



**AGENDA  
REGULAR JOINT MEETING OF THE CITY COUNCIL  
OF THE  
CITY OF DUARTE, SUCCESSOR AGENCY TO  
DISSOLVED REDEVELOPMENT  
AGENCY OF THE CITY OF DUARTE, THE DUARTE  
HOUSING AUTHORITY, AND  
THE DUARTE COMMUNITY FACILITIES FINANCING  
AUTHORITY**

**TUESDAY, APRIL 14, 2015**

6:00 p.m. - Closed Session

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,  
DUARTE, CALIFORNIA 91010

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***MISSION STATEMENT***

*With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future*

*City/Agency/Authority Staff:*

Darrell George, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Cesar Monsalve, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

Jeffrey Melching, City Attorney

Marla Akana, City Clerk

**ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND FINANCING AUTHORITIES:**

**NOTICE:** Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

**ADA ACCESSIBILITY NOTICE:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

**Notice:** Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will

be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

**Notice:** Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

**THE FOLLOWING ITEMS WILL BE HEARD AT 6:00 P.M.**

1. CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES

Comments 

2. ADOPTION OF THE AGENDA
3. CLOSED SESSION
  - A. Public Input Members of the public wishing to speak concerning the closed session listed below may do so at this time. Each person may speak once for no more than 3 minutes.
  - B. Conference with Legal Counsel - Anticipated Litigation, pursuant to Government Code Section 54956.9(d)(4); Number of Potential Cases: Two

**THE FOLLOWING ITEMS WILL BE HEARD NOT EARLIER THAN 7:00 P.M.**

4. PLEDGE TO THE FLAG
5. MOMENT OF REFLECTION
6. FITNESS/MENTAL WARM-UP
7. PUBLIC REPORT OF CLOSED SESSION ITEM
8. SPECIAL ITEMS
  - A. Recognition of Deborah Lynn Cariffe - Act of heroism
  - B. Recognition of Adrian Morales - Special Olympics Host Town video producer

- C. Recognition of Robert Herrera - State of the City video producer
- D. Presentation by CalAm Water - Governor's water conservation regulations
- E. Presentation by Maria Galvan, California JPIA - Update on Risk Management evaluation

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

*Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.*

10. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

11. ITEMS TO BE ADDED TO THE CONSENT CALENDAR

12. CONSENT CALENDAR

- A. Approval of Minutes - March 24, 2015 (CC/HA/SA/FA)

Minutes 03-24-15 

- B. Approval of Warrants - April 14, 2015 (CC/HA/SA/FA)

- C. Motion to introduce and/or adopt all resolutions and ordinances presented for consideration by title only and waive further reading (CC/HA/SA/FA)

- D. Proclamation for Sexual Assault Awareness and Prevention Month, and Denim Day (CC)

Proc - Sexual Assault Awareness 

- E. Proclamation for DMV/Donate Life California Month (CC)

Proc - DMV/Donate Life 

- F. Notice of resignation - Allen Kelinsky, Planning Commission (Receive and File) (CC)

Resignation - Kelinsky 

- G. Authorization for City Manager to execute a contract with ECS Imaging, Inc., in the amount of \$28,995.00 to implement an Electronic Permit Records Document Management System using Laserfiche Software (CC).

ECS Imaging 

- H. Approval of letter opposing AB 45 (Mullin), Solid Waste: Household Hazardous Waste (CC)

AB 45 

- I. Approval of letter supporting SB 485 (Hernandez), Stormwater, County Sanitation Districts of Los Angeles (CC)

SB 485 

- J. Approval of request from Youth and Family Committee for City Council assistance in recruitment of new Committee members (CC).

Youth-Family recruitment 

- K. Approval of request from Youth and Family Committee for approval of meeting location change to Foothill Family Service's (FFS) Conference Room (CC)

Youth-Family meeting location 

- L. City Council/City Manager Conference Attendance (CC)

### 13. ITEMS REMOVED FROM CONSENT CALENDAR

- G. Authorization for City Manager to execute a contract with ECS Imaging, Inc., in the amount of \$28,995.00 to implement an Electronic Permit Records Document Management System using Laserfiche Software (CC).

J. Approval of request from Youth and Family Committee for City Council assistance in recruitment of new Committee members (CC).

### 14. PUBLIC HEARING

COUNCIL BILL 15-O-02 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA (1) ADDING SECTION 19.60.112 "MASSAGE ESTABLISHMENTS" TO CHAPTER 19.60 "STANDARDS FOR SPECIFIC LAND USES AND ACTIVITIES," TO ARTICLE 4 "STANDARDS FOR SPECIFIC LAND USES AND ACTIVITIES," TO TITLE 19 "PLANNING AND ZONING," OF THE DUARTE MUNICIPAL CODE TO ADD CERTAIN STANDARDS APPLICABLE TO MASSAGE ESTABLISHMENTS; AND (2) AMENDING SECTIONS 19.160.140 "'M' DEFINITIONS" AND 19.160.170 "'P' DEFINITIONS," BOTH TO CHAPTER 19.160

"DEFINITIONS," TO ARTICLE 9 "DEFINITIONS," TO TITLE 19 "PLANNING AND ZONING," OF THE DUARTE MUNICIPAL CODE TO AMEND CERTAIN DEFINITIONS THAT ARE APPLICABLE IN THE REGULATIONS OF MASSAGE ESTABLISHMENTS (MCA 14-05) (First Reading).

COUNCIL BILL 15-O-03 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA AMENDING IN ITS ENTIRETY CHAPTER 5.56, "MASSAGE ESTABLISHMENTS," OF TITLE 5, "BUSINESS LICENSES AND REGULATIONS," OF THE DUARTE MUNICIPAL CODE TO REVISE CERTAIN REGULATIONS APPLICABLE TO THE OPERATION OF MASSAGE ESTABLISHMENTS (MCA 14-06) (First Reading).

Public Hearing 

15. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*

16. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (AB 1234 reports on trips, conference attendance, and meetings).

17. ADJOURNMENT - In memory of Jimmy Mitchell and James McNeal, Jr.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website ([www.accessduarte.com](http://www.accessduarte.com)) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 9 day of April, 2015.

Annette Juarez  
City Clerk