

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: January 3, 2019
SUBJECT: Comments on Agenda Items, Meeting of January 8, 2019

ITEM 7. Representatives from the Mayor's Youth Council will provide the City Council with an update on their activities.

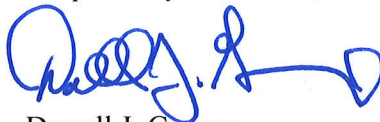
ITEM 11.D (Consent). This is to authorize the City Manager to execute a five-year License Agreement with Southern California Edison (SCE) for use of the 21-space parking lot at the Duarte Post Office. Since 2000, the City has entered into several leases with SCE, in 2006, 2011, and 2016. The term of the proposed 2019 agreement is for the next five-year period commencing on May 1, 2019, through April 30, 2024, with terms and conditions remaining basically unchanged.

ITEM 11.E (Consent). The Duarte Unified School District has informed the City that they have appointed Rev. Douglas Edwards as its representative to the City's Parks and Recreation Commission, and Mr. Ken Bell as its representative to the City's Public Safety Commission. This action requires City Council ratification.

ITEM 13.A. This item was continued from the December 11, 2018, meeting, regarding the appointments to four remaining intergovernmental organizations. Appointments need to be made by the City Council to the San Gabriel Valley Council of Governments, the Southern California Association of Governments, and the Duarte Community Coordinating Council, with the removal of the San Gabriel Valley Vector Control District from the list. Additional research was done by staff and the City Attorney's office, as directed by the Council, to clarify the four intergovernmental organizations' appointment criteria, and is outlined in the staff report.

ITEM 13.B. The proposed FY 2019/20 budget calendar is attached for Council consideration, along with specific dates and times for the budget workshop. The workshop is tentatively scheduled for Monday, May 6, 2019, and Tuesday, May 7, 2019, if necessary.

Respectfully submitted,



Darrell J. George
City Manager

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – DECEMBER 11, 2018

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Fasana called the meeting to order at 7:14 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Finlay, Kang, Paras-Caracci, Reilly, Fasana (Nunez and Urias) ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Finlay moved, Paras-Caracci seconded to adopt the Agenda, as amended to add Diana Bertone to Adjournment, and to continue Item 10.H. (Consent Calendar), and carried unanimously.
PLEDGE TO THE FLAG	Madison, Jack, Jayden, Aiden, Mina, and other children led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	Fasana provided a moment of reflection.
FITNESS/MENTAL WARM-UP	Kang and Finlay provided the warm-up.
SPECIAL ITEMS Council Bill 18-R-47 11/6/18 Election Results	Council Bill 18-R-47 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, RECITING THE FACTS OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2018, AND DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW
RESOLUTION NO. 18-47	Finlay moved, Kang seconded to adopt Resolution No. 18-47, and carried by the following Roll Call vote: AYES: Paras-Caracci, Finlay, Kang, Reilly, Fasana NOES: None
Council Bill 18-O-10 (Adoption) Prohibit Fireworks	Council Bill 18-O-10 AN ORDINANCE OF THE PEOPLE OF THE CITY OF DUARTE AMENDING CHAPTER 15.05 (FIREWORKS) OF THE DUARTE MUNICIPAL CODE TO PROHIBIT THE SALE OR DISCHARGE OF FIREWORKS IN THE CITY OF DUARTE (For Adoption)
ORDINANCE NO. 888	Finlay moved, Kang seconded to adopt Ordinance No. 888, and carried by the following Roll Call vote: AYES: Paras-Caracci, Finlay, Kang, Reilly, Fasana NOES: None

12/11/18

Oaths of Office	Former Supervisor Michael Antonovich administered the Oaths of Office to Samuel Kang and Margaret Finlay; Supervisor Hilda Solis administered the Oaths of Office to Jocelyn Nunez, Tzeitel Paras-Caracci, and Bryan Urias. The newly-elected, re-elected, and re-appointed Councilmembers assumed their seats on the dais.
Reorganization Election of Mayor/Chairperson	City Manager George assumed the chair and announced that nominations were open for Mayor/Chairperson. Finlay nominated Tzeitel Paras-Caracci for Mayor. Fasana moved, Finlay seconded to close the nominations.
Mayor Tzeitel Paras-Caracci	The nomination of Tzeitel Paras-Caracci for Mayor carried by the following Roll Call vote: AYES: Nunez, Reilly, Kang, Finlay, Fasana, Urias, Paras-Caracci NOES: None
Election of Mayor Pro Tem/Vice Chairperson	Mayor Paras-Caracci assumed the chair, thanked her colleagues, the citizens, and her family, and announced that nominations were open for Mayor Pro Tem/Vice Chairperson. Finlay nominated Samuel Kang for Mayor Pro Tem/Vice Chairperson. Fasana moved, Finlay seconded to close the nominations.
Mayor Pro Tem Samuel Kang	The nomination of Samuel Kang for Mayor Pro Tem carried by the following Roll Call vote: AYES: Fasana, Nunez, Finlay, Urias, Reilly, Kang, Paras-Caracci NOES: None
RECESS	Mayor Paras-Caracci called a Recess at 7:56 p.m. A Welcome Reception was held in honor of the newly-elected, re-elected, and re-appointed City Councilmembers. City Council reconvened at 8:38, with all members present. City Councilmembers expressed appreciation to the residents, voters, families, colleagues, friends, community members, City Councilmembers, and staff.
ANNOUNCEMENTS	Mark Montgomery, Duarte Historical Society, announced McDonald's anniversary event in San Bernardino. Sheryl Lefmann, Duarte Chamber, announced upcoming events and mixer in December. Joanna Gee, Duarte Library, announced upcoming classes, programs, and story times in December and January. Karen Herrera announced upcoming community events, meetings, programs, and activities in December and January.
ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Gene Jones – Building permit.

Steve Hernandez – Congratulated Councilmembers.
Lino Paras – Seven-member City Council
Cesar Garcia – Congratulated Councilmembers.
Jarrett Stoltzfus – Congratulated Councilmembers.

CONSENT CALENDAR

Fasana moved, Finlay seconded to approve the Consent Calendar as follows, and carried unanimously.
Approve Items A, B, C, D, E, G, I.
Remove Item F.
Continue Item H.

ITEMS REMOVED

Item F – Manuel Enriquez
Director of Parks and Recreation

City Manager George introduced Manuel Enriquez as the new Director of Parks and Recreation, and noted the Consent Item is for Council concurrence of his appointment. City Council welcomed Manuel Enriquez to the City. Mr. Enriquez stated he looks forward to working with the City of Duarte.

ITEM F – APPROVED

There was discussion. It was suggested that there be succession planning in all departments, and that a Deputy Parks and Recreation Director position could be considered.

Finlay moved, Reilly seconded to concur with the appointment of Manuel Enriquez as new Parks and Recreation Director, pursuant to Duarte Municipal Code Section 2.12.090(c), and carried by the following Roll Call vote:

AYES: Fasana, Nunez, Finlay, Urias, Reilly, Kang, Paras-Caracci
NOES: None

ITEM H – CONTINUED

The authorization for the City Manager to execute a three-year License Agreement with Southern California Edison Company (SCE) for 21-space parking lot at the Duarte Post Office, effective May 1, 2019 – April 30, 2022, was continued.

BUSINESS ITEM

Introduction – Manuel Enriquez

The introduction of the new Director of Parks and Recreation was considered with Consent Calendar Item 10.H.

Burrtec Waste Services
Review, Amendment, Rates

Karen Herrera presented a staff report about the Burrtec Waste Services annual performance review, Amendment No. 10 to the Refuse Collection and Recycling Agreement, and annual refuse collection and recycling rate adjustment, as well as an overview of the Performance Review and highlights of the 2019 Rate Review.

Richard Niño, Burrtec, presented a PowerPoint about the 2019 Rate Review, including adjustment factors, disposal and processing fees, China's recyclable policy and its impacts, residential and commercial rates, commercial organics recycling, street sweeping fees, and solid waste legislation.

Steve Hernandez stated the issue with recycling is a social habit that needs to change.

Lino Paras inquired about candidates who received contributions from Burrtec, and is concerned about renewing for 10 years.

Cosgrove responded about campaign contributions, and noted this item is a contract review, not a consideration of a contract extension.

Fasana moved, Kang seconded to approve the Burrtec Waste Services annual performance review, Amendment No. 10 to the Refuse Collection and Recycling Agreement, and annual refuse collection and recycling rate adjustment, and carried by the following Roll Call vote:

AYES: Fasana, Nunez, Finlay, Urias, Reilly, Kang, Paras-Caracci
NOES: None

Intergovernmental Organizations

Fasana moved, Kang seconded to make the following appointments to Intergovernmental Organizations, and to add the Duarte Community Coordinating Council as an Intergovernmental Organization, with appointments to the Duarte Community Coordinating Council, San Gabriel Valley Council of Governments, San Gabriel Valley Vector Control District, and Southern California Association of Governments to be made at a future Council Meeting, after some clarifications, and carried unanimously.

Area “D” Emergency Services

City Manager – Representative

Full Council – Alternates

California Contract Cities

Liz Reilly – Delegate

Full Council – Alternates

City Selection Committee (County)

Tzeitel Paras-Caracci – Delegate

Full Council – Alternates

Community Education Council

Tzeitel Paras-Caracci – Representative

Jocelyn Nunez – Alternate

Duarte Community Service Council

Samuel Kang – Representative

Bryan Urias – Alternate

Duarte Education Foundation

Margaret Finlay – Representative

Liz Reilly – Alternate

Foothill Employment and Training Consortium

John Fasana – Delegate

Samuel Kang – Alternate

Foothill Transit

Tzeitel Paras-Caracci – Delegate

Jocelyn Nunez – Alternate

Gold Line Phase II JPA

Tzeitel Paras-Caracci – Delegate

Bryan Urias – Alternate

Joint Powers Insurance Authority

Margaret Finlay – Director

City Manager/Full Council – Alternates

League of California Cities

Samuel Kang – Delegate

Full Council – Alternates

San Gabriel Valley Economic Partnership

Bryan Urias – Representative

Jocelyn Nunez – Alternate

Sanitation Districts #15 and #22

Tzeitel Paras-Caracci – Director

Margaret Finlay – Alternate

Audited Financial Statements
FY ended 6/30/18

George presented an overview report about the audited financial statements for the fiscal year ended June 30, 2018, and stated if Council would like to have the presentation made at mid-year rather than at this meeting, that can be arranged.

Fasana moved, Finlay seconded to receive and file the audited financial statements for the fiscal year ended June 30, 2018, with the presentation to be made at mid-year, and carried unanimously.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

REILLY: Attended walk through mobile showers at Lario Park, discussed seven-member City Council, welcomed new Councilmembers, and wished all a happy holiday season.

URIAS: Thanked colleagues and staff, stated he wants to look at options for ending racing/speeding on Buena Vista, reducing traffic on Mountain/Buena Vista, additional Sheriffs for Districts 6 and 7, and additional air quality management stations, and wished all happy holidays.

FINLAY: Suggested we may want to look at bird scooters, stated Mariellen Staller had a huge impact on our community, welcomed new Councilmembers, thanked her husband for helping with her campaign, and wished all happy holidays.

NUNEZ: Thanked all for welcoming and encouraging her.

FASANA: Congratulated his colleagues, the City of Hope tree lighting was fantastic, attended the Oath of Office for Supervisor Solis and Jennifer Santana, stated he was nominated for another term on the Metro Board, congratulated Duarte Boxing team members, suggested we think about having Commission terms expire in even-numbered years, and wished all happy holidays.

PARAS-CARACCI: Attended Senator Portantino event where the Duarte Chamber received an award, stated she served on a panel for the National Association of Filipino-Americans, stated racing and speeding also occurs on Huntington Drive/Highland, asked that the City Attorney conduct a workshop regarding legalities pertaining to the Brown Act, City Council emails, texts, etc., suggested the conversation about Commission terms be considered in the next few months, and wished all happy holidays.

GEORGE: Stated he will provide information to Councilmembers about viewing the float, and noted the holiday lunch is next Monday.

ADJOURNMENT

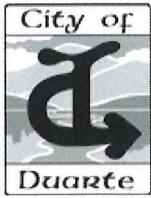
The meeting was adjourned at 11:10 p.m. in memory of former President George H. W. Bush, Mariellen Staller, and Diana Bertone, to the regular City Council Meeting on January 8, 2019.

Mayor Tzeitel Paras-Caracci

ATTEST:

City Clerk

12/25/18



City of Duarte

Council Warrant Register by Account

By Fund

Payment Dates 12/12/2018 - 12/25/2018

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7646	DUARTE PETTY CASH	Tzeitel Paras-Carraci Cesar M Retirement	211552		38.00
100-1010-7610	SAN GABRIEL VALLEY CITY MANAG	Holiday Luncheon 12/19/18 (Qty 4)	211635		140.00
100-1010-7610	DUARTE ADMINISTRATION PETTY C	Darrell George Nat'l League Dinner 11/7/18	211597		20.00
100-1010-7612	MUNICIPAL CODE CORPORATION	Online Hosting 12/1/18 - 11/30/19	211623		900.00
100-1010-7650	CITY OF MONROVIA	Fuel-City Manager 10/2018	211619		245.65
100-1010-7670	SAN GABRIEL VALLEY NEWSPAPERS	Legal Advertising 11/2018	211636		3,578.00
100-1010-7965	BECKER BOARDS SMALL LLC	210/605 Fwy Billboard Ad 10/29/18 - 11/25/18	211577		1,500.00
100-1010-7965	BECKER BOARDS SMALL LLC	210/605 Fwy Billboard Ad 11/26/18 - 12/23/18	211577		1,500.00
100-1010-7980	U.S. BANK	Closed Session Food 11/19/18 (One Veg World)	145		105.01
100-1010-7980	CABRERA'S DUARTE	City Council Reorganization Reception	211583		677.20
100-1010-7980	MAXTREME INC	iPad Cases/Zagg Shield-New Council)	146		199.30
100-1010-7980	RANCHO DUARTE FLORIST	CC/Dept Head Holiday Luncheon Arrangements	211628		208.05
100-1010-7980	DUARTE UNIFIED SCHOOL DISTRICT	Cesar Monsalve Retirement Reception	211601		365.00
100-1010-7980	THE SAUCE CREATIVE SERVICES CO	Winter 2019 Newsletter/Brochure	211637		1,050.00
100-1010-7980	BOTANICA FLORIST	City Council Reorganization Reception	211578		82.13
100-1010-7980	SMART & FINAL	CC Reorganization Reception	147		12.50
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 9/2018	211634		8,267.50
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 10/2018	211634		18,998.59
100-1015-7682	BURKE, WILLIAMS & SORESENSEN LL	Labor Legal Services 11/2018	211582		29.50
100-1015-7684	RUTAN & TUCKER LLP	Code Enforcement Legal 10/2018	211634		22.50
100-1015-7686	RUTAN & TUCKER LLP	City of Hope Legal 9/2018	211634	201406-Legal Fees-City of Hope EIR Reim	2,688.00
100-1015-7686	RUTAN & TUCKER LLP	City of Hope Legal 10/2018	211634	201406-Legal Fees-City of Hope EIR Reim	1,472.00
100-1015-7686	RUTAN & TUCKER LLP	Enviro/Stormwater (NPDES Litigation 10/2018	211634		1,968.00
100-1015-7686	RUTAN & TUCKER LLP	Enviro/Stormwater (NPDES) Litigation 09/2018	211634		746.00
100-1015-7686	RUTAN & TUCKER LLP	Telecommunications (Smart City) Legal 10/2018	211634		1,591.00
100-1020-7711	DUARTE PETTY CASH	Employee Appreciation Halloween Coffee/Bagels	211552		47.64
100-1020-7716	DUARTE ADMINISTRATION PETTY C	Mayor's Prayer Breakfast Supplies	211597		180.05
100-1020-7716	DUARTE ADMINISTRATION PETTY C	Clean City TableCloth	211597		20.00
100-1020-7720	COMMUNITY MEDIA OF THE FOOT	Public Access Usage 1/1/19 - 6/30/19	211591		12,250.00
100-1020-7724	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		115.00
100-1020-7726	U.S. BANK	Adobe Creative Cloud	145		34.99
100-1020-7980	U.S. BANK	Annual Awards Party Invitations (Zazzle)	145		163.03
100-1020-7980	DUARTE PETTY CASH	CC Reception 12/11/18 (New Members/Reorganize	211552		67.50
100-1020-7980	HOME DEPOT CREDIT SERVICES	Holiday Lighting Supplies	211609		26.33
100-1020-7980	HOME DEPOT CREDIT SERVICES	Huntington Dr Holiday Lighting	211609		203.70
100-1020-7980	HOME DEPOT CREDIT SERVICES	Holiday Lighting Supplies	211609		19.38
100-1020-7980	DEKRA-LITE INDUSTRIES INC	Holiday Lighting	211594		1,111.77
100-1205-7610	U.S. BANK	Brian V Meeting w/Field Srvc Mgr (Villa Italia)	143		42.07
100-1205-7613	THE SAUCE CREATIVE SERVICES CO	Winter 2019 Newsletter/Brochure	211637		1,050.00
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	211641		400.39
100-1205-7615	U.S. BANK	CERT Patches-Sample Order (Propac Inc)	143		21.10
100-1205-7615	DUARTE PUBLIC SAFETY PETTY CAS	NOAA Radio (Kmart)	211553		8.63
100-1205-7615	ECHO COMMUNICATIONS	Emergency Radios w/Charger	211602		1,772.81
100-1205-7615	THE LIFETRENDS GROUP TLTG INC	AED Replacement Parts (6)	211614		1,311.88
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 10/2018	211619		774.76
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 11/1/18 - 11/30/18	211646		148.53
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS AN	Citation Revenue Tax 11/2018	211642		8,069.50
100-1205-7779	U.S. BANK	Youth Trip 11/13/18 (Studio Movie Grill)	143		110.00
100-1205-7779	U.S. BANK	Family Fun Fest Volunteer Sandwiches (Tropicana)	143		54.99
100-1205-7779	U.S. BANK	Kids Kids Amerion Edwards Lunch 11/21/18 (Subway)	143		52.66
100-1205-7779	U.S. BANK	Youth Dinner 11/20/18 (Mooyah Burgers)	143		4.70
100-1205-7779	U.S. BANK	CAL VIP A-Team Youth Trip 11/19/18 (Knott's)	143	201914-Youth Programs-Cal VIP	792.00
100-1205-7779	U.S. BANK	'The Nutcracker' Tickets 12/16/18 (LA Ballet)	143	201914-Youth Programs-Cal VIP	504.00

Council Warrant Register by Account

Payment Dates: 12/12/2018 - 12/25/2018

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1205-7779	U.S. BANK	Youth CAL VIP Movie Trip 11/6/18 (Studio Movie)	143	201914-Youth Programs-Cal VIP	125.00
100-1205-7779	U.S. BANK	Youth Trip 11/20/18 (Santa Anita AMC)	143	201914-Youth Programs-Cal VIP	115.00
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	Mail Documents (UPS Store)	211553		6.58
100-1205-7779	OLGALIVIER GARCIA	PS Intern Stipend	211560		100.00
100-1205-7779	ANNA LANDEROS	Tech 4 Teens Stipend	211564		100.00
100-1205-7779	JACQUELINE MAGANA	Tech 4 Teens Stipend	211567		100.00
100-1205-7779	JACOB GUILLEN	Tech 4 Teens Stipend	211563		100.00
100-1205-7779	JESSE SAN	Tech 4 Teens Stipend	211570		100.00
100-1205-7779	ARTURO LANDEROS	Tech 4 Teens Stipend	211565		100.00
100-1205-7779	OLGALIVIER GARCIA	Tech 4 Teens Stipend	211561		100.00
100-1205-7779	CASEY CARRILLO	Tech 4 Teens Stipend	211558		100.00
100-1205-7779	DYLAN RODRIGUEZ	Tech 4 Teens Stipend	211569		100.00
100-1205-7779	ARANZASU CABALLERO	Tech 4 Teens Stipend	211557		100.00
100-1205-7779	LUIS PEREZ	Tech 4 Teens Stipend	211568		100.00
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 11/2018	211593		316.80
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 10/2018	211619		5,440.02
100-1205-7980	HOME DEPOT CREDIT SERVICES	PS Substation Keys	211609		12.93
100-1205-7980	U.S. BANK	Youth Trip 11/21/18 (Go Kart World)	143		231.00
100-1205-7980	U.S. BANK	Consumables Tobacco Control Grant (Tropicana Mkt)	143	201904-Other Exp-Tobacco Grant	54.99
100-1205-7980	U.S. BANK	Tobacco Control Ed Lunch 11/19/18 (Knott's)	143	201904-Other Exp-Tobacco Grant	234.64
100-1205-7980	U.S. BANK	Tobacco Control Website Domain (AWS Amazon)	143	201904-Other Exp-Tobacco Grant	0.50
100-1205-7980	U.S. BANK	COH Walk for Hope Staff/Volunteer Breakfast (A&P)	143		30.00
100-1205-7980	U.S. BANK	Tobacco Control Ed Dinner 11/20/18 (Blaze Pizza)	143	201904-Other Exp-Tobacco Grant	133.21
100-1205-7980	U.S. BANK	Youth Dinner Tobacco Control Ed (Blaze Pizza)	143	201904-Other Exp-Tobacco Grant	126.09
100-1205-7980	U.S. BANK	Red Ribbon Week Removal Sandwiches (Tropicana Mkt)	143	201904-Other Exp-Tobacco Grant	51.94
100-1205-7980	U.S. BANK	Red Ribbon Week Popsicles (Target)	143	201904-Other Exp-Tobacco Grant	14.46
100-1205-7980	U.S. BANK	COH Walk 4 Hope Staff/Volunteer Coffee (Starbucks)	143		16.95
100-1205-7980	U.S. BANK	Tobacco Control Ed Dinner 11/13/18 (Blaze Pizza)	143	201904-Other Exp-Tobacco Grant	118.48
100-1205-7980	U.S. BANK	Youth Trip 2 Adults 11/20/18 (Santa Anita AMC)	143		11.75
100-1205-7980	U.S. BANK	Red Ribbon Week Visa Gift Cards (Rite Aid)	143	201904-Other Exp-Tobacco Grant	93.90
100-1205-7980	BOYS & GIRLS CLUBS OF THE FOOT	Tobacco Ed Program CBO 10/2018	211579	201904-Other Exp-Tobacco Grant	9,359.86
100-1205-7980	BOYS & GIRLS CLUBS OF THE FOOT	Tobacco Ed Program CBO 11/2018	211579	201904-Other Exp-Tobacco Grant	4,947.87
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Office Supplies (Costco)	211553		18.99
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	CERT Meeting Supplies (Costco)	211553		54.94
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	211641		70.50
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	211641		68.56
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 10/2018	211619		102.08
100-1405-7800	CHARLES ABBOTT ASSOCIATES INC	Building & Safety Services 11/2018	211588		15,142.40
100-1405-7802	STATE WATER RESOURCES CONTRO	Sanitary Sewer Overflow Program 7/1/18 - 6/30/19	211556		2,286.00
100-1405-7969	RKA CONSULTING GROUP	Las Lomas Sidewalk Project Engineering 10/2018	211631		1,863.75
100-1405-7980	LA COUNTY SANDBAGS	Sandbags (2018-2019 Storm Season)	211612	201917-Flood Emergency -Other Expense	1,302.99
100-1405-7980	ELIE FARAH INC	Street Names Review Survey Consultant	211603		500.00
100-1410-7614	MAXTREME INC	iPhone Case/Screen Protector-Gerard Batista	146		100.74
100-1410-7614	STAPLES ADVANTAGE	Office Supplies	211641		205.49
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 10/2018	211619		1,307.14
100-1410-7650	CAL - STATE TOOL	Diesel Opacity Testing (3 Vehicles)	211584		120.00
100-1410-7814	SUPERIOR PROPERTY SERVICES INC	Citywide Graffiti Removal 11/2018	211643		505.35
100-1410-7887	HOME DEPOT CREDIT SERVICES	Electrical Repairs (CH Courtyard Holiday Lights)	211609		113.04
100-1410-7980	HOME DEPOT CREDIT SERVICES	Gloves/Blades/Plywood	211609		76.68
100-1415-7661	COUNTY OF LOS ANGELES DEPART	Otis Gordon Pk Backflow Inspection FY2018/2019	211592		37.00
100-1415-7916	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		2,130.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	211632		76.92
100-1605-7002	PAMELA ROMERO	CPR Stipend	211632		76.92
100-1605-7610	U.S. BANK	George Dang Airfare 2019 CPRS Conf (Jet Blue)	144		218.40
100-1605-7610	U.S. BANK	Marilyn Mays Airfare 2019 CPRS Conf (Southwest)	144		254.96
100-1605-7614	WALMART COMMUNITY/RFCSLLC	Vinegar	211650		2.74
100-1605-7614	STAPLES ADVANTAGE	Labels/Office Supplies	211641		39.67
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 10/2018	211619		168.36
100-1605-7728	U.S. BANK	AmeriCorps Little Free Library Raffle (Target)	144	201909- Duarte's Promise - America's Pro	50.00
100-1605-7728	DUARTE RECREATION PETTY CASH	AmeriCorps Little Library Books	211554	201909- Duarte's Promise - America's Pro	49.48

Council Warrant Register by Account

Payment Dates: 12/12/2018 - 12/25/2018

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7728	LITTLE FREE LIBRARY LTD	Little Free Library Shed	211615	201909- Duarte's Promise - America's Pro	617.02
100-1605-7728	RELATION INSURANCE	AmeriCorps Health Insurance 1/2019	211630	201909- Duarte's Promise - America's Pro	1,521.25
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Santa's Workshop Supplies	211650		133.86
100-1605-7730	DOLPHIN RENTS INC	Tree Lighting Canopy/Chair/Linens Rental	211596		1,468.26
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Christmas Supplies	211650		196.26
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Christmas Event Supplies	211650		29.90
100-1605-7730	U.S. BANK	Halloween Howl Carnival Prop (Party City)	144		8.75
100-1605-7730	U.S. BANK	Christmas Ornaments (Santa's Quarters)	144		786.39
100-1605-7730	DUARTE RECREATION PETTY CASH	Craft Paper for Tree Topper	211554		9.83
100-1605-7730	U.S. BANK	Santa Suit/Beard/Wig (Party City)	148		109.49
100-1605-7730	U.S. BANK	City Holiday Events Elf Costume (Party City)	148		54.74
100-1605-7730	U.S. BANK	Christmas Lights (Amazon)	148		53.98
100-1605-7730	ROBERT HAINES	Decorate Christmas Tree at City of Hope	211555		5,700.00
100-1605-7730	DUARTE PIZZA COMPANY	Tree Lighting Event Pizza	211600		374.00
100-1605-7730	HOME DEPOT CREDIT SERVICES	Christmas Decoration Supplies	211609		55.09
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC Decoration Supplies	211650		2.67
100-1605-7733	RUBEN FLORES	SC Brunch 1/9/19	211605		703.05
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC Holiday Supplies	211650		99.03
100-1605-7733	WALMART COMMUNITY/RFCSLLC	Senior Ctr Supplies	211650		51.01
100-1605-7733	DUARTE PETTY CASH/BINGO PRIZE	SC Bingo Prize Money	211599		100.00
100-1605-7733	U.S. BANK	SC Netflix	145		19.74
100-1605-7733	U.S. BANK	SC Colored Paper (Amazon)	144		56.46
100-1605-7733	U.S. BANK	SC Class Curriculum (DLL Technologies)	144		300.00
100-1605-7733	TEMPLE CITY SCHOOLS PERFORMI	SC Entertainment	211645		250.00
100-1605-7733	THEODORE SIEGEL	SC 'Laura' Screening/Presentation	211639		150.00
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Christmas Candy Favors	211554		15.33
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Christmas Supplies	211554		38.22
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Snacks for Choir Performance	211554		23.14
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Thanksgiving Supplies	211554		22.77
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Display Case Christmas Supplies	211554		21.87
100-1605-7733	U.S. BANK	SC Placemats/Fishing Line (Amazon)	148		111.24
100-1605-7733	U.S. BANK	SC Volunteer Gift Cards (Amazon)	148		320.00
100-1605-7733	U.S. BANK	SC Lounge Furniture (La-Z-Boy Furniture)	148		190.00
100-1605-7733	SMART & FINAL	SC Christmas Dinner Supplies	147		84.95
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	147		39.17
100-1605-7733	RANCHO SANTA ANA BOTANIC GAR	Origami in the Garden Tour (ID 19OG0320)	211629		171.00
100-1605-7733	SMART & FINAL	SC Christmas Dinner Supplies	147		69.40
100-1605-7733	SMART & FINAL	SC Christmas Dinner Supplies	147		7.20
100-1605-7735	WALMART COMMUNITY/RFCSLLC	TC Holiday Decorations	211650		100.97
100-1605-7735	WALMART COMMUNITY/RFCSLLC	Teen Ctr Main Room TV	211650		333.31
100-1605-7735	WALMART COMMUNITY/RFCSLLC	TC Snack Bar Supplies	211650		110.33
100-1605-7735	U.S. BANK	TC Men's Fleece Tracksuits (3) (Amazon)	144		95.67
100-1605-7735	U.S. BANK	TC Men's Tracksuits/Hoodies (Walmart)	144		420.85
100-1605-7735	U.S. BANK	TC Game Room Supplies (Amazon)	144		93.53
100-1605-7735	U.S. BANK	Unity March Keynote Speaker Gift Card (Target)	144		161.00
100-1605-7735	U.S. BANK	TC Game Room Supplies (Amazon)	144		10.94
100-1605-7735	MARIAH MACMURPHY	Youthworks Internship Program	211566		100.00
100-1605-7735	U.S. BANK	TC Winter Holiday Festival Gift Cards (Target)	148		84.00
100-1605-7735	MAXTREME INC	Insignia 4 Wired Mice-Teen Ctr	146		35.00
100-1605-7735	FSP DESIGNS	TC Duarte Dance Uniforms	211606		385.44
100-1605-7736	WALMART COMMUNITY/RFCSLLC	Fall Recital Instructor Gifts	211650		175.02
100-1605-7736	DUARTE RECREATION PETTY CASH	Recital Supplies	211554		34.15
100-1605-7736	MARIE CATHEY ROSS	Instructor Fee-Cooking Class	211633		336.00
100-1605-7736	SMART & FINAL	Fall Recital Refreshments/Raffle Prizes	147		252.10
100-1605-7737	CENTER STAGE THEATRE	Balance-Excursion (Murder Mystery) 1/19/19	211587		1,997.91
100-1605-7739	THE SAUCE CREATIVE SERVICES CO	Winter 2019 Newsletter/Brochure	211637		2,100.00
100-1605-7741	U.S. BANK	Portable PA System Parts (Anchor Audio)	144		51.42
100-1605-7741	DUARTE RECREATION PETTY CASH	Sports Activity Pizza/Snacks	211554		74.77
100-1605-7741	U.S. BANK	Whistles w/Lanyards (Amazon)	148		22.84
100-1605-7741	U.S. BANK	Gift Cards (Amazon)	148		200.00

Council Warrant Register by Account

Payment Dates: 12/12/2018 - 12/25/2018

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7741	J & J SPORTS & TROPHIES	Ice Packs	211611		219.00
100-1605-7744	DALYLAH SANDOVAL	Teen Nutrition Council	211571		100.00
100-1605-7744	DYLAN FELICIANO	Teen Nutrition Council	211559		100.00
100-1605-7744	ALEXANDRA TAPIA	Teen Nutrition Council	211572		100.00
100-1605-7744	ARANZASU CABALLERO	Teen Nutrition Council	211557		100.00
100-1605-7744	LUIS PEREZ	Teen Nutrition Council	211568		100.00
100-1605-7744	OLGALIVIER GARCIA	Teen Nutrition Council	211562		100.00
100-1605-7745	U.S. BANK	TC Field Trip (Studio Movie Grill)	144	201914-Boxing Prgm-Cal VIP	188.50
100-1605-7745	U.S. BANK	TC Boxing Equipment (Title Boxing)	148		129.92
100-1605-7745	U.S. BANK	Duarte Boxing Club Membership (USA Boxing)	148		205.00
100-1605-7745	DELONG UNLIMITED SCREEN PRINT	TC Boxing T-Shirts	211595	201914-Boxing Prgm-Cal VIP	165.89
100-1605-7980	U.S. BANK	Youth & Family Committee Dinner (Young's Gourmet)	148		308.25
100-1605-7980	U.S. BANK	Employee Recognition Gift Cards (Target)	148		150.46
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	211607		523.36
100-1610-7618	WALMART COMMUNITY/RFCSLLC	Teen Ctr Wall Mounted TV	211650		420.91
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies	211609		29.47
100-1610-7618	U.S. BANK	Encanto Pk RR Renovation Sign (The Sauce)	144		117.90
100-1610-7618	U.S. BANK	City Tree Topper Mirror Paper (Amazon)	144		25.98
100-1610-7618	U.S. BANK	White Markerboard (Amazon)	144		555.60
100-1610-7618	U.S. BANK	Council Chairs (Herman Miller)	144		2,014.80
100-1610-7618	DUARTE RECREATION PETTY CASH	Dias Cords/Adapters	211554		23.33
100-1610-7618	U.S. BANK	Skate Park Rules Signs (The Sauce)	148		65.70
100-1610-7618	U.S. BANK	Table Cloth Dry Cleaning (Nature's Cleaner)	148		255.00
100-1610-7618	U.S. BANK	Lounge Meeting Room Paintings (OilPaintings.com)	148		2,323.60
100-1610-7618	U.S. BANK	CC Lounge Coffee Cups w/Lids (Amazon)	148		65.98
100-1610-7618	U.S. BANK	Custom Framing Duarte/COH Float Art (Michael's)	148		565.56
100-1610-7618	SMART & FINAL	SC Coffee Supplies	147		61.39
100-1610-7618	HOME DEPOT CREDIT SERVICES	CC Dryer/Misc Parts Return	211609		-511.71
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs	211609		64.52
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies	211609		128.95
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies	211609		158.16
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies	211609		48.07
100-1610-7618	SMART & FINAL	Building Maintenance Supplies	147		137.57
100-1610-7618	HOME DEPOT CREDIT SERVICES	CC Dryer/Misc Parts	211609		508.47
100-1610-7618	HOME DEPOT CREDIT SERVICES	Return-Customer Refund	211609		-68.83
100-1610-7618	HOME DEPOT CREDIT SERVICES	TC Christmas Tree	211609		239.81
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies	211609		77.80
100-1610-7618	SMART & FINAL	City Hall Coffee	147		130.10
100-1610-7618	MAINTEX INC	Janitorial Supplies	211617		950.19
100-1610-7618	MAINTEX INC	Janitorial Supplies	211617		1,054.76
100-1610-7618	MAINTEX INC	Janitorial Supplies	211617		941.43
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies	211609		95.65
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies	211609		43.29
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies	211609		175.28
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies	211609		254.46
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	211589		55.25
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniforms	211589		49.95
100-1610-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 10/2018	211619		453.89
100-1610-7652	POST ALARM SYSTEMS	S Yard Alarm Monitoring 1/1/19 - 1/31/19	211626		42.00
100-1610-7652	U.S. BANK	Dep Field Srvc/Facility Maint Cubicle Installation	144		2,000.00
100-1610-7652	UNITED SITE SERVICES	Portable Restroom Rent 11/6/18 - 12/3/18	211647		101.23
100-1610-7652	EXPLORE CUSTOM CABINETS	CC Lounge Cabinets	211604		1,000.00
100-1610-7652	MONROVIA LOCK SHOP	Keys	211618		18.30
100-1610-7652	CINTAS CORPORATION #693	Floor Mats	211589		29.09
100-1610-7652	COUNTY OF LOS ANGELES DEPART	City Hall Backflow Inspections FY2018/2019	211592		111.00
100-1805-7610	U.S. BANK	Kristen Petersen Eddy Awards Parking 11/8/18	145		22.00
100-1805-7610	U.S. BANK	Santa Teresita Annual Audit/Budget Mtg	145		115.10
100-1805-7610	U.S. BANK	Kristen Petersen Lunch Meeting 11/19/18	145		33.71
100-1805-7610	U.S. BANK	Admin Srvc Staff Meeting 11/15/18 (T-Burgers)	145		30.29
100-1805-7614	U.S. BANK	Printer Ink/Table of Content Dividers (Amazon)	145		208.92

Council Warrant Register by Account

Payment Dates: 12/12/2018 - 12/25/2018

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1805-7614	STAPLES ADVANTAGE	Pencils	211641		6.06
100-1805-7654	MOSS, LEVY & HARTZHEIM LLP	FY18 Financial Statement Final Payment	211621		3,000.00
100-1805-7965	HINDERLITER, DE LLAMAS & ASSOC	Audit Srvc-Sales Tax Q4 2018	211608		1,647.64
100-1805-7980	U.S. BANK	Microsoft 365 10/27/18 - 11/26/18	145		12.00
100-1810-7611	MICHELLE BROWN	Payroll Tax Seminar	211581		33.03
100-1810-7611	DUARTE PETTY CASH	Harrassment Training Coffee	211552		33.90
100-1810-7612	SCPMA-HR	Michelle Brown Membership Renewal Expires 1/1/2022	211638		50.00
100-1810-7660	CALIFORNIA STATE DEPARTMENT O	Fingerprint Apps 11/2018	211585		96.00
100-1810-7660	CMC LIVESCAN & NOTARY SERVICE	Livescan Services 11/2018	211590		46.00
100-1810-7671	DUARTE PETTY CASH	P & R Director Interview Snacks	211552		8.96
100-1810-7673	BDA MORNEAU SHEPELL	2019 Random Drug Test Management Fee	211576		150.00
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 11/2018	211624		85.00
100-1810-7980	U.S. BANK	HR Table Cloth Dry Cleaning (Nature's Cleaner)	148		150.00
100-1815-7632	U.S. BANK	Adobe AcroPro-CMD	145		14.99
100-1815-7632	U.S. BANK	Adobe Creative Cloud	145		314.91
100-1815-7632	MAXTREME INC	Office 365 Licenses 9/2018	146		363.00
100-1815-7632	MAXTREME INC	Office 365 Licenses 11/2018	146		363.00
100-1815-7632	MAXTREME INC	Office 365 Licenses 10/2018	146		363.00
100-1815-7632	MAXTREME INC	Office 365 Licenses 8/2018	146		363.00
100-1815-7632	MAXTREME INC	Office 365 Licenses 7/2018	146		363.00
100-1815-7632	MAXTREME INC	Office 365 Licenses 12/2018	146		363.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 1/2019	211644		553.00
100-1815-7830	U.S. BANK	SC Elevator 911-Vonage	145		18.68
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Services 1/2019	211644		564.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Svc Call - 10/23/18-Incoming Calls Receive Busy	211644		120.00
100-1815-7980	MAXTREME INC	WD External Drive-Local Synology Backup	146		205.85
100-1815-7980	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 1/2019	211644		567.60
100-1825-7614	STAPLES ADVANTAGE	Printer Toner	211641		410.98
100-1825-7630	CANON FINANCIAL SERVICES INC	PS Copier Lease 12/1/18 - 12/31/18	211586		399.67
100-1825-7630	CANON FINANCIAL SERVICES INC	CH (2)/SC/TC Copier Lease 12/1/18 - 12/31/18	211586		869.55
100-1825-7631	CANON FINANCIAL SERVICES INC	PS Copier Maintenance 11/1/18 - 11/30/18	211586		161.48
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580	250016 - Oper of Acq Prop-1229 Pops Roa	41.67
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580	990002 - Oper of Acq Prop - Duarte Traile	41.67
100-2026	KENNETH AMADOR	Equipment Deposit Refund	211573		25.00
100-2120	ERIC VARELA	TC Rent Deposit Refund	211649		300.00
100-2120	YOLANDA URBINA	CC Rent Deposit Refund	211648		500.00
100-2120	EDWIN MACARAIG	CC Rent Deposit Refund	211616		500.00
100-2121	MOORE IACOFANO GOLTSMAN INC	Duarte Station Specific Plan/EIR 10/2018	211620	201915-Duarte Station Specific Plan-Expe	1,897.00
100-2121	MOORE IACOFANO GOLTSMAN INC	Duarte Station Specific Plan/EIR 11/2018	211620	201915-Duarte Station Specific Plan-Expe	3,124.25
100-2121	U.S. BANK	K-Cups (Amazon)	145		62.22
100-2121	CALIFORNIA SKEWERS	Cesar Monsalve Retirement Party	211551	201951 - Retirement-CM Retirement	1,938.00
100-2121	DUARTE PETTY CASH	Reimb Late Pymts-CM Retirement	211598	201951 - Retirement-CM Retirement	188.00
100-4302	ALEX QUINTANA	Citation Overpayemnt (Refund)	211627		31.00
Fund 100 - GENERAL FUND Total:					184,447.14

Fund: 220 - GAS TAX FUN

220-2210-7812	B C TRAFFIC SPECIALIST	Median Signs & Markings - Duarte Rd and Huntington	211575		17,600.00
220-2220-7980	HOME DEPOT CREDIT SERVICES	Public Works Supplies	211609		65.60
220-2225-8100	ELIE FARAH INC	Battery Back-up System-Post Design Services	211603		1,300.00
Fund 220 - GAS TAX FUN Total:					18,965.60

Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND

240-2410-7662	COUNTY OF LOS ANGELES DEPART	Aloysia Moore Pk Backflow Inspection FY2018/2019	211592		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Royal Oaks Pk Ext Backflow Inspection FY2018/2019	211592		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Hacienda Pk Backflow Inspection FY2018-2019	211592		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Duarte Pk Backflow Inspection FY2018/2019	211592		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Beardslee Pk Backflow Inspection FY2018/2019	211592		37.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Royal Oaks Pk Backflow Inspection FY2018/2019	211592		111.00
240-2410-7888	LANDSCAPE WAREHOUSE INC	Encanto Park Irrigation Repair	211613		451.80
240-2410-7888	LANDSCAPE WAREHOUSE INC	Northview Irrigation Repair	211613		246.60
240-2410-7891	SITEONE LANDSCAPE SUPPLY HOLD	Duarte Rd Irrigation Repair	211640		36.35
240-2410-7915	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		7,500.00

Council Warrant Register by Account

Payment Dates: 12/12/2018 - 12/25/2018

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		485.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		4,145.00
240-2420-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		345.16
240-2421-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		1,300.00
240-2422-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		480.58
240-2423-7887	COUNTY OF LOS ANGELES DEPART	Amberwood HOA Backflow Inspection FY2018/2019	211592		37.00
240-2423-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		900.00
240-2424-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		550.00
240-2425-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		400.00
240-2426-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		180.00
240-2427-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		630.33
240-2431-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		800.00
240-2432-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		835.00
240-2433-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		530.00
240-2434-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		355.00
240-2435-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 10/2018	211580		500.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					21,003.82

Fund: 300 - BICYCLE AND PEDESTRIAN SAFETY FUND (SB821)

300-3005-8060	IE GENERAL ENGINEERING	Citywide Concrete Repair	211610	201911-(300)Sidewalk Imprv-FY19 Concre	14,500.00
Fund 300 - BICYCLE AND PEDESTRIAN SAFETY FUND (SB821) Total:					14,500.00

Fund: 420 - QUIMBY ACT FUND

420-4205-8041	U.S. BANK	Orange Blossom Park Citrus Labels (Ebay)	144		36.51
Fund 420 - QUIMBY ACT FUND Total:					36.51

Fund: 440 - PROPOSITION A TRANSIT FUND

440-4405-7619	CITY OF MONROVIA	Fuel-Transit Dept 10/2018	211619		9,577.06
440-4405-7619	HUNTINGTON & DUARTE INC	Bus 103 Diesel 12/13/18	211625		165.78
440-4405-7619	AUTOZONE	Bus Oil/Coolant	211574		161.06
440-4405-7619	AUTOZONE	Bus Oil	211574		65.67
440-4405-7620	MOUNTAIN VIEW TIRE & SERVICE I	Veh 33 Tires	211622		701.00
440-4405-7650	AUTOZONE	Yard Supplies	211574		51.98
440-4405-7887	CAL - STATE TOOL	Diesel Opacity Testing (4 Vehicles)	211584		160.00
Fund 440 - PROPOSITION A TRANSIT FUND Total:					10,882.55

Fund: 470 - MEASURE R LR TRANSIT FUND

470-4705-8060	IE GENERAL ENGINEERING	Citywide Concrete Repair	211610	201911-(470) Sidewalk Imprv-FY19 Concr	104,244.54
Fund 470 - MEASURE R LR TRANSIT FUND Total:					104,244.54

Grand Total: 354,080.16

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	184,447.14
220 - GAS TAX FUN	18,965.60
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	21,003.82
300 - BICYCLE AND PEDESTRIAN SAFETY FUND (SB821)	14,500.00
420 - QUIMBY ACT FUND	36.51
440 - PROPOSITION A TRANSIT FUND	10,882.55
470 - MEASURE R LR TRANSIT FUND	104,244.54
Grand Total:	354,080.16

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7646	Travel & Exp - Paras	38.00
100-1010-7610	Travel, Mtgs & Conf	160.00
100-1010-7612	Publications and Dues	900.00
100-1010-7650	Vehicle Maintenance	245.65
100-1010-7670	Legal Notices	3,578.00
100-1010-7965	Professional Services	3,000.00
100-1010-7980	Other Expenses	2,699.19
100-1015-7680	City Attorney Legal	27,266.09
100-1015-7682	Labor Counsel Legal	29.50
100-1015-7684	Code Enforcement Legal	22.50
100-1015-7686	Other Legal Services	8,465.00
100-1020-7711	Employee Recognition C	47.64
100-1020-7716	Special Community Even	200.05
100-1020-7720	DCTV	12,250.00
100-1020-7724	Post Office Parking	115.00
100-1020-7726	Council Cablecasting	34.99
100-1020-7980	Other Expenses	1,591.71
100-1205-7610	Travel, Mtgs & Conf	42.07
100-1205-7613	Duplications And Photos	1,050.00
100-1205-7614	Office Supplies	400.39
100-1205-7615	Emergency Supplies	3,114.42
100-1205-7650	Vehicle Maintenance	774.76
100-1205-7655	Emergency Services	148.53
100-1205-7761	Parking Ticket Collect	8,069.50
100-1205-7779	Youth Programs	2,864.93
100-1205-7780	Animal Control	316.80
100-1205-7781	Contract Law Enforceme	5,440.02
100-1205-7980	Other Expenses	15,512.50
100-1405-7614	Office Supplies	139.06
100-1405-7650	Vehicle Maintenance	102.08
100-1405-7800	Building Department Ser	15,142.40
100-1405-7802	NPDES Requirements	2,286.00
100-1405-7969	City Engineer	1,863.75
100-1405-7980	Other Expenses	1,802.99
100-1410-7614	Office Supplies	306.23
100-1410-7650	Vehicle Maintenance	1,427.14
100-1410-7814	Graffiti Removal	505.35
100-1410-7887	Repairs & Replacements	113.04
100-1410-7980	Other Expenses	76.68
100-1415-7661	Other Serv-Sports Park	37.00
100-1415-7916	Landscape-Sport Park	2,130.00
100-1605-7002	Regular Salaries	153.84
100-1605-7610	Travel, Mtgs & Conf	473.36
100-1605-7614	Office Supplies	42.41
100-1605-7650	Vehicle Maintenance	168.36
100-1605-7728	Americorp's VIP Progra	2,237.75

Account Summary

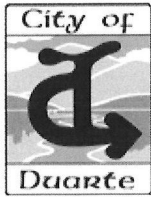
Account Number	Account Name	Payment Amount
100-1605-7730	Special Events	8,980.55
100-1605-7733	Senior Center	2,846.25
100-1605-7735	Teen Center	1,931.04
100-1605-7736	Recreation Classes	797.27
100-1605-7737	Adult Excursions	1,997.91
100-1605-7739	Publicity	2,100.00
100-1605-7741	Sports/Playground Progr	568.03
100-1605-7744	Nutrition Program Costs	600.00
100-1605-7745	Boxing Program	689.31
100-1605-7980	Other Expenses	458.71
100-1610-7617	Pool Chemicals	523.36
100-1610-7618	Building Supplies	10,953.19
100-1610-7636	Uniforms	105.20
100-1610-7650	Vehicle Maintenance	453.89
100-1610-7652	Building Maint Services	3,301.62
100-1805-7610	Travel, Mtgs & Conf	201.10
100-1805-7614	Office Supplies	214.98
100-1805-7654	Audit Services	3,000.00
100-1805-7965	Professional Services	1,647.64
100-1805-7980	Other Expenses	12.00
100-1810-7611	Training	66.93
100-1810-7612	Publications and Dues	50.00
100-1810-7660	Other Services	142.00
100-1810-7671	Recruiting Advertisemen	8.96
100-1810-7673	Physical Exams	150.00
100-1810-7980	Other Expenses	235.00
100-1815-7632	Software Maintenance	2,507.90
100-1815-7821	Personal Computer Supp	553.00
100-1815-7830	Telephones	702.68
100-1815-7980	Other Expenses	773.45
100-1825-7614	Office Supplies	410.98
100-1825-7630	Equipment Lease	1,269.22
100-1825-7631	Equipment Maintenance	161.48
100-1825-7945	Operation Of Acq Prop	83.34
100-2026	EE Equipment Deposit	25.00
100-2120	Refundable Deposits	1,300.00
100-2121	Pass Through Deposits	7,209.47
100-4302	Parking Citations	31.00
220-2210-7812	Street Striping & Markin	17,600.00
220-2220-7980	Other Expenses	65.60
220-2225-8100	Other Capital Improvem	1,300.00
240-2410-7662	Other Serv-Citywide	296.00
240-2410-7888	Repairs-Citywide	698.40
240-2410-7891	Repairs-Medians	36.35
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7887	Repairs & Replacements	37.00
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00

Account Summary

Account Number	Account Name	Payment Amount
240-2434-7914	Landscape Maintenance	355.00
240-2435-7914	Landscape Maintenance	500.00
300-3005-8060	Sidewalk Improvements	14,500.00
420-4205-8041	Park Improvements (Cap	36.51
440-4405-7619	Fuel And Oil	9,969.57
440-4405-7620	Tires	701.00
440-4405-7650	Vehicle Maintenance	51.98
440-4405-7887	Repairs & Replacements	160.00
470-4705-8060	Sidewalk/Concrete Repa	104,244.54
	Grand Total:	354,080.16

Project Account Summary

Project Account Key	Payment Amount
None	203,377.96
201406-Legal Fees-City of Hope EIR Reimb	4,160.00
201904-Other Exp-Tobacco Grant	15,135.94
201909- Duarte's Promise - America's Promise Exp	2,237.75
201911-(300)Sidewalk Imprv-FY19 Concrete Repair	14,500.00
201911-(470) Sidewalk Imprv-FY19 Concrete Repair	104,244.54
201914-Boxing Prgm-Cal VIP	354.39
201914-Youth Programs-Cal VIP	1,536.00
201915-Duarte Station Specific Plan-Expense	5,021.25
201917-Flood Emergency -Other Expenses	1,302.99
201951 - Retirement-CM Retirement	2,126.00
250016-Oper of Acq Prop-1229 Pops Road	41.67
990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
Grand Total:	354,080.16



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 12/12/2018 - 12/25/2018

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
144	12/13/2018	4484	U.S. BANK			7,447.66
	112618CM	Marilyn Mays Airfare 2019 CPRS Conf		100-1605-7610		254.96
	112618CM	George Dang Airfare 2019 CPRS Conf		100-1605-7610		218.40
	112618CM	AmeriCorps Little Free Library Raffle (		100-1605-7728	201909- Duarte's Promise - America's Promise E	50.00
	112618CM	Halloween Howl Carnival Prop (Party		100-1605-7730		8.75
	112618CM	Christmas Ornaments (Santa's Quarte		100-1605-7730		786.39
	112618CM	SC Class Curriculum (DLL Technologie		100-1605-7733		300.00
	112618CM	SC Colored Paper (Amazon)		100-1605-7733		56.46
	112618CM	TC Men's Fleece Tracksuits (3) (Amaz		100-1605-7735		95.67
	112618CM	TC Game Room Supplies (Amazon)		100-1605-7735		10.94
	112618CM	Unity March Keynote Speaker Gift Car		100-1605-7735		161.00
	112618CM	TC Game Room Supplies (Amazon)		100-1605-7735		93.53
	112618CM	TC Men's Tracksuits/Hoodies (Walma		100-1605-7735		420.85
	112618CM	Portable PA System Parts (Anchor Au		100-1605-7741		51.42
	112618CM	TC Field Trip (Studio Movie Grill)		100-1605-7745	201914-Boxing Prgm-Cal VIP	188.50
	112618CM	Encanto Pk RR Renovation Sign (The S		100-1610-7618		117.90
	112618CM	Council Chairs (Herman Miller)		100-1610-7618		2,014.80
	112618CM	City Tree Topper Mirror Paper (Amazo		100-1610-7618		25.98
	112618CM	White Markerboard (Amazon)		100-1610-7618		555.60
	112618CM	Dep Field Srvc/Facility Maint Cubicle I		100-1610-7652		2,000.00
	112618CM	Orange Blossom Park Citrus Labels (E		420-4205-8041		36.51
148	12/20/2018	4484	U.S. BANK			5,365.76
	121718	Santa Suit/Beard/Wig (Party City)		100-1605-7730		109.49
	121718	Christmas Lights (Amazon)		100-1605-7730		53.98
	121718	City Holiday Events Elf Costume (Part		100-1605-7730		54.74
	121718	SC Volunteer Gift Cards (Amazon)		100-1605-7733		320.00
	121718	SC Lounge Furniture (La-Z-Boy Furnit		100-1605-7733		190.00
	121718	SC Placemats/Fishing Line (Amazon)		100-1605-7733		111.24
	121718	TC Winter Holiday Festival Gift Cards (		100-1605-7735		84.00
	121718	Whistles w/Lanyards (Amazon)		100-1605-7741		22.84
	121718	Gift Cards (Amazon)		100-1605-7741		200.00
	121718	Duarte Boxing Club Membership (US		100-1605-7745		205.00
	121718	TC Boxing Equipment (Title Boxing)		100-1605-7745		129.92
	121718	Youth & Family Committee Dinner (Yo		100-1605-7980		308.25
	121718	Employee Recognition Gift Cards (Tar		100-1605-7980		150.46
	121718	CC Lounge Coffee Cups w/Lids (Amaz		100-1610-7618		65.98
	121718	Lounge Meeting Room Paintings (OilP		100-1610-7618		2,323.60
	121718	Table Cloth Dry Cleaning (Nature's Cl		100-1610-7618		255.00
	121718	Custom Framing Duarte/COH Float Ar		100-1610-7618		565.56
	121718	Skate Park Rules Signs (The Sauce)		100-1610-7618		65.70
	121718	HR Table Cloth Dry Cleaning (Nature's		100-1810-7980		150.00
211555	12/13/2018	5991	ROBERT HAINES			5,700.00
	1544	Decorate Christmas Tree at City of Ho		100-1605-7730		5,700.00
211575	12/20/2018	5969	B C TRAFFIC SPECIALIST			17,600.00
	509182	Median Signs & Markings - Duarte Rd		220-2210-7812		17,600.00
211579	12/20/2018	5155	BOYS & GIRLS CLUBS OF THE FOOTHILLS			14,307.73
	120618	Tobacco Ed Program CBO 10/2018		100-1205-7980	201904-Other Exp-Tobacco Grant	9,359.86
	120618-112018	Tobacco Ed Program CBO 11/2018		100-1205-7980	201904-Other Exp-Tobacco Grant	4,947.87
211580	12/20/2018	3889	BRIGHTVIEW LANDSCAPE SERVICES INC			22,264.41
	5976311	Landscape Maintenance 10/2018		100-1020-7724		115.00

Council Warrant Register Over \$5000

Payment Dates: 12/12/2018 - 12/25/2018

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	5976311	Landscape Maintenance 10/2018		100-1415-7916		2,130.00
	5976311	Landscape Maintenance 10/2018		100-1825-7945	990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
	5976311	Landscape Maintenance 10/2018		100-1825-7945	250016-Oper of Acq Prop-1229 Pops Road	41.67
	5976311	Landscape Maintenance 10/2018		240-2410-7915		7,500.00
	5976311	Landscape Maintenance 10/2018		240-2410-7917		4,145.00
	5976311	Landscape Maintenance 10/2018		240-2410-7917		485.00
	5976311	Landscape Maintenance 10/2018		240-2420-7914		345.16
	5976311	Landscape Maintenance 10/2018		240-2421-7914		1,300.00
	5976311	Landscape Maintenance 10/2018		240-2422-7914		480.58
	5976311	Landscape Maintenance 10/2018		240-2423-7914		900.00
	5976311	Landscape Maintenance 10/2018		240-2424-7914		550.00
	5976311	Landscape Maintenance 10/2018		240-2425-7914		400.00
	5976311	Landscape Maintenance 10/2018		240-2426-7914		180.00
	5976311	Landscape Maintenance 10/2018		240-2427-7914		630.33
	5976311	Landscape Maintenance 10/2018		240-2431-7914		800.00
	5976311	Landscape Maintenance 10/2018		240-2432-7914		835.00
	5976311	Landscape Maintenance 10/2018		240-2433-7914		530.00
	5976311	Landscape Maintenance 10/2018		240-2434-7914		355.00
	5976311	Landscape Maintenance 10/2018		240-2435-7914		500.00
211588	12/20/2018	5120	CHARLES ABBOTT ASSOCIATES INC			15,142.40
	58978	Building & Safety Services 11/2018		100-1405-7800		15,142.40
211591	12/20/2018	5801	COMMUNITY MEDIA OF THE FOOTHILLS			12,250.00
	357	Public Access Usage 1/1/19 - 6/30/19		100-1020-7720		12,250.00
211610	12/20/2018	5995	IE GENERAL ENGINEERING			118,744.54
	3214	Citywide Concrete Repair		300-3005-8060	201911-(300)Sidewalk Imprv-FY19 Concrete Rep	14,500.00
	3214	Citywide Concrete Repair		470-4705-8060	201911-(470) Sidewalk Imprv-FY19 Concrete Re	104,244.54
211619	12/20/2018	0903	CITY OF MONROVIA			18,068.96
	1900252	Fuel-City Manager 10/2018		100-1010-7650		245.65
	1900253	Fuel-Field Services 10/2018		100-1410-7650		1,307.14
	1900254	Fuel-Parks & Recreation 10/2018		100-1605-7650		168.36
	1900254	Fuel-Parks & Recreation 10/2018		100-1610-7650		453.89
	1900255	Fuel-Public Safety 10/2018		100-1205-7650		774.76
	1900256	Fuel-Cmty Development 10/2018		100-1405-7650		102.08
	1900257	Fuel-Sheriff's Dept 10/2018		100-1205-7781		5,440.02
	1900258	Fuel-Transit Dept 10/2018		440-4405-7619		9,577.06
211620	12/20/2018	5454	MOORE IACOFANO GOLTSMAN INC			5,021.25
	0055992	Duarte Station Specific Plan/EIR 10/2		100-2121	201915-Duarte Station Specific Plan-Expense	1,897.00
	0056333	Duarte Station Specific Plan/EIR 11/2		100-2121	201915-Duarte Station Specific Plan-Expense	3,124.25
211634	12/20/2018	0196	RUTAN & TUCKER LLP			35,753.59
	822125	General City Attorney (Retainer) 9/20		100-1015-7680		8,267.50
	822128	City of Hope Legal 9/2018		100-1015-7686	201406-Legal Fees-City of Hope EIR Reimb	2,688.00
	824324	General City Attorney (Retainer) 10/2		100-1015-7680		18,998.59
	824325	Code Enforcement Legal 10/2018		100-1015-7684		22.50
	824329	City of Hope Legal 10/2018		100-1015-7686	201406-Legal Fees-City of Hope EIR Reimb	1,472.00
	824728	Enviro/Stormwater (NPDES Litigation		100-1015-7686		1,968.00
	824729	Enviro/Stormwater (NPDES) Litigation		100-1015-7686		746.00
	825326	Telecommunications (Smart City) Leg		100-1015-7686		1,591.00
211642	12/20/2018	3661	SUPERIOR CT OF CAL CO OF LOS ANGELES			8,069.50
	121318	Citation Revenue Tax 11/2018		100-1205-7761		8,069.50
Payment Total:						285,735.80

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	119,841.62
220 - GAS TAX FUN	17,600.00
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	19,936.07
300 - BICYCLE AND PEDESTRIAN SAFETY FUND (SB821)	14,500.00
420 - QUIMBY ACT FUND	36.51
440 - PROPOSITION A TRANSIT FUND	9,577.06
470 - MEASURE R LR TRANSIT FUND	104,244.54
Grand Total:	285,735.80

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7650	Vehicle Maintenance	245.65
100-1015-7680	City Attorney Legal	27,266.09
100-1015-7684	Code Enforcement Legal	22.50
100-1015-7686	Other Legal Services	8,465.00
100-1020-7720	DCTV	12,250.00
100-1020-7724	Post Office Parking	115.00
100-1205-7650	Vehicle Maintenance	774.76
100-1205-7761	Parking Ticket Collect	8,069.50
100-1205-7781	Contract Law Enforceme	5,440.02
100-1205-7980	Other Expenses	14,307.73
100-1405-7650	Vehicle Maintenance	102.08
100-1405-7800	Building Department Ser	15,142.40
100-1410-7650	Vehicle Maintenance	1,307.14
100-1415-7916	Landscape-Sport Park	2,130.00
100-1605-7610	Travel, Mtgs & Conf	473.36
100-1605-7650	Vehicle Maintenance	168.36
100-1605-7728	Americorp's VIP Progra	50.00
100-1605-7730	Special Events	6,713.35
100-1605-7733	Senior Center	977.70
100-1605-7735	Teen Center	865.99
100-1605-7741	Sports/Playground Progr	274.26
100-1605-7745	Boxing Program	523.42
100-1605-7980	Other Expenses	458.71
100-1610-7618	Building Supplies	5,990.12
100-1610-7650	Vehicle Maintenance	453.89
100-1610-7652	Building Maint Services	2,000.00
100-1810-7980	Other Expenses	150.00
100-1825-7945	Operation Of Acq Prop	83.34
100-2121	Pass Through Deposits	5,021.25
220-2210-7812	Street Striping & Markin	17,600.00
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7914	Landscape Maintenance	500.00
300-3005-8060	Sidewalk Improvements	14,500.00

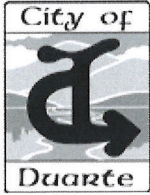
Account Summary

Account Number	Account Name	Payment Amount
420-4205-8041	Park Improvements (Cap	36.51
440-4405-7619	Fuel And Oil	9,577.06
470-4705-8060	Sidewalk/Concrete Repa	104,244.54
	Grand Total:	285,735.80

Project Account Summary

Project Account Key	Payment Amount
None	143,180.44
201406-Legal Fees-City of Hope EIR Reimb	4,160.00
201904-Other Exp-Tobacco Grant	14,307.73
201909- Duarte's Promise - America's Promise Exp	50.00
201911-(300)Sidewalk Imprv-FY19 Concrete Repair	14,500.00
201911-(470) Sidewalk Imprv-FY19 Concrete Repair	104,244.54
201914-Boxing Prgm-Cal VIP	188.50
201915-Duarte Station Specific Plan-Expense	5,021.25
250016-Oper of Acq Prop-1229 Pops Road	41.67
990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
Grand Total:	285,735.80

1/8/19



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 12/26/2018 - 01/08/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
211653	12/27/2018	5965	ALCO BUILDING SOLUTIONS INC			11,372.00
	01	EWO #01 Additional Circuits		100-1610-8100		1,422.00
	01	CC Conference Room Wall Improvem		100-1610-8100		9,950.00
211663	12/27/2018	5256	KOSMONT COMPANIES			8,129.77
	18-0162 001	Duarte Station Economic/Revenue An		100-1405-7975		8,129.77
211664	12/27/2018	0056	LOS ANGELES COUNTY SHERIFF'S DEPARTMENT			346,359.01
	191435CY	Sheriff's Contract 10/2018		100-1205-7781	201914-Sheriff Contract-Cal VIP	16,522.05
	191435CY	Sheriff's Contract 10/2018		100-1205-7781		314,836.96
	191435CY	Sheriff's Contract 10/2018		290-2905-7781		15,000.00
211673	12/27/2018	5441	SILVER & WRIGHT LLP			17,242.11
	25252	1001 Las Lomas Litigation 11/2018		100-1015-7684		7,230.60
	25252	Arberry Litigation 11/2018		100-1015-7684		9,545.11
	25252	Code Enforcement Legal 11/2018		100-1015-7684		466.40
211675	12/27/2018	1240	STATE WATER RESOURCES CONTROL BOARD			8,539.00
	SW-0159774	MINSTW Annual Permit Fee 10/1/18 -		100-1405-7802		8,539.00
Payment Total:						391,641.89

Report Summary**Fund Summary**

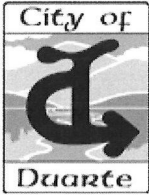
Fund	Payment Amount
100 - GENERAL FUND	376,641.89
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	15,000.00
Grand Total:	391,641.89

Account Summary

Account Number	Account Name	Payment Amount
100-1015-7684	Code Enforcement Legal	17,242.11
100-1205-7781	Contract Law Enforceme	331,359.01
100-1405-7802	NPDES Requirements	8,539.00
100-1405-7975	Economic Development	8,129.77
100-1610-8100	Other Capital Improvem	11,372.00
290-2905-7781	Contract Law Enforceme	15,000.00
Grand Total:		391,641.89

Project Account Summary

Project Account Key	Payment Amount
None	375,119.84
201914-Sheriff Contract-Cal VIP	16,522.05
Grand Total:	391,641.89



City of Duarte

Council Warrant Register by Account By Fund

Payment Dates 12/26/2018 - 01/08/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1010-7610	U.S. BANK	Karen Herrera NLC 2018 City Summit	149		99.00
100-1010-7610	U.S. BANK	Karen Herrera 2019 City Mgrs Conf 2/2019	149		500.00
100-1010-7610	U.S. BANK	Karen Herrera CCCA Fall Summit Hotel 10/2018	149		180.66
100-1010-7610	U.S. BANK	Darrell George Interview Panel Lunch 11/5/18	149		112.29
100-1010-7610	U.S. BANK	Darrell George NLC Summit Hotel 11/7/18 (Freehand)	149		96.04
100-1010-7610	U.S. BANK	Darrell George NLC City Mgrs Dinner 11/7/18	149		55.99
100-1010-7610	U.S. BANK	Darrell George Mtg w/Wildan Reps 11/12/18	149		52.10
100-1010-7610	U.S. BANK	Darrell George Mtg w/Local Gov't Srvc Commission	149		51.61
100-1010-7610	U.S. BANK	Karen Herrera Contract Cities Summit 11/15/18	149		50.00
100-1010-7610	U.S. BANK	Darrell George Contract Cities Summit 11/15/18	149		50.00
100-1010-7610	U.S. BANK	Darrell George Mtg w/Tzeitel Paras 11/20/18	149		31.92
100-1010-7610	U.S. BANK	Darrell George Mtg w/Sheryl Lefman 10/25/18	149		22.04
100-1010-7610	U.S. BANK	Darrell George NLC Summit Parking 11/8/18	149		20.00
100-1010-7610	U.S. BANK	Darrell George NLC Summit Parking 11/7/18	149		20.00
100-1010-7610	U.S. BANK	Darrell George USC CMF Board Mtg Pkg 10/25/18	149		20.00
100-1010-7610	U.S. BANK	Darrell George NLC Summit Parking 11/15/18	149		12.00
100-1010-7610	U.S. BANK	Darrell George NLC Summit Parking (Union Station)	149		12.00
100-1010-7610	U.S. BANK	Darrell George NLC City Summit Breakfast 11/7/18	149		7.50
100-1010-7610	U.S. BANK	Homeless Purchase (Shoes) (Target)	149		32.84
100-1010-7614	U.S. BANK	Laptop Sleeve (Amazon)	149		7.22
100-1010-7614	U.S. BANK	Space Heater (Amazon)	149		21.89
100-1010-7614	U.S. BANK	MacBook Pro Case (Amazon)	149		29.50
100-1010-7650	U.S. BANK	Darrell George FasTrak Pass Replenish	149		40.00
100-1010-7650	U.S. BANK	Darrell George FasTrak Pass Replenish	149		40.00
100-1010-7650	SHELL	City Manager Fuel 11/2018	211672		85.01
100-1010-7651	COUNTY OF LOS ANGELES REGISTR	Election-Candidate's Statements	211657		2,485.01
100-1015-7684	SILVER & WRIGHT LLP	1001 Las Lomas Litigation 11/2018	211673		7,230.60
100-1015-7684	SILVER & WRIGHT LLP	Arberry Litigation 11/2018	211673		9,545.11
100-1015-7684	SILVER & WRIGHT LLP	Code Enforcement Legal 11/2018	211673		466.40
100-1020-7710	LUDECKE PROPERTY MANAGEMEN	Chamber Lease 1/2019	211665		1,600.00
100-1020-7712	U.S. BANK	Hootsuite 12/2/18 - 1/1/19	149		14.99
100-1020-7712	U.S. BANK	Facebook Ads	149		68.97
100-1020-7980	U.S. BANK	Cesar M Retirement Reception Supplies (Party City)	149		90.79
100-1020-7980	U.S. BANK	Community Meeting 10/25/18 Coffee (Starbucks)	149		22.90
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 10/2018	211664		314,836.96
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 10/2018	211664	201914-Sheriff Contract-Cal VIP	16,522.05
100-1405-7610	U.S. BANK	Amanda Hamilton Debris Flow Class 11/10/18	150		209.91
100-1405-7610	U.S. BANK	Teresa Renteria Debris Flow Class 11/10/18	150		209.91
100-1405-7610	U.S. BANK	Craig Hensley City of Pasadena Mtg Pkg 10/24/18	150		1.25
100-1405-7610	U.S. BANK	Craig Hensley EDDY Awards Parking 11/8/18	150		22.00
100-1405-7612	U.S. BANK	Lg Format Data-Hightail	150		15.99
100-1405-7612	U.S. BANK	Daily Bulletin Online Subscription	150		9.90
100-1405-7614	U.S. BANK	Field Srvc Mgr Office Chair (Officeworld.com)	150		218.98
100-1405-7614	U.S. BANK	Craig Hensley Phone Case/Cover (Apple Store)	150		53.66
100-1405-7802	STATE WATER RESOURCES CONTRO	MNSTW Annual Permit Fee 10/1/18 - 9/30/19	211675		8,539.00
100-1405-7975	U.S. BANK	Gift Card (Target)	150		100.00
100-1405-7975	KOSMONT COMPANIES	Duarte Station Economic/Revenue Analysis	211663		8,129.77
100-1405-8100	HOME DEPOT CREDIT SERVICES	Duarte Rd Irrigation Electrical Repairs	211662		56.35
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	211652		49.75
100-1410-7650	MOUNTAIN VIEW TIRE & SERVICE I	Truck Tires (4)	211668		860.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 12/2018	211651		58.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 12/2018	211651		58.00
100-1410-7980	HOME DEPOT CREDIT SERVICES	Curb Painting Supplies	211662		28.51

Council Warrant Register by Account

Payment Dates: 12/26/2018 - 01/08/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7610	CPRS DISTRICT 13	CPRS Holiday Cheer (9 RSVPs)	211658		270.00
100-1605-7728	DUARTE RECREATION PETTY CASH	AmeriCorps Little Library Books	211659	201909- Duarte's Promise - America's Pro	45.92
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Santa's Party Supplies	211677		292.98
100-1605-7730	DUARTE RECREATION PETTY CASH	Santa Party Cupcakes	211659		53.72
100-1605-7730	DUARTE RECREATION PETTY CASH	Santa Party Santa Gift Certificate	211659		50.00
100-1605-7733	RALPHS GROCERY COMPANY	Senior Ctr Supplies	211670		76.25
100-1605-7733	RALPHS GROCERY COMPANY	Senior Ctr Raffle Prizes	211670		295.04
100-1605-7733	ABRAHAM MARTINEZ	SC Brunch Entertainment	211667		400.00
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Special Event Party Shred	211659		5.48
100-1605-7733	RALPHS GROCERY COMPANY	SC Christmas Dinner Supplies	211670		57.14
100-1605-7735	WALMART COMMUNITY/RFCSLLC	TC Office Supplies	211677		38.41
100-1605-7741	SOUTHERN CALIFORNIA MUNICIPA	Volleyball Tournament Fees	211674		105.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies	211662		134.48
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies	211662		98.30
100-1610-7618	SHAFFER AWARDS	CC Name Holders	211671		56.72
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies	211662		362.13
100-1610-7618	MAINTEX INC	Janitorial Supplies	211666		122.40
100-1610-7618	MAINTEX INC	Janitorial Supplies	211666		679.80
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniforms	211656		39.49
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniforms	211656		39.35
100-1610-7650	MOUNTAIN VIEW TIRE & SERVICE I	Ford Escape Tires (4)	211668		749.12
100-1610-7652	MARCUS LEON BANKS SR	City Hall Service Call/Breaker Replacement	211654		508.20
100-1610-7652	UNITED SITE SERVICES	Encanto Pk Restroom Remodel 11/30/18-12/3/18	211676		505.00
100-1610-7652	UNITED SITE SERVICES	Sports Pk Restroom 12/4/18 - 12/31/18	211676		101.23
100-1610-8100	ALCO BUILDING SOLUTIONS INC	CC Conference Room Wall Improvements	211653		9,950.00
100-1610-8100	ALCO BUILDING SOLUTIONS INC	EWO #01 Additional Circuits	211653		1,422.00
100-1825-7614	HOLIDAY SIGNS LLC	2019 Holiday Signs	211661		83.95
100-2120	PREMIER POOLS & SPAS	Swimming Pool Deposit Refund (1944 Chesson)	211669		500.00
100-2120	BLUE HAVEN POOLS	Swimming Pool Deposit Refund (486 Woodbluff)	211655		500.00
Fund 100 - GENERAL FUND Total:					390,696.48
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7906	WEST COAST ARBORISTS INC	Citywide Tree Maintenance	211678		480.00
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Pk Lot Sweeping 12/2018	211651		747.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					1,227.00
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 10/2018	211664		15,000.00
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					15,000.00
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7636	HENDERSON'S	Erwin Mendez Uniform	211660		39.36
440-4405-7650	HOME DEPOT CREDIT SERVICES	South Yard Supplies	211662		22.71
Fund 440 - PROPOSITION A TRANSIT FUND Total:					62.07
Grand Total:					406,985.55

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	390,696.48
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	1,227.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	15,000.00
440 - PROPOSITION A TRANSIT FUND	62.07
Grand Total:	406,985.55

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7610	Travel, Mtgs & Conf	1,425.99
100-1010-7614	Office Supplies	58.61
100-1010-7650	Vehicle Maintenance	165.01
100-1010-7651	Election Services	2,485.01
100-1015-7684	Code Enforcement Legal	17,242.11
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information	83.96
100-1020-7980	Other Expenses	113.69
100-1205-7781	Contract Law Enforceme	331,359.01
100-1405-7610	Travel, Mtgs & Conf	443.07
100-1405-7612	Publications and Dues	25.89
100-1405-7614	Office Supplies	272.64
100-1405-7802	NPDES Requirements	8,539.00
100-1405-7975	Economic Development	8,229.77
100-1405-8100	Other Capital Improvem	56.35
100-1410-7621	Other Supplies	49.75
100-1410-7650	Vehicle Maintenance	860.00
100-1410-7810	Street Sweeping	116.00
100-1410-7980	Other Expenses	28.51
100-1605-7610	Travel, Mtgs & Conf	270.00
100-1605-7728	Americorp's VIP Progra	45.92
100-1605-7730	Special Events	396.70
100-1605-7733	Senior Center	833.91
100-1605-7735	Teen Center	38.41
100-1605-7741	Sports/Playground Progr	105.00
100-1610-7618	Building Supplies	1,453.83
100-1610-7636	Uniforms	78.84
100-1610-7650	Vehicle Maintenance	749.12
100-1610-7652	Building Maint Services	1,114.43
100-1610-8100	Other Capital Improvem	11,372.00
100-1825-7614	Office Supplies	83.95
100-2120	Refundable Deposits	1,000.00
240-2410-7906	Tree Trim-Citywide	480.00
240-2426-7810	Street Sweeping	747.00
290-2905-7781	Contract Law Enforceme	15,000.00
440-4405-7636	Uniforms	39.36
440-4405-7650	Vehicle Maintenance	22.71
Grand Total:		406,985.55

Project Account Summary

Project Account Key	Payment Amount
None	390,417.58
201909- Duarte's Promise - America's Promise Exp	45.92
201914-Sheriff Contract-Cal VIP	16,522.05
Grand Total:	406,985.55

Agenda Memo City Manager's Office

To: Mayor and Members of the Duarte City Council
From: Karen A. Herrera, Deputy City Manager
Date: January 8, 2019
Subject: Approval – Authorization for City Manager to execute five-year License Agreement with Southern California Edison Company (SCE) for a 21-space parking lot at the Duarte Post Office, effective May 1, 2019 – April 30, 2024

Recommendation

It is recommended that the City Council approve and authorize the City Manager to make final technical modifications and execute on behalf of the City a five-year License Agreement with Southern California Edison Company effective May 1, 2019 through April 30, 2024, for use of the 21-space parking lot at the Duarte Post Office located at 1220 Highland Ave.

Background

For decades, patrons of the Duarte Post Office and City officials alike complained about the lack of adequate parking at the Duarte Post Office. In 2000, the parking lot was finally expanded from 11 to 32, spaces including a convenient new mail drop box with assistance from then US Senator Barbara Boxer and Congressman David Dreier. The City spent approximately \$45,000 to design, construct and landscape the new lot and also assumed liability, maintenance and utility costs for the property. At that time, the City entered into a licensing agreement between the City and Southern California Edison for land associated with the 21-space lot. Concurrently, the City also negotiated a separate ground lease with the United States Postal Service getting them to reimburse the costs associated with 12 of the 21 spots. This arrangement continued for approximately 15 years and ended in 2015 due to the relocation of postal delivery services out of the Duarte location .

Discussion

Since the year 2000, the City has entered into several leases with Southern California Edison i.e. 2006, 2011, 2016, and now the proposed 2019 agreement. The term of the new five-year agreement is for the next five-year period commencing May 1, 2019 through April 30, 2024 with terms and conditions remaining basically unchanged. The Edison agreement also immediately requires the City to submit current proof of insurance naming the company as additionally insured.

Fiscal Impact

The City will pay Southern California Edison approximately \$43,500 out of account no.100-1020-7724 over the next five years starting with \$8,193.65 in 2019. See chart below.) Each year the lease amount increases by approximately \$300.

Year	Term	Yearly Amount	Quarterly Amount	Payment Due First Day Of
First Year	May 1, 2019 – April 30, 2020	\$8,193.65	\$2,048.41	2019 May/ Aug./Nov. 2020 Feb.
Second Year	May 1, 2020 – April 30, 2021	\$8,439.00	\$2,109.75	2020 May/ Aug./Nov. 2021 Feb.
Third Year	May 1, 2021 – April 30, 2022	\$8,692.00	\$2,173.00	2021 May/ Aug./Nov. 2022 Feb.
Fourth Year	May 1, 2022 – April 30, 2023	\$8,953.00	\$2,238.25	2022 May/ Aug./Nov. 2023 Feb.
Fifth Year	May 1, 2023 – April 30, 2024	\$9,222.00	\$2,305.50	2023 May/ Aug./Nov. 2024 Feb.

Attachment: License Agreement with Southern California Edison Company (SCE)

CITY OF DUARTE

L I C E N S E A G R E E M E N T
I N D E X O F A R T I C L E S

1. USE
2. TERM
3. CONSIDERATION
4. INSURANCE
5. LICENSOR'S USE OF THE PROPERTY
6. LICENSEE'S IMPROVEMENTS
7. LICENSEE'S PERSONAL PROPERTY
8. HEIGHT LIMITATIONS AND VERTICAL CLEARANCES
9. ACCESS AND CLEARANCES
10. PARKING
11. WEEDS, BRUSH, RUBBISH AND DEBRIS (WEED ABATEMENT)
12. FLAMMABLES, WASTE AND NUISANCES
13. PESTICIDES AND HERBICIDES
14. HAZARDOUS WASTE
15. SIGNS
16. FENCING AND EXISTING FIXTURES
17. PARKWAYS AND LANDSCAPING
18. IRRIGATION EQUIPMENT
19. UNDERGROUND TANKS
20. UNDERGROUND FACILITIES
21. UTILITIES
22. TAXES, ASSESSMENTS AND LIENS
23. EXPENSE
24. ASSIGNMENTS
25. COMPLIANCE WITH LAW
26. GOVERNING LAW
27. INDEMNIFICATION
28. TERMINATION
29. EVENTS OF DEFAULT
30. REMEDIES
31. LICENSEE'S PERSONAL PROPERTY UPON TERMINATION OR EXPIRATION
32. LIMITATION OF LIABILITY
33. NON-POSSESSORY INTEREST
34. WAIVER
35. AUTHORITY
36. ELECTRIC AND MAGNETIC FIELDS

Initial (____)/(____)
Licensor/Licensee

37. INDUCED VOLTAGES

38. NOTICES

39. RECORDING

40. COMPLETE AGREEMENT

41. SIGNATURE AUTHORITY

42. SURVIVAL

APPENDIX: GUIDELINES FOR STANDARD LICENSEE IMPROVEMENTS

ADDENDUM(S)

PARKING

TREES/LANDSCAPING

Initial (____)/(____)
Licensor/Licensee

LICENSE AGREEMENT

THIS AGREEMENT between SOUTHERN CALIFORNIA EDISON COMPANY, a corporation organized under the laws of the State of California, called "Licensor", and CITY OF DUARTE, called "Licensee";

WITNESSETH: That Licensor, for and in consideration of the faithful performance by Licensee of the terms, covenants and agreements hereinafter set forth to be kept and performed by Licensee, does hereby give to Licensee the license to use that certain real property solely for the purpose hereinafter specified, upon and subject to the terms, reservations, covenants and conditions hereinafter set forth, hereinafter designated as "Property" on the Exhibit "A" attached hereto and made a part hereof, being a portion of Assessor's Parcel Number 8529-012-800, situated in the City of Duarte, County of Los Angeles, State of California, subject to any and all covenants, restrictions, reservations, exceptions, rights and easements, whether or not of record.

Acknowledgment of License and Disclaimer of Tenancy

Licensee acknowledges and agrees that the License constitutes a limited, revocable, non-possessory, personal and non-assignable privilege to use the Property solely for those permitted uses and activities expressly identified in the Agreement (the "License Privilege"). Licensee further acknowledges and agrees that:

- The consideration paid by Licensee pursuant to Article 3 of the Agreement is consistent with the value of the rights comprising the License Privilege; the consideration is *not* consistent with the higher market value for a greater right, privilege or interest (such as a lease) in the Property or similarly situated parcels.
- Licensee is not a tenant or lessee of Licensor and holds no rights of tenancy or leasehold in relation to the Property.
- The Agreement and/or any prior and/or future acts or omissions of Licensor shall not create (or be construed as creating) a leasehold, tenancy or any other interest in the Property.
- Licensor may terminate the License and revoke the License Privilege at any time, subject, if applicable, to a notice period agreed upon by the parties, as more particularly set forth in the Agreement.
- In consideration of Licensor's grant of the License, Licensee specifically and expressly waives, releases and relinquishes any and all right(s) to assert any claim of right, privilege or interest in the Property other than the License.
- Licensee further acknowledges and agrees that without the representations and agreements set forth herein, Licensor would not enter into the Agreement.

Initial (____)/(____)
Licensor/Licensee

1. Use: Licensee will use the Property for parking purposes only. Licensor makes no representation, covenant, warranty or promise that the Property, and any fixtures thereon, are fit or suitable for any particular use, including the use for which this Agreement is made and Licensee is not relying on any such representation, covenant, warranty or promise. Licensee's use of the property for any other purpose and/or failure to utilize the Property in accordance with this License as determined by the Licensor in its sole discretion will be deemed a material default and grounds for immediate termination of this Agreement in accordance with Articles 28 and/or 30.

2. Term: Unless otherwise terminated as provided herein, this Agreement will be in effect for a term of five (5) years commencing on the first day of May, 2019 and ending on the last day of April, 2024. Licensee acknowledges that this Agreement does not entitle Licensee to any subsequent agreement, for any reason whatsoever, regardless of the use Licensee makes of the Property, the improvements Licensee places on or makes to the Property, or for any other reason.

3. Consideration: Licensee will pay to Licensor the sum of Two Thousand Forty Eight and 41/100 Dollars (\$2,048.41) upon the execution and delivery of this Agreement with subsequent quarterly payments. Payment to Licensor must be in the form of a check or money order payable to Southern California Edison Company. No cash payments will be accepted by Licensor. Payment schedule:

Year	Term	Yearly Amount	Quarterly Amount	Payment Due First Day Of
First Year	May 1, 2019 – April 30, 2020	\$8,193.65	\$2,048.41	2019 May/ Aug./Nov. 2020 Feb.
Second Year	May 1, 2020 – April 30, 2021	\$8,439.00	\$2,109.75	2020 May/ Aug./Nov. 2021 Feb.
Third Year	May 1, 2021 – April 30, 2022	\$8,692.00	\$2,173.00	2021 May/ Aug./Nov. 2022 Feb.
Fourth Year	May 1, 2022 – April 30, 2023	\$8,953.00	\$2,238.25	2022 May/ Aug./Nov. 2023 Feb.
Fifth Year	May 1, 2023 – April 30, 2024	\$9,222.00	\$2,305.50	2023 May/ Aug./Nov. 2024 Feb.

All accounts not paid by the agreed upon due date may be subject to a late fee of up to 20% of the amount that was due on the date.

All payments subsequent to the initial payment will be paid to the Southern California Edison Company, Post Office Box 800 Rosemead, California, 91770, and Attention: Corporate Accounting Department – Accounts Receivable.

Initial (____)/(____)
Licensor/Licensee

4. Insurance: During the term of this Agreement, Licensee shall maintain the following insurance:

- (a) Workers' Compensation with statutory limits, under the laws of the State of California and Employer's Liability with limits of not less than \$1,000,000.00 each accident, disease/each employee, and disease/policy limit. Licensee shall require its insurer to waive all rights of subrogation against Licensor, its officers, agents and employees, except for any liability resulting from the willful or grossly negligent acts of the Licensor.
- (b) Commercial General Liability Insurance, including contractual liability and products liability, with limits not less than \$1,000,000.00 per occurrence and \$1,000,000.00 in the aggregate. Such insurance shall: (i) name Licensor, its officers, agents and employees as additional insureds, but only for Licensee's negligent acts or omissions; (ii) be primary for all purposes and (iii) contain separation of insureds or cross-liability clause, and (iv) require its insurer to waive all rights of subrogation against Licensor, its officers, agents and employees, except for any liability resulting from the willful or grossly negligent acts of the Licensor.
- (c) Commercial Automobile Liability insurance with a combined single limit of \$1,000,000.00. Such insurance shall cover the use of owned, non-owned and hired vehicles on the Property.
- (d) Self - Insurance: Licensee may self-insure all of the insurance requirements above if they belong to an approved Secondary Use Category and the self-insurance is maintained under a self-insurance program reasonably satisfactory to Licensor. Parking use is an approved Secondary Use Category; Licensee may submit written verification of self-insurance to meet the above insurance requirements.

The failure to maintain such insurance may be deemed by Licensor a material default of this Agreement and grounds for immediate termination pursuant to Articles 28 and/or 30. Licensee shall provide Licensor with proof of such insurance by submission of certificates of insurance, pursuant to Article 38 "Notices", at least ten days prior to the effective date of this Agreement, and thereafter at least ten days prior to each insurance renewal date. Licensee must provide Licensor at least thirty (30) days notice before any such insurance will be canceled, allowed to expire, or materially reduced. However, in the event insurance is canceled for the non-payment of a premium, Licensee must provide to Licensor at least ten (10) days' prior written notice before the effective date of cancellation. The required insurance policies shall be maintained with insurers reasonably satisfactory to Licensor, and shall be primary and non-contributory with any insurance or self-insurance maintained by Licensor.

5. Licensor's Use of the Property: Licensee agrees that Licensor, its successors and assigns, have the right to enter the Property, at all times, for any purpose, and the right to conduct any activity on the Property. Exercise of these rights by Licensor, its successors and assigns, will not result in compensation to Licensee for any damages whatsoever to personal property, structures, and/or crops located on the Property, nor shall Licensee be entitled to any compensation for any loss of use of the Property or a portion thereof, and/or any related damages, as a result of Licensor's activities under this Article.

Initial (____)/(____)
Licensor/Licensee

6. Licensee's Improvements: Licensee must submit, for Licensor's prior written approval, complete improvement plans, including, but not limited to, grading, lighting, landscaping, grounding, and irrigation plans, - identifying all existing and proposed improvements, a minimum of sixty (60) days prior to making any use of the Property. Licensee's conceptual plans for proposed improvements shall be developed in accordance with the guidelines contained in the Appendix to this License. It is understood and agreed that the general guidelines contained in the Appendix are intended to provide a framework for the development of conceptual plans only; and that Licensor may modify or add to the conditions contained in the Appendix hereto, based on individual site characteristics, Licensor's existing or potential operating needs or Licensee's proposed use(s). Licensee must submit, for Licensor's prior written approval plans for any modifications to such improvements. Written approval may be modified and/or rescinded by Licensor for any reason whatsoever.

To the extent Licensor reviews and/or approves any improvement plans, Licensor is doing so only for purposes of determining whether said improvements are compatible with Licensor's use of the Property. Under no circumstances shall such review and/or approval be construed as a warranty, representation, or promise that the Property is fit for the proposed improvements, or that said improvements comply with any applicable city, state, or county building requirements, other legal requirements, or the generally accepted standard of care.

At any time, Licensor may require Licensee to modify and/or remove any or all such previously approved improvements at Licensee's risk and expense and without compensation from Licensor. Licensor is not required, at any time, to make any repairs, improvements, alterations, changes or additions of any nature whatsoever to the Property and/or any fixtures thereon. Licensee expressly acknowledges that any expenditures or improvements will in no way alter Licensor's right to terminate in accordance with Articles 28, and/or 30.

7. Licensee's Personal Property: (i) Licensor grants Licensee permission to place Licensee's personal property on the Property consistent with the use identified in Article 1 and other terms of this Agreement. Such permission granted by Licensor shall be revoked upon the earlier of the termination or expiration of this Agreement. All equipment and other property brought, placed or erected on the Property by Licensee shall be and remain the property of Licensee, except as otherwise set forth herein. Licensee shall be responsible for any damage to the Property and/or Licensor's personal property arising out of Licensee's activities on the Property, including its use and/or removal of Licensee's personal property. Licensee further acknowledges and agrees that Licensor is not responsible for Licensee's personal property during the effectiveness of this Agreement, or upon termination or expiration. Licensor further assumes no duty or obligation to maintain or secure Licensee's personal property at any time.

(ii) Unless as specifically provided for in an Addendum to this Agreement, Licensee shall not store on the Property, for a period longer than twenty-four (24) consecutive hours, any personal property owned by a non-party to this Agreement.

Licensee will defend and indemnify Licensor, its directors, officers, agents, subcontractors, and employees, and its successors and assigns, from any and all claims, loss, damage, actions, causes of action, expenses and/or liability arising from the storage of, damage to, and/or loss of use of such non-party's personal property.

Initial (____)/(____)
Licensor/Licensee

8. Height Limitations and Vertical Clearances: Any equipment used by Licensee or its agents, employees or contractors, on and/or adjacent to the Property, will be used and operated so as to maintain minimum clearances from all overhead electrical conductors as designated in the table below:

Vehicle/ Equipment Vertical Clearance	
500 kV	35 feet
220 kV – 66kV	30 feet
<66kV (Distribution facilities)	25 feet
Telecom	18 feet

All trees and plants on the Property will be maintained by Licensee at a maximum height of fifteen (15) feet. If requested by Licensor, Licensee will remove, at Licensee's expense, any tree and/or other planting.

9. Access and Horizontal Clearances: Licensee will provide Licensor with adequate access to all of Licensor's facilities on the Property and at no time will there be any interference with the free movement of Licensor's equipment, personnel, and materials over the Property. Licensor may require Licensee to provide and maintain access roads within the Property, at a minimum usable width of sixteen (16) feet, with commercial driveway aprons and curb depressions capable of supporting a gross load of forty (40) tons on a three-axle vehicle. The minimum width of all roads shall be increased on curves by a distance equal to 400/inside radius of curvature. All curves shall have a radius of not less than 50 feet measured at the inside edge of the usable road surface. Unless otherwise specified in writing by Licensor, Licensee will make no use of the area directly underneath Licensor's towers and will maintain the following minimum clearances:

- a. A 50-foot-radius around suspension tower legs, H-Frames and poles and 100-foot radius around dead-end tower legs, H-Frames and poles.
- b. A 25-foot-radius around all other poles.

NOTE: Additional clearance may be required by Licensor for structures.

10. Parking: Licensee will not store, repair or refuel any motor vehicles or allow storage, repairing or refueling of any motor vehicles on the Property unless specifically approved in a writing executed by Licensor.

11. Weeds, Brush, Rubbish and Debris (Weed Abatement): Licensee will keep the Property clean, free from weeds, brush, rubbish and debris and in a condition satisfactory to Licensor.

12. Flammables, Waste and Nuisances: Unless permitted by Licensor in writing, Licensee will not, or allow others, to place, use, or store any flammable or combustible materials or waste materials on the Property or commit any waste or damage to the Property or allow any to be done. Licensee will be responsible for the control of and will be liable for any damage or disturbance, caused by any trespasser, dust, odor, flammable or waste materials, noise or other nuisance disturbances. Licensee will not permit dogs on the Property.

13. Pesticides and Herbicides: Any pesticide or herbicide applications and disposals will be made in accordance with all Federal, State, County and local laws. Licensee will dispose of all

Initial (____)/(____)
Licensor/Licensee

pesticides, herbicides and any other toxic substances declared to be either a health or environmental hazard, and all materials contaminated by such substances, including but not limited to, containers, clothing and equipment, in the manner prescribed by law.

14. Hazardous Waste: Licensee will not engage in, or permit any other party to engage in, any activity on the Property that violates federal, state or local laws, rules or regulations pertaining to hazardous, toxic or infectious materials and/or waste. Licensee will indemnify and hold Licensor, its directors, officers, agents and employees, and its successors and assigns, harmless from all claims, loss, damage, actions, causes of action, expenses and/or liability arising from leaks of, spills of, and/or contamination by or from hazardous materials as defined by applicable laws or regulations, which may occur during and after the Agreement term, and are attributable to the actions of, or failure to act by, Licensee or any person claiming under Licensee.

15. Signs: Licensee must obtain written approval from Licensor prior to the construction or placement of any sign, signboard or other form of outdoor advertising. Licensee shall within three (3) days from the date on which the Licensee learns of the graffiti remove any signs containing graffiti or shall otherwise remove such graffiti from the signs in a manner reasonably acceptable to Licensor. Notwithstanding any other language in this Article, Licensee shall not advertise on any sign any product, service, or good which is (i) not directly related to Licensee's use of the Property, (ii) offensive to the public, or (iii) which Licensor, in its reasonable discretion, deems objectionable.

16. Fencing and Existing Fixtures: Licensor disclaims any and all express or implied warranties for any fencing and/or other fixtures affixed to the Property, and further disclaims any liability arising from any disrepair of the same. Licensee may install fencing on the Property with prior written approval from Licensor. Such fencing will include double drive gates, in locations specified by Licensor, a minimum of twenty (20) feet in width, and designed to accommodate separate Licensor and Licensee locks. Licensee will maintain and repair all fencing and other fixtures affixed to the Property, including any grounding of the same as deemed necessary by Licensor, in a manner acceptable to Licensor. Grounding plans must be prepared and stamped by a licensed electrical engineer and submitted to Licensor.

17. Parkways and Landscaping: Licensee will keep parkway and sidewalk areas adjacent to the Property free of weeds, brush, rubbish and debris. Licensee will maintain parkways on the Property and provide landscaping that is compatible with adjoining properties and that is satisfactory to Licensor.

18. Irrigation Equipment: Any irrigation equipment located on the Property prior to the commencement of this Agreement, including but not limited to pipelines, well pumping equipment and other structures, is the property of Licensor and will remain on and be surrendered with the Property upon termination of this Agreement. Should Licensee desire to use the irrigation equipment, Licensee will maintain, operate, repair and replace, if necessary, all irrigation equipment at its own expense.

19. Underground and Above-Ground Tanks: Licensee will not install underground or above-ground storage tanks, as defined by any and all applicable laws or regulations, without Licensor's prior written approval.

20. Underground Facilities: Any underground facilities must be approved by Licensor pursuant to Article 6. Licensee must contact Dig Alert and comply with the applicable processes, policies and/or procedures of Dig Alert, prior to any underground installation. Any underground

Initial (____)/(____)
Licensor/Licensee

facilities installed or maintained by Licensee on the Property must have a minimum cover of three feet from the top of the facility and be capable of withstanding a gross load of forty (40) tons on a three-axle vehicle. Licensee will compact any earth excavated to a compaction of ninety percent (90%). Licensee will relocate its facilities at its own expense so as not to interfere with Licensor's proposed facilities.

21. Utilities: Licensee will pay all charges and assessments for, or in connection with, water, electric current or other utilities which may be furnished to or used on the Property.

22. Taxes, Assessments and Liens: Licensee will pay all taxes and assessments which may be levied upon any crops, personal property, and improvements, including but not limited to, buildings, structures, and fixtures on the Property. Licensee will keep the Property free from all liens, including but not limited to, mechanics liens and encumbrances by use or occupancy by Licensee, or any person claiming under Licensee. If Licensee fails to pay the above-mentioned taxes, assessments or liens when due, Licensor may pay the same and charge the amount to the Licensee. All accounts not paid within thirty (30) days of the agreed upon due date will be charged a "late fee" on all amounts outstanding up to the maximum rate allowed by law.

23. Expense: Licensee will perform and pay all obligations of Licensee under this Agreement. All matters or things required by Licensee will be performed and paid for at the sole cost and expense of Licensee, without obligation by Licensor to make payment or incur cost or expense for any such matters or things.

24. Assignments: This Agreement is personal to Licensee, and Licensee will not assign, transfer or sell this Agreement or any privilege hereunder in whole or in part, and any attempt to do so will be void and confer no right on any third party.

25. Compliance with Law: Licensee will comply with all applicable federal, state, county and local laws, all covenants, conditions and restrictions of record and all applicable ordinances, zoning restrictions, rules, regulations, orders and any requirements of any duly constituted public authorities now or hereafter in any manner affecting the Property or the streets and ways adjacent thereto. Licensee will obtain all permits and other governmental approvals required in connection with Licensee's activities hereunder. Licensee shall hold harmless, defend and indemnify Licensor, its officers, agents and employees, and its successors and assigns, from and against all claims, loss, damage, actions, causes of actions, expense and/or liability arising from or resulting from any violation of this provision.

26. Governing Law: The existence, validity, construction, operation and effect of this Agreement and all of its terms and provisions will be determined in accordance with the laws of the State of California.

27. Indemnification: Licensee shall hold harmless, defend and indemnify Licensor, its officers, agents and employees, and its successors and assigns, from and against all claims, loss, damage, actions, causes of actions, expense and/or liability arising from or growing out of loss or damage to property, including that of Licensor, or injury to or death of persons, including employees of Licensor resulting in any manner whatsoever, directly or indirectly, by reason of this Agreement or the use or occupancy of the Property by Licensee or any person claiming under Licensee.

Initial (____)/(____)
Licensor/Licensee

28. Termination: Licensors or Licensee may terminate this Agreement, at any time, for any reason, upon thirty (30) days notice in writing. Additionally, Licensors may immediately terminate this Agreement pursuant to Article 30. Termination does not release Licensee from any liability or obligation (indemnity or otherwise) which Licensee may have incurred. Upon termination, Licensors may immediately recover from Licensee all amounts due and owing hereunder, plus interest at the maximum rate permitted by law on such amounts until paid, as well as any other amount necessary to compensate Licensors for all the detriment proximately caused by Licensee's failure to perform its obligations under this Agreement. Licensee's continued presence after termination shall be deemed a trespass. In the event of a termination for any reason other than non-payment of the License fee, Licensors shall refund any previously collected/pre-paid License fees covering the unused portion of the remaining term, to the extent such fees exceed any offset claimed by Licensors under the Agreement

29. Events of Default: In addition to material defaults otherwise described herein, the occurrence of any of the following shall constitute a material default and breach of this Agreement by Licensee:

- (a) Any failure by Licensee to pay the consideration due under Article 3, or to make any other payment required to be made by Licensee when due.
- (b) The abandonment or vacating of the Property by Licensee.
- (c) Any attempted assignment or subletting of this Agreement by Licensee in violation of Article 24.
- (d) The violation by Licensee of any resolution, ordinance, statute, code, regulation or other rule of any governmental agency for Licensee's activities under this Agreement.
- (e) Any attempt to exclude Licensors from the licensed premises.
- (f) The making by Licensee of any general assignment for the benefit of creditors; the appointment of a receiver to take possession of substantially all of Licensee's assets located on the Property or of Licensee's privileges hereunder where possession is not restored to Licensee within five (5) days; the attachment, execution or other judicial seizure of substantially all of Licensee's assets located on the Property or of Licensee's privileges hereunder, where such seizure is not discharged within five (5) days.
- (g) Any case, proceeding or other action brought against Licensee seeking any of the relief mentioned in "clause f" of this Article which has not been stayed or dismissed within thirty (30) days after the commencement thereof.
- (h) Any claim by Licensee that it has a possessory interest and/or irrevocable license in the Property.
- (i) With respect to items not otherwise listed in Article 29.a-h, the failure by Licensee to observe and perform any other provision of this Agreement to be observed or performed by Licensee. Licensors shall provide written notice of such failure and Licensee shall be considered in material default where such failure continues for a total of ten (10) or more consecutive days from the date of the notice. Further, with respect to items not otherwise listed in Article 29.a-h, Licensee shall be considered in material default

Initial (____)/(____)
Licensors/Licensee

should Licensee fail to observe or perform any other provision of this Agreement for more than fifteen (15) days during the entire Term of the Agreement in the aggregate, after Licenser provides an initial written notice of such failure. After providing initial notice under this provision, Licenser will not be required to provide any subsequent notice of breach of this Agreement.

30. Remedies: Notwithstanding the notice requirement in Article 28, in the event of any material default by Licensee, then in addition to any other remedies available to Licenser at law or in equity, Licenser shall have the option to immediately terminate this Agreement and all rights of Licensee hereunder by giving written notice of such immediate termination to Licensee.

31. Licensee's Personal Property Upon Termination or Expiration: In the event that this Agreement is terminated, whether termination is effected pursuant to Article 28 and/or 30, or in the event this Agreement expires pursuant to Article 2, Licensee shall, at Licensee's sole cost and expense and prior to the earlier of the effective termination date or expiration date, remove all weeds, debris, and waste from the Property and peaceably quit, surrender and restore the licensed Property to the condition it was in prior to the Licensee's use of the Property, in a manner satisfactory to Licenser.

If Licensee fails or refuses to remove any of Licensee's personal property, building(s), fixture(s) or structure(s) from the Property prior to the earlier of the termination date or expiration date, said personal property, building(s), fixture(s) or structure(s) shall be deemed abandoned by the Licensee, and the Licenser shall have the right, but not the obligation, to remove, destroy, sell or otherwise dispose of them with no further notice to Licensee. Licenser shall not be required to seek and/or obtain judicial relief (including, but not limited to, the filing of an unlawful detainer action), nor shall Licenser be responsible for the value of Licensee's personal property.

Licenser shall have the right to charge and recover from Licensee all costs and expenses incurred by Licenser related to (i) the removal, disposal or sale of Licensee's personal property, building(s), fixture(s) or structure(s), (ii), the removal of any waste, weeds, or debris on the Property, (iii) environmental studies and environmental remediation and/or cleanup attributable to Licensee's use of the Property, and (iv) the restoration of the Property to the condition it was in prior to Licenser's initial use of the Property. Licensee agrees to pay such expenses to Licenser upon demand.

32. Limitation of Liability:

IN ORDER FOR LICENSEE TO OBTAIN THE BENEFIT OF THE FEE IDENTIFIED IN ARTICLE 3, WHICH INCLUDES A LESSER ALLOWANCE FOR RISK FUNDING FOR LICENSOR, LICENSEE AGREES TO LIMIT LICENSOR'S LIABILITY PURSUANT TO THIS AGREEMENT. AS SUCH, IF LICENSEE IS ENTITLED TO ANY RELIEF FOR LICENSOR'S NEGLIGENCE, INCLUDING GROSS NEGLIGENCE, FOR DAMAGE OR DESTRUCTION OF LICENSEE'S PERSONAL PROPERTY, BUILDING(S), STRUCTURE(S) OR FIXTURE(S) AFTER THE TERMINATION OR EXPIRATION OF THIS AGREEMENT, THE TOTAL LIABILITY OF LICENSOR SHALL NOT EXCEED THE TOTAL FEES ACTUALLY PAID BY LICENSEE TO LICENSOR DURING THE TERM OF THIS AGREEMENT.

FURTHER, IN NO EVENT SHALL LICENSOR BE LIABLE UNDER ANY CIRCUMSTANCES FOR INJURY OR DAMAGE TO LICENSEE'S BUSINESS, IF ANY, INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS, LOSS OF RENTS OR OTHER EVENTS, LOSS OF BUSINESS OPPORTUNITY,

Initial (____)/(____)
Licenser/Licensee

LOSS OF GOODWILL OR LOSS OF USE, IN EACH CASE, HOWEVER OCCURRING, RELATED TO THIS AGREEMENT.

33. Non-Possessory Interest: Licensors retain full possession of the Property and Licensee will not acquire any possessory interest, whether temporary, permanent, or otherwise by reason of this Agreement, or by the exercise of the permission given herein. Licensee will make no claim to any such interest and Licensee will not claim that it has or ever had an irrevocable license in the Property.

34. Waiver: Licensors shall not be deemed to waive any provision of this Agreement orally or by conduct. Any waiver by Licensors of any provision of this Agreement must be in a writing signed by Licensors. No waiver by Licensors of any provision shall be deemed a waiver of any other provision or of any subsequent breach by Licensee of the same or any other provision. Licensors' consent to or approval of any act shall not be deemed to render unnecessary the obtaining of Licensors' consent to or approval of any subsequent act by Licensee. Licensors' acceptance of payment after providing notice of termination to Licensee shall not constitute a waiver of Licensors' termination of the Agreement.

35. Authority: This Agreement is executed subject to General Order No. 69-C of the Public Utilities Commission of the State of California dated and effective July 10, 1985, incorporated by this reference. As set forth in General Order 69-C, this License is made conditional upon the right of the Licensors either on order of the Public Utilities Commission or on Grantors' own motion to resume the use of that property (including, but not limited to the removal of any obstructions) whenever, in the interest of Licensors' service to its patrons or consumers, it shall appear necessary or desirable to do so. Licensee agrees to comply with all federal, state and local laws and regulations. This Agreement should not be construed as a subordination of Licensors' rights, title and interest in and to its fee ownership, nor should this Agreement be construed as a waiver of any of the provisions contained in said License or a waiver of any costs of relocation of affected Licensors' facilities.

36. Electric and Magnetic Fields ("EMF"): There are numerous sources of power frequency electric and magnetic field ("EMF"), including household or building wiring, electrical appliances and electric power transmission and distribution facilities. There have been numerous scientific studies about the potential health effects of EMF. Interest in a potential link between long-term exposures to EMF and certain diseases is based on this scientific research and public concerns.

While some 40 years of research have not established EMF as a health hazard, some health authorities have identified magnetic field exposures as a possible human carcinogen. Many of the questions about diseases have been successfully resolved due to an aggressive international research program. However, potentially important public health questions remain about whether there is a link between EMF exposures in homes or work and some diseases including childhood leukemia and a variety of other adult diseases (e.g. adult cancers and miscarriages). While scientific research is continuing on a wide range of questions relating to exposures at both work and in our communities, a quick resolution of the remaining scientific uncertainties is not expected.

Since Licensee plans to license or otherwise enter Licensors' property that is in close proximity to Licensors' electric facilities, Licensors want to share with Licensee and those who may enter the property under this agreement, the information available about EMF. Accordingly, Licensors has attached to this document a brochure that explains some basic facts about EMF and that describes Licensors' policy on EMF. Licensors also encourages Licensee to obtain other information as needed to assist in understanding the EMF regarding the planned use of this property.

Initial (____)/(____)
Licensors/Licensee

37. Induced Voltages: Licensee hereby acknowledges that any structures (including, but not limited to, buildings, fences, light poles) that exist or may be constructed on the Property licensed herein, (hereinafter, the "Structures") in close proximity to one or more high voltage (66 kilovolt or above) electric transmission lines and/or substation facilities may be susceptible to induced voltages, static voltages and/or related electric fault conditions (hereinafter collectively referred to as "Induced Voltages") unless appropriate grounding or other mitigation measures are incorporated into the Structures. If not properly mitigated, Induced Voltages can cause a variety of safety and/or nuisance conditions including, but not limited to, electric shocks or other injuries to individuals contacting the Structures or other utilities connected to the Structures (including, but not limited to, natural gas lines, water lines or cable television lines), or interference with or damage to sensitive electronic equipment in or around the Structures. Measures to mitigate Induced Voltages, if required, will vary from case to case because of factors such as electric facility configuration and voltage, other utilities involved, or sensitivity of electronic equipment. Licensee will be responsible to determine what Induced Voltages mitigation measures should be undertaken regarding the Structures and to implement such mitigation measures at its sole cost and expense.

Licensee agrees for itself and for its contractors, agents, licensees, invitees, and employees, to save harmless and indemnify Licensor, its parent, subsidiaries and affiliated entities and their respective officers and employees against all claims, loss, damage, actions, causes of action, expenses and/or liability arising from or growing out of loss or damage to property, including Licensor's own personal property, or injury to or death of persons, including employees of Licensor caused by or resulting from or connected to Induced Voltages on or related to the Structures.

38. Notices: All notices required to be given by either party will be made in writing and deposited in the United States mail, first class, postage prepaid, addressed as follows:

To Licensor: Southern California Edison Company
Real Properties Department
Land Management – Metro Region
2 Innovation Way
Pomona, CA 91768

To Licensee: City of Duarte
1600 Huntington Drive
Duarte, CA 91010

Business Telephone No. (626) 357-7931 Ext. 221

Notice will be deemed effective on the third calendar day after mailing. A party will immediately notify the other party in writing of any address change.

39. Recording: Licensee will not record this Agreement.

(This space left intentionally blank)

Initial (____)/(____)
Licensor/Licensee

40. Complete Agreement: Licensors and Licensees acknowledge that the foregoing provisions and any appendix, addenda and exhibits attached hereto constitute the entire Agreement between the parties. This Agreement may not be modified, amended, contradicted, supplemented or altered in any way by any previous written or oral agreements or any subsequent oral agreements or unsigned written agreements. This Agreement may be modified or amended only by way of a writing executed by both parties.

41. Signature Authority: Each of the persons executing this Agreement warrants and represents that he or she has the full and complete authority to enter into this Agreement on behalf of the Party for which he or she is signing, and to bind said party to the agreements, covenants and terms contained herein.

42. Survival: Any provision of this Agreement that imposes an obligation after termination or expiration of this Agreement shall survive the termination or expiration of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate.

LICENSOR:

SOUTHERN CALIFORNIA EDISON COMPANY

By _____

YVONNE HA
Land Services Agent
Land Management – Metro Region
Real Properties Department

Date

LICENSEE:

CITY OF DUARTE

By _____

Darrell George, City Manager

Date

Initial (____)/(____)
Licensor/Licensee

APPENDIXGuidelines for Standard Licensee Improvements

The following criteria are provided to aid in developing a conceptual plot plan to be submitted to Southern California Edison Company herein after referred to as "Licensor" for consideration and approval prior to the start of any construction on "Licensor" property.

Plans should be developed indicating the size and location of all planned improvements. The plan should specify the dimensions of all planned improvements and the distance of all planned improvements from property lines and all adjacent "Licensor" towers, poles, guy wires or other "Licensor" facilities.

The plan must show the locations of all "Licensor" towers and poles, 16-foot wide access roads, main water lines and water shut-off valves, electrical service lines and parking areas. All plans must indicate adjacent streets and include a "north arrow" and the Licensee's name.

SHADE STRUCTURES

(Definition: A non-flammable frame covered on the top with a material designed to provide shade to aid in growing plants)

1. Shade structures must maintain minimum spacing of 50 feet between shade structure locations, should be placed perpendicular to Licensor's overhead electrical conductors (wires) unless otherwise approved in writing by Licensor, and should not exceed maximum dimensions of:
 - a. 100 feet in length
 - b. 50 feet in width
 - c. 15 feet in height
2. Shade structures will not be permitted within the following areas reserved for Licensor's access:
 - a. Within 2 feet from edge of 16-foot wide access roads
 - b. 50-foot radius around suspension tower legs, H-Frames and poles
 - c. 100-foot radius around dead-end tower legs, H-Frames and poles
 - d. 25-foot radius around anchors/guy wires, poles and wood poles
3. Shade structures must utilize the following design:
 - a. Temporary/slip joint construction only
 - b. Non-flammable frame only
 - c. Adequately grounded by a licensed electrical engineer
 - d. Shade covering must be non-flammable and manufactured with non-hydrocarbon materials.

Initial (____)/(____)
Licensor/Licensee

SHADEHOUSES/HOTHOUSES

*(Definition: A simple, non-flammable, enclosed structure designed to control temperature **without** the benefit of heating and/or air conditioning units to aid in propagating and/or growing plants)*

1. Shadehouses/hothouses must maintain minimum spacing of 50 feet between shadehouse/hothouse locations, should be placed in perpendicular to Licensor's overhead electrical conductors (wires) unless otherwise approved in writing by Licensor, and should not exceed maximum dimensions of:
 - a. 100 feet in length
 - b. 50 feet in width
 - c. 15 feet in height
2. Shadehouses/hothouses will not be permitted within the following areas reserved for Licensor's access:
 - a. Within 2 feet from edge of 16-foot wide access roads
 - b. 50-foot radius around suspension tower legs, H-Frames and poles
 - c. 100-foot radius around dead-end tower legs, H-Frames and poles
 - d. 25-foot radius around anchors/guy wires, poles and wood poles
3. Shadehouses/hothouses must utilize the following design:
 - a. Temporary/slip joint construction only
 - b. Non-flammable frame only
 - c. Adequately grounded by a licensed electrical engineer
 - d. Covering must be non-flammable and manufactured with non-hydrocarbon materials

GREENHOUSES

(Definition: An enclosed structure designed to control temperature and/or humidity by the use of heating and/or air conditioning units to aid in propagating and/or growing plants)

Greenhouses will be considered on a case-by-case basis.

IRRIGATION SYSTEMS / WELLS

1. Maximum diameter of pipe: 3 inches
2. All pipe must be plastic Schedule 40 or better
3. No irrigation system will be permitted within the following areas reserved for Licensor's access:
 - a. Within 2 feet from edge of 16-foot wide access roads
 - b. 50 -foot radius around suspension tower legs, H-Frames and poles

Initial (____)/(____)
Licensor/Licensee

- c. 100-foot radius around dead-end tower legs, H-Frames and poles
- 4. Sprinkler and drip irrigation controllers must be located at the edge of the right of way
- 5. Suitable identification markers will be required on main controllers and valves
- 6. Locations of main shut off valve will be provided and shown on a plot plan
- 7. Underground facilities must have a minimum cover of three feet
- 8. Earth disturbed must be compacted to ninety percent (90%)

LANDSCAPING

- 1. No trees will be permitted under the overhead electrical conductors or within 20 feet of the "drip line" of the conductors
- 2. Trees must have slow to moderate growth, and must be of a variety that grows to a maximum height of only 40 feet and must be maintained by the Licensee at a height not to exceed 15 feet
- 3. Placement of large rocks (boulders) must be approved in writing by Licensor
- 4. Any mounds or change of grade must be approved in writing by Licensor
- 5. No cactus or thorny shrubs will be permitted
- 6. Retaining walls, planters, etc. may be considered on a case by case basis and must be approved in writing by Licensor

TRAILERS *(Definition: Removable / portable office modules are not permitted without Licensor's prior permission. Trailers must meet the following criteria to be considered:* Trailers must meet the following criteria:

- a. Must have axles and wheel and be able to be moved
 - b. Maximum length: 40 feet
 - c. Maximum height: 15 feet
 - d. Maximum width: 12 feet
2. No trailers will be permitted within the following areas reserved for Licensor's access:
- a. Within 2 feet from edge of 16-foot wide access roads
 - b. 50-foot radius around suspension tower legs, H-Frames and poles
 - c. 100-foot radius around dead-end tower legs, H-Frames and poles
 - d. 25-foot radius around anchors/guy wires, poles and wood poles
 - e. Under or within 10 feet of the conductor "drip lines"

Initial (____)/(____)
Licensor/Licensee

3. Sewer or gas lines to trailers must be approved in writing by Licensor
4. Location of all electrical and telephone lines must be approved in writing by Licensor
5. Electrical lines must be installed by a licensed -general contractor.
6. Trailers shall not be used for residential purposes
7. Toxic or flammable materials will not be permitted in trailers
8. Adequately grounded by a licensed -general contractor

PARKING AREAS

Parking areas should not be designed under the overhead electrical conductors or within 10 feet of the "drip lines" without Licensor's prior written approval. Parking spaces to be identified under the approved site plan. "No Parking" striping may be required in areas where additional clearance is required.

MATERIAL STORAGE

1. If an emergency occurs, Licensee must immediately relocate all materials specified by Licensor to provide Licensor clear access to its facilities.
2. Licensee must provide Licensor with a list of material stored on the right of way
3. No toxic or flammable materials will be permitted
4. No materials shall be stored within the following areas reserved for Licensor's access:
 - a. Within 2 feet from edge of 16-foot wide access roads
 - b. 50 - foot radius around suspension tower legs, H-Frames and poles
 - c. 100 - foot radius around dead-end tower legs, H-Frames and poles
 - d. 25 feet from anchors/guy wires, poles and wood poles
5. Storage of materials not to exceed a maximum height of 15 feet
6. No storage of gasoline, diesel or any other type of fuel will be permitted
7. Any fencing around the storage areas must have Licensor's prior written approval.

Initial (____)/(____)
Licensor/Licensee

A D D E N D U M

PARKING

- A. Vehicles parked on the Property are limited to those owned by Licensee and its employees, invitees, customers and visitors. Licensee will not allow the storage, repairing or refueling of any vehicles on the property.
- B. Licensor only allows overflow parking. No portion of the Property will be used to satisfy the minimum parking requirements of any government agency.
- C. Licensee must obtain prior written approval from Licensor for any vehicle parking improvements and/or subsequent modification. Licensee will maintain parking improvements at all times in a safe condition satisfactory to Licensor.
- D. At any time, Licensor may require removal, modification, or relocation of any portion of the parking improvements. At Licensee's sole expense, Licensee will remove, modify, or relocate same to a location satisfactory to Licensor, within sixty (60) days after receiving notice to remove, modify, or relocate from Licensor.
- E. Parking will be permitted in designated areas only. Unless prior written approval is received from Licensor, no parking will be permitted under or within ten (10) feet of the "drip line" of Licensor's overhead electrical conductors.
- F. All parking spaces and parking improvements are to be identified on a site plan and submitted to Licensor to obtain prior written approval from Licensor.
- G. Bollards, K-rails, or "No Parking" striping may be required to protect Licensor's structures or in areas where additional clearance is required.
- H. The Licensee's parking area shall not interfere with the Licensor's minimum access road requirements.

Initial (____)/(____)
Licensor/Licensee

A D D E N D U M

TREES/LANDSCAPING

- A. Existing landscaping improvements (trees, plants, and shrubs) have been inspected and approved by Licensor. This written approval may be modified and/or rescinded by Licensor for any reason whatsoever.
- B. At any time, Licensor may require Licensee to modify and/or remove any or all such previously approved improvements at Licensee's risk and expense and without any compensation from Licensor.
- C. Licensee agrees and accepts full responsibility for the maintenance and/or removal of all trees, plants, and shrubs (vegetation) located on the property. All costs associated with the maintenance and/or removal of trees/vegetation will be the sole burden of Licensee.
- D. Periodically, the Property will be inspected by Licensor, and upon determination that any tree/vegetation requires trimming or removal, Licensee will be notified by Licensor. Failure by Licensee to trim or remove said tree/vegetation in the time allotted, that results in Licensor's contractor performing the work, Licensee will be billed by Licensor for the contractor's expense; and Licensee may be subject to termination under the terms and conditions of the Permit or License.
- E. Trees/vegetation must be slow growing and maintained by Licensee to not exceed fifteen (15) feet in height.
- F. Failure by Licensee to maintain all permit or license clearance requirements will require removal at Licensee's expense.
- G. Unless authorized in writing by Licensor, Licensee agrees not to plant any additional trees, plants, or shrubs within the Property. If additional authorization is requested by Licensee and prior written authorization is received by Licensor, no tree or plant species that is protected by federal or state law shall be planted within Licensor's land and no cactus or thorny shrubs/plants will be permitted.
- H. Any improvements or alterations, including retaining walls, planters, placement of large rocks, etc. and any mounds or changes of grade, require prior written approval by Licensor.
- I. Licensee will keep the Property clean, free from weeds, rubbish and debris, and in a condition satisfactory to Licensor.
- J. Upon permit or license termination, Licensee agrees to remove all trees/vegetation and improvements and restore the Property to a condition satisfactory to Licensor, at the sole expense of Licensee.

Initial (____)/(____)
Licensor/Licensee



UNIFIED SCHOOL DISTRICT

1620 Huntington Drive
Duarte, CA 91010
Phone (626) 599-5000
Fax (626) 599-5069

BOARD OF EDUCATION

Kenneth Bell
Ceci Carroll
Reyna Diaz
Douglas Edwards
Tom Reyes

SUPERINTENDENT

Gordon Amerson, Ed.D.

December 17, 2018

Kristen Petersen, Assistant City Manager/
Director of Administrative Services
City of Duarte
1600 Huntington Drive
Duarte, CA 91010

Dear Kristen,

The Duarte Unified School District is pleased to announce that at its Organizational Meeting of December 13, 2018, the Board of Education appointed Rev. Douglas Edwards as Representative to serve on the City of Duarte Parks and Recreation Commission.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to be "G.A.", written over a light blue horizontal line.

Gordon Amerson, Ed.D.
Superintendent

GA/mr

cc: Douglas Edwards

Karen Herrera, City of Duarte



UNIFIED SCHOOL DISTRICT

1620 Huntington Drive
Duarte, CA 91010
Phone (626) 599-5000
Fax (626) 599-5069

BOARD OF EDUCATION

Kenneth Bell
Ceci Carroll
Reyna Diaz
Douglas Edwards
Tom Reyes

SUPERINTENDENT

Gordon Amerson, Ed.D.

December 17, 2018

Darrell George, City Manager
City of Duarte
1600 Huntington Drive
Duarte, CA 91010

Dear Darrell,

The Duarte Unified School District is pleased to announce that at its Organizational Meeting of December 13, 2018, the Board of Education appointed Mr. Ken Bell as Representative to serve on the City of Duarte Public Safety Commission.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to be "G.A.", with a stylized flourish at the end.

Gordon Amerson, Ed.D.
Superintendent

GA/mr

cc: Ken Bell
Karen Herrera, City of Duarte

Agenda Memo City Manager's Office

To: Mayor and Members of the Duarte City Council
From: Karen A. Herrera, Deputy City Manager
Date: January 8, 2019
Subject: Intergovernmental Organizational Appointments 2019

Recommendation

It is recommended that the City Council complete the 2019 Intergovernmental Organization Appointment Process for the four remaining organizations, by making appointments to the San Gabriel Valley Council of Governments, the Southern California Association of Governments, and the Duarte Community Coordinating Council, and by removing the San Gabriel Valley Vector Control District from the Intergovernmental Organizations list, as described below.

Discussion

At the City Council meeting of December 11, 2018, the Council requested staff bring back to the first meeting in January the Intergovernmental Organization appointments to the San Gabriel Valley Council of Governments (SGVCOG), the Southern California Association of Governments (SCAG), the San Gabriel Valley Vector Control District, and the Duarte Community Coordinating Council after some additional research. In terms of the SGVCOG and SCAG appointments to committees or the SCAG Regional Council, a member of the Council does not need to be a SGVCOG delegate or alternate for any of those appointments. The City can also appoint staff to serve on SGVCOG committees. Mayor Paras-Caracci also asked specifically about adding the Duarte Community Coordinating Council to the annual list, which was done as well.

The Vector Control appointment required additional research by the City Attorney. Based on an opinion rendered by the State Attorney General, the City Council may not unilaterally terminate a Vector Control District Board member's term, or replace the City's representative to the Board. That "vacancy" can only be created by resignation of the existing board member, or by other action of the Vector Control District. (See, 94 Ops.Cal.Atty.Gen. 1, August 22, 2011.) In the absence of either of those events, the City's existing Vector Control representative may continue to serve the entire term, and until that term ends or another type of vacancy occurs, City Council is not in a position to appoint a new representative. As such, it is recommended that the SGV Vector Control District appointment be removed from the Intergovernmental Organizations list and annual process, with an appointment made to that agency only where there is a vacancy.

Fiscal Impact

None to the City. The San Gabriel Valley Council of Governments Governing Board Representative receives \$50 per month and the San Gabriel Valley Vector Control District representative receives a \$100 per month.

Attachment: Updated Duarte City Council Intergovernmental Organizations

DUARTE CITY COUNCIL – INTERGOVERNMENTAL ORGANIZATIONS

AREA “D” EMERGENCY SERVICES

City Manager *Representative*
Full Council *Alternates*

CALIFORNIA CONTRACT CITIES

Liz Reilly *Delegate*
Full Council *Alternates*
3rd Wednesday - 7:00 p.m.

CITY SELECTION COMMITTEE (COUNTY)

Tzeitel Paras-Caracci *Delegate*
Full Council *Alternates*
3 or 4 times a year, at the call of the Chairman

COMMUNITY EDUCATION COUNCIL

Tzeitel Paras-Caracci *Representative*
Jocelyn Nunez *Alternate*

DUARTE COMMUNITY COORDINATING COUNCIL

Representative
Alternate
4th Monday – 7:00 p.m.

DUARTE COMMUNITY SERVICE COUNCIL

Samuel Kang *Representative*
Bryan Urias *Alternate*

DUARTE EDUCATION FOUNDATION

Margaret Finlay *Representative*
Liz Reilly *Alternate*
1st Monday - 5:30 p.m.

FOOTHILL EMPLOYMENT AND TRAINING CONSORTIUM

John Fasana *Delegate*
Samuel Kang *Alternate*

FOOTHILL TRANSIT – \$150/mtg (4/yr)

Tzeitel Paras-Caracci *Delegate*
Jocelyn Nunez *Alternate*

GOLD LINE PHASE II JPA – \$100/mtg (1/mo)

Tzeitel Paras-Caracci *Delegate*
Bryan Urias *Alternate*
2nd Thursday/month – 11:30 a.m.

JOINT POWERS INSURANCE AUTHORITY

Margaret Finlay *Director*
City Manager/Full Council *Alternates*
Annual Meeting – July

LEAGUE OF CALIFORNIA CITIES

Samuel Kang *Delegate*
Full Council *Alternates*
1st Thursday - 7:00 p.m.

SGV COUNCIL OF GOVERNMENTS - \$50/mo

John Fasana *Governing Board Rep.*
Margaret Finlay *Alt. Governing Board Rep.*
3rd Thursday - 6:00 p.m.

SGV ECONOMIC PARTNERSHIP

Bryan Urias *Representative*
Jocelyn Nunez *Alternate*
2nd Tuesday of odd months – 12:00 noon

SGV VECTOR CONTROL DISTRICT - \$100/mo

Margaret Finlay *Representative*
2nd Friday – 7:00 a.m.

SANITATION DISTRICTS #15 AND #22 - \$250/mo

Tzeitel Paras-Caracci *Director*
Margaret Finlay *Alternate*
4th Wednesday - 1:30 p.m.

SO. CAL. ASSOCIATION OF GOVERNMENTS

Margaret Finlay *Representative*
Full Council *Alternates*
Annual Meeting - April

***Note: Compensated positions
are shown in boxes**

***Highlighted organizations: No appointments made
on 12/11/18**

Updated: December 11, 2018

MEMORANDUM

TO: City Council

FROM: Darrell J. George, City Manager

DATE: January 8, 2019

SUBJECT: FISCAL YEAR 2019-20 BUDGET CALENDAR

Background

Attached is the proposed calendar for the fiscal year 2019-20 budget preparation process.

As shown on the attached calendar, the City Council budget workshops have been tentatively scheduled for Monday, May 6th and Tuesday May 7th. Staff would like to start the budget workshop at 4pm, if possible. Typically, we are able to complete this phase in one meeting, but we have scheduled a second date in case it is needed. At this time, it would be helpful for the City Council to set specific times and dates for its budget workshop meetings.

Recommendation

It is recommended that the City Council approve the attached budget calendar, and set a specific start time and date for its budget workshop.

**BUDGET CALENDAR
FISCAL YEAR 2019-20**

January 7	Mid-year instructions and budget materials distributed to departments.
January 17	Completed mid-year materials are due from departments.
January 22-24	Meetings scheduled with departments as necessary with City Manager to review department mid-year projections.
February 12	Mid-year budget report presented to City Council
February 19	Budget preparation instructions and materials are distributed to departments.
March 7	Completed budget materials are due from departments.
March 11-14	Meetings scheduled as necessary with City Manager and department heads to review budget requests.
March 28	Preliminary budget surplus/deficit projection completed.
April 1-5	City Manager/City Council one-on-one review budget requests.
May 6 & 7	City Council budget workshop @ 4pm
May 28	Gann Limit calculation submitted to City Council for approval.
June 11	Final budget submitted to City Council for approval.