CITY OF DUARTE
AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL/HOUSING AUTHORITY/DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CA 91010

Tuesday, January 13, 2026
7:00 PM

MISSION STATEMENT
With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future.

Tera Martin Del Campo, Mayor
Samuel Kang, Mayor Pro Tem
Margaret Finlay, Councilmember
Toney Lewis, Councilmember
Vinh Truong, Councilmember
Cesar A. Garcia, Councilember
Martin Calderon, Councilmember

City/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Frances Jimenez, City Clerk

ADA ACCESSIBILITY NOTICE:
In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice:
Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall,

1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice:
Duarte City Council meetings are videotaped for later broadcast. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may livestream the City Council meeting broadcast on the City's website. To access the meeting, log onto https://www.cityofduarte.ca.gov/home, then on the homepage, click on the Agendas & Meetings icon then click on the City Council Meeting link.

Public comment:
In-Person: Members of the public may provide in-person comments at the podium in the Council Chamber. Speakers who wish to address the Council must do so by submitting a speaker card **prior to the start of Closed Session for Closed Session items and prior to the start of the Regular Meeting for all other designated public comment periods as listed below**. Comments for public hearings will take place after the hearing is opened. Cards will not be accepted after the start of the meeting without the permission of the presiding chair. **Speakers shall be limited to three (3) minutes per person per designated public comment period.** At the Mayor's discretion, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

Written: Members of the public may submit written comment by emailing duarte91010@cityofduarte.ca.gov, prior to 4:00 p.m. on the day of the meeting. The subject line of your public comment email must contain the Agenda item number or title. Public comments, including personal contact information, are considered public record. Please do not provide any personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published. Comments will be distributed to the City Council and made available for public review.

7:00 PM OPEN SESSION

1. CALL TO ORDER AND ROLL CALL

   A. City Manager Written Comments

2. ADOPTION OF THE AGENDA

3. PLEDGE TO THE FLAG

4. ORAL COMMUNICATIONS - SPECIAL ITEMS

   Members of the public may address the City Council on agenda items listed under

Special Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

5. SPECIAL ITEMS

   A. Community Development Department Update

   B. Parks and Recreation Department Update

6. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

7. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

   Members of the public may address the City Council on matters which are not on the agenda but are within the subject matter jurisdiction of the City Council. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

8. ORAL COMMUNICATIONS - CONSENT CALENDAR

   Members of the public may address the City Council on agenda items listed on the Consent Calendar. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

9. CONSENT CALENDAR

   A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

   B. Approve absence(s) of City Councilmember(s) from the City Council meeting

   C. Approval of Minutes - December 9, 2025 Regular Meeting (CC/HA/FA)

      Recommended Action: Approve the minutes of December 9, 2025.

   D. Approval of Warrants — December 23, 2025 and January 13, 2026 (CC/HA/FA)

      Recommended Action: Approve the warrants of December 23, 2025 and January 13, 2026.

   E. Monthly Financial Report

      Recommended Action: Receive and File the Monthly Financial Report for the month of November 2025.

F. Community Development Department Update.

Recommended Action: Receive and File the Community Development Department Update.

G. Parks and Recreation Department Update

Recommended Action: Receive and File the Parks and Recreation Department Update.

H. Resolution Establishing the Date and Time of Regular City Council Meetings for the 2026 Calendar Year

Recommended Action: Adopt Resolution No. 26-01 establishing the date and time of regular City Council meetings for the 2026 calendar year.

I. Approval of Council Conference List

Recommended Action: Approve City Council conference attendance.

J. Reject All Bids for the Fiscal Year 2025-26 CDBG ADA Curb Ramps Project No. 26-4, CDBG Project No. 602731-25

Recommended Action: Reject all bids received for the FY 2025-26 CDBG ADA Curb Ramps Project.

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

11. PUBLIC HEARINGS

A. 1404 Royal Oaks Project
General Plan Amendment GPA 24-03; changing the General Plan designation from Low Density Residential to Medium Density Residential
Zone Change ZC 24-03; Changing the zoning from R-1 to R-3 Multiple Family Residential
Tentative Tract Map 84375 TTM 24-02; subdividing the property into a condominium lot of 11 residential units and a common lot; and
Site Plan and Design Review SPDR 24-45; to construct eleven, two-story attached residential townhomes; and the related Mitigated Negative Declaration

Recommended Action: Certify and approve the Mitigated Negative Declaration (Resolution No. 26-03) and approve: General Plan Amendment 24-03 (Resolution No. 26-04); Tentative Parcel Map 24-02 (Resolution No. 26-05); Site Plan and Design Review 24-45 (Resolution No. 26-06); and introduce Ordinance No. 26-01 for a first reading (Zone Change 24-03).

12. ORAL COMMUNICATIONS - BUSINESS ITEMS

Members of the public may address the City Council on agenda items listed under

Business Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

13. BUSINESS ITEMS

A. Annual Appointment of City Councilmembers to Intergovernmental Organizations

Recommended Action: Make appointments to intergovernmental organizations for the upcoming year.

B. Amendments to the Council Meeting Rules of Decorum Policy Regarding Councilmember Speaking Time Limits

Recommended Action: Adopt Resolution No. 26-02 amending the Council Meeting Rules of Decorum Policy related to Councilmember speaking time limits.

C. Underground Utility District No. 11 Update

Recommended Action: Direct Staff to notify SCE that the City will not be moving forward with the undergrounding of UUD No. 11.

14. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

15. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (https://www.cityofduarte.ca.gov/) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 7th day of January 2026.

Frances Jimenez
City Clerk

MEMORANDUM

TO: City Council
FROM: Brian Villalobos, City Manager
DATE: January 6, 2026
SUBJECT: Comments on Agenda Items, Meeting of January 13, 2026

ITEM 5.A. (Special Items). Community Development Department update - Community Development Director Hensley will provide an update for the council.

ITEM 5.B. (Special Items). Parks and Recreation Department update - Parks and Recreation Director Enriquez will provide an update for the council.

ITEM 9.E. (Consent Calendar). The Finance Department has submitted the monthly report for November of 2025 for review.

ITEM 9.F. (Consent Calendar). The Community Development Department has submitted the monthly report for January 2026 for review.

ITEM 9.G. (Consent Calendar). The Parks and Recreation Department has submitted the monthly report for January 2026 for review.

ITEM 9.H. (Consent Calendar). Resolution No. 26-01 - establishing the date and time of regular City Council meetings for the 2026 calendar year - Section 2.04.020 of the Duarte Municipal Code allows the City Council to establish the time and date of its regular meetings. Resolution No. 26-01 would set the schedule for regular City Council meetings for the 2026 calendar year. Adopting such a resolution is fully within the City Council's discretion and would assist City staff in planning for upcoming meetings, schedule contracts and other matters appropriately, and provide greater transparency to the public. Adoption of this calendar does not prohibit the City Council from holding adjourned meetings, special meetings, or emergency meetings as permitted under state law.

ITEM 9.I. (Consent Calendar). Approval of City Council Conference Attendance - Per the City of Duarte's Adopted Expense Reimbursement Policy, all conferences require the approval of the City Council. City staff has compiled a list of conferences that are regularly attended by the City Council for your approval for the 2026 calendar year. This does not prohibit the City Council from putting other conferences that may come up in the future on the agenda for approval.

ITEM 9.J. (Consent Calendar). Reject All Bids for the Fiscal Year 2025-26 CDBG ADA Curb Ramps Project No. 26-4, CDBG Project No. 602731-25 - During the most recent contract term with LACDA, the County issued several CDBG bulletins that revised insurance requirements for participating cities, contractors, and subcontractors. The City made multiple efforts to obtain clarification from LACDA to fully understand these new requirements and incorporate them into the bid documents. On November 10, 2025, the City conducted a public bid opening for CDBG Project No. 602731-25, believing the bid documents adequately reflected the updated insurance requirements. Twelve (12) bids were received. The lowest proposal was from SAVI Construction, Inc. During the bid review process, City staff consulted LACDA's Risk Management Team to confirm whether the lowest bidder's insurance met compliance standards. LACDA determined that the submitted insurance did not meet the required criteria. To ensure transparency and provide clear guidance to future bidders, it is best to rebid the project after revising the bid documents with additional directionfrom LACDA Risk Management. All proper notifications to bidders have been made.

ITEM 11.A. (Public Hearings). 1404 Royal Oaks Project - The project applicant, Feng Xiao Architect, Inc., is proposing to remove existing on-site improvements and construct eleven two-story attached townhomes in five buildings, at 1404-1414 Royal Oaks Drive. The property is currently two large single-family properties developed with single family homes each with a driveway with access to Royal Oaks Drive. Combining the two properties, the site is rectangular and roughly 40,540 square feet. The property is bounded on the west and south by multi-family developments that are zoned R-3 (medium density multi-family). Directly east of the Project site is a single-family residential use, followed by multi-family residential uses and a church. North of the project is Royal Oaks Drive and the Donald and Bernice Watson Recreation Trail (aka Duarte Bike Trail), north of this bike trail is A-1 Agricultural Residential within the City of Bradbury. The property is only accessible from Royal Oaks Drive. While the project site is currently zoned R-1 single-family residential, the site is primarily surrounded by multi-family residential developments to both the east and south and laid-out to create the appearance of a lower density residential from the view of Royal Oaks Drive. Therefore, the proposed townhomes make for a good transition between the single family home to the east and multi-family to the west and south. The Planning and Economic Development Commission held a public hearing at its November 17, 2025 meeting. At the meeting, the Commission heard a detailed Staff presentation, held a public hearing, considered all the available information and public comment and recommends that the City Council approve the proposed Mitigated Declaration and development project. The Planning Commission vote was unanimous. This project requires that the City Council certify and approve the Mitigated Negative Declaration (Resolution No. 26-03) and approve: General Plan Amendment 24-03 (Resolution No. 26-04); Tentative Parcel Map 24-02 (Resolution No. 26-05); Site Plan and Design Review 24-45 (Resolution No. 26-06); and Introduce Ordinance No. 26-01 for a first reading (Zone Change 24-03).

ITEM 13.A. (Business Items). Annual Appointment of City Councilmembers to Intergovernmental Organizations - Each year, the City Council appoints individual Councilmembers to serve as either a Delegate, Representative, Director or Alternate to numerous intergovernmental organizations. At the October 28, 2025, City Council meeting, the City Council voted to appoint Councilmember Finlay as the City of Duarte representative on the San Gabriel Valley Mosquito & Vector Control District Board of Trustees for a four year term. With the recent City Council reorganization, the appointee to the City Selection Committee and the Los Angeles County Sanitation District #15 and #22 delegates will be reassigned to Mayor Martin Del Campo. The City Council may also choose to change the City's Representative/Delegate and/or Alternate to intergovernmental organizations for which a current vacancy does not exist.

ITEM 13.B. (Business Items). Resolution No. 26-02 - amending the Council Meeting Rules of Decorum Policy related to Councilmember speaking time limits - At the regular City Council meeting on October 14, 2025, the City Council requested that City staff gather information on whether other cities limit the amount of time a Councilmember may speak during City Council meetings. In response, staff conducted outreach to several cities to identify existing policies, resolutions, or practices related to Councilmember speaking time limits. This item was brought before the City Council at the regularly scheduled meeting held on October 28, 2025. At that time, the City Council discussed the information provided and tabled the item for further consideration. The City Council continued its discussion at the November 11, 2025, regular meeting and provided direction to staff to proceed with establishing a five-minute speaking limit per Councilmember speaking turn. The proposed amendments establish a standardized five-minute limit per Councilmember speaking turn on all agenda items, including Council Comments, discussion of business items, public hearings, presentations, and ceremonial matters. The amendments also clarify that when a Councilmember asks a question during their speaking time, the time is paused while staff, the presenter, or another speaker provides a response, and resumes at the remaining time once the Councilmember continues speaking. Additionally, the amendments allow for subsequent rounds of Councilmember comments after each Councilmember has had an opportunity to speak, at the discretion of the Presiding Officer, and provide flexibility for the Presiding Officer to manage the order of speakers during those subsequent rounds. The Presiding Officer retains the authority to extend or reduce speaking time when appropriate, subject to override by a majority of the City Council. These amendments are intended to support fair participation by all Councilmembers, maintain meeting efficiency, and remain consistent with the intent and purpose of the Council Meeting Rules of Decorum Policy.

ITEM 13.C. (Business Items). Underground Utility District No. 11 Update - In August 2024, the City Council directed Staff to move forward with efforts to underground utilities on Huntington Drive to maximize the commitment by Los Angeles Public Works (LACPW) to assist with an undergrounding project in the City of Duarte with up to $1,000,000 of Southern California Edison (SCE) Rule 20A credits. In March 2025, the City established an underground utility district by resolution adoption to proceed with the necessary steps to be eligible for SCE Rule 20A funds. The established Underground Utility District No. 11 (UUD No. 11) includes poles and overhead utility facilities along the north side of Huntington Dr. from approximately 220 feet west of the intersection with Bradbourne Avenue to Mount Olive Drive, and along Bradbourne Avenue from Huntington Drive to 200-feet north of Huntington Drive.
As part of the process, City staff prepared an independent cost estimate for the project with information from a recent undergrounding project in another San Gabriel Valley city as well as information made public by the California Public Utilities Commission (CPUC). The City estimated the project would cost approximately $1,250,000. The City received SCE's Rough Order of Magnitude (ROM) cost estimate for the undergrounding of UUD No. 11, with a total project estimate of $2,400,000. The City's available Rule 20A allocation, following the LACPW transfer of credits, is only $1,066,944. Advancing the project would require the City of Duarte to enter into an agreement with SCE and fund the total estimated contribution of $1,333,056. This cost is substantially higher than the City initially anticipated. Proceeding with the project would create budgetary constraints, given that the Capital Improvement Plan (CIP) allocates resources to higher priority projects essential to the maintenance and improvement of City infrastructure.

CITY OF DUARTE

Minutes of the REGULAR JOINT MEETING OF THE CITY COUNCIL/HOUSING AUTHORITY/DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

Tuesday, December 9, 2025
7:00 PM — Regular Session

7:00 PM OPEN SESSION

1. CALL TO ORDER AND ROLL CALL

Mayor Garcia called the open session to order at 7:07 p.m.

Councilmembers Present:	Finlay, Kang, Lewis, Truong, Calderon, Martin Del Campo, Garcia
Councilmembers Absent:	None
Staff Present:	Brian Villalobos, City Manager Thai Viet Phan, City Attorney Craig Hensley, Director of Community Development Larry Breceda, Director of Public Safety Services Manuel Enriquez, Director of Parks and Recreation Angela Chiaromonte, Financial Services Manager Andres Rangel, Assistant to the City Manager Frances Jimenez, City Clerk Patricia Alcala Aparicio, Deputy City Clerk

2. ADOPTION OF THE AGENDA

Moved by Councilmember Finlay, seconded by Councilmember Lewis, and carried by the following vote of the City Council to adopt the agenda.

AYES:	FINLAY, KANG, LEWIS, TRUONG, CALDERON, MARTIN DEL CAMPO, GARCIA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

3. PLEDGE TO THE FLAG

The flag salute was led by Michael Danduran.

4. ORAL COMMUNICATIONS - SPECIAL ITEMS

Michelle Garcia expressed her gratitude toward Mayor Garcia and the City Council, commended Mayor Garcia for his time and leadership as Mayor, and extended congratulations to the incoming Mayor and Mayor Pro Tem.

Lino Paras congratulated the City Council for their hard work this year; appreciated the communication the City Council provided; and stated his opinion on the incoming Mayor and Mayor Pro Tem.

Mayor Garcia shared a few outgoing words; expressed appreciation for his journey serving as Mayor to the residents of Duarte; thanked colleagues, staff, and the residents for their support.

Field Representative Christiane Salamat from Congressman Gil Cisneros's office presented a certificate of recognition to outgoing Mayor Garcia and shared a few words of appreciation for his Mayoral term.

Jasmine Chang, Field Representative, presented a certificate of recognition to Mayor Garcia on behalf of Senator Susan Rubio.

Abel Casanova, Field Representative from Assemblywoman Blanca E. Rubio’s Office, presented Mayor Garcia with a recognition and shared a few words on behalf of Assemblywoman Rubio.

Brendan Hidalgo, Assistant Field Deputy from Supervisor Kathryn Barger's office presented a certificate of recognition and expressed words of appreciation for Mayor Garcia.

The City Council recognized Ralph Galvan, Director of Valley County Water District, for attendance at the City Council meeting.

Mayor Pro Tem Martin Del Campo acknowledged Mayor Garcia for his strong ties to the community and honored him with memorabilia in recognition of his time as Mayor.

The City Council shared words of appreciation for outgoing Mayor Garcia; commended him for his commitment and communication with the community during his Mayoral term.

5. SPECIAL ITEMS

A. City Council/Housing Authority/Finance Authority Reorganization — Selection of Mayor/Chairperson (City Clerk Presiding)

Mayor Garcia turned over the selection of Mayor/Chairperson to City Clerk Jimenez.

City Clerk Jimenez declared the position of Mayor/Chairperson and Mayor Pro Tem/Vice Chairperson as vacant and opened the floor for nomination for the next Mayor/Chairperson of the City of Duarte.

Councilmember Finlay moved to nominate Councilmember Tera Martin Del Campo for Mayor/Chairperson.

Councilmember Kang seconded the nomination.

No other nominations were made.

Moved by Councilmember Finlay, seconded by Councilmember Kang, and carried by the following vote of the City Council to select Councilmember Tera Martin Del Campo as Mayor/Chairperson for the City of Duarte.

AYES:	FINLAY, KANG, LEWIS, TRUONG, CALDERON, MARTIN DEL CAMPO, GARCIA
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

B. City Council/Housing Authority/Finance Authority Reorganization — Selection of Mayor Pro-Tem/Vice Chairperson (Mayor/Chairperson Presiding)

Mayor Martin Del Campo opened the floor for nominations to fill the position of Mayor Pro Tem/Vice Chairperson.

Councilmember Finlay stated her opinion regarding following the process of rotating councilmembers for Mayor/Mayor Pro Tem and nominated Councilmember Lewis for Mayor Pro Tem/Vice Chairperson; Councilmember Lewis seconded the motion.

Councilmember Garcia made a substitute motion and nominated Councilmember Kang for Mayor Pro Tem/Chairperson; Councilmember Kang seconded the motion.

Councilmember Finlay made a substitute motion to the substitute motion and nominated Councilmember Calderon for Mayor Pro Tem/Chairperson; Councilmember Lewis seconded the motion.

City Clerk Jimenez conducted a roll call for the substitute motion to the substitute motion nominating Councilmember Calderon for Mayor Pro Tem/Chairperson. The substitute motion failed by the following Roll Call vote:

AYES:	FINLAY
NOES:	KANG, TRUONG, MARTIN DEL CAMPO, GARCIA
ABSTAIN:	LEWIS, CALDERON
ABSENT:	NONE

Motion does not pass.

City Clerk Jimenez conducted a roll call for the substitute motion nominating Councilmember Kang for Mayor Pro Tem/Chairperson. The substitute motion passed by the following Roll Call vote:

AYES: KANG, TRUONG, CALDERON, MARTIN DEL CAMPO, GARCIA
NOES: NONE
ABSTAIN: FINLAY, LEWIS
ABSENT: NONE

C. Recess (20 Minutes) — Welcome Reception in honor of the newly appointed Mayor

The City Council briefly recessed for a reception.

The City Council meeting resumed at 8:19 p.m.

6. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library events.

Assistant to the City Manager Rangel announced upcoming city events.

7. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Steve Hernandez shared his appreciation to the staff and the City Council for a wonderful year.

8. ORAL COMMUNICATIONS - CONSENT CALENDAR

None.

9. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

B. Approved absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes — November 25, 2025 Regular Meeting (CC/HA/FA).

D. Approval of Warrants - December 9, 2025 (CC/HA/FA).

E. Receive and File the Monthly Financial Report.

F. Receive and File the Community Development Department Update.

G. Receive and File the Park and Recreation Department Update.

H. Receive and File Duarte Housing Successor Annual Report Fiscal Year 2024-2025.

I. Award of Contract for the Buena Vista Street at Kellwil Way Traffic Signal and Intersection Project to Alfaro Communications Construction, Inc. in the amount of $575,165.34 with a 10% contingency for a total project cost of $633,000.00; and approve a budget amendment in the amount of $108,000 from Measure M funds.

J. Second Reading and Adoption of Ordinance No. 25-05 amending Chapter 1604 of the Duarte Municipal Code by adopting 2025 California Building Codes.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the City Council to approve items 9A - 9J of the Consent Calendar.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

11. PUBLIC HEARINGS

A. Community Development Block Grant (CDBG) Program - Consideration to approve the City of Duarte's CDBG Proposed Program for Fiscal Year (FY) 2026-2027 (July 1, 2026 – June 30, 2027)

Tina Gall, CDBG consultant, presented the staff report which detailed the annual request to utilize CDBG funds to implement the FY 2026-2027 CDBG project, continuing the installation of the ADA Curb Ramps.

Mayor Martin Del Campo opened the public hearing.

Public Comment:
None.

Mayor Martin Del Campo closed the public hearing.

Moved by Councilmember Finlay, seconded by Mayor Pro Tem Kang, and carried by the following vote of the City Council to allocate approximately $109,000 in FY 2026-2027 to implement a new FY 2026-2027 CDBG Project, Installation of Americans with Disabilities Act-Compliant (ADA) Curb Ramps and authorize the City Manager, or designee, to execute all necessary contract documents in a form approved by the City Attorney; and authorize staff the ability to make adjustments due to changes in CDBG funding allocations and/or as needed due to programmatic interpretations by the Los Angeles County Development Authority (LACDA).

AYES:	FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG, MARTIN DEL CAMPO
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

12. ORAL COMMUNICATIONS - BUSINESS ITEMS

None.

13. BUSINESS ITEMS

A. Audited Financial Statements

Financial Services Manager Chiaromonte gave an overview of the 2024/25 Year End Statements; summarized the final FY 24/25 numbers; and stated the overall economic conditions.

Financial Services Manager Chiaromonte addressed the City Council's questions regarding the LAIF interest rates and provided further details on the revenue impact caused by delayed projects.

The City Council thanked the Finance Department for continuing to be fiscally conservative.

Moved by Councilmember Finlay, seconded by Mayor Pro Tem Kang, and carried by the following vote of the City Council to Receive and File the Audited Financial Statements for Fiscal Year 2025-26.

AYES:	FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, KANG, MARTIN DEL CAMPO
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	NONE

14. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

Director of Public Safety Services Breceda reported he attended the LA County Sheriff's Department Temple Station Reserves Holiday Event.

Director of Parks and Recreation Enriquez congratulated the newly appointed Mayor and Mayor Pro Tem.

Finance Service Manager Angela Chiaromonte congratulated the Mayor and Mayor Pro Tem on their appointments.

City Manager Villalobos extended holiday wishes to everyone; thanked former Mayor Garcia for a great year; and congratulated Mayor Martin Del Campo.

City Attorney Phan wished everyone a Merry Christmas and congratulated the new appointees.

Councilmember Calderon thanked staff for the successful community events; congratulated the new Mayor and Mayor Pro Tem; and wished everyone a Merry Christmas.

Councilmember Finlay thanked staff for their efforts in hosting successful community events; reported on attending the Southern California Association of Governments Governing Board Meeting; shared details about the Los Angeles County Sanitation Districts' proposed fiscal year rate increase; and congratulated the new Mayor and Mayor Pro Tem.

Councilmember Lewis congratulated the incoming Mayor and Mayor Pro Tem and wished everyone a Merry Christmas.

Councilmember Truong reported he attended the San Gabriel Valley Council of Governments Homeless Committee meeting and provided an update. He also requested that the meeting also be adjourned in honor of Cary-Hiroyuki Tagawa; wished his son a happy birthday; extended holiday wishes to everyone; and apologized for his absence at the last City Council meeting and recent community events.

Mayor Pro Tem Kang recognized Outreach Coordinator Erika Ramos and Code Compliance/Animal Control Officer Tony Hadloc for their outreach efforts with the unhoused community and thanked the Sheriff's Department for their work. He congratulated the incoming Mayor, former Mayor Garcia, and his colleagues for their work over the past year; and expressed his appreciation to City staff.

Mayor Martin Del Campo thanked everyone for their support, shared hopes for the future; and thanked her husband for his support.

15. ADJOURNMENT

At 8:53 p.m., the City Council adjourned the meeting in memory of Edgar Bourne Jr. and Cary-Hiroyuki Tagawa.

Tera Martin Del Campo, Mayor

Frances Jimenez, City Clerk

Council Warrant Register By Account

City of Duarte

By Fund

Payment Dates 12/11/2025 - 12/23/2025

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-4801	TAYLOR CISNEROS	BEST Basketball Refund (Cruz Cisneros)	221699		17.00
100-1205-7762	FLOWBIRD	WTP Fees 8/2025	6681		82.28
100-1605-7729	CITY OF DIAMOND BAR	(2) Concert Share w/Lunch 1/14/2026	221704		60.00
100-1205-8100	HOME DEPOT CREDIT SERVICES	Public Safety Remodel Supplies	BD26-0699		11.03
100-1205-8100	HOME DEPOT CREDIT SERVICES	Public Safety Kitchen Supplies	BD26-0699		88.34
100-1605-7980	Walmart Community Card	Drinks/Halloween Event	BD26-0697		13.38
100-1810-7980	Walmart Community Card	Drinks/Halloween Event	BD26-0697		29.09
100-1205-8100	HOME DEPOT CREDIT SERVICES	Public Safety Remodel Supplies	BD26-0699		282.24
100-1205-8100	HOME DEPOT CREDIT SERVICES	Public Safety Remodel Supplies	BD26-0699		546.31
100-1605-7730	Walmart Community Card	Halloween Howl Supplies	BD26-0697		130.28
100-1605-7980	Walmart Community Card	Halloween Pumpkin Decorations	BD26-0697		17.65
100-1610-7618	SUPPLY SOLUTIONS	Janitorial Supplies	6710		397.19
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies/Repairs	BD26-0699		135.42
100-1605-7730	SMART & FINAL	Halloween Howl Supplies	6711		43.61
100-1610-7652	POST ALARM SYSTEMS	CC/CH/Yard Alarm Monitoring 12/2025	6707		156.07
100-1205-7655	LA-RICS	(15) Radio Subscriptions 10/2025	221715		300.00
100-1205-8100	HOME DEPOT CREDIT SERVICES	Refund (Inv #7754506)	BD26-0699		-273.16
100-1810-7660	CMC LIVESCAN & NOTARY SE...	Livescan Services 10/2025	6688		112.00
100-1205-8030	DELUXE CCTV INC	(4) Night Vision HD WiFi Body Cameras	6692		1,196.91
100-1410-7900	SULLY-MILLER CONTRACTING ...	Emergency Clean-up Agreement (Mel Cyn Rd)	221730	202315-Flood Response,Emer...	7,089.83
100-1610-7618	SUPPLY SOLUTIONS	Janitorial Supplies	6710		68.60
100-1610-7618	HOME DEPOT CREDIT SERVICES	Fitness Ctr Repairs	BD26-0699		226.79
100-1020-7713	HOME DEPOT CREDIT SERVICES	Museum Repairs	BD26-0699		99.02
100-1410-7980	HOME DEPOT CREDIT SERVICES	Tools & Supplies	BD26-0699		277.18
100-1205-7636	KEYSTONE UNIFORMS	CSO M Lee Uniforms	6720		372.11
100-1610-7618	SIMON EQUIPMENT RENTALS	Scissor Lift Rental (ROP Court Light Replacement)	221727		266.36
100-1205-7636	KEYSTONE UNIFORMS	Code Enforcement Jackets Embroidery	6720		172.00
100-1610-8100	COMMERCIAL & INDUSTRIAL ...	Change Order 1	221700	202612-Other ImprovTC Roof...	4,728.00
100-1610-8100	COMMERCIAL & INDUSTRIAL ...	Change Order 2	221700	202612-Other ImprovTC Roof...	7,900.00
100-1610-8100	COMMERCIAL & INDUSTRIAL ...	Duarte Teen Center Roof Replacement	221700	202612-Other ImprovTC Roof...	190,046.00
100-2127	COMMERCIAL & INDUSTRIAL ...	Retention-Teen Ctr Roof Replacement	221700	202612-Retention-TC Roof/Ra...	-10,133.70
100-1605-7739	THE SAUCE CREATIVE SERVICE...	Snow Nite Marketing Materials	6716		378.13
100-1820-7771	WALTERS WHOLESALE ELECTR...	Vandal Proof Bolt Set Key	6718	DMGE108-11/4/25-Stolen Co...	118.24
100-1820-7771	WALTERS WHOLESALE ELECTR...	Vandal Resistant Bolt Kit	6718	DMGE108-11/4/25-Stolen Co...	1,669.00
100-1610-7652	ALBERTOS PLUMBING	Fitness Ctr Plumbing Repairs	6676		350.00
100-1605-7745	STING USA LP	Boxing Program Equipment	6714	202520-Walmart Grant-Boxing..	2,661.00
100-1605-7733	CYNTHIA'S FLOWERS & GIFTS	SC Thanksgiving Dinner Centerpieces	221720		200.00
100-1605-7736	CID CLYDE T BERMEO	Instructor Fee-Piano/Guitar 10/1/25 - 11/22/25	221694		319.20
100-1610-7618	ULINE INC	Umbrella Stand Bags	6719		365.56
100-1205-7650	10-8 RETROFIT INC	Vehicle #22 Equipment	6672		59.81

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7650	WALLACE SIGN COMPANY	Facility Maintenance Vehicle Decals	6722		57.40
100-1605-7733	FRANK'S CATERING	SC Thanksgiving Dinner Catering	221695		2,212.43
100-1205-7636	KEYSTONE UNIFORMS	OC Ramos Jacket Embroidery	6720		16.58
100-1410-7650	10-8 RETROFIT INC	Vehicle #10 Equipment Installation	6672		3,188.00
100-1610-7618	MONROVIA LOCK SHOP	(4) Door Lock Bolts	221697		676.26
100-1605-7736	HEULYN REGINA DUMAS-JOH…	Instructor Fee-Sewing 10/1/25 - 11/22/25	6693		1,638.00
100-1605-7733	HEULYN REGINA DUMAS-JOH…	SC Sewing Lessons 11/2025	6693		132.00
100-1605-7733	DUARTE PETTY CASH/BINGO …	SC Bingo Prize Money	221706		165.00
100-1205-7887	SOUTHERN CALIFORNIA RADA…	Lidar Certification	221729		125.00
100-1205-7782	ALL CITY MANAGEMENT SERV…	Crossing Guard Srvcs 11/16/25 - 11/29/25	6677		6,965.05
100-1205-7610	U.S. BANK	Larry Breceda Travel WiFi (Panasonic Avionics)	6667		16.95
100-1205-7610	U.S. BANK	Larry B CACEO Conference Hotel (Sheraton)	6667		907.17
100-1205-7610	U.S. BANK	Juan Oseguera CACEO Conf Airfare (Southwest)	6667		205.01
100-1205-7610	U.S. BANK	Larry B Conference Transportation 10/26/25 (Uber)	6667		35.93
100-1205-7614	U.S. BANK	Office Supplies (Amazon)	6667		34.82
100-1205-7614	U.S. BANK	Office Supplies (Target)	6667		56.02
100-1205-7615	U.S. BANK	CERT Training Participant Pizza (Costco)	6667		55.10
100-1205-7615	U.S. BANK	CERT Training Snacks (Smart & Final)	6667		54.98
100-1205-7615	U.S. BANK	CERT Training Class Raffle Prizes (Harbor Freight)	6667		109.23
100-1205-7615	U.S. BANK	CERT Pry Bar (Harbor Freight)	6667		110.49
100-1205-7615	U.S. BANK	EOC Power Bank (Amazon)	6667		33.14
100-1205-7615	U.S. BANK	Fire Hydrant Wrench (Amazon)	6667		132.56
100-1205-7636	U.S. BANK	OC Ramos Uniform Jacket (Amazon)	6667		118.92
100-1205-7779	U.S. BANK	DART Meeting 10/29/25 (Dominos)	6667		121.45
100-1205-7779	U.S. BANK	DART Event Parkting 11/22/25 (Cherokee Ave)	6667		16.00
100-1205-7779	U.S. BANK	DART Dinner Parking 11/9/25 (UCLA)	6667		6.00
100-1205-7779	U.S. BANK	DART Event Meal 11/22/25 (In-N-Out Burger)	6667		142.00
100-1205-7779	U.S. BANK	DART Escape Hotel Hollywood Event 11/10/25	6667		801.90
100-1205-7779	U.S. BANK	DART Dinner 11/9/25 (American Beauty)	6667		201.79
100-1205-7779	U.S. BANK	DART Dinner Parking 11/9/25 (LAZ Parking)	6667		10.00
100-1205-7980	U.S. BANK	Red Ribbon Week Art Winner Gift Cards (Target)	6667		400.00
100-1205-7980	U.S. BANK	Tobacco Merchandise Giveaways (Yeti)	6667	202419/1205-7980 Other Exps..	784.55
100-1205-7980	U.S. BANK	(2) E-Business Card/Wallet (DOT Cards)	6667		70.72
100-1205-7980	U.S. BANK	UTV Cover (Amazon)	6667		54.69
100-1205-7980	U.S. BANK	Office Supplies (Amazon)	6667		28.72
100-1205-7980	U.S. BANK	Red Ribbon Week Art Contest Winners (Target)	6667		22.06
100-1205-8100	U.S. BANK	Legal Notice Posting Board (Amazon)	6667		330.38

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1020-7716	U.S. BANK	Veterans Day Coffee (Starbucks)	6668		66.00
100-1020-7716	U.S. BANK	Veterans Day Speaker Gift Card (The Derby)	6668		100.00
100-1020-7716	U.S. BANK	Santa Coming to Duarte 12/16/25 (DeLaRosaCookies)	6668		120.00
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Coffee Cups w/Lids (Amazon)	6668		125.94
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Supplies (Hobby Lobby)	6668		131.76
100-1020-7716	U.S. BANK	Santa Coming to Duarte 12/16/25 (DeLaRosaCookies)	6668		160.00
100-1020-7716	U.S. BANK	Snow Machine Fluid (Amazon)	6668		165.72
100-1020-7716	U.S. BANK	Snow Nite 12/7/25 Sleds/Saucers (Amazon)	6668		166.49
100-1020-7716	U.S. BANK	Veterans Day Flowers (Cynthia's Flowers)	6668		180.00
100-1020-7716	U.S. BANK	Veterans Day Refreshments (Portos)	6668		189.46
100-1020-7716	U.S. BANK	Santa Coming to Duarte Bags/Tape (Amazon)	6668		75.04
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Balloons (SP Premium Party)	6668		91.80
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Supplies (Amazon)	6668		209.87
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Craft Kits (OTC)	6668		235.64
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Supplies (Costco)	6668		268.83
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Donut Holes (Le Donuts)	6668		280.00
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Napkins (Amazon)	6668		49.56
100-1020-7716	U.S. BANK	Santa Coming to Duarte Freezing Snow (Fog It Up)	6668		539.20
100-1020-7716	U.S. BANK	Snow Nite Balloon Vendor 12/7/25 (TaylorEntertain)	6668		838.28
100-1020-7716	U.S. BANK	Snow Nite 12/7/25 Train Ride (Fun Services)	6668		1,395.00
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Paper/Boxes (Amazon)	6668		41.89
100-1605-7610	U.S. BANK	P&R Team Lunch 11/12/25 (BJs Restaurant)	6668		193.89
100-1605-7610	U.S. BANK	Kelly Barnes 2026 CPRS Conference Registration	6668		515.00
100-1605-7610	U.S. BANK	P&R Director/Manager/Coordinator Mtg (Cabreras)	6668		115.07
100-1605-7612	U.S. BANK	Canva Subscription	6668		479.40
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	6668		37.91
100-1605-7614	U.S. BANK	P&R Coordinator Desk Supplies (Amazon)	6668		99.68
100-1605-7614	U.S. BANK	Monitor Riser Stand (Amazon)	6668		43.08
100-1605-7614	U.S. BANK	Employee Welcome Supplies (SP Premium Party)	6668		44.78
100-1605-7614	U.S. BANK	Hooks/Heavy Duty Glue gun (Amazon)	6668		85.05
100-1605-7614	U.S. BANK	P & R Calculator (Amazon)	6668		17.83
100-1605-7614	U.S. BANK	Plastic Folders/Magnetic Signs (Amazon)	6668		50.77
100-1605-7614	U.S. BANK	RETURN-Office Paper (Hobby Lobby)	6668		-33.39

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7614	U.S. BANK	RETURN-Plastic Folders/Magnetic Holder (Amazon)	6668		-27.59
100-1605-7614	U.S. BANK	Clorox Wipes (Amazon)	6668		14.12
100-1605-7614	U.S. BANK	Toaster (Amazon)	6668		30.93
100-1605-7614	U.S. BANK	iCloud Storage (Apple.com)	6668		0.89
100-1605-7614	U.S. BANK	Gift Bags/Ribbon (Michaels)	6668		26.49
100-1605-7636	U.S. BANK	P&R Staff Hats (Custom Lids)	6668		233.06
100-1605-7691	U.S. BANK	P&R Commissioner Gift Cards (Starbucks)	6668		50.00
100-1605-7730	U.S. BANK	Halloween Howl Candy (Sam's Club)	6668		579.06
100-1605-7730	U.S. BANK	(3) Snow Machines/Snow Fluid (Amazon)	6668		679.49
100-1605-7730	U.S. BANK	Halloween Howl Candy/Games (Walmart.com)	6668		33.07
100-1605-7730	U.S. BANK	Dia de los Muertos Event Flowers (CarmenWholesale)	6668		32.50
100-1605-7730	U.S. BANK	Halloween Howl Decorations (Amazon)	6668		83.96
100-1605-7730	U.S. BANK	Halloween Howl Staff Dinner (Dominos)	6668		196.46
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Hobby Lobby)	6668		7.50
100-1605-7730	U.S. BANK	Dia de los Muertos Event Food (La Paloma)	6668		175.00
100-1605-7730	U.S. BANK	RETURN-Halloween Howl Event Toys (Amazon)	6668		-15.74
100-1605-7730	U.S. BANK	RETURN-Halloween (2) Lg Ghosts (Amazon)	6668		-83.96
100-1605-7730	U.S. BANK	RETURN-Halloween Howl Supplies (Amazon)	6668		-90.64
100-1605-7730	U.S. BANK	RETURN-Halloween Howl Candy (Sam's Club)	6668		-150.92
100-1605-7730	U.S. BANK	Dia de los Muertos Event Flowers (The Hydrangea)	6668		79.85
100-1605-7730	U.S. BANK	Dia de los Muertos Event Flowers (Floral Supply)	6668		80.78
100-1605-7730	U.S. BANK	Holiday Decorating Contest 12/15/25 (DeLaRosa)	6668		224.00
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Walmart.com)	6668		60.50
100-1605-7730	U.S. BANK	RETURN-Halloween Howl Candy (Costco)	6668		-243.58
100-1605-7732	U.S. BANK	City Picnic Staff Meals (DDs Chick and Cat)	6668		423.69
100-1605-7733	U.S. BANK	Senior Ctr Program Supplies (Amazon)	6668		389.06
100-1605-7733	U.S. BANK	SC Thanksgiving Decorations (Amazon)	6668		212.38
100-1605-7733	U.S. BANK	RETURN-Senior Ctr Supplies (Amazon)	6668		-43.34
100-1605-7733	U.S. BANK	SC Thanksgiving Dinner Dessert (Portos)	6668		262.00
100-1605-7733	U.S. BANK	SC Pickleball Equipment (Pickleball Central)	6668		60.72
100-1605-7733	U.S. BANK	SC Office Supplies (Amazon)	6668		80.50
100-1605-7733	U.S. BANK	SC Pickleball Equipment/Supplies (Amazon)	6668		282.00
100-1605-7733	U.S. BANK	SC Christmas Trees (Michaels)	6668		450.35
100-1605-7733	U.S. BANK	SC Office Supplies (Amazon)	6668		125.14
100-1605-7734	U.S. BANK	FC Front Desk Office Supplies (Amazon)	6668		129.74

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7734	U.S. BANK	RETURN-FC (13) Straw Bales (Kruse Feed Supply)	6668		-130.00
100-1605-7735	U.S. BANK	Teen Ctr Projector & Accessories (Amazon)	6668	202520-Walmart Grant-TC Yo...	345.33
100-1605-7735	U.S. BANK	Teen Ctr Ping Pong Paddles & Balls (Amazon)	6668		64.02
100-1605-7735	U.S. BANK	TC Holiday Fest/Snack Bar Supplies (Costco)	6668		269.46
100-1605-7735	U.S. BANK	TC Projector and Screen (Amazon)	6668	202520-Walmart Grant-TC Yo...	464.07
100-1605-7735	U.S. BANK	TC Dry Erase Board & Pin Board (Amazon)	6668		98.43
100-1605-7735	U.S. BANK	RETURN-TC Projector (Amazon)	6668	202520-Walmart Grant-TC Yo...	-364.64
100-1605-7735	U.S. BANK	TC Packing Tape (Amazon)	6668		15.66
100-1605-7735	U.S. BANK	Teen Ctr Flag Pole (Amazon)	6668		64.08
100-1605-7735	U.S. BANK	TC Desk Tablet/Gel Pads (Amazon)	6668		167.22
100-1605-7737	U.S. BANK	Wine Tasting & Tour 11/20/25 (Falkner Winery)	6668		900.46
100-1605-7737	U.S. BANK	Excursion Admission 12/12/25 (Hikari Tanaka Farms)	6668		1,150.00
100-1605-7737	U.S. BANK	Wine Tasting Lunch Buffet 11/20/25 (The Pinnacle)	6668		2,101.04
100-1605-7745	U.S. BANK	TC Boxing Jump Ropes/Prewraps (Amazon)	6668		237.30
100-1605-7980	U.S. BANK	Halloween Supplies (Walmart)	6668		49.61
100-1610-7618	U.S. BANK	Latch Guard Plate Cover (Amazon)	6668		43.08
100-1610-7636	U.S. BANK	Facility Maint Safety Vests (Amazon)	6668		27.11
100-1610-7636	U.S. BANK	Facility Maint Rain Jackets (Amazon)	6668		72.42
100-1610-7636	U.S. BANK	Facility Maint Rain Jackets (Amazon)	6668		72.42
100-1610-7652	U.S. BANK	(26) Tablecloth Dry Cleaning (Roman Cleaners)	6668		390.00
100-1810-7611	U.S. BANK	JPIA CPR/1st Aid Training Lunch (Chick-Fil-A)	6668		556.40
100-1810-7611	U.S. BANK	JPIA Staff CPR/1st Aid Training Supplies (Costco)	6668		111.33
100-1810-7980	U.S. BANK	Pumpkin Carving Contest Dinner (Old Spaghetti)	6668		458.64
100-1810-7980	U.S. BANK	Pumpkin Carving Contest Dessert (Trader Joes)	6668		23.45
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	6695		590.21
100-1610-7618	SUPPLY SOLUTIONS	Return from Invoice #153149	6710		-30.94
100-1410-7630	SIMON EQUIPMENT RENTALS	Pallet Jack Rental	221727		49.91
100-1610-7618	ULINE INC	Senior Ctr Storage Shelving	6719		1,279.12
100-1020-7726	BAKERS MAN PRODUCTIONS L...	Live-Switching & Recording of CC Mtgs 11/2025	6679		600.00
100-1610-7618	IT'S A GAS INC	SC Helium Tank Replacement	6701		528.23
100-1410-7650	COASTLINE EQUIPMENT	Vehicle #4 Service/Repair	6689		1,279.27
100-1820-7771	CALIFORNIA STREET LIGHTING	Evergreen Copper Wire Replacement	6683	DMGE108-11/4/25-Stolen Co...	22,000.00
100-1405-7975	DIEGO GONZALEZ	Royal Oaks Trail Improvement 3D Rendering	6697	202412-Econ Dev Exps-FY24-2...	4,050.00
100-1605-7756	CIRCULATING HEALTH	Instructor Fee-SC TaiQi-QiGong 9/29/25 - 11/24/25	6717		462.00
100-1825-7631	CANON U.S.A. INC	CMD Permit Tech Printer Maint 10/27/25 - 11/26/25	221696		66.18
100-1605-7736	SAMPA JIU JITSU	Parent & Me Jiu Jitsu 9/27/25 - 11/15/25	6709		210.00
100-1605-7736	ARK INTERNATIONAL INC	Instructor Fee-Vocal Class 11/4/25 - 11/25/25	6678		291.20

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100-1205-7762	FLOWBIRD	WTP Fees 11/2025	6681		88.28
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 11/2025	6705		137.50
100-1205-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 11/2025	221709		136.00
100-1205-7781	FAST 5 HOLDING COMPANY L...	Sheriff Vehicle Cleaning 11/2025	221709		48.00
100-1405-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 11/2025	221709		56.00
100-1410-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 11/2025	221709		8.00
100-1605-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 11/2025	221709		8.00
100-1205-7650	M K FUELS	Public Safety Fuel 11/2025	221698		212.94
100-1205-7781	M K FUELS	Sheriff Dept Fuel 11/2025	221698		60.02
100-1825-7631	CANON U.S.A. INC	CMD Intern/FC Printer Maint 8/31/25 - 11/29/25	221696		71.81
100-2125	REGIONAL TAP SERVICE CENT...	TAP Card Reload 11/2025	221722		20.00
100-1010-7670	SOUTHERN CALIFORNIA NEWS...	Legal Advertising 11/2025	6712		796.03
100-1610-7652	WESTERN EXTERMINATOR C...	Facility Pest/Rodent/Mosquito Control 11/2025	6724		930.75
100-1610-7652	INX BUILDING MAINTENANCE	Senior Ctr Cleaning 11/30/2025	6700		150.00
100-1815-7965	HINDERLITER, DE LLAMAS & A...	Sales Tax Audit October 2025 - December 2025	221712		1,864.31
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 1/01/2026 - 3/31/2026	221733		13,613.94
100-1605-7730	CURO MANAGED PRINT PRO...	Hoiday Deco Contest Lawn Signs	221703		122.82
100-1815-7830	CLOUD CONNECT SOLUTIONS ...	Phone-SD Wan w/VELO/SIP&E911 Bundle 1/2026	6687		1,728.18
100-1020-7716	JAG ENDEAVORS LLC	Santa Coming to Duarte Swag	221714		2,727.00
100-1605-7735	SMART & FINAL	TC Meeting Snacks	6711		19.99
100-1815-7821	THE TECHNOLOGY DEPOT INC	Ruckus Cloud Switch Mgmt 1/2026	6715		399.20
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 1/2026	6715		608.30
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 1/2026	6715		464.20
100-1610-7652	INX BUILDING MAINTENANCE	Credit for Non Service Day-Teen Ctr 11/28/25	6700		-92.63
100-1610-7652	INX BUILDING MAINTENANCE	Credit for Non Service Day-Yard 11/28/25	6700		-34.80
100-1810-7660	CMC LIVESCAN & NOTARY SE...	Livescan Services 11/2025	6688		140.00
100-1605-7736	JACQUELINE HASTY	Instructor Fee-Sip n Cricut 11/4/25 - 11/25/25	6698		70.00
100-4302	BENJAMIN LEE	Citation Refund	221716		313.00
100-1205-7655	LA-RICS	(15) Radio Subscriptions 11/2025	221715		300.00
100-1205-7783	TRAIN UP A CHILD LLC	A-Team Contract Services 12/2025	6674		6,740.00
100-1605-7737	SEGERSTROM CENTER FOR TH...	Balance-'The Wiz' Tickets 1/22/2026	221726		2,029.00
100-1605-7610	CPRS DISTRICT XIII	(9) Holiday Cheer 2025 Admission	221702		360.00
100-1020-7716	CURO MANAGED PRINT PRO...	Snow Nite Event Signs & Decorations	221703		585.93
100-1605-7735	360 BOOTH EXPERT LLC	TC Holiday Fest Photo Booth 12/11/2025	221689		280.00
100-1015-7684	CIVICA LAW GROUP, APC	1318 Galen St Code Enforcement Legal 11/2025	6686		8,930.50
100-1015-7684	CIVICA LAW GROUP, APC	General Code Enforcement Legal 11/2025	6686		2,224.43
100-1015-7684	CIVICA LAW GROUP, APC	Markson v County of LA Legal 11/2025	6686		63.97

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100-1015-7684	CIVICA LAW GROUP, APC	LASD Citations - Flat Rate 11/2025	6686		11,000.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD-Costs (Expenses) 11/2025	6686		64.02
100-1410-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 11/2025	221731		1,518.56
100-1610-7652	POST ALARM SYSTEMS	CC/CH/Yard Alarm Monitoring 1/2026	6707		162.07
100-1605-7756	ABRAHAM MARTINEZ	Instructor Fee-SC Keyboard 10/3/25 - 11/21/25	6702		423.50
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	6685		30.85
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	6685		4.15
100-2126	LILLIAN DAISY RUELAS	Const/Demo Deposit Refund (P#2022-225)	221724		3,000.00
100-1610-7618	SIMON EQUIPMENT RENTALS	Scissor Lift Rental (Tree Lighting/Decorating)	221727		642.85
100-1605-7736	ABRAHAM MARTINEZ	Instructor Fee-Piano 10/4/25 - 11/28/25	6702		294.00
100-1610-8100	DAHLIN GROUP INC	City Hall Building Facade Design Services 11/2025	6690		575.00
100-1605-7965	DAHLIN GROUP INC	Phase II Duarte Park Revital Design Srvcs 11/2025	6690	202615DuartePark-Part2-Play...	89,000.00
100-1605-7610	CPRS DISTRICT XI	(2) CPRS Region 4 Mini Conference Admission	221701		80.00
100-1810-7660	DEPARTMENT OF JUSTICE	Fingerprint Apps 11/2025	6682		126.00
100-1810-7611	SMART & FINAL	CPR Training 12/5/25 Snacks	6711		117.93
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	6711		49.91
100-1205-7779	FABIAN ANDRADE	PS Youth Intern Stipend	221690		100.00
100-1205-7779	ELIJAH ROY MORALES	DUSD Tutoring Program	6704	202418-FY23-26-Exp-Tutors,S...	450.00
100-1605-7733	SMART & FINAL	SC Holiday Event Snacks	6711		94.59
100-1825-7631	CANON U.S.A. INC	P & R Printer Maint 11/4/25 - 12/3/25	221696		51.19
100-1010-7614	STAPLES	Office Supplies	6713		121.86
100-1605-7736	360 MARTIAL ARTS ACADEMY ...	Instructor Fee-Karate 10/10/25 - 12/5/25	6673		2,499.00
100-1605-7614	STAPLES	Coordinator Office Supplies	6713		67.16
100-1020-7716	SMART & FINAL	Snow Nite 12/7/2025 Snacks	6711		123.74
100-1610-7652	INX BUILDING MAINTENANCE	Machine Scrub Dining Area	6700		329.00
100-1605-7736	PEREZ DANCE & TUMBLING A...	Tiny Tumblers/Dance Gymnastics 10/27/25 - 12/4/25	6706		819.00
100-1205-7779	ZASIO BALDELOMAR	DART Escape Hotel LA Trip Parking	6680		32.00
100-1005-7642	MARGARET FINLAY	Equipment for Council Work	6694		1,214.40
100-1020-7716	DUARTE RECREATION PETTY ...	Tree Lighting Ornament Wrap	221708		9.95
100-1205-7610	DUARTE PUBLIC SAFETY PETTY...	Meeting Supplies	221707		27.99
100-1205-7980	DUARTE PUBLIC SAFETY PETTY...	Office Water	221707		9.00
100-1205-8100	DUARTE PUBLIC SAFETY PETTY...	PS Kitchen Items	221707		49.58
100-1605-7610	DUARTE RECREATION PETTY ...	CPRS Holiday Cheer Raffle Baskets	221708		5.53
100-1605-7614	DUARTE RECREATION PETTY ...	Wrapping Paper	221708		16.58
100-1605-7741	DUARTE RECREATION PETTY ...	Youth Sports Pizza	221708		15.45
100-1605-7735	SMART & FINAL	Teen Ctr Winter Holiday Fest	6711		160.01
100-1605-7735	SMART & FINAL	Teen Ctr Winter Holiday Fest	6711		109.35
100-1005-7640	CESAR A GARCIA	Council Equipment/Staff Appreciation	6696		258.51
100-1805-7610	ANGELA CHIAROMONTE	JPIA Supervisors Training/CSMFO Holiday Luncheon	6684		37.38
100-1605-7737	THE LOS ANGELES KINGS HOC...	Balance-Excursion Tickets 1/14/2026	221732		2,124.00
100-1010-7965	MOORE IACOFANO GOLTSMA...	Strategic Planning Services 10/2025	221717		2,892.50
100-1605-7733	SMART & FINAL	SC Event 12/12/25 Snacks	6711		97.46
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	6685		30.85
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	6685		4.15

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	6711		106.34
100-1605-7733	SMART & FINAL	Pickleball Holiday Party Refreshments	6711		27.47
100-1005-7642	ROTARY CLUB OF DUARTE	Margaret Finlay Membership Dues	221723		112.50
100-1010-7612	ROTARY CLUB OF DUARTE	Brian Villalobos Membership Dues	221723		262.50
100-1205-7612	ROTARY CLUB OF DUARTE	Tony Hadloc Membership Dues	221723		262.50
100-1205-7612	ROTARY CLUB OF DUARTE	Larry Breceda Membership Dues	221723		262.50
100-1805-7612	ROTARY CLUB OF DUARTE	Kristen Petersen Membership Dues	221723		262.50
100-1605-7736	JOVANA VILLEGAS	Instructor Fee-Ballet & Tap 10/1/25 - 11/29/25	6721		469.00
100-1605-7736	JOVANA VILLEGAS	Instructor Fee-Ballet TT 10/4/25 - 11/29/25	6721		504.00
100-1605-7736	JOVANA VILLEGAS	Instructor Fee-Culinary Kids 9/29/25 - 11/10/25	6721		560.00
100-4806	CECILIA SARSADIAS	Refund-Excursion 12/6/2025	221725		25.00
100-4806	PAMELA ROMERO	Refund-Trip Cancellation 12/6/2025 (Manuel E)	6708		7.00
100-4806	PAMELA ROMERO	Refund-Trip Cancellation 12/6/2025	6708		18.00
100-4806	PAMELA ROMERO	Refund-Trip Cancellation 12/6/2025	6708		2.00
100-1825-7688	ADAPT AD SPECIALTY	Used Oil Bags	6675	202601-Exp-Used Oil-OPP15-...	714.20
100-1020-7712	BAKERS MAN PRODUCTIONS L...	City Holiday Event Production Services	6679		2,300.00
100-2120	ALEJO GUZMAN	SC Rent Deposit Refund 12/6/2025	221711		500.00
100-4402	ALEJO GUZMAN	SC Extra Cleaning 12/6/2025	221711		-57.50
100-2120	ROBERTO VALENZUELA	SC Rent Deposit Refund 11/15/2025	221734		500.00
100-4402	ROBERTO VALENZUELA	SC Extra Cleaning 11/15/2025	221734		-86.25
100-2120	ANGELICA BALBUENA	SC Rent Deposit Refund 11/29/2025	221692		500.00
100-2120	ALFRED ZAMORA	ROP Bldg Rent Deposit Rent 12/6/2025	221736		150.00
100-1605-7735	RALPHS	Teen Ctr Winter Holiday Fest	221721		111.05
100-1020-7711	DUARTE PETTY CASH	Annual Awards Gift Boxes	221705		13.19
100-1410-7980	DUARTE PETTY CASH	Light Install Special Bolts	221705		5.20
100-1805-7610	DUARTE PETTY CASH	Angela C JPIA Training/CSMFO Reimbursement	221705		26.46
100-1810-7610	DUARTE PETTY CASH	Michelle Brown JPIA Training/Health Fair	221705		5.04
100-1825-7626	DUARTE PETTY CASH	HR/Payroll Postage	221705		7.41
100-1610-7650	HUNTINGTON TIRE & AUTO C...	Vehicle #14 Tire	6699		241.24
100-1815-7965	MAXTREME SERVICES	IT Helpdesk 12/2025	6703		12,500.00
100-1610-7618	ULINE INC	Building Maintenance Supplies	6719		354.91
100-1605-7750	INLAND EMPIRE TOURS & TR...	Tanaka Farms Trip 12/13/25 Transportation	221713		654.78
100-1020-7716	SMART & FINAL	Santa Coming to Duarte Snacks/Drinks	6711		79.30
100-1605-7736	DANCEFIT LLC	Baby Ballet/Jazz/Hip-Hop 12/2/25 - 12/16/25	6691		593.60
100-4806	YOLANDA VILLEGAS	Refund-Trip Cancellation (Festival of Lights)	221735		42.30
100-2126	ALICIA OLMOS	Const/Demo Deposit Refund (P#2024-498)	221718		500.00
100-5004	ALICIA OLMOS	Administrative Fee (P#2024-498)	221718		-125.00
100-2120	CALLIE GRAHAM	ROP Bldg Rent Deposit Refund 12/13/25	221710		150.00
100-1605-7739	NELUN PEDRIS	Refund-Patriotic Duarte T-Shirt	221719		12.00

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7733	THE BASHFUL BUTLER LLC	SC Holiday Dinner Catering	221693		2,205.80
				Fund 100 - GENERAL FUND Total:	**470,402.94**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7662	WEST COAST ARBORISTS INC	2700 Royal Oaks Dr Arborist Report	6723		1,184.40
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Royal Oaks Trail Erosion Repair	221728		92.80
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**1,277.20**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 11/2025	221709		16.00
440-4405-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 11/2025	221731		102.38
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**118.38**
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 11/2025	221731		85.31
460-4605-7650	AUTOZONE	Yard Supplies	221691		384.97
460-4605-7788	INLAND EMPIRE TOURS & TR...	Tanaka Farms Trip 12/13/25 Transportation	221713		654.78
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**1,125.06**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
490-4905-8100	STATE WATER RESOURCE CO...	Waste Discharge Req Annual Permit 7/1/25 - 6/30/26	BD26-0698		3,945.00
				Fund 490 - MEASURE W (WATER/STORMWATER) Total:	**3,945.00**
				Grand Total:	**476,868.58**

Report Summary

Fund Summary

Fund		Payment Amount
100 - GENERAL FUND		470,402.94
240 - LIGHTING AND LANDSCAPE DISTRICT FUND		1,277.20
440 - PROPOSITION A TRANSIT FUND		118.38
460 - PROPOSITION C TRANSIT FUND		1,125.06
490 - MEASURE W (WATER/STORMWATER)		3,945.00
	Grand Total:	**476,868.58**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	258.51
100-1005-7642	Travel & Exp - Finlay	1,326.90
100-1010-7612	Publications and Dues	262.50
100-1010-7614	Office Supplies	121.86
100-1010-7670	Legal Notices	796.03
100-1010-7965	Professional Services	2,892.50
100-1015-7684	Code Enforcement Legal	22,282.92
100-1020-7711	Employee Recognition C…	13.19
100-1020-7712	Community Information …	2,300.00
100-1020-7713	Historical Museum Bldg…	99.02
100-1020-7716	Special Community Even…	8,956.40
100-1020-7726	Council Cablecasting	600.00
100-1205-7610	Travel, Mtgs & Conf	1,193.05
100-1205-7612	Publications and Dues	525.00
100-1205-7614	Office Supplies	90.84
100-1205-7615	Emergency Supplies	495.50
100-1205-7636	Uniforms	679.61
100-1205-7650	Vehicle Maintenance	408.75
100-1205-7655	Emergency Services	600.00
100-1205-7762	Parking Pass Kiosk Costs	170.56
100-1205-7779	Youth Programs	1,881.14
100-1205-7780	Animal Control	137.50
100-1205-7781	Contract Law Enforceme…	108.02
100-1205-7782	Crossing Guard Contract…	6,965.05
100-1205-7783	A-Team Program	6,740.00
100-1205-7887	Repairs & Replacements	125.00
100-1205-7980	Other Expenses	1,369.74
100-1205-8030	Other Equipment	1,196.91
100-1205-8100	Other Capital Acquisitions	1,034.72
100-1405-7650	Vehicle Maintenance	56.00
100-1405-7975	Economic Development …	4,050.00
100-1410-7630	Equipment Rentals	49.91
100-1410-7650	Vehicle Maintenance	4,475.27
100-1410-7814	Graffiti Removal	1,518.56
100-1410-7900	Emergency Cleanup/Mai…	7,089.83
100-1410-7980	Other Expenses	282.38
100-1605-7610	Travel, Mtgs & Conf	1,269.49
100-1605-7612	Publications and Dues	479.40
100-1605-7614	Office Supplies	474.29
100-1605-7636	Uniforms	233.06
100-1605-7650	Vehicle Maintenance	8.00
100-1605-7691	Parks & Rec Commission	50.00
100-1605-7729	Concerts In The Park	60.00
100-1605-7730	Special Events	1,944.04
100-1605-7732	City Picnic	423.69
100-1605-7733	Senior Center	6,953.56
100-1605-7734	Fitness Center	-0.26
100-1605-7735	Teen Center	1,804.03

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7736	Youth & Adult Recreatio…	8,267.00
100-1605-7737	Adult Excursions	8,304.50
100-1605-7739	Publicity	390.13
100-1605-7741	Sports/Playground Progr…	15.45
100-1605-7745	Boxing Program	2,898.30
100-1605-7750	Bus Rentals	654.78
100-1605-7756	Senior Recreation Classes	885.50
100-1605-7965	Professional Services	89,000.00
100-1605-7980	Other Expenses	80.64
100-1610-7617	Pool Chemicals	590.21
100-1610-7618	Building Supplies	5,109.68
100-1610-7636	Uniforms	233.65
100-1610-7650	Vehicle Maintenance	298.64
100-1610-7652	Building Maint Services	2,348.76
100-1610-8100	Other Capital Improvem…	203,249.00
100-1805-7610	Travel, Mtgs & Conf	63.84
100-1805-7612	Publications and Dues	262.50
100-1810-7610	Travel, Mtgs & Conf	5.04
100-1810-7611	Training	785.66
100-1810-7660	Other Services	378.00
100-1810-7980	Other Expenses	511.18
100-1815-7820	Finance Software	13,613.94
100-1815-7821	Network & Internet Serv…	1,007.50
100-1815-7830	Telephone Services	2,192.38
100-1815-7965	Professional Services	14,364.31
100-1820-7771	Repair Of City Property	23,787.24
100-1825-7626	Postage	7.41
100-1825-7631	Equipment Maintenance	189.18
100-1825-7688	Oil Recycling Grant	714.20
100-2120	Refundable Deposits	1,800.00
100-2125	Metro Pass Through (TA…	20.00
100-2126	Construction and Demoli…	3,500.00
100-2127	Retention Payable	-10,133.70
100-4302	Parking Citations	313.00
100-4402	Community Center Renta..	-143.75
100-4801	Youth & Adult Recreatio…	17.00
100-4806	Excursion Fees	94.30
100-5004	Other Revenue	-125.00
240-2410-7662	Other Serv-Citywide	1,184.40
240-2410-7888	Repairs-Citywide	92.80
440-4405-7650	Vehicle Maintenance	16.00
440-4405-7814	Graffiti Removal	102.38
460-4605-7650	Vehicle Maintenance	384.97
460-4605-7788	Shuttle Services	654.78
460-4605-7814	Graffiti Removal	85.31
490-4905-8100	Other Capital Improvem…	3,945.00
	Grand Total:	**476,868.58**

Project Account Summary

Project Account Key	Payment Amount
None	155,346.70
202315-Flood Response,Emergency CleanUp,Mtn,K-rail	7,089.83
202412-Econ Dev Exps-FY24-26 Bike Trail Rehab Proj	4,050.00
202418-FY23-26-Exp-Tutors,Student Engage,Live Scan	450.00
202419/1205-7980 Other Exps-Tobacco Grant	784.55
202520-Walmart Grant-Boxing Youth Prog,Equip,Supp	2,661.00
202520-Walmart Grant-TC YouthProg,Equip,Trip,Supp	444.76
202601-Exp-Used Oil-OPP15-25-0016 FY26	714.20

Project Account Summary

Project Account Key	Payment Amount
202612-Other ImprovTC Roof/Rain Gutter Replacement	202,674.00
202612-Retention-TC Roof/Rain Gutter Replacement	-10,133.70
202615DuartePark-Part2-Playground/RR/Bball/DogPark	89,000.00
DMGE108-11/4/25-Stolen Copper Wiring on Evergreen	23,787.24
Grand Total:	**476,868.58**

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 4209 - 10-8 RETROFIT INC					
100-1205-7650	10-8 RETROFIT INC	Vehicle #22 Equipment	21876		59.81
100-1410-7650	10-8 RETROFIT INC	Vehicle #10 Equipment Installation	21894		3,188.00
				Vendor 4209 - 10-8 RETROFIT INC Total:	**3,247.81**
Vendor: 6793 - 360 BOOTH EXPERT LLC					
100-1605-7735	360 BOOTH EXPERT LLC	TC Holiday Fest Photo Booth 12/11/2025	1710		280.00
				Vendor 6793 - 360 BOOTH EXPERT LLC Total:	**280.00**
Vendor: 6691 - 360 MARTIAL ARTS ACADEMY LLC					
100-1605-7736	360 MARTIAL ARTS ACADEMY ...	Instructor Fee-Karate 10/10/25 - 12/5/25	FALL 2025		2,499.00
				Vendor 6691 - 360 MARTIAL ARTS ACADEMY LLC Total:	**2,499.00**
Vendor: 5706 - ABRAHAM MARTINEZ					
100-1605-7756	ABRAHAM MARTINEZ	Instructor Fee-SC Keyboard 10/3/25 - 11/21/25	2025-019		423.50
100-1605-7736	ABRAHAM MARTINEZ	Instructor Fee-Piano 10/4/25 - 11/28/25	2024-020		294.00
				Vendor 5706 - ABRAHAM MARTINEZ Total:	**717.50**
Vendor: 5329 - ADAPT CONSULTING INC					
100-1825-7688	ADAPT AD SPECIALTY	Used Oil Bags	23822B	202601-Exp-Used Oil-OPP15-...	714.20
				Vendor 5329 - ADAPT CONSULTING INC Total:	**714.20**
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	Fitness Ctr Plumbing Repairs	682208		350.00
				Vendor 5561 - ALBERTOS PLUMBING Total:	**350.00**
Vendor: T5093 - ALEJO GUZMAN					
100-2120	ALEJO GUZMAN	SC Rent Deposit Refund 12/6/2025	R109852		500.00
100-4402	ALEJO GUZMAN	SC Extra Cleaning 12/6/2025	R109852		-57.50
				Vendor T5093 - ALEJO GUZMAN Total:	**442.50**
Vendor: 6446 - ALFRED ZAMORA					
100-2120	ALFRED ZAMORA	ROP Bldg Rent Deposit Rent 12/6/2025	R110595		150.00
				Vendor 6446 - ALFRED ZAMORA Total:	**150.00**
Vendor: T5095 - ALICIA OLMOS					
100-2126	ALICIA OLMOS	Const/Demo Deposit Refund (P#2024-498)	R107257		500.00
100-5004	ALICIA OLMOS	Administrative Fee (P#2024-498)	R107257		-125.00
				Vendor T5095 - ALICIA OLMOS Total:	**375.00**
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Srvcs 11/16/25 - 11/29/25	105208		6,965.05
				Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:	**6,965.05**
Vendor: 6131 - ANGELA CHIAROMONTE					
100-1805-7610	ANGELA CHIAROMONTE	JPIA Supervisors Training/CSMFO Holiday Luncheon	9/4/25-12/3/25		37.38
				Vendor 6131 - ANGELA CHIAROMONTE Total:	**37.38**

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T5092 - ANGELICA BALBUENA					
100-2120	ANGELICA BALBUENA	SC Rent Deposit Refund 11/29/2025	R110459		500.00
				Vendor T5092 - ANGELICA BALBUENA Total:	**500.00**
Vendor: 6429 - ARK INTERNATIONAL INC					
100-1605-7736	ARK INTERNATIONAL INC	Instructor Fee-Vocal Class 11/4/25 - 11/25/25	11282025		291.20
				Vendor 6429 - ARK INTERNATIONAL INC Total:	**291.20**
Vendor: 6653 - BAKERS MAN PRODUCTIONS LLC					
100-1020-7726	BAKERS MAN PRODUCTIONS L…	Live-Switching & Recording of CC Mtgs 11/2025	408712		600.00
100-1020-7712	BAKERS MAN PRODUCTIONS L…	City Holiday Event Production Services	408721		2,300.00
				Vendor 6653 - BAKERS MAN PRODUCTIONS LLC Total:	**2,900.00**
Vendor: T5091 - BENJAMIN LEE					
100-4302	BENJAMIN LEE	Citation Refund	DU010012290		313.00
				Vendor T5091 - BENJAMIN LEE Total:	**313.00**
Vendor: 5559 - CALE AMERICA INC					
100-1205-7762	FLOWBIRD	WTP Fees 8/2025	187077		82.28
100-1205-7762	FLOWBIRD	WTP Fees 11/2025	188492		88.28
				Vendor 5559 - CALE AMERICA INC Total:	**170.56**
Vendor: 0065 - CALIFORNIA STATE DEPARTMENT OF JUSTICE					
100-1810-7660	DEPARTMENT OF JUSTICE	Fingerprint Apps 11/2025	008434		126.00
				Vendor 0065 - CALIFORNIA STATE DEPARTMENT OF JUSTICE Total:	**126.00**
Vendor: 5869 - CALIFORNIA STREET LIGHTING					
100-1820-7771	CALIFORNIA STREET LIGHTING	Evergreen Copper Wire Replacement	1437	DMGE108-11/4/25-Stolen Co…	22,000.00
				Vendor 5869 - CALIFORNIA STREET LIGHTING Total:	**22,000.00**
Vendor: T5096 - CALLIE GRAHAM					
100-2120	CALLIE GRAHAM	ROP Bldg Rent Deposit Refund 12/13/25	R110576		150.00
				Vendor T5096 - CALLIE GRAHAM Total:	**150.00**
Vendor: 5720 - CANON U.S.A. INC					
100-1825-7631	CANON U.S.A. INC	CMD Permit Tech Printer Maint 10/27/25 - 11/26/25	6014081537		66.18
100-1825-7631	CANON U.S.A. INC	CMD Intern/FC Printer Maint 8/31/25 - 11/29/25	6014106940		71.81
100-1825-7631	CANON U.S.A. INC	P & R Printer Maint 11/4/25 - 12/3/25	6014191544		51.19
				Vendor 5720 - CANON U.S.A. INC Total:	**189.18**
Vendor: 6229 - CAPITAL ONE					
100-1605-7980	Walmart Community Card	Drinks/Halloween Event	04331		13.38
100-1810-7980	Walmart Community Card	Drinks/Halloween Event	04331		29.09
100-1605-7730	Walmart Community Card	Halloween Howl Supplies	05466		130.28
100-1605-7980	Walmart Community Card	Halloween Pumpkin Decorations	09326		17.65
				Vendor 6229 - CAPITAL ONE Total:	**190.40**
Vendor: T4282 - CECILIA SARSADIAS					
100-4806	CECILIA SARSADIAS	Refund-Excursion 12/6/2025	2000721.005		25.00
				Vendor T4282 - CECILIA SARSADIAS Total:	**25.00**
Vendor: 6746 - CELIA PEREZ					
100-1605-7733	CYNTHIA'S FLOWERS & GIFTS	SC Thanksgiving Dinner Centerpieces	06807		200.00
				Vendor 6746 - CELIA PEREZ Total:	**200.00**

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Council Equipment/Staff Appreciation	9/12/25-11/28/25		258.51
				Vendor 6340 - CESAR A GARCIA Total:	**258.51**
Vendor: 6592 - CGAA INC					
100-1205-7650	M K FUELS	Public Safety Fuel 11/2025	1032		212.94
100-1205-7781	M K FUELS	Sheriff Dept Fuel 11/2025	1032		60.02
				Vendor 6592 - CGAA INC Total:	**272.96**
Vendor: 5504 - CHRISTINA M CARREON					
100-1810-7660	CMC LIVESCAN & NOTARY SE…	Livescan Services 10/2025	CMC18080		112.00
100-1810-7660	CMC LIVESCAN & NOTARY SE…	Livescan Services 11/2025	CMC18082		140.00
				Vendor 5504 - CHRISTINA M CARREON Total:	**252.00**
Vendor: 5586 - CHRISTOPHER J TUCKER					
100-1605-7756	CIRCULATING HEALTH	Instructor Fee-SC TaiQi-QiGong 9/29/25 - 11/24/25	14		462.00
				Vendor 5586 - CHRISTOPHER J TUCKER Total:	**462.00**
Vendor: 6830 - CID CLYDE T BERMEO					
100-1605-7736	CID CLYDE T BERMEO	Instructor Fee-Piano/Guitar 10/1/25 - 11/22/25	1001		319.20
				Vendor 6830 - CID CLYDE T BERMEO Total:	**319.20**
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4251564341		30.85
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4251564341		4.15
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4252500996		30.85
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4252500996		4.15
				Vendor 5140 - CINTAS CORPORATION #693 Total:	**70.00**
Vendor: 4174 - CITY OF DIAMOND BAR					
100-1605-7729	CITY OF DIAMOND BAR	(2) Concert Share w/Lunch 1/14/2026	93248		60.00
				Vendor 4174 - CITY OF DIAMOND BAR Total:	**60.00**
Vendor: 6483 - CIVICA LAW GROUP, APC					
100-1015-7684	CIVICA LAW GROUP, APC	1318 Galen St Code Enforcement Legal 11/2025	18154		8,930.50
100-1015-7684	CIVICA LAW GROUP, APC	General Code Enforcement Legal 11/2025	18155		2,224.43
100-1015-7684	CIVICA LAW GROUP, APC	Markson v County of LA Legal 11/2025	18156		63.97
100-1015-7684	CIVICA LAW GROUP, APC	LASD Citations - Flat Rate 11/2025	18158		11,000.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD-Costs (Expenses) 11/2025	18159		64.02
				Vendor 6483 - CIVICA LAW GROUP, APC Total:	**22,282.92**
Vendor: 6544 - CLOUD CONNECT SOLUTIONS INC					
100-1815-7830	CLOUD CONNECT SOLUTIONS …	Phone-SD Wan w/VELO/SIP&E911 Bundle 1/2026	1591		1,728.18
				Vendor 6544 - CLOUD CONNECT SOLUTIONS INC Total:	**1,728.18**
Vendor: 6795 - COASTLINE EQUIPMENT					
100-1410-7650	COASTLINE EQUIPMENT	Vehicle #4 Service/Repair	1301841		1,279.27
				Vendor 6795 - COASTLINE EQUIPMENT Total:	**1,279.27**
Vendor: 6803 - COMMERCIAL & INDUSTRIAL ROOFING CO INC					
100-1610-8100	COMMERCIAL & INDUSTRIAL …	Change Order 1	25-3607-1	202612-Other ImprovTC Roof…	4,728.00
100-1610-8100	COMMERCIAL & INDUSTRIAL …	Change Order 2	25-3607-1	202612-Other ImprovTC Roof…	7,900.00
100-1610-8100	COMMERCIAL & INDUSTRIAL …	Duarte Teen Center Roof Replacement	25-3607-1	202612-Other ImprovTC Roof…	190,046.00
100-2127	COMMERCIAL & INDUSTRIAL …	Retention-Teen Ctr Roof Replacement	25-3607-1	202612-Retention-TC Roof/Ra…	-10,133.70
				Vendor 6803 - COMMERCIAL & INDUSTRIAL ROOFING CO INC Total:	**192,540.30**

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 3944 - CPRS DISTRICT 11					
100-1605-7610	CPRS DISTRICT XI	(2) CPRS Region 4 Mini Conference Admission	0023		80.00
				Vendor 3944 - CPRS DISTRICT 11 Total:	**80.00**
Vendor: 0868 - CPRS DISTRICT 13					
100-1605-7610	CPRS DISTRICT XIII	(9) Holiday Cheer 2025 Admission	0203		360.00
				Vendor 0868 - CPRS DISTRICT 13 Total:	**360.00**
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7730	CURO MANAGED PRINT PRO…	Hoiday Deco Contest Lawn Signs	104368		122.82
100-1020-7716	CURO MANAGED PRINT PRO…	Snow Nite Event Signs & Decorations	104374		585.93
				Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:	**708.75**
Vendor: 6709 - DAHLIN GROUP INC					
100-1610-8100	DAHLIN GROUP INC	City Hall Building Facade Design Services 11/2025	2511-027		575.00
100-1605-7965	DAHLIN GROUP INC	Phase II Duarte Park Revital Design Srvcs 11/2025	2511-028	202615DuartePark-Part2-Play…	89,000.00
				Vendor 6709 - DAHLIN GROUP INC Total:	**89,575.00**
Vendor: 6650 - DANCEFIT LLC					
100-1605-7736	DANCEFIT LLC	Baby Ballet/Jazz/Hip-Hop 12/2/25 - 12/16/25	16		593.60
				Vendor 6650 - DANCEFIT LLC Total:	**593.60**
Vendor: 5025 - DARRELL RAY CARROLL					
100-1610-7618	MONROVIA LOCK SHOP	(4) Door Lock Bolts	25819		676.26
				Vendor 5025 - DARRELL RAY CARROLL Total:	**676.26**
Vendor: 6491 - DELUXE CCTV INC					
100-1205-8030	DELUXE CCTV INC	(4) Night Vision HD WiFi Body Cameras	P11625-2		1,196.91
				Vendor 6491 - DELUXE CCTV INC Total:	**1,196.91**
Vendor: 6816 - DIEGO GONZALEZ					
100-1405-7975	DIEGO GONZALEZ	Royal Oaks Trail Improvement 3D Rendering	i25183	202412-Econ Dev Exps-FY24-2…	4,050.00
				Vendor 6816 - DIEGO GONZALEZ Total:	**4,050.00**
Vendor: 0476 - DUARTE PETTY CASH/BINGO PRIZE MONEY					
100-1605-7733	DUARTE PETTY CASH/BINGO …	SC Bingo Prize Money	1/2026		165.00
				Vendor 0476 - DUARTE PETTY CASH/BINGO PRIZE MONEY Total:	**165.00**
Vendor: 0046 - DUARTE PETTY CASH					
100-1020-7711	DUARTE PETTY CASH	Annual Awards Gift Boxes	12112025		13.19
100-1410-7980	DUARTE PETTY CASH	Light Install Special Bolts	12112025		5.20
100-1805-7610	DUARTE PETTY CASH	Angela C JPIA Training/CSMFO Reimbursement	12112025		26.46
100-1810-7610	DUARTE PETTY CASH	Michelle Brown JPIA Training/Health Fair	12112025		5.04
100-1825-7626	DUARTE PETTY CASH	HR/Payroll Postage	12112025		7.41
				Vendor 0046 - DUARTE PETTY CASH Total:	**57.30**
Vendor: 3165 - DUARTE PUBLIC SAFETY PETTY CASH					
100-1205-7610	DUARTE PUBLIC SAFETY PETTY…	Meeting Supplies	12082025		27.99
100-1205-7980	DUARTE PUBLIC SAFETY PETTY…	Office Water	12082025		9.00
100-1205-8100	DUARTE PUBLIC SAFETY PETTY…	PS Kitchen Items	12082025		49.58
				Vendor 3165 - DUARTE PUBLIC SAFETY PETTY CASH Total:	**86.57**
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1020-7716	DUARTE RECREATION PETTY …	Tree Lighting Ornament Wrap	12082025		9.95
100-1605-7610	DUARTE RECREATION PETTY …	CPRS Holiday Cheer Raffle Baskets	12082025		5.53
100-1605-7614	DUARTE RECREATION PETTY …	Wrapping Paper	12082025		16.58

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7741	DUARTE RECREATION PETTY ...	Youth Sports Pizza	12082025		15.45
			Vendor 0311 - DUARTE RECREATION PETTY CASH Total:		**47.51**
Vendor: 6460 - ELIJAH ROY MORALES					
100-1205-7779	ELIJAH ROY MORALES	DUSD Tutoring Program	11/2025	202418-FY23-26-Exp-Tutors,S...	450.00
			Vendor 6460 - ELIJAH ROY MORALES Total:		**450.00**
Vendor: 6736 - FABIAN ANDRADE					
100-1205-7779	FABIAN ANDRADE	PS Youth Intern Stipend	11/2025		100.00
			Vendor 6736 - FABIAN ANDRADE Total:		**100.00**
Vendor: 6237 - FAST 5 HOLDING COMPANY LLC					
100-1205-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 11/2025	00851		136.00
100-1205-7781	FAST 5 HOLDING COMPANY L...	Sheriff Vehicle Cleaning 11/2025	00851		48.00
100-1405-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 11/2025	00851		56.00
100-1410-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 11/2025	00851		8.00
100-1605-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 11/2025	00851		8.00
			Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:		**256.00**
Vendor: 6389 - FRANCISCO BURCIAGA					
100-1605-7733	FRANK'S CATERING	SC Thanksgiving Dinner Catering	5704		2,212.43
			Vendor 6389 - FRANCISCO BURCIAGA Total:		**2,212.43**
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	154445		590.21
			Vendor 4690 - FULLER ENGINEERING INC Total:		**590.21**
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7736	HEULYN REGINA DUMAS-JOH...	Instructor Fee-Sewing 10/1/25 - 11/22/25	Fall/Rec-11-2025		1,638.00
100-1605-7733	HEULYN REGINA DUMAS-JOH...	SC Sewing Lessons 11/2025	SC-11/2025		132.00
			Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:		**1,770.00**
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1815-7965	HINDERLITER, DE LLAMAS & A...	Sales Tax Audit October 2025 - December 2025	SIN056749		1,864.31
			Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:		**1,864.31**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1205-8100	HOME DEPOT CREDIT SERVICES	Public Safety Remodel Supplies	4900563		11.03
100-1205-8100	HOME DEPOT CREDIT SERVICES	Public Safety Kitchen Supplies	2644192		88.34
100-1205-8100	HOME DEPOT CREDIT SERVICES	Public Safety Remodel Supplies	7246275		282.24
100-1205-8100	HOME DEPOT CREDIT SERVICES	Public Safety Remodel Supplies	7754506		546.31
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies/Repairs	9530339		135.42
100-1205-8100	HOME DEPOT CREDIT SERVICES	Refund (Inv #7754506)	2213968		-273.16
100-1610-7618	HOME DEPOT CREDIT SERVICES	Fitness Ctr Repairs	6814576		226.79
100-1020-7713	HOME DEPOT CREDIT SERVICES	Museum Repairs	5045168		99.02
100-1410-7980	HOME DEPOT CREDIT SERVICES	Tools & Supplies	5547013		277.18
			Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:		**1,393.17**
Vendor: 6210 - HUNTINGTON TIRE & AUTO CENTER INC					
100-1610-7650	HUNTINGTON TIRE & AUTO C...	Vehicle #14 Tire	62481		241.24
			Vendor 6210 - HUNTINGTON TIRE & AUTO CENTER INC Total:		**241.24**
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
100-1605-7750	INLAND EMPIRE TOURS & TR...	Tanaka Farms Trip 12/13/25 Transportation	64785		654.78
			Vendor 1465 - INLAND EMPIRE STAGES LTD Total:		**654.78**
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	Senior Ctr Cleaning 11/30/2025	998523		150.00

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1610-7652	INX BUILDING MAINTENANCE	Credit for Non Service Day-Teen Ctr 11/28/25	942067		-92.63
100-1610-7652	INX BUILDING MAINTENANCE	Credit for Non Service Day-Yard 11/28/25	942067		-34.80
100-1610-7652	INX BUILDING MAINTENANCE	Machine Scrub Dining Area	998575		329.00
				Vendor 6309 - INX BUILDING MAINTENANCE Total:	**351.57**
Vendor: 6090 - IT'S A GAS INC					
100-1610-7618	IT'S A GAS INC	SC Helium Tank Replacement	ARP-16846		528.23
				Vendor 6090 - IT'S A GAS INC Total:	**528.23**
Vendor: 6398 - JACQUELINE HASTY					
100-1605-7736	JACQUELINE HASTY	Instructor Fee-Sip n Cricut 11/4/25 - 11/25/25	DP&Rec11-2025		70.00
				Vendor 6398 - JACQUELINE HASTY Total:	**70.00**
Vendor: 6031 - JAG ENDEAVORS LLC					
100-1020-7716	JAG ENDEAVORS LLC	Santa Coming to Duarte Swag	2029		2,727.00
				Vendor 6031 - JAG ENDEAVORS LLC Total:	**2,727.00**
Vendor: T3851 - JOVANA VILLEGAS					
100-1605-7736	JOVANA VILLEGAS	Instructor Fee-Ballet & Tap 10/1/25 - 11/29/25	135843		469.00
100-1605-7736	JOVANA VILLEGAS	Instructor Fee-Ballet TT 10/4/25 - 11/29/25	135843		504.00
100-1605-7736	JOVANA VILLEGAS	Instructor Fee-Culinary Kids 9/29/25 - 11/10/25	135843		560.00
				Vendor T3851 - JOVANA VILLEGAS Total:	**1,533.00**
Vendor: 6690 - LA-RICS					
100-1205-7655	LA-RICS	(15) Radio Subscriptions 10/2025	DUARTE FY25/26-04		300.00
100-1205-7655	LA-RICS	(15) Radio Subscriptions 11/2025	DUARTE FY25/26-05		300.00
				Vendor 6690 - LA-RICS Total:	**600.00**
Vendor: T5090 - LILLIAN DAISY RUELAS					
100-2126	LILLIAN DAISY RUELAS	Const/Demo Deposit Refund (P#2022-225)	R107040		3,000.00
				Vendor T5090 - LILLIAN DAISY RUELAS Total:	**3,000.00**
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Equipment for Council Work	12/4/2025		1,214.40
				Vendor 0285 - MARGARET FINLAY Total:	**1,214.40**
Vendor: 4286 - MAXTREME INC					
100-1815-7965	MAXTREME SERVICES	IT Helpdesk 12/2025	13845		12,500.00
				Vendor 4286 - MAXTREME INC Total:	**12,500.00**
Vendor: 5454 - MOORE IACOFANO GOLTSMAN INC					
100-1010-7965	MOORE IACOFANO GOLTSMA...	Strategic Planning Services 10/2025	0094365		2,892.50
				Vendor 5454 - MOORE IACOFANO GOLTSMAN INC Total:	**2,892.50**
Vendor: T5098 - NELUN PEDRIS					
100-1605-7739	NELUN PEDRIS	Refund-Patriotic Duarte T-Shirt	2000728.005		12.00
				Vendor T5098 - NELUN PEDRIS Total:	**12.00**
Vendor: 6280 - ONLY CREMATIONS FOR PETS					
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 11/2025	97349		137.50
				Vendor 6280 - ONLY CREMATIONS FOR PETS Total:	**137.50**
Vendor: 1197 - PAMELA ROMERO					
100-4806	PAMELA ROMERO	Refund-Trip Cancellation 12/6/2025	2002424.002		18.00
100-4806	PAMELA ROMERO	Refund-Trip Cancellation 12/6/2025 (Manuel E)	2002424.002		7.00

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-4806	PAMELA ROMERO	Refund-Trip Cancellation 12/6/2025	2002425.002		2.00
				Vendor 1197 - PAMELA ROMERO Total:	**27.00**
Vendor: 2466 - POST ALARM SYSTEMS					
100-1610-7652	POST ALARM SYSTEMS	CC/CH/Yard Alarm Monitoring 12/2025	1860323		156.07
100-1610-7652	POST ALARM SYSTEMS	CC/CH/Yard Alarm Monitoring 1/2026	1871975		162.07
				Vendor 2466 - POST ALARM SYSTEMS Total:	**318.14**
Vendor: 0768 - RALPHS GROCERY COMPANY					
100-1605-7735	RALPHS	Teen Ctr Winter Holiday Fest	099160		111.05
				Vendor 0768 - RALPHS GROCERY COMPANY Total:	**111.05**
Vendor: 6652 - RAYMOND ABERNATHY					
100-1205-7783	TRAIN UP A CHILD LLC	A-Team Contract Services 12/2025	TRA-21		6,740.00
				Vendor 6652 - RAYMOND ABERNATHY Total:	**6,740.00**
Vendor: 6057 - REGIONAL TAP SERVICE CENTER					
100-2125	REGIONAL TAP SERVICE CENT…	TAP Card Reload 11/2025	6026313		20.00
				Vendor 6057 - REGIONAL TAP SERVICE CENTER Total:	**20.00**
Vendor: T5094 - ROBERTO VALENZUELA					
100-2120	ROBERTO VALENZUELA	SC Rent Deposit Refund 11/15/2025	R110232		500.00
100-4402	ROBERTO VALENZUELA	SC Extra Cleaning 11/15/2025	R110232		-86.25
				Vendor T5094 - ROBERTO VALENZUELA Total:	**413.75**
Vendor: 0076 - ROTARY CLUB OF DUARTE					
100-1005-7642	ROTARY CLUB OF DUARTE	Margaret Finlay Membership Dues	FY26 Q3		112.50
100-1010-7612	ROTARY CLUB OF DUARTE	Brian Villalobos Membership Dues	FY26 Q3		262.50
100-1205-7612	ROTARY CLUB OF DUARTE	Larry Breceda Membership Dues	FY26 Q3		262.50
100-1205-7612	ROTARY CLUB OF DUARTE	Tony Hadloc Membership Dues	FY26 Q3		262.50
100-1805-7612	ROTARY CLUB OF DUARTE	Kristen Petersen Membership Dues	FY26 Q3		262.50
				Vendor 0076 - ROTARY CLUB OF DUARTE Total:	**1,162.50**
Vendor: 6675 - SAMPA BRAZILIAN JIU JITSU INC					
100-1605-7736	SAMPA JIU JITSU	Parent & Me Jiu Jitsu 9/27/25 - 11/15/25	#2		210.00
				Vendor 6675 - SAMPA BRAZILIAN JIU JITSU INC Total:	**210.00**
Vendor: 5819 - SEGERSTROM CENTER FOR THE ARTS					
100-1605-7737	SEGERSTROM CENTER FOR TH…	Balance-'The Wiz' Tickets 1/22/2026	#23049865		2,029.00
				Vendor 5819 - SEGERSTROM CENTER FOR THE ARTS Total:	**2,029.00**
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SUPPLY SOLUTIONS	Janitorial Supplies	100250A		397.19
100-1610-7618	SUPPLY SOLUTIONS	Janitorial Supplies	153147-01		68.60
100-1610-7618	SUPPLY SOLUTIONS	Return from Invoice #153149	154688		-30.94
				Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:	**434.85**
Vendor: 0206 - SIMON EQUIPMENT RENTALS					
100-1610-7618	SIMON EQUIPMENT RENTALS	Scissor Lift Rental (ROP Court Light Replacement)	177838		266.36
100-1410-7630	SIMON EQUIPMENT RENTALS	Pallet Jack Rental	178080		49.91
100-1610-7618	SIMON EQUIPMENT RENTALS	Scissor Lift Rental (Tree Lighting/Decorating)	177943		642.85
				Vendor 0206 - SIMON EQUIPMENT RENTALS Total:	**959.12**
Vendor: 0209 - SMART & FINAL					
100-1605-7730	SMART & FINAL	Halloween Howl Supplies	210301		43.61
100-1605-7735	SMART & FINAL	TC Meeting Snacks	237800		19.99

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1810-7611	SMART & FINAL	CPR Training 12/5/25 Snacks	051277		117.93
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	106866		49.91
100-1605-7733	SMART & FINAL	SC Holiday Event Snacks	341611		94.59
100-1020-7716	SMART & FINAL	Snow Nite 12/7/2025 Snacks	607733		123.74
100-1605-7735	SMART & FINAL	Teen Ctr Winter Holiday Fest	506855		160.01
100-1605-7735	SMART & FINAL	Teen Ctr Winter Holiday Fest	825844		109.35
100-1605-7733	SMART & FINAL	SC Event 12/12/25 Snacks	289444		97.46
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	693211		106.34
100-1605-7733	SMART & FINAL	Pickleball Holiday Party Refreshments	882822		27.47
100-1020-7716	SMART & FINAL	Santa Coming to Duarte Snacks/Drinks	747688		79.30
				Vendor 0209 - SMART & FINAL Total:	**1,029.70**
Vendor: T4691 - SOFIA A PEREZ					
100-1605-7736	PEREZ DANCE & TUMBLING A…	Tiny Tumblers/Dance Gymnastics 10/27/25 - 12/4/25	008		819.00
				Vendor T4691 - SOFIA A PEREZ Total:	**819.00**
Vendor: 0220 - SOUTHERN CALIFORNIA NEWS GROUP					
100-1010-7670	SOUTHERN CALIFORNIA NEWS…	Legal Advertising 11/2025	630956		796.03
				Vendor 0220 - SOUTHERN CALIFORNIA NEWS GROUP Total:	**796.03**
Vendor: 6217 - SOUTHERN CALIFORNIA RADAR/LASER					
100-1205-7887	SOUTHERN CALIFORNIA RADA…	Lidar Certification	1025112		125.00
				Vendor 6217 - SOUTHERN CALIFORNIA RADAR/LASER Total:	**125.00**
Vendor: 2688 - STAPLES CONTRACT & COMMERCIAL INC					
100-1010-7614	STAPLES	Office Supplies	6049780048		121.86
100-1605-7614	STAPLES	Coordinator Office Supplies	6049946867		67.16
				Vendor 2688 - STAPLES CONTRACT & COMMERCIAL INC Total:	**189.02**
Vendor: 6818 - STING USA LP					
100-1605-7745	STING USA LP	Boxing Program Equipment	S08323	202520-Walmart Grant-Boxing…	2,661.00
				Vendor 6818 - STING USA LP Total:	**2,661.00**
Vendor: 5675 - SULLY-MILLER CONTRACTING CO					
100-1410-7900	SULLY-MILLER CONTRACTING …	Emergency Clean-up Agreement (Mel Cyn Rd)	4406932 R2	202315-Flood Response,Emer…	7,089.83
				Vendor 5675 - SULLY-MILLER CONTRACTING CO Total:	**7,089.83**
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
100-1410-7814	SUPERIOR PROPERTY SERVICE…	Graffiti Removal 11/2025	18583		1,518.56
				Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:	**1,518.56**
Vendor: T4951 - TAYLOR CISNEROS					
100-4801	TAYLOR CISNEROS	BEST Basketball Refund (Cruz Cisneros)	2002204.002		17.00
				Vendor T4951 - TAYLOR CISNEROS Total:	**17.00**
Vendor: 5296 - THE BASHFUL BUTLER LLC					
100-1605-7733	THE BASHFUL BUTLER LLC	SC Holiday Dinner Catering	2775		2,205.80
				Vendor 5296 - THE BASHFUL BUTLER LLC Total:	**2,205.80**
Vendor: 6831 - THE LOS ANGELES KINGS HOCKEY CLUB LP					
100-1605-7737	THE LOS ANGELES KINGS HOC…	Balance-Excursion Tickets 1/14/2026	92482288		2,124.00
				Vendor 6831 - THE LOS ANGELES KINGS HOCKEY CLUB LP Total:	**2,124.00**
Vendor: 4241 - THE SAUCE CREATIVE SERVICES CORP					
100-1605-7739	THE SAUCE CREATIVE SERVICE…	Snow Nite Marketing Materials	7913		378.13
				Vendor 4241 - THE SAUCE CREATIVE SERVICES CORP Total:	**378.13**
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7821	THE TECHNOLOGY DEPOT INC	Ruckus Cloud Switch Mgmt 1/2026	29755		399.20
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 1/2026	29756		608.30
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 1/2026	29789		464.20
				Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:	**1,471.70**

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4674 - TYLER TECHNOLOGIES INC					
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 1/01/2026 - 3/31/2026	025-535462		13,613.94
				Vendor 4674 - TYLER TECHNOLOGIES INC Total:	**13,613.94**
Vendor: 4484 - U.S. BANK					
100-1205-7610	U.S. BANK	Larry Breceda Travel WiFi (Panasonic Avionics)	11252025LB		16.95
100-1205-7610	U.S. BANK	Larry B Conference Transportation 10/26/25 (Uber)	11252025LB		35.93
100-1205-7610	U.S. BANK	Larry B CACEO Conference Hotel (Sheraton)	11252025LB		907.17
100-1205-7610	U.S. BANK	Juan Oseguera CACEO Conf Airfare (Southwest)	11252025LB		205.01
100-1205-7614	U.S. BANK	Office Supplies (Amazon)	11252025LB		34.82
100-1205-7614	U.S. BANK	Office Supplies (Target)	11252025LB		56.02
100-1205-7615	U.S. BANK	Fire Hydrant Wrench (Amazon)	11252025LB		132.56
100-1205-7615	U.S. BANK	CERT Training Participant Pizza (Costco)	11252025LB		55.10
100-1205-7615	U.S. BANK	CERT Pry Bar (Harbor Freight)	11252025LB		110.49
100-1205-7615	U.S. BANK	EOC Power Bank (Amazon)	11252025LB		33.14
100-1205-7615	U.S. BANK	CERT Training Class Raffle Prizes (Harbor Freight)	11252025LB		109.23
100-1205-7615	U.S. BANK	CERT Training Snacks (Smart & Final)	11252025LB		54.98
100-1205-7636	U.S. BANK	OC Ramos Uniform Jacket (Amazon)	11252025LB		118.92
100-1205-7779	U.S. BANK	DART Event Parkting 11/22/25 (Cherokee Ave)	11252025LB		16.00
100-1205-7779	U.S. BANK	DART Event Meal 11/22/25 (In-N-Out Burger)	11252025LB		142.00
100-1205-7779	U.S. BANK	DART Meeting 10/29/25 (Dominos)	11252025LB		121.45
100-1205-7779	U.S. BANK	DART Dinner 11/9/25 (American Beauty)	11252025LB		201.79
100-1205-7779	U.S. BANK	DART Escape Hotel Hollywood Event 11/10/25	11252025LB		801.90
100-1205-7779	U.S. BANK	DART Dinner Parking 11/9/25 (LAZ Parking)	11252025LB		10.00
100-1205-7779	U.S. BANK	DART Dinner Parking 11/9/25 (UCLA)	11252025LB		6.00
100-1205-7980	U.S. BANK	Red Ribbon Week Art Contest Winners (Target)	11252025LB		22.06
100-1205-7980	U.S. BANK	Office Supplies (Amazon)	11252025LB		28.72
100-1205-7980	U.S. BANK	UTV Cover (Amazon)	11252025LB		54.69
100-1205-7980	U.S. BANK	(2) E-Business Card/Wallet (DOT Cards)	11252025LB		70.72
100-1205-7980	U.S. BANK	Red Ribbon Week Art Winner Gift Cards (Target)	11252025LB		400.00
100-1205-7980	U.S. BANK	Tobacco Merchandise Giveaways (Yeti)	11252025LB	202419/1205-7980 Other Exps..	784.55
100-1205-8100	U.S. BANK	Legal Notice Posting Board (Amazon)	11252025LB		330.38
100-1020-7716	U.S. BANK	Veterans Day Flowers (Cynthia's Flowers)	11252025ME		180.00
100-1020-7716	U.S. BANK	Veterans Day Speaker Gift Card (The Derby)	11252025ME		100.00
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Supplies (Amazon)	11252025ME		209.87
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Craft Kits (OTC)	11252025ME		235.64
100-1020-7716	U.S. BANK	Snow Nite 12/7/25 Sleds/Saucers (Amazon)	11252025ME		166.49

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Supplies (Costco)	11252025ME		268.83
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Donut Holes (Le Donuts)	11252025ME		280.00
100-1020-7716	U.S. BANK	Santa Coming to Duarte Freezing Snow (Fog It Up)	11252025ME		539.20
100-1020-7716	U.S. BANK	Veterans Day Refreshments (Portos)	11252025ME		189.46
100-1020-7716	U.S. BANK	Snow Machine Fluid (Amazon)	11252025ME		165.72
100-1020-7716	U.S. BANK	Snow Nite Balloon Vendor 12/7/25 (TaylorEntertain)	11252025ME		838.28
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Supplies (Hobby Lobby)	11252025ME		131.76
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Coffee Cups w/Lids (Amazon)	11252025ME		125.94
100-1020-7716	U.S. BANK	Santa Coming to Duarte 12/16/25 (DeLaRosaCookies)	11252025ME		120.00
100-1020-7716	U.S. BANK	Snow Nite 12/7/25 Train Ride (Fun Services)	11252025ME		1,395.00
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Balloons (SP Premium Party)	11252025ME		91.80
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Paper/Boxes (Amazon)	11252025ME		41.89
100-1020-7716	U.S. BANK	Santa Coming to Duarte Bags/Tape (Amazon)	11252025ME		75.04
100-1020-7716	U.S. BANK	Santa Coming to Duarte 12/16/25 (DeLaRosaCookies)	11252025ME		160.00
100-1020-7716	U.S. BANK	Veterans Day Coffee (Starbucks)	11252025ME		66.00
100-1020-7716	U.S. BANK	Tree Lighting 12/2/25 Napkins (Amazon)	11252025ME		49.56
100-1605-7610	U.S. BANK	P&R Director/Manager/Coordinator Mtg (Cabreras)	11252025ME		115.07
100-1605-7610	U.S. BANK	P&R Team Lunch 11/12/25 (BJs Restaurant)	11252025ME		193.89
100-1605-7610	U.S. BANK	Kelly Barnes 2026 CPRS Conference Registration	11252025ME		515.00
100-1605-7612	U.S. BANK	Canva Subscription	11252025ME		479.40
100-1605-7614	U.S. BANK	Plastic Folders/Magnetic Signs (Amazon)	11252025ME		50.77
100-1605-7614	U.S. BANK	RETURN-Office Paper (Hobby Lobby)	11252025ME		-33.39
100-1605-7614	U.S. BANK	P&R Coordinator Desk Supplies (Amazon)	11252025ME		99.68
100-1605-7614	U.S. BANK	RETURN-Plastic Folders/Magnetic Holder (Amazon)	11252025ME		-27.59
100-1605-7614	U.S. BANK	iCloud Storage (Apple.com)	11252025ME		0.89
100-1605-7614	U.S. BANK	P & R Calculator (Amazon)	11252025ME		17.83
100-1605-7614	U.S. BANK	Clorox Wipes (Amazon)	11252025ME		14.12
100-1605-7614	U.S. BANK	Toaster (Amazon)	11252025ME		30.93
100-1605-7614	U.S. BANK	Office Supplies (Amazon)	11252025ME		37.91
100-1605-7614	U.S. BANK	Hooks/Heavy Duty Glue gun (Amazon)	11252025ME		85.05
100-1605-7614	U.S. BANK	Monitor Riser Stand (Amazon)	11252025ME		43.08
100-1605-7614	U.S. BANK	Gift Bags/Ribbon (Michaels)	11252025ME		26.49
100-1605-7614	U.S. BANK	Employee Welcome Supplies (SP Premium Party)	11252025ME		44.78
100-1605-7636	U.S. BANK	P&R Staff Hats (Custom Lids)	11252025ME		233.06
100-1605-7691	U.S. BANK	P&R Commissioner Gift Cards (Starbucks)	11252025ME		50.00
100-1605-7730	U.S. BANK	RETURN-Halloween Howl Candy (Sam's Club)	11252025ME		-150.92

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7730	U.S. BANK	RETURN-Halloween Howl Supplies (Amazon)	11252025ME		-90.64
100-1605-7730	U.S. BANK	RETURN-Halloween Howl Candy (Costco)	11252025ME		-243.58
100-1605-7730	U.S. BANK	Dia de los Muertos Event Flowers (The Hydrangea)	11252025ME		79.85
100-1605-7730	U.S. BANK	Halloween Howl Staff Dinner (Dominos)	11252025ME		196.46
100-1605-7730	U.S. BANK	Dia de los Muertos Event Food (La Paloma)	11252025ME		175.00
100-1605-7730	U.S. BANK	Halloween Howl Decorations (Amazon)	11252025ME		83.96
100-1605-7730	U.S. BANK	Dia de los Muertos Event Flowers (Floral Supply)	11252025ME		80.78
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Walmart.com)	11252025ME		60.50
100-1605-7730	U.S. BANK	(3) Snow Machines/Snow Fluid (Amazon)	11252025ME		679.49
100-1605-7730	U.S. BANK	Halloween Howl Candy/Games (Walmart.com)	11252025ME		33.07
100-1605-7730	U.S. BANK	Dia de los Muertos Event Flowers (CarmenWholesale)	11252025ME		32.50
100-1605-7730	U.S. BANK	Halloween Howl Supplies (Hobby Lobby)	11252025ME		7.50
100-1605-7730	U.S. BANK	Halloween Howl Candy (Sam's Club)	11252025ME		579.06
100-1605-7730	U.S. BANK	RETURN-Halloween Howl Event Toys (Amazon)	11252025ME		-15.74
100-1605-7730	U.S. BANK	RETURN-Halloween (2) Lg Ghosts (Amazon)	11252025ME		-83.96
100-1605-7730	U.S. BANK	Holiday Decorating Contest 12/15/25 (DeLaRosa)	11252025ME		224.00
100-1605-7732	U.S. BANK	City Picnic Staff Meals (DDs Chick and Cat)	11252025ME		423.69
100-1605-7733	U.S. BANK	SC Pickleball Equipment (Pickleball Central)	11252025ME		60.72
100-1605-7733	U.S. BANK	SC Thanksgiving Decorations (Amazon)	11252025ME		212.38
100-1605-7733	U.S. BANK	SC Office Supplies (Amazon)	11252025ME		80.50
100-1605-7733	U.S. BANK	SC Office Supplies (Amazon)	11252025ME		125.14
100-1605-7733	U.S. BANK	RETURN-Senior Ctr Supplies (Amazon)	11252025ME		-43.34
100-1605-7733	U.S. BANK	SC Thanksgiving Dinner Dessert (Portos)	11252025ME		262.00
100-1605-7733	U.S. BANK	SC Christmas Trees (Michaels)	11252025ME		450.35
100-1605-7733	U.S. BANK	SC Pickleball Equipment/Supplies (Amazon)	11252025ME		282.00
100-1605-7733	U.S. BANK	Senior Ctr Program Supplies (Amazon)	11252025ME		389.06
100-1605-7734	U.S. BANK	FC Front Desk Office Supplies (Amazon)	11252025ME		129.74
100-1605-7734	U.S. BANK	RETURN-FC (13) Straw Bales (Kruse Feed Supply)	11252025ME		-130.00
100-1605-7735	U.S. BANK	Teen Ctr Projector & Accessories (Amazon)	11252025ME	202520-Walmart Grant-TC Yo...	345.33
100-1605-7735	U.S. BANK	TC Desk Tablet/Gel Pads (Amazon)	11252025ME		167.22
100-1605-7735	U.S. BANK	Teen Ctr Ping Pong Paddles & Balls (Amazon)	11252025ME		64.02
100-1605-7735	U.S. BANK	TC Packing Tape (Amazon)	11252025ME		15.66
100-1605-7735	U.S. BANK	TC Dry Erase Board & Pin Board (Amazon)	11252025ME		98.43
100-1605-7735	U.S. BANK	TC Holiday Fest/Snack Bar Supplies (Costco)	11252025ME		269.46

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7735	U.S. BANK	RETURN-TC Projector (Amazon)	11252025ME	202520-Walmart Grant-TC Yo…	-364.64
100-1605-7735	U.S. BANK	TC Projector and Screen (Amazon)	11252025ME	202520-Walmart Grant-TC Yo…	464.07
100-1605-7735	U.S. BANK	Teen Ctr Flag Pole (Amazon)	11252025ME		64.08
100-1605-7737	U.S. BANK	Excursion Admission 12/12/25 (Hikari Tanaka Farms)	11252025ME		1,150.00
100-1605-7737	U.S. BANK	Wine Tasting Lunch Buffet 11/20/25 (The Pinnacle)	11252025ME		2,101.04
100-1605-7737	U.S. BANK	Wine Tasting & Tour 11/20/25 (Falkner Winery)	11252025ME		900.46
100-1605-7745	U.S. BANK	TC Boxing Jump Ropes/Prewraps (Amazon)	11252025ME		237.30
100-1605-7980	U.S. BANK	Halloween Supplies (Walmart)	11252025ME		49.61
100-1610-7618	U.S. BANK	Latch Guard Plate Cover (Amazon)	11252025ME		43.08
100-1610-7636	U.S. BANK	Facility Maint Rain Jackets (Amazon)	11252025ME		72.42
100-1610-7636	U.S. BANK	Facility Maint Rain Jackets (Amazon)	11252025ME		72.42
100-1610-7636	U.S. BANK	Facility Maint Safety Vests (Amazon)	11252025ME		27.11
100-1610-7652	U.S. BANK	(26) Tablecloth Dry Cleaning (Roman Cleaners)	11252025ME		390.00
100-1810-7611	U.S. BANK	JPIA Staff CPR/1st Aid Training Supplies (Costco)	11252025ME		111.33
100-1810-7611	U.S. BANK	JPIA CPR/1st Aid Training Lunch (Chick-Fil-A)	11252025ME		556.40
100-1810-7980	U.S. BANK	Pumpkin Carving Contest Dinner (Old Spaghetti)	11252025ME		458.64
100-1810-7980	U.S. BANK	Pumpkin Carving Contest Dessert (Trader Joes)	11252025ME		23.45
				Vendor 4484 - U.S. BANK Total:	**23,474.49**
Vendor: 6819 - U.S. ELECTRICAL SERVICES INC					
100-1820-7771	WALTERS WHOLESALE ELECTR…	Vandal Proof Bolt Set Key	S129235744.001	DMGE108-11/4/25-Stolen Co…	118.24
100-1820-7771	WALTERS WHOLESALE ELECTR…	Vandal Resistant Bolt Kit	S129235744.001	DMGE108-11/4/25-Stolen Co…	1,669.00
				Vendor 6819 - U.S. ELECTRICAL SERVICES INC Total:	**1,787.24**
Vendor: 5907 - ULINE INC					
100-1610-7618	ULINE INC	Umbrella Stand Bags	200896833		365.56
100-1610-7618	ULINE INC	Senior Ctr Storage Shelving	201066662		1,279.12
100-1610-7618	ULINE INC	Building Maintenance Supplies	201860539		354.91
				Vendor 5907 - ULINE INC Total:	**1,999.59**
Vendor: 6586 - UNIFORM HEADQUARTERS					
100-1205-7636	KEYSTONE UNIFORMS	CSO M Lee Uniforms	071620		372.11
100-1205-7636	KEYSTONE UNIFORMS	Code Enforcement Jackets Embroidery	071622		172.00
100-1205-7636	KEYSTONE UNIFORMS	OC Ramos Jacket Embroidery	071636		16.58
				Vendor 6586 - UNIFORM HEADQUARTERS Total:	**560.69**
Vendor: 5935 - WALLACE SIGN COMPANY					
100-1610-7650	WALLACE SIGN COMPANY	Facility Maintenance Vehicle Decals	23154		57.40
				Vendor 5935 - WALLACE SIGN COMPANY Total:	**57.40**
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR C…	Facility Pest/Rodent/Mosquito Control 11/2025	633319C		930.75
				Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:	**930.75**
Vendor: T5097 - YOLANDA VILLEGAS					
100-4806	YOLANDA VILLEGAS	Refund-Trip Cancellation (Festival of Lights)	2002431.002		42.30
				Vendor T5097 - YOLANDA VILLEGAS Total:	**42.30**

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6706 - ZASIO BALDELOMAR					
100-1205-7779	ZASIO BALDELOMAR	DART Escape Hotel LA Trip Parking	11/22/2025		32.00
				Vendor 6706 - ZASIO BALDELOMAR Total:	**32.00**
				Fund 100 - GENERAL FUND Total:	**470,402.94**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 0217 - SOUTHEAST CONSTRUCTION PRODUCTS INC					
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Royal Oaks Trail Erosion Repair	2511-271985		92.80
				Vendor 0217 - SOUTHEAST CONSTRUCTION PRODUCTS INC Total:	**92.80**
Vendor: 1521 - WEST COAST ARBORISTS INC					
240-2410-7662	WEST COAST ARBORISTS INC	2700 Royal Oaks Dr Arborist Report	1-11713		1,184.40
				Vendor 1521 - WEST COAST ARBORISTS INC Total:	**1,184.40**
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**1,277.20**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 6237 - FAST 5 HOLDING COMPANY LLC					
440-4405-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 11/2025	00851		16.00
				Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:	**16.00**
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
440-4405-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 11/2025	18583		102.38
				Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:	**102.38**
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**118.38**
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 1491 - AUTOZONE					
460-4605-7650	AUTOZONE	Yard Supplies	02814800957		384.97
				Vendor 1491 - AUTOZONE Total:	**384.97**
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
460-4605-7788	INLAND EMPIRE TOURS & TR...	Tanaka Farms Trip 12/13/25 Transportation	64785		654.78
				Vendor 1465 - INLAND EMPIRE STAGES LTD Total:	**654.78**
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
460-4605-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 11/2025	18583		85.31
				Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:	**85.31**
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**1,125.06**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
Vendor: 1240 - STATE WATER RESOURCES CONTROL BOARD					
490-4905-8100	STATE WATER RESOURCE CO...	Waste Discharge Req Annual Permit 7/1/25 - 6/30/26	WD-0305008		3,945.00
				Vendor 1240 - STATE WATER RESOURCES CONTROL BOARD Total:	**3,945.00**
				Fund 490 - MEASURE W (WATER/STORMWATER) Total:	**3,945.00**
				Grand Total:	**476,868.58**

Report Summary

Fund Summary

Fund		Payment Amount
100 - GENERAL FUND		470,402.94
240 - LIGHTING AND LANDSCAPE DISTRICT FUND		1,277.20
440 - PROPOSITION A TRANSIT FUND		118.38
460 - PROPOSITION C TRANSIT FUND		1,125.06
490 - MEASURE W (WATER/STORMWATER)		3,945.00
	Grand Total:	**476,868.58**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	258.51
100-1005-7642	Travel & Exp - Finlay	1,326.90
100-1010-7612	Publications and Dues	262.50
100-1010-7614	Office Supplies	121.86
100-1010-7670	Legal Notices	796.03
100-1010-7965	Professional Services	2,892.50
100-1015-7684	Code Enforcement Legal	22,282.92
100-1020-7711	Employee Recognition C…	13.19
100-1020-7712	Community Information …	2,300.00
100-1020-7713	Historical Museum Bldg…	99.02
100-1020-7716	Special Community Even…	8,956.40
100-1020-7726	Council Cablecasting	600.00
100-1205-7610	Travel, Mtgs & Conf	1,193.05
100-1205-7612	Publications and Dues	525.00
100-1205-7614	Office Supplies	90.84
100-1205-7615	Emergency Supplies	495.50
100-1205-7636	Uniforms	679.61
100-1205-7650	Vehicle Maintenance	408.75
100-1205-7655	Emergency Services	600.00
100-1205-7762	Parking Pass Kiosk Costs	170.56
100-1205-7779	Youth Programs	1,881.14
100-1205-7780	Animal Control	137.50
100-1205-7781	Contract Law Enforceme…	108.02
100-1205-7782	Crossing Guard Contract…	6,965.05
100-1205-7783	A-Team Program	6,740.00
100-1205-7887	Repairs & Replacements	125.00
100-1205-7980	Other Expenses	1,369.74
100-1205-8030	Other Equipment	1,196.91
100-1205-8100	Other Capital Acquisitions	1,034.72
100-1405-7650	Vehicle Maintenance	56.00
100-1405-7975	Economic Development …	4,050.00
100-1410-7630	Equipment Rentals	49.91
100-1410-7650	Vehicle Maintenance	4,475.27
100-1410-7814	Graffiti Removal	1,518.56
100-1410-7900	Emergency Cleanup/Mai…	7,089.83
100-1410-7980	Other Expenses	282.38
100-1605-7610	Travel, Mtgs & Conf	1,269.49
100-1605-7612	Publications and Dues	479.40
100-1605-7614	Office Supplies	474.29
100-1605-7636	Uniforms	233.06
100-1605-7650	Vehicle Maintenance	8.00
100-1605-7691	Parks & Rec Commission	50.00
100-1605-7729	Concerts In The Park	60.00
100-1605-7730	Special Events	1,944.04
100-1605-7732	City Picnic	423.69
100-1605-7733	Senior Center	6,953.56
100-1605-7734	Fitness Center	-0.26
100-1605-7735	Teen Center	1,804.03

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7736	Youth & Adult Recreatio…	8,267.00
100-1605-7737	Adult Excursions	8,304.50
100-1605-7739	Publicity	390.13
100-1605-7741	Sports/Playground Progr…	15.45
100-1605-7745	Boxing Program	2,898.30
100-1605-7750	Bus Rentals	654.78
100-1605-7756	Senior Recreation Classes	885.50
100-1605-7965	Professional Services	89,000.00
100-1605-7980	Other Expenses	80.64
100-1610-7617	Pool Chemicals	590.21
100-1610-7618	Building Supplies	5,109.68
100-1610-7636	Uniforms	233.65
100-1610-7650	Vehicle Maintenance	298.64
100-1610-7652	Building Maint Services	2,348.76
100-1610-8100	Other Capital Improvem…	203,249.00
100-1805-7610	Travel, Mtgs & Conf	63.84
100-1805-7612	Publications and Dues	262.50
100-1810-7610	Travel, Mtgs & Conf	5.04
100-1810-7611	Training	785.66
100-1810-7660	Other Services	378.00
100-1810-7980	Other Expenses	511.18
100-1815-7820	Finance Software	13,613.94
100-1815-7821	Network & Internet Serv…	1,007.50
100-1815-7830	Telephone Services	2,192.38
100-1815-7965	Professional Services	14,364.31
100-1820-7771	Repair Of City Property	23,787.24
100-1825-7626	Postage	7.41
100-1825-7631	Equipment Maintenance	189.18
100-1825-7688	Oil Recycling Grant	714.20
100-2120	Refundable Deposits	1,800.00
100-2125	Metro Pass Through (TA…	20.00
100-2126	Construction and Demoli…	3,500.00
100-2127	Retention Payable	-10,133.70
100-4302	Parking Citations	313.00
100-4402	Community Center Renta..	-143.75
100-4801	Youth & Adult Recreatio…	17.00
100-4806	Excursion Fees	94.30
100-5004	Other Revenue	-125.00
240-2410-7662	Other Serv-Citywide	1,184.40
240-2410-7888	Repairs-Citywide	92.80
440-4405-7650	Vehicle Maintenance	16.00
440-4405-7814	Graffiti Removal	102.38
460-4605-7650	Vehicle Maintenance	384.97
460-4605-7788	Shuttle Services	654.78
460-4605-7814	Graffiti Removal	85.31
490-4905-8100	Other Capital Improvem…	3,945.00
	Grand Total:	**476,868.58**

Project Account Summary

Project Account Key	Payment Amount
None	155,346.70
202315-Flood Response,Emergency CleanUp,Mtn,K-rail	7,089.83
202412-Econ Dev Exps-FY24-26 Bike Trail Rehab Proj	4,050.00
202418-FY23-26-Exp-Tutors,Student Engage,Live Scan	450.00
202419/1205-7980 Other Exps-Tobacco Grant	784.55
202520-Walmart Grant-Boxing Youth Prog,Equip,Supp	2,661.00
202520-Walmart Grant-TC YouthProg,Equip,Trip,Supp	444.76
202601-Exp-Used Oil-OPP15-25-0016 FY26	714.20

Project Account Summary

Project Account Key	Payment Amount
202612-Other ImprovTC Roof/Rain Gutter Replacement	202,674.00
202612-Retention-TC Roof/Rain Gutter Replacement	-10,133.70
202615DuartePark-Part2-Playground/RR/Bball/DogPark	89,000.00
DMGE108-11/4/25-Stolen Copper Wiring on Evergreen	23,787.24
Grand Total:	**476,868.58**

Council Warrant Register By Account
By Fund

City of Duarte

Payment Dates 12/24/2025 - 1/14/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1605-7736	BEST SPORTS	Instructor Fee-BEST Basketball 6/21/25 - 8/16/25	6731		1,154.30
100-2012	CHUNG'S CONSTRUCTION AN...	Building Permit Refund (P#2025-494)	221746		1.00
100-2013	CHUNG'S CONSTRUCTION AN...	Building Permit Refund (P#2025-494)	221746		0.50
100-4201	CHUNG'S CONSTRUCTION AN...	Building Permit Refund (P#2025-494)	221746		238.60
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr HVAC Quarterly Maint Contract	6727		1,095.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	Town Ctr HVAC Quarterly Maint Contract	6727		3,611.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	TC Patio Door Temporary Barricade	BD26-0755		77.84
100-1020-7716	JK PROPERTY SERVICES INC	2025 Holiday Decor Installation/Removal	221757		16,030.00
100-1205-7980	MYRON OPERATIONS LLC	Neighborhood Watch Planners	221763		749.55
100-1610-7652	COUNTY OF LOS ANGELES DE...	FY26 Duarte Towncenter (3) Backflow Assemblys	221749		111.00
100-1415-7661	COUNTY OF LOS ANGELES DE...	FY26 Otis Gordon Sports Pk Backflow Assembly	221749		37.00
100-1610-7652	COUNTY OF LOS ANGELES DE...	FY26 Teen Ctr Backflow Assembly	221749		37.00
100-1020-7713	HOME DEPOT CREDIT SERVICES	Museum Repairs	BD26-0755		82.81
100-1410-7980	HOME DEPOT CREDIT SERVICES	Refund-Tools	BD26-0755		-219.88
100-1410-7980	HOME DEPOT CREDIT SERVICES	Refund-Tools & Supplies	BD26-0755		-16.31
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Supplies	BD26-0755		30.73
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maint Supplies/Repairs/Tools	BD26-0755		202.44
100-1805-7614	STAPLES	Office Supplies	6772		21.32
100-1020-7716	HOME DEPOT CREDIT SERVICES	Tree Lighting 12/2/2025 Supplies	BD26-0755		70.18
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maint Supplies/Repairs/Tools	BD26-0755		101.04
100-1605-7730	HOME DEPOT CREDIT SERVICES	Holiday Decorating Contest Prizes	BD26-0755		700.00
100-1405-7969	RKA CONSULTING GROUP	BV/Kellwil TS Review Engineering 10/2025	6766	202127/City Engineer-TS Kellw..	2,560.00
100-1405-7965	RKA CONSULTING GROUP	Watson Multi-Use Trail Rehab 10/2025	6766	202412-Prof Svc-FY24 Bike Tra...	3,060.00
100-1020-7724	MARIPOSA LANDSCAPES INC	PO Pkg Lot Landscape Maintenance 11/2025	6758		312.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Duarte Wilderness Park Brush Clearance 11/2025	6758		2,080.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Greenbank Ave Brush Clearance 11/2025	6758		76.00
100-1415-7916	MARIPOSA LANDSCAPES INC	Sports Parks (2) Landscape Maintenance 11/2025	6758		3,426.72
100-1405-7800	CHARLES ABBOTT ASSOCIATES...	Building & Safety Srvcs 11/2025	6738		14,800.93
100-1610-7652	SUNTREK INDUSTRIES INC	Comp Pool Solar System Booster Pump Inspection	6774		450.00
100-1610-7652	INX BUILDING MAINTENANCE	CH/TC/Yard Janitorial Service 12/2025	6751		4,642.07
100-1610-7618	WAXIE SANITARY SUPPLY	Building Maintenance Supplies	6783		59.74
100-1605-7002	PAMELA ROMERO	CPR Stipend	6767		76.92

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1405-7650	ENTERPRISE FM TRUST	Vehicle 19 Fuel Hose Clamp Part/Labor	BD26-0753		100.07
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 17 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		827.50
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		1,088.94
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R10 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		1,147.73
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 9 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		800.69
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		703.61
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		709.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 3 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		1,819.25
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R13 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		709.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R23 Lease/Maint 12/01/2025 - 12/31/25	BD26-0753		709.53
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R14 Tax on Gain on Prior	BD26-0753		3,336.55
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 29 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		696.76
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 26 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		849.35
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		580.21
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		479.96
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R14 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		546.07
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Sales Tax Refund	BD26-0753		-3,336.50
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R23 CA Tire Tax	BD26-0753		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R13 CA Tire Tax	BD26-0753		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R27 CA Tire Tax	BD26-0753		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R14 CA Tire Tax	BD26-0753		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 CA Tire Tax	BD26-0753		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		557.10
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		223.54
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		395.08
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		400.76
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 19 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		447.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		477.31
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		784.34
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		530.21
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		531.41
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 33,34,24,25,35 Maint Fees 12/2025	BD26-0753		259.83
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R27 Lease/Maint 12/01/2025 - 12/31/2025	BD26-0753		710.42
100-1610-7650	CITY OF MONROVIA	Facility Maintenance Fuel 9/2025	221761		716.71
100-1410-7650	CITY OF MONROVIA	Field Services Fuel 9/2025	221761		980.07
100-1605-7650	CITY OF MONROVIA	Parks & Recreation Fue…	221761		48.37

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7650	CITY OF MONROVIA	Public Safety Fuel 9/2025	221761		1,943.15
100-1205-7781	CITY OF MONROVIA	Sheriff Dept Fuel 9/2025	221761		3,926.35
100-1405-7650	CITY OF MONROVIA	Community Development Fuel 9/2025	221761		88.42
100-1410-7980	HOME DEPOT CREDIT SERVICES	Tools/Supplies/Electrical Supplies	BD26-0755		754.35
100-1405-7975	GCR MARKETING NETWORK	Duarte Demographic Data Purchase	6764		150.00
100-1405-7975	GCR MARKETING NETWORK	Demographic Web Application 12/2025 - 12/2026	6764		450.00
100-1205-7761	DATA TICKET INC	Admin Citation Processing 11/2025	6741		2,832.62
100-1815-7632	GOOGLE LLC	Gsuite-cityofduarte.ca.gov 11/1/25 - 11/30/25	BD26-0754		2,463.00
100-1020-7716	EAGLE PORTABLES INC	Snow Nite Portable Rental 12/7/2025	221752		699.88
100-1020-7716	SUNBELT RENTALS INC	Snow Nite Generator Rental 12/7/2025	6773		1,018.59
100-1405-7801	COUNTY OF LOS ANGELES DE…	Industrial Waste Inspections 11/2025	221750		108.83
100-1805-7965	HINDERLITER, DE LLAMAS & A…	Transaction Tax Audit Oct 2025 - Dec 2025	221755		300.00
100-1020-7716	SUNBELT RENTALS INC	Snow Nite Light Tower Rental 12/7/2025	6773		3,355.10
100-1205-7781	LOS ANGELES COUNTY SHERIF…	Sheriff Contract 11/2025	6757		481,469.31
100-1205-7782	ALL CITY MANAGEMENT SERV…	Crossing Guard Srvcs 11/23/25 - 12/6/25	6729		3,867.48
100-1205-7650	10-8 RETROFIT INC	Vehicle #23 Equipment	6725		3,159.38
100-1605-7756	CHRISTOPHER H CHUC	SC Ballroom/Latin Dance 10/2/25 - 11/27/25	6739		176.40
100-1605-7756	CHRISTOPHER H CHUC	SC Line Dance 10/2/25 - 11/27/25	6739		176.40
100-2127	COMMERCIAL & INDUSTRIAL …	Retention-Teen Ctr Roof Replacement	221747	202612-Retention-TC Roof/Ra…	10,133.70
100-1610-7652	COMMERCIAL & INDUSTRIAL …	City Hall Roof Repairs	221747		14,322.00
100-1605-7733	SM KILN REPAIR	SC New Kiln Installation	221759		300.00
100-1610-7652	ALBERTOS PLUMBING	Encanto Park Plumbing Repairs	6728		1,235.00
100-1405-7965	LDM ASSOCIATES INC	FY26 Federal Grant Administration 11/2025	6755		123.00
100-1805-7614	STAPLES	Office Supplies	6772		50.74
100-1825-7613	STAPLES	Copier Paper	6772		68.37
100-1605-7733	CYNTHIA'S FLOWERS & GIFTS	SC Christmas Dinner Centerpieces	221766		250.00
100-1410-7810	A-1 MAINTENANCE SERVICES …	Las Brisas Sweeping 12/2025	6726		66.00
100-1410-7810	A-1 MAINTENANCE SERVICES …	Las Posadas Sweeping 12/2025	6726		66.00
100-1805-7653	SECTRAN SECURITY INC	December 2025 Courier Pick-up	6769		343.61
100-1410-7650	AUTOZONE	Chipper Maintenance	221740		52.74
100-1020-7716	DOLPHIN RENTS INC	Snow Nite Equipment Rental 12/7/2025	6742		9,374.78
100-1205-7761	DATA TICKET INC	Parking Citation Processing 11/2025	6741		1,677.40
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	6740		30.85
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	6740		4.15
100-1805-7965	WILLDAN FINANCIAL SERVICES	Cost Allocation Plan & User Fee Study 11/30/25	6784		1,250.00
100-1805-7610	KRISTEN PETERSEN	League Finance Institute Mileage Reimbursement	6762		133.00
100-1815-7632	MAXTREME SERVICES	Datadog-SEIM 7/2025 - 12/2025	6760		108.00
100-1815-7632	MAXTREME SERVICES	Google Maxhavens 7/2025 - 12/2025	6760		913.62
100-1815-7980	MAXTREME SERVICES	USB C Hub/Cases/Screen Protectors/Toner	6760		828.36

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7618	SUPPLY SOLUTIONS	Recycled Paper Products	6770		1,599.08
100-1415-7889	LANDSCAPE WAREHOUSE INC	Sports Park Irrigation Repairs	6754		531.75
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 1/2026	221758		1,750.00
100-1610-7652	INX BUILDING MAINTENANCE	Senior Center Cleaning 12/2025	6751		450.00
100-1205-7787	MOUNTAIN VISA PLAZA	Public Safety Lease	6761		14,391.00
100-1605-7735	DUHOP INC	MLK Jr Event Breakfast 1/17/2026	221751		1,160.25
100-1605-7733	DOLPHIN RENTS INC	SC Christmas Dinner Linen Rental	6742		190.85
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 11/2025	221738		4,936.00
100-1815-7980	MAXTREME SERVICES	(3) Monitors	6760		429.85
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	6740		20.21
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	6740		38.12
100-1825-7980	PAPER RECYCLING & SHREDDI...	Document Shredding 12/22/2025	221765		73.00
100-1825-7626	POSTMASTER	City Manager's Office Bulk Mailing 12/22/25	221768		107.00
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	6750		75.00
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	6759		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	6748		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	6777		75.00
100-1005-7647	MARTIN CALDERON RIOS	Council Vehicle Allowance	6765		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	6752		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	6756		75.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	221741		435.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	6746		435.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	6747		435.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	6763		566.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	6753		435.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	6737		566.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	6775		435.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	6732		218.00
100-1405-7980	CALIFORNIA STREET LIGHTING	Lena Valenzuela Park Lighting Project	6736		750.00
100-1825-7631	CANON U.S.A. INC	Finance Mgr Printer Maint 11/23/25 - 12/22/25	221743		18.11
100-1610-8100	C J CONCRETE CONSTRUCTION..	ROP Playground Sidewalk Extension	6734		3,438.40
100-1825-7630	CANON FINANCIAL SERVICES I...	(3) CH/PS/SC/TC Copier Lease 1/2026	221742		1,641.70
100-1825-7631	CANON FINANCIAL SERVICES I...	(3) CH/PS/SC/TC Copier Maintenance 11/2025	221742		750.42
100-1410-7610	U.S. BANK	Field Srvcs Staff MSA Training/Lunch 12/9/2025	6781		334.75
100-1410-7610	U.S. BANK	Gerard Batista PAPA Conf Registration 2/2026	6781		320.00
100-1410-7612	U.S. BANK	GerardB/Sean McBride PAPA 2026 Membership	6781		100.00
100-1810-7980	U.S. BANK	Employee Breakfast Coffee (Starbucks)	6781		66.00
100-1020-7711	U.S. BANK	Awards Celebration Candle Lanterns (Amazon)	6782		87.04
100-1020-7711	U.S. BANK	Awards Celebration Candle Lanterns (Amazon)	6782		66.28

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1020-7711	U.S. BANK	Return-Awards Celebration Candle Lanterns (Amazon)	6782		-58.32
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 12/4/25 - 1/3/26	6782		8.99
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 12/4/25 - 1/3/26	6782		9.00
100-1805-7610	U.S. BANK	Kristen P League Conf Meal 12/9/25 (McDonalds)	6782		11.51
100-1805-7610	U.S. BANK	Kristen P League Conf Hotel/Meals (Renaissance)	6782		604.71
100-1805-7612	U.S. BANK	Municipal Revenue Sources Handbook (League of CA)	6782		100.00
100-1805-7612	U.S. BANK	Kristen Petersen CalPERLA Membership	6782		390.00
100-1805-7614	U.S. BANK	2025 W-2s/Envelopes/1095Cs (Forms Fullfillment)	6782		383.07
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Smart & Final)	6782		101.56
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Trader Joes)	6782		206.85
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Smart & Final)	6782		325.74
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Smart & Final)	6782		29.12
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Vons)	6782		54.87
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Home Goods)	6782		41.92
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Costco)	6782		550.35
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 12/13/25-1/12/26	6782		884.67
100-1815-7632	U.S. BANK	(10 User 1 Year Renewal (RemotePC)	6782		99.50
100-1815-7632	U.S. BANK	Finance Webinar 12/7/25 - 1/6/26 (Zoom)	6782		96.00
100-1020-7716	U.S. BANK	Snow Nite Hay Bales (Kruse Feed & Supply)	6778		987.18
100-1020-7716	U.S. BANK	Snow Nite Staff Food (Dominos Pizza)	6778		379.88
100-1020-7716	U.S. BANK	2025 Tree Lighting Conchas (Los Angelitos Bakery)	6778		344.45
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Sandwichs (JerseyMike)	6778		95.00
100-1020-7716	U.S. BANK	Tree Lighting Ornament Gift Boxes (Amazon)	6778		93.85
100-1020-7716	U.S. BANK	Snow Nite Reindeer Games (Tiktok Shop)	6778		86.28
100-1020-7716	U.S. BANK	Snow Nite Equipment (Amazon)	6778		75.08
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Pizza (Dominos)	6778		50.71
100-1020-7716	U.S. BANK	Game Prizes Cookies (Target)	6778		55.96
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Snowflakes (Michaels)	6778		49.68
100-1020-7716	U.S. BANK	Tree Lighting Decorating Supplies (Villa Growers)	6778		41.16
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Tracker (Live View)	6778		39.95
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Supplies (Hobby Lobby)	6778		32.45
100-1020-7716	U.S. BANK	Tree Lighting Garland (Walmart)	6778		27.61

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Tracker (Live View)	6778		12.45
100-1020-7716	U.S. BANK	Tree Lighting Decorating Supplies (Dan Stamis)	6778		75.00
100-1020-7716	U.S. BANK	Tree Lighting Pennants (Hobby Lobby)	6778		7.69
100-1020-7716	U.S. BANK	Snow Nite Wristbands (Amazon)	6778		21.84
100-1605-7610	U.S. BANK	Manuel E Meet the New Mayor (DuarteChamber)	6778		35.00
100-1605-7610	U.S. BANK	CPRS Holiday Cheer Raffle Basket Items (Target)	6778		36.54
100-1605-7610	U.S. BANK	CPRS Holiday Cheer Raffle Basket Items (TJ Maxx)	6778		17.81
100-1605-7614	U.S. BANK	Office Envelopes (Amazon)	6778		21.00
100-1605-7614	U.S. BANK	Office Decorations (SP Premium Party)	6778		31.16
100-1605-7614	U.S. BANK	iCloud Storage (Apple.com)	6778		0.99
100-1605-7693	U.S. BANK	MYC Event 12/23/25 Tickets (Round1PuenteHills)	6778		898.00
100-1605-7693	U.S. BANK	Refund-MYC Event 12/23/25 Tickets (Round1)	6778		-71.84
100-1605-7730	U.S. BANK	Holiday Decorating Judge Gift Cards (CafeDe Olla)	6778		80.00
100-1605-7733	U.S. BANK	Senior Ctr Supplies (Amazon)	6778		46.79
100-1605-7733	U.S. BANK	CPRS Holiday Cheer Raffle Basket Items (TJ Maxx)	6778		54.36
100-1605-7733	U.S. BANK	SC Pickleball Event Donuts (AM Donuts)	6778		68.67
100-1605-7733	U.S. BANK	SC Craft Material (Amazon)	6778		79.98
100-1605-7733	U.S. BANK	SC Christmas Decorations (Michaels)	6778		92.74
100-1605-7733	U.S. BANK	SC Office/New Years Celebration Supplies (Amazon)	6778		117.20
100-1605-7733	U.S. BANK	SC Holiday Dinner Supplies (Amazon)	6778		165.81
100-1605-7733	U.S. BANK	SC New Years Celebration Supplies (Amazon)	6778		204.33
100-1605-7733	U.S. BANK	SC Christmas Decorations (Hobby Lobby)	6778		219.17
100-1605-7733	U.S. BANK	SC Pickleball Party Supplies (Amazon)	6778		241.83
100-1605-7733	U.S. BANK	SC Thanksgiving Decor/Office Supplies (Amazon)	6778		249.90
100-1605-7733	U.S. BANK	SC New Years Celebration Balloons (BalloonsDirect)	6778		55.70
100-1605-7733	U.S. BANK	SC Office Supplies (Amazon)	6778		15.22
100-1605-7733	U.S. BANK	SC Event Sandwiches (Costco)	6778		149.97
100-1605-7733	U.S. BANK	Senior Ctr Equipment (Amazon)	6778		11.04
100-1605-7733	U.S. BANK	Refund-SC Christmas Decorations (Amazon)	6778		-33.14
100-1605-7734	U.S. BANK	CPRS Holiday Cheer Raffle Basket Items (TJ Maxx)	6778		54.36
100-1605-7735	U.S. BANK	TC String Light Pole/Timer/Cord (Amazon)	6778		146.87
100-1605-7735	U.S. BANK	TC Duarte Dance Knee Pads (Amazon)	6778		29.82
100-1605-7735	U.S. BANK	TC Batteries/Misc Supplies (Amazon)	6778		103.55
100-1605-7735	U.S. BANK	TC Dust Pan/Broom/Matches (Amazon)	6778		36.72
100-1605-7741	U.S. BANK	Youth Sports/Cross Country Meeting (Panera Bread)	6778		22.29

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7741	U.S. BANK	Youth Sports Whistles/Shoe Mat (Amazon)	6778		94.74
100-1605-7980	U.S. BANK	Awards of Excellence Submission (CPRS)	6778		85.00
100-1610-7618	U.S. BANK	Portable Generator (Amazon)	6778		1,877.40
100-1610-7618	U.S. BANK	Futsal Goal Nets (Sator Soccer)	6778		574.39
100-1610-7618	U.S. BANK	CH Tree Ornaments (Walmart)	6778		4.01
100-1610-7618	U.S. BANK	Gloves & Zip Ties (Home Depot)	6778		74.66
100-1610-7618	U.S. BANK	Hex Keys (Amazon)	6778		6.60
100-1610-7618	U.S. BANK	Drapery Hardware/Wand (Amazon)	6778		27.61
100-1610-7618	U.S. BANK	Aux Audio Cable (Amazon)	6778		26.49
100-1610-7618	U.S. BANK	City Facilities Holiday Decor (ALDIK)	6778		428.96
100-1810-7611	U.S. BANK	CPR Training Lunch 12/5/25 (Chick-Fil-A)	6778		415.20
100-1810-7980	U.S. BANK	Holiday Breakfast Centerpiece Flowers (TraderJoes)	6778		119.16
100-1810-7980	U.S. BANK	Holiday Breakfast Centerpiece Supplies(HobbyLobby)	6778		119.52
100-1810-7980	U.S. BANK	Return-Holiday Breakfast Supplies (Hobby Lobby)	6778		-76.12
100-1810-7980	U.S. BANK	Holiday Breakfast Centerpieces (Dollar Tree)	6778		21.27
100-1810-7980	U.S. BANK	Holiday Breakfast Vase (Dollar Tree)	6778		1.93
100-1825-7626	FEDEX	Document Delivery 12/18/25	221753		35.57
100-1825-7631	CANON U.S.A. INC	CMD-Permit Tech Printer Maint 11/27/25-12/26/25	221743		54.11
100-1605-7733	SMART & FINAL	SC Christmas Party Drinks	6771		100.71
100-1605-7733	SONICBOOM DJ Rudy	SC Monthly Dance DJ	221744		175.00
100-1825-7613	GRAND PRINTING INC	Business Cards/Safety Correction Notices	221754		583.66
100-4809	ANNIE HSU	Little All Stars Basketball Refund (Hunter Lin)	221756		60.00
100-2120	ALMA AGUILAR	SC Rent Deposit Refund 12/20/2025	221737		500.00
100-2120	MONTE VISTA HEALTH CARE C...	TC Rent Deposit Refund 12/20/2025	221762		300.00
100-2120	TRITIA CATO	ROP Bldg Rent Deposit Refund 12/21/2025	221745		150.00
100-2126	ALICIA ALVAREZ	Const/Demo Deposit Refund (P#2025-059)	221739		1,200.00
100-5004	ALICIA ALVAREZ	Administrative Fee (P#2025-059)	221739		-125.00
100-1015-7682	BURKE, WILLIAMS & SORENS...	Labor Legal 11/2025	6733		137.50
100-1020-7716	EAN SERVICES LLC	2025 Santa Coming to Duarte Car Rental	6745		505.22
100-1415-7889	CAL BLEND SOILS INC	Otis Gordon Park Sinkhole Soil	6735		42.64
100-1020-7716	SESAC	Community Events Music License 1/1/26 - 12/31/26	221767		641.00
100-1825-7631	CANON U.S.A. INC	P&R Printer Maint 12/4/25 - 1/3/26	221743		69.83
100-1020-7711	CULINARY ARTIST GROUP	Deposit-Annual Awards Catering	221760		4,000.00
100-1205-7779	ZASIO BALDELOMAR	DART Event Enchant Christmas Tickets	6730		823.30
100-1815-7965	MAXTREME SERVICES	IT Support Agreement Increase 7/2025 - 12/2025	6760		7,500.00
100-1020-7710	DUARTE CHAMBER OF COMM...	2nd Installment Payment FY25/26	6744		36,800.00
100-1205-7610	JUAN OSEGUERA	Code Enforcement Conference Hotel Reimbursement	221764		907.17

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1815-7821	THE TECHNOLOGY DEPOT INC	Annual Hardware Support 1/01/2026 - 12/31/2026	6776		3,940.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	CH FortiNet CyberSecurity 1/17/2026 - 1/16/2027	6776		648.75
				Fund 100 - GENERAL FUND Total:	**732,452.27**
Fund: 220 - GAS TAX FUN					
220-2225-8100	RKA CONSULTING GROUP	Speed Surveys and Traffic Counts 10/2025	6766		720.00
220-2210-7890	COUNTY OF LOS ANGELES DE…	KITS Monitoring & Reports 11/2025	221750		999.46
220-2210-7890	COUNTY OF LOS ANGELES DE…	Traffic Signal Maintenance 11/2025	221750		5,699.47
				Fund 220 - GAS TAX FUN Total:	**7,418.93**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7662	COUNTY OF LOS ANGELES DE…	FY26 Aloysia Moore Pk Backflow Assembly	221749		37.00
240-2410-7662	COUNTY OF LOS ANGELES DE…	FY26 Tzeitel Paras Park Backflow Assembly	221749		37.00
240-2410-7662	COUNTY OF LOS ANGELES DE…	FY26 Hacienda Park Backflow Assembly	221749		37.00
240-2410-7662	COUNTY OF LOS ANGELES DE…	FY26 Duarte Park Backflow Assembly	221749		37.00
240-2410-7662	COUNTY OF LOS ANGELES DE…	FY26 Beardslee Park Backflow Assembly	221749		37.00
240-2423-7887	COUNTY OF LOS ANGELES DE…	FY26 Amberwood LLD Backflow Assembly	221749		37.00
240-2410-7662	COUNTY OF LOS ANGELES DE…	FY26 Royal Oaks Park (4) Backflow Assemblys	221749		148.00
240-2405-7888	HOME DEPOT CREDIT SERVICES	Light Fixture Set Bolts	BD26-0755		20.01
240-2405-7888	HOME DEPOT CREDIT SERVICES	Duarte Plaza Electrical Repairs/Supplies	BD26-0755		157.33
240-2410-7915	MARIPOSA LANDSCAPES INC	City Facilities (4) Landscape Maintenance 11/2025	6758		2,733.32
240-2410-7915	MARIPOSA LANDSCAPES INC	Misc Locations (8) Landscape Maintenance 11/2025	6758		1,509.99
240-2410-7915	MARIPOSA LANDSCAPES INC	Parks (14) Landscape Maintenance 11/2025	6758		15,265.88
240-2410-7917	MARIPOSA LANDSCAPES INC	Medians/Pkwys (19) Landscape Maintenance 11/2025	6758		8,312.45
240-2410-7917	MARIPOSA LANDSCAPES INC	Tree Wells (12) Landscape Maintenance 11/2025	6758		459.54
240-2420-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		491.67
240-2421-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		1,416.67
240-2422-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		693.80
240-2423-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		1,125.00
240-2424-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		775.01
240-2425-7913	MARIPOSA LANDSCAPES INC	Hearthstone Brush Clearance 11/2025	6758		1,166.67
240-2425-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		416.67
240-2426-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		333.33
240-2427-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		891.67
240-2431-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		891.67
240-2432-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		1,175.00

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
240-2433-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		750.00
240-2434-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		500.00
240-2435-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	6758		750.00
240-2435-7918	MARIPOSA LANDSCAPES INC	Ridgecrest Brush Clearance 11/2025	6758		708.33
240-2405-7888	HOME DEPOT CREDIT SERVICES	Light Fixture Set Bolts	BD26-0755		20.67
240-2405-7888	HOME DEPOT CREDIT SERVICES	Electrical Supplies	BD26-0755		116.72
240-2405-7888	HOME DEPOT CREDIT SERVICES	Electronic Sign Electrical Repairs	BD26-0755		70.72
240-2410-7662	COUNTY OF LOS ANGELES AGR...	Royal Oaks Trail Gopher Control 9/2025	221748		272.13
240-2426-7810	A-1 MAINTENANCE SERVICES ...	Grocery Outlet Ctr Sweeping 12/2025	6726		843.00
240-2410-7888	LANDSCAPE WAREHOUSE INC	Citywide Park Irrigation Repairs	6754		177.33
			Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:		**42,414.58**
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-7965	LDM ASSOCIATES INC	FY26 CDBG ADA Curb Ramps Project 11/2025	6755	202610-Prof Svc-CDBG-ADA C...	861.00
			Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:		**861.00**
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 11/2025	6757		13,191.67
			Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:		**13,191.67**
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease 12/01/2025 - 12/31/2025	BD26-0753		569.24
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease 12/01/2025 - 12/31/2025	BD26-0753		429.95
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 33 Lease 12/01/2025 - 12/31/2025	BD26-0753		442.41
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 35 Lease 12/01/2025 - 12/31/2025	BD26-0753		681.15
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 25 Lease 12/01/2025 - 12/31/2025	BD26-0753		490.00
			Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:		**2,612.75**
Fund: 400 - PARK DEVELOPMENT GRANT FUND					
400-4005-8041	C J CONCRETE CONSTRUCTION...	ROP Playground Sidewalk Extension	6734		13,753.60
			Fund 400 - PARK DEVELOPMENT GRANT FUND Total:		**13,753.60**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7650	CITY OF MONROVIA	Transportation Dept Fuel 9/2025	221761		301.67
440-4405-8013	FOOTHILL TRANSIT	81st Installment of 3rd Bus 12/2025	6749		3,887.05
440-4405-7650	AUTOZONE	Vehicle # 26 & #28 Air Filters	221740		42.53
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 11/2025	6749		22,369.10
440-5004	FOOTHILL TRANSIT	Duarte Local Service 11/2025	6749		-917.05
440-4405-7650	U.S. BANK	Erwin Mendez Ontario to Station 12/2/25 (Lyft)	6782		34.93
440-4405-7650	U.S. BANK	Erwin Mendez Ontario to Station 12/9/25 (Lyft)	6782		35.97
			Fund 440 - PROPOSITION A TRANSIT FUND Total:		**25,754.20**
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-8013	FOOTHILL TRANSIT	81st Installment of 3rd Bus 12/2025	6749		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 11/2025	6749		18,302.00
460-5004	FOOTHILL TRANSIT	Duarte Local Service 11/2025	6749		-750.32
			Fund 460 - PROPOSITION C TRANSIT FUND Total:		**20,731.99**

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 470 - MEASURE R LR TRANSIT FUND					
470-4705-8060	PRECISION CONCRETE CUTTI…	Annual Sidewalk Maintenance Project	6768		8,321.00
				Fund 470 - MEASURE R LR TRANSIT FUND Total:	**8,321.00**
Fund: 620 - COMMUNITY IMPROVEMENT FUND					
620-6225-8100	DSRM CABLE CONSTRUCTION …	Highland Promenade Project	6743	202106-Other Cap-620-6225-H..	24,710.00
				Fund 620 - COMMUNITY IMPROVEMENT FUND Total:	**24,710.00**
				Grand Total:	**892,221.99**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	732,452.27
220 - GAS TAX FUN	7,418.93
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	42,414.58
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	861.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	13,191.67
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	2,612.75
400 - PARK DEVELOPMENT GRANT FUND	13,753.60
440 - PROPOSITION A TRANSIT FUND	25,754.20
460 - PROPOSITION C TRANSIT FUND	20,731.99
470 - MEASURE R LR TRANSIT FUND	8,321.00
620 - COMMUNITY IMPROVEMENT FUND	24,710.00
Grand Total:	**892,221.99**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7641	Travel & Exp - Martin Del..	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7647	Travel & Exp - Calderon	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1015-7682	Labor Counsel Legal	137.50
100-1020-7710	Chamber Of Commerce	38,550.00
100-1020-7711	Employee Recognition C…	4,095.00
100-1020-7713	Historical Museum Bldg…	82.81
100-1020-7716	Special Community Even…	34,170.97
100-1020-7724	Post Office Parking	312.00
100-1205-7610	Travel, Mtgs & Conf	907.17
100-1205-7650	Vehicle Maintenance	5,102.53
100-1205-7761	Parking Ticket Collect	9,446.02
100-1205-7779	Youth Programs	823.30
100-1205-7781	Contract Law Enforceme…	485,395.66
100-1205-7782	Crossing Guard Contract…	3,867.48
100-1205-7787	Public Safety Cntr Lease	14,391.00
100-1205-7980	Other Expenses	749.55
100-1405-7650	Vehicle Maintenance	188.49
100-1405-7800	Building Department Ser…	14,800.93
100-1405-7801	Industrial Waste Inspect…	108.83
100-1405-7965	Professional Services	3,183.00
100-1405-7969	City Engineer	2,560.00
100-1405-7975	Economic Development …	600.00
100-1405-7980	Other Expenses	750.00
100-1410-7610	Travel, Mtgs & Conf	654.75
100-1410-7612	Publications and Dues	100.00
100-1410-7650	Vehicle Maintenance	1,032.81
100-1410-7810	Street Sweeping	132.00
100-1410-7815	Brush Clearance	2,156.00
100-1410-7980	Other Expenses	548.89
100-1415-7661	Other Serv-Sports Park	37.00
100-1415-7889	Repairs-Sports Park	574.39
100-1415-7916	Landscape-Sport Park	3,426.72
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	89.35
100-1605-7614	Office Supplies	53.15
100-1605-7650	Vehicle Maintenance	48.37
100-1605-7693	Youth Council	826.16

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7730	Special Events	780.00
100-1605-7733	Senior Center	2,765.12
100-1605-7734	Fitness Center	54.36
100-1605-7735	Teen Center	1,486.21
100-1605-7736	Youth & Adult Recreatio…	1,154.30
100-1605-7741	Sports/Playground Progr…	117.03
100-1605-7756	Senior Recreation Classes	352.80
100-1605-7980	Other Expenses	85.00
100-1610-7618	Building Supplies	5,060.26
100-1610-7636	Uniforms	51.06
100-1610-7650	Vehicle Maintenance	716.71
100-1610-7652	Building Maint Services	25,995.34
100-1610-8100	Other Capital Improvem…	3,438.40
100-1805-7610	Travel, Mtgs & Conf	749.22
100-1805-7612	Publications and Dues	490.00
100-1805-7614	Office Supplies	455.13
100-1805-7653	Bank Charges	343.61
100-1805-7965	Professional Services	1,550.00
100-1810-7611	Training	415.20
100-1810-7980	Other Expenses	1,562.17
100-1815-7632	Software	4,564.79
100-1815-7821	Network & Internet Serv…	4,588.75
100-1815-7965	Professional Services	7,500.00
100-1815-7980	Other Expenses	1,258.21
100-1825-7613	Duplications And Photos	652.03
100-1825-7626	Postage	142.57
100-1825-7630	Equipment Lease	1,641.70
100-1825-7631	Equipment Maintenance	892.47
100-1825-7674	Retiree Health Insurance	3,525.00
100-1825-7980	Other Expenses	73.00
100-1830-8100	Vehicle Replacement (C…	17,029.28
100-2012	Green Building Fees Pay…	1.00
100-2013	Strong Motions Fees Pay…	0.50
100-2120	Refundable Deposits	950.00
100-2126	Construction and Demoli…	1,200.00
100-2127	Retention Payable	10,133.70
100-4201	Building Permits	238.60
100-4809	Sports Program Fees	60.00
100-5004	Other Revenue	-125.00
220-2210-7890	Repairs-Traffic Signal	6,698.93
220-2225-8100	Other Capital Improvem…	720.00
240-2405-7888	Repairs-Citywide	385.45
240-2410-7662	Other Serv-Citywide	605.13
240-2410-7888	Repairs-Citywide	177.33
240-2410-7915	Landscape-Citywide	19,509.19
240-2410-7917	Landscape-Medians	8,771.99
240-2420-7914	Landscape Maintenance	491.67
240-2421-7914	Landscape Maintenance	1,416.67
240-2422-7914	Landscape Maintenance	693.80
240-2423-7887	Repairs & Replacements	37.00
240-2423-7914	Landscape Maintenance	1,125.00
240-2424-7914	Landscape Maintenance	775.01
240-2425-7913	Brush Clearance	1,166.67
240-2425-7914	Landscape Maintenance	416.67
240-2426-7810	Street Sweeping	843.00
240-2426-7914	Landscape Maintenance	333.33
240-2427-7914	Landscape Maintenance	891.67
240-2431-7914	Landscape Maintenance	891.67

Account Summary

Account Number	Account Name	Payment Amount
240-2432-7914	Landscape Maintenance	1,175.00
240-2433-7914	Landscape Maintenance	750.00
240-2434-7914	Landscape Maintenance	500.00
240-2435-7914	Landscape Maintenance	750.00
240-2435-7918	Fuel Modification	708.33
260-2605-7965	Professional Services	861.00
290-2905-7781	Contract Law Enforceme…	13,191.67
320-3205-8013	Vehicles (Capital)	2,612.75
400-4005-8041	Park Improvements (Cap…	13,753.60
440-4405-7650	Vehicle Maintenance	415.10
440-4405-7960	Foothill Transit Operatio…	22,369.10
440-4405-8013	Vehicles (Capital)	3,887.05
440-5004	Other Revenue	-917.05
460-4605-7960	Foothill Tranist Operatio…	18,302.00
460-4605-8013	Vehicles (Capital)	3,180.31
460-5004	Other Revenue	-750.32
470-4705-8060	Sidewalk/Concrete Repai…	8,321.00
620-6225-8100	Other Capital Improvem…	24,710.00
	Grand Total:	**892,221.99**

Project Account Summary

Project Account Key	Payment Amount
None	850,897.29
202106-Other Cap-620-6225-Highland Promenade-Msr M	24,710.00
202127/City Engineer-TS Kellwil Way & Buena Vista	2,560.00
202412-Prof Svc-FY24 Bike Trail Rehab Proj	3,060.00
202610-Prof Svc-CDBG-ADA Curb Ramps	861.00
202612-Retention-TC Roof/Rain Gutter Replacement	10,133.70
Grand Total:	**892,221.99**

Council Warrant Register By Vendor
By Fund

City of Duarte

Payment Dates 12/24/2025 - 1/14/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 4209 - 10-8 RETROFIT INC					
100-1205-7650	10-8 RETROFIT INC	Vehicle #23 Equipment	21926		3,159.38
				Vendor 4209 - 10-8 RETROFIT INC Total:	**3,159.38**
Vendor: 5086 - ACCO ENGINEERED SYSTEMS					
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr HVAC Quarterly Maint Contract	20747496		1,095.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	Town Ctr HVAC Quarterly Maint Contract	20747497		3,611.00
				Vendor 5086 - ACCO ENGINEERED SYSTEMS Total:	**4,706.00**
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	Encanto Park Plumbing Repairs	682214		1,235.00
				Vendor 5561 - ALBERTOS PLUMBING Total:	**1,235.00**
Vendor: 3661 - ALHAMBRA SUPERIOR COURT					
100-1205-7761	SUPERIOR CT OF CAL CO OF L…	Citation Revenue Tax 11/2025	12222025		4,936.00
				Vendor 3661 - ALHAMBRA SUPERIOR COURT Total:	**4,936.00**
Vendor: T5103 - ALICIA ALVAREZ					
100-2126	ALICIA ALVAREZ	Const/Demo Deposit Refund (P#2025-059)	R107520		1,200.00
100-5004	ALICIA ALVAREZ	Administrative Fee (P#2025-059)	R107520		-125.00
				Vendor T5103 - ALICIA ALVAREZ Total:	**1,075.00**
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERV…	Crossing Guard Srvcs 11/23/25 - 12/6/25	105585		3,867.48
				Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:	**3,867.48**
Vendor: T5099 - ALMA AGUILAR					
100-2120	ALMA AGUILAR	SC Rent Deposit Refund 12/20/2025	R110558		500.00
				Vendor T5099 - ALMA AGUILAR Total:	**500.00**
Vendor: T5101 - ANNIE HSU					
100-4809	ANNIE HSU	Little All Stars Basketball Refund (Hunter Lin)	2002432.002		60.00
				Vendor T5101 - ANNIE HSU Total:	**60.00**
Vendor: 1491 - AUTOZONE					
100-1410-7650	AUTOZONE	Chipper Maintenance	02814805620		52.74
				Vendor 1491 - AUTOZONE Total:	**52.74**
Vendor: 5760 - BEGINNERS EDGE SPORTS TRAINING LLC					
100-1605-7736	BEST SPORTS	Instructor Fee-BEST Basketball 6/21/25 - 8/16/25	2079		1,154.30
				Vendor 5760 - BEGINNERS EDGE SPORTS TRAINING LLC Total:	**1,154.30**
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENS…	Labor Legal 11/2025	357681		137.50
				Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:	**137.50**
Vendor: 6669 - C J CONCRETE CONSTRUCTION INC					
100-1610-8100	C J CONCRETE CONSTRUCTION…	ROP Playground Sidewalk Extension	7201		3,438.40
				Vendor 6669 - C J CONCRETE CONSTRUCTION INC Total:	**3,438.40**
Vendor: 1888 - CAL BLEND SOILS INC					
100-1415-7889	CAL BLEND SOILS INC	Otis Gordon Park Sinkhole Soil	85655		42.64
				Vendor 1888 - CAL BLEND SOILS INC Total:	**42.64**

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5869 - CALIFORNIA STREET LIGHTING					
100-1405-7980	CALIFORNIA STREET LIGHTING	Lena Valenzuela Park Lighting Project	1466		750.00
			Vendor 5869 - CALIFORNIA STREET LIGHTING Total:		**750.00**
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES I…	(3) CH/PS/SC/TC Copier Lease 1/2026	42394887		1,641.70
100-1825-7631	CANON FINANCIAL SERVICES I…	(3) CH/PS/SC/TC Copier Maintenance 11/2025	42394887		750.42
			Vendor 5719 - CANON FINANCIAL SERVICES INC Total:		**2,392.12**
Vendor: 5720 - CANON U.S.A. INC					
100-1825-7631	CANON U.S.A. INC	Finance Mgr Printer Maint 11/23/25 - 12/22/25	6014371589		18.11
100-1825-7631	CANON U.S.A. INC	CMD-Permit Tech Printer Maint 11/27/25-12/26/25	6014420239		54.11
100-1825-7631	CANON U.S.A. INC	P&R Printer Maint 12/4/25 - 1/3/26	6014541467		69.83
			Vendor 5720 - CANON U.S.A. INC Total:		**142.05**
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	1/2026		435.00
			Vendor 0028 - CATHERINE BRATTA Total:		**435.00**
Vendor: 6746 - CELIA PEREZ					
100-1605-7733	CYNTHIA'S FLOWERS & GIFTS	SC Christmas Dinner Centerpieces	06835		250.00
			Vendor 6746 - CELIA PEREZ Total:		**250.00**
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	1/2026		75.00
			Vendor 6340 - CESAR A GARCIA Total:		**75.00**
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7800	CHARLES ABBOTT ASSOCIATES…	Building & Safety Srvcs 11/2025	69701		14,800.93
			Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:		**14,800.93**
Vendor: 6381 - CHRISTOPHER H CHUC					
100-1605-7756	CHRISTOPHER H CHUC	SC Ballroom/Latin Dance 10/2/25 - 11/27/25	2511		176.40
100-1605-7756	CHRISTOPHER H CHUC	SC Line Dance 10/2/25 - 11/27/25	2512		176.40
			Vendor 6381 - CHRISTOPHER H CHUC Total:		**352.80**
Vendor: T5017 - CHUNG'S CONSTRUCTION AND ELECTRICAL INC					
100-2012	CHUNG'S CONSTRUCTION AN…	Building Permit Refund (P#2025-494)	R109365		1.00
100-2013	CHUNG'S CONSTRUCTION AN…	Building Permit Refund (P#2025-494)	R109365		0.50
100-4201	CHUNG'S CONSTRUCTION AN…	Building Permit Refund (P#2025-494)	R109365		238.60
			Vendor T5017 - CHUNG'S CONSTRUCTION AND ELECTRICAL INC Total:		**240.10**
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4253183734		30.85
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4253183734		4.15
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4253930590		20.21
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4253930590		38.12
			Vendor 5140 - CINTAS CORPORATION #693 Total:		**93.33**
Vendor: 0903 - CITY OF MONROVIA					
100-1610-7650	CITY OF MONROVIA	Facility Maintenance Fuel 9/2025	2600850		716.71
100-1410-7650	CITY OF MONROVIA	Field Services Fuel 9/2025	2600851		980.07
100-1605-7650	CITY OF MONROVIA	Parks & Recreation Fue…	2600852		48.37
100-1205-7650	CITY OF MONROVIA	Public Safety Fuel 9/2025	2600853		1,943.15

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7781	CITY OF MONROVIA	Sheriff Dept Fuel 9/2025	2600854		3,926.35
100-1405-7650	CITY OF MONROVIA	Community Development Fuel 9/2025	2600856		88.42
				Vendor 0903 - CITY OF MONROVIA Total:	**7,703.07**
Vendor: 6803 - COMMERCIAL & INDUSTRIAL ROOFING CO INC					
100-2127	COMMERCIAL & INDUSTRIAL …	Retention-Teen Ctr Roof Replacement	25-3607-RET	202612-Retention-TC Roof/Ra…	10,133.70
100-1610-7652	COMMERCIAL & INDUSTRIAL …	City Hall Roof Repairs	25-3628		14,322.00
				Vendor 6803 - COMMERCIAL & INDUSTRIAL ROOFING CO INC Total:	**24,455.70**
Vendor: 0890 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH					
100-1610-7652	COUNTY OF LOS ANGELES DE…	FY26 Duarte Towncenter (3) Backflow Assemblys	IN1545917		111.00
100-1415-7661	COUNTY OF LOS ANGELES DE…	FY26 Otis Gordon Sports Pk Backflow Assembly	IN1549506		37.00
100-1610-7652	COUNTY OF LOS ANGELES DE…	FY26 Teen Ctr Backflow Assembly	IN1551718		37.00
				Vendor 0890 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH Total:	**185.00**
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1405-7801	COUNTY OF LOS ANGELES DE…	Industrial Waste Inspections 11/2025	25120803155		108.83
				Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**108.83**
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	Admin Citation Processing 11/2025	187240		2,832.62
100-1205-7761	DATA TICKET INC	Parking Citation Processing 11/2025	187950		1,677.40
				Vendor 5501 - DATA TICKET INC Total:	**4,510.02**
Vendor: 1381 - DOLPHIN RENTS INC					
100-1020-7716	DOLPHIN RENTS INC	Snow Nite Equipment Rental 12/7/2025	10093		9,374.78
100-1605-7733	DOLPHIN RENTS INC	SC Christmas Dinner Linen Rental	10564		190.85
				Vendor 1381 - DOLPHIN RENTS INC Total:	**9,565.63**
Vendor: 0074 - DUARTE CHAMBER OF COMMERCE					
100-1020-7710	DUARTE CHAMBER OF COMM…	2nd Installment Payment FY25/26	15098		36,800.00
				Vendor 0074 - DUARTE CHAMBER OF COMMERCE Total:	**36,800.00**
Vendor: 5071 - DUHOP INC					
100-1605-7735	DUHOP INC	MLK Jr Event Breakfast 1/17/2026	1024		1,160.25
				Vendor 5071 - DUHOP INC Total:	**1,160.25**
Vendor: 6103 - EAGLE PORTABLES INC					
100-1020-7716	EAGLE PORTABLES INC	Snow Nite Portable Rental 12/7/2025	16967		699.88
				Vendor 6103 - EAGLE PORTABLES INC Total:	**699.88**
Vendor: 6040 - EAN SERVICES LLC					
100-1020-7716	EAN SERVICES LLC	2025 Santa Coming to Duarte Car Rental	40801884		505.22
				Vendor 6040 - EAN SERVICES LLC Total:	**505.22**
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	1/2026		566.00
				Vendor 1533 - EFREN CASTRO Total:	**566.00**
Vendor: 6189 - ENTERPRISE FM TRUST					
100-1405-7650	ENTERPRISE FM TRUST	Vehicle 19 Fuel Hose Clamp Part/Labor	FBN5507029		100.07
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		479.96

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		1,088.94
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		530.21
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		531.41
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R14 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		546.07
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 26 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		849.35
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		580.21
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 17 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		827.50
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 29 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		696.76
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		703.61
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		709.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R13 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		709.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R23 Lease/Maint 12/01/2025 - 12/31/25	FBN5507029		709.53
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R27 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		710.42
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		557.10
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R27 CA Tire Tax	FBN5507029		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		477.31
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R14 Tax on Gain on Prior	FBN5507029		3,336.55
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R14 CA Tire Tax	FBN5507029		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R13 CA Tire Tax	FBN5507029		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 CA Tire Tax	FBN5507029		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R23 CA Tire Tax	FBN5507029		8.75
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Sales Tax Refund	FBN5507029		-3,336.50
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		784.34
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 33,34,24,25,35 Maint Fees 12/2025	FBN5507029		259.83
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		223.54
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		400.76
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 3 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		1,819.25
100-1830-8100	ENTERPRISE FM TRUST	Vehicle R10 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		1,147.73
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 19 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		447.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		395.08
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 9 Lease/Maint 12/01/2025 - 12/31/2025	FBN5507029		800.69
				Vendor 6189 - ENTERPRISE FM TRUST Total:	**17,129.35**
Vendor: 0087 - FEDEX					
100-1825-7626	FEDEX	Document Delivery 12/18/25	9-118-60572		35.57
				Vendor 0087 - FEDEX Total:	**35.57**
Vendor: 1570 - FRIEDRICH ENTERPRISES INC					
100-1410-7810	A-1 MAINTENANCE SERVICES …	Las Brisas Sweeping 12/2025	211299		66.00

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1410-7810	A-1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 12/2025	211300		66.00
			Vendor 1570 - FRIEDRICH ENTERPRISES INC Total:		**132.00**
Vendor: 6181 - GOOGLE LLC					
100-1815-7632	GOOGLE LLC	Gsuite-cityofduarte.ca.gov 11/1/25 - 11/30/25	5424607994		2,463.00
			Vendor 6181 - GOOGLE LLC Total:		**2,463.00**
Vendor: 5340 - GRAND PRINTING INC					
100-1825-7613	GRAND PRINTING INC	Business Cards/Safety Correction Notices	113755		583.66
			Vendor 5340 - GRAND PRINTING INC Total:		**583.66**
Vendor: 4942 - GREGORY C REUEL					
100-1405-7975	GCR MARKETING NETWORK	Demographic Web Application 12/2025 - 12/2026	18		450.00
100-1405-7975	GCR MARKETING NETWORK	Duarte Demographic Data Purchase	18		150.00
			Vendor 4942 - GREGORY C REUEL Total:		**600.00**
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1805-7965	HINDERLITER, DE LLAMAS & A...	Transaction Tax Audit Oct 2025 - Dec 2025	SIN057399		300.00
			Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:		**300.00**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1610-7618	HOME DEPOT CREDIT SERVICES	TC Patio Door Temporary Barricade	4528718		77.84
100-1020-7713	HOME DEPOT CREDIT SERVICES	Museum Repairs	4030261		82.81
100-1410-7980	HOME DEPOT CREDIT SERVICES	Refund-Tools	4221144		-219.88
100-1410-7980	HOME DEPOT CREDIT SERVICES	Refund-Tools & Supplies	4221145		-16.31
100-1410-7980	HOME DEPOT CREDIT SERVICES	City Yard Supplies	9553006		30.73
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maint Supplies/Repairs/Tools	8515519		202.44
100-1020-7716	HOME DEPOT CREDIT SERVICES	Tree Lighting 12/2/2025 Supplies	1510435		70.18
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maint Supplies/Repairs/Tools	1510436		101.04
100-1605-7730	HOME DEPOT CREDIT SERVICES	Holiday Decorating Contest Prizes	1526822		700.00
100-1410-7980	HOME DEPOT CREDIT SERVICES	Tools/Supplies/Electrical Supplies	3030968		754.35
			Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:		**1,783.20**
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	CH/TC/Yard Janitorial Service 12/2025	998250		4,642.07
100-1610-7652	INX BUILDING MAINTENANCE	Senior Center Cleaning 12/2025	998699		450.00
			Vendor 6309 - INX BUILDING MAINTENANCE Total:		**5,092.07**
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	1/2026		218.00
			Vendor 3821 - JACQUELINE BURCKHARD Total:		**218.00**
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	1/2026		435.00
			Vendor 0128 - JIM KIRCHNER Total:		**435.00**
Vendor: 5990 - JK PROPERTY SERVICES INC					
100-1020-7716	JK PROPERTY SERVICES INC	2025 Holiday Decor Installation/Removal	4785		16,030.00
			Vendor 5990 - JK PROPERTY SERVICES INC Total:		**16,030.00**

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	1/2026		435.00
				Vendor 0086 - JOHN FASANA Total:	**435.00**
Vendor: 4848 - JUAN OSEGUERA					
100-1205-7610	JUAN OSEGUERA	Code Enforcement Conference Hotel Reimbursement	10/27/25 - 10/30/25		907.17
				Vendor 4848 - JUAN OSEGUERA Total:	**907.17**
Vendor: 1592 - KRISTEN PETERSEN					
100-1805-7610	KRISTEN PETERSEN	League Finance Institute Mileage Reimbursement	12/9/25-12/11/25		133.00
				Vendor 1592 - KRISTEN PETERSEN Total:	**133.00**
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
100-1415-7889	LANDSCAPE WAREHOUSE INC	Sports Park Irrigation Repairs	2512-568925		531.75
				Vendor 3968 - LANDSCAPE WAREHOUSE III Total:	**531.75**
Vendor: 5438 - LDM ASSOCIATES INC					
100-1405-7965	LDM ASSOCIATES INC	FY26 Federal Grant Administration 11/2025	8844		123.00
				Vendor 5438 - LDM ASSOCIATES INC Total:	**123.00**
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF…	Sheriff Contract 11/2025	261207TZ		481,469.31
				Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:	**481,469.31**
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAG…	Chamber Lease 1/2026	huntplaz-1735-0126		1,750.00
				Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:	**1,750.00**
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	1/2026		75.00
				Vendor 0285 - MARGARET FINLAY Total:	**75.00**
Vendor: 4434 - MARIPOSA LANDSCAPES INC					
100-1020-7724	MARIPOSA LANDSCAPES INC	PO Pkg Lot Landscape Maintenance 11/2025	117179R		312.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Greenbank Ave Brush Clearance 11/2025	117179R		76.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Duarte Wilderness Park Brush Clearance 11/2025	117179R		2,080.00
100-1415-7916	MARIPOSA LANDSCAPES INC	Sports Parks (2) Landscape Maintenance 11/2025	117179R		3,426.72
				Vendor 4434 - MARIPOSA LANDSCAPES INC Total:	**5,894.72**
Vendor: 6695 - MARTIN CALDERON RIOS					
100-1005-7647	MARTIN CALDERON RIOS	Council Vehicle Allowance	1/2026		75.00
				Vendor 6695 - MARTIN CALDERON RIOS Total:	**75.00**
Vendor: 4286 - MAXTREME INC					
100-1815-7632	MAXTREME SERVICES	Google Maxhavens 7/2025 - 12/2025	13848		913.62
100-1815-7632	MAXTREME SERVICES	Datadog-SEIM 7/2025 - 12/2025	13848		108.00
100-1815-7980	MAXTREME SERVICES	USB C Hub/Cases/Screen Protectors/Toner	13848		828.36
100-1815-7980	MAXTREME SERVICES	(3) Monitors	13849		429.85
100-1815-7965	MAXTREME SERVICES	IT Support Agreement Increase 7/2025 - 12/2025	13853		7,500.00
				Vendor 4286 - MAXTREME INC Total:	**9,779.83**
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	1/2026		435.00
				Vendor 1042 - MICHAEL TARR Total:	**435.00**

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T5102 - MONTE VISTA HEALTH CARE CENTER					
100-2120	MONTE VISTA HEALTH CARE C...	TC Rent Deposit Refund 12/20/2025	R110710		300.00
			Vendor T5102 - MONTE VISTA HEALTH CARE CENTER Total:		**300.00**
Vendor: 2461 - MVP, LLC					
100-1205-7787	MOUNTAIN VISA PLAZA	Public Safety Lease	1/2026		14,391.00
			Vendor 2461 - MVP, LLC Total:		**14,391.00**
Vendor: 5048 - MYRON OPERATIONS LLC					
100-1205-7980	MYRON OPERATIONS LLC	Neighborhood Watch Planners	137616215		749.55
			Vendor 5048 - MYRON OPERATIONS LLC Total:		**749.55**
Vendor: 6832 - NICOLAS MALDONADO					
100-1605-7733	SM KILN REPAIR	SC New Kiln Installation	INV-41285		300.00
			Vendor 6832 - NICOLAS MALDONADO Total:		**300.00**
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	1/2026		76.92
			Vendor 1197 - PAMELA ROMERO Total:		**76.92**
Vendor: 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS					
100-1825-7980	PAPER RECYCLING & SHREDDI...	Document Shredding 12/22/2025	618600		73.00
			Vendor 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS Total:		**73.00**
Vendor: 6334 - PAUL D MCCULLOUGH JR					
100-1020-7711	CULINARY ARTIST GROUP	Deposit-Annual Awards Catering	1/30/2026-Dep		4,000.00
			Vendor 6334 - PAUL D MCCULLOUGH JR Total:		**4,000.00**
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-7969	RKA CONSULTING GROUP	BV/Kellwil TS Review Engineering 10/2025	36584	202127/City Engineer-TS Kellw...	2,560.00
100-1405-7965	RKA CONSULTING GROUP	Watson Multi-Use Trail Rehab 10/2025	36585	202412-Prof Svc-FY24 Bike Tra...	3,060.00
			Vendor 0904 - RKA CONSULTING GROUP Total:		**5,620.00**
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	SONICBOOM DJ Rudy	SC Monthly Dance DJ	1/22/2026		175.00
			Vendor 6293 - RODOLFO CARDENAS Total:		**175.00**
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	1/2026		75.00
			Vendor 5263 - SAMUEL KANG Total:		**75.00**
Vendor: 6277 - SECTRAN SECURITY INC					
100-1805-7653	SECTRAN SECURITY INC	December 2025 Courier Pick-up	25120689		343.61
			Vendor 6277 - SECTRAN SECURITY INC Total:		**343.61**
Vendor: 6137 - SESAC					
100-1020-7716	SESAC	Community Events Music License 1/1/26 - 12/31/26	10875098		641.00
			Vendor 6137 - SESAC Total:		**641.00**
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SUPPLY SOLUTIONS	Recycled Paper Products	156228		1,599.08
			Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:		**1,599.08**
Vendor: 0209 - SMART & FINAL					
100-1605-7733	SMART & FINAL	SC Christmas Party Drinks	259444-12182025		100.71
			Vendor 0209 - SMART & FINAL Total:		**100.71**
Vendor: 2688 - STAPLES CONTRACT & COMMERCIAL INC					
100-1805-7614	STAPLES	Office Supplies	6048432993		21.32
100-1805-7614	STAPLES	Office Supplies	6050432633		50.74
100-1825-7613	STAPLES	Copier Paper	6050432633		68.37
			Vendor 2688 - STAPLES CONTRACT & COMMERCIAL INC Total:		**140.43**

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	1/2026		435.00
				Vendor 0083 - STEVE ESBENSHADE Total:	**435.00**
Vendor: 6462 - SUNBELT RENTALS INC					
100-1020-7716	SUNBELT RENTALS INC	Snow Nite Generator Rental 12/7/2025	177736240-0001		1,018.59
100-1020-7716	SUNBELT RENTALS INC	Snow Nite Light Tower Rental 12/7/2025	177739920-0001		3,355.10
				Vendor 6462 - SUNBELT RENTALS INC Total:	**4,373.69**
Vendor: 6288 - SUNTREK INDUSTRIES INC					
100-1610-7652	SUNTREK INDUSTRIES INC	Comp Pool Solar System Booster Pump Inspection	49683		450.00
				Vendor 6288 - SUNTREK INDUSTRIES INC Total:	**450.00**
Vendor: 6457 - TERA MARTIN DEL CAMPO					
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	1/2026		75.00
				Vendor 6457 - TERA MARTIN DEL CAMPO Total:	**75.00**
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	1/2026		566.00
				Vendor 3904 - TERESA RENTERIA Total:	**566.00**
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7821	THE TECHNOLOGY DEPOT INC	Annual Hardware Support 1/01/2026 - 12/31/2026	29743		3,940.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	CH FortiNet CyberSecurity 1/17/2026 - 1/16/2027	29744		648.75
				Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:	**4,588.75**
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	1/2026		75.00
				Vendor 6100 - TONEY LEWIS Total:	**75.00**
Vendor: T5100 - TRITIA CATO					
100-2120	TRITIA CATO	ROP Bldg Rent Deposit Refund 12/21/2025	R110818		150.00
				Vendor T5100 - TRITIA CATO Total:	**150.00**
Vendor: 4484 - U.S. BANK					
100-1410-7610	U.S. BANK	Field Srvcs Staff MSA Training/Lunch 12/9/2025	12262025CH		334.75
100-1410-7610	U.S. BANK	Gerard Batista PAPA Conf Registration 2/2026	12262025CH		320.00
100-1410-7612	U.S. BANK	GerardB/Sean McBride PAPA 2026 Membership	12262025CH		100.00
100-1810-7980	U.S. BANK	Employee Breakfast Coffee (Starbucks)	12262025CH		66.00
100-1020-7711	U.S. BANK	Awards Celebration Candle Lanterns (Amazon)	12262025KP		87.04
100-1020-7711	U.S. BANK	Awards Celebration Candle Lanterns (Amazon)	12262025KP		66.28
100-1020-7711	U.S. BANK	Return-Awards Celebration Candle Lanterns (Amazon)	12262025KP		-58.32
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 12/4/25 - 1/3/26	12262025KP		8.99
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 12/4/25 - 1/3/26	12262025KP		9.00
100-1805-7610	U.S. BANK	Kristen P League Conf Meal 12/9/25 (McDonalds)	12262025KP		11.51
100-1805-7610	U.S. BANK	Kristen P League Conf Hotel/Meals (Renaissance)	12262025KP		604.71
100-1805-7612	U.S. BANK	Kristen Petersen CalPERLA Membership	12262025KP		390.00

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1805-7612	U.S. BANK	Municipal Revenue Sources Handbook (League of CA)	12262025KP		100.00
100-1805-7614	U.S. BANK	2025 W-2s/Envelopes/1095Cs (Forms Fullfillment)	12262025KP		383.07
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Costco)	12262025KP		550.35
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Smart & Final)	12262025KP		29.12
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Smart & Final)	12262025KP		325.74
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Home Goods)	12262025KP		41.92
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Vons)	12262025KP		54.87
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Trader Joes)	12262025KP		206.85
100-1810-7980	U.S. BANK	Employee Breakfast Supplies (Smart & Final)	12262025KP		101.56
100-1815-7632	U.S. BANK	(10 User 1 Year Renewal (RemotePC)	12262025KP		99.50
100-1815-7632	U.S. BANK	Finance Webinar 12/7/25 - 1/6/26 (Zoom)	12262025KP		96.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 12/13/25-1/12/26	12262025KP		884.67
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Supplies (Hobby Lobby)	12262025ME		32.45
100-1020-7716	U.S. BANK	Tree Lighting Garland (Walmart)	12262025ME		27.61
100-1020-7716	U.S. BANK	Snow Nite Wristbands (Amazon)	12262025ME		21.84
100-1020-7716	U.S. BANK	Tree Lighting Decorating Supplies (Dan Stamis)	12262025ME		75.00
100-1020-7716	U.S. BANK	Snow Nite Staff Food (Dominos Pizza)	12262025ME		379.88
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Pizza (Dominos)	12262025ME		50.71
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Tracker (Live View)	12262025ME		39.95
100-1020-7716	U.S. BANK	Tree Lighting Decorating Supplies (Villa Growers)	12262025ME		41.16
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Tracker (Live View)	12262025ME		12.45
100-1020-7716	U.S. BANK	2025 Tree Lighting Conchas (Los Angelitos Bakery)	12262025ME		344.45
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Sandwichs (JerseyMike)	12262025ME		95.00
100-1020-7716	U.S. BANK	Tree Lighting Ornament Gift Boxes (Amazon)	12262025ME		93.85
100-1020-7716	U.S. BANK	Snow Nite Reindeer Games (Tiktok Shop)	12262025ME		86.28
100-1020-7716	U.S. BANK	2025 Santa Coming to Duarte Snowflakes (Michaels)	12262025ME		49.68
100-1020-7716	U.S. BANK	Snow Nite Equipment (Amazon)	12262025ME		75.08
100-1020-7716	U.S. BANK	Snow Nite Hay Bales (Kruse Feed & Supply)	12262025ME		987.18
100-1020-7716	U.S. BANK	Tree Lighting Pennants (Hobby Lobby)	12262025ME		7.69
100-1020-7716	U.S. BANK	Game Prizes Cookies (Target)	12262025ME		55.96
100-1605-7610	U.S. BANK	Manuel E Meet the New Mayor (DuarteChamber)	12262025ME		35.00
100-1605-7610	U.S. BANK	CPRS Holiday Cheer Raffle Basket Items (TJ Maxx)	12262025ME		17.81

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1605-7610	U.S. BANK	CPRS Holiday Cheer Raffle Basket Items (Target)	12262025ME		36.54
100-1605-7614	U.S. BANK	Office Decorations (SP Premium Party)	12262025ME		31.16
100-1605-7614	U.S. BANK	iCloud Storage (Apple.com)	12262025ME		0.99
100-1605-7614	U.S. BANK	Office Envelopes (Amazon)	12262025ME		21.00
100-1605-7693	U.S. BANK	MYC Event 12/23/25 Tickets (Round1PuenteHills)	12262025ME		898.00
100-1605-7693	U.S. BANK	Refund-MYC Event 12/23/25 Tickets (Round1)	12262025ME		-71.84
100-1605-7730	U.S. BANK	Holiday Decorating Judge Gift Cards (CafeDe Olla)	12262025ME		80.00
100-1605-7733	U.S. BANK	SC Pickleball Event Donuts (AM Donuts)	12262025ME		68.67
100-1605-7733	U.S. BANK	SC Pickleball Party Supplies (Amazon)	12262025ME		241.83
100-1605-7733	U.S. BANK	SC New Years Celebration Supplies (Amazon)	12262025ME		204.33
100-1605-7733	U.S. BANK	Senior Ctr Supplies (Amazon)	12262025ME		46.79
100-1605-7733	U.S. BANK	SC Holiday Dinner Supplies (Amazon)	12262025ME		165.81
100-1605-7733	U.S. BANK	CPRS Holiday Cheer Raffle Basket Items (TJ Maxx)	12262025ME		54.36
100-1605-7733	U.S. BANK	SC Christmas Decorations (Hobby Lobby)	12262025ME		219.17
100-1605-7733	U.S. BANK	SC Christmas Decorations (Michaels)	12262025ME		92.74
100-1605-7733	U.S. BANK	SC Event Sandwiches (Costco)	12262025ME		149.97
100-1605-7733	U.S. BANK	SC New Years Celebration Balloons (BalloonsDirect)	12262025ME		55.70
100-1605-7733	U.S. BANK	SC Office/New Years Celebration Supplies (Amazon)	12262025ME		117.20
100-1605-7733	U.S. BANK	SC Craft Material (Amazon)	12262025ME		79.98
100-1605-7733	U.S. BANK	Refund-SC Christmas Decorations (Amazon)	12262025ME		-33.14
100-1605-7733	U.S. BANK	SC Office Supplies (Amazon)	12262025ME		15.22
100-1605-7733	U.S. BANK	Senior Ctr Equipment (Amazon)	12262025ME		11.04
100-1605-7733	U.S. BANK	SC Thanksgiving Decor/Office Supplies (Amazon)	12262025ME		249.90
100-1605-7734	U.S. BANK	CPRS Holiday Cheer Raffle Basket Items (TJ Maxx)	12262025ME		54.36
100-1605-7735	U.S. BANK	TC Batteries/Misc Supplies (Amazon)	12262025ME		103.55
100-1605-7735	U.S. BANK	TC String Light Pole/Timer/Cord (Amazon)	12262025ME		146.87
100-1605-7735	U.S. BANK	TC Dust Pan/Broom/Matches (Amazon)	12262025ME		36.72
100-1605-7735	U.S. BANK	TC Duarte Dance Knee Pads (Amazon)	12262025ME		29.82
100-1605-7741	U.S. BANK	Youth Sports/Cross Country Meeting (Panera Bread)	12262025ME		22.29
100-1605-7741	U.S. BANK	Youth Sports Whistles/Shoe Mat (Amazon)	12262025ME		94.74
100-1605-7980	U.S. BANK	Awards of Excellence Submission (CPRS)	12262025ME		85.00
100-1610-7618	U.S. BANK	CH Tree Ornaments (Walmart)	12262025ME		4.01
100-1610-7618	U.S. BANK	Futsal Goal Nets (Sator Soccer)	12262025ME		574.39
100-1610-7618	U.S. BANK	Portable Generator (Amazon)	12262025ME		1,877.40
100-1610-7618	U.S. BANK	Hex Keys (Amazon)	12262025ME		6.60
100-1610-7618	U.S. BANK	City Facilities Holiday Decor (ALDIK)	12262025ME		428.96
100-1610-7618	U.S. BANK	Aux Audio Cable (Amazon)	12262025ME		26.49

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1610-7618	U.S. BANK	Drapery Hardware/Wand (Amazon)	12262025ME		27.61
100-1610-7618	U.S. BANK	Gloves & Zip Ties (Home Depot)	12262025ME		74.66
100-1810-7611	U.S. BANK	CPR Training Lunch 12/5/25 (Chick-Fil-A)	12262025ME		415.20
100-1810-7980	U.S. BANK	Holiday Breakfast Centerpieces (Dollar Tree)	12262025ME		21.27
100-1810-7980	U.S. BANK	Return-Holiday Breakfast Supplies (Hobby Lobby)	12262025ME		-76.12
100-1810-7980	U.S. BANK	Holiday Breakfast Vase (Dollar Tree)	12262025ME		1.93
100-1810-7980	U.S. BANK	Holiday Breakfast Centerpiece Flowers (TraderJoes)	12262025ME		119.16
100-1810-7980	U.S. BANK	Holiday Breakfast Centerpiece Supplies(HobbyLobby)	12262025ME		119.52
				Vendor 4484 - U.S. BANK Total:	**14,272.49**
Vendor: 0231 - US POSTAL SERVICE					
100-1825-7626	POSTMASTER	City Manager's Office Bulk Mailing 12/22/25	680090303		107.00
				Vendor 0231 - US POSTAL SERVICE Total:	**107.00**
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	1/2026		75.00
				Vendor 6196 - VINH TRUONG Total:	**75.00**
Vendor: 0237 - WAXIE SANITARY SUPPLY					
100-1610-7618	WAXIE SANITARY SUPPLY	Building Maintenance Supplies	83668357		59.74
				Vendor 0237 - WAXIE SANITARY SUPPLY Total:	**59.74**
Vendor: 5015 - WILLDAN FINANCIAL SERVICES					
100-1805-7965	WILLDAN FINANCIAL SERVICES	Cost Allocation Plan & User Fee Study 11/30/25	010-64421		1,250.00
				Vendor 5015 - WILLDAN FINANCIAL SERVICES Total:	**1,250.00**
Vendor: 6706 - ZASIO BALDELOMAR					
100-1205-7779	ZASIO BALDELOMAR	DART Event Enchant Christmas Tickets	12/8/2025		823.30
				Vendor 6706 - ZASIO BALDELOMAR Total:	**823.30**
				Fund 100 - GENERAL FUND Total:	**732,452.27**
Fund: 220 - GAS TAX FUN					
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
220-2210-7890	COUNTY OF LOS ANGELES DE...	KITS Monitoring & Reports 11/2025	25120803218		999.46
220-2210-7890	COUNTY OF LOS ANGELES DE...	Traffic Signal Maintenance 11/2025	25120803495		5,699.47
				Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**6,698.93**
Vendor: 0904 - RKA CONSULTING GROUP					
220-2225-8100	RKA CONSULTING GROUP	Speed Surveys and Traffic Counts 10/2025	36586		720.00
				Vendor 0904 - RKA CONSULTING GROUP Total:	**720.00**
				Fund 220 - GAS TAX FUN Total:	**7,418.93**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1997 - COUNTY OF LOS ANGELES AGRIC COMMR/WTS & MEASURES					
240-2410-7662	COUNTY OF LOS ANGELES AGR...	Royal Oaks Trail Gopher Control 9/2025	260472		272.13
				Vendor 1997 - COUNTY OF LOS ANGELES AGRIC COMMR/WTS & MEASURES Total:	**272.13**
Vendor: 0890 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH					
240-2410-7662	COUNTY OF LOS ANGELES DE...	FY26 Aloysia Moore Pk Backflow Assembly	IN1549507		37.00
240-2410-7662	COUNTY OF LOS ANGELES DE...	FY26 Tzeitel Paras Park Backflow Assembly	IN1549508		37.00

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
240-2410-7662	COUNTY OF LOS ANGELES DE...	FY26 Hacienda Park Backflow Assembly	IN1549509		37.00
240-2410-7662	COUNTY OF LOS ANGELES DE...	FY26 Duarte Park Backflow Assembly	IN1549510		37.00
240-2410-7662	COUNTY OF LOS ANGELES DE...	FY26 Beardslee Park Backflow Assembly	IN1549511		37.00
240-2423-7887	COUNTY OF LOS ANGELES DE...	FY26 Amberwood LLD Backflow Assembly	IN1549512		37.00
240-2410-7662	COUNTY OF LOS ANGELES DE...	FY26 Royal Oaks Park (4) Backflow Assemblys	IN1549513		148.00
				Vendor 0890 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH Total:	**370.00**
Vendor: 1570 - FRIEDRICH ENTERPRISES INC					
240-2426-7810	A-1 MAINTENANCE SERVICES ...	Grocery Outlet Ctr Sweeping 12/2025	211298		843.00
				Vendor 1570 - FRIEDRICH ENTERPRISES INC Total:	**843.00**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
240-2405-7888	HOME DEPOT CREDIT SERVICES	Light Fixture Set Bolts	0010427		20.01
240-2405-7888	HOME DEPOT CREDIT SERVICES	Duarte Plaza Electrical Repairs/Supplies	2510092		157.33
240-2405-7888	HOME DEPOT CREDIT SERVICES	Light Fixture Set Bolts	4511835		20.67
240-2405-7888	HOME DEPOT CREDIT SERVICES	Electrical Supplies	3030968		116.72
240-2405-7888	HOME DEPOT CREDIT SERVICES	Electronic Sign Electrical Repairs	3344180		70.72
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**385.45**
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
240-2410-7888	LANDSCAPE WAREHOUSE INC	Citywide Park Irrigation Repairs	2512-568925		177.33
				Vendor 3968 - LANDSCAPE WAREHOUSE III Total:	**177.33**
Vendor: 4434 - MARIPOSA LANDSCAPES INC					
240-2410-7915	MARIPOSA LANDSCAPES INC	Misc Locations (8) Landscape Maintenance 11/2025	117179R		1,509.99
240-2410-7915	MARIPOSA LANDSCAPES INC	City Facilities (4) Landscape Maintenance 11/2025	117179R		2,733.32
240-2410-7915	MARIPOSA LANDSCAPES INC	Parks (14) Landscape Maintenance 11/2025	117179R		15,265.88
240-2410-7917	MARIPOSA LANDSCAPES INC	Medians/Pkwys (19) Landscape Maintenance 11/2025	117179R		8,312.45
240-2410-7917	MARIPOSA LANDSCAPES INC	Tree Wells (12) Landscape Maintenance 11/2025	117179R		459.54
240-2420-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		491.67
240-2421-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		1,416.67
240-2422-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		693.80
240-2423-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		1,125.00
240-2424-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		775.01
240-2425-7913	MARIPOSA LANDSCAPES INC	Hearthstone Brush Clearance 11/2025	117179R		1,166.67
240-2425-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		416.67
240-2426-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		333.33
240-2427-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		891.67
240-2431-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		891.67
240-2432-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		1,175.00
240-2433-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		750.00

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
240-2434-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		500.00
240-2435-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 11/2025	117179R		750.00
240-2435-7918	MARIPOSA LANDSCAPES INC	Ridgecrest Brush Clearance 11/2025	117179R		708.33
			Vendor 4434 - MARIPOSA LANDSCAPES INC Total:		**40,366.67**
			Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:		**42,414.58**
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
Vendor: 5438 - LDM ASSOCIATES INC					
260-2605-7965	LDM ASSOCIATES INC	FY26 CDBG ADA Curb Ramps Project 11/2025	8845	202610-Prof Svc-CDBG-ADA C…	861.00
			Vendor 5438 - LDM ASSOCIATES INC Total:		**861.00**
			Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:		**861.00**
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
290-2905-7781	LOS ANGELES COUNTY SHERIF…	Sheriff Contract 11/2025	261207TZ		13,191.67
			Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:		**13,191.67**
			Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:		**13,191.67**
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
Vendor: 6189 - ENTERPRISE FM TRUST					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 25 Lease 12/01/2025 - 12/31/2025	FBN5507029		490.00
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 35 Lease 12/01/2025 - 12/31/2025	FBN5507029		681.15
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 33 Lease 12/01/2025 - 12/31/2025	FBN5507029		442.41
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease 12/01/2025 - 12/31/2025	FBN5507029		569.24
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease 12/01/2025 - 12/31/2025	FBN5507029		429.95
			Vendor 6189 - ENTERPRISE FM TRUST Total:		**2,612.75**
			Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:		**2,612.75**
Fund: 400 - PARK DEVELOPMENT GRANT FUND					
Vendor: 6669 - C J CONCRETE CONSTRUCTION INC					
400-4005-8041	C J CONCRETE CONSTRUCTION…	ROP Playground Sidewalk Extension	7201		13,753.60
			Vendor 6669 - C J CONCRETE CONSTRUCTION INC Total:		**13,753.60**
			Fund 400 - PARK DEVELOPMENT GRANT FUND Total:		**13,753.60**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 1491 - AUTOZONE					
440-4405-7650	AUTOZONE	Vehicle # 26 & #28 Air Filters	02814805824		42.53
			Vendor 1491 - AUTOZONE Total:		**42.53**
Vendor: 0903 - CITY OF MONROVIA					
440-4405-7650	CITY OF MONROVIA	Transportation Dept Fuel 9/2025	2600855		301.67
			Vendor 0903 - CITY OF MONROVIA Total:		**301.67**
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	81st Installment of 3rd Bus 12/2025	SI011020		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 11/2025	SI011021		22,369.10
440-5004	FOOTHILL TRANSIT	Duarte Local Service 11/2025	SI011021		-917.05
			Vendor 3192 - FOOTHILL TRANSIT Total:		**25,339.10**
Vendor: 4484 - U.S. BANK					
440-4405-7650	U.S. BANK	Erwin Mendez Ontario to Station 12/9/25 (Lyft)	12262025KP		35.97

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
440-4405-7650	U.S. BANK	Erwin Mendez Ontario to Station 12/2/25 (Lyft)	12262025KP		34.93
				Vendor 4484 - U.S. BANK Total:	**70.90**
				Fund 440 - PROPOSITION A TRANSIT FUND Total:	**25,754.20**
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	81st Installment of 3rd Bus 12/2025	SI011020		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 11/2025	SI011021		18,302.00
460-5004	FOOTHILL TRANSIT	Duarte Local Service 11/2025	SI011021		-750.32
				Vendor 3192 - FOOTHILL TRANSIT Total:	**20,731.99**
				Fund 460 - PROPOSITION C TRANSIT FUND Total:	**20,731.99**
Fund: 470 - MEASURE R LR TRANSIT FUND					
Vendor: 6524 - SAFE SIDEWALKS INCORPORATED					
470-4705-8060	PRECISION CONCRETE CUTTI...	Annual Sidewalk Maintenance Project	COD 122325-11		8,321.00
				Vendor 6524 - SAFE SIDEWALKS INCORPORATED Total:	**8,321.00**
				Fund 470 - MEASURE R LR TRANSIT FUND Total:	**8,321.00**
Fund: 620 - COMMUNITY IMPROVEMENT FUND					
Vendor: T3555 - DSRM CABLE CONSTRUCTION INC					
620-6225-8100	DSRM CABLE CONSTRUCTION ...	Highland Promenade Project	30595	202106-Other Cap-620-6225-H...	24,710.00
				Vendor T3555 - DSRM CABLE CONSTRUCTION INC Total:	**24,710.00**
				Fund 620 - COMMUNITY IMPROVEMENT FUND Total:	**24,710.00**
				Grand Total:	**892,221.99**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	732,452.27
220 - GAS TAX FUN	7,418.93
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	42,414.58
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	861.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	13,191.67
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	2,612.75
400 - PARK DEVELOPMENT GRANT FUND	13,753.60
440 - PROPOSITION A TRANSIT FUND	25,754.20
460 - PROPOSITION C TRANSIT FUND	20,731.99
470 - MEASURE R LR TRANSIT FUND	8,321.00
620 - COMMUNITY IMPROVEMENT FUND	24,710.00
Grand Total:	**892,221.99**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7641	Travel & Exp - Martin Del..	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7647	Travel & Exp - Calderon	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1015-7682	Labor Counsel Legal	137.50
100-1020-7710	Chamber Of Commerce	38,550.00
100-1020-7711	Employee Recognition C…	4,095.00
100-1020-7713	Historical Museum Bldg…	82.81
100-1020-7716	Special Community Even…	34,170.97
100-1020-7724	Post Office Parking	312.00
100-1205-7610	Travel, Mtgs & Conf	907.17
100-1205-7650	Vehicle Maintenance	5,102.53
100-1205-7761	Parking Ticket Collect	9,446.02
100-1205-7779	Youth Programs	823.30
100-1205-7781	Contract Law Enforceme…	485,395.66
100-1205-7782	Crossing Guard Contract…	3,867.48
100-1205-7787	Public Safety Cntr Lease	14,391.00
100-1205-7980	Other Expenses	749.55
100-1405-7650	Vehicle Maintenance	188.49
100-1405-7800	Building Department Ser…	14,800.93
100-1405-7801	Industrial Waste Inspect…	108.83
100-1405-7965	Professional Services	3,183.00
100-1405-7969	City Engineer	2,560.00
100-1405-7975	Economic Development …	600.00
100-1405-7980	Other Expenses	750.00
100-1410-7610	Travel, Mtgs & Conf	654.75
100-1410-7612	Publications and Dues	100.00
100-1410-7650	Vehicle Maintenance	1,032.81
100-1410-7810	Street Sweeping	132.00
100-1410-7815	Brush Clearance	2,156.00
100-1410-7980	Other Expenses	548.89
100-1415-7661	Other Serv-Sports Park	37.00
100-1415-7889	Repairs-Sports Park	574.39
100-1415-7916	Landscape-Sport Park	3,426.72
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	89.35
100-1605-7614	Office Supplies	53.15
100-1605-7650	Vehicle Maintenance	48.37
100-1605-7693	Youth Council	826.16

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7730	Special Events	780.00
100-1605-7733	Senior Center	2,765.12
100-1605-7734	Fitness Center	54.36
100-1605-7735	Teen Center	1,486.21
100-1605-7736	Youth & Adult Recreatio…	1,154.30
100-1605-7741	Sports/Playground Progr…	117.03
100-1605-7756	Senior Recreation Classes	352.80
100-1605-7980	Other Expenses	85.00
100-1610-7618	Building Supplies	5,060.26
100-1610-7636	Uniforms	51.06
100-1610-7650	Vehicle Maintenance	716.71
100-1610-7652	Building Maint Services	25,995.34
100-1610-8100	Other Capital Improvem…	3,438.40
100-1805-7610	Travel, Mtgs & Conf	749.22
100-1805-7612	Publications and Dues	490.00
100-1805-7614	Office Supplies	455.13
100-1805-7653	Bank Charges	343.61
100-1805-7965	Professional Services	1,550.00
100-1810-7611	Training	415.20
100-1810-7980	Other Expenses	1,562.17
100-1815-7632	Software	4,564.79
100-1815-7821	Network & Internet Serv…	4,588.75
100-1815-7965	Professional Services	7,500.00
100-1815-7980	Other Expenses	1,258.21
100-1825-7613	Duplications And Photos	652.03
100-1825-7626	Postage	142.57
100-1825-7630	Equipment Lease	1,641.70
100-1825-7631	Equipment Maintenance	892.47
100-1825-7674	Retiree Health Insurance	3,525.00
100-1825-7980	Other Expenses	73.00
100-1830-8100	Vehicle Replacement (C…	17,029.28
100-2012	Green Building Fees Pay…	1.00
100-2013	Strong Motions Fees Pay…	0.50
100-2120	Refundable Deposits	950.00
100-2126	Construction and Demoli…	1,200.00
100-2127	Retention Payable	10,133.70
100-4201	Building Permits	238.60
100-4809	Sports Program Fees	60.00
100-5004	Other Revenue	-125.00
220-2210-7890	Repairs-Traffic Signal	6,698.93
220-2225-8100	Other Capital Improvem…	720.00
240-2405-7888	Repairs-Citywide	385.45
240-2410-7662	Other Serv-Citywide	605.13
240-2410-7888	Repairs-Citywide	177.33
240-2410-7915	Landscape-Citywide	19,509.19
240-2410-7917	Landscape-Medians	8,771.99
240-2420-7914	Landscape Maintenance	491.67
240-2421-7914	Landscape Maintenance	1,416.67
240-2422-7914	Landscape Maintenance	693.80
240-2423-7887	Repairs & Replacements	37.00
240-2423-7914	Landscape Maintenance	1,125.00
240-2424-7914	Landscape Maintenance	775.01
240-2425-7913	Brush Clearance	1,166.67
240-2425-7914	Landscape Maintenance	416.67
240-2426-7810	Street Sweeping	843.00
240-2426-7914	Landscape Maintenance	333.33
240-2427-7914	Landscape Maintenance	891.67
240-2431-7914	Landscape Maintenance	891.67

Account Summary

Account Number	Account Name	Payment Amount
240-2432-7914	Landscape Maintenance	1,175.00
240-2433-7914	Landscape Maintenance	750.00
240-2434-7914	Landscape Maintenance	500.00
240-2435-7914	Landscape Maintenance	750.00
240-2435-7918	Fuel Modification	708.33
260-2605-7965	Professional Services	861.00
290-2905-7781	Contract Law Enforceme…	13,191.67
320-3205-8013	Vehicles (Capital)	2,612.75
400-4005-8041	Park Improvements (Cap…	13,753.60
440-4405-7650	Vehicle Maintenance	415.10
440-4405-7960	Foothill Transit Operatio…	22,369.10
440-4405-8013	Vehicles (Capital)	3,887.05
440-5004	Other Revenue	-917.05
460-4605-7960	Foothill Tranist Operatio…	18,302.00
460-4605-8013	Vehicles (Capital)	3,180.31
460-5004	Other Revenue	-750.32
470-4705-8060	Sidewalk/Concrete Repai…	8,321.00
620-6225-8100	Other Capital Improvem…	24,710.00
	Grand Total:	**892,221.99**

Project Account Summary

Project Account Key	Payment Amount
None	850,897.29
202106-Other Cap-620-6225-Highland Promenade-Msr M	24,710.00
202127/City Engineer-TS Kellwil Way & Buena Vista	2,560.00
202412-Prof Svc-FY24 Bike Trail Rehab Proj	3,060.00
202610-Prof Svc-CDBG-ADA Curb Ramps	861.00
202612-Retention-TC Roof/Rain Gutter Replacement	10,133.70
Grand Total:	**892,221.99**

City of Duarte

MONTHLY FINANCIAL REPORT

Month Ended November 30, 2025
(41.7% of FY 2025-26 Completed)

Contents	Page #

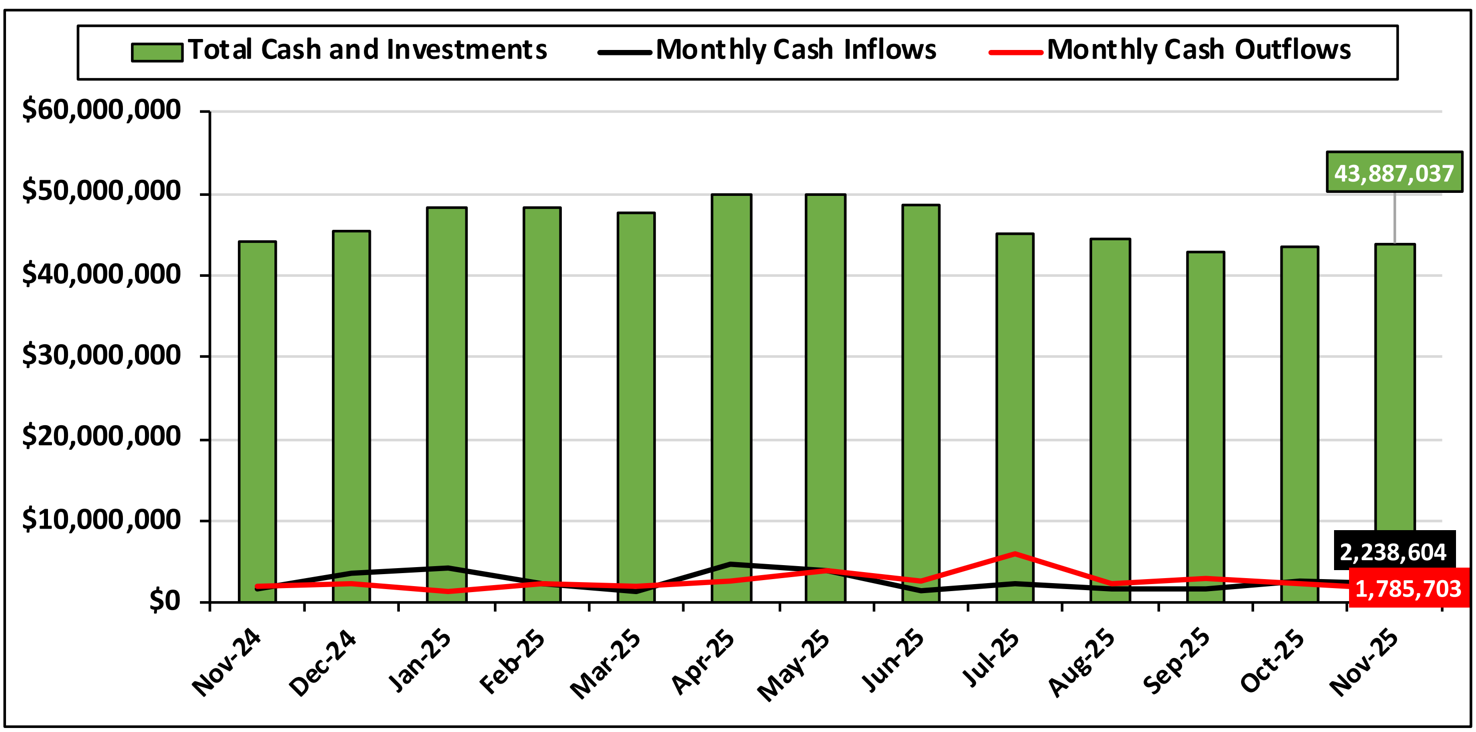
Completed 12/23/25

CITY OF DUARTE

Treasury Report - Monthly Activity & Balances

Month Ended November 30, 2025

MONTHLY ACTIVITY			
	Bank*	**LAIF***	**Total**
Beginning Balance (11/01/2025)	$4,313,437	$39,120,700	**$43,434,136**
Cash Inflows			
Receipts	$2,238,604	$0	**$2,238,604**
Transfers In	$0	$0	**$0**
Total Cash Inflows	$2,238,604	$0	**$2,238,604**
Cash Outflows			
Disbursements	$1,785,703	$0	**$1,785,703**
Transfers Out	$0	$0	**$0**
Total Cash Outflows	$1,785,703	$0	**$1,785,703**
Net Activity	$452,901	$0	**$452,901**
Ending Balance (11/31/2025)	**$4,766,337**	**$39,120,700**	**$43,887,037**

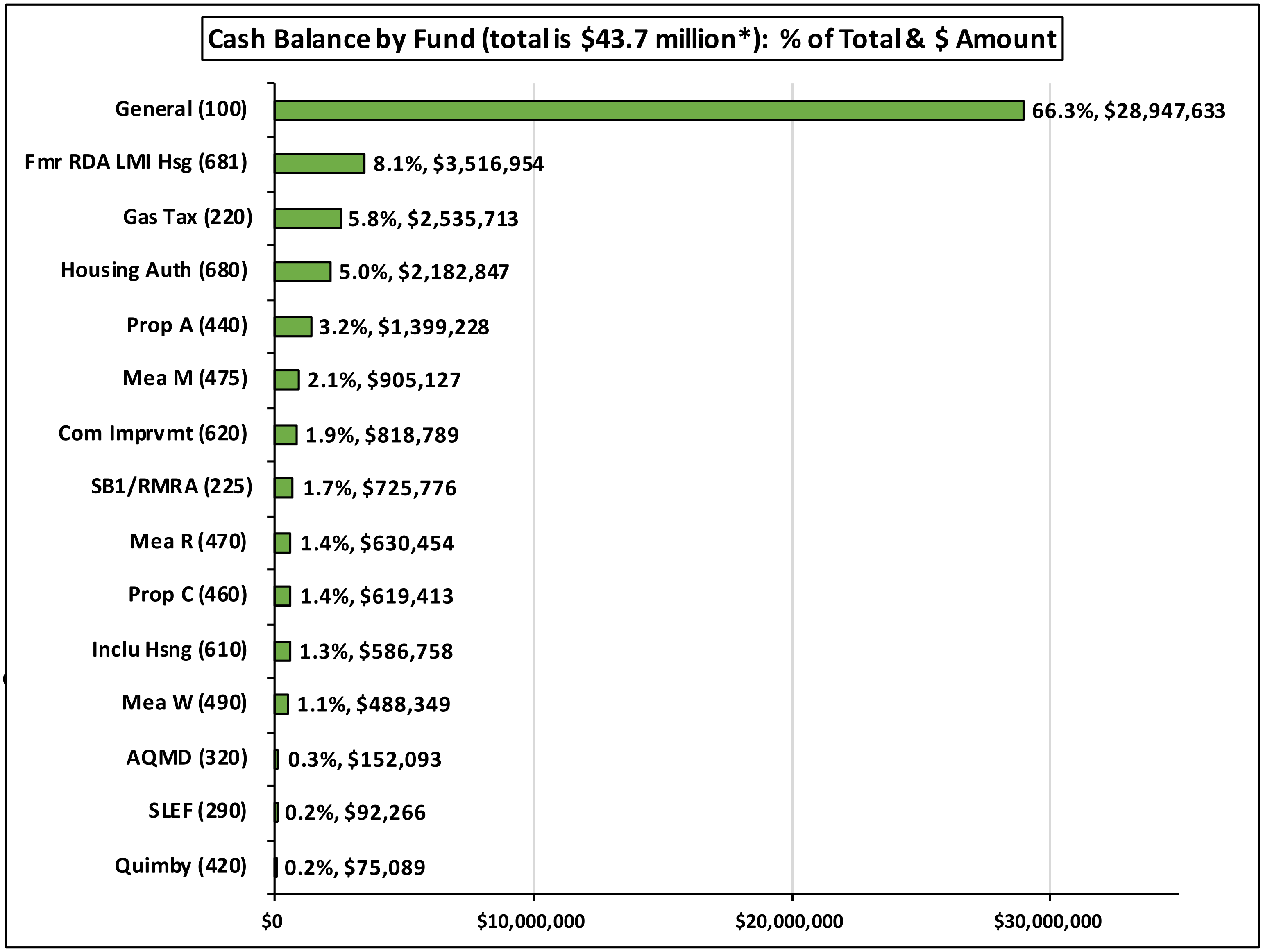


*The "Bank" balance refers to the balance in the City's primary checking account. The "LAIF" balance refers to the City's investment balance with the Local Agency Investment Fund, which is part of the State of California's Pooled Money Investment Account and administered by the California State Treasurer.

CITY OF DUARTE

Treasury Report - Cash Balance by Fund

Month Ended November 30, 2025



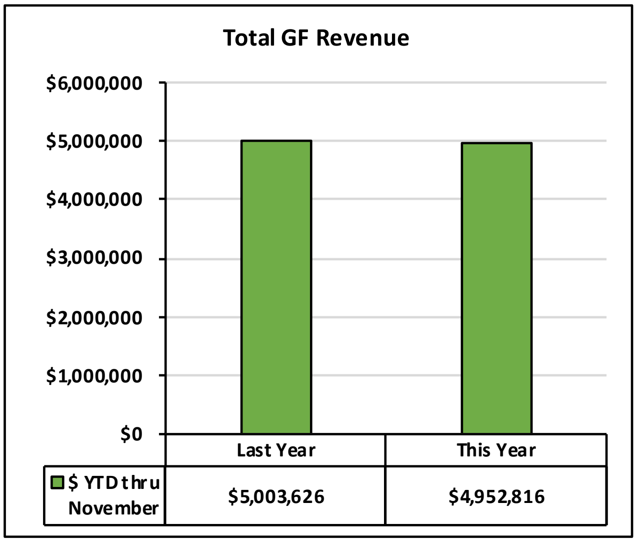
*Source: City of Duarte general ledger. Note that the total cash balance as shown in the City's general ledger is not equal to the combined ending "Bank" and "LAIF" balances shown on the previous page. Because certain transactions are reflected at different times in the general ledger as compared to the City's bank account, the combined "Bank" and "LAIF" balances will rarely equal precisely the City's general ledger cash balance. The City performs a monthly "bank reconciliation" to reconcile these balances.

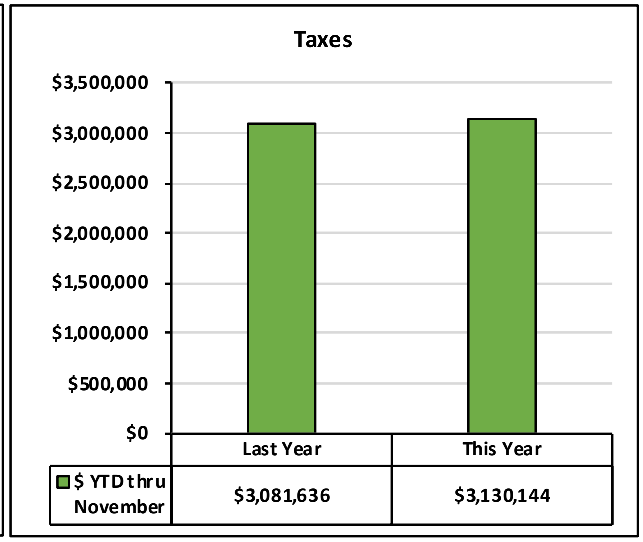
**Funds with zero or negative cash balances are not shown above. Those with negative balances are offset against the General Fund cash balance.

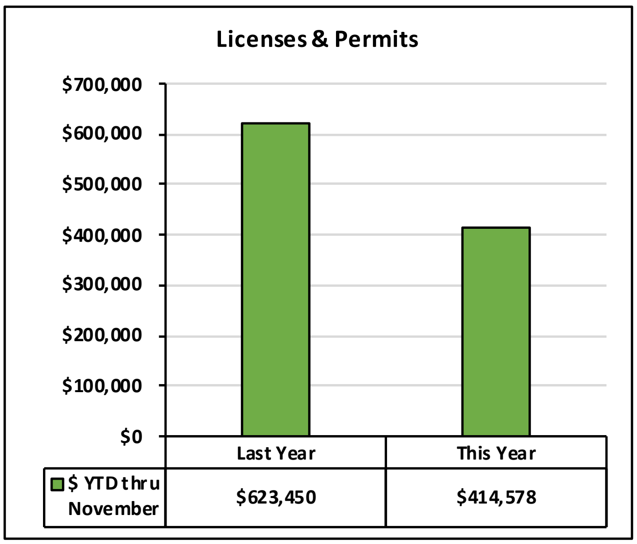
CITY OF DUARTE

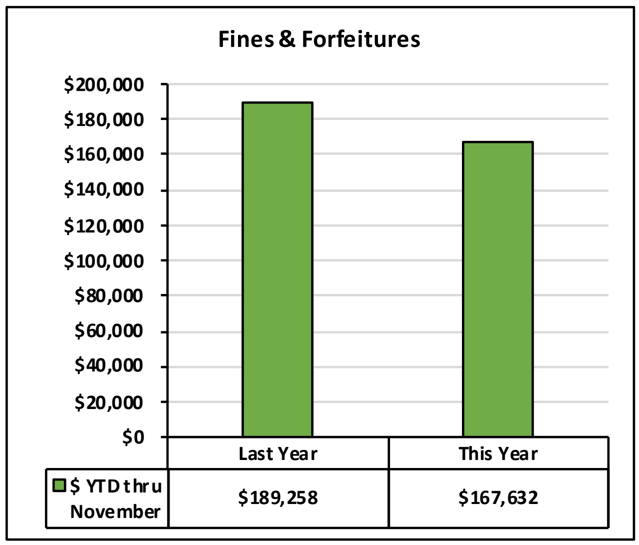
General Fund Revenue by Category & Major Sources

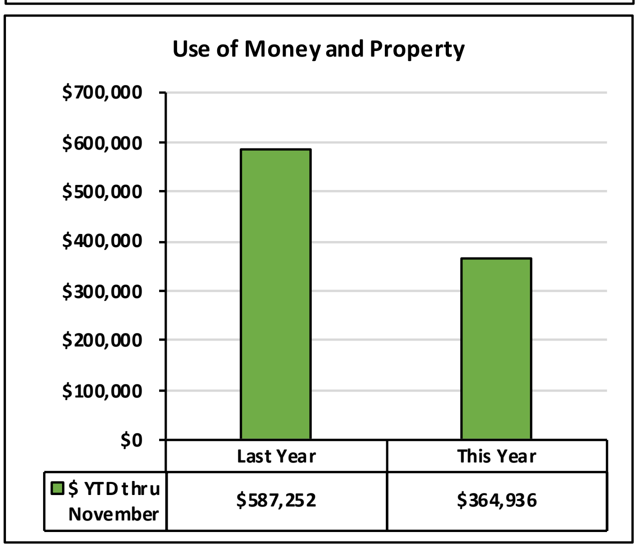
FY 2025-26 Year-to-Date Through November versus Prior Year

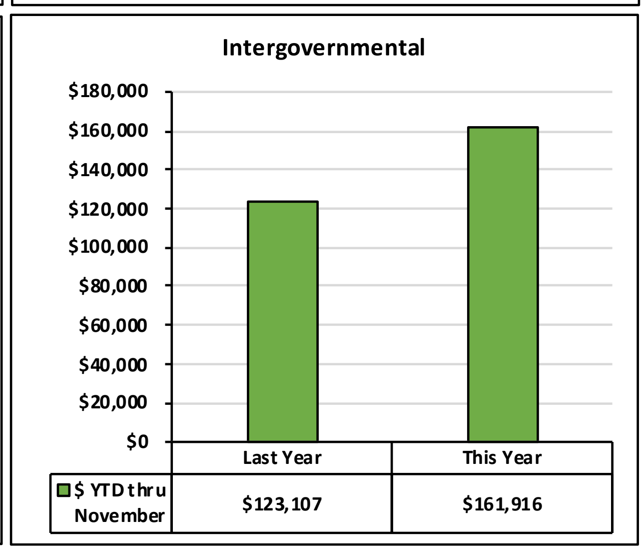








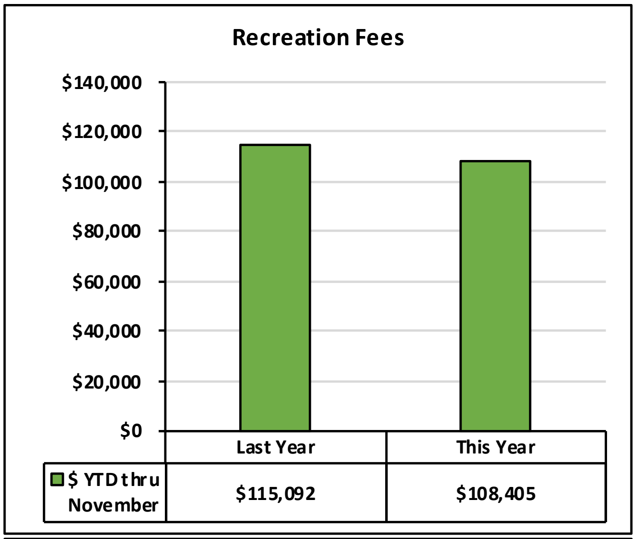




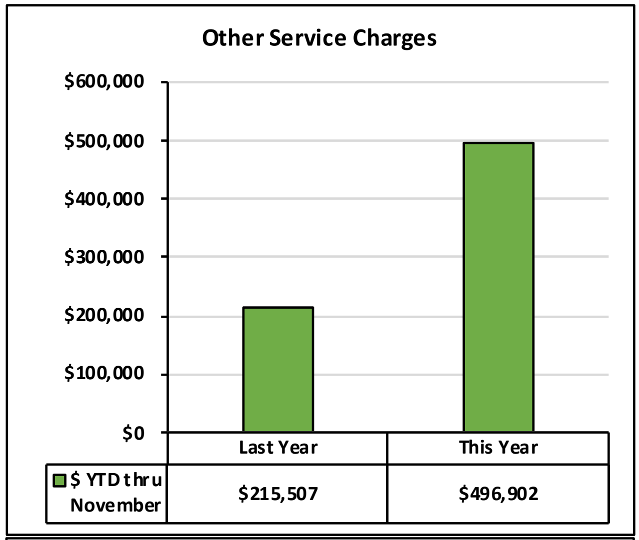
CITY OF DUARTE

General Fund Revenue by Category & Major Sources

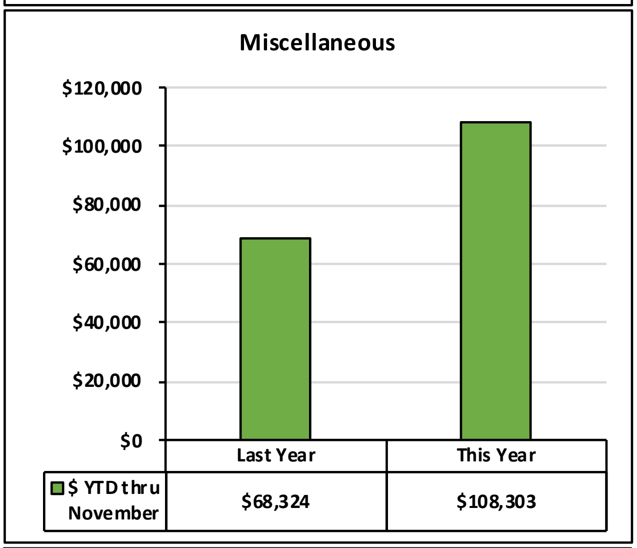
FY 2025-26 Year-to-Date Through November versus Prior Year



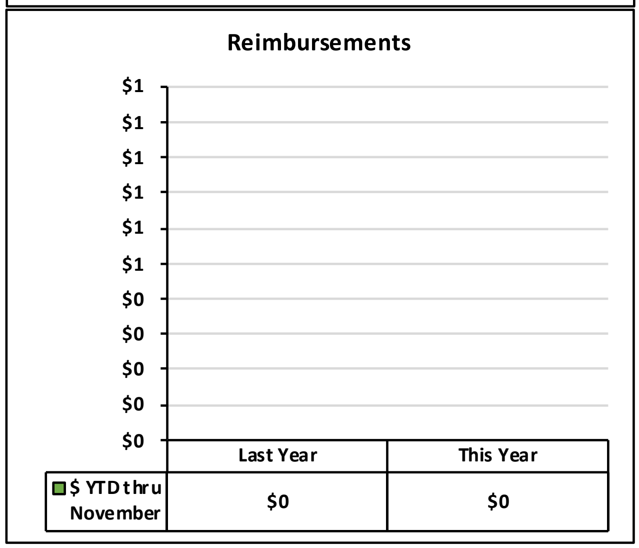
	Last Year	This Year
$ YTD thru November	$115,092	$108,405



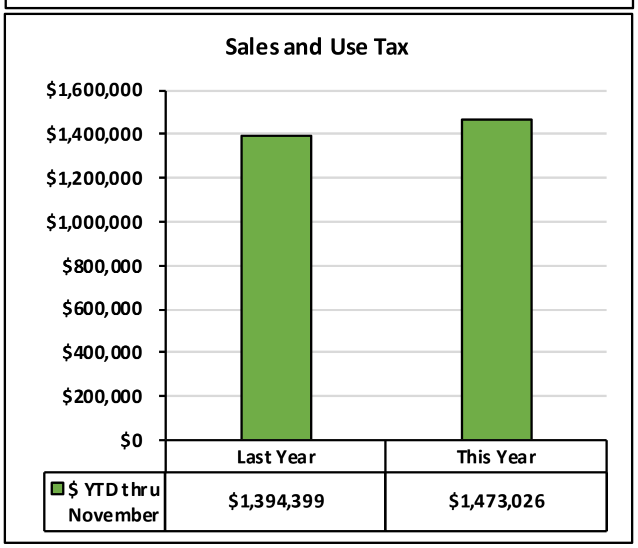
	Last Year	This Year
$ YTD thru November	$215,507	$496,902



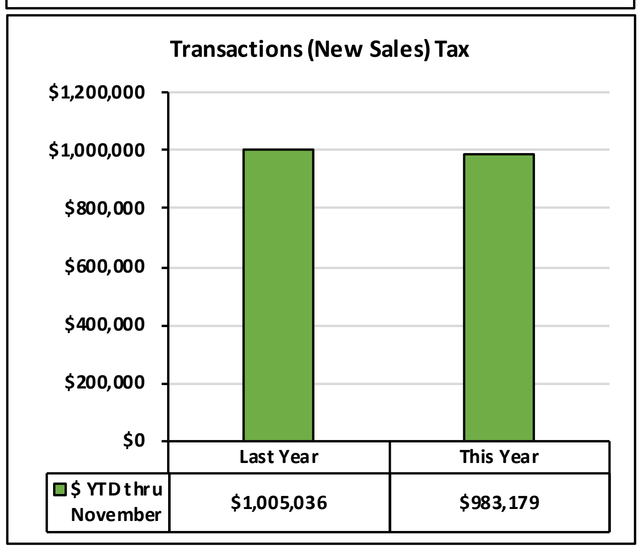
	Last Year	This Year
$ YTD thru November	$68,324	$108,303



	Last Year	This Year
$ YTD thru November	$0	$0



	Last Year	This Year
$ YTD thru November	$1,394,399	$1,473,026



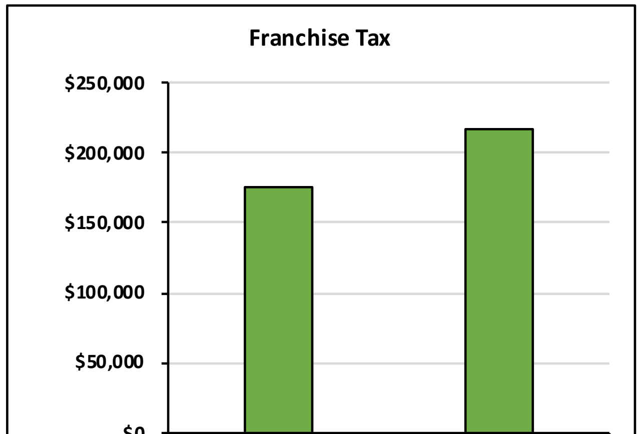
	Last Year	This Year
$ YTD thru November	$1,005,036	$983,179

CITY OF DUARTE

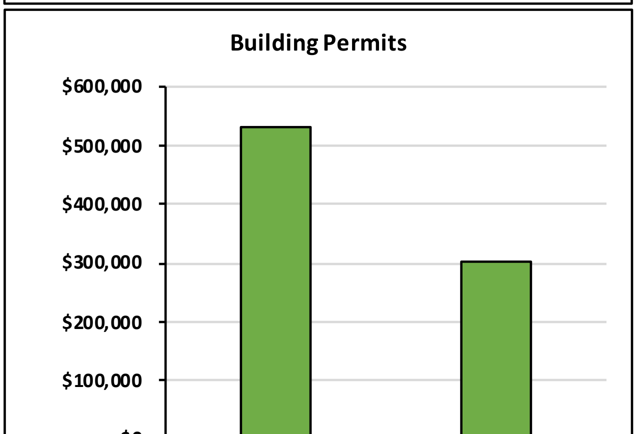
General Fund Revenue by Category & Major Sources

FY 2025-26 Year-to-Date Through November versus Prior Year

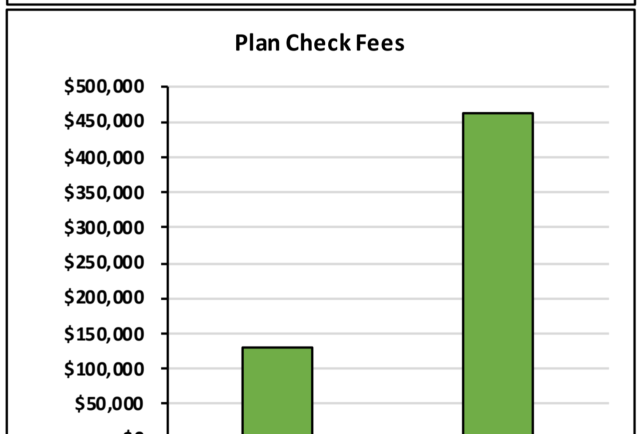
	Last Year	This Year
$ YTD thru November	$131,896	$136,069



	Last Year	This Year
$ YTD thru November	$175,807	$216,705

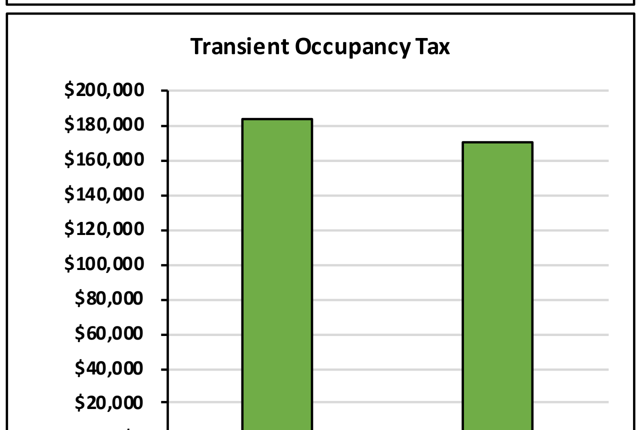


	Last Year	This Year
$ YTD thru November	$529,496	$301,797



	Last Year	This Year
$ YTD thru November	$129,192	$462,538

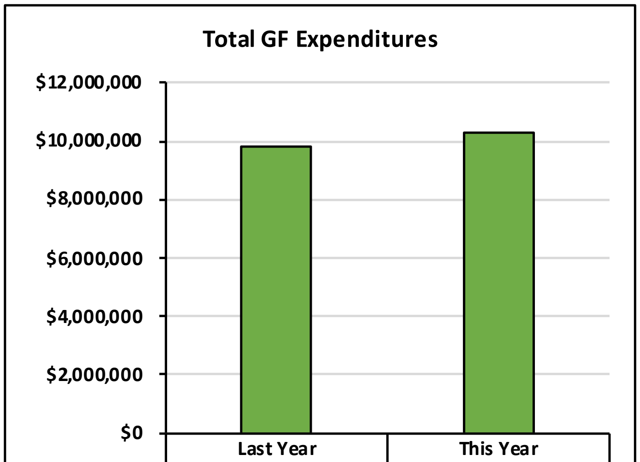
	Last Year	This Year
$ YTD thru November	$159,391	$134,129



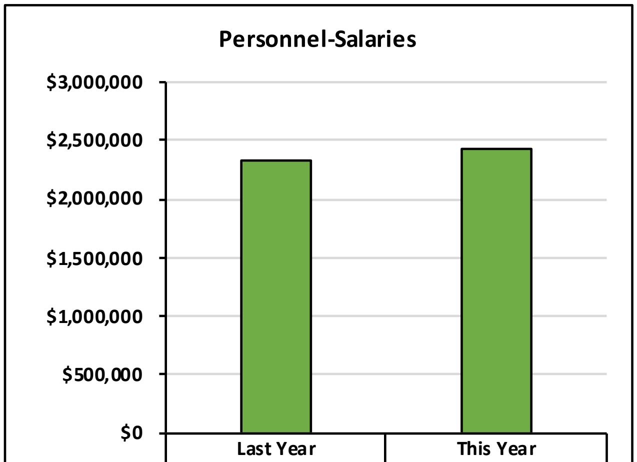
	Last Year	This Year
$ YTD thru November	$183,204	$169,703

CITY OF DUARTE

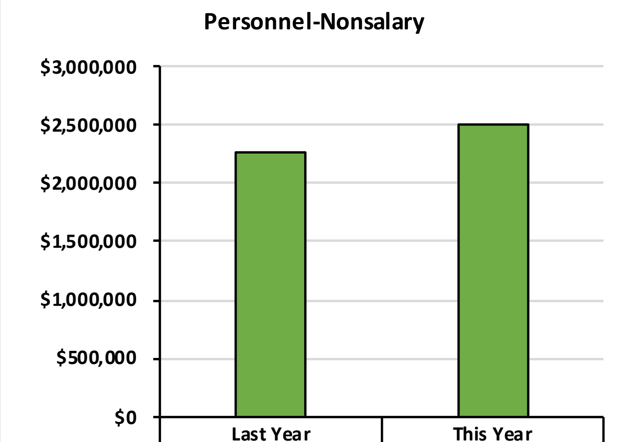
General Fund Expenditures by Category & Division
FY 2025-26 Year-to-Date Through November versus Prior Year



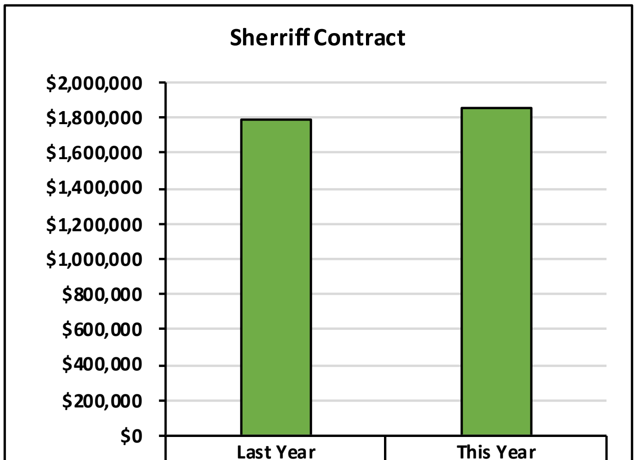
	Last Year	This Year
$ YTD thru November	$9,777,358	$10,307,714



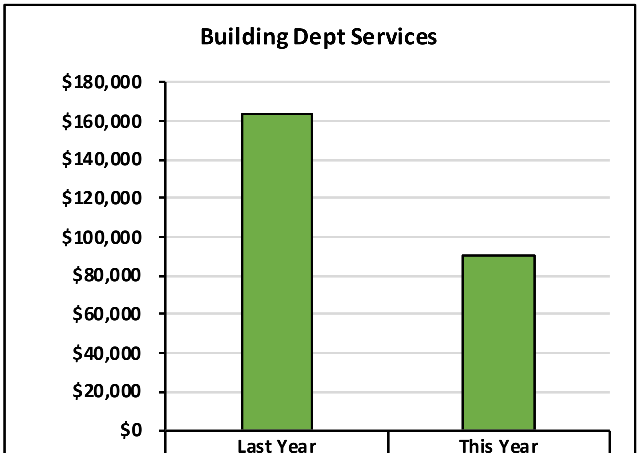
	Last Year	This Year
$ YTD thru November	$2,324,220	$2,432,677



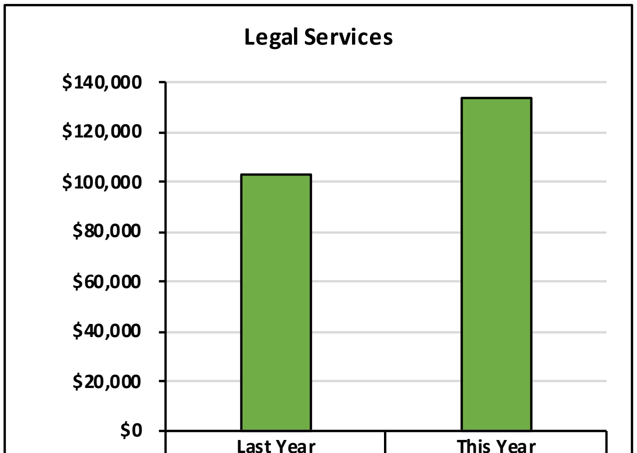
	Last Year	This Year
$ YTD thru November	$2,258,322	$2,508,515



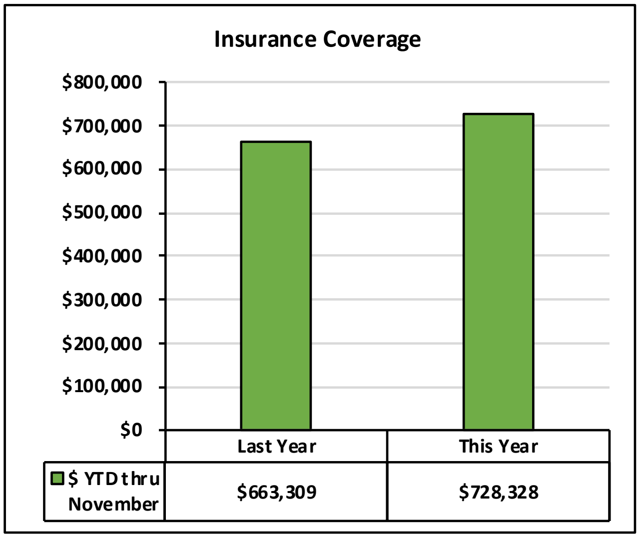
	Last Year	This Year
$ YTD thru November	$1,785,191	$1,859,144



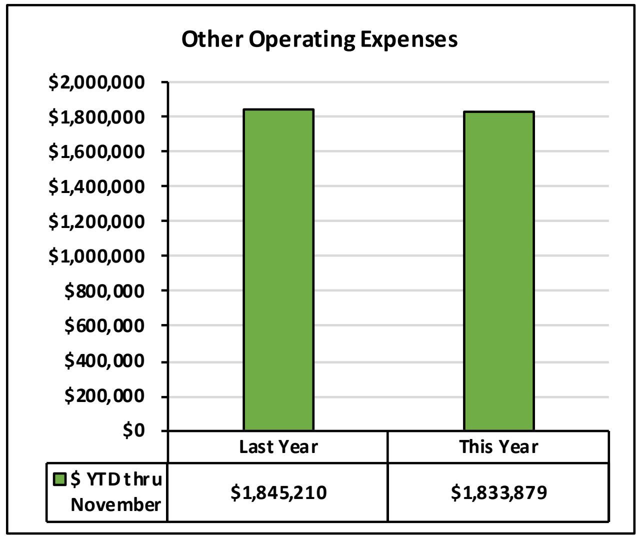
	Last Year	This Year
$ YTD thru November	$162,979	$90,089



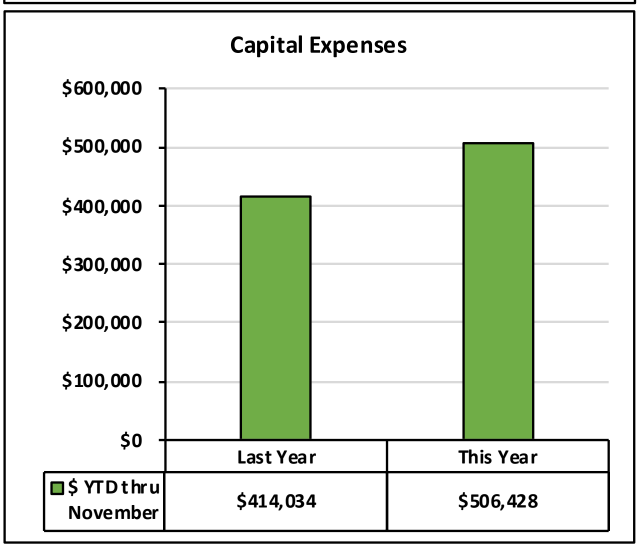
	Last Year	This Year
$ YTD thru November	$103,256	$133,196



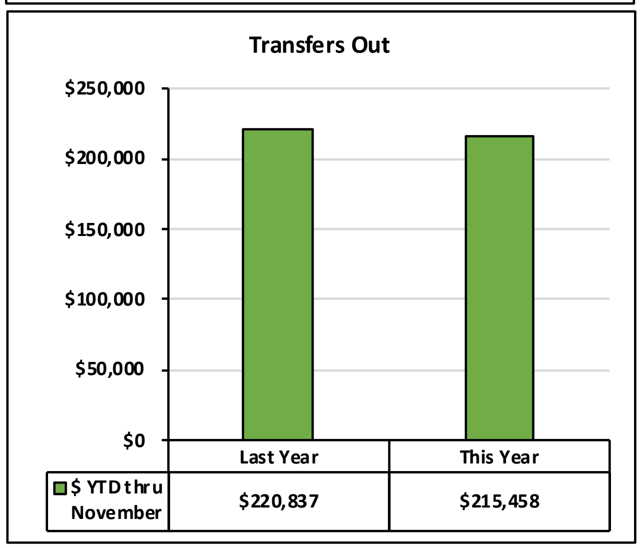
Insurance Coverage
$800,000
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$0
Last Year
This Year
$ YTD thru November
$663,309
$728,328



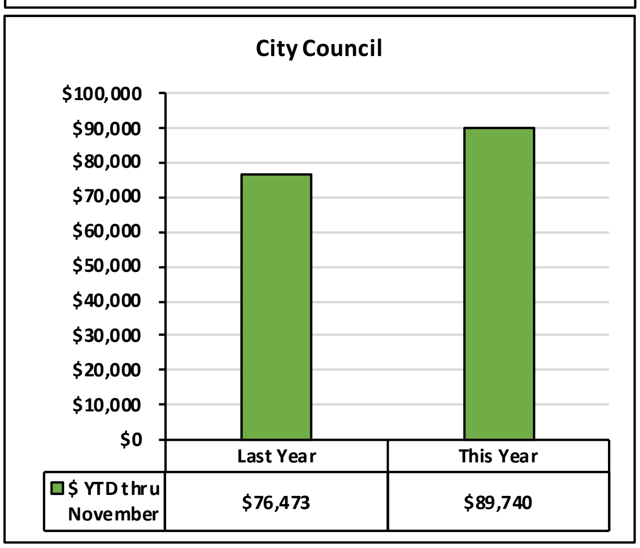
Other Operating Expenses
$2,000,000
$1,800,000
$1,600,000
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$0
Last Year
This Year
$ YTD thru November
$1,845,210
$1,833,879



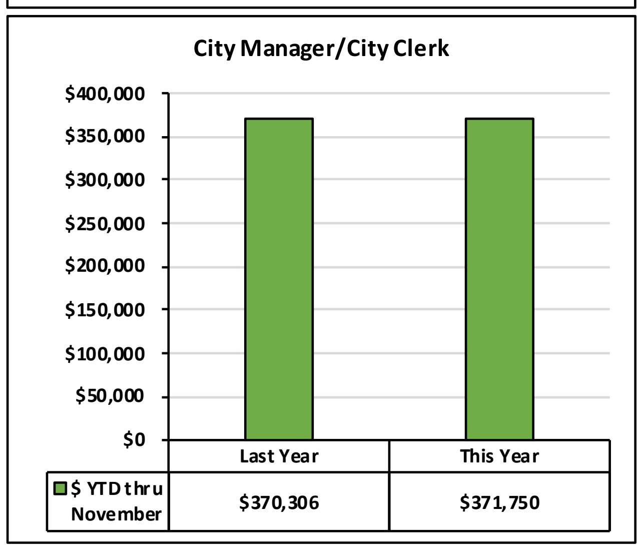
Capital Expenses
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$0
Last Year
This Year
$ YTD thru November
$414,034
$506,428



Transfers Out
$250,000
$200,000
$150,000
$100,000
$50,000
$0
Last Year
This Year
$ YTD thru November
$220,837
$215,458



City Council
$100,000
$90,000
$80,000
$70,000
$60,000
$50,000
$40,000
$30,000
$20,000
$10,000
$0
Last Year
This Year
$ YTD thru November
$76,473
$89,740

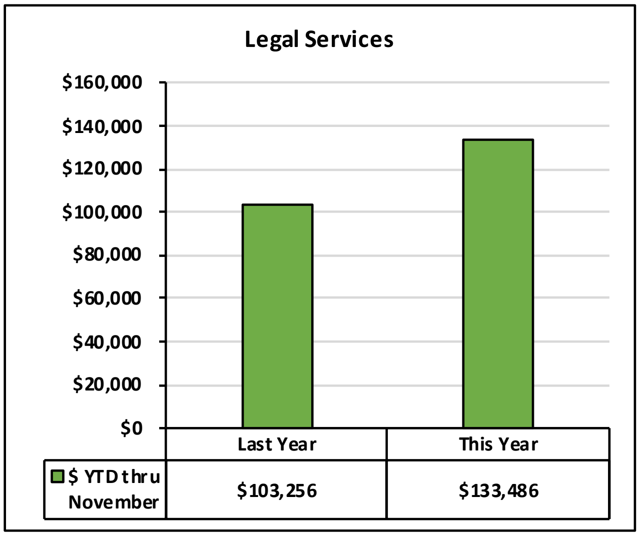


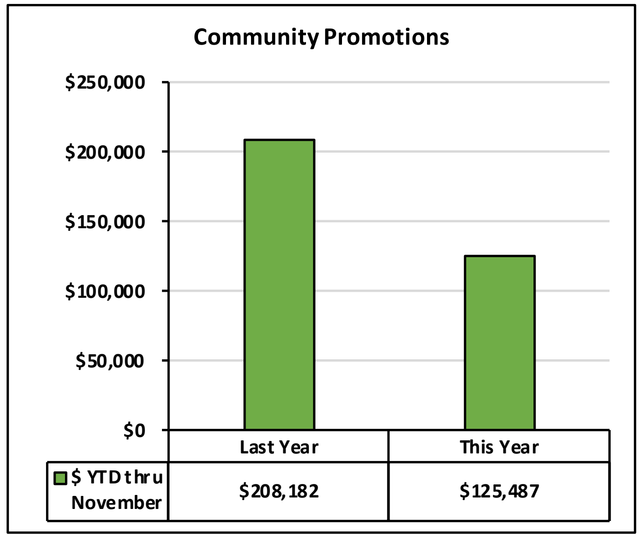
City Manager/City Clerk
$400,000
$350,000
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$0
Last Year
This Year
$ YTD thru November
$370,306
$371,750

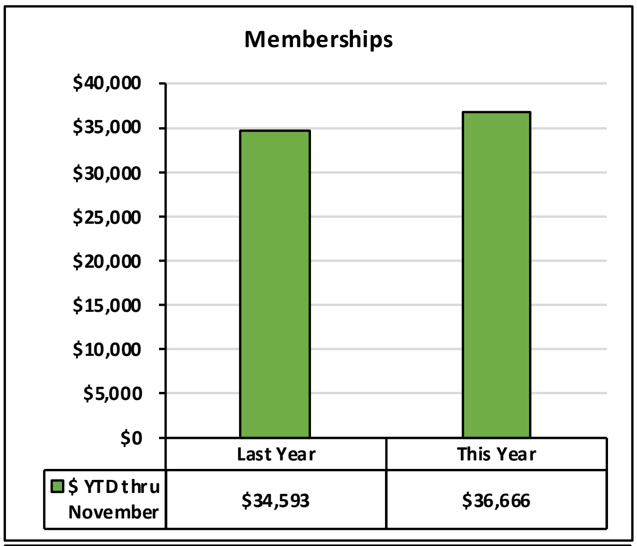
CITY OF DUARTE

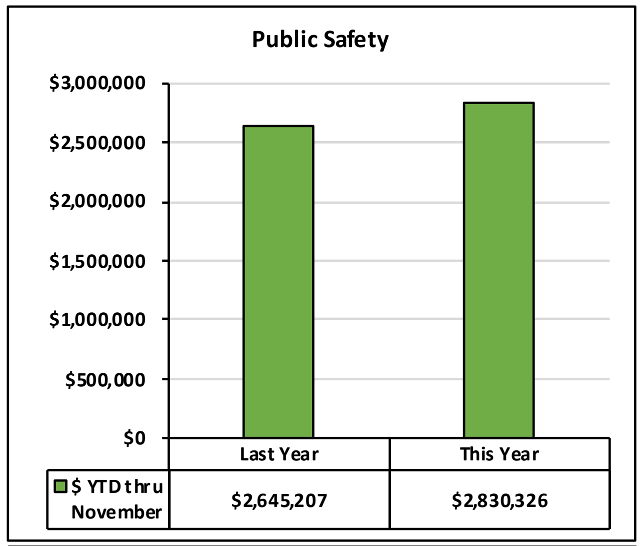
General Fund Expenditures by Category & Division

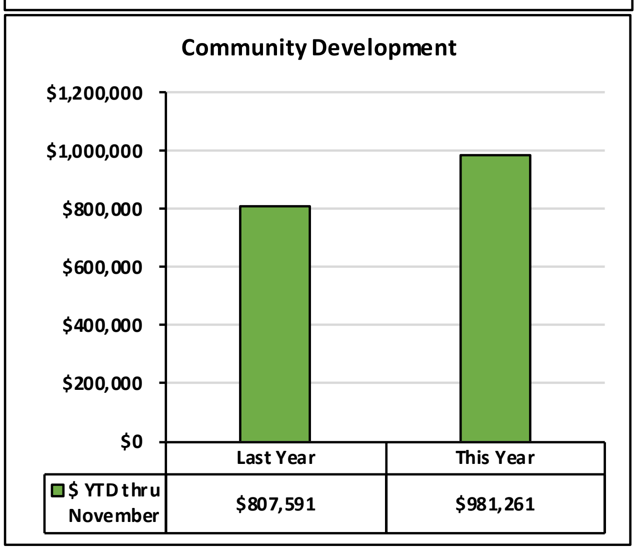
FY 2025-26 Year-to-Date Through November versus Prior Year

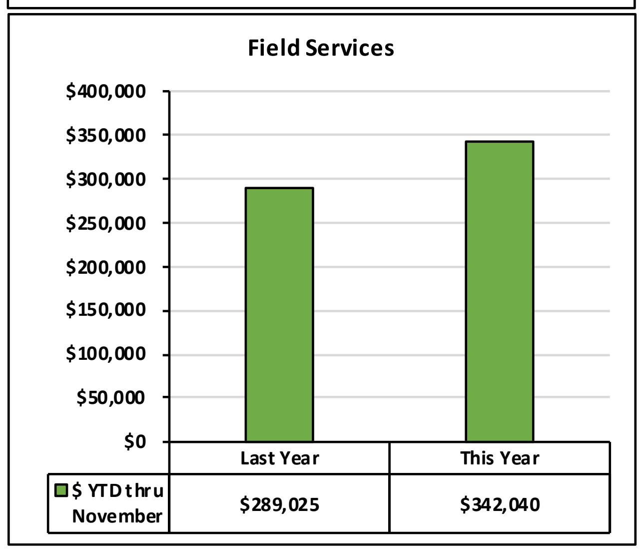








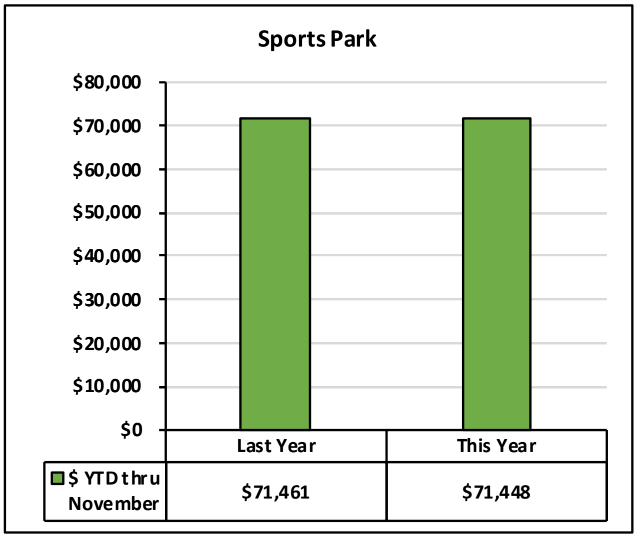


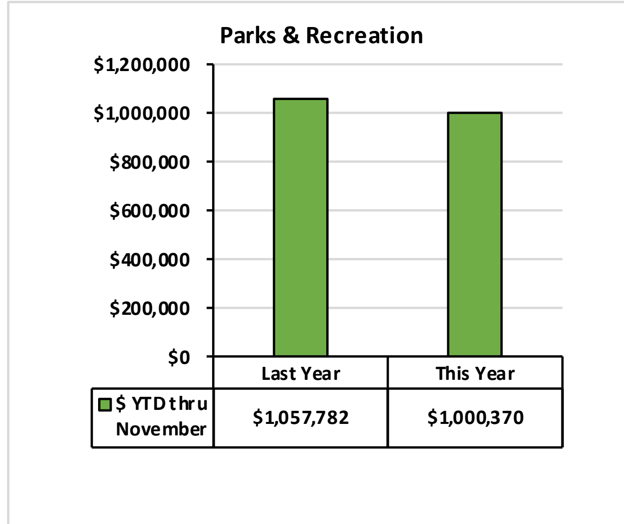


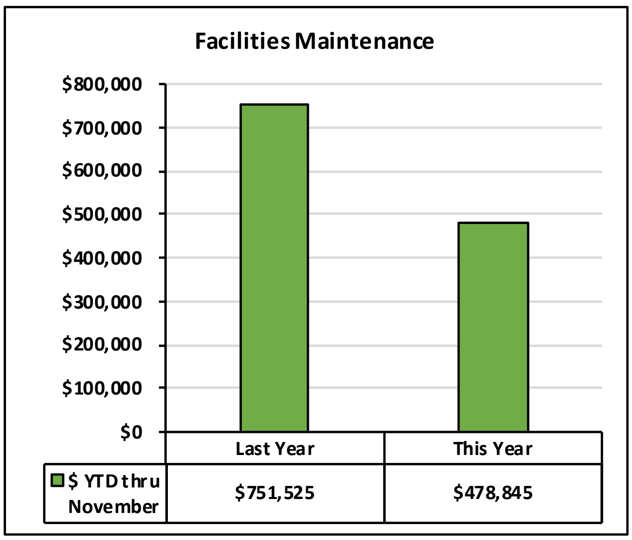
CITY OF DUARTE

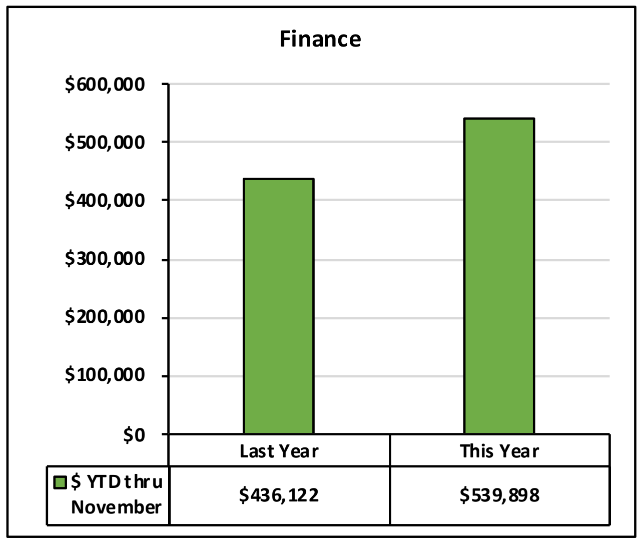
General Fund Expenditures by Category & Division

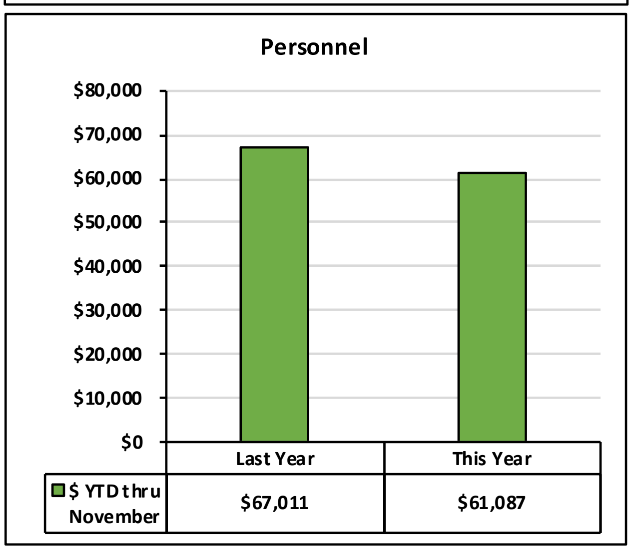
FY 2025-26 Year-to-Date Through November versus Prior Year

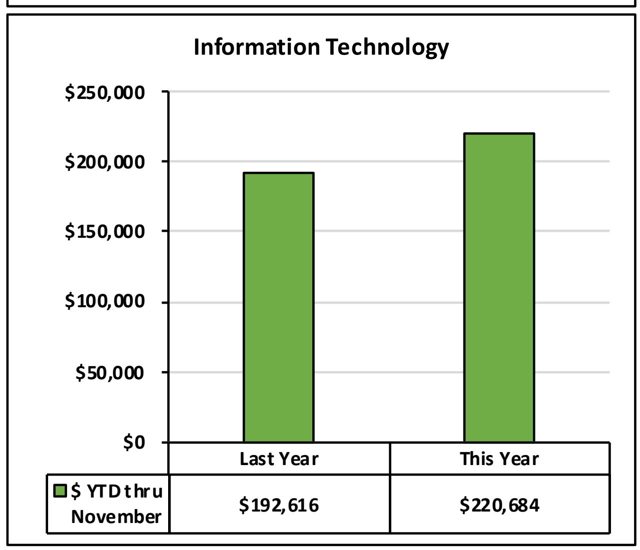










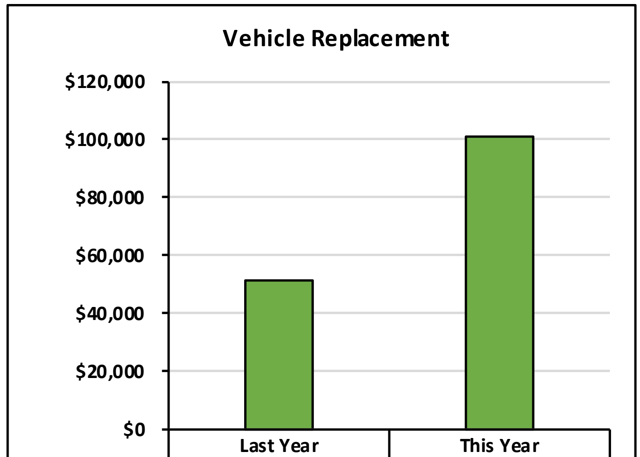


CITY OF DUARTE

General Fund Expenditures by Category & Division

FY 2025-26 Year-to-Date Through November versus Prior Year

	Last Year	This Year
$ YTD thru November	$665,756	$780,328



	Last Year	This Year
$ YTD thru November	$51,816	$101,054

CITY OF DUARTE

Total Revenue, Expenditures, Transfers, and Year-to-Date Surplus/(Deficit) by Fund

FY 2025-26 Year-to-Date Through November

Fund #	Fund Name	Beginning Fund Balance	Revenue	Transfers In	Expenditures	Transfers Out	Surplus / (Deficit)	Ending Fund Balance
100	General	24,640,481	4,952,816	0	10,092,256	215,458	(5,354,898)	19,285,582
220	Gas Tax	2,149,582	258,565	0	29,685	0	228,879	2,378,462
225	SB1/RMRA	842,668	178,999	0	0	0	178,999	1,021,667
240	Lghtng & Lndscpng	71,945	7,488	0	542,083	0	(534,594)	(462,649)
260	CDBG	0	818	0	1,476	0	(658)	(658)
270	PAEG	41,268	0	0	0	0	0	41,268
290	Supp Law Enfrcmnt	0	151,427	0	77,330	0	74,098	74,098
300	Bike & Ped Safety	0	0	0	0	0	0	0
320	Air Quality (AQMD)	150,835	9,768	0	6,317	0	3,451	154,286
400	Park Development	(18,808)	87,022	0	19,988	0	67,034	48,226
420	Quimby	68,861	772	0	0	0	772	69,633
440	Prop A	948,893	280,533	0	162,642	0	117,891	1,066,784
460	Prop C	260,957	227,052	0	131,013	0	96,039	356,996
470	Mea R	652,248	169,259	0	31,202	0	138,057	790,305
475	Mea M	1,081,960	193,515	0	1,730	0	191,785	1,273,744
490	Mea W	342,985	5,038	0	40,481	0	(35,443)	307,542
520	Town Cntr Debt Serv	0	0	0	0	0	0	0
521	Infra Mod Debt Srv	0	0	220,837	220,837	0	0	0
610	Inclusionary Hsng	538,092	6,034	0	0	0	6,034	544,126
620	Community Impr	811,851	785,369	0	642,273	0	143,096	954,947
625	STPL	0	0	0	0	0	0	0
680	Housing Auth	2,053,300	22,453	0	12,954	0	9,499	2,062,799
681	Fmr RDA L/M Hsg	4,100,079	36,166	0	4,845	0	31,322	4,131,400
Total - All Funds		**38,737,195**	**7,373,094**	**220,837**	**12,017,110**	**215,458**	**(4,638,637)**	**34,098,558**

COMMUNITY DEVELOPMENT
STATUS REPORT
January 2026

PROJECT/PROGRAM	STATUS
DEVELOPMENT	
Vallarta Supermarket (1740 Mountain Ave.)	Vallarta Supermarket will be the new tenant for the former Best Buy building. Vallarta has over 60 supermarkets in California and is expanding quickly. Permits have been issued for upgrades to the building shell that includes a façade change. That work should be done in the next few weeks. Vallarta has submitted its tenant improvement plans and has also filed an application for a CUP to approve alcohol sales. The current goal for Vallarta is a Summer 2026 opening.
Andres Duarte School	The project was approved at the September 23 City Council meeting. It includes construction of 169 townhomes and renovation of Otis Gordon Park. The builder submitted plans for plan check in December. The school district and developer are working on the plan to vacate the buildings and begin demolition. This process may take several months.
805 Highland Ave.	Permits have been issued for a renovation and earthquake retrofit of the historic building at 805 Highland Avenue. This is a complicated project and may take some time, but it will preserve a local historic resource.
1501-1525 Huntington Dr.	The development plan for the properties is moving forward. The Town Center Specific Plan requires that these properties be developed together and that requirement has proven to be successful. The developer plans for some type of mixed use product for the property and is now considering various options. Staff has met with the development team to discuss development options and the City process. The developer plans to move forward in the next few months with an application for development.
Former Nissan Dealership	The Nissan dealership on the northeast corner of Buena Vista Street and Central Avenue has permanently closed. Staff has met with the new owner to discuss possible development of the site. The owner is in the process of hiring a Broker team to market the property for development.
2400 Huntington Drive	The City's Housing Authority owns the property at 2400 Huntington Drive and has been working with Jamboree Housing to work on a plan for property sale and development.

PROJECT/PROGRAM	STATUS
	Jamboree has purchased the adjacent property and is developing a revised concept plan. City Staff is working with the San Gabriel Valley Regional Housing Trust on possible financial assistance for the development. When a concept plan is completed, the purchase and sale process will move forward.
1404-1414 Royal Oaks Drive	Shuorung Properties LLC filed an application to construct 11 townhomes on the property at 1404-1414 Royal Oaks Drive, currently two single family homes. This requires environmental, a general plan amendment, zone change and design review. The Planning Commission heard this item at its November meeting and recommended approval. The City Council public hearing is scheduled for January 13.
1401 Santo Domingo	A 20-unit townhome development was approved for the property. The property was sold to a new owner that plans to develop the site. Plans are currently in plan check.
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking into a parking structure and construct workforce housing along Fasana Road at Highland Avenue. Metro has awarded an Exclusive Negotiating Agreement to Jamboree Housing. The plan is for a development with between 100-120 units of multi-generation housing. The developer plans to submit concept plans for City design review in 2026.
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Staff is working with Red Mountain Group, the main owner in the center. The goal is for the owner to assist the City in coordinating all the property owners to participate in a comprehensive improvement of the entire center as a part of the development plan. A minor use permit was approved for Sky Zone trampoline park to occupy the former Big Lots space. Sky Zone is working with the building owner who is developing a plan for façade and parking improvements.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: The PRO (pathology, radiology and oncology) building was recently approved and is in plan check. It is in the central portion of the campus to the east of the former Heritage Park. As a part of construction, the campus circulation plan that is a part of the specific plan will also be completed. The Specific

PROJECT/PROGRAM	STATUS
	Plan requires that a Parking Analysis be completed every five years and that analysis is currently in process. Fehr & Peers a traffic and parking consultant is working with the City to complete that analysis.
Westminster Gardens	Human Good, the owner, plans for a major campus expansion and has recently filed an application. The City hired MIG to assist in the preparation of the specific plan amendment and EIR. The request is for this expansion to accommodate up to 600 total units; this includes assisted living and memory care units, and mixed use. This project will take 12+ months, but Staff has had kick off meetings with the consultant and HumanGood and there is positive progress.
928 Huntington Dr.	A 16-unit apartment development was approved for the property. Permits have expired for the project. Because the property was graded but the project did not move forward, it needs to be put back to its pre-permit condition. This has been referred to code enforcement.
<u>PUBLIC WORKS</u>	
Highland Promenade	This project is funded by a Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. The project is mostly complete. Some additional crosswalk work and utility undergrounding is still in process.
Recreation Trail Upgrades	Duarte was awarded a $1.6 million federal appropriation for accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail. This funding was included in the 2023 Omnibus Appropriations Bill, thanks to Congresswoman Napolitano. The appropriation is managed by Cal Trans and it must give final approval of the funding agreement before the project can go out to bid. That process is moving slow.
Huntington Drive Greening and Traffic Calming Project	The City has recently been awarded a $2.1 million Metro Active Transport Program (MAT) grant to complete the project. This plan is in the CIP but had not yet been funded. The Huntington Drive Greening and Traffic Calming plan was approved by the Council in 2019 and was an implementation item from the Town Center Specific Plan. The project includes completing bulb outs, parking space marking, pedestrian lighting and sidewalk improvements on Huntington Drive between Buena Vista and Highland. It also includes pedestrian lighting and sidewalk improvements on the west side of Highland from Huntington Drive to the Freeway.

PROJECT/PROGRAM	STATUS
Encanto Park Infiltration Project	As a member of the Rio Hondo/San Gabriel River Watershed Management JPA a water infiltration project is being proposed at Encanto Park. The plan is to locate the structure in the park area under the soccer field. The design is at about 90% and the JPA is working on developing a budget. The JPA presented the project to the City Council on September 9 and had a booth at the City Picnic to inform the public. The JPA will provide a presentation at an upcoming Parks & Recreation Commission meeting. Because of the funding process, construction will not start until late 2026 at the earliest.
Pops Road Parking Lot	The first phase of the Pops Road parking lot upgrade is mostly completed. The second phase will include landscaping and parking lot lighting.
Buena Vista Street Banner Pole Replacement	The replacement of the street banner poles has been approved. The poles are on order and will be installed when they are delivered. The estimated delivery date is early January.
Citywide Striping Project	This project includes lane striping, crosswalks and pavement markings at various locations in the city. The project should be completed by the end of January.
Annual Concrete Repair Project	The annual project of repairing sidewalks and curbs throughout the city is in process and should be done by mid-January.
Kellwil Traffic Signal	The contract has been awarded and estimated completion is Summer 2026.

PARKS AND RECREATION
STATUS REPORT
January 2026

PROJECT/PROGRAM	STATUS
CAPITAL IMPROVEMENT PROJECTS	
City Hall Exterior Refresh Project	The City Hall Exterior Refresh Project has experienced a slight delay due to the recent rain we've encountered throughout December and now into January. We appreciate the continued flexibility and patience of our visitors and employees as construction noise continues outside the building. The project is currently in the phase of installing the siding brackets and material, leaving the fascia, Alucobond, and signage remaining. We now anticipate completion of the project in February.
Transition to Kaizen	As the Department prepares to transition to its new recreation software system, Kaizen, at the start of the spring season, residents and guests who currently have a credit on their account in the existing system, ACTIVENet, have been contacted. They were reminded of their available credit and strongly encouraged to review our winter season recreational offerings and apply their credit by **February 1, 2026**. Credits not used by this date will require the customers to visit the Department in person at City Hall so the credit can be administratively applied within the new registration system. All customers have been notified that their credits remain valid through **June 30, 2026.**
SPECIAL EVENTS	
MLK Peace Walk & Breakfast	The Department is excited to announce the rebranding of its annual MLK Remembrance Event as the MLK Peace Walk & Breakfast! This reworked format reflects our continued commitment to honoring the life and legacy of Dr. Martin Luther King, Jr. and reaffirms our dedication to promoting peace and coming together to strengthening unity with our community. Participants should plan to arrive at the Teen Center on Saturday, January 19, by 9 AM and be prepared to walk from there to the Duarte Community Center. Following the walk, participants are invited to join us for a free breakfast, while supplies last, and listen to our featured keynote speaker, enjoy some special performances, and the announcement of this year's MLK Essay Contest winners. For more details, please contact the Department at (626) 357-7931.
Lunar New Year Celebration – Year of the Horse	Celebrate Lunar New Year in the City of Duarte! On February 21, from 5 to 8 PM, bring your family and friends to the Duarte Civic Center – 1600 Huntington Drive, for our annual Lunar New Year Celebration.

	This year's event will include cultural performances, a night market, delicious food, and kid-friendly arts and crafts and games. For more information, visit CITYOFDUARTE.CA.GOV.
Duarte Family Feud Fun	Duarte's Family Feud Fun event is back again this year and will be held on Saturday, February 28 starting at 11 AM in the Community Center. Like the television version, two families will face off and be asked survey questions for points. After all the teams have played in a single elimination round, the brackets will determine the final four teams that will compete for the championship! Cash prizes will be awarded to the top 3 teams: 1st Place $500, 2nd Place $400, 3rd Place $300. Space is limited, so sign up today at CITYOFDUARTE.CA.GOV. Registration fee is $40, per team.

Agenda Item: **9.H.**

AGENDA REPORT

MEETING DATE:	January 13, 2026
TO:	Mayor and Members of the City Council
FROM:	Brian Villalobos, City Manager
BY:	Frances Jimenez, City Clerk
SUBJECT:	Resolution Establishing the Date and Time of Regular City Council Meetings for the 2026 Calendar Year
RECOMMENDATION:	It is recommended that the City Council adopt Resolution No. 26-01 establishing the date and time of regular City Council meetings for the 2026 calendar year
FISCAL IMPACT:	There is no fiscal impact associated with this item

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BACKGROUND
Section 2.04.020 of the Duarte Municipal Code allows the City Council to establish the time and date of its regular meetings.

DISCUSSION/ANALYSIS
Resolution No. 26-01 would set the schedule for regular City Council meetings for the 2026 calendar year. Adopting such a resolution is fully within the City Council's discretion and would assist City staff in planning for upcoming meetings, schedule contracts and other matters appropriately, and provide greater transparency to the public.

Adoption of this calendar does not prohibit the City Council from holding adjourned meetings, special meetings, or emergency meetings as permitted under state law.

RECOMMENDATION
It is recommended that the City Council adopt Resolution No. 26-01 establishing the date and time of regular City Council meetings for the 2026 calendar year.

FISCAL IMPACT
There is no fiscal impact associated with this item.

ATTACHMENTS
A. Resolution No. 26-01 Establishing the Date and Time of Regular City Council Meetings

Fiscal Review:

Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:

Brian Villalobos
City Manager

RESOLUTION NO. 26-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ESTABLISHING THE DATE AND TIME OF REGULAR CITY COUNCIL MEETINGS FOR CALENDAR YEAR 2026

WHEREAS, on October 11, 2005, the City Council adopted Ordinance No. 779 amending section 2.04.020 of the Duarte Municipal Code to provide that the date and time of regular City Council meetings shall be established by resolution of the City Council; and

WHEREAS, the City Council desires to establish the dates of its regular meetings for calendar year 2026; and

WHEREAS, the City Council desires to set the time of each regular meeting to commence at 5:30 p.m. if the City Council is holding (a) one or more closed sessions as authorized by the Ralph M. Brown Act (Gov. Code § 54950 et seq.), and/or (b) one or more workshop sessions, and to commence all other agenda items at the later of (i) the conclusion of such closed sessions and/or workshop sessions, or (ii) 7:00 p.m.; and

WHEREAS, the City Council seeks to comply with the requirements of Government Code section 36805; and

WHEREAS, the City Council aspires to promote efficiency and eliminate governmental waste; and

WHEREAS, the City Council seeks to provide further transparency, notice, and access to Council meetings by the public.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated in full herein.

SECTION 2. The regular meetings of the City Council shall be held in accordance with the following calendar, unless otherwise provided by law:

JANUARY						
SUN	M	T	W	TH	F	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
SUN	M	T	W	TH	F	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH						
SUN	M	T	W	TH	F	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
SUN	M	T	W	TH	F	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
SUN	M	T	W	TH	F	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	14	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
SUN	M	T	W	TH	F	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
SUN	M	T	W	TH	F	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
SUN	M	T	W	TH	F	SAT
						1
2	2	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
SUN	M	T	W	TH	F	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
SUN	M	T	W	TH	F	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
SUN	M	T	W	TH	F	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
SUN	M	T	W	TH	F	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SECTION 3. The City Council may cancel a regularly scheduled meeting. Nothing herein shall (a) preclude the City Clerk from canceling a regular meeting, adjourned regular meeting, or

special meeting should there not be a quorum present at such meeting, or (b) preclude the City Council from holding an adjourned regular meeting, special meeting, or emergency meeting pursuant to state law.

SECTION 4. The time of regular meetings of the City Council shall be as follows:

a. If there is scheduled on the agenda (a) one or more closed sessions of the City Council pursuant to the Ralph M. Brown Act (Gov. Code § 54950 et seq.), and/or (b) one or more workshop sessions, the regular meeting shall be scheduled to start at 5:30 p.m. with the closed sessions and/or workshop sessions held at that time and all other business to be heard commencing the later of (i) the conclusion of such closed sessions and/or workshop sessions, or (ii) 7:00 p.m.

b. If there are no closed sessions or workshop sessions scheduled on the agenda, the regular meeting shall be scheduled to start at 7:00 p.m.

SECTION 5. All actions required by applicable law to be taken by the City Council precedent to the adoptions of this Resolution have been taken in accordance with applicable law.

SECTION 6. This Resolution will become effective immediately upon adoption.

PASSED, APPROVED and ADOPTED this 13th day of January 2026.

____
Tera Martin Del Campo
Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
City Attorney

ATTEST:

____
Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 26-01 was adopted by the City Council of said City of Duarte at a regular meeting of said City Council held on the 13th day of January 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____

Frances Jimenez
City Clerk

MEMORANDUM

TO: Mayor and Councilmembers

FROM: Frances Jimenez, City Clerk

DATE: January 13, 2026

SUBJECT: **APPROVAL OF CITY COUNCIL CONFERENCE ATTENDANCE**

League of California Cities 2026 Mayor and Council Members Academy
January 21-26, 2026
Sacramento, CA

Registration:	$675.00
Accommodations:	Conference Hotel Rate
Travel:	Economical Airfare

WELL - Water Education for Latino Leaders 2026 Annual Conference
March 27-28, 2026
Friant, CA

Registration:	$200.00
Accommodations:	Conference Hotel Rate

League of California Cities 2026 City Leaders Summit
April 22-24, 2026
Sacramento, CA

Registration:	$650.00
Accommodations:	Conference Hotel Rate
Travel:	Economical Airfare

California Joint Powers Insurance Authority (JPIA) Elected Officials Summit
April 29-May 1, 2026
Chula Vista, CA

Registration:	$0.00
Accommodations:	Conference Hotel Rate

Southern California Association of Governments (SCAG) 2026 Regional Conference & General Assembly
May 7-8, 2026
Palm Desert, CA

Registration:	$0.00
Accommodations:	Conference Hotel Rate

2026 California Contract Cities Association (CCCA) Annual Municipal Seminar
May 15-17, 2026
Indian Wells, CA

Registration:	$950.00
Accommodations:	Conference Hotel Rate

International Council of Shopping Centers (ICSC) Annual Convention
May 18-20, 2026
Las Vegas, CA

Registration:	$875.00 Member $2,175 Nom-member
Accommodations:	Conference Hotel Rate

League of California Cities 2026 Annual Conference and Expo
September 23-25, 2026
Anaheim, CA

Registration:	$725.00
Accommodations:	Conference Hotel Rate

31st Annual California JPIA Risk Management Educational Forum
October 7-9, 2026
Monterey, CA

Registration:	$0.00
Accommodations:	Conference Hotel Rate

Agenda Item: **9.J.**

AGENDA REPORT

MEETING DATE:	January 13, 2026
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Stephanie Sandoval, Public Works Manager
SUBJECT:	Reject All Bids for the Fiscal Year 2025-26 CDBG ADA Curb Ramps Project No. 26-4, CDBG Project No. 602731-25
RECOMMENDATION:	It is recommended that the City Council reject all bids received for the FY 2025-26 CDBG ADA Curb Ramps Project
FISCAL IMPACT:	There is no fiscal impact associated with this item

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BACKGROUND

The City of Duarte has participated in the Los Angeles County Development Authority's (LACDA) federal Community Development Block Grant (CDBG) Program for many years. The CDBG Program is designed to primarily benefit low- and moderate-income residents, prevent neighborhood deterioration, and address urgent community development needs. In prior years, the City used its annual CDBG funding to construct Americans with Disabilities Act (ADA)–compliant sidewalk and curb ramp improvements.

During the most recent contract term with LACDA, the County issued several CDBG bulletins that revised insurance requirements for participating cities, contractors, and subcontractors. The City made multiple efforts to obtain clarification from LACDA to fully understand these new requirements and incorporate them into the bid documents.

DISCUSSION/ANALYSIS

On November 10, 2025, the City conducted a public bid opening for CDBG Project No. 602731-25, believing the bid documents adequately reflected the updated insurance requirements. Twelve (12) bids were received. The lowest proposal was from SAVI Construction, Inc. During the bid review process, City staff consulted LACDA's Risk Management Team to confirm whether the lowest bidder's insurance met compliance standards. LACDA determined that the submitted insurance did not meet the required criteria.

To ensure transparency and provide clear guidance to future bidders, it is best to rebid the project after revising the bid documents with additional direction from LACDA Risk

Management. All proper notifications to bidders have been made.

RECOMMENDATION
It is recommended that the City Council reject all bids received for the FY 2025-26 CDBG ADA Curb Ramps Project.

FISCAL IMPACT
There is no fiscal impact associated with this item.

ATTACHMENTS
None.

Fiscal Review:

Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:

Brian Villalobos
City Manager

Agenda Item: **11.A.**

AGENDA REPORT

MEETING DATE:	January 13, 2026
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Scott Nash, Associate Planner
SUBJECT:	1404 Royal Oaks Project **General Plan Amendment GPA 24-03**; changing the General Plan designation from Low Density Residential to Medium Density Residential **Zone Change ZC 24-03**; Changing the zoning from R-1 to R-3 Multiple Family Residential **Tentative Tract Map 84375 TTM 24-02**; subdividing the property into a condominium lot of 11 residential units and a common lot; and **Site Plan and Design Review SPDR 24-45**; to construct eleven, two-story attached residential townhomes; and the related **Mitigated Negative Declaration**
RECOMMENDATION:	That the City Council certify and approve the Mitigated Negative Declaration (Resolution No. 26-03) and approve: General Plan Amendment 24-03 (Resolution No. 26-04); Tentative Parcel Map 24-02 (Resolution No. 26-05); Site Plan and Design Review 24-45 (Resolution No. 26-06); and introduce Ordinance No. 26-01 for a first reading (Zone Change 24-03)
FISCAL IMPACT:	There is no direct fiscal impact created by the proposed project; however, there will be additional ongoing revenue generated by property tax. Costs related to additional public services needs are determined to be less than significant

BACKGROUND

The project applicant, Feng Xiao Architect, Inc., is proposing to remove existing on-site improvements and construct eleven two-story attached townhomes in five buildings, at 1404-1414 Royal Oaks Drive.

The property is currently two large single-family properties developed with single family homes each with a driveway with access to Royal Oaks Drive. Combining the two properties, the site is rectangular and roughly 40,540 square feet. The property is bounded on the west and south by multi-family developments that are zoned R-3 (medium density multi-family). Directly east of the Project site is a single-family residential use, followed by multi-family residential uses and a church. North of the project is Royal Oaks Drive and the Donald and Bernice Watson Recreation Trail (aka Duarte Bike Trail), north of this bike trail is A-1 Agricultural Residential within the City of Bradbury. The property is only accessible from Royal Oaks Drive.

While the project site is currently zoned R-1 single-family residential, the site is primarily surrounded by multi-family residential developments to both the east and south and laid-out to create the appearance of a lower density residential from the view of Royal Oaks Drive. Therefore, the proposed townhomes make a for a good transition between the single family home to the east and multi-family to the west and south.

The Planning and Economic Development Commission held a public hearing at its November 17, 2025 meeting. At the meeting, the Commission heard a detailed Staff presentation, held a public hearing, considered all the available information and public comment and recommends that the City Council approve the proposed Mitigated Declaration and development project. The Planning Commission vote was unanimous.

PROJECT DESCRIPTION

Demolition and site clearance

The existing single-family and accessory structures will be demolished and the site will be cleared of all vegetation with the exception of two of the three mature Coast Live Oak trees which will be protected in place.

New Construction

A total of 11 townhomes will be constructed on the property using the R-3 zone development standards. The townhomes will be two-stories with direct-access two-car garages on the ground floor and one floor of living area above. The project will consist of five structures total each containing two to three dwelling units. Of these units, there are six (6) plan types each of which consist of three bedrooms and range in size from 1,341 to 1,594 square feet. The buildings will be a maximum height of 31 feet, seven inches to the top of the roof.

Site Plan and Improvements

In addition to the townhome structures, the project will include site improvements to vehicle and pedestrian access, parking facilities, and landscaping. Vehicular access to the Project site will be maintained from Royal Oaks Drive via a driveway along the northern property line, where the existing northeastern driveway will be reconstructed to a 26-foot-wide approach transitioning into a new 24- to 26-foot-wide interior driveway system. Pedestrian access will be established from Royal Oaks Drive via a new interior walkway system connecting to each unit. The Project proposes attached two-car garages for all 11 townhomes, totaling 22 enclosed spaces, as well as six guest parking spaces distributed across the central, eastern, and southern portions of the site. Furthermore, an extensive landscape palette featuring drought-tolerant shrubs, ground cover, and diverse tree species will be incorporated throughout the property, subject to separate review to ensure compliance with the Duarte Development Code. This design includes 42-inch fencing and railings around private patio yards with frontal landscape plantings, as well as retaining walls topped with fencing and screened by hedges or vines along the southern boundary of the property.

DISCUSSION/ANALYSIS

To allow the construction of the proposed residential project, the following entitlements are required.

- **Site Plan and Design Review (SPDR 24-45)**. The SPDR addresses the architectural design and compatibility of the project, and the improvements to the property. The overall style and aesthetics of the residential structures, and other site improvements are analyzed to ensure the project meets the vision of the City and the guidelines of the Duarte Development Code.

- **General Plan Amendment (GPA 24-03).** The GPA is necessary to amend the current land use designation from Low Density Residential to Medium Density Residential.

- **Zone Change (ZC 24-03).** The ZC is necessary to modify the current zoning designation from R-1 Single-Family Residential to R-3 Multiple Family Residential Medium Density.

- **Tentative Tract Map No. 084375 (TTM 24-02).** The TTM is necessary to subdivide the property into a condominium lot consisting of 11 residential units and a common lot.

- **Environmental Review - Mitigated Negative Declaration (MND).** An environmental review, in compliance with the California Environmental Quality Act, is necessary to analyze and address any environmental impacts that may occur as a result of the GPA and ZC. This involves performing an Initial Study to identify potential direct, indirect, and cumulative environmental effects of the project, and outline the measures required to reduce environmental impacts to less than significant levels.

General Plan Amendment

The proposed General Plan amendment will change the designation of the project site (both parcels) from Low Density Residential (LDR) to Medium Density Residential (MDR). The MDR designation allows a slightly higher density that is suitable for multi-family residential developments. These higher density developments typically include attached-unit projects such as apartments, townhomes, or condominiums. The MDR designation would allow up to 21 dwelling units per acre. In this case, the project is proposed at about 11 dwelling units per acre. The buildout is proposed below the maximum as a result of property constraints and the proposed unit size.

The MDR land use designation is consistent with the current designation of the neighboring properties to the south and west. The MDR designation is also consistent with the R-3 zone that is being processed through the Zone Change application as part of the overall project. Approval of the General Plan Amendment to the MDR designation will support the proposed residential development and allow the project to move forward. The MDR designation will safeguard the character and compatibility of the surrounding areas, and remain consistent with the land use goals and policies of the General Plan. The goals and policies of the General Plan will continue to be met with by providing a range and mix of housing within the City.

Zone Change
The proposed Zone Change will modify the current zoning designation of the project site (both parcels) from R-1 Single-Family Residential to R-3 Multiple Family Residential Medium Density. The zone change has a direct correlation with the proposed General Plan Amendment. As with the MDR land use designation, the R-3 zoning also allows a medium residential density in the City with a maximum of 21 dwelling units per acre. With this direct correlation, it is necessary to process the Zone Change along with the General Plan Amendment to ensure they remain consistent.

Another factor associated with the Zone Change is the compatibility with surrounding uses. This includes not only the zoning designation but also the uses allowed by the zone. Using the R-3 standards, the proposed residential development will include the construction of 11 townhomes. This produces a project density of roughly 11 dwelling units per acre, which is less than the R-3 maximum of 21. The zone and the proposed development are compatible with the residential uses surrounding the site. The properties adjacent to the west and south contains the same R-3 zoning designation and are developed with multi-family residential projects. The property to the east will continue to be zoned R-1 Single Family. However, modern density laws such as state ADU laws and SB9 allow this single-family property to construct a density very similar to what it would be capable of if it was zoned as R-3 multi-family. For this reason, staff feels this does not constitute as spot zoning.

Like the General Plan Amendment, approval of the R-3 designation will also support the proposed residential development and allow the project to move forward. The R-3 zone is established to accommodate medium-density, multi-story residential developments. This zoning classification and others, provide the development standards that help define each zone and shape the character of the development they serve. Requirements, such as density, setbacks, parking, open space and landscape, among others, help ensure new and existing developments are compatible with other nearby developments. The proposed 11-unit townhome project is consistent with the surrounding uses and meets all requirements of the R-3 zone. The project will improve an underutilized site with additional housing opportunities and improve the mix of development along Royal Oaks Drive.

Tentative Tract Map 84375
The Tentative Tract Map (TTM) proposes to merge and subdivide the two existing parcels, for condominium purposes, to establish a new subdivision for the residential development. The project is designed to meet the requirements of the Fire Department, Sanitation District, among other utility companies and agencies. The primary drive aisle meets the City requirements for circulation and the Fire Department's requirements for emergency access. As part of the TTM approval, the applicant will be required to construct a new driveway approach at Royal Oaks Drive and replace the sidewalk, curb, gutter, and plant new street trees on Royal Oaks Drive along the frontage of the project site.

The property will be separated by common area ownership and private ownership. Everything outside of the boundaries of the unit and adjoining private yard is considered common area and will be owned and maintained by a Homeowners Association (HOA). These areas include the common open space and landscape areas, the drive aisles and surface parking areas, the pedestrian walkways, among others. The private ownership will include the residential unit and the adjoining private yard.

The TTM will require the establishment of Covenants, Conditions and Restrictions (CC&Rs). The CC&R's will describe the rules and limitations of the development for the residents. These rules will include private yard use and storage, parking requirements, common area use, and resident trash requirements, among others. The private yard areas will include limitations on improvements, outdoor furniture, use and activities, and a prohibition of outdoor storage. Parking requirements will be included to ensure resident garages are maintained free of storage and clutter and are regularly used for vehicle parking. The surface parking areas are available for guests and overflow only and not intended to be used primarily by the residents. The applicant will be required to provide a parking management plan to the City for approval, which will also be incorporated into the CC&R's. The management plan is intended to regulate the number of resident vehicles to help minimize the amount of on street or spillover parking.

The purpose of the CC&R's is to protect and preserve the property. The CC&R's will be recorded and will be managed and enforced by the HOA. This will ensure the property is well managed at all times and does not become detrimental to the surrounding community. The TTM is critical component to the overall project by facilitating the private property ownership, the HOA maintenance responsibilities, and the CC&R's. The TTM will also ensure the necessary off-site improvements are completed and adequate for the development.

Architectural Design

The townhomes are designed using a Spanish architectural style, similar to that which was seen on a previous project near Third St. and Oak Ave. Overall, each building is well designed and incorporates a variety of details that improve the property and creates visual appeal along Royal Oaks Drive. Some of the details include the following:

- A variety of architectural features are used such as stucco vents and recesses, ceramic tile door trim, wrought iron window covers and French balconies, painted wood window shutters, exposed rafters, and decorative Spanish-style light fixtures.

- Various pop-out features, arched covered entries, recessed windows, Juliet balconies, and roof extensions help break up the building plane and create good horizontal movement.

- Vertical massing is controlled with a low-profile gable roof using a 3:12 pitch. The roof is finished with a concrete Spanish tile to complement the architectural style.

- The site is designed with only a few of the units fronting Royal Oaks Drive, and a 30 foot front setback, creating the appearance of a lower-density development. The orientation and location of the structures also help minimize the visibility of the garage doors.

- Common open space and private open space will be provided. Approximately 6,306 square feet of open space is proposed, including 3,494 square feet within private patio yards and 2,811 square feet within common open space areas. Lawn areas and seating will be provided around the existing oak trees, and a barbeque area and shade pergola are proposed within the southern portion of the site. Each townhome will include a small private yard area between 224 to 570 square feet for a total of 3,494 square feet of total private open space.

Environmental
An Initial Study and Mitigated Negative Declaration (MND) have been prepared pursuant to CEQA to analyze the possible environmental impacts from the project. Several technical reports and studies were completed prior to the completion of the Initial Study, including an air quality analysis, greenhouse gas analysis, cultural resource assessment, geotechnical evaluation, hydrology report, environmental assessments, noise studies, and traffic analysis. The environmental factors identified by the Initial Study that would be potentially affected by this project include Tribal Cultural Resources, Geology and Soils, Cultural Resources, and Biological Resources. The result of the Initial Study indicated the project will not have any significant environmental impacts with adopted mitigations. The Initial Study recommends the adoption of mitigation measures to reduce these potential impacts to a level of less than significant. These mitigations are then implemented as part of the project and monitored through a mitigation monitoring program as required by the MND. Mitigations proposed include avoiding migratory bird nesting patterns, removing or protecting the oak trees per the arborist report and tree removal permit requirements, notifying an archeologist if cultural resources are encountered during ground-disturbing activities, having a paleontologist retained for deep excavations, and having a Native American Monitor retained prior to ground-disturbing activities.

RECOMMENDATION
The proposed project provides for the redevelopment of two large underutilized single-family properties into a high-quality residential development along Royal Oaks Drive. The medium density residential land use designation is consistent with the neighboring properties to the west and south and provides a smooth transition to the single-family property to the east. Overall, this project provides an improvement to the quality of life to the City and surrounding community. The architectural design of the project provides an enhanced visual appeal along Royal Oaks Drive and keeps the scale and massing in proportion to the property and surrounding developments. The site design is well thought out, preserves valuable trees and will create a development that blends well with the neighborhood.

Staff recommends that the City Council certify and approve the Mitigated Negative Declaration (Resolution No. 26-03) and approve: General Plan Amendment 24-03 (Resolution No. 26-04); Tentative Parcel Map 24-02 (Resolution No. 26-05); Site Plan and Design Review 24-45 (Resolution No. 26-06); and Introduce Ordinance No. 26-01 for a first reading (Zone Change 24-03).

FISCAL IMPACT
There is no direct fiscal impact created by the proposed project; however, there will be additional ongoing revenue generated by property tax. Costs related to additional public services needs are determined to be less than significant.

ATTACHMENTS
A. Project Plans
B. Final Mitigated Negative Declaration– Available on City of Duarte Website (Link)

C. Ordinance No. 26-01
D. Resolution No. 26-03
E. Resolution No. 26-04
F. Resolution No. 26-05
G. Resolution No. 26-06

Fiscal Review:

Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:

Brian Villalobos
City Manager

ROYAL OAKS

1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

FENG XIAO ARCHITECT, INC.

FENG XIAO ARCHITECT, INC.

OWNER:
SHUORUNG PROPERTIES LLC
2157 E MOUNTAIN ST
PASADENA, CA 91104

ARCHITECT:
FENG XIAO ARCHITECT, INC.
2540 HUNTINGTON DR., # 207
SAN MARINO, CA 91108
PHONE: 626.380.7098
EMAIL: FENG@FXARCHITECT.COM

CIVIL ENGINEER:
LAND DESIGN CONSULTANTS INC.
800 ROYAL OAKS DRIVE, SUITE 104
MONROVIA, CA 91016
PHONE: 626.578.7000
FAX: 626.578.7373

LANDSCAPE ARCHITECT:
FONG HART SCHNEIDER+PARTNERS
312 BROADWAY ST. SUITE 208
LAGUNA BEACH, CA 92651
PHONE: 949.645.9444
EMAIL: D.SCHNEIDER@FHSP.NET

LIVABLE AREA	
UNIT	AREA
UNIT 1	1,576 SF
UNIT 2	1,449 SF
UNIT 3	1,469 SF
UNIT 4	1,563 SF
UNIT 5	1,594 SF
UNIT 6	1,341 SF
UNIT 7	1,469 SF
UNIT 8	1,344 SF
UNIT 9	1,469 SF
UNIT 10	1,469 SF
UNIT 11	1,341 SF
TOTAL FAR	16,082 SF

OPEN SPACE	
AREA TYPE	AREA
COMMON OPEN	2,811 SF
PRIVATE OPEN	3,494 SF
TOTAL	6,306 SF

PARKING SCHEDULE	
DESCRIPTION	COUNT
GARAGE SPACE	22
SURFACE	5
H.C.VAN	1
TOTAL PARKING	28

AREA SCHEDULE - UNITS	
UNIT TYPE	AREA
UNIT 1	
LEVEL 1	520 SF
LEVEL 2	1,056 SF
LIVABLE	1,576 SF
GARAGE	459 SF
NON LIVABLE	459 SF
	2,035 SF
UNIT 2	
LEVEL 1	467 SF
LEVEL 2	982 SF
LIVABLE	1,449 SF
GARAGE	455 SF
NON LIVABLE	455 SF
	1,904 SF
UNIT 3	
LEVEL 1	466 SF
LEVEL 2	1,003 SF
LIVABLE	1,469 SF
GARAGE	459 SF
NON LIVABLE	459 SF
	1,927 SF
UNIT 4	
LEVEL 1	513 SF
LEVEL 2	1,049 SF
LIVABLE	1,563 SF
GARAGE	459 SF
NON LIVABLE	459 SF
	2,021 SF
UNIT 5	
LEVEL 1	612 SF
LEVEL 2	982 SF
LIVABLE	1,594 SF
GARAGE	459 SF
NON LIVABLE	459 SF
	2,053 SF
UNIT 6	
LEVEL 1	468 SF
LEVEL 2	872 SF
LIVABLE	1,341 SF
GARAGE	459 SF
NON LIVABLE	459 SF

AREA SCHEDULE - UNITS	
UNIT TYPE	AREA
	1,800 SF
UNIT 7	
LEVEL 1	466 SF
LEVEL 2	1,003 SF
LIVABLE	1,469 SF
GARAGE	459 SF
NON LIVABLE	459 SF
	1,927 SF
UNIT 8	
LEVEL 1	471 SF
LEVEL 2	874 SF
LIVABLE	1,344 SF
GARAGE	459 SF
NON LIVABLE	459 SF
	1,804 SF
UNIT 9	
LEVEL 1	466 SF
LEVEL 2	1,003 SF
LIVABLE	1,469 SF
GARAGE	459 SF
NON LIVABLE	459 SF
	1,927 SF
UNIT 10	
LEVEL 1	466 SF
LEVEL 2	1,003 SF
LIVABLE	1,469 SF
GARAGE	459 SF
NON LIVABLE	459 SF
	1,927 SF
UNIT 11	
LEVEL 1	468 SF
LEVEL 2	872 SF
LIVABLE	1,341 SF
GARAGE	459 SF
NON LIVABLE	459 SF
	1,800 SF
TOTAL FLOOR AREA	21,128 SF

PROJECT SUMMARY

PROJECT DESCRIPTION:
NEW RESIDENTIAL DEVELOPMENT INCLUDING 11 TWO-STORY TOWNHOUSES WITH ATTACHED GARAGES

ADDRESS: 1404 & 1414 ROYAL OAKS DRIVE, DUARTE, CA 91010

APN: 8530-004-059 & 8530-004-060

LOT AREA: 40,540.79 SF

ZONE:
EXISTING: R1
PROPOSED REZONE: R3 (MEDIUM DENSITY)

DENSITY: R3, 21 UNITS/AC
MAX ALLOWED: 17 UNITS
PROPOSED: 11 UNITS

SETBACK:
FRONT: 30' MIN;
SIDE: INTERIOR - 5';
REAR: 20'MIN

LOT COVERAGE: 50%(MAX ALLOWED)
BUILDING HEIGHT: 2 STORIES

FAR: 16,082 SF
AVERAGE UNIT AREA: 1,462 SF/UNIT

HEIGHT: 40'-0" / 3 STORIES
PROPOSED: 31'-7", 2 STORIES

PARKING:
IN HOME 2 SPACES/UNIT: 22 SPACES
OVERFLOW AND GUEST PARKING PROVIDED: 5+1 = 6 SPACES
TOTAL PARKING: 28 SPACES

OPEN SPACE (SEE G003)
PRIVATE
REQUIRED: 2,200 SF MIN, 200 SF/UNIT
PROPOSED: 2,811 SF

COMMON OPEN
REQUIRED: 2,200 SF MIN, 200 SF/UNIT
PROPOSED: 3,494 SF

LANDSCAPE AREA:
REQUIRED: 20% MIN. = 40,541 X 20% = 8,108 SF
PROPOSED: 9,526 SF

PROJECT TEAM

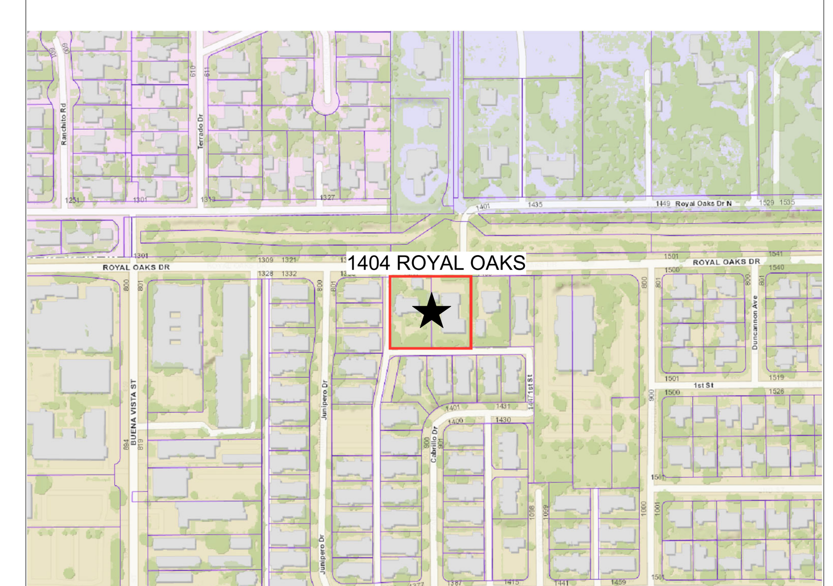
OWNER:
SHUORUNG PROPERTIES LLC
2157 E MOUNTAIN ST
PASADENA, CA 91104

ARCHITECT:
FENG XIAO ARCHITECT, INC.
2540 HUNTINGTON DR., # 207
SAN MARINO, CA 91108
PHONE: 626.380.7098
EMAIL: FENG@FXARCHITECT.COM

CIVIL ENGINEER:
LAND DESIGN CONSULTANTS INC.
800 ROYAL OAKS DRIVE, SUITE 104
MONROVIA, CA 91016
PHONE: 626.578.7000
FAX: 626.578.7373

LANDSCAPE ARCHITECT:
FONG HART SCHNEIDER+PARTNERS
312 BROADWAY ST. SUITE 208
LAGUNA BEACH, CA 92651
PHONE: 949.645.9444
EMAIL: D.SCHNEIDER@FHSP.NET

VICINITY MAP



LICENSED ARCHITECT
FENG XIAO
No. C-31198
Oct. 31, 2025
STATE OF CALIFORNIA

PLANNING SUBMISSION 09/30/2025

NO.	DESCRIPTION	DATE

ROYAL OAKS

1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

COVER SHEET

Drawing No. G001

Project number:	Date: 09/30/2025
22013	Scale:

9/30/2025 3:01:05 PM

1 SITE PLAN
1/16" = 1'-0"

NOTE:
STORAGE AREA OF NOT LESS THAN 250 CUBIC FEET IS PROVIDE FOR EACH UNIT.
(DDC 19.10.060(F)

LEGENDS

- FIRE LANE
- ACCESSIBLE PATH
- MINIMUM SETBACK
- UNIT MAIN ENTRY
- EXISTING OAK TREES AND PROTECTION DISTANCE (R 15'-0")

KEYNOTE LEGEND	
Key Value	Keynote Text
70	A/C UNIT

UNIT SCHEDULE	
UNIT #	UNIT TYPE
UNIT 1	A1
UNIT 2	A2
UNIT 3	A3
UNIT 4	A1
UNIT 5	A4
UNIT 6	A5
UNIT 7	A3
UNIT 8	A6
UNIT 9	A3
UNIT 10	A3
UNIT 11	A5

TOTAL UNITS: 11

NOTE:
1. DIMENSIONS FOR WALLS INDICATED IN PROJECT SUMMARY AND ON PLANS ARE TO FACE OF STUDS, FROM FACE OF STUDS, AND/OR EDGE OF STUDS.
2. AREA INDICATED IN PROJECT SUMMARY AND ON PLANS ARE TO EXTERIOR FACE OF WALLS.

FXA
FENG XIAO ARCHITECT, INC.

OWNER:
SHUORUNG PROPERTIES LLC
2157 E MOUNTAIN ST
PASADENA, CA 91104

ARCHITECT:
FENG XIAO ARCHITECT, INC.
2540 HUNTINGTON DR., # 207
SAN MARINO, CA 91108
PHONE: 626.380.7098
EMAIL: FENG@FXARCHITECT.COM

CIVIL ENGINEER:
LAND DESIGN CONSULTANTS INC.
800 ROYAL OAKS DRIVE, SUITE 104
MONROVIA, CA 91016
PHONE: 626.578.7000
FAX: 626.578.7373

LANDSCAPE ARCHITECT:
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LAGUNA BEACH, CA 92651
PHONE: 949.645.9444
EMAIL: D.SCHNEIDER@FHSP.NET

LICENSED ARCHITECT
FENG XIAO
No. C-31198
Oct. 31, 2025
STATE OF CALIFORNIA

PLANNING SUBMISSION 09/30/2025

NO.	DESCRIPTION	DATE

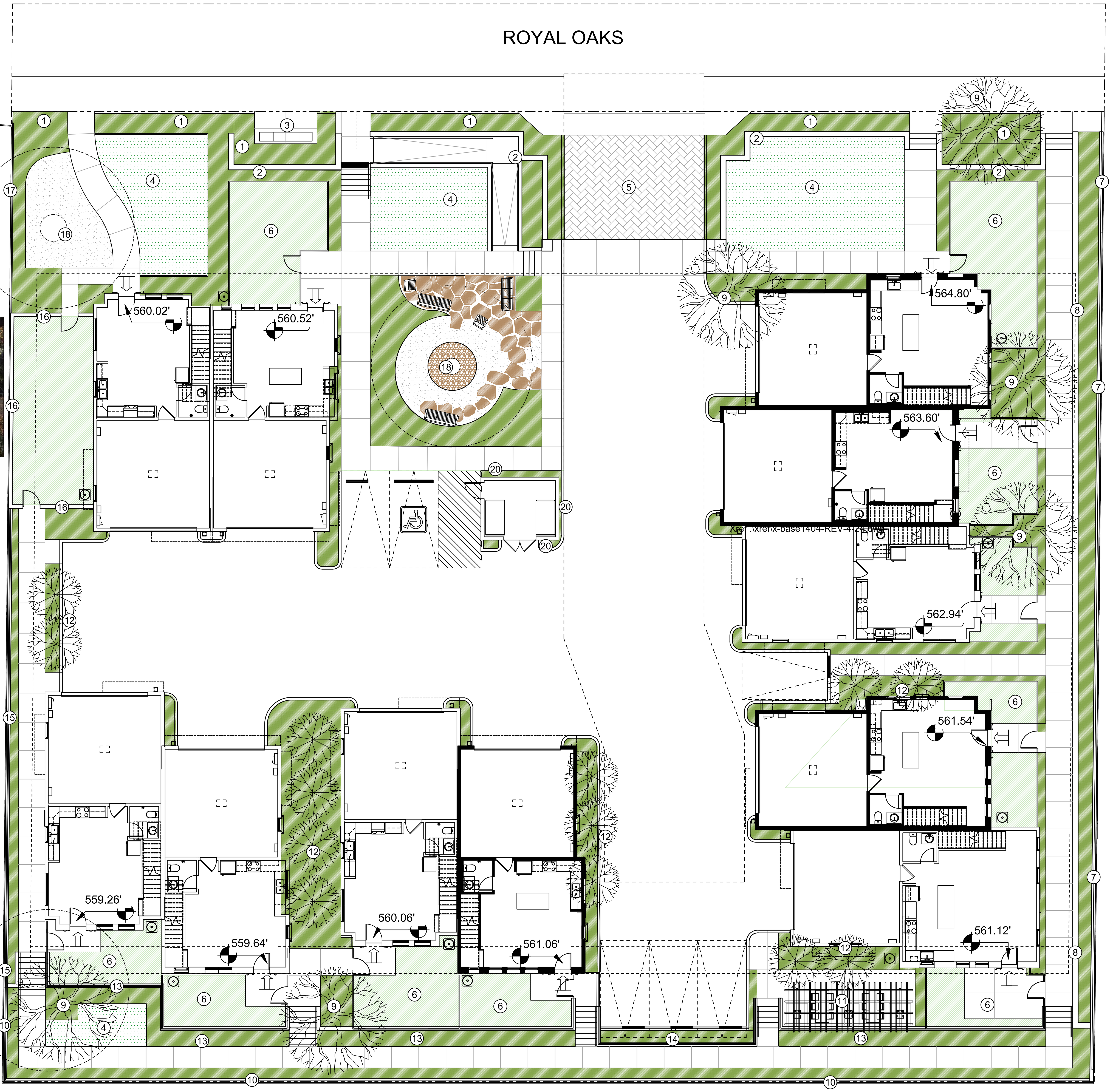
ROYAL OAKS

1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

SITE PLAN

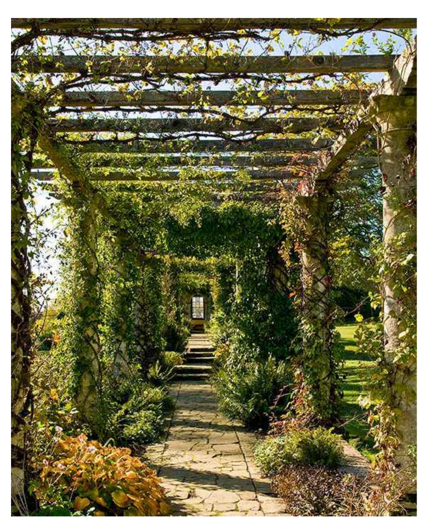
Drawing No. A001
Project number: 22013
Date: 09/30/2025
Scale: 1/16" = 1'-0"

9/30/2025 9:50:02 AM



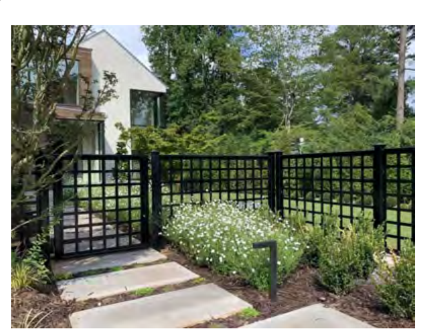
(18) PRECEDENT IMAGE FOR SEATING AREAS UNDER OAKS

(18) PRECEDENT IMAGE FOR SEATING AREAS UNDER OAKS



(11) PRECEDENT IMAGE FOR PERGOLA

(11) PRECEDENT IMAGE FOR DINNING AREA



(6) PRECEDENT FOR LOW FENCING

LEGEND

1. CARPET ROSES ALONG STREET FRONTAGE TO MATCH ADJACENT NEIGHBORS
2. SLOPE OR SMALL RETAINING WALL ALONG STREET EDGE
3. COMMON MAIL BOX AREA TO BE REVIEWED BY USPS
4. COMMON OPEN SPACE LAWN AREA, SUNKEN FROM STREET
5. DECORATIVE PAVERS AT ENTRY
6. LOW 42" FENCE/RAILING AROUND PRIVATE PATIO YARDS, WITH LANDSCAPE PLANTING IN FRONT OF FENCE/RAILING
7. 6FT HIGH STANDARD PERIMETER PROPERTY LINE WALL, HEDGE OR VINES TO GROW IN FRONT OR ON WALL, SEE GRADING PLAN SECTION A-A'
8. LOW RETAINING WALL WITH SPILLING PLANTS, SEE GRADING PLAN SECTION A-A'
9. SMALL ACCENT FLOWERING TREES
10. SOUTH PERIMETER EDGE, LOW WALL WITH RAILING FENCE ON TOP. HEDGE OR VINES TO BE PLANTED IN FRONT OF SOUTHERN FENCE ON PROPERTY. VINES OR HEDGE CAN BE ACCESSED FOR MAINTENANCE FROM PROPERTY, SEE GRADING PLAN SECTION B-B'
11. BBQ AREA AND SHADE PERGOLA
12. VERTICAL TREES
13. RETAINING WALL WITH PRIVATE PATIO YARD RAILING FENCE ON TOP. HEDGE IN FRONT OF RETAINING WALL. SEE GRADING PLAN SECTION B-B'
14. LOW RETAINING WALL WITH RAILING ON TOP WITH SPILLING VINES AT PARKING SPACES
15. PERIMETER RETAINING WALL WITH +/-5FT HIGH RAILING OR FENCE ON TOP OF WALL. PLANT WITH VINES OR HEDGES ON PROPERTY LINE SIDE. SEE GRADING PLAN SECTION C-C'
16. CMU BLOCK WALL FOR PATIO YARD PRIVACY AT UNIT 10 SEE GRADING PLAN SECTION D-D'
17. PICKET OR WOOD FENCE FROM CMU WALL TO PROPERTY LINE FOR OAK TREE ROOT PROTECTION.
18. EXISTING OAK TREE TO REMAIN. NATIVE OAK GARDEN BELOW, DECOMPOSED GRANITE, RIVER COBBLE, OR COMBINATION
19. OAK TREE TO BE REMOVED
20. SELF-CLINGING VINES OR LANDSCAPING ON TRASH ENCLOSURE

0 10' 20' 30'
Graphic Scale In Feet

North

FXA
FENG XIAO ARCHITECT, INC.

OWNER:
SHUORUNG PROPERTIES LLC
2157 E MOUNTAIN ST
PASADENA, CA 91104

ARCHITECT:
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2540 HUNTINGTON DR., # 207
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PLANNING SUBMISSION 05/17/2024

NO.	DESCRIPTION	DATE

ROYAL OAKS

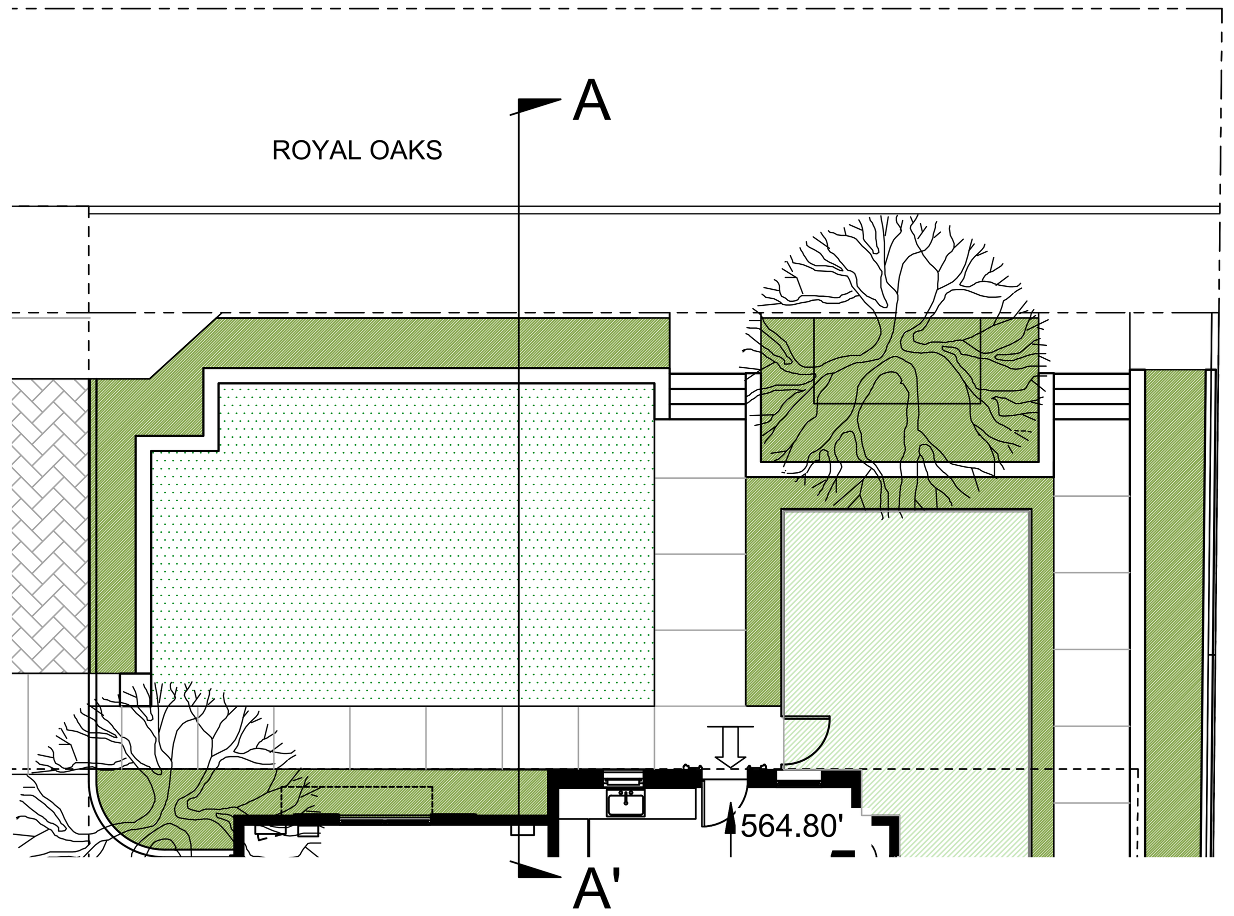
1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

1404 ROYAL OAKS
LANDSCAPE STUDY

Drawing No.
L 001

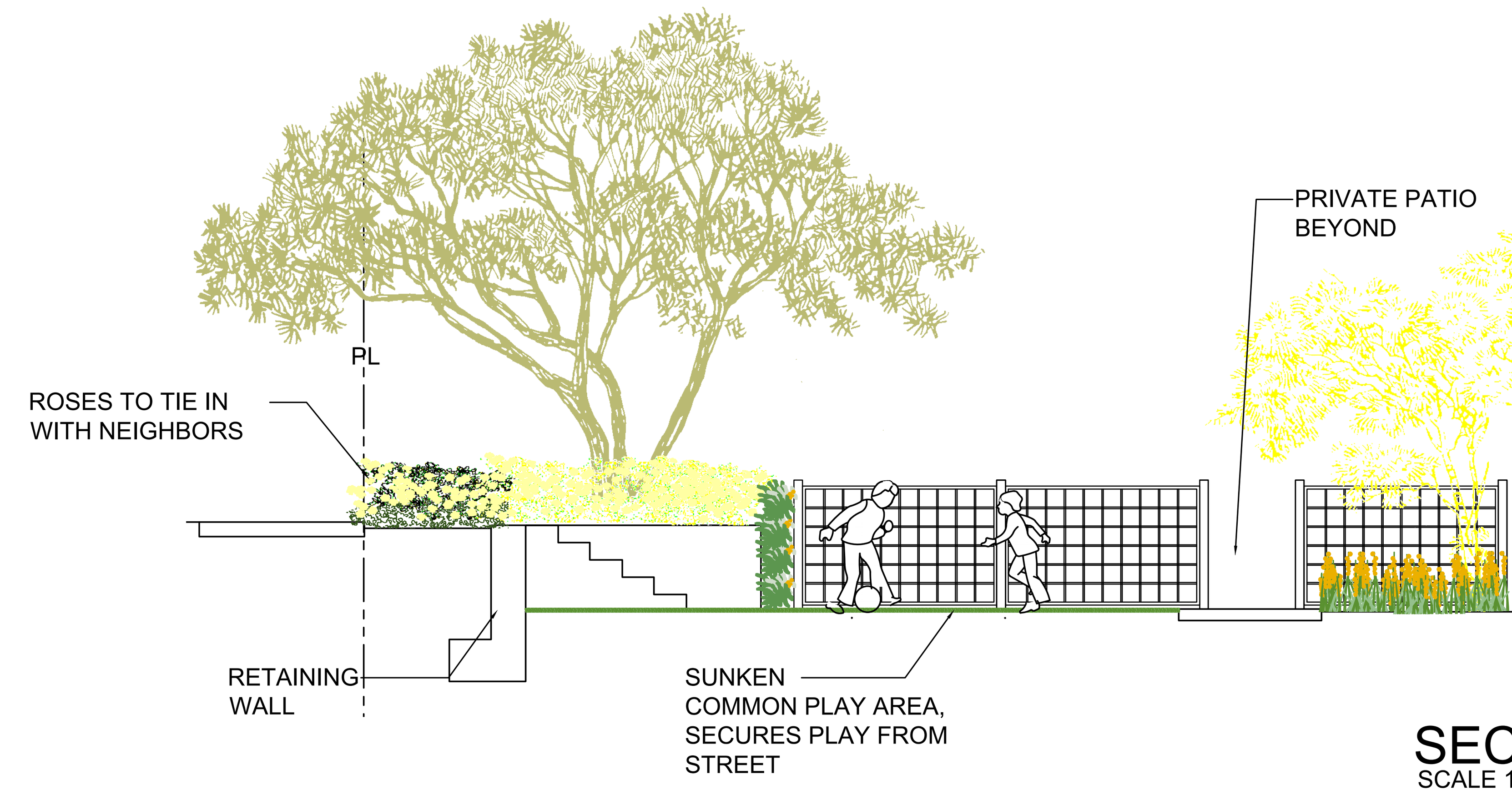
Project number:	Date: 11/13/23
22013	Scale: AS SHOWN

11/10/2023 11:27:26 AM

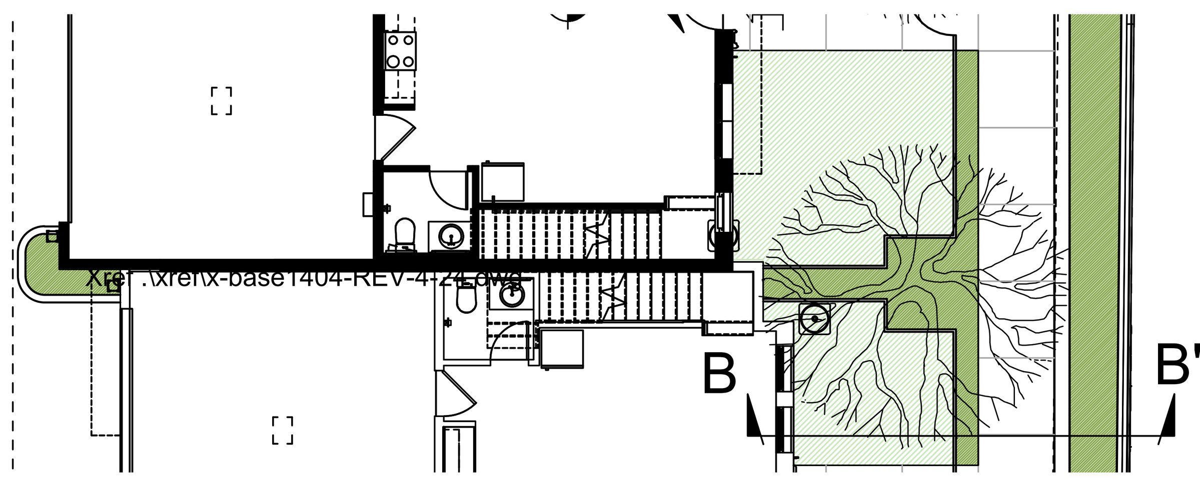


PLAN @ROYAL OAKS

0 10' 20' 30'
Graphic Scale In Feet
North

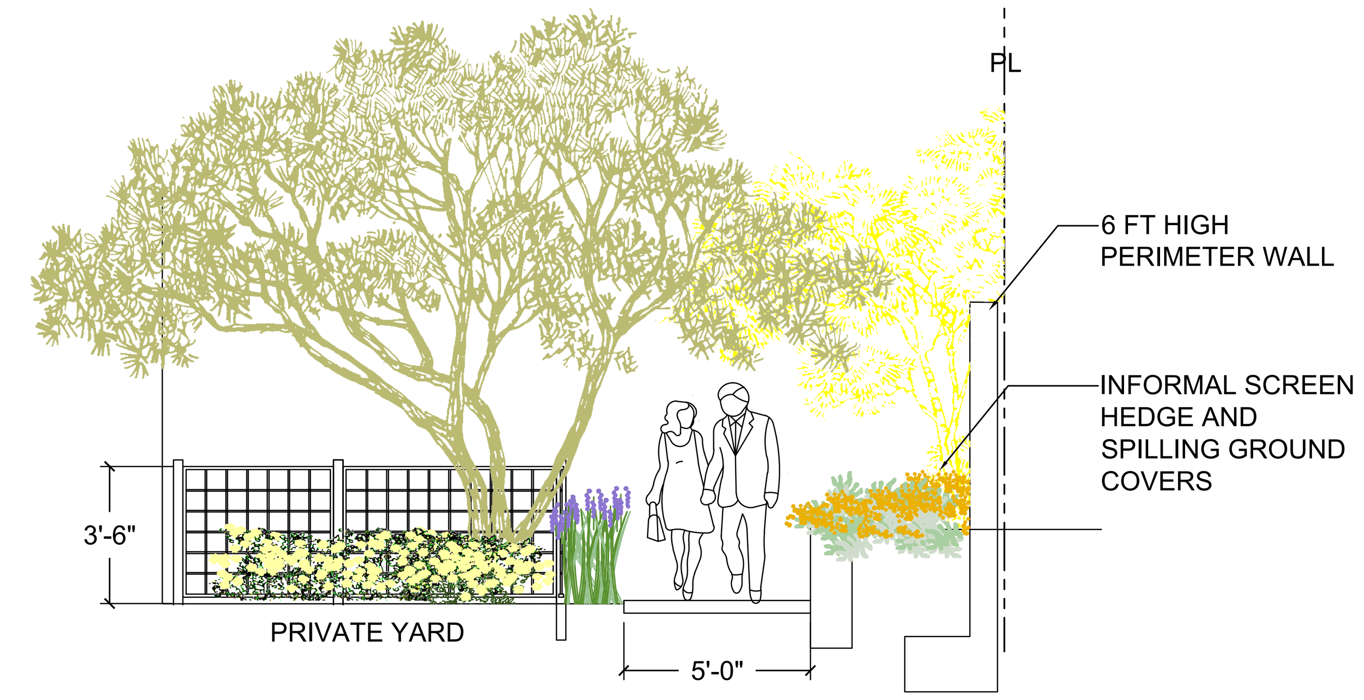


SECTION A-A'
SCALE 1/4"=1'-0"

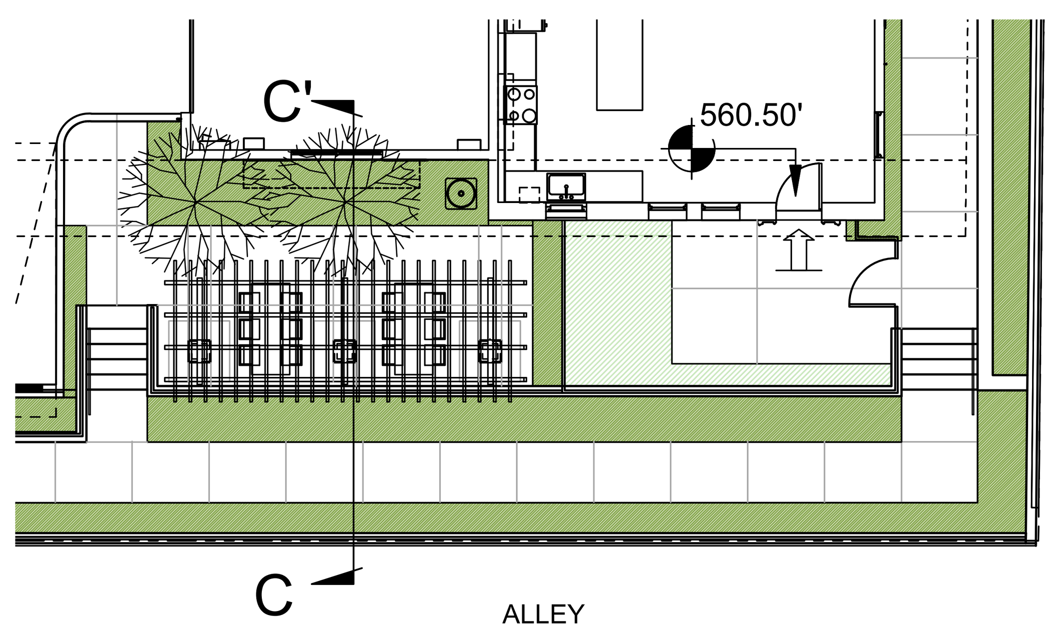


PLAN @EAST PROPERTY LINE

0 10' 20' 30'
Graphic Scale In Feet
North

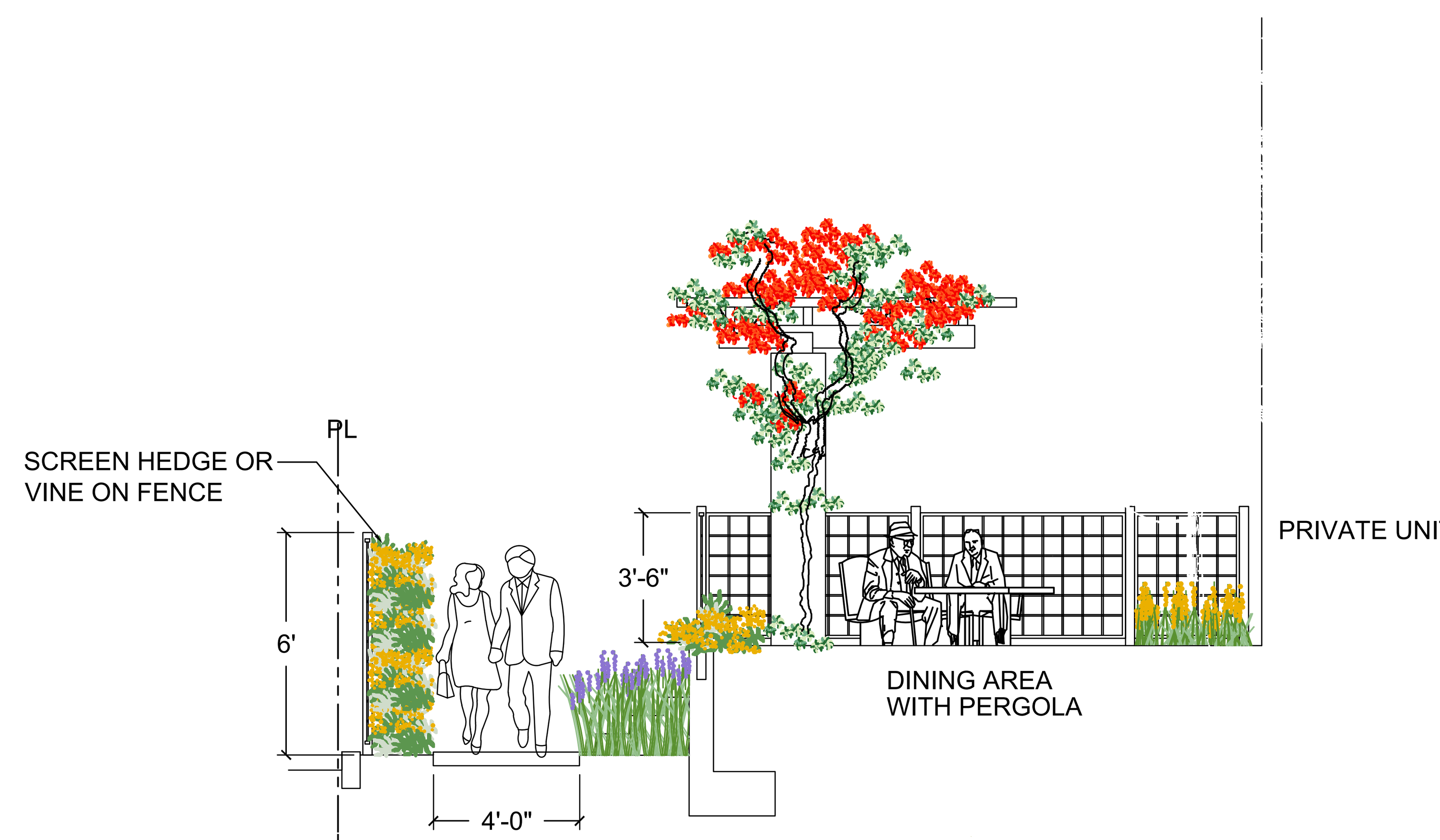


SECTION B-B'
SCALE 1/4"=1'-0"

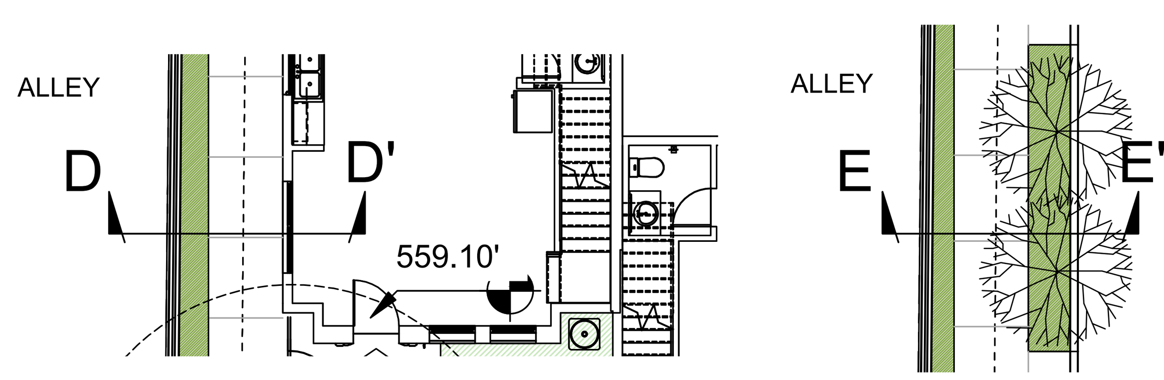


PLAN @ SOUTH PROPERTY LINE

0 10' 20' 30'
Graphic Scale In Feet
North

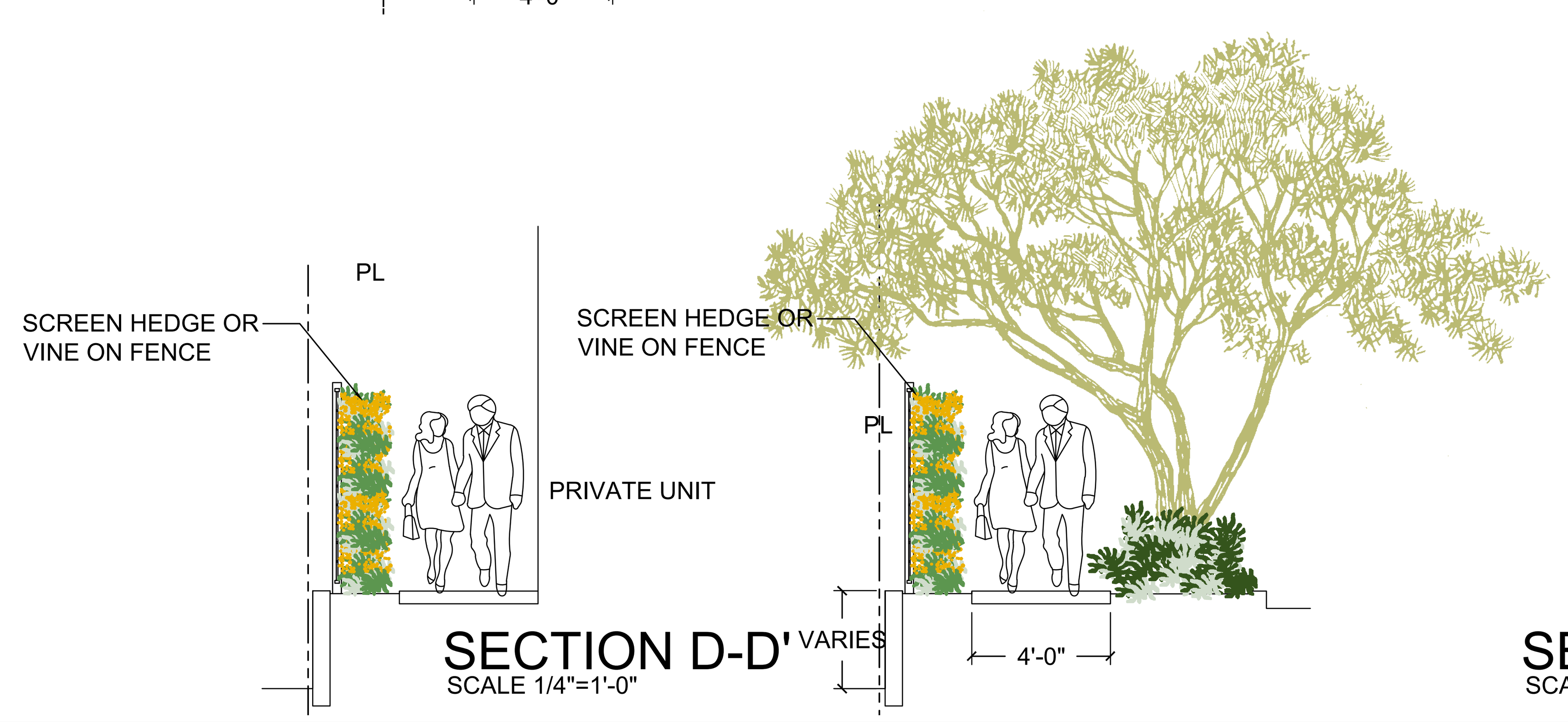


SECTION C-C'
SCALE 1/4"=1'-0"



PLANS @ WEST PROPERTY LINE

0 10' 20' 30'
Graphic Scale In Feet
North



SECTION D-D'
SCALE 1/4"=1'-0"

SECTION E-E'
SCALE 1/4"=1'-0"

FXA
FENG XIAO ARCHITECT, INC.

OWNER:
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FAX: 626.578.7373

LANDSCAPE ARCHITECT:
FONG HART SCHNEIDER+PARTNERS
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LAGUNA BEACH, CA 92651
PHONE: 949.645.9444
EMAIL: D.SCHNEIDER@FHSP.NET

PLANNING SUBMISSION 05/17/2024

NO.	DESCRIPTION	DATE

ROYAL OAKS

1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

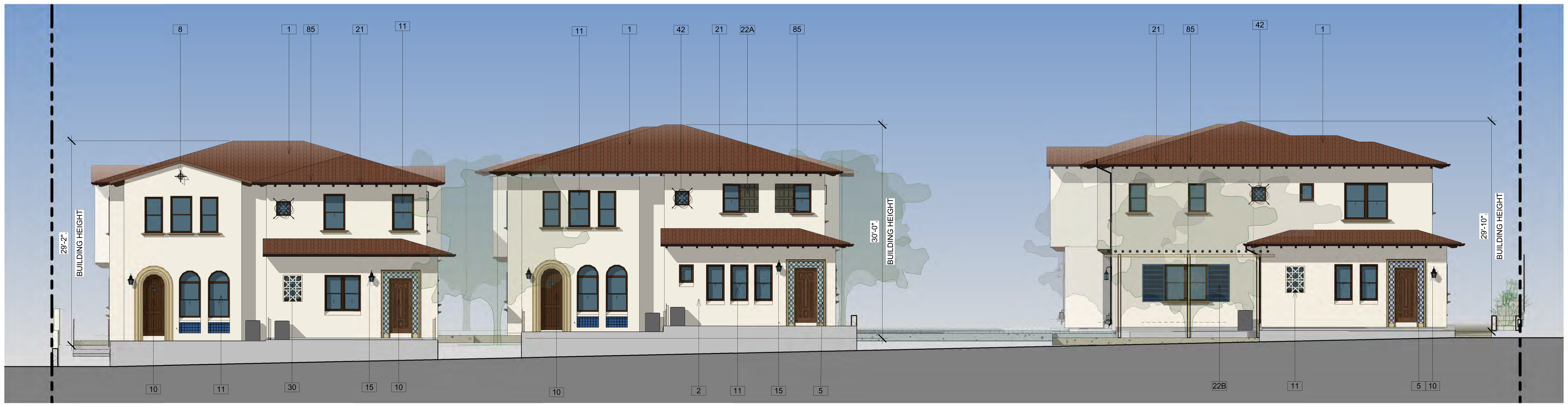
1404 ROYAL OAKS
LANDSCAPE
SECTIONS

Drawing No.
L 002

Project number:	Date: 11/13/23
22013	Scale: AS SHOWN

11/10/2023 11:27:26 AM

KEYNOTE LEGEND	
Key Value	Keynote Text
1	CONCRETE ROOF TILE, EAGLE ROOFING, CAPISTRANO BLENDS OF BLENDS, SMC 8820 50%/ SCC 8830 50% (ICC-ES ESR-1900), STANDARD TILES, APROX. INSTALLED WEIGHT 9 LB/SF.
2	STUCCO OMEGA SAND FINISH 20/30, BENJAMIN HC-27 MONTEREY WHITE
5	CERAMIC TILE DOOR TRIM
7	STUCCO RECESS
8	STUCCO VENT
10	PAINTED WOOD ENTRY DOOR
11	VINYL WINDOW AND FRENCH DOORS, MILGARD WINDOWS V300 TRINSIC SERIES, EXTERIOR COLOR BRONZE
15	MAIN ENTRY LIGHT FIXTURE, HINKLEY LIGHTING BROMLEY 2364MB
20	PAINTED STUCCO BRACKET, BENJAMIN MOORE, MIDDLEBURY BROWN, COLOR HC-68
21	PAINTED WOOD RAFTER TAIL
22A	PAINTED WOOD WINDOW SHUTTER, BENJAMIN MOORE MEDITERRANEAN OLIVE
22B	PAINTED WOOD WINDOW SHUTTER, BENJAMIN MOORE COLOR PREVIEW COLLECTION DEEP ROYAL 2061-10
30	STUCCO COVER GFRC GRILLS-4 SIDED FRAME, PACIFIC REGISTER COMPANY
42	WROUGHT IRON WINDOW COVER
85	DARK BRONZE PAINTED ALUMINUM GUTTER, BENJAMIN MOORE WILLIAMSBURG COLOR COLLECTION TARPLEY BROWN CW 170
86	3" DIAMETER DOWNSPOUT WITH LEADER HEAD



2 SOUTH ELEVATION - #5, 6, 7, 8, 9
1/8" = 1'-0"

1 NORTH ELEVATION - #1,10, 11
1/8" = 1'-0"

FXA
FENG XIAO ARCHITECT, INC.

OWNER:
SHUORUNG PROPERTIES LLC
2157 E MOUNTAIN ST
PASADENA, CA 91104

ARCHITECT:
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LICENSED ARCHITECT
FENG XIAO
No. C-31198
Oct. 31, 2025
STATE OF CALIFORNIA

PLANNING SUBMISSION 09/30/2025

NO.	DESCRIPTION	DATE

ROYAL OAKS

1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

BUILDING ELEVATION

Drawing No. A201

Project number: 22013
Date: 09/30/2025
Scale: 1/8" = 1'-0"

9/30/2025 9:40:39 AM

KEYNOTE LEGEND	
Key Value	Keynote Text
1	CONCRETE ROOF TILE, EAGLE ROOFING, CAPISTRANO BLENDS OF BLENDS, SMC 8820 50%/ SCC 8830 50% (ICC-ES ESR-1900), STANDARD TILES, APROX. INSTALLED WEIGHT 9 LB/SF.
2	STUCCO OMEGA SAND FINISH 20/30, BENJAMIN HC-27 MONTEREY WHITE
4	STUCCO DOOR TRIM, WINDOW SILL, BENJAMIN HC-27 MONTEREY WHITE
5	CERAMIC TILE DOOR TRIM
6	CERAMIC TILE RECESS
7	STUCCO RECESS
8	STUCCO VENT
10	PAINTED WOOD ENTRY DOOR
11	VINYL WINDOW AND FRENCH DOORS, MILGARD WINDOWS V300 TRINSIC SERIES, EXTERIOR COLOR BRONZE
15	MAIN ENTRY LIGHT FIXTURE, HINKLEY LIGHTING BROMLEY 2364MB
20	PAINTED STUCCO BRACKET, BENJAMIN MOORE, MIDDLEBURY BROWN, COLOR HC-68
21	PAINTED WOOD RAFTER TAIL
22B	PAINTED WOOD WINDOW SHUTTER, BENJAMIN MOORE COLOR PREVIEW COLLECTION DEEP ROYAL 2061-10
30	STUCCO COVER GFRC GRILLS-4 SIDED FRAME, PACIFIC REGISTER COMPANY
85	DARK BRONZE PAINTED ALUMINUM GUTTER, BENJAMIN MOORE WILLIAMSBURG COLOR COLLECTION TARPLEY BROWN CW 170
86	3" DIAMETER DOWNSPOUT WITH LEADER HEAD

2 WEST ELEVATION - #9-10
1/8" = 1'-0"

1 EAST ELEVATION - #1-6
1/8" = 1'-0"

FENG XIAO ARCHITECT, INC.

OWNER:
SHUORUNG PROPERTIES LLC
2157 E MOUNTAIN ST
PASADENA, CA 91104

ARCHITECT:
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LANDSCAPE ARCHITECT:
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PHONE: 949.645.9444
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LICENSED ARCHITECT
FENG XIAO
No. C-31198
Oct. 31, 2025
STATE OF CALIFORNIA

PLANNING SUBMISSION 09/30/2025

NO.	DESCRIPTION	DATE

ROYAL OAKS

1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

BUILDING ELEVATION

Drawing No. A202

Project number:	Date: 09/30/2025
22013	Scale: 1/8" = 1'-0"

9/30/2025 9:41:01 AM

KEYNOTE LEGEND	
Key Value	Keynote Text
1	CONCRETE ROOF TILE, EAGLE ROOFING, CAPISTRANO BLENDS OF BLENDS, SMC 8820 50%/ SCC 8830 50% (ICC-ES ESR-1900), STANDARD TILES, APROX. INSTALLED WEIGHT 9 LB/SF.
2	STUCCO OMEGA SAND FINISH 20/30, BENJAMIN HC-27 MONTEREY WHITE
4	STUCCO DOOR TRIM, WINDOW SILL, BENJAMIN HC-27 MONTEREY WHITE
7	STUCCO RECESS
8	STUCCO VENT
11	VINYL WINDOW AND FRENCH DOORS, MILGARD WINDOWS V300 TRINSIC SERIES, EXTERIOR COLOR BRONZE
12	WOODGRAIN STEEL GARAGE DOOR, AMARR OAK SUMMIT, WALNUT FINISH BEAD BOARD DESIGN WITH DECORATIVE METALBLUE RIDGE 11" HANDLES AND 16" STRAP HINGE
20	PAINTED STUCCO BRACKET, BENJAMIN MOORE, MIDDLEBURY BROWN, COLOR HC-68
21	PAINTED WOOD RAFTER TAIL
22A	PAINTED WOOD WINDOW SHUTTER, BENJAMIN MOORE MEDITERRANEAN OLIVE
40	WROUGHT IRON FRENCH BALCONY
42	WROUGHT IRON WINDOW COVER
85	DARK BRONZE PAINTED ALUMINUM GUTTER, BENJAMIN MOORE WILLIAMSBURG COLOR COLLECTION TARPLEY BROWN CW 170
86	3" DIAMETER DOWNSPOUT WITH LEADER HEAD

2 EAST ELEVATION - #6 & 10
1/8" = 1'-0"

1 WEST ELEVATION - #1-6
1/8" = 1'-0"

FXA
FENG XIAO ARCHITECT, INC.

OWNER:
SHUORUNG PROPERTIES LLC
2157 E MOUNTAIN ST
PASADENA, CA 91104

ARCHITECT:
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2540 HUNTINGTON DR., # 207
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LICENSED ARCHITECT
FENG XIAO
No. C-31198
Oct. 31, 2025
STATE OF CALIFORNIA

PLANNING SUBMISSION 09/30/2025

NO.	DESCRIPTION	DATE

ROYAL OAKS

1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

BUILDING ELEVATION

Drawing No. A203

Project number:	Date: 09/30/2025
22013	Scale: 1/8" = 1'-0"

9/30/2025 9:41:27 AM

KEYNOTE LEGEND	
Key Value	Keynote Text
1	CONCRETE ROOF TILE, EAGLE ROOFING, CAPISTRANO BLENDS OF BLENDS, SMC 8820 50%/ SCC 8830 50% (ICC-ES ESR-1900), STANDARD TILES, APROX. INSTALLED WEIGHT 9 LB/SF.
2	STUCCO OMEGA SAND FINISH 20/30, BENJAMIN HC-27 MONTEREY WHITE
4	STUCCO DOOR TRIM, WINDOW SILL, BENJAMIN HC-27 MONTEREY WHITE
7	STUCCO RECESS
8	STUCCO VENT
11	VINYL WINDOW AND FRENCH DOORS, MILGARD WINDOWS V300 TRINSIC SERIES, EXTERIOR COLOR BRONZE
12	WOODGRAIN STEEL GARAGE DOOR, AMARR OAK SUMMIT, WALNUT FINISH BEAD BOARD DESIGN WITH DECORATIVE METALBLUE RIDGE 11" HANDLES AND 16" STRAP HINGE
20	PAINTED STUCCO BRACKET, BENJAMIN MOORE, MIDDLEBURY BROWN, COLOR HC-68
21	PAINTED WOOD RAFTER TAIL
22B	PAINTED WOOD WINDOW SHUTTER, BENJAMIN MOORE COLOR PREVIEW COLLECTION DEEP ROYAL 2061-10
40	WROUGHT IRON FRENCH BALCONY
85	DARK BRONZE PAINTED ALUMINUM GUTTER, BENJAMIN MOORE WILLIAMSBURG COLOR COLLECTION TARPLEY BROWN CW 170
86	3" DIAMETER DOWNSPOUT WITH LEADER HEAD

2 NORTH ELEVATION - #4, & #6-9
1/8" = 1'-0"

1 SOUTH ELEVATION - #3, &10-11
1/8" = 1'-0"

FXA
FENG XIAO ARCHITECT, INC.

OWNER:
SHUORUNG PROPERTIES LLC
2157 E MOUNTAIN ST
PASADENA, CA 91104

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LANDSCAPE ARCHITECT:
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LICENSED ARCHITECT
FENG XIAO
No. C-31198
Oct. 31, 2025
STATE OF CALIFORNIA

PLANNING SUBMISSION 09/30/2025

NO.	DESCRIPTION	DATE

ROYAL OAKS

1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

BUILDING ELEVATION

Drawing No. A204

Project number: 22013 | Date: 09/30/2025 | Scale: 1/8" = 1'-0"

9/30/2025 9:41:51 AM

1 3D View 1

FXA
FENG XIAO ARCHITECT, INC.

OWNER:
SHUORUNG PROPERTIES LLC
2157 E MOUNTAIN ST
PASADENA, CA 91104

ARCHITECT:
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PHONE: 626.578.7000
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LANDSCAPE ARCHITECT:
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LICENSED ARCHITECT
FENG XIAO
No. C-31198
Oct. 31, 2025
STATE OF CALIFORNIA

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NO.	DESCRIPTION	DATE

ROYAL OAKS

1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

3D VIEW

Drawing No. A901

Project number: 22013

Date: 09/30/2025

Scale:

9/30/2025 9:42:55 AM

1 3D View 5

FENG XIAO ARCHITECT, INC.

OWNER:
SHUORUNG PROPERTIES LLC
2157 E MOUNTAIN ST
PASADENA, CA 91104

ARCHITECT:
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CIVIL ENGINEER:
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LICENSED ARCHITECT
FENG XIAO
No. C-31198
Oct. 31, 2025
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PLANNING SUBMISSION 09/30/2025

NO.	DESCRIPTION	DATE

ROYAL OAKS

1404 & 1414 ROYAL OAKS DR,
DUARTE, CA 91010

3D VIEW

Drawing No. A903

Project number: 22013

Date: 09/30/2025

Scale:

9/30/2025 9:44:58 AM

WOODGRAIN STEEL GARAGE DOOR
AMARR OAK SUMMIT, WALNUT FINISH BEAD BOARD DESIGN
WITH DECORATIVE METALBLUE RIDGE 11"HANDLES
AND 16" STRAP HINGE

TILE RECESS

MAIN ENTRY LIGHT FIXTURE,
HINKLEY LIGHTING
BROMLEY 2364MB

WOOD PAINTED SHUTTER,
BENJAMIN MOORE MEDITERRANEAN OLIVE
BENJAMIN MOORE DEEP ROYAL

CONCRETE ROOF TILE
EAGLE ROOFING, CAPISTRANO
BLENDS OF BLENDS, SMC 8820 50%/ SCC 8830 50%

WROUGHT IRON RAILING

VINYL WINDOW & FRENCH DOORS
MILGARD WINDOWS AND DOORS
TRINSIC SERIES, EXTERIOR COLOR BRONZE

STUCCO
SAND FINISH, OMEGA 20/30,
BENJAMIN HC-27 MONTEREY WHITE

FENG XIAO ARCHITECT, INC.

Material Board

MAY 8, 2024

1404 ROYAL OAKS

ORDINANCE NO. 26-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE ADOPTING ZONE CHANGE 24-03, CHANGING THE ZONING OF THE PROPERTIES AT 1404 AND 1414 ROYAL OAKS DRIVE FROM SINGLE-FAMILY RESIDENTIAL (R-1) TO MULTIPLE-FAMILY RESIDENTIAL MEDIUM DENSITY (R-3), AND TO AMEND THE OFFICIAL ZONING MAP

WHEREAS, the applicant has submitted an application requesting approval of a Zone Change to change the zoning from Single-Family Residential (R-1) to Multiple Family Residential Medium Density (R-3) for the project site, shown in Exhibit A, and located at 1404 and 1414 Royal Oaks Drive; and

WHEREAS, the zone change will also change the official Zoning Map, Chapter 19.06.020, to show the Zone Change as shown in Exhibit A; and

WHEREAS, on November 17, 2025, the Planning Commission held a duly noticed public hearing on the proposed Project, whereupon the Planning Commission received additional public testimony and made recommendation to the City Council; and

WHEREAS, notice of a public hearing on January 13, 2026, the proposed amendment was given in accordance with applicable law; and

WHEREAS, on January 13, 2026 the City Council held a duly noticed public hearing on the proposed General Plan Amendment, whereupon the City Council received additional public testimony; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. **RECITALS**

All of the facts set forth in the Recitals of this Resolution are true and correct and incorporated herein by this reference.

SECTION 2. **FINDINGS**

Per Section 19.142.060.B, the City Council finds and determines as follows:

1. The amendment is internally consistent with all other provisions of the General Plan.

The project conforms to the goals and objectives on the General Plan by re-designating underutilized residential properties into higher-density residential sites. The land use of Medium Density Residential is consistent with the R-3 zoning designation, allowing a medium density residential project consisting of multi-family housing.

2. The proposed amendment will not be detrimental to the public interest, health, safety, convenience, or welfare of the City.

The project will amend an existing residential zoning designation to R-3 Multiple Family Medium Density Residential, which typically allows for a multi-family attached housing developments. The zoning designation is consistent with the adjacent properties to the west and south and is complementary to the remaining surrounding properties. The amendment will establish a designation that will facilitate an improvement to an underutilized property and the surrounding community.

3. The affected site is physically suitable in terms of design, location, operating characteristics, shape, size, topography, and the provision of public and emergency vehicle access, and public services and utilities and is served by highways and streets adequate in width and improvement to carry the kind and quantity of traffic the proposed use would likely generate, to ensure that the proposed use(s) and/or development will not endanger, jeopardize, or otherwise constitute a hazard to the property or improvements in the vicinity in which the property is located.

The zone change will modify the current zoning designation of the project site from R-1 Single-family Residential to R-3 Multiple Family Residential Medium Density. The site is adequate to accommodate a multi-family residential project. The site is adjacent to Royal Oaks Drive, an arterial road in the city. The project will be designed to accommodate proper public and emergency personnel and will be adequately served by utilities. A traffic analysis was conducted as part of the project review and it was determined that impacts to traffic will be below significant through mitigation measures. The zone change will allow the development of multi-family project that will accommodate a density around 11 units. It is not anticipated that the project will endanger or jeopardize the property or improvements in the vicinity. The project will allow the improvement of underutilized properties with a development that is compatible to its surroundings and with minimal impacts to the adjacent neighborhood.

SECTION 3. SIGNATURE

The City Clerk is hereby authorized and directed to certify as to the adoption of this Ordinance.

SECTION 4.

This Ordinance shall take effect thirty (30) days after its adoption. The City Clerk shall certify to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

PASSED, APPROVED, AND ADOPTED after second reading at a regular meeting of the City Council of the City of Duarte this 27th day of January 2026.

____
Tera Martin Del Campo, Mayor
City of Duarte

APPROVED AS TO FORM:

____
Thai Viet Phan
City Attorney

ATTEST:

____
Frances Jimenez
City Clerk

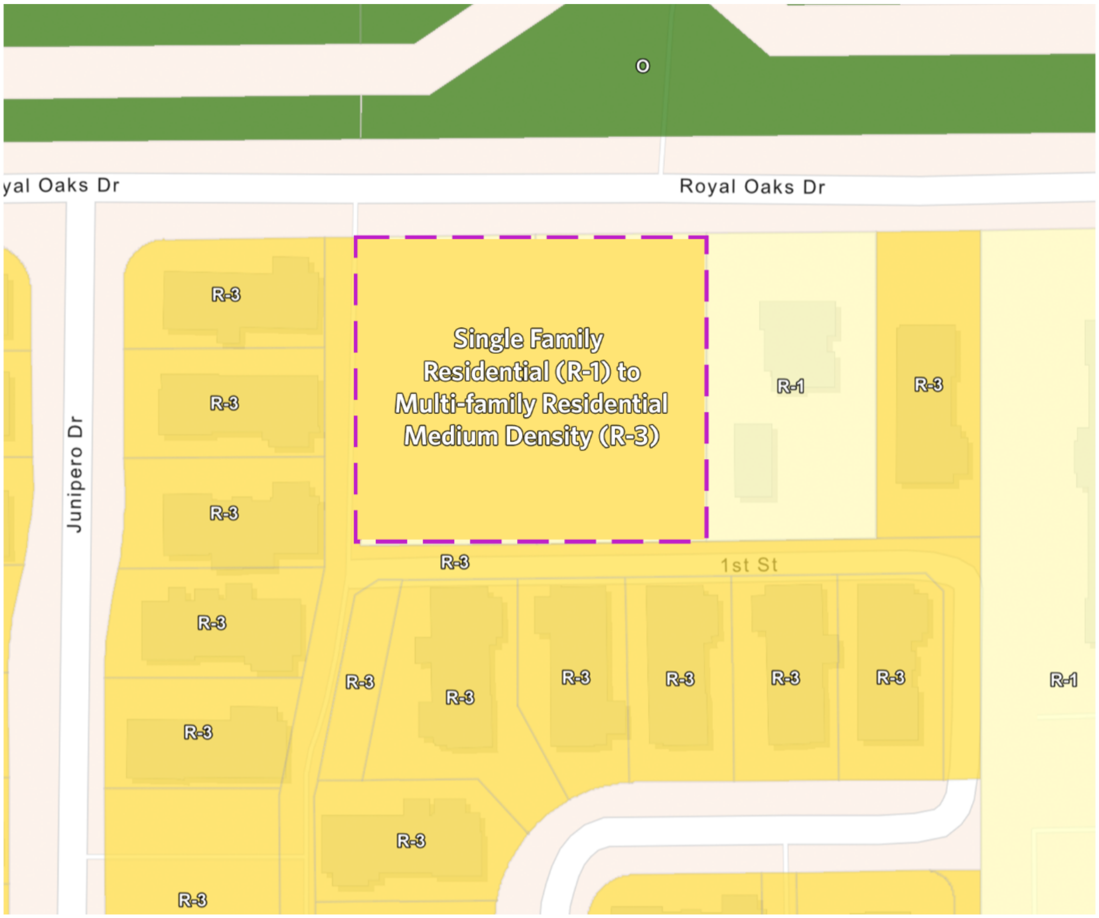
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. 26-01 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 27th day of January 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Frances Jimenez
City Clerk

Exhibit A


O
yal Oaks Dr
Royal Oaks Dr
Junipero Dr
Single Family
Residential (R-1) to
Multi-family Residential
Medium Density (R-3)
R-3
R-3
R-3
R-1
R-3
R-3
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R-3

RESOLUTION NO. 26-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE CERTIFYING THE MITIGATED NEGATIVE DECLARATION (MND) TO REDUCE THE IDENTIFIED "POTENTIALLY SIGNIFICANT" IMPACTS TO A LEVEL OF "LESS THAN SIGNIFICANT" FOR A TOWNHOME DEVELOPMENT LOCATED AT 1404-1414 ROYAL OAKS DRIVE

WHEREAS, the City Council of the City of Duarte (City) has considered the Mitigated Negative Declaration ("MND") and Mitigation and Monitoring Program ("MMP") for the development of 11-unit owner-occupied, two-story townhome development on two parcels (APN 8530-004-059 and 8530-004-060) located at 1404 and 1414 Royal Oaks Drive; and

WHEREAS, the MND provides an assessment of the environmental impacts, alternatives, and mitigation measures associated with the proposed Project, and has been prepared in accordance with the California Environmental Quality Act, Public Resources Code Section 21000 et seq. (CEQA), and its implementing regulations in Title 14 of the California Code of Regulations, Section 15000 et seq. (CEQA Guidelines); and

WHEREAS, on November 17, 2025, the Planning Commission held a duly noticed public hearing on the proposed Project, whereupon the Planning Commission received additional public testimony and made recommendation to the City Council; and

WHEREAS, the City Council has considered the analysis and recommendation provided in the staff report; the application, technical analyses, MND and additional environmental review documents, and related material for the proposed Project; and the evidence and public testimony received at the public hearing held on January 13, 2026, at 7:00 p.m. in the City Council Chambers; and

WHEREAS, notice of public hearing before the City Council concerning the adequacy and completeness of the MND was given in accordance with the laws and policies of the City of Duarte; and

WHEREAS, the MND have been independently reviewed by the City Council and reflects the independent judgment of the City Council; and

WHEREAS, notice of a public hearing on January 13, 2026, the proposed amendment was given in accordance with applicable law; and

WHEREAS, the City Council has reviewed all documentation comprising the MND, and has found that the MND addresses all environmental effects of the proposed project, with mitigation measures, and that the MND fully comply with all requirements of CEQA and the CEQA Guidelines relating thereto.

NOW THEREFORE, the City Council resolves as follows:

<u>SECTION 1.</u> **RECITALS**

All of the facts set forth in the Recitals of this Resolution are true and correct and incorporated herein by this reference.

<u>SECTION 2.</u> **COMPLIANCE FINDING**

The City Council finds that the draft MND fully complies with the requirements of CEQA and the CEQA Guidelines relating thereto.

<u>SECTION 3.</u>

The City Council has considered the potential environmental effects as shown in the MND and, on the basis of the whole record, finds that there is no substantial evidence that the project will have a significant effect on the environment, with the implementation of the MMP. The foregoing determination, which reflects the independent analysis and independent judgment of the City Council, is based on the information in the record.

<u>SECTION 4.</u>

The City Council approves and adopts the MND, in accordance with “Exhibit A” attached hereto and made a part of this Resolution; and that the MND, including all elements listed above, be certified by the City, as lead agency for the proposed project.

<u>SECTION 5.</u> **SIGNATURE**

The City Clerk is hereby authorized and directed to certify as to the adoption of this Resolution.

PASSED AND ADOPTED this 13th day of January 2026.

____
Tera Martin Del Campo, Mayor
City of Duarte

APPROVED AS TO FORM:

____
Thai Viet Phan
City Attorney

ATTEST:

____

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 26-03 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 13th day of January 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____

Frances Jimenez
City Clerk

RESOLUTION NO. 26-04

A RESOLUTION OF THE CITY OF DUARTE APPROVING GENERAL PLAN AMENDMENT 24-03, CHANGING THE LAND USE DESIGNATION OF THE PROPERTIES LOCATED AT 1404 AND 1414 ROYAL OAKS DRIVE FROM LOW DENSITY RESIDENTIAL TO MEDIUM DENSITY RESIDENTIAL, AND TO AMEND THE GENERAL PLAN LAND USE DIAGRAM

WHEREAS, the applicant has submitted an application requesting approval of a General Plan Amendment to change the land use designation from Low Density Residential to Medium Density Residential for the project site, shown in Exhibit A, and located at 1404 and 1414 Royal Oaks Drive; and

WHEREAS, the General Plan Amendment will also change the official General Plan Land Use Diagram (LU-1) to show the General Plan Amendment as shown in Exhibit A; and

WHEREAS, In accordance with Chapter 19.142 of the Duarte Development Code, the City Council takes final action on General Plan Amendments; and

WHEREAS, on November 17, 2025 the Planning Commission held a duly noticed public hearing on the proposed General Plan Amendment, whereupon the Planning Commission received additional public testimony and made recommendation to the City Council; and

WHEREAS, notice of a public hearing on January 13, 2026, the proposed amendment was given in accordance with applicable law; and

WHEREAS, on January 13, 2026 the City Council held a duly noticed public hearing on the proposed General Plan Amendment, whereupon the City Council received additional public testimony; and

NOW THEREFORE, the City Council resolves as follows:

<u>SECTION 1.</u> **RECITALS**

All of the facts set forth in the Recitals of this Resolution are true and correct and incorporated herein by this reference.

<u>SECTION 2.</u> **FINDINGS**

The City Council finds and determines as follows:

1. The General Plan Amendment is internally consistent with all other provisions of the General Plan.

The project conforms to the goals and objectives on the General Plan by establishing a designation that will accommodate a range and mix of housing within the city. Furthermore, the project meets the goals and objectives of the General Plan by re-designating underutilized residential properties into higher-density residential sites. The land use of Medium Density Residential complements the land use of the surrounding developments and will provide an improvement along Royal Oaks Drive.

2. The proposed General Plan Amendment will not be detrimental to the public interest, health, safety, convenience, or welfare of the City.

The project will amend an existing residential land use designation to medium density residential, which typically allows for a multi-family attached housing developments. The land use is consistent with adjacent properties to the west and south and is complementary to the remaining surrounding properties. The amendment will establish a designation that facilitate an improvement to an underutilized property and the surrounding community.

3. The affected site is physically suitable in terms of design, location, operating characteristics, shape, size, topography, and the provision of public and emergency vehicle access, and public services and utilities and is served by highways and streets adequate in width and improvement to carry the kind and quantity of traffic the proposed use would likely generate, to ensure that the proposed use(s) and/or development will not endanger, jeopardize, or otherwise constitute a hazard to the property or improvements in the vicinity in which the property is located.

The proposed site is adequate to accommodate a multi-family residential project. The site is adjacent to Royal Oaks Drive, an arterial road in the city. The project will be designed to accommodate proper public and emergency personnel and will be adequately served by utilities. A traffic analysis was conducted as part of the project review and it was determined that impacts to traffic will be below significance through mitigation measures. The amendment will allow the development of multi-family project that will accommodate a density around 11 units. It is not anticipated that the project will endanger or jeopardize the property or improvements in the vicinity. The project will allow the improvement of underutilized properties with a development that is compatible to its surroundings and with minimal impacts to the adjacent neighborhood.

SECTION 3. **SIGNATURE**

The City Clerk is hereby authorized and directed to certify as to the adoption of this Resolution.

PASSED AND ADOPTED this 13th day of January 2026.

____
Tera Martin Del Campo, Mayor
City of Duarte

APPROVED AS TO FORM:

____
Thai Viet Phan
City Attorney

ATTEST:

____

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

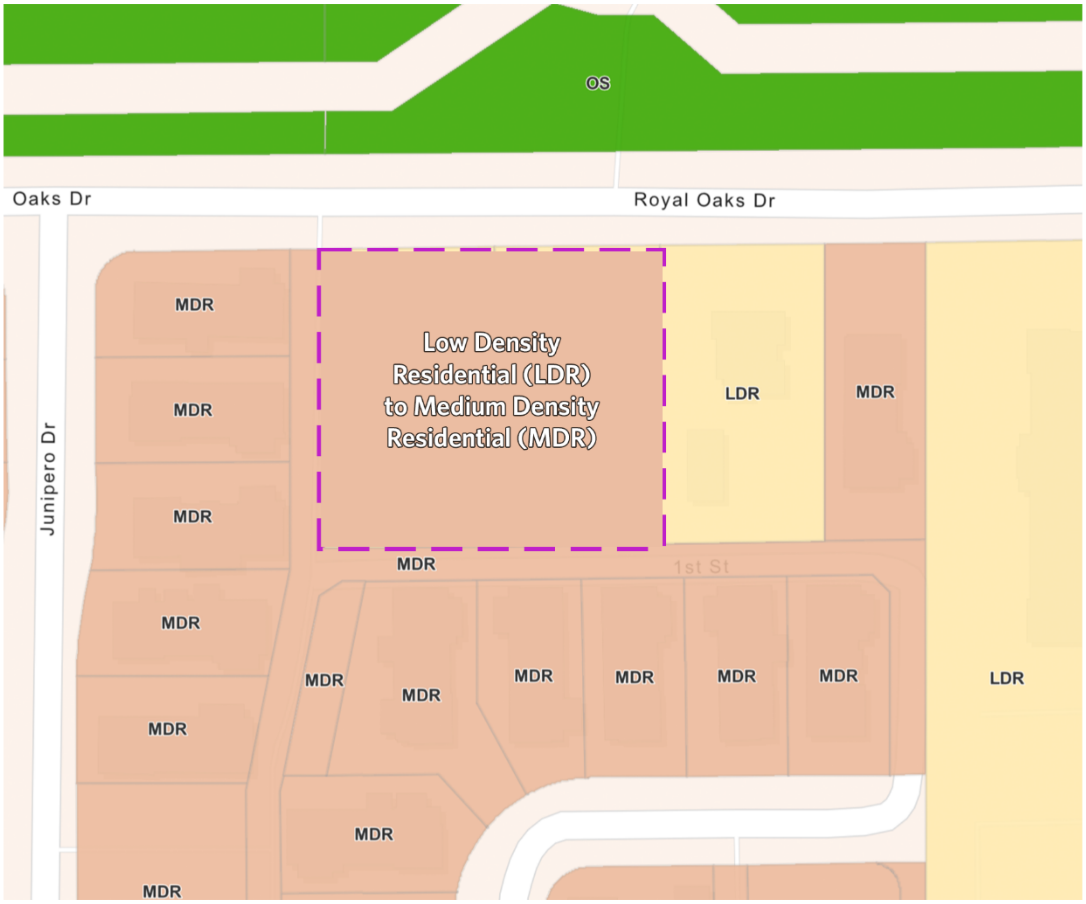
I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 26-04 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 13th day of January 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____

Frances Jimenez
City Clerk

Exhibit A


OS
Oaks Dr
Royal Oaks Dr
Junipero Dr
Low Density Residential (LDR) to Medium Density Residential (MDR)
MDR
LDR
1st St

RESOLUTION NO. 26-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING TENTATIVE PARCEL MAP 24-02 (84375) FOR CONDOMINIUM PURPOSES TO ALLOW A 11-UNIT, TWO-STORY TOWNHOME DEVELOPMENT LOCATED AT 1404-1414 ROYAL OAKS DRIVE

WHEREAS, the applicant has submitted an application requesting approval of Tentative Tract Map No. 84375 in order to accommodate a proposed residential development referred to as the 1404 Royal Oaks Project ("Project"); and

WHEREAS, the City Engineer has found and determined that Tentative Parcel Map No. 84375, and the conditions of approval attached thereto, conform to the State Subdivision Map Act and the applicable requirements of Article Five of the Duarte Development Code; and

WHEREAS, on November 17, 2025, the Planning Commission held a duly noticed public hearing on the proposed Project, whereupon the Planning Commission received additional public testimony and made recommendation to the City Council; and

WHEREAS, notice of a public hearing on January 13, 2026, the proposed amendment was given in accordance with applicable law; and

WHEREAS, on January 13, 2026 the City Council held a duly noticed public hearing on the proposed General Plan Amendment, whereupon the City Council received additional public testimony; and

NOW THEREFORE, the City Council resolves as follows:

SECTION 1. **RECITALS**

All of the facts set forth in the Recitals of this Resolution are true and correct and incorporated herein by this reference.

SECTION 2. **FINDINGS**

The City Council finds and determines as follows:

1. The proposed map is consistent with the general plan and zoning designation.

The project conforms to the goals and objectives on the General Plan by establishing a new subdivision that will accommodate medium density housing which will ultimately lead to a range and mix of housing in the city. The goals and objectives of the General Plan are further achieved with the re-designation of underutilized residential properties that will result in the rezoning into higher density residential sites.

2. The design or improvement of the proposed subdivision is consistent with the general plan and zoning designation.

Tract Map 84375 will allow a medium-density residential project consisting of multi-family housing on the 40,541 square foot project site. The medium-density housing is consistent with the goals and objectives of the General Plan by allowing a range of housing opportunities that will improve and maintain a balance community with various residential housing types and commercial activities where appropriate.

3. The site is physically suitable for the type of development.

Tentative Tract Map 84375 will allow a medium density residential townhome development on a 40,541 project site. The project will result in a density of approximately 11 units per acre, which is consistent with the General Plan and R-3 zone. The proposed site is adequate to accommodate a multi-family residential project. The site is adjacent to Royal Oaks Drive, an arterial road in the city. The project will be designed to accommodate proper public and emergency personnel and will be adequately served by utilities.

4. The site is physically suitable for the proposed density of development.

Tentative Tract Map 84375 will allow a medium density residential townhome development on a 40,541 square foot project site. The project will result in a density of approximately 11 units per acre, which is consistent with the General Plan and R-3 zone. The proposed site is adequate to accommodate a multi-family residential project. The Tentative Tract Map will include eleven two-story attached townhomes in five buildings. Each building would contain two to three dwelling units. The structures will be accessible by a main 26-foot wide drive aisle from Royal Oaks Drive. The Tentative Tract Map will be designed to provide adequate: pedestrian and vehicular circulation for residents, emergency vehicle access, and open space. The tract map will also be designed to comply with the off-street parking requirements for the R-3 zone, using the main drive aisle as access to residential garages and surface parking areas.

5. The design of the subdivision or the proposed improvements are not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat.

An Initial Study and Mitigated Negative Declaration (MND) have been prepared pursuant to CEQA to analyze the possible environmental impacts from the project. Several technical reports and studies were completed prior to the completion of the Initial Study, including an air quality analysis, greenhouse gas analysis, cultural resource assessment, geotechnical evaluation, hydrology report, environmental assessments, noise studies, and traffic analysis. The result of the Initial Study indicated the project would not have any significant environmental impacts with adopted mitigations. The Initial Study recommends the adoption of mitigation measures to reduce these potential impacts to a level of less than significant. These mitigations are then implemented as part of the project and monitored through a mitigation monitoring program as required by the MND. The mitigation measures are provided in the Mitigated Negative Declaration (MND).

6. The design of the subdivision or type of improvements is not likely to cause serious public health problems.

The Tentative Tract Map will establish a new residential condominium subdivision for a 11-unit townhome development. A multi-family development is consistent with projects to the west and south and is complementary to the remaining surrounding properties. The tract map will help facilitate an improvement to underutilized properties. A homeowners association and Codes, Covenants and Restrictions (CC&R's) will ensure the tract map and future project do not cause public health problems to the community.

7. The design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision.

The Tentative Tract does not include any easements for access through or use of the property within the subdivision that will conflict with the proposed improvements.

8. The proposed map will not adversely affect the adjoining properties as to value, precedent, or be detrimental to the area.

The Tentative Parcel Map will allow the development of a multi-family residential project and park that have been designed to correspond with the allowed land uses, and the improvements are consistent with the General Plan and applicable zone.

SECTION 3. **CONDITIONS OF APPROVAL**

This approval is subject to the conditions of approval attached in Exhibit A.

SECTION 4. **SIGNATURE**

The City Clerk is hereby authorized and directed to certify as to the adoption of this Resolution.

PASSED AND ADOPTED this 13th day of January 2026.

____

Tera Martin Del Campo, Mayor
City of Duarte

APPROVED AS TO FORM:

____

Thai Viet Phan
City Attorney

ATTEST:

____
Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 26-05 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 13th day of January 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Frances Jimenez
City Clerk

EXHIBIT A
CONDITIONS OF APPROVAL
Tentative Tract Map No. 84375

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1. The Developer/applicant shall prepare Covenants, Codes, & Restrictions (CC&R's) in a form acceptable to the City Attorney. The CC&R's shall provide regulations that include but are not limited to: onsite parking management, guest parking, use of resident garages for parking, outdoor storage, common area maintenance, trash service, among others. The CC&R's shall include requirements for the establishment of a Homeowners Association that will implement and ensure compliance with the CC&R's. The CC&R's shall be recorded with the County Recorder's Office and proof of recordation shall be provided to the City of Duarte prior to issuance of Certificate of Occupancy. The CC&R's shall not be modified without prior approval from the City.

2. Decorative paving materials shall be integrated into driveways, parking areas, and pedestrian walkways as shown on Tentative Tract Map 84375 and as approved by the City Engineer and/or Public Works/Engineering Division.

3. The developer shall comply with the City's cable installation requirements, per Chapter 16.34 of the Duarte Municipal Code.

4. The Applicant/Developer shall comply with the latest editions of the codes as adopted by reference by the City of Duarte. California Green Building Standards Code, California Building Code, California Residential Code, California Mechanical Code, California Plumbing Code, and California Electrical Code. (Codes as amended by the County of Los Angeles.)

5. The Applicant/Developer shall comply with the latest California Title 24 Energy requirements for all new lighting, insulation, and mechanical equipment and submit calculations at time of initial plan review.

6. The Applicant/Developer shall comply with subdivision requirements provided by the Los Angeles County Fire Department, unless otherwise modified by the Community Development Department and/or Fire Department.

7. The Applicant/Developer shall comply with the latest disabled access regulations as found in Title 24 of the California Code of Regulations and the Americans with Disabilities Act. Accessible items shall include, but not be limited to: parking, accessible pedestrian routes, accessible/adaptable units, public/common use areas, swimming pool, etc., as applicable

8. Grading, drainage, civil, and related engineering plans and all required plan check fees shall be submitted to the City Engineer and/or Public Works/Engineering Division for plan check prior to construction. Approval from the City Engineer and/or Public Works/Engineering Division shall be obtained prior to the issuance of permits. Prior to the issuance of a certificate of occupancy, a Public Works right-of-way permit for the proposed right-of-way modifications shall be obtained, and the work completed. The right-of-way permit must be issued to a licensed concrete contractor.

9. The Applicant/Developer shall submit a Precise Paving and Drainage Plan for the proposed development to be reviewed and approved by the City Engineer and/or Public Works/Engineering Division.

10. Building foundation inspections shall not be performed until a rough grading certification, survey stakes in place, and a final soils report have been filed with the City and approved. All drainage facilities must be operable.

11. Fees shall be paid to Duarte Unified School District in compliance with Government Code Section 65995.

12. The Applicant/Developer shall contact the Los Angeles County Public Works Department, Environmental Program Division for any required permit on clearance of industrial and hazardous waste disposal.

13. The Applicant/Developer shall install sanitary sewers to serve the entire development to the specifications of the City Engineer and/or Public Works/Engineering Division. Prior to installing sewer lines, the Applicant/Developer shall perform a sewer capacity study and submit it to the City for review and approval from the City Engineer and/or Public Works Division prior installation of any sewer lines and issuance of building permits. A sewer connection fee is required by the County Sanitation District. Said fees shall be paid and proof of payment shall be provided prior to the issuance of building permits.

14. The Applicant/Developer shall dedicate all street right-of-way as shown on the Tentative Map to correct any right-of-way areas that require dedication associated with the project site that may have been previously overlooked or not completed. The main drive aisle and secondary drive aisle within the project site shall be private. Maintenance on the private drive aisles shall be the responsibility of the Applicant/Developer and the established Homeowners Association.

15. The Applicant/Developer shall submit water plans to be reviewed and approved by the City Engineer and/or Public Works/Engineering Division, California American Water and the Los Angeles County Fire Department.

16. All work adjacent to or within the right-of-way shall be subject to review and approval of the City Engineer and/or Public Works/Engineering Division and the work shall be in accordance with applicable standards of the City of Duarte; i.e. Standard Specifications for Public Works Construction (Green Book) and the California Manual of Uniform Traffic Control Devices (CA MUTCD), and further that the construction equipment ingress and egress be controlled by a plan approved by Public Works.

17. The following shall be prepared by a professional registered engineer and submitted to the Engineering/Public Works Division for review:

    - LID Plan. A Low Impact Development (LID) Plan shall be submitted to the Engineering/Public Works Division for review. The LID plan shall provide a comprehensive and technical discussion of how the proposed project will comply with the City's stormwater program requirements. LID Guidance and implementation can be obtained from Los Angeles County Public Works LID Standards Manual. Contact the Duarte Public Works Division for more information. The LID plan shall be approved prior issuance of grading permits.

- Civil Plans. Two sets of complete Civil plans shall be submitted to the Engineering/Public Works Division for review, accurately showing all existing public improvements near the subject development (i.e., street lights, signs, utility vaults and boxes, bus stops, street trees, catch basins, etc.) and shall clearly indicate any proposed modifications to the existing public improvements. Such proposed modifications to the public improvements shall require approval from the City Engineer and Community Development Director prior to issuance of any building permit and/or grading permit.

- Soils/Geology report and Hydrology Study.

- A detailed grading and drainage plan, including all supporting information and design criteria shall be prepared by a licensed Civil Engineer and submitted to the Engineering Division for review. The grading and drainage plan shall be approved by the City Engineer prior to the issuance of a grading permit.

- A detailed utility plan.

18. A final tract map shall be prepared by a licensed land surveyor or a registered Civil Engineer and recorded with the County of Los Angeles prior to the issuance of certificate of occupancy.

19. Security Bonds and/or Subdivision Agreement shall be submitted and recorded prior to the issuance of the grading permit.

20. Prior to exoneration of any security for the project that may include existing survey monuments disturbed through construction activities and deemed necessary for preservation by the City Engineer, the applicant shall file a Corner of Record or Record of Survey with the County Surveyor to establish existing survey control points as defined in Section 8711 (b) of the California Professional Land Surveyors Act.

21. Prior to final approval of completed grading, landscaping, or any public improvements, the developer/applicant/contractor shall provide digital (PDF) and AutoCAD files of each plan to the Public Works Division. The Permit Number and the words "RECORD DRAWING" shall appear on each plan sheets.

22. All utility facilities within the public right of way including but not limited to conduit, cable, cabinets, control boxes, etc. shall be placed underground with any access panels flush with the ground surface. If there are physical constraints restricting the placement of utility facilities underground, the developer shall provide clear engineering reasons why above ground facilities cannot be installed with underground vaults/handholes.

23. All utility services stubbed to the site that will not be used to serve the development shall be properly abandoned.

24. The Developer shall construct a new driveway approach on Royal Oaks Drive per City standards. Decorative stamped concrete or enhanced paving shall be installed behind the driveway approach. The driveway approach and ramps shall be approved by the City Engineer prior to construction and shall require the issuance of a public right-of-way permit. The approach and driveway shall be designed to ensure the safety of vehicles entering and exiting the property, as well as pedestrians crossing the driveway.

25. All trenching/potholing/street cuts shall be fixed permanently within five (5) working days following the completion and acceptance of the backfill. Temporary asphalt concrete is required immediately following completion of the backfill. If plates are necessary, they shall be placed flush to the road surface and tack welded together if two or more plates are used. If plates are necessary, then under no circumstance shall a trench remain plated longer than 48 hours, unless a longer term is approved by the Public Works Manager.

26. In the event the street pavement is substantially cut and/or altered following the installation of all utilities in the public right of way, the entire street (width, length) in front of the project site shall be sealed, as determined by the City Engineer.

27. Connector Pipe Units shall be installed in all catch basins along the project site. All installations shall be inspected/verified by the Public Works Division prior to issuance of Certificate of Occupancy.

28. Traffic control work (delineation and signage) shall comply with the California Manual on Uniform Traffic Control Devices. A traffic control plan shall be submitted to the Public Works Division for review and approved prior to beginning construction and/or grading.

29. Vehicular access to public streets and driveways shall remain unobstructed during the construction period.

30. The developer, contractor and all representatives shall comply with the National Pollution Discharge Elimination System (NPDES) Permit No. CAS004001, Order No. R4-2012-075, and amendments, issued by the California Regional Water Quality Control Board, Los Angeles Region. Construction activities that disturb one acre or more are regulated under the NPDES stormwater program. Operators of regulated construction sites are required to develop and implement a Stormwater Pollution Prevention Plan (SWPPP) and to obtain a Construction General Permit (NOI) from the State Water Resources Control Board to discharge stormwater. A copy of the permit shall be provided to the Public Works Division to keep on file and ensure compliance.

31. The developer and/or contractor is responsible for implementing the following Best Management Practices (BMPs). These, as well as any other applicable measure shall be included in the SWPPP and implemented as approved by the City Engineer.

    - Install filter materials (such as sandbags, filter fabric, etc.) at the storm drain inlet nearest the downstream side of the project site in order to retain any debris or dirt flowing in the storm drain system. Maintain and/or replace filter materials to ensure effectiveness and to prevent street flooding.

- Ensure that concrete supply trucks or concrete/plaster operations do not discharge wash water into street, gutters, or storm drains.

- Concrete wash area: Locate wash out areas away from the storm drains and open ditches, construct a temporary pit large enough to store the liquid and solid waste, clean pit by allowing concrete to set, breaking up the concrete, then recycling or disposing of properly.

32. The developer and/or contractor shall incorporate and comply with all regulations, policies and standards regarding water, sewer, and storm water.

33. Improvement plans and necessary letters of credit, cash, and/or bonds to secure the construction of all streets, storm drains, water, sewer, grading, etc. as required shall be submitted and approved by the City Engineer, and the subdivision agreement and other required agreements approved by City Attorney, prior to the recordation of the Final Map.

34. All easements existing at the time of the Final Tract Map approval must be accounted for on the approved Tentative Map. This includes the location, owner, purpose, and recording reference for all existing easements. If an easement is blanket in nature or indeterminate in nature, a statement to that effect must be shown on the tentative map in lieu of its location.

35. Easements for Private Driveways and Fire Lanes, and all utilities, including water, sewer, storm drains shall be provided on the Final Map to the satisfaction of the City Engineer and City Attorney.

36. All site, grading, landscape & irrigation, and street improvement plans shall be coordinated for consistency prior to the issuance of any permits.

37. A preliminary title report and guarantee is required and such document shall show all fee interest holders; all interest holders whose interest could ripen into a fee; all trust deeds, together with the name of the trustee; and all easement holders. The account for this title report should remain open until the final map is filed with the County Recorder.

38. The tentative tract map must comply with the State Subdivision Map Act and Article 5 (Subdivisions) of the Duarte Development Code.

39. The Tentative Tract Map shall expire 24 months from the date of approval. The subdivider, not less than 60 days prior to the expiration date, may request in writing, to the City, an extension of the approval.

40. Application for approval of the final tract map shall be filed with the City Council 30 days prior to the expiration date of the tentative map.

41. The decision of the Planning Commission may be appealed to the City Council within 15 days from the date of the approval letter. Said appeal must be in writing and filed with the City Clerk's office (DMC 19.144) and include all associated fees. The written appeal shall include reasons for the appeal.

42. That by acceptance of the approval of the project by the City, the applicant shall defend, indemnify and hold harmless the City of Duarte and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers and employees to challenge, set aside, void or annul the approval of the project or from any other action pertaining to this application or the granting of approval which may be brought within the time period provided for such actions or challenges under applicable law.

RESOLUTION NO. 26-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING SITE PLAN AND DESIGN REVIEW 24-45 FOR THE CONSTRUCTION OF A AN 11-UNIT OWNER-OCCUPIED TWO-STORY TOWNHOME DEVELOPMENT LOCATED AT 1404 AND 1414 ROYAL OAKS DRIVE

WHEREAS, pursuant to Duarte Development Code Chapter 19.122, the applicant is requesting approval of a Site Plan and Design Review (SPDR) application for the construction of an 11-unit owner-occupied two-story townhome development and associated site improvements, located at 1404 and 1414 royal oaks drive; and

WHEREAS, new multi-family structures in residential zones require Planning Commission approval, pursuant to Duarte Development Code Section 19.122.030; however, in this instance the Planning Commission shall act as a recommending body to the City Council, consistent with Duarte Development Code Sections 19.122.030(A)(5) and 19.122.050(C); and

WHEREAS, on September 22, 2025, the Architectural Review Board held a public meeting that was noticed pursuant to Duarte Development Code Chapter 19.146 and in accordance with applicable State law to consider the SPDR application and provided a recommendation of approval to the Planning Commission; and

WHEREAS, on November 17, 2025, the Planning and Economic Development Commission held a duly noticed public meeting on the proposed Site Plan Design Review 24-45, among the other associated/contingent entitlements, whereupon the Planning Commission received public testimony and recommended approval to the City Council; and

WHEREAS, notice of a public hearing on the Site Plan and Design Review was given pursuant to Duarte Development Code Chapter 19.146 and in accordance with applicable State law; and

WHEREAS, the City Council has considered the analysis and recommendation provided in the staff report; the application, technical analyses, environmental review documents, and related material for the Site Plan and Design Review 24-45 and for the underlying project; and the evidence and public testimony received at the public hearing held on January 13, 2026, at 7:00 p.m. in the City Council Chambers; and

NOW THEREFORE, the City Council resolves as follows:

<u>SECTION 1.</u> RECITALS

All of the facts set forth in the Recitals of this Resolution are true and correct and incorporated herein by this reference.

<u>SECTION 2.</u> FINDINGS

Based upon substantial evidence presented to the City Council during the public hearing, including application materials, technical studies, environmental review documents, written staff reports, the recommendation of the Architectural Review Board, written correspondence, and verbal testimony, the City Council hereby finds and determines as follows, consistent with Duarte Development Code Section 19.122.050.E:

1. The project is consistent with the General Plan and is in compliance with all applicable provisions of this Development Code and all other City ordinances and regulations.

General Plan Amendment 24-03 and Zone Change 24-03 are included as part of the overall project proposal. The project conforms to the goals and objectives on the General Plan by establishing a designation that will accommodate a range and mix of housing within the city. Furthermore, the project meets the goals and objectives of the General Plan by re-designating underutilized residential properties into higher-density residential sites. The land use of Medium Density Residential complements the land use of the surrounding developments and will provide an improvement along Royal Oaks Drive.

2. The project will be constructed on a parcel that is adequate in shape, size, topography, and other circumstances to accommodate the proposed development.

The residential project will be developed on roughly 40,540 square feet of land, and based on the project design, the project site is suitable for accommodating the residential structures, drive aisles, open space and pedestrian walkways. The project includes 11 units, which is a density of approximately 11 units per acre. This is below the maximum of the R-3 zone but suitable for the development and project site. The density also allows for enhanced amenities such as increased open space to further improve the overall project. The project meets all development code requirements for the R-3 zone.

3. The project is in compliance with the applicable criteria specified in Subsection 19.122.040 D. (Application Filing, Processing, and Review), above, and the site is suitable for the proposed development.

- Compatibility. The project development has been well designed to improve the subject property and provide a visual enhancement to the surrounding community. The surrounding land uses include single-family residential to the east, and multiple-family residential uses to the west and south. The proposed project will construct multiple-family residential which is compatible with the existing uses that surround the project site.

- Architectural Design and Detail. The project proposes a high-quality Spanish architectural style. Overall, each building is well designed and incorporates a variety of details that improve the property and creates visual appeal along Royal Oaks Drive. Some of the details include the following:

    a. A color and material palette that includes sand finished Monterey White stucco applied throughout most of the exterior with complementary brown shades as accents colors.
    b. A variety of architectural features are used such as stucco vents and recesses, ceramic tile door trim, wrought iron window covers and French balconies, painted wood window shutters, exposed rafters, and decorative Spanish-style light fixtures.
    c. All of the windows will include a recessed design at different depths depending on

the window type and style.

d. Various pop-out features, arched covered entries, juliet balconies, and roof extensions help break up the building plane and create good horizontal movement.
e. Vertical massing is controlled with a low-profile gable roof using a 3:12 pitch. The roof is finished with a concrete Spanish tile to complement the architectural style.
f. The site is designed with only a few of the units fronting Royal Oaks Drive, and a 30 foot front setback, creating the appearance of a lower-density development.

4. The project is designed and arranged to provide adequate consideration to ensure the public health, safety, and general welfare, and to prevent adverse effects on neighboring property.

The project site is surrounded by residential uses on all sides – a single-family residential home to the east, multi-family condominiums to the west and south. The proposed R-3 zone is consistent with the adjacent residential properties to the west and south and compatible with the other surrounding properties. The characteristics of the project have taken the surrounding uses into consideration regarding the architectural and site design of the project to ensure residential development and will not decrease the level of compatibility with the surrounding uses and will not create and adverse effect on public health, safety, and general welfare on neighboring properties.

SECTION 3. **CONDITIONS OF APPROVAL**

This approval is subject to the conditions of approval attached in Exhibit A.

SECTION 4. **SIGNATURE**

The City Clerk is hereby authorized and directed to certify as to the adoption of this Resolution.

PASSED AND ADOPTED this 13th day of January 2026.

____
Tera Martin Del Campo, Mayor
City of Duarte

APPROVED AS TO FORM:

____
Thai Viet Phan
City Attorney

ATTEST:

____
Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 26-06 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 13th day of January 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

____
Frances Jimenez
City Clerk

EXHIBIT A
CONDITIONS OF APPROVAL
Site Plan and Design Review SPDR 24-45

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1. This approval is for the construction of 11 two-story, attached townhomes, located at 1404-1414 Royal Oaks Drive, as depicted on the approved plans on file with the Planning Division.

2. Complete project approval is contingent upon City Council approval of: General Plan Amendment #24-03, Zone Change #24-03, Tentative Tract Map #084375, and the associated Mitigated Negative Declaration. Any associated conditions, related to the approval of the aforementioned entitlements, shall be integrated into the project plans or development.

3. The elevations of each building (townhome cluster) shall be reviewed and approved by the Planning Division prior to submitting to Building and Safety plan check. Final review shall include approval of the color palette, placement of colors, and all finished building materials/elements. All finished materials/elements incorporated into the building design shall be of high quality and high durability, and shall take into consideration locations that may be more vulnerable to damage or potential maintenance concerns.

4. All windows and doors shall require final approval from the Planning Division prior to permit issuance. A separate window and door plan with an accurate window and door schedule shall be provided to the Planning Division for review prior to submitting to Building and Safety plan check. The schedule shall list the window and door types and their locations. The plan shall include all necessary details on the type, color, and material of all proposed windows and doors; sections/detail drawings depicting the use of trims, moldings, mullions, etc.

5. All garage doors shall be of high quality design that is complementary to the architectural style of the building. Final approval from the Planning Division is required prior to issuance of building permits.

6. All exterior materials shall be designed and installed to match the architectural style provided in the submitted plans. Exterior colors and materials for the proposed 11-units and perimeter walls shall be applied as reviewed and approved by Architectural Review Board (ARB).

7. Any revisions to the site plan, floor plan, elevations, colors, and materials in addition to those listed as conditions of approval, shall be reviewed and approved by the Planning Division prior to installation. Such changes may require further review and approval from the ARB.

8. Grading, drainage, civil, and related engineering plans and all required plan check fees shall be submitted to the Public Works/Engineering Division for plan check prior to construction. Approval from Public Works/Engineering Division shall be obtained prior to the issuance of permits.

9. Prior to the issuance of a certificate of occupancy, a Public Works right-of-way permit for the proposed driveway modifications shall be obtained, and the work completed. The right-of-way permit must be issued to a licensed concrete contractor.

10. Follow the list of Best Management Practices (BMP's) of the National Pollution Discharge Elimination System (NPDES), including recommendations from the City grading inspector. During grading, watering shall be established to adequately reduce on and off site dust. Grading is prohibited during high wind conditions.

11. The Developer/applicant shall prepare Covenants, Codes, & Restrictions (CC&R's) in a form acceptable to the City Attorney. The CC&R's shall provide regulations that include but are not limited to: onsite parking management, guest parking, use of resident garages for parking, outdoor storage, common area maintenance, trash service, among others. The CC&R's shall include requirements for the establishment of a Homeowners Association that will implement and ensure compliance with the CC&R's. In addition to being a requirement of this approval, the CC&R's shall also be a requirement of the approved subdivision tract map associated with this project; any requirements associated with the tract map or other entitlements as part of the overall project approval shall be incorporated with this approval by reference. The CC&R's shall be recorded with the County Recorder's Office and proof of recordation shall be provided to the City of Duarte prior to issuance of Certificate of Occupancy. The CC&R's shall not be modified without prior approval from the City.

12. The maintenance responsibilities of the Homeowners Association shall include the private yard areas for each residential unit, in addition to all common areas on the property. The Developer/Applicant shall provide an HOA maintenance plan to the Community Development Director for approval prior to building permit issuance. The HOA plan shall clearly depict the HOA maintenance areas and the private ownership areas. Language to this effect, as determined by the City Attorney, shall be included in the CC&R's.

13. Resident garages shall be used for vehicle parking only. Excessive storage or any reduction of vehicle parking space within the garage shall be prohibited. Garages shall maintain a minimum clearance of 20 feet wide and 20 feet deep for vehicle parking. Language to this effect, as determined by the City Attorney, shall be included in the CC&R's.

14. Uncovered off-street parking within the property shall be designated for guest and overflow only and not for the exclusive use of residents. Language to this effect, as determined by the City Attorney, shall be included in the CC&R's.

15. The Developer and/or Homeowners Association shall establish a Residential Parking Management Plan that regulates onsite parking to reduce any potential overflow parking onto the street and within adjacent properties. The parking management plan shall be incorporated into the recorded CC&R's and implemented/monitored by the established Homeowners Association. The management plan shall be provided to the Planning Division for review and approval prior to permit issuance. Language to this effect, as determined by the City Attorney, shall be included in the CC&R's.

16. Final design/location of all fences, walls, and gates shall require approval from the Planning Division. A detailed fence, wall, and gate plan shall be submitted to the Planning Divisions for review and approval prior to permit issuance, and shall include all finish color and material details, block wall cap details, among others.

17. A complete landscape, hardscape, and irrigation plan, prepared by a licensed landscape architect, shall be submitted to the Planning Division for review and approval prior to permit

issuance. All landscape areas shall be permanently landscaped and irrigated with a variety of drought-tolerant plants, shrubs, ground cover, large and/or small canopy trees. A variety of hardscape areas shall also be included with the landscape plans. All pedestrian walkways and garage approaches shall be constructed out of concrete; decorative/enhanced paving material shall be incorporated in the drive aisle at the back of the approach. All landscaping and irrigation shall comply with Chapter 19.40 (Landscaping) of the Duarte Development Code. Separate review fees shall apply.

18. The developer/applicant shall contact the City's waste disposal company, Burrtec Waste, to create a sufficient disposal schedule that will ensure waste generated by the residents is hauled off site in a timely manner.

19. All exterior lighting shall require final approval from the Planning Division prior to installation and/or issuance of permits. Lighting fixtures shall be of high quality and decorative form and shall be designed to prevent offsite glare. A lighting plan shall be provided to the Planning Division for review and shall include cut-section drawings, manufacture brochure, illumination levels/lighting distribution, operational features, and any additional information as needed for all proposed wall-mounted lights, street lights, pedestrian lights, and common area lighting. Separate review fees for the lighting plan review may apply.

20. A maintenance plan that provides continued and regular maintenance throughout the property shall be submitted to the Community Development Department for review and approval prior to permit issuance. The maintenance plan shall be incorporated in the CC&R's and implemented by the established Homeowners Association. All requirements of the approved maintenance plan shall be incorporated by reference as a condition of approval.

21. The Developer shall provide mailboxes per designs and placement approved by the local postmaster and Community Development Department. Any multi-unit or "cluster box", that serves multiple residents, shall be designed to match or compliment the architectural style of the project. Multi-unit mailboxes shall require review and approval from the Planning Division prior to permit issuance.

22. The storage of bikes, equipment, clothing, or other types of miscellaneous storage within the private courtyards visible to the public is prohibited. Restrictions on storage shall be incorporated in the approved CC&R's and regulated by the established Homeowner's Association for the property.

23. The Developer shall comply with all requirements of the Los Angeles County Fire Department, including inspections, unit address identification, among others, prior to the issuance of a certificate of occupancy.

24. The Developer shall install both building and curb address numbers per City and Los Angeles County Fire Department standards, prior to the issuance of a certificate of occupancy.

25. The project shall comply with all regulations of the Duarte Municipal Code and the Duarte Development Code, including the intent and purpose, permitted uses, development standards, and any other applicable sections.

26. Any revisions to the site plan, elevations, colors, and materials in addition to those listed as conditions of approval, shall be reviewed and approved by the Planning Division prior to installation; substantial changes may require review and approval from the Architectural Review Board and/or Planning Commission.

27. Mechanical equipment and related ducts, vents and other apparatus, including HVAC, shall be screened from public view and must be located inside the structure, attic, or ground mounted. Vents, pipes, caps, hoods, and other roof penetrations that must be installed on the roof shall be painted or finished to match the roof color. Ground mounted equipment shall be shielded from public view by landscaping and/or enclosed in integrated utility closet, subject to approval from the Planning Division.

28. All utilities for direct service to the project shall be installed underground and concealed from view, as approved by the Planning Division, except for transformers, which shall be allowed above ground with adequate screening.

29. This project is subject to the requirements of Chapter 6.10 of the Duarte Municipal Code, Diversion and Demolition Waste. Prior to the issuance of any permits, the applicant shall submit a Construction and Demolition Diversion Plan and required security deposit. Contact the Planning Division for more information.

30. A final inspection shall be made by the Planning Division prior to final of any building permits to ensure that all conditions have been met.

31. Plans and all required plan check fees shall be submitted to the Community Development Department for Building & Safety plan check prior to construction. Approval from Building & Safety shall be obtained prior to the issuance of permits. Construction drawings, including the site plan, elevations, and colors shall be consistent and in substantial compliance with the conceptual approval and any required conditions of the Planning Commission.

32. Any and all correction notice(s) generated through the plan check and/or inspection process is/are hereby incorporated by reference as conditions of approval and shall be fully complied with by the owner, applicant, and all agents thereof.

33. Building permits for this project must be issued within one-year from the date of approval from the Planning Commission or the application and approval shall expire.

34. Prior to issuing permits, any required school fees shall be paid directly to Duarte Unified School District and proof of payment provided to the City. Contact Duarte Unified School District for more information.

35. The Developer shall comply with applicable City noise ordinances. Construction activities, deliveries and haul-off will only be permitted from 7:00 a.m. to 7:00 p.m., Monday through Saturday. No construction related idling of engines or other disturbances shall occur outside of noted work hours.

36. Prior to the issuance of a Certificate of Occupancy, landscaping and irrigation shall be installed and functional. All landscaping shall be automatically irrigated. Landscaping shall

be continuously maintained and permanently irrigated. All existing plant material shall be alive and healthy and in a disease and pest free condition at all times.

37. The decision of the Architectural Review Board may be appealed to the City Council within 15 days from the date of approval. Said appeal must be in writing and filed with the City Clerk's office (DDC 19.144). The written appeal shall include reasons for the appeal.

38. That by acceptance of the approval of the project by the City, the applicant shall defend, indemnify and hold harmless the City of Duarte and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers and employees to challenge, set aside, void or annul the approval of the project or from any other action pertaining to this application or the granting of approval which may be brought within the time period provided for such actions or challenges under applicable law.

Agenda Item: **13.A.**

AGENDA REPORT

MEETING DATE:	January 13, 2026
TO:	Mayor and Members of the City Council
FROM:	Brian Villalobos, City Manager
BY:	Frances Jimenez, City Clerk
SUBJECT:	Annual Appointment of City Councilmembers to Intergovernmental Organizations
RECOMMENDATION:	It is recommended that the City Council make appointments to intergovernmental organizations for the upcoming year
FISCAL IMPACT:	There is no fiscal impact associated with this item

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BACKGROUND
Each year, the City Council appoints individual Councilmembers to serve as either a Delegate, Representative, Director or Alternate to numerous intergovernmental organizations. A list of current appointees to these intergovernmental organizations is attached to this staff report.

DISCUSSION/ANALYSIS
At the October 28, 2025, City Council meeting, the City Council voted to appoint Councilmember Finlay as the City of Duarte representative on the San Gabriel Valley Mosquito & Vector Control District Board of Trustees for a four year term.

With the recent City Council reorganization, the appointee to the City Selection Committee and the Los Angeles County Sanitation District #15 and #22 delegates will be reassigned to Mayor Martin Del Campo. The City Council may also choose to change the City's Representative/Delegate and/or Alternate to intergovernmental organizations for which a current vacancy does not exist.

RECOMMENDATION
It is recommended that the City Council make appointments to intergovernmental organizations for the upcoming year.

FISCAL IMPACT
There is no fiscal impact associated with this item.

ATTACHMENTS

A. List of Duarte City Council Intergovernmental Organizations and Appointees

Fiscal Review:	**Reviewed and Approved:**
Kristen Petersen Assistant City Manager/ Director of Administrative Services	Brian Villalobos City Manager

Duarte City Council - Intergovernmental Organizations

AREA "D" EMERGENCY SERVICES		
Meetings date and time may vary	City Manager	Representative
Collaborates with the Area D coordinator and other cities to prepare for disaster management (trainings / protocols)	Full Council	Alternate
CALIFORNIA CONTRACT CITIES		
3rd Wednesday - 6:00 p.m.	Toney Lewis	Delegate
Provides opporunities for contracted cities to network, educate, and access partnerships, while promoting collaborative governance	Full Council	Alternate
CITY SELECTION COMMIITTEE (COUNTY)		
3-4 times a year, at the call of the Chairman	Tera Martin Del Campo	Delegate
Consists of the mayor of each city within LA County and appoints representatives to such boards, commissions, and agencies such as LAFCO, LA County Metropolitain transporation Authority, ect.	Full Council	Alternate
COMMUNITY EDUCATION COUNCIL		
	Tera Martin Del Campo	Representative
	Martin Calderon	Alternate
DUARTE COMMUNITY COORDINATING COUNCIL		
Last Monday of the month - 7:00 p.m.	Martin Calderon	Delegate
Provides community services, activites, resources, and aid to members of the community through the coordination of non-profit organization	Tera Martin Del Campo	Alternate
DUARTE COMMUNITY SERVICE COUNCIL		
Meetings date and time may vary - dependent on outside factors, events, etc.	Vinh Truong	Delegate
Provides community services, resources and aid to individuals and families in Duarte through the alliance and generosity of local businesses and community members	Toney Lewis	Alternate
DUARTE EDUCATION FOUNDATION		
1st Monday - 6:00 p.m.	Margaret Finlay	Delegate
Non-profit fundraising corporation organized by community members to enrich schools and community facilities; provides financial support to enhance the quality of education received by DUSD students	Tera Martin Del Campo	Alternate
FOOTHILL EMPLOYMENT AND TRAINING CONSORTIUM		
Quarterly - date and time may vary	Cesar Garcia	Delegate
Provides workforce development, training, and education to potential employees and gives businesses access to a qualified, employable workforce	Vinh Truong	Alternate
FOOTHILL TRANSIT - $150/mtg		
Friday, May 29, 2026 – Annual Governing Board Meeting *2026* *Foothill Transit Chats Update Meetings - Schedule:* *Friday, January 30, 2026* *Friday, March 27, 2026* *Friday, August 28, 2026* *Friday, October 23, 2026*	Cesar Garcia	Delegate
Elects representative to executive board and discusses Foothill Transit developments pertaining to the City and neighboring areas	Tera Martin Del Campo	Alternate
FOOTHILL GOLD LINE JPA (PHASE II) - $100/mtg		
2nd Thursday - 12:30 p.m.	Tera Martin Del Campo	Delegate
Provides discussion and input regarding planning, funding, design, and contruction of the Foothill Gold Line	Martin Calderon	Alternate
JOINT POWERS INSURANCE AUTHORITY		
Annual Meeting - July	Magaret Finlay	Delegate
Serves on the Authority's Board of Directors to ensure that agency members are represented in its governance; business and affairs of the JPIA are considered	City Manager/ Full Council	Alternate

LEAGUE OF CALIFORNIA CITIES		
1st Thursday - 7:00 p.m.	Toney Lewis	Delegate
Conducts affairs of the League, monitors and strengthens the organization's programs and resources, implements committes and offers to take on special assignments, and supports the League's vision, mission, and core beliefs	Full Council	Alternate
SGV COUNCIL OF GOVERNMENTS - $50/mo		
3rd Thursday - 4:00p.m.	Vinh Truong	Delegate
Discuss significant regional issues, implement policy direction adopted in the SGCOV Strategic Plan, and appoint committees to study specific policies and programs, all to better the communities that comprise the San Gabriel Valley	Martin Calderon	Alternate
SGV COG - ENERGY, ENVIRONMENT, NATURAL RESOURCES COMMITTEE		
3rd Wednesday - 1:00 p.m.	Vinh Truong	Delegate
Studies environmental, energy and natural resources issues of regional significance and provides policy direction to the SGVCOG Governing Board		
SGV COG - HOMELESSNESS COMMITTEE		
1st Wednesday - 8:00 a.m.	Vinh Truong	Delegate
Studies programs and matters pertaining to regional homelessness issues and provides policy direction to the SGVCOG Governing Board		
SGV COG - TRANSPORTATION COMMITTEE		
2nd Thursday - 4:00 p.m.	Samuel Kang	Delegate
Studies programs and matters pertaining to the regional issues of mobility, air quality, and transportation control measures and provides policy direction to the SGVCOG Governing Board		
SGV ECONOMIC PARTNERSHIP		
Meetings date and time may vary - dependent on outside factors, major events, etc.	Vinh Truong	Delegate
Discusses economic partnerships across sectors of education, entertainment, healthcare, transportation among 31 cities that comprise the San Gabriel Valley	Cesar Garcia	Alternate
SGV VECTOR CONTROL DISTRICT - $100/mo		
2nd Friday - 7:00 a.m.	Margaret Finlay	Delegate
Engages in meetings concerning mosquito borne diseases within the San Gabriel Valley and reviews the operations of the District		
SANITATION DISTRICTS #15 AND #22 - $250/mo		
4th Wednesday - 1:30 p.m.	Tera Martin Del Campo	Delegate
Engages in discussions pertaining to the construction, operation, and maintenance of collecting and treating wastewater, solid waste management, and converting waste into resources	Margaret Finlay	Alternate
SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENT		
Regional Council Meetings - 1st Thursday - 12:00 p.m. *Annual General Assembly Meeting - April / May*	Margaret Finlay	Delegate
Conducts affairs of the SCAG and implements policy direction provided at the annual General Assembly meeting, acts upon policy recommendation from SCAG policy committees and external agencies, appoints committees to study specific problems/programs, and directions the actions of the agency thoughtout the year		
UPPER SAN GABRIEL RIVER WORKING GROUP		
Quarterly Meetings - date and time varies	Cesar Garcia	Representative
An informal body consisting of representatives from the Cities of Duarte, Irwindale, and Azusa for the purpose of addressing homelessness in the San Gabriel Riverbed.	Vinh Truong Martin Calderon	

AGENDA REPORT

MEETING DATE: January 13, 2026

TO: Mayor and Members of the City Council

FROM: Brian Villalobos, City Manager

BY: Albert Nuñez, Management Analyst

SUBJECT: Amendments to the Council Meeting Rules of Decorum Policy Regarding Councilmember Speaking Time Limits

RECOMMENDATION: Adopt Resolution No. 26-02 amending the Council Meeting Rules of Decorum Policy related to Councilmember speaking time limits

FISCAL IMPACT: There is no fiscal impact is associated with this item

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BACKGROUND

At the regular City Council meeting on October 14, 2025, the City Council requested that City staff gather information on whether other cities limit the amount of time a Councilmember may speak during City Council meetings. In response, staff conducted outreach to several cities to identify existing policies, resolutions, or practices related to Councilmember speaking time limits.

This item was brought before the City Council at the regularly scheduled meeting held on October 28, 2025. At that time, the City Council discussed the information provided and tabled the item for further consideration. The City Council continued its discussion at the November 11, 2025, regular meeting and provided direction to staff to proceed with establishing a five-minute speaking limit per Councilmember speaking turn.

DISCUSSION/ANALYSIS

The Council Meeting Rules of Decorum Policy was adopted on July 25, 2023, to promote orderly, respectful, and efficient City Council meetings. Based on City Council direction and a review of practices used by other jurisdictions, staff prepared amendments to the policy to provide clarity and consistency regarding Councilmember speaking time during meetings.

The proposed amendments establish a standardized five-minute limit per Councilmember speaking turn on all agenda items, including Council Comments, discussion of business items, public hearings, presentations, and ceremonial matters. The amendments also clarify that when a Councilmember asks a question during their speaking time, the time is paused while staff, the presenter, or another speaker provides a response, and resumes at the remaining time once the Councilmember continues speaking.

Additionally, the amendments allow for subsequent rounds of Councilmember comments after each Councilmember has had an opportunity to speak, at the discretion of the Presiding Officer, and provide flexibility for the Presiding Officer to manage the order of speakers during those subsequent rounds. The Presiding Officer retains the authority to extend or reduce speaking time when appropriate, subject to override by a majority of the City Council.

These amendments are intended to support fair participation by all Councilmembers, maintain meeting efficiency, and remain consistent with the intent and purpose of the Council Meeting Rules of Decorum Policy.

RECOMMENDATION
Adopt Resolution No. 26-02 amending the Council Meeting Rules of Decorum Policy related to Councilmember speaking time limits.

FISCAL IMPACT
There is no fiscal impact is associated with this item.

ATTACHMENTS
A. Resolution No. 26-02
B. Amended Council Meeting Rules of Decorum Policy

Fiscal Review:

Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:

Brian Villalobos
City Manager

RESOLUTION NO. 26-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING AMENDMENTS TO THE COUNCIL MEETINGS RULES OF DECORUM POLICY REGARDING COUNCILMEMBER SPEAKING TIME LIMITS

WHEREAS, the City Council of the City of Duarte adopted a City Council Meeting Decorum Policy on July 25, 2023, through Resolution No. 23-22 ("Decorum Policy"); and

WHEREAS, the Decorum Policy establishes guidelines to ensure orderly, respectful, and efficient City Council meetings; and

WHEREAS, at the regular City Council meeting of October 14, 2025, the City Council directed staff to research speaking time limits for Councilmembers used by other cities; and

WHEREAS, staff surveyed jurisdictions throughout the region and found that cities establish time limits for Councilmember remarks in order to promote fairness, maintain meeting efficiency, and ensure that all members have an opportunity to participate in discussion; and

WHEREAS, the City Council desires to amend the existing Decorum Policy to establish a standardized five-minute time limit per Councilmember speaking turn on all agenda items, and to clarify that the timer shall pause when a Councilmember asks a question and resume once the Councilmember continues speaking, while allowing the Presiding Officer discretion to grant additional time when appropriate; and

WHEREAS, the City Council finds that the addition of speaking time limits will help maintain meeting order and efficiency, and is consistent with the intent and purpose of the Decorum Policy adopted in Resolution No. 23-22.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

<u>SECTION 1</u>. That above recitals are true and correct and incorporated in full herein.

<u>SECTION 2</u>. That the amended City Council Meetings Rules of Decorum Policy attached hereto as Exhibit A is incorporated in full herein.

<u>SECTION 3</u>. That the City Manager shall implement this resolution at the next regularly scheduled City Council meeting.

PASSED, APPROVED and ADOPTED this 13th day of January 2026.

____
Tera Martin Del Campo, Mayor

APPROVED AS TO FORM:

____
Thai Viet Phan
City Attorney

ATTEST:

____
Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 26-02 was adopted by the City Council of said City of Duarte at a regular meeting of said City Council held on the 13th day of January 2026, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

____
Frances Jimenez
City Clerk

COUNCIL MEETING RULES OF DECORUM POLICY

Adopted 07/25/2023

Amended 01/13/2026

CITY OF DUARTE COUNCIL MEETING RULES OF DECORUM

Purpose.

The purpose of this Policy is to establish rules of decorum and procedures for City officials, Staff, and members of the public at all meetings of the City Council to ensure that the business of the City is attended to thoroughly and efficiently with opportunities for orderly public participation.

Rules of Decorum and Procedure.

1. Rules for City Councilmembers.

   A. Decorum: Members of the City Council shall conduct themselves in an orderly, professional, and businesslike manner to ensure that the business of the City shall be attended to efficiently and thoroughly and to ensure that the integrity of the deliberative process of the City Council is maintained at all times. Members of the City Council shall maintain a polite, respectful, and courteous manner when addressing one another, the City Staff, and members of the public during City Council meetings. As a courtesy, Councilmembers will report upcoming absences or out of town trips to the City Clerk as soon as possible to assure that any necessary adjustments to the agenda may be made.

   B. Role of the Presiding Officer: The Presiding Officer of the City Council, who shall be the Mayor, or in the Mayor's absence the Mayor Pro Tem, or in both of their absence any other member designated by the City Council, shall be responsible for maintaining the order and decorum of meetings. It shall be the duty of the Presiding Officer to ensure that the rules of decorum and procedures contained herein are observed. The Presiding Officer shall maintain control of communication between Councilmembers, City Council and members of the public. The Presiding Officer may make and second motions when no other Councilmember does so.

   The Presiding Officer shall serve as the parliamentarian and decide all questions of order under these rules. Any such decision shall be final unless overridden by a majority vote of the Councilmembers present and shall be binding and legally effective (even where clearly erroneous) for purposes of the matter under consideration.

   C. Communications Between City Councilmembers at Meetings:

      (1) Councilmembers wishing to speak should request the floor by being recognized by the Presiding Officer before speaking. The Presiding Officer must recognize any Councilmember who seeks the floor when appropriately entitled to address the City Council.

      (2) No Councilmember shall speak again until all Councilmembers have had the opportunity to speak.

(3) Councilmembers shall remember that the purpose of the City Council meeting is to conduct the business of the City. Councilmembers shall avoid repetition and shall limit their comments to the subject matter at hand. Councilmembers should endeavor to express their views without engaging in unnecessarily lengthy debates.

(4) When one Councilmember is speaking, other Councilmembers shall not interrupt, disrupt, or disturb the speaker. During questions and deliberations, the Presiding Officer may vary the speaking sequence of Councilmembers from item to item.

(5) Communications between Councilmembers outside meetings is governed by the Brown Act.

D. Time Limits for Councilmember Remarks and Discussion:

(1) Councilmembers shall be limited to five (5) minutes per speaking turn on all agenda items, including, but not limited to, Council Comments, discussion of business items, public hearings, presentations, and ceremonial matters.

(2) When a Councilmember asks a question during their speaking time, the timer shall be paused while staff, the presenter, or another speaker provides a response. The timer shall resume at the remaining time once the Councilmember continues with additional comments or questions.

(3) After each Councilmember has had an opportunity to speak, additional rounds of comments may be permitted at the discretion of the Presiding Officer.

(4) During subsequent rounds of questions or comments, the Presiding Officer may recognize Councilmembers in any order deemed appropriate for the flow of discussion.

(5) The Presiding Officer retains the authority to extend or reduce speaking time for individual Councilmembers or for the Council as a whole. However, the City Council may override the Presiding Officer's decision regarding speaking times by a majority of the Councilmembers present.

E. Communication with Members of the Public Addressing the Council:

(1) On specific agenda items, Councilmembers may question any person addressing the City Council at the conclusion of that person's testimony or all public testimony on that agenda item. A Councilmember wishing to ask questions of a member of the public should first be recognized by the Presiding officer.

(2) Councilmembers shall not engage the person addressing the City Council in a dialogue, but shall confine communication to a brief question and answer format conducted through the Presiding Officer.

(3) All Councilmember requests to speak shall be made to the Presiding Officer.

(4) If a member of the public addresses the City Council on a matter that is not on the agenda (e.g., during public comment), the Brown Act does not allow Councilmembers to engage in discussions nor deliberation of the matter. A Councilmember may do the following: refer the matter to staff (or another source); ask for additional information or request a report back; or give a very limited factual response. If a Councilmember so wishes, the Councilmember may, during the Councilmember Comments portion of the meeting, request that the matter be placed on the next agenda or respond briefly to the item.

(5) The City Council may not prohibit public criticism of the policies, procedures, programs, or services of an agency or its acts or omissions. A speaker may not be stopped from speaking because either the Presiding Officer or members of the City Council disagree with the viewpoint being expressed.

F. Communication with Members of the Public Outside of the City Council Meeting:

(1) It shall be the policy of the City Council that inappropriate comments and behavior such as, but not limited to, verbal attacks, rudeness, threatening language, obscenities, vulgarities, and profanities directed at the

Councilmembers or City staff will not be tolerated and such Councilmember is not required to respond to such commentary or behavior as a part of their official duties and responsibilities. Such Councilmember or City staff may advise the member of the public that their comment(s) and/or behavior fall outside of the City's policies for response by a Councilmember.

(2) When Councilmembers are requested to speak to groups or are asked the City Council's position on an issue, the response should reflect the position of the City Council as a whole. However, a Councilmember may clarify their vote on a matter by stating, for example, "While I voted against X, the City Council voted in support of it." When representing the City at meetings or other venues, it is important that those in attendance gain an understanding of the City Council's position rather than that of an individual member.

2. Rules for City Staff.

A. Decorum: City staff shall not engage in dialogue with members of the public during City Council meetings and shall limit conversations between themselves as much as possible. City staff shall direct all comments and presentations to the City Council and/or Presiding Officer. When addressed by a City Councilmember, City staff shall respond in a polite, professional, and courteous manner. All requests to speak by members of the City staff shall be made to the Presiding Officer.

B. Role of the City Manager: The City Manager's duties during City Council meetings include keeping a record of concerns raised by the City Council regarding direction for future City staff action and facilitating the orderly presentation of City staff reports.

C. Role of the City Clerk: The City Clerk or their deputy shall keep minutes of the open meeting, shall call and record roll call votes, and shall read ordinance titles and agenda items as requested by the Mayor.

3. Rules for Members of the Public.

A. Within the City Council Chambers:

(1) Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of obscene, lewd, loud, threatening, repeatedly irrelevant or repetitious, or abusive language, clapping, whistling, yelling, stamping of feet, or other acts which disturb, disrupt, impede, or otherwise render the orderly conduct of the City Council meeting infeasible. A member of the audience engaging in any such conduct may, after warning by the Presiding Officer, at the discretion of the Presiding Officer or a majority of the City Council, be subject to ejection from that meeting.

(2) No person shall stand or sit in the aisles. No person shall block any doorways or other exits.

(3) Placards, signs, and posters may be brought into the City Council Chambers unless such objects disturb, disrupt, impede, or otherwise render the orderly conduct of the City Council meeting infeasible, or block the view of any other person in attendance, in which case such placard, sign, or poster shall, at the discretion of the Presiding Officer or a majority of the City Council, be moved to a different location or removed from the City Council chambers.

(4) Packages, bundles, suitcases or other large or potentially dangerous objects shall not, without the prior authorization of the Presiding Officer, be brought into the City Council chambers and are subject to a search to determine that it does not pose a threat or as otherwise requested by the Sergeant at Arms.

(5) Except as otherwise allowed by the City Council, no animals except for

service animals shall be brought into the City Council chambers.

(6) Photographs, audiotapes, and videotapes may be taken from the rear of the City Council chambers or from any seat within the City Council chambers, so long as such activity does not disrupt and disturb the audience, public speakers and Councilmembers and interfere with the orderly conduct of the meeting. When a filming area has been designated by the City Council, filming shall occur in that area only.

(7) Within the City Council chambers, all cell phone and pager ringers shall be turned off, no talking on cell phones is allowed, and all electronic equipment shall be operated in a manner which does not emit sound or disturb other members of public or disrupt the orderly conduct of the meeting.

(8) The Sergeant at Arms is authorized to enforce these rules.

B. <u>Noise in the Lobby</u>: Noise emanating from the lobby outside the City Council chambers which is audible within the City Council chambers shall not be permitted. The Sergeant at Arms is authorized to enforce this rule by requesting those in the lobby to remain silent or to leave the area.

C. <u>Persons Addressing the City Council</u>:

(1) Members of the public may address the City Council during the Public Comment Period(s) or prior to the consideration of any agenda item. Any person wishing to speak, whether during the Public Comment Period or on an agenda item, is requested to complete a "Speaker Request Form" and submit the form to the City Clerk prior to the calling to order of the meeting or as soon as possible thereafter. A person who speaks on an item during Public Comment may not make the same comment again at the time the agenda item is heard. All those speaking shall do so from the podium.

(2) No person shall address the City Council without first being recognized by the Presiding Officer. The person shall respond when their name is called from the speaker slip, shall go to the podium, or shall raise their hand to indicate that they wish to go to the podium to speak. Impromptu personal points of order, comments, objections, or questions shall not be recognized, and if they persist, after the Presiding Officer has warned of the offense, a member of the public engaging in such conduct shall, at the discretion of the Presiding Officer or a majority of the City Council, be subject to ejection from the meeting.

(3) The purpose of addressing the City Council is to formally communicate to the City Council on issues within the subject matter jurisdiction of the City. Persons addressing the City Council on an agenda item shall confine the subject matter of their remarks to the particular matter before

the City Council.

(4) Each person addressing the City Council shall do so in an orderly manner and shall not engage in any conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of the City Council meeting. Any person who so disrupts the City Council meeting may, after warning by the Presiding officer, and at the discretion of the Presiding Officer or a majority of the City Council, be subject to ejection from that meeting.

(5) Persons addressing the City Council shall address the City Council as a whole and shall not engage in a dialogue with individual Councilmembers, City staff, or with other members of the audience.

(6) Members of the public have the right to address the City Council at any regular meeting on any subject that is within the City Council's subject matter jurisdiction and, at a special meeting or workshop, any subject agendized for that special meeting or workshop. The Presiding Officer may prohibit a member of the public from speaking on a matter not within the City Council's subject matter jurisdiction, such as campaigning and electioneering.

(7) Members of the public addressing the City Council shall have three (3) minutes to speak. The City Council may, by majority vote, alter these time limits. Members of the public should refrain from unduly repetitious comments. This rule shall not apply to the proponents at public hearings.

(8) Members of the public addressing the City Council have the right to request a spokesperson be chosen for a group and/or limit the number of such persons addressing the City Council whenever a group of persons wishes to address the City Council on the same subject matter. No member of the public made cede their time to speak to another. However, when a speaker represents a large group, they should so indicate and request additional time to speak from the Presiding Officer.

(9) Any public requests for City staff comments shall be made to the Presiding Officer, who may then direct such inquiries to the City Manager, City Attorney, or other City staff as appropriate.

(10) No person except City officials shall be permitted within the area between the City Council dais and speaker podium without the prior consent of the Presiding Officer or City Manager.

(11) When a question is addressed to a specific Councilmember by a member of the public, that question must go through the Presiding Officer. The Presiding Officer may respond or may pause to allow another City Councilmember to ask to be recognized. If no other Councilmember does so, the Presiding Officer shall move on to the next item.

4. Enforcement of Rules.

A. Sergeant at Arms: The City Manager or the Director of Public Safety shall designate a Sergeant at Arms of the City Council. The Sergeant at Arms shall carry out all orders and instructions given by the Presiding Officer for the purpose of maintaining order and decorum in the City Council chambers. The Sergeant at Arms shall enforce the rules of decorum or eject any person(s) from the City Council chambers or place the person(s) under arrest or both, upon the direction of the Presiding Officer, or upon their own discretion, as applicable.

B. Violations: Upon a violation of the rules of decorum established herein, the procedure to enforce the rules is as follows:

(1) Warning: The Presiding Officer shall first request that a person who is violating the rules cease such conduct. If, after receiving a request from the Presiding Officer, the person persists in violating these rules, the Presiding Officer shall order a recess. The Sergeant at Arms is authorized to warn the person that their conduct is violating the rules and that they are requested to cease such conduct. If upon resumption of the meeting the violation persists, the Presiding Officer shall order another recess, whereupon the Sergeant at Arms shall have the authority to order the person ejected from the meeting and/or cited in violation of Penal Code Section 403.

(2) Motion to Enforce: Any Councilmember may call a point of order should the City Council fail to abide by the provisions of this Policy, whereupon the City Council shall immediately act upon the point of order by a roll call vote. If the Presiding Officer of the City Council fails to enforce the rules of decorum set forth herein, any member of the City Council may move to require the Presiding Officer to do so, and an affirmative vote of a majority of the Councilmembers present shall require the Presiding Officer to do so. If the Presiding Officer fails to carry out the will of the majority of the Councilmembers present, the majority may designate another member of the City Council to act as Presiding Officer for the remainder of the meeting,

for the limited purpose of enforcing the rules of decorum established herein.

(3) Clearing the Room: Pursuant to Government Code Section 54957.9, in the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible, and order cannot be restored by the removal of the individuals who are willfully interrupting the meeting, by a majority vote of the Councilmembers present, the meeting room may be ordered cleared and the meeting shall continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to Section 54957.9.

(4) Violation of the California Penal Code: A person or persons who willfully and intentionally impair or impede the conduct of a City Council meeting by violating these rules of decorum may be prosecuted under Penal Code Section 403 for disturbing a public meeting. Every person who violates Penal Code Section 403 is guilty of a misdemeanor.

5. Interpretation and Applicability.

The rules of decorum and procedures set forth herein shall be liberally construed to effectuate their purpose and no ordinance, resolution, proceeding, or other action of the City Council shall be invalidated, nor the legality thereof otherwise affected, by the failure or omission of the City Council to technically comply with, observe, or otherwise follow such rules. The rules of decorum and procedures set forth herein shall apply to the Planning Commission and other City boards and commissions subject to the Brown Act and shall apply to the City Council chambers or any other location where a meeting subject to these rules takes place. In the event of any inconsistency between these rules and state law or regulation, state law or regulation shall apply.

Agenda Item: **13.C.**

AGENDA REPORT

MEETING DATE:	January 13, 2026
TO:	Mayor and Members of the City Council
FROM:	Craig Hensley, Community Development Director
BY:	Stephanie Sandoval, Public Works Manager
SUBJECT:	Underground Utility District No. 11 Update
RECOMMENDATION:	It is recommended that the City Council direct Staff to notify SCE that the City will not be moving forward with the undergrounding of UUD No. 11
FISCAL IMPACT:	There is no fiscal impact associated with this item

BACKGROUND

In August 2024, the City Council directed Staff to move forward with efforts to underground utilities on Huntington Drive to maximize the commitment by Los Angeles Public Works (LACPW) to assist with an undergrounding project in the City of Duarte with up to $1,000,000 of Southern California Edison (SCE) Rule 20A credits.

In March 2025, the City established an underground utility district by resolution adoption to proceed with the necessary steps to be eligible for SCE Rule 20A funds. The established Underground Utility District No. 11 (UUD No. 11) includes poles and overhead utility facilities along the north side of Huntington Dr. from approximately 220 feet west of the intersection with Bradbourne Avenue to Mount Olive Drive, and along Bradbourne Avenue from Huntington Drive to 200-feet north of Huntington Drive.

As part of the process, City staff prepared an independent cost estimate for the project with information from a recent undergrounding project in another San Gabriel Valley city as well as information made public by the California Public Utilities Commission (CPUC). The City estimated the project would cost approximately $1,250,000.

DISCUSSION/ANALYSIS

The City received SCE's Rough Order of Magnitude (ROM) cost estimate for the undergrounding of UUD No. 11, with a total project estimate of $2,400,000. The City's available Rule 20A allocation, following the LACPW transfer of credits, is $1,066,944. Advancing the project would require the City of Duarte to enter into an agreement with SCE and provide the total estimated contribution of $1,333,056.

This cost is substantially higher than the City initially anticipated. Proceeding with the project would create budgetary constraints, given that the Capital Improvement Plan (CIP) allocates resources to higher priority projects essential to the maintenance and improvement of City infrastructure.

RECOMMENDATION

It is recommended that the City Council direct Staff to notify SCE that the City will not be moving forward with the undergrounding of UUD No. 11.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

None.

Fiscal Review:

Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:

Brian Villalobos
City Manager