

## MINUTES

### JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – JANUARY 26, 2021

NOTE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

To follow the new Order issued by the Governor, the City Council meeting was closed to the public. Members of the public were able to participate on Zoom, and view/listen to the live City Council meeting broadcast on the City's website. Public comments were submitted electronically by emailing [duarteinfo@accessduarte.com](mailto:duarteinfo@accessduarte.com) before or during the meeting, prior to the close of public comment. Emailed public comments were read into the record.

#### CALL TO ORDER

The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting by teleconference in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Pro Tem Finlay called the meeting to order at 7:03 p.m.

#### RECORDATION OF ATTENDANCE

The following were in attendance:

PRESENT: Finlay, Lewis, Paras-Caracci, Schulz, Truong

ABSENT: Kang, Urias

ADMINISTRATIVE STAFF PRESENT: City Manager  
Jordan, City Attorney Cosgrove

#### PLEDGE TO THE FLAG ADOPTION OF AGENDA

Truong led the Pledge of Allegiance to the Flag.

Paras-Caracci moved, Schulz seconded to adopt the Agenda, as amended to continue Business Item 10 (Options for assistance programs) to a future meeting, and carried by the following Roll Call vote:

AYES: Paras-Caracci, Lewis, Schulz, Truong, Finlay

NOES: None

ABSENT: Kang, Urias

#### SPECIAL ITEMS Mayor's Youth Council update

Faith Peoples and Elizabeth Perez, Mayor's Youth Council, presented an update of recent programs and upcoming Teen Center events.

Recognition – Mike Tarr

Craig Hensley, Gerard Batista, and City Council thanked Mike Tarr for his 20 years of service with the City as Senior Maintenance Technician, expressed appreciation for his dedication and hard work, congratulated him on his retirement, and presented him with a plaque.

Presentation – Duarte Chamber Quarterly Report

Sheryl Lefmann presented the Duarte Chamber of Commerce Quarterly Report for October-December 2020, and provided information about legislative update, membership, new website, and upcoming events.

Presentation – Foothill Unity Center

Betty McWilliams, Raina Martinez, and Tashera Taylor presented information about Foothill Unity Center's programs, services, and forty years of helping neighbors, provided a virtual tour of the Center, and discussed adjustments made during the COVID pandemic.

Presentation – Santa Anita Family YMCA

Carol Pfannkuche, Executive Director, presented a PowerPoint "Serving the Duarte Community Together" highlighting programs offered by Santa Anita Family YMCA, as well as the YMCA's COVID response and impact, and welcomed the opportunity to partner with the City and Foothill Unity.

Public Safety Status Report

Brian Villalobos presented the monthly Public Safety report, stated since Captain Flores retired, our new Captain at Temple Station is Captain Mark Reyes, and provided an update on recent crime trends and Measure H grant funds.

Monthly Financial Report

Dan Jordan presented the monthly Financial Report, noted the mid-year budget will be presented at the second meeting in February, and answered questions about sales tax and rate of return on investments.

Schulz asked if we could highlight the benefits of the sales tax measure to the City's residents. Finlay asked if the Chamber newsletter could include an article thanking citizens and shoppers for passing the tax measure in March, and showing how the tax has been spent. Finlay discussed fees charged for delivery such as Door Dash, asked if we could look at the impact to restaurants, check with the Chamber, and see what other cities are doing, with a report back.

ANNOUNCEMENTS

Victor Benavides, Chamber of Commerce, announced membership drive, upcoming business seminar series, and virtual multi-Chamber mixer.

Victoria Rocha announced upcoming community events and programs, and invited residents to apply for the vacancy on the Planning Commission.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Truong moved, Paras-Caracci seconded to adopt the Consent Calendar, as follows, and carried by the following Roll Call vote:

Approve Items A, B, C, F, G, H.

Receive and File Items D, E.

AYES: Paras-Caracci, Lewis, Schulz, Truong, Finlay

NOES: None

ABSENT: Kang, Urias

ITEM F – RESOLUTION 21-02  
Accept Tobacco Grant Funds

Council Bill 21-R-02 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$210,785 FROM THE STATE OF CALIFORNIA DEPARTMENT OF JUSTICE, OFFICE OF ATTORNEY GENERAL, THE TOBACCO LAW ENFORCEMENT GRANT PROGRAM, DURING FY 20-21 AND FY 21-22

BUSINESS ITEM

Options – Assistance Programs  
(Continued to a future meeting)

The item to consider recommendations pertaining to options for providing additional assistance programs and/or services to Duarte residents and businesses impacted by the COVID-19 pandemic was continued to a future meeting.

ITEMS FROM CITY COUNCIL/  
CITY MANAGER

COSGROVE: Stated the agreement negotiated with CalAm regarding the rate increase will be on the next Agenda.

SCHULZ: Thanked all who wished her daughter happy birthday, asked that the information from the YMCA and Foothill Unity Center be placed on our website, and that the materials be available at the Teen Center and Senior Center, and asked if a notice or the City newsletter could include an alert about stimulus checks being sent.

LEWIS: Wished happy birthday to Schulz' daughter and to his son, and stated stimulus checks can be tracked on the IRS website.

TRUONG: Asked if the phone number for COVID vaccination can be added to our social media, asked if there could be a discussion about City resources for seniors, perhaps providing transportation for vaccinations, and wished happy birthday to Schulz' daughter and Paras-Caracci's son.

PARAS-CARACCI: Asked that the meeting be adjourned in memory of Betty Sandford.

FINLAY: Asked that the meeting also be adjourned in memory of Frank Filutze.

ADJOURNMENT

The meeting was adjourned at 9:18 p.m. in memory of Betty Sandford and Frank Filutze.

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Mayor Pro Tem Margaret Finlay

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City Clerk

1/26/21