MEMORANDUM

TO: City Council

FROM: City Manager

DATE: April 7, 2021

SUBJECT: Comments on Agenda Items, Meeting of April 13, 2021

ITEM 9.A. (Special Items). The City Council is proclaiming April 2021 as DMV/Donate Life Month in the City of Duarte. The proclamation also encourages residents to check "Yes" to sign up as an organ donator when applying for or renewing their driver's license or I.D. card.

ITEM 12.F. (Consent Calendar). Staff is recommending that the City Council approve the "Annual Element Progress Report" for filing with the California Department of Housing and Community Development (HCD). This report, which is filed each year with HCD, details the City's progress in implementing its Housing Element.

ITEM 12.G. (Consent Calendar). Staff is recommending that the City Council authorize the City Manager to execute an agreement between the City of Duarte and Duarte Unified School District (DUSD) for use of the City-owned Fitness Center pool for the Duarte High School Swim Team's 2021 season. The City and DUSD have entered into such an agreement for many years.

ITEM 14.A. (Business Items). Staff is recommending that the City Council discuss a potential resolution to express opposition to state actions that diminish local control and authority over planning, zoning, and housing issues, and to express support for the activities of the advocacy group "California Cities for Local Control" (CCLC.)

Consideration of this item was prompted when Councilmember Mike Griffiths of the City of Torrance contacted members of the City Council requesting that the City of Duarte join CCLC. In response, Mayor Pro Tem Margaret Finlay requested that staff bring an information item to the City Council to discuss the group's mission, its support among California cities and local elected officials, and the potential for the Duarte City Council to adopt a resolution that expresses support for local control of planning, zoning, and housing issues.

The City Council first discussed this item at its meeting of March 23, 2021, at which time the Council decided the item would be continued to the meeting of April 13, 2021.

Respectfully submitted,

Dr. Daniel Jordan
City Manager

City of Duarte

Proclamation

DMV/DONATE LIFE MONTH

WHEREAS, *organ, eye, tissue, marrow, and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need; and*

WHEREAS, *more than 108,000 individuals nationwide and more than 21,000 in California are currently on the national organ transplant waiting list, and an average of 17 people die each day while waiting due to the shortage of donated organs; and*

WHEREAS, *the need for donated organs is especially urgent in Hispanic, Latino, and African American communities; and*

WHEREAS, *a single individual's donation of the heart, lungs, liver, kidneys, pancreas, and small intestine can save up to eight lives; a donation of tissue can save and heal the lives of more than 75 others; and deceased organ donors saved more than 33,000 lives last year; and*

WHEREAS, *any person can register to be an organ, eye, and tissue donor, regardless of age or medical conditions; and*

WHEREAS, *California residents can sign up to be organ, eye, and tissue donors when applying for or renewing their driver's licenses or ID cards at the California Department of Motor Vehicles, and can sign up with the Donate Life California Donor Registry online an any time;*

NOW, THEREFORE, BE IT RESOLVED *that the City of Duarte hereby proclaims April 2021 as DMV/DONATE LIFE MONTH in the City of Duarte, and encourages all residents to check "YES" when applying for or renewing their driver's license or I.D. card, or sign up at www.donateLIFEcalifornia.org or www.doneVIDAcalifornia.org.*

Mayor Bryan Urias

ATTEST:

City Clerk
Duarte, California

April 13, 2021

OneLegacy

saving lives through organ, eye & tissue donation

Donate Life Month: April 2021

OneLegacy Public Education Partnership with the City of *Duarte*

Since 2005, OneLegacy has requested the support of Southern California civic leaders and municipalities to celebrate and encourage the gift of life at the Donate Life Run/Walk. This year, our focus broadens as we seek your support in reaching our community through diverse communication strategies.

The Need: Over 21,000 Californians need a life-saving transplant

- Even though more than 100 people per day received a life-saving transplant in 2020, nearly 20 die every day still waiting.
- California has only 12% of the nation's population, but nearly **20%** of the nation's currently-waiting transplant candidates.
- Only about half of all Californians are registered organ, eye and tissue donors.
- Illnesses that lead to the need for transplant are common. So, education about organ, eye and tissue donation should be common too.
- Saying **yes** to organ, eye and tissue donation is saying **yes** to ***LIFE!***

The Request: Help Us Spread the Word to Save Lives

Celebrate Donate Life Month by sharing information about organ, eye and tissue donation with your residents throughout the month of April. Include a call to action, encouraging residents to "sign up and save lives!" by visiting www.donateLIFEcalifornia.org ***or your city's personalized eCampaign***, a custom page on California's donor registry website, set up to track page views and new life-saving donor registrations garnered through your support.

Using our ready-made tools, you can enhance organ, eye and tissue donation awareness via your...

- Social Media Platforms
- Email Newsletters
- Utility Bill Inserts
- City Website
- DMV/Donate Life Month Proclamation
- And more!

Getting started is as easy as ***Copy & Paste***! Click here or follow the QR code above to begin: https://www.OneLegacy.org/community/civictools.html

Contact

<u>OneLegacy Public Education Staff:</u>
(213) 356-5213
ambassador@onelegacy.org

2021 Virtual Donate Life Run/Walk: Join Us on Saturday, April 24!

Finally, invite you to join us *virtually* for the 19th annual Donate Life Run/Walk on Saturday, April 24, 2021! As an elected leader in our community, your participation sets an important tone for your constituents, and means the world to the Donate Life community.

Visit www.DonateLifeRunWalk.org to register (by March 26 to receive a t-shirt)

You can join team *Civic Officials* - http://olf.convio.net/goto/Civic_Officials

*Complimentary registration to first 30 civic officials to register, use **promo code: civic2021** (1 per user)*

Above & Beyond – More Ways to Educate, Inspire, and Save Lives

Do you have additional ideas for how we can reach our community with this important message? Do you have general questions, comments, or concerns? Would you like an educational presentation about organ eye and tissue donation for you staff or community group? We want to hear from you!

- To submit events for OneLegacy Consideration, visit https://www.onelegacy.org/community/

Facts about Donation and Transplantation: Did you know...?

- THE GIFT – One **organ** donor can save the lives of up to **eight (8) people** by donating their heart, lungs, kidneys, liver, pancreas and small intestines.
- THE GIFT – On average, one **tissue** donor can enhance the lives of **more than 75 people** by donating their corneas, skin, bones, and heart valves, among others.
- THE NEED – More than 39,000 organ transplants were performed in the U.S. in 2020, which was possible through the generosity of deceased and living donors.
- THE NEED – Over **107,000 people** are **currently waiting** for an organ transplant in the U.S.; over 21,000 in California alone.
- THE NEED – **17 patients die every day** while waiting because the organ they needed did not become available in time.
- THE NEED – The need for transplants is **disproportionately high among minority populations**. Communities of color often suffer higher incidences of conditions such as high blood pressure or diabetes, which can lead to the need for a kidney transplant.
- DONOR REGISTRATION – To register to be an organ, eye and tissue donor Californians can go to www.donateLIFEcalifornia.org, or its Spanish counter-part www.doneVIDAcalifornia.org.
- THE FACTS – **Patients are fairly matched** with a donor based on the severity of their illness, body size, tissue type, blood type and other important medical information.
- THE FACTS – Over 39,000 patients have their sight restored every year through cornea transplants.
- THE FACTS – Nearly one third of all deceased donors are age 50 or older. People of **all ages and medical histories** should consider themselves potential donors.
- THE FACTS – Every major religion in the United States supports organ, eye and tissue donation as one of the highest expressions of compassion and generosity.
- LIVING DONATION - A living donor can provide a kidney or a portion of their liver, lung, pancreas or intestine. To explore living donation, visit www.LivingDonationCalifornia.org

Updated: 2/17/2021

PARKS AND RECREATION
STATUS REPORT
April 2021

PROJECT/PROGRAM	STATUS
<u>PARKS AND TRAILS</u>	
Park Gazebo Rentals	In compliance with the County of Los Angeles Department of Public Health Reopening Protocols for Small Water Vessels and Recreational Equipment Rental, park gazebos are now available for rentals. Renters are permitted to have no more than 3 families or a maximum of 15 individuals, in additional to following all other protocols. To rent a Duarte gazebo and review the full list of rental policies, the public can visit accessduarte.com/Parks and Recreation/Facility Rentals.
<u>YOUTH AND SENIOR PROGRAMS</u>	
Parking Lot Bingo	Every Wednesday, the Duarte Senior Center is offering Drive-In Bingo! Seniors 55+ should plan to enter the Duarte Civic Center off Pops Road to check-in, pay the $1 fee, and receive their 8 game cards. Games will be played while everyone remains in their vehicle to limit the spread of COVID-19. Numbers will be called through a radio station channel, which will be shared with participants at the time of check-in.
<u>CITY FACILITIES</u>	
Fitness Center & Duarte Pool Open	After ensuring alignment with state and county guidelines/protocols for the reopening of Gyms and Fitness Establishments, the Duarte Fitness Center reopened on Monday, March 22nd. In effort to support a safe and clean environment for both members and staff, all are being asked to stay home if they are experiencing a cough, shortness of breath, difficulty breathing, fever or chills, and if currently under isolation or quarantine orders. Additionally, everyone is required to wear a face mask, maintain physical distancing, wipe down machines and individual exercise equipment after each use with the provided disinfecting wipes, and avoid queuing in the facility to help maintain the 25% occupancy.
Teen Center & Boxing Program Open	In accordance with Day Care for School-Aged Children and Gyms and Fitness Establishments, the Duarte Teen Center and Boxing Program reopened on Monday, April 5th. To help minimize COVID-19 exposure, everyone is undergoing symptoms screenings, required to wear a face mask, building occupancy limits have been set, and all boxing instruction is taking place outdoors in Duarte Park. The Center is open Monday – Friday from 3-7pm. Note, advance registration is required for the Boxing Program.

Agenda Item: ______
CM Review: ______
Fiscal Review: ______

City of Duarte

AGENDA REPORT

MEETING DATE: April 13, 2021

TO: Mayor and Members of the City Council

FROM: Jason Golding, Planning Manager

SUBJECT: 2020 Housing Element Annual Progress Report

RECOMMENDATION: Approve the report for filing with California Department of Housing and Community Development

FISCAL IMPACT: No Impact

BACKGROUND

Government Code Section 65400 requires that the City provide the State Department of Housing and Community Development (HCD) an annual reporting of its progress on implementation of the Housing Element. The City Council adopted the 2014-2021 Housing Element in February 2014, which the attached report measures progress. The report outlines City progress towards its regional housing needs by income category on an annual basis over the Regional Housing Need Assessment (RHNA) planning period and progress towards implementation of Housing Element programs. HCD requires that the City Council approve submittal of the annual report.

Staff has contacted HCD, provided them a draft version of the City's annual report and informed them a final report will be provided upon Council's approval.

In 2020, the City made considerable progress in implementing our Housing Element - 10 residential units permitted, consisting of: two (2) new single-family residences, and eight (8) accessory dwelling units (ADU's). Twelve (12) residential units were approved in 2020, and development applications for 37 units were submitted last year. Staff anticipates significant progress next year with the construction of Esperanza at Duarte Station residential apartment project (344 units), and completion of The Huntington (161 units) mixed use development.

RECOMMENDATION

Approve the report for filing with California Department of Housing and Community Development

FISCAL IMPACT

No Impact.

ATTACHMENTS

Attachment A: 2020 Housing Element – Annual Progress Report

Jurisdiction	Duarte	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes								Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Notes
1					2	3	4	5							6	7	8	9	10
Prior APN+	Current APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted (see instructions)	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Was APPLICATION SUBMITTED Pursuant to GC 65913.4(b)? (SB 35 Streamlining)	Notes+
Summary Row: Start Data Entry Below								0	0	0	16	0	0	21	37	10	0	0	
	8531-025-019	2153 Broach			ADU	R	1/23/20				1				1	1		No	
	8531-031-006	2204 Park Rose			ADU	R	5/21/20				1				1	1		No	
	8533-008-008	1343 Starhaven			ADU	R	5/26/20				1				1	1		No	
	8528-005-039	1424 Three Ranch			ADU	R	7/21/20				1				1	1		No	
	8531-004-032	1852 Broadland			ADU	R	8/6/20				1				1	1		No	
	8528-010-069	1609 Denning			ADU	R	9/3/20				1				1	1		No	
	8530-010-029	1017 Oak			2 to 4	R	10/20/20							1	1	0		No	Waiting for complete plans, still in review as of APR submittal, historical property
	8531-003-030	1842 Delford			ADU	R	12/15/20				1				1	0		No	Approved 2021
	8531-004-032	1852 Broadland			ADU	R	8/6/20				1				1	1		No	
	8531-013-021	1823 Bradbury			ADU	R	3/2/20				1				1	0		No	Approved 2021
	8531-025-015	2175 Broach			ADU	R	6/11/20				1				1	0		No	Waiting for complete plans, code enforcement case
	8531-014-030	1838 Wardell			ADU	R	8/11/20				1				1	0		No	Waiting for complete plans, still in review as of APR submittal
	8529-013-044	2131 Maynard			ADU	R	9/21/20				1				1	1		No	
	8533-007-062	1354 Noyon			ADU	R	9/22/20				1				1	1		No	
	8530-009-047	1623 Second			ADU	R	9/23/20				1				1	0		No	Approved 2021
	8602-015-017	325 Fieldview			ADU	R	11/23/20				1				1	0		No	Approved 2021
	8610-014-045	3357 Conata			ADU	R	11/23/20				1				1	1		No	
	8529-012-046	1401 Santo Domingo		Subdivision 2020-01, TTM 82962	5+	O	11/5/20							20	20	0		No	Still in review as of APR submittal
															0				
															0				
															0				
															0				
															0				

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement								
1					2	3	4							5	6
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Entitlement Date Approved	# of Units issued Entitlements
Summary Row: Start Data Entry Below							0	0	0	10	0	0	2		12
	8533-006-019	1950 Cinco Robles			SFD	O									0
	8533-006-020	1948 Cinco Robles			SFD	R									0
	8533-006-021	1946 Cinco Robles			SFD	R									0
	8533-006-048	1848 Cinco Robles			SFD	R									0
	8533-006-031	1412 Duarte			2 to 4	R									0
	8604-002-080	1002 Livermont			SFD	O									0
	8527-015-020	2352 Rim			SFD	O									0
8530-013-103	8530-013-(113-115)	1248-1256 Oliva			2 to 4	O									0
8530-013-103	8530-013-(110-112)	1232-1240 Oliva			2 to 4	O									0
8530-013-103	8530-013-(107-109)	1216-1224 Oliva			2 to 4	O									0
8530-013-103	8530-013-(104-106)	1200-1208 Oliva			2 to 4	O									0
8530-013-103	8530-013-(116-122)	1229-1253 Oliva			5+	O									0
8530-013-103	8530-013-(123-128)	1201-1221 Oliva			5+	O									0
	8528-002-066	1624 Bradbury			ADU	R				1				1/13/20	1
	8531-025-019	2153 Broach			ADU	R				1				2/20/20	1
	8533-008-008	1343 Starhaven			ADU	R				1				7/23/20	1
	8533-007-062	1354 Noyon			ADU	R				1				12/1/20	1
	8531-018-009	960 Hurstview			ADU	R									0
	8531-031-006	2204 Park Rose			ADU	R				1				6/2/20	1
	8529-005-057	2264 Royal Oaks			ADU	R									0
	8528-005-039	1424 Three Ranch			ADU	R				1				8/13/20	1
	8602-005-033	2533 Markwood			ADU	R									0
	8528-010-069	1609 Denning			ADU	R				1				9/9/20	1
	8531-004-032	1852 Broadland			ADU	R				1				9/3/20	1
	8529-013-044	2131 Maynard			ADU	R				1				12/16/20	1
	8610-014-045	3357 Conata			ADU	R				1				12/17/20	1
	8528-011-027	1750 Business Center Dr.		SPDR 2019-38	5+	R							2	4/13/20	2
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0
															0

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Building Permits								
			7							8	9
Current APN	Street Address	Project Name*	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits Date Issued	# of Units Issued Building Permits
			0	0	0	8	0	0	2		10
8533-006-019	1950 Cinco Robles								0	6/23/20	0
8533-006-020	1948 Cinco Robles								0	6/23/20	0
8533-006-021	1946 Cinco Robles								0	6/23/20	0
8533-006-048	1848 Cinco Robles								0	1/2/20	0
8533-006-031	1412 Duarte								0	1/2/20	0
8604-002-080	1002 Livermont								1	10/27/20	1
8527-015-020	2352 Rim								1	7/30/20	1
8530-013-(113-115)	1248-1256 Oliva										0
8530-013-(110-112)	1232-1240 Oliva										0
8530-013-(107-109)	1216-1224 Oliva										0
8530-013-(104-106)	1200-1208 Oliva										0
8530-013-(116-122)	1229-1253 Oliva										0
8530-013-(123-128)	1201-1221 Oliva										0
8528-002-066	1624 Bradbury					1				3/5/20	1
8531-025-019	2153 Broach					1				5/6/20	1
8533-008-008	1343 Starhaven					1				11/24/20	1
8533-007-062	1354 Noyon					1				12/21/20	1
8531-018-009	960 Hurstview					1				1/29/20	1
8531-031-006	2204 Park Rose					1				7/23/20	1
8529-005-057	2264 Royal Oaks					1				12/28/20	1
8528-005-039	1424 Three Ranch					1				9/15/20	1
8602-005-033	2533 Markwood										0

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name*	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) Date Issued	# of Units issued Certificates of Occupancy or other forms of readiness
			0	0	0	5	0	0	25		30
8533-006-019	1950 Cinco Robles										0
8533-006-020	1948 Cinco Robles										0
8533-006-021	1946 Cinco Robles										0
8533-006-048	1848 Cinco Robles										0
8533-006-031	1412 Duarte										0
8604-002-080	1002 Livermont										0
8527-015-020	2352 Rim										0
8530-013-(113-115)	1248-1256 Oliva								3	5/27/20	3
8530-013-(110-112)	1232-1240 Oliva								3	5/27/20	3
8530-013-(107-109)	1216-1224 Oliva								3	4/1/20	3
8530-013-(104-106)	1200-1208 Oliva								3	4/29/20	3
8530-013-(116-122)	1229-1253 Oliva								7	5/27/20	7
8530-013-(123-128)	1201-1221 Oliva								6	4/1/20	6
8528-002-066	1624 Bradbury										0
8531-025-019	2153 Broach					1				12/29/20	1
8533-008-008	1343 Starhaven										0
8533-007-062	1354 Noyon										0
8531-018-009	960 Hurstview					1				12/3/20	1
8531-031-006	2204 Park Rose					1				10/6/20	1
8529-005-057	2264 Royal Oaks										0
8528-005-039	1424 Three Ranch										0

8602-005-033	2533 Markwood					1				7/13/20	1
8528-010-069	1609 Denning					1				7/13/20	1
8531-004-032	1852 Broadland										0
8529-013-044	2131 Maynard										0
8610-014-045	3357 Conata										0
8528-011-027	1750 Business Center Dr.										0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0
											0

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier				Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Notes
			13	14	15	16	17	18	19	20			21
Current APN	Street Address	Project Name*	How many of the units were Extremely Low Income?*	Was Project APPROVED using GC 65913.4(b)? (SB 35 Streamlining) Y/N	Infill Units? Y/N*	Assistance Programs for Each Development (see instructions)	Deed Restriction Type (see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units*	Demolished or Destroyed Units*	Demolished/Destroyed Units Owner or Renter*	Notes*
			0	0						0	0	0	
8533-006-019	1950 Cinco Robles			N						1 unit	Demolished		
8533-006-020	1948 Cinco Robles			N						1 unit	Demolished		
8533-006-021	1946 Cinco Robles			N						1 unit	Demolished		
8533-006-048	1848 Cinco Robles			N						1 unit	Demolished		
8533-006-031	1412 Duarte			N						4 units	Demolished		
8604-002-080	1002 Livermont			N	Y								
8527-015-020	2352 Rim			N	Y								
8530-013-(113-115)	1248-1256 Oliva			N	Y								
8530-013-(110-112)	1232-1240 Oliva			N	Y								
8530-013-(107-109)	1216-1224 Oliva			N	Y								
8530-013-(104-106)	1200-1208 Oliva			N	Y								
8530-013-(116-122)	1229-1253 Oliva			N	Y								
8530-013-(123-128)	1201-1221 Oliva			N	Y								
8528-002-066	1624 Bradbury			N				#					# = The City conducted a rent survey for one-bedroom units that provide a complete independent living facility. At the time of the survey, no ADU's were specifically advertised for rent. Six rental websites were searched; three units were identified. An additional resource was used was a 10-month median calculation of multi-family rental property inventory on Apartment Guide and Rent.com in 2020. Based upon all data, the median rental price for these units was $1629/mo. - within the level of affordability for 2-person, low income
8531-025-019	2153 Broach			N				#					
8533-008-008	1343 Starhaven			N				#					
8533-007-062	1354 Noyon			N				#					
8531-016-009	960 Hurstview			N				#					
8531-031-006	2204 Park Rose			N				#					
8529-005-057	2264 Royal Oaks			N				#					
8528-005-039	1424 Three Ranch			N				#					
8602-005-033	2533 Markwood			N				#					
8528-010-069	1609 Denning			N				#					
8531-004-032	1852 Broadland			N				#					
8529-013-044	2131 Maynard			N				#					
8610-014-045	3357 Conata			N				#					
8528-011-027	1750 Business Center Dr.			N	Y								Project approved to increase from 290 to 292 DU

Jurisdiction	Duarte	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.

Please contact HCD if your data is different than the material supplied here

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

		1	2									3	4
Income Level		**RHNA Allocation by Income Level**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**	**2020**	**2021**	**Total Units to Date (all years)**	**Total Remaining RHNA by Income Level**
Very Low	Deed Restricted	87			42							42	45
	Non-Deed Restricted												
Low	Deed Restricted	53			1							15	38
	Non-Deed Restricted							6		8			
Moderate	Deed Restricted	55										3	52
	Non-Deed Restricted					2	1						
Above Moderate		142					1	18	186	2		207	
Total RHNA		337											
Total Units					43	2	2	24	186	10		267	135

Note: units serving extremely low-income households are included in the very low-income permitted units totals
Cells in grey contain auto-calculation formulas

Jurisdiction	Duarte	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table C
Sites Identified or Rezoned to Accommodate Shortfall Housing Need

Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Type of Shortfall	Sites Description							
1				2	3				4	5	6	7	8		9	10	11
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Type of Shortfall	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below																	

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction	Duarte	
Reporting Year	2020	(Jan. 1 - Dec. 31)

Table D

Program Implementation Status pursuant to GC Section 65583

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

1 Name of Program	2 Objective	3 Timeframe in H.E	4 Status of Program Implementation
Housing Code Enforcement & Abatement	Monitor housing conditions and respond to complaints. Provide referalls to County rehabilitation programs.	2014-2021	18 MFR properties (over 50 years old) were surveyed and categorized by condition in a comprehensive Housing Strategy adopted in 2018. Continuing to identify prime sites for potential acquisition and/or rehabilitation. One property (1001 Las Lomas) was identified as dilapidated and is currently involved in enforcement action - the property is now in receivorship and working towards compliance. Complete rehab plans are in plan check and partial progress has been made on emergency repair items. 2308 Mountain was damaged by fire in late 2019. in 2020, this property was subject to code enforcement action and an occupancy inspection was conducted. The City maintains a Code Enforcement Division and a program to regular survey and abate, if necessary, housing units. Three properties were identified in 2020 and are under Code Enforcement action to abate. Code Enforcement and Planning Divisions refer residents to the LA County Community Development Commission's Home Improvement Programs.
LA County Single-Family Rehabilitation Loan Program	Provide information and referral to LACo.'s Housing Rehab Program and promote in conjuntion with Code Enforcement efforts	2014-2021	Duarte continues as a participating city in the County's CDBG program. However, due to a change in regulations by LACDA and HUD to no longer allow grouping of contractor bids across multiple projects, the single-family rehab program became too staff intensive and unsustainable for a small city with staffing constraints. The City instead directs its approximately $140,000 in annual CDBG funds towards needed infrastructure improvements in low and moderate income neighborhoods. The City provides information to homeowners about low interest rehab loans available throughout the County.
Preservation of Assisted Rental Houssing	Maintain contact with owners of at-risk properties, and provide technical, regulatory and financial assitance as necessary to preserve units.	Contact property owners within 1 year of potential expiration	The City worked with California Housing Partnership to update it's at-risk inventory and identified one project - Duarte Park Apts. - at high risk of conversion. The project's Section 8 HAP contract expires in 2022. The City has initiated contact with the property owner to discuss preservation options. Staff is working on a strategy to retain this as an assisted project and is working actively with the project's owners and non-profit housing developers to acheive this goal.
Affordable Housing Density Bonus	Promote the use of density bonus through the City's website and in discussions with development applicants.	2014-2021	A 161-unit mixed-use project, entitled in 2017, is under construction in CY 2020 and will be completed in mid to late 2021. While not technically a denisty bonus, the Town Center Specific Plan allowed significantly higher densities that the high density designation in the General Plan. The Duarte Station Specific Plan (DSSP) was revised and adopted in 2019 to allow significanlty higher densities than high density in the general plan, with 634 units in two buildings (344 and 290) entitled in 2019. Two (2) additional units were entitled in 2020, (from 290 to 292), bringing the total to 636 units. The City entered into a partnership with a non-profit housing developer to entitle a high density affordable project with LA Co. METRO, on their parking lot near light rail, within the DSSP. METRO has since deciced to stop accepting development proposals intiated from developers and will instead be soliciting proposals through an RFP process. The City remains in contact with METRO and is monitroing the RFP process to encourage selection of Duarte as a prime site for an affordable project. The City's website also contains information on Duarte's density bonus program, and City staff discusses opportunities for density bonuses with developers. The City is also currently working with Jamboree Housing on a proposal to develop 60-70 affordable units on a current Metro parking lot adjacent the Gold Line Station, and is evaluating various incentives for the inclusion of ELI units.
Efficient Project Review	Offer concurrent processing of residential projects, pre-application reviews, and CEQA exemptions for infill projects as appropriate	2014-2021	Esparanza at Duarte Station is the first phase of residential development in the DSSP - a 344 MFR project. Plan Check began on May 13, 2020 and was completed by December 1, 2020. The project has been issued grading permits in early 2021 and will be issued building permits in Spring 2021.
Fair Housing Program	Refer fair housing complaints to the Housing Rights Center	2014-2021	The City continues to distribute fair housing information at the public counter through the community newsletter, and on its website, and refers fair housing related complaints to the Housing Rights Center.
Senior Housing Opportunities	Actively pursue senior housing opportunities; research shared housing programs and other housing alternatives to assist Duarte's seniors.	2014-2021	The City continues to investigate requirements and restrictions for an existing senior apartment project in the City that has generated complaints related to available parking and younger tenancy. Staff limitations and inspection protocols related to COVID-19 have limited progress on this project in CY 20. The City began intial conversations with a the owners, Human Good, a non-profit developer to rezone Westminster Gardens to allow increased density and affordable housing oppurtunities for seniors.
Housing Opportunities for Persons Living with Disabilities	Support housing types that address the needs of the disabled community. Offer information and referral to available housing resources.	2014-2021	The City coordinates with the San Gabriel Valley/Pomona Regional Center to provide services to persons with developmental disabilities. Duarte supports the provision of housing for diasbled populations through zoning opportunities for transitional housing, reasonable accomodation procedures, and programs to facilitate affordable housing.
Homeless Services Strategy	Support implementation of SGVCOG regional Homeless Services Strategy	2014-2021	In 2017, Duarte and its neighboring city Irwindale received a joint planning grant to develop a long-term strategy to address homeless issues. In 2018, the City: conducted public workshops and gained community input; adopted (6/26/2018) the Plan to Prevent and Combat Homelessness; begun to implement the recently adopted City of Duarte/Irwindale Plan; hired a full-time Homeless Outreach Coordinator to conduct regular and documented outreach, with an emphasis on getting clients into the Coordinated Entry System the gateway to Permanent Supportive Housing; and created an Interdepartmental Committee on Homelessness. On August 25, the City Council approved a memorandum of agreement (MOA) with the San Gabriel Valley Council of Governments (SGVCOG) for $245,000 of homeless programs grant funding (Duarte - $135,711, Irwindale - $109,289) for the following programs: 1) Implementation of the Duarte/Irwindale Homeless Plan (Duarte - $94,211, Irwindale -$67,789); 2) Development and implementation of a Prevention, Diversion, Rapid Rehousing Programs (Duarte - $41,500, Irwindale - $41,500); 3) Engage in a workforce development pilot program; and 4) Participation in a regional landlord and outreach incentive program.
Affordable Housing Development Assistance	Provide regulatory incentives and available financial assistance. Create and disseminate an Affordable Housing brochure. Amend the Code to provide incentives for ELI units	Completed brochure and Code Amendment in 2014	The City has engaged with the affordable housing development community in their partnership in the purchase, rehabilitation, potential expansion, and guaranteeing affordability covenants for the existing 100-unit Duarte Park Apartments project. The City has offered finaincial assistance to owners or affordable housing developers that can help the City meets its affordable housing goals. The City is also currently working with Jamboree Housing on a proposal to develop 60-70 affordable units on a current Metro parking lot adjacent the Gold Line Station, and is evaluating various incentives for the inclusion of ELI units.
Inclusionary Housing Ordinance	Implement inclusionary requirements to produce affordable units. Establish implementing regulations for the Inclusionary Housing Trust Fund.	Established Housing Trust Fund regulations in 2015.	In June 2016, City Council adopted a five-year suspension of Duarte's Inclusionary Housing Program (including the in-lieu fee) amid concerns that the program may be impeding development. In conjunction with the 6th cycle Housing Element update, the City contracted with an economic consulting firm to review the financial feasibility of re-instating the City's Inclusionary Housing Program. A pro forma analysis of a model multi-family rental project is being prepared to determine if the project would remain financially feasible if an inclusionary housing in-lieu fee was included in the costs of development. The City is awaiting the public hearing process and adoption of the 2021-2029 Housing Element to determine the policy related to inclusionary housing.
Homeowner Assistance	Develop brochure identifying available homebuyer programs. Apply to State in conjunction with future City assisted workforce housing.	Developed brochures in 2014. Apply to State as workforce projects as proposed.	Through the State and County programs, Duarte's first-time homebuyers have access to various affordable homebuyer programs. The City offers information and referral to the State and County programs on the Housing page on the City's website.
Section 8 Rental Assistance	Continue to participation and coordination with LACo. Housing Authority; encourage landlords to register units; and advertise the program to residents.	2014-2021	The City continues to encourage eligible persons to participate in the HACoLA Section 8 rental assistance program. Handouts and contact information regularly provided to requestors, and program links are provided on the City's website.

Sustainable Development & Green Programs	Implement sustainable development in new housing construction; promote green programs amongst residents and businesses	2014-2021	The City remains committed and effective in promoting and incorporating sustainable practices and programs. On March 24, 2020, the City adopted the most recent edition (2019) of the California Green Building Standards Code. All new construction within the City and this Specific Plan are required to apply sustainable development practices identified in the Development Code. A comprehensive sustainable design approach influenced by the U.S. Green Building Council (USGBC) have been incorporated into project reviews for CY 20. A variety of green building practices and providing pedestrian-oriented amenities was a part of the Esparanza (344-unit) residential development project. The City of Hope Specific Plan has prioritized transit and non-vehcular modes of transportation through transit credit and due to its less than 1/4 mile proximity to the Gold Line LRT. These factors are monitored contiunally through an on-site parking tracking program.
Duarte Station Specific Plan	Facilitate residential and mixed-use development in the Transit Station TOD, including incentived for the inclusion of affordable units.	2014-2021	The Duarte Station Specific Plan (DSSP) was revised and adopted in 2019 to allow significanlty higher densities than high density in the general plan, with 634 units in two buildings (344 and 290) entitled in 2019. Two (2) additional units were entitled in 2020, (from 290 to 292), bringing the total to 636 units. The first phase of this project was plan checked and ready for permit issuance in 2020. The City entered into a partnership with a non-profit housing developer to entitle a high density affordable project with LA Co. METRO, on their parking lot near light rail, within the DSSP. METRO has since deciced to stop accepting development proposals intiated from developers and will instead be soliciting proposals through an RFP process. The City remains in contact with METRO and is monitroing the RFP process to encourage selection of Duarte as a prime site for an affordable project.
Accessory Dwelling Units (ADU), aka Second Dwelling Units	Disseminate educational materials on ADU's. Seek to achieve 8 units during the planning period.	2014-2021	Eight (8) ADU's were permitted in 2020. Three (3) ADUs were permitted in 2019, Six (6) in 2018 and three (3) in 2017. There has been strong interest in ADU development, with the City reaching all time highs in ADU's submitted (37), approved (10) and permitted (8). The City has created a submittal requirements list, template forms, and has other handout materials in development. Although no ADU's were advertised for rent, a rent survey was conducted for one-bedroom units that provide a complete independent living facility. Based upon all data, the median rental price for these units was $1629/mo. - within the level of affordability for 2-person, low income household, as referenced by the 2020 Official State Income Limits published by State HCD. The City continues to evaluate legislative changes for ADU's.
Duarte Housing Strategy	Create a mid-RHNA cycle housing strategy for the five-year period (2018-2022) comprised of a housing needs summary, resources (financial, land, zoning/regulation), and a five-year housing strategy (guiding principles & housing activities).	2018-2022	Adopted by the City Council on November 27, 2018. The City is currently implementing many of the objectives of the Duarte Housing Strategy.

General Comments:

Jurisdiction	Duarte	
Reporting Period	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table E
Commercial Development Bonus Approved pursuant to GC Section 65915.7

Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									

Jurisdiction	Duarte	
Reporting Period	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F
Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA+ Listed for Informational Purposes Only				Units that Count Towards RHNA + Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1+
	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	Extremely Low-Income+	Very Low-Income+	Low-Income+	TOTAL UNITS+	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Residential Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Duarte	
Reporting Period	2020	(Jan. 1 - Dec. 31)

NOTE: This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting year.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Table G					
Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwis					
Project Identifier					
1				2	3
APN	Street Address	Project Name+	Local Jurisdiction Tracking ID+	Realistic Capacity Identified in the Housing Element	Entity to whom the site transferred
Summary Row: Start Data Entry Below					

Jurisdiction	Duarte		
Reporting Period	2020	(Jan. 1 - Dec. 31)	

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Table H
Locally Owned Surplus Sites

Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	**Street Address/Intersection**	**Existing Use**	**Number of Units**	**Surplus Designation**	**Parcel Size (in acres)**	**Notes**
Summary Row: Start Data Entry Below						
8604-012-910&911	2400 Huntington Drive	Vacant		Surplus Land	0.47	

Jurisdiction	Duarte	
Reporting Year	2020	(Jan. 1 - Dec. 31)

Building Permits Issued by Affordability Summary		
Income Level		**Current Year**
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	8
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		2
Total Units		**10**

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Housing Applications Summary	
Total Housing Applications Submitted:	18
Number of Proposed Units in All Applications Received:	37
Total Housing Units Approved:	10
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	**Rental**	**Ownership**	**Total**
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

Jurisdiction	Duarte	
Reporting Year	2020	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
(CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.

Total Award Amount	$150,000.00	*Total award amount is auto-populated based on amounts entered in rows 15-26.*

Task	$ Amount Awarded	$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes
Housing Element Update & Related CEQA Analysis	$110,000.00	$0.00	In Progress	None	Housing Element Update - 6th Cycle (2021-2029) Planning Commission Study Session held 11/16/20.
Inclusionary Housing Feasability Study	$27,000.00	$0.00	In Progress	Local General Fund	
Development Feasability Analysis and Zoning Oppurtunities Sites	$13,000.00	$0.00	In Progress	None	

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		**Current Year**
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	10
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		2
Total Units		**12**

Building Permits Issued by Affordability Summary		
Income Level		**Current Year**
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	8
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		2
Total Units		**10**

Certificate of Occupancy Issued by Affordability Summary		
Income Level		**Current Year**
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	5
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		25
Total Units		**30**

City of Duarte

Council Warrant Register By Vendor
By Fund

Payment Dates 3/25/2021 - 4/14/2021

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES	Las Brisas Sweeping 3/2021	196382		61.00
100-1410-7810	A1 MAINTENANCE SERVICES	Las Posadas Sweeping 3/2021	196383		61.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**122.00**
Vendor: 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT					
100-2121	ARMSTRONG & WALKER LAN	Balance-New Hope Village Landscape Plan Ck	3112021	202109-Pass Thu-COH-New H	425.00
				Vendor 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT Total:	**425.00**
Vendor: 1491 - AUTOZONE					
100-1610-7650	AUTOZONE	Vehicle #21 Wiper Blades	2814240682		38.68
				Vendor 1491 - AUTOZONE Total:	**38.68**
Vendor: 6006 - BRYAN URIAS					
100-1005-7649	BRYAN URIAS	Council Vehicle Allowance	4/2021		75.00
				Vendor 6006 - BRYAN URIAS Total:	**75.00**
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENSE	Labor Legal 2/2021	266405		2,887.50
				Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:	**2,887.50**
Vendor: 6219 - CALRECYCLE, ACCOUNTING					
100-1825-7747	CALRECYCLE, ACCOUNTING	FY18-19 Unspent Funds (Ca Beverage Container Prgm)	3262021	202003-Beverage Recycling 2	2,494.01
				Vendor 6219 - CALRECYCLE, ACCOUNTING Total:	**2,494.01**
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES I	CH(2)/SC/TC Copier Lease 3/1/2021 - 3/31/2021	26406989		875.49
100-1825-7630	CANON FINANCIAL SERVICES I	PS Copier Lease 3/1/2021 - 3/31/2021	26406990		402.41
100-1825-7631	CANON FINANCIAL SERVICES I	PS Copier Maintenance 2/1/2021 - 2/28/2021	26406990		104.22
				Vendor 5719 - CANON FINANCIAL SERVICES INC Total:	**1,382.12**
Vendor: 5720 - CANON SOLUTIONS AMERICA INC					
100-1825-7631	CANON SOLUTIONS AMERICA	CH(2) Copier Maintenance 2/16/21 - 3/15/21	4035708645		253.40
100-1825-7631	CANON SOLUTIONS AMERICA	SC Copier Maintenance 2/16/21 - 3/15/21	4035708646		67.65
				Vendor 5720 - CANON SOLUTIONS AMERICA INC Total:	**321.05**
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	4/2021		435.00
				Vendor 0028 - CATHERINE BRATTA Total:	**435.00**
Vendor: 0903 - CITY OF MONROVIA					
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 2/2021	2101745		63.78
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 2/2021	2101746		369.91
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 2/2021	2101747		375.92
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 2/2021	2101748		108.02
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 2/2021	2101749		692.78
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 2/2021	2101750		4,673.68
				Vendor 0903 - CITY OF MONROVIA Total:	**6,284.09**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5504 - CMC LIVESCAN & NOTARY SERVICES					
100-1810-7660	CMC LIVESCAN & NOTARY SER	Livescan Services 3/2021	CMC17977		115.00
				Vendor 5504 - CMC LIVESCAN & NOTARY SERVICES Total:	**115.00**
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1405-7801	COUNTY OF LOS ANGELES DEP	Industrial Waste Inspections 2/2021	21030804745		4,600.58
				Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**4,600.58**
Vendor: 1117 - COUNTY OF LOS ANGELES PROBATION DEPARTMENT					
100-1205-7783	COUNTY OF LOS ANGELES PR	PIP Program (DPO Abernathy) 1/1/2021 - 3/31/2021	DUA2021-03		26,750.00
				Vendor 1117 - COUNTY OF LOS ANGELES PROBATION DEPARTMENT Total:	**26,750.00**
Vendor: 0692 - COUNTY OF LOS ANGELES REGISTRAR-RECORDER					
100-1010-7651	COUNTY OF LOS ANGELES RE	113/2020 Presidential General Election	21-2052		7,868.76
				Vendor 0692 - COUNTY OF LOS ANGELES REGISTRAR-RECORDER Total:	**7,868.76**
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1605-7739	CURO MANAGED PRINT PROD	Eggfest 2021 Publicity	4584		30.00
100-1605-7739	CURO MANAGED PRINT PROD	Eggfest 2021 Publicity	4589		221.21
100-1605-7980	CURO MANAGED PRINT PROD	Cesar Chavez Pop-up Exhibit	4594		352.80
100-1205-7780	CURO MANAGED PRINT PROD	Rabies Clinic Dog License For	4595		146.28
				Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:	**750.29**
Vendor: 5025 - DARRELL RAY CARROLL					
100-1205-7887	DARRELL RAY CARROLL	Public Safety Replacement Ke	23953		11.58
				Vendor 5025 - DARRELL RAY CARROLL Total:	**11.58**
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	Parking Citation Processing 2/2021	123008		1,860.70
100-1205-7761	DATA TICKET INC	Admin Citation Processing 2/2021	123300		226.21
100-1205-7761	DATA TICKET INC	DUI Processing 2/2021	123311		3.00
				Vendor 5501 - DATA TICKET INC Total:	**2,089.91**
Vendor: 6064 - DE LAGE LANDEN FINANCIAL SERVICES INC					
100-1815-7630	DE LAGE LANDEN FINANCIAL	iMac Lease Pymt 20 of 24	71553681		1,015.63
				Vendor 6064 - DE LAGE LANDEN FINANCIAL SERVICES INC Total:	**1,015.63**
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7730	DUARTE RECREATION PETTY C	Eggfest 2021 Golden Eggs	4052021		114.00
100-1605-7733	DUARTE RECREATION PETTY C	Mother's Day Cellophane Bag	4052021		26.46
				Vendor 0311 - DUARTE RECREATION PETTY CASH Total:	**140.46**
Vendor: 0077 - DUARTE UNIFIED SCHOOL DISTRICT					
100-4408	DUARTE UNIFIED SCHOOL DIS	Nextel Lease 4/2021	R88511	250004 - Property Rent - Next	1,779.34
				Vendor 0077 - DUARTE UNIFIED SCHOOL DISTRICT Total:	**1,779.34**
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	4/2021		566.00
				Vendor 1533 - EFREN CASTRO Total:	**566.00**
Vendor: T4374 - ENRIQUE AYALA					
100-2126	ENRIQUE AYALA	Const & Demo Deposit Refund (Pmt #2020-067)	R84467		1,910.00
100-5004	ENRIQUE AYALA	Adminstrative Fee (Pmt #2020 -067)	R84467		-125.00
				Vendor T4374 - ENRIQUE AYALA Total:	**1,785.00**
Vendor: 6189 - ENTERPRISE FM TRUST					
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 3/01/21 - 3/31/21	FBN4166118		431.65
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 3/01/21 - 3/31/21	FBN4166118		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 3/01/21 - 3/31/21	FBN4166118		584.85

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 3/01/21 - 3/31/21	FBN4166118		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 3/01/21 - 3/31/21	FBN4166118		591.64
				Vendor 6189 - ENTERPRISE FM TRUST Total:	**2,616.26**
Vendor: T0183 - FOOTHILL UNITY CENTER					
100-1205-7760	FOOTHILL UNITY CENTER	Homeless Programs Task 4 Expenses	8264	202115-Outreach-Homeless S	1,753.20
				Vendor T0183 - FOOTHILL UNITY CENTER Total:	**1,753.20**
Vendor: 0124 - GINNY JOYCE BELBA					
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	4/2021		218.00
				Vendor 0124 - GINNY JOYCE BELBA Total:	**218.00**
Vendor: 6181 - GOOGLE LLC					
100-1815-7632	GOOGLE LLC	Gsuite accessduarte.com 3/1/21 - 3/31/21	3888333631		998.70
				Vendor 6181 - GOOGLE LLC Total:	**998.70**
Vendor: 6150 - GOVINVEST INC					
100-1810-7965	GOVINVEST INC	Healthcare 2nd Tier Analysis	2020-3051		1,500.00
				Vendor 6150 - GOVINVEST INC Total:	**1,500.00**
Vendor: 5340 - GRAND PRINTING INC					
100-1005-7614	GRAND PRINTING INC	Business Cards-Margaret Finlay/Samuel Kang	111666		329.43
100-1825-7614	GRAND PRINTING INC	Business Cards-M McCurley	111684		118.99
				Vendor 5340 - GRAND PRINTING INC Total:	**448.42**
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1805-7965	HINDERLITER, DE LLAMAS & A	Sales Tax Audit Q3 2020	SIN007249		2,120.59
				Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:	**2,120.59**
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Supplies/Repairs	4741257		64.90
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Supplies/Repairs	4752066		211.36
100-1610-7618	HOME DEPOT CREDIT SERVIC	Easter Crafts/Decorations	9041480		76.93
100-1410-7980	HOME DEPOT CREDIT SERVIC	Shop & Truck Tool Supplies	9524299		141.11
100-1205-7887	HOME DEPOT CREDIT SERVIC	Public Safety Repairs	0742281		271.60
				Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:	**765.90**
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	4/2021		218.00
				Vendor 3821 - JACQUELINE BURCKHARD Total:	**218.00**
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	4/2021		435.00
				Vendor 0128 - JIM KIRCHNER Total:	**435.00**
Vendor: 6218 - JIMMIE SARABIA					
100-1410-7636	JIMMIE SARABIA	Safety Boot Allowance	257528		400.00
				Vendor 6218 - JIMMIE SARABIA Total:	**400.00**
Vendor: 6204 - JODY ERRANDI SCHULZ					
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	4/2021		75.00
				Vendor 6204 - JODY ERRANDI SCHULZ Total:	**75.00**
Vendor: 0086 - JOHN FASANA					
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	4/2021		435.00
				Vendor 0086 - JOHN FASANA Total:	**435.00**
Vendor: 4777 - KAREN WARNER ASSOCIATES INC					
100-1405-7965	KAREN WARNER ASSOCIATES I	Duarte Housing Element Consulting	816	202028-Prof.Svc-Housing Ele	11,534.00
				Vendor 4777 - KAREN WARNER ASSOCIATES INC Total:	**11,534.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6009 - KOA CORPORATION					
100-1405-7969	KOA CORPORATION	Kellwil Way & Buena Vista TS PS&E 2/2021	JB93113 - 5	202127-City Engineer-Kellwil	856.50
				Vendor 6009 - KOA CORPORATION Total:	**856.50**
Vendor: 6211 - KOFF & ASSOCIATES INC					
100-1810-7965	KOFF & ASSOCIATES INC	Compensation Study 3/31/2021	013151		1,912.50
				Vendor 6211 - KOFF & ASSOCIATES INC Total:	**1,912.50**
Vendor: 1927 - LEVON YOTNAKHPARIAN					
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 3/2021	4042021		1,100.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 2/2021	4042021		1,100.00
				Vendor 1927 - LEVON YOTNAKHPARIAN Total:	**2,200.00**
Vendor: 5761 - LIFE STORAGE #530					
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/2021 - 5/1/2021	65151		267.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/2021 - 5/1/2021	65152		247.00
				Vendor 5761 - LIFE STORAGE #530 Total:	**514.00**
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	4/2021		435.00
				Vendor 5060 - LINDA HENDERSON Total:	**435.00**
Vendor: T4373 - MARC PADDAYUMAN					
100-2026	MARC PADDAYUMAN	Equipment Deposit Refund	3312021		25.00
				Vendor T4373 - MARC PADDAYUMAN Total:	**25.00**
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	4/2021		75.00
				Vendor 0285 - MARGARET FINLAY Total:	**75.00**
Vendor: 4286 - MAXTREME INC					
100-1815-7980	MAXTREME INC	(2) Wireless Mice/UPS	13517		105.81
100-1815-7965	MAXTREME INC	IT Helpdesk 3/2021	13515		8,700.00
100-1815-7980	MAXTREME INC	Crash Plan Recovery 3/2021	13515		200.00
100-1815-7980	MAXTREME INC	Return-HyperDrive	13516		-132.28
				Vendor 4286 - MAXTREME INC Total:	**8,873.53**
Vendor: 6193 - MCKENTLY MALAK ARCHITECTS INC					
100-1405-7975	MCKENTLY MALAK ARCHITEC	Design Assistance-Town Center North 2/2021	30576		7,800.00
				Vendor 6193 - MCKENTLY MALAK ARCHITECTS INC Total:	**7,800.00**
Vendor: 1042 - MICHAEL TARR					
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	4/2021		566.00
				Vendor 1042 - MICHAEL TARR Total:	**566.00**
Vendor: 4607 - NAVIA BENEFIT SOLUTIONS					
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 3/2021	10338784		100.00
				Vendor 4607 - NAVIA BENEFIT SOLUTIONS Total:	**100.00**
Vendor: 6209 - NBL TWO WAY RADIO COMMUNICATIONS					
100-1410-7650	NBL TWO WAY RADIO COMM	Vehicle #10 Radio Install	342021		330.21
100-1605-7650	NBL TWO WAY RADIO COMM	Vehicle #100 Radio Install	342021		330.21
100-1610-7650	NBL TWO WAY RADIO COMM	Vehicle #14 Radio Install	342021		330.21
				Vendor 6209 - NBL TWO WAY RADIO COMMUNICATIONS Total:	**990.63**
Vendor: 5845 - NEC FINANCIAL SERVICES LLC					
100-1815-7830	NEC FINANCIAL SERVICES LLC	Mitel Phone System Pymt 39 of 60	31921-39		1,340.10
				Vendor 5845 - NEC FINANCIAL SERVICES LLC Total:	**1,340.10**
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	4/2021		76.92
				Vendor 1197 - PAMELA ROMERO Total:	**76.92**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5837 - RELATION INSURANCE SERVICES					
100-1605-7728	RELATION INSURANCE SERVIC	AmeriCorps Health Insurance 4/2021	T454-C-0421	202107-Duarte's Promise-Exp	1,819.90
				Vendor 5837 - RELATION INSURANCE SERVICES Total:	**1,819.90**
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 2/202	30897		720.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 2/202	30898		2,400.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 2/2021	30899		3,320.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 2/2021	30900		3,960.00
100-1405-7967	RKA CONSULTING GROUP	City of Hope Inspections 2/2021	30953		680.00
100-1405-7965	RKA CONSULTING GROUP	COH Duarte Rd Sidewalk Design 2/2021	30955	202027-Prof Svc-COH Sidewal	1,243.75
				Vendor 0904 - RKA CONSULTING GROUP Total:	**12,323.75**
Vendor: 4500 - ROXANNE BRECEDA					
100-1805-7610	ROXANNE BRECEDA	CCAC Handbook	9290		40.00
100-1805-7610	ROXANNE BRECEDA	CCAC Conference/Athenian Leadership	9303		155.00
				Vendor 4500 - ROXANNE BRECEDA Total:	**195.00**
Vendor: 4142 - RUDY'S PLUMBING INC					
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Senior Ctr	6221		120.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Senior Ctr	6223		60.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Fitness Ctr	6225		120.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-City Hall Fountain	6226		60.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Training Pool	6227		60.00
100-1415-7661	RUDY'S PLUMBING INC	Backflow Testing-Otis Gordon Sports Park	6254		120.00
100-1020-7724	RUDY'S PLUMBING INC	Backflow Testing-Post Office Landscape	6269		120.00
				Vendor 4142 - RUDY'S PLUMBING INC Total:	**660.00**
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	4/2021		75.00
				Vendor 5263 - SAMUEL KANG Total:	**75.00**
Vendor: 5409 - SHRED-IT USA LLC					
100-1825-7980	SHRED-IT USA LLC	Document Shredding 3/4/202	8181644989		63.91
				Vendor 5409 - SHRED-IT USA LLC Total:	**63.91**
Vendor: 0206 - SIMON EQUIPMENT RENTALS					
100-1410-7630	SIMON EQUIPMENT RENTALS	Manual Auger Rental	125479		35.64
				Vendor 0206 - SIMON EQUIPMENT RENTALS Total:	**35.64**
Vendor: 0218 - STAMP-OUT INC					
100-1010-7614	STAMP-OUT INC	CC Address Stamps/Date Stamp	219475		165.44
				Vendor 0218 - STAMP-OUT INC Total:	**165.44**
Vendor: 2688 - STAPLES ADVANTAGE					
100-1605-7614	STAPLES ADVANTAGE	Pens & Post Its	3471421935		29.73
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3471831580		44.35
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	3472314285		111.56
100-1825-7613	STAPLES ADVANTAGE	PS Copier Paper	3472314285		145.48
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	3472426570		6.99
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3472426571		16.37
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	3472612041		100.04
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3472612042		38.49
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	3472612043		7.43
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	3472875643		46.13
100-1605-7614	STAPLES ADVANTAGE	Binder	3472875644		7.43
				Vendor 2688 - STAPLES ADVANTAGE Total:	**554.00**

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	4/2021		218.00
				Vendor 0083 - STEVE ESBENSHADE Total:	**218.00**
Vendor: 1610 - SUNWEST ENGINEERING					
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 3/9/21	SA-8213		145.00
				Vendor 1610 - SUNWEST ENGINEERING Total:	**145.00**
Vendor: 5029 - THE TECHNOLOGY DEPOT INC					
100-1815-7830	THE TECHNOLOGY DEPOT INC	New HR Fax	15961		142.43
100-1815-7980	THE TECHNOLOGY DEPOT INC	City Hall Auto Attendant-New Menu Structure	15994		240.00
				Vendor 5029 - THE TECHNOLOGY DEPOT INC Total:	**382.43**
Vendor: 5866 - T-MOBILE					
100-1205-7655	T-MOBILE	Emergency Asset Tracking 2/21/21 - 3/20/21	3212021		9.00
				Vendor 5866 - T-MOBILE Total:	**9.00**
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	4/2021		75.00
				Vendor 6100 - TONEY LEWIS Total:	**75.00**
Vendor: T4350 - TRICOR CONTRACTORS					
100-2126	TRICOR CONTRACTORS	Const & Demo Deposit Refund (Pmt #2019-339)	R82179		3,000.00
100-5004	TRICOR CONTRACTORS	Administrative Fee (Pmt #2019-339)	R82179		-125.00
				Vendor T4350 - TRICOR CONTRACTORS Total:	**2,875.00**
Vendor: 4674 - TYLER TECHNOLOGIES INC					
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 4/1/2021 - 6/30/2021	025-326298		11,684.25
				Vendor 4674 - TYLER TECHNOLOGIES INC Total:	**11,684.25**
Vendor: 0567 - TZEITEL PARAS-CARACCI					
100-1005-7646	TZEITEL PARAS-CARACCI	Council Vehicle Allowance	4/2021		75.00
				Vendor 0567 - TZEITEL PARAS-CARACCI Total:	**75.00**
Vendor: 4484 - U.S. BANK					
100-1405-7612	U.S. BANK	Cecilia Contreras Notary Renewal (4 Yrs)	3252021CH		586.21
100-1405-7612	U.S. BANK	Cecilia Contreras IIMC Membership	3252021CH		140.00
100-1405-7613	U.S. BANK	Lg Data Transfer-Hightail	3252021CH		15.99
100-1410-7610	U.S. BANK	(3) PAPA Test Prep 4/22/21	3252021CH		600.00
100-1410-7612	U.S. BANK	Gerard Batista CWEA 2021 Dues	3252021CH		192.00
100-1410-7612	U.S. BANK	Gerard Batista ISA 2021 Dues	3252021CH		185.00
100-1010-7980	U.S. BANK	City Clerk Retirement Recognition (King's Bakery)	3252021KP		59.95
100-1010-7980	U.S. BANK	City Clerk Retirement Recognition (Amazon)	3252021KP		38.55
100-1020-7726	U.S. BANK	Adobe Creative Cloud	3252021KP		34.99
100-1405-7612	U.S. BANK	Adobe Creative Cloud	3252021KP		101.94
100-1605-7733	U.S. BANK	SC Netflix 3/6/2021 - 4/5/202	3252021KP		8.81
100-1605-7735	U.S. BANK	TC Netflix 3/12/2021 - 4/11/2021	3252021KP		13.99
100-1805-7610	U.S. BANK	Staff Meeting 2/25/2021 (T Burgers)	3252021KP		85.59
100-1805-7610	U.S. BANK	Kristen Petersen Mtg w/Councilmember (Starbucks	3252021KP		34.35
100-1805-7610	U.S. BANK	Power Adapter (Best Buy)	3252021KP		20.97
100-1805-7614	U.S. BANK	Office Supplies-MB Ck 215232 7/14/20 (Amazon)	3252021KP		29.54

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1805-7980	U.S. BANK	Microsoft 365 2/27/2021 - 3/26/2021	3252021KP		12.00
100-1810-7612	U.S. BANK	Michelle Brown SCPMA-HR 2021 Membership	3252021KP		50.00
100-1810-7612	U.S. BANK	Michelle Brown SCPMA_HR Conference 4/8/2021	3252021KP		75.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud	3252021KP		314.91
100-1815-7632	U.S. BANK	Finance Webinar 3/7/2021 - 4/6/2021 (Zoom)	3252021KP		80.00
100-1815-7632	U.S. BANK	HR/Michelle-Adobe AcroPro	3252021KP		14.99
100-1815-7830	U.S. BANK	SC Elevator 911-Vonage	3252021KP		23.95
100-1815-7980	U.S. BANK	Vicky Delgado Apple AirPods (Apple.com)	3252021KP		157.66
100-1605-7610	U.S. BANK	Manuel Enriquez Parks & Rec Academy (CJPIA)	3252021ME		175.00
100-1605-7614	U.S. BANK	Maintenance Printer Toner Cartridges (Amazon)	3252021ME		490.61
100-1605-7614	U.S. BANK	Hoverbar Duo (Twelve South)	3252021ME		85.79
100-1605-7728	U.S. BANK	AmeriCorps Regional Retreat Lunch (DoorDash)	3252021ME	202107-Duarte's Promise-Exp	78.28
100-1605-7728	U.S. BANK	AmeriCorps Appreciation Week (The Habit Burger)	3252021ME	202107-Duarte's Promise-Exp	71.85
100-1605-7728	U.S. BANK	AmeriCorps Appreciation Week (Target)	3252021ME	202107-Duarte's Promise-Exp	54.24
100-1605-7728	U.S. BANK	AmeriCorps Appreciation Week (Coffee Bean & Tea)	3252021ME	202107-Duarte's Promise-Exp	23.10
100-1605-7728	U.S. BANK	AmeriCorps Regional Retreat Lunch (GrubHub)	3252021ME	202107-Duarte's Promise-Exp	45.47
100-1605-7730	U.S. BANK	Eggfest 2021 Event Supplies (Oriental Trading)	3252021ME		587.43
100-1605-7730	U.S. BANK	Eggfest 2021 Buckets (Amazo	3252021ME		186.88
100-1605-7730	U.S. BANK	Eggfest 2021 Table Covers (Target)	3252021ME		99.43
100-1605-7730	U.S. BANK	Tumbling Bunnies Yard Sign (Oriental Trading)	3252021ME		88.17
100-1605-7730	U.S. BANK	Easter Cutout Plastic Pennant Banner (OTC)	3252021ME		36.48
100-1605-7730	U.S. BANK	Eggfest 2021 Event Supplies (Amazon)	3252021ME		201.03
100-1605-7733	U.S. BANK	SC Great Decisions Video Rental (Vimeo.com)	3252021ME		29.99
100-1605-7735	U.S. BANK	Teen Center Prizes (Amazon)	3252021ME		160.80
100-1610-7616	U.S. BANK	Pool Lube & Chlorine (Leslie's Pool Supply)	3252021ME		35.15
100-1610-7618	U.S. BANK	Face Masks (Amazon)	3252021ME		11.01
100-1610-7618	U.S. BANK	Counter Protective Shield Divider (Amazon)	3252021ME		105.82
				Vendor 4484 - U.S. BANK Total:	**5,442.92**
Vendor: 5269 - UTILITY CRANE & EQUIPMENT INC					
100-1410-7650	UTILITY CRANE & EQUIPMENT	Vehicle #2 Repair	0333745		300.00
				Vendor 5269 - UTILITY CRANE & EQUIPMENT INC Total:	**300.00**
Vendor: 6208 - VAN DERMYDEN MADDUX LAW CORPORATION					
100-1015-7682	VAN DERMYDEN MADDUX LA	HR Investigation/Labor Legal	17010		56.10
				Vendor 6208 - VAN DERMYDEN MADDUX LAW CORPORATION Total:	**56.10**
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	4/2021		75.00
				Vendor 6196 - VINH TRUONG Total:	**75.00**
Vendor: 4797 - WEX BANK					
100-1405-7650	WEX BANK	Fuel-CMD 2/1/21 - 2/28/21	70512786		47.42

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1410-7650	WEX BANK	Fuel-CNG 2/1/21 - 2/28/21	70512786		34.69
				Vendor 4797 - WEX BANK Total:	**82.11**
				Fund 100 - GENERAL FUND Total:	**148,532.70**
Fund: 220 - GAS TAX FUN					
Vendor: 5820 - BUCKNAM INFRASTRUCTURE GROUP INC					
220-2205-8100	BUCKNAM INFRASTRUCTURE	Pavement Management Update 2/2021	352-04.03		1,791.00
				Vendor 5820 - BUCKNAM INFRASTRUCTURE GROUP INC Total:	**1,791.00**
Vendor: 0205 - SIEMENS INDUSTRY INC					
220-2210-7811	SIEMENS INDUSTRY INC	Inv 5620033226 EFT #1010 3/24/21	5610242708		-2,781.22
220-2210-7811	SIEMENS INDUSTRY INC	Traffic Signal Maintenance (Levelled Signs)	5610242708		12,875.60
				Vendor 0205 - SIEMENS INDUSTRY INC Total:	**10,094.38**
				Fund 220 - GAS TAX FUN Total:	**11,885.38**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES	Grocery Outlet Street Sweeping 3/2021	196381		784.00
				Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:	**784.00**
Vendor: 4686 - CONSOLIDATED ELECTRICAL DISTRIBUTORS INC					
240-2405-7888	CONSOLIDATED ELECTRICAL D	Citywide Street Light Supplies	3301-1000815		2,163.99
				Vendor 4686 - CONSOLIDATED ELECTRICAL DISTRIBUTORS INC Total:	**2,163.99**
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
240-2405-7890	COUNTY OF LOS ANGELES DEP	210fwy/Buena Vista Signal Timing 2/2021	21030804804		545.80
240-2405-7890	COUNTY OF LOS ANGELES DEP	Traffic Signal Maintenance 2/2021	21030805089		2,797.89
				Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:	**3,343.69**
Vendor: 4142 - RUDY'S PLUMBING INC					
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Huntington Dr Median	6222		120.00
240-2423-7887	RUDY'S PLUMBING INC	Backflow Testing-Amberwood LLD	6228		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Hacienda Park	6229		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Aloysia Moore Park	6255		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Ext Park	6256		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Park	6257		60.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Beardslee Park	6258		120.00
240-2422-7887	RUDY'S PLUMBING INC	Backflow Testing-Encanto Parkway LLD	6260		120.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Huntington Dr Median	6263		120.00
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Lomas Villas LLD	6265		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Glen Miller Park	6268		120.00
				Vendor 4142 - RUDY'S PLUMBING INC Total:	**1,260.00**
Vendor: 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
240-2410-7663	SITEONE LANDSCAPE SUPPLY	Weed Abatement	107034086-001		491.41
240-2425-7887	SITEONE LANDSCAPE SUPPLY	Irrigation Repair-Hearthstone LLD	106668918-001		63.14
240-2421-7887	SITEONE LANDSCAPE SUPPLY	Irrigation Repair-Las Lomas Villas LLD	107177831-001		38.27

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
240-2421-7887	SITEONE LANDSCAPE SUPPLY	Weed Abatement-Las Lomas Villas LLD	107229159-001		494.63
240-2410-7888	SITEONE LANDSCAPE SUPPLY	Irrigation Repair-Aloysia Moore Park	107398103-001		204.07
			Vendor 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:		**1,291.52**
Vendor: 1521 - WEST COAST ARBORISTS INC					
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Trimming	170387		4,654.00
240-2432-7887	WEST COAST ARBORISTS INC	Citywide Tree Trimming	170387		1,400.00
			Vendor 1521 - WEST COAST ARBORISTS INC Total:		**6,054.00**
			Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:		**14,897.20**
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
Vendor: 6189 - ENTERPRISE FM TRUST					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease/Maint 3/01/21 - 3/31/21	FBN4166118		560.71
			Vendor 6189 - ENTERPRISE FM TRUST Total:		**560.71**
			Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:		**560.71**
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 1491 - AUTOZONE					
440-4405-7650	AUTOZONE	Vehicle #26 Wiper Blades/Towels	2814240676		39.34
			Vendor 1491 - AUTOZONE Total:		**39.34**
Vendor: 0903 - CITY OF MONROVIA					
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 2/2021	2101751		37.46
			Vendor 0903 - CITY OF MONROVIA Total:		**37.46**
			Fund 440 - PROPOSITION A TRANSIT FUND Total:		**76.80**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
Vendor: 6171 - JOHN L HUNTER AND ASSOCIATES INC					
490-4905-7980	JOHN L HUNTER AND ASSOCI	Develop LID Manual 11/1/2020 - 1/31/2021	DUA1MS412101		4,770.00
			Vendor 6171 - JOHN L HUNTER AND ASSOCIATES INC Total:		**4,770.00**
Vendor: 0904 - RKA CONSULTING GROUP					
490-4905-7980	RKA CONSULTING GROUP	Catch Basin CPS Retrofit Project 2/2021	30954	202031-ARS & CPS Catch Basi	520.00
			Vendor 0904 - RKA CONSULTING GROUP Total:		**520.00**
			Fund 490 - MEASURE W (WATER/STORMWATER) Total:		**5,290.00**
			Grand Total:		**181,242.79**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	148,532.70
220 - GAS TAX FUN	11,885.38
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	14,897.20
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	560.71
440 - PROPOSITION A TRANSIT FUND	76.80
490 - MEASURE W (WATER/STORMWATER)	5,290.00
Grand Total:	**181,242.79**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7614	Office Supplies	329.43
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7646	Travel & Exp - Paras	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7649	Travel & Exp - Urias	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7614	Office Supplies	219.00
100-1010-7651	Election Services	7,868.76
100-1010-7980	Other Expenses	98.50
100-1015-7682	Labor Counsel Legal	2,943.60
100-1020-7724	Post Office Parking	120.00
100-1020-7726	Council Cablecasting	2,234.99
100-1205-7614	Office Supplies	118.55
100-1205-7650	Vehicle Maintenance	692.78
100-1205-7655	Emergency Services	9.00
100-1205-7760	Homeless Outreach Prog	1,753.20
100-1205-7761	Parking Ticket Collect	2,089.91
100-1205-7780	Animal Control	146.28
100-1205-7781	Contract Law Enforceme	4,673.68
100-1205-7783	GAPP Program	26,750.00
100-1205-7887	Repairs & Replacements	283.18
100-1405-7612	Publications and Dues	828.15
100-1405-7613	Duplications And Photos	15.99
100-1405-7614	Office Supplies	99.21
100-1405-7650	Vehicle Maintenance	111.20
100-1405-7800	Building Department Ser	514.00
100-1405-7801	Industrial Waste Inspecti	4,600.58
100-1405-7965	Professional Services	12,777.75
100-1405-7967	Public Works Inspection	4,640.00
100-1405-7969	City Engineer	7,296.50
100-1405-7975	Economic Development	7,800.00
100-1410-7610	Travel, Mtgs & Conf	600.00
100-1410-7612	Publications and Dues	377.00
100-1410-7630	Equipment Rentals	35.64
100-1410-7636	Uniforms	400.00
100-1410-7650	Vehicle Maintenance	1,040.82
100-1410-7656	Emergency Generator	145.00
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	141.11
100-1415-7661	Other Serv-Sports Park	120.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	175.00
100-1605-7614	Office Supplies	713.60
100-1605-7650	Vehicle Maintenance	438.23
100-1605-7728	Americorp's VIP Progra	2,092.84

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7730	Special Events	1,313.42
100-1605-7733	Senior Center	65.26
100-1605-7735	Teen Center	174.79
100-1605-7739	Publicity	251.21
100-1605-7980	Other Expenses	352.80
100-1610-7616	Pool Supplies	35.15
100-1610-7618	Building Supplies	470.02
100-1610-7650	Vehicle Maintenance	738.80
100-1610-7652	Building Maint Services	420.00
100-1805-7610	Travel, Mtgs & Conf	335.91
100-1805-7614	Office Supplies	29.54
100-1805-7965	Professional Services	2,120.59
100-1805-7980	Other Expenses	12.00
100-1810-7612	Publications and Dues	125.00
100-1810-7660	Other Services	115.00
100-1810-7965	Professional Services	3,412.50
100-1810-7980	Other Expenses	100.00
100-1815-7630	Equipment Lease	1,015.63
100-1815-7632	Software Maintenance	1,408.60
100-1815-7820	Finance System Support	11,684.25
100-1815-7830	Telephones	1,506.48
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	571.19
100-1825-7613	Duplications And Photos	145.48
100-1825-7614	Office Supplies	118.99
100-1825-7630	Equipment Lease	1,277.90
100-1825-7631	Equipment Maintenance	425.27
100-1825-7674	Retiree Health Insurance	3,526.00
100-1825-7747	Beverage Cont Recycling	2,494.01
100-1825-7980	Other Expenses	63.91
100-1830-8100	Vehicle Replacement (Ca	2,616.26
100-2026	EE Equipment Deposit	25.00
100-2121	Pass Through Deposits	425.00
100-2126	Construction and Demol	4,910.00
100-4408	Property Rental	1,779.34
100-5004	Other Revenue	-250.00
220-2205-8100	Other Capital Improvem	1,791.00
220-2210-7811	Street Maintenance	10,094.38
240-2405-7888	Repairs-Citywide	2,163.99
240-2405-7890	Repairs-Traffic Signal	3,343.69
240-2410-7662	Other Serv-Citywide	660.00
240-2410-7663	Other Serv-Medians	731.41
240-2410-7888	Repairs-Citywide	204.07
240-2410-7909	Tree Trim-Residential	4,654.00
240-2421-7887	Repairs & Replacements	652.90
240-2422-7887	Repairs & Replacements	120.00
240-2423-7887	Repairs & Replacements	120.00
240-2425-7887	Repairs & Replacements	63.14
240-2426-7810	Street Sweeping	784.00
240-2432-7887	Repairs & Replacements	1,400.00
320-3205-8013	Vehicles (Capital)	560.71
440-4405-7650	Vehicle Maintenance	76.80
490-4905-7980	Other Expenses	5,290.00
	Grand Total:	**181,242.79**

Project Account Summary

Project Account Key	Payment Amount
None	158,544.15

Project Account Summary

Project Account Key	Payment Amount
202003-Beverage Recycling 2018-2019 PROG FY21	2,494.01
202027-Prof Svc-COH Sidewalk & Ped Lighting Improv	1,243.75
202028-Prof.Svc-Housing Element - Karen Werner	11,534.00
202031-ARS & CPS Catch Basin Screen Install Proj	520.00
202107-Duarte's Promise-Expense	2,092.84
202109-Pass Thu-COH-New Hope Village-1500 Duarte	425.00
202115-Outreach-Homeless Services Grant-(SGVCOG)	1,753.20
202127-City Engineer-Kellwil Way & Buena Vista TS	856.50
250004 - Property Rent - Nextel Rent (Otis Gordon)	1,779.34
Grand Total:	**181,242.79**

Council Warrant Register By Account
By Fund

City of Duarte

Payment Dates 3/25/2021 - 4/14/2021

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1605-7002	PAMELA ROMERO	CPR Stipend	1043		76.92
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Supplies/Repairs	EFT11198		64.90
100-1610-7618	HOME DEPOT CREDIT SERVIC	Facility Supplies/Repairs	EFT11198		211.36
100-1610-7618	HOME DEPOT CREDIT SERVIC	Easter Crafts/Decorations	EFT11198		76.93
100-1410-7980	HOME DEPOT CREDIT SERVIC	Shop & Truck Tool Supplies	EFT11198		141.11
100-1405-7975	MCKENTLY MALAK ARCHITEC	Design Assistance-Town Center North 2/2021	215995		7,800.00
100-1205-7887	HOME DEPOT CREDIT SERVIC	Public Safety Repairs	EFT11198		271.60
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 28 Lease/Maint 3/01/21 - 3/31/21	EFT11182		591.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 30 Lease/Maint 3/01/21 - 3/31/21	EFT11182		584.85
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 18 Lease/Maint 3/01/21 - 3/31/21	EFT11182		574.64
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 23 Lease/Maint 3/01/21 - 3/31/21	EFT11182		433.48
100-1830-8100	ENTERPRISE FM TRUST	Vehicle 22 Lease/Maint 3/01/21 - 3/31/21	EFT11182		431.65
100-1605-7614	STAPLES ADVANTAGE	Pens & Post Its	1049		29.73
100-1610-7650	AUTOZONE	Vehicle #21 Wiper Blades	215972		38.68
100-1405-7801	COUNTY OF LOS ANGELES DEP	Industrial Waste Inspections 2/2021	215982		4,600.58
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 2/202	215999		720.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 2/202	215999		2,400.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 2/2021	215999		3,320.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 2/2021	215999		3,960.00
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	1049		44.35
100-2121	ARMSTRONG & WALKER LAN	Balance-New Hope Village Landscape Plan Ck	1024	202109-Pass Thu-COH-New H	425.00
100-1815-7980	MAXTREME INC	(2) Wireless Mice/UPS	1039		105.81
100-1010-7614	STAMP-OUT INC	CC Address Stamps/Date Stamp	1048		165.44
100-1205-7887	DARRELL RAY CARROLL	Public Safety Replacement Ke	215980		11.58
100-1005-7614	GRAND PRINTING INC	Business Cards-Margaret Finlay/Samuel Kang	215989		329.43
100-1825-7630	CANON FINANCIAL SERVICES I	CH(2)/SC/TC Copier Lease 3/1/2021 - 3/31/2021	215978		875.49
100-1825-7630	CANON FINANCIAL SERVICES I	PS Copier Lease 3/1/2021 - 3/31/2021	215978		402.41
100-1825-7631	CANON FINANCIAL SERVICES I	PS Copier Maintenance 2/1/2021 - 2/28/2021	215978		104.22
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Senior Ctr	1044		120.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Senior Ctr	1044		60.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Fitness Ctr	1044		120.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-City Hall Fountain	1044		60.00
100-1610-7652	RUDY'S PLUMBING INC	Backflow Testing-Training Pool	1044		60.00
100-1415-7661	RUDY'S PLUMBING INC	Backflow Testing-Otis Gordon Sports Park	1044		120.00
100-1020-7724	RUDY'S PLUMBING INC	Backflow Testing-Post Office Landscape	1044		120.00
100-1605-7728	RELATION INSURANCE SERVIC	AmeriCorps Health Insurance 4/2021	1042	202107-Duarte's Promise-Exp	1,819.90
100-1410-7636	JIMMIE SARABIA	Safety Boot Allowance	1045		400.00
100-1815-7965	MAXTREME INC	IT Helpdesk 3/2021	1039		8,700.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1815-7980	MAXTREME INC	Crash Plan Recovery 3/2021	1039		200.00
100-1410-7810	A1 MAINTENANCE SERVICES	Las Brisas Sweeping 3/2021	215971		61.00
100-1410-7810	A1 MAINTENANCE SERVICES	Las Posadas Sweeping 3/2021	215971		61.00
100-1825-7980	SHRED-IT USA LLC	Document Shredding 3/4/202	216000		63.91
100-1815-7980	MAXTREME INC	Return-HyperDrive	1039		-132.28
100-1825-7631	CANON SOLUTIONS AMERICA	CH(2) Copier Maintenance 2/16/21 - 3/15/21	215979		253.40
100-1825-7631	CANON SOLUTIONS AMERICA	SC Copier Maintenance 2/16/21 - 3/15/21	215979		67.65
100-1605-7739	CURO MANAGED PRINT PROD	Eggfest 2021 Publicity	215985		30.00
100-1810-7965	GOVINVEST INC	Healthcare 2nd Tier Analysis	1034		1,500.00
100-1405-7967	RKA CONSULTING GROUP	City of Hope Inspections 2/2021	215999		680.00
100-1405-7965	RKA CONSULTING GROUP	COH Duarte Rd Sidewalk Design 2/2021	215999	202027-Prof Svc-COH Sidewal	1,243.75
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	1049		111.56
100-1825-7613	STAPLES ADVANTAGE	PS Copier Paper	1049		145.48
100-1205-7761	DATA TICKET INC	Parking Citation Processing 2/2021	1030		1,860.70
100-1205-7761	DATA TICKET INC	Admin Citation Processing 2/2021	1030		226.21
100-1205-7761	DATA TICKET INC	DUI Processing 2/2021	1030		3.00
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 2/2021	215996		63.78
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 2/2021	215996		369.91
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 2/2021	215996		375.92
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 2/2021	215996		108.02
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 2/2021	215996		692.78
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 2/2021	215996		4,673.68
100-2126	ENRIQUE AYALA	Const & Demo Deposit Refund (Pmt #2020-067)	215973		1,910.00
100-5004	ENRIQUE AYALA	Adminstrative Fee (Pmt #2020 -067)	215973		-125.00
100-1815-7830	NEC FINANCIAL SERVICES LLC	Mitel Phone System Pymt 39 of 60	EFT11181		1,340.10
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	1049		6.99
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	1049		16.37
100-1605-7739	CURO MANAGED PRINT PROD	Eggfest 2021 Publicity	215985		221.21
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	1049		100.04
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	1049		38.49
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	1049		7.43
100-1405-7965	KAREN WARNER ASSOCIATES I	Duarte Housing Element Consulting	215992	202028-Prof.Svc-Housing Ele	11,534.00
100-1205-7655	T-MOBILE	Emergency Asset Tracking 2/21/21 - 3/20/21	216003		9.00
100-1015-7682	BURKE, WILLIAMS & SORENSE	Labor Legal 2/2021	1027		2,887.50
100-1405-7650	WEX BANK	Fuel-CMD 2/1/21 - 2/28/21	EFT000183		47.42
100-1410-7650	WEX BANK	Fuel-CNG 2/1/21 - 2/28/21	EFT000183		34.69
100-1405-7969	KOA CORPORATION	Kellwil Way & Buena Vista TS PS&E 2/2021	215994	202127-City Engineer-Kellwil	856.50
100-1605-7980	CURO MANAGED PRINT PROD	Cesar Chavez Pop-up Exhibit	215985		352.80
100-1205-7780	CURO MANAGED PRINT PROD	Rabies Clinic Dog License For	215985		146.28
100-1805-7965	HINDERLITER, DE LLAMAS & A	Sales Tax Audit Q3 2020	215990		2,120.59
100-1410-7630	SIMON EQUIPMENT RENTALS	Manual Auger Rental	216001		35.64
100-1410-7656	SUNWEST ENGINEERING	Emergency Generator Inspection 3/9/21	1050		145.00
100-1815-7830	THE TECHNOLOGY DEPOT INC	New HR Fax	1052		142.43
100-1405-7612	U.S. BANK	Cecilia Contreras Notary Renewal (4 Yrs)	1055		586.21
100-1405-7612	U.S. BANK	Cecilia Contreras IIMC Membership	1055		140.00

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1405-7613	U.S. BANK	Lg Data Transfer-Hightail	1055		15.99
100-1410-7610	U.S. BANK	(3) PAPA Test Prep 4/22/21	1055		600.00
100-1410-7612	U.S. BANK	Gerard Batista ISA 2021 Dues	1055		185.00
100-1410-7612	U.S. BANK	Gerard Batista CWEA 2021 Dues	1055		192.00
100-1010-7980	U.S. BANK	City Clerk Retirement Recognition (Amazon)	1054		38.55
100-1010-7980	U.S. BANK	City Clerk Retirement Recognition (King's Bakery)	1054		59.95
100-1020-7726	U.S. BANK	Adobe Creative Cloud	1054		34.99
100-1405-7612	U.S. BANK	Adobe Creative Cloud	1054		101.94
100-1605-7733	U.S. BANK	SC Netflix 3/6/2021 - 4/5/202	1054		8.81
100-1605-7735	U.S. BANK	TC Netflix 3/12/2021 - 4/11/2021	1054		13.99
100-1805-7610	U.S. BANK	Power Adapter (Best Buy)	1054		20.97
100-1805-7610	U.S. BANK	Kristen Petersen Mtg w/Councilmember (Starbucks	1054		34.35
100-1805-7610	U.S. BANK	Staff Meeting 2/25/2021 (T Burgers)	1054		85.59
100-1805-7614	U.S. BANK	Office Supplies-MB Ck 215232 7/14/20 (Amazon)	1054		29.54
100-1805-7980	U.S. BANK	Microsoft 365 2/27/2021 - 3/26/2021	1054		12.00
100-1810-7612	U.S. BANK	Michelle Brown SCPMA-HR 2021 Membership	1054		50.00
100-1810-7612	U.S. BANK	Michelle Brown SCPMA_HR Conference 4/8/2021	1054		75.00
100-1815-7632	U.S. BANK	Finance Webinar 3/7/2021 - 4/6/2021 (Zoom)	1054		80.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud	1054		314.91
100-1815-7632	U.S. BANK	HR/Michelle-Adobe AcroPro	1054		14.99
100-1815-7830	U.S. BANK	SC Elevator 911-Vonage	1054		23.95
100-1815-7980	U.S. BANK	Vicky Delgado Apple AirPods (Apple.com)	1054		157.66
100-1605-7610	U.S. BANK	Manuel Enriquez Parks & Rec Academy (CJPIA)	1056		175.00
100-1605-7614	U.S. BANK	Hoverbar Duo (Twelve South)	1056		85.79
100-1605-7614	U.S. BANK	Maintenance Printer Toner Cartridges (Amazon)	1056		490.61
100-1605-7728	U.S. BANK	AmeriCorps Appreciation Week (Target)	1056	202107-Duarte's Promise-Exp	54.24
100-1605-7728	U.S. BANK	AmeriCorps Appreciation Week (The Habit Burger)	1056	202107-Duarte's Promise-Exp	71.85
100-1605-7728	U.S. BANK	AmeriCorps Appreciation Week (Coffee Bean & Tea)	1056	202107-Duarte's Promise-Exp	23.10
100-1605-7728	U.S. BANK	AmeriCorps Regional Retreat Lunch (GrubHub)	1056	202107-Duarte's Promise-Exp	45.47
100-1605-7728	U.S. BANK	AmeriCorps Regional Retreat Lunch (DoorDash)	1056	202107-Duarte's Promise-Exp	78.28
100-1605-7730	U.S. BANK	Eggfest 2021 Event Supplies (Amazon)	1056		201.03
100-1605-7730	U.S. BANK	Eggfest 2021 Buckets (Amazo	1056		186.88
100-1605-7730	U.S. BANK	Easter Cutout Plastic Pennant Banner (OTC)	1056		36.48
100-1605-7730	U.S. BANK	Eggfest 2021 Table Covers (Target)	1056		99.43
100-1605-7730	U.S. BANK	Eggfest 2021 Event Supplies (Oriental Trading)	1056		587.43
100-1605-7730	U.S. BANK	Tumbling Bunnies Yard Sign (Oriental Trading)	1056		88.17
100-1605-7733	U.S. BANK	SC Great Decisions Video Rental (Vimeo.com)	1056		29.99
100-1605-7735	U.S. BANK	Teen Center Prizes (Amazon)	1056		160.80

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7616	U.S. BANK	Pool Lube & Chlorine (Leslie's Pool Supply)	1056		35.15
100-1610-7618	U.S. BANK	Face Masks (Amazon)	1056		11.01
100-1610-7618	U.S. BANK	Counter Protective Shield Divider (Amazon)	1056		105.82
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	1049		46.13
100-1605-7614	STAPLES ADVANTAGE	Binder	1049		7.43
100-1825-7747	CALRECYCLE, ACCOUNTING	FY18-19 Unspent Funds (Ca Beverage Container Prgm)	215977	202003-Beverage Recycling 2	2,494.01
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 4/1/2021 - 6/30/2021	216005		11,684.25
100-1015-7682	VAN DERMYDEN MADDUX LA	HR Investigation/Labor Legal	216006		56.10
100-1410-7650	NBL TWO WAY RADIO COMM	Vehicle #10 Radio Install	215997		330.21
100-1605-7650	NBL TWO WAY RADIO COMM	Vehicle #100 Radio Install	215997		330.21
100-1610-7650	NBL TWO WAY RADIO COMM	Vehicle #14 Radio Install	215997		330.21
100-1805-7610	ROXANNE BRECEDA	CCAC Handbook	1025		40.00
100-1805-7610	ROXANNE BRECEDA	CCAC Conference/Athenian Leadership	1025		155.00
100-1410-7650	UTILITY CRANE & EQUIPMENT	Vehicle #2 Repair	1058		300.00
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 3/2021	1040		100.00
100-1815-7980	THE TECHNOLOGY DEPOT INC	City Hall Auto Attendant-New Menu Structure	1052		240.00
100-1010-7651	COUNTY OF LOS ANGELES RE	113/2020 Presidential General Election	215984		7,868.76
100-2026	MARC PADDAYUMAN	Equipment Deposit Refund	215998		25.00
100-1205-7760	FOOTHILL UNITY CENTER	Homeless Programs Task 4 Expenses	215988	202115-Outreach-Homeless S	1,753.20
100-2126	TRICOR CONTRACTORS	Const & Demo Deposit Refund (Pmt #2019-339)	216004		3,000.00
100-5004	TRICOR CONTRACTORS	Administrative Fee (Pmt #2019-339)	216004		-125.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	1033		75.00
100-1005-7643	VINH TRUONG	Council Vehicle Allowance	1053		75.00
100-1005-7644	JODY ERRANDI SCHULZ	Council Vehicle Allowance	1046		75.00
100-1005-7646	TZEITEL PARAS-CARACCI	Council Vehicle Allowance	1041		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	1036		75.00
100-1005-7649	BRYAN URIAS	Council Vehicle Allowance	1057		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	1038		75.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	215993		435.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	1035		435.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	1028		566.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	215975		435.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	1031		218.00
100-1825-7674	JOHN FASANA	Health Insurance Reimbursement	1032		435.00
100-1825-7674	MICHAEL TARR	Health Insurance Reimbursement	1051		566.00
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	215974		218.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	1026		218.00
100-1810-7660	CMC LIVESCAN & NOTARY SER	Livescan Services 3/2021	1029		115.00
100-4408	DUARTE UNIFIED SCHOOL DIS	Nextel Lease 4/2021	215987	250004 - Property Rent - Next	1,779.34
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/2021 - 5/1/2021	EFT11199		267.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/2021 - 5/1/2021	EFT11200		247.00
100-1815-7630	DE LAGE LANDEN FINANCIAL	iMac Lease Pymt 20 of 24	EFT11201		1,015.63

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1810-7965	KOFF & ASSOCIATES INC	Compensation Study 3/31/2021	1037		1,912.50
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 2/2021	216007		1,100.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 3/2021	216007		1,100.00
100-1605-7730	DUARTE RECREATION PETTY C	Eggfest 2021 Golden Eggs	215986		114.00
100-1605-7733	DUARTE RECREATION PETTY C	Mother's Day Cellophane Bag	215986		26.46
100-1205-7783	COUNTY OF LOS ANGELES PR	PIP Program (DPO Abernathy) 1/1/2021 - 3/31/2021	215983		26,750.00
100-1815-7632	GOOGLE LLC	Gsuite accessduarte.com 3/1/21 - 3/31/21	EFT11202		998.70
100-1825-7614	GRAND PRINTING INC	Business Cards-M McCurley	215989		118.99
				Fund 100 - GENERAL FUND Total:	**148,532.70**
Fund: 220 - GAS TAX FUN					
220-2210-7811	SIEMENS INDUSTRY INC	Inv 5620033226 EFT #1010 3/24/21	1047		-2,781.22
220-2210-7811	SIEMENS INDUSTRY INC	Traffic Signal Maintenance (Levelled Signs)	1047		12,875.60
220-2205-8100	BUCKNAM INFRASTRUCTURE	Pavement Management Update 2/2021	215976		1,791.00
				Fund 220 - GAS TAX FUN Total:	**11,885.38**
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7888	CONSOLIDATED ELECTRICAL D	Citywide Street Light Supplies	215981		2,163.99
240-2405-7890	COUNTY OF LOS ANGELES DEP	210fwy/Buena Vista Signal Timing 2/2021	215982		545.80
240-2405-7890	COUNTY OF LOS ANGELES DEP	Traffic Signal Maintenance 2/2021	215982		2,797.89
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Huntington Dr Median	1044		120.00
240-2423-7887	RUDY'S PLUMBING INC	Backflow Testing-Amberwood LLD	1044		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Hacienda Park	1044		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Aloysia Moore Park	1044		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Ext Park	1044		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Royal Oaks Park	1044		60.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Beardslee Park	1044		120.00
240-2422-7887	RUDY'S PLUMBING INC	Backflow Testing-Encanto Parkway LLD	1044		120.00
240-2410-7663	RUDY'S PLUMBING INC	Backflow Testing-Huntington Dr Median	1044		120.00
240-2421-7887	RUDY'S PLUMBING INC	Backflow Testing-Las Lomas Villas LLD	1044		120.00
240-2410-7662	RUDY'S PLUMBING INC	Backflow Testing-Glen Miller Park	1044		120.00
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Trimming	1059		4,654.00
240-2432-7887	WEST COAST ARBORISTS INC	Citywide Tree Trimming	1059		1,400.00
240-2426-7810	A1 MAINTENANCE SERVICES	Grocery Outlet Street Sweeping 3/2021	215971		784.00
240-2410-7663	SITEONE LANDSCAPE SUPPLY	Weed Abatement	216002		491.41
240-2425-7887	SITEONE LANDSCAPE SUPPLY	Irrigation Repair-Hearthstone LLD	216002		63.14
240-2421-7887	SITEONE LANDSCAPE SUPPLY	Irrigation Repair-Las Lomas Villas LLD	216002		38.27
240-2421-7887	SITEONE LANDSCAPE SUPPLY	Weed Abatement-Las Lomas Villas LLD	216002		494.63
240-2410-7888	SITEONE LANDSCAPE SUPPLY	Irrigation Repair-Aloysia Moore Park	216002		204.07
				Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:	**14,897.20**

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 320 - AIR QUALITY MANAGEMENT FUND (AQMD)					
320-3205-8013	ENTERPRISE FM TRUST	Vehicle 31 Lease/Maint 3/01/21 - 3/31/21	EFT11182		560.71
			Fund 320 - AIR QUALITY MANAGEMENT FUND (AQMD) Total:		**560.71**
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7650	AUTOZONE	Vehicle #26 Wiper Blades/Towels	215972		39.34
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept 2/2021	215996		37.46
			Fund 440 - PROPOSITION A TRANSIT FUND Total:		**76.80**
Fund: 490 - MEASURE W (WATER/STORMWATER)					
490-4905-7980	RKA CONSULTING GROUP	Catch Basin CPS Retrofit Project 2/2021	215999	202031-ARS & CPS Catch Basi	520.00
490-4905-7980	JOHN L HUNTER AND ASSOCI	Develop LID Manual 11/1/2020 - 1/31/2021	215991		4,770.00
			Fund 490 - MEASURE W (WATER/STORMWATER) Total:		**5,290.00**
				Grand Total:	**181,242.79**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	148,532.70
220 - GAS TAX FUN	11,885.38
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	14,897.20
320 - AIR QUALITY MANAGEMENT FUND (AQMD)	560.71
440 - PROPOSITION A TRANSIT FUND	76.80
490 - MEASURE W (WATER/STORMWATER)	5,290.00
Grand Total:	**181,242.79**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7614	Office Supplies	329.43
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7643	Travel & Exp - Truong	75.00
100-1005-7644	Travel & Exp - Schulz	75.00
100-1005-7646	Travel & Exp - Paras	75.00
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7649	Travel & Exp - Urias	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7614	Office Supplies	219.00
100-1010-7651	Election Services	7,868.76
100-1010-7980	Other Expenses	98.50
100-1015-7682	Labor Counsel Legal	2,943.60
100-1020-7724	Post Office Parking	120.00
100-1020-7726	Council Cablecasting	2,234.99
100-1205-7614	Office Supplies	118.55
100-1205-7650	Vehicle Maintenance	692.78
100-1205-7655	Emergency Services	9.00
100-1205-7760	Homeless Outreach Prog	1,753.20
100-1205-7761	Parking Ticket Collect	2,089.91
100-1205-7780	Animal Control	146.28
100-1205-7781	Contract Law Enforceme	4,673.68
100-1205-7783	GAPP Program	26,750.00
100-1205-7887	Repairs & Replacements	283.18
100-1405-7612	Publications and Dues	828.15
100-1405-7613	Duplications And Photos	15.99
100-1405-7614	Office Supplies	99.21
100-1405-7650	Vehicle Maintenance	111.20
100-1405-7800	Building Department Ser	514.00
100-1405-7801	Industrial Waste Inspecti	4,600.58
100-1405-7965	Professional Services	12,777.75
100-1405-7967	Public Works Inspection	4,640.00
100-1405-7969	City Engineer	7,296.50
100-1405-7975	Economic Development	7,800.00
100-1410-7610	Travel, Mtgs & Conf	600.00
100-1410-7612	Publications and Dues	377.00
100-1410-7630	Equipment Rentals	35.64
100-1410-7636	Uniforms	400.00
100-1410-7650	Vehicle Maintenance	1,040.82
100-1410-7656	Emergency Generator	145.00
100-1410-7810	Street Sweeping	122.00
100-1410-7980	Other Expenses	141.11
100-1415-7661	Other Serv-Sports Park	120.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	175.00
100-1605-7614	Office Supplies	713.60
100-1605-7650	Vehicle Maintenance	438.23
100-1605-7728	Americorp's VIP Progra	2,092.84

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7730	Special Events	1,313.42
100-1605-7733	Senior Center	65.26
100-1605-7735	Teen Center	174.79
100-1605-7739	Publicity	251.21
100-1605-7980	Other Expenses	352.80
100-1610-7616	Pool Supplies	35.15
100-1610-7618	Building Supplies	470.02
100-1610-7650	Vehicle Maintenance	738.80
100-1610-7652	Building Maint Services	420.00
100-1805-7610	Travel, Mtgs & Conf	335.91
100-1805-7614	Office Supplies	29.54
100-1805-7965	Professional Services	2,120.59
100-1805-7980	Other Expenses	12.00
100-1810-7612	Publications and Dues	125.00
100-1810-7660	Other Services	115.00
100-1810-7965	Professional Services	3,412.50
100-1810-7980	Other Expenses	100.00
100-1815-7630	Equipment Lease	1,015.63
100-1815-7632	Software Maintenance	1,408.60
100-1815-7820	Finance System Support	11,684.25
100-1815-7830	Telephones	1,506.48
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	571.19
100-1825-7613	Duplications And Photos	145.48
100-1825-7614	Office Supplies	118.99
100-1825-7630	Equipment Lease	1,277.90
100-1825-7631	Equipment Maintenance	425.27
100-1825-7674	Retiree Health Insurance	3,526.00
100-1825-7747	Beverage Cont Recycling	2,494.01
100-1825-7980	Other Expenses	63.91
100-1830-8100	Vehicle Replacement (Ca	2,616.26
100-2026	EE Equipment Deposit	25.00
100-2121	Pass Through Deposits	425.00
100-2126	Construction and Demol	4,910.00
100-4408	Property Rental	1,779.34
100-5004	Other Revenue	-250.00
220-2205-8100	Other Capital Improvem	1,791.00
220-2210-7811	Street Maintenance	10,094.38
240-2405-7888	Repairs-Citywide	2,163.99
240-2405-7890	Repairs-Traffic Signal	3,343.69
240-2410-7662	Other Serv-Citywide	660.00
240-2410-7663	Other Serv-Medians	731.41
240-2410-7888	Repairs-Citywide	204.07
240-2410-7909	Tree Trim-Residential	4,654.00
240-2421-7887	Repairs & Replacements	652.90
240-2422-7887	Repairs & Replacements	120.00
240-2423-7887	Repairs & Replacements	120.00
240-2425-7887	Repairs & Replacements	63.14
240-2426-7810	Street Sweeping	784.00
240-2432-7887	Repairs & Replacements	1,400.00
320-3205-8013	Vehicles (Capital)	560.71
440-4405-7650	Vehicle Maintenance	76.80
490-4905-7980	Other Expenses	5,290.00
	Grand Total:	**181,242.79**

Project Account Summary

Project Account Key	Payment Amount
None	158,544.15

Project Account Summary

Project Account Key	Payment Amount
202003-Beverage Recycling 2018-2019 PROG FY21	2,494.01
202027-Prof Svc-COH Sidewalk & Ped Lighting Improv	1,243.75
202028-Prof.Svc-Housing Element - Karen Werner	11,534.00
202031-ARS & CPS Catch Basin Screen Install Proj	520.00
202107-Duarte's Promise-Expense	2,092.84
202109-Pass Thu-COH-New Hope Village-1500 Duarte	425.00
202115-Outreach-Homeless Services Grant-(SGVCOG)	1,753.20
202127-City Engineer-Kellwil Way & Buena Vista TS	856.50
250004 - Property Rent - Nextel Rent (Otis Gordon)	1,779.34
Grand Total:	**181,242.79**

Agenda Item: _______
CM Review: ______
Fiscal Review: ______

City of Duarte

AGENDA REPORT

MEETING DATE:	April 13, 2021
TO:	Mayor and Members of the City Council
FROM:	Manuel Enriquez, Director of Parks and Recreation
SUBJECT:	Pool Use Agreement between City of Duarte and Duarte Unified School District for the 2021 Swim Team Season
RECOMMENDATION:	Staff recommends City Council authorize the City Manager to execute the agreement between the City of Duarte and Duarte Unified School District for use of City-Owned Fitness Center Pool for the 2021 Swim Team season.
FISCAL IMPACT:	Depending on the District's usage, the City would generate additional revenue between $2,000.00 to $3,000.00 during the rental period.

BACKGROUND

The City of Duarte and Duarte Unified School District have traditionally had an annual agreement that enables Duarte High School's (DHS) Swim Team to utilize the City's Fitness Center pools and its facilities during their spring season for all practices and swim meets. DHS has been good stewards of the space and their usage does not impact our anticipated recreational programming and classes at this time.

RECOMMENDATION

Staff recommends City Council authorize the City Manager to execute the agreement between the City of Duarte and Duarte Unified School District for use of City-Owned Fitness Center Pool for the 2021 Swim Team season.

FISCAL IMPACT

Depending on the District's usage, the City would generate additional revenue between $2,000.00 to $3,000.00 during the rental period.

ATTACHMENTS

Attachment A: Agreement Between City of Duarte and Duarte Unified School District for Use if City-Owned Fitness Center Pool

Attachment A

AGREEMENT BETWEEN CITY OF DUARTE, CALIFORNIA AND DUARTE UNIFIED SCHOOL DISTRICT FOR USE OF CITY-OWNED FITNESS CENTER POOL

This Agreement for Use of City-Owned Fitness Center Pool ("**Agreement**") is made and entered into, by and between the CITY OF DUARTE, California, hereinafter referred to as "**City**", and DUARTE UNIFIED SCHOOL DISTRICT, hereinafter referred to as "**District**".

W I T N E S S E T H:

WHEREAS, City owns and operates a swimming pool and associated ancillary pool facilities at the Duarte Fitness Center ("**Pool**"); and

WHEREAS, District desires to use the Pool, and City desires to make the Pool available for use by the District.

NOW, THEREFORE, said City and said District hereby mutually covenant and agree as follows:

1. This Agreement shall be effective for the Spring 2021 Swim Team season (April 16 through May 28, 2021).

2. The Agreement is a use agreement only and does not confer any interest in real property to or for the benefit of District. Further, this Agreement shall not confer, convey, create any interest, or right which could subject City with any requirement to pay to, or provide to, District any relocation assistance or benefits under any law; and the District further waives and relinquishes any such right to the extent it is created by or as a result of this Agreement or operation of law.

3. City shall allow District to utilize the Pool solely for the purpose of running a competitive swim team ("**District Activities**") in accordance with a written schedule submitted by the District and acceptable to City. In determining whether the written schedule is acceptable, City and District agree and acknowledge that District's use of the Pool shall not at any time interfere with the use of the Pool or its ancillary and abutting facilities by City for the conduct of programs under City's jurisdiction, and in the event of any conflict, uses by the City for its own programs and events shall have priority. Upon written notification City will begin heating the Pool.

4. The District shall responsibly and professionally conduct and supervise the District Activities it undertakes at the Pool and agrees to at all times provide adequate adult supervision of students traveling to and from the Pool as well as at all times the Pool is being utilized by the participants in the District Activities.

5. Any District employee scheduled to supervise a District Activity must have a current Red Cross-certified lifeguard certificate as specified by the Health and Safety Code of the State of California. Copies of the certifications must be submitted to City prior to any use of the Pool by District and the participants in the District Activities.

6. City shall provide one Red Cross-certified lifeguard to sit in the lifeguard stand during District Activities consisting of competitive interscholastic swim meets only. City may

supply additional lifeguards, provided District provides City at least 30-days' notice, and such additional lifeguard services shall be provided at the District's sole expense. City will bill District by way of a single, aggregate invoice for all charges, at the end of the Swim Team season.

7. District shall adhere with all local, state, and federal laws, codes, and regulations related to the use of the Pool, including but not limited to fire codes, assembly, occupancy, public health orders (including those pertaining to the COVID-19 pandemic), and the Americans with Disabilities Act. District further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the Pool.

8. The cost of any District use, which may require the services of City staff, in addition to the above personnel, will be reimbursed by District at the employees' actual hourly rate.

9. District will pay one half the costs of utilities (including without limitation costs of heating the Pool) and chemicals used for the Pool throughout the Swim Team season (April 16 through May 27, 2021). City will bill District for such charges in the aggregate invoice to be provided at the end of the Swim Team season.

10. District shall be responsible for providing, cleaning and disinfecting its own equipment and supplies for all practices and meets and other District Activities held at the Duarte Fitness Center. Said items shall not be stored at the Pool and must be removed upon conclusion of the day's activity. City shall bear no responsibility for the loss of, or damage to, any such District equipment.

11. City will be responsible for the maintenance and repair of the equipment and facilities at the pool. If in the course of use of the Pool, the District identifies any equipment, facilities or portion thereof in need of maintenance or repair, District shall notify the City's Parks and Recreation Director or their designee as soon as possible.

12. During the conduct of District Activities, District may formulate and enforce rules and regulations as are acceptable to City and are determined necessary in City's sole discretion to maintain proper standards of conduct and safety at the Pool. Every effort shall be made by District to exercise reasonable care while using said facilities.

13. City programs shall have first priority for use of the Pool. District will normally have second priority for use of the Pool. District and City understand and agree, however, that there may be occasions when another community organization will be given priority over a District request for use of the Pool (this would be the exception rather than the rule). If a City-sponsored recreational or instructional need arises after establishment of any District schedule, District shall relinquish its priority to use said facilities. City will make reasonable and diligent efforts to give no less than seventy-two (72) hour notice of a delay or cancellation of District's planned use of the Pool.

14. District shall indemnify, defend, and hold harmless the City, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages whatsoever, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with District's use of Pool and District's performance of its obligations under this Agreement and use or occupancy of the Pool and adjoining property, unless solely caused by the gross

negligence or willful misconduct of the City, its officers, employees, or agents. District's indemnity shall (I) include, but not be limited to, City's reasonable attorney's fees, its expert witness fees, and litigation and court costs, and (II) shall apply notwithstanding the limits of insurance coverage set forth below.

15. **Insurance Requirements:**

Without limiting District's indemnification of City, and prior to commencement of use of Pool, the district shall obtain, provide and maintain at its own expense during the term of this agreement, insurance coverage of the type and amounts described below, and in a form that is satisfactory to the City:

General liability insurance. District shall maintain general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $5,000,000 per occurrence, $10,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Additional insured status. General liability policies shall provide or be endorsed to provide that the City and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Workers' compensation insurance. District shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

District shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of the City, its officers, agents, employees and volunteers.

Sexual abuse/molestation insurance. District shall procure and maintain Sexual Abuse/Molestation Liability coverage with limits of not less than $5,000,000 per occurrence. Coverage may be provided as part of Commercial General Liability coverage, professional liability coverage, or as a separate policy. Certificate of insurance shall reference evidence of this coverage.

Primary/noncontributing. Coverage provided by the District shall be primary and any insurance or self-insurance procured or maintained by the City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributory basis for the benefit of the City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against the City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow District or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. District hereby waives its own right of recovery against the City.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the District maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the District. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

16. No officer, official member, employee, agent or representative of District or City, acting in an official capacity, shall be personally liable to the other in the event of any default or breach by said party, or for any amount which may become due to the other party, or for breach of any obligation of the terms of the Agreement.

17. District covenants that, in its performance of the Agreement, it shall not discriminate against any person on the basis of any impermissible classification.

18. District shall leave the Pool in as good condition as it was when it commenced use of the Pool and shall be responsible for the cost of District's repair or replacement of any equipment, which may be proven damaged by District use. District will be billed and agrees to pay the actual cost of such repairs or equipment replacement.

19. This Agreement may be terminated by either party hereto upon fifteen (15) days written notice to the other of the intention to so terminate.

20. Each signatory to the Agreement warrants to the other party that it has authority to sign on behalf of its party and to bind said party.

IN WITNESS HEREOF, the City of Duarte and the Duarte Unified School District do hereby agree to the above.

CITY OF DUARTE, CALIFORNIA

by:______________________________

Dr. Dan Jordan
City Manager

DATE:______________________________

DUARTE UNIFIED SCHOOL DISTRICT

by:______________________________

Dr. Gordon Amerson
Superintendent of Education

DATE:______________________________

Agenda Item: _______	
CM Review:	
Fiscal Review: ______	

AGENDA REPORT

MEETING DATE:	March 9, 2021
TO:	Mayor and Members of the City Council
FROM:	Daniel Jordan, City Manager
SUBJECT:	Local control and authority over planning, zoning, and housing issues
RECOMMENDATION:	It is recommended that the City Council discuss a potential resolution to express opposition to state actions that diminish local control and authority over planning, zoning, and housing issues, and to express support for the activities of the advocacy group "California Cities for Local Control"
FISCAL IMPACT:	No direct fiscal impact should the City Council adopt such a resolution

BACKGROUND

Councilmember Mike Griffiths of the City of Torrance contacted members of the City Council requesting that the City of Duarte join the advocacy group "California Cities for Local Control." In response, Mayor Pro Tem Margaret Finlay requested that staff bring an information item to the City Council to discuss the group's mission, its support among California cities and local elected officials, and the potential for the Duarte City Council to adopt a resolution that expresses support for local control of planning, zoning, and housing issues.

DISCUSSION/ANALYSIS

According to the group's website (https://localcontrolca.com/), California Cities for Local Control is "an advocacy group for local control over zoning and land use decisions", which is attempting to "reach out to every elected Mayor and Councilmember for every city in California." Its mission is to "spread awareness and enlist support to ensure that cities can continue to manage their own land use and zoning issues…We do this by signing onto petitions, having cities pass resolutions in support of our efforts, and seeking out allies for possible legal action against the State and/or to promote efforts for a ballot initiative to legislate the desired results."

The group, which was founded in July 2020 by Councilmember Griffiths, lists as supporters 347 current and former mayors and councilmembers from across California as of February 25, 2021.[1] The group also cites 48 California cities that have "passed resolutions supporting our mission",

[1] The group counts "supporters" as individual councilmembers who expressed "support via "Yes" vote on resolution passed in support of local control."

and it has compiled those adopted resolutions on its website. Among the cities that have adopted such a resolution include several in the San Gabriel Valley, including Arcadia, Bradbury, Glendora, and West Covina.

With respect to issues of local control over land use and zoning raised in this staff report, the City Council may want to deliberate on the following questions:

1. Does the City Council concur with the underlying premise of the group California Cities for Local Control, which is that State legislation and other State actions are increasingly usurping the authority of local jurisdictions over land use practices and policies, and that such authority is best exercised at the local level?

2. If the answer to #1 above is "yes", does the City Council believe it is useful and appropriate to adopt a resolution expressing support for actions that strengthen local control over land use and housing issues, as well as expressing opposition to State actions that diminish local authority over these issues?

3. Finally, if the City Council desires to adopt such a resolution, should it include explicit mention of and support for California Cities for Local Control?

RECOMMENDATION

It is recommended that the City Council discuss a potential resolution to express opposition to state actions that diminish local control and authority over planning, zoning, and housing issues, and to express support for the activities of the advocacy group California Cities for Local Control.

FISCAL IMPACT

No direct fiscal impact should the City Council adopt such a resolution.