

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

TUESDAY, APRIL 11, 2023

5:30 PM – Closed Session

7:00 PM – Regular Session

1. CALL TO ORDER

Mayor Schulz called the meeting to order at 5:35 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz

Councilmembers Absent: None

Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director of Community Development

2. ADOPTION OF THE AGENDA

*Agenda was adopted during open session.

Moved by Councilmember Finlay, seconded by Mayor Pro-Tem Truong, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

None.

4. CLOSED SESSION

The City Council recessed into closed session at 5:35 p.m. to discuss the following items:

A. CONFERENCE WITH LABOR NEGOTIATOR - The Closed Session is authorized by the Government Code Sec. 54957.6.

Agency Negotiator: Kristen Petersen, Assistant City Manager/ Administrative Services Director

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8 Property: Approximately 4.412 acres located near the northern terminus of Mel Canyon Road and north of its intersection with Brookridge Road (APN: 8602-002-012)

Agency Negotiator: City Manager, Daniel Jordan; Community Development Director, Craig Hensley; City Attorney, Thai Phan; Special Counsel, Joseph Larsen Negotiating Parties: J&Q Land Development Construction, Inc. Under Negotiations: Price and Terms

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8 Property: Approximately .362 acres located near the southeast corner of Mel Canyon Road and Brookridge Road (APN: 8602-018-005)

Agency Negotiator: City Manager, Daniel Jordan; Community Development Director, Craig Hensley; City Attorney, Thai Phan; Special Counsel, Joseph Larsen Negotiating Parties: Mai Thon Ly Under Negotiations: Price and Terms

D. Public Employee Performance Evaluation - Pursuant to Government Code Section 54957; Title: City Attorney

7:00 PM – REGULAR SESSION

5. CALL TO ORDER

Mayor Schulz called the open session to order at 7:18 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz
Councilmembers Absent: None
Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Salina Bautista, Permit Technician
Christine Soo, Deputy City Clerk/ Administrative Secretary

The City Council voted unanimously to adopt the agenda.

6. PLEDGE TO THE FLAG

The flag salute was led by Doris Andrews.

7. CITY ATTORNEY CLOSED SESSION REPORT

City Attorney Phan announced that no reportable action was taken.

8. SPECIAL ITEMS

A. Community Development Department Update

Community Development Director Hensley provided a department update. He reported on potential plans for the Route 66 Carwash and ongoing street pavement improvements.

B. Parks and Recreation Department Update

Parks and Recreation Director Enriquez provided a department update. He reported on upcoming events. He thanked community members, Recreation Coordinator Kelly Barnes, and Parks and Recreation Staff for putting together the Easter festivities that took place over the weekend.

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, from Duarte Library, announced upcoming library events.

Assistant to the City Manager Rocha announced upcoming city events.

10. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

John Fasana spoke on the importance of inviting community organizations to the July 3rd event so they can participate and have an opportunity to engage with the community.

11. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.

- C. Approval of Minutes – March 28, 2023 Special Meeting and March 28, 2023 Regular Meeting. (CC/HA/FA)
- D. Approval of Warrants – April 11, 2023. (CC/HA/FA)
- E. Receive and file the Community Development Department Status Report for April 2023.
- F. Receive and file the Parks and Recreation Department Status Report for April 2023.
- G. Approval of a Production Agreement with Pyro Spectaculars, Inc. for 2023 Independence Day Celebration Fireworks Show and Adoption of Resolution No. 23-06 to authorize a sole source procurement process.
- H. Approval for the 2022 Housing Element Annual Progress Report for filing with the California Department of Housing and Community Development.
- I. Approval of Award of Contract to JJJ Floor Covering, Inc. for the Senior Center Floor Replacement in the amount of \$95,909.50 in addition to a ten percent contingency for a total project budget of \$105,500.50.
- J. Removed from the consent calendar for discussion.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Items 11A-11I of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

12. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

- J. Approval of Fiscal Intermediary Agreement Between the City of Duarte and the California Department of Technology to Conduct a Broadband Access and Connectivity Infrastructure Assessment

Councilmember Truong spoke on the importance of the technological initiative and thanked Assistant to the City Manager Rocha for her efforts to obtain the \$200,000 grant.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Item 11J of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

13. PUBLIC HEARINGS

- A. Municipal Code Amendment (MCA) 23-01 – a City-initiated request to amend the Duarte Development Code in response to State Law in the Areas of Affordable Housing, Assisted Housing, and Accessory Dwelling Units
- B. Specific Plan Amendment (SPA) 23-01 – a City-initiated amendment to the Duarte Town Center Specific Plan for Consistency with Approved Housing Element

City Attorney Phan announced that both public hearing items could be heard at the same time.

Associate Planner Baldwin provided a staff report on both public hearing items. He addressed the impacts of the amendments and the benefits it could bring to the community.

Mayor Schulz opened the Public Hearing at 7:41 p.m.

Deputy City Clerk Soo reported that no public testimony was received.

Mayor Schulz closed the Public Hearing at 7:42 p.m.

Moved by Councilmember Finlay, seconded by Mayor Pro-Tem Truong, and carried by the following vote of the Council to introduce Ordinance No. 916, Municipal Code Amendment (MCA) 23-01 – City-initiated request to amend the Duarte Development Code in response to State Law in the Areas of Affordable Housing, Assisted Housing, and Accessory Dwelling Units, and Ordinance No. 917, Specific Plan Amendment (SPA) 23-01 – a City-initiated amendment to the Duarte Town Center Specific Plan for Consistency with the Approved Housing Element.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

14. BUSINESS ITEMS

None.

15. CONTINUATION OF ORAL COMMUNICATIONS

None.

**16. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/
FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE
DIRECTOR**

Mayor Schulz asked all Staff, Councilmembers, and meeting attendees to state one thing they were grateful for.

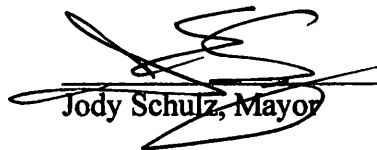
Councilmember Kang gave kudos to Parks and Recreation Director Enriquez for putting together great events for the community.

17. ADJOURNMENT

At 7:56 p.m. the City Council adjourned the meeting.



Annette Juarez, City Clerk



Jody Schulz, Mayor