

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – JANUARY 26, 2016

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Kang called the meeting to order at 7:05 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Paras-Caracci (arrived at 7:40 p.m.), Reilly, Kang ABSENT: Finlay ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Melching
ADOPTION OF AGENDA	Fasana moved, Reilly seconded to adopt the Agenda, as amended to adjourn also in memory of Daniel Cardosa, Dave Lavin, and Richard Barger, and carried with Paras-Caracci not present and Finlay absent.
PLEDGE TO THE FLAG	Sheryl Lefmann led the Pledge of Allegiance to the Flag.
FITNESS/MENTAL WARM-UP	Fasana provided the warm-up.
MOMENT OF REFLECTION	A moment of reflection was observed.
SPECIAL ITEMS Presentation – Lance Soll and Lunghard – Audited Statements	Kristen Petersen introduced Brian Gruber, CPA, Lance Soll and Lunghard, who presented an overview of the City of Duarte's 2014/15 Audited Financial Statements, including auditing procedures, new reporting requirements of GASB (Governmental Accounting Standards Board), and overall findings related to the City's 2014/15 Audited Financial Statements.
Public Safety Update	Brian Villalobos presented the monthly public safety update, and discussed El Niño preparations.
Redevelopment Dissolution	Jeff Melching provided an informational update about redevelopment dissolution.
ANNOUNCEMENTS	Sheryl Lefmann, Duarte Chamber, announced upcoming Chamber events in February and May. Ryan Ricchio, Duarte Library, announced upcoming events, story times, and programs in January and February. Karen Herrera presented community announcements about City events and activities in January, February, and March.

ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Sage Newman – Valley Light Industries. Steve Hernandez – Glenn Frey, Lois Gaston, Pat De Rose. Fire Chief Jim Enriquez – Fire Station 44, sandbags.
CONSENT CALENDAR	Fasana moved, Paras-Caracci seconded to approve the Consent Calendar as follows, and carried unanimously. Approve Items A, B, C, E, G, K. Receive and File Items H, I, J. Remove Items D, F.
RESOLUTION NO. 16-04 CalRecycle	Item E – Council Bill 16-R-04 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE AUTHORIZING SUBMITTAL OF APPLICATION FOR PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS TO THE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE)
ORDINANCE NO. 861 DMC Chapter 6.19 – Cannabis (Second Reading)	Council Bill 16-O-01 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADDING CHAPTER 6.19 TO THE DUARTE MUNICIPAL CODE TO PROHIBIT ALL CANNABIS RELATED USES, COMMERCIAL CANNABIS ACTIVITIES, AND THE DELIVERY AND THE CULTIVATION OF CANNABIS IN THE CITY (Second Reading)
ITEMS REMOVED Item D – Edison License Agmt Duarte Post Office Parking Lot	Fasana declared a conflict of interest, and left the building. Karen Herrera presented a staff report about the item, and answered questions from Councilmembers about the agreement. Paras-Caracci inquired about current services offered by Duarte Post Office. Reilly inquired about the future of the Duarte Post Office. Kang requested a report from the Post Office about its 5-year strategic plan, and inquired if there is a need for 21 parking spaces. George stated the item can be brought back at a future meeting, with additional information to address Council's concerns.
ITEM D – CONTINUED	Paras-Caracci moved, Reilly seconded to continue Item D (Approval of and authorization for City Manager to execute a five-year License Agreement with Southern California Edison for the 21-space parking lot at the Duarte Post Office), and carried with Fasana not present for the item, and Finlay absent. Fasana returned to the building, and resumed his chair.
Item F – Duarte Health Fair Request for Co-Sponsorship	Reilly inquired if the Health Fair was only for seniors, or for the entire community. George stated it is for the entire community, and is open to everyone.

ITEM F – APPROVED

Reilly moved, Paras-Caracci seconded to approve the request from the Duarte Health Fair Committee for City of Duarte co-sponsorship of the Duarte Health Fair on Saturday, March 12, 2016, and carried unanimously.

PUBLIC HEARING

Community Development Block
Grant Funding – FY 2016-17
Change in proposed use

City Attorney Melching stated this is a Public Hearing to solicit input regarding a change in the proposed use of a portion of the City of Duarte's Community Development Block Grant funding for Fiscal Year 2016-17 (July 1, 2016 – June 30, 2017) allowing the City to use approximately \$90,000 for a street improvement project along Bradbourne Avenue from Huntington Drive to Royal Oaks, which is a change from the previously approved location of Santo Domingo Avenue from Huntington Drive to Central Avenue.

Melching stated the notice was legally posted, and no correspondence was received.

Rafael Casillas, Public Works Manager, presented a staff report, stated a Public Hearing was conducted on December 8, 2015, CDBG funding was approved at that meeting, it has since been determined that an alternative plan for the Duarte Street Improvement Project will meet the guidelines, and provided information about the proposed revised location.

There was discussion.

Mayor Kang asked if anyone in the audience wished to speak on the item. There were none.

Reilly moved, Paras-Caracci seconded to close the Public Hearing, and carried with Finlay absent.

Fasana moved, Reilly seconded to reallocate \$90,000 in FY 2016-17 (July 1, 2016 – June 30, 2017) CDBG program funding allowing the City to use approximately \$90,000 for a street improvement project along Bradbourne Avenue from Huntington Drive to Royal Oaks, a change from the previously approved location of Santo Domingo Avenue from Huntington Drive to Central Avenue, and carried with Finlay absent.

BUSINESS ITEM (Continued)
Analysis of (ARB) and
Planning Commission process

Fasana moved, Paras-Caracci seconded to continue this item to a future meeting when there will be a full Council present, and carried with Finlay absent.

ORAL COMMUNICATIONS

The following spoke on items not on the Agenda.
Lino Paras – Law enforcement, bank parking lot, reorganization.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

GEORGE: Announced the Annual Breakfast Meeting with Supervisor Antonovich will begin at 8:00 a.m. tomorrow, rather than at 7:30 a.m.

FASANA: Attended the Monrovia Station dedication, inquired about lighting on the bike trail at Vineyard (Hensley responded it will be up in the next few weeks), asked if we have an active evacuation plan for those living above Royal Oaks (Villalobos responded yes, and information will be provided to Council), stated he would like an update from the Mosquito Abatement District about the Zika virus, and stated Pat De Rose was a great community volunteer, and she will be missed.

REILLY: Stated she is looking forward to the March 5th opening of the Gold Line.

PARAS-CARACCI: Inquired about the tent at Ralphs and if it is beneficial to have events at the parking lot (Hensley stated it is a permitted Adidas event, and Smart and Final will be using the parking lot for a staging area to set up the store), stated she has received complaints that the trash cans at the Bank of America ATM by CVS are full and asked if we could contact the property owner to address that, stated she was able to speak for one minute at the Public Hearing regarding the Charter-Time Warner cable merger, she asked for consideration of Duarte's concerns about customer service and issues such as high-speed broadband access, and provided the City Manager a request she received for a proclamation for Safety Belt Safe USA.

KANG: Inquired about the status and re-opening of Maki Yaki and Janet's (George stated Janet's indicated it would be at least six months before re-opening), stated there are dead shrubs around the monument signs, asked if they can be taken out, and stated Burrtec truck #1360 needs to be cleaned and painted.

ADJOURNMENT

The meeting was adjourned at 8:31 p.m., in memory of Pat De Rose, Daniel Cardoza, Dave Lavin, Glenn Frey, and Richard Barger, to the Annual City Council and Supervisor Michael Antonovich Breakfast Meeting on January 27, 2016, 8:00 a.m. (Duarte Community Center Lounge), and to a Strategic Planning Workshop on Friday, January 29, 2016, 8:30 a.m. (City of Hope Visitors Center).

Mayor Samuel Kang

ATTEST:

City Clerk

MINUTES

JOINT CITY COUNCIL/SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE ADJOURNED REGULAR MEETING – JANUARY 29, 2016

The City Council/Successor Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in an adjourned regular meeting at City of Hope Visitors Center, 1500 E. Duarte Road, Duarte, California, for the purpose of a strategic planning workshop.

CALL TO ORDER

The meeting was called to order at 8:30 a.m.

ATTENDANCE

The following were in attendance:

CITY COUNCIL

PRESENT: Fasana, Finlay, Paras-Caracci, Reilly, Kang

ABSENT: None

CITY STAFF: George, Hensley, Herrera, Monsalve, Petersen,
Villalobos

CONSULTANT: Steve Behunin, MAP Vital Factors Solutions

ADOPTION OF AGENDA

The Agenda was adopted as presented.

ORAL COMMUNICATIONS

There were none.

WORKSHOP Strategic Planning

During the course of the Strategic Planning Workshop, the Duarte City Council, City Manager, Deputy City Manager, and City Department Heads discussed visions, values, and future City projects, programs, and priorities.

ADJOURNMENT

The Strategic Planning Workshop was adjourned at 2:40 p.m.

Mayor Samuel Kang

ATTEST:

City Clerk