

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: February 8, 2018
SUBJECT: Comments on Agenda Items, Meeting of February 13, 2018

ITEM 8.A. The City Council will be introduced to the new Student Interns from the Youth @ Work and the Teen Nutrition Council programs. The Youth @ Work interns are Julie Barragan (Teen Center Dance), Casey Carrillo (Duarte Chamber of Commerce), Jalen Collins (Teen Center), Matthew Dehijar (Facilities Maintenance), Edward Duarte (City Manager's Office), Olga Garcia (Public Safety Office), Mykai Meza (Parks and Recreation Office), and Juan Moreno (Parks and Recreation Office). The Teen Nutrition Council Interns are Ellie Brown, Dylan Feliciano, Dalylah Sandoval, and Alexandra Tapia.

ITEM 8.B. An update will be provided by a representative of the Mayor's Youth Council.

ITEM 8.C. A proclamation will be presented to the Pasadena Branch NAACP identifying February 2018 as Black History Month in the City of Duarte. The theme of National Black History Month 2018 is "African Americans in Times of War," and calls attention to the heroic contributions of African Americans during our Nation's military conflicts. The City of Duarte encourages all residents to honor our community members of African American heritage by celebrating our rich cultural diversity, and advancing equity and opportunities for all.

ITEM 8.D. A proclamation will be presented affirming the City of Duarte's belief in shared values of respect for diversity, equity, and inclusion. The City of Duarte welcomes and values diverse racial, ethnic, religious, and national backgrounds, and recognizes that our diversity is critical to the economic, cultural, and social well-being of our community.

ITEM 12.E (Consent). This item recommends that the City forward a letter of opposition to SB 827, which would exempt certain housing projects from locally developed and adopted building height limitations, densities, parking requirements, and design review standards. A letter to this effect will be submitted under the Mayor's signature. Specifically, SB 827 would undermine locally adopted General Plans, Housing Elements (which are certified by the Department of Housing and Community Development), and Sustainable Community Strategies.

ITEM 12.F (Consent). A request was received from Friends of the Duarte Library to co-sponsor its Vino! Libros! Allegro! event to be held on April 11, 2018, at D'Aquino Italian Imports from 5:30 p.m. to 7:30 p.m. This event will be a fundraising opportunity to upgrade technology, purchase new books, sponsor special library events, and support the Summer reading program. The event will consist of a silent auction, food, and wine for all attendees. Tickets are listed at \$25 in advance, and \$30 at the door.

ITEM 12.G (Consent). A request was received from Sport Clips Duarte to co-sponsor its Grand Re-Opening and City of Hope Community Blood Drive event to be held on March 4, 2018, from 10:00 a.m. to 5:00 p.m. at the Buena Vista Marketplace near Smart & Final Extra. The company is partnering with the City of Hope Donor Center to both facilitate blood and platelet donations, as well as to provide the Center with all dollars collected that day from featured free haircuts. They

also extending invitations to other businesses in the center, as well as the community, to participate in the day's activities.

ITEM 12.H (Consent). Each year, the City of Duarte and the Duarte Unified School District (DUSD) jointly sign an agreement that allows the Duarte High School (DHS) Swim Team to use the Fitness Center pool for practices and meets. This Spring, DHS will be able to enjoy the new starting blocks that were funded by DUSD, and this Summer, the Recreation Swim Team will also be able to enjoy the blocks for their meets.

ITEM 12.I (Consent). This item recommends City Council permit approval of the 2018 applications to sell safe and sane fireworks for the following four community groups: Duarte Community and Education Foundation, Duarte Falcon Booster Club, LULAC, and Duarte High School ASB. All four applications were reviewed by staff and deemed complete based on the application standards and submittal requirements.

ITEM 12.J (Consent). This is to award a contract to the lowest responsible bidder PIC in the amount of \$196,140 for the Citywide Street Sweeping Sign and Installation Project. In addition, a request for a budget amendment of \$106,140 is included. The project consists of the installation of 420 street sweeping signs at existing locations and 700 new locations. The project will be completed within 45 working days of award of contract, and will include all labor and materials costs.

ITEM 14. This is an Urgency Ordinance readopting a section of the Duarte Municipal Code "State Video Franchise Fee" in relation to State franchises for cable communications, and reauthorizing the fee to support Public, Education, and Governmental (PEG) channel facilities within the City. To continue receiving a PEG fee from Charter, Duarte must reauthorize its original Digital Infrastructure and Video Competition Act (DIVCA) Ordinance No. 794 adopted in 2007. This formal action must be completed prior to February 15, 2018, in order for Charter to be permitted to continue to collect and continue remitting PEG fees to the City.

Respectfully submitted,



Darrell J. George
City Manager



MEMORANDUM

TO: CITY MANAGER, DARRELL GEORGE

FROM: CESAR MONSALVE, PARKS AND RECREATION DIRECTOR

SUBJECT: INTRODUCTION OF YOUTH@WORK AND TEEN NUTRITION
COUNCIL STUDENT INTERNS

DATE: FEBRUARY 13, 2018

The Youth@Work and Teen Nutrition Council student intern programs, with teens selected through applications and interviews, provides Duarte High School students with a volunteer opportunity to work in City departments and provide nutrition related outreach and education to student peers. The program has served a number of objectives including increasing diversity in the City's workforce, providing great work experience, income for high school students, and helping with City staff workload for special assignments. All volunteer interns will receive a stipend of \$100.00 per month and are assigned to several sites and at each location they work under the supervision of a City Department Director or his/her designate. The Teen Nutrition Council (TNC) will be trained by the City of Hope CCARE program through the SCALE Grant effort and will work in partnership with the Teen Center, City of Hope and DUSD to provide nutrition education and outreach to peers and younger students and health and nutrition outreach at many City special events. Additionally, the TNC helps to organize and facilitate the annual 2-week Summer Health Camps. We would like to introduce and congratulate the following Duarte students:

Youth@Work

Julie Barragan – Teen Center Dance
Casey Carrillo – Duarte Chamber of Commerce
Jalen Collins – Teen Center
Matthew Dehijar – Facilities Maintenance
Edward Duarte – City Manager's Office
Olga Garcia – Public Safety Office
Mykai Meza – Parks and Recreation Office
Juan Moreno – Parks and Recreation Office

Teen Nutrition Council

Ellie Brown
Dylan Feliciano
Dalylah Sandoval
Alexandra Tapia



Proclamation

BLACK HISTORY MONTH

WHEREAS, the theme of National Black History Month 2018 is "African Americans in Times of War," and calls attention to the heroic contributions of African Americans during our Nation's military conflicts; and

WHEREAS, from the Revolutionary War through the abolitionist movement, to marches from Selma to Montgomery and across America today, African Americans have remained devoted to the principle that all of us are created equal, even when their own rights were denied; and

WHEREAS, for generations, African Americans have courageously led the pursuit of justice and equality; and while struggling to overcome the past, yet still moving forward, our Nation strives to live by the founding principle that all people are created equal; and

WHEREAS, when Jim Crow mocked the advances made by the 13th Amendment, a new generation of men and women galvanized and organized with the same force of faith as their enslaved ancestors; and

WHEREAS, visionary African American leaders and organizations continue to remind us of the importance of ensuring that such achievements are in our history books and cultural celebrations for new generations, and while taking on the challenges to advance reforms and break down barriers, we also recognize that despite progress, racial prejudice still exists in America; and

WHEREAS, the United States is home to 25% of the world's prisoners, of which a disproportionate number are African American, so we must find ways to reform our criminal justice system and ensure that it is fairer and more effective for all; and while African American unemployment rates are at some of their lowest, many communities, particularly those of color, continue to experience significant gaps in educational and employment opportunities; and

WHEREAS, California, as a proud home of many who have tirelessly championed equality and justice, honors the rich heritage, extraordinary contributions, and accomplishments of African American leaders who have been active and influential in communities Statewide, playing central roles in some of the most triumphant and courageous moments of our State's history, recognizing that African American history is indeed America's history; and

WHEREAS, the fabric of a community is enriched and strengthened by the rich cultural diversity of the individuals and groups who comprise its neighborhoods, and the values, achievements, and traditions of the African American community have contributed to the growth and success of our City; and

NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby proclaims the month of February 2018 as BLACK HISTORY MONTH in the City of Duarte, and encourages all residents to honor our community members of African American heritage by celebrating our rich cultural diversity, advancing equity and opportunities for all, and continuing to increase our efforts to build a society that lives up to its democratic ideals, where every person can realize his or her dream in a world that is more just, peaceful, and prosperous for all.

ATTEST:

City Clerk Marla Akana
Duarte, California
February 13, 2018

Mayor John Fasana





Proclamation

SHARED VALUES OF RESPECT FOR DIVERSITY, EQUITY, AND INCLUSION

WHEREAS, the City of Duarte seeks to foster diversity, equity, and inclusion in our welcoming, safe, and respectful community; and

WHEREAS, the City of Duarte welcomes and values diverse racial, ethnic, religious, and national backgrounds, and recognizes that our diversity is critical to the economic, cultural, and social well-being of our community; and

WHEREAS, the City of Duarte opposes discrimination based on race, gender, sexual orientation, religion, national origin, and/or any other real or perceived difference, and recognizes the rights of all individuals to live their lives free from bullying, harassment, and hate crimes; and

WHEREAS, history has tragically taught us what happens when people stand silently by and allow acts of intolerance, hatred, and violence to occur; and

WHEREAS, the City of Duarte embraces the belief that every individual has dignity, and to diminish the dignity of one is to diminish the dignity of all; and

WHEREAS, the City of Duarte welcomes neighborhoods in which all can freely and safely learn, discuss, participate, live, differ, debate, and grow, and believes in the public sector for the public good, and that advancing diversity, equity, and inclusion is critical to the success of our community and our Nation;

NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby affirms its belief in the shared values of respect for diversity, equity, and inclusion.

Mayor John Fasana

ATTEST:

City Clerk Marla Akana
Duarte, California

February 13, 2018



MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – JANUARY 23, 2018

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Fasana called the meeting to order at 5:03 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Finlay (left at 8:47 p.m.), Kang (left at 8:19 p.m.), Paras-Caracci, Reilly, Fasana ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Kang moved, Finlay seconded to adopt the Agenda, and carried unanimously.
CLOSED SESSION 1) Performance Evaluation 2) Exposure to Litigation	There was no public input. Fasana stated the first Closed Session item was pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation; Annual evaluation of City Manager, Designated City representative: David Cosgrove, City Attorney. The second item was pursuant to Government Code Section 54956.9(d)(2) and 54956.9(e)(2). The Closed Session concluded at 6:10 p.m. City Council reconvened at 6:14 p.m. for a Workshop, with all members present.
WORKSHOP – Fireworks	A Workshop was held pertaining to fireworks. Staff presented information about the revenues, expenses, and regulations related to the discharge and sale of safe and sane fireworks. The Workshop concluded at 6:56 p.m. City Council reconvened at 7:07 p.m., with all members present.
PLEDGE TO THE FLAG	Jan Winston led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Paras-Caracci and Finlay provided the warm-up.
PUBLIC REPORT OF CLOSED SESSION	Cosgrove announced that City Council met in Closed Session as stated above, with no reportable action taken on either item.
SPECIAL ITEMS Recognition – Zachary Stegman Eagle Scout	Mayor Fasana presented a Certificate of Appreciation to Zachary Stegman in recognition of his attaining the rank of Eagle Scout, and congratulations were extended.
Presentation – Chamber report	Tina Carey presented the Chamber of Commerce Quarterly Report. Sheryl Lefmann displayed highlights of the Chamber's

	updated new website.
Presentation – Housing Laws	City Attorney Cosgrove presented a PowerPoint about affordable housing legislation, including background, the legislature’s response, Housing Accountability Act and amendments, consistency findings, consequences, and a summary of other affordable housing bills.
Public Safety update	Brian Villalobos provided the monthly Public Safety update, and stated the year-in-review is being prepared.
ANNOUNCEMENTS	Sheryl Lefmann, Duarte Chamber, announced upcoming Chamber events in January and February. Joanna Gee, Duarte Library, announced programs, classes, story times, and workshops in January and February. Karen Herrera announced upcoming community events, meetings, and activities in January and February.
ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Jan Winston – Graffiti. Lois Gaston – NLC resolution, embrace all people. Brian Tindall – Styrofoam/polystyrene. Gene Jones – L.A. Times article, customer service, politics. George Lucas – Street sweeping, signs. Kang left the meeting to participate in the Homeless Count.
CONSENT CALENDAR	Finlay moved, Reilly seconded to approve the Consent Calendar as follows, and carried unanimously. Approve Items A, B, C, F, G, H. Receive and File Item D. Remove Item E.
Item F – RESOLUTION 18-01 Naming “Orange Blossom Park”	Council Bill 18-R-01 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, NAMING THE NEW PARK TO BE CONSTRUCTED ON THE CORNER OF THIRD STREET AND OAK AVENUE IN THE CITY OF DUARTE “ORANGE BLOSSOM PARK”
ITEM REMOVED – Item E “Gold Line Station Ped./ Bicycle Improvements” – Sully-Miller Notice of Completion	Jason Golding presented a staff report about the project, and answered questions from Councilmembers about the bicycle master plan and change orders. Reilly moved, Paras-Caracci seconded to accept the Gold Line Station Pedestrian and Bicycle Improvements along Duarte Road and Highland Avenue and Citywide Wayfinding project (Sully-Miller), authorize the release of retention funds for the construction contract, and authorize the City Clerk to initiate the Notice of Completion, and carried with Kang absent.
ITEM E – APPROVED	Finlay commented on the Homeowners’ Exemption Awareness Month Proclamation, and encouraged residents to check if they

BUSINESS ITEMS
2018/19 budget calendar

qualify for an exemption.

Finlay moved, Paras-Caracci seconded to approve the 2018/19 budget calendar as outlined in the staff report, and tentatively set 4:00 p.m. on April 30 and May 1, 2018, for the Budget Workshops, and carried with Kang absent.

Reimbursement Request
Shenkman & Hughes – \$30,000
(Continued from 1/9/18)

City Councilmembers discussed the reimbursement request from Shenkman & Hughes, and expressed their disappointment and disdain at having to spend these funds.

Reilly moved, Fasana seconded to pay \$5,000 per month beginning March 1, 2018, until the reimbursement request was paid in full.

There was discussion about the statutory time for payment, running the risk of litigation plus attorney's fees, and the wisest legal course.

Fasana moved, Finlay seconded a substitute motion to approve the reimbursement request from \$30,000 from Kevin I. Shenkman, Shenkman & Hughes, pertaining to by-district elections, and carried by the following Roll Call vote:

AYES: Finlay, Reilly, Fasana

NOES: Paras-Caracci

ABSENT: Kang

ITEMS FROM CITY COUNCIL/
CITY MANAGER

COSGROVE: Stated Kevin Shenkman declined an offer to donate \$30,000 to Duarte High School for student programs, and as stewards of public dollars, not paying the invoice would end up costing more than paying it.

PARAS-CARACCI: Stated she appreciates recommendations from legal counsel, staff, and those who speak at meetings, she attended Martin Luther King, Jr., Day event at Performing Arts Center and boxing show in Las Vegas where Duarte boxers competed, stated some painted street stop lines, speed limits, and bike insignias have faded away, she has observed shopping carts on the streets, the sooner they are off the street the better, noticed a small uptick in graffiti in odd places and small areas, she will send photos to staff, and asked if we can track what is being tagged to see if there is a specific connection.

FINLAY: Thanked Public Safety and Neighborhood Watch for coming to her area, stated City Councilmembers truly listen to residents' requests, everything takes money, and she appreciates all the input.

REILLY: Stated the payment to the attorney was disdainful to her, although it was the better way to go, inquired about how many have signed up for the League's service line warranty program and if there are any locally-vetted contractors in the program, discussed an article about the County Board of Super-

visors making it illegal for minors to use marijuana, inquired about a presentation about cannabis (Cosgrove responded), she heard the high school's Martin Luther King, Jr., event was wonderful, she and the Mayor attended Santa Teresita Hospital's groundbreaking ceremony for their second cottage, attended Historical Society presentation by Larry Walls, and invited all to her Coffee and Conversation on Saturday at the Library.

FASANA: Attended groundbreaking event at Santa Teresita, stated at mid-year, we can look at the graffiti removal program to see if adjustments are needed, if there is a benefit to having a statement of values that reflect the values of diversity, he is fine with that at some point, regarding shopping carts, stated he would be interested to see if the locking technology is helping to solve the problem, noted Arcadia has a prohibition on parking every night and our City does not in most areas, and stated the goal of enforcement is to make sure the street is being swept, not collecting fines.

GEORGE: Stated staff will be reporting back at mid-year regarding pool hours.

ADJOURNMENT

Paras-Caracci moved, Reilly to adjourn the meeting at 8:57 p.m., in memory of Thomas Miner, Pauline Baca, Leo Forgette, and Pat Ostrye, and carried with Kang absent. It was noted that any or all of the members of City Council may, prior to the next regularly scheduled meeting and pursuant to Government Code Section 54952.2(c)(2), meet with the Los Angeles County Sheriff and Fire Departments on Wednesday, February 7, 2018, 7:30 a.m., in the Duarte Community Center Lounge, for a general discussion. The public is welcome to attend.

Mayor John Fasana

ATTEST:

City Clerk



City of Duarte

Council Warrant Register by Account

By Fund

Payment Dates 01/24/2018 - 02/13/2018

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7647	LIZ REILLY	Conference/Meeting Expense Reimb	209382		22.24
100-1010-7612	MUNICIPAL CODE CORPORATION	DMC Codification/Updates	209374		746.46
100-1010-7614	STAPLES ADVANTAGE	Avery Labels	209390		24.08
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	209390		375.65
100-1010-7650	CITY OF MONROVIA	Fuel-City Manager 11/2017	209373		120.29
100-1010-7650	EXXONMOBIL	Fuel-City Manager 12/2017	209279		20.64
100-1010-7651	DFM ASSOCIATES	2018 California Elections Code	209301		53.63
100-1010-7685	THE TECHNOLOGY DEPOT INC	Granicus Update	209323		120.00
100-1010-7685	GRANICUS INC	Civica Custom Line Item	209356		500.00
100-1010-7965	HINDERLITER, DE LLAMAS & ASSOC	Hotel Market Study (50% Complete)	209359		2,000.00
100-1010-7965	BECKER BOARDS SMALL LLC	210/605 Fwy Board Ads 12/25/17 - 1/21/18	209334		1,500.00
100-1010-7980	U.S. BANK	Closed Session Mtg 1/23/18 (Youngs Gourmet	209393		134.50
100-1010-7980	U.S. BANK	Closed Session Mtg 1/9/18 (Olive Garden)	209393		209.16
100-1010-7980	DUARTE PETTY CASH	Public Hearing Supplies 12/4/17	209302		29.97
100-1010-7980	DUARTE PETTY CASH	Closed Session Mtg Dessert	209302		14.09
100-1015-7686	SHENKMAN & HUGHES PC	Districting Shenkman Cost	209284		30,000.00
100-1020-7713	MAXWELL INDUSTRIES INC	Museum Emergency Lights Installation	209372		1,721.46
100-1020-7716	DUARTE PETTY CASH	Mayor's Prayer Breakfast Paper Goods	209302		54.71
100-1020-7722	SITEIMPROVE INC	Website Maint Upgrade 1/1/18 - 6/30/18	209387		1,054.47
100-1020-7724	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		115.00
100-1020-7726	U.S. BANK	Levon Y-Adobe Creative cloud	209393		49.99
100-1020-7980	THE SAUCE CREATIVE SERVICES CO	Spring 2018 Newsletter Design & Layout	209385		900.00
100-1025-7699	LEAGUE OF CALIFORNIA CITIES	2018 Membership Dues	209370		8,426.00
100-1205-7610	DUARTE PUBLIC SAFETY PETTY CAS	Rob Maclean Golden Apple Awards 2/21/18	209303		25.00
100-1205-7610	DUARTE PUBLIC SAFETY PETTY CAS	Aida Torres Golden Apple Awards 2/21/18	209303		25.00
100-1205-7610	DUARTE PUBLIC SAFETY PETTY CAS	Brian Villalobos Golden Apple Awards 2/21/18	209303		25.00
100-1205-7613	THE SAUCE CREATIVE SERVICES CO	Spring 2018 Newsletter Design & Layout	209385		900.00
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	209390		321.81
100-1205-7614	STAPLES ADVANTAGE	Office Supplies/Printer Toner	209390		83.20
100-1205-7636	TOM'S CLOTHING & UNIFORMS INC	CSO Mayorga Uniforms	209325		221.19
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 11/2017	209373		841.66
100-1205-7655	THE SAUCE CREATIVE SERVICES CO	CERT Polo Shirt Embroidery (20)	209320		350.40
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 12/1/17 - 12/31/17	209324		144.20
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS AN	Citation Revenue Tax 12/2017	209392		4,600.75
100-1205-7779	WALMART COMMUNITY/RFCSLLC	DART Workout Wednesday Snacks	209287		40.90
100-1205-7779	YESENIA CHAVEZ	PS Intern Stipend	209297		100.00
100-1205-7779	DUARTE PIZZA COMPANY	1/27/18 DART Event	209348		64.18
100-1205-7779	FSP DESIGNS	DART Windbreakers	209355		313.86
100-1205-7779	FSP DESIGNS	DART Staff Windbreaker	209355		32.38
100-1205-7780	COUNTY OF LOS ANGELES - ANIMA	Animal Shelter Svcs 12/2017	209342		2,670.26
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	209350		45.95
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	209350		150.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	209350		14.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	209350		50.00
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 11/2017	209373		3,653.21
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	City of Hope Walk 11/5/17	209371		4,095.69
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Replacement Key (Home Depot)	209303		4.30
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Cal-VIP Grant Postage (The UPS Store)	209303		22.69
100-1205-7980	LISA DIANE WILSON	CalGrip Evaluation/Data Collection Thru 12/31/2017	209397	201716-Other Expense-CalGrip 2017-201	9,300.00
100-1205-7980	FLINTRIDGE CENTER	CalGrip CBO/Case Management 12/17/17 - 12/30/17	209354	201716-Other Expense-CalGrip 2017-201	3,211.10
100-1405-7610	U.S. BANK	Craig Hensley Fastrak Reload	209394		40.00
100-1405-7610	DUARTE PETTY CASH	Escrow Document Delivery Parking Fee	209302		6.00
100-1405-7612	U.S. BANK	Highttail-Lg Data Format Storage	209394		15.99

Council Warrant Register by Account

Payment Dates: 01/24/2018 - 02/13/2018

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1405-7612	U.S. BANK	Daily Bulletin Online Subscription	209394		10.23
100-1405-7614	U.S. BANK	Craig Hensley iPhone Case (Apple Store)	209394		48.08
100-1405-7614	U.S. BANK	Sharpie Markers (CVS Pharmacy)	209394		6.56
100-1405-7614	U.S. BANK	Craig Hensley iPhone Screen Protector	209394		43.79
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	209390		130.69
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	209390		147.04
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	209390		82.85
100-1405-7650	CITY OF MONROVIA	Fuel-CMD 11/2017	209373		73.24
100-1405-7690	SARA VASQUEZ	Planning Commission Meeting	209395		50.00
100-1405-7690	PAULA WATSON-GARDNER	Planning Commission Meeting	209396		50.00
100-1405-7690	GEORGE K FARRA	Planning Commission Meeting	209352		50.00
100-1405-7690	SHAUNA PIERCE	Planning Commission Meeting	209380		50.00
100-1405-7690	U.S. BANK	Commission Prep Dinner 1/16/18 (Tropicana)	209394		76.90
100-1405-7690	U.S. BANK	Commission Prep Dinner 1/16/18 (Wild Thyme)	209394		38.24
100-1405-7800	U.S. BANK	Late Fee-Bldg Plan Storage (Life Storage)	209394		32.25
100-1405-7801	RKA CONSULTING GROUP	NPDES Comm/Ind Inspections 12/2017	209383		1,601.25
100-1405-7801	COUNTY OF LOS ANGELES DEPART	Industrial Waste Inspections 12/2017	209343		1,627.06
100-1405-7802	LUZ YESENIA SERNA	NPDES Training Parking 1/25/18 - 1/26/18	209321		50.00
100-1405-7802	U.S. BANK	Amanda Hamilton NPDES Stormwater Training 1/2018	209394		774.00
100-1405-7802	U.S. BANK	Amanda Hamilton NPDES Training Hotel 1/2018	209394		639.60
100-1405-7802	U.S. BANK	Yesenia Serna NPDES Stormwater Training 1/2018	209394		774.00
100-1405-7802	U.S. BANK	Yesenia Serna NPDES Training Hotel 1/2018	209394		639.60
100-1405-7802	AMANDA HAMILTON	NPDES Training Parking	209309		50.00
100-1405-7965	LDM ASSOCIATES INC	CDBG Federal Grant Admin 12/2017	209369		950.00
100-1405-7965	PLACEWORKS	COH Specific Plan/EIR 12/2017	209381	201406-Prof Serv-City of Hope EIR Reimb	13,647.40
100-1405-7969	RKA CONSULTING GROUP	Street Sweeping Sign Map & Inventory 12/2017	209383		480.00
100-1410-7610	PAPA	Lamberto Flores 6/21/18 Seminar	209314		80.00
100-1410-7610	PAPA	Lamberto Flores 2/22/18 Seminar	209314		80.00
100-1410-7610	PAPA	Efren Castro 2/22/18 Seminar	209378		80.00
100-1410-7610	PAPA	Efren Castro 6/21/18 Seminar	209378		80.00
100-1410-7650	DIRECT EDGE INC	Chipper Teeth Replacement	209347		402.61
100-1410-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 11 PM Srv/Transmission Fluid Srv	209332		432.72
100-1410-7650	STATE BOARD OF EQUALIZATION	2017 CNG Fuel Tax (Acct 58-400012)	209286		37.16
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 11/2017	209373		579.00
100-1410-7650	AUTOZONE	Tractor Oil	209333		16.59
100-1410-7650	LA MOBO BUS SERVICE INC	Tractor 4 Wiper Motors/Electrical Connectors	209367		872.46
100-1410-7656	P.F. SERVICES INC	30% of Estimate Due at Project Start Up	209377		3,198.00
100-1410-7656	P.F. SERVICES INC	Sales Tax	209377		114.39
100-1410-7656	P.F. SERVICES INC	LA County Permit	209377		660.00
100-1410-7656	P.F. SERVICES INC	Bravo Retrofit Material	209377		1,116.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 1/2018	209329		58.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 1/2018	209329		58.00
100-1415-7916	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		2,130.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	209384		76.92
100-1605-7610	CPRS DISTRICT 13	(1) Inclusion Fusion Training 1/24/18	209344		15.00
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	209390		65.37
100-1605-7614	STAPLES ADVANTAGE	Adhesive	209390		29.88
100-1605-7614	STAPLES ADVANTAGE	Cardstock	209390		90.61
100-1605-7614	STAPLES ADVANTAGE	Cardstock/File Folders	209390		64.78
100-1605-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 28 Pre-Trip Inspection (Boxing)	209332		88.12
100-1605-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 16 Pre-Trip Inspection (Boxing)	209332		35.55
100-1605-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 29 Pre-Trip Inspection (Boxing)	209332		57.84
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recs 11/2017	209373		135.63
100-1605-7650	LA MOBO BUS SERVICE INC	Veh 100 BIT Inspection	209367		81.76
100-1605-7728	DUARTE RECREATION PETTY CASH	AmeriCorps Event Supplies	209304	201809- Duarte's Promise - America's Pro	21.73
100-1605-7728	RELATION INSURANCE	AmeriCorps Health Insurance 2/2018	209283	201809- Duarte's Promise - America's Pro	281.92
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Santa's Party Supplies	209287		24.41
100-1605-7730	WALMART COMMUNITY/RFCSLLC	Santa's Party Supplies	209287		332.49
100-1605-7730	HOLIDAY GOO INC	Plastic Eggs (Easter Egg Hunt)	209361		906.66
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC Linen Boxes/Supplies	209287		135.75

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Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC Favor Supplies	209287		19.99
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Valentine Supplies	209304		30.10
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Supplies	209304		18.00
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Cards	209304		6.43
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC Storage Supplies	209287		52.43
100-1605-7733	RICKY POWELL	SC Lecture/Q&A on Happiness	209281		150.00
100-1605-7733	U.S. BANK	SC Netflix	209393		18.74
100-1605-7733	SMART & FINAL	SC Valentines Day Party Drinks	56		64.89
100-1605-7733	RAVEN FIERRO AND THE BAND SW	SC Lunch Lounge Time Entertainment	209353		150.00
100-1605-7733	THEODORE SIEGEL	SC 'The Third Man' Screening/Presentation	209285		150.00
100-1605-7733	THE BASHFUL BUTLER LLC	Deposit Senior Ctr Dinner	209290		817.50
100-1605-7733	SMART & FINAL	Senior Center Supplies	56		54.40
100-1605-7735	DUARTE RECREATION PETTY CASH	TC Club Duarte	209304		28.97
100-1605-7735	DANIEL FLORES	TC Club Duarte DJ	209308		175.00
100-1605-7735	STAPLES ADVANTAGE	TC Office Supplies	209390		48.16
100-1605-7735	SMART & FINAL	TC Snack Bar/Club Duarte Supplies	56		225.87
100-1605-7737	HOMEBOY INDUSTRIES	Homeboy Bakery Tour	209363		225.00
100-1605-7738	DUARTE RECREATION PETTY CASH	TC BNO Excursion Parking	209304		24.00
100-1605-7739	THE SAUCE CREATIVE SERVICES CO	Spring 2018 Newsletter Design & Layout	209385		1,800.00
100-1605-7740	KNOTT'S BERRY FARM	Youth Spring Break Tickets 4/4/2018	209366		1,920.00
100-1605-7741	WALMART COMMUNITY/RFCSLLC	Basketball Gear Ties	209287		16.80
100-1605-7741	WALMART COMMUNITY/RFCSLLC	Ball Pump	209287		27.24
100-1605-7741	SOUTHLAND SPORTS OFFICIALS	Basketball Officials	209389		60.00
100-1605-7741	BSN SPORTS LLC	LAS Basketballs	209338		107.62
100-1605-7741	CHALLENGER TEAMWEAR	LAS Trophies	209296		443.00
100-1605-7744	ELAYSSA AQUINO	Teen Nutrition Council	209274		100.00
100-1605-7744	ALFREDO ALVARDO	Teen Nutrition Council	209273		100.00
100-1605-7744	ALEXANDER L REED	Teen Nutrition Council	209282		100.00
100-1605-7744	ARANZASU CABALLERO	Teen Nutrition Council	209276		100.00
100-1605-7744	ELAYSSA AQUINO	Teen Nutrition Council	209274		100.00
100-1605-7744	ALFREDO ALVARDO	Teen Nutrition Council	209273		100.00
100-1605-7744	ALEXANDER L REED	Teen Nutrition Council	209282		100.00
100-1605-7744	ARANZASU CABALLERO	Teen Nutrition Council	209276		100.00
100-1605-7980	SMART & FINAL	Staff Training Food	56		101.69
100-1605-7980	CPRS DISTRICT 13	(2) Inclusion Fusion Training 1/24/18	209344		30.00
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	209280		701.84
100-1610-7618	WALMART COMMUNITY/RFCSLLC	SC Vacuum (PHP)	209287		130.31
100-1610-7618	SMART & FINAL	CC Janitorial Supplies	56		91.13
100-1610-7618	SMART & FINAL	SC Coffee Supplies	56		37.41
100-1610-7636	HENDERSON'S	Facility Maintenance Hats	209358		419.16
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniform Service	209278		66.13
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniform Service	209298		66.13
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniform Service	209278		66.13
100-1610-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 20 PM Service	209332		129.99
100-1610-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 21 PM Service	209332		133.09
100-1610-7650	CITY OF MONROVIA	Fuel-Parks & Recs 11/2017	209373		380.55
100-1610-7650	PAT'S TIRE SERVICE	Veh 21 Flat Tire Road Call	209379		85.00
100-1610-7652	UNITED SITE SERVICES	Portable Toilet Rental 1/2/18 - 1/29/18	209328		91.98
100-1610-7652	MAXWELL INDUSTRIES INC	Otis Gordon Sports Park Lights	209372		3,375.00
100-1610-7652	MAXWELL INDUSTRIES INC	TC Flood Lights (Homeless Issue)	209372		2,980.00
100-1610-7652	AIR-TRO INC	HVAC Routine Call-PS	209331		88.00
100-1610-7652	ALBERTOS PLUMBING	Beardslee Pk Plumbing Repair	209288		485.00
100-1610-7652	CINTAS CORPORATION #693	Floor Mat Service	209278		86.87
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Contract-CH/CC/SC	209330		3,170.00
100-1610-7652	DEWEY PEST CONTROL INC	Pest Control Services 1/2018	209300		202.00
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 12/2017	209306		130.00
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 1/2018	209306		130.00
100-1610-7830	U.S. BANK	SC Elevator 911-Vonage	209393		18.34
100-1610-7830	THE TECHNOLOGY DEPOT INC	Phone System Support 2/2018	209323		422.00
100-1610-7830	THE TECHNOLOGY DEPOT INC	New System Additional Cable	209323		1,188.79

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100-1610-7830	THE TECHNOLOGY DEPOT INC	SC Phone Labor 1/24/18	209323		120.00
100-1610-8100	CROWN TECH INNOVATIONS GROU	Labor for Network Analyzation/Configuration	209345		427.00
100-1610-8100	CROWN TECH INNOVATIONS GROU	H.265 8 Channel with 8 POE NVR	209345		1,412.55
100-1610-8100	CROWN TECH INNOVATIONS GROU	4 MP IP Camera w/POE, vandal proof, 2.8-12mm	209345		3,234.66
100-1610-8100	CROWN TECH INNOVATIONS GROU	22" Touch Screen Monitor w/Wall Mount	209345		334.58
100-1610-8100	CROWN TECH INNOVATIONS GROU	Camera Instation Labor	209345		1,708.00
100-1610-8100	CROWN TECH INNOVATIONS GROU	Labor Associated with Cable	209345		1,647.00
100-1610-8100	CROWN TECH INNOVATIONS GROU	Project Management	209345		634.66
100-1610-8100	CROWN TECH INNOVATIONS GROU	8 Port POE Switch	209345		729.81
100-1610-8100	CROWN TECH INNOVATIONS GROU	Cat 6 Cable (Blue)	209345		419.74
100-1610-8100	CROWN TECH INNOVATIONS GROU	Labor Associated with Wall Mount Cabinet	209345		122.00
100-1610-8100	CROWN TECH INNOVATIONS GROU	Labor for Wall Mount Screen	209345		244.00
100-1610-8100	CROWN TECH INNOVATIONS GROU	Connectors, Hardware, Labels, Velcro, Misc	209345		608.33
100-1610-8100	CROWN TECH INNOVATIONS GROU	Labor Associated with Connectors, etc.	209345		976.00
100-1610-8100	CROWN TECH INNOVATIONS GROU	Wall Mount Bracket	209345		521.22
100-1610-8100	CROWN TECH INNOVATIONS GROU	Labor for 8 Channel POE	209345		488.00
100-1610-8100	CROWN TECH INNOVATIONS GROU	Labor Associated with POE Switches	209345		366.00
100-1610-8100	CROWN TECH INNOVATIONS GROU	Wall Mount Installation Labor	209345		1,281.00
100-1610-8100	CROWN TECH INNOVATIONS GROU	Wall Mount NVR Cabinet (Lockable)	209345		372.30
100-1610-8100	CROWN TECH INNOVATIONS GROU	CH/PS Security Cameras (CO #1)	209345		297.34
100-1750	PAPA	Lamberto Flores 9/6/18 Seminar	209314		80.00
100-1805-7610	KRISTEN PETERSEN	Contract Cities Legislative Mtg Exps	209315		27.50
100-1805-7610	U.S. BANK	Kristen Petersen Contract Cities Flight 1/2018	209393		210.76
100-1805-7610	U.S. BANK	Kristen Petersen Contract Cities Tax 1/2018	209393		88.84
100-1805-7610	U.S. BANK	Kristen Petersen Contract Cities Hotel 1/2018	209393		894.31
100-1805-7610	U.S. BANK	Kristen Petersen Contract Cities Conf Reg 1/2018	209393		500.00
100-1805-7610	U.S. BANK	Kristen Petersen Contract Cities Meals 1/2018	209393		210.04
100-1805-7610	U.S. BANK	Kristen Petersen Contract Cities Parking 1/2018	209393		72.00
100-1805-7610	DUARTE PETTY CASH	Kristen Petersen Breakfast w/Councilmember	209302		32.21
100-1805-7614	OFFICE SOLUTIONS INC	Office Supplies	209376		133.77
100-1805-7980	U.S. BANK	Microsoft 365 12/27/17 - 1/26/18	209393		12.00
100-1805-7980	DUARTE PETTY CASH	Admin Srvc Christmas Tree	209302		20.00
100-1810-7611	DUARTE PETTY CASH	CPR Training Coffee 2/6/18	209302		31.90
100-1810-7611	DUARTE PETTY CASH	CPR Training Coffee 2/7/18	209302		31.90
100-1810-7611	SMART & FINAL	Training Supplies	56		17.28
100-1810-7611	SMART & FINAL	CPR Training Food	56		288.92
100-1810-7612	IPMA-HR	Michelle Brown Membership	209364		149.00
100-1810-7612	NEOGOV	Software License Subscription 2/15/18 - 2/14/19	209375		4,192.00
100-1810-7671	DUARTE PETTY CASH	SMT Interview Coffee	209302		15.95
100-1810-7671	SMART & FINAL	Interview Supplies	56		18.50
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 1/2018	209312		85.00
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Plan Year Fee (2018)	209312		600.00
100-1810-7980	NAVIA BENEFIT SOLUTIONS	Annual Participant Enrollment Fee	209312		102.00
100-1815-7631	U.S. BANK	Barracuda Message Archiver EU Renewal 1 Yr	209393		1,417.00
100-1815-7631	U.S. BANK	Barracuda Message Archiver IR Renewal 1 Yr	209393		1,154.00
100-1815-7632	U.S. BANK	Administration/Crystal-Adobe Creative Cloud	209393		49.99
100-1815-7632	U.S. BANK	Admin Srvc/Roxanne-Adobe Creative Cloud	209393		49.99
100-1815-7632	U.S. BANK	CMD/Yesenia-Adobe Creative Cloud	209393		49.99
100-1815-7632	U.S. BANK	HR/Michelle-Adobe Creative Cloud	209393		14.99
100-1815-7632	U.S. BANK	Public Safety/Susie-Adobe Creative Cloud	209393		49.99
100-1815-7632	U.S. BANK	Administration/Iliana-Adobe Creative Cloud	209393		49.99
100-1815-7632	U.S. BANK	CMD/Amanda & Teresa-Adobe Acropro	209393		14.99
100-1815-7632	U.S. BANK	Parks & Rec/Pam-Adobe Creative Cloud	209393		49.99
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 2/2018	209323		578.00
100-1815-7965	MAXTREME INC	IT Helpdesk 1/2018	57		8,700.00
100-1815-7980	MAXTREME INC	Crash Plan Recovery 1/2018	57		200.00
100-1815-7980	CDW GOVERNMENT LLC	Canon Cartridge 119-Black Original	209277		103.54
100-1815-7980	CDW GOVERNMENT LLC	Canon imageCLASS LBP253dw	209277		350.84
100-1825-7613	STAPLES ADVANTAGE	Payroll Envelopes	209390		46.90
100-1825-7613	STAPLES ADVANTAGE	Credit for Invoice # 3207529698	209390		-34.80

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100-1825-7613	STAPLES ADVANTAGE	Payroll Envelopes	209390		13.90
100-1825-7613	STAPLES ADVANTAGE	Credit for Invoice # 3365496741	209390		-52.05
100-1825-7613	STAPLES ADVANTAGE	Payroll Envelopes	209390		26.05
100-1825-7613	STAPLES ADVANTAGE	PS Copier Paper	209390		153.46
100-1825-7613	OFFICE SOLUTIONS INC	Copier Paper	209376		563.89
100-1825-7613	OFFICE SOLUTIONS INC	Copier Paper	209376		171.19
100-1825-7614	U.S. BANK	Payroll Envelopes (Amazon)	209393		27.99
100-1825-7614	HOLIDAY SIGNS LLC	Holiday Signs	209362		39.45
100-1825-7614	CANON SOLUTIONS AMERICA INC	CH Copier Staples	209295		228.05
100-1825-7614	STAPLES ADVANTAGE	1099 Forms/Envelopes	209390		100.70
100-1825-7626	TOTAL FUNDS	Postage for Meter	209327		5,000.00
100-1825-7626	POSTMASTER	Summer 2018 Newsletter Postage	209317		2,600.00
100-1825-7630	RICOH USA INC	PS Copier Lease 1/19/18 - 2/18/18	209319		779.65
100-1825-7630	CANON FINANCIAL SERVICES INC	Copier Lease-CH/SC/TC 1/1/18 - 1/31/18	209294		869.55
100-1825-7630	MAILFINANCE	Postage Machine 2/23/18 - 5/22/18	209310		354.14
100-1825-7631	FIRST CALL BUSINESS SOLUTIONS	Folder/Inserter Repairs	209307		391.93
100-1825-7631	CANON SOLUTIONS AMERICA INC	Copier Maint/Usage-CH 12/61/7 - 1/15/18	209295		355.17
100-1825-7631	CANON SOLUTIONS AMERICA INC	Copier Maint/Usage-SC 12/16/17 - 1/15/18	209295		91.91
100-1825-7631	CANON SOLUTIONS AMERICA INC	Copier Maint/Usage-TC 12/16/17 - 1/15/18	209295		13.31
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	209339		218.00
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	209335		218.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	209357		435.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	209351		566.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	209365		435.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	209336		435.00
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337	250016-Oper of Acq Prop-1229 Pops Roa	41.67
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337	990002 - Oper of Acq Prop - Duarte Traile	41.67
100-1825-7980	SHRED-IT USA LLC	On-Site Purging 1/8/18	209386		277.50
100-2012	CALIFORNIA BUILDING STANDARDS	Green Blg Fees (SB1473) Q4 2017	209340		325.00
100-2013	DEPARTMENT OF CONSERVATION	Strong Motion (SMIP) Fees Q4 2017	209346		1,769.30
100-2120	GABRIELA DUENAS	CC Rent Deposit Refund	209305		500.00
100-2120	ANGELICA PETITT	Sports Field Rent Deposit Refund	209316		100.00
100-2120	DEVIN MCFARLAND	ROP Bldg Rent Deposit Refund	209311		150.00
100-2120	STEVEN BABER	CC Rent Deposit Refund	209289		500.00
100-2120	SANDRA AVILA	CC Rent Deposit Refund	209275		500.00
100-2120	MICHAEL TORRES	ROP Bldg Rent Deposit Refund	209326		150.00
100-2120	PACIFIC PRODUCTION SERVICES	Film Deposit Refund-COH 1/11/18 & 1/12/18	209313		500.00
100-2121	HISTORIC RESOURCES GROUP LLC	2018 Mountain Historical Assessment (63042)	209360		1,386.11
100-2121	HISTORIC RESOURCES GROUP LLC	2018 Mountain Historical Assessment (59137)	209360		513.89
100-2121	CALIFORNIA AMERICAN WATER	Refund-Duplicate/Overpayment	209293		160.00
100-2121	CALIFORNIA AMERICAN WATER	Refund-Duplicate/Overpayment	209293		180.00
100-2123	U.S. BANK	Special Event Ins (Alliant) 10/1/17 - 12/31/17	209393		1,138.00
100-4201	PROFESSIONAL PLUMBING SERVICE	Plumbing Permit Refund (2017-192)	209318		34.20
100-4302	SANDRA SWANSON	Citation Refund/Overpayment	209322		53.00
100-4302	D'AQUINO ITALIAN IMPORTS	Citation Refund	209299		53.00
100-4408	DUARTE UNIFIED SCHOOL DISTRICT	Nextel Lease 2/2018	209349	250004 - Property Rent - Nextel Rent (Oti	1,581.82
100-5004	CALIFORNIA BUILDING STANDARDS	Local Gov't Retainer Q4 2017	209340		-32.50
100-5004	DEPARTMENT OF CONSERVATION	Local Agency Fee Q4 2017	209346		-88.47
Fund 100 - GENERAL FUND Total:					196,836.82

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Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2220-7980	U.S. BANK	Measuring Wheel/Digital Level (Engineer Supply)	209394		321.23
Fund 220 - GAS TAX FUN Total:					321.23

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Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7877	STATE OF CALIFORNIA DEPT OF TRA	Signal & Lighting Maint 10/17 - 12/17	209391		189.00
240-2405-7888	C.E.S. (Colorado Electric Supply) a	Citywide Street Light Repair	209292		1,131.03
240-2410-7662	BEE REMOVERS	Bee Removal-2635 Bashor	209291		110.00
240-2410-7888	LANDSCAPE WAREHOUSE INC	Encanto Park Irrigation Repair	209368		224.17
240-2410-7888	LANDSCAPE WAREHOUSE INC	Hunt Dr Irrigation Repair	209368		270.14
240-2410-7891	LANDSCAPE WAREHOUSE INC	Hunt Dr Irrigation Repair	209368		24.69
240-2410-7891	SITEONE LANDSCAPE SUPPLY HOLD	Hunt Dr Irrigation Repair	209388		39.94
240-2410-7896	LANDSCAPE WAREHOUSE INC	Encanto Park Tree Staking	209368		77.83
240-2410-7915	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		7,500.00
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		4,630.00
240-2420-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		345.16
240-2421-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		1,300.00
240-2422-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		480.58
240-2423-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		900.00
240-2424-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		550.00
240-2425-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		400.00
240-2426-7810	A1 MAINTENANCE SERVICES CA	Mikes Ctr Sweeping 1/2018	209329		747.00
240-2426-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		180.00
240-2427-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		630.33
240-2431-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		800.00
240-2432-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		835.00
240-2433-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		530.00
240-2434-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		355.00
240-2435-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 1/2018	209337		500.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					22,749.87

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Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8061	LDM ASSOCIATES INC	CDBG Admin-ADA Curb Ramps 12/2017	209369	201810-ADA Curb Ramps-CDBG ADA Curb	600.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					600.00

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Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7613	THE SAUCE CREATIVE SERVICES CO	Bus Signs (Discontinued Stop)	209320		152.02
440-4405-7619	CITY OF MONROVIA	Fuel-Transit Dept 11/2017	209373		7,033.42
440-4405-7620	CANYON TIRE SALES INC	Bus 102 Flat Tire Road Call	209341		223.11
440-4405-7620	CANYON TIRE SALES INC	Bus 102 (4) Rear Tires	209341		2,133.52
440-4405-7650	AUTOZONE	South Yard Supplies	209333		24.62
440-4405-7887	ALEX ROMO AUTO & TRUCK REPAIR	Veh 30 Tire/Alignment/Front Brakes	209332		936.74
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 103 Cam Bushings/Bearings/Hub Seals	209367		1,289.27
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 104 Rear Door System Bracket	209367		101.90
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 104 Front/Rear Brake Drums/Seals/Shoes	209367		3,514.22
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 102 PM Inspection/Air Filter/Battery Terminal	209367		403.43
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 104 Rear Leaf Springs	209367		3,254.29
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 104 Battery/Straighten Bumper	209367		444.93
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 103 PM Svc/Fan Belt/AC Screen Filter	209367		542.83
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 101 PM Inspection/Oil Service	209367		296.86
440-4425-7965	RKA CONSULTING GROUP	ATP Goldline Project Engineering 12/2017	209383	201604-Prof Svcs 440 (ATP)-ATP Design G	172.50
Fund 440 - PROPOSITION A TRANSIT FUND Total:					20,523.66
Grand Total:					241,031.58

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	196,836.82
220 - GAS TAX FUN	321.23
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	22,749.87
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	600.00
440 - PROPOSITION A TRANSIT FUND	20,523.66
Grand Total:	241,031.58

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7647	Travel & Exp - Reilly	22.24
100-1010-7612	Publications and Dues	746.46
100-1010-7614	Office Supplies	399.73
100-1010-7650	Vehicle Maintenance	140.93
100-1010-7651	Election Services	53.63
100-1010-7685	Content Delivery, Netwo	620.00
100-1010-7965	Professional Services	3,500.00
100-1010-7980	Other Expenses	387.72
100-1015-7686	Other Legal Services	30,000.00
100-1020-7713	Historical Museum Bldg	1,721.46
100-1020-7716	Special Community Even	54.71
100-1020-7722	City Web Site	1,054.47
100-1020-7724	Post Office Parking	115.00
100-1020-7726	Council Cablecasting	49.99
100-1020-7980	Other Expenses	900.00
100-1025-7699	League Of Calif Cities	8,426.00
100-1205-7610	Travel, Mtgs & Conf	75.00
100-1205-7613	Duplications And Photos	900.00
100-1205-7614	Office Supplies	405.01
100-1205-7636	Uniforms	221.19
100-1205-7650	Vehicle Maintenance	841.66
100-1205-7655	Emergency Services	494.60
100-1205-7761	Parking Ticket Collect	4,600.75
100-1205-7779	Youth Programs	551.32
100-1205-7780	Animal Control	2,930.21
100-1205-7781	Contract Law Enforceme	7,748.90
100-1205-7980	Other Expenses	12,538.09
100-1405-7610	Travel, Mtgs & Conf	46.00
100-1405-7612	Publications and Dues	26.22
100-1405-7614	Office Supplies	459.01
100-1405-7650	Vehicle Maintenance	73.24
100-1405-7690	Planning Commission	315.14
100-1405-7800	Building Department Ser	32.25
100-1405-7801	Industrial Waste Inspecti	3,228.31
100-1405-7802	NPDES Requirements	2,927.20
100-1405-7965	Professional Services	14,597.40
100-1405-7969	City Engineer	480.00
100-1410-7610	Travel, Mtgs & Conf	320.00
100-1410-7650	Vehicle Maintenance	2,340.54
100-1410-7656	Emergency Generator	5,088.39
100-1410-7810	Street Sweeping	116.00
100-1415-7916	Landscape-Sport Park	2,130.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	15.00
100-1605-7614	Office Supplies	250.64
100-1605-7650	Vehicle Maintenance	398.90
100-1605-7728	Americorp's VIP Progra	303.65
100-1605-7730	Special Events	1,263.56

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7733	Senior Center	1,668.23
100-1605-7735	Teen Center	478.00
100-1605-7737	Adult Excursions	225.00
100-1605-7738	Teen Excursions	24.00
100-1605-7739	Publicity	1,800.00
100-1605-7740	Youth Excursions	1,920.00
100-1605-7741	Sports/Playground Progr	654.66
100-1605-7744	Nutrition Program Costs	800.00
100-1605-7980	Other Expenses	131.69
100-1610-7617	Pool Chemicals	701.84
100-1610-7618	Building Supplies	258.85
100-1610-7636	Uniforms	617.55
100-1610-7650	Vehicle Maintenance	728.63
100-1610-7652	Building Maint Services	10,738.85
100-1610-7830	Telephones	1,749.13
100-1610-8100	Other Capital Improvem	15,824.19
100-1750	Prepaid Charges	80.00
100-1805-7610	Travel, Mtgs & Conf	2,035.66
100-1805-7614	Office Supplies	133.77
100-1805-7980	Other Expenses	32.00
100-1810-7611	Training	370.00
100-1810-7612	Publications and Dues	4,341.00
100-1810-7671	Recruiting Advertisemen	34.45
100-1810-7980	Other Expenses	787.00
100-1815-7631	Equipment Maintenance	2,571.00
100-1815-7632	Software Maintenance	329.92
100-1815-7821	Personal Computer Supp	578.00
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	654.38
100-1825-7613	Duplications And Photos	888.54
100-1825-7614	Office Supplies	396.19
100-1825-7626	Postage	7,600.00
100-1825-7630	Equipment Lease	2,003.34
100-1825-7631	Equipment Maintenance	852.32
100-1825-7674	Retiree Health Insurance	2,307.00
100-1825-7945	Operation Of Acq Prop	83.34
100-1825-7980	Other Expenses	277.50
100-2012	Green Building Fees Pay	325.00
100-2013	Strong Motions Fees Pay	1,769.30
100-2120	Refundable Deposits	2,400.00
100-2121	Pass Through Deposits	2,240.00
100-2123	Special Event Insurance (	1,138.00
100-4201	Building Permits	34.20
100-4302	Parking Citations	106.00
100-4408	Property Rental	1,581.82
100-5004	Other Revenue	-120.97
220-2220-7980	Other Expenses	321.23
240-2405-7877	Electric-Traffic Signal	189.00
240-2405-7888	Repairs-Citywide	1,131.03
240-2410-7662	Other Serv-Citywide	110.00
240-2410-7888	Repairs-Citywide	494.31
240-2410-7891	Repairs-Medians	64.63
240-2410-7896	Tree Planting-Citywide	77.83
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58

Account Summary

Account Number	Account Name	Payment Amount
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7810	Street Sweeping	747.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7914	Landscape Maintenance	500.00
260-2605-8061	ADA Curb Ramps (Capita	600.00
440-4405-7613	Duplications And Photos	152.02
440-4405-7619	Fuel And Oil	7,033.42
440-4405-7620	Tires	2,356.63
440-4405-7650	Vehicle Maintenance	24.62
440-4405-7887	Repairs & Replacements	10,784.47
440-4425-7965	Professional Services (AT	172.50
	Grand Total:	241,031.58

Project Account Summary

Project Account Key	Payment Amount
None	212,131.77
201406-Prof Serv-City of Hope EIR Reimb	13,647.40
201604-Prof Svcs 440 (ATP)-ATP Design Goldline	172.50
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU	12,511.10
201809- Duarte's Promise - America's Promise Exp	303.65
201810-ADA Curb Ramps-CDBG ADA Curb Ramps	600.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	1,581.82
250016-Oper of Acq Prop-1229 Pops Road	41.67
990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
	Grand Total:
	241,031.58



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 01/24/2018 - 02/13/2018

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
209284	1/29/2018 121917	5841 Districting Shenkman Cost	SHENKMAN & HUGHES PC	100-1015-7686		30,000.00 30,000.00
209327	2/8/2018 12918	4616 Postage for Meter	TOTAL FUNDS	100-1825-7626		5,000.00 5,000.00
209337	2/13/2018	3889	BRIGHTVIEW LANDSCAPE SERVICES INC			22,264.41
	5572182	Landscape Maintenance 1/2018		100-1020-7724		115.00
	5572182	Landscape Maintenance 1/2018		100-1415-7916		2,130.00
	5572182	Landscape Maintenance 1/2018		100-1825-7945	250016-Oper of Acq Prop-1229 Pops Road	41.67
	5572182	Landscape Maintenance 1/2018		100-1825-7945	990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
	5572182	Landscape Maintenance 1/2018		240-2410-7915		7,500.00
	5572182	Landscape Maintenance 1/2018		240-2410-7917		4,630.00
	5572182	Landscape Maintenance 1/2018		240-2420-7914		345.16
	5572182	Landscape Maintenance 1/2018		240-2421-7914		1,300.00
	5572182	Landscape Maintenance 1/2018		240-2422-7914		480.58
	5572182	Landscape Maintenance 1/2018		240-2423-7914		900.00
	5572182	Landscape Maintenance 1/2018		240-2424-7914		550.00
	5572182	Landscape Maintenance 1/2018		240-2425-7914		400.00
	5572182	Landscape Maintenance 1/2018		240-2426-7914		180.00
	5572182	Landscape Maintenance 1/2018		240-2427-7914		630.33
	5572182	Landscape Maintenance 1/2018		240-2431-7914		800.00
	5572182	Landscape Maintenance 1/2018		240-2432-7914		835.00
	5572182	Landscape Maintenance 1/2018		240-2433-7914		530.00
	5572182	Landscape Maintenance 1/2018		240-2434-7914		355.00
	5572182	Landscape Maintenance 1/2018		240-2435-7914		500.00
209345	2/13/2018	5833	CROWN TECH INNOVATIONS GROUP INC.			15,824.19
	18-00101	8 Port POE Switch		100-1610-8100		729.81
	18-00101	Connectors, Hardware, Labels, Velcro,		100-1610-8100		608.33
	18-00101	Cat 6 Cable (Blue)		100-1610-8100		419.74
	18-00101	Labor Associated with Connectors, et		100-1610-8100		976.00
	18-00101	Labor for 8 Channel POE		100-1610-8100		488.00
	18-00101	Project Management		100-1610-8100		634.66
	18-00101	Wall Mount NVR Cabinet (Lockable)		100-1610-8100		372.30
	18-00101	Wall Mount Bracket		100-1610-8100		521.22
	18-00101	Labor for Network Analyzation/Confi		100-1610-8100		427.00
	18-00101	H.265 8 Channel with 8 POE NVR		100-1610-8100		1,412.55
	18-00101	4 MP IP Camera w/POE, vandal proof,		100-1610-8100		3,234.66
	18-00101	Labor Associated with Cable		100-1610-8100		1,647.00
	18-00101	Camera Instation Labor		100-1610-8100		1,708.00
	18-00101	22" Touch Screen Monitor w/Wall Mo		100-1610-8100		334.58
	18-00101	Labor for Wall Mount Screen		100-1610-8100		244.00
	18-00101	Wall Mount Installation Labor		100-1610-8100		1,281.00
	18-00101	Labor Associated with Wall Mount Ca		100-1610-8100		122.00
	18-00101	Labor Associated with POE Switches		100-1610-8100		366.00
	18-00102	CH/PS Security Cameras (CO #1)		100-1610-8100		297.34
209367	2/13/2018	5637	LA MOBO BUS SERVICE INC			10,801.95
	6687	Tractor 4 Wiper Motors/Electrical Co		100-1410-7650		872.46
	6692	Bus 103 Cam Bushings/Bearings/Hub		440-4405-7887		1,289.27
	6695	Bus 104 Rear Door System Bracket		440-4405-7887		101.90
	6721	Bus 104 Front/Rear Brake Drums/Seal		440-4405-7887		3,514.22
	6732	Bus 102 PM Inspection/Air Filter/Batt		440-4405-7887		403.43
	6765	Bus 104 Rear Leaf Springs		440-4405-7887		3,254.29

Council Warrant Register Over \$5000

Payment Dates: 01/24/2018 - 02/13/2018

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	6769	Veh 100 BIT Inspection		100-1605-7650		81.76
	6777	Bus 104 Battery/Straighten Bumper		440-4405-7887		444.93
	6778	Bus 103 PM Svc/Fan Belt/AC Screen		440-4405-7887		542.83
	6779	Bus 101 PM Inspection/Oil Service		440-4405-7887		296.86
209370	2/13/2018	0139	LEAGUE OF CALIFORNIA CITIES			8,426.00
	10218	2018 Membership Dues		100-1025-7699		8,426.00
209372	2/13/2018	4091	MAXWELL INDUSTRIES INC			8,076.46
	17-1201	Otis Gordon Sports Park Lights		100-1610-7652		3,375.00
	17-1203	TC Flood Lights (Homeless Issue)		100-1610-7652		2,980.00
	18-0101	Museum Emergency Lights Installatio		100-1020-7713		1,721.46
209373	2/13/2018	0903	CITY OF MONROVIA			12,817.00
	1800299	Fuel-City Manager 11/2017		100-1010-7650		120.29
	1800300	Fuel-Field Services 11/2017		100-1410-7650		579.00
	1800301	Fuel-Parks & Recs 11/2017		100-1605-7650		135.63
	1800301	Fuel-Parks & Recs 11/2017		100-1610-7650		380.55
	1800302	Fuel-Public Safety 11/2017		100-1205-7650		841.66
	1800303	Fuel-CMD 11/2017		100-1405-7650		73.24
	1800304	Fuel-Sheriff's Dept 11/2017		100-1205-7781		3,653.21
	1800305	Fuel-Transit Dept 11/2017		440-4405-7619		7,033.42
209377	2/13/2018	5827	P.F. SERVICES INC			5,088.39
	14394	30% of Estimate Due at Project Start		100-1410-7656		3,198.00
	14394	Bravo Retrofit Material		100-1410-7656		1,116.00
	14394	Sales Tax		100-1410-7656		114.39
	14394	LA County Permit		100-1410-7656		660.00
209381	2/13/2018	5224	PLACEWORKS			13,647.40
	64184	COH Specific Plan/EIR 12/2017		100-1405-7965	201406-Prof Serv-City of Hope EIR Reimb	13,647.40
209393	2/13/2018	4484	U.S. BANK			6,485.59
	12518KP	Closed Session Mtg 1/9/18 (Olive Gar		100-1010-7980		209.16
	12518KP	Closed Session Mtg 1/23/18 (Youngs		100-1010-7980		134.50
	12518KP	Levon Y-Adobe Creative cloud		100-1020-7726		49.99
	12518KP	SC Netflix		100-1605-7733		18.74
	12518KP	SC Elevator 911-Vonage		100-1610-7830		18.34
	12518KP	Kristen Petersen Contract Cities Tax 1		100-1805-7610		88.84
	12518KP	Kristen Petersen Contract Cities Meal		100-1805-7610		210.04
	12518KP	Kristen Petersen Contract Cities Conf		100-1805-7610		500.00
	12518KP	Kristen Petersen Contract Cities Flight		100-1805-7610		210.76
	12518KP	Kristen Petersen Contract Cities Hotel		100-1805-7610		894.31
	12518KP	Kristen Petersen Contract Cities Parki		100-1805-7610		72.00
	12518KP	Microsoft 365 12/27/17 - 1/26/18		100-1805-7980		12.00
	12518KP	Barracuda Message Archiver IR Rene		100-1815-7631		1,154.00
	12518KP	Barracuda Message Archiver EU Rene		100-1815-7631		1,417.00
	12518KP	HR/Michelle-Adobe Creative Cloud		100-1815-7632		14.99
	12518KP	Admin Srvcs/Roxanne-Adobe Creativ		100-1815-7632		49.99
	12518KP	CMD/Yesenia-Adobe Creative Cloud		100-1815-7632		49.99
	12518KP	Public Safety/Susie-Adobe Creative Cl		100-1815-7632		49.99
	12518KP	Administration/Iliana-Adobe Creative		100-1815-7632		49.99
	12518KP	Parks & Rec/Pam-Adobe Creative Clo		100-1815-7632		49.99
	12518KP	CMD/Amanda & Teresa-Adobe Acrop		100-1815-7632		14.99
	12518KP	Administration/Crystal-Adobe Creativ		100-1815-7632		49.99
	12518KP	Payroll Envelopes (Amazon)		100-1825-7614		27.99
	12518KP	Special Event Ins (Alliant) 10/1/17 - 1		100-2123		1,138.00
209397	2/13/2018	5301	LISA DIANE WILSON			9,300.00
	1217-4	CalGrip Evaluation/Data Collection Th		100-1205-7980	201716-Other Expense-CalGrip 2017-2018 (3 of	9,300.00

Council Warrant Register Over \$5000

Payment Dates: 01/24/2018 - 02/13/2018

Payment Number	Payment Date	Vendor #	Description	Vendor Name	Account Number	Project Account Key	Payment Amount
	Payable Number						Item Amount
57	2/13/2018	4286		MAXTREME INC			8,900.00
	13323		IT Helpdesk 1/2018		100-1815-7965		8,700.00
	13323		Crash Plan Recovery 1/2018		100-1815-7980		200.00
Payment Total:							156,631.39

Report Summary

Fund Summary

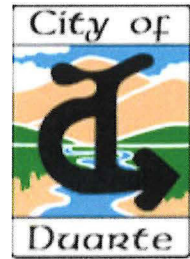
Fund	Payment Amount
100 - GENERAL FUND	119,814.17
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	19,936.07
440 - PROPOSITION A TRANSIT FUND	16,881.15
Grand Total:	156,631.39

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7650	Vehicle Maintenance	120.29
100-1010-7980	Other Expenses	343.66
100-1015-7686	Other Legal Services	30,000.00
100-1020-7713	Historical Museum Bldg	1,721.46
100-1020-7724	Post Office Parking	115.00
100-1020-7726	Council Cablecasting	49.99
100-1025-7699	League Of Calif Cities	8,426.00
100-1205-7650	Vehicle Maintenance	841.66
100-1205-7781	Contract Law Enforceme	3,653.21
100-1205-7980	Other Expenses	9,300.00
100-1405-7650	Vehicle Maintenance	73.24
100-1405-7965	Professional Services	13,647.40
100-1410-7650	Vehicle Maintenance	1,451.46
100-1410-7656	Emergency Generator	5,088.39
100-1415-7916	Landscape-Sport Park	2,130.00
100-1605-7650	Vehicle Maintenance	217.39
100-1605-7733	Senior Center	18.74
100-1610-7650	Vehicle Maintenance	380.55
100-1610-7652	Building Maint Services	6,355.00
100-1610-7830	Telephones	18.34
100-1610-8100	Other Capital Improvem	15,824.19
100-1805-7610	Travel, Mtgs & Conf	1,975.95
100-1805-7980	Other Expenses	12.00
100-1815-7631	Equipment Maintenance	2,571.00
100-1815-7632	Software Maintenance	329.92
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	200.00
100-1825-7614	Office Supplies	27.99
100-1825-7626	Postage	5,000.00
100-1825-7945	Operation Of Acq Prop	83.34
100-2123	Special Event Insurance (	1,138.00
240-2410-7915	Landscape-Citywide	7,500.00
240-2410-7917	Landscape-Medians	4,630.00
240-2420-7914	Landscape Maintenance	345.16
240-2421-7914	Landscape Maintenance	1,300.00
240-2422-7914	Landscape Maintenance	480.58
240-2423-7914	Landscape Maintenance	900.00
240-2424-7914	Landscape Maintenance	550.00
240-2425-7914	Landscape Maintenance	400.00
240-2426-7914	Landscape Maintenance	180.00
240-2427-7914	Landscape Maintenance	630.33
240-2431-7914	Landscape Maintenance	800.00
240-2432-7914	Landscape Maintenance	835.00
240-2433-7914	Landscape Maintenance	530.00
240-2434-7914	Landscape Maintenance	355.00
240-2435-7914	Landscape Maintenance	500.00
440-4405-7619	Fuel And Oil	7,033.42
440-4405-7887	Repairs & Replacements	9,847.73
Grand Total:		156,631.39

Project Account Summary

Project Account Key	Payment Amount
None	133,600.65
201406-Prof Serv-City of Hope EIR Reimb	13,647.40
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU	9,300.00
250016-Oper of Acq Prop-1229 Pops Road	41.67
990002 - Oper of Acq Prop - Duarte Trailer Park	41.67
Grand Total:	156,631.39



Memorandum

To: City Council

From: Traffic Safety Commission

CC: Amanda Hamilton, Public Works Manager 

Date: February 7, 2018

Subject: Commission Reorganization

At the regular meeting of the Traffic Safety Commission held on Tuesday, February 6, 2018 the Commission organized as follows:

- Chairperson – Robert Jole
- Vice-Chairperson – Natalie Y. Ng

Agenda Memo City Manager's Office

To: Mayor and Members of the Duarte City Council
From: Karen A. Herrera, Deputy City Manager
Date: February 6, 2018
Subject: SB 827 (Wiener) Planning and Zoning - Notice of Opposition

Recommendation: Staff is recommending that the City oppose SB 827, which would exempt certain housing projects from locally developed and adopted building height limitations, densities, parking requirements, and design review standards. A letter to this effect will be submitted under the Mayor's signature.

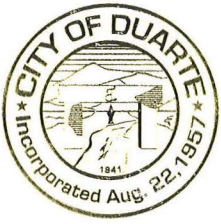
Background: Just last year, the Governor signed a comprehensive 15 bill "housing package". The Legislature, developers, cities, and others are still reviewing and internalizing the many changes to the existing law, which has just taken effect. The City currently has zoning in place at density levels necessary to meet our housing needs, including increased densities around our transit station.

Discussion: The League of California Cities has stated that exempting large-scale developments from General Plans, Housing Elements, and zoning ordinances goes against the principles of local democracy and public engagement. Public hearings give members of the community an opportunity to inform their City Councils of their support or concerns when planning documents are developed. The purpose of civic engagement is to provide feedback to improve community projects and decisions made by their local representatives. Further, the League believes that disregarding such processes will increase public distrust in government and could lead to additional ballot measures dealing with growth management.

In light of this, the League of California Cities has asked all of their cities to oppose SB 827, which could undermine locally adopted General Plans, Housing Elements (which are certified by the Department of Housing and Community Development), and Sustainable Community Strategies (SCS). SB 827 would also allow private for-profit housing developers and transit agencies to determine housing densities, parking requirements, and design standards within one-half mile of a "major transit stop," or along a "high-quality transit corridor". Under existing law, cities are already required to zone for densities at levels necessary to meet their entire Regional Housing Needs Allocation (RHNA). Lastly, SB 827 would provide developers a means to generate additional profits without any requirement to build affordable housing.

Fiscal Impact: None.

Attachment: Letter of Opposition to SB 827



City of Duarte

1600 Huntington Drive | Duarte, CA 91010 | Bus. 626.357.7931 | Fax 626.358.0018 | www.accessduarte.com

February 13, 2018

The Honorable Scott Wiener
California State Senate
State Capitol Building, Room 4066
Sacramento, CA 95814
VIA FAX: 916-651-4911

RE: SB 827 (Wiener) Planning and Zoning
Notice of Opposition (as introduced 1/3/18)

Dear Senator Wiener:

The City of Duarte opposes SB 827 (Wiener), which would exempt certain housing projects from locally developed and adopted height limitations, densities, parking requirements, and design review standards.

Specifically, SB 827 would undermine locally adopted General Plans, Housing Elements (which are certified by the Department of Housing and Community Development), and Sustainable Community Strategies (SCS). SB 827 allows private for-profit housing developers and transit agencies to determine housing densities, parking requirements, and design review standards within one-half mile of a "major transit stop," or along a "high-quality transit corridor" which could be miles away from an actual bus stop. Under existing law, cities are already required to zone for densities at levels necessary to meet their entire Regional Housing Needs Allocation (RHNA). Additionally, SB 827 would provide developers a means to generate additional profits without any requirement to build affordable housing.

Exempting large-scale developments from General Plans, Housing Elements, and zoning ordinances goes against the principles of local democracy and public engagement. Public hearings allow members of the community to inform their representative of their support or concerns when planning documents are developed. Public engagement also often leads to better projects. Disregarding such processes will increase public distrust in government and could lead to additional ballot measures dealing with growth management.

For these reasons, the City of Duarte opposes SB 827.

Sincerely,

John Fasana
Mayor

cc: Senator Anthony Portantino
Assembly Member Blanca Rubio
Senate Transportation and Housing Committee FAX: (916) 445-2209
Senate Governance and Finance Committee FAX: (916) 322-0298
Jennifer Quan, League Regional Public Affairs Manager (jquan@cacities.org)
League of California Cities, (cityletters@cacities.org)

Mayor
John Fasana

Mayor Pro Tem
Liz Reilly

Councilmembers
Margaret E. Finlay
Samuel Kang
Tzeitel Paras-Caracci

City Manager
Darrell J. George



AGENDA MEMO

TO: Mayor Fasana and Members of the Duarte City Council

FROM: Karen A. Herrera, Deputy City Manager

SUBJECT: Co-Sponsorship request from the Friends of the Duarte Library for VINO! Libros! Allegro! Event

DATE: January 30, 2018

RECOMMENDATION: That the Duarte City Council, by motion, co-sponsor the the Friends of the Duarte Library event, VINO! Libros! Allegro! on Wednesday, April 11, 2018, at D'Aquino Italian Imports, 1850 Business Center Drive, Duarte

BACKGROUND: The mission of the Friends of the Duarte Library organization is to support the County of Los Angeles, Duarte Branch Library located at 1301 Buena Vista Street. This includes financial support through a variety of annual fundraisers including special events and gently used book sales. The group is seeking to revive its annual wine and cheese fundraiser with the assistance of the City.

DISCUSSION: On Wednesday, April 11, 2018, Friends of the Duarte Library will host VINO! Libros! Allegro! sponsored by D'Aquino Italian Imports from 5:30 pm to 7:30 pm. This event will be a fundraising opportunity to upgrade technology, purchase new books, sponsor special library events, and support the Summer reading program. The event will consist of a silent auction, food, and wine for all attendees. Tickets are listed at \$25 in advance, and \$30 at the door.

In terms of co-sponsorship, the City of Duarte is being asked to support the Friends of the Duarte Library with marketing exposure through the City's various communication platforms including social media outlets Facebook, Twitter, and Instagram, the Electronic Sign, Community Calendar, website, and issuance of a press release.

FISCAL IMPACT: None

ATTACHMENTS: Event Flyer
Donation Request Letter



Save the Date

For The

Friends of the Duarte Library

VINO! LIBROS! ALLEGRO!

Wednesday, April 11, 2018

5:30 - 7:30 pm

D'Aquino Italian Imports

1850 Business Center Drive, Duarte 91010

For information:

Susan Nock

(626) 357-7273

Tickets:

\$25 in advance

\$30 at the door

Sponsored by *Friends of the Duarte Library*





FRIENDS OF THE DUARTE LIBRARY

January 20, 2018

VINO! LIBROS! ALLEGRO! will be held Wednesday, April 11, 2018. Friends of the Duarte Library will host this event to benefit our local Los Angeles County Library here in Duarte. D'Aquino Italian Imports has generously agreed to assist in hosting this event. **VINO! LIBROS! ALLEGRO!** will be held from 5:30 PM to 7:30 PM at D'Aquino Italian Imports located at 1850 Business Center Drive in Duarte.

VINO! LIBROS! ALLEGRO! is not only a festive evening of food, wine, and friendship, but also an opportunity to support your Duarte Library and the Duarte community. Through fundraising efforts of that evening's silent auction, the Friends of the Duarte Library will be able to buy hundreds of new books for the library, sponsor special library events, upgrade technology, support the Summer Reading Program and expand the library's offerings.

Will you consider a tax-deductible donation of an item or items to include in the auction or a cash gift? Friends of the Duarte Library appreciate any item or cash donations. Cash gifts \$250.00 or more will be acknowledged that evening during the event as well as recognition on our website and Facebook page. If you would like us to include your company's logo/business card image in the recognition, provide them to FDL with your donation of \$250 or more. Please send donations to the address below.

We feel certain you'll want to be a part of this event to aid in the promotion of literacy in our community. We thank you in advance for your generosity!

For more information, contact Susan Nock, FDL President, 626-357-7273 or kasn@earthlink.net.

Regards,

Susan Nock President, FDL

Friends of the Duarte Library
1301 Buena Vista Street, Duarte, California 91010
friendsoftheduartelibrary.org
A nonprofit organization, Tax ID# 61-1577857



AGENDA MEMO

TO: Mayor Fasana and Members of the Duarte City Council

FROM: Karen A. Herrera, Deputy City Manager

SUBJECT: Co-Sponsorship request from Sport Clips Duarte in support of its Grand Re-opening and City of Hope Blood Drive/Fundraiser

DATE: January 30, 2018

RECOMMENDATION: That the Duarte City Council, by motion, co-sponsor the Sport Clips Duarte Grand Re-opening and City of Hope Community Blood Drive and fundraiser on Sunday, March 4, 2018.

BACKGROUND: Duarte Sport Clips Duarte is conducting a family friendly, grand re-opening on Sunday, March 4, 2018 from 10:00 am to 5:00 pm at the Buena Vista Marketplace near Smart and Final Extra. The company is partnering with the City of Hope Donor Center to both facilitate blood and platelet donations as well as to provide the Center with all dollars collected that day from featured free haircuts. They are also extending invitations to other businesses in the Center as well as the community to participate in the day's activities.

Approximately three to four weeks following the event, Sport Clips Duarte will do its formal ribbon cutting at their store and a check presentation to the COH Blood Donor Center for funds raised. In Menifee for example, \$3200 was raised that day and presented to Loma Linda Medical Center.

DISCUSSION: In terms of co-sponsorship, the City of Duarte is being asked to support the Sport Clips/COH Blood Drive fundraiser with marketing exposure through the City's various communication platforms including social media outlets: Facebook, Twitter, and Instagram, the electronic sign, Community Calendar, website and issuance of a press release. They are also hoping that the City of Duarte, LA County Fire and Sheriff's Department attend and/or have an information table to foster the spirit of community service and giving.

Sport Clips Duarte will also be promoting the event through its social media and passing out flyers at events they attend throughout the month of February. Attached is a draft event flyer from the COH Blood Donor Center that will include the City logo upon Council approval. Comparable to the Menifee Grand Opening, a video for this Duarte fundraiser will be produced as well and shared on social media, websites, etc.

FISCAL IMPACT: In-kind staff support.

ATTACHMENTS: Event Flyer
Email Request

IT COULD BE YOU

THAT SAVES

MY LIFE



City of Hope Blood Drive Sponsored by SPORT CLIPS HAIRCUTS OF DUARTE

Bloodmobile will be parked @ Buena Vista Market Place
In front of Sport Clips:
1189A Huntington Drive, Duarte, 91010

Sunday, March 4, 2018
10:30AM-4:30PM

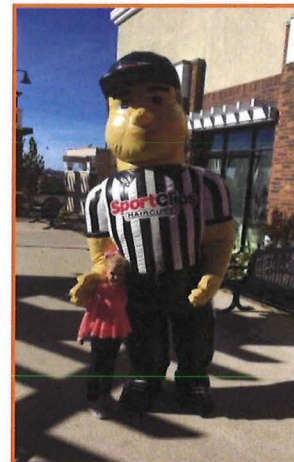
To schedule your blood donation log onto
www.iDonateBlood4Hope.org

Enter Sponsor Code: **SCHD**

Appointments Recommended. Walk Ins Welcomed!

Please Bring a Photo ID

**THIS WEEKEND ONLY (March 3-4): Give a \$10 or more
donation to the Blood Donor Center and receive a
Free MVP Haircut (retail value: \$27)**



For questions contact Shamaila Taj: 909-638-4677 or
info@iDonateBlood4Hope.org

ON MARCH 4TH ALL BLOOD DONORS WILL RECEIVE A \$5 GIFT CARD TO IN N OUT!

SportClips
HAIRCUTS

the MIRACLE of SCIENCE with SOUL
 City of Hope®

From: **Karen Herrera** herrerakaren@accessduarte.com
Subject: Sport Clips New Ownership Fundraiser and Blood Drive 3/3 & 3/4
Date: February 7, 2018 at 3:49 PM
To:



From: Shamaila Taj <s.taj.sc@gmail.com>
Subject: Sport Clips New Ownership Fundraiser and Blood Drive 3/3 & 3/4
Date: February 6, 2018 at 4:47:11 PM PST
To: HerreraKaren@accessduarte.com

Good afternoon Ms. Herrera,

Thank you so much for taking the time to speak with me today, it was really nice chatting with you. I appreciate your assistance in getting our event in front of the city and allowing us the opportunity to present our objective.

Here is the general outline of our New Ownership Fundraiser and Blood Drive:

- This is a family friendly, free to the public event that will take place Saturday March 3rd and Sunday March 4th during our regular business hours, (Saturday 10am-6pm and Sunday 10am-5pm)
- We are partnering with City of Hope Blood Donor Center, and for every \$10 or more that a guest donates, they will receive a complimentary MVP haircut experience.
- 100% of the funds raised will go to City of Hope Blood Donor Center.
- On Sunday March 4th we will have the City of Hope Blood-Mobile on site, for blood/platelet donations from 10:30am-4:30pm
- We are extending invitations to our immediate business neighbors in the Buena Vista Shopping Center to participate in our event as well, to provide an opportunity to cross-market and promote their business, while also bringing awareness to Duarte small businesses. We are also extending the invitation to our family/friends/neighbors/Duarte residents and employees/anyone from anywhere who wants to join us.
- We are hoping to have city council (the mayor would be awesome!) and the fire department, police station etc attend to really bring a spirit of service to the community, inviting them on behalf of small business owners wanting to make a difference in the city in which we serve. (And the kids always love it!)
- We are promoting through social media and passing out fliers at events we attend throughout the month of February.
- As a follow-up to our event, most likely 3-4 weeks later, we will have our ribbon cutting/check presentation to COH Blood Donor Center. We hope the chamber, city representatives and dignitaries, and COH representatives, and any other community members to attend. It will be a much smaller gathering and only an hour or so, but it's a fun way to bring everything together and celebrate giving back to others!

Please see attached, some images and video that really captures the entire weekend:

<https://youtu.be/vRFS6FGVI2M> from our most recent Sport Clips Grand Opening in Menifee. (We will make another similar video for this Duarte Fundraiser as well)

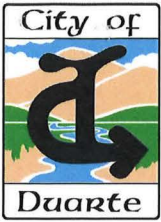
I've also attached a draft flier from the COH Blood Donor center that will go out next week once revised for clarity.

I hope this is enough info for your agenda and I'm happy to answer any questions or provide further info if needed!

Thank you! See you next week!

Shamaila Taj

C: 909.638.4677
SportClips
HAIRCUTS



MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CESAR MONSALVE, DIRECTOR OF PARKS AND RECREATION

SUBJECT: DUARTE HIGH SCHOOL SWIM TEAM POOL USE

DATE: 2/13/18

Each year the City of Duarte and the Duarte Unified School District (DUSD) jointly sign an agreement that allows the Duarte High School (DHS) swim team to use the Fitness Center pool for practices and meets. This spring DHS will be able to enjoy the new starting blocks that were funded by DUSD and this summer the Recreation Swim Team will also be able to enjoy the blocks for their meets.

Attached is the agreement for the 2018 DHS swim team season. Staff requests that the City Council authorize the City Manager to sign the agreement.

AGREEMENT BETWEEN CITY OF DUARTE AND DUARTE UNIFIED SCHOOL DISTRICT
FOR USE OF CITY-OWNED FITNESS CENTER POOL

This Agreement for Use of City-Owned Fitness Center Pool ("**Agreement**") is made and entered into, by and between the CITY OF DUARTE, hereinafter referred to as "**City**", and DUARTE UNIFIED SCHOOL DISTRICT, hereinafter referred to as "**District**".

WITNESSETH:

WHEREAS, City owns and operates a swimming pool and associated ancillary pool facilities at the Duarte Fitness Center ("**Pool**"); and

WHEREAS, District desires to use the Pool, and City desires to make the Pool available for use by the District.

NOW, THEREFORE, said City and said District hereby mutually covenant and agree as follows:

1. This Agreement shall be effective for the Spring 2018 Swim Team season.
2. The Agreement is a use agreement only and does not confer any interest in real property to or for the benefit of District. Further, this Agreement shall not confer, convey, or create or any interest or right which could subject City with any requirement to pay to, or provide to, District any relocation assistance or benefits under any law; and the District further waives and relinquishes any such right to the extent it is created by or as a result of this Agreement or operation of law.
3. City shall allow District to utilize the Pool solely for the purpose of running a competitive swim team ("**District Activities**") in accordance with a written schedule submitted by the District and acceptable to City. In determining whether the written schedule is acceptable, City and District agree and acknowledge that District's use of the Pool shall not at any time interfere with the use of the Pool or its ancillary and abutting facilities by City for the conduct of programs under City's jurisdiction. Upon written notification City will begin heating the Pool.
4. The District shall responsibly and professionally conduct and supervise the District Activities it undertakes at the Pool and agrees to at all times provide adequate adult supervision of students traveling to and from the Pool as well as at all times the Pool is being utilized by the participants in the District Activities.
5. Any District employee scheduled to supervise a District Activity at a time when a City lifeguard is not on duty must have current Red Cross certificates as specified by the Health and Safety Code of the State of California. Copies of the certifications must be submitted to City prior to any use of the Pool by District and the participants in the District Activities. Additionally, each certified District employee must attend a two (2) hour training session conducted by the Fitness Center Supervisor prior to the first use of the Pool by the participants in the District Activities.
6. District shall provide at least one additional Red Cross-certified lifeguard (for a total of two lifeguards) to sit in the lifeguard stand during swim meets. City can supply said lifeguard given 30 days notice.
7. The Fitness Center locker rooms will be available for use by District personnel and participants in the District Activities. District agrees to have an adult present in the locker rooms when being used by student participants in the District Activities.
8. The cost of any District use, which may require the services of City staff, in addition to the above personnel, will be reimbursed by District at the employees' actual hourly rate.
9. District will pay one half the costs of utilities (including without limitation costs of heating the Pool) and chemicals used for the season (February 20 through May 4, 2018). City will bill District at the end of the season.
10. District shall be responsible for providing its own equipment and supplies for all practices and meets and other District Activities held at the Duarte Fitness Center. Said items shall not be stored at the Pool and must be removed upon conclusion of the day's activity.

FITNESS CENTER USE AGREEMENT

Page 2

11. During the conduct of District Activities, District may formulate and enforce rules and regulations as are acceptable to City and are necessary to maintain proper standards of conduct and safety at the Pool. Every effort shall be made by District to exercise reasonable care while using said facilities.
12. City programs shall have first priority for use of the Pool. District will normally have second priority for use of the Pool. District and City understand and agree, however, that there may be occasions when another community organization will be given priority over a District request for use of the Pool (this would be the exception rather than the rule). If a City-sponsored recreational or instructional need arises after establishment of any District schedule, District shall relinquish its permit to use said facilities. City will make reasonable and diligent efforts to give no less than seventy-two (72) hours notice of a cancellation of District's planned use of the Pool.
13. District agrees to indemnify City, its officers, agents, and employees and hold them harmless from any and all losses, costs, expenses, claims and damages whatsoever, arising out of our connection with District's use of Pool and District's performance of its obligations under this Agreement, including without limitation injuries sustained in transit to and from, and use of, the Pool by District personnel participants in the District Activities, and spectators of the District Activities. District's indemnity shall (I) include, but not be limited to, City's reasonable attorney's fees, its expert witness fees, and litigation and court costs, and (II) shall apply notwithstanding the limits of insurance coverage set forth below. District agrees to amend its policy of primary insurance as respects City, naming City as named insured under the comprehensive general liability policy and provide a Certificate of Insurance made out to the City of Duarte as follows:

Comprehensive	\$ 500,000 each person
	\$ 1,000,000 each accident
Property Damage	\$ 500,000 each accident
	\$ 500,000 aggregate operations
	\$ 500,000 aggregate protective
	\$ 500,000 aggregate contractual
14. No officer, official member, employee, agent or representative of District or City, acting in an official capacity, shall be personally liable to the other in the event of any default or breach by said party, or for any amount which may become due to the other party, or for breach of any obligation of the terms of the Agreement.
15. District covenants that, in its performance of the Agreement, it shall not discriminate against any person on the basis of any impermissible classification.
16. District shall leave the Pool in as good condition as it was when it commenced use of the Pool, and shall be responsible for the repair or replacement of any equipment, which may be proven damaged by District use. District will be billed and agrees to pay the actual cost of repairs.
17. This Agreement may be terminated by either party hereto upon fifteen (15) days written notice to the other of the intention to so terminate.
18. Each signatory to the Agreement warrants to the other party that it has authority to sign on behalf of its party and to bind said party.

IN WITNESS HEREOF, the City of Duarte and the Duarte Unified School District do hereby agree to the above.

CITY OF DUARTE

DUARTE UNIFIED SCHOOL DISTRICT

by: _____
Darrell George
City Manager

by: _____
Dr. Allan Mucerino
Superintendent of Education

DATE: _____

DATE: _____

Agenda Memo City Manager's Office

To: Mayor and Members of the Duarte City Council
From: Karen Herrera, Deputy City Manager
Date: 2/6/18
Re: Fireworks Permit/License Application Award 2018

Recommendation: That the City Council, by motion, grant firework permit/licenses for 2018 to the following four community groups: 1) Duarte Community & Education Foundation 2) Duarte Falcon Booster Club 3) LULAC and 4) Duarte High School ASB.

Background: On October 28, 2008, the Duarte City Council unanimously adopted Ordinance No. 810 which made the below changes for organizations who had previously filed for permits in the past.

- Council may issue up to five fireworks permits;
- The deadline for filing an application for fireworks was 5:00 pm on the third Thursday of January each. For the 2018 Fourth of July fireworks application process, the deadline was 5:00 pm on Thursday, January 18, 2018.

Past applicants were sent a 2018 fireworks application and a copy of the ordinance in December of 2017. (See Attachment A)

Discussion: This year, only four permit applications were received and submittal fees were paid by the deadline of January 18, 2018. The Kiwanis Club of Duarte declined not to submit this year for a variety of reasons including inability to secure a site. They notified the City by email. The four groups that submitted were as follows:

1. Duarte Community & Education Foundation – Fitness 19 – 2213-2245 Huntington Drive
2. Duarte Falcon Booster Club – Grocery Outlet Center - 1302 Huntington Drive
3. LULAC – Wal-Mart Center – 1600 S. Mountain Avenue
4. Duarte High School ASB - Mountain Vista Plaza – 1000 – 1096 Huntington Drive

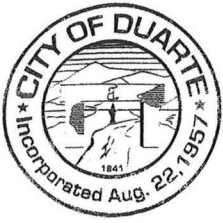
All four applications were reviewed by staff and deemed complete based on the application standards and submittal requirements.

Fiscal Impact: The City requires a \$400 cleaning deposit and a \$50 application fee from the proposed permit holders to help offset the administrative costs. The Council also amended the Ordinance in 2015 to increase the fee for illegal fireworks to \$1,000 per occurrence collected through the Administrative Citation process.

Attachments:

Application Process Letter – Attachment A

2018 Applications – Attachment B



City of Duarte

1600 Huntington Drive | Duarte, CA 91010 | Bus. 626.357.7931 | Fax 626.358.0018 | www.accessduarte.com

Mayor
John Fasana

Mayor Pro Tem
Liz Reilly

Councilmembers
Margaret E. Finlay
Samuel Kang
Tzeitel Paras-Caracci

City Manager
Darrell J. George

December 28, 2017

2018 FIREWORKS APPLICATION PROCESS

The deadline for the 2018 fireworks application process is fast approaching. Per Duarte Municipal Code Section 15.05.030, the Duarte City Council may issue a maximum of five fireworks permits. The deadline for filing an application for fireworks is 5:00 p.m. on the third Thursday of January of each year. For the 2018 Fourth of July application process, the deadline is **5:00 p.m. on Thursday, January 18, 2018.**

Since your organization has applied for a fireworks permit in the past, we are enclosing a fireworks application for your convenience. Should you wish to apply for a 2018 fireworks permit, please return the completed application, \$50 fee, and required documentation (as indicated on the application) to the City Clerk's office no later than the date/time stated above.

Also enclosed are the following documents:

- (1) Duarte Municipal Code Chapter 15.04 (Fire Prevention Code) and Chapter 15.05 (Fireworks)
- (2) County of Los Angeles Title 32 (Fire Code) Section 5601.3 (Fireworks)
- (3) State of California Health and Safety Code Sections 12500-12534 and 12541.1 (Fireworks Law)
- (4) California Code of Regulations, Title 19, Division 1, Chapter 6 (Fireworks)

Please feel free to call Deputy City Manager Karen Herrera at (626) 357-7931, ext. 221 if you have any additional questions.

Sincerely,

Darrell J. George
City Manager

Enclosures



**2018 CITY OF DUARTE
APPLICATION FOR LICENSE PERMIT TO SELL
SAFE AND SANE FIREWORKS**

RECEIVED
JAN 18 2018
CITY OF DUARTE

Name of Organization Duarte Education Found. Telephone 626-599-5000
Address PO Box 497 Duarte CA 91010 Email _____
President Margaret Finlay Telephone 626-359-0416
Address 1600 Huntington Dr Duarte CA Email margaretfinlay@gmail.com
Secretary Don La Plante Telephone 562-965-2930
Address 11908 Susan Ave Downey CA 90242 Email donlaplante@gmail.com
Treasurer Shauna Pierce Telephone 626-437-3148
Address 890 San Marcus Duarte CA 91010 Email shaunapierce@hotmail.com

We, a Duarte fraternal organization as defined by Duarte Municipal Code Section 15.05.020, do hereby submit this application to the City Council of the City of Duarte for a license permit to sell safe and sane fireworks. We understand that this application for a license permit to sell safe and sane fireworks, pursuant to Chapter 15.05 of the Duarte Municipal Code, shall be filed with the City Clerk on or before **5:00 p.m. on Thursday, January 18, 2018**, with the following information attached to this application:

1. Non-refundable application fee of **\$50.00**.
2. Contract or letter of intent from proposed fireworks distributor.
3. Lease/license/use agreement and/or authorization letter from property owner authorizing and describing in detail the fireworks sales booth location.
4. Description of stand construction and a site map that confirms compliance with Section 15.05.060(e) of the Duarte Municipal Code.
5. Copy of applicant's organizational formation documents, such as its articles of incorporation and bylaws, or other evidence of the group's formation and status to show compliance with Municipal Code Section 15.05.020.
6. Liability insurance in the amount of One Million Dollars (\$1,000,000) from the selected fireworks provider for the designated sales period, insuring against death and personal injury to persons and against property damage, naming as additional insureds the City of Duarte and its officers, officials, employees, agents, representatives, and volunteers acting in an official capacity.
7. Staff schedule plan detailing booth operation dates, operating hours, and 24-hour-a-day on-site staffing plan.
8. Operational plan detailing storage of fireworks, booth security, fire prevention and other safety measures, theft prevention measures, and clean-up and booth removal.
9. Profit utilization plan detailing the youth activities for which the applicant proposes to use the net profits from the sale of the safe and sane fireworks in compliance with Duarte Municipal Code Section 15.05.040. Note: If the applicant received a license permit in the prior year, such plan must also include a statement that all net receipts from the prior year have been expended in accordance with the requirements of Section 15.05.040 of the Duarte Municipal Code.
10. Certified statement (roster) of the number and residency of the members of the organization. Duarte Municipal Code Section 15.05.020 states: "Duarte membership," as used in this section, means membership consisting of at least 75% of juvenile or adult persons who are either: (a) Duarte residents; or (b) Employed in Duarte; or (c) Owners or operators of a business or other establishment located in Duarte.

By submitting this application, we further agree to the following:

- a) To comply with Chapter 15.05 of the Duarte Municipal Code including, but not limited to, the requirement that the net profit from the sales shall be utilized only for youth activities/programs in accordance with Duarte Municipal Code Section 15.05.040, which states: *At least 75% of the youth participating in and benefiting from such activities shall be residents of the City of Duarte.*

b) Upon license permit approval, to comply with Resolution No. 16-28 adopted 10/11/16, requiring a **\$400.00** deposit per license, refundable if applicant helps with clean-up at a designated City park after the July 4th festivities by 8:00 a.m., July 5.

c) Per City Council policy established 2/25/97, to comply with the requirement to have at least two representatives attend a meeting with the Public Safety Department prior to the approval of this application (date to be announced.)

d) Per City Council policy established 3/24/98, to submit a financial accounting of fireworks revenue, expenses and profits by September 30th of the current year detailing a description of proposed youth programs, associated budget, number of overall participants, and breakdown of the total numbers of participants by the categories set forth in subparagraphs (a), (b), and (c) of the Duarte Municipal Code Section 15.05.040, and a reconciled account statement showing revenue and expense and net profit, supported by receipts, including for fireworks purchased and booth-related expenses, etc.

e) To indemnify, defend, and hold harmless the City of Duarte and its officers, officials, employees, agents, representatives, and volunteers acting in an official capacity, from and against any claims, costs, liabilities, expenses, judgments, fines, penalties, and the like, including but not limited to expert witness fees and attorney's fees arising out of the acts or omissions of applicant or any of its officers, officials, directors, managers, agents, representatives, or volunteers pertaining to this application or activities taken in furtherance thereof if a permit is issued including, but not limited to, as may be related to submission of this application, the granting of a permit if such permit is granted, applicant's sales booth and its location, construction and operation including, but not limited to, booth materials, booth staffing, and the display, sale, and storage of fireworks, the discharge of fireworks, applicant's agreement with the owner of booth site, applicant's contract with a fireworks distributor or provider, the use of funds raised from the sale of fireworks, or compliance or failure to comply with applicable law.

f) To waive, release, and discharge any claims or causes of action against the City of Duarte and its officers, officials, employees, agents, representatives, and volunteers acting in an official capacity, by the issuance or non-issuance of a license permit to applicant or to any other applicant.'

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I hereby certify that the above information is true and correct, and that all required information and documents (#1-#10) are attached.

Authorized Signature

Name: M. C. Finley
(Please print)

Title: Pres -

Receipt No. 04692
Amount \$ 50.00
Date 1-18-18

Revised – Effective January 2017

Documents provided to applicant with this Application:
1) Duarte Municipal Code Chapter 15.04 (Fire Prevention Code) and Chapter 15.05 (Fireworks)
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**2018 CITY OF DUARTE
APPLICATION FOR LICENSE PERMIT TO SELL
SAFE AND SANE FIREWORKS**

RECEIVED

JAN 18 2018

CITY OF DUARTE

Name of Organization Duarte Falcon Booster Club Telephone 213 434.2230
Address 540 woodland ct Duarte Ca 91010 Email clololo1960@yahoo.com
President Henry Baltazar Telephone 213 434.2230
Address 540 woodland ct Duarte Ca 91010 Email clololo1960@yahoo.com
Secretary Dolores Ortiz Telephone 213 434.2230
Address 540 woodland ct Duarte Ca 91010 Email clololo1960@yahoo.com
Treasurer Lindy Ysacsi Telephone 213 434.2230
Address 540 woodland ct Duarte Ca 91010 Email clololo1960@yahoo.com

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2. Contract or letter of intent from proposed fireworks distributor.
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5. Copy of applicant's organizational formation documents, such as its articles of incorporation and bylaws, or other evidence of the group's formation and status to show compliance with Municipal Code Section 15.05.020.
6. Liability insurance in the amount of One Million Dollars (\$1,000,000) from the selected fireworks provider for the designated sales period, insuring against death and personal injury to persons and against property damage, naming as additional insureds the City of Duarte and its officers, officials, employees, agents, representatives, and volunteers acting in an official capacity.
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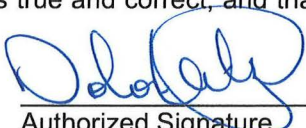
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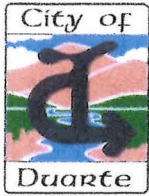


Authorized Signature
Name: Dolores Ortiz
(Please print)
Title: Secretary

Receipt No. 64700
Amount \$ 50.00
Date 11/8/18

Revised – Effective January 2017

Documents provided to applicant with this Application:
1) Duarte Municipal Code Chapter 15.04 (Fire Prevention Code) and Chapter 15.05 (Fireworks)
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**2018 CITY OF DUARTE
APPLICATION FOR LICENSE PERMIT TO SELL
SAFE AND SANE FIREWORKS**

RECEIVED

JAN 18 2018

CITY OF DUARTE

Name of Organization LULAC DUARTE COUNCIL 3033 Telephone _____
Address P.O. BOX 244 DUARTE CA 91009 Email LULACDUARTE@GMAIL.COM
President ANTONIO RODRIGUEZ JR. Telephone 818-564-5052
Address 1342 MARANO ST. DUARTE CA 91010 Email ARDESIGN@YAHOO.COM
Secretary KATHY VALLEJO Telephone 626-806-0564
Address 3418 SAGEHURST DUARTE CA 91010 Email _____
Treasurer TOM REYES Telephone 626-221-5880
Address 2523 BLOOMDALE ST. DUARTE CA 91010 Email TAM6REY@AOL.COM

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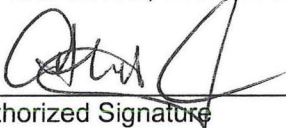
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Authorized Signature

Name: Art Rodriguez
(Please print)

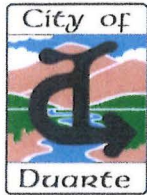
Title: PRESIDENT

Receipt No. 64699
Amount \$ 50.00
Date 1-18-18

Revised – Effective January 2017

Documents provided to applicant with this Application:

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**RECEIVED**

JAN 18 2018

**2018 CITY OF DUARTE
APPLICATION FOR LICENSE PERMIT TO SELL
SAFE AND SANE FIREWORKS**

CITY OF DUARTE

Name of Organization	<u>Duarte High School-ASB</u>	Telephone	<u>626 599-5723</u>
Address	<u>1565 E. Central Ave. Duarte, CA.</u>	Email	<u>SStarr@duarteusd.org</u>
President	<u>Luis Haro</u>	Telephone	<u>(626) 599-5700</u>
Address	<u>1565 E. Central Ave. Duarte CA</u>	Email	<u>Lharo@duarteusd.org</u>
Secretary	<u>Jennifer Garcia</u>	Telephone	<u>626 599-5700</u>
Address	<u>1565 E. Central Ave.</u>	Email	<u>jgarcia@duarteusd.org</u>
Treasurer	<u>Stella Starr</u>	Telephone	<u>626 599-5723</u>
Address	<u>1565 E. Central Ave.</u>	Email	<u>SStarr@duarteusd.org</u>

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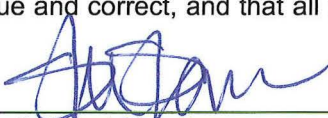
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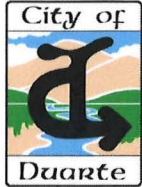
Authorized Signature

Name: Stella Starr
(Please print)

Title: Student Body Activities Asst.

Receipt No. 104702
Amount \$ \$50-
Date 11/18/18 R

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MEMORANDUM

To: Mayor and City Council

From: Amanda Hamilton, Public Works Manager

Date: February 13, 2018

Subject: Bid Results and Award of Contract for Citywide Street Sweeping Sign and Installation Project and an Associated Budget Amendment

RECOMMENDED ACTION

Staff recommends that the City Council authorize and award the construction contract for the "Citywide Street Sweeping Sign and Installation Project" to PCI of Azusa, California, as the lowest responsive and responsible bidder in the amount of \$196,140.00. It is also recommended that City Council authorize a budget amendment to the General Fund for the funding of the Citywide Street Sweeping Sign and Installation Project.

BACKGROUND

At the May 10, 2016, City Council meeting, the Duarte City Council adopted Resolution 16-08 establishing a pilot parking restriction program for the purposes of facilitating a more comprehensive citywide street sweeping program. After the program was established, signs were posted in Area 2 of the City street sweeping map.

On December 12, 2017, the Duarte City Council approved the first reading of Council Bill 17-O-09, adding Chapter 11.15 to the Duarte Municipal Code "Prohibiting Alternate Side Parking on Designated Streets for the Purposes of Street Sweeping." Staff determined and developed the bid specifications for the installation of street sweeping signs in Area 1, Area 3, and Area 4 of the City street sweeping map.

The Citywide Street Sweeping Sign and Installation Project consists of the installation of approximately 1,110 street sweeping signs. This includes the installation of 420 street sweeping signs at existing locations and 700 new locations. The project shall be completed within forty-five working days of award of contract and will include all labor and materials costs.

On January 26, 2018 and February 3, 2018, the City published an invitation to bid on the Citywide Street Sweeping Sign and Installation Project in accordance with Duarte Municipal Code (DMC) Section 2.36.060. On February 7, 2018, the City Clerk publicly opened three (3) bids for the subject project. The bids were reviewed for responsiveness to the bid specification requirements.

The following results were determined to be in conformance with the bid documents and specifications therefore, staff recommends that the bid be awarded to the lowest responsive and responsible bidder.

Responsive and responsible bidder results:

PCI	\$196,140.00
Superior Pavement Markings	\$231,890.00
Statewide Traffic Safety and Signs	\$787,425.00

CONCLUSION

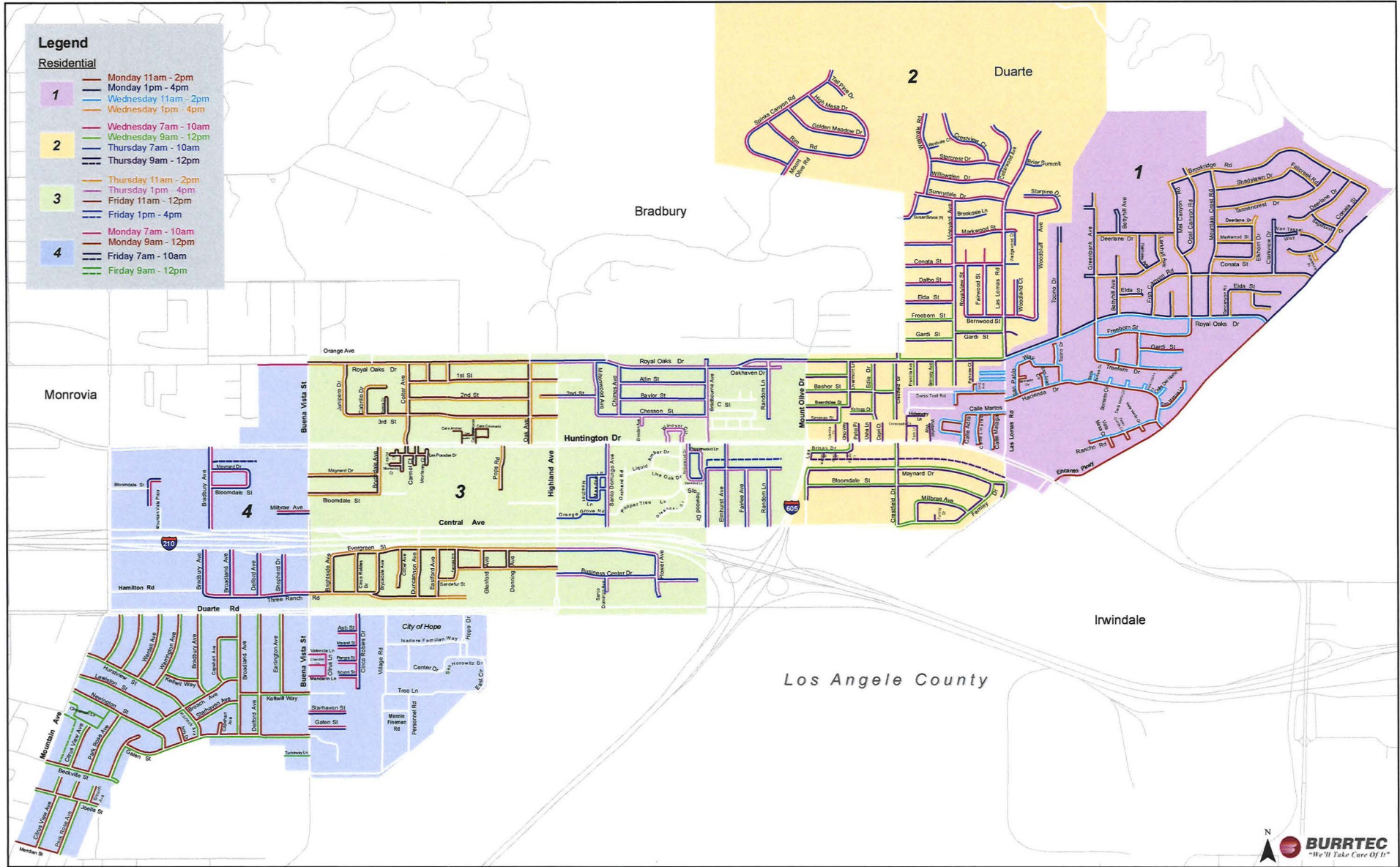
Staff recommends that the City Council award the “Citywide Street Sweeping Sign and Installation Project” to PCI, as the lowest responsive and responsible bidder in the amount of \$196,140.00.

City Council authorized \$90,000 for the purchase of the signs in December 2017. Staff recommends that City Council authorize an additional General Fund budget amendment of \$106,140. This will fund the total bid amount, which includes the purchase of signs and all work related to installation.

ATTACHMENTS:

- Citywide street sweeping map
- Ordinance No. 878

Duarte Residential Street Sweeping - 2nd and 4th Weeks



ORDINANCE NO. 878

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE,
CALIFORNIA, ADDING CHAPTER 11.15 TO THE DUARTE MUNICIPAL CODE
PROHIBITING ALTERNATE SIDE PARKING ON DESIGNATED STREETS
FOR THE PURPOSES OF STREET SWEEPING**

WHEREAS, Section 22507.6 of the California Vehicle Code authorizes the City to prohibit or restrict the parking or standing of vehicles on designated streets or highways, or portions, thereof, for the purpose of keeping such areas free when required for street sweeping; and

WHEREAS, vehicles parked within the path of a street sweeper lead to inefficient and ineffective street sweeping, and can generate problems of dust, debris and water buildup in gutters; and

WHEREAS, ineffective street sweeping can result in impediments to effective control of storm water flow, accumulation of litter and refuse, and can result in threats to public health and welfare; and

WHEREAS, the City is under obligation to assist in and enforce the City's storm water management requirements under the Municipal NPDES permit issued to the City; and

WHEREAS, the prohibition of parking on street sweeping days on streets will improve the ability of the City to effectively conduct street sweeping and will beautify the City; and

WHEREAS, the City undertook a pilot street sweeping program between May 10, 2016 and July 25, 2017, and through that program, the benefits of regulation of parking for street sweeping were demonstrated, as well as manners of imposing and enforcing parking restrictions to best balance program objectives with minimal intrusion on the accessibility and convenience of available street parking for residents; and

WHEREAS, there is a need to establish parking restrictions in designated areas of the City for the purposes of street sweeping; and

WHEREAS, under the Vehicle Code, parking restrictions for street sweeping are not effective until appropriate signs or markings are placed on the streets; and

WHEREAS, the City intends to implement alternate side parking restrictions citywide; and

WHEREAS, the penalty for such a parking violation has been established per Duarte Resolution No. 11-04.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. A new Chapter 11.15 is hereby added to the Duarte Municipal Code to read as follows:

11.15 Alternate Side Street Sweeping Parking Restrictions

11.15.010 Parking Prohibitions.

A. The provisions of this section shall apply to all public streets within the jurisdictional limits of the City.

B. The Public Works Manager is hereby authorized to erect street signs prohibiting parking on all city streets for street sweeping purposes. The times and dates of parking restrictions shall be as may be required to expedite the effectiveness and efficiency of the City's street sweeping program. Except as provided in division C of this section, parking shall be prohibited only on one side of a street within a block at a time so as to preserve on street parking on the other side of the street.

C. Notwithstanding division B of this section, parking may be prohibited at the same time on both sides of any cul-de-sac or dead end street; further, where parking is already prohibited on one side of a street within a particular block, parking may be prohibited on the other side pursuant to this section even though for the limited time of the parking prohibition there will be no available on street parking.

D. All areas of restricted parking shall be marked with signage posted in accordance with the uniform standards and specifications of the Department of Transportation, or local authorities have caused to be posted in a conspicuous place at each entrance to the street a notice not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, setting forth the day or days and hours parking is prohibited.

11.15.020 Exceptions.

A. This chapter shall not apply to commercial vehicles making pickups or deliveries of goods, wares, or merchandise from or to any building or structure located on a restricted street, or for the purposes of delivering materials to be used in the repair, alteration, remodeling, or reconstruction of any building or structure for which a building permit has previously been obtained.

11.15.030 Violations/penalties

A. No person shall park or leave standing any vehicle on any street on the day and during the hours when parking has been prohibited thereon pursuant to this section.

B. Any person or entity that violates this Chapter is guilty of an infraction which shall be punishable by a fine as established by resolution of the City Council.

SECTION 2. The City Council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal laws, and this Ordinance shall be construed in light of that intent.

SECTION 3. SEVERABILITY.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase, or portion of this Ordinance is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional or invalid or ineffective. To this end the provisions of this Ordinance are declared to be severable.

SECTION 4. POSTING OF ORDINANCE.

The City Clerk shall certify as to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

SECTION 5. EFFECTIVE DATE.

This ordinance shall take effect thirty (30) days following its second reading.

PASSED, APPROVED, AND ADOPTED this 9th day of January, 2018.

/s/ John Fasana
Mayor John Fasana

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. 878 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 9th day of January, 2018, by the following Roll Call vote:

AYES: Councilmembers: Finlay, Kang, Paras-Caracci, Reilly, Fasana

NOES: Councilmembers: None

ABSENT: Councilmembers: None

/s/ Marla Akana
City Clerk Marla Akana
City of Duarte, California



AGENDA MEMO

TO: CITY COUNCIL

FROM: Karen A. Herrera, Deputy City Manager

SUBJECT: Adoption of Urgency Ordinance 18-O-01 Readopting Section 5.10.020 of the Duarte Municipal Code

DATE: 2/13/18

RECOMMENDATION: That the Duarte City Council, by motion, adopt Urgency Ordinance 18-O-01, readopting Section 5.10.020 of the Duarte Municipal Code entitled "State Video Franchise Fee" in Relation to State Franchises for Cable Communications and reauthorize a fee to support Public, Education, and Governmental ("PEG") Channel Facilities within the City of Duarte.

DISCUSSION: The City recently became aware that the California Public Utilities Commission (CPUC) had determined that Charter Communications State Video Franchise renewal application was complete and the Company had received its official State Franchise Certification. The franchise renewal took effect on January 2, 2018.

To continue receiving a PEG fee from Charter, Duarte must reauthorize its original Digital Infrastructure and Video Competition Act (DIVCA) Ordinance No. 794, adopted in 2007. This formal action must be completed prior to February 15, 2018, in order for Charter to be permitted to continue to collect and continue remitting PEG fees to the City.

The need to pass an urgency ordinance for this type of an item is addressed in California Government Code Section 36934, reading "an urgency ordinance may be passed immediately upon introduction and either at a regular or special meeting. Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage. When ordinances, other than urgency ordinances, are altered after introduction, they shall be passed only at a regular or at an adjourned regular meeting held at least five days after alteration."

FISCAL IMPACT: Duarte annually receives approximately \$25,000 to \$30,000 in PEG fees. These dollars are used to help subsidize costs associated with the City's contracts with KGEM for Public Access and DCTV for Educational and Government Access.

ATTACHMENT: Ordinance No. 18-O-01

ORDINANCE NO.

**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE
CALIFORNIA, READOPTING SECTION 5.10.020 OF THE DUARTE MUNICIPAL
CODE ENTITLED “STATE VIDEO FRANCHISE FEES” RELATING TO STATE
FRANCHISES FOR CABLE COMMUNICATIONS; AND REAUTHORIZING A FEE
TO SUPPORT PUBLIC, EDUCATION, AND GOVERNMENTAL (“PEG”) CHANNEL
FACILITIES WITHIN THE CITY’S JURISDICTION**

WHEREAS, the City of Duarte (“City”) adopted Ordinance No. 794 on October 23, 2007, wherein the City adopted a new Chapter 5.10 of the Duarte Municipal Code called “Video Franchise Fees, Customer Service, and Other Video-Related Matters,” that included Section 5.10.020, entitled “Regulation of State Video Franchise Holders” that imposed certain fees on cable providers within the City’s jurisdiction; and

WHEREAS, Public Utilities Code section 5870(n) provides that the PEG fee may be reauthorized upon the expiration of an applicable state franchise; and

WHEREAS, the state franchise for CCO SoCal I, LLC dba Charter Communications (“Charter”), California Video Franchise Certificate 0007, expired and was renewed on or about January 2, 2018; and

WHEREAS, the City intends to readopt Section Chapter 5.10 of the City of Duarte Municipal Code to reauthorize the continuing collection of PEG fees from Charter and all other State video franchisees in the City; .

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. FINDINGS. The City Council finds as follows:

a. Currently, the City depends upon the PEG access fee to support PEG access channel facilities, which are essential to providing city residents with important civic programming, including emergency alerts and community and governmental news. Pursuant to Public Utilities Code Section 5870(n), the City's PEG access fee codified in Section 5.10.020(b) of the Municipal Code expires upon the expiration of a state franchise. The first state franchise to include the City, California Video Franchise Certificate Franchise No. 0007 granted to Charter, expired and was renewed effective January 2, 2018. If the City's PEG fee is not reauthorized immediately, the City funding for its PEG programming facilities may be interrupted. Any loss of funding would jeopardize a trustworthy, reliable and immediate means by which the City communicates with its residents. Lapses in funding may also lead to confusion among any other state video franchisees operating within the City regarding the payment of PEG access fee leading the City to incur additional costs to recover any overdue fees.

b. Therefore, the City Council finds and determines that the immediate preservation of the public peace, health and safety requires that this ordinance be enacted as an urgency ordinance pursuant to Government Code Section 36937(b) and take effect immediately upon adoption. If this Ordinance does not become effective immediately, but instead becomes effective thirty days after

its second reading, funding for City PEG facilities could be affected causing residents who rely on PEG channels for emergency broadcasts and news updates to lose a vital source of City information. Therefore, this Ordinance is necessary for the immediate preservation of the public peace, health and safety and its urgency is hereby declared.

SECTION 2. READOPTION. Section 5.10.020 of the Duarte Municipal Code entitled "State video franchise fees" is hereby readopted in its entirety to read as follows:

Sec. 5.10.020. - State video franchise fees.

- (a) Any state video franchise holder ("State Franchisee") operating within the boundaries of the city shall pay to the city a franchise fee equal to five percent of the gross revenue of that state franchisee.
- (b) Any state franchisee operating within the boundaries of the city shall pay an additional PEG fee to the city equal to one percent of the gross revenue of that state franchisee, which fee shall be used by the city for purposes consistent with state and federal law.
- (c) Gross revenue, for the purposes of subsections (a) and (b) of this section, shall have the definition set forth in California Public Utilities Code Section 5860.
- (d) It is hereby determined that the incumbent cable operator is obligated to pay to the city a franchise fee of five percent of gross revenues.

SECTION 3. REAUTHORIZATION. In readopting this Section 5.10.020 of the Duarte Municipal Code, the City intends, to the extent required by California Public Utilities Code section 5870(n), to reauthorize the Public, Education, and Governmental channel facilities fee adopted by the City on October 23, 2007, effective immediately upon the passage of this Ordinance. In adopting this Ordinance, the City does not in any manner affect or alter the continuing obligation of State franchisees to collect and pay the preexisting PEG fee.

SECTION 4. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause or phrase, or portion of this Ordinance is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional or invalid or ineffective. To this end the provisions of this Ordinance are declared to be severable.

SECTION 4. POSTING OF ORDINANCE. The City Clerk shall certify as to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

SECTION 5. EFFECTIVE DATE. This Ordinance is declared to be an urgency ordinance by authority conferred on the City Council of the City of Duarte by Government Code Section 36937(b), and shall be in full force and effect immediately upon its adoption by a four-fifths vote of the City Council. The City Council further declares its intent that the reauthorization of the

PEG access fees shall be retroactive to January 2, 2018, to the end that there be no interruption of PEG fee revenues to the City.

PASSED, APPROVED, AND ADOPTED this 13th day of February, 2018.

Mayor John Fasana

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. ____ was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 13th day of February, 2018, by the following Roll Call vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California