



**CITY OF DUARTE
PLANNING COMMISSION
M I N U T E S
January 17, 2017**

**Planning Commission
Commissioners**
Paula Watson-Gardner, Chair
Sara Vasquez, Vice-Chair
George K. Farra
Sheryl Lefmann
Shauna Pierce

1. CALL TO ORDER AND NOTATION OF ABSENCES

Chairperson Pierce called the meeting to order at 7:02 p.m.

The following were in attendance:

PRESENT:	Watson-Gardner, Vasquez, Farra, Lefmann, Pierce
ABSENT:	None
STAFF:	Hensley, Golding, Hernandez
DEPUTY CITY ATTORNEY:	None

2. PLEDGE OF ALLEGIANCE

Commissioner Watson-Gardner led the Pledge of Allegiance.

3. APPROVAL OF MINUTES – December 19, 2016

Commissioner Farra moved to approve the minutes with a revision on page 3 of 6 to delete wording of “three-pack” under his motioned statement. Seconded by Commissioner Vasquez. Motion approved 5-0-0-0.

4. COMMISSION REORGANIZATION

Director Hensley opened up nominations for Chairperson. Commissioner Lefmann nominated Commissioner Watson-Gardner. Commissioner Pierce seconded the nomination. Director Hensley called for a roll call vote on Commissioner Watson-Gardner:

Ayes: Watson-Gardner, Farra, Lefmann, Pierce, Vasquez

The vote carried unanimously for Commissioner Watson-Gardner to be Chairperson, 5-0-0-0.

Chairperson Watson-Gardner opened nominations for Vice-Chair. Commissioner Farra nominated Commissioner Vasquez for Vice-Chair. Commissioner Lefmann seconded the nominaton. Chairperson Watson-Gardner called for the roll call vote on Commissioner Vasquez:

Ayes: Watson-Gardner, Farra, Lefmann, Pierce, Vasquez

The vote carried unanimously for Commissioner Vasquez to be Vice-Chair, 5-0-0-0.

5. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Chairperson Watson-Gardner opened Oral Communications for Items not on the Agenda. Seeing none Chairperson Watson-Gardner closed Oral Communications.

6. PUBLIC HEARINGS

Chairperson Watson-Gardner opened Public Hearing Item, seeing none Chairperson closed the Public Hearing item.

7. ITEMS FROM DIRECTOR

Hensley discussed status and progress of Smart & Final and Starbucks along with vacant establishments available in the city.

8. ITEMS FROM COMMISSIONERS

Commissioner Farra stated he had no items, and congratulated Chairperson Watson-Gardner and Vice-Chair Vasquez for their nomination.

Commissioner Lefmann asked for the meeting to be adjourned in memory of Mrs. Lisa Magno, and provided information of the honoring event held at Westminster Gardens in memory of Mrs. Magno.

There were no other comments from the Commission.

ADJOURNMENT

The meeting was adjourned at 7:13 p.m.

Craig Hensley, Secretary