



AGENDA
**REGULAR JOINT MEETING OF THE CITY
COUNCIL OF THE CITY OF DUARTE, THE
DUARTE HOUSING AUTHORITY, AND THE
DUARTE COMMUNITY FACILITIES
FINANCING AUTHORITY**

TUESDAY, MARCH 26, 2024
7:00 PM

5:45 PM - CLOSED SESSION
CITY COUNCIL CHAMBERS,
1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

VINH TRUONG, MAYOR
CESAR GARCIA, MAYOR PRO TEM
MARGARET FINLAY, COUNCILMEMBER
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the

meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

5:45 PM CLOSED SESSION - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL
 - A. [City Manager Written Comments](#)
2. ADOPTION OF THE AGENDA
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Any person wishing to speak on the Closed Session item may do so at this time. The opportunity to speak is on a first come, first served basis. Each person may speak for 3 minutes.

CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL AND LABOR NEGOTIATOR - The Closed Session is authorized by the Government Code Sec. 54957.6.

AGENCY NEGOTIATOR: Kristen Petersen, Assistant City Manager and Director of Administrative Services; Katy Suttrop, Burke Williams & Sorensen, LLP, Outside Legal Counsel.

EMPLOYEE ORGANIZATION: SEIU Local 721 Management and Professional Employees and General Employee Units

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

4. CALL TO ORDER AND ROLL CALL
5. PLEDGE TO THE FLAG
6. CITY ATTORNEY CLOSED SESSION REPORT
7. SPECIAL ITEMS
 - A. [Mayor's Youth Council Update](#)
 - B. [Public Safety Department Update](#)

8. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS
9. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA
10. CONSENT CALENDAR

- A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)
- B. Approve absence(s) of City Councilmember(s) from the City Council Meeting
- C. Approval of Minutes - March 12, 2024 (CC/HA/FA)

It is recommended that the City Council approve the March 12, 2024 Regular Meeting minutes.

- D. Approval of Warrants - March 20, 2024 (CC/HA/FA)

It is recommended that the City Council approve the March 20, 2024 warrants.

- E. Receive and File the Monthly Financial Update for January

It is recommended that the City Council receive and file the monthly financial update.

- F. Receive and File the Public Safety Department Update

It is recommended that the City Council receive and file the Public Safety Department update.

- G. Notice of Completion: Duarte Fitness Center Pool Deck Resurface Project

Staff recommends City Council authorize the Notice of Completion for the Pool Deck Repair Project in the amount of \$136,556.

- H. FY24 Computer Replacement

It is recommended that the City Council authorize the City Manager to sign a 2-Year Lease Agreement with Apple Inc. to replace 25 Computer Workstations that have reached or surpassed their end-of-life at an annual cost not to exceed \$23,500 for a total cost of \$47,000.

11. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION
12. PUBLIC HEARINGS - None
13. BUSINESS ITEMS

- A. 2024 Safe Routes to School Plan

It is recommended that the City Council adopt the 2024 Safe Routes to School Plan.

14. CONTINUATION OF ORAL COMMUNICATIONS

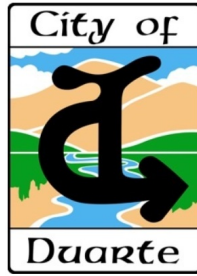
15. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY
MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS
ATTENDED PER GOVERNMENT CODE SECTION 53232.3

16. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 20th day of March, 2024.



ITEM: 1.A

City Manager Written Comments

Recommended Action:

Attachments:

[C.M. - Comments March 26, 2024.pdf](#)



MEMORANDUM

TO: City Council
FROM: Brian Villalobos, City Manager
DATE: February 19, 2024
SUBJECT: Comments on Agenda Items, Meeting of March 26, 2024

ITEM 7.A. (Special Items). Mayor's Youth Council update. The Mayor's Youth Council will provide an update for the council.

ITEM 7.B. (Special Items). Public Safety Department update - Public Safety Director Breceda will provide an update for the council.

ITEM 10.E. (Consent Calendar). The Finance Department has submitted the monthly report for January 2024 for review.

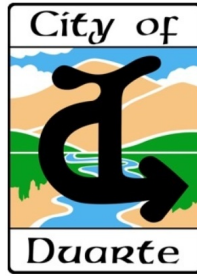
ITEM 10.F. (Consent Calendar). The Public Safety Department has submitted the monthly report for March 2024 for review.

ITEM 10.G. (Consent Calendar). Notice of Completion: Pool Deck Repair - Project 23-6 - During the November 14, 2023, City Council Meeting, the Council awarded the contract for the Pool Deck Repair project to Slater Waterproofing, Inc. in the amount of \$135,075, in addition to a ten percent contingency, due to the pool deck showing heavy signs of wear and fatigue and being closed off to the public. The project, which started back on December 18, 2023, consisted of removing the existing deck coating on the lower portion of the deck, preparing the concrete, routing open existing concrete cracks and patching as needed with gel, priming the surface, applying the West Coat Texture-Crete system and five-year workmanship and material warranty. To ensure the color consistency throughout the entire lower portion of the deck, a change order was needed, to include the West Coat Texture-Crete system throughout the spectator seating area. City Council approved the contract for \$135,075, in addition to a ten percent contingency. The total cost of the project is \$137,556, which is within the approved budget allocated for this project.

ITEM 11.0. (Consent Calendar). Fiscal Year 2023/24 Computer Replacement - The City of Duarte's Information Technology (IT) Division manages all IT systems (hardware and software) that support operations at City Hall, City Yard, Community Center, Fitness Center, Senior Center, Teen Center and the Public Safety Office. The IT Strategic Plan is to identify and replace the City's older computers, with more securable operating systems and hardware that is more stable with current operations. Upon review of our computer master list, it was found that 23 computers out of the 56 computers have exceeded their recommended end-of-life (5 years old) and need to be replaced. Additionally, with growing staff, we are requesting an additional two computers. From this point forward we are hoping to enter in a new lease every two years to replace computers so that we are continually keeping up with technology, security and life cycle management. This two year lease annual cost is not to exceed \$23,500 per fiscal year for a total cost of \$47,000.

ITEM 13.A. (Business Items). Adoption of the 2024 Safe Routes to School Plan - In October 2022, KOA Corporation (KOA) was contracted to prepare a Safe Routes to School (SRTS) Plan for the City of Duarte by the Southern California Association of Governments (SCAG). The project is funded by the Sustainable Communities grant managed by Caltrans and SCAG. A SRTS Plan serves as a guide that focuses on improvements to safety, accessibility, public health and equity for students and their families getting to or from school. A major component of the development of a SRTS Plan is identifying local needs and input from the community. The consultant has done a significant amount of public outreach to develop this plan

which included participation in six (6) community events, five (5) stakeholder meetings, two (2) core team meetings, walk audits at each participating school site and a social media presence. The plan proposes several possible future improvements that can be accomplished to improve infrastructure near school routes. The value of the Safe Route to Schools Plan is that it will help us to create a list of important upgrade projects to add to the CIP. It will also be a valuable tool as the City looks for grants for future public improvement projects. There is no direct cost to adopting the 2024 Safe Route to Schools Plan.



ITEM: 10.C

Approval of Minutes - March 12, 2024 (CC/HA/FA)

Recommended Action:

It is recommended that the City Council approve the March 12, 2024 Regular Meeting minutes.

Attachments:

[11.C. Minutes - March 12, 2024.pdf](#)

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

**TUESDAY, MARCH 12, 2024
7:00 PM – Regular Session**

1. CALL TO ORDER

Mayor Truong called the open session to order at 7:09 p.m.

ROLL CALL:

Councilmembers Present: Lewis, Schulz, Martin Del Campo, Garcia, Truong
Councilmembers Absent: Finlay, Kang
Staff Present: Brian Villalobos, City Manager
Shawna McKee, City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Annette Juarez, City Clerk
Andres Rangel, Assistant to the City Manager/PIO
Salina Bautista, Permit Technician

2. PLEDGE TO THE FLAG

The flag salute was led by Kalpna Shah.

3. ADOPTION OF THE AGENDA

Moved by Councilmember Schulz, seconded by Mayor Pro Tem Garcia, and carried by the following vote of the Council to adopt the agenda.

AYES: LEWIS, SCHULZ, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, KANG

4. SPECIAL ITEMS

A. Community Development Department Update

Director of Community Development Hensley presented the Community Development Department Update

B. Fish Canyon Trail Update

Director of Parks and Recreation Enriquez introduced Project Manager, Nature for All Bryan Matsumoto; he gave an update on the fish canyon trail restoration and access improvements project.

5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS**

Joanna Gee, Duarte Library, announced upcoming library events.

City Clerk Juarez announced upcoming city events.

Kalpna Shah, Duarte Chamber Vice President of Finance announced the upcoming Women's Summit 2024.

6. **ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA**

Rene Parsons expressed concern about the lack of a crosswalk and stop sign at the intersection of Bradbourne Ave and Royal Oaks Drive, where Foothill Oaks Academy is located, for students walking to and from school.

7. **CONSENT CALENDAR**

- A. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- B. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- C. Approval of Minutes – February 27, 2024. (CC/HA/FA)
- D. Approval of Warrants – March 2, 2024. (CC/HA/FA)
- E. Receive and file the Community Development Department Update.
- F. Receive and file the Parks and Recreation Department Update.
- G. Approval of City Council Conference Attendance.

Moved by Councilmember Schulz, seconded by Councilmember Martin Del Campo, and carried by the following vote of the Council to approve Items 7A-7G of the Consent Calendar.

AYES: LEWIS, SCHULZ, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, KANG

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. PUBLIC HEARINGS

None.

10. BUSINESS ITEMS

A. Conceptual Site Design Plan for Duarte Park Revitalization Project

Director of Parks and Recreation Enriquez provided background on the final concept design created by MIG through the 2023 professional services agreement. The goals of this project are to improve infrastructure that meet the communities needs and promote health and wellness. He introduced Donna Gutierrez, Deputy Project Manager and Steve Lang, Principal. The final design concept has evolved to include commissioner suggestions, public input, community meetings and other feedback provided to staff.

Steve Lang explained that focus was placed on meeting the neighborhood's needs of providing safer play areas visible from the street, including a dog park, building closer restrooms, establishing picnic areas, adding more parking spots, and extending the teen center for the boxing program. He responded to questions posed by the Council stating that the tennis court will stop at the right hand corner and the dog park will be located at the back of the park, further away from the neighborhood and streets; and while the idea of a community garden was considered, there was not enough space to accommodate all of the ideas presented.

Director of Parks and Recreation Enriquez responded to questions posed by City Council and clarified that the City has applied for garden grant funding and staff will later present to Council next steps and proposals for a community garden in the coming month; and clarified that two flash vote surveys were taken, residents near that area were notified and their input was solicited. The item was also on the agenda of three separate parks and recreation commission meetings.

Steve Lang responded to further questions, explaining that because of the specific dimensions of the parking lot, there was limited room to create a dual usage facility in addition to expanding the teen center. Director of Parks and Recreation Enriquez added that upgrading the existing teen center in addition to the expansion would require additional ADA compliance and budgeting to take into account. He also noted that the boxing equipment in the presentation was not included in the estimate of the project, it is a visual rendering of the proposed amenities.

There was concern over the park building and dog park taking space from what could be a larger extension of the teen center.

Director of Parks and Recreation Enriquez explained that the park building would not be storage sitting empty, rather it is used on a daily basis for recreation classes and day camps. Currently they are maxed out at the number of students that can be accommodated; and stated that the boxing

program does have a waitlist, but no youth is turned away from the teen center and the use of its facilities.

It was suggested that the area of other amenities be diminished in favor of increasing teen center space and supporting the boxing program as well as mixing park amenities for different age groups in one location.

City Manager Villalobos mentioned that depending on the City Council's direction to Staff, it may require bringing the item back with an amended contract and budget for the park project.

Public Comment

Michelle Silence voiced her displeasure with the idea of incorporating a dog park, lack of parking regulations and the removal of green space for community use.

Alex Streff expressed support of all aspects of the Duarte Park Revitalization Project.

Rene Parsons expressed support regarding the Duarte Park renovations; suggested increasing staff to address the issue of the boxing program wait list; and suggested the use of temperature friendly composite material for the dog park.

Lindsey Blodgett spoke in support of the dog park addition.

Lee Edwards advocated for the addition of a dog park.

Celia Faliti supported the expansion of the teen center; suggested moving the parking lot to another area; and suggested decreasing the dog park area so as to keep larger green space.

Joe Faliti suggested researching the current utilization of the existing parking lot; suggested a small parking lot as opposed to the 20 space projected area; opposed the removal of green space; suggested moving the parking lot closer to the teen center; and suggested there be daily clean up of the dog park.

Robert Baron disagreed with the creation of a dog park; voiced his support of the expansion of the teen center; and suggested creating a dog park on Buena Vista and Royal Oaks instead.

Ferez Khavarian voiced his support for the dog park and suggested adding transportation to and from City of Hope station to Huntington Drive.

David Sosa spoke in favor of the dog park included in the Duarte Park Revitalization project.

Neil Furukawa suggested building a dog park along the riverbed.

Moved by Councilmember Schulz, seconded by Mayor Pro Tem Garcia, and carried by the following vote of the Council to receive and file the conceptual design for the Duarte Park Revitalization Project; direct Staff to incorporate Council's suggestions regarding the park building, parking lot, and Teen Center to the design; amend the Agreement with MIG for approval by the Council; and present the survey results and FlashVote results to the Council at a future meeting.

AYES: LEWIS, SCHULZ, MARTIN DEL CAMPO, GARCIA, TRUONG
NOES: NONE
ABSTAIN: NONE
ABSENT: FINLAY, KANG

11. CONTINUATION OF ORAL COMMUNICATIONS

None.

12. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

City Manager Villalobos reported that he attended the Contract Cities Seminar; and explained that liability trust funds are increasing by .5% and the cost of living is approximated at 3.06% which has improved from last year.

Councilmember Schulz reported that she attended the Homelessness Committee and San Gabriel Valley COG meeting which discussed ways to find housing for the homeless.

Councilmember Lewis thanked all the volunteers who attended the Duarte Road Clean Up Day including DART, Mayor Truong, Assistant City Manager / Director of Administrative Services Petersen, and City Staff; reported that after contacting Metro and CalTrans they will clean up their property; and inquired about having Public Safety attend future clean up events to monitor traffic.

Mayor Pro Tem Garcia commended DART, Duarte Interact, Key Club, Duarte Rotary, Kiwanis, City Staff, and everyone who participated in Duarte Road Clean Up Day; and wished Kristen Petersen a Happy Birthday.

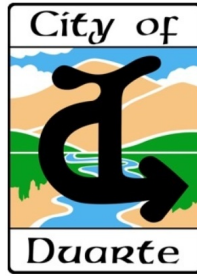
Mayor Truong inquired about repairing ADA sidewalks that appeared to be tampered with from Duarte Park to City of Hope; reported that he attended the San Gabriel Valley COG Energy, Environment, and Natural Resources meeting; and informed retailers to be on the lookout for possible water rate changes in the future.

13. ADJOURNMENT

At 9:02 p.m., the City Council adjourned the meeting.

Vinh Truong, Mayor

Annette Juarez, City Clerk



ITEM: 10.D

Approval of Warrants - March 20, 2024 (CC/HA/FA)

Recommended Action:

It is recommended that the City Council approve the March 20, 2024 warrants.

Attachments:

[CC Warrant Register by Account 3-26-2024.pdf](#)

[CC Warrant Register by Vendor 3-26-2024.pdf](#)



City of Duarte

Council Warrant Register By Account By Fund

Payment Dates 3/14/2024 - 3/27/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS...	Building Maintenance Supplies	4301		452.74
100-1820-7771	COUNTY OF LOS ANGELES DE...	TS Crestfield/Hunt Dr Accident Repair	219569	DMGE093--Crestfield/Hunt-Tr...	6,638.91
100-1610-7652	ALBERTO R PEREZ	December 2023 Pool Service	4297		1,950.00
100-1205-7636	UNIFORM HEADQUARTERS	CSO Rodriquez Uniforms	4307		392.21
100-1205-7636	UNIFORM HEADQUARTERS	CSO Carrillo Uniforms	4307		77.06
100-1610-7652	SUNTREK INDUSTRIES INC	Pool Solar System Repair/Service	219598		315.00
100-1205-7636	UNIFORM HEADQUARTERS	CSO Caban Uniforms	4307		138.78
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Repair-Teen Ctr	4270		880.00
100-1605-7730	CARLOS FELIPE PEREZ	Eggfest 2024 Event DJ	219587		625.00
100-1605-7733	CAPITAL ONE	SC Bingo Gift Cards/Valentine's Day Snacks	BD24-1107		193.52
100-1605-7730	BUBBLEMANIA AND COMPAN...	Eggfest 2024 Festival Program	219561		350.00
100-1020-7980	CAPITAL ONE	Years of Service Recognition Gift Cards	BD24-1107		100.00
100-1605-7730	CAPITAL ONE	Lunar New Year Event Supplies	BD24-1107		22.89
100-1605-7730	CAPITAL ONE	Lunar New Year Event Supplies	BD24-1107		4.37
100-1605-7733	RODOLFO CARDENAS	SC Monthly Dance DJ	219566		175.00
100-1205-7636	UNIFORM HEADQUARTERS	CSO Mayorga Uniforms	4307		154.79
100-1605-7730	CAPITAL ONE	Eggfest 2024 Basket Items/Egg Candy	BD24-1107		1,084.66
100-1605-7730	CAPITAL ONE	Lunar New Year Event Supplies	BD24-1107		41.81
100-1205-7650	CGAA INC	Public Safety/Sheriff Fuel 2/2024	219568		95.99
100-1205-7781	CGAA INC	Public Safety/Sheriff Fuel 2/2024	219568		454.63
100-1610-7652	ALBERTO R PEREZ	January 2024 Pool Service	4297		1,950.00
100-1405-7975	MCKENTLY MALAK ARCHITEC...	Design-Town Ctr South/Special Proj 12/20/23-2/2/24	219583	202311/1405-7975-BV/Hunt D..	8,946.25
100-1205-7636	UNIFORM HEADQUARTERS	ACO Montelongo Uniforms	4307		406.49
100-1205-7636	UNIFORM HEADQUARTERS	ACO Morozova Uniforms	4307		169.67
100-1405-7980	DEPARTMENT OF HOUSING &...	Decal ID:8855359 ADU Foundation Processing	219572		11.00
100-1815-7632	GOOGLE LLC	Gsuite accessduarte.com 2/1/24 - 2/29/24	BD24-1106		1,400.62
100-1605-7730	DOLPHIN RENTS INC	Lunar New Year Table Linens	4282		227.43
100-1205-7636	UNIFORM HEADQUARTERS	CSO Pitones Uniforms	4307		268.79
100-1205-7612	CACEO	Juan Oseguera 2024 Membership Dues	219563		100.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Teen Ctr	4298		135.00
100-1605-7735	CAPITAL ONE	TC Snack Bar Supplies	BD24-1107		166.86
100-1605-7730	CAPITAL ONE	Special Event Storage Tubs	BD24-1107		42.83
100-1610-7618	SMART & FINAL	Council Drinks	4302		134.00
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	4304		127.64
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	4304		244.61
100-1205-7613	FSP DESIGNS	Shopping Cart Notices	4287		1,007.40
100-1610-7618	SMART & FINAL	SC Coffee Supplies	4302		182.93
100-1605-7733	SMART & FINAL	SC Supplies	4302		65.11
100-1805-7614	STAPLES ADVANTAGE	Credit for Invoice # 3557527480	4304		-95.80
100-1605-7735	SMART & FINAL	TC Cooking Class Supplies	4302		33.16
100-1825-7630	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Lease 3/01/2024 - 3/31/2024	219564		1,725.36

Council Warrant Register By Account

Payment Dates: 3/14/2024 - 3/27/2024

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1825-7631	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Maint 1/01/2024 - 1/31/2024	219564		443.30
100-1825-7631	CANON SOLUTIONS AMERICA ...	Finance Mgr Printer Maint 1/23/2024 - 2/22/2024	219565		44.95
100-1605-7750	INLAND EMPIRE STAGES LTD	Excursion Transportation- Whale Watching 2/21/24	219579		1,325.37
100-1610-7652	ALBERTOS PLUMBING	Encanto Park Restroom Drain Clearing	4271		150.00
100-1605-7741	SMART & FINAL	LAS Basketball & DPRD Meeting	4302		88.06
100-1015-7686	RICHARD D JONES, A Professi...	Zero Bail Injunction	219591		196.27
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	4288		742.05
100-1005-7643	U.S. BANK	Vinh Truong ICSC Conference Registration	4267		975.00
100-1005-7980	U.S. BANK	DashPass 2/5/2024 - 3/5/2024 (DoorDash)	4267		9.99
100-1010-7610	U.S. BANK	Deputy Clerk Interview Panel Lunch (Hope Village)	4267		140.58
100-1010-7610	U.S. BANK	Brian V Mtg w/Capt Meza 2/7/24 (Noodle St)	4267		37.93
100-1010-7610	U.S. BANK	Brian V 2024 Annual Municipal Seminar (CCCA)	4267		875.00
100-1010-7610	U.S. BANK	Brian V Mtg w/Capt Meza 2/21/24 (Mikomi Sushi)	4267		58.21
100-1010-7610	U.S. BANK	Brian V League CM Conf Parking (LADOT Parking)	4267		49.00
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	4267		18.00
100-1010-7980	U.S. BANK	CC Special Mtg 2/13/24 (DoorDash-Costco)	4267		74.82
100-1010-7980	U.S. BANK	Food Delivery 2/6/2024 (DoorDash-Pizza Guys)	4267		84.24
100-1010-7980	U.S. BANK	CC Special Mtg 2/13/24 (InstaCart)	4267		94.32
100-1010-7980	U.S. BANK	CC Special Mtg 2/13/24 (Crumbl)	4267		105.00
100-1010-7980	U.S. BANK	Deputy Clerk Interview Panel Coffee (Starbucks)	4267		9.90
100-1020-7712	U.S. BANK	Spotify Membership	4267		16.99
100-1020-7712	U.S. BANK	QR Code Generator (QR-Code- Generator.com)	4267		87.07
100-1205-7655	U.S. BANK	EOC Database 2/4/2024 - 2/4/2025 (Dropbox Plus)	4267		119.88
100-1405-7610	U.S. BANK	COH Coordination Lunch 2/13/24 (Heemo Sushi)	4266		143.63
100-1405-7975	U.S. BANK	Jason Golding ICSC Conference Registration	4266		1,000.00
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conference Registration	4266		1,000.00
100-1020-7711	U.S. BANK	Annual Awards Band Final Pymt 1/26/24 (SitraSon)	4263		1,000.00
100-1020-7711	U.S. BANK	Employee Awards Supplies (Smart & Final)	4263		560.54
100-1020-7980	U.S. BANK	Employee Awards Supplies (Trader Joe's)	4263		38.50
100-1020-7980	U.S. BANK	Employee Awards Supplies (Smart & Final)	4263		44.28
100-1020-7980	U.S. BANK	Employee Awards Supplies (Vons)	4263		47.87
100-1020-7980	U.S. BANK	Employee Awards Supplies (Michaels)	4263		92.50
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 2/4/24 - 3/3/24	4263		7.74

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 2/4/24 - 3/3/24	4263		7.75
100-1805-7610	U.S. BANK	Kristen P 2024 Annual Municipal Seminar (CCCA)	4263		875.00
100-1810-7611	U.S. BANK	Employee Meeting Coffee (Coffe Bean)	4263		49.73
100-1810-7611	U.S. BANK	Employee Mtg Snacks (Smart & Final)	4263		122.18
100-1810-7614	U.S. BANK	Charging Cord (Best Buy)	4263		71.09
100-1810-7671	U.S. BANK	Payroll Tech Interview Panel Lunch (Hope Village)	4263		98.69
100-1815-7632	U.S. BANK	Finance Webinar 2/7/24 - 3/24 (Zoom)	4263		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 2/13/24 - 3/12/24	4263		797.70
100-1815-7632	U.S. BANK	Accessduarte.info 1 Year Renewal (NetworkSolution)	4263		74.97
100-1825-7626	U.S. BANK	Amazon Business Prime 1 Year Renewal	4263		550.15
100-1205-7614	U.S. BANK	Door Height Measuring Tape (Amazon)	4264		16.76
100-1205-7614	U.S. BANK	Office Supplies (Target)	4264		22.25
100-1205-7614	U.S. BANK	HDMI Cable (Amazon)	4264		12.12
100-1205-7614	U.S. BANK	Office Notepads (Amazon)	4264		5.83
100-1205-7615	U.S. BANK	EOC PM Shift Food 2/5/24 (Taco Bell)	4264		13.43
100-1205-7615	U.S. BANK	EOC PM Shift Food 2/4/24 (McDonalds)	4264		33.04
100-1205-7615	U.S. BANK	EOC Supplies (Smart & Final)	4264		83.62
100-1205-7615	U.S. BANK	EOC Lunch Food 2/6/24 (Tropicana Market)	4264		96.45
100-1205-7615	U.S. BANK	EOC Day Shift Food 2/6/24 (McDonalds)	4264		17.06
100-1205-7615	U.S. BANK	EOC Lunch Food 2/5/24 (Mezzaterranean)	4264		134.00
100-1205-7615	U.S. BANK	EOC Supplies (Amazon)	4264		157.25
100-1205-7615	U.S. BANK	EOC Coffee 2/6/24 (Starbucks)	4264		20.00
100-1205-7615	U.S. BANK	EOC Coffee 2/5/24 (Starbucks)	4264		20.00
100-1205-7779	U.S. BANK	DART DHS Soccer Game (Sweet Basil Pizza)	4264		30.00
100-1205-7779	U.S. BANK	DART Dinner 1/25/24 (McDonalds)	4264		23.56
100-1205-7779	U.S. BANK	Youth Dinner Mtg 1/26/24 (McDonalds)	4264		34.52
100-1205-7779	U.S. BANK	DART Local Harvest 1/31/24 (Little Caesars)	4264		28.08
100-1205-7779	U.S. BANK	DART Local Harvest 2/9/24 (The Habit Burger)	4264		35.58
100-1205-7779	U.S. BANK	Emma Li Volunteer Explorer Uniform (SRA Stars)	4264		129.00
100-1205-7779	U.S. BANK	Park Clean up Lunch 2/10/24 (Little Caesars)	4264		37.44
100-1205-7779	U.S. BANK	DART Cal State Fullerton Trip 2/21/24 (CSUF Food)	4264		39.62
100-1205-7779	U.S. BANK	DART Movie Night 2/2/24 (Wingstop)	4264		56.19
100-1205-7779	U.S. BANK	DART Cal State Fullerton Trip 2/21/24 (Panda Exp)	4264		57.11
100-1205-7779	U.S. BANK	DART Local Harvest 2/22/24 (McDonalds)	4264		61.74
100-1205-7779	U.S. BANK	DART Pickleball Event/Officers Mtg (McDonalds)	4264		96.17
100-1205-7779	U.S. BANK	DART Dinner Mtg 1/29/24 (El Pollo Loco)	4264		102.50

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Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7779	U.S. BANK	DART Trip 2/17/24 Lunch (In-N-Out)	4264		116.84
100-1205-7779	U.S. BANK	DART Cal State Fullerton Trip 2/21/24 (JuiceltUp)	4264		17.25
100-1205-7779	U.S. BANK	DART Trip 2/3/24 (Boomers Los Angeles)	4264		181.93
100-1205-7779	U.S. BANK	DART Trip 2/17/24 (Boomers Los Angeles)	4264		181.93
100-1205-7779	U.S. BANK	Intern Snacks/Dinner (Target)	4264		36.83
100-1205-7779	U.S. BANK	DART Lunch 1/27/24 (Wingstop)	4264		61.94
100-1205-7980	U.S. BANK	Starbucks w/Sheriffs 2/22/24 (Starbucks)	4264		34.05
100-1205-7980	U.S. BANK	Court Transport Operation Food (McDonalds)	4264		49.31
100-1020-7711	U.S. BANK	Awards Recognition Flowers (Trader Joe's)	4268		30.83
100-1020-7711	U.S. BANK	Awards Recognition Event Furnishings (A-1 Events)	4268		550.00
100-1020-7711	U.S. BANK	Awards Recognition Lighting (JD Audio Visual)	4268		524.21
100-1020-7711	U.S. BANK	Awards Recognition Flowers (Sunrise Wholesale)	4268		57.00
100-1020-7711	U.S. BANK	Awards Recognition Flowers (Botanica Florist)	4268		11.03
100-1020-7980	U.S. BANK	RETURN-Awards Recognition Curtains (Amazon)	4268		-52.88
100-1020-7980	U.S. BANK	RETURN-Labels (Amazon)	4268		-23.15
100-1605-7610	U.S. BANK	Alberto C-Salazar LGI Review Workshop (SCPPOA)	4268		25.00
100-1605-7610	U.S. BANK	Alberto C-Salazar Surf & Turf Workshop (SCPPOA)	4268		40.00
100-1605-7610	U.S. BANK	Chrisley Banzuela Surf & Turf Workshop (SCPPOA)	4268		30.00
100-1605-7614	U.S. BANK	Post-it Notes and Erasers (Amazon)	4268		28.26
100-1605-7614	U.S. BANK	Alien Tape (Amazon)	4268		19.79
100-1605-7614	U.S. BANK	Felt Pens (Amazon)	4268		17.96
100-1605-7693	U.S. BANK	MYC Dinner 2/5/24 (Young's Gourmet)	4268		282.24
100-1605-7730	U.S. BANK	Special Event PA Supplies (Best Buy)	4268		20.92
100-1605-7733	U.S. BANK	SC Valentine's Event Supplies (Amazon)	4268		177.28
100-1605-7733	U.S. BANK	SC Sweethearts Dance Decorations (Dollar Tree)	4268		22.15
100-1605-7733	U.S. BANK	SC Sweethearts Flowers (Quality Wholesale Florist)	4268		222.00
100-1605-7733	U.S. BANK	SC Party/Special Event Decorations (Amazon)	4268		721.67
100-1605-7733	U.S. BANK	SC Plastic Cups (Amazon)	4268		52.20
100-1605-7733	U.S. BANK	Senior Ctr AAA Batteries (Amazon)	4268		19.07
100-1605-7733	U.S. BANK	SC Valentine's Day Snack (Porto's Bakery)	4268		153.05
100-1605-7735	U.S. BANK	TC Battle of the Sexes Pizza (Little Caesars)	4268		37.44
100-1605-7735	U.S. BANK	TC Office Supplies (Amazon)	4268		49.76
100-1605-7737	U.S. BANK	Balance-Whale Watching Trip 2/21/24 (Daveysloc)	4268		420.68
100-1605-7737	U.S. BANK	Whale Watching Excursion Breakfast (IHOP)	4268		507.14
100-1605-7741	U.S. BANK	LAS Sports Snacks (Amazon)	4268		22.74

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100-1605-7758	U.S. BANK	July 3rd 2024 Council Gifts (Lululemon.com)	4268		293.27
100-1605-7980	U.S. BANK	Dept Event Balloons (Winner Party)	4268		59.23
100-1605-7980	U.S. BANK	Lunar New Year Staff Recognition (Target)	4268		25.00
100-1605-7980	U.S. BANK	Staff Appreciation Mum (Trader Joe's)	4268		6.60
100-1605-7980	U.S. BANK	Staff Appreciation Candy (Target)	4268		28.30
100-1605-7980	U.S. BANK	Staff Appreciation Breakfast Items (Vons)	4268		158.53
100-1610-7616	U.S. BANK	Pool Handrail Covers (Amazon)	4268		273.26
100-1610-7617	U.S. BANK	Pool Chemicals (SCP Distributors)	4268		260.47
100-1610-7618	U.S. BANK	Locks/Keys/Drainage Mats (Amazon)	4268		166.73
100-1610-7618	U.S. BANK	Locks/Keys/Closed Safety Signs (Amazon)	4268		132.94
100-1610-7618	U.S. BANK	SC Coffee Urn (Amazon)	4268		149.93
100-1825-7980	PAPER RECYCLING & SHREDDI...	Document Shredding 2/26/2024	219585		68.00
100-1605-7735	SMART & FINAL	TC 3 on 3 Tournament Snacks	4302		128.95
100-1605-7736	ARK INTERNATIONAL INC	Instructor Fee-Vocal Class 2/6/24 - 2/27/24	4272		145.60
100-1805-7980	JAG ENDEAVORS LLC	Administrative Dept Uniforms	219580		402.92
100-1205-7781	LOS ANGELES COUNTY SHERIF...	City of Hope Security 1/23/2024	4294		6,599.64
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 2/2024	4296		190.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4277		25.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4277		9.31
100-1610-7652	PRONTO GYM SERVICES INC	Treadmill Maintenance/Service	219588		180.00
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD-Permit Tech Printer Maint 1/27/24 - 2/26/24	219565		20.58
100-1205-7762	CALE AMERICA INC	WTP Fees 2/2024	4274		278.21
100-1605-7735	J & J SPORTS & TROPHIES	TC 3 on 3 Basketball Trophies	4291		141.12
100-1610-7652	IMS REFRIGERATION INC	City Yard Ice Machine Annual Maintenance	4289		437.24
100-1610-7652	IMS REFRIGERATION INC	Cmty Ctr Ice Machine Annual Maintenance	4289		437.24
100-1610-7652	IMS REFRIGERATION INC	Senior Ctr Ice Machine Annual Maintenance	4289		437.24
100-1605-7736	HEULYN REGINA DUMAS-JOH...	Instructor Fee-Creative Sewing Winter 23-24	4284		1,365.00
100-1020-7724	MARIPOSA LANDSCAPES INC	PO Pkg Lot Landscape Maintenance 2/2024	4295		312.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Duarte Wilderness Park Brush Clearance 2/2024	4295		2,080.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Greenbank Ave Brush Clearance 2/2024	4295		76.00
100-1415-7916	MARIPOSA LANDSCAPES INC	Sports Parks (2) Landscape Maintenance 2/2024	4295		3,426.72
100-1610-7618	JULES SELTZER ASSOCIATES	Balance-City Manager Office Chairs (2)	219581		951.12
100-1610-8100	THE PUBLIC RESTROOM COM...	Prefabricated Restroom Building - Beardslee Park	219600		23,160.00
100-1015-7682	BURKE, WILLIAMS & SORENS...	Labor Legal 1/2024	4273		1,075.00
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD Intern Printer Maint 11/30/2023 - 2/28/2024	219565		45.45
100-2125	REGIONAL TAP SERVICE CENT...	TAP Card Reload 2/2024	219590		40.00
100-1405-7800	CHARLES ABBOTT ASSOCIATES...	Building & Safety Srvcs 2/2024	4276		23,065.04
100-1610-7652	ALBERTOS PLUMBING	Fitness Ctr Toilet Valve/Sewer Inspection	4271		825.00

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100-1205-7610	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 2/2024	219575		21.00
100-1205-7781	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 2/2024	219575		35.00
100-1405-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 2/2024	219575		21.00
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	4302		260.08
100-2126	NATTAPONG RATTANAPAN	Const/Demo Deposit Refund Pmt 2023-269	219589		2,200.00
100-5004	NATTAPONG RATTANAPAN	Adminstrative Fee Pmt 2023-269	219589		-125.00
100-2126	GARABED GARY GHAZARIAN	Const/Demo Deposit Refund Pmt #2023-390	219577		500.00
100-5004	GARABED GARY GHAZARIAN	Administrative Fee Pmt #2023-390	219577		-125.00
100-4408	DUARTE UNIFIED SCHOOL DIS...	SBA/Nextel Lease 3/2024	219574	250004 - Property Rent - Next...	2,001.51
100-1010-7965	HINDERLITER, DE LLAMAS & A...	Cannabis Consulting Srvcs 2/2024	219578		2,325.00
100-1815-7830	CLOUD CONNECT SOLUTIONS	Phone/SD-Wan w/VELO/SIP & E911 Bundle 4/2024	4278		1,667.52
100-1610-7617	ALBERTO R PEREZ	February 2024 Pool Chemicals	4297		1,778.65
100-1610-7652	ALBERTO R PEREZ	February 2024 Pool Service	4297		1,950.00
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	4304		88.71
100-1205-7655	THOMSON REUTERS-WEST P...	EOC Software 2/2024	4306		215.61
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Srvcs 3/2024	4290		1,773.47
100-1810-7660	CMC LIVESCAN & NOTARY SE...	Livescan Services 2/2024	4279		100.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 4/2024	4305		464.20
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 4/2024	4305		608.30
100-2121	MOORE IACOFANO GOLTSMA...	Westminster Gardens Specific Plan 1/2024 (R101010)	219584	202417-dep-Westminister Ga...	18,443.04
100-1820-7771	CHARLES R SIMPSON	City Yard Fence Repair (Accident 2/17/24)	219596	DMGE092-2.17.24-CityYard F...	1,875.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 3/1/2024 - 3/31/2024	BD24-1105		472.20
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 3/1/2024 - 3/31/2024	BD24-1104		485.20
100-1610-7652	SUNTREK INDUSTRIES INC	Pool Solar Pump Repair	219598		368.75
100-1810-7660	CALIFORNIA STATE DEPARTM...	Fingerprint Apps 2/2024	4275		128.00
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retianer) 1/2024	4299		6,211.80
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 1/2024	4299		124.32
100-1015-7686	RUTAN & TUCKER LLP	Telecommunications Legal 1/2024	4299		25.50
100-1015-7686	RUTAN & TUCKER LLP	Highland Ave Legal 1/2024	4299		1,186.57
100-2120	RUTAN & TUCKER LLP	Royal Oaks Annex Legal 1/2024	4299	202422-Refund Dep-Royal Oa...	4,275.00
100-1410-7630	SIMON EQUIPMENT RENTALS	Equipment Rental	219595		35.64
100-1205-7761	DATA TICKET INC	Admin Citation Processing 2/2024	4281		476.50
100-1205-7761	DATA TICKET INC	DUI Processing 2/2024	4281		55.95
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4277		25.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4277		9.31
100-1605-7730	CARLOS FELIPE PEREZ	Jump for Autism DJ 4/2/2024	219586		720.65
100-2120	ROBERT BRKICH CONSTRUCTI...	Cash Bond Refund Pmt #2022-133ROW	219593		11,677.00
100-1205-7761	DATA TICKET INC	Parking Citation Processing 2/2024	4281		2,039.19
100-1805-7610	CSMFO	Angela Chiaromonte SGV Chapter Mtg 3/27/24	219570		40.00
100-1605-7733	SMART & FINAL	SC Special Event/Misc Supplies	4302		282.87
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	4302		29.46
100-1605-7980	BOSTON BRICK & STONE INC	Tzeitel Paras-Caracci Sign Monument Masonry Work	219560		7,150.00
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	4288		615.77

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100-1405-7614	STAPLES ADVANTAGE	Office Supplies	4304		91.92
100-1815-7980	THE TECHNOLOGY DEPOT INC	CH Not Communicating w/Orchestrator Service	4305		75.00
100-1020-7710	DUARTE CHAMBER OF COMM...	Women's Summit Sponsorship Funds	4283		15,000.00
100-1205-7610	DUARTE PUBLIC SAFETY PETTY...	Meeting Supplies	219573		29.13
100-1205-7980	DUARTE PUBLIC SAFETY PETTY...	Probation Operation Food	219573		42.50
100-1205-7980	DUARTE PUBLIC SAFETY PETTY...	Office Water	219573		29.25
100-4201	FREE ENERGY SAVINGS COMP...	Permit 2024-028/1014 Kelwil Wy Refund	219576		44.20
100-1805-7965	HINDERLITER, DE LLAMAS & A...	Sales Tax Audit 1/2024 - 3/2024	219578		1,832.75
100-1805-7965	HINDERLITER, DE LLAMAS & A...	Transaction Tax Audit 1/2024 - 3/2024	219578		434.15
100-1605-7730	CARLOS MARTINEZ	Eggfest 2024 Bouncer/Table/Chairs/Generat or	219582		850.00
100-1805-7653	SECTRAN SECURITY INC	March 2024 Courier Pick-up	4300		346.51
100-1605-7741	CURO MANAGED PRINT PRO...	Youth Sports Skate Banner	219571		17.64
100-1605-7730	CURO MANAGED PRINT PRO...	Eggfest 2024 Signs	219571		345.75
100-1815-7821	THE TECHNOLOGY DEPOT INC	2Factor Authentication for VPN	4305		1,126.88
100-1205-7650	AUTOZONE	Vehicle #35 & #24 Key FOB Battery	219559		16.03
100-1010-7610	SAN GABRIEL VALLEY CITY M...	Brian Villalobos SGVCMA Meeting	219594		45.00
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	4304		95.32
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	4304		113.54
100-1605-7730	TAYLOR ENTERTAINMENT INC	Jump for Autism Balloon Art	219599		350.00
100-2120	BERNARDA BUGARIN	SC Rent Deposit Refund 3/9/2024	219562		500.00
100-4404	JUAN CASTANEDA	ROP Rent Cancellation	219567		100.00
100-1010-7610	BRIAN VILLALOBOS	CCCA Statewide Education Seminar	219601		33.76
100-2121	RINCON CONSULTANTS INC	Royal Oaks Annexation	219592	202422-PassThru-Royal Oaks ...	18,208.25
100-1605-7610	GEORGE DANG	CJPIA Academy Expense Reimbursement	4280		467.53
Fund 100 - GENERAL FUND Total:					230,000.65
Fund: 220 - GAS TAX FUN					
220-2210-7811	SPRUCE & GANDER INC	Trench Grates Replacement for The Huntington	4303		847.15
Fund 220 - GAS TAX FUN Total:					847.15
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Duarte Park	4298		135.00
240-2420-7887	U.S. BANK	Kendrick LLD Wrought Iron Fence Repair (Jansen)	4266		13.26
240-2410-7915	MARIPOSA LANDSCAPES INC	Parks (14) Landscape Maintenance 2/2024	4295		15,723.51
240-2410-7915	MARIPOSA LANDSCAPES INC	City Facilities (4) Landscape Maintenance 2/2024	4295		2,733.32
240-2410-7915	MARIPOSA LANDSCAPES INC	Misc Locations (8) Landscape Maintenance 2/2024	4295		1,509.99
240-2410-7917	MARIPOSA LANDSCAPES INC	Medians/Pkwys (19) Landscape Maintenance 2/2024	4295		8,312.45
240-2410-7917	MARIPOSA LANDSCAPES INC	Tree Wells (12) Landscape Maintenance 2/2024	4295		459.54
240-2420-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		491.67
240-2421-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		1,416.67
240-2422-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		693.80
240-2423-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		1,125.00

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240-2424-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		775.01
240-2425-7913	MARIPOSA LANDSCAPES INC	Hearthstone Brush Clearance 2/2024	4295		1,166.67
240-2425-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		416.67
240-2426-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		333.33
240-2427-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		891.67
240-2431-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		891.67
240-2432-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		1,175.00
240-2433-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		750.00
240-2434-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		500.00
240-2435-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	4295		750.00
240-2435-7918	MARIPOSA LANDSCAPES INC	Ridgecrest Brush Clearance 2/2024	4295		708.33
240-2410-7662	LANDSCAPE WAREHOUSE III	Irrigation Repair-Encanto Park	4292		102.84
240-2405-7888	LANDSCAPE WAREHOUSE III	Electrical Tools & Supplies	4292		45.90
240-2410-7888	LANDSCAPE WAREHOUSE III	Citywide Irrigation Re-Stock	4292		565.56
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					41,686.86
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-7965	LDM ASSOCIATES INC	FY24 CDBG ADA Curb Ramps Project 2/2024	4293	202413-Professional Svcs-ADA...	994.50
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					994.50
Fund: 400 - PARK DEVELOPMENT GRANT FUND					
400-4005-7965	STILLWATER SCIENCES	Fish Cyn Falls Trail Restoration 11/27/23-12/31/23	219597	202214-Exp-Fish Cyn Trail Res...	4,463.25
400-4005-7965	STILLWATER SCIENCES	Fish Cyn Trail -Environmental Plan 1/29/24-2/25/24	219597	202214-Exp-Fish Cyn Trail Res...	1,934.75
Fund 400 - PARK DEVELOPMENT GRANT FUND Total:					6,398.00
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-8013	FOOTHILL TRANSIT	59th Installment of 3rd Bus 2/2024	4285		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 1/2024	4285		17,704.14
440-5004	FOOTHILL TRANSIT	Duarte Local Service 1/2024	4285		-897.12
Fund 440 - PROPOSITION A TRANSIT FUND Total:					20,694.07
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-8013	FOOTHILL TRANSIT	59th Installment of 3rd Bus 2/2024	4285		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 1/2024	4285		14,485.21
460-5004	FOOTHILL TRANSIT	Duarte Local Service 1/2024	4285		-734.01
Fund 460 - PROPOSITION C TRANSIT FUND Total:					16,931.51
Fund: 620 - COMMUNITY IMPROVEMENT FUND					
620-2127	FS CONTRACTORS INC	Retention	4286	202118-Retention-ATP Cycle 4...	-19,070.00
620-6220-8100	FS CONTRACTORS INC	ATP Cycle 4 Ped/Bike Safety Improv 2/1/24-2/29/24	4286	202118--ATP Cycle 4-Other Ca...	381,400.00
Fund 620 - COMMUNITY IMPROVEMENT FUND Total:					362,330.00
Grand Total:					679,882.74

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	230,000.65
220 - GAS TAX FUN	847.15
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	41,686.86
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	994.50
400 - PARK DEVELOPMENT GRANT FUND	6,398.00
440 - PROPOSITION A TRANSIT FUND	20,694.07
460 - PROPOSITION C TRANSIT FUND	16,931.51
620 - COMMUNITY IMPROVEMENT FUND	362,330.00
Grand Total:	679,882.74

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7643	Travel & Exp - Truong	975.00
100-1005-7980	Other Expenses	9.99
100-1010-7610	Travel, Mtgs & Conf	1,239.48
100-1010-7612	Publications and Dues	18.00
100-1010-7614	Office Supplies	88.71
100-1010-7965	Professional Services	2,325.00
100-1010-7980	Other Expenses	368.28
100-1015-7680	City Attorney Legal	6,211.80
100-1015-7682	Labor Counsel Legal	1,075.00
100-1015-7686	Other Legal Services	1,532.66
100-1020-7710	Chamber Of Commerce	15,000.00
100-1020-7711	Employee Recognition C...	2,733.61
100-1020-7712	Community Information ...	104.06
100-1020-7724	Post Office Parking	312.00
100-1020-7980	Other Expenses	247.12
100-1205-7610	Travel, Mtgs & Conf	50.13
100-1205-7612	Publications and Dues	100.00
100-1205-7613	Duplications And Photos	1,007.40
100-1205-7614	Office Supplies	56.96
100-1205-7615	Emergency Supplies	574.85
100-1205-7636	Uniforms	1,607.79
100-1205-7650	Vehicle Maintenance	112.02
100-1205-7655	Emergency Services	335.49
100-1205-7761	Parking Ticket Collect	2,571.64
100-1205-7762	Parking Pass Kiosk Costs	278.21
100-1205-7779	Youth Programs	1,328.23
100-1205-7780	Animal Control	190.00
100-1205-7781	Contract Law Enforceme...	7,089.27
100-1205-7980	Other Expenses	155.11
100-1405-7610	Travel, Mtgs & Conf	143.63
100-1405-7614	Office Supplies	91.92
100-1405-7650	Vehicle Maintenance	21.00
100-1405-7800	Building Department Ser...	24,022.44
100-1405-7975	Economic Development ...	10,946.25
100-1405-7980	Other Expenses	11.00
100-1410-7630	Equipment Rentals	35.64
100-1410-7815	Brush Clearance	2,156.00
100-1415-7916	Landscape-Sport Park	3,426.72
100-1605-7610	Travel, Mtgs & Conf	562.53
100-1605-7614	Office Supplies	66.01
100-1605-7693	Youth Council	282.24
100-1605-7730	Special Events	4,686.31
100-1605-7733	Senior Center	2,091.66
100-1605-7735	Teen Center	565.04
100-1605-7736	Youth & Adult Recreatio...	1,510.60

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7737	Adult Excursions	927.82
100-1605-7741	Sports/Playground Progr...	128.44
100-1605-7750	Bus Rentals	1,325.37
100-1605-7758	Independence Day Celeb...	293.27
100-1605-7980	Other Expenses	7,427.66
100-1610-7616	Pool Supplies	273.26
100-1610-7617	Pool Chemicals	3,396.94
100-1610-7618	Building Supplies	2,459.93
100-1610-7636	Uniforms	51.38
100-1610-7652	Building Maint Services	11,807.56
100-1610-8100	Other Capital Improvem...	23,160.00
100-1805-7610	Travel, Mtgs & Conf	915.00
100-1805-7614	Office Supplies	127.16
100-1805-7653	Bank Charges	346.51
100-1805-7965	Professional Services	2,266.90
100-1805-7980	Other Expenses	402.92
100-1810-7611	Training	171.91
100-1810-7614	Office Supplies	71.09
100-1810-7660	Other Services	228.00
100-1810-7671	Recruiting	98.69
100-1815-7632	Software	2,353.29
100-1815-7821	Network & Internet Serv...	1,735.18
100-1815-7830	Telephone Services	2,131.72
100-1815-7980	Other Expenses	75.00
100-1820-7771	Repair Of City Property	8,513.91
100-1825-7613	Duplications And Photos	358.15
100-1825-7626	Postage	550.15
100-1825-7630	Equipment Lease	1,725.36
100-1825-7631	Equipment Maintenance	554.28
100-1825-7980	Other Expenses	68.00
100-2120	Refundable Deposits	16,452.00
100-2121	Pass Through Deposits	36,651.29
100-2125	Metro Pass Through (TA...	40.00
100-2126	Construction and Demoli...	2,700.00
100-4201	Building Permits	44.20
100-4404	Other Building Rentals	100.00
100-4408	Property Rental	2,001.51
100-5004	Other Revenue	-250.00
220-2210-7811	Street Maintenance	847.15
240-2405-7888	Repairs-Citywide	45.90
240-2410-7662	Other Serv-Citywide	237.84
240-2410-7888	Repairs-Citywide	565.56
240-2410-7915	Landscape-Citywide	19,966.82
240-2410-7917	Landscape-Medians	8,771.99
240-2420-7887	Repairs & Replacements	13.26
240-2420-7914	Landscape Maintenance	491.67
240-2421-7914	Landscape Maintenance	1,416.67
240-2422-7914	Landscape Maintenance	693.80
240-2423-7914	Landscape Maintenance	1,125.00
240-2424-7914	Landscape Maintenance	775.01
240-2425-7913	Brush Clearance	1,166.67
240-2425-7914	Landscape Maintenance	416.67
240-2426-7914	Landscape Maintenance	333.33
240-2427-7914	Landscape Maintenance	891.67
240-2431-7914	Landscape Maintenance	891.67
240-2432-7914	Landscape Maintenance	1,175.00
240-2433-7914	Landscape Maintenance	750.00
240-2434-7914	Landscape Maintenance	500.00

Account Summary

Account Number	Account Name	Payment Amount
240-2435-7914	Landscape Maintenance	750.00
240-2435-7918	Fuel Modification	708.33
260-2605-7965	Professional Services	994.50
400-4005-7965	Professional Services	6,398.00
440-4405-7960	Foothill Transit Operatio...	17,704.14
440-4405-8013	Vehicles (Capital)	3,887.05
440-5004	Other Revenue	-897.12
460-4605-7960	Foothill Tranist Operatio...	14,485.21
460-4605-8013	Vehicles (Capital)	3,180.31
460-5004	Other Revenue	-734.01
620-2127	Retention Payable	-19,070.00
620-6220-8100	Other Capital Improvem...	381,400.00
Grand Total:		679,882.74

Project Account Summary

Project Account Key	Payment Amount
None	249,772.28
202118--ATP Cycle 4-Other Cap. Improv.	381,400.00
202118-Retention-ATP Cycle 4-Grant	-19,070.00
202214-Exp-Fish Cyn Trail Restoration/Access Plan	6,398.00
202311/1405-7975-BV/Hunt Dr Grocery Outlet Assess	8,946.25
202413-Professional Svcs-ADA Curb Ramps	994.50
202417-dep-Westminister Garden Specific Plan & EIR	18,443.04
202422-PassThru-Royal Oaks Annex-Rincon Consult	18,208.25
202422-Refund Dep-Royal Oaks Annexation	4,275.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	2,001.51
DMGE092-2.17.24-CityYard Fence-North/East Corner	1,875.00
DMGE093--Crestfield/Hunt-Traffic Light Knockdown	6,638.91
Grand Total:	679,882.74



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 3/14/2024 - 3/27/2024

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 5086 - ACCO ENGINEERED SYSTEMS					
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Repair-Teen Ctr	20497788		880.00
Vendor 5086 - ACCO ENGINEERED SYSTEMS Total:					880.00
Vendor: 6588 - ALBERTO R PEREZ					
100-1610-7652	ALBERTO R PEREZ	December 2023 Pool Service	2167		1,950.00
100-1610-7652	ALBERTO R PEREZ	January 2024 Pool Service	2189		1,950.00
100-1610-7617	ALBERTO R PEREZ	February 2024 Pool Chemicals	2220		1,778.65
100-1610-7652	ALBERTO R PEREZ	February 2024 Pool Service	2241		1,950.00
Vendor 6588 - ALBERTO R PEREZ Total:					7,628.65
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	Encanto Park Restroom Drain Clearing	681952		150.00
100-1610-7652	ALBERTOS PLUMBING	Fitness Ctr Toilet Valve/Sewer Inspection	681956		825.00
Vendor 5561 - ALBERTOS PLUMBING Total:					975.00
Vendor: 6429 - ARK INTERNATIONAL INC					
100-1605-7736	ARK INTERNATIONAL INC	Instructor Fee-Vocal Class 2/6/24 - 2/27/24	10443		145.60
Vendor 6429 - ARK INTERNATIONAL INC Total:					145.60
Vendor: 1491 - AUTOZONE					
100-1205-7650	AUTOZONE	Vehicle #35 & #24 Key FOB Battery	2814261035		16.03
Vendor 1491 - AUTOZONE Total:					16.03
Vendor: T3967 - BERNARDA BUGARIN					
100-2120	BERNARDA BUGARIN	SC Rent Deposit Refund 3/9/2024	R101900		500.00
Vendor T3967 - BERNARDA BUGARIN Total:					500.00
Vendor: 6569 - BOSTON BRICK & STONE INC					
100-1605-7980	BOSTON BRICK & STONE INC	Tzeitel Paras-Caracci Sign Monument Masonry Work	7426		7,150.00
Vendor 6569 - BOSTON BRICK & STONE INC Total:					7,150.00
Vendor: 1003 - BRIAN VILLALOBOS					
100-1010-7610	BRIAN VILLALOBOS	CCCA Statewide Education Seminar	3/7/2024		33.76
Vendor 1003 - BRIAN VILLALOBOS Total:					33.76
Vendor: 6115 - BUBBLEMANIA AND COMPANY LA LLC					
100-1605-7730	BUBBLEMANIA AND COMPAN...	Eggfest 2024 Festival Program	2704		350.00
Vendor 6115 - BUBBLEMANIA AND COMPANY LA LLC Total:					350.00
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENS...	Labor Legal 1/2024	316809		1,075.00
Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:					1,075.00
Vendor: 3981 - CACEO					
100-1205-7612	CACEO	Juan Oseguera 2024 Membership Dues	300019788		100.00
Vendor 3981 - CACEO Total:					100.00
Vendor: 5559 - CALE AMERICA INC					
100-1205-7762	CALE AMERICA INC	WTP Fees 2/2024	179280		278.21
Vendor 5559 - CALE AMERICA INC Total:					278.21

Council Warrant Register By Vendor

Payment Dates: 3/14/2024 - 3/27/2024

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0065 - CALIFORNIA STATE DEPARTMENT OF JUSTICE					
100-1810-7660	CALIFORNIA STATE DEPARTM...	Fingerprint Apps 2/2024	718116		128.00
Vendor 0065 - CALIFORNIA STATE DEPARTMENT OF JUSTICE Total:					128.00
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Lease 3/01/2024 - 3/31/2024	32121674		1,725.36
100-1825-7631	CANON FINANCIAL SERVICES I...	CH(2)/PS/SC/TC Copier Maint 1/01/2024 - 1/31/2024	32121674		443.30
Vendor 5719 - CANON FINANCIAL SERVICES INC Total:					2,168.66
Vendor: 5720 - CANON SOLUTIONS AMERICA INC					
100-1825-7631	CANON SOLUTIONS AMERICA ...	Finance Mgr Printer Maint 1/23/2024 - 2/22/2024	6007169449		44.95
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD-Permit Tech Printer Maint 1/27/24 - 2/26/24	6007205556		20.58
100-1825-7631	CANON SOLUTIONS AMERICA ...	CMD Intern Printer Maint 11/30/2023 - 2/28/2024	6007225693		45.45
Vendor 5720 - CANON SOLUTIONS AMERICA INC Total:					110.98
Vendor: 6229 - CAPITAL ONE					
100-1605-7733	CAPITAL ONE	SC Bingo Gift Cards/Valentine's Day Snacks	02899		193.52
100-1020-7980	CAPITAL ONE	Years of Service Recognition Gift Cards	01447		100.00
100-1605-7730	CAPITAL ONE	Lunar New Year Event Supplies	00487-013024		22.89
100-1605-7730	CAPITAL ONE	Lunar New Year Event Supplies	04703		4.37
100-1605-7730	CAPITAL ONE	Eggfest 2024 Basket Items/Egg Candy	573751		1,084.66
100-1605-7730	CAPITAL ONE	Lunar New Year Event Supplies	7459		41.81
100-1605-7735	CAPITAL ONE	TC Snack Bar Supplies	726831		166.86
100-1605-7730	CAPITAL ONE	Special Event Storage Tubs	8080		42.83
Vendor 6229 - CAPITAL ONE Total:					1,656.94
Vendor: 6357 - CARLOS FELIPE PEREZ					
100-1605-7730	CARLOS FELIPE PEREZ	Eggfest 2024 Event DJ	45300		625.00
100-1605-7730	CARLOS FELIPE PEREZ	Jump for Autism DJ 4/2/2024	45384		720.65
Vendor 6357 - CARLOS FELIPE PEREZ Total:					1,345.65
Vendor: 5164 - CARLOS MARTINEZ					
100-1605-7730	CARLOS MARTINEZ	Eggfest 2024 Bouncer/Table/Chairs/Generat or	000031		850.00
Vendor 5164 - CARLOS MARTINEZ Total:					850.00
Vendor: 6592 - CGAA INC					
100-1205-7650	CGAA INC	Public Safety/Sheriff Fuel 2/2024	1016		95.99
100-1205-7781	CGAA INC	Public Safety/Sheriff Fuel 2/2024	1016		454.63
Vendor 6592 - CGAA INC Total:					550.62
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7800	CHARLES ABBOTT ASSOCIATES...	Building & Safety Svcs 2/2024	67084		23,065.04
Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:					23,065.04
Vendor: 2025 - CHARLES R SIMPSON					
100-1820-7771	CHARLES R SIMPSON	City Yard Fence Repair (Accident 2/17/24)	05671096	DMGE092-2.17.24-CityYard F...	1,875.00
Vendor 2025 - CHARLES R SIMPSON Total:					1,875.00
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4184651963		25.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4184651963		9.31
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4185396991		25.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4185396991		9.31
Vendor 5140 - CINTAS CORPORATION #693 Total:					70.00

Council Warrant Register By Vendor

Payment Dates: 3/14/2024 - 3/27/2024

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6544 - CLOUD CONNECT SOLUTIONS					
100-1815-7830	CLOUD CONNECT SOLUTIONS	Phone/SD-Wan w/VELO/SIP & E911 Bundle 4/2024	1126		1,667.52
Vendor 6544 - CLOUD CONNECT SOLUTIONS Total:					1,667.52
Vendor: 5504 - CMC LIVESCAN & NOTARY SERVICES					
100-1810-7660	CMC LIVESCAN & NOTARY SE...	Livescan Services 2/2024	CMC18042		100.00
Vendor 5504 - CMC LIVESCAN & NOTARY SERVICES Total:					100.00
Vendor: 2172 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1820-7771	COUNTY OF LOS ANGELES DE...	TS Crestfield/Hunt Dr Accident Repair	IN240000421	DMGE093--Crestfield/Hunt-Tr...	6,638.91
Vendor 2172 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					6,638.91
Vendor: 4171 - CSMFO					
100-1805-7610	CSMFO	Angela Chiaromonte SGV Chapter Mtg 3/27/24	200022703		40.00
Vendor 4171 - CSMFO Total:					40.00
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7741	CURO MANAGED PRINT PRO...	Youth Sports Skate Banner	7615		17.64
100-1605-7730	CURO MANAGED PRINT PRO...	Eggfest 2024 Signs	7617		345.75
Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:					363.39
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	Admin Citation Processing 2/2024	162364		476.50
100-1205-7761	DATA TICKET INC	DUI Processing 2/2024	162375		55.95
100-1205-7761	DATA TICKET INC	Parking Citation Processing 2/2024	163112		2,039.19
Vendor 5501 - DATA TICKET INC Total:					2,571.64
Vendor: 6473 - DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT					
100-1405-7980	DEPARTMENT OF HOUSING &...	Decal ID:8855359 ADU Foundation Processing	10022023		11.00
Vendor 6473 - DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT Total:					11.00
Vendor: 1381 - DOLPHIN RENTS INC					
100-1605-7730	DOLPHIN RENTS INC	Lunar New Year Table Linens	01-215640-06		227.43
Vendor 1381 - DOLPHIN RENTS INC Total:					227.43
Vendor: 0074 - DUARTE CHAMBER OF COMMERCE					
100-1020-7710	DUARTE CHAMBER OF COMM...	Women's Summit Sponsorship Funds	3112024		15,000.00
Vendor 0074 - DUARTE CHAMBER OF COMMERCE Total:					15,000.00
Vendor: 3165 - DUARTE PUBLIC SAFETY PETTY CASH					
100-1205-7610	DUARTE PUBLIC SAFETY PETTY...	Meeting Supplies	3112024		29.13
100-1205-7980	DUARTE PUBLIC SAFETY PETTY...	Probation Operation Food	3112024		42.50
100-1205-7980	DUARTE PUBLIC SAFETY PETTY...	Office Water	3112024		29.25
Vendor 3165 - DUARTE PUBLIC SAFETY PETTY CASH Total:					100.88
Vendor: 0077 - DUARTE UNIFIED SCHOOL DISTRICT					
100-4408	DUARTE UNIFIED SCHOOL DIS...	SBA/Nextel Lease 3/2024	R102702	250004 - Property Rent - Next...	2,001.51
Vendor 0077 - DUARTE UNIFIED SCHOOL DISTRICT Total:					2,001.51
Vendor: 6237 - FAST 5 HOLDING COMPANY LLC					
100-1205-7610	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 2/2024	6954		21.00
100-1205-7781	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 2/2024	6954		35.00
100-1405-7650	FAST 5 HOLDING COMPANY L...	Citywide Vehicle Cleaning 2/2024	6954		21.00
Vendor 6237 - FAST 5 HOLDING COMPANY LLC Total:					77.00
Vendor: T4791 - FREE ENERGY SAVINGS COMPANY					
100-4201	FREE ENERGY SAVINGS COMP...	Permit 2024-028/1014 Kelwil Wy Refund	R102394		44.20
Vendor T4791 - FREE ENERGY SAVINGS COMPANY Total:					44.20

Council Warrant Register By Vendor

Payment Dates: 3/14/2024 - 3/27/2024

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4039 - FSP DESIGNS					
100-1205-7613	FSP DESIGNS	Shopping Cart Notices	11456		1,007.40
				Vendor 4039 - FSP DESIGNS Total:	1,007.40
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	150542		742.05
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	150603		615.77
				Vendor 4690 - FULLER ENGINEERING INC Total:	1,357.82
Vendor: T4792 - GARABED GARY GHAZARIAN					
100-2126	GARABED GARY GHAZARIAN	Const/Demo Deposit Refund	R101359		500.00
		Pmt #2023-390			
100-5004	GARABED GARY GHAZARIAN	Administrative Fee Pmt #2023-390	R101359		-125.00
				Vendor T4792 - GARABED GARY GHAZARIAN Total:	375.00
Vendor: 2614 - GEORGE DANG					
100-1605-7610	GEORGE DANG	CJPIA Academy Expense Reimbursement	3/4/24 - 3/7/24		467.53
				Vendor 2614 - GEORGE DANG Total:	467.53
Vendor: 6181 - GOOGLE LLC					
100-1815-7632	GOOGLE LLC	Gsuite accessduarte.com	4920162503		1,400.62
		2/1/24 - 2/29/24			
				Vendor 6181 - GOOGLE LLC Total:	1,400.62
Vendor: 6002 - HEULYN REGINA DUMAS-JOHNSON					
100-1605-7736	HEULYN REGINA DUMAS-JOH...	Instructor Fee-Creative Sewing	REC-03-2024		1,365.00
		Winter 23-24			
				Vendor 6002 - HEULYN REGINA DUMAS-JOHNSON Total:	1,365.00
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1010-7965	HINDERLITER, DE LLAMAS & A...	Cannabis Consulting Srvcs	SIN036776		2,325.00
		2/2024			
100-1805-7965	HINDERLITER, DE LLAMAS & A...	Sales Tax Audit 1/2024 -	SIN036379		1,832.75
		3/2024			
100-1805-7965	HINDERLITER, DE LLAMAS & A...	Transaction Tax Audit 1/2024 -	SIN036613		434.15
		3/2024			
				Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:	4,591.90
Vendor: 1614 - IMS REFRIGERATION INC					
100-1610-7652	IMS REFRIGERATION INC	City Yard Ice Machine Annual Maintenance	54921		437.24
100-1610-7652	IMS REFRIGERATION INC	Cmty Ctr Ice Machine Annual Maintenance	54922		437.24
100-1610-7652	IMS REFRIGERATION INC	Senior Ctr Ice Machine Annual Maintenance	54923		437.24
				Vendor 1614 - IMS REFRIGERATION INC Total:	1,311.72
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
100-1605-7750	INLAND EMPIRE STAGES LTD	Excursion Transportation-Whale Watching	61409		1,325.37
		2/21/24			
				Vendor 1465 - INLAND EMPIRE STAGES LTD Total:	1,325.37
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	City Hall Janitorial Srvcs	983516	3/2024	1,773.47
				Vendor 6309 - INX BUILDING MAINTENANCE Total:	1,773.47
Vendor: 0594 - J & J SPORTS & TROPHIES					
100-1605-7735	J & J SPORTS & TROPHIES	TC 3 on 3 Basketball Trophies	30429		141.12
				Vendor 0594 - J & J SPORTS & TROPHIES Total:	141.12
Vendor: 6031 - JAG ENDEAVORS LLC					
100-1805-7980	JAG ENDEAVORS LLC	Administrative Dept Uniforms	1515		402.92
				Vendor 6031 - JAG ENDEAVORS LLC Total:	402.92
Vendor: T4790 - JUAN CASTANEDA					
100-4404	JUAN CASTANEDA	ROP Rent Cancellation	R102775		100.00
				Vendor T4790 - JUAN CASTANEDA Total:	100.00

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1013 - JULES SELTZER ASSOCIATES					
100-1610-7618	JULES SELTZER ASSOCIATES	Balance-City Manager Office Chairs (2)	235683		951.12
Vendor 1013 - JULES SELTZER ASSOCIATES Total:					951.12
Vendor: 5761 - LIFE STORAGE #530					
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 3/1/2024 - 3/31/2024	218606896		472.20
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 3/1/2024 - 3/31/2024	218607239		485.20
Vendor 5761 - LIFE STORAGE #530 Total:					957.40
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF...	City of Hope Security 1/23/2024	242256EC		6,599.64
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					6,599.64
Vendor: 4434 - MARIPOSA LANDSCAPES INC					
100-1020-7724	MARIPOSA LANDSCAPES INC	PO Pkg Lot Landscape Maintenance 2/2024	106632		312.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Greenbank Ave Brush Clearance 2/2024	106632		76.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Duarte Wilderness Park Brush Clearance 2/2024	106632		2,080.00
100-1415-7916	MARIPOSA LANDSCAPES INC	Sports Parks (2) Landscape Maintenance 2/2024	106632		3,426.72
Vendor 4434 - MARIPOSA LANDSCAPES INC Total:					5,894.72
Vendor: 6193 - MCKENTLY MALAK ARCHITECTS INC					
100-1405-7975	MCKENTLY MALAK ARCHITEC...	Design-Town Ctr South/Special Proj 12/20/23-2/2/24	36506	202311/1405-7975-BV/Hunt D..	8,946.25
Vendor 6193 - MCKENTLY MALAK ARCHITECTS INC Total:					8,946.25
Vendor: 5454 - MOORE IACOFANO GOLTSMAN INC					
100-2121	MOORE IACOFANO GOLTSMA...	Westminster Gardens Specific Plan 1/2024 (R101010)	0085158 (Revised)	202417-dep-Westminister Ga...	18,443.04
Vendor 5454 - MOORE IACOFANO GOLTSMAN INC Total:					18,443.04
Vendor: T4793 - NATTAPONG RATTANAPAN					
100-2126	NATTAPONG RATTANAPAN	Const/Demo Deposit Refund Pmt 2023-269	R100650		2,200.00
100-5004	NATTAPONG RATTANAPAN	Administrative Fee Pmt 2023-269	R100650		-125.00
Vendor T4793 - NATTAPONG RATTANAPAN Total:					2,075.00
Vendor: 6280 - ONLY CREMATIONS FOR PETS					
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 2/2024	312056908		190.00
Vendor 6280 - ONLY CREMATIONS FOR PETS Total:					190.00
Vendor: 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS					
100-1825-7980	PAPER RECYCLING & SHREDDI...	Document Shredding 2/26/2024	567943		68.00
Vendor 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS Total:					68.00
Vendor: 5403 - PRONTO GYM SERVICES INC					
100-1610-7652	PRONTO GYM SERVICES INC	Treadmill Maintenance/Service	50260		180.00
Vendor 5403 - PRONTO GYM SERVICES INC Total:					180.00
Vendor: 6057 - REGIONAL TAP SERVICE CENTER					
100-2125	REGIONAL TAP SERVICE CENT...	TAP Card Reload 2/2024	6022190		40.00
Vendor 6057 - REGIONAL TAP SERVICE CENTER Total:					40.00
Vendor: 6559 - RICHARD D JONES, A Professional Law Corporation					
100-1015-7686	RICHARD D JONES, A Professi...	Zero Bail Injunction	121038		196.27
Vendor 6559 - RICHARD D JONES, A Professional Law Corporation Total:					196.27
Vendor: 6591 - RINCON CONSULTANTS INC					
100-2121	RINCON CONSULTANTS INC	Royal Oaks Annexation	55266	202422-PassThru-Royal Oaks ...	18,208.25
Vendor 6591 - RINCON CONSULTANTS INC Total:					18,208.25

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Vendor: T4408 - ROBERT BRKICH CONSTRUCTION					
100-2120	ROBERT BRKICH CONSTRUCTI...	Cash Bond Refund Pmt #2022-133ROW	R96584		11,677.00
Vendor T4408 - ROBERT BRKICH CONSTRUCTION Total:					11,677.00
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	RODOLFO CARDENAS	SC Monthly Dance DJ	3/28/2024		175.00
Vendor 6293 - RODOLFO CARDENAS Total:					175.00
Vendor: 4142 - RUDY'S PLUMBING INC					
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Teen Ctr	10496		135.00
Vendor 4142 - RUDY'S PLUMBING INC Total:					135.00
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retianer) 1/2024	986268		6,211.80
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 1/2024	986269		124.32
100-1015-7686	RUTAN & TUCKER LLP	Telecommunications Legal 1/2024	986270		25.50
100-1015-7686	RUTAN & TUCKER LLP	Highland Ave Legal 1/2024	986271		1,186.57
100-2120	RUTAN & TUCKER LLP	Royal Oaks Annex Legal 1/2024	986272	202422-Refund Dep-Royal Oa...	4,275.00
Vendor 0196 - RUTAN & TUCKER LLP Total:					11,823.19
Vendor: 3115 - SAN GABRIEL VALLEY CITY MANAGERS' ASSOCIATION					
100-1010-7610	SAN GABRIEL VALLEY CITY M...	Brian Villalobos SGVCMA Meeting	3132024		45.00
Vendor 3115 - SAN GABRIEL VALLEY CITY MANAGERS' ASSOCIATION Total:					45.00
Vendor: 6277 - SECTRAN SECURITY INC					
100-1805-7653	SECTRAN SECURITY INC	March 2024 Courier Pick-up	24030647		346.51
Vendor 6277 - SECTRAN SECURITY INC Total:					346.51
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SIGNAL HILL AUTO ENTERPRIS...	Buildng Maintenance Supplies	050506		452.74
Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:					452.74
Vendor: 0206 - SIMON EQUIPMENT RENTALS					
100-1410-7630	SIMON EQUIPMENT RENTALS	Equipment Rental	160060		35.64
Vendor 0206 - SIMON EQUIPMENT RENTALS Total:					35.64
Vendor: 0209 - SMART & FINAL					
100-1610-7618	SMART & FINAL	Council Drinks	120030		134.00
100-1610-7618	SMART & FINAL	SC Coffee Supplies	160275		182.93
100-1605-7733	SMART & FINAL	SC Supplies	160276		65.11
100-1605-7735	SMART & FINAL	TC Cooking Class Supplies	160159		33.16
100-1605-7741	SMART & FINAL	LAS Basketball & DPRD Meeting	090305		88.06
100-1605-7735	SMART & FINAL	TC 3 on 3 Tournament Snacks	718699		128.95
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	714166		260.08
100-1605-7733	SMART & FINAL	SC Special Event/Misc Supplies	173699		282.87
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	606255		29.46
Vendor 0209 - SMART & FINAL Total:					1,204.62
Vendor: 2688 - STAPLES ADVANTAGE					
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	3559791276		127.64
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3559791276		244.61
100-1805-7614	STAPLES ADVANTAGE	Credit for Invoice # 3557527480	3560025514		-95.80
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	3561007667		88.71
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3561794309		91.92
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	3561925195		95.32
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3561925195		113.54
Vendor 2688 - STAPLES ADVANTAGE Total:					665.94
Vendor: 6288 - SUNTREK INDUSTRIES INC					
100-1610-7652	SUNTREK INDUSTRIES INC	Pool Solar System Repair/Service	42575		315.00

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100-1610-7652	SUNTREK INDUSTRIES INC	Pool Solar Pump Repair	42929		368.75
Vendor 6288 - SUNTREK INDUSTRIES INC Total:					683.75
Vendor: 6533 - TAYLOR ENTERTAINMENT INC					
100-1605-7730	TAYLOR ENTERTAINMENT INC	Jump for Autism Balloon Art	4/2/24_ 6-8pm		350.00
Vendor 6533 - TAYLOR ENTERTAINMENT INC Total:					350.00
Vendor: 6568 - THE PUBLIC RESTROOM COMPANY					
100-1610-8100	THE PUBLIC RESTROOM COM...	Prefabricated Restroom Building - Beardslee Park	25136		23,160.00
Vendor 6568 - THE PUBLIC RESTROOM COMPANY Total:					23,160.00
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 4/2024	25820		464.20
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 4/2024	25821		608.30
100-1815-7980	THE TECHNOLOGY DEPOT INC	CH Not Communicating w/Orchestrator Service	25831		75.00
100-1815-7821	THE TECHNOLOGY DEPOT INC	2Factor Authentication for VPN	25869		1,126.88
Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:					2,274.38
Vendor: 5581 - THOMSON REUTERS-WEST PUBLISHING CORP					
100-1205-7655	THOMSON REUTERS-WEST P...	EOC Software 2/2024	849813085		215.61
Vendor 5581 - THOMSON REUTERS-WEST PUBLISHING CORP Total:					215.61
Vendor: 4484 - U.S. BANK					
100-1005-7643	U.S. BANK	Vinh Truong ICSC Conference Registration	2262024BV		975.00
100-1005-7980	U.S. BANK	DashPass 2/5/2024 - 3/5/2024 (DoorDash)	2262024BV		9.99
100-1010-7610	U.S. BANK	Brian V 2024 Annual Municipal Seminar (CCCA)	2262024BV		875.00
100-1010-7610	U.S. BANK	Deputy Clerk Interview Panel Lunch (Hope Village)	2262024BV		140.58
100-1010-7610	U.S. BANK	Brian V Mtg w/Capt Meza 2/21/24 (Mikomi Sushi)	2262024BV		58.21
100-1010-7610	U.S. BANK	Brian V League CM Conf Parking (LADOT Parking)	2262024BV		49.00
100-1010-7610	U.S. BANK	Brian V Mtg w/Capt Meza 2/7/24 (Noodle St)	2262024BV		37.93
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	2262024BV		18.00
100-1010-7980	U.S. BANK	Food Delivery 2/6/2024 (DoorDash-Pizza Guys)	2262024BV		84.24
100-1010-7980	U.S. BANK	CC Special Mtg 2/13/24 (CrumbI)	2262024BV		105.00
100-1010-7980	U.S. BANK	CC Special Mtg 2/13/24 (InstaCart)	2262024BV		94.32
100-1010-7980	U.S. BANK	Deputy Clerk Interview Panel Coffee (Starbucks)	2262024BV		9.90
100-1010-7980	U.S. BANK	CC Special Mtg 2/13/24 (DoorDash-Costco)	2262024BV		74.82
100-1020-7712	U.S. BANK	QR Code Generator (QR-Code-Generator.com)	2262024BV		87.07
100-1020-7712	U.S. BANK	Spotify Membership	2262024BV		16.99
100-1205-7655	U.S. BANK	EOC Database 2/4/2024 - 2/4/2025 (Dropbox Plus)	2262024BV		119.88
100-1405-7610	U.S. BANK	COH Coordination Lunch 2/13/24 (Heemo Sushi)	2262024CH		143.63
100-1405-7975	U.S. BANK	Jason Golding ICSC Conference Registration	2262024CH		1,000.00
100-1405-7975	U.S. BANK	Craig Hensley ICSC Conference Registration	2262024CH		1,000.00
100-1020-7711	U.S. BANK	Annual Awards Band Final Pymt 1/26/24 (SitraSon)	2262024KP		1,000.00
100-1020-7711	U.S. BANK	Employee Awards Supplies (Smart & Final)	2262024KP		560.54

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100-1020-7980	U.S. BANK	Employee Awards Supplies (Vons)	2262024KP		47.87
100-1020-7980	U.S. BANK	Employee Awards Supplies (Smart & Final)	2262024KP		44.28
100-1020-7980	U.S. BANK	Employee Awards Supplies (Trader Joe's)	2262024KP		38.50
100-1020-7980	U.S. BANK	Employee Awards Supplies (Michaels)	2262024KP		92.50
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 2/4/24 - 3/3/24	2262024KP		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 2/4/24 - 3/3/24	2262024KP		7.75
100-1805-7610	U.S. BANK	Kristen P 2024 Annual Municipal Seminar (CCCA)	2262024KP		875.00
100-1810-7611	U.S. BANK	Employee Mtg Snacks (Smart & Final)	2262024KP		122.18
100-1810-7611	U.S. BANK	Employee Meeting Coffee (Coffe Bean)	2262024KP		49.73
100-1810-7614	U.S. BANK	Charging Cord (Best Buy)	2262024KP		71.09
100-1810-7671	U.S. BANK	Payroll Tech Interview Panel Lunch (Hope Village)	2262024KP		98.69
100-1815-7632	U.S. BANK	Accessduarte.info 1 Year Renewal (NetworkSolution)	2262024KP		74.97
100-1815-7632	U.S. BANK	Finance Webinar 2/7/24 - 3/24 (Zoom)	2262024KP		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat Pro 2/13/24 - 3/12/24	2262024KP		797.70
100-1825-7626	U.S. BANK	Amazon Business Prime 1 Year Renewal	2262024KP		550.15
100-1205-7614	U.S. BANK	Door Height Measuring Tape (Amazon)	2262024LB		16.76
100-1205-7614	U.S. BANK	HDMI Cable (Amazon)	2262024LB		12.12
100-1205-7614	U.S. BANK	Office Notepads (Amazon)	2262024LB		5.83
100-1205-7614	U.S. BANK	Office Supplies (Target)	2262024LB		22.25
100-1205-7615	U.S. BANK	EOC PM Shift Food 2/5/24 (Taco Bell)	2262024LB		13.43
100-1205-7615	U.S. BANK	EOC Supplies (Smart & Final)	2262024LB		83.62
100-1205-7615	U.S. BANK	EOC Supplies (Amazon)	2262024LB		157.25
100-1205-7615	U.S. BANK	EOC Lunch Food 2/5/24 (Mezzaterranean)	2262024LB		134.00
100-1205-7615	U.S. BANK	EOC Day Shift Food 2/6/24 (McDonalds)	2262024LB		17.06
100-1205-7615	U.S. BANK	EOC Coffee 2/5/24 (Starbucks)	2262024LB		20.00
100-1205-7615	U.S. BANK	EOC PM Shift Food 2/4/24 (McDonalds)	2262024LB		33.04
100-1205-7615	U.S. BANK	EOC Lunch Food 2/6/24 (Tropicana Market)	2262024LB		96.45
100-1205-7615	U.S. BANK	EOC Coffee 2/6/24 (Starbucks)	2262024LB		20.00
100-1205-7779	U.S. BANK	DART Trip 2/17/24 (Boomers Los Angeles)	2262024LB		181.93
100-1205-7779	U.S. BANK	DART Local Harvest 1/31/24 (Little Caesars)	2262024LB		28.08
100-1205-7779	U.S. BANK	Emma Li Volunteer Explorer Uniform (SRA Stars)	2262024LB		129.00
100-1205-7779	U.S. BANK	DART Trip 2/17/24 Lunch (In-N-Out)	2262024LB		116.84
100-1205-7779	U.S. BANK	DART Dinner Mtg 1/29/24 (El Pollo Loco)	2262024LB		102.50
100-1205-7779	U.S. BANK	DART DHS Soccer Game (Sweet Basil Pizza)	2262024LB		30.00
100-1205-7779	U.S. BANK	Youth Dinner Mtg 1/26/24 (McDonalds)	2262024LB		34.52
100-1205-7779	U.S. BANK	DART Local Harvest 2/9/24 (The Habit Burger)	2262024LB		35.58

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100-1205-7779	U.S. BANK	Intern Snacks/Dinner (Target)	2262024LB		36.83
100-1205-7779	U.S. BANK	Park Clean up Lunch 2/10/24 (Little Caesars)	2262024LB		37.44
100-1205-7779	U.S. BANK	DART Cal State Fullerton Trip 2/21/24 (CSUF Food)	2262024LB		39.62
100-1205-7779	U.S. BANK	DART Movie Night 2/2/24 (Wingstop)	2262024LB		56.19
100-1205-7779	U.S. BANK	DART Cal State Fullerton Trip 2/21/24 (Panda Exp)	2262024LB		57.11
100-1205-7779	U.S. BANK	DART Local Harvest 2/22/24 (McDonalds)	2262024LB		61.74
100-1205-7779	U.S. BANK	DART Lunch 1/27/24 (Wingstop)	2262024LB		61.94
100-1205-7779	U.S. BANK	DART Trip 2/3/24 (Boomers Los Angeles)	2262024LB		181.93
100-1205-7779	U.S. BANK	DART Pickleball Event/Officers Mtg (McDonalds)	2262024LB		96.17
100-1205-7779	U.S. BANK	DART Dinner 1/25/24 (McDonalds)	2262024LB		23.56
100-1205-7779	U.S. BANK	DART Cal State Fullerton Trip 2/21/24 (JuiceltUp)	2262024LB		17.25
100-1205-7980	U.S. BANK	Starbucks w/Sheriffs 2/22/24 (Starbucks)	2262024LB		34.05
100-1205-7980	U.S. BANK	Court Transport Operation Food (McDonalds)	2262024LB		49.31
100-1020-7711	U.S. BANK	Awards Recognition Flowers (Botanica Florist)	2262024ME		11.03
100-1020-7711	U.S. BANK	Awards Recognition Event Furnishings (A-1 Events)	2262024ME		550.00
100-1020-7711	U.S. BANK	Awards Recognition Lighting (JD Audio Visual)	2262024ME		524.21
100-1020-7711	U.S. BANK	Awards Recognition Flowers (Trader Joe's)	2262024ME		30.83
100-1020-7711	U.S. BANK	Awards Recognition Flowers (Sunrise Wholesale)	2262024ME		57.00
100-1020-7980	U.S. BANK	RETURN-Awards Recognition Curtains (Amazon)	2262024ME		-52.88
100-1020-7980	U.S. BANK	RETURN-Labels (Amazon)	2262024ME		-23.15
100-1605-7610	U.S. BANK	Alberto C-Salazar Surf & Turf Workshop (SCPPOA)	2262024ME		40.00
100-1605-7610	U.S. BANK	Chrisley Banzuela Surf & Turf Workshop (SCPPOA)	2262024ME		30.00
100-1605-7610	U.S. BANK	Alberto C-Salazar LGI Review Workshop (SCPPOA)	2262024ME		25.00
100-1605-7614	U.S. BANK	Alien Tape (Amazon)	2262024ME		19.79
100-1605-7614	U.S. BANK	Felt Pens (Amazon)	2262024ME		17.96
100-1605-7614	U.S. BANK	Post-it Notes and Erasers (Amazon)	2262024ME		28.26
100-1605-7693	U.S. BANK	MYC Dinner 2/5/24 (Young's Gourmet)	2262024ME		282.24
100-1605-7730	U.S. BANK	Special Event PA Supplies (Best Buy)	2262024ME		20.92
100-1605-7733	U.S. BANK	SC Valentine's Event Supplies (Amazon)	2262024ME		177.28
100-1605-7733	U.S. BANK	SC Plastic Cups (Amazon)	2262024ME		52.20
100-1605-7733	U.S. BANK	SC Sweethearts Flowers (Quality Wholesale Florist)	2262024ME		222.00
100-1605-7733	U.S. BANK	SC Sweethearts Dance Decorations (Dollar Tree)	2262024ME		22.15
100-1605-7733	U.S. BANK	Senior Ctr AAA Batteries (Amazon)	2262024ME		19.07
100-1605-7733	U.S. BANK	SC Party/Special Event Decorations (Amazon)	2262024ME		721.67

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100-1605-7733	U.S. BANK	SC Valentine's Day Snack (Porto's Bakery)	2262024ME		153.05
100-1605-7735	U.S. BANK	TC Battle of the Sexes Pizza (Little Caesars)	2262024ME		37.44
100-1605-7735	U.S. BANK	TC Office Supplies (Amazon)	2262024ME		49.76
100-1605-7737	U.S. BANK	Whale Watching Excursion Breakfast (IHOP)	2262024ME		507.14
100-1605-7737	U.S. BANK	Balance-Whale Watching Trip 2/21/24 (Daveysloc)	2262024ME		420.68
100-1605-7741	U.S. BANK	LAS Sports Snacks (Amazon)	2262024ME		22.74
100-1605-7758	U.S. BANK	July 3rd 2024 Council Gifts (Lululemon.com)	2262024ME		293.27
100-1605-7980	U.S. BANK	Staff Appreciation Breakfast Items (Vons)	2262024ME		158.53
100-1605-7980	U.S. BANK	Dept Event Balloons (Winner Party)	2262024ME		59.23
100-1605-7980	U.S. BANK	Staff Appreciation Mum (Trader Joe's)	2262024ME		6.60
100-1605-7980	U.S. BANK	Lunar New Year Staff Recognition (Target)	2262024ME		25.00
100-1605-7980	U.S. BANK	Staff Appreciation Candy (Target)	2262024ME		28.30
100-1610-7616	U.S. BANK	Pool Handrail Covers (Amazon)	2262024ME		273.26
100-1610-7617	U.S. BANK	Pool Chemicals (SCP Distributors)	2262024ME		260.47
100-1610-7618	U.S. BANK	Locks/Keys/Closed Safety Signs (Amazon)	2262024ME		132.94
100-1610-7618	U.S. BANK	Locks/Keys/Drainage Mats (Amazon)	2262024ME		166.73
100-1610-7618	U.S. BANK	SC Coffee Urn (Amazon)	2262024ME		149.93
Vendor 4484 - U.S. BANK Total:					16,982.30

Vendor: 6586 - UNIFORM HEADQUARTERS

100-1205-7636	UNIFORM HEADQUARTERS	CSO Rodriquez Uniforms	070014		392.21
100-1205-7636	UNIFORM HEADQUARTERS	CSO Carrillo Uniforms	070015		77.06
100-1205-7636	UNIFORM HEADQUARTERS	CSO Caban Uniforms	070020		138.78
100-1205-7636	UNIFORM HEADQUARTERS	CSO Mayorga Uniforms	070065		154.79
100-1205-7636	UNIFORM HEADQUARTERS	ACO Montelongo Uniforms	070091		406.49
100-1205-7636	UNIFORM HEADQUARTERS	ACO Morozova Uniforms	070077		169.67
100-1205-7636	UNIFORM HEADQUARTERS	CSO Pitones Uniforms	070069		268.79
Vendor 6586 - UNIFORM HEADQUARTERS Total:					1,607.79
Fund 100 - GENERAL FUND Total:					230,000.65

Fund: 220 - GAS TAX FUN

Vendor: 6563 - SPRUCE & GANDER INC

220-2210-7811	SPRUCE & GANDER INC	Trench Grates Replacement for The Huntington	3294-Balance		847.15
Vendor 6563 - SPRUCE & GANDER INC Total:					847.15
Fund 220 - GAS TAX FUN Total:					847.15

Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND

Vendor: 3968 - LANDSCAPE WAREHOUSE III

240-2410-7662	LANDSCAPE WAREHOUSE III	Irrigation Repair-Encanto Park	4194172		102.84
240-2405-7888	LANDSCAPE WAREHOUSE III	Electrical Tools & Supplies	4194329		45.90
240-2410-7888	LANDSCAPE WAREHOUSE III	Citywide Irrigation Re-Stock	4194356		565.56
Vendor 3968 - LANDSCAPE WAREHOUSE III Total:					714.30

Vendor: 4434 - MARIPOSA LANDSCAPES INC

240-2410-7915	MARIPOSA LANDSCAPES INC	Parks (14) Landscape Maintenance 2/2024	106632		15,723.51
240-2410-7915	MARIPOSA LANDSCAPES INC	Misc Locations (8) Landscape Maintenance 2/2024	106632		1,509.99
240-2410-7915	MARIPOSA LANDSCAPES INC	City Facilities (4) Landscape Maintenance 2/2024	106632		2,733.32

Council Warrant Register By Vendor

Payment Dates: 3/14/2024 - 3/27/2024

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
240-2410-7917	MARIPOSA LANDSCAPES INC	Tree Wells (12) Landscape Maintenance 2/2024	106632		459.54
240-2410-7917	MARIPOSA LANDSCAPES INC	Medians/Pkways (19) Landscape Maintenance 2/2024	106632		8,312.45
240-2420-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		491.67
240-2421-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		1,416.67
240-2422-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		693.80
240-2423-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		1,125.00
240-2424-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		775.01
240-2425-7913	MARIPOSA LANDSCAPES INC	Hearthstone Brush Clearance 2/2024	106632		1,166.67
240-2425-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		416.67
240-2426-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		333.33
240-2427-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		891.67
240-2431-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		891.67
240-2432-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		1,175.00
240-2433-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		750.00
240-2434-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		500.00
240-2435-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 2/2024	106632		750.00
240-2435-7918	MARIPOSA LANDSCAPES INC	Ridgecrest Brush Clearance 2/2024	106632		708.33
Vendor 4434 - MARIPOSA LANDSCAPES INC Total:					40,824.30
Vendor: 4142 - RUDY'S PLUMBING INC					
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Duarte Park	10492		135.00
Vendor 4142 - RUDY'S PLUMBING INC Total:					135.00
Vendor: 4484 - U.S. BANK					
240-2420-7887	U.S. BANK	Kendrick LLD Wrought Iron Fence Repair (Jansen)	2262024CH		13.26
Vendor 4484 - U.S. BANK Total:					13.26
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					41,686.86
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
Vendor: 5438 - LDM ASSOCIATES INC					
260-2605-7965	LDM ASSOCIATES INC	FY24 CDBG ADA Curb Ramps Project 2/2024	8148	202413-Professional Svcs-ADA...	994.50
Vendor 5438 - LDM ASSOCIATES INC Total:					994.50
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					994.50
Fund: 400 - PARK DEVELOPMENT GRANT FUND					
Vendor: 6526 - STILLWATER SCIENCES					
400-4005-7965	STILLWATER SCIENCES	Fish Cyn Falls Trail Restoration 11/27/23-12/31/23	10420004	202214-Exp-Fish Cyn Trail Res...	4,463.25
400-4005-7965	STILLWATER SCIENCES	Fish Cyn Trail -Environmental Plan 1/29/24-2/25/24	10420006	202214-Exp-Fish Cyn Trail Res...	1,934.75
Vendor 6526 - STILLWATER SCIENCES Total:					6,398.00
Fund 400 - PARK DEVELOPMENT GRANT FUND Total:					6,398.00

Council Warrant Register By Vendor

Payment Dates: 3/14/2024 - 3/27/2024

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	59th Installment of 3rd Bus 2/2024	SI010064		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 1/2024	SI010080		17,704.14
440-5004	FOOTHILL TRANSIT	Duarte Local Service 1/2024	SI010080		-897.12
Vendor 3192 - FOOTHILL TRANSIT Total:					20,694.07
Fund 440 - PROPOSITION A TRANSIT FUND Total:					20,694.07
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	59th Installment of 3rd Bus 2/2024	SI010064		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 1/2024	SI010080		14,485.21
460-5004	FOOTHILL TRANSIT	Duarte Local Service 1/2024	SI010080		-734.01
Vendor 3192 - FOOTHILL TRANSIT Total:					16,931.51
Fund 460 - PROPOSITION C TRANSIT FUND Total:					16,931.51
Fund: 620 - COMMUNITY IMPROVEMENT FUND					
Vendor: 5406 - FS CONTRACTORS INC					
620-2127	FS CONTRACTORS INC	Retention	3380	202118-Retention-ATP Cycle 4...	-19,070.00
620-6220-8100	FS CONTRACTORS INC	ATP Cycle 4 Ped/Bike Safety Improv 2/1/24-2/29/24	3380	202118--ATP Cycle 4-Other Ca...	381,400.00
Vendor 5406 - FS CONTRACTORS INC Total:					362,330.00
Fund 620 - COMMUNITY IMPROVEMENT FUND Total:					362,330.00
Grand Total:					679,882.74

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	230,000.65
220 - GAS TAX FUN	847.15
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	41,686.86
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	994.50
400 - PARK DEVELOPMENT GRANT FUND	6,398.00
440 - PROPOSITION A TRANSIT FUND	20,694.07
460 - PROPOSITION C TRANSIT FUND	16,931.51
620 - COMMUNITY IMPROVEMENT FUND	362,330.00
Grand Total:	679,882.74

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7643	Travel & Exp - Truong	975.00
100-1005-7980	Other Expenses	9.99
100-1010-7610	Travel, Mtgs & Conf	1,239.48
100-1010-7612	Publications and Dues	18.00
100-1010-7614	Office Supplies	88.71
100-1010-7965	Professional Services	2,325.00
100-1010-7980	Other Expenses	368.28
100-1015-7680	City Attorney Legal	6,211.80
100-1015-7682	Labor Counsel Legal	1,075.00
100-1015-7686	Other Legal Services	1,532.66
100-1020-7710	Chamber Of Commerce	15,000.00
100-1020-7711	Employee Recognition C...	2,733.61
100-1020-7712	Community Information ...	104.06
100-1020-7724	Post Office Parking	312.00
100-1020-7980	Other Expenses	247.12
100-1205-7610	Travel, Mtgs & Conf	50.13
100-1205-7612	Publications and Dues	100.00
100-1205-7613	Duplications And Photos	1,007.40
100-1205-7614	Office Supplies	56.96
100-1205-7615	Emergency Supplies	574.85
100-1205-7636	Uniforms	1,607.79
100-1205-7650	Vehicle Maintenance	112.02
100-1205-7655	Emergency Services	335.49
100-1205-7761	Parking Ticket Collect	2,571.64
100-1205-7762	Parking Pass Kiosk Costs	278.21
100-1205-7779	Youth Programs	1,328.23
100-1205-7780	Animal Control	190.00
100-1205-7781	Contract Law Enforceme...	7,089.27
100-1205-7980	Other Expenses	155.11
100-1405-7610	Travel, Mtgs & Conf	143.63
100-1405-7614	Office Supplies	91.92
100-1405-7650	Vehicle Maintenance	21.00
100-1405-7800	Building Department Ser...	24,022.44
100-1405-7975	Economic Development ...	10,946.25
100-1405-7980	Other Expenses	11.00
100-1410-7630	Equipment Rentals	35.64
100-1410-7815	Brush Clearance	2,156.00
100-1415-7916	Landscape-Sport Park	3,426.72
100-1605-7610	Travel, Mtgs & Conf	562.53
100-1605-7614	Office Supplies	66.01
100-1605-7693	Youth Council	282.24
100-1605-7730	Special Events	4,686.31
100-1605-7733	Senior Center	2,091.66
100-1605-7735	Teen Center	565.04
100-1605-7736	Youth & Adult Recreatio...	1,510.60

Account Summary

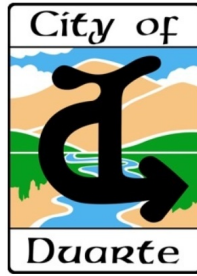
Account Number	Account Name	Payment Amount
100-1605-7737	Adult Excursions	927.82
100-1605-7741	Sports/Playground Progr...	128.44
100-1605-7750	Bus Rentals	1,325.37
100-1605-7758	Independence Day Celeb...	293.27
100-1605-7980	Other Expenses	7,427.66
100-1610-7616	Pool Supplies	273.26
100-1610-7617	Pool Chemicals	3,396.94
100-1610-7618	Building Supplies	2,459.93
100-1610-7636	Uniforms	51.38
100-1610-7652	Building Maint Services	11,807.56
100-1610-8100	Other Capital Improvem...	23,160.00
100-1805-7610	Travel, Mtgs & Conf	915.00
100-1805-7614	Office Supplies	127.16
100-1805-7653	Bank Charges	346.51
100-1805-7965	Professional Services	2,266.90
100-1805-7980	Other Expenses	402.92
100-1810-7611	Training	171.91
100-1810-7614	Office Supplies	71.09
100-1810-7660	Other Services	228.00
100-1810-7671	Recruiting	98.69
100-1815-7632	Software	2,353.29
100-1815-7821	Network & Internet Serv...	1,735.18
100-1815-7830	Telephone Services	2,131.72
100-1815-7980	Other Expenses	75.00
100-1820-7771	Repair Of City Property	8,513.91
100-1825-7613	Duplications And Photos	358.15
100-1825-7626	Postage	550.15
100-1825-7630	Equipment Lease	1,725.36
100-1825-7631	Equipment Maintenance	554.28
100-1825-7980	Other Expenses	68.00
100-2120	Refundable Deposits	16,452.00
100-2121	Pass Through Deposits	36,651.29
100-2125	Metro Pass Through (TA...	40.00
100-2126	Construction and Demoli...	2,700.00
100-4201	Building Permits	44.20
100-4404	Other Building Rentals	100.00
100-4408	Property Rental	2,001.51
100-5004	Other Revenue	-250.00
220-2210-7811	Street Maintenance	847.15
240-2405-7888	Repairs-Citywide	45.90
240-2410-7662	Other Serv-Citywide	237.84
240-2410-7888	Repairs-Citywide	565.56
240-2410-7915	Landscape-Citywide	19,966.82
240-2410-7917	Landscape-Medians	8,771.99
240-2420-7887	Repairs & Replacements	13.26
240-2420-7914	Landscape Maintenance	491.67
240-2421-7914	Landscape Maintenance	1,416.67
240-2422-7914	Landscape Maintenance	693.80
240-2423-7914	Landscape Maintenance	1,125.00
240-2424-7914	Landscape Maintenance	775.01
240-2425-7913	Brush Clearance	1,166.67
240-2425-7914	Landscape Maintenance	416.67
240-2426-7914	Landscape Maintenance	333.33
240-2427-7914	Landscape Maintenance	891.67
240-2431-7914	Landscape Maintenance	891.67
240-2432-7914	Landscape Maintenance	1,175.00
240-2433-7914	Landscape Maintenance	750.00
240-2434-7914	Landscape Maintenance	500.00

Account Summary

Account Number	Account Name	Payment Amount
240-2435-7914	Landscape Maintenance	750.00
240-2435-7918	Fuel Modification	708.33
260-2605-7965	Professional Services	994.50
400-4005-7965	Professional Services	6,398.00
440-4405-7960	Foothill Transit Operatio...	17,704.14
440-4405-8013	Vehicles (Capital)	3,887.05
440-5004	Other Revenue	-897.12
460-4605-7960	Foothill Tranist Operatio...	14,485.21
460-4605-8013	Vehicles (Capital)	3,180.31
460-5004	Other Revenue	-734.01
620-2127	Retention Payable	-19,070.00
620-6220-8100	Other Capital Improvem...	381,400.00
Grand Total:		679,882.74

Project Account Summary

Project Account Key	Payment Amount
None	249,772.28
202118--ATP Cycle 4-Other Cap. Improv.	381,400.00
202118-Retention-ATP Cycle 4-Grant	-19,070.00
202214-Exp-Fish Cyn Trail Restoration/Access Plan	6,398.00
202311/1405-7975-BV/Hunt Dr Grocery Outlet Assess	8,946.25
202413-Professional Svcs-ADA Curb Ramps	994.50
202417-dep-Westminister Garden Specific Plan & EIR	18,443.04
202422-PassThru-Royal Oaks Annex-Rincon Consult	18,208.25
202422-Refund Dep-Royal Oaks Annexation	4,275.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	2,001.51
DMGE092-2.17.24-CityYard Fence-North/East Corner	1,875.00
DMGE093--Crestfield/Hunt-Traffic Light Knockdown	6,638.91
Grand Total:	679,882.74



ITEM: 10.E

Receive and File the Monthly Financial Update for January

Recommended Action:

It is recommended that the City Council receive and file the monthly financial update.

Attachments:

[11.E. - Monthly Financial Report for January 2024.pdf](#)



City of Duarte

MONTHLY FINANCIAL REPORT

**Month Ended January 31, 2024
(50.0% of FY 2023-24 Completed)**

Contents

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Treasury Report

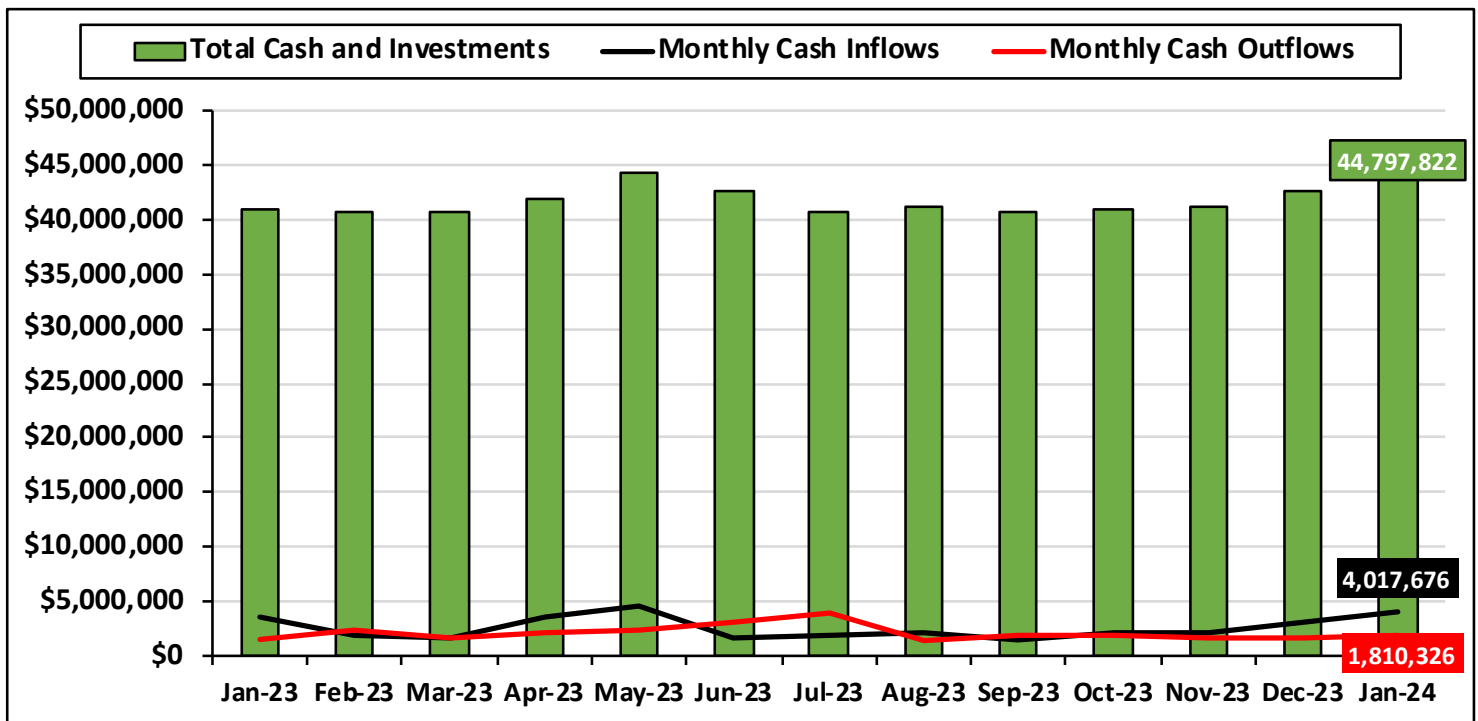
Monthly Activity and Balances	2
Cash Balance by Fund	3

Budget-to-Actual Report

General Fund Revenue Dashboard	4-6
General Fund Expenditure Dashboard	7-11
Revenue, Expenditures, Transfers and Surplus/Deficit by Fund	12
Components of Fund Balance in the General Fund	13

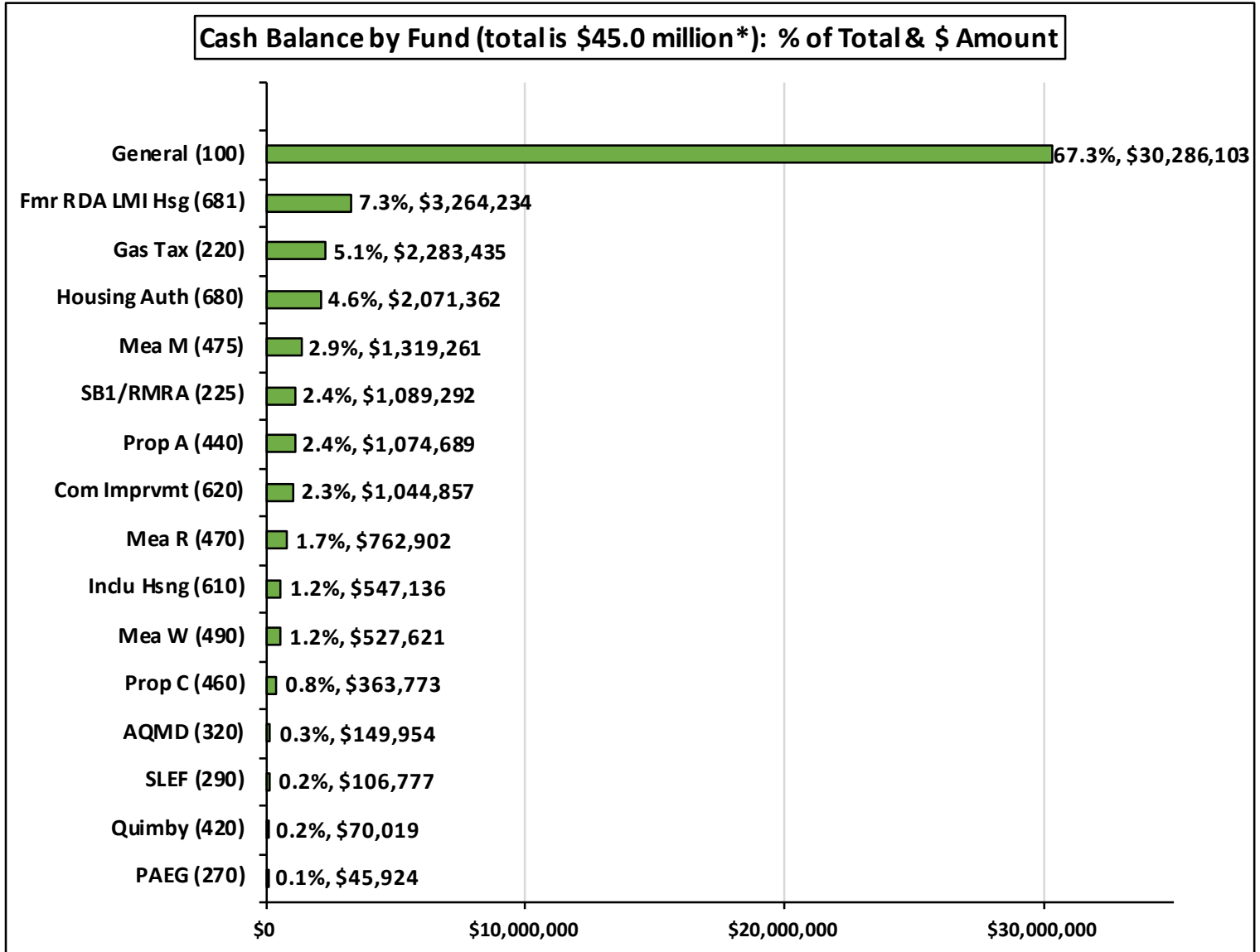
CITY OF DUARTE
Treasury Report - Monthly Activity & Balances
Month Ended January 31, 2024

MONTHLY ACTIVITY			
	Bank*	LAIF*	Total
Beginning Balance (1/01/2024)	\$6,032,046	\$36,558,426	\$42,590,472
Cash Inflows			
Receipts	\$3,650,405	\$367,272	\$4,017,676
Transfers In	\$0	\$3,500,000	\$3,500,000
Total Cash Inflows	\$3,650,405	\$3,867,272	\$7,517,676
Cash Outflows			
Disbursements	\$1,810,326	\$0	\$1,810,326
Transfers Out	\$3,500,000	\$0	\$3,500,000
Total Cash Outflows	\$5,310,326	\$0	\$5,310,326
Net Activity	(\$1,659,922)	\$3,867,272	\$2,207,350
Ending Balance (1/31/2024)	\$4,372,124	\$40,425,697	\$44,797,822



*The "Bank" balance refers to the balance in the City's primary checking account. The "LAIF" balance refers to the City's investment balance with the Local Agency Investment Fund, which is part of the State of California's Pooled Money Investment Account and administered by the California State Treasurer.

CITY OF DUARTE
Treasury Report - Cash Balance by Fund
Month Ended January 31, 2024

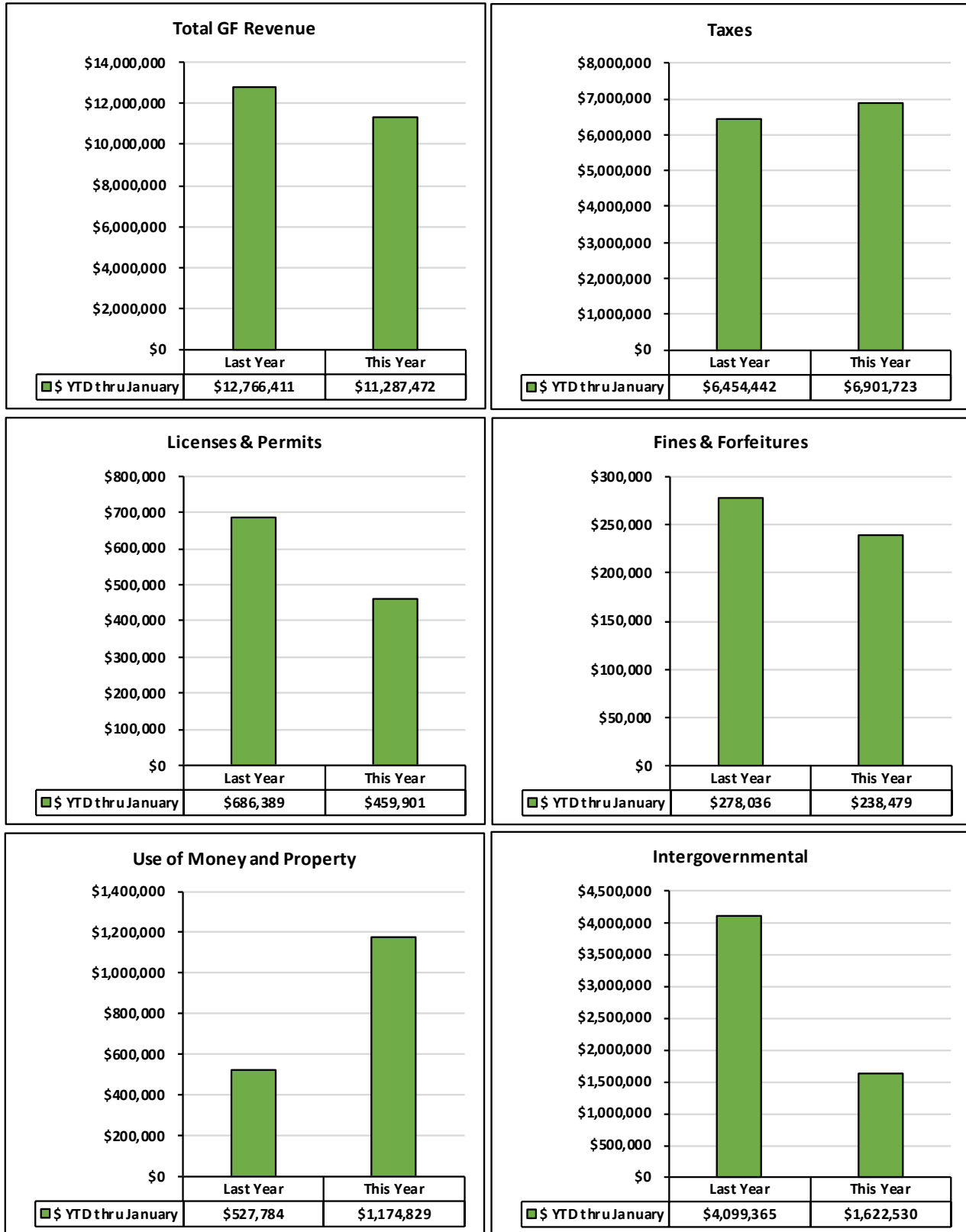


*Source: City of Duarte general ledger. Note that the total cash balance as shown in the City's general ledger is not equal to the combined ending "Bank" and "LAIF" balances shown on the previous page. Because certain transactions are reflected at different times in the general ledger as compared to the City's bank account, the combined "Bank" and "LAIF" balances will rarely equal precisely the City's general ledger cash balance. The City performs a monthly "bank reconciliation" to reconcile these balances.

**Funds with zero or negative cash balances are not shown above. Those with negative balances are offset against the General Fund cash balance.

CITY OF DUARTE

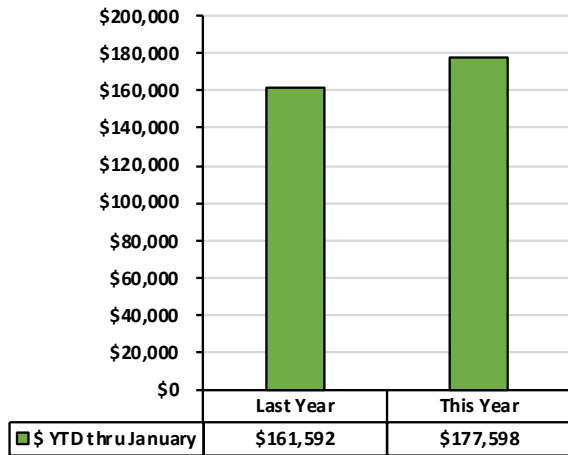
General Fund Revenue by Category & Major Sources FY 2023-24 Year-to-Date Through January versus Prior Year



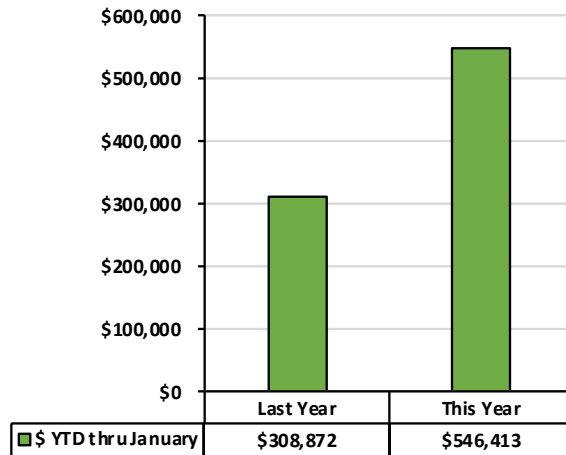
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2023-24 Year-to-Date Through January versus Prior Year

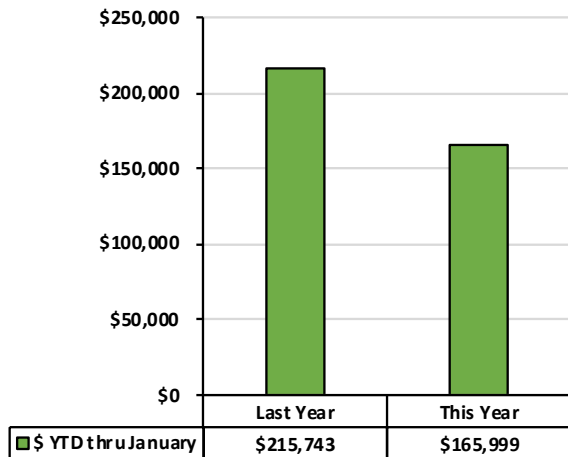
Recreation Fees



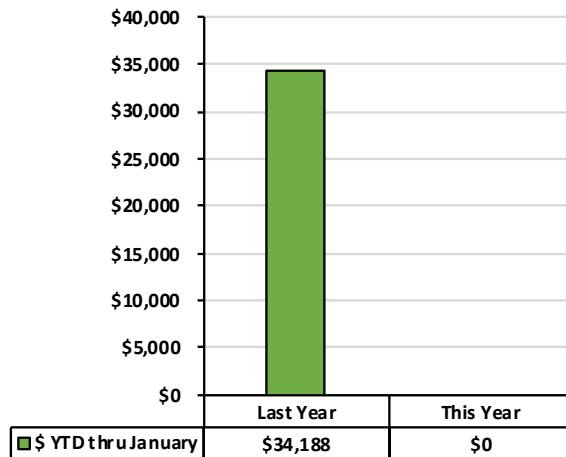
Other Service Charges



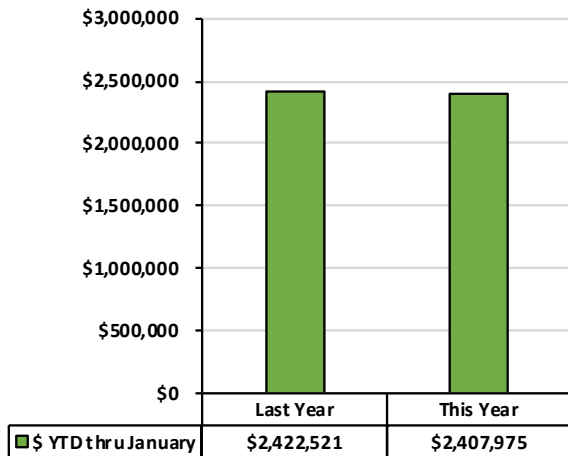
Miscellaneous



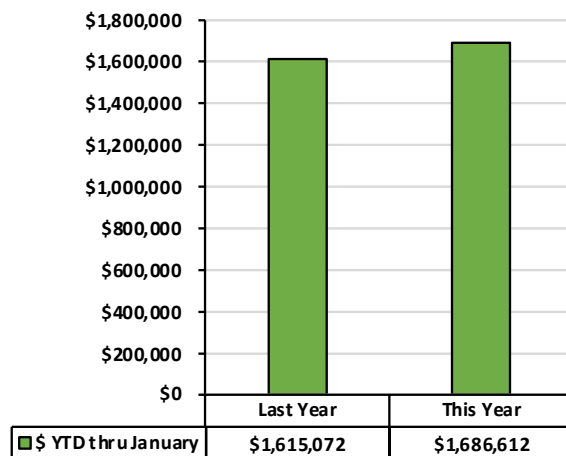
Reimbursements



Sales and Use Tax

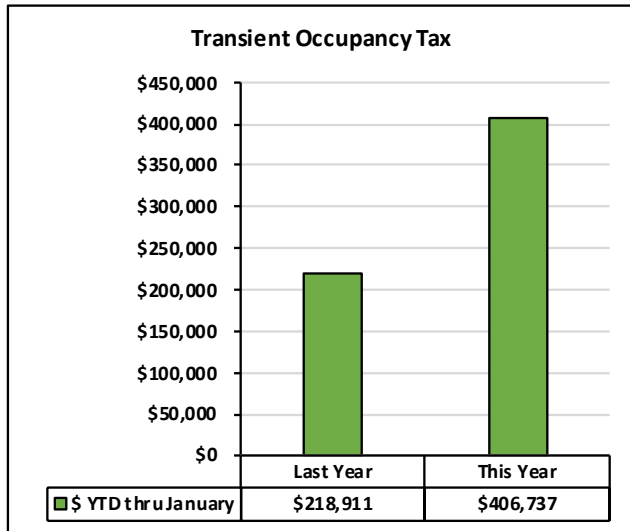
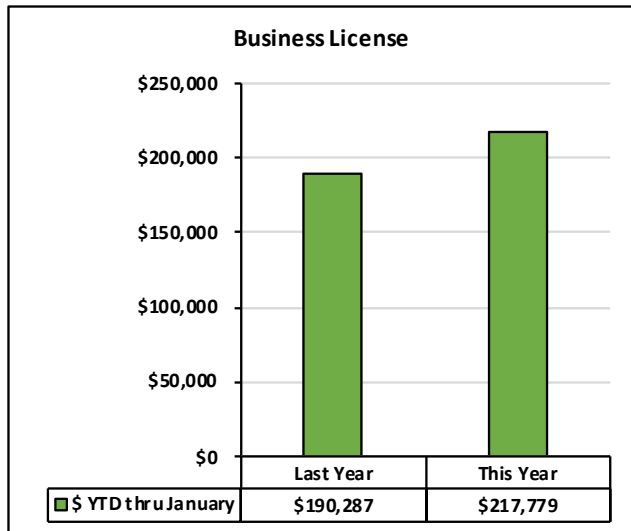
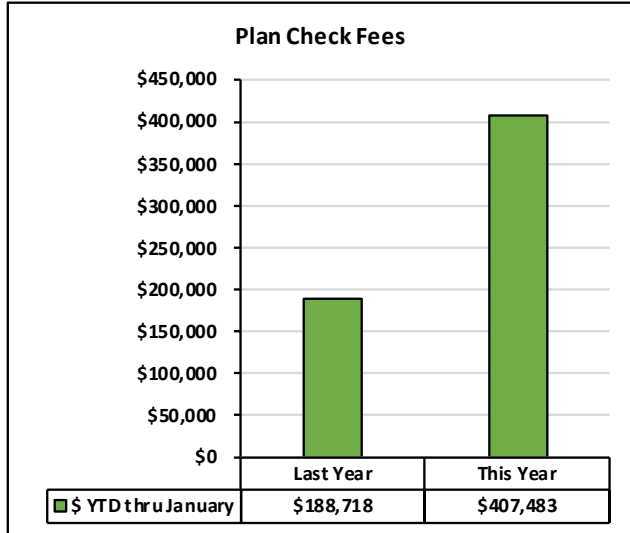
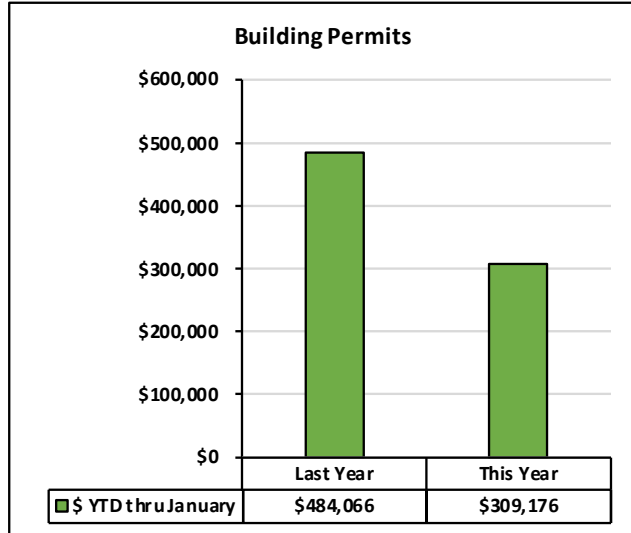
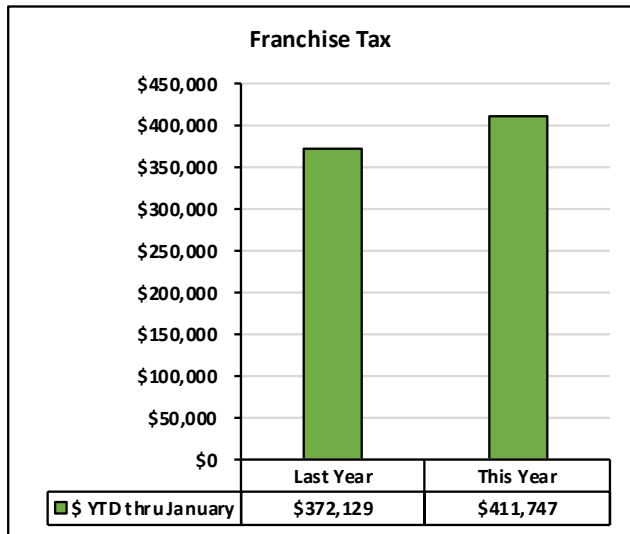
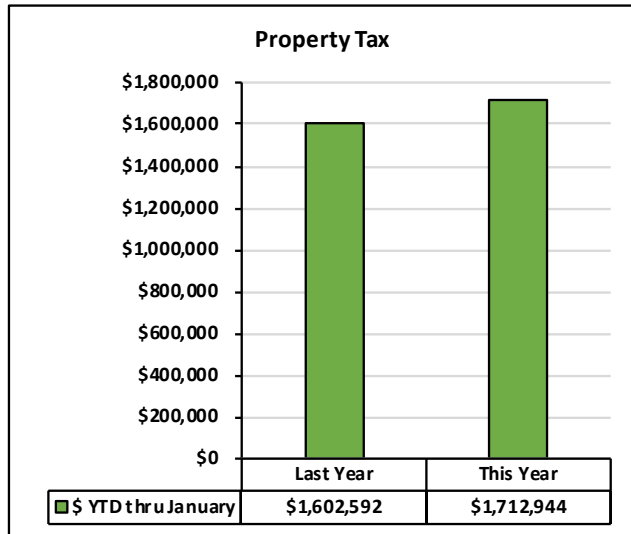


Transactions (New Sales) Tax



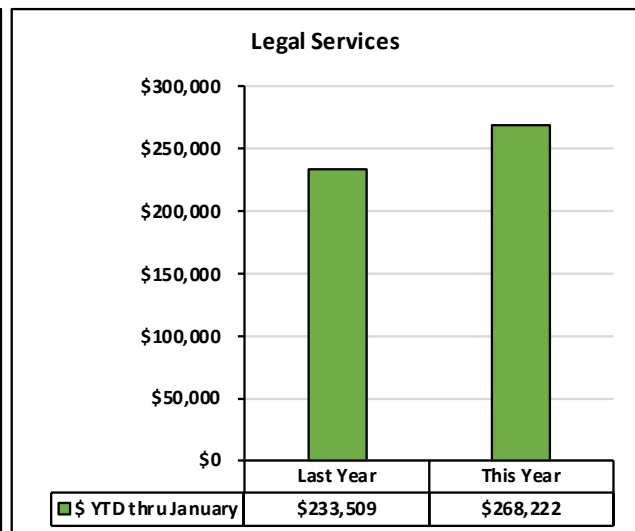
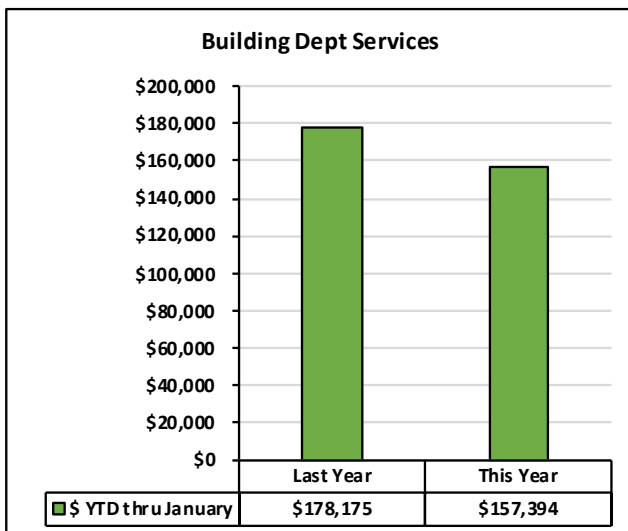
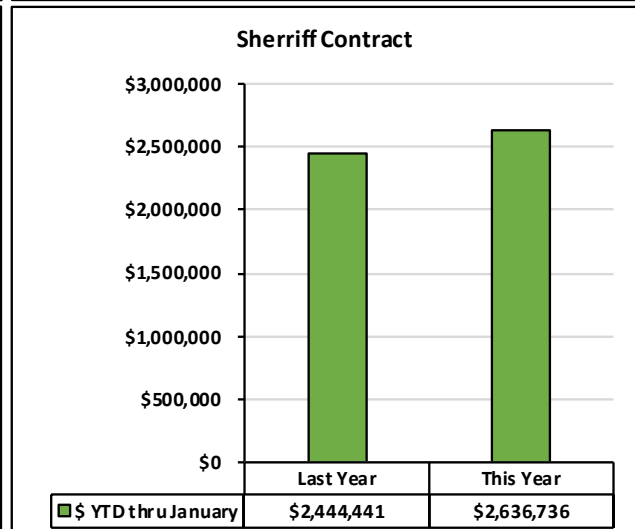
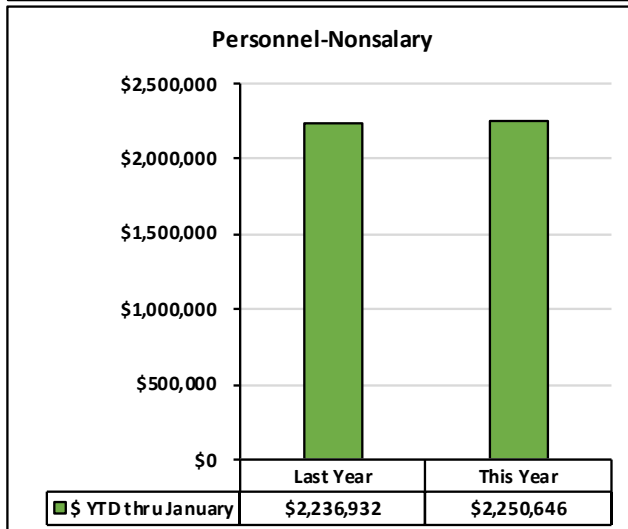
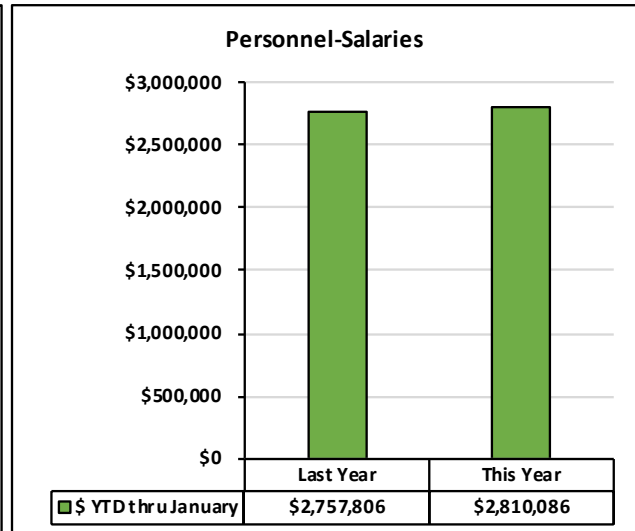
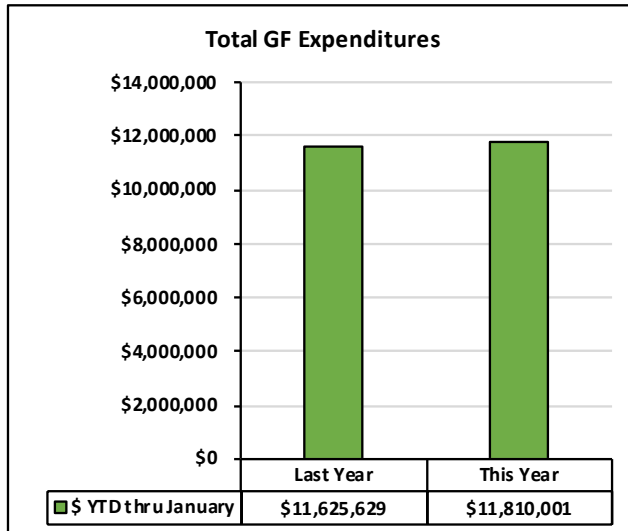
CITY OF DUARTE

General Fund Revenue by Category & Major Sources FY 2023-24 Year-to-Date Through January versus Prior Year



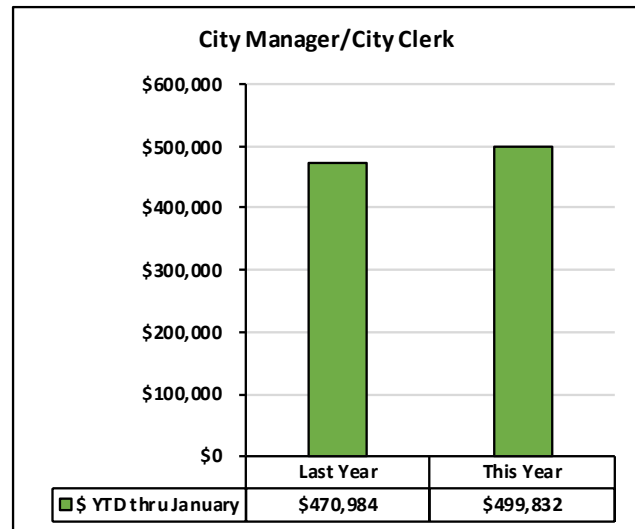
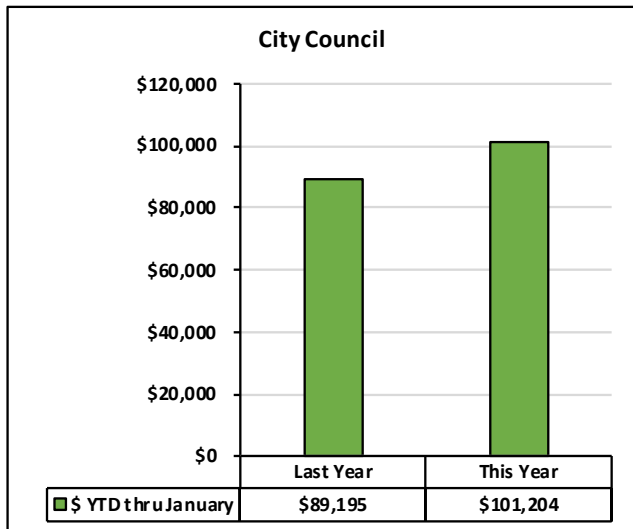
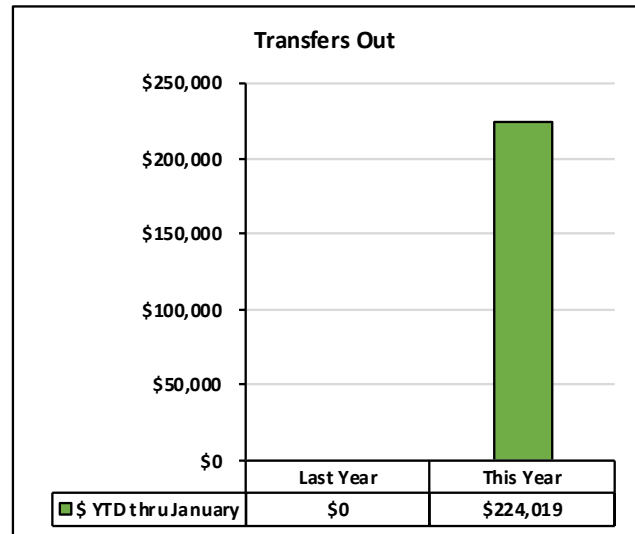
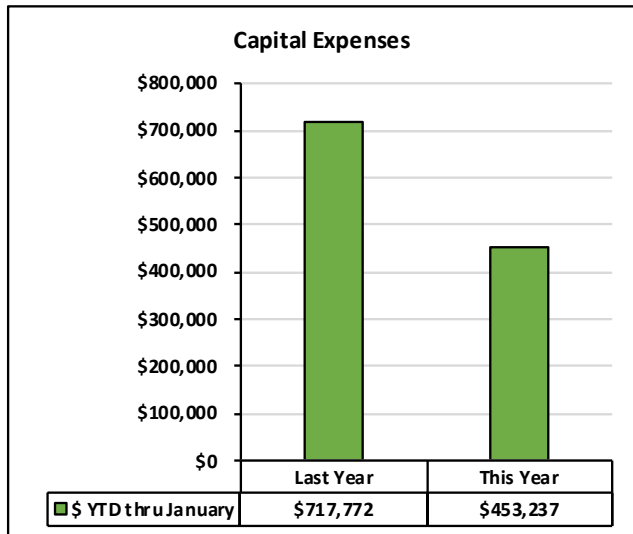
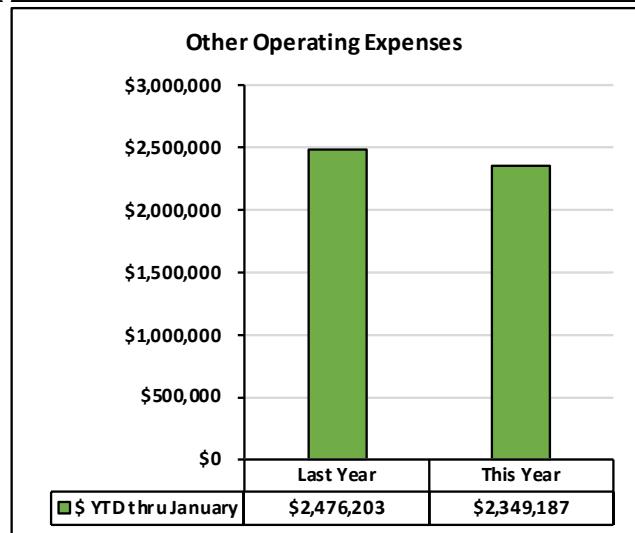
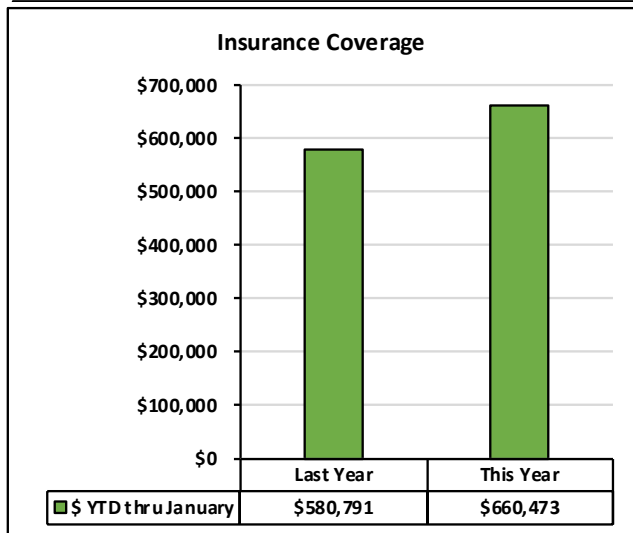
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2023-24 Year-to-Date Through January versus Prior Year



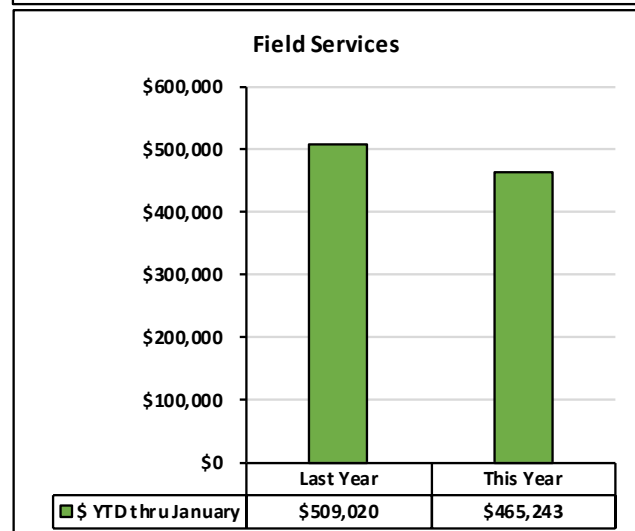
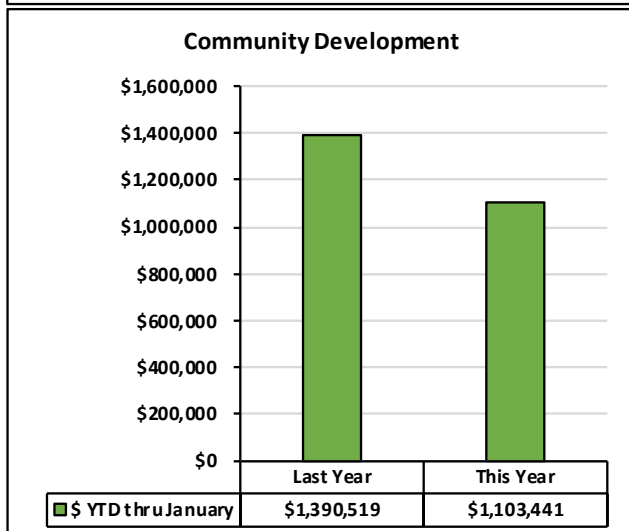
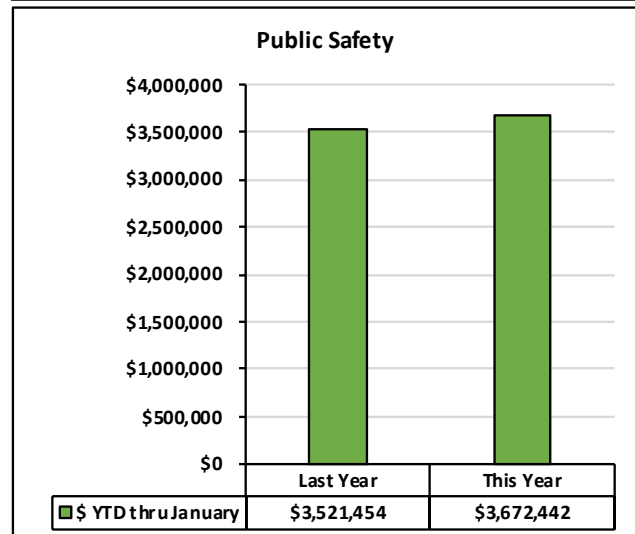
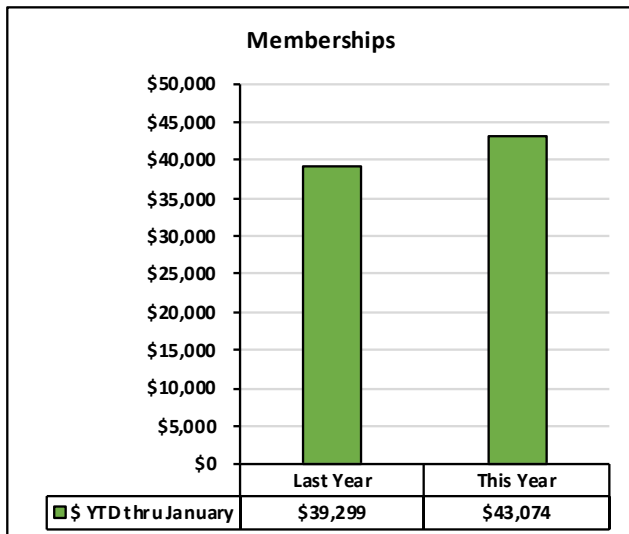
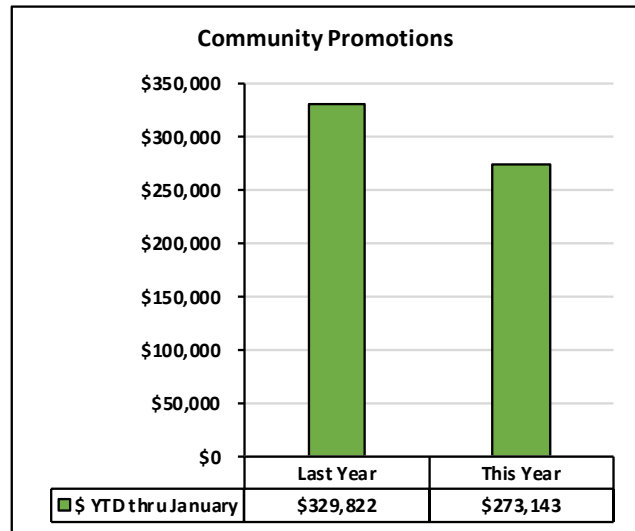
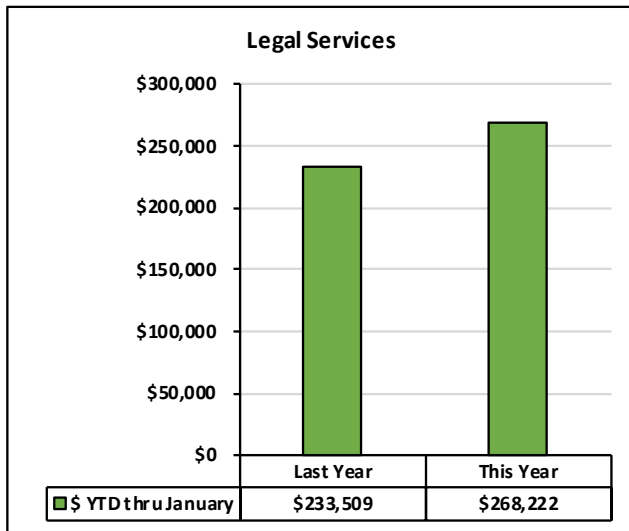
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2023-24 Year-to-Date Through January versus Prior Year



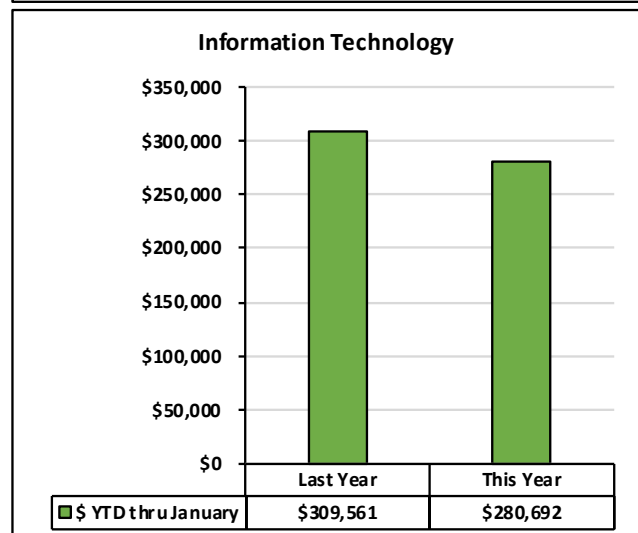
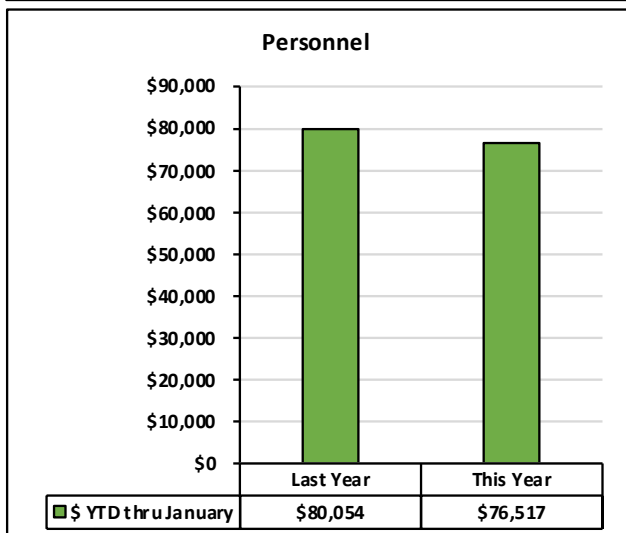
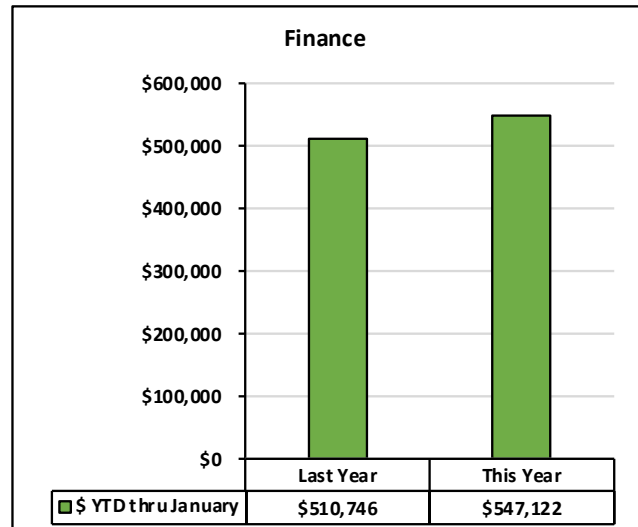
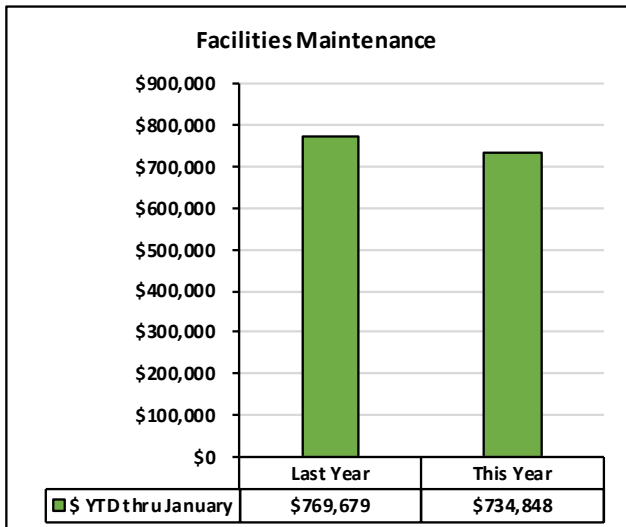
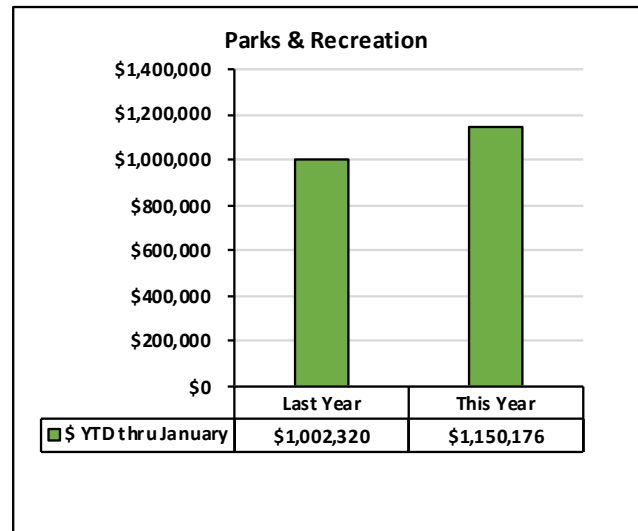
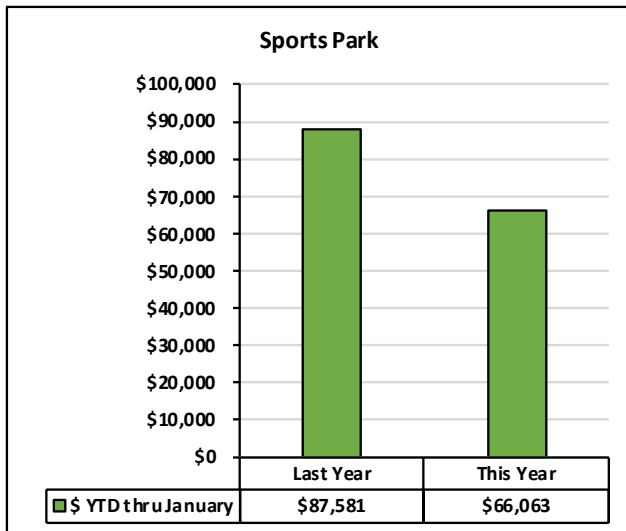
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2023-24 Year-to-Date Through January versus Prior Year



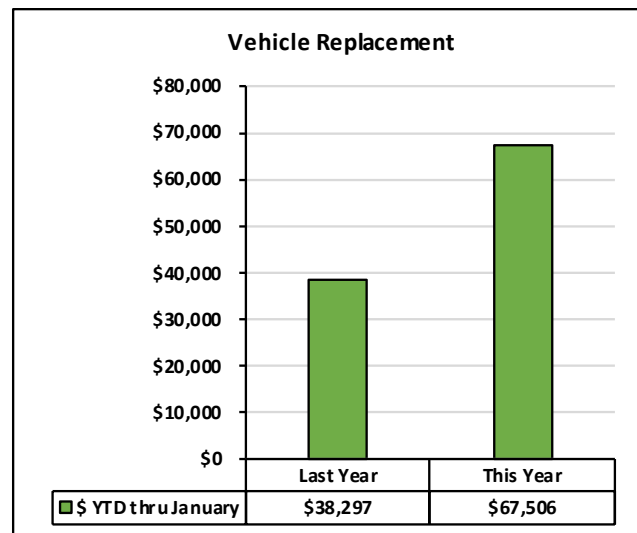
CITY OF DUARTE

General Fund Expenditures by Category & Division FY 2023-24 Year-to-Date Through January versus Prior Year



CITY OF DUARTE

General Fund Expenditures by Category & Division *FY 2023-24 Year-to-Date Through January versus Prior Year*

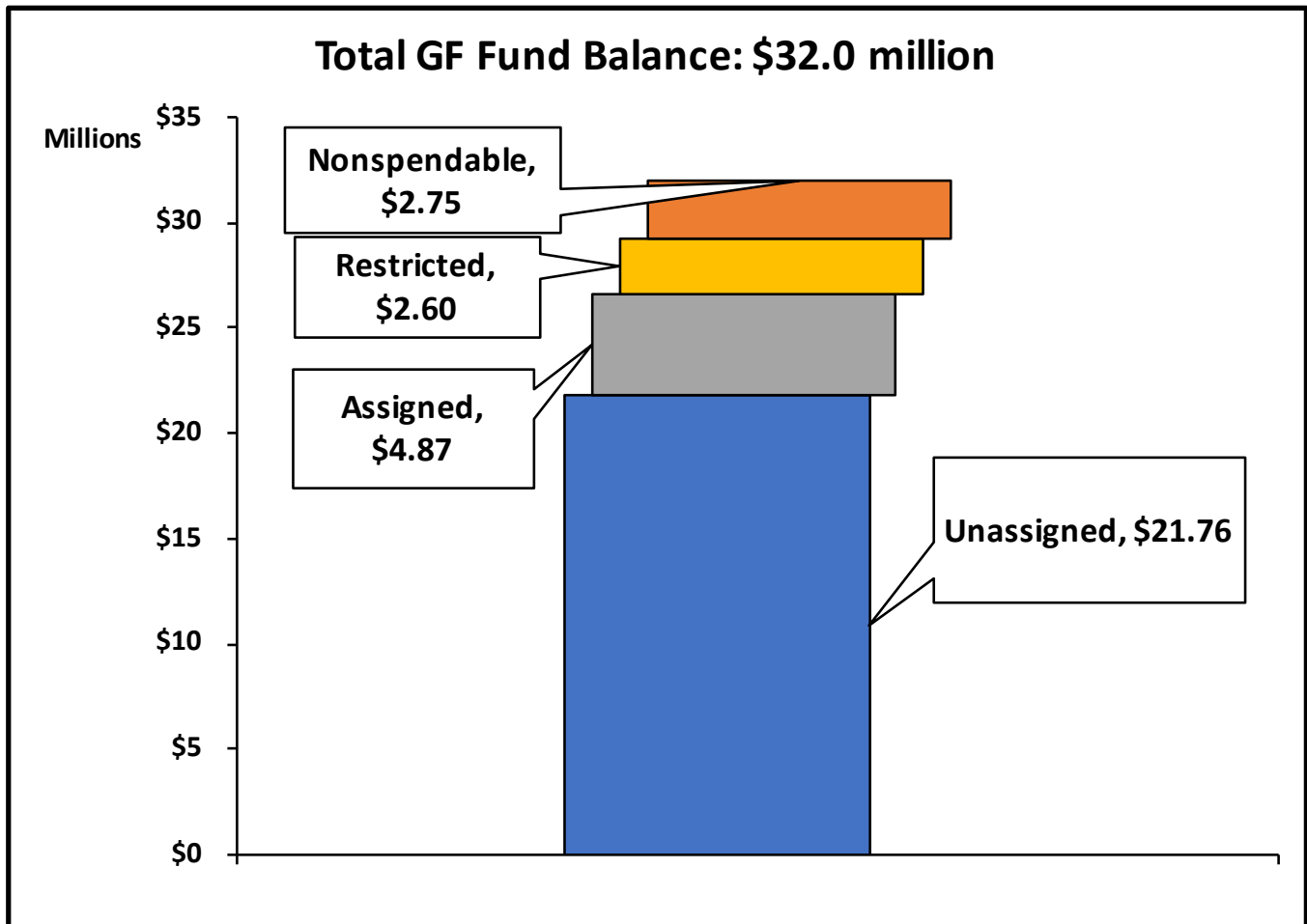


CITY OF DUARTE

Total Revenue, Expenditures, Transfers, and Year-to-Date Surplus/(Deficit) by Fund FY 2023-24 Year-to-Date Through January

Fund #	Fund Name	Beginning Fund Balance	Revenue	Transfers In	Expenditures	Transfers Out	Surplus / (Deficit)	Ending Fund Balance
100	General	31,805,212	11,287,472	0	11,585,982	224,019	(522,529)	31,282,682
220	Gas Tax	2,149,582	364,868	0	259,381	0	105,487	2,255,069
225	SB1/RMRA	842,668	246,624	0	0	0	246,624	1,089,292
240	Lghtng & Lndscpng	67,652	511,717	0	731,164	0	(219,446)	(151,795)
260	CDBG	0	500	0	2,048	0	(1,548)	(1,548)
270	PAEG	41,268	8,003	0	3,348	0	4,655	45,924
290	Supp Law Enfrmnt	0	187,030	0	95,455	0	91,575	91,575
300	Bike & Ped Safety	0	0	0	0	0	0	0
320	Air Quality (AQMD)	150,835	10,528	3,182	14,591	0	(881)	149,954
400	Park Development	(18,808)	0	0	71,491	0	(71,491)	(90,299)
420	Quimby	68,861	1,157	0	0	0	1,157	70,019
440	Prop A	948,893	355,715	0	250,557	0	105,158	1,054,051
460	Prop C	260,957	286,338	0	200,844	0	85,494	346,451
470	Mea R	652,248	217,937	0	112,929	0	105,008	757,255
475	Mea M	1,081,960	251,901	0	14,600	0	237,301	1,319,261
490	Mea W	342,985	258,385	0	153,659	0	104,726	447,711
520	Town Cntr Debt Serv	0	0	0	0	0	0	0
521	Infra Mod Debt Srv	0	0	220,837	220,837	0	0	0
610	Inclusionary Hsng	538,092	9,044	0	0	0	9,044	547,136
620	Community Impr	811,851	24,314	0	0	0	24,314	836,164
625	STPL	0	0	0	0	0	0	0
680	Housing Auth	2,042,652	34,276	0	16,213	0	18,062	2,060,714
681	Fmr RDA L/M Hsg	4,100,079	54,028	0	8,120	0	45,908	4,145,987
Total - All Funds		45,886,986	14,109,838	224,019	13,741,219	224,019	368,619	46,255,604

CITY OF DUARTE
Components of Fund Balance in the General Fund
as of 7/1/2023

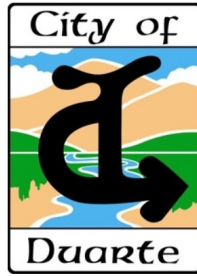


"Nonspendable" Fund Balance: \$2.75 million: Consists of assets that are inherently unspendable in their current form. Nearly all of Duarte's \$2.75 million in nonspendable assets consist of the book value of land held for resale.

"Restricted" Fund Balance: \$2.60 million: Consists of amounts with externally enforceable legal restrictions on the use of the funds. Of the City's restricted funds, the largest portion - over \$2.1 million - may only be used to enhance economic development within the Town Center Specific Plan area.

"Assigned" Fund Balance: \$4.87 million: Comprises amounts intended to be used for specific purposes, as determined by the City Council or by an official delegated by the City Council to make such an assignment. These funds consist of General Fund monies made available by ARPA, and will be used on a range of council-designated special projects.

"Unassigned" Fund Balance: \$21.76 million: This category of fund balance is generally synonymous with the City's discretionary General Fund reserves. These funds may be used for any legitimate governmental expense.



ITEM: 10.F

Receive and File the Public Safety Department Update

Recommended Action:

It is recommended that the City Council receive and file the Public Safety Department update.

Attachments:

[11.F. - Public Safety Department Update.pdf](#)



PUBLIC SAFETY STATUS REPORT March 2024



PROJECT/PROGRAM	STATUS
<u>L.A. COUNTY SHERIFF'S DEPARTMENT</u>	
1. Part 1 Crimes	Part 1 crimes have experienced an increase of 16.44% compared to the same period last year, but there's a 9.57% reduction when compared to the data from five years ago (2019). The primary driver to the increase is 6 additional incidents of Grand Theft Autos, where Kia's and Hyundais are the primary target and 5 more incidents of Burglaries compared to the corresponding period last year. We've observed a significant uptick in arrests over the past month, which plays a crucial role in combating instances of Part 1 crimes. In February 2023, there were a total of 43 arrests, consisting of 4 felonies and 39 misdemeanors. However, in February 2024, we saw a substantial increase, with a total of 88 arrests, including 15 felonies and 73 misdemeanors. This surge in arrests demonstrates our proactive approach in addressing criminal activity and underscores our commitment to maintaining community safety. In compliance with the Council's directive, the City of Duarte has been incorporated into the \$0 bail injunction relief. We are presenting case examples involving arrests, re-arrests, and their respective outcomes. Additionally, we have offered recommendations to enhance the existing Bail schedule for improvement.
2. Special Assignment Team	Our team is actively conducting overnight patrols in targeted areas of the city to combat the escalating issue of Catalytic Converter Thefts and Commercial Burglaries. Through collaborative efforts with neighboring agencies, we successfully apprehended a male Hispanic in the midst of committing a commercial burglary on the 1100 block of Huntington Drive. Notably, this location has been targeted in the past, and the apprehended suspect utilized a comparable method to gain entry. He is currently under investigation for possible involvement in other burglaries within the city. The successful execution of a Special Probation Operation across four properties resulted in the apprehension of two individuals. These proactive probation sweeps not only bolster law enforcement efforts but also significantly contribute to fostering safer communities. By targeting areas of concern and apprehending those who violate probation terms, such operations serve as a crucial deterrent to criminal activities, ultimately safeguarding the well-being and security of the community at large.

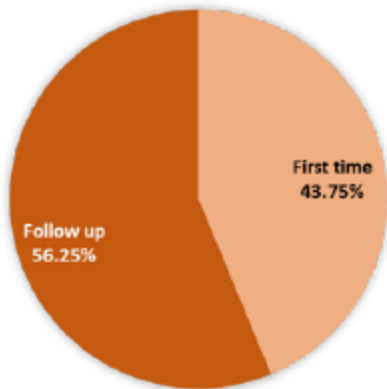
PROJECT/PROGRAM	STATUS
3. Neighborhood Watch	Our Sheriff's Deputies recently conducted an in-person fraud scam awareness event tailored specifically for the elderly community, hosted at Westminster Gardens. This enlightening presentation was designed to equip elderly individuals with the knowledge and strategies necessary to avoid falling victim to scams.
MEASURE H and OUTREACH COORDINATION	
1. Outreach Coordinator	Tony Hadloc, the Outreach Coordinator, has been serving in this position since August 2018. According to his unofficial homeless count for the month, there are 26 individuals experiencing homelessness. Over the course of this month, Tony Hadloc has had 142 interactions with individuals facing homelessness, providing them with essential services and information regarding Duarte Regulations. Emily Lepone, our dedicated Code Enforcement Officer, assumed her role on October 3, 2022. Since then, she has been diligently overseeing the enforcement of regulations related to outdoor camps, shopping carts, park rules, public right-of-way violations, and addressing nuisances within both our commercial establishments and residential areas. Her proactive initiatives have yielded significant results, including the protection of vacant businesses and their utilities, as well as safeguarding occupied businesses from utility theft. Her current focal point revolves around the Duarte LA County Library, Duarte Teen Center, Big Lots shopping center and CarMax. In partnership with the City Manager's office, the City of Duarte has been awarded a \$10,000 grant. This funding is designated to enhance resources for service providers and cities, specifically targeting support for individuals facing homelessness or at-risk situations. The allocated funds will be directed towards direct housing-related expenses, including transportation, security deposits, first-month rent, furniture, and motel vouchers. The primary emphasis is on ensuring efficiency and effectiveness in client support without replacing existing resources.
2. L.A. CADA	The L.A. CADA High Acuity Team, dedicated to assisting individuals experiencing homelessness for over a year, commenced their operations in the City of Duarte on August 2, 2022. During this reporting period the high acuity team engaged 16 individuals of which 7 were first-time encounters, 9 follow up with 0 individuals refusing supportive services. The primary areas with the highest number of encounters were identified as Duarte Teen Center, El Pollo Loco, and Duarte Senior Center. Similarly, the L.A. CADA Supplemental Program, focused on individuals who are recently homeless or at risk of homelessness, began their work in the City on Thursday, September 22, 2022. During this reporting period the

PROJECT/PROGRAM	STATUS
	supplemental team engaged 20 individuals of which 8 were first-time encounters, 12 follow-ups with 2 individuals refusing supportive services. The primary areas with the highest number of encounters were identified as Duarte Library and 1825 Buena vista.
3. 2023 LAHSA Official Homeless Count	Duarte – 26 in 2023 (11 in 2022) Monrovia – 76 in 2022 Arcadia – 174 in 2022 Irwindale – 213 in 2022 Azusa – 220 in 2022 The Homeless Count for Duarte was conducted on January 23, 2024. Preliminary analysis is underway before official results are published. Unofficial raw data suggests a total count of 21 individuals experiencing homelessness.
EMERGENCY PREPAREDNESS	
1. Emergency Operations Center (EOC)	We are thrilled to share the news of our partnership with LA County Fire to bring an in-person CERT Class to our community. The tentative scheduled dates are as follows: Friday, September 13, from 5 PM to 9 PM, and Saturday and Sunday, September 14/15, from 8 AM to 5 PM, providing an extensive 3-day intensive course. CERT (Community Emergency Response Team) is a vital program that empowers individuals to respond effectively during emergencies and disasters. By equipping participants with essential skills in first aid, search and rescue, and disaster response coordination, CERT plays a crucial role in enhancing community resilience and preparedness. Hosting this class will not only educate and empower individuals but also contribute significantly to the safety and well-being of our community during times of crisis.



DUARTE

HIGH ACUITY FEBRUARY REPORT



STATS OVER THE PAST MONTH

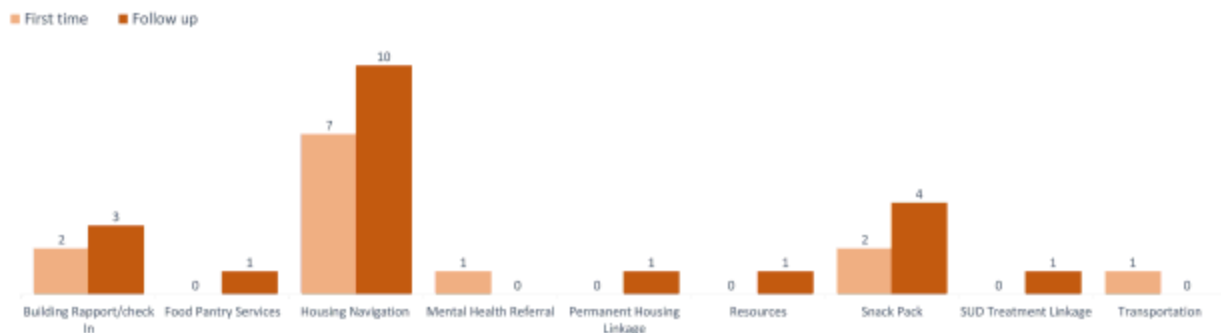
According to our data collected on 2/01/2024 to 2/29/2024, we engaged **16 individuals** of which **7 were first-time encounters**, **9 follow ups** with **0 individuals refusing supportive services**.

HIGHLIGHT

- Team linked 1 individual to Food Pantry services located at Shepherd's Pantry.
- Team linked 1 individual to Interim Housing services located at Tarzana Treatment Center Sober Living.
- Team linked 1 individual to SUD Treatment services located at Tarzana Treatment Center.

FUTURE GOALS

- Continue to prioritize HMIS enrollment, data entry and conduct required assessments.

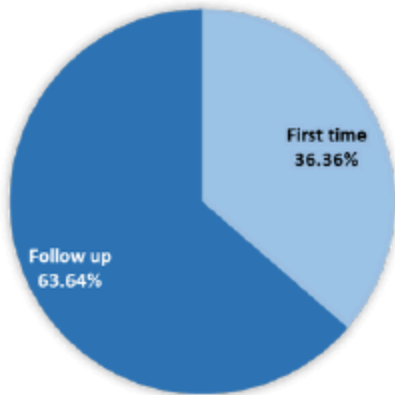


Locations with the highest amount of encounters this month:

**DUARTE SENIOR
CENTER**

**EL POLLO
LOCO**

**DUARTE TEEN
CENTER**



STATS OVER THE PAST MONTH

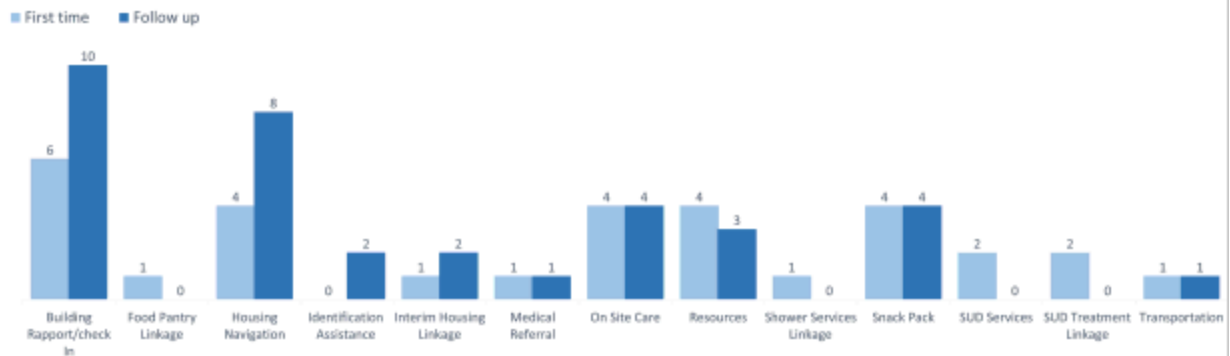
According to our data collected on 02/01/2024 to 02/29/2024, we engaged **20 individuals** of which **8 were first-time encounters**, **12 follow ups** with **2 individuals** refusing supportive services.

HIGHLIGHT

- Team linked 1 individual to Food Pantry services located at Foothill Unity.
- Team linked 3 individuals to Interim Housing services located at Pamela Park Shelter and via safe parking.
- Team linked 2 individuals to SUD Treatment services located at Tarzana Treatment Center.

FUTURE GOALS

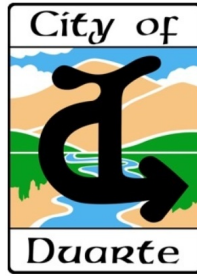
- Focus outreach efforts with individuals that are proactively working towards their housing plans.
- Continue to prioritize HMIS enrollment and data entry.



Locations with the highest amount of encounters this month:

**DUARTE
LIBRARY**

1825 BUENA VISTA



ITEM: 10.G

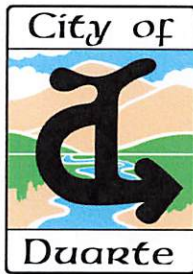
Notice of Completion: Duarte Fitness Center Pool Deck Resurface Project

Recommended Action:

Staff recommends City Council authorize the Notice of Completion for the Pool Deck Repair Project in the amount of \$136,556.

Attachments:

[10.G. - Notice of Completion: Duarte Fitness Center Pool Deck Resurface Project.pdf](#)



AGENDA REPORT

MEETING DATE: March 26, 2024

TO: Mayor and Members of the City Council

FROM: Manuel Enriquez, Director of Parks and Recreation

SUBJECT: Notice of Completion: Pool Deck Repair - Project 23-6

RECOMMENDATION: Staff recommends City Council authorize the Notice of Completion for the Pool Deck Repair Project in the amount of \$136,556.

FISCAL IMPACT: City Council approved the contract for \$135,075, in addition to a ten percent contingency. The total cost of the project is \$136,556, which is within the approved budget allocated for this project (100-1610-8100).

BACKGROUND

During the November 14, 2023, City Council Meeting, the Council awarded the contract for the Pool Deck Repair project to Slater Waterproofing, Inc. in the amount of \$135,075, in addition to a ten percent contingency, due to the pool deck showing heavy signs of wear and fatigue and being closed off to the public.

The project, which started back on December 18, 2023, consisted of removing the existing deck coating on the lower portion of the deck, preparing the concrete, routing open existing concrete cracks and patching as needed with gel, priming the surface, applying the West Coat Texture-Crete system and five-year workmanship and material warranty. To ensure the color consistency throughout the entire lower portion of the deck, a change order was needed, to include the West Coat Texture-Crete system throughout the spectator seating area.

RECOMMENDATION

Staff recommends City Council authorize the Notice of Completion for the Pool Deck Repair Project in the amount of \$136,556.

FISCAL IMPACT

City Council approved the contract for \$135,075, in addition to a ten percent contingency. The total cost of the project is \$136,556, which is within the approved budget allocated for this project (100-1610-8100).

RECORDING REQUESTED BY:

CITY OF DUARTE

WHEN RECORDED MAIL TO THIS ADDRESS:

**CITY CLERK
CITY OF DUARTE**

**1600 Huntington Dr.
Duarte, CA 91010**

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or AGENT of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The full name of the OWNER is: **CITY OF DUARTE**
3. The full address of the OWNER is: **1600 Huntington Dr. Duarte, CA 91010**
4. The nature of the interest or estate of the undersigned is: (i.e., In Fee.) **Fee**
5. A work of improvement on the property hereinafter described was COMPLETED on **March 8, 2024.**
6. The work of improvement completed is described as follows: **Duarte Fitness Center Pool Deck Resurface**
7. The name of the original contractor, if any, for such work of improvement is: **Slater Waterproofing Inc.**
8. The street address of said property is: **1600 Huntington Drive**
9. The property on which said work of improvement was completed is in the City of Duarte, County of LOS ANGELES, State of CALIFORNIA, and is described as follows: **The removal and disposal of existing coating, preparation of surface and patching of cracks, and application of WestCoat – Texture Crete System.**

CITY OF DUARTE

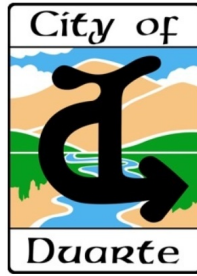
Signature of Owner or agent: **Brian Villalobos, City Manager**

VERIFICATION

I, the undersigned, declare under penalty of perjury under the laws of the State of California, that I am the **City Manager of the City of Duarte** of the aforesaid interest or estate in the property described in the above Notice, that I have read the said Notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

_____ at Duarte, California

Brian Villalobos, City Manager



ITEM: 10.H

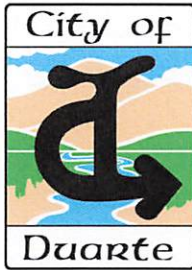
FY24 Computer Replacement

Recommended Action:

It is recommended that the City Council authorize the City Manager to sign a 2-Year Lease Agreement with Apple Inc. to replace 25 Computer Workstations that have reached or surpassed their end-of-life at an annual cost not to exceed \$23,500 for a total cost of \$47,000.

Attachments:

[10.H. FY 24 Computer Replacement.pdf](#)



Agenda Item: 10H

CM Review: SCV

Fiscal Review: JP

AGENDA REPORT

MEETING DATE: March 26, 2024

TO: Mayor and Members of the City Council

FROM: Angela Chiaromonte, Financial Services Manager

SUBJECT: FY24 Computer Replacement

RECOMMENDATION: Authorize the City Manager to sign a 2-Year Lease Agreement with Apple Inc. to replace 25 Computer Workstations that have reached or surpassed their end-of-life at an annual cost not to exceed \$23,500 for a total cost of \$47,000

FISCAL IMPACT: Funds are available for this expense in the Fiscal Year 23-24 approved budget under account number 1815-7630

EXECUTIVE SUMMARY

The purpose of this agenda item is to request authorization from the City Council to allow the City Manager to enter into a 2-year lease agreement with Apple Inc. to replace 25 computers, many of which have reached or surpassed their end-of-life. Funding for the Information Technology project has been allocated as part of the Fiscal Year 23-24 budget.

BACKGROUND

The City of Duarte's Information Technology (IT) Division manages all IT systems (hardware and software) that support operations at City Hall, City Yard, Community Center, Fitness Center, Senior Center, Teen Center and the Public Safety Station. The IT Department has historically been managed by our consultant, Maxtreme Inc, with support by the Administrative Services Department. The IT Strategic Plan is to identify and replace the City's older computers, with more securable operating systems and hardware that is more stable with current operations.

DISCUSSION/ANALYSIS

Upon review of our computer master list, it was found that 23 computers out of the 56 computers have exceeded their end-of-life (5 years old) and need to be replaced. Additionally, with growing staff, we are requesting an additional two computers. From this point forward we are hoping to enter in a new lease every two years to replace computers so that we are continually keeping up with technology, security and life cycle management.

RECOMMENDATION

Authorize the City Manager to sign a 2-Year Lease Agreement with Apple Inc. to replace 25 Computer Workstations that have reached or surpassed their end-of-life at an annual cost not to exceed \$23,500 for a total cost of \$47,000.

FISCAL IMPACT

Funds are available for this expense in the Fiscal Year 23-24 approved budget under account number 1815-7630.

ATTACHMENTS

Apple Inc. Lease

LESSEE	Full Legal Name CITY OF DUARTE	Phone Number (626) 357-7931
	DBA Name (if any)	Purchase Order Requisition Number
	Billing Address 1600 HUNTINGTON DRIVE DUARTE CA 91010	Send Invoice to Attention of:

EQUIPMENT INFORMATION	Equipment Make	Model No.	Serial Number	Quantity	Description (Attach Separate Schedule If Necessary)
					SEE ATTACHMENT A
Equipment Location (if not same as above)		City	State	Zip	

PAYMENT INFORMATION	Number of Lease Payments	Lease Payment	(PLUS)	Sales Tax	(EQUALS)	Total Lease Payment
	2	\$23,486.80	+	INCLUDED	=	\$23,486.80
			+		=	
			+		=	
			+		=	
			+		=	
Term of Lease in Months 24		Payment Frequency: ☐ Monthly ☐ Quarterly ☒ Other ANNUAL				
		End of Lease Option: End of Lease Purchase Option shall be FMV unless another option is selected.				
		☐ FMV ☐ 10% ☒ \$1 ☐ Other				
Security Deposit	(PLUS)	First Payment Period	(PLUS)	Other	(EQUALS)	Total Payment Enclosed
	+	\$23,486.80	+		=	\$23,486.80

LESSEE SIGNATURE	You agree to all of the Terms and Conditions contained in both sides of this Lease, and in any attachments to same (all of which are included by reference) and become part of this Agreement. You acknowledge to have read and agreed to all the Terms and Conditions and understand that this is a non-cancelable agreement for the full term shown above.	
	You acknowledge that the leased equipment is: ☒ NEW ☐ USED	
	Signature	
	Date	
	Print Name	
	Title	
Legal Name of Corporation or Partnership CITY OF DUARTE		
(AGREEMENT MUST BE SIGNED BY AUTHORIZED CORPORATE OFFICER, PARTNER OR PROPRIETOR)		

TERMS & CONDITIONS

Please read YOUR copy of this Lease carefully and feel free to ask US any questions YOU may have about it. Words "YOU" and "YOUR" refer to the "Lessee" and the words "WE", "US" and "OUR" refer to Apple Inc., the "Lessor" of the System.

1. **LEASE:** WE agree to lease to YOU and YOU agree to lease from US, the System listed above (and on any attached schedule) including all replacement parts, repairs, additions and accessories ("System") on the terms and conditions of this Lease and on any attached schedule. In order to maintain OUR rate of return, YOU authorize US to adjust the Lease Payments by not more than fifteen percent (15%) if the cost of the System or taxes is more or less than the supplier's estimate or if the Lease is not accepted within thirty (30) days of the date YOU sign the Lease.

2. **TERM:** The Lease goes into effect and the term of the Lease begins when it is signed and accepted by US (the "Commencement Date"). The first Lease Payment is due on the date WE accept the Lease or any later date designated by US. If WE designate the Lease Payments to begin later than the Commencement Date, YOU will pay an interim Lease Payment for use of the System for the period from the Commencement Date until the first Lease Payment due date, calculated on the amount of the Lease Payments, the number of days in the period, and a year of 360 days. Subsequent Lease Payments will be due as invoiced by US for successive months until the balance of the Lease Payments and any additional Lease Payments or expenses chargeable to YOU under this Lease are paid in full. YOUR obligation to pay the Lease Payments and other Lease obligations is absolute and unconditional and is not subject to cancellation, reduction, setoff or counterclaim. THIS AGREEMENT IS NON-CANCELABLE.

3. **LATE CHARGES/DOCUMENTATION FEES:** If a Lease Payment is not made when due, YOU will pay US, within one month, a late charge of 5% of the payment or \$10.00, whichever is greater, but only to the extent permitted by law.

(Terms and Conditions continued on the reverse side of this Agreement.)

GUARANTY	To induce us to enter this Lease, the undersigned unconditionally guarantees the prompt payment of all the Lessee's obligations under the Lease. We are not required to proceed against the Lessee or the System or enforce other remedies before proceeding against the undersigned. The undersigned waives notice of acceptance and all other notices or demand of any kind to which the undersigned may be entitled. The undersigned consents to any extensions or modification granted to the Lessee and the release and/or compromise of any obligations of the Lessee or any other guarantors without releasing the undersigned from his or her obligations. This is a continuing guarantee and will remain in effect in the event of the death of the undersigned, and will bind the heirs, administrators, representatives, successors and assigns of undersigned and may be enforced by or for the benefit of any assignee or successor of us. This guaranty is governed by and constituted in accordance with the Laws of the Commonwealth of Pennsylvania and I consent to non-exclusive jurisdiction in any state or federal court in Pennsylvania and waive trial by jury.			
	Signature		Date	
	Print Name			
	Home Address			
	City		State	Zip
	Phone			
	Signature		Date	
	Print Name			
	Home Address			
	City		State	Zip
Phone				

ACCEPTANCE	You acknowledge that the System shown above has been received, has been put in use, is in good working order and is satisfactory and acceptable.	
	Signature	Date
	Print Name	
	Title	
	Legal Name of Corporation or Partnership CITY OF DUARTE	

LESSOR	Lessor Signature	Date
	Print Name	
	Title	
	For APPLE INC.	
	Lease Number	
	Lease Commencement Date	
Vendor I.D. Number		

4. DELIVERY AND ACCEPTANCE: YOU are responsible, at YOUR own cost, to arrange for the delivery and installation of the System (unless such costs are included in the cost of the System to US). YOU agree to accept the System when it is delivered and to sign the System Acceptance supplied by US. WE may at OUR discretion confirm by telephone that YOU have accepted the System and this telephone verification of YOUR acceptance of the System shall have the same effect as a signed System Acceptance.

5. USE, MAINTENANCE, REPAIR, SUPPLIES AND WARRANTIES: WE are leasing the System to YOU "AS-IS" and WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. WE transfer to YOU for the term of this Lease all warranties, if any, made by the manufacturer.

YOU ALSO ACKNOWLEDGE THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THIS LEASE AND EXCEPT FOR THE MANUFACTURER WARRANTIES, MAKE ANY REPRESENTATION OR WARRANTY ABOUT THIS LEASE OR THE SYSTEM. WE SHALL NOT BE LIABLE FOR SPECIAL, RESULTING OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFIT OCCASIONED BY ANY BREACH OF WARRANTY OR REPRESENTATION OR RESULTING FROM THE USE OR PERFORMANCE OF THE SYSTEM. YOUR OBLIGATION TO PAY IN FULL ANY AMOUNT DUE UNDER THE LEASE WILL NOT BE AFFECTED BY ANY DISPUTE, CLAIM, COUNTERCLAIM, DEFENSE OR OTHER RIGHT WHICH YOU MAY HAVE OR ASSERT AGAINST THE SUPPLIER OR THE SYSTEM MANUFACTURER.

6. TITLE, PERSONAL PROPERTY, LOCATION AND INSPECTION: Unless YOU have a \$1.00 purchase option, WE will have title to the System. If YOU have a \$1.00 purchase option and/or the Lease is deemed to be a security agreement, YOU grant US a security interest in the System and all proceeds thereof. YOU have the right to use the System for the full Lease term provided YOU comply with the terms and conditions of this Lease. Although the System may become attached to real estate, it remains personal property and YOU agree not to permit a lien to be placed upon the System or to remove the System without OUR prior written consent. If WE feel it is necessary, YOU agree to provide US with waivers of interest or liens, from anyone claiming any interest in the real estate on which any item of System is located. WE also have the right, at reasonable times, to inspect the System.

7. MAINTENANCE: YOU are required, at YOUR own cost and expense, to keep the System in good repair, condition and working order, except for ordinary wear and tear, and YOU will supply all parts and servicing required. All replacement parts used or installed and repairs made to the System will become OUR property.

IN THE EVENT THE LEASE PAYMENTS INCLUDE THE COST OF MAINTENANCE AND/OR SERVICE BEING PROVIDED BY THE SUPPLIER AND/OR THE MANUFACTURER, YOU ACKNOWLEDGE THAT WE ARE NOT RESPONSIBLE FOR PROVIDING ANY REQUIRED MAINTENANCE AND/OR SERVICE FOR THE SYSTEM. YOU WILL MAKE ALL CLAIMS FOR SERVICE AND/OR MAINTENANCE SOLELY TO THE SUPPLIER AND/OR MANUFACTURER AND SUCH CLAIMS WILL NOT AFFECT YOUR OBLIGATION TO MAKE ALL REQUIRED LEASE PAYMENTS.

8. ASSIGNMENT: YOU AGREE NOT TO TRANSFER, SELL, SUBLEASE, ASSIGN, PLEDGE OR ENCUMBER EITHER THE SYSTEM OR ANY RIGHTS UNDER THIS LEASE WITHOUT OUR PRIOR WRITTEN CONSENT. YOU agree that WE may sell, assign or transfer this Lease and if WE do, the new owner will have the same rights and benefits that WE now have and will not have to perform any of OUR obligations and that the rights of the new owner will not be subject to any claims, defenses, or set-offs that YOU may have against US.

9. REDELIVERY AND RENEWAL: Upon at least ninety (90) but not more than one hundred twenty (120) days written notice to US prior to the expiration of the Lease term, YOU shall advise US of YOUR intention to return the System to US at the end of the Lease term. Provided YOU have given such timely notice, YOU shall return the System, freight and insurance prepaid, to US in good repair, condition and working order, ordinary wear and tear excepted, in a manner and to a location designated by US. If YOU fail to notify US, or having notified US, YOU fail to return the System as provided herein, this Lease shall renew for consecutive one hundred eighty (180) day periods and YOU agree to continue to make Lease Payments at the same monthly Lease Payments as set forth in the Lease subject to the right of either party to terminate the Lease upon sixty (60) days written notice, in which case YOU will immediately deliver the System to US as stated in this paragraph.

10. LOSS OR DAMAGE: YOU are responsible for the risk of loss or destruction of, or damage to the System. No such loss or damage relieves YOU from any obligation under this Lease.

11. INDEMNITY: WE are not responsible for any losses or injuries caused by the installation or use of the System. YOU agree to reimburse US for and to defend US against any claim for losses or injuries caused by the System. This indemnity will continue even after the termination of this Lease.

12. TAXES: YOU agree to pay all license and registration fees, sale and use taxes, personal property taxes and all other taxes and charges, relating to the ownership, leasing, rental, sale, purchase, possession or use of the System as part of the Lease Payment or as billed by US. YOU agree that if WE pay any taxes or charges on YOUR behalf, YOU will reimburse US for all such payments and will pay US interest and a late charge (as calculated in Section 3) on such payments with the next Lease Payment, plus a fee for OUR collecting and administering any taxes, assessments or fees and remitting them to the appropriate authorities. YOU will indemnify US on an after-tax basis against the loss of any tax benefits anticipated at the Commencement Date arising out of YOUR acts or omissions.

13. INSURANCE: During the term of this Lease, YOU will keep the System insured against all risks of loss or damage in an amount not less than the replacement cost of the System, without deductible and without co-insurance. YOU will also obtain and maintain for the term of this Lease, comprehensive public liability insurance covering both personal injury and property damage of at least \$100,000 per person and \$300,000 per occurrence for bodily injury and \$50,000 for property damage. WE will be the sole named loss payee on the property insurance and named as an additional insured on the public liability insurance. YOU will pay all premiums for such insurance and must deliver proof of insurance coverage satisfactory to US. If YOU do not provide such insurance, YOU agree that WE have the right, but not the obligation, to obtain such insurance and add an insurance fee to the amount due from YOU, on which WE make a profit.

14. DEFAULT: YOU are in default of this Lease if any of the following occurs: a) YOU fail to pay any Lease Payment or other sum when due; b) YOU breach any warranty or other obligation under this Lease, or any other agreement with US; c) YOU, any partner or any guarantor dies, YOU become insolvent or unable to pay YOUR debts when due; YOU stop doing business as a going concern; YOU merge, consolidate, transfer all or substantially all of YOUR assets; YOU make an assignment for the benefit of creditors or YOU undergo a substantial deterioration in YOUR financial condition; or d) YOU, any guarantor or any partner, voluntarily file or have filed against YOU or it involuntarily, a petition for liquidation, reorganization, adjustment of debt or similar relief under the Federal Bankruptcy Code or any other present or future federal or state bankruptcy or insolvency law, or a trustee, receiver or liquidator is appointed for YOU or it or a substantial part of YOUR or its assets.

15. REMEDIES: WE have the following remedies if YOU are in default of this Lease: WE may declare the entire balance of the unpaid Lease Payments for the full term immediately due and payable, sue for and receive all Lease Payments and any other payments then accrued or accelerated under this Lease or any other agreement plus the estimated fair market value of the System at the end of the originally scheduled term or the End of Lease Option Price ("Residual"), with all accelerated Lease Payments and the Residual discounted at the lesser of (a) a per annum interest rate equivalent to that of a U.S. Treasury constant maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining Lease term, all as reasonably determined by US, or (b) 3% per annum, but only to the extent permitted by law; charge YOU interest on all monies due US at the rate of eighteen percent (18%) per year from the date of default until paid, but in no event more than the maximum rate permitted by law; charge YOU a return-check or non-sufficient funds charge ("NSF Charge") of \$25.00 for a check that is returned for any reason; and require that YOU return the System to US and in the event YOU fail to return the System, enter upon the premises peaceably with or without legal process where the System is located and repossess the System. Such return or repossession of the System will not constitute a termination of this Lease unless WE expressly notify YOU in writing. In the event the System is returned or repossessed by US and unless WE have terminated this Lease, WE will sell or re-rent the System to any persons with any terms WE determine, at one or more public or private sales, with or without notice to YOU, and apply the net proceeds after deducting the costs and expenses of such sale or re-rent, to YOUR obligations with YOU remaining liable for any deficiency and with any excess being retained by US. The credit for any sums to be received by US from any such rental shall be discounted to the date of the agreement at six percent (6%) per year.

YOU are also required to pay (i) all expenses incurred by US in connection with the enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing and selling the System, and (ii) reasonable attorneys' fees.

16. PURCHASE OPTION: Upon expiration of the Lease term, provided YOU are not in default, YOU shall have the option to purchase all but not less than all of the System on the terms as indicated in the End of Lease Options checked above. WE will use OUR reasonable judgment to determine the System's fair market value for all FMV purchase options which shall be based on the System remaining in place.

17. SECURITY DEPOSIT: Any security deposit is non-interest bearing. WE may apply any security deposit to cure any default by YOU, in which event YOU will promptly restore any amount so applied. If YOU are not in default, any security deposit will be returned to YOU at the termination of this Lease.

18. WARRANTIES: YOU warrant and represent that the System will be used for business purposes, and not for personal, family or household purposes.

19. UCC FILINGS AND FINANCIAL STATEMENTS: YOU authorize US to file a financing statement with respect to the System and grant US the right to sign such financing statement on YOUR behalf. If WE feel it is necessary, YOU agree to submit financial statements (audited if available) on a quarterly basis.

20. UCC — ARTICLE 2A PROVISIONS: YOU agree that this Lease is a Finance Lease as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). YOU acknowledge that WE have given YOU the name of the Supplier of the System. WE hereby notify YOU that YOU may have rights under the contract with the Supplier and YOU may contact the Supplier for a description of any rights or warranties that YOU may have under this supply contract. YOU also waive any and all rights and remedies granted YOU under Sections 2A-508 through 2A-522 of the UCC.

21. CHOICE OF LAW: This Lease shall be deemed fully executed and performed in the Commonwealth of Pennsylvania and shall be governed and construed in accordance with the laws thereof. YOU consent to and agree that non-exclusive jurisdiction, personal or otherwise, over YOU and the System shall be with the Courts of the Commonwealth of Pennsylvania or the Federal District Court for the Eastern District of Pennsylvania solely at our option with respect to any provision of this Lease. YOU ALSO AGREE TO WAIVE YOUR RIGHT TO A TRIAL BY JURY.

22. ENTIRE AGREEMENT; SEVERABILITY; WAIVERS: This Lease contains the entire agreement and understanding. No agreements or understandings are binding on the parties unless set forth in writing and signed by the parties. Any provision of this Lease which for any reason may be held unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective without invalidating the remaining provisions of this Lease. THIS LEASE IS NOT INTENDED FOR TRANSACTIONS WITH AN SYSTEM COST LESS THAN \$1,000.

23. MISCELLANEOUS: YOU agree that this Lease may be executed in counterparts and any facsimile, photographic or other electronic transmission and/or electronic signing of this Lease by you when manually countersigned by US or attached to OUR original signature counterpart and/or in OUR possession shall constitute the sole original chattel paper as defined in the UCC for all purposes and will be admissible as legal evidence thereof. At OUR option, WE may require a manual signature.

Attachment/Schedule A forming part of LEASE AGREEMENT by and between APPLE INC. ("Company")
and CITY OF DUARTE ("Customer").

Reference Number (if applicable): [REDACTED]

Equipment/System Description (where applicable, indicate new/used, quantity, make, model, year, serial number, and description):

24-inch iMac with Retina 4.5K display: Apple M3 chip 25
with 8-core CPU and 8-core GPU - Blue
Z197

AppleCare+ for iMac (M3) 25
SLAC2LL/A

YOU AGREE THAT A FACSIMILE COPY OR OTHER ELECTRONIC TRANSMISSION OF THIS DOCUMENT WITH FACSIMILE AND/OR ELECTRONIC SIGNATURES MAY BE TREATED AS AN ORIGINAL AND WILL BE ADMISSIBLE AS EVIDENCE IN A COURT OF LAW.

CUSTOMER SIGNATURE	Signature X _____
	Print Name _____
	Date _____
	For <u>CITY OF DUARTE</u>
COMPANY ACCEPTANCE	Signature X _____
	Print Name _____
	Date _____
	For <u>APPLE INC.</u>



ITEM: 13.A

2024 Safe Routes to School Plan

Recommended Action:

It is recommended that the City Council adopt the 2024 Safe Routes to School Plan.

Attachments:

[13.A. - Staff Report - 2024 Safe Routes to School Plan.pdf](#)

[Attachment - Safe Routes to School Plan.pdf](#)



Agenda Item: 13A

CM Review: BCV

Fiscal Review: JP

AGENDA REPORT

MEETING DATE: March 26, 2024

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Stephanie Sandoval, Public Works Manager

SUBJECT: 2024 Safe Routes to School Plan

RECOMMENDATION: Adopt the 2024 Safe Routes to School Plan

FISCAL IMPACT: There is no direct cost to adopting the 2024 Safe Routes to School Plan. The plan does recommend several future improvements that may be proposed in future budgets

BACKGROUND

In October 2022, KOA Corporation (KOA) was contracted to prepare a Safe Routes to School (SRTS) Plan for the City of Duarte by the Southern California Association of Governments (SCAG). The project is funded by the Sustainable Communities grant managed by Caltrans and SCAG. A SRTS Plan serves as a guide that focuses on improvements to safety, accessibility, public health and equity for students and their families getting to or from school.

A major component of the development of a SRTS Plan is identifying local needs and input from the community. The consultant has done a significant amount of public outreach to develop this plan which included participation in six (6) community events, five (5) stakeholder meetings, two (2) core team meetings, walk audits at each participating school site and a social media presence.

DISCUSSION/ANALYSIS

The plan proposes several possible future improvements that can be accomplished to improve infrastructure near school routes.

It is also important to point out the past successes that City has had in addressing this issue, which include:

- For over 20 years, maintaining the annual sidewalk repair program that focuses on sidewalk safety Citywide;
- Conducting the annual curb ramp replacement program;
- Constructing a traffic signal on Royal Oaks Drive at Royal Oaks Academy;

- Constructing the Evergreen and Central pedestrian and bike project that is now underway improving access near Duarte High School and the School of Arts.
- Improvement of the Donald and Bernice Watson Recreation Trail improving safety and access along the Royal Oaks Drive corridor.

The value of the Safe Route to Schools Plan is that it will help us to create a list of important upgrade projects to add to the CIP. It will also be a valuable tool as the City looks for grants for future public improvement projects.

The SRTS Plan proposes improvements by proximity to schools, the following tables are the priority projects identified. There are additional improvements at other schools sites that are detailed in the plan.

Table 7.1 Central Avenue (Between Highland Ave and Bradbourne Ave)

Project	Description of Improvement	Location
Central Avenue	<i>Conduct a traffic speed survey to gauge speeding and investigate feasibility of traffic calming improvements</i>	<i>Central Ave, between Santo Domingo Ave and Bradbourne Ave</i>
	• Remove existing sidewalk, curb, and gutter • Widen sidewalks	<i>Central Ave, between Highland Ave and Bradbourne Ave</i>
	<i>Coordination on future rehabilitation projects that will include re-striping median line and install white thermoplastic bike sharrow markings to replace existing ones</i>	<i>Central Ave, between Santo Domingo Ave and Bradbourne Ave</i>
	<i>Install pedestrian-level LED lighting. This recommendation may require additional investigation at night and will need to be confirmed before implementing</i>	<i>Central Ave, between Santo Domingo Ave and Bradbourne Ave</i>
	<i>Upgrade existing crosswalk to a high-visibility crosswalk at Bradbourne Ave and Central Ave (north leg)</i>	<i>Central Avenue & Bradbourne Ave</i>
	<i>Upgrade existing (2) curb ramps to be ADA compliant</i>	<i>Central Avenue & Bradbourne Ave</i>
	• Replace existing "School Speed Limit Assembly C(CA)" sign with a "School Speed Limit Assembly C(CA) with Flashing Beacon" sign facing westbound traffic approximately 250' after the intersection • Remove existing "School Advance Warning Assembly D(CA)" sign approximately 300' east of the intersection and replace with "School Advanced Warning D(CA) with Flashing Beacon" sign approximately 400' east of intersection	<i>Intersection of Highland Ave and Central Ave</i>
<i>These recommendations aligns with development requirements for future projects anticipated at the Westminster Gardens site and the Mt. Olive Academy site</i>		

Table 7.2 Royal Oaks Drive (Between Livermont Lane and Francita Avenue)

Project	Description of Improvement	Location
Royal Oaks Drive	Install School Advance Warning Assembly D(CA) sign approximately 200' east and 400' west of the intersection	Approximately 200' west and 400' east of Royal Oaks Dr and Royal Oaks Academy Driveway
	Recommend the Duarte Unified School District hire a crossing guard to staff the intersection	Royal Oaks Academy Driveway and Donald and Bernice Watson Recreation Trail
	Install bollards or another traffic control device before the entrance to the Donald and Bernice Watson Recreation Trail on either side of the Royal Oaks Academy Driveway to prevent traffic from accessing the trail	Royal Oaks Dr and Donald and Bernice Watson Recreation Trail
	- Install school crosswalk using high-visibility crosswalk pattern (e.g. ladder design) across Livermont Ln - Install School Advance Warning Assembly D(CA) sign approximately 200' feet south of the new crosswalk at intersection	Livermont Ln and Royal Oaks Dr
	Install school crosswalk using high-visibility crosswalk pattern (e.g. ladder design) across Francita Ave	Francita Ave and Royal Oaks Dr
	Install school crosswalk using high-visibility crosswalk pattern (e.g. ladder design) across Brinsey Ave	Brinsey Ave and Royal Oaks Dr

[Report continues on next page]

Table 7.3 Beardslee Academy (Various Neighborhood Streets)

Project	Description of Improvement	Location
Beardslee Academy (Various Neighborhood Streets)	Upgrade existing curb ramps to meet current ADA standards	Kellwil Way and Earlington Ave
	Install new school crosswalk across Earlington Ave using high-visibility crosswalk pattern (e.g. ladder design)	Kellwil Way and Earlington Ave (across Earlington Ave)
	Install "School Advance Warning Assembly D(CA)" approximately 200' feet north of the intersection	Kellwil Way and Earlington Ave
	Upgrade all four existing curb ramps at intersection of Kellwil Way and Delford Ave to meet current ADA standards	Kellwil Way and Delford Ave
	Install (3) "School Crosswalk Warning Assembly B (CA)" signs on approach before each crosswalk	Kellwil Way and Delford Ave
	Recommend that the Duarte Unified School District hire a crossing guard to staff this intersection	Delford Ave and Galen St
	Upgrade existing curb ramp to meet current ADA standards	Delford Ave and Galen St
	- Install new school crosswalk across Kellwil Way on the south side of the intersection using a high-visibility crosswalk pattern (e.g. ladder design) - Install "School Crosswalk Warning Assembly B(CA)" sign on Broadland Ave before new crosswalk - Install "School Advance Warning Assembly D(CA)" signs approximately 200' feet north and south of the intersection (on Broadland Ave)	Kellwil Way and Broadland Ave
	Upgrade existing curb ramps to meet current ADA standards	Kellwil Way and Broadland Ave
	- Install new school crosswalk using high-visibility crosswalk pattern (e.g. ladder design) along Galen St - Install "School Crosswalk Warning Assembly D(CA)" signs approximately 200' feet north of Broadland Ave	Galen St and Broadland Ave
	- Install new school crosswalk using a high-visibility crosswalk pattern (e.g. ladder design) across Starhaven Ave - Install "School Crosswalk Warning Assembly D(CA)" sign approximately 200' feet west of intersection (Starhaven Ave)	Starhaven Ave and Broadland Ave
	In alignment with traffic studies conducted at this intersection, collaborate with the Duarte Unified School District to install a traffic signal.	Kellwil Way and Buena Vista St

RECOMMENDATION

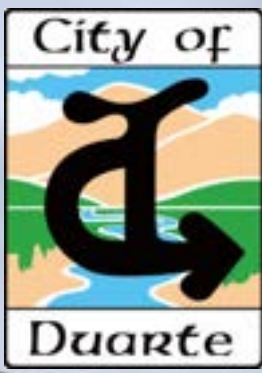
Adopt the 2024 Safe Routes to School Plan.

FISCAL IMPACT

There is no direct cost to adopting the 2024 Safe Route to Schools Plan. The plan does recommend several future improvements that may be proposed in future budgets.

ATTACHMENTS

2024 Safe Route to Schools Plan



CITY OF DUARTE

Draft Safe Routes to School Plan

JANUARY 2024



The preparation of this report was funded by SCAG's Sustainable Communities Program (Active Transportation and Safety Call for Projects).

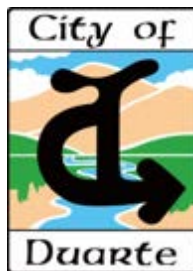


DUARTE SAFE ROUTES TO SCHOOL PLAN



Prepared By

KOA | A Lochner Company
333 S Anita Drive
Orange, CA 92868



Prepared For

City of Duarte

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1 INTRODUCTION



INTRODUCTION

The Duarte Safe Routes to School Plan (SRTS Plan) represents a multi-agency partnership to guide the implementation of a comprehensive network of safe streets surrounding eight schools in the City of Duarte. The Plan assesses existing infrastructure and provides recommendations for safety improvements from a multimodal standpoint. The Plan outlines a vision for enhancing conditions conducive to non-motorized modes of transportation to schools, focusing on enhancing safety, accessibility, and connectivity. It merges planning initiatives with recommendations for pedestrian and bicycle safety education to encourage and expand alternative modes of travel to individuals of all ages and abilities.

The Plan supplements and expands on the City of Duarte's existing Bicycle Master Plan (BMP) and Complete Streets policy by investigating and evaluating the existing physical conditions and gathering data by surveying users.

The SRTS Plan integrates strategies of the Safe Routes to School program, often denoted by the "6 Es": Education, Engagement, Encouragement, Evaluation, Engineering, and Equity. Each "E" is designed to eliminate obstacles that hinder students from walking, cycling, or rolling to school.



Mawell Academy Walk Safety Audit

EDUCATION

Educational programs from the elementary to high school levels and even to parents/guardians can have lasting impacts on the effectiveness of implemented treatments within the school community. More specifically, education itself can equip students and parents with the knowledge, skills, and confidence to bike and walk to school.

ENGAGEMENT

Providing ongoing engagement opportunities throughout the development of a SRTS Plan is critical to ensure that the Plan reflects the needs expressed by students, families, teachers, school leaders, and community organizations.

ENCOURAGEMENT

School sites, districts, and cities and collateral agencies have the capabilities to encourage SRTS outcomes. It is through a partnership between the school and their students/families that most impactful results are realized. Encouragement can take place in the form of events, clubs, and activities that inspire walking, biking, or carpooling through fun activities or incentives.

EVALUATION

Evaluation for SRTS planning relies on establishing baseline metrics of travel mode, durations, barriers, existing conditions, and others shown within this Plan. Continued program evaluation in the future allows for tracking of successes and the ability to modify the Plan in order to achieve desired results.

ENGINEERING

SRTS engineering tools are the physical improvements that are used to help remove barriers and help create safer and more convenient environments for walking and biking. In particular, these improvement tools can be categorized as pedestrian, bicycle, and/or traffic calming improvements.

EQUITY

Efforts to support SRTS improvements within low-income communities, communities of color, and beyond should be incorporated throughout the other E's. In doing so, SRTS improvements can help ensure safe and equitable outcomes for all users.

WHAT IS SAFE ROUTES TO SCHOOL?

The Safe Routes to School initiative is founded on the idea of establishing safe travel options for students and families as they travel to and from school. The mitigation of barriers and promotion of more convenient walking and biking routes both contribute to a comprehensive approach. Through infrastructure and programming improvements, cities are creating SRTS Plans to help fund projects that will contribute to a safer school area environment and promote walking and biking in their communities.

HOW TO USE THIS SAFE ROUTES TO SCHOOL PLAN

This Safe Routes to School Plan encompasses all the outreach, data collection, analyses, and recommendations arising from this planning effort. The comprehensive SRTS Plan can serve a variety of stakeholders:

- **Parents/Guardians:** This SRTS Plan can help parents and guardians understand the conditions at their child's school and become acquainted with proposed improvements to make walking and biking to school safer.
- **City Officials and Staff:** This SRTS Plan can be used by city officials and staff to identify concerns and opportunities connected to improving walking and biking conditions, as well as to prioritizing potential short- and long-term infrastructure upgrades. This SRTS Plan can also be used by staff to pursue SRTS funding sources.
- **Duarte Unified School District and School Staff:** This SRTS Plan can be used by the Duarte Unified School District and school staff to continue or develop programs that educate and encourage students and parents/guardians to seek alternatives to driving to school.

STUDY AREA

This comprehensive SRTS Plan encompassed a citywide effort, entailing the assessment and proposal of improvements for eight schools situated in Duarte. To achieve this initiative, the Project Team collaborated closely with the Duarte Unified School District and other school officials. The eight schools that participated in the plan development were:

- Beardslee Academy
- Maxwell Academy
- Royal Oaks STEAM Academy
- Valley View Academy
- California School of the Arts
- Duarte High School
- Mount Olive Innovation and Technology High School
- Opportunities for Learning

The Project Team collaborated with school administrators who were involved in the on-site evaluations, both before, during, and after the assessments. Efforts were aimed to foster active engagement from both school staff and community members, facilitating student outreach, data collection, and the development of context-specific recommendations.



Crosswalk at Maxwell Academy

GOALS AND OBJECTIVES

1

IMPROVE SAFETY

2

**ENHANCE
ACCESSIBILITY**

3

PUBLIC HEALTH

4

EQUITY

1. IMPROVE SAFETY.

The foundational goal of SRTS is inherent to the title of the program, “safe routes.” The target audience that school treatments are prepared for is from kindergarten to 12th grade students and families who walk, bike, and roll to school. These users are designated as a vulnerable population where infrastructure and non-infrastructure improvements can help school areas become safer to navigate.

OBJECTIVE:

Improve the safety of walking, biking, and rolling to/from school for students and families.

2. ENHANCE ACCESSIBILITY.

Pedestrians and bicyclists depend on complete routes to school. Access is diminished when there are gaps in sidewalk coverage or a lack of proper crossing support. It is the goal of this Plan to make school areas accessible with intuitive and complete infrastructure that works for all ability levels and ages. A walkable and bikeable environment is an accessible environment.

OBJECTIVE:

Help students and families access school zones and the overall community areas.

3. STRENGTHEN PUBLIC HEALTH.

The positive development of safe and complete school infrastructure that promotes non-motorized transportation can have the added benefit of also improving the health of school students and families. Health impacts can be encouraged through the development of school infrastructure and SRTS programming that serves user needs.

OBJECTIVE:

Increase physical activity of students in the City to improve cardiovascular health.

4. ADVANCE EQUITY.

The Plan aspires to build a healthier and safer Duarte where all demographic groups benefit from SRTS initiatives.

OBJECTIVE:

Provide improvements that help ensure safe and equitable outcomes for all users.



2 POLICY AND PLANNING CONTEXT

The following high-level summaries of local and regional planning documents, guidelines, and related projects were analyzed to provide a goals and policy framework on which to develop Duarte's Safe Routes to School (SRTS) Plan. In developing the Plan, current local development and improvement projects can help inform policies to ensure students are able to commute safely to and from school. By identifying these projects, the City can develop policies within the SRTS Plan that address the unique needs of children, school staff, and local residents. This holistic approach considers the school's immediate surroundings and the City's broader transportation infrastructure, with the goal of encouraging broader active transportation use and providing a safe and supportive built environment for all modes of transportation.

DUARTE SPECIFIC AND CITYWIDE PLANS

This section focuses on the planning documents related to the City and the Duarte Unified School District. It is broken down into three general categories:

- City of Duarte General Plan (2005-2020), containing the:
 - Circulation Element, and the
 - 2021-2029 Housing Element (2022)
- Duarte Transportation and Mobility Plans, including the:
 - Citywide Bicycle Master Plan, the
 - Duarte Gold Line Station Safe Routes to Transit Plan, and the
 - Complete Streets Policy
- Finally, Duarte Land Use and Facility Plans, covering the:
 - Duarte Station Specific Plan (2019), the
 - Duarte Town Center Specific Plan (2016), the
 - Duarte Unified School District Facility Master Plan (2016), and the
 - City of Hope Specific Plan (2018)

CITY OF DUARTE GENERAL PLAN (2005-2020)

The City of Duarte adopted its General Plan in 2007, which outlines a long-range, comprehensive vision for Duarte's future. The Plan serves as a blueprint for future development within the City, and focuses on both

creating a central downtown hub with mixed-use transit-oriented development (TOD) and appropriate pedestrian infrastructure, while maintaining the existing character of Duarte's residential communities, particularly in terms of traffic flow/congestion.

Listed below are specific goals and subsequent policies from the General Plan which directly relate to pedestrian and local roadway improvements:

CIRCULATION ELEMENT

Circulation Goal 1: To provide a sustainable, convenient, efficient, and cost-effective circulation system to serve the present and future transportation needs of the Duarte community.

- **Policy Circ 1.1.1:** Develop, implement, and refine local east/west traffic flow elements to allow traffic to move through and within Duarte in an expeditious manner including improving the Huntington Drive bridge over the San Gabriel River.

Circulation Goal 2: To protect local residential neighborhoods from the impacts of through traffic and trucks.

- **Policy Circ 2.1.1:** Discourage through traffic on local streets that are located in residential neighborhoods.
- **Policy Circ 2.1.3:** Continue the practice of responding to residential complaints and requests regarding residential street traffic problems.

Circulation Goal 3: To increase the use of alternative modes of transportation for traveling to, from, or through Duarte.

- **Policy Circ 3.1.2:** Coordinate Duarte Transit System with MTA, Foothill Transit and to service major destinations within Duarte including City of Hope, Duarte Gold Line Station and proposed City Center area.
- **Policy Circ 3.1.4:** Incorporate local and regional transit measures into the design and implementation of development projects.
- **Policy Circ 3.1.5:** Provide incentives for appropriate pedestrian and bicycle facilities throughout Duarte, particularly for bike lanes to the Gold Line Station.

Implementation Measures

- Include the installation of sidewalks in all future roadway widening and new construction projects to provide a continuous and convenient link for

pedestrians.

- Require applicants to provide sidewalks adjacent to the project site along the frontage of all development projects and to provide pedestrian walkways to serve as links between the public sidewalks and the on-site developments.
- Support programs and projects to provide convenient pedestrian linkages between adjacent properties, within individual developments, and from the public right-of-way to the private developments.
- Incorporate the construction of bicycle routes or bike lanes into future roadway improvement projects, where feasible.
- Incorporate measures into the public right-of-way and private development projects to ensure that the Duarte downtown area is pedestrian friendly.

2021 – 2029 HOUSING ELEMENT (2022*)

Goal 1: Maintain and enhance the quality and affordability of existing housing in Duarte.

- o **Policy 1.1.7:** Maintain and enhance the quality of life within neighborhoods, including those identified as low resource and/or disadvantaged, by providing adequate maintenance to streets, sidewalks, alleys, parks and other community facilities.

* The City of Duarte adopted its most recent housing element in January 2022, as part of the City’s General Plan.

DUARTE TRANSPORTATION AND MOBILITY PLANS

The City’s transportation and mobility provide a valuable resource for examining how City’s existing conditions and future plans could interact with the Plan. The plans covered in this section all contain elements related to active transportation in the City.

CITYWIDE BICYCLE MASTER PLAN (2016)

The City of Duarte’s Citywide Bicycle Master Plan serves as a guide for developing bicycle facilities in Duarte. Adopted in 2016, the Plan provides recommendations for investing in bicycle infrastructure, improving connections between the regional network, completing gaps in the existing active transportation network, and improving access between schools, jobs, and shopping districts in Duarte.

As shown in **Table 2.1**, the Plan proposed 13.45 total miles of new bicycle infrastructure improvements, including 7.45 miles of bicycle lane improvements deemed “top priority” projects. The “top priority” projects consist of 1.62 miles of Class I shared-use paths, 2.63 miles of Class II bicycle lanes, and 4.82 miles of Class III bicycle routes. These projects mainly prioritize connections to the San Gabriel River Trail and the Duarte/City of Hope LA Metro station.

As of December 2022, Class III bicycle facilities have been installed on Buena Vista Street between Central Avenue and the Irwindale city boundary, Central Avenue between Buena Vista Street and Crestfield Drive, Highland Avenue between Royal Oaks Drive and Duarte Road, and Las Lomas Road between Royal Oaks Drive and Huntington Drive. Additionally, Class II bicycle facilities are now present along Duarte Road between Highland Avenue and California Avenue as well as a portion of Buena Vista Street between Maynard Drive and Central Avenue. In total, 3.6 miles of Class III bicycle facilities and 1.82 miles of Class II bicycle lanes have been implemented since the Citywide Bicycle Master Plan’s adoption in 2016. Most of the prioritized bicycle facilities recommended by the Plan are located in the eastern part of Duarte (Royal Oaks Drive, Hacienda Drive, Encanto Parkway, and Fernley Drive).

The City is planning to pursue various external funding opportunities in order to fund and construct the remaining portions of the 2016 Citywide Bicycle Master Plan. Potential funding programs include Cycle 7 of the California Transportation Commission’s Active Transportation Program.

Table 2.I Bicycle Facilities Status – Citywide Bicycle Master Plan (2016) to Present-Day (Feb. 2024)

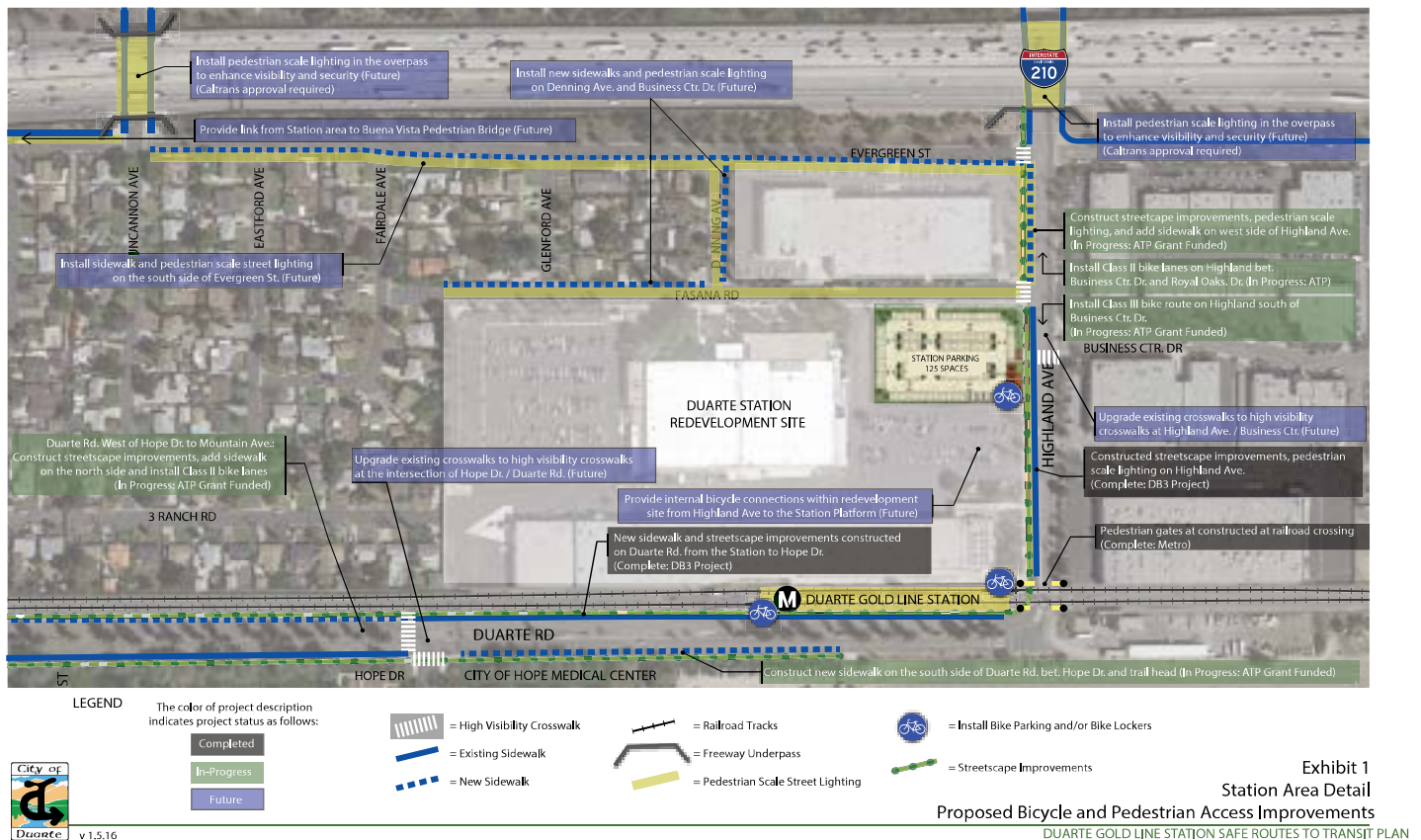
Roadway	Between	Facility Type	Length (miles)	Status
Top Priority				
Royal Oaks Dr	Encanto Pkwy & Buena Vista St	Class III	2.6	Not constructed
Encanto Pkwy	Royal Oaks Dr & Hacienda Dr	Class II	0.43	Not constructed
Hacienda Dr	Encanto Pkwy & Las Lomas Rd	Class II	0.5	Not constructed
Las Lomas Rd	Royal Oaks Dr & Huntington Dr	Class II	0.3	Not constructed
Las Lomas Rd	Royal Oaks Dr & Huntington Dr	Class III	0.3	Constructed
Las Lomas Rd	Huntington Dr & Maynard Dr	Class III	0.12	Not constructed
Maynard Dr	Las Lomas Rd & Fernley Dr	Class III	0.1	Not constructed
Fernley Dr	Maynard Dr & Central Ave	Class III	0.3	Not constructed
Central Ave	Crestfield Dr & Highland Ave	Class III	0.9	Constructed
Highland Ave	Royal Oaks Dr & Duarte Rd	Class II	0.65	Not constructed
Highland Ave	Royal Oaks Dr & Duarte Rd	Class III	0.2	Constructed
Duarte Rd	Highland Ave & Mountain Ave	Class II	1.25	Constructed
Duarte Rd	Highland Ave & Mountain Ave	Class III	0.1	Not constructed
Second Priority				
Encanto Pkwy	Hacienda Dr & Huntington Dr	Class II	0.35	Not constructed
Huntington Dr	Encanto Pkwy & Las Lomas Rd	Class II	0.2	Not constructed
Huntington Dr	Las Lomas Rd & Fernley Dr	Class III	0.3	Not constructed
Crestfield Dr	Huntington Dr & Central Ave	Class III	0.25	Not constructed
Evergreen St	Highland Ave & Duncannon Ave	Class III	0.35	In Progress
Duncannon Ave	Evergreen St & Central Ave	Class III	0.1	Not constructed
Central Ave	Highland Ave & Buena Vista St	Class III	0.7	Constructed
Buena Vista St	Royal Oaks Dr & Tuckaway Ln	Class II	0.55	Partial Construction
Buena Vista St	Royal Oaks Dr & Tuckaway Ln	Class III	1	Constructed
Long Term Projects				
Royal Oaks Dr	Vineyard Ave & Buena Vista St	Class I	1.7	Constructed
Channel (east of Buena Vista St)	Duarte Rd & City of Irwindale	Class I	0.5	Not constructed

Source: Citywide Bicycle Master Plan

DUARTE GOLD LINE STATION SAFE ROUTES TO TRANSIT PLAN (2016)

The Duarte Gold Line Station Safe Routes to Transit Plan was developed in tandem with the Citywide Bicycle Master Plan. The plan proposed specific streetscape improvements, such as new sidewalks and crosswalks, in the area surrounding the Duarte/City of Hope LA Metro station. Proposed improvements (from 2016 Plan) are displayed in **Figure 2.1** and the status of those proposed improvements are provided in **Table 2.2**. As shown in **Table 2.2**, several proposed future improvements discussed in the Plan are yet to be constructed, including sidewalks and pedestrian lighting.

Figure 2.1 Duarte Safe Routes to Transit Plan - Improvements Map (2016)



Source: City of Duarte Gold Line Station Safe Routes to Transit Plan (2016)

As of February 2024, many aspects of the Duarte Gold Line Station Safe Routes to Transit Plan have either been completed or remain under construction. A status update on the projects listed in **Figure 2.1** can be found in **Table 2.2**. In addition to the improvements listed in the aforementioned figure and table, there are also some additional improvements occurring in the project area that are not specified in the 2016 plan. These include:

- Installing new sidewalks and pedestrian-scale lighting on the south side of Fasana Road.
- Crosswalk domes and signage intended for better crosswalk visibility along Duncannon Avenue, and
- Sidewalk widening on Highland Avenue between Central Avenue and the Duarte/City of Hope Metro Station.

COMPLETE STREETS POLICY (2019)

The City of Duarte developed a Complete Streets Policy in 2019, with the goal of providing a street network “that is safe, convenient, and comfortable for all users.” This policy outlines goals for complete streets design features, such as sidewalks, bicycle facilities, crosswalks, accessible curb ramps, and curb extensions/bulb-outs.

Table 2.2 Duarte/City of Hope LA Metro Station Improvements Status

Location	Improvement	Status
Duncannon Ave @ I-210 underpass	Install pedestrian lighting in the underpass	In-Progress (Pre-Construction)
Evergreen St- between Duncannon Ave & Highland Ave	Install sidewalk and pedestrian scale street lighting on the north side of Evergreen St	In-Progress (Pre-Construction). Expected completion by end of 2024
Corner of Buena Vista St & Brightside Ave	Provide link from Station area to Buena Vista St Pedestrian Bridge	Constructed
Highland Ave - I-210 overpass	Install pedestrian lighting in the underpass	In-Progress (Pre-Construction) Expected completion by end of 2024
Highland Avenue - between Royal Oaks Dr and Duarte/ City of Hope Metro Station	Royal Oaks Dr to Fasana Rd: Install Class II bike lines Fasana Rd to Duarte Rd: Install Class III paths	Royal Oaks Dr to Fasana Rd: Constructed Fasana Rd to Duarte Rd: Constructed
Duarte Rd west of Hope Dr to Mountain Ave	Construct streetscape improvements, add sidewalk on the north side and install Class II bike lanes	Constructed
Highland Ave & Business Center Dr/Fasana Rd	Upgrade existing crosswalks to high visibility crosswalks	Partial construction (N/S crosswalk at Fasana Rd & Highland Ave has not been upgraded)
Duarte/City of Hope Station	Provide internal bicycle connections within redevelopment site from Highland Ave to station platform	In-Progress (Development Approximately 60% complete)
Hope Dr & Duarte Rd	Upgrade existing crosswalks to high visibility crosswalks	Constructed

Source: City of Duarte Gold Line Station Safe Routes to Transit Plan (2016)

DUARTE LAND USE AND FACILITY PLANS

In addition to the City's transportation and mobility plans, the City and the Duarte Unified School District have also published planning documents that have information relevant to the Plan.

DUARTE STATION SPECIFIC PLAN (2019)

Adopted in 2013 and amended in 2019, the Duarte Station Specific Plan establishes a framework for transitioning the industrial land use surrounding the Duarte/City of Hope LA Metro station to a mixed-use transit-oriented development. This Plan would create two mixed-use development communities, including up to 1,400 housing units in total. The plan also envisions improving pedestrian safety and access in the Duarte Station area by redeveloping sidewalks and constructing a pedestrian plaza/promenade adjacent to Highland Avenue.

As of February 2024, one medium-density residential community, the Esperanza, has opened and another mixed-use residential community, the Solana, is under construction. Both complexes will be accessible from Fasana Road (west of Highland Avenue). The pedestrian promenade along Highland Avenue is in the design phase and is anticipated to begin construction in the summer of 2024. This promenade features a bus shelter, bus stop seating, shade trees, updated pedestrian lighting, bike racks, and bike lockers. The project is partially funded by Metro's Measure M Grant.

DUARTE TOWN CENTER SPECIFIC PLAN (2016)

Originally discussed in the early 2000s as a conceptual plan for redeveloping central Duarte into a more attractive pedestrian-oriented “town center” along Huntington Drive, the Duarte Town Center Specific Plan eventually grew to imagine a larger Duarte core town center development, both along Huntington Drive and extending to the Duarte/City of Hope LA Metro station, as well as a portion of Buena Vista Street. The Plan was adopted in 2016 and seeks to “encourage and promote mixed-use development and set forth a plan for streetscape improvements in the area.” As of December 2023, one project has been completed and two projects have been approved under the Specific Plan:

- i. 1303-1305 Huntington Drive Commercial Development of Vacant Lot (northeast corner of Huntington Drive & Buena Vista Street)
- ii. Hawthorn Suites (1230 Huntington Drive)
 - a. Awaiting revisions from applicant
- iii. The Huntington Mixed-use building (north side of Huntington Drive & Brycedale Avenue intersection)
 - a. Completed

DUARTE UNIFIED SCHOOL DISTRICT FACILITY MASTER PLAN (2016)

Duarte Unified School District (DUSD) adopted its Facilities Master Plan in 2016, which serves as a framework for future school campus facility development at the DUSD sites. The Plan identified development opportunities such as campus parking, parent drop-off zones, and bus drop-off zones at DUSD elementary schools.

CITY OF HOPE SPECIFIC PLAN (2018)

The City of Duarte created a specific plan for the City of Hope medical campus in 2018. This plan identified a series of proposed improvements to the campus’ pedestrian and bicycle transportation network. Proposed improvements also included several public roadways, such as Duarte Road and Buena Vista Street. As part of the Plan, high-visibility crosswalks were installed at several intersections along Duarte Road. New or upgraded traffic signals have also been installed at Buena Vista Street & Village Road and Duarte Road & Circle Road.

REGIONAL ACTIVE TRANSPORTATION PLANS

Several plans created by regional entities, such as SCAG and LA Metro, have or will influence active transportation planning, policy, and implementation in or near the City. The Plan analyses three regional plans:

- Draft SCAG Connect SoCal Mobility Technical Report (2024)
- San Gabriel Valley Greenway Network Plan (2019)
- LA Metro Active Transportation Strategic Plan (2023).

DRAFT SCAG CONNECT SOCAL MOBILITY TECHNICAL REPORT (2024)

SCAG developed a Mobility Technical Report as a part of its larger Draft Connect SoCal 2024 Plan. The Mobility Technical Report, among other items, provides a large-scale assessment of active transportation and Safe Route To School programs in the SCAG region. The Plan discusses multiple strategies to consider for active transportation planning, including Safe Routes to Schools. SCAG also developed a High Injury Network (HIN) in the SCAG region – areas with a high incidence of auto-pedestrian and/or auto-bicyclist collisions. In Duarte, a portion of Royal Oaks Drive was identified as an auto-bicyclist safety concern area.

This Plan supports Connect SoCal’s goals of bringing the region closer to a future rooted in mobility for all and equipping communities with the tools that support their development into livable and thriving places.

SAN GABRIEL VALLEY GREENWAY NETWORK PLAN (2019)

San Gabriel Valley Council of Governments (SGVCOG) envisions an interconnected network of Class I shared-use paths to be installed along existing streams, creeks, and flood control channels in the San Gabriel Valley. The Plan identified ten (10) potential projects in the Plan area, mainly concentrated in adjacent areas to Duarte. As a part of the feasibility study, a Class I path along the Sawpit Wash, which passes through Monrovia and nearby Maxwell Academy, was considered for inclusion. However, it was ultimately not identified as one of the

ten potential projects. An active transportation facility along the Sawpit Wash was not considered as a part of the City's Citywide Bicycle Master Plan.

LA METRO ACTIVE TRANSPORTATION STRATEGIC PLAN (2023)

LA Metro developed an updated region-wide Active Transportation Strategic Plan in 2023, detailing three different types of priority areas:

- First/Last Mile (FLM) Areas, which are locations in close proximity to transit stations and key bus stops that will be prioritized for active transportation improvements
- Pedestrian Districts, a set of locations across Los Angeles County with a high concentration of local points of interest that will be prioritized for pedestrian improvements
- Regional Bikeways, "an inter-community network of high-quality, safe, cycling infrastructure largely separating cyclists from motorized traffic."

Under LA Metro's 2023 Active Transportation Strategic Plan, the City does not contain any Pedestrian Districts. However, it does identify a proposed regional bikeway and several First/Last Mile Areas in the City. Like its 2016 predecessor plan, LA Metro has proposed a continuous, regional Class II or Class IV bikeway facility between Downtown Los Angeles and Citrus Avenue in Azusa, via Mission Road and Huntington Drive. Huntington Drive in Duarte is included in this facility for its entire length within the City. In this instance, LA Metro's 2023 Active Transportation Strategic Plan is in contrast with City plans because the City does not envision a Class II or Class IV bikeway along the entirety of Huntington Drive.

Figure 2.2 Los Angeles Metro 2023 Active Transportation Strategic Plan First/Last Mile Areas in Duarte (outlined in Blue)



Source: Metro Los Angeles 2023 Active Transportation Strategic Plan First/Last Mile Dashboard

Even so, there are several FLM Areas that coincide with areas the City recommends for improved active transportation facilities, as depicted in **Figure 2.2** and **Table 2.1**. Namely, many of the top priority improvements occurring on streets surrounding Huntington Drive, such as Royal Oaks Drive, Las Lomas Road, and Highland Avenue, all occur within FLM Areas. Additionally, the half-mile travel shed area of the Duarte/City of Hope Metro Station is identified as a FLM area. The City's improvements in the area are in alignment with LA Metro's goals, and more information on potential improvements can be found in the Duarte Gold Line Station Safe Routes to Transit Plan section above.

The FLM Areas surrounding Highland Avenue & Huntington Drive and Mount Olive Drive & Huntington Drive, were the only areas assigned any priority in the 2023 Active Transportation Strategic Plan (Tier 2 out of 3, specifically). However, LA Metro makes resources available, including FLM Area-related grant assistance and an index of possible funding programs, available for entities who would like to quickly pursue implementation.

3 EXISTING CONDITIONS



SOCIOECONOMIC CHARACTERISTICS

TOTAL POPULATION, RACE, ETHNICITY AND AGE

According to the 2021 American Community Survey (ACS) 5-Year Estimates, the total population of the Duarte project area is 28,986. Out of this population, about 54 percent identified as Hispanic/Latino. **Table 3.1** details the race/ethnicity composition in the Duarte project area.



Mawell Academy Walk Safety Audit at Mountain Ave

Table 3.1 Race and Ethnicity

Race	Total Population	Percentage of Population
Hispanic/Latino	15,715	54.22%
White	6,625	22.86%
Asian	4,449	15.35%
Black or African American	1,381	4.76%
Two or more races	605	2.09%
American Indian and Alaska Native	72	0.25%
Native Hawaiian and Other Pacific Islander	16	0.06%
Some Other Race	123	0.42%
Total	28,986	100%

Source: U.S Census Bureau, 2021 American Community Survey (ACS) 5-Year Estimates

Nearly 18 percent of the project area population is under the age of 18, which is lower than the same figure for Los Angeles County (21.6%). **Table 3.2** provides a more nuanced breakdown of the age brackets within the school-aged population (under 18 years-old). Over 30 percent of school-aged individuals in the project area are between 10 and 14 years-old. Also, over 26 percent of school-aged individuals are young children or toddlers (under 5 years-old).

Table 3.2 Population for School-Aged Individuals

Age Distribution	Total	Percentage of Population
Under 5 years old	1,386	26.74%
5 to 9 years old	1,280	24.69%
10 to 14 years old	1,601	30.88%
15 to 17 years old	917	17.69%
Total	5,184	100%

Source: U.S Census Bureau, 2021 American Community Survey (ACS) 5-Year Estimates



Royal Oaks Walk Safety Audit along Duarte Bike Trail

SCHOOL ENROLLMENT

According to 2021 5-Year Estimate data, 6,363 individuals (3 years-old and over) living in the Duarte project area are enrolled in some form of school. Of those individuals, about 61.9% of the project area's school-aged residents are enrolled in a K-12 program, which encompasses the target population of the SRTS program. For reference, in Los Angeles County, a similar percentage of school-aged individuals (62.3%) are enrolled in a K-12 school program, according to the same ACS data. **Table 3.3** shows the total number and percentage of school enrollment by education level in the Duarte project area.

COMMUTING PATTERNS

Duarte project area commuters primarily drive to work via a private automobile, with about 74% of workers (16 years-old and older) driving alone and another roughly 12% carpooling. A small percentage of sampled commuters opt to walk (1.75%), bicycle (0.19%), or use public transportation (3%). Over 8% of workers 16 years-old and older worked from home, including over 21% of the sampled population in a portion of eastern Duarte (south of Royal Oaks Drive and east of Mount Olive Drive). **Figure 3.1** showcases the breakdown of commuting patterns.



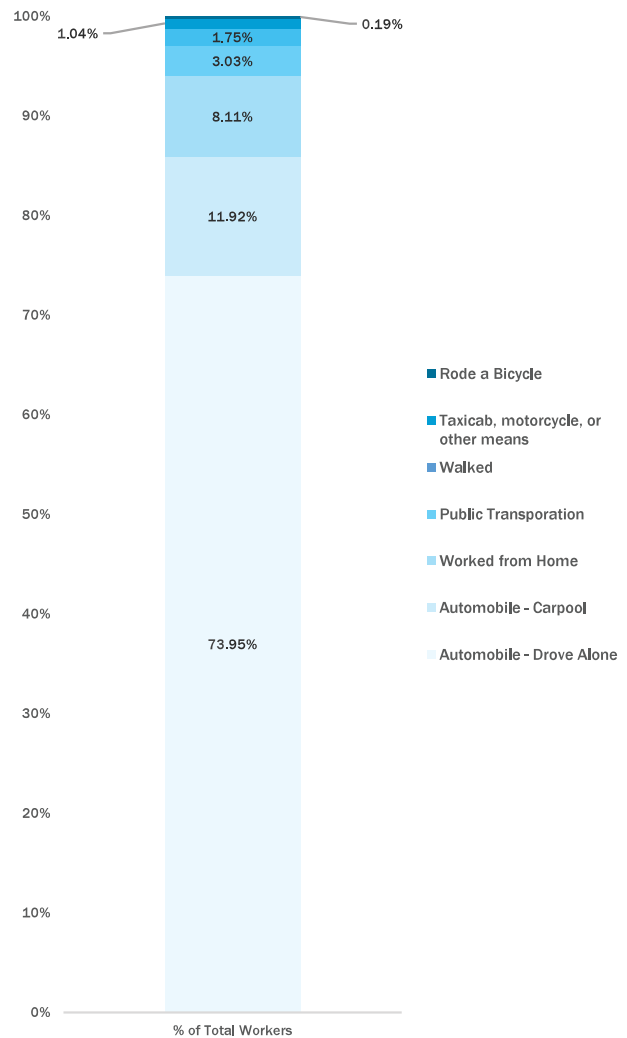
Duarte-City of Hope Metro Station

Table 3.3 School Enrollment Groups

Education Level	Total	Percentage of Population
Preschool	313	4.92%
Kindergarten	212	3.33%
Grade 1 - 4	979	15.39%
Grade 5 - 8	1,299	20.41%
Grade 9 - 12	1,450	22.79%
College	1,686	26.50%
Graduate School	424	6.66%
Total	6,363	100.00%

Source: U.S Census Bureau, 2021 American Community Survey (ACS) 5-Year Estimates

Figure 3.1 Commuting Patterns



Source: U.S Census Bureau, 2021 American Community Survey (ACS) 5-Year Estimates

INFRASTRUCTURE CONDITIONS

TRANSIT CONDITIONS

Duarte and its surrounding communities are serviced primarily by the Los Angeles Metro A (Blue) Line, offering connections to Azusa, Pasadena, and Downtown Los Angeles via light rail. Foothill Transit operates multiple bus routes in Duarte and Bradbury.

LA METRO LIGHT RAIL

The Metro A (Blue) Line runs east-west between Azusa and Downtown/East Los Angeles, with intermediate stations in Lincoln Heights, Highland Park, Pasadena, Arcadia, and Monrovia. This light rail line provides service every 10 minutes during weekday morning and afternoon peak hour travel. The Duarte/City of Hope Metro station is a major public transportation hub for the Duarte area; several Foothill Transit bus routes feature stops at the light rail station along Duarte Road.

FOOTHILL TRANSIT BUS ROUTES

Foothill Transit route 187 provides east-west service between the Azusa Intermodal Transit Center (including LA Metro A (Blue) Line station) and downtown/Old Town Pasadena.

Schools within the Duarte Unified School District do not provide bus transportation to all students due to the close proximity of students' homes to schools. School bus transportation is only provided for special education students.

Foothill Transit route 270 runs north-south between the Arcadia A (Blue) Line Metro station and El Monte, crossing through the unincorporated area southwest of Duarte via Myrtle Avenue.

Foothill Transit route 272 travels north-south between downtown Duarte and West Covina. The route loops around several major activity centers and transportation hubs in Duarte, including the City of Hope/Duarte LA Metro station, Duarte City Hall, and Duarte High School. Route 272 features stops along portions of Huntington Drive (near Duarte City Hall), Highland Avenue, Duarte Road, and Buena Vista Street (near Beardslee Academy).

Foothill Transit route 860, also known as the Duarte Blue line, provides local service to many destinations in Duarte. The route connects residential parts of southwest Duarte (near Maxwell Academy) and northeast Duarte (near Valley View Academy) to destinations such as Mountain Vista Plaza and the City of Hope/Duarte Metro station.

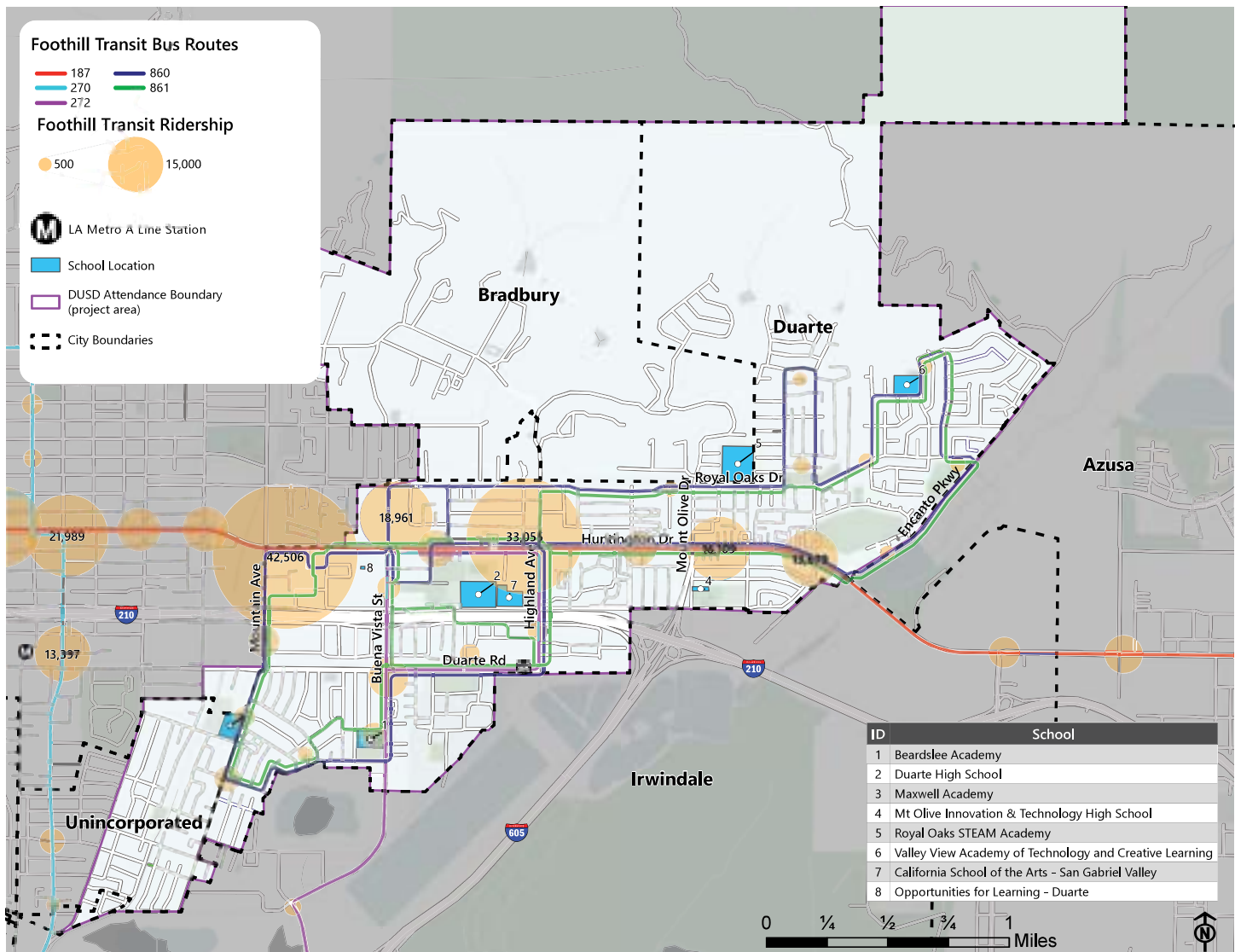
Foothill Transit route 861, also known as the Duarte Green line, also provides local service to many destinations in Duarte, with a couple slight variations from the Duarte Blue line. The Duarte Green line cuts along Central Avenue and Fasana Drive, to offer service to Duarte High School (bus stop exists at intersection of Evergreen Street and Duncannon Avenue).

See **Figure 3.2** for detailed public transit locations in the Duarte project area.



Foothill Transit Line 272 near Beardslee Academy

Figure 3.2 Public Transit Routes & Ridership



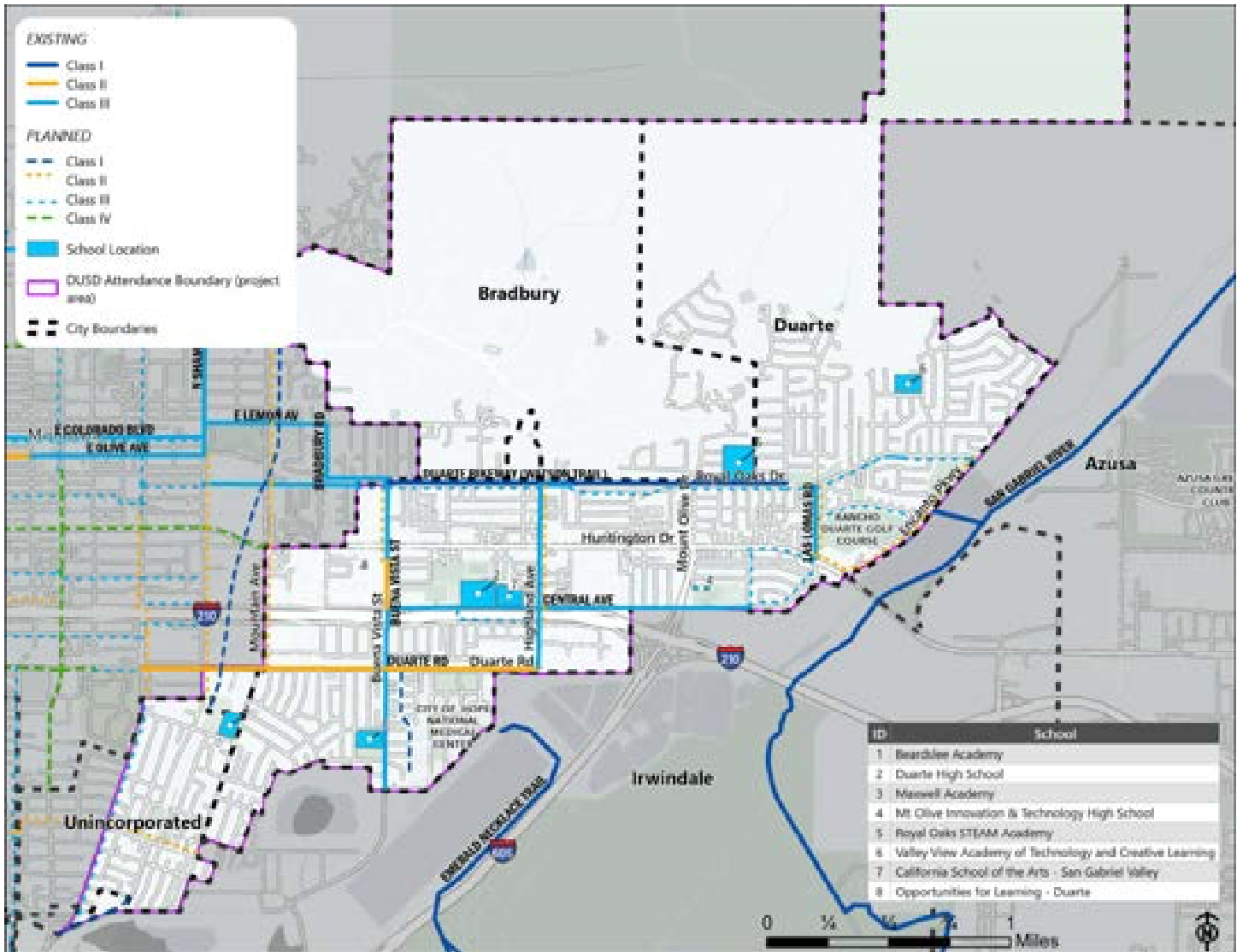
Source: Foothill Transit GTFS (January 2023), Los Angeles Metro GIS (2022)

RIDERSHIP ACTIVITY

Foothill Transit ridership is concentrated along the Huntington Drive corridor, and mainly west of Highland Avenue. Four of the five bus stops with the highest annual boarding (in 2019) are located along this portion of Huntington Drive, including the Huntington Drive & Highland Avenue westbound bus stop which received 21,861 boarding patrons in 2019, according to Foothill Transit data and as shown in [Figure 3.2](#). A large proportion of Foothill Transit riders in the Duarte area are using transit to access the retail destinations such as Mountain Vista Plaza, and potentially Duarte City Hall and Duarte High School, along Huntington Drive. The Huntington Drive & Highland Avenue bus stop also functions as a major transfer point in the Foothill Transit system, as four different Foothill Transit bus lines provide service at the intersection.

Beyond the Huntington Drive corridor, significant Foothill Transit boarding occurred at Buena Vista Street & Duarte Road – immediately north of Beardslee Academy – and along Mountain Avenue, near Maxwell Academy.

Figure 3.3 Bicycle Facilities (Existing and Planned)



Source: SCAG, City of Duarte (Citywide Bicycle Master Plan)

BICYCLE FACILITIES

The Duarte Project Area currently contains 6.79 miles of bicycle facilities, including 1.64 miles of Class I shared-use path (Duarte Bikeway along Royals Oaks Drive), 1.57 miles of Class II bicycle lanes (along Duarte Road and a portion of Buena Vista Street), and 3.58 miles of Class III bike routes (Buena Vista Street, Central Avenue, Highland Avenue, and Las Lomas Road).

Several planned bicycle facilities in Duarte will provide a link to the Class I path (Duarte Bike Trail) located along Royal Oaks Drive, such as a Class II bicycle lane on Huntington Drive (east of Crestfield Drive) and along Encanto Parkway. These connections to the San Gabriel River Trail are noted as “high priority projects” in the 2016 Citywide Bicycle Master Plan, along with several planned Class II and Class III connections to the City of Hope/ Duarte Gold Line station. Outstanding “high priority” Class II bikeways are planned on Highland Avenue (between Royal Oaks Drive and the City of Hope/Duarte A Line station) and along Las Lomas Drive (north of Huntington Drive). Note that these segments are currently designated as Class III bicycle routes. These priority projects, as well as existing bicycle facilities, are represented in **Figure 3.3** above.

There are currently no bicycle facilities serving Maxwell Academy in southwest Duarte. Los Angeles County is planning Class II bicycle lanes along both Shrode Avenue and California Avenue through the southwest unincorporated community of South Monrovia, per the Los Angeles County Bike Master Plan.

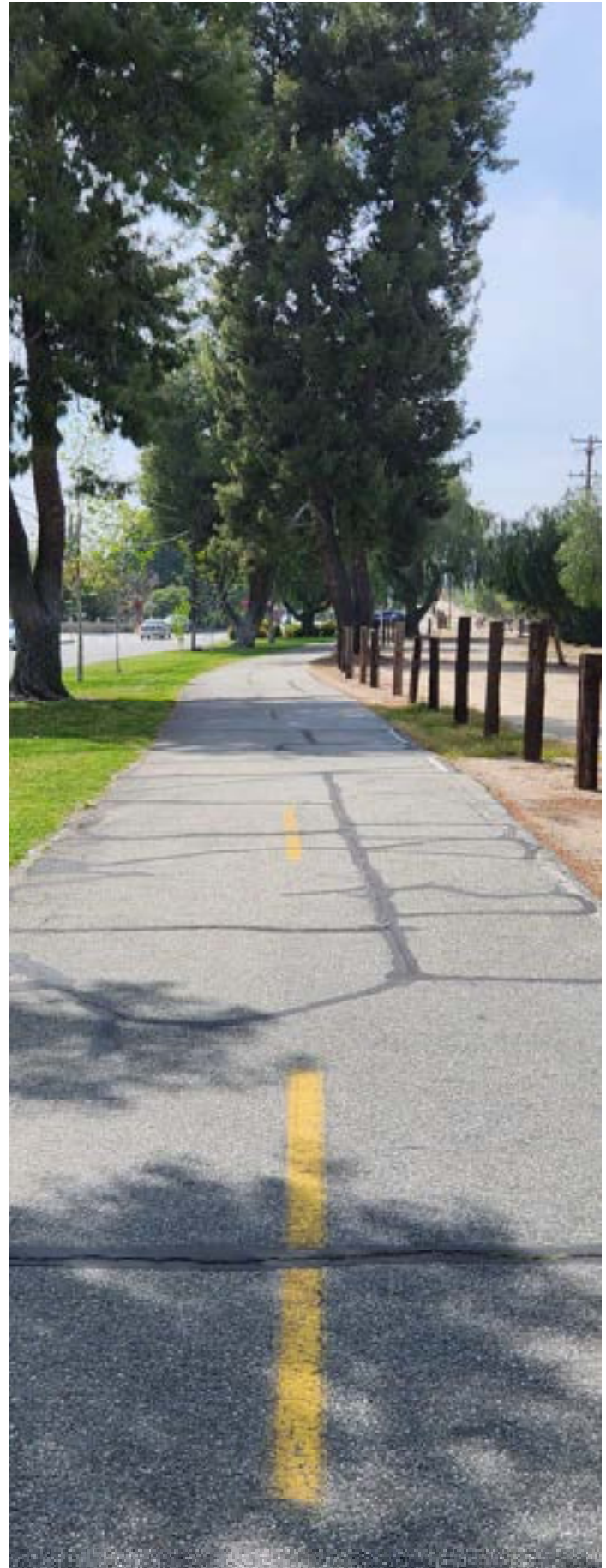
Segments of Royal Oaks Drive have been repaved recently (in 2022, according to assessment of aerial imagery), and during the repaving, those sections received Class III bicycle route designation.

REGIONAL CONNECTIONS

There are several regional trail and on-street bicycle lane connections that end at the City of Duarte's jurisdictional boundary. These connections should be prioritized wherever possible to improve accessibility to for students, commuters and recreational riders, expanding the potential for trips to be made by active transportation modes.

The San Gabriel River Trail is a popular Class I mixed use path that connects the San Gabriel Valley to southeastern Los Angeles County, Lakewood, North Long Beach and the Pacific Ocean in Seal Beach.

There are currently no bike share or scooter share facilities in the Duarte project area, as of December 2022.



Duarte Bike Trail along Royal Oaks Drive



Duarte Bike Trail below Clark Avenue

CRITICAL COLLISION FACTORS

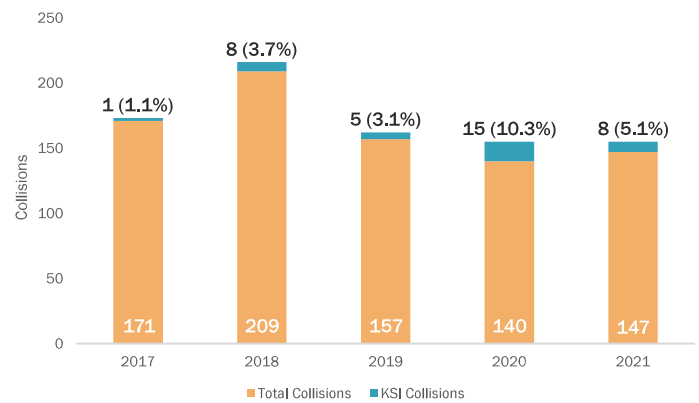
The following section analyzes collisions and how the occurrences guide recommendations in particular areas around Duarte schools. The collision report and analysis begins by addressing collisions across the entire project area, with a subsequent focus on analyzing incidents involving children and those occurring in proximity to Duarte schools.

ANNUAL COLLISION TRENDS

From 2017 to 2021, a total of 824 collisions occurred on local roadways in the Duarte project area according to SWITRS data. Note that this total excludes collisions that occurred on I-210 or I-605. **Figure 3.4** displays the annual number of collisions occurring within the 2017 to 2021 timeframe, as well as the number of annual collisions involving a fatality or severe injury (KSI). As shown in **Figure 3.4**, within the project vicinity, annual collisions peaked in 2018 at 209 collisions. This annual peak includes 8 KSI collisions (3.68% of all collisions in 2018). In the year 2020, a larger percentage of KSI collisions occurred: 10.27% of all project area collisions in 2020 were KSI, which is the highest KSI collision share of any year as part of this project.

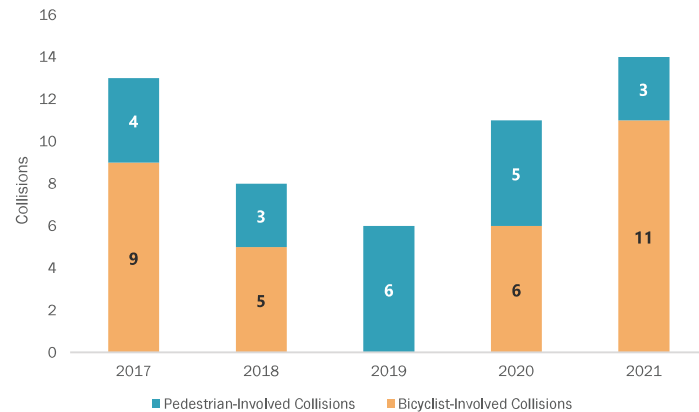
Similar to the trend of KSI collisions increasing between 2020 and 2021, the number of pedestrian- and bicyclist-involved collisions also increased from 2019 to 2020. Particularly, the number of pedestrian-involved collisions increased from 0 in 2019 to 6 in 2020, and then nearly doubled between 2020 to a peak of 11 pedestrian-involved collisions in 2021, as shown in **Figure 3.5**.

Figure 3.4 Collision Severity (Annual)



Source: SWITRS, 2017 to 2021

Figure 3.5 Pedestrian- or Bicyclist-Involved Collision (Annual)

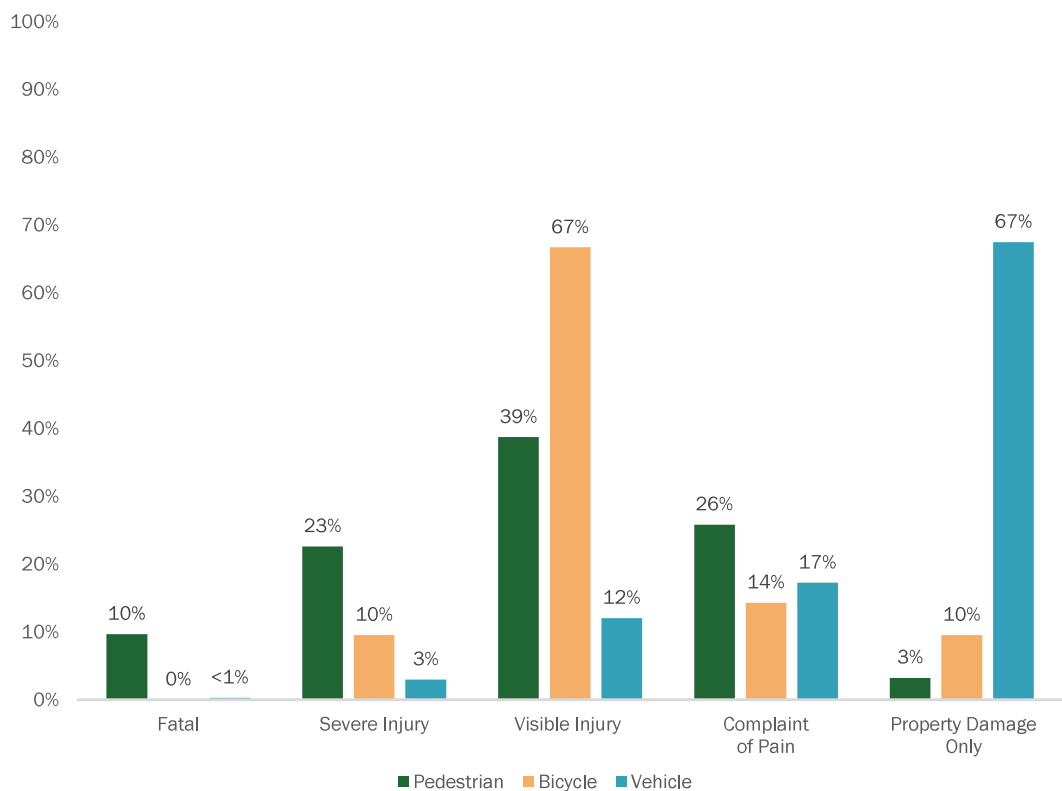


Source: SWITRS, 2017 to 2021



I-210 Underpass on Highland Avenue

Figure 3.6 Collision Severity by Travel Mode



Source: SWITRS, 2017 to 2021

COLLISION SEVERITY

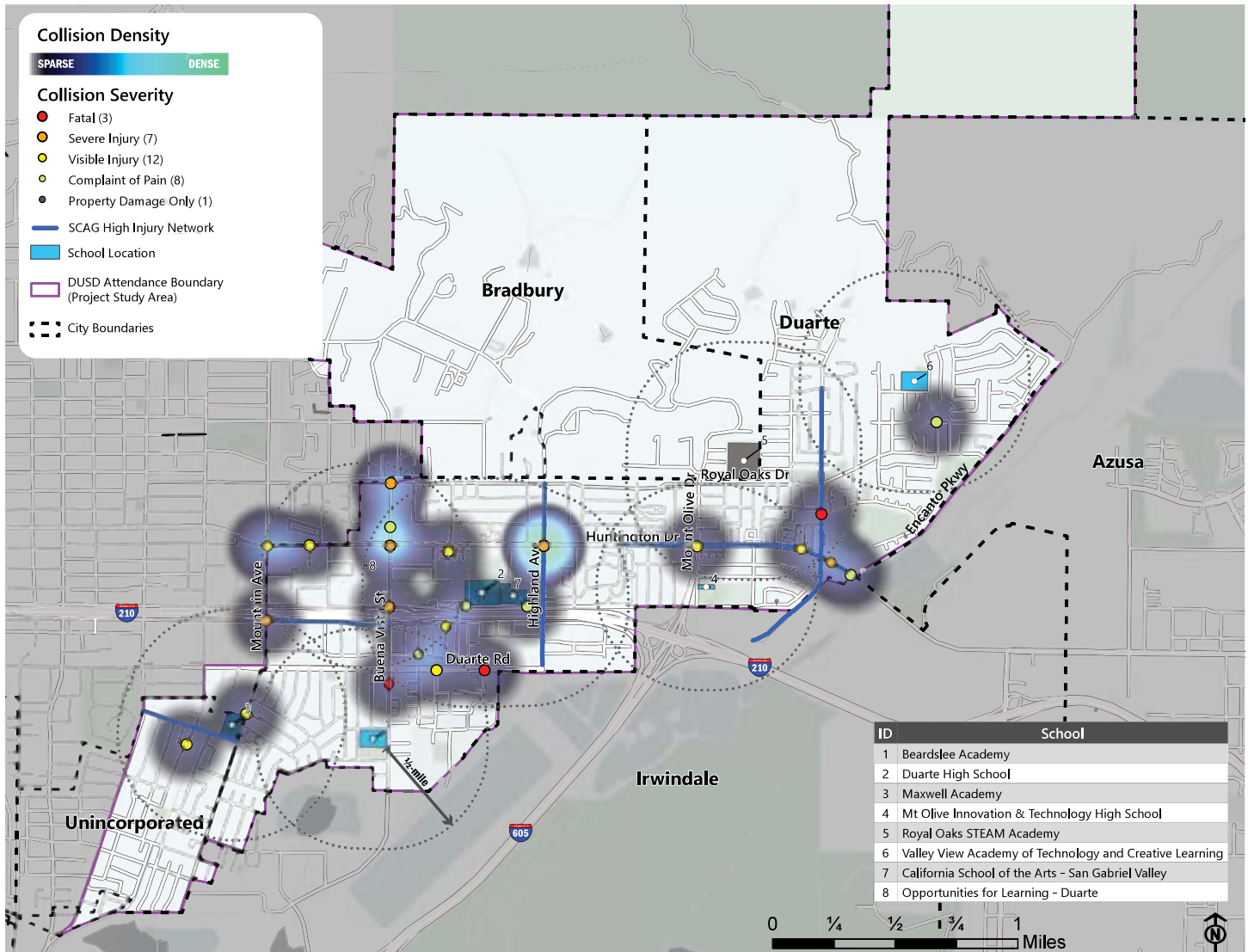
Figure 3.6 illustrates the collision severity for all collisions and by mode of transportation. The figure depicts the severity of total collisions (all modes), followed by a collision severity breakdown of the individual transportation modes, including vehicle, pedestrian-, and bicyclist-involved collisions. Compared to vehicle collisions, pedestrian-related and bicyclist-related collisions resulted in a higher percentage of severe injury and fatal (KSI) collisions. Among pedestrian-involved collisions, fatalities accounted for 9.7% of pedestrian-involved collisions, and severe injuries accounted for 22.6% of pedestrian-involved collisions. These severity rates are disproportionate compared to overall collisions; nearly 97% of all pedestrian-involved collisions resulted in some form of injury (not property damage only). Considering bicyclist-involved collisions, there were zero fatal collisions, but 9.5% of bicyclist-involved collisions resulted in a severe injury – an increase from the 4% of project-wide severe injury collisions.

PEDESTRIAN- AND BICYCLIST-INVOLVED COLLISIONS

During the 5-year collision data timeframe, 31 pedestrian-related collisions and 21 bicyclist-involved collisions occurred in the project area, whose locations are represented in **Figures 3.7 and 3.8**. Pedestrian-involved collision hotspots exist mainly along the western portion of Huntington Drive; particularly at the intersections of Huntington Drive & Highland Avenue (5 pedestrian-involved collisions), Huntington Drive & Buena Vista Street (2 pedestrian-involved collisions), and Royal Oaks Drive & Buena Vista Street (2 pedestrian-involved collisions). Clear bicycle collision hotspots exist at Duarte Road & Buena Vista Street (4 bicyclist involved-collisions) and along Huntington Drive, particularly west of Buena Vista Street (3 bicyclist-involved collisions).

These collision hotspots are also reflected in **Table 3.4 and 3.5**, which display the facility type (intersection or roadway corridor) breakdown for pedestrian- and bicyclist-involved collisions in a tabular view. Overall, 25 of the 31 pedestrian-involved collisions occurred within 300 feet of an intersection, while the remaining 6 pedestrian-involved collisions occurred beyond 300 feet of an intersection and therefore classified under a

Figure 3.7 Pedestrian-Involved Collisions



Source: SWITRS, 2017 to 2021, and SCAG

roadway corridor facility. Huntington Drive and Buena Vista Street were the corridors with the highest pedestrian-involved collision corridors, with 2 pedestrian-involved collisions occurring on either roadway (outside of an intersection). Over 45% of all pedestrian-involved collisions occurred on Huntington Drive (intersection or roadway corridor).

SCAG's High Injury Network (2022), which shows a selection of roadways where a majority (65%) of KSI collisions occur in Southern California, is also represented in [Figure 3.7](#). While there are only a few short segments on HIN within the City of Duarte, it shows that there are high-risk locations even within smaller communities like Duarte.

Table 3.4 Pedestrian & Bicycle Collision Locations - Intersections

Intersection	Pedestrian Collisions*	Bicycle Collisions*
Buena Vista Street & Bloomdale Street	0	1
Huntington Drive & Highland Avenue	5	1
Huntington Drive & Buena Vista Street	2	0
Huntington Drive & Crestfield Drive	0	1
Huntington Drive & Santa Domingo Avenue	0	1
Royal Oaks Drive & Buena Vista Street	2	0
Royal Oaks Drive & Francita Avenue	0	1
Royal Oaks Drive & Mount Olive Drive	0	1
Central Avenue & Buena Vista Street	1	0
Central Avenue & Duncannon Avenue	1	0
Duarte Road & Hope Drive	1	0
Duarte Road & Buena Vista Street	0	4
Duarte Road & Village Road	1	0
Encanto Parkway & Hacienda Drive	0	1
Evergreen Street & Cotter Avenue	1	0
Evergreen Street & Mountain Avenue	1	0
Evergreen Street & Delford Avenue	0	1
Euclid Avenue & California Avenue	0	1
Fish Canyon Road & Mel Canyon Road	1	0
Highland Avenue & Business Center Drive	0	1
Huntington Avenue & Mountain Avenue	1	0
Huntington Drive & Calle Adra	1	0
Huntington Drive & Encanto Parkway	1	0
Huntington Drive & Mount Olive Drive	1	0
Huntington Drive & Mountain Ave	1	0
Las Lomas Road & Calle Martos	1	0
Las Posadas Drive & Coiter Avenue	1	0
Lemon Avenue & Sombrero Road	0	1
Mountain Avenue & Lewiston Street	1	0
Three Ranch Road & Cinco Robles Drive	1	0
Shrode Avenue & California Avenue	0	1
Shrode Avenue & Goodall Avenue	0	1
Total	25	17

Source: SWITRS, 2017 to 2021

*Only includes collisions that occurred within 300' or less from an intersection.

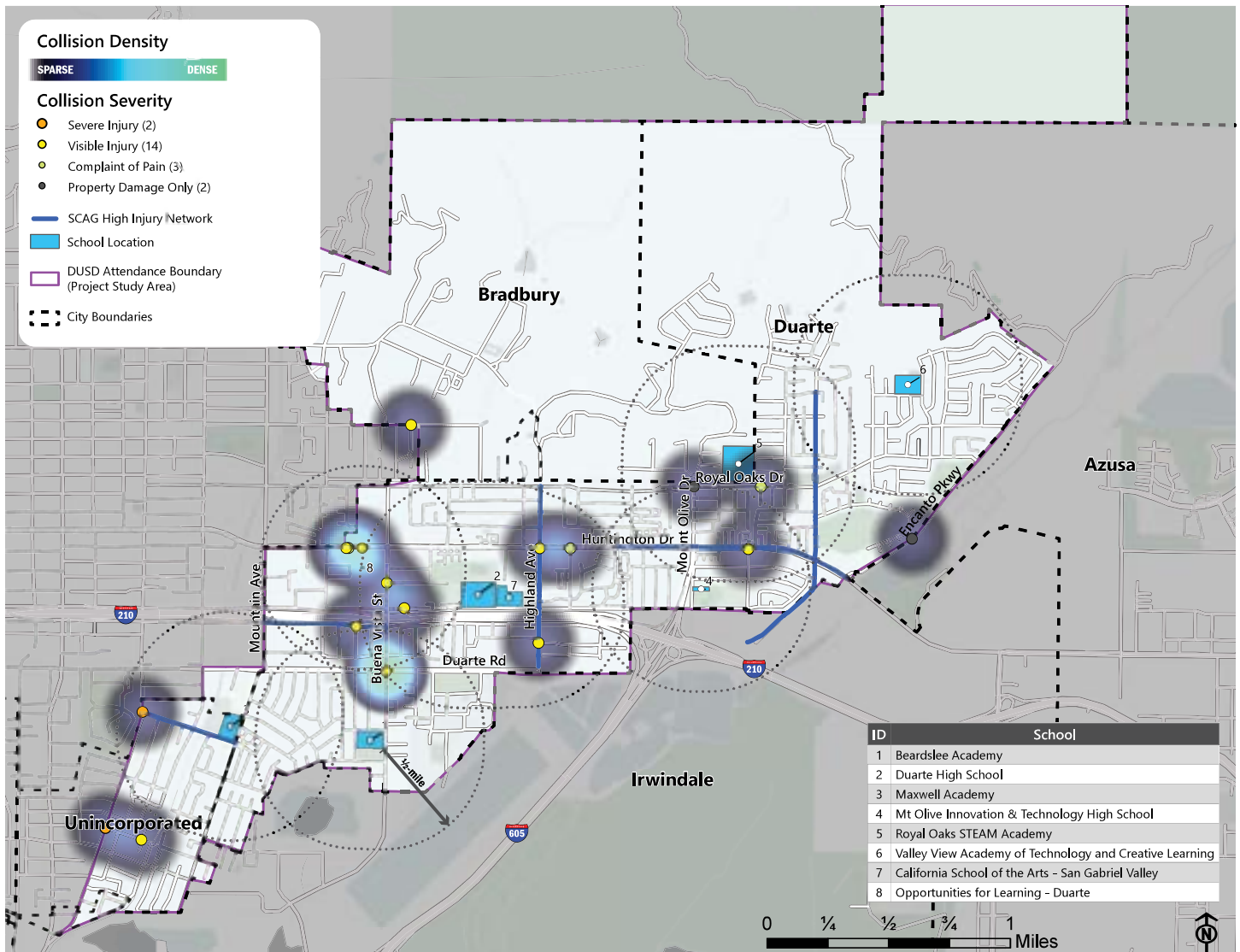
Table 3.5 Pedestrian & Bicycle Collision Locations – Corridor

Roadway Corridor	Pedestrian Collisions*	Bicycle Collisions*
Huntington Drive	2	3
Buena Vista Street	2	0
Central Avenue	1	1
Goodall Avenue	1	0
TOTAL	6	4

Source: SWITRS, 2017 to 2021

*Only includes collisions that occurred more than 300' from an intersection.

Figure 3.8 Bicyclist-Involved Collisions



Source: SWITRS, 2017 to 2021, and SCAG

DUARTE SRTS PROJECT AREA VS. LOS ANGELES COUNTY

Using 2017 – 2021 SWITRS collision data, KSI collision characteristics were compared between the Duarte SRTS project area and greater Los Angeles County. As shown in [Table 3.6](#), the Duarte project area contained 28,763 residents, according to 2021 ACS 5-year estimate data. During the same period, Los Angeles County had 10,019,635 residents, with an estimated 6,037 collisions per million residents per year; significantly higher than the Duarte project area's estimated 2,608 collisions per million residents per year. The Duarte project area experienced a larger share of KSI collisions (4.5%) compared to greater Los Angeles County (3%). The share of pedestrian-involved and bicyclist-involved collisions were comparable between the Duarte project area and Los Angeles County during the project timeframe.



Huntington Drive (Historic Route 66)

Table 3.6 DUSD Project Area vs. LA County Population and Collision Statistics

Total Collisions	Project Area*	Los Angeles County
Population (ACS 2021 5-year estimates)	28,763	10,019,635
Total Collisions	825	665,329
Collisions/1,000,000/Year	2,608	6,037
Fatal and Severe Injury Collisions (KSI)	37	20,043
KSI %	4.5%	3.0%
Total Pedestrian-Involved Collisions	31	25,223
Pedestrian %	3.8%	3.8%
Total Bicyclist-Involved Collisions	21	15,847
Bicycle %	2.5%	2.4%

Source: SWITRS, 2017 to 2021; Includes only local collisions (highway collisions removed)

*Project Area includes City of Duarte, City of Bradbury and portions of unincorporated Los Angeles County

COLLISIONS BY PRIMARY COLLISION FACTOR

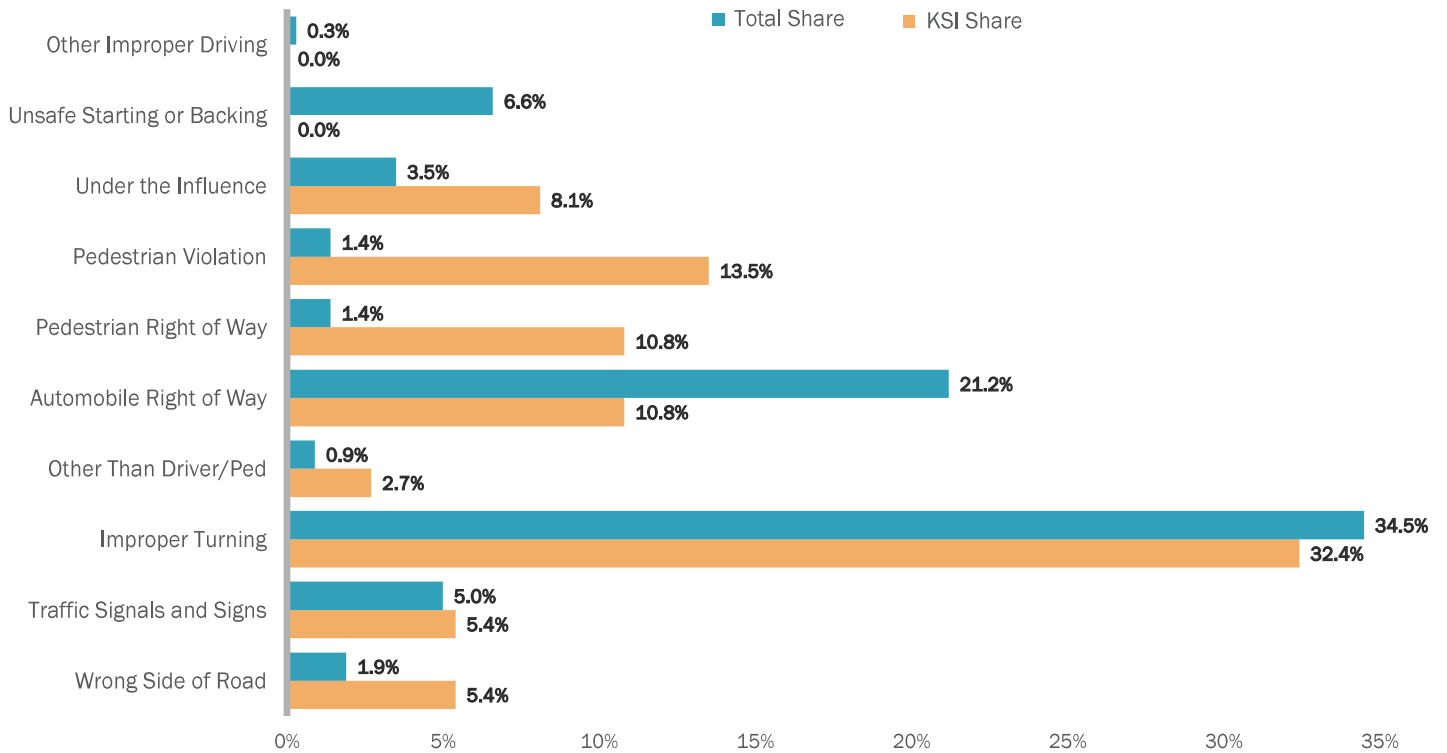
Primary Collision Factor (PCF) is the leading cause of a collision according to the law enforcement officer's opinion who conducted the collision investigation. Over the 5-year project timeframe, the most frequently recorded primary collision factors were improper turning (34.5%) and automobile right-of-way (21.2%). Improper turning is when a driver makes an illegal turning movement and can also include a driver turning outside of its turning lane (unnecessarily far from curb, etc).

Comparing the PCFs for KSI collisions to total collisions, improper turning accounted for the largest share of KSI collisions (32.4%) and overall collisions (34.5%), as shown in [Figure 3.9](#). The next largest shares of KSI collisions were related to pedestrian collisions: pedestrian violations (13.9% of KSI collisions) and pedestrian right-of-way (10.8% of KSI collisions). Pedestrian violations and pedestrian right-of-way violations accounted for a much smaller share of overall collisions (1.4% of overall

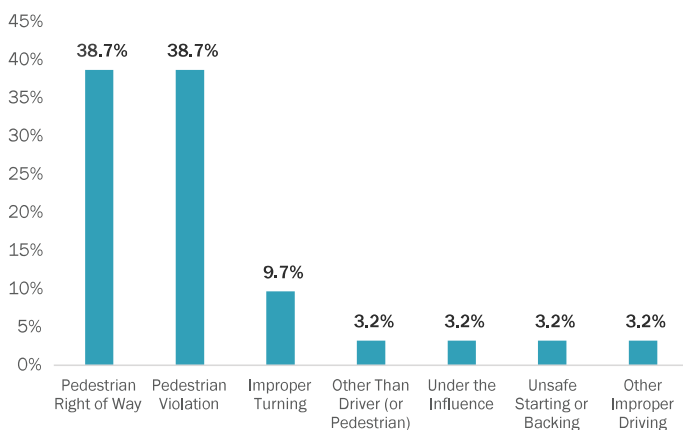
collisions, respectively). DUI collisions were twice as likely to result in death or serious injury.

The distribution of PCF violations across pedestrian-involved collisions was also reviewed, as displayed in [Figure 3.10](#). Of the 31 pedestrian-involved collisions, pedestrian right-of-way and pedestrian violation both accounted for 12 collisions, which represents over 77% of all pedestrian-involved collisions in the project area. Pedestrian right-of-way indicates that the motorist did not yield the right-of-way to a pedestrian crossing within a marked or an unmarked crosswalk at an intersection. A pedestrian violation is typically defined as a pedestrian violating the automobile right-of-way (crossing at unmarked location, walking in road).

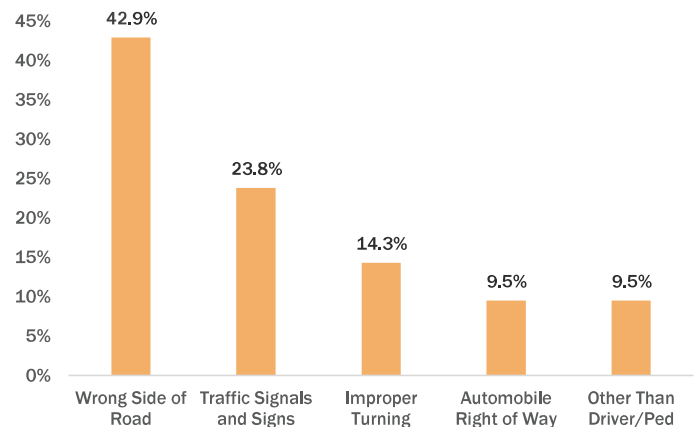
The PCF distribution for bicyclist-involved collisions were also reviewed, with results shown in [Figure 3.11](#). Wrong side of road violations were the most frequent cause of bicyclist-involved collisions, according to SWITRS data. This is a much greater share of collisions compared to the 1.9% of overall collisions caused by wrong side of road violations.

Figure 3.9 Primary Collision Factors (PCF) – KSI Share

Source: SWITRS, 2017 to 2021

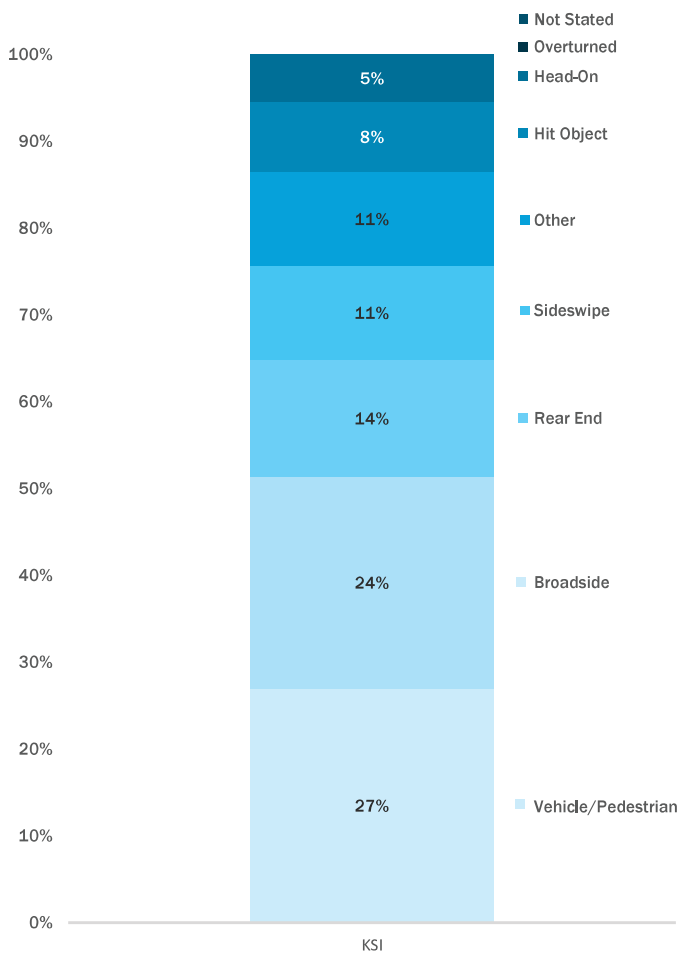
**Figure 3.10 Primary Collision Factors: Pedestrian Collisions**

Source: SWITRS, 2017 to 2021

Figure 3.11 Primary Collision Factors: Bicycle Collisions

Source: SWITRS, 2017 to 2021

Figure 3.12 Fatal/Severe Injury Collision Types

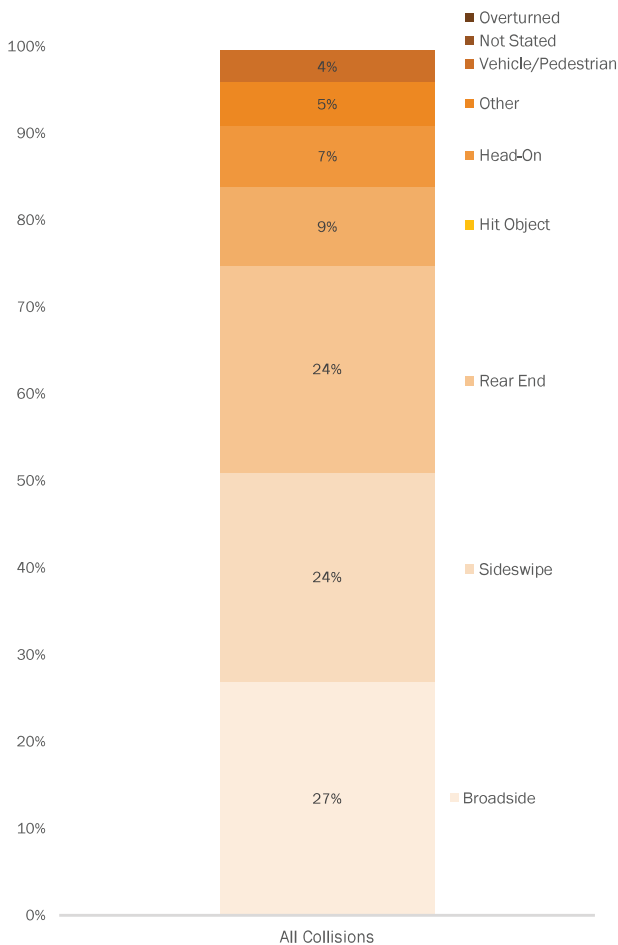


Source: SWITRS, 2017 to 2021

COLLISIONS BY CRASH TYPE

Collision type is another valuable attribute for collision analysis, providing an understanding of a collision’s initial impact and its involved parties. For all collisions, the most common collision types were broadside (27%), sideswipe (24%), and rear end (24%). Vehicle/pedestrian accounted for the largest share of KSI collisions (26%), significantly higher than the 3% of total collisions due to a vehicle/pedestrian movement. Rear end and sideswipe collisions also accounted for a smaller share of KSI collisions compared to overall collisions. The full collision type breakdown between total and collisions is represented in Figure 3.12 and Figure 3.13.

Figure 3.13 All Collision Types

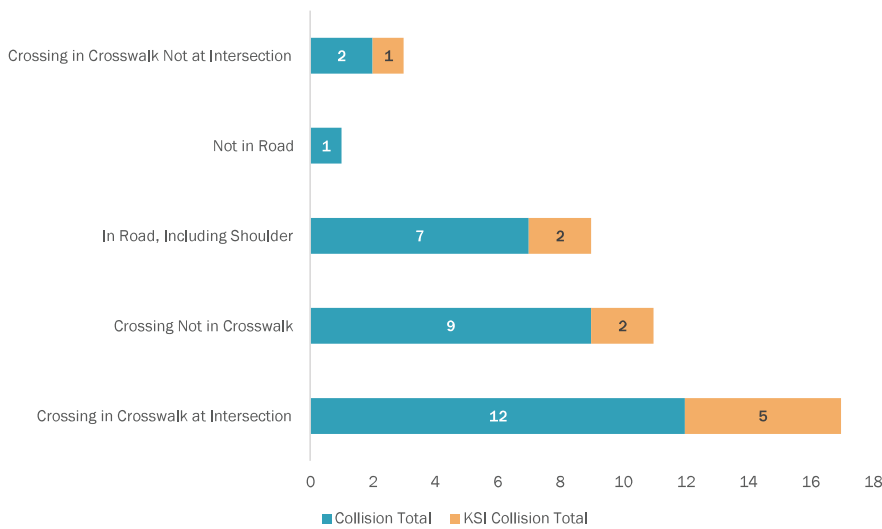


Source: SWITRS, 2017 to 2021

PEDESTRIAN-INVOLVED COLLISIONS BY PEDESTRIAN ACTION

For pedestrian-involved collisions, the pedestrian action attribute describes the activity of the pedestrian leading up to the collision. Of the 31 pedestrian-involved collisions, over 38% occurred while a pedestrian was crossing at an intersection crosswalk. This includes 5 KSI collisions – 50% of all pedestrian-involved KSI collisions. An additional 29% of pedestrian-involved collisions were due to a pedestrian crossing a roadway outside of a crosswalk. Figure 3.14 provides the frequency of each pedestrian action for all project area pedestrian-involved collisions.

Figure 3.14 Pedestrian-Involved Collisions by Pedestrian Action and Severity



Source: SWITRS, 2017 to 2021



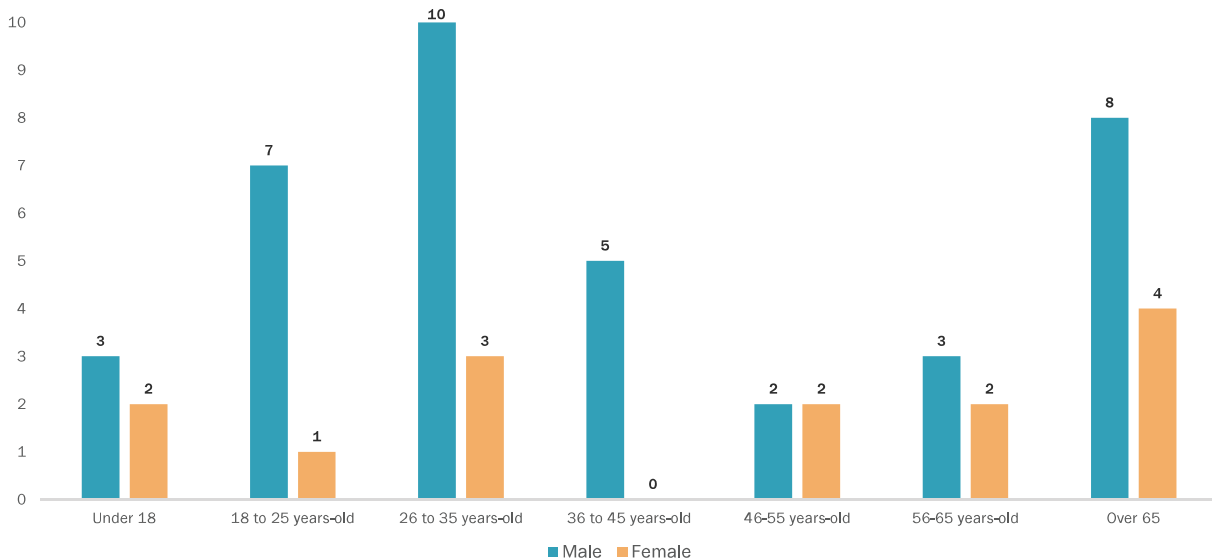
Students walking towards Duarte-City of Hope Metro Station

VICTIMS BY RACE AND AGE GROUP (PEDESTRIANS AND BICYCLISTS)

SWITRS data also provides information detailing collision victims, including age and gender. **Figure 3.15** shows the age group and sex distribution of pedestrians and bicyclists involved in collisions during the project timeframe. Nearly 25% of pedestrian or bicyclist collision victims were in the 26-35 age group, followed by 22% which were over the age of 65 -- including two pedestrians that were killed. Concerning school-aged individuals, five pedestrian or bicyclist collision victims were under the age of 18. In terms of race, Hispanics were most represented in pedestrian or bicyclist collision victims, accounting for over 43% of those collision victims.

It should also be noted that some collision records do not have complete information regarding victim age, sex or race. There are also collisions that are not able to be located on the map due to missing information; those are included in the summaries, but are not displayed on maps in the subsequent sections. Furthermore, it is important to acknowledge that the reporting of collisions is not exhaustive as there may be collisions that go unreported.

Figure 3.15 Pedestrian- and Bicyclist-Involved Collision Victims by Age Group and Gender



Source: SWITRS, 2017 to 2021

*Note: One (1) pedestrian collision victim did not have demographic data in SWITRS data

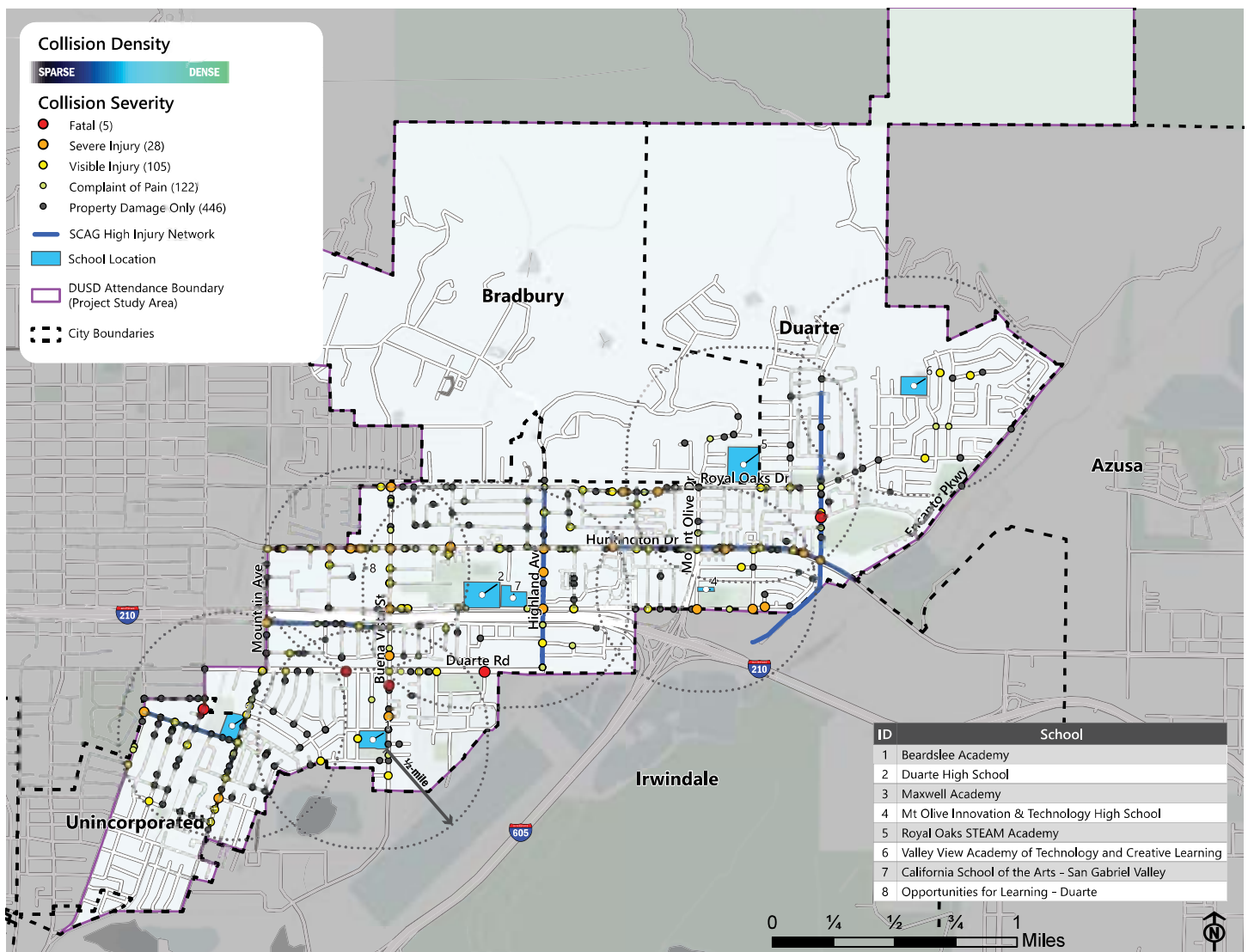
COLLISIONS NEAR SCHOOLS

Collisions were also assessed within school areas – both within a ½ mile and ¼ mile of a Duarte SRTS project school.

In the collision data timeframe, 745 collisions occurred within a ½-mile of a Duarte project school, representing over 90% of all Duarte project area collisions. Also, 35 KSI collisions occurred within a ½ mile of a Duarte SRTS project school, which is over 94% of all KSI collisions in the Duarte project area.

Figure 3.16 illustrates the number of collisions within a ½-mile radius of each individual school site. The largest clusters of collisions occurred in central Duarte, surrounding Duarte High School and Opportunities for Learning – Duarte. There also are a significant number of collisions within a ½-mile of Maxwell Academy.

Figure 3.16 Collisions within a ½-Mile of Duarte Schools



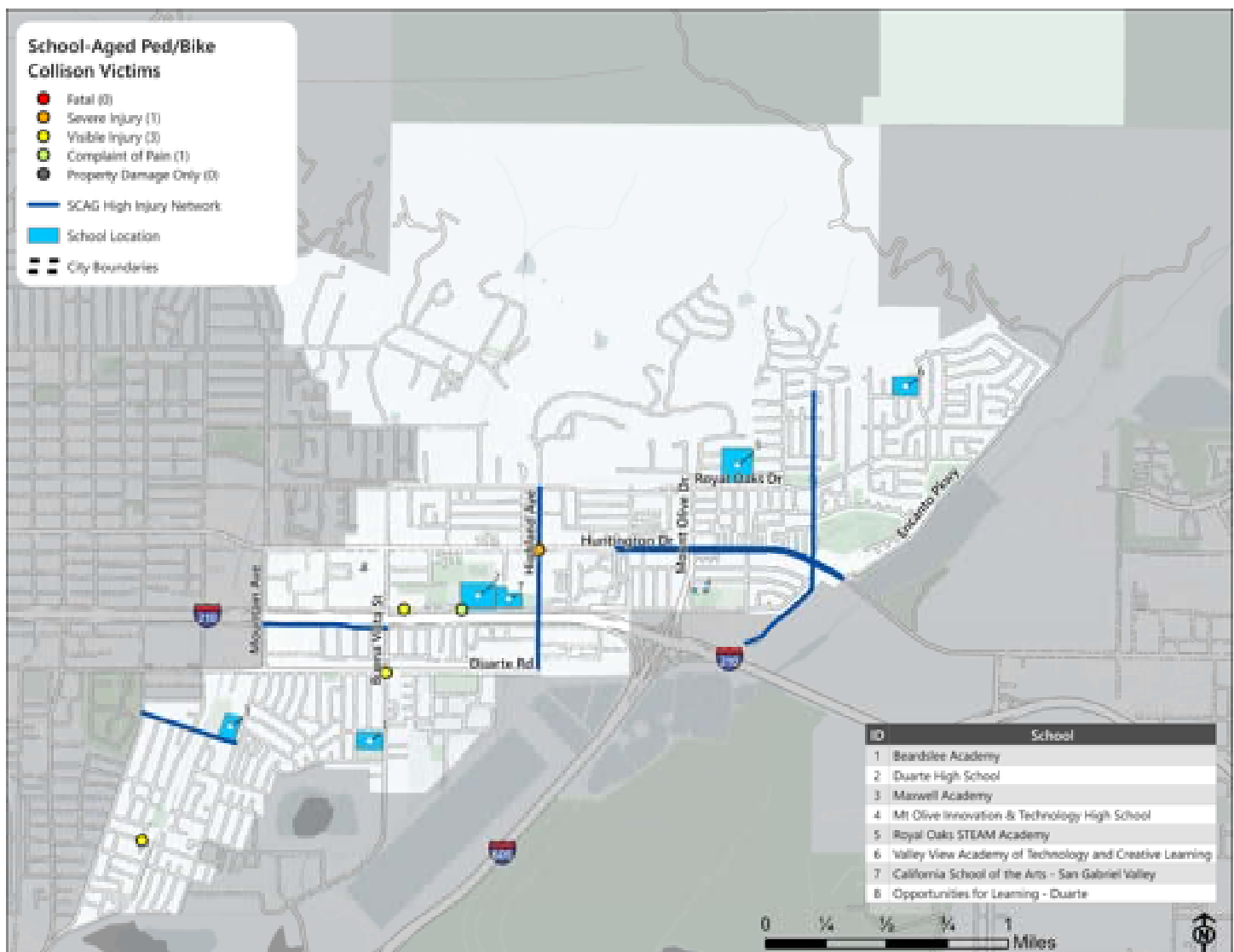
Source: SWITRS, 2017 to 2021, SCAG

SCHOOL-AGED COLLISION VICTIMS (PEDESTRIANS AND BICYCLISTS)

School-aged individuals comprised one of the smaller pedestrian and bicyclist collision victim age brackets. Considered between 5 to 17 years-old in this analysis, school-aged individuals comprised about 9% of all pedestrian and bicyclist collision victims within the project timeframe. There was a significantly higher number of young adult collision victims (18-25 years-old) and senior-aged collision victims (over the age of 65 years-old). These age groups are more vulnerable to traumatic injuries if struck by a vehicle, and need universal design or redundant design principles to support safe travel to schools or civic institutions.

Of the 54 total pedestrian and bicyclist collision victims, five (5) were under the age of 18 (2 pedestrians and 3 bicyclists). Also, one of the 5 school-aged victims was severely injured, according to SWITRS data. **Figure 3.17** illustrates the locations of these 5 school-aged victims. One school-aged pedestrian and one school-aged bicyclist were involved in a collision while traveling along Central Avenue, within ½ mile of Duarte High School. A 14-year-old pedestrian was also severely injured at the intersection of Huntington Drive and Highland Avenue.

Figure 3.17 School-Aged Pedestrian and Bicycle Collisions



Source: SWITRS, 2017 to 2021, SCAG

Reflecting the information found in [Figure 3.16](#), [Table 3.7](#) provides a summary of collision types within a ½-mile radius for each particular school. Duarte High School experienced the largest number of collisions (259) within a ½-mile radius of its campus, followed by Opportunities for Learning – Duarte (217 collisions).

Table 3.7 School Collision Summary (½-Mile)

School	Total Collisions	KSI	Pedestrian	Pedestrian KSI	Bicyclist	Bicyclist KSI
Duarte High School	259	11	16	5	9	0
Opportunities for Learning - Duarte	217	11	12	3	6	0
Maxwell Academy	147	4	3	1	1	1
California School of the Arts - San Gabriel Valley	138	7	12	3	4	0
Royal Oaks STEAM Academy	124	5	3	1	3	0
Mt Olive Innovation & Technology High School	107	6	2	0	2	0
Beardslee Academy	95	4	3	1	4	0
Valley View Academy of Technology and Creative Learning	18	0	1	0	0	0

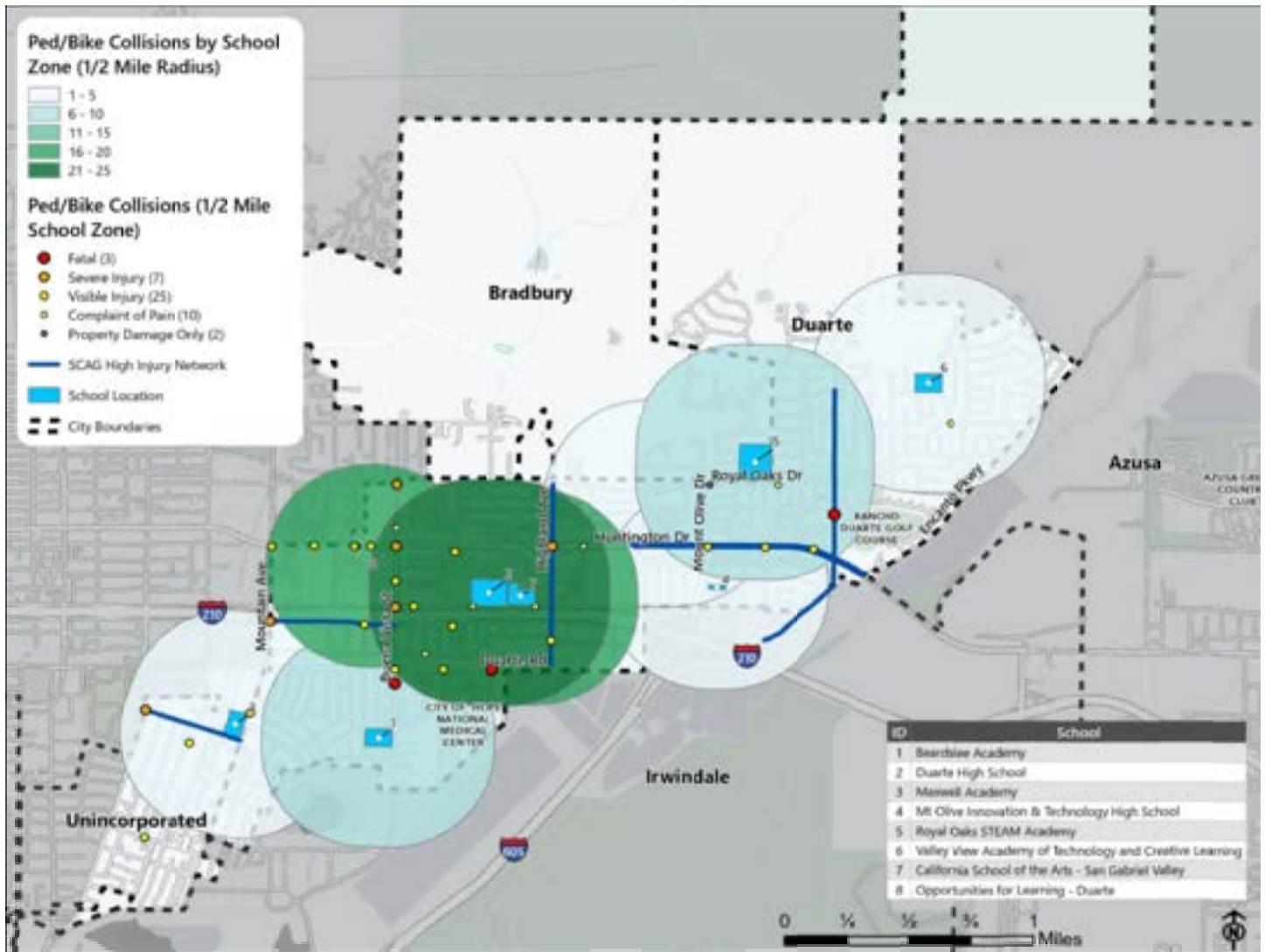
Source: SWITRS, 2017 to 2021

Also, over 74% of pedestrian- and bicyclist-involved collisions occurred in the ½-mile area surrounding three schools: Duarte High School, Opportunities for Learning – Duarte, and California School for the Arts – San Gabriel Valley. This is largely due to these schools' proximity to the western portion of Huntington Drive, a noted pedestrian- and bicyclist- involved collision hotspot. Fewer pedestrian- and bicyclist-involved collisions occurred in the ½-mile areas surrounding schools at the far northeast (Valley View Academy) and southwest (Maxwell Academy). [Figure 3.18](#) illustrates the pedestrian- and bicyclist-involved collisions within the ½-mile school zones.



Intersection of Huntington Drive and Highland Avenue

Figure 3.18 Pedestrian- and Bicyclist-Involved Collisions within a ½-Mile of Duarte Schools



Source: SWITRS, 2017 to 2021, SCAG



Families walking and biking along Duarte Bike Trail

4 STAKEHOLDER ENGAGEMENT



OVERVIEW

Critical to any safety planning effort is ensuring that the process is community-driven, reaching out to residents, students, staff and visitors to share their experiences along Duarte's schools and roadways. A Community Outreach and Marketing Strategies Plan (COMSP) was created at the onset of the project by the Duarte Safe Routes to School (SRTS) Team to build awareness on the SRTS Plan and engagement with the Duarte community. A variety of notification materials such as branded print and digital flyers and fact sheets were developed to promote public involvement in the SRTS planning process. Additional digital outreach materials that were produced included a project website, social media content, and an interactive GIS-based mapping survey. All materials were provided in English, Spanish, and Mandarin to better engage with Duarte's Spanish- and Mandarin-speaking community. Overall, the COMSP functioned as a guide to assist the SRTS Team in creating the materials mentioned as well as coordinating and implementing robust grassroots outreach efforts.

PROJECT BRANDING

As part of the development of digital and print notification materials, a project logo was created to establish the project's identity and branding. The project logo reflects the City's own branding style to ensure that Duarte community members can easily recognize the project. All print and digital notification materials contained the project logo to further grow the project's branding presence.



Duarte SRTS Project Logo

PARTNERSHIPS

Throughout every stage of outreach, the SRTS Team invested in partnerships to expand the level of community involvement, checking in with nearly 25 different partner organization and sites. This included school site administration teams, district leadership, community-based organizations, civic organizations, and agency commissions. At every step, partners were encouraged to leverage their networks of relationships with residents and community members, increasing the number of diverse voices and perspectives that provided input into the SRTS Plan. Key partners included the following:



COMMUNICATION TOOLS

In order to increase awareness of the project throughout the community and schools, the SRTS Team distributed social media advertisements, flyers, and email blasts. A project email account was listed on notification materials to provide community members the opportunity to directly engage with the SRTS Team. Printed materials also included a QR code that linked to the project website where community members could learn more about the project, see upcoming events and meetings, and provide feedback via the GIS mapping survey. The next page demonstrates some of the materials shared with participating schools and the City via social media. **Appendix A** contains materials that were used throughout the project such as the project website, surveys, press release, email notifications, and social media toolkits. A write up of survey results as well as survey forms used can be found in **Appendix B**.

EVENTS AND COMMUNITY WORKSHOPS

The SRTS Team coordinated and staffed three (3) community events and three (3) community workshops with support from Safe Moves staff. These events and workshops were conducted in person to better engage with community members and collect feedback.

A. COMMUNITY EVENTS

The SRTS Team worked closely with City staff to identify three (3) community events to engage with Duarte residents. These events featured tri-lingual materials such as fact sheets, surveys, and display boards to engage with a diverse range of community members. Event staff also prompted community members to sign-up to receive project updates related to the SRTS Plan.

In all, staff engaged with over 100 community members at these events. Participation in these events was instrumental to increasing community awareness and engagement. Summaries and other materials from these event are located in **Appendix C**.

Table 4.1 Community Events

Number	Event Name	Date	Number of Surveys Collected
1	Eggfest	April 8, 2023	24
2	Community Skate	June 17, 2023	26
3	Hawaiian Luau	June 21, 2023	17



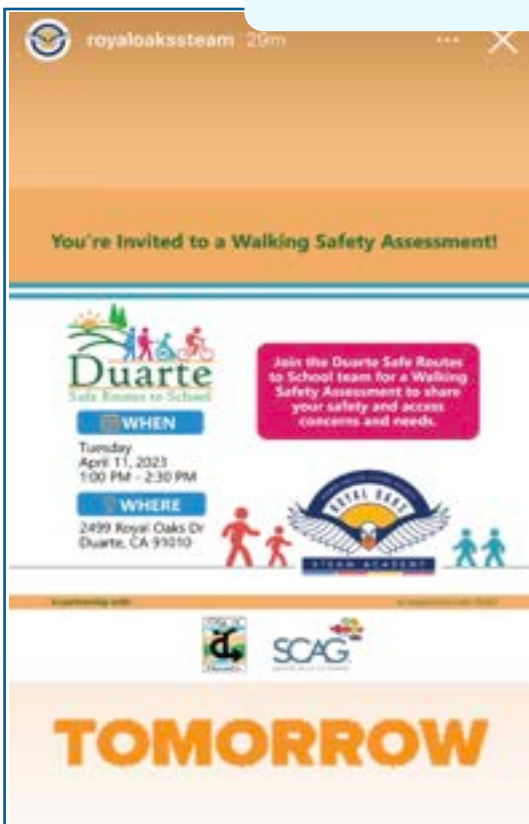
Duarte SRTS project team at Hawaiian Luau



Duarte SRTS project team at Summer Concert in the Park



COMMUNICATION TOOLS



B. COMMUNITY WORKSHOPS

Three (3) community workshops were conducted during the development of the SRTS Plan to collect feedback on draft recommendations and input on the Draft Plan. The three (3) community workshops were held at two community events and at one City facility. These workshops were held at City-hosted events and community spaces to help increase participation. Workshop quick highlights and other materials are located in [Appendix C](#).

Table 4.2 Community Workshops

Number	Event Name	Date
1	Halloween Howl	October 31, 2023
2	Holiday in the Park	December 10, 2023
3	Duarte Teen Center Pop-Up	December 13, 2023



City of Duarte Eggfest 2023

WALKING SAFETY ASSESSMENTS (WSAs)

Walking Safety Assessments (WSAs) were held at eight participating schools during the 2022 – 2023 academic year. A Walking Safety Assessment (or “walk audit”) was conducted to inform attendees of the SRTS Plan goals, allow participants to note safety concerns surrounding their school, and remain engaged through future outreach events. Participants in the WSAs included parents, school staff, crossing guards, students, and interested community members. An additional WSA was performed at the Duarte/City of Hope Metro Station due to its proximity to both Duarte High School and California School of the Arts – San Gabriel Valley.

Flyers and social media postings were created to help promote the WSAs for each school. WSAs were scheduled either during the drop-off period in the morning or the pick-up period in the afternoon. This allowed the SRTS Team to observe traffic conditions and pedestrian and bicyclist activity at each school. Materials such as sign-in sheets from the WSAs are located in [Appendix C](#).

Field Observations

Conducted by SRTS Team either during the drop-off and/or pick-up period

Walking Safety Assessment

Split into small teams, and walk around the vicinity of the school to areas of concerns.

Debrief Discussion

The Planning Team discusses observations and potential solutions with participants.

Final Steps

Share draft recommendations, Draft SRTS Plan, and Final Plan

Table 4.3 Walking Safety Assessments

Number	School	Date	Number of Attendees
1	Maxwell Academy	March 27, 2023	6
2	Valley View Academy	March 28, 2023	8
3	Duarte High School	March 30, 2023	9
4	Royal Oaks Academy	April 11, 2023	6
5	California School of the Arts	April 12, 2023	11
6	Mt. Olive High School	April 12, 2023	4
7	Beardslee Academy	April 27, 2023	10
8	Duarte/City of Hope Metro Station	May 12, 2023	Intercept surveying only
9	Opportunities for Learning	May 16, 2023	3

STAKEHOLDER MEETINGS

Five (5) Stakeholder Meetings were conducted with several key stakeholder groups identified by the SRTS Team and City staff. Key stakeholder group members included community leaders and representatives from local businesses and/or organizations. These meetings provided an opportunity for each group to receive information on the project and ask questions regarding the SRTS Plan.

In addition, the SRTS Team engaged with each stakeholder group directly to inform them of project updates throughout the development of the SRTS Plan. Stakeholders were also asked to share information on upcoming events, community workshops, and the release of the Draft Plan amongst their network of friends and family to help increase project participation. Stakeholder meeting quick highlights and materials such as sign-in sheets are located in [Appendix C](#).

Table 4.4 Stakeholder Meetings

Number	Stakeholder Group	Format	Date	Number of Attendees
1	Duarte Farmer's Market	In person	April 5, 2023	15
2	Duarte Kiwanis Club	In person	July 18, 2023	13
3	Duarte Rotary Club	In person	July 26, 2023	22
4	Mayor's Youth Council	In person	August 7, 2023	11
5	District English Language Advisory Committee	Virtual	October 20, 2023	4



Duarte SRTS project team meeting with the Duarte Kiwanis Club

CORE TEAM MEETINGS

The SRTS Team also established a site-specific “Core Team” for each school with guidance from school staff. Core Teams comprised of teachers, parents, students (high school only), and additional school district representatives. Core Team members participated in two (2) virtual meetings to learn about the SRTS Plan and provide input on draft recommendations. Because the Core Team members know their school campus and the surrounding area best, detailed feedback on safety issues and behaviors (including those that were not immediately apparent) were gathered to develop tailored recommendations for each school. Core Team Meeting quick highlights and summaries are located in [Appendix C](#).

GO HUMAN SAFER STREETS POP-UP DEMONSTRATION

A Go Human Safer Streets Pop-Up Demonstration was conducted by the SRTS Team to showcase potential street treatments such as an artistic crosswalk, pedestrian refuge island, and a separated bike lane. The Demonstration coincided with the “Anything for Salinas” Summer Concert event on Monday, July 31, 2023 at Beardslee Park.

The Go Human Kit of Parts was installed along Galen Street, a street adjacent to the event location. Staff consisted of English, Spanish, and Mandarin speakers to ensure that the Team could engage with a diverse range of community members.

The SRTS Team, with support from Safe Moves staff, engaged with about 100 concert attendees and collected 39 surveys. Refer to [Appendix C](#) for the full summary of the demonstration.

Table 4.5 Core Team Meetings

Number	Event Name	Date	Number of Attendees
1	Overview of Walking Safety Assessment (WSA) Results	August 31, 2023	7
2	Overview of Draft Recommendations	October 25, 2023	4



Core Teams Meeting #1 discussing WSA results



Pedestrians using the Artist Crosswalk from the Go Human Kit of Parts



Parklet component from the Go Human Kit of Parts



Bicyclists using the Separated Bike Lane from the Go Human Kit of Parts



5 SCHOOL SPECIFIC PLANS



SCHOOL SPECIFIC PLANS

The section that follows summarizes each school into eight pages (some schools required an extra two pages). All the pages make up the individual school-specific plans. These eight to ten pages detail specific data, analysis, observations, photos, and recommendations for the identified school. The suggested Safe Routes to School for each of the following school can be found in Appendix D.

Figure 5.1 School Specific Plan Overview

PAGE 1

Provides an overview of the specific school.



PAGE 2

Provides a visualization of data and statistics collected from that school survey.



PAGE 3

Summarizes general observations documented from that school's Walking Safety Assessment.



PAGE 4

Continued summary of general observations.



Figure 5.1 School Specific Plan Overview (Cont.)

PAGE 5

Illustrates photos of existing conditions, taken during field observations and audits.



PAGE 6

Illustrates existing conditions and infrastructure within a ¼-mile buffer of the school as well as observations from Walking Safety Assessments.



PAGE 7

Details and lists the proposed recommendations that correspond to the map shown in PAGE 8.



PAGE 8

Illustrates the proposed recommendations for that school.





SCHOOL PROFILE

BEARDSLEE DUAL LANGUAGE IMMERSION ACADEMY

Beardslee Dual Language Immersion Academy is located at 1212 East Kellwil Way in the Duarte Unified School District. The school fronts Kellwil Way and is accessible from the area's major arterial, Buena Vista Street, via Kellwil Way. Beardslee Academy is served by Foothill Transit's Route 272, and Duarte Green (861) routes.

Aside from a decommissioned quarry located south of the school, Beardslee Academy is situated in a largely residential neighborhood located in the south side of the City of Duarte. Beardslee Park, a large local park, is adjacent to the school's south side. City of Hope, a major medical and research center, is located east of the school. The school serves grades TK-8th. It has an 8:15 AM TK-5th grade start time and an 8:35 AM 6th-8th grade start time. Except for Thursdays, TK-5th grade students are dismissed at 2:35 PM and 6th-8th grade students are released at 2:52 PM. On Thursday, TK-5th grade students are dismissed at 1:52 PM.



Source: California Department of Education School Accountability Report Card, 2021-2022

Founded:

1953

Enrollment:

Total

387

Grades:

K-8

Demographic Information:

4%

White

1%

Black

52%

Male

93%

Hispanic

2%

Asian

48%

Female

1%

Other

0%

Non-Binary



Sample Student Walking Safety Assessment Findings:



of Respondents

49

*"Dangerous drivers on streets
(Kellwil, Galen, Delford, Buena
Vista)."*

*"Traffic light changes too fast at
Duarte Road."*

How Do Students Travel To & From School?



of Respondents

387



Walk

15%



Family Vehicle

80%



Carpool

1%



Transit

0%



Bike

1%



School Bus

2%



Other

1%

English Learners



39%

Socially Disadvantaged



74%

% of Households in Area
with Low Vehicle Access



24%

Students with Disabilities



8%

Eligible for Free/Reduced Meals



72%

Area Median Household Income
Less than \$25,000



19%

Source: California Department of Education School Accountability Report Card, 2021-2022;
US Census Bureau 2021 American Community Survey

Collisions (within ½ mile)



Total Collisions

95

Pedestrian-Involved
Collisions

3

Bicycle-Involved
Collisions

4

Total Serious Injury
or Fatal Collisions

5

Most Reported Intersections

Buena Vista St &
Mandarin LnBuena Vista St &
Kellwil WyBroach Ave &
Bradbury Ave

Source: SWITRS 2017-2022

Source: Safe Routes to School Student
Arrival and Departure Survey

WALKING SAFETY ASSESSMENT OBSERVATIONS

BEARDSLEE DUAL LANGUAGE IMMERSION ACADEMY

General/Unspecified Comments and Observations

- Beardslee Academy shares its campus with a preschool, whose entrance is located near the corner of Buena Vista Street and Kellwil Drive. However, school times are different enough to not have major traffic effects.
- Some students, parents, and staff were observed using Foothill Transit to access the school. Additionally, at least one student biked to school, while at least two students used a scooter to reach school grounds
- Speeding was observed among all streets in and near the study area, but especially along Buena Vista Street, Galen Street, and Broadland Avenue.
- Some participants commented that they wished to see street lighting in the project area improved.
- Several area streets don't have sidewalks, resulting in significant numbers of students walking in the street.
- Parents coming from the north and west to drop-off students along Delford Avenue will access it via Broadland Avenue and Galen Street, elevating cut-through traffic during peak hours.
- During times of traffic congestion at the intersection of Duarte Road and Buena Vista Street, drivers will detour around the intersection and past the school to reach the other arterial corridor.

Corridor #1 (Kellwil Way)

- Drivers will use the bus stop area for standing and drop-off.
- It's common for parents to double-park to drop-off students.
- Some parents will utilize the parking lot west of the school's main entrance to pick-up and drop-off students.
- Close calls sometimes occur between cars leaving the parking lot and the cars traveling along Kellwil Way due to limited visibility around parked cars.

Corridor #2 (Delford Avenue)

- Beardslee Academy uses construction cones to create a makeshift drop-off lane near the school's side entrance. The area is only wide enough for one car, so traffic is encouraged to drop-off students and continue moving. Occasionally, a parent will park in the drop-off lane, blocking the flow of traffic and keeping others from exiting.
- Drivers who choose not to wait in the drop-off queue will drop-off or park along the curb adjacent to the

school.

- School buses will park alongside the curb adjacent to the school, sometimes using space otherwise allocated for drop-off.
- Garbage trucks will sometimes block traffic during pick-up/drop-off, causing congestion during peak periods.
- While discouraged, especially when staff are present, some parents will use driveways for U-turns.

Corridor #3 (Buena Vista Street)

- Traffic generally moves much faster than the 25-mph school zone signs allow during pick-up and drop-off.
- It's not uncommon for pedestrians to cross mid-block to reach streets on the east side of the corridor.

Corridor #4 (Galen Street)

- Drivers will sometimes use the bus stop area for drop-off.
- West of the school, the roadway curves to the south, limiting visibility, especially for drivers heading east. Parked cars present near the ends of the curve exacerbate the issue. Because there are no sidewalks on the street's south side, students walk in the street. Parents reported some close calls between on-street students and speeding drivers.

Intersection #1 (Kellwil Way & Buena Vista Street)

- There is a crossing guard posted at this intersection.
- There is an overhead flashing beacon at this intersection. The light, which is designed to flash at certain times of the day, was off during morning arrival. Participants noted it only worked occasionally.
- The crossing guard at this intersection deploys her own cones to protect the crosswalk, with moderate success.
- It's not uncommon for drivers to ignore the crossing guard and speed through the intersection anyway.
- Without a crossing guard present, traffic moving through this intersection often does not stop for pedestrians waiting to cross the street.
- Participants expressed potential safety concerns regarding people experiencing homelessness loitering around the bus stop next to the school.
- Sometimes, traffic in one lane will stop for pedestrians, but drivers in the other lane will pass them and attempt to go through the intersection anyway, resulting in several near-miss incidents.

WALKING SAFETY ASSESSMENT OBSERVATIONS

BEARDSLEE DUAL LANGUAGE IMMERSION ACADEMY

Intersection #2 (Kellwil Way and Earlington Avenue)

- There is a crossing guard posted at this intersection.
- The west crosswalk at this intersection was relocated to be closer to the intersection. However, the old crosswalk, next to the new crosswalk, is still visible, confusing the students who cross at this intersection. (As of February 2024, this observation has been addressed)

Intersection #3 (Kellwil Way and Delford Avenue)

- There is a crossing guard posted at this intersection.
- At night, some drivers will perform donuts at this intersection.
- While not marked, the crossing guard will sometimes allow diagonal crossings at this intersection.
- Participants asked for a crosswalk on the north side of this intersection.
- In times of heavy fog, it's difficult for drivers to see the crossing guard or pedestrians.

Intersection #4 (Delford Avenue & Galen Street)

- This intersection is uncontrolled. Some drivers will ignore the implied yield for traffic traveling south on Delford Avenue.
- Speeding was observed through this intersection.
- Participants requested better crosswalk paint and speed control mechanisms at this intersection, along with a crosswalk on the intersection's west side.
- Traffic moving through this intersection often does not stop for pedestrians waiting to cross the street. Some drivers will continue through the intersection even when a pedestrian is crossing.
- Drivers will sometimes use the parking lane to pass stopped cars, potentially endangering crossing pedestrians.
- Participants in the WSA requested a three-way stop and a crossing guard at this intersection.

Intersection #5 (Broadland Avenue & Kellwil Way)

- Parents said that a significant number of students navigate this intersection and requested crosswalk and school crossing signage to be installed here. There are currently no crosswalks at this uncontrolled intersection.
- Participants reported several near misses here between turning vehicles.

Intersection #6 (Broadland Avenue & Galen Street)

- There is no crosswalk at this uncontrolled intersection. However, students do cross here.
- Traffic will often speed through this uncontrolled intersection from all approaches, ignoring the implied yield for traffic traveling south on Delford Avenue and creating safety issues between turning and non-turning vehicles.

Intersection #7 (Broadland Avenue & Starhaven Avenue)

- A substantial number of students walk down Starhaven Avenue to/from school.
- There are no crosswalks at this uncontrolled intersection, and there are no sidewalks along Starhaven Avenue

Other Intersections and Corridors

- Parents said that the intersection of Huntsview Street and Broach Avenue is a potential collision hot spot, due to speeding.

WALKING SAFETY ASSESSMENT PHOTOS

BEARDSLEE DUAL LANGUAGE IMMERSION ACADEMY

Buena Vista Street and Kellwil Way



Kellwil Way and Earlington Avenue



Galen Street and Broadland Avenue



OBSERVATIONS AND ASSESSMENT COMMENTS MAP

BEARDSLEE DUAL LANGUAGE IMMERSION ACADEMY



RECOMMENDATIONS**BEARDSLEE DUAL LANGUAGE IMMERSION ACADEMY****General Recommendations**

- Install sidewalks on streets without sidewalks in accordance with City's ADA transition plan within School Zone Area.

Corridor #3 (Buena Vista Street)

- Investigate feasibility of traffic calming on Buena Vista Street between Valencia Lane and Galen Street, upon review of traffic speed survey.

Intersection #1 (Kellwil Way & Buena Vista Street)

- Remove existing flashing beacon and construct new traffic signal with controlled pedestrian crossings, in alignment with traffic studies conducted at this intersection and in collaboration with the Duarte Unified School District.

Intersection #2 (Kellwil Way and Earlington Avenue)

- Install new school crosswalk across Earlington Ave using high-visibility crosswalk pattern (e.g. ladder design).
- Install "School Advance Warning Assembly D(CA)" sign approximately 200 feet north of the intersection on Earlington Avenue

Intersection #4 (Delford Avenue & Galen Street)

- Recommend that the Duarte Unified School District hire a crossing guard to staff this intersection.

Intersection #5 (Broadland Avenue & Kellwil Way)

- Install a new school crosswalk across Broadland Avenue on the south side of the intersection using a high-visibility crosswalk pattern (e.g. ladder design)
- Upgrade existing curb ramps to meet ADA standards.
- Install "School Crosswalk Warning Assembly B(CA)" signs on Broadland Avenue before the new crosswalk.
- Install "School Advance Warning Assembly D(CA)" sign approximately 200 feet north and south of the intersection on Broadland Avenue

Intersection #6 (Broadland Avenue & Galen Street)

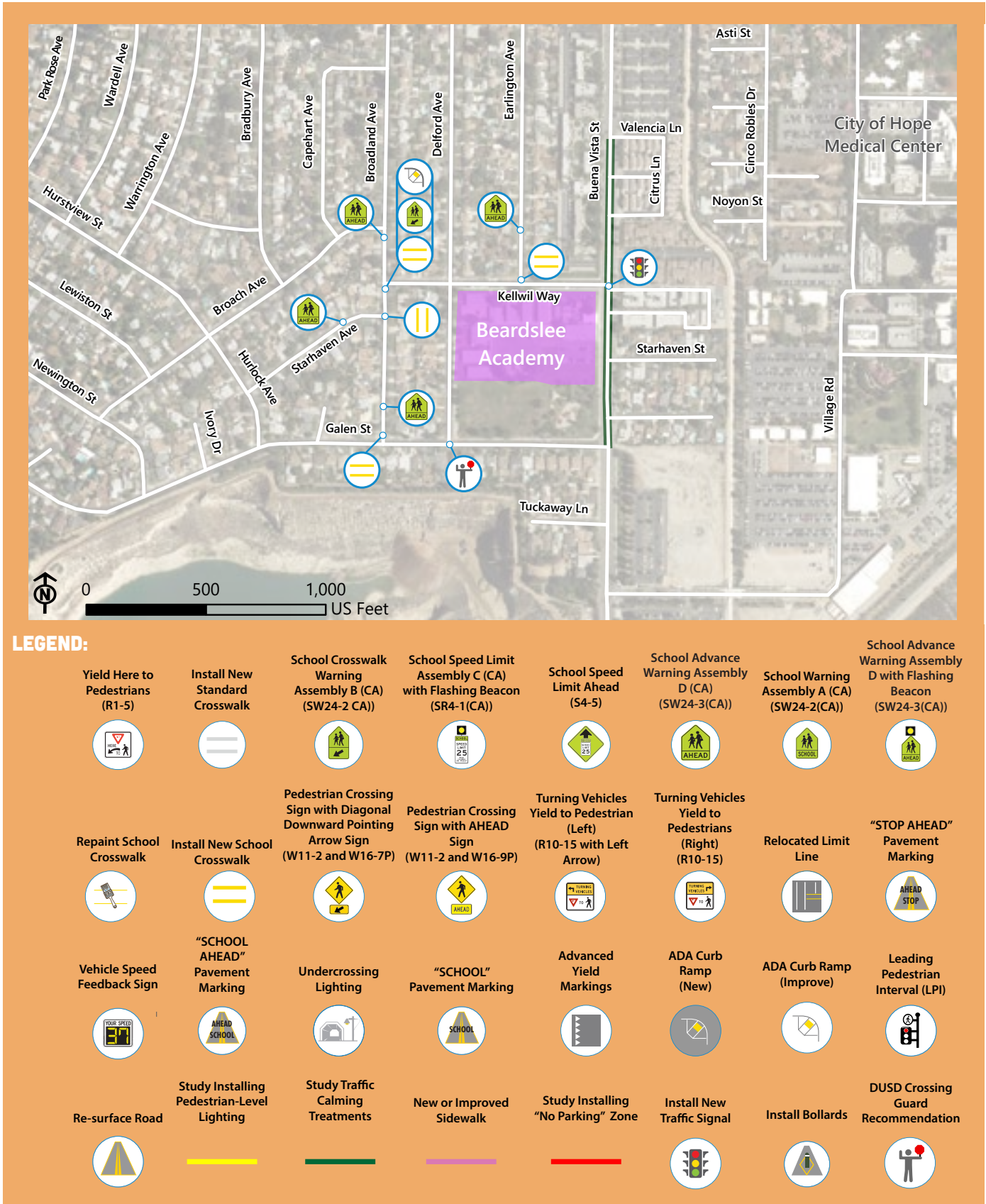
- Install new school crosswalk using high-visibility crosswalk pattern (e.g. ladder design) along Galen Street.
- Install "School Advance Warning Assembly D(CA)" sign approximately 200 feet north of the intersection on Broadland Avenue

Intersection #7 (Broadland Avenue & Starhaven Avenue)

- Install a school crosswalk using a high-visibility crosswalk pattern (e.g. ladder design) across Starhaven Avenue.
- Install "School Advance Warning Assembly D(CA)" sign approximately 200 feet west of the intersection on Starhaven Avenue

RECOMMENDATIONS OVERVIEW MAP

BEARDSLEE DUAL LANGUAGE IMMERSION ACADEMY



SCHOOL PROFILE

MAXWELL ACADEMY

Maxwell Academy is located at 733 Euclid Ave in Duarte within the Duarte Unified School District. Maxwell Academy fronts Euclid Avenue, a collector road that connects to two arterial corridors, California Avenue and, proximally, Mountain Avenue. Duarte Road, the area’s main thoroughfare, is to the north of the School. The school is served by Foothill Transit’s Duarte Green (861) routes.

Aside from commercial and light industrial uses found along Duarte Road, Maxwell Academy is primarily situated in a low- to medium- density residential neighborhood. Maxwell Academy educates students in Grades TK-8th. Additionally, Maxwell Academy hosts a contingent of California School of the Arts – San Gabriel Valley (CS Arts) middle school students The school day begins at 8:27 AM and ends at 2:47 PM Monday-Wednesday and Friday, and 1:17 PM on Thursday. One crossing guard is typically on duty during the drop-off and dismissal period. After school, students will typically walk to Wal-Mart or to Pamela Park, neighborhood attractions both located about a ½ mile away.



Source: California Department of Education School Accountability Report Card, 2021-2022

Founded:

1952

Enrollment:

Total

404

Grades:

TK-8

Demographic Information:

2%	2%	54%
White	Black	Male
87%	6%	46%
Hispanic	Asian	Female
	2%	0%
	Other	Non-Binary



Sample Student Walking Safety Assessment Findings:



of Respondents

36

"Mountain Ave is where people can get hit by a car – I almost did."

"Speed bumps are needed to slow cars down."

How Do Students Travel To & From School?



of Respondents

307



Walk

25%



Family Vehicle

66%



Carpool

5%



Transit

0%



Bike

0%



School Bus

2%



Other

1%

English Learners



49%

Socially Disadvantaged



78%

% of Households in Area with Low Vehicle Access



21%

Students with Disabilities



15%

Eligible for Free/Reduced Meals



75%

Area Median Household Income Less than \$25,000



16%

Source: California Department of Education School Accountability Report Card, 2021-2022;
US Census Bureau 2021 American Community Survey

Collisions (within ½ mile)



Total Collisions

147



Pedestrian-Involved Collisions

3



Bicycle-Involved Collisions

1



Total Serious Injury or Fatal Collisions

6

Most Reported Intersections



Mountain Ave & Duarte Rd



Mountain Ave & Beckville St



Mountain Ave & Euclid Ave

Source: Safe Routes to School Student Arrival and Departure Survey

Source: SWITRS 2017-2022

WALKING SAFETY ASSESSMENT OBSERVATIONS

MAXWELL ACADEMY

Corridor #1: Euclid Avenue

- Euclid Avenue provides access to the school from the west
- Some speeding has been observed along Euclid Avenue between Mountain Avenue and Broderick Avenue
- Trash build up is common by gated entrance of Sawpit Wash

Corridor #2: Mountain Avenue

- Mountain Avenue provides access to the school from both north and south directions
- Most students are traveling north along Mountain Avenue to get to school
- Speeding occurs frequently along Mountain Ave
- Stop sign at Mountain Avenue and Euclid was recently added due to requests made by parents and staff
- Families, students, and residents typically walk up and down Mountain Avenue from the Walmart nearby

Intersection #1: Mountain Avenue and Euclid Avenue

- Most speeding occurs along Mountain Avenue with cars not slowing down enough when turning onto Euclid Ave

Intersection #2: Euclid Avenue and Broderick Avenue

- “T” intersection consists of a three-way stop with traffic traveling east/west along Euclid and north/south along Broderick Ave
- One crosswalk located at the east leg of the intersection is used by students/families walking up from Broderick Avenue to/and from school
- Sidewalk is missing on western side of Broderick Ave

Intersection #3: Euclid Avenue, Shamrock Avenue, and Goodall Avenue

- Four-legged stop-controlled intersection at the north and south approaches
- Because of a blind spot at this intersection, staff observed vehicles encroaching on Euclid Avenue's travel lanes in order to make a right and/or left turn
- No marked crosswalks are present at this intersection
- Both sides of Goodall Avenue have missing sidewalks
- Vehicles were seen parking too close to the stop sign on Goodall Avenue

Intersection #4: Euclid Avenue and Wesleygrove Avenue

- “T” intersection consists of a one-way stop on Wesleygrove Avenue
- Students will typically walk to Pamela Park after school
- Sidewalks can be too narrow at some segments due to cars being parked along the sidewalk and cars encroaching onto the sidewalk from resident driveways

Intersection #5: Mountain Avenue and Newington Street

- “T” intersection consists of a one-way stop with traffic traveling north and/or south along Mountain Avenue and east and/or west along Newington St
- A crosswalk was once present across Mountain Avenue and an ADA ramp is still visible on the west side of Mountain Avenue
- Residents/students are still seen to walk across Mountain Avenue from where the crosswalk previously existed
- Sidewalk is missing on northern side of Newington Street

Intersection #6: Mountain Avenue and Lewiston St

- “T” intersection consists of a one-way stop with traffic traveling north and/or south along Mountain Avenue and east and/or west along Lewiston Street
- School staff noted that several of their students reside along Lewiston Street
- There are no sidewalks on both sides of Lewiston Street

Intersection #7: Mountain Avenue and Hurstview Street

- “T” intersection consists of a one-way stop with traffic traveling north and/or south along Mountain Avenue and east and/or west along Hurstview Street
- School staff noted that several of their students reside along Hurstview Street
- Sidewalk is missing on southern side of Hurstview Street



WALKING SAFETY ASSESSMENT PHOTOS MAXWELL ACADEMY

Mountain Avenue and Euclid Avenue



Maxwell Academy

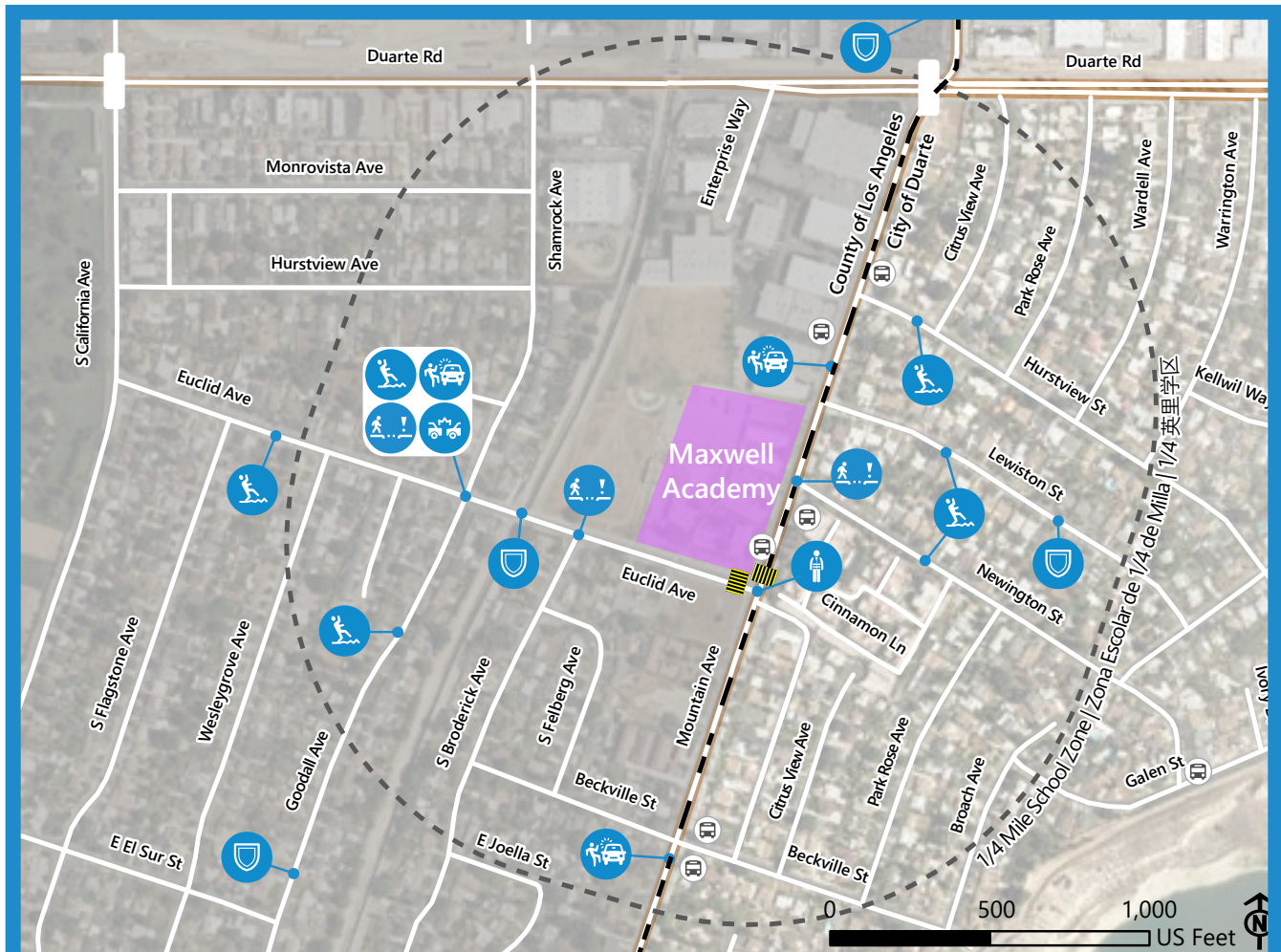


Euclid Avenue



OBSERVATIONS AND ASSESSMENT COMMENTS MAP

MAXWELL ACADEMY

**LEGEND:**

-  School Crosswalks
-  Traffic Signal
-  LA Metro A (Blue) Line
-  Corridors of Concern
-  Bus stop (Foothill Transit)

Walking Safety Assessment Comments

- | | | |
|---|---|---|
|  Safety Concerns |  Intersection Upgrades Requested |  Congested Area |
|  Old/No Existing Crosswalk |  Crossing Guard Posted |  Stop Sign Requested |
|  Double-Parking Concerns |  Pedestrian/Driver Conflict |  Poor/No Existing Sidewalk |
|  Enhanced Lighting Requested |  Dangerous Intersection | |

RECOMMENDATIONS

MAXWELL ACADEMY

Corridor #2: Mountain Ave

- Investigate the feasibility of traffic calming on Mountain Avenue between Lewiston Street and Beckville Street, upon review of traffic speed survey
- If found to be feasible, recommend the installation of a “Vehicle Speed Feedback” sign approximately 1,000 feet north and 300 feet south of the intersection of Mountain and Euclid Avenues
- Coordination with the Los Angeles County Department of Public Works will be required to implement this proposed recommendation

Intersection #1: Mountain Avenue and Euclid Avenue

- If found to be feasible through a traffic calming study and/or a traffic speed survey, install curb extensions on the East side of Mountain Avenue at this intersection
- Coordination with the Los Angeles County Department of Public Works will be required to implement these proposed recommendations

Intersection #2: Euclid Avenue and Broderick Avenue

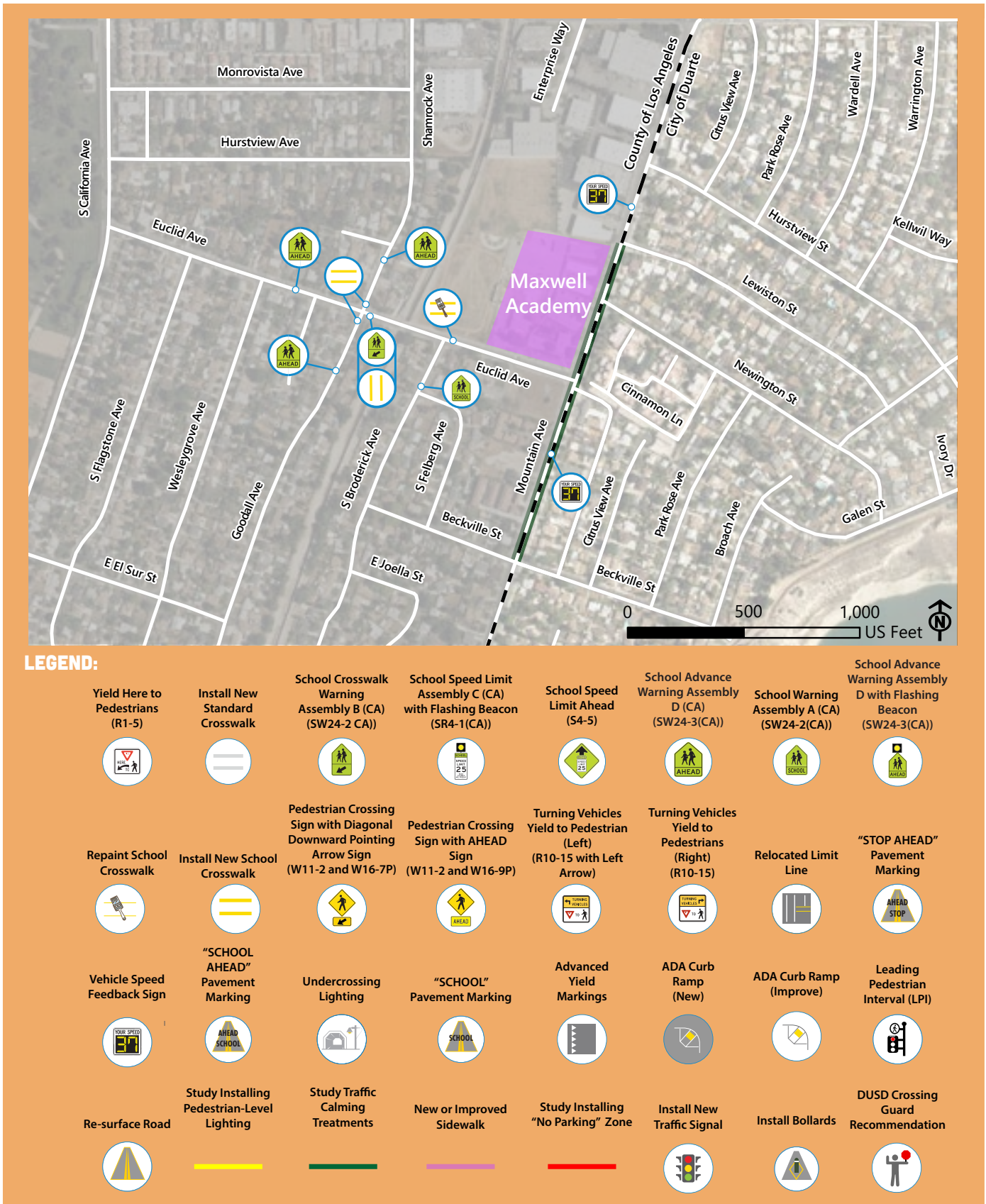
- Recommend the installation of a “School Warning Assembly A(CA)” sign approximately 200 feet before the intersection.
- Repaint existing crosswalk using high-visibility crosswalk pattern (e.g. ladder design).
- Coordination with the Los Angeles County Department of Public Works will be required to implement these proposed recommendations.

Intersection #3: Euclid Avenue, Shamrock Avenue, and Goodall Avenue

- Install a new high-visibility school crosswalks (e.g. ladder design) on the north, south, and east legs of the intersection
- Recommend the installation of a “School Crosswalk Warning Assembly B(CA)” signs before the school crosswalk crossing Euclid Avenue.
- Recommend the installation of a “School Crosswalk Warning Assembly D (CA)” sign approximately 200 feet north, west, and south of the Intersection
- Coordination with the Los Angeles County Department of Public Works will be required to implement this proposed recommendation.

RECOMMENDATIONS OVERVIEW MAP

MAXWELL ACADEMY



SCHOOL PROFILE

ROYAL OAKS STEAM ACADEMY

Royal Oaks STEAM Academy is located at 2499 Royal Oaks Drive in the City of Bradbury, adjacent to City of Duarte boundaries. The school fronts Royal Oaks Drive, and is accessible from the area’s major arterial, Huntington Drive, from two adjacent streets, Mount Olive Drive and Las Lomas Drive. The Donald and Bernice Watson Recreation Trail, a popular outdoor recreational facility, runs along the school’s south side and terminates at nearby Royal Oaks Park. Royal Oaks STEAM Academy is served by Foothill Transit’s Duarte Green (861) routes.

Royal Oaks STEAM Academy is situated in a residential neighborhood. It is the largest school in the Duarte Unified School District (DUSD). The school serves grades K-8th. Additionally, Royal Oaks Academy hosts a contingent of California School of the Arts – San Gabriel Valley (CS Arts) middle school students. These students begin the day at Royal Oaks Academy and travel to CS Arts’ main campus to finish the school day. K-5th grade students start the school day at 8:20 AM and have a 2:45 PM dismissal time. 6th-8th grade students begin school at 8:35 AM and have a 2:57 PM dismissal time. All students leave early on Thursdays; 1:15 PM for K-5th grade, and 1:57PM for 6th-8th grade students.



Source: California Department of Education School Accountability Report Card, 2021-2022

Founded:

1953

Enrollment:

Total

791

Grades:

K-8

Demographic Information:

11%

White

3%

Black

49%

Male

62%

Hispanic

18%

Asian

51%

Female

6%

Other

1%

Non-Binary



Sample Student Walking Safety Assessment Findings:



of Respondents

39

"The bike trail and Mt. Olive Drive need wider sidewalks and bushes [intruding on the sidewalk in the area] need to be cut back so the sidewalk is not blocked."

"Cars don't stop at Mt. Olive and Las Lomas at Royal Oaks."

How Do Students Travel To & From School?



of Respondents

772



Walk

15%



Family Vehicle

79%



Carpool

2%



Transit

1%



Bike

1%



School Bus

1%



Other

1%

English Learners



13%

Socially Disadvantaged



38%

% of Households in Area with Low Vehicle Access



33%

Students with Disabilities



11%

Eligible for Free/Reduced Meals



36%

Area Median Household Income Less than \$25,000



10%

Source: California Department of Education School Accountability Report Card, 2021-2022; US Census Bureau 2021 American Community Survey

Collisions (within ½ mile)



Total Collisions

124



Pedestrian-Involved Collisions

3



Bicycle-Involved Collisions

3



Total Serious Injury or Fatal Collisions

6

Most Reported Intersections



Royal Oaks Dr & Mt Olive Dr



Royal Oaks Dr & Vineyard Ave



Mt Olive Dr & Mt Olive Ln (City of Bradbury)

Source: Safe Routes to School Student Arrival and Departure Survey

Source: SWITRS 2017-2022

WALKING SAFETY ASSESSMENT OBSERVATIONS

ROYAL OAKS STEAM ACADEMY

Corridor #1 (School Driveways)

- Royal Oaks Academy has separate pick-up area for certain students. K-2nd Grade students are picked up near the cafeteria, in Parking Lot A. 3rd-5th Graders are picked up from the far end of Parking Lot B, under the Marquee. 6th – 8th Graders are picked-up from the entrance between Rooms 32 and 33, also in Parking Lot B. Shuttles and Buses pick up curbside along the southwest side of Parking Lot A.
- During pick-up and drop-off times, parents must queue until there is available curb space. Traffic often backs up outside the school.
- Buses, Vans, and parents picking up students in 3rd-8th grades must make a left turn into Parking Lot B, crossing in front of the pedestrians and vehicles leaving campus. Frequent enough conflicts occur here that school staff directs traffic at this intersection.
- Double parking to pick-up and drop-off students in every pick-up area is common.
- Some parents will use the parking lot areas to pick-up and drop-off students instead.
- Most middle school students leaving campus will cross through the parking lot to reach the main pathway exiting campus. The pathway to the main walkway is sparingly used and conflicts with drivers is common.
- Some parents stuck in the queue will release students from their spot in line. Students will then walk through the parking lot to reach the school.
- Speeding towards the exit in Parking Lot A's exit lane (marked in Red) is common.

Corridor #2 (Royal Oaks Drive)

- Royal Oaks Drive lacks sidewalks along nearly all its north side. Sidewalks on the street's south side end after the intersection with Mount Olive Drive, forcing most pedestrians to use the Donald and Bernice Watson Recreation Trail or walk on the street.
- Before pick-up begins and during drop-off, traffic backs up from the intersection with the school in both directions, sometimes extending down and past, Mount Olive Drive and Las Lomas Road.
- A queue will begin to form to enter the school around 2:15 PM.
- Some parents will utilize curb space on either side of the street to pick-up and drop-off students. When there is a queue of drivers attempting to turn left

into the school, through traffic traveling west on Royal Oaks must wait behind the cars picking up and dropping off students.

- Some parents will drop-off students from the left-turn lane or the center of the roadway.
- There are few signs denoting the area as a school zone along Royal Oaks Drive.
- Very few intersections have marked crosswalks.
- Students will attempt to cross the street at the intersection of the exit to Parking Lot B and Royal Oaks Drive. This is also a location where conflicts between trail users and exiting vehicles can occur.
- Royal Oaks Drive can experience heavy commuter traffic, especially when traffic on parallel roads is poor.
- Visibility around the curve at Oakhaven Drive west of the school is poor.

Corridor #3 (Donald and Bernice Watson Recreation Trail)

- A significant number of students and parents utilize the trail in both directions, with most walking towards Royal Oaks Park. Many parents will park nearby and use the trail to access Royal Oaks Academy.
- About 5-10 students were directly observed using bicycles, skateboards, and scooters to exit campus.
- The bike trail ends at Vineyard Avenue, turning into a pathway through Royal Oaks Park. However, due to the high speeds on Royal Oaks Drive, many trail users continue through the park until the path ends near the intersection of Las Lomas Road and Royal Oaks Drive.
- Besides a set of stairs at Oak Avenue, the Donald and Bernice Watson Recreation Trail only has entrances where streets or driveways intersect it. After Mt. Olive Drive, west of the school, the nearest trail exit near a marked pedestrian crosswalk is nearly a mile away.
- Because of the lack of exits, it's common for trail users to cross through the grass to exit the trail and cross Royal Oaks drive to reach their destination, regardless if there's a crosswalk or not.
- Roots from the trees adjacent to the trail have caused the trail to crack in some areas.
- Participants talked about individuals experiencing homelessness loitering under the Oak Avenue Pedestrian Bridge and using the adjacent stairs to urinate, making it unpleasant for trail users.

WALKING SAFETY ASSESSMENT OBSERVATIONS

ROYAL OAKS STEAM ACADEMY

- Planters placed at the end of the Oak Avenue Pedestrian Bridge make biking over it difficult.
- Participants expressed that lighting along the trail feels inadequate and the street crossings were hard to navigate at night.
- When the trail is below-grade, it is prone to flooding in periods of heavy rain.
- Conflicts between pedestrians and bikers can occur during peak usage times.

Intersection #1 (Royal Oaks Drive, the Donald and Bernice Watson Recreation Trail, and the Royal Oaks Academy Driveway)

- Traffic waiting to turn right into Royal Oaks Academy must wait in the travel lane, causing a significant backup. Sometimes drivers will maneuver around the waiting cars by driving in the opposite travel lane. There have been several near-miss traffic crashes at this intersection as a result.
- While this intersection has a left-turn lane, it cannot accommodate the left-turning traffic during peak hours. Cars will queue in the center of the street for several hundred feet leading up to the intersection.
- There is only one travel lane entering Royal Oaks Academy. Once the pick-up or drop-off queue extends to the school's gate, no traffic is able to enter the school.
- When traffic extends to the gate, some cars, vans, and buses will enter school from the opposing travel lanes.
- There is a crossing guard present at this intersection. However, the crossing guard is only authorized to monitor the intersection of the driveway and Royal Oaks Drive, not the intersection of the school driveway and the Donald and Bernice Watson Recreation Trail
- There are constant conflicts between pedestrians on the Donald and Bernice Watson Recreation Trail and traffic on the school's driveway. Some pedestrians will cross the driveway while cars are turning left into the driveway. Pedestrians will also cross in front of cars attempting to navigate through the intersection.
- Cars will often block the trail while waiting at the intersection, either for the light or for the space to enter school.
- Drivers turning left into Royal Oaks Academy will sometimes wait in the center of the intersection.
- There is often conflict between right-turning and left-turning drivers at this intersection. Left-turning

traffic will sometimes block through traffic to gain space in the queue to enter the school.

- Parents who drop-off students before the intersection will execute a mid-block U-Turn before the intersection, blocking traffic from both directions.
- Participants requested better signage for the intersection of the Driveway and the Donald and Bernice Watson Recreation Trail. They also commented that the current signage is too inconspicuous and too high.
- Pedestrians approaching Royal Oaks Academy from the east must cross the school driveway before entering the school grounds.

Intersection #2 (Royal Oaks Drive & Las Lomas Road)

- During peak times, traffic turning left onto Royal Oaks Drive will queue on Las Lomas Road to Huntington Drive.
- Bikers coming from the Donald and Bernice Watson Recreation Trail experience difficulties navigating this intersection due to a street name and stop sign pole located near the center of the sidewalk and traffic at this intersection.

Intersection #3 (Royal Oaks Drive & Mount Olive Drive)

- During peak times, traffic turning right onto Royal Oaks Drive will queue on Mount Olive Drive to Huntington Drive. Queues will also form along Royal Oaks Drive to the west to Oakhaven Drive.
- There is a crossing guard posted at this intersection.

Other Intersections and Corridors

- A parent reported that students crossing Huntington Drive at I-605 will often experience conflicts with turning drivers at this intersection.

WALKING SAFETY ASSESSMENT PHOTOS

ROYAL OAKS STEAM ACADEMY

Royal Oaks Drive, the Donald and Bernice Watson Recreation Trail, and the Royal Oaks Academy Driveway



Royal Oaks Academy Driveway



Royal Oaks Drive, the Donald and Bernice Watson Recreation Trail, and the Royal Oaks Academy Driveway



OBSERVATIONS AND ASSESSMENT COMMENTS MAP

ROYAL OAKS STEAM ACADEMY



RECOMMENDATIONS

ROYAL OAKS STEAM ACADEMY

Corridor #2 (Royal Oaks Drive)

- Install School Advance Warning Assembly D(CA) sign approximately 200 feet west and 400 feet east of the intersection of the Royal Oaks Academy Driveway and Royal Oaks Drive.

Intersection #1 (Royal Oaks Drive, the Donald and Bernice Watson Recreation Trail, and the Royal Oaks Academy Driveway)

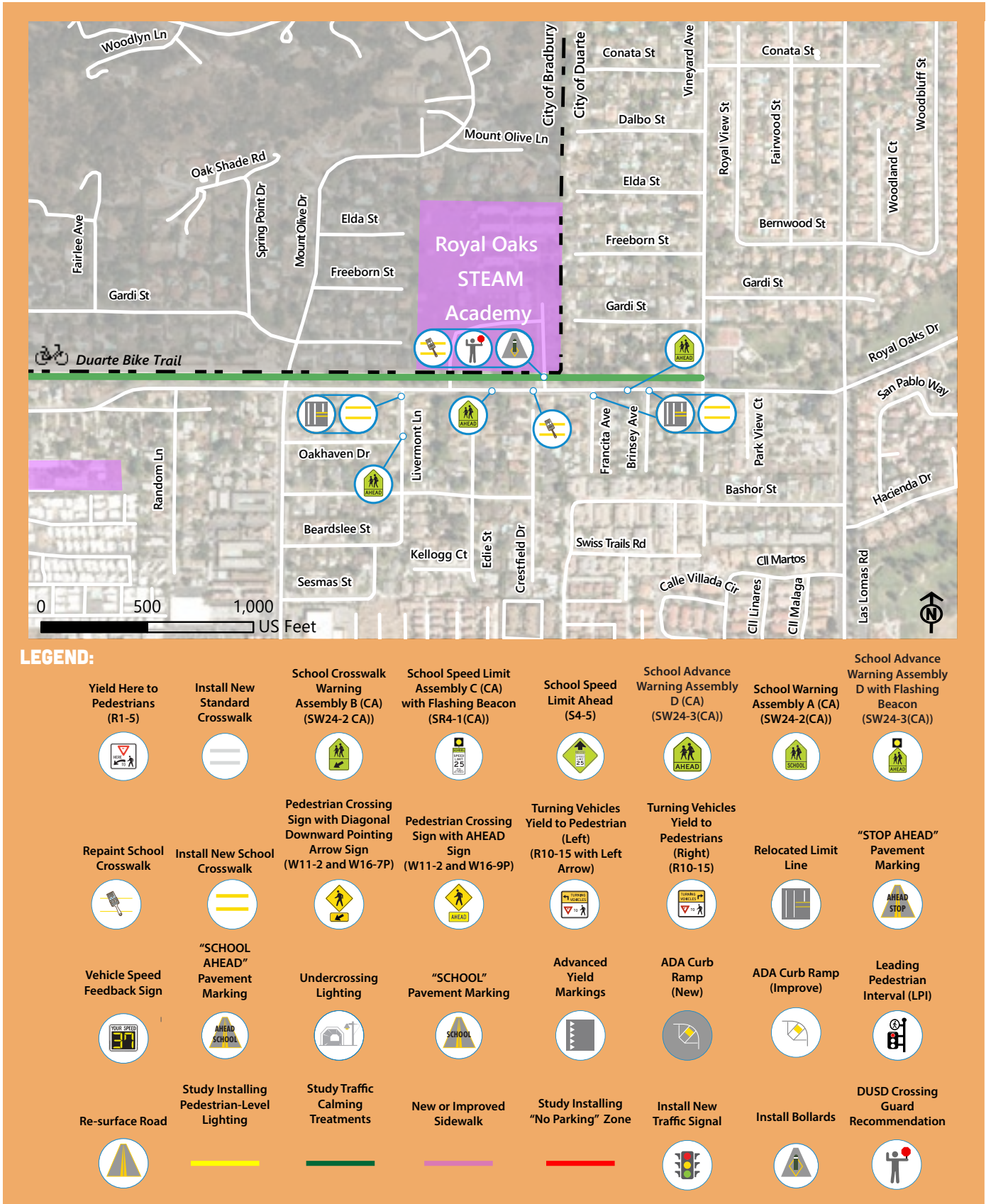
- Install bollards or another traffic control device before the entrance to the Donald and Bernice Watson Recreation Trail on either side of the Royal Oaks Academy Driveway to prevent traffic from accessing the trail.
- Repaint the school crosswalks and upgrade the crosswalks on the Donald and Bernice Watson Recreation Trail to modern standards.
- Recommend the Duarte Unified School District hire a crossing guard to staff the intersection of the Donald and Bernice Watson Recreation Trail and the Royal Oaks Driveway.

Other Intersections and Corridors

- Install school crosswalks using high-visibility crosswalk pattern (e.g. ladder design across Livermont Lane, Francita Avenue, and Brinsey Avenue at their intersection with Royal Oaks Drive. Concurrently, remove existing "STOP" signs and limit lines and relocate them before the new crosswalk at each location
- Install School Advance Warning Assembly D(CA) sign approximately 200 feet south of the new crosswalk located at the intersection of Royal Oaks Drive and Livermont Lane

RECOMMENDATIONS OVERVIEW MAP

ROYAL OAKS STEAM ACADEMY



SCHOOL PROFILE

VALLEY VIEW ACADEMY OF TECHNOLOGY AND CREATIVE LEARNING

Valley View Academy is located at 237 Melcanyon Road. The school fronts Deerlane Drive and is accessible via several surrounding local streets. Encanto Parkway, the neighborhood’s major collector street, and Royal Oaks Drive, a minor collector street that largely runs parallel to Huntington Drive, connect to the network of local streets that surround the school. The school was formerly served by Foothill Transit’s Duarte Blue (86o) and Duarte Green Routes (86i). As of February 2024, transit riders must reach the school from a route 86i stop located at Royal Oaks Drive and Greenbank Avenue.

Valley View Academy is situated in a neighborhood largely characterized by low-density residential development. However, the school and surrounding neighborhoods are in proximity to three neighborhood parks. It serves grades TK-6. The school has an 8:35 AM start time and a 2:53 PM dismissal time. While primarily a community school, the school serves students from across Duarte.



Source: California Department of Education School Accountability Report Card, 2021-2022

Founded:
1958

Enrollment:
Total
349

Grades:
K-6

Demographic Information:

19% White	3% Black	51% Male
59% Hispanic	11% Asian	49% Female
	7% Other	0% Non-Binary



Sample Student Walking Safety Assessment Findings:



of Respondents

73

*"Drivers don't let me cross the street."**"Cracks, bumps, trash, and holes everywhere on the sidewalk."*

How Do Students Travel To & From School?



of Respondents

337



Walk

7%



Family Vehicle

80%



Carpool

5%



Transit

0%



Bike

0%



School Bus

7%



Other

0%

English Learners



14%

Socially Disadvantaged



40%

% of Households in Area
with Low Vehicle Access



22%

Students with Disabilities



17%

Eligible for Free/Reduced Meals



40%

Area Median Household Income
Less than \$25,000



7%

Source: California Department of Education School Accountability Report Card, 2021-2022;
US Census Bureau 2021 American Community Survey

Collisions (within ½ mile)



Total Collisions

18

Pedestrian-Involved
Collisions

1

Bicycle-Involved
Collisions

0

Total Serious Injury
or Fatal Collisions

0

Most Reported Intersections

Fish Canyon Rd &
Melcanyon RdFish Canyon Rd &
Mountaincrest RdTannencrest Rd &
Mountaincrest Rd

Source: SWITRS 2017-2022

Source: Safe Routes to School Student
Arrival and Departure Survey

WALKING SAFETY ASSESSMENT OBSERVATIONS

VALLEY VIEW ACADEMY OF TECHNOLOGY AND CREATIVE LEARNING

General Comments and Observations

- Access to Melcanyon Road, Opal Canyon Road, and sections of Brookridge Road are restricted when yellow/red mud flow condition alerts exist. When this occurs, Valley View Academy utilizes a pick-up and drop-off pattern where parents are encouraged to use Conata Street and Larkhall Avenue to access a pick-up area along the north side of Deerlane Drive. School staff have used physical signage and digital messaging to inform parents about mud flow-related traffic changes, with mixed results.
- Parents dropping off students on Melcanyon Road may choose to use Opal Canyon Road, Mountain Crest Road, and Brookridge Road to access the school. Because of the popularity of the school's side exit, it's possible that these traffic movements substantially affect traffic volumes along the corridors listed above.
- There is limited parking for persons with disabilities in and around the school, and the number of handicap spaces is sometimes a point of contention between parents and school staff.
- Valley View Academy accepts students from both its front door along Deerlane Drive and its side gate along Melcanyon Road. In the morning, students can use any gate. In the afternoon, approximately 175 TK-2nd grade students leave from the side gate, and the remaining 75 3rd-6th grade students with disabilities and students utilizing vans or buses use the school's front gate, regardless of grade.
- Drop-Offs begin as early as 7:30 AM, and peak around 8:25 AM. Traffic conditions are generally worse in the afternoon than they are in the morning, and parents will arrive up to one hour before pick-up to secure parking.
- Bike racks are provided, but participants did not report seeing students bike to school.
- Double-parking in order to drop-off or pick-up students is common along both streets adjacent to the school.
- Speeding occurs along both streets adjacent to the school.
- Ideas floated as possible recommendations were: A "valet" program, where staff open car doors for students, Speed feedback signage in the area, speed bumps/humps, mid-block crossings, and intersection bulb-outs.

Corridor #1 (Deerlane Drive and

the School Driveway)

- Deerlane Drive in front of the school becomes a no parking zone when Yellow/Red Mud flow conditions exist.
- Both sides of the street between Larkhall Avenue and Fieldview Avenue are used for drop-off and pick-up.
- The school's one-way driveway is accessed from Melcanyon Road and ends on Deerlane Drive, before the school's main entrance. It is for commercial vehicles only, despite the vans, buses, and parents that utilize it.
- Drop-offs and pick-ups in no parking zones are common despite staff discouragement. Looper cones are sometimes placed in front of these areas to prevent parents from stopping, with mixed results.
- Foothill Transit maintained a bus stop for Route 861 on Deerlane Drive between Melcanyon Road and the exit for the school's driveway. The bus sign was incorrectly angled. A crossing guard and some school staff ride the bus to campus. The bus stop for Route 860, Route 861's counterpart, was located along Brookridge Road north of the school. As of February 2024, the bus stops near Valley View Academy are no longer served by any transit services.

Corridor #2 (Melcanyon Road)

- Modular concrete barriers line Melcanyon Road from Fish Canyon Road to Brookridge Road, limiting potential areas for drop-off and pick-up. Parking is not allowed on the west side of the street between Deerlane Drive and Brookridge Road and on either side of the street from Fish Canyon Road to Deerlane Drive.
- If no curb space is available, parents will wait in traffic for space to open up before dropping off their children.
- Some drivers will pick-up and drop-off students beside semi-permanent modular concrete barriers when they are present along the street's east side.
- Some drivers will also block the driveways to the homes located on the east side of Melcanyon Road to drop-off and pick-up students. At least one homeowner has posted a "Do Not Block Driveway" sign.
- Many students were observed crossing mid-block in order to access the school's side gate.
- Participants said that a select number of students walk home to the south along Melcanyon Road.
- Drivers from the south will use private driveways

WALKING SAFETY ASSESSMENT OBSERVATIONS

VALLEY VIEW ACADEMY OF TECHNOLOGY AND CREATIVE LEARNING

along the street to execute mid-block u-turns.

Intersection #1 (Deerlane Drive & Melcanyon Road)

- Many students cross here. A crossing guard has been posted at this intersection for about 1.5 years
- Many of these students that approach this intersection from the south are dropped-off on or escorted by their parents from Opal Canyon Road, the only area to the southeast of the school where on-street parking is allowed.
- Foothill Transit Route 861, which stopped after making a right turn onto Deerlane Drive, sometimes had a difficult time making the wide right turn due to parents waiting for afternoon dismissal in the no parking zone. As of February 2024, this bus stops is no longer served by any transit service.
- Participants requested a stop sign at this intersection.

Intersection #2 (Larkhall Avenue & Deerlane Drive)

- Many students cross here. A crossing guard has been posted at this intersection since August 2022.
- When the crossing guard is not present, vehicles will block the crosswalk to drop-off and pick-up students
- Participants expressed concern regarding the lack of a crosswalk on the intersection's west side.
- During peak hours, parents will park along Larkhall Avenue in order to pick-up and drop-off students.
- Participants requested a stop sign at this intersection.

Intersection #3 (Opal Canyon Road & Melcanyon Road)

- Despite students crossing at this intersection in the morning and afternoon, there are no marked crosswalks.

Intersection #4 (Melcanyon Road and Fish Canyon Road)

- The four-way stop at this intersection is often ignored, especially by cars traveling north along Melcanyon Road.
- There is no marked crosswalk for pedestrians to cross Melcanyon Road on either side of the street.

Intersection #5 (Fieldview Avenue & Deerlane Drive)

- There is no marked crosswalk along the west side of this intersection.
- Speeding was observed here and participants expressed a desire to see a stop sign installed at this

intersection.

- Modular concrete barriers are placed along the south sides of this intersection during red/yellow mud flow-related conditions, preventing on-street parking in these situations.

Other Corridors and Intersections

- In the afternoon, some students walk along Deerlane Drive, Larkhall Avenue, Conata Street, Greenbank Avenue, and Royal Oaks Drive to access a condominium complex along Royal Oaks Drive. There are several portions of this route that don't have sidewalks, curb cuts, and painted crosswalks.
- A participant expressed concern about speeding along Greenbank Avenue.
- On Brookridge Road, between Melcanyon Road and Opal Canyon Road, the north sidewalk is inaccessible to those using wheeled mobility devices. The Duarte Green (Route 861) bus stop at this location is also inaccessible for people using mobility devices.

WALKING SAFETY ASSESSMENT PHOTOS

VALLEY VIEW ACADEMY OF TECHNOLOGY AND CREATIVE LEARNING

Melcanyon Road and Deerlane Drive



Melcanyon Road and the Valley View Academy Driveway



Melcanyon Road



OBSERVATIONS AND ASSESSMENT COMMENTS MAP

VALLEY VIEW ACADEMY OF TECHNOLOGY AND CREATIVE LEARNING



RECOMMENDATIONS

VALLEY VIEW ACADEMY OF TECHNOLOGY AND CREATIVE LEARNING

Intersection #1 (Deerlane Drive & Melcanyon Road)

- Install a “Yield Here to Pedestrians” sign and advanced yield markings before the school crosswalks at this intersection

Intersection #2 (Larkhall Avenue & Deerlane Drive)

- Install a “Yield Here to Pedestrians” sign and advanced yield markings before the school crosswalks at this intersection.

Intersection #4 (Melcanyon Road & Fish Canyon Road)

- Install school crosswalks across Melcanyon Road.

Intersection #5 (Fieldview Avenue & Deerlane Drive)

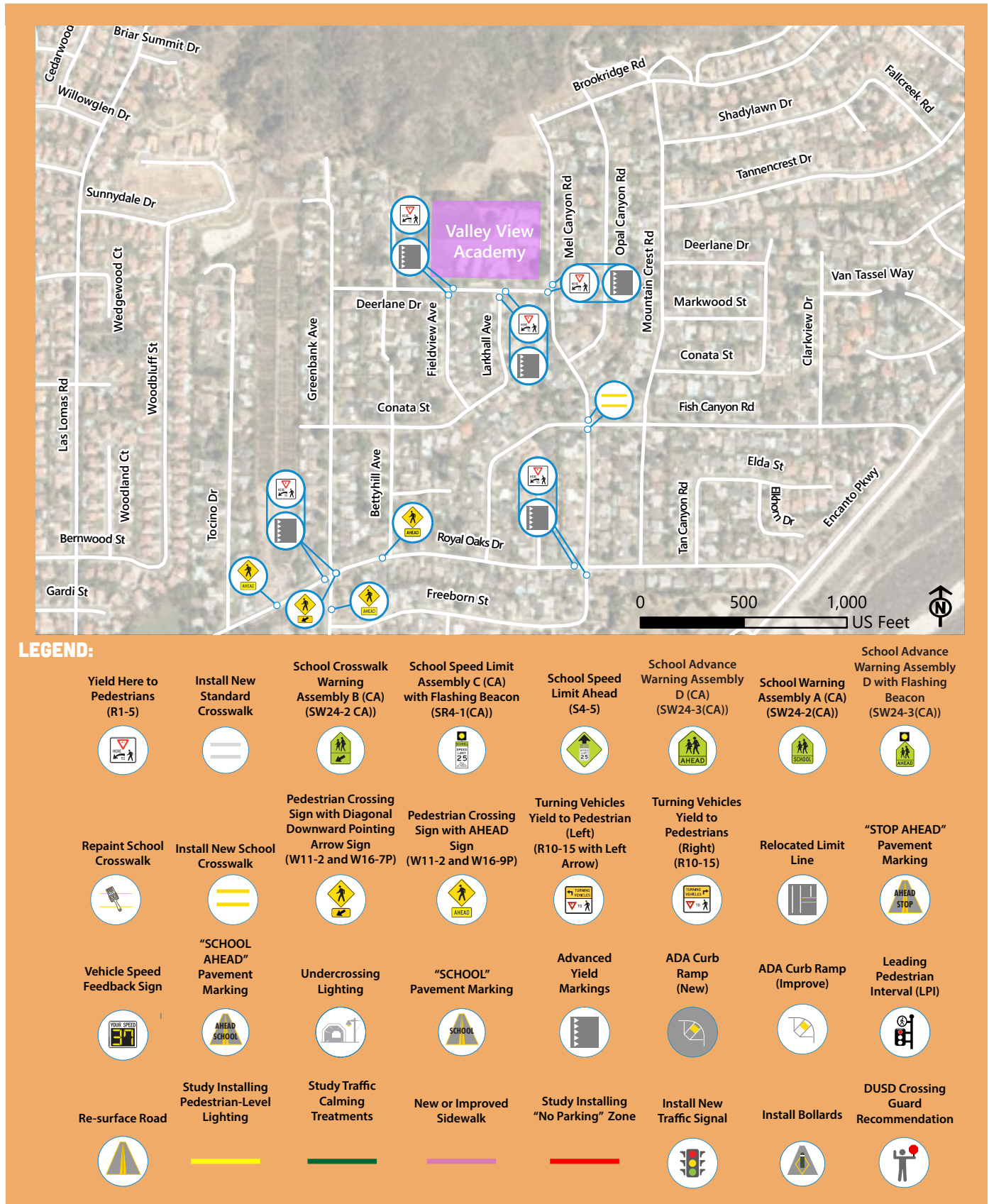
- Install a “Yield Here to Pedestrians” sign and advanced yield markings before the school crosswalk on Deerlane Drive.

Other Corridors and Intersections

- Install a “Yield Here to Pedestrians” sign and advanced yield markings for the crosswalks at the intersection of Melcanyon Road and Royal Oaks Drive.
- Install "Pedestrian Crossing Sign with AHEAD Sign" signs approximately 200 feet west, east, and south of the intersection of Royal Oaks Drive and Greenbank Avenue.
- Install “Yield Here to Pedestrians” sign and advanced yield markings for the crosswalks at the intersection of Royal Oaks Drive and Greenbank Avenue
- Replace existing crosswalk warning signs with "Pedestrian Crossing Sign with Diagonal Downward Pointing Arrow Sign" signs on either side of the existing crosswalks at the intersection of Royal Oaks Drive and Greenbank Avenue

RECOMMENDATIONS OVERVIEW MAP

VALLEY VIEW ACADEMY OF TECHNOLOGY AND CREATIVE LEARNING

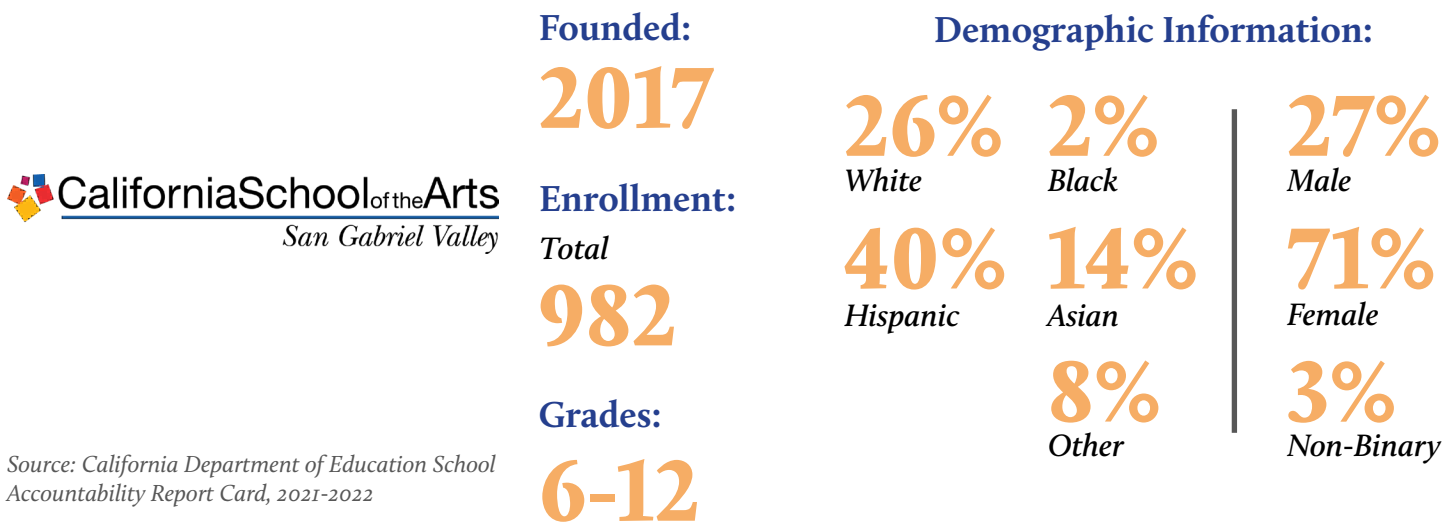


SCHOOL PROFILE

CALIFORNIA SCHOOL OF THE ARTS - SAN GABRIEL VALLEY

The California School of the Arts – San Gabriel Valley (CS Arts) is a public charter school located at 1401 Highland Avenue. The school fronts Central Avenue and is accessible from three surrounding arterial corridors: Buena Vista Street, Huntington Drive, and Highland Avenue. Additionally, CS Arts maintains its own driveway accessible via Highland Avenue. The school is served by Foothill Transit's Duarte Green (861) routes, as well as routes 187 and 272. Furthermore, Metro operates the Duarte/City of Hope light rail station about ½ mile to the south.

Like its neighbor, Duarte High School, the California School of the Arts – San Gabriel Valley is situated in the cultural, commercial, and municipal heart of the city of Duarte. The school enrolls students from across Los Angeles County, including a number of middle school students who attend most classes at Maxwell and Royal Oaks STAEM Academy and then study the arts at CS Arts. The school day begins at 8:30 AM and largely has a 5:00 PM dismissal, except for Fridays, when students are released between 2:45 PM and 3:30 PM CS Arts is the largest school in the City of Duarte.



Sample Student Walking Safety Assessment Findings:



of Respondents

69

"Parents are horrible drivers. So much road rage."

"Kids cross mid-block while drivers pull U-turns in the middle of the street."

How Do Students Travel To & From School?



of Respondents

429



Walk

1%



Family Vehicle

53%



Carpool

19%



Transit

23%



Bike

0%



School Bus

0%



Other

4%

English Learners



0%

Socially Disadvantaged



18%

% of Households in Area with Low Vehicle Access



36%

Students with Disabilities



10%

Eligible for Free/Reduced Meals



17%

Area Median Household Income Less than \$25,000



19%

Source: California Department of Education School Accountability Report Card, 2021-2022; US Census Bureau 2021 American Community Survey

Collisions (within ½ mile)



Total Collisions

138



Pedestrian-Involved Collisions

7



Bicycle-Involved Collisions

4



Total Serious Injury or Fatal Collisions

10

Most Reported Intersections



Huntington Dr & Highland Ave



Central Ave & Highland Ave



Huntington Dr & Cotter Ave

Source: SWITRS 2017-2022

Source: Safe Routes to School Student Arrival and Departure Survey

WALKING SAFETY ASSESSMENT OBSERVATIONS

CALIFORNIA SCHOOL OF THE ARTS - SAN GABRIEL VALLEY

General/Unspecified Comments and Observations

- The areas covered during this WSA are also partially covered by WSAs conducted at Duarte High School (DHS) and the Duarte/City of Hope Metro Station. However, the observations in this section are unique to this WSA and the points recorded on this WSA's "Observations and Assessment Comments Map" are unique to this WSA.
- Duarte High School and the California School of the Arts - San Gabriel Valley have similar starting times, resulting in compounding traffic during drop-off times. In the afternoon, DHS largely releases students around 3:30 PM, and CS Arts releases students at 5:00 PM. On Fridays, however CS Arts release students between 2:45 PM and 3:30 PM.
- Utilizing a free Metro student pass, around 300 students (30% of enrollment) utilize public transportation to access CS Arts. Some students also bike and roll to/from campus, and many of them also ride public transportation. All surrounding corridors see notable afternoon pedestrian traffic.
- Speeding was observed along all corridors in and near the study area.
- The sidewalks along Central Avenue and Highland Avenue experience significant crowding during peak travel periods.
- Parents remarked that street lighting along corridors in the study area is inadequate. A considerable number of students leave campus in the evening. In the winter, all students are dismissed after sunset on most instruction days.

Corridor #1 (Central Avenue)

- Mid-block crossings in front of the school are common. Participants suggested a signalized crossing here.
- Parents will utilize Duarte High School's west staff lot and CS Arts' Staff/Visitor lot to drop off students.
- Parked cars in proximity to the parking lot entrances limit sight lines at these intersections. As a result, there have been numerous close calls and at least three crashes occurring between cars leaving the staff parking and cars traveling on Central Avenue.
- Participants suggested using some of the underutilized Northview Park for sidewalk and parking space.
- The sidewalk along Central Avenue was reported to be difficult to navigate for those using wheeled mobility devices.

Corridor #2 (Highland Avenue)

- Some of the crossings heavily utilized by CS Arts students heading to the Metro station do not have crosswalks.
- Cars turning from Evergreen Avenue and Fasana Road will block the sidewalk to look for traffic before turning. Participants reported several close calls with drivers at these intersections.
- The Duarte/City of Hope Metro Station is largely perceived as safe, but there have been incidents where students have been followed along Highland Avenue by belligerent riders.
- There is occasionally a sheriff's officer around the metro station near start and dismissal times.
- Students will sometimes evade or go under the crossing gates where Highland Avenue crosses the Metro tracks.
- The queue to enter the CS Arts driveway will sometimes extend to Huntington Drive during peak times. It can also cause traffic to build up in the left- and right- turning lanes on Huntington Drive as well.
- Low visibility due to sunlight and speeding along Highland Avenue caused a pedestrian death at the I-210 underpass.

Corridor #3 (The California School of the Arts – San Gabriel Valley Driveway)

- Pick-up and drop-off Traffic is routed around the perimeter of the CS Arts parking lot, with students generally exiting and entering vehicles along the curbs next to school buildings.
- Some drivers will cut through the parking lot to pick-up and drop-off students instead, blocking teachers and staff from exiting their parking spaces. Cones sometimes used to prevent this have not been recently used.
- A blue crosswalk connects the drop-off area to the parking lot, but students will run across at any point.
- Parents face substantial delays trying to exit the CS Arts driveway, causing traffic to build along the entirety of the parking lot's perimeter.

Corridor #4 (Pony Ranch Road)

- A series of service streets and an extension of Pony Ranch Road connect CS Arts and Duarte High School to each other, as well as to Huntington Drive, Duarte Park, and the Duarte Unified School District's Facilities Yard.
- Pony Ranch Road between the DUSD parking lot and

WALKING SAFETY ASSESSMENT OBSERVATIONS

CALIFORNIA SCHOOL OF THE ARTS - SAN GABRIEL VALLEY

Duarte High School staff parking lot is technically closed to everyone except district vehicles. However, the route is routinely used by private vehicles (one/minute at peak).

- Speeding through this corridor is common. Participants say that signs posted encouraging drivers to watch for pedestrians are easy to miss and not very effective.
- During class times, CS Arts students must cross Pony Ranch Road to reach classes located in the 400 building. Students reported several conflicts and near-miss incidents with vehicles traveling too fast along the alley. CS Arts Staff have suggested placing restricted access gates on both sides of the crosswalk to close a gap in the campus perimeter and restrict traffic to authorize personnel only.
- DUSD-controlled gates located at the entrance to the maintenance complex and just south of the CS Arts crosswalk are usually left open. When the maintenance complex gate is closed, pedestrians are still allowed to walk through to access Huntington Drive. Parents & Staff suggested automated gates at both points.
- Pony Ranch Road is one way from Central Avenue to the maintenance complex. However, drivers routinely turn left from the CS Arts parking lot and head in the wrong direction towards Central Avenue.
- Participants suggested codifying an official pathway through this area to Huntington Drive.

Intersection #1 (Central Avenue & Highland Avenue)

- A crossing guard is present at this intersection.
- During peak times, drivers turning towards/from the east at this intersection experience frequent conflicts with students crossing the street. Participants reported incidents where drivers cut in front of students in the crosswalk.
- This intersection lacks left-turn phases and drivers making turns here experience delays during peak hours.
- During peak times, around 25-40 students at a time cross Central Avenue to the south. Another 5-15 students cross Highland Avenue to the west. If there is not enough space to wait at the corner, a queue will form along Central Avenue to cross the street.

Intersection #2 (Highland Avenue & the California

School of the Arts – San Gabriel Valley Driveway)

- There is a crossing guard at this intersection protecting the crosswalk crossing the CS Arts driveway.
- Some students will attempt to cross Highland Avenue here, despite the lack of crosswalk.
- Until the beginning of the 2022-2023 School Year, traffic leaving CS Arts could only turn right. However, left turns have been permitted since then. The crossing guard reported that close calls between southbound Highland Avenue drivers and left-turning drivers occurs about three times a week.
- Participants suggested a signalized crossing for pedestrians crossing Highland Avenue at this intersection.

Intersection #3 (Central Avenue & Buena Vista Street)

- There is no dedicated left turn phase at this intersection, and the queue to turn left onto Buena Vista Street can be long during peak hours. Some drivers will continue straight through the intersection and execute a mid-block U-turn to avoid making a left.

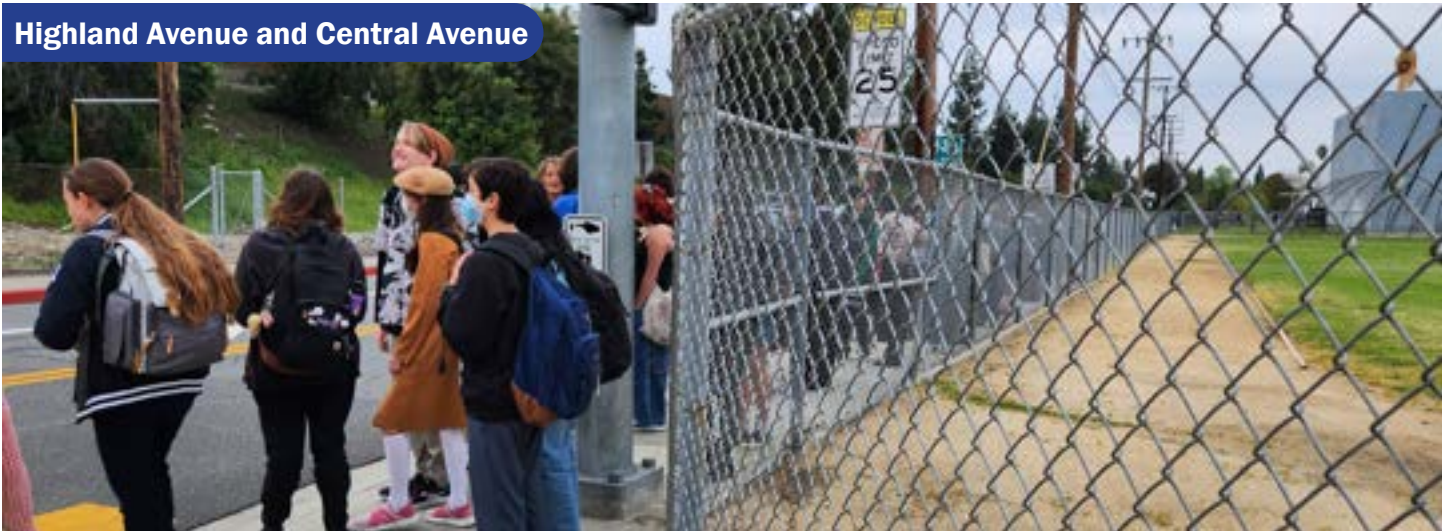
Other Intersections and Corridors

- In the afternoon, many students leaving school walk to destinations outside the study area, such as 7-II, Target, the Old Spaghetti Factory, and Starbucks. See the Duarte High School and Opportunities for Learning Walking Safety Assessments for more comments about the area.

WALKING SAFETY ASSESSMENT PHOTOS

CALIFORNIA SCHOOL OF THE ARTS - SAN GABRIEL VALLEY

Highland Avenue and Central Avenue



Pony Ranch Road [Service Driveway]

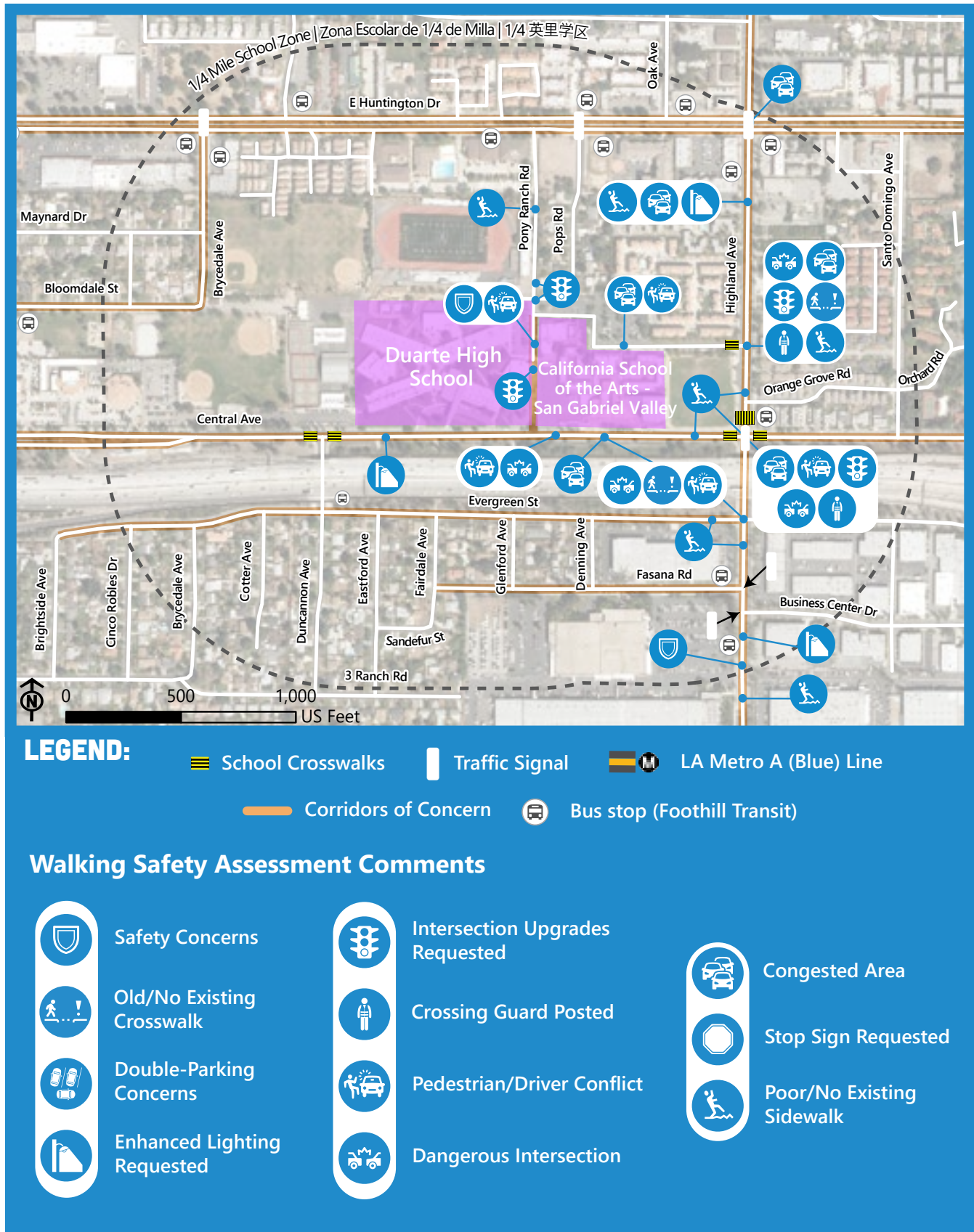


Highland Avenue and Evergreen Street



OBSERVATIONS AND ASSESSMENT COMMENTS MAP

CALIFORNIA SCHOOL OF THE ARTS - SAN GABRIEL VALLEY



RECOMMENDATIONS

CALIFORNIA SCHOOL OF THE ARTS - SAN GABRIEL VALLEY

Corridor #1 (Central Avenue)

- Replace existing "School Speed Limit Assembly C(CA)" sign with a "School Speed Limit Assembly C(CA) with Flashing Beacon" sign facing westbound traffic approximately 250 feet after the intersection of Highland and Central Avenues
- Install "SCHOOL AHEAD" pavement markings approximately 100 feet after the intersection of Highland and Central Avenues to improve situational awareness
- Remove the existing "School Advance Warning Assembly D(CA)" sign approximately 300 feet east of the intersection of Central and Highland Avenues and replace it with a "School Advance Warning Assembly D(CA) with Flashing Beacon" sign approximately 400 feet east of the same intersection facing westbound traffic
- In order to prevent side collisions with pedestrians, active transportation users, and oncoming traffic, conduct a sight and safety analysis to determine if a "No Parking Zone" should be painted at the exit to CS Arts' south parking lot on either side of the driveway
- Remove existing sidewalk, curb, and gutter and install wider sidewalks between Highland Avenue and Bradbourne Avenue. This recommendation aligns with development requirements for future projects anticipated at the Westminster Gardens site and the Mt. Olive Academy site
- Conduct a traffic speed survey to gauge speeding and investigate feasibility of speed abatement-related traffic calming, such as the installation of parking edgelines, between Santo Domingo Avenue and Bradbourne Avenue. This recommendation aligns with development requirements for future projects anticipated at the Westminster Gardens site and the Mt. Olive Academy site
- Coordinate future rehabilitation projects that will include re-striping the median line and installing white thermoplastic bike sharrows to replace the existing ones between Santo Domingo Avenue and Bradbourne Avenue. This recommendation aligns with development requirements for future projects anticipated at the Westminster Gardens site and the Mt. Olive Academy site
- Install pedestrian-level LED lighting between Highland Avenue and Bradbourne Avenue. This recommendation may require additional

investigation at night and will need to be confirmed before implementing

Corridor #2 (Highland Avenue)

- Install LED pedestrian-level lighting along Highland Avenue between Huntington Drive and the I-210 undercrossing.
- Install LED pedestrian-level lighting at the I-210 undercrossing.
- These recommendations may require additional investigation at night and will need to be confirmed before implementing
- These recommendations may overlap with proposed or in progress pedestrian safety improvements related to ongoing ATP Cycle 4 projects

Intersection #1 (Central Avenue & Highland Avenue)

- Rehabilitate the current yellow school crosswalks that cross Central Avenue on both the east and west sides of the intersection
- The recommendation for this location may overlap with proposed or in progress pedestrian safety improvements related to ongoing ATP Cycle 4 projects

Intersection #2 (Highland Avenue & the California School of the Arts – San Gabriel Valley Driveway)

- Rehabilitate the existing, currently faded yellow school crosswalk. This recommendation may overlap with proposed or in progress pedestrian safety improvements related to ongoing ATP Cycle 4 projects

Other Intersections and Corridors

- Install a sidewalk on the south side of Evergreen Street from Highland Avenue to Duncannon Avenue. This recommendation may overlap with proposed or in progress pedestrian safety improvements related to ongoing ATP Cycle 4 projects
- Upgrade existing crosswalk at Bradbourne Ave and Central Ave to a high-visibility crosswalk and install ADA-compliant curb ramps. This recommendation aligns with development requirements for future projects anticipated at the Westminster Gardens site and the Mt. Olive Academy site



SCHOOL PROFILE

DUARTE HIGH SCHOOL

Duarte High School is located at 1565 Central Avenue. The school fronts Central Avenue and is accessible from three arterial corridors adjacent to the school, Buena Vista Street, Huntington Drive, and Highland Avenue. An alley reserved for pedestrians and service vehicles connects Duarte High School to Huntington Drive and its neighbor, the California School of the Arts – San Gabriel Valley. The school is served by Foothill Transit’s (861), as well as routes 187 and 272. Furthermore, Metro operates the Duarte/City of Hope light rail station ½ mile to the south.

The school is situated in the heart of Duarte and is in proximity to a diverse mixture of land-uses. Duarte High School has an enrollment of approximately 772 students and serves grades 9th-12. The school typically has an 8:30 AM start time and 3:30 PM dismissal time. Duarte High School is the City of Duarte’s primary high school, serving students from across the city and select surrounding areas.



Source: California Department of Education School Accountability Report Card, 2021-2022

Founded:		Demographic Information:		
1958		6%	3%	53%
		White	Black	Male
Enrollment:		80%	9%	47%
Total		Hispanic	Asian	Female
772				
Grades:		1%		0%
9-12		Other		Non-Binary



Sample Student Walking Safety Assessment Findings:



of Respondents

39

"Too many students on the sidewalks at Highland Ave and E. Huntington heading to Metro so they cross against the light and mid-block."

"Not enough time to cross before the light changes at Central Ave., Highland Ave and E. Huntington Dr."

How Do Students Travel To & From School?



of Respondents

99



Walk

27%



Family Vehicle

51%



Carpool

4%



Transit

2%



Bike

4%



School Bus

12%



Other

0%

English Learners



23%

Socially Disadvantaged



58%

% of Households in Area with Low Vehicle Access



36%

Students with Disabilities



21%

Eligible for Free/Reduced Meals



54%

Area Median Household Income Less than \$25,000



19%

Source: California Department of Education School Accountability Report Card, 2021-2022; US Census Bureau 2021 American Community Survey

Collisions (within ½ mile)



Total Collisions

259



Pedestrian-Involved Collisions

16



Bicycle-Involved Collisions

9



Total Serious Injury or Fatal Collisions

16

Most Reported Intersections



Central Ave & Highland Ave



Huntington Dr & Cotter Ave



Huntington Dr & Brycedale Ave

Source: SWITRS 2017-2022

Source: Safe Routes to School Student Arrival and Departure Survey

WALKING SAFETY ASSESSMENT OBSERVATIONS

DUARTE HIGH SCHOOL

General/Unspecified Comments and Observations

- The areas covered during this WSA are also partially covered by WSAs conducted at the California School of the Arts - San Gabriel Valley and the Duarte/City of Hope Metro Station. However, the observations in this section are unique to this WSA and the points recorded on this WSA's "Observations and Assessment Comments Map" are unique to this WSA.
- As of February 2024, Duarte High School's west parking lot has closed to traffic due to school construction, complicating traffic during pick-up and drop-off. The staff who used to park here now park in the parking lot adjacent to the Duarte Skatepark. The students who used to park in that lot now park in the parking lot adjacent to Bloomdale Street and Brycedale Avenue.
- Duarte High School and the California School of the Arts - San Gabriel Valley have similar starting times, resulting in compounding traffic during drop-off periods. In the afternoon, DHS usually releases students around 3:30 PM and CS Arts usually releases students at 5:00 PM. On Fridays, however, CS Arts releases students between 2:45 PM and 3:30 PM, affecting traffic in the area.
- Many students who are dropped off in the morning walk or use public/active transportation to leave school in the afternoon. All surrounding corridors see notable afternoon pedestrian traffic.
- Speeding was observed along all corridors in and near the study area.
- The sidewalks along many study area corridors were considered inadequate by WSA participants. Some in the vicinity of the high school experience crowding in the afternoon.
- WSA participants thought that street lighting along corridors in the study area was inadequate.

Corridor #1 (Central Avenue)

- Duarte High School's main driveway, along with the curb along both sides of Central Avenue and staff parking lots to the east and west of the main driveway, are primarily used for student pick-up and drop off.
- The west staff parking lot closed for construction in June of 2023, eliminating a popular pick-up/drop-off area.
- Mid-block crossings from a loop across the street from the school used to be common. As of February 2024, this loop has been blocked off by construction

cones.

- Traffic utilizing the school's main driveway can back up in the driveway during peak hours. When the driveway is congested, double-parking occurs, which causes traffic to back up both in the driveway and on Central Avenue.
- From Buena Vista Street to Duncannon Avenue, the sidewalk on the south side of the street is closed. However, minimal signage is present to inform pedestrians.
- Several portions of the sidewalk are in poor condition or not ADA accessible, especially on the street's south side.
- Participants in the WSA requested traffic control for traffic utilizing the main driveway during peak hours.

Intersection #1 (Central Avenue & Buena Vista Street)

- In the afternoon, right-turning drivers experience frequent conflicts with students crossing the street.
- Many drivers will not stop for students attempting to cross the I-210 West on-ramp. There is no crosswalk, signage, signal, or ADA markings for pedestrians crossing the on-ramp.
- There is no dedicated left turn phase at this intersection, and the queue to turn left onto Buena Vista Street can be long during peak hours. Some drivers will continue straight through the intersection and execute a mid-block u-turn to avoid making a left.

Intersection #2 (Central Avenue & Duncannon Avenue)

- Traffic moving through this intersection often does not stop for pedestrians waiting to cross the street. Some drivers will continue through the intersection even when a pedestrian is crossing.
- Drivers will sometimes use the parking lane to pass stopped cars, potentially endangering crossing pedestrians.
- Participants in the WSA requested a three-way stop and a crossing guard at this intersection.

Intersection #3 (Central Avenue & Highland Avenue)

- In the afternoon, drivers turning at this intersection experience frequent conflicts with students crossing the street.
- This intersection lacks left-turn phases and drivers making turns here experience delays during peak

WALKING SAFETY ASSESSMENT OBSERVATIONS

DUARTE HIGH SCHOOL

hours.

Other Intersections and Corridors

- In the afternoon, many students leaving school walk to destinations outside the study area, such as Target, Starbucks, and neighborhoods further away from the school.
- A series of service streets connect CS Arts and Duarte High School to Pony Ranch Road, Duarte Unified School District's Facilities Yard, and Huntington Drive. Students going to/coming from the north utilize this route to enter campus. This corridor is intended for pedestrians only, but some vehicles have been known to use it.
- Students using Brycedale Street and Bloomdale Street to walk to school will access school grounds through Duarte Park, walking through the baseball fields to Central Avenue and the school's west staff parking lot. As of February 2024, some students are dropped-off or picked up along Bloomdale Street or Brycedale Avenue to avoid traffic. These students will use this route to access school grounds.
- Evergreen Street, to the school's south, is used by several students to access neighborhoods to the southwest. However, the only sidewalk along this street is narrow and in poor condition.

WALKING SAFETY ASSESSMENT PHOTOS

DUARTE HIGH SCHOOL

Central Avenue and Duncannon Avenue



Buena Vista Street, Central Avenue, and Interstate 210



Central Avenue and the Duarte High School Driveway



OBSERVATIONS AND ASSESSMENT COMMENTS MAP

DUARTE HIGH SCHOOL



RECOMMENDATIONS

DUARTE HIGH SCHOOL

Corridor #1 (Central Avenue)

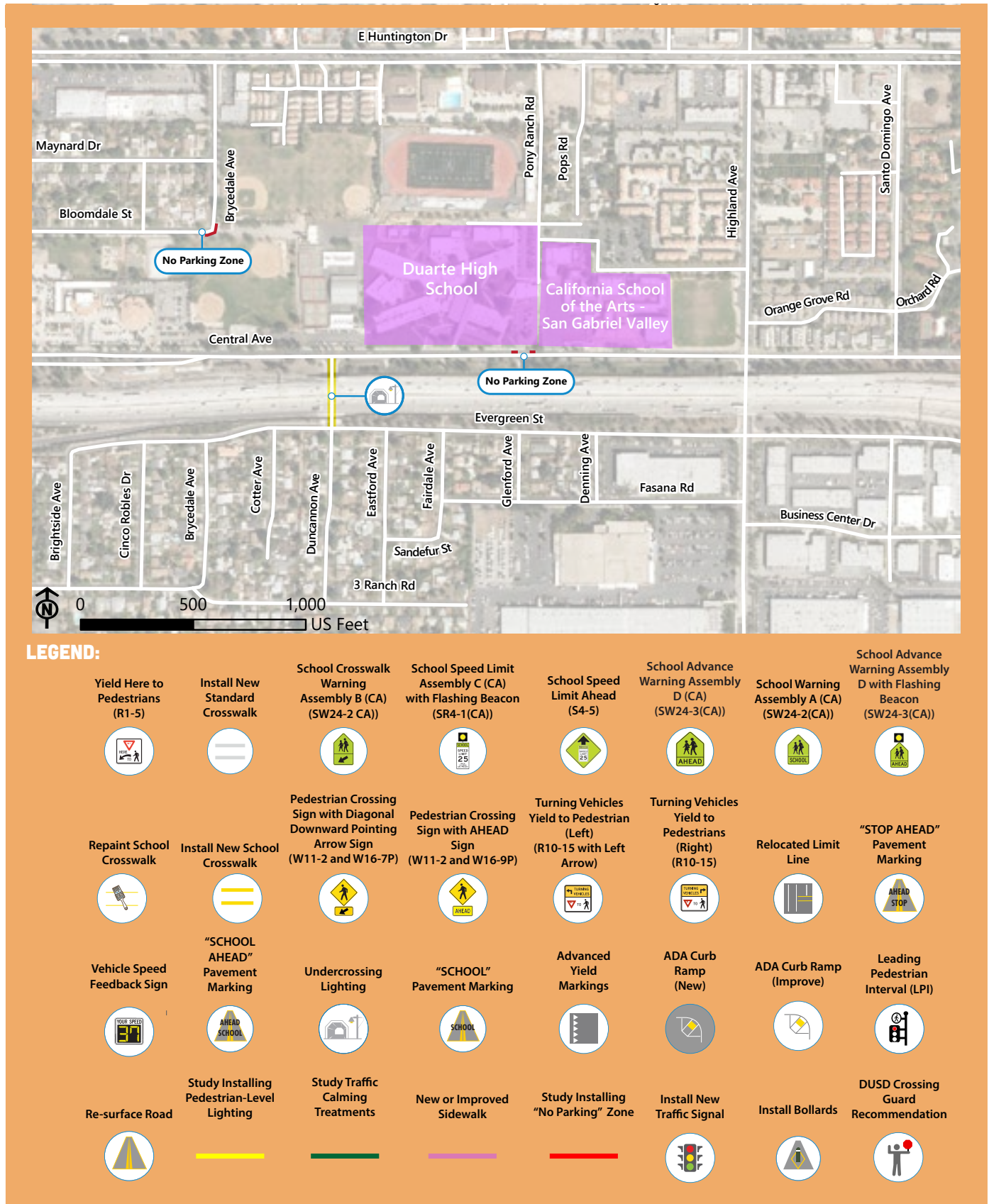
- In order to prevent side collisions with pedestrians, active transportation users and oncoming traffic conduct a sight and safety analysis to determine if a “No Parking Zone” should be painted at the exit to Duarte High School’s east parking lot on either side of the driveway.

Other Intersections and Corridors

- Conduct a sight and safety analysis to determine if a “No Parking Zone” should be painted at the exit to the Duarte Sports Park Parking Lot on either side of the driveway.
- Install LED pedestrian-level lighting along Duncannon Avenue and improve the lighting in the Duncannon Avenue undercrossing of Interstate 210. This recommendation may require additional investigation at night and will need to be confirmed before implementing.
- This recommendation may overlap with proposed or in progress pedestrian safety improvements related to ongoing ATP Cycle 4 projects.

RECOMMENDATIONS OVERVIEW MAP

DUARTE HIGH SCHOOL



SCHOOL PROFILE

MT. OLIVE INNOVATION AND TECHNOLOGY HIGH SCHOOL

Mount Olive Innovation & Technology High School is located at 1400 Mount Olive Drive. The school fronts Mount Olive Drive, a one-lane service street, which is accessible from Central Avenue, an arterial street to the south and Bloomdale Street, a local street to the north. The school is served by Foothill Transit’s Route 187.

Mount Olive High School is situated in a semi-residential neighborhood on the City of Duarte’s southeast side. The school serves a citywide population of 9th-12th grade students who prefer the school’s unique approach to education or have educational considerations that Mount Olive best accommodates. Typically, the school has an 8:00 AM start time and a 2:57 PM dismissal time. Mount Olive High School is set to move to an unspecified location and see its current location redeveloped in 2024. Therefore, no specific improvements are named in this Plan. However, improvements in the area may be required depending on the result of traffic studies conducted in connection to redevelopment projects occurring at the Mt. Olive High School site and the nearby Westminter Gardens retirement community.



Source: California Department of Education School Accountability Report Card, 2021-2022

Founded:

1980

Enrollment:

Total

86

Grades:

9-12

Demographic Information:

2%

White

8%

Black

57%

Male

86%

Hispanic

1%

Asian

43%

Female

2%

Other

0%

Non-Binary



English Learners**21%***% of Households in Area
with Low Vehicle Access**Students with Disabilities***13%***Eligible for Free/Reduced Meals**Socially Disadvantaged***70%***Area Median Household Income
Less than \$25,000***35%****58%****14%**

Source: California Department of Education School Accountability Report Card, 2021-2022;
US Census Bureau 2021 American Community Survey

Collisions (within ½ mile)*Total Collisions***107***Pedestrian-Involved
Collisions***2***Most Reported
Intersections*Huntington Dr & Mt
Olive Dr*Bicycle-Involved
Collisions***2***Total Serious Injury
or Fatal Collisions***6**Central Ave/Fernley
Dr & Crestfield DrHuntington Dr & Las
Brisas Dr

Source: SWITRS 2017-2022



WALKING SAFETY ASSESSMENT OBSERVATIONS

MT. OLIVE INNOVATION AND TECHNOLOGY HIGH SCHOOL

General/Unspecified Comments and Observations

- The project team observed a higher-than-average amount of students leaving by their own means, usually walking, biking, and rolling.
- Parents reported that students walk from as far away as Maxwell Academy to reach school grounds. Some would ride Foothill Transit, but they also reported that bus drivers have turned them away due to their status as unaccompanied minors.
- Outside of the intersection of Bloomdale Street and Crestfield Drive, most intersections in the study area are uncontrolled and lack marked crosswalks.
- Large sections of the streets in the neighborhoods surrounding Mount Olive do not have sidewalks.

Corridor #1 (Mount Olive Drive between Central Avenue and Bloomdale Street)

- Mount Olive Drive at the school's entrance is a one-lane alleyway connecting Central Avenue to Bloomdale Street. Thus, any traffic attempting to pass oncoming traffic must yield at the shoulder next to the school's entrance. If a car approaching another car passes the available shoulder, someone will be forced to reverse to allow the other to pass.
- There is no sidewalk. Pedestrians must walk in an unpaved rut on the side of the street when cars are approaching or passing.
- Presumably to avoid conflicts with pedestrians, many students were observed squeezing between a gap created by two gate supports to leave school and access the sidewalk to the north.

Corridor #2 (Central Avenue)

- Speeding was observed.
- There is a lack of shading on the north sidewalk.
- Parents expressed concern about people experiencing homelessness living under the freeway overpass nearby.

Corridor #3 (Crestfield Drive)

- The west curb near the Crestfield Drive entrance to the former Andreas Duarte Elementary School was previously used for pick-up and drop off and is still marked with green and yellow paint, leaving underutilized curb space that may encourage faster driving along the street.

Intersection #1 (Central Avenue & Mount Olive Drive)

- There are no marked crossings at this intersection. Pedestrians wishing to cross must step off the curb or do so via driveway ramps.
- When cars are parked on Central Avenue to either side of the intersection, it can be difficult to see oncoming traffic when vehicles want to make a right or left turn onto Central Avenue from Mount Olive Drive.

Intersection #2 (Central Avenue & Crestfield Drive)

- There are no marked crosswalks crossing Central Avenue at this intersection, even though the sidewalk on the south side of Central Avenue ends to the east of Crestfield Drive.
- Wide turning radii at this intersection possibly encourages rolling stops.

Intersection #3 (Mount Olive Drive, San Gabriel River Freeway (I-605), and Huntington Drive)

- An unlit, narrow sidewalk connects Mount Olive Drive and the greater school neighborhood from Maynard Drive to Huntington Drive. Some students formerly within the attendance boundary for Andreas Duarte High School use the passageway to access Royal Oaks Academy.
- Parents who live in the Mount Olive High School area reported that their students have trouble crossing Huntington Drive at this intersection due to left- and right-turning drivers.



WALKING SAFETY ASSESSMENT PHOTOS

MT. OLIVE INNOVATION AND TECHNOLOGY HIGH SCHOOL

Mount Olive Drive and M.I.T Driveway



Mount Olive Drive



Mount Olive Drive Pedestrian Path to Huntington Drive



OBSERVATIONS AND ASSESSMENT COMMENTS MAP

MT. OLIVE INNOVATION AND TECHNOLOGY HIGH SCHOOL



SCHOOL PROFILE

OPPORTUNITIES FOR LEARNING - DUARTE

Opportunities for Learning – Duarte (OFL) is a public charter school in a commercial strip mall located at 1202 East Huntington Drive. The school fronts the strip mall’s private driveway, exclusively accessible from Huntington Drive, and is served by Foothill Transit’s routes 187 and 272.

Opportunities for Learning - Duarte aims to serve high school students with alternative educational needs, including working students and students with disabilities. Only about 40 of the school’s 93 students are on campus at any given time. Most classes are completed online. Students come and go every 90 minutes from 9:00 AM to 4:30 PM, with a one-hour break for lunch at 12:00 PM. Aside from short spring and fall breaks, school is in session year-round. Only 25% of OFL students live in Duarte, with the rest commuting from across the San Gabriel Valley.

The Plan does not name any recommendations for the area surrounding OFL, but has noted some observations and comments expressed by the project team and school students and staff. They can viewed on pages 102 and 103.



Source: California Department of Education School Accountability Report Card, 2021-2022

Founded:

2013

Enrollment:

Total

93

Grades:

9-12

Demographic Information:

18%

White

4%

Black

42%

Male

67%

Hispanic

3%

Asian

58%

Female

2%

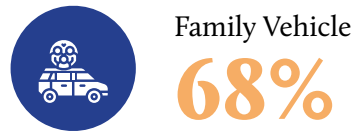
Other

0%

Non-Binary



How Do Students Travel To & From School?



Source: In-Person Walking Safety Assessment Intercept Interviews at 10:30 AM on 5/16/2023

English Learners



Socially Disadvantaged



% of Households in Area with Low Vehicle Access



Students with Disabilities



Eligible for Free/Reduced Meals



Area Median Household Income Less than \$25,000



Source: California Department of Education School Accountability Report Card, 2021-2022; US Census Bureau 2021 American Community Survey

Collisions (within ½ mile)



Most Reported Intersections

I Huntington Dr & Buena Vista St

II Central Ave & Buena Vista St

III Huntington Dr & Bradbury Ave

Source: SWITRS 2017-2022

WALKING SAFETY ASSESSMENT OBSERVATIONS

OPPORTUNITIES FOR LEARNING - DUARTE

General/Unspecified Comments and Observations

- About 25% of students walk, bike, or use transit to access school grounds. Observations by WSA staff counted four students during the survey period walking or using the bus to access Opportunities for Learning (OFL).
- Many students will leave campus during lunch hour for nearby dining destinations, particularly on the north side of Huntington Drive (The Habit, Starbucks, etc.)
- When accessing OFL from Buena Vista Street, Google Maps will sometimes directs visitors to the alleyway behind the school. However, the only way to access the school is to use the shopping plaza driveway on Huntington Avenue.
- Lighting along all major corridors may be inadequate. However, any improvements require additional investigation at night and will need to be confirmed before implementing.

Corridor #1 (Hotel Huntington Driveway/ Commercial Plaza Drvie Isle)

- Parking inside the commercial plaza is generally adequate for the school's needs; OFL has also leased the use of several overflow spaces from the neighboring shopping plaza, Huntington Square.
- Speeding in the driveway by vehicles going to/from the Hotel Huntington is common. The landlord responsible for the property installed signage informing drivers of the school and encouraging them to slow down but has repeatedly denied requests to install speed bumps along the driveway.
- Trailer drivers patronizing the Hotel Huntington will sometimes block multiple parking spaces.
- Aside from a small sign on the shopping plaza's sign, there is little signage or wayfinding for the school.
- An El Pollo Loco restaurant is located at the front of the plaza hosting OFL. Its drive-thru bisects the driveway connecting OFL to Huntington Drive. When the El Pollo Loco drive-thru backs up, it causes congestion in the driveway, especially near the driveway's entrance.
- There is no pedestrian access from Huntington Drive to the commercial center. Students must walk in the driveway to access Huntington Drive.
- Some vehicles without a disability placard/license plate will use disability parking stalls to pick-up/ drop-off students.

Corridor #2 (Huntington Drive)

- Trees, control boxes, empty planters, and power poles often constrain sidewalk space on this corridor, making the sidewalks difficult to use for pedestrians and persons with disabilities.
- Speeding was observed.

Corridor #3 (Huntington Drive – Buena Vista Street Connecting Alleyway)

- An alleyway connects Huntington Drive to Monrovia Post Acute, a private nursing home. Monrovia Post Acute is connected via another alleyway to the Duarte Library and Buena Vista Street. Some students use these connected alleyways to commute to/from the school.
- The physical condition of the alleyway pavement is poor.
- Some students use this alleyway to access school grounds. However, a participant reported feeling unsafe due to the deterioration of the roadway, the presence of homeless individuals, and the recent fire incidents associated with the homeless population.

Intersection #1 (Huntington Drive & Buena Vista Street)

- The pedestrian phase at this intersection operates with the vehicle green signal, potentially putting turning vehicles in conflict with pedestrians. This intersection could benefit from the installation of an Leading Pedestrian Interval (LPI).
- None of the bus stops at this intersection have shelters.

Intersection #2 (Bradbury Avenue & Huntington Drive)

- On the southeastern corner of the intersection, a fire hydrant in middle of sidewalk significantly narrows the amount of usable space, so much so that the sidewalk is largely inaccessible for pedestrians with mobility devices.
- The ramp and tactile paving on both sides of the intersection are not up to current ADA-compliance standards.
- Despite the presence of curb cuts, there is no marked crosswalk across Bradbury Avenue. There is no crosswalk across Huntington Drive.

WALKING SAFETY ASSESSMENT OBSERVATIONS

OPPORTUNITIES FOR LEARNING - DUARTE

- **Intersection #3 (Huntington Hotel Driveway/ Commercial Plaza Drvie Isle & Huntington Drive)**
- There are two entrances/exits to the plaza, both leading to Huntington Drive: One direct connection and one through the neighboring shopping plaza, Huntington Square. When access between both plazas is not impeded (see below), left turning traffic bound for the Hotel Huntington commercial plaza will enter and exit from the entrance at the Huntington Square parking lot and utilize the connection between the Huntington Square and Hotel Huntington commercial plazas. Right turning movements are generally made to/from Huntington Drive into the Hotel Huntington commercial plaza's drive isle.
- However, some drivers traveling west on Huntington Drive will make a U-Turn from the left turn lane at this intersection and then cross all lanes of eastbound traffic to access the Hotel Huntington commercial plaza.
- Turning left into the Huntington Square parking lot is difficult when vehicles are in the opposite left-turn lane, due to limited visibility of oncoming traffic.
- Turning left from the Huntington Square parking lot is very difficult when vehicles are parked along the nearby curb, due to limited visibility. Some participants said they turn right to avoid attempting the left turn and make a U-Turn at the intersection of Huntington Drive and Buena Vista Street, a maneuver that can take five minutes.
- There is a gap between the Hotel Huntington Shopping Center and the Huntington Square Shopping Center that vehicles turning left to/from Huntington Drive use to access the school. This gap is striped for parking, however. When vehicles park there, they block access to the parking lot and force right turns to be made in/out of the Hotel Huntington shopping center.

Other Intersections and Corridors

- The Duarte Teen Center is adjacent to Corridor #2 and across the street from the end of Corridor #3 and the Duarte Library. However, there is no crosswalk across Buena Vista Street at the intersection of Bloomdale Street and Buena Vista Street connecting these destinations.
- The bus stop in front of the Duarte Library has no bus shelter.

WALKING SAFETY ASSESSMENT PHOTOS

OPPORTUNITIES FOR LEARNING - DUARTE

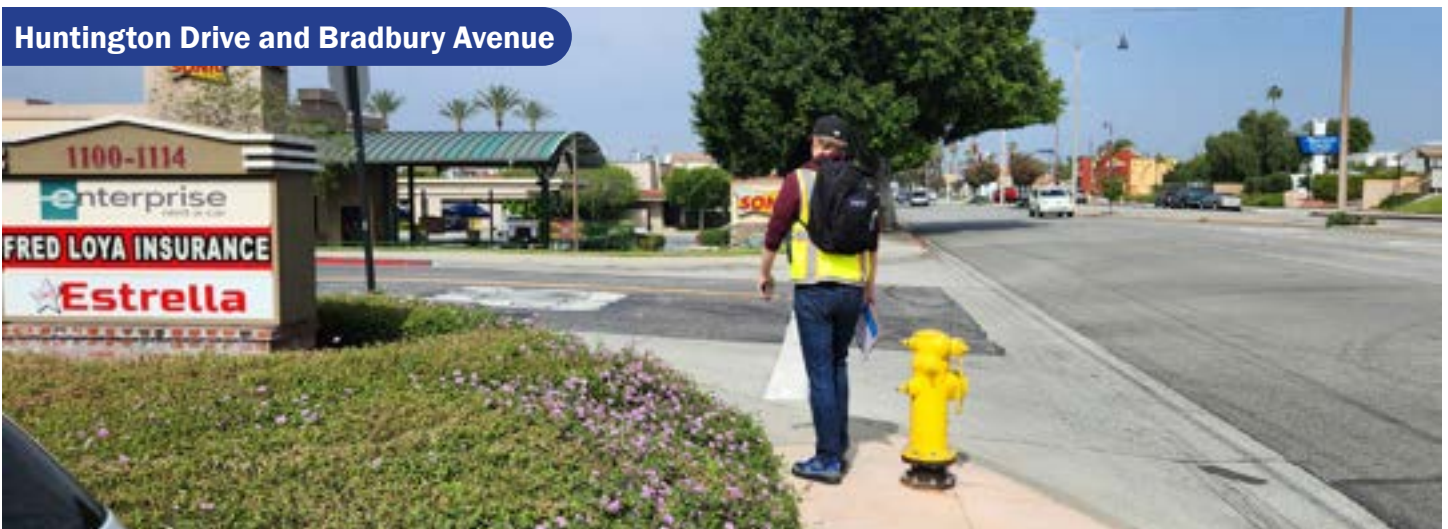
Hotel Huntington Driveway



Huntington Drive and the Hotel Huntington Driveway

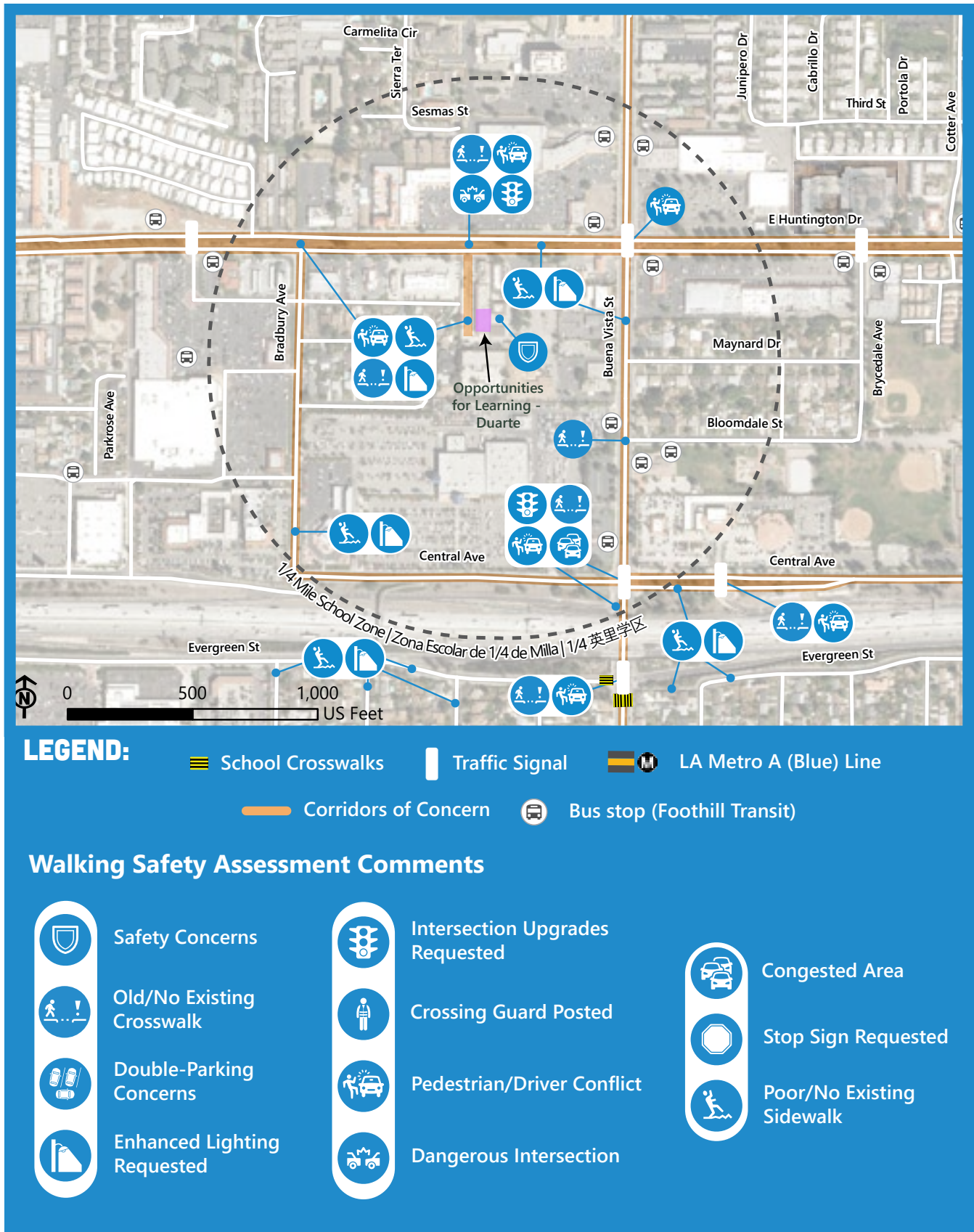


Huntington Drive and Bradbury Avenue



OBSERVATIONS AND ASSESSMENT COMMENTS MAP

OPPORTUNITIES FOR LEARNING - DUARTE



AREA PROFILE**DUARTE/CITY OF HOPE METRO STATION**

The Duarte/City of Hope Station is a light rail station operated by Metro Los Angeles located at 1682 East Duarte Road in the City of Duarte. The station fronts East Duarte Road and is accessible from two adjacent arterial corridors: Duarte Road and Highland Avenue. Additionally, Metro maintains a parking lot for the station at 1789 Fasana Road. Nearby notable local streets include Evergreen Street, Fasana Road, and Business Center Drive. The station is served by Metro's A Line, a light-rail line that travels between Downtown Long Beach and Azusa Pacific University/Citrus College. Nearby, Foothill Transit operates the Duarte Blue (860) and Duarte Green Routes (861), as well as two other fixed-route buses, Routes 187 and 272.

The Duarte/City of Hope Metro Station is situated south of Duarte's neighborhood in an area experiencing great change. The City of Hope occupies nearly all the area to the southwest, with an access point to the Santa Fe Dam Recreational Area and the San Gabriel Valley Trail located to the south. The areas to the north and east of the Station are traditionally Industrial, while Fasana Road and Evergreen Street connect the station area to a residential area nearby. However, new development will ultimately result in the construction of several hundred new housing units just north on the station on Fasana Road. Several hundred students from the nearby California School of the Arts - San Gabriel Valley travel to/from the Duarte/City of Hope Metro Station every school day. Refer to Appendix E for more information regarding the Plan's bicycle and pedestrian count as well as a map of count locations.



WALKING SAFETY ASSESSMENT OBSERVATIONS

DUARTE/CITY OF HOPE METRO STATION

General/Unspecified Comments and Observations

- The areas covered during this WSA are also partially covered by WSAs conducted at the California School of the Arts - San Gabriel Valley and Duarte High School. However, the observations in this section are unique to this WSA and the points recorded on this WSA's "Observations and Assessment Comments Map" are unique to this WSA.
- A participant reported that about 300 CS Arts students (approximately 30% of enrollment) utilize public transportation to access the campus. Some students also bike and roll to/from campus, with many of them also riding public transportation to/from the area. Pedestrian volumes along Highland Avenue spike right before school dismissal and remain high for about 30 minutes afterwards.
- Speeding was observed along all corridors in and near the study area.
- Sidewalks along all study corridors are limited and experience significant crowding in the afternoon, especially along Central Avenue. There are existing obstructions or disrepairs which were reported to be difficult for users with wheelchairs to navigate through.

Corridor #1 (Duarte/City of Hope Metro Station)

- Many of the students walking to the Metro station were seen entering the "Do not enter" gate and/or going underneath the crossing barrier once lowered to catch their train.
- Participants said that, when not experiencing issues with homeless people from the train, the station area is mostly safe. However, some participants interviewed still expressed unease with safety conditions in/around the area, and expressed a desire for a greater security presence in the area.
- Participants expressed desire for a bathroom at or near the station area, especially since people can sometimes be seen relieving themselves in the trees or on the station platform, negatively contributing to perceptions about safety in the area.
- Students/participants reported feeling safer in large groups when riding the train and going to/from the station.

Corridor #2 (East Duarte Road)

- There is no formal or marked connection between the Duarte/City of Hope Station and the Santa Fe Dam Recreational Area. Pedestrians from the station

must cross at the East Circle Road intersection to reach the area.

- Some WSA participants with disabilities commented that sidewalk landscaping and obstructions, at times, present navigational challenges.
- The paved sidewalk ends before Duarte Road turns to the north and transitions into Highland Avenue. However, there appears to be noticeable pedestrian demand to travel between the end of the sidewalk and the entrance to the Santa Fe Dam Recreation Area.

Corridor #3 (Highland Avenue)

- Pedestrians were observed walking on the east side of the street, an area that does not have sidewalks.
- Students generally feel safe when walking to/from the Metro station, aside from incidents of stalking and harassment from homeless people in the area or following them from the Metro station.
- There is occasionally a sheriff's officer around the metro station near start and dismissal times.
- Some students using active transportation in the area opt to use the sidewalk due to vehicle speeds.
- Low visibility due to sunlight and speeding along Highland Avenue caused a cyclist death at the I-210 underpass.
- At peak times, some students will walk in the street because of a lack of space on the sidewalk.

Corridor #4 (Evergreen Street)

- There are no sidewalks along this street within the ½ study zone, and there are no marked crosswalks at any intersection in the study area, except at Duncannon Avenue.
- No students were observed walking east. However, some students will walk down Evergreen Street, west from Highland Avenue, to meet waiting parents who are parked along the street. Evergreen Street effectively functions as an impromptu pick-up location.

Corridor #5 (Fasana Road)

- The sidewalk between the Esperanza apartment complex and Highland Avenue uncomfortable for pedestrians. However, it widens and gains additional amenities like street trees and pedestrian-level lighting when passing in front of the Esperanza apartment complex. The sidewalk will likely be widened upon the completion of the adjacent Solana apartment complex.

WALKING SAFETY ASSESSMENT OBSERVATIONS

DUARTE/CITY OF HOPE METRO STATION

- There is no sidewalk on the north side of the street.
- Speeding was observed along this corridor, which may be able to be attributed to its width.
- The WSA team observed little pedestrian traffic along this corridor during CS Arts' dismissal period.

Intersection #1 (Central Avenue & Highland Avenue)

- A crossing guard is present at this intersection.
- The current street configuration and traffic signal does not allow for left-turn phases, which causes delays for drivers during peak hours.
- During peak times, large amounts of students cross at this intersection.
- A widespread practice for students crossing at this intersection was to press the crossing button after passing through the intersection to trigger the pedestrian crossing indicator for the students behind them.
- This intersection would benefit from an LPI, among other safety improvements.
- WSA participants noted how possible conflicts with vehicles under the I-210 bridge makes the area feel uncomfortable to walk through. One participant, in particular, referenced the recent death of a bicyclist just south of the intersection.

Intersection #2 (Evergreen Street & Highland Avenue)

- Because drivers must wait in the crossing area to see oncoming traffic, students crossing here will sometimes need to wait for turning cars to clear the intersection before continuing to cross. WSA participants reported several close calls between pedestrians and vehicles at this intersection.
- Vehicles attempting to turn off/onto Evergreen Street may experience long waiting times in the morning and afternoon as students walk to/from CS Arts.
- There are no marked crosswalks at this intersection, in any direction.

Intersection #3 (Fasana Road, Business Center Drive, & Highland Avenue)

- There is no right turn on red from any point at this intersection, protecting crossing pedestrians. However, some vehicles ignore the "No Right Turn on Red" signs.
- A widespread practice was for students crossing at this intersection to press the crossing button once passing through the intersection to trigger the

pedestrian crossing indicator for the students behind them.

- This intersection would benefit from an LPI, among other safety improvements.
- Crosswalk paint at this intersection is beginning to fade.

Other Intersections and Corridors

- The intersection of East Circle Road and East Duarte Road, as well as Hope Drive and East Duarte Road, could benefit from LPIs.



WALKING SAFETY ASSESSMENT PHOTOS

DUARTE/CITY OF HOPE METRO STATION

Fasana Road



Duarte\City of Hope Station - Highland Ave. Entrance

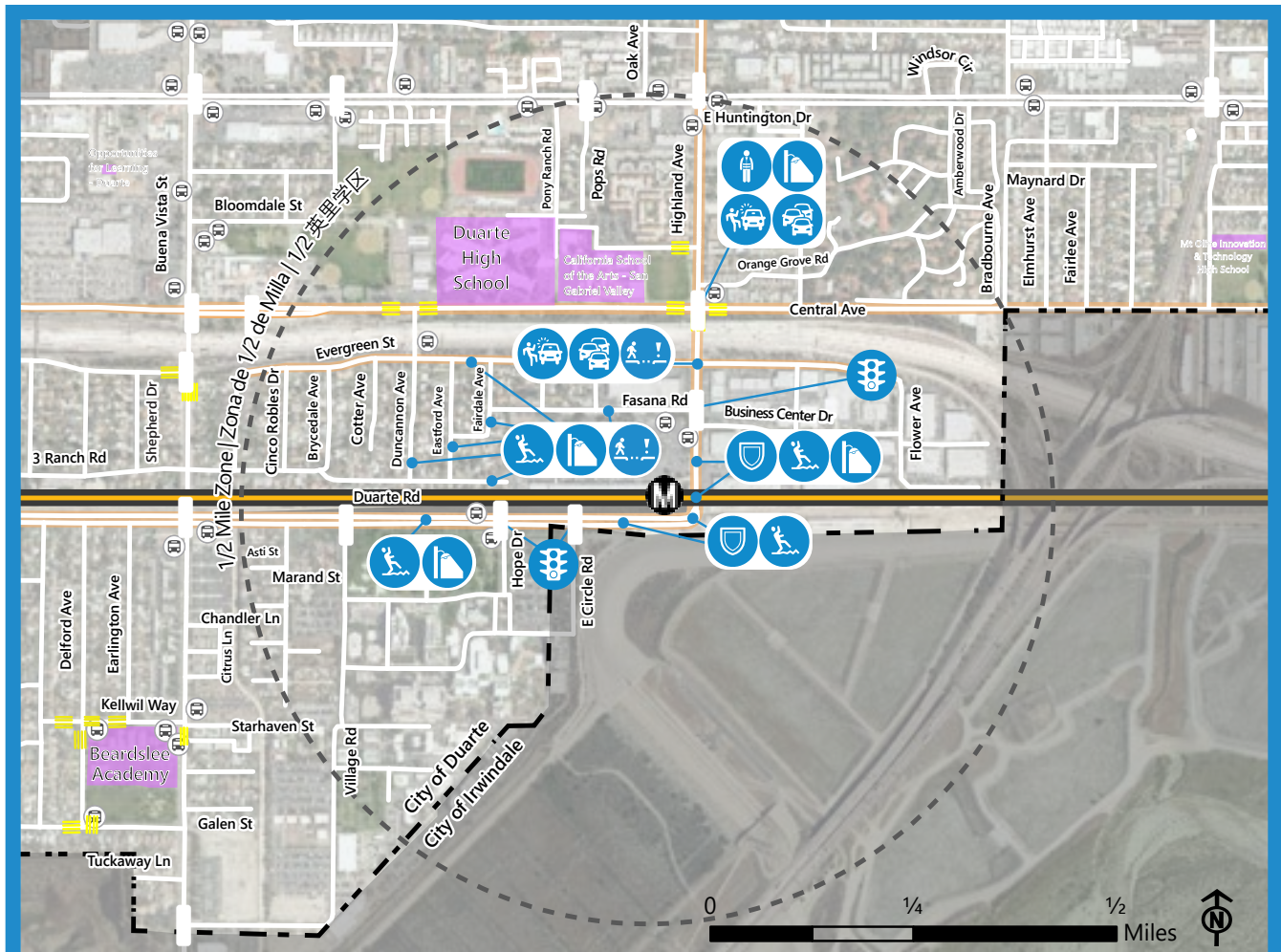


Highland Avenue



OBSERVATIONS AND ASSESSMENT COMMENTS MAP

DUARTE/CITY OF HOPE METRO STATION



LEGEND:

-  School Crosswalk
-  Traffic Signal
-  LA Metro A (Blue) Line
-  Corridors of Concern
-  Bus stop (Foothill Transit)

Walking Safety Assessment Comments

- | | | |
|---|---|---|
|  Safety Concerns |  Intersection Upgrades Requested |  Congested Area |
|  Old/No Existing Crosswalk |  Crossing Guard Posted |  Stop Sign Requested |
|  Double-Parking Concerns |  Pedestrian/Driver Conflict |  Poor/No Existing Sidewalk |
|  Enhanced Lighting Requested |  Dangerous Intersection | |

RECOMMENDATIONS

DUARTE/CITY OF HOPE METRO STATION

Intersection #3 (Fasana Road, Business Center Drive, & Highland Avenue)

- Upgrade existing transverse/standard crosswalk to a high-visibility crosswalk at Highland Avenue and Fasana Road. This improvement will be supported by local development in the area or executed during the City's Highland Promenade project.

Other Intersections and Corridors

- Install Leading Pedestrian Interval (LPI) timing for the intersections of East Duarte Road & Hope Drive and East Duarte Road & East Circle Road. Further study is potentially required to see if both pedestrian volumes and turning volumes are high enough to warrant a dedicated interval for pedestrian-only traffic. Coordination with the City of Bradbury will be required to implement this proposed recommendation.

RECOMMENDATIONS OVERVIEW MAP

DUARTE/CITY OF HOPE METRO STATION



LEGEND:

Yield Here to Pedestrians (R1-5)	Install New Standard Crosswalk	School Crosswalk Warning Assembly B (CA) (SW24-2 CA)	School Speed Limit Assembly C (CA) with Flashing Beacon (SR4-1(CA))	School Speed Limit Ahead (S4-5)	School Advance Warning Assembly D (CA) (SW24-3(CA))	School Warning Assembly A (CA) (SW24-2(CA))	School Advance Warning Assembly D with Flashing Beacon (SW24-3(CA))
Repaint School Crosswalk	Install New School Crosswalk	Pedestrian Crossing Sign with Diagonal Downward Pointing Arrow Sign (W11-2 and W16-7P)	Pedestrian Crossing Sign with AHEAD Sign (W11-2 and W16-9P)	Turning Vehicles Yield to Pedestrian (Left) (R10-15 with Left Arrow)	Turning Vehicles Yield to Pedestrians (Right) (R10-15)	Relocated Limit Line	"STOP AHEAD" Pavement Marking
Vehicle Speed Feedback Sign	"SCHOOL AHEAD" Pavement Marking	Undercrossing Lighting	"SCHOOL" Pavement Marking	Advanced Yield Markings	ADA Curb Ramp (New)	ADA Curb Ramp (Improve)	Leading Pedestrian Interval (LPI)
Re-surface Road	Study Installing Pedestrian-Level Lighting	Study Traffic Calming Treatments	New or Improved Sidewalk	Study Installing "No Parking" Zone	Install New Traffic Signal	Install Bollards	DUSD Crossing Guard Recommendation



6 PROPOSED PROGRAMS



OVERVIEW

This chapter covers the non-infrastructure or programmatic activities of Safe Routes to School that work alongside infrastructure improvements to create robust support for safe walking and rolling to school. Non-infrastructure elements of the Safe Routes to School effort include activities and programs under the broad headings of: Engagement, Encouragement, Education, and Evaluation. This chapter provides examples of the programs and activities that school sites, school districts, the City, and other stakeholders can implement to engage, encourage, and educate students and the broader Duarte community about SRTS efforts.



Student Engagement - Design Charette

Recommended activities are informed by current student travel patterns and attendance boundaries. Travel tallies show that most students are traveling to school by private vehicle. However, several schools have a walk rate of at least 15% or more, with Duarte High School being the highest at 27%. These numbers show the potential to increase walking rates by implementing encouragement and education programming. There are also opportunities to explore other active transportation options for students living within the boundaries of the Duarte Unified School District.

ENGAGEMENT

All Safe Routes to School initiatives should begin by listening to students, families, teachers, and school leaders and working with existing community organizations, and build intentional, ongoing engagement opportunities into the program structure.

Recommended activities:

- **Safe Routes to School Task Force or Committee (citywide/districtwide)**
 - Organize a district or City task force to bring together the variety of different stakeholders and agencies that will need to collaborate to advance Safe Routes to School. This team focuses on long-term plans, integrating plans with the district and City, and providing a space for representatives implementing Safe Routes to School at individual schools to share and support each other. The task force could build off the core teams developed for the Safe Routes to School plan.
 - Resource: [Building Momentum for Safe Routes to School](#) – includes a sample task force invitation letter.
- **Districtwide and Citywide Communications and Promotion (districtwide/citywide)**
 - Integrate Safe Routes to School messages and promotion into districtwide and citywide communications promotion and in-person events. This can include information on websites, social media, and newsletters.
 - Resource: [Safe Routes to School Messaging for Pros](#)
 - Resource: [Montgomery County Maryland Safe Routes to School](#)
 - Photo Album – includes photos from community outreach events and education/encouragement activities



Project team meeting with key stakeholders during a community meeting

ENCOURAGEMENT

Generating enthusiasm and increased walking and bicycling for students through events, activities, and programs.

Recommended activities:

- **National Walk & Roll to School Day and Bike & Roll to School Day (school-based/district-led or citywide/districtwide events)**
 - o A Walk & Roll to School Day or Bike & Roll to School Day event is a simple way to introduce schools, families, and community groups to walking, biking, rolling, and Safe Routes to School. Walk & Roll to School Day is an international holiday celebrated in October each year and Bike & Roll to School Day occurs annually in May.
 - o Resource: [Walk, Bike & Roll to School](#)
- **Monthly or Weekly Walk & Roll Days (school-based/district-led)**
 - o Continue the momentum from National Walk & Roll or Bike & Roll Day with a designated weekly or monthly walking and biking days. [Walking Wednesday programs](#) are picking up popularity across the country. For high school programs, consider organizing a [Car-Free Campus Day](#) event to coincide with Earth Day.
- **Walking School Buses/Bike Trains (school-based/district-led)**
 - o Walking school buses or bike trains are safe and fun ways for children to walk or bike to school with adult supervision. Each “bus” or “train” walks or bikes along a set route with one or more adults leading it, picking children up at the start or at designated stops, and using active travel to get them to school. The process is reversed in the afternoons on the way home from school.
 - o Walking school buses and bike trains address family fears about unsupervised travel while getting kids moving. They can operate once a month, once a week, or every day, and are highly effective.
 - o Resource: [Step by Step: How to Start a Walking School Bus Program at Your School](#)
 - o Resource: [Paso a Paso](#) (Walking School Bus guide in Spanish)
 - o Resource: [The Wheels on the Bike Go Round and Round: How to Get a Bike Train Rolling At Your School](#)
- **Remote Drop-Off (school-based/district-led)**
 - o Involve students that live too far to walk or bicycle to school by creating remote drop-off programs. Designate student drop-off locations at a short distance from the school. After students are dropped off, they walk with their friends, family members, or school staff the rest of the way. This helps reduce traffic congestion around the school. School buses can also participate by using the remote drop-off locations too.
 - o Resource: [Get Out & Get Moving Opportunities to Walk to School through Remote Drop-Off Programs](#)
- **Competitions & Incentives (school-based/district-led)**
 - o Competitions and contests are fun and easy ways to incentivize participation in Safe Routes to School. Ideas include documenting students' walking or biking to school activity and creating a classroom or grade competition, raffling off prizes to kids who walk or bike, or encouraging students to earn incentives by walking and biking.
- **High School Engagement (school-based/district-led)**
 - o High school Safe Routes to School programs are growing in popularity. Older students can design and implement projects that address their safety concerns. This includes linking Safe Routes to School projects to other issues youth care about like climate change and personal safety. For high school engagement, it is best to let youth lead and for Safe Routes practitioners to take on a guidance role. Activities include safety awareness videos, crosswalk art projects, Walk, Bike, and Roll to School Day Celebrations, and GIS mapping projects.
 - o Resource: [Walking, Riding, and Rolling for a New Generation: How to Partner with Youth on Safe Routes Projects](#)

EDUCATION

Providing students and the community with the skills to walk and bicycle safely, educating them about benefits of walking and bicycling, and teaching them about the broad range of transportation choices.

- **Community Education and Awareness Campaigns (district/citywide)**
 - o Provide walking, biking and driving safety information and resources for individuals within and outside of the school community. This could include social media messaging, signs, or posters near schools, distributing information at events, and information in community publications. Integrate messages on driver awareness and the role of community members for making walking and biking safe for everyone. Address traffic safety as well as personal safety. Provide information on reporting wild or stray animals. Engage students in developing the campaign materials so that they resonate with their peers. [Safe Routes to School poster contests](#) are popular for engaging students in safety campaigns.
- **Education on Transportation Options (district/citywide)**
 - o Provide educational materials on the range of transportation options available to high school students and other students who might be traveling to school independently or from longer distances. Provide information on using public transit safely, accessing free transit passes, micro-mobility, and other options. Provide [travel trainings](#) for students using public transit and active transportation. Agencies such as LA Metro could initiate these education opportunities.
- **Bicycle and Pedestrian Skills Clinic/Rodeo (school-based/district-led or district/city)**
 - o A bicycle skills clinic, sometimes called a bike rodeo, offers a chance for students and their families to learn and practice bike handling skills in a fun, safe, and encouraging atmosphere. During a bicycle skills clinic, students visit activity stations where they learn different skills for how to bicycle safely and confidently. Clinics or rodeos may be set up at city events, with specific classrooms on school grounds, or at another community facility.
 - o Resource: [Roll Up to a Bicycle Skills Clinic](#)
- **Messaging in District and School Materials (school-based/district-led and districtwide)**
 - o Elevate the importance of and highlight support for walking and bicycling as regular modes of transportation in district and school materials. Specifically:
 - * *Sharing information about walking and bicycling routes to schools under the district's transportation section. This could include suggested route maps or information about programs such as walking school buses.*
 - * *Sharing a local suggested route map on the school website and in materials provided to students and families at the start of the school year.*
 - * *Suggesting methods for families and students to form walking school buses or bike trains.*
 - * *Featuring walking and bicycling as a prominent means of transportation.*
 - * *Including language that encourage walking and bicycling and noting health, academic, and attendance benefits.*
 - * *Providing information about Safe Routes to School events and activities promoted by the school, such as Walk to School Day or Bike to School Day.*
 - o Resource: [Safe Routes to School Messaging for Pros](#)
- **Crossing Guards (district)**
 - o Crossing guards can help provide safe access for students walking or biking to school and help remind motorists to slow down near schools. Crossing guards help reinforce safe behaviors and can be an extra set of eyes and ears looking out for students. The presence of crossing guards can greatly increase parental or family comfort with children walking to school.

EVALUATION

Assessing which approaches are more or less successful, ensuring that programs and initiatives are supporting equitable outcomes, and identifying unintended consequences or opportunities to improve the effectiveness of each approach.

Recommended activities:

- **Surveys (school-based on district/citywide)**
 - Surveys of families can help reveal why parents and caregivers are driving their children to school instead of allowing them to walk or bicycle. Surveys also provide insight into what changes might encourage a shift in their behavior. Surveys can also gather helpful feedback on your activities and programs once you get started. The National Center for Safe Routes to School provides a standardized parent survey template at saferoutesdata.org.
- **Travel Tallies/Mode Share Surveys (school-based)**
 - Student in-class travel tallies are best taken on several days in each school year. Students can raise their hands to demonstrate which mode of transportation they took to school or record their transportation mode on a piece of paper or class poster. The National Center for Safe Routes to School provides standardized travel tally forms that can be entered into the national online data system at saferoutesdata.org.
- **Community Listening Sessions (school-based)**
 - Community listening sessions provide opportunities to get more detailed feedback on program activities. People who are unable or unwilling to complete a survey might be more interested in a listening session format. This information can be used to develop a program activity or assess the effectiveness of an activity that's already been completed. For high school students, host a youth listening session to gather specific feedback on their program needs and priorities.



Walk to School Day 2021

EQUITY

Ensuring that Safe Routes to School initiatives are benefiting all demographic groups, with particular attention to ensuring safe, healthy, and fair outcomes for low-income students, students of color, students of all genders, students with disabilities, and others.

Recommended activities:

- **School Prioritization Metrics (district/citywide)**
 - Determine a set of metrics to prioritize Safe Routes to School projects. This will ensure that program resources reach the students and communities that need them most. Prioritization metrics may include crash data, free/reduced lunch data, census tract data, and [CalEnviroScreen](#).
- **Communications and Messaging (district/citywide)**
 - Ensure that all communications and [program materials](#) are translated into the languages spoken by community members. Offer interpretation for in-person events and community meetings. Online and print materials should also be reviewed for ADA compliance and accessibility.
- **Volunteer Stipends (school-based or district)**
 - Safe Routes programs often rely on the support of volunteers. Offer stipends for Safe Routes Champions who assist with events, participate in focus groups, or run activities like Walking School Bus programs.
- **Event Planning (school-based or district)**
 - Safe Routes events should aim to engage students who face the most barriers to walking, biking, and rolling to school. When planning events, consider what time of day and what location will be most accessible to students and families. Organize bike and helmet giveaways to ensure students can participate in activities. Work with community partners to plan events that provide a variety of resources – food, health screenings, music and entertainment, educational activities.
 - Resource: [Let's Get Together: A Guide for Engaging Communities and Creating Change](#)



Walk to School Day 2021

Table 6.1 Activity Matrix

Activity	Level of Effort	Cost Range
Engagement		
Safe Routes to School Task Force or Committee	Moderate	Low
Districtwide and Citywide Communications and Promotion	Moderate	Low
Encouragement		
National Walk & Roll to School Day and Bike & Roll to School Day	Moderate	Moderate
Monthly or Weekly Walk & Roll Days	Low	Low
Walking School Buses/Bike Trains	Moderate	Low
Remote Drop-Off	Moderate-High	Low
Competitions & Incentives	Low - Moderate	Low - Moderate
Education		
Community Education and Awareness Campaigns	Moderate	Low-Moderate
Education on Transportation Options	Moderate	Low
Bicycle and Pedestrian Skills Clinic/Rodeo	Moderate-High	Moderate-High
Messaging in District and School Materials	Low-Moderate	Low
Crossing Guards	Moderate-High	Moderate-High
Evaluation		
Surveys	Moderate	Low
Travel Tallies/Mode Share Surveys	Low-Moderate	Low
Community Listening Sessions	Moderate-High	Low-Moderate
Equity		
School Prioritization Metrics	Low-Moderate	Low
Communication and Messaging	Moderate	Low-Moderate
Volunteer Stipend	Moderate	Moderate
Event Planning	Moderate-High	Moderate-High

Legend:	Level of Effort:	Cost Range (Total):
Low	1 – 8 hours	\$50 - \$500
Moderate	8 – 20 hours	\$500 - \$1,000
High	20 – 30 hours	\$1,000 and higher



Students participating in Walk to School Day



The background image shows a sunny day on a residential street. In the upper right, a signpost has three signs: a Rotary International logo with the text 'PROTECT OUR CHILDREN', a yellow 'SCHOOL' sign, and a 'SPEED LIMIT' sign. Below the signpost, a group of people are walking on a sidewalk. A woman in a blue and grey jacket holds a clipboard. To her right, a man in a yellow jacket and a woman in a pink shirt and green vest are walking. In the foreground on the left, a woman in a green jacket is partially visible, gesturing with her hand. The street has a white truck and a grey car in the distance.

7 PRIORITY PROJECTS

PROJECT PRIORITIZATION

The prioritization analysis outlined below provides guidance on how school infrastructure projects and recommendations that produce the most benefit for people walking and biking around the selected areas for this SRTS Plan. The proposed recommendations were prioritized using a data-driven approach, which summarizes the overall need for the suggested improvement(s).

The prioritization model uses four criteria:

FEASIBILITY

Low-cost or short-term improvements receive full points (1 points)

Medium- or long-term improvements are not prioritized (0 points).

PROPOSED GROUP WEIGHT: 25%

SAFETY

Pedestrian-involved or bicyclist-involved collision(s) reported on an intersection or corridor. Source: SWITRS 2017-2021

PROPOSED GROUP WEIGHT: 25%

COMMUNITY SUPPORT

A quantification of the level of support provided by the community for each intersection or corridor. Multiple community comments (2+) results in full points.

PROPOSED GROUP WEIGHT: 25%

EQUITY

Intersections or corridors which intersect a SCAG Environmental Justice Area.

PROPOSED GROUP WEIGHT: 25%

Each of these criteria receives 25% of the overall prioritization scoring. A project with a higher ranking should be considered for implementation prior to projects with a lower ranking, although the City may choose to advance a specific project for various reasons or as funding becomes available. It is also important to note that the resulting prioritization rankings are a useful starting point to identify improvement projects, however, they should not be the only tool leveraged. A project may consist of multiple corridors or intersections and require careful deliberation to ensure that it meets its intended goal.



Walking Safety Audit (WSA) Review with Participants

PRIORITY PROJECTS

Based on the prioritization results, community engagement, and discussions with stakeholders, the following priority projects are described in this section. Planning-level conceptual plans have also been developed for each project as shown on the following pages.:

Table 7.1 Central Avenue (Between Highland Ave and Bradbourne Ave)

Project	Description of Improvement	Location
Central Avenue	Conduct a traffic speed survey to gauge speeding and investigate feasibility of traffic calming improvements	Central Ave, between Santo Domingo Ave and Bradbourne Ave
	- Remove existing sidewalk, curb, and gutter - Widen sidewalks	Central Ave, between Highland Ave and Bradbourne Ave
	Coordination on future rehabilitation projects that will include re-striping median line and install white thermoplastic bike sharrow markings to replace existing ones	Central Ave, between Santo Domingo Ave and Bradbourne Ave
	Install pedestrian-level LED lighting .This recommendation may require additional investigation at night and will need to be confirmed before implementing	Central Ave, between Santo Domingo Ave and Bradbourne Ave
	Upgrade existing crosswalk to a high-visibility crosswalk at Bradbourne Ave and Central Ave (north leg)	Central Avenue & Bradbourne Ave
	Upgrade existing (2) curb ramps to be ADA compliant	Central Avenue & Bradbourne Ave
	- Replace existing "School Speed Limit Assembly C(CA)" sign with a "School Speed Limit Assembly C(CA) with Flashing Beacon" sign facing westbound traffic approximately 250' after the intersection - Remove existing "School Advance Warning Assembly D(CA)" sign approximately 300' east of the intersection and replace with "School Advanced Warning D(CA) with Flashing Beacon" sign approximately 400' east of intersection	Intersection of Highland Ave and Central Ave
These recommendations aligns with development requirements for future projects anticipated at the Westminster Gardens site and the Mt. Olive Academy site		

Table 7.2 Royal Oaks Drive (Between Livermont Lane and Francita Avenue)

Project	Description of Improvement	Location
Royal Oaks Drive	Install School Advance Warning Assembly D(CA) sign approximately 200' east and 400' west of the intersection	Approximately 200' west and 400' east of Royal Oaks Dr and Royal Oaks Academy Driveway
	Recommend the Duarte Unified School District hire a crossing guard to staff the intersection	Royal Oaks Academy Driveway and Donald and Bernice Watson Recreation Trail
	Install bollards or another traffic control device before the entrance to the Donald and Bernice Watson Recreation Trail on either side of the Royal Oaks Academy Driveway to prevent traffic from accessing the trail	Royal Oaks Dr and Donald and Bernice Watson Recreation Trail
	- Install school crosswalk using high-visibility crosswalk pattern (e.g. ladder design) across Livermont Ln - Install School Advance Warning Assembly D(CA) sign approximately 200' feet south of the new crosswalk at intersection	Livermont Ln and Royal Oaks Dr
	Install school crosswalk using high-visibility crosswalk pattern (e.g. ladder design) across Francita Ave	Francita Ave and Royal Oaks Dr
	Install school crosswalk using high-visibility crosswalk pattern (e.g. ladder design) across Brinsey Ave	Brinsey Ave and Royal Oaks Dr

Table 7.3 Beardslee Academy (Various Neighborhood Streets)

Project	Description of Improvement	Location
Beardslee Academy (Various Neighborhood Streets)	Upgrade existing curb ramps to meet current ADA standards	Kellwil Way and Earlington Ave
	Install new school crosswalk across Earlington Ave using high-visibility crosswalk pattern (e.g. ladder design)	Kellwil Way and Earlington Ave (across Earlington Ave)
	Install "School Advance Warning Assembly D(CA)" approximately 200' feet north of the intersection	Kellwil Way and Earlington Ave
	Upgrade all four existing curb ramps at intersection of Kellwil Way and Delford Ave to meet current ADA standards	Kellwil Way and Delford Ave
	Install (3) "School Crosswalk Warning Assembly B (CA)" signs on approach before each crosswalk	Kellwil Way and Delford Ave
	Recommend that the Duarte Unified School District hire a crossing guard to staff this intersection	Delford Ave and Galen St
	Upgrade existing curb ramp to meet current ADA standards	Delford Ave and Galen St
	- Install new school crosswalk across Kellwil Way on the south side of the intersection using a high-visibility crosswalk pattern (e.g. ladder design) - Install "School Crosswalk Warning Assembly B(CA)" sign on Broadland Ave before new crosswalk - Install "School Advance Warning Assembly D(CA)" signs approximately 200' feet north and south of the intersection (on Broadland Ave)	Kellwil Way and Broadland Ave
	Upgrade existing curb ramps to meet current ADA standards	Kellwil Way and Broadland Ave
	- Install new school crosswalk using high-visibility crosswalk pattern (e.g. ladder design) along Galen St - Install "School Crosswalk Warning Assembly D(CA)" signs approximately 200' feet north of Broadland Ave	Galen St and Broadland Ave
	- Install new school crosswalk using a high-visibility crosswalk pattern (e.g. ladder design) across Starhaven Ave - Install "School Crosswalk Warning Assembly D(CA)" sign approximately 200' feet west of intersection (Starhaven Ave)	Starhaven Ave and Broadland Ave
	In alignment with traffic studies conducted at this intersection, collaborate with the Duarte Unified School District to install a traffic signal.	Kellwil Way and Buena Vista St

COST ESTIMATES AND CONCEPTUAL PLANS FOR PRIORITY PROJECTS

This section includes a summarized cost estimate and conceptual plan for each priority project, and the cost assumptions used to prepare overall implementation costs.

Table 7.4 Priority Projects Cost Estimate Summary

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE	ITEM TOTAL
GENERAL					
1.01	MOBILIZATION	1	LS	\$217,100	\$217,100
1.02	CONSTRUCTION SURVEY & MONUMENTATION	1	LS	\$20,000	\$20,000
1.03	TRAFFIC CONTROL	1	LS	\$347,360	\$347,400
SUBTOTAL					\$584,500
SRTS IMPROVEMENTS					
1.04	PROJECT 1 - CENTRAL AVE	1	LS	\$566,140	\$567,000
1.05	PROJECT 2 - ROYAL OAKS DRIVE	1	LS	\$18,175	\$19,000
1.06	PROJECT 3 - BEARDSLESS ACADEMY NEIGHBORHOOD STREETS	1	LS	\$599,380	\$600,000
1.07	MAXWELL ACADEMY	1	LS	\$40,100	\$41,000
1.08	OPPORTUNITIES FOR LEARNING (BRADBURY AVE @ HUNTINGTON DR)	1	LS	\$24,000	\$24,000
1.09	LA METRO STATION	1	LS	\$14,540	\$15,000
1.10	VALLEY VIEW ACADEMY	1	LS	\$18,580	\$19,000
1.11	DUARTE HIGH SCHOOL AND CS ARTS	1	LS	\$3,056,900	\$3,057,000
SUBTOTAL					\$4,342,000
TOTAL FOR BASE BID ITEMS					\$4,926,500
20% CONTINGENCY					\$985,300
GRAND TOTAL					\$5,911,800

Table 7.5 Priority Project 1 Cost Estimate Summary

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE	ITEM TOTAL
SRTS IMPROVEMENTS PROJECT 1					
11.0 CENTRAL AVENUE BETWEEN HIGHLAND AVENUE & BRADBOURNE AVENUE					
11.01	INSTALL LADDER CROSSWALK	1,400	SF	\$8	\$11,200
11.02	INSTALL STRIPING	8,000	LF	\$3	\$24,000
11.03	INSTALL PAVEMENT MARKING	20	EA	\$500	\$10,000
11.04	REMOVE STRIPING	220	LF	\$2	\$440
11.05	PEDESTRIAN STREET LIGHT, FOUNDATION AND LUMINAIRE COMPLETE	18	EA	\$13,500	\$243,000
11.06	NO. 5 PULL BOX	18	EA	\$1,750	\$31,500
11.07	2-INCH CONDUIT AND WIRING (PVC)	1,200	LF	\$80	\$96,000
11.08	FLASHING BEACON	3	EA	\$50,000	\$150,000
PROJECT 1 TOTAL					\$566,140

Figure 7.1 Central Avenue Priority Project Conceptual Plan

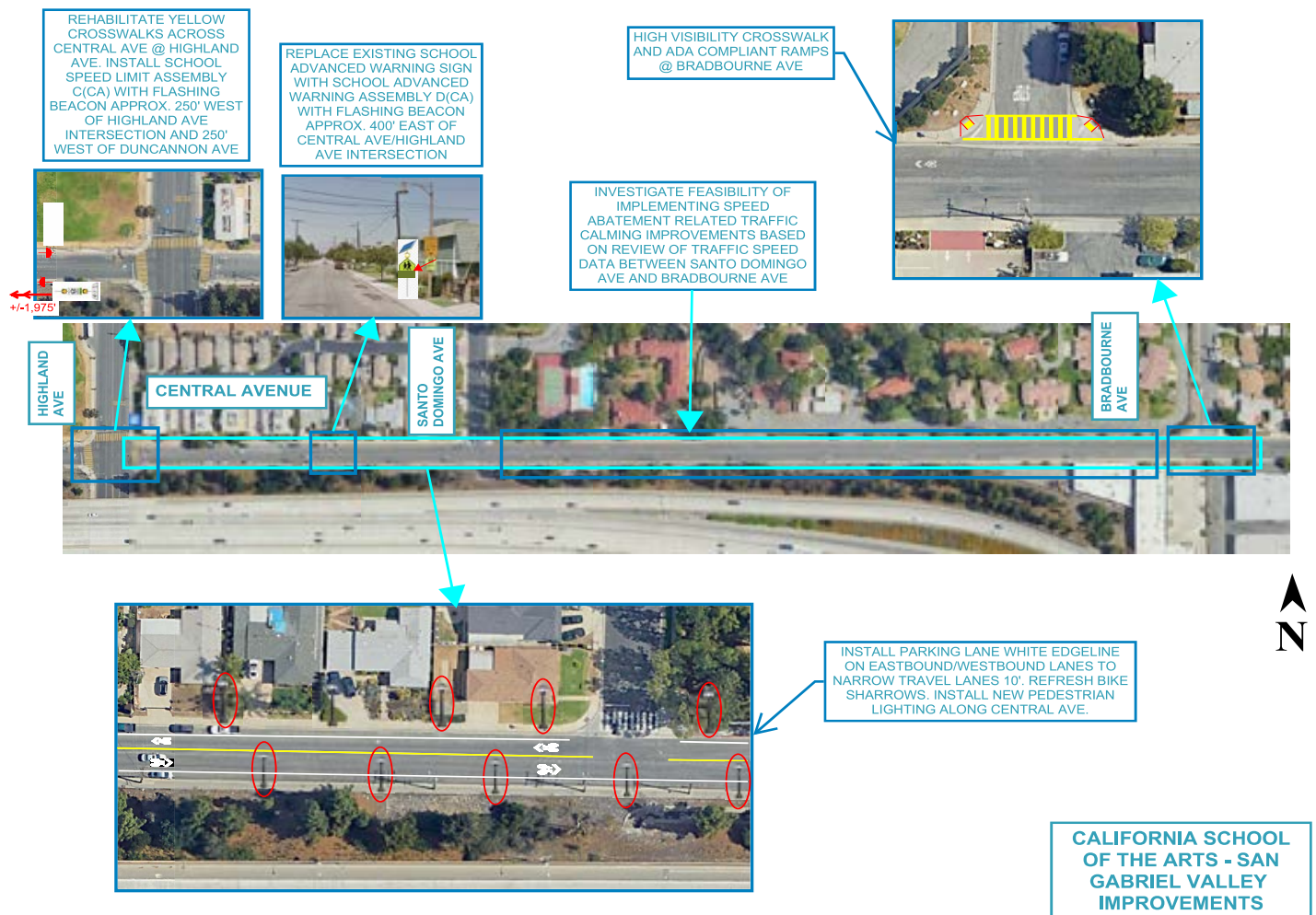


Table 7.6 Priority Project 2 Cost Estimate Summary

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE	ITEM TOTAL
SRTS IMPROVEMENTS PROJECT 2					
1.0 ROYAL OAKS DRIVE @ BRINSEY AVENUE					
1.01	INSTALL LADDER CROSSWALK	400	SF	\$8	\$3,200
1.02	INSTALL PAVEMENT MARKING	1	EA	\$500	\$500
1.03	INSTALL STRIPING	15	LF	\$3	\$45
1.04	REMOVE STRIPING	15	LF	\$2	\$30
1.05	REMOVE PAVEMENT MARKING	1	EA	\$300	\$300
1.06	RELOCATE SIGN AND POST	1	EA	\$250	\$250
SUBTOTAL					\$4,325
2.0 ROYAL OAKS DRIVE @ FRANCITA AVENUE					
2.01	INSTALL LADDER CROSSWALK	400	SF	\$8	\$3,200
2.02	INSTALL PAVEMENT MARKING	1	EA	\$500	\$500
2.03	INSTALL STRIPING	15	LF	\$3	\$45
2.04	REMOVE STRIPING	15	LF	\$2	\$30
2.05	REMOVE PAVEMENT MARKING	1	EA	\$300	\$300
2.06	RELOCATE SIGN AND POST	1	EA	\$250	\$250
SUBTOTAL					\$4,325
3.0 ROYAL OAKS DRIVE @ LIVERMONT LANE					
3.01	INSTALL LADDER CROSSWALK	400	SF	\$8	\$3,200
3.02	INSTALL PAVEMENT MARKING	1	EA	\$500	\$500
3.03	INSTALL STRIPING	15	LF	\$3	\$45
3.04	REMOVE STRIPING	15	LF	\$2	\$30
3.05	REMOVE PAVEMENT MARKING	1	EA	\$300	\$300
3.06	RELOCATE SIGN AND POST	1	EA	\$250	\$250
SUBTOTAL					\$4,325
4.0 ROYAL OAKS DRIVE					
4.01	INSTALL BOLLARDS	2	EA	\$100	\$200
4.02	INSTALL SIGN POST & PANEL	2	EA	\$500	\$1,000
4.03	INSTALL LADDER CROSSWALK	500	SF	\$8	\$4,000
SUBTOTAL					\$5,200
PROJECT 2 TOTAL					\$18,175

Figure 7.2 Royal Oaks Drive Priority Project Conceptual Plan

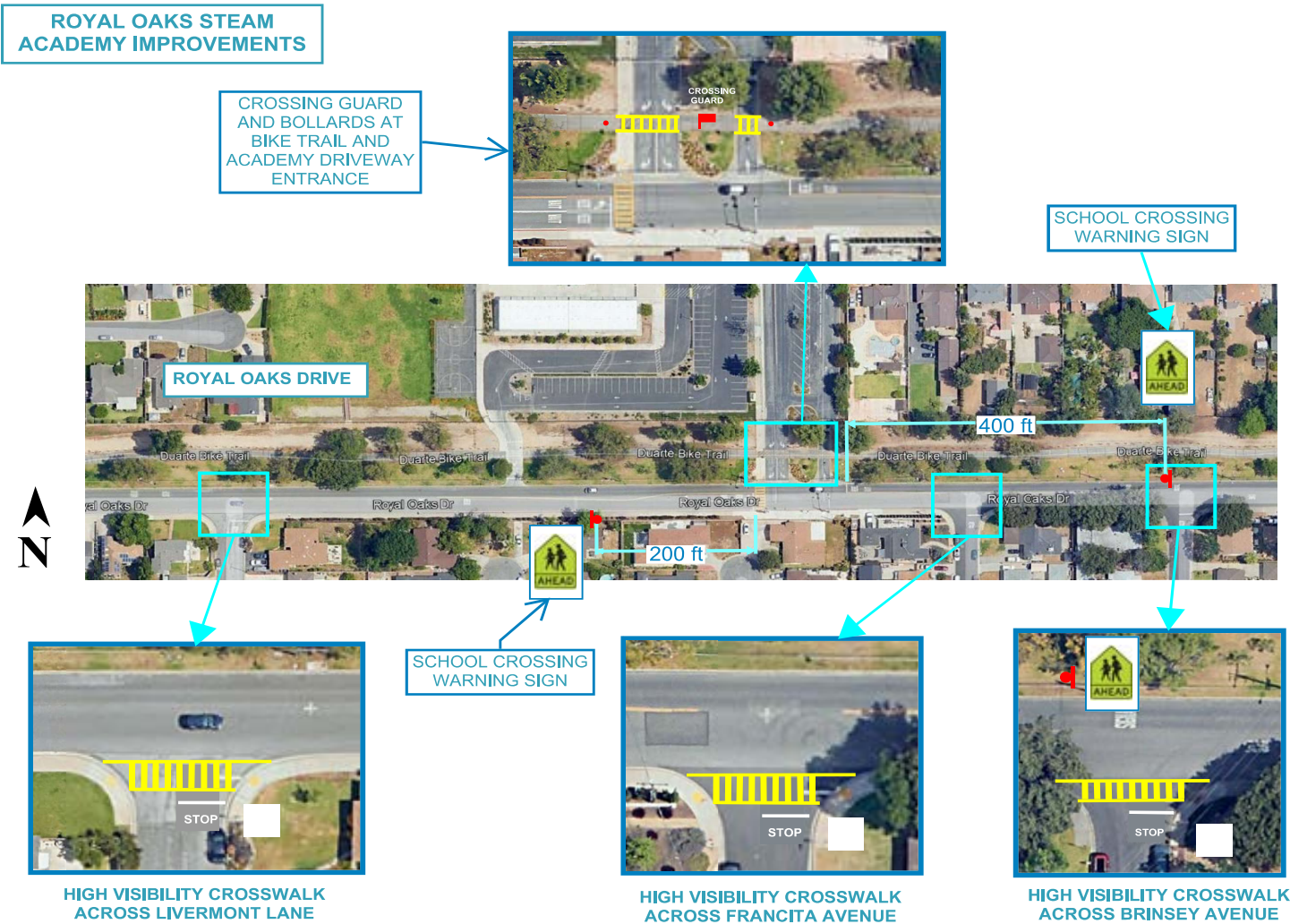
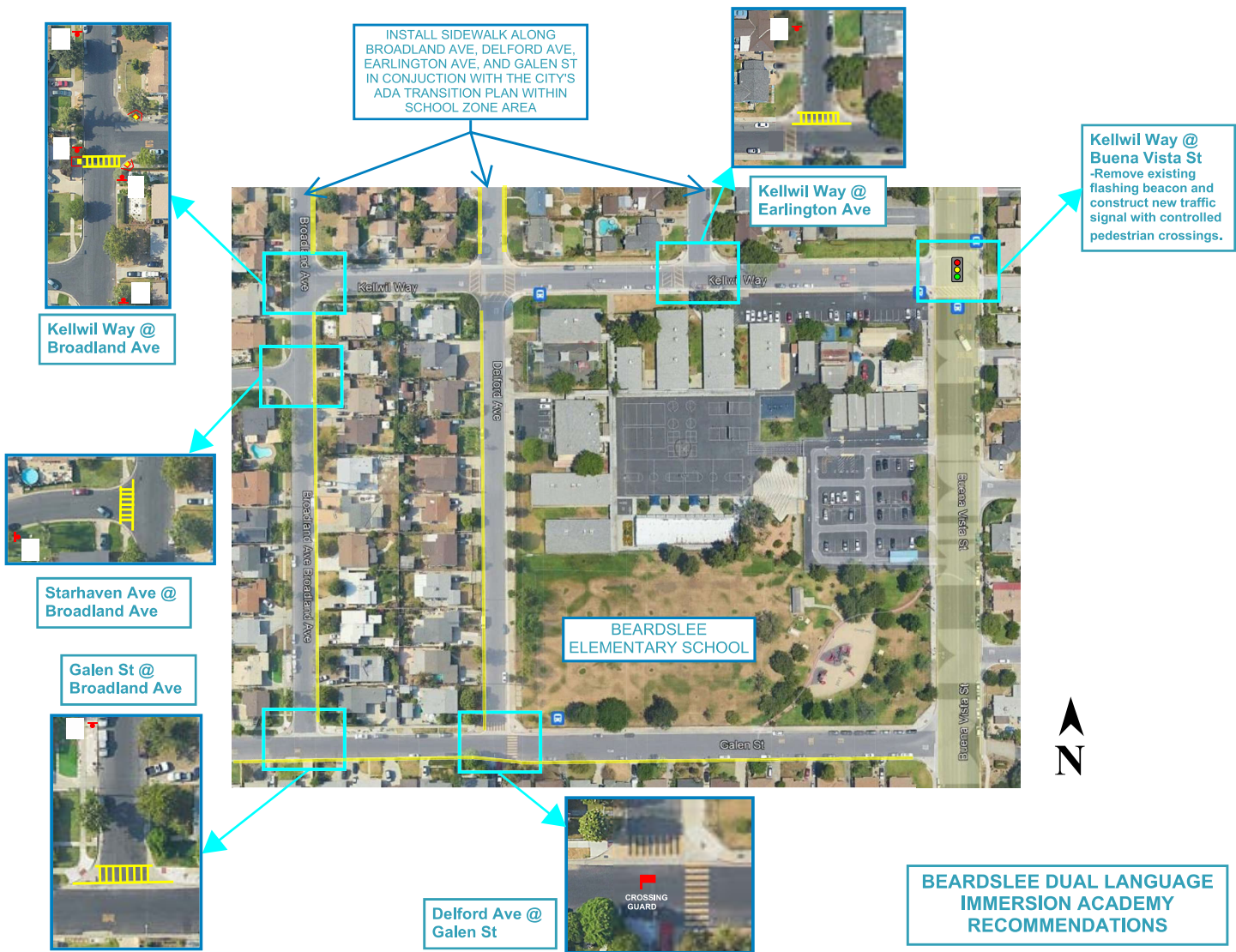


Table 7.7 Priority Project 3 Cost Estimate

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE	ITEM TOTAL
SRTS IMPROVEMENTS PROJECT 3					
5.0 KELLWIL WAY @ EARLINGTON AVENUE					
5.01	INSTALL LADDER CROSSWALK (ACROSS KELLWIL & ACROSS EARLINGTON)	630	SF	\$8	\$5,040
5.02	INSTALL SIGN POST & PANEL	1	EA	\$500	\$500
5.03	REMOVE STRIPING	130	LF	\$2	\$260
SUBTOTAL					\$5,800
6.0 KELLWIL WAY @ BUENA VISTA ST					
6.01	INSTALL TYPE 19 STANDARD AND FOUNDATION COMPLETE	3	EA	\$10,000	\$30,000
6.02	INSTALL 3-12" LED VEHICLE HEAD WITH MOUNTING	6	EA	\$1,250	\$7,500
6.03	INSTALL APS PEDESTRIAN PUSH BUTTON	4	EA	\$1,350	\$5,400
6.04	INSTALL LED COUNTDOWN PEDESTRIAN HEAD WITH MOUNTING	4	EA	\$1,650	\$6,600
SUBTOTAL					\$49,500
7.0 KELLWIL WAY @ BROADLAND AVENUE					
7.01	REMOVE AND RECONSTRUCT 4" PCC CURB RAMP	3	EA	\$12,000	\$36,000
7.02	INSTALL LADDER CROSSWALK	300	SF	\$8	\$2,400
7.03	INSTALL SIGN POST & PANEL	4	EA	\$500	\$2,000
SUBTOTAL					\$38,400
8.0 BROADLAND AVENUE @ GALEN STREET					
8.01	INSTALL LADDER CROSSWALK	325	SF	\$8	\$2,600
8.02	INSTALL SIGN POST & PANEL	1	EA	\$500	\$500
SUBTOTAL					\$3,100
9.0 BROADLAND AVENUE @ STARHAVEN AVENUE					
9.01	INSTALL LADDER CROSSWALK	260	SF	\$8	\$2,080
9.02	INSTALL SIGN POST & PANEL	1	EA	\$500	\$500
SUBTOTAL					\$2,580
10.0 BEARDSLEE SCHOOL ZONE					
10.01	INSTALL SIDEWALK	50,000	SF	\$10	\$500,000
SUBTOTAL					\$500,000
PROJECT 3 TOTAL					\$599,380

Figure 7.3 Beardslee Academy Priority Project Conceptual Plan



FUNDING OPPORTUNITIES

The following section provides information on potential federal, state, regional, and local funding sources that the City of Duarte can seek to implement the SRTS Plan. The funding sources identified are listed by source, agency, program name, and project eligibility. The City may utilize the project prioritization tool outlined in the previous section to best identify grant funding opportunities to design and construct the recommended school improvements.

Based upon the priority projects selected, the following primary sources can be used to fund each project:

- 1. Priority Project 1:** Caltrans Active Transportation Grant
- 2. Priority Project 2:** City General Fund | City's Capital Improvement Program
- 3. Priority Project 3:** Caltrans Highway Safety Improvement Program

In addition, all three projects can be bundled together in which the City can pursue funding through the Caltrans Active Transportation Grant.

The City shall also seek to implement other individual school recommended improvements where there is interest, available funding, or potential incorporation within a planned infrastructure improvement project or feasibility study.

Table 7.8 Funding Opportunities

Source	Agency	Program	Eligibility	Description
Federal	Federal Highway Administration (FHWA)	Highway Safety Improvement Program (HSIP)	Infrastructure & Non-Infrastructure	<i>The Highway Safety Improvement Program (HSIP) is a federal aid program that was created from the FAST Act. The purpose of the program is to reduce fatalities and serious injuries on all public roads. In California, the HSIP funds are managed by the Division of Local Assistance (DLA). The City can apply for HSIP funds toward any public road or publicly owned bicycle or pedestrian pathway or trail in order to improve the safety for its users. Note: In HSIP Calls-for-Projects, a Local Roadway Safety Plan (or its equivalent such as Systemic Safety Analysis Report (SSAR) or Vision Zero Action Plan) will be required for an agency to be eligible to apply for federal HSIP funds.</i>
Federal	Housing and Urban Development (HUD)	Community Development Block Grant (CDBG)	Infrastructure & Non-Infrastructure	<i>CDBG is a flexible program that provides communities with resources to address a wide range of unique community development needs. The federally-funded program is administered by the Department of Housing and Urban Development (HUD). On the local level, these funds are administered through the Los Angeles County Community Development Commission (LACDC) and can fund a range of projects, including neighborhood revitalization, transportation services, public safety programs, flood and drainage facilities, water/sewer improvements, street improvements/sidewalks, etc.</i>
State	California Department of Transportation (Caltrans)	Community-Based Transportation Planning Grant (CBTP) Program	Non-Infrastructure	<i>The Community-Based Transportation Planning grant program aims to engage the community in transportation and land use projects. Projects support concepts such as livable and sustainable communities with a transportation or mobility focus. They should also promote community identity and quality of life, as well as provide transportation and land use benefits to communities.</i>

Source	Agency	Program	Eligibility	Description
State	California Department of Transportation (Caltrans)	Active Transportation Program (ATP)	Infrastructure & Non-Infrastructure	The Active Transportation Program (ATP) was signed into legislation by Governor Brown in 2013. It consolidated existing federal and state transportation programs such as the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and Safe Routes to School (SR2S) into a single program. The Road Repair and Accountability Act of 2017 added approximately \$100 million per year in available funds for the ATP. This ATP is supported with funding from the Surface Transportation Block Grant Program (STBG) administered by the FHWA. The program recently completed its sixth funding cycle.
State	California Office of Traffic Safety (OTS)	OTS Grants	Non-Infrastructure	The Office of Traffic Safety Grants seeks to reduce traffic deaths, injuries, and economic losses. The grants have ten areas of concentration; of these, projects identified in this Plan qualify for the following: • Pedestrian and Bicycle Safety • Police Traffic Services • Public Relations, Advertising, and Marketing Program • Roadway Safety and Traffic Records
State	California Natural Resources Agency	Urban Greening Grant Program	Infrastructure	The Urban Greening Program receives its funding from revenue generated from the state's Cap and Trade program. The program is administered by the California Natural Resources Agency. Projects that qualify for grants from the program are required to show net greenhouse gas (GHG) benefits along with other benefits; additionally, they must include one of three project activities: • Sequester and store carbon by planting trees • Reduce building energy use by strategically planting trees to shade buildings • Reduce commute vehicle miles traveled by constructing bicycle paths, bicycle lanes or pedestrian facilities that provide safe routes for travel between residences, workplaces, commercial centers, and schools.

Source	Agency	Program	Eligibility	Description
State	California Department of Natural Resources Agency	Environmental Enhancement and Mitigation (EEM) Program	Infrastructure	The Environmental Enhancement and Mitigation Program seeks to mitigate the environmental effects of transportation facilities. As provided by California Streets and Highways Code Section 164.56, the state legislature can allocate up to \$7 million from the Highway Users Tax Account toward this program. One category for which funding is provided is the acquisition or enhancement of resource lands to mitigate the loss of, or the detriment to, resource lands lying within or near the right of way acquire for transportation improvements, including roadside recreational facilities.
State	California Department of Transportation (Caltrans)	Sustainable Communities	Non-Infrastructure	Sustainable Communities grants are intended to encourage local and regional multi-modal transportation and land use planning that furthers the region's Regional Transportation Plan/Sustainable Communities Strategy, where applicable. Successful projects will also contribute to the State's greenhouse gas reduction targets, employ the goals and best practices cited in the 2017 RTP Guidelines, and address the needs of disadvantaged communities. An estimated \$17 million in competitive grants is available for the FY 2024-25 grant cycle. The program requires a 12% local match. Grants are available in amounts ranging from a minimum of \$100,000 (\$50,000 for disadvantaged communities) to a maximum of \$700,000 (MPOs may only apply with sub applicants for the competitive grants).
State	California Department of Transportation (Caltrans)	Strategic Partnerships	Non-Infrastructure	Strategic Partnerships grants are intended to identify and address statewide, interregional, or regional transportation deficiencies on the State highway system in partnership with Caltrans. Successful Strategic Partnerships will strengthen government-to-government relationships and result in programmed improvements. A total of \$4.5 million in competitive grants is available for the FY 2024-25 grant cycle. Example project types include corridor studies, and corridor preservation studies, studies that identify interregional, inter-county, and/or statewide mobility and access needs, and projects that evaluate accessibility and connectivity of the multimodal transportation network.

Source	Agency	Program	Eligibility	Description
<i>Regional/ Local</i>	<i>Southern California Association of Governments (SCAG)</i>	<i>Sustainable Planning Grant</i>	<i>Non-Infrastructure</i>	<i>The Sustainability Planning Grant Program (formerly known as the Compass Blueprint Grant Program) provides technical support to members in SCAG's jurisdictions. Grants can be used toward planning and policy efforts that allow for the implementation of the regional RTP/SCS. Grants in the program falls into four categories:</i> <i>• Civic Engagement, Equity, & Environmental Justice</i> <i>• Smart Cities & Mobility Innovations</i> <i>• Housing & Sustainable Development</i> <i>• Active Transportation & Safety</i>
<i>Regional/ Local</i>	<i>Safe Routes to School National Partnership</i>	<i>Safe Routes to Parks Activating Communities</i>	<i>Non-Infrastructure</i>	<i>The Safe Routes to Parks Activating Communities program provides tailored technical assistance for seven communities to develop Safe Routes to Parks action plans and awards \$12,500 to each community to begin implementation of those plans. Awarded communities' action plans will address each stage of the Safe Routes to Parks Action Framework and provide clear steps to improve local park access for people walking, biking, and rolling.</i>