



**CITY OF DUARTE
PLANNING COMMISSION
M I N U T E S
February 20, 2018**

**Planning Commission
Commissioners**
Paula Watson-Gardner, Chair
Sara Vasquez, Vice-Chair
George K. Farra
Shauna Pierce
Wally Wolff

1. [CALL TO ORDER AND NOTATION OF ANY ABSENCES](#)

Chairperson Watson-Gardner called the meeting to order at 7:05 p.m.

The following were in attendance:

PRESENT:	Watson-Gardner, Vasquez, Farra, Wolff
ABSENT:	Pierce
STAFF:	Hensley, Eoff IV, Hernandez
DEPUTY CITY ATTORNEY:	None

2. [WELCOME AND INTRODUCTION OF NEW COMMISSIONER](#)

Commissioner Wolff was welcomed to the Planning Commission.

3. [PLEDGE OF ALLEGIANCE](#)

Vasquez led the Pledge of Allegiance.

4. [COMMISSION REORGANIZATION](#)

Farra moved to table the Commission Reorganization to the March meeting in absence of Commissioner Pierce. Seconded by Vasquez. Motion approved 4-0-0-1. (Absent: Pierce)

5. [APPROVAL OF MINUTES: January 16, 2018](#)

Farra moved to approve the minutes of January 16, 2018. Seconded by Vasquez. Motion approved 4-0-0-1. (Absent: Pierce)

6. [ORAL COMMUNICATIONS ITEMS NOT ON THE AGENDA](#)

None.

7. [PUBLIC HEARINGS](#)

A. [Conditional Use Permit 17-03: Off-site parking designation for City of Hope Beckman Research Institute Flower Building.](#)

[Staff Report and PC Resolution 18-05](#)

Associate Planner David F. Eoff IV presented the Staff Report on Conditional Use Permit 17-03 and PC Resolution 18-05 and indicated that Edward Solis, City of Hope Senior Project Manager was available for any questions.

Chairperson Watson-Gardner inquired about the facility's operational hours. Mr. Solis responded.

Chairperson Watson-Gardner opened Commissioners inquiries.

There were questions from Farra and Vasquez.

Community Development Director Hensley made a recommendation to clarify Condition 3, by adding a sentence at the end of the condition as follow; "the parking management plan shall also include a requirement that the City of Hope shall be responsible for limiting employee on street parking"

Farra motioned within a motion to remove City's restrictions that limits shuttle operational hours, and continued discussion about parking accessibility for City of Hope employees. Farra changed his motion.

Chairperson Watson-Gardner called for a motion to approve CUP 17-03 and PC Resolution 18-05 with the changes to Condition item 3, and for shuttle start time to be 7:30 a.m., Wolff moved to approve the motion and seconded by Farra. Motion passed 4-0-0-1. (Absent: Pierce)

8. [ITEMS FROM DIRECTOR](#)

Hensley provided an update on City projects that included City of Hope Specific Plan and EIR, Third and Oak demolition, and the Habit Restaurant opening sooner than scheduled.

Farra clarified question from Vasquez on McDonald's project versus the Habit.

9. [ITEMS FROM COMMISSIONERS](#)

Chairperson Watson-Gardner made an announcement about the film of Beauty Bites Beast event that will be held at the Duarte Library on Wednesday, February 21, 2018.

10. [ADJOURNMENT: Monday, March 19, 2018](#)

Chairperson Watson-Gardner adjourned the meeting at 7:39 p.m.

Craig Hensley, Secretary