Del Campo
Councilmembers Absent: Kang
Staff Present: Brian Villalobos, City Manager
Shawna McKee, City Attorney
Kristen Petersen, Assistant City Manager / Director of Administrative Services
Craig Hensley, Director of Community Development
Larry Breceda, Director of Public Safety Services
Manuel Enriquez, Director of Parks and Recreation
Andres Rangel, Assistant to the City Manager
Frances Jimenez, City Clerk
Brianna Solis, Deputy City Clerk
Cody Howing, Contracted Engineer
Mena Abdul Ahad, Associate Planner

6. PLEDGE TO THE FLAG

The flag salute was led by Rosa Holguin.

7. CITY ATTORNEY CLOSED SESSION REPORT

City Attorney McKee announced that City Council unanimously voted to authorize staff to take all necessary action to approve a settlement agreement and general release of all claims in the case of Jeffrey Paul v. the City of Duarte, case number CJP3054007, in the amount of \$55,000.

8. ORAL COMMUNICATIONS - SPECIAL ITEMS

None.

9. SPECIAL ITEMS

A. Community Development Department Update

Director Hensley gave an update on Vallarta Supermarket's anticipated opening date in mid-October 2026 and noted that the tenant is currently obtaining the necessary permits; shared that construction for the Andres Duarte School Project will begin in July 2026 with the demolition phase of the project; and reported that while the permanent traffic signal remains in process, a flashing stop signal has been installed near Kellwil Way and Buena Vista.

City Council expressed their appreciation towards City staff and the school board for the installation of the flashing stop signal and highlighted the need for it in the community.

B. Parks and Recreation Department Update

Director Enriquez gave an update that the City Hall Exterior Refresh Project has been completed; noted that City staff are now focusing on landscaping replacement and enhancement work around the building; stated that the Notice of Completion will be presented at the upcoming City Council meeting; anticipated that the project will be completed under budget; and shared that the Community Center's main entry doors have been installed.

In response to City Council questions, Director Enriquez explained that the doors were installed to compliance with the City's ADA Transition Plan; noted that the City strives to complete one ADA-related project each year; and stated that the project was awarded by the City Council for Fiscal Year 2026-27.

In continuation, Director Enriquez also highlighted upcoming community events.

City Council expressed enthusiasm for the upcoming events; thanked everyone for their efforts in planning and coordinating them; and shared, during interviews for the Mayor's Youth Council, students spoke positively about the variety of activities offered in the City of Duarte. In response, Director Enriquez noted that the department works diligently to provide affordable, community-wide events.

In response to an additional question, Director Enriquez stated that tinting the ADA sliding doors was not included in the project's scope of work; and noted that City staff could explore the possibility of adding tinting using any remaining contingency funds.

C. Mayor's Youth Council Scholarship Recipient Recognition

Director Enriquez noted only one of two scholarship recipients was able to attend the Council Meeting; recognized Elisa Ramos; shared that, as Vice President of the Mayor's Youth Council, she has completed 70 volunteer hours this year; expressed appreciation for her leadership; congratulated her for receiving the scholarship; acknowledged her accomplishments; and shared a humorous story between them.

The City Council presented Elisa Ramos with a Certificate of Recognition.

Director Enriquez recognized Recreation Supervisor, George Dang; highlighted his tenure in the position; noted that he assigned to work with the Mayor Youth Council; shared that the scholarship funds were raised through the students' efforts; and thanked him for his dedication and support.

The City Council expressed gratitude to Recreation Supervisor Dang; offered assistance with future fundraising effort to support students' scholarships; and thanked him for helping establish and support the scholarship awards.

10. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library events.

Assistant to the City Manager Rangel announced upcoming city events.

11. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Steve Hernandez introduced audience members Sherry Ho and Director of Construction Alan Ames; shared that the Wyndham Hotel project has made positive progress; and expressed hope that the construction of the hotel will begin soon.

Alan Ames shared an overview of the areas of construction he covers; noted that he would oversee the Wyndham Hotel project; and expressed enthusiasm about being involved in the Duarte community.

The City Council expressed appreciation for his attendance and participation at the meeting.

Sherry Ho shared a timeline of when the project plans had been submitted, when the City provided them with comments and their architect's quick response to work on them; announced a meeting with Director Hensley; and thanked everyone for their support.

Bernie Moore was not present to discuss their matter.

Michele Silence announced ongoing parking issues on Bloomdale Street across from Duarte Park; shared background information regarding the City's parking enforcement efforts over the years; noted citation statistics; emphasized the importance addressing parking impacts before introducing additional tourists' attractions; and asked what additional measures the City could implement to ensure residents have reliable access to parking near their homes.

12. ORAL COMMUNICATIONS - CONSENT CALENDAR

None.

13. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

B. Approve absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes - May 26, 2026 Regular Meeting (CC/HA/FA).

D. Approval of Warrants - June 9, 2026 (CC/HA/FA).

E. Receive and File the Monthly Financial Report for April 2026.

F. Receive and File the Community Development Department Update.

G. Receive and File the Parks and Recreation Department Update.

H. Second Reading and Adoption of Ordinance No. 26-03 An Ordinance of the City Council of the City of Duarte, California, Amending Section 9.34.040 of Chapter 9.34 of the Duarte Municipal Code Regarding Political Campaign Signs.

I. Second Reading and Adoption of Ordinance No. 26-04.

J. Authorization for the City Manager to sign a Joint Use Agreement for Otis Gordon Park between the City of Duarte and the Duarte Unified School District.

K. Approval of the award of contract for the Fiscal Year 25-26 Street Slurry Seal and Asphalt Repair Project No. 26-5, in the amount of \$191,000.

L. Approval of Professional Services Agreement with Pasadena Humane for Animal Shelter and Animal Control Services for a five-year term; authorization for the City Manager to execute the agreement in a formal form approved by the City Attorney; authorization for the first-year licensing transition approach, with the City retaining licensing administration and revenue; and direction to staff to implement the service transition and public outreach plan.

M. Authorization for the City Manager to execute the purchase contract agreement with Shade N' Net for a Sail Shade Structure for the Duarte Teen Center Boxing Patio Addition Project in the amount of \$75,800.

N. Removed from the Consent Calendar for discussion.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the City Council to adopt items 13A-13M of the Consent Calendar.

AYES:	FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KANG

14. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

N. LGBTQ+ Pride Month Proclamation

City Council shared that this is the City's first proclamation recognizing Pride Month; thanked Mayor Martin Del Campo for placing the item on the agenda; highlighted Duarte's commitment to being a city where all residents feel heard, welcomed, and represented; noted that the Mayor's Youth Council has expressed that the City fosters that sense of inclusion; stated that diversity is one of the City's strengths and is reflected in the City's mission statement adopted during the most recent strategic plan; recognized City of Hope for hosting its Pride Symposium on June 23, 2026; and thanked the organization for its commitment to inclusivity; expressed appreciation towards City Council; noted the availability of community resources; and shared that they look forward to celebrating with the community.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the City Council to proclaim June 2026 as LGBTQ+ Pride Month in the City of Duarte.

AYES:	FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	KANG

15. PUBLIC HEARINGS

A. Levy and collection of assessments within the Lighting and Landscape Assessment District – Fiscal Year 2026-27

Contract Engineer Cody Howing stated that the annual requirements of the Landscape and Lighting Act of 1972 Requirements are brought before the City Council each year; shared City staff's recommendation to adopt Resolution No. 26-22; highlighted the various zones within the Landscaping and Lighting District and explained how assessments were calculated and allocated; and noted the projected Fiscal Year 2026–27 revenues for both the citywide basis and special benefit portions of the district.

City Council noted that we are upside down in our Landscaping and Lighting District and inquired whether options to address it would be considered again. In response, City Manager Villalobos stated that the matter would be brought back for discussion at a future Council meeting.

Mayor Martin Del Campo opened the Public Hearing.

Public Comment:
None.

Mayor Martin Del Campo closed the Public Hearing.

Moved by Councilmember Finlay, seconded by Councilmember Calderon, and carried by the following vote of the City Council to Adopt Resolution No. 26-22 providing for the annual levy and collection of assessments for Fiscal Year 2026-27.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

B. Adoption of Ordinance amending portions of Chapter 19.42 of the Duarte Development Code “Signs”, specifically sections 19.42.100 and 19.42.140, to update signage requirements in the Commercial Freeway (C-F) Zone

Associate Planner Mena Abdul-Ahad presented a proposed amendment to the Duarte Development Code related to signage requirements within the Commercial Freeway (CF) Zone; explained the purpose and creation of the CF Zone to support business that benefit from virility to regional freeway traffic; noted that City staff identified the existing sign requirements as overly restrictive for larger tenants, including the upcoming Vallarta Supermarket; shared that staff discovered existing signs exceed the current size limitations because they were installed prior to the adoption of the CF Zone requirements; explained why the issue had not previously been identified; and presented City staff's recommendation to adopt Ordinance No. 26-05, including the proposed signage modifications that would apply to Vallarta Supermarkets and future tenants within the CF Zone.

City Council expressed enthusiasm for the opening of Vallarta Supermarket and thanked City staff for their work on the proposed amendment.

Mayor Martin Del Campo opened the Public Hearing.

Public Comment:
None.

Mayor Martin Del Campo closed the Public Hearing.

Moved by Councilmember Truong, seconded by Councilmember Calderon, and carried by the following vote of the City Council to Conduct a public hearing and introduce for first reading Ordinance No. 26-05, amending Chapters 19.42.100 and 19.42.140 of the Duarte Development Code to update signage requirements in the Commercial Freeway (C-F) Zone.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

16. ORAL COMMUNICATIONS - BUSINESS ITEMS

None.

17. BUSINESS ITEMS

A. Letter of Intent Setting Terms and Conditions for an Agreement to Obtain Reciprocal Access Easement and Parking Lot Access for the City Properties Located at 1303-1305 Huntington Drive from Adjacent Property Owners

Director Hensley thanked Associate Planner Abdul-Ahad for her presentation on item 15B. He also highlighted City staff's ongoing efforts to revitalize the Town Center; shared City staff's research regarding previous improvement initiatives; noted a few challenges that hindered progress over the years; shared that three of the four property owners have since changed and have expressed interest in enhancing the Town Center; shared that the City entered into a negotiated agreement with Red Mountain Group approximately one year ago; discussed concerns from prospective tenants regarding conditions

throughout the remainder of the center if they were to locate there; and announced that Sky Zone will occupy the main tenant space.

Director Hensley further shared that several improvements are needed throughout the Town Center; outlined the proposed improvements; identified the properties owned by the City within the Town Center; presented City staff's proposal to acquire parking and access rights for the corner property and approve a \$700,000 budget amendment for parking lot improvements; noted that funding has been set aside into the Town Center Specific Plan Community Benefit Fund.

In addition, Director Hensley emphasized that Red Mountain Group has been a reliable development partner; shared community feedback expressing a desire for a business focused on recreational activities, which Sky Zone would help fulfill; and provided City staff's recommendation to accept the Letter of Intent, authorize City Manager Villalobos to execute an access and parking agreement, and approve a \$700,000 budget amendment.

Per questions from the City Council, Master Franchisee with Sky Zone Muhammad Zia and Franchise Owner Greg Ulbrich introduced themselves. Master Franchisee Zia shared information regarding Sky Zone; explained the concept and target audience of the business; highlighted the various recreational activities and attractions offered; and expressed enthusiasm about becoming part of the Duarte community.

In response to further questions made by City Council, Master Franchisee Zia stated that the Sky Zone location would be an average-sized facility and provided the square footage; shared the typical minimum and maximum measurements size of Sky Zone locations; highlighted the services and amenities that would be offered; explained the exterior facade; and stated a willingness to collaborate with the City on design elements. Additionally, Master Franchisee Zia noted that the permitting and construction process would take a few months; stated that the facility would consist of brand-new equipment; outlined the various factors necessary to prepare the site for operation; and estimated an opening timeline of approximately four to five months.

The City Council expressed appreciation for their attendance; shared that the student interviewees through the Mayor's Youth Council have consistently expressed a desire for a space to host gatherings within the community; welcomed Sky Zone to Duarte; and noted their familiarity with other Sky Zone locations, including the Alhambra facility.

Master Franchisee Zia welcomed the community to visit other Sky Zone locations; shared a personal story regarding his youth and professional journey; noted that Sky Zone employs a predominantly young workforce; and highlighted the opportunities the business creates for local employment.

The City Council expressed appreciation for Sky Zone's partnership and investment in the community; welcomed the business to the City of Duarte, shared their experiences visiting the Covina Sky Zone location; remarked on the need to identify a future location for Spirit Halloween; emphasized Duarte's strength as a diverse community with a collaborative City Council committed to achieving results; and acknowledged community concerns regarding vacancies within the Town Center.

Master Franchisee Zia expressed gratitude to Director Hensley and Red Mountain Group for their efforts in advancing the project.

City Council praised the Community Development Department's "red carpet" approach; and thanked Red Mountain Group and Master Franchisee Zia's team for their attendance and partnership.

Director Hensley highlighted the efforts of Master Franchisee Zia and Red Mountain Group in moving the project forward; noted that the building requires improvement that will take months to complete; and emphasized that initiating the project is an important step toward revitalizing the site.

The City Council thanked City Manager Villalobos, fellow City Council members, and the International Council of Shopping Centers (ICSC) for their efforts related to the project; highlighted the importance of collaboration between the City and community in advancing major developments; and thanked all parties for setting a positive example for future tenants.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the City Council to 1) accept the Letter of Intent; 2) authorize the City Manager to sign an access and parking agreement for the City-owned properties at 1303-1305 Huntington Drive; and 3) approve a \$700,000 budget amendment to use Town Center Specific Plan Community Benefit Funds.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

B. Appointments of the 2026/27 Mayor's Youth Council

Director Enriquez shared that there was a study session consisting of student interviews for the Mayor's Youth Council and noted that many impressive young people expressed their desire to serve the community.

City Council shared the recommended action to appoint all of the youth candidates that applied to serve on the 2026/27; highlighted the outstanding quality of the students; shared a thoughtful question asked by one of the students regarding how City Council appoints individuals and their experiences in their position; noted that guidance and advice were provided to the students; reiterated that the Mayor's Youth Council establishes its own rules; announced that the Mayor's Youth Council will be having a co-presidency this upcoming year; highlighted the record-breaking number of applications received from the community; shared the students' favorite things about living in the City of Duarte; thanked Recreation Supervisor Dang for initiating scholarship awards; and expressed gratitude and admiration for the growth of reapplying students.

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to appoint all of the youth candidates that applied to serve on the 2026/27 Mayor's Youth Council.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

C. Fiscal Year 2026/27 Budget Workshop Highlights

Assistant City Manager / Administrative Services Director Petersen shared that the Community Improvement Plan (CIP) and Budget materials were distributed in February 2026; noted key changes the materials have undergone since that time; and provided an updated overview of the projected General Fund for Fiscal Year 2026/27.

Per questions raised by City Council, Assistant City Manager / Administrative Services Director Petersen agreed that City staff could provide signage highlighting the various funding resources utilized by the City for various projects.

Assistant City Manager / Administrative Services Director Petersen presented the projected General Fund revenues for Fiscal Year 2026/27, including projected construction-related revenues, property tax, and sales tax; displayed a chart illustrating growth in sales tax, building permits, plans checks, and Measure D over the past seven years; and highlighted the City's conservative approach this fiscal year. In addition, Assistant City Manager / Administrative Services Director Petersen presented projected General Fund expenditures with the inclusion of the Duarte Park Phase II Project; reviewed the overall General Fund for Fiscal Year 2026/27; and emphasized that the General Fund revenues provide 106% coverage of General Fund expenses excluding the Duarte Park project.

The City Council reiterated the importance of staff continuing to pursue grant opportunities, including those facilitated through federal partners such as Grace Napolitano; expressed appreciation for ongoing efforts to enhance the community; noted that one of the City Council's key roles is fostering relationships outside the City that can help secure additional funding opportunities; and thanked City staff for their continued dedication and efforts.

In response to questions asked by City Council, Assistant City Manager / Administrative Services Director Petersen confirmed that, assuming projected revenues and expenditures align with current estimates, the City's reserve balance would be adjusted by this time next year.

Assistant City Manager / Administrative Services Director Petersen reiterated that the first year of the five-year CIP is incorporated into the City Council's budget; highlighted key projects included in the 2026/26 Five-Year CIP that are primarily funded through special funds; commended City Council for their participation within the workshops; provided City staff's recommendation to approve the 2026/27 Budget and Five-Year CIP; and noted that, if approved, a document and project map will be made before July to

view the next 12 months.

Per questions made by the City Council, Assistant City Manager / Administrative Services Director Petersen stated that the recently approved \$700,000 project had not been included in the current budget projections; noted that, following approval of the budget amendment, the project could now be incorporated, which would increase the projected deficit; and reassured City Council that the funding would come from the special line item in the reserve.

The City Council engaged in discussion regarding additional fees and taxes that are not included in the current projections.

Assistant City Manager / Administrative Services Director Petersen stated that the City staff may be able to provide projections for those additional expenditure sources next year.

The City Council discussed anticipated revenue growth associated with the openings of Vallarta Supermarket and Sky Zone, as well as the ongoing efforts of City Council; thanked City staff for maintaining a conservative budgeting approach; referenced a previous fiscal year in which the City ended with a surplus; expressed appreciation for the collective efforts that contributed to the budget process; and encouraged meeting with California JPIA Finance Director Jason McBride.

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to approve the 2026/27 Budget and Five-Year Capital Improvement Plan.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

D. Adoption of the Policy on Disruptions of Telephonic or Internet Service During Public Meetings as required by SB 707

City Clerk Frances Jimenez provided background information regarding SB 707, which amended the Brown Act; noted that the bill becomes operative from July 1, 2026 through January 1, 2030; highlighted the requirements with which the City will comply, including providing residents with the ability to access City Council meetings through Zoom; outlined the type of public participation that will be permitted through Zoom, stated that the City Council must adopt a policy prior to July 1, 2026; explained the provisions of the policy in the event of a telephone or internet disruption during a meeting; reiterated that adoption of the policy ensures compliance with SB 707 and supports the City's commitment to transparency and public access; and provided City staff's recommendation that the City Council adopt the policy on disruptions of telephonic or internet service during public meetings.

In response to questions by City Council, City Clerk Jimenez stated that SB 707 is scheduled to end on January 1, 2030, and noted that it may be extended beyond that date.

Moved by Councilmember Finlay, seconded by Councilmember Lewis, and carried by the following vote of the City Council to adopt the Policy on Disruptions of Telephonic or Internet Service During Public Meetings as required by SB 707.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

18. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

Councilmember Garcia thanked City Manager Villalobos, neighboring cities, and the Senator Rubio for their support of Lario Park; shared his attendance with Councilmember Finlay at the District 1 Neighborhood Watch meeting and thanked the block captain for hosting the event; expressed enthusiasm for One Nation Under Gol event; and noted his attendance at the Route 66 Committee meeting, where he shared information regarding and upcoming 50/50 raffle sponsored by the Duarte Community Coordinating Council (DCCC) and encouraged the community to participate. In addition, he reported his attendance at both Duarte Chamber of Commerce ribbon-cutting ceremonies for Morralito Mexican Grill and Café De Olla; shared that he will be attending an upcoming Water Summit; and expressed appreciation for staff's hard work.

Councilmember Calderon shared his attendance at the Morralito Mexican Grill ribbon-cutting ceremony and highlighted that the business had already been a part of the community; encouraged the community to support and visit businesses in Duarte; announced his tour of LA County’s Ballot Processing Center and the election resources available to the public; and encouraged the community to attend the One Nation Under Gol event.

Discussion ensued regarding the upcoming event. Director Enriquez commented on anticipated attendance and thanked City staff for their planning efforts. Councilmember Finlay highlighted items the Rotary Club would be selling at the event.

Councilmember Finlay highlighted her attendance at the Senior Breakfast held at the Kenneth M. Bell Gymnasium and noted that the Education Foundation awarded \$8,000 in scholarships; shared that she attended three Neighborhood Watch Programs where Vector Control and Public Safety were present; thanked Public Safety for their attendance; noted she participated as a spectator at the Fontana Marathon and recommended that City Manager Villalobos consider participating in it; and attended the Route 66 Plaque Exchange and highlighted the strong turnout.

In response to a question made by City Council, City Clerk Jimenez shared that it is currently being decided where to display the Route 66 plaque.

Councilmember Lewis expressed a belated happy birthday to Councilmember Finlay. Councilmember Finlay thanked him for his gift of baked goods.

Councilmember Truong announced his attendance at the San Gabriel Valley Council of Governments Homeless Committee and Energy and Natural Resources Committee meetings; highlighted that the ability to collaborate with neighboring cities regarding Lario Park is a blueprint for other cities to follow; expressed a belated happy birthday to Councilmember Finlay; and encouraged everyone to attend One Nation Under Gol.

Councilmember Garcia noted that the City Council occasionally receives invitations from events from neighboring cities and asked whether invitations for One Nation Under Gol could also be shared with neighboring jurisdictions. In response, Councilmember Truong shared that several cities have events scheduled on the same day as One Nation Under Gol, but believed outreach may still be possible.

Councilmember Finlay requested assistance from City Clerk Jimenez in helping promote the event.

Mayor Martin Del Campo shared that she attended the Sanitation District meeting with Councilmember Finlay; reported attending the Gold Line Extension meeting for the Pomona-to-Claremont project; announced her attendance at the grand opening of Cafe de Olla and encouraged residents to support the business; shared that she attended the grand reopening of Morralito; highlighted her recent membership in the Duarte Woman's Club; and recognized Alex from (MNO) for assisting at the Duarte Woman's Club meeting and her son, Desmond Martin Del Campo for his hard work in interviewing for the Mayor Youth's Council.

Councilmember Truong commended Mayor Martin Del Campo for her leadership and complimented her son's performance and skills demonstrated during the Mayor Youth Council Interviews.

19. ADJOURNMENT

At 8:49 p.m., the City Council adjourned the meeting.

Tera Martin Del Campo, Mayor

Frances Jimenez, City Clerk