



AGENDA
**REGULAR JOINT MEETING OF THE CITY
COUNCIL OF THE CITY OF DUARTE, THE
DUARTE HOUSING AUTHORITY, AND THE
DUARTE COMMUNITY FACILITIES
FINANCING AUTHORITY**

TUESDAY, APRIL 11, 2023
7:00 PM

5:30 PM - CLOSED SESSION
CITY COUNCIL CHAMBERS,
1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

JODY SCHULZ, MAYOR
VINH TRUONG, MAYOR PRO TEM
MARGARET FINLAY, COUNCILMEMBER
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER
TERA MARTIN DEL CAMPO, COUNCILMEMBER

City/Agency/Authority Staff:
Daniel Jordan, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the

meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

5:30 PM CLOSED SESSION - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

A. City Manager Written Comments

2. ADOPTION OF THE AGENDA

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS - Any person wishing to speak on the Closed Session item may do so at this time. The opportunity to speak is on a first come, first served basis. Each person may speak for 3 minutes.

4. CLOSED SESSION:

A. CONFERENCE WITH LABOR NEGOTIATOR - The Closed Session is authorized by the Government Code Sec. 54957.6. Agency Negotiator: Kristen Petersen, Assistant City Manager and Administrative Services Director

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8 Property: Approximately 4.412 acres located near the northern terminus of Mel Canyon Road and north of its intersection with Brookridge Road (APN: 8602-002-012) Agency Negotiator: City Manager, Daniel Jordan; Community Development Director, Craig Hensley; City Attorney, Thai Phan; Special Counsel, Joseph Larsen Negotiating Parties: J&Q Land Development Construction, Inc. Under Negotiations: Price and Terms

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8 Property: Approximately .362 acres located near the southeast corner of Mel Canyon Road and Brookridge Road (APN: 8602-018-005) Agency Negotiator: City Manager, Daniel Jordan; Community Development Director, Craig Hensley; City Attorney, Thai Phan; Special Counsel, Joseph Larsen Negotiating Parties: Mai Thon Ly Under Negotiations: Price and Terms

D. Public Employee Performance Evaluation - Pursuant to Government Code Section 54957;

Title: City Attorney

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

5. CALL TO ORDER AND ROLL CALL
6. PLEDGE TO THE FLAG
7. CITY ATTORNEY CLOSED SESSION REPORT
8. SPECIAL ITEMS
 - A. Community Development Department Update
 - B. Parks and Recreation Department Update
9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS
10. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA
11. CONSENT CALENDAR
 - A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)
 - B. Approve absence(s) of City Councilmember(s) from the City Council meeting
 - C. Approval of Minutes - March 28, 2023 Special Meeting and March 28, 2023 Regular Meeting (CC/HA/FA)
 - D. Approval of Warrants - April 11, 2023 (CC/HA/FA)
 - E. Receive and file the Community Development Department Status Report
 - F. Receive and file the Parks and Recreation Department Status Report
 - G. Consideration of a Production Agreement with Pyro Spectaculars, Inc. for 2023 Independence Day Celebration Fireworks Show

Recommendation: 1) Authorize the City Manager to execute this production agreement with Pyro Spectaculars, Inc. in the amount of \$26,000 to produce the fireworks display at the City's Independence Day Celebration on July 3, 2023; and 2) Adopt Resolution No. 23-05, authorizing a sole source procurement process
 - H. Approval for the 2022 Housing Element Annual Progress Report

Recommendation: Approve the progress report for filing with California Department of Housing and Community Development.
 - I. Consideration of Award of Contract to JJJJ Floor Covering, Inc. for the Senior Center Floor Replacement

Recommendation: 1) Award the construction contract for the Senior Center Floor Replacement to JJJJ Floor Covering, Inc., as the lowest responsive and responsible bidder in the amount of \$95, 909.50, in addition to a ten percent contingency for a total project budget of \$105,500.50; and 2) approve a budget amendment of \$75,500.

J. Approval of Fiscal Intermediary Agreement Between the City of Duarte and the California Department of Technology to Conduct a Broadband Access and Connectivity Infrastructure Assessment

Recommendation: Authorize the Mayor to execute a Fiscal Intermediary Agreement between the City of Duarte and the California Department of Technology for \$200,000 to conduct a broadband access and connectivity infrastructure assessment by June 30, 2024.

12. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

13. PUBLIC HEARINGS

A. Municipal Code Amendment (MCA) 23-01 - a City-initiated request to amend the Duarte Development Code in response to State Law in the Areas of Affordable Housing, Assisted Housing, and Accessory Dwelling Units

Recommendation: 1) Conduct a public hearing and receive public testimony; and 2) Introduce Ordinance No. 916, replacing Section 19.10.020 in its entirety; deleting Chapter 19.52; replacing Section 19.60.160.D, Section 19.60.160.F, Chapter 19.64, Section 19.120.160.5 and Section 19.3160.190 in their entirety; all of which are within the Duarte Development Code and thereby establishing definitions and regulations regarding housing to implement recently enacted law.

B. Specific Plan Amendment (SPA) 23-01 - a City-initiated amendment to the Duarte Town Center Specific Plan for Consistency with Approved Housing Element

Recommendation: 1) Conduct a public hearing and receive public testimony; and 2) Introduce Ordinance No. 917, amending Section 3.5.2 and adding Section 3.5.3 to the Duarte Town Center Specific Plan thereby establishing regulations regarding housing to implement the recently adopted Housing Element

14. BUSINESS ITEMS

15. CONTINUATION OF ORAL COMMUNICATIONS

16. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

17. ADJOURNMENT

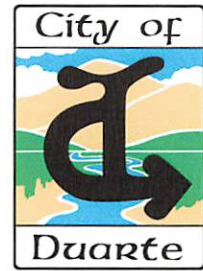
AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety

Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 6th day of April, 2023.

Annette Juarez, MMC
City Clerk



MEMORANDUM

TO: City Council
FROM: City Manager
DATE: April 6, 2023
SUBJECT: Comments on Agenda Items, Meeting of April 11, 2023

ITEM 8.A. (Special Items). Staff will present the monthly Community Development Department update.

ITEM 8.B. (Special Items). Staff will present the monthly Parks and Recreation Department update.

ITEM 11.G. (Consent Calendar). Staff is recommending that the City Council authorize the City Manager to execute an agreement with Pyro Spectaculars, Inc in the amount of \$26,000 to produce the fireworks display at the City's Independence Day Celebration on July 3, 2023; and adopt Resolution No. 23-05 to authorize a sole source procurement process.

ITEM 11.H. (Consent Calendar). Staff is recommending that the City Council approve the 2022 Housing Element Progress Report for filing with California Department of Housing and Community Development.

ITEM 11.I. (Consent Calendar). Staff is recommending that the City Council award a construction contract for the Senior Center Floor Replacement to JJJJ Floor Covering, Inc., as the lowest responsive and responsible bidder in the amount of \$95,909.50, in addition to a ten percent contingency for a total project budget of \$105,500.50; and approve a budget amendment of \$75,500.

ITEM 11.J. (Consent Calendar). Staff is recommending that the City Council authorize the Mayor to execute a Fiscal Intermediary Agreement between the City of Duarte and the California Department of Technology for \$200,000 to conduct a broadband access and connectivity infrastructure assessment by June 30, 2024.

ITEM 13.A. (Public Hearing). Staff is recommending that the City Council conduct a public hearing and receive public testimony; and introduce Ordinance No. 916, replacing Section 19.10.020 in its entirety; deleting Chapter 19.52; replacing Section 19.60.160.D, Section 19.60.160.F, Chapter 19.64, Section 19.120.160.5 and Section 193160.190 in their entirety; all of which are within the Duarte Development Code and thereby establishing definitions and regulations regarding housing to implement recently enacted law.

ITEM 13.B. (Public Hearing). Staff is recommending that the City Council conduct a public hearing and receive public testimony; and introduce Ordinance No. 917, amending Section 3.5.2 and adding Section 3.5.3 to the Duarte Town Center Specific Plan thereby establishing regulations regarding housing to implement the recently adopted Housing Element.

Respectfully submitted,

Dr. Daniel Jordan
City Manager

CITY OF DUARTE

**MINUTES OF THE SPECIAL JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

TUESDAY, MARCH 28, 2023 – 4:30 PM

4:30PM - CITY COUNCIL GOALS WORKSHOP

1. CALL TO ORDER

Mayor Schulz called the Special Meeting to order at 4:43 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz

Councilmembers Absent: None

Staff Present:

Daniel Jordan, City Manager

Thai Viet Phan, City Attorney

Craig Hensley, Director of Community Development

Manuel Enriquez, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

Victoria Rocha, Assistant to the City Manager

Annette Juarez, City Clerk

Christine Soo, Deputy City Clerk/ Administrative Secretary

2. ORAL COMMUNICATIONS – ITEMS LISTED ON THIS AGENDA

None.

3. CITY COUNCIL GOALS WORKSHOP

City Manager Jordan gave a presentation on the City's 2023-2026 strategic plan; he reviewed the goals that the City will strive to achieve in the upcoming year.

Discussion ensued regarding working improvements to foster an effective City government, the long-term health of the City's financial condition, safety and security around the City's neighborhoods and communities, reducing the incidence and effects of homelessness, economic development throughout attractive commercial centers, enhancement of the community's physical beauty and facade, and continuity of delivering high-quality recreational and educational amenities for the community.

The City Council gave feedback and direction regarding the proposed goals.

4. ADJOURNMENT – To Scheduled Regular City Council Meeting

At 6:48 p.m. the City Council adjourned the meeting to the scheduled regular City Council meeting.

Jody Schulz, Mayor

Annette Juarez, City Clerk

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

**TUESDAY, MARCH 28, 2023
7:00 PM – Regular Session**

1. CALL TO ORDER

Mayor Schulz called the meeting to order at 7:04 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz
Councilmembers Absent: None
Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Annette Juarez, City Clerk
Christine Soo, Deputy City Clerk/ Administrative Secretary

2. PLEDGE TO THE FLAG

The flag salute was led by Senator Rubio representative, Alex Avanesyan.

3. ADOPTION OF THE AGENDA

Moved by Councilmember Finlay, seconded by Mayor Pro-Tem Truong, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

4. SPECIAL ITEMS

A. Mayor's Youth Council Update

Members of the Mayor's Youth Council shared upcoming events and reported on events the Council has participated in.

B. Presentation of Duarte Public Safety Crime Prevention Programs with Azusa Pacific University

Public Safety Services Director Villalobos introduced Azusa Pacific University Professor, Dr. Tuthill, and provided a brief background of the City's public safety programs.

Dr. Tutill presented a preliminary evaluation of the Duarte Youth Violence Intervention Programs; discussed various themes the programs necessitate to create a positive environment; and shared how these programs have lasting impacts on the lives of the youth.

C. Public Safety Department Update

Public Safety Director Villalobos provided an update on Part One crimes; he reported on the tabletop training the Public Safety Department had with LA County Fire and LA County Sheriff's Department.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Assistant to the City Manager Rocha announced upcoming city events.

Jenny, from the Duarte Library, announced upcoming library events.

Alex Avanesyan introduced himself as the new district representative for the City of Duarte from Senator Susan Rubio's office. He shared that he was looking forward to working with the City.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

John Fasana suggested fundraising for the upcoming fireworks show, inquired about fire zones and inspections, and he suggested having a presentation on the water barrel pilot.

Gene Jones expressed concerns about the accessibility of the mulch at the mulch giveaway event and suggested that the event be hosted at a parking lot.

7. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – March 14, 2023 Special Meeting and March 14, 2023 Regular Meeting. (CC/HA/FA)
- D. Approval of Warrants – March 28, 2023. (CC/HA/FA)
- E. Receive and file the Public Safety Department Status Report for March 2023.
- F. Approval of an Agreement for Municipal Citation Legal Services with Civica Law Group, APC.
- G. Approval of and Agreement for Code Enforcement Legal Services Civica Law Group, APC.
- H. Award of Contract for the FY 22-23 Street Rehabilitation Project to All American Asphalt in the amount of \$794,222.
- I. Adoption of Resolution 23-05 to adopt a plan for FY 2023-24 SB1 Funding: The Road Repair and Accountability Act of 2017 Project List.
- J. Approval of Cal Cities FY 2023-24 State Budget Asks and Requests Letter.
- K. Approval of City Council Conference Attendance.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Items 7A-7K of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

9. PUBLIC HEARINGS

None.

10. **BUSINESS ITEMS**

A. **Consideration of a Professional Services Agreement with MIG for Design Services – Duarte Park Revitalization**

Councilmember Kang left the meeting at 8:01 p.m.

Parks and Recreation Director Enriquez presented a staff report; he described the current conditions of Duarte Park, the challenges posed by outdated infrastructure of the park, and proposed ideas to revitalize the park. He also reported that public engagement will be a component before development takes place and that the new play areas will be inclusive and meet ADA requirements.

Moved by Councilmember Garcia, seconded by Councilmember Finlay, and carried by the following vote of the Council to authorize the City Manager to execute the Professional Services Agreement with MIG, Inc. in the amount of \$54,240 for design services for the Duarte Park Revitalization project.

- AYES: FINLAY, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ
- NOES: NONE
- ABSTAIN: NONE
- ABSENT: KANG

11. **CONTINUATION OF ORAL COMMUNICATIONS**

None.

12. **ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR**

Mayor Schulz asked Staff, Councilmembers, and all meeting attendees to state one thing they were grateful for.

Councilmember Garcia offered condolences to Peggy Lorretta Robinson’s family.

13. **ADJOURNMENT**

At 8:24 p.m. the City Council adjourned the meeting in memory of Peggy Loretta Robinson.

Jody Schulz, Mayor

Annette Juarez, City Clerk



City of Duarte

Council Warrant Register By Account By Fund

Payment Dates 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1605-7737	CURO MANAGED PRINT PRODU...	SC Excursion Lanyards	218432		1,580.12
100-1605-7733	CURO MANAGED PRINT PRODU...	SC 2022 Community Yard Sale Signage	218432		356.19
100-1815-7631	THE TECHNOLOGY DEPOT INC	Annual Hardware Support 1/1/2023 - 12/31/2023	3122		3,095.00
100-1205-7887	HOME DEPOT CREDIT SERVICES	Electrical Tools	BD23-1283		87.53
100-1605-7733	THEODORE SIEGEL	SC "The Birds" Screening/Presentation	218462		150.00
100-1020-7980	SHAFFER AWARDS	Duarte 'D' Pins	218461		1,058.40
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD23-1283		238.50
100-1610-7618	HOME DEPOT CREDIT SERVICES	Fitness Ctr Repairs	BD23-1283		124.44
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	BD23-1283		177.72
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Repairs/Supplies	BD23-1283		120.89
100-1605-7735	CAPITAL ONE	TC Basketballs	BD23-1284		104.54
100-1605-7735	CAPITAL ONE	TC Snack Bar Supplies	BD23-1284		118.12
100-1205-7980	HOME DEPOT CREDIT SERVICES	PS Facility Supplies	BD23-1283		59.34
100-1405-7800	CHARLES ABBOTT ASSOCIATES ...	Building & Safety Srvcs 2/2023	3088		17,469.87
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect 4/2023	3123		653.29
100-1815-7830	THE TECHNOLOGY DEPOT INC	Cloud Connect SIP & E911 Bundle 4/2023	3122		316.25
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 4/2023	3123		464.20
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 4/2023	3123		652.74
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 4/2023	3123		608.30
100-1605-7735	J & J SPORTS & TROPHIES	TC 3 on 3 Basketball Tournament Trophies	218446		141.12
100-1020-7724	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	3082		161.58
100-1415-7916	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	3082		2,009.15
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	3082	250016-Oper of Acq Prop-1229 ...	58.55
100-1410-7980	HOME DEPOT CREDIT SERVICES	Parts & Supplies	BD23-1283		176.16
100-1605-7741	CAPITAL ONE	LAS Basketball Supplies	BD23-1284		41.84
100-1610-7652	J D STROPLE	SC Broken Windows Glass Replacement	218464		1,654.00
100-1610-7652	ALBERTOS PLUMBING	ROP Bldg/Playground Drinking Fountain Installation	218424		4,059.11
100-1825-7747	ALBERTOS PLUMBING	ROP Bldg/Playground Drinking Fountain Installation	218424	202302-Exp-Bev.Container FY21...	1,965.89
100-1605-7730	CAPITAL ONE	Eggfest 2023 Egg Hunt Candy	BD23-1284		1,446.48
100-1610-7652	MUSCO SPORTS LIGHTING LLC	Annual Light Controller Service Fee	3109		1,425.00
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC/CC Misc Repairs/Supplies	BD23-1283		220.14
100-1605-7730	CAPITAL ONE	Eggfest 2023 Egg Hunt Candy/Supplies	BD23-1284		568.84
100-1605-7733	HOLIDAY GOO INC	SC Easter Event Supplies	218443		120.14
100-1605-7735	CAPITAL ONE	TC Fashion Show Supplies	BD23-1284		281.13
100-1610-7652	WESTERN EXTERMINATOR CO...	Mosquito Program-Teen Ctr 3/2023	3134		179.20
100-1610-7652	AIR-TRO INC	Duarte Park HVAC Service Call	218423		136.00
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 4/1/2023 - 6/30/2023	218466		12,366.50
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	3096		619.47

Council Warrant Register By Account

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 2/2023	3105		195,872.27
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 2/2023	3105	202205/1205-7781-ARPA-Coro...	212,019.83
100-1005-7640	CESAR A GARCIA	Club Meeting w/DHS Students	3097		87.51
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 3/2023	3078		61.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 3/2023	3078		61.00
100-1020-7712	TRIEPEI SMITH & ASSOCIATES	Communication & Social Media Management 3/2023	3125		9,030.00
100-1610-7618	SIGNAL HILL AUTO ENTERPRISES	CC Vacuum	3116		583.74
100-1605-7733	SMART & FINAL	SC St Patricks Day/Easter Supplies	3117		403.03
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Cmty Ctr 3/2023	3135		73.25
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-City Hall 3/2023	3135		73.25
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-FC/Pool 3/2023	3135		73.25
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Senior Ctr 3/2023	3135		73.25
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Teen Ctr 3/2023	3135		73.25
100-2121	MOORE IACOFANO GOLTSMAN ...	Westminster Garden Project 2/2023 (R94281)	218455	202217-Dep-Westminster Gard...	2,332.50
100-1605-7733	M & L ENTERPRISES SPORTS	SC Softball League Fee/Softballs	218450		751.60
100-1610-7652	IT'S A GAS INC	Senior Ctr Helium	3101		558.63
100-1410-7815	BRIGHTVIEW LANDSCAPE SERVI...	Brush Clearance-North Spinks Canyon Parcel	3082		16,687.50
100-1410-7815	BRIGHTVIEW LANDSCAPE SERVI...	Brush Clearance-Greenbank Parcel	3082		17,616.07
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 2/2023	3114		9,568.86
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 2/2023	3114		600.00
100-1015-7686	RUTAN & TUCKER LLP	Telecommunications Legal 2/2023	3114		93.26
100-2121	RUTAN & TUCKER LLP	Esperanza Legal 2/2023	3114	202126-Pass Thru Dep-Esperan...	167.50
100-1015-7686	RUTAN & TUCKER LLP	Mel Canyon Eminent Domain Legal 2/2023	3114		153.00
100-2126	SEEMA PARWEEN	Const/Demo Deposit Refund (Pmt#2021-341)	218458		1,368.00
100-5004	SEEMA PARWEEN	Administrative Fee (Pmt#2021-341)	218458		-125.00
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 3/8/2023	3120		160.00
100-1605-7736	MICHELLE M FANARA	Instructor Fee-Shaolin Kempo Karate Winter 2023	3092		84.00
100-1610-7652	DARRELL RAY CARROLL	FC Guard Room Door Lock	218430		387.63
100-1405-8100	RKA CONSULTING GROUP	Civic Center Courtyard ADA Improvement 2/2023	3112	202102-Cap Improv-CH CDBG ...	160.00
100-1605-7733	STAPLES ADVANTAGE	SC Tape	3119		26.24
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	3089		16.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	3089		42.27
100-1825-7980	PAPER RECYCLING & SHREDDIN...	Document Shredding 3/21/2023	218457		58.00
100-1605-7736	THE TALENTED ARTS SCHOOL O...	Instructor Fee-Hip Hop Winter S2	3124		227.50
100-1605-7733	J & J SPORTS & TROPHIES	SC Softball Jerseys & Hats	218446		641.66
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Yard 3/2023	3134		162.40
100-1605-7733	STAPLES ADVANTAGE	SC Supplies	3119		40.08
100-1810-7673	OCCUPATIONAL HEALTH CENTE...	Physical Exam/Drug Testing 3/21/2023	218456		114.00
100-1205-7782	ALL CITY MANAGEMENT SERVIC...	Crossing Guard Srvcs 3/5/2023 - 3/18/2023	3079		6,071.76

Council Warrant Register By Account

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7741	SCMAF-SAN GABRIEL VALLEY	Basketball Tournament Team Entries	218460		700.00
100-4302	JUAN LOPEZ	Citation Refund	218449		30.00
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Sump Alarm Service	3120		59.50
100-1405-7965	MOORE IACOFANO GOLTSMAN ...	Environmental Srvc-Mel Cyn Debris Basin 2/2023	218455	202316/1405-7965-Melcanyon...	23,146.45
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 3/2023	3091		145.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr HVAC Service Call	218421		440.00
100-1010-7651	COUNTY OF LA REGISTRAR-REC...	Election Services 11/8/2022 Election	218431		64,677.79
100-1010-7610	CHRISTINE SOO	City Clerk Technical Training Expenses	3118		264.36
100-1825-7630	CANON FINANCIAL SERVICES INC	CH(2)/PS/SC/TC Copier Lease 4/1/2023 - 4/30/2023	218428		1,725.23
100-1825-7631	CANON FINANCIAL SERVICES INC	CH(2)/PS/SC/TC Copier Maint 2/1/2023 - 2/28/2023	218428		440.92
100-1010-7614	STAPLES ADVANTAGE	Goal Setting Session Supplies	3119		160.05
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	3119		71.46
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3119		329.14
100-2126	MARIA KARAGOZIAN	Const/Demo Deposit Refund (Pmt#2021-493)	218447		500.00
100-1205-7787	MVP, LLC	Actual 2022 CAM/Taxes/Rubbish/Insurance	3110		2,404.56
100-2121	ARMSTRONG & WALKER LAND...	Esperanza Linear Park Landscape Review	3080	202126-Pass Thru Dep-Esperan...	1,820.00
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	3119		190.81
100-1205-7694	STAPLES ADVANTAGE	Commission Supplies	3119		30.03
100-1205-7694	STAPLES ADVANTAGE	PS Commission Supplies	3119		15.64
100-1205-7787	MVP, LLC	Public Safety Lease	3110		13,291.37
100-1605-7730	CURO MANAGED PRINT PRODU...	Cesar Chavez Day Event Program	218432		62.02
100-1815-7632	CDW GOVERNMENT	Parallels Desktop for Mac	3087		4,621.00
100-1610-7652	JOSEPH A MARTINEZ	ROP Bldg Floor Repairs	3108		500.00
100-1020-7713	JOSEPH A MARTINEZ	Museum Electrical/Plumbing Work	3108		850.00
100-2026	ELIZABETH MATTES	Equipment Deposit Refund	218452		25.00
100-1205-7610	U.S. BANK	Brian V Mtg w/Sergeant Fiedler (Noodle Star)	3130		28.11
100-1205-7610	U.S. BANK	LASD/Fire Tabletop Exercise 3/21/23 (Starbucks)	3130		40.00
100-1205-7610	U.S. BANK	Criminal Prosecution Training 3/14/23 (Hope Rest)	3130		47.69
100-1205-7610	U.S. BANK	Special Assignment Meeting 3/14/23 (Spices Thai)	3130		50.49
100-1205-7610	U.S. BANK	LASD/Fire Tabletop Exercise 3/21/23 (Mikomi Sushi)	3130		64.39
100-1205-7614	U.S. BANK	Office Supplies (Amazon)	3130		7.14
100-1205-7615	U.S. BANK	EOC Area D Radio Batteries (Battery Universe)	3130		124.66
100-1205-7615	U.S. BANK	EOC Camera System SIM Card Shipping (UPS)	3130		6.20
100-1205-7615	U.S. BANK	EOC Volunteer Dinner 2/24/23 (Max's)	3130	202315-Flood Response & Clea...	169.00
100-1205-7779	U.S. BANK	DART Trip 3/21/23 Tickets (Look Cinema)	3130		119.25
100-1205-7779	U.S. BANK	DART Trip Food 3/16/23 (In-N-Out)	3130		69.18
100-1205-7779	U.S. BANK	DART Reading Club April's Book (Amazon)	3130		186.40
100-1205-7779	U.S. BANK	A-Team Event 4/6/23 Incentive Prize (Target)	3130		330.74

Council Warrant Register By Account

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7779	U.S. BANK	DART Park Clean up Dinner 3/13/23 (Costco)	3130		21.94
100-1205-7779	U.S. BANK	A-Team Suppiles (Amazon)	3130		20.94
100-1205-7779	U.S. BANK	DART Trip 3/21/23 Food (Blaze Pizza)	3130		167.22
100-1205-7779	U.S. BANK	Youth Kids Empire 2/27/23 Food (Little Caesars)	3130		140.40
100-1205-7980	U.S. BANK	REFUND-Dart Trip Lodging 2/2023 (AirBnb)	3130		-1,433.10
100-1205-8030	U.S. BANK	IPMC Code Book (Santiago Canyon Bookstore)	3130		54.95
100-1405-7610	U.S. BANK	Interview Panel Lunch 3/7/23 (Heemo Sushi)	3131		122.26
100-1405-7612	U.S. BANK	Lg Data File Transfer (Hightail)	3131		15.99
100-1410-7610	U.S. BANK	Lamberto/Alex MSA Traffic Control Training	3131		175.95
100-1410-7610	U.S. BANK	Sean/Kenny MSA Traffic Control Training	3131		175.95
100-1410-7610	U.S. BANK	Sean McBride PAPA Continuing ED Classes	3131		200.00
100-1410-7612	U.S. BANK	Gerard Batista ISA Membership Renewal	3131		185.00
100-1410-7612	U.S. BANK	Gerard Batista CWEA Membership Renewal	3131		202.00
100-1410-7980	U.S. BANK	Wood Plug Cutter/Bits (Amazon)	3131		32.73
100-1410-7980	U.S. BANK	Field Services Gloves (Amazon)	3131		277.80
100-1410-7980	U.S. BANK	Security Bit Kits (Amazon)	3131		72.40
100-1610-7652	U.S. BANK	City Yard Clarifier Pump (Powerflo Products)	3131		1,446.24
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	3128		18.00
100-1010-7980	U.S. BANK	Duarte Fashion Show Committee Lunch (GrubHub)	3128		109.15
100-1010-7980	U.S. BANK	CC Meeting Dinner 3/14/23 (DoorDash-Crumbl)	3128		38.08
100-1010-7980	U.S. BANK	CC Meeting Dinner 3/14/23 (GrubHub-Janet's)	3128		34.30
100-1010-7980	U.S. BANK	CC Goal Setting Workshop 3/28/23 (Cabreras)	3128		367.71
100-1010-7980	U.S. BANK	CC Meeting Dinner 2/28/23 (GrubHub)	3128		24.03
100-1010-7980	U.S. BANK	CC Meeting Dinner 3/14/23 (DoorDash-TheGalley)	3128		153.42
100-1010-7980	U.S. BANK	DashPass 3/5/2023 - 4/5/2023 (DoorDash)	3128		9.99
100-1010-7980	U.S. BANK	CC Goal Setting Workshop 3/28/23 (Instacart)	3128		33.99
100-1010-7980	U.S. BANK	CC Meeting Dinner 2/28/23 (DoorDash)	3128		188.47
100-1020-7712	U.S. BANK	Spotify Subscription	3128		9.99
100-1020-7980	U.S. BANK	CAPIO EPIC Awards Website Application	3128		140.00
100-1205-7612	U.S. BANK	Aida Torres ICMA Membership	3128		200.00
100-1205-7612	U.S. BANK	Brian Villalobos ICMA Membership	3128		200.00
100-1020-7726	U.S. BANK	Adobe Creative Cloud/Acrobat 3/13/23 - 4/12/23	3129		34.99
100-1205-7779	U.S. BANK	DART Spring Break Trip 4/3/2023 (AirBnB)	3129	201629-Youth Prgm-Community..	1,811.94
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 3/4/23 - 4/3/23	3129		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 3/4/23 - 4/3/23	3129		7.75

Council Warrant Register By Account

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1805-7610	U.S. BANK	Kristen Petersen CCCA Conf Registration 5/2023	3129		825.00
100-1805-7614	U.S. BANK	Office Supplies (Amazon)	3129		53.96
100-1810-7611	U.S. BANK	Employee Meeting/Training Coffee (Starbucks)	3129		51.25
100-1810-7611	U.S. BANK	Employee Meeting/Training Food (Smart & Final)	3129		296.77
100-1810-7614	U.S. BANK	HR Office Supplies (Amazon)	3129		135.40
100-1815-7632	U.S. BANK	Finance Webinar 3/7/23 - 4/6/23 (Zoom)	3129		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat 3/13/23 - 4/12/23	3129		675.74
100-1020-7711	U.S. BANK	Office Celebration 3/28/23 (85 Degrees)	3132		34.00
100-1605-7610	U.S. BANK	Alberto Castenada-Salazar SCPPOA March 23 Meeting	3132		20.00
100-1605-7610	U.S. BANK	Alberto Castenada-Salazar SCMAF/SCPPOA Workshop	3132		30.00
100-1605-7610	U.S. BANK	Alberto Castenada-Salazar SCPPOA April 23 Meeting	3132		10.00
100-1605-7612	U.S. BANK	When-to-Work Subscription 3/16/23 - 4/15/24	3132		360.00
100-1605-7614	U.S. BANK	Calculator (Amazon)	3132		14.32
100-1605-7614	U.S. BANK	FC Cash Register Tape (Amazon)	3132		17.08
100-1605-7614	U.S. BANK	Disposable Cutlery (Amazon)	3132		24.13
100-1605-7614	U.S. BANK	Laptop Case (Best Buy)	3132		60.57
100-1605-7614	U.S. BANK	Standing Desk Converter (Amazon)	3132		240.11
100-1605-7650	U.S. BANK	P&R Director Car Wash (Nu Way Hand Wash)	3132		34.98
100-1605-7693	U.S. BANK	MYC Dinner 3/6/23 (Domino's Pizza)	3132		108.98
100-1605-7730	U.S. BANK	Easter Egg Hunt Supplies (Amazon)	3132		229.97
100-1605-7733	U.S. BANK	SC St Patricks Day/Easter Decorations (Amazon)	3132		295.23
100-1605-7733	U.S. BANK	SC DJ Dance Supplies 3/23/23 (Amazon)	3132		61.69
100-1605-7735	U.S. BANK	TC Spring Fashion Show Gift Cards (Macy's)	3132		1,760.00
100-1605-7735	U.S. BANK	3 on 3 Basketball Tournament Gift Cards (In-N-Out)	3132		120.00
100-1605-7737	U.S. BANK	Adult Excursion Deposit (Dodger Mobile Payment)	3132		552.00
100-1605-7737	U.S. BANK	Adult Excursion Hotel/Casino Deposit 3/30/2023	3132		600.00
100-1605-7741	U.S. BANK	Youth Basketball Pizza 3/2/23 (Little Caesars)	3132		131.04
100-1605-7980	U.S. BANK	Claudio Ausensi Flowers (Cynthia's Flowers)	3132		181.91
100-1605-7980	U.S. BANK	Staff Breakfast Meeting 3/9/23 (T Burgers)	3132		74.89
100-1605-7980	U.S. BANK	Misc Recreation Supplies (Winner Party Inc)	3132		37.35
100-1605-7980	U.S. BANK	Dodger Day Bowls (Amazon)	3132		16.53
100-1610-7616	U.S. BANK	FC Underwater Egg Hunt Supplies (Amazon)	3132		590.56
100-1610-7618	U.S. BANK	Janitorial Supplies (Amazon)	3132		98.06
100-1605-7756	CHRISTOPHER J TUCKER	Instructor Fee-SC Tai Qi Winter 2023	3127		210.00
100-1410-7650	WARDS SERVICE	Vehicle #9 Service	3133		119.99
100-2126	DUARTE MULTIFAMILY LLC	Const/Demo Deposit Refund (Pmt#2020-178)	218435		30,000.00

Council Warrant Register By Account

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7730	SMART & FINAL	Underwater Egg Hunt Supplies	3117		288.09
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	3117		242.15
100-1605-7737	SMART & FINAL	Senior Ctr Excursion Snacks	3117		183.45
100-1405-7612	AMERICAN PLANNING ASSOCIA...	Nicholas Baldwin Membership 4/1/2023 - 4/30/2024	218425		672.00
100-1205-7610	DUARTE PUBLIC SAFETY PETTY ...	DUSD Golden Apple Recognition	218436		90.00
100-1205-7779	DUARTE PUBLIC SAFETY PETTY ...	A-Team Field Trip Lunch	218436		20.64
100-1205-7980	DUARTE PUBLIC SAFETY PETTY ...	Office Water	218436		32.00
100-2121	ARMSTRONG & WALKER LAND...	Landscape Plan Check-2666 Hunt Dr (MXM)	3080		1,130.00
100-1500	MARILYN MAYS	Advance-Wild Stylez Dance Competition	218453		1,650.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	3089		26.36
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	3089		8.64
100-1810-7980	SMART & FINAL	Staff Lunch Supplies (Dodger Day)	3117		85.39
100-1205-7762	CALE AMERICA INC	WTP Fees 3/2023	3085		580.26
100-1605-7756	WILLARD KENNETH BERRY	Instructor Fee-SC Line Dance	3081		122.50
100-1605-7002	PAMELA ROMERO	CPR Stipend	3113		76.92
100-1605-7733	SMART & FINAL	Senior Ctr Lunch Supplies	3117		54.93
100-1605-7745	DUARTE RECREATION PETTY CA...	TC Boxing Supplies	218437		31.19
100-1610-7618	DUARTE RECREATION PETTY CA...	Facility Maintenance Supplies	218437		73.15
100-1810-7611	DUARTE RECREATION PETTY CA...	JPIA Playground Training Coffee/Bagels	218437		72.40
100-1605-7735	DAYANNA LEYVA	Youthworks Internship Program	218448		100.00
100-1605-7735	CESAR FRANCO	Youthworks Internship Program	218439		100.00
100-1605-7735	ISELA ESTRADA	Youthworks Internship Program	218438		100.00
100-1605-7735	ABIGAIL GARABEDIAN	Youthworks Internship Program	218440		100.00
100-1605-7735	DEARION HYSAW	Youthworks Internship Program	218445		100.00
100-1605-7735	ANNA PEREZ	Youthworks Internship Program	218459		100.00
100-1605-7735	MICHAEL DANDURAND	Youthworks Internship Program	218433		100.00
100-1605-7756	ABRAHAM MARTINEZ	Instructor Fee-SC Piano	3107		525.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 2/2023	3112		400.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 2/2023	3112		240.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 2/2023	3112		2,720.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspection 2/2023	3112		240.00
100-1405-7969	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Improvements 2/2023	3112	202118-ATP Cycle 4-City Engine...	2,000.00
100-1605-7730	CURO MANAGED PRINT PRODU...	2023 Eggfest Signage	218432		324.45
100-2126	SMITH AND SEVERSON BUILDE...	Const/Demo Deposit Refund (Pmt#2021-516)	218463		20,000.00
100-5004	SMITH AND SEVERSON BUILDE...	Administrative Fee (Pmt#2021- 516)	218463		-125.00
100-2120	BERTHA MOLINA	ROP Bldg Rent Deposit Refund	218454		150.00
100-2120	GRECIA HERNANDEZ	ROP Bldg Rent Deposit Refund	218441		150.00
100-2120	ORNALDO HUERTA	SC Rent Deposit Refund	218444		500.00
100-4402	ORNALDO HUERTA	Extra Cleaning Fee	218444		-28.75
100-1805-7965	HINDERLITER, DE LLAMAS & AS...	Sales Tax Audit 1/2023 - 3/2023	218442		1,761.74
100-1805-7965	HINDERLITER, DE LLAMAS & AS...	Transaction Tax Audit 1/2023 - 3/2023	218442		1,091.80
100-1015-7682	BURKE, WILLIAMS & SORENSEN...	Labor Legal Services 2/2023	3084		3,873.25
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	3097		75.00
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	3106		75.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	3094		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	3126		75.00
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	3115		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	3102		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	3104		75.00

Council Warrant Register By Account

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	3121		566.00
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	3111		566.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	3099		435.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	218426		435.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	3103		435.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	3083		218.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	3090		435.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	3093		435.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	3086		566.00
100-1605-7730	CARLOS MARTINEZ	2023 Eggfest Event Bouncer Rentals	218451		475.00
100-2012	CALIFORNIA BUILDING STANDARDS	Green Bldg Fees Q1 2023	218427		94.00
100-2013	DEPARTMENT OF CONSERVATION	Strong Motion Fee (SMIP) Q1 2023	218434		298.20
100-5004	CALIFORNIA BUILDING STANDARDS	Local Gov't Retainer Q1 2023	218427		-9.40
100-5004	DEPARTMENT OF CONSERVATION	Local Agency Fee Q1 2023	218434		-14.91
100-1410-7650	HUNTINGTON TIRE & AUTO CENTER	Vehicle #10 Tires	3100		748.14
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/2023 - 5/1/2023	BD23-1286		410.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/2023 - 5/1/2023	BD23-1287		384.00
100-1605-7733	TIFFANY'S CATERING	SC Mother's Day Tea Food	218465		3,617.66
Fund 100 - GENERAL FUND Total:					743,259.08
Fund: 220 - GAS TAX FUN					
220-2127	CARE FOR THE CHILDREN	Retention	218429		-2,967.50
220-2225-8100	CARE FOR THE CHILDREN	Citywide Curb House Address Number Painting	218429		59,350.00
220-2205-8070	WS PAVE INC	Pothole Repair-Huntington Dr	3136		5,000.00
Fund 220 - GAS TAX FUN Total:					61,382.50
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7915	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		10,537.29
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		6,807.23
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		681.41
240-2420-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		484.95
240-2421-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		1,826.50
240-2422-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		675.21
240-2423-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		1,264.50
240-2424-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		772.75
240-2425-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		562.00
240-2426-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		252.90
240-2427-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		885.61
240-2431-7914	BRIGHTVIEW LANDSCAPE SERVICES	Landscape Maintenance 3/2023	3082		1,124.00

Council Warrant Register By Account

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
240-2432-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	3082		1,173.18
240-2433-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	3082		744.65
240-2434-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	3082		498.78
240-2435-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	3082		702.50
240-2434-7887	ACOSTA GROWERS INC	Plant Replacement-Citrus Villas LLD	218422		198.45
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Ctr Sweeping 3/2023	3078		784.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					29,975.91
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 2/2023	3105		11,650.00
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					11,650.00
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-8013	FOOTHILL TRANSIT	48th Installment of 3rd Bus 3/2023	3095		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 2/2023	3095		27,098.21
440-5004	FOOTHILL TRANSIT	Duarte Local Service 2/2023	3095		-1,502.96
Fund 440 - PROPOSITION A TRANSIT FUND Total:					29,482.30
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-8013	FOOTHILL TRANSIT	48th Installment of 3rd Bus 3/2023	3095		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 2/2023	3095		22,171.27
460-5004	FOOTHILL TRANSIT	Duarte Local Service 2/2023	3095		-1,229.69
Fund 460 - PROPOSITION C TRANSIT FUND Total:					24,121.89
Fund: 681 - Former RDA Low-Mod Income Housing Asset Fund					
681-6815-7965	HARRIS & ASSOCIATES	FY22 SB341 Report 2/26/23 - 3/22/23	3098		303.75
Fund 681 - Former RDA Low-Mod Income Housing Asset Fund Total:					303.75
Grand Total:					900,175.43

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	743,259.08
220 - GAS TAX FUN	61,382.50
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	29,975.91
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	11,650.00
440 - PROPOSITION A TRANSIT FUND	29,482.30
460 - PROPOSITION C TRANSIT FUND	24,121.89
681 - Former RDA Low-Mod Income Housing Asset Fund	303.75
Grand Total:	900,175.43

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	162.51
100-1005-7641	Travel & Exp - Martin Del ...	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7610	Travel, Mtgs & Conf	264.36
100-1010-7612	Publications and Dues	18.00
100-1010-7614	Office Supplies	160.05
100-1010-7651	Election Services	64,677.79
100-1010-7980	Other Expenses	959.14
100-1015-7680	City Attorney Legal	9,568.86
100-1015-7682	Labor Counsel Legal	3,873.25
100-1015-7686	Other Legal Services	846.26
100-1020-7711	Employee Recognition C...	34.00
100-1020-7712	Community Information (...)	9,039.99
100-1020-7713	Historical Museum Bldg ...	850.00
100-1020-7724	Post Office Parking	161.58
100-1020-7726	Council Cablecasting	34.99
100-1020-7980	Other Expenses	1,198.40
100-1205-7610	Travel, Mtgs & Conf	320.68
100-1205-7612	Publications and Dues	400.00
100-1205-7614	Office Supplies	197.95
100-1205-7615	Emergency Supplies	299.86
100-1205-7694	Public Safety Commission	45.67
100-1205-7762	Parking Pass Kiosk Costs	580.26
100-1205-7779	Youth Programs	2,888.65
100-1205-7781	Contract Law Enforcement	407,892.10
100-1205-7782	Crossing Guard Contract ...	6,071.76
100-1205-7787	Public Safety Cntr Lease	15,695.93
100-1205-7887	Repairs & Replacements	87.53
100-1205-7980	Other Expenses	-1,341.76
100-1205-8030	Other Equipment	54.95
100-1405-7610	Travel, Mtgs & Conf	122.26
100-1405-7612	Publications and Dues	687.99
100-1405-7800	Building Department Serv...	18,263.87
100-1405-7965	Professional Services	23,146.45
100-1405-7967	Public Works Inspections	240.00
100-1405-7969	City Engineer	5,360.00
100-1405-8100	Other Capital Improveme...	160.00
100-1410-7610	Travel, Mtgs & Conf	551.90
100-1410-7612	Publications and Dues	387.00
100-1410-7650	Vehicle Maintenance	868.13
100-1410-7656	Emergency Generator	219.50
100-1410-7810	Street Sweeping	122.00

Account Summary

Account Number	Account Name	Payment Amount
100-1410-7815	Brush Clearance	34,303.57
100-1410-7980	Other Expenses	559.09
100-1415-7916	Landscape-Sport Park	2,009.15
100-1500	Advances	1,650.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	60.00
100-1605-7612	Publications and Dues	360.00
100-1605-7614	Office Supplies	356.21
100-1605-7650	Vehicle Maintenance	34.98
100-1605-7693	Youth Council	108.98
100-1605-7730	Special Events	3,394.85
100-1605-7733	Senior Center	6,526.19
100-1605-7735	Teen Center	3,232.66
100-1605-7736	Youth & Adult Recreation...	311.50
100-1605-7737	Adult Excursions	2,915.57
100-1605-7741	Sports/Playground Progr...	872.88
100-1605-7745	Boxing Program	31.19
100-1605-7756	Senior Recreation Classes	857.50
100-1605-7980	Other Expenses	310.68
100-1610-7616	Pool Supplies	590.56
100-1610-7617	Pool Chemicals	619.47
100-1610-7618	Building Supplies	1,878.79
100-1610-7636	Uniforms	43.05
100-1610-7652	Building Maint Services	11,510.37
100-1805-7610	Travel, Mtgs & Conf	825.00
100-1805-7614	Office Supplies	125.42
100-1805-7965	Professional Services	2,853.54
100-1810-7611	Training	420.42
100-1810-7614	Office Supplies	135.40
100-1810-7673	Physical Exams	114.00
100-1810-7980	Other Expenses	85.39
100-1815-7631	Equipment Maintenance	3,095.00
100-1815-7632	Software	5,376.74
100-1815-7820	Finance Software	12,366.50
100-1815-7821	Network & Internet Servi...	608.30
100-1815-7830	Telephone Services	2,086.48
100-1825-7613	Duplications And Photos	329.14
100-1825-7630	Equipment Lease	1,725.23
100-1825-7631	Equipment Maintenance	440.92
100-1825-7674	Retiree Health Insurance	4,091.00
100-1825-7747	Beverage Cont Recycling	1,965.89
100-1825-7945	Operation Of Acq Prop	58.55
100-1825-7980	Other Expenses	58.00
100-2012	Green Building Fees Payab..	94.00
100-2013	Strong Motions Fees Paya...	298.20
100-2026	EE Equipment Deposit	25.00
100-2120	Refundable Deposits	800.00
100-2121	Pass Through Deposits	5,450.00
100-2126	Construction and Demolit...	51,868.00
100-4302	Parking Citations	30.00
100-4402	Community Center Rentals	-28.75
100-5004	Other Revenue	-274.31
220-2127	Retention Payable	-2,967.50
220-2205-8070	Street Improvements (Cap...	5,000.00
220-2225-8100	Other Capital Improveme...	59,350.00
240-2410-7915	Landscape-Citywide	10,537.29
240-2410-7917	Landscape-Medians	7,488.64
240-2420-7914	Landscape Maintenance	484.95

Account Summary

Account Number	Account Name	Payment Amount
240-2421-7914	Landscape Maintenance	1,826.50
240-2422-7914	Landscape Maintenance	675.21
240-2423-7914	Landscape Maintenance	1,264.50
240-2424-7914	Landscape Maintenance	772.75
240-2425-7914	Landscape Maintenance	562.00
240-2426-7810	Street Sweeping	784.00
240-2426-7914	Landscape Maintenance	252.90
240-2427-7914	Landscape Maintenance	885.61
240-2431-7914	Landscape Maintenance	1,124.00
240-2432-7914	Landscape Maintenance	1,173.18
240-2433-7914	Landscape Maintenance	744.65
240-2434-7887	Repairs & Replacements	198.45
240-2434-7914	Landscape Maintenance	498.78
240-2435-7914	Landscape Maintenance	702.50
290-2905-7781	Contract Law Enforcement	11,650.00
440-4405-7960	Foothill Transit Operations	27,098.21
440-4405-8013	Vehicles (Capital)	3,887.05
440-5004	Other Revenue	-1,502.96
460-4605-7960	Foothill Transit Operations	22,171.27
460-4605-8013	Vehicles (Capital)	3,180.31
460-5004	Other Revenue	-1,229.69
681-6815-7965	Professional Services	303.75
Grand Total:		900,175.43

Project Account Summary

Project Account Key	Payment Amount
None	654,523.77
201629-Youth Prgm-Community Outreach Program	1,811.94
202102-Cap Improv-CH CDBG ADA Improvement	160.00
202118-ATP Cycle 4-City Engineer	2,000.00
202126-Pass Thru Dep-Esperanza MBK Site A	1,987.50
202205/1205-7781-ARPA-Coronavirus Recovery Fed	212,019.83
202217-Dep-Westminster Garden/Morrison House Proj	2,332.50
202302-Exp-Bev.Container FY21-22 CCP-21-081 FY24	1,965.89
202315-Flood Response & CleanUp Emergency Supplies	169.00
202316/1405-7965-Melcanyon Debris Catch Basin	23,146.45
250016-Oper of Acq Prop-1229 Pops Road	58.55
Grand Total:	900,175.43



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 3/2023	203298		61.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 3/2023	203299		61.00
Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:					122.00
Vendor: 6248 - ABIGAIL GARABEDIAN					
100-1605-7735	ABIGAIL GARABEDIAN	Youthworks Internship Program	3/2023		100.00
Vendor 6248 - ABIGAIL GARABEDIAN Total:					100.00
Vendor: 5706 - ABRAHAM MARTINEZ					
100-1605-7756	ABRAHAM MARTINEZ	Instructor Fee-SC Piano	3302023		525.00
Vendor 5706 - ABRAHAM MARTINEZ Total:					525.00
Vendor: 5086 - ACCO ENGINEERED SYSTEMS					
100-1610-7652	ACCO ENGINEERED SYSTEMS	Teen Ctr HVAC Service Call	20383010		440.00
Vendor 5086 - ACCO ENGINEERED SYSTEMS Total:					440.00
Vendor: 2061 - AIR-TRO INC					
100-1610-7652	AIR-TRO INC	Duarte Park HVAC Service Call	430941		136.00
Vendor 2061 - AIR-TRO INC Total:					136.00
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	ROP Bldg/Playground Drinking Fountain Installation	681798		4,059.11
100-1825-7747	ALBERTOS PLUMBING	ROP Bldg/Playground Drinking Fountain Installation	681798	202302-Exp-Bev.Container FY21...	1,965.89
Vendor 5561 - ALBERTOS PLUMBING Total:					6,025.00
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERVICE INC	Crossing Guard Srvcs 3/5/2023 - 3/18/2023	84361		6,071.76
Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:					6,071.76
Vendor: 3417 - AMERICAN PLANNING ASSOCIATION					
100-1405-7612	AMERICAN PLANNING ASSOCIATION	Nicholas Baldwin Membership 4/1/2023 - 4/30/2024	216739		672.00
Vendor 3417 - AMERICAN PLANNING ASSOCIATION Total:					672.00
Vendor: 6156 - ANNA PEREZ					
100-1605-7735	ANNA PEREZ	Youthworks Internship Program	3/2023		100.00
Vendor 6156 - ANNA PEREZ Total:					100.00
Vendor: 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT					
100-2121	ARMSTRONG & WALKER LANDSCAPE ARCHITECT	Esperanza Linear Park Landscape Review	3242023	202126-Pass Thru Dep-Esperanza	1,820.00
100-2121	ARMSTRONG & WALKER LANDSCAPE ARCHITECT	Landscape Plan Check-2666 Hunt Dr (MXM)	3282023		1,130.00
Vendor 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT Total:					2,950.00
Vendor: T4606 - BERTHA MOLINA					
100-2120	BERTHA MOLINA	ROP Bldg Rent Deposit Refund	R98132		150.00
Vendor T4606 - BERTHA MOLINA Total:					150.00
Vendor: 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC					
100-1020-7724	BRIGHTVIEW LANDSCAPE SERVICES INC	Landscape Maintenance 3/2023	8299399		161.58
100-1415-7916	BRIGHTVIEW LANDSCAPE SERVICES INC	Landscape Maintenance 3/2023	8299399		2,009.15
100-1825-7945	BRIGHTVIEW LANDSCAPE SERVICES INC	Landscape Maintenance 3/2023	8299399	250016-Oper of Acq Prop-1229 ...	58.55
100-1410-7815	BRIGHTVIEW LANDSCAPE SERVICES INC	Brush Clearance-North Spinks Canyon Parcel	8333195		16,687.50

Council Warrant Register By Vendor

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1410-7815	BRIGHTVIEW LANDSCAPE SERVI...	Brush Clearance-Greenbank Parcel	8333215		17,616.07
Vendor 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC Total:					36,532.85
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENSEN...	Labor Legal Services 2/2023	299354		3,873.25
Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:					3,873.25
Vendor: 5559 - CALE AMERICA INC					
100-1205-7762	CALE AMERICA INC	WTP Fees 3/2023	174094		580.26
Vendor 5559 - CALE AMERICA INC Total:					580.26
Vendor: 4495 - CALIFORNIA BUILDING STANDARDS COMMISSION					
100-2012	CALIFORNIA BUILDING STANDA...	Green Bldg Fees Q1 2023	1/2023 - 3/2023		94.00
100-5004	CALIFORNIA BUILDING STANDA...	Local Gov't Retainer Q1 2023	1/2023 - 3/2023		-9.40
Vendor 4495 - CALIFORNIA BUILDING STANDARDS COMMISSION Total:					84.60
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES INC	CH(2)/PS/SC/TC Copier Lease 4/1/2023 - 4/30/2023	30236010		1,725.23
100-1825-7631	CANON FINANCIAL SERVICES INC	CH(2)/PS/SC/TC Copier Maint 2/1/2023 - 2/28/2023	30236010		440.92
Vendor 5719 - CANON FINANCIAL SERVICES INC Total:					2,166.15
Vendor: 6229 - CAPITAL ONE					
100-1605-7735	CAPITAL ONE	TC Basketballs	04383		104.54
100-1605-7735	CAPITAL ONE	TC Snack Bar Supplies	21989		118.12
100-1605-7741	CAPITAL ONE	LAS Basketball Supplies	78803459		41.84
100-1605-7730	CAPITAL ONE	Eggfest 2023 Egg Hunt Candy	1370886449		1,446.48
100-1605-7730	CAPITAL ONE	Eggfest 2023 Egg Hunt Candy/Supplies	964432038		568.84
100-1605-7735	CAPITAL ONE	TC Fashion Show Supplies	311224929		281.13
Vendor 6229 - CAPITAL ONE Total:					2,560.95
Vendor: 5164 - CARLOS MARTINEZ					
100-1605-7730	CARLOS MARTINEZ	2023 Eggfest Event Bouncer Rentals	000011		475.00
Vendor 5164 - CARLOS MARTINEZ Total:					475.00
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	4/2023		435.00
Vendor 0028 - CATHERINE BRATTA Total:					435.00
Vendor: 1102 - CDW GOVERNMENT					
100-1815-7632	CDW GOVERNMENT	Parallels Desktop for Mac	HP57959		4,621.00
Vendor 1102 - CDW GOVERNMENT Total:					4,621.00
Vendor: 6340 - CESAR A GARCIA					
100-1005-7640	CESAR A GARCIA	Club Meeting w/DHS Students	2/28/2023		87.51
100-1005-7640	CESAR A GARCIA	Council Vehicle Allowance	4/2023		75.00
Vendor 6340 - CESAR A GARCIA Total:					162.51
Vendor: 6303 - CESAR FRANCO					
100-1605-7735	CESAR FRANCO	Youthworks Internship Program	3/2023		100.00
Vendor 6303 - CESAR FRANCO Total:					100.00
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7800	CHARLES ABBOTT ASSOCIATES ...	Building & Safety Svcs 2/2023	65571		17,469.87
Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:					17,469.87
Vendor: 6482 - CHRISTINE SOO					
100-1010-7610	CHRISTINE SOO	City Clerk Technical Training Expenses	3/14/23-3/17/23		264.36
Vendor 6482 - CHRISTINE SOO Total:					264.36
Vendor: 5586 - CHRISTOPHER J TUCKER					
100-1605-7756	CHRISTOPHER J TUCKER	Instructor Fee-SC Tai Qi Winter 2023	4		210.00
Vendor 5586 - CHRISTOPHER J TUCKER Total:					210.00

Council Warrant Register By Vendor

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4150007628		16.69
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4150007628		42.27
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4150702828		26.36
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4150702828		8.64
Vendor 5140 - CINTAS CORPORATION #693 Total:					93.96
Vendor: 0692 - COUNTY OF LA REGISTRAR-RECORDER/COUNTY CLERK					
100-1010-7651	COUNTY OF LA REGISTRAR-REC...	Election Services 11/8/2022 Election	23-2085		64,677.79
Vendor 0692 - COUNTY OF LA REGISTRAR-RECORDER/COUNTY CLERK Total:					64,677.79
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7737	CURO MANAGED PRINT PRODU...	SC Excursion Lanyards	5533		1,580.12
100-1605-7733	CURO MANAGED PRINT PRODU...	SC 2022 Community Yard Sale Signage	5624		356.19
100-1605-7730	CURO MANAGED PRINT PRODU...	Cesar Chavez Day Event Program	6570		62.02
100-1605-7730	CURO MANAGED PRINT PRODU...	2023 Eggfest Signage	6591		324.45
Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:					2,322.78
Vendor: 5025 - DARRELL RAY CARROLL					
100-1610-7652	DARRELL RAY CARROLL	FC Guard Room Door Lock	24834		387.63
Vendor 5025 - DARRELL RAY CARROLL Total:					387.63
Vendor: 6468 - DAYANNA LEYVA					
100-1605-7735	DAYANNA LEYVA	Youthworks Internship Program	3/2023		100.00
Vendor 6468 - DAYANNA LEYVA Total:					100.00
Vendor: 6403 - DEARION HYSAW					
100-1605-7735	DEARION HYSAW	Youthworks Internship Program	3/2023		100.00
Vendor 6403 - DEARION HYSAW Total:					100.00
Vendor: 5132 - DEPARTMENT OF CONSERVATION					
100-2013	DEPARTMENT OF CONSERVATI...	Strong Motion Fee (SMIP) Q1 2023	1/2023 - 3/2023		298.20
100-5004	DEPARTMENT OF CONSERVATI...	Local Agency Fee Q1 2023	1/2023 - 3/2023		-14.91
Vendor 5132 - DEPARTMENT OF CONSERVATION Total:					283.29
Vendor: T4601 - DUARTE MULTIFAMILY LLC					
100-2126	DUARTE MULTIFAMILY LLC	Const/Demo Deposit Refund (Pmt#2020-178)	R88586		30,000.00
Vendor T4601 - DUARTE MULTIFAMILY LLC Total:					30,000.00
Vendor: 3165 - DUARTE PUBLIC SAFETY PETTY CASH					
100-1205-7610	DUARTE PUBLIC SAFETY PETTY ...	DUSD Golden Apple Recognition	3282023		90.00
100-1205-7779	DUARTE PUBLIC SAFETY PETTY ...	A-Team Field Trip Lunch	3282023		20.64
100-1205-7980	DUARTE PUBLIC SAFETY PETTY ...	Office Water	3282023		32.00
Vendor 3165 - DUARTE PUBLIC SAFETY PETTY CASH Total:					142.64
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7745	DUARTE RECREATION PETTY CA...	TC Boxing Supplies	03302023		31.19
100-1610-7618	DUARTE RECREATION PETTY CA...	Facility Maintenance Supplies	03302023		73.15
100-1810-7611	DUARTE RECREATION PETTY CA...	JPIA Playground Training Coffee/Bagels	03302023		72.40
Vendor 0311 - DUARTE RECREATION PETTY CASH Total:					176.74
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	4/2023		566.00
Vendor 1533 - EFREN CASTRO Total:					566.00
Vendor: T4604 - ELIZABETH MATTES					
100-2026	ELIZABETH MATTES	Equipment Deposit Refund	3272023		25.00
Vendor T4604 - ELIZABETH MATTES Total:					25.00

Council Warrant Register By Vendor

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1357 - EXECUTIVE ELEVATOR INC					
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 3/2023	100983		145.00
Vendor 1357 - EXECUTIVE ELEVATOR INC Total:					145.00
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	148132		619.47
Vendor 4690 - FULLER ENGINEERING INC Total:					619.47
Vendor: T4605 - GRECIA HERNANDEZ					
100-2120	GRECIA HERNANDEZ	ROP Bldg Rent Deposit Refund	R98302		150.00
Vendor T4605 - GRECIA HERNANDEZ Total:					150.00
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1805-7965	HINDERLITER, DE LLAMAS & AS...	Sales Tax Audit 1/2023 - 3/2023	SIN026405		1,761.74
100-1805-7965	HINDERLITER, DE LLAMAS & AS...	Transaction Tax Audit 1/2023 - 3/2023	SIN026591		1,091.80
Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:					2,853.54
Vendor: 4936 - HOLIDAY GOO INC					
100-1605-7733	HOLIDAY GOO INC	SC Easter Event Supplies	20009		120.14
Vendor 4936 - HOLIDAY GOO INC Total:					120.14
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1205-7887	HOME DEPOT CREDIT SERVICES	Electrical Tools	6603893		87.53
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	4544296		238.50
100-1610-7618	HOME DEPOT CREDIT SERVICES	Fitness Ctr Repairs	2621655		124.44
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Supplies/Repairs	8020502		177.72
100-1610-7618	HOME DEPOT CREDIT SERVICES	Facility Maint Repairs/Supplies	6086503		120.89
100-1205-7980	HOME DEPOT CREDIT SERVICES	PS Facility Supplies	3900564		59.34
100-1410-7980	HOME DEPOT CREDIT SERVICES	Parts & Supplies	1521003		176.16
100-1610-7618	HOME DEPOT CREDIT SERVICES	SC/CC Misc Repairs/Supplies	6521958		220.14
Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:					1,204.72
Vendor: 6210 - HUNTINGTON TIRE & AUTO CENTER INC					
100-1410-7650	HUNTINGTON TIRE & AUTO CE...	Vehicle #10 Tires	57223		748.14
Vendor 6210 - HUNTINGTON TIRE & AUTO CENTER INC Total:					748.14
Vendor: 6467 - ISELA ESTRADA					
100-1605-7735	ISELA ESTRADA	Youthworks Internship Program	3/2023		100.00
Vendor 6467 - ISELA ESTRADA Total:					100.00
Vendor: 6090 - IT'S A GAS INC					
100-1610-7652	IT'S A GAS INC	Senior Ctr Helium	49504		558.63
Vendor 6090 - IT'S A GAS INC Total:					558.63
Vendor: 0594 - J & J SPORTS & TROPHIES					
100-1605-7735	J & J SPORTS & TROPHIES	TC 3 on 3 Basketball Tournament	29474		141.12
100-1605-7733	J & J SPORTS & TROPHIES	SC Softball Jerseys & Hats	29468		641.66
Vendor 0594 - J & J SPORTS & TROPHIES Total:					782.78
Vendor: 0695 - J D STROPLE					
100-1610-7652	J D STROPLE	SC Broken Windows Glass Replacement	3062023		1,654.00
Vendor 0695 - J D STROPLE Total:					1,654.00
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	4/2023		218.00
Vendor 3821 - JACQUELINE BURCKHARD Total:					218.00
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	4/2023		435.00
Vendor 0128 - JIM KIRCHNER Total:					435.00

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	4/2023		75.00
Vendor 6204 - JODY ERRANDI SCHULZ Total:					75.00
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	4/2023		435.00
Vendor 0086 - JOHN FASANA Total:					435.00
Vendor: 5299 - JOSEPH A MARTINEZ					
100-1610-7652	JOSEPH A MARTINEZ	ROP Bldg Floor Repairs	INV0373		500.00
100-1020-7713	JOSEPH A MARTINEZ	Museum Electrical/Plumbing Work	INV0374		850.00
Vendor 5299 - JOSEPH A MARTINEZ Total:					1,350.00
Vendor: T4603 - JUAN LOPEZ					
100-4302	JUAN LOPEZ	Citation Refund	D111582		30.00
Vendor T4603 - JUAN LOPEZ Total:					30.00
Vendor: 5761 - LIFE STORAGE #530					
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/2023 - 5/1/2023	80901		410.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/2023 - 5/1/2023	80902		384.00
Vendor 5761 - LIFE STORAGE #530 Total:					794.00
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	4/2023		435.00
Vendor 5060 - LINDA HENDERSON Total:					435.00
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 2/2023	232363EC	202205/1205-7781-ARPA-Coro...	212,019.83
100-1205-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 2/2023	232363EC		195,872.27
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					407,892.10
Vendor: 0460 - M & L ENTERPRISES SPORTS					
100-1605-7733	M & L ENTERPRISES SPORTS	SC Softball League Fee/Softballs	03202023		751.60
Vendor 0460 - M & L ENTERPRISES SPORTS Total:					751.60
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	4/2023		75.00
Vendor 0285 - MARGARET FINLAY Total:					75.00
Vendor: T2238 - MARIA KARAGOZIAN					
100-2126	MARIA KARAGOZIAN	Const/Demo Deposit Refund (Pmt#2021-493)	R92591		500.00
Vendor T2238 - MARIA KARAGOZIAN Total:					500.00
Vendor: 4422 - MARILYN MAYS					
100-1500	MARILYN MAYS	Advance-Wild Stylez Dance Competition	4/29/2023		1,650.00
Vendor 4422 - MARILYN MAYS Total:					1,650.00
Vendor: 6407 - MICHAEL DANDURAND					
100-1605-7735	MICHAEL DANDURAND	Youthworks Internship Program	3/2023		100.00
Vendor 6407 - MICHAEL DANDURAND Total:					100.00
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	4/2023		566.00
Vendor 1042 - MICHAEL TARR Total:					566.00
Vendor: 6321 - MICHELLE M FANARA					
100-1605-7736	MICHELLE M FANARA	Instructor Fee-Shaolin Kempo Karate Winter 2023	0000001		84.00
Vendor 6321 - MICHELLE M FANARA Total:					84.00

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5454 - MOORE IACOFANO GOLTSMAN INC					
100-2121	MOORE IACOFANO GOLTSMAN	...Westminster Garden Project 2/2023 (R94281)	0079942	202217-Dep-Westminster Gard...	2,332.50
100-1405-7965	MOORE IACOFANO GOLTSMAN	...Environmental Srvc-Mel Cyn Debris Basin 2/2023	0080028	202316/1405-7965-Melcanyon...	23,146.45
Vendor 5454 - MOORE IACOFANO GOLTSMAN INC Total:					25,478.95
Vendor: 4656 - MUSCO SPORTS LIGHTING LLC					
100-1610-7652	MUSCO SPORTS LIGHTING LLC	Annual Light Controller Service Fee	405043		1,425.00
Vendor 4656 - MUSCO SPORTS LIGHTING LLC Total:					1,425.00
Vendor: 2461 - MVP, LLC					
100-1205-7787	MVP, LLC	Actual 2022 CAM/Taxes/Rubbish/Insurance	3242023		2,404.56
100-1205-7787	MVP, LLC	Public Safety Lease	4/2023		13,291.37
Vendor 2461 - MVP, LLC Total:					15,695.93
Vendor: 6317 - OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA, A MEDICAL CORP					
100-1810-7673	OCCUPATIONAL HEALTH CENTE...	Physical Exam/Drug Testing 3/21/2023	78647392		114.00
Vendor 6317 - OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA, A MEDICAL CORP Total:					114.00
Vendor: T4607 - ORNALDO HUERTA					
100-2120	ORNALDO HUERTA	SC Rent Deposit Refund	R98309		500.00
100-4402	ORNALDO HUERTA	Extra Cleaning Fee	R98309		-28.75
Vendor T4607 - ORNALDO HUERTA Total:					471.25
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	4/2023		76.92
Vendor 1197 - PAMELA ROMERO Total:					76.92
Vendor: 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS					
100-1825-7980	PAPER RECYCLING & SHREDDIN...	Document Shredding 3/21/2023	541543		58.00
Vendor 6289 - PAPER RECYCLING & SHREDDING SPECIALISTS Total:					58.00
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-8100	RKA CONSULTING GROUP	Civic Center Courtyard ADA Improvement 2/2023	33331	202102-Cap Improv-CH CDBG ...	160.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 2/2023	33357		400.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 2/2023	33358		240.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 2/2023	33359		2,720.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspection 2/2023	33360		240.00
100-1405-7969	RKA CONSULTING GROUP	ATP Cycle 4 Ped/Bike Improvements 2/2023	33361	202118-ATP Cycle 4-City Engine...	2,000.00
Vendor 0904 - RKA CONSULTING GROUP Total:					5,760.00
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 2/2023	955116		9,568.86
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 2/2023	955117		600.00
100-1015-7686	RUTAN & TUCKER LLP	Telecommunications Legal 2/2023	955118		93.26
100-2121	RUTAN & TUCKER LLP	Esperanza Legal 2/2023	955119	202126-Pass Thru Dep-Esperan...	167.50
100-1015-7686	RUTAN & TUCKER LLP	Mel Canyon Eminent Domain Legal 2/2023	955120		153.00
Vendor 0196 - RUTAN & TUCKER LLP Total:					10,582.62
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	4/2023		75.00
Vendor 5263 - SAMUEL KANG Total:					75.00
Vendor: 0282 - SCMAF-SAN GABRIEL VALLEY					
100-1605-7741	SCMAF-SAN GABRIEL VALLEY	Basketball Tournament Team Entries	BB23DUARTE		700.00
Vendor 0282 - SCMAF-SAN GABRIEL VALLEY Total:					700.00

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4602 - SEEMA PARWEEN					
100-2126	SEEMA PARWEEN	Const/Demo Deposit Refund (Pmt#2021-341)	R92309		1,368.00
100-5004	SEEMA PARWEEN	Administrative Fee (Pmt#2021-341)	R92309		-125.00
Vendor T4602 - SEEMA PARWEEN Total:					1,243.00
Vendor: 0202 - SHAFFER AWARDS					
100-1020-7980	SHAFFER AWARDS	Duarte 'D' Pins	7166		1,058.40
Vendor 0202 - SHAFFER AWARDS Total:					1,058.40
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SIGNAL HILL AUTO ENTERPRISES	CC Vacuum	035914-01		583.74
Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:					583.74
Vendor: 0209 - SMART & FINAL					
100-1605-7733	SMART & FINAL	SC St Patricks Day/Easter Supplies	0421		403.03
100-1605-7730	SMART & FINAL	Underwater Egg Hunt Supplies	0061		288.09
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	0131		242.15
100-1605-7737	SMART & FINAL	Senior Ctr Excursion Snacks	0132		183.45
100-1810-7980	SMART & FINAL	Staff Lunch Supplies (Dodger Day)	0371		85.39
100-1605-7733	SMART & FINAL	Senior Ctr Lunch Supplies	0029		54.93
Vendor 0209 - SMART & FINAL Total:					1,257.04
Vendor: T4608 - SMITH AND SEVERSON BUILDERS LLC					
100-2126	SMITH AND SEVERSON BUILDERS LLC	Const/Demo Deposit Refund (Pmt#2021-516)	R94124		20,000.00
100-5004	SMITH AND SEVERSON BUILDERS LLC	Administrative Fee (Pmt#2021-516)	R94124		-125.00
Vendor T4608 - SMITH AND SEVERSON BUILDERS LLC Total:					19,875.00
Vendor: 2688 - STAPLES ADVANTAGE					
100-1605-7733	STAPLES ADVANTAGE	SC Tape	3533488950		26.24
100-1605-7733	STAPLES ADVANTAGE	SC Supplies	3533552659		40.08
100-1010-7614	STAPLES ADVANTAGE	Goal Setting Session Supplies	3533615999		160.05
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	3533616001		71.46
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3533616001		329.14
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	3533688476		190.81
100-1205-7694	STAPLES ADVANTAGE	Commission Supplies	3533688476		30.03
100-1205-7694	STAPLES ADVANTAGE	PS Commission Supplies	3533688477		15.64
Vendor 2688 - STAPLES ADVANTAGE Total:					863.45
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	4/2023		435.00
Vendor 0083 - STEVE ESBENSHADE Total:					435.00
Vendor: 1610 - SUNWEST ENGINEERING					
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 3/8/2023	SA-31109		160.00
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Sump Alarm Service	SA-33110		59.50
Vendor 1610 - SUNWEST ENGINEERING Total:					219.50
Vendor: 6457 - TERA MARTIN DEL CAMPO					
100-1005-7641	TERA MARTIN DEL CAMPO	Council Vehicle Allowance	4/2023		75.00
Vendor 6457 - TERA MARTIN DEL CAMPO Total:					75.00
Vendor: 3904 - TERESA RENTERIA					
100-1825-7674	TERESA RENTERIA	Health Insurance Reimbursement	4/2023		566.00
Vendor 3904 - TERESA RENTERIA Total:					566.00

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6369 - THE TALENTED ARTS SCHOOL OF PERFORMING ARTS					
100-1605-7736	THE TALENTED ARTS SCHOOL O...	Instructor Fee-Hip Hop Winter S2	0000010		227.50
Vendor 6369 - THE TALENTED ARTS SCHOOL OF PERFORMING ARTS Total:					227.50
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7631	THE TECHNOLOGY DEPOT INC	Annual Hardware Support 1/1/2023 - 12/31/2023	20057		3,095.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	Telephone Cloud Connect 4/2023	20657		653.29
100-1815-7830	THE TECHNOLOGY DEPOT INC	Cloud Connect SIP & E911 Bundle 4/2023	20658		316.25
100-1815-7830	THE TECHNOLOGY DEPOT INC	Mitel Maintenance 4/2023	20659		464.20
100-1815-7830	THE TECHNOLOGY DEPOT INC	SD Wan w/VELO Cloud Connect 4/2023	20660		652.74
100-1815-7821	THE TECHNOLOGY DEPOT INC	VITA Mgmt 4/2023	20661		608.30
Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:					5,789.78
Vendor: 5544 - THEODORE SIEGEL					
100-1605-7733	THEODORE SIEGEL	SC "The Birds" Screening/Presentation	4/20/2023		150.00
Vendor 5544 - THEODORE SIEGEL Total:					150.00
Vendor: 6310 - TIFFANY'S CATERING					
100-1605-7733	TIFFANY'S CATERING	SC Mother's Day Tea Food	5062023		3,617.66
Vendor 6310 - TIFFANY'S CATERING Total:					3,617.66
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	4/2023		75.00
Vendor 6100 - TONEY LEWIS Total:					75.00
Vendor: 5284 - TRIPEPI SMITH & ASSOCIATES					
100-1020-7712	TRIEPEI SMITH & ASSOCIATES	Communication & Social Media Management 3/2023	9716		9,030.00
Vendor 5284 - TRIPEPI SMITH & ASSOCIATES Total:					9,030.00
Vendor: 4674 - TYLER TECHNOLOGIES INC					
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 4/1/2023 - 6/30/2023	025-415222		12,366.50
Vendor 4674 - TYLER TECHNOLOGIES INC Total:					12,366.50
Vendor: 4484 - U.S. BANK					
100-1205-7610	U.S. BANK	Criminal Prosecution Training 3/14/23 (Hope Rest)	3272023BV		47.69
100-1205-7610	U.S. BANK	LASD/Fire Tabletop Exercise 3/21/23 (Mikomi Sushi)	3272023BV		64.39
100-1205-7610	U.S. BANK	Brian V Mtg w/Sergeant Fiedler (Noodle Star)	3272023BV		28.11
100-1205-7610	U.S. BANK	LASD/Fire Tabletop Exercise 3/21/23 (Starbucks)	3272023BV		40.00
100-1205-7610	U.S. BANK	Special Assignment Meeting 3/14/23 (Spices Thai)	3272023BV		50.49
100-1205-7614	U.S. BANK	Office Supplies (Amazon)	3272023BV		7.14
100-1205-7615	U.S. BANK	EOC Area D Radio Batteries (Battery Universe)	3272023BV		124.66
100-1205-7615	U.S. BANK	EOC Volunteer Dinner 2/24/23 (Max's)	3272023BV	202315-Flood Response & Clea...	169.00
100-1205-7615	U.S. BANK	EOC Camera System SIM Card Shipping (UPS)	3272023BV		6.20
100-1205-7779	U.S. BANK	DART Park Clean up Dinner 3/13/23 (Costco)	3272023BV		21.94
100-1205-7779	U.S. BANK	DART Trip Food 3/16/23 (In-N-Out)	3272023BV		69.18
100-1205-7779	U.S. BANK	DART Trip 3/21/23 Tickets (Look Cinema)	3272023BV		119.25
100-1205-7779	U.S. BANK	A-Team Suppiles (Amazon)	3272023BV		20.94
100-1205-7779	U.S. BANK	Youth Kids Empire 2/27/23 Food (Little Caesars)	3272023BV		140.40

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7779	U.S. BANK	DART Trip 3/21/23 Food (Blaze Pizza)	3272023BV		167.22
100-1205-7779	U.S. BANK	DART Reading Club April's Book (Amazon)	3272023BV		186.40
100-1205-7779	U.S. BANK	A-Team Event 4/6/23 Incentive Prize (Target)	3272023BV		330.74
100-1205-7980	U.S. BANK	REFUND-Dart Trip Lodging 2/2023 (AirBnb)	3272023BV		-1,433.10
100-1205-8030	U.S. BANK	IPMC Code Book (Santiago Canyon Bookstore)	3272023BV		54.95
100-1405-7610	U.S. BANK	Interview Panel Lunch 3/7/23 (Heemo Sushi)	3272023CH		122.26
100-1405-7612	U.S. BANK	Lg Data File Transfer (Hightail)	3272023CH		15.99
100-1410-7610	U.S. BANK	Lamberto/Alex MSA Traffic Control Training	3272023CH		175.95
100-1410-7610	U.S. BANK	Sean/Kenny MSA Traffic Control Training	3272023CH		175.95
100-1410-7610	U.S. BANK	Sean McBride PAPA Continuing ED Classes	3272023CH		200.00
100-1410-7612	U.S. BANK	Gerard Batista ISA Membership Renewal	3272023CH		185.00
100-1410-7612	U.S. BANK	Gerard Batista CWEA Membership Renewal	3272023CH		202.00
100-1410-7980	U.S. BANK	Security Bit Kits (Amazon)	3272023CH		72.40
100-1410-7980	U.S. BANK	Field Services Gloves (Amazon)	3272023CH		277.80
100-1410-7980	U.S. BANK	Wood Plug Cutter/Bits (Amazon)	3272023CH		32.73
100-1610-7652	U.S. BANK	City Yard Clarifier Pump (Powerflo Products)	3272023CH		1,446.24
100-1010-7612	U.S. BANK	Pasadena Star News Online Subscription	3272023DJ		18.00
100-1010-7980	U.S. BANK	CC Meeting Dinner 2/28/23 (GrubHub)	3272023DJ		24.03
100-1010-7980	U.S. BANK	DashPass 3/5/2023 - 4/5/2023 (DoorDash)	3272023DJ		9.99
100-1010-7980	U.S. BANK	CC Meeting Dinner 2/28/23 (DoorDash)	3272023DJ		188.47
100-1010-7980	U.S. BANK	CC Meeting Dinner 3/14/23 (DoorDash-TheGalley)	3272023DJ		153.42
100-1010-7980	U.S. BANK	CC Goal Setting Workshop 3/28/23 (Cabrerias)	3272023DJ		367.71
100-1010-7980	U.S. BANK	CC Meeting Dinner 3/14/23 (DoorDash-Crumbl)	3272023DJ		38.08
100-1010-7980	U.S. BANK	CC Meeting Dinner 3/14/23 (GrubHub-Janet's)	3272023DJ		34.30
100-1010-7980	U.S. BANK	CC Goal Setting Workshop 3/28/23 (Instacart)	3272023DJ		33.99
100-1010-7980	U.S. BANK	Duarte Fashion Show Committee Lunch (GrubHub)	3272023DJ		109.15
100-1020-7712	U.S. BANK	Spotify Subscription	3272023DJ		9.99
100-1020-7980	U.S. BANK	CAPIO EPIC Awards Website Application	3272023DJ		140.00
100-1205-7612	U.S. BANK	Brian Villalobos ICMA Membership	3272023DJ		200.00
100-1205-7612	U.S. BANK	Aida Torres ICMA Membership	3272023DJ		200.00
100-1020-7726	U.S. BANK	Adobe Creative Cloud/Acrobat 3/13/23 - 4/12/23	3272023KP		34.99
100-1205-7779	U.S. BANK	DART Spring Break Trip 4/3/2023 (AirBnB)	3272023KP	201629-Youth Prgm-Community..	1,811.94
100-1605-7733	U.S. BANK	Netflix-Senior Ctr 3/4/23 - 4/3/23	3272023KP		7.74
100-1605-7735	U.S. BANK	Netflix-Teen Ctr 3/4/23 - 4/3/23	3272023KP		7.75

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Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1805-7610	U.S. BANK	Kristen Petersen CCCA Conf Registration 5/2023	3272023KP		825.00
100-1805-7614	U.S. BANK	Office Supplies (Amazon)	3272023KP		53.96
100-1810-7611	U.S. BANK	Employee Meeting/Training Coffee (Starbucks)	3272023KP		51.25
100-1810-7611	U.S. BANK	Employee Meeting/Training Food (Smart & Final)	3272023KP		296.77
100-1810-7614	U.S. BANK	HR Office Supplies (Amazon)	3272023KP		135.40
100-1815-7632	U.S. BANK	Finance Webinar 3/7/23 - 4/6/23 (Zoom)	3272023KP		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud/Acrobat 3/13/23 - 4/12/23	3272023KP		675.74
100-1020-7711	U.S. BANK	Office Celebration 3/28/23 (85 Degrees)	3272023ME		34.00
100-1605-7610	U.S. BANK	Alberto Castenada-Salazar SCPPOA April 23 Meeting	3272023ME		10.00
100-1605-7610	U.S. BANK	Alberto Castenada-Salazar SCPPOA March 23 Meeting	3272023ME		20.00
100-1605-7610	U.S. BANK	Alberto Castenada-Salazar SCMAF/SCPPOA Workshop	3272023ME		30.00
100-1605-7612	U.S. BANK	When-to-Work Subscription 3/16/23 - 4/15/24	3272023ME		360.00
100-1605-7614	U.S. BANK	Standing Desk Converter (Amazon)	3272023ME		240.11
100-1605-7614	U.S. BANK	Laptop Case (Best Buy)	3272023ME		60.57
100-1605-7614	U.S. BANK	Calculator (Amazon)	3272023ME		14.32
100-1605-7614	U.S. BANK	FC Cash Register Tape (Amazon)	3272023ME		17.08
100-1605-7614	U.S. BANK	Disposable Cutlery (Amazon)	3272023ME		24.13
100-1605-7650	U.S. BANK	P&R Director Car Wash (Nu Way Hand Wash)	3272023ME		34.98
100-1605-7693	U.S. BANK	MYC Dinner 3/6/23 (Domino's Pizza)	3272023ME		108.98
100-1605-7730	U.S. BANK	Easter Egg Hunt Supplies (Amazon)	3272023ME		229.97
100-1605-7733	U.S. BANK	SC DJ Dance Supplies 3/23/23 (Amazon)	3272023ME		61.69
100-1605-7733	U.S. BANK	SC St Patricks Day/Easter Decorations (Amazon)	3272023ME		295.23
100-1605-7735	U.S. BANK	3 on 3 Basketball Tournament Gift Cards (In-N-Out)	3272023ME		120.00
100-1605-7735	U.S. BANK	TC Spring Fashion Show Gift Cards (Macy's)	3272023ME		1,760.00
100-1605-7737	U.S. BANK	Adult Excursion Deposit (Dodger Mobile Payment)	3272023ME		552.00
100-1605-7737	U.S. BANK	Adult Excursion Hotel/Casino Deposit 3/30/2023	3272023ME		600.00
100-1605-7741	U.S. BANK	Youth Basketball Pizza 3/2/23 (Little Caesars)	3272023ME		131.04
100-1605-7980	U.S. BANK	Staff Breakfast Meeting 3/9/23 (T Burgers)	3272023ME		74.89
100-1605-7980	U.S. BANK	Claudio Ausensi Flowers (Cynthia's Flowers)	3272023ME		181.91
100-1605-7980	U.S. BANK	Misc Recreation Supplies (Winner Party Inc)	3272023ME		37.35
100-1605-7980	U.S. BANK	Dodger Day Bowls (Amazon)	3272023ME		16.53
100-1610-7616	U.S. BANK	FC Underwater Egg Hunt Supplies (Amazon)	3272023ME		590.56
100-1610-7618	U.S. BANK	Janitorial Supplies (Amazon)	3272023ME		98.06
Vendor 4484 - U.S. BANK Total:					14,332.99
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	4/2023		75.00
Vendor 6196 - VINH TRUONG Total:					75.00

Council Warrant Register By Vendor

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6113 - WARDS SERVICE					
100-1410-7650	WARDS SERVICE	Vehicle #9 Service	90893		119.99
Vendor 6113 - WARDS SERVICE Total:					119.99
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR CO...	Mosquito Program-Teen Ctr 3/2023	33067402		179.20
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Cmty Ctr 3/2023	33065255		73.25
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-City Hall 3/2023	33065256		73.25
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-FC/Pool 3/2023	33065261		73.25
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Senior Ctr 3/2023	33065262		73.25
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Teen Ctr 3/2023	33065273		73.25
100-1610-7652	WESTERN EXTERMINATOR CO...	Pest Control Srvcs-Yard 3/2023	33066897		162.40
Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:					707.85
Vendor: 6396 - WILLARD KENNETH BERRY					
100-1605-7756	WILLARD KENNETH BERRY	Instructor Fee-SC Line Dance	3292023		122.50
Vendor 6396 - WILLARD KENNETH BERRY Total:					122.50
Fund 100 - GENERAL FUND Total:					743,259.08
Fund: 220 - GAS TAX FUN					
Vendor: 5703 - CARE FOR THE CHILDREN					
220-2127	CARE FOR THE CHILDREN	Retention	1		-2,967.50
220-2225-8100	CARE FOR THE CHILDREN	Citywide Curb House Address Number Painting	1		59,350.00
Vendor 5703 - CARE FOR THE CHILDREN Total:					56,382.50
Vendor: 1124 - WS PAVE INC					
220-2205-8070	WS PAVE INC	Pothole Repair-Huntington Dr	5190		5,000.00
Vendor 1124 - WS PAVE INC Total:					5,000.00
Fund 220 - GAS TAX FUN Total:					61,382.50
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES CA	Grocery Outlet Ctr Sweeping 3/2023	203297		784.00
Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:					784.00
Vendor: 5210 - ACOSTA GROWERS INC					
240-2434-7887	ACOSTA GROWERS INC	Plant Replacement-Citrus Villas LLD	50739		198.45
Vendor 5210 - ACOSTA GROWERS INC Total:					198.45
Vendor: 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC					
240-2410-7915	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		10,537.29
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		6,807.23
240-2410-7917	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		681.41
240-2420-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		484.95
240-2421-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		1,826.50
240-2422-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		675.21
240-2423-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		1,264.50
240-2424-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		772.75
240-2425-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		562.00

Council Warrant Register By Vendor

Payment Dates: 3/30/2023 - 4/12/2023

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
240-2426-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		252.90
240-2427-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		885.61
240-2431-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		1,124.00
240-2432-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		1,173.18
240-2433-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		744.65
240-2434-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		498.78
240-2435-7914	BRIGHTVIEW LANDSCAPE SERVI...	Landscape Maintenance 3/2023	8299399		702.50
Vendor 3889 - BRIGHTVIEW LANDSCAPE SERVICES INC Total:					28,993.46
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					29,975.91
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'...	Sheriff's Contract 2/2023	232363EC		11,650.00
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					11,650.00
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					11,650.00
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	48th Installment of 3rd Bus 3/2023	SI009397		3,887.05
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 2/2023	SI009398		27,098.21
440-5004	FOOTHILL TRANSIT	Duarte Local Service 2/2023	SI009398		-1,502.96
Vendor 3192 - FOOTHILL TRANSIT Total:					29,482.30
Fund 440 - PROPOSITION A TRANSIT FUND Total:					29,482.30
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	48th Installment of 3rd Bus 3/2023	SI009397		3,180.31
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 2/2023	SI009398		22,171.27
460-5004	FOOTHILL TRANSIT	Duarte Local Service 2/2023	SI009398		-1,229.69
Vendor 3192 - FOOTHILL TRANSIT Total:					24,121.89
Fund 460 - PROPOSITION C TRANSIT FUND Total:					24,121.89
Fund: 681 - Former RDA Low-Mod Income Housing Asset Fund					
Vendor: 6175 - HARRIS & ASSOCIATES					
681-6815-7965	HARRIS & ASSOCIATES	FY22 SB341 Report 2/26/23 - 3/22/23	56869		303.75
Vendor 6175 - HARRIS & ASSOCIATES Total:					303.75
Fund 681 - Former RDA Low-Mod Income Housing Asset Fund Total:					303.75
Grand Total:					900,175.43

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	743,259.08
220 - GAS TAX FUN	61,382.50
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	29,975.91
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	11,650.00
440 - PROPOSITION A TRANSIT FUND	29,482.30
460 - PROPOSITION C TRANSIT FUND	24,121.89
681 - Former RDA Low-Mod Income Housing Asset Fund	303.75
Grand Total:	900,175.43

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7640	Travel & Exp - Garcia	162.51
100-1005-7641	Travel & Exp - Martin Del ...	75.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7610	Travel, Mtgs & Conf	264.36
100-1010-7612	Publications and Dues	18.00
100-1010-7614	Office Supplies	160.05
100-1010-7651	Election Services	64,677.79
100-1010-7980	Other Expenses	959.14
100-1015-7680	City Attorney Legal	9,568.86
100-1015-7682	Labor Counsel Legal	3,873.25
100-1015-7686	Other Legal Services	846.26
100-1020-7711	Employee Recognition C...	34.00
100-1020-7712	Community Information (...)	9,039.99
100-1020-7713	Historical Museum Bldg ...	850.00
100-1020-7724	Post Office Parking	161.58
100-1020-7726	Council Cablecasting	34.99
100-1020-7980	Other Expenses	1,198.40
100-1205-7610	Travel, Mtgs & Conf	320.68
100-1205-7612	Publications and Dues	400.00
100-1205-7614	Office Supplies	197.95
100-1205-7615	Emergency Supplies	299.86
100-1205-7694	Public Safety Commission	45.67
100-1205-7762	Parking Pass Kiosk Costs	580.26
100-1205-7779	Youth Programs	2,888.65
100-1205-7781	Contract Law Enforcement	407,892.10
100-1205-7782	Crossing Guard Contract ...	6,071.76
100-1205-7787	Public Safety Cntr Lease	15,695.93
100-1205-7887	Repairs & Replacements	87.53
100-1205-7980	Other Expenses	-1,341.76
100-1205-8030	Other Equipment	54.95
100-1405-7610	Travel, Mtgs & Conf	122.26
100-1405-7612	Publications and Dues	687.99
100-1405-7800	Building Department Serv...	18,263.87
100-1405-7965	Professional Services	23,146.45
100-1405-7967	Public Works Inspections	240.00
100-1405-7969	City Engineer	5,360.00
100-1405-8100	Other Capital Improveme...	160.00
100-1410-7610	Travel, Mtgs & Conf	551.90
100-1410-7612	Publications and Dues	387.00
100-1410-7650	Vehicle Maintenance	868.13
100-1410-7656	Emergency Generator	219.50
100-1410-7810	Street Sweeping	122.00

Account Summary

Account Number	Account Name	Payment Amount
100-1410-7815	Brush Clearance	34,303.57
100-1410-7980	Other Expenses	559.09
100-1415-7916	Landscape-Sport Park	2,009.15
100-1500	Advances	1,650.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	60.00
100-1605-7612	Publications and Dues	360.00
100-1605-7614	Office Supplies	356.21
100-1605-7650	Vehicle Maintenance	34.98
100-1605-7693	Youth Council	108.98
100-1605-7730	Special Events	3,394.85
100-1605-7733	Senior Center	6,526.19
100-1605-7735	Teen Center	3,232.66
100-1605-7736	Youth & Adult Recreation...	311.50
100-1605-7737	Adult Excursions	2,915.57
100-1605-7741	Sports/Playground Progr...	872.88
100-1605-7745	Boxing Program	31.19
100-1605-7756	Senior Recreation Classes	857.50
100-1605-7980	Other Expenses	310.68
100-1610-7616	Pool Supplies	590.56
100-1610-7617	Pool Chemicals	619.47
100-1610-7618	Building Supplies	1,878.79
100-1610-7636	Uniforms	43.05
100-1610-7652	Building Maint Services	11,510.37
100-1805-7610	Travel, Mtgs & Conf	825.00
100-1805-7614	Office Supplies	125.42
100-1805-7965	Professional Services	2,853.54
100-1810-7611	Training	420.42
100-1810-7614	Office Supplies	135.40
100-1810-7673	Physical Exams	114.00
100-1810-7980	Other Expenses	85.39
100-1815-7631	Equipment Maintenance	3,095.00
100-1815-7632	Software	5,376.74
100-1815-7820	Finance Software	12,366.50
100-1815-7821	Network & Internet Servi...	608.30
100-1815-7830	Telephone Services	2,086.48
100-1825-7613	Duplications And Photos	329.14
100-1825-7630	Equipment Lease	1,725.23
100-1825-7631	Equipment Maintenance	440.92
100-1825-7674	Retiree Health Insurance	4,091.00
100-1825-7747	Beverage Cont Recycling	1,965.89
100-1825-7945	Operation Of Acq Prop	58.55
100-1825-7980	Other Expenses	58.00
100-2012	Green Building Fees Payab..	94.00
100-2013	Strong Motions Fees Paya...	298.20
100-2026	EE Equipment Deposit	25.00
100-2120	Refundable Deposits	800.00
100-2121	Pass Through Deposits	5,450.00
100-2126	Construction and Demolit...	51,868.00
100-4302	Parking Citations	30.00
100-4402	Community Center Rentals	-28.75
100-5004	Other Revenue	-274.31
220-2127	Retention Payable	-2,967.50
220-2205-8070	Street Improvements (Cap...	5,000.00
220-2225-8100	Other Capital Improveme...	59,350.00
240-2410-7915	Landscape-Citywide	10,537.29
240-2410-7917	Landscape-Medians	7,488.64
240-2420-7914	Landscape Maintenance	484.95

Account Summary

Account Number	Account Name	Payment Amount
240-2421-7914	Landscape Maintenance	1,826.50
240-2422-7914	Landscape Maintenance	675.21
240-2423-7914	Landscape Maintenance	1,264.50
240-2424-7914	Landscape Maintenance	772.75
240-2425-7914	Landscape Maintenance	562.00
240-2426-7810	Street Sweeping	784.00
240-2426-7914	Landscape Maintenance	252.90
240-2427-7914	Landscape Maintenance	885.61
240-2431-7914	Landscape Maintenance	1,124.00
240-2432-7914	Landscape Maintenance	1,173.18
240-2433-7914	Landscape Maintenance	744.65
240-2434-7887	Repairs & Replacements	198.45
240-2434-7914	Landscape Maintenance	498.78
240-2435-7914	Landscape Maintenance	702.50
290-2905-7781	Contract Law Enforcement	11,650.00
440-4405-7960	Foothill Transit Operations	27,098.21
440-4405-8013	Vehicles (Capital)	3,887.05
440-5004	Other Revenue	-1,502.96
460-4605-7960	Foothill Transit Operations	22,171.27
460-4605-8013	Vehicles (Capital)	3,180.31
460-5004	Other Revenue	-1,229.69
681-6815-7965	Professional Services	303.75
Grand Total:		900,175.43

Project Account Summary

Project Account Key	Payment Amount
None	654,523.77
201629-Youth Prgm-Community Outreach Program	1,811.94
202102-Cap Improv-CH CDBG ADA Improvement	160.00
202118-ATP Cycle 4-City Engineer	2,000.00
202126-Pass Thru Dep-Esperanza MBK Site A	1,987.50
202205/1205-7781-ARPA-Coronavirus Recovery Fed	212,019.83
202217-Dep-Westminster Garden/Morrison House Proj	2,332.50
202302-Exp-Bev.Container FY21-22 CCP-21-081 FY24	1,965.89
202315-Flood Response & CleanUp Emergency Supplies	169.00
202316/1405-7965-Melcanyon Debris Catch Basin	23,146.45
250016-Oper of Acq Prop-1229 Pops Road	58.55
Grand Total:	900,175.43



COMMUNITY DEVELOPMENT STATUS REPORT April 2023

PROJECT/PROGRAM	STATUS
<u>IN PROCESS</u>	
Safe Routes to Schools Study	Staff is working with SCAG on a Safe Route to Schools Study. KOA, a traffic engineering firm is doing this study for SCAG. This is a grant based study and is being done at no cost to the City. Public outreach started in mid March. Final plan is scheduled to be delivered by November 2023.
Recreation Trail Upgrades	Duarte was awarded a \$1.6 million federal appropriation for accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail. This funding was included in the 2023 Omnibus Appropriations Bill, thanks to Congresswoman Napolitano. More to come soon.
Esperanza at Duarte Station (1700 Fasana Road)	MBK is building a 344-unit luxury apartment building; named Esperanza. Construction is progressing. Leasing of first phase has started and is very successful.
Solana at Duarte Station 1750 Fasana Road	MBK is building Solana, a 292-unit apartment. This building will also be the location of the “Duarte Station” sign that will be an icon, located on the roof of the building. A 2024 completion is expected.
City Hall Courtyard	Complete reconstruction of the City Hall Courtyard to bring the area up to ADA standards. The project is funded with a combination of CDBG funds and General Fund. Final touches are being put on the project.
San Gabriel Valley Regional Housing Trust	Staff is working with the San Gabriel Valley COG and the San Gabriel Valley Regional Housing Trust on a possible subsidized housing development in the City. The idea would be to develop one of the affordable housing sites listed in the most recent Housing Element with first priority being City-owned property. SCVGOG and SGVRHT have access to funding that assists in generating interest from developers.
Melcanyon Debris Basin	FEMA awarded the City a \$1.2 million grant for the construction of a debris basin at the north end of Melcanyon Road. This will require a substantial City match, but it will address debris flow from the area that caused a significant mudflow problem a few years ago and still presents some risk. Staff working on property acquisition with the City Attorney. The CEQA work is now in process.
Metro Parking Lot	Staff has been working with Metro for the past several years on the development of the Metro parking lot as part of the Duarte Station Specific Plan. The intent is to replace the Metro parking

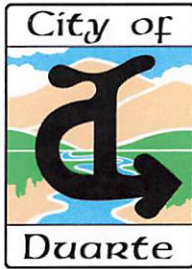
PROJECT/PROGRAM	STATUS
	and construct workforce housing along Fasana Road at Highland Avenue. Metro has recently approved a proposal process for the property. Metro informed the City that an RFP will be issued and Developer selection may happen as early as Winter 2023.
Town Center North	Staff has been meeting with property owners to develop a proposal for a complete center rehabilitation that includes new, upgraded facades, an upgraded parking lot and related improvements. Owners have shown positive interest. The Big Lots sale has gone through and Big Lots has closed. Staff is working, mostly with the new owners, to develop options for moving forward. Property owners are cooperating with the City on Code Enforcement issues. The City has hired an Architect and Engineer to develop a detailed concept plan for façade and parking lot upgrades to the center.
Highland Promenade	This project is funded by a Measure M Grant. It is for an expanded right of way along the west side of Highland Ave. that would have a park-like pedestrian walkway. Staff is negotiating with the property owner for the additional right of way and final plans should be completed by Spring 2023. Staff discussed the right of way issue with Metro recently.
Evergreen Pedestrian Improvements	This project includes pedestrian sidewalk and lighting along the north side of Evergreen Street and a widening of the sidewalk on the west side of Highland Avenue under the 210 freeway underpass. This project is funded through an ATP cycle 4 grant. Staff and the design engineer are working on a bid set of plans that should be ready to go out to bid in May or June 2023.
Route 66 Car Wash	Application is in process for a revitalization of the building and a new car wash. Planning Commisison scheduled for April.
<u>DEVELOPMENT</u>	
Wyndham Hawthorn Suites Hotel (1230 Huntington Drive)	This is a two-phase project with a total of 178 rooms with 72 in the first phase. The first plan check was returned to the Architect in early May 2022. Revised plans resubmitted for plan check in March. Several clarifications and minor revisions needed, but progress being made.
City of Hope General Projects	Working with the City of Hope on various projects in process, such as: Duarte Outpatient Clinic (DOC) is ready for permits. It is an 8 story, 350,000 square foot building; and several other upcoming projects. The City of Hope parking structure has won a couple of prestigious awards: National Parking Association (NPA) Innovative Sustainability Project of the Year 2022 and the IPMI Award of Excellence -Architectural Design.

PROJECT/PROGRAM	STATUS
Westminster Gardens	The owner Human Good has met with Staff over the past few months discussing a major amendment to the existing specific plan. The concept is to develop the corner of Huntington Drive and Santo Domingo with a mixed-use building and to expand the current Life Plan Community by at least 300 units. Staff recently met with Human Good team and is getting a proposal for third party EIR preparation. Application filed for a restoration of Morrison House. This project will start prior to the Specific Plan. Mitigated Negative Declaration for Morrison House work approved by Planning Commission.
Rancho Duarte Golf Course	The current owner of the golf course has an agreement with a prospective buyer that would like to redevelop the golf course. A Study Session was held with City Council is on March 14. Developer is refining plan and meeting with community.
Andres Duarte School	The School District has issued an RFP for development of the entire Andres Duarte school site property (about 13 acres). The property has a general plan and zoning of Public Facilities so any development of the property will require City Council approval. As the process progresses, Staff will keep the Council informed.
<u>PUBLIC WORKS</u>	
Huntington/ Highland Signal Upgrade	This improvement will add left turn signal north and south bound, extend the westbound Huntington Drive turn pocket and remove unused westbound turn pocket. Construction is in process. Median redesign work is completed. There has been a major delay in receiving the signal poles that will put off installation to Summer 2023.
Encanto Park Infiltration Project	In feasibility and early design phase. Initial plan is to locate structure in park area under soccer field and permeable paving will be installed in parking lot area. However, cost for initial design exceeds estimate so a redesign may be needed.
Annual Concrete Repair	The annual repair of damaged sidewalks and other concrete is in process.
Annual Pavement Repair	The annual repair of street asphalt (e.g. pot holes and trench repairs) is scheduled to begin in the next two weeks.
Annual Striping and Marking	The annual project to strip lane lines, crosswalks and other street markings is scheduled to begin in the next two weeks.



**PARKS AND RECREATION
STATUS REPORT
April 2023**

PROJECT/PROGRAM		STATUS
<u>SPECIAL EVENTS</u>		
Community Yard Sale	The entire Duarte community is invited to come out and shop or sell at our upcoming Community Yard Sale on April 29 from 8 AM to 2 PM at the Senior Center Parking Lot. Vendor spaces are still available for \$25 per space and those interested in securing a spot should visit the Senior Center to complete the application process.	
Wild Stylez Dance Competition	Join us on April 29th for the second annual Wild Stylez Dance Competition. Dance teams throughout California will take the stage at the Duarte Performing Arts Center starting at 1 PM and compete for cash prizes. Presale tickets are available for purchase at the Teen Center for \$5 or \$10 at the door.	
Mother's Day Tea Party & Fashion Show	On May 6 th , come celebrate Mother's Day with your family and friends at the Duarte Senior Center! This year's event will be held in the Community center and feature a fashion show, tea, finger sandwiches, an opportunity drawing, and shopping from a few local boutiques. To purchase tickets, visit the Senior Center during their operating hours of Monday – Friday 9 AM – 2 PM. Space is limited and will fill up fast.	



AGENDA REPORT

MEETING DATE: April 11, 2023

TO: Mayor and Members of the City Council

FROM: Manuel Enriquez, Director of Parks and Recreation

SUBJECT: Production Agreement with Pyro Spectaculars, Inc. for 2023 Independence Day Celebration Fireworks Show

RECOMMENDATION: Staff recommends City Council: 1) Authorize the City Manager to execute this production agreement with Pyro Spectaculars, Inc. in the amount of \$26,000 to produce the fireworks display at the City's Independence Day Celebration on July 3, 2023; and 2) Adopt Resolution No. 23-05, authorizing a sole source procurement process.

FISCAL IMPACT The cost for Pyro Spectaculars, Inc. services is \$26,000. Funds are included in the FY 2022-23, under the General Fund (100-1605-7758).

BACKGROUND

In 2019, the City of Duarte held its first Independence Day Celebration and Fireworks Show on July 3rd, and has continued to do so annually, except for in 2020 due to the COVID-19 pandemic, regardless of the day of the week upon which the 3rd falls. The free community-wide event has traditionally consisted of live musical entertainment, dancing, food trucks, a family play area, vendor booths, and twenty-minute fireworks display. Based on favorable public response and increasing event attendance, City Council once again allocated funds in this year's budget for a 2023 Independence Day Celebration and Fireworks Show.

ANALYSIS

Since the event's inception, the fireworks production has been provided without incident by Pyro Spectaculars, Inc. Their highly skilled on-site pyrotechnics team has continuously proven to keep safety as the highest priority, and last year was no exception. At the early on-set of last year's pyro delivery, their crew inspected the product and identified 55 shells that they ultimately removed from the 2022 show and credited the City's 2023 display. Based on the fireworks credit issued and only good for use in 2023, our regular procurement process to secure fireworks pyrotechnics this year is not suitable, as Pyro Spectacular is the vendor who owes the City this credit. As such, this staff report include an attached Resolution authorizing a sole source procurement process for this contract.

On top of the 2022 credit, this year's production agreement includes a full-service program for our Independence Day Celebration; including music production and choreography, a licensed pyrotechnic operator and specialized crew, electronic firing system, suitable insurance coverage, and related fireworks permits. The twenty-minute fireworks display would start at 9 PM and launch from Duarte Sports Park, lower baseball fields. Event attendees would again convene on the upper baseball fields of the park to view the fireworks show.

RECOMMENDATION

Staff recommends City Council: 1) Authorize the City Manager to execute this production agreement with Pyro Spectaculars, Inc. in the amount of \$26,000 to produce the fireworks display at the City's Independence Day Celebration on July 3, 2023; and 2) Adopt Resolution No. 23-05, authorizing a sole source procurement process.

FISCAL IMPACT

The cost for Pyro Spectaculars, Inc. services is \$26,000. Funds are available and budgeted for in FY 2022/23, under the General Fund (100-1605-7758).

ATTACHMENT

- 1) Pyro Spectaculars, Inc. Production Agreement
- 2) Resolution No. 23-05

2023 PYRO SPECTACULARS

by Souza®



Pyrotechnic Proposal

City of Duarte

July 3, 2023

March 27, 2023

City of Duarte
Manuel Enriquez
1600 Huntington Dr.
Duarte, CA 91010

Dear Mr. Enriquez,

Pyro Spectaculars, Inc. is happy to provide our pyrotechnic proposal for your July 3, 2023 event. The following proposal outlines your custom designed **Sky Concert™** Program "A" for the amount of \$26,000.00.

Our full service program includes necessary preproduction services, music production and choreography, the services of a licensed pyrotechnic operator, specialized crew, an electronic firing system, and pyrotechnic safety equipment used for support and protection. The price also includes insurance coverage, sales tax, and delivery. To help ensure public safety, we work directly with the local fire authority, and we apply for the necessary fireworks related permits. Our winning combination of products, people, and production capabilities help produce the best fireworks entertainment package for your event.

Your organization will be responsible for payment of permit fees and/or standby firemen fees, if any. The Fire Department may bill you directly for any additional standby fees for inspections. Your organization will also be responsible for providing the display location, necessary security for the display site, and other event permits.

Please review the enclosed Proposal, Product Synopsis, Production Agreement, and Scope of Work in detail. In order to reserve your program, it is imperative that you return the fully executed agreement, your initial payment, and permit fees to our office by May 1, 2023, the price firm date in your production agreement. The program, pricing, and show date may not be available beyond the price firm date.

If you wish to discuss your program or need more information, please call either me or your Customer Service Representative Maria Barajas at (909) 355-8120 ext. 228.

Sincerely,

PYRO SPECTACULARS, INC.

Christopher Souza

Christopher Souza
Pyro Show Producer

CS/jb

Enclosures

PYRO
SPECTACULARS
by Souza



www.pyrospec.com



Pyro Spectaculars, Inc.

P.O. Box 2329 • Rialto, CA 92377 • Phone: (909) 355-8120 or (888) 477-PYRO • Fax: (909) 355-9813

Product Synopsis • Pyrotechnic Proposal

City of Duarte

PROGRAM A– July 3, 2023

\$26,000.00

Main Body - Aerial Shells

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Selections	120
◆ 3" Souza Designer Selections	260
◆ 3" Souza Designer Selections	55 (credit from 2022)

Total of Main Body - Aerial Shells 435

Pyrotechnic Devices

<u>Description</u>	<u>Quantity</u>
◆ Sousa Platinum Line Custom Multishot Device	325 Shots
◆ Sousa Diamond Line Custom Multishot Device	376 Shots
◆ Sousa Emerald Line Custom Multishot Device	200 Shots
◆ Sousa Silver Line Custom Multishot Device	238 Shots

Total of Pyrotechnic Devices 1,139

Grand Finale

<u>Description</u>	<u>Quantity</u>
◆ 2.5" Souza Designer Bombardment Shells	180
◆ 3" Souza Designer Bombardment Shells	120

Total of Grand Finale 300

Grand Total 1,874

Product descriptions are for specification of product quality, classification, and value. Final product selections will be based on availability, suitability, and overall artistic style.



PRODUCTION AGREEMENT (Special)

This agreement ("Agreement") is made this _____ day of _____, 2023 by and between Pyro Spectaculars, Inc., a California corporation, hereinafter referred to as ("PYRO"), and City of Duarte, hereinafter referred to as ("CLIENT"). PYRO and CLIENT are sometimes referred to as "Party" or collectively as "Parties" herein.

1. **Engagement** - CLIENT hereby engages PYRO to provide to CLIENT one fireworks production ("Production"), and PYRO accepts such engagement upon all of the promises, terms and conditions hereinafter set forth. The Production shall be substantially as outlined in Program "A", attached hereto and incorporated herein by this reference.

1.1 **PYRO Duties** - PYRO shall provide all pyrotechnic equipment, trained pyrotechnicians, shipping, pyrotechnic products, application for specific pyrotechnic permits (the cost of which, including standby fees, shall be paid by CLIENT) relating to the Production, insurance covering the Production and the other things on its part to be performed, including preproduction services, all as more specifically set forth below in this Agreement and in the Scope of Work ("Scope of Work"), attached hereto, incorporated herein by this reference, and made a part of this Agreement as though set forth fully herein.

1.2 **CLIENT Duties** - CLIENT shall provide to PYRO a suitable site ("Site") for the Production, security for the Site as set forth in Paragraph 6 hereof, access to the Site, any permission necessary to utilize the Site for the Production, and the other things on its part to be performed as more specifically set forth below in this Agreement and in the Scope of Work. All Site arrangements are subject to PYRO's reasonable approval as to pyrotechnic safety, suitability, and security. All other conditions of the Site shall be the responsibility of CLIENT, including, but not limited to, access, use, control, parking and general safety with respect to the public, CLIENT personnel and other contractors.

2. **Time and Place** - The Production shall take place on July 3, 2023, at approximately 9:00 p.m., at Duarte Sports Park 1401 Central Avenue, Duarte, CA, Site.

3. **Fees, Interest, and Expenses** -

3.1 **Fee** - CLIENT agrees to pay PYRO a fee of \$26,000.00 USD (TWENTY-SIX THOUSAND DOLLARS) ("Fee") for the Production. CLIENT shall pay to PYRO an initial payment ("Initial Payment") equal to 50% of the Production Fee \$13,000.00 USD (THIRTEEN THOUSAND DOLLARS) plus estimated permit and standby fees, and other regulatory costs approximated at \$00.00 OR an amount to be determined, for a total of \$13,000.00, upon the execution of this Agreement by both parties but no later than May 1, 2023. The Initial Payment is a partial payment toward the preproduction services and costs set forth in the Scope of Work ("Preproduction Services and Costs"). The balance of the fee shall be paid no later than July 5, 2023. CLIENT authorizes PYRO to receive and verify credit and financial information concerning CLIENT from any agency, person or entity including but not limited to credit reporting agencies. The "PRICE FIRM" date, the date by which the executed Agreement must be delivered to Pyro, is set forth in paragraph 20.

3.2 **Interest** - In the event that the Fee is not paid in a timely manner, CLIENT will be responsible for the payment of 1.5% interest per month or 18% annually on the unpaid balance. If litigation arises out of this Agreement, the prevailing party shall be entitled to reasonable costs incurred in connection with the litigation, including, but not limited to attorneys' fees.

3.3 **Expenses** - PYRO shall pay all normal expenses directly related to the Production including freight, insurance as outlined, pyrotechnic products, pyrotechnic equipment, experienced pyrotechnic personnel to set up and discharge the pyrotechnics and those additional items as outlined as PYRO's responsibility in the Scope of Work. CLIENT shall pay all costs related to the Production not supplied by PYRO including, but not limited to, those items outlined as CLIENT's responsibility in this Agreement and Scope of Work.

4. **Proprietary Rights** - PYRO represents and warrants that it owns all copyrights, including performance rights, to this Production, except that PYRO does not own CLIENT-owned material or third-party-owned material that has been included in the Production, and as to such CLIENT-owned and third-party-owned material, CLIENT assumes full responsibility therefore. CLIENT agrees that PYRO shall retain ownership of, and all copyrights and other rights to, the Production, except that PYRO shall not acquire or retain any ownership or other rights in or to CLIENT-owned material and third-party-owned material and shall not be responsible in any way for such material. If applicable, CLIENT consents to the use of CLIENT-owned material and represents that it has or will obtain any permission from appropriate third parties sufficient to authorize public exhibition of any such material in connection with this Production. PYRO reserves the ownership rights in its trade names that are used in or are a product of the Production. Any reproduction by sound, video or other duplication or recording process without the express written permission of PYRO is prohibited.

5. **Safety** - PYRO and CLIENT shall each comply with applicable federal, state and local laws and regulations and employ safety programs and measures consistent with recognized applicable industry standards and practices. At all times before and during the Production, it shall be within PYRO's sole discretion to determine whether or not the Production may be safely discharged or continued. It shall not constitute a breach of this Agreement by PYRO for fireworks to fail or malfunction, or for PYRO to determine that the Production cannot be discharged or continued as a result of any conditions or circumstances affecting safety beyond the reasonable control of PYRO.

6. **Security** - CLIENT shall provide adequate security personnel, barricades, and Police Department services as may be necessary to preclude individuals other than those authorized by PYRO from entering an area to be designated by PYRO as the area for the set-up and discharge of the Production, including a fallout area satisfactory to PYRO where the pyrotechnics may safely rise and any debris may safely fall. PYRO shall have no responsibility for monitoring or controlling CLIENT's other contractors, providers or volunteers; the public; areas to which the public or contractors have access; or any other public or contractor facilities associated with the Production.

7. **Cleanup** - PYRO shall be responsible for the removal of all equipment provided by PYRO and clean up of any live pyrotechnic debris made necessary by PYRO. CLIENT shall be responsible for any other clean up which may be required of the Production or set-up, discharge and fallout areas including any environmental clean-up.

8. **Permits** - PYRO agrees to apply for permits for the firing of pyrotechnics only from the Los Angeles County Fire Department, FAA, and USCG, if required. CLIENT shall be responsible for any fees associated with these permits including standby fees. CLIENT shall be responsible for obtaining any other necessary permits, paying associated fees, and making other appropriate arrangements for Police Departments, other Fire Departments, road closures, event/activity or land use permits or any permission or permit required by any Local, Regional, State or Federal Government.

9. **Insurance** - PYRO shall at all times during the performance of services herein ensure that the following insurance is maintained in connection with PYRO's performance of this Agreement: (1) commercial general liability insurance, including products, completed operations, and contractual liability under this Agreement; (2) automobile liability insurance, (3) workers' compensation insurance and employer liability insurance. Such insurance is to protect CLIENT from claims for bodily injury, including death, personal injury, and from claims of property damage, which may arise from PYRO's performance of this Agreement, only. The types and amounts of coverage shall be as set forth in the Scope of Work. Such insurance shall not include claims which arise from CLIENT's negligence or willful conduct or from failure of CLIENT to perform its obligations under this Agreement, coverage for which shall be provided by CLIENT.

The coverage of these policies shall be subject to reasonable inspection by CLIENT. Certificates of Insurance evidencing the required general liability coverage shall be furnished to CLIENT prior to the rendering of services hereunder and shall include that the following are named as additionally insured: CLIENT; Sponsors, Landowners, Barge Owners, if any; and Permitting Authorities, with respect to the operations of PYRO at the Production. Pyrotechnic subcontractors or providers, if any, not covered under policies of insurance required hereby, shall secure, maintain and provide their own insurance coverage with respect to their respective operations and services. Such insurance shall be with carriers of recognized standing which are reasonably acceptable to CLIENT and have an AM Best rating of A- or better to protect CLIENT.

10. **Indemnification** - PYRO represents and warrants that it is capable of furnishing the necessary experience, personnel, equipment, materials, providers, and expertise to produce the Production in a safe and professional manner. Notwithstanding anything in this Agreement to the contrary, PYRO shall indemnify, hold harmless, and defend CLIENT and the additional insureds from and against any and all claims, actions, damages, liabilities and expenses, including but not limited to, attorney and other professional fees and court costs, in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of PYRO, their officers, agents, contractors, providers, or employees. CLIENT shall indemnify, hold harmless, and defend PYRO from and against any and all claims, actions, damages, liability and expenses, including but not limited to, attorney and other professional fees and court costs in connection with the loss of life, personal injury, and/or damage to property, arising from or out of the Production and the presentation thereof to the extent such are occasioned by any act or omission of CLIENT, its officers, agents, contractors, providers, or employees. In no event shall either party be liable for the consequential damages of the other party.

11. **Limitation of Damages for Ordinary Breach** - Except in the case of bodily injury and property damage as provided in the insurance and indemnification provisions of Paragraphs 9 and 10, above, in the event CLIENT claims that PYRO has breached this Agreement or was otherwise negligent in performing the Production provided for herein, CLIENT shall not be entitled to claim or recover monetary damages from PYRO beyond the amount CLIENT has paid to PYRO under this Agreement, and shall not be entitled to claim or recover any consequential damages from PYRO including, without limitation, damages for loss of income, business or profits.

12. **Force Majeure** - CLIENT agrees to assume the risks of weather, strike, civil unrest, terrorism, military action, governmental action, and any other causes beyond the control of PYRO which may prevent the Production from being safely discharged on the scheduled date, which may cause the cancellation of any event for which CLIENT has purchased the Production, or which may affect or damage such portion of the exhibits as must be placed and exposed a necessary time before the Production. If, for any such reason, PYRO is not reasonably able to safely discharge the Production on the scheduled date, or at the scheduled time, or should any event for which CLIENT has purchased the Production be canceled as a result of such causes, CLIENT may (i) reschedule the Production and pay PYRO such sums as provided in Paragraph 13, or (ii) cancel the Production and pay PYRO such sums as provided in Paragraph 14, based upon when the Production is canceled.

13. **Rescheduling Of Event** - If CLIENT elects to reschedule the Production, PYRO shall be paid the original Fee plus all additional expenses made necessary by rescheduling plus a 15% service fee on such additional expenses. Said expenses will be invoiced separately and payment will be due in full within 5 days of receipt. CLIENT and PYRO shall agree upon the rescheduled date taking into consideration availability of permits, materials, equipment, transportation and labor. The Production shall be rescheduled for a date not more than 90 Days subsequent to the date first set for the Production. The Production shall not be rescheduled to a date, or for an event, that historically has involved a fireworks production. The Production shall not be rescheduled between June 15th and July 15th unless the original date was July 4th of that same year, or between December 15th and January 15th unless the original date was December 31st of the earlier year unless PYRO agrees that such rescheduling will not adversely affect normal business operations during those periods.

14. **Right To Cancel** - CLIENT shall have the option to unilaterally cancel the Production prior to the scheduled date. If CLIENT exercises this option, CLIENT agrees to pay to PYRO, as liquidated damages, the following percentages of the Fee as set forth in Paragraph 3.1. 1) 50% if cancellation occurs 30 or more days prior to the scheduled date, 2) 75% if cancellation occurs 15 to 29 days prior to the scheduled date, 3) 100% thereafter. In the event CLIENT cancels the Production, it will be impractical or extremely difficult to fix actual amount of PYRO's damages. The foregoing represents a reasonable estimate of the damages PYRO will suffer if CLIENT cancels the Production.

15. **No Joint Venture** - It is agreed, nothing in this Agreement or in PYRO's performance of the Production shall be construed as forming a partnership or joint venture between CLIENT and PYRO. PYRO shall be and is an independent contractor with CLIENT and not an employee of CLIENT. The Parties hereto shall be severally responsible for their own separate debts and obligations and neither Party shall be held responsible for any agreements or obligations not expressly provided for herein.

16. **Applicable Law** - This Agreement and the rights and obligations of the Parties hereunder shall be construed in accordance with the laws of California. It is further agreed that the Central Judicial District of San Bernardino County, California, shall be proper venue for any such action. In the event that the scope of the Production is reduced by authorities having jurisdiction or by either Party for safety concerns, the full dollar amounts outlined in this Agreement are enforceable.

17. **Notices** - Any Notice to the Parties permitted or required under this Agreement may be given by mailing such Notice in the United States Mail, postage prepaid, first class, addressed as follows: PYRO - Pyro Spectaculars, Inc., P.O. Box 2329, Rialto, California, 92377, or for overnight delivery to 3196 N. Locust Avenue, Rialto, California 92377. CLIENT - City of Duarte, 1600 Huntington Dr., Duarte, CA 91010.

Pyro Spectaculars, Inc.
P.O. Box 2329
Rialto, CA 92377
Tel: 909-355-8120 :: Fax: 909-355-9813

City of Duarte
Program A, Rev. # 3
July 3, 2023
Page 3 of 4

18. **Modification of Terms** – All terms of the Agreement are in writing and may only be modified by written agreement of both Parties hereto. Both Parties acknowledge they have received a copy of said written Agreement and agree to be bound by said terms of written Agreement only.

19. **Severability** – If there is more than one CLIENT, they shall be jointly and severally responsible to perform CLIENT's obligations under this Agreement. This Agreement shall become effective after it is executed and accepted by CLIENT and after it is executed and accepted by PYRO at PYRO's offices in Rialto, California. This Agreement may be executed in several counterparts, including faxed and emailed copies, each one of which shall be deemed an original against the Party executing same. This Agreement shall be binding upon the Parties hereto and upon their heirs, successors, executors, administrators and assigns.

20. **Price Firm** – If any changes or alterations are made by CLIENT to this Agreement or if this Agreement is not executed by CLIENT and delivered to PYRO on or before the PRICE FIRM date shown below, or if the Initial Payment is not paid on or before the due date, then the price, date, and scope of the Production are subject to review and acceptance by PYRO for a period of 15 days following delivery to PYRO of the executed Agreement. In the event it is not accepted by PYRO, PYRO shall give CLIENT written notice, and this Agreement shall be void.

PRICE FIRM through May 1, 2023
EXECUTED AGREEMENT MUST BE DELIVERED TO PYRO BY THIS DATE.
See PRICE FIRM conditions, paragraph 20, above.

EXECUTED as of the date first written above:

PYRO SPECTACULARS, INC.

By: 

Its: President

Date: 3/27/2023 

City of Duarte

By: _____

Its: _____

Print Name

Date: _____

SHOW PRODUCER: Christopher Souza

SCOPE OF WORK
PYRO SPECTACULARS, INC. ("PYRO")
and
City of Duarte ("CLIENT")

Pyro shall provide the following goods and services to CLIENT:

- One Pyro Spectaculars, Inc., Production on **July 3, 2023**, at approximately **9:00 p.m.**, at **Duarte Sports Park, 1401 Central Avenue, Duarte, CA.**
- All pyrotechnic equipment, trained pyrotechnicians, shipping, and pyrotechnic product.
- Preproduction Services and Costs for the Production, including advance acquisition of materials and products; design, engineering, programming, handling, staging, storage, and maintenance of products, props, and systems; preparation of drawings, diagrams, listings, schedules, inventory controls, choreography, and computer code; picking, packing, labeling, staging, and loading of equipment, materials, and systems; transportation, and logistics and crew scheduling and support; explosive storage magazines with legally mandated distances, surfaces, security, housekeeping, and access controls; and necessary and appropriate vehicles, including legally mandated insurance, including MCS90 explosives transportation coverage, parking, security, and maintenance.
- Application for specific pyrotechnic permits relating to the Production.
- Musical soundtrack for the Production supplied in agreed upon format.
- Insurance covering the preproduction and Production as set forth in the Agreement with the following limits:

<u>Insurance Requirements</u>	<u>Limits</u>	
<u>Commercial General Liability</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
	\$10,000,000.00	Aggregate
<u>Business Auto Liability- Owned, Non-Owned and Hired Autos</u>	\$5,000,000.00	Combined Single Limit- Each Occurrence (Bodily Injury & Property Damage)
<u>Workers' Compensation</u>	Statutory	
<u>Employer Liability</u>	\$1,000,000	Per Occurrence

CLIENT shall provide to PYRO the following goods and services:

- All on-site labor costs, if any, not provided or performed by PYRO personnel including, but not limited to, local union requirements, all Site security, Police and Fire Dept. standby personnel, stagehands, electricians, audio and fire control monitors, carpenters, plumbers, clean-up crew. All these additional personnel and services shall be fully insured and the sole responsibility of CLIENT.
- Coordination and any applicable non-pyrotechnic permitting with the local, state or federal government that may hold authority within the Production.
- Costs of all permits required for the presentation of the Production and the event as a whole.
- A professional grade Audio System including all necessary equipment, installation of such equipment and trained audio engineers for operation based on audio and communications requirements provided by PYRO.
- Provision of a Safety Zone in accordance with applicable standards and all requirements of the authorities having jurisdiction throughout the entire time that the pyrotechnics are at the Site or the load site (if different) on the date of the Production and all set-up and load-out dates, including water security to keep unauthorized people, boats, etc. from entering the Safety Zone.
- General Services including, but not limited to, Site and audience security, fencing, adequate work light, dumpster accessibility, a secure office for PYRO personnel within the venue, secure parking for PYRO vehicles, access to washrooms, tents, equipment storage, hazmat storage, electrical power, fire suppression equipment, access to worksites, necessary credentialing, etc., will be required as necessary.

RESOLUTION NO. 23-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AUTHORIZING A SOLE SOURCE PROCUREMENT PROCESS FOR A CONTRACT WITH PYRO SPECTACULARS, INC.

WHEREAS, the City of Duarte wishes to procure safe, high-quality fireworks displays for its annual July 3rd Independence Day Celebration; and

WHEREAS, there are certain specialized services performed by a specific vendor, Pyro Spectaculars, Inc. (“Pyro”), related to the variety and types of fireworks provided, including a soon-to-expire fireworks credit for those unused in the 2022 July 3rd Independence Day Celebration due to inclement weather; and

WHEREAS, Pyro is the only vendor that can provide the previously unused 55 aerial shells fireworks credit to the City of Duarte; and

WHEREAS, if the City does not select and use Pyro’s fireworks services in 2023, the 55 aerial shells credit shall expire; and

WHEREAS, Duarte Municipal Code section 2.36.120 and Public Contract Code section 3400 permit a sole source procurement when the needed services can be obtained only from one source; and

WHEREAS, while the City’s policies and practices are generally to solicit competitive proposals, the City Council finds that the purchasing requirements are unreasonably difficult or expensive to use, or are not suitable for the item(s) being procured; and

WHEREAS, the uniqueness of the services provides by Pyro warrants a sole source award.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby specifically finds and declares that the recitals set forth in the preamble above are true and correct and are incorporated in full herein.

SECTION 2. The City Manager is authorized and directed, without the need to comply with the public bidding procedures set forth in the Public Contracts Code, to execute a contract with Pyro Spectaculars Inc. for the City of Duarte for its annual July 3rd Independence Day Celebration for an amount not to exceed \$26,000, subject to approval as to form by the City Attorney.

PASSED, APPROVED and ADOPTED this ____ day of _____ 2023.

Jody Schulz
Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 23-05 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the ____ day of _____, 2023, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSTAIN: Councilmembers:
ABSENT: Councilmembers:

Annette Juarez
City Clerk



AGENDA REPORT

MEETING DATE: April 11, 2023
TO: Mayor and Members of the City Council
FROM: Craig Hensley, Community Development Director
BY: Jason Golding, Planning Manager
SUBJECT: 2022 Housing Element Annual Progress Report
RECOMMENDATION: Approve the report for filing with California Department of Housing and Community Development
FISCAL IMPACT: No Impact

BACKGROUND

Government Code Section 65400 requires that the City provide the State Department of Housing and Community Development (HCD) an annual reporting of its progress on implementation of the Housing Element. The City Council adopted the 2021-2029 (6th Cycle) Housing Element on January 11, 2022, which was one of the first in the LA Metro area to be approved by the State. The attached report measures the Element’s progress. The report outlines City progress towards its regional housing needs by income category on an annual basis over the Regional Housing Need Assessment (RHNA) planning period and progress towards implementation of Housing Element programs. The City’s 6th cycle RHNA number is 888 units. HCD requires that the City Council approve submittal of the annual report.

Staff has contacted HCD, provided them a draft version of the City’s annual report and informed them a final report will be provided upon Council’s approval.

DISCUSSION/ANALYSIS

In 2022, the City made considerable progress in implementing our Housing Element - 313 residential units permitted, consisting of: the 292-unit Solana multifamily project adjacent to the Duarte Gold Line Station and the recently completed 344-unit Esperanza multifamily building, and 21 accessory dwelling units (ADU’s). Last year, development applications for 20 units were submitted, 19 residential units were entitled, and 22 projects were completed last year – all of these projects were ADU’s, except for one new single-family house.

The Community Development Department anticipates significant progress in the 2023 annual report, including:

- Completion – Esperanza at Duarte Station residential apartment project (344 units)
- Continued Construction – Solana at Duarte Station residential apartment project (292 units)

Anticipated Construction – 928 Huntington multiple-family development (16 units), and 1401 Santo Domingo condominium Project (20 units)

ADU's – As of March 2023, ten (10) ADU applications have been submitted, and three (3) have been approved. We estimate 20-25 ADU units will be completed in 2023.

RECOMMENDATION

Approve the report for filing with California Department of Housing and Community Development

FISCAL IMPACT

No Impact.

ATTACHMENTS

Attachment A: 2022 Housing Element – Annual Progress Report

Jurisdiction	Duarte	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes								Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Density Bonus Law Applications		Application Status	Notes
1					2	3	4	5							6	7	8	9	10		11	12
Prior APN ⁺	Current APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted+ (see instructions)	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total <u>PROPOSED</u> Units by Project	Total <u>APPROVED</u> Units by project	Total <u>DISAPPROVED</u> Units by Project	Was <u>APPLICATION SUBMITTED</u> Pursuant to GC 65913.4(b)? (SB 35 Streamlining)	Ddi the housing development application seek incentives or concessions pursuant to Government Code section 65915?	Were incentives or concessions requested pursuant to Government Code section 65915 approved?	Please indicate the status of the application.	Notes ⁺
Summary Row: Start Data Entry Below								0	0	0	22	0	0	0	22	19	0					
	8604-011-006	2567 MAYNARD			ADU	R	6/13/22				1				1	1		No	No	N/A	Approved	
	8604-014-027	2513 BLOOMDALE			ADU	R	11/7/22				1				1	1		No	No	N/A	Approved	
	8530-010-036	1018 OAK			ADU	R	8/9/22				2				2	2		No	No	N/A	Approved	
	8528-008-034	1603 DUNCANNON			ADU	R	7/14/22				1				1	1		No	No	N/A	Approved	
	8604-004-030	801 CRESTFIELD			ADU	R	8/8/22				1				1	1		No	No	N/A	Approved	
	8531-007-001	2052 BROACH			ADU	R	8/25/22				1				1	1		No	No	N/A	Approved	
	8531-016-013	1881 PARK ROSE			ADU	R	3/2/22				1				1	1		No	No	N/A	Approved	
	8529-008-018	1004 MILTONWOOD			ADU	R	2/23/22				1				1	1		No	No	N/A	Approved	
	8531-034-048	1247 TUCKAWAY			ADU	R	7/27/22				1				1	1		No	No	N/A	Approved	
	8604-012-029	2327 MAYNARD			ADU	R	2/7/22				1				1	1		No	No	N/A	Approved	
	8604-002-041	922 EDIE			ADU	R	3/14/22				1				1	1		No	No	N/A	Approved	
	8529-001-001	1915 ROYAL OAKS DR.			ADU	R	6/20/22				1				1	1		No	No	N/A	Approved	
	8531-025-003	2016 PARK ROSE			ADU	R	10/3/22				1				1	1		No	No	N/A	Approved	
	8531-003-033	1858 DELFORD			ADU	R	5/31/22				1				1	1		No	No	N/A	Approved	
	8528-002-072	1543 DELFORD			ADU	R	8/21/22				1				1	1		No	No	N/A	Approved	
	8533-007-037	1336 ASTI			ADU	R	8/9/22				1				1	1		No	No	N/A	Approved	
	8602-010-015	330 TOCINO			ADU	R	7/28/22				1				1	1		No	No	N/A	Approved	
	8528-003-059	1602 SHEPHERD			ADU	R	7/18/22				1				1	1		No	No	N/A	Approved	
	8528-002-051	1637 BROADLAND			ADU	R	1/31/22				2				2			No	No	N/A	Pending	
	8604-016-021	2530 MILLBRAE			ADU	R	11/3/22				1				1			No	No	N/A	Pending	

									Table A2							
					Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units											
Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement									
1					2	3	4							5	6	
Prior APN ⁺	Current APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Entitlement Date Approved	# of Units issued Entitlements	
Summary Row: Start Data Entry Below							0	0	0	19	0	0	0		19	
	8610-017-037	3343 Tannencrest Dr.			ADU	R									0	
	8531-010-006	1818 Bradbury Ave.			ADU	R									0	
	8602-029-022	2759 Starpine Dr.			ADU	R									0	
	8531-014-030	1838 Wardell Ave.			ADU	R									0	
	8531-023-019	2037 Citrusview Ave.			ADU	R									0	
	8528-005-031	1336 Three Ranch Rd.			ADU	R									0	
	8527-013-014	2239 Golden Meadow			ADU	R									0	
	8531-009-009	1926 Capehart Ave.			ADU	R									0	
	8530-010-036	1017 Oak Ave.			ADU	R									0	
	8529-008-018	1004 Miltonwood Ave.			ADU	R				1				2/23/22	1	
	8531-013-004	1906 Warrington			ADU	R									0	
	8529-008-026	901 Chimes Ave			ADU	R									0	
	8531-025-010	2058 Park Rose Ave.			ADU	R									0	
	8604-012-029	2327 Maynard Dr.			ADU	R				1				2/7/22	1	
	8533-007-037	1336 Asti St.			ADU	R				1				8/9/22	1	
	8531-016-013	1881 Park Rose Ave.			ADU	R				1				3/2/22	1	
	8604-002-041	922 Edie Dr			ADU	R				1				3/14/22	1	
	8531-003-033	1858 Delford Ave.			ADU	R				1				5/31/22	1	
	8531-034-048	1247 Tuckaway Ln.			ADU	R				1				7/27/22	1	
	8528-008-034	1603 Duncannon Ave.			ADU	R				1				7/14/22	1	
	8528-003-059	1602 Shepherd Dr.			ADU	R				1				7/18/22	1	
	8528-011-029	1750 Fasana Rd.	Solana		5+	R									0	
	8527-015-020	2352 Rim Rd.			SFA	O									0	
	8604-011-006	2557 Maynard Dr.			ADU	R				1				6/13/22	1	
	8604-014-027	2513 Bloomdale St.			ADU	R				1				11/7/22	1	
	8530-010-036	1018 Oak Ave.			ADU	R				2				8/9/22	2	
	8604-004-030	801 Crestfield Dr.			ADU	R				1				8/8/22	1	
	8531-007-001	2052 Broach Ave.			ADU	R				1				8/25/22	1	
	8529-001-001	1915 Royal Oaks Dr.			ADU	R				1				6/20/22	1	
	8531-025-003	2016 Park Rose Ave.			ADU	R				1				10/3/22	1	
	8528-002-072	1543 Delford Ave.			ADU	R				1				6/21/22	1	
	8602-010-015	330 Tocino Dr.			ADU	R				1				7/28/22	1	
	8533-008-008	1343 Starhaven St.			ADU	R									0	
	8529-013-044	2131 Maynard Dr.			ADU	R									0	
	8531-003-030	1842 Delford Ave			ADU	R									0	
	8530-017-024	1555 Third St.			ADU	R									0	
	8531-014-032	1824 Wardell ave			ADU	R									0	
	8530-009-047	1623 Second St.			ADU	R									0	
	8528-003-054	1613 Shepherd Dr.			ADU	R									0	
	8533-008-029	1336 Galen St.			ADU	R									0	
	8528-002-044	1636 Broadland Ave			ADU	R									0	
	8610-014-045	3357 Conata St.			ADU	R									0	
	8531-003-032	1852 Delford Ave.			ADU	R									0	
	8531-022-011	1953 Park Rose Ave.			ADU	R									0	
	8604-002-036	934 Crestfield Dr.			ADU	R									0	
	8531-016-008	1849 Park Rose Ave.			ADU	R									0	
	8530-009-073	917 Oak Ave.			ADU	R									0	
	8531-003-015	1841 Earlington Ave.			ADU	R									0	

					Table A2						
		Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units									
Project Identifier			Affordability by Household Incomes - Building Permits								
			7							8	9
Current APN	Street Address	Project Name ⁺	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Building Permits <u>Date Issued</u>	# of Units Issued Building Permits
			0	0	0	21	0	0	292		313
8610-017-037	3343 Tannencrest Dr.					1				1/11/22	1
8531-010-006	1818 Bradbury Ave.					1				1/12/22	1
8602-029-022	2759 Starpine Dr.					1				2/15/22	1
8531-014-030	1838 Wardell Ave.					1				2/23/22	1
8531-023-019	2037 Citrusview Ave.					1				4/26/22	1
8528-005-031	1336 Three Ranch Rd.					1				5/16/22	1
8527-013-014	2239 Golden Meadow					1				5/31/22	1
8531-009-009	1926 Capehart Ave.					1				6/1/22	1
8530-010-036	1017 Oak Ave.					1				7/6/22	1
8529-008-018	1004 Miltonwood Ave.					1				7/13/22	1
8531-013-004	1906 Warrington					1				9/14/22	1
8529-008-026	901 Chimes Ave					1				6/27/22	1
8531-025-010	2058 Park Rose Ave.					1				6/22/22	1
8604-012-029	2327 Maynard Dr.					1				7/19/22	1
8533-007-037	1336 Asti St.					1				10/25/22	1
8531-016-013	1881 Park Rose Ave.					1				6/2/22	1
8604-002-041	922 Edie Dr					1				9/12/22	1
8531-003-033	1858 Delford Ave.					1				9/29/22	1
8531-034-048	1247 Tuckaway Ln.					1				10/31/22	1
8528-008-034	1603 Duncannon Ave.					1				12/7/22	1
8528-003-059	1602 Shepherd Dr.					1				12/19/22	1
8528-011-029	1750 Fasana Rd.	Solana							292	6/29/22	292
8527-015-020	2352 Rim Rd.										0
8604-011-006	2557 Maynard Dr.										0
8604-014-027	2513 Bloomdale St.										0
8530-010-036	1018 Oak Ave.										0
8604-004-030	801 Crestfield Dr.										0
8531-007-001	2052 Broach Ave.										0
8529-001-001	1915 Royal Oaks Dr.										0
8531-025-003	2016 Park Rose Ave.										0
8528-002-072	1543 Delford Ave.										0
8602-010-015	330 Tocino Dr.										0
8533-008-008	1343 Starhaven St.										0
8529-013-044	2131 Maynard Dr.										0
8531-003-030	1842 Delford Ave										0
8530-017-024	1555 Third St.										0
8531-014-032	1824 Wardell ave										0
8530-009-047	1623 Second St.										0
8528-003-054	1613 Shepherd Dr.										0
8533-008-029	1336 Galen St.										0
8528-002-044	1636 Broadland Ave										0
8610-014-045	3357 Conata St.										0
8531-003-032	1852 Delford Ave.										0
8531-022-011	1953 Park Rose Ave.										0
8604-002-036	934 Crestfield Dr.										0
8531-016-008	1849 Park Rose Ave.										0
8530-009-073	917 Oak Ave.										0
8531-003-015	1841 Earlington Ave.										0

					Table A2						
		Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units									
Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name +	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
			0	0	0	21	0	0	1		22
8610-017-037	3343 Tannencrest Dr.										0
8531-010-006	1818 Bradbury Ave.										0
8602-029-022	2759 Starpine Dr.										0
8531-014-030	1838 Wardell Ave.										0
8531-023-019	2037 Citrusview Ave.					1				8/24/22	1
8528-005-031	1336 Three Ranch Rd.					1				11/28/22	1
8527-013-014	2239 Golden Meadow										0
8531-009-009	1926 Capehart Ave.										0
8530-010-036	1017 Oak Ave.										0
8529-008-018	1004 Miltonwood Ave.					1				10/31/22	1
8531-013-004	1906 Warrington										0
8529-008-026	901 Chimes Ave					1				8/30/22	1
8531-025-010	2058 Park Rose Ave.										0
8604-012-029	2327 Maynard Dr.										0
8533-007-037	1336 Asti St.										0
8531-016-013	1881 Park Rose Ave.					1				12/14/22	1
8604-002-041	922 Edie Dr										0
8531-003-033	1858 Delford Ave.										0
8531-034-048	1247 Tuckaway Ln.										0
8528-008-034	1603 Duncannon Ave.										0
8528-003-059	1602 Shepherd Dr.										0
8528-011-029	1750 Fasana Rd.	Solana									0
8527-015-020	2352 Rim Rd.								1	12/21/22	1
8604-011-006	2557 Maynard Dr.										0
8604-014-027	2513 Bloomdale St.										0
8530-010-036	1018 Oak Ave.										0
8604-004-030	801 Crestfield Dr.										0
8531-007-001	2052 Broach Ave.										0
8529-001-001	1915 Royal Oaks Dr.										0
8531-025-003	2016 Park Rose Ave.										0
8528-002-072	1543 Delford Ave.										0
8602-010-015	330 Tocino Dr.										0
8533-008-008	1343 Starhaven St.					1				7/21/22	1
8529-013-044	2131 Maynard Dr.					1				1/11/22	1
8531-003-030	1842 Delford Ave					1				11/1/22	1
8530-017-024	1555 Third St.					1				3/3/22	1
8531-014-032	1824 Wardell ave					1				5/11/22	1
8530-009-047	1623 Second St.					1				5/3/22	1
8528-003-054	1613 Shepherd Dr.					1				1/19/22	1
8533-008-029	1336 Galen St.					1				8/11/22	1
8528-002-044	1636 Broadland Ave					1				10/6/22	1
8610-014-045	3357 Conata St.					1				8/3/22	1
8531-003-032	1852 Delford Ave.					1				8/3/22	1
8531-022-011	1953 Park Rose Ave.					1				12/14/22	1
8604-002-036	934 Crestfield Dr.					1				8/10/22	1
8531-016-008	1849 Park Rose Ave.					1				4/14/22	1
8530-009-073	917 Oak Ave.					1				10/27/22	1
8531-003-015	1841 Earlington Ave.					1				12/21/22	1

					Table A2											
		Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units														
Project Identifier				Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Density Bonus			
			13	14	15	16	17	18	19		20		21	22	23	24
Current APN	Street Address	Project Name*	How many of the units were Extremely Low Income?	Was Project APPROVED using GC 65913.4(b)? (SB 35 Streamlining) Y/N	Infill Units? Y/N	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)	Number of Demolished/Destr oyed Units	Demolished or Destroyed Units	Demolished/Des troyed Units Owner or Renter	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)
			0	0						0		0				
8610-017-037	3343 Tannencrest Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-010-006	1818 Bradbury Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8602-029-022	2759 Starpine Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-014-030	1838 Wardell Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-023-019	2037 Citrusview Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8528-005-031	1336 Three Ranch Rd.		0	N	Y			ADU rent survey and HCD affordability calculator								
8527-013-014	2239 Golden Meadow		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-009-009	1926 Capehart Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8530-010-036	1017 Oak Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8529-008-018	1004 Miltonwood Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-013-004	1906 Warrington		0	N	Y			ADU rent survey and HCD affordability calculator								
8529-008-026	901 Chimes Ave		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-025-010	2058 Park Rose Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8604-012-029	2327 Maynard Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8533-007-037	1336 Asti St.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-016-013	1881 Park Rose Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8604-002-041	922 Edie Dr		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-003-033	1858 Delford Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-034-048	1247 Tuckaway Ln.		0	N	Y			ADU rent survey and HCD affordability calculator								
8528-008-034	1603 Duncannon Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8528-003-059	1602 Shepherd Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8528-011-029	1750 Fasana Rd.	Solana	0	N	Y											
8527-015-020	2352 Rim Rd.		0	N	Y											
8604-011-006	2557 Maynard Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8604-014-027	2513 Bloomdale St.		0	N	Y			ADU rent survey and HCD affordability calculator								
8530-010-036	1018 Oak Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8604-004-030	801 Crestfield Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-007-001	2052 Broach Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8529-001-001	1915 Royal Oaks Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-025-003	2016 Park Rose Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8528-002-072	1543 Delford Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8602-010-015	330 Tocino Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8533-008-008	1343 Starhaven St.		0	N	Y			ADU rent survey and HCD affordability calculator								
8529-013-044	2131 Maynard Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-003-030	1842 Delford Ave		0	N	Y			ADU rent survey and HCD affordability calculator								
8530-017-024	1555 Third St.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-014-032	1824 Wardell ave		0	N	Y			ADU rent survey and HCD affordability calculator								
8530-009-047	1623 Second St.		0	N	Y			ADU rent survey and HCD affordability calculator								
8528-003-054	1613 Shepherd Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8533-008-029	1336 Galen St.		0	N	Y			ADU rent survey and HCD affordability calculator								
8528-002-044	1636 Broadland Ave		0	N	Y			ADU rent survey and HCD affordability calculator								
8610-014-045	3357 Conata St.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-003-032	1852 Delford Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-022-011	1953 Park Rose Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8604-002-036	934 Crestfield Dr.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-016-008	1849 Park Rose Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8530-009-073	917 Oak Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								
8531-003-015	1841 Earlington Ave.		0	N	Y			ADU rent survey and HCD affordability calculator								

Jurisdiction	Duarte	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

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This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B														
Regional Housing Needs Allocation Progress														
Permitted Units Issued by Affordability														
		1		2									3	4
Income Level		RHNA Allocation by Income Level	Projection Period - 06/30/2021-10/14/2021	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	269	-	-	-	-	-	-	-	-	-	-	-	269
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Low	Deed Restricted	145	-	-	-	-	-	-	-	-	-	-	36	109
	Non-Deed Restricted		8	7	21	-	-	-	-	-	-	-		
Moderate	Deed Restricted	137	-	-	-	-	-	-	-	-	-	-	-	137
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-		
Above Moderate		337	-	-	292	-	-	-	-	-	-	-	292	45
Total RHNA		888												
Total Units			8	7	313	-	-	-	-	-	-	-	328	560
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5										6	7	
		Extremely low-Income Need		2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date	Total Units Remaining
Extremely Low-Income Units*		135		2	-	-	-	-	-	-	-	-	2	133

Jurisdiction	Duarte	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table C																	
Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law																	
Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Rezone Type	Sites Description							
1				2	3				4	5	6	7	8		9	10	11
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Rezone Type	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below																	
8529-014-025	1420 Santo Domingo	Westminster Gardens				63	63	126	Shortfall of Sites	26	Specific Plan	Westminster Gardens SP	N/A	N/A	252	Non-Vacant	Continuuimg Care Retirement Community (CCRC)
8529-014-026	1420 Santa Domingo	Westminster Gardens				8	7	15	Shortfall of Sites	3.2	Specific Plan	Westminster Gardens SP	N/A	N/A	30	Non-Vacant	Continuuimg Care Retirement Community (CCRC)
8529-014-029	1900 Huntington Dr	Westminster Gardens				5	4	9	Shortfall of Sites	1.59	Specific Plan	Westminster Gardens SP	N/A	N/A	18	Vacant	Continuuimg Care Retirement Community (CCRC)
8529-013-035	1214 Elmhurst Ave				9	8			Shortfall of Sites	0.54	General Comme	CG	20 du/ac	30 du/ac	17	Non-Vacant	older, single-story commercial blgs. 12 multi-family units dating from the early 1960s
8529-013-036	2150 Huntington Dr				6	7			Shortfall of Sites	0.46	General Commercial	CG	20 du/ac	30 du/ac	13	Non-Vacant	1,000 sf The Patio restaurant dating from 1969
8529-013-037	2160 Huntington Dr				7	6			Shortfall of Sites	0.46	General Commercial	CG	20 du/ac	30 du/ac	13	Non-Vacant	10,000 sf commercial strip center dating from 1956
8529-013-038	2162 Huntington Dr				3	4			Shortfall of Sites	0.23	General Commercial	CG	20 du/ac	30 du/ac	7	Non-Vacant	Parking Lot
8529-011-054	2200 Huntington Dr				2	2			Shortfall of Sites	0.12	High Density Residential	R-4	20 du/ac	30 du/ac	4	Non-Vacant	Church
8604-021-910	2400 Huntington Dr				3	4			Shortfall of Sites	0.23	Medium Density Residential	R-3	20 du/ac	30 du/ac	7	Vacant	City-owned vacant site. Included in 5th cycle Housing Element
8604-012-911	2402 Huntington Dr				3	3			Shortfall of Sites	0.23	Medium Density Residential	R-3	20 du/ac	30 du/ac	6	Vacant	City-owned vacant site. Included in 5th cycle Housing Element
8604-012-014	2408 Huntington Dr				4	3			Shortfall of Sites	0.23	General Commercial	CG	20 du/ac	30 du/ac	7	Non-Vacant	1,300 sf commercial use dating from 1956 with unit in rear
8604-012-015	2414 Huntington Dr				3	3			Shortfall of Sites	0.23	General Comme	CG	20 du/ac	30 du/ac	6	Non-Vacant	1,500 sf Thai Restaurant dating from 1947
8604-012-016	2416 Huntington Dr				3	4			Shortfall of Sites	0.23	General Comme	CG	20 du/ac	30 du/ac	7	Non-Vacant	1,175 sf Smog Test bus
8604-012-017	2422 Huntington Dr				4	3			Shortfall of Sites	0.23	General Comme	CG	20 du/ac	30 du/ac	7	Non-Vacant	3,500 sf Auto Repair bu
8531-017-903	1806 Mountain Ave				3	2			Shortfall of Sites	0.17	Low Density Residential	R-1	20 du/ac	30 du/ac	5	Vacant	City-owned vacant site
8531-017-902	1812 Mountain Ave				3	3			Shortfall of Sites	0.17	Low Density Residential	R-1	20 du/ac	30 du/ac	6	Vacant	City-owned vacant site

ANNUAL ELEMENT PROGRESS REPORT			
Housing Element Implementation			
Jurisdiction	Duarte		
Reporting Year	2022	(Jan. 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Housing Code Enforcement and Abatement	Monitor housing conditions in the city and respond to complaints. Inform violators of available rehabilitation assistance through the County to correct code deficiencies. Through remediation of substandard housing conditions, return approximately six units/year to safe and sanitary conditions.	2021-2029	Based on code enforcement case logs, during 2022, a total of 28 substandard residential units that had been cited for code violations were returned to safe and sanitary condition.
Multi-family Acquisition and Rehabilitation Program	Monitor the availability of LIHTCs going forward as State budgets are released in order to determine the feasibility and potential implementation of an Acquisition and Rehabilitation Program.	Monitor LIHTCs annually through State budgets and award of funds	Tax credit awards to acquisition/rehabilitation projects have continued to be low, comprising just 11% of the 291 LIHTC awarded projects in 2021 and 13% of the 163 LIHTC awarded projects in 2022. Without the support of LIHTC funding, initiation of an acquisition/rehabilitation program is not deemed feasible at this time.
Apartment Inspection Program	Establish pilot multi-family inspection program. If program is successful and moves forward, prioritize inspections in Duarte's identified low resource neighborhoods (Census Tract 4301.02).	By 2024	The City's Public Safety and Community Development Departments have begun the initial steps in establishing a multi-family inspection program, and are currently analyzing similar programs in other communities and evaluating the options of which type of program to move forward with. Apart from this citywide program, City Code Enforcement have been involved in bringing two substandard apartment complexes up to code during the period: a 28 unit complex that underwent a complete renovation in 2022 after being put under receivership, and a 30 unit complex in which Staff has prepared a detailed correction list and is working with the owners in developing plans to make the necessary corrections.
Preservation and Monitoring of Assisted Rental Housing	Establish annual monitoring procedures for rent restricted units provided through city incentives and/or financial assistance. Contact property owners within one year of potential affordability expiration to initiate preservation discussions.	Monitoring procedures - 2022	The Section 8 HAP contract on Duarte Park Apartments has been extended from 2022 to 2027. The City has not established local monitoring procedures for rent restricted units, but will do so once any locally funded affordable projects and projects restricted based on local incentives come on line.
Preserve and Protect Existing Tenants and Housing	Adopt Housing Element policy that acknowledges and supports the implementation of State laws to protect existing tenants from displacement. Inform developers of the replacement housing requirements under SB 330, AB 1397 and density bonus law. Update the Municipal Code in 2022 to specify replacement housing requirements on nonvacant sites consistent with Government Code 65583.2(g)(3).	Adopt Housing Element and Code amendment in 2022	The City adopted <i>Policy 1.1.5 Tenant Protections</i> with the Housing Element in 2022 which supports the implementation of State laws to protect existing tenants from displacement through: requirements for just cause evictions, limitations on rent increases, and replacement housing requirements. The City has drafted a new chapter to the Municipal Code (Chapter 19.64.030 - Retention of Affordable Housing) which codifies replacement housing requirements under Government Code 65583.2(g)(3), approved by the Planning Commission in March 2023 and scheduled for adoption by City Council in April 2023.
Affordable Housing Density Bonus	Encourage the use of density bonus incentives by advertising on Duarte's website and by providing information on available density and regulatory incentives in conjunction with discussions with development applicants.	2021-2029	The City did not have any discussions with developers or project applicants on density bonus incentives for affordable housing. Upon adoption of the Affordable Housing Overlay (AHO), the City will add information to its website on incentives available under both the AHO and state density bonus law.
Efficient Project Review	Offer concurrent processing of residential projects, pre-application reviews, CEQA exemptions, and use of program EIRS.	Develop an SB 35 checklist and processing procedures by 2022	The City has drafted SB 35 procedures and forms which are in the process of being finalized and uploaded to the City website. Program EIRs for both the Town Center and Duarte Station specific plans were utilized to streamline project reviews under CEQA. Staff continues to offer pre-application reviews, including for ADU applicants, and encourages any project that requires multiple entitlements to be processed concurrently.
Zoning Text Amendments for Special Needs Housing	Amend the Code to facilitate housing for special needs populations: - Allow supportive housing as a use by right in all zones where multi-family and mixed use is permitted; eliminate parking requirements for supportive housing located within ½ mile of public transit. - Amend parking standards for emergency shelters to a ratio based on to the number of shelter staff. - Allow small employee housing (6 or fewer) in all residential zone districts - Establish by right processing procedures for Low Barrier Navigation Centers in areas zoned for mixed use and non-residential zones permitting multifamily uses	Amend the Zoning Code in 2022	Municipal Code Amendment 23-01 addresses all revisions specified under this program to better facilitate housing for special needs populations. The Code amendment was approved by the Planning Commission in March 2023 and is scheduled for adoption by City Council in April 2023.
Fair Housing Program - Housing Mobility Strategies	• Continue directing fair housing inquiries to the Housing Rights Center • Continue strategies to address senior housing needs. Provide at least 300 additional senior housing units as part of Westminster Gardens expansion plan, including at least 150 units affordable to lower and moderate income households • Continue to support the provision of housing for persons with disabilities • Post info at Senior Center re: fair housing and conduct presentation every two years about services available through the County CDC, Housing Rights Center and the City • Twice during the planning period, reach out to landlords of low-income apartment complexes to provide education and materials about the Section 8 program • Publish Fair Housing information, including any community meetings on non-traditional media such as Facebook or Instagram	2021-2029	The City continues to distribute fair housing information at the public counter through the community newsletter, and on its website, and refers fair housing related complaints to the Housing Rights Center. In regards to senior housing, the City has continued to work with the owners of Westminster Gardens in developing plans to expand their current Life Plan Community. Staff has also included more robust outreach to the Senior Center about available fair housing resources.

Fair Housing Program - Place Based Strategies, New Opportunities	- Invest in infrastructure and public improvements in central Duarte • Provide a mix of affordable and market rate housing in TCSP & DSSP • Partner with the Economic Dev. Comm. to support initiatives that create jobs accessible to residents in central Duarte • Apply for Greenhouse Gas Reduction Funds for efforts such as tree planting/restoration, home energy efficiency, zero-emission and plug-in hybrid vehicles, and affordable housing • Contact Cal EPA to ID steps to address “Disadvantaged Community” designation in CT 4301.01. Seek funding for infrastructure improvements in this area • Support funding applications for projects/programs consistent with the Housing Element • Provide regulatory/technical assistance to affordable housing developers and non-profit organizations • Assist in the development of at least 2 affordable and/or mixed income housing projects, providing at least 100 affordable units	2021-2029	Several infrastructure projects are slated for Census Tract 4301.01 in central Duarte (a designated "disadvantaged community"). The "Evergreen Pedestrian Improvements" project will include pedestrian sidewalk and lighting along the north side of Evergreen St and a widening of the sidewalk on the west side of Highland Ave under the 210 freeway underpass. The project is funded through a Caltrans Active Transportation Program grant and is slated to go out to bid in April or May 2023. The "Highland Promenade" project, funded through LA Metro Measure M, will provide for an expanded right-of-way and park-like pedestrain walkway along the west side of Highland Ave; final plans should be completed by Spring 2023. The City was awarded a \$1.6 million federal appropriation for the "Recreation Trail Upgrades" project, which is partially located in this Census Tract, encompassing accessibility and quality of life upgrades to the Donald and Bernice Watson Recreation Trail (e.g. safety lighting, accessibility improvments, public art, repaving, etc). Staff is currently analyzing the federal appropriation requirements and will soon be working on developing a bid package.
Fair Housing Program - Displacement, Substandard Housing Strategies	· Through remediation of substandard housing conditions, return approximately six units/year to safe and sanitary condition • Monitor the availability of LIHTCs to assess feasibility of establishing Acquisition/Rehabilitation Program • Establish annual monitoring procedures for rent restricted units provided through City incentives and/or financial assistance • Enforce State laws that protect existing tenants from displacement • Establish a pilot multi-family residential inspection program by 2024. If the program is successful and moves forward, prioritize inspections in Duarte's identified low resource neighborhoods • Promote housing rehabilitation programs on non-traditional media (such as Facebook and Instagram)	2021-2029	Refer to implementation status under the following programs: Housing Code Enforcement and Abatement; Multi-family Acquisition and Rehabilitation Program; Preservation and Monitoring of Assisted Rental Housing; Preserve and Protect Existing Tenants and Housing; and Apartment Inspection Program
Senior Housing Opportunities	Actively pursue senior housing opportunities. Provide incentives and potential assistance for affordable units in Westminster Gardens.	Adopt Westminster Gardens Specific Plan in 2024 inclusive of incentives for affordable units	The non-profit owners of Westminster Gardens, HumanGood, have met with Staff over the past several months to discuss a major amendment to the existing specific plan. The concept is to develop the corner of Huntington Dr and Santo Domingo Ave with a mixed-use building and expand the current Life Plan Community by at least 300 units, half of which would be slated as affordable. Staff is currently reviewing a proposal for third party EIR preparation on the project. Separately, the Planning Commission recently approved a Site Plan Design Review request by HumanGood for interior and exterior renovations and a minor addition to the historic Morrison House located on the Westminster Gardens campus.
Housing Opportunities for Persons Living with Disabilities	Coordinate with SGPRC to publicize info on resources. Pursue State/Federal funds for supportive housing in affordable housing projects. Amend the Code re: reasonable accommodations & community care facilities with 6+.	Amend the Zoning Code in 2022	Municipal Code Amendment 23-01 addresses all revisions specified under this program to better facilitate housing for persons living with disabilities, including permitting large (6+ residents) community care facilities in all residential zones and eliminating the subjective requirement to consider impacts to surrounding uses when reviewing requests for reasonable accommodation. The Code amendment was approved by the Planning Commission in March 2023 and is scheduled for adoption by City Council in April 2023.
Homeless Services Strategy	Implement City's Homelessness Plan. Coordinate with the SGVCOG and SGV Regional Housing Trust. Conduct media outreach on the Landlord Incentives Program.	Report to Council annually on implementation of Homelessness Plan. Begin media outreach in 2022	The City contracted with CityNet to conduct a local homeless census in the fall of 2021, and finalized the report for presentation to City Council in February 2022. In contrast to the 2020 Point-In-Time Count which identified 27 unshelterd homeless in Duarte, 65 individuals were encountered during the 2021 survey, 46 of whom agreed to be interviewed for the census. Of those interviewed, approximately half had a nexus to Duarte or immediate neighboring city. In 2022, the City applied to the San Gabriel Valley COG to receive twice weekly services from 2 specialized homeless outreach teams through the Los Angeles Centers for Alcohol and Drug Abuse: 1) a High Acuity Team focusing on those unhoused for over 2 years with significant mental health and substance abuse issues, and 2) a Supplemental Services Team focusing on those unhoused for less than 2 years and with fewer mental and physical challenges. Duarte's Homeless Outreach coordinator works closely with these teams to indentify unhoused individuals in the community and their needs.
Affordable Housing Development Assistance	Provide regulatory incentives, land write-downs and available financial assistance for the development of affordable and mixed-income housing.. Issue an RFQ for development on identified Housing Element sites and market sites on the City's website. Prepare a concept development plan for site #8, followed by an RFP specifying City incentives, and selection of a development partner in coordination with property owners. Assist in the development of at least two affordable and/or mixed income housing projects, providing at least 100 units affordable to lower and moderate income households.	Issue RFQ in on Housing Element sites in 2023. Develop concept plan for site #8 and issue RFP by 2025.	The City has been involved in discussions with developers involving affordable housing assistance on the following sites: Site 1 - LA Metro is the process of issuing an RFP for the development of an affordable housing development and Duarte Staff is working in partnership to move the development forward; Site 6 - Staff is coordinating with HumanGood on an amendment to the Westminster Gardens Specific Plan for a major expansion that will include affordable units as well as market rate senior housing; Site 8 - Staff is working with the San Gabriel Valley Regional Housing Trust to develop a concept plan and an economic analysis to determine development potential on the city-owned and adjacent privately-owned parcels. The plan is to market the package to prospective affordable housing developers by late Summer 2023; Site 10 - City is encouraging ownership to consider rehabilitation and expansion of the existing affordable housing complex.
Homeowner Assistance	Provide information on available County and State programs and on City website. Apply to State in conjunction with future City assisted workforce housing. Evaluate the requirements under SB 9, and amend the Code accordingly.	Apply to State as workforce projects are proposed. Amend the Development Code for consistency with SB 9 in 2022.	The City offers information and referral to State and County programs on the Housing page on the City's website. Ordinance 907 was adopted in March 2022, adding subchapter 19.10.035 (Duplex Developments in Single-family Residential Zones) and Chapter 19.88 (Urban Lot Splits) to the Development Code to implement SB 9.
Section 8 Rental Assistance	Continue participation and coordination with HACoLA and provide information on the City website. Reach out to landlords re: participation.	Twice during planning period, reach out to landords.	The City continues to encourage eligible persons to participate in the rental assistance program, and provides program links on the City website.
Sustainable Development & Green Programs	Implement Sustainable Development Practices in new development, and promote green programs among residents and businesses.	2021-2029	All projects are evaluated and regulated by the California Green Building Code. The City encourages developments to achieve LEED certification or equivalency. For example, the City of Hope Specific Plan includes a mitigation measure for most buildings to achieve LEED equivalency, with the City of Hope Hotel achieving the equivalent of a LEED Silver certification in 2022.
Duarte Station Specific Plan	Facilitate residential and mixed-use development in the Transit Station TOD. Coordinate with Metro in selection of developer for parking lot site.	Select parking lot developer by 2022	Staff has been coordinating with LA Metro for the past several years on development of the Metro parking lot with workforce housing as part of the Duarte Station Specific Plan. Metro has recently approved a proposal process for the property which it is currently reviewing with the Board of Supervisors. Metro informed the City that an RFP will be issued in Spring 2023.

Jurisdiction	Duarte	
Reporting Period	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table E									
Commercial Development Bonus Approved pursuant to GC Section 65915.7									
Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									

Jurisdiction	Duarte	
Reporting Period	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table F									
Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)									
Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.									
Activity Type	Units that Do Not Count Towards RHNA ⁺ Listed for Informational Purposes Only				Units that Count Towards RHNA ⁺ Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1 ⁺ . For detailed reporting requirements, see the checklist here: https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Duarte		NOTE: This table is meant to contain an inventory of ALL surplus/excess lands the reporting jurisdiction owns	Note: "+" indicates an optional field Cells in grey contain auto-calculation formulas
Reporting Period	2022	(Jan. 1 - Dec. 31)		

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

For Los Angeles County jurisdictions, please format the APN's as follows:9999-999-999

Table H						
Locally Owned Surplus Sites						
Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	Street Address/Intersection	Existing Use	Number of Units	Surplus Designation	Parcel Size (in acres)	Notes
Summary Row: Start Data Entry Below						
8604-012-910 & 911	2400 Huntington Drive	Vacant		Surplus Land	0.47	

Jurisdiction	Duarte	
Reporting Year	2022	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT Local Early Action Planning (LEAP) Reporting (CCR Title 25 §6202)					
Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.					
Total Award Amount	\$ 150,000.00 Total award amount is auto-populated based on amounts entered in rows 15-26.				
Task	\$ Amount Awarded	\$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes
Housing Element Update & Related CEQA Analysis	\$110,000.00	\$0.00	In Progress	None	Housing Element Update - 6th Cycle (2021-2029). Recomeded for approval by the Duarte Planning Commission on 10/18/21. On December 6, 2021 HCD found the draft Element in statutory compliance. Slated for City Council approval in January 2022.
Inclusionary Housing Feasability Study	\$27,000.00	\$0.00	In Progress	Local General Fund	Study completed in 2021. Staff working on a code amendment to consider repealing the City's Inclusionary Housing Program, per the recommendations of the study, in early 2022.
Development Feasability Analysis and Zoning Oppurtunities Sites	\$13,000.00	\$0.00	In Progress	None	

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	19
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		19

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	21
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		292
Total Units		313

Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	21
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		1
Total Units		22

Jurisdiction	Duarte	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	21
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		292
Total Units		313

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

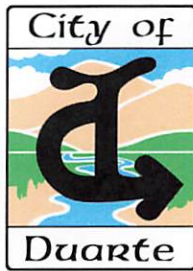
Units by Structure Type	Entitled	Permitted	Completed
SFA	0	0	1
SFD	0	0	0
2 to 4	0	0	0
5+	0	292	0
ADU	19	21	21
MH	0	0	0
Total	19	313	22

Housing Applications Summary	
Total Housing Applications Submitted:	20
Number of Proposed Units in All Applications Received:	22
Total Housing Units Approved:	19
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas



AGENDA REPORT

MEETING DATE: April 11, 2023

TO: Mayor and Members of the City Council

FROM: Manuel Enriquez, Director of Parks and Recreation

SUBJECT: Award of Contract – Senior Center Flooring Replacement – Project 23-10; Budget Amendment

RECOMMENDATION: Staff recommends City Council: 1) Award the construction contract for the Senior Center Flooring Replacement to JJJJ Floor Covering, Inc., as the lowest responsive and responsible bidder in the amount of \$95,909.50, in addition to a ten percent contingency, for a total project budget of \$105,500.50; and 2) Approve a budget amendment of \$75,500.

FISCAL IMPACT: The project was included in the FY 2022-23 budget at \$30,000, so a budget amendment of \$75,500 from the General Fund (100-1610-8100) is required.

BACKGROUND

As a part of the City's adopted Capital Improvement Plan (CIP), the Senior Center Flooring Replacement project was included in the FY 2022-23 Budget in the amount of \$30,000. This project was included in the CIP because most of the Senior Center's existing flooring consists of the original built in 1994 and has exceeded its serviceable lifespan.

DISCUSSION/ANALYSIS

The Senior Center Flooring Replacement project consists of the removal and haul-away of the existing carpet, linoleum, vinyl, tile flooring, and baseboards; preparation of the floors for the installation of specified flooring, including new vinyl and carpet in specified areas; and the installation of new baseboards. The work comes with a one-year workmanship warranty and, at minimum, a 15-year commercial manufacturer warranty.

On March 8, 2023, the City published an invitation to bid on the Senior Center Flooring Replacement Project 23-10 in accordance with Duarte Municipal Code (DMC) Section 2.36.060. On March 23, 2023, the City received two (2) bids for the subject project. The bids were reviewed for responsiveness to the bid specification requirements.

The following results were determined to be in conformance with the bid documents and specifications. Therefore, staff recommends that the bid be awarded to the lowest responsive and responsible bidder.

Responsive and responsible bidder results:

1. JJJJ Floor Covering, Inc. \$ 95,909.50
2. Floor Tech America, Inc. \$ 199,916.00

RECOMMENDATION

Staff recommends City Council: 1) Award the construction contract for the Senior Center Flooring Replacement to JJJJ Floor Covering, Inc., as the lowest responsive and responsible bidder in the amount of \$95,909.50, in addition to a ten percent contingency, for a total project budget of \$105,500.50; and 2) Approve a budget amendment of \$75,500.

FISCAL IMPACT

The project was included in the FY 2022-23 budget at \$30,000, so a budget amendment of \$75,500 from the General Fund (100-1610-8100) is required.

ATTACHMENT

Construction contract

CONSTRUCTION CONTRACT

THIS AGREEMENT made and concluded in duplicate, this 12 day of April, 2023, between the City of Duarte thereof, Party of the First Part, and _____ Contractor, Party of the Second Part.

ARTICLE I - Witnessed, that for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the said Party of the First Part, and under the conditions expressed in the two bonds, bearing even date with these presents, and hereunto annexed, the said Party of the Second Part agrees with the said Party of the First Part, at his own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the specifications and special provisions to be furnished by said Party of the First Part, necessary to construct and complete in a good, workmanlike, and substantial manner, and to the satisfaction of the City of Duarte, improvements in accordance with that certain document headed

“Senior Center Flooring Replacement”

Reference is also made to the Standard Specifications for Public Works Construction (SSPWC) latest edition, and all supplements thereto, which specifications and Standard Specifications are hereby specifically referred to and by such references made a part hereof.

ARTICLE II - And the said Contractor agrees to receive and accept as full compensation for furnishing all materials and for doing all work contemplated the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the City of Duarte and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work and the whole thereof, in the manner, and according to the plan, the work and the whole thereof, in the manner, and according to the plan, specifications, and special provisions and the requirements of the Engineer under them, the prices set out in his proposal to the City Council, a copy of which is attached hereto and made a part hereof. Said proposal being identified as UNIT PRICE SCHEDULE.

ARTICLE III - The said Party of the First Party hereby promises and agrees with said Contractor to employ, and does hereby employ the said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner, and upon the conditions above set forth; and the said parties for themselves, their heirs, executors, administrators and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV - Contractor shall assume the defense of and indemnify and save harmless the City and agencies and City's officers, agents, and employees from all claims, liability, loss, damage and injury of every kind, nature and description, directly or indirectly resulting from the motor vehicles in connection therewith, or the act, omission, operation, or conduct of the contract, irrespective of whether the act, omission, or conduct of the Contractor or Subcontractor is merely a condition, rather than a cause, of the claim, liability, loss, damage, or injury.

ARTICLE V - By signature hereunder, as Contractor, I certify that I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for

workman's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

ARTICLE VI - It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal of said Contractor, then this instrument shall control, and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

IN WITNESS THEREOF, the parties to these presents have hereunto set their hands the year and date first above written.

CITY OF DUARTE:

Daniel Jordan, City Manager

Date: _____

CONTRACTOR:

JJJJ Floor Covering, Inc.

Name: _____

Title: _____

Date: _____

ATTEST:

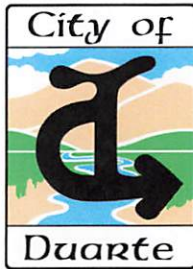
Annette Juarez, City Clerk

Date: _____

**APPROVED AS TO FORM:
RUTAN & TUCKER, LLP**

Thai Viet Phan, City Attorney

Date: _____



AGENDA REPORT

MEETING DATE: April 11, 2023

TO: Mayor and Members of the City Council

FROM: Daniel Jordan, City Manager

BY: Victoria Rocha, Assistant to the City Manager

SUBJECT: Approval of Fiscal Intermediary Agreement Between the City of Duarte and the California Department of Technology to Conduct a Broadband Access and Connectivity Infrastructure Assessment

RECOMMENDATION: Authorize the Mayor to execute a Fiscal Intermediary Agreement between the City of Duarte and the California Department of Technology for \$200,000 to conduct a broadband access and connectivity infrastructure assessment by June 30, 2024.

FISCAL IMPACT: If approved, the Fiscal Intermediary Agreement will increase FY 2022-23 General Fund revenue (Account No. 100-4613) by \$200,000. The appropriation is anticipated to be expended in FY 2023-24.

BACKGROUND

In April of 2022, the Office of California State Assemblywoman Blanca Rubio representing Duarte in the 48th District reached out to City staff regarding the opportunity to submit a 2023 California State Assembly Budget Request as a part of the State's FY 2022-23 budget process. On April 20, 2022, City staff submitted to Assemblywoman Rubio's office a State funding request of \$150,000 to support a broadband access and connectivity infrastructure assessment. Through the advocacy efforts of Assemblywoman Rubio, the City of Duarte was awarded \$200,000 for the broadband assessment project on July 1, 2022.

On March 30, 2023, the City received a copy of the Fiscal Intermediary Agreement from the State that, when approved and executed, will effectuate the City's receipt of the \$200,000 award. That Agreement, presented as Attachment B, has been reviewed by the City Attorney.

DISCUSSION

Over the last ten years, Duarte City Council has expressed the increasing importance of broadband access advancing the economic development of our community. This concern was pointedly highlighted during the Stay-At-Home Orders of the COVID-19 pandemic when the reliance on reliable broadband connectivity became imperative for everything from business operations and education, to telehealth and other quality of life needs. In order to get a better understanding of where there are broadband accessibility gaps and why, the City will use these State funds to conduct a needs assessment as part of a long-term initiative to better understand

how Duarte can best meet the growing digital demands of our community's residents and businesses.

RECOMMENDATION

Authorize the Mayor to execute a Fiscal Intermediary Agreement between the City of Duarte and the California Department of Technology for \$200,000 to conduct a broadband access and connectivity infrastructure assessment by June 30, 2024.

FISCAL IMPACT

If approved, the Fiscal Intermediary Agreement will increase FY 2022-23 General Fund revenue (Account No. 100-4613) by \$200,000. The appropriation is anticipated to be expended in FY 2023-24.

ATTACHMENTS

Attachment A - State Funding Request of \$150,000 to Support City of Duarte Broadband Access and Connectivity Infrastructure Assessment

Attachment B - Fiscal Intermediary Agreement between the City of Duarte and the California Department of Technology for \$200,000



City of Duarte

1600 Huntington Drive, Duarte, CA 91010 | Tel (626) 357-7931 | Fax (626) 358-0018 | accessduarte.com

April 20, 2022

The Honorable Blanca Rubio
State Capitol Building
Room 5175
P.O. Box 942849, Sacramento, CA 94249-0048

State Funding Request of \$150,000 to Support City of Duarte Broadband Access and Connectivity Infrastructure Assessment

Dear Assemblywoman Rubio:

On behalf of the City of Duarte, I want to thank you for the inviting the City to apply for State funding through the 48th Assembly District. The City of Duarte seeks \$150,000 to conduct a much-needed broadband and connectivity infrastructure assessment.

Project Overview

The City of Duarte sees broadband access as an increasingly important factor in advancing the economic development of our community, and we acknowledge that broadband access, affordability, and adoption are all important factors to ensure both residents and businesses can reliably participate in a digital economy.

Ready access to broadband promotes community goals related to education, quality of life, and operational efficiency of local government. A Digital Divide that separates our community members from essential services must be addressed. Duarte understands that broadband services are also essential for the business community by lowering business costs, improving productivity, attracting new businesses, retaining highly skilled residents, and improving overall economic vitality.

In order to yield useful data and recommendations, Duarte proposes to initiate a comprehensive process to understand the services currently available in the City and to engage in productive conversations and assessments with service providers, institutions, and businesses. The resulting report should lead to policy recommendations to address needs and opportunities for effective growth, laying the foundational work for the City to take the needed next steps in bridging the Digital Divide within our community.

Description of Need

The COVID-19 pandemic revealed just how important reliable communication systems are to a community and also the inequities of access to said communications systems.

A recent report from the Los Angeles Economic Development Commission revealed that 18 percent of Duarte residences have no internet connection, and that 11 percent have no computer at home. City staff are aware that there are pockets of the city where some residents are only able to get a maximum of 10 Mbps and others would have to pay thousands of dollars to get lines laid to their property, leaving them without any access at all. The City of Duarte headquarters one of the premiere cancer research institutes in the county, City of Hope, yet even the City of Hope has points throughout their campus with barriers to connection that impedes their ability to meet increased telehealth and operational needs.

Access to affordable broadband is critical to:

- Providing telehealth for everyone – particularly seniors and veterans. Patients and people with disabilities must have a reliable broadband service at home to take advantage of remote health care.
- Filling the “homework gap.” Future reasons may result in the need for children and families stuck at home to be able to engage in distance learning and communication with schools. To be effective, high-speed broadband at home must meet the needs of a whole family and withstand intensive network use.
- Economic security. Workers, employers, and Duarte’s many small business owners need high-quality and competitively-priced broadband services to work from home, especially as more businesses have moved their operations online post-pandemic.

In order to get a better understanding of where there are gaps and why, the City seeks to conduct a needs assessment as part of a long-term initiative to better understand how Duarte can best meet the growing digital demands of our community’s residents and businesses.

We anticipate that initiative will take about six months and will require the retention of an expert consultant at a cost estimate of \$150,000 based on similar work conducted in other cities.

Deliverables

We anticipate the scope of work to include:

- Identifying and meeting with all broadband service providers and right-of-way occupants (i.e., cable, telephone, wireless and cellular providers, tower service providers) to confirm permit status, current service map submissions, and determine service provider needs or suggestions for best practices in working with the City and/or other regulatory agencies.
- Convening and surveying key stakeholders and residents in the community to assess satisfaction levels and identify possible needs for broadband services.
- Analyzing findings and developing policy recommendations for future actions.

With the goals of improving broadband internet access and connectivity for our residents and businesses to meet the critical needs of education, healthcare, economic vitality, and civic engagement, we wholeheartedly appreciate your consideration of funding the City of Duarte’s Broadband Access and Connectivity Infrastructure Assessment project. If you have any questions, please do not hesitate to email me at djordan@accessduarte.com or call (626) 357-7931.

Sincerely,



Dr. Dan Jordan
City Manager
City of Duarte

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

22-14796

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

California Department of Technology

CONTRACTOR NAME

City of Duarte

2. The term of this Agreement is:

START DATE

March 27, 2023 or Upon Approval

THROUGH END DATE

June 30, 2024

3. The maximum amount of this Agreement is:

\$200,000.00 (Two Hundred Thousand Dollars and Zero Cents)

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	General Information	1
Exhibit B	Budget Details and Payment Provisions	1
Exhibit C	General Terms and Conditions (4/2017)	Link
Exhibit D	Department of Finance Approval	1

Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto.**These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>***IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.****CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

City of Duarte

CONTRACTOR BUSINESS ADDRESS

1600 Huntington Drive

CITY

Duarte

STATE

CA

ZIP

91010

PRINTED NAME OF PERSON SIGNING

Jody Schulz

TITLE

Mayor

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

California Department of Technology

CONTRACTING AGENCY ADDRESS

P.O. Box 1810

CITY

Rancho Cordova

STATE

CA

ZIP

95741

PRINTED NAME OF PERSON SIGNING

Danielle Kanelos

TITLE

Information Technology Manager I

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

**EXHIBIT A
GENERAL INFORMATION****1. OBJECTIVE**

This Fiscal Intermediary Agreement is entered into by and between the City of Duarte (hereafter referred to as Contractor) and the Contracting Agency (hereafter referred to as the California Department of Technology or CDT) for the purpose of a payment mechanism for payment to the City of Duarte. This payment is being made in accordance with State Administrative Manual Section 8002.1 and Assembly Bill (AB)179, Amendment to 2022 California Budget Act.

2. CONTACT REPRESENTATIVES**California Department of Technology****Contract Administrator**

Name: Tammy Parkison
P.O. Box 1810, MS Y-18
Rancho Cordova, CA 95741
Phone: 916-505-9395
Email: tammy.parkison@state.ca.gov

Customer Representative

Name: Jennifer Maier
P.O. Box 1810, MS Y-18
Rancho Cordova, CA 95741
Phone: 916-800-7752
Email: jennifer.maier@state.ca.gov

City of Duarte**Contract Analyst**

Attention: Victoria Rocha
Address: 1600 Huntington Drive
Duarte, CA 91010
Phone: 626-433-3751
Email: vrocha@accessduarte.com

Billing Contact

Attention: Angela Chiaromonte
Address: 1600 Huntington Drive
Duarte, CA 91010
Phone: (626) 357-7931
Email: duarte.invoices@accessduarte.com

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. Payment

Costs for this Agreement shall be \$200,000.00.

EXHIBIT C GENERAL TERMS AND CONDITIONS

The following General Terms and Conditions (GTC 04/2017) are included by reference and may be downloaded at the indicated web page:

<https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language>

EXHIBIT C

GENERAL TERMS AND CONDITIONS

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.

8. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

9. RECYCLING CERTIFICATION: The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

10. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 307 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

12. TIMELINESS: Time is of the essence in this Agreement.

13. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

14. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

a. The Government Code Chapter on Antitrust claims contains the following definitions:

1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.

2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)

b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. LOSS LEADER:

If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

Authority for the adjustment (e.g., legislation—include chapter number and year of statute, provisional language, control section, code sections, etc. Be as specific as possible.):

Control Section 19.56, Budget Act of 2022, AB 179, Chapter 249/Statutes of 2022

ALLOCATION **FROM** (indicate below):

Fund (name and number) **or Item** (include all: Dept/Ref/Fund/ENY/Program; and include both FI\$Cal and Legacy program name and number):

General Fund (0001)

Dollar Amount:

\$2,432,277,950

ALLOCATION **TO** (indicate below):

Fund (name and number) **or Item** (include all: Dept/Ref/Fund/ENY/Program; and include both FI\$Cal and Legacy program name and number):

Various – see attachment

Purpose*:

This executive order allocates funding appropriated in Control Section 19.56 (Ch. 249/2022) to various state departments so they may coordinate with the recipients of the funding for each of the identified legislative priorities described in the legislation. If no General Fund item exists for a department and a new item is required to make the specified allocation, then a new Non-Budget Act item is created pursuant to Provision 4 of Control Section 19.56 (Ch. 249/2022).

Pursuant to Provision 7 of Control Section 19.56 (Ch. 249/2022), unless otherwise specified in the control section, funds allocated shall be available for encumbrance through June 30, 2024, and expenditure until June 30, 2026.

*If adjustment is an expenditure transfer, please include **Less Funding Item** in the purpose section. If more space is required, please include an attachment.

Approved in accordance with the authority cited above.

DEPARTMENT OF FINANCE
JOE STEPHENSHAW
Director

By: Gregory Bruss

Gregory Bruss
Principal Program Budget Analyst

Date: February 9, 2023

Number of attachments: 1



AGENDA REPORT

MEETING DATE: April 11, 2023

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Nick Baldwin, Associate Planner

SUBJECT: Municipal Code Amendment (MCA) 23-01 - a City-initiated request to amend the Duarte Development Code in response to State Law in the Areas of Affordable Housing, Assisted Housing, and Accessory Dwelling Units

RECOMMENDATION: 1) Conduct a public hearing and receive public testimony; and 2) Introduce Ordinance No. 916, replacing Section 19.10.020 in its entirety; deleting Chapter 19.52; replacing Section 19.60.160.D, Section 19.60.160.F, Chapter 19.64, Section 19.120.160.5 and Section 19.160.190 in their entirety; all of which are within the Duarte Development Code and thereby establishing definitions and regulations regarding housing to implement recently enacted law

FISCAL IMPACT: There are no direct costs associated with the adoption of Ordinance No. 916.

EXECUTIVE SUMMARY

Numerous housing laws have been passed by the State in the past few years and the Duarte Development Code must be amended to maintain consistency, as required by law. Some of these new laws were identified in the recently approved Housing Element. Amendments to the City's Municipal Code are required to implement the Housing Element and fulfill the pledges made to the State. Other recent housing laws passed by the State pertain to ADUs and necessitate the update of the City's regulations on that topic to remain in compliance. This Municipal Code Amendment will also clarify and streamline various sections of the Code pertaining to housing for more effective implementation by City Staff and the general public.

BACKGROUND

The Duarte Development Code has the function of regulating and guiding development within the City. When new laws pass at the State level that conflict with the City's regulations, it is necessary for the Code to be updated to maintain compliance with State laws. Regarding housing, the Development Code has most recently been updated with regulations pertaining to urban lot splits and additional units afforded by Senate Bill 9, as well as the update of City regulations in 2021 pertaining to accessory dwelling units. Several housing laws have passed at the State level in recent months, and it is time again to update City regulations to maintain compliance.

As required by State law, the Housing Element of the General Plan must be updated every eight years. The City of Duarte submitted the 2021-2029 Housing Element to the State and in January 2022 was one of the earliest cities to receive approval. The City Council adopted the new Housing Element on January 11, 2022. The Housing Element included a 22-step implementation plan and several of the implementation tasks pledged to make amendments to the Duarte Development Code in ways that facilitate and promote the construction and allowance of affordable and assisted housing. Compliance with recent changes in State law was the driving factor for most of the recommended changes to the Development Code in this Municipal Code Amendment, but a couple recommended changes came from review of the Draft Housing Element document by the State's Housing and Community Development Department (HCD) staff.

The proposed Municipal Code Amendment is intended to update the City's housing regulations to comply with State law and the recently approved Housing Element. On March 20, 2023, the proposed amendments to the Development Code were unanimously recommended for approval by the Planning and Economic Development Commission.

DISCUSSION/ANALYSIS

To comply with changes in State law, proposed code amendments will be accomplished by a combination of adding and/or deleting text, expanding and reorganizing one section of the Code, while removing another one. More specifically, Chapter 19.64 will be expanded to accommodate all new state mandated laws pertaining to affordable and assisted housing; existing regulations regarding reasonable accommodations will be amended; existing regulations regarding Residential Care Facilities will be amended; and Chapter 19.52 Pertaining to Sustainable Development Practices will be deleted.

Expansion and Reorganization of Chapter 19.64

The State of California is passing laws that specify how housing must be regulated at the local level at an unprecedented rate. To easily incorporate the laws that have recently passed and to accommodate the upcoming housing laws that are expected, Chapter 19.64 of the Development Code, which is currently dedicated to the State mandated density bonus for affordable housing, will be expanded and reorganized to accommodate new State mandated laws pertaining to affordable and assisted housing. Three new sections will be added to Chapter 19.64 and they pertain to retention of existing affordable housing, supportive and small employee housing, and parking exemptions for affordable housing. The table below illustrates how the chapter will be expanded and reorganized.

Current Organization	Proposed Organization
19.64 Density bonus for affordable housing	19.64 Affordable and Assisted Housing
19.64.010 Purpose	19.64.010 Purpose
19.64.020 Eligibility for density bonus and incentives	19.64.020 Density Bonus for affordable housing
19.64.030 Design and distribution of affordable units	19.64.030 Retention of Existing Affordable Housing

19.64.040 Density bonus application agreement	19.64.040 Supportive and Small Employee Housing
N/A	19.64.050 Parking Exemption for Affordable Housing

- **Retention of Existing Affordable Housing:** The new laws of Assembly Bill 1482 (limitations on evictions), Senate Bill 330 (Replacement requirement for affordable units), Assembly Bill 1397 (Replacement requirement for affordable units) recently passed, and all have the common goal of retaining the existing affordable housing stock within the State. These bills have been codified into Government Code 65583.2(g)(3), which states that demolished units must be replaced with units affordable to the same or lower income level as a condition of development on a nonvacant site, consistent with those requirements set forth in Density Bonus Law. Replacement requirements shall be required for sites that currently have residential uses, or within the last five years have had residential uses that have been vacated or demolished, and were either rent or price restricted, or were occupied by low or very low-income residents. The intent of this regulation is to ensure that new residential development does not result in the loss of existing affordable residential units.
- **Supportive and Small Employee Housing:** In recent years the State has created regulations that protect disadvantaged groups (e.g. such as the mentally disabled and persons recovering from substance abuse) from housing discrimination. The State has employed a two-pronged approach by which housing for one set of disadvantaged groups is permitted directly by the State and are allowed by right in residential zones, and other types of housing for disadvantaged groups is allowed to be regulated by the City and approved through typical use permitting processes for placement in residential zones. Recent review of the City's regulations by HCD for the Housing Element resulted in identification of areas within the Duarte Development Code that need to be updated to be compliant with current State law. One change that needs to occur is the refinement of the City's definition of "Residential Care Facility" to clarify how small and large residential care facilities are regulated differently than small residential care facilities, generally permitted directly through the State, and larger ones generally regulated through the City. Also, the definition of Residential Care Facility will be clarified to explain that it is inclusive of persons with disabilities, which is separately distinguished by the State under the term "Community Care Facilities". Housing that is owned by the employer for six or fewer employees is also protected from discrimination from the State. This use group called Small Employee Housing is permitted in residential zones by right per the criteria established by the State.
- **Parking Exemption for Supportive Housing:** Assembly Bill 2162 was approved in 2018 by the State of California. One of the provisions of this law specifies that supportive housing uses that are part of 100% affordable projects are exempt from minimum parking requirements when they are located within ½ mile of a transit stop. In the City of Duarte, "supportive housing" would fall within the category of small and large residential care facilities, which are defined in Draft Ordinance 916.

Amendment of Reasonable Accommodations Requirements

Review of the City’s zoning criteria by HCD identified one requirement that could serve as a barrier to accommodating persons with disabilities. This Code section, DMC 19.120.060.5, lists “Potential impact on surrounding uses” as one of the findings for approval. In accordance with the guidance from the State, this finding will be deleted and the six other findings will remain to determine the appropriateness of the use for the site.

Amendment of Use Table and Definitions Related to Residential Care Facilities

The Residential Care Facilities use is currently listed in the use table at DMC 19.10.020 as permitted with a Conditional Use Permit (CUP) within the R-3 and R-4 multiple family residential zones. Review of City regulations by HCD for the Housing Element identified that there was no approval option for Residential Care Facilities in the R-1 and R-2 zones. The State deemed that would be a barrier to development for facilities with over 6 persons within these areas within the City. Accordingly, the use table will be amended to allow Residential Care facilities in R-1 and R-2 zones with a CUP to be consistent with the R-3 and R-4 multiple family residential zones.

The definitions section of the Duarte Development Code currently provides one definition for Residential Care Facilities. This definition is being replaced with two definitions for Residential Care Facilities—one Small and one Large—due to changes in state law that require different processing of this use type based on its size.

Deletion of Chapter 19.52 Pertaining to Sustainable Development Practices

The Sustainable Development chapter was adopted in 2010 with the intent to require energy efficiency and resource conservation into development projects and to comply with State law regarding this topic. This chapter covers the topics of construction and demolition waste, onsite recycling, solar energy, energy efficient lighting, water efficient landscaping and alternative transportation. Since this set of regulations has been in place, this chapter has positively spurred many development projects within the City to incorporate efficiency measures that would have not otherwise been included with the project. In 2008, the Green Building Code was adopted which required the use of building materials and construction practices that are very efficient and largely supersede the requirements found in the Sustainable Development Practices chapter. The Building Code has been updated three times since the adoption of the original Green Building Code and each version sets a higher standard than the previous version. Since the Building Code is already requiring energy efficiency in excess of the standards within the Sustainable Development chapter, the chapter is redundant and is recommended for deletion for the Duarte Development Code.

ACCESSORY DWELLING UNITS

The City Ordinance for Accessory Dwelling Units was approved by the City Council on July 27, 2021. Since that time the state has passed laws that refine, clarify, and expand the requirements of the regulations that cities can have for accessory dwelling units. Senate Bill 897 and Assembly Bill 2221 were approved and go into effect on January 1, 2023. These bills covered a range of topics that the City of Duarte’s ordinance already implements including objective development standards, the allowance of ADUs to be built in detached garages, the placement of ADUs in the R occupancy group under the Building Code, fire sprinkler requirements, JADU denial criteria, garage replacement requirements, development within the front setback, parking requirements,

required modification of existing permitted structures, prohibition of ADU denial due to unpermitted structures on the property, and prohibition of denial of unpermitted ADUs constructed prior to 2018. However, these new laws do require changes to the text of the ordinance that pertain to building height which are specified below (note: new language in italics and deleted language in strikethrough).

SB 897, AB 2221: Revisions to minimum height limits for ADUs.

19.60.160.F.4 “ A detached ADU shall be limited to a maximum height of 16 18 feet and one story in height. Two story detached ADUs that include heights above 16 18 feet are allowed for existing or proposed detached garages where the first floor garage is maintained as off-street parking for two or more vehicles, and the second floor ADU is equal or less than the footprint of the first floor garage itself.

19.60.160.F.3 “An attached ADU shall not exceed the height and/or number of stories of the existing primary dwelling unit, *except for an attached single-story ADU which can be built to a height of 25 feet.*

Assembly Bill 345 became law in 2021 and pertains to conveyance of the ADU separately from the primary dwelling. The law allows ADUs to be sold separately from the primary dwelling if certain criteria that are specified by the State of California are met, such as ownership by a qualified non-profit. This bill has been codified as Government Code 65852.26. The new law necessitates an amendment of the City’s existing accessory dwelling unit regulations since they do not permit an ADU from being conveyed separately from the primary dwelling. The Duarte Development Code would be amended as follows:

19.60.160.D.2.b “The ADU/JADU cannot be sold separately from the primary residence” *except as permitted by GC 65852.26.*

ENVIRONMENTAL

The proposed Municipal Code amendments are exempt from the environmental review for the following separate reasons:

1. Pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15183, the project is consistent with General Plan policies encompassed in the Environmental Impact Report prepared for the General Plan, and applicable to the City Council’s adoption of the 2021-2029 Housing Element on January 11, 2022 and associated Negative Declaration therefor. The proposed project is consistent with the General Plan and the Housing Element and does not present any new unanalyzed potentially significant environmental impacts.
2. Pursuant to CEQA Guidelines Section 15061 (b)(3) the project is exempt under the common sense exemption that applies to projects where it can be seen with certainty that there is no possibility that the activity may have a significant impact on the environment. It can be seen with certainty that the Municipal Code amendments propose no activity that may have a significant effect on the environment, or a reasonably foreseeable indirect physical change in the environment.

RECOMMENDATION

Introduce Ordinance No. 916, replacing Section 19.10.020 in its entirety; deleting Chapter 19.52; replacing Section 19.60.160.D, Section 19.60.160.F, Chapter 19.64, Section 19.120.160.5 and Section 19.160.190 in their entirety; all of which are within the Duarte Development Code and thereby establishing definitions and regulations regarding housing to implement recently enacted law.

FISCAL IMPACT

There are no direct costs associated with the adoption of Ordinance No. 916.

ATTACHMENTS

A. Proposed Ordinance No. 916

EXHIBIT A

ORDINANCE NO. 916

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING MUNICIPAL CODE AMENDMENT 23-01 REPLACING SECTION 19.10.020 IN ITS ENTIRETY; DELETING CHAPTER 19.52; REPLACING SECTION 19.60.160.D, SECTION 19.60.160.F, CHAPTER 19.64, SECTION 19.120.160.5, AND SECTION 19.160.190 IN THEIR ENTIRETY; ALL OF WHICH ARE WITHIN THE DUARTE DEVELOPMENT CODE AND THEREBY ESTABLISHING DEFINITIONS AND REGULATIONS REGARDING HOUSING TO IMPLEMENT RECENTLY ENACTED LAW

WHEREAS, numerous laws regarding the regulation and use of housing were passed by the State in the past few years to facilitate the construction and placement of affordable and assisted housing; and

WHEREAS, on January 11, 2022, the 2021-2029 Housing Element of the General Plan, and associated Negative Declaration, were adopted by the City Council and subsequently approved by the State of California; and

WHEREAS, the 2021-2029 Housing Element required amendments to the Duarte Development Code to be made to incentivize the development of affordable housing, assisted housing, and accessory dwelling units; and

WHEREAS, changes to text of the Duarte Development Code have been drafted that incentivize the development of affordable housing, assisted housing, and accessory dwelling units in the manner described in the 2021-2029 Housing Element; and

WHEREAS, Chapter 19.142 of the Duarte Development Code requires Planning Commission and City Council consideration of Development Code Amendments subject to certain findings; and

WHEREAS, on March 20, 2023, the Planning Commission held a duly noticed public hearing to consider adopting a resolution to recommend that the City Council adopt Municipal Code Amendment 23-01 replacing Section 19.10.020 (Residential Zones), deleting Chapter 19.52 (Sustainable Development Practices), replacing Section 19.60.160.D (Accessory Dwelling Units), Section 19.60.160.F (Accessory Dwelling Units), Chapter 19.64 (Density Bonus for Affordable Housing), replacing Section 19.120.060.5 (Reasonable Accommodations), and replacing 19.160.190 (Definitions); and within the Duarte Development Code establishing definitions and regulations regarding housing to implement recently enacted state law; and

WHEREAS, Pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15183, the project is consistent with General Plan policies encompassed in the Environmental Impact Report prepared for the General Plan, and applicable to the City Council's adoption of the 2021-2029 Housing Element on January 11, 2022, and associated Negative Declaration therefor. The proposed project is consistent with the General Plan and the Housing Element and does not present any new unanalyzed potentially significant environmental impacts. Also, pursuant to CEQA Guidelines Section 15061 (b)(3) the project is exempt under the common sense exemption that applies to projects where it

can be seen with certainty that there is no possibility that the activity may have a significant impact on the environment. It can be seen with certainty that the Municipal Code amendments propose no activity that may have a significant effect on the environment, or a reasonably foreseeable indirect physical change in the environment; and

WHEREAS, after consideration of the information presented, the Planning Commission adopted a resolution recommending that the Duarte City Council adopt the proposed Ordinance replacing modifying 19.10.120 (Residential Zones), deleting Chapter 19.52 (Sustainable Development Practices), replacing 19.60.160.D (Accessory Dwelling Units), replacing 19.60.160.F (Accessory Dwelling Units), replacing 19.64 (Density Bonus for Affordable Housing), replacing section 19.120.060.5 (Reasonable Accommodations), and replacing 19.160.190 (Definitions); and within the Duarte Development Code establishing definitions and regulations regarding housing to implement recently enacted state law; and

WHEREAS, notice of a City Council public hearing on the proposed amendment was given in accordance with applicable law; and

WHEREAS, the Duarte City Council has considered the staff report and all the information, evidence, and testimony received at the public hearing.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The Recitals above are true and correct and incorporated herein by this reference.

SECTION 2. Based upon substantial evidence presented to the Duarte City Council during the public hearing, including written staff reports and verbal testimony, the Duarte City Council hereby makes the following findings in accordance with the required findings for Development Code Amendments, as set forth in Duarte Development Code Section 19.142.060:

- a. The proposed amendment is consistent with the General Plan and any applicable specific plan.

The proposed amendment includes replacing Section 19.10.020 (Residential Zones) in its entirety, deleting Chapter 19.52 (Sustainable Development Practices), replacing Section 19.60.160 (Accessory Dwelling Units), replacing Chapter 19.64 (Density Bonus for Affordable Housing), replacing Section 19.120.060.5 (Reasonable Accommodations), and replacing 19.160.190 (Definitions) within the Duarte Development Code establishing definitions and regulations regarding housing to implement recently enacted state law.

- b. The proposed amendment will not be detrimental to the public interest, health, safety, convenience, or welfare of the City.

The proposed amendments revise the Duarte Development Code to be consistent with the Housing Element and to comply with recently approved housing laws at the State level. Taken as a whole, the amendments make it easier to construct affordable housing, construct accessory dwelling units, qualify for a reasonable accommodation, site a residential care facility, and comprehend the City's development regulations. These amendments are in the public interest and are consistent the goals of the City. Some of the revisions to the Duarte

Development Code make it easier to construct housing at the expense of parking, but the State has determined that housing is the priority.

- c. The proposed amendment is internally consistent with applicable provisions of this Development Code.

The proposed changes in this Municipal Code Amendment affect the City's regulations pertaining to affordable housing, residential care facilities accessory dwelling units, and reasonable accommodations. Changes were made in the respective sections, but also within the land use tables and definition section to ensure that the changes were consistent across Code sections. The code amendment has been written to be internally consistent with the Duarte Development Code. Chapter 19.52 regarding Sustainable Practices is proposed to be deleted because this section has been made obsolete by the Green Building Code, and while this change makes regulations consistent across codes rather than within it, it shares the same intent to promote consistency across development regulations.

SECTION 3. Chapter 19.10 ("Residential zones"), Section 19.10.020 ("Land use and permit requirements"), is replaced in its entirety and reads as follows:

- A. *General.* New residential land uses and structures, and alterations to existing land uses and structures, shall be designed, constructed, and/or established in compliance with the requirements in Tables 2-3 and 2-4. Standards for accessory structures are set forth in Chapter 19.34 (Accessory Structures).
- B. *Residential structures near freeway and railroad rights-of-way.* No habitable residential structure shall be erected within 40 feet of any railroad or freeway right-of-way, as measured from the closest right-of-way line. Multi-family residential projects that are part of a transit-oriented development may be located up to 20 feet of a railroad right-of-way (adjacent or above), provided measures to lessen noise and vibration impacts are addressed through development regulations in a specific plan to that development.
- C. *Prohibition of structures in front setback area.* No portion of any habitable structure and/or accessory structure shall occupy any portion of a required front setback area (see Figure 2-1), except as provided in 19.32.020 (Permitted Projections into the Required Setback Areas).
- D. *Exceptions to maximum lot coverage.* Maximum lot coverage for development in the R-1, R-1A and R-1F zone are subject to maximum lot coverage standards that may vary based on the lot size and/or building height (i.e., 1 or 2 stories). In the R-1 and R-1A zones, the base maximum lot coverage for one- or two- story units is 35%, except that units limited to one story in height on lots 8,000 square feet or less in size may occupy up to 40% of the lot area. When an existing unit on an R-1 or R-1A lot exceeds 35% lot coverage, new second story (or expansion of existing second story) construction shall not be permitted, regardless of lot size, unless the overall building footprint is reduced to 35%. In the R-1F zone, the base maximum lot coverage for one-story units is 12.5%. However, two-story units are limited to a maximum 10% lot coverage. When an existing unit on an R-1F lot exceeds 10% lot coverage, a new second story (or expansion of an existing second story) shall not be permitted unless the building footprint is reduced to 10%.

TABLE 2-1 ALLOWED USES AND PERMIT REQUIREMENTS	Single-Family and Two-Family Residential Zone Permit Requirements							
	P = Permitted By Right A = Permitted as Accessory Use MUP = Minor Use Permit CUP = Conditional Use Permit — = Not Allowed							
Land Use	R-1	R-1A	R-1B	R-1D	R-1E	R-1F	R-2	Specific Regulations Use
Residential Uses								
Single-Family Dwellings	P	P	P	P	P	P	P	See Table 7-2 (Article 7) for Site Plan Review Requirements. See 19.10.050 for R-1D zone special requirements. See 19.10.080 (Manufactured Homes)
Multi-Family Dwellings	—	—	—	—	—	—	—	
Two-Family Dwellings (Duplex)	P	P	P	P	P	P	P	See 19.10.035 (Duplex Developments in Single-Family Residential Zones)
Mobile Housing Unit	—	—	—	—	—	—	—	
Accessory Dwelling Unit	A	A	A	A	A	A	—	See 19.60.160 (Accessory Dwelling Units)
Care Uses								
Child Care Home - Large Family	A	A	A	A	A	A	A	See 19.60.100 (Large and Small Family Child Day Care Facilities)
Child Care Home - Small Family	A	A	A	A	A	A	A	
Day Care General - 15 or more children	—	—	—	—	—	—	—	
Residential Care Facility- Small	P	P	P	P	P	P	P	
Residential Care Facility- Large	CUP	CUP	CUP	CUP	CUP	CUP	CUP	
Agriculture and Animal-Related								

Animal Keeping	A	A	A	A	A	A	A	As regulated by Title 8 (Animals) of the Municipal Code
Horse Keeping	—	—	—	MUP	A	A	—	See 19.60.080 (Horse Keeping)
Horticulture - Private	A	A	A	A	A	A	A	
Other Uses								
Accessory Structures and Uses	A	A	A	A	A	A	A	See 19.60.020 (Accessory Uses)
Educational Institution - Private	CUP	CUP	CUP	CUP	CUP	CUP	CUP	
Golf Course, Country Club	CUP	CUP	CUP	CUP	CUP	CUP	CUP	
Home Occupations	A	A	A	A	A	A	A	See 19.60.070 (Home Occupations)
Places of Religious Assembly	CUP	CUP	CUP	CUP	CUP	CUP	CUP	See 19.60.140 (Places of Religious Assembly)
Recreational Vehicle Parking (Open/outdoor parking)	A	A	A	A	A	A	A	See 19.38.160 (Recreational Vehicle Parking in Residential Zones)
Temporary Uses	See Chapter 19.124 (Temporary Use Permits)							
Utilities	CUP	CUP	CUP	CUP	CUP	CUP	CUP	

TABLE 2-2 ALLOWED USES AND PERMIT REQUIREMENTS FOR MULTI-FAMILY RESIDENTIAL ZONES				P = Permitted By Right A = Permitted as Accessory Use MUP = Minor Use Permit CUP = Conditional Use Permit — = Not Allowed				
Land Use				R-3	R-4	R-MH	Specific Regulations	Use
Residential Uses								
Single-Family Dwellings				P	P	—	See 19.10.080 for Manufactured Housing.	
Multi-Family Dwellings				P	P	—		
Two-Family Dwellings (Duplex)				P	P	—		

Mobile Homes	—	—	P	Applies to Establishment of a Single mobile home In an existing Mobile home park
Mobile Home Parks			CUP	Applies to establishment Of a new mobile home Park
Care Uses				
Child Care Home – Large Family	—	—	—	See 19.60.100 (Large and Small Family Child Day Care Facilities)
Child Care Home – Small Family	A	A	A	
Day Care Facility – 15 or more	CUP	CUP	—	
Residential Care Facility- Small	P	P	P	
Residential Care Facility – Large	CUP	CUP	CUP	

SECTION 4. Chapter 19.52 (“Sustainable development practices”) of the Duarte Development Code is deleted in its entirety.

SECTION 5. Chapter 19.60 (“Standards for specific land uses and activities”), Section 19.60.160 (“Accessory dwelling units”) of the Duarte Development Code is modified to read as follows:

A. Subsection D (“ADU/JADA restrictions”) of Section 19.60.160 (“Accessory dwelling units”) of Chapter 19.60 (“Standards for specific land uses and activities”) of the Duarte Development Code is replaced in its entirety and reads as follows:

1. The development and use of the ADU/JADUs shall only be valid and permitted based on the terms established in this Section.
2. A deed restriction shall be required for all ADUs/JADUs. Prior to obtaining a building permit for an ADU/JADU, a deed restriction shall be approved by the Community Development Director or his/her designee and the City Attorney, which shall include the restrictions and limitations identified in this Paragraph, along with specific information about the subject property and the project. Prior to the issuance of the certificate of occupancy or granting final inspection for the construction of the project, the applicant shall record the deed restriction with the County Recorder’s Office and provide a copy of the final recorded deed restriction with the Community Development Department, stating that, among others:

- a. An ADU/JADU deed restriction shall run with the land and shall be binding upon any successor in ownership of the property.
- b. The ADU/JADU shall not be sold separately from the primary residence, except as permitted by Government Code 65852.26, or as the section may be amended from time to time.
- c. If the ADU/JADU is rented, it shall not be rented for a period of less than 30 consecutive days.
- d. Owner-occupancy is required for parcels with a JADU, consistent with Paragraph G of this Section.
- e. Owner-occupancy for all ADU/JADUs shall be required after January 1, 2025.
- f. The ADU/JADU shall be restricted to the total floor area approved at the time of building permit issuance. Any owner wishing to incorporate the total floor area of the ADU/JADU back into the primary Dwelling Unit must request termination of the ADU/JADU use under this Section, satisfying all zoning and development standards such as setbacks, floor area, lot coverage, and parking.
- g. A second unit may not have utility services separate from those of the main residential structure on the same property.
- h. The Owner and all successors in interest in the subject property shall maintain the ADU/JADU in accordance with all applicable regulations established in this Section and any approval granted by the City. Violations and lack of compliance with any provisions of this Section, may result in legal action against the property owner, including revocation of any right to maintain an ADU/JADU on the property.

B. Subsection F (“ADU development standards”) of Section 19.60.160 (“Accessory dwelling units”) of Chapter 19.60 (“Standards for specific land uses and activities”) of the Duarte Development Code is replaced in its entirety and reads as follows:

1. Studio and one bedroom ADUs shall not exceed 850 square feet of total floor area. ADUs with more than one bedroom shall not exceed 1,000 square feet of total floor area. In no case shall the ADU be less than 150 square feet.
2. An attached ADU shall not exceed 50% of the total floor area of the existing primary dwelling on the subject lot, however this requirement shall not reduce the maximum allowable size to less than 800 square feet of total floor area.
3. An attached ADU shall not exceed the height and/or number of stories of the existing primary dwelling unit, except for an attached single-story ADU which can be built to a height of 25 feet.

4. A detached ADU shall be limited to a maximum height of 18 feet and one story in height. Two story detached ADUs that include heights above 18 feet are allowed for existing or proposed detached garages where the first floor garage is maintained as off-street parking for two or more vehicles, and the second floor ADU is equal to or less than the footprint of the first floor garage itself.
5. The maximum lot coverage for the underlying zone may be exceeded to accommodate the construction of ADUs equal to or less than 800 square feet in total floor area. For ADUs greater than 800 square feet in total floor area, the Duarte Development Code requirements related to lot coverage, minimum landscape area, maximum hardscape area, and all other local development standards.
6. An ADU shall be similar in the building materials, color, style, massing, and form of the primary residence. Architectural details including, but limited to, wall modulation, windows, roof pitch and lines, eaves, fascia boards, and trim shall match the primary residence on the property, provided that no ADU shall include any second story balcony or similar open space on the second story.
7. Exterior lighting shall be shielded or directed so that it does not glare off-site or illuminate the primary residence or any adjacent property, where feasible.
8. An ADU shall have a separate exterior access. The exterior access shall be a standard exterior door and shall be located in a manner that will preserve, to the greatest extent feasible, the privacy of the primary residence and any adjoining residences and, to the greatest extent feasible, shall not be visible from the street. Access from the exterior access point of the ADU to the street are encouraged to be provided on a decorative paved pathway.
9. Any common wall separating an attached ADU from the primary dwelling unit and/or main building shall be soundproofed. Details of the proposed means of soundproofing shall be submitted with plans for construction.
10. When an ADU is attached to or converted within a primary dwelling that is required to have fire sprinklers, then the ADU shall also install fire sprinklers.
11. New detached ADUs shall install rooftop solar panels as required by the Building Code.
12. In addition to the off-street parking space(s) required for the primary residence, one off-street parking space shall be provided for each ADU, except when:
 - a. The ADU is located within one-half mile walking distance of Public Transit. For purposes of this chapter, “public transit” has the same meaning as in Government Code section 65852.2(j)(10).
 - b. The ADU is entirely or partially within a proposed or existing primary dwelling or other existing structure.
 - c. The ADU is located within a historic district.

- d. On-street parking permits are required but not offered to the occupant of the ADU.
- e. There is a City-approved and dedicated parking space for a car share vehicle located within one block of the ADU.

- 13. When the ADU is created by converting or demolishing a garage, carport or covered parking structure, replacement of covered parking space(s) eliminated by the construction of the ADU shall not be required as long as the ADU remains in use as a legal ADU. If the ADU is removed from use, the single-family or multifamily dwelling unit shall be required to comply with parking standards established in Chapter 19.38 of the Duarte Development Code as well as all other development standards applicable to the zoning district.
- 14. Required parking space(s) shall be a minimum of 20 feet in length. The required parking spaces for the ADU may be uncovered. For single-family residential properties, the only allowable driveways leading to required parking spaces shall be paved in Portland cement concrete.

SECTION 6. Chapter 19.64 (“Density bonus for affordable housing”) of the Duarte Development Code is replaced in its entirety to read as follows:

Section 19.64.010 - Purpose. The purpose of this Chapter is to provide standard and processes that incentivize the use the creation of affordable housing and assisted housing as mandated by the State of California.

Section 19.64.20 – Density bonus for affordable housing

- A. *Purpose.* The purpose of this Chapter is to provide a means for granting density bonuses and incentives in compliance with Government Code Sections 65915 through 65918. This Chapter provides density bonuses and incentives for the development of housing that is affordable to lower-, low-, and moderate-income households and senior citizens. Where regulations are not specifically addressed in this Chapter or where there are conflicts between these provisions and the provisions of Government Code Sections 65915 through 65918, the provisions of the Government Code, as they may be amended over time, shall apply.
- B. *Eligibility for density bonus and incentives.*
 - 1. In order to be eligible for a density bonus and other incentives as provided by this Chapter, a proposed housing development shall comply with the eligibility requirements specified in Government Code Sections 65915 through 65918.
 - 2. For housing projects that are restricted specifically to senior citizens, and where all units provided are for low and very low-income households, the City Council may grant an additional discretionary density bonus beyond the density bonus provided for in Government Code Sections 65915 through 65918. This additional bonus may be up to two times the density provided for in the General Plan (e.g. Where 40 units are allowed based on general plan density, and additional 40 may be permitted with this

provision) the final amount subject to the approval of the City Council based on a case-by-case analysis of the proposed housing development by considering the following factors: the square footage of the individual units (typically, senior units are smaller than comparable unrestricted units), the allowable density for adjacent and neighboring parcels, the compatibility of the additional discretionary density bonus with existing and potential uses of adjacent and neighboring parcels, the necessity of the additional discretionary density bonus to make the proposed housing development economically feasible, the quality and design of the proposed housing development, and the fulfillment of the City's housing needs as established in the Housing Element of the General Plan.

- C. *Design and distribution of affordable units.* Affordable units shall be designed and distributed within the residential development as follows:
1. *Number of bedrooms.* Affordable units shall reflect the range of numbers of bedrooms provided in the residential development project as a whole.
 2. *Comparable quality and facilities.* Affordable units shall be comparable in the facilities provided (e.g., laundry, recreation) and in the quality of construction and exterior design to the market-rate units.
 3. *Size.* Affordable units may be smaller and have different interior finishes and features than the market-rate units.
 4. *Location.* Affordable units shall be dispersed throughout the residential development.
- D. *Density bonus application and agreement.* Affordable units shall be designed and distributed within the residential development as follows.
1. Housing developments that seek to include a density bonus and/or incentives or concessions under the provisions of this Chapter shall submit a density bonus application along with Site Plan and Design Review, in addition to any other applications for permits or approvals that may be required, pursuant to the Development Code. The density bonus application shall include at a minimum the following: the total number of dwelling units for the proposed housing development, the number of base units and number of density bonus units proposed, requested incentives or concessions (if any), the proposed length of the affordability restrictions for any low-, moderate-, and very low-income units, and requested financial assistance (if any) to be provided from the City or any of its agencies or commissions. Nothing in this Chapter shall be deemed to require the City or any of its agencies or commissions to provide, as an incentive or concession or otherwise, any financial assistance.
 2. A density bonus housing agreement (and any necessary implementing documents, such as an equity sharing agreement, for the approved housing development) shall be signed by the owner of the property seeking the density bonus pursuant to this Chapter. Such agreement shall be approved by the Director and City Attorney, shall be recorded with the Los Angeles County Recorder, and shall continue to be valid upon change of ownership.

3. Affordable units may be smaller and have different interior finishes and features than the market-rate units. No demolition, grading, building, or other ministerial permit shall be issued for all or any portion of a housing development subject to this Chapter unless the Director has approved the density bonus application and density bonus agreement.
4. Affordable units shall be dispersed throughout the residential development. No certificate of occupancy shall be issued for all or any portion of a housing development subject to this Chapter unless the approved density bonus application and approved density bonus agreement has been fully implemented.

Section 19.64.030 - Retention of existing affordable housing

- A. *Purpose.* The purpose of this section is to ensure that new residential development does not result in the loss of existing affordable residential units in accordance with Government Code 65583.2(g)(3).
- B. *Applicability.* All existing, affordable or potentially affordable units, proposed for demolition, must be replaced with units affordable to the same or lower income level as a condition of development on a nonvacant site consistent with those requirements set forth in Density Bonus Law. Replacement requirements shall be required for sites that currently have residential uses, or within the last five years have had residential uses that have been vacated or demolished, and were either rent or price restricted, or were occupied by low or very low income residents.

Section 19.64.040 – Supportive and small employee housing

- A. *Purpose.* The purpose of this section is to acknowledge the State mandated regulations meant to protect disadvantaged groups that seek to reside in group housing from housing discrimination and recognize the regulations of the State on these matters. This section also pertains to employer-owned group homes intended for employees.
- B. *Definition.*
 1. “Small employee housing” means housing owned by the employer for use by six or fewer employees.
 2. “Low barrier to navigation center” shall be as defined as a low barrier, temporary, service-enriched shelter that helps homeless individuals and families to quickly obtain permanent housing and more specifically described by State law at Government Code 65660.
- C. *Applicability.*
 1. Residential care facilities (small) and Small employee housing shall be permitted by right in all residential zones.

2. Residential care facilities (large) shall be permitted in all residential zones with approval of a Conditional Use Permit.
3. Low barrier to navigation centers shall be permitted as mandated by the State at Government Code 65660 – 65666.

Section 19.64.050 – Parking exemption for supportive housing

- A. *Purpose.* The purpose of this section is to acknowledge the State mandated regulation prohibiting local jurisdictions from establishing minimum parking regulations for supportive housing that meets certain criteria.
- B. *Applicability.*
 1. Residential care facilities of any size shall not have parking requirements if they are located within ½ mile of a transit stop.

SECTION 7. Chapter 19.120 (“Reasonable accommodations”), Section 19.120.060 (“Findings and decision”) of the Duarte Development Code is replaced in its entirety and reads as follows:

- A. *Findings.* The written decision to approve or deny a request for Reasonable Accommodation that will be consistent with the Acts shall be based on consideration of all of the following factors:
 1. Whether the housing, which is the subject of the request, will be used by an individual defined as a disabled under the Acts;
 2. Whether the request for Reasonable Accommodation is necessary to make specific housing available to an individual with disability under the Acts;
 3. Whether the requested Reasonable Accommodation would impose an undue financial or administrative burden on the City;
 4. Whether the requested Reasonable Accommodation would require a fundamental alteration in the nature of a City program or law, including but not limited to land use zoning;
 5. Physical attributes of the property and structures; and
 6. Other Reasonable Accommodations that may provide an equivalent level of benefit.

SECTION 8. The following Sections of the Duarte Development Code are replaced in their entirety and read as follows:

- A. Chapter 19.160 (“Definitions”), Section 19.160.190 (“‘R’ definitions”) of the Duarte Development Code is replaced in their entirety and reads as follows:

19.160.190 - “R” definitions.

Radio/TV Broadcast Studios/Recording Studios, Film TV Studios. Commercial and public communication facilities including radio and television broadcasting and receiving stations and studios, with facilities contained entirely within structures. Does not include transmission and receiving apparatuses including antennas and towers.

Rain Garden. A slightly depressed garden that receives surface runoff. Compost and mulch help hold stormwater, slowing peak flows, while microorganisms and bacteria remove pollutants. Plants hold some rain on their leaves and also bring water up from the soil to evaporate.

Recharging Station. A point that supplies electricity for the recharging of electric vehicles (including plug-in hybrids).

Recreational Vehicles (RV). A motor home, travel trailer, truck camper, camping trailer, pop-up campers, or boat or other water sport vehicle, with or without motive power, designed for recreational purposes. The definition includes any empty trailer on which an RV may be transported or stored. In no cases shall a RV be classified as a mobile home or dwelling unit.

Recycling Facilities. This land use type includes a variety of facilities involved with the collection of recyclable materials. A “certified” recycling or processing facility is certified by the California Department of Conservation as meeting the requirements of the California Beverage Container Recycling and Litter Reduction Act of 1986. Recyclable material includes reusable domestic containers and other materials that can be reconstituted, remanufactured, or reused in an altered form, including glass, metals, paper, and plastic. Recyclable material does not include refuse or hazardous materials. This land use does not include storage containers located on a residentially, commercially, or industrially designated site used solely for the recycling of material generated on the site.

- Collection facility (small). A facility that occupies an area of 350 square feet or less where the public may donate, redeem, or sell recyclable materials and may include:
 1. A mobile unit.
 2. Bulk reverse vending machines or a grouping of reverse vending machines occupying more than 50 square feet. A bulk reverse vending machine is a reverse vending machine that is larger than 50 square feet, is designed to accept more than one container at a time and issues a cash refund or redeemable credit slip based on total weight instead of by a container.
 3. Kiosk-type units that may include permanent structures.
- *Collection facility (large).* A facility that occupies an area of more than 350 square feet and/or includes permanent structures where the public may donate, redeem, or sell recyclable materials.
- Reverse vending machine. An automated mechanical device which accepts at least one or more types of empty beverage containers and issues a cash refund or a redeemable credit slip with a value not less than the container’s redemption value, as

determined by State law. These vending machines may accept aluminum cans, glass and plastic bottles, and other containers. The vending machines typically occupy an area of less than 50 square feet.

- **Processing Facility.** A structure or enclosed space used for the collection and processing of recyclable materials. Processing means the preparation of material for efficient shipment, or to an end-user's specifications, by such means as bailing, briquetting, compacting, flattening, grinding, crushing, mechanical sorting, shredding, cleaning and remanufacturing. Processing facilities are not allowed in the City of Duarte.

Redevelopment Agreement. An owner participation agreement, disposition and development agreement or other agreement entered into between the redevelopment agency of the city of Duarte and an owner, developer, or similar party.

Religious Assembly, Place(s) of. See "Places of Religious Assembly."

Research and Development. Establishments engaged in industrial or scientific research, including product testing. Includes electronic research firms or pharmaceutical research laboratories. Excludes manufacturing, except of prototypes, or medical testing and analysis.

Residential Care Facility - Small. Any facility, place or building for six or less people which is maintained and operated to provide 24-hour care of persons in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or for the protection of the individual. May include ancillary medical services for facility residents.

Residential Care Facility - Large. Any facility, place or building for seven or more people which is maintained and operated to provide 24-hour care of persons in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or for the protection of the individual. May include ancillary medical services for facility residents.

Residential Development. The new construction of projects for which a discretionary or ministerial development approval is required or substantial rehabilitation of projects, consisting of: (1) four or more single-family ownership units, including condominiums, or (2) multifamily rental projects of ten or more dwelling units.

Residential Use. The occupation of a structure that provides permanent housing for one or more households.

Restaurants. See "Eating and Drinking Establishments."

Retail Store. An establishment which offer goods (such as books, gifts and clothing) to the general public. Does not include swap meet, pawn shop, or thrift sales.

Runoff. Water which is not absorbed by the soil or landscape to which it is applied and flows from the area. For example, runoff may result from water that is applied at too great a rate (application rate exceeds infiltration rate) or where there is a severe slope.

SECTION 9. The Duarte City Council finds and determines that the amendments to Duarte Development Code replacing section 19.10.020 (Residential Zones) in its entirety; deleting Chapter 19.52 (Sustainable Development Practices); replacing Section 19.60.160.D (Accessory Dwelling Units), Section 19.60.160.F (Accessory Dwelling Units), Chapter 19.64 (Density Bonus for Affordable Housing), Section 19.120.160.5 (Reasonable Accommodations), and Section 19.160.190 (Definitions) in their entirety; all of which are within the Duarte Development Code and thereby establishing definitions and regulations regarding housing.

SECTION 10. The Duarte City Council finds and determines that the amendments to the Municipal Code are exempt from the environmental review for the following separate reasons:

1. Pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15183, the project is consistent with General Plan policies encompassed in the Environmental Impact Report prepared for the General Plan, and applicable to the City Council's adoption of the 2021-2029 Housing Element on January 11, 2022, and associated Negative Declaration and does not present any new unanalyzed potentially significant environmental impacts. The proposed project is consistent with the General Plan and the Housing Element thereof.
2. Pursuant to CEQA Guidelines Section 15061 (b)(3) the project is exempt under the common sense exemption that applies to projects where it can be seen with certainty that there is no possibility that the activity may have a significant impact on the environment. It can be seen with certainty that the Municipal Code amendments propose no activity that may have a significant effect on the environment, or a reasonably foreseeable indirect physical change in the environment.

SECTION 11. Based upon the substantial evidence and testimony received at a public hearing and the findings and conclusions set forth herein, the Duarte City Council hereby approves Ordinance No. 916, approving Municipal Code Amendment 23-01 based on the finding listed in Section 2.

SECTION 12. Severability. The City Council declares that, should any provision, section, paragraph, sentence, or word of this ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words of this ordinance as hereby adopted shall remain in full force and effect.

SECTION 13. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be published using the alternative summary and posting procedure authorized under Government Code Section 36933(c) by publishing the following:

SUMMARY OF ORDINANCE NO. 916

NOTICE IS HEREBY GIVEN that the Duarte City Council, at its regular meeting of April 11, 2023, introduced for first reading, Ordinance No. 916 which will adopt Municipal Code Amendment 23-01 modifying Chapter 19.10 (Residential Zones), deleting Chapter 19.52 (Sustainable Development Practices), modifying Chapters 19.60 (Standards for Specific Land Uses and Activities), 19.64 (Density Bonus for Affordable Housing), 19.120 (Reasonable Accommodations), and 19.160 (Definitions); and within the Duarte Development Code thereby establishing definitions and regulations regarding housing to implement recently enacted state law.

A certified copy of the Ordinance is available for review in the City Clerk's Office at City Hall, located at 1600 Huntington Drive, Duarte, California 91010. The Ordinance is scheduled to be considered and potentially adopted at the regularly scheduled City Council meeting of April 25, 2023. The Ordinance will take effect 30 days after second reading and adoption.

After second reading/adoption of this Ordinance, if adopted:

SUMMARY OF ADOPTED ORDINANCE NO. 916

NOTICE IS HEREBY GIVEN that on April 25, 2023, the City Council adopted Ordinance No. 916.

ORDINANCE NO. 916

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING MUNICIPAL CODE AMENDMENT 23-01 REPLACING SECTION 19.10.020 IN ITS ENTIRETY; DELETING CHAPTER 19.52; REPLACING SECTION 19.60.160.D, REPLACING SECTION 19.60.160.F, CHAPTER 19.64, SECTION 19.120.160.5, AND SECTION 19.160.190 IN THEIR ENTIRETY WITHIN THE DUARTE DEVELOPMENT CODE THEREBY ESTABLISHING DEFINITIONS AND REGULATIONS REGARDING HOUSING TO IMPLEMENT RECENTLY ENACTING LAW

I, ANNETTE JUAREZ, City Clerk of the City of Duarte, DO HEREBY CERTIFY that the above and foregoing Ordinance No. 916 was duly passed and adopted at a regular meeting of the City Council held on _____, 2023, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE FOREGOING ORDINANCE IS PASSED, APPROVED, AND ADOPTED by a vote of no less than a majority of City Council at a regular meeting of the City Council of the City of Duarte held on the ____ day of _____ 2023.

Jody Schulz
Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

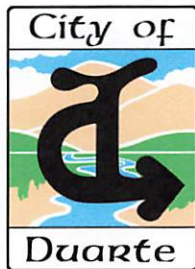
Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. 916 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the _____ day of _____ 2023, by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSTAIN:	Councilmembers:
ABSENT:	Councilmembers:

Annette Juarez
City Clerk



AGENDA REPORT

MEETING DATE: April 11, 2023

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Nick Baldwin, Associate Planner

SUBJECT: Specific Plan Amendment (SPA) 23-01 - City-initiated Amendment to the Duarte Town Center Specific Plan for Consistency with Approved Housing Element

RECOMMENDATION: 1) Conduct a public hearing and receive public testimony; and 2) Introduce Ordinance No. 917, amending Section 3.5.2 and adding Section 3.5.3 to the Duarte Town Center Specific Plan thereby establishing regulations regarding housing to implement the recently adopted Housing Element

FISCAL IMPACT: Minor printing costs associated with the adoption of Ordinance No. 917.

EXECUTIVE SUMMARY

The Duarte Town Center Specific Plan (TCSP) must be amended to be consistent with the recently approved Housing Element of the City's General Plan. The Housing Element identified the need to amend the Land Use and Zoning Chapter of the Specific Plan to allow affordable housing to qualify as a community benefit and to allow density transfers between properties in certain situations each to facilitate the construction of adequate housing.

BACKGROUND

As required by State law, the Housing Element of the General Plan must be updated every eight years. The City of Duarte submitted the 2021-2029 Housing Element to the State and in January 2022 was one of the earliest cities to receive approval. The City Council adopted the new Housing Element on January 11, 2022. The Housing Element included a 22-step implementation plan and several of the implementation tasks pledged to make amendments to the Duarte Development Code in ways that facilitate and promote the construction and allowance of affordable and assisted housing. One of these steps involved making changes to the TCSP that incentivize the construction of affordable housing.

The TCSP was approved by the City Council in 2016 and contains the vision, goals, and development standards that guide development in the central core of the City. The Specific Plan has not been updated since adoption.

The proposed Specific Plan Amendment is intended to update the Specific Plan to be consistent with the current Housing Element of the General Plan. On March 20, 2023, the proposed amendment to the TCSP received a unanimous recommendation of approval from the Planning and Economic Development Commission.

DISCUSSION/ANALYSIS

To be consistent with the recently approved Housing Element, the proposed amendments will be accomplished by adding text within the Land Use and Zoning chapter of the Specific Plan. These changes include adding “Affordable Housing Development” to the list of “Community Benefits” that are set forth in Chapter 3.5 (Tier 3) and adding density transfers between properties in certain situations. The following paragraphs will address the proposed changes in more detail.

Affordable Housing Development as a Community Benefit

The Town Center Specific Plan was developed to promote development through incentive zoning. Chapter 3.5 sets forth certain bonuses that are intended to be development incentives. All projects are required to meet base level development standards but the bonuses allow additional development intensity (e.g. height, floor area and residential density).

Currently, these “Community Benefits” include: a monetary contribution to the Community Benefits Fund, Public Open Space, Restaurant Row, Public Art, Event Programing, Mid-block Pedestrian Passageway, High-quality Entertainment Use, Enhanced Transportation Demand Management, as more thoroughly described on pages 3-30 to 3-32 in the Specific Plan.

Affordable Housing is a worthy addition to the benefit list. Since the TCSP has been adopted, no affordable units have been constructed within the Specific Plan area. Rising construction costs, among other factors, make it difficult for developers to incorporate affordable units into developments.

The proposed change to Chapter 3.5.2, Menu of Tier 3 Community Benefits, would occur after “Enhanced Transportation Demand Management” (currently Page 3-32). The proposed text for Density Rights Transfer will be placed in a new section (3.5.3) which will be the end of Chapter 3.5.

Affordable Housing Development

To qualify for the Affordable Housing Development Tier 3 Community Benefit bonus, a housing or residential/commercial mixed-use project must meet the following criteria:

Provisions:

- For rental projects, at least 20% of the units must be restricted as affordable to lower-income (< 80% AMI) households or lower for a minimum 55-year period.
- For ownership projects, at least 30% of the units must be restricted as affordable to moderate-income (< 120% AMI) households or lower for a minimum 45-year period.

Qualifying Affordable Housing Development projects provide three (3) community benefits, thus automatically qualifying these projects for the Tier 3 bonus height, density and/or intensity incentives (see Table 3-2). Projects located within Lot Consolidation Overlay Areas must however still meet Tier 2 requirements to be eligible for Tier 3 bonuses. Pursuant to direction provided by the State Department of Housing and Community Development (HCD), eligible projects may layer State Density Bonuses on top of the densities provided for under the Tier 3 bonus.

Density Rights Transfer (TCSP Sec. 3.5.3)

To encourage quality new development, affordable housing, and the improvement and renovation of existing properties, multiple properties may be included in a development plan and allowable residential densities may be transferred between properties. Both sending and receiving properties of a density transfer must be located within the Town Center Specific Plan area and are not required to be contiguous. This provision may be used to increase the base density and to increase the density for affordable development but is not solely limited to affordable development. This provision may also be used to develop a single property or group of contiguous properties with two development styles.

The purpose of this program is to allow the transfer of all, or a part of, allowable densities from a property or properties to another in order to achieve property upgrades to meet the City's design standards on the sending property and to create increased development potential on the receiving property.

A transfer of density rights shall meet the following standards:

Developments shall be completed by the same developer or as part of a development partnership, and the development arrangement shall be specifically described in a development agreement or other agreement to be determined by the City.

Sending Sites:

- Developed at a lower density with remaining available density transferred to receiving site.
- Existing buildings shall be fully redeveloped to meet all design and building standards in place at the time of transfer; or shall be reconstructed into a commercial or office or mixed use within a new building.
- May be converted into public open space.

Receiving Sites:

- Residential at market rate; or
- Affordable housing (the density transfer sets a new base density and may be increased by State mandated density bonus); or
- Residential/commercial mixed use with market rate or affordable housing.

The transfer of density rights process is subject to approval of a conditional use permit and a deed restriction on the sending property. The City may also require a development agreement or other agreement to be determined by the City.

Example: Density Transfer models

Example 1

Lot	Property Size	Maximum Allowed Density	Maximum Allowed Units
A	28,000 s.f.	40	25
B	30,500 s.f.	40	28
C	11,000 s.f.	40	10

Property A.

Removes old commercial building. Builds 12 new townhouses. Gives remaining 13 units allowed to Property B.

Property C.

Fully renovates existing office building, including interior upgrades, completes exterior façade enhancement and landscape upgrades to meet the specific plan requirements and receives City design review approval. Gives 10 units of allowable density to Property B.

Property B.

Removes existing commercial building. Builds a 51-unit residential building (28 allowable units plus 23 units received from Properties A and C.

Example 2

Pre-transfer Situation

Lots	Property Size	Maximum Allowed Density	Maximum Allowed Units
Contiguous	2.4 acres	35	84

Lot is split into two development areas.

Property A.

Option 1. Developed with a 1.2 acre, 24 unit, townhouse development. Transfers 18 units of allowable density to Property B.

Option 2. Developed with a 1.2 acre mixed use development with a small restaurant that shares parking with the guest spaces for the 24 unit townhouse development. Transfers 18 units of allowable density to Property B.

Property B.

Developed as an 60 unit apartment development. This includes 42 units allowed under zoning plus 18 units transferred by Property A.

ENVIRONMENTAL

The proposed updates to the Duarte Town Center Specific Plan are exempt from the environmental review for the following separate reasons:

1. Pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15183, the project is consistent with General Plan policies encompassed in the Environmental Impact Report prepared for the General Plan, and applicable to the City Council's adoption of the 2021-2029 Housing Element on January 11, 2022 and associated Negative Declaration therefor. The proposed project is consistent with the General Plan and the Housing Element and does not present any new unanalyzed potentially significant environmental impacts.
2. Pursuant to CEQA Guidelines Section 15061 (b)(3) the project is exempt under the common sense exemption that applies to projects where it can be seen with certainty that there is no possibility that the activity may have a significant impact on the environment. It can be seen with certainty that the updates to the Duarte Town Center Specific Plan propose no activity that may have a significant effect on the environment, or a reasonably foreseeable indirect physical change in the environment.

RECOMMENDATION

Introduce Ordinance No. 917, amending Section 3.5.2 and adding Section 3.5.3 to the Duarte Town Center Specific Plan thereby establishing regulations regarding housing to implement the recently adopted Housing Element.

FISCAL IMPACT

There will only be minor printing costs associated with the adoption of Ordinance No. 917.

ATTACHMENTS

- A. Proposed Ordinance No. 917

EXHIBIT A

ORDINANCE NO. 917

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING SPECIFIC PLAN AMENDMENT 23-01 AMENDING SECTION 3.5.2 AND ADDING SECTION 3.5.3 TO THE DUARTE TOWN CENTER SPECIFIC PLAN THEREBY ESTABLISHING REGULATIONS REGARDING HOUSING TO IMPLEMENT THE RECENTLY ADOPTED HOUSING ELEMENT

WHEREAS, numerous laws regarding the regulation and use of housing were passed by the State in the past few years to facilitate the construction and placement of affordable and assisted housing; and

WHEREAS, on January 11, 2022, the 2021-2029 Housing Element of the General Plan, and associated Negative Declaration, were adopted by the City Council and subsequently approved by the State of California; and

WHEREAS, in accordance with Section 19.150.050 of the Duarte Development Code, Specific Plan Amendment 23-01 replaces Table 3-2 of Chapter 3, Table 3-3 of Chapter 3, and Section 3.5 in their entirety within the Duarte Town Center Specific Plan thereby establishing regulations regarding housing to implement the recently adopted Housing Element; and

WHEREAS, on March 20, 2023, the Planning Commission held a duly noticed public hearing to consider adopting a resolution to recommend that the City Council adopt Specific Plan Amendment 23-01 replacing Table 3-2 of Chapter 3, Table 3-3 of Chapter 3, and Section 3.5 in their entirety within the Duarte Town Center Specific Plan thereby establishing regulations regarding housing to implement the recently adopted Housing Element; and

WHEREAS, Pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15183, the project is consistent with General Plan policies encompassed in the Environmental Impact Report prepared for the General Plan, and applicable to the City Council's adoption of the 2021-2029 Housing Element on January 11, 2022, and associated Negative Declaration therefor. The proposed project is consistent with the General Plan and the Housing Element and does not present any new unanalyzed potentially significant environmental impacts. Also, pursuant to CEQA Guidelines Section 15061 (b)(3) the project is exempt under the common sense exemption that applies to projects where it can be seen with certainty that there is no possibility that the activity may have a significant impact on the environment. It can be seen with certainty that the Municipal Code amendments propose no activity that may have a significant effect on the environment, or a reasonably foreseeable indirect physical change in the environment; and

WHEREAS, after consideration of the information presented, the Planning Commission adopted PC Resolution 23-02 recommending that the Duarte City Council adopt the proposed Ordinance replacing Table 3-2 of Chapter 3, Table 3-3 of Chapter 3, and Section 3.5 in their entirety within the Duarte Town Center Specific Plan thereby establishing regulations regarding housing to implement the recently adopted Housing Element; and

WHEREAS, notice of a City Council public hearing on the proposed amendment was given in accordance with applicable law; and

WHEREAS, the Duarte City Council has considered the staff report and all the information, evidence, and testimony received at the public hearing.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The Recitals above are true and correct and incorporated herein by this reference.

SECTION 2. Based upon substantial evidence presented to the Duarte City Council during the public hearing, including written staff reports and verbal testimony, the Duarte City Council hereby makes the following findings in accordance with the required finding for Specific Plan Amendments, as set forth in Duarte Development Code Section 19.150.080.B:

1. The proposed use is consistent with the General Plan.

The proposed amendments to the Duarte Town Center Specific Plan include the allowance of affordable housing as a Tier 3 Community Benefit and the ability to transfer development rights as a Tier 3 Community Benefit Bonus. These changes effectuate the construction of affordable housing by incentivizing developers to incorporate affordable housing into a project and by providing added flexibility in the variety of community benefits available to choose from. All other elements of the Specific Plan will remain unchanged by this amendment. Therefore, the Town Center Specific Plan that was found to be consistent with the General Plan at the time of its adoption in 2016 will remain consistent.

SECTION 3. Section 3.5.2 of the Duarte Town Center Specific Plan is amended to include the following at the end of the section:

Affordable Housing

A Town Center that promotes housing for residents of all income categories supports the goal of providing equal access to the desirable amenities found within the Specific Plan area.

Provisions:

- A minimum of 25% of the percent of the units of a project that shall be affordable, as rounded up to the next highest number.
- A mix of affordability levels is encouraged, but affordable units shall be provided at least at the moderate level.
- Market-rate units shall not receive building occupancy prior to the affordable units.

SECTION 4. The following text is added to the Duarte Town Center Specific Plan and reads as follows:

3.5.3 TRANSFER OF DEVELOPMENT RIGHTS

The transfer of development rights to another property is a supplemental option for a Tier 3 bonus that can be awarded. Rights can only be transferred from properties under common ownership and within the Duarte Town Center Specific Plan area. Developments shall be completed by the

same developer or as part of a development partnership, and the development arrangement shall be specifically described in a development agreement or other agreement to be determined by the City. Tier 3 projects are required to contribute to the community benefits program at Tier 3 levels.

Provisions:

Sending Sites

- Developed at a lower density with remaining available density transferred to receiving site.
- Existing buildings shall be fully redeveloped to meet all design and building standards in place at the time of transfer; or shall be reconstructed into a commercial or office or mixed use within a new building.
- May be converted into public open space.

Receiving Sites

- Residential at market rate; or
- Affordable housing (the density transfer sets a new base density and may be increased by State mandated density bonus); or
- Residential/commercial mixed use with market rate or affordable housing.

The transfer of density rights process is subject to approval of a conditional use permit and a deed restriction on the sending property. The City may also require a development agreement or other agreement to be determined by the City.

SECTION 5. The Duarte City Council finds and determines that the amendments to the Specific Plan are exempt from the environmental review for the following separate reasons:

1. Pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15183, the project is consistent with General Plan policies encompassed in the Environmental Impact Report prepared for the General Plan, and applicable to the City Council's adoption of the 2021-2029 Housing Element on January 11, 2022, and associated Negative Declaration and does not present any new unanalyzed potentially significant environmental impacts. The proposed project is consistent with the General Plan and the Housing Element thereof.
2. Pursuant to CEQA Guidelines Section 15061 (b)(3) the project is exempt under the common sense exemption that applies to projects where it can be seen with certainty that there is no possibility that the activity may have a significant impact on the environment. It can be seen with certainty that the Municipal Code amendments propose no activity that may have a significant effect on the environment, or a reasonably foreseeable indirect physical change in the environment.

SECTION 6. Based upon the substantial evidence and testimony received at a public hearing and the findings and conclusions set forth herein, the Duarte City Council hereby approves Ordinance No. 917, approving Specific Plan Amendment 23-01 based on the finding listed in this Ordinance.

SECTION 7. Severability. The City Council declares that, should any provision, section, paragraph, sentence, or word of this ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions,

sections, paragraphs, sentences, or words of this ordinance as hereby adopted shall remain in full force and effect.

SECTION 8. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be published using the alternative summary and posting procedure authorized under Government Code Section 36933(c) by publishing the following:

SUMMARY OF ORDINANCE NO. 917

NOTICE IS HEREBY GIVEN that the Duarte City Council, at its regular meeting of April 11, 2023, introduced for first reading, Ordinance No. 917 which will adopt Specific Plan Amendment 23-01 replacing Table 3-2 of Chapter 3, Table 3-3 of Chapter 3, and Section 3.5 in their entirety within the Duarte Town Center Specific Plan thereby establishing regulations regarding housing to implement the recently adopted Housing Element.

A certified copy of the Ordinance is available for review in the City Clerk's Office at City Hall, located at 1600 Huntington Drive, Duarte, California 91010. The Ordinance is scheduled to be considered and potentially adopted at the regularly scheduled City Council meeting of April 25, 2023. The Ordinance will take effect 30 days after second reading and adoption.

After second reading/adoption of this Ordinance, if adopted:

SUMMARY OF ADOPTED ORDINANCE NO. 917

NOTICE IS HEREBY GIVEN that on _____, 2023, the City Council adopted Ordinance No. 917.

ORDINANCE NO. 917

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING SPECIFIC PLAN AMENDMENT 23-01 REPLACING TABLE 3-2 OF CHAPTER 3, TABLE 3-3 OF CHAPTER 3, AND SECTION 3.5 IN THEIR ENTIRETY WITHIN THE DUARTE TOWN CENTER SPECIFIC PLAN THEREBY ESTABLISHING REGULATIONS REGARDING HOUSING TO IMPLEMENT THE RECENTLY ADOPTED HOUSING ELEMENT

I, ANNETTE JUAREZ, City Clerk of the City of Duarte, DO HEREBY CERTIFY that the above and foregoing Ordinance No. 917 was duly passed and adopted at a regular meeting of the City Council held on _____, 2023, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

THE FOREGOING ORDINANCE IS PASSED, APPROVED, AND ADOPTED by a vote of no less than a majority of City Council at a regular meeting of the City Council of the City of Duarte held on the ____ day of _____ 2023.

Jody Schulz
Mayor

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Annette Juarez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Annette Juarez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. 917 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the ____ day of _____ 2023, by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSTAIN	Councilmembers:
ABSENT:	Councilmembers:

Annette Juarez
City Clerk