



**AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL
OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO
DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE
HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, MARCH 8, 2016

5:30 p.m. - Closed Session

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

TZEITEL PARAS-CARACCI, MAYOR
SAMUEL KANG, MAYOR PRO TEM
JOHN FASANA, COUNCILMEMBER
MARGARET FINLAY, COUNCILMEMBER
LIZ REILLY, COUNCILMEMBER

City/Agency/Authority Staff:

Darrell George, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Cesar Monsalve, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

David Cosgrove, City Attorney

Marla Akana, City Clerk

**ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND
FINANCING AUTHORITIES:**

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if

you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

THE FOLLOWING ITEMS WILL BE HEARD AT 5:30 P.M.

comments 

1. CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES
2. ADOPTION OF THE AGENDA
3. CLOSED SESSION
 - A. Public Input - Members of the public wishing to speak concerning the closed sessions listed below may do so at this time. Each person may speak once for no more than 3 minutes.
 - B. The City Council will meet in Closed Session under authority of Government Code Section 54956.9(a), to discuss filed and pending litigation, two cases, entitled City of Duarte et al v. State Water Resources Control Board, OCSC Case No. 30-2016-00833614, and City of Gardena v. State Water Resources Control Board, OCSC Case No. 30-2016-00833722.
 - C. Conference with Real Property Negotiators pursuant to Government Code Section 54956.8; Negotiating parties: City of Duarte and prospective buyers or lessees; City negotiators: Darrell George, Craig Hensley; Under negotiation: Price and terms of payment; Concerning properties at 1634 Third Street, APNs 8530-017-905; 8530-011-911 & 912; and 1101 Oak Avenue APNs 8530-011-913, 914 and 915.

THE FOLLOWING ITEMS WILL BE HEARD NOT EARLIER THAN 7:00 P.M.

4. PLEDGE TO THE FLAG

5. MOMENT OF REFLECTION

6. FITNESS/MENTAL WARM-UP

7. PUBLIC REPORT OF CLOSED SESSION ITEMS

8. SPECIAL ITEMS

- A. Presentation by Viki Goto, American Cancer Society - Reaching the goal of 80% screened for colorectal cancer by 2018, and presentation of signed pledge

Pledge 80% 

- B. Presentation by Mary Nielsen, U.S. Postal Service - Duarte Post Office

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

10. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

11. ITEMS TO BE ADDED TO THE CONSENT CALENDAR

12. CONSENT CALENDAR

- A. Approval of Minutes - February 23, 2016 (CC/HA/SA/FA)

Minutes 2-23-16 

- B. Approval of Warrants - March 8, 2016 (CC/HA/SA/FA)

Warrants 

- C. Motion to introduce and/or adopt all resolutions and ordinances presented for consideration by title only and waive further reading (CC/HA/SA/FA)

- D. Proclamation - Safety Seat Checkup Week (CC)

Proclamation 

- E. Traffic Safety Commission reorganization (Receive and file) (CC)

Traffic Safety reorganization

- F. Authorization for the City Manager to execute a five-year License Agreement with Southern California Edison Company (SCE) for 21-space parking lot at the Duarte Post Office, effective May 1, 2016 - April 30, 2021 (CC)

SCE License Agreement

- G. Request from M.A.D. Relay for Life (Monrovia-Arcadia-Duarte communities) for City co-sponsorship of Relay for Life event to be held on April 16-17, 2016, at the Santa Anita Park Infield, Arcadia (CC)

MAD co-sponsor

- H. Request from the Los Angeles County Department of Children and Family Services for City co-sponsorship of Foster Care Recruitment Fair to be held on April 9, 2016, at Citrus College (CC)

Foster Care co-sponsor

- I. Approval of recommendation from Duarte Youth and Family Committee to appoint Nick Nichols, Angel Lopez, and Darlene Lopez to the Duarte Youth and Family Committee (CC)

Youth and Family Committee

- J. Award of contract to lowest responsible bidder S & H Civilworks in the amount of \$18,336.00 for Bus Pad Relocation at Huntington Drive and Buena Vista Street (CC)

Bus Pad contract

- K. Award of contract to lowest responsible bidder PK Construction in the amount of \$107,619.33 for Duarte Sports Park Parking Lot Improvements (CC)

Sports Park Pkg contract

- L. Award of contract to lowest responsible bidder PALP, Inc. dba Excel Paving in the amount of \$207,093.74 for Las Lomas Road (Royal Oaks Drive to Huntington Drive) Rehabilitation Project (CC)

Las Lomas Road contract

- M. Award of contract to lowest responsible bidder FS Contractors, Inc., in the amount of \$47,814.00 for Concrete Repair Program FY 2015-16 (CC)

Concrete Repair contract

N. City Council Conference Attendance (CC)

13. ITEMS REMOVED FROM CONSENT CALENDAR

14. BUSINESS ITEMS

A. Appointment of one Traffic Safety Commissioner to fill unexpired term due to resignation

Traffic Safety Comm appointment 

B. Adoption of the updated Cost Allocation Plan

Cost allocation plan 

C. Authorization for the City Manager to sign purchase orders for the requisition of 45 bus benches and 45 litter receptacles associated with Duarte Transit and other bus stop locations

Bus benches - receptacles 

15. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

16. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (AB 1234 reports on trips, conference attendance, and meetings).

17. ADJOURNMENT - In memory of Jerry Pettis

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the

meeting per Government Code 54954.2.

Dated this 3 day of March, 2016.

Annette Juarez
City Clerk