

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – MARCH 14, 2017

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Finlay called the meeting to order at 7:06 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Kang, Paras-Caracci, Reilly, Finlay (left at 8:00 p.m.) ABSENT: Fasana ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Reilly moved, Paras-Caracci seconded to adopt the Agenda, and carried with Fasana absent.
PLEDGE TO THE FLAG	Assistant Fire Chief Jim Enriquez led the Pledge of Allegiance.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Cosgrove and Finlay provided the warm-up.
SPECIAL ITEMS Mayor's Youth Council update	Cynthia Sierra, Mayor's Youth Council, announced upcoming Teen Center events for the months of March through June.
Oath of Office Cecilia Moran	The Oath of Office was administered to newly-appointed Public Safety Commissioner Cecilia Moran. City Council expressed appreciation for her service, and welcomed her.
626 Golden Streets Open Streets Event recap	Cesar Monsalve presented a recap of the 626 Golden Streets Open Streets event, and described the City's participation, hub festival area, City of Hope cooperation, impact to residents, and Bike SGV comments and suggestions.
ANNOUNCEMENTS	Joanna Gee, Duarte Library, announced workshops, story times, clubs, and programs in March. Karen Herrera announced upcoming community events, programs, activities, and performances in March, April, and May. Veronica Lopez, Field Representative, Assemblymember Blanca Rubio's District office, announced upcoming events in March. Paras-Caracci announced Duarte Elks Lodge Installation of Officers on March 30. Reilly announced In-N-Out Burger truck event at the Senior Center on April 26.

ORAL COMMUNICATIONS

The following spoke on items not on the Agenda.
Phil Sheridan – Golden Streets event.

CONSENT CALENDAR

Paras-Caracci moved, Kang seconded to approve the Consent Calendar as follows, and carried with Fasana absent.
Approve Items A, B, C, D, E, F. G.

PUBLIC HEARINGS

Council Bill 17-O-04
Second Dwelling Units
(First Reading)

Mayor Finlay announced that this was the time and place set for a Public Hearing to consider this item, and stated since Council-member Fasana was not in attendance, it is requested that the Public Hearing be opened to receive public input, and continued to the next City Council meeting.

Council Bill 17-O-04 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING SECTIONS 19.10.020.A (Table 2-1 and Table 2-2) ALLOWED USES AND PERMIT REQUIREMENTS FOR SINGLE FAMILY AND MULTI-FAMILY ZONES; 19.38.050.A (Table 3-4) OFF-STREET PARKING REQUIREMENTS FOR RESIDENTIAL USES; 19.60.160 SECOND DWELLING UNITS; AND MODIFICATIONS TO DEFINITIONS IN SECTIONS 19.160.020, 19.160.050 AND 19.160.200 OF THE DUARTE DEVELOPMENT CODE RELATING TO THE REGULATIONS AND APPROVAL OF ACCESSORY (SECOND) DWELLING UNITS WITHIN THE CITY OF DUARTE (First Reading)

Notice of the hearing was given, the affidavit is on file, and no written communications were received on the matter.

Mayor Finlay asked if anyone in the audience wished to speak on the item. There were none.

(Continued to next meeting)

Reilly moved, Kang seconded to continue the Public Hearing to the next meeting, and carried with Fasana absent.

Council Bill 17-O-05
Oak Avenue/Third Street
Zone Change
(First Reading)

Mayor Finlay announced this was the time and place set for a Public Hearing to consider this item.

Cosgrove read by title Council Bill 17-O-05:

Council Bill 17-R-19
General Plan Amendment

Council Bill 17-O-05 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, APPROVING A ZONE CHANGE AND MODIFICATION OF THE CITY OF DUARTE ZONING MAP FROM PUBLIC FACILITY (PF) AND OPEN SPACE (O) ZONE TO MULTIPLE-FAMILY RESIDENTIAL, MEDIUM DENSITY (R-3) AND OPEN SPACE (O) FOR SIX PARCELS OF LAND GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET) (First Reading)

Council Bill 17-R-20
Tentative Tract Map No. 74365

Council Bill 17-R-21
Planned Development Permit

Council Bill 17-R-22
Site Plan/Design Review

Kristen Johnston, Associate Planner, presented the staff report about the proposed 18-unit residential development, discussed requirements for approval of the general plan amendment, zone

Council Bill 17-R-23
Mitigated Negative Declaration
Mitigation Monitoring Program

change, tentative tract map, planned development permit, and site plan/design review, certifying the mitigated negative declaration, and adoption of a mitigation monitoring program, and noted the following corrections to four Council Bills:

Council Bill No. 17-20 was amended to delete Condition No. 43 in Exhibit A.

Council Bill No. 17-21 was amended to delete Condition No. 24 in Exhibit A.

Council Bill No. 17-22 was amended to delete Condition No. 24 in Exhibit A.

Council Bill No. 17-23 was amended to add the following section to the Resolution: *Section 5. The documents constituting administrative review for the MND and MMP are available in the City Clerk's office at City Hall located at 1600 Huntington Drive, Duarte, California.*

Notice of the hearing was given, the affidavit is on file, and no written communications were received on the matter.

Finlay left the meeting. Paras-Caracci assumed the Chair for the balance of the meeting.

There was discussion about the proposed park, citrus industry, and custom design of play equipment.

Larry Mar, Southland Civil Engineering, answered questions pertaining to hydrology, and described the filtration system and detention basin.

Paras-Caracci asked if anyone in the audience wished to speak on the item.

Richard Tipping, Tipping Investment, described the project in detail, and provided information about neighborhood meetings, residents' concerns and agreement with the project, architecture, window/stucco designs, parking requirements, and sidewalks.

Mr. Richards spoke about the possibility of closing the parking lot next to Montessori School, energy efficiency, lighting, and suggested real lemon trees in the park.

Feng Xiao, FXA Architect, described the lighting that will be used.

Steve Hernandez complimented staff and consultants on the park, suggested there not be fruit trees in the park, and stated it will be a great contribution to the City.

Paras-Caracci closed the Public Hearing.

Council Bill 17-O-05
Zone Change (First Reading)

Reilly moved, Kang seconded to introduce Council Bill 17-O-05 for first reading, and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-19:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING AN AMENDMENT TO THE LAND USE POLICY DIAGRAM OF THE CITY'S GENERAL PLAN (GPA 16-01) FROM PUBLIC FACILITY AND OPEN SPACE TO MEDIUM DENSITY RESIDENTIAL AND OPEN SPACE FOR SIX PARCELS OF LAND GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET)

RESOLUTION NO. 17-19

Reilly moved, Kang seconded to adopt Resolution No. 17-19, and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-20:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING TENTATIVE TRACT MAP NO. 74365 FOR AN 18-UNIT, OWNER-OCCUPIED, TWO-STORY TOWNHOME DEVELOPMENT, GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET)

RESOLUTION NO. 17-20

Kang moved, Reilly seconded to adopt Resolution No. 17-20, as amended to delete Condition No. 43 in Exhibit A, and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-21:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING A REQUEST FOR A PLANNED DEVELOPMENT PERMIT TO ALLOW CUSTOMIZED DEVELOPMENT STANDARDS FOR THE 18-UNIT, OWNER-OCCUPIED, TWO-STORY TOWNHOME DEVELOPMENT, WHERE FLEXIBILITY IN STANDARDS WILL ACHIEVE A HIGHER QUALITY PROJECT REFLECTING EXCELLENCE IN DESIGN, MEETS THE REQUIRED FINDINGS DESCRIBED UNDER DUARTE DEVELOPMENT CODE 19.118.050(B) AND THUS APPROVES PLANNED DEVELOPMENT PERMIT 16-01

RESOLUTION NO. 17-21

Reilly moved, Kang seconded to adopt Resolution No. 17-21, as amended to delete Condition No. 24 in Exhibit A, and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-22:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING SITE PLAN AND DESIGN REVIEW 16-22, A REQUEST BY TIPPING INVESTMENTS, LLC, FOR AN 18-UNIT, OWNER-OCCUPIED, TWO-STORY TOWNHOME DEVELOPMENT, GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET)

RESOLUTION NO. 17-22

Kang moved, Reilly seconded to adopt Resolution No. 17-22, as amended to delete Condition No. 24 in Exhibit A, and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-23:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE CERTIFYING THE MITIGATED NEGATIVE DECLARATION AND ADOPTING A MITIGATION MONITORING PROGRAM TO REDUCE IDENTIFIED “POTENTIALLY SIGNIFICANT” IMPACTS TO A LEVEL OF “LESS THAN SIGNIFICANT” FOR THE PROJECT GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET)

RESOLUTION NO. 17-23

Reilly moved, Kang seconded to adopt Resolution No. 17-23, as amended to add the following section to the Resolution: *Section 5. The documents constituting administrative review for the MND and MMP are available in the City Clerk’s office at City Hall located at 1600 Huntington Drive, Duarte, California,* and carried with Fasana and Finlay absent.

BUSINESS ITEM

Contract – Independent Auditor
Moss, Levy & Hartzheim, LLP

Kristen Petersen presented a staff report about the item, and answered questions from Councilmembers.

Reilly moved, Kang seconded to award the contract to Moss, Levy & Hartzheim, LLP, for services as the City’s independent auditor, and authorize the City Manager to sign the three-year contract in the amount of \$78,750, and carried with Fasana and Finlay absent.

RESOLUTIONS

Council Bill 17-R-24

Honorary Street Naming Policy

Council Bill 17-R-25

Designating “Via D’Aquino”

Craig Hensley presented the staff report, and stated if adopted, Mr. D’Aquino would be invited to the next Council Meeting to be presented with the honorary sign.

There was discussion about the look of the honorary signs, the need to avoid confusion with the regular street sign, and guidelines for honorary street name designations.

Cosgrove read by title Council Bill 17-R-24:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE ESTABLISHING AN HONORARY STREET NAME DESIGNATION POLICY

RESOLUTION NO. 17-24

Kang moved, Reilly seconded to adopt Resolution No. 17-24, with Exhibit “A” amended to read as follows: The first bullet point: Honorary street name designations *may be initiated by a request letter submitted to the Community Development Director*, and shall be limited to individuals and organizations that have had a significant cultural, historical impact on the City. The sixth bullet point: The honorary street name sign shall be *easily differentiated from* the standard street name sign in size, color, *or* type font, and shall have the word “Honorary,” and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-25:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE PLACING AN HONORARY STREET DESIGNATION ON SANTO DOMINGO AVENUE, SOUTH OF BUSINESS CENTER DRIVE, WITH THE NAME "VIA D'AQUINO", HONORING GAETANO D'AQUINO

RESOLUTION NO. 17-25

Reilly moved, Kang seconded to adopt Resolution No. 17-25, and carried with Fasana and Finlay absent. It was noted that Mr. D'Aquino would be invited to the next City Council meeting to be presented with the honorary street sign.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

COSGROVE: Provided an update on a California Supreme Court case pertaining to electronic messages on private/personal devices.

GEORGE: Provided an update on the business visitation program, and stated there have been over 100 visits made since the program began.

REILLY: Stated it is great to have that business connection, attended amateur ham radio class, stated she would like the arrows changed on the wayfinding signs that are pointing to auto dealerships and Lario Park, and stated staff did a great job on the Royal Oaks Park extension, and people are using different areas of the park.

KANG: Thanked staff for the ham radio instruction, inquired about purchasing radios (Villalobos responded), and stated he attended the international medicine gathering for City of Hope.

PARAS-CARACCI: Thanked Veronica from Assemblymember Rubio's office for attending the meeting, complimented staff for assisting with the Parks and Recreation program registration, provided information to staff about grants available for parks, stated on Royal Oaks between Highland and Mt. Olive, she has noticed cars passing on the other side of the lane, inquired about the possibility of a motorcycle patrol during rush time hours, stated she could not attend the Hayden 5K event, the sisters said it was great, asked that the timeline and warnings about street sweeping parking be announced (Villalobos responded), and stated she attended the block party at the library and enjoyed the Legos.

ADJOURNMENT

The meeting was adjourned at 9:12 p.m. in memory of Rona Lunde, Corazon Amurao Lacson, Jesse Esphorst, Jr., Father John Foley, and Scott Walters.

Mayor Margaret Finlay

City Clerk

03/14/17