

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – FEBRUARY 9, 2016

CALL TO ORDER The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Pro Tem Finlay called the meeting to order at 5:07 p.m.

RECORDATION OF ATTENDANCE The following were in attendance:
PRESENT: Fasana, Finlay, Paras-Caracci, Reilly, Kang (arrived prior to the Closed Session)
ABSENT: None
ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Melching

ADOPTION OF AGENDA Paras-Caracci moved, Reilly seconded to adopt the Agenda, and carried with Kang not present.

CLOSED SESSIONS
1) Real Property Negotiations
2) Performance Evaluation
There was no public input. Melching announced the first Closed Session is a conference with real property negotiators; Pursuant to Government Code Section 54956.8; Negotiating parties: City of Duarte and prospective buyers or lessees; City negotiators: Darrell George, Craig Hensley; Under negotiation: Price and terms of payment; Concerning property at 946, 952, and 962 Huntington Drive (APN 8530-013-902, 903, and 904), and 956 Huntington Drive (APN 8530-013-009). The second Closed Session is a Public Employee Performance Evaluation; Pursuant to Government Code Section 54957; Title: City Attorney. The Closed Session concluded at 5:45 p.m.

WORKSHOP
2015/16 Mid-Year Budget
At 6:00 p.m., a Workshop was conducted to receive input and to provide detailed information about the 2015/16 mid-year budget. Claudia Heller asked if City Council would consider taking ownership of the Museum Building. Kristen Petersen presented the mid-year budget in detail, and answered questions from City Councilmembers. The Workshop concluded at 7:01 p.m.
City Council reconvened at 7:09 p.m., with all members present.

PLEDGE TO THE FLAG Allan Mucerino led the Pledge of Allegiance to the Flag.
FITNESS/MENTAL WARM-UP Melching, Paras-Caracci, and Finlay provided the warm-up.
MOMENT OF REFLECTION A moment of reflection was observed.

PUBLIC REPORT – CLOSED SESSION Melching reported during the first Closed Session, there was a discussion about price and terms, and City Council gave direction, with no reportable action. During the second Closed Session, a performance evaluation was conducted, and it was determined that the City of Duarte will continue with Rutan & Tucker, and tonight is Mr. Melching's last meeting.

SPECIAL ITEMS

Introduction – City Interns

Cesar Monsalve described the City's Student Intern Program, introduced Teen Center Supervisor Marilyn Mays, and introduced the nine new high school interns Athena Maiden, Javier Munoz, Yesenia Chavez, Jennifer Garcia, Lonsel Bennett, Christina Ortega, Alfredo Alvarado, Felipe Valdez, and Cynthia Sierra.

Recognition – Duarte Jr. Falcons Cheer Squads

Mayor Kang congratulated the Duarte Jr. Falcons cheerleaders and coaches, and presented certificates to members of the Mascot and Pee wee Squads for their cheer spirit and for participating in recent competitions. The squads performed a cheer.

Presentation – DUSD Sustained Competitive Advantage Planning

Dr. Allan Mucerino, DUSD Superintendent, presented a Power-Point about sustained competitive advantage planning, a five-year strategy planning for the School District, from 2016/17 to 2020/21, including objectives, statistics, project scope, survey, tasks, stakeholders, strategy development, and implementation plan. City Councilmembers expressed their personal comments about the School District and the plan, and encouraged all to take the online survey.

ANNOUNCEMENTS

Felipe Valdez, Mayor's Youth Council, announced upcoming Teen Center events in February and March.

Sgt. Tony Haynes provided information about the recent shooting incident that resulted in a homicide.

Wen Wen Zhang announced upcoming shows, programs, and events at the Duarte Library in February.

Sheryl Lefmann, Duarte Chamber, announced upcoming Chamber events in February, March, and May.

Karen Herrera presented community announcements about City events, celebrations, and activities in February and March.

CONSENT CALENDAR

Fasana moved, Finlay seconded to approve the Consent Calendar as follows, and carried unanimously.

Approve Items A, B, C, E, H.

Receive and File Items F, G.

Remove Item D.

ITEM REMOVED

Item D – Fireworks applications

Fasana stated he will vote against approving this item, as he has concerns about the number of illegal fireworks violations that occurred during last year's 4th of July holiday.

Finlay inquired about increasing fines/penalties above \$1,000. Villalobos responded, discussed issuing citations, and safe/sane fireworks. Melching stated he would research information about fines.

Paras-Caracci noted last year the holiday fell on a Saturday, and asked that the flyers/maps given out at the fireworks stands be larger.

Finlay asked that the City Attorney bring back a report about whether penalties/fines for violating our fireworks ordinance can

be increased to over \$1,000, as she has seen \$2,000 fines in some areas.

ITEM D – APPROVED

Paras-Caracci moved, Reilly seconded to approve Item D, and carried by the following Roll Call vote:

AYES: Paras-Caracci, Reilly, Finlay, Kang

NOES: Fasana

PUBLIC HEARING

Council Bill 16-O-02 (1st reading)

Water Efficient Landscaping

Mayor Kang announced this was the time and place set for a Public Hearing to consider the item.

George read by title Council Bill 16-O-02:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING MUNICIPAL CODE AMENDMENT (MCA) 15-05 WHICH WOULD AMEND CHAPTER 19.40 "LANDSCAPING" OF ARTICLE 3, "REGULATIONS APPLICABLE TO ALL ZONES", TO TITLE 19 OF THE DUARTE DEVELOPMENT CODE IN ITS ENTIRETY, TO REVISE REGULATIONS PRIMARILY RELATED TO WATER EFFICIENT LANDSCAPING, IN COMPLIANCE WITH NEW STATE REQUIREMENTS (First Reading)

Notice of the hearing was given, the affidavit is on file, and no correspondence was received about the item.

Jason Golding, City Planner, presented a staff report about the proposed ordinance, including background, analysis of MCA 15-05, major changes to the State's 2015/16 Model Water Efficient Landscape Ordinance (MWELO), other modifications to the Duarte Development Code Chapter 19.40, implementation guidelines, practical considerations, existing residential, commercial, and civic landscape, conceptual streetscape plan for the ATP project, and staff's recommendation to introduce the proposed ordinance for first reading.

There was discussion about clarification of Item C-5 on page 2 of Exhibit D pertaining to edible plant gardens, exemptions, prescriptive compliance, clarification of Item G of Chapter 2.4 of guidelines pertaining to invasive plant species, and prohibiting invasive plants.

Mayor Kang asked if anyone in the audience wished to speak on the item. There were none.

Fasana moved, Reilly seconded to close the Public Hearing, and carried unanimously.

Fasana moved, Finlay seconded to introduce Council Bill 16-O-02 for first reading, as amended to (1) clarify that Item #5 of the Proposed Landscaping Section 19.40.010 (C) (5) applies to areas greater than 500 square feet, and (2) change the words "strongly discouraged" to the word "prohibited" in the Water Efficient Or-

BUSINESS ITEMS

Agreement – Albert Grover
Intersection Analysis/Hunt. Dr.

finance Guidelines Section 2.4 (G), and carried unanimously.

Craig Hensley presented a staff report about the Huntington Drive intersection capacity and safety analysis process, and answered questions from Councilmembers pertaining to intersections, connected corridors project, adjoining cities, and timing of signals.

Finlay asked that names and amounts of all proposals be included when there is a staff report about an RFP (Request for Proposals).

Fasana moved, Finlay seconded to authorize the City Manager to execute a Professional Services Agreement with Albert Grover & Associates in the amount of \$25,565 for an Intersection Capacity and Safety Analysis for Huntington Drive, and carried unanimously.

Presentation – Architectural
Review Board (ARB) and
Planning Commission process

Craig Hensley presented a staff report and overview of the Architectural Review Board (ARB), site plan and design review process, and Planning Commission process, stated Duarte's process works as it is business friendly, produces results, standards of review are clear, most projects move quickly, and staff is trained to provide good advice early in the process.

There was discussion about frequency of Architectural Review Board meetings, public input, resident perspective, possibility of adding a citizen member or currently seated Planning Commissioner to the Architectural Review Board, interview process options, and keeping the process efficient. City Council posed questions to current Planning Commissioner Sheryl Lefmann.

Fasana moved, Finlay seconded to receive and file the report, and to direct staff to bring back a report to include criteria for a fourth member of the Architectural Review Board who would be a non-staff person, and would either be a community member or current Planning Commissioner, and carried unanimously.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

GEORGE: Asked if City Council would like staff to contact Commission applicants who were recently interviewed to see if they are interested in potentially filling the vacancy on the Traffic Safety Commission. City Council concurred.

FINLAY: Provided an informational update and statistics on the Zika Virus.

FASANA: Stated he heard that some homeless persons gather around the Teen Center and that is a concern, he is looking forward to the Gold Line event on March 5, and provided an update on items discussed at the recent Metro Board meeting.

REILLY: Attended Groundhog Job Shadow Day event, thanked businesses that participated, she is looking forward to the futsal

field being built, she would like the request made by Claudia Heller at the Workshop about the City Council considering taking ownership of the Museum Building to be agendaized for discussion, inquired about the air monitoring system (Karen Herrera responded), stated on Royal Oaks west of Highland, palm trees are coming up in the cracks and curbs, they need to be removed, stated she is sorry to see Jeff Melching go, and it was a pleasure working with him.

PARAS-CARACCI: Stated she appreciates the light at the Royal Oaks/Vineyard crosswalk, there is a lot of graffiti on the brick walls facing Encanto, asked that the city of Azusa be contacted, stated in the DMN Market center, metal poles have been broken for a few weeks and are falling over, this is a safety hazard, requested a status of the draft policy and procedure regarding accepting donations and contributions, stated the opening of the Gold Line is exciting, and discussed an article about the kick-off in Duarte being appropriate.

KANG: Stated he is looking forward to March 5th, thanked staff for being pro-active in expediting design review, he is glad there are many new companies coming into the City, thanked staff for repainting the crosswalk at Crestfield and Huntington, and inquired if third party signs advertising credit can be mitigated or cited (Villalobos stated the signs are removed).

ADJOURNMENT

Finlay moved, Fasana seconded to adjourn the meeting at 10:33 p.m., and carried unanimously.

Mayor Samuel Kang

ATTEST:

City Clerk