

**CITY OF DUARTE**

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,  
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY  
FACILITIES FINANCING AUTHORITY**

**TUESDAY, MARCH 28, 2023  
7:00 PM – Regular Session**

**1. CALL TO ORDER**

Mayor Schulz called the meeting to order at 7:04 p.m.

**ROLL CALL:**

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz  
Councilmembers Absent: None  
Staff Present: Daniel Jordan, City Manager  
Thai Viet Phan, City Attorney  
Craig Hensley, Director of Community Development  
Manuel Enriquez, Director of Parks and Recreation  
Brian Villalobos, Director of Public Safety Services  
Victoria Rocha, Assistant to the City Manager  
Annette Juarez, City Clerk  
Christine Soo, Deputy City Clerk/ Administrative Secretary

**2. PLEDGE TO THE FLAG**

The flag salute was led by Senator Rubio representative, Alex Avanesyan.

**3. ADOPTION OF THE AGENDA**

Moved by Councilmember Finlay, seconded by Mayor Pro-Tem Truong, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,  
SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

**4. SPECIAL ITEMS**

**A. Mayor's Youth Council Update**

Members of the Mayor's Youth Council shared upcoming events and reported on events the Council has participated in.

**B. Presentation of Duarte Public Safety Crime Prevention Programs with Azusa Pacific University**

Public Safety Services Director Villalobos introduced Azusa Pacific University Professor, Dr. Tuthill, and provided a brief background of the City's public safety programs.

Dr. Tutill presented a preliminary evaluation of the Duarte Youth Violence Intervention Programs; discussed various themes the programs necessitate to create a positive environment; and shared how these programs have lasting impacts on the lives of the youth.

**C. Public Safety Department Update**

Public Safety Director Villalobos provided an update on Part One crimes; he reported on the tabletop training the Public Safety Department had with LA County Fire and LA County Sheriff's Department.

## **5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS**

Assistant to the City Manager Rocha announced upcoming city events.

Jenny, from the Duarte Library, announced upcoming library events.

Alex Avanesyan introduced himself as the new district representative for the City of Duarte from Senator Susan Rubio's office. He shared that he was looking forward to working with the City.

## **6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA**

John Fasana suggested fundraising for the upcoming fireworks show, inquired about fire zones and inspections, and he suggested having a presentation on the water barrel pilot.

Gene Jones expressed concerns about the accessibility of the mulch at the mulch giveaway event and suggested that the event be hosted at a parking lot.

## **7. CONSENT CALENDAR**

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – March 14, 2023 Special Meeting and March 14, 2023 Regular Meeting. (CC/HA/FA)
- D. Approval of Warrants – March 28, 2023. (CC/HA/FA)
- E. Receive and file the Public Safety Department Status Report for March 2023.
- F. Approval of an Agreement for Municipal Citation Legal Services with Civica Law Group, APC.
- G. Approval of and Agreement for Code Enforcement Legal Services Civica Law Group, APC.
- H. Award of Contract for the FY 22-23 Street Rehabilitation Project to All American Asphalt in the amount of \$794,222.
- I. Adoption of Resolution 23-05 to adopt a plan for FY 2023-24 SB1 Funding: The Road Repair and Accountability Act of 2017 Project List.
- J. Approval of Cal Cities FY 2023-24 State Budget Asks and Requests Letter.
- K. Approval of City Council Conference Attendance.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Items 7A-7K of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,  
SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE

## **8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION**

None.

## **9. PUBLIC HEARINGS**

None.

## **10. BUSINESS ITEMS**

### **A. Consideration of a Professional Services Agreement with MIG for Design Services – Duarte Park Revitalization**

Councilmember Kang left the meeting at 8:01 p.m.

Parks and Recreation Director Enriquez presented a staff report; he described the current conditions of Duarte Park, the challenges posed by outdated infrastructure of the park, and proposed ideas to revitalize the park. He also reported that public engagement will be a component before development takes place and that the new play areas will be inclusive and meet ADA requirements.

Moved by Councilmember Garcia, seconded by Councilmember Finlay, and carried by the following vote of the Council to authorize the City Manager to execute the Professional Services Agreement with MIG, Inc. in the amount of \$54,240 for design services for the Duarte Park Revitalization project.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: KANG

## **11. CONTINUATION OF ORAL COMMUNICATIONS**

None.

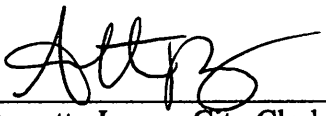
## **12. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR**

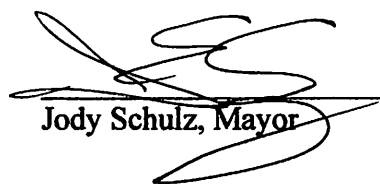
Mayor Schulz asked Staff, Councilmembers, and all meeting attendees to state one thing they were grateful for.

Councilmember Garcia offered condolences to Peggy Lorretta Robinson's family.

## **13. ADJOURNMENT**

At 8:24 p.m. the City Council adjourned the meeting in memory of Peggy Loretta Robinson.

  
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Annette Juarez, City Clerk

  
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Jody Schulz, Mayor