MEMORANDUM

TO: City Council

FROM: City Manager

DATE: January 4, 2018

SUBJECT: Comments on Agenda Items, Meeting of January 9, 2018

ITEM 8.A. A short video recapping the highlights of City of Duarte events during the past year will be presented.

ITEM 8.B. The City Council will recognize and present City plaques to four outgoing City Commissioners: Mary Ann Ur (Community Services and Public Safety Commission), Carol Haynes (Public Safety Commission), Nick Zigic (Economic Development Commission), and Harold Johnson (Traffic Safety Commission).

ITEM 8.C The City Council will ratify appointments by the DUSD of Doug Edwards to the Parks and Recreation Commission, and Ken Bell to the Public Safety Commission. In addition, the Council will ratify the Chamber of Commerce appointment of Brenda Trainor to the Public Safety Commission.

ITEM 8.D. Oaths of Office will be given to twenty new City Commissioners.

ITEM 8.E. A representative of the Mayor's Youth Council will provide an update of their most recent activities.

ITEM 12.D (Consent). This is a second reading of an Ordinance adding a chapter to the Duarte Municipal Code prohibiting alternate side parking on designated streets for the purpose of street sweeping.

ITEM 14.A. This item is a recommendation from the Parks and Recreation Commission for the naming of a new park at Third Street and Oak Avenue. Using the City's Park and Facility Naming and Renaming Policy, the Commission is presenting the City Council with recommendations of names for the new park. The Commission is presenting two names to select from: Orange Blossom Park, and Marmalade Grove Park.

The Commission recommendation is now subject to Duarte City Council approval. If the recommendation is approved, staff will draft a resolution for consideration and approval. If a name is selected, the Commission also is in favor of creating a park sign design that is different than the current ground-level precast concrete signs seen throughout the park system. The Commission suggests that a sign be embedded in the river rock wall to maintain the citrus industry architectural elements and theme.

ITEM 14.B. This is a reimbursement request from Shenkman & Hughes Law Firm to pay for the legal costs associated with the City's transition from an at-large election system to a by-district election system. While Mr. Shenkman has submitted an invoice for $37,336.59, a section of the Elections Code caps the amount of any reimbursement request at $30,000. Such requests by this law firm have been made to every public agency that have transitioned to district-based elections, and to staff's knowledge, every other public agency has ultimately paid the requested $30,000.

Despite any questions staff may have over the full accuracy of the assertions made by Mr. Shenkman, staff is recommending that the Council authorize payment. In the final analysis, Shenkman & Hughes is authorized by statute to request this "reimbursement," and there is no known defense or legislative protection that would allow the City to refuse to make such a payment, which is why every other public agency in the City's position has (often begrudgingly) remitted payment.

Respectfully submitted,

Darrell J. George
City Manager

DUARTE
UNIFIED SCHOOL DISTRICT

December 15, 2017

Kristen Petersen, Assistant City Manager/
Agency/Housing Authority Assistant Executive Director and
Director of Administrative Services
City of Duarte
1600 Huntington Drive
Duarte, CA 91010

Dear Kristen,

The Duarte Unified School District is pleased to announce that at its Organizational Meeting of December 14, 2017, the Board of Education appointed Rev. Douglas Edwards as Representative to serve on the City of Duarte Parks and Recreation Commission.

If you have any questions, please feel free to contact me.

Sincerely,

Allan Mucerino

Allan Mucerino, Ed.D.
Superintendent

AM/mr

cc: √Douglas Edwards
√Karen Herrera, City of Duarte

DUARTE
UNIFIED SCHOOL DISTRICT

December 15, 2017

Darrell George, City Manager
City of Duarte
1600 Huntington Drive
Duarte, CA 91010

Dear Darrell,

The Duarte Unified School District is pleased to announce that at its Organizational Meeting of December 14, 2017, the Board of Education appointed Mr. Ken Bell as Representative to serve on the City of Duarte Public Safety Commission.

If you have any questions, please feel free to contact me.

Sincerely,

Allan Mucerino

Allan Mucerino, Ed.D.
Superintendent

AM/mr

cc: Ken Bell
Karen Herrera, City of Duarte

From: **Sheryl Lefmann** sheryl@duartechamber.com
Subject: Duarte Chamber Designated Public Safety Commissioner
Date: December 19, 2017 at 10:36 AM
To: Karen Herrera herrerakaren@accessduarte.com
Cc: Darrell George georged@accessduarte.com, Marla Akana akanam@accessduarte.com, Brenda Trainor trainorb@gmail.com

Good morning Karen,

I apologize for the delay in providing you with a Chamber representative for the Public Safety Commission. I was ill for nearly a week and have been playing catch up since. Upon review of the candidates, I have selected Brenda Trainor, from Wonder Dog Ranch as the Duarte Chamber of Commerce's representative.

Brenda has been extremely involved with our Chamber as a business owner, servicing Monrovia, Duarte and surrounding areas. She has experience with in various aspects of public safety. She works with both Monrovia and Duarte CERTs (including the Fish Canyon Fire) which has given her some insight to the operation of public safety operations. She also has experience in emergency operations given her business' role in assisting during fire, wind, and flooding evacuations and taking in household pets and her volunteer work with Monrovia CERT.

Ms. Trainor is particularly interested in the issues of coordination between different entities and agencies, both to assist residents as well as business owners and their employees. She has law enforcement ties in her family. Brenda also has expertise in the effective use of community telecommunications providing her to see what she believes to be the interest and background necessary to provide objective and creative analysis of issues that may come before the City of Duarte.

Brenda's contact information is included for your records:

Brenda Trainor
Wonder Dog Ranch
220 Taylor Street
Monrovia, CA 91016
(626) 205-2501
trainorb@gmail.com

Respectfully submitted,

Sheryl Lefmann
President/CEO
Duarte Chamber of Commerce
1735 Huntington Drive
Duarte, CA 91010
Office: 626-357-3333
Cell: 626-205-5664
Fax: 626-357-3645
www.duartechamber.com
sheryl@duartechamber.com

Council Warrant Register Over $5000

City of Duarte

By Payment Number

Payment Dates 12/13/2017 - 12/26/2017

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Project Account Key	Payment Amount / Item Amount
209028	**12/14/2017**	**2028**	**COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS**			**5,737.43**
	REPW-17110903251	Traffic Signal Maint/Repair 10/2017		240-2405-7890		5,737.43
209044	**12/14/2017**	**1240**	**SWRCB ACCOUNTING OFFICE**			**8,539.00**
	SW-0145011	MNSTW Annual Permit Fee 10/1/17 -		100-1405-7801		8,539.00
209076	**12/21/2017**	**5794**	**MOSS, LEVY & HARTZHEIM LLP**			**10,000.00**
	7770	Audit Fieldwork FY17		100-1805-7654		10,000.00
209083	**12/21/2017**	**0196**	**RUTAN & TUCKER LLP**			**43,017.01**
	793810	General City Litigation (BKK) 10/2017		100-1015-7686		936.00
	793811	Telecommunications Legal 10/2017		100-1015-7680		64.50
	793813	Enviro/Stormwater (NPDES) Litigation		100-1015-7680		27,727.98
	793815	City of Hope EIR Legal 10/2017		100-1015-7686	201406-Legal Fees-City of Hope EIR Reimb	544.00
	793873	General City Attorney (Retainer) 10/2		100-1015-7680		13,744.53
					Payment Total:	**67,293.44**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	61,556.01
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	5,737.43
Grand Total:	**67,293.44**

Account Summary

Account Number	Account Name	Payment Amount
100-1015-7680	City Attorney	41,537.01
100-1015-7686	Other Legal Services	1,480.00
100-1405-7801	Industrial Waste Inspecti	8,539.00
100-1805-7654	Audit Services	10,000.00
240-2405-7890	Repairs-Traffic Signal	5,737.43
	Grand Total:	**67,293.44**

Project Account Summary

Project Account Key	Payment Amount
None	66,749.44
201406-Legal Fees-City of Hope EIR Reimb	544.00
Grand Total:	**67,293.44**

Council Warrant Register by Account
By Fund

City of Duarte

Payment Dates 12/13/2017 - 12/26/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7614	ILIANA N GARCIA	Barger Breakfast Food	209067		14.97
100-1005-7641	ROTARY CLUB OF DUARTE	John Fasana District Governor Visit 10/6/17	209040		25.00
100-1005-7642	MARGARET FINLAY	Meeting Expense Reimbursement	209066		251.45
100-1005-7646	ROTARY CLUB OF DUARTE	Paras-Caracci District Governor Visit 10/6/17	209040		25.00
100-1005-7647	U.S. BANK	Liz Reilly Contract Cities Sacramento Tour 1/8/18	209094		500.00
100-1005-7647	U.S. BANK	Liz Reilly Contract Cities Sacramento Airfare 1/18	209094		232.96
100-1005-7647	U.S. BANK	Liz Reilly Contract Cities SuperShuttle 1/7-1/9/18	209094		30.68
100-1005-7647	ROTARY CLUB OF DUARTE	Liz Reilly District Governor Visit 10/6/17	209040		25.00
100-1005-7980	VERIZONWIRELESS	Paras-Granicus iPad 11/19/17 - 12/18/17	EFT05568		18.60
100-1005-7980	VERIZONWIRELESS	Reilly-Granicus iPad 11/19/17 - 12/18/17	EFT05568		18.60
100-1005-7980	VERIZONWIRELESS	VW-City Hall 10/19/17 - 11/18/17	EFT05576		62.44
100-1005-7980	VERIZONWIRELESS	VW-City Hall 10/19/17 - 11/18/17	EFT05576		62.44
100-1010-7610	KAREN HERRERA	Meeting/Conference Expense Reimb	209068		246.55
100-1010-7610	U.S. BANK	Darrell George MMASC Conf Dinner 10/27/17	209094		61.72
100-1010-7610	U.S. BANK	Iliana Garcia MMASC Conf Hotel 10/24-26/17	209094		381.66
100-1010-7610	U.S. BANK	Darrell George Mtg @ USC w/Board 11/9/17	209094		15.00
100-1010-7610	U.S. BANK	Darrell George Mtg w/Council Coffee 11/14/17	209094		4.45
100-1010-7610	U.S. BANK	City Council Reorganization (Pavillions) 11/26/17	209094		35.99
100-1010-7610	U.S. BANK	Darrell George CCCA City Mgrs Summit 11/16/17	209094		75.00
100-1010-7610	U.S. BANK	Karen Herrera CCCA City Mgrs Summit 11/16/17	209094		75.00
100-1010-7610	U.S. BANK	Darrell George Mtg w/Council Coffee 11/14/17	209094		3.75
100-1010-7610	U.S. BANK	Darrell George City Mgr Mtg Parking 11/16/17	209094		12.00
100-1010-7610	U.S. BANK	Darrell George MMASC Conf Hotel 10/27/17	209094		137.64
100-1010-7610	KAREN HERRERA	Meeting/Conference Expense Reimb	209068		489.06
100-1010-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 37 PM Service	209050		74.14
100-1010-7650	U.S. BANK	Darrell George Fastrak Replenish 11/10/17	209094		40.00
100-1010-7670	SAN GABRIEL VALLEY NEWSPAPERS	Legal Ads 11/2017	209084		3,659.40
100-1010-7980	U.S. BANK	Public Hearing 11/1/17 Food (Wild Thyme Pizza)	209091		126.48
100-1010-7980	U.S. BANK	Public Hearing Council Food (B-Man's)	209091		110.29
100-1010-7980	VERIZONWIRELESS	CM-Granicus iPad 11/19/17 - 12/18/17	EFT05568		18.60
100-1010-7980	VERIZONWIRELESS	KH2-Social Media iPad 11/19/17 - 12/18/17	EFT05568		18.60
100-1010-7980	VERIZONWIRELESS	BV-Granicus iPad 11/19/17 - 12/18/17	EFT05568		18.60
100-1010-7980	VERIZONWIRELESS	DG-Granicus iPad 11/19/17 - 12/18/17	EFT05568		18.60
100-1010-7980	VERIZONWIRELESS	CH-Granicus iPad 11/19/17 - 12/18/17	EFT05568		18.60
100-1010-7980	VERIZONWIRELESS	KH-Social Media iPad 11/19/17 - 12/18/17	EFT05568		18.60
100-1010-7980	VERIZONWIRELESS	KP-Granicus iPad 11/19/17 - 12/18/17	EFT05568		18.60
100-1015-7680	RUTAN & TUCKER LLP	Telecommunications Legal 10/2017	209083		64.50
100-1015-7680	RUTAN & TUCKER LLP	Enviro/Stormwater (NPDES) Litigation 10/2017	209083		27,727.98
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 10/2017	209083		13,744.53
100-1015-7684	SILVER & WRIGHT LLP	Code Enforcement Legal 10/2017	209041		3,894.95
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation (BKK) 10/2017	209083		936.00
100-1015-7686	RUTAN & TUCKER LLP	City of Hope EIR Legal 10/2017	209083	201406-Legal Fees-City of Hope EIR Reim	544.00
100-1020-7710	LUDECKE PROPERTY MANAGEMEN	Chamber Lease 1/2018	209073		1,600.00
100-1020-7711	U.S. BANK	Holiday Party Photo Booth Deposit (Curo)	209091		109.50
100-1020-7711	U.S. BANK	Turkey Feast Deco/Raffle Gifts (Grocery Outlet)	209091		115.92
100-1020-7711	U.S. BANK	Holiday Party LED Tea Lights (Dollar Tree)	209091		39.42
100-1020-7711	U.S. BANK	Holiday Party Raffle Gifts (Target)	209091		260.09
100-1020-7711	KELLY BARNES	Holiday Party Decorations	209052		189.33
100-1020-7711	KELLY BARNES	Holiday Party Desserts	209020		31.24
100-1020-7711	DUARTE RECREATION PETTY CASH	Holiday Party Bartender Tip	209062		30.00
100-1020-7711	RALPHS GROCERY COMPANY	Holiday Party 12/1/17	209036		58.81
100-1020-7713	U.S. BANK	Cal Am-Duarte Museum 6/26/17 - 10/18/17	209091		104.79
100-1020-7716	SMART & FINAL	Mayor's Prayer Breakfast Supplies	52		18.28

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1020-7716	U.S. BANK	Veterans Day Shirt (Curo)	209093		38.15
100-1020-7716	U.S. BANK	Veterans Day Coffee (Starbucks)	209093		63.80
100-1020-7716	U.S. BANK	Veterans Day Event (Amazon)	209093		175.70
100-1020-7716	U.S. BANK	Mayor's Prayer Breakfast Supplies (Party City)	209094		46.02
100-1020-7716	U.S. BANK	Mayor's Prayer Breakfast Tableware (Party City)	209094		315.29
100-1020-7716	U.S. BANK	Mayor's Prayer Breakfast Speaker Gift (Starbucks)	209094		21.01
100-1020-7716	U.S. BANK	Mayor's Prayer Breakfast (IHOP)	209094		1,340.17
100-1020-7716	RANCHO DUARTE FLORIST	Veteran's Day Arrangements	209082		65.70
100-1020-7716	CARLOS MARTINEZ	Veteran's Day Tent 11/11/2017	209033		100.00
100-1020-7720	THE TECHNOLOGY DEPOT INC	Installation and Testing	209088		330.00
100-1020-7720	THE TECHNOLOGY DEPOT INC	Data Installation Labor Reduction	209088		-30.00
100-1020-7720	THE TECHNOLOGY DEPOT INC	NetGear ProSafe (8) Port Gigabit PoE Smart Switch	209088		312.08
100-1020-7720	THE TECHNOLOGY DEPOT INC	CyberPower CP1500AVRLCD-1500Va UPS	209088		221.00
100-1020-7726	U.S. BANK	Levon Y Adobe Creative Cloud	209091		49.99
100-1020-7980	KRISTEN PETERSEN	Employee Breakfast Supplies	209079		163.41
100-1205-7610	U.S. BANK	PS Lunch Mtg w/City Prosecutor (Old Spaghetti)	209092		54.24
100-1205-7614	U.S. BANK	Markers (Target)	209092		4.92
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	209043		61.33
100-1205-7615	JUAN OSEGUERA	T/C Reflextive Weather Jackets	209035		104.24
100-1205-7615	U.S. BANK	Emergency Bolt Cutters (Amazon)	209092		118.08
100-1205-7615	U.S. BANK	Traffic Control Wands/Batteries (Amazon)	209092		533.12
100-1205-7615	HOME DEPOT CREDIT SERVICES	(3) Emergency Wire Cutters	209070		32.72
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 29 PM Service/Brake Inspection	209019		40.57
100-1205-7650	HUNTINGTON & DUARTE INC	Vehicle 24 Fuel	209077		17.25
100-1205-7650	HUNTINGTON & DUARTE INC	Vehicle 24 Fuel	209077		47.86
100-1205-7650	HUNTINGTON & DUARTE INC	Vehicle 24 Fuel	209077		30.88
100-1205-7650	HUNTINGTON & DUARTE INC	Vehicle 24 Fuel	209077		45.19
100-1205-7655	VERIZONWIRELESS	VW-Emergency Radios 10/19/17 - 11/18/17	EFT05584		749.90
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 10/1/17 - 10/31/17	209046		144.20
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 11/1/17 - 11/30/17	209089		144.20
100-1205-7779	U.S. BANK	Youth Ultrazone Alhambra Trip 11/9/17	209092		270.00
100-1205-7779	U.S. BANK	Red Ribbon Week Supplies (Target)	209092	201629-Youth Prgm-Community Outreach	135.14
100-1205-7779	U.S. BANK	LA Zoo Lights Trip 11/17/17 Dinner (Thai City)	209092		211.74
100-1205-7779	U.S. BANK	Youth Skyzone Trip 11/21/17	209092		493.00
100-1205-7779	U.S. BANK	DART Officer's Meeting 11/8/17 (Max's)	209092		45.36
100-1205-7779	U.S. BANK	Hiking Trip Lunch 11/21/17 (Young's Gourmet)	209092		117.90
100-1205-7779	U.S. BANK	Youth Ultrazone Trip Dinner 11/9/17 (InNOut)	209092		129.71
100-1205-7779	U.S. BANK	Red Ribbon Week Supplies (Target)	209092	201629-Youth Prgm-Community Outreach	178.87
100-1205-7779	U.S. BANK	Youth Skyzone Trip 11/22/17	209092		354.00
100-1205-7779	U.S. BANK	LA Zoo Safari Photo 11/17/17	209092		19.69
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 11/2017	209060		288.00
100-1205-7781	HUNTINGTON & DUARTE INC	Sheriff Fuel	209077		24.08
100-1205-7781	HUNTINGTON & DUARTE INC	Sheriff Fuel	209077		24.08
100-1205-7781	HUNTINGTON & DUARTE INC	Sheriff Fuel	209077		15.94
100-1205-7781	HUNTINGTON & DUARTE INC	Sheriff Fuel	209077		45.51
100-1205-7781	HUNTINGTON & DUARTE INC	Sheriff Fuel	209077		12.19
100-1205-7781	HUNTINGTON & DUARTE INC	Sheriff Fuel	209077		17.71
100-1205-7887	ENTENMANN-ROVIN COMPANY	CSO Hadloc Badge Refinish	209064		69.30
100-1205-7980	U.S. BANK	Shoes (At Rick Homeless Teen) Target	209092		15.31
100-1205-7980	U.S. BANK	Reflective Stop Sign (Safetysign.com)	209092		59.39
100-1205-7980	U.S. BANK	PS Breakfast w/Council (Corner Bakery) 11/1/17	209092		173.08
100-1205-7980	U.S. BANK	PS Intern Interview Panel Lunch (Villa Italia)	209092		67.31
100-1211	CECILIA CONTRERAS	Employee Computer Loan	209026		744.11
100-1405-7610	U.S. BANK	David Eoff 1st Time Manager/Supervisor Course	209090		149.00
100-1405-7610	U.S. BANK	Craig Hensley Gold Line to Housing Meeting 11/8/17	209090		7.00
100-1405-7610	U.S. BANK	Jason Golding Gold Line to Housing Meeting 11/8/17	209090		7.00
100-1405-7612	U.S. BANK	Hightail Subscription- Lg Data Format	209090		15.99
100-1405-7612	U.S. BANK	Daily Bulletin Online Subscription	209090		9.90
100-1405-7614	U.S. BANK	Battery for Altima Key FOB (Target)	209090		14.17
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	209043		99.28

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	209043		4.22
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	209043		117.58
100-1405-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 32 PM Service	209050		74.91
100-1405-7801	SWRCB ACCOUNTING OFFICE	MNSTW Annual Permit Fee 10/1/17 - 9/30/18	209044		8,539.00
100-1405-7965	SAN GABRIEL VALLEY NEWSPAPERS	City of Hope Legal Ad	209084	201406-Prof Serv-City of Hope EIR Reimb	1,247.00
100-1405-7965	HUNT DESIGN ASSOCIATES INC	City Wayfinding Project 6/30/2017	209031		3,525.00
100-1405-7965	HUNT DESIGN ASSOCIATES INC	City Wayfinding Project 8/2017	209031		700.00
100-1405-7975	U.S. BANK	Hootsuite 12/2/2017 - 1/1/2018	209094		14.99
100-1405-7975	U.S. BANK	Facebook Ads	209094		110.46
100-1405-7975	BECKER BOARDS SMALL LLC	210/605 Fwy Board Ads 10/30/17 - 11/26/17	209023		1,500.00
100-1405-7980	U.S. BANK	AutoCAD 2018 Maintenance 11/24/17 - 11/23/18	209091		1,083.10
100-1405-7980	VERIZONWIRELESS	VW-City Hall 10/19/17 - 11/18/17	EFT05576		41.36
100-1405-7980	HOME DEPOT CREDIT SERVICES	K-Rail Wood Rails	209070	201632-Fish Fire-Other Exp (1405)	15.48
100-1405-7980	HOME DEPOT CREDIT SERVICES	K-Rail Wood Rails	209070	201632-Fish Fire-Other Exp (1405)	405.95
100-1405-7980	HOME DEPOT CREDIT SERVICES	K-Rail Wood Rails	209070	201632-Fish Fire-Other Exp (1405)	43.70
100-1410-7614	VERIZONWIRELESS	VW-City Hall 10/19/17 - 11/18/17	EFT05576		30.08
100-1410-7614	STAPLES ADVANTAGE	Office Supplies	209043		86.68
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	209048		45.10
100-1410-7630	SIMON EQUIPMENT RENTALS	Stump Grinder Rental	209086		257.40
100-1410-7636	RED DOT UNIFORMS	Field Services Uniforms	209037		1,456.51
100-1410-7650	CAL - STATE TOOL	(3) Diesel Smoke Opacity Test	209054		120.00
100-1410-7650	MD HYDRAULICS INC	Stump Grinder Repair	209075		1,595.00
100-1410-7656	CUMMINS PACIFIC LLC	Emergency Generator Maintenance	209059		625.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 11/2017	209018		58.00
100-1410-7980	HOME DEPOT CREDIT SERVICES	South Yard Supplies	209070		46.54
100-1410-7980	HOME DEPOT CREDIT SERVICES	Yard Supplies & Lights	209070		40.93
100-1410-7980	HOME DEPOT CREDIT SERVICES	Small Engine Supplies	209070		68.91
100-1410-7980	HOME DEPOT CREDIT SERVICES	Small Engine Maintenance	209070		37.10
100-1410-7980	HOME DEPOT CREDIT SERVICES	Plaza Fountain Maintenance	209070		81.95
100-1410-7980	HOME DEPOT CREDIT SERVICES	Misc Shop Supplies	209070		61.13
100-1415-7661	COUNTY OF LOS ANGELES DEPART	Otis Gordon Pk Backlfow Inspection	209027		32.00
100-1500	VICTOR VALENZUELA	Advance-LV Showdown Bouts	209047		1,560.00
100-1500	MARILYN MAYS	Advance-LV Showdown Bouts	209034		140.00
100-1500	TEESHA TARR	Advance-Santa's Party	209045		75.00
100-1500	KELLY BARNES	Advance-SC Christmas Party Raffle Prizes	209022		300.00
100-1500	KELLY BARNES	Advance-SC Christmas Party Desserts	209021		472.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	209039		76.92
100-1605-7610	U.S. BANK	Cesar Monsalve MMASC Conf Dinner (Poseidon)	209093		60.20
100-1605-7610	U.S. BANK	Cesar Monsalve MMSAC Conf Parking 10/26/17	209093		12.00
100-1605-7610	U.S. BANK	Cesar Monsalve MMASC Conf Hotel Resort Fee	209093		5.00
100-1605-7610	CPRS DISTRICT 13	(9) CPRS Holiday Cheer Event	209058		225.00
100-1605-7612	U.S. BANK	Marilyn Mays CPRS Dues 2/1/18 - 1/31/19	209093		150.00
100-1605-7614	STAPLES ADVANTAGE	Flash Drives	209043		62.00
100-1605-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 31 PM Srvc/Left Drive Axle/Brake Pads	209050		589.12
100-1605-7650	HUNTINGTON & DUARTE INC	Vehicle 16 Fuel	209077		53.94
100-1605-7650	HUNTINGTON & DUARTE INC	Vehicle 31 Fuel	209077		37.81
100-1605-7693	U.S. BANK	MYC Dinner 11/6/17 (El Pollo Loco)	209093		99.41
100-1605-7728	DUARTE RECREATION PETTY CASH	AmeriCorps VIP Books for Park Checkout	209062	201709- Duarte's Promise - America's Pro	66.14
100-1605-7728	FELIPE VALDEZ	Red Wagon Scholarship	209096	201709- Duarte's Promise - America's Pro	500.00
100-1605-7728	ASCENSION BENEFITS & INSURANC	AmeriCorps VIP Health Insurance 1/2018	209051	201709- Duarte's Promise - America's Pro	281.92
100-1605-7730	SMART & FINAL	Tree Lighting Food 12/5/17	52		243.54
100-1605-7730	U.S. BANK	Halloween Supplies (Amazon)	209093		102.93
100-1605-7730	U.S. BANK	Holiday Craft Items (Oriental Trading)	209093		279.59
100-1605-7733	SWEET NOTHINGS CAKE SHOP	SC Christmas Dinner Party Desserts	209087		240.00
100-1605-7733	U.S. BANK	Rapid 106 Stapler Piece (Salco Staple Headquarters	209093		86.90
100-1605-7733	U.S. BANK	SC Netflix	209091		18.74
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Beverage Dispenser	209062		32.84
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Tablecloths	209062		11.10
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Supplies	209062		55.89
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Special Event Supplies	209062		77.15

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	52		284.94
100-1605-7733	ELWIN KISHIMOTO	SC Kiln Repair	209072		215.00
100-1605-7733	SMART & FINAL	SC Coffee Pot	52		164.24
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	52		293.18
100-1605-7735	U.S. BANK	Unity March Guest Speaker Gift (Target)	209093		106.00
100-1605-7735	DUARTE RECREATION PETTY CASH	TC Special Event Supplies	209062		6.45
100-1605-7735	CHRISTY GRAVES	TC Winter Holiday Festival Food 12/13/17	209030		350.00
100-1605-7735	SMART & FINAL	TC Snack Bar/Winter Holiday Festival	52		234.71
100-1605-7736	SMART & FINAL	Fall Recital Raffle Prizes/Instructor Gifts	52		259.61
100-1605-7741	U.S. BANK	Portable PA System Antenna (Anchor Audio Inc)	209093		45.95
100-1605-7980	VERIZONWIRELESS	SC ActiveNet 11/19/17 - 12/18/17	EFT05568		18.60
100-1605-7980	VERIZONWIRELESS	VW-City Hall 10/19/17 - 11/18/17	EFT05576		62.44
100-1605-7980	DUARTE RECREATION PETTY CASH	Team Party Pizza & Drinks	209062		24.19
100-1605-7980	SMART & FINAL	YAFamily Committee Meerting	52		20.77
100-1610-7618	SMART & FINAL	SC Coffee Supplies	52		40.08
100-1610-7618	SMART & FINAL	SC Coffee Supplies	52		129.67
100-1610-7618	U.S. BANK	(2) Dirt Devil Vacuums (Target)	209093		87.58
100-1610-7618	U.S. BANK	Bike Repair Station (DERO)	209093		2,609.72
100-1610-7618	HOME DEPOT CREDIT SERVICES	Painting Supplies	209070		122.46
100-1610-7618	HOME DEPOT CREDIT SERVICES	Community Center Tree	209070		250.76
100-1610-7618	HOME DEPOT CREDIT SERVICES	CC Building Supplies	209070		361.39
100-1610-7618	HOME DEPOT CREDIT SERVICES	Cleaning/Painting Supplies	209070		304.90
100-1610-7652	POST ALARM SYSTEMS	S Yard Alarm Monitoring 1/1/18 - 1/31/18	209080		42.00
100-1610-7652	ALBERTOS PLUMBING	Otis Gordon Plumbing Repair	209049		120.00
100-1610-7652	ALBERTOS PLUMBING	ROP Drinking Fountain Repair	209049		190.00
100-1610-7652	ALBERTOS PLUMBING	Fitness Ctr ADA Toilet	209049		850.00
100-1610-7652	ALBERTOS PLUMBING	SC Drinking Fountain Repair	209049		250.00
100-1610-7652	ALBERTOS PLUMBING	SC Plumbing Repair	209049		220.00
100-1610-7652	ALBERTOS PLUMBING	Teen Ctr Plumbing Repairs	209049		520.00
100-1610-7652	COUNTY OF LOS ANGELES DEPART	Facilities Backflow Inspections	209027		96.00
100-1610-7830	U.S. BANK	SC Elevator 911-Vonage	209091		18.49
100-1805-7610	U.S. BANK	Public Contracting Training (Lorman)	209091		117.50
100-1805-7610	KRISTEN PETERSEN	League of CA Cities Conference Expenses	209079		132.72
100-1805-7610	KRISTEN PETERSEN	CalPERLA Conference Hotel/Meals	209079		271.50
100-1805-7610	ROXANNE BRECEDA	CCAC Leadership Lesson/Training	209053		100.00
100-1805-7654	MOSS, LEVY & HARTZHEIM LLP	Audit Fieldwork FY17	209076		10,000.00
100-1805-7980	U.S. BANK	Kristien Petersen League Legislative Webinar	209091		25.00
100-1805-7980	U.S. BANK	Holiday Party Pine Trees (Home Depot)	209091		262.67
100-1810-7610	U.S. BANK	Kristen Petersen CAlPERLA Airfare 12/6-9/17	209091		188.40
100-1810-7610	ROXANNE BRECEDA	Secretary Lunch Meeting 12/7/17	209024		100.40
100-1810-7611	MICHELLE BROWN	Payroll Tax Seminar	209025		28.46
100-1810-7660	CALIFORNIA STATE DEPARTMENT O	Fingerprint Apps 11/2017	209055		160.00
100-1810-7660	CMC LIVESCAN & NOTARY SERVICE	Livescan Services 11/2017	209057		140.00
100-1810-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physical	209071		50.00
100-1810-7980	CHARLOTTE WALKER	Hep A Vaccination	209097		61.00
100-1815-7632	U.S. BANK	CMD/Yesenia Adobe Creative Cloud	209091		49.99
100-1815-7632	U.S. BANK	HR/Michelle Adobe Creative Cloud	209091		14.99
100-1815-7632	U.S. BANK	Admin/Iliana Adobe Creative Cloud	209091		49.99
100-1815-7632	U.S. BANK	Admin/Crystal Adobe Creative Cloud	209091		49.99
100-1815-7632	U.S. BANK	Admin Srvcs/Roxanne Adobe Creative Cloud	209091		49.99
100-1815-7632	U.S. BANK	Parks & Rec/Pam Adobe Creative Cloud	209091		49.99
100-1815-7632	U.S. BANK	Public Safety/Susie Adobe Creative Cloud	209091		49.99
100-1815-7980	U.S. BANK	Microsoft 365 10/27/17 - 11/26/17	209091		12.00
100-1825-7613	GRAND PRINTING INC	Karen Herrera Business Cards	209029		112.29
100-1825-7626	POSTMASTER	Pmt #3000 Bulk Mail 2018 Fee	209081		225.00
100-1825-7626	FEDEX	Document Delivery	209065		53.98
100-1825-7630	RICOH USA INC	PS Copier Lease 11/19/17 - 12/18/17	209038		779.65
100-2026	CARL DANIELS	Equipment Deposit Refund	209061		19.00
100-2120	UNION POROHANA USA	ROP Rent Deposit Refund	209095		150.00
100-2120	SCS ENGINEERS	Cash Bond Refund (Permit 8-0041)	209085		1,000.00

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-2120	CHRISTINA CARTER	TC Rent Deposit Refund	209056		300.00
100-2120	EDWIN MACARAIG	CC Rent Deposit Refund	209074		500.00
100-2120	KATRINA HO	ROP Rental Deposit Refund	209069		150.00
100-2120	PACIFIC PRODUCTION SERVICES	Film Permit Deposit Refund (Sonic 12/4/17)	209078		500.00
100-2121	ECONOLITE SYSTEMS INC	B/L Overpayment	209063		40.00
				Fund 100 - GENERAL FUND Total:	117,643.44

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2220-7980	VERIZONWIRELESS	VW-Emergency Radios 10/19/17 - 11/18/17	EFT05584		343.05
				Fund 220 - GAS TAX FUN Total:	**343.05**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7888	HOME DEPOT CREDIT SERVICES	Citywide Street Light Repairs	209070		323.99
240-2405-7888	HOME DEPOT CREDIT SERVICES	Citywide Street Light Repairs	209070		105.09
240-2405-7890	COUNTY OF LOS ANGELES DEPART	Traffic Signal Maint/Repair 10/2017	209028		5,737.43
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Moore Pk Backflow Inspection	209027		32.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Royal Oaks Pk Ext Backflow Inspection	209027		32.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Duarte Pk Backflow Inspection	209027		32.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Beardslee Pk Backflow Inspection	209027		32.00
240-2410-7662	COUNTY OF LOS ANGELES DEPART	Royal Oaks Pk Backflow Inspections	209027		96.00
240-2410-7888	SITEONE LANDSCAPE SUPPLY HOLD	Royal Oaks Ext Pk Irrigation Repair	209042		17.61
240-2421-7887	LANDSCAPE WAREHOUSE INC	Las Lomas Villas Irrigation Repair	209032		447.09
240-2423-7887	COUNTY OF LOS ANGELES DEPART	Amberwood HOA Backflow Inspection	209027		32.00
240-2426-7810	A1 MAINTENANCE SERVICES CA	Mikes Ctr Sweeping 11/2017	209018		747.00
			Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:		**7,634.21**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7821	VERIZONWIRELESS	VW-City Hall 10/19/17 - 11/18/17	EFT05576		60.14
440-4405-7887	ALEX ROMO AUTO & TRUCK REPAIR	Veh 27 Smog Inspection	209019		35.00
440-4405-7887	ALEX ROMO AUTO & TRUCK REPAIR	Veh 26 Smog Inspection	209019		35.00
440-4405-7887	ALEX ROMO AUTO & TRUCK REPAIR	Veh 28 A/C Freon and Dye	209050		263.61
440-4405-7887	CAL - STATE TOOL	(4) Diesel Smoke Opacity Test	209054		160.00
			Fund 440 - PROPOSITION A TRANSIT FUND Total:		**553.75**
				Grand Total:	**126,174.45**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	117,643.44
220 - GAS TAX FUN	343.05
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	7,634.21
440 - PROPOSITION A TRANSIT FUND	553.75
Grand Total:	**126,174.45**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7614	Office Supplies	14.97
100-1005-7641	Travel & Exp - Fasana	25.00
100-1005-7642	Travel & Exp - Finlay	251.45
100-1005-7646	Travel & Exp - Paras	25.00
100-1005-7647	Travel & Exp - Reilly	788.64
100-1005-7980	Other Expenses	162.08
100-1010-7610	Travel, Mtgs & Conf	1,537.82
100-1010-7650	Vehicle Maintenance	114.14
100-1010-7670	Legal Notices	3,659.40
100-1010-7980	Other Expenses	366.97
100-1015-7680	City Attorney	41,537.01
100-1015-7684	Code Enforcement	3,894.95
100-1015-7686	Other Legal Services	1,480.00
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7711	Employee Recognition C	834.31
100-1020-7713	Historical Museum Bldg	104.79
100-1020-7716	Special Community Even	2,184.12
100-1020-7720	DCTV	833.08
100-1020-7726	Council Cablecasting	49.99
100-1020-7980	Other Expenses	163.41
100-1205-7610	Travel, Mtgs & Conf	54.24
100-1205-7614	Office Supplies	66.25
100-1205-7615	Emergency Supplies	788.16
100-1205-7650	Vehicle Maintenance	181.75
100-1205-7655	Emergency Services	1,038.30
100-1205-7779	Youth Programs	1,955.41
100-1205-7780	Animal Control	288.00
100-1205-7781	Contract Law Enforceme	139.51
100-1205-7887	Repairs & Replacements	69.30
100-1205-7980	Other Expenses	315.09
100-1211	Computer Loan Program	744.11
100-1405-7610	Travel, Mtgs & Conf	163.00
100-1405-7612	Publications and Dues	25.89
100-1405-7614	Office Supplies	235.25
100-1405-7650	Vehicle Maintenance	74.91
100-1405-7801	Industrial Waste Inspecti	8,539.00
100-1405-7965	Professional Services	5,472.00
100-1405-7975	Economic Development	1,625.45
100-1405-7980	Other Expenses	1,589.59
100-1410-7614	Office Supplies	116.76
100-1410-7621	Other Supplies	45.10
100-1410-7630	Equipment Rentals	257.40
100-1410-7636	Uniforms	1,456.51
100-1410-7650	Vehicle Maintenance	1,715.00
100-1410-7656	Emergency Generator	625.00
100-1410-7810	Street Sweeping	58.00
100-1410-7980	Other Expenses	336.56
100-1415-7661	Other Serv-Sports Park	32.00
100-1500	Advances	2,547.00

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	302.20
100-1605-7612	Publications and Dues	150.00
100-1605-7614	Office Supplies	62.00
100-1605-7650	Vehicle Maintenance	680.87
100-1605-7693	Youth Council	99.41
100-1605-7728	Americorp's VIP Progra	848.06
100-1605-7730	Special Events	626.06
100-1605-7733	Senior Center	1,479.98
100-1605-7735	Teen Center	697.16
100-1605-7736	Recreation Classes	259.61
100-1605-7741	Sports/Playground Progr	45.95
100-1605-7980	Other Expenses	126.00
100-1610-7618	Building Supplies	3,906.56
100-1610-7652	Building Maint Services	2,288.00
100-1610-7830	Telephones	18.49
100-1805-7610	Travel, Mtgs & Conf	621.72
100-1805-7654	Audit Services	10,000.00
100-1805-7980	Other Expenses	287.67
100-1810-7610	Travel, Mtgs & Conf	288.80
100-1810-7611	Training	28.46
100-1810-7660	Other Services	300.00
100-1810-7673	Physical Exams	50.00
100-1810-7980	Other Expenses	61.00
100-1815-7632	Software Maintenance	314.93
100-1815-7980	Other Expenses	12.00
100-1825-7613	Duplications And Photos	112.29
100-1825-7626	Postage	278.98
100-1825-7630	Equipment Lease	779.65
100-2026	EE Equipment Deposit	19.00
100-2120	Refundable Deposits	2,600.00
100-2121	Pass Through Deposits	40.00
220-2220-7980	Other Expenses	343.05
240-2405-7888	Repairs-Citywide	429.08
240-2405-7890	Repairs-Traffic Signal	5,737.43
240-2410-7662	Other Serv-Citywide	224.00
240-2410-7888	Repairs-Citywide	17.61
240-2421-7887	Repairs & Replacements	447.09
240-2423-7887	Repairs & Replacements	32.00
240-2426-7810	Street Sweeping	747.00
440-4405-7821	Person'l Computr Suppo	60.14
440-4405-7887	Repairs & Replacements	493.61
	Grand Total:	**126,174.45**

Project Account Summary

Project Account Key		Payment Amount
None		122,756.25
201406-Legal Fees-City of Hope EIR Reimb		544.00
201406-Prof Serv-City of Hope EIR Reimb		1,247.00
201629-Youth Prgm-Community Outreach Program		314.01
201632-Fish Fire-Other Exp (1405)		465.13
201709- Duarte's Promise - America's Promise Exp		848.06
	Grand Total:	**126,174.45**

City of Duarte

Council Warrant Register Over $5000

By Payment Number

Payment Dates 12/27/2017 - 01/09/2018

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Project Account Key	Payment Amount / Item Amount
209100	**12/28/2017**	**5151**	**CITY OF ARCADIA**			**35,867.19**
	CIMP000030	NPDES-CIMP Implentation/Revised E		100-1405-7802	201517-NPDES Req- SVGR Water Qual	35,867.19
209103	**12/28/2017**	**3889**	**BRIGHTVIEW LANDSCAPE SERVICES INC**			**22,574.41**
	5518756	K-Rail Debris Clean-up		100-1410-7980	201632-Fish Fire-Other Exp(1410)	310.00
	5530042	Landscape Maintenance 12/2017		100-1020-7724		115.00
	5530042	Landscape Maintenance 12/2017		100-1415-7916		2,130.00
	5530042	Landscape Maintenance 12/2017		100-1825-7945	990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
	5530042	Landscape Maintenance 12/2017		100-1825-7945	250016-Oper of Acq Prop-1229 Pops Road	41.67
	5530042	Landscape Maintenance 12/2017		240-2410-7915		7,500.00
	5530042	Landscape Maintenance 12/2017		240-2410-7917		4,630.00
	5530042	Landscape Maintenance 12/2017		240-2420-7914		345.16
	5530042	Landscape Maintenance 12/2017		240-2421-7914		1,300.00
	5530042	Landscape Maintenance 12/2017		240-2422-7914		480.58
	5530042	Landscape Maintenance 12/2017		240-2423-7914		900.00
	5530042	Landscape Maintenance 12/2017		240-2424-7914		550.00
	5530042	Landscape Maintenance 12/2017		240-2425-7914		400.00
	5530042	Landscape Maintenance 12/2017		240-2426-7914		180.00
	5530042	Landscape Maintenance 12/2017		240-2427-7914		630.33
	5530042	Landscape Maintenance 12/2017		240-2431-7914		800.00
	5530042	Landscape Maintenance 12/2017		240-2432-7914		835.00
	5530042	Landscape Maintenance 12/2017		240-2433-7914		530.00
	5530042	Landscape Maintenance 12/2017		240-2434-7914		355.00
	5530042	Landscape Maintenance 12/2017		240-2435-7914		500.00
209108	**12/28/2017**	**5120**	**CHARLES ABBOTT ASSOCIATES INC**			**17,484.78**
	57651	Building & Safety Srvcs 11/2017		100-1405-7800		17,484.78
209126	**12/28/2017**	**5828**	**LAND DESIGN CONSULTANTS INC**			**11,692.57**
	1711012	Mel Canyon Debris Catchment Study/		100-1405-7965		11,692.57
209131	**12/28/2017**	**2461**	**MOUNTAIN VISTA PLAZA**			**9,881.37**
	12/2017	Public Safety Lease		100-1205-7787		9,881.37
209134	**12/28/2017**	**5224**	**PLACEWORKS**			**25,528.78**
	63915	City of Hope Specific Plan/EIR 11/201		100-1405-7965	201406-Prof Serv-City of Hope EIR Reimb	25,528.78
209137	**12/28/2017**	**0904**	**RKA CONSULTING GROUP**			**12,233.45**
	26814	ATP LADRT Engineering Srvcs 10/201		440-4425-7965	201604-Prof Svcs 440 (ATP)-ATP Design Goldline	728.45
	26856	NPDES Commercial/Industrial Inspec		100-1405-7802		1,567.50
	26867	Contract City Engineer 10/2017		100-1405-7969		3,712.50
	26868	Las Lomas Gas Line Inspections 10/20		100-1405-7969	201719-Engineering-Gas Co-Las Lomas/Calle Ma	3,440.00
	26869	Plan Check Engineering 10/2017		100-1405-7969		2,560.00
	26898	Engineering Consulting 10/2017		100-1405-7969		225.00
209138	**12/28/2017**	**0196**	**RUTAN & TUCKER LLP**			**76,360.16**
	795797	General City Attorney (Retainer) 11/2		100-1015-7680		16,048.87
	795798	Code Enforcement Legal 11/2017		100-1015-7684		585.00
	795800	Enviro/Stormwater (NPDES) Litigation		100-1015-7686		59,342.29
	795801	City of Hope Legal 11/2017		100-1015-7686	201406-Legal Fees-City of Hope EIR Reimb	384.00
209173	**1/9/2018**	**0074**	**DUARTE CHAMBER OF COMMERCE**			**22,550.00**
	11053	Final Contract Payment 1/1/18 - 6/30		100-1020-7710		22,550.00
209176	**1/9/2018**	**0568**	**DUARTE PUBLIC ACCESS INC**			**13,803.00**
	01012018	2nd Installment of FY7-18 (Final Pymt		100-1020-7720		13,803.00

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Project Account Key	Payment Amount / Item Amount
209179	**1/9/2018**	**T3811**	**GENTON PROPERTY GROUP LLC**			**24,249.37**
	40644	Refund of Deposit Less Expenses		100-2121	201514-Pass Thu-942-965 Huntington	24,249.37
209189	**1/9/2018**	**0903**	**CITY OF MONROVIA**			**14,729.22**
	1800259	Fuel-City Manager 10/2017		100-1010-7650		205.56
	1800260	Fuel-Field Services 10/2017		100-1410-7650		1,024.90
	1800261	Fuel-Parks & Rec 10/2017		100-1605-7650		235.10
	1800261	Fuel-Parks & Rec 10/2017		100-1610-7650		377.98
	1800262	Fuel-Public Safety 10/2017		100-1205-7650		886.83
	1800263	Fuel-Cmty Develop 10/2017		100-1405-7650		166.55
	1800264	Fuel-Sheriff's Dept 10/2017		100-1205-7781		4,279.75
	1800265	Fuel-Transit Dept 10/2017		440-4405-7619		7,552.55
209191	**1/9/2018**	**2461**	**MOUNTAIN VISTA PLAZA**			**9,881.37**
	1/2018	Public Safety Lease		100-1205-7787		9,881.37
209202	**1/9/2018**	**5832**	**TFN ARCHITECTURAL SIGNAGE INC**			**75,607.89**
	171206	City of Duarte Wayfinding Project		100-1405-8100		75,607.89
53	**1/9/2018**	**4286**	**MAXTREME INC**			**8,900.00**
	13318	IT Helpdesk 12/2017		100-1815-7965		8,700.00
	13318	Crash Plan Recovery 12/2017		100-1815-7980		200.00

Payment Total: 381,343.56

Report Summary

Fund Summary

Fund		Payment Amount
100 - GENERAL FUND		353,126.49
240 - LIGHTING AND LANDSCAPE DISTRICT FUND		19,936.07
440 - PROPOSITION A TRANSIT FUND		8,281.00
	Grand Total:	381,343.56

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7650	Vehicle Maintenance	205.56
100-1015-7680	City Attorney	16,048.87
100-1015-7684	Code Enforcement	585.00
100-1015-7686	Other Legal Services	59,726.29
100-1020-7710	Chamber Of Commerce	22,550.00
100-1020-7720	DCTV	13,803.00
100-1020-7724	Post Office Parking	115.00
100-1205-7650	Vehicle Maintenance	886.83
100-1205-7781	Contract Law Enforceme	4,279.75
100-1205-7787	Public Safety Cntr Lease	19,762.74
100-1405-7650	Vehicle Maintenance	166.55
100-1405-7800	Building Department Ser	17,484.78
100-1405-7802	NPDES Requirements	37,434.69
100-1405-7965	Professional Services	37,221.35
100-1405-7969	City Engineer	9,937.50
100-1405-8100	Other Capital Improvem	75,607.89
100-1410-7650	Vehicle Maintenance	1,024.90
100-1410-7980	Other Expenses	310.00
100-1415-7916	Landscape-Sport Park	2,130.00
100-1605-7650	Vehicle Maintenance	235.10
100-1610-7650	Vehicle Maintenance	377.98
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	200.00
100-1825-7945	Operation Of Acq Prop	83.34
100-2121	Pass Through Deposits	24,249.37
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7914	Landscape Maintenance	500.00
440-4405-7619	Fuel And Oil	7,552.55
440-4425-7965	Professional Services (AT	728.45
	Grand Total:	381,343.56

Project Account Summary

Project Account Key	Payment Amount
None	290,752.43
201406-Legal Fees-City of Hope EIR Reimb	384.00
201406-Prof Serv-City of Hope EIR Reimb	25,528.78

Project Account Summary

Project Account Key	Payment Amount
201514-Pass Thu-942-965 Huntington	24,249.37
201517-NPDES Req- SVGR Water Qual	35,867.19
201604-Prof Svcs 440 (ATP)-ATP Design Goldline	728.45
201632-Fish Fire-Other Exp(1410)	310.00
201719-Engineering-Gas Co-Las Lomas/Calle Martos	3,440.00
250016-Oper of Acq Prop-1229 Pops Road	41.67
990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
Grand Total:	**381,343.56**

Council Warrant Register by Account
By Fund

City of Duarte

Payment Dates 12/27/2017 - 01/09/2018

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7647	LIZ REILLY	Meeting Expense Reimbursement	209136		117.95
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	209146		16.69
100-1010-7650	CITY OF MONROVIA	Fuel-City Manager 10/2017	209189		205.56
100-1010-7980	SHAFFER AWARDS	Wallace Wolf ~~Plaque~~ nameplate	209141		18.56
100-1010-7980	BOTANICA FLORIST	Council Holiday Luncheon Flowers	209102		54.75
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 11/2017	209138		16,048.87
100-1015-7682	BURKE, WILLIAMS & SORENSEN LL	Labor Legal 11/2017	209105		1,045.00
100-1015-7684	RUTAN & TUCKER LLP	Code Enforcement Legal 11/2017	209138		585.00
100-1015-7686	RUTAN & TUCKER LLP	Enviro/Stormwater (NPDES) Litigation 11/2017	209138		59,342.29
100-1015-7686	RUTAN & TUCKER LLP	City of Hope Legal 11/2017	209138	201406-Legal Fees-City of Hope EIR Reim	384.00
100-1020-7710	DUARTE CHAMBER OF COMMERCE	Final Contract Payment 1/1/18 - 6/30/18	209173		22,550.00
100-1020-7720	DUARTE PUBLIC ACCESS INC	2nd Installment of FY7-18 (Final Pymt)	209176		13,803.00
100-1020-7720	LEVON YOTNAKHPARIAN	DCTV Move (Adapter)	209160		136.77
100-1020-7720	NLE SYSTEMS	Samsung Monitor	209192		546.41
100-1020-7724	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		115.00
100-1020-7724	SOUTHERN CALIFORNIA EDISON	PO Pkg Lot Lease 1/1/18 - 3/31/18	209143		1,930.75
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 11/21/17	209160		550.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 12/12/17	209160		550.00
100-1020-7980	KRISTEN PETERSEN	Employee Breakfast Supplies	209133		52.38
100-1205-7610	DUARTE PUBLIC SAFETY PETTY CAS	Street Sweeping Meeting Coffee (Starbucks)	209114		18.40
100-1205-7610	DUARTE PUBLIC SAFETY PETTY CAS	Brian V SCAG Conference Parking 11/9/17	209114		22.00
100-1205-7614	SHAFFER AWARDS	Tony Osterman Engraved Wall Plate	209141		19.66
100-1205-7614	WALMART COMMUNITY/RFCSLLC	PS Office Supplies	209156		16.01
100-1205-7614	DUARTE PUBLIC SAFETY PETTY CAS	Office Supplies (Target)	209114		13.12
100-1205-7614	DUARTE PUBLIC SAFETY PETTY CAS	Office Supplies (Target)	209114		4.37
100-1205-7614	DUARTE PUBLIC SAFETY PETTY CAS	Office Supplies (Dollar Tree)	209114		16.53
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 13 PM Service/Brake Inspection	209162		69.48
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 10/2017	209189		886.83
100-1205-7650	AUTOZONE	Veh 34 Air Freshener	209101		3.72
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS AN	Citation Revenue Tax 11/2017	209148		4,086.50
100-1205-7761	DATA TICKET INC	Parking Citation Processing 11/2017	209172		1,391.74
100-1205-7761	DATA TICKET INC	DUI Processing 11/2017	209172		6.00
100-1205-7761	DATA TICKET INC	Admin Citation Processing 11/2017	209172		349.45
100-1205-7779	DUARTE CHAMBER OF COMMERCE	Youth Event Studio Movie Grill Tickets	209111		900.00
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	DART Field Trip Dinner (In-N-Out)	209114		54.42
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	Local Harvest Dinner (Hong Kong Express)	209114		9.03
100-1205-7779	DUARTE PIZZA COMPANY	DART Meeting Dinner	209113		104.05
100-1205-7779	DUARTE PIZZA COMPANY	DART Volunteer Event 12/15/17	209175		34.45
100-1205-7780	COUNTY OF LOS ANGELES - ANIMA	Animal Shelter Services 11/2017	209170		1,052.10
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 10/2017	209189		4,279.75
100-1205-7787	MOUNTAIN VISTA PLAZA	Public Safety Lease	209191		9,881.37
100-1205-7787	MOUNTAIN VISTA PLAZA	Public Safety Lease	209131		9,881.37
100-1205-7980	LISA DIANE WILSON	CalGrip Eval/Data Collection 10/1/17 - 11/30/17	209159	201716-Other Expense-CalGrip 2017-201	2,400.00
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	ID Card for At-Risk Youth	209114		8.00
100-1405-7612	PAPA	Lamberto Flores 2018 Membership	209194		65.00
100-1405-7612	LORMAN EDUCATION SERVICES	Nick Baldwin Yearly Training Membership	209128		612.32
100-1405-7612	AMERICAN PLANNING ASSOCIATIO	David Eoff APA Dues 1/1/17 - 12/31/18	209099		448.00
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	209146		56.66
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	209146		70.57
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	209200		57.41
100-1405-7614	SMART & FINAL	CMD Supplies	54		52.45
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Develop 10/2017	209189		166.55
100-1405-7800	CHARLES ABBOTT ASSOCIATES INC	Building & Safety Srvcs 11/2017	209108		17,484.78

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1405-7801	COUNTY OF LOS ANGELES DEPART	Industrial Waste Inspections 11/2017	209171		105.39
100-1405-7802	RKA CONSULTING GROUP	NPDES Commercial/Industrial Inspections 10/2017	209137		1,567.50
100-1405-7802	CITY OF ARCADIA	NPDES-CIMP Implentation/Revised EWMP	209100	201517-NPDES Req- SVGR Water Qual	35,867.19
100-1405-7802	SWRCB ACCOUNTING OFFICE	Sanitary Sewer Overflow Program 7/17 - 6/18	209150		2,088.00
100-1405-7965	SOUTHLAND CIVIL ENGINEERING &	3rd Street Project Lot Line Adjustment 9/2017	209198	201715-Prof Svc-3rd St and Oak Res	2,515.50
100-1405-7965	LAND DESIGN CONSULTANTS INC	Mel Canyon Debris Catchment Study/Design	209126		11,692.57
100-1405-7965	BUCKNAM INFRASTURE GROUP IN	Pavement Management Database	209104		2,648.00
100-1405-7965	PLACEWORKS	City of Hope Specific Plan/EIR 11/2017	209134	201406-Prof Serv-City of Hope EIR Reimb	25,528.78
100-1405-7965	HUNT DESIGN ASSOCIATES INC	Design of Wayfinding Signs 11/2017	209121		140.00
100-1405-7965	HUNT DESIGN ASSOCIATES INC	Design of Street Name Signs	209121		450.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 10/2017	209137		3,712.50
100-1405-7969	RKA CONSULTING GROUP	Las Lomas Gas Line Inspections 10/2017	209137	201719-Engineering-Gas Co-Las Lomas/C	3,440.00
100-1405-7969	RKA CONSULTING GROUP	Plan Check Engineering 10/2017	209137		2,560.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 10/2017	209137		225.00
100-1405-7975	KELSOE & ASSOCIATES INC	Alta Survey-N/E Corner Hunt Dr/BV St	209183		900.00
100-1405-7975	FSP DESIGNS	60th Anniversary Pins	209116		3,285.00
100-1405-8100	TFN ARCHITECTURAL SIGNAGE INC	City of Duarte Wayfinding Project	209202		75,607.89
100-1410-7612	PAPA	Manny Perez 2018 Membership	209194		45.00
100-1410-7612	PAPA	Mike Tarr 2018 Membership	209194		45.00
100-1410-7612	PAPA	Efren Castro 2018 Membership	209194		45.00
100-1410-7636	TRAFFIC MANAGEMENT INC	Safety Vests	209153		122.50
100-1410-7636	JCL BARRICADE/JCL TRAFFIC	Field Services Uniforms	209182		325.16
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 10/2017	209189		1,024.90
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection 11/2017	209147		145.00
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection 12/2017	209201		145.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 12/2017	209161		58.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 12/2017	209161		58.00
100-1410-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 11/2017	209149		483.55
100-1410-7980	GARVEY EQUIPMENT COMPANY	Chainsaw Repair	209118		207.89
100-1410-7980	AUTOZONE	Small Engine Maintenance	209101		56.67
100-1410-7980	AUTOZONE	Return	209101		-12.76
100-1410-7980	AUTOZONE	Small Engine Maintenance	209101		39.73
100-1410-7980	BRIGHTVIEW LANDSCAPE SERVICES	K-Rail Debris Clean-up	209103	201632-Fish Fire-Other Exp(1410)	310.00
100-1415-7916	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		2,130.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	209196		76.92
100-1605-7612	SOUTHERN CALIFORNIA MUNICIPA	(3) SCMAF 2018 Membership	209144		130.00
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Rec 10/2017	209189		235.10
100-1605-7693	DUARTE PIZZA COMPANY	TC/MYC Dinner	209113		127.20
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Christmas Decorations	209156		38.95
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC Holiday Program Napkins/Supplies	209156		53.71
100-1605-7733	WALMART COMMUNITY/RFCSLLC	Senior Ctr Supplies	209156		42.35
100-1605-7733	DUARTE PETTY CASH/BINGO PRIZE	SC Bingo Prize Money	209174		125.00
100-1605-7733	THEODORE SIEGEL	SC "Notorious" Screening/Presentation	209142		150.00
100-1605-7733	DUARTE CHOIR	SC Entertainment	209112		250.00
100-1605-7733	TEMPLE CITY HIGH SCHOOL	SC Entertainment	209152		250.00
100-1605-7733	LITTLE GREEN FORKS	SC Healthy Dinner 1/17/2018	209187		150.00
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	54		23.60
100-1605-7733	SMART & FINAL	SC Supplies for Dinners	54		70.83
100-1605-7733	SMART & FINAL	SC Favor Candy	54		62.92
100-1605-7733	SMART & FINAL	SC Country Christmas Party Dessert	54		59.90
100-1605-7735	WALMART COMMUNITY/RFCSLLC	TC Duarte Dance/Boxing Supplies	209156		264.91
100-1605-7735	DUARTE PIZZA COMPANY	TC Duarte Dance Party	209113		18.51
100-1605-7736	WALMART COMMUNITY/RFCSLLC	ROP Bldg Media Equipment	209156		27.24
100-1605-7737	WALMART COMMUNITY/RFCSLLC	Hearst Castle Trip Coffee	209156		23.88
100-1605-7737	WALMART COMMUNITY/RFCSLLC	Hearst Castle Trip Supplies	209156		76.32
100-1605-7739	THE SAUCE CREATIVE SERVICES CO	Winter Recreation Class Flyers	209139		403.50
100-1605-7741	SCMAF-SAN GABRIEL VALLEY	Football Tournament Entry Fees	209140		280.00
100-1605-7741	SMART & FINAL	Staff Meeting Supplies	54		17.20
100-1605-7741	SOUTHERN CALIFORNIA MUNICIPA	2017 Cross Country Entry Fees	209144		36.00
100-1605-7745	SHAFFER AWARDS	TC Boxing Plaques/Award Plates	209197		173.72

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7750	INLAND EMPIRE TOURS & TRANSP	Hearst Castle Trip 12/9/17 Transportation	209123		2,842.00
100-1610-7616	POOL & ELECTRICAL PRODUCTS IN	Pool Supplies	209135		63.56
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	209117		678.85
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	209117		213.96
100-1610-7617	POOL & ELECTRICAL PRODUCTS IN	Credit on Account 6/22/17 Ck207736	209135		-101.31
100-1610-7617	POOL & ELECTRICAL PRODUCTS IN	Pool Chemicals	209135		73.55
100-1610-7618	MONROVIA LOCK SHOP	PS Keys	209130		45.06
100-1610-7618	SMART & FINAL	SC Coffee Supplies	54		143.69
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	209157		198.65
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	209157		496.22
100-1610-7618	WAXIE SANITARY SUPPLY	CC Janitorial Supplies	209157		1,415.54
100-1610-7618	MIRACLE RECREATION EQUIPMENT	Playground Swings	209129		1,535.23
100-1610-7618	GRAINGER	Otis Gordon Outdoor Light Fixtures	209180		286.58
100-1610-7636	CINTAS CORPORATION #693	Maintenance Uniforms	209109		66.13
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniform Service	209169		66.13
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniform Service	209169		66.13
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniform Service	209169		66.13
100-1610-7650	CITY OF MONROVIA	Fuel-Parks & Rec 10/2017	209189		377.98
100-1610-7652	UNITED SITE SERVICES	Portable Toilet Rental 12/5/17 - 1/1/18	209155		90.36
100-1610-7652	STAN'S OLD TOWN VACUUM & SE	Vacuum Repairs	209145		93.07
100-1610-7652	STAN'S OLD TOWN VACUUM & SE	SC Vacuum Repair	209145		112.73
100-1610-7652	MONROVIA LOCK SHOP	South Yard Lock Repair	209130		105.00
100-1610-7652	MONROVIA LOCK SHOP	Yard Keys	209130		120.01
100-1610-7652	MONROVIA LOCK SHOP	Yard Keys	209188		30.00
100-1610-7652	ALBERTOS PLUMBING	Chamber Office Plumbing Repair	209098		120.00
100-1610-7652	ALBERTOS PLUMBING	Beardslee Pk Plumbing Repairs	209098		110.00
100-1610-7652	ALBERTOS PLUMBING	Senior Ctr Plumbing Repair	209098		395.00
100-1610-7652	CINTAS CORPORATION #693	Bldg Mats Contract Service	209109		119.15
100-1610-7652	DEWEY PEST CONTROL INC	Pest Control Srvcs 12/2017	209110		202.00
100-1610-7830	THE TECHNOLOGY DEPOT INC	Phone Support 1/2018	209151		422.00
100-1805-7614	STAPLES ADVANTAGE	2018 Calendars/Office Supplies	209146		105.38
100-1805-7614	OFFICE SOLUTIONS INC	Office Supplies	209132		18.52
100-1805-7654	MOSS, LEVY & HARTZHEIM LLP	Audit Fieldwork FY17	209190		2,500.00
100-1805-7980	HW OFFICE MACHINES	Typewriter Repair	209122		134.13
100-1810-7612	JOBS AVAILABLE	2018 Annual Subscription (Printed)	209124		45.00
100-1810-7671	JOBS AVAILABLE	Sr Maintenance Techincian Job Ad	209124		303.50
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 1/2018	209151		578.00
100-1815-7965	MAXTREME INC	IT Helpdesk 12/2017	53		8,700.00
100-1815-7980	MAXTREME INC	Crash Plan Recovery 12/2017	53		200.00
100-1815-7980	CDW GOVERNMENT LLC	HR-Canon eCarePAK Ext Srvc Plan-4 Year Ext	209168		83.84
100-1825-7613	OFFICE SOLUTIONS INC	Copier Paper	209132		347.78
100-1825-7630	CANON FINANCIAL SERVICES INC	Copier Lease-CH/SC/TC 12/1/17 - 12/31/17	209106		869.55
100-1825-7631	CANON SOLUTIONS AMERICA INC	Copier Maint-CH 11/16/17 - 12/15/17	209107		778.77
100-1825-7631	CANON SOLUTIONS AMERICA INC	Copier Maint-SC 11/16/17 - 1/15/18	209107		60.99
100-1825-7631	CANON SOLUTIONS AMERICA INC	Copier Lease-TC 11/16/17 - 12/15/17	209107		18.31
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	209184		435.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	209165		435.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	209178		566.00
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	209164		218.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	209166		218.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	209181		435.00
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103	990002 - Oper of Acq Prop - Duarte Traile	41.67
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103	250016-Oper of Acq Prop-1229 Pops Roa	41.67
100-2120	MISAEL CASTANEDA	CC Rent Deposit Refund	209167		500.00
100-2120	WILLIAM NUNEZ	CC Rent Deposit Refund	209193		500.00
100-2120	LUCRE LALATA	TC Rent Deposit Refund	209185		300.00
100-2120	ELLIOT SPIEGEL	ROP Bldg Rent Deposit Refund	209199		150.00
100-2121	GENTON PROPERTY GROUP LLC	Refund of Deposit Less Expenses	209179	201514-Pass Thu-942-965 Huntington	24,249.37
100-4408	DUARTE UNIFIED SCHOOL DISTRICT	Nextel Lease 12/2017	209115	250004 - Property Rent - Nextel Rent (Oti	1,581.82

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-4408	DUARTE UNIFIED SCHOOL DISTRICT	Nextel Lease 1/2018	209177	250004 - Property Rent - Nextel Rent (Oti	1,581.82
				Fund 100 - GENERAL FUND Total:	**409,755.31**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2210-7813	TRAFFIC MANAGEMENT INC	Regulatory Signs	209153		770.56
220-2220-7980	JCL BARRICADE/JCL TRAFFIC	Field Services Uniforms	209182		123.18
220-2225-7811	LEE'S BATTERIES & AUTO PARTS	Radar Speed Sign Maintenance	209127		236.52
				Fund 220 - GAS TAX FUN Total:	**1,130.26**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7891	LANDSCAPE WAREHOUSE INC	Duarte Rd Drip Irrigation Repair	209186		59.85
240-2410-7906	WEST COAST ARBORISTS INC	Bike Trail Stump Removal	209158		338.25
240-2410-7906	ARBOR NURSERY PLUS	Citywide Tree Planting	209163		290.18
240-2410-7909	WEST COAST ARBORISTS INC	Residential Tree Trimming	209158		3,902.60
240-2410-7915	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		7,500.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		4,630.00
240-2420-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		345.16
240-2421-7887	ARBOR NURSERY PLUS	Las Lomas Tree Planting	209163		735.84
240-2421-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		1,300.00
240-2422-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		480.58
240-2423-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		900.00
240-2424-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		550.00
240-2425-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		400.00
240-2426-7810	A1 MAINTENANCE SERVICES CA	Mikes Ctr Sweeping 12/2017	209161		747.00
240-2426-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		180.00
240-2427-7887	ARBOR NURSERY PLUS	Rancho Verde Tree Planting	209163		87.60
240-2427-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		630.33
240-2431-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		800.00
240-2432-7887	ARBOR NURSERY PLUS	Las Posadas Tree Planting	209163		56.94
240-2432-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		835.00
240-2433-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		530.00
240-2434-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		355.00
240-2435-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 12/2017	209103		500.00
			Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:		**26,154.33**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7614	STAPLES ADVANTAGE	2018 Calendars/Office Supplies	209146		33.78
440-4405-7619	CITY OF MONROVIA	Fuel-Transit Dept 10/2017	209189		7,552.55
440-4405-7636	HENDERSON'S	Duarte Transit Uniforms	209120		43.74
440-4405-7650	AUTOZONE	Vehicle Supplies	209101		11.74
440-4405-7650	GRAINGER	Vehicle Maintenance Supplies	209119		235.93
440-4405-7887	AUTOZONE	Bus 103 Halogen Lamps	209101		15.19
440-4405-7887	TRIANGLE TRUCK PARTS	Bus Light Blubs/Air Inflator	209154		94.50
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 104 PM Inspection/Engine Oil Srvc	209125		359.96
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 104 PM Inspection/Engine Oil Srvc	209125		351.24
440-4425-7965	RKA CONSULTING GROUP	ATP LADRT Engineering Srvcs 10/2017	209137	201604-Prof Svcs 440 (ATP)-ATP Design G	728.45
440-4425-7965	RKA CONSULTING GROUP	2016/17 ATP Engineering 11/2017	209195	201604-Prof Svcs 440 (ATP)-ATP Design G	1,026.25
			Fund 440 - PROPOSITION A TRANSIT FUND Total:		**10,453.33**
				Grand Total:	**447,493.23**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	409,755.31
220 - GAS TAX FUN	1,130.26
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	26,154.33
440 - PROPOSITION A TRANSIT FUND	10,453.33
Grand Total:	**447,493.23**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7647	Travel & Exp - Reilly	117.95
100-1010-7614	Office Supplies	16.69
100-1010-7650	Vehicle Maintenance	205.56
100-1010-7980	Other Expenses	73.31
100-1015-7680	City Attorney	16,048.87
100-1015-7682	Labor Counsel	1,045.00
100-1015-7684	Code Enforcement	585.00
100-1015-7686	Other Legal Services	59,726.29
100-1020-7710	Chamber Of Commerce	22,550.00
100-1020-7720	DCTV	14,486.18
100-1020-7724	Post Office Parking	2,045.75
100-1020-7726	Council Cablecasting	1,100.00
100-1020-7980	Other Expenses	52.38
100-1205-7610	Travel, Mtgs & Conf	40.40
100-1205-7614	Office Supplies	69.69
100-1205-7650	Vehicle Maintenance	960.03
100-1205-7761	Parking Ticket Collect	5,833.69
100-1205-7779	Youth Programs	1,101.95
100-1205-7780	Animal Control	1,052.10
100-1205-7781	Contract Law Enforceme	4,279.75
100-1205-7787	Public Safety Cntr Lease	19,762.74
100-1205-7980	Other Expenses	2,408.00
100-1405-7612	Publications and Dues	1,125.32
100-1405-7614	Office Supplies	237.09
100-1405-7650	Vehicle Maintenance	166.55
100-1405-7800	Building Department Ser	17,484.78
100-1405-7801	Industrial Waste Inspecti	105.39
100-1405-7802	NPDES Requirements	39,522.69
100-1405-7965	Professional Services	42,974.85
100-1405-7969	City Engineer	9,937.50
100-1405-7975	Economic Development	4,185.00
100-1405-8100	Other Capital Improvem	75,607.89
100-1410-7612	Publications and Dues	135.00
100-1410-7636	Uniforms	447.66
100-1410-7650	Vehicle Maintenance	1,024.90
100-1410-7656	Emergency Generator	290.00
100-1410-7810	Street Sweeping	116.00
100-1410-7814	Graffiti Removal	483.55
100-1410-7980	Other Expenses	601.53
100-1415-7916	Landscape-Sport Park	2,130.00
100-1605-7002	Regular Salaries	76.92
100-1605-7612	Publications and Dues	130.00
100-1605-7650	Vehicle Maintenance	235.10
100-1605-7693	Youth Council	127.20
100-1605-7730	Special Events	38.95
100-1605-7733	Senior Center	1,238.31
100-1605-7735	Teen Center	283.42
100-1605-7736	Recreation Classes	27.24
100-1605-7737	Adult Excursions	100.20

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7739	Publicity	403.50
100-1605-7741	Sports/Playground Progr	333.20
100-1605-7745	Boxing Program	173.72
100-1605-7750	Bus Rentals	2,842.00
100-1610-7616	Pool Supplies	63.56
100-1610-7617	Pool Chemicals	865.05
100-1610-7618	Building Supplies	4,120.97
100-1610-7636	Uniforms	264.52
100-1610-7650	Vehicle Maintenance	377.98
100-1610-7652	Building Maint Services	1,497.32
100-1610-7830	Telephones	422.00
100-1805-7614	Office Supplies	123.90
100-1805-7654	Audit Services	2,500.00
100-1805-7980	Other Expenses	134.13
100-1810-7612	Publications and Dues	45.00
100-1810-7671	Recruiting Advertisemen	303.50
100-1815-7821	Personal Computer Supp	578.00
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	283.84
100-1825-7613	Duplications And Photos	347.78
100-1825-7630	Equipment Lease	869.55
100-1825-7631	Equipment Maintenance	858.07
100-1825-7674	Retiree Health Insurance	2,307.00
100-1825-7945	Operation Of Acq Prop	83.34
100-2120	Refundable Deposits	1,450.00
100-2121	Pass Through Deposits	24,249.37
100-4408	Property Rental	3,163.64
220-2210-7813	Regulatory Signs	770.56
220-2220-7980	Other Expenses	123.18
220-2225-7811	Street Maintenance	236.52
240-2410-7891	Repairs-Medians	59.85
240-2410-7906	Tree Trim-Citywide	628.43
240-2410-7909	Tree Trim-Residential	3,902.60
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7887	Repairs & Replacements	735.84
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7810	Street Sweeping	747.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7887	Repairs & Replacements	87.60
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7887	Repairs & Replacements	56.94
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7914	Landscape Maintenance	500.00
440-4405-7614	Office Supplies	33.78
440-4405-7619	Fuel And Oil	7,552.55
440-4405-7636	Uniforms	43.74
440-4405-7650	Vehicle Maintenance	247.67
440-4405-7887	Repairs & Replacements	820.89
440-4425-7965	Professional Services (AT	1,754.70

Account Summary

Account Number	Account Name	Payment Amount
440-4425-7965	Professional Services (AT	
	Grand Total:	447,493.23

Project Account Summary

Project Account Key	Payment Amount
None	347,796.71
201406-Legal Fees-City of Hope EIR Reimb	384.00
201406-Prof Serv-City of Hope EIR Reimb	25,528.78
201514-Pass Thu-942-965 Huntington	24,249.37
201517-NPDES Req- SVGR Water Qual	35,867.19
201604-Prof Svcs 440 (ATP)-ATP Design Goldline	1,754.70
201632-Fish Fire-Other Exp(1410)	310.00
201715-Prof Svc-3rd St and Oak Res	2,515.50
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU	2,400.00
201719-Engineering-Gas Co-Las Lomas/Calle Martos	3,440.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	3,163.64
250016-Oper of Acq Prop-1229 Pops Road	41.67
990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
Grand Total:	447,493.23

City of Duarte

Successor Agency Council Warrant Register

By Payment Number

Payment Dates 11/30/2017 - 12/21/2017

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Project Account Key	Payment Amount / Item Amount
2046	**11/30/2017**	**SA5002**	**CALEDGE INVESTMENTS LLC**			**119,812.00**
	11092017	Payment 15 of 18, Best Buy Price Red		690-6905-7971		119,812.00
2047	**11/30/2017**	**SA4650**	**CITY OF DUARTE**			**250,000.00**
	11092017A	Administrative Allowance		690-6905-9040		250,000.00
2048	**11/30/2017**	**SA4650**	**CITY OF DUARTE**			**966,805.00**
	11092017	Davis Partial Payment		690-6905-8354		212,697.00
	11092017	Hamiltonl Partial Payment		690-6905-8355		106,349.00
	11092017	RD Phase III Partial Payment		690-6905-8356		647,759.00
2049	**12/21/2017**	**SA2393**	**BLX GROUP LLC**			**4,250.00**
	41612-9770/112117	2007 TARB Interim Arbitrage Report		690-6905-8314		4,250.00
					Payment Total:	**1,340,867.00**

Report Summary

Fund Summary

Fund	Payment Amount
690 - Successor Agency Debt Service	1,340,867.00
Grand Total:	**1,340,867.00**

Account Summary

Account Number	Account Name	Payment Amount
690-6905-7971	SA Cost Of Land Sold	119,812.00
690-6905-8314	SA Trustee Services	4,250.00
690-6905-8354	Amended Davis, Origina	212,697.00
690-6905-8355	Hamilton, Origination Lo	106,349.00
690-6905-8356	Rancho Duarte III, Origin	647,759.00
690-6905-9040	SA Contribution Out-Ge	250,000.00
	Grand Total:	**1,340,867.00**

Project Account Summary

Project Account Key	Payment Amount
None	1,340,867.00
Grand Total:	**1,340,867.00**

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADDING CHAPTER 11.15 TO THE DUARTE MUNICIPAL CODE PROHIBITING ALTERNATE SIDE PARKING ON DESIGNATED STREETS FOR THE PURPOSES OF STREET SWEEPING

WHEREAS, Section 22507.6 of the California Vehicle Code authorizes the City to prohibit or restrict the parking or standing of vehicles on designated streets or highways, or portions, thereof, for the purpose of keeping such areas free when required for street sweeping; and

WHEREAS, vehicles parked within the path of a street sweeper lead to inefficient and ineffective street sweeping, and can generate problems of dust, debris and water buildup in gutters; and

WHEREAS, ineffective street sweeping can result in impediments to effective control of storm water flow, accumulation of litter and refuse, and can result in threats to public health and welfare; and

WHEREAS, the City is under obligation to assist in and enforce the City's storm water management requirements under the Municipal NPDES permit issued to the City; and

WHEREAS, the prohibition of parking on street sweeping days on streets will improve the ability of the City to effectively conduct street sweeping and will beautify the City; and

WHEREAS, the City undertook a pilot street sweeping program between May 10, 2016 and July 25, 2017, and through that program, the benefits of regulation of parking for street sweeping were demonstrated, as well as manners of imposing and enforcing parking restrictions to best balance program objectives with minimal intrusion on the accessibility and convenience of available street parking for residents; and

WHEREAS, there is a need to establish parking restrictions in designated areas of the City for the purposes of street sweeping; and

WHEREAS, under the Vehicle Code, parking restrictions for street sweeping are not effective until appropriate signs or markings are placed on the streets; and

WHEREAS, the City intends to implement alternate side parking restrictions citywide; and

WHEREAS, the penalty for such a parking violation has been established per Duarte Resolution No. 11-04.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. A new Chapter 11.15 is hereby added to the Duarte Municipal Code to read as follows:

11.15 Alternate Side Street Sweeping Parking Restrictions

11.15.010 Parking Prohibitions.

A. The provisions of this section shall apply to all public streets within the jurisdictional limits of the City.

B. The Public Works Manager is hereby authorized to erect street signs prohibiting parking on all city streets for street sweeping purposes. The times and dates of parking restrictions shall be as may be required to expedite the effectiveness and efficiency of the City's street sweeping program. Except as provided in division C of this section, parking shall be prohibited only on one side of a street within a block at a time so as to preserve on street parking on the other side of the street.

C. Notwithstanding division B of this section, parking may be prohibited at the same time on both sides of any cul-de-sac or dead end street; further, where parking is already prohibited on one side of a street within a particular block, parking may be prohibited on the other side pursuant to this section even though for the limited time of the parking prohibition there will be no available on street parking.

D. All areas of restricted parking shall be marked with signage posted in accordance with the uniform standards and specifications of the Department of Transportation, or local authorities have caused to be posted in a conspicuous place at each entrance to the street a notice not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, setting forth the day or days and hours parking is prohibited.

11.15.020 Exceptions.

A. This chapter shall not apply to commercial vehicles making pickups or deliveries of goods, wares, or merchandise from or to any building or structure located on a restricted street, or for the purposes of delivering materials to be used in the repair, alteration, remodeling, or reconstruction of any building or structure for which a building permit has previously been obtained.

11.15.030 Violations/penalties

A. No person shall park or leave standing any vehicle on any street on the day and during the hours when parking has been prohibited thereon pursuant to this section.

B. Any person or entity that violates this Chapter is guilty of an infraction which shall be punishable by a fine as established by resolution of the City Council.

SECTION 2. The City Council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal laws, and this Ordinance shall be construed in light of that intent.

SECTION 3. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase, or portion of this Ordinance is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional or invalid or ineffective. To this end the provisions of this Ordinance are declared to be severable.

SECTION 4. POSTING OF ORDINANCE.

The City Clerk shall certify as to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

SECTION 5. EFFECTIVE DATE.

This ordinance shall take effect thirty (30) days following its second reading.

PASSED, APPROVED, AND ADOPTED this 9th day of January, 2018.

____

Mayor John Fasana

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. ___ was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 9th day of January, 2018, by the following Roll Call vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

____

City Clerk Marla Akana
City of Duarte, California

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CESAR MONSALVE, PARKS AND RECREATION DIRECTOR

SUBJECT: PARKS AND RECREATION COMMISSION RECOMMENDATION ON NAMING OF NEW PARK TO BE LOCATED AT THIRD STREET AND OAK AVENUE

DATE: 1/9/18

Recommendation

Using the City's Park and Facility Naming and Renaming Policy, the Duarte Parks and Recreation Commission is presenting the Duarte City Council with recommendations of names for the new park that will be constructed at the corner of Third Street and Oak Avenue. The Commission is presenting two names to select from:

- Orange Blossom Park
- Marmalade Grove Park

Discussion

The old Third Street Park is scheduled for demolition and an entirely new park will be constructed as part of the Third Street Avenue Development Project. The Commission petitioned for a park design that recognizes and honors the historic Duarte Citrus industry (Attachment 2) and the Duarte City Council agreed with the design that includes river rock walls and cement caps on pilasters, historic Duarte orange crate packing labels copies in porcelain that will be added to walls and on playground equipment, a custom playground that includes an orange/citrus theme with molded plastic crates for steps and molded oranges and other whimsical features that are associated with the citrus industry. Community and neighborhood resident support for the design has been very positive and the Duarte Historical Society has also embraced the idea and has collaborated with the effort.

The Commission began a process to use the City's Park and Facility Naming and Renaming Policy to make a recommendation to the Duarte City Council for a name that would connect with the citrus industry/family park design. The Commission was determined to include substantial public input in the process and solicited park name submittals by using social media and website information. Residents were directed to view the new park information and design renderings on the City's website and Parks and Recreation Department page. Additionally, residents were invited to attend the November Commission meeting to submit their ideas and name suggestions. Following the meeting, an additional month was added to the process to accept more submittals through email and social media. A total of 25 park name suggestions were submitted. Commissioners expressed several thoughts on the approach to select a name including the following:

- Emphasis should be placed on the citrus industry and orange theme.
- The name should be unique and different and consideration was taken by Commissioners to check the submitted names on web search sites to see if there were other local parks named similarly to those submitted.
- To further highlight the unique design of the park, Commissioners felt the name should move away from the currently established format of naming parks after a person or street location.

The Commission had several preferences among the submitted names including Marmalade Grove Park, Citrus Park, Citrus Grove Park and Orange Blossom Park. After much deliberation, debate and consideration, Citrus Park and Citrus Grove Park were eliminated from consideration due to several nearby cities having parks with these names. The Commission settled on two names: Marmalade Grove Park due to the unique family image the name projects and Orange Blossom Park due to the strong connection to the citrus industry. Commissioner Dinsmore made the following motion: *After careful review and deliberation of submitted names and on behalf of the Parks and Recreation Commission, I move that we recommend two names to the Duarte City Council for consideration to name the new family park that will represent and honor the heritage of the historic Duarte Citrus industry and its citrus groves. We recommend the names Marmalade Grove Park or Orange Blossom Park.* Edwards seconded the motion and the motion carried by unanimous vote.

Conclusion
Per the City of Duarte's Park and Facility Naming and Renaming Policy, the commission recommendation is now subject to Duarte City Council approval. If the recommendation is approved, staff will draft a resolution for consideration and approval. If a name is selected, the Commission is in favor of creating a park sign design that is different than the current ground-level precast concrete signs seen throughout the park system. The Commission suggests that a sign be embedded in the river rock wall to maintain the citrus industry architectural elements and theme.

Attachments:
1. Copy of the completed Park and Facility Naming and Renaming Policy Application Form.
2. Architectural design renderings of the park and playground equipment.
3. Photo samples of potential park sign design.

City of Duarte Park and Facility Naming and Renaming Policy and Application

The City of Duarte welcomes efforts by interested parties to apply to name or rename City-owned land, buildings, trees and facilities including park benches, tables and related objects. To accomplish this, interested parties must follow this application process and will be subject to the specific rules and criteria included and will be subject to approval.

Criteria for New Facilities, Parks, Buildings:

(The following criteria shall be used in selecting an appropriate name for City-owned land, buildings and parks and determine how objects can be added to new facilities or parks.)

1. **Preserving the Location's Significance**

   The name shall have or preserve the geographic, environmental (relating to natural or physical features), historic or landmark connotation of particular significance to the area in which the land or facility is located, or for the City as a whole. Either connotation is equally valid.

2. **Donations**

   Consideration may be given to naming the City-owned land or facility after an individual when the land or facility, or the money for its purchase has been donated by the individual, or when otherwise warranted by some contribution or service which is deemed to be of major and lasting significance to the acquisition of the piece of land, or planning, development, construction or renovation of the particular facility. Donation of land or resources shall not constitute an obligation by the City to name the land or facility or any portion thereof, after an individual or family.

3. **Non-Historic Naming**

   Names honoring individuals or families, other than those of recognized historic importance, must be supported by compelling reasons.

4. **Naming in Honor of Deceased**

   The naming of City-owned land, buildings, trees, and facilities in honor of deceased persons shall not take place until one year after their deaths, unless the City Council determines that there are overriding considerations for deviating from this policy guideline. This particular policy guideline is not intended in any way to reflect on the merits of any deceased individual who may have been a prominent civic leader. However, it is felt appropriate to establish such a waiting period to ensure that an individual's accomplishments and contributions will stand the test of time; and that decisions shall not be made on an emotional basis immediately following a person's death.

5. **Cultural Diversity**

   The City encourages naming which reflects the City's ethnic and cultural diversity.

6. **Political Naming**

   No City-owned land or facility shall be named after a seated elected or appointed official.

7. **Previously Established City Standards for Specific Objects**

   The addition to and construction of donated objects to City-owned land, buildings, trees and facilities including park benches, tables and related objects must meet previously established City of Duarte standards and practices and meet all City of Duarte building codes, safety requirements and standards.

8. **Preservation of Specific Objects**

   The preservation, maintenance and upkeep of a donated object on City-owned land, buildings and facilities including park benches, trees, tables and related objects will be the responsibility of the City. The City will provide equal preservation, maintenance and upkeep practices to donated objects as it does for any existing buildings, facilities, park benches, trees, tables and related objects.

9. **Responsibility for Care and Replacement of Objects**

   The City will agree to accept responsibility for the maintenance and upkeep of a donated natural object such as a tree or bush and will be responsible for the repair or replacement due to age, weathering and vandalism. A replacement tree will not exceed 24" boxed and will be of the same species.

   The repair and/or replacement of donated man-made objects such as a plaque or statue will be dealt with on a case-by-case basis and will be dependent on the object's historical significance and financial considerations.

   The City's responsibility for the maintenance and upkeep of a donated object will last for a 25-year term. At the end of the term, the City may determine that the donated object is of historical significance and allow full non-term responsibility. If the City is desirous of no longer maintaining an object, the donor or living relatives of the donor if they are located will be contacted and will have the option to reapply through this process, subject to approval.

Criteria for Existing Facilities, Parks, Buildings:

(The following criteria shall be used in determining if City-owned land, buildings, parks or facilities can be renamed and how objects can be added to existing facilities or parks.)

1. **Preserving the Location's Significance**

   The name shall have or preserve the geographic, environmental (relating to natural or physical features), historic or landmark connotation of particular significance to the area in which the land or facility is located, or for the City as a whole. Either connotation is equally valid.

2. **Donations**

   Consideration may be given to naming the City-owned land or facility after an individual when the land or facility, or the money for its purchase has been donated by the individual, or when otherwise warranted by some contribution or service which is deemed to be of major and lasting significance to the acquisition of the piece of land, or planning, development, construction or renovation of the particular facility. Donation of land or resources shall not constitute an obligation by the City to name the land or facility or any portion thereof, after an individual or family.

3. **Non-Historic Naming**

   Names honoring individuals or families, other than those of recognized historic importance, must be supported by compelling reasons.

4. **Naming in Honor of Deceased**

   The naming of City-owned land, buildings, trees, and facilities in honor of deceased persons shall not take place until one year after their deaths, unless the City Council determines that there are overriding considerations for deviating from this policy guideline. This particular policy guideline is not intended in any way to reflect on the merits of any deceased individual who may have been a prominent civic leader. However, it is felt appropriate to establish such a waiting period to ensure that an individual's accomplishments and contributions will stand the test of time; and that decisions shall not be made on an emotional basis immediately following a person's death.

5. **Cultural Diversity**

   The City encourages naming which reflects the City's ethnic and cultural diversity.

6. **Political Naming**

   No City-owned land or facility shall be named after a seated elected or appointed official.

7. **Existing Facilities and Land**

   The City shall not change the name of any existing facilities or City-owned land, particularly one whose name has City or regional significance unless there are compelling reasons to do so.

8. **Previous Individual Naming**

   Names of City-owned land, buildings, trees, and facilities including park benches, tables and related objects shall not be named in honor of individuals when they have previously been named for other individuals.

9. **Previously Established City Standards for Specific Objects**

   The addition to and construction of donated objects to City-owned land, buildings, trees and facilities including park benches, tables and related objects must meet previously established City of Duarte standards and practices and meet all City of Duarte building codes, safety requirements and standards.

10. **Preservation of Specific Objects**

    The preservation, maintenance and upkeep of a donated object on City-owned land, buildings and facilities including park benches, trees, tables and related objects will be the responsibility of the City. The City will provide equal preservation, maintenance and upkeep practices to donated objects as it does for any existing buildings, facilities, park benches, trees, tables and related objects.

11. **Responsibility for Care and Replacement of Objects**

    The City will agree to accept responsibility for the maintenance and upkeep of a donated natural object such as a tree or bush and will be responsible for the repair or replacement due to age, weathering and vandalism. A replacement tree will not exceed 24" boxed and will be of the same species.

    The repair and/or replacement of donated man-made objects such as a plaque or statue will be dealt with on a case-by-case basis and will be dependent on the object's historical significance and financial considerations.

    The City's responsibility for the maintenance and upkeep of a donated object will last for a 25-year term. At the end of the term, the City may determine that the donated object is of historical significance and allow full non-term responsibility. If the City is desirous of no longer maintaining an object, the donor or living relatives of the donor if they are located will be contacted and will have the option to reapply through this process, subject to approval.

Catastrophic Event

The City Council will retain the sole discretion in determining whether to rebuild or reinstall a building or facility or to retain the name if that building or facility has suffered catastrophic damage due to a natural or accidental destructive event.

Sponsorship Naming Rights

The City Council retains the sole authority to name or temporarily name for sponsorship purposes, City-owned land, buildings and facilities. Naming of facilities may be done in a manner which:

1. Incorporates the name of CITY OF DUARTE as appropriate.
2. Recognizes the geographic, topographic or historical significance associated with the City, provides resources to improve or maintain a public land, building or facility that will result in a significant public benefit.

A request for naming, renaming or temporarily naming for the purposes of sponsorship, City-owned land, buildings and facilities will be referred to the Parks and Recreation Commission for review and recommendation, prior to review and approval by the City Council.

Any City Council action shall be taken consistent with the Brown Act and other applicable laws.

Application Procedures

1. All requests concerning a suggested name to be given to City-owned land or facilities shall be made in writing on the approved application form included in this packet, and submitted to the City Clerk, who will forward it to the appropriate commission. The information on the application form must detail how the proposed name is consistent with the established criteria.
2. All submittals, whether from an individual, organization or City staff, must include the name and address of the submitter. No anonymous submittals will be accepted.
3. The City Council shall have the authority to initiate the naming process by referral of a public or staff request to the appropriate commission following the same established criteria and procedures.
4. The City Council can initiate the naming of lands or a facility at their own behest without a public request whenever deemed necessary or in the best interest of the City of Duarte following the same established criteria and procedures. Any City Council action shall be taken consistent with the Brown Act and other applicable laws.
5. Upon receiving a submittal, the commission will conduct a public hearing, confirm that the suggested name(s) meets the criteria and shall by majority vote render a decision and forward its recommendation to the City Council.
6. Upon approval of the recommendation by the City Council, staff shall prepare a resolution for consideration and approval by the City Council.

Neither the submittal of an application nor any recommendation by a city commission to the City Council constitutes a representation, warranty, or guaranty by the City that any application shall be approved by the City Council or if approved shall not include conditions that must be satisfied for the approval to be effective.

City of Duarte Application for Facility Naming or Renaming Consideration

Please complete this form to the best of your ability. The associated appropriate city commission may ask you to make a presentation as part of the consideration process.

1. Submitting Organization's or Individual's Name:
   Duarte Parks and Recreation Commission

2. Contact Name: Chairperson Elisabeth Dugan
   Phone Number: (626) 357-7931
   Street Address: ______
   Email Address: ______

3. Proposed name or renaming of land, building, tree, or facility or list object to be added such as park benches, trees, tables and related objects:
   Orange Blossom Park Marmalade Grove Park

4. If a person, are they deceased? Yes _____ (How many years? _____) No _____

5. Facility Address: (If a tree, bench, table or related object, please provide a map, drawing or photograph to identify the location.)
   Corner of Oak Avenue and Third Street Duarte, CA

6. There may be a cost involved in naming a facility. Items including plaques will need to meet previously established City standards and will be subject to approval. Do you have the funds for such a purpose or would you be petitioning to cover the costs? Please explain:
   Yes. The cost either will be incurred by the developer or will be requested through budget amendment or allocation.

7. Reading the criteria listed; please list how the proposed name meets the criteria:
   The proposed names are in keeping with the new Duarte Citrus Industry/Citrus play area theme.
   The proposed names are unique, befitting the unique park design.

8. If naming after a person, for historical reference, please include with this application documentation (news clippings, photographs, etc.) that illustrate the contributions this individual(s) has made to the City of Duarte. Please also include any petitions and/or letters of support from community members.

   By signing below, the applicant agrees to abide by the City of Duarte Park and Facility Naming and Re-Naming Policies:

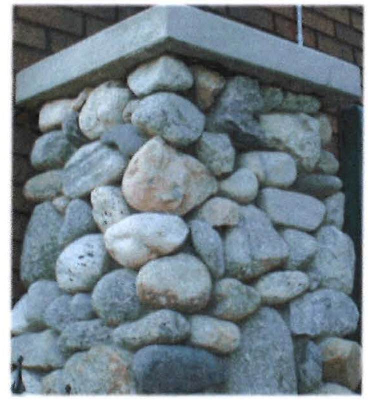
Duarte Parks and Recreation Commission — 12/11/17

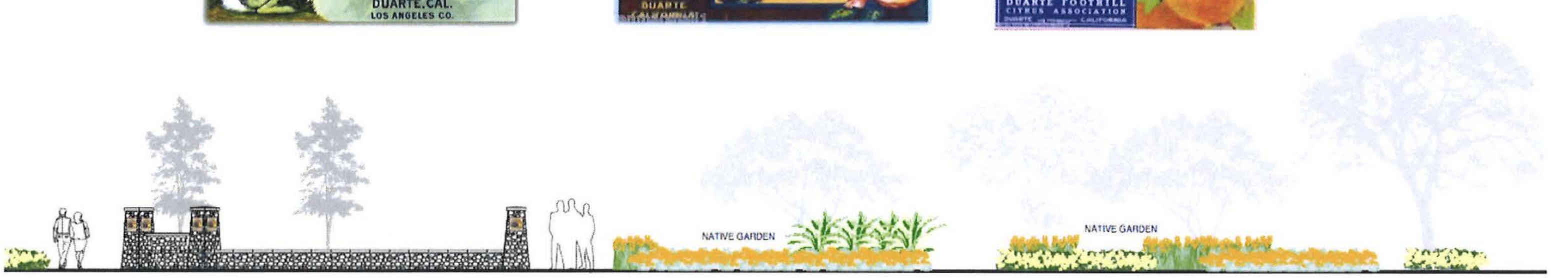
Signature of Applicant or Donor — Date

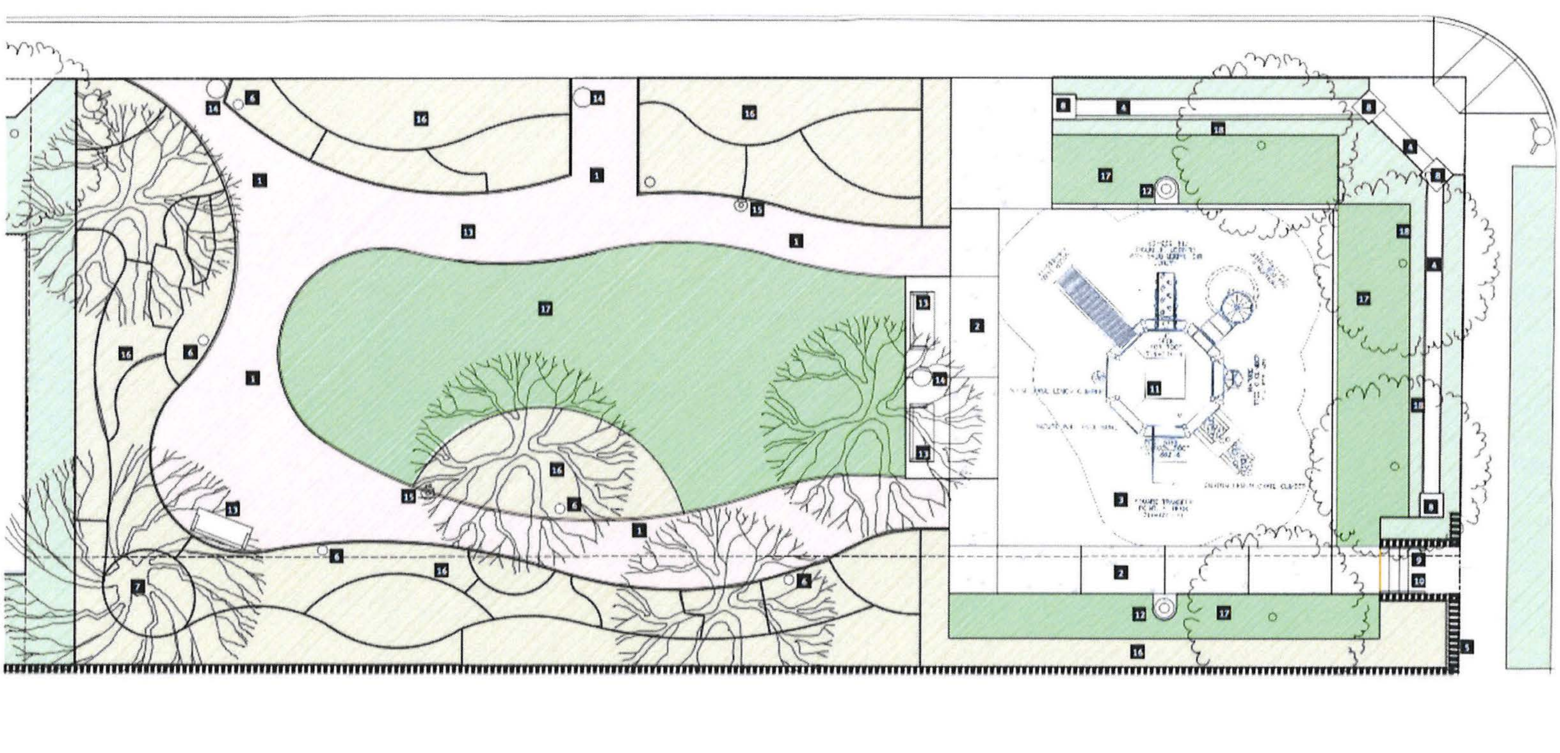
Please attach additional information if more space is needed for any of the above questions.

Neither the submittal of an application nor any recommendation by a city commission to the City Council constitutes a representation, warranty, or guaranty by the City that any application shall be approved by the City Council or if approved shall not include conditions that must be satisfied for the approval to be effective.

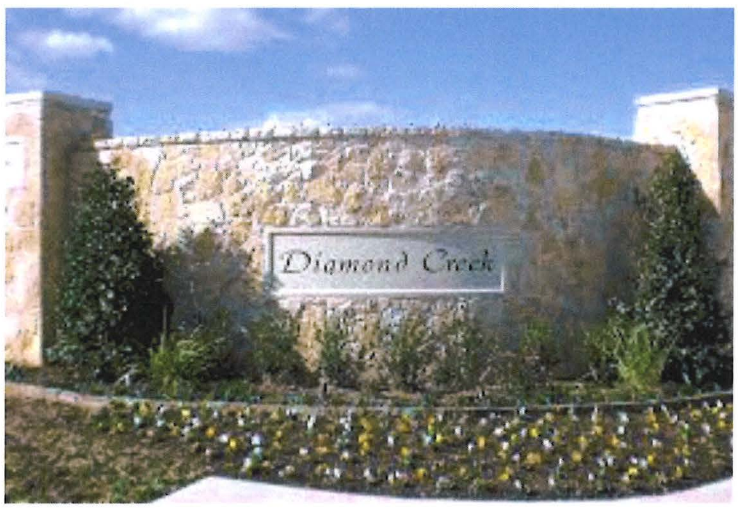
Attachment 2







Attachment 3



To: Honorable Mayor and Members of the Duarte City Council

From: David B. Cosgrove – Rutan & Tucker, LLP, City Attorney

Date: January 9, 2018

Re: **Reimbursement Payment to Shenkman & Hughes**

Recommendation: It is recommended that the City Council authorize the City Manager to remit payment of $30,000 to the law firm of Shenkman & Hughes, pursuant to Election Code section 10010.

Discussion: The background facts leading to the City's conversion from "at large" to "by district" elections have been set forth in a number of staff reports during the City's public hearing process concerning the same, which occurred between September and December, 2017. While City staff had already begun to analyze a potential move to by-district elections, on August 7, 2017, the City received a letter from the law firm Shenkman & Hughes questioning the City's compliance with the California Voting Rights Act ("CVRA") (Elec. Code §§ 14025-14032), and requesting the City convert to a by-district election system.

After holding public hearings in the manner required by Elections Code section 10010 (and complying with all other requirements), the City Council ultimately decided to voluntarily change the City's method of electing City Councilmembers to by district elections, and accordingly, adopted Ordinance No. 877 after second reading on December 12, 2017.

Election Code section 10010, which governs the transition to district elections, allows any prospective CVRA plaintiff that sent "a written notice to the clerk of the political subdivision against which the action would be brought asserting that the political subdivision's method of conducting elections may violate the [CVRA]," as Shenkman & Hughes did here on August 7, to "demand reimbursement for the cost of the work product generated to support the notice" if the political subdivision – here, the City – ultimately adopts an ordinance establishing district based elections. (See, Elec. Code § 10010(f)(1).) This amount is capped at $30,000. (Id., subdiv. (f)(3).)

On December 19, 2017, Kevin Shenkman of Shenkman & Hughes sent a letter to the City Clerk (Attachment A) requesting "reimbursement" of $30,000 for legal fees and expert costs incurred in connection with preparing the above-referenced August 7, 2017 demand letter. Mr. Shenkman asserts that his firm incurred a total of $37,336.59 – $20,230 of legal fees (34 hours at $595 per hour) and $17,100 in fees paid to a demographer, but acknowledges that he may only recover up to $30,000.

As far as staff is aware, Shenkman & Hughes has submitted a similar request for reimbursement to every public agency that has transitioned to district based elections following receipt of a demand letter from Shenkman Hughes. To staff's knowledge, every other public agency has ultimately paid Shenkman & Hughes the requested $30,000.

Recently, the City of South Pasadena paid Shenkman & Hughes $30,000 despite submitting the payment with a strongly worded protest letter, contending that Mr. Shenkman submitted essentially a form document and could not have possibly performed all the work he claims to have performed.

Despite questions it has over the full accuracy of the assertions made by Mr. Shenkman in his December 19, 2017 demand– particularly considering the vague description of work performed and its striking similarity to a number of requests received by other public agencies in recent months – staff recommends that the City Council authorize the City Manager to remit payment of $30,000 to Shenkman & Hughes. In the final analysis, Shenkman & Hughes is authorized by statute to request this "reimbursement," and there is no known defense or legislative protection that would allow the City to refuse to make such a payment, which is why every other public agency in the City's position has (often begrudgingly) remitted payment.

Further, the cost of contesting this amount – or Mr. Shenkman's right to receive it – would very likely greatly exceed $30,000, and potentially result in a lawsuit that the City Council transitioned to district elections to avoid.

ATTACHMENTS:

Attachment A: December 19, 2017 Correspondence from Shenkman & Hughes

SHENKMAN & HUGHES
ATTORNEYS MALIBU, CALIFORNIA

28905 Wight Road
Malibu, California 90265
(310) 457-0970
kishenkman@shenkmanhughes.com

VIA EMAIL

December 19, 2017

Marla Akana
City Clerk
City of Duarte
1600 Huntington Drive
Duarte, CA 91010
akanam@accessduarte.com

Re: Reimbursement Request Pursuant to Section 1000.10(f) of the Elections Code

Dear, Ms. Akana,

We previously provided written notice to the City of Duarte ("Duarte") that its current at-large election system for electing candidates to its City Council was in violation of the California Voting Rights Act of 2001 ("CVRA"). Duarte adopted a resolution consistent with Elections Code section 10010 to initiate the process of switching to a by-district election system. On December 12, 2017, Duarte adopted an ordinance establishing a by-district election system.

Pursuant to Section 10010(f) of the Elections Code, we are writing to request reimbursement of the cost of the work product that led to our initial notice to Duarte. Section 10010(f)(3) caps the amount of any reimbursement request to $30,000. We have attached a copy of an invoice from Compass Demographics Inc. for demography services related to our initial notice. Also attached is a "time and task chart" summarizing the tasks performed by attorneys at Shenkman & Hughes PC, along with our regular hourly rate approved by several courts. Although the total costs are higher than the statutory limit, we are only seeking reimbursement of $30,000 provided by the statute. Please arrange for payment to be made directly to:

Shenkman & Hughes, PC
28905 Wight Road
Malibu, California 90265

If you would prefer to wire the funds, please contact me and I will provide you with the wire instructions. Please feel free to contact me if you have any questions, or if you would like to discuss this matter.

Very truly yours,

Kevin I. Shenkman

Enclosures

Southwest Voter Registration Education Project, et al. v. City of Duarte
Attorney Time & Task Chart

Task	Shenkman & Hughes Attorney Time
Preliminary discussions with Plaintiffs; evaluate need to pursue Duarte.	**3.5**
Initial Investigation and Research – collecting and analyzing endogenous and exogenous election information; collecting and analyzing demographics of population, citizen-voting-age-population, registered voter proportion and voter turnout; work with Compass Demographics to identify appropriate elections for consideration and to prepare preliminary RPV study and report.	**10.2**
Investigation of history of discrimination, the use of electoral devices or other voting practices or procedures that may enhance the dilutive effects of at-large elections and particularly the effect of an anticipated election date change, denial of access to those processes determining which groups of candidates will receive financial or other support in a given election, the extent to which members of a protected class bear the effects of past discrimination in areas such as education, employment, and health, which hinder their ability to participate effectively in the political process, and the use of overt or subtle racial appeals in political campaigns	**8.6**
Racially-polarized voting / impairment analysis; coordinate with experts regarding same	**9.9**
Review findings of RPV study and 14028(e) secondary factor investigation; drafting pre-suit demand letter.	**1.8**
Total Hours	
	34.0 @$595/hour
Total Fees = $20,230	

Costs	Amount
Certified mail	$6.59
Demographic consultant	$17,100.00
Total Costs	**$17,106.59**

Total Fees and Costs: $37,336.59

Compass Demographics Inc

INVOICE

David Ely
6575 N Vista Street
San Gabriel, CA 91775
Phone (626) 807-0719

Email Ely@Compass-Demographics.com

DATE: August 1, 2017
INVOICE # SH-Duarte-0001A

BILL TO:
Kevin I. Shenkman
Shenkman & Hughes, PC
28905 Wight Road
Malibu, CA 90265

FOR: Duarte CVRA Analysis

Jun 2017 - Jul 2017

DESCRIPTION	AMOUNT
Mapping and Demographic Consultation	$ 17,100.00
- Precinct analysis, demographic and election history	
- Analyze California Voting Rights Act demographics	0.00
- Development of precinct maps	0.00
- Data entry and digitization of demographic materials	0.00
Election Database Development	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
TOTAL	$ 17,100.00

Please make checks payable to Compass Demographics Inc. **(EIN 90-0877169)**
For questions regarding the services covered by this invoice, please contact Dave Ely at (626) 807-0719

THANK YOU FOR YOUR BUSINESS!