



AGENDA
**REGULAR JOINT MEETING OF THE CITY
 COUNCIL OF THE CITY OF DUARTE, THE
 DUARTE HOUSING AUTHORITY, AND THE
 DUARTE COMMUNITY FACILITIES
 FINANCING AUTHORITY**

TUESDAY, MARCH 14, 2023
 7:00 PM

CITY COUNCIL CHAMBERS,
 1600 HUNTINGTON DRIVE,
 DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

JODY SCHULZ, MAYOR
 VINH TRUONG, MAYOR PRO TEM
 MARGARET FINLAY, COUNCILMEMBER
 SAMUEL KANG, COUNCILMEMBER
 TONEY LEWIS, COUNCILMEMBER
 CESAR GARCIA, COUNCILMEMBER
 TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
 Daniel Jordan, City Manager
 Kristen Petersen, Assistant City Manager and Director of Administrative Services
 Craig Hensley, Community Development Director
 Manuel Enriquez, Director of Parks and Recreation
 Brian Villalobos, Director of Public Safety Services
 Thai Viet Phan, City Attorney
 Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each

meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

1. CALL TO ORDER AND ROLL CALL

A. City Manager Written Comments

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

A. Azusa Connects Autism Walk

B. Community Development Department Update

C. Parks and Recreation Department Update

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

7. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

B. Approve absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes - February 28, 2023 Special Meeting and February 28, 2023 Regular Meeting (CC/HA/FA)

D. Approval of Warrants - March 14, 2023 (CC/HA/FA)

E. Receive and file the Community Development Department Status Report

F. Receive and file the Parks and Recreation Department Status Report

G. Consideration of an Amended Professional Services Agreement with LPA, Inc. for Fitness Center and Aquatic Preliminary Assessment

Recommendation: Authorize the City Manager to execute this amended Professional Services

Agreement with LPA for an Aquatic Preliminary Assessment at the Fitness Center, as previously ratified at the City Council Meeting held on January 24, 2023.

H. Consideration of Award of Contract for FY 2022-23 Annual Concrete Repair Project No. 23-7

Recommendation: Approve the award of contract for the FY 2022-23 Citywide Concrete Repair Project to Ruiz Concrete and Paving, Inc. in the amount of \$141,715.00.

I. Consideration of Award of Contract for FY 2022-23 Annual Asphalt Repair Project No. 23-8

Recommendation: Approve the award of contract for the FY 2022-23 Citywide Asphalt Repair Project to Ruiz Concrete and Paving, Inc. in the amount of \$48,510.00.

J. Consideration of Award of Contract for FY 2022-23 Annual Striping and Marking Project No. 23-9

Recommendation: Approve the award of contract for the FY 2022-23 Citywide Striping and Marking Project to WGJ Enterprises, Inc. dba PCI in the amount of \$32,017.20.

K. Authorization of One-Time Appreciation Pay

Recommendation: Authorize a budget amendment to the General Fund of \$145,000 for one-time payments of up to \$5,000 for each current full-time employee who worked for the City of Duarte during the 25-month period of the COVID-19 pandemic between March 2020 and March 2022.

L. Approval of Proclamation Declaring March 2023 as Red Cross Month

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. PUBLIC HEARINGS - None

10. BUSINESS ITEMS

A. Resolution of Application to annex to the City of Duarte the territory encompassing Royal Oaks Retirement Community

Recommendation: Approve Resolution No. 23-04, authorizing the submittal of an application to the Local Agency Formation Commission for the County of Los Angeles (LAFCO) requesting the annexation to the City of Duarte of the territory encompassing Royal oaks Retirement Community.

11. CONTINUATION OF ORAL COMMUNICATIONS

12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

13. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 9th day of March, 2023.

Annette Juarez
City Clerk