

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

**TUESDAY, MARCH 14, 2023
7:00 PM – Regular Session**

1. CALL TO ORDER

Mayor Schulz called the meeting to order at 7:20 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz
Councilmembers Absent: None
Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Albert Nuñez, Management Aide
Salina Bautista, Permit Technician
Annette Juarez, City Clerk

2. PLEDGE TO THE FLAG

The flag salute was led by Joanne Waldon.

3. ADOPTION OF THE AGENDA

Moved by Councilmember Finlay, seconded by Mayor Pro-Tem Truong, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

4. SPECIAL ITEMS

A. Azusa Connects Autism Walk

Heather Rietta shared a few words regarding the Azusa Connects organization and invited the Duarte City Council and members of the community to join them on April 2, 2023, for their first annual Autism Awareness and Acceptance Walk in the City of Azusa.

B. Community Development Department Update

Community Development Director Hensley provided a department update. He reported on upcoming public outreach for the Safe Routes to School project, annual concrete repairs, annual pavement repairs, and striping and marking repairs.

C. Parks and Recreation Department Update

Parks and Recreation Director Enriquez provided a department update. He reported on the upcoming Spring festivities and the underwater Easter Egg Hunt.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, from Duarte Library, announced upcoming library programs and events.

Assistant to the City Manager Rocha announced upcoming City events.

Jennifer Santana, from the Upper San Gabriel Valley Water District, provided a brief update on the water levels in the water basin.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Councilmember Garcia requested for the council meeting to adjourn in memory of Carmen Calabro.

Doris Anderson shared her concerns regarding improvements for Duarte Library.

Steve Hernandez expressed appreciation for Duarte Library and the City.

Lino Paras expressed his concerns regarding the cost of water and unhoused individuals in the downtown area.

7. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – February 28, 2023 Special Meeting and February 28, 2023 Regular Meeting (CC/HA/FA)
- D. Approval of Warrants – March 14, 2023 (CC/HA/FA)
- E. Receive and file the Community Development Department Status Report for March 2023.
- F. Receive and file the Parks and Recreation Department Status Report for March 2023.
- G. Approval of an Amended Professional Services Agreement with LPA, Inc. for an Aquatic Preliminary Assessment at the Fitness Center, as previously ratified at the City Council Meeting held on January 24, 2023.
- H. Award of Contract for FY 2022-23 Annual Concrete Repair Project No. 23-7 to Ruiz Concrete and Paving, Inc. in the amount of \$141,715.00.
- I. Award of Contract for FY 2022-23 Annual Asphalt Repair Project No. 23-8 to Ruiz Concrete and Paving, Inc. in the amount of \$48,510.00.
- J. Award of Contract for FY 2022-23 Annual Striping and Marking Project No. 23-9 to WGJ Enterprises, Inc. dba PCI in the amount of \$32,017.20.
- K. Removed from the agenda for discussion.
- L. Approval of Proclamation Declaring March 2023 as Red Cross Month.

Moved by Councilmember Finlay, seconded by Councilmember Lewis, and carried by the following vote of the Council to approve Items 7A-7J and 7L of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

K. Authorization of One-Time Appreciation Pay

Councilmember Garcia thanked the city employees who worked through the pandemic.

Moved by Councilmember Finlay, seconded by Councilmember Kang, and carried by the following vote of the Council to approve Item 7K of the Consent Calendar authorizing a budget amendment of \$145,000 to the General Fund for one-time payments of up to \$5,000 for each current full-time employee who worked for the City of Duarte during the 25-month period of the COVID-19 pandemic between March 2020 and March 2022.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

9. PUBLIC HEARINGS

None.

10. BUSINESS ITEMS

A. Resolution of Application to annex to the City of Duarte the territory encompassing Royal Oaks Retirement Community

Andrew Smith, Royal Oaks Executive Director, thanked Staff for working on this effort and expressed why the City of Duarte should annex Royal Oaks.

Joanne Walden expressed her opinions on why the City of Duarte should annex Royal Oaks.

Jim Lawler shared that the City of Duarte has had a long history with Royal Oaks and he expressed his opinions on why the City should annex Royal Oaks.

Bradbury City Manager Kevin Kearney expressed his concerns regarding the complexities of annexation and responsibilities of maintenance.

Bradbury City Councilmember Barakat shared inquired about the City of Duarte's interest in potentially annexing Royal Oaks.

City Manager Jordan gave an overview of the resolution of application for potential annexation of Royal Oaks.

In response to questions posed by Council, City Manager Jordan clarified that Bradbury's application presented to the Local Agency Formation Commission (LAFCO) only includes the 720 sq. ft of county-owned street in front of Royal Oaks.

Discussion ensued regarding potential impacts of annexing Royal Oaks and why Bradbury has not annexed the area in previous years.

Mayor Schulz called for a five-minute recess.

Councilmember Garcia announced that out of an abundance of caution, he will recuse himself from discussing and voting on Business Item 10A - Resolution of Application to annex to the City of Duarte the territory encompassing Royal Oaks Retirement Community.

Mayor Schulz clarified that the resolution being discussed is for interest and informational purposes only.

Moved by Mayor Schulz, seconded by Councilmember Martin Del Campo, and carried by the following vote of the Council to adopt Resolution No. 23-04, authorizing the submittal of an application to the Local Agency Formation Commission for the County of Los Angeles (LAFCO) requesting the annexation to the City of Duarte of the territory encompassing Royal Oaks Retirement Community.

AYES: FINLAY, KANG, LEWIS, TRUONG, MARTIN DEL CAMPO, SCHULZ
NOES: NONE
ABSTAIN: GARCIA
ABSENT: NONE

11. CONTINUATION OF ORAL COMMUNICATIONS

None.

12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/
FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE
DIRECTOR

Councilmember Martin Del Campo expressed gratitude for her fellow Councilmembers and their expertise.

Mayor Pro-Tem Truong expressed gratitude for the community, staff members, and the Council.

Councilmember Finlay shared gratitude for unvengeful people.

Councilmember Garcia showed appreciation for staff and the City Attorney. He expressed his sympathy for Carmen Calabro’s family.

Councilmember Lewis shared that he was grateful to be a Councilmember, even if the job is not always easy.

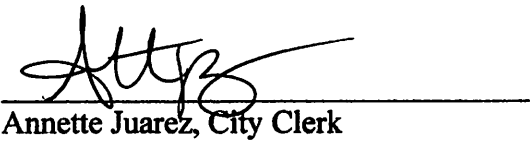
Councilmember Kang requested staff to bring back a status report for the town center medians and the Teen Center boxing ring. He applauded Mayor Schulz for doing a great job at the Duarte Fashion Show.

Mayor Schulz shared that she was grateful for everyone. She requested that staff work on a work-force program to help students obtain jobs.

13. ADJOURNMENT

At 9:30 p.m. the City Council adjourned the meeting in memory of Carmen Calabro.


Jody Schulz, Mayor


Annette Juarez, City Clerk