



**CITY OF DUARTE
AGENDA
REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE
COMMUNITY FACILITIES FINANCING
AUTHORITY**

**CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CA 91010
Tuesday, May 12, 2026
7:00 PM**

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future.

Tera Martin Del Campo, Mayor
Samuel Kang, Mayor Pro Tem
Margaret Finlay, Councilmember
Toney Lewis, Councilmember
Vinh Truong, Councilmember
Cesar A. Garcia, Councilmember
Martin Calderon, Councilmember

City/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Frances Jimenez, City Clerk

ADA ACCESSIBILITY NOTICE:

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice:

Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall,

1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice:

Duarte City Council meetings are videotaped for later broadcast. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may livestream the City Council meeting broadcast on the City's website. To access the meeting, log onto <https://www.cityofduarte.ca.gov/home>, then on the homepage, click on the Agendas & Meetings icon then click on the City Council Meeting link.

Public comment:

In-Person: Members of the public may provide in-person comments at the podium in the Council Chamber. Speakers who wish to address the Council must do so by submitting a speaker card **prior to the start of Closed Session for Closed Session items and prior to the start of the Regular Meeting for all other designated public comment periods as listed below.** Comments for public hearings will take place after the hearing is opened. Cards will not be accepted after the start of the meeting without the permission of the presiding chair. **Speakers shall be limited to three (3) minutes per person per designated public comment period.** At the Mayor's discretion, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

Written: Members of the public may submit written comment by emailing duarte91010@cityofduarte.ca.gov, prior to 4:00 p.m. on the day of the meeting. The subject line of your public comment email must contain the Agenda item number or title. Public comments, including personal contact information, are considered public record. Please do not provide any personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published. Comments will be distributed to the City Council and made available for public review.

6:00 PM WORKSHOP

1. CALL TO ORDER AND ROLL CALL
 - A. City Manager Written Comments
2. ADOPTION OF THE AGENDA
3. PUBLIC COMMENT ON WORKSHOP ITEMS - Any person wishing to speak on the workshop items may do so at this time. The opportunity to speak is on a first come, first served basis. Each person may speak for 3 minutes.
4. ANIMAL CONTROL WORKSHOP

5. CONTINUATION OF ORAL COMMUNICATIONS

Members of the public may address the City Council on agenda items regarding the Workshop. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

7:00 PM OPEN SESSION

6. CALL TO ORDER AND ROLL CALL

7. PLEDGE TO THE FLAG

8. ORAL COMMUNICATIONS - SPECIAL ITEMS

Members of the public may address the City Council on agenda items listed under Special Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

9. SPECIAL ITEMS

- A. Community Development Department Update
- B. Parks and Recreation Department Update
- C. Senior Volunteer of the Year
- D. SGV Mosquito and Vector Control District Presentation

10. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

11. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Members of the public may address the City Council on matters which are not on the agenda but are within the subject matter jurisdiction of the City Council. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

12. ORAL COMMUNICATIONS - CONSENT CALENDAR

Members of the public may address the City Council on agenda items listed on the Consent Calendar. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

13. CONSENT CALENDAR

- A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

- B. Approve absence(s) of City Councilmember(s) from the City Council meeting

- C. Approval of Minutes - April 28, 2026 Regular Meeting, May 4, 2026 Special Meeting and May 5, 2026 Special Meeting (CC/HA/FA)

Recommended Action: Approve the minutes of April 28, 2026, May 4, 2026, and May 5, 2026.

- D. Approval of Warrants - May 12, 2026 (CC/HA/FA)

Recommended Action: Approve the warrants of May 12, 2026.

- E. Monthly Financial Report

Recommended Action: Receive and File the Monthly Financial Report for the month of March 2026.

- F. Community Development Department Update

Recommended Action: Receive and File the Community Development Department Update.

- G. Parks and Recreation Department Update

Recommended Action: Receive and File the Parks and Recreation Department Update.

- H. Award of Contract - Duarte Sports Park Courts Resurfacing (26-15)

Recommended Action: Award the construction contract for the Duarte Sports Park Courts Resurfacing Project to Trueline Construction & Surfacing, Inc., as the lowest responsive and responsible bidder, in the amount of \$73,111.58, plus a fifteen percent contingency.

- I. Resolution adopting the holiday schedule for City employees

Recommended Action: Adopt Resolution No. 26-13 adopting a holiday schedule for City employees for July 2026 – June 2027.

- J. Set Hearing for Citywide Landscape and Lighting Assessment District and Neighborhood Districts

Recommended Action: Adopt Resolution No. 26-14 to Set Public Hearing for June 9, 2026.

K. Letter of Support for the Coalition to Protect Community Services

Recommended Action: Authorize the Mayor to Sign the Letter of Support for the Coalition to Protect Community Services.

14. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

15. PUBLIC HEARINGS - NONE

16. ORAL COMMUNICATIONS - BUSINESS ITEMS

Members of the public may address the City Council on agenda items listed under Business Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

17. BUSINESS ITEMS

A. FY 25-26 Quarterly Chamber of Commerce Update Presentation

Recommended Action: Receive and file the Duarte Chamber of Commerce Update Report.

B. Unrepresented Regular Employees Salary Schedule Effective July 1, 2026

Recommended Action: Adopt Resolution No. 26-15 rescinding Resolution No. 25-14 and establishing a salary schedule and compensation plan for the unrepresented regular employees.

18. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

19. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (<https://www.cityofduarte.ca.gov/>) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 7th day of May 2026.
Frances Jimenez, City Clerk



MEMORANDUM

TO: City Council
FROM: Brian Villalobos, City Manager
DATE: May 6, 2026
SUBJECT: Comments on Agenda Items, Meeting of May 12, 2026

ITEM 9.A. (Special Items). Community Development Department update - Community Development Director Hensley will provide an update for the council.

ITEM 9.B. (Special Items). Parks and Recreation Department update - Parks and Recreation Director Enriquez will provide an update for the council.

ITEM 9.C. (Special Items). Senior Volunteer of the Year - Celebrated every May, Older Americans Month (OAM) is led by the Administration for Community Living (ACL). Established in 1963, OAM is a time to recognize older Americans' contributions, highlight aging trends, and reaffirm commitments to serving older adults in our communities. This year's theme, "Champion Your Health," focuses on prevention, wellness, and personal responsibility as cornerstones of healthy aging. This year's Older American Volunteer of the Year is Amy Hai.

ITEM 9.D. (Special Items). San Gabriel Valley Mosquito and Vector Control District Presentation - SGV Mosquito and Vector Control District Director of Communications Anais Medina Diaz will provide an update on black flies.

ITEM 13.E. (Consent Calendar). The Finance Department has submitted the monthly report for March of 2026 for review.

ITEM 13.F. (Consent Calendar). The Community Development Department has submitted the monthly report for May 2026 for review.

ITEM 13.G. (Consent Calendar). The Parks and Recreation Department has submitted the monthly report for May 2026 for review.

ITEM 13.H. (Consent Calendar). Award of Contract - Duarte Sports Park Courts Resurfacing (26-15) - The Duarte Sports Park futsal and pickleball courts are a highly utilized recreational asset serving our community. These courts support the City's senior pickleball program, local youth soccer and futsal organizations, and the general public for informal drop-in and pickup play. Due to this multi-use design, the courts experience consistent, high-volume use throughout the year. The court's surfacing was last resurfaced approximately ten years ago. Since that time, normal wear and tear, in conjunction with steady usage, has resulted in surface deterioration, including cracking, chipping, and fading of court striping. On March 26, 2026, the City published an invitation to bid on the Duarte Sports Park Courts Resurfacing, Project No. 26-15, in accordance with Duarte Municipal Code (DMC) Section 2.36.060. On April 20, 2026, the City received three (3) bids for the subject project. Trueline Construction & Surfacing, Inc. was the lowest responsive and responsible bidder at \$73,111.58. Funds in the amount of \$45,000 were budgeted for this project in Fiscal Year 2025/26 under the General Fund (100-1610-8100); however, given the savings generated from the City Hall Exterior Refresh Project, no budget amendment is required.

ITEM 13.I. (Consent Calendar). Resolution No. 26-13 - adopting the holiday schedule for City employees - Pursuant to Chapter 2.08.010 of the Duarte Municipal Code ("DMC") observed holidays that

impact the public offices of the City shall be designated by resolution of the City Council. The City and the employee union have agreed to specific paid holidays in the current Memorandum of Understanding. The adoption of Resolution No. 26-13 would memorialize said agreed-upon holidays.

ITEM 13.J. (Consent Calendar). Resolution No. 26-14 - Setting a Hearing for Citywide Landscape and Lighting Assessment Districts and Neighborhood Districts - Each year, City Council holds a Public Hearing to establish property assessments for the Citywide Landscape and Lighting Assessment District and for the City's Neighborhood Districts. The hearing will be held on June 9, 2026. Attached Resolution No. 26-14 declares the City's intention to hold that public hearing. This is part of the annual process required to continue property assessments for the Citywide Landscape and Lighting Assessment District and Neighborhood Districts. The collection of the Citywide Assessment provides \$698,245 to be used to fund maintenance of park and city street lighting. The neighborhood special district assessment provides \$320,543 for maintenance in the city's various neighborhood zones.

ITEM 13.K. (Consent Calendar). Letter of Support for the Coalition to Protect Community Services - The California Joint Powers Association (CJPIA) is in the process of forming the Coalition to Protect Community Services in order to address runaway liability costs and the resulting exponential insurance increases. They are asking for letters of support from cities across California in order to build a strong coalition with the goal of creating a sustainable local government liability system.

ITEM 17.A. (Business Items). FY 25-26 Quarterly Chamber of Commerce Update Presentation - On June 24, 2025, the City Council approved the FY 2025-26 Services agreement with the Duarte Chamber of Commerce ("Chamber") in the amount of \$73,600 through June 30, 2026. Part of that agreement includes the Chamber presenting a quarterly progress report to Council. This will be the final quarterly report for the fiscal year 2025/26.

ITEM 17.B. (Business Items). Resolution No. 26-15 - Unrepresented Regular Employees Salary Schedule Effective July 1, 2026 - Unrepresented Employees are bound by the policies established by the City's Personnel Rules and Regulations and a Compensation Resolution, which is typically adopted by the Council on an annual basis for the upcoming fiscal year. The compensation resolution for Unrepresented Employees serves to establish compensation, benefits, and any procedures, rights, or protections that are of particular interest and are not already a part of the existing Personnel Rules & Regulations. Please note that the Memorandum of Understanding ("MOUs") for the Management and Professional and the General Units of represented employees does not apply to unrepresented employees. As a result, the City Manager must recommend, and City Council must approve compensation for unrepresented regular positions on an annual basis. This year's Unrepresented Employees compensation plan includes a one (1) percent base salary increase, which is consistent with the third year of the represented employees' current MOUs. All other components of the compensation plan are consistent with last year's resolution. The estimated expenditures related to all compensation changes is 3,000.

CITY OF DUARTE

**Minutes of the REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE COMMUNITY FACILITIES
FINANCING AUTHORITY**

**Tuesday, April 28, 2026
6:00 PM — Closed Session
7:00 PM — Regular Session**

6:00 PM CLOSED SESSION

1. CALL TO ORDER AND ROLL CALL

Mayor Martin Del Campo called the open session to order at 6:05 p.m.

Councilmembers Present:	Finlay, Lewis, Truong, Garcia, Calderon, Kang, Martin Del Campo
Councilmembers Absent:	None
Staff Present:	Brian Villalobos, City Manager Thai Viet Phan, City Attorney Frances Jimenez, City Clerk Brianna Solis, Deputy City Clerk

2. ADOPTION OF THE AGENDA

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the City Council to adopt the agenda.

AYES:	FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG, MARTIN DEL CAMPO
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

None.

4. CLOSED SESSION

The City Council recessed into closed session at 6:05 p.m. to discuss the following:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957(b) Title: City Manager

CONFERENCE WITH LABOR NEGOTIATOR - The Closed Session is authorized by the Government Code Section 54957.6(a).

AGENCY NEGOTIATOR: Thai Viet Phan, City Attorney.

UNREPRESENTED EMPLOYEE: City Manager Brian Villalobos

7:00 PM OPEN SESSION

5. CALL TO ORDER AND ROLL CALL

Mayor Martin Del Campo called the open session to order at 7:12 p.m.

Councilmembers Present:	Finlay, Lewis, Truong, Garcia, Calderon, Kang, Martin Del Campo
Councilmembers Absent:	None
Staff Present:	Brian Villalobos, City Manager Thai Viet Phan, City Attorney Kristen Petersen, Assistant City Manager / Director of Administrative Services Craig Hensley, Director of Community Development Larry Breceda, Director of Public Safety Services Alyssa Rico, Recreation Manager

Andres Rangel, Assistant to the City Manager
Frances Jimenez, City Clerk
Brianna Solis, Deputy City Clerk

6. PLEDGE TO THE FLAG

The flag salute was led by Nuhaa Mohammad.

7. CITY ATTORNEY CLOSED SESSION REPORT

City Attorney Phan announced that no reportable action was taken.

8. ORAL COMMUNICATIONS - SPECIAL ITEMS

None.

9. SPECIAL ITEMS

A. Mayor's Youth Council Update

Victoria Ramirez and Elisa Ramos gave an update on recent and upcoming Mayor's Youth Council events.

In response to questions asked by the City Council, Victoria Ramirez and Elisa Ramos confirmed that the Mayor's Youth Council scholarship application deadline is May 18, that two winners will share the \$1,000 award, and provided details regarding the award ceremony.

The City Council inquired whether discretionary funds could be used to increase the \$1,000 award.

City Attorney Phan indicated she will review the policy and report back.

B. City of Hope Volunteer Recognition

The City Council recognized Sharyn Godfrey and Jack Hunter for their volunteer service at the City of Hope; expressed appreciation to all City of Hope volunteers; and acknowledged Rosa Holguin for her work as a donor center volunteer.

The City Council further expressed continued appreciation and noted interest in participating in volunteer efforts in the future.

C. Public Safety Department Update

Director Breceda reported a 15.9% increase in Part I crimes compared to the previous year, primarily attributed to larceny thefts, including thefts from vehicle and retail theft. He stated that the department is addressing this trend through coordinated special operations with the District Attorney's Office. These efforts involve investigators working alongside retail security staff to carry out undercover operations aimed at identifying, apprehending, and prosecuting offenders to the law's fullest effect. He noted that these operations have been effective in reducing and stabilizing Part I crime levels. Director Breceda also reported the implementation of specialized operations to address vehicle-related crimes. The goal is to identify geographic and time-based trends, with deputies and portable camera systems to patrol affected areas. While arrests have been limited, he indicated there has been a decrease in these incidents, and additional operations are planned for the coming months.

He further discussed the riverbed operations, noting that arrests for trespassing have been made when individuals decline offered resources and services. He stated that these efforts have proven effective and will continue. Additionally, Director Breceda reported the launch of educational outreach on pedestrian and e-bike safety. The Crime Prevention Specialist and School Resource Deputy are visiting campuses to teach on new e-bike ordinances and safety precautions. He noted positive feedback from these efforts, particularly from the Royal Oaks Campus. Lastly, Code Enforcement officers are actively patrolling the Donald and Bernice Watson Trail, issuing warning notices and providing education regarding e-bike ordinances.

In response to the City Council's questions, Director Breceda announced an increase in population at the riverbed, including the removal of individuals from the area; noted that coverage remains challenging due to restricted access related to endangered vegetation, stated that the department is coordinating with the Army Corps of Engineers; and reported an increase of 13 crimes, with 95 reported this year compared to 82 last year.

The City Council relayed concerns regarding e-bike usage, including the signage displaying regulations; asked about options to demonstrate enforcement of the 15-mph limit; and suggested the use of social media to remind the community about the regulations. Director Breceda acknowledged the concerns, stated that signage and feedback displays are being explored, and agreed that social media outreach will be beneficial.

The City Council asked about community response to warnings and whether residents have been receptive. Director Breceda reported that the community has generally been receptive, though some youth operating faster e-motor bikes have been less responsive.

The City Council asked whether individuals receiving warnings are given a specific date when citations will begin. Director Breceda stated that exact dates are not provided, but individuals are informed that enforcement will follow the educational program.

The City Council thanked the City staff for their efforts and asked whether the trail could be designated strictly for pedal bikes.

Director Breceda shared that the Commission has reviewed regulatory options and provided their recommendation in the ordinance, and noted that the City Council may impose further restrictions if wanted.

The City Council indicated they would continue to monitor the situation and asked about parental responsibility for e-bike violations involving minors.

Director Breceda confirmed that parents are responsible for fines and noted that the department is exploring an option to provide education in lieu of fines, as well as the distribution of helmets.

10. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library events.

Assistant to the City Manager Rangel announced upcoming city events.

The City Council announced additional upcoming city events.

11. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

None.

12. ORAL COMMUNICATIONS - CONSENT CALENDAR

None.

13. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

B. Approve absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes - April 14, 2026 Special and Regular Meeting (CC/HA/FA).

D. Approval of Warrants - April 28, 2026 (CC/HA/FA).

E. Receive and File the Public Safety Department Update.

F. Receive and File the Strategic Plan Update.

G. Receive and File the 2025 Housing Element Annual Progress Report.

H. Acceptance of the Notice of Completion: Fiscal Year 25-26 Citywide Striping and Marking Project No. 26-1 for Chrisp Company in the amount of \$83,184.50 and approval of a budget amendment to Safe Routes to Schools (SRTS) in the amount of \$2,000.13.

Moved by Councilmember Finlay, seconded by Councilmember Lewis, and carried by the following vote

of the City Council to adopt items 13A-13H of the Consent Calendar.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

14. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

15. PUBLIC HEARINGS - NONE

16. ORAL COMMUNICATIONS - BUSINESS ITEMS

None.

17. BUSINESS ITEMS

A. Presentation by MADIA Regarding Upcoming Broadband Project

Assistant to the City Manager Rangel introduced the regional MADIA project; provided background on its actions; and noted that the recommended action was to receive and file.

Brenda Trainor, owner of Frontier Trail Strategies, presented an overview of regional broadband services, highlighting the project’s goals, key partners, and the region's shared identity. She explained she founded the company in the belief that the region is underserved and deserving of improved broadband services. The project initially began in the City of Monrovia with support from a California Public Utility Commission Local Area Technical Assistance grant. It later expanded through the involvement of Telecom Law Firm and the MADIA Tech Launch devised from Monrovia, Arcadia, Duarte, Inrwindale, Azusa, and Glendora, and eventually including Bradbury due to its geographic proximity. Trainor outlined several goals including identifying barriers to broadband access, exploring new opportunities, promoting regional collaboration, assessing regulatory frameworks, encouraging industry engagement, and improving service quality and engagement.

The City Council thanked Brenda Trainor for conducting this work; stated that the biggest feedback they receive from the community is not having enough broadband options, and announced this project is a great step in getting the City there.

Discussion followed regarding the City Council’s view that the needs of the foothill communities differ from those of the city and the growth of Artificial Intelligence will continue to expand. The City Council also noted that Fiber infrastructure remains essential.

Per questions made by the City Council, Trainor explained that the objective is to understand why industry providers are not delivering the level of service the region seeks, whether the region needs to better position itself to engage this complex, multi-layered industry, and what would be required for providers to expand service into additional cities. She clarified that the project is not intended to design a new network, but rather to convene stakeholders, foster dialogue, and identify opportunities collaboratively.

Addressing additional Council questions, Trainor stated that she intends to engage with alternative providers, such as T-Mobile, emphasizing that the primary challenge is bringing providers to the table. She noted that she has met with staff and councilmembers from the other six cities, reviewed municipal codes, and coordinated with IT and public works departments to identify commonalities. She confirmed that outreach will include both new and existing companies interested in deploying fiber, with the goal of facilitating regional discussions.

The City Council thanked Brenda Trainor for spearheading this project and affirmed the huge service it’s doing for the those in the foothill community.

Moved by Councilmember Finlay, seconded by Councilmember Lewis, and carried by the following vote of the City Council to receive and file the MADIA Broadband Project Presentation.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

18. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

Assistant City Manager/Director of Administrative Services Petersen explained that the budget workshop binder was provided to the City Council to allow an opportunity to review the material; noted that she included the CIP presentation for reference; and welcomed any questions and reminded attendees of the workshop schedule.

City Manager Villalobos reminded everyone about the State of the City event; noted the upcoming budget meeting; and shared that dinner will be provided on Tuesday, with light snacks available on Monday for the State of the City.

Councilmember Garcia reported that he attended a DYAC Duarte Dogs baseball game; commended the team's players, Daniel Gutierrez and David Oropeza; shared the story of Carlota Loera; and invited the community to attend the State of the School and State of the City events.

Councilmember Calderon encouraged everyone to attend the community to attend the State of the School and State of the City events.

Councilmember Finlay urged the community to read the annual report brochures from the Sanitation District; informed that the Sanitation District serves 5.5 million people, 850 square miles and 78 cities; shared that she visited Gene's Grinders; and reported her attendance at CSArts' Season Finale showcase.

Councilmember Lewis expressed his pride in the DYAC baseball teams and shared how he was part of a team growing up.

Councilmember Truong reported he attended the San Gabriel Council of Governments Governing Board meeting; encouraged the youth to continue showing their talents; noted the strong social media attention surrounding Gene's Grinders grand opening; and thanked staff for showing their support during Gene's Grinders ribbon cutting.

Mayor Martin Del Campo reported she attended the Sanitation District meeting with Councilmember Finlay, the City of Hope Recognition Ceremony and Monthly Kiwanis Club meeting joined by Councilmember Garcia, the San Gabriel Valley Women's Club Annual Conference, and Gene's Grinders opening; and invited the public to attend the State of the School and State of the City events.

19. ADJOURNMENT

At 8:15 p.m., the City Council adjourned the meeting in memory of Larry Daines, Ann Fleshman, Carlota Loera, and Bernard Villalobos.

Tera Martin Del Campo, Mayor

Frances Jimenez, City Clerk

CITY OF DUARTE

Minutes of the SPECIAL MEETING OF THE CITY COUNCIL

Monday, May 4, 2026

1. 2026 STATE OF THE CITY AND SCHOOLS ADDRESS

Mayor Martin Del Campo called the open session to order at 6:07 p.m.

City Manager Villalobos and Duarte Unified School District (DUSD) Superintendent Jessica Medrano welcomed the city to this year's State of the City.

Mayor Martin Del Campo and Duarte Unified School District Board President Reyna Diaz unveiled this year's theme, "Legacy in Motion"; highlighted key achievements from 2025; and provided updates on ongoing progress, partnerships, and the vision shaping the Duarte community.

- Councilmembers Present:
- Councilmembers Absent:
- Staff Present:
- Finlay, Truong, Garcia, Calderon, Kang, Martin Del Campo
- Lewis
- Brian Villalobos, City Manager
- Craig Hensley, Director of Community Development
- Larry Breceda, Director of Public Safety Services
- Manuel Enriquez, Director of Parks and Recreation
- Andres Rangel, Assistant to the City Manager
- Albert Nuñez, Management Analyst
- Frances Jimenez, City Clerk
- Brianna Solis, Deputy City Clerk

At 6:59 p.m., the City Council adjourned the meeting.

Tera Martin Del Campo, Mayor

Frances Jimenez, City Clerk

CITY OF DUARTE

Minutes of the SPECIAL MEETING OF THE CITY COUNCIL

Tuesday, May 5, 2026

1. CALL TO ORDER AND ROLL CALL

Mayor Martin Del Campo called the open session to order at 5:15 p.m.

Councilmembers Present:	Finlay, Lewis, Truong, Garcia, Calderon (arrived at 5:22p.m.), Kang, Martin Del Campo
Councilmembers Absent:	None
Staff Present:	Brian Villalobos, City Manager Kristen Petersen, Assistant City Manager / Director of Administrative Services Craig Hensley, Director of Community Development Larry Breceda, Director of Public Safety Services Manuel Enriquez, Director of Parks and Recreation Angela Chiaromonte, Financial Services Manager Frances Jimenez, City Clerk Brianna Solis, Deputy City Clerk

2. BUDGET OVERVIEW

City Manager Villalobos announced that Assistant City Manager / Director of Administrative Services Petersen will be joining us through Zoom; and introduced Financial Services Manager Chiaromonte. He also shared that the majority of the heavy lifting was conducted during the CIP workshop; noted that the budget is cautious and fiscally sound; stated that the items for discussion will determine if the City has a surplus or deficit this year; highlighted projects up for discussion; and shared there was a public comment.

3. ORAL COMMUNICATION - ITEMS LISTED ON THIS AGENDA

Liz Riley, President of the Duarte Historical Society and Museum, noted that this year marks the 100th anniversary of Route 66; announced the organization's intention to host an open house on July 19, 2026, to honor the occasion; and requested financial assistance and related resources.

In response to City Council inquiries, City Manager Villalobos confirmed that this public comment is a line item and could be up for discussion, and asked Liz Reilly if there is a specific amount being requested.

Liz Riley shared that they are requesting \$750.00.

Per questions asked by the City Council, Riley noted that they would need assistance with marketing and outreach. She also confirmed that as a co-sponsor, the city logo could be used on event materials.

Assistant City Manager / Director of Administrative Services Petersen reminded the City Council that the workshop is intended to capture and incorporate their general direction into the final budget document which will be presented in June.

4. BUDGET DISCUSSION

Assistant City Manager / Director of Administrative Services Petersen summarized the projected general fund and reviewed the general fund revenues along with the general fund expenses which includes Phase 2 of the Duarte Park project, and the expected deficit. She also detailed spending patterns within the HdL Economic Forecast.

After reviewing departmental budget expenses, discussion ensued regarding the City Council's views on social inflation; conversation was also had regarding CA JPIA's Coalition to Protect Community Services and its legislative outreach efforts. City Manager Villalobos added that the letter of support for these efforts would be on the following agenda.

Assistant City Manager / Director of Administrative Services Petersen provided clarifying information regarding the IT contract with Maxtreme, stated the cost is \$150k without the addition of equipment and detailed the services provided. She also provided information on the City servers and cloud-based system,

as well as the support ticket process.

Assistant City Manager / Director of Administrative Services Petersen sought direction from the City Council regarding the option to close the Duarte Fitness Center Pool from October to January, as was done in the past, which would generate a net savings of approximately \$42k and would prolong the pool's life while the necessary rejuvenation funding is secured.

The City Council discussed the cost benefits, analyzed possibility of extending the pool's operational life, and shared resident feedback advocating for the closure.

Director of Parks and Recreation Enriquez noted that during the months of October through January revenue falls compared to peak seasons; highlighted the cost of pool maintenance and upkeep; shared details about the deteriorating condition of the upper deck; and noted the limited warranty on the work that was previously done on the lower deck.

In response to questions made by the City Council, Director of Parks and Recreation Enriquez assured that the City would continue to provide employees with opportunities to earn their wages through seasonal positions, with internal employees having priority in applications before taking in new employees. Further conversation was had regarding alternate nearby facilities available for community use and membership options. Director Enriquez affirmed that members would be notified of any closures well in advance.

The City Council reinforced their goal of the renovating and ensuring the pool's functionality and reiterated that funds should focus on providing swim lessons and pool safety during peak seasons. Further dialogue ensued regarding the usage data, estimated costs, and history of closures in the past.

Assistant City Manager / Director of Administrative Services Petersen stated that she has noted the commentary down and if the City Council is unsure, discussion could continue at the June meeting. The City Council concurred that reverting to the old schedule of the pool closure occurring from October to January would be most beneficial.

Discussion followed concerning Phase II of the Duarte Park project and incorporating City Council's suggestions from the CIP workshop of adding a parking lot to the project's construction drawings. Conversation was had about the design/plan costs, estimated construction costs, the possibility of phasing the project, and usage of the amenities within the park. Additionally, Director Enriquez shared his opinion regarding the cost estimates and emphasized the community's statements regarding the lack of parking surrounding the park.

The City Council engaged in dialogue with regard to the breakdown of parking lot costs, construction plans, and the community's need for the proposed parking lot. The City Council discussed amongst themselves and shared their opinions regarding the financial comparisons between the Duarte Park project and the Public Safety Office project, including the use of grant funding.

In response, staff explained that the Duarte Park Phase II project is currently being prioritized because it is not eligible for grant funding, whereas the Public Safety Office project qualifies for grants.

The City Council continued sharing their thoughts on financial costs for the City's upcoming projects; noted the need of an ADA complaint recreational space; and assessed their priorities while emphasizing the importance of each project.

The City Council expressed their opinion on budgeting \$20,000 for the parking lot drawings and optioning out the amenities at a later point, once the design plan has been finalized.

City staff provided information regarding the construction timeline for the Duarte Park Phase II project with the current scope.

Assistant City Manager / Director of Administrative Services Petersen continued the presentation with the breakdown of the estimated general fund balance for the rest of the fiscal year and fiscal year 2026/27, as well as projected other funds for fiscal year 2026/27. She also stated that the former ARPA funds are now categorized as assigned special projects, one of the City's fund categories alongside unassigned funds. Followed by the City Council's question, she added that these funds qualify for use toward half of the Duarte Phase II project.

Per the City Council's questions, City Manager Villalobos confirmed that the Duarte Chamber of Commerce's contract is a two-year agreement with the same requested amount from last year, which will remain unchanged unless there is further discussion and direction. He also confirmed they are in

compliance with their contract by providing quarterly and monthly reports to the City Manager’s Office, noted that said reports will be provided to the City Council. Conversation was had regarding the Chamber’s efforts to connect with all businesses within the community not just members. City Manager Villalobos confirmed that the Chamber of Commerce will be giving a report during business items at the upcoming City Council meeting.

Additionally, at the request of the City Council, City Manager Villalobos confirmed that savings amount resulting from no longer contracting social media services can be provided.

Director of Parks and Recreation Enriquez reiterated that all items previously approved in the Duarte Phase II project scope remain in the plan. He noted that the addition of a parking lot would enhance the existing plan and, because the drawings have not been finalized, now would be the appropriate time to incorporate it into the design and amend the project budget.

After further discussion regarding the breakdown of costs, it was the consensus of the City Council to budget the \$20,000 needed to include the addition of a parking lot to the Duarte Park Phase II site plans and add the full project construction cost into the budget.

5. CONTINUATION OF ORAL COMMUNICATIONS

None.

6. DISCUSSION AND DIRECTION TO STAFF ON FY 2025-26 BUDGET

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to receive and file the budget highlights.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

7. ADJOURNMENT - To Scheduled Regular City Council Meeting

At 6:48 p.m., the City Council adjourned the meeting.

Tera Martin Del Campo, Mayor

Frances Jimenez, City Clerk



City of Duarte

Council Warrant Register By Account By Fund

Payment Dates 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7640	U.S. BANK	Cesar Garcia NALEO Annual Conference Registration	7213		890.00
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	7223		75.00
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	7227		75.00
100-1005-7642	U.S. BANK	M Finlay CCCA Annual Seminar Hotel (Renaissance)	7213		308.62
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	7222		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	7231		75.00
100-1005-7647	MARTIN CALDERON RIOS	Council Vehicle Allowance	7229		75.00
100-1005-7648	U.S. BANK	Sam Kang CCCA Annual Seminar Registration 5/2026	7213		1,000.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	7224		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	7226		75.00
100-1010-7610	ALBERT NUNEZ	Intermediate PIO Training Expense Reimbursement	7200		677.00
100-1010-7610	U.S. BANK	Brian V SGVCMA Networking Lunch 4/15/26 (MMASC)	7213		70.04
100-1010-7610	U.S. BANK	Brian V Meeting w/Sergeant Dobbins (Sushi Fire)	7213		39.04
100-1010-7610	U.S. BANK	Brian V Mtg w/Sergeant Dobbins (The Habit Burger)	7213		31.58
100-1010-7612	CIVICPLUS LLC	Municode Supplement Updates	7183		1,045.59
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	7213		18.00
100-1010-7965	EVANBROOKSASSOCIATES INC	Fish Canyon Trail Grant Application RMC Proposal	222074		2,500.00
100-1010-7980	CURO MANAGED PRINT PRO...	2026 State of the City & Schools Address Backdrop	222071		815.49
100-1010-7980	CURO MANAGED PRINT PRO...	2026 State of the City & Address Programs	222071		116.03
100-1010-7980	U.S. BANK	El Monte Police Detective Flowers (Cynthias)	7213		214.99
100-1010-7980	U.S. BANK	Arts Ad Hoc Committee Mtg 4/8/26 (Chipotle)	7213		218.40
100-1010-7980	U.S. BANK	CC Workshop 4/14/26 Dinner (Janet's Mediterranean)	7213		562.22
100-1010-7980	U.S. BANK	Smart & Final Order 4/7/2026 (InstaCart)	7213		70.47
100-1010-7980	U.S. BANK	Arts Ad Hoc Committee Mtg 3/25/26 (Jersey Mikes)	7213		114.95
100-1010-7980	U.S. BANK	City Mgr's Office Meeting (Cafe de Olla)	7213		54.59
100-1010-7980	U.S. BANK	Arts Ad Hoc Committee Mtg 3/25/26 (InstaCart)	7213		36.92
100-1010-7980	U.S. BANK	Arts Ad Hoc Committee Mtg 4/8/26 (InstaCart)	7213		29.72
100-1010-7980	U.S. BANK	CC Workshop 4/14//26 Dessert (Crumbl)	7213		40.98
100-1010-7980	U.S. BANK	DashPass 4/5/2026 - 5/5/2026 (DoorDash)	7213		9.99
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 12/2025	7206		8,025.12
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 1/2026	7206		3,193.54
100-1015-7684	CIVICA LAW GROUP, APC	1318 Galen St Code Enforcement Legal 12/2025	7182		2,172.80

Council Warrant Register By Account

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1015-7684	CIVICA LAW GROUP, APC	General Code Enforcement 12/2025	7182		258.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD Citations - Flat Rate 12/2025	7182		11,000.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD-Costs (Expenses) 12/2025	7182		82.56
100-1020-7711	U.S. BANK	Employee D&B Event Snacks (Trader Joes)	7212		70.94
100-1020-7711	U.S. BANK	Dodger Day Supplies (Winner Party Inc)	7216		88.91
100-1020-7711	U.S. BANK	Dodger Day Raffle Ticket Upgrade (R112044)	7216		-143.20
100-1020-7711	U.S. BANK	Dodger Day Raffle Tickets (MLB LA Dodgers)	7216		393.20
100-1020-7712	U.S. BANK	Hootsuite Membership	7213		149.00
100-1020-7712	U.S. BANK	Spotify Membership	7213		21.99
100-1020-7712	U.S. BANK	e-News & Press Releases (Constant Contact)	7213		86.45
100-1020-7716	U.S. BANK	WaterFest 2026 Supplies (Amazon)	7216		68.86
100-1020-7716	JK PROPERTY SERVICES INC	Tree Lighting 2025 Installation/Removal/Storage	222079		8,335.00
100-1020-7719	CYNTHIA'S FLOWERS & GIFTS	Volunteer Recognition Flowers	222082		275.00
100-1020-7724	RIPPLE PLUMBING	Backflow Testing-Post Office Pkg Lot	7195		90.00
100-1020-7980	U.S. BANK	Council World Cup Tote Bags (Sam's Club)	7216		154.55
100-1205-7610	U.S. BANK	B Ariizumi Code Enforcement Training (TruCode)	7215		65.00
100-1205-7614	U.S. BANK	Office Supplies (Amazon)	7215		55.22
100-1205-7614	STAPLES	Office Supplies	7209		91.91
100-1205-7614	STAPLES	Office Supplies	7209		101.64
100-1205-7615	U.S. BANK	EOC Computer Selector Switch (Amazon)	7215		33.14
100-1205-7615	U.S. BANK	EOC Laptop Memory (Amazon)	7215		154.62
100-1205-7615	U.S. BANK	EOC Laminating Supplies (Amazon)	7215		68.68
100-1205-7615	U.S. BANK	EOC Laminating Supplies (Amazon)	7215		61.41
100-1205-7615	U.S. BANK	EOC Fire Proof File Organizers (Amazon)	7215		42.33
100-1205-7615	FOOTHILL COMMUNICATIONS ..	EOC Radio Repeater Tuning & Alignment	7189		870.00
100-1205-7615	FOOTHILL COMMUNICATIONS ..	EOC Digital City Radios (11)	7189		8,170.34
100-1205-7694	U.S. BANK	PS Commission SD Card Reader (Amazon)	7215		10.99
100-1205-7761	DATA TICKET INC	Admin Citation Processing 3/2026	7186		294.90
100-1205-7761	DATA TICKET INC	DUI Processing 3/2026	7186		2.25
100-1205-7761	DATA TICKET INC	Parking Citation Processing 3/2026	7186		4,144.63
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 3/2026	222063		8,473.50
100-1205-7762	FLOWBIRD	WTP Fees 4/2026	7177		88.28
100-1205-7779	FSP DESIGNS	DART Senior Sashes	7198		571.00
100-1205-7779	U.S. BANK	DART College Trip Tkts/Pkg (SeaWorld)	7212		1,757.69
100-1205-7779	U.S. BANK	DART College Trip Lodging (AirBnB)	7212		2,791.09
100-1205-7779	U.S. BANK	Jump for Autism Event Supplies (Target)	7215		165.95
100-1205-7779	U.S. BANK	DART Officers Meeting 4/21/26 (Chick-Fil-A)	7215		89.70
100-1205-7779	U.S. BANK	DART College Trip Breakfast (McDonalds)	7215		166.19

Council Warrant Register By Account

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7779	U.S. BANK	DART STEAM Night Volunteer Event (Dave's)	7215		18.21
100-1205-7779	U.S. BANK	DART College Trip Supplies (Costco)	7215		234.67
100-1205-7779	U.S. BANK	DART College Trip Vehicle Fuel (Shell Oil)	7215		126.89
100-1205-7779	U.S. BANK	DART STEAM Night Volunteer Event (In-N-Out)	7215		52.10
100-1205-7779	U.S. BANK	DART Volunteer Earth Day Event (Target)	7215		43.55
100-1205-7779	U.S. BANK	DART College Trip Supplies (Target)	7215		202.40
100-1205-7779	U.S. BANK	DART Field Trip Supplies (Dollar Tree)	7215		26.07
100-1205-7779	U.S. BANK	DART Field Trip 4/26/26 (Foothill Cinema)	7215		218.43
100-1205-7779	U.S. BANK	DART Officer Meeting Supplies (Target)	7215		16.75
100-1205-7779	U.S. BANK	DART College Trip CSUSM Parking	7215		8.40
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 4/2026	7201		52.50
100-1205-7780	U.S. BANK	Bat Collection/Transport Net Enclosure (Amazon)	7215		66.24
100-1205-7780	U.S. BANK	Animal Control Medication Storage Safe (Amazon)	7215		73.62
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Svcs 3/29/2026 - 4/11/2026	7174		3,867.48
100-1205-7783	U.S. BANK	A-Team Giveaway (Amazon)	7215		110.64
100-1205-7783	TRAIN UP A CHILD LLC	A-Team Contract Services 5/2026	7171		6,740.00
100-1205-7787	MOUNTAIN VISA PLAZA	Public Safety Lease	7199		14,537.00
100-1205-7980	U.S. BANK	Ethernet Adapter (Amazon)	7215		33.13
100-1205-7980	U.S. BANK	Shopping Carts Lock & Cable (Amazon)	7215		28.71
100-1205-8100	INTELSYS	Onsite Labor	7192		4,867.20
100-1205-8100	INTELSYS	PS/CH/Yard Security Cameras Replacement	7192		7,621.18
100-1205-8100	STAPLES	Public Safety Office Chair	7209		143.64
100-1205-8100	STAPLES	Public Safety Office Chair	7209		165.74
100-1405-7612	U.S. BANK	CA Planning & Develop Report Annual Subscription	7214		124.00
100-1405-7690	LUZ YESENIA PAEZ	Planning Commission Meeting	222081		50.00
100-1405-7690	BRIAN QUANDT	Planning Commission Meeting	222084		50.00
100-1405-7690	WALLACE WOLFF	Planning Commission Meeting	222094		50.00
100-1405-7690	DAVID RODRIGUEZ	Planning Commission Meeting	222086		50.00
100-1405-7980	U.S. BANK	Annual Parking/Bloomdale Permit (Smartsign)	7214		353.78
100-1410-7610	U.S. BANK	(3) MSA Admin Professional Day Meeting 4/16/26	7214		154.50
100-1410-7612	U.S. BANK	(12) Various Field Svcs Publications (ISA)	7214		325.46
100-1410-7614	U.S. BANK	Return-Computer Privacy Computer Screens (Amazon)	7214		-219.72
100-1410-7614	STAPLES	Office Supplies	7209		49.93
100-1410-7614	STAPLES	Office Supplies	7209		40.41
100-1410-7650	HOSE-MAN INC	Water Truck Replacemen...	222076		223.72
100-1410-7650	JHM SUPPLY INC	Water Truck Tank Repairs	7194		91.73
100-1410-7650	LANDSCAPE WAREHOUSE INC	Water Truck Tank Repairs	7197		85.89
100-1410-7650	LANDSCAPE WAREHOUSE INC	Water Truck Tank Repairs	7197		56.21
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Print Paper	7210		3.63

Council Warrant Register By Account

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Water Removal	7210		30.00
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Brisas Sweeping 4/2026	7170		66.00
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 4/2026	7170		66.00
100-1410-7980	U.S. BANK	Spray Gun w/Lg Nozzle & Repair Kit (Amazon)	7214		237.23
100-1415-7661	RIPPLE PLUMBING	Backflow Testing-Skate Park	7195		90.00
100-1415-7661	RIPPLE PLUMBING	Backflow Testing-Lower Sports Park	7195		90.00
100-1415-7661	BEE REMOVERS	Bee Removal-Skate Park	7176		145.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	7205		76.92
100-1605-7610	DUARTE RECREATION PETTY ...	Staff Training Donuts (Le Donuts)	222073		40.00
100-1605-7610	U.S. BANK	Alberto C Aquatic Facility Operator Course (Ohana)	7216		350.00
100-1605-7612	U.S. BANK	iCloud Storage (Apple)	7216		0.99
100-1605-7614	U.S. BANK	Return-10 Pocket Display System (Amazon)	7216		-58.54
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	7216		58.07
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	7216		15.14
100-1605-7650	U.S. BANK	Metro Express Lanes Toll Violation (#1202034169589)	7212		9.30
100-1605-7693	U.S. BANK	Teen Ctr MYC Meeting 4/13/26 (Dominos Pizza)	7216		70.64
100-1605-7730	JAG ENDEAVORS LLC	Lunar New Year Shirts	222078		586.31
100-1605-7730	U.S. BANK	Autism Event Supplies (Amazon)	7216		67.95
100-1605-7730	U.S. BANK	Eggfest 2026 Dog Toys/Treats (Chewy.com)	7216		39.18
100-1605-7730	U.S. BANK	Eggfest 2026 Backdrop Flowers (Stems Floral)	7216		74.80
100-1605-7730	U.S. BANK	Eggfest 2026 (3) Lg Tablecloth Cleaning (Natures)	7216		80.00
100-1605-7730	U.S. BANK	Eggfest 2026 Backdrop Flowers (JL Fleurs)	7216		18.54
100-1605-7730	U.S. BANK	Eggfest 2026 Gift Cards/Prize Items (Target)	7216		198.25
100-1605-7730	U.S. BANK	Autism Event Supplies (Amazon)	7216		211.24
100-1605-7730	U.S. BANK	Watson Trail Earth Day Supplies (Amazon)	7216		167.61
100-1605-7730	U.S. BANK	Eggfest 2026 Balloons/Deco Supplies (Winner Party)	7216		194.38
100-1605-7730	U.S. BANK	Jump for Autism Gift Cards/Supplies (Costco)	7216		296.14
100-1605-7733	BALLET FOLKLORICO INTERNA...	Senior Ctr Cinco de Mayo Performance	7204		300.00
100-1605-7733	SMART & FINAL	SC Mothers Day Tea Supplies	7208		221.78
100-1605-7733	QUALITY PRINTING AND MAIL...	Senior Ctr May/June 2026 Newsletter	222093		820.46
100-1605-7733	U.S. BANK	SC Centerpiece Supplies (Amazon)	7216		11.04
100-1605-7733	U.S. BANK	SC Fathers Day Balloons (Amazon)	7216		9.93
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 4/4/26 - 5/3/26	7216		8.99
100-1605-7733	U.S. BANK	Credit-SC Mothers Day Supplies Shipping (Amazon)	7216		-14.10
100-1605-7733	U.S. BANK	SC Opening Day/Misc Event Supplies (Costco)	7216		248.53
100-1605-7733	U.S. BANK	SC Event Decorations (Amazon)	7216		50.79
100-1605-7733	U.S. BANK	SC Softball Bunting Cleaning (All Star Cleaners)	7216		120.00

Council Warrant Register By Account

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7733	U.S. BANK	SC Mothers Day Tea Giveaways (Amazon)	7216		139.22
100-1605-7733	U.S. BANK	SC Softball Opening Day Lunch (Jersey Mikes)	7216		199.50
100-1605-7733	U.S. BANK	Senior Ctr Office Supplies (Amazon)	7216		14.02
100-1605-7733	U.S. BANK	SC Duarte 66ers Opening Day/Equipment (Amazon)	7216		195.05
100-1605-7733	U.S. BANK	SC Cinco de Mayo Decorations (Amazon)	7216		169.75
100-1605-7733	U.S. BANK	SC Fathers Day Giveaways/Microphones (Amazon)	7216		81.72
100-1605-7733	U.S. BANK	SC Event Plates (Amazon)	7216		103.85
100-1605-7733	U.S. BANK	SC Mothers Day Tea Supplies (Amazon)	7216		119.21
100-1605-7733	U.S. BANK	SC Mothers Day Tea Balloons (Balloons Direct)	7216		55.70
100-1605-7733	U.S. BANK	SC Mother's Day Giveaways (Amazon)	7216		195.56
100-1605-7733	SONICBOOM DJ Rudy	Senior Ctr Cinco de Mayo DJ	222069		175.00
100-1605-7733	THEODORE SIEGEL	SC "Casablanca" Presentation/Screening	222090		150.00
100-1605-7733	SMART & FINAL	SC Monthly Dance Snacks	7208		69.64
100-1605-7733	HEULYN REGINA DUMAS-JOH...	Senior Ctr Sewing Lessons 4/2026	7187		121.00
100-1605-7735	360 BOOTH EXPERT LLC	TC Summer BBQ Photo Booth Rental 5/20/26	222062		280.00
100-1605-7735	DELONG UNLIMITED, CHAD DE..	Teen Ctr Dance Uniforms	222072		132.60
100-1605-7735	LOS ANGELES SPARKS	Balance-TC Dance Excursion 5/15/2026	222092		500.00
100-1605-7735	U.S. BANK	TC Table Tennis Net (Amazon)	7216		20.98
100-1605-7735	U.S. BANK	TC Supply/Painters Tape/Mouth Guards (Amazon)	7216		84.88
100-1605-7735	U.S. BANK	TC Playstation Controller (Amazon)	7216		82.88
100-1605-7735	U.S. BANK	TC Cinco de Mayo Supplies (Amazon)	7216		261.46
100-1605-7735	U.S. BANK	TC Refreshments/Supplies (Costco)	7216		299.91
100-1605-7735	U.S. BANK	Teen Ctr CHYLL Dinner 4/17/26 (Raising Canes)	7216		353.59
100-1605-7735	U.S. BANK	Duarte Dance Competition 4/19/26 (Star System)	7216		360.00
100-1605-7735	U.S. BANK	Deposit-TC Dance Excursion 5/15/2026 (LA Sparks)	7216		500.00
100-1605-7735	U.S. BANK	TC Cinco de Mayo Beverage Container (Amazon)	7216		65.88
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 4/4/26 - 5/3/26	7216		9.00
100-1605-7735	U.S. BANK	Return-TC Trip (Round1)	7216		-286.44
100-1605-7735	U.S. BANK	TC Dance Competition Photos (Universal Event)	7216		49.00
100-1605-7735	U.S. BANK	Return-TC Charging Cable (Amazon)	7216		-7.72
100-1605-7735	U.S. BANK	TC Message Board (Amazon)	7216		33.14
100-1605-7735	U.S. BANK	Teen Ctr PC Adapter (Amazon)	7216		21.87
100-1605-7735	U.S. BANK	TC Office Supplies (Amazon)	7216		142.45
100-1605-7735	U.S. BANK	TC Event Clean-up Supplies (Amazon)	7216		119.30
100-1605-7735	SMART & FINAL	TEen Ctr CHYLL Movie Day Snacks	7208		48.49
100-1605-7736	PEREZ DANCE & TUMBLING A...	Tumbling Classes 3/23/2026 - 4/23/2026	7202		1,391.60

Council Warrant Register By Account

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7736	ARK INTERNATIONAL INC	Vocal Class S1 3/31/2026 - 4/21/2026	222066		145.60
100-1605-7737	SMART & FINAL	Excursion Snacks	7208		30.22
100-1605-7737	U.S. BANK	Excursion Snacks/Drinks (Costco)	7216		87.94
100-1605-7739	CLEAR CHANNEL OUTDOOR L...	IDC 2026 Publicity 6/8/2026 - 7/5/2026	7184		1,309.25
100-1605-7741	CHALLENGER TEAMWEAR	Youth Sports LAS Basketball Medals	7179		90.80
100-1605-7741	ALL STAR ELITE SPORTS	Youth Sports Soccer Jerseys	222064		918.14
100-1605-7741	SCMAF-SAN GABRIEL VALLEY	Youth Sports Basketball Tournament Fees	222089		900.00
100-1605-7750	INLAND EMPIRE TOURS & TR...	Carlsbad Flower Fields 4/23/26 Transportation	222077		2,104.50
100-1605-7965	DAHLIN GROUP INC	Phase II Duarte Park Revital Design Srvcs 3/2026	7185	202615DuartePark-Part2-Play...	45,000.00
100-1605-7980	U.S. BANK	Eggfest 2026 Staff Appreciation (Cynthias Flowers)	7216		65.00
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	7190		1,094.55
100-1610-7618	SUPPLY SOLUTIONS	Recycled Paper Products	7207		1,320.25
100-1610-7618	SUPPLY SOLUTIONS	Building Maintenance Supplies	7207		2,178.58
100-1610-7618	DUARTE RECREATION PETTY ...	Shipping Return Fee (USPS)	222073		38.60
100-1610-7618	DUARTE RECREATION PETTY ...	Paint Sample (Sherwin Williams)	222073		8.22
100-1610-7618	U.S. BANK	(3) Lg Tablecloths Cleaning (Natures Cleaners)	7216		60.00
100-1610-7618	U.S. BANK	Master Locks (Amazon)	7216		209.98
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	7208		417.86
100-1610-7618	SMART & FINAL	Cleaning Supplies	7208		10.60
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	7181		30.85
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	7181		30.85
100-1610-7652	CHARLIE'S FENCE CO	Lena Valenzuela Fence Repair	222091		435.00
100-1610-7652	INX BUILDING MAINTENANCE	Senior Center Cleaning 4/4/26 & 4/12/26	7193		495.00
100-1610-7652	INX BUILDING MAINTENANCE	Community Ctr Rental Cleaning 4/26/26	7193		165.00
100-1610-7652	POST ALARM SYSTEMS	City Yard/CC/CH Alarm Monitoring 5/2026	7203		162.07
100-1610-7652	RIPPLE PLUMBING	Backflow Testing-City Yard	7195		90.00
100-1610-7652	RIPPLE PLUMBING	Backflow Testing-Senior Ctr (3)	7195		270.00
100-1610-7652	CINTAS CORPORATION #693	Public Safety Logo Mats	7181		69.33
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	7181		4.15
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	7181		4.15
100-1610-7652	AIR-TRO INC	Public Safety HVAC Routine Call 4/9/26	7172		243.17
100-1610-7652	ALBERTOS PLUMBING	Fitness Ctr Shower Repair	7173		395.00
100-1610-7652	ALBERTOS PLUMBING	Snack Bar Men's RestroomToilet Replacement	7173		1,564.84
100-1610-8100	DAHLIN GROUP INC	City Hall Building Facade Design Services 3/2026	7185		2,003.75
100-1610-8100	AMTEK CONSTRUCTION	City Yard Electrical Upgrades	7175	202516/1610-8100- Other Cap..	145,693.50
100-1805-7612	U.S. BANK	Kristen Petersen 2026 CSMFO Dues (X2)	7212		155.00
100-1805-7614	U.S. BANK	Coffee Cups/Clear Document Sleeves (Amazon)	7212		46.37
100-1805-7965	HDL COREN & CONE	Property Tax Audit 4/2026 - 6/2026	7191		3,662.01
100-1805-7980	U.S. BANK	Employee Meeting Snacks (Republik Coffee)	7212		62.36
100-1810-7610	U.S. BANK	Kristen P Meeting w/Employee (Heemo Sushi)	7212		54.41
100-1810-7611	U.S. BANK	Employee Event 4/23/26 Balance (Dave&Busters)	7212		2,341.71

Council Warrant Register By Account

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1810-7660	DEPARTMENT OF JUSTICE	Fingerprint Apps 3/2026	7178		64.00
100-1810-7671	SMART & FINAL	Asst Civil Engineer Interview	7208		27.59
		Panel Snacks			
100-1810-7980	U.S. BANK	Employee Annual Anniversary	7212		20.00
		Gift Card (Heemo Sushi			
100-1815-7632	U.S. BANK	Cityofduarte.com 4/7/2026 -	7212		1,599.00
		4/6/2027 (Zoom)			
100-1815-7632	U.S. BANK	Finance Webinar 4/7/2026 -	7212		96.00
		5/6/2026 (Zoom)			
100-1815-7980	THE TECHNOLOGY DEPOT INC	City Hall Phone Support	7211		586.57
100-1825-7630	CANON FINANCIAL SERVICES I...	(3)CH/PS/SC/TC Copier Lease	222067		1,641.70
		5/2026			
100-1825-7630	QUADIENT LEASING USA INC	CH Postage Machine Lease	222083		579.09
		5/23/26 - 8/22/26			
100-1825-7631	CANON FINANCIAL SERVICES I...	(3)CH/PS/SC/TC Copier	222067		670.20
		Maintenance 3/2026			
100-1825-7631	CANON U.S.A. INC	Finance Mgr Printer Maint	222068		39.23
		3/23/26 - 4/22/26			
100-1825-7631	CANON U.S.A. INC	CMD Permit Tech Printer Maint	222068		84.94
		3/27/26 - 4/26/26			
100-1825-7674	EFREN CASTRO	Health Insurance	7219		566.00
		Reimbursement			
100-1825-7674	MICHAEL TARR	Health Insurance	7230		435.00
		Reimbursement			
100-1825-7674	JIM KIRCHNER	Health Insurance	7225		435.00
		Reimbursement			
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance	7218		218.00
		Reimbursement			
100-1825-7674	JOHN FASANA	Health Insurance	7221		435.00
		Reimbursement			
100-1825-7674	TERESA RENTERIA	Health Insurance	7228		566.00
		Reimbursement			
100-1825-7674	STEVE ESBENSHADE	Health Insurance	7220		435.00
		Reimbursement			
100-1825-7674	CATHERINE BRATTA	Health Insurance	222095		435.00
		Reimbursement			
100-2120	MAY ALONZO-LUNDGREN	ROP Bldg Rent Deposit Refund	222065		250.00
		4/26/26			
100-2120	SAN GABRIEL VALLEY DISTRICT..	CC Rent Deposit Refund	222088		500.00
		4/24/26			
100-2121	U.S. BANK	CC Charged in Error (Duarte	7212		135.60
		Rotary Club)			
100-2126	HMC CONSTRUCTION INC	Const/Demo Deposit Refund	222075		5,000.00
		(P#2025-441/1470 Mtn)			
100-2127	AMTEK CONSTRUCTION	Retention-City Yard Electrical	7175		-7,284.68
		Upgrades			
100-2127	FS CONTRACTORS INC	Retention-Banner Pole	7188	202614-Retention-Buena Vista..	1,457.00
		Replacement Project			
100-4302	JOAQUIN RODRIGUEZ	Citation Overpayment Refund	222087		10.00
100-4302	MATTHEW MORENO	Citation Refund	222080		65.00
Fund 100 - GENERAL FUND Total:					347,012.40
Fund: 220 - GAS TAX FUN					
220-2127	CHRISP COMPANY	Retention-FY26 Citywide	7180	202609-Retention_Street Strip..	-4,059.22
		Striping & Marking			
220-2210-7812	CHRISP COMPANY	CCO 1-FY26 Citywide Striping &	7180	202609-FY25-26 Street Stripin...	16,236.87
		Marking			
220-2210-7812	CHRISP COMPANY	FY26 Citywide Striping &	7180	202609-FY25-26 Street Stripin...	64,947.50
		Marking Project			
220-2210-7813	ROADLINE PRODUCTS INC USA	Citywide Sign Replacement	222085		5,851.25
Fund 220 - GAS TAX FUN Total:					82,976.40
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7662	COUNTY OF LOS ANGELES AGR..	Gopher Control-Parks 2/2026	222070		394.43

Council Warrant Register By Account

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Buena Vista Vacant Lot	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Duarte Rd Parkway	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Duarte Rd Parkway	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Duarte Plaza	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Encanto Parkway	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Encanto Park	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Entrance Park	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Lena Valenzuela Park	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Pops Rd Vacant Lot	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Royal Oaks Trail	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Royal Oaks Trail	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Royal Oaks Trail	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Royal Oaks Trail	7195		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Royal Oaks Trail	7195		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Buena Vista St Median	7195		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Duarte Rd Median	7195		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Duarte Rd Median	7195		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Duarte Rd Median	7195		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Huntington Dr Median	7195		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Mountain Ave Median	7195		90.00
240-2421-7887	RIPPLE PLUMBING	Backflow Testing-Las Lomas Villas LLD	7195		90.00
240-2421-7887	RIPPLE PLUMBING	Backflow Testing-Las Lomas Villas	7195		90.00
240-2421-7887	RIPPLE PLUMBING	Backflow Testing-Las Lomas Villas LLD	7195		90.00
240-2422-7887	RIPPLE PLUMBING	Backflow Testing-Encanto Parkway LLD	7195		90.00
240-2424-7887	RIPPLE PLUMBING	Backflow Testing-Windsor Homes LLD	7195		90.00
240-2425-7887	RIPPLE PLUMBING	Backflow Testing-Hearthstone LLD	7195		90.00
240-2425-7887	RIPPLE PLUMBING	Backflow Testing-Hearthstone LLD	7195		90.00
240-2425-7887	RIPPLE PLUMBING	Backflow Testing-Hearthstone LLD	7195		90.00
240-2425-7887	RIPPLE PLUMBING	Backflow Testing-Hearthstone LLD	7195		90.00
240-2426-7810	A-1 MAINTENANCE SERVICES ...	Grocery Outlet Ctr Sweeping 4/2026	7170		843.00
240-2427-7887	RIPPLE PLUMBING	Backflow Testing-Rancho Verde LLD	7195		90.00
240-2429-7887	RIPPLE PLUMBING	Backflow Testing-Emblem Homes LLD	7195		90.00
240-2431-7887	RIPPLE PLUMBING	Backflow Testing-Las Brisas LLD	7195		90.00
240-2432-7887	RIPPLE PLUMBING	Backflow Testing-Las Posadas LLD	7195		90.00

Council Warrant Register By Account

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
240-2433-7887	RIPPLE PLUMBING	Backflow Testing-Buena Vista Villas LLD	7195		90.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					4,207.43
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7650	U.S. BANK	Erwin Mendez Ontario to Station (Lyft)	7212		25.92
Fund 440 - PROPOSITION A TRANSIT FUND Total:					25.92
Fund: 470 - MEASURE R LR TRANSIT FUND					
470-2127	CHRISP COMPANY	Retention-FY26 Citywide Striping & Marking	7180	202609_ Retention (SRTS) Stri...	-100.01
470-4705-8100	CHRISP COMPANY	CCO 1-FY26 Citywide Striping & Marking	7180	202609_Other Cap(SRTS) Strip...	2,000.13
Fund 470 - MEASURE R LR TRANSIT FUND Total:					1,900.12
Grand Total:					436,122.27

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	347,012.40
220 - GAS TAX FUN	82,976.40
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	4,207.43
440 - PROPOSITION A TRANSIT FUND	25.92
470 - MEASURE R LR TRANSIT FUND	1,900.12
Grand Total:	436,122.27

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	965.00
100-1005-7641	Travel & Exp - Martin Del...	75.00
100-1005-7642	Travel & Exp - Finlay	383.62
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7647	Travel & Exp - Calderon	75.00
100-1005-7648	Travel & Exp - Kang	1,075.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7610	Travel, Mtgs & Conf	817.66
100-1010-7612	Publications and Dues	1,063.59
100-1010-7965	Professional Services	2,500.00
100-1010-7980	Other Expenses	2,284.75
100-1015-7680	City Attorney Legal	11,218.66
100-1015-7684	Code Enforcement Legal	13,513.36
100-1020-7711	Employee Recognition C...	409.85
100-1020-7712	Community Information ...	257.44
100-1020-7716	Special Community Even...	8,403.86
100-1020-7719	Volunteer Recognition	275.00
100-1020-7724	Post Office Parking	90.00
100-1020-7980	Other Expenses	154.55
100-1205-7610	Travel, Mtgs & Conf	65.00
100-1205-7614	Office Supplies	248.77
100-1205-7615	Emergency Supplies	9,400.52
100-1205-7694	Public Safety Commission	10.99
100-1205-7761	Parking Enforcement	12,915.28
100-1205-7762	Parking Pass Kiosk Costs	88.28
100-1205-7779	Youth Programs	6,489.09
100-1205-7780	Animal Control	192.36
100-1205-7782	Crossing Guard Contract...	3,867.48
100-1205-7783	A-Team Program	6,850.64
100-1205-7787	Public Safety Cntr Lease	14,537.00
100-1205-7980	Other Expenses	61.84
100-1205-8100	Other Capital Improvem...	12,797.76
100-1405-7612	Publications and Dues	124.00
100-1405-7690	Planning Commission	200.00
100-1405-7980	Other Expenses	353.78
100-1410-7610	Travel, Mtgs & Conf	154.50
100-1410-7612	Publications and Dues	325.46
100-1410-7614	Office Supplies	-129.38
100-1410-7650	Vehicle Maintenance	457.55
100-1410-7656	Emergency Generator	33.63
100-1410-7810	Street Sweeping	132.00
100-1410-7980	Other Expenses	237.23
100-1415-7661	Other Serv-Sports Park	325.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	390.00
100-1605-7612	Publications and Dues	0.99
100-1605-7614	Office Supplies	14.67
100-1605-7650	Vehicle Maintenance	9.30

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7693	Youth Council	70.64
100-1605-7730	Special Events	1,934.40
100-1605-7733	Senior Center	3,566.64
100-1605-7735	Teen Center	3,071.27
100-1605-7736	Youth & Adult Recreatio...	1,537.20
100-1605-7737	Adult Excursions	118.16
100-1605-7739	Publicity	1,309.25
100-1605-7741	Sports/Playground Progr...	1,908.94
100-1605-7750	Bus Rentals	2,104.50
100-1605-7965	Professional Services	45,000.00
100-1605-7980	Other Expenses	65.00
100-1610-7617	Pool Chemicals	1,094.55
100-1610-7618	Building Supplies	4,244.09
100-1610-7636	Uniforms	61.70
100-1610-7652	Building Maint Services	3,897.71
100-1610-8100	Other Capital Improvem...	147,697.25
100-1805-7612	Publications and Dues	155.00
100-1805-7614	Office Supplies	46.37
100-1805-7965	Professional Services	3,662.01
100-1805-7980	Other Expenses	62.36
100-1810-7610	Travel, Mtgs & Conf	54.41
100-1810-7611	Training	2,341.71
100-1810-7660	Other Services	64.00
100-1810-7671	Recruiting	27.59
100-1810-7980	Other Expenses	20.00
100-1815-7632	Software	1,695.00
100-1815-7980	Other Expenses	586.57
100-1825-7630	Equipment Lease	2,220.79
100-1825-7631	Equipment Maintenance	794.37
100-1825-7674	Retiree Health Insurance	3,525.00
100-2120	Refundable Deposits	750.00
100-2121	Pass Through Deposits	135.60
100-2126	Construction and Demoli...	5,000.00
100-2127	Retention Payable	-5,827.68
100-4302	Parking Citations	75.00
220-2127	Retention Payable	-4,059.22
220-2210-7812	Street Striping & Marking	81,184.37
220-2210-7813	Regulatory Signs	5,851.25
240-2410-7662	Other Serv-Citywide	1,564.43
240-2410-7663	Other Serv-Medians	540.00
240-2421-7887	Repairs & Replacements	270.00
240-2422-7887	Repairs & Replacements	90.00
240-2424-7887	Repairs & Replacements	90.00
240-2425-7887	Repairs & Replacements	360.00
240-2426-7810	Street Sweeping	843.00
240-2427-7887	Repairs & Replacements	90.00
240-2429-7887	Repairs & Replacements	90.00
240-2431-7887	Repairs & Replacements	90.00
240-2432-7887	Repairs & Replacements	90.00
240-2433-7887	Repairs & Replacements	90.00
440-4405-7650	Vehicle Maintenance	25.92
470-2127	Retention Payable	-100.01
470-4705-8100	Other Capital Improvem...	2,000.13
Grand Total:		436,122.27

Project Account Summary

Project Account Key	Payment Amount
None	164,946.50

Project Account Summary

Project Account Key	Payment Amount
202516/1610-8100- Other Cap Impr-CityYard Electric	145,693.50
202609_ Retention (SRTS) Striping & Marking	-100.01
202609_Other Cap(SRTS) Striping & Marking	2,000.13
202609-FY25-26 Street Striping & Marking Project	81,184.37
202609-Retention_Street Striping & Marking	-4,059.22
202614-Retention-Buena Vista Street Banner	1,457.00
202615DuartePark-Part2-Playground/RR/Bball/DogPark	45,000.00
Grand Total:	436,122.27



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 6793 - 360 BOOTH EXPERT LLC					
100-1605-7735	360 BOOTH EXPERT LLC	TC Summer BBQ Photo Booth Rental 5/20/26	1769		280.00
Vendor 6793 - 360 BOOTH EXPERT LLC Total:					280.00
Vendor: 2061 - AIR-TRO INC					
100-1610-7652	AIR-TRO INC	Public Safety HVAC Routine Call 4/9/26	465179		243.17
Vendor 2061 - AIR-TRO INC Total:					243.17
Vendor: 6449 - ALBERT NUNEZ					
100-1010-7610	ALBERT NUNEZ	Intermediate PIO Training Expense Reimbursement	4/20/26 - 4/22/26		677.00
Vendor 6449 - ALBERT NUNEZ Total:					677.00
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	Fitness Ctr Shower Repair	682274		395.00
100-1610-7652	ALBERTOS PLUMBING	Snack Bar Men's RestroomToilet Replacement	682275		1,564.84
Vendor 5561 - ALBERTOS PLUMBING Total:					1,959.84
Vendor: 3661 - ALHAMBRA SUPERIOR COURT					
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 3/2026	4212026		8,473.50
Vendor 3661 - ALHAMBRA SUPERIOR COURT Total:					8,473.50
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Srvc 3/29/2026 - 4/11/2026	PS-INV105442		3,867.48
Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:					3,867.48
Vendor: 6872 - ALL STAR ELITE SPORTS					
100-1605-7741	ALL STAR ELITE SPORTS	Youth Sports Soccer Jerseys	5920		918.14
Vendor 6872 - ALL STAR ELITE SPORTS Total:					918.14
Vendor: 6847 - AMTEK CONSTRUCTION					
100-1610-8100	AMTEK CONSTRUCTION	City Yard Electrical Upgrades	3414-26011	202516/1610-8100- Other Cap..	145,693.50
100-2127	AMTEK CONSTRUCTION	Retention-City Yard Electrical Upgrades	3414-26011		-7,284.68
Vendor 6847 - AMTEK CONSTRUCTION Total:					138,408.82
Vendor: 6429 - ARK INTERNATIONAL INC					
100-1605-7736	ARK INTERNATIONAL INC	Vocal Class S1 3/31/2026 - 4/21/2026	04222026		145.60
Vendor 6429 - ARK INTERNATIONAL INC Total:					145.60
Vendor: 1060 - BEE REMOVERS					
100-1415-7661	BEE REMOVERS	Bee Removal-Skate Park	604149		145.00
Vendor 1060 - BEE REMOVERS Total:					145.00
Vendor: 6469 - BRIAN QUANDT					
100-1405-7690	BRIAN QUANDT	Planning Commission Meeting	4/21/2026		50.00
Vendor 6469 - BRIAN QUANDT Total:					50.00
Vendor: 5559 - CALE AMERICA INC					
100-1205-7762	FLOWBIRD	WTP Fees 4/2026	190430		88.28
Vendor 5559 - CALE AMERICA INC Total:					88.28
Vendor: 0065 - CALIFORNIA STATE DEPARTMENT OF JUSTICE					
100-1810-7660	DEPARTMENT OF JUSTICE	Fingerprint Apps 3/2026	035228		64.00
Vendor 0065 - CALIFORNIA STATE DEPARTMENT OF JUSTICE Total:					64.00

Council Warrant Register By Vendor

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES I...	(3)CH/PS/SC/TC Copier Lease 5/2026	43084422		1,641.70
100-1825-7631	CANON FINANCIAL SERVICES I...	(3)CH/PS/SC/TC Copier Maintenance 3/2026	43084422		670.20
Vendor 5719 - CANON FINANCIAL SERVICES INC Total:					2,311.90
Vendor: 5720 - CANON U.S.A. INC					
100-1825-7631	CANON U.S.A. INC	Finance Mgr Printer Maint 3/23/26 - 4/22/26	6015722405		39.23
100-1825-7631	CANON U.S.A. INC	CMD Permit Tech Printer Maint 3/27/26 - 4/26/26	6015771577		84.94
Vendor 5720 - CANON U.S.A. INC Total:					124.17
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	5/2026		435.00
Vendor 0028 - CATHERINE BRATTA Total:					435.00
Vendor: 6746 - CELIA PEREZ					
100-1020-7719	CYNTHIA'S FLOWERS & GIFTS	Volunteer Recognition Flowers	06999		275.00
Vendor 6746 - CELIA PEREZ Total:					275.00
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	5/2026		75.00
Vendor 6340 - CESAR A GARCIA Total:					75.00
Vendor: 5792 - CHALLENGER TEAMWEAR					
100-1605-7741	CHALLENGER TEAMWEAR	Youth Sports LAS Basketball Medals	1263742-IN		90.80
Vendor 5792 - CHALLENGER TEAMWEAR Total:					90.80
Vendor: 2025 - CHARLES R SIMPSON					
100-1610-7652	CHARLIE'S FENCE CO	Lena Valenzuela Fence Repair	05671359		435.00
Vendor 2025 - CHARLES R SIMPSON Total:					435.00
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7652	CINTAS CORPORATION #693	Public Safety Logo Mats	4266706856		69.33
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4266707012		30.85
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4266707012		4.15
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4267403057		30.85
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4267403057		4.15
Vendor 5140 - CINTAS CORPORATION #693 Total:					139.33
Vendor: 6483 - CIVICA LAW GROUP, APC					
100-1015-7684	CIVICA LAW GROUP, APC	1318 Galen St Code Enforcement Legal 12/2025	18542		2,172.80
100-1015-7684	CIVICA LAW GROUP, APC	General Code Enforcement 12/2025	18543		258.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD Citations - Flat Rate 12/2025	18544		11,000.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD-Costs (Expenses) 12/2025	18545		82.56
Vendor 6483 - CIVICA LAW GROUP, APC Total:					13,513.36
Vendor: 6427 - CIVICPLUS LLC					
100-1010-7612	CIVICPLUS LLC	Municode Supplement Updates	365690		1,045.59
Vendor 6427 - CIVICPLUS LLC Total:					1,045.59
Vendor: 6870 - CLEAR CHANNEL OUTDOOR HOLDINGS INC					
100-1605-7739	CLEAR CHANNEL OUTDOOR L...	IDC 2026 Publicity 6/8/2026 - 7/5/2026	22063		1,309.25
Vendor 6870 - CLEAR CHANNEL OUTDOOR HOLDINGS INC Total:					1,309.25
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1010-7980	CURO MANAGED PRINT PRO...	2026 State of the City & Schools Address Backdrop	104886		815.49

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1010-7980	CURO MANAGED PRINT PRO...	2026 State of the City & Address Programs	104901		116.03
Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:					931.52
Vendor: 6709 - DAHLIN GROUP INC					
100-1610-8100	DAHLIN GROUP INC	City Hall Building Facade Design Services 3/2026	2603160		2,003.75
100-1605-7965	DAHLIN GROUP INC	Phase II Duarte Park Revital Design Srvcs 3/2026	2603215	202615DuartePark-Part2-Play...	45,000.00
Vendor 6709 - DAHLIN GROUP INC Total:					47,003.75
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	DUI Processing 3/2026	192184		2.25
100-1205-7761	DATA TICKET INC	Admin Citation Processing 3/2026	192171		294.90
100-1205-7761	DATA TICKET INC	Parking Citation Processing 3/2026	192904		4,144.63
Vendor 5501 - DATA TICKET INC Total:					4,441.78
Vendor: 6748 - DAVID RODRIGUEZ					
100-1405-7690	DAVID RODRIGUEZ	Planning Commission Meeting	4/21/2026		50.00
Vendor 6748 - DAVID RODRIGUEZ Total:					50.00
Vendor: 3838 - DELONG UNLIMITED SCREEN PRINTING					
100-1605-7735	DELONG UNLIMITED, CHAD DE..	Teen Ctr Dance Uniforms	26-10151		132.60
Vendor 3838 - DELONG UNLIMITED SCREEN PRINTING Total:					132.60
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7610	DUARTE RECREATION PETTY ...	Staff Training Donuts (Le Donuts)	4272026		40.00
100-1610-7618	DUARTE RECREATION PETTY ...	Paint Sample (Sherwin Williams)	4272026		8.22
100-1610-7618	DUARTE RECREATION PETTY ...	Shipping Return Fee (USPS)	4272026		38.60
Vendor 0311 - DUARTE RECREATION PETTY CASH Total:					86.82
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	5/2026		566.00
Vendor 1533 - EFREN CASTRO Total:					566.00
Vendor: 4809 - EVANBROOKSASSOCIATES INC					
100-1010-7965	EVANBROOKSASSOCIATES INC	Fish Canyon Trail Grant Application RMC Proposal	26004-10		2,500.00
Vendor 4809 - EVANBROOKSASSOCIATES INC Total:					2,500.00
Vendor: 5632 - FOOTHILL COMMUNICATIONS INC					
100-1205-7615	FOOTHILL COMMUNICATIONS ..	EOC Radio Repeater Tuning & Alignment	INV7909		870.00
100-1205-7615	FOOTHILL COMMUNICATIONS ..	EOC Digital City Radios (11)	INV7927		8,170.34
Vendor 5632 - FOOTHILL COMMUNICATIONS INC Total:					9,040.34
Vendor: 1570 - FRIEDRICH ENTERPRISES INC					
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Brisas Sweeping 4/2026	212128		66.00
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 4/2026	212129		66.00
Vendor 1570 - FRIEDRICH ENTERPRISES INC Total:					132.00
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	155091		1,094.55
Vendor 4690 - FULLER ENGINEERING INC Total:					1,094.55
Vendor: 3570 - HDL COREN & CONE					
100-1805-7965	HDL COREN & CONE	Property Tax Audit 4/2026 - 6/2026	SIN062548		3,662.01
Vendor 3570 - HDL COREN & CONE Total:					3,662.01
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7733	HEULYN REGINA DUMAS-JOH...	Senior Ctr Sewing Lessons 4/2026	SC-4/2026		121.00
Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:					121.00

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T5113 - HMC CONSTRUCTION INC					
100-2126	HMC CONSTRUCTION INC	Const/Demo Deposit Refund (P#2025-441/1470 Mtn)	R109467		5,000.00
Vendor T5113 - HMC CONSTRUCTION INC Total:					5,000.00
Vendor: 0367 - HOSE-MAN INC					
100-1410-7650	HOSE-MAN INC	Water Truck Replacemen...	00111718		223.72
Vendor 0367 - HOSE-MAN INC Total:					223.72
Vendor: 6794 - ICS, INTELESYS INC					
100-1205-8100	INTELSYS	Onsite Labor	121797		4,867.20
100-1205-8100	INTELSYS	PS/CH/Yard Security Cameras Replacement	121797		7,621.18
Vendor 6794 - ICS, INTELESYS INC Total:					12,488.38
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
100-1605-7750	INLAND EMPIRE TOURS & TR...	Carlsbad Flower Fields 4/23/26 Transportation	65412		2,104.50
Vendor 1465 - INLAND EMPIRE STAGES LTD Total:					2,104.50
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	Senior Center Cleaning 4/4/26 & 4/12/26	1001145		495.00
100-1610-7652	INX BUILDING MAINTENANCE	Community Ctr Rental Cleaning 4/26/26	1001260		165.00
Vendor 6309 - INX BUILDING MAINTENANCE Total:					660.00
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	5/2026		218.00
Vendor 3821 - JACQUELINE BURCKHARD Total:					218.00
Vendor: 6031 - JAG ENDEAVORS LLC					
100-1605-7730	JAG ENDEAVORS LLC	Lunar New Year Shirts	2094		586.31
Vendor 6031 - JAG ENDEAVORS LLC Total:					586.31
Vendor: 6845 - JAMES KNIGHT					
100-1610-7652	RIPPLE PLUMBING	Backflow Testing-City Yard	3199JK		90.00
100-1020-7724	RIPPLE PLUMBING	Backflow Testing-Post Office Pkg Lot	32055JK		90.00
100-1415-7661	RIPPLE PLUMBING	Backflow Testing-Skate Park	32062JK		90.00
100-1415-7661	RIPPLE PLUMBING	Backflow Testing-Lower Sports Park	32063JK		90.00
100-1610-7652	RIPPLE PLUMBING	Backflow Testing-Senior Ctr (3)	32064JK		270.00
Vendor 6845 - JAMES KNIGHT Total:					630.00
Vendor: 6835 - JHM SUPPLY INC					
100-1410-7650	JHM SUPPLY INC	Water Truck Tank Repairs	116869/3		91.73
Vendor 6835 - JHM SUPPLY INC Total:					91.73
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	5/2026		435.00
Vendor 0128 - JIM KIRCHNER Total:					435.00
Vendor: 5990 - JK PROPERTY SERVICES INC					
100-1020-7716	JK PROPERTY SERVICES INC	Tree Lighting 2025 Installation/Removal/Storage	5016		8,335.00
Vendor 5990 - JK PROPERTY SERVICES INC Total:					8,335.00
Vendor: T5132 - JOAQUIN RODRIGUEZ					
100-4302	JOAQUIN RODRIGUEZ	Citation Overpayment Refund	D115452		10.00
Vendor T5132 - JOAQUIN RODRIGUEZ Total:					10.00
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	5/2026		435.00
Vendor 0086 - JOHN FASANA Total:					435.00

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5406 - JOSE ANGEL FIERROS					
100-2127	FS CONTRACTORS INC	Retention-Banner Pole Replacement Project	3742	202614-Retention-Buena Vista..	1,457.00
Vendor 5406 - JOSE ANGEL FIERROS Total:					1,457.00
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
100-1410-7650	LANDSCAPE WAREHOUSE INC	Water Truck Tank Repairs	2604-626220		85.89
100-1410-7650	LANDSCAPE WAREHOUSE INC	Water Truck Tank Repairs	2604-628116		56.21
Vendor 3968 - LANDSCAPE WAREHOUSE III Total:					142.10
Vendor: 6844 - LOTUS WOLF INC					
100-1205-7779	FSP DESIGNS	DART Senior Sashes	14304		571.00
Vendor 6844 - LOTUS WOLF INC Total:					571.00
Vendor: 6367 - LUCIA ROMERO					
100-1605-7733	BALLET FOLKLORICO INTERNA...	Senior Ctr Cinco de Mayo Performance	0501		300.00
Vendor 6367 - LUCIA ROMERO Total:					300.00
Vendor: 5355 - LUZ YESENIA PAEZ					
100-1405-7690	LUZ YESENIA PAEZ	Planning Commission Meeting	4/21/2026		50.00
Vendor 5355 - LUZ YESENIA PAEZ Total:					50.00
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	5/2026		75.00
Vendor 0285 - MARGARET FINLAY Total:					75.00
Vendor: 6695 - MARTIN CALDERON RIOS					
100-1005-7647	MARTIN CALDERON RIOS	Council Vehicle Allowance	5/2026		75.00
Vendor 6695 - MARTIN CALDERON RIOS Total:					75.00
Vendor: T5140 - MATTHEW MORENO					
100-4302	MATTHEW MORENO	Citation Refund	DU020030754		65.00
Vendor T5140 - MATTHEW MORENO Total:					65.00
Vendor: T5141 - MAY ALONZO-LUNDGREN					
100-2120	MAY ALONZO-LUNDGREN	ROP Bldg Rent Deposit Refund	R112150		250.00
		4/26/26			
Vendor T5141 - MAY ALONZO-LUNDGREN Total:					250.00
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	5/2026		435.00
Vendor 1042 - MICHAEL TARR Total:					435.00
Vendor: 2461 - MVP, LLC					
100-1205-7787	MOUNTAIN VISA PLAZA	Public Safety Lease	5/2026		14,537.00
Vendor 2461 - MVP, LLC Total:					14,537.00
Vendor: 6280 - ONLY CREMATIONS FOR PETS					
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal	127105		52.50
		4/2026			
Vendor 6280 - ONLY CREMATIONS FOR PETS Total:					52.50
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	5/2026		76.92
Vendor 1197 - PAMELA ROMERO Total:					76.92
Vendor: 2466 - POST ALARM SYSTEMS					
100-1610-7652	POST ALARM SYSTEMS	City Yard/CC/CH Alarm Monitoring 5/2026	1914067		162.07
Vendor 2466 - POST ALARM SYSTEMS Total:					162.07
Vendor: 6176 - QUADIENT LEASING USA INC					
100-1825-7630	QUADIENT LEASING USA INC	CH Postage Machine Lease	Q2332386		579.09
		5/23/26 - 8/22/26			
Vendor 6176 - QUADIENT LEASING USA INC Total:					579.09

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6652 - RAYMOND ABERNATHY					
100-1205-7783	TRAIN UP A CHILD LLC	A-Team Contract Services 5/2026	TRA-26		6,740.00
Vendor 6652 - RAYMOND ABERNATHY Total:					6,740.00
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	SONICBOOM DJ Rudy	Senior Ctr Cinco de Mayo DJ	5/5/2026		175.00
Vendor 6293 - RODOLFO CARDENAS Total:					175.00
Vendor: 6585 - RUBEN VIOLA					
100-1605-7733	QUALITY PRINTING AND MAIL...	Senior Ctr May/June 2026 Newsletter	4154		820.46
Vendor 6585 - RUBEN VIOLA Total:					820.46
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 12/2025	1059453		8,025.12
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 1/2026	1059454		3,193.54
Vendor 0196 - RUTAN & TUCKER LLP Total:					11,218.66
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	5/2026		75.00
Vendor 5263 - SAMUEL KANG Total:					75.00
Vendor: T5142 - SAN GABRIEL VALLEY DISTRICT CFWC					
100-2120	SAN GABRIEL VALLEY DISTRICT..	CC Rent Deposit Refund 4/24/26	R112213		500.00
Vendor T5142 - SAN GABRIEL VALLEY DISTRICT CFWC Total:					500.00
Vendor: 0282 - SCMAF-SAN GABRIEL VALLEY					
100-1605-7741	SCMAF-SAN GABRIEL VALLEY	Youth Sports Basketball Tournament Fees	SGVBBALL-Duarte		900.00
Vendor 0282 - SCMAF-SAN GABRIEL VALLEY Total:					900.00
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SUPPLY SOLUTIONS	Recycled Paper Products	166642		1,320.25
100-1610-7618	SUPPLY SOLUTIONS	Building Maintenance Supplies	166643		2,178.58
Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:					3,498.83
Vendor: 0209 - SMART & FINAL					
100-1605-7735	SMART & FINAL	TEen Ctr CHYLL Movie Day Snacks	566866		48.49
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	486300		417.86
100-1605-7733	SMART & FINAL	SC Monthly Dance Snacks	904299		69.64
100-1605-7737	SMART & FINAL	Excursion Snacks	271966		30.22
100-1605-7733	SMART & FINAL	SC Mothers Day Tea Supplies	403066		221.78
100-1610-7618	SMART & FINAL	Cleaning Supplies	649677		10.60
100-1810-7671	SMART & FINAL	Asst Civil Engineer Interview Panel Snacks	866088		27.59
Vendor 0209 - SMART & FINAL Total:					826.18
Vendor: T4691 - SOFIA A PEREZ					
100-1605-7736	PEREZ DANCE & TUMBLING A...	Tumbling Classes 3/23/2026 - 4/23/2026	011		1,391.60
Vendor T4691 - SOFIA A PEREZ Total:					1,391.60
Vendor: 6865 - SPARKS LASPORTS LLC					
100-1605-7735	LOS ANGELES SPARKS	Balance-TC Dance Excursion 5/15/2026	36359314		500.00
Vendor 6865 - SPARKS LASPORTS LLC Total:					500.00
Vendor: 2688 - STAPLES CONTRACT & COMMERCIAL INC					
100-1205-8100	STAPLES	Public Safety Office Chair	6057965985		143.64
100-1205-8100	STAPLES	Public Safety Office Chair	6058422181		165.74
100-1205-7614	STAPLES	Office Supplies	6060880562		91.91
100-1205-7614	STAPLES	Office Supplies	6061370837		101.64
100-1410-7614	STAPLES	Office Supplies	6061593207		49.93

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1410-7614	STAPLES	Office Supplies	6061593208		40.41
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	5/2026		435.00
Vendor 0083 - STEVE ESBENSHADE Total:					435.00
Vendor: 1610 - SUNWEST ENGINEERING					
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Print Paper	SA-68167		3.63
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Water Removal	SA-68689		30.00
Vendor 1610 - SUNWEST ENGINEERING Total:					33.63
Vendor: 6457 - TERA MARTIN DEL CAMPO					
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	5/2026		75.00
Vendor 6457 - TERA MARTIN DEL CAMPO Total:					75.00
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	5/2026		566.00
Vendor 3904 - TERESA RENTERIA Total:					566.00
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7980	THE TECHNOLOGY DEPOT INC	City Hall Phone Support	30662		586.57
Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:					586.57
Vendor: 5544 - THEODORE SIEGEL					
100-1605-7733	THEODORE SIEGEL	SC "Casablanca" Presentation/Screening	5222026		150.00
Vendor 5544 - THEODORE SIEGEL Total:					150.00
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	5/2026		75.00
Vendor 6100 - TONEY LEWIS Total:					75.00
Vendor: 4484 - U.S. BANK					
100-1005-7640	U.S. BANK	Cesar Garcia NALEO Annual Conference Registration	4272026BV		890.00
100-1005-7642	U.S. BANK	M Finlay CCCA Annual Seminar Hotel (Renaissance)	4272026BV		308.62
100-1005-7648	U.S. BANK	Sam Kang CCCA Annual Seminar Registration 5/2026	4272026BV		1,000.00
100-1010-7610	U.S. BANK	Brian V Meeting w/Sergeant Dobbins (Sushi Fire)	4272026BV		39.04
100-1010-7610	U.S. BANK	Brian V Mtg w/Sergeant Dobbins (The Habit Burger)	4272026BV		31.58
100-1010-7610	U.S. BANK	Brian V SGVCMA Networking Lunch 4/15/26 (MMASC)	4272026BV		70.04
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	4272026BV		18.00
100-1010-7980	U.S. BANK	Arts Ad Hoc Committee Mtg 3/25/26 (Jersey Mikes)	4272026BV		114.95
100-1010-7980	U.S. BANK	Smart & Final Order 4/7/2026 (InstaCart)	4272026BV		70.47
100-1010-7980	U.S. BANK	Arts Ad Hoc Committee Mtg 3/25/26 (InstaCart)	4272026BV		36.92
100-1010-7980	U.S. BANK	DashPass 4/5/2026 - 5/5/2026 (DoorDash)	4272026BV		9.99
100-1010-7980	U.S. BANK	City Mgr's Office Meeting (Cafe de Olla)	4272026BV		54.59
100-1010-7980	U.S. BANK	CC Workshop 4/14//26 Dessert (Crumbl)	4272026BV		40.98
100-1010-7980	U.S. BANK	Arts Ad Hoc Committee Mtg 4/8/26 (InstaCart)	4272026BV		29.72
100-1010-7980	U.S. BANK	Arts Ad Hoc Committee Mtg 4/8/26 (Chipotle)	4272026BV		218.40

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Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1010-7980	U.S. BANK	CC Workshop 4/14/26 Dinner (Janet's Mediterranean)	4272026BV		562.22
100-1010-7980	U.S. BANK	El Monte Police Detective Flowers (Cynthias)	4272026BV		214.99
100-1020-7712	U.S. BANK	Spotify Membership	4272026BV		21.99
100-1020-7712	U.S. BANK	e-News & Press Releases (Constant Contact)	4272026BV		86.45
100-1020-7712	U.S. BANK	Hootsuite Membership	4272026BV		149.00
100-1405-7612	U.S. BANK	CA Planning & Develop Report Annual Subscription	4272026CH		124.00
100-1405-7980	U.S. BANK	Annual Parking/Bloomdale Permit (Smartsign)	4272026CH		353.78
100-1410-7610	U.S. BANK	(3) MSA Admin Professional Day Meeting 4/16/26	4272026CH		154.50
100-1410-7612	U.S. BANK	(12) Various Field Srvcs Publications (ISA)	4272026CH		325.46
100-1410-7614	U.S. BANK	Return-Computer Privacy Computer Screens (Amazon)	4272026CH		-219.72
100-1410-7980	U.S. BANK	Spray Gun w/Lg Nozzle & Repair Kit (Amazon)	4272026CH		237.23
100-1020-7711	U.S. BANK	Employee D&B Event Snacks (Trader Joes)	4272026KP		70.94
100-1205-7779	U.S. BANK	DART College Trip Lodging (AirBnB)	4272026KP		2,791.09
100-1205-7779	U.S. BANK	DART College Trip Tkts/Pkg (SeaWorld)	4272026KP		1,757.69
100-1605-7650	U.S. BANK	Metro Express Lanes Toll Violation (#1202034169589	4272026KP		9.30
100-1805-7612	U.S. BANK	Kristen Petersen 2026 CSMFO Dues (X2)	4272026KP		155.00
100-1805-7614	U.S. BANK	Coffee Cups/Clear Document Sleeves (Amazon)	4272026KP		46.37
100-1805-7980	U.S. BANK	Employee Meeting Snacks (Republik Coffee)	4272026KP		62.36
100-1810-7610	U.S. BANK	Kristen P Meeting w/Employee (Heemo Sushi)	4272026KP		54.41
100-1810-7611	U.S. BANK	Employee Event 4/23/26 Balance (Dave&Busters)	4272026KP		2,341.71
100-1810-7980	U.S. BANK	Employee Annual Anniversary Gift Card (Heemo Sushi)	4272026KP		20.00
100-1815-7632	U.S. BANK	Cityofduarte.com 4/7/2026 - 4/6/2027 (Zoom)	4272026KP		1,599.00
100-1815-7632	U.S. BANK	Finance Webinar 4/7/2026 - 5/6/2026 (Zoom)	4272026KP		96.00
100-2121	U.S. BANK	CC Charged in Error (Duarte Rotary Club)	4272026KP		135.60
100-1205-7610	U.S. BANK	B Ariizumi Code Enforcement Training (TruCode)	4272026LB		65.00
100-1205-7614	U.S. BANK	Office Supplies (Amazon)	4272026LB		55.22
100-1205-7615	U.S. BANK	EOC Laminating Supplies (Amazon)	4272026LB		68.68
100-1205-7615	U.S. BANK	EOC Laminating Supplies (Amazon)	4272026LB		61.41
100-1205-7615	U.S. BANK	EOC Fire Proof File Organizers (Amazon)	4272026LB		42.33
100-1205-7615	U.S. BANK	EOC Computer Selector Switch (Amazon)	4272026LB		33.14
100-1205-7615	U.S. BANK	EOC Laptop Memory (Amazon)	4272026LB		154.62
100-1205-7694	U.S. BANK	PS Commission SD Card Reader (Amazon)	4272026LB		10.99
100-1205-7779	U.S. BANK	DART College Trip Supplies (Costco)	4272026LB		234.67
100-1205-7779	U.S. BANK	DART Field Trip Supplies (Dollar Tree)	4272026LB		26.07

Council Warrant Register By Vendor

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7779	U.S. BANK	DART STEAM Night Volunteer Event (In-N-Out)	4272026LB		52.10
100-1205-7779	U.S. BANK	DART Field Trip 4/26/26 (Foothill Cinema)	4272026LB		218.43
100-1205-7779	U.S. BANK	DART College Trip Supplies (Target)	4272026LB		202.40
100-1205-7779	U.S. BANK	DART College Trip CSUSM Parking	4272026LB		8.40
100-1205-7779	U.S. BANK	DART Officer Meeting Supplies (Target)	4272026LB		16.75
100-1205-7779	U.S. BANK	DART STEAM Night Volunteer Event (Dave's)	4272026LB		18.21
100-1205-7779	U.S. BANK	DART College Trip Breakfast (McDonalds)	4272026LB		166.19
100-1205-7779	U.S. BANK	Jump for Autism Event Supplies (Target)	4272026LB		165.95
100-1205-7779	U.S. BANK	DART Volunteer Earth Day Event (Target)	4272026LB		43.55
100-1205-7779	U.S. BANK	DART College Trip Vehicle Fuel (Shell Oil)	4272026LB		126.89
100-1205-7779	U.S. BANK	DART Officers Meeting 4/21/26 (Chick-Fil-A)	4272026LB		89.70
100-1205-7780	U.S. BANK	Bat Collection/Transport Net Enclosure (Amazon)	4272026LB		66.24
100-1205-7780	U.S. BANK	Animal Control Medication Storage Safe (Amazon)	4272026LB		73.62
100-1205-7783	U.S. BANK	A-Team Giveaway (Amazon)	4272026LB		110.64
100-1205-7980	U.S. BANK	Ethernet Adapter (Amazon)	4272026LB		33.13
100-1205-7980	U.S. BANK	Shopping Carts Lock & Cable (Amazon)	4272026LB		28.71
100-1020-7711	U.S. BANK	Dodger Day Raffle Tickets (MLB LA Dodgers)	4272026ME		393.20
100-1020-7711	U.S. BANK	Dodger Day Supplies (Winner Party Inc)	4272026ME		88.91
100-1020-7711	U.S. BANK	Dodger Day Raffle Ticket Upgrade (R112044)	4272026ME		-143.20
100-1020-7716	U.S. BANK	WaterFest 2026 Supplies (Amazon)	4272026ME		68.86
100-1020-7980	U.S. BANK	Council World Cup Tote Bags (Sam's Club)	4272026ME		154.55
100-1605-7610	U.S. BANK	Alberto C Aquatic Facility Operator Course (Ohana)	4272026ME		350.00
100-1605-7612	U.S. BANK	iCloud Storage (Apple)	4272026ME		0.99
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	4272026ME		15.14
100-1605-7614	U.S. BANK	Return-10 Pocket Display System (Amazon)	4272026ME		-58.54
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	4272026ME		58.07
100-1605-7693	U.S. BANK	Teen Ctr MYC Meeting 4/13/26 (Dominos Pizza)	4272026ME		70.64
100-1605-7730	U.S. BANK	Eggfest 2026 Dog Toys/Treats (Chewy.com)	4272026ME		39.18
100-1605-7730	U.S. BANK	Eggfest 2026 Backdrop Flowers (Stems Floral)	4272026ME		74.80
100-1605-7730	U.S. BANK	Eggfest 2026 (3) Lg Tablecloth Cleaning (Natures)	4272026ME		80.00
100-1605-7730	U.S. BANK	Watson Trail Earth Day Supplies (Amazon)	4272026ME		167.61
100-1605-7730	U.S. BANK	Autism Event Supplies (Amazon)	4272026ME		211.24
100-1605-7730	U.S. BANK	Eggfest 2026 Balloons/Deco Supplies (Winner Party)	4272026ME		194.38
100-1605-7730	U.S. BANK	Eggfest 2026 Gift Cards/Prize Items (Target)	4272026ME		198.25

Council Warrant Register By Vendor

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7730	U.S. BANK	Jump for Autism Gift Cards/Supplies (Costco)	4272026ME		296.14
100-1605-7730	U.S. BANK	Autism Event Supplies (Amazon)	4272026ME		67.95
100-1605-7730	U.S. BANK	Eggfest 2026 Backdrop Flowers (JL Fleurs)	4272026ME		18.54
100-1605-7733	U.S. BANK	SC Opening Day/Misc Event Supplies (Costco)	4272026ME		248.53
100-1605-7733	U.S. BANK	Senior Ctr Office Supplies (Amazon)	4272026ME		14.02
100-1605-7733	U.S. BANK	SC Centerpiece Supplies (Amazon)	4272026ME		11.04
100-1605-7733	U.S. BANK	SC Fathers Day Balloons (Amazon)	4272026ME		9.93
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 4/4/26 - 5/3/26	4272026ME		8.99
100-1605-7733	U.S. BANK	Credit-SC Mothers Day Supplies Shipping (Amazon)	4272026ME		-14.10
100-1605-7733	U.S. BANK	SC Cinco de Mayo Decorations (Amazon)	4272026ME		169.75
100-1605-7733	U.S. BANK	SC Mother's Day Giveaways (Amazon)	4272026ME		195.56
100-1605-7733	U.S. BANK	SC Fathers Day Giveaways/Microphones (Amazon)	4272026ME		81.72
100-1605-7733	U.S. BANK	SC Softball Opening Day Lunch (Jersey Mikes)	4272026ME		199.50
100-1605-7733	U.S. BANK	SC Event Decorations (Amazon)	4272026ME		50.79
100-1605-7733	U.S. BANK	SC Mothers Day Tea Balloons (Balloons Direct)	4272026ME		55.70
100-1605-7733	U.S. BANK	SC Duarte 66ers Opening Day/Equipment (Amazon)	4272026ME		195.05
100-1605-7733	U.S. BANK	SC Mothers Day Tea Supplies (Amazon)	4272026ME		119.21
100-1605-7733	U.S. BANK	SC Softball Bunting Cleaning (All Star Cleaners)	4272026ME		120.00
100-1605-7733	U.S. BANK	SC Mothers Day Tea Giveaways (Amazon)	4272026ME		139.22
100-1605-7733	U.S. BANK	SC Event Plates (Amazon)	4272026ME		103.85
100-1605-7735	U.S. BANK	Return-TC Charging Cable (Amazon)	4272026ME		-7.72
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 4/4/26 - 5/3/26	4272026ME		9.00
100-1605-7735	U.S. BANK	Return-TC Trip (Round1)	4272026ME		-286.44
100-1605-7735	U.S. BANK	Teen Ctr CHYLL Dinner 4/17/26 (Raising Canes)	4272026ME		353.59
100-1605-7735	U.S. BANK	TC Cinco de Mayo Beverage Container (Amazon)	4272026ME		65.88
100-1605-7735	U.S. BANK	TC Dance Competition Photos (Universal Event)	4272026ME		49.00
100-1605-7735	U.S. BANK	TC Table Tennis Net (Amazon)	4272026ME		20.98
100-1605-7735	U.S. BANK	Teen Ctr PC Adapter (Amazon)	4272026ME		21.87
100-1605-7735	U.S. BANK	Deposit-TC Dance Excursion 5/15/2026 (LA Sparks)	4272026ME		500.00
100-1605-7735	U.S. BANK	Duarte Dance Competition 4/19/26 (Star System)	4272026ME		360.00
100-1605-7735	U.S. BANK	TC Refreshments/Supplies (Costco)	4272026ME		299.91
100-1605-7735	U.S. BANK	TC Cinco de Mayo Supplies (Amazon)	4272026ME		261.46
100-1605-7735	U.S. BANK	TC Message Board (Amazon)	4272026ME		33.14
100-1605-7735	U.S. BANK	TC Office Supplies (Amazon)	4272026ME		142.45
100-1605-7735	U.S. BANK	TC Event Clean-up Supplies (Amazon)	4272026ME		119.30

Council Warrant Register By Vendor

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7735	U.S. BANK	TC Supply/Painters	4272026ME		84.88
100-1605-7735	U.S. BANK	Tape/Mouth Guards (Amazon)			
100-1605-7737	U.S. BANK	TC Playstation Controller (Amazon)	4272026ME		82.88
100-1605-7980	U.S. BANK	Excursion Snacks/Drinks (Costco)	4272026ME		87.94
100-1610-7618	U.S. BANK	Eggfest 2026 Staff Appreciation (Cynthias Flowers)	4272026ME		65.00
100-1610-7618	U.S. BANK	(3) Lg Tablecloths Cleaning (Natures Cleaners)	4272026ME		60.00
100-1610-7618	U.S. BANK	Master Locks (Amazon)	4272026ME		209.98
Vendor 4484 - U.S. BANK Total:					22,844.28
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	5/2026		75.00
Vendor 6196 - VINH TRUONG Total:					75.00
Vendor: 5835 - WALLACE WOLFF					
100-1405-7690	WALLACE WOLFF	Planning Commission Meeting	4/21/2026		50.00
Vendor 5835 - WALLACE WOLFF Total:					50.00
Fund 100 - GENERAL FUND Total:					347,012.40
Fund: 220 - GAS TAX FUN					
Vendor: 6817 - CHRISP COMPANY					
220-2127	CHRISP COMPANY	Retention-FY26 Citywide Striping & Marking	38583	202609-Retention_Street Strip..	-4,059.22
220-2210-7812	CHRISP COMPANY	FY26 Citywide Striping & Marking Project	38583	202609-FY25-26 Street Stripin...	64,947.50
220-2210-7812	CHRISP COMPANY	CCO 1-FY26 Citywide Striping & Marking	38583	202609-FY25-26 Street Stripin...	16,236.87
Vendor 6817 - CHRISP COMPANY Total:					77,125.15
Vendor: 6018 - ROADLINE PRODUCTS INC USA					
220-2210-7813	ROADLINE PRODUCTS INC USA	Citywide Sign Replacement	22654		5,851.25
Vendor 6018 - ROADLINE PRODUCTS INC USA Total:					5,851.25
Fund 220 - GAS TAX FUN Total:					82,976.40
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1997 - COUNTY OF LOS ANGELES AGRIC COMM/R/WTS & MEASURES					
240-2410-7662	COUNTY OF LOS ANGELES AGR..	Gopher Control-Parks 2/2026	261520		394.43
Vendor 1997 - COUNTY OF LOS ANGELES AGRIC COMM/R/WTS & MEASURES Total:					394.43
Vendor: 1570 - FRIEDRICH ENTERPRISES INC					
240-2426-7810	A-1 MAINTENANCE SERVICES ...	Grocery Outlet Ctr Sweeping 4/2026	212127		843.00
Vendor 1570 - FRIEDRICH ENTERPRISES INC Total:					843.00
Vendor: 6845 - JAMES KNIGHT					
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Buena Vista St Median	3196JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Buena Vista Vacant Lot	3197JK		90.00
240-2433-7887	RIPPLE PLUMBING	Backflow Testing-Buena Vista Villas LLD	3198JK		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Duarte Rd Median	3200JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Duarte Rd Parkway	3201JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Duarte Rd Parkway	3202KJ		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Duarte Rd Median	32035JK		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Duarte Rd Median	32036JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Duarte Plaza	32037JK		90.00
240-2429-7887	RIPPLE PLUMBING	Backflow Testing-Emblem Homes LLD	32038JK		90.00

Council Warrant Register By Vendor

Payment Dates: 4/30/2026 - 5/13/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
240-2422-7887	RIPPLE PLUMBING	Backflow Testing-Encanto Parkway LLD	32039JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Encanto Parkway	32040JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Encanto Park	32041JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Entrance Park	32042JK		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Huntington Dr Median	32043JK		90.00
240-2425-7887	RIPPLE PLUMBING	Backflow Testing-Hearthstone LLD	32044JK		90.00
240-2425-7887	RIPPLE PLUMBING	Backflow Testing-Hearthstone LLD	32045JK		90.00
240-2425-7887	RIPPLE PLUMBING	Backflow Testing-Hearthstone LLD	32046JK		90.00
240-2425-7887	RIPPLE PLUMBING	Backflow Testing-Hearthstone LLD	32047JK		90.00
240-2431-7887	RIPPLE PLUMBING	Backflow Testing-Las Brisas LLD	32048JK		90.00
240-2421-7887	RIPPLE PLUMBING	Backflow Testing-Las Lomas Villas LLD	32049JK		90.00
240-2421-7887	RIPPLE PLUMBING	Backflow Testing-Las Lomas Villas	32050JK		90.00
240-2421-7887	RIPPLE PLUMBING	Backflow Testing-Las Lomas Villas LLD	32051JK		90.00
240-2432-7887	RIPPLE PLUMBING	Backflow Testing-Las Posadas LLD	32052JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Lena Valenzuela Park	32053JK		90.00
240-2410-7663	RIPPLE PLUMBING	Backflow Testing-Mountain Ave Median	32054JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Pops Rd Vacant Lot	32056JK		90.00
240-2427-7887	RIPPLE PLUMBING	Backflow Testing-Rancho Verde LLD	32057JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Royal Oaks Trail	32058JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Royal Oaks Trail	32059JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Royal Oaks Trail	32060JK		90.00
240-2410-7662	RIPPLE PLUMBING	Backflow Testing-Royal Oaks Trail	32061JK		90.00
240-2424-7887	RIPPLE PLUMBING	Backflow Testing-Windsor Homes LLD	32065JK		90.00
Vendor 6845 - JAMES KNIGHT Total:					2,970.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					4,207.43
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 4484 - U.S. BANK					
440-4405-7650	U.S. BANK	Erwin Mendez Ontario to Station (Lyft)	4272026KP		25.92
Vendor 4484 - U.S. BANK Total:					25.92
Fund 440 - PROPOSITION A TRANSIT FUND Total:					25.92
Fund: 470 - MEASURE R LR TRANSIT FUND					
Vendor: 6817 - CHRISP COMPANY					
470-2127	CHRISP COMPANY	Retention-FY26 Citywide Striping & Marking	38583	202609_ Retention (SRTS) Stri...	-100.01
470-4705-8100	CHRISP COMPANY	CCO 1-FY26 Citywide Striping & Marking	38583	202609_Other Cap(SRTS) Strip...	2,000.13
Vendor 6817 - CHRISP COMPANY Total:					1,900.12
Fund 470 - MEASURE R LR TRANSIT FUND Total:					1,900.12
Grand Total:					436,122.27

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	347,012.40
220 - GAS TAX FUN	82,976.40
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	4,207.43
440 - PROPOSITION A TRANSIT FUND	25.92
470 - MEASURE R LR TRANSIT FUND	1,900.12
Grand Total:	436,122.27

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	965.00
100-1005-7641	Travel & Exp - Martin Del...	75.00
100-1005-7642	Travel & Exp - Finlay	383.62
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7647	Travel & Exp - Calderon	75.00
100-1005-7648	Travel & Exp - Kang	1,075.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7610	Travel, Mtgs & Conf	817.66
100-1010-7612	Publications and Dues	1,063.59
100-1010-7965	Professional Services	2,500.00
100-1010-7980	Other Expenses	2,284.75
100-1015-7680	City Attorney Legal	11,218.66
100-1015-7684	Code Enforcement Legal	13,513.36
100-1020-7711	Employee Recognition C...	409.85
100-1020-7712	Community Information ...	257.44
100-1020-7716	Special Community Even...	8,403.86
100-1020-7719	Volunteer Recognition	275.00
100-1020-7724	Post Office Parking	90.00
100-1020-7980	Other Expenses	154.55
100-1205-7610	Travel, Mtgs & Conf	65.00
100-1205-7614	Office Supplies	248.77
100-1205-7615	Emergency Supplies	9,400.52
100-1205-7694	Public Safety Commission	10.99
100-1205-7761	Parking Enforcement	12,915.28
100-1205-7762	Parking Pass Kiosk Costs	88.28
100-1205-7779	Youth Programs	6,489.09
100-1205-7780	Animal Control	192.36
100-1205-7782	Crossing Guard Contract...	3,867.48
100-1205-7783	A-Team Program	6,850.64
100-1205-7787	Public Safety Cntr Lease	14,537.00
100-1205-7980	Other Expenses	61.84
100-1205-8100	Other Capital Improvem...	12,797.76
100-1405-7612	Publications and Dues	124.00
100-1405-7690	Planning Commission	200.00
100-1405-7980	Other Expenses	353.78
100-1410-7610	Travel, Mtgs & Conf	154.50
100-1410-7612	Publications and Dues	325.46
100-1410-7614	Office Supplies	-129.38
100-1410-7650	Vehicle Maintenance	457.55
100-1410-7656	Emergency Generator	33.63
100-1410-7810	Street Sweeping	132.00
100-1410-7980	Other Expenses	237.23
100-1415-7661	Other Serv-Sports Park	325.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	390.00
100-1605-7612	Publications and Dues	0.99
100-1605-7614	Office Supplies	14.67
100-1605-7650	Vehicle Maintenance	9.30

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7693	Youth Council	70.64
100-1605-7730	Special Events	1,934.40
100-1605-7733	Senior Center	3,566.64
100-1605-7735	Teen Center	3,071.27
100-1605-7736	Youth & Adult Recreatio...	1,537.20
100-1605-7737	Adult Excursions	118.16
100-1605-7739	Publicity	1,309.25
100-1605-7741	Sports/Playground Progr...	1,908.94
100-1605-7750	Bus Rentals	2,104.50
100-1605-7965	Professional Services	45,000.00
100-1605-7980	Other Expenses	65.00
100-1610-7617	Pool Chemicals	1,094.55
100-1610-7618	Building Supplies	4,244.09
100-1610-7636	Uniforms	61.70
100-1610-7652	Building Maint Services	3,897.71
100-1610-8100	Other Capital Improvem...	147,697.25
100-1805-7612	Publications and Dues	155.00
100-1805-7614	Office Supplies	46.37
100-1805-7965	Professional Services	3,662.01
100-1805-7980	Other Expenses	62.36
100-1810-7610	Travel, Mtgs & Conf	54.41
100-1810-7611	Training	2,341.71
100-1810-7660	Other Services	64.00
100-1810-7671	Recruiting	27.59
100-1810-7980	Other Expenses	20.00
100-1815-7632	Software	1,695.00
100-1815-7980	Other Expenses	586.57
100-1825-7630	Equipment Lease	2,220.79
100-1825-7631	Equipment Maintenance	794.37
100-1825-7674	Retiree Health Insurance	3,525.00
100-2120	Refundable Deposits	750.00
100-2121	Pass Through Deposits	135.60
100-2126	Construction and Demoli...	5,000.00
100-2127	Retention Payable	-5,827.68
100-4302	Parking Citations	75.00
220-2127	Retention Payable	-4,059.22
220-2210-7812	Street Striping & Marking	81,184.37
220-2210-7813	Regulatory Signs	5,851.25
240-2410-7662	Other Serv-Citywide	1,564.43
240-2410-7663	Other Serv-Medians	540.00
240-2421-7887	Repairs & Replacements	270.00
240-2422-7887	Repairs & Replacements	90.00
240-2424-7887	Repairs & Replacements	90.00
240-2425-7887	Repairs & Replacements	360.00
240-2426-7810	Street Sweeping	843.00
240-2427-7887	Repairs & Replacements	90.00
240-2429-7887	Repairs & Replacements	90.00
240-2431-7887	Repairs & Replacements	90.00
240-2432-7887	Repairs & Replacements	90.00
240-2433-7887	Repairs & Replacements	90.00
440-4405-7650	Vehicle Maintenance	25.92
470-2127	Retention Payable	-100.01
470-4705-8100	Other Capital Improvem...	2,000.13
Grand Total:		436,122.27

Project Account Summary

Project Account Key	Payment Amount
None	164,946.50

Project Account Summary

Project Account Key	Payment Amount
202516/1610-8100- Other Cap Impr-CityYard Electric	145,693.50
202609_ Retention (SRTS) Striping & Marking	-100.01
202609_Other Cap(SRTS) Striping & Marking	2,000.13
202609-FY25-26 Street Striping & Marking Project	81,184.37
202609-Retention_Street Striping & Marking	-4,059.22
202614-Retention-Buena Vista Street Banner	1,457.00
202615DuartePark-Part2-Playground/RR/Bball/DogPark	45,000.00
Grand Total:	436,122.27



City of Duarte

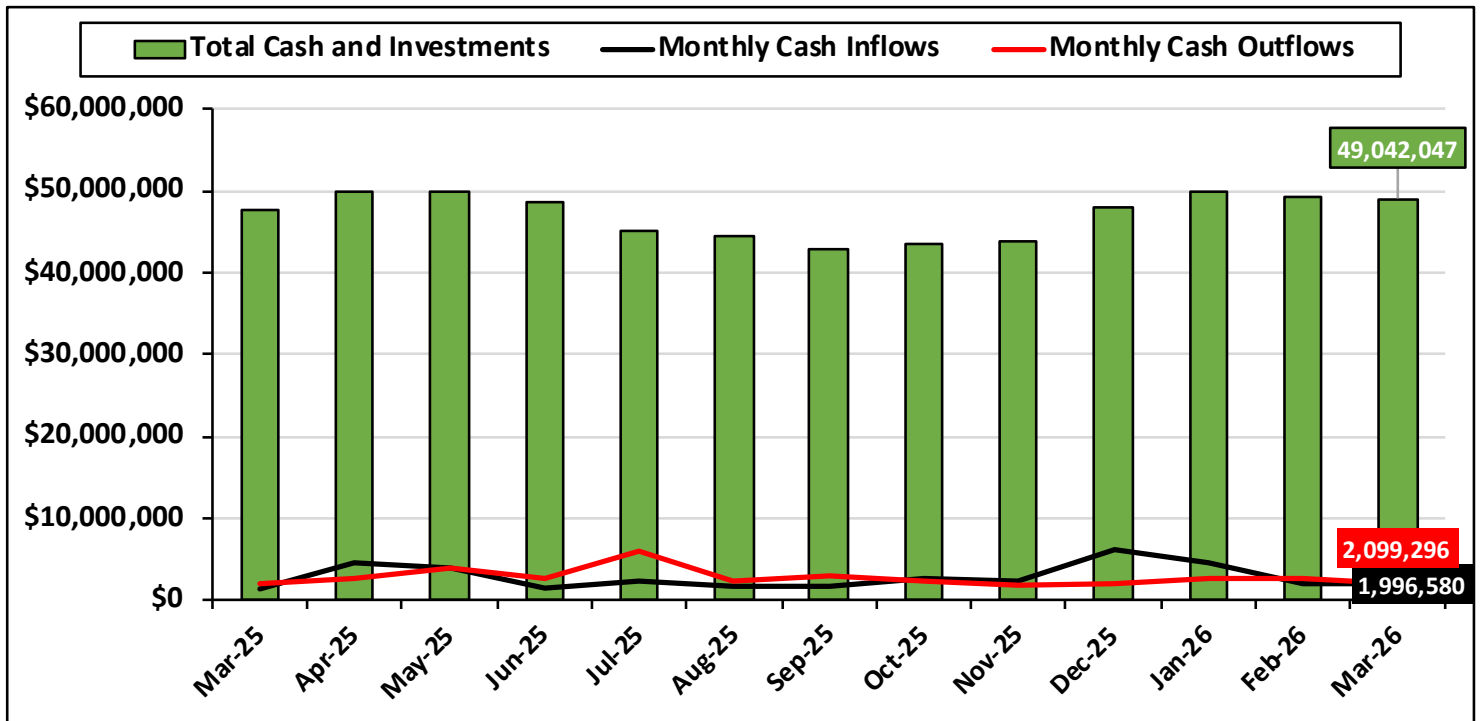
MONTHLY FINANCIAL REPORT

**Month Ended March 31, 2026
(75.0% of FY 2025-26 Completed)**

Contents	Page #
Treasury Report	
Monthly Activity and Balances	2
Cash Balance by Fund	3
Budget-to-Actual Report	
General Fund Revenue Dashboard	4-6
General Fund Expenditure Dashboard	7-11
Revenue, Expenditures, Transfers and Surplus/Deficit by Fund	12
Components of Fund Balance in the General Fund	13

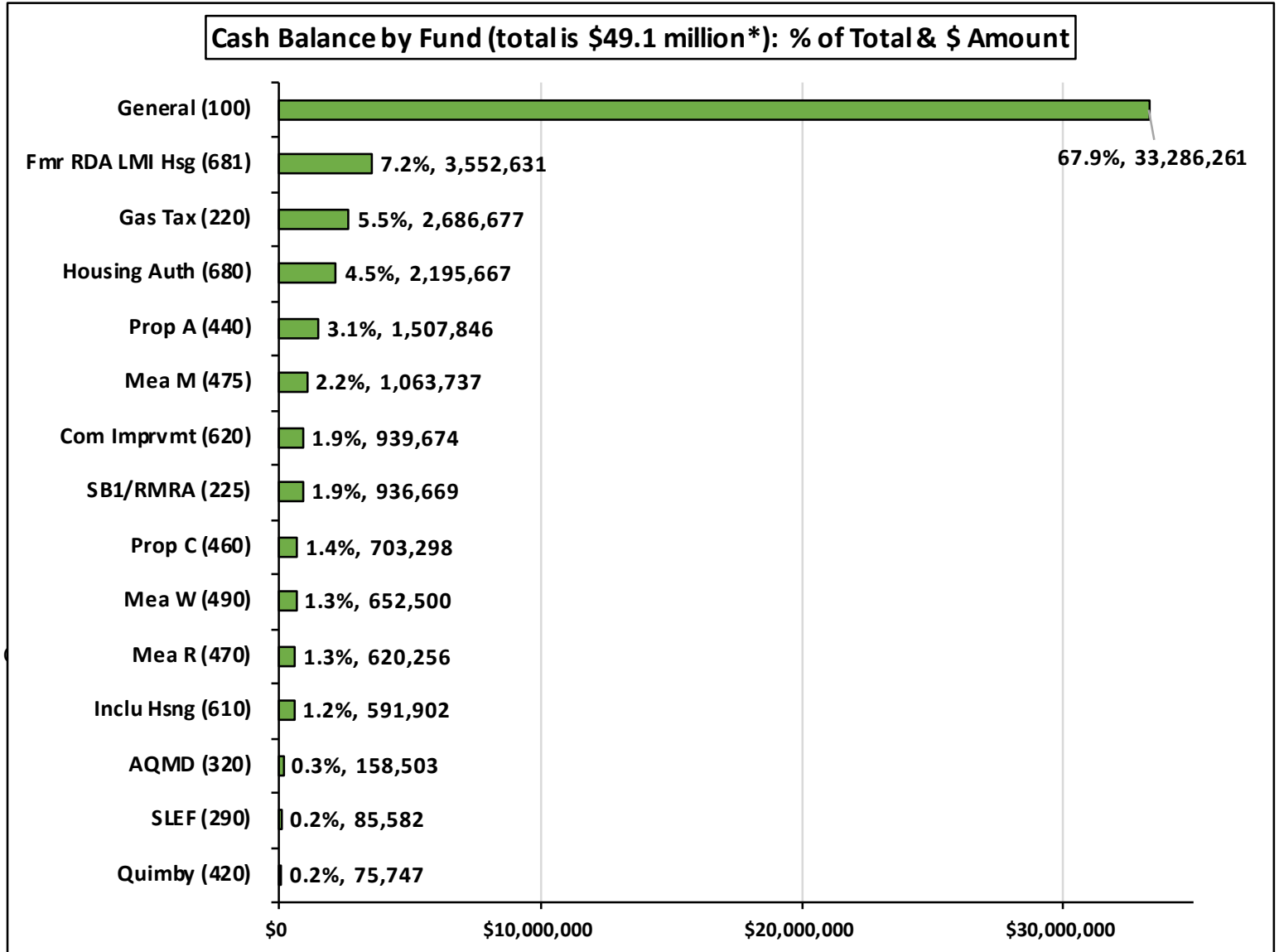
CITY OF DUARTE
Treasury Report - Monthly Activity & Balances
Month Ended March 31, 2026

MONTHLY ACTIVITY			
	Bank*	LAIF*	Total
Beginning Balance (3/01/2026)	\$5,606,307	\$43,538,456	\$49,144,763
Cash Inflows			
Receipts	\$1,996,580	\$0	\$1,996,580
Transfers In	\$0	\$1,000,000	\$1,000,000
Total Cash Inflows	\$1,996,580	\$1,000,000	\$2,996,580
Cash Outflows			
Disbursements	\$2,099,296	\$0	\$2,099,296
Transfers Out	\$1,000,000	\$0	\$1,000,000
Total Cash Outflows	\$3,099,296	\$0	\$3,099,296
Net Activity	(\$1,102,716)	\$1,000,000	(\$102,716)
Ending Balance (3/31/2026)	\$4,503,591	\$44,538,456	\$49,042,047



*The "Bank" balance refers to the balance in the City's primary checking account. The "LAIF" balance refers to the City's investment balance with the Local Agency Investment Fund, which is part of the State of California's Pooled Money Investment Account and administered by the California State Treasurer.

CITY OF DUARTE
Treasury Report - Cash Balance by Fund
Month Ended March 31, 2026

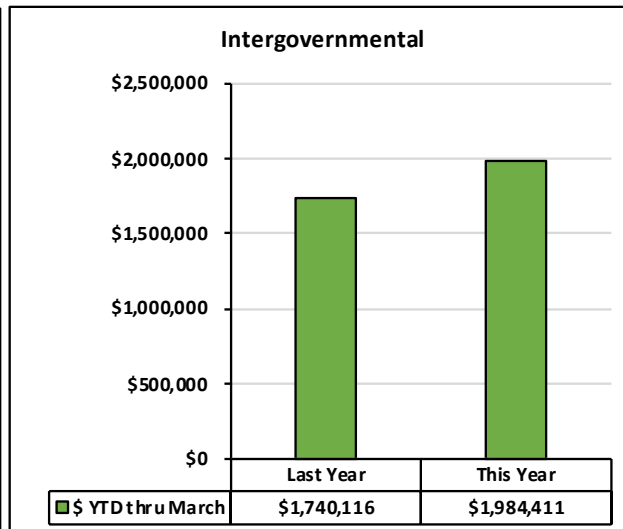
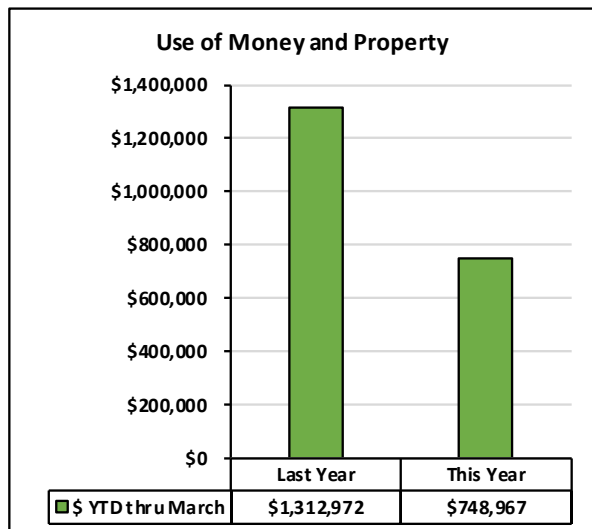
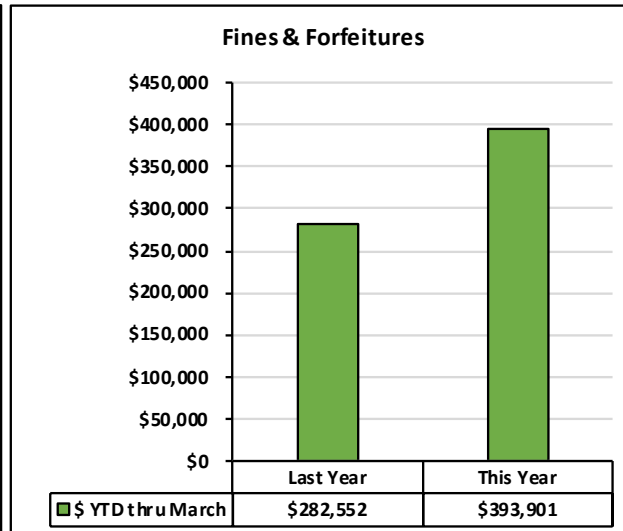
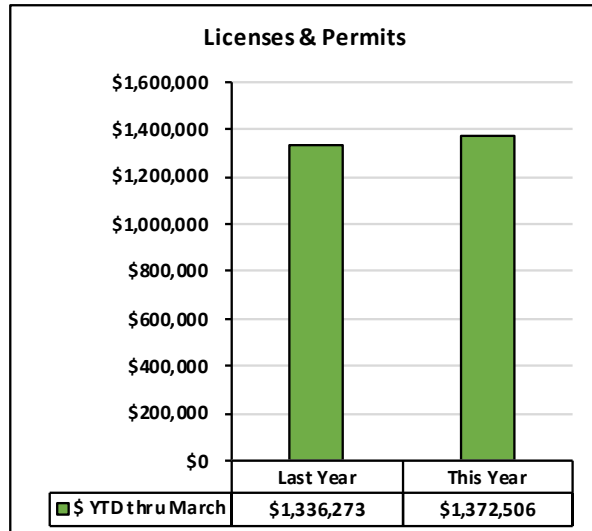
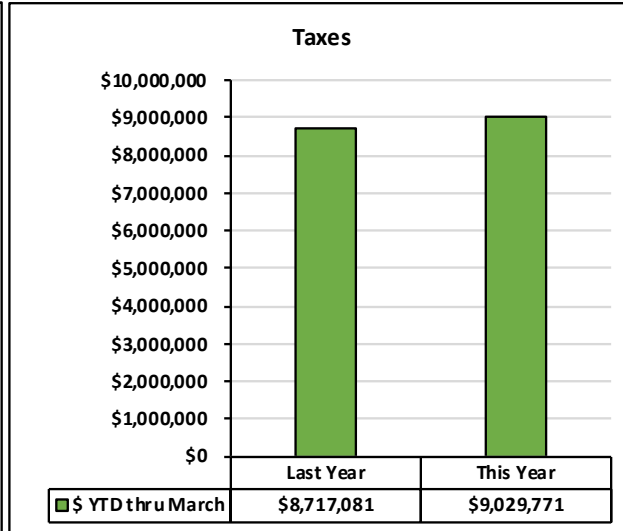
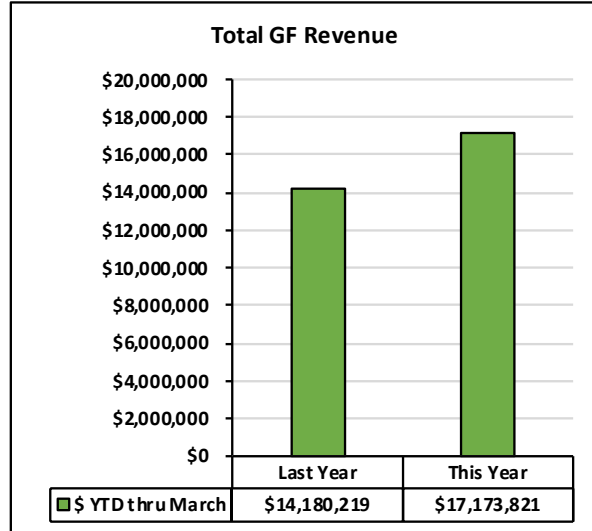


*Source: City of Duarte general ledger. Note that the total cash balance as shown in the City's general ledger is not equal to the combined ending "Bank" and "LAIF" balances shown on the previous page. Because certain transactions are reflected at different times in the general ledger as compared to the City's bank account, the combined "Bank" and "LAIF" balances will rarely equal precisely the City's general ledger cash balance. The City performs a monthly "bank reconciliation" to reconcile these balances.

**Funds with zero or negative cash balances are not shown above. Those with negative balances are offset against the General Fund cash balance.

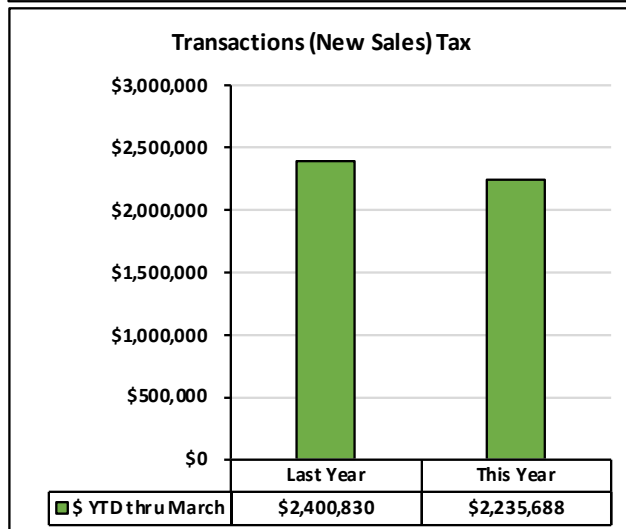
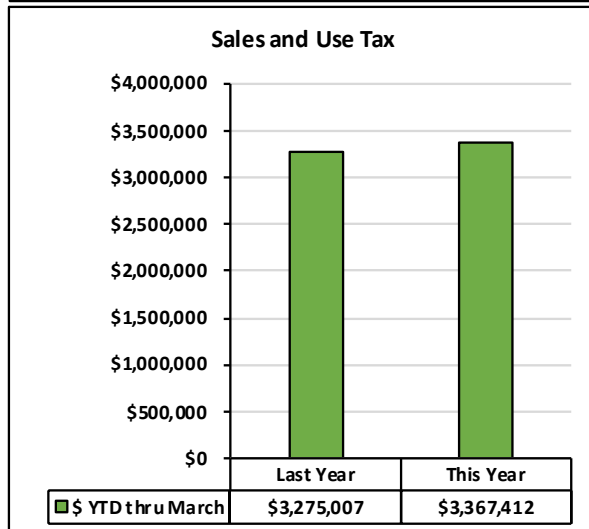
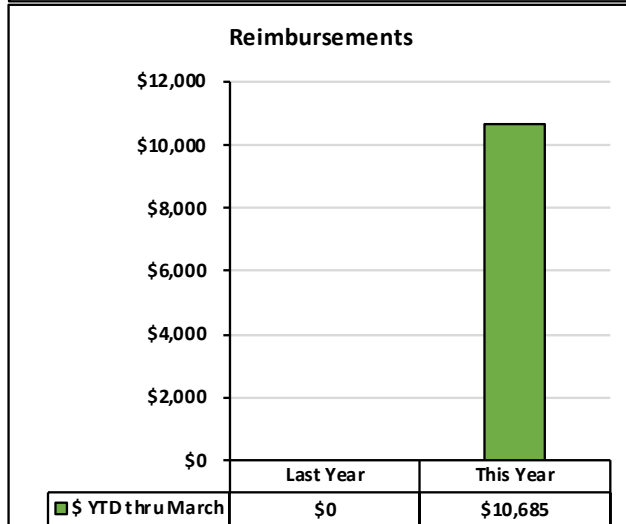
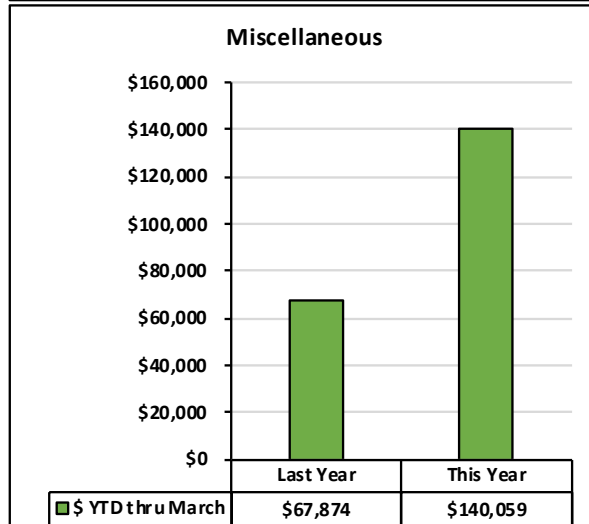
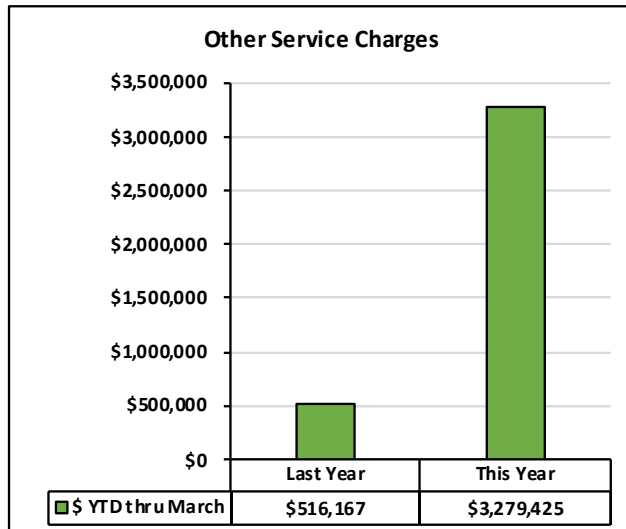
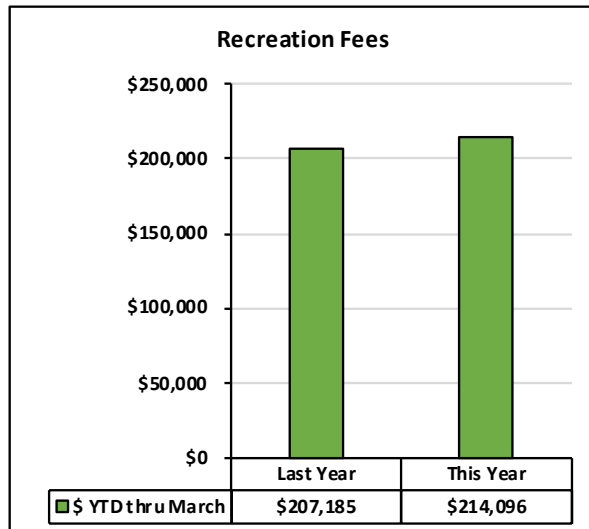
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2025-26 Year-to-Date Through March versus Prior Year



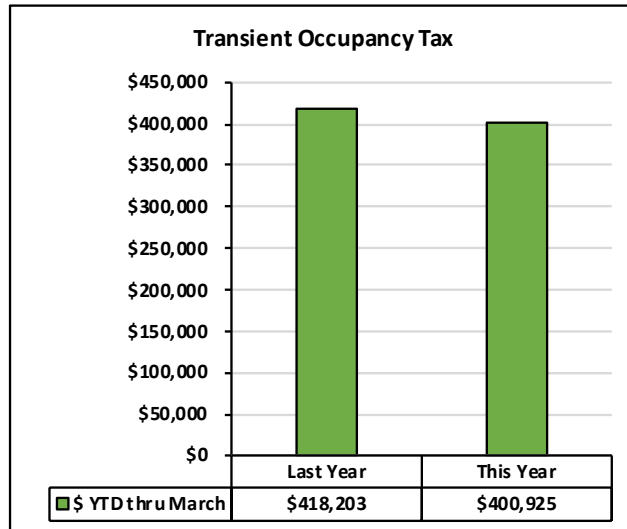
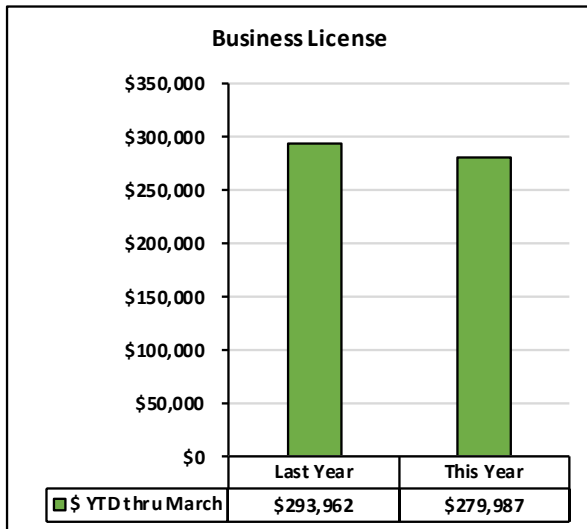
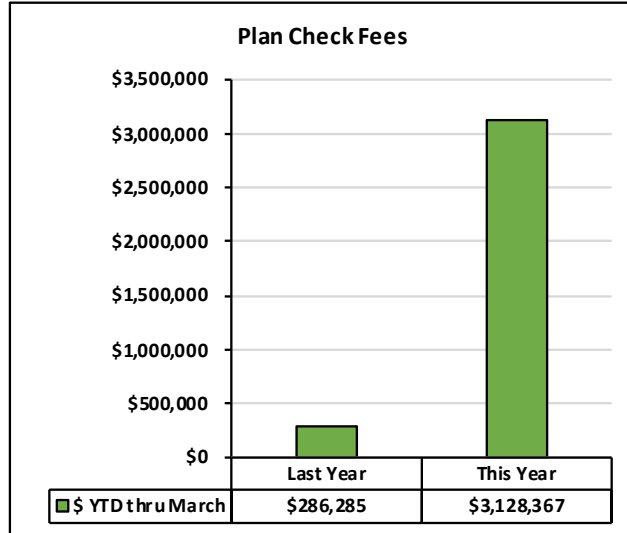
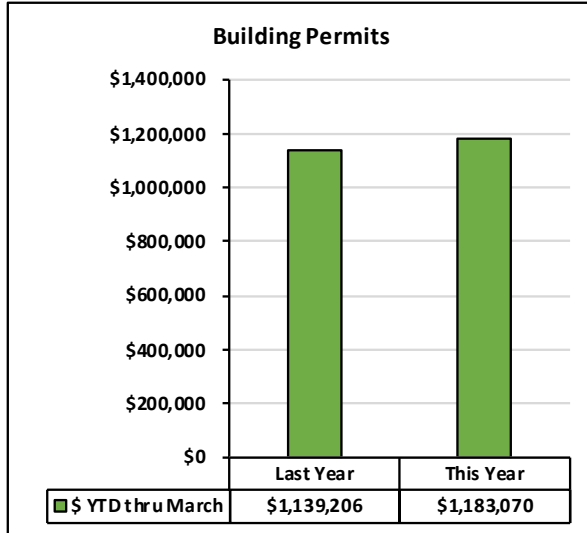
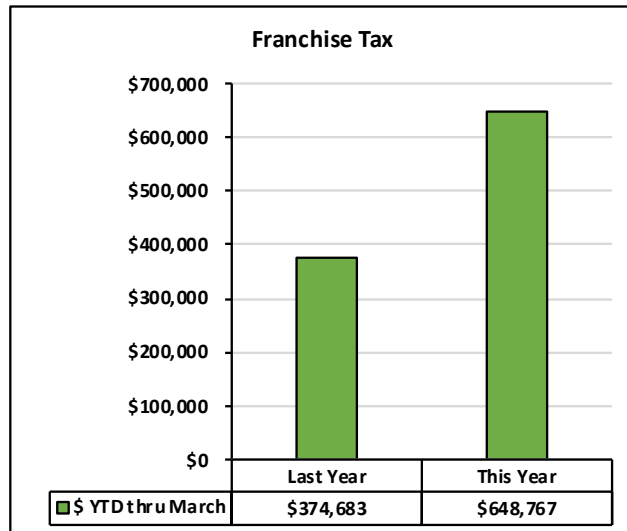
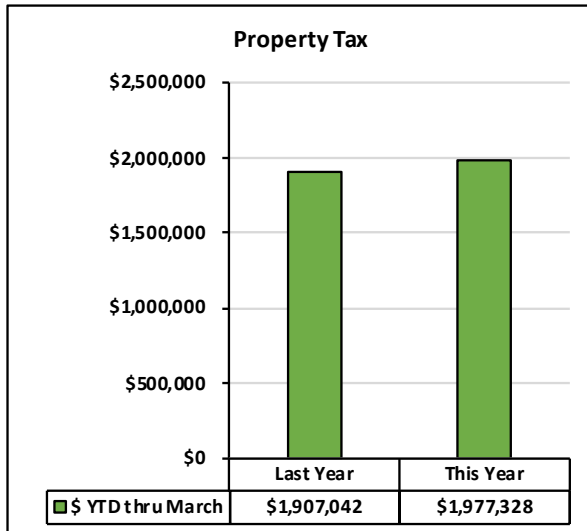
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2025-26 Year-to-Date Through March versus Prior Year



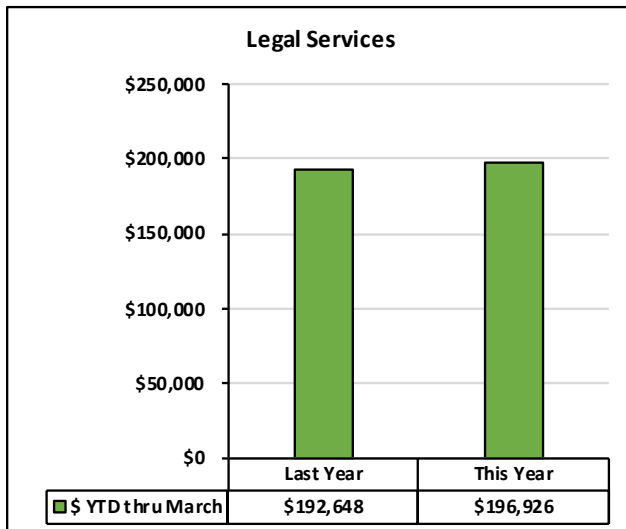
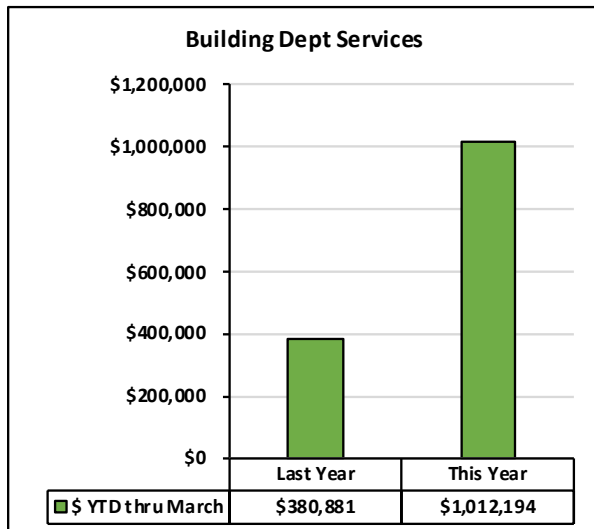
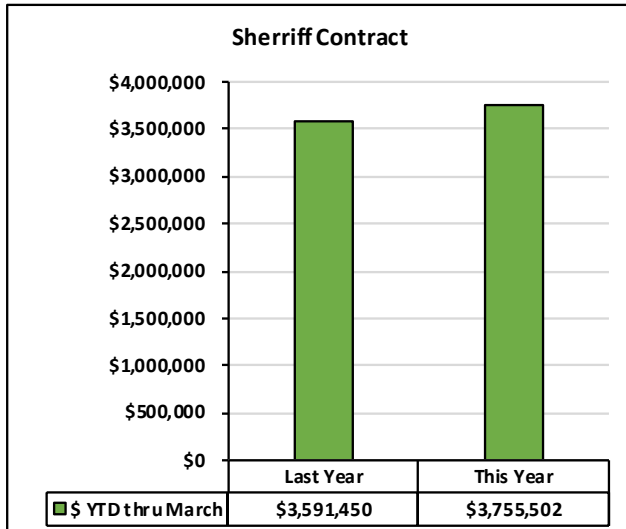
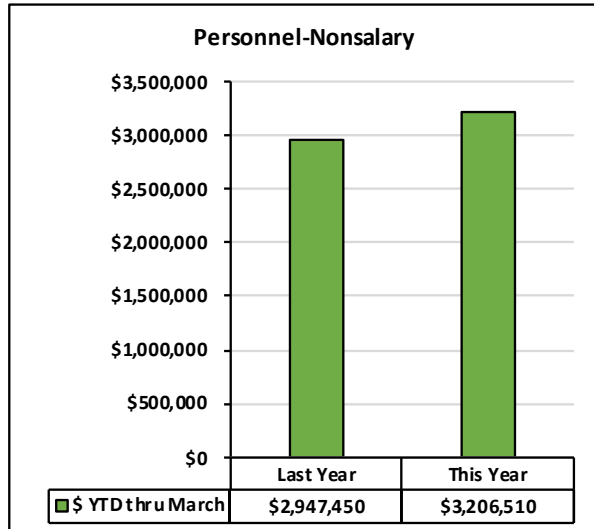
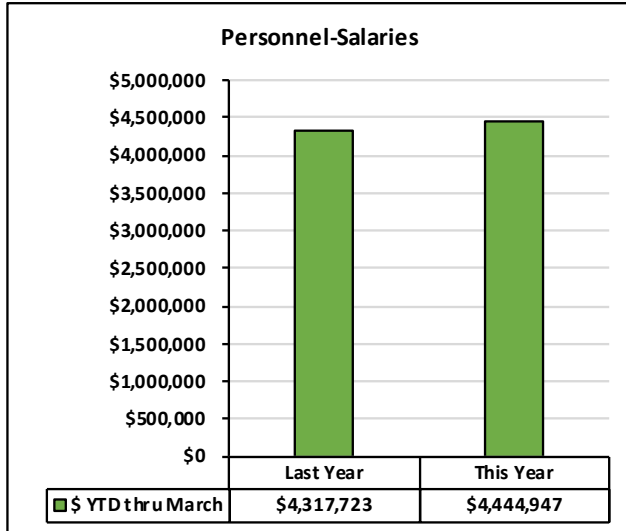
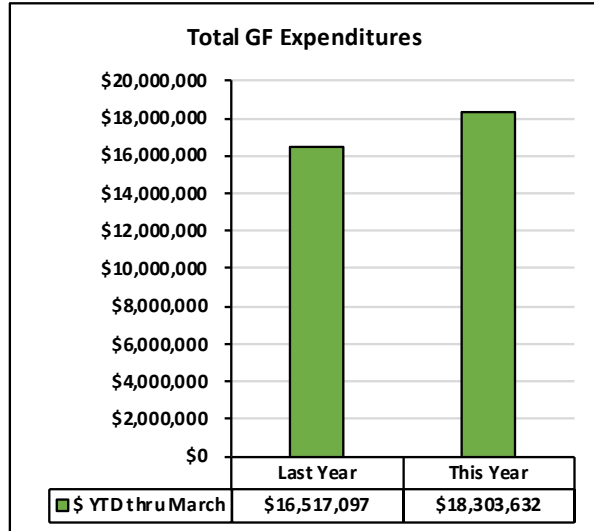
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2025-26 Year-to-Date Through March versus Prior Year



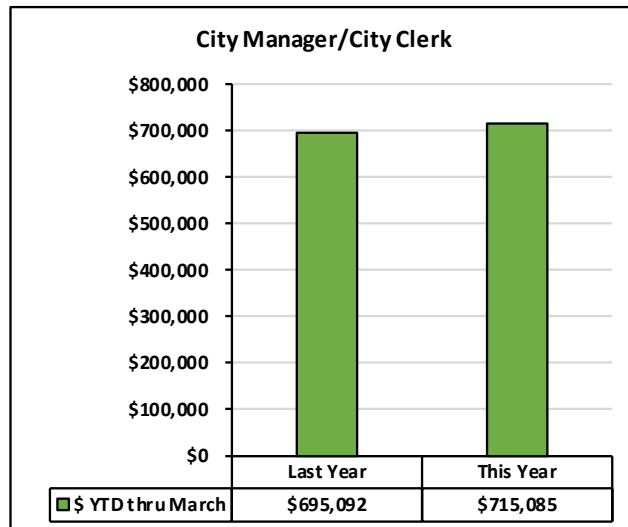
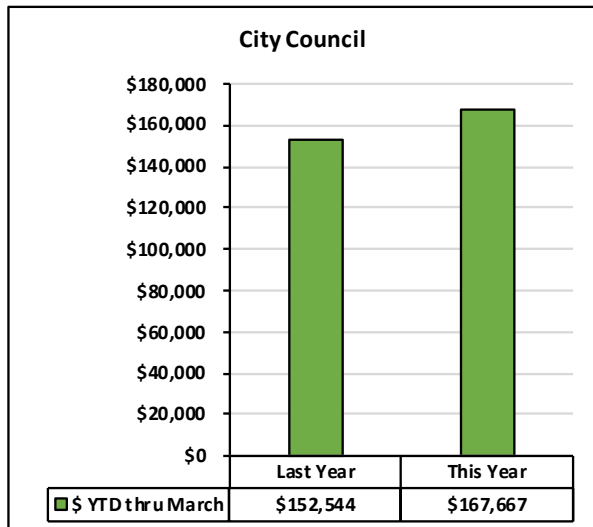
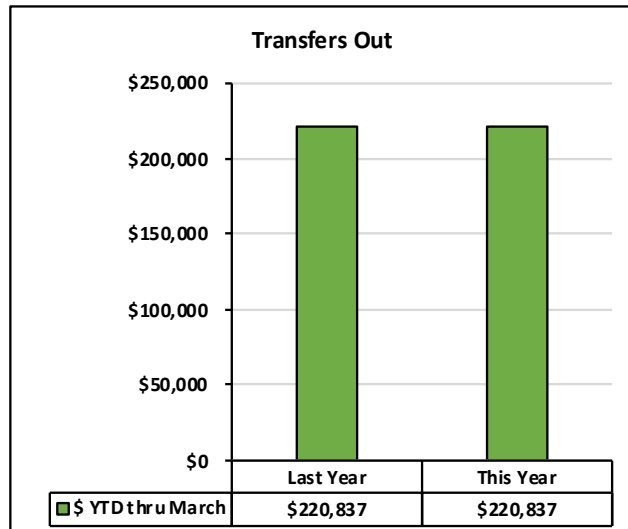
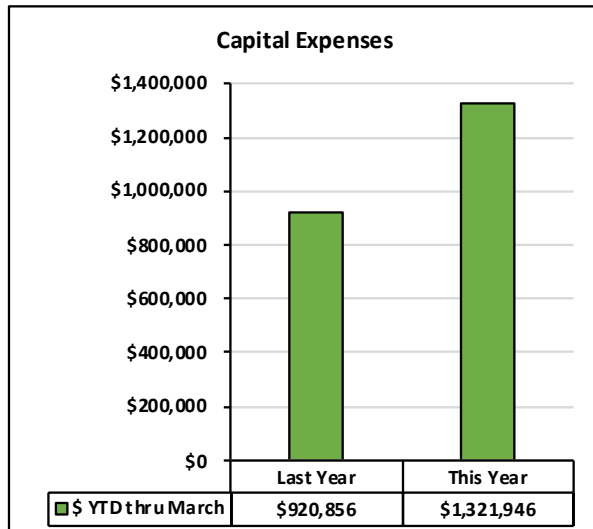
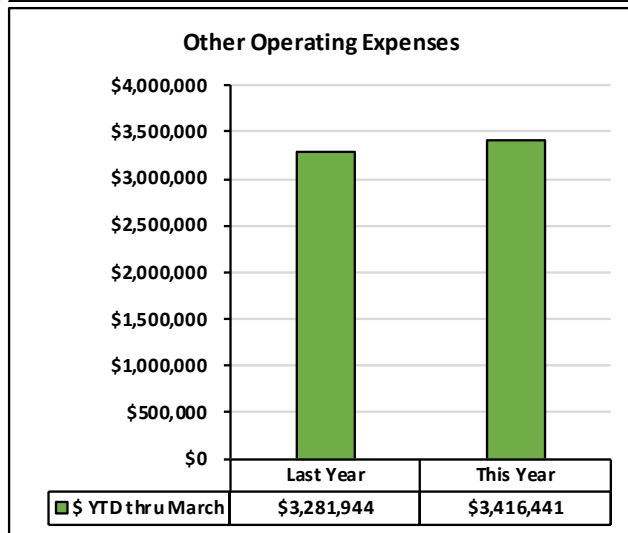
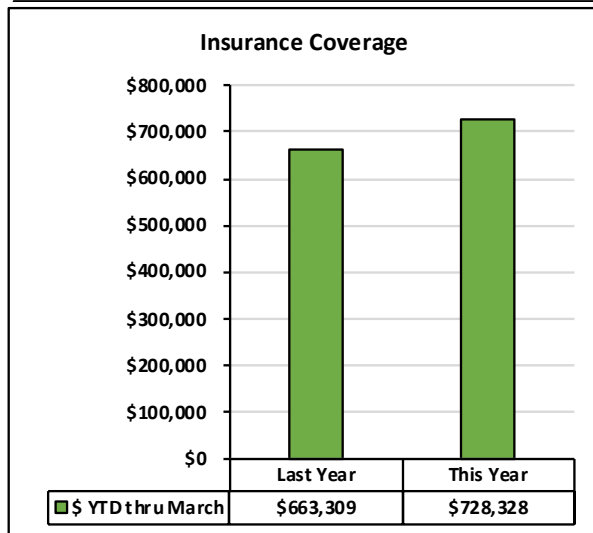
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2025-26 Year-to-Date Through March versus Prior Year



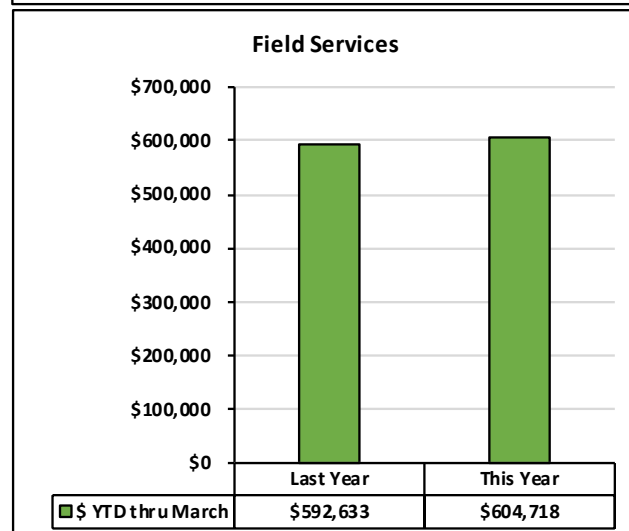
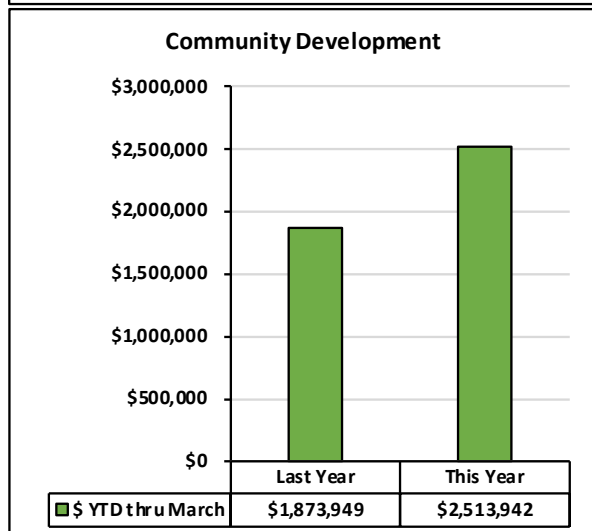
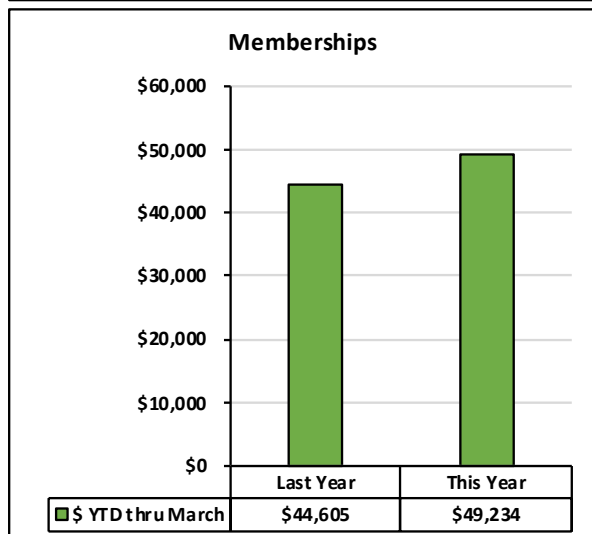
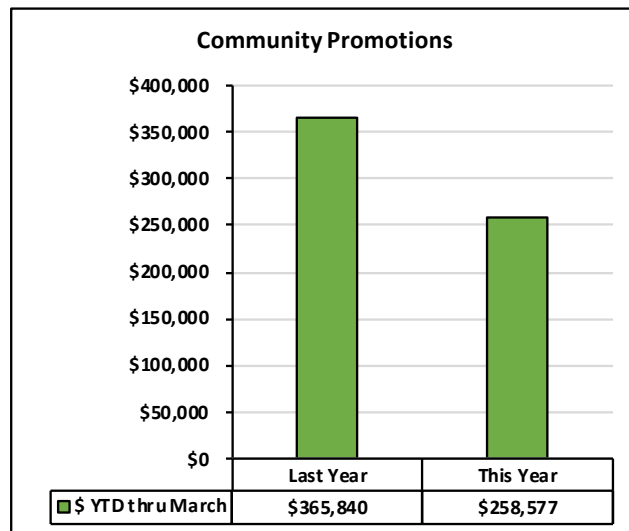
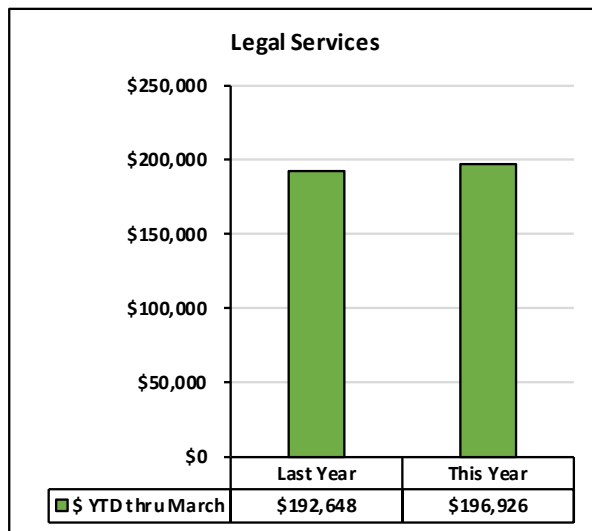
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2025-26 Year-to-Date Through March versus Prior Year



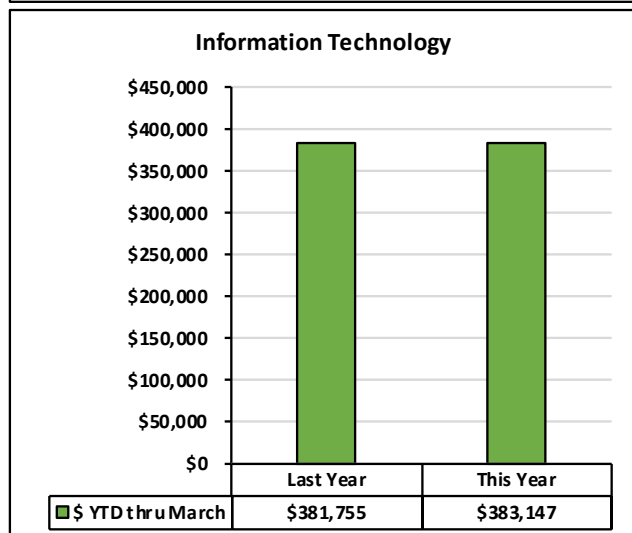
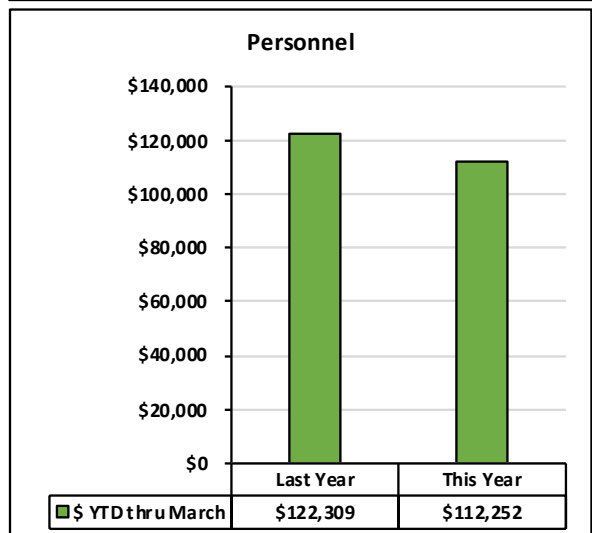
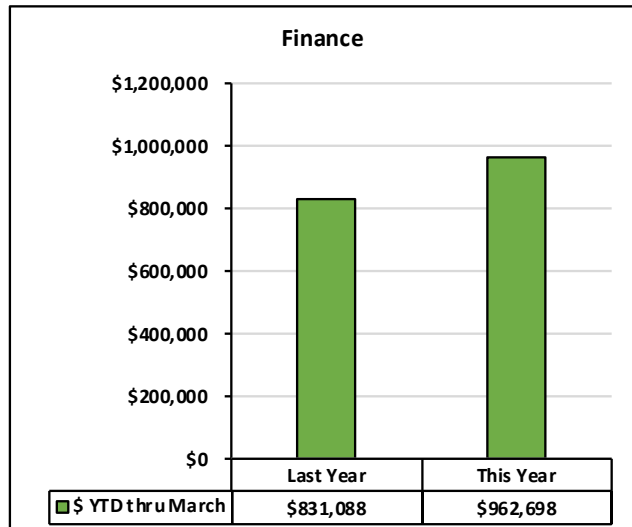
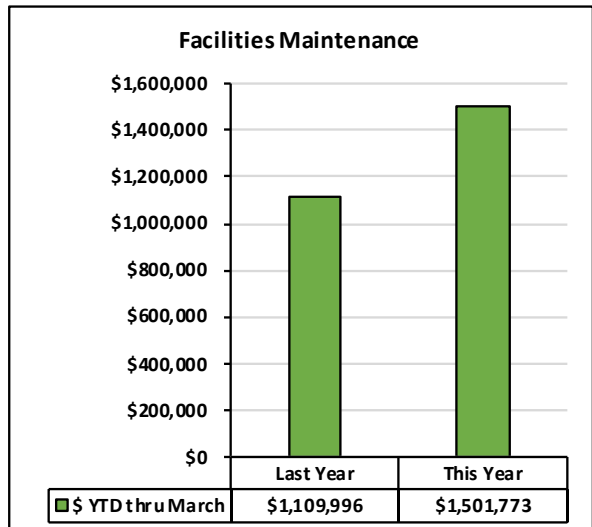
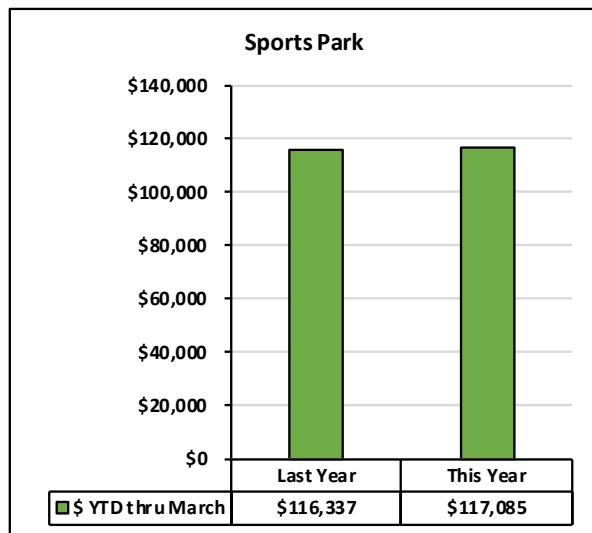
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2025-26 Year-to-Date Through March versus Prior Year



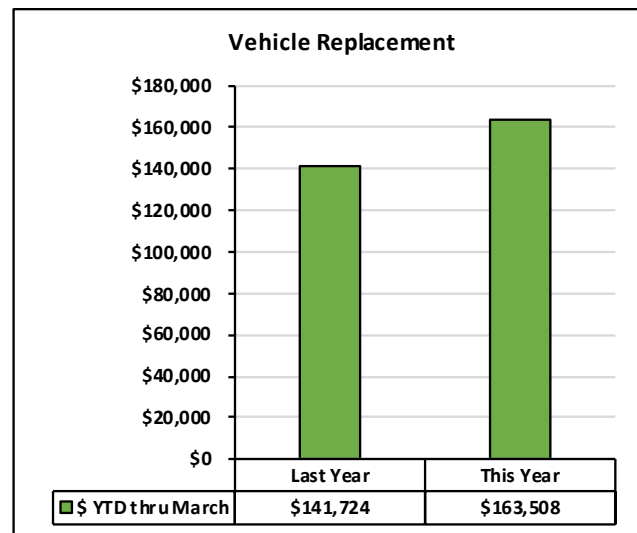
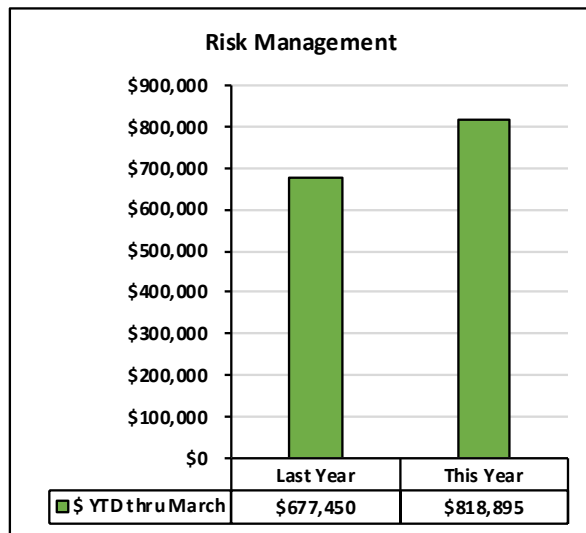
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2025-26 Year-to-Date Through March versus Prior Year



CITY OF DUARTE

General Fund Expenditures by Category & Division *FY 2025-26 Year-to-Date Through March versus Prior Year*



CITY OF DUARTE

Total Revenue, Expenditures, Transfers, and Year-to-Date Surplus/(Deficit) by Fund FY 2025-26 Year-to-Date Through March

Fund #	Fund Name	Beginning Fund Balance	Revenue	Transfers In	Expenditures	Transfers Out	Surplus / (Deficit)	Ending Fund Balance
100	General	36,482,818	17,163,135	10,685	18,082,795	220,837	(1,129,811)	35,353,007
220	Gas Tax	2,395,058	487,135	0	99,537	0	387,599	2,782,657
225	SB1/RMRA	546,777	389,892	0	0	0	389,892	936,669
240	Lghtng & Lndscpng	75,162	602,764	0	963,291	0	(360,527)	(285,365)
260	CDBG	0	2,921	0	5,658	0	(2,737)	(2,737)
270	PAEG	0	10,685	0	0	10,685	0	0
290	Supp Law Enfrcmnt	0	202,487	0	137,375	0	65,112	65,112
300	Bike & Ped Safety	0	0	0	0	0	0	0
320	Air Quality (AQMD)	148,642	26,628	0	16,768	0	9,860	158,503
400	Park Development	(263,417)	87,022	0	33,742	0	53,280	(210,136)
420	Quimby	74,317	1,430	0	0	0	1,430	75,747
440	Prop A	1,253,054	508,382	0	255,600	0	252,782	1,505,836
460	Prop C	498,598	411,263	0	207,946	0	203,317	701,915
470	Mea R	491,212	307,876	0	184,334	0	123,542	614,754
475	Mea M	713,342	352,125	0	1,730	0	350,395	1,063,737
490	Mea W	484,842	258,840	0	91,182	0	167,658	652,500
520	Town Cntr Debt Serv	0	0	0	0	0	0	0
521	Infra Mod Debt Srv	0	0	220,837	220,837	0	0	0
610	Inclusionary Hsng	580,724	11,178	0	0	0	11,178	591,902
620	Community Impr	429,206	792,547	0	889,703	0	(97,155)	332,051
625	STPL	0	0	0	0	0	0	0
680	Housing Auth	2,173,348	41,587	0	19,268	0	22,318	2,195,667
681	Fmr RDA L/M Hsg	4,337,385	66,999	0	9,584	0	57,415	4,394,799
Total - All Funds		50,421,069	21,724,898	231,522	21,219,349	231,522	505,549	50,926,618



**COMMUNITY DEVELOPMENT
STATUS REPORT
May 2026**

PROJECT/PROGRAM STATUS	
DEVELOPMENT	
Vallarta Supermarket (1740 Mountain Ave.)	Vallarta Supermarket will be the new tenant for the former Best Buy building. Vallarta has over 60 supermarkets in California and is expanding quickly. Upgrades to the building shell are completed. Tenant improvements are underway. A Fall 2026 opening is expected.
Andres Duarte School	The project was approved at the September 23 City Council meeting. It includes construction of 169 townhomes and renovation of Otis Gordon Park. Project plans are in plan check and the developer plans to begin work in Summer 2026.
805 Highland Ave.	Permits have been issued for a renovation and earthquake retrofit of the historic building at 805 Highland Avenue. This is a complicated project and may take some time, but it will preserve a local historic resource.
1501-1525 Huntington Dr.	The development plan for the properties is moving forward. The Town Center Specific Plan requires that these properties be developed together and that requirement has proven to be successful. The developer plans for some type of mixed use product for the property and is now considering various options. Staff has met with the development team to discuss development options and the City process. The developer plans to move forward in the next few months with an application for development.
Former Nissan Dealership	The Nissan dealership on the northeast corner of Buena Vista Street and Central Avenue has permanently closed. The site is currently for sale. Staff has met with the broker team and discussed the City zoning requirements and way the property might be developed.
2400 Huntington Drive	The City's Housing Authority owns the property at 2400 Huntington Drive and has been working with Jamboree Housing to work on a plan for property sale and development. Jamboree has purchased the adjacent property and is developing a revised concept plan. City Staff is working with the San Gabriel Valley Regional Housing Trust on possible financial assistance for the development. When a concept plan is completed, the purchase and sale process will move forward.

PROJECT/PROGRAM	STATUS
1404-1414 Royal Oaks Drive	Shuorung Properties LLC filed an application to construct 11 townhomes on the property at 1404-1414 Royal Oaks Drive, currently two single family homes. This requires environmental, a general plan amendment, zone change and design review. The Architect is working on construction plans.
1401 Santo Domingo	A 20-unit townhome development was approved for the property. The property was sold to a new owner that plans to develop the site. The owner plans to start construction soon.
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking into a parking structure and construct workforce housing along Fasana Road at Highland Avenue. Metro has awarded an Exclusive Negotiating Agreement to Jamboree Housing. The plan is for a development with between 100-120 units of multi-generation housing. The developer plans to submit concept plans for City design review in 2026.
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Staff is working with Red Mountain Group, the main owner in the center. The goal is for the owner to assist the City in coordinating all the property owners to participate in a comprehensive improvement of the entire center as a part of the development plan. The first phase of improvements will include a full parking lot improvement including upgraded lighting and landscape. A minor use permit was approved for Sky Zone trampoline park to occupy the former Big Lots space. Sky Zone is working with the building owner who is developing a plan for façade and parking improvements.
City of Hope General Projects	The PRO building recently was issued building permits. This project is in the central portion of the campus to the east of the former Heritage Park. The campus circulation plan that is a part of the specific plan will also be completed including upgrades to Village Road and completion of Circle Road. The project has received building permits and is underway. Village Road improvements are underway and are scheduled to be completed by September 2027; building construction will start in May 2026 and other roads and utility improvements will start in October 2026.

PROJECT/PROGRAM	STATUS
	The Specific Plan requires that a Parking Analysis be completed every five years and that analysis is currently in process. Fehr & Peers a traffic and parking consultant is working with the City to complete that analysis.
Westminster Gardens	Human Good, the owner, plans for a major campus expansion and has recently filed an application. The City hired MIG to assist in the preparation of the specific plan amendment and EIR. The request is for this expansion to accommodate up to 600 total units; this includes assisted living and memory care units, and mixed use. This project will take 12+ months, but Staff has had kick off meetings with the consultant and HumanGood and there is positive progress.
928 Huntington Dr.	A 16-unit apartment development was approved for the property. The original developer could not move forward with construction. Staff recently met with the bank to discuss options for moving forward with construction.
<u>PUBLIC WORKS</u>	
Highland Promenade	This project is funded by a Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. The project was recently completed.
Recreation Trail Upgrades	Duarte was awarded a \$1.6 million federal appropriation for accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail. This funding was included in the 2023 Omnibus Appropriations Bill, thanks to Congresswoman Napolitano. The contract was awarded on April 7 and construction will begin in June. A six-month construction period is expected. Staff is working on installing project signs and creating a website page to provide ongoing updates throughout construction.
Huntington Drive Greening and Traffic Calming Project	The City has recently been awarded a \$2.1 million Metro Active Transport Program (MAT) grant to complete the project. This plan is in the CIP but had not yet been funded. The Huntington Drive Greening and Traffic Calming plan was approved by the Council in 2019 and was an implementation item from the Town Center Specific Plan. The project includes completing bulb outs, parking space marking, pedestrian lighting and sidewalk improvements on Huntington Drive between Buena Vista and Highland. It also includes pedestrian lighting and sidewalk improvements on the west side of Highland from Huntington Drive to the Freeway.

PROJECT/PROGRAM	STATUS
Encanto Park Infiltration Project	As a member of the Rio Hondo/San Gabriel River Watershed Management JPA a water infiltration project is being proposed at Encanto Park. The plan is to locate the structure in the park area under the soccer field. The design is at about 90% and the JPA is working on developing a budget. The JPA presented the project to the City Council on September 9 and had a booth at the City Picnic to inform the public. The JPA will provide a presentation at an upcoming Parks & Recreation Commission meeting. Because of the funding process, construction will not start until late 2026 at the earliest.
Kellwil Traffic Signal	The contract has been awarded and estimated completion is Late Summer 2026.
Annual ADA Curb Ramp Project	The annual curb ramp project begins in June. This project typically take 4-6 weeks to complete. This year 20 curb ramps throughout the City are included.
Annual Street Rehab Project	The contract for this annual project was recently completed.
Annual Street Maintenance Project	The bid process is currently open for this year's project. This includes street repair and slurry seal.



PARKS AND RECREATION STATUS REPORT May 2026

PROJECT/PROGRAM STATUS	
<u>YOUTH AND SENIOR PROGRAMS</u>	
Registration for Summer Day Camps Now Open	Registration for the Department's Summer Day Camps is now live at CityofDuarte.CA.GOV. This year, camps will be offered out of Duarte and Royal Oaks Parks, for youth ages 5 – 12 years old, from 8 AM to 5 PM. Each week brings a brand-new theme and tons of fun! Campers will dive into exciting games, get creative with arts and crafts, stay active with sports, and make unforgettable memories all summer long!
ACTIVE Net Credit Deadline June 30, 2026	As a reminder to residents and guests, any account credits within the ACTIVE Net registration software must be redeemed by June 30, 2026 . A number of email reminders have gone out by the Department to account holders with a credit indicating this deadline date. We encourage those individuals to apply them to one of the Department's spring or upcoming summer recreational offering, as any unused credits will be forfeited after this date.
<u>SPECIAL EVENTS</u>	
End of Season Vegetable Garden Care	Join us at the Duarte Community Garden, located at Tzeitel Paras-Caracci Park, on Saturday, May 30 for a free workshop on <i>End of Season Vegetable Garden Care</i> . The workshop will be held from 9 – 10:30 AM and is open to all. For more information contact us at info@duartecommunitygarden.org .
One Nation Under Gol!	On Friday, June 12, join us at Duarte Sports Park for One Nation Under Gol , a family friendly USA vs. Paraguay viewing party where fans of all ages can come together to cheer, connect, and enjoy the beautiful game. The festivities will start at 5 PM, with game kick off at 6 PM. Make it a full evening out, as we'll have delicious food vendors, unique retail booths, and a refreshing Margarita truck serving up ice-cold drinks for those of age. Bring the whole family, as kids can enjoy a dedicated Family Fun Zone packed with activities, and young players can sharpen their skills at our interactive pre-game soccer clinic.



AGENDA REPORT

MEETING DATE: May 12, 2026

TO: Mayor and Members of the City Council

FROM: Manuel Enriquez, Director of Parks & Recreation

BY: Alyssa Rico, Recreation Manager

SUBJECT: Award of Contract - Duarte Sports Park Courts Resurfacing (26-15)

RECOMMENDATION: It is recommended that City Council award the construction contract for the Duarte Sports Park Courts Resurfacing Project to Trueline Construction & Surfacing, Inc., as the lowest responsive and responsible bidder, in the amount of \$73,111.58, plus a fifteen percent contingency

FISCAL IMPACT: Funds in the amount of \$45,000 were budgeted for this project in Fiscal Year 2025/26 under the General Fund (100-1610-8100); however, given the savings generated from the City Hall Exterior Refresh Project, no budget amendment is required

STRATEGIC PLAN
IMPACT: Goal F – F1.5 Community Vitality

BACKGROUND

The Duarte Sports Park futsal and pickleball courts are a highly utilized recreational asset serving our community. These courts support the City's senior pickleball program, local youth soccer and futsal organizations, and the general public for informal drop-in and pickup play. Due to this multi-use design, the courts experience consistent, high-volume use throughout the year.

The courts surfacing was last resurfaced approximately ten years ago. Since that time, normal wear and tear, in conjunction with steady usage, has resulted in surface deterioration, including cracking, chipping, and fading of court striping.

Resurfacing of the courts is necessary to restore safe and functional playing conditions and maintain the City's ability to provide high-quality recreational amenities. The proposed project will address existing surface deficiencies and re-establish clear, properly striped futsal and pickleball courts to better serve current and future community needs.

DISCUSSION/ANALYSIS

The Duarte Sports Park Courts Resurfacing project includes furnishing all labor, materials, equipment, services, and incidental items required to resurface and repaint the futsal and pickleball court lines at Duarte Sports Park. The project also includes the installation of two permanent

pickleball courts with netting, as well as resurfacing two multi-use futsal courts that each accommodate two pickleball courts.

On March 26, 2026, the City published an invitation to bid on the Duarte Sports Park Courts Resurfacing, Project No. 26-15, in accordance with Duarte Municipal Code (DMC) Section 2.36.060. On April 20, 2026, the City received three (3) bids for the subject project. All bids were reviewed for their responsiveness to the bid specification requirements.

The bid results were as follows:

Contractor Cost Estimate	
1. Trueline Construction & Surfacing, Inc.	\$73,111.58
2. Estate Design and Construction	\$118,000.00
3. Leonida Builders, Inc.	\$259,050.00

While the bid results came in about 62% higher than the project estimate, City staff anticipates that the savings from the City Hall Exterior Refresh project will fill the gap and no budget amendment is required to award this project.

RECOMMENDATION

It is recommended that City Council award the construction contract for the Duarte Sports Park Courts Resurfacing Project to Trueline Construction & Surfacing, Inc., as the lowest responsive and responsible bidder, in the amount of \$73,111.58, plus a fifteen percent contingency.

FISCAL IMPACT

Funds in the amount of \$45,000 were budgeted for this project in Fiscal Year 2025/26 under the General Fund (100-1610-8100); however, given the savings generated from the City Hall Exterior Refresh Project, no budget amendment is required.

ATTACHMENTS

- A. Agreement for Construction or Maintenance Services

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

CITY OF DUARTE
AGREEMENT FOR CONSTRUCTION OR MAINTENANCE SERVICES

THIS AGREEMENT FOR CONSTRUCTION OR MAINTENANCE SERVICES (“**Agreement**”), made and effective as of _____ (“**Effective Date**”), by and between the City of Duarte (“**City**”), and TrueLine Construction & Surfacing, Inc. a California corporation, (“**Contractor**”). Contractor and the City are hereafter together referred to as the “**Parties**” and each individually as a “**Party**.” In consideration of the mutual covenants and conditions set forth herein, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

1. RECITALS.

This Agreement is made and entered into with respect to the following facts:

- A. That City desires to obtain through Contractor the work set forth and described in the Scope of Work attached hereto as Exhibit A and incorporated herein by this reference (“**Contractor Services**”).
- B. That Contractor represents to the City that Contractor is well qualified to perform the Contractor Services by reason of Contractor’s training, expertise, experience, and background.
- C. That the public interest, convenience, and necessity require that City obtain the Contractor Services upon the terms and conditions set forth herein.
- D. That City and Contractor mutually desire to enter into this Agreement for the provision of the Contractor Services by Contractor for and on behalf of City, in accordance with the terms and conditions set forth herein.

2. SERVICES AND WORK

- A. Provision of Contractor Services. During the term of this Agreement, Contractor shall provide the Contractor Services as set forth in Exhibit A. Time is of the essence for this Agreement.
- B. Additional Services. If City desires to add additional work, services, work locations, or service locations not specifically described in Exhibit A (“**Additional Services**”), City shall notify Contractor thereof at least thirty (30) days in advance of the time such Additional Services shall commence. Contractor shall perform such Additional Services, and compensation for the work performed shall be paid by City in accordance with the Budget and Fee Schedule attached hereto as Exhibit B and incorporated herein by this reference, or as otherwise may be agreed in writing by City and Contractor. It is expressly understood by Contractor that the provisions of this Subsection 2(B) shall not apply to work specifically set forth in Exhibit A or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the work to be performed as

included in Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation. Unless contradictory of this Subsection 2(B), all provisions in this Agreement applicable to Contractor's performance of the Contractor Services shall also apply to the Additional Services.

- C. Standard of Performance. In performing the Contractor Services, Contractor shall use the skill and care that a highly specialized professional with significant expertise in the field would use under similar circumstances. To the extent that Contractor retains subcontractors to perform any portion of any of the Contractor Services, Contractor has a duty to City to ensure that the tasks, work, and services performed by such subcontractors meet the same highly specialized professional level, skill, and expertise expected of Contractor.
- D. Labor, Equipment, Materials. Contractor shall equip itself with all necessary labor, equipment, and materials to perform the Contractor Services specified in this Agreement. Contractor represents that the Contractor Services will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable Federal, State, and local laws to perform the Contractor Services. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of the Contractor Services and as required by law. Contractor ensures that all goods, materials, equipment, or personal property included within the Contractor Services shall be of good quality and fit for the purpose intended.
- E. Work Site. Contractor has or will investigate the work site and is or will be fully acquainted with the conditions there existing, prior to commencement of the Contractor Services. Should Contractor discover any conditions, including any latent or unknown conditions, which will materially affect the performance of the Contractor Services, Contractor shall immediately inform City of such fact in writing and shall not proceed except at Contractor's risk until written instructions are received from the City Representative (as defined below).
- F. Independent Contractor. All Contractor Services, and all work, services, labor, equipment, and materials furnished in conjunction therewith shall be furnished by Contractor as an independent contractor, subject to the inspection and approval of City, or the City Representative (as defined below). City shall have the right to control Contractor only as to results of the Contractor Services rendered pursuant to this Agreement. Neither City nor any of its officers, officials, employees, or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, or agents. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, or agents is in any manner officers, officials, employees, or agents of City. Contractor shall not incur or have the power to incur any debt, obligation, or liability whatsoever against City, or bind City in any manner. No City-provided employee benefits shall be available to the Contractor or any of Contractor's employees in connection with this

Agreement. Except for the fees paid to Contractor as provided in this Agreement, City shall not pay salaries, wages, or other compensation to Contractor for performing Contractor Services hereunder for City. City shall not be liable for compensation or indemnification to Contractor for injury or sickness arising out of performing Contractor Services hereunder.

3. AUTHORITY OF THE CITY REPRESENTATIVE

- A. City Representative. The “**City Representative**” shall be the Facilities Maintenance Supervisor, of the City of Duarte, acting personally or through their duly authorized agents, each agent acting only within the scope of authority delegated to them.
- B. Scope of Authority. The City Representative shall convey to Contractor the decision of City regarding any and all questions which may arise as to the quality or acceptability of materials furnished and work performed, and as to the manner of performance and rate of progress of the work. The City Representative shall further convey to Contractor the decision of City regarding all questions which may arise as to the acceptable fulfillment of this Agreement on the part of Contractor; and all questions as to claims and compensations. The City Representative’s communicated decisions shall be final, and the City Representative shall have authority to enforce and make effective such communicated decisions so that Contractor can carry out such decisions promptly.

4. TERM OF AGREEMENT

This Agreement shall commence and terminate on the dates set forth in Exhibit A.

5. SUSPENSION OR TERMINATION OF AGREEMENT

- A. City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving written notice upon Contractor. Upon receipt of said notice, Contractor shall immediately cease all Contractor Services under this Agreement, unless the notice provides otherwise. In the event this Agreement is suspended or terminated pursuant to this Subsection 5(A), Contractor shall submit a final invoice/report to City pursuant to Section 6, and City shall be entitled to receive a return of the fee paid to Contractor, or portion thereof, if the reason for the termination is failure by Contractor to have timely performed the Services set forth in Exhibit A. In City’s sole and absolute discretion, prior to effecting a suspension or termination pursuant to this Subsection 5(A), City may first serve upon Contractor a written notice of the default specifying the default and the amount of time that Contractor shall have to cure, correct, or remedy the default. If Contractor fails to cure the default within the specified period of time, City shall have the right to immediately terminate this Agreement pursuant to this Subsection 5(A). Notwithstanding any other provision of this Agreement to the contrary, City’s termination of this Agreement

pursuant to this Subsection 5(A) shall not preclude or prejudice any other remedy to which City may be entitled in law or in equity.

- B. Contractor may terminate this Agreement only due to a material breach by City, and only upon not less than thirty (30) days' prior written notice to City which notice shall specify the material default. Upon receipt of such notice, City may, but shall not be obligated to, effect to remedy such default, which remedy will cause the notice of termination to no longer apply, and this Agreement to continue in effect.

6. COMPENSATION

- A. Amount of Compensation. Compensation will be determined according to the Budget and Fee Schedule set forth in Exhibit B.
- B. Invoices. Contractor shall invoice City monthly for all work performed by Contractor under this Agreement. Invoices shall include billings for all charges, including authorized direct costs incurred by Contractor during the month covered by the invoice. All charges for labor, work, or services shall describe with specificity the services rendered and shall set forth the number of hours worked and hourly rates in accordance with Exhibit B. Within thirty (30) days of receipt of an invoice, and upon determination by City that the invoice is in order and that Contractor has performed all requested or required work or services in a timely and competent manner, City shall pay such invoice.
- C. Records of Contractor Services and Payments. Contractor shall maintain complete and accurate records with respect to costs, expenses, receipts, and other such information required by City that relate to the performance of Contractor Services under this Agreement. Contractor shall also maintain adequate records of Services provided in sufficient detail to produce an evaluation of Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Contractor shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of six (6) years after receipt of final payment.

7. LICENSES, PERMITS, APPROVALS, FEES

- A. Contractor must possess at the time of commencing the Contractor Services and throughout the duration of this Agreement, a Contractor's License, issued by the State of California, which is current and in good standing. Contractor shall ensure that any subcontractor working on the Contractor Services possesses at the time of commencing work and throughout the duration of such subcontractor's work on the Contractor Services, a Contractor's License, issued by the State of California,

which is current and in good standing. Contractor shall take out and maintain during the life of this Agreement a valid City Business License.

- B. Contractor shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the Contractor Services prior to commencing work. Contractor and its employees, agents, and subcontractors shall, at their sole cost and expense, keep in effect during the term of this Agreement any licenses, permits, and approvals that are legally required for the performance of the Contractor Services. Contractor shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for Contractor's performance of the Contractor Services, and shall indemnify, defend and hold harmless City and its elected and appointed officials, boards, members, officers, agents, representatives, employees, and volunteers ("**City Personnel**") against any such fees, assessments, taxes, penalties or interest levied, assessed, or imposed against City hereunder.

8. INSURANCE AND LIABILITY

- A. Contractor shall not commence work under this Agreement until it has secured all types and amounts of insurance required under this Section 8, nor shall it allow any subcontractor to commence work on any subcontract to this Agreement until all similar insurance required of the subcontractor has been obtained. Without limiting Contractor's indemnification obligations, Contractor shall procure and maintain, at its sole cost and for the duration of this Agreement, insurance coverage as provided in Exhibit C, against all claims for injuries against persons or damage to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, employees, and/or subcontractors. If Contractor subcontracts any portion of the work, the contract between Contractor and such subcontractor shall require the subcontractor to maintain the same policies of insurance that Contractor is required to maintain pursuant to this Section 8.
- B. The City's Director of Administrative Services shall have the authority to adjust or amend the insurance requirements in Exhibit C of this Agreement so long as such amendment or adjustment is agreed to in writing by the Parties.

9. INDEMNIFICATION

- A. Contractor shall indemnify, defend (with legal counsel approved by City), and hold harmless City and City Personnel from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees, and all other costs and fees of litigation) of every nature ("**Claims**") arising out of or in connection with Contractor's negligence, recklessness, or willful misconduct in the performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole or active negligence or willful misconduct of City. Should

conflict of interest principles preclude a single legal counsel from representing both City and Contractor, or should City otherwise find Contractor's legal counsel unacceptable, then Contractor shall reimburse City its costs of defense, including without limitation reasonable attorneys' fees, expert fees, and all other costs and fees of litigation. Contractor shall promptly pay any final judgment rendered against City and City Personnel with respect to Claims determined by a trier of fact to have been the result of Contractor's negligent, reckless, or wrongful performance. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive the expiration or termination of this Agreement.

- B. Contractor's obligations under this Section 9 apply regardless of whether such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by City or City Personnel. However, without affecting the rights of City under any provision of this Agreement, Contractor shall not be required to indemnify and hold harmless City for liability attributable to the active negligence of City, provided such active negligence is determined by agreement between the Parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of City.
- C. Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether arising out of this Agreement or otherwise) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and all amounts for which City may be liable to third parties, by reason of Contractor's negligent acts, errors, or omissions, or willful misconduct, in performing or failing to perform Contractor's obligations under this Agreement. City in its sole and absolute discretion, may withhold from any payment due to Contractor, without liability for interest, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or withhold shall not act as a waiver of Contractor's obligation to pay City any sums Contractor owes City.

10. OBSERVING LAWS AND ORDINANCES

Contractor shall keep itself fully informed of all existing and future Federal, State, regional, county, and municipal laws, ordinances, and regulations, which in any manner affect the conduct of the work, and of all applicable orders and decrees of bodies or tribunals having any jurisdiction or authority over the work. If any discrepancy or inconsistency is discovered in this Agreement in relation to any such law, ordinance, regulation, order, or decree, Contractor shall forthwith report the same to the City Representative in writing. Contractor shall at all times observe and comply with and shall cause all its agents and employees to observe and comply with all such existing and future laws, ordinances, regulations, orders, and decrees, and shall protect, indemnify, hold harmless, and defend to the fullest extent permitted by law City and City

Personnel against any claim or assertion of liability, or liability arising from or based on the violation of any such law, ordinance, regulation, order, or decree, whether by Contractor or by its agents, representatives, employees, or subcontractors.

11. NON-DISCRIMINATION

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that in the performance of this Agreement there shall be no discrimination against or segregation of, any person or group of persons on account of any impermissible classification including, but not limited to, race, color, creed, religion, sex, gender, gender identity, gender expression, physical or mental disability, age, military status, marital or familial status, sexual orientation, national origin, or ancestry. Contractor shall incorporate the foregoing provisions in all subcontracts.

12. PATENTED AND COPYRIGHTED MATERIALS

Contractor shall assume all costs arising from the use of patented or copyrighted materials, including, but not limited to, equipment, devices, processes, and software programs, used or incorporated in the Contractor Services performed by Contractor under this Agreement. Pursuant to Section 8, Contractor shall indemnify, defend (with legal counsel acceptable to City), and hold City and City Personnel harmless from any and all suits, actions, or proceedings of every nature for or on account of the use of any patented or copyrighted materials.

13. PREVAILING WAGE REQUIREMENTS

A. Public Work. Contractor expressly acknowledges and agrees that City has never previously affirmatively represented to Contractor, its employees, or its agents in writing or otherwise that the work to be covered under this Agreement is not a “public work,” as defined in California Labor Code section 1720 of the Labor Code. In connection with the development, construction (as defined by applicable law), and operation of the project, including, without limitation, any public work (as defined by applicable law), if any, Contractor shall bear all risks of payment or non-payment of Federal and/or State prevailing wages and/or the implementation of California Labor Code sections 1726 and 1781, as the same may be enacted, adopted, or amended from time to time, and/or any other provision of law. To the extent applicable, City will enforce all penalties required by law for Contractor’s failure to pay prevailing wages.

B. California Labor Code. Contractor’s attention is directed to Division 2, Part 7, Chapter 1 of the Labor Code of the State of California and especially to Article 2 (Wages) and Article 3 (Working Hours), thereof.

(i) In accordance with California Labor Code sections 1773 and 1773.2, City has found and determined the general prevailing rates of wages in the locality in which the public work is to be performed are those determined by the Director of Industrial Relations and available at <https://www.dir.ca.gov/OPRL/2022-1/PWD/Southern.html>. Copies of the prevailing rates of wages are maintained with City’s principal office and are

available to any interested party on request. Contractor shall post a copy of the prevailing rate of per diem wages at each job site.

(ii) Contractor is aware of and will comply with the provisions of California Labor Code section 1776, including the keeping of payroll records and furnishing certified copies thereof in accordance with said section. Pursuant to California Labor Code section 1771.4, Contractor must submit certified payroll records to the Labor Commissioner using the Department of Industrial Relations' electronic certified payroll reporting (eCPR) system.

(iii) Pursuant to California Labor Code section 1810 it is stipulated hereby that eight (8) hours labor constitutes a legal day's work hereunder.

(iv) Pursuant to California Labor Code section 1815, work performed by employees of contractors in excess of eight (8) hours per day, and forty (40) hours during any one week, shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than 1 ½ times the basic rate of pay.

(v) Pursuant to California Labor Code section 1813, it is stipulated hereby that Contractor shall, as a penalty to City, forfeit \$25 for each worker employed in the execution of this Agreement by Contractor or by any subcontractor hereunder for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one (1) calendar week in violation of the provisions of Article 3 (commencing with Section 1810), Chapter 1, Part 7, Division 2 of the California Labor Code.

(vi) Contractor is aware of and will comply with the provisions of California Labor Code sections 1777.5 and 1777.6 with respect to the employment of apprentices. Pursuant to section 1777.5 it is hereby stipulated that Contractor will be responsible for obtaining compliance therewith on the part of any and all subcontractors employed by them in connection with this Agreement.

(vii) Pursuant to California Labor Code section 1775, it is hereby stipulated that Contractor shall, as a penalty to City, forfeit not more than \$200 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for the Contractor Services by Contractor or any subcontractor.

- C. Bidding Eligibility. Pursuant to California Labor Code section 1771.1, no contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations.
- D. DIR Monitoring. Pursuant to California Labor Code section 1771.4, Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. CONFLICTS OF INTEREST

- A. City Personnel. No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or has responsibilities with respect to this Agreement during his/her tenure or for one (1) year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Contractor Services performed under this Agreement.
- B. Contractor. Contractor represents, warrants, and covenants that he, she, or it presently has no interest, direct or indirect, which would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor further agrees that while this Agreement is in effect, Contractor shall not acquire or otherwise obtain any interest, direct or indirect, that would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor acknowledges that pursuant to the provisions of the Political Reform Act (California Government Code section 87100 et seq.), City may determine Contractor to be a "Contractor" as that term is defined by the Political Reform Act. In the event City makes such a determination, Contractor agrees to complete and file a "Statement of Economic Interest" with the City Clerk to disclose such financial interests as required by City. In such event, Contractor further agrees to require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" to disclose such other person's financial interests as required by City.

15. NO UNDUE INFLUENCE

Contractor declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of City in connection with the award, terms, or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of City shall receive compensation, directly or indirectly, from Contractor, or from any officer, employee, or agent of Contractor, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Contractor further warrants that it has not employed or retained any company or person other than a bona fide employee working for Contractor, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

16. ASSIGNMENT

Contractor shall not assign, hypothecate, or otherwise transfer this Agreement or any portion hereof, without first obtaining the written consent of City. If such an assignment,

hypothecation, or transfer is made or attempted by Contractor, the assignment, hypothecation, or transfer shall be void; and City, at its sole option, may terminate this Agreement upon the giving of a 24-hour written notice to Contractor of such termination.

17. PERFORMANCE

If Contractor should neglect to prosecute the work to City's satisfaction, or, in City's reasonable discretion, fail to perform any provisions of this Agreement, City, after five (5) days written notice to Contractor, may without prejudice to any other remedy City may take appropriate action, including, but not limited to, any of the following: (i) meeting with Contractor and/or its agents or subcontractors to review the quality of the work and resolve matters of concern; (ii) requiring Contractor to have the work repeated at no additional fee until it is satisfactory; (iii) withholding payment of City's compensation to Contractor for any unsatisfactory work performed; (iv) suspending delivery of work to Contractor for an indefinite time; (v) correcting such deficiencies and deducting the cost thereof from the payment then or thereafter due Contractor, provided, however, that the City Representative shall approve such action and certify the amount thereof to be charged to Contractor; and/or (vi) terminating this Agreement. Except as may be expressly set forth in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies or other rights or remedies as may be permitted by law or in equity shall not preclude the exercise by such Party, at the same or different times, of any other rights or remedies to which such Party may be entitled.

18. FORCE MAJEURE

Any time period specified in this Agreement for performance of work and services shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of City or Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including City, if the delaying Party shall within ten (10) days of the commencement of such delay notify the other Party in writing of the causes of the delay ("**Force Majeure Event**"). If Contractor is the delaying Party, City shall ascertain the facts and the extent of delay and extend the time for performing the work and services for the period of the enforced delay when and if in the judgment of City such delay is justified. City's determination shall be final and conclusive upon the Parties. In no event shall Contractor be entitled to recover damages against City for any delay in the performance of this Agreement, however caused. Contractor's sole remedy shall be an extension of this Agreement pursuant to this Section 18. For the avoidance of doubt, Force Majeure Event shall not include (i) financial distress nor the inability of either Party to make a profit or avoid a financial loss; (ii) changes in the market prices or conditions; or (iii) a Party's financial inability to perform its obligations hereunder. The current events related to the COVID-19 pandemic are known and shall not constitute Force Majeure Event, future impacts of the COVID-19 pandemic may be considered a Force Majeure Event to the extent that they prevent the performance of a Party's obligations under this Agreement.

19. NOTICE

Any notice, payment, or instrument required or permitted to be given or delivered by this Agreement may be given or delivered by personal delivery or by depositing the same in any United States mail depository, first class postage prepaid, and addressed as follows, or to such other address provided by a written notice from one Party to the other or by e-mailing the notice to the e-mail addresses as set forth below:

If to City: City of Duarte
1600 Huntington Drive
Duarte, CA 91010
Attn: Jeff Risley, Facilities Maintenance Supervisor

If to Contractor: Trueline Construction & Surfacing, Inc.
12397 Doherty Street
Riverside CA. 92503
Attn: Janet Bangs, Vice President

20. WARRANTY

Contractor warrants all work under this Agreement (which for purposes of this Section 20 shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one (1) year (or the period of time specified elsewhere in this Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by City of any defect in the work or non-conformance of the work to this Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at Contractor's sole cost and expense. Contractor shall act sooner as requested by City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair and replace any portions of the work (or work of other contractors) damaged by Contractor's defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one (1) year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements, comply with the requirements of this Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of Contractor. All warranties and guarantees of subcontractors, suppliers, and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of City, regardless of whether such warranties and guarantees have been transferred or assigned to City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of City. This provision may be waived in Exhibit A if the Contractor Services hereunder do not include construction of any improvements or the supplying of equipment or materials.

21. ATTORNEYS' FEES

Notwithstanding anything in this Agreement to the contrary, in no event shall Contractor be entitled to economic or consequential damages or to punitive damages. In the event of any litigation arising from or related to this Agreement, the prevailing Party shall be entitled to recover from the non-prevailing Party all reasonable costs incurred, including staff time, court costs, attorneys' fees, expert witness fees, and other related expenses.

22. NON-LIABILITY OF CITY OFFICERS AND EMPLOYEES

No City Personnel shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City or for any amount which may become due to Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

23. SEVERABILITY

If any portion of this Agreement is found by a court of competent jurisdiction to be invalid, void, illegal, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way affect, impair, or invalidate any other term, covenant, or condition, or provision contained in this Agreement. Upon a determination that any term or provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to give effect to the original intent of the Parties as closely as possible in order that the transactions contemplated hereby be performed as originally contemplated to the greatest extent possible.

24. EXECUTION

The persons executing this Agreement on behalf of each of the Parties hereto represent and warrant that (i) such Party is duly organized and existing; (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party; (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement; and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors, and assigns of the Parties.

25. NO WAIVER

No delay or omission in the exercise of any right or remedy by a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. No waiver by either Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

26. NO THIRD-PARTY BENEFICIARIES

This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

27. NON-LIABILITY OF CITY PERSONNEL

No City Personnel shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City, or for any amount which may become due to Contractor or its successor, or for breach of any obligation of the terms of this Agreement.

28. GOVERNING LAW AND VENUE

The internal laws of the State of California, without regard to principles of conflicts of laws, shall govern the interpretation of this Agreement. In addition to any other rights or remedies permitted by law, either Party may take legal action, in law or in equity, to cure, correct, or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. The Superior Court of the County of Los Angeles shall have exclusive jurisdiction over any litigation between the Parties concerning this Agreement. Service of process on City shall be made in the manner required by law for service on a public entity. Service of process on Contractor shall be made in any manner permitted by law and shall be effective whether served inside or outside of California.

29. SURVIVAL

The terms, provisions, representations, and certification contained in this Agreement, or inferable therefrom, shall survive the expiration or termination of this Agreement and the payment of the compensation hereinabove provided.

30. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

31. INTEGRATION, CONSTRUCTION, AND AMENDMENT

1. This Agreement contains the entire understanding of the Parties and supersedes any and all other written or oral understandings as to those matters contained herein, and no prior oral or written understanding shall be of any force or effect with respect to those matters covered thereby. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. This Agreement shall be construed and interpreted with and shall be governed and enforced in all respects according to the laws of the State of California and as if drafted by both Parties. No amendment, change or modification of this Agreement

shall be valid unless in writing, stating that it amends, changes, or modifies this Agreement, signed by all the Parties hereto.

32. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

33. SPECIAL PROVISIONS

1. Any special provisions applicable to this Agreement are set forth in Exhibit D, attached hereto and incorporated herein by this reference.

34. CITY MANAGER AUTHORITY

City's City Manager shall have the authority to make non-material changes, non-material amendments, or clerical edits to this Agreement on behalf of the City.

[Signatures on following page.]

IN WITNESS WHEREOF, the City of Duarte caused the Agreement to be subscribed by its City Manager and said Contractor has executed or caused this Agreement to be executed by its duly authorized officer(s).

CITY OF DUARTE

City Manager

Date: _____

ATTEST

City Clerk

Date: _____

APPROVED AS TO FORM
RUTAN & TUCKER, LLP

City Attorney, City of Duarte

Date: _____

CONTRACTOR

Trueline Construction & Surfacing, Inc.

By: *Janet Bangs*

Janet Bangs

Its: Vice President

Date: 4.28.2026

By: *Ed Kruse*

Ed Kruse

Its: President

Date: 4.28.2026

EXHIBIT A

Scope of Work

This project consists of resurfacing and striping two combination futsal courts along with four combination pickleball courts, resurfacing two additional dedicated pickleball courts, installing two sets of permanent posts and nets, and installing one six-foot-high fence between the two dedicated pickleball courts.

Item 1. Pressure wash and clean court surfaces to remove dirt, debris, and any loose or peeling coatings. Mechanically clean and prepare all cracks and expansion joints.

Item 2. Repair cracks up to approximately 150 linear feet using acrylic crack patching materials. Wider cracks may require a combination of patch binder and concrete mixture. Install self-leveling sealant at expansion joints. Sand and smooth all repaired areas to ensure a uniform surface.

Item 3. Remove existing material in expansion joints and replace with approximately 1,350–1,500 linear feet of Sikaflex 2CSL self-leveling caulking at joint lines.

Item 4. Sand down all repaired areas before coating and apply concrete primer to any bare areas on the court.

Item 5. Apply 2 coats of SportMaster black acrylic resurface coat 100% latex acrylic, mixed with #60 silica to smooth out surface and provide a base for color.

Item 6. Apply (2) two coats of SportMaster color coat 100% acrylic, mixed with #90 silica sand. Final colors to be determined by City. Chosen from SportMaster color chart. (up to 2 colors)

Item 7. Layout and stripe six (6) pickleball courts, including a combination of standard and optional “shadow” lines (final configuration TBD).

Item 8. Layout and stripe two (2) futsal courts. (line colors to be determined.

Item 9. Provide and install (4) four footings for game poles, (2) two round PB in ground pole kits, and (4) four metal drop in cover plates for footings.

Item 10. Provide and install a six-foot high, black vinyl coated chain link fence between the two permanent pickleball courts.

Work Duration:

Construction shall be completed within 45 working days after the date stipulated on the Notice to Proceed.

EXHIBIT B

Budget and Fee Schedule

BASE BID FOR DUARTE SPORTS PARK COURT RESURFACING

Line Item	Bid Items	UofM	Quantity	Unit Price	Extension
1.	Pressure wash and clean court surfaces to remove dirt, debris, and any loose or peeling coatings. Mechanically clean and prepare all cracks and expansion joints.	EA	1	\$1,500	\$1,500.00
2.	Repair cracks up to approximately 150 linear feet using acrylic crack patching materials. Wider cracks may require a combination of patch binder and concrete mixture. Install self-leveling sealant at expansion joints. Sand and smooth all repaired areas to ensure a uniform surface.	LS	150	\$37.33	\$5,599.50
3.	Remove existing material in expansion joints and replace with approximately 1,350–1,500 linear feet of Sikaflex 2CSL self-leveling caulking at joint lines.	LS	1500	\$14.44	\$21,660.00
4.	Sand down all repaired areas before coating and apply concrete primer to any bare areas on the court.	EA	1	\$1,500.00	\$1,500.00
5.	Apply 2 coats of SportMaster black acrylic resurface coat 100% latex acrylic, mixed with #60 silica to smooth out surface and provide a base for color..	SF	24,000	\$.53	\$12,720.00

6.	Apply (2) two coats of SportMaster color coat 100% acrylic, mixed with #90 silica sand. Final colors to be determined by City. Chosen from SportMaster color chart. (up to 2 colors)	SF	24,000	\$.53	\$12,720
7.	Layout and stripe six (6) pickleball courts, including a combination of standard and optional "shadow" lines (final configuration TBD).	EA	6	\$840.00	\$5,040.00
8.	Layout and stripe two (2) futsal courts. (line colors to be determined.	EA	2	\$840.00	\$1,680.00
9.	Provide and install (4) four footings for game poles, (2) two round PB in ground pole kits, and (4) four metal drop in cover plates for footings.	EA	1	\$8,240.00	\$8,240.00
10.	Provide and install a six-foot high, black vinyl coated chain link fence between the two permanent pickleball courts.	EA	1	\$2,452.08	\$2,452.08

TOTAL: \$73,111.58 DOLLARS

PERFORMANCE SCHEDULE:

Construction shall be completed within 45 working days after the date stipulated on the Notice to Proceed.

EXHIBIT C

Insurance Requirements

A. Insurance Coverage Required. The policies and amounts of insurance required hereunder shall be as follows:

(i) Commercial General Liability (including premises and operations, contractual liability, personal injury, death, and independent contractor liability): Not less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) general aggregate for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability.

(ii) Automobile Liability (including owned, non-owned, leased, and hired autos): One Million Dollars (\$1,000,000.00), combined single limit, per occurrence for bodily injury, death, and property damage.

(iii) Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for Contractor's employees in accordance with the laws of the State of California, including California Labor Code section 3700.

(iv) Umbrella or Excess Liability Insurance that will provide bodily injury, personal injury, death, and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

(A) A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;

(B) Pay on behalf of wording as opposed to reimbursement;

(C) Concurrency of effective dates with primary policies;

(D) Policies shall "follow form" to the underlying primary policies; and

(E) Insureds under primary policies shall also be insureds under the umbrella or excess policies.

B. Contractor's Insurance General Requirements.

(i) All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City Representative.

(ii) Commercial General Liability, Automobile Liability, and Employer's Liability shall name City and City Personnel as additional insureds and contain no special limitations on the scope of protection afforded to City and City Personnel. All insurance provided hereunder shall include the appropriate endorsements.

(iii) All insurance policies shall be primary insurance and any insurance or self-insurance maintained by City and/or City Personnel shall be in excess of Contractor's insurance and shall not contribute with it.

(iv) All insurance policies shall be "occurrence" rather than "claims made" insurance.

(v) All insurance policies shall apply separately to each insured against whom a claim is made or suit brought, except with respect to the limits of the insurer's liability.

(vi) All insurance policies shall be endorsed to state that the insurer shall waive all rights of subrogation against City and City Personnel.

(vii) All insurance policies shall be written by good and solvent insurer(s) admitted to do business in the State of California and approved in writing by City.

(viii) All insurance policies shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits, non-renewed, or materially changed for any reason, without thirty (30) days prior written notice thereof given by the insurer to City by U.S. mail, or by personal delivery, except for nonpayment of premiums, in which case ten (10) days prior notice shall be provided.

(ix) All insurance policies shall state that City shall not be liable for the payment of premiums or assessments under the policy.

(x) Insurance policies shall not contain any limiting provision or endorsement that has not been submitted to City for approval. By way of example, additional insured endorsements shall not be limited to "ongoing operations," exclude contractual liability, restrict coverage to the "sole" liability of Contractor, or contain any other limitation contrary to this Agreement.

- C. Deductibles. Any deductibles or self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved in writing by City.
- D. Evidence of Coverage. Contractor shall furnish City with certificates of insurance demonstrating the coverage required by this Agreement which shall be received and approved by City not less than five (5) working days before work on the Contractor Services commences. At least thirty (30) days prior to the expiration of any policy of insurance required under this Agreement, a signed complete certificate of insurance, with all endorsements provided herein, showing that such insurance coverage has been renewed or extended, shall be filed with City.
- E. Workers Compensation Insurance. Contractor shall file with City the following signed certification:

“I am aware of, and will comply with, Divisions 4 and 5 of the California Labor Code by securing, paying for, and maintaining in full force and effect for the duration of the Agreement, complete Workers’ Compensation Insurance, and shall furnish a Certificate of Insurance to City before execution of the Agreement.”

In the event Contractor has no employees requiring Contractor to provide Workers’ Compensation Insurance, Contractor shall so certify to City in writing prior to City’s execution of the Agreement. City and City Personnel shall not be responsible for any claims in law or equity occasioned by failure of Contractor to comply with this Section E - Workers Compensation Insurance or with the provisions of law relating to workers’ compensation.

- F. Default of Insurance Requirements. In addition to any other remedies at law or equity City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time required by this Section F – Default of Insurance Requirements, City may, at its sole option, exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor’s breach: (i) obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under this Agreement; (ii) order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both, until Contractor demonstrates compliance with the insurance requirements herein; and/or (iii) terminate this Agreement.



AGENDA REPORT

MEETING DATE: May 12, 2026
TO: Mayor and Members of the City Council
FROM: Kristen Petersen, Director of Administrative Services
SUBJECT: Resolution adopting the holiday schedule for City employees
RECOMMENDATION: It is recommended that City Council adopt Resolution No. 26-13 adopting a holiday schedule for City employees for July 2026 – June 2027
FISCAL IMPACT: There is no fiscal impact associated with this item
STRATEGIC PLAN IMPACT: There is no strategic plan impact associated with this item

BACKGROUND

Pursuant to Chapter 2.08.010 of the Duarte Municipal Code (“DMC”) observed holidays that impact the public offices of the City shall be designated by resolution of the City Council.

DISCUSSION/ANALYSIS

The City and the employee union have agreed to specific paid holidays in the current Memorandum of Understanding. The adoption of Resolution No. 26-13 would memorialize said agreed-upon holidays.

RECOMMENDATION

It is recommended that City Council adopt Resolution No. 26-13 adopting a holiday schedule for City employees for July 2026 – June 2027.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

- A. Resolution No. 26-13 Adopting a Holiday Schedule for City Employees for July 2026 – June 2027

Fiscal Review:

Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:

Brian Villalobos
City Manager

RESOLUTION NO. 26-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING THE HOLIDAY SCHEDULE FOR CITY EMPLOYEES FOR JULY 2026 – JUNE 2027

WHEREAS, the City Council of the City of Duarte seeks to memorialize the holidays observed by the City pursuant to Chapter 2.08 of the Duarte Municipal Code regarding holidays; and

WHEREAS, the holidays listed in this Resolution are consistent with the agreed-upon paid holidays in the City's Memorandum of Understanding with its employee union.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above Recitals are true and correct and are incorporated in full herein.

SECTION 2. The Holiday Schedule for full-time (F/T) and three-quarter time (3/4) City employees for July 2026 – June 2027 is hereby established.

Holiday	Date	Day
Independence Day	July 4, 2026	Saturday
Labor Day	September 7, 2026	Monday
Thanksgiving Day	November 26, 2026	Thursday
Day After Thanksgiving Day	November 27, 2026	Friday
Christmas Eve	December 24, 2026	Thursday
Christmas Day	December 25, 2026	Friday
New Year's Eve	December 31, 2026	Thursday
New Year's Day	January 1, 2027	Friday
Martin Luther King Jr. Day	January 18, 2027	Monday
Presidents' Day	February 15, 2027	Monday
Memorial Day	May 31, 2027	Monday

SECTION 3. The above Holiday Schedule shall become effective immediately after adoption.

PASSED, APPROVED and ADOPTED this 12^h day of May 2026.

Tera Martin Del Campo, Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 26-13 was adopted by the City Council of said City of Duarte at a regular meeting of said City Council held on the 12th day of May 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Frances Jimenez
City Clerk



AGENDA REPORT

MEETING DATE: May 12, 2026

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

SUBJECT: Set Hearing for Citywide Landscape and Lighting Assessment District and Neighborhood Districts

RECOMMENDATION: Adopt Resolution No. 26-14 to Set Public Hearing for June 9, 2026

FISCAL IMPACT: The collection of the Citywide Assessment provides \$698,245 to be used to fund maintenance of park and city street lighting. The neighborhood special district assessment provides \$320,543 for maintenance in the city's various neighborhood zones

STRATEGIC PLAN IMPACT: There is no strategic plan impact associated with this item

BACKGROUND

Each year, City Council holds a Public Hearing to establish property assessments for the Citywide Landscape and Lighting Assessment District and for the City's Neighborhood Districts. The hearing will be held on June 9, 2026. Attached Resolution No. 26-14 declares the City's intention to hold that public hearing. This is part of the annual process required to continue property assessments for the Citywide Landscape and Lighting Assessment District and Neighborhood Districts.

The Engineer's Report is attached and is available for review at City Hall at any time between now and the public hearing indicating the amounts of the proposed assessment, district boundaries, assessment zones, descriptions of improvements, and method of assessment. There is no change to that assessment.

In some neighborhood zones, the assessment is allowed to increase annually by the annual increase in the Consumer Price Index (CPI) for the Los Angeles-Long Beach Anaheim, CA area. This year the increase in the CPI for the year ending December 31, 2025 was 3.0%. In the zones where the assessment may be increased, the assessments may increase to the maximum allowable rate of 3.0%. The Engineer's report addresses this issue in detail. The assessment is subject to the notice, protest, and hearing requirements of Section 53753 of the Government Code.

RECOMMENDATION

Adopt Resolution No. 26-14 to Set Public Hearing for June 9, 2026.

FISCAL IMPACT

The collection of the Citywide Assessment provides \$698,245 to be used to fund maintenance of park and city street lighting. The neighborhood special district assessment provides \$320,543 for maintenance in the city's various neighborhood zones.

ATTACHMENTS

- A. Resolution No. 26-14
- B. Engineer's Report

Fiscal Review:



Kristen Petersen
Assistant City Manager/

Reviewed and Approved:



Brian Villalobos
City Manager

RESOLUTION NO. 26-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2026-2027 WITHIN THE CITYWIDE LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT, PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972; AND FIXING A TIME AND PLACE FOR THE PUBLIC HEARING TO HEAR OBJECTIONS THERETO

The City Council of the City of Duarte, pursuant to the provisions of the Landscape and Lighting Act of 1972, Division 15 of the Streets and Highways Code of the State of California, does resolve as follows:

DESCRIPTION OF WORK

SECTION 1. That the public interest and convenience requires and it is the intention of the City Council of the City of Duarte, California, to levy and collect assessments within the Citywide Landscape and Lighting Maintenance District for Fiscal Year 2026-2027 within which the following work is to be done:

1. Maintenance and servicing of street landscaping and street trees.
2. Maintenance and servicing of street lighting facilities.
3. Maintenance and servicing of traffic signals.
4. The cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti within street right-of-way.
5. Funding for the construction of the Senior Center.
6. Maintenance and servicing of Parks.
7. Any and all work and materials appurtenant thereto.

LOCATION OF WORK

SECTION 2. The foregoing described work is to be located within streets, easements and City-owned property within the City of Duarte particularly described on a map on file in the City Clerk's office entitled "Landscape and Lighting Maintenance District, Assessment Diagram," said district boundary being the same as the City boundary.

DESCRIPTION OF ASSESSMENT DISTRICT

SECTION 3. That the contemplated work, in the opinion of said City Council, is of benefit to and the said City Council hereby makes the expense of the said work chargeable upon a district, which said district is assessed to pay the costs and expenses thereof and which district is described as follows:

The City Council has determined that pursuant to Section 22595 of the Streets and Highways Code of the State of California that the public utility property is to be assessed.

All that certain property within the City of Duarte, exclusive of public streets.

REPORT OF THE ENGINEER

SECTION 4. The City Council of said City does hereby tentatively approve the report of the Engineer, which indicates the amount of the proposed assessments, the district boundary, assessment zones, detailed description of improvements, and the method of assessment. The report entitled "Engineer's Report, Landscape and Lighting Maintenance District" is on file in the Office of the City Clerk and reference to said report is hereby made for all particulars.

ASSESSMENTS

SECTION 5.

- (a) Pursuant to Section 5 of Article XIII D of the California Constitution an assessment existing on November 5, 1996 imposed exclusively to finance capital costs of maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control is exempt from the procedures and approved process set forth in Section 5 of Article XIII D of the California Constitution.
- (b) The proposed assessments relating to Zones 1 through 15 were existing on the effective date of Article XIII D of the California Constitution and were previously imposed and are proposed for fiscal year 2026-2027 to be imposed exclusively to finance the capital costs of maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control.
- (c) The proposed assessments relating to Zones 16 through 18 were voted upon and approved by a majority of property owners in accordance with the requirements of Article XIII D of the California Constitution.
- (d) The assessments are proposed to increase by 3.0% in Zones 4, 7, and 8 as previously approved by the property owners, and also by 3.0% in Zones 15, 16, and 18 as allowed for in the formation of the zones. This assessment is subject to the notice, protest, and hearing requirements of Section 22620 et. seq. of the Government Code.

TIME AND PLACE OF PUBLIC HEARING

SECTION 6. Notice is hereby given that on the **9th day of June 2026**, at the hour of 7:00 p.m., in the Council Chambers of City Hall, 1600 Huntington Drive, Duarte, California, any and all persons having any objections to the work or intent of the assessment district may appear and show cause why said work should not be done or carried out, or why said assessments should not be levied in accordance with this Resolution of Intention. The City Council will consider all oral and written protests.

LANDSCAPING AND LIGHTING ACT OF 1972

SECTION 7. All work herein proposed shall be done in accordance with the Landscape and Lighting Act of 1972, Division 15 of the Streets and Highways Code of the State of California.

NOTICE

SECTION 8. The City Clerk is hereby ordered to give notice in accordance with Section 22626 of the Streets and Highways Code of the State of California.

PASSED, APPROVED and ADOPTED this 12th day of May, 2026.

Tera Martin Del Campo, Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 26-14 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 12th day of May, 2026, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSTAIN: Councilmembers:
ABSENT: Councilmembers:

Frances Jimenez
City Clerk
City of Duarte, California

ENGINEER'S REPORT
SIDEWALKS, STREETS, SENIOR CENTER PAYMENT,
PARK AND SPECIAL ZONES
OF THE CITY OF DUARTE
LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT
2026-2027 ASSESSMENT LEVY

SECTION 1. AUTHORITY FOR REPORT

This report is prepared pursuant to an order of the City Council of the City of Duarte in compliance with the requirements of Article 4, Chapter 1, Landscape and Lighting Act of 1972, being Part 2, Division 15, of the Streets and Highways Code of the State of California (The "Act").

The Act was originally created by the State Legislature in 1972. On June 13, 1978, the City of Duarte created the City of Duarte Landscape and Lighting Maintenance District for the maintenance and servicing of Landscaping and Lighting. Since 1972, the Legislature has expanded the definition of landscaping, lighting, and the work that may be done under the Act. The City of Duarte has, over time; expanded the work to be done by the District to include all the work allowed under the Act.

This Assessment District, by special benefit assessments, provides funding for the maintenance of City-owned parks, for the maintenance of the public landscaping in public owned properties or public right-of-way within the City, graffiti removal, maintenance of public-owned lighting, street lighting, traffic signals within the City, and funding towards the debt service of the Senior Center bond issue. The Senior Center bond issue was paid off in Fiscal Year 2017-18, thus the City wide street maintenance for a single family home was reduced by \$5.84.

The voters on November 5, 1996 voted to adopt Proposition 218. Proposition 218 has the potential to have a great impact upon the way special assessments are used and assessed. The City Council has determined that the portion of the assessment devoted to street maintenance and the payment of the Senior Center bond is exempt from Prop. 218. In 1997, by majority vote of the property owners of all single family and condominiums within the City, it was determined to levy a park assessment of \$59.42 against single family and condominium units within the City.

SECTION 2. PLANS AND SPECIFICATIONS FOR THE IMPROVEMENTS

The plans and specifications for the irrigation, landscaping and lighting of streets, traffic signals and easements and authorized improvements within the City are on file in the Department of Community Development. The lighting locations and specifications for Edison-owned lights are on file with Southern California Edison Company. Reference is hereby made to said plans and specifications for the

exact location and nature of the landscape and lighting of park improvements. Said plans and specifications by reference are hereby made a part of this report.

SECTION 3. ESTIMATE OF COST OF IMPROVEMENT

The cost of the initial improvements of median island landscaping, street landscaping, traffic signals, street lighting, parking lot lighting, and bike paths were paid for from capital improvement funds, special grants, gas tax, prior assessment districts, subdividers, and general City revenues. The City Council in 1991 and 1992, as a result of two public hearings, determined to fund a portion of the Senior Center construction from the landscape assessment in accordance with the Act. With the Senior Center bond issue being paid off, no facilities are proposed to be funded from the district.

SECTION 4. CITYWIDE STREET AND SIDEWALK LANDSCAPING

The cost to maintain street landscaping and parkway trees as described in this section. The following is a general description of the areas being maintained:

1. All parkway trees maintained by the City.
2. Trees adjacent to Caltrans right-of-way on Evergreen Avenue, Flower Avenue to Brightside Avenue, Central Avenue, Buena Vista Street to Santo Domingo Avenue and Evergreen Street east of Mountain Avenue.
3. Street Landscaping
 - A. Duarte Road – Highland Avenue to Mountain Avenue hardscape, turf, trees, irrigation and groundcover.
 - B. Buena Vista Street – North and south of the 210 freeway turf, irrigation and groundcover.
 - C. Mountain Avenue – North and south of the 210 freeway turf, irrigation and groundcover.
 - D. Central Avenue – East and west of Buena Vista Street turf, trees, irrigation and groundcover.
 - E. Huntington Drive – Mountain Avenue to the east City limits, hardscape, turf, trees, irrigation and groundcover.
 - F. Encanto Parkway – Huntington Drive to Markwood, west side landscaping and irrigation. Fifty percent only of landscaping along Zone 5.

The cost to maintain shall include, but not limited to, watering, fertilizing, mowing, weed control, shrubbery, tree removal and pruning, maintenance of irrigation facilities, removal or covering of graffiti and repair and replacement of lighting.

The cost to maintain and construct these facilities is considered a general property benefit and is assessed as a unit cost to each lot within the City, and to each apartment unit, hotel/motel room, trailer park space, and nursing home bed.

SECTION 5. CITYWIDE LANDSCAPING AND PARK COSTS

The cost to maintain parks, landscape area, and recreational facilities is described in this section. The following is a general description of the areas, parks and related landscaped areas being maintained as approved in the special

Assessment vote:

Parks

- A. Bike Trail – Turf, trees, groundcover, asphalt and irrigation.
- B. Thorsen Park – Turf, trees, groundcover and irrigation.
- C. Moore Park – Turf, trees, groundcovers, playground and irrigation.
- D. Entrance Park – Turf, trees, groundcover and irrigation.
- E. Encanto Park – Turf, trees, groundcover, irrigation, tennis courts, basketball courts, athletic courts, restrooms and parking areas.
- F. Beardslee Park – Turf, trees, groundcover, irrigation, hardscape and playground.
- G. Duarte Park – Turf, trees, groundcovers, irrigation, hardscape, recreation building, playground and athletic courts.
- H. Royal Oaks Park– Turf, trees, groundcover, irrigation, hardscape, recreation building, tennis courts, playgrounds and parking area
- I. Tzeitel Paras-Caracci Park – Turf, trees, groundcover, irrigation, hardscape, BBQ area and parking area.
- J. Glenn Miller Park – Turf, trees, groundcover, irrigation, hardscape and playgrounds.
- K. Hacienda Park – Turf, trees, groundcover, irrigation and playground.
- L. Orange Blossom Park – Turf, trees, groundcovers, irrigation, and playground.
- M. Town Center – Turf, trees, groundcover, irrigation, hardscape, swimming pool, recreation building, and parking area.
- N. Northview Park – Turf and irrigation.
- O. Senior Center – Turf, trees, groundcover, irrigation hardscape, recreation area and parking lot.
- P. Otis Gordon Park
- Q. Lena Valenzuela Park

The cost to maintain shall include, but not limited to, watering, fertilizing, mowing, weed control, shrubbery, tree removal and pruning, maintenance of irrigation facilities, maintenance of park building and equipment, maintenance and replacement of recreation equipment, removal or covering of graffiti and repair and replacement of lighting.

SECTION 6. SENIOR CENTER

In Fiscal Year 2017/18 the bond issue was paid off, thus there will be no assessment.

SECTION 7. LIGHTING MAINTENANCE

The cost to maintain shall include, but not limited to, electrical service for all public lighting including parking lighting, repair and replacement of City-owned lights within public right-of-way, servicing of Southern California Edison owned lights as defined by the Act, repair and replacement of traffic signals.

The net amount to be assessed upon lands within the Assessment District in accordance with this Report is apportioned by a formula and method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each lot or parcel from the improvements, namely the maintenance and servicing of public lighting facilities within such District. The maintenance and servicing of public lighting facilities installed and constructed in public places provides a special benefit which is received by each and every assessed lot or parcel within the District, tending to enhance their value. The streets within the District improve access to all lots or parcels assessed. Street lighting also provides advertising visibility for business and commercial establishments. The intensity or degree of illumination provided can have a bearing on the benefits of street lighting. Thus, primary benefits of street lighting are for the convenience, safety, security, and protection of people. Secondary benefits are security or protection to property, property improvements and goods as set forth below:

1. Improvement to traffic circulation.
2. Reduction in night accidents and attendant human misery and economic loss.
3. Less vulnerability to criminal assault at night.
4. Promotion of business during nighttime hours for commercial properties.
5. Increased nighttime safety on roads and highways.
6. Improved ingress and egress to lots and parcels.
7. Reduction in vandalism and other criminal acts.
8. Reduction in burglaries.
9. The enhancement to the value of property which results from the foregoing benefits.

Intensity or degree of illumination provided on streets varies with the type of street, date of installation and the use of the property adjacent thereto.

The majority of parcels within the Lighting District are residential properties. A value of one (1) basis unit has been assigned to a residential unit. A residential unit is defined as a single-family unit, condominium unit, rental unit or apartment unit. Parcels in other land use categories, not used as residential, were then evaluated and rated by comparison with the basis unit.

Each land use evaluation takes into consideration – foot traffic, vehicular traffic, and hours of occupancy. Commercial and industrial properties have been assigned additional units based on the comparative benefits, number of people that would be expected to benefit from the lighting, security and

intensity of the lights provided. The average light intensities and energy consumption for commercial areas is greater than that required for residential areas.

SECTION 8. GRAFFITI REMOVAL

The cost for graffiti removal shall include, but not limited to, the cost of cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Graffiti removal is considered a general property benefit and is assessed in the same manner and is included in the Street and Sidewalk Landscape Assessment.

SECTION 9. TRAFFIC SIGNALS

The following traffic signals are entirely or partially maintained by the City.

- * Mountain Avenue at Huntington Drive.
- * Mountain Avenue at Central Avenue.
- * Mountain Avenue at Evergreen Street.
- * Mountain Avenue at Best Buy
- * Buena Vista Street at Huntington Drive.
- * Buena Vista Street at Central Avenue.
- * Buena Vista Street at Evergreen Street.
- * Buena Vista Street at Duarte Road.
- * Buena Vista Street at Kellwil Way
- * Buena Vista Street at Village Road.
- * Central Avenue at 210 Freeway Exit.
- * Duarte Road at Circle Drive.
- * Duarte Road at Hope Drive.
- * Duarte Road at Village Road.
- * Highland Avenue at Business Center Drive.
- * Highland Avenue at Central Avenue.
- * Huntington Drive at Highland Avenue.
- * Huntington Drive at Mount Olive.
- * Huntington Drive at Las Lomas Road.
- * Huntington Drive at Crestfield Road.
- * Huntington Drive at Mountain Vista Plaza.
- * Huntington Drive at Pops Road.
- * Huntington Drive at Brycedale Avenue.
- * Royal Oaks Drive at Royal Oaks School.

SECTION 10. DIAGRAM FOR THE ASSESSMENT DISTRICT

A copy of the proposed assessment diagram is on file in the City Clerk's office, and includes all the property within the City limits of the City of Duarte. Reference is made to the Los Angeles County Assessor Maps as to parcel location and dimensions. The City Council, at the time of formation of the

District of 1978, determined that the public utilities right-of-ways should be assessed based upon the actual benefit to the public utility right-of-ways.

SECTION 11. ASSESSMENT ZONES

Zone 1 All the Property within the City except those Properties in Zones 2 through 18

All properties that are not in a special zone are assessed within this zone. Assessment for areas without street lighting are reduced to reflect the cost component of the City's budget. Areas with street lighting are assessed based upon a unit basis for single family zoned property and residentially used property. Commercial, industrial and multi-residential zone properties are assessed based upon lot size and street frontage.

All of the properties in Zones 3 through 18 are assessed their share of the citywide lighting, street, sidewalk and park maintenance in addition to special maintenance assessment. Zone 2 is assessed specifically for their gas lights.

Street Lighting

The cost for street lighting in all zones is assessed to all residential lots based upon the special benefit and to commercial and industrial based upon frontage and area benefit.

Citywide Park Maintenance

The cost of park maintenance determined as a direct benefit is assessed to all single-family units and all condominium units based upon a unit assessment.

Citywide Street Maintenance Cost

The cost in all zones is assessed to all lots on a unit cost per lot, and to each apartment unit, hotel/motel room, trailer park space, and nursing home bed.

Zone 2 Mesa Area Gaslights

This area is served by gaslights. There are no "electric" street lights on the Mesa. Only the intersection lighting component of the street lighting cost is included in this zone. The cost of gas lighting is assessed equally to all lots. The cost to maintain the Rim Road slope constructed in 2008, which was a general fund expense, is no longer included in this report. A capital improvement project resulting in the replacement of all the gas lighting fixtures was completed in FY 20-21 which utilized available reserves.

Zone 3 Emblem House Tract 33532

This zone was created at the request of the Developer (Emblem Homes), in lieu of a homeowner's association. The Developer installed sprinkler guns to irrigate the natural area north of the homes for fire protection. The maintenance of the sprinkler guns is a special benefit to all lots within the subdivision. The areas adjacent to the landscaping are given a benefit of 30% greater than the remainder of the lots.

Lots 1, 2, 18-119 are not adjacent to landscape areas

Lots 3-17 are assessed a 30% surcharge.

As in previous years, the City's General Fund has paid for this fire protection.

Zone 4 Las Lomas Villas Tracts 33964, 34892 & 35709

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The Developer, for the benefit of all lots, installed the landscaping as a special benefit to all lots, within the tract and is assessed equally to all lots. The assessment is based on a voter-approved formula, which provides for an annual C.P.I. increase not to exceed 3%. The C.P.I. for the year ending December 31, 2025 was 3.0%. The maximum allowable C.P.I. increase of 3% would allow for an assessment increase of \$14.76 per parcel to \$506.71 per parcel. The levy is proposed to remain the same as the prior year at \$456.35 to balance the budget. The levy is still below the maximum assessment of \$506.71.

Zone 5 Kaufman and Broad Development Phase 1 – Tract 35415(Encanto Parkway)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The entrance landscaping on Encanto Parkway was installed by the Developer, as a special benefit to all lots, within the tract and is assessed equally to all lots. Since the extension landscaping along Encanto Parkway is also being considered a Citywide benefit, a portion of the budget has been moved to the Citywide Street portion of the Assessment District. The resulting contribution to the zone amounts to \$7,532.00, an equal portion of the total zone assessment levied on the respective parcels.

An increase in assessment was proposed for Fiscal Year 2010-11. This increase was subject to the requirements of Proposition 218 "the Right to Vote on Taxes Act". The increase was not approved by the property owners. Consequently, the level of maintenance was reduced to balance the expenditures with the assessment. For this Fiscal Year, reserves will be used to continue balancing the annual budget.

Zone 6 Kaufman and Broad Development Phase II – Tracts 35631 and 41717 (Rancho Verde)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots, and is assessed equally to all lots. Options to continue improvement in the Zone budget efficiency continue to be evaluated.

Zone 7 Amberwood Tract 35711

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots, and is assessed equally to all lots. The assessment formula is based upon a voter approved formula which provides for an assessment increase (CPI) not to exceed 3% a year. The C.P.I. for the year ending December 31, 2025 was 3.0%. The maximum allowable C.P.I. increase of 3% would allow for an assessment increase of \$16.51 per parcel to a maximum of \$566.86 per parcel. For Fiscal Year 2026-27, the levy is proposed to remain at the prior year's assessment rate of \$525.50.

Zone 8 Village at Windsor Tract 39457

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit of all lots, and is assessed equally to all lots. The assessment formula is based upon a voter approved formula which provides for an assessment increase (CPI) not to exceed 3% a year. The C.P.I. for the year ending December 31, 2025 was 3.0%. A maximum allowable C.P.I. increase of 3% would allow for an assessment increase of \$13.17 per parcel to a maximum of \$452.07 per parcel. For Fiscal Year 2026-27, the levy is proposed be at the maximum assessment of \$452.07.

Zone 9 Tract 32993 (Kendrick Tract) and Tracts 35135, 35136, 35137 (Hearthstone Homes)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit of all lots, and is assessed equally to all lots. An increase in assessment was proposed for Fiscal Year 2010-11. This increase was subject to the requirements of Proposition 218 "the Right to Vote on Taxes Act". The increase was not approved by the property owners. While the level of maintenance was reduced, increases to water costs are contributing to the annual budget exceeding revenue from assessments.

Zone 10 Tracts 35138, 35139, 38393 & 39932 (Hearthstone Del Norte)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The tracts are specially benefited equally by the landscaping installed by the Developer except for the lots adjacent to that landscaping maintained by the district, which has an additional special benefit of 10%. A major brush clearing project is proposed for this fiscal year using previous years surpluses.

Total lot count not assessed the additional 10% = 170 lots

Lots assessed 10% additional benefit:

(2) Lots 18, 20 (Tract 35139)

(4) Lots 25-28 (Tract 39932)

(11) Lots 10, 11, 17-20, 31-34, 39 (Tract 38393)

Zone 11 Tract 42150 (TKI Townhomes)

This zone was created at the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots. The Board of Directors of the Home Owners Association in 2004 requested that the City allow the Home Owners Association to maintain the landscaping. The request was approved. A zero assessment for the landscaping within this zone has thus been shown.

Zone 12 Tract 33704 (Benchmark Homes)

This zone has been eliminated.

Zone 13 Mike's Center

This zone was created, at the request of the property owners, to maintain improvements installed by the City and financed by the property owners with assistance from Community Development Block Grant Funds. The lighting and landscaping was installed as a special benefit to all lots and is assessed based on lot area.

Zone 14 Tract 51911 (Las Brisas Development)

This zone was created upon the request of the Developer in lieu of a homeowner's association maintaining the landscaping. The landscaping was installed by the Developer, for the special benefit to all lots, and is assessed on a per lot basis. This zone was formed in 1995. At the time of the formation of this zone, the assessment was based upon a formula, which recognized the increase of inflation. The C.P.I. for the year ending December 31, 2025 was 3.0%. A 3% C.P.I. would allow for an assessment increase of \$19.01 per parcel to \$652.62 per parcel. For Fiscal Year 2026-27, the levy of \$579.84 is required to balance the expenses.

Zone 15 Tracts 52121 and 52255 (Las Posadas Development)

This zone was created in 1997 upon the request of the developer in lieu of a homeowners association maintaining the landscaping. The landscaping was installed by the developer, for the special benefit to all lots, and is assessed on a per lot basis. At the time of formation of the zone, the assessment was based upon a formula which allows for an assessment increase of up to 3% per year. The C.P.I. for the year ending December 31, 2025 was 3.0%. The maximum allowable C.P.I. increase of 3% would allow for an assessment increase of \$17.70 per parcel to \$607.78 per parcel. The maximum assessment of \$607.78 is proposed for Fiscal Year 2026-27.

Zone 16 Tract 52337 (Buena Vista Villas)

This zone was created upon the request of the developer and a vote of the property owner in 1998. The developer installed all the landscaping to specially benefit all lots equally, therefore the assessment is levied on a per lot basis. This zone was created in 1998. The assessment is based upon a formula which provides for an assessment increase of up to 3% per year. The C.P.I. for the year ending December 31, 2025 was 3.0%. The maximum allowable C.P.I. increase of 3% raises the maximum assessment by \$18.86 per parcel to \$647.59 per parcel. For Fiscal Year 2026-27, the maximum levy of \$647.59 per parcel is required, with the utilization of reserves to balance expenses.

Zone 17 Tract 52704 (Citrus Collection)

This zone was created upon the request of the developer and a vote of the property owner in 2000. The developer installed all the landscaping to specially benefit all lots equally, therefore the assessment is levied on a per lot basis. The assessment formula is based upon a formula which provides for an assessment increase of up to 3% per year. The C.P.I. for the year ending December 31, 2025 was 3.0%. The maximum allowable C.P.I. increase of 3% raises the maximum assessment by \$26.10 per parcel to \$895.99 per parcel. For Fiscal Year 2026-27, a levy of \$695.00 per parcel is required to balance expenses and contribute to the fund reserve which is less than the maximum allowed assessment of \$895.98 per parcel.

Zone 18 Tract 52867(Ridgecrest Estates)

This zone was created upon the request of the developer and a vote of the property owners in 2011. The developer installed all the landscaping to specially benefit all lots equally and the drainage improvements to benefit the development specifically and the City generally equally. The development share of the drainage improvements benefits all the lots equally. The assessment is levied thus on a per lot basis. The assessment formula is based upon a formula which provides for an assessment increase based on the CPI with a maximum of 3% per year. The special assessment was approved on December 13, 2011 per Resolution 11-49. The CPI for the year ending December 31, 2025 was 3.0%. The maximum allowable C.P.I. increase of 3% raises the maximum assessment by \$55.78 per parcel to \$1,914.98. For Fiscal Year 2026-27, a levy of \$1,914.98 per parcel is required to balance expenses with the application of reserves. A general benefit contribution from the City in the amount of \$2,000.00 is applied to cover half of the annual maintenance cost for the debris basin and storm drain system in this Zone. As in past years, a brush clearance and replanting project will occur again in Fiscal Year 2026-27.

2026-27 CITYWIDE DISTRICT AND SPECIAL BENEFIT ZONE CALCULATIONS
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Citywide Parks, Lighting and Street

Parks, Lighting, & Street	\$1,580,500.00
General Fund Contribution (Deficit)	<u>\$ (882,255.00)</u>
<u>Total Citywide Assessment for 2026-2027</u>	\$ 698,245.00

Parks

Park Maintenance*	\$ 891,334.00
General Fund Contribution (Deficit)	<u>\$ (556,324.00)</u>
Total Parks Assessment	\$ 335,010.00

Street Lighting

Lighting Maintenance	\$ 356,400.00
General Fund Contribution (Deficit)	<u>\$ (176,306.00)</u>
Total Citywide Lighting Assessments	\$ 180,094.00

Citywide Street

Street Maintenance Cost	\$ 332,766.00
General Fund Contribution (Deficit)	<u>\$ (149,625.00)</u>
Total Citywide Street Assessments	\$ 183,141.00

Special Benefit Zone Maintenance Cost

Maintenance Expenses & Transfers to Reserve Funds	\$ 391,363.00
Transfers From Reserves ***	\$ (54,888.00)
Transfers from General Fund	\$ (0.00)
General Fund Obligated Expenses **	<u>\$ (15,932.00)</u>
<u>Total Special District Assessments for 2026-2027</u>	\$ 320,543.00

<u>Grand Total Citywide and Special Benefit Zones Assessments for 2026-27</u>	\$ 1,018,778.00
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- * This does not include the sports park maintenance costs which cannot be included in the District.
- ** Includes \$6,400.00 (Emblem Homes Zone 3), \$7,532.00 (Encanto Parkway Zone 5), and \$2,000.00 (Ridgecrest Estates Zone 18).
- *** Includes \$4,000 (Zone 2 Mesa Area), \$5,300 (Las Lomas Villas), \$5,136 (Zone 5 Encanto Parkway), \$2,854 (Zone 6 Rancho Verde), \$900 (Amberwood), \$1,570 (Zone 8 Windsor), \$5,438 (Zone 9 Kendrick), \$13,424 (Zone 10 Hearthstone Del Norte), \$2,672 (Zone 13 Mike's Center), \$642 (Las Posadas Homes), \$4,577 (Zone 16 Buena Vista), \$8,375 (Ridgecrest Estates). In instances where a zone balance is in a deficit, reserves applied to the annual budget will be an obligation of the respective zone unless otherwise approved by the City.

2026-27 CITYWIDE STREET LIGHTING AND SPECIAL BENEFIT ZONE CALCULATIONS

ZONE	DISTRICT	2024-25	2025-26	2026-27
1	Lighting	\$30.44	\$30.44	\$30.44
	Street Maintenance	\$15.74	\$15.74	\$15.74
	Parks	\$59.42	\$59.42	\$59.42
	(Average Single Family)			
	Sub-Total	\$105.60	\$105.60	\$105.60
2	Mesa Area	\$218.38	\$218.38	\$218.38
3	Emblem Homes			
	Base Cost	\$105.60	\$105.60	\$105.60
	Surcharge Lots	\$105.60	\$105.60	\$105.60
4	Las Lomas Villas	\$561.95	\$561.95	\$561.95
5	Encanto Parkway	\$167.34	\$167.34	\$167.34
6	Rancho Verde	\$324.10	\$324.10	\$324.10
7	Amberwood	\$631.10	\$631.10	\$631.10
8	Windsor	\$531.72	\$544.50	\$557.67
9	Kendrick, Hearthstone	\$139.05	\$139.05	\$139.05
10	Hearthstone			
	Base Cost	\$251.59	\$251.59	\$251.59
	Surcharge Lots	\$267.81	\$267.81	\$267.81
11	T.K.I. Townhomes	\$105.60	\$105.60	\$105.60
12	Benchmark Homes	\$105.60	\$105.60	\$105.60

2026-27 CITYWIDE STREET AND SPECIAL DISTRICT ASSESSMENT COMPARISON

ZONE	DISTRICT	2023-24	2025-26	2026-27
13	Mike's Center			
	8530-018-027	\$2,249.29	\$2,249.29	\$2,249.29
	8530-018-028	\$1,107.02	\$1,107.02	\$1,107.02
	8530-018-029	\$1,151.32	\$1,151.32	\$1,151.32
	8530-018-030	\$ 525.08	\$ 525.08	\$525.08
	8530-018-031	\$ 525.08	\$ 525.08	\$525.08
	8530-018-032	\$ 525.08	\$ 525.08	\$525.08
	8530-018-033	\$2,318.65	\$2,318.65	\$2,318.65
	8530-018-034	\$2,907.77	\$2,907.77	\$2,907.77
	8530-018-054	\$1,810.27	\$1,810.27	\$1,810.27
	8530-018-055	<u>\$8,813.93</u>	<u>\$8,813.93</u>	<u>\$8,813.93</u>
		\$21,933.49	\$21,933.49	\$21,933.49
14	Las Brisas	\$685.44	\$685.44	\$685.44
15	Las Posadas	\$678.50	\$695.68	\$713.38
16	Buena Vista Villas	\$716.02	\$734.33	\$753.19
17	Citrus Collection	\$800.60	\$800.60	\$800.60
18	Ridgecrest Estates	\$1,910.65	\$1,910.65	\$2,020.58

*Citywide only within this Special Benefit Zone.

**ZONE 2 – MESA AREA
(FUND 2430)**

ESTIMATED EXPENSES 2026-27

Gas	\$12,000.00	
Repairs	\$ 1,000.00	
Capital Improvements (Replacement)	\$ 0.00	
Personnel	\$ 3,800.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$16,800.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$12,800.00	
Transfer From Reserve	\$ 4,000.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$16,800.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	(\$6,857.00)
2023	(\$12,089.00)
2024	(\$13,781.00)
2025	(\$15,011.00)
2026	(\$22,011.00) Estimated

*Estimated Year End Balance

Zone 2 Information

Number of lots to be assessed	<u>100</u>
GAS LIGHTING – COST PER LOT	\$ 128.00
Intersection Only Lighting – Cost Per Lot	\$ 15.22
Citywide Street Maintenance - Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 218.38

**ZONE 3 – EMBLEM HOMES
(FUND 2429)**

ESTIMATED EXPENSES 2026-27

Water	\$ 4,000.00	
Electric	\$ 300.00	
Repairs and Replacement	\$ 1,000.00	
Personnel	\$ 1,100.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$6,400.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$ 0.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund (Obligation)**	<u>\$ 6,400.00</u>	
Total Revenue		\$6,400.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$0
2023	\$0
2024	\$0
2025	\$0
2026	\$0

Zone 3 Information

Number of lots to be assessed	<u>121</u>
<u>LANDSCAPE COST PER LOT</u>	
Base Cost 100	\$ 0
Surcharge Lots 19 + 30%	\$ 0
Street Lighting Cost Per Lot	\$ 30.44
City-Wide Street Maintenance Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	
Base Cost	\$ 105.60
Surcharge	\$ 105.60

**ZONE 4 – LAS LOMAS VILLAS
(FUND 2421)**

ESTIMATED EXPENSES 2026-27

Water	\$ 25,000.00	
Electric	\$ 500.00	
Repairs and Replacement	\$ 5,000.00	
Landscape Maintenance	\$ 17,300.00	
Personnel	\$ 10,000.00	
Tree Trimming within Landscape Area	\$ 5,000.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$62,800.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$ 57,500.00	
Transfer From Reserve	\$ 5,300.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$62,800.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$18,719.00
2023	\$28,740.00
2024	\$35,921.00
2025	\$38,286.00
2026	\$43,286.00 (Estimated)

Zone 4 Information

Number of lots to be assessed	<u>126</u>
Landscape Per Lot	\$ 456.35
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 561.95

**ZONE 5 – ENCANTO PARKWAY
(FUND 2422)**

ESTIMATED EXPENSES 2026-27

Water	\$ 5,300.00	
Electric	\$ 500.00	
Repairs and Replacement	\$ 2,500.00	
Landscape Maintenance	\$ 5,900.00	
Tree Replanting Project	\$ 2,600.00	
Personnel	\$ 3,400.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$20,200.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$ 7,532.00	
Transfer From Reserve	\$ 5,136.00	
Transfer From General Fund (Citywide Benefit)**	<u>\$ 7,532.00</u>	
Total Revenue		\$20,200.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$9,494.00
2023	\$8,592.00
2024	\$7,346.00
2025	\$4,367.00
2026	\$4,967.00 (Estimated)

Zone 5 Information

Number of lots to be assessed	<u>122</u>
Landscape Per Lot	\$ 61.74
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 167.34

**ZONE 6 – RANCHO VERDE
(FUND 2427)**

ESTIMATED EXPENSES 2026-27

Water	\$10,000.00	
Electric	\$ 200.00	
Repairs and Replacement	\$ 1,200.00	
Landscape Maintenance	\$10,900.00	
Personnel	\$ 5,900.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$28,200.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$ 25,346.00	
Transfer From Reserve	\$ 2,854.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$28,200.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	(\$20,002.00)
2023	(\$19,590.00)
2024	(\$21,556.00)
2025	(\$30,781.00)
2026	(\$30,381.00) (Estimated)

Zone 6 Information

Number of lots to be assessed	<u>116</u>
Special Landscape Per Lot	\$ 218.50
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 324.10

**ZONE 7 – AMBERWOOD
(FUND 2423)**

ESTIMATED EXPENSES 2026-27

Water	\$ 10,000.00	
Electric	\$ 300.00	
Repairs and Replacement	\$ 1,500.00	
Landscape Maintenance	\$13,700.00	
Personnel	\$ 2,200.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$27,700.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$ 26,800.00	
Transfer From Reserve	\$ 900.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$27,700.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$22,877.00
2023	\$23,936.00
2024	\$27,200.00
2025	\$30,264.00
2026	\$26,564.00 (Estimated)

Zone 7 Information

Number of lots to be assessed	<u>51</u>
Landscape Per Lot	\$ 525.50
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 631.10

**ZONE 8 – WINDSOR
(FUND 2424)**

ESTIMATED EXPENSES 2026-27

Water	\$ 5,000.00	
Electric	\$ 300.00	
Repairs and Replacement	\$ 1,600.00	
Landscape Maintenance	\$ 9,500.00	
Personnel	\$ 2,800.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$19,200.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$17,630.00	
Transfer from Reserve	\$ 1,570.00	
Transfer from General Fund	<u>\$ 0.00</u>	
Total Revenue		\$19,200.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$7,140.00
2023	\$9,377.00
2024	\$10,234.00
2025	\$6,331.00
2026	\$3,331.00 (Estimated)

Zone 8 Information

Number of lots to be assessed	<u>39</u>
Special Landscape per Lot	\$ 452.07
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
CITYWIDE ONLY COST PER LOT	\$ 557.67

**ZONE 9 – KENDRICK (TRACT 32993)
HEARTHSTONE (TRACTS 35135, 35136, 35137)
(FUND 2420)**

ESTIMATED EXPENSES 2026-27

Water	\$ 5,000.00	
Repairs and Replacement	\$ 500.00	
Landscape Maintenance	\$ 6,000.00	
Personnel	\$ 2,200.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$13,700.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$ 8,262.00	
Transfer From Reserve	\$ 5,438.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$13,700.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$2,522.00
2023	(\$149.00)
2024	(\$3,722.00)
2025	(\$9,435.00)
2026	(14,773.00) (Estimated)

Zone 9 Information

Number of lots to be assessed	<u>247</u>
Special Landscape Per Lot	\$ 33.45
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance – Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 139.05

ZONE 10 – HEARTHSTONE DEL NORTE
(TRACTS 35128, 35139, 38393, 39932)
(FUND 2425)

ESTIMATED EXPENSES 2026-27

Other Services	\$ 2,000.00	
Water	\$ 15,000.00	
Electric	\$ 500.00	
Repairs and Replacements	\$ 1,000.00	
Landscape Maintenance	\$ 5,100.00	
Brush Clearance & Related Maintenance	\$14,200.00	
Personnel	\$ 3,200.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$41,000.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$ 27,576.00	
Transfer From Reserve	\$ 13,424.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$41,000.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$2,969.00
2023	(\$ 5,563.00)
2024	(\$ 10,704.00)
2025	(\$21,054.00)
2026	(\$36,778.00) Estimated

Zone 10 Information

Number of lots to be assessed	<u>187</u>
LANDSCAPE COST PER LOT	
Base Cost (170)	\$ 145.99
Surcharge Lots (17)	\$ 162.21
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42

**ZONE 10 – HEARTHSTONE DEL NORTE
(TRACTS 35128, 35139, 38393, 39932)
(FUND 2425)**

TOTAL COST PER LOT

Base Cost	\$ 251.59
Surcharge Lots	\$ 267.81

**ZONE 11 – T.K.I. TOWNHOMES
(FUND 2428)**

ESTIMATED EXPENSES 2026-27 **\$0**

ESTIMATED REVENUE 2026-27 **(\$0)**

Zone 11 Information

Number of lots to be assessed	<u>17</u>
LANDSCAPE COST PER LOT	\$ 0
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance Cost Per Lot	\$ 15.74
Park Assessment Per Lot	\$ 59.42
 TOTAL COST PER LOT	 \$ 105.60

**ZONE 13 – MIKE’S CENTER
(FUND 2426)**

ESTIMATED EXPENSES 2026-27

Parking Lot Sweeping	\$10,200.00	
Water	\$ 1,200.00	
Electric	\$ 4,500.00	
Repairs and Replacements	\$ 700.00	
Landscape Maintenance	\$ 4,100.00	
Personnel	\$ 2,600.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$23,300.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$20,628.00	
Transfer From Reserve	\$ 2,672.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$23,300.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$14,824.00
2023	\$17,169.00
2024	\$17,334.00
2025	\$16,428.00
2026	\$15,728.00 Estimated

Zone 13 Information

Number of lots to be assessed 10

LANDSCAPE COST PER LOT

TOTAL COST PER AREA: \$0.09503/sq. ft.

**ZONE 13 – MIKE’S CENTER
(FUND 2426)**

Parcel Number	Square Feet	2026/27 Landscape Assessment	Frontage Feet	2026/27 Citywide Street Maintenance	2026/27 Total Assessment
8530-018-027	22,216	\$2,111.24	89.21	\$138.05	\$2,249.29
8530-018-028	10,890	1,034.90	43.92	72.12	1,107.02
8530-018-029	11,325	1,076.24	46.08	75.08	1,151.32
8530-018-030	5,125	487.04	20.50	38.04	525.08
8530-018-031	5,125	487.04	20.50	38.04	525.08
8530-018-032	5,125	487.04	20.50	38.04	525.08
8530-018-033	23,087	2,194.01	80.00	124.64	2,318.65
8530-018-034	28,750	2,732.18	115.00	175.59	2,907.77
8530-018-054	17,860	1,697.28	72.00	112.99	1,810.27
8530-018-055	<u>87,560</u>	<u>8,321.03</u>	<u>333.00</u>	<u>492.90</u>	<u>8,813.93</u>
	217,063	\$20,628.00	840.71	\$1,305.49	\$21,933.49

**ZONE 14 – LAS BRISAS HOMES
(FUND 2431)**

ESTIMATED EXPENSES 2026-27

Water	\$ 5,000.00	
Electric	\$ 300.00	
Repairs and Replacements	\$ 2,700.00	
Landscape Maintenance	\$10,900.00	
Personnel	\$ 3,500.00	
Transfer to Reserve	<u>\$ 1,373.00</u>	
Total Expenses		\$23,773.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$ 23,773.00	
Transfer From Reserve	\$ 0.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$23,773.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$5,859.00.
2023	\$9,386.00
2024	\$13,068.00
2025	\$14,558.00
2026	\$16,131.00 Estimated

Zone 14 Information

Number of lots to be assessed	<u>41</u>
Landscape Per Lot	\$ 579.84
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 685.44

**ZONE 15 – LAS POSADAS HOMES
(FUND 2432)**

ESTIMATED EXPENSES 2026-27

Water	\$ 7,000.00	
Electric	\$ 300.00	
Repairs and Replacements	\$ 500.00	
Landscape Maintenance	\$ 14,300.00	
Personnel	\$ 6,500.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$28,600.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$ 27,958.00	
Transfer from Reserve	\$ 642.00	
Transfer From General Fund	<u>\$ 0.00</u>	
Total Revenue		\$28,600.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	(\$2,281.00)
2023	(\$662.00)
2024	(\$726.00)
2025	(\$2,481.00)
2026	(1,738.00) Estimated

Zone 15 Information

Number of lots to be assessed	<u>46</u>
LANDSCAPE COST PER LOT	\$ 607.78
Street Lighting Cost Per Lot	\$ 30.44
City-wide Street Maintenance	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 713.38

**ZONE 16 – BUENA VISTA VILLAS
(FUND 2433)**

ESTIMATED EXPENSES 2026-2027

Water	\$ 7,200.00	
Electric	\$ 300.00	
Repairs and Replacements	\$ 4,900.00	
Landscape Maintenance	\$ 9,200.00	
Personnel	\$ 3,700.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$25,300.00

Estimated Revenue 2026-27

Special Zone Assessment 2026-27	\$ 20,723.00	
Transfer From Reserve	\$ 4,577.00	
Transfer From General Fund	<u>\$ 0.00</u>	
General Revenue		\$25,300.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$7,492.00
2023	\$9,613.00
2024	\$9,988.00
2025	\$6,400.00
2026	\$1,419.00 Estimated

Zone 16 Information

Number of lots to be assessed	<u>32</u>
LANDSCAPE COST PER LOT	\$ 647.59
Street Lighting Cost per Lot	\$ 30.44
Citywide Street Maintenance	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 753.19

**ZONE 17 – CITRUS COLLECTION
(FUND 2434)**

ESTIMATED EXPENSES 2026-27

Water	\$ 5,000.00
Electric	\$ 300.00
Repairs and Replacements	\$ 500.00
Landscape Maintenance	\$ 6,100.00
Personnel	\$ 2,900.00
Transfer to Reserve	<u>\$ 490.00</u>
Total Expenses	\$15,290.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$ 15,290.00
Transfer From Reserve	\$ 0.00
Transfer From General Fund	<u>\$ 0.00</u>
Total Revenue	\$15,290.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND

Fiscal Year Ending	Balance
2022	\$7,735.00
2023	\$7,439.00
2024	\$9,215.00
2025	\$12,497.00
2026	\$13,087.00 Estimated

Zone 17 Information

Number of lots to be assessed	<u>22</u>
LANDSCAPE COST PER LOT	\$ 695.00
Street Lighting Cost Per Lot	\$ 30.44
Citywide Street Maintenance	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 800.60

**ZONE 18 – RIDGECREST ESTATES
(FUND 2435)**

ESTIMATED EXPENSES 2026-27

Fuel Modification	\$ 14,600.00	
Water	\$ 6,000.00	
Electric	\$ 200.00	
Repairs and Replacements	\$ 1,200.00	
Landscape Maintenance	\$ 11,500.00	
Debris Basins/Storm Drain System**	\$ 4,100.00	
Personnel	\$ 1,500.00	
Reserve/Contingency (15% max)	\$ 0.00	
Transfer to Reserve	<u>\$ 0.00</u>	
Total Expenses		\$39,100.00

ESTIMATED REVENUE 2026-27

Special Zone Assessment 2026-27	\$28,725.00	
Transfer from Reserve	\$ 8,375.00	
Transfer From General Fund**	<u>\$ 2,000.00</u>	
Total Revenue		\$39,100.00

5-YEAR CAPITAL LANDSCAPE RESERVE FUND***

Fiscal Year Ending	Balance
2022	\$7,125.00
2023	\$20,444.00
2024	\$26,002.00
2025	\$24,793.00
2026	\$16,593.15

Zone 18 Information

Number of lots to be assessed	<u>15</u>
LANDSCAPE COST PER LOT	\$1,914.98
Street Lighting Cost per Lot	\$ 30.44
Citywide Street Maintenance	\$ 15.74
Park Assessment Per Lot	\$ 59.42
TOTAL COST PER LOT	\$ 2,020.58

*Previously approved by Resolution 11-49.

** City general fund contributing one half of estimated cost for the purpose of addressing the General benefit.

***Reserve Fund necessary for extraordinary debris removal from debris basins resulting from high intensity storms.



AGENDA REPORT

MEETING DATE: May 12, 2026

TO: Mayor and Members of the City Council

FROM: Brian Villalobos, City Manager

SUBJECT: Letter of Support for the Coalition to Protect Community Services

RECOMMENDATION: Staff recommends that the City Council Authorize the Mayor to Sign the Letter of Support for the Coalition to Protect Community Services

FISCAL IMPACT: There is no fiscal impact associated with this item

STRATEGIC PLAN IMPACT: There is no strategic plan impact associated with this item

BACKGROUND

Local governments across California are facing a growing liability exposure in the everyday context of operations, claims arising from public roadways, public property, and routine government services. The connection between liability costs and service delivery is direct and consequential, as liability expenses consume a growing share of local agency budgets, funding available for parks, libraries, senior centers, youth programs, public education, public safety, health and social services, and infrastructure maintenance is reduced. These are not abstract budget line items: they are services that define the quality of life in the communities we serve.

Statewide, large liability claims against local agencies in these contexts have increased sharply, and insurance premiums paid by local governments have more than tripled in less than a decade, threatening the limited taxpayer dollars available to fund community services.

According to an analysis of claims data from 1,979 local government agencies conducted by the California Association of Joint Powers Authorities, large liability claims exceeding \$1 million increased by 67% between 2015 and 2022. Insurance premiums paid by local government agencies have also increased from \$115 million in 2016 to \$541 million in 2025—an increase of 370%. These rising costs are squeezing budgets that should be funding police and fire protection, road maintenance, parks, public health, libraries, and services for youth and seniors.

DISCUSSION/ANALYSIS

The California Joint Powers Association (CJPIA) is in the process of forming the Coalition to Protect Community Services in order to address runaway liability costs and the resulting exponential insurance increases. They are asking for letters of support from cities across California in order to build a strong coalition with the goal of creating a sustainable local government liability

system that addresses the following principles:

Fairness

All parties responsible for harm should bear their fair share of the cost. Local agencies should pay for their actual share of fault, not for the conduct of drunk drivers, uninsured motorists, careless contractors, or criminal actors who bear primary responsibility. A fair system ensures that responsibility follows conduct and that no single party is forced to subsidize the harm caused by others simply because of its ability to pay.

Accountability

Local governments must remain fully responsible for their own negligence. Sound policy solutions should preserve that accountability, not cap damages, not create blanket immunity, and not prevent injured parties from recovering the proportionate share attributable to a local agency. Public agencies should be answerable for the services they provide and the decisions they make.

Stewardship of Taxpayer Dollars

Public funds are a public trust. Every dollar spent subsidizing the conduct of others is a dollar taken from the services our residents depend on. Policy solutions should protect taxpayer dollars for their intended public purposes and should prevent local agencies from being used as a backstop for the liabilities of others.

Proportionality

Plaintiffs should recover from the parties actually responsible, in proportion to each party's share of fault, not based on which defendant happens to have the deepest pocket. A proportionate system produces fair outcomes for injured parties and for the communities that share the cost of every judgment against a public agency.

Long-Term Solutions

California needs durable, forward-looking solutions to protect the long-term sustainability of local government services. The current trajectory of claim costs and insurance premiums for routine government operations is not sustainable, and piecemeal responses will not be enough. We need thoughtful, balanced reforms that address the structural problems driving this crisis and that can stand the test of time.

RECOMMENDATION

Staff recommends that the City Council authorize the Mayor to sign the letter of support for the Coalition to Protect Community Services.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

- A. Letter of Support for the Coalition to Protect Community Services

Fiscal Review:

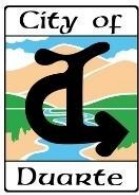


Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager



City of Duarte

1600 Huntington Drive, Duarte, CA 91010 | Tel (626) 357-7931 | Fax (626) 358-0018 | CityofDuarte.ca.gov

May 12, 2026

The Honorable Gavin Newsom
Governor
State of California
1021 O Street, Suite 9000
Sacramento, CA 95814

The Honorable Monique Limón
President pro Tempore
California State Senate
State Capitol, Room 205
Sacramento, CA 95814

The Honorable Robert Rivas
Speaker of the Assembly
California State Assembly
State Capitol, Room 219
Sacramento, CA 95814

RE: Coalition to Protect Community Services – Statement of Support

Dear Governor Newsom, President pro Tempore Limón and Speaker Rivas:

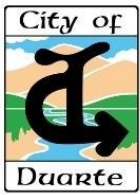
On behalf of the City of Duarte, I write to express our strong support for the Coalition to Protect Community Services and the principles it is advancing to ensure that local taxpayer dollars remain available for the essential services our residents rely on.

We respectfully urge you and your colleagues in the Legislature to work with the Coalition to advance policy solutions that address the growing local government liability crisis in a fair, balanced, and fiscally responsible way.

Like local governments across California, we are facing a growing liability exposure in the everyday context of our operations, claims arising from public roadways, public property, and routine government services. The connection between liability costs and service delivery is direct and consequential, as liability expenses consume a growing share of local agency budgets, funding available for parks, libraries, senior centers, youth programs, public education, public safety, health and social services, and infrastructure maintenance is reduced. These are not abstract budget line items: they are services that define the quality of life in the communities we serve.

Statewide, large liability claims against local agencies in these contexts have increased sharply, and insurance premiums paid by local governments have more than tripled in less than a decade, threatening the limited taxpayer dollars available to fund community services.

According to an analysis of claims data from 1,979 local government agencies conducted by the California Association of Joint Powers Authorities, large liability claims exceeding \$1 million increased by 67% between 2015 and 2022. Insurance premiums paid by local government agencies have also increased from \$115 million in 2016 to \$541 million in 2025—an increase of 370%. These rising costs



City of Duarte

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are squeezing budgets that should be funding police and fire protection, road maintenance, parks, public health, libraries, and services for youth and seniors.

Individuals who sustain legitimate injuries resulting from local government negligence deserve fair compensation for medical expenses, lost wages, pain and suffering, and other actual damages. We are fully committed to meeting that obligation. However, commonsense reforms are needed to ensure that compensation reflects true harm and proportionate responsibility—which serves the interests of both injured parties and the communities that depend on public agencies for essential services.

As you and your colleagues work to address this issue, we respectfully encourage you to consider the following principles, which the Coalition to Protect Community Services views as fundamental to any sustainable solution:

Fairness

All parties responsible for harm should bear their fair share of the cost. Local agencies should pay for their actual share of fault, not for the conduct of drunk drivers, uninsured motorists, careless contractors, or criminal actors who bear primary responsibility. A fair system ensures that responsibility follows conduct and that no single party is forced to subsidize the harm caused by others simply because of its ability to pay.

Accountability

Local governments must remain fully responsible for their own negligence. Sound policy solutions should preserve that accountability, not cap damages, not create blanket immunity, and not prevent injured parties from recovering the proportionate share attributable to a local agency. Public agencies should be answerable for the services they provide and the decisions they make.

Stewardship of Taxpayer Dollars

Public funds are a public trust. Every dollar spent subsidizing the conduct of others is a dollar taken from the services our residents depend on. Policy solutions should protect taxpayer dollars for their intended public purposes and should prevent local agencies from being used as a backstop for the liabilities of others.

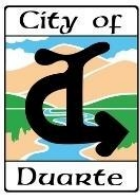
Proportionality

Plaintiffs should recover from the parties actually responsible, in proportion to each party's share of fault, not based on which defendant happens to have the deepest pocket. A proportionate system produces fair outcomes for injured parties and for the communities that share the cost of every judgment against a public agency.

Long-Term Solutions

California needs durable, forward-looking solutions to protect the long-term sustainability of local government services. The current trajectory of claim costs and insurance premiums for routine government operations is not sustainable, and piecemeal responses will not be enough. We need thoughtful, balanced reforms that address the structural problems driving this crisis and that can stand the test of time.

We appreciate your leadership and stand ready to partner with you, your colleagues in the Legislature, and our fellow coalition members to build the kind of sustainable local government liability system our residents deserve.



City of Duarte

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Thank you for your consideration. Please do not hesitate to contact Brian Villalobos, City Manager at 626-357-7931 ext. 221 if we can provide additional information.

Sincerely,

Tera Martin Del Campo
Mayor
City of Duarte

cc: [Local Legislative Delegation]
Coalition to Protect Community Services



AGENDA REPORT

MEETING DATE: May 12, 2026
TO: Mayor and Members of the City Council
FROM: Brian Villalobos, City Manager
BY: Andres Rangel, Assistant to the City Manager
SUBJECT: FY 25-26 Quarterly Chamber of Commerce Update Presentation
RECOMMENDATION: It is recommended that the City Council receive and file the Duarte Chamber of Commerce Update Report
FISCAL IMPACT: There is no fiscal impact associated with approving this item
STRATEGIC PLAN IMPACT: Goal F – F1.5 Community Vitality

BACKGROUND

On June 24, 2025, the City Council approved the FY 2025-26 Services agreement with the Duarte Chamber of Commerce (“Chamber”) in the amount of \$73,600 through June 30, 2026.

Part of that agreement includes the Chamber presenting a progress report to Council, including progress made on the following performance metrics:

- a. Active membership update
- b. Number of interactions and types of inquiries with businesses
- c. Number of Chamber members reserving available rooms and office space
- d. Number and types of businesses promoted, and type(s) of promotion provided
- e. Number and types of workshops/trainings hosted
- f. Events hosted and member turnout

This meeting’s presentation serves as the fourth and final quarterly report for this Fiscal Year.

DISCUSSION/ANALYSIS

In addition to quarterly Chamber update presentations to City Council, the Chamber provides City staff with monthly progress reports. For the months of February through April, the Chamber has offered 7 webinars, as well as offered a small business certification series, received 105 inquiries from businesses, and hosted a Job Fair, invited LA 28 representatives to present at its monthly Chamber meeting, as well as organized ribbon cuttings for Acts Thrift Store, Young Brother Big City, and hosted a Chamber Member Mixer. Chamber staff will provide more detail regarding its work conducted thus far this fiscal year during its presentation.

RECOMMENDATION

It is recommended that the City Council receive and file the Quarterly Duarte Chamber of Commerce Update Report.

FISCAL IMPACT

There is no fiscal impact associated with approving this item.

ATTACHMENTS

A. February through April Monthly Progress Reports

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

Metrics	Jan 2026	Feb 2026	March 2026	April 2026	May 2026	June 2026	July 2026
Membership Count	153	153					
Workshops and Education provided to businesses							
In person	0	0					
Webinar	12	11					
Business inquiries							
In person	12	47					
By phone or email	Phone: 2 Email: 14	Phone: 19 Email: 10	Phone: Email:	Phone: Email:	Phone: Email:	Phone: Email:	Phone: Email:
Type of inquiries	See attached document						
Businesses promoted							
Via Social media (Instagram, Facebook & Chamber website)	5 feed posts/15 stories 10 business mentions	7 feed posts 13 stories 10 business mentions	feed posts/stories business mentions	feed posts/stories business mentions	feed posts/stories business mentions	feed posts/stories business mentions	feed posts/stories business mentions
Traditional & Digital Promotions (hard copy, eBlasts, emails, public events, newsletter)	8-member eblasts 19-member flyers 5-events	5-member eblasts 12-member flyers 5-events	-member eblasts -member flyers -events	-member eblasts -member flyers -events	-member eblasts -member flyers -events	-member eblasts -member flyers -events	-member eblasts -member flyers -events
Events							
	New Mayor Breakfast	Acts Thrift Store Ribbon-Cutting Lunar New Year					

Business inquiries-Walk-ins

1. Residents looking for news, coupon book, etc.
2. New Membership
3. Printing
4. Info about upcoming events
5. Local business complaints, questions, comments

Workshops

1. HR Business Basics for Small Business Owners
2. QuickBooks Online Tips and Tricks
3. Essential Insurance for Small and Medium Businesses
4. Corporate Funding for Your Business
5. SBA Loans
6. BizFed Advocacy Academy Cohort
7. Grants
8. Ready, Set, Launch: Kickstart Your Business
9. Catalyst LA: Built to Scale.
10. ACCESSC Small Business Summit '26 (AI, Small Business Growth & Resiliency).
11. Construction Bidding & Estimating 5-Week Hybrid Training Academy.

Events Promoted in February

1. Member Grand Opening
2. Lunar New Year
3. Church services for lent
4. Hiring Event
5. Maryvale Golf Tournament
6. Duarte Historical Society event

Metrics	Jan 2026	Feb 2026	March 2026	April 2026	May 2026	June 2026	July 2026
Membership Count	153	153	154				
Workshops and Education provided to businesses							
In person	0	0	2				
Webinar	12	11	5				
Business inquiries							
In person	12	47	50				
By phone or email	Phone: 2 Email: 14	Phone: 19 Email: 10	Phone:15 Email: 15	Phone: Email:	Phone: Email:	Phone: Email:	Phone: Email:
Type of inquiries	See attached document						
Businesses promoted							
Via Social media (Instagram, Facebook & Chamber website)	5 posts	7 posts	16 posts	feed posts/ stories business mentions	feed posts/ stories business mentions	feed posts/ stories business mentions	feed posts/ stories business mentions
	15 stories	13 stories	10 stories				
	10 mentions	10 mentions	10 mentions				
Traditional & Digital Promotions (hard copy, eBlasts, emails, public events, newsletter)	8- member eblasts 19- member flyers 5-events	5-member eblasts 12-member flyers 5-events	8-member eblasts -10 member flyers -5 events	-member eblasts -member flyers -events	-member eblasts -member flyers -events	-member eblasts -member flyers -events	-member eblasts -member flyers -events
Events							
	New Mayor Breakfast	Acts Thrift Store Ribbon- Cutting Lunar New Year	LA28 Partnerships Job Fair				

Business inquiries-Walk-ins

1. Residents looking for news, coupon book, merch, etc.
2. Local business complaints, questions, comments
3. Info about Job Fair
4. Certificate of Origin
5. Update membership



Workshops

1. Business Plan Basics
2. LA 28 Partnerships
3. Build an Effective Marketing Plan
4. AI & Business – Make It Work for You

Events Promoted in March

1. Job Fair
2. National Mom and Pop Business Day
3. Cal Poly Tax Services
4. Women's Club Dinner
5. Maryvale Events
6. Women's Self-Defense Class
7. SGV Vintage Market at Duarte Elk's Lodge

Metrics	Jan 2026	Feb 2026	March 2026	April 2026	May 2026	June 2026	July 2026
Membership Count	153	153	154	153			
Workshops and Education provided to businesses							
In person	0	0	2	0			
Webinar	12	11	5	1			
Business inquiries							
In person	12	47	50	70			
By phone or email	Phone: 2 Email: 14	Phone: 19 Email: 10	Phone:15 Email: 15	Phone: 20 Email: 15	Phone: Email:	Phone: Email:	Phone: Email:
Type of inquiries	See attached document						
Businesses promoted							
Via Social media (Instagram, Facebook & Chamber website)	5 posts	7 posts	16 posts	20 posts	feed posts/ stories business mentions	feed posts/ stories business mentions	feed posts/ stories business mentions
	15 stories	13 stories	10 stories	10 stories			
	10 mentions	10 mentions	10 mentions	22 business mentions			
Traditional & Digital Promotions (hard copy, eBlasts, emails, public events, newsletter)	8- member eblasts 19- member flyers 5-events	5-member eblasts 12-member flyers 5-events	8-member eblasts -10 member flyers -5 events	4-member eblasts 16 -member flyers 10 -events	-member eblasts -member flyers -events	-member eblasts -member flyers -events	-member eblasts -member flyers -events
Events							
	New Mayor Breakfast	Acts Thrift Store Ribbon- Cutting Lunar New Year	LA28 Partnerships Job Fair	Ribbon- Cutting for YBBC Chamber Member Mixer			

Business inquiries-Walk-ins

1. Residents looking for news, coupon book, merch, etc.
2. Local business complaints, questions, comments
3. Resident looking for low-income housing



Workshops

1. Build an effective marketing plan

Events Promoted in March

1. Cal Poly Tax Assistance
2. Womans Club Plan Sale
3. Maryvale Fundraiser
4. Free paper shred day
5. Duarte Historical Museum speaker series
6. Burrtec event
7. Duarte Womans Club Installation Dinner
8. State of the city
9. Community Clean Up
10. Upper SGV Water District workshop



AGENDA REPORT

MEETING DATE: May 12, 2026

TO: Mayor and Members of the City Council

FROM: Brian Villalobos, City Manager

BY: Kristen Petersen, Director of Administrative Services

SUBJECT: Unrepresented Regular Employees Salary Schedule Effective July 1, 2026

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 26-15 rescinding Resolution No. 25-14 and establishing a salary schedule and compensation plan for the unrepresented regular employees

FISCAL IMPACT: The estimated expenditures related to all compensation changes is \$3,000

STRATEGIC PLAN IMPACT: There is no strategic plan impact associated with this item

BACKGROUND

Unrepresented Employees are bound by the policies established by the City's Personnel Rules and Regulations and a Compensation Resolution, which is typically adopted by the Council on an annual basis for the upcoming fiscal year.

The compensation resolution for Unrepresented Employees serves to establish compensation, benefits, and any procedures, rights, or protections that are of particular interest and are not already a part of the existing Personnel Rules & Regulations. Please note that the Memorandum of Understanding ("MOUs") for the Management and Professional and the General Units of represented employees does not apply to unrepresented employees. As a result, the City Manager must recommend, and City Council must approve compensation for unrepresented regular positions on an annual basis.

DISCUSSION/ANALYSIS

This year's Unrepresented Employees compensation plan includes a one (1) percent base salary increase, which is consistent with the third year of the represented employees' current MOUs. All other components of the compensation plan are consistent with last year's resolution.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 26-15 rescinding Resolution No. 25-14 and establishing a salary schedule and compensation plan for the unrepresented regular employees.

FISCAL IMPACT

The estimated expenditures related to all compensation changes is 3,000.

ATTACHMENT

A. Resolution No. 26-15

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

RESOLUTION NO. 26-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, RESCINDING RESOLUTION NO. 25-14 AND ESTABLISHING A SALARY SCHEDULE AND COMPENSATION PLAN FOR UNREPRESENTED REGULAR EMPLOYEES

BE IT RESOLVED by the City Council of the City of Duarte, County of Los Angeles, State of California, as follows:

SECTION 1. DEFINITIONS

Full-Time Regular Employees. A full-time regular employee is one whose position is allocated in the budget and who regularly works a minimum of forty (40) hours per workweek on a continuing basis. Such employees are hired for an indefinite and unspecified duration.

Three-Quarter ($\frac{3}{4}$) Time Regular Employees. A three-quarter ($\frac{3}{4}$) time regular employee is one whose position is allocated in the budget and who regularly works between thirty (30) and thirty-nine (39) hours per workweek on a continuing basis. Such employees are hired for an indefinite and unspecified duration.

The City Manager shall recommend to the City Council the prescribed salary ranges for all classifications contained herein. The following salary ranges are hereby established:

A. Department Heads

		SALARY STEPS						
		A	B	C	D	E	F	G
Assistant City Manager	Mo	\$15,832	\$16,396	\$16,961	\$17,520	\$18,079	\$18,643	\$19,203
	Hr	\$91.34	\$94.60	\$97.84	\$101.09	\$104.31	\$107.55	\$110.79

B. Division Managers

		SALARY STEPS						
		A	B	C	D	E	F	G
Human Resources Manager	Mo	\$9,985	\$10,293	\$10,612	\$10,939	\$11,227	\$11,627	\$11,986
	Hr	\$57.60	\$60.39	\$61.22	\$63.11	\$65.06	\$67.07	\$69.15

SECTION 2. BILINGUAL PAY

The City will compensate full and $\frac{3}{4}$ time regular employees at a monthly rate of \$150 to an eligible employee certified as bilingual by the City and who provides bilingual services as required, in addition to his/her base rate of pay, beginning on the first pay period after certification. Department Heads will not receive bilingual pay.

SECTION 3. AUTO ALLOWANCE AND/OR MILEAGE REIMBURSEMENT

For employees required or allowed by their department head to use private automobiles for City business, mileage will be reimbursed at the IRS-approved mileage rate. Department Heads will be given an auto allowance of \$600 per month.

SECTION 4. **VACATION LEAVE**

- A. Regular employees will accrue vacation time in accordance with the following schedule:

LENGTH OF SERVICE	FULL TIME EMPLOYEES	¾ TIME EMPLOYEES
Up to 60 Months (5 years of service)	82 hours	61.5 hours
60 months – 120 months (10 years)	120 hours	90.0 hours
120 months – 132 months (11 years)	130 hours	97.5 hours
132 months – 144 months (12 years)	140 hours	105.0 hours
144 months – 156 months (13 years)	150 hours	112.5 hours
156 months – 168 months (14 years)	160 hours	120.0 hours
168 months – 180 months (15 years)	170 hours	127.5 hours
180 months – 192 months (16 years)	180 hours	135.0 hours

Vacation leave shall be credited to the employee per pay period. No employee shall be allowed to accumulate more than a total of 360 hours of earned vacation leave, except with the written authorization of the City Manager. Employees terminating from City employment will be paid in full for unused accrued vacation leave.

- B. Employees of the City will not be permitted, until after six months of continuous employment, to take paid vacation, unless otherwise approved in writing by the appropriate department head and the City Manager. The scheduling of vacation time is subject to the prior approval of the employee's direct supervisor and department head; however, no employee will be permitted to take a vacation in excess of accrued vacation time unless specifically authorized in writing by the City Manager.
- C. Employees with five (5) or more years of continuous service with the City will be allowed to sell accrued vacation leave back to the City at 100% of its full value. Employees will be given the opportunity to sell accrued vacation leave back to the City annually, on or before July 31st of each fiscal year. The maximum amount of the annual buyback is as follows:

LENGTH OF SERVICE	FULL TIME EMPLOYEES	¾ TIME EMPLOYEES
After the completion of 60 Months (5 years of service)	40 hours	30 hours
After the completion of 132 months (11 or more years)	60 hours	45 hours

SECTION 5. **SICK LEAVE**

- A. Each full-time regular employee shall be entitled to receive up to ninety-six (96) hours of sick leave per year and each three-quarter time regular employee shall receive up to

seventy-two (72) hours of sick leave per year. Employees shall be compensated for sick leave at their regular rate of pay. Sick leave shall be credited to the employee at the rate of 1/26th of an employee's annual sick leave allotment per pay period. There will be no limit to the amount of sick leave an employee may accrue. At the time of separation, employees will not be compensated for unused sick leave. However, upon voluntary retirement the employee may convert 100% of his/her accrued sick leave balance, less any amount used, to retirement service credit.

B. Upon verbal or written request, sick leave may be used for the following purposes:

- i. Diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee or an employee's family member. Family member shall include: a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis, regardless of the child's age or dependency status; a biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child; a spouse; a State of California registered domestic partner; a grandparent; a grandchild; and a sibling.
- ii. For employees who are victims of domestic violence, sexual assault, or stalking, taking time off to obtain or attempt to obtain any relief, including, but not limited to, a temporary restraining order, restraining order, or other injunctive relief, to help ensure the health, safety, or welfare of the victim or his or her child.
- iii. For employees who are victims of domestic violence, sexual assault, or stalking, taking time off to seek medical attention for injuries caused by the domestic violence, sexual assault, or stalking; to obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault, or stalking; to obtain psychological counseling related to an experience of domestic violence, sexual assault, or stalking; and to participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.

In cases where lost work time due to illness or injury exceeds four days, or when the employee has been frequently absent (more than four cumulative days in a calendar year), the City Manager or designee may require a written physician's confirmation of the nature of the illness or injury. Employees are not responsible for finding other employees to cover shifts due to their use of paid sick leave. Should work time lost due to illness or injury exceed the employee's accrued sick leave balance, then any available vacation, floating holidays, or compensated time off will be used as compensation.

- C. Pursuant to the terms of the City's contract, as amended, with the California Public Employees' Retirement System (CalPERS), upon voluntary retirement the employee may convert one hundred percent of his/her accrued sick leave balance, less any amount used under the provisions to retirement service credit.
- D. When utilizing sick leave, the employee will notify his/her direct supervisor at the earliest possible time as to the general nature and possible duration of the injury or illness. It will be the employee's responsibility to keep his/her supervisor informed on a daily basis of his

or her condition as it relates to absence from employment.

- E. Employees may voluntarily donate sick leave to a donation bank, which is maintained for the use of qualified employees who have suffered a catastrophic illness or injury and have exhausted their paid leaves of absence. This program is set forth in an administrative policy.
- F. Up to 30 hours of unused sick leave at separation shall be reinstated upon return to active status with the City occurring within no more than 12 months of separation.
- G. Upon reasonable request, and within 21 calendar days after the request, the City shall afford current and former employees the right to inspect or copy records pertaining to their hours worked and paid sick days accrued and used.

SECTION 6. BEREAVEMENT LEAVE

If an employee loses an immediate family member, as defined in this paragraph, the employee will be entitled to City-paid bereavement leave in an amount of forty (40) hours per incident. Bereavement leave will be granted only in those cases involving the death of an immediate family member, which for the purposes of this section means: biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands *in loco parentis*; biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or of the employee's spouse or registered domestic partner, or a person who stood *in loco parentis* to either the employee or the employee's spouse or domestic partner as a minor; or an employee's spouse, registered domestic partner; grandparent; grandchild; sibling; a designated person, which means a person identified by the employee at the time the employee requests paid bereavement leave. The City limits an employee to one designated person per 12-month period.

SECTION 7. HOLIDAYS

- A. **Holidays Observed.** The City provides regular and probationary employees with the following paid holidays during the calendar year:

<u>Holiday</u>	<u>Date Observed</u>
New Year's Day	January 1 or January 2 if January 1 falls on a Sunday
Martin Luther King Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving Day	Fourth Friday in November
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31

If a holiday falls on an employee's regularly scheduled day off, the employee will receive

a floating holiday, according to the provisions of Section 8.b, below. In such a case, the floating holiday will accrue on the date of the holiday.

- B. **Floating Holidays.** Regular and probationary employees will receive one floating holiday each fiscal year.

The employee may use all floating holiday time at any time before the end of the fiscal year, as long as the employee has obtained the advance permission of his/her department head for the scheduling of the holiday. Unused floating holidays will be automatically cashed out at the end of the fiscal year. In case an employee terminates employment with the City, he or she will be fully compensated for any accrued, but unused, floating holidays.

- C. **Amount of Holiday Pay.** Employees shall receive holiday pay, including floating holidays, in an amount equal to their regular schedule and rate of pay. For example, an employee who is assigned to a 4/10 schedule shall receive ten (10) hours of holiday pay, and an employee who is assigned to a 5/8 schedule shall receive eight (8) hours of holiday pay.

- D. **Work on Holidays.** An employee who is scheduled and required to work on a date that the City has observed as a holiday shall be compensated at twice (2x) the employee's regular salary for all time actually worked on the date the holiday is observed. The employee shall not be provided with an alternative day off to observe the holiday or with a floating holiday.

SECTION 8. ADMINISTRATIVE LEAVE AND/OR OVERTIME

In recognition of the long hours required to accomplish the requirements of the job, including attendance at numerous meetings outside normal working hours, department heads will be granted sixty (60) hours of administrative leave per fiscal year. The full sixty (60) hours shall be granted on July 1st of each year and shall not be allowed to carry over to the next fiscal year. This leave may be used to take time off, or sold back to the City at 100% of its monetary value. Department heads will not be eligible for overtime compensation.

Division managers shall receive either compensatory time or overtime pay (at the discretion of the department head) at their regular rate of pay ("straight" time) for the number of authorized hours worked over forty (40) per week. Vacation leave, sick leave, holidays, and other time not actually worked will not be counted towards the forty hours. If compensatory time is taken in lieu of paid overtime, no employee shall be permitted to accrue more than sixty (60) hours.

SECTION 9. CALL BACK

Employees may be required to come to work outside of their regular working hours in case of an emergency. In such circumstances, all employees, with the exception of department heads, will be guaranteed at least two hours pay.

SECTION 10. RETIREMENT

The City offers a defined retirement benefit plan through the California Public Employees' Retirement System (CalPERS). An employee may be eligible for one of three (3) benefit tiers pursuant to the City's contract with CalPERS. Information provided here is a summary of the

benefits that are fully set forth in the City's contract with CalPERS, and in the case of a conflict, either party may request to reopen Article 20 regarding Retirement to meet and confer over the conflict and/or changes to the retirement. The applicable benefit tier available to an individual employee depends on his/her date of hire and/or status as "new member", which determines the retirement formula, final compensation calculation and employee contribution/cost sharing, as follows:

- A. **Tier 1: Employees Hired Before March 19, 2012.** All full-time and three-quarter-time employees hired before March 19, 2012, shall be provided with the CalPERS 2.5% @ 55 benefit formula. Final compensation is calculated as the highest average annual pensionable compensation earned during a period of twelve (12) consecutive months. The City will make all employer contributions required by CalPERS. The employee will be responsible for paying, through payroll deductions, the full eight percent (8%) member contribution.
- B. **Tier 2: Employees Hired On or After March 19, 2012, but before January 1, 2013 (Classic Members).** All full-time and three-quarter-time employees hired on or after March 19, 2012, but before January 1, 2013, and do not meet the definition of "new member" as set forth in Government Code Section 7522.02(f), shall be provided with the PERS 2% @ 60 benefit formula, with final compensation calculated using the average of three (3) highest years of pensionable compensation. The City will make all employer contributions required by CalPERS. The employee will be responsible for paying, through payroll deductions, the full seven percent (7%) member contribution.
- C. **Tier 3: Employees Hired On or After January 1, 2013 (New Members).** All full-time and three-quarter-time employees hired on or after January 1, 2013, and who meet the definition of "new member" as set forth in Government Code Section 7522.02(f), shall be provided with the PERS 2% @ 62 benefit formula, with final compensation calculated using the average of three (3) highest years of pensionable compensation. The employee will be responsible for contributing through payroll deductions, fifty percent (50%) of the normal costs as determined and adjusted by CalPERS.
- D. **Disability Retirement.** The City may request PERS to retire an employee who becomes physically or mentally unable to perform the duties of his or her position, or may be subject to further injury if employment is continued. The City may make every effort to transfer or reassign the partially disabled employee to another existing position within the classification plan before a request for disability retirement is made.

SECTION 11. HEALTH INSURANCE

- A. The City contracts with the California Public Employees Retirement System (CalPERS) to provide health insurance for all full and ¾ time regular employees; employees may choose from HMO and PPO options. The City will contribute toward the cost of any insurance program for employees and dependents. The City agrees to pay the cost of medical insurance premiums up to the following monthly rates.

	Full Time Employees	$\frac{3}{4}$ Time Employees
Employee Only	\$854.89	\$641.17
Employee + One	\$1,709.81	\$1,282.36
Employee + Two or More	\$2,222.77	\$1,667.08

Employees will pay any excess premiums through payroll deduction on a pre-tax basis.

Effective January 1, 2027, the City will increase its contribution, up to an additional 5%, based on the Blue Shield Access+ premium for each group set forth above.

- C. The City will provide taxable cash to employees who waive medical insurance coverage and provide written proof of other medical insurance to the City per the following scale:

	Full Time Employees	$\frac{3}{4}$ Time Employees
Employee Only	\$218	\$163
Employee + One	\$435	\$326
Employee + Two or More	\$566	\$424

Employees who choose a plan where the premiums are lower than the amounts paid by the City listed in the chart above will not receive the difference between their chosen plan and the City's maximum coverage.

- D. The City will provide medical insurance coverage for retirees and their dependents through the PERS system. To be eligible, employees must retire within one hundred and twenty (120) days of their separation from employment from the City of Duarte. The City's contribution to insurance premiums for retirees will be set at the same levels as they are for active employees. The City will provide taxable cash to retirees who waive medical insurance coverage and provide written proof of other medical insurance to the City as noted in Section C above.

SECTION 12. DENTAL INSURANCE

The City will contract for dental insurance for all full and three-quarter (3/4) time regular employees. Enrollment in the plan is mandatory, and no cash alternative will be provided. The City agrees to pay the cost of the premium for employees plus any eligible dependents up to a 5% annual increase, with no cash-out option.

SECTION 13. VISION INSURANCE

The City will contract for vision insurance for all full and three-quarter (3/4) time regular employees. Enrollment in the plan is mandatory, and no cash alternative will be provided. The City agrees to pay the cost of the premium for employees plus any eligible dependents up to a 5% annual increase, with no cash-out option.

SECTION 14. **LIFE INSURANCE**

The City will contract for life insurance for full and three-quarter ($\frac{3}{4}$) time regular employees. For full time employees, the life insurance benefit is the equivalent of employee's annual salary, up to \$200,000. For three-quarter ($\frac{3}{4}$) time employees, the calculation of annual salary will be based on their normal work schedule. The City agrees to pay the full cost of that basic life insurance premium. Full and three-quarter ($\frac{3}{4}$) time employees will have the option to purchase, at their cost, voluntary supplemental life insurance.

SECTION 15. **SHORT AND LONG TERM DISABILITY INSURANCE**

The City will contract for short and long-term disability insurance for full and three-quarter ($\frac{3}{4}$) time regular employees. The City agrees to pay the full cost of the disability insurance premium.

SECTION 16. **EMPLOYEE ASSISTANCE PROGRAM**

The City will contract for an Employee Assistance Program for full and three-quarter ($\frac{3}{4}$) time regular employees, at no cost to the employee.

SECTION 17. **FITNESS CENTER MEMBERSHIP**

The City will provide a complimentary individual membership to the Duarte Fitness Center for each full and three-quarter ($\frac{3}{4}$) time employee and retiree.

SECTION 18. **FLEXIBLE SPENDING ACCOUNTS**

The City agrees to offer and maintain Health Care and Dependent Care Flexible Spending Accounts for the optional participation of full and three-quarter ($\frac{3}{4}$) time employees.

SECTION 19. **DEFERRED COMPENSATION PROGRAM**

The City will make a Section 457 deferred compensation program available to all full and three-quarter ($\frac{3}{4}$) time regular employees that complies with the rules and regulations established by the Internal Revenue Service. Employees may voluntarily participate in the program through payroll deductions.

Effective July 1, 2024, the City will provide a matching contribution of up to two hundred dollars (\$200.00) per month for each employee who is already contributing through payroll deduction to their deferred compensation plan.

SECTION 20. **PROFESSIONAL MEMBERSHIP FEES**

Employees may maintain membership in appropriate professional organizations. The costs for memberships in these organizations are legitimate City expenditures if requested for a regular employee, provided for in the annual City Budget, and approved in advance by the department head and City Manager.

SECTION 21. **TUITION REIMBURSEMENT PROGRAM**

Employees are eligible to be reimbursed for seventy-five percent (75%) of the cost of college accredited academic courses, taken for credit, outside regular working hours, that are directly related to job duties within the City, or are required for a degree in their occupational field in local government. An employee must request advance approval from his/her Department Head prior to enrollment in order to be eligible for reimbursement under this section. The Department Head, in his/her sole discretion, will determine whether the courses meet the standard articulated above. The reimbursement will not exceed three-thousand five hundred dollars (\$3,500.00) for full- time employees or two-thousand, six hundred twenty five dollars (\$2,625.00) for three- quarter-time employees, during any fiscal year. Reimbursement costs include those for registration, parking, and books. Proof of course completion and a grade of “C” or better are required.

SECTION 22. **COMPUTER LOAN PROGRAM**

The City will continue its present employee computer loan program. Generally, benefited employees may have two active loans, in a total amount not to exceed three-thousand dollars (\$3,000.00), for the purchase of new computer equipment. Loans will be interest-free and payable over a two-year period. The minimum loan payment will be 1/52 of the amount borrowed, and will be made through payroll deduction. The balances of any outstanding loans become due and payable upon termination, and will be deducted from an employee’s final check. Continuation of the program is subject to annual budget appropriations by the City Council, and will be administered according to policies and procedures established by the City Manager.

SECTION 23. **SEVERANCE PAY**

When a regular full-time employee is laid off, that employee will be entitled to receive severance pay as follows:

<u>Length of Service</u>	
Date of hire to 2 years	None
2 years plus one day to 5 years	1 month’s salary
5 years plus one day to 10 years	2 month’s salary
10 years plus one day to 15 years	3 month’s salary
15 years plus one day to 20 years	4 month’s salary
20 years plus one day to 25 years	5 month’s salary
25 years plus one day or more	6 month’s salary

Employees terminated from employment due to physical inability to perform their job and eligible for worker’s compensation benefits will not be entitled to severance pay. Any additional years of service purchased by the City towards retirement will be deducted from severance pay.

SECTION 24. **LONGEVITY PAY**

The City will provide longevity pay to employees who have completed at least 5 continuous years of City service and have been compensated for at least one complete year at the top salary step for the range for the employee’s position. Longevity pay will be provided on a monthly

basis in the following amounts:

0-5 years	\$0
5 years	\$50/month
10 years	\$100/month
15 years	\$150/month
20 years	\$200/month
25 years	\$250/month

SECTION 26. **PERFORMANCE BONUS**

Once an employee has reached the top step of his/her salary range, the employee shall be eligible annually to earn up to a 3% lump sum payment as part of the annual performance evaluation. The amount of the payment shall be recommended and authorized by the City Manager and is intended to be excluded when calculating retirement benefits

SECTION 27. **SEVERABILITY**

All resolutions, or portions thereof, previously adopted by the City Council and found to be in conflict with the provisions of this resolution are hereby repealed.

SECTION 28. **EFFECTIVE DATE**

The effective date of this resolution shall be July 1, 2026. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED, AND ADOPTED this 12th day of May, 2026.

Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, California, do hereby certify that Resolution No. 26-15 was passed and adopted by the City Council of the City of Duarte California, at a regular meeting of said City Council held on the 12th day of May 2026, and thereafter signed and approved by the Mayor and attested by the City Clerk, and that said resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Frances Jimenez, City Clerk