

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: March 23, 2017
SUBJECT: Comments on Agenda Items, Meeting of March 28, 2017

ITEM 8.A. The City will be presenting an honorary street sign to Gaetano D'Aquino, owner of D'Aquino Italian Importing Company, that has been doing business in the City for over 30 years.

ITEM 8.B. The Public Safety Director will provide a report on public safety activities over the past month.

ITEM 12.D (Consent). Staff is recommending that the City Council continue the local emergency declared on February 16, 2017, due to ongoing winter storm activity in the Fish Fire burn area.

ITEM 12.E (Consent). This is the second reading of an Ordinance approving a zone change and modification of the City's zoning map in conjunction with Tipping Investment's 18-unit two-story townhome project on Third Street. The project also includes the reconstruction of Third Street Park.

ITEM 12.F (Consent). The City of Duarte, along with cities all over the State, is recognizing April as "Donate Life Month" encouraging our residents to check "yes" when applying for or renewing their driver's licenses. This simple act recognizes the importance of a single individual's donation of a heart, lungs, or liver, which can save up to eight lives and so much more.

ITEM 14. This Public Hearing was continued from the March 14, 2017, City Council meeting since Mayor Pro Tem Fasana was not in attendance at that meeting. State law allows local agencies to develop an ordinance for the creation of second units in single-family and multi-family zones. The City's current development code allows for these types of structures; however, the code does not reflect current State law based on AB 2299 and SB 1069. Prior to the continuance of the Public Hearing, staff had taken this item back to the Planning Commission to consider the approximately 200 parcels in the City larger than 10,000 square feet, which could accommodate a larger accessory dwelling unit (ADU) up to 700 square feet. Additionally, another section was modified to allow a maximum of one bedroom for all ADUs, regardless of size.

Respectfully submitted,



Darrell J. George
City Manager

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – MARCH 14, 2017

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Finlay called the meeting to order at 7:06 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Kang, Paras-Caracci, Reilly, Finlay (left at 8:00 p.m.) ABSENT: Fasana ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Reilly moved, Paras-Caracci seconded to adopt the Agenda, and carried with Fasana absent.
PLEDGE TO THE FLAG	Assistant Fire Chief Jim Enriquez led the Pledge of Allegiance.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Cosgrove and Finlay provided the warm-up.
SPECIAL ITEMS Mayor's Youth Council update	Cynthia Sierra, Mayor's Youth Council, announced upcoming Teen Center events for the months of March through June.
Oath of Office Cecilia Moran	The Oath of Office was administered to newly-appointed Public Safety Commissioner Cecilia Moran. City Council expressed appreciation for her service, and welcomed her.
626 Golden Streets Open Streets Event recap	Cesar Monsalve presented a recap of the 626 Golden Streets Open Streets event, and described the City's participation, hub festival area, City of Hope cooperation, impact to residents, and Bike SGV comments and suggestions.
ANNOUNCEMENTS	Joanna Gee, Duarte Library, announced workshops, story times, clubs, and programs in March. Karen Herrera announced upcoming community events, programs, activities, and performances in March, April, and May. Veronica Lopez, Field Representative, Assemblymember Blanca Rubio's District office, announced upcoming events in March. Paras-Caracci announced Duarte Elks Lodge Installation of Officers on March 30. Reilly announced In-N-Out Burger truck event at the Senior Center on April 26.

ORAL COMMUNICATIONS

The following spoke on items not on the Agenda.
Phil Sheridan – Golden Streets event.

CONSENT CALENDAR

Paras-Caracci moved, Kang seconded to approve the Consent Calendar as follows, and carried with Fasana absent.
Approve Items A, B, C, D, E, F. G.

PUBLIC HEARINGS

Council Bill 17-O-04
Second Dwelling Units
(First Reading)

Mayor Finlay announced that this was the time and place set for a Public Hearing to consider this item, and stated since Council-member Fasana was not in attendance, it is requested that the Public Hearing be opened to receive public input, and continued to the next City Council meeting.

Council Bill 17-O-04 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING SECTIONS 19.10.020.A (Table 2-1 and Table 2-2) ALLOWED USES AND PERMIT REQUIREMENTS FOR SINGLE FAMILY AND MULTI-FAMILY ZONES; 19.38.050.A (Table 3-4) OFF-STREET PARKING REQUIREMENTS FOR RESIDENTIAL USES; 19.60.160 SECOND DWELLING UNITS; AND MODIFICATIONS TO DEFINITIONS IN SECTIONS 19.160.020, 19.160.050 AND 19.160.200 OF THE DUARTE DEVELOPMENT CODE RELATING TO THE REGULATIONS AND APPROVAL OF ACCESSORY (SECOND) DWELLING UNITS WITHIN THE CITY OF DUARTE (First Reading)

Notice of the hearing was given, the affidavit is on file, and no written communications were received on the matter.

Mayor Finlay asked if anyone in the audience wished to speak on the item. There were none.

(Continued to next meeting)

Reilly moved, Kang seconded to continue the Public Hearing to the next meeting, and carried with Fasana absent.

Council Bill 17-O-05
Oak Avenue/Third Street
Zone Change
(First Reading)

Mayor Finlay announced this was the time and place set for a Public Hearing to consider this item.

Cosgrove read by title Council Bill 17-O-05:

Council Bill 17-R-19
General Plan Amendment

Council Bill 17-O-05 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, APPROVING A ZONE CHANGE AND MODIFICATION OF THE CITY OF DUARTE ZONING MAP FROM PUBLIC FACILITY (PF) AND OPEN SPACE (O) ZONE TO MULTIPLE-FAMILY RESIDENTIAL, MEDIUM DENSITY (R-3) AND OPEN SPACE (O) FOR SIX PARCELS OF LAND GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET) (First Reading)

Council Bill 17-R-20
Tentative Tract Map No. 74365

Council Bill 17-R-21
Planned Development Permit

Council Bill 17-R-22
Site Plan/Design Review

Kristen Johnston, Associate Planner, presented the staff report about the proposed 18-unit residential development, discussed requirements for approval of the general plan amendment, zone

Council Bill 17-R-23
Mitigated Negative Declaration
Mitigation Monitoring Program

change, tentative tract map, planned development permit, and site plan/design review, certifying the mitigated negative declaration, and adoption of a mitigation monitoring program, and noted the following corrections to four Council Bills:

Council Bill No. 17-20 was amended to delete Condition No. 43 in Exhibit A.

Council Bill No. 17-21 was amended to delete Condition No. 24 in Exhibit A.

Council Bill No. 17-22 was amended to delete Condition No. 24 in Exhibit A.

Council Bill No. 17-23 was amended to add the following section to the Resolution: *Section 5. The documents constituting administrative review for the MND and MMP are available in the City Clerk's office at City Hall located at 1600 Huntington Drive, Duarte, California.*

Notice of the hearing was given, the affidavit is on file, and no written communications were received on the matter.

Finlay left the meeting. Paras-Caracci assumed the Chair for the balance of the meeting.

There was discussion about the proposed park, citrus industry, and custom design of play equipment.

Larry Mar, Southland Civil Engineering, answered questions pertaining to hydrology, and described the filtration system and detention basin.

Paras-Caracci asked if anyone in the audience wished to speak on the item.

Richard Tipping, Tipping Investment, described the project in detail, and provided information about neighborhood meetings, residents' concerns and agreement with the project, architecture, window/stucco designs, parking requirements, and sidewalks.

Mr. Richards spoke about the possibility of closing the parking lot next to Montessori School, energy efficiency, lighting, and suggested real lemon trees in the park.

Feng Xiao, FXA Architect, described the lighting that will be used.

Steve Hernandez complimented staff and consultants on the park, suggested there not be fruit trees in the park, and stated it will be a great contribution to the City.

Paras-Caracci closed the Public Hearing.

Council Bill 17-O-05
Zone Change (First Reading)

Reilly moved, Kang seconded to introduce Council Bill 17-O-05 for first reading, and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-19:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING AN AMENDMENT TO THE LAND USE POLICY DIAGRAM OF THE CITY'S GENERAL PLAN (GPA 16-01) FROM PUBLIC FACILITY AND OPEN SPACE TO MEDIUM DENSITY RESIDENTIAL AND OPEN SPACE FOR SIX PARCELS OF LAND GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET)

RESOLUTION NO. 17-19

Reilly moved, Kang seconded to adopt Resolution No. 17-19, and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-20:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING TENTATIVE TRACT MAP NO. 74365 FOR AN 18-UNIT, OWNER-OCCUPIED, TWO-STORY TOWNHOME DEVELOPMENT, GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET)

RESOLUTION NO. 17-20

Kang moved, Reilly seconded to adopt Resolution No. 17-20, as amended to delete Condition No. 43 in Exhibit A, and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-21:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING A REQUEST FOR A PLANNED DEVELOPMENT PERMIT TO ALLOW CUSTOMIZED DEVELOPMENT STANDARDS FOR THE 18-UNIT, OWNER-OCCUPIED, TWO-STORY TOWNHOME DEVELOPMENT, WHERE FLEXIBILITY IN STANDARDS WILL ACHIEVE A HIGHER QUALITY PROJECT REFLECTING EXCELLENCE IN DESIGN, MEETS THE REQUIRED FINDINGS DESCRIBED UNDER DUARTE DEVELOPMENT CODE 19.118.050(B) AND THUS APPROVES PLANNED DEVELOPMENT PERMIT 16-01

RESOLUTION NO. 17-21

Reilly moved, Kang seconded to adopt Resolution No. 17-21, as amended to delete Condition No. 24 in Exhibit A, and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-22:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING SITE PLAN AND DESIGN REVIEW 16-22, A REQUEST BY TIPPING INVESTMENTS, LLC, FOR AN 18-UNIT, OWNER-OCCUPIED, TWO-STORY TOWNHOME DEVELOPMENT, GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET)

RESOLUTION NO. 17-22

Kang moved, Reilly seconded to adopt Resolution No. 17-22, as amended to delete Condition No. 24 in Exhibit A, and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-23:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE CERTIFYING THE MITIGATED NEGATIVE DECLARATION AND ADOPTING A MITIGATION MONITORING PROGRAM TO REDUCE IDENTIFIED “POTENTIALLY SIGNIFICANT” IMPACTS TO A LEVEL OF “LESS THAN SIGNIFICANT” FOR THE PROJECT GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET)

RESOLUTION NO. 17-23

Reilly moved, Kang seconded to adopt Resolution No. 17-23, as amended to add the following section to the Resolution: *Section 5. The documents constituting administrative review for the MND and MMP are available in the City Clerk’s office at City Hall located at 1600 Huntington Drive, Duarte, California,* and carried with Fasana and Finlay absent.

BUSINESS ITEM

Contract – Independent Auditor
Moss, Levy & Hartzheim, LLP

Kristen Petersen presented a staff report about the item, and answered questions from Councilmembers.

Reilly moved, Kang seconded to award the contract to Moss, Levy & Hartzheim, LLP, for services as the City’s independent auditor, and authorize the City Manager to sign the three-year contract in the amount of \$78,750, and carried with Fasana and Finlay absent.

RESOLUTIONS

Council Bill 17-R-24

Honorary Street Naming Policy

Council Bill 17-R-25

Designating “Via D’Aquino”

Craig Hensley presented the staff report, and stated if adopted, Mr. D’Aquino would be invited to the next Council Meeting to be presented with the honorary sign.

There was discussion about the look of the honorary signs, the need to avoid confusion with the regular street sign, and guidelines for honorary street name designations.

Cosgrove read by title Council Bill 17-R-24:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE ESTABLISHING AN HONORARY STREET NAME DESIGNATION POLICY

RESOLUTION NO. 17-24

Kang moved, Reilly seconded to adopt Resolution No. 17-24, with Exhibit “A” amended to read as follows: The first bullet point: Honorary street name designations *may be initiated by a request letter submitted to the Community Development Director*, and shall be limited to individuals and organizations that have had a significant cultural, historical impact on the City. The sixth bullet point: The honorary street name sign shall be *easily differentiated from* the standard street name sign in size, color, *or* type font, and shall have the word “Honorary,” and carried with Fasana and Finlay absent.

Cosgrove read by title Council Bill 17-R-25:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE PLACING AN HONORARY STREET DESIGNATION ON SANTO DOMINGO AVENUE, SOUTH OF BUSINESS CENTER DRIVE, WITH THE NAME "VIA D'AQUINO", HONORING GAETANO D'AQUINO

RESOLUTION NO. 17-25

Reilly moved, Kang seconded to adopt Resolution No. 17-25, and carried with Fasana and Finlay absent. It was noted that Mr. D'Aquino would be invited to the next City Council meeting to be presented with the honorary street sign.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

COSGROVE: Provided an update on a California Supreme Court case pertaining to electronic messages on private/personal devices.

GEORGE: Provided an update on the business visitation program, and stated there have been over 100 visits made since the program began.

REILLY: Stated it is great to have that business connection, attended amateur ham radio class, stated she would like the arrows changed on the wayfinding signs that are pointing to auto dealerships and Lario Park, and stated staff did a great job on the Royal Oaks Park extension, and people are using different areas of the park.

KANG: Thanked staff for the ham radio instruction, inquired about purchasing radios (Villalobos responded), and stated he attended the international medicine gathering for City of Hope.

PARAS-CARACCI: Thanked Veronica from Assemblymember Rubio's office for attending the meeting, complimented staff for assisting with the Parks and Recreation program registration, provided information to staff about grants available for parks, stated on Royal Oaks between Highland and Mt. Olive, she has noticed cars passing on the other side of the lane, inquired about the possibility of a motorcycle patrol during rush time hours, stated she could not attend the Hayden 5K event, the sisters said it was great, asked that the timeline and warnings about street sweeping parking be announced (Villalobos responded), and stated she attended the block party at the library and enjoyed the Legos.

ADJOURNMENT

The meeting was adjourned at 9:12 p.m. in memory of Rona Lunde, Corazon Amurao Lacson, Jesse Esphorst, Jr., Father John Foley, and Scott Walters.

Mayor Margaret Finlay

City Clerk

03/14/17



City of Duarte

Council Warrant Register by Account By Fund

Payment Dates 03/15/2017 - 03/28/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1010-7610	SAN GABRIEL VALLEY CITY MANAG	Karen Herrera SGV Ctiy Mgr Luncheon	207146		30.00
100-1010-7612	MUNICIPAL CODE CORPORATION	Development Code Updatess	207133		1,103.26
100-1010-7650	EXXONMOBIL	Fuel-City Vehicles	207072		33.51
100-1010-7650	SHELL	Fuel-City Manager 3/3/17	207079		22.00
100-1010-7651	SAN GABRIEL VALLEY NEWSPAPERS	Legal Advertising 2/2017	207147		1,086.92
100-1010-7670	SAN GABRIEL VALLEY NEWSPAPERS	Legal Advertising 2/2017	207147		3,547.28
100-1010-7685	GRANICUS INC	Managed Services 4/1/2017 - 6/30/2017	207121		2,697.00
100-1010-7965	TOWNSEND PUBLIC AFFAIRS INC	Consulting Services 1/2017	207164		4,000.00
100-1010-7980	U.S. BANK	Special Closed Sesison Mtg 2/23/17 (Cabreras)	207062		103.45
100-1010-7980	U.S. BANK	Closed Session Mtg Dinner 1/24/17 (Olive Garden)	207062		180.24
100-1020-7716	WALMART COMMUNITY/RFCSLLC	Golden Streets Volunteer Lunch	207170	201631-Spec Events-Golden Streets 626	3.97
100-1020-7716	DUARTE RECREATION PETTY CASH	Golden Streets Post Mtg	207071	201631-Spec Events-Golden Streets 626	71.12
100-1020-7716	WALMART COMMUNITY/RFCSLLC	Golen Streets Event Supplies	207170	201631-Spec Events-Golden Streets 626	48.68
100-1020-7716	WALMART COMMUNITY/RFCSLLC	Golden Street Refreshments/Staff Water	207170	201631-Spec Events-Golden Streets 626	50.80
100-1020-7716	WALMART COMMUNITY/RFCSLLC	Golden Streets Volunteer Drinks	207170	201631-Spec Events-Golden Streets 626	11.68
100-1020-7716	WALMART COMMUNITY/RFCSLLC	Golden Streets Staff Breakfast	207170	201631-Spec Events-Golden Streets 626	73.82
100-1020-7716	WALMART COMMUNITY/RFCSLLC	626 Golden Streets Supplies 3/5/17	207170	201631-Spec Events-Golden Streets 626	170.63
100-1020-7716	WALMART COMMUNITY/RFCSLLC	Golden Streets Volunteer Lunch	207170	201631-Spec Events-Golden Streets 626	75.68
100-1020-7716	HOME DEPOT CREDIT SERVICES	Earth Day 4/8/17	207122		516.15
100-1020-7716	CURO MANAGED PRINT PRODUCTI	Golden Streets Vendor Photo Booth	207102	201631-Spec Events-Golden Streets 626	124.75
100-1020-7716	U.S. BANK	Golden Streets Pennant Banners (Oriental Trading)	207061	201631-Spec Events-Golden Streets 626	128.87
100-1020-7716	LOS ANGELES PARTYWORKS INC	Golden Streets Teen Scene	207126	201631-Spec Events-Golden Streets 626	1,000.00
100-1020-7716	DUARTE PUBLIC SAFETY PETTY CAS	Golden Streets Volunteer Donuts	207070	201631-Spec Events-Golden Streets 626	18.00
100-1020-7716	DUARTE PUBLIC SAFETY PETTY CAS	Golden Streets Volunteer Coffee (Starbucks)	207070	201631-Spec Events-Golden Streets 626	31.90
100-1020-7724	SOUTHERN CALIFORNIA EDISON	PO Pkg Lot Lease 4/1/17 - 6/30/17	207156		3,805.25
100-1020-7726	U.S. BANK	Levon Y Adobe Creative Cloud	207062		49.99
100-1025-7701	AREA D CIVIL DEFENSE/DISASTER	FY 2016/17 Area D Dues	207089		1,070.55
100-1205-7610	CACEO	D Vaillancourt Defensive Tactics Training	207066		50.00
100-1205-7610	SAN GABRIEL VALLEY CITY MANAG	Brian Villalobos SGV Ctiy Mgr Luncheon	207146		30.00
100-1205-7615	WALMART COMMUNITY/RFCSLLC	Winter Storm EOC Supplies 2/17/17	207170	201632-Fish Fire-Emergency Supplies	56.26
100-1205-7615	U.S. BANK	Winter Storm EOC Activation 2/17/17 (Starbucks)	207082	201632-Fish Fire-Emergency Supplies	25.60
100-1205-7615	U.S. BANK	Winter Storm EOC Activation 2/17/17 (Max's)	207082	201632-Fish Fire-Emergency Supplies	250.00
100-1205-7615	U.S. BANK	Winter Storm EOC Activation 2/17/17 (Starbucks)	207082	201632-Fish Fire-Emergency Supplies	23.15
100-1205-7615	U.S. BANK	Winter Storm EOC Supplies 2/16/17 (Target)	207082	201632-Fish Fire-Emergency Supplies	41.41
100-1205-7615	U.S. BANK	Winter Storm EOC/Evacuation Site Mean (Wild Thyme)	207061	201632-Fish Fire-Emergency Supplies	185.71
100-1205-7615	U.S. BANK	Winter Storm Emergency Workers Lunch 2/17/17	207062	201632-Fish Fire-Emergency Supplies	206.71
100-1205-7615	DUARTE PUBLIC SAFETY PETTY CAS	Winter Storm EOC Activation 2/18/17 (Starbucks)	207070	201632-Fish Fire-Emergency Supplies	20.95
100-1205-7615	DUARTE PUBLIC SAFETY PETTY CAS	Winter Storm EOC Activation 12/16/16 (Starbucks)	207070	201632-Fish Fire-Emergency Supplies	16.30
100-1205-7650	10-8 RETROFIT INC	Veh 24 Spotlight	207084		272.28
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Veh 35 Car Wash (Fast 5 Express)	207070		12.00
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 1/1/17 - 1/31/17	207060		140.00
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 2/1/17 - 2/28/17	207163		140.00
100-1205-7779	DUARTE CHAMBER OF COMMERCE	Probation Youth Field Trips (Movie Tkts)	207107		453.00
100-1205-7779	AIDA TORRES	Probation Youth Dinner & Movie	207081		123.43
100-1205-7779	U.S. BANK	Youth Hiking Trip 2/23/17 (Young's Gourmet)	207082		63.15
100-1205-7779	DUARTE PIZZA COMPANY	DART Event	207110		54.67
100-1205-7779	AIDA TORRES	Probation Dinner & Movie	207081		144.91
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	DART Trip Parking 2/13/17	207070		10.00
100-1205-7780	COUNTY OF LOS ANGELES - ANIMA	Animal Shelter Srvc 1/2017	207100		1,124.64
100-1205-7780	COUNTY OF LOS ANGELES - ANIMA	Winter Storm Animal Shelter Srvc 1/2017	207100	201632-Fish Fire-Animal Control	5,172.26
100-1205-7780	WALMART COMMUNITY/RFCSLLC	Animal Food Container	207170		27.17
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	207055		100.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	207055		100.00

Council Warrant Register by Account

Payment Dates: 03/15/2017 - 03/28/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	207055		52.50
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	207055		100.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	207055		50.00
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 2/2017	207103		288.00
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 1/2017	207130		284,865.63
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 1/2017	207130	201716-Sheriff's-CalGrip 2017-2018 (3 of	15,291.83
100-1205-7787	MOUNTAIN VISTA PLAZA	Public Safety Lease 3/2017	207132		9,953.32
100-1205-7980	DUARTE PIZZA COMPANY	Hayden SK Volunteer Lunch	207110		144.75
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	CalGrip Grant Mailing 2/17/17 (UPS)	207070		59.68
100-1205-7980	FLINTRIDGE CENTER	CalGrip CBO 1/2017 - 2/2017	207113	201716-Other Expense-CalGrip 2017-201	10,669.15
100-1211	LUPE VALERIO	Computer Loan	207083		964.64
100-1405-7610	U.S. BANK	CH Kitchen Ribbon Cutting (Nothing Bundt Cakes)	207063		102.50
100-1405-7610	U.S. BANK	CH kitchen Ribbon Cutting (Starbucks)	207063		15.95
100-1405-7612	U.S. BANK	Hightail Subscription-Lg Data Format	207063		15.99
100-1405-7612	U.S. BANK	Online Pasadena Star News Subscription	207063		10.00
100-1405-7690	PAULA WATSON-GARDNER	Planning Commission Mtg 2/21/17	207171		50.00
100-1405-7690	SHERYL LEFMANN	Planning Commission Mtg 2/21/17	207129		50.00
100-1405-7690	SHAUNA PIERCE	Planning Commission Mtg 2/21/17	207138		50.00
100-1405-7690	SARA VASQUEZ	Planning Commission Mtg 2/21/17	207168		50.00
100-1405-7690	GEORGE K FARRA	Planning Commission Mtg 2/21/17	207112		50.00
100-1405-7800	CHARLES ABBOTT ASSOCIATES INC	Building & Safety Services 2/2017	207098		13,768.16
100-1405-7965	DRAFTING & DESIGN LTD	Title 24 Chamber TI Project	207106		625.00
100-1405-7965	ROSENOW SPEVACEK GROUP INC	1305 Hunt Dr Land Valuation Analysis 2/17	207144	201717-Prof Svcs-1305 Huntington	40.00
100-1405-7969	RKA CONSULTING GROUP	PW Inspections-Las Lomas Gas Line 1/2017	207142	201719-Engineering-Gas Co-Las Lomas/C	880.00
100-1405-7969	RKA CONSULTING GROUP	Contract Engineer 1/2017	207142		3,337.50
100-1405-7969	RKA CONSULTING GROUP	Engineeering-Metro Gold Line Ext 1/2017	207142	250000 - City Engineer - Gold Line Project	112.50
100-1405-7980	COUNTY OF LOS ANGELES REGISTR	3rd/Oak St Project Notice of Determination	207064		2,291.25
100-1405-7980	SOUTHEAST CONSTRUCTION PROD	Winter Storm Straw Wattle-Brookridge	207155	201632-Fish Fire-Other Exp (1405)	205.93
100-1405-7980	TRAFFIC MANAGEMENT INC	Winter Storm Mud Flow Signage-Mel Cyn	207165	201632-Fish Fire-Other Exp (1405)	2,470.90
100-1405-7980	HOME DEPOT CREDIT SERVICES	Winter Storm K-Rail Lumber/Hardware	207122	201632-Fish Fire-Other Exp (1405)	748.93
100-1405-7980	HOME DEPOT CREDIT SERVICES	Winter Storm K-Rail Lumber/Materials	207122	201632-Fish Fire-Other Exp (1405)	172.85
100-1405-7980	HOME DEPOT CREDIT SERVICES	K-Rail Lumber	207122	201632-Fish Fire-Other Exp (1405)	149.97
100-1405-7980	HOME DEPOT CREDIT SERVICES	Winter Storm K-Rail Hardware	207122	201632-Fish Fire-Other Exp (1405)	17.33
100-1405-7980	HOME DEPOT CREDIT SERVICES	Winter Storm K-Rail Lumber	207122	201632-Fish Fire-Other Exp (1405)	159.08
100-1405-7980	HOME DEPOT CREDIT SERVICES	Winter Storm K-Rail Lumber	207122	201632-Fish Fire-Other Exp (1405)	196.37
100-1405-7980	HOME DEPOT CREDIT SERVICES	Winter Storm K-Rail Hardware	207122	201632-Fish Fire-Other Exp (1405)	36.91
100-1405-7980	ESRI INC	ArcGIS 3/22/2017 - 3/21/2018	207111		417.50
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	207086		42.90
100-1410-7650	CANYON TIRE SALES INC	Skid Steer Tires	207097		1,574.08
100-1410-7650	AUTOZONE	Windshield Wiper Blades	207092		9.74
100-1410-7650	AUTOZONE	Truck 1 Taillight	207092		10.86
100-1410-7650	AUTOZONE	Truck 5 Power Steering Fluid	207092		6.53
100-1410-7650	AUTOZONE	Truck 9 Hitch Ball	207092		46.75
100-1410-7656	CUMMINS PACIFIC LLC	Emergency Generator Repair	207101		352.66
100-1410-7656	CUMMINS PACIFIC LLC	Emergency Generator Maintenance	207101		819.17
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection 2/2017	207160		145.00
100-1410-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 2/2017	207161		182.48
100-1410-7887	GARVEY EQUIPMENT COMPANY	Chainsaw Maintenance	207117		316.10
100-1410-7887	GARVEY EQUIPMENT COMPANY	Grinding Wheels	207117		25.99
100-1410-7887	HOME DEPOT CREDIT SERVICES	Carb Cleaner	207122		3.77
100-1410-7900	HOME DEPOT CREDIT SERVICES	Winter Storm-Concrete K-Rail Patch	207122	201632-Fish Fire K-Rail Maint (1410)	18.24
100-1410-7980	HOME DEPOT CREDIT SERVICES	Truck 11 Tools	207122		80.34
100-1410-7980	HOME DEPOT CREDIT SERVICES	Winter Storm Sign Hardware 2/13/17	207122	201632-Fish Fire-Other Exp(1410)	12.78
100-1410-7980	HOME DEPOT CREDIT SERVICES	South Yard Electrical Repair	207122		40.39
100-1410-7980	HOME DEPOT CREDIT SERVICES	Shop Tools	207122		75.79
100-1410-7980	HOME DEPOT CREDIT SERVICES	South Yard Shop Signs	207122		26.43
100-1410-7980	GARVEY EQUIPMENT COMPANY	Safety Helmet	207117		73.40
100-1410-7980	GARVEY EQUIPMENT COMPANY	Chainsaw Sharpener	207117		610.03
100-1605-7693	DUARTE PIZZA COMPANY	TC/MYC Dinner	207110		152.86
100-1605-7728	CALIFORNIA STATE DEPARTMENT	Fingerprint Apps 2/2017	207096	201709- Duarte's Promise - America's Pro	15.00

Council Warrant Register by Account

Payment Dates: 03/15/2017 - 03/28/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1605-7728	U.S. BANK	Job Shadow Day Lunch (Wild Thyme Pizza)	207061	201709- Duarte's Promise - America's Pro	981.00
100-1605-7728	ASCENSION BENEFITS & INSURANC	AmeriCorps Health Insurance 4/2017	207091	201709- Duarte's Promise - America's Pro	244.62
100-1605-7730	DUARTE RECREATION PETTY CASH	Easter Event Supplies	207071		56.38
100-1605-7730	U.S. BANK	Filled Easter Eggs (Holiday Goo)	207061		902.52
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC Supplies	207170		32.58
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Floral Items	207071		97.00
100-1605-7733	WALMART COMMUNITY/RFCSLLC	SC St Patricks Day Supplies	207170		9.98
100-1605-7733	STAPLES ADVANTAGE	Wrong Vendor s/b Walmart	207157		-9.98
100-1605-7733	WEBER'S PRINTING	SC Newsletter 3/2017	207172		216.20
100-1605-7733	SMART & FINAL	SC Supplies	207154		82.76
100-1605-7733	SMART & FINAL	SC Candy Favors (St Patricks Day)	207154		35.64
100-1605-7733	U.S. BANK	SC Netflix	207062		8.69
100-1605-7733	DUARTE PETTY CASH/BINGO PRIZE	SC Bingo Prize Money	207109		100.00
100-1605-7735	DUARTE RECREATION PETTY CASH	TC Special Event Gift Cards	207071		20.00
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	207154		149.05
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	207154		92.25
100-1605-7735	U.S. BANK	Teen Ctr Dinner 2/6/17 (Dickey's BBQ)	207061		203.67
100-1605-7735	YESENIA MUNOZ	Youth @ Work Internship	207134		100.00
100-1605-7735	KALINA JENKINS GITTENS	Youth @ Work Internship	207118		100.00
100-1605-7735	CETH CLARK	Youth @ Work Internship	207099		125.00
100-1605-7735	ASHLEY ROSAL	Youth @ Work Internship	207143		100.00
100-1605-7735	ALONDRA VILLELA	Youth @ Work Internship	207169		100.00
100-1605-7735	CHRISTINA ORTEGA	Youth @ Work Internship	207137		100.00
100-1605-7735	KYLE SHEA	Youth @ Work Internship	207150		100.00
100-1605-7736	AGI ACADEMY	Instructor Fees-Reading	207085		276.50
100-1605-7736	AGI ACADEMY	Instructor Fees-Math	207085		165.90
100-1605-7737	STORRIER STEARNS JAPANESE GAR	Adult Excursion Admission	207158		400.00
100-1605-7737	THE GAMBLE HOUSE, USC	Adult Excursion Admission	207116		600.00
100-1605-7738	U.S. BANK	TC Disneyland Tickets 2/13/17	207061	201716-TC Excursion-CalGrip 2017-2018 (	2,143.00
100-1605-7738	SIX FLAGS MAGIC MOUNTAIN	Youth Excursion Tickets	207153		1,888.52
100-1605-7739	THE SAUCE CREATIVE SERVICES CO	Youth Soccer Flyers	207148		407.82
100-1605-7740	KNOTT'S BERRY FARM	Youth Excursion (ID #047RKM4145999)	207124		1,860.00
100-1605-7744	CASSANDRA GONZALEZ	Youth @ Work Internship	207119		100.00
100-1605-7744	LINDSAY E LATHROP	Youth @ Work Internship	207128		100.00
100-1605-7744	ALEXANDER L REED	Youth @ Work Internship	207141		100.00
100-1605-7744	EMILY DIAZ	Youth @ Work Internship	207105		100.00
100-1605-7744	ELAYSSA AQUINO	Youth @ Work Internship	207088		100.00
100-1605-7744	ALFREDO ALVARDO	Youth @ Work Internship	207087		100.00
100-1605-7744	ARANZASU CABALLERO	Youth @ Work Internship	207095		100.00
100-1605-7744	MARISOL ARIAS	Youth @ Work Internship	207090		100.00
100-1605-7744	CYNTHIA SIERRA	Youth @ Work Internship	207151		100.00
100-1605-7744	OSCAR BAEZ	Youth @ Work Internship	207093		100.00
100-1605-7744	FELIPE VALDEZ	Youthworks Internship Program	207167		100.00
100-1605-7745	SHAFFER AWARDS	TC Boxing Club Plaque	207149		39.10
100-1605-7745	U.S. BANK	TC Boxing Equipment (Title Boxing)	207061	201716-Boxing Prog-CalGrip 2017-2018 (	566.79
100-1605-7980	U.S. BANK	Little All Stars Basketball Trophies	207061		295.80
100-1605-7980	U.S. BANK	Portable Speaker/Microphone (Amazon)	207061		37.92
100-1605-7980	U.S. BANK	Futsal Nets (Sator Soccer)	207061		394.72
100-1610-7618	SMART & FINAL	SC Coffee Supplies	207154		193.20
100-1610-7618	U.S. BANK	CH Kitchen Plates/Glasses/Wall Decor (Target)	207061		231.13
100-1610-7618	U.S. BANK	Smoke Detector	207061		49.36
100-1610-7618	U.S. BANK	CH Kitchen Supplies/Sm Appliances (Walmart)	207061		522.59
100-1610-7618	U.S. BANK	CH Kitchen Wall Art (Kirkland)	207061		82.61
100-1610-7618	U.S. BANK	Commuity Ctr Tables (New Asia FSE)	207061		737.35
100-1610-7618	U.S. BANK	CH Kitchen Plates/Dinnerware Set Return	207061		-104.35
100-1610-7618	HOME DEPOT CREDIT SERVICES	Misc Supplies/Repairs	207122		210.71
100-1610-7618	HOME DEPOT CREDIT SERVICES	Misc Supplies/Repairs	207122		164.93
100-1610-7618	HOME DEPOT CREDIT SERVICES	Paint Supplies/Park Tables	207122		287.36
100-1610-7618	HOME DEPOT CREDIT SERVICES	Misc Supplies/Repairs	207122		36.59
100-1610-7618	HOME DEPOT CREDIT SERVICES	Misc Supplies/Repairs	207122		42.50

Council Warrant Register by Account

Payment Dates: 03/15/2017 - 03/28/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1610-7618	HOME DEPOT CREDIT SERVICES	Plumbing Repairs	207122		37.69
100-1610-7618	HOME DEPOT CREDIT SERVICES	Furniture Movers	207122		24.95
100-1610-7618	HOME DEPOT CREDIT SERVICES	Paint Supplies/Repairs	207122		184.10
100-1610-7652	DUARTE GLASS COMPANY	CC Men's Restroom Mirror	207108		400.00
100-1610-7652	POST ALARM SYSTEMS	S Yard Alarm Monitoring 4/1/17 - 4/30/17	207139		42.00
100-1610-7652	JOSEPH A MARTINEZ	FC Carpet Repair	207131		400.00
100-1610-7652	JOSEPH A MARTINEZ	Chamber Office Carpet (Flood Damage)	207131		1,500.00
100-1610-7830	U.S. BANK	SC Elevator 911-Vonage	207062		18.21
100-1610-7830	THE TECHNOLOGY DEPOT INC	Phone Support 3/24/17 - 4/23/17	207162		422.00
100-1805-7610	U.S. BANK	Admin Srvc Staff Meeting (Olive Garden)	207062		23.75
100-1805-7610	U.S. BANK	Secretary Lunch Mtg 2/14/17 -Old Spaghetti Factory	207062		73.29
100-1805-7610	U.S. BANK	Kristen Petersen Lunch w/Councilmember 2/1/17	207062		29.76
100-1805-7612	U.S. BANK	Roxanne Breceda IIMC Membership Balance	207062		100.00
100-1805-7614	OFFICE SOLUTIONS INC	Adm Srvc Printer Toner/Ink	207136		121.10
100-1805-7614	OFFICE SOLUTIONS INC	Adm Srvc Printer Toner	207136		159.86
100-1805-7980	U.S. BANK	Microsoft 365 1/27/17 - 2/26/17	207062		12.00
100-1810-7611	SMART & FINAL	Training Snacks 3/9/17	207154		59.92
100-1810-7611	JACK PAUL DERMODY	Four Windows Workshop 3/16/17	207104		2,353.00
100-1810-7660	CALIFORNIA STATE DEPARTMENT	Fingerprint Apps 2/2017	207096		64.00
100-1810-7672	NEOGOV	Insight/Onboard Software License	207135		12,192.00
100-1815-7632	U.S. BANK	Admin/Iliana Adobe Creative Cloud	207062		49.99
100-1815-7632	U.S. BANK	Admin Srvc/Roxanne Adobe Creative Cloud	207062		49.99
100-1815-7632	U.S. BANK	Admin/Marla, Crystal Adobe Creative Cloud	207062		49.99
100-1815-7632	U.S. BANK	Parks & Rec/Pam Adobe Creative Cloud	207062		49.99
100-1815-7632	U.S. BANK	Comm Dev/Yesenia Adobe Creative Cloud	207062		49.99
100-1815-7632	U.S. BANK	HR/Michelle Adobe Creative Cloud	207062		14.99
100-1815-7632	U.S. BANK	accessduarte.INFO Domain 1yr Exp 4/9/2018	207062		69.97
100-1815-7632	U.S. BANK	Public Safety/Susie Adobe Creative Cloud	207062		49.99
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 4/2017	207162		578.00
100-1820-7771	FODDRILL CONSTRUCTION CORP	Hunt Dr/Mt Olive Street Light	207114	DMGE024-Rep City Prop/Huntington/Mt.	11,770.00
100-1820-7771	FODDRILL CONSTRUCTION CORP	Hunt Dr/BV St Street Light	207114	DMGE023-Rep City Prop-Hunt Dr/Buena	11,770.00
100-1825-7613	GRAND PRINTING INC	Frank Valenzuela Business Cards	207120		90.32
100-1825-7613	GRAND PRINTING INC	Blank Business Cards	207120		102.28
100-1825-7613	GRAND PRINTING INC	Iliana Garcia Business Cards	207120		102.27
100-1825-7613	GRAND PRINTING INC	Crystal Martinez Business Cards	207120		102.27
100-1825-7613	GRAND PRINTING INC	Steve Martinez Business Cards	207120		90.32
100-1825-7613	OFFICE SOLUTIONS INC	Copier Paper	207136		311.68
100-1825-7614	STAPLES ADVANTAGE	PS Printer Toner	207157		191.50
100-1825-7614	STAPLES ADVANTAGE	PS Printer Ink	207157		68.71
100-1825-7626	FEDEX	Document Delivery	207073		54.54
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	207056		565.78
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	207054		217.60
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	207052		217.60
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	207053		435.21
100-1825-7674	DOROTHY MONTGOMERY	Health Insurance Reimbursement	207059		217.60
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	207058		435.21
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	207057		435.21
100-1825-7687	BE.ROYAL OAKS	LARA Awards Event 2/22/17	207145		1,900.03
100-1825-7687	TRIEPI SMITH & ASSOCIATES	LARA 2017 Event Photography	207166		243.75
100-1825-7782	SUCCESSOR AGENCY OF DUARTE R	Audit Costs FY16 (LSL)	207159		582.00
100-1825-7782	SUCCESSOR AGENCY OF DUARTE R	Admin Fees-Old RDA Issues	207159		825.00
100-1825-7782	SUCCESSOR AGENCY OF DUARTE R	Admin Fees-Old RDA Issues	207159		550.00
100-2023	RAFAEL CASILLAS	City Kitty Separation Payment	207068		70.00
100-2026	ARTIS GANT	Equipment Deposit Refund	207075		25.00
100-2026	YASMINE DELGADO	Equipment Deposit Refund	207069		25.00
100-2026	TAYLOR HERRERA	Equipment Deposit Refund	207076		25.00
100-2120	LUVINA GAMBOA	ROP Bldg Rent Deposit Refund	207074		150.00
100-2120	MARIELLEN STALLER	CC Rent Deposit Refund	207080		500.00
100-2120	BRIAN ATLAS	Film Permit Deposit Refund 3/11/17	207065		500.00
100-2121	CALIFORNIA AMERICAN WATER	ROW Permit Refund-Error Unincorporated Area	207067		170.00

Council Warrant Register by Account

Payment Dates: 03/15/2017 - 03/28/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-2123	U.S. BANK	Special Event Ins 10/1/16 - 12/31/16 (Alliant)	207062		2,362.00
100-4402	JUANA MERIDA	CC Rent Deposit-Event Cancelled 3/13/17	207077		100.00
100-4801	SANDRA PERDOMO	Sr Western Line Dance Class Refund	207078		35.00
Fund 100 - GENERAL FUND Total:					453,003.33

Council Warrant Register by Account

Payment Dates: 03/15/2017 - 03/28/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2210-7812	HOME DEPOT CREDIT SERVICES	Curb Painting & Marking	207122		55.96
220-2210-7813	TRAFFIC MANAGEMENT INC	Stop Ahead Signs	207165		673.39
Fund 220 - GAS TAX FUN Total:					729.35

Council Warrant Register by Account

Payment Dates: 03/15/2017 - 03/28/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7888	RAYVERN LIGHTING SUPPLY INC	Street Light Repairs	207140		1,187.12
240-2410-7662	BEE REMOVERS	Bee Removal-2597 Calle Adre	207094		105.00
240-2410-7888	SITEONE LANDSCAPE SUPPLY HOLD	Weed & Brush Control	207152		284.12
240-2410-7891	LANDSCAPE WAREHOUSE INC	Buena VistaSt Irrigation Repair	207127		453.59
240-2420-7887	SITEONE LANDSCAPE SUPPLY HOLD	Weed & Brush Control	207152		300.00
240-2422-7887	SITEONE LANDSCAPE SUPPLY HOLD	Weed & Brush Control	207152		200.00
240-2425-7887	SITEONE LANDSCAPE SUPPLY HOLD	Weed & Brush Control	207152		300.00
240-2430-7887	SITEONE LANDSCAPE SUPPLY HOLD	Weed & Brush Control	207152		200.00
240-2432-7887	WEST COAST ARBORISTS INC	Las Posadas Tree Removal	207173		2,380.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					5,409.83

Council Warrant Register by Account

Payment Dates: 03/15/2017 - 03/28/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8061	FS CONTRACTORS INC	Retention ADA Curb Ramp Project	207115	201701-Construct-ADA CURB RMP FY16/	1,974.71
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					1,974.71

Council Warrant Register by Account

Payment Dates: 03/15/2017 - 03/28/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 1/2017	207130		9,500.00
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					9,500.00

Council Warrant Register by Account

Payment Dates: 03/15/2017 - 03/28/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7614	OFFICE SOLUTIONS INC	Transit Printer Ink	207136		149.85
440-4405-7619	AUTOZONE	Bus Antifreeze	207092		182.57
440-4405-7650	HOME DEPOT CREDIT SERVICES	South Yard Supplies	207122		66.37
440-4405-7650	HOME DEPOT CREDIT SERVICES	South Yard Supplies	207122		12.50
440-4405-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physical	207123		50.00
440-4405-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 2/2017	207161		273.72
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 103 PM Service	207125		391.79
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 103 Transmission Srvc/Airbags	207125		3,689.65
Fund 440 - PROPOSITION A TRANSIT FUND Total:					4,816.45
Grand Total:					475,433.67

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	453,003.33
220 - GAS TAX FUN	729.35
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	5,409.83
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	1,974.71
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	9,500.00
440 - PROPOSITION A TRANSIT FUND	4,816.45
Grand Total:	475,433.67

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7610	Travel, Mtgs & Conf	30.00
100-1010-7612	Publications and Dues	1,103.26
100-1010-7650	Vehicle Maintenance	55.51
100-1010-7651	Election Services	1,086.92
100-1010-7670	Legal Notices	3,547.28
100-1010-7685	Content Delivery, Netwo	2,697.00
100-1010-7965	Professional Services	4,000.00
100-1010-7980	Other Expenses	283.69
100-1020-7716	Special Community Even	2,326.05
100-1020-7724	Post Office Parking	3,805.25
100-1020-7726	Council Cablecasting	49.99
100-1025-7701	Area D Civil Defense	1,070.55
100-1205-7610	Travel, Mtgs & Conf	80.00
100-1205-7615	Emergency Supplies	826.09
100-1205-7650	Vehicle Maintenance	284.28
100-1205-7655	Emergency Services	280.00
100-1205-7779	Youth Programs	849.16
100-1205-7780	Animal Control	7,014.57
100-1205-7781	Contract Law Enforceme	300,157.46
100-1205-7787	Public Safety Cntr Lease	9,953.32
100-1205-7980	Other Expenses	10,873.58
100-1211	Computer Loan Program	964.64
100-1405-7610	Travel, Mtgs & Conf	118.45
100-1405-7612	Publications and Dues	25.99
100-1405-7690	Planning Commission	250.00
100-1405-7800	Building Department Ser	13,768.16
100-1405-7965	Professional Services	665.00
100-1405-7969	City Engineer	4,330.00
100-1405-7980	Other Expenses	6,867.02
100-1410-7621	Other Supplies	42.90
100-1410-7650	Vehicle Maintenance	1,647.96
100-1410-7656	Emergency Generator	1,316.83
100-1410-7814	Graffiti Removal	182.48
100-1410-7887	Repairs & Replacements	345.86
100-1410-7900	K-Rail Maintenance	18.24
100-1410-7980	Other Expenses	919.16
100-1605-7693	Youth Council	152.86
100-1605-7728	Americorp's VIP Progra	1,240.62
100-1605-7730	Special Events	958.90
100-1605-7733	Senior Center	572.87
100-1605-7735	Teen Center	1,189.97
100-1605-7736	Recreation Classes	442.40
100-1605-7737	Adult Excursions	1,000.00
100-1605-7738	Teen Excursions	4,031.52
100-1605-7739	Publicity	407.82
100-1605-7740	Youth Excursions	1,860.00
100-1605-7744	Nutrition Program Costs	1,100.00

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7745	Boxing Program	605.89
100-1605-7980	Other Expenses	728.44
100-1610-7618	Building Supplies	2,700.72
100-1610-7652	Building Maint Services	2,342.00
100-1610-7830	Telephones	440.21
100-1805-7610	Travel, Mtgs & Conf	126.80
100-1805-7612	Publications and Dues	100.00
100-1805-7614	Office Supplies	280.96
100-1805-7980	Other Expenses	12.00
100-1810-7611	Training	2,412.92
100-1810-7660	Other Services	64.00
100-1810-7672	Neogov Program Costs	12,192.00
100-1815-7632	Software Maintenance	384.90
100-1815-7821	Personal Computer Sup	578.00
100-1820-7771	Repair Of City Property	23,540.00
100-1825-7613	Duplications And Photos	799.14
100-1825-7614	Office Supplies	260.21
100-1825-7626	Postage	54.54
100-1825-7674	Retiree Health Insurance	2,524.21
100-1825-7687	Waste Mgmt Services	2,143.78
100-1825-7782	Admin Support of SA	1,957.00
100-2023	EE City Kitty Contributio	70.00
100-2026	EE Equipment Deposit	75.00
100-2120	Refundable Deposits	1,150.00
100-2121	Pass Through Deposits	170.00
100-2123	Special Event Insurance	2,362.00
100-4402	Community Center Rent	100.00
100-4801	Recreation Class Fees	35.00
220-2210-7812	Street Striping & Markin	55.96
220-2210-7813	Regulatory Signs	673.39
240-2405-7888	Repairs-Citywide	1,187.12
240-2410-7662	Other Serv-Citywide	105.00
240-2410-7888	Repairs-Citywide	284.12
240-2410-7891	Repairs-Medians	453.59
240-2420-7887	Repairs & Replacements	300.00
240-2422-7887	Repairs & Replacements	200.00
240-2425-7887	Repairs & Replacements	300.00
240-2430-7887	Repairs & Replacements	200.00
240-2432-7887	Repairs & Replacements	2,380.00
260-2605-8061	ADA Curb Ramps	1,974.71
290-2905-7781	Contract Law Enforceme	9,500.00
440-4405-7614	Office Supplies	149.85
440-4405-7619	Fuel And Oil	182.57
440-4405-7650	Vehicle Maintenance	78.87
440-4405-7673	Physical Exams	50.00
440-4405-7814	Graffiti Removal	273.72
440-4405-7887	Repairs & Replacements	4,081.44
Grand Total:		475,433.67

Project Account Summary

Project Account Key	Payment Amount
None	406,977.53
201631-Spec Events-Golden Streets 626	1,809.90
201632-Fish Fire K-Rail Maint (1410)	18.24
201632-Fish Fire-Animal Control	5,172.26
201632-Fish Fire-Emergency Supplies	826.09
201632-Fish Fire-Other Exp (1405)	4,158.27
201632-Fish Fire-Other Exp(1410)	12.78

Project Account Summary

Project Account Key	Payment Amount
201701-Construct-ADA CURB RMP FY16/17 (601778-16	1,974.71
201709- Duarte's Promise - America's Promise Exp	1,240.62
201716-Boxing Prog-CalGrip 2017-2018 (3 of 3 MOU)	566.79
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU	10,669.15
201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU)	15,291.83
201716-TC Excursion-CalGrip 2017-2018 (3 of 3 MOU)	2,143.00
201717-Prof Svcs-1305 Huntington	40.00
201719-Engineering-Gas Co-Las Lomas/Calle Martos	880.00
250000 - City Engineer - Gold Line Project	112.50
DMGE023-Rep City Prop-Hunt Dr/Buena Vista	11,770.00
DMGE024-Rep City Prop/Huntington/Mt. Olive	11,770.00
Grand Total:	475,433.67



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 03/15/2017 - 03/28/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
207061	3/15/2017	4484	U.S. BANK			7,358.69
	22717CM	Golden Streets Pennant Banners (Ori		100-1020-7716	201631-Spec Events-Golden Streets 626	128.87
	22717CM	Winter Storm EOC/Evacuation Site M		100-1205-7615	201632-Fish Fire-Emergency Supplies	185.71
	22717CM	Job Shadow Day Lunch (Wild Thyme		100-1605-7728	201709- Duarte's Promise - America's Promise E	981.00
	22717CM	Filled Easter Eggs (Holiday Goo)		100-1605-7730		902.52
	22717CM	Teen Ctr Dinner 2/6/17 (Dickey's BBQ		100-1605-7735		203.67
	22717CM	TC Disneyland Tickets 2/13/17		100-1605-7738	201716-TC Excursion-CalGrip 2017-2018 (3 of 3	2,143.00
	22717CM	TC Boxing Equipment (Title Boxing)		100-1605-7745	201716-Boxing Prog-CalGrip 2017-2018 (3 of 3	566.79
	22717CM	Little All Stars Basketball Trophies		100-1605-7980		295.80
	22717CM	Portable Speaker/Microphone (Amaz		100-1605-7980		37.92
	22717CM	Futsal Nets (Sator Soccer)		100-1605-7980		394.72
	22717CM	Smoke Detector		100-1610-7618		49.36
	22717CM	Commuity Ctr Tables (New Asia FSE)		100-1610-7618		737.35
	22717CM	CH Kitchen Wall Art (Kirkland)		100-1610-7618		82.61
	22717CM	CH Kitchen Plates/Glasses/Wall Deco		100-1610-7618		231.13
	22717CM	CH Kitchen Supplies/Sm Appliances (		100-1610-7618		522.59
	22717CM-2117	CH Kitchen Plates/Dinnerware Set Re		100-1610-7618		-104.35
207098	3/28/2017	5120	CHARLES ABBOTT ASSOCIATES INC			13,768.16
	56659	Building & Safety Services 2/2017		100-1405-7800		13,768.16
207100	3/28/2017	0057	COUNTY OF LOS ANGELES - ANIMAL CARE AND CONTROL			6,296.90
	021517	Winter Storm Animal Shelter Srvs 1/2		100-1205-7780	201632-Fish Fire-Animal Control	5,172.26
	021517	Animal Shelter Srvcs 1/2017		100-1205-7780		1,124.64
207113	3/28/2017	5316	FLINTRIDGE CENTER			10,669.15
	36-022817	CalGrip CBO 1/2017 - 2/2017		100-1205-7980	201716-Other Expense-CalGrip 2017-2018 (3 of	10,669.15
207114	3/28/2017	5142	FODDRILL CONSTRUCTION CORP			23,540.00
	FC-6926	Hunt Dr/Mt Olive Street Light		100-1820-7771	DMGE024-Rep City Prop/Huntington/Mt. Olive	11,770.00
	FC-6927	Hunt Dr/BV St Street Light		100-1820-7771	DMGE023-Rep City Prop-Hunt Dr/Buena Vista	11,770.00
207130	3/28/2017	0056	LOS ANGELES COUNTY SHERIFF'S DEPARTMENT			309,657.46
	172745NH	Sheriff's Contract 1/2017		100-1205-7781	201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MO	15,291.83
	172745NH	Sheriff's Contract 1/2017		100-1205-7781		284,865.63
	172745NH	Sheriff's Contract 1/2017		290-2905-7781		9,500.00
207132	3/28/2017	2461	MOUNTAIN VISTA PLAZA			9,953.32
	3/2017	Public Safety Lease 3/2017		100-1205-7787		9,953.32
207135	3/28/2017	5687	NEOGOV			12,192.00
	INV20504	Insight/Onboard Software License		100-1810-7672		12,192.00
Payment Total:						393,435.68

Report Summary

Fund Summary

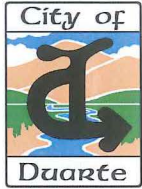
Fund	Payment Amount
100 - GENERAL FUND	383,935.68
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	9,500.00
Grand Total:	393,435.68

Account Summary

Account Number	Account Name	Payment Amount
100-1020-7716	Special Community Even	128.87
100-1205-7615	Emergency Supplies	185.71
100-1205-7780	Animal Control	6,296.90
100-1205-7781	Contract Law Enforceme	300,157.46
100-1205-7787	Public Safety Cntr Lease	9,953.32
100-1205-7980	Other Expenses	10,669.15
100-1405-7800	Building Department Ser	13,768.16
100-1605-7728	Americorp's VIP Progra	981.00
100-1605-7730	Special Events	902.52
100-1605-7735	Teen Center	203.67
100-1605-7738	Teen Excursions	2,143.00
100-1605-7745	Boxing Program	566.79
100-1605-7980	Other Expenses	728.44
100-1610-7618	Building Supplies	1,518.69
100-1810-7672	Neogov Program Costs	12,192.00
100-1820-7771	Repair Of City Property	23,540.00
290-2905-7781	Contract Law Enforceme	9,500.00
Grand Total:		393,435.68

Project Account Summary

Project Account Key	Payment Amount
None	334,757.07
201631-Spec Events-Golden Streets 626	128.87
201632-Fish Fire-Animal Control	5,172.26
201632-Fish Fire-Emergency Supplies	185.71
201709- Duarte's Promise - America's Promise Exp	981.00
201716-Boxing Prog-CalGrip 2017-2018 (3 of 3 MOU)	566.79
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU)	10,669.15
201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU)	15,291.83
201716-TC Excursion-CalGrip 2017-2018 (3 of 3 MOU)	2,143.00
DMGE023-Rep City Prop-Hunt Dr/Buena Vista	11,770.00
DMGE024-Rep City Prop/Huntington/Mt. Olive	11,770.00
Grand Total:	393,435.68



MEMORANDUM

Date: March 28, 2017

To: Mayor and Duarte City Council

From: Kristen Johnston, Associate Planner

Subject: **Adoption of Ordinance 17-O-05 (second reading)** – An Ordinance of the City Council of the City of Duarte, California, approving a Zone Change and modification of the City of Duarte Zoning Map from Public Facility (PF) and Open Space (O) to Multiple Family Residential, Medium Density (R-3) and Open Space (O) for six parcels of land generally located at the southwest corner of Oak Avenue and Third Street (1101 Oak Avenue and 1634 Third Street)

At its March 14, 2017 meeting, the City Council considered a request by Tipping Investment, LLC for approval to construct an 18-unit, owner-occupied, two-story townhome project that includes the removal of the existing Third Street Park, and the relocation and complete reconstruction of a new Third Street Park at southwest corner of Oak Avenue and Third Street. The following entitlements related to the project were considered at the noticed public hearing: General Plan Amendment (GPA 16-01); Zone Change (ZC 16-01); Tentative Tract Map 74365; Planned Development Permit (PDP 16-01); and Site Plan and Design Review (SPDR 16-22). The Council approved GPA and PDP 16-01, Tentative Tract Map 74365 and SPDR 16-22 and their associated Resolutions.

The Council also introduced Ordinance 17-O-05 (Zone Change 16-01) to amend the City of Duarte's zoning map from Public Facility (PF) and Open Space (O) to Multiple Family Residential, Medium Density (R-3) and Open Space (O) to accommodate the proposed project. The Council voted to approve the first reading of Ordinance 17-O-05. Motion was approved 3-0-0-2. (Vote: Yes: Paras-Caracci, Reilly, Kang; No: None; Abstain: None; Absent: Finlay, Fasana)

Staff recommends adoption of the attached Ordinance for second reading. If adopted, Ordinance 17-O-05 will become effective 30 days from the date of adoption.

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, APPROVING A ZONE CHANGE AND MODIFICATION OF THE CITY OF DUARTE ZONING MAP FROM PUBLIC FACILITY (PF) AND OPEN SPACE (O) ZONE TO MULTIPLE-FAMILY RESIDENTIAL, MEDIUM DENSITY (R-3) AND OPEN SPACE (O) FOR SIX PARCELS OF LAND GENERALLY LOCATED AT THE SOUTHWEST CORNER OF OAK AVENUE AND THIRD STREET (1101 OAK AVENUE AND 1634 THIRD STREET)

WHEREAS, after a duly noticed public hearing, held on February 21, 2017, the Planning Commission adopted Resolution PC 17-02 and recommended that the City Council approve Zone Change 16-01, subject to conditions of approval; and

WHEREAS, the City Council of the City of Duarte ("City Council") has considered Zone Change 16-01 which provides, among other provisions, for development of an 18-unit, owner occupied, two-story townhome development and relocation of Third Street Park.

WHEREAS, Zone Change 16-01 is contingent upon the approval of General Plan Amendment 16-01; and

WHEREAS, the City Council, has considered proposed Zone Change 16-01, changing the zoning designation and modifying the City of Duarte Zoning Map for six parcels (APN 8530-011-911, 8530-011-912, 8530-011-913, 8530-011-914, 8530-011-915, and 8530-017-905) from PF, Public Facility and O, Open Space to R-3, Multiple-Family Residential (Medium Density) and O, Open Space ("Zone Change"); and

WHEREAS, notice of a public hearing for the proposed Zone Change (ZC 16-01), was given in accordance with applicable law; and

WHEREAS, on March, 14, 2017, the City Council held a duly noticed public hearing on the proposed Zone Change 16-01, whereupon the City Council received public testimony; and

WHEREAS, the City Council received and considered the staff report and all of the information, evidence, and testimony presented in connection with the foregoing; and

WHEREAS, the City Council has considered the analysis and recommendation provided in the staff report, and all information, evidence and public testimony received at the public meeting held on March 14, 2017 at 7:00 p.m., in the City Council Chambers and hereby approves Zone Change 16-01, modifying the zoning designation of six parcels of land from PF, Public Facility and O, Open Space to R-3, Multiple Family Residential (Medium-Density) and O, Open Space.

THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: The foregoing recitals are true and correct and are incorporated herein as through set forth in full.

SECTION 2: The City Council finds that the Zone Change is consistent with the Duarte General Plan.

SECTION 3: The City Council finds that the Zone Change will not be detrimental to the public interest, health, safety, convenience, or welfare of the City.

SECTION 4: The City Council finds that the project site associated with the Zone Change is physically suitable in terms of design, location, operating characteristics, shape, size, topography, and the provision of public and emergency vehicle access, and public services and utilities and is served by highways and streets adequate in width and improvement to carry the kind and quantity of traffic the proposed use would likely generate, to ensure that the proposed use(s) and/or development will not endanger, jeopardize, or otherwise constitute a hazard to the property or improvements in the vicinity in which the property is located.

SECTION 5: The City Council determines that the proposed R-3, Multiple-Family Residential (Medium Density) and O, Open Space Zone is the highest and best use for the subject property.

SECTION 6: The City Council determines that the Zone Change is in the best interests and welfare of the City and its residents.

SECTION 7: The City Council finds and determines that the Zone Change is consistent with the City's General Plan, and based thereon, the City Council hereby approves adoption of the Zone Change and the modification to the City of Duarte Zoning Map, in accordance with Exhibit "A" attached hereto and made a part of this Ordinance.

SECTION 8: In adoption of this Ordinance for the Zone Change, the City Council finds and determines the project is in compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21000 et seq. (CEQA), and State regulations in Title 14 of the California Code of Regulations, Section 15000 et seq. (CEQA Guidelines) because a Mitigated Negative Declaration and Mitigation Monitoring Program has been prepared for the project, and corresponding Zone Change, and circulated for public review and comment, and is hereby certified by the City Council.

SECTION 9: That the City Clerk shall certify to the passage of this Ordinance and will see that it is published and posted in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 28th day of March, 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. _____ was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 28th day of March, 2017, by the following Roll Call vote:

AYES: Councilmembers:

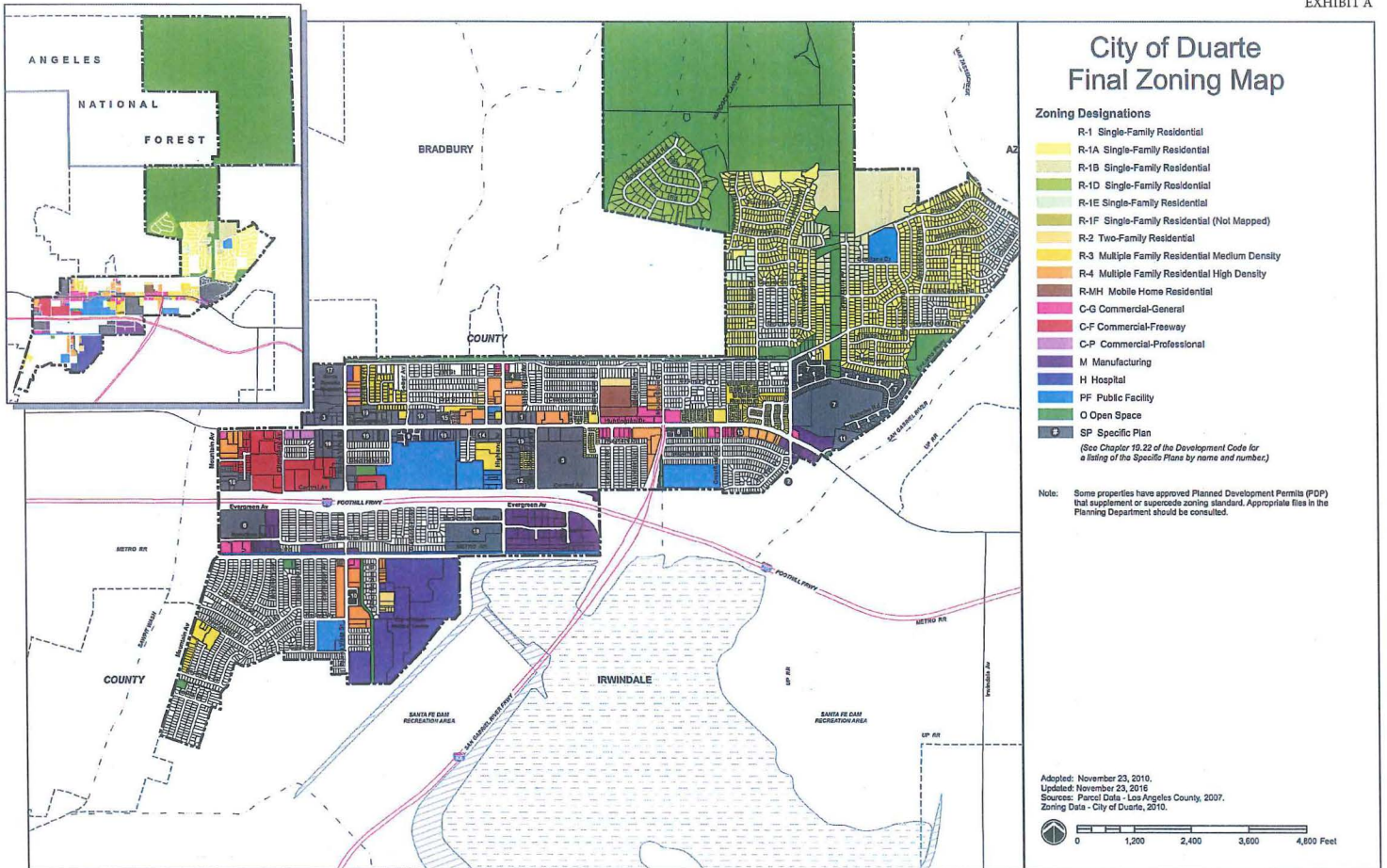
NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

CB 17-O-05
Exhibit A

EXHIBIT A





Proclamation

DMV/DONATE LIFE CALIFORNIA MONTH

WHEREAS, organ, tissue, marrow, and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, more than 118,000 individuals nationwide and more than 21,000 in California are currently on the national organ transplant waiting list, and an average of 22 people die each day while waiting due to the shortage of donated organs; and

WHEREAS, more than 600,000 units of blood per year are needed to meet the need in California, and at any given time, 6,000 patients are in need of volunteer marrow donors; and

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas, and small intestine can save up to eight lives; donation of tissue can save and heal the lives of up to 50 others; and a single blood donation can help three people in need; and

WHEREAS, the spirit of giving and the decision to donate are not restricted by age or medical condition; and

WHEREAS, California residents can sign up to be organ, eye, and tissue donors with the state-authorized Donate Life California Donor Registry when applying for or renewing their driver's licenses or ID cards at the California Department of Motor Vehicles;

NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby proclaims April 2017 as DMV/DONATE LIFE CALIFORNIA MONTH in the City of Duarte, and encourages all residents to check "YES" when applying for or renewing their driver's license or I.D. card, or sign up at www.donateLIFecalifornia.org or www.doneVIDAcalifornia.org.

Mayor Margaret Finlay

ATTEST:

City Clerk Marla Akana
Duarte, California

March 28, 2017



From: **Erika Ospina Awad** eos pinaawad@onelegacy.org
Subject: Reminder: Proclamation - DMV/Donate Life Month
Date: March 16, 2017 at 10:20 AM
To: Erika Ospina Awad eos pinaawad@onelegacy.org
Cc: Gavin Sweeney gsweeney@onelegacy.org, CivicOfficials civicofficials@onelegacy.org

EO

Dear Southern California Cities and Counties,

I hope you are having a great week. I wanted to follow-up with a *friendly reminder* regarding our area wide challenge to all Southern California Mayors and Civic Officials to participate in the Thirteenth Annual "Mayor-athon" at the Donate Life Run/Walk on Saturday, April 29, 2017. The event's founders, Fullerton residents Craig and Kathleen Hostert, began the event fifteen years ago to educate the community on the importance of organ, eye and tissue donation. Since then, the event has achieved overwhelming success with over 12,000 participants in 2016.

The purpose of the "Mayor-athon" is to challenge the Mayors and Civic Officials of Southern California to participate in the event and celebrate the life-saving mission of OneLegacy and the Donate Life California Organ & Tissue Donor Registry. OneLegacy and Donate Life California have chosen the Donate Life Run/Walk as a signature event to promote this life-saving tool, which the California Legislature authorized in 2003 (SB 112, Speier) and linked to the Department of Motor Vehicles in July 2006 (SB 689, Speier). Over the past ten years, the Donate Life California Donor Registry has grown to over 13 million Californians making the commitment to become an organ, eye and tissue donor!

Attached is the Mayor-athon packet and we hope that your city will be able to support our life-saving mission. If you have any questions please feel free to contact me.

THANK YOU to the following Mayors and City Councilmembers for their commitment to attend this year's 15th Annual Donate Life Run/Walk. Lastly, **THANK YOU** to the **six counties** in Southern California and to the following **63 cities** who have declared April as DMV/Donate Life Month! **Thank you all for your hand in helping to save lives!**

Civic Officials attending the Donate Life Run/Walk:

- Mayor Bruce Whitaker – City of Fullerton
- Mayor Ali Saijad Taj – City of Artesia
- Councilmember Melissa Fox – City of Irvine
- Mayor Shari L. Horne – City of Laguna Woods
- Councilmember Cynthia Conners – City of Laguna Woods
- Mayor Tri Ta – City of Westminster

Counties supporting DMV/Donate Life Month:

- County of Kern
- County of Orange
- County of Riverside
- County of San Bernardino
- County of Santa Barbara
- County of Ventura

Cities supporting DMV/Donate Life Month:

- Agoura Hills
- Alhambra
- Aliso Viejo

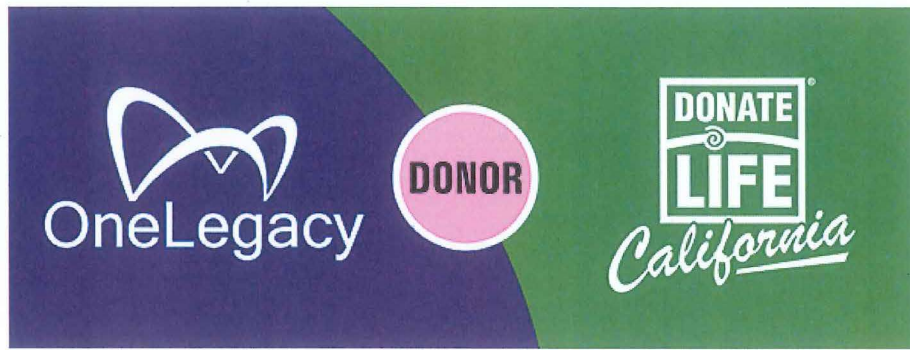
- Artesia
- Arvin
- Avalon
- Bakersfield
- Banning
- Bell
- Bellflower
- Beverly Hills
- Buellton
- Calabasas
- Carpinteria
- Chino
- Chino Hills
- Dana Point
- Delano
- Downey
- El Segundo
- Fontana
- Fullerton
- Garden Grove
- Grand Terrace
- Hawaiian Gardens
- Hermosa Beach
- Indio
- Irvine
- La Habra
- La Mirada
- La Puente
- Laguna Beach
- Laguna Hills
- Laguna Woods
- Lawndale
- Manhattan Beach
- Maywood
- Montclair
- Monterey Park
- Moorpark
- Newport Beach
- Norwalk
- Ontario
- Palm Desert
- Rancho Santa Margarita
- Riverside
- Rolling Hills Estates
- San Juan Capistrano
- San Marino
- Santa Barbara

- Santa Fe Springs
- Santa Maria
- Santa Monica
- Shafter
- Solvang
- South Pasadena
- Stanton
- Tehachapi
- Thousand Oaks
- Torrance
- Wasco
- West Hollywood
- Westminster

Best,

Erika Ospina Awad
Community Programs Supervisor, OneLegacy
Committee Lead, Donate Life Run/Walk Mayor-athon Challenge
Committee Lead, Donate Life Run/Walk Volunteer Operations
761 West Kimberly Avenue
Placentia, CA 92870

714-453-3292 (d)
213-200-4559 (c)
213-633-1564 (f)



Facts about Donation and Transplantation

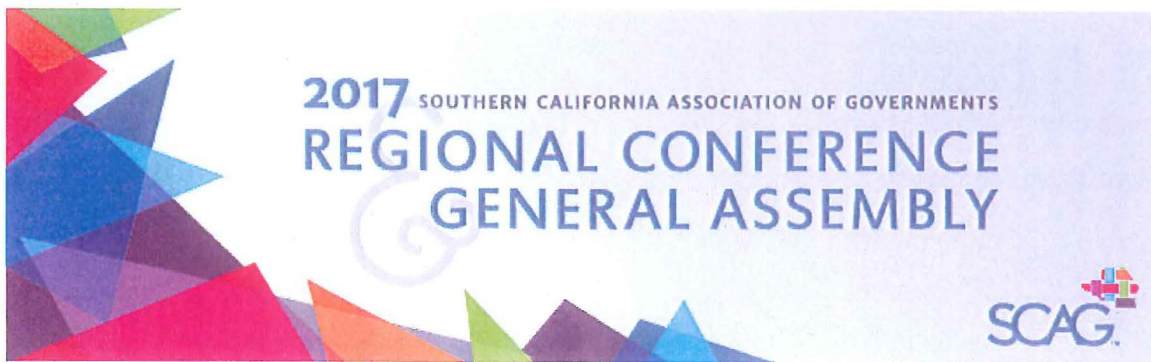
- Over **118,000** people are currently waiting for an organ transplant in the U.S.
- One organ donor can save the lives of up to **eight** people by donating their heart, lungs, kidneys, liver, pancreas and small intestines.
- On average, one tissue donor can enhance the lives of up to **50** people by donating their corneas, skin, bones, and heart valves, among others.
- Approximately **79** organ transplants take place every day in the U.S.
- Patients are matched with a donor depending on the severity of their illness, body size, tissue type, blood type and other important medical information.
- Over **40,000** patients have their sight restored every year through cornea transplants.
- A living donor can provide a kidney or a portion of their liver, lung, pancreas or intestine.
- More than one third of all deceased donors are 50 or older. People of all ages and medical histories should consider themselves potential donors
- An average, of **22** patients die every day while waiting simply because the organ they needed did not become available in time.
- The need for transplants is disproportionately high among minority populations. African-Americans, Hispanics and Asians have higher incidence of conditions such as high blood pressure or diabetes, both of which can lead to the need for a kidney transplant.
- Every major religion in the United States supports organ, eye and tissue donation as one of the highest expressions of compassion and generosity.
- To register to be an organ, eye and tissue donor visit www.donateLIFeCalifornia.org, or its Spanish counter-part www.doneVIDAcalifornia.org.

MEMORANDUM

TO: Mayor and Councilmembers
FROM: Darrell J. George, City Manager
DATE: March 23, 2017
SUBJECT: Conference Attendance – City Council Meeting of March 28, 2017

SCAG – Southern California Association of Governments
Regional Conference & General Assembly
May 4-5, 2017
J.W. Marriott Desert Springs Resort & Spa, Palm Desert
Registration: No charge for elected officials and City Managers
Hotel: \$124 per night

ICSC – International Council of Shopping Centers
Retail Real Estate Convention
May 21-24, 2017
Las Vegas, Nevada
Registration: \$610
Hotel: \$150-\$270 per night



MAY 4-5, 2017

JW Marriott Desert Springs Resort & Spa

74-855 Country Club Dr., Palm Desert, CA 92260

ABOUT THE EVENT

On May 4-5, more than 1,000 local leaders from throughout Southern California will convene for SCAG's 52nd annual Regional Conference and General Assembly at the JW Marriott Desert Springs Resort & Spa in Palm Desert, CA.

This two-day conference will feature presentations and panel discussions addressing the question of how to maximize opportunities and meet the challenges of a region that is expected to add 4 million people over the next 25 years. This highly anticipated event brings together state and local elected officials, CEOs, business and civic leaders, transportation and environmental stakeholders, local government staff and others.

The program will feature the 2017 SCAG Sustainability Awards, which recognize exemplary projects transportation and land use projects in the region. For more information or to nominate a project, please visit: sustain.scag.ca.gov.

The conference is free for elected officials and city managers in the region. A special early bird registration rate of \$250 will be available until March 31.

PLAN YOUR TRIP

Hotel Accommodations and Rates

The JW Marriott Desert Springs Resort & Spa is located at 74-855 Country Club Dr., Palm Desert, CA 92260. For your convenience, we have reserved a block of rooms at a conference rate of \$124 plus tax. To receive this rate, please use this link: <https://aws.passkey.com/gt/212157127?gtid=f28cc040777b4cfead174e5c107e81c0>. Please make your hotel plans as early as possible. A limited number of rooms are available at the conference rate until the room block has been filled. For more hotel and travel information, please visit the JW Marriott Desert Springs Resort & Spa website at: [JW Marriott Desert Springs Resort & Spa](http://JWMarriottDesertSpringsResort.com).

2017 SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
**REGIONAL CONFERENCE
& GENERAL ASSEMBLY**

INNOVATING FOR A BETTER TOMORROW

WEDNESDAY May 3

- 1:30 P.M.** Tour of San Andreas Fault*
- 6:00 P.M.** President's Reception*

THURSDAY May 4

- 8:00 A.M.** Networking & Continental Breakfast
- 9:15 A.M.** Regional Council Meeting
- 10:30 A.M.** Welcome & Opening Remarks
- 11:00 A.M.** General Assembly Meeting
- 12:15 P.M.** Awards Luncheon
- 2:00 P.M.** Breakout Sessions I
- 3:15 P.M.** Break & Networking
- 3:30 P.M.** Breakout Sessions II
- 5:00 P.M.** Reception
- 6:00 P.M.** Dinner

FRIDAY May 5

- 8:30 A.M.** Breakfast
- 9:00 A.M.** Morning Keynote
- 9:30 A.M.** Plenary Sessions
- 11:30 A.M.** Conference Wrap-Up

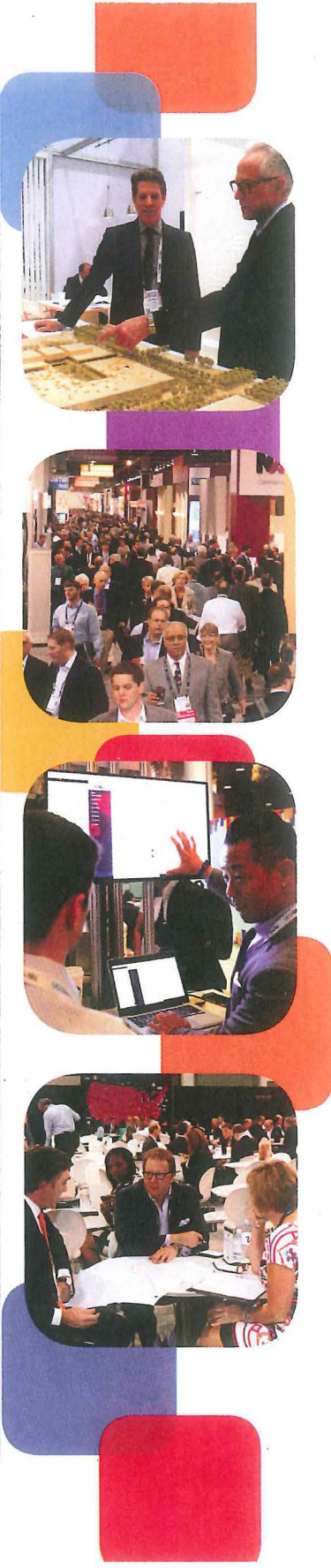
**Invitation Only*

JW MARRIOTT DESERT
SPRINGS RESORT & SPA
74-855 Country Club Drive
Palm Desert, CA 92260

MAY 4-5

scag.ca.gov/GA2017





RECon

May 21 – 24, 2017 • Las Vegas, NV
Las Vegas Convention Center & Westgate Hotel

Network

RECon attracts more than 37,000 attendees from around the world. No other convention will give your company this unprecedented depth of exposure and reach. Expand your network with private, in-person meetings on the show floor and interactive workshops held throughout the day.

Make Deals

The premier gathering place for developers, retailers, brokers, financial companies, product and service providers, RECon offers three days of deal making possibilities. Head to deal-centric areas like the Leasing Mall, Marketplace Mall, and SPREE RECon to skip the small talk.

Sharpen Your Skills

Want the latest on geo-fencing or GPS tracking? Need more information about restaurant tenants or how to leverage social media for your center? Join one of RECon's many informational sessions to catch up on the latest innovations in our fast-paced industry.

UPCOMING DEADLINE: March 31 is the last day to register/submit your photo and receive your RECon badge in the mail.

PROGRAM AT-A-GLANCE

SATURDAY, MAY 20

12:00 – 6:00 pm | Registration

SUNDAY, MAY 21 PROFESSIONAL DEVELOPMENT DAY

8:00 am – 5:00 pm | Registration

9:00 am – 5:00 pm | ICSC - Cornell University Retail Real Estate Case Study Competition

9:00 am – 5:15 pm | Professional Development Workshops

10:15 – 11:30 am | Volunteer Leadership Brunch with Trustees Distinguished Service Awards (By Invitation Only)

12:45 – 1:00 pm | 2017 VIVA Awards Presentation

1:00 – 2:00 pm | RECon Kickoff and Keynote Speaker

5:30 – 7:00 pm | MAXI Awards Ceremony

5:30 – 9:00 pm | ICSC Foundation Annual Gala Dinner

7:30 – 9:30 pm | Opening Reception

MONDAY, MAY 22

7:00 am – 5:00 pm | Registration

8:00 am – 5:00 pm | Leasing Mall/Marketplace Mall/SPREE RECon

9:00 am – 5:30 pm | Conference Sessions and Professional Development Workshops

12:30 – 2:00 pm | Lunch and Keynote Presentation

3:30 – 5:00 pm | P3 Pavilion Reception

4:15 – 4:30 pm | Annual Meeting of Members

5:30 – 7:00 pm | Fortune Tellers Reception and Researcher Award Ceremony
Diversity Reception

5:30 – 7:30 pm | SPREE RECon Cocktail Reception & Hall of Fame Awards Presentation

TUESDAY, MAY 23

7:00 am – 5:00 pm | Registration

8:00 am – 5:00 pm | Leasing Mall/Marketplace Mall/SPREE RECon

9:00 am – 3:30 pm | Conference Sessions and Professional Development Workshops

12:30 – 2:00 pm | Lunch and Keynote Presentation

5:30 – 7:00 pm | Retailer-Only Networking Reception

WEDNESDAY, MAY 24

7:00 am – 2:00 pm | Registration

8:00 am – 2:00 pm | Leasing Mall/Marketplace Mall/SPREE RECon

REGISTRATION

FEES

Full Convention

	Advance	On-Site
Member*:	\$610	\$760
Non-Member:	\$1,190	\$1,490
Student Member**:	\$50	N/A

Access to the Full Program includes Professional Development Day ■ All Conference Sessions, Professional Development Workshops, and Keynote Presentations ■ Two Lunches ■ Receptions and Awards Ceremonies ■ Access to the Leasing Mall, Marketplace Mall, and SPREE RECon

* To qualify for the member rates, each registrant must be an ICSC member. A company membership does not entitle every employee of that company to register at the member rates. To become an ICSC member, call ICSC information services at +1 646 728 3800.

** Students must register in advance to obtain the student rate. No student rates will be offered on-site.

Professional Development Day: Sunday, May 21

Advance/On-Site: \$250

For attendees without a Full Convention badge, add on Sunday conference and education sessions.

HOW TO REGISTER

Visit www.icscrecon.org to register online or download a form. All attendees and exhibitors are required to have an ICSC-issued color photo badge. To submit a photo, visit www.icsc.org/myicsc.

GET MORE FOR LESS IN AN OFFICIAL HOTEL

We've worked with onPeak, RECon's official hotel vendor, to negotiate a special reduced rate at a variety of conveniently located hotels. onPeak has no booking, change, or cancellation fees, so there's no risk in securing the discounted rate before it sells out. Book your accommodations at www.onpeak.com/recon or call +1 855 992 3353.

SPONSORSHIP & ADVERTISING

RECon is a unique chance to promote your company to the world's largest audience of retail real estate professionals. ICSC is pleased to offer a variety of sponsorship and advertising packages that will immediately extend your company's reach and recognition. To learn more, visit www.icscrecon.org or contact Rita Malek at rmalek@icsc.org or +1 646 728 3539.

REGISTRATION DEADLINES

MARCH 31, 2017

Last day to register/submit photo and receive badge in mail

APRIL 28, 2017

Last day to qualify for Advance Registration rate

MAY 20, 2017

Register on-site in Las Vegas

Full program details at www.icscrecon.org | #ICSCRECon



MEMORANDUM

Date: March 28, 2017

To: Mayor and Duarte City Council

From: Kristen Johnston, Associate Planner

Subject: **MUNICIPAL CODE AMENDMENT 16-05:** A City initiated request to amend Sections: (1) 19.10.020.A (Table 2-1 and Table 2-2) allowed uses and permit requirements for single family and multifamily zones; (2) 19.38.050.A (Table 3-4) off-street parking requirements for residential uses; (3) 19.60.160 second dwelling units; and (4) modifications to definitions in Sections 19.160.020, 19.160.050, and 19.160.200 of the Duarte Development Code related to the regulation and approval of accessory (second) dwelling units within the City of Duarte.

At its March 14, 2017 meeting, the City Council voted to continue Municipal Code Amendment (MCA16-05) to the following meeting to be held on March 28, 2017, at the request of Mayor Pro Tem, John Fasana. Motion was approved 4-0-0-1. (Vote: Yes: Finlay, Paras-Caracci, Reilly, Kang; No: None; Abstain: None; Absent: Fasana).

Legal Notice

Legal Notice

Legal Notice

Legal Notice

**CITY COUNCIL
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that pursuant to State Law, the City Council of the City of Duarte will hold a Public Hearing at 7:00 p.m., on Tuesday, March 14, 2017 in Council Chambers, 1600 Huntington Drive, Duarte, California, to consider the following:

Municipal Code Amendment 16-05: A city-initiated request to amend Sections 19.10.020.A (Table 2-1 and Table 2-2) allowed uses and permit requirements for single family and multifamily zones; 19.38.050.A (Table 3-4) off-street parking requirements for residential uses; 19.68.160 second dwelling units; and modifications to definitions in Sections 19.160.020, 19.160.050 and 19.160.200 of the Duarte Development Code, relating to the regulations and approval of accessory (second) dwelling units. On February 21, the Planning Commission held a public hearing and unanimously recommended City Council approval of Municipal Code Amendment 16-05.

This proposed municipal code amendment is exempt from review under the California Environmental Quality Act (CEQA) (California Public Resources Code Section 21000 et al), and State regulations in Title 14 of the California Code of Regulations, Section 15000 et seq. (CEQA Guidelines) because the project is categorically exempt from CEQA pursuant to Title 14 California Code of Regulations Sections 15061(b)(3); 15303; 15332; and 15378, in that it can be seen with certainty that the adoption of the Development Code amendments propose no activity that may have a significant effect on the environment and will not cause a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment; pertain to new construction or conversion of small structures; and would qualify as infill development.

Any interested party may appear in person, or by agent, and be heard. If this matter is challenged in Court, there will be a limit to only those issues that were raised at the Public Hearing described in this Notice, or in written correspondence delivered to the City Council at, or prior to, the Public Hearing. Written correspondence may be sent to Duarte City Hall, City Clerk's Office, at 1600 Huntington Drive, Duarte, CA 91010.

For further information regarding this application, please contact Kristen Johnston, Associate Planner in the Community Development Department, 1600 Huntington Drive, Duarte, CA., 91010, Monday through Thursday at (626) 357-7931, ext. 238, between the hours of 7:30 a.m. and 6:00 p.m.

Marla Akana
City Clerk

PUBLISH: Duartean – Saturday, March 4, 2017
POST: Duarte City Hall, Duarte Public Safety Office, Duarte Library - Thursday, March, 2 2017

Para información en Español, favor de llamar a City Hall de Duarte, (626) 357-7931.

Published: San Gabriel Valley Tribune Mar 4, 2017 Ad#910055



CITY COUNCIL STAFF REPORT

Date: March 14, 2017

To: Mayor and Duarte City Council

From: Kristen Johnston, Associate Planner

Subject: **MUNICIPAL CODE AMENDMENT 16-05:** A City initiated request to amend Sections: (1) 19.10.020.A (Table 2-1 and Table 2-2) allowed uses and permit requirements for single family and multifamily zones; (2) 19.38.050.A (Table 3-4) off-street parking requirements for residential uses; (3) 19.60.160 second dwelling units; and (4) modifications to definitions in Sections 19.160.020, 19.160.050, and 19.160.200 of the Duarte Development Code related to the regulation and approval of accessory (second) dwelling units within the City of Duarte.

SUMMARY

The State's Planning and Zoning Law authorizes the legislative body of a city or county to regulate, among other things, the intensity of land use, and authorizes a local agency to provide by ordinance for the creation of second units in single-family and multi-family residential zones, as specified.

The Duarte Development Code (DDC) provides development standards (Section 19.60.160) for property owners to construct accessory (second) dwelling units, with the intent of providing an alternative housing option for residents. The current development standards for accessory (second) dwelling units allow for their construction within single-family zones, subject to certain development standards, which do not meet all requirements of two recently approved laws relating to accessory dwelling units: Assembly Bill 2299 ("AB 2299") and Senate Bill 1069 ("SB 1069").

As previously proposed at the January 24, 2017 City Council hearing, Municipal Code Amendment (MCA) 16-05 proposes modifications to various chapters within the Duarte Development Code, related to accessory (second) dwelling units, to align the City's development standards with new State laws that became effective on January 1, 2017.

BACKGROUND

On December 19, 2016, the Planning Commission made a recommendation to the City Council to review and approve Resolution PC 16-16 to amend the following Duarte Development Code Sections: (1) 19.10.020.A (Table 2-1 and Table 2-2) allowed uses and permit requirements for single family and multifamily zones; (2) 19.38.050.A (Table 3-4) off-street parking requirements for residential uses; (3) 19.60.160 second dwelling units; and (4) modifications to definitions in Sections 19.160.020, 19.160.050, and 19.160.200; and adopt Ordinance 17-O-01.

On January 10, 2017, the City Council considered the Planning Commission's recommendation and discussed several key points, including: allowable unit sizes for both attached and detached accessory dwelling units (ADU's), differences in unit size for larger lots, conversions to rentals, lot coverage and parking requirements, number of bedrooms, legal non-conforming and grandfathering issues, and impacts to existing residential neighborhoods. After much deliberation, the City Council voted 3-1-1 (Finlay-nay, Kang-absent) to approve the Planning Commission's recommendation, and return with proposed Ordinance 17-O-01 for second reading at the next scheduled City Council meeting.

At the City Council meeting held on January 24, 2017, for the second reading of Ordinance 17-O-01, Mayor Finlay requested that the Ordinance be sent back to the Planning Commission with direction to reconsider areas within the City that could accommodate larger ADU's. Councilmember Fasana motioned and Paras-Caracci seconded the recommendation – the motion was unanimous.

On February 21, 2017, the Planning Commission held a noticed public hearing to reconsider modifications to the proposed ordinance that would make allowances for larger ADU's on larger properties. The Commission unanimously approved Resolution PC 17-08 and recommended that the City Council adopt Ordinance 17-O-04.

ANALYSIS

Staff's previous amendment to the Duarte Development Code Section 19.60.160, in addition to all other amendments provided in Exhibit A, was to allow both attached and detached accessory dwelling units up to 400 square feet, not to exceed 50 percent of the existing dwelling unit, in all single-family and multiple-family residential zones that maintain a single-family residence. During the City Council meeting on January 24, 2017, City Council directed staff to evaluate surrounding cities proposed ADU amendments and to consider allowing larger ADU's for certain areas or zones throughout the City.

Survey of Surrounding Cities

Staff surveyed surrounding cities and discovered that many of the cities have yet to begin drafting amendments to their existing development standards. Four cities, which include the City of Arcadia, Temple City, Glendora, and Claremont, are currently working on their code amendments, but have yet to set these items for public hearing. The remaining cities either did not respond to our survey or are not considering changes to their ADU regulations at this time. Table A below has been provided to show the jurisdiction contacted, their current standards in regards to allowed accessory unit size, and the unit sizes they are considering as a part of their amendment.

Table A: Surrounding jurisdictions existing and proposed amendments

Jurisdiction	Current Unit Size Standards	Proposed Unit Size Amendments
Temple City	Attached 30% of primary maximum 640 sf / detached 640 sf	Considering 1,200 sf or 50% whichever is less
West Covina	Min 500 sf with Max of 640 sf	
Covina	Not to exceed 30% no less than 500 sf detached and not to exceed 800 attached	
Azusa	Not to exceed 50%, 2 beds; Carriage house not to exceed 640 sf;	
Glendora	30% of primary not to exceed 1,000 sf for attached / Detached up to 1,000 sf	Considering 900 sf for detached
Claremont	700 sf	Considering 700 sf
El Monte	Attached 650 or 30% whichever is less for attached; Detached no greater than 530 sf	
La Puente	35% of existing not to exceed 1,200 sf	
Arcadia	Detached only not to exceed 20% and no more than 600 sf	PRELIMINARY 800 sf for both attached and detached
Monrovia	No less than 150 not to exceed 640 for detached, attached not to exceed 30%	
Bradbury	7,500 sf lot – attached max 1200 sf 20,000 sf lot – 1200 sf A1-1 acre- 1500 sf A2-2 acre- 2000 sf A5-5 acre- 2500 sf	

Larger ADU's/Parcels

An analysis of the City's residential zones found that there are approximately 200 parcels that are larger than 10,000 square feet in area. These properties typically fall within the residential zones of R-1B, R-1D and R-1E. Subsequently, staff determined that these properties are better suited to accommodate larger ADU sizes, given that many of the properties are in zones with more restrictive development standards for setbacks, height and lot coverage. Staff recommends allowing ADU's up to 700 square feet, not to exceed 50% of the total existing dwelling unit living area, for parcels larger than 10,000 square feet. The recommended unit size of 700 square feet corresponds with the maximum ADU floor area allowed under the current Duarte Development Code.

Bedroom Number

In addition to amending Section 19.90.160.C.9.b to allow for larger ADU sizes, Section 19.60.160.C.10 has been modified to allow a maximum of one bedroom for all ADU's, regardless of the unit size. As previously discussed, recently adopted state law places

limitations on a jurisdiction's ability to place additional parking requirements for ADU's. Therefore, placing a limitation on the number of bedrooms an ADU may contain, will address potential on-street parking problems and help to maintain the feel of our residential neighborhoods.

Proposed Code Amendments

The proposed changes to ADU unit size for larger parcels (Section 19.60.160.C.9) and limitations on number of bedrooms (Section 19.60.160.C.10), are provided below and included in Exhibit A attached.

9. The maximum floor area of the ~~second~~ **accessory** dwelling unit shall comply with the following:
 - a. ~~The maximum floor area of the second dwelling unit shall not exceed 700 square feet. Attached or detached accessory dwelling units shall not exceed fifty percent of the total floor area, excluding garages, of the existing dwelling unit up to a maximum of 400 square feet, for lot sizes up to 10,000 square feet.~~
 - b. ~~The maximum floor area of the second dwelling unit may be allowed to increase up to 1,200 square feet, provided the unit is deed restricted to be affordable to low-income households. Attached or detached accessory dwelling units shall not exceed fifty percent of the total floor area, excluding garages, of the existing dwelling unit up to a maximum of 700 square feet, for lot sizes greater than 10,000 square feet.~~
10. **An accessory dwelling unit shall not contain more than one bedroom, which shall comply with the minimum bedroom size required by the Building Code.** ~~The maximum number of allowable bedrooms within the second dwelling unit shall comply with the following:~~
 - a. ~~The second dwelling unit shall not contain more than two bedrooms, which shall comply with the minimum bedroom size required by this Development Code.~~
 - b. ~~A maximum of three bedrooms shall be allowed for second dwelling units over 700 square feet in size, when deed restricted to be affordable to low income households.~~

Other ADU modifications initially presented to the City Council on January 10, 2017 remain substantially unchanged and are included in the attached Ordinance for Council consideration. During the January 10, 2017 meeting, staff noted two areas where minor modifications were necessary to comply with State law: Section 19.60.160.C.3 and Section 19.60.160.C.11.a. The first noted modification was to Section 19.60.160.C.3, which added "unless the accessory dwelling unit is located entirely within an existing structure". The second noted modification was to Section 19.60.160.C.11.a, which included the removal of the definition of a "Major Transit Stop".

Staff has included the previous staff report from the January 10, 2017 meeting as an informational item (Exhibit C).

RECOMMENDATION

It is recommended that the City Council introduce and hold a first reading for proposed Ordinance 17-O-04 (Exhibit B); amending Sections 19.10.020.A (Table 2-1 and Table 2-2) allowed uses and permit requirements for single family and multifamily zones; 19.38.050.A (Table 3-4) off-street parking requirements for residential uses; 19.60.160 second dwelling units; and modifications to definitions in Sections 19.160.020, 19.160.050, and 19.160.200 of the Duarte Development Code.

ATTACHMENTS

- Exhibit A: Duarte Development Code Sections: 19.10.020.A (Table 2-1 and Table 2-2), 19.38.050.A (Table 3-4), 19.60.160, 19.160.020, 19.160.050, and 19.160.200
- Exhibit B: Ordinance No. 17-O-04
- Exhibit C: January 10, 2017 City Council Staff Report

EXHIBIT A

19.10.020 - Land use and permit requirements.

A. Allowed land uses.

1. Tables 2-1 and 2-2 indicate the uses allowed within each residential zone and any permits required to establish the use, pursuant to Article 7 (Permit Processing Procedures) and Article 8 (Development Code Administration).
2. Residential uses represent the primary allowed use, and only those additional uses that are complementary to, and can exist in harmony with, the residential character of each zone may be allowed as accessory, conditionally permitted, and/or temporary uses. Accessory uses deemed appropriate may only be permitted when provided as a secondary use on property for which a legally permitted/allowed residential unit exists or is proposed in conjunction with establishment of the accessory use, except as may be otherwise allowed in Article 6 (Nonconformities).
3. Land uses that are not listed in Tables 2-1 and 2-2 or are not shown in a particular zone are not allowed (see Uses Not Classified in Section 19.04.040), except as otherwise provided by Section 19.04.020 (Rules of Interpretation).
4. Where the last column in the Tables 2-1 and 2-2 includes a Chapter or Section number, the regulations in the referenced Chapter or Section shall apply to the use. Provisions in other Sections of this Development Code may also apply as indicated in Section 19.10.090 (Other Applicable Regulations).
5. See Article 9 (Definitions) for land use definitions and explanations.

TABLE 2-1 ALLOWED USES AND PERMIT REQUIREMENTS	Single-Family and Two-Family Residential Zone Permit Requirements							
	P = Permitted By Right A = Permitted as Accessory Use MUP = Minor Use Permit CUP = Conditional Use Permit — = Not Allowed							
Land Use	R-1	R-1A	R-1B	R-1D	R-1E	R-1F	R-2	Specific Use Regulations
Residential Uses								

EXHIBIT A

Single-Family Dwellings	P	P	P	P	P	P	P	See Table 7-2 (Article 7) for Site Plan Review Requirements. See 19.10.050 for R-1D zone special requirements. See 19.10.080 (Manufactured Homes)
Multi-Family Dwellings	—	—	—	—	—	—	—	
Two-Family Dwellings (Duplex)	—	—	—	—	—	—	P	
Mobile Housing Unit	—	—	—	—	—	—	—	
Second Accessory Dwelling Unit	A	A	A	A	A	A	A	See 19.60.160 (Second Accessory Dwelling Units)
Care Uses								
Child Care Home - Large Family	A	A	A	A	A	A	A	See 19.60.100 (Large and Small Family Child Day Care Facilities)
Child Care Home - Small Family	A	A	A	A	A	A	A	
Day Care General - 15 or more children	—	—	—	—	—	—	—	
Agriculture and Animal-Related								
Animal Keeping	A	A	A	A	A	A	A	As regulated by Title 8 (Animals) of the Municipal Code

EXHIBIT A

Horse Keeping	—	—	—	MUP	A	A	—	See 19.60.080 (Horse Keeping)
Horticulture - Private	A	A	A	A	A	A	A	
Other Uses								
Accessory Structures and Uses	A	A	A	A	A	A	A	See 19.60.020 (Accessory Uses)
Educational Institution - Private	CUP	CUP	CUP	CUP	CUP	CUP	CUP	
Golf Course, Country Club	CUP	CUP	CUP	CUP	CUP	CUP	CUP	
Home Occupations	A	A	A	A	A	A	A	See 19.60.070 (Home Occupations)
Places of Religious Assembly	CUP	CUP	CUP	CUP	CUP	CUP	CUP	See 19.60.140 (Places of Religious Assembly)
Recreational Vehicle Parking (Open/outdoor parking)	A	A	A	A	A	A	A	See 19.38.160 (Recreational Vehicle Parking in Residential Zones)
Temporary Uses	See Chapter 19.124 (Temporary Use Permits)							
Utilities	CUP	CUP	CUP	CUP	CUP	CUP	CUP	

EXHIBIT A

TABLE 2-2 ALLOWED USES AND PERMIT REQUIREMENTS FOR MULTI- FAMILY RESIDENTIAL ZONES		P = Permitted by Right A = Permitted as Accessory Use MUP = Minor Use Permit CUP = Conditional Use Permit — = Not Allowed		
Land Use	R-3	R-4	R- MH	Specific Use Regulations
Residential Uses				
Single-Family Dwellings	P	P	—	See 19.10.080 for Manufactured Housing.
Multi-Family Dwellings	P	P	—	
Two-Family Dwellings (Duplex)	P	P	—	
Mobile Homes	—	—	P	Applies to establishment of a single mobile home in an existing mobile home park
Mobile Home Parks			CUP	Applies to establishment of a new mobile home park
Care Uses				
Child Care Home - Large Family	—	—	—	See 19.60.100 (Large and Small Family Child Day Care Facilities)
Child Care Home - Small Family	A	A	A	
Day Care Facility - 15 or more	CUP	CUP	—	
Residential Care	CUP	CUP	—	

EXHIBIT A

Facilities				
Agriculture and Animal-Related				
Animal Keeping	A	A	A	As regulated by Title 8 (Animals) of the Municipal Code.
Horticulture - Private	A	A	A	
Other Uses				
Accessory Structures and Uses	A	A	A	See 19.60.020 (Accessory Uses) See 19.60.160 (Accessory Dwelling Unit)
Educational Facilities - Private	CUP	CUP	CUP	
Golf Course, Country Club	CUP	CUP	CUP	
Home Occupations	A	A	A	See 19.60.070 (Home Occupations)
Places of Religious Assembly	CUP	CUP	CUP	See 19.60.140 (Places of Religious Assembly)
Recreational Vehicle Parking (open/outdoor parking)	—	—	A	See 19.38.160 (Recreational Vehicle Parking in Residential Zones)
Temporary Uses	See Chapter 19.124 (Temporary Use Permits)			
Utilities	CUP	CUP	CUP	

EXHIBIT A

19.38.050 - Off-street parking space requirements

TABLE 3-4 OFF-STREET PARKING REQUIREMENTS RESIDENTIAL USES	
Land Use	Parking Spaces Required
Single-Family Dwellings (Attached and Detached) and Two-Family Dwellings	2 per dwelling unit in a garage for units with up to 4 bedrooms; 3 per dwelling unit in a garage for units with 5 or more bedrooms. See also 19.38.050(I).
Second Accessory Dwelling Unit	1 per second accessory dwelling unit; a minimum of 2 enclosed per site a minimum of 2 – 3 enclosed parking spaces within a garage is required depending upon total number of bedrooms on the property (in association with primary unit).
Multi-Family Dwellings	2 per unit in a garage, plus overflow and guest parking as follows: 1 overflow parking space per each 4 units 1 guest parking space per each 4 units See also 19.38.050(F) and (I).
Mobile Home Parks	1 per mobile home space plus 1 for each mobile home space for guest parking; guest parking to be separate from mobile home spaces
Live/Work Units	2 spaces per unit in a garage plus customer parking as determined through the Conditional Use Permit.
Senior Housing (when restricted to age 62 and older)	1 space per 1-bedroom unit. 2 spaces for each 2-bedroom unit.
Conversions of Existing Covered Parking Spaces for Single-Unit Dwelling	2 per unit in garage
Large and Small Family Child Day Care Facilities	Spaces required for dwelling unit only, plus 1 per each permanent non-resident employee

EXHIBIT A

19.60.160 – Second **Accessory** dwelling units.

- A. Purpose. This Section provides locational, developmental, and operational standards for second **accessory** dwelling units.
- B. Applicability. The provisions in this Section shall apply to second **accessory** dwelling units as defined in Article 9 and where allowed in compliance with Article 2 (Zones, Allowable Uses, and Development Standards) and the following standards.
- C. City standards. A second **accessory** dwelling unit as authorized by Government Code Section 65852.2 shall comply with all of the following locational and developmental standards:
 - 1. The second **accessory** dwelling unit shall comply with all of the development standards applicable to the specific residential zone in which it is located.
 - 2. ***The lot is zone for single-family or multifamily use and contains an existing, single-family dwelling.***
 - 3. The parcel proposed for the second **accessory** dwelling unit shall contain a minimum of 6,000 square feet, ***unless the accessory dwelling unit is located entirely within an existing structure.***
 - 4. Either the primary unit or the second **accessory** dwelling unit shall be occupied as a primary residence by the property owner.
 - 5. There shall not be more than one second **accessory** dwelling unit on each parcel.
 - 6. The second **accessory** dwelling unit shall be physically attached to the primary residence ~~and shall be designed so that it can revert back to being used as an integral portion of the attached single-family residence in the event that the unit is no longer used as a second dwelling unit~~ ***or located within the living area of the primary residence or detached from the primary residence and located on the same lot as the primary residence.***
 - 7. Colors, materials, roof form, windows, and window trim shall match those of the primary structure.
 - 8. The **attached** second **accessory** dwelling unit shall be designed to maintain the appearance of a single-family dwelling.
 - 9. The maximum floor area of the second **accessory** dwelling unit shall comply with the following:
 - a. ~~The maximum floor area of the second dwelling unit shall not exceed 700 square feet.~~ ***Attached or detached accessory dwelling units shall not exceed fifty percent of the total floor area, excluding garages, of the existing dwelling unit up to a maximum of 400 square feet, for lot sizes up to 10,000 square feet.***

EXHIBIT A

- b. ~~The maximum floor area of the second dwelling unit may be allowed to increase up to 1,200 square feet, provided the unit is deed restricted to be affordable to low-income households.~~ ***Attached or detached accessory dwelling units, shall not exceed fifty percent of the total floor area, excluding garages, of the existing dwelling unit up to a maximum of 700 square feet, for lot sizes greater than 10,000 square feet.***
- 10. ***An accessory dwelling unit shall not contain more than one bedroom, which shall comply with the minimum bedroom size required by the Building Code.*** ~~The maximum number of allowable bedrooms within the second dwelling unit shall comply with the following:~~
 - a. ~~The second dwelling unit shall not contain more than two bedrooms, which shall comply with the minimum bedroom size required by this Development Code.~~
 - b. ~~A maximum of three bedrooms shall be allowed for second dwelling units over 700 square feet in size, when deed restricted to be affordable to low-income households.~~
- 11. In addition to all other required off-street parking, there shall be at least one additional off-street parking space for the second ***accessory*** dwelling unit. The parking space may be uncovered and may be in tandem with the existing off-street parking facilities. ***However, these parking standards shall not be imposed on accessory units in any of the following instances:***
 - a. ***The accessory dwelling unit is located within one-half mile of public transit. Public transit is hereafter defined as a "Major Transit Stop", pursuant to Public Resources Code 21094.5.5.***
 - b. ***The accessory dwelling unit is located within an architecturally and historically significant historic district.***
 - c. ***The accessory dwelling unit is part of the existing primary residence or an existing accessory structure.***
 - d. ***When on-street parking permits are required but not offered to the occupancy of the accessory dwelling unit.***
 - e. ***When there is a car share vehicle located within one block of the accessory dwelling unit.***
- 12. At the time that the second ***accessory*** dwelling unit is assigned a street address, it may be given the primary residential numerical address with the alphabetical letter "A" following the numerical designation.
- 13. All gas, sewer, water, and other utility hook-ups shall be part of the primary dwelling unit.
- 14. ***Approval by the local health officer where a private sewage disposal system is being used, if required.***

EXHIBIT A

15. The second **accessory** dwelling unit shall comply with all building, safety, fire and health codes, and all other applicable laws and regulations.
16. ~~A site plan~~ **Conceptual development plans** and elevations shall be subject to Site Plan and Design Review before the issuance of any Building Permits for the second **accessory** dwelling unit in compliance with Chapter 19.122 (Site Plan and Design Review).
17. A deed restriction, in a form satisfactory to the City Attorney, shall be recorded with the County Recorder to evidence and give notice of the requirements of this Section, and a conformed copy submitted to the City before final building (occupancy) approval.
18. A yearly administrative hearing and/or inspection, if warranted, shall be held by the Director to ensure compliance with all applicable conditions, standards, and terms.

EXHIBIT A

19.160.020 - "A" definitions.

Accessory Dwelling Unit. See "Dwelling Unit."

Accessory Use. See "Use."

Accessory Building or Structure. A structure that is physically detached from, secondary and incidental to, and commonly associated with the primary structure, and as may be further defined by the Building Code as requiring a Building Permit.

Acupuncture. A form of medical treatment involving the use of pressure, needles, or similar applications.

Administrative Variance. See "Variance."

Adult-Oriented Businesses. See Chapter 19.62 (Adult Business Uses).

Agriculture. All methods of production and management of crops, vegetation, and soil. This includes, but is not limited to, the related activities of tillage, fertilization, pest control, harvesting and marketing. Horticulture is not included.

Alcohol Sales, Off-Sale. Any establishment in which alcoholic beverages are sold, served, or given away for consumption off the premises. References to the establishment shall include any immediately adjacent area that is owned, leased, or rented, or controlled by the licensee.

Alcohol Sales, On-Sale. Any establishment in which alcoholic beverages are sold, served, or given away for consumption on the premises and which is applying for or has obtained any ABC Licenses for on-site consumption. References to the establishment shall include any immediately adjacent area that is owned, leased, or rented, or controlled by the licensee.

Alcohol Sales, On-Sale, Accessory Only. Any establishment that has all of the following characteristics:

- A. Alcoholic beverages are sold, served, or given away for consumption on site.
- B. The establishment will sell or sells alcoholic beverages only as an accessory use to a commercial recreation use. Examples include snack bars and concession stands at facilities sport venues (e.g., baseball, football, rugby, soccer, etc.). For the purposes of this definition, a snack bar or concession stand is an establishment that sells confections, snacks, or other light meals for consumption on-site and that provides no inside seating or drive-through service for customers.

Alley. A public thoroughfare or lane (not more than 30 feet wide) that affords only a secondary means of access to abutting property (see Figure 9-1).

Amateur Radio Antenna. An amateur radio antenna is an antenna at a height and dimension sufficient to accommodate amateur radio service communications in compliance with Part 97 of Title 47 of the Code of Federal Regulations (or successor regulations).

EXHIBIT A

Ambulance Fleet Services. A base facility where ambulances and similar vehicles are parked and from which they are dispatched, and/or where ambulance vehicles and crews are not based at a hospital or fire department stand by for emergency calls.

Amendment. A change in the wording, context, or substance of this Development Code, or a change in the zone boundaries upon the zoning map which is a part of this Title, in the manner prescribed by the Development Code.

Animal Hospital/Clinic. See "Veterinary Services."

Animal Keeping. The keeping of domestic animals cared for and owned by the occupants of the residential property in accordance with the provisions of Title 8 of the Duarte Municipal Code.

Animal Sales and Services:

- **Animal Boarding/Kennels.** The commercial provision of shelter and care for dogs, cats, other household animals, and horses (where allowed), including activities associated with such shelter and care (e.g., feeding, exercising, grooming, and incidental medical care).
- **Animal Grooming.** The commercial provision of bathing and trimming services for dogs, cats, and other household animals permitted by this Development Code. Overnight boarding is not allowed.
- **Animal Retail Sales.** The retail sales of household animals within an entirely enclosed building. These uses include grooming, if incidental to the retail use, but specifically excludes boarding of animals other than those for sale.

Antenna Tower. See "Wireless Telecommunications Facilities."

Apiary. A facility where beehives of honey bees are housed (also known as a bee yard).

ARB. See "Architectural Review Board."

Arcade (Electronic Game Center). An establishment that provides more than four amusement devices, whether or not the devices constitute the primary use or an accessory or incidental use of the premises. Amusement devices mean an electronic or mechanical equipment, game, or machine that is played or used for amusement, which, when so played or used involves skill and which is activated by coin, key, or token, or for which the player or user pays money for the privilege of playing or using. See also "Internet/Cyber Cafe."

Architectural Review Board. The Architectural Review Board (ARB) of the City of Duarte.

Area Median Income. The median household income for Los Angeles County as provided by Section 50093(c) of the California Health and Safety Code.

Artist Studios. See "Studio - Art, Dance, Martial Arts, Music."

EXHIBIT A

Assembly/Meeting Facilities, Public or Private. A facility for public or private assembly and meetings, exclusive of "Places of Religious Assembly," which is defined separately. Examples of these uses include:

- banquet rooms
- civic and private auditoriums
- community centers
- conference/convention facilities
- meeting halls for clubs and other membership organizations

ATM (Automated Teller Machine). An automated device used by the public to conduct banking and financial transactions electronically (i.e., withdrawing cash from, or depositing cash or checks into, a bank, savings, credit union, credit card or similar account). Does not apply to retail point-of-sale transactions within a fully enclosed location. Also refers to machines located on properties separate from financial institutions.

Attic. The area located between the top plate and the roof or ridge of a building, as further defined in the Building Code (see Figure 9-2).

Auto Repair. See "Vehicle Repair and Service."

Auto Service or Servicing. See "Vehicle Repair and Service."

Auto Accessory Service. See "Vehicle Repair and Service."

Automatic Controller. A mechanical or solid-state irrigation system timer capable of operating irrigation valve stations to set the days and length of time of a water application.

EXHIBIT A

19.160.050 - "D" definitions.

Day Care, General. Establishments that provide nonmedical care for 15 or more persons on a less than a 24-hour basis, including nursery schools, preschools, and day care centers for children or adults. Such use must comply with all applicable State regulations, and specifically those set forth in the California Health and Safety Code commencing with Section 1596.70, to be considered a General Day Care facility. General Day Care establishments may be accessory to an industrial, commercial or institutional use, as may be allowed by Article 2 of this Development Code.

Day Care, Limited. Nonresidential, nonmedical care and supervision of 14 or fewer persons on a less than 24-hour basis.

- **Child Day Care:**
 - **Child Care Home, Small Family (8 or fewer children).** Day care facilities located in single-family dwellings where an occupant of the dwelling provides care and supervision for eight or fewer children. Children under the age of 10 years who reside in the dwelling count as children served by the day care facility. Such use must comply all applicable State regulations, and specifically those set forth in the California Health and Safety Code commencing with Section 1596.70, to be considered a small family child care home.
 - **Child Care Home, Large Family (9 to 14 children).** Day care facilities located in single-family dwellings where an occupant of the dwelling provides care and supervision for nine to 14 children. Children under the age of 10 years who reside in the dwelling count as children served by the day care facility. Such use must comply all applicable State regulations, and specifically those set forth in the California Health and Safety Code commencing with Section 1596.70, to be considered a large family child care home.
 - **Fifteen or more children.** See "Day Care, General" for facilities serving 15 or more children.
- **Adult Day Care.** See "Day Care, General."

Developer. Any person, firm, partnership, association, joint venture, corporation, or any entity or combination of entities, which seeks city permits or approvals for all or part of a development.

Development Agreement. Means an agreement entered into between the city and a developer pursuant to Section 65864 of the California Government Code.

Discretionary Approval.

1. Any entitlement or approval required by Title 18 or Title 19 of this code, including but not limited to, conditional use permit, variance, and subdivision map, or

EXHIBIT A

2. Architectural design review approval, if no other entitlement or approval is required by Title 18 or Title 19 of this code.

Donation Box. A bin, storage shed, or similar facility measuring no more than eight feet wide by eight feet long and eight feet high, and established as an accessory use to a primary use for the purpose of providing a collection location for donated clothes, shoes, and small household items. Such facilities generally are established by a charitable or non-profit organization.

Drive-Through or Drive-Up Facilities. An establishment that sells products or provides services to occupants in vehicles, including drive-in or drive-up windows and drive-through services. Examples include fast food restaurants, banks, and pharmacies.

Drip Irrigation. A method of micro-irrigation wherein water is applied to the soil surface as drops or small streams through emitters.

Drought-tolerant Plants. Plants that require less water because they are adapted to regions with frequent drought or to soils with low water-holding capacity.

Dwelling. A structure or portion thereof designed exclusively for permanent residential purposes, but not including hotels, motels, emergency shelters, or extended stay locations.

- ***Accessory Dwelling Unit. An attached or detached dwelling unit which provides complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as an existing qualified primary dwelling unit is situated.***
- **Dwelling Unit.** Any structure or portion thereof designed for living and sleeping purposes that contains independent cooking and sanitation facilities.
- **Multi-Family Dwelling Unit.** A structure or portion thereof containing three or more dwelling units designed for the independent occupancy of three or more households.
- **Primary Dwelling Unit.** An existing single-unit residential structure on a single lot with provisions for living, sleeping, eating, a single kitchen for cooking, and sanitation facilities, and occupied by one household.
- **Single-Family Dwelling Unit.** A detached structure containing no more than one dwelling unit which, regardless of form of ownership, is designed and/or used to house not more than one household, including all domestic employees for such household.
- ~~Second Dwelling Unit. An attached or detached dwelling unit which provides complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as an existing qualified primary dwelling unit is situated.~~

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- Two-Family Dwelling (Duplex) Unit. A building containing two complete dwelling units designed for the independent occupancy of two households.
- See also "Manufactured Housing" and "Mobile Housing Unit."

19.160.200 - "S" definitions.

Schools, Public and Private. A public or private academic educational institution, including boarding schools; colleges and universities; elementary, middle/junior, and high schools; military academies; and businesses providing instruction in arts and languages. This definition does not include trade schools or non-tuition part-time instruction at places of religious assembly. See "Education Facility."

~~Second Dwelling Unit. "See "Dwelling Unit."~~

Secondary Use. See "Use."

Secondhand Store. A business involved in the retail sale of used goods and merchandise, whereby the sale of such used goods and merchandise comprise 25 percent or more of total monthly sales volume. This definition does not include pawn shops.

Self-service Display. The display or storage of products in a manner that is physically accessible in any way to the general public without the assistance of the retailer or employee of the retailer and a direct person-to-person transfer between the purchaser and the retailer or employee of the retailer. A vending machine is a form of self-service display.

Senior Citizen. Generally, any person 62 years of age or older. However, for purposes of any State or federal housing programs, the age may be 55 years or older.

Sensitive Use. See "Use."

Setback. The distance from which a structure, parking area, or other development feature must be separated from a prescribed lot line, easement, or other structure or development feature (see Figure 9-7)

- Front Setback. The minimum distance required between a structure and the front property line.
- Primary Building Line. That portion of the front yard area defined by the space between the front property line and the entire building frontage of the primary structure, whether or not all facade portions of the primary structure coincide with the front setback line (see Figure 9-7).
- Side Setback. The minimum distance required between a structure and a side property line.

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- **Rear Setback.** The minimum distance required between a structure and the rear property line.

Shopping Center. Commercial sites that are primarily retail with two or more separate businesses managed as a total entity and sharing common access, circulation, signage and pedestrian and parking areas so that a public right-of-way does not need to be used to get from business to another. General guidelines follow, but the Director may make a determination on a case-by-case basis.

- **Neighborhood.** A shopping center that provides a limited number of frequent or recurrently needed personal items or services for residents in an immediate neighborhood that generally has up to 100,000 square feet of combined gross leasable area, without a significant anchor store, and draws its clientele from a five-minute driving radius from the center.
- **Community.** A shopping center that provides a variety of retail or personal services for patrons that contains approximately 100,000 to 250,000 square feet of combined gross leasable area, may have up to two anchor stores, has a site of 5 or more acres, and draws its clientele from about a 10-minute drive from the center.
- **Regional.** A shopping center that contains a wide range of retail and service establishments, including at least three anchor stores, having at least 250,000 square feet of combined gross leasable space, and draws its clientele from as much as a 45 minute drive from the center.

Sign. See Chapter 19.42 (Signs).

Single-family Dwelling. See "Dwelling, Single-family."

Site. A lot or group of contiguous lots not divided by any alley, street, other right-of-way or city limit that is proposed for development in accord with the provisions of this Development Code, and is in a single ownership or has multiple owners, all of whom join in an application for development.

Special Events and Temporary Uses. Any activity of limited duration that is permitted through the issuance of a Temporary Use Permit, see Chapter 19.124 (Temporary Use Permits). This definition includes carnivals, farmers' markets, seasonal sales, and promotional events.

Specific Plan. Under Article 8 of the Government Code (Section 65450 et seq.), a legal tool for detailed design and implementation of a defined portion of the area covered by a General Plan. A specific plan may include all detailed regulations, conditions, programs, and/or proposed legislation which may be necessary or convenient for the systematic implementation of any General Plan element(s).

Static water pressure. The pipeline or municipal water supply pressure when water is not flowing.

Storage:

EXHIBIT A

- **Storage—Accessory.** The indoor storage of materials accessory and incidental to the primary use is not considered a land use separate from the primary use.
- **Storage—Outdoor.** The storage of various materials outside of a structure other than fencing, either as an accessory or primary use.
- **Storage—Personal Storage Facility.** See "Personal Storage."

Story. The portion of a building included between the upper surface of any floor and the upper surface of the next floor above, except that the topmost story shall be that portion of a building included between the upper surface of the topmost floor and the ceiling above. See also "Basement" and "Attic."

Structure. Anything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground (see Figure 9-8), except for walls and fences.

- **Accessory Structure.** See "Accessory Structure."
- **Attached Structure.** Any structure that has a wall or roof in common with another structure.
- **Primary Structure.** A structure that is conducted as the primary or predominant use of the lot and/or building site.

Studio - Art, Dance, Martial Arts, Music. Small-scale instructional facilities, typically accommodating one group of students at a time, in no more than one instructional space. Examples include: individual and group instruction and training in the arts, production rehearsal, photography and the processing of photographs produced only by users of the studio facilities, martial arts training studios, and gymnastics instruction. Also includes production studios for individual filmmakers, musicians, painters, sculptors, photographers, and other artists. These uses may also include accessory retail sales of products related to the services provided.

Substantial Rehabilitation or Substantially Rehabilitated. The substantial rehabilitation of a dwelling unit(s) as defined in Section 33413(b)(2)(iv) of the California Health and Safety Code.

Supermarket. A self-service grocery and associated consumer goods store divided into departments and also offering prepared foods and food service. May include secondary uses within the store for visitor convenience, such as banking services, retail sales of non-food items, and a pharmacy,

Swap Meet. Any event at which two or more persons offer personal property, new and/or used, for sale or exchange and at which a fee is charged for the privilege of offering or displaying personal property for sale or exchange, and/or at which a fee is generally charged to prospective buyers for admission to the area where personal property is offered or displayed for sale or exchange.

(Ord. No. 852, § 5, 8-26-2014)

ORDINANCE NO. 17-O-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA AMENDING SECTIONS 19.10.020.A (Table 2-1 and Table 2-2) ALLOWED USES AND PERMIT REQUIREMENTS FOR SINGLE FAMILY AND MULTIFAMILY ZONES; 19.38.050.A (TABLE 3-4) OFF-STREET PARKING REQUIREMENTS FOR RESIDENTIAL USES; 19.60.160 SECOND DWELLING UNITS; AND MODIFICATIONS TO DEFINITIONS IN SECTIONS 19.160.020, 19.160.050 AND 19.160.200 OF THE DUARTE DEVELOPMENT CODE RELATING TO THE REGULATIONS AND APPROVAL OF ACCESSORY (SECOND) DWELLING UNITS WITHIN THE CITY OF DUARTE

WHEREAS, the City of Duarte (“City”) seeks to ensure that the City’s zoning laws are consistent with the goals, policies and standards set forth in the City’s General Plan, federal law, and state law as it relates to the regulation and approval of second dwelling units within the City; and

WHEREAS, on September 27, 2016, Governor Brown approved California Assembly Bill 2299 (“AB 2299”) and California Senate Bill 1069 (“SB 1069”), which change the manner in which second dwelling units (now called “accessory dwelling units”) must be regulated and processed by local agencies;

WHEREAS, effective January 1, 2017, AB 2299 and SB 1069, codified at Gov. Code §§ 65852.2, 65582.1, 65583.1, 65589.4, 65852.150, and 66412.2, adopt new requirements for local agencies’ regulation of accessory dwelling units and approval of applications for accessory dwelling units; and

WHEREAS, AB 2299 and SB 1069 further provide that in the event a local agency has an existing accessory dwelling unit ordinance that fails to meet the requirements of the new legislation, any conflicting provisions shall be null and void upon January 1, 2017, unless and until the agency adopts an ordinance that complies with AB 2299 and SB 1069; and

WHEREAS, the proposed amendments to the Duarte Development Code are intended to ensure the City’s procedural and substantive requirements for accessory dwelling units are consistent with the above-described recent changes to State law; and

WHEREAS, after the duly noticed public hearing, held on February 21, 2017, the Planning Commission adopted Resolution No. PC 17-08 recommending the City Council adopt and approve the proposed code amendments; and

WHEREAS, the proposed amendments to the Duarte Municipal Code are set forth in the attached Exhibit A to this Ordinance (the “Code Amendments”)

THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Recitals. The foregoing recitals are true and correct and are incorporated herein as through set forth in full.

SECTION 2: Adoption. Sections 19.10.020.A (Table 2-1 and Tale 2-2) allowed uses and permit requirements for single family and multifamily zones; 19.38.050.A (Table 3-4) off-street parking requirements for residential uses; 19.60.160 second dwelling units; and modifications to definitions in Sections 19.160.020, 19.160.050, and 19.160.200 of the Duarte Development Code are hereby amended to read as set forth in Exhibit A, attached to this Ordinance and incorporated herein by this reference.

SECTION 3: No Changes to Permitted Uses/Density. Nothing in this Ordinance shall be interpreted to allow any land use which is not expressly listed as permitted or conditionally permitted within the City's Zoning Code and General Plan.

SECTION 4: CEQA Determination. In adopting this Ordinance, the City Council finds that the project is in compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21000 *et seq.* (CEQA), and State regulations in Title 14 of the California Code of Regulations, Section 15000 *et seq.* (CEQA Guidelines) because the project is categorically exempt from CEQA pursuant to Title 14 California Code of Regulations Sections 15061(b)(3); 15303; 15332; and 15378, in that it can be seen with certainty that the adoption of the Development Code amendments propose no activity that may have a significant effect on the environment and will not cause a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment; pertain to new construction or conversion of small structures; and would qualify as infill development.

SECTION 5: Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each and every section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more section, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared unconstitutional.

SECTION 6: Effective Date. This Ordinance shall become effective thirty (30) days after its passage and adoption.

SECTION 7: Within fifteen (15) days of the date of adoption of this Ordinance, the City Clerk shall post a copy of said Ordinance in places designated for such posting and shall certify to the same. The City Clerk shall certify the passage of this Ordinance and shall cause the same to be published as required by law.

PASSED AND APPROVED on this ____ day of _____, 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the day of , 2017, by the following Roll Call vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California



CITY COUNCIL STAFF REPORT

Date: January 10, 2017

To: Mayor and Duarte City Council

From: Kristen Johnston, Associate Planner

Subject: **MUNICIPAL CODE AMENDMENT 16-05:** A City initiated request to amend Sections: (1) 19.10.020.A (Table 2-1 and Table 2-2) allowed uses and permit requirements for single family and multifamily zones; (2) 19.38.050.A (Table 3-4) off-street parking requirements for residential uses; (3) 19.60.160 second dwelling units; and (4) modifications to definitions in Sections 19.160.020, 19.160.050, and 19.160.200 of the Duarte Development Code related to the regulation and approval of accessory (second) dwelling units within the City of Duarte.

SUMMARY

The State's Planning and Zoning Law authorizes the legislative body of a city or county to regulate, among other things, the intensity of land use, and also authorizes a local agency to provide by ordinance for the creation of second units in single-family and multi-family residential zones, as specified.

The Duarte Development Code (DDC) provides development standards (Section 19.60.160) for property owners to construct accessory (second) dwelling units, with the intent of providing an alternative housing option for residents. The current development standards for accessory (second) dwelling units allow for their construction within single-family zones, subject to certain development standards, which do not meet all of the requirements of two recently approved laws relating to accessory dwelling units: Assembly Bill 2299 ("AB 2299") and Senate Bill 1069 ("SB 1069").

At the December 19, 2016 meeting, the Planning Commission unanimously approved Resolution PC 16-16 and recommended that the City Council adopt the proposed ordinance 17-O-01 regarding accessory (second) dwelling units.

BACKGROUND

On September 27, 2016, Governor Brown approved Assembly Bill 2299 ("AB 2299") and Senate Bill 1069 ("SB 1069"), which replace the term "second unit" with "accessory dwelling unit," and place concrete limitations on the restrictions local agencies can place on accessory dwelling units within their jurisdictions, to those expressly enumerated in and allowed by AB 2299 and SB 1069. Moreover, these bills require ministerial, nondiscretionary approval of accessory dwelling units. They also specify that a local agency may reduce or eliminate parking requirements for

any accessory dwelling unit located within its jurisdiction, and delineate circumstances under which parking standards may not be imposed.

As currently written, the City's Second Dwelling Unit Ordinance (Section 19.60.160) does not meet the requirements of this new legislation. These new bills provide that in the event a local agency has an existing accessory dwelling unit ordinance that fails to meet the requirements of the new legislation, that ordinance shall become null and void upon the effective date of the bills, and that agency shall thereafter apply the standards established in AB 2299 and SB 1069 for the approval of accessory dwelling units, unless and until the agency adopts an ordinance that complies with this section. AB 2299 and SB 1069 become effective on January 1, 2017.

ANALYSIS

The State of California recognizes the statewide housing crisis and has adopted accessory dwelling unit legislation (AB 2299 and SB 1069) to address these concerns. The accessory dwelling law imposes standards intended to create greater flexibility and to encourage the construction of affordable housing.

The City has allowed accessory (second) units since the adoption of Ordinance 686 in 1991. Since that time, approximately ten second units have been permitted. Subsequent revisions to the City's Zoning (Development) Code have maintained the same development standards and requirements for these types of units. A majority of the development standards applicable to accessory units will remain unchanged from current regulations, including a requirement that the property owner occupy either the primary or accessory dwelling unit. The following sections provide further discussion on the areas of the accessory dwelling unit development standards being amended by MCA 16-05 in order to meet the new State laws.

Development Standards

The Duarte Development Code currently allows for attached accessory (second) dwelling units on properties zoned for single-family residences, up to 700 square feet and designed so that the unit can revert back to being used as an integral portion of the main residence in the event that the unit is no longer used as an accessory (second) dwelling unit. Income-restricted units were previously allowed up to 1,200 square feet with a deed restriction for low-income households.

Assembly Bill 2299 ("AB 2299") and Senate Bill 1069 ("SB 1069") require cities to modify their current zoning ordinances to permit accessory (second) dwelling units in all single-family and multi-family residential zones (which contains an existing single-family house). Staff proposes modifying the current development standards to permit both detached and attached accessory (second) dwelling units, not to exceed fifty percent of the total floor area, excluding garages, up to a maximum of 400 square feet. This will allow property owners an alternative housing option for relatives or renters, in a reasonably sized dwelling unit that minimizes impacts and poses only small increases to land use intensity within existing neighborhoods. Furthermore, the proposed square footage (400 square feet) is considered to be viable since average lot sizes within the city are relatively small (most properties range between 5,500-7,500 square feet); the accessory unit size is relative to the typical square footage of a detached garage (400 square feet), offers property owners an option to legalize illegally converted detached structures to legal

accessory (second) dwelling units; and provides the ability for property owners to construct an accessory unit while complying with other required development standards, such as minimum setbacks between other structures and property lines, parking and lot coverage requirements.

Another modification to our current accessory dwelling unit regulations relate to approximately 100 to 200 homes within the City that remain on private sewage disposal systems. Staff has added a development standard that requires the local health officer to review accessory (second) dwelling units to ensure proper private sewage system sizing.

Parking

Off-street parking requirements for accessory (second) dwelling units currently require one additional space for the unit, in addition to maintaining required parking associated with the existing residence. Staff recommends that this requirement remain, in order to reduce on-street parking. However, additional off-street parking requirements for accessory (second) dwelling units would not be required for the following exceptions, based upon the new State laws: (a) the accessory dwelling unit is located within one-half mile of public transit, which is defined as a major transit stop such as the Duarte Gold Line Station or future high quality transit stops; (b) the accessory dwelling unit is located within an architecturally and historically significant historic district; (c) the accessory dwelling unit is part of the existing primary residence or an existing accessory structure; (d) when on-street parking permits are required but not offered to the occupant of the accessory dwelling unit; and (e) when there is a car share vehicle located within one block of the accessory dwelling unit.

Other Modifications

In addition to the modifications to the development standards for accessory (second) dwelling units and off-street parking requirements, MCA 16-05 changes all references to “second” dwelling units with “accessory” dwelling units, and modifies the definitions in Sections 19.160.020, 19.160.050, and 19.160.200, to address the same (Exhibit A).

RECOMMENDATION

It is recommended that the City Council introduce and hold a first reading of proposed Ordinance 17-O-01 (Exhibit B); amending Sections 19.10.020.A (Table 2-1 and Table 2-2) allowed uses and permit requirements for single family and multifamily zones; 19.38.050.A (Table 3-4) off-street parking requirements for residential uses; 19.60.160 second dwelling units; and modifications to definitions in Sections 19.160.020, 19.160.050, and 19.160.200 of the Duarte Development Code.

ATTACHMENTS

- Exhibit A: Duarte Development Code Sections: 19.10.020.A (Table 2-1 and Table 2-2), 19.38.050.A (Table 3-4), 19.60.160, 19.160.020, 19.160.050, and 19.160.200
- Exhibit B: Ordinance No. 17-O-01