



AGENDA
**REGULAR JOINT MEETING OF THE CITY
COUNCIL OF THE CITY OF DUARTE, THE
DUARTE HOUSING AUTHORITY, AND THE
DUARTE COMMUNITY FACILITIES
FINANCING AUTHORITY**

TUESDAY, MARCH 12, 2024
7:00 PM

CITY COUNCIL CHAMBERS,
1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

VINH TRUONG, MAYOR
CESAR GARCIA, MAYOR PRO TEM
MARGARET FINLAY, COUNCILMEMBER
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the

meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

A. [City Manager Written Comments](#)

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

A. [Community Development Department Update](#)

B. [Fish Canyon Trail Update](#)

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

7. CONSENT CALENDAR

A. [Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading \(CC/HA/FA\)](#)

B. [Approve absence\(s\) of City Councilmember\(s\) from the City Council meeting](#)

C. [Approval of Minutes - February 27, 2024 \(CC/HA/FA\)](#)

It is recommended that the City Council approve the minutes of February 27, 2024.

D. [Approval of Warrants - March 12, 2024 \(CC/HA/FA\)](#)

It is recommended that the City Council approve the warrants of March 12, 2024.

E. [Receive and File the Community Development Department Update](#)

It is recommended that the City Council receive and file the Community Development Department Update for the month of March 2024.

F. [Receive and File the Parks and Recreation Department Update](#)

It is recommended that the City Council receive and file the Parks and Recreation Department Update for the month of March 2024.

G. [Approval of City Council Conference Attendance](#)

It is recommended that the City Council approve the conference attendances.

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARINGS - None

10. BUSINESS ITEMS

A. [Conceptual Site Design Plan for Duarte Park Revitalization Project](#)

It is recommended that the City Council receive and file the conceptual design for the Duarte Park Revitalization Project.

11. CONTINUATION OF ORAL COMMUNICATIONS

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY
MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS
ATTENDED PER GOVERNMENT CODE SECTION 53232.3

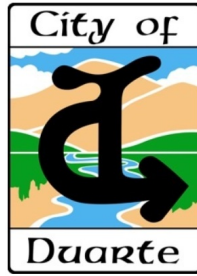
13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 6th day of March, 2024

Annette Juarez, MMC
City Clerk



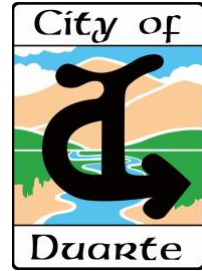
ITEM: 1.A

City Manager Written Comments

Recommended Action:

Attachments:

[1A - City Manager Written Comments.pdf](#)



MEMORANDUM

TO: City Council
FROM: Brian Villalobos, City Manager
DATE: March 5, 2024
SUBJECT: Comments on Agenda Items, Meeting of March 12, 2024

ITEM 4.A. (Special Items). Community Development Department update - Community Development Director Hensley will provide an update for the council.

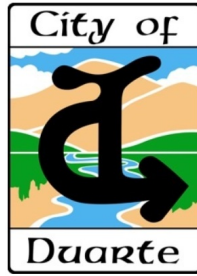
ITEM 4.B. (Special Items). Fish Canyon Trail update - The Director of Parks and Recreation, along with a representative from Nature for All, will provide Council with a status update of our Fish Canyon Falls Trail Restoration Planning Project, the City's permitting strategy, and the remaining grant deliverables and timeline for the project before construction can begin.

ITEM 7.E. (Consent Calendar). The Community Development Department has submitted the monthly report for March 2024 for review.

ITEM 7.F. (Consent Calendar). The Parks and Recreation Department has submitted the monthly report for March 2024 for review.

ITEM 7.G. (Consent Calendar). Approval of City Council Conference Attendance - Approval of Mayor Troung's attendance at the Southern California Association of Governments (SCAG) Regional Conference to be held on May 2nd and 3rd in Palm Desert, California, and at the International Council of Shopping Centers (ICSC) Annual Convention to be held on May 19th through the 21st in Las Vegas, Nevada.

ITEM 10.A. (Business Item). Duarte Park Revitalization Presentation - In 2023, the City Council approved a professional services agreement with MIG for a conceptual design for the Duarte Park Revitalization Project (Duarte Park – 1344 Bloomdale Street). The primary goal for this project is to reactivate the 2.96-acre park site, by replacing the current aged amenities with brand new infrastructure and equipment that promote health and wellness-related activities, while ensuring community needs are included. The final park design is a culmination of seven previous conceptual versions, and encompasses design input and commentary collected by staff from four community stakeholder meetings. Some major components of the proposed revamped park design include: two new inclusive play areas; one 20' hexagon picnic shelter with four picnic tables and two BBQ pits; a brand-new 5,000 square foot restroom building; a proposed 3,830 square foot new park building; an enclosed and secured outdoor conditioning area for the Duarte Boxing Program; a 14,000 square foot off-leash dog park divided into two separate fenced off areas, for larger and smaller dogs; and to alleviate traffic congestion on Bloomdale Street, a new parking lot is called out in the final conceptual design. In addition to the conceptual design plan, the agreement includes a report of probable construction cost for the project.



ITEM: 7.C

Approval of Minutes - February 27, 2024 (CC/HA/FA)

Recommended Action:

It is recommended that the City Council approve the minutes of February 27, 2024.

Attachments:

[7C - Minutes - February 27, 2024.pdf](#)

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

TUESDAY, FEBRUARY 27, 2024

6:00 PM – Closed Session

7:00 PM – Regular Session

1. CALL TO ORDER

Mayor Truong called the meeting to order at 6:03 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Martin Del Campo, Garcia, Truong

Councilmembers Absent: Schulz

Staff Present: Brian Villalobos, City Manager
Thai Viet Phan, City Attorney
Craig Hensley, Director of Community Development
Annette Juarez, City Clerk

2. ADOPTION OF THE AGENDA

Moved by Councilmember Finlay, seconded by Councilmember Martin Del Campo, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG

NOES: NONE

ABSTAIN: NONE

ABSENT: SCHULZ

Councilmember Kang announced that he is recused from discussing or voting on the closed session item because he lives within 500 feet of the property in question.

3. PUBLIC COMMENT – CLOSED SESSION ITEMS

None.

4. CLOSED SESSION

The City Council recessed into closed session at 6:00 p.m. to discuss the following:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code § 54956.8:

Property: 2400-2402 Huntington Dr., Duarte, CA 91010

Agency negotiator: Community Development Director Craig Hensley

Negotiating parties: Roger Kinoshita, Jamboree Housing Corporation

Under negotiation: Price and terms related to the possible disposition/acquisition of real property interest.

REGULAR SESSION

5. CALL TO ORDER

Mayor Truong called the open session to order at 7:10 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo

Councilmembers Absent: Schulz

Staff Present: Brian Villalobos, City Manager
Thai Viet Phan, City Attorney

Kristen Petersen, Assistant City Manager / Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Annette Juarez, City Clerk
Salina Bautista, Permit Technician
Andres Rangel, Assistant to the City Manager
Angela Chiaromonte, Financial Service Manager
Marilyn Mays, Recreation Supervisor

ADOPTION OF THE AGENDA

Moved by Councilmember Finlay, seconded by Councilmember Kang, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: SCHULZ

6. PLEDGE TO THE FLAG

The flag salute was led by Assistant Fire Chief Cabrera.

7. CITY ATTORNEY CLOSED SESSION REPORT

City Attorney Phan announced that no reportable action was taken.

8. SPECIAL ITEMS

A. Mayor’s Youth Council Update

President Hope Peoples and Vice President Diya Patel gave an update on recent and upcoming Mayor’s Youth Council events.

B. Introduction of this Year’s Youthworks Internship Program Participants

Recreation Supervisor Mays introduced the participants of the Youthworks Internship Program.

C. CSArts Update

Dr. Greg Endelman gave an overview of CSArts academics and gave an update on the school’s success.

D. Public Safety Department Update

Director of Public Safety Breceda gave a department update stating that there was an increase to Part I crimes and the reasons for the increase; discussed the mud and debris flow from the recent rain.

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library events.

City Clerk Juarez announced upcoming city events.

Rotary Club of Duarte members gave a brief history of women in the club and announced upcoming International Women’s Day events.

10. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

None

11. CONSENT CALENDAR

- A. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- B. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- C. Approval of Minutes – February 13, 2024. (CC/HA/FA)
- D. Approval of Warrants – February 27, 2024. (CC/HA/FA)
- E. Receive and file the Monthly Financial Update for December 2023.
- F. Receive and file the Public Safety Department Update.
- G. Ordinance No. 922 Purchasing Requirements to add language to the Duarte Municipal Code relating to Exemptions from Purchasing Requirements was adopted by second reading.
- H. Ordinance No. 921 adding Section 9.19 to the Duarte Municipal Code that establishes rules and regulations governing the public use of City Facilities was adopted by second reading.
- I. The City Manager was authorized to sign a five year agreement with Precision Concrete Cutting for sidewalk maintenance services.

Moved by Councilmember Finlay, seconded by Mayor Pro Tem Garcia, and carried by the following vote of the Council to approve Items 7A-7I of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: SCHULZ

12. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

13. BUSINESS ITEMS

A. Fiscal Year 2023-24 Mid-Year Budget Report

Assistant to the City Manager/Director of Administrative Services Petersen presented the 2023-24 mid-year budget report which indicates a projected deficit of \$470k. Projected General Fund revenues are estimated at \$23.4 million which is a 7% increase from the adopted budget. Development related revenues are at historically average levels and Sales Tax revenue is plateauing. Projected General Fund expenditures are estimated at \$23.9 million which is a 2.5% increase from the adopted budget. The projected General Fund unassigned reserves balance as of June 2024 is \$22 million which is 93% of the General Fund expenditures.

Public Comment

John Fasana suggested that the City consider creating a grant or fund that could be used in conjunction with the State Brace + Bolt program to assist residents with protecting housing.

Moved by Councilmember Finlay, seconded by Councilmember Lewis, and carried by the following vote of the Council to receive and file the mid-year budget report and approve the corresponding budget amendments as delineated in Attachment 2.

AYES: FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: SCHULZ

B. Fiscal Year 2024-25 Budget Calendar

Assistant to the City Manager/Director of Administrative Services Petersen presented a proposed budget calendar which included a Capital Improvement Program workshop and Budget workshop.

Moved by Councilmember Finlay, seconded by Councilmember Kang, and carried by the following vote of the Council to approve the budget calendar, and set its budget workshop for 5:30 p.m. on April 30, 2024.

AYES: FINLAY, KANG, LEWIS, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: SCHULZ

14. CONTINUATION OF ORAL COMMUNICATIONS

None.

15. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

Councilmember Kang commended LAHSA staff members Julian Flowers and Shannon Finley for their assistance with providing a local homeless individual with resources.

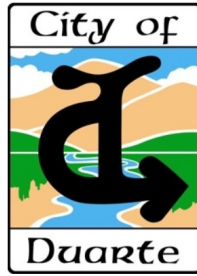
Mayor Pro Tem Garcia commended Assistant to the City Manager/Director of Administrative Services Petersen and the Finance team for their work on the budget.

13. ADJOURNMENT

At 8:15 p.m., the City Council adjourned the meeting.

Vinh Truong, Mayor

Annette Juarez, City Clerk



ITEM: 7.D

Approval of Warrants - March 12, 2024 (CC/HA/FA)

Recommended Action:

It is recommended that the City Council approve the warrants of March 12, 2024.

Attachments:

[7D - CC Warrant Register by Account 3-12-24.pdf](#)

[7D - CC Warrant Register by Vendor 3-12.24.pdf](#)



City of Duarte

Council Warrant Register by Account By Fund

Payment Dates 02/29/2024 - 03/13/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	4227		75.00
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	4239		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	4225		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	4254		75.00
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	4248		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	4232		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	4236		75.00
100-1010-7670	SOUTHERN CALIFORNIA NEWS...	Legal Advertising 1/2024	4249		430.12
100-1010-7965	MAGELLAN ADVISORS LLC	PSA to Conduct Broadband Assmt 1/20/24-2/17/24	4238	202312/1010-7965-Prof. Svcs...	24,336.87
100-1010-7980	MAX'S MEXICAN CUISINE	City Council Special Meeting 2/13/24	219539		496.12
100-1015-7686	RICHARD D JONES, A Professi...	Zero Bail Injunction	219546		1,271.80
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 3/2024	219536		1,600.00
100-1020-7712	TRIEPEI SMITH & ASSOCIATES	Communication & Social Media Mgmt 2/2024	4253		9,391.00
100-1020-7713	BAY ALARM COMPANY	Museum Fire Monitor 3/01/2024 - 5/31/2024	BD24-1044		246.63
100-1020-7713	BAY ALARM COMPANY	Museum Burglary Monitor 3/01/2024 - 5/31/2024	BD24-1043		189.00
100-1020-7720	TRIEPEI SMITH & ASSOCIATES	PEG Channel Managment 2/2024	4253		2,345.00
100-1020-7980	DUARTE RECREATION PETTY ...	Employee Awards Ribbon	219527		11.01
100-1205-7610	CALIFORNIA CONTRACT CITIES...	Larry Breceda 2024 Annual Municipal Seminar Reg	219518		875.00
100-1205-7650	WALLACE SIGN COMPANY	Vehicle #25 Decals	4258		552.10
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 1/2024	219540		1,556.07
100-1205-7650	WARDS SERVICE	Vehicle #35 Repair/ Wiper Blades	4259		1,384.71
100-1205-7761	DATA TICKET INC	DUI Processing 10/2023	4221		51.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 10/2023	4221		1,224.29
100-1205-7761	DATA TICKET INC	Admin Citation Processing 1/2024	4221		375.06
100-1205-7761	DATA TICKET INC	DUI Processing 1/2024	4221		34.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 1/2024	4221		1,561.36
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 1/2024	219553		5,370.50
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 1/2024	219540		5,738.10
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Tobacco Enforcement 12/02/2023	4237	202419-Contract Law Enforc...	2,237.19
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Santa Sleigh Escorts 12/2023	4237		2,436.24
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Sheriff's Contract 1/2024	4237		439,691.31
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Svcs 1/21/2024 - 2/3/2024	4214		6,231.78
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Svcs 2/4/2024- 2/17/2024	4214		6,231.78
100-1205-7787	MVP, LLC	Public Safety Lease	4240		13,664.83
100-1205-7980	HOME DEPOT CREDIT SERVICES	Truck Straps/Code Enforcement Supplies	BD24-1036		6.59
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 1/2024	219540		42.18
100-1405-7801	COUNTY OF LOS ANGELES DE...	Industrial Waste Inspections 1/2024	219522		802.64
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Improvements 1/2024	4243	202118-ATP Cycle 4-Professio...	2,285.00

Council Warrant Register by Account

Payment Dates: 02/29/2024 - 03/13/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1405-7965	CHARLES ABBOTT ASSOCIATES...	2024 Public Works ROW Permit Module Subscription	4218		9,000.00
100-1405-7965	LDM ASSOCIATES INC	FY24 Federal Grant Administration 1/2024	4235		292.50
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 1/2024	4243		320.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 1/2024	4243		520.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 1/2024	4243		1,760.00
100-1410-7636	KENNETH OTERO	Safety Work Boot Reimbursement	219544		228.19
100-1410-7650	COASTLINE EQUIPMENT	Vehicle #4 Repair/Service	4220		7,685.71
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 1/2024	219540		1,034.74
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Brisas Sweeping 2/2024	4212		61.00
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 2/2024	4212		61.00
100-1410-7980	HOME DEPOT CREDIT SERVICES	Propane Supply	BD24-1036		72.70
100-1605-7002	PAMELA ROMERO	CPR Stipend	4245		76.92
100-1605-7636	JAG ENDEAVORS LLC	Staff Uniforms	219534		231.26
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 1/2024	219540		240.45
100-1605-7650	WEX BANK	TC Boxing Tournament Fuel 1/1/24 - 1/31/24	BD24-1042		378.03
100-1605-7730	HOME DEPOT CREDIT SERVICES	Lunar New Year Event Supplies	BD24-1036		286.89
100-1605-7730	VICTOR GRIEGO	Volunteer Appreciation- Spkr at Cesar Chavez Event	219532		200.00
100-1605-7733	TAMORA SCHOOL OF IRISH D...	SC St Patricks Day Show 3/15/2024	219555		375.00
100-1605-7733	THEODORE SIEGEL	SC 'Back to the Future' Screening/Presentation	219548		150.00
100-1605-7733	RODOLFO CARDENAS	SC Spring Fling Egg Hunt DJ	219519		175.00
100-1605-7733	RUBEN VIOLA	SC March/April Newsletter	219557		744.19
100-1605-7733	DUARTE PETTY CASH/BINGO ...	SC Bingo Prize Money	219526		140.00
100-1605-7733	CURO MANAGED PRINT PRO...	Senior Center Signage	219523		22.05
100-1605-7733	HEULYN REGINA DUMAS-JOH...	Senior Center Sewing Class 3/2024	4222		320.00
100-1605-7735	DELONG UNLIMITED SCREEN ...	TC 3 on 3 Basketball Shirts	219524		499.60
100-1605-7735	CHAZZ BROWN	Youthworks Internshi...	219515		100.00
100-1605-7735	FYNN CASTILLO	Youthworks Internshi...	219520		100.00
100-1605-7735	LANDEN GRAVES	Youthworks Internshi...	219531		100.00
100-1605-7735	AALIYAH ONTIVEROS	Youthworks Internshi...	219543		100.00
100-1605-7735	ALANA URIARTE	Youthworks Internshi...	219556		100.00
100-1605-7735	VIRIDIANA GARCIA	Youthworks Internshi...	219529		100.00
100-1605-7735	MAJESTI HUNTSMAN	Youthworks Internshi...	219533		100.00
100-1605-7735	IKE DEVANCE	Youthworks Internshi...	219525		100.00
100-1605-7735	STAPLES ADVANTAGE	TC Copier Paper	4250		113.54
100-1605-7736	LUCIA ROMERO	Instructor Fee- Folklorico 1/16/24-2/20/24	4244		364.00
100-1605-7736	JOVANA VILLEGAS	Instructor Fee- Ballet/Ballet & Tap Winter 2024	4257		1,056.30
100-1605-7736	JOVANA VILLEGAS	Instructor Fee-Culinary Class Winter S2	4257		761.60
100-1605-7736	JAVIER DJEU TENNIS	Instructor Fee-Tennis Class Winter 2024	4231		952.00
100-1605-7736	PACIFIC SKATE SCHOOL LLC	Instructor Fee-Skateboarding S1 Winter & 1/15/24	4241		371.00
100-1605-7736	ALEJANDRO FUENTES	Instructor Fee- Circus Winter 2024	4226		1,155.00
100-1605-7736	ANCOM GROUP INC	Instructor Fee-Critical Reading S1 Winter	4213		151.20
100-1605-7741	CHALLENGER TEAMWEAR	LAS Basketball Trophies	4217		520.96
100-1605-7741	VALIANCE CAPITAL LLC	Youth Sports Basketball Referee 2/24/24-3/2/24	4256		320.00
100-1605-7980	DUARTE RECREATION PETTY ...	Staff Appreciation Cupcakes	219527		12.76
100-1610-7618	ULINE INC	CH Supplies	4255		271.27

Council Warrant Register by Account

Payment Dates: 02/29/2024 - 03/13/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7618	ULINE INC	CH Supplies	4255		99.65
100-1610-7618	HOME DEPOT CREDIT SERVICES	Propane	BD24-1036		145.40
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs/Tools	BD24-1036		34.85
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Hall Janitorial Supplies	BD24-1036		226.53
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies/Work Lights	BD24-1036		305.36
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC Ice Machine Repair	BD24-1036		42.95
100-1610-7618	HOME DEPOT CREDIT SERVICES	Park Bench/Table Paint	BD24-1036		224.38
100-1610-7618	HOME DEPOT CREDIT SERVICES	Yard Pest Control	BD24-1036		113.19
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC/PS Repairs	BD24-1036		173.94
100-1610-7618	WAXIE SANITARY SUPPLY	Supplies	4260		32.06
100-1610-7618	WAXIE SANITARY SUPPLY	Building Supplies	4260		90.85
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs/Tools	BD24-1036		75.84
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4219		25.69
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4219		18.47
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 1/2024	219540		850.54
100-1610-7650	AUTOZONE	Vehicle #20 Seat Cover/Air Freshners	219513		67.10
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing- CH Drinking Fountain	4246		135.00
100-1610-7652	WESTERN EXTERMINATOR C...	Pest/Mosquito/Rodent Control Srvcs 8/18/2023	4261		781.10
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvcs-Yard 4/27/2023	4261		162.40
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4219		9.31
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4219		45.52
100-1610-7652	FAITH FIRE EXTINGUISHER & S...	CC Kitchen Fire System Service	219528		185.11
100-1610-7652	IT'S A GAS INC	SC Helium Tank Replacement	4230		558.63
100-1610-7652	INX BUILDING MAINTENANCE	CH Restroom Tile/Grout Cleaning	4229		369.00
100-1610-8100	SLATER WATERPROOFING INC	Change Order #1	219550		2,481.00
100-1610-8100	SLATER WATERPROOFING INC	Pool Deck Repairs	219550		51,156.00
100-1805-7653	SUPERIOR PRESS	A/P Account Deposit Slips	BD24-1041		104.99
100-1810-7673	OCCUPATIONAL HEALTH CEN...	Drug/Alcohol Testing 2/6/2024	219542		153.00
100-1815-7630	THE TECHNOLOGY DEPOT INC	Ruckus Network Project- Installement 1 of 3	4252		35,672.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	4251		435.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	4242		566.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	4223		435.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	4233		435.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	4224		435.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	4228		435.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	4215		218.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	4216		566.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	219514		435.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		782.73
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 33,34,24,31,25 Maint Fees 2/2024	BD24-1037		235.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		476.29

Council Warrant Register by Account

Payment Dates: 02/29/2024 - 03/13/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		478.95
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Tax on Gain on Prior	BD24-1037		1,724.56
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		702.14
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		1,086.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		394.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		578.99
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 100 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		555.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		556.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		574.64
100-2120	OSCAR MARIN	SC Rental Deposit Refund 2/17/24	219537		500.00
100-2120	JAIME CALDERA	SC Rental Deposit Refund 1/20/24	219517		450.00
100-2127	SLATER WATERPROOFING INC	Retention	219550		-2,681.85
100-4201	REPIPE 1	Permit #2024-058 Refund for Overpayment	219545		132.50
100-4801	SARGUR MADABUSHI SRIDESH..	Hollywood Superstars & Vocal Class Refund (Saanvi)	219551		53.00
100-4801	SARGUR MADABUSHI SRIDESH..	Hollywood Superstars & Vocal Class Refund (Tanvi)	219551		52.00
100-4801	TINA WANG	Skate Class- Session 2/19 Refund (Sydney Tse)	219558		105.00
100-4801	EVAN BROWN	Dog Obedience Winter Class Refund	219516		62.50
100-4801	CATHERINE KANG	Dog Obedience Winter Class Refund	219535		62.50
100-4801	KATHERINE MORGAN	Dog Obedience Winter Class Refund	219541		62.50
100-4801	CHRISTINE GELTZ	Dog Obedience Winter Class Refund	219530		62.50
100-4801	EDGAR MARTINEZ	Dog Obedience Winter Class Refund	219538		62.50
100-4801	MARISA SZEPS	Dog Obedience Winter Class Refund	219554		62.50
Fund 100 - GENERAL FUND Total:					673,181.82
Fund: 220 - GAS TAX FUN					
220-2127	WGJ ENTERPRISES INC	Retention- FY24 Striping & Marking Project	4262	202409/220-2127-Retention-...	2,841.49
220-2210-7811	WGJ ENTERPRISES INC	Red Curb Striping on Las Lomas Rd	4262		1,200.00
220-2225-7965	RKA CONSULTING GROUP	Huntington Dr Survey & Utility Research	4243		120.00
Fund 220 - GAS TAX FUN Total:					4,161.49

Council Warrant Register by Account

Payment Dates: 02/29/2024 - 03/13/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 225 - SB-1, Road Maintenance/Rehab Fund					
225-2250-8060	MARIA SILVA	ATP Sidewalk Improvement	219549	202118-ATP Cycle 4-Sidewalk ...	3,000.00
225-2250-8060	ROSALVA CASTILLO	ATP Sidewalk Improvement	219521	202118-ATP Cycle 4-Sidewalk ...	3,000.00
Fund 225 - SB-1, Road Maintenance/Rehab Fund Total:					6,000.00
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7877	STATE OF CALIFORNIA DEPT O...	CalTrans Signal Maintenance 10/2023 - 12/2023	219552		561.22
240-2405-7888	HOME DEPOT CREDIT SERVICES	Refund-Lightbulbs (Inv 8520786)	BD24-1036		-79.17
240-2405-7888	HOME DEPOT CREDIT SERVICES	Street Light Supplies-Plaza Duarte	BD24-1036		127.58
240-2405-7888	HOME DEPOT CREDIT SERVICES	Street Light Supplies-Plaza Duarte	BD24-1036		42.92
240-2405-7890	COUNTY OF LOS ANGELES DE...	Traffic Signal Maintenance 1/2024	219522		5,770.05
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing- Aloysia Moore Park	4246		135.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing- Beardslee Park	4246		135.00
240-2410-7662	LANDSCAPE WAREHOUSE III	Irrigation Repairs-City Parks	4234		232.95
240-2420-7887	HOME DEPOT CREDIT SERVICES	Wrought Iron Repair-Kendrick LLD	BD24-1036		84.23
240-2426-7810	A1 MAINTENANCE SERVICES ...	Grocery Outlet Ctr Sweeping 2/2024	4212		784.00
240-2432-7887	HOME DEPOT CREDIT SERVICES	Aluminum Flashing-Las Posadas LLD	BD24-1036		39.27
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					7,833.05
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-7965	LDM ASSOCIATES INC	FY24 CDBG ADA Curb Ramps Installation	4235	202413-Professional Svcs-ADA...	1,053.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					1,053.00
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIF...	Sheriff's Contract 1/2024	4237		15,202.38
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					15,202.38
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease 2/1/2024 - 2/29/2024	BD24-1037		428.96
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease 2/1/2024 - 2/29/2024	BD24-1037		492.21
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease 2/1/2024 - 2/29/2024	BD24-1037		567.93
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 25 Lease 2/1/2024 - 2/29/2024	BD24-1037		1,524.12
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 33 Lease 2/1/2024 - 2/29/2024	BD24-1037		601.11
Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:					3,614.33
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-7650	ROUTE 66 CAR WASH & LUBE	Transportation Dept Vehicle Car Wash 12/2023	219547		100.80
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept 1/2024	219540		84.89
Fund 460 - PROPOSITION C TRANSIT FUND Total:					185.69
Fund: 470 - MEASURE R LR TRANSIT FUND					
470-2127	RUIZ CONCRETE AND PAVING ...	Retention-Fy24 Citywide Concrete Repair Project	4247	202410/470-2127-Retention-C..	5,646.47
Fund 470 - MEASURE R LR TRANSIT FUND Total:					5,646.47
Grand Total:					716,878.23

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	673,181.82
220 - GAS TAX FUN	4,161.49
225 - SB-1, Road Maintenance/Rehab Fund	6,000.00
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	7,833.05
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	1,053.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	15,202.38
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	3,614.33
460 - PROPOSITION C TRANSIT FUND	185.69
470 - MEASURE R LR TRANSIT FUND	5,646.47
Grand Total:	716,878.23

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7641	Travel & Exp - Martin Del...	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7670	Legal Notices	430.12
100-1010-7965	Professional Services	24,336.87
100-1010-7980	Other Expenses	496.12
100-1015-7686	Other Legal Services	1,271.80
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information ...	9,391.00
100-1020-7713	Historical Museum Bldg...	435.63
100-1020-7720	DCTV	2,345.00
100-1020-7980	Other Expenses	11.01
100-1205-7610	Travel, Mtgs & Conf	875.00
100-1205-7650	Vehicle Maintenance	3,492.88
100-1205-7761	Parking Ticket Collect	8,616.21
100-1205-7781	Contract Law Enforceme...	450,102.84
100-1205-7782	Crossing Guard Contract...	12,463.56
100-1205-7787	Public Safety Cntr Lease	13,664.83
100-1205-7980	Other Expenses	6.59
100-1405-7650	Vehicle Maintenance	42.18
100-1405-7801	Industrial Waste Inspect...	802.64
100-1405-7965	Professional Services	11,577.50
100-1405-7969	City Engineer	2,600.00
100-1410-7636	Uniforms	228.19
100-1410-7650	Vehicle Maintenance	8,720.45
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	72.70
100-1605-7002	Regular Salaries	76.92
100-1605-7636	Uniforms	231.26
100-1605-7650	Vehicle Maintenance	618.48
100-1605-7730	Special Events	486.89
100-1605-7733	Senior Center	1,926.24
100-1605-7735	Teen Center	1,413.14
100-1605-7736	Youth & Adult Recreatio...	4,811.10
100-1605-7741	Sports/Playground Progr...	840.96
100-1605-7980	Other Expenses	12.76
100-1610-7618	Building Supplies	1,836.27
100-1610-7636	Uniforms	44.16
100-1610-7650	Vehicle Maintenance	917.64
100-1610-7652	Building Maint Services	2,246.07

Account Summary

Account Number	Account Name	Payment Amount
100-1610-8100	Other Capital Improvem...	53,637.00
100-1805-7653	Bank Charges	104.99
100-1810-7673	Physical Exams	153.00
100-1815-7630	Equipment Lease	35,672.00
100-1825-7674	Retiree Health Insurance	3,960.00
100-1830-8100	Vehicle Replacement (C...	10,977.17
100-2120	Refundable Deposits	950.00
100-2127	Retention Payable	-2,681.85
100-4201	Building Permits	132.50
100-4801	Youth & Adult Recreatio...	585.00
220-2127	Retention Payable	2,841.49
220-2210-7811	Street Maintenance	1,200.00
220-2225-7965	Professional Services	120.00
225-2250-8060	Sidewalk Improvements	6,000.00
240-2405-7877	Electric-Traffic Signal	561.22
240-2405-7888	Repairs-Citywide	91.33
240-2405-7890	Repairs-Traffic Signal	5,770.05
240-2410-7662	Other Serv-Citywide	502.95
240-2420-7887	Repairs & Replacements	84.23
240-2426-7810	Street Sweeping	784.00
240-2432-7887	Repairs & Replacements	39.27
260-2605-7965	Professional Services	1,053.00
290-2905-7781	Contract Law Enforceme...	15,202.38
320-3205-8013	Vehicles (Capital)	3,614.33
460-4605-7650	Vehicle Maintenance	185.69
470-2127	Retention Payable	5,646.47
Grand Total:		716,878.23

Project Account Summary

Project Account Key	Payment Amount
None	672,478.21
202118-ATP Cycle 4-Professional Svcs	2,285.00
202118-ATP Cycle 4-Sidewalk Improvement	6,000.00
202312/1010-7965-Prof. Svcs-Broadband Assessment	24,336.87
202409/220-2127-Retention-FY24 Traffic Striping	2,841.49
202410/470-2127-Retention-Citywide Concrete FY24	5,646.47
202413-Professional Svcs-ADA Curb Ramps	1,053.00
202419-Contract Law Enforcement-Tobacco Grant	2,237.19
Grand Total:	716,878.23



City of Duarte

Council Warrant Register by Vendor By Fund

Payment Dates 02/29/2024 - 03/13/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Brisas Sweeping 2/2024	4212		61.00
100-1410-7810	A1 MAINTENANCE SERVICES ...	Las Posadas Sweeping 2/2024	4212		61.00
Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:					122.00
Vendor: 6582 - AALIYAH ONTIVEROS					
100-1605-7735	AALIYAH ONTIVEROS	Youthworks Internshi...	219543		100.00
Vendor 6582 - AALIYAH ONTIVEROS Total:					100.00
Vendor: 6583 - ALANA URIARTE					
100-1605-7735	ALANA URIARTE	Youthworks Internshi...	219556		100.00
Vendor 6583 - ALANA URIARTE Total:					100.00
Vendor: 4728 - ALEJANDRO FUENTES					
100-1605-7736	ALEJANDRO FUENTES	Instructor Fee- Circus Winter 2024	4226		1,155.00
Vendor 4728 - ALEJANDRO FUENTES Total:					1,155.00
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Srvc 1/21/2024 - 2/3/2024	4214		6,231.78
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Srvc 2/4/2024- 2/17/2024	4214		6,231.78
Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:					12,463.56
Vendor: 4645 - ANCOM GROUP INC					
100-1605-7736	ANCOM GROUP INC	Instructor Fee-Critical Reading S1 Winter	4213		151.20
Vendor 4645 - ANCOM GROUP INC Total:					151.20
Vendor: 1491 - AUTOZONE					
100-1610-7650	AUTOZONE	Vehicle #20 Seat Cover/Air Freshners	219513		67.10
Vendor 1491 - AUTOZONE Total:					67.10
Vendor: 5805 - BAY ALARM COMPANY					
100-1020-7713	BAY ALARM COMPANY	Museum Fire Monitor 3/01/2024 - 5/31/2024	BD24-1044		246.63
100-1020-7713	BAY ALARM COMPANY	Museum Burglary Monitor 3/01/2024 - 5/31/2024	BD24-1043		189.00
Vendor 5805 - BAY ALARM COMPANY Total:					435.63
Vendor: 0035 - CALIFORNIA CONTRACT CITIES ASSOCIATION					
100-1205-7610	CALIFORNIA CONTRACT CITIES...	Larry Breceda 2024 Annual Municipal Seminar Reg	219518		875.00
Vendor 0035 - CALIFORNIA CONTRACT CITIES ASSOCIATION Total:					875.00
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	219514		435.00
Vendor 0028 - CATHERINE BRATTA Total:					435.00
Vendor: T3347 - CATHERINE KANG					
100-4801	CATHERINE KANG	Dog Obedience Winter Class Refund	219535		62.50
Vendor T3347 - CATHERINE KANG Total:					62.50
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	4227		75.00
Vendor 6340 - CESAR A GARCIA Total:					75.00

Council Warrant Register by Vendor

Payment Dates: 02/29/2024 - 03/13/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Vendor: 5792 - CHALLENGER TEAMWEAR					
100-1605-7741	CHALLENGER TEAMWEAR	LAS Basketball Trophies	4217		520.96
Vendor 5792 - CHALLENGER TEAMWEAR Total:					520.96
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7965	CHARLES ABBOTT ASSOCIATES...	2024 Public Works ROW Permit Module Subscription	4218		9,000.00
Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:					9,000.00
Vendor: 6579 - CHAZZ BROWN					
100-1605-7735	CHAZZ BROWN	Youthworks Internshi...	219515		100.00
Vendor 6579 - CHAZZ BROWN Total:					100.00
Vendor: T4149 - CHRISTINE GELTZ					
100-4801	CHRISTINE GELTZ	Dog Obedience Winter Class Refund	219530		62.50
Vendor T4149 - CHRISTINE GELTZ Total:					62.50
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4219		25.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4219		9.31
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4219		18.47
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4219		45.52
Vendor 5140 - CINTAS CORPORATION #693 Total:					98.99
Vendor: 0903 - CITY OF MONROVIA					
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 1/2024	219540		850.54
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 1/2024	219540		1,034.74
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 1/2024	219540		240.45
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 1/2024	219540		1,556.07
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 1/2024	219540		5,738.10
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 1/2024	219540		42.18
Vendor 0903 - CITY OF MONROVIA Total:					9,462.08
Vendor: 1202 - COASTLINE EQUIPMENT					
100-1410-7650	COASTLINE EQUIPMENT	Vehicle #4 Repair/Service	4220		7,685.71
Vendor 1202 - COASTLINE EQUIPMENT Total:					7,685.71
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1405-7801	COUNTY OF LOS ANGELES DE...	Industrial Waste Inspections 1/2024	219522		802.64
Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					802.64
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7733	CURO MANAGED PRINT PRO...	Senior Center Signage	219523		22.05
Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:					22.05
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	DUI Processing 10/2023	4221		51.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 10/2023	4221		1,224.29
100-1205-7761	DATA TICKET INC	Parking Citation Processing 1/2024	4221		1,561.36
100-1205-7761	DATA TICKET INC	Admin Citation Processing 1/2024	4221		375.06
100-1205-7761	DATA TICKET INC	DUI Processing 1/2024	4221		34.00
Vendor 5501 - DATA TICKET INC Total:					3,245.71
Vendor: 3838 - DELONG UNLIMITED SCREEN PRINTING					
100-1605-7735	DELONG UNLIMITED SCREEN ...	TC 3 on 3 Basketball Shirts	219524		499.60
Vendor 3838 - DELONG UNLIMITED SCREEN PRINTING Total:					499.60
Vendor: 0476 - DUARTE PETTY CASH/BINGO PRIZE MONEY					
100-1605-7733	DUARTE PETTY CASH/BINGO ...	SC Bingo Prize Money	219526		140.00
Vendor 0476 - DUARTE PETTY CASH/BINGO PRIZE MONEY Total:					140.00

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1020-7980	DUARTE RECREATION PETTY ...	Employee Awards Ribbon	219527		11.01
100-1605-7980	DUARTE RECREATION PETTY ...	Staff Appreciation Cupcakes	219527		12.76
Vendor 0311 - DUARTE RECREATION PETTY CASH Total:					23.77
Vendor: T4786 - EDGAR MARTINEZ					
100-4801	EDGAR MARTINEZ	Dog Obedience Winter Class Refund	219538		62.50
Vendor T4786 - EDGAR MARTINEZ Total:					62.50
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	4216		566.00
Vendor 1533 - EFREN CASTRO Total:					566.00
Vendor: 6189 - ENTERPRISE FM TRUST					
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 100 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		555.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 27 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		476.29
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 36 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		478.95
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Tax on Gain on Prior	BD24-1037		1,724.56
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 11 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		702.14
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 15 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		1,086.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 10 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		556.00
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 6 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		578.99
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 33,34,24,31,25 Maint Fees 2/2024	BD24-1037		235.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 13 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		223.12
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 14 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		566.88
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 20 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		394.30
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 7 Lease/Maint 2/1/2024 - 2/29/2024	BD24-1037		782.73
Vendor 6189 - ENTERPRISE FM TRUST Total:					10,977.17
Vendor: 6552 - EVAN BROWN					
100-4801	EVAN BROWN	Dog Obedience Winter Class Refund	219516		62.50
Vendor 6552 - EVAN BROWN Total:					62.50
Vendor: 4294 - FAITH FIRE EXTINGUISHER & SAFETY EQUIPMENT CO					
100-1610-7652	FAITH FIRE EXTINGUISHER & S...	CC Kitchen Fire System Service	219528		185.11
Vendor 4294 - FAITH FIRE EXTINGUISHER & SAFETY EQUIPMENT CO Total:					185.11
Vendor: 6580 - FYNN CASTILLO					
100-1605-7735	FYNN CASTILLO	Youthworks Internshi...	219520		100.00
Vendor 6580 - FYNN CASTILLO Total:					100.00

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7733	HEULYN REGINA DUMAS-JOH...	Senior Center Sewing Class 3/2024	4222		320.00
Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:					320.00
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Repairs/Supplies/Work Lights	BD24-1036		305.36
100-1410-7980	HOME DEPOT CREDIT SERVICES	Propane Supply	BD24-1036		72.70
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC Ice Machine Repair	BD24-1036		42.95
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs/Tools	BD24-1036		34.85
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC/PS Repairs	BD24-1036		173.94
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs/Tools	BD24-1036		75.84
100-1610-7618	HOME DEPOT CREDIT SERVICES	Yard Pest Control	BD24-1036		113.19
100-1610-7618	HOME DEPOT CREDIT SERVICES	Park Bench/Table Paint	BD24-1036		224.38
100-1610-7618	HOME DEPOT CREDIT SERVICES	City Hall Janitorial Supplies	BD24-1036		226.53
100-1605-7730	HOME DEPOT CREDIT SERVICES	Lunar New Year Event Supplies	BD24-1036		286.89
100-1610-7618	HOME DEPOT CREDIT SERVICES	Propane	BD24-1036		145.40
100-1205-7980	HOME DEPOT CREDIT SERVICES	Truck Straps/Code Enforcement Supplies	BD24-1036		6.59
Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:					1,708.62
Vendor: 6404 - IKE DEVANCE					
100-1605-7735	IKE DEVANCE	Youthworks Internshi...	219525		100.00
Vendor 6404 - IKE DEVANCE Total:					100.00
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	CH Restroom Tile/Grout Cleaning	4229		369.00
Vendor 6309 - INX BUILDING MAINTENANCE Total:					369.00
Vendor: 6090 - IT'S A GAS INC					
100-1610-7652	IT'S A GAS INC	SC Helium Tank Replacement	4230		558.63
Vendor 6090 - IT'S A GAS INC Total:					558.63
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	4215		218.00
Vendor 3821 - JACQUELINE BURCKHARD Total:					218.00
Vendor: 6031 - JAG ENDEAVORS LLC					
100-1605-7636	JAG ENDEAVORS LLC	Staff Uniforms	219534		231.26
Vendor 6031 - JAG ENDEAVORS LLC Total:					231.26
Vendor: T2946 - JAIME CALDERA					
100-2120	JAIME CALDERA	SC Rental Deposit Refund 1/20/24	219517		450.00
Vendor T2946 - JAIME CALDERA Total:					450.00
Vendor: 6271 - JAVIER DJEU TENNIS					
100-1605-7736	JAVIER DJEU TENNIS	Instructor Fee-Tennis Class Winter 2024	4231		952.00
Vendor 6271 - JAVIER DJEU TENNIS Total:					952.00
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	4233		435.00
Vendor 0128 - JIM KIRCHNER Total:					435.00
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	4248		75.00
Vendor 6204 - JODY ERRANDI SCHULZ Total:					75.00
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	4224		435.00
Vendor 0086 - JOHN FASANA Total:					435.00

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Vendor: T3851 - JOVANA VILLEGAS					
100-1605-7736	JOVANA VILLEGAS	Instructor Fee- Ballet/Ballet & Tap Winter 2024	4257		1,056.30
100-1605-7736	JOVANA VILLEGAS	Instructor Fee-Culinary Class Winter S2	4257		761.60
Vendor T3851 - JOVANA VILLEGAS Total:					1,817.90
Vendor: T4890 - KATHERINE MORGAN					
100-4801	KATHERINE MORGAN	Dog Obedience Winter Class Refund	219541		62.50
Vendor T4890 - KATHERINE MORGAN Total:					62.50
Vendor: 6486 - KENNETH OTERO					
100-1410-7636	KENNETH OTERO	Safety Work Boot Reimbursement	219544		228.19
Vendor 6486 - KENNETH OTERO Total:					228.19
Vendor: 6581 - LANDEN GRAVES					
100-1605-7735	LANDEN GRAVES	Youthworks Internshi...	219531		100.00
Vendor 6581 - LANDEN GRAVES Total:					100.00
Vendor: 5438 - LDM ASSOCIATES INC					
100-1405-7965	LDM ASSOCIATES INC	FY24 Federal Grant Administration 1/2024	4235		292.50
Vendor 5438 - LDM ASSOCIATES INC Total:					292.50
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	4228		435.00
Vendor 5060 - LINDA HENDERSON Total:					435.00
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Tobacco Enforcement 12/02/2023	4237	202419-Contract Law Enforc...	2,237.19
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Santa Sleigh Escorts 12/2023	4237		2,436.24
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Sheriff's Contract 1/2024	4237		439,691.31
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					444,364.74
Vendor: 6367 - LUCIA ROMERO					
100-1605-7736	LUCIA ROMERO	Instructor Fee- Folklorico 1/16/24-2/20/24	4244		364.00
Vendor 6367 - LUCIA ROMERO Total:					364.00
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAG...	Chamber Lease 3/2024	219536		1,600.00
Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:					1,600.00
Vendor: 6565 - MAGELLAN ADVISORS LLC					
100-1010-7965	MAGELLAN ADVISORS LLC	PSA to Conduct Broadband Assmt 1/20/24-2/17/24	4238	202312/1010-7965-Prof. Svcs...	24,336.87
Vendor 6565 - MAGELLAN ADVISORS LLC Total:					24,336.87
Vendor: 6405 - MAJESTI HUNTSMAN					
100-1605-7735	MAJESTI HUNTSMAN	Youthworks Internshi...	219533		100.00
Vendor 6405 - MAJESTI HUNTSMAN Total:					100.00
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	4225		75.00
Vendor 0285 - MARGARET FINLAY Total:					75.00
Vendor: T4789 - MARISA SZEPS					
100-4801	MARISA SZEPS	Dog Obedience Winter Class Refund	219554		62.50
Vendor T4789 - MARISA SZEPS Total:					62.50
Vendor: 5711 - MAX'S MEXICAN CUISINE					
100-1010-7980	MAX'S MEXICAN CUISINE	City Council Special Meeting 2/13/24	219539		496.12
Vendor 5711 - MAX'S MEXICAN CUISINE Total:					496.12

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	4251		435.00
Vendor 1042 - MICHAEL TARR Total:					435.00
Vendor: 2461 - MVP, LLC					
100-1205-7787	MVP, LLC	Public Safety Lease	4240		13,664.83
Vendor 2461 - MVP, LLC Total:					13,664.83
Vendor: 6317 - OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA					
100-1810-7673	OCCUPATIONAL HEALTH CEN...	Drug/Alcohol Testing 2/6/2024	219542		153.00
Vendor 6317 - OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA Total:					153.00
Vendor: T4567 - OSCAR MARIN					
100-2120	OSCAR MARIN	SC Rental Deposit Refund 2/17/24	219537		500.00
Vendor T4567 - OSCAR MARIN Total:					500.00
Vendor: 6355 - PACIFIC SKATE SCHOOL LLC					
100-1605-7736	PACIFIC SKATE SCHOOL LLC	Instructor Fee-Skateboarding S1 Winter & 1/15/24	4241		371.00
Vendor 6355 - PACIFIC SKATE SCHOOL LLC Total:					371.00
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	4245		76.92
Vendor 1197 - PAMELA ROMERO Total:					76.92
Vendor: T4784 - REPIPE 1					
100-4201	REPIPE 1	Permit #2024-058 Refund for Overpayment	219545		132.50
Vendor T4784 - REPIPE 1 Total:					132.50
Vendor: 6559 - RICHARD D JONES, A Professional Law Corporation					
100-1015-7686	RICHARD D JONES, A Professi...	Zero Bail Injunction	219546		1,271.80
Vendor 6559 - RICHARD D JONES, A Professional Law Corporation Total:					1,271.80
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 1/2024	4243		320.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 1/2024	4243		520.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 1/2024	4243		1,760.00
100-1405-7965	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Improvements 1/2024	4243	202118-ATP Cycle 4-Professio...	2,285.00
Vendor 0904 - RKA CONSULTING GROUP Total:					4,885.00
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	RODOLFO CARDENAS	SC Spring Fling Egg Hunt DJ	219519		175.00
Vendor 6293 - RODOLFO CARDENAS Total:					175.00
Vendor: 6585 - RUBEN VIOLA					
100-1605-7733	RUBEN VIOLA	SC March/April Newsletter	219557		744.19
Vendor 6585 - RUBEN VIOLA Total:					744.19
Vendor: 4142 - RUDY'S PLUMBING INC					
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing- CH Drinking Fountain	4246		135.00
Vendor 4142 - RUDY'S PLUMBING INC Total:					135.00
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	4232		75.00
Vendor 5263 - SAMUEL KANG Total:					75.00
Vendor: T4787 - SARGUR MADABUSHI SRIDESHIKAN					
100-4801	SARGUR MADABUSHI SRIDESH..	Hollywood Superstars & Vocal Class Refund (Saanvi)	219551		53.00
100-4801	SARGUR MADABUSHI SRIDESH..	Hollywood Superstars & Vocal Class Refund (Tanvi)	219551		52.00
Vendor T4787 - SARGUR MADABUSHI SRIDESHIKAN Total:					105.00
Vendor: 6549 - SLATER WATERPROOFING INC					
100-1610-8100	SLATER WATERPROOFING INC	Change Order #1	219550		2,481.00
100-1610-8100	SLATER WATERPROOFING INC	Pool Deck Repairs	219550		51,156.00

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-2127	SLATER WATERPROOFING INC	Retention	219550		-2,681.85
Vendor 6549 - SLATER WATERPROOFING INC Total:					50,955.15
Vendor: 0220 - SOUTHERN CALIFORNIA NEWS GROUP					
100-1010-7670	SOUTHERN CALIFORNIA NEWS...	Legal Advertising 1/2024	4249		430.12
Vendor 0220 - SOUTHERN CALIFORNIA NEWS GROUP Total:					430.12
Vendor: 2688 - STAPLES ADVANTAGE					
100-1605-7735	STAPLES ADVANTAGE	TC Copier Paper	4250		113.54
Vendor 2688 - STAPLES ADVANTAGE Total:					113.54
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	4223		435.00
Vendor 0083 - STEVE ESBENSHADE Total:					435.00
Vendor: 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES					
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 1/2024	219553		5,370.50
Vendor 3661 - SUPERIOR CT OF CAL CO OF LOS ANGELES Total:					5,370.50
Vendor: 5351 - SUPERIOR PRESS					
100-1805-7653	SUPERIOR PRESS	A/P Account Deposit Slips	BD24-1041		104.99
Vendor 5351 - SUPERIOR PRESS Total:					104.99
Vendor: 5686 - TAMORA SCHOOL OF IRISH DANCE					
100-1605-7733	TAMORA SCHOOL OF IRISH D...	SC St Patricks Day Show 3/15/2024	219555		375.00
Vendor 5686 - TAMORA SCHOOL OF IRISH DANCE Total:					375.00
Vendor: 6457 - TERA MARTIN DEL CAMPO					
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	4239		75.00
Vendor 6457 - TERA MARTIN DEL CAMPO Total:					75.00
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	4242		566.00
Vendor 3904 - TERESA RENTERIA Total:					566.00
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7630	THE TECHNOLOGY DEPOT INC	Ruckus Network Project- Installement 1 of 3	4252		35,672.00
Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:					35,672.00
Vendor: 5544 - THEODORE SIEGEL					
100-1605-7733	THEODORE SIEGEL	SC 'Back to the Future' Screening/Presentation	219548		150.00
Vendor 5544 - THEODORE SIEGEL Total:					150.00
Vendor: T4788 - TINA WANG					
100-4801	TINA WANG	Skate Class- Session 2/19 Refund (Sydney Tse)	219558		105.00
Vendor T4788 - TINA WANG Total:					105.00
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	4236		75.00
Vendor 6100 - TONEY LEWIS Total:					75.00
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1020-7712	TRIPEPI SMITH & ASSOCIATES	Communication & Social Media Mgmt 2/2024	4253		9,391.00
100-1020-7720	TRIPEPI SMITH & ASSOCIATES	PEG Channel Managment 2/2024	4253		2,345.00
Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:					11,736.00
Vendor: 5907 - ULINE INC					
100-1610-7618	ULINE INC	CH Supplies	4255		271.27
100-1610-7618	ULINE INC	CH Supplies	4255		99.65
Vendor 5907 - ULINE INC Total:					370.92

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Vendor: 6572 - VALIANCE CAPITAL LLC					
100-1605-7741	VALIANCE CAPITAL LLC	Youth Sports Basketball Referee 2/24/24-3/2/24	4256		320.00
Vendor 6572 - VALIANCE CAPITAL LLC Total:					320.00
Vendor: T4785 - VICTOR GRIEGO					
100-1605-7730	VICTOR GRIEGO	Volunteer Appreciation- Spkr at Cesar Chavez Event	219532		200.00
Vendor T4785 - VICTOR GRIEGO Total:					200.00
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	4254		75.00
Vendor 6196 - VINH TRUONG Total:					75.00
Vendor: 6519 - VIRIDIANA GARCIA					
100-1605-7735	VIRIDIANA GARCIA	Youthworks Internshi...	219529		100.00
Vendor 6519 - VIRIDIANA GARCIA Total:					100.00
Vendor: 5935 - WALLACE SIGN COMPANY					
100-1205-7650	WALLACE SIGN COMPANY	Vehicle #25 Decals	4258		552.10
Vendor 5935 - WALLACE SIGN COMPANY Total:					552.10
Vendor: 6113 - WARDS SERVICE					
100-1205-7650	WARDS SERVICE	Vehicle #35 Repair/ Wiper Blades	4259		1,384.71
Vendor 6113 - WARDS SERVICE Total:					1,384.71
Vendor: 0237 - WAXIE SANITARY SUPPLY					
100-1610-7618	WAXIE SANITARY SUPPLY	Supplies	4260		32.06
100-1610-7618	WAXIE SANITARY SUPPLY	Building Supplies	4260		90.85
Vendor 0237 - WAXIE SANITARY SUPPLY Total:					122.91
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR C...	Pest Control Srvcs-Yard 4/27/2023	4261		162.40
100-1610-7652	WESTERN EXTERMINATOR C...	Pest/Mosquito/Rodent Control Srvcs 8/18/2023	4261		781.10
Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:					943.50
Vendor: 4797 - WEX BANK					
100-1605-7650	WEX BANK	TC Boxing Tournament Fuel 1/1/24 - 1/31/24	BD24-1042		378.03
Vendor 4797 - WEX BANK Total:					378.03
Fund 100 - GENERAL FUND Total:					673,181.82
Fund: 220 - GAS TAX FUN					
Vendor: 0904 - RKA CONSULTING GROUP					
220-2225-7965	RKA CONSULTING GROUP	Huntington Dr Survey & Utility Research	4243		120.00
Vendor 0904 - RKA CONSULTING GROUP Total:					120.00
Vendor: 5887 - WGJ ENTERPRISES INC					
220-2210-7811	WGJ ENTERPRISES INC	Red Curb Striping on Las Lomas Rd	4262		1,200.00
220-2127	WGJ ENTERPRISES INC	Retention- FY24 Striping & Marking Project	4262	202409/220-2127-Retention-...	2,841.49
Vendor 5887 - WGJ ENTERPRISES INC Total:					4,041.49
Fund 220 - GAS TAX FUN Total:					4,161.49
Fund: 225 - SB-1, Road Maintenance/Rehab Fund					
Vendor: T4892 - MARIA SILVA					
225-2250-8060	MARIA SILVA	ATP Sidewalk Improvement	219549	202118-ATP Cycle 4-Sidewalk ...	3,000.00
Vendor T4892 - MARIA SILVA Total:					3,000.00
Vendor: T4891 - ROSALVA CASTILLO					
225-2250-8060	ROSALVA CASTILLO	ATP Sidewalk Improvement	219521	202118-ATP Cycle 4-Sidewalk ...	3,000.00
Vendor T4891 - ROSALVA CASTILLO Total:					3,000.00
Fund 225 - SB-1, Road Maintenance/Rehab Fund Total:					6,000.00

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Payment Dates: 02/29/2024 - 03/13/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES ...	Grocery Outlet Ctr Sweeping 2/2024	4212		784.00
Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:					784.00
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
240-2405-7890	COUNTY OF LOS ANGELES DE...	Traffic Signal Maintenance 1/2024	219522		5,770.05
Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					5,770.05
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
240-2420-7887	HOME DEPOT CREDIT SERVICES	Wrought Iron Repair-Kendrick LLD	BD24-1036		84.23
240-2405-7888	HOME DEPOT CREDIT SERVICES	Refund-Lightbulbs (Inv 8520786)	BD24-1036		-79.17
240-2405-7888	HOME DEPOT CREDIT SERVICES	Street Light Supplies-Plaza Duarte	BD24-1036		127.58
240-2405-7888	HOME DEPOT CREDIT SERVICES	Street Light Supplies-Plaza Duarte	BD24-1036		42.92
240-2432-7887	HOME DEPOT CREDIT SERVICES	Aluminum Flashing-Las Posadas LLD	BD24-1036		39.27
Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:					214.83
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
240-2410-7662	LANDSCAPE WAREHOUSE III	Irrigation Repairs-City Parks	4234		232.95
Vendor 3968 - LANDSCAPE WAREHOUSE III Total:					232.95
Vendor: 4142 - RUDY'S PLUMBING INC					
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing- Aloysia Moore Park	4246		135.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing- Beardslee Park	4246		135.00
Vendor 4142 - RUDY'S PLUMBING INC Total:					270.00
Vendor: 2809 - STATE OF CALIFORNIA DEPT OF TRANSPORTATION					
240-2405-7877	STATE OF CALIFORNIA DEPT O...	CalTrans Signal Maintenance 10/2023 - 12/2023	219552		561.22
Vendor 2809 - STATE OF CALIFORNIA DEPT OF TRANSPORTATION Total:					561.22
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					7,833.05
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
Vendor: 5438 - LDM ASSOCIATES INC					
260-2605-7965	LDM ASSOCIATES INC	FY24 CDBG ADA Curb Ramps Installation	4235	202413-Professional Svcs-ADA...	1,053.00
Vendor 5438 - LDM ASSOCIATES INC Total:					1,053.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					1,053.00
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
290-2905-7781	LOS ANGELES COUNTY SHERIF...	Sheriff's Contract 1/2024	4237		15,202.38
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					15,202.38
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					15,202.38
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
Vendor: 6189 - ENTERPRISE FM TRUST					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 24 Lease 2/1/2024 - 2/29/2024	BD24-1037		428.96
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease 2/1/2024 - 2/29/2024	BD24-1037		492.21
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 34 Lease 2/1/2024 - 2/29/2024	BD24-1037		567.93
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 25 Lease 2/1/2024 - 2/29/2024	BD24-1037		1,524.12

Council Warrant Register by Vendor

Payment Dates: 02/29/2024 - 03/13/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 33 Lease 2/1/2024 - 2/29/2024	BD24-1037		601.11
Vendor 6189 - ENTERPRISE FM TRUST Total:					3,614.33
Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:					3,614.33
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept 1/2024	219540		84.89
Vendor 0903 - CITY OF MONROVIA Total:					84.89
Vendor: 6584 - ROUTE 66 CAR WASH & LUBE					
460-4605-7650	ROUTE 66 CAR WASH & LUBE	Transportation Dept Vehicle Car Wash 12/2023	219547		100.80
Vendor 6584 - ROUTE 66 CAR WASH & LUBE Total:					100.80
Fund 460 - PROPOSITION C TRANSIT FUND Total:					185.69
Fund: 470 - MEASURE R LR TRANSIT FUND					
Vendor: 6024 - RUIZ CONCRETE AND PAVING INC					
470-2127	RUIZ CONCRETE AND PAVING ...	Retention-Fy24 Citywide Concrete Repair Project	4247	202410/470-2127-Retention-C..	5,646.47
Vendor 6024 - RUIZ CONCRETE AND PAVING INC Total:					5,646.47
Fund 470 - MEASURE R LR TRANSIT FUND Total:					5,646.47
Grand Total:					716,878.23

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	673,181.82
220 - GAS TAX FUN	4,161.49
225 - SB-1, Road Maintenance/Rehab Fund	6,000.00
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	7,833.05
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	1,053.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	15,202.38
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	3,614.33
460 - PROPOSITION C TRANSIT FUND	185.69
470 - MEASURE R LR TRANSIT FUND	5,646.47
Grand Total:	716,878.23

Account Summary

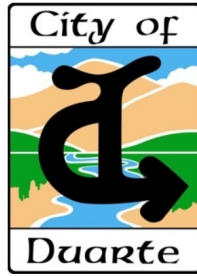
Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	75.00
100-1005-7641	Travel & Exp - Martin Del...	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7670	Legal Notices	430.12
100-1010-7965	Professional Services	24,336.87
100-1010-7980	Other Expenses	496.12
100-1015-7686	Other Legal Services	1,271.80
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information ...	9,391.00
100-1020-7713	Historical Museum Bldg...	435.63
100-1020-7720	DCTV	2,345.00
100-1020-7980	Other Expenses	11.01
100-1205-7610	Travel, Mtgs & Conf	875.00
100-1205-7650	Vehicle Maintenance	3,492.88
100-1205-7761	Parking Ticket Collect	8,616.21
100-1205-7781	Contract Law Enforceme...	450,102.84
100-1205-7782	Crossing Guard Contract...	12,463.56
100-1205-7787	Public Safety Cntr Lease	13,664.83
100-1205-7980	Other Expenses	6.59
100-1405-7650	Vehicle Maintenance	42.18
100-1405-7801	Industrial Waste Inspect...	802.64
100-1405-7965	Professional Services	11,577.50
100-1405-7969	City Engineer	2,600.00
100-1410-7636	Uniforms	228.19
100-1410-7650	Vehicle Maintenance	8,720.45
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	72.70
100-1605-7002	Regular Salaries	76.92
100-1605-7636	Uniforms	231.26
100-1605-7650	Vehicle Maintenance	618.48
100-1605-7730	Special Events	486.89
100-1605-7733	Senior Center	1,926.24
100-1605-7735	Teen Center	1,413.14
100-1605-7736	Youth & Adult Recreatio...	4,811.10
100-1605-7741	Sports/Playground Progr...	840.96
100-1605-7980	Other Expenses	12.76
100-1610-7618	Building Supplies	1,836.27
100-1610-7636	Uniforms	44.16
100-1610-7650	Vehicle Maintenance	917.64
100-1610-7652	Building Maint Services	2,246.07

Account Summary

Account Number	Account Name	Payment Amount
100-1610-8100	Other Capital Improvem...	53,637.00
100-1805-7653	Bank Charges	104.99
100-1810-7673	Physical Exams	153.00
100-1815-7630	Equipment Lease	35,672.00
100-1825-7674	Retiree Health Insurance	3,960.00
100-1830-8100	Vehicle Replacement (C...	10,977.17
100-2120	Refundable Deposits	950.00
100-2127	Retention Payable	-2,681.85
100-4201	Building Permits	132.50
100-4801	Youth & Adult Recreatio...	585.00
220-2127	Retention Payable	2,841.49
220-2210-7811	Street Maintenance	1,200.00
220-2225-7965	Professional Services	120.00
225-2250-8060	Sidewalk Improvements	6,000.00
240-2405-7877	Electric-Traffic Signal	561.22
240-2405-7888	Repairs-Citywide	91.33
240-2405-7890	Repairs-Traffic Signal	5,770.05
240-2410-7662	Other Serv-Citywide	502.95
240-2420-7887	Repairs & Replacements	84.23
240-2426-7810	Street Sweeping	784.00
240-2432-7887	Repairs & Replacements	39.27
260-2605-7965	Professional Services	1,053.00
290-2905-7781	Contract Law Enforceme...	15,202.38
320-3205-8013	Vehicles (Capital)	3,614.33
460-4605-7650	Vehicle Maintenance	185.69
470-2127	Retention Payable	5,646.47
Grand Total:		716,878.23

Project Account Summary

Project Account Key	Payment Amount
None	672,478.21
202118-ATP Cycle 4-Professional Svcs	2,285.00
202118-ATP Cycle 4-Sidewalk Improvement	6,000.00
202312/1010-7965-Prof. Svcs-Broadband Assessment	24,336.87
202409/220-2127-Retention-FY24 Traffic Striping	2,841.49
202410/470-2127-Retention-Citywide Concrete FY24	5,646.47
202413-Professional Svcs-ADA Curb Ramps	1,053.00
202419-Contract Law Enforcement-Tobacco Grant	2,237.19
Grand Total:	716,878.23



ITEM: 7.E

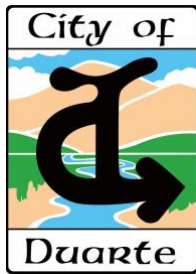
Receive and File the Community Development Department Update

Recommended Action:

It is recommended that the City Council receive and file the Community Development Department Update for the month of March 2024.

Attachments:

[7E - Community Development Department Update - March 2024.pdf](#)



COMMUNITY DEVELOPMENT STATUS REPORT March 2024

PROJECT/PROGRAM	STATUS
<u>IN PROCESS</u>	
Safe Routes to Schools Study	Staff is working with SCAG on a Safe Route to Schools Study. KOA, a traffic engineering firm is doing this study for SCAG. This is a grant based study and is being done at no cost to the City. This project by SCAG is only to develop a plan. There is no funding included for capital improvements. If the plan is approved, desired capital projects can be added to the CIP. The study will be presented to the City Council at the March 26, 2024 meeting.
Recreation Trail Upgrades	Duarte was awarded a \$1.6 million federal appropriation for accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail. This funding was included in the 2023 Omnibus Appropriations Bill, thanks to Congresswoman Napolitano. We are still waiting to receive the funds as the State manages the process for how funds will be distributed, a process that typically takes several months. In the next few months, Staff is working on finalizing paving details, looking to hire a landscape consultant to coordinate a final bid set for Parks & Recreation Commission and City Council review. An aerial survey has been completed and the concept plan is being developed. The current schedule is for a project bid in August 2024.
Andres Duarte School	This is a Duarte Unified School District (DUSD) project which entails the development of the Andres Duarte School site with a residential development. The School District has selected a developer and is working on the final details of the agreement. The selected team is a partnership of: Adept Development, MW Investments Group and SGV Property Fund. The Andres Duarte school site property is about 13 acres. The preliminary plan, acted on by DUSD, includes 173 units and preserves a portion of Otis Gordon Park. But there is no guarantee to this build out. The property has a general plan and zoning of Public Facilities so any development of the property will require City Council approval. Staff met with the Developer team and explained the City process. This project will require an EIR, so in the coming weeks, that selection process will be progressing. The last

PROJECT/PROGRAM	STATUS
	update provided to the City was that the developer team and DUSD are working on an agreement and that is moving slower than expected. Staff will bring the EIR consultant selection item for Council Action when the project is ready to move forward. As the process progresses, Staff will keep the Council informed.
Jersey Mikes	Jersey Mikes recently pulled permits for a new store in The Huntington, adjacent to the Domino's space. This will fill up the main commercial space in that mixed use project and leave only the live work space available. Tenant improvement in process.
San Gabriel Valley Regional Housing Trust	Staff is working with the San Gabriel Valley COG and the San Gabriel Valley Regional Housing Trust on a possible subsidized housing development in the City. The idea would be to develop one of the affordable housing sites listed in the most recent Housing Element with first priority being the City-owned property at 2400 Huntington and properties to the east. SCVGOG and SGVRHT have access to funding that assists in generating interest from developers.
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking into a parking structure and construct workforce housing along Fasana Road at Highland Avenue. Metro is in the final stages of developer selection. Over the next few months, they will be developing the sale agreement. There is currently no schedule for development.
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Owners have shown positive interest. Staff is working, mostly with the new owners, to develop options for moving forward. Property owners are cooperating with the City on Code Enforcement issues. The City has hired an Architect and Engineer to develop a detailed concept plan for façade and parking lot upgrades to the center.
Highland Promenade	This project is funded by a Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. The City and the property owner of 1801 Highland have approved an easement agreement. Staff discussed the right of way issue with Metro for its piece

PROJECT/PROGRAM	STATUS
	recently and the details will be resolved when the site development moves forward. City has hired KHR to develop engineering plans and will soon propose hiring a landscape architect to assist with design details. The projected construction date is Fall 2024; however, a portion adjacent to the Metro parking lot may be constructed with the development on that property.
Evergreen Pedestrian Improvements	This project includes pedestrian sidewalk and lighting along the north side of Evergreen Street and a widening of the sidewalk on the west side of Highland Avenue under the 210 freeway underpass. This project is funded through an ATP cycle 4 grant. The contract has been awarded and construction is in process. The scheduled completion date is Summer 2024.
Royal Oaks Annexation	The process has started to annex the Human Good's Royal Oaks senior living facility to the City. Rincon Consultants have been hired to assist Staff in processing the annexation and to complete the environmental work. This project also includes a general plan amendment and zoning change. Rincon has started the preparation of the environmental document. The entire process will take 8-12 months and should be in the public hearing process by late 2024.
<u>DEVELOPMENT</u>	
Solana at Duarte Station 1750 Fasana Road	MBK is building Solana, a 292-unit apartment. This building will also be the location of the "Duarte Station" sign that will be an icon, located on the roof of the building. The revised completion date is 2025.
BP Charging Station	At its December meeting, the Planning Commission approved a new EV charging station on the property at the northeast corner of Huntington Drive and Bradbourne. This is a new style of charging station that includes several charging spaces and a lounge area for customers that are waiting for their vehicles to charge.
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive)	This is a two-phase project with a total of 178 rooms with 72 in the first phase. The first plan check was returned to the Architect in early May 2022. The second plan check was resubmitted for review in March 2023. Several clarifications and minor revisions were needed. The third plan check has been completed. There are a few minor revisions required but plans are nearing completion. Staff met with the owner and contractor in January and will continue to monitor and encourage progress.

PROJECT/PROGRAM		STATUS
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: Duarte Outpatient Clinic (DOC) is nearing completion and should be finished by Summer 2024. It is an 8 story, 350,000 square foot building. The Central Utility Plant reconstruction is in process and will be completed by Summer 2025 (it is located in the Irwindale portion of the property).	
Westminster Gardens	Human Good, the owner, plans for a major campus expansion and has recently filed an application. The City hired MIG to assist in the preparation of the specific plan amendment and EIR. The request is for this expansion to accommodate up to 600 total units; this includes assisted living and memory care units, and mixed use. This project will take 12+ months, but Staff has had kick off meetings with the consultant and HumanGood and there is positive progress.	
928 Huntington Dr.	The old commercial building, apartments and billboard have been demolished and permits are ready to be issued. A 16 unit apartment development has been approved for the property.	
PUBLIC WORKS		
Encanto Park Infiltration Project	In feasibility and early design phase. Initial plan is to locate structure in the park area under the soccer field . Now that the JPA has been formed to manage construction and maintenance, the project can move forward. The design is at 60% now and the JPA will be working on developing a budget. When a final budget estimate is completed and the plans are at 90% completion or more, City Staff and the JPA will provide City Council an update and City Staff and the JPA will start public outreach.	
Annual Curb Ramp Project	This is an annual project, funded by CDBG, to replace curb ramps throughout the city. Currently in construction.	
Annual Pavement Repair	The 2023-2024 project is currently in preliminary design. The plan is for an April 2024 bid award.	
Annual Street Project	The 2023-2024 street project is planned for winter/spring 2024. An award of design contract was approved at the September 26 meeting. The plan is for a March 2024 bid process.	



ITEM: 7.F

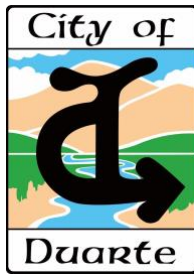
Receive and File the Parks and Recreation Department Update

Recommended Action:

It is recommended that the City Council receive and file the Parks and Recreation Department Update for the month of March 2024.

Attachments:

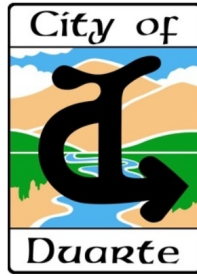
[7F - Parks and Recreation Department Update - March 2024.pdf](#)



**PARKS AND RECREATION
STATUS REPORT
March 2024**

PROJECT/PROGRAM		STATUS
<u>YOUTH AND SENIOR PROGRAMS</u>		
Spring Recreation Classes Registration	Registration for the Department’s spring recreational classes begins Monday, March 11. To view the full list of this upcoming season’s offerings or register for a class, visit ACCESSDUARTE.COM and then click on the “City News” icon, at the top of the webpage.	
Duarte 66ers Opening Day	All baseball fans, come root on our very own senior softball team, the Duarte 66ers, at their first game of the season! Opening Day will take place on Thursday, April 4 at Otis Gordon Sports Park – 2340 Central Avenue, with ceremonial festivities starting at 9:15 AM, and official game time set for 9:45 AM.	
<u>SPECIAL EVENTS</u>		
Duarte Spring Fashion Show	Don’t miss Duarte’s own Fashion Show, in partnership with Macy’s of Santa Anita, on Saturday, March 16 at 1 PM. This runway show will feature residents and neighbors of all ages showing off their amateur modeling talents while highlighting this year’s Macy’s spring clothing line collections. The event will be held at the Duarte Performing Arts Center. Presale tickets are \$10 or \$15 at the door. Tickets can be purchased at the Duarte Teen Center or City Hall.	
Cesar Chavez Day of Service 2024	Join us as we commemorate the life and legacy of civil-rights leader Cesar Chavez through a day of service here in Duarte on Saturday, March 23 from 9 AM to 1 PM. Registered volunteers will devote their morning to a beautification project on the Westminster Gardens campus. To volunteer, register at accessduarte.com, and then click on “Parks & Recreation/Pool” icon, followed by “Register for Classes,” to complete your participant registration today. Registration includes a continental breakfast and lunch.	
Underwater Egg Hunt	Come jump in the Duarte Pool on Sunday, March 24 at 2 PM for the Department’s annual Underwater Egg Hunt! After the hunt, broken down per age groups, stay for open recreation swim, craft stations, and photos with the Easter Bunny. Egg hunts are intended for youth ages 4 - 13. Event fee is \$3 for residents and \$5 for non-residents. Note, registration deadline is Friday, March 15.	
EGGFEST 2024	The Department invites residents to hop on over to Duarte EGGFEST 2024. This free, springtime annual event will happen at Encanto Park on Saturday, March 30 at 10 AM. The event will include egg hunts with thousands of eggs. Egg Hunt begins promptly at 10:15 for ages 3-4, 10:45 AM for ages 5-7, and 11:15 AM for ages 8-10. Throughout the event time, families can participate and enjoy arts & crafts stations,	

	inflatable attractions, bubble making, a petting zoo, music, and photos with the Easter Bunny.
Spring Break: Recreation Swim	During Duarte Unified School District's Spring Break, April 1 – 5, the Duarte Pool will be open for recreation swim for all residents and guests from 12 – 2 PM. Daily admission is \$1 for ages 12 and under, \$2 for teens and adults, and \$1 for seniors 55+ or persons with a disability – appropriate swim attire is required.
Jump For Autism	Join the Parks and Recreation Department for its first autism awareness event at the Duarte Teen Center, 1400 Buena Vista Street, on Tuesday, April 2 from 6 – 8 PM as we celebrate Autism Awareness Month. The event will feature a silent DJ party, sensory stations, light refreshments, and opportunity drawings. While this is a free event, pre-registration is required at ACCESSDUARTE.COM .
Community Skate Day	Grab your skateboard and come out to our Community Skate Day on April 6 from 9 AM – 12 PM at the Duarte Skate Park! This free event will be held at the Duarte Skate Park and will feature free skate lessons, giveaways, including safety helmets by Public Safety/Los Angeles County Sheriff's Department, music, and much more.



ITEM: 7.G

Approval of City Council Conference Attendance

Recommended Action:

It is recommended that the City Council approve the conference attendances.

Attachments:

[7G - Memorandum - Conference Attendance.pdf](#)



MEMORANDUM

TO: Mayor and Councilmembers
FROM: Annette Juarez, City Clerk
DATE: March 6, 2024
SUBJECT: **APPROVAL OF CITY COUNCIL CONFERENCE ATTENDANCE**

Mayor Vinh Truong

Southern California Association of Governments (SCAG) Regional Conference

May 2-3, 2024

Palm Desert, CA

Registration: \$0.00

Accommodations: \$469.70

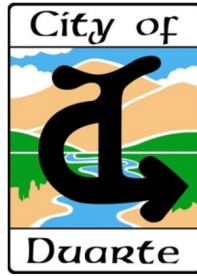
International Council of Shopping Centers (ICSC) Annual Convention

May 19-21, 2024

Las Vegas, NV

Registration: \$850.00

Total: \$1,319.70



ITEM: 10.A

Conceptual Site Design Plan for Duarte Park Revitalization Project

Recommended Action:

It is recommended that the City Council receive and file the conceptual design for the Duarte Park Revitalization Project.

Attachments:

[10A - Duarte Park Revitalization Project Site Design.pdf](#)



Agenda Item: _____

CM Review: *SCV*

Fiscal Review: *JP*

AGENDA REPORT

MEETING DATE: March 12, 2024

TO: Mayor and Members of the City Council

FROM: Manuel Enriquez, Director of Parks and Recreation

SUBJECT: Conceptual Site Design Plan for Duarte Park Revitalization Project

RECOMMENDATION: It is recommended that the City Council receive and file the conceptual design for the Duarte Park Revitalization Project .

FISCAL IMPACT: None currently.

BACKGROUND

In 2023, the City Council approved a professional services agreement with MIG for a conceptual design for the Duarte Park Revitalization Project (Duarte Park – 1344 Bloomdale Street). The primary goal for this project is to reactivate the 2.96-acre park site, by replacing the current aged amenities with brand new infrastructure and equipment that promote health and wellness-related activities, while ensuring community needs are included. In addition to the conceptual design plan, the agreement included a report of probable construction costs for the project.

DISCUSSION/ANALYSIS

This report presents the final concept design and opportunities for the Duarte Park Revitalization Project. The final park design is a culmination of seven previous conceptual versions, and encompasses design input and commentary collected from community stakeholders and City staff on the following dates:

September 11, 2023 - Parks and Recreation Commission Meeting

November 13, 2023 - Parks and Recreation Commission Meeting

December 3, 2023 - Community Meeting

January 8, 2024 - Parks and Recreation Commission Meeting

Some major components of the revamped park design include:

Play Area

Two inclusive play areas, designed for all youth ages 2 – 5 and 5 – 12 years of age, including new playground equipment, surfacing, and built-in seat walls for parents and guardians to keep a close eye on their children.

Picnic Shelter Area

One 20' hexagon picnic shelter with four picnic tables and two BBQ pits, for residents and their families and friends to gather. This enhanced amenity would generate additional revenue for the City, as residents and guests would be able to rent the gazebo online, similarly to those currently at Royal Oaks, Tzeitel Paras-Caracci, and Encanto Parks.

Restroom Plaza

A brand-new restroom building, 5,000 square feet, that allows park guests gathering in the green space to have access to well-stocked, safe, and secure restrooms throughout the duration of the park's hours, even when the park building is closed.

New Park Building

A proposed new park building, 3,830 square feet, to replace the existing aged recreation building that has programming constraints. The new building would include four (4) gender neutral restrooms, a storage closet, and a large programming room accommodating 50 – 100 individuals. This new building could also serve as a new revenue source for the City as it could be rented out, during times that the space is not hosting City programming, similar to the Royal Oaks Park building.

Teen Center Addition

An enclosed and secured outdoor conditioning area for the Duarte Boxing Program. The space would be shaded and is intended to alleviate congestion in the boxing gym and allow trainers and participants to safely train for the sport. The space would be furnished with conditioning and sport related equipment, not included in these cost estimates.

Dog Park

A 14,000 square foot off-leash dog park divided into two separate fenced off areas, for larger and smaller dogs. This amenity would be the first off-leash space within the City for dogs and their owners to exercise and socialize with their pets. The dog park would include some agility equipment, dog waste stations, shaded benches for owners, and a surfacing of decomposed granite.

Parking Lot

To alleviate traffic congestion on Bloomdale Street, a new parking lot is called out in the final conceptual design. The lot would accommodate approximately 20 vehicles, ADA spots included, and would be furnished with wheel stops, drainage, and appropriate signage.

Commission Recommendation

At the January 8, 2024, Parks and Recreation Commission Meeting, the Commission unanimously approved the enclosed final design for the Duarte Park Revitalization Project. The conclusive scope of work for the project is indicated on the table below, including their associated cost estimates.

Park Improvements					
DESCRIPTION	QUANT.	UNIT	COST	EXTENSION	TOTAL
DEMOLITION					\$190,288
Building	1	ls	\$35,000.00	\$35,000	
Haz Mat Test and Removal	1	ls	\$50,000.00	\$50,000	
Basketball Court and Equipment Removal	4,000	sf	\$5.50	\$22,000	
Play Equipment Removal	1	ls	\$20,000.00	\$20,000	
Existing Paving	1,800	sf	\$2.00	\$3,600	
Sand Removal	5,700	sf	\$5.00	\$28,500	
Clear and Grub	62,375	sf	\$0.50	\$31,188	
SITE PREPARATION/EARTHWORK					\$219,000
Prune & Protect (E) Trees	1	ls	\$7,000.00	\$7,000	
Miscellaneous Site Grading	1	ls	\$75,000.00	\$75,000	
Construction Staking and Surveying	1	ls	\$35,000.00	\$35,000	
Site Domestic Water Improvements	1	ls	\$25,000.00	\$25,000	
Site Sewer Improvements	1	ls	\$30,000.00	\$30,000	
Site Storm Drainage Improvements	1	ls	\$35,000.00	\$35,000	
Stormwater Pollution Prevention Plan	1	ls	\$12,000.00	\$12,000	
RECREATION FEATURES					
General					\$148,000
Concrete Paving	9,125	sf	\$12.00	\$109,500	
4' High Tube Steel Play Area Fence	220	lf	\$175.00	\$38,500	
Picnic Shelter Area					\$95,180
20' Hexagon Picnic Structure	1	ea	\$70,000.00	\$70,000	
Concrete Paving	390	sf	\$12.00	\$4,680	
Picnic Tables (Pre-cast Concrete)	4	ea	\$3,500.00	\$14,000	
Barbeques	2	ea	\$2,500.00	\$5,000	
Hot Coal Bin	1	ea	\$1,500.00	\$1,500	
Multi-use Turf					\$11,160
Sod	5,580	sf	\$2.00	\$11,160	
Play Area					\$643,062
Play area curb	526	lf	\$12.00	\$6,312	
Forever Lawn synthetic turf	8,300	sf	\$20.00	\$166,000	
Seatwalls (3' high 18" wide)	165	lf	\$550.00	\$90,750	
Play Equipment	1	ls	\$380,000.00	\$380,000	
Basketball Court					\$93,800
Court Slab and surfacing	6,200	sf	\$14.00	\$86,800	
Post, backboard and net	2	ea	\$3,500.00	\$7,000	
Dog Park					\$348,460
Concrete Paving	1,400	sf	\$12.00	\$16,800	
4' High Galvanized tube steel fence and gate	704	lf	\$190.00	\$133,760	
Dog agility equipment	1	ls	\$8,000.00	\$8,000	
Dog Waste Station	2	ea	\$1,500.00	\$3,000	
6' Benches	8	ea	\$2,800.00	\$22,400	
Shade Structure (cantilever shade)	4	ea	\$18,000.00	\$72,000	
Decomposed Granite	18,500	sf	\$5.00	\$92,500	
Park Improvements					
SUPPORT FACILITIES					
Parking Lot					\$575,000
Parking Lot (AC paving, striping, signage, wheel stop and drainage)	1	ls	\$575,000.00	\$575,000	
Restroom Plaza					\$443,680
Restroom Building (500 s.f. does not include on/off site utilities or main electrical service)	1	ls	\$430,000.00	\$430,000	
Restroom Building subgrade prep.		ls		\$0	
Concrete Paving	1,140	sf	\$12.00	\$13,680	
New Park Building					\$3,040,740
Building (3,830 s.f. does not include Furnishings, Fixtures, and Equipment cost)	1	ls	\$2,987,400.00	\$2,987,400	
Concrete Paving	1,945	sf	\$12.00	\$23,340	
Vestre stripe bench	3	ea	\$10,000.00	\$30,000	

Existing Teen Center Addition					\$85,300
Concrete Paving	1,900	sf	\$12.00	\$22,800	
3' high patio wall with vinyl wall topper	125	lf	\$300.00	\$37,500	
Shade sail	1	ea	\$25,000.00	\$25,000	
Drinking Fountain					\$8,000
Drinking Fountain with Pet Fountain	1	ea	\$8,000.00	\$8,000	
Trash Receptacle					\$3,000
Trash Receptacle	6	ea	\$500.00	\$3,000	
Bicycle Racks					\$4,500
Dumor multi-loop	3	ea	\$1,500.00	\$4,500	
Monument Sign					\$20,000
Park Monument Sign	1	ls	\$20,000.00	\$20,000	
ELECTRICAL SERVICE/LIGHTING					\$280,000
Site Electrical Utilities	1	Allow	\$200,000.00	\$200,000	
Path, Picnic, and Restroom/Security Lighting	1	ls	\$80,000.00	\$80,000	
LANDSCAPE PLANTING					\$151,175
Soil Preparation	11,500	sf	\$0.80	\$9,200	
Planting Area	11,500	sf	\$10.00	\$115,000	
Trees, 24" Box	28	ea	\$450.00	\$12,600	
Mulch	11,500	sf	\$1.25	\$14,375	
LANDSCAPE IRRIGATION					\$85,400
Irrigation system (incl. new controller and backflow)	17,080	sf	\$5.00	\$85,400	
SUBTOTAL PARK IMPROVEMENTS					\$6,445,745
10% General Conditions.					\$644,574
6% Contractor's O & P					\$386,745
TOTAL					\$7,477,064
15% Contingency					\$1,121,560
PARK IMPROVEMENTS GRAND TOTAL					\$8,598,623
SOFTCOST					
Design					\$580,000
Survey, Geotechnical, Environmental					\$129,000
SUBTOTAL					\$709,000
Reimbursable					\$10,000
PARK DESIGN GRAND TOTAL					\$719,000

Next Steps

With the completed conceptual design for the project, staff is looking for City Council to provide direction on next steps in preparation for the upcoming Capital Improvement Plan Workshop scheduled to be held on Tuesday, April 23, 2024.

RECOMMENDATION

It is recommended that the City Council receive and file the conceptual design for the Duarte Park Revitalization Project.

FISCAL IMPACT

None currently.

ATTACHMENT

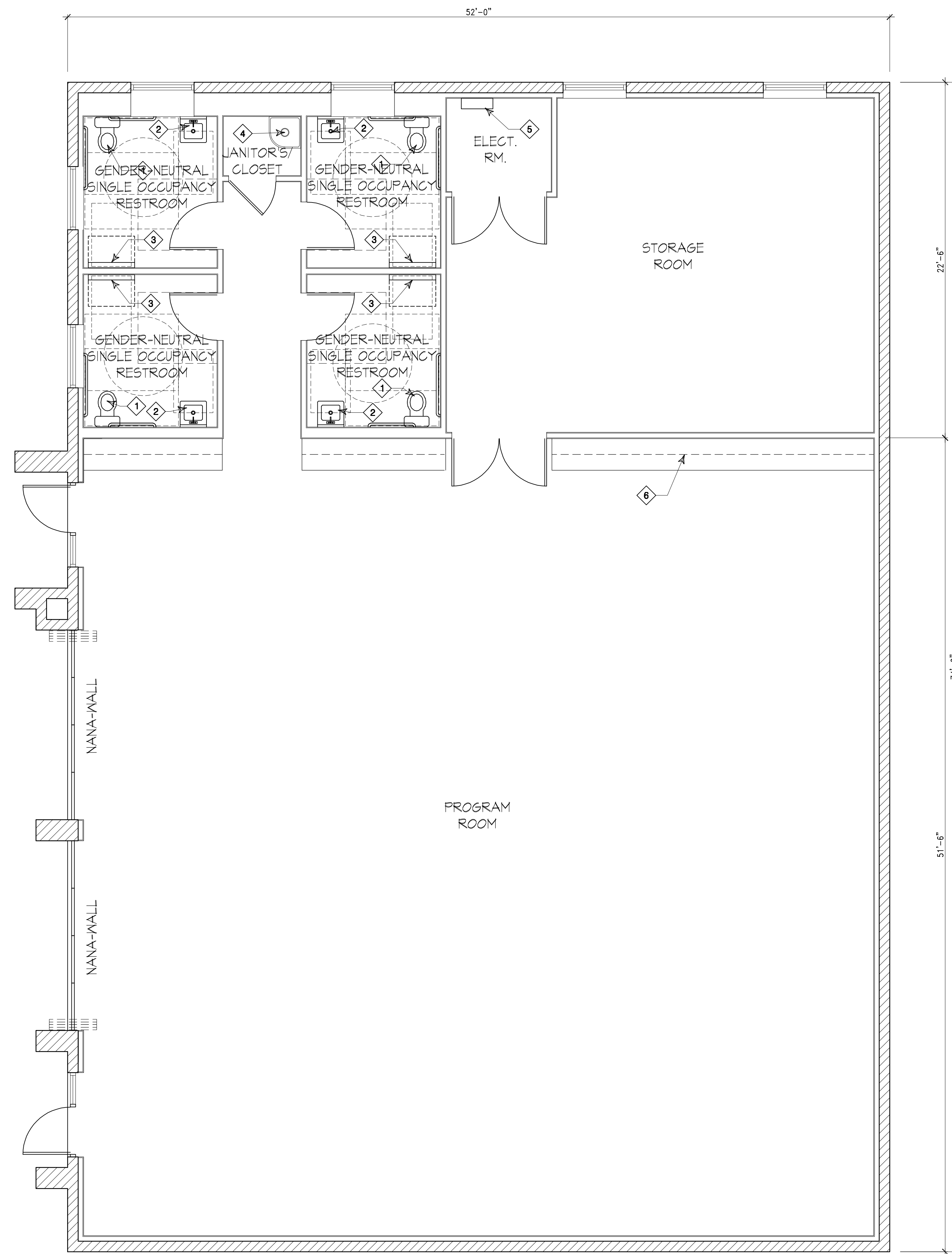
Duarte Park Conceptual Package



FEBRUARY 2024

CONCEPTUAL SITE PLAN

DUARTE PARK



BUILDING DATA

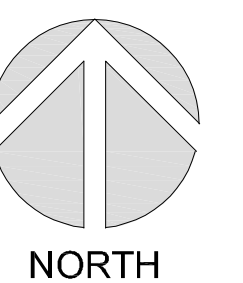
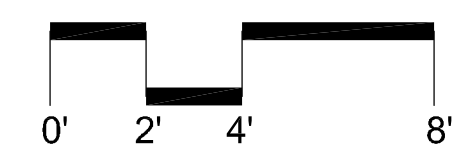
OCCUPANCY: B
TYPE OF CONSTRUCTION: V-B
BUILDING AREA: 3,848 S.F.

FLOOR PLAN KEYNOTES

- 1 ACCESSIBLE TOILET - STAINLESS STEEL WALL MOUNTED FIXTURE
- 2 ACCESSIBLE LAVATORY - PORCELAIN WALL MOUNTED FIXTURE
- 3 ACCESSIBLE BABY CHANGING TABLE - KOALA BEAR OR EQUAL
- 4 JANITORS SINK & FAUCET w/ ELECTRIC INSTA-HOT WATER HEATER
- 5 ELECTRIC SERVICE PANEL
- 6 FOOD SERVICE - COUNTER WITH LOCKABLE CABINETS AND SINK

CONCEPT FLOOR PLAN

SCALE 1/4"=1'-0"



FEBRUARY 2024



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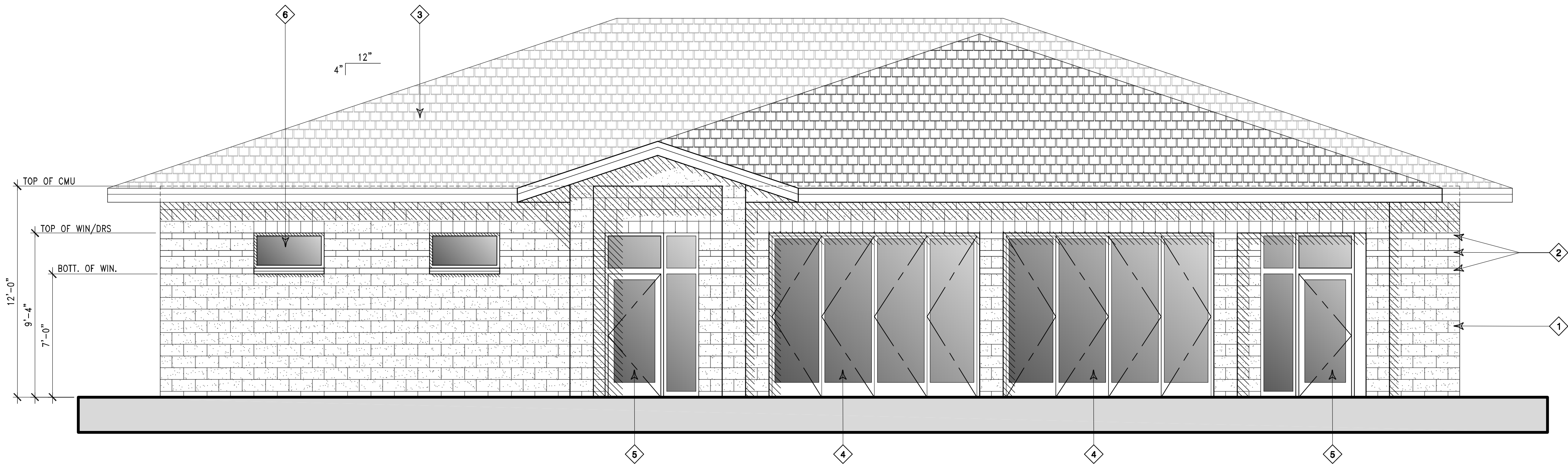


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PARK BUILDING - NEW BUILDING CONCEPT

DUARTE PLAYGROUND PARK

CITY OF DUARTE

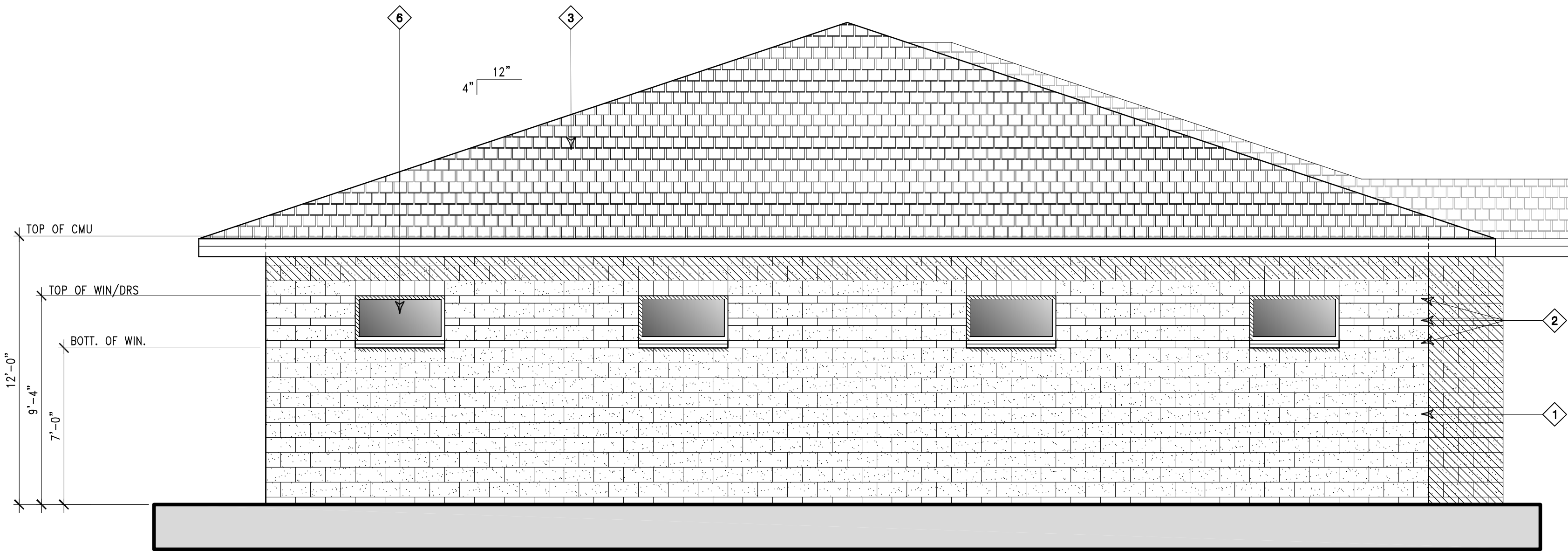


CONCEPT WEST ELEVATION

SCALE 1/4"=1'-0"

ELEVATION KEYNOTES

- 1 8x8x16 SPLIT FACE CMU, COLOR TO MATCH TEEN CENTER
- 2 8x4x16 PRECISION CMU ACCENT BANDS
- 3 CONCRETE TILE ROOF, COLOR/STYLE TO MATCH TEEN CENTER
- 4 NANAWALL BI-FOLD GLASS DOOR SYSTEM
- 5 3070 STOREFRONT DOOR/WINDOW SYSTEM w/ TRANSOM ABOVE
- 6 STEEL STOREFRONT SYSTEM w/ TRANSLUCENT GLASS



CONCEPT NORTH ELEVATION

SCALE 1/4"=1'-0"



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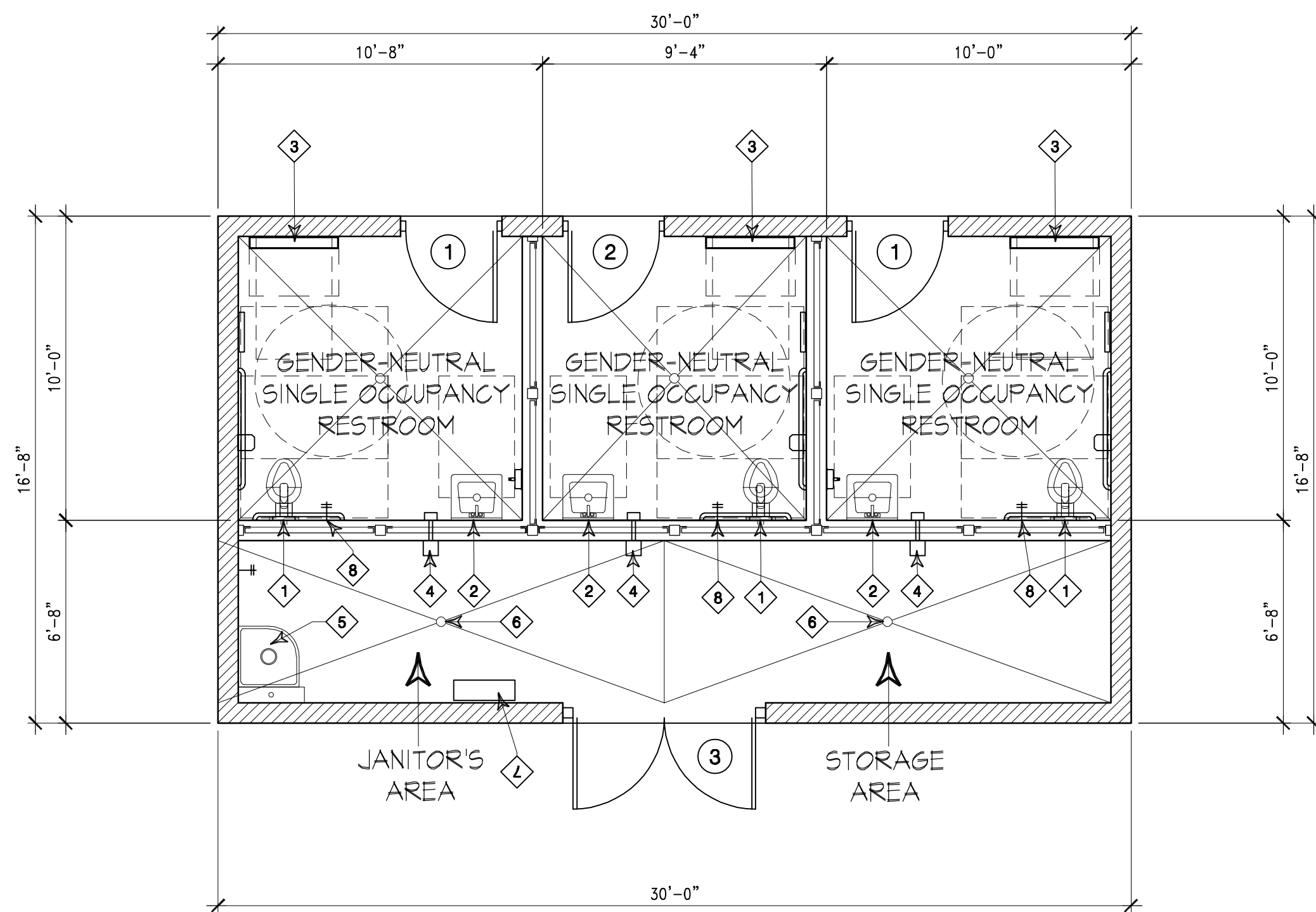


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PARK BUILDING - NEW BUILDING CONCEPT

DUARTE PLAYGROUND PARK

CITY OF DUARTE



BUILDING DATA

OCCUPANCY: B (RESTROOMS)
TYPE OF CONSTRUCTION: V-B
BUILDING AREA: 500 S.F.

WALL LEGEND

- 8x6x16 CMU WALL TO 10'-0" @ EXTERIOR
- 8x6x16 PRECISION CMU WALL TO 8'-0" @ INTERIOR WALLS w/ VENT SCREENS ABOVE TO UNDERSIDE OF CEILING

DOOR LEGEND

- 3070 H.C. METAL DOOR & FRAME IN 3474 R.O. w/ ACCESSIBLE RESTROOM SIGNAGE
- 3070 H.C. METAL DOOR & FRAME IN 3474 R.O. w/ STANDARD RESTROOM SIGNAGE
- DOUBLE 3070 H.C. METAL DOOR & FRAME IN 6874 R.O.

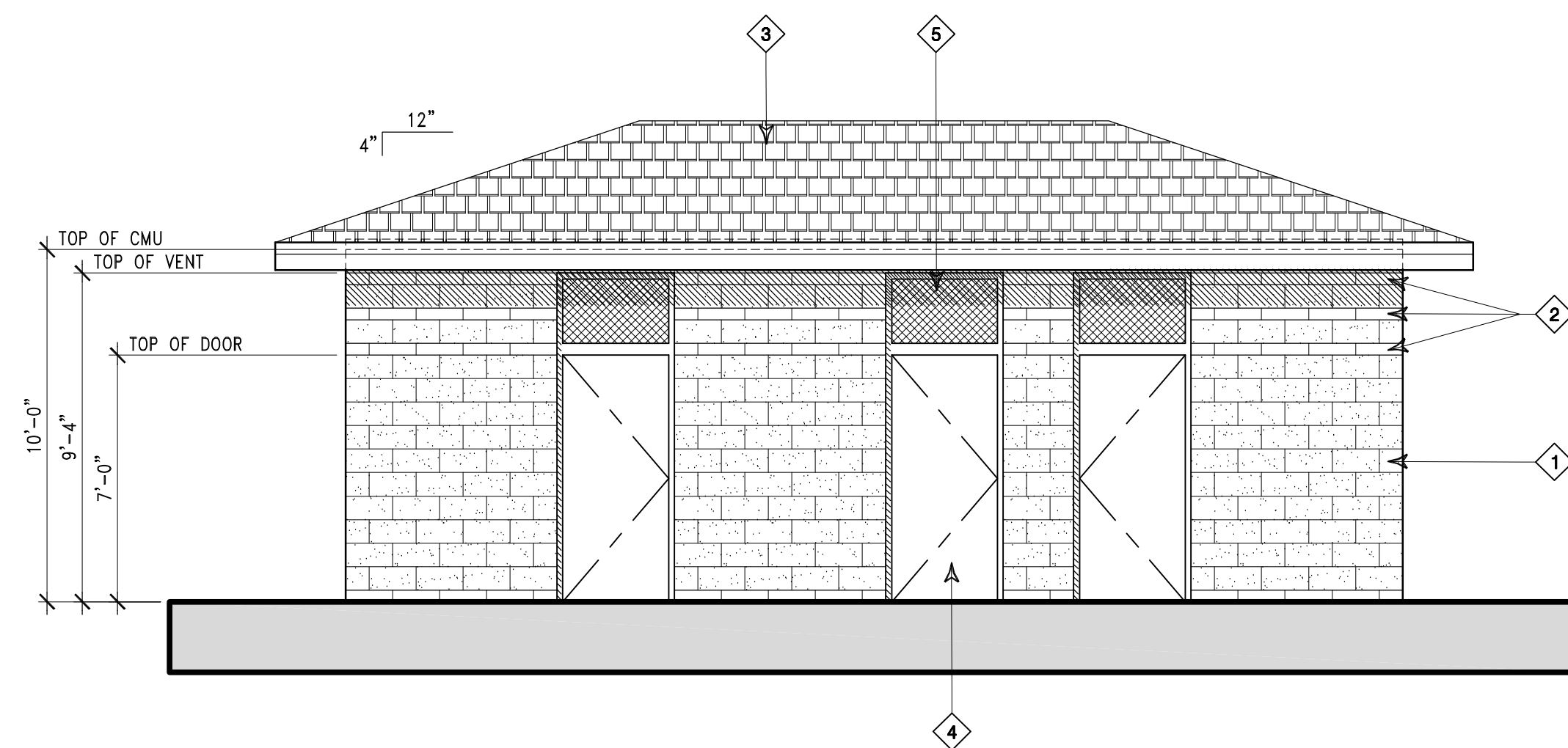
FLOOR PLAN KEYNOTES

- ACCESSIBLE TOILET - STAINLESS STEEL WALL MOUNTED FIXTURE
- ACCESSIBLE LAVATORY - PORCELAIN WALL MOUNTED FIXTURE
- ACCESSIBLE BABY CHANGING TABLE - KOALA BEAR OR EQUAL
- THRU-WALL ELECTRIC HAND DRYER
- JANITORS SINK & FAUCET w/ ELECTRIC INSTA-HOT WATER HEATER
- FLOOR DRAIN - SLOPE FLOORS TO DRAIN @ MAX. 1/4" FOOT
- ELECTRIC SERVICE PANEL
- RECESSED HOSE BIB w/ LOCKABLE COVER



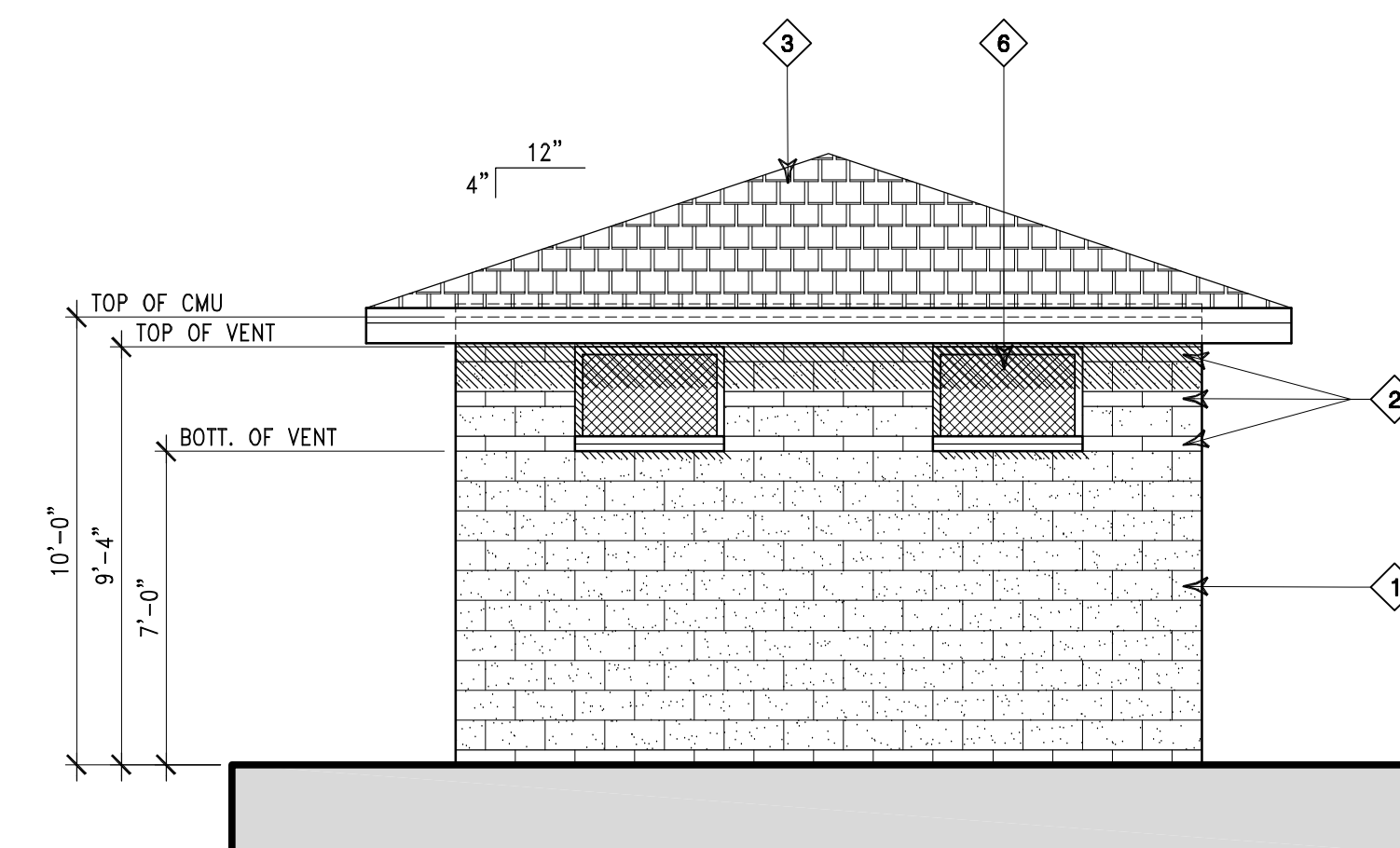
CONCEPT FLOOR PLAN

SCALE 1/4"=1'-0"



ELEVATION KEYNOTES

- 8x8x16 SPLIT FACE CMU, COLOR TO MATCH TEEN CENTER
- 8x4x16 PRECISION CMU ACCENT BANDS
- CONCRETE TILE ROOF, COLOR/STYLE TO MATCH TEEN CENTER
- 3070 H.C. METAL DOOR & FRAME, PAINTED
- METAL VENT SCREEN & FRAME ABOVE DOOR, PAINTED
- METAL VENT SCREEN & FRAME, PAINTED

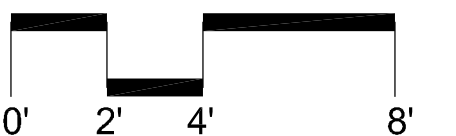


CONCEPT NORTH ELEVATION

SCALE 1/4"=1'-0"

CONCEPT WEST ELEVATION

SCALE 1/4"=1'-0"



FEBRUARY 2024

RESTROOM BUILDING CONCEPT

DUARTE PLAYGROUND PARK

CITY OF DUARTE