MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE
REGULAR MEETING – JANUARY 10, 2017

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Finlay called the meeting to order at 5:35 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Paras-Caracci, Reilly, Finlay ABSENT: Kang ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Fasana moved, Reilly seconded to adopt the Agenda, as amended to add the property located at 1303 Huntington Drive to the Closed Session, and to add Public Report of Closed Session item following the Fitness/Mental Warm-up, and carried with Kang absent.
CLOSED SESSION Property Negotiations	There was no public input. The Closed Session was pursuant to Government Code Section 54956.8; Conference with real property negotiators; Negotiating parties: City of Duarte and prospective buyers or lessees; City negotiator: Darrell George; Under negotiation: Price and terms of payment; Concerning properties at 1415-1437 Huntington Drive and 1303 Huntington Drive; APNs 8530-004-900, 901, and 904.
WORKSHOP Union Station	At 6:00 p.m., a Workshop was conducted, and a presentation was made by Ryan Izell from Union Station regarding local efforts to reduce homelessness.
	City Council reconvened at 7:20 p.m., with four members present, and Kang absent.
PLEDGE TO THE FLAG	Brian Mejia led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	George and Finlay provided the warm-up.
PUBLIC REPORT OF CLOSED SESSION	Cosgrove reported that the City Council met to discuss real estate negotiations pertaining to 1415-1437 and 1303 Huntington Drive, and direction was given to the negotiators, with no reportable action taken.
SPECIAL ITEMS Mayor's Youth Council update	Cynthia Sierra, Mayor's Youth Council, announced upcoming Teen Center events and activities in January and March.

Presentation – Foothill Transit	Yoko Igawa, Foothill Transit Manager, Public Affairs, presented an update about Foothill Transit, including an overview of its scope, service areas, organization, initiatives, visions, community involvement, grant opportunities, and Measure M, and noted the City of Duarte will receive an estimated local return of $300,000 per year beginning July 2017.
ANNOUNCEMENTS	Sergeant Kearney provided an update of a number of recent incidents, and noted Operation Safe Street (OSS) is taking the lead in investigation of the cases. Mayor Finlay presented Brian Mejia a framed certificate in recognition of his years of dedicated service as Field Deputy for retiring Supervisor Antonovich, and wished him well in his new position with L.A. County Parks and Recreation. Joanna Gee, Duarte Library, announced story times, book clubs, and activities in January. Jackie Ruiz announced upcoming community events, programs, and activities in January, February, and March. City Council thanked Jackie Ruiz for her service to the City, and wished her well on her new job.
ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Barbara Dickerson – Citrus College, Community Day 3/3/17. Susan McAdams – Mt. Olive/Royal Oaks traffic (4-6 p.m.) Lino Paras – Traffic, Wikipedia, Council reorganization. Steve Hernandez – Council reorganization. Mayor Finlay suggested the Traffic Safety Commission could look at the traffic situation on Mt. Olive/Royal Oaks Drive.
ITEMS ADDED TO CONSENT	Fasana moved, Paras-Caracci seconded to add attendance at the Dagupan City Club of Southern California Induction of Officers event in Long Beach, January 28, 2017, $60 cost, as Item J, and carried with Kang absent.
CONSENT CALENDAR	Fasana moved, Paras-Caracci seconded to approve the Consent Calendar as follows, and carried with Kang absent. Approve Items B, C, D, E, F, I, J. Remove Item A, G, H.
Item D – RESOLUTION 17-04 Terminates Local Emergency	Council Bill 17-R-04 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, TERMINATING THE DECLARED LOCAL EMERGENCY PREVIOUSLY DECLARED UNDER RESOLUTION NO. 16-14
Item E – RESOLUTION 17-05 Hourly Rate Schedule – Temp. Administrative Assistant	Council Bill 17-R-05 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING AN HOURLY RATE SCHEDULE FOR PART-TIME CLASSIFIED

EMPLOYEES

ITEMS REMOVED
Item A – Minutes
ITEM A – APPROVED

Reilly moved, Fasana seconded to approve the Minutes as amended to correct the spelling of Barger, and to remove unnecessary hyphens, and carried with Kang absent.

Item G – Grant Agreement
Technology/System Upgrades

Cesar Monsalve presented a staff report about the item, and answered questions from Councilmembers pertaining to tech support, annual fees, and Teen Center contract for computers.

ITEM G – APPROVED

Reilly moved, Fasana seconded to authorize the City Manager to execute a Grant Agreement for technology programs and system upgrades to the Senior Center, and carried with Kang absent.

Item H –MOU – Enhanced
Watershed Mgmt Program
First Amendment

Yesenia Serna, Community Development Technician, discussed the recommendation to approve the first amendment to the MOU. Rafael Casillas, Public Works Manager, provided information about the original plan and the focus of this revision.

ITEM H – APPROVED

Reilly moved, Fasana seconded to approve the first amendment to the Memorandum of Understanding between the cities of Arcadia, Bradbury, Duarte, Monrovia, Sierra Madre, County of Los Angeles, and Los Angeles County Flood Control District regarding the administration and cost sharing for the revised Enhanced Watershed Management Program for the Rio Hondo San Gabriel River Quality Group, and to authorize the City Manager to execute it on behalf of the City, and carried with Kang absent.

PUBLIC HEARINGS
Council Bill 17-O-01
Second Dwelling Units
(First Reading)

Mayor Finlay announced this was the time and place set for a Public Hearing to consider this item.

Cosgrove read by title Council Bill 17-O-01:

AN ORDINANCE OF THE CITY OF DUARTE AMENDING SECTIONS 19.10.020.A "ALLOWED USES AND PERMIT REQUIREMENTS FOR SINGLE FAMILY AND MULTI-FAMILY ZONES"; 19.38.050.A "OFF-STREET PARKING REQUIREMENTS FOR RESIDENTIAL USES"; 19.60.160 "SECOND DWELLING UNITS"; AND MODIFICATIONS TO DEFINITIONS IN SECTIONS 19.160.020, 19.160.050, AND 19.160.200 OF THE DUARTE DEVELOPMENT CODE RELATING TO THE REGULATIONS AND APPROVAL OF ACCESSORY (SECOND) DWELLING UNITS WITHIN THE CITY OF DUARTE (First Reading)

Kristen Johnston, Associate Planner, presented the staff report about the proposed amendment to comply with the new State law, and noted the following two recommended changes to Exhibit A: 1) Page 7, Item C-3: after the words "6,000 square feet," add "**unless the accessory unit is located entirely within an existing structure.**" 2) Page 8, Item 11.a: Delete the

second sentence "**Public transit is hereinafter defined as a "Major Transit Stop," pursuant to Public Resources Code 21094.5.5**".

Jason Golding, City Planner, provided additional information, answered questions from Councilmembers, and further discussed attached and detached accessory dwelling units, square footage, neighborhood context, affordability component, and appropriate size.

There was discussion about possibly allowing a maximum total square footage of 700 if on a larger lot, lot coverage requirements, parking requirements, requirements in surrounding cities, possibly basing it on the percentage of the lot being covered, grandfathering in existing current legal units, and legal non-conforming units.

Notice of the hearing was given, the affidavit is on file, and no written communications were received on the matter.

Mayor Finlay asked if anyone in the audience wished to speak on the item.

Steve Hernandez discussed converting a garage to livable space, noted existing structures might benefit from being larger, stated another factor is the School Board tax, he thinks 400 square feet is reasonable, and felt there has to be some exceptions.

Mayor Finlay closed the Public Hearing.

There was further discussion about the requirement to construct additional off-street parking if a garage is converted, larger units may be rented out as an option, and the desire to preserve single-family neighborhoods.

Fasana moved, Reilly seconded to introduce Council Bill 17-O-01, as amended in Exhibit A to reflect the following: 1) Page 7, Item C-3: after the words "6,000 square feet," add "**unless the accessory unit is located entirely within an existing structure.**" 2) Page 8, Item 11.a: Delete the second sentence "**Public transit is hereinafter defined as a "Major Transit Stop," pursuant to Public Resources Code 21094.5.5**", and carried by the following Roll Call vote:
AYES: Paras-Caracci, Reilly, Fasana
NOES: Finlay
ABSENT: Kang

Council Bill 17-O-02
Municipal Election – November
Even-numbered years
(First Reading)

Mayor Finlay announced this was the time and place set for a Public Hearing to consider this item.

Cosgrove read by title Council Bill 17-O-02:

AN ORDINANCE OF THE CITY OF DUARTE MOVING THE CITY'S GENERAL MUNICIPAL ELECTIONS FROM

NOVEMBER OF ODD-NUMBERED YEARS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EACH EVEN-NUMBERED YEAR BEGINNING IN NOVEMBER OF 2018 (First Reading)

Notice of the hearing was given, the affidavit is on file, and no written communications were received on the matter.

Cosgrove presented the staff report, noted the change in election date relates to the implementation of SB 415, as was previously discussed in detail at a Workshop, stated the proposed recommendation includes extending each sitting Councilmember's terms by one year, and stated approval is needed by the Board of Supervisors in time to pre-empt the November 2017 election and to provide notice to all Duarte voters.

Mayor Finlay asked if anyone in the audience wished to speak on the item. There were none.

Mayor Finlay closed the Public Hearing.

Paras-Caracci moved, Fasana seconded to introduce Council Bill 17-O-02 for first reading, and carried by the following Roll Call vote:
AYES: Paras-Caracci, Reilly, Fasana, Finlay
NOES: None
ABSENT: Kang

BUSINESS ITEMS
2016/17 Budget Calendar

Fasana moved, Paras-Caracci seconded to adopt the 2016/17 Budget Calendar as outlined in the staff report, and to set the date(s) for the Budget Workshop(s) for May 1, 2017, and May 2, 2017 (if necessary), at 4:00 p.m., and carried with Kang absent.

Dog Park in Duarte

Cesar Monsalve presented a detailed staff report/analysis and the Parks and Recreation Commission recommendation related to developing a dog park in the City, stated the Commission is not against the idea, however, at this time, there is not a viable location that meets the minimum standards prescribed by the Joint Powers Insurance Authority for the minimum design and construction of a dog park, and noted the recently approved Parks Measure addresses dog parks with possible grant funding available if a location were to be found.

Paras-Caracci stated she would like to see that we continue to look into this further, with perhaps a survey of residents near Hacienda Park, and she would like City Council to support the idea to continue the search for a location and grant funding.

Mayor Finlay suggested looking at the land under the Edison right-of-way.

Fasana noted there may be a concern about snakes and coyotes.

	Reilly thanked staff and the Commission for its work, and suggested leaving the matter as it is, since there is not enough land available under the wires for a dog park. Paras-Caracci moved, Finlay seconded to receive and file the staff analysis report and Commission recommendation related to developing a dog park in Duarte, and to direct staff to continue searching for a location, and carried 3-1, with Reilly voting no and Kang absent.
Discussion/Direction Council Bill 17-R-01 Vote – SG Basin WQA	Council Bill 17-R-01 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, CASTING ITS TWO VOTES FOR A CANDIDATE TO REPRESENT CITIES WITHOUT PRESCRIPTIVE PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY
RESOLUTION NO. 17-02 (Margaret Clark)	Fasana moved, Reilly seconded to cast the City's votes for Margaret Clark from the city of Rosemead, and carried with Kang absent.
Intergovernmental Organizations (Continued from 12/13/16) (Deferred until full Council)	This item was continued from the meeting of December 13, 2016. Fasana moved, Paras-Caracci seconded to defer this item until a full Council is present, and carried with Kang absent.
Contract – Traffic Study Proposed FX Boutix Hotel	Jason Golding, City Planner, presented a staff report about the item. Fasana moved, Paras-Caracci seconded to award the contract for preparation of a traffic study for the proposed FX Boutix Hotel project at 1230 Huntington Drive and 1227 Buena Vista Street to RK Engineering Group, Inc., in the amount of $34,810, and to authorize the City Manager to execute the contract on behalf of the City, and carried with Kang absent.
ITEMS FROM CITY COUNCIL/ CITY MANAGER	Mayor Finlay asked if City Councilmembers could keep their comments to three minutes each. GEORGE: Thanked staff for staffing the EOC during the recent rain and mud disturbances. PARAS-CARACCI: Wished all a happy new year, congratulated City Manager George for representing the City on the Rose Parade float, appreciates regular updates from staff, she thinks the Mayoral rotation beginning in January would help in terms of some consistency, it is an option, and inquired about how regularly shopping carts are picked up (Villalobos responded). REILLY: Stated she appreciates updates received, she is glad to see we are flying the three Commission positions, and wished all a happy new year.

FASANA: Stated Lisa Magno Marino will be missed, asked that the meeting also be adjourned in memory of Garrett Gomez and Dr. James Boulgarides, congratulated the city of Los Angeles in prevailing over Treasure Island for the George Lucas museum, many are frustrated with the signal on Mountain Avenue and inquired if we can put up a camera on a 24/7 basis as it merits additional review, attended the League's L.A. Division meeting, City Selection Committee meeting, and Foothill Employment Training Consortium, and stated he appreciates staff's efforts regarding the mud and public safety issues.

FINLAY: Stated the second part of the earthquake event is on January 31, attended Contract Cities Legislative Days, met with Anthony Portantino and Blanca Rubio, asked that the meeting also be adjourned in memory of Mae Lean Buckley, stated Lisa Magno Marino was a tremendous force for good, and wished all a happy new year.

ADJOURNMENT

The meeting was adjourned at 10:19 p.m. in memory of Lisa Magno Marino, Mae Lean Buckley, Dr. James Boulgarides, and Garrett Gomez.

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Mayor Margaret Finlay

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Deputy City Clerk