



**AGENDA
REGULAR JOINT MEETING OF
THE CITY COUNCIL OF THE CITY OF DUARTE,
THE DUARTE HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, APRIL 12, 2022

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

MARGARET FINLAY, MAYOR
TZEITEL PARAS-CARACCI, MAYOR PRO TEM
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
VINH TRUONG, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER

City/Authority Staff:

Daniel Jordan, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours,

except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

City Manager Comments 

2. PLEDGE TO THE FLAG

3. ADOPTION OF THE AGENDA

4. SPECIAL ITEMS

A. Presentation by Los Angeles County Assessor Prang regarding Los Angeles County Assessor Programs for Homeowners

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

6. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Any person wishing to speak on any issue that is not on the Agenda, but that is within the subject matter jurisdiction of the City or Authorities, may do so at this time. The opportunity to speak is on a first come, first serve basis. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues

raised in Oral Communications, and no action on such matters may take place at this meeting.

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a member of the City Council/Housing Authority/Financing Authority removes an item for separate action. Any consent calendar item for which separate action is requested shall be heard as the next Agenda item. The respective entity's consent items are shown in parentheses at the end of each item as (CC) for City Council, (HA) for Housing Authority, and (FA) for C.F. Financing Authority.

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading. (CC/HA/SA/FA)

B. Approve absence(s) of City Council member(s) from the City Council meeting.

C. Approval of Minutes - March 22, 2022, Regular Meeting and April 4, 2022 Special Meeting (CC/HA/SA/FA)

Minutes - March 22, 2022, Regular Meeting 

Minutes - April 4, 2022, Special Meeting 

D. Approval of Warrants - April 12, 2022 (CC/HA/SA/FA)

Council Warrant Register by Account 4.12.22 

Council Warrant Register by Vendor 4.12.22 

E. Receive and file Parks and Recreation Status Report

Parks and Recreation Department Update - April 2022 

F. Receive and file Community Development Status Report

Community Development Department Update - April 2022 

G. Approval of the 2021 Housing Element Annual Progress Report for filing with the California Department of Housing and Community Development.

Staff Report - 2021 Housing Element Annual Progress Report 

Attachment A - 2021 Housing Element Annual Progress Report 

H. Second Reading and Adoption of Ordinance No. 908 regarding Municipal Code Amendment 22-02 repealing Chapter 19.30 "Inclusionary Housing" and modifying

Chapter 19.10 "Residential Zones: and Chapter 19.160 "Definitions" within Title 19 "Development Code" of the City of Duarte Municipal Code

Staff Report - Ordinance No. 908 Second Reading 

Exhibit A - Ordinance No. 908 

Exhibit B - Appendix E of Duarte 2021-2029 Housing Element 

- I. Proclamation proclaiming April 2022 as Donate Life Month

Proclamation - Donate Life Month 

- J. Payment authorization to the City's insurance provider, the California Joint Powers Insurance Authority, for a confidential settlement agreement with a former City employee; and approval of a General Fund budget amendment

Staff Report - Settlement Agreement Payment 

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

9. BUSINESS ITEMS

- A. Salary increase adjusting the hourly rate schedule for part time Community Service and Animal Control Officers; adoption of Resolution No. 22-14 approving a revised Citywide Salary and Pay Schedule effective April 17, 2022; and approval of a budget amendment in the amount of \$9,000

Staff Report - Part Time Community Service and Animal Control Officers Salary Increase 

- B. Agreement with Pyro Spectaculars in the amount of \$26,000 for the production of the 2022 Independence Day Celebration Fireworks Show; and approval of a \$6,000 budget amendment from the General Fund

Staff Report - Pyro Spectaculars Agreement 

- C. Project proposal request for federal funding through the Fiscal Year 2023 Appropriations process

Letter - Project Proposal Request 

- D. Second reading and adoption of Ordinance No. 909 amending Chapter 2.02 of the Duarte Municipal Code Regarding By-district Elections and Adopting a New City Council Electoral District Map

10. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

11. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (Reports on trips, conference attendance, and meetings, per California Government Code Section 53232.3)

12. ADJOURNMENT - In memory of Art Riggs, Stephen R. Baker, and Oscar Bullock

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 7 day of April, 2022.

Annette Juarez
City Clerk