

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

**TUESDAY, JANUARY 10, 2023
7:00 PM – Regular Session**

1. CALL TO ORDER

Mayor Schulz called the meeting to order at 7:24 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz
Councilmembers Absent: None
Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Annette Juarez, City Clerk
Christine Soo, Deputy City Clerk/ Administrative Secretary

2. PLEDGE TO THE FLAG

The flag salute was led by Victoria Rocha.

3. ADOPTION OF THE AGENDA

City Manager Jordan announced that the order of Business Item 10A and Business Item 10B will be switched. Business Item 10B, Appointments to City Commission Vacancies, will be discussed before Business Item 10A, Appointment to Intergovernmental Organizations. He also reported that a third business item will be added to the agenda, pertaining to the local emergency in Duarte.

City Attorney Phan reported that in order to comply with Brown Act regulations, the third Business Item 10C, Resolution No. 23-01, a resolution proclaiming the existence of a local emergency that occurred after the posting of the agenda, can be added to the agenda with a five-sevenths supermajority vote of the Council.

Moved by Councilmember Lewis, seconded by Councilmember Kang, and carried by the following vote of the Council to switch the order of Business Items 10A and 10B, to add Business Item 10C, and adopt the agenda as amended.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

4. SPECIAL ITEMS

A. Community Development Department Update

Community Development Director Hensley provided a department update. He announced that Duarte was awarded 1.6 million dollars for revamping the Donald and Bernice Watson Recreational Trail; the Solano project on Fasana Road started a few weeks ago; the City Hall Courtyard project has been delayed due to the rain; the Melcanyon Road cleanup is underway due

to the rain; the department is working with the City attorney regarding property acquisitions, and he reported on traffic signal and median upgrades on Huntington Drive and Highland Avenue.

B. Parks and Recreation Department Update

Parks and Recreation Director Enriquez provided a department update and upcoming events; the City will be having an event to honor Martin Luther King, Jr. on January 12th and a job shadowing day on February 2nd; he provided an update on facility maintenance regarding the City's pool deck.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Francis Fong, blood drive coordinator from City of Hope, announced the upcoming blood drive.

Joanna Gee, from Duarte Library, announced upcoming library program and events

Assistant to the City Manager Rocha announced upcoming City events.

Councilmember Finlay shared a few words in memory of Kayla Khouzam, a Duarte resident who passed away before the new year.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

None.

7. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – December 13, 2022. (CC/HA/FA)
- D. Approval of Warrants – December 27, 2022 and January 10, 2023. (CC/HA/FA)
- E. Receive and file the Community Development Department Status Report for January 2023.
- F. Receive and file the Parks and Recreation Department Status Report for January 2023.
- G. Second Reading of Ordinance No. 914 adopting building Code Updates.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Items 7A-7G of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. PUBLIC HEARINGS

First Reading of Ordinance No. 915

City Clerk Juarez provided a staff report regarding the electronic and paperless filing of FPPC campaign disclosure statements and statements of economic interest through Netfile, an online electronic filing system. She reported that the Netfile filing system has been approved by the

California Secretary of State, it meets the requirements set forth by Government Code Section 84615, and adopting of the ordinance would permit filers to have the option of filing electronically.

Mayor Schulz opened the Public Hearing at 7:59 p.m.

No members of the public spoke.

City Clerk Juarez announced that no written comments were received.

Mayor Schulz closed the public hearing at 7:59 p.m.

Motioned by Mayor Pro-Tem Truong, seconded by Councilmember Kang, and carried by the following vote of the Council to approve the first reading of Ordinance No. 915.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

10. BUSINESS ITEMS

A. Appointments to City Commission Vacancies

Mayor Schulz shared that the Council interviewed many great candidates for the commission vacancies. She announced the following appointments to the commission vacancies:

Parks and Recreation Commission - James Finlay and Alexander Streff

Planning and Economic Development Commission - Wally Wolff, Daniel Becker, and Brian Quandt

Public Safety Commission - Ken Bell, Jo-Ann Oloteo, and Michelle Wright

Public Utilities, Communications, and Technology Commission - Pattie Dalessandro and Ryan Hsu

Public Works and Traffic Safety Commission - Jim Kirchner, Shui (Thomas) Tsui, and Yesenia Paez

Moved by Councilmember Garcia, seconded by Councilmember Lewis, and carried by the following vote of the Council to appoint the selected candidates to the commission vacancies.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

B. Appointments to Intergovernmental Organizations

Mayor Schulz announced the following appointments to the intergovernmental organizations:

City Manager as the representative and full Council as the alternates to Area "D" Emergency Services.

Councilmember Lewis as the delegate and full Council as the alternates to the California Contract Cities Association.

Councilmember Finlay as the delegate and full Council as the alternates to the City Selection Committee.

Mayor Schulz as the delegate and Councilmember Martin Del Campo as the alternate to the Community Education Council.

Councilmember Martin Del Campo as the delegate and Councilmember Lewis as the alternate to the Duarte Community Coordinating Council.

Mayor Pro-Tem Truong as the delegate and Councilmember Lewis as the alternate to the Duarte Community Service Council.

Councilmember Finlay as delegate and Mayor Schulz as the alternate to the Duarte Education Foundation.

Mayor Pro-Tem Truong as the delegate and Councilmember Kang as the alternate to the Foothill Employment and Training Consortium.

Councilmember Garcia as the delegate and Councilmember Lewis as the alternate to Foothill Transit.

Mayor Schulz as the delegate and Councilmember Martin Del Campo as the alternate to the Gold Line Phase 2 JPA.

Councilmember Finlay as the delegate and City Manager and full Council as the alternates to the Joint Powers Insurance Authority.

Councilmember Lewis as the delegate and full Council as the alternates to the League of California Cities.

Mayor Schulz as the delegate and Councilmember Martin Del Campo as the alternate to the San Gabriel Valley Council of Governments.

Mayor Pro-Tem Truong as the representative on the San Gabriel Valley Council of Government Energy, Environment, and Natural Resources Committee.

Mayor Schulz as the representative on the San Gabriel Valley Council of Government Homeless Committee.

Councilmember Kang as the representative on the San Gabriel Valley Council of Government Transportation Committee.

Mayor Pro-Tem Truong as the delegate and Councilmember Garcia as the alternate for the San Gabriel Valley Economic Partnership.

Councilmember Finlay as the representative for the San Gabriel Valley Vector Control District.

Mayor Schulz as the delegate and Councilmember Finlay as the alternate on Sanitation Districts 15 and 22.

Councilmember Finlay as the delegate and full Council as the alternates to the SoCal Association of Governments.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to appoint the selected members of Council to the intergovernmental organizations.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

C. Adoption of Resolution No. 23-01 Proclaiming the Existence of a Local Emergency

This item was added to the agenda by a supermajority vote of the Council during the Adoption of the Agenda.

Public Safety Services Director Villalobos gave a staff report regarding the local emergency due to the rainstorm that occurred on January 9, 2023 and January 10, 2023; he reported that Melcanyon Road was closed on the night on January 9, 2023 due to the debris and mudflow; the Emergency Operations Center (EOC) was activated on the night of January 9, 2023; and the field services team estimated about 100 cubic yards of mud and debris will need to be cleaned up.

Moved by Mayor Pro-Tem Truong, seconded by Councilmember Kang, and carried by the following vote of the Council to adopt Resolution No. 23-01, proclaiming the existence of a local emergency.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

11. CONTINUATION OF ORAL COMMUNICATIONS

Lino Paras spoke about debris flow on Melcanyon and expressed his concerns regarding graffiti being shown behind news reporters on camera.

12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/
FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE
DIRECTOR

City Manager Jordan commended the Public Safety staff and their swift response to the impacts caused by the rainstorm.

Councilmember Martin Del Campo thanked staff for the Day Camp Programs.

Mayor Pro-Tem Truong thanked Public Safety staff for their hard work.

Councilmember Finlay reported that she attended the Contract Cities conference.

Councilmember Garcia reported that he attended a holiday event at Beardslee Academy where he met a family in need; he gave a shoutout to former Mayor and Kiwanis Member Lois Gaston and State Assemblymember Blanca Rubio for their assistance in obtaining supplies for the family in need; he thanked Congresswoman Napolitano for the grant for the recreation trail; and thanked everyone who applied and interviewed to be a city commissioner.

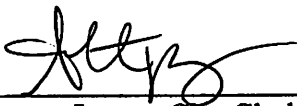
Councilmember Kang expressed concerns for some homeless individuals congregating at the Big Lots parking lot; he thanked Congresswoman Napolitano for the grant to revamp the recreation trail; and he thanked Assistant to the City Manager Rocha for her work in obtaining the grant.

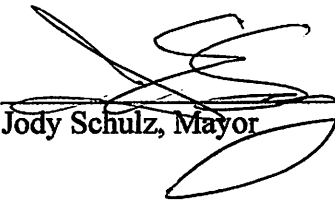
Councilmember Lewis apologized for missing the last meeting; he thanked all the candidates who applied and interviewed to be a commissioner; he requested that Staff send a thank-you letter to Congresswoman Napolitano for the grant for the recreation trail; and he wished everyone a happy new year.

Mayor Schulz thanked staff for the tremendous holiday events; she shared that she purchased a shield for the catalytic converter on her car and informed everyone that they can purchase shields and have them installed at Mountain View; she thanked everyone who applied to be a city commissioner.

13. ADJOURNMENT

At 8:40 p.m. the City Council adjourned the meeting in memory of Kayla Khouzam.



Annette Juarez, City Clerk

Jody Schulz, Mayor