

CITY OF DUARTE

**MINUTES OF THE SPECIAL MEETING OF THE OF THE
CITY COUNCIL OF THE CITY OF DUARTE**

TUESDAY, JANUARY 11, 2022 – 6:00 P.M.

1. CALL TO ORDER

The Special Meeting was called to order by Mayor Finlay at 6:11 p.m.

ROLL CALL:

Councilmembers Present: Kang, Schulz, Truong, Garcia, Paras-Caracci, Finlay
Councilmembers Absent: Lewis
Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, Assistant City Attorney
Kristen Peterson, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Community Development Director
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Annette Juarez, City Clerk
Joyce Ayala, Management Aide

2. ORAL COMMUNICATIONS – ITEMS LISTED ON THIS AGENDA

None.

**3. CONSIDERATION OF ADOPTION OF ORDINANCE NO. 906 AMENDING
SECTIONS 2.20.040, 2.22.040, 2.24.040, 2.27.040, 2.28.040, 2.29.040 OF THE DUARTE
MUNICIPAL CODE TO CHANGE THE BEGINNING AND ENDING DATES OF
COMMISSIONER TERMS**

City Attorney Phan presented the Staff Report and discussed the changes to the commissioner terms.

Moved by Mayor Pro-Tem Paras-Caracci, seconded by Councilmember Kang, and carried by the following vote of the Council to introduce and pass on for second reading Ordinance No. 906, amending Duarte Municipal Code Sections 2.20.040, 2.22.040, 2.24.040, 2.27.040, 2.28.040, 2.29.040 to change the beginning and ending dates of Commissioner terms.

AYES: Kang, Lewis, Schulz, Truong, Garcia, Paras-Caracci, Finlay
NOES: None
ABSTAIN: None
ABSENT: Lewis

**4. AWARD OF CONTRACT – CITY YARD FENCE AND GATE REPLACEMENT,
PROJECT 22-5 TO QUALITY FENCE CO. INC. IN THE AMOUNT OF \$238,675.00;
BUDGET AMENDMENT OF \$262,542.50**

Director of Parks and Recreation Enriquez presented the Staff Report and described the project. Assistant City Manager/Director of Administrative Services provided information regarding funding and the property.

Moved by Mayor Pro-Tem Paras-Caracci, seconded by Councilmember Kang, and carried by the following vote of the Council to award the construction contract for the City Yard Fence and Gate Replacement Project to Quality Fence Co. Inc., as the lowest responsive and responsible bidder in the amount of \$238,675.00, in addition to a ten percent contingency, for a total budget amendment of \$262,542.50 from the General Fund.

AYES: Kang, Lewis, Schulz, Troung, Garcia, Paras-Caracci, Finlay
NOES: None
ABSTAIN: None
ABSENT: Lewis

5. ANNUAL APPOINTMENT OF CITY COUNCILMEMBERS TO INTERGOVERNMENTAL ORGANIZATIONS

Moved by Councilmember Kang, seconded by Mayor Pro-Tem Paras-Caracci, and carried by the following vote of the Council to make the following appointments to intergovernmental organizations:

Area "D" Emergency Services

City Manager – Representative; Full Council – Alternates

California Contract Cities

Toney Lewis – Delegate; Full Council – Alternates

City Selection Committee

Margaret Finlay – Delegate; Full Council – Alternates

Community Education Council

Jody Schulz – Representative; Tzeitel Paras-Caracci – Alternate

Duarte Community Coordinating Council

Cesar Garcia – Representative; Toney Lewis – Alternate

Duarte Community Service Council

Vinh Truong – Representative; Toney Lewis – Alternate

Duarte Education Foundation

Margaret Finlay – Representative; Jody Schulz – Alternate

Foothill Employment and Training Consortium

Vinh Truong – Delegate; Samuel Kang – Alternate

Foothill Transit

Tzeitel Paras-Caracci – Delegate; Toney Lewis – Alternate

Gold Line Phase II JPA

Tzeitel Paras-Caracci – Delegate; Jody Schulz – Alternate

Joint Powers Insurance Authority

Margaret Finlay – Director; City Manager/Full Council – Alternates

League of California Cities

Toney Lewis – Delegate; Full Council – Alternates

San Gabriel Valley Council of Governments

Samuel Kang – Governing Board Rep.; Jody Schulz – Alt. Governing Board Rep.

San Gabriel Valley Council of Governments – Energy, Environment, natural Resources Committee

Vinh Truong – Representative

San Gabriel Valley Council of Governments – Homelessness Committee

Jody Schulz – Representative

San Gabriel Valley Council of Governments – Transportation Committee

Tzeitel Paras-Caracci – Representative

San Gabriel Valley Economic Partnership

Vinh Truong – Representative; Cesar Garcia – Alternate

San Gabriel Valley Vector Control District

Margaret Finlay – Representative

Sanitation Districts #15 and #22

Margaret Finlay – Director; Tzeitel Paras-Caracci – Alternate

Southern California Association of Governments

Margaret Finlay – Representative; Full Council – Alternates

AYES: Kang, Lewis, Schulz, Truong, Garcia, Paras-Caracci, Finlay

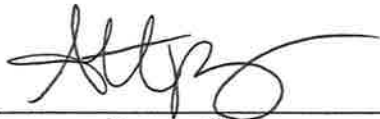
NOES: None

ABSTAIN: None

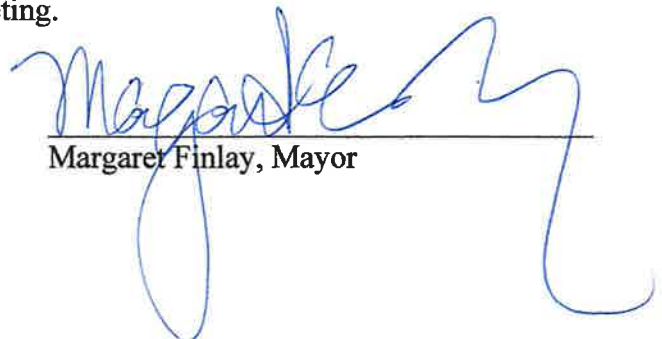
ABSENT: Lewis

6. ADJOURNMENT

At 6:40 p.m. the City Council adjourned the meeting.



Annette Juarez, City Clerk



Margaret Finlay, Mayor