

CITY OF DUARTE

MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, APRIL 12, 2022 – 7:00 PM

REGULAR MEETING

1. CALL TO ORDER

Mayor Finlay called the meeting to order at 7:07 p.m.

ROLL CALL:

Councilmembers Present: Kang, Lewis, Schulz, Truong, Garcia, Paras-Caracci, Finlay
Councilmembers Absent: None
Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, Assistant City Attorney
Kristen Peterson, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director Community Development
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Marvin Carpio, Assistant Civil Engineer
Stephanie Sandoval, Public Works Manager
Annette Juarez, City Clerk

2. PLEDGE TO THE FLAG

The flag salute was led by Los Angeles County Assessor Jeff Prang.

3. ADOPTION OF THE AGENDA

Moved by Councilmember Kang, seconded by Councilmember Truong, and carried by the following vote of the Council to approve the adoption of the agenda.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, PARAS-CARACCI, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

4. SPECIAL ITEMS

A. Presentation by Los Angeles County Assessor Prang regarding Los Angeles County Assessor Programs for Homeowners

Los Angeles County Assessor Prang gave a presentation on the Homeowners' Exemption Program, property tax relief due to misfortune or calamity, and Proposition 19 benefits.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library programs and events.

Assistant to the City Manager Rocha announced upcoming City events.

Director of Community Development Hensley introduced Marvin Carpio, Assistant Civil Engineer and Stephanie Sandoval, Public Works Manager.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Steve Hernandez addressed the Council to announce that the owners of A & P Donuts will be participating in the Boston Marathon.

Lino Paras addressed the Council to commend the participants of the Fashion Show.

7. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/SA/FA)
- B. Approval of absence(s) of City Council member(s) from the City Council meeting.
- C. Approval of minutes – March 22, 2022 Regular Meeting and April 4, 2022 Special Meeting. (CC/HA/SA/FA)
- D. Approval of warrants – April 12, 2022. (CC/HA/SA/FA)
- E. Receive and File the Parks and Recreation Department Status Report for April 2022.
- F. Removed from the Consent Calendar for discussion.
- G. Approval of the 2021 Housing Element Annual Progress Report for filing with the California Department of Housing and Community Development.
- H. Second reading and adoption of Ordinance No. 908 regarding Municipal Code Amendment 22-02 repealing Chapter 19.30 “Inclusionary Housing” and modifying Chapter 19.10 “Residential Zones” and Chapter 19.160 “Definitions” within Title 19 “Development Code” of the City of Duarte Municipal Code.
- I. Approval of a proclamation proclaiming April 2022 as Donate Life Month.
- J. Removed from the Consent Calendar for discussion.

Moved by Mayor Pro-Tem Paras-Caracci, seconded by Councilmember Truong, and carried by unanimous vote to approve Items A-E and G-I of the Consent Calendar.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, PARAS-CARACCI, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

(7.F.) Receive and File the Community Development Department Status Report for April 2022.

Director of Community Development Hensley responded to questions regarding the placement of trees at the Santo Domingo Project.

(7.J.) Payment authorization to the City’s insurance provider, the California Joint Powers Insurance Authority, for a confidential settlement agreement with a former City employee; and approval of a General Fund budget amendment.

Mayor Finlay expressed her opinion on the Item and stated various projects that the funds for the settlement could be allocated to.

Moved by Councilmember Garcia, seconded by Councilmember Truong, and carried by unanimous vote to approve Items 7F and 7J of the Consent Calendar.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, PARAS-CARACCI, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

9. BUSINESS ITEMS

- A. Salary increase adjusting the hourly rate schedule for part time Community service and Animal Control Officers; adoption of Resolution No. 22-14 approving a revised Citywide Salary and Pay Schedule effective April 17, 2022; and approval of a budget amendment in the amount of \$9,000

Director of Public Safety Villalobos presented the Staff Report and expressed the need for the City of Duarte to remain competitive with other cities in order to recruit additional Code Enforcement Staff.

Moved by Councilmember Schulz, seconded by Councilmember Kang, and carried by unanimous vote to adopt Resolution No. 22-14 approving a revised Citywide Salary and Pay Schedule effective April 17, 2022; and approving a budget amendment in the amount of \$9,000 to account number 1205-7003.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, PARAS-CARACCI, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

- B. Agreement with Pyro Spectaculars for Production of 2022 Independence Day Celebration Fireworks Show in the amount of \$26,000; and approval of budget amendment of \$6,000 from the General Fund

Director of Parks and Recreation Enriquez presented the Staff Report stating that due to increased costs as a result of the COVID-19 pandemic, the contract for this year's firework show is \$3,000 more than anticipated; he provided details of what is included in the contract; and recommended that the City Council approve a budget amendment of \$6,000 to cover the increased cost of the contract as well as any other cost increases for the event.

He responded to questions posed by the Council regarding whether Target Corporation has been contacted regarding a donation.

Moved by Councilmember Schulz, seconded by Councilmember Lewis, and carried by unanimous vote to authorize the City Manager to execute the agreement with Pyro Spectaculars in the amount of \$26,000 to produce the fireworks display at the City's Independence Day Celebration Fireworks Show on July 3, 2022; and approve a budget amendment in the amount of \$6,000 from the General Fund.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, PARAS-CARACCI, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

- C. Project proposal request for federal funding through the Fiscal Year 2023 Appropriations process

City Manager Jordan presented the item stating that a single high priority project may be submitted to the office of Congresswoman Grace Napolitano for funding through the federal fiscal year 2023 appropriations process and that April 15 is the submission deadline; he recommended that the Council authorize Staff to submit a proposal to fund the City's Donald and Bernice Watson Greenbelt Trail Improvement Project in the amount of \$1.6 million in federal funds with a City

pledge of 10% (\$160K) in matching funds; and he stated the basis for the recommendation made by Staff.

He responded to questions posed by the Council regarding the recreation trail and the inclusion of the Fish Canyon Trail.

Moved by Councilmember Schulz, seconded by Mayor Pro-Tem Paras-Caracci and carried by unanimous vote of the Council to authorize Staff to submit a proposal to fund the City's Donald and Bernice Watson Greenbelt Trail Improvement Project in the amount of \$1.6 million in federal funds with a City pledge of 10% (\$160K) in matching funds.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, PARAS-CARACCI, FINLAY
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

D. Second reading and adoption of Ordinance No. 909 amending Chapter 2.02 of the Duarte Municipal Code regarding by-district Elections and Adopting a New City Council Electoral District Map

Moved by Mayor Pro-Tem Paras-Caracci, seconded by Councilmember Garcia and carried by the following vote of the Council to adopt Ordinance No. 909 amending Chapter 2.02 of the Duarte Municipal Code regarding by-district elections and adopting a new City Council electoral district map.

AYES: KANG, LEWIS, SCHULZ, TRUONG, GARCIA, PARAS-CARACCI
NOES: FINLAY
ABSTAIN: NONE
ABSENT: NONE

13. CONTINUATION OF ORAL COMMUNICATIONS

None.

14. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

Director of Public Safety Villalobos announced that City Manager Jordan, Councilmember Schulz, and himself met with District Attorney Gascon to discuss ways that the District Attorney's Office and the City could work together, specifically with habitual offenders; and stated that Silver & Wright will be assisting the City with the prosecution of the Duarte Municipal Code.

Mayor Pro-Tem Paras-Caracci welcomed the two new employees to the City; suggested that all new employees be introduced to the City Council; announced that her son Jack Caracci participated in the Fashion Show; and thanked Marilyn Mays, Parks & Recreation Staff, and Macys for the work they put into the event. She requested that, Ryan Hsu, new Duarte resident introduce himself to the Council.

Councilmember Truong thanked Director of Public Safety Villalobos for his assistance with getting the wall at the 605 Freeway onramp repaired; and thanked Staff for their work.

Councilmember Schulz thanked new resident Ryan Hsu for his interest in getting involved in the community; and thanked Director of Public Safety Villalobos for organizing the meeting with District Attorney Gascon and gave an update on the meeting.

Councilmember Garcia welcomed Marvin and Stephanie to the City of Duarte; expressed his appreciation of the Fashion Show; encouraged everyone to attend the Eggfest Event; thanked the Wild Stylez Dance Competition sponsors; and announced that the ribbon cutting at Heemo Sushi just took place.

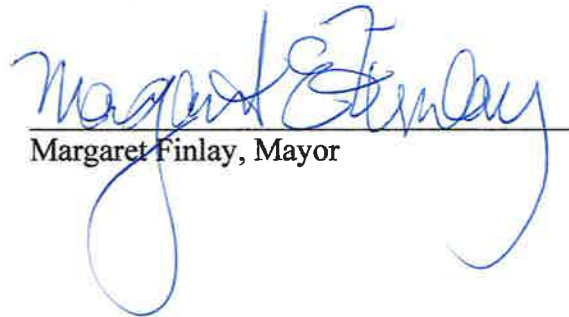
Councilmember Lewis welcomed Marvin and Stephanie to the City; welcomed new resident Ryan to the community; and expressed his sentiments regarding the passing of his friend Felicia Merrill, Los Angeles County Fire Department Executive Secretary and requested that her family in prayer.

Mayor Finlay expressed sentiments about Oscar Bullock, Stephen Baker, and Dr. Art Riggs; and offered condolences to their families.

15. ADJOURNMENT

At 8:25 p.m. the City Council adjourned the meeting in memory of Art Riggs, Stephen R. Baker, Oscar Bullock, and Felicia Merrill.



Annette Juarez, City Clerk

Margaret Finlay, Mayor