

**CITY OF DUARTE
AGENDA
REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE
COMMUNITY FACILITIES FINANCING
AUTHORITY**

**CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CA 91010
Tuesday, March 10, 2026
7:00 PM**

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future.

Tera Martin Del Campo, Mayor
Samuel Kang, Mayor Pro Tem
Margaret Finlay, Councilmember
Toney Lewis, Councilmember
Vinh Truong, Councilmember
Cesar A. Garcia, Councilmember
Martin Calderon, Councilmember

City/Authority Staff:

Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Frances Jimenez, City Clerk

ADA ACCESSIBILITY NOTICE:

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice:

Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall,

1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice:

Duarte City Council meetings are videotaped for later broadcast. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may livestream the City Council meeting broadcast on the City's website. To access the meeting, log onto <https://www.cityofduarte.ca.gov/home>, then on the homepage, click on the Agendas & Meetings icon then click on the City Council Meeting link.

Public comment:

In-Person: Members of the public may provide in-person comments at the podium in the Council Chamber. Speakers who wish to address the Council must do so by submitting a speaker card **prior to the start of Closed Session for Closed Session items and prior to the start of the Regular Meeting for all other designated public comment periods as listed below.** Comments for public hearings will take place after the hearing is opened. Cards will not be accepted after the start of the meeting without the permission of the presiding chair. **Speakers shall be limited to three (3) minutes per person per designated public comment period.** At the Mayor's discretion, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

Written: Members of the public may submit written comment by emailing duarte91010@cityofduarte.ca.gov, prior to 4:00 p.m. on the day of the meeting. The subject line of your public comment email must contain the Agenda item number or title. Public comments, including personal contact information, are considered public record. Please do not provide any personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published. Comments will be distributed to the City Council and made available for public review.

7:00 PM OPEN SESSION

1. CALL TO ORDER AND ROLL CALL
 - A. City Manager Written Comments
2. ADOPTION OF THE AGENDA
3. PLEDGE TO THE FLAG
4. ORAL COMMUNICATIONS - SPECIAL ITEMS

Members of the public may address the City Council on agenda items listed under

Special Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

5. SPECIAL ITEMS

A. Community Development Department Update

B. Parks and Recreation Department Update

6. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

7. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Members of the public may address the City Council on matters which are not on the agenda but are within the subject matter jurisdiction of the City Council. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

8. ORAL COMMUNICATIONS - CONSENT CALENDAR

Members of the public may address the City Council on agenda items listed on the Consent Calendar. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

9. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

B. Approve absence(s) of City Councilmember(s) from the City Council meeting

C. Approval of Minutes - February 24, 2026 Regular Meeting (CC/HA/FA)

Recommended Action: Approve the minutes of February 24, 2026.

D. Approval of Warrants - March 10, 2026 (CC/HA/FA)

Recommended Action: Approve the warrants of March 10, 2026.

E. Monthly Financial Report

Recommended Action: Receive and File the Monthly Financial Report for the month of January 2026.

F. Community Development Department Update

Recommended Action: Receive and File the Community Development Department Update.

G. Parks and Recreation Department Update

Recommended Action: Receive and File the Parks and Recreation Department Update.

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

11. PUBLIC HEARINGS - NONE

12. ORAL COMMUNICATIONS - BUSINESS ITEMS

Members of the public may address the City Council on agenda items listed under Business Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

13. BUSINESS ITEMS

A. Award of Contract – Duarte Teen Center Boxing Patio Addition (26-11)

Recommended Action: 1) Award the construction contract for the Duarte Teen Center Boxing Patio Addition to Aza Construction, as the lowest responsive and responsible bidder, in the amount of \$190,000 and 2) approve a project budget amendment not to exceed \$344,500.

B. Second Reading and Adoption of Ordinance No. 26-02

Recommended Action: Adopt Ordinance No. 26-02.

14. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

15. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (<https://www.cityofduarte.ca.gov/>) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 4th day of March 2026.

Frances Jimenez
City Clerk



MEMORANDUM

TO: City Council
FROM: Brian Villalobos, City Manager
DATE: March 3, 2026
SUBJECT: Comments on Agenda Items, Meeting of March 10, 2026

ITEM 5.A. (Special Items). Community Development Department update - Community Development Director Hensley will provide an update for the council.

ITEM 5.B. (Special Items). Parks and Recreation Department update - Parks and Recreation Director Enriquez will provide an update for the council.

ITEM 9.E. (Consent Calendar). The Finance Department has submitted the monthly report for January of 2026 for review.

ITEM 9.F. (Consent Calendar). The Community Development Department has submitted the monthly report for March 2026 for review.

ITEM 9.G. (Consent Calendar). The Parks and Recreation Department has submitted the monthly report for March 2026 for review.

ITEM 13.A. (Business Items). Award of Contract - Duarte Teen Center Boxing Patio Addition (26-11) - The Duarte Teen Center Boxing Patio Addition Project consists of furnishing all labor, material, equipment, services, and incidentals required to provide an accessible outdoor boxing space on the east side of the Teen Center. The scope of the work includes grading, excavations, installing a new concrete patio with integrated stairs and an ADA-compliant ramp, electrical work for the installation of security lighting, and the installation of a concrete wall and steel panels along the entire perimeter that complements the existing building (excludes equipment and shade structure which have been bid separately). On December 1, 2025, the City published an invitation to bid on the Duarte Teen Center Boxing Patio Addition, Project (26-11), in accordance with Duarte Municipal Code (DMC) Section 2.36.060. On December 29, 2025, the City received six (6) bids for the subject project. All bids were reviewed for responsiveness to the bid specification requirements. Aza Construction, was the lowest responsive and responsible bidder, in the amount of \$190,000. Grant funds for this project were originally budgeted in Fiscal Year 2025/26 at \$86,000 under Capital Park Improvements (400-4005-8041). However, bid proposals significantly exceeded the estimate, not including direct purchasing of site furnishings and shading, requiring a budget amendment of \$258,500 from the City's Measure A grant funds.

ITEM 13.B. (Business Items). Second Reading of Ordinance No. 26-02 - City Council directed staff to evaluate and develop regulations for electric bicycles due to unsafe conditions observed within the community, particularly on multiuse trails where pedestrians and e-bike riders co-mingle. Concerns raised included excessive speeds, near-miss incidents, and conflicts involving children, seniors, and other vulnerable users. At its meeting on February 10, 2026, the City Council conducted a first reading of this Ordinance. If adopted by the City Council, Ordinance No. 26-02 will go into effect in thirty (30) days.

**Minutes of the REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE COMMUNITY FACILITIES
FINANCING AUTHORITY**

7:00 PM OPEN SESSION

Mayor Martin Del Campo called the open session to order at 7:03 p.m.

Councilmember Garcia requested the meeting be adjourned in memory of Gina Perez, grandmother of Director Larry Breceda.

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to adopt the agenda.

3. PLEDGE TO THE FLAG

The flag salute was led by Emma Li and Jessy Vergara.

Councilmember Finlay congratulated the Duarte High School Varsity Basketball team for moving forward to CIF.

A. Mayor's Youth Council Update

Vice President Victoria Ramirez and member Elisa Ramos gave an update on recent and upcoming Mayor's Youth Council events.

Anais Medina Diaz, Director of Communications for the San Gabriel Valley Mosquito & Vector Control District, recognized the City of Duarte as the recipient of the District's Excellence in Engagement and Collaboration Award, which recognizes outstanding efforts in creating meaningful partnerships and community involvement to advance public health and vector control initiatives.

In response to questions asked by the City Council, Director Medina Diaz confirmed staff will be in attendance at the City's National Night Out and noted staff will also look into attending the Third of July Independence Day Celebration event.

C. Pathway Home Project Update

Marco Santana, Principal Analyst at LA County's CEO Homeless Initiative and Affordable Housing Office thanked City Manager Villalobos and Director Breceda for their collaboration; shared data on the success of the Pathway Home program since its start in June 2024; gave an update on the demobilization of the Pathway Home Operation in Monrovia and Duarte; highlighted the continued services provided to participants to reach long term sustainability and permanent housing; addressed the current funding deficit for the specific site; mentioned other funding sources that are available to cities; and emphasized the need for partnerships to effectively address the complex issue of homelessness.

Conversation was had regarding the funding opportunities and ways to advocate for the Pathway Home Program. The City Council requested data on the success of the program. Further conversation was had regarding the regional issue of homelessness affecting neighboring cities as well.

Per questions asked by the City Council, Principal Analyst Santana gave estimates of the program's costs; highlighted the logistics of relocation of participants of the program; and shared the breakdown of funding the organization receives. The City Council shared their opinion on the site location and its effects on Duarte and provided suggestions on ways to improve communication and collaboration efforts.

City Clerk Jimenez noted that a community member wanted to make a public comment. Mayor Pro Tem Kang allowed the public comment.

Public Comment:

Lino Paras expressed disapproval of the public comment submittal process; stated his opinion on the Pathway Home Project; and expressed concern about the ongoing issue of homelessness.

D. Public Safety Department Update

Director Breceda introduced the newest member of his team, Alexandra Almaguer-Negrete, Crime Prevention Specialist, and highlighted her duties. Crime Prevention Specialist Almaguer-Negrete briefly introduced herself. The City Council welcomed Alexandra.

Director Breceda reported a year to date 15.6% increase in Part 1 crimes and a 32.9% decrease in Part 1 crimes when comparing 2022 to 2025. Special overnight operations were highlighted as part of the ongoing efforts to deter catalytic converter thefts and collaborative efforts were noted with the City of Monrovia and LASD Operation Safe Streets (OSS) team to manage gang-related activity in neighboring areas and portions of Duarte.

In response to questions asked by the City Council, Director Breceda clarified that the LA County Sheriff's department does not work in collaboration with Immigration and Customs Enforcement, ICE. He also commented on the increased crime data and gave an update on the Virtual Deputy program.

The City Council recognized the Public Safety department for their continuous hard work.

Crime Prevention Specialist Almaguer-Negrete updated the City Council on the potential catalytic converter etching program and ongoing grant searches to support theft prevention efforts.

The City Council thanked the Public Safety team once more. Following inquiries from the City Council, Director Breceda confirmed staff is monitoring the crime occurring in the county area of Duarte.

6. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library events.

Assistant to the City Manager Rangel announced upcoming city events.

KC Caracci shared an update on the planning efforts for the upcoming Route 66 Centennial parade.

7. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

None.

8. ORAL COMMUNICATIONS - CONSENT CALENDAR

None.

9. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

B. Approve absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes - February 10, 2026 Regular Meeting (CC/HA/FA).

D. Approval of Warrants - February 24, 2026 (CC/HA/FA).

E. Receive and File the Public Safety Department Update.

F. Acceptance of Notice of Completion: Fiscal Year 2025-26 Citywide Concrete Repair Project No. 26-3 for CJ Concrete Construction Inc. complete in the amount of \$110,041.00.

G. Adoption of Resolution No. 26-11 for the Designation of Applicant Agent for the Approved Application for Federal Aid Projects for the Donald & Bernice Watson Multi-Use Pathway Improvement Project.

H. Authorization for the City Manager to 1) sign the Amendment to Professional Services Agreement with Kreuzer Consulting Group to expand develop plans, specifications and cost estimates for the Huntington Drive Street Improvements Project, and 2) approve a budget amendment in the amount of \$50,000.

I. Authorization for the City Manager to sign a Professional Services Agreement with ARC Document Solutions for document scanning.

J. Approval of a Co-sponsorship with the Duarte Chamber of Commerce to host a Job Fair.

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to approve items 9A - 9J of the Consent Calendar.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG
NOES: NONE
ABSTAIN: NONE
ABSENT: MARTIN DEL CAMPO

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

11. PUBLIC HEARINGS

A. Adoption of Ordinance Adding Chapter 11.25 to the Duarte Municipal Code Regulating Electric Bicycles and Similar Devices

Director Breceda presented a staff report for the first reading of Ordinance No. 26-02 which adds Chapter 11.25 to the Duarte Municipal Code and additional amendments as it relates to regulating electric bicycles. Background information was provided on the direction given to staff to address the unsafe conditions around the muti-use trails and a timeline was relayed regarding the review process the Public Safety Commission took part in. Key provisions within the ordinance were detailed along with citywide restrictions, vehicle and device controls; and the scope of authority and enforcement.

Per questions asked by the City Council, Director Breceda detailed the logistics of reporting and enforcing the ordinance, highlighted the education components, and mentioned the planned signage.

Conversation was had regarding the cost of education-based citation classes. Additional dialogue occurred regarding the proposed maximum speed limit.

Director Breceda shared the reasoning behind the proposed speed limit of 15 mph and noted the community feedback the Public Safety Commission received that led to that decision.

The City Council encouraged an ongoing review of the implementation as it rolls out, with the goal of making further improvements to the proposed changes. Additional conversation ensued regarding the logistics of enforcement procedures and differentiating between the classification of bicycles.

Mayor Pro Tem Kang opened the Public Hearing.

Public Comment:

Alexandrea Imm suggested the possibility of adding additional lanes to the trail with specific usage designations for each.

Lino Paras stated his opinion on the use of the bike trail and its intended purpose.

The City Council emphasized the importance of ensuring safety on the all-purpose trail and accommodating all activity goers. Further conversation was had exploring potential future projects aimed at improving the trail.

Mayor Pro Tem Kang Martin Del Campo closed the Public Hearing.

Moved by Councilmember Finlay, seconded by Councilmember Lewis, and carried by the following vote of the City Council to Conduct a public hearing and introduce for first reading Ordinance No. 26-02 which will add Chapter 11.25 and amend Chapter 1.04 to the Duarte Municipal Code regulating electric bicycles and other regulated mobility devices to improve public safety, address community concerns, and provide clear enforcement authority.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG
NOES: NONE
ABSTAIN: NONE
ABSENT: MARTIN DEL CAMPO

12. ORAL COMMUNICATIONS - BUSINESS ITEMS

City Clerk Jimenez stated that written public comment was received from Judy Ng expressing concern over the increase in the overnight parking fees and providing feedback.

The City Council discussed hearing staff's presentation prior to oral public comment.

Moved by Councilmember Finlay, seconded by Mayor Pro Tem Kang, and carried by the following vote of the City Council to receive oral public comment after the presentation of the staff report for Business Item 13A.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG
NOES: None
ABSTAIN: None
ABSENT: MARTIN DEL CAMPO

13. BUSINESS ITEMS

A. Incremental Increase of the User Fee for Temporary Overnight Parking

City Manager Villalobos provided a staff report outlining the recently adopted fee study and proposed Resolution No. 26-12, which would have approved the Incremental Increase of the User Fee for Temporary Overnight Parking. He also provided the history of establishment and intent of the overnight parking regulations; detailed common complaints residents provided in the past supporting parking restrictions; highlighted the rationale behind policing in the areas with overnight parking regulations; gave an overview of the 2022-2025 vehicle crime trends; noted the crime incident amounts by reporting district; and reviewed the cities surveyed to compare overnight parking and annual overnight parking fees.

The provisions of the proposed Resolution No. 26-12 were reviewed, which would phase in the fee by increasing to three dollars (\$3) on June 1, 2026; to four dollars (\$4) on September 1, 2026; and to five dollars (\$5) on December 1, 2026; he also detailed guidelines for obtaining annual permits. City Manager Villalobos offered an updated recommendation to adopt Resolution No. 26-12 and direct the Public Safety Commission to review the current policies in place and explore a policy to opt out of overnight

parking regulations.

The City Council shared their opinions on the regulations affecting only certain areas of the City and expressed support towards the idea of reviewing and possibly updating the Ordinances. Conversation ensued regarding the intended usage of overnight parking permits and annual parking permits. Additional suggestions were given on permitting options the Public Safety Commission can consider.

In response to questions posed by the City Council, City Manager Villalobos confirmed that, at a \$5 rate, the City subsidizes 97% of the cost. Conversation was had regarding reducing permit pricing.

Mayor Pro Tem Kang opened the floor for public comment.

Public Comment:

The following community members expressed strong opposition to the temporary overnight parking permit fee increase; shared their concerns regarding the decision-making process; and provided feedback for consideration: Joseph Cojean, Karen Brown, Lauren Romero, David Villegas, Ron Avila, Alex Imm, Jared Crisostomo, Jennifer Imm, Cheryl Gil, Chris Gil, Lino Paras, Suzanne Sokol, Virginia Peña, Sarah Imm, Ramon Cardenas, and Amanda Villegas.

Issues were raised regarding the regulatory practices affecting only certain areas rather than citywide, the rules and regulations surrounding annual parking permits, lack of communication efforts, negative financial impacts on households, the inconvenience factor for residents, the size of driveways and households, unclear fee objectives and subsidization, and the need for updated policies that incorporate resident participation and feedback. It was also mentioned that a community petition was circulated to reflect collective community input.

The City Council suggested increasing the use of social media to highlight agenda items; discussed the current fee options while awaiting future determinations; and reiterated the need to ensure community feedback is involved in future decision-making processes. Following questions asked by the City Council, discussion ensued regarding the purpose behind parking restrictions as it relates to crime reduction.

City Attorney Phan stated that while a moratorium cannot be put into place, the item can be tabled, and direction can be given to staff to send the item to the Public Safety Commission for further review and ultimately provide a recommendation to the City Council.

The City Council thanked the community members for attending and sharing their opinion on the matter and reiterated the specific tasks assigned to the Public Safety Commission.

After further discussion, City Attorney Phan clarified that the Resolution approved at the January 27, 2026 meeting approved the \$5 fee and as such, recommended proposed Resolution No. 26-12 be approved with the change stating the user fee adopted for temporary overnight parking permits would revert back to one dollar (\$1) pending any discussions at the Public Safety Commission.

Additional comments were made regarding the permitting process; appreciation was shared for the feedback provided; staff were commended for their hard work; and an emphasis was placed on prioritizing and considering constituents' opinions.

Moved by Councilmember Finlay, seconded by Councilmember Lewis, and carried by the following vote of the City Council to adopt Resolution No. 26-12 with updated language, stating the user fee adopted for temporary overnight parking permits shall revert back to one dollar (\$1) and the Public Safety Commission shall review and provide recommendations to the City Council regarding temporary overnight parking permits.

AYES:	FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	MARTIN DEL CAMPO

Following questions concerning information distribution, City Manager Villalobos confirmed that communication efforts will be in place to notify affected residents about the scheduled Public Safety Commission meetings. In response to follow-up questions regarding transparency and communication, Assistant to the City Manager Rangel provided clarification on recent social media posts that required removal after posting for content editing.

Per the City Council's request, City Clerk Jimenez presented the timeline for the fee study agenda items, confirming that all public noticing requirements were in compliance with Government Code.

For the record, City Attorney Phan, confirmed the updated language that will be reflected in the Resolution as stating the user fee adopted for temporary overnight parking permits shall revert back to one dollar (\$1) and the Public Safety Commission shall review and provide recommendations to the City Council regarding temporary overnight parking permits. The user fee of one dollar (\$1) for temporary overnight parking is approved and will be effective immediately.

It was clarified that specific topics and direction on research, along with relevant considerations, would be provided to the Public Safety Commission for further review at a later time.

14. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

City Manager Villalobos reported he attended the League of California Cities City Manager Conference and shared that he attended the Food ED 5th Anniversary Golden Gnomies, where the City was recognized for their partnership.

Councilmember Garcia congratulated all participants who contributed to the creation of Duarte's Community Garden; shared that he attended DYAC'S Opening Day ceremony; thanked staff for putting on the Lunar New Year Celebration; wished his wife a happy birthday; invited his colleagues to attend the annual Foothill Transit Bus Rodeo; and expressed his condolences to the family of Director Breceda.

Councilmember Calderon reported he attended a neighboring LA28 event with other elected officials and commended the Lunar New Year event.

Councilmember Finlay relayed residents' request to install pet waste disposal bags on Vineyard Avenue and Freeborn Street; shared excitement over the arrival of local sandwich shop, Gene's Grinders, in the City; and commended Director Hensley for providing an accessible and welcoming environment for businesses.

Councilmember Truong praised the participants of the Lunar New Year event; made a statement regarding transparency; and shared resources residents can use to stay informed.

Councilmember Lewis shared he attended the First AME Church African American Celebration and the February 2026 California Contract Cities Association (CCCA) Board of Directors Meeting and Dinner; and made a statement regarding transparency.

Mayor Pro Tem Kang made a statement on listening to constituents and being empathetic; reported he attended the SGVCOG Transportation Committee meeting; apologized for missing the Lunar New Year celebration; and invited Director Breceda to share a few words regarding his grandmother.

Council member Garcia thanked Director Breceda's family for being in attendance.

Director Breceda thanked Mayor Pro Tem Kang and Councilmember Garcia for bringing the item forward; presented his family; and shared his family history in honor of his grandmother and grandfather.

15. ADJOURNMENT

At 10:09 p.m., the City Council adjourned the meeting in memory of Gina Perez, grandmother of Public Safety Director Larry Breceda.

Tera Martin Del Campo, Mayor

Frances Jimenez, City Clerk



City of Duarte

Council Warrant Register By Account By Fund

Payment Dates 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	6955		75.00
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	6963		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	6953		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	6983		75.00
100-1005-7647	MARTIN CALDERON RIOS	Council Vehicle Allowance	6970		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	6959		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	6961		75.00
100-1010-7610	BRIAN VILLALOBOS	League of CA Cities CM Conf	6988		716.34
		Expense Reimbursement			
100-1010-7610	BRIAN VILLALOBOS	League of CA Cities CM Conf	6988		1,036.69
		Expense Reimbursement			
100-1010-7610	U.S. BANK	Brian V Mtg w. Dr Medrano	6986		18.19
		2/3/26 (Cafe de Olla)			
100-1010-7610	U.S. BANK	Brian V Mtg w/Sergeant	6986		18.19
		Dobbins (Cafe de Olla)			
100-1010-7610	U.S. BANK	Brian V Mtg w/Asst	6986		50.70
		Superintendent (Cafe de Olla)			
100-1010-7610	U.S. BANK	Brian V Meeting w/Union	6986		107.89
		Board (Dog Haus)			
100-1010-7610	U.S. BANK	CMO Dept Meeting 2/2/26	6986		54.90
		(Cafe de Olla)			
100-1010-7610	U.S. BANK	Brian Villalobos ICSC	6986		1,100.00
		Conference Registration			
100-1010-7610	U.S. BANK	NSGRWG Qtrly Mtg w/Senator	6986		463.99
		Rubio (Janet's)			
100-1010-7612	U.S. BANK	Pasadena Star News Online	6986		18.00
		Subscription			
100-1010-7614	U.S. BANK	Office Supplies (Amazon)	6986		53.33
100-1010-7980	U.S. BANK	Closed Session Mtg 1/27/26	6986		257.57
		Dinner (Chipotle)			
100-1010-7980	U.S. BANK	DashPass 2/5/2026 - 3/5/2026	6986		9.99
		(DoorDash)			
100-1010-7980	U.S. BANK	Closed Session Mtg 1/27/26	6986		26.99
		Cookies (Crumbly)			
100-1015-7684	CIVICA LAW GROUP, APC	1318 Galen St Code	6945		79.80
		Enforcement Legal 1/2026			
100-1015-7684	CIVICA LAW GROUP, APC	2352 Rim Rd Code	6945		2,367.40
		Enforcement Legal 1/2026			
100-1015-7684	CIVICA LAW GROUP, APC	LASD Citations (Flat Rate)	6945		11,000.00
		1/2026			
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 3/2026	221911		1,750.00
100-1020-7711	U.S. BANK	Annual Awards Supplies (Smart	6985		565.94
		& Final)			
100-1020-7711	U.S. BANK	Annual Awards Supplies (Vons)	6985		570.97
100-1020-7711	U.S. BANK	Annual Awards Coffee	6985		67.02
		(Starbucks/DoorDash)			
100-1020-7711	U.S. BANK	Annual Awards Supplies	6985		53.51
		(Trader Joes)			
100-1020-7712	U.S. BANK	Spotify Monthly Membership	6986		21.99
100-1020-7712	U.S. BANK	QR Code Generator Pro	6986		191.88
		2/13/26 - 2/13/27			
100-1020-7712	U.S. BANK	Hootsuite Monthly	6986		149.00
		Membership			
100-1020-7712	U.S. BANK	Facebook Ads 2/12/2026 -	6986		26.73
		2/18/2026			

Council Warrant Register By Account

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1020-7712	U.S. BANK	Facebook Ads 1/29/2026 - 2/12/2026	6986		125.00
100-1020-7712	U.S. BANK	eNews & Press Releases (Constant Contract)	6986		73.15
100-1020-7712	U.S. BANK	Facebook Ads 1/8/2026 - 1/29/2026	6986		59.40
100-1020-7713	AIR-TRO INC	Museum HVAC Routine Call	6938		186.00
100-1020-7722	GRANICUS INC	Google Translate of City Website (Milestone 2)	6956		160.00
100-1020-7722	GRANICUS INC	Google Translate on City Website (Milestone 3 & 4)	6956		320.00
100-1020-7726	BAKERS MAN PRODUCTIONS L...	Live-Switching & Recording of CC Meetings 1/2026	6940		600.00
100-1205-7610	CALIFORNIA EMERGENCY SER...	Bryan Ariizumi CA-PEM Conference Registration	221902		649.00
100-1205-7612	CALIFORNIA ASSOCIATION OF...	Tony Hadloc Membership Dues	221901		100.00
100-1205-7613	STAPLES	Forms Signature Stamps	6977		106.06
100-1205-7613	STAPLES	Forms Signature Stamp (S Fraijo)	6977		48.61
100-1205-7613	STAPLES	Return-Signature Stamp (Inv #6055019231)	6977		-53.03
100-1205-7636	KEYSTONE UNIFORMS	Public Safety Polo Shirts	6987		177.00
100-1205-7650	U.S. BANK	Chevy Colorado Floor Mats (Amazon)	6985		138.78
100-1205-7650	U.S. BANK	(3) 2026 Chevy Colorado Floor Mats (Amazon)	6985		406.38
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 11/2025	221912		1,231.79
100-1205-7761	DATA TICKET INC	DUI Processing 10/2025	221905		34.00
100-1205-7761	DATA TICKET INC	Admin Citation Processing 1/2026	221905		187.50
100-1205-7761	DATA TICKET INC	DUI Processing 1/2026	221905		6.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 1/2026	221905		2,950.71
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 1/2026	221897		4,951.50
100-1205-7779	ELIJAH ROY MORALES	DUSD Tutoring Program	6965	202418-FY23-26-Exp-Tutors,S...	450.00
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 1/2026	6967		120.00
100-1205-7780	SAN GABRIEL VALLEY HUMAN...	Animal Shelter Services 2/2026	6981		6,666.67
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 11/2025	221912		4,414.00
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 1/2026	6962		481,469.31
100-1205-7787	MOUNTAIN VISA PLAZA	Public Safety Lease	6966		14,391.00
100-1405-7610	U.S. BANK	Craig Hensley ICSC 2026 Conference Registration	6984		875.00
100-1405-7610	U.S. BANK	Craig Hensley ICSC Conf Hotel (OnePeak Hotel)	6984		423.36
100-1405-7610	U.S. BANK	Craig Hensley ICSC Conf Airfare (Southwest)	6984		410.80
100-1405-7612	U.S. BANK	2026 Planning & Zoning/Land Use Laws (ACEC)	6984		313.55
100-1405-7650	CITY OF MONROVIA	Fuel-Cnty Development 11/2025	221912		127.88
100-1405-7690	WALLACE WOLFF	Planning Commission Mtg	221923		50.00
100-1405-7690	LUZ YESENIA PAEZ	Planning Commission Mtg	221913		50.00
100-1405-7800	CHARLES ABBOTT ASSOCIATES...	Building & Safety Srvcs 1/2026	6943		227,199.04
100-1405-7975	U.S. BANK	Craig Hensley ICSC Membership Renewal	6984		175.00
100-1410-7610	U.S. BANK	(4) Field Srvcs Dept MSA Mtg/Training 2/10/26	6984		103.00
100-1410-7612	U.S. BANK	Gerard Batista ISA Membership Renewal	6984		185.00
100-1410-7614	STAPLES	Office Supplies	6977		194.65
100-1410-7614	STAPLES	Office Supplies	6977		20.45

Council Warrant Register By Account

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1410-7621	U.S. BANK	Fault Locator Receiver (Amazon)	6984		280.03
100-1410-7621	U.S. BANK	Fresh Water Washdown Pump Kit (Amazon)	6984		179.60
100-1410-7621	U.S. BANK	Axion MSR Eye/Face Head (Amazon)	6984		173.13
100-1410-7621	U.S. BANK	(2) Level/Tool Digital Box/Ground Rod Tool (Amazon)	6984		325.78
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 11/2025	221912		1,653.99
100-1410-7650	FIX AUTO MONROVIA - S AND...	Vehicle 13 Cage Repair	221921		904.71
100-1410-7656	DUTHIE POWER SERVICES	Emergency Generator Semi-Annual Service	6948		371.19
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Secondary Containment Test	6978		1,177.67
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Brisas Sweeping 2/2026	6935		66.00
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 2/2026	6935		66.00
100-1410-7887	HOME DEPOT CREDIT SERVICES	Watertruck Pump Repair	BD26-1087		47.48
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Supplies	BD26-1087		14.33
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Supplies	BD26-1087		17.64
100-1410-7980	HOME DEPOT CREDIT SERVICES	Vacant Lot Chain Link Fence Repair	BD26-1087		43.69
100-1410-7980	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv#553612)	BD26-1087		-0.26
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Supplies	BD26-1087		79.89
100-1605-7002	PAMELA ROMERO	CPR Stipend	6971		76.92
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 11/2025	221912		53.55
100-1605-7730	SIMON EQUIPMENT RENTALS	Lunar New Year Lift Rental	221918		381.42
100-1605-7733	TAMORA SCHOOL OF IRISH D...	SC St Patricks Day Performance	221922		395.00
100-1605-7733	DOLPHIN RENTS INC	Senior Ctr Valentines Day Linens	6946		261.22
100-1605-7733	SMART & FINAL	Senior Ctr Kitchen Supplies	6975		27.98
100-1605-7733	SONICBOOM DJ Rudy	SC Valentines Dance Add'...	221904		25.00
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 2/4/26 - 3/3/26	6985		8.99
100-1605-7733	THEODORE SIEGEL	SC "His Girl Friday" Presentation/Screening	221917		150.00
100-1605-7733	SMART & FINAL	Senior Ctr Valentines Day Supplies	6975		138.76
100-1605-7733	SMART & FINAL	SC Valentines Day Supplies	6975		56.30
100-1605-7733	SMART & FINAL	SC Monthly Dance Refreshments	6975		58.83
100-1605-7733	HEULYN REGINA DUMAS-JOH...	Senior Ctr Seweing Lessons 2/2026	6947		99.00
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 2/4/26 - 3/3/26	6985		9.00
100-1605-7735	SMART & FINAL	Teen Ctr Snack Bar Supplies	6975		69.24
100-1605-7735	SMART & FINAL	Teen Ctr Cooking Class/Snack Bar Supplies	6975		188.10
100-1605-7735	SOUTH BAY LAKERS	Duarte Dance Event Tickets 3/26/2026	221910		750.00
100-1605-7739	AL JERROLD ANGELITO SORIA...	City News Spring 2026 Design	6976		5,000.00
100-1605-7739	THE SAUCE CREATIVE SERVICE...	Watch Party Flyer Design	6982		225.00
100-1605-7741	SCMAF-SAN GABRIEL VALLEY	Youth Volleyball Division ...	221916		160.00
100-1605-7750	INLAND EMPIRE TOURS & TR...	Spend the Day in Solvang Transportation 2/6/2026	221909		4,544.28
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	6954		236.50
100-1610-7617	SCP DISTRIBUTORS LLC	Pool Test Kits/Chlorine Tablets	6972		264.58
100-1610-7618	SUPPLY SOLUTIONS	Park/Bus Stop Trash Container Liners	6974		1,414.52
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	6975		255.66
100-1610-7618	HOME DEPOT CREDIT SERVICES	ROP Bldg Timeclock	BD26-1087		152.57
100-1610-7618	HOME DEPOT CREDIT SERVICES	Yard Kitchen Supplies	BD26-1087		22.10

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Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7618	HOME DEPOT CREDIT SERVICES	Yard Kitchen Supplies	BD26-1087		19.88
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	6975		131.93
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies/Repairs	BD26-1087		154.39
100-1610-7618	HOME DEPOT CREDIT SERVICES	Patio Heaters Propane	BD26-1087		150.77
100-1610-7618	HOME DEPOT CREDIT SERVICES	CC Refrigerator Light Bulb	BD26-1087		16.97
100-1610-7618	WAXIE SANITARY SUPPLY	Building Maintenance Supplies	6989		1,667.73
100-1610-7618	WAXIE SANITARY SUPPLY	Building Maintenance Supplies	6989		560.69
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	6944		30.85
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	6944		16.06
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 11/2025	221912		497.85
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr HVAC Service/Repair	6936		470.47
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	6944		4.15
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	6944		42.27
100-1610-7652	INX BUILDING MAINTENANCE	Senior Ctr Cleaning 1/25/2026	6957		150.00
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 2/2026	6950		190.00
100-1805-7614	U.S. BANK	Legal File Folders (Amazon)	6985		27.27
100-1805-7614	U.S. BANK	Calculator Ink Roller (Amazon)	6985		8.83
100-1805-7653	SECTRAN SECURITY INC	February 2026 Courier Pick-up	6973		357.91
100-1810-7610	U.S. BANK	Kristen P 2026 Annual Municipal Seminar (CCCA)	6985		1,000.00
100-1810-7610	U.S. BANK	Kristen Petersen Meeting w/Staff (Madres Brunch)	6985		62.52
100-1810-7614	U.S. BANK	HR Manila Legal Fastener Folders (Amazon)	6985		24.93
100-1810-7614	U.S. BANK	HR Clasp Envelopes (Amazon)	6985		26.24
100-1810-7980	SMART & FINAL	Valentine's Breakfast Supplies	6975		50.40
100-1815-7632	U.S. BANK	accessduarte.org DomainPrivacy+ 1 Yr (NetworkSol)	6985		21.99
100-1815-7632	U.S. BANK	accessduarte.net DomainPrivacy+ 1 Yr (NetworkSol)	6985		21.99
100-1815-7632	U.S. BANK	Finance Webinar 2/7/26 - 3/6/26 (Zoom)	6985		96.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Arcobat Pro 2/13/26 - 3/12/26	6985		884.67
100-1815-7632	U.S. BANK	accessduarte.info Domain/+Privacy 1yr (NetworkSol)	6985		90.17
100-1815-7820	HDL COMPANIES	Business License Website Updates	221908		1,470.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	Ruckus Cloud Switch Mgmt 3/2026	6980		399.20
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Management 3/2026	6980		682.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 3/2026	6980		516.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel (SWA) License 3/01/2026 - 2/28/2027	6980		2,330.31
100-1815-7965	MAXTREME SERVICES	IT Helpdesk 2/2026	6964		12,500.00
100-1815-7980	MAXTREME SERVICES	Public Safety Apple Equipment	6964		249.13
100-1815-7980	THE TECHNOLOGY DEPOT INC	Public Safety UPS Support	6980		1,040.00
100-1815-7980	THE TECHNOLOGY DEPOT INC	Phone Ext/CC Switch Issues	6980		218.75
100-1825-7626	U.S. BANK	Amazon Prime Annual Membership	6985		385.65
100-1825-7626	FEDEX	Document Delivery 2/12/2026	221907		82.61
100-1825-7631	CANON U.S.A. INC	Finance Mgr Printer Maint 1/23/26 - 2/22/26	221903		26.36
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	6941		218.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	6942		566.00

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Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	6979		435.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	6951		435.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	6960		435.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	6969		566.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	6949		435.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	221900		435.00
100-1825-7688	ADAPT AD SPECIALTY	Balance of Sales Tax	6937	202601-Exp-Used Oil-OPP15-...	4.27
100-1825-7688	ADAPT AD SPECIALTY	Balance of Sales Tax	6937	202601-Exp-Used Oil-OPP15-...	6.90
100-1825-7980	PAPER RECYCLING & SHREDDI...	Annual Destruction of Records 2/11/26	221914		179.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		470.06
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		477.31
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		479.96
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		491.82
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		530.21
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		531.41
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		546.07
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		580.21
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 29 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		696.76
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		703.61
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R13 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		709.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R27 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		710.42
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		784.34
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 9 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		800.69
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 3 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		1,819.25
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R10 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		1,147.73
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		1,088.94
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 19 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		447.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		395.08
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 26 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		849.35
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 17 Lease/Maint 2/01/2026 - 2/28/2026	BD26-1080		827.50
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 33,34,24,25,35 Maint Fees 2/2026	BD26-1080		259.83
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Sales Tax 2/3/2026	BD26-1080		-2,015.60
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R10 Sales Tax 1/12/2026	BD26-1080		-2,664.83

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Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-2012	SOCAL ROOFING SOLUTIONS	Bldg Permit Refund-P#2025-654/892 Calle Del Norte	221920		1.00
100-2013	SOCAL ROOFING SOLUTIONS	Bldg Permit Refund-P#2025-654/892 Calle Del Norte	221920		1.10
100-2120	LUNA ROZZEL	ROP Bldg Rent Deposit Refund 2/15/26	221915		150.00
100-2120	ANA MARIA BUENDIA BELTRAN	Refund-Pickleball Court Rental 3/21/2026	221899		100.00
100-2121	ARMSTRONG & WALKER LAN...	Modern Schoolhouse Landscape Review (R110074)	6939		960.00
100-2121	DE NOVO PLANNING GROUP	1404 Royal Oaks CEQA Through 1/31/2026	221906	202512-100-2121/1404-1411 ...	5,763.50
100-2126	ROSA ALARCON	Const/Demo Deposit Refund (P#2022-095/2220 Broach)	221896		1,200.00
100-2126	GARABED BABIAN	Const/Demo Deposit Refund-P#2025-536/2413 Maynard	221898		500.00
100-4201	SOCAL ROOFING SOLUTIONS	Bldg Permit Refund-P#2025-654/892 Calle Del Norte	221920		580.80
100-4202	SO CAL GAS	P#2026-122ROW Refund (Duplicate/1821 Citrusview)	221919		180.00
100-4406	ANA MARIA BUENDIA BELTRAN	Refund-Pickleball Court Rental 3/21/2026	221899		80.00
100-4407	ANA MARIA BUENDIA BELTRAN	Refund-Pickleball Court Rental 3/21/2026	221899		200.00
100-4811	JOSE ONTIVEROS	Boxing Program Refund (Axel Ontiveros)	6968		20.00
100-5004	ROSA ALARCON	Administrative Fee (P#2022-095/2220 Broach)	221896		-125.00
100-5004	GARABED BABIAN	Administrative Fee P#2025-536/2413 Maynard	221898		-125.00
100-5004	ANA MARIA BUENDIA BELTRAN	Refund-Pickleball Court Rental 3/21/2026	221899		15.20
Fund 100 - GENERAL FUND Total:					842,384.38
Fund: 220 - GAS TAX FUN					
220-2210-7811	FS CONTRACTORS INC	Sinkhole Repair @ 1143 Bloomdale (PO26-0036)	6952		1,494.53
Fund 220 - GAS TAX FUN Total:					1,494.53
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7888	JHM SUPPLY INC	Duarte Park Irrigation Repairs	6958		316.22
240-2410-7891	JHM SUPPLY INC	Hunt Dr Median Irrigation Repairs	6958		309.71
240-2426-7810	A-1 MAINTENANCE SERVICES ...	Grocery Outlet Ctr Sweeping 2/2026	6935		843.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					1,468.93
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 1/2026	6962		13,191.67
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					13,191.67
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 35 Lease 2/01/2026 - 2/28/2026	BD26-1080		681.15
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease 2/01/2026 - 2/28/2026	BD26-1080		569.24
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 25 Lease 2/01/2026 - 2/28/2026	BD26-1080		490.00
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 33 Lease 2/01/2026 - 2/28/2026	BD26-1080		442.41
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease 2/01/2026 - 2/28/2026	BD26-1080		429.95
Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:					2,612.75
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7650	U.S. BANK	Erwin Mendez Station to 10-8 Retrofit (Lyft)	6985		23.91

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Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 11/2025	221912		166.82
Fund 440 - PROPOSITION A TRANSIT FUND Total:					190.73
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept 11/2025	221912		136.48
460-4605-7788	INLAND EMPIRE TOURS & TR...	Spend the Day in Solvang Transportation	221909		1,631.22
Fund 460 - PROPOSITION C TRANSIT FUND Total:					1,767.70
Grand Total:					863,110.69

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	842,384.38
220 - GAS TAX FUN	1,494.53
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	1,468.93
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	13,191.67
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	2,612.75
440 - PROPOSITION A TRANSIT FUND	190.73
460 - PROPOSITION C TRANSIT FUND	1,767.70
Grand Total:	863,110.69

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7641	Travel & Exp - Martin Del...	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7647	Travel & Exp - Calderon	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7610	Travel, Mtgs & Conf	3,566.89
100-1010-7612	Publications and Dues	18.00
100-1010-7614	Office Supplies	53.33
100-1010-7980	Other Expenses	294.55
100-1015-7684	Code Enforcement Legal	13,447.20
100-1020-7710	Chamber Of Commerce	1,750.00
100-1020-7711	Employee Recognition C...	1,257.44
100-1020-7712	Community Information ...	647.15
100-1020-7713	Historical Museum Bldg...	186.00
100-1020-7722	City Website	480.00
100-1020-7726	Council Cablecasting	600.00
100-1205-7610	Travel, Mtgs & Conf	649.00
100-1205-7612	Publications and Dues	100.00
100-1205-7613	Duplications And Photos	101.64
100-1205-7636	Uniforms	177.00
100-1205-7650	Vehicle Maintenance	1,776.95
100-1205-7761	Parking Enforcement	8,129.71
100-1205-7779	Youth Programs	450.00
100-1205-7780	Animal Control	6,786.67
100-1205-7781	Contract Law Enforceme...	485,883.31
100-1205-7787	Public Safety Cntr Lease	14,391.00
100-1405-7610	Travel, Mtgs & Conf	1,709.16
100-1405-7612	Publications and Dues	313.55
100-1405-7650	Vehicle Maintenance	127.88
100-1405-7690	Planning Commission	100.00
100-1405-7800	Building Department Ser...	227,199.04
100-1405-7975	Economic Development ...	175.00
100-1410-7610	Travel, Mtgs & Conf	103.00
100-1410-7612	Publications and Dues	185.00
100-1410-7614	Office Supplies	215.10
100-1410-7621	Other Supplies	958.54
100-1410-7650	Vehicle Maintenance	2,558.70
100-1410-7656	Emergency Generator	1,548.86
100-1410-7810	Street Sweeping	132.00
100-1410-7887	Repairs & Replacements	47.48
100-1410-7980	Other Expenses	155.29
100-1605-7002	Regular Salaries	76.92
100-1605-7650	Vehicle Maintenance	53.55
100-1605-7730	Special Events	381.42

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7733	Senior Center	1,221.08
100-1605-7735	Teen Center	1,016.34
100-1605-7739	Publicity	5,225.00
100-1605-7741	Sports/Playground Progr...	160.00
100-1605-7750	Bus Rentals	4,544.28
100-1610-7617	Pool Chemicals	501.08
100-1610-7618	Building Supplies	4,547.21
100-1610-7636	Uniforms	46.91
100-1610-7650	Vehicle Maintenance	497.85
100-1610-7652	Building Maint Services	856.89
100-1805-7614	Office Supplies	36.10
100-1805-7653	Bank Charges	357.91
100-1810-7610	Travel, Mtgs & Conf	1,062.52
100-1810-7614	Office Supplies	51.17
100-1810-7980	Other Expenses	50.40
100-1815-7632	Software	1,114.82
100-1815-7820	Finance Software	1,470.00
100-1815-7821	Network & Internet Serv...	1,081.20
100-1815-7830	Telephone Services	2,846.31
100-1815-7965	Professional Services	12,500.00
100-1815-7980	Other Expenses	1,507.88
100-1825-7626	Postage	468.26
100-1825-7631	Equipment Maintenance	26.36
100-1825-7674	Retiree Health Insurance	3,525.00
100-1825-7688	Oil Recycling Grant	11.17
100-1825-7980	Other Expenses	179.00
100-1830-8100	Vehicle Replacement (C...	10,666.71
100-2012	Green Building Fees Pay...	1.00
100-2013	Strong Motions Fees Pay...	1.10
100-2120	Refundable Deposits	250.00
100-2121	Pass Through Deposits	6,723.50
100-2126	Construction and Demoli...	1,700.00
100-4201	Building Permits	580.80
100-4202	Engineering Permits	180.00
100-4406	Restroom & Gazebo Ren...	80.00
100-4407	Sports Field Rentals	200.00
100-4811	Boxing Fees	20.00
100-5004	Other Revenue	-234.80
220-2210-7811	Street Maintenance	1,494.53
240-2410-7888	Repairs-Citywide	316.22
240-2410-7891	Repairs-Medians	309.71
240-2426-7810	Street Sweeping	843.00
290-2905-7781	Contract Law Enforceme...	13,191.67
320-3205-8013	Vehicles (Capital)	2,612.75
440-4405-7650	Vehicle Maintenance	190.73
460-4605-7650	Vehicle Maintenance	136.48
460-4605-7788	Shuttle Services	1,631.22
Grand Total:		863,110.69

Project Account Summary

Project Account Key	Payment Amount
None	856,886.02
202418-FY23-26-Exp-Tutors,Student Engage,Live Scan	450.00
202512-100-2121/1404-1411 Royal Oaks Environmental	5,763.50
202601-Exp-Used Oil-OPP15-25-0016 FY26	11.17
Grand Total:	863,110.69



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 5086 - ACCO ENGINEERED SYSTEMS					
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr HVAC Service/Repair	20785849		470.47
Vendor 5086 - ACCO ENGINEERED SYSTEMS Total:					470.47
Vendor: 5329 - ADAPT CONSULTING INC					
100-1825-7688	ADAPT AD SPECIALTY	Balance of Sales Tax	23823B	202601-Exp-Used Oil-OPP15-...	6.90
100-1825-7688	ADAPT AD SPECIALTY	Balance of Sales Tax	23822B-Bal	202601-Exp-Used Oil-OPP15-...	4.27
Vendor 5329 - ADAPT CONSULTING INC Total:					11.17
Vendor: 2061 - AIR-TRO INC					
100-1020-7713	AIR-TRO INC	Museum HVAC Routine Call	463413		186.00
Vendor 2061 - AIR-TRO INC Total:					186.00
Vendor: 6796 - AL JERROLD ANGELITO SORIANO					
100-1605-7739	AL JERROLD ANGELITO SORIA...	City News Spring 2026 Design	0004		5,000.00
Vendor 6796 - AL JERROLD ANGELITO SORIANO Total:					5,000.00
Vendor: 3661 - ALHAMBRA SUPERIOR COURT					
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 1/2026	2172026		4,951.50
Vendor 3661 - ALHAMBRA SUPERIOR COURT Total:					4,951.50
Vendor: T5127 - ANA MARIA BUENDIA BELTRAN					
100-2120	ANA MARIA BUENDIA BELTRAN	Refund-Pickleball Court Rental	R111464		100.00
		3/21/2026			
100-4406	ANA MARIA BUENDIA BELTRAN	Refund-Pickleball Court Rental	R111464		80.00
		3/21/2026			
100-4407	ANA MARIA BUENDIA BELTRAN	Refund-Pickleball Court Rental	R111464		200.00
		3/21/2026			
100-5004	ANA MARIA BUENDIA BELTRAN	Refund-Pickleball Court Rental	R111464		15.20
		3/21/2026			
Vendor T5127 - ANA MARIA BUENDIA BELTRAN Total:					395.20
Vendor: 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT					
100-2121	ARMSTRONG & WALKER LAN...	Modern Schoolhouse	2242026		960.00
		Landscape Review (R110074)			
Vendor 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT Total:					960.00
Vendor: 6653 - BAKERS MAN PRODUCTIONS LLC					
100-1020-7726	BAKERS MAN PRODUCTIONS L...	Live-Switching & Recording of	408767		600.00
		CC Meetings 1/2026			
Vendor 6653 - BAKERS MAN PRODUCTIONS LLC Total:					600.00
Vendor: 1003 - BRIAN VILLALOBOS					
100-1010-7610	BRIAN VILLALOBOS	League of CA Cities CM Conf	2/10/26 - 2/12/26		716.34
		Expense Reimbursement			
100-1010-7610	BRIAN VILLALOBOS	League of CA Cities CM Conf	2/13/2026		1,036.69
		Expense Reimbursement			
Vendor 1003 - BRIAN VILLALOBOS Total:					1,753.03
Vendor: 3981 - CACEO					
100-1205-7612	CALIFORNIA ASSOCIATION OF...	Tony Hadloc Membership Dues	300023812		100.00
Vendor 3981 - CACEO Total:					100.00
Vendor: 6716 - CALIFORNIA EMERGENCY SERVICES ASSOCIATION					
100-1205-7610	CALIFORNIA EMERGENCY SER...	Bryan Ariizumi CA-PEM	3356		649.00
		Conference Registration			
Vendor 6716 - CALIFORNIA EMERGENCY SERVICES ASSOCIATION Total:					649.00
Vendor: 5720 - CANON U.S.A. INC					
100-1825-7631	CANON U.S.A. INC	Finance Mgr Printer Maint	6015052318		26.36
		1/23/26 - 2/22/26			
Vendor 5720 - CANON U.S.A. INC Total:					26.36

Council Warrant Register By Vendor

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	3/2026		435.00
Vendor 0028 - CATHERINE BRATTA Total:					435.00
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	3/2026		75.00
Vendor 6340 - CESAR A GARCIA Total:					75.00
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7800	CHARLES ABBOTT ASSOCIATES...	Building & Safety Srvc 1/2026	69920		227,199.04
Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:					227,199.04
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4259149145		30.85
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4259149145		4.15
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4259927338		16.06
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4259927338		42.27
Vendor 5140 - CINTAS CORPORATION #693 Total:					93.33
Vendor: 0903 - CITY OF MONROVIA					
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 11/2025	2601052		497.85
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 11/2025	2601053		1,653.99
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 11/2025	2601054		53.55
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 11/2025	2601055		1,231.79
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 11/2025	2601056		4,414.00
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 11/2025	2601058		127.88
Vendor 0903 - CITY OF MONROVIA Total:					7,979.06
Vendor: 6483 - CIVICA LAW GROUP, APC					
100-1015-7684	CIVICA LAW GROUP, APC	1318 Galen St Code Enforcement Legal 1/2026	18864		79.80
100-1015-7684	CIVICA LAW GROUP, APC	2352 Rim Rd Code Enforcement Legal 1/2026	18865		2,367.40
100-1015-7684	CIVICA LAW GROUP, APC	LASD Citations (Flat Rate) 1/2026	19124		11,000.00
Vendor 6483 - CIVICA LAW GROUP, APC Total:					13,447.20
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	DUI Processing 10/2025	186027		34.00
100-1205-7761	DATA TICKET INC	Admin Citation Processing 1/2026	189691		187.50
100-1205-7761	DATA TICKET INC	DUI Processing 1/2026	189703		6.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 1/2026	190422		2,950.71
Vendor 5501 - DATA TICKET INC Total:					3,178.21
Vendor: 6718 - DE NOVO PLANNING GROUP					
100-2121	DE NOVO PLANNING GROUP	1404 Royal Oaks CEQA Through 1/31/2026	5019	202512-100-2121/1404-1411 ...	5,763.50
Vendor 6718 - DE NOVO PLANNING GROUP Total:					5,763.50
Vendor: 1381 - DOLPHIN RENTS INC					
100-1605-7733	DOLPHIN RENTS INC	Senior Ctr Valentines Day Linens	10792		261.22
Vendor 1381 - DOLPHIN RENTS INC Total:					261.22
Vendor: 6366 - DUTHIE ELECTRIC SERVICE CORPORATION					
100-1410-7656	DUTHIE POWER SERVICES	Emergency Generator Semi-Annual Service	A152544		371.19
Vendor 6366 - DUTHIE ELECTRIC SERVICE CORPORATION Total:					371.19

Council Warrant Register By Vendor

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	3/2026		566.00
Vendor 1533 - EFREN CASTRO Total:					566.00
Vendor: 6460 - ELIJAH ROY MORALES					
100-1205-7779	ELIJAH ROY MORALES	DUSD Tutoring Program	1/2026	202418-FY23-26-Exp-Tutors,S...	450.00
Vendor 6460 - ELIJAH ROY MORALES Total:					450.00
Vendor: 6189 - ENTERPRISE FM TRUST					
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R10 Sales Tax 1/12/2026	FBN5554981		-2,664.83
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		703.61
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R27 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		710.42
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R13 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		709.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 19 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		447.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		395.08
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		470.06
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		477.31
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		479.96
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		491.82
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		530.21
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		531.41
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		546.07
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		580.21
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 33,34,24,25,35 Maint Fees 2/2026	FBN5554981		259.83
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		784.34
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Sales Tax 2/3/2026	FBN5554981		-2,015.60
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 17 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		827.50
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 9 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		800.69
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 3 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		1,819.25
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R10 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		1,147.73
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 29 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		696.76
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		1,088.94
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 26 Lease/Maint 2/01/2026 - 2/28/2026	FBN5554981		849.35
Vendor 6189 - ENTERPRISE FM TRUST Total:					10,666.71
Vendor: 1357 - EXECUTIVE ELEVATOR INC					
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 2/2026	H10040		190.00
Vendor 1357 - EXECUTIVE ELEVATOR INC Total:					190.00

Council Warrant Register By Vendor

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0087 - FEDEX					
100-1825-7626	FEDEX	Document Delivery 2/12/2026	9-185-55364		82.61
Vendor 0087 - FEDEX Total:					82.61
Vendor: 1570 - FRIEDRICH ENTERPRISES INC					
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Brisas Sweeping 2/2026	211714		66.00
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 2/2026	211715		66.00
Vendor 1570 - FRIEDRICH ENTERPRISES INC Total:					132.00
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	154665		236.50
Vendor 4690 - FULLER ENGINEERING INC Total:					236.50
Vendor: T5128 - GARABED BABIAN					
100-2126	GARABED BABIAN	Const/Demo Deposit Refund- P#2025-536/2413 Maynard	R110125		500.00
100-5004	GARABED BABIAN	Administrative Fee P#2025- 536/2413 Maynard	R110125		-125.00
Vendor T5128 - GARABED BABIAN Total:					375.00
Vendor: 5347 - GRANICUS INC					
100-1020-7722	GRANICUS INC	Google Translate of City Website (Milestone 2)	224537		160.00
100-1020-7722	GRANICUS INC	Google Translate on City Website (Milestone 3 & 4)	224782		320.00
Vendor 5347 - GRANICUS INC Total:					480.00
Vendor: 6441 - HDL COMPANIES					
100-1815-7820	HDL COMPANIES	Business License Website Updates	SIN059342		1,470.00
Vendor 6441 - HDL COMPANIES Total:					1,470.00
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7733	HEULYN REGINA DUMAS-JOH...	Senior Ctr Seweing Lessons 2/2026	SC-2/2026		99.00
Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:					99.00
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Supplies	2513900		17.64
100-1410-7980	HOME DEPOT CREDIT SERVICES	Vacant Lot Chain Link Fence Repair	2804996		43.69
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies/Repairs	5525753		154.39
100-1610-7618	HOME DEPOT CREDIT SERVICES	Yard Kitchen Supplies	4330386		22.10
100-1610-7618	HOME DEPOT CREDIT SERVICES	Yard Kitchen Supplies	4690880		19.88
100-1610-7618	HOME DEPOT CREDIT SERVICES	ROP Bldg Timeclock	3467471		152.57
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Supplies	8527130		79.89
100-1610-7618	HOME DEPOT CREDIT SERVICES	Patio Heaters Propane	7306304		150.77
100-1610-7618	HOME DEPOT CREDIT SERVICES	CC Refrigerator Light Bulb	7733134		16.97
100-1410-7887	HOME DEPOT CREDIT SERVICES	Watertruck Pump Repair	3536046		47.48
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Supplies	0553612		14.33
100-1410-7980	HOME DEPOT CREDIT SERVICES	Early Pay Discount (Inv#553612)	4138194		-0.26
Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:					719.45
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
100-1605-7750	INLAND EMPIRE TOURS & TR...	Spend the Day in Solvang Transportation 2/6/2026	64731		4,544.28
Vendor 1465 - INLAND EMPIRE STAGES LTD Total:					4,544.28
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	Senior Ctr Cleaning 1/25/2026	999293		150.00
Vendor 6309 - INX BUILDING MAINTENANCE Total:					150.00
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	3/2026		218.00
Vendor 3821 - JACQUELINE BURCKHARD Total:					218.00

Council Warrant Register By Vendor

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	3/2026		435.00
Vendor 0128 - JIM KIRCHNER Total:					435.00
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	3/2026		435.00
Vendor 0086 - JOHN FASANA Total:					435.00
Vendor: T5124 - JOSE ONTIVEROS					
100-4811	JOSE ONTIVEROS	Boxing Program Refund (Axel Ontiveros)	R109772		20.00
Vendor T5124 - JOSE ONTIVEROS Total:					20.00
Vendor: 6851 - LAL G TEAM LLC					
100-1605-7735	SOUTH BAY LAKERS	Duarte Dance Event Tickets 3/26/2026	6099549		750.00
Vendor 6851 - LAL G TEAM LLC Total:					750.00
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 1/2026	261824TZ		481,469.31
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					481,469.31
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 3/2026	huntplaz-1735-0326		1,750.00
Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:					1,750.00
Vendor: T5129 - LUNA ROZZEL					
100-2120	LUNA ROZZEL	ROP Bldg Rent Deposit Refund 2/15/26	R111191		150.00
Vendor T5129 - LUNA ROZZEL Total:					150.00
Vendor: 5355 - LUZ YESENIA PAEZ					
100-1405-7690	LUZ YESENIA PAEZ	Planning Commission Mtg	2/17/2026		50.00
Vendor 5355 - LUZ YESENIA PAEZ Total:					50.00
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	3/2026		75.00
Vendor 0285 - MARGARET FINLAY Total:					75.00
Vendor: 6695 - MARTIN CALDERON RIOS					
100-1005-7647	MARTIN CALDERON RIOS	Council Vehicle Allowance	3/2026		75.00
Vendor 6695 - MARTIN CALDERON RIOS Total:					75.00
Vendor: 4286 - MAXTREME INC					
100-1815-7965	MAXTREME SERVICES	IT Helpdesk 2/2026	13860		12,500.00
100-1815-7980	MAXTREME SERVICES	Public Safety Apple Equipment	13861		249.13
Vendor 4286 - MAXTREME INC Total:					12,749.13
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	3/2026		435.00
Vendor 1042 - MICHAEL TARR Total:					435.00
Vendor: 2461 - MVP, LLC					
100-1205-7787	MOUNTAIN VISA PLAZA	Public Safety Lease	3/2026		14,391.00
Vendor 2461 - MVP, LLC Total:					14,391.00
Vendor: 6280 - ONLY CREMATIONS FOR PETS					
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 1/2026	108713		120.00
Vendor 6280 - ONLY CREMATIONS FOR PETS Total:					120.00
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	3/2026		76.92
Vendor 1197 - PAMELA ROMERO Total:					76.92

Council Warrant Register By Vendor

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS					
100-1825-7980	PAPER RECYCLING & SHREDDI...	Annual Destruction of Records 2/11/26	622531		179.00
Vendor 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS Total:					179.00
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	SONICBOOM DJ Rudy	SC Valentines Dance Add'...	2/12/2026Bal		25.00
Vendor 6293 - RODOLFO CARDENAS Total:					25.00
Vendor: T5125 - ROSA ALARCON					
100-2126	ROSA ALARCON	Const/Demo Deposit Refund (P#2022-095/2220 Broach)	R100076		1,200.00
100-5004	ROSA ALARCON	Administrative Fee (P#2022- 095/2220 Broach)	R100076		-125.00
Vendor T5125 - ROSA ALARCON Total:					1,075.00
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	3/2026		75.00
Vendor 5263 - SAMUEL KANG Total:					75.00
Vendor: 0282 - SCMAF-SAN GABRIEL VALLEY					
100-1605-7741	SCMAF-SAN GABRIEL VALLEY	Youth Volleyball Division ...	SGVVBALL25-Duarte		160.00
Vendor 0282 - SCMAF-SAN GABRIEL VALLEY Total:					160.00
Vendor: 4909 - SCP DISTRIBUTORS LLC					
100-1610-7617	SCP DISTRIBUTORS LLC	Pool Test Kits/Chlorine Tablets	N4734066		264.58
Vendor 4909 - SCP DISTRIBUTORS LLC Total:					264.58
Vendor: 6277 - SECTRAN SECURITY INC					
100-1805-7653	SECTRAN SECURITY INC	February 2026 Courier Pick-up	26020691		357.91
Vendor 6277 - SECTRAN SECURITY INC Total:					357.91
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SUPPLY SOLUTIONS	Park/Bus Stop Trash Container Liners	160762		1,414.52
Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:					1,414.52
Vendor: 0206 - SIMON EQUIPMENT RENTALS					
100-1605-7730	SIMON EQUIPMENT RENTALS	Lunar New Year Lift Rental	180054		381.42
Vendor 0206 - SIMON EQUIPMENT RENTALS Total:					381.42
Vendor: 0209 - SMART & FINAL					
100-1605-7735	SMART & FINAL	Teen Ctr Cooking Class/Snack Bar Supplies	473455		188.10
100-1605-7733	SMART & FINAL	Senior Ctr Kitchen Supplies	132766		27.98
100-1810-7980	SMART & FINAL	Valentine's Breakfast Supplies	316666		50.40
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	522155		131.93
100-1605-7733	SMART & FINAL	Senior Ctr Valentines Day Supplies	344011		138.76
100-1605-7735	SMART & FINAL	Teen Ctr Snack Bar Supplies	417766		69.24
100-1605-7733	SMART & FINAL	SC Valentines Day Supplies	543477		56.30
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	227200		255.66
100-1605-7733	SMART & FINAL	SC Monthly Dance Refreshments	648455		58.83
Vendor 0209 - SMART & FINAL Total:					977.20
Vendor: T5310 - SO CAL GAS					
100-4202	SO CAL GAS	P#2026-122ROW Refund (Duplicate/1821 Citrusview)	R111288		180.00
Vendor T5310 - SO CAL GAS Total:					180.00
Vendor: T5126 - SOCAL ROOFING SOLUTIONS					
100-2012	SOCAL ROOFING SOLUTIONS	Bldg Permit Refund-P#2025- 654/892 Calle Del Norte	R110494		1.00
100-2013	SOCAL ROOFING SOLUTIONS	Bldg Permit Refund-P#2025- 654/892 Calle Del Norte	R110494		1.10
100-4201	SOCAL ROOFING SOLUTIONS	Bldg Permit Refund-P#2025- 654/892 Calle Del Norte	R110494		580.80
Vendor T5126 - SOCAL ROOFING SOLUTIONS Total:					582.90

Council Warrant Register By Vendor

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 2688 - STAPLES CONTRACT & COMMERCIAL INC					
100-1205-7613	STAPLES	Forms Signature Stamps	6055019231		106.06
100-1205-7613	STAPLES	Forms Signature Stamp (S Fraijo)	6055019232		48.61
100-1205-7613	STAPLES	Return-Signature Stamp (Inv #6055019231)	6056016075		-53.03
100-1410-7614	STAPLES	Office Supplies	6056016076		194.65
100-1410-7614	STAPLES	Office Supplies	6056016077		20.45
Vendor 2688 - STAPLES CONTRACT & COMMERCIAL INC Total:					316.74
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	3/2026		435.00
Vendor 0083 - STEVE ESBENSHADE Total:					435.00
Vendor: 6541 - STEVE RICHARD ENTERPRISES INC					
100-1410-7650	FIX AUTO MONROVIA - S AND...	Vehicle 13 Cage Repair	3648		904.71
Vendor 6541 - STEVE RICHARD ENTERPRISES INC Total:					904.71
Vendor: 1610 - SUNWEST ENGINEERING					
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Secondary Containment Test	SA-55292		1,177.67
Vendor 1610 - SUNWEST ENGINEERING Total:					1,177.67
Vendor: 5686 - TAMORA SCHOOL OF IRISH DANCE					
100-1605-7733	TAMORA SCHOOL OF IRISH D...	SC St Patricks Day Performance	0000081		395.00
Vendor 5686 - TAMORA SCHOOL OF IRISH DANCE Total:					395.00
Vendor: 6457 - TERA MARTIN DEL CAMPO					
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	3/2026		75.00
Vendor 6457 - TERA MARTIN DEL CAMPO Total:					75.00
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	3/2026		566.00
Vendor 3904 - TERESA RENTERIA Total:					566.00
Vendor: 6838 - THE HUMANE SOCIETY OF POMONA VALLEY INC					
100-1205-7780	SAN GABRIEL VALLEY HUMAN...	Animal Shelter Services 2/2026	INV00080		6,666.67
Vendor 6838 - THE HUMANE SOCIETY OF POMONA VALLEY INC Total:					6,666.67
Vendor: 4241 - THE SAUCE CREATIVE SERVICES CORP					
100-1605-7739	THE SAUCE CREATIVE SERVICE...	Watch Party Flyer Design	8037		225.00
Vendor 4241 - THE SAUCE CREATIVE SERVICES CORP Total:					225.00
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7821	THE TECHNOLOGY DEPOT INC	Ruckus Cloud Switch Mgmt 3/2026	30102		399.20
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Management 3/2026	30126		682.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 3/2026	30155		516.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel (SWA) License 3/01/2026 - 2/28/2027	30165		2,330.31
100-1815-7980	THE TECHNOLOGY DEPOT INC	Public Safety UPS Support	30195		1,040.00
100-1815-7980	THE TECHNOLOGY DEPOT INC	Phone Ext/CC Switch Issues	30253		218.75
Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:					5,186.26
Vendor: 5544 - THEODORE SIEGEL					
100-1605-7733	THEODORE SIEGEL	SC "His Girl Friday" Presentation/Screening	3/12/2026		150.00
Vendor 5544 - THEODORE SIEGEL Total:					150.00
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	3/2026		75.00
Vendor 6100 - TONEY LEWIS Total:					75.00
Vendor: 4484 - U.S. BANK					
100-1010-7610	U.S. BANK	Brian Villalobos ICSC Conference Registration	2252026BV		1,100.00
100-1010-7610	U.S. BANK	NSGRWG Qtrly Mtg w/Senator Rubio (Janet's)	2252026BV		463.99

Council Warrant Register By Vendor

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1010-7610	U.S. BANK	Brian V Meeting w/Union Board (Dog Haus)	2252026BV		107.89
100-1010-7610	U.S. BANK	Brian V Mtg w. Dr Medrano 2/3/26 (Cafe de Olla)	2252026BV		18.19
100-1010-7610	U.S. BANK	CMO Dept Meeting 2/2/26 (Cafe de Olla)	2252026BV		54.90
100-1010-7610	U.S. BANK	Brian V Mtg w/Sergeant Dobbins (Cafe de Olla)	2252026BV		18.19
100-1010-7610	U.S. BANK	Brian V Mtg w/Asst Superintendent (Cafe de Olla)	2252026BV		50.70
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	2252026BV		18.00
100-1010-7614	U.S. BANK	Office Supplies (Amazon)	2252026BV		53.33
100-1010-7980	U.S. BANK	Closed Session Mtg 1/27/26 Cookies (Crumbl)	2252026BV		26.99
100-1010-7980	U.S. BANK	Closed Session Mtg 1/27/26 Dinner (Chipotle)	2252026BV		257.57
100-1010-7980	U.S. BANK	DashPass 2/5/2026 - 3/5/2026 (DoorDash)	2252026BV		9.99
100-1020-7712	U.S. BANK	Spotify Monthly Membership	2252026BV		21.99
100-1020-7712	U.S. BANK	Facebook Ads 1/8/2026 - 1/29/2026	2252026BV		59.40
100-1020-7712	U.S. BANK	eNews & Press Releases (Constant Contract)	2252026BV		73.15
100-1020-7712	U.S. BANK	QR Code Generator Pro 2/13/26 - 2/13/27	2252026BV		191.88
100-1020-7712	U.S. BANK	Facebook Ads 2/12/2026 - 2/18/2026	2252026BV		26.73
100-1020-7712	U.S. BANK	Facebook Ads 1/29/2026 - 2/12/2026	2252026BV		125.00
100-1020-7712	U.S. BANK	Hootsuite Monthly Membership	2252026BV		149.00
100-1405-7610	U.S. BANK	Craig Hensley ICSC 2026 Conference Registration	2252026CH		875.00
100-1405-7610	U.S. BANK	Craig Hensley ICSC Conf Airfare (Southwest)	2252026CH		410.80
100-1405-7610	U.S. BANK	Craig Hensley ICSC Conf Hotel (OnePeak Hotel)	2252026CH		423.36
100-1405-7612	U.S. BANK	2026 Planning & Zoning/Land Use Laws (ACEC)	2252026CH		313.55
100-1405-7975	U.S. BANK	Craig Hensley ICSC Membership Renewal	2252026CH		175.00
100-1410-7610	U.S. BANK	(4) Field Srvcs Dept MSA Mtg/Training 2/10/26	2252026CH		103.00
100-1410-7612	U.S. BANK	Gerard Batista ISA Membership Renewal	2252026CH		185.00
100-1410-7621	U.S. BANK	Axion MSR Eye/Face Head (Amazon)	2252026CH		173.13
100-1410-7621	U.S. BANK	Fresh Water Washdown Pump Kit (Amazon)	2252026CH		179.60
100-1410-7621	U.S. BANK	Fault Locator Receiver (Amazon)	2252026CH		280.03
100-1410-7621	U.S. BANK	(2) Level/Tool Digital Box/Ground Rod Tool (Amazon)	2252026CH		325.78
100-1020-7711	U.S. BANK	Annual Awards Supplies (Vons)	2252026KP		570.97
100-1020-7711	U.S. BANK	Annual Awards Supplies (Smart & Final)	2252026KP		565.94
100-1020-7711	U.S. BANK	Annual Awards Supplies (Trader Joes)	2252026KP		53.51
100-1020-7711	U.S. BANK	Annual Awards Coffee (Starbucks/DoorDash)	2252026KP		67.02
100-1205-7650	U.S. BANK	(3) 2026 Chevy Colorado Floor Mats (Amazon)	2252026KP		406.38

Council Warrant Register By Vendor

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7650	U.S. BANK	Chevy Colorado Floor Mats (Amazon)	2252026KP		138.78
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 2/4/26 - 3/3/26	2252026KP		8.99
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 2/4/26 - 3/3/26	2252026KP		9.00
100-1805-7614	U.S. BANK	Calculator Ink Roller (Amazon)	2252026KP		8.83
100-1805-7614	U.S. BANK	Legal File Folders (Amazon)	2252026KP		27.27
100-1810-7610	U.S. BANK	Kristen P 2026 Annual Municipal Seminar (CCCA)	2252026KP		1,000.00
100-1810-7610	U.S. BANK	Kristen Petersen Meeting w/Staff (Madres Brunch)	2252026KP		62.52
100-1810-7614	U.S. BANK	HR Clasp Envelopes (Amazon)	2252026KP		26.24
100-1810-7614	U.S. BANK	HR Manila Legal Fastener Folders (Amazon)	2252026KP		24.93
100-1815-7632	U.S. BANK	Finance Webinar 2/7/26 - 3/6/26 (Zoom)	2252026KP		96.00
100-1815-7632	U.S. BANK	accessduarte.net DomainPrivacy+ 1 Yr (NetworkSol)	2252026KP		21.99
100-1815-7632	U.S. BANK	accessduarte.org DomainPrivacy+ 1 Yr (NetworkSol)	2252026KP		21.99
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Arcobat Pro 2/13/26 - 3/12/26	2252026KP		884.67
100-1815-7632	U.S. BANK	accessduarte.info Domain/+Privacy 1yr (NetworkSol)	2252026KP		90.17
100-1825-7626	U.S. BANK	Amazon Prime Annual Membership	2252026KP		385.65
Vendor 4484 - U.S. BANK Total:					10,741.99
Vendor: 6586 - UNIFORM HEADQUARTERS					
100-1205-7636	KEYSTONE UNIFORMS	Public Safety Polo Shirts	071796		177.00
Vendor 6586 - UNIFORM HEADQUARTERS Total:					177.00
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	3/2026		75.00
Vendor 6196 - VINH TRUONG Total:					75.00
Vendor: 5835 - WALLACE WOLFF					
100-1405-7690	WALLACE WOLFF	Planning Commission Mtg	2/17/2026		50.00
Vendor 5835 - WALLACE WOLFF Total:					50.00
Vendor: 0237 - WAXIE SANITARY SUPPLY					
100-1610-7618	WAXIE SANITARY SUPPLY	Building Maintenance Supplies	83750953		1,667.73
100-1610-7618	WAXIE SANITARY SUPPLY	Building Maintenance Supplies	83767230		560.69
Vendor 0237 - WAXIE SANITARY SUPPLY Total:					2,228.42
Fund 100 - GENERAL FUND Total:					842,384.38
Fund: 220 - GAS TAX FUN					
Vendor: 5406 - JOSE ANGEL FIERROS					
220-2210-7811	FS CONTRACTORS INC	Sinkhole Repair @ 1143 Bloomdale (PO26-0036)	COP #1		1,494.53
Vendor 5406 - JOSE ANGEL FIERROS Total:					1,494.53
Fund 220 - GAS TAX FUN Total:					1,494.53
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - FRIEDRICH ENTERPRISES INC					
240-2426-7810	A-1 MAINTENANCE SERVICES ...	Grocery Outlet Ctr Sweeping	211713		843.00
Vendor 1570 - FRIEDRICH ENTERPRISES INC Total:					843.00
Vendor: 6835 - JHM SUPPLY INC					
240-2410-7888	JHM SUPPLY INC	Duarte Park Irrigation Repairs	67379 /3		316.22

Council Warrant Register By Vendor

Payment Dates: 2/26/2026 - 3/11/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
240-2410-7891	JHM SUPPLY INC	Hunt Dr Median Irrigation Repairs	67393 /3		309.71
Vendor 6835 - JHM SUPPLY INC Total:					625.93
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					1,468.93
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
290-2905-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 1/2026	261824TZ		13,191.67
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					13,191.67
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					13,191.67
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
Vendor: 6189 - ENTERPRISE FM TRUST					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease 2/01/2026 - 2/28/2026	FBN5554981		429.95
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 33 Lease 2/01/2026 - 2/28/2026	FBN5554981		442.41
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 25 Lease 2/01/2026 - 2/28/2026	FBN5554981		490.00
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease 2/01/2026 - 2/28/2026	FBN5554981		569.24
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 35 Lease 2/01/2026 - 2/28/2026	FBN5554981		681.15
Vendor 6189 - ENTERPRISE FM TRUST Total:					2,612.75
Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:					2,612.75
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 11/2025	2601057		166.82
Vendor 0903 - CITY OF MONROVIA Total:					166.82
Vendor: 4484 - U.S. BANK					
440-4405-7650	U.S. BANK	Erwin Mendez Station to 10-8 Retrofit (Lyft)	2252026KP		23.91
Vendor 4484 - U.S. BANK Total:					23.91
Fund 440 - PROPOSITION A TRANSIT FUND Total:					190.73
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept 11/2025	2601057		136.48
Vendor 0903 - CITY OF MONROVIA Total:					136.48
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
460-4605-7788	INLAND EMPIRE TOURS & TR...	Spend the Day in Solvang Transportation	64731		1,631.22
Vendor 1465 - INLAND EMPIRE STAGES LTD Total:					1,631.22
Fund 460 - PROPOSITION C TRANSIT FUND Total:					1,767.70
Grand Total:					863,110.69

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	842,384.38
220 - GAS TAX FUN	1,494.53
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	1,468.93
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	13,191.67
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	2,612.75
440 - PROPOSITION A TRANSIT FUND	190.73
460 - PROPOSITION C TRANSIT FUND	1,767.70
Grand Total:	863,110.69

Account Summary

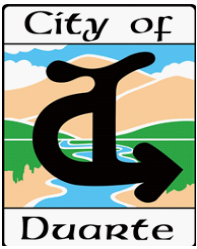
Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7641	Travel & Exp - Martin Del...	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7647	Travel & Exp - Calderon	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7610	Travel, Mtgs & Conf	3,566.89
100-1010-7612	Publications and Dues	18.00
100-1010-7614	Office Supplies	53.33
100-1010-7980	Other Expenses	294.55
100-1015-7684	Code Enforcement Legal	13,447.20
100-1020-7710	Chamber Of Commerce	1,750.00
100-1020-7711	Employee Recognition C...	1,257.44
100-1020-7712	Community Information ...	647.15
100-1020-7713	Historical Museum Bldg...	186.00
100-1020-7722	City Website	480.00
100-1020-7726	Council Cablecasting	600.00
100-1205-7610	Travel, Mtgs & Conf	649.00
100-1205-7612	Publications and Dues	100.00
100-1205-7613	Duplications And Photos	101.64
100-1205-7636	Uniforms	177.00
100-1205-7650	Vehicle Maintenance	1,776.95
100-1205-7761	Parking Enforcement	8,129.71
100-1205-7779	Youth Programs	450.00
100-1205-7780	Animal Control	6,786.67
100-1205-7781	Contract Law Enforceme...	485,883.31
100-1205-7787	Public Safety Cntr Lease	14,391.00
100-1405-7610	Travel, Mtgs & Conf	1,709.16
100-1405-7612	Publications and Dues	313.55
100-1405-7650	Vehicle Maintenance	127.88
100-1405-7690	Planning Commission	100.00
100-1405-7800	Building Department Ser...	227,199.04
100-1405-7975	Economic Development ...	175.00
100-1410-7610	Travel, Mtgs & Conf	103.00
100-1410-7612	Publications and Dues	185.00
100-1410-7614	Office Supplies	215.10
100-1410-7621	Other Supplies	958.54
100-1410-7650	Vehicle Maintenance	2,558.70
100-1410-7656	Emergency Generator	1,548.86
100-1410-7810	Street Sweeping	132.00
100-1410-7887	Repairs & Replacements	47.48
100-1410-7980	Other Expenses	155.29
100-1605-7002	Regular Salaries	76.92
100-1605-7650	Vehicle Maintenance	53.55
100-1605-7730	Special Events	381.42

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7733	Senior Center	1,221.08
100-1605-7735	Teen Center	1,016.34
100-1605-7739	Publicity	5,225.00
100-1605-7741	Sports/Playground Progr...	160.00
100-1605-7750	Bus Rentals	4,544.28
100-1610-7617	Pool Chemicals	501.08
100-1610-7618	Building Supplies	4,547.21
100-1610-7636	Uniforms	46.91
100-1610-7650	Vehicle Maintenance	497.85
100-1610-7652	Building Maint Services	856.89
100-1805-7614	Office Supplies	36.10
100-1805-7653	Bank Charges	357.91
100-1810-7610	Travel, Mtgs & Conf	1,062.52
100-1810-7614	Office Supplies	51.17
100-1810-7980	Other Expenses	50.40
100-1815-7632	Software	1,114.82
100-1815-7820	Finance Software	1,470.00
100-1815-7821	Network & Internet Serv...	1,081.20
100-1815-7830	Telephone Services	2,846.31
100-1815-7965	Professional Services	12,500.00
100-1815-7980	Other Expenses	1,507.88
100-1825-7626	Postage	468.26
100-1825-7631	Equipment Maintenance	26.36
100-1825-7674	Retiree Health Insurance	3,525.00
100-1825-7688	Oil Recycling Grant	11.17
100-1825-7980	Other Expenses	179.00
100-1830-8100	Vehicle Replacement (C...	10,666.71
100-2012	Green Building Fees Pay...	1.00
100-2013	Strong Motions Fees Pay...	1.10
100-2120	Refundable Deposits	250.00
100-2121	Pass Through Deposits	6,723.50
100-2126	Construction and Demoli...	1,700.00
100-4201	Building Permits	580.80
100-4202	Engineering Permits	180.00
100-4406	Restroom & Gazebo Ren...	80.00
100-4407	Sports Field Rentals	200.00
100-4811	Boxing Fees	20.00
100-5004	Other Revenue	-234.80
220-2210-7811	Street Maintenance	1,494.53
240-2410-7888	Repairs-Citywide	316.22
240-2410-7891	Repairs-Medians	309.71
240-2426-7810	Street Sweeping	843.00
290-2905-7781	Contract Law Enforceme...	13,191.67
320-3205-8013	Vehicles (Capital)	2,612.75
440-4405-7650	Vehicle Maintenance	190.73
460-4605-7650	Vehicle Maintenance	136.48
460-4605-7788	Shuttle Services	1,631.22
Grand Total:		863,110.69

Project Account Summary

Project Account Key	Payment Amount
None	856,886.02
202418-FY23-26-Exp-Tutors,Student Engage,Live Scan	450.00
202512-100-2121/1404-1411 Royal Oaks Environmental	5,763.50
202601-Exp-Used Oil-OPP15-25-0016 FY26	11.17
Grand Total:	863,110.69



City of Duarte

MONTHLY FINANCIAL REPORT

**Month Ended January 31, 2026
(58.3% of FY 2025-26 Completed)**

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Treasury Report

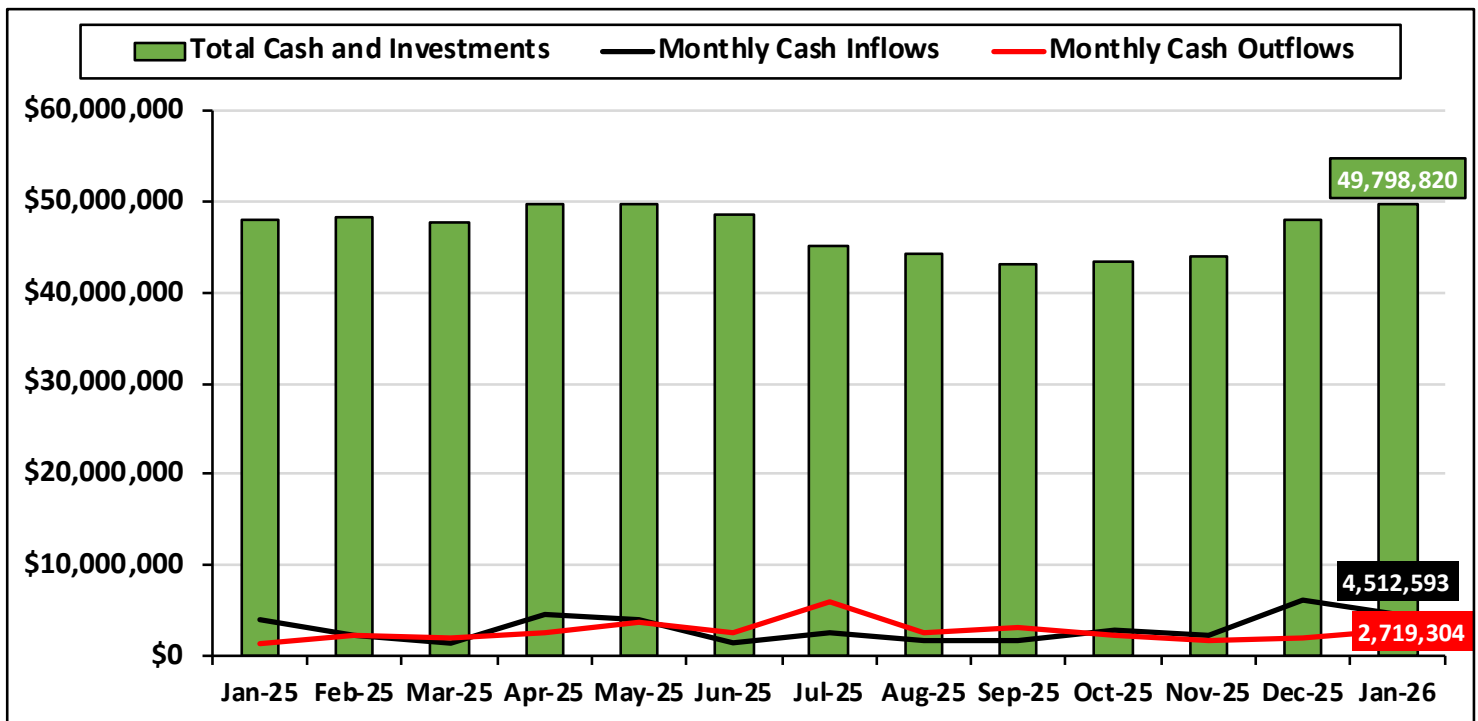
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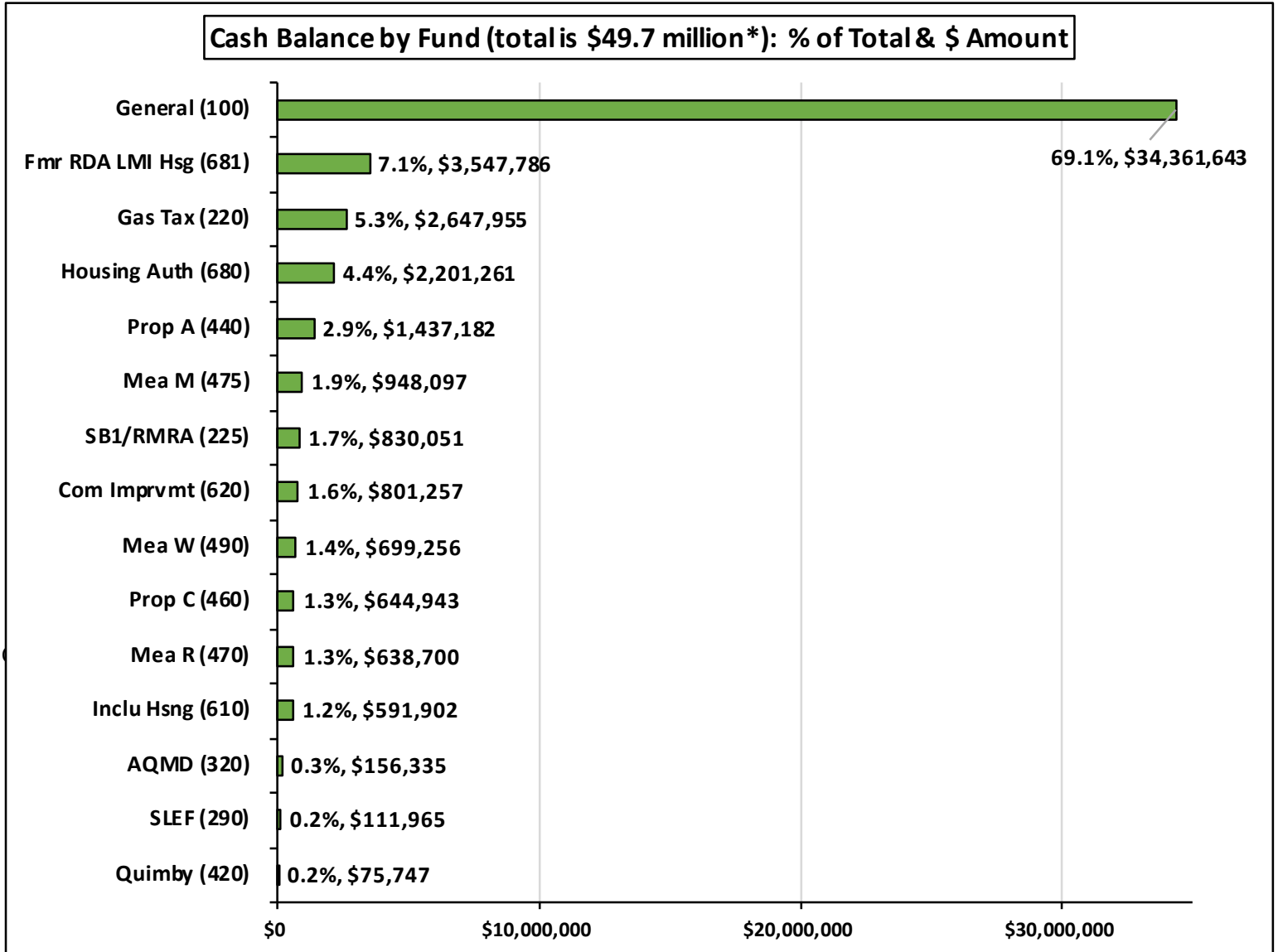
CITY OF DUARTE
Treasury Report - Monthly Activity & Balances
Month Ended January 31, 2026

MONTHLY ACTIVITY			
	Bank*	LAIF*	Total
Beginning Balance (1/01/2026)	\$4,884,832	\$43,120,700	\$48,005,531
Cash Inflows			
Receipts	\$4,094,837	\$417,756	\$4,512,593
Transfers In	\$0	\$0	\$0
Total Cash Inflows	\$4,094,837	\$417,756	\$4,512,593
Cash Outflows			
Disbursements	\$2,719,304	\$0	\$2,719,304
Transfers Out	\$0	\$0	\$0
Total Cash Outflows	\$2,719,304	\$0	\$2,719,304
Net Activity	\$1,375,533	\$417,756	\$1,793,289
Ending Balance (1/31/2026)	\$6,260,364	\$43,538,456	\$49,798,820



*The "Bank" balance refers to the balance in the City's primary checking account. The "LAIF" balance refers to the City's investment balance with the Local Agency Investment Fund, which is part of the State of California's Pooled Money Investment Account and administered by the California State Treasurer.

CITY OF DUARTE
Treasury Report - Cash Balance by Fund
Month Ended January 31, 2026

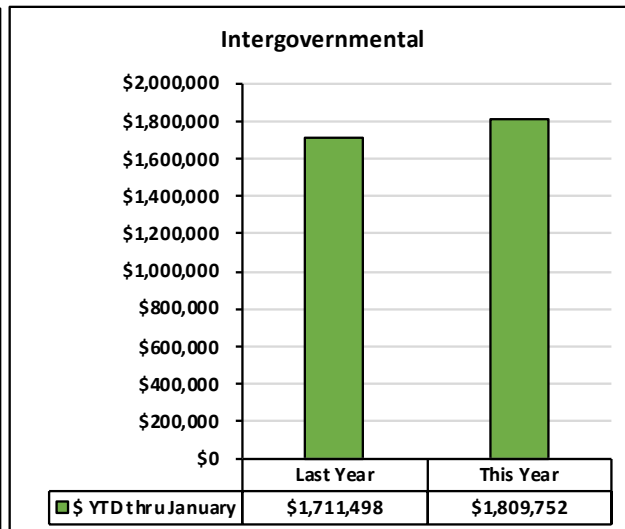
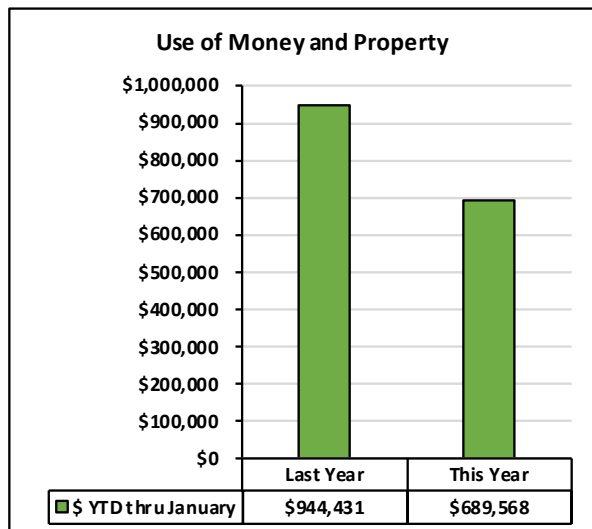
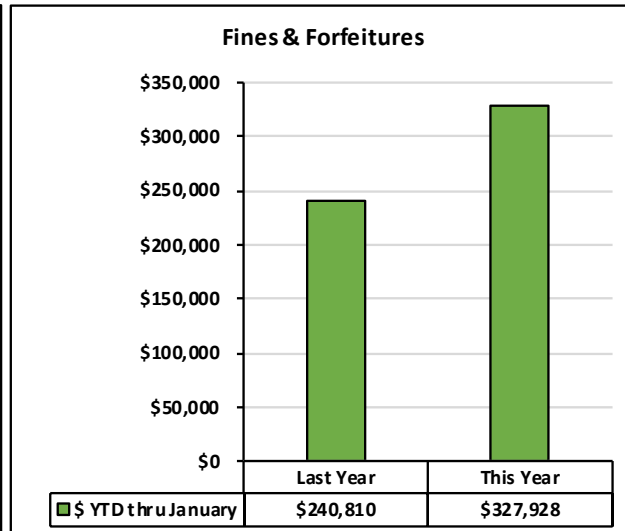
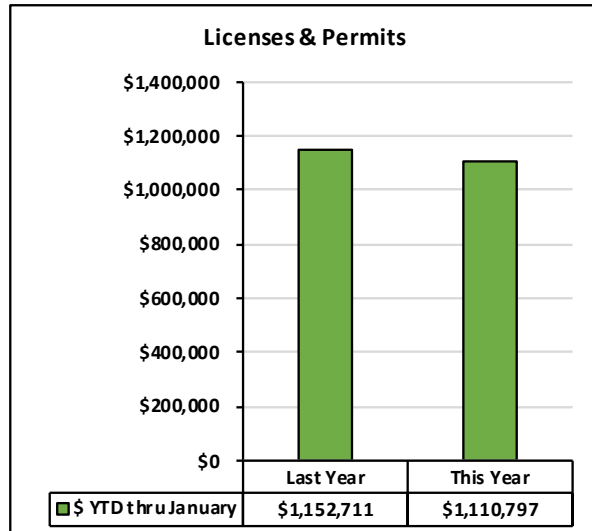
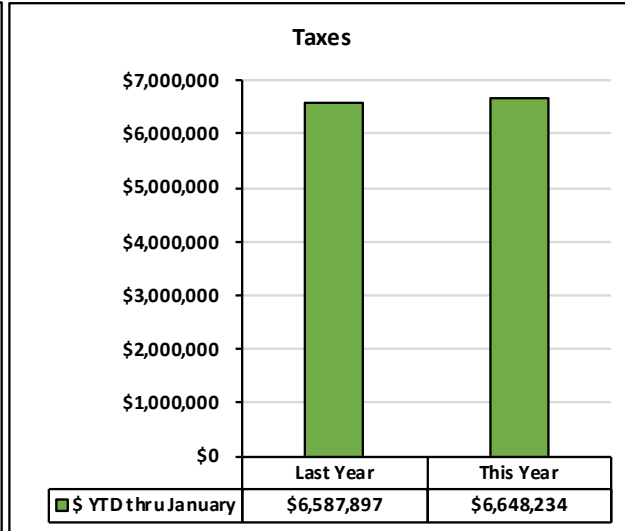
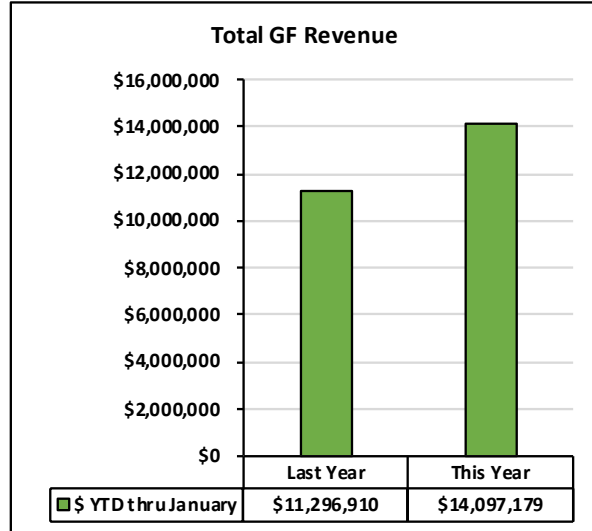


*Source: City of Duarte general ledger. Note that the total cash balance as shown in the City's general ledger is not equal to the combined ending "Bank" and "LAIF" balances shown on the previous page. Because certain transactions are reflected at different times in the general ledger as compared to the City's bank account, the combined "Bank" and "LAIF" balances will rarely equal precisely the City's general ledger cash balance. The City performs a monthly "bank reconciliation" to reconcile these balances.

**Funds with zero or negative cash balances are not shown above. Those with negative balances are offset against the General Fund cash balance.

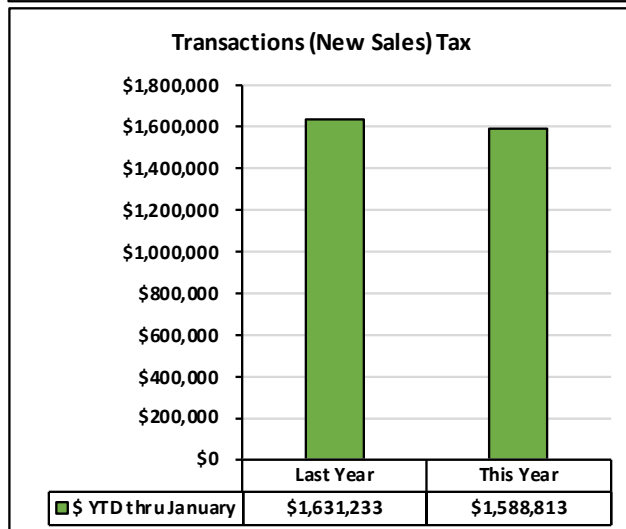
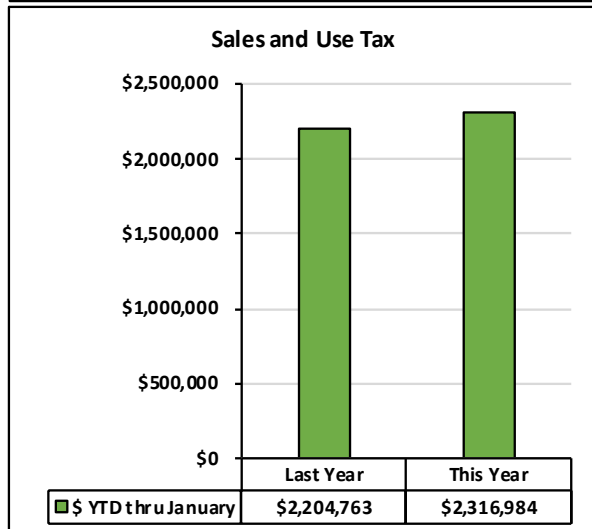
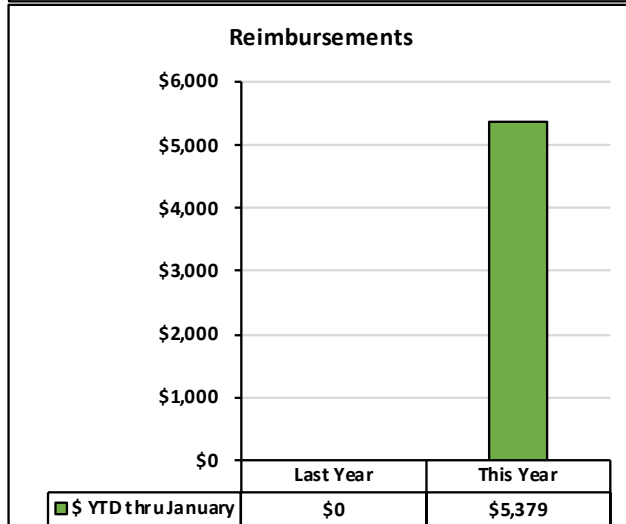
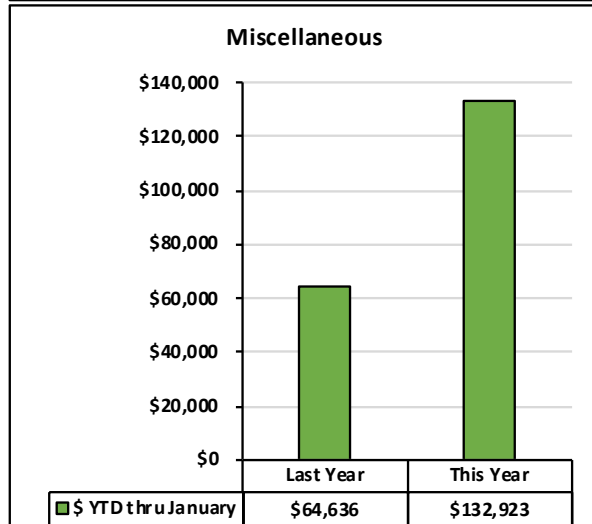
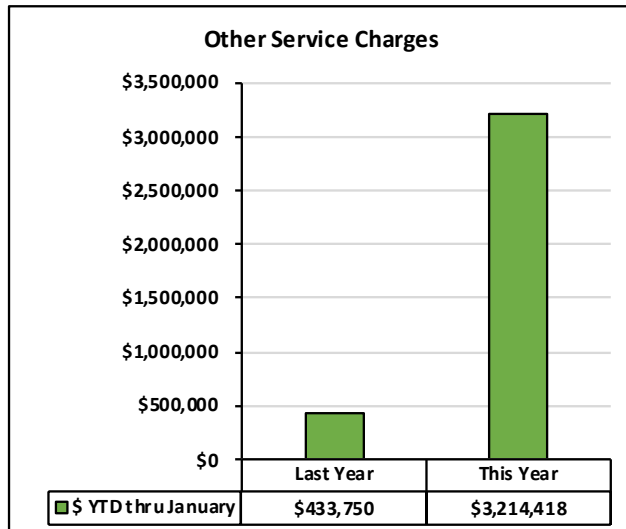
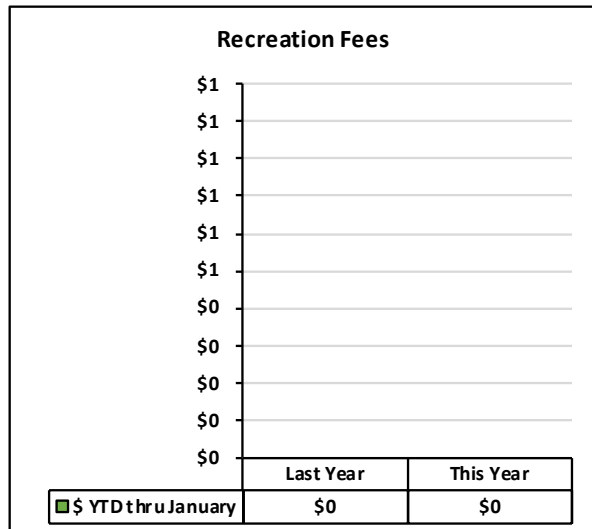
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2025-26 Year-to-Date Through January versus Prior Year



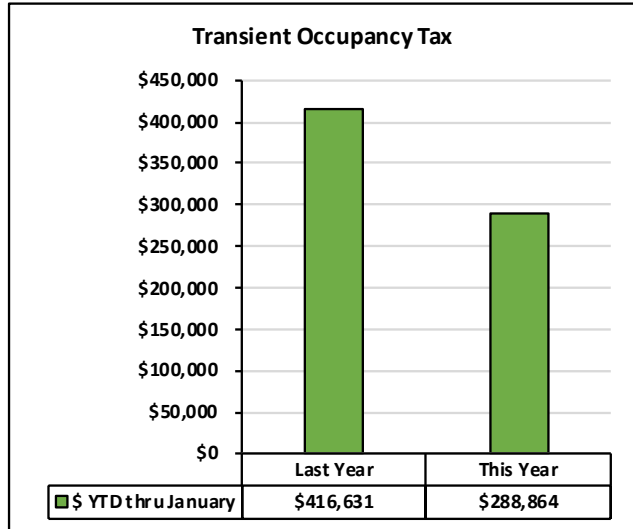
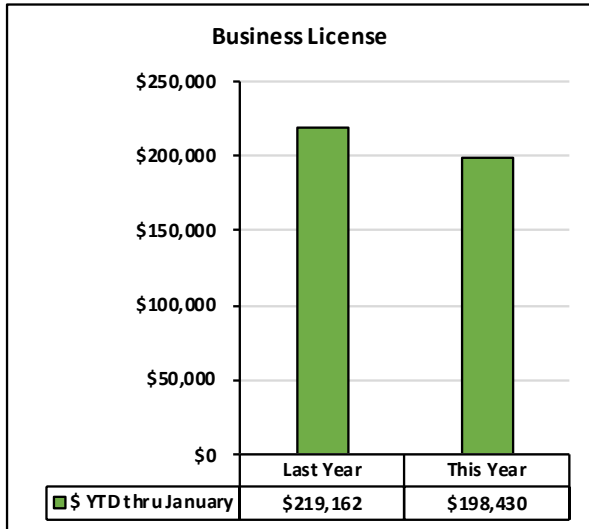
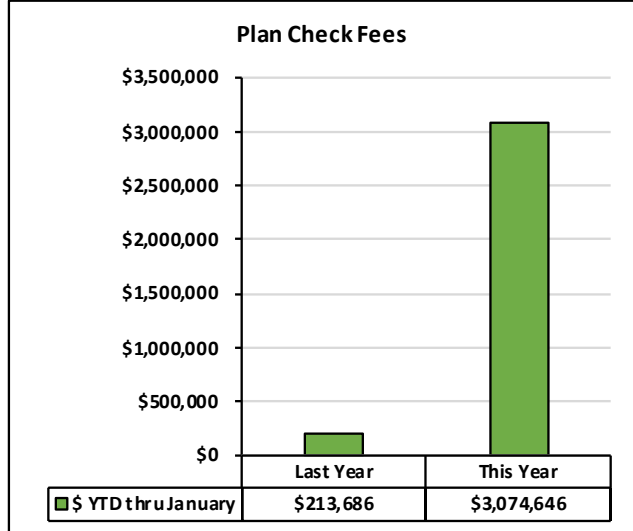
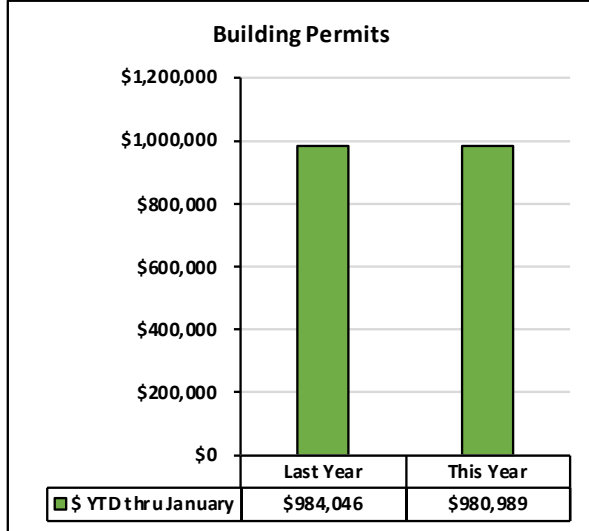
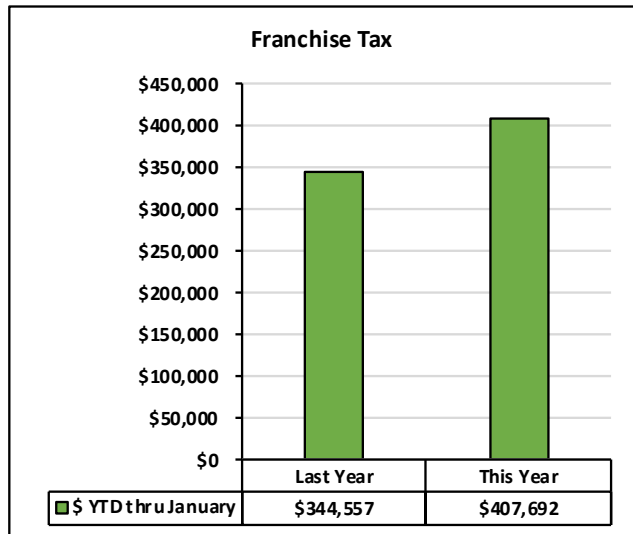
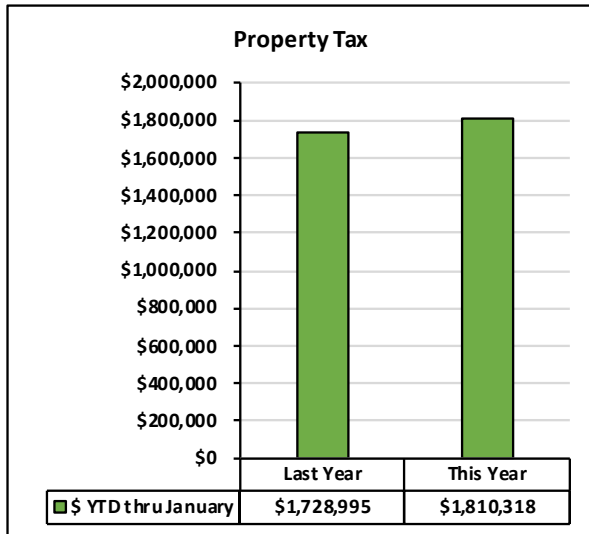
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2025-26 Year-to-Date Through January versus Prior Year



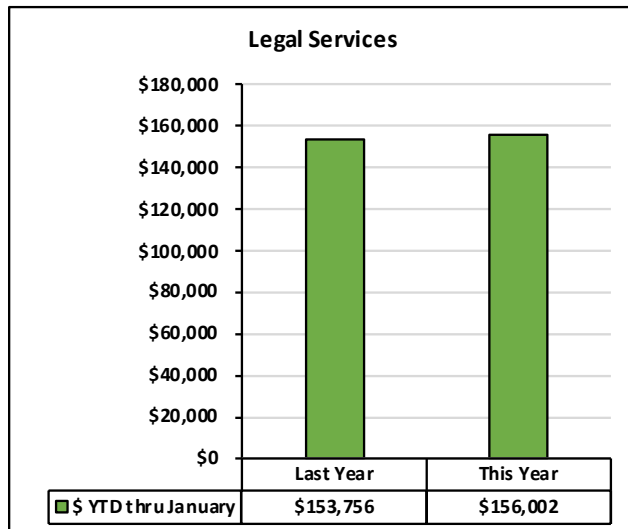
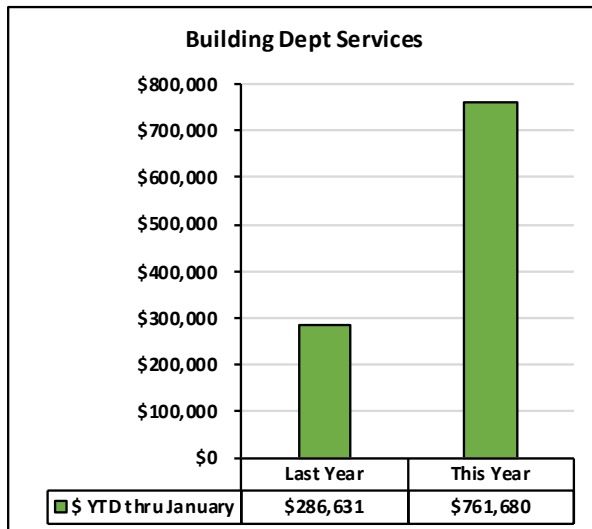
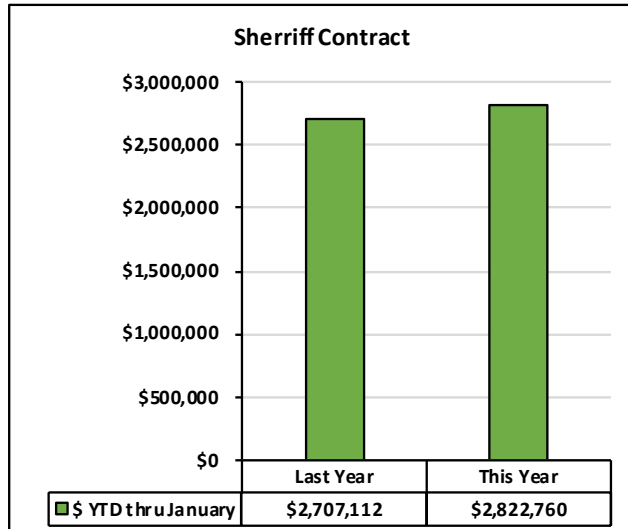
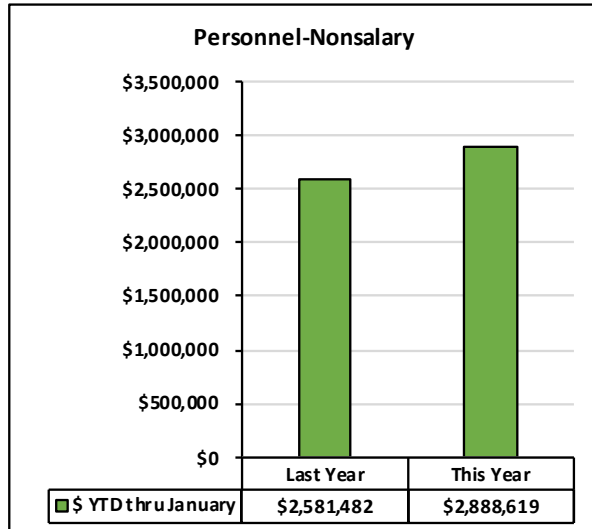
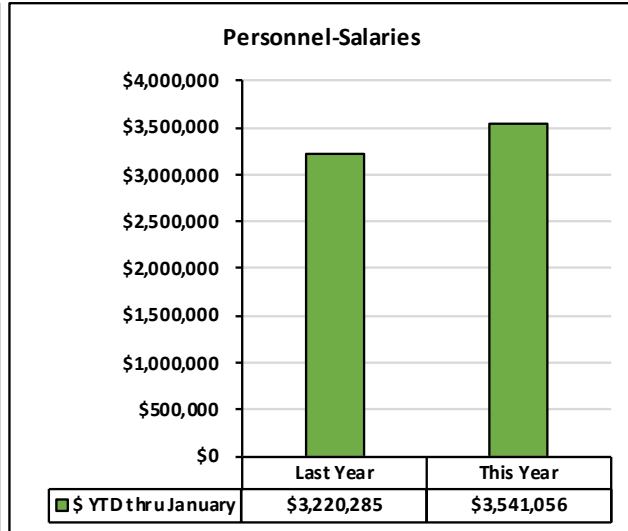
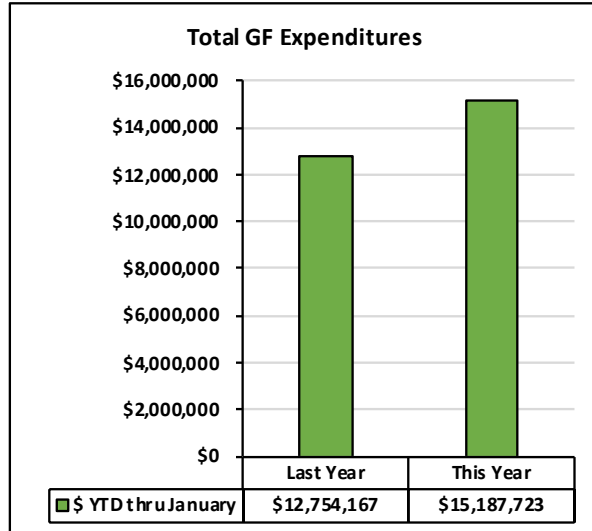
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2025-26 Year-to-Date Through January versus Prior Year



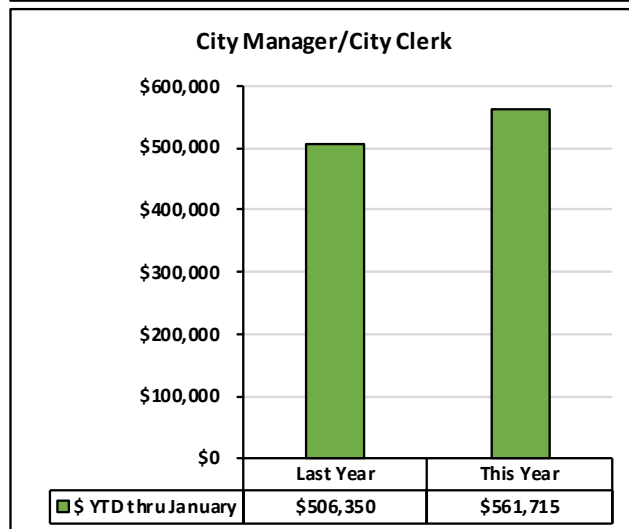
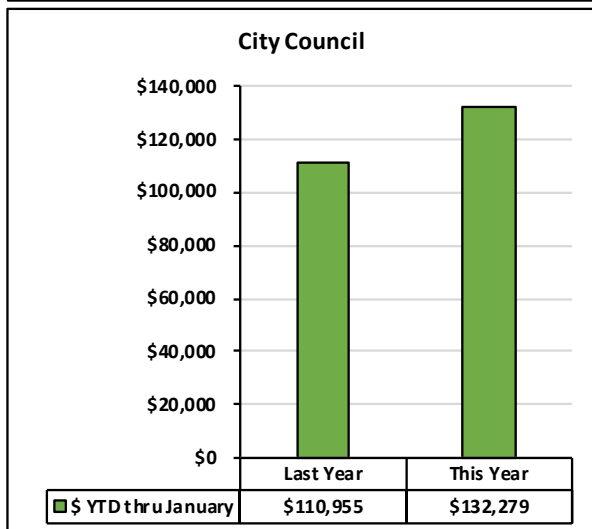
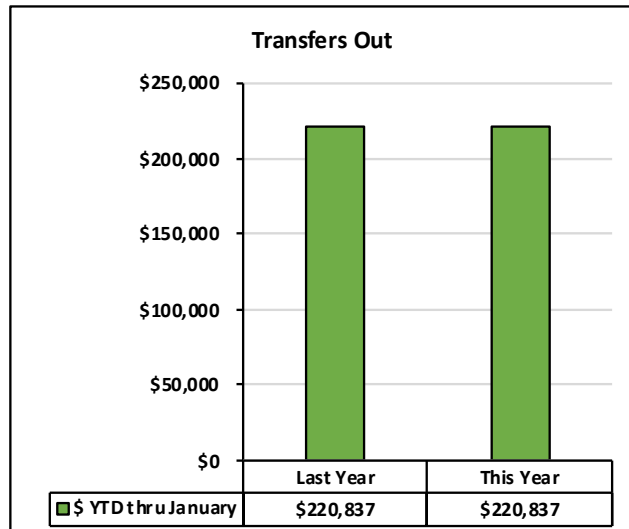
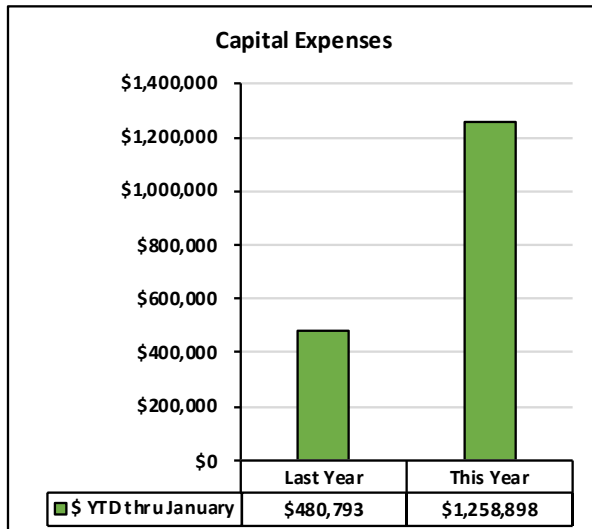
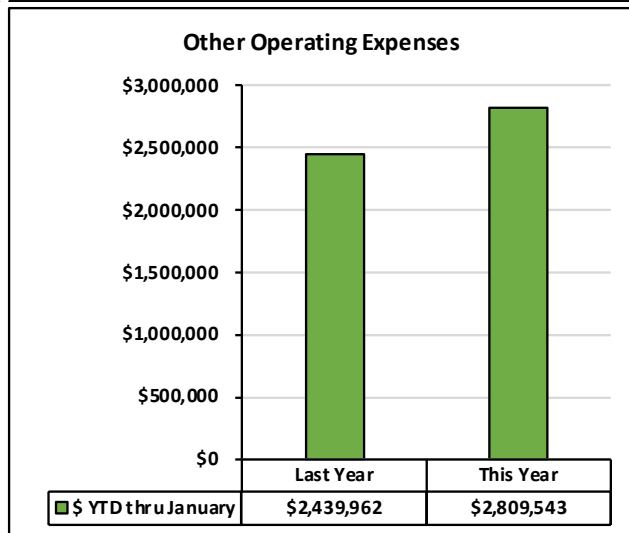
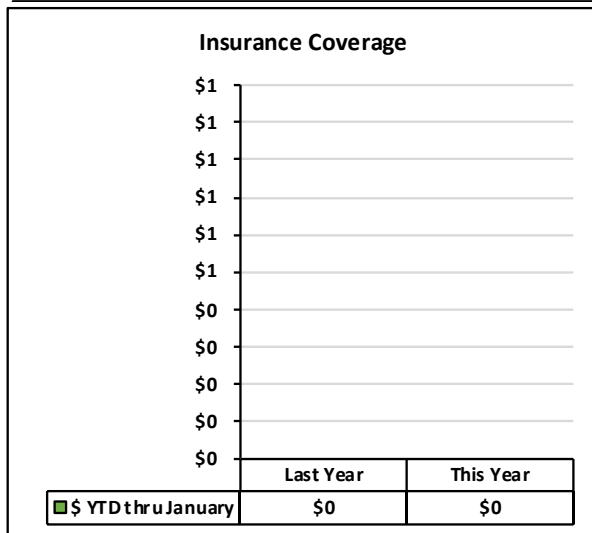
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2025-26 Year-to-Date Through January versus Prior Year



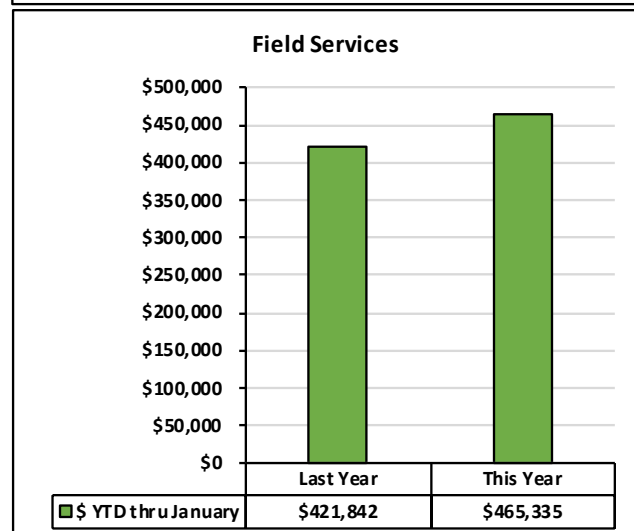
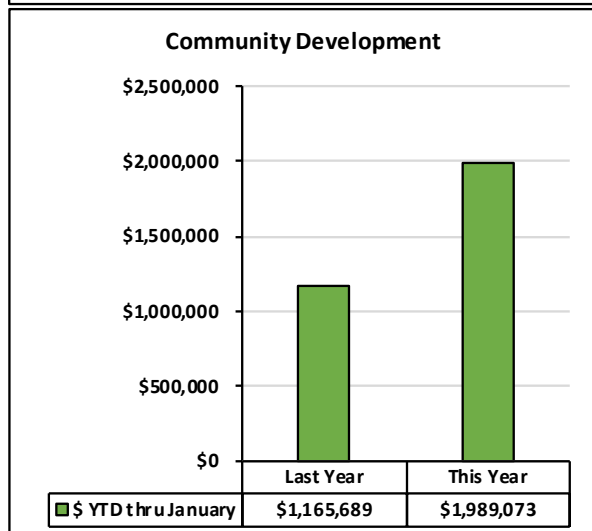
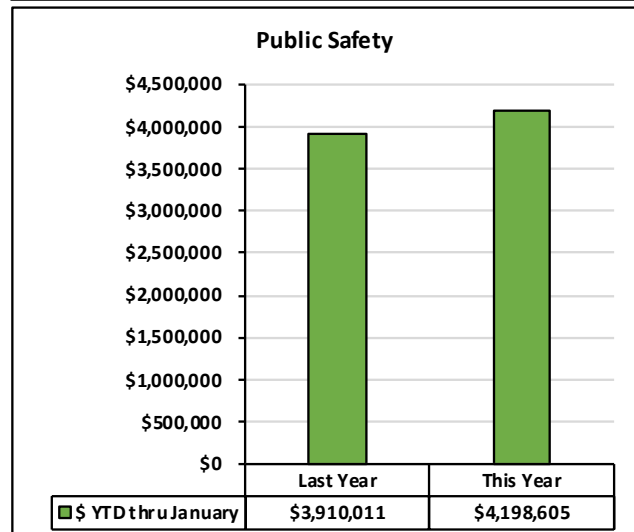
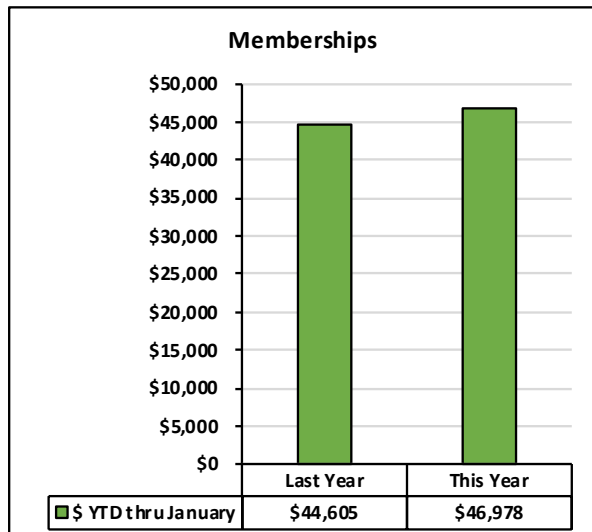
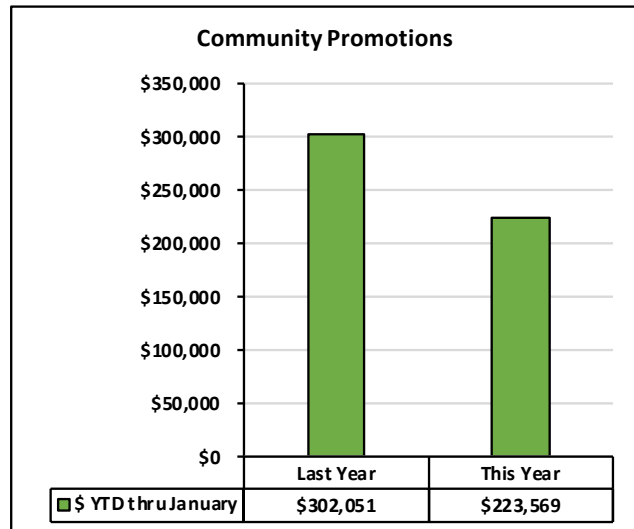
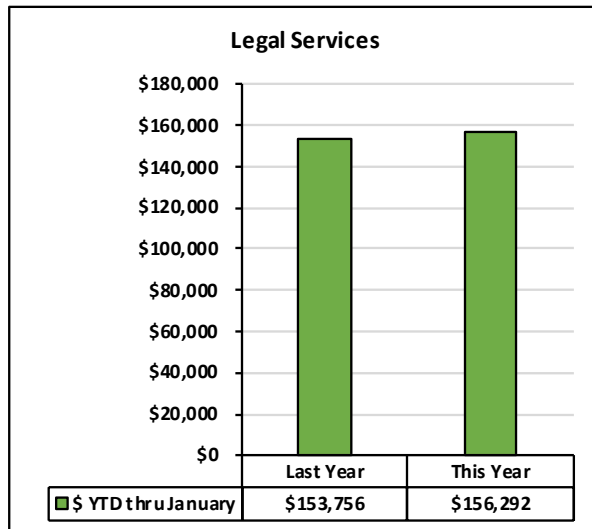
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2025-26 Year-to-Date Through January versus Prior Year



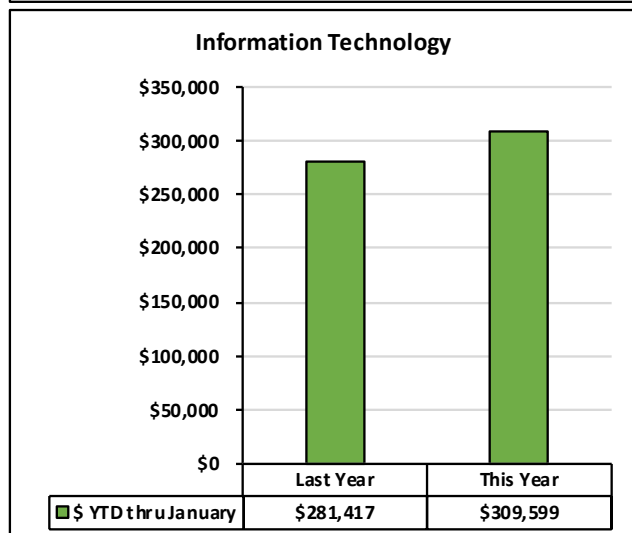
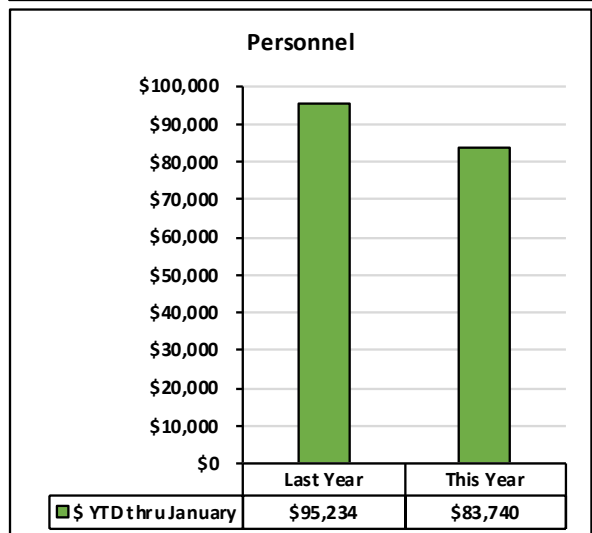
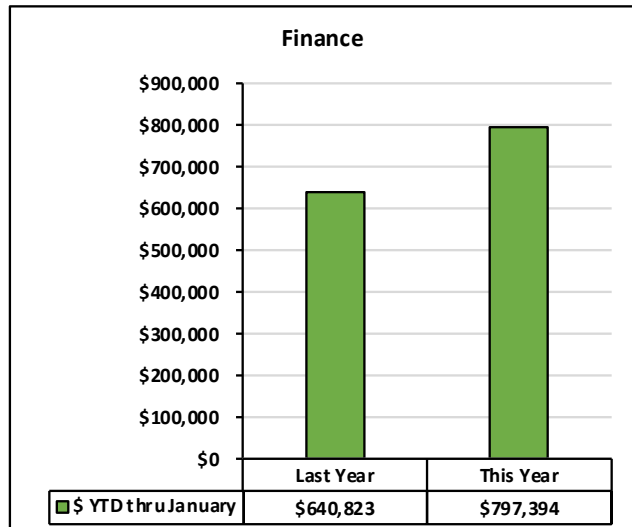
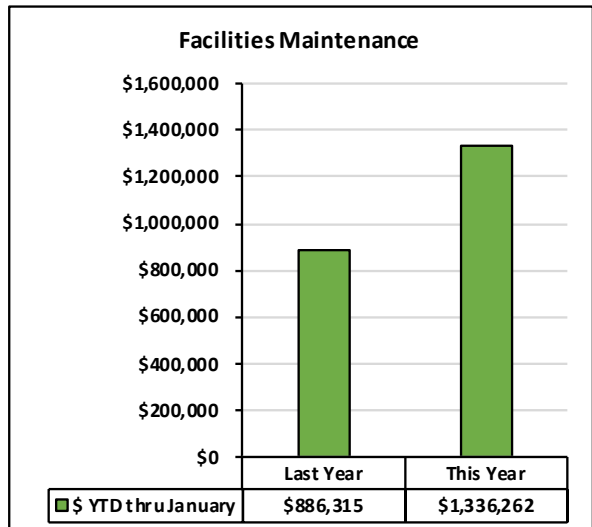
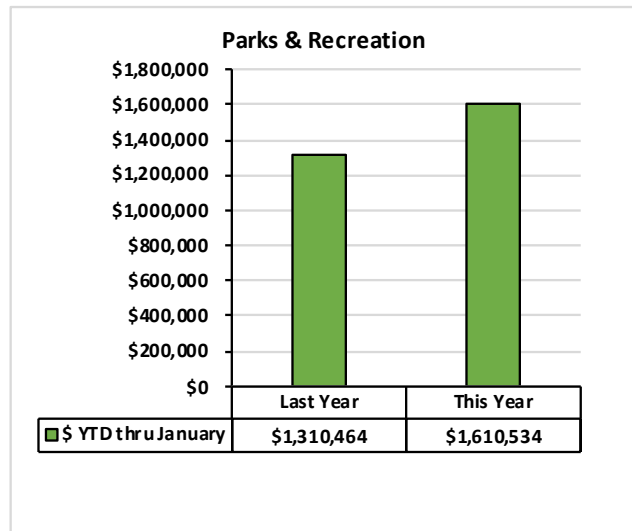
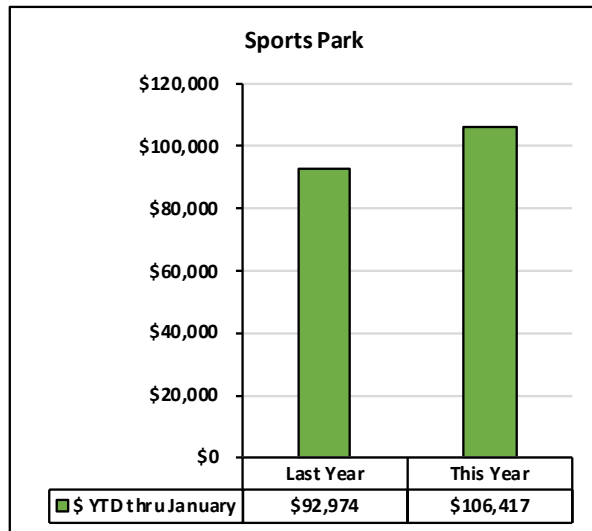
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2025-26 Year-to-Date Through January versus Prior Year



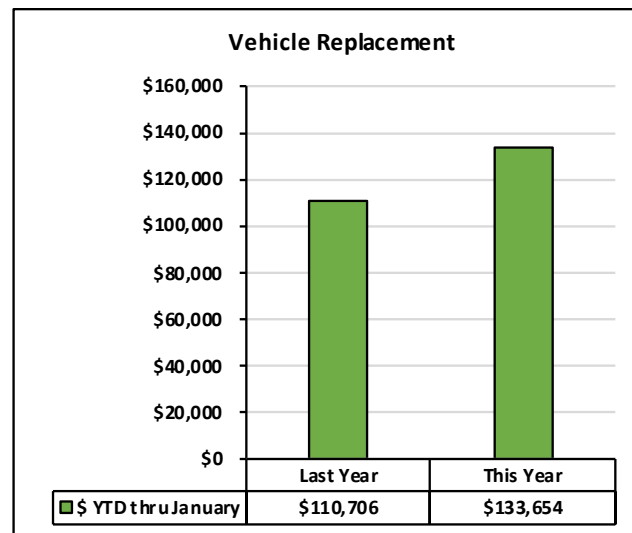
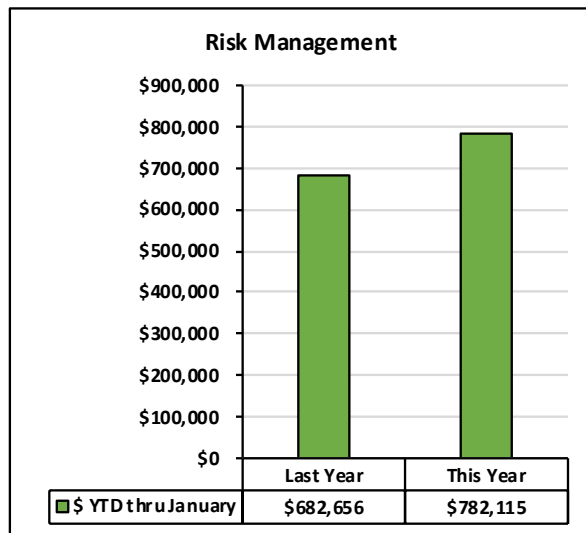
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2025-26 Year-to-Date Through January versus Prior Year



CITY OF DUARTE

General Fund Expenditures by Category & Division *FY 2025-26 Year-to-Date Through January versus Prior Year*



CITY OF DUARTE

Total Revenue, Expenditures, Transfers, and Year-to-Date Surplus/(Deficit) by Fund FY 2025-26 Year-to-Date Through January

Fund #	Fund Name	Beginning Fund Balance	Revenue	Transfers In	Expenditures	Transfers Out	Surplus / (Deficit)	Ending Fund Balance
100	General	24,640,481	14,091,801	5,379	14,966,886	220,837	(1,090,543)	23,549,937
220	Gas Tax	2,149,582	386,069	0	73,980	0	312,089	2,461,671
225	SB1/RMRA	842,668	283,274	0	0	0	283,274	1,125,942
240	Lghtng & Lndscpng	71,945	519,328	0	779,395	0	(260,066)	(188,121)
260	CDBG	0	818	0	3,075	0	(2,257)	(2,257)
270	PAEG	41,268	5,379	0	0	5,379	0	41,268
290	Supp Law Enfrcmnt	0	202,487	0	103,713	0	98,774	98,774
300	Bike & Ped Safety	0	0	0	0	0	0	0
320	Air Quality (AQMD)	150,835	19,234	0	11,542	0	7,692	158,527
400	Park Development	(18,808)	87,022	0	33,742	0	53,280	34,472
420	Quimby	68,861	1,430	0	0	0	1,430	70,292
440	Prop A	948,893	392,205	0	238,208	0	153,998	1,102,891
460	Prop C	260,957	314,897	0	193,138	0	121,759	382,716
470	Mea R	652,248	205,636	0	170,112	0	35,524	687,771
475	Mea M	1,081,960	236,485	0	1,730	0	234,755	1,316,715
490	Mea W	342,985	258,840	0	91,182	0	167,658	510,643
520	Town Cntr Debt Serv	0	0	0	0	0	0	0
521	Infra Mod Debt Srv	0	0	220,837	220,837	0	0	0
610	Inclusionary Hsng	538,092	11,178	0	0	0	11,178	549,270
620	Community Impr	811,851	792,547	0	889,703	0	(97,155)	714,696
625	STPL	0	0	0	0	0	0	0
680	Housing Auth	2,053,300	41,587	0	13,674	0	27,913	2,081,212
681	Fmr RDA L/M Hsg	4,100,079	66,999	0	4,845	0	62,154	4,162,233
Total - All Funds		38,737,195	17,917,217	226,216	17,795,760	226,216	121,457	38,858,652



COMMUNITY DEVELOPMENT STATUS REPORT March 2026

PROJECT/PROGRAM	STATUS
DEVELOPMENT	
Vallarta Supermarket (1740 Mountain Ave.)	Vallarta Supermarket will be the new tenant for the former Best Buy building. Vallarta has over 60 supermarkets in California and is expanding quickly. Upgrades to the building shell are completed and the interior tenant improvement should begin soon. A CUP was recently approved to allow alcohol sales. The current goal for Vallarta is a Fall 2026 opening.
Andres Duarte School	The project was approved at the September 23 City Council meeting. It includes construction of 169 townhomes and renovation of Otis Gordon Park. Project plans are in plan check and the developer plans to begin work in Summer 2026.
805 Highland Ave.	Permits have been issued for a renovation and earthquake retrofit of the historic building at 805 Highland Avenue. This is a complicated project and may take some time, but it will preserve a local historic resource.
1501-1525 Huntington Dr.	The development plan for the properties is moving forward. The Town Center Specific Plan requires that these properties be developed together and that requirement has proven to be successful. The developer plans for some type of mixed use product for the property and is now considering various options. Staff has met with the development team to discuss development options and the City process. The developer plans to move forward in the next few months with an application for development.
Former Nissan Dealership	The Nissan dealership on the northeast corner of Buena Vista Street and Central Avenue has permanently closed. Staff has met with the new owner to discuss possible development of the site. Staff recently met with the broker team and discussed the City zoning requirements and way the property might be developed. Site marketing by the broker team is scheduled to start soon.
2400 Huntington Drive	The City's Housing Authority owns the property at 2400 Huntington Drive and has been working with Jamboree Housing to work on a plan for property sale and development. Jamboree has purchased the adjacent property and is developing a revised concept plan. City Staff is working with

PROJECT/PROGRAM	STATUS
	the San Gabriel Valley Regional Housing Trust on possible financial assistance for the development. When a concept plan is completed, the purchase and sale process will move forward.
1404-1414 Royal Oaks Drive	Shuorung Properties LLC filed an application to construct 11 townhomes on the property at 1404-1414 Royal Oaks Drive, currently two single family homes. This requires environmental, a general plan amendment, zone change and design review. The Planning Commission heard this item at its November meeting and recommended approval. The City Council approved this project in January. The Architect is working on construction plans.
1401 Santo Domingo	A 20-unit townhome development was approved for the property. The property was sold to a new owner that plans to develop the site. Plans are currently in plan check.
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking into a parking structure and construct workforce housing along Fasana Road at Highland Avenue. Metro has awarded an Exclusive Negotiating Agreement to Jamboree Housing. The plan is for a development with between 100-120 units of multi-generation housing. The developer plans to submit concept plans for City design review in 2026.
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Staff is working with Red Mountain Group, the main owner in the center. The goal is for the owner to assist the City in coordinating all the property owners to participate in a comprehensive improvement of the entire center as a part of the development plan. A minor use permit was approved for Sky Zone trampoline park to occupy the former Big Lots space. Sky Zone is working with the building owner who is developing a plan for façade and parking improvements.
City of Hope General Projects	This project is in the central portion of the campus to the east of the former Heritage Park. As a part of construction, the campus circulation plan that is a part of the specific plan will also be completed including upgrades to Village Road and completion of Circle Road. The project has received building permits and is underway. Village Road improvements are underway and are scheduled to be completed by September

PROJECT/PROGRAM	STATUS
	2027; building construction will start in May 2026 and other roads and utility improvements will start in October 2026. The Specific Plan requires that a Parking Analysis be completed every five years and that analysis is currently in process. Fehr & Peers a traffic and parking consultant is working with the City to complete that analysis.
Westminster Gardens	Human Good, the owner, plans for a major campus expansion and has recently filed an application. The City hired MIG to assist in the preparation of the specific plan amendment and EIR. The request is for this expansion to accommodate up to 600 total units; this includes assisted living and memory care units, and mixed use. This project will take 12+ months, but Staff has had kick off meetings with the consultant and HumanGood and there is positive progress.
928 Huntington Dr.	A 16-unit apartment development was approved for the property. Permits have expired for the project. However, the lender has recently hired an Architect to consider other options for a residential development on the site.
<u>PUBLIC WORKS</u>	
Highland Promenade	This project is funded by a Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. The project is mostly complete. Crosswalk work on Evergreen Street and Fasana Road is in process and should be done by the end of March.
Recreation Trail Upgrades	Duarte was awarded a \$1.6 million federal appropriation for accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail. This funding was included in the 2023 Omnibus Appropriations Bill, thanks to Congresswoman Napolitano. Bid opening was on March 9 and the award of contract will follow soon.
Huntington Drive Greening and Traffic Calming Project	The City has recently been awarded a \$2.1 million Metro Active Transport Program (MAT) grant to complete the project. This plan is in the CIP but had not yet been funded. The Huntington Drive Greening and Traffic Calming plan was approved by the Council in 2019 and was an implementation item from the Town Center Specific Plan. The project includes completing bulb outs, parking space marking, pedestrian lighting and sidewalk improvements on Huntington Drive between Buena Vista and Highland. It also includes pedestrian lighting and

PROJECT/PROGRAM	STATUS
	sidewalk improvements on the west side of Highland from Huntington Drive to the Freeway.
Encanto Park Infiltration Project	As a member of the Rio Hondo/San Gabriel River Watershed Management JPA a water infiltration project is being proposed at Encanto Park. The plan is to locate the structure in the park area under the soccer field. The design is at about 90% and the JPA is working on developing a budget. The JPA presented the project to the City Council on September 9 and had a booth at the City Picnic to inform the public. The JPA will provide a presentation at an upcoming Parks & Recreation Commission meeting. Because of the funding process, construction will not start until late 2026 at the earliest.
Citywide Striping Project	This project includes lane striping, crosswalks and pavement markings at various locations in the City. The project should be completed in mid March.
Kellwil Traffic Signal	The contract has been awarded and estimated completion is Late Summer 2026.
Annual ADA Curb Ramp Project	The annual curb ramp project begins in April. This project typically take 4-6 weeks to complete. This year 20 curb ramps throughout the City are included.
Annual Street Rehab Project	The contract for this annual project is scheduled to be awarded in March. This year the main focus will be several streets south of Huntington and north of Central.



PARKS AND RECREATION STATUS REPORT March 2026

PROJECT/PROGRAM		STATUS
<u>YOUTH AND SENIOR PROGRAMS</u>		
Spring Recreation Classes Registration	Registration for spring recreational classes begins Monday, March 9. To view the full list of this upcoming season’s offerings or register for a class, visit CITYOFDUARTE.CA.GOV and then by clicking on the “City News” icon, at the top of the webpage.	
<u>RECREATION SOFTWARE TRANSITION</u>		
Update Regarding Recreation Software Transition	At this time, the Department’s transition to a new recreation registration software has been placed on hold. Registration for all spring offerings will continue through ACTIVENet, and no additional action is required from account holders to access their existing account. Note, residents and guests with existing credits on their ACTIVENet account still have until June 30, 2026 , to redeem their credit balance before it expires.	
<u>SPECIAL EVENTS</u>		
Spring Vegetable Gardening Workshop	Residents and guests ready to grow their own fresh and springtime produce are invited to join us for a fun and informative workshop on Saturday, March 14 from 9 to 10:30 AM at the Duarte Community Garden at Tzeitel Paras-Caracci Park. This free workshop will focus on planting and caring for your spring vegetable garden and is open to all.	
Underwater Egg Hunt	Dive into fun at the Duarte Pool on Sunday, March 22, at 1 PM for the Department’s annual Underwater Egg Hunt! After the hunt, stay for spring craft stations, photos with the Easter Bunny, and open recreation swim. The event fee is \$5 for residents and \$10 for non-residents. Be sure to register at CITYOFDUARTE.CA.GOV by Friday, March 20.	
3 rd Annual Jump for Autism	Join the Parks and Recreation Department on National Autism Day, Thursday, April 2, from 6 – 8 PM at the Duarte Teen Center for our third annual Jump for Autism. This exciting event will celebrate inclusion and feature sensory stations, helpful resources, and light refreshments while supplies last.	
EGGFEST 2026	The Department invites residents to hop on over to Duarte EGGFEST 2026! This free, springtime annual event will happen at Encanto Park on Saturday, April 4 from 10 AM to 1 PM. This year’s egg hunts will be for youth and teens ages 3 to 17 and all throughout the event time, we’ll have arts & crafts stations, inflatable attractions, bubble making, a bunny farm, music, pancake breakfast available for purchase, and photos with the Easter Bunny. To see the full egg hunt schedule, visit CITYOFDUARTE.CA.GOV and click on the “Events Calendar.”	



AGENDA REPORT

MEETING DATE: March 10, 2026

TO: Mayor and Members of the City Council

FROM: Manuel Enriquez, Director of Parks and Recreation

SUBJECT: Award of Contract – Duarte Teen Center Boxing Patio Addition (26-11)

RECOMMENDATION: It is recommended that City Council 1) Award the construction contract for the Duarte Teen Center Boxing Patio Addition to Aza Construction, as the lowest responsive and responsible bidder, in the amount of \$190,000 and 2) approve a project budget amendment not to exceed \$344,500

FISCAL IMPACT: Grant funds for this project were originally budgeted in Fiscal Year 2025/26 at \$86,000 under Capital Park Improvements (400-4005-8041). However, bid proposals significantly exceeded the estimate, not including direct purchasing of site furnishings and shading, requiring a budget amendment of \$258,500 from the City's Measure A grant funds.

STRATEGIC PLAN IMPACT: Goal G - G1.8 Infrastructure and Beautification

BACKGROUND

Part of the City Council's adopted City Budget for Fiscal Year 2025/26 and Capital Improvement Program (C.I.P.) includes the addition of an enclosed outdoor patio for the Duarte Boxing Program at the Teen Center. The project, originally initiated to accommodate increased enrollment and the need for safe, adequate programming space, represents the first phase of the overall Duarte Park Revitalization Plan. With the design of the boxing patio addition being completed at the end of 2025, the project is now ready for construction implementation.

DISCUSSION/ANALYSIS

The Duarte Teen Center Boxing Patio Addition Project consists of furnishing all labor, material, equipment, services, and incidentals required to provide an accessible outdoor boxing space on the east side of the Teen Center. The scope of the work includes grading, excavations, installing a new concrete patio with integrated stairs and an ADA-compliant ramp, electrical work for the installation of security lighting, and the installation of a concrete wall and steel panels along the entire perimeter that complements the existing building.

On December 1, 2025, the City published an invitation to bid on the Duarte Teen Center Boxing Patio Addition, Project (26-11), in accordance with Duarte Municipal Code (DMC) Section 2.36.060. On December 29, 2025, the City received six (6) bids for the subject project. All bids were reviewed for responsiveness to the bid specification requirements.

The bid results were as follows:

Contractor Cost Estimate	
1. Aza Construction	\$190,000.00
2. RAMCO General Engineering Contractors, Inc.	\$190,580.00
3. FS Contractors, Inc.	\$199,000.00
4. J.A. Urban Inc.	\$263,430.00
5. Parsam Construction, Inc.	\$285,000.00
6. Shiraz Construction	\$298,888.00

Additionally, the final design plans for the Boxing Patio Addition include site furnishings to equip the space with sport-related equipment and shading. However, these items were excluded from the construction bid scope as the City intends to purchase these furnishings directly through Sourcewell contracting, a service cooperative created to provide programs and services to participating agencies in the government, education, and nonprofit sectors. This approach generates a cost savings from contracts that are competitively solicited on behalf of Sourcewell and its participating agencies, including the City. The furnishings and shading elements are estimated at \$118,000, bringing the total estimated cost for construction implementation at approximately \$308,000.

To fully fund the project, including contingency, the City requested and received approval on February 20, 2026, from the Los Angeles County Regional Park and Open Space District to proceed with the implementation of the Teen Center Boxing Patio Addition. The project will be reimbursed through the City's Measure A funds in the amount not to exceed \$344,500, provided that the project is completed by March 31, 2027.

RECOMMENDATION

It is recommended that City Council 1) Award the construction contract for the Duarte Teen Center Boxing Patio Addition to Aza Construction, as the lowest responsive and responsible bidder, in the amount of \$190,000 and 2) approve a project budget amendment not to exceed \$344,500.

FISCAL IMPACT

Grant funds for this project were originally budgeted in Fiscal Year 2025/26 at \$86,000 under Capital Park Improvements (400-4005-8041). However, bid proposals significantly exceeded the estimate, not including direct purchasing of site furnishings and shading, requiring a budget amendment of \$258,500 from the City's Measure A grant funds.

ATTACHMENTS

- A. Agreement for Construction or Maintenance Services

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

CITY OF DUARTE
AGREEMENT FOR CONSTRUCTION OR MAINTENANCE SERVICES

THIS AGREEMENT FOR CONSTRUCTION OR MAINTENANCE SERVICES (“**Agreement**”), made and effective as of _____ (“**Effective Date**”), by and between the City of Duarte (“**City**”), and Aza Construction, a California corporation, (“**Contractor**”). Contractor and the City are hereafter together referred to as the “**Parties**” and each individually as a “**Party**.” In consideration of the mutual covenants and conditions set forth herein, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

1. RECITALS.

This Agreement is made and entered into with respect to the following facts:

- A. That City desires to obtain through Contractor the work set forth and described in the Scope of Work attached hereto as Exhibit A and incorporated herein by this reference (“**Contractor Services**”).
- B. That Contractor represents to the City that Contractor is well qualified to perform the Contractor Services by reason of Contractor’s training, expertise, experience, and background.
- C. That the public interest, convenience, and necessity require that City obtain the Contractor Services upon the terms and conditions set forth herein.
- D. That City and Contractor mutually desire to enter into this Agreement for the provision of the Contractor Services by Contractor for and on behalf of City, in accordance with the terms and conditions set forth herein.

2. SERVICES AND WORK

- A. Provision of Contractor Services. During the term of this Agreement, Contractor shall provide the Contractor Services as set forth in Exhibit A. Time is of the essence for this Agreement.
- B. Additional Services. If City desires to add additional work, services, work locations, or service locations not specifically described in Exhibit A (“**Additional Services**”), City shall notify Contractor thereof at least thirty (30) days in advance of the time such Additional Services shall commence. Contractor shall perform such Additional Services, and compensation for the work performed shall be paid by City in accordance with the Budget and Fee Schedule attached hereto as Exhibit B and incorporated herein by this reference, or as otherwise may be agreed in writing by City and Contractor. It is expressly understood by Contractor that the provisions of this Subsection 2(B) shall not apply to work specifically set forth in Exhibit A or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the work to be performed as included in Scope of Work

may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation. Unless contradictory of this Subsection 2(B), all provisions in this Agreement applicable to Contractor's performance of the Contractor Services shall also apply to the Additional Services.

- C. Standard of Performance. In performing the Contractor Services, Contractor shall use the skill and care that a highly specialized professional with significant expertise in the field would use under similar circumstances. To the extent that Contractor retains subcontractors to perform any portion of any of the Contractor Services, Contractor has a duty to City to ensure that the tasks, work, and services performed by such subcontractors meet the same highly specialized professional level, skill, and expertise expected of Contractor.
- D. Labor, Equipment, Materials. Contractor shall equip itself with all necessary labor, equipment, and materials to perform the Contractor Services specified in this Agreement. Contractor represents that the Contractor Services will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable Federal, State, and local laws to perform the Contractor Services. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of the Contractor Services and as required by law. Contractor ensures that all goods, materials, equipment, or personal property included within the Contractor Services shall be of good quality and fit for the purpose intended.
- E. Work Site. Contractor has or will investigate the work site and is or will be fully acquainted with the conditions there existing, prior to commencement of the Contractor Services. Should Contractor discover any conditions, including any latent or unknown conditions, which will materially affect the performance of the Contractor Services, Contractor shall immediately inform City of such fact in writing and shall not proceed except at Contractor's risk until written instructions are received from the City Representative (as defined below).
- F. Independent Contractor. All Contractor Services, and all work, services, labor, equipment, and materials furnished in conjunction therewith shall be furnished by Contractor as an independent contractor, subject to the inspection and approval of City, or the City Representative (as defined below). City shall have the right to control Contractor only as to results of the Contractor Services rendered pursuant to this Agreement. Neither City nor any of its officers, officials, employees, or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, or agents. Contractor shall not at any time or in any manner represent that it or any of its officers, employees, or agents is in any manner officers, officials, employees, or agents of City. Contractor shall not incur or have the power to incur any debt, obligation, or liability whatsoever against City, or bind City in any manner. No City-provided employee benefits shall be available to the Contractor or any of Contractor's employees in connection with this Agreement. Except for the fees paid to Contractor as provided in this Agreement, City shall not pay salaries, wages, or other compensation to Contractor for performing Contractor

Services hereunder for City. City shall not be liable for compensation or indemnification to Contractor for injury or sickness arising out of performing Contractor Services hereunder.

3. AUTHORITY OF THE CITY REPRESENTATIVE

- A. City Representative. The “**City Representative**” shall be the Director of Parks & Recreation of City of Duarte, acting personally or through their duly authorized agents, each agent acting only within the scope of authority delegated to them.
- B. Scope of Authority. The City Representative shall convey to Contractor the decision of City regarding any and all questions which may arise as to the quality or acceptability of materials furnished and work performed, and as to the manner of performance and rate of progress of the work. The City Representative shall further convey to Contractor the decision of City regarding all questions which may arise as to the acceptable fulfillment of this Agreement on the part of Contractor; and all questions as to claims and compensations. The City Representative’s communicated decisions shall be final, and the City Representative shall have authority to enforce and make effective such communicated decisions so that Contractor can carry out such decisions promptly.

4. TERM OF AGREEMENT

This Agreement shall commence and terminate on the dates set forth in Exhibit A.

5. SUSPENSION OR TERMINATION OF AGREEMENT

- A. City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving written notice upon Contractor. Upon receipt of said notice, Contractor shall immediately cease all Contractor Services under this Agreement, unless the notice provides otherwise. In the event this Agreement is suspended or terminated pursuant to this Subsection 5(A), Contractor shall submit a final invoice/report to City pursuant to Section 6, and City shall be entitled to receive a return of the fee paid to Contractor, or portion thereof, if the reason for the termination is failure by Contractor to have timely performed the Services set forth in Exhibit A. In City’s sole and absolute discretion, prior to effecting a suspension or termination pursuant to this Subsection 5(A), City may first serve upon Contractor a written notice of the default specifying the default and the amount of time that Contractor shall have to cure, correct, or remedy the default. If Contractor fails to cure the default within the specified period of time, City shall have the right to immediately terminate this Agreement pursuant to this Subsection 5(A). Notwithstanding any other provision of this Agreement to the contrary, City’s termination of this Agreement pursuant to this Subsection 5(A) shall not preclude or prejudice any other remedy to which City may be entitled in law or in equity.
- B. Contractor may terminate this Agreement only due to a material breach by City, and only upon not less than thirty (30) days’ prior written notice to City which notice shall

specify the material default. Upon receipt of such notice, City may, but shall not be obligated to, effect to remedy such default, which remedy will cause the notice of termination to no longer apply, and this Agreement to continue in effect.

6. COMPENSATION

- A. Amount of Compensation. Compensation will be determined according to the Budget and Fee Schedule set forth in Exhibit B.
- B. Invoices. Contractor shall invoice City monthly for all work performed by Contractor under this Agreement. Invoices shall include billings for all charges, including authorized direct costs incurred by Contractor during the month covered by the invoice. All charges for labor, work, or services shall describe with specificity the services rendered and shall set forth the number of hours worked and hourly rates in accordance with Exhibit B. Within thirty (30) days of receipt of an invoice, and upon determination by City that the invoice is in order and that Contractor has performed all requested or required work or services in a timely and competent manner, City shall pay such invoice.
- C. Records of Contractor Services and Payments. Contractor shall maintain complete and accurate records with respect to costs, expenses, receipts, and other such information required by City that relate to the performance of Contractor Services under this Agreement. Contractor shall also maintain adequate records of Services provided in sufficient detail to produce an evaluation of Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Contractor shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of six (6) years after receipt of final payment.

7. LICENSES, PERMITS, APPROVALS, FEES

- A. Contractor must possess at the time of commencing the Contractor Services and throughout the duration of this Agreement, a Contractor's License, issued by the State of California, which is current and in good standing. Contractor shall ensure that any subcontractor working on the Contractor Services possesses at the time of commencing work and throughout the duration of such subcontractor's work on the Contractor Services, a Contractor's License, issued by the State of California, which is current and in good standing. Contractor shall take out and maintain during the life of this Agreement a valid City Business License.
- B. Contractor shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the Contractor Services prior to commencing work. Contractor and its employees, agents, and

subcontractors shall, at their sole cost and expense, keep in effect during the term of this Agreement any licenses, permits, and approvals that are legally required for the performance of the Contractor Services. Contractor shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for Contractor's performance of the Contractor Services, and shall indemnify, defend and hold harmless City and its elected and appointed officials, boards, members, officers, agents, representatives, employees, and volunteers ("**City Personnel**") against any such fees, assessments, taxes, penalties or interest levied, assessed, or imposed against City hereunder.

8. INSURANCE AND LIABILITY

- A. Contractor shall not commence work under this Agreement until it has secured all types and amounts of insurance required under this Section 8, nor shall it allow any subcontractor to commence work on any subcontract to this Agreement until all similar insurance required of the subcontractor has been obtained. Without limiting Contractor's indemnification obligations, Contractor shall procure and maintain, at its sole cost and for the duration of this Agreement, insurance coverage as provided in Exhibit C, against all claims for injuries against persons or damage to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, employees, and/or subcontractors. If Contractor subcontracts any portion of the work, the contract between Contractor and such subcontractor shall require the subcontractor to maintain the same policies of insurance that Contractor is required to maintain pursuant to this Section 8.
- B. The City's Director of Administrative Services shall have the authority to adjust or amend the insurance requirements in Exhibit C of this Agreement so long as such amendment or adjustment is agreed to in writing by the Parties.

9. INDEMNIFICATION

- A. Contractor shall indemnify, defend (with legal counsel approved by City), and hold harmless City and City Personnel from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees, and all other costs and fees of litigation) of every nature ("**Claims**") arising out of or in connection with Contractor's negligence, recklessness, or willful misconduct in the performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole or active negligence or willful misconduct of City. Should conflict of interest principles preclude a single legal counsel from representing both City and Contractor, or should City otherwise find Contractor's legal counsel unacceptable, then Contractor shall reimburse City its costs of defense, including without limitation reasonable attorneys' fees, expert fees, and all other costs and fees of litigation. Contractor shall promptly pay any final judgment rendered against City and City Personnel with respect to Claims determined by a trier of fact to have been the result of Contractor's negligent, reckless, or wrongful

performance. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive the expiration or termination of this Agreement.

- B. Contractor's obligations under this Section 9 apply regardless of whether such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by City or City Personnel. However, without affecting the rights of City under any provision of this Agreement, Contractor shall not be required to indemnify and hold harmless City for liability attributable to the active negligence of City, provided such active negligence is determined by agreement between the Parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of City.
- C. Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether arising out of this Agreement or otherwise) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and all amounts for which City may be liable to third parties, by reason of Contractor's negligent acts, errors, or omissions, or willful misconduct, in performing or failing to perform Contractor's obligations under this Agreement. City in its sole and absolute discretion, may withhold from any payment due to Contractor, without liability for interest, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or withhold shall not act as a waiver of Contractor's obligation to pay City any sums Contractor owes City.

10. OBSERVING LAWS AND ORDINANCES

Contractor shall keep itself fully informed of all existing and future Federal, State, regional, county, and municipal laws, ordinances, and regulations, which in any manner affect the conduct of the work, and of all applicable orders and decrees of bodies or tribunals having any jurisdiction or authority over the work. If any discrepancy or inconsistency is discovered in this Agreement in relation to any such law, ordinance, regulation, order, or decree, Contractor shall forthwith report the same to the City Representative in writing. Contractor shall at all times observe and comply with and shall cause all its agents and employees to observe and comply with all such existing and future laws, ordinances, regulations, orders, and decrees, and shall protect, indemnify, hold harmless, and defend to the fullest extent permitted by law City and City Personnel against any claim or assertion of liability, or liability arising from or based on the violation of any such law, ordinance, regulation, order, or decree, whether by Contractor or by its agents, representatives, employees, or subcontractors.

11. NON-DISCRIMINATION

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that in the performance of this Agreement there shall be no discrimination against or segregation of, any person or group of persons on account of any impermissible classification including, but not limited to, race, color, creed, religion, sex, gender, gender identity, gender expression, physical or mental disability, age, military status, marital or familial status, sexual orientation, national origin, or ancestry. Contractor shall incorporate the foregoing provisions in all subcontracts.

12. PATENTED AND COPYRIGHTED MATERIALS

Contractor shall assume all costs arising from the use of patented or copyrighted materials, including, but not limited to, equipment, devices, processes, and software programs, used or incorporated in the Contractor Services performed by Contractor under this Agreement. Pursuant to Section 8, Contractor shall indemnify, defend (with legal counsel acceptable to City), and hold City and City Personnel harmless from any and all suits, actions, or proceedings of every nature for or on account of the use of any patented or copyrighted materials.

13. PREVAILING WAGE REQUIREMENTS

- A. Public Work. Contractor expressly acknowledges and agrees that City has never previously affirmatively represented to Contractor, its employees, or its agents in writing or otherwise that the work to be covered under this Agreement is not a “public work,” as defined in California Labor Code section 1720 of the Labor Code. In connection with the development, construction (as defined by applicable law), and operation of the project, including, without limitation, any public work (as defined by applicable law), if any, Contractor shall bear all risks of payment or non-payment of Federal and/or State prevailing wages and/or the implementation of California Labor Code sections 1726 and 1781, as the same may be enacted, adopted, or amended from time to time, and/or any other provision of law. To the extent applicable, City will enforce all penalties required by law for Contractor’s failure to pay prevailing wages.
- B. California Labor Code. Contractor’s attention is directed to Division 2, Part 7, Chapter 1 of the Labor Code of the State of California and especially to Article 2 (Wages) and Article 3 (Working Hours), thereof.
 - (i) In accordance with California Labor Code sections 1773 and 1773.2, City has found and determined the general prevailing rates of wages in the locality in which the public work is to be performed are those determined by the Director of Industrial Relations and available at <https://www.dir.ca.gov/OPRL/2022-1/PWD/Southern.html>. Copies of the prevailing rates of wages are maintained with City’s principal office and are available to any interested party on request. Contractor shall post a copy of the prevailing rate of per diem wages at each job site.

(ii) Contractor is aware of and will comply with the provisions of California Labor Code section 1776, including the keeping of payroll records and furnishing certified copies thereof in accordance with said section. Pursuant to California Labor Code section 1771.4, Contractor must submit certified payroll records to the Labor Commissioner using the Department of Industrial Relations' electronic certified payroll reporting (eCPR) system.

(iii) Pursuant to California Labor Code section 1810 it is stipulated hereby that eight (8) hours labor constitutes a legal day's work hereunder.

(iv) Pursuant to California Labor Code section 1815, work performed by employees of contractors in excess of eight (8) hours per day, and forty (40) hours during any one week, shall be permitted upon public work upon compensation for all hours worked in excess of eight (8) hours per day at not less than 1 ½ times the basic rate of pay.

(v) Pursuant to California Labor Code section 1813, it is stipulated hereby that Contractor shall, as a penalty to City, forfeit \$25 for each worker employed in the execution of this Agreement by Contractor or by any subcontractor hereunder for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one (1) calendar week in violation of the provisions of Article 3 (commencing with Section 1810), Chapter 1, Part 7, Division 2 of the California Labor Code.

(vi) Contractor is aware of and will comply with the provisions of California Labor Code sections 1777.5 and 1777.6 with respect to the employment of apprentices. Pursuant to section 1777.5 it is hereby stipulated that Contractor will be responsible for obtaining compliance therewith on the part of any and all subcontractors employed by them in connection with this Agreement.

(vii) Pursuant to California Labor Code section 1775, it is hereby stipulated that Contractor shall, as a penalty to City, forfeit not more than \$200 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for the Contractor Services by Contractor or any subcontractor.

- C. Bidding Eligibility. Pursuant to California Labor Code section 1771.1, no contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations.
- D. DIR Monitoring. Pursuant to California Labor Code section 1771.4, Contractor is hereby notified that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. CONFLICTS OF INTEREST

- A. City Personnel. No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or has responsibilities with respect to this Agreement during his/her tenure or for one (1) year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Contractor Services performed under this Agreement.
- B. Contractor. Contractor represents, warrants, and covenants that he, she, or it presently has no interest, direct or indirect, which would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor further agrees that while this Agreement is in effect, Contractor shall not acquire or otherwise obtain any interest, direct or indirect, that would interfere with or impair in any manner or degree the performance of Contractor's obligations and responsibilities under this Agreement. Contractor acknowledges that pursuant to the provisions of the Political Reform Act (California Government Code section 87100 et seq.), City may determine Contractor to be a "Contractor" as that term is defined by the Political Reform Act. In the event City makes such a determination, Contractor agrees to complete and file a "Statement of Economic Interest" with the City Clerk to disclose such financial interests as required by City. In such event, Contractor further agrees to require any other person doing work under this Agreement to complete and file a "Statement of Economic Interest" to disclose such other person's financial interests as required by City.

15. NO UNDUE INFLUENCE

Contractor declares and warrants that no undue influence or pressure was or is used against or in concert with any officer or employee of City in connection with the award, terms, or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of City shall receive compensation, directly or indirectly, from Contractor, or from any officer, employee, or agent of Contractor, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Contractor further warrants that it has not employed or retained any company or person other than a bona fide employee working for Contractor, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

16. ASSIGNMENT

Contractor shall not assign, hypothecate, or otherwise transfer this Agreement or any portion hereof, without first obtaining the written consent of City. If such an assignment,

hypothecation, or transfer is made or attempted by Contractor, the assignment, hypothecation, or transfer shall be void; and City, at its sole option, may terminate this Agreement upon the giving of a 24-hour written notice to Contractor of such termination.

17. PERFORMANCE

If Contractor should neglect to prosecute the work to City's satisfaction, or, in City's reasonable discretion, fail to perform any provisions of this Agreement, City, after five (5) days written notice to Contractor, may without prejudice to any other remedy City may take appropriate action, including, but not limited to, any of the following: (i) meeting with Contractor and/or its agents or subcontractors to review the quality of the work and resolve matters of concern; (ii) requiring Contractor to have the work repeated at no additional fee until it is satisfactory; (iii) withholding payment of City's compensation to Contractor for any unsatisfactory work performed; (iv) suspending delivery of work to Contractor for an indefinite time; (v) correcting such deficiencies and deducting the cost thereof from the payment then or thereafter due Contractor, provided, however, that the City Representative shall approve such action and certify the amount thereof to be charged to Contractor; and/or (vi) terminating this Agreement. Except as may be expressly set forth in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies or other rights or remedies as may be permitted by law or in equity shall not preclude the exercise by such Party, at the same or different times, of any other rights or remedies to which such Party may be entitled.

18. FORCE MAJEURE

Any time period specified in this Agreement for performance of work and services shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of City or Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including City, if the delaying Party shall within ten (10) days of the commencement of such delay notify the other Party in writing of the causes of the delay ("**Force Majeure Event**"). If Contractor is the delaying Party, City shall ascertain the facts and the extent of delay and extend the time for performing the work and services for the period of the enforced delay when and if in the judgment of City such delay is justified. City's determination shall be final and conclusive upon the Parties. In no event shall Contractor be entitled to recover damages against City for any delay in the performance of this Agreement, however caused. Contractor's sole remedy shall be an extension of this Agreement pursuant to this Section 18. For the avoidance of doubt, Force Majeure Event shall not include (i) financial distress nor the inability of either Party to make a profit or avoid a financial loss; (ii) changes in the market prices or conditions; or (iii) a Party's financial inability to perform its obligations hereunder. The current events related to the COVID-19 pandemic are known and shall not constitute Force Majeure Event, future impacts of the COVID-19 pandemic may be considered a Force Majeure Event to the extent that they prevent the performance of a Party's obligations under this Agreement.

19. NOTICE

Any notice, payment, or instrument required or permitted to be given or delivered by this Agreement may be given or delivered by personal delivery or by depositing the same in any United States mail depository, first class postage prepaid, and addressed as follows, or to such other address provided by a written notice from one Party to the other or by e-mailing the notice to the e-mail addresses as set forth below:

If to City: City of Duarte
1600 Huntington Drive
Duarte, CA 91010
Attn: Director of Parks & Recreation

If to Contractor: Aza Construction
4304 W 149th Street
Lawndale, CA 90260
Attn: Anas Azam, President

20. WARRANTY

Contractor warrants all work under this Agreement (which for purposes of this Section 20 shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one (1) year (or the period of time specified elsewhere in this Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by City of any defect in the work or non-conformance of the work to this Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at Contractor's sole cost and expense. Contractor shall act sooner as requested by City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair and replace any portions of the work (or work of other contractors) damaged by Contractor's defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one (1) year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements, comply with the requirements of this Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of Contractor. All warranties and guarantees of subcontractors, suppliers, and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of City, regardless of whether such warranties and guarantees have been transferred or assigned to City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of City. This provision may be waived in Exhibit A if the Contractor Services hereunder do not include construction of any improvements or the supplying of equipment or materials.

21. ATTORNEYS' FEES

Notwithstanding anything in this Agreement to the contrary, in no event shall Contractor be entitled to economic or consequential damages or to punitive damages. In the event of any litigation arising from or related to this Agreement, the prevailing Party shall be entitled to recover from the non-prevailing Party all reasonable costs incurred, including staff time, court costs, attorneys' fees, expert witness fees, and other related expenses.

22. NON-LIABILITY OF CITY OFFICERS AND EMPLOYEES

No City Personnel shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City or for any amount which may become due to Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

23. SEVERABILITY

If any portion of this Agreement is found by a court of competent jurisdiction to be invalid, void, illegal, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way affect, impair, or invalidate any other term, covenant, or condition, or provision contained in this Agreement. Upon a determination that any term or provision is invalid, illegal, or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to give effect to the original intent of the Parties as closely as possible in order that the transactions contemplated hereby be performed as originally contemplated to the greatest extent possible.

24. EXECUTION

The persons executing this Agreement on behalf of each of the Parties hereto represent and warrant that (i) such Party is duly organized and existing; (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party; (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement; and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said Party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors, and assigns of the Parties.

25. NO WAIVER

No delay or omission in the exercise of any right or remedy by a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. No waiver by either Party of any of the provisions of this Agreement shall be effective unless explicitly set forth in writing and signed by the Party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any right, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

26. NO THIRD-PARTY BENEFICIARIES

This Agreement benefits solely the Parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

27. NON-LIABILITY OF CITY PERSONNEL

No City Personnel shall be personally liable to Contractor, or any successor in interest, in the event of any default or breach by City, or for any amount which may become due to Contractor or its successor, or for breach of any obligation of the terms of this Agreement.

28. GOVERNING LAW AND VENUE

The internal laws of the State of California, without regard to principles of conflicts of laws, shall govern the interpretation of this Agreement. In addition to any other rights or remedies permitted by law, either Party may take legal action, in law or in equity, to cure, correct, or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. The Superior Court of the County of Los Angeles shall have exclusive jurisdiction over any litigation between the Parties concerning this Agreement. Service of process on City shall be made in the manner required by law for service on a public entity. Service of process on Contractor shall be made in any manner permitted by law and shall be effective whether served inside or outside of California.

29. SURVIVAL

The terms, provisions, representations, and certification contained in this Agreement, or inferable therefrom, shall survive the expiration or termination of this Agreement and the payment of the compensation hereinabove provided.

30. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

31. INTEGRATION, CONSTRUCTION, AND AMENDMENT

This Agreement contains the entire understanding of the Parties and supersedes any and all other written or oral understandings as to those matters contained herein, and no prior oral or written understanding shall be of any force or effect with respect to those matters covered thereby. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. This Agreement shall be construed and interpreted with and shall be governed and enforced in all respects according to the laws of the State of California and as if drafted by both Parties. No amendment, change or modification of

this Agreement shall be valid unless in writing, stating that it amends, changes, or modifies this Agreement, signed by all the Parties hereto.

32. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

33. SPECIAL PROVISIONS

Any special provisions applicable to this Agreement are set forth in Exhibit D, attached hereto and incorporated herein by this reference.

34. CITY MANAGER AUTHORITY

City's City Manager shall have the authority to make non-material changes, non-material amendments, or clerical edits to this Agreement on behalf of the City.

[Signatures on following page.]

IN WITNESS WHEREOF, the City Council of the City of Duarte caused the Agreement to be subscribed by its Mayor or City Manager and said Contractor has executed or caused this Agreement to be executed by its duly authorized officer(s).

CITY OF DUARTE

CONTRACTOR

Aza Construction

City Manager

Date: _____

By: _____

Its: _____

Date: _____

By: _____

Its: _____

Date: _____

ATTEST

City Clerk

Date: _____

APPROVED AS TO FORM

RUTAN & TUCKER, LLP

City Attorney, City of Duarte

Date: _____

EXHIBIT A

Scope of Work

The work of this contract includes providing all labor, materials, equipment and services necessary for the installing a new concrete patio with integrated stairs and an ADA compliant ramp at the Duarte Teen Center to provide an accessible outdoor gathering space (excluding the shade sail installation and proposed field equipment).

The general contractor shall thoroughly review the plans, Bid Set 09.2025, the specifications themselves and with all trades and accepts the materials, systems, details, and assemblies as being constructible and can be warranted for a time period consistent with industry standards, unless a specific time period is noted herein.

Performance Schedule:

Construction shall be completed within 90 working days after the date stipulated on the Notice to Proceed.

EXHIBIT B

Budget and Fee Schedule

DUARTE TEEN CENTER BOXING PATIO ADDITION					
Line Item	Bid Items	UofM	Quantity	Unit Price	Extension
1	Demolition	LS	1	\$10,000	\$10,000
2	Earthwork/Site Grading	LS	1	\$20,000	\$20,000
3	Site Electrical	LS	1	\$15,00	\$15,000
4	Site Paving	LS	1	\$55,000	\$55,00
5	Patio Wall	LS	1	\$75,000	\$75,000
6	Site Amenities (Handrail only – Boxing equipment and shading sail installation not to be included in this Bid Proposal)	LS	1	\$15,000	\$15,000
Not to exceed Total					\$190,000

BASE BID TOTAL: __\$190,000.00_____ DOLLARS

EXHIBIT C

Insurance Requirements

A. Insurance Coverage Required. The policies and amounts of insurance required hereunder shall be as follows:

(i) Commercial General Liability (including premises and operations, contractual liability, personal injury, death, and independent contractor liability): Not less than Five Million Dollars (\$5,000,000.00) per occurrence.

(ii) Automobile Liability (including owned, non-owned, leased, and hired autos): Five Million Dollars (\$5,000,000.00), combined single limit, per occurrence for bodily injury, death, and property damage.

(iii) Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for Contractor's employees in accordance with the laws of the State of California, including California Labor Code section 3700.

(iv) Contractor's pollution liability insurance: Coverage shall provide for liability arising out of sudden, accidental, and gradual pollution, and remediation. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. All activities contemplated in this agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for remediation of the site in the event of an environmental contamination event arising out of the materials, supplies, products, work, operations, or workmanship.

(v) Umbrella or Excess Liability Insurance that will provide bodily injury, personal injury, death, and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions:

(A) A drop-down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;

(B) Pay on behalf of wording as opposed to reimbursement;

(C) Concurrency of effective dates with primary policies;

(D) Policies shall "follow form" to the underlying primary policies; and

(E) Insureds under primary policies shall also be insureds under the umbrella or excess policies.

B. Contractor's Insurance General Requirements.

(i) All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City Representative.

(ii) Commercial General Liability, Automobile Liability, and Employer's Liability shall name City and City Personnel as additional insureds and contain no special limitations on the scope of protection afforded to City and City Personnel. All insurance provided hereunder shall include the appropriate endorsements.

(iii) All insurance policies shall be primary insurance and any insurance or self-insurance maintained by City and/or City Personnel shall be in excess of Contractor's insurance and shall not contribute with it.

(iv) All insurance policies shall be "occurrence" rather than "claims made" insurance.

(v) All insurance policies shall apply separately to each insured against whom a claim is made or suit brought, except with respect to the limits of the insurer's liability.

(vi) All insurance policies shall be endorsed to state that the insurer shall waive all rights of subrogation against City and City Personnel.

(vii) All insurance policies shall be written by good and solvent insurer(s) admitted to do business in the State of California and approved in writing by City.

(viii) All insurance policies shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits, non-renewed, or materially changed for any reason, without thirty (30) days prior written notice thereof given by the insurer to City by U.S. mail, or by personal delivery, except for nonpayment of premiums, in which case ten (10) days prior notice shall be provided.

(ix) All insurance policies shall state that City shall not be liable for the payment of premiums or assessments under the policy.

(x) Insurance policies shall not contain any limiting provision or endorsement that has not been submitted to City for approval. By way of example, additional insured endorsements shall not be limited to "ongoing operations,"

exclude contractual liability, restrict coverage to the “sole” liability of Contractor, or contain any other limitation contrary to this Agreement.

- C. Deductibles. Any deductibles or self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved in writing by City.
- D. Evidence of Coverage. Contractor shall furnish City with certificates of insurance demonstrating the coverage required by this Agreement which shall be received and approved by City not less than five (5) working days before work on the Contractor Services commences. At least thirty (30) days prior to the expiration of any policy of insurance required under this Agreement, a signed complete certificate of insurance, with all endorsements provided herein, showing that such insurance coverage has been renewed or extended, shall be filed with City.
- E. Workers Compensation Insurance. Contractor shall file with City the following signed certification:

“I am aware of, and will comply with, Divisions 4 and 5 of the California Labor Code by securing, paying for, and maintaining in full force and effect for the duration of the Agreement, complete Workers’ Compensation Insurance, and shall furnish a Certificate of Insurance to City before execution of the Agreement.”

In the event Contractor has no employees requiring Contractor to provide Workers’ Compensation Insurance, Contractor shall so certify to City in writing prior to City’s execution of the Agreement. City and City Personnel shall not be responsible for any claims in law or equity occasioned by failure of Contractor to comply with this Section E - Workers Compensation Insurance or with the provisions of law relating to workers’ compensation.

- F. Default of Insurance Requirements. In addition to any other remedies at law or equity City may have if Contractor fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time required by this Section F – Default of Insurance Requirements, City may, at its sole option, exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Contractor’s breach: (i) obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under this Agreement; (ii) order Contractor to stop work under this Agreement or withhold any payment that becomes due to Contractor hereunder, or both, until Contractor demonstrates compliance with the insurance requirements herein; and/or (iii) terminate this Agreement.



AGENDA REPORT

MEETING DATE: March 10, 2026

TO: Mayor and Members of the City Council

FROM: Larry Breceda, Director of Public Safety

SUBJECT: Second Reading and Adoption of Ordinance No. 26-02

RECOMMENDATION: It is recommended that City Council adopt Ordinance No. 26-02

FISCAL IMPACT: There is no direct fiscal impact associated with adoption of this ordinance. Enforcement will be handled using existing City resources.

STRATEGIC PLAN IMPACT: Goal C - C1.4 Community Safety

BACKGROUND

City Council directed staff to evaluate and develop regulations for electric bicycles due to unsafe conditions observed within the community, particularly on multiuse trails where pedestrians and e-bike riders co-mingle. Concerns raised included excessive speeds, near-miss incidents, and conflicts involving children, seniors, and other vulnerable users.

In response to Council direction, staff brought the matter to the Public Safety Commission for review and public input. The Commission conducted a multi-meeting review process, received resident feedback, and worked collaboratively with City staff to develop an ordinance that balances public safety with reasonable and lawful e-bike use.

The Public Safety Commission reviewed and discussed the ordinance at the following meetings:

November 19, 2024 – Initial discussion on regulating e-bikes within City limits, including the Royal Oaks Trail

September 16, 2025 – Review of draft E-bike Ordinance

November 18, 2025 – Review of proposed semi-final ordinance language

January 20, 2026 – Final revision update and recommendation to City Council

At its January 20, 2026 meeting, the Public Safety Commission unanimously voted to approve the ordinance and recommend adoption by the City Council.

The ordinance was reviewed and approved as to form by City Attorney Thai Phan and City Attorney Matthew Silver, with additional input and coordination from the Parks and Recreation Department to ensure consistency with park operations, concerns and trail usage.

At its meeting on February 10, 2026, the City Council conducted a first reading of this Ordinance. If adopted by the City Council, Ordinance No. 26-02 will go into effect in thirty (30) days.

ATTACHMENTS

A. Ordinance No. 26-02

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

ORDINANCE NO. 26-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADDING CHAPTER 11.25 TO THE DUARTE MUNICIPAL CODE TO REGULATE AND PROVIDE FOR EFFECTIVE ENFORCEMENT REGARDING ELECTRIC BICYCLES AND OTHER ELECTRIC TRANSPORTATION DEVICES AND AMENDING CHAPTER 1.04 OF THE DUARTE MUNICIPAL CODE TO ENHANCE ENFORCEMENT

WHEREAS, the City of Duarte (“City”) is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, the City is authorized by California Constitution, Article XI, Section 7 to make and enforce within its limits all local, police, sanitary and other ordinances and regulations not in conflict with general laws and that serve and protect the health, safety or welfare of the public; and

WHEREAS, the California Legislature, through Assembly Bill 1096, has established that electric bikes/e-bikes should be regulated separately from scooters or mopeds and the same rules of the road apply to both e-bikes and human-powered bicycles; and

WHEREAS, the Legislature defines an “electric bicycle” as a bicycle with fully operable pedals and an electric motor of less than 750 watts, and created 3 classes of electric bicycles under California Vehicle Code Section 312.5; and

WHEREAS, pursuant to California Vehicle Code Section 21207.5(a), Class 3 electric bicycles are not to be operated on specified paths or trails unless permitted by ordinance; and

WHEREAS, pursuant to California Vehicle Code Section 21207.5(b), a local agency having jurisdiction over a bicycle path or trail, equestrian trail, or hiking or recreational trail, may prohibit, by ordinance, the operation of a Class 1 or Class 2 electric bicycle on that path or trail; and

WHEREAS, the widespread use of electric bicycles did not exist at the time the City’s municipal sidewalks, parks, trails and certain other public areas were established and developed, and is contrary to the original intent underlying the establishment and development of these areas for passive, non-vehicular use, and may be detrimental to the safety of electric cyclists and the general public; and

WHEREAS, given the number of pedestrians on these areas of the City, regulation of electric bicycles, golf carts and other electric transportation devices, to the extent permitted by

State law, is necessary and will promote the safe and efficient use of the City's parks, sidewalks, trails and other public areas; and

WHEREAS, Recreation Trails are heavily used as a multi-use recreational path, and the restriction of Class 3 electric bicycles and the imposition of speed limits are necessary to reduce conflicts between fast-moving riders and pedestrians; and

WHEREAS, persons with disabilities must be accommodated with reasonable use of mobility devices consistent with the Americans with Disabilities Act (ADA), 42 U.S.C. Sections 12101 *et seq.*, while the City may prohibit gas-powered devices to protect public peace, safety, and property, and preserve the recreational character of City facilities by regulating the operation of bicycles, electric bicycles, scooters, skateboards, and other similar devices; and

WHEREAS, parental co-responsibility for violations, risk and harm caused by minors in their custody and/or control will help encourage compliance with the law, discourage recidivism, and therefore, encourage and enhance public health, safety and welfare; and

WHEREAS, such regulation is necessary to protect the public health, safety and enjoyment of the community; and

WHEREAS, additional clarity regarding powers of enforcement by the Director of Public Safety and designees is necessary to enhance enforcement; and

WHEREAS, the City Council desires to adopt comprehensive regulations governing the safe operation of bicycles, electric bicycles, scooters, and similar devices on City property in a manner consistent with State law.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 1.04.010 of the Duarte Municipal Code is hereby deleted and replaced in its entirety to read as follows:

1.04.010 – Arrest; Failure to Obey Lawful Order; Notice to Appear

- (a) Pursuant to Penal Code Section 836.5, the Director of Public Safety and designee(s) are authorized to arrest a person for a violation of this Code.
- (b) It shall be a violation of this Code to fail to comply with a lawful order or command of the Director of Public Safety or designee(s).
- (c) If any person is arrested for the violation of any ordinance of the City, and such person is not immediately taken before a magistrate as is more fully set forth in the Penal Code of the state, the arresting officer shall prepare, in duplicate, a written notice to appear in

court, containing the name and address of such person, the offense charged, and the time and place where and when such person shall appear in court.

SECTION 2. Chapter 11.25 is added to of the Duarte Municipal Code to read as follows:

Chapter 11.25

ELECTRIC BICYCLES AND OTHER ELECTRIC TRANSPORTATION DEVICES

Sections:

11.25.010 - Purpose.

11.25.020 - Definitions.

11.25.030 - Operation of Vehicles on City Property Prohibited.

11.25.040 - Bicycle and Electric Bicycle Use on Trails.

11.25.050 - Use on Sidewalks.

11.25.060 - Operation and Use of Electric Bicycles and Electric Motorcycles.

11.25.070 - Exemptions.

11.25.080 - Retail Sales and Rentals of an Electric Regulated Mobility Device.

11.25.090 - Enforcement and Penalties.

11.25.010 - Purpose.

- (a) The purpose and intent of this Chapter is to regulate the operation and use of electric bicycles and electric motorcycles in accordance with State law in order to promote and protect the health, safety, and general welfare of residents and visitors within the City, and in compliance with other requirements imposed upon the City. The City is authorized to regulate and enforce this activity pursuant to California Constitution, Art. 11, Section 7, Vehicle Code Sections 312.5, 21207, and 21200-21212, Government Code Sections 38771, and other provisions of law.
- (b) The City Council finds and declares that these regulations are directly related to objective health, safety, and welfare concerns created by the use of electric bicycles and other electric transportation devices, including public health and safety, pedestrian access and safety, health and safety of operators and passengers, vehicular traffic and the right and ability of the public to safely access and utilize public and other property within the City.

11.25.020 - Definitions.

For purposes of this Chapter, the following definitions shall apply, unless the context clearly indicates otherwise:

- (a) “Bicycle” shall have the same meaning as set forth in California Vehicle Code Section 231, as amended from time to time.
- (b) “Electric Bicycle” or “E-Bike” shall have the same meaning as set forth in California Vehicle Code Section 312.5, as amended from time to time, and shall be categorized as follows:

- (1) Class 1 Electric Bicycle: An electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour. Throttle use is prohibited for Class 1 e-bikes.
- (2) Class 2 Electric Bicycle: An electric bicycle equipped with a motor that may be used exclusively to propel the bicycle and ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour. Riders can choose between pedal-assist and throttle modes.
- (3) Class 3 Electric Bicycle: An electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches a speed of 28 miles per hour. Such electric bicycles shall be equipped with a speedometer. Throttle operation is not permitted on Class 3 e-bikes.
- (c) "Electric Personal Assistive Mobility Device" shall have the same meaning as set forth in California Vehicle Code Section 313, as amended from time to time.
- (d) "Electrically Motorized Boards" shall have the same meaning as set forth in California Vehicle Code Section 313.5, as amended from time to time.
- (e) "Electric Motorcycle" shall mean any electric-powered two- or three-wheeled vehicle with a motor of more than 750 watts, lacks operable pedals, and/or can attain a speed greater than 20 miles per hour on motor power alone. Such vehicles shall not be considered an electric bicycle and shall be treated as a motorcycle as defined by California Vehicle Code Sections 400(a) and 400(b).
- (f) "eMoto" means an electrically powered two-wheeled vehicle that is not equipped with operable pedals, is designed for off-highway operation, and meets the criteria set forth in California Vehicle Code section 38012. An eMoto is not an electric bicycle.
- (g) "Golf Cart" shall have the same meaning as set forth in California Vehicle Code Section 345, as amended from time to time.
- (h) "Highway" shall mean any publicly maintained way or place open to the use of the public for purposes of vehicular travel, including streets.
- (i) "Parkway" shall mean that portion of a street other than a roadway or a sidewalk.
- (j) "Sidewalk" shall mean that portion of a street between the curb line or lateral line of a roadway and the adjacent property line intended for pedestrian use.
- (k) "Hours of Darkness" shall mean all times of the week that occur between 30 minutes past sunset to 30 minutes before sunrise.
- (l) "Low-Speed Vehicle" shall have the same meaning as set forth in California Vehicle Code Section 385.5, as amended from time to time.
- (m) "Motorized Scooter" shall have the same meaning as set forth in California Vehicle Code Section 407.5, as amended from time to time.
- (n) "Operator" shall mean any person who owns, operates, or controls a regulated mobility device.

- (o) "Recreation Trail" shall mean any established paved or unpaved recreational trail, bicycle trail, or shared-use path that is owned, operated, or maintained by the City of Duarte, including but not limited to the Donald and Bernice Watson Recreation Trail, Encanto Parkway Trail, and any similar City-maintained trail or path, whether currently existing or hereafter established.
- (p) "Public Area" shall mean any outdoor area open to the public for public use, whether owned or operated by the City or a private party.
- (q) "Regulated Mobility Device" shall include bicycles, electric bicycles, electric personal assistive mobility devices, electrically motorized boards, low-speed vehicles, motorized scooters, shared mobility devices and other similar vehicles.
- (r) "Rider" shall mean a traveler riding on a regulated mobility device who is not operating it.
- (s) "Seat" shall mean a device manufactured, designed, and factory-installed/appropriately installed on a vehicle for the purpose of providing points of contact that support an operator or rider in a sitting position on the vehicle including foot support. When transporting passengers, this term shall mean a device, or devices, manufactured, designed, and factory-installed/appropriately-installed on a vehicle, for the purpose of providing points of contact that support each rider in a sitting position, including foot pegs, separate from the operator's seat such that each person operating or riding on the vehicle are seated on a device to allow for their individual occupancy with individual foot support.
- (t) "Shared Mobility Device" shall have the same meaning as set forth in California Civil Code Section 2505, as amended from time to time.
- (u) "Wheelie" shall mean an acrobatic stunt where the front tire or wheel is lifted off the ground due to extreme torque being applied to the rear wheel while in motion.

11.25.030 - Operation of Vehicles on City Property Prohibited.

- (a) No person shall operate or drive a motor vehicle, including but not limited to a passenger vehicle, truck, motorcycle, minibike, trail bike, dune buggy, motor scooter, jeep, low speed vehicle or other similar vehicle, upon any City park, trail, or other City-owned land not designated for vehicular use.
- (b) No person shall operate any off-highway electric motorcycle or eMoto on any City sidewalk, park, trail, open space, bikeway, or other public area not designated for motor vehicle use.
- (c) Gas-powered motorbikes, scooters, quadricycles, All-Terrain Vehicles (ATVs) or similar devices are not "mobility devices" within the meaning of this Chapter, and are prohibited on City trails, parks, and open space regardless of operator status.
- (d) Exceptions: This section shall not apply to law enforcement, fire, or emergency vehicles operating in the course of duty; City employees, agents, or contractors acting within the scope of their duties; persons authorized in writing by the City Manager or designee; or persons with disabilities using a self-propelled wheelchair, motorized tricycle, or motorized quadricycle, provided the device is not gas-powered.

11.25.040 - Bicycle and Electric Bicycle Use on Trails.

- (a) It shall be unlawful for any person to ride or operate a Class 3 electric bicycle, motorized scooter, low-speed vehicle, electrically motorized board, electric motorcycle, or similar device on a Recreation Trail.
- (b) Class 1 and Class 2 electric bicycles are permitted on a Recreation Trail, provided they do not exceed a maximum speed of fifteen (15) miles per hour.
- (c) Operators shall reduce speed and yield to pedestrians when approaching or traveling near them.
- (d) All persons shall comply with posted signs, markings, and traffic control devices along a Recreation Trail.

11.25.050 - Use on Sidewalks.

It shall be unlawful to operate any electric bicycle, motorized scooter, golf cart, low-speed vehicle, electrically motorized board, or electric motorcycle, or similar device on sidewalks within the City, except as may be expressly permitted by resolution of the City Council.

11.25.060 - Operation and Use of Electric Bicycles and Electric Motorcycles.

It shall be unlawful for any person to operate any bicycle, electric bicycle, or other regulated mobility device in a manner that endangers persons or property. All operators and passengers of regulated mobility devices shall comply with the following conditions:

- (a) Operation in an unsafe manner shall include, but is not limited to, traveling at an unsafe speed in the presence of pedestrians, carrying passengers on a device not designed or equipped for such use, attaching to or clinging to another vehicle or regulated mobility device while in motion, or operating in willful or wanton disregard for the safety of others.
- (b) Passenger Restrictions. No person riding or operating an electric bicycle, motor-driven cycle, any electric or motorized conveyance, or other regulated mobility device shall transport another person upon an electric bicycle, motor-driven cycle, any electric or motorized conveyance, or other regulated mobility device unless:
 - (1) Such passenger is seated upon a seat attached to the vehicle and designed for such use, and in a safe manner; and
 - (2) The operator is at least 16 years of age and possesses a valid driver's license, or is at least 18 years of age.
- (c) Direction of Travel. The operator of a bicycle, electric bicycle, electric scooter, electric skateboard or other regulated mobility device shall travel in the same direction as vehicles are required to be driven, regardless of whether or not the operator is in the roadway, highway, sidewalk or in a bike lane.
- (d) Helmet Requirement. All operators and passengers of a regulated mobility device who are under 18 years of age shall wear a properly strapped helmet while riding or operating an electric bicycle, motor-driven cycle, or any other electric or motorized conveyance, as specified in California Vehicle Code Section 21212.

- (e) Rear Reflector / Red Light Requirement. Every electric bicycle operated within the City shall be equipped, at all hours, with a red reflector or solid or flashing red light with a built-in reflector that is visible from a distance of at least five hundred (500) feet to the rear when directly in front of lawful upper-beam headlamps of a motor vehicle, consistent with California Vehicle Code section 21201(d). This requirement applies in addition to any lighting or reflector requirements applicable during hours of darkness.
- (f) A person must be 16 years of age or older to operate a Class 3 electric bicycle.
- (g) Electric Motorcycles. Electric motorcycles shall not be operated within the limits of the City without the following:
 - (1) A person must be 16 years of age or older.
 - (2) The operator must have a valid motorcycle license as required by California Vehicle Code Section 12500(b); and
 - (3) The electric motorcycle shall have, and the operator shall carry proof of, valid registration and license plate as required by California Vehicle Code Section 4000(a)(1); and
 - (4) All operators and riders shall wear a helmet approved by the United States Department of Transportation (DOT) as required by California Vehicle Code Section 27803(b); and
 - (5) All operators shall have and maintain evidence of financial responsibility (Insurance) as required by California Vehicle Code Section 16028a or other State law.
- (h) Golf Carts and Low-Speed Vehicles. Golf carts and low-speed vehicles shall not be operated on any sidewalk, public trail, or Recreation Trail under any circumstances, and shall not be operated on any Highway, public land or City property, without the following:
 - (1) The operator must have a valid applicable license as required by California Vehicle Code Section 12500(b); and
 - (2) The golf-cart or low-speed vehicle shall have, and the operator shall carry proof of, valid registration and license plate as required by California Vehicle Code Section 4000(a)(1); and
 - (3) All operators shall have and maintain evidence of financial responsibility (Insurance) as required by California Vehicle Code Section 16028a or other State law.
- (i) Requirements During Hours of Darkness.
 - (1) During hours of darkness, electric bicycles, electric personal assistive mobility devices, and electrically motorized boards shall only be operated by persons 16 years of age or older.
 - (2) During hours of darkness, electric bicycles, electric personal assistive mobility devices, and electrically motorized boards shall only be operated with a front lamp emitting a white light visible from a distance of 300 feet and a rear solid or flashing red light with a built-in reflector visible from a distance of 500 feet.
- (j) Use of Designated Lanes.
 - (1) The use of Class 3 electric bicycles on bike paths, sidewalks or trails is prohibited. Class 3 electric bicycles must be ridden in bike lanes.

- (k) Compliance with Safety Standards. All regulated mobility devices shall meet the following criteria:
- (1) Comply with the equipment and manufacturing requirements for bicycles adopted by the United States Consumer Product Safety Commission (16 C.F.R. 1512.1, *et seq.*).
 - (2) Operate in a manner so that the electric motor is disengaged or ceases to function when the brakes are applied, or operate in a manner such that the motor is engaged through a switch or mechanism that, when released or activated, will cause the electric motor to disengage or cease to function.
 - (3) A person shall not tamper with or modify an electric bicycle so as to change the speed capability of the bicycle unless he or she appropriately replaces the label indicating the classification.
- (l) Prohibited Actions.
- (1) It shall be unlawful to operate any regulated mobility device on highways, roadways, sidewalks or other public areas while performing stunts such as wheelies or endo wheelies (stoppies).
 - (2) It shall be unlawful to operate any regulated mobility device while utilizing a hand-held mobile communication device, such as using a mobile phone to text.

11.25.070 - Exemptions.

- (a) Public Agency Personnel. Notwithstanding any other provision of this Chapter, or any other section of this code, law enforcement officers, firefighters, and other public safety personnel may operate regulated mobility devices or other vehicles at any place in the City while performing their official duties.
- (b) Disability. This Chapter is not intended to apply to or otherwise restrict regulated electric mobility devices used in a safe manner by physically disabled persons as defined under the Americans with Disabilities Act. This exemption shall not apply to use of gas-powered motorbikes, scooters, quadricycles, All-Terrain Vehicles (ATVs) or similar devices.

11.25.080 - Retail Sales and Rentals of an Electric Regulated Mobility Device.

- (a) Every business selling or renting any electric regulated mobility device shall supply a copy of this Chapter (DMC Chapter 11.25) to every person(s) purchasing or renting an electric regulated mobility device, and shall maintain proof of compliance of three years.
- (b) Records of proof shall be provided to the City immediately upon request by the Director of Public Safety or designee, during normal business hours of the store or business.
- (c) Every store or business selling or renting an electric regulated mobility device must apply a label that is permanently affixed to each electric regulated mobility device that contains, among other things, the classification number of the electric device as specified.
- (d) No person shall advertise, sell, or offer for sale any device falsely labeled as an electric bike, or any device capable of exceeding 20 miles per hour on throttle power alone or with a motor capacity greater than 750 watts.

- (e) No person shall modify, alter, disable, or tamper with an electric bicycle so that it no longer meets the definition of an electric bicycle under California Vehicle Code section 312.5 or this Chapter.
- (f) No person shall sell, offer for sale, advertise, or provide any device, product, software, digital application, or other mechanism capable of modifying the speed capability of an electric bicycle so that it no longer meets the definition of an electric bicycle under state law.

11.25.090 - Enforcement and Penalties.

- (a) This Chapter may be enforced by any officer or employee of the City, including but not limited to, any code enforcement official or peace officer.
- (b) Pursuant to Penal Code Section 836.5, each officer and/or employee of the City is authorized to stop and arrest a person for any violation of this Chapter.
- (c) It shall be a violation of this Chapter to fail to comply with a lawful order or command of any officer or employee of the City, including but not limited to, any code enforcement official or peace officer.
- (d) Responsibility of Parent or Legal Guardian. Each parent or legal guardian having custody or control of a minor who violates this Chapter shall be jointly and severally liable with such minor for such violation.
- (e) Violations and Penalties.
 - (1) Each violation of this Chapter, and each day a violation occurs or continues shall constitute a separate and distinct violation.
 - (2) Each violation of this Chapter shall be subject to an administrative citation pursuant to Chapter 1.08 of this Code.
 - (3) Each violation of this Chapter shall be subject to punishment pursuant to Section 1.04 of this Code.
 - (4) Violation of any provision of this Chapter is a public nuisance and may be abated by any means available by law, including injunction.
 - (5) Any person found in violation of any provision of this Chapter may, in lieu of payment of a fine or other penalty, may be required to complete a City-approved training and education class on the safe operation of electric bicycles or other regulated mobility device. Payment for the costs for such class shall be the responsibility of the offender. Proof of completion must be provided to the City within 90 days of the violation notice if such class is required. The violation shall not be deemed adjudicated until the offender provides such notice timely.
 - (6) Impoundment. A bicycle, electric bicycle or other regulated mobility device may be impounded by the City, including by any officer or employee, when any of the following conditions are present:

- (a) Obstruction of Public Ways. The device is left upon public property in such a manner as to block or impede pedestrian or vehicular traffic, obstruct ingress or egress to any building, stairway, ramp, or similar space, or otherwise create a hazard to public safety.
- (b) Excessive Duration. The device has been left unattended in a public place for a period of more than seventy-two (72) hours.
- (c) Abandonment. The device shows objective signs of abandonment, disuse, or neglect, such as broken or missing parts, flat tires, accumulation of debris, or conditions evidencing that the device has been discarded and is not reasonably intended to be retrieved.
- (d) Incident to Citation or Arrest. The operator of the device has been criminally cited or arrested for a violation of this Chapter or of any other applicable law or ordinance, and impoundment of the device is necessary to enforce compliance or protect public safety.
- (e) In the event of any impoundment pursuant to this Chapter, the City shall:
 - i. Provide the person from whom the bicycle, electric bicycle or other regulated mobility device was impounded with a receipt and instructions for retrieval of the property, which shall be given in person at the time of impoundment, or promptly mailed by first class mail to the person at the last known address.
 - ii. If the officer or employee has knowledge that the person from whom the bicycle, electric bicycle or other regulated mobility device was impounded is not the owner, the officer or employee shall make reasonable efforts to identify the owner, and if identified, shall mail by first class mail or email a receipt and instructions for retrieval of the item.
 - iii. The receipt and instructions shall notify the person that the bicycle, electric bicycle or other regulated mobility device must be claimed within 60 days after the City obtained possession or the property will be disposed of in accordance with Civil Code section 2080.10.
 - iv. Within said 60 days, the owner may retrieve the bicycle, electric bicycle or other regulated mobility device upon payment of the fees and costs provided by the City, may authorize in writing another person to pay and retrieve the item, or may notify the City that the person is unable to retrieve it within 60 days because the person is in police custody and request the City hold the item, in which case, the City may hold it for a period not longer than 10 months total.
 - v. In the event of a violation by a juvenile, the bicycle, electric bicycle or other regulated mobility device may be released only to a responsible adult. The fee for storage and other costs incurred by the City or

Sheriff's Office shall be paid prior to release of the item. In the event the bicycle, electric bicycle or other regulated mobility device is not retrieved within 60 days, it may be disposed of pursuant to Civil Code section 2080.10.

SECTION 3. Severability. If any section, subsection, sentence, clause, phase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases or portions might subsequently be declared invalid or unconstitutional.

SECTION 4. CEQA. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Division 6, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 5. Effective Date. This Ordinance shall take effect thirty (30) days after adoption.

SECTION 6. Certification. The City Clerk shall certify to the passage of this Ordinance and cause a summary of the same to be published according to law.

PASSED, APPROVED AND ADOPTED THIS 10TH DAY OF MARCH 2026.

Tera Martin Del Campo, Mayor
City of Duarte

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, do hereby certify that the foregoing Ordinance No. 26-02 was introduced at the Regular meeting of February 24, 2026, and adopted by the City Council of the City of Duarte at its Regular meeting of March 10, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I further certify that said Synopsis was published as required by law in a newspaper of general circulation in the City of Duarte, California on the ____ day of _____, 2026, and on the ____ day of _____, 2026.

Frances Jimenez
City Clerk