

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: March 21, 2019
SUBJECT: Comments on Agenda Items, Meeting of March 26, 2019

ITEM 8.A. The Duarte Woman's Club is celebrating its 70th Anniversary of serving the community. The Woman's Club assists the City with a variety of special events annually, including the Mayor's Prayer Breakfast and the VIP breakfast for the Duarte Route 66 parade. President Ann Valleroy will be in attendance with other members of the club to receive the Certificate.

ITEM 8.B. April is designated DMV Donate Life Month. One Legacy Ambassadors Jesse and Mindy Cruz will accept the City's proclamation on behalf of the organization, encouraging Californians to register to be an organ donor. In conjunction with the month's celebration, the Donate Life organization will sponsor its annual Life Run/Walk on Saturday, April 27, 2019, at Cal State Fullerton. Civic officials from cities all over Southern California are invited to participate.

ITEM 8.C. The City's very own Levon Yotnakhparian will receive the City's official remembrance proclamation of the Armenian Genocide at the upcoming meeting. Additionally, the City of Duarte, in partnership with L.A. County Supervisor Kathryn Barger, Duarte Educational Foundation, Duarte High School Culinary Arts Program, Duarte Historical Society, Armenian Assembly of America, and Tekeyan Cultural Association Metro Los Angeles Chapter, will be presenting a free screening of "Crows of the Desert: A Hero's Journey Through the Armenian Genocide" on April 4th at the Duarte PAC starting at 6:00 p.m., followed by a Q & A panel discussion.

ITEM 8.D. A representative from Duarte Unified School District will provide the City Council with an update on the status of the Options for Youth charter school.

ITEM 8.E. Community Media of the Foothills will be introducing its new executive director Mr. David Palomares. David was hand-picked by CMF's board of directors to lead the organization and to continue providing outstanding service to the municipalities and communities they serve. David is coming to the March 26th City Council meeting to be formally introduced, and to also update the Council on how the public access contract is progressing.

ITEM 8.F. City staff has been working with Climatec on an infrastructure modernization project for City facilities and parks involving new building automation, interior and exterior LED lighting, LED street lights, high efficiency heating and cooling units, smart irrigation controls, roof-mounted solar, and solar thermal, at a capital cost of \$2.5 million, and a utility and water savings of approximately \$4.9 million over 15 years.

ITEM 8.G. An update will be given on all public safety matters, as well as an update on the recent changes to the Royal Oaks traffic signal.

ITEM 12.D. (Consent). A proclamation will be issued proclaiming March 31-April 6, 2019, as Safety Seat Checkup Week, to encourage the use of proper restraints for all children and young adults when riding in a motor vehicle. Safety Belt Safe U.S.A. is inviting all families in our community to attend Safety Seat Checkup Day on Saturday, April 6, from 10:00 a.m. to 2:00 p.m., at Jackie Robinson Community Center in Pasadena.

ITEM 12.E (Consent). This is a Resolution re-establishing a Citywide governance by district policy, emphasizing that the City Council will govern on an at-large basis, considering the needs and interests of the entire community. This comes after an all-day workshop held on February 6, 2019, where the seven-member Council created a shared understanding of high-performance governance.

ITEM 12.F (Consent). This is a Resolution adopting a list of projects for fiscal year 2019/20 funded by Senate Bill (SB) 1, The Road Repair and Accountability Act of 2017. SB 1 was signed on April 28, 2017, by the Governor of California. The passage of SB 1 created a new permanent funding source for road maintenance and rehabilitation projects for cities and counties. Each year, cities and counties must adopt, via resolution, a project list comprised of projects they would like to spend SB 1 funds on. For the upcoming fiscal year, the project list must be submitted to the California Transportation Commission (CTC) by May 1, 2019, to be eligible for SB 1 funding.

ITEM 12.G (Consent). The purpose of this item is for the City Council to consider and approve the General Plan Housing Element Annual Progress Reports (APR) for calendar year 2018. Government Code Section 65400 requires that the City provide the State Department of Housing and Community Development (HCD) an annual reporting of its progress on implementation of the Housing Element. The City Council adopted the 2014-2021 Housing Element in February 2014, which measures its progress. The report outlines the City's progress toward its regional housing needs by income category on an annual basis, over the Regional Housing Need Allocation (RHNA) planning period from 2015 through current, and progress toward implementation of Housing Element programs. Staff recommends approval of the report for filing with HCD.

ITEM 12.I (Consent). This item is a request to approve the manufacturing and installation of internally-illuminated LED overhead street name signs that are located on traffic signals throughout the City. This project is in addition to the corner street name sign project that was approved at the last meeting. For this project, the signs will be ordered from the supplier NexTech Systems, Inc., the primary distributor for the Temple Edge-Lit signs. The City will purchase the signs, and have Field Services or contract staff install the signs on the traffic signals. This action is the approval to purchase the signs, which includes manufacturing of signs, all mounting hardware, electrical connections, tax, and estimated freight charges. The cost is \$160,000, and staff also requests a related budget amendment from Measure M funds. Timing to complete this project is estimated at five months.

ITEM 14. The City is planning to undertake a July 3, 2019, public fireworks display here in the City of Duarte. A contract with Pyro Spectaculars has been negotiated for the amount of \$22,500. The 20-minute fireworks display will start at 9:00 p.m., and launch from Duarte Sports Park Fields A and B. The public will view the "Sky Concert" from the upper baseball fields at Duarte High School. Also included in the contract cost is music production/choreography, licensed pyrotechnic operation and specialized crew, electronic firing system, insurance, and related fireworks permits.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darrell J. George", with a stylized flourish at the end.

Darrell J. George
City Manager



Proclamation

DMV/DONATE LIFE CALIFORNIA MONTH

WHEREAS, organ, tissue, marrow, and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, more than 113,000 individuals nationwide and more than 21,000 in California are currently on the national organ transplant waiting list, and an average of 20 people die each day while waiting due to the shortage of donated organs; and

WHEREAS, more than 600,000 units of blood per year are needed to meet the need in California, and at any given time, 6,000 patients are in need of volunteer marrow donors; and

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas, and small intestine can save up to eight lives; donation of tissue can save and heal the lives of more than 75 others; and a single blood donation can help three people in need; and

WHEREAS, the spirit of giving and the decision to donate are not restricted by age or medical condition; and

WHEREAS, California residents can sign up to be organ, eye, and tissue donors with the state-authorized Donate Life California Donor Registry when applying for or renewing their driver's licenses or ID cards at the California Department of Motor Vehicles;

NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby proclaims April 2019 as DMV/DONATE LIFE CALIFORNIA MONTH in the City of Duarte, and encourages all residents to check "YES" when applying for or renewing their driver's license or I.D. card, or sign up at www.donateLIFecalifornia.org or www.doneVIDAcalifornia.org.

Mayor Tzeitel Paras-Caracci

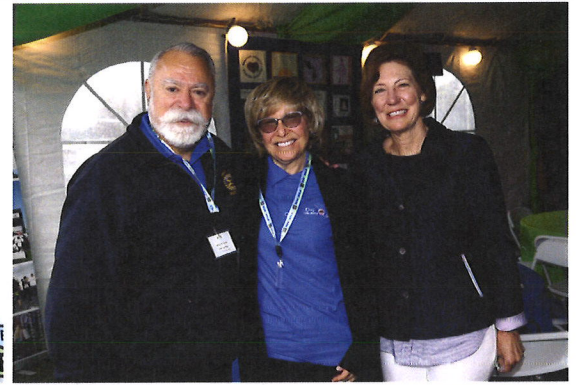
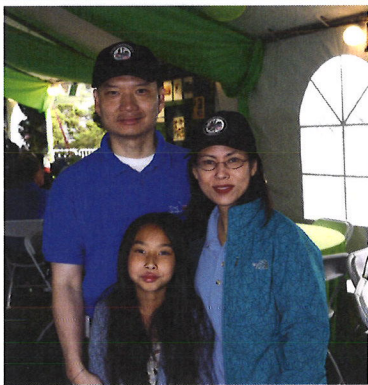
ATTEST:

City Clerk Marla Akana
Duarte, California

March 26, 2019



Thank You to our Civic Leaders for joining us at the 16th Annual Donate Life Run/Walk!



We look forward to YOU joining us again on April 27, 2019!



17th Annual Donate Life Run/Walk

- When:** April 27, 2019
7:00am to 2:00pm
Cal State University, Fullerton
- Special Guests:** Southern California Mayors and Civic Officials Participating in Mayor-athon Challenge
- Features:** 5K Run/Walk, 1K Healthy Walk
Family Festival
Live entertainment
Special activities for children
- What:** A non-competitive, certified 5K Run and Honor Walk to inspire and educate the community on the importance of organ and tissue donation
- Who:** All runners and walkers, dialysis patients, transplant recipients, organ donors, donor families, allied health professionals, high school and college students are invited to come out and participate
- Where:** Intramural Field on Cal State University Fullerton campus
800 State College Blvd. in Fullerton
- Registration:** Register by mail, fax, or online at www.DonateLifeRunWalk.org
Registration begins at 7:00am
- \$27 for teams of 25+
\$37 for 5K runners/1K walkers
\$40 for day of event registration

See what the excitement is all about!
Visit the official Donate Life Run/Walk website:
www.DonateLifeRunWalk.org



Proclamation

104th ANNIVERSARY OF THE ARMENIAN GENOCIDE – DAY OF REMEMBRANCE

WHEREAS, on April 24, 1915, in an effort to annihilate the Armenian Nation, the Turkish Government perpetrated against Armenian people what is commonly referred to as the first genocide of the 20th century, which continued until 1923 and resulted in the death of 1.5 million Armenian men, women, and children; and

WHEREAS, these crimes against humanity also had the consequence of permanently removing all traces of the Armenian people and other targeted people from their historic homelands, and enriching the perpetrators with the lands and other property of the victims of these crimes; and

WHEREAS, since memories do fade with time, it is appropriate to remind ourselves that human tragedies take place; and

WHEREAS, those who survived the Armenian genocide and their successors have had to work hard to make this atrocity known to the world, battling cover-ups, misinformation, and denial; and

WHEREAS, it is important to examine the past and heed history's lessons for the sake of future generations who inherit our civilization; and

WHEREAS, as a community, we proudly uphold human and civil rights, and reaffirm our commitment to ensure that similar crimes against humanity are prevented against any people in the future, and we encourage teachers to engage in discussions about the best practices for teaching the subject of genocide;

NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby recognizes April 24, 2019, as the 104th Anniversary of the Armenian Genocide by proclaiming April 24, 2019, as a DAY OF REMEMBRANCE OF THE ARMENIAN GENOCIDE, and hereby commemorates the victims and survivors on this most solemn remembrance of the 104th anniversary of the Armenian Genocide.

ATTEST:

City Clerk Marla Akana
Duarte, California

March 26, 2019

Mayor Tzeitel Paras-Caracci



MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – MARCH 12, 2019

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Paras-Caracci called the meeting to order at 7:06 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana (arrived at 7:08 p.m.), Finlay, Kang, Nunez, Reilly, Urias, Paras-Caracci ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Finlay moved, Kang seconded to adopt the Agenda, and carried unanimously.
PLEDGE TO THE FLAG	Paras-Caracci led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	Finlay provided a moment of reflection.
FITNESS/MENTAL WARM-UP	Nunez and Finlay provided the warm-up.
SPECIAL ITEMS Mayor's Youth Council update	Faith Peoples and Samantha Martinez, Mayor's Youth Council, provided an update of recent and upcoming Teen Center events.
ANNOUNCEMENTS	Joanna Gee, Duarte Library, announced upcoming events, programs, and story times in March and April. Victor Benavides, Duarte Chamber, announced upcoming events, seminars, and activities in March, April, and May. Andrea Morales, Duarte's Promise, announced Foothill Unity Center's health and resource event on Saturday. Karen Herrera announced upcoming community events, workshops, and programs in March, April, and May, and showed the video "This City" that was presented at the State of the City. Fasana requested a follow-up report/update about the disability access consultant's survey.
CONSENT CALENDAR	Urias moved, Fasana seconded to approve the Consent Calendar as follows, and carried unanimously. Approve Items A, B, C, D, E.
BUSINESS ITEMS Award of Contract – Citywide Street Name Sign/Installation and Budget Amendment	Amanda Hamilton, Public Works Manager, provided a staff report about the results of re-bidding the project into two phases, and answered questions from Councilmembers pertaining to the plan for old signs, existing poles, stop sign poles, warranty, cost of signs, and street names. Urias moved, Kang seconded to award the contract to Safety Network Traffic Signs, Inc., in the amount of \$250,000 for the Citywide Street Name Sign and Installation Project (Phase 1), and to approve a budget amendment in the amount of \$80,000 from Measure H funds, and carried unanimously.
Discussion/Direction 2019 Independence Day event	Manuel Enriquez, Parks and Recreation Director, presented a PowerPoint about a 2019 Independence Day celebration event, possibly held on July 3 at 9:00 p.m. at the high school field, including overview, background, proposed celebration Models A and B, comments received from local non-profits, summary of local fireworks shows, and next steps. There was discussion, and questions were answered from Coun-

cilmembers pertaining to other cities' events, comparison costs, possible ways for non-profits to recoup profits, location of event, food and beverages, working with the School District, enforcement of fireworks ban on the 4th of July, possible admission charge, timeline to commit to a contract, and Measure F allowing for a public fireworks display.

Michele Silence provided information she researched about the criteria used for non-profits, stated status can be verified with the Attorney General, Secretary of State, Franchise Tax Board, and IRS, ID or corporation number and non-profit status reports should be on file, and suggested getting copies of cancelled checks for large expenses.

Teresa Baczkowski stated she is concerned about the high school football field, money went into the field, we need to take care of it, she appreciates the fundraising conversation, she can provide models, some non-profits are self-funded, and some businesses have helped others with funding.

Ruth Purbaugh, Emblem Club, stated she assisted with the Ed Foundation and Booster Club booths in the past, feels there is not a lot of time to put this event on in a three-month span, feels it is setting up to fail, and stated the Elks and Emblem Club members will be available to volunteer.

There was further discussion about securing a contract 90 days before the show, determination whether City Council agrees to host a celebration, attendance, Irwindale Speedway, model for City picnic, not a revenue-generating event, expense of a fireworks show, concern for veterans and pets, other ideas for non-profit fundraisers, celebration on July 3 rather than July 4, possibility of Board of Supervisors subsidizing some of the cost, limited information, need for enforcement and patrols on July 4, possibility of reducing the number of concerts in the park, sponsorships, entertainment by students, use of food trucks, charging admission, some residents are looking forward to a fireworks show, public fireworks display was an option in Measure F, and additional suggestions to be received at the next City Council meeting.

Kang moved, Fasana seconded to approve the City hosting a fireworks show as outlined in Model B of the staff report, to be held on July 3, 2019, at 9:00 p.m. on the Duarte High School field for an estimated cost of \$44,000, with a further report about cost options and possibly off-setting other events, to be presented and finalized at the next City Council Meeting, along with the consideration of a pyrotechnics contract, and carried by the following Roll Call vote:

AYES: Fasana, Nunez, Finlay, Urias, Kang, Paras-Caracci

NOES: Reilly

REPORTS/COMMUNICATIONS
FROM COUNCIL/MGR/ATTY

COSGROVE: Stated the President signed a bill that he was part of about land exchange.

FASANA: Apologized for missing the State of the City address, and congratulated Aida Torres for being named Woman of the Year by Assemblymember Rubio.

NUNEZ: Apologized for missing the State of the City address.

FINLAY: Participated in Hayden 5K, presented vector control information about mosquitos breeding in standing water, stated National Night Out is August 6, inquired about stop signs at T-intersections and status of property at former Lerner gas station (Hensley responded), inquired about license plate reader signs and K-rails on Deerlane (Villalobos responded), she has received calls about a charter school, asked for an update from the School

District, and stated the State of the City was well-attended and informative.

URIAS: Congratulated the Mayor on the State of the City, requested a report about what programs exist for youths and others after arrests are made for methamphetamine possession, and inquired about stop sign/traffic signal on Beardslee and Kelwill, and preservation/relocation plan for trees at Huntington Market Place project (Hensley responded).

KANG: Inquired about flashing yellow light for Royal Oaks traffic and accidents at S-turn (Hensley and George responded), stated the homelessness issue affects our City and is out of control, and announced lung cancer educational event at City of Hope on March 28.

REILLY: Stated she will be attending Contract Cities Sheriff's Academy, and she went on a ride-along with the Sheriffs.

PARAS-CARACCI: Thanked the City Attorney's office for the ethics/transparency overview, she is completing the required on-line ethics course, announced Duarte Woman's Club Tea on March 24, congratulated Aida Torres for being named Woman of the Year by Assemblymember Rubio, provided Mayor Garcetti's report about being age-friendly to the City Manager, and she is looking forward to receiving a comprehensive update about the Royal Oaks signal at the next Council meeting.

There was no additional meeting attendance reported.

Kang moved, Fasana seconded to adjourn the meeting at 9:41 p.m. in memory of Harold Croyts and Sarah Mae Rosales-Paras, and carried unanimously.

MEETINGS ATTENDED

ADJOURNMENT

Mayor Tzeitel Paras-Caracci

ATTEST:

City Clerk



City of Duarte

Council Warrant Register by Account By Fund

Payment Dates 03/13/2019 - 03/26/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1010-7003	GOVERNMENT STAFFING SERVICES	Part Time Receptionist 2/18/19 - 2/28/19	212161		2,413.00
100-1010-7610	U.S. BANK	Darrell George USC Board Mtg 1/24/19 (RHR)	172		32.47
100-1010-7610	U.S. BANK	Darrell George League Mtg Hotel 2/13/19 - 2/14/19	172		616.40
100-1010-7610	U.S. BANK	Darrell George Chamber Mtg 2/19/19	172		17.00
100-1010-7610	U.S. BANK	Darrell George Mgmt Analyst Mtg 1/31/19 (OSF)	172		28.33
100-1010-7610	U.S. BANK	Karen Herrera League Mtg Hotel 2/13/19 - 2/14/19	172		569.51
100-1010-7610	U.S. BANK	Darrell George ICSC Conf Registration	172		660.00
100-1010-7610	U.S. BANK	Darrell George City Mgrs Conf Dinner 2/14/19	172		131.95
100-1010-7610	U.S. BANK	Darrell George Local Gov't Comm Mtg 2/5/19	172		10.00
100-1010-7610	U.S. BANK	Darrell George City Mgrs Conf Lunch 2/15/19	172		39.16
100-1010-7614	2010 OFFICE FURNITURE	Alera EON Series Mid Back Chairs (Admin)	212076		1,946.28
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	212192		55.87
100-1010-7650	U.S. BANK	Darrell George FasTrak Pass Replenish	172		40.00
100-1010-7651	COUNTY OF LOS ANGELES REGISTR	November 2018 Election Cost	212152		44,477.68
100-1010-7670	SAN GABRIEL VALLEY NEWSPAPERS	Legal Advertising 2/2019	212185		5,733.00
100-1010-7965	BECKER BOARDS SMALL LLC	210/605 Fwy Billboard Ads 2/18/19 - 3/17/19	212137		1,500.00
100-1010-7980	U.S. BANK	Amazon Buisness Prime Membership Fee	173		68.30
100-1010-7980	U.S. BANK	Mid-Year Budget Workshop 2/12/19 (Tropicana Mkt)	173		44.99
100-1010-7980	U.S. BANK	Mid-Year Budget Workshop 2/12/19 (Qdoba)	173		330.69
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 1/2019	212183		5,322.68
100-1015-7686	LOS ANGELES COUNTY DISTRICT AT	DA Filing Fees 7/1/18 - 11/30/18	212173		2,557.24
100-1015-7686	RUTAN & TUCKER LLP	Telecommunications Legal 1/2019	212183		602.00
100-1015-7686	RUTAN & TUCKER LLP	Environmental/Stormwater Litigation (NPDES) 1/2019	212183		13,903.96
100-1015-7686	RUTAN & TUCKER LLP	City of Hope Legal 1/2019	212183	201406-Legal Fees-City of Hope EIR Reim	64.00
100-1015-7686	RUTAN & TUCKER LLP	D Logo Legal 1/2019	212183		166.50
100-1020-7710	LUDECKE PROPERTY MANAGEMEN	Chamber Lease 3/2019	212100		1,600.00
100-1020-7712	U.S. BANK	Hootsuite 3/2/19 - 4/1/19	172		14.99
100-1020-7716	THE SAUCE CREATIVE SERVICES CO	Tree Lighting Banner	212106		208.77
100-1020-7716	THE FRESH GOURMET	Deposit-LARA Awards Event	212090		777.20
100-1020-7717	U.S. BANK	2018 Route 66 Parade Insurance (Alliant Ins)	173		245.00
100-1020-7726	U.S. BANK	Adobe Creative Cloud	173		34.99
100-1025-7701	AREA D CIVIL DEFENSE/DISASTER	FY19 Area D Membership	212133		1,101.65
100-1205-7610	CACEO	Don Vaillancourt 3/21/19 Foundation to Final	212083		86.00
100-1205-7615	U.S. BANK	(4) Radio Antennas (Magnum Electronics)	170		58.62
100-1205-7615	U.S. BANK	Two Portable HAM Radios (Amazon)	170		120.48
100-1205-7650	MOUNTAIN VIEW TIRE & SERVICE I	Veh 24 Oil Change	212101		58.99
100-1205-7655	T-MOBILE	Emergency Asset Tracking 1/21/19 - 2/20/19	212108		3.75
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 2/1/19 - 2/28/19	212107		148.53
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS AN	Citation Revenue Tax 2/2019	212194		8,310.50
100-1205-7761	DATA TICKET INC	Admin Citation Processing 1/2019	212155		806.56
100-1205-7761	DATA TICKET INC	Parking Citation Processing 1/2019	212155		3,032.20
100-1205-7762	CALE AMERICA	WTP Fees 10/2018	212085		251.45
100-1205-7762	CALE AMERICA	WTP Fees 11/2018	212085		242.70
100-1205-7762	CALE AMERICA	WTP Fees 2/2019	212085		285.40
100-1205-7779	BOYS & GIRLS CLUBS OF THE FOOT	CalVIP CBO 1/1/19 - 1/31/19	212139	201914-Youth Programs-Cal VIP	5,361.44
100-1205-7779	U.S. BANK	Museum of Tolerance Extra Tickets 2/11/19	170		55.00
100-1205-7779	U.S. BANK	Youth A-Team Dinner 1/29/19 (In-N-Out)	170		141.26
100-1205-7779	U.S. BANK	Beach/Lunch & Movie Trip 2/22/19 (AMC Theaters)	170		140.86
100-1205-7779	U.S. BANK	Youth A-Team Trip 1/29/19 (Skyzone)	170	201914-Youth Programs-Cal VIP	374.00
100-1205-7779	U.S. BANK	DART Group Water (Target)	170		35.82
100-1205-7779	U.S. BANK	Youth Trip Parking 2/2/19 (Modern Parking)	170		15.00
100-1205-7779	U.S. BANK	Youth Local Harvest Lunch 2/19/19 (Tacos Ensenada)	170		42.54
100-1205-7779	U.S. BANK	Museum of Tolerance Dinner 2/11/19 (Belcampo Meatl	170		45.91

Council Warrant Register by Account

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1205-7779	U.S. BANK	Youth Trip 2/2/19 (Pasadena Ice Skating)	170	201914-Youth Programs-Cal VIP	90.00
100-1205-7779	OLGALIVIER GARCIA	PS Intern Stipend	212160		100.00
100-1205-7779	AIDA TORRES	Youth Beach/Movie Trip 2/24/19	212109		267.39
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 2/2019	212154		316.80
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Tobacco Grant Enforcement 12/19/18	212174	201904-Contract Law-Tobacco Grant	740.92
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 1/2019	212174		314,836.96
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 1/2019	212174	201904-Contract Law-Tobacco Grant	16,522.05
100-1205-7787	MOUNTAIN VISTA PLAZA	Actual 2018 CAM/Taxes/Rubbish/Ins	212176		1,299.98
100-1205-7787	MOUNTAIN VISTA PLAZA	Public Safety Lease	212176		11,387.59
100-1205-7887	U.S. BANK	iPhone Chargers (Best Buy)	170		43.78
100-1205-7980	BOYS & GIRLS CLUBS OF THE FOOT	Tobacco Ed Program 1/2019	212140	201904-Other Exp-Tobacco Grant	4,282.27
100-1205-7980	U.S. BANK	Adobe Creative Cloud	170	201904-Other Exp-Tobacco Grant	39.99
100-1205-7980	U.S. BANK	Tobacco Surveillance Data Storage Equip (Amazon)	170	201904-Other Exp-Tobacco Grant	171.39
100-1205-7980	U.S. BANK	Tobacco Control Dinner 2/2/19 (Blaze Pizza)	170	201904-Other Exp-Tobacco Grant	107.69
100-1205-7980	U.S. BANK	Tobacco Control Luncheon 2/21/19 (Tropicana Mkt)	170		99.98
100-1205-7980	U.S. BANK	39 Promotional Tobacco Ed T-Shirts (David's)	170	201904-Other Exp-Tobacco Grant	385.32
100-1205-7980	U.S. BANK	2026 Broadland Warrant Debrief (Max's Cuisine)	170		80.89
100-1205-7980	U.S. BANK	Amazon Buisness Prime Membership Fee	173		68.30
100-1205-7980	AIDA TORRES	Grant Opportunity Parking 2/14/19	212109		12.00
100-1205-7980	HOME DEPOT CREDIT SERVICES	Office Supplies	EFT07661		17.70
100-1205-7980	FSP DESIGNS	Tobacco Control Youth Programs T-Shirts	212158	201904-Other Exp-Tobacco Grant	1,018.04
100-1205-7980	RING LLC	Ring Subsidy Program	212181		9,300.00
100-1205-8030	STAPLES ADVANTAGE	Atomic Clock	212192		55.62
100-1405-7610	U.S. BANK	Amanda Hamilton League PW Conf Hotel 4/2/19-4/5/171			200.00
100-1405-7610	U.S. BANK	Amanda Hamilton League PW Conf Hotel 4/2/19-4/5/171			1,221.71
100-1405-7612	U.S. BANK	Daily Bulletin Subscription	171		10.00
100-1405-7613	U.S. BANK	Hightail-Lg Data Format Transfer	171		15.99
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	212192		69.81
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	212192		104.50
100-1405-7614	STAPLES ADVANTAGE	Credit for Invoice # 3407227085	212192		-25.61
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	212192		51.69
100-1405-7800	CHARLES ABBOTT ASSOCIATES INC	Building & Safety Services 2/2019	212146		50,722.42
100-1405-7801	COUNTY OF LOS ANGELES DEPART	Industrial Waste Inspections 1/2019	212150		1,485.01
100-1405-7802	RKA CONSULTING GROUP	State Trash Provisions Map Engineering 1/2019	212182		3,763.75
100-1405-7965	BUCKNAM INFRASTURE GROUP IN	GIS Upgrade	212141	201935-Prof Svcs-GIS Upgrade	3,340.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 1/2019	212182		4,000.00
100-1405-7969	RKA CONSULTING GROUP	Royal Oaks Traffic Signal Engineering 1/2019	212182	201725-Royal Oaks Signal-Cap Improvem	160.00
100-1405-7975	KOSMONT COMPANIES	Duarte Station Specific Plan 2/2019	212170		1,903.20
100-1405-7975	SAN GABRIEL VALLEY ECONOMIC P	May 19-22, 2019 ICSC Participation	212184		750.00
100-1405-7980	U.S. BANK	Amazon Buisness Prime Membership Fee	173		68.31
100-1405-7980	COUNTY OF LOS ANGELES REGISTR	NOP/EIR-Duarte Station SP Amendment	212075	201915-Other Costs-Duarte Station	75.00
100-1410-7610	U.S. BANK	Mike Tarr Pesticide Seminar 2/26/2019	171		160.00
100-1410-7612	U.S. BANK	Gerard Batista ISA Membership	171		185.00
100-1410-7612	U.S. BANK	Lamberto Flores 2019 Pesticide Appl Membership	171		90.00
100-1410-7612	U.S. BANK	Mike Tarr 2019 Pesticide Appl Membership	171		90.00
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	212128		47.23
100-1410-7630	SIMON EQUIPMENT RENTALS	Power Weed Mower Rental	212189		344.25
100-1410-7650	LA MOBO BUS SERVICE INC	Veh 18 PM Srv/Coolant/Battery	212171		1,590.38
100-1410-7650	LA MOBO BUS SERVICE INC	Veh 2 Light Bar/Beacon Light Repair	212171		1,160.45
100-1410-7650	LA MOBO BUS SERVICE INC	Veh 2 Top Beacon Replacement	212171		615.19
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspections 2/2019	212193		145.00
100-1410-7814	HOME DEPOT CREDIT SERVICES	Paint-Graffiti Removal	EFT07661		9.81
100-1410-7814	SUPERIOR PROPERTY SERVICES INC	Citywide Graffiti Removal 2/2019	212195		363.85
100-1410-7887	HOSE-MAN INC	Skid Steer Hydraulic Hose	212165		134.79
100-1410-7887	AUTOZONE	Skid Steer Maintenance	212135		42.67
100-1410-7887	AUTOZONE	Tractor Battery	212135		159.52
100-1410-7900	HOME DEPOT CREDIT SERVICES	Drill Bit for K-Rail Maintenance	EFT07661		110.60
100-1410-7980	WEST COAST ARBORISTS INC	Rain Storm Emergency Tree Removal	212197		2,160.00
100-1410-7980	HOME DEPOT CREDIT SERVICES	Gloves/Batteries	EFT07661		67.76
100-1410-7980	HOME DEPOT CREDIT SERVICES	Gloves/Tape/Paint Rollers	EFT07661		70.31

Council Warrant Register by Account

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1500	VICTOR VALENZUELA	Advance-Golden Gloves Boxing Tournament	212110		400.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	212104		76.92
100-1605-7610	CPRS DISTRICT 13	(2) CPRS Awards Installation	212153		70.00
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf Airfare (Southwest)	169		58.98
100-1605-7612	AMERICAN RED CROSS	2019 LTS Facility Fee	212131		975.00
100-1605-7614	U.S. BANK	Paper Plates/Napkins (Target)	169		16.64
100-1605-7614	STAPLES ADVANTAGE	Stapler/Flyer Sorting Supplies	212192		54.39
100-1605-7614	STAPLES ADVANTAGE	Labels/Highlighters	212192		46.36
100-1605-7636	JAG ENDEAVORS LLC	Rec Leader Sweatshirts	212168		491.38
100-1605-7728	U.S. BANK	Job Shadow Day Raffle Gift Cards (Jamba Juice)	169	201909- Duarte's Promise - America's Pro	50.00
100-1605-7728	U.S. BANK	Job Shadow Day Raffle Gift Cards (Starbucks)	169	201909- Duarte's Promise - America's Pro	50.00
100-1605-7728	U.S. BANK	Job Shadow Day Raffle Gift Cards (Subway)	169	201909- Duarte's Promise - America's Pro	50.00
100-1605-7728	CESAR CHAVEZ FOUNDATION	Speaker Donation	212086	201909- Duarte's Promise - America's Pro	150.00
100-1605-7728	JOSE ZAPATA CALDERON	Speaker Donation-Cesar Chavez Event	212084	201909- Duarte's Promise - America's Pro	100.00
100-1605-7730	HOLIDAY GOO INC	Underwater Easter Supplies	212164		244.39
100-1605-7730	U.S. BANK	Easter Supplies (Oriental Trading)	169		53.94
100-1605-7730	U.S. BANK	Easter Crafts (Oriental Trading)	169		369.04
100-1605-7733	HOPE CAFE AND CATERING	SC St Patrick's Day Dinner 3/15/19	212097		1,951.29
100-1605-7733	U.S. BANK	SC Netflix	173		19.74
100-1605-7733	U.S. BANK	SC Placemats/Napkins/Boxes (Amazon)	169		45.72
100-1605-7733	U.S. BANK	SC Decorations (Amazon)	169		65.84
100-1605-7733	U.S. BANK	SC Pool Billiard Bridge Stick (Amazon)	169		21.45
100-1605-7733	U.S. BANK	SC Piano Class AC Adapters (Amazon)	169		43.92
100-1605-7733	DR BRICE HARRIS JR	SC 'The Middle East: Regional Disaster' Program	212093		50.00
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Special Event Supplies	212088		51.91
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Birthday Cake	212088		35.99
100-1605-7733	DUARTE PETTY CASH/BINGO PRIZE	SC Bingo Prize Money	212156		125.00
100-1605-7733	THEODORE SIEGEL	SC 'Swing Time' Screening/Presentation	212188		150.00
100-1605-7733	SMART & FINAL	SC St Patricks Day Dinner Supplies	174		458.79
100-1605-7733	SMART & FINAL	SC Fruit for Favors	174		24.95
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	174		21.89
100-1605-7733	IN-N-OUT BURGER	Deposit-SC In-N-Out day Event	212098		500.00
100-1605-7733	SMART & FINAL	SC Travel Presentation Supplies	174		88.82
100-1605-7735	U.S. BANK	TC Long Sleeve Shirts (Amazon)	169		290.86
100-1605-7735	DAVID CARRILLO	Youthworks Internship Program	212114		200.00
100-1605-7735	CHANCE GENTRY	Youthworks Internship Program	212118		100.00
100-1605-7735	MARIAH MACMURPHY	Youthworks Internship Program	212119		100.00
100-1605-7735	ALEXANDRA TAPIA	Youthworks Internship Program	212125		100.00
100-1605-7735	ARANZASU CABALLERO	Youthworks Internship Program	212113		100.00
100-1605-7735	SOPHIE ROCHA	Youthworks Internship Program	212121		100.00
100-1605-7735	DUARTE RECREATION PETTY CASH	TC Duarte Dance Shirts	212088		18.40
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	174		226.14
100-1605-7736	AGI ACADEMY	Instructor Fees-SC Intro to Computers	212077		182.00
100-1605-7736	AGI ACADEMY	Instructor Fees-Critical Reading	212077		221.20
100-1605-7738	U.S. BANK	Teen Excursion 3/27/19 (Six Flags Magic Mtn)	169		2,171.52
100-1605-7741	CHALLENGER TEAMWEAR	LAS Trophies	212145		262.00
100-1605-7741	CHALLENGER TEAMWEAR	Soccer Equipment	212145		441.50
100-1605-7741	ZEENI INC	Basketball Jerseys	212111		209.15
100-1605-7741	ZEENI INC	Basketball Jerseys	212111		355.55
100-1605-7741	SOUTHLAND SPORTS OFFICIALS	Basketball Official	212191		210.00
100-1605-7744	YVETTE RODRIGUEZ	Teen Nutrition Council	212123		100.00
100-1605-7744	SARAH DOWIRI	Teen Nutrition Council	212115		100.00
100-1605-7744	ELAYSSA AQUINO	Teen Nutrition Council	212112		100.00
100-1605-7744	BRYAN GARCIA	Teen Nutrition Council	212116		100.00
100-1605-7744	PEDRO RODRIGUEZ	Teen Nutrition Council	212122		100.00
100-1605-7744	DALYLAH SANDOVAL	Teen Nutrition Council	212124		100.00
100-1605-7744	OLGALIVIER GARCIA	Teen Nutrition Council	212117		100.00
100-1605-7744	SAMANTHA MARTINEZ	Teen Nutrition Council	212120		100.00
100-1605-7750	ELITE SCHOOL TRANSIT	Magic Mountain 3/27/19 Transportation	212089		600.00
100-1605-7980	U.S. BANK	Amazon Buisness Prime Membership Fee	173		273.20

Council Warrant Register by Account

Payment Dates: 03/13/2019 - 03/26/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7980	U.S. BANK	Staff Recognition Gift Cards (Smart & Final)	169		40.00
100-1605-7980	THE SAUCE CREATIVE SERVICES CO	CC Conference Room Photos	212106		125.00
100-1610-7616	U.S. BANK	FC Pace Clock & Flags (SCP Distributors)	169		725.83
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	212091		862.48
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	212159		641.67
100-1610-7617	POOL & ELECTRICAL PRODUCTS IN	Pool Chemicals	212177		135.44
100-1610-7617	POOL & ELECTRICAL PRODUCTS IN	Pool Chemicals	212177		40.08
100-1610-7617	DUARTE RECREATION PETTY CASH	Pool Chemical Neutrilizer	212088		109.99
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies/Repairs	EFT07661		29.28
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Supplies/Repairs	EFT07661		254.47
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies/Repairs	EFT07661		54.33
100-1610-7618	U.S. BANK	CC Conf Room Wall Clock (Amazon)	169		49.80
100-1610-7618	U.S. BANK	Fan & Blower Wheel (Amazon)	169		18.50
100-1610-7618	U.S. BANK	Maintenance Parts/Repairs (Tiger Supplies)	169		28.00
100-1610-7618	U.S. BANK	Battery Recycle Kit (Amazon)	169		94.00
100-1610-7618	U.S. BANK	Table Cloth Dry Cleaning (Nature's Cleaners)	169		360.00
100-1610-7618	THE SAUCE CREATIVE SERVICES CO	Skate Park Signage	212106		371.37
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Supplies/Repairs	EFT07661		93.17
100-1610-7618	SHAFFER AWARDS	CC/Staff/Commissions Name Plates	212186		593.93
100-1610-7618	SMART & FINAL	SC Coffee Supplies	174		142.89
100-1610-7618	HOME DEPOT CREDIT SERVICES	CH Kitchen Towels	EFT07661		19.36
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC Kitchen Trash Can Lid	EFT07661		228.08
100-1610-7618	SMART & FINAL	SC Coffee Supplies	174		153.27
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Supplies/Repairs	EFT07661		102.11
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies/Repairs	EFT07661		39.76
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies/Repairs	EFT07661		70.01
100-1610-7618	MAINTEX INC	Janitorial Supplies	212175		865.38
100-1610-7618	MAINTEX INC	Janitorial Supplies	212175		20.64
100-1610-7618	MAINTEX INC	Janitorial Supplies	212175		680.66
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies/Repairs	EFT07661		680.90
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Supplies/Repairs	EFT07661		106.32
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Supplies/Repairs	EFT07661		9.09
100-1610-7618	GRAINGER	ROP Bldg Faucets	212162		569.11
100-1610-7618	GRAINGER	(2) Mirrors	212162		29.43
100-1610-7618	GRAINGER	FC Door Louver	212162		143.77
100-1610-7618	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies/Repairs	EFT07661		27.98
100-1610-7636	HENDERSON'S	Facility Maintenance Staff Jacket	212163		65.64
100-1610-7636	HENDERSON'S	Facility Maintenance Staff Hats	212163		34.93
100-1610-7636	HENDERSON'S	Facility Maint Rain Jackets	212163		196.93
100-1610-7636	CINTAS CORPORATION #693	Credit-Facility Uniforms	212147		-50.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniforms	212147		35.69
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniforms	212147		35.69
100-1610-7652	MARCUS LEON BANKS SR	Park Electrical Switchgear Repair	212136		918.50
100-1610-7652	SIMON EQUIPMENT RENTALS	Rotiller Rental (Parks)	212189		156.64
100-1610-7652	POST ALARM SYSTEMS	S Yard Alarm Monitoring 4/1/19 - 4/30/19	212178		43.26
100-1610-7652	PRONTO GYM SERVICES INC	Gym Equipment Repairs	212180		837.72
100-1610-7652	PRONTO GYM SERVICES INC	Gym Equipment Repairs	212180		963.28
100-1610-7652	ACCO ENGINEERED SYSTEMS	SC Kitchen A/C Repair	212126		259.00
100-1610-7652	ALBERTOS PLUMBING	SC Drinking Fountain Repair	212129		145.00
100-1610-7652	WESTERN EXTERMINATOR COMPA	TC Pest Control Services 2/2019	212198		60.00
100-1610-7652	WESTERN EXTERMINATOR COMPA	CC Pest Control Services 20/19	212198		60.00
100-1610-7652	WESTERN EXTERMINATOR COMPA	CH Pest Control Services 2/2019	212198		60.00
100-1610-7652	WESTERN EXTERMINATOR COMPA	FC Pest Control Services 2/2019	212198		60.00
100-1610-7652	WESTERN EXTERMINATOR COMPA	SC Pest Control Services 2/2019	212198		60.00
100-1610-7652	SHANNON DIVERSIFEID INC	CC Kitchen Hood/Exhaust System Service	212187		450.00
100-1610-7652	SHANNON DIVERSIFEID INC	Snack Bar Hood/Exhaust System Service	212187		390.00
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 2/2019	212157		132.00
100-1610-7652	PASCO DOORS	SC Entry Door (Front) Safety Check	212102		170.00
100-1805-7610	U.S. BANK	Kristen Petersen League Conf Meal 2/15/19	173		17.95
100-1805-7610	U.S. BANK	Kristen Petersen League Conf Transportation 2/2019	173		109.30

Council Warrant Register by Account

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1805-7610	U.S. BANK	Kristen Petersen League Conf Meal 2/13/19	173		66.84
100-1805-7610	U.S. BANK	Staff Meeting/Training Food (T-Burgers)	173		55.06
100-1805-7610	U.S. BANK	Kristen Petersen League Conf Hotel 2/13/19-2/15/19	173		595.60
100-1805-7610	U.S. BANK	Kristen Petersen League Conf Meal 2/14/19	173		54.18
100-1805-7980	U.S. BANK	Amazon Buisness Prime Membership Fee	173		68.30
100-1805-7980	U.S. BANK	Table Cloth Dry Cleaning (Roman Cleaners)	173		150.00
100-1805-7980	U.S. BANK	Microsoft 365 1/27/19 - 2/26/19	173		12.00
100-1810-7611	U.S. BANK	Kristen Petersen ICMA Succession Planning Webinar	173		149.00
100-1810-7611	U.S. BANK	Safety Jeopardy Starbucks Gift Cards (Amazon)	173		50.00
100-1810-7611	SMART & FINAL	Jeopardy Safety Training Supplies	174		75.88
100-1810-7612	IPMA-HR	Michelle Brown Membership 4/1/19 - 3/31/20	212166		149.00
100-1810-7660	CALIFORNIA STATE DEPARTMENT O	Fingerprint Apps 2/2019	212142		96.00
100-1810-7660	CMC LIVSCAN & NOTARY SERVICE	Livescan Services 2/2019	212148		230.00
100-1810-7671	SMART & FINAL	Interviews	174		14.57
100-1815-7632	U.S. BANK	Adobe Creative Cloud	173		314.91
100-1815-7632	U.S. BANK	accessduarte.info Renewal(1yr) (Network Solutions)	173		71.97
100-1815-7632	U.S. BANK	Adobe AcroPro/CMD	173		14.99
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 1/1/2019 - 3/31/2019	212196		11,684.25
100-1815-7830	U.S. BANK	SC Elevator 911-Vonage	173		18.66
100-1820-7771	CALIFORNIA STREET LIGHTING	City Property Damage Repair	212143	DMGE040-Repair-1942 Las Posadas-1 Ligh	800.00
100-1825-7626	POSTMASTER	Spring/Summer 2019 Newsletter Postage	212179		5,000.00
100-1825-7630	CANON FINANCIAL SERVICES INC	PS Copier Lease 3/1/19 - 3/31/19	212144		399.67
100-1825-7630	CANON FINANCIAL SERVICES INC	CH(2)/SC/TC Copier Lease 3/1/19 - 3/31/19	212144		869.55
100-1825-7631	CANON FINANCIAL SERVICES INC	PS Copier Maintenance 2/1/19 - 2/28/19	212144		256.96
100-1825-7980	COUNTY OF LOS ANGELES DEPART	Sewer Service Charge FY2018-19	212151		833.25
100-2023	LARRY BRECEDA	City Kitty Baby Gift	212081		50.00
100-2023	ROXANNE BRECEDA	City Kitty Baby Gift	212082		50.00
100-2026	JEREMY PASCUA	Equipment Deposit Refund	212103		25.00
100-2026	DEENESHA BEE	Equipment Deposit Refund	212078		12.50
100-2120	DEMETRIUS HAYWARD	CC Rent Deposit Refund	212094		500.00
100-2120	PAULOMI HOFFMAN	CC Rent Deposit Refund	212096		500.00
100-2120	JULIE SANCHEZ	ROP Bldg Rent Deposit Refund	212105		150.00
100-2120	FABIANA GONZALEZ	ROP Bldg Rent Deposit Refund	212092		150.00
100-2121	ARMSTRONG & WALKER LANDSCA	Oliva Housing Project Landscape Review	212134		1,515.00
100-2121	THE SAUCE CREATIVE SERVICES CO	Military Banner (Charles Person-US Army)	212106		123.73
100-4302	JOHN M JACQUET	Citation Refund (Dismissed)	212099		120.00
100-4806	SHERRILL CLAPSADDLE	Refund Balance (Overpayment)	212087		28.00
100-4806	JUDY BRACK	Refund Balance (Overpayment)	212080		28.00
100-4806	DORTHA JUNE HIRSCH	Refund Balance (Overpayment)	212095		28.00
100-4806	JUDY BLAKE	Refund Balance (Overpayment)	212079		28.00
Fund 100 - GENERAL FUND Total:					594,578.24

Council Warrant Register by Account

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2205-8100	COUNTY OF LOS ANGELES DEPART	Royal Oaks TS Controller Testing	212150	201725-Royal Oaks Signal-Capital Improv	276.80
220-2205-8100	COUNTY OF LOS ANGELES DEPART	Royal Oaks TS Activation/Inspection	212150	201725-Royal Oaks Signal-Capital Improv	878.46
220-2205-8100	COUNTY OF LOS ANGELES DEPART	Royal Oaks TS Timing Sheet Revision	212150	201725-Royal Oaks Signal-Capital Improv	1,630.17
220-2220-7980	COLORADO STATE UNIVERITY	Paver 7 Renewal (Pavement Management)	212149		650.00
220-2220-7980	JCL TRAFFIC SERVICES	Traffic Sign-Pedestrians Wait Behind Yellow Line	212169		48.89
220-2220-7980	JCL TRAFFIC SERVICES	Traffic Cones (100)	212169		1,594.32
Fund 220 - GAS TAX FUN Total:					5,078.64

Council Warrant Register by Account

Payment Dates: 03/13/2019 - 03/26/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 225 - SB-1, Road Maintenance/Rehab Fund					
225-2250-8100	ALL AMERICAN ASPHALT	2018 Street Rehab Project	212130		51,915.33
Fund 225 - SB-1, Road Maintenance/Rehab Fund Total:					51,915.33

Council Warrant Register by Account

Payment Dates: 03/13/2019 - 03/26/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7888	HOME DEPOT CREDIT SERVICES	Photcell (Light Repair)	EFT07661		14.20
240-2405-7888	HOME DEPOT CREDIT SERVICES	Citywide Street Light Repair	EFT07661		85.21
240-2405-7888	HOME DEPOT CREDIT SERVICES	Citywide Street Light Repair	EFT07661		96.23
240-2405-7888	HOME DEPOT CREDIT SERVICES	Photo Cells-Citywide Light Repair	EFT07661		97.23
240-2405-7890	COUNTY OF LOS ANGELES DEPART	Traffic Signal Maintenance 1/2019	212150		154.20
240-2410-7662	BEE REMOVERS	Bee Removal-3316 Elda Ave	212138		112.00
240-2410-7663	ARCHITERRA DESIGN GROUP	Huntington Dr Median Design	212132		34.80
240-2410-7663	ARCHITERRA DESIGN GROUP	Huntington Dr Median Design	212132		2,190.00
240-2410-7663	ARCHITERRA DESIGN GROUP	Huntington Dr Median Design	212132		2,483.75
240-2410-7888	SITEONE LANDSCAPE SUPPLY HOLD	Citywide Repairs	212190		46.52
240-2410-7896	ACOSTA GROWERS INC	Citywide Tree Planting	212127		98.55
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					5,412.69

Council Warrant Register by Account

Payment Dates: 03/13/2019 - 03/26/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8060	LDM ASSOCIATES INC	FY19 CDBG Admin ADA Curb Ramps 1/2019	212172	201912-Sidewalk Imprv-CDBG ADA Ramp	1,400.00
260-2605-8070	LDM ASSOCIATES INC	FY19 CDBG Admin Galen Street Improvements 1/2019	212172	201825-Cap St Improv-Galen St Improv. Pr	550.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					1,950.00

Council Warrant Register by Account

Payment Dates: 03/13/2019 - 03/26/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 1/2019	212174		15,000.00
290-2905-7785	LOS ANGELES COUNTY SHERIFF'S D	Holiday Extra Patrol 12/2018	212174		2,633.86
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					17,633.86

Council Warrant Register by Account

Payment Dates: 03/13/2019 - 03/26/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7610	U.S. BANK	Erwin Mendez ACT Expo Long Beach 4/2019	173		325.00
440-4405-7619	AUTOZONE	Bus Oil	212135		64.56
440-4405-7650	AUTOZONE	South Yard Supplies	212135		54.05
440-4405-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physical	212167		50.00
Fund 440 - PROPOSITION A TRANSIT FUND Total:					493.61

Council Warrant Register by Account

Payment Dates: 03/13/2019 - 03/26/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 625 - LA Co Metro Fund Exchg (STPL)					
625-6255-8100	ALL AMERICAN ASPHALT	2018 Street Rehab Project	212130	201919- 625 Cap Improv - 2018 Streets R	158,128.92
Fund 625 - LA Co Metro Fund Exchg (STPL) Total:					158,128.92
Grand Total:					835,191.29

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	594,578.24
220 - GAS TAX FUN	5,078.64
225 - SB-1, Road Maintenance/Rehab Fund	51,915.33
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	5,412.69
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	1,950.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	17,633.86
440 - PROPOSITION A TRANSIT FUND	493.61
625 - LA Co Metro Fund Exchg (STPL)	158,128.92
Grand Total:	835,191.29

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7003	Part-Time/Temp Salaries	2,413.00
100-1010-7610	Travel, Mtgs & Conf	2,104.82
100-1010-7614	Office Supplies	2,002.15
100-1010-7650	Vehicle Maintenance	40.00
100-1010-7651	Election Services	44,477.68
100-1010-7670	Legal Notices	5,733.00
100-1010-7965	Professional Services	1,500.00
100-1010-7980	Other Expenses	443.98
100-1015-7680	City Attorney Legal	5,322.68
100-1015-7686	Other Legal Services	17,293.70
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information	14.99
100-1020-7716	Special Community Even	985.97
100-1020-7717	Route 66 Parade	245.00
100-1020-7726	Council Cablecasting	34.99
100-1025-7701	Area D Civil Defense	1,101.65
100-1205-7610	Travel, Mtgs & Conf	86.00
100-1205-7615	Emergency Supplies	179.10
100-1205-7650	Vehicle Maintenance	58.99
100-1205-7655	Emergency Services	152.28
100-1205-7761	Parking Ticket Collect	12,149.26
100-1205-7762	Parking Pass Kiosk Costs	779.55
100-1205-7779	Youth Programs	6,669.22
100-1205-7780	Animal Control	316.80
100-1205-7781	Contract Law Enforceme	332,099.93
100-1205-7787	Public Safety Cntr Lease	12,687.57
100-1205-7887	Repairs & Replacements	43.78
100-1205-7980	Other Expenses	15,583.57
100-1205-8030	Other Equipment	55.62
100-1405-7610	Travel, Mtgs & Conf	1,421.71
100-1405-7612	Publications and Dues	10.00
100-1405-7613	Duplications And Photos	15.99
100-1405-7614	Office Supplies	200.39
100-1405-7800	Building Department Ser	50,722.42
100-1405-7801	Industrial Waste Inspecti	1,485.01
100-1405-7802	NPDES Requirements	3,763.75
100-1405-7965	Professional Services	3,340.00
100-1405-7967	Public Works Inspection	4,000.00
100-1405-7969	City Engineer	160.00
100-1405-7975	Economic Development	2,653.20
100-1405-7980	Other Expenses	143.31
100-1410-7610	Travel, Mtgs & Conf	160.00
100-1410-7612	Publications and Dues	365.00
100-1410-7621	Other Supplies	47.23
100-1410-7630	Equipment Rentals	344.25

Account Summary

Account Number	Account Name	Payment Amount
100-1410-7650	Vehicle Maintenance	3,366.02
100-1410-7656	Emergency Generator	145.00
100-1410-7814	Graffiti Removal	373.66
100-1410-7887	Repairs & Replacements	336.98
100-1410-7900	Emergency Cleanup/Mai	110.60
100-1410-7980	Other Expenses	2,298.07
100-1500	Advances	400.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	128.98
100-1605-7612	Publications and Dues	975.00
100-1605-7614	Office Supplies	117.39
100-1605-7636	Uniforms	491.38
100-1605-7728	Americorp's VIP Progra	400.00
100-1605-7730	Special Events	667.37
100-1605-7733	Senior Center	3,655.31
100-1605-7735	Teen Center	1,235.40
100-1605-7736	Recreation Classes	403.20
100-1605-7738	Teen Excursions	2,171.52
100-1605-7741	Sports/Playground Progr	1,478.20
100-1605-7744	Nutrition Program Costs	800.00
100-1605-7750	Bus Rentals	600.00
100-1605-7980	Other Expenses	438.20
100-1610-7616	Pool Supplies	725.83
100-1610-7617	Pool Chemicals	1,789.66
100-1610-7618	Building Supplies	5,835.61
100-1610-7636	Uniforms	318.88
100-1610-7652	Building Maint Services	4,765.40
100-1805-7610	Travel, Mtgs & Conf	898.93
100-1805-7980	Other Expenses	230.30
100-1810-7611	Training	274.88
100-1810-7612	Publications and Dues	149.00
100-1810-7660	Other Services	326.00
100-1810-7671	Recruiting Advertisemen	14.57
100-1815-7632	Software Maintenance	401.87
100-1815-7820	Finance System Support	11,684.25
100-1815-7830	Telephones	18.66
100-1820-7771	Repair Of City Property	800.00
100-1825-7626	Postage	5,000.00
100-1825-7630	Equipment Lease	1,269.22
100-1825-7631	Equipment Maintenance	256.96
100-1825-7980	Other Expenses	833.25
100-2023	EE City Kitty Contributio	100.00
100-2026	EE Equipment Deposit	37.50
100-2120	Refundable Deposits	1,300.00
100-2121	Pass Through Deposits	1,638.73
100-4302	Parking Citations	120.00
100-4806	Excursion Fees	112.00
220-2205-8100	Other Capital Improvem	2,785.43
220-2220-7980	Other Expenses	2,293.21
225-2250-8100	Other Capital Improvem	51,915.33
240-2405-7888	Repairs-Citywide	292.87
240-2405-7890	Repairs-Traffic Signal	154.20
240-2410-7662	Other Serv-Citywide	112.00
240-2410-7663	Other Serv-Medians	4,708.55
240-2410-7888	Repairs-Citywide	46.52
240-2410-7896	Tree Planting-Citywide	98.55
260-2605-8060	Sidewalk Improvements	1,400.00
260-2605-8070	Street Improvements (C	550.00

Account Summary

Account Number	Account Name	Payment Amount
290-2905-7781	Contract Law Enforceme	15,000.00
290-2905-7785	Special Events Patrol	2,633.86
440-4405-7610	Travel, Mtgs & Conf	325.00
440-4405-7619	Fuel And Oil	64.56
440-4405-7650	Vehicle Maintenance	54.05
440-4405-7673	Physical Exams	50.00
625-6255-8100	Other Capital Improvem	158,128.92
	Grand Total:	835,191.29

Project Account Summary

Project Account Key	Payment Amount
None	638,394.83
201406-Legal Fees-City of Hope EIR Reimb	64.00
201725-Royal Oaks Signal-Cap Improvements	160.00
201725-Royal Oaks Signal-Capital Improvements	2,785.43
201825-Cap St Improv-Galen St Improv. Project	550.00
201904-Contract Law-Tobacco Grant	17,262.97
201904-Other Exp-Tobacco Grant	6,004.70
201909- Duarte's Promise - America's Promise Exp	400.00
201912-Sidewalk Imprv-CDBG ADA Ramp Proj	1,400.00
201914-Youth Programs-Cal VIP	5,825.44
201915-Other Costs-Duarte Station	75.00
201919- 625 Cap Improv - 2018 Streets Rehab Proj	158,128.92
201935-Prof Svcs-GIS Upgrade	3,340.00
DMGE040-Repair-1942 Las Posadas-1 Light Post	800.00
Grand Total:	835,191.29



City of Duarte

SA Council Warrant Register

By Payment Number

Payment Dates 03/13/2019 - 03/26/2019

Payment Number	Payment Date	Payable Number	Vendor #	Description	Vendor Name	Account Number	Project Account Key	Payment Amount
								Item Amount
6	3/21/2019	6354297100-32519	SA1035	2007 TARB Series A Cash on Hand	US BANK	690-1100		43,952.46
		6354297100-32519		2007 TARB Series A Interest		690-6905-8350		-12,047.54
								56,000.00
Payment Total:								43,952.46

Report Summary

Fund Summary

Fund	Payment Amount
690 - Successor Agency Debt Service	43,952.46
Grand Total:	43,952.46

Account Summary

Account Number	Account Name	Payment Amount
690-1100	Cash/Invest- Fiscal Agent	-12,047.54
690-6905-8350	SA TAB A Interest Exp	56,000.00
Grand Total:		43,952.46

Project Account Summary

Project Account Key	Payment Amount
None	43,952.46
Grand Total:	43,952.46



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 03/13/2019 - 03/26/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
212130	3/26/2019	3655	ALL AMERICAN ASPHALT			210,044.25
	183953	2018 Street Rehab Project		225-2250-8100		51,915.33
	183953	2018 Street Rehab Project		625-6255-8100	201919- 625 Cap Improv - 2018 Streets Rehab Pr	158,128.92
212139	3/26/2019	5155	BOYS & GIRLS CLUBS OF THE FOOTHILLS			5,361.44
	2112019CalVIP	CalVIP CBO 1/1/19 - 1/31/19		100-1205-7779	201914-Youth Programs-Cal VIP	5,361.44
212146	3/26/2019	5120	CHARLES ABBOTT ASSOCIATES INC			50,722.42
	59321	Building & Safety Services 2/2019		100-1405-7800		50,722.42
212152	3/26/2019	0692	COUNTY OF LOS ANGELES REGISTRAR-RECORDER			44,477.68
	19-2041	November 2018 Election Cost		100-1010-7651		44,477.68
212174	3/26/2019	0056	LOS ANGELES COUNTY SHERIFF'S DEPARTMENT			349,733.79
	192383CY	Holiday Extra Patrol 12/2018		290-2905-7785		2,633.86
	192384CY	Tobacco Grant Enforcement 12/19/18		100-1205-7781	201904-Contract Law-Tobacco Grant	740.92
	192525CY	Sheriff's Contract 1/2019		100-1205-7781		314,836.96
	192525CY	Sheriff's Contract 1/2019		100-1205-7781	201904-Contract Law-Tobacco Grant	16,522.05
	192525CY	Sheriff's Contract 1/2019		290-2905-7781		15,000.00
212176	3/26/2019	2461	MOUNTAIN VISTA PLAZA			12,687.57
	3/2019	Public Safety Lease		100-1205-7787		11,387.59
	3/2019	Actual 2018 CAM/Taxes/Rubbish/Ins		100-1205-7787		1,299.98
212179	3/26/2019	0231	POSTMASTER			5,000.00
	Permit 33-31319	Spring/Summer 2019 Newsletter Post		100-1825-7626		5,000.00
212181	3/26/2019	6030	RING LLC			9,300.00
	Duarte 1	Ring Subsidy Program		100-1205-7980		9,300.00
212182	3/26/2019	0904	RKA CONSULTING GROUP			7,923.75
	28497	Royal Oaks Traffic Signal Engineering		100-1405-7969	201725-Royal Oaks Signal-Cap Improvements	160.00
	28500	Public Works Inspections 1/2019		100-1405-7967		4,000.00
	28514	State Trash Provisions Map Engineeri		100-1405-7802		3,763.75
212183	3/26/2019	0196	RUTAN & TUCKER LLP			20,059.14
	831720	General City Attorney (Retainer) 1/20		100-1015-7680		5,322.68
	831721	Telecommunications Legal 1/2019		100-1015-7686		602.00
	831723	Environmental/Stormwater Litigation		100-1015-7686		13,903.96
	831725	City of Hope Legal 1/2019		100-1015-7686	201406-Legal Fees-City of Hope EIR Reimb	64.00
	831730	D Logo Legal 1/2019		100-1015-7686		166.50
212185	3/26/2019	0220	SAN GABRIEL VALLEY NEWSPAPERS			5,733.00
	425683	Legal Advertising 2/2019		100-1010-7670		5,733.00
212194	3/26/2019	3661	SUPERIOR CT OF CAL CO OF LOS ANGELES			8,310.50
	31319	Citation Revenue Tax 2/2019		100-1205-7761		8,310.50
212196	3/26/2019	4674	TYLER TECHNOLOGIES INC			11,684.25
	025-244038	Finance System Support 1/1/2019 - 3		100-1815-7820		11,684.25
Payment Total:						741,037.79

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	513,359.68
225 - SB-1, Road Maintenance/Rehab Fund	51,915.33
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	17,633.86
625 - LA Co Metro Fund Exchg (STPL)	158,128.92
Grand Total:	741,037.79

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7651	Election Services	44,477.68
100-1010-7670	Legal Notices	5,733.00
100-1015-7680	City Attorney Legal	5,322.68
100-1015-7686	Other Legal Services	14,736.46
100-1205-7761	Parking Ticket Collect	8,310.50
100-1205-7779	Youth Programs	5,361.44
100-1205-7781	Contract Law Enforceme	332,099.93
100-1205-7787	Public Safety Cntr Lease	12,687.57
100-1205-7980	Other Expenses	9,300.00
100-1405-7800	Building Department Ser	50,722.42
100-1405-7802	NPDES Requirements	3,763.75
100-1405-7967	Public Works Inspection	4,000.00
100-1405-7969	City Engineer	160.00
100-1815-7820	Finance System Support	11,684.25
100-1825-7626	Postage	5,000.00
225-2250-8100	Other Capital Improvem	51,915.33
290-2905-7781	Contract Law Enforceme	15,000.00
290-2905-7785	Special Events Patrol	2,633.86
625-6255-8100	Other Capital Improvem	158,128.92
Grand Total:		741,037.79

Project Account Summary

Project Account Key	Payment Amount
None	560,060.46
201406-Legal Fees-City of Hope EIR Reimb	64.00
201725-Royal Oaks Signal-Cap Improvements	160.00
201904-Contract Law-Tobacco Grant	17,262.97
201914-Youth Programs-Cal VIP	5,361.44
201919- 625 Cap Improv - 2018 Streets Rehab Proj	158,128.92
Grand Total:	741,037.79



Proclamation

SAFETY SEAT CHECKUP WEEK

WHEREAS, the number one preventable cause of death and injury to children and young adults is the automobile collision; and

WHEREAS, each year in California, more than 90 child passengers under 15 years old are killed, and more than 12,000 are injured in automobile collisions; and

WHEREAS, 71% of small children would be alive today if they had been properly restrained in child safety seats, and 45% of injuries to children ages four to eight could be prevented with the use of booster seats; and

WHEREAS, 90% of child safety seats are used incorrectly, and infants and young children are not capable of initiating action to use proper restraints; and

WHEREAS, the State of California requires that all occupants of motor vehicles be buckled up correctly on every ride, and that children be properly restrained in safety seats or safety belts, with children in the back seat until at least eight years of age; and

WHEREAS, crash-tested safety seats are moderately priced and widely available for purchase at retail stores, and at a low cost from safety seat distribution programs throughout California; and

WHEREAS, for over 39 years, Safety Belt Safe U.S.A. has been dedicated to protecting children from injury or death while being transported in a motor vehicle;

NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby proclaims March 31-April 6, 2019, as SAFETY SEAT CHECKUP WEEK, and encourages the use of proper restraints for all children and young adults when riding in a motor vehicle.

Mayor Tzeitel Paras-Caracci

ATTEST:

City Clerk Marla Akana
Duarte, California

March 26, 2019



BOARD OF DIRECTORS

PRESIDENT: Bonnie Oseas

SECRETARY: Karen Proctor, CPNP, CPST

TREASURER: John Nisbet, CPSTI

Members-At-Large

Arkansas:

Betsey Mowery, CPSTI

Holly Terry, CPSTI

California:

Zosia Chciuk, RNC, MSN, IBCLC

Marc Cohen, CPSTI

Anne Hamilton, CPST

Bonnie Lovette, RN, MS, PNP, CPST,

Sp.Needs

Laura Simmons, PT, PCS, CPST, CLEC

Becky Thams, MA

Colorado:

Vera Fullaway, CPSTI

Illinois:

Darren K. Qunell, CPST

Louisiana:

Annette Knobloch, DNS, RN, MPH, CNE

Oregon:

Tamara Franks, MA, CPSTI

Texas:

Sharon Evans, RN, BSN, CPN, CPSTI

Washington:

Wendy Thomas, CPSTI, Sp. Needs

ADVISORY BOARD

Donna Bryce

Howard M. Ehrenberg, Esq.

SulmeyerKupetz

D. O. "Spike" Helmick

Retired Commissioner, California Highway Patrol

David Horowitz

Fight Back! Productions

Charles A. Hurley

Retired Executive Director, MADD

Sean Kane

Safety Research & Strategies, Inc.

Ellen R. Knell, PhD

Harvey G. Knell

Deane Leavenworth, President

Leavenworth Endeavors

Sandra Tsing Loh, radio commentator
and author, "Mother on Fire"

Michael J. Puntoriero

Talulah Riley, Actor

Michael Sachs, MD

General Pediatrician

Teresa Samaniego, Vice President

Diversity & Community Relations, KABC

Arthur M. Southam, MD

Robert S. Vinetz, MD, FAAP

Queens Care Family Clinics

Gayle Wilson

Brett Wood, Chairman

Toyota Material Handling, U.S.A., Inc.

STAFF

Stephanie M. Tombrello, LCSW, CPSTI

Executive Director

John Stubbs, CPSTI, Sp. Needs, Project Coordinator

Heidi Heflin, RN, MN, CNS, CPSTI, Sp. Needs, School Bus Transportation, Program Consultant

Kate Quirk, PhD, CPSTI, Sp. Needs, Program Consultant

SafetyBeltSafe U.S.A.

514 North Prospect Avenue, L-6, Redondo Beach, CA 90277

Mailing address: P. O. Box 553, Altadena, CA 91003 www.carseat.org

(800) 745-SAFE 310/318-5111 (telephone & FAX) Spanish: (800) 747-SANO

March 5, 2019

Dear Mayor:

I am sure you are aware that traffic collisions take a major toll on people in our communities, but did you know that:

- Motor vehicle collisions are the #1 cause of death and serious injury to children
- More than 80% of small children killed in California crashes died from preventable injuries
- More than 90% of children ride incorrectly restrained in the car?

You can help save children from suffering tragic injuries by making Safety Seat Checkup Week, March 31 – April 6, a major event in your city. Here are some suggestions for promoting child passenger safety in your area:

- Issue a proclamation in recognition of Safety Seat Checkup Week (sample enclosed). Send your proclamation to us in advance for display at Safety Seat Checkup Day on April 6.
- Encourage targeted enforcement to increase the focus on violations of child safety seat and safety belt laws during Special Enforcement Week, March 24 – 30, sponsored by the Peace Officers Association of Los Angeles County.
- Distribute posters and pamphlets through city agencies and employees. Resources are available from SafetyBeltSafe U.S.A.

We also invite families in your community to attend Safety Seat Checkup Day on Saturday, April 6, from 10:00 a.m. to 2:00 p.m. at the Jackie Robinson Community Center in Pasadena.

Trained volunteers will conduct detailed inspections of the installation and use of safety seats. Parents will be told if the safety seats have been recalled or need replacement parts and shown how to use them correctly.

Your support for this effort, reported to the press, may encourage them to publicize this subject more widely. Please share your plans for Safety Seat Checkup Week with us.

Sincerely yours,



Stephanie M. Tombrello, LCSW, CPSTI
Executive Director

The national non-profit organization dedicated to child passenger safety since 1980

SafetyBeltSafe U.S.A.

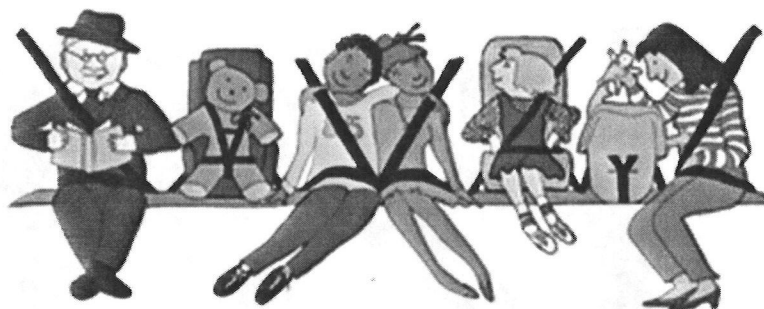
Safety Seat Checkup Day

Saturday, April 6, 2019 ♥ 10:00 a.m. to 2:00 p.m.*

**Jackie Robinson Community Center
1020 N. Fair Oaks Ave. Pasadena, CA 91103**

***For a checkup appointment, call SafetyBeltSafe U.S.A., 310/318-5111.**

If you do not have an appointment, there may be a wait of more than one hour or you may be turned away.



Buckling up is a family affair.

Free safety seat checkup

More than 90% of safety seats inspected at checkups are being used incorrectly!

Rear facing until age 2 is now California law.

Find out why most children need a booster seat until age 10-12!

TOYOTA

Sponsors:

California Office of Traffic Safety
Pomona Police Department
Toyota Motor North America

Major Supporters:

Jackie Robinson Community Center
Pasadena Police Department



SafetyBeltSafe U.S.A.
310/318-5111

P.O. Box 553, Altadena, CA 91003
800/745-SAFE (English)

www.carseat.org
800/747-SANO (Spanish)

SafetyBeltSafe U.S.A. is the national, non-profit, member-supported organization for child passenger safety.
Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.

SafetyBeltSafe U.S.A.

Día de Inspección de Asientos de Seguridad
Sábado, Abril 6, 2019 ♥ 10:00 a.m. a 2:00 p.m.*

Jackie Robinson Community Center

1020 N. Fair Oaks Ave. Pasadena, CA 91103

***Llame a SafetyBeltSafe U.S.A., al 310/318-5111**

para hacer una cita para una inspección.

Si no tiene una cita, el tiempo de espera podría ser más de una hora o no ser atendido.



El abrocharse el cinturón es algo que concierne a toda la familia.

Inspección gratuita de asiento de seguridad

¡Más del 90% de los asientos de seguridad inspeccionados están siendo usados incorrectamente!

El viajar orientados hacia atrás hasta la edad de 2 años es ahora una ley en California.

¡Entérese de porqué la mayoría de niños menores de 10-12 años necesitan un booster!

TOYOTA

Patrocinadores:

California Office of Traffic Safety

Pomona Police Department

Toyota Motor North America

Patrocinadores Principales:

Jackie Robinson Community Center

Pasadena Police Department



SafetyBeltSafe U.S.A. P.O. Box 553, Altadena, CA 91003 www.carseat.org
800/745-SAFE (English) 800/747-SANO (Spanish)

SafetyBeltSafe U.S.A. is the national, non-profit, member-supported organization for child passenger safety.
Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.

RESOLUTION NO.**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF DUARTE, CALIFORNIA, RE-ESTABLISHING A
CITYWIDE GOVERNANCE BY DISTRICT POLICY**

WHEREAS, Duarte Municipal Code Chapter 2.02 establishes seven voting districts in the City of Duarte beginning with the November 2018 election; and

WHEREAS, at the November 2018 election, Councilmembers were elected in Districts 1, 4, and 6 for four-year terms, one Councilmember was elected in District 7 for a two-year term, and one Councilmember was appointed in District 5 for a four-year term (due to the cancellation of the election in District 5); and in November 2020, Districts 2, 3, and 7 will conduct elections for City Council for four-year terms; and

WHEREAS, the City Council understands and appreciates the value of at-large governance regardless of the method from which City Councilmembers are elected, and wishes to have input from each Councilmember, with issues decided by Council majority; and

WHEREAS, governing at-large allows for the continuation of accessible customer service, the most effective use of taxpayer resources, and consistency in City services; and

WHEREAS, the City of Duarte has always focused on customer service, and that focus should remain regardless of how a Councilmember is elected; and

WHEREAS, the City of Duarte has been successful because it operates as a single entity serving the population as a whole;

WHEREAS, during the Public Hearing process for by district elections, the Duarte City Council expressed its preference for at-large elections, stating Councilmembers have worked hard to accomplish goals, the goal is to serve the entire City, it is important to have stability and to have a good cohesive team, they do not want to lose the synergy, they respect people wherever they live in the community, the desire and intent is that the seven districts are representative of the entire community, we are all one City, Councilmembers will continue to represent everyone, and they reserve the option to change back to at-large elections should the State law change and if the Council so desires; and

WHEREAS, all members of the Duarte City Council will continue to serve all of the residents of the City of Duarte; and

WHEREAS, on February 6, 2019, the seven-member Duarte City Council conducted a by-district governance workshop to create a shared understanding of high-performance governance, to establish rules and protocol to effectively implement the City's new government structure, and to strengthen the teamwork of the City Council as a unit;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Duarte as follows:

1. The City Council will govern on an at-large basis, considering the needs and interests of the entire community. The City Council wishes to remain united in its service to the community. Should there be issues between districts, there are not different sets of rules or approaches between the districts. Councilmembers will discuss the issues as is currently done, and decide the matter by Council majority.
2. Any member of the City Council will help anyone in the community who calls or contacts them. Customer service is the priority.
3. Professional management in a strong Council-Manager form of government will continue, with all of the best management practices that the City Council expects now. Resources will be allocated based on the highest and best need as measured Citywide, with a community-wide approach based on professional best practices in management, focusing on needs, services, and resources.
4. Current practices regarding invitations to members of the City Council to events and activities, and appointments to committees and various bodies will remain in effect.

PASSED, APPROVED, AND ADOPTED this 26th day of March, 2019.

Mayor Tzeitel Paras-Caracci

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

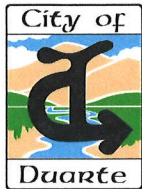
I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 19-03 was adopted by the City Council of the City of Duarte at a regular meeting of said Council held on the 26th day of March, 2019, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California



MEMORANDUM

To: Mayor and City Council

From: Amanda Hamilton, Public Works Manager

Date: March 26, 2019

Subject: Resolution 19-R-04 – A Resolution to Approve Fiscal Year 2019-20 Senate Bill 1 Project List

RECOMMENDED ACTION

Staff recommends that the City Council adopt Resolution No. 19-R-04, which adopts a list of projects for fiscal year 2019-20 funded by SB 1: The Road Repair and Accountability Act of 2017.

BACKGROUND

Senate Bill (SB 1) was signed on April 28, 2017 by the Governor of California for the Road Repair and Accountability Act of 2017. This bill was passed to ensure that basic road maintenance, rehabilitation and critical safety needs are met on both the local and state highway systems. The passage of SB 1 created a new permanent funding source for road maintenance and rehabilitation projects for cities and counties. Each year, cities and counties must adopt via resolution a project list comprised of projects they would like to spend SB 1 funds on. For the upcoming fiscal year, the project list must be submitted to the California Transportation Commission (CTC) by May 1, 2019 to be eligible for SB 1 funding.

In January 2018, the pavement management study was completed for the City of Duarte. The pavement management study reviewed each street in the City and provided a pavement condition index (PCI) for each stretch of roadway. When compiling a list for the FY19/20 Street Rehabilitation Project staff focused on streets that had a PCI of streets within the range of 41-59 (Poor Condition).

ANALYSIS

The FY 19/20 Street Rehabilitation Project will consist of sections of roadways to be resurfaced with an estimated useful life of 20-25 years. The preliminary Engineer's estimate for this work is \$450,000. SB 1 funds will cover 75% of the project cost while

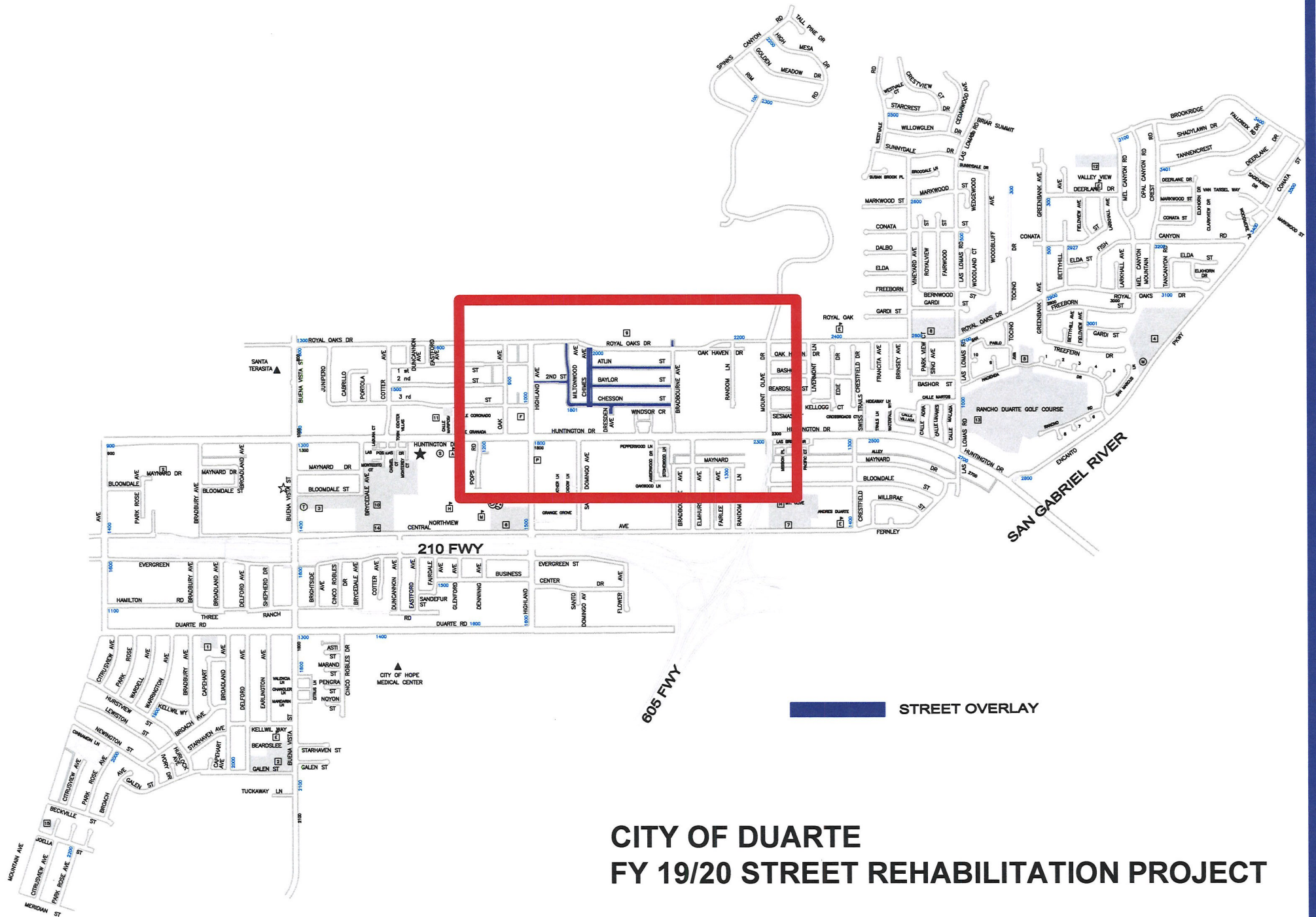
the other 25% will be covered under Measure R. The City of Duarte will receive and estimated \$364,624.00 in SB 1 funding during Fiscal Year 2019-20 but will only allocate \$300,000 to this project. Construction is estimated to begin in January 2020 and be completed in May of 2020.

The fiscal year 2019-20 list of project planned to be funded with Road Maintenance and Rehabilitation Account revenues include:

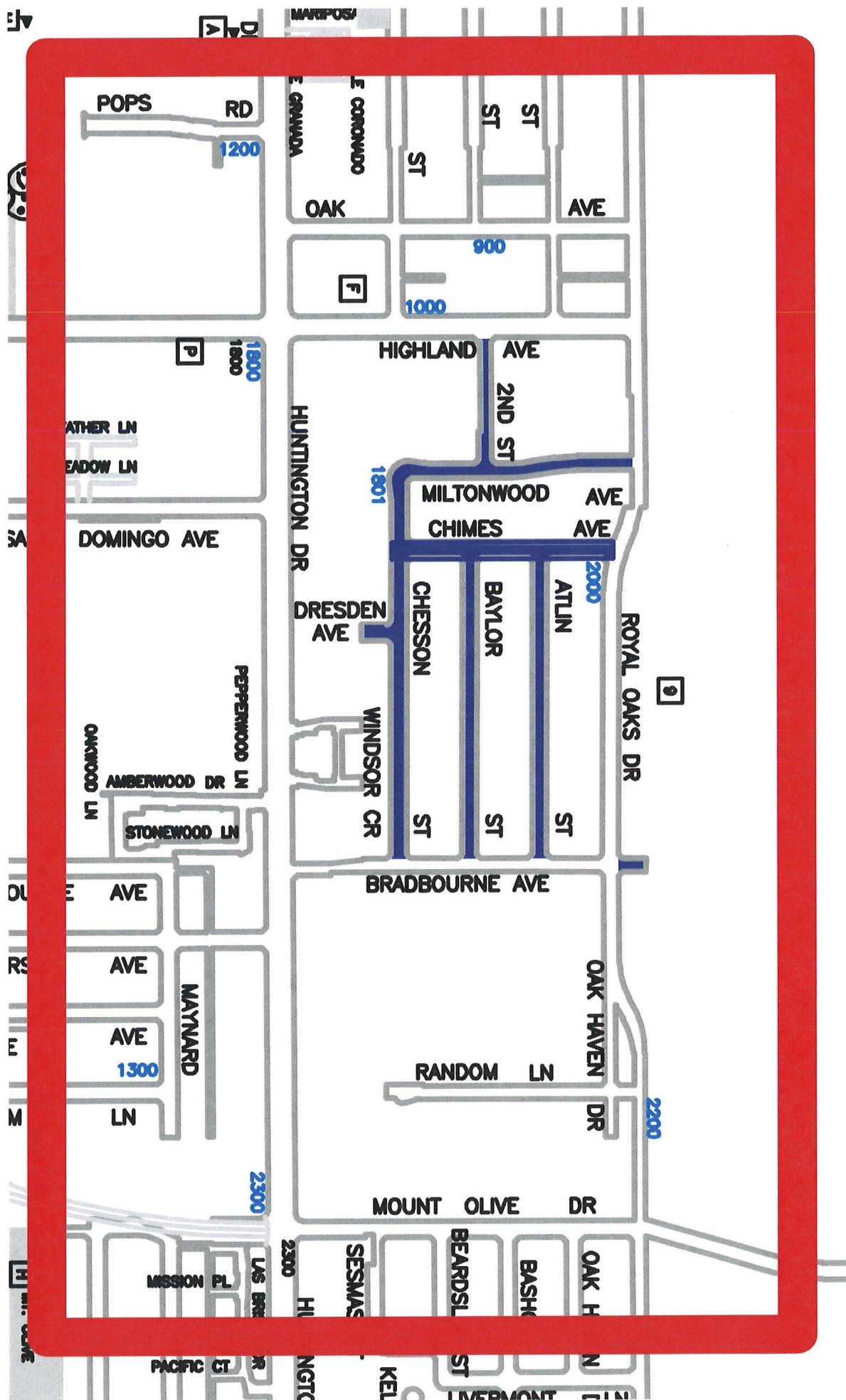
FY19/20 Street Rehabilitation Project

1. Miltonwood Ave. from Royal Oaks Dr. to Chesson St.
2. 2nd St. from Highland Ave. to Miltonwood Ave.
3. Chesson St. from Miltonwood Ave. to Bradbourne Ave.
4. Dresden Ave. from Chesson St. to end of street
5. Chimes Ave. from Royal Oaks Dr. to Chesson St.
6. Atlin St. from Chimes Ave. to Bradbourne Ave.
7. Baylor St. from Chimes Ave. to Bradbourne Ave.
8. Bradbourne Ave. from Royal Oaks to end of street

Attachment: Map of FY19/20 Street Rehabilitation Project



CITY OF DUARTE FY 19/20 STREET REHABILITATION PROJECT



RESOLUTION NO.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE
ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019-20 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of Duarte are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Duarte must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Duarte, will receive and estimated \$364,351.00 in RMRA funding in Fiscal Year 2019-20 from SB 1; and

WHEREAS, this is the third year in which the City of Duarte is receiving SB 1 funding and will enable the City of Duarte to continue essential road maintenance and rehabilitation projects, traffic safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Duarte has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Duarte used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and concentrate on streets that are in poor to failed conditions; and

WHEREAS, the funding from SB 1 will help the City of Duarte maintain and rehabilitate poor to failed streets throughout the City of Duarte this year and similar projects into the future; and

WHEREAS, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City of Duarte's streets and roads are in fair condition and

this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a good condition; and maintain a weighted pavement condition of 80 or higher; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the Duarte City Council, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The fiscal year 2019-20 list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues include:

FY 19/20 Street Rehabilitation Project – The rehabilitation project is focused primarily on poor to failed sections of roadway. The project will consist of sections of roadways to be milled and resurfaced. This project is primarily funded with RMRA funds and supplemental funds using Measure R. Construction is estimated to begin in January 2020 and completed in May 2020.

Street Overlay – Estimated useful Life 20-25 years

1. Miltonwood Ave. from Royal Oaks Dr. to Chesson St.
2. 2nd St. from Highland Ave. to Miltonwood Ave.
3. Chesson St. from Miltonwood Ave. to Bradbourne Ave.
4. Dresden Ave. from Chesson St. to end of street
5. Chimes Ave. from Royal Oaks Dr. to Chesson St.
6. Atlin St. from Chimes Ave. to Bradbourne Ave.
7. Baylor St. from Chimes Ave. to Bradbourne Ave.
8. Bradbourne Ave. from Royal Oaks Dr. to end of street

PASSED, APPROVED, AND ADOPTED this 26th day of March, 2019.

Mayor Tzeitel Paras-Caracci

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 19-04 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 26th day of March, 2019, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California



MEMORANDUM

TO: Mayor and City Council
FROM: Jason Golding, Planning Manager 
DATE: March 26, 2019
SUBJECT: 2018 Housing Element Annual Progress Report

The purpose of this item is for the City Council to consider the General Plan Housing Element Annual Progress Reports (APR) for calendar year 2018. Government Code Section 65400 requires that the City provide the State Department of Housing and Community Development (HCD) an annual reporting of its progress on implementation of the Housing Element. The City Council adopted the 2014-2021 Housing Element in February 2014, which the attached report measures progress. The report outlines City progress towards its regional housing needs by income category on an annual basis (Table A & A2), over the Regional Housing Need Allocation (RHNA) planning period from 2015 through current (Table B), and progress towards implementation of Housing Element programs (Table D).

The City was able to utilize the Duarte Housing Strategy (adopted in November 2018), which consists of a housing needs summary, resources (financial, land, zoning/regulation), and a five-year housing strategy (guiding principles & housing activities). The Strategy was particularly helpful since the City is in the middle of its RHNA planning period.

In 2018, the City made substantial progress in implementing our Housing Element - 24 units permitted, consisting of: eighteen (18) permits issued for the Third & Oak housing development and six (6) permits for accessory dwelling units. Staff anticipates continued progress next year with construction of the 161-unit mixed use development and the 25-unit Oliva project (west of Target), and anticipated development within the Duarte Station Specific Plan area.

Staff recommends the City Council approve the report for filing with HCD.

Please Start Here

General Information	
Jurisdiction Name	Duarte
Reporting Calendar Year	2018
Contact Information	
First Name	Jason
Last Name	Golding
Title	Planning Manager
Email	goldingi@accessduarte.com
Phone	(626) 357-7931
Mailing Address	
Street Address	<u>1600 Huntington Drive</u>
City	Duarte
Zipcode	91010

Submittal Instructions
Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs: 1. Online Annual Progress Reporting System (Preferred) - This enters your information directly into HCD's database limiting the risk of errors. If you would like to use the online system, email APR@hcd.ca.gov and HCD will send you the login information for your jurisdiction. <i>Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is opr.apr@opr.ca.gov.</i> 2. Email - If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at APR@hcd.ca.gov and to OPR at opr.apr@opr.ca.gov. Please send the Excel workbook, not a scanned or PDF copy of the tables.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Duarte	
Reporting Year	2018	(Jan. 1 - Dec. 31)

Note: + Optional field

Cells in grey contain auto-calculation formulas

Table A

Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes						
1					2	3	4	5						
Prior APN ⁺	Current APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income
Summary Row: Start Data Entry Below											9			25
8530-013-(902-904), 8530-013,009	8530-013-(100-102), 8530-013-009	1200, 1201, 1204, 1205, 1208, 1209, 1213, 1216, 1217, 1220, 1221, 1224, 1229, 1232, 1233, 1236, 1237, 1240, 1241, 1245, 1248, 1249, 1252, 1253, 1256 Oliva Court	Oliva		SFA	O	4/17/18							25
	8602-008-012	2509 Gardi			ADU	O	3/29/18				1			
	8531-024-019	2019 Park Rose			ADU	O	5/31/18				1			
	8602-012-036	518 Greenbank			ADU	O	6/7/18				1			
	8531-003-029	1836 Delford			ADU	O	7/9/18				1			
	8531-020-015	948 Lewiston			ADU	O	8/14/18				1			
	8531-030-028	2227 Park Rose			ADU	O	10/17/18				1			
	8602-005-033	2533 Markwood			ADU	O	10/22/18				1			
	8528-002-041	1618 Broadland			ADU	O	10/29/18				1			
	8528-010-069	1609 Denning			ADU	O	11/26/18				1			

Jurisdiction	Duarte	
Reporting Year	2018	(Jan. 1 - Dec. 31)

Project Identifier					Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Notes	
1				6	7	8	9	10	
Prior APN ⁺	Current APN	Street Address	Project Name ⁺	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project (Auto-calculated Can Be Overwritten)	Was APPLICATION SUBMITTED Pursuant to GC 65913.4(b)? (SB 35 Streamlining)	Notes ⁺	
Summary Row: Start Data Entry Below				34	34				
8530-013-(902-904), 8530-013,009	8530-013-(100-102), 8530-013-009	1200, 1201, 1204, 1205, 1208, 1209, 1213, 1216, 1217, 1220, 1221, 1224, 1229, 1232, 1233, 1236, 1237, 1240, 1241, 1245, 1248, 1249, 1252, 1253, 1256 Oliva Court	Oliva	25	25		No	Tract map has yet to record, therefore	
	8602-008-012	2509 Gardi		1	1		No		
	8531-024-019	2019 Park Rose		1	1		No		
	8602-012-036	518 Greenbank		1	1		No		
	8531-003-029	1836 Delford		1	1		No		
	8531-020-015	948 Lewiston		1	1		No		
	8531-030-028	2227 Park Rose		1	1		No		
	8602-005-033	2533 Markwood		1	1		No		
	8528-002-041	1618 Broadland		1	1		No		
	8528-010-069	1609 Denning		1	1		No		

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

(COR 188)

Jurisdiction	County
Reporting Year	2018 Jan. 1 - Dec. 31

Notes - Optional Field
Cells in Gray indicate Incomplete Information

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement											Affordability by Household Incomes - Building Permits										
1					2	3	4								5	6	7								8	9		
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,Z to 4.5+ADU,MH)	Tenure R=Rentist O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non-Deed Restricted	Low-Income Deed Restricted	Low-Income Non-Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non-Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units Issued Entitlements	Very Low-Income Deed Restricted	Very Low-Income Non-Deed Restricted	Low-Income Deed Restricted	Low-Income Non-Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non-Deed Restricted	Above Moderate-Income	Building Permits Date Issued	# of Units Issued Building Permits				
By Year: Start Date Entry Below																												
8530-013-000-004 8530-013-000	8530-013-100-102 8530-013-000	1200 Olive Court, 1201 Olive Court, 1204 Olive Court, 1205 Olive Court, 1208 Olive Court, 1209 Olive Court, 1213 Olive Court, 1216 Olive Court, 1217 Olive Court, 1220 Olive Court, 1221 Olive Court, 1224 Olive Court, 1229 Olive Court, 1230 Olive Court, 1237 Olive Court, 1238 Olive Court, 1239 Olive Court, 1241 Olive Court, 1243 Olive Court, 1248 Olive Court, 1249 Olive Court, 1250 Olive Court, 1253 Olive Court, 1258 Olive Court	Olive	ARB 18-01	SFA	O								9/11/18	23										23			
8530-011-011, 8530-011-013, 8530-011-014, 8530-011-015, 8530-011-012, 8530-017-001		1609 Third Street, 1612 Third Street, 1616 Third Street, 1620 Third Street, 1624 Third Street, 1630 Third Street, 1642 Third Street, 1648 Third Street, 1652 Third Street, 1658 Third Street, 1664 Third Street, 1668 Third Street, 1672 Third Street, 1676 Third Street, 1682 Third Street, 1688 Third Street, 1704 Third Street, 1708 Third Street	3rd & Olive	OMA 18-01, 20-18-01, 17-01-01, 17-01-02, 17-01-03, 17-01-04, 17-01-05, 17-01-06, 17-01-07, 17-01-08, 17-01-09, 17-01-10, 17-01-11, 17-01-12, 17-01-13, 17-01-14, 17-01-15, 17-01-16, 17-01-17, 17-01-18, 17-01-19, 17-01-20, 17-01-21, 17-01-22, 17-01-23, 17-01-24, 17-01-25, 17-01-26, 17-01-27, 17-01-28, 17-01-29, 17-01-30, 17-01-31, 17-02-01, 17-02-02, 17-02-03, 17-02-04, 17-02-05, 17-02-06, 17-02-07, 17-02-08, 17-02-09, 17-02-10, 17-02-11, 17-02-12, 17-02-13, 17-02-14, 17-02-15, 17-02-16, 17-02-17, 17-02-18, 17-02-19, 17-02-20, 17-02-21, 17-02-22, 17-02-23, 17-02-24, 17-02-25, 17-02-26, 17-02-27, 17-02-28, 17-02-29, 17-02-30, 17-03-01, 17-03-02, 17-03-03, 17-03-04, 17-03-05, 17-03-06, 17-03-07, 17-03-08, 17-03-09, 17-03-10, 17-03-11, 17-03-12, 17-03-13, 17-03-14, 17-03-15, 17-03-16, 17-03-17, 17-03-18, 17-03-19, 17-03-20, 17-03-21, 17-03-22, 17-03-23, 17-03-24, 17-03-25, 17-03-26, 17-03-27, 17-03-28, 17-03-29, 17-03-30, 17-03-31, 17-04-01, 17-04-02, 17-04-03, 17-04-04, 17-04-05, 17-04-06, 17-04-07, 17-04-08, 17-04-09, 17-04-10, 17-04-11, 17-04-12, 17-04-13, 17-04-14, 17-04-15, 17-04-16, 17-04-17, 17-04-18, 17-04-19, 17-04-20, 17-04-21, 17-04-22, 17-04-23, 17-04-24, 17-04-25, 17-04-26, 17-04-27, 17-04-28, 17-04-29, 17-04-30, 17-05-01, 17-05-02, 17-05-03, 17-05-04, 17-05-05, 17-05-06, 17-05-07, 17-05-08, 17-05-09, 17-05-10, 17-05-11, 17-05-12, 17-05-13, 17-05-14, 17-05-15, 17-05-16, 17-05-17, 17-05-18, 17-05-19, 17-05-20, 17-05-21, 17-05-22, 17-05-23, 17-05-24, 17-05-25, 17-05-26, 17-05-27, 17-05-28, 17-05-29, 17-05-30, 17-05-31, 17-06-01, 17-06-02, 17-06-03, 17-06-04, 17-06-05, 17-06-06, 17-06-07, 17-06-08, 17-06-09, 17-06-10, 17-06-11, 17-06-12, 17-06-13, 17-06-14, 17-06-15, 17-06-16, 17-06-17, 17-06-18, 17-06-19, 17-06-20, 17-06-21, 17-06-22, 17-06-23, 17-06-24, 17-06-25, 17-06-26, 17-06-27, 17-06-28, 17-06-29, 17-06-30, 17-07-01, 17-07-02, 17-07-03, 17-07-04, 17-07-05, 17-07-06, 17-07-07, 17-07-08, 17-07-09, 17-07-10, 17-07-11, 17-07-12, 17-07-13, 17-07-14, 17-07-15, 17-07-16, 17-07-17, 17-07-18, 17-07-19, 17-07-20, 17-07-21, 17-07-22, 17-07-23, 17-07-24, 17-07-25, 17-07-26, 17-07-27, 17-07-28, 17-07-29, 17-07-30, 17-07-31, 17-08-01, 17-08-02, 17-08-03, 17-08-04, 17-08-05, 17-08-06, 17-08-07, 17-08-08, 17-08-09, 17-08-10, 17-08-11, 17-08-12, 17-08-13, 17-08-14, 17-08-15, 17-08-16, 17-08-17, 17-08-18, 17-08-19, 17-08-20, 17-08-21, 17-08-22, 17-08-23, 17-08-24, 17-08-25, 17-08-26, 17-08-27, 17-08-28, 17-08-29, 17-08-30, 17-09-01, 17-09-02, 17-09-03, 17-09-04, 17-09-05, 17-09-06, 17-09-07, 17-09-08, 17-09-09, 17-09-10, 17-09-11, 17-09-12, 17-09-13, 17-09-14, 17-09-15, 17-09-16, 17-09-17, 17-09-18, 17-09-19, 17-09-20, 17-09-21, 17-09-22, 17-09-23, 17-09-24, 17-09-25, 17-09-26, 17-09-27, 17-09-28, 17-09-29, 17-09-30, 17-10-01, 17-10-02, 17-10-03, 17-10-04, 17-10-05, 17-10-06, 17-10-07, 17-10-08, 17-10-09, 17-10-10, 17-10-11, 17-10-12, 17-10-13, 17-10-14, 17-10-15, 17-10-16, 17-10-17, 17-10-18, 17-10-19, 17-10-20, 17-10-21, 17-10-22, 17-10-23, 17-10-24, 17-10-25, 17-10-26, 17-10-27, 17-10-28, 17-10-29, 17-10-30, 17-11-01, 17-11-02, 17-11-03, 17-11-04, 17-11-05, 17-11-06, 17-11-07, 17-11-08, 17-11-09, 17-11-10, 17-11-11, 17-11-12, 17-11-13, 17-11-14, 17-11-15, 17-11-16, 17-11-17, 17-11-18, 17-11-19, 17-11-20, 17-11-21, 17-11-22, 17-11-23, 17-11-24, 17-11-25, 17-11-26, 17-11-27, 17-11-28, 17-11-29, 17-11-30, 17-12-01, 17-12-02, 17-12-03, 17-12-04, 17-12-05, 17-12-06, 17-12-07, 17-12-08, 17-12-09, 17-12-10, 17-12-11, 17-12-12, 17-12-13, 17-12-14, 17-12-15, 17-12-16, 17-12-17, 17-12-18, 17-12-19, 17-12-20, 17-12-21, 17-12-22, 17-12-23, 17-12-24, 17-12-25, 17-12-26, 17-12-27, 17-12-28, 17-12-29, 17-12-30	SFA	O											9/26/18	18										18
	6004-008-020	2072 Royal Oaks	Royal Oaks Temple	ARB 17-30, CUP 17-04	SFA	O								9/12/18	1													
	8432-008-012	2509 Glen			ADU									6/11/18	1											6/11/18		
	8531-024-010	2019 Park Road			ADU									7/25/18	1											7/25/18		
	8602-012-038	518 Greenbark			ADU									6/29/18	1											6/29/18		
	8531-003-020	1836 DeHurst			ADU									8/22/18	1											8/22/18		
	8531-020-015	942 Lewiston			ADU									8/30/18	1											8/30/18		
	8528-015-060	8009 Delmar			ADU									12/17/18	1											12/17/18		
	8530-013-000	100 Huntington			SFD																					10/25/18		
	8533-008-064	1428 Elmwood			SFD																					12/26/18		

Quota
2018 (Jan. 1 - Dec. 31)

Project Identifier		Affordability by Household Income - Certificate of Occupancy										Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions	Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units		Notes			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
Current APN	Street Address	Project Name	Very Low-Income Deed Restricted	Very Low-Income Non-Deed Restricted	Low-Income Deed Restricted	Low-Income Non-Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non-Deed Restricted	Above-Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) Data Issued	# of Units Issued Certificates of Occupancy or other forms of readiness	How many of the units were "Extremely Low Income?"	Was Project APPROVED using OC 8613.4(h)? (SB 33 Streamlined) Y/N	Initial Units? Y/N	Assistance Programs for Each Development (see instructions)	Deed Restriction Type (see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) if affordable in perpetuity enter 1000	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/Destroyed Units Owner or Renter?	Notes
Below																						
8530-013-100-102 8530-011-005	1209 Olive Court, 1201 Olive Court, 1204 Olive Court, 1205 Olive Court, 1208 Olive Court, 1213 Olive Court, 1215 Olive Court, 1217 Olive Court, 1220 Olive Court, 1221 Olive Court, 1224 Olive Court, 1229 Olive Court, 1232 Olive Court, 1233 Olive Court, 1236 Olive Court, 1237 Olive Court, 1240 Olive Court, 1241 Olive Court, 1245 Olive Court, 1248 Olive Court, 1249 Olive Court, 1252 Olive Court, 1253 Olive Court, 1254 Olive Court	Olive																				This map has no record, therefore no new APNs.
	1608 Third Street, 1612 Third Street, 1618 Third Street, 1620 Third Street, 1624 Third Street, 1630 Third Street, 1642 Third Street, 1648 Third Street, 1652 Third Street, 1656 Third Street, 1658 Third Street, 1664 Third Street, 1666 Third Street, 1672 Third Street, 1676 Third Street, 1682 Third Street, 1686 Third Street, 1704 Third Street, 1708 Third Street	3rd & Olive																				This map has no record, therefore no new APNs.
8530-005-020	2637 Royal Oaks	Kwan Yin Temple															One (1) monk residence (14 sq studio apartment) is included within the footprint of the temple. The temple requires an on-site caretaker, which is the obligation of a monk. At the moment, a monk may reside at the property at one time. Monks pay no rent.					
8602-006-012	2559 Garo																Although no ADUs were advertised for rent, a rent survey was conducted for one-bedroom units that provide a complete independent living facility. The median rental price for these units was \$1420, within the level of affordability for a 2-person, low income household.					
8531-024-018	2519 Park Rose																Although no ADUs were advertised for rent, a rent survey was conducted for one-bedroom units that provide a complete independent living facility. The median rental price for these units was \$1420, within the level of affordability for a 2-person, low income household.					
8602-012-036	318 Greenbush																Although no ADUs were advertised for rent, a rent survey was conducted for one-bedroom units that provide a complete independent living facility. The median rental price for these units was \$1420, within the level of affordability for a 2-person, low income household.					
8531-002-073	1838 Oxford																Although no ADUs were advertised for rent, a rent survey was conducted for one-bedroom units that provide a complete independent living facility. The median rental price for these units was \$1420, within the level of affordability for a 2-person, low income household.					
8531-025-015	945 Lewiston																Although no ADUs were advertised for rent, a rent survey was conducted for one-bedroom units that provide a complete independent living facility. The median rental price for these units was \$1420, within the level of affordability for a 2-person, low income household.					
8526-010-088	1609 Denning																Although no ADUs were advertised for rent, a rent survey was conducted for one-bedroom units that provide a complete independent living facility. The median rental price for these units was \$1420, within the level of affordability for a 2-person, low income household.					
8530-010-000	366 Hunt Ridge																		1	Demolished	0	This house was demolished in order to construct the 25-OU "Shore" project.
8531-006-044	1839 Oliver Avenue																		1	Demolished	0	

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Duarte	
Reporting Year	2018	(Jan. 1 - Dec. 31)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B													
Regional Housing Needs Allocation Progress													
Permitted Units Issued by Affordability													
		1	2									3	4
Income Level		RHNA Allocation by Income Level	2013	2014	2015	2016	2017	2018	2019	2020	2021	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	87			42							42	45
	Non-Deed Restricted												
Low	Deed Restricted	53			1							7	46
	Non-Deed Restricted							6					
Moderate	Deed Restricted	55										3	52
	Non-Deed Restricted					2	1						
Above Moderate		142					1	18				19	123
Total RHNA		337											
Total Units					43	2	2	24				71	266

Note: units serving extremely low-income households are included in the very low-income permitted units totals
Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction	Duarte
Reporting Year	2018 (Jan. 1 - Dec. 31)

Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Housing Code Enforcement & Abatement	Monitor housing conditions and respond to complaints. Provide referrals to County rehabilitation programs.	2014-2021	17 MFR properties (over 50 years old) were surveyed and categorized by condition. Began identifying prime sites for potential acquisition and/or rehabilitation. One property was identified as dilapidated and was subject to enforcement action - the property is now in receivership and working towards compliance. The City maintains a Code Enforcement Division and a program to regular survey and abate, if necessary, housing units. Code Enforcement and Planning Divisions refer residents to the LA County Community Development Commission's Home Improvement Programs.
LA County Single-Family Rehabilitation Loan Program	Provide information and referral to LACo.'s Housing Rehab Program and promote in conjunction with Code Enforcement efforts	2014-2021	Duarte continues as a participating city in the County's CDBG program, and provides information to homeowners about low interest rehab loans available throughout the County.
Preservation of Assisted Rental Housing	Maintain contact with owners of at-risk properties, and provide technical, regulatory and financial assistance as necessary to preserve units.	Contact property owners within 1 year of potential expiration	The City worked with California Housing Partnership to update it's at-risk inventory and identified one project - Duarte Park Apts. - at high risk of conversion. The project's Section 8 HAP contract expires in 2022, and the City will initiate contact with the property owner to discuss preservation options at least one year prior. Staff is working on a strategy to retain this as an assisted project and plans on contacting the project's owners before 2021.
Affordable Housing Density Bonus	Promote the use of density bonus through the City's website and in discussions with development applicants.	2014-2021	A 161-unit mixed-use project, entitled in 2017, was in plan check for a portion of 2018. The project has been permit-ready for several months. Permits are anticipated to be issued within the next few months and are awaiting the developer to complete their financing process. The Town Center Specific plan (zoning) allows for higher densities and an incentive for lot consolidation, which has allowed this project to provide significant numbers of units without the need for a density bonus. The City's density bonus regulations has been written to allow the most recent State law to prevail. The City has also prepared a Supplemental Density Bonus Application form consistent with current State requirements. The City worked with a developer on a density housing project in 2018, but the project has not been submitted to date.
Efficient Project Review	Offer concurrent processing of residential projects, pre-application reviews, and CEQA exemptions for infill projects as appropriate	2014-2021	Oliva, a joint partnership between a private developer and the City, was submitted in April 2018 and entitled in November 18. The 25-unit SFA project was entitled very quickly and was submitted for an expedited plan check process in late December 2018. This project is tracking to have permits issued in the next several months.
Fair Housing Program	Refer fair housing complaints to the Housing Rights Center	2014-2021	The City continues to distribute fair housing brochures and refers interested persons to the Housing Rights Center for assistance.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Duarte
Reporting Year	2018 (Jan. 1 - Dec. 31)

Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Senior Housing Opportunities	Actively pursue senior housing opportunities; research shared housing programs and other housing alternatives to assist Duarte's seniors.	2014-2021	The City entitled six (6) ADU's in 2018, providing senior housing options. The City has also begun investigating requirements and restrictions for an existing senior apartment project in the City that has generated complaints related to available parking and younger tenancy. Additional analysis and discussions with the City Attorney and Code Enforcement will occur in 2019 to determine to what extent enforcement is necessary, if at all. The City also assisted in the development of a 42-unit VLI Andres Duarte Terrace II MFR project in 2015.
Housing Opportunities for Persons Living with Disabilities	Support housing types that address the needs of the disabled community. Offer information and referral to available housing resources.	2014-2021	The City coordinates with the San Gabriel Valley/Pomona Regional Center to provide services to persons with developmental disabilities. Duarte supports the provision of housing for disabled populations through zoning opportunities for transitional housing, reasonable accommodation procedures, and programs to facilitate affordable housing.
Homeless Services Strategy	Support implementation of SGVCOG regional Homeless Services Strategy	2014-2021	In 2017, Duarte and its neighboring city Irwindale received a joint planning grant to develop a long-term strategy to address homeless issues. In 2018, the City: conducted public workshops and gained community input; adopted (6/26/2018) the Plan to Prevent and Combat Homelessness; begun to implement the recently adopted City of Duarte/Irwindale Plan; hired a full-time Homeless Outreach Coordinator to conduct regular and documented outreach, with an emphasis on getting clients into the Coordinated Entry System the gateway to Permanent Supportive Housing; and created an Interdepartmental Committee on Homelessness.
Affordable Housing Development Assistance	Provide regulatory incentives and available financial assistance. Create and disseminate an Affordable Housing brochure. Amend the Code to provide incentives for ELI units	Completed brochure and Code Amendment in 2014	The City sold three lots on Huntington Drive to a developer for development of a major mixed-use project which contains 161 apartment units. Revenue from the property sale will be deposited into the Housing Authority Fund and be used to support affordable housing in the City.
Inclusionary Housing Ordinance	Implement inclusionary requirements to produce affordable units. Establish implementing regulations for the Inclusionary Housing Trust Fund.	Established Housing Trust Fund regulations in 2015.	The City has concerns that its inclusionary housing set-aside/in-lieu fee requirements may be inhibiting residential development given Duarte's soft real estate market, particularly as it relates to adjacent cities. A survey of four adjacent cities revealed that none had adopted inclusionary requirements, but instead utilize density bonus to spur the production of affordable housing. In response to these factors, the City Council adopted in June 2016, a temporary suspension of Duarte's inclusionary housing regulations for five years. During this time, the City will monitor housing developments and trends in Duarte and surrounding areas and assess whether the program is helping or hindering affordable housing production.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Duarte
Reporting Year	2018 (Jan. 1 - Dec. 31)

Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Homeowner Assistance	Develop brochure identifying available homebuyer programs. Apply to State in conjunction with future City assisted workforce housing.	Developed brochures in 2014. Apply to State as workforce projects as proposed.	Through the State and County programs, Duarte's first-time homebuyers have access to various affordable homebuyer programs. The Cty offers information and referral to the State and County programs through it's brochure and handouts.
Section 8 Rental Assistance	Continue to participation and coordination with LACo. Housing Authority; encourage landlords to register units; and advertise the program to residents.	2014-2021	The City continues to encourage eligible persons to participate in the LACo. Housing Authority Section 8 rental assistance program. Handouts and contact information is provided regularly to requestors.
Sustainable Development & Green Programs	Implement sustainable development in new housing construction; promote green programs amongst residents and businesses	2014-2021	The City remains committed and effective in promoting and incorporating sustainable practices and programs. In 2016, the City adopted the most recent edition of the California Green Building Standards Code. The City of Hope Specific Plan provides oppurtunities for additional housing, while reducing its parking requirements by using demand-based parking calculations. Furthermore, the plan incentivies transit and non-vehcular modes of transportation through transit credit and due to its less than 1/4 mile proximity to the Gold Line LRT.
Duarte Station Specific Plan	Facilitate residential and mixed-use development in the Transit Station TOD, including incentivied for the inclusion of affordable units.	2014-2021	in 2018, the property owner of one of the three parcels involved in the Duarte Station Specific Plan (DSSP) entered into escrow for the sale of the property. The developer requested a modification to the DSSP and EIR to allow a larger number of residential mixed-use units, even though entitlement work began in 2019. Furthermore, the City has discussed the acquisition and development of the adjacent Gold Line parking lot owned by LA Metro for an affordable housing project.
Accessory Dwelling Units (ADU), aka Second Dwelling Units	Disseminate educational materials on ADU's. Seek to achieve 8 units during the planning period.	2014-2021	Six (6) ADU's were approved and permitted last year and three (3) received certificates of occupancy. Although no ADU's were advertised for rent, a rent survey was conducted for one-bedroom units that provide a complete independent living facility. The median rental price for these units was \$1420, within the level of affordability for a 2-person, low income household. The City continues to evaluate legislative changes for ADU's.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Duarte
Reporting Year	2018 (Jan. 1 - Dec. 31)

Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Duarte Housing Strategy	Create a mid-RHNA cycle housing strategy for the five-year period (2018-2022) comprised of a housing needs summary, resources (financial, land, zoning/regulation), and a five-year housing strategy (guiding principles & housing activities).	2018-2022	Adopted by the City Council on November 27, 2018.

Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction	Quarto	
Reporting Period	2018	(Jan. 1 - Dec. 31)

Note: + Optional field
Cells in grey contain auto-calculation formulas

Table E									
Commercial Development Bonus Approved pursuant to GC Section 65915.7									
Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction	Duarte	
Reporting Period	2018	(Jan. 1 - Dec. 31)

Note: + Optional field
Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)(2)

This table is optional. Jurisdictions may list (for informational purposes only) units that do not count toward RHNA, but were substantially rehabilitated, acquired or preserved. To enter units in this table as progress toward RHNA, please contact HCD at APR@hcd.ca.gov. HCD will provide a password to unlock the grey fields. Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in Government Code section 65583.1(c)(2).

Activity Type	Units that Do Not Count Towards RHNA ⁺ Listed for Informational Purposes Only				Units that Count Towards RHNA ⁺ Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1 ⁺
	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Total Units by Income									

Jurisdiction	Duarte	
Reporting Year	2018	(Jan. 1 - Dec. 31)

Entitled Units Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	1
Low	Deed Restricted	0
	Non-Deed Restricted	6
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		25
Total Units		32

Note: units serving extremely low-income households are included in the very low-income permitted units totals

Submitted Applications Summary	
Total Housing Applications Submitted:	10
Number of Proposed Units in All Applications Received:	34
Total Housing Units Approved:	34
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas



Memorandum

To: City Council

From: Traffic Safety Commission

CC: Amanda Hamilton, Public Works Manager *ah*

Date: March 18, 2019

Subject: Commission Reorganization

At the regular meeting of the Traffic Safety Commission held on Tuesday, March 5, 2019 the Commission organized as follows:

- Chairperson – Shiu Kei Thomas Tsui
- Vice-Chairperson – Daniel J. Yrigoyen



MEMORANDUM

To: Mayor and City Council

From: Amanda Hamilton, Public Works Manager

Date: March 26, 2019

Subject: Authorization Request: Purchase of Overhead Street Name Signs and Budget Amendment

RECOMMENDED ACTION

Staff recommends that the City Council authorize staff to purchase Internally-Illuminated Overhead Street Name Signs for the completion of the Citywide Street Name Sign and Installation Project Phase II, with a budget amendment in the amount of \$160,000.

BACKGROUND

The Citywide Street Name Sign and Installation Project Phase II, is a project that consists of the removal and replacement of the internally-illuminated traffic signal mounted street name signs throughout the City of Duarte. The scope of work involves the manufacturing and installation of 48 overhead street name signs. The signs are based on Hunt's design that has been previously approved by the Duarte City Council.

The Citywide Street Name Sign and Installation Project Phase II went out to public bid and had a scheduled bid opening for March 5, 2019. No bids were received for this project. The lack of bids is, most likely, is due to the project based primarily on repair/installation. Since these signs are essential in maintaining a uniform color and design with the balance of the street name signs, staff will complete this as a repair project. The City will purchase the signs and have Field Services or contract staff install the signs on the traffic signals.

Staff has received a quote from NexTech Systems, Inc. located in Irvine, California. NexTech Systems, Inc. specializes in traffic safety products and is the primary distributor for the Temple Edge-Lit Signs that were approved by the Duarte City Council. NexTech Systems Inc. has quoted the City \$160,000 for the manufacturing of signs, all mounting hardware, electrical connections, tax, and estimated freight charges.

The Citywide Street Name Sign and Installation Project Phase II will be funded through Measure M.

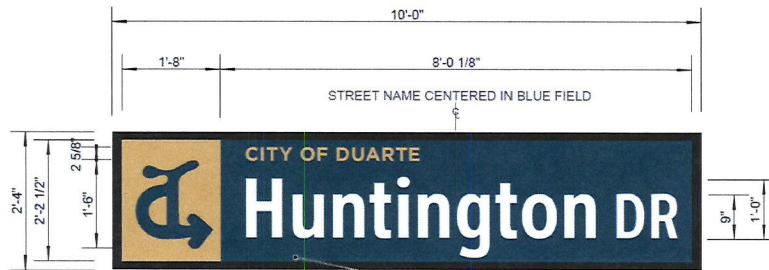
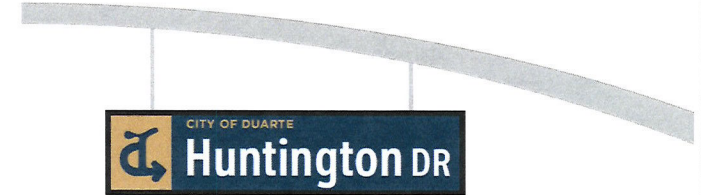
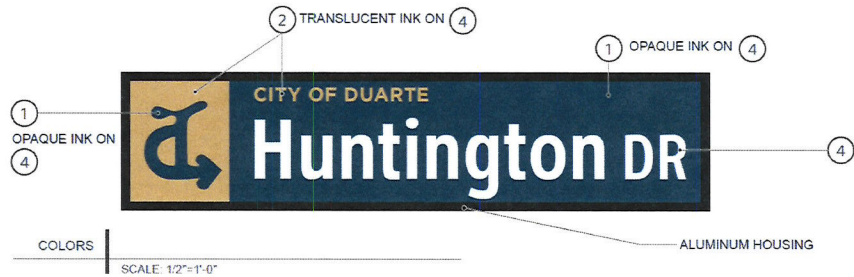
CONCLUSION

Staff recommends that the City Council motion to authorize staff to purchase the overhead street name signs in the amount of \$160,000 from NexTech Systems for the Citywide Street Name Sign and Installation Project Phase II. Staff also recommends a budget amendment of \$160,000 from Measure M to cover the cost of the project.

Attachment:

1. Approved Overhead Street Name Sign Design
2. List of Overhead Street Name Signs

NOTE:
FINAL STREET NAMES, LOCATIONS, AND SIGN TYPES TO BE PROVIDED
TO FABRICATION CONTRACTOR BY THE CITY.



DETAIL

SCALE: 1/2"=1'-0"

DOUBLE-SIDED ILLUMINATED SIGN CABINET TEMPLE EDGE-LIT RAZOR
INTERNALLY-ILLUMINATED LED WITH 3M DIAMOND GRADE DG3 PRISMATIC
DIGITAL SHEETING 4090DS (WHITE) STREET NAME SIGN OR APPROVED EQUAL

SIGN CABINET DRAWING AND INSTALLATION DETAILS TO BE PROVIDED
BY FABRICATION CONTRACTOR. THIS PAGE PROVIDED FOR DESIGN INTENT REFERENCE.

ELEVATION

SCALE: N/A



25 North Mentor Avenue
Pasadena, CA 91106
626.793.7847

HUNT DESIGN

PROJECT
2919_Duarte City Wayfinding
Street Name Signs

CLIENT
City of Duarte

DATE
Oct 26, 2018



SHEET TITLE
Sign Type 29
Street Identification Mast Overhead

SHEET # 15 of 16
15.0

City of Duarte Overhead Street Name Signs

	Name	Direction	NOTES ON INTERSECTION
1	Mountain Avenue	Arrow Pointing South	On Huntington Drive East leg of intersection
2	Mountain Vista Plaza	East Traffic	Mountain Vista Plaza and Huntington Dr.
3	Mountain Vista Plaza	West Traffic	Mountain Vista Plaza and Huntington Dr.
4	Huntington Drive	Northbound Traffic	Mountain Vista Plaza and Huntington Dr.
5	Huntington Drive	Southbound Traffic	Mountain Vista Plaza and Huntington Dr.
6	Buena Vista Street	southbound Traffic	Buena Vista and Huntington Dr.
7	Buena Vista Street	northbound Traffic	Buena Vista and Huntington Dr.
8	Huntington Drive	Eastbound Traffic	Buena Vista and Huntington Dr.
9	Huntington Drive	Westbound Traffic	Buena Vista and Huntington Dr.
10	Pops Road	Eastbound Traffic	Pops Rd. and Huntington Drive
11	Pops Road	Westbound Traffic	Pops Rd. and Huntington Drive
12	Huntington Drive	East/West Traffic	Pops Rd. and Huntington Drive
13	Highland Avenue	Northbound Traffic	Highland Ave. and Huntington Drive
14	Highland Avenue	Southbound Traffic	Highland Ave. and Huntington Drive
15	Huntington Drive	Eastbound Traffic	Highland Ave. and Huntington Drive
16	Huntington Drive	Westbound Traffic	Highland Ave. and Huntington Drive
17	210/605 Freeway	Southbound Traffic	Huntington and Mt. Olive
18	Mount Olive Drive	Northbound Traffic	Huntington and Mt. Olive
19	Huntington Drive	Eastbound Traffic	Huntington and Mt. Olive
20	Huntington Drive	Westbound Traffic	Huntington and Mt. Olive
21	Crestfield Drive	Southbound Traffic	Huntington and Crestfield
22	Crestfield Drive	Southbound Traffic	Huntington and Crestfield
23	Las Lomas Road	Westbound Traffic	Las Lomas and Huntington Drive
24	Las Lomas Road	Southbound Traffic	Las Lomas and Huntington Drive
25	Huntington Drive	Westbound Traffic	Las Lomas and Huntington Drive
26	Huntington Drive	Eastbound Traffic	Las Lomas and Huntington Drive
27	Central Avenue	Southbound Traffic	Central Ave. and Highland Ave.
28	Central Avenue	Northbound Traffic	Central Ave. and Highland Ave.
29	Highland Avenue	Eastbound Traffic	Central Ave. and Highland Ave.
30	Highland Avenue	Westbound Traffic	Central Ave. and Highland Ave.
31	Business Center Drive	Northbound Traffic	Business Center Dr. and Highland Ave.
32	Business Center Drive	Southbound Traffic	Business Center Dr. and Highland Ave.
33	Highland Avenue	Eastbound Traffic	Business Center Dr. and Highland Ave.
34	Highland Avenue	Westbound Traffic	Business Center Dr. and Highland Ave.
35	Duarte Road	Northbound Traffic	Duarte Rd. and Hope Dr.
36	Hope Drive	Eastbound Traffic	Duarte Rd. and Hope Dr.
37	Hope Drive	Westbound Traffic	Duarte Rd. and Hope Dr.
38	Buena Vista Street	Northbound Traffic	Buena Vista and Duarte Rd.
39	Buena Vista Street	Southbound Traffic	Buena Vista and Duarte Rd.
40	Duarte Road	Eastbound Traffic	Buena Vista and Duarte Rd.
41	Duarte Road	Westbound Traffic	Buena Vista and Duarte Rd.

City of Duarte Overhead Street Name Signs

42	Evergreen Street	Northbound Traffic	Evergreen St. and Buena Vista
43	Evergreen Street	Southbound Traffic	Evergreen St. and Buena Vista
44	Buena Vista Street	Eastbound Traffic	Evergreen St. and Buena Vista
45	Central Avenue	Northbound Traffic	Central Ave. and Buena Vista St.
46	Central Avenue	Southbound Traffic	Central Ave. and Buena Vista St.
47	Buena Vista Street	Eastbound Traffic	Central Ave. and Buena Vista St.
48	Buena Vista Street	Westbound Traffic	Central Ave. and Buena Vista St.



MEMORANDUM

DATE: March 21, 2019

TO: Mayor and City Council

FROM: Manuel Enriquez, Parks and Recreation Director

SUBJECT: Agreement with Pyro Spectaculars for July 3rd Independence Day Celebration Fireworks Display

Background: On March 12, 2019, City Council approved to host the City's first ever Independence Day Celebration to be held on July 3rd of this year. The celebration would include a fireworks display and not exceed the approved budgeted amount of \$44,000. Since the approval, staff has researched various pyrotechnic vendors, attained their cost information and also completed reference checks with other local municipalities in efforts to ensure the celebration is safe for the public and produced by highly regarded licensed pyrotechnic operators.

Discussion: The enclosed proposal by Pyro Spectaculars for \$22,500 details a full-service program for our July 3rd celebration. The 20-minute fireworks display would start at 9:00 p.m. and launch from Duarte Sports Park-Fields A and B. The public would view "Sky Concert," specifically designed for our venue, from the upper baseball fields at Duarte High School. Also included as part of the contract terms and cost:

- Music production and choreography
- Licensed pyrotechnic operator and specialized crew
- Electronic firing system
- Insurance coverage
- Related fireworks permits

Fiscal Impact: Staff estimated \$25,000 for a 20-minute fireworks show. The cost of this contract with Pyro Spectaculars is \$22,500.

Recommendation: Staff recommends that City Council approve this agreement with Pyro Spectaculars for the production of the fireworks display at the City of Duarte's first city-wide Independence Day Celebration.

PYRO SPECTACULARS

by Souza®

2019 Pyrotechnic Proposal



City of Duarte

July 3, 2019

March 20, 2019

City of Duarte
Manuel Enriquez
1600 Huntington Dr.
Duarte, CA 91010

Dear Mr. Enriquez,

Pyro Spectaculars, Inc. is happy to provide our pyrotechnic proposal for your July 3, 2019 event. The following proposal outlines your custom designed **Sky Concert™** Program "A" for the amount of \$22,500.00. The various fireworks elements provided are prepared to shoot from Duarte Park for approximately 20 minutes.

Our full service program includes music production and choreography, the services of a licensed pyrotechnic operator, specialized crew, an electronic firing system, and safety equipment used for support and protection. The price also includes insurance coverage, sales tax and delivery. To help ensure public safety, we work directly with the local fire authority while we apply for all the necessary fire department and other fireworks related permits. Our winning combination of products, people and production capabilities help produce the safest fireworks entertainment package possible.

Your organization will be responsible for payment of all Fire Department permit fees and/or standby firemen fees, if any. The Fire Department may bill you directly for any additional standby fees for inspections. Your organization will also be responsible for providing the display location and all necessary security for the display site.

Enclosed you will find a Product Synopsis, Production Agreement for signature and Scope of Work. Please have one copy of this fully executed agreement returned to our office by April 4, 2019 along with your deposit.

Please take the time to review this proposal in detail. If you wish to discuss any changes in your program or need more information, please call either myself or your Customer Service Representative Maria Barajas at (909) 355-8120 ext. 231.

Sincerely,

PYRO SPECTACULARS, INC.

Christopher Souza

Christopher Souza

PYRO Show Producer

CS/mb

Enclosures

PYRO
SPECTACULARS
by Souza



www.pyrospec.com



Pyro Spectaculars, Inc.

P.O. Box 2329 • Rialto, CA 92377 • Phone: (909) 355-8120 or (888) 477-PYRO • Fax: (909) 355-9813

Product Synopsis • Pyrotechnic Proposal

City of Duarte

PROGRAM A –July 3, 2019

\$22,500.00

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Sky Concert Selections	120
◆ 3" Sky Concert Selections	260

Total of Main Body - Aerial Shells 380

Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Sousa Diamond Line Custom Multishot Device	1200 Shots
◆ Sousa Emerald Line Custom Multishot Device	480 Shots
◆ Sousa Pearl Line Custom Multishot Device	400 Shots
◆ Sousa Ruby Line Custom Multishot Device	400 Shots

Total of Pyrotechnic Devices 2,480

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Sky Concert Bombardment Shells	180
◆ 3" Sky Concert Bombardment Shells	120

Total of Grand Finale 300

Grand Total 3,160



PRODUCTION AGREEMENT

This agreement ("Agreement") is made this _____ day of _____, 2019 by and between **Pyro Spectaculars, Inc.**, a California corporation, hereinafter referred to as ("PYRO"), and **City of Duarte**, hereinafter referred to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. **Engagement** - CLIENT hereby engages PYRO to provide to CLIENT one fireworks production ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "A", attached hereto and incorporated herein by this reference.

1.1 **PYRO Duties** - PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.

1.2 **CLIENT Duties** - CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.

2. **Time and Place** - The Production shall take place on July 3, 2019, at approximately 9:00 p.m., at Duarte Park, 1344 Bloomdale Street, Duarte, CA, Site.

3. **Fees, Interest, and Expenses** -

3.1 **Fee** - CLIENT agrees to pay PYRO a fee of \$22,500.00 USD (TWENTY TWO THOUSAND FIVE HUNDRED DOLLARS) ("Fee") for the Production. CLIENT shall pay to PYRO \$11,250.00 USD (ELEVEN THOUSAND TWO HUNDRED FIFTY DOLLARS) of the Fee plus estimated permit and standby fees, specified production costs, and other regulatory costs approximated at \$00.00 OR an amount to be determined, for a total of \$11,250.00, as a deposit ("Deposit") upon the execution of this Agreement by both parties but no later than April 4, 2019. The balance of the Fee shall be paid no later than July 5, 2019. CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to Pyro, is set forth in paragraph 20.

3.2 **Interest** - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance. If litigation arises out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.

3.3 **Expenses** - PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.

4. **Proprietary Rights** - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-party-owned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such material. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.

5. **Safety** - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and measures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.

6. **Security** - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.

7. **Cleanup** - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean up of any live pyrotechnic debris made necessary by PYRO. CLIENT shall be responsible for any other clean up which may be required of the Production or set-up, discharge and fallout areas including any environmental clean-up.

8. **Permits** - PYRO agrees to apply for permits for the firing of pyrotechnics only from the **Los Angeles County Fire Department** FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

9. **Insurance** - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance, (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance evidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any; and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services.

10. **Indemnification** - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.

11. **Limitation of Damages for Ordinary Breach** - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10, above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.

12. **Force Majeure** - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.

13. **Rescheduling Of Event** - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a 15% service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15th and July 15th unless the original date was July 4th of that same year, or between December 15th and January 15th unless the original date was December 31st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.

14. **Right To Cancel** - CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. 1) 50% if cancellation occurs 30 to 90 days prior to the scheduled date, 2) 75% if cancellation occurs 15 to 29 days prior to the scheduled date, 3) 100% thereafter. In the event CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.

15. **No Joint Venture** - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a partnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.

16. **Applicable Law** - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of California. It is further agreed that the Central Judicial District of San Bernardino County, California, shall be proper venue for any such action. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.

17. **Notices** - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO - Pyro Spectaculars, Inc., P.O. Box 2329, Rialto, California, 92377, or for overnight delivery to 3196 N. Locust Avenue, Rialto, California 92377. CLIENT - City of Duarte, 1600 Huntington Dr., Duarte, CA 91010.

Pyro Spectaculars, Inc.
P.O. Box 2329
Rialto, CA 92377
Tel: 909-355-8120 :: Fax: 909-355-9813

City of Duarte
Program A
July 3, 2019
Page 3 of 4

18. **Modification of Terms** – All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.

19. **Severability** – If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Party executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.

20. **Price Firm** – If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, then the price, date, and scope of the Production are subject to review and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.

PRICE FIRM through April 4, 2019
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE.
See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS, INC.

City of Duarte

By: _____

By: _____

Its: President

Its: _____

Print Name

SHOW PRODUCER: Christopher Souza

SCOPE OF WORK
PYRO SPECTACULARS, INC. ("PYRO")
and
City of Duarte ("CLIENT")

Pyro shall provide the following goods and services to CLIENT:

- One Pyro Spectaculars, Inc., Production on July 3, 2019, at approximately 9:00 p.m., at Duarte Park, 1344 Bloomdale Street, Duarte, CA.
- All pyrotechnic equipment, trained pyrotechnicians, shipping, and pyrotechnic product.
- Application for specific pyrotechnic permits relating to the Production.
- Musical soundtrack for the Production supplied in agreed upon format.
- Insurance covering the Production as set forth in the Agreement with the following limits:

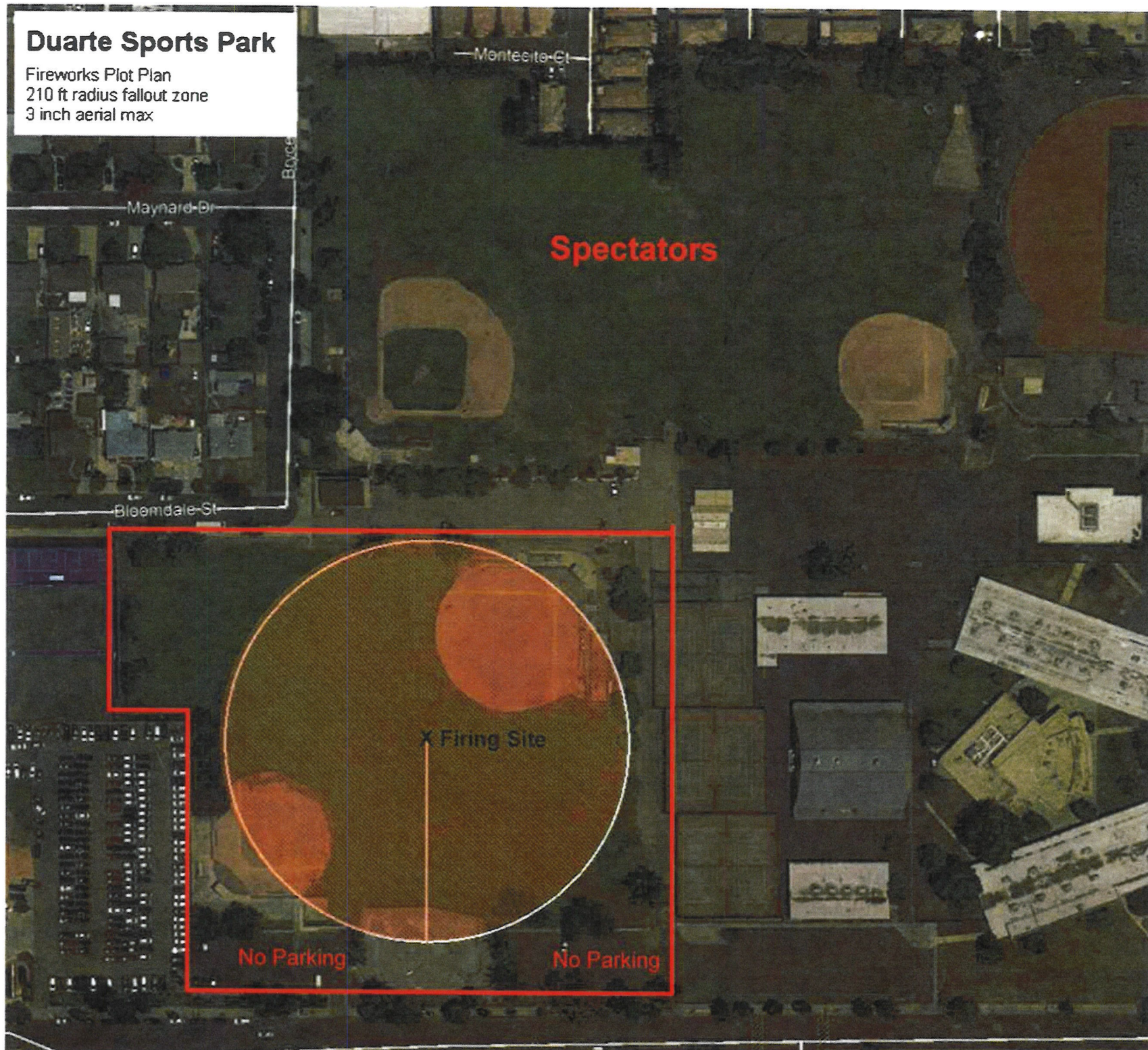
<u>Insurance Requirements</u>	<u>Limits</u>	
<u>Commercial General Liability</u>	\$1,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Business Auto Liability- Owned, Non-Owned and Hired Autos</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Workers' Compensation</u>	Statutory	
<u>Employer Liability</u>	\$1,000,000	Per Occurrence

CLIENT shall provide to PYRO the following goods and services:

- All on-site labor costs, if any, not provided or performed by PYRO personnel including, but not limited to, local union requirements, all Site security, Police and Fire Dept. standby personnel, stagehands, electricians, audio and fire control monitors, carpenters, plumbers, clean-up crew. All these additional personnel and services shall be fully insured and the sole responsibility of CLIENT.
- Coordination and any applicable non-pyrotechnic permitting with the local, state or federal government that may hold authority within the Production.
- Costs of all permits required for the presentation of the Production and the event as a whole.
- Provision of a Safety Zone in accordance with applicable standards and all requirements of the authorities having jurisdiction throughout the entire time that the pyrotechnics are at the Site or the load site (if different) on the date of the Production and all set-up and load-out dates, including water security to keep unauthorized people, boats, etc. from entering the Safety Zone.
- A professional grade Audio System including all necessary equipment, installation of such equipment and trained audio engineers for operation based on audio and communications requirements provided by PYRO.
- General Services including, but not limited to, Site and audience security, fencing, adequate work light, dumpster accessibility, a secure office for PYRO personnel within the venue, secure parking for PYRO vehicles, access to washrooms, tents, equipment storage, hazmat storage, electrical power, fire suppression equipment, access to worksites, necessary credentialing, etc., will be required as necessary.

Duarte Sports Park

Fireworks Plot Plan
210 ft radius fallout zone
3 inch aerial max



Duarte City Councilmember Meeting Attendance Report

Per Government Code Section 53232.3 (d): Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

City Council Agenda dated March 26, 2019

COUNCILMEMBER NAME	EVENT DESCRIPTION	DATE OF EVENT	PURPOSE/VALUE
Tzeitel Paras-Caracci	None reported		
Sam Kang	None reported		
John Fasana	None reported		
Liz Reilly	None reported		
Margaret Finlay	None reported		
Bryan Urias	None reported		
Jocelyn Nunez	None reported		