

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – MARCH 24, 2020

NOTE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

To follow the new Order issued by the Governor, the City Council meeting was closed to the public. Members of the public were able to listen to the audio of the live City Council meeting broadcast on the City's website. Public comments were submitted electronically by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. Emailed public comments were read into the record.

CALL TO ORDER

The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Kang called the meeting to order at 7:00 p.m.

RECORDATION OF ATTENDANCE

The following were in attendance:

PRESENT: Fasana, Finlay, Lewis, Paras-Caracci (arrived at 7:12 p.m., left at 8:59 p.m.), Reilly, Urias, Kang

ABSENT: None

ADMINISTRATIVE STAFF PRESENT: City Manager
Jordan, City Attorney Cosgrove

ADOPTION OF AGENDA

Fasana moved, Finlay seconded to adopt the Agenda, and carried unanimously by those present, with Paras-Caracci not present.

SPECIAL ITEM Public Safety update

Brian Villalobos presented the monthly public safety update, including a COVID-19 update as it relates to the City, and answered questions from Councilmembers.

ANNOUNCEMENTS

Victoria Rocha presented community announcements, including City Hall appointment process, senior lunch and food bank programs, and blood drive at City of Hope on March 26. Paras-Caracci asked if we could reach out to the American Red Cross also, as they have a mobile blood donor program.

03/24/20

ORAL COMMUNICATIONS

The following submitted emails about items not on the Agenda.
Sheryl Lefmann – Update from Duarte Chamber.

CONSENT CALENDAR

Fasana moved, Finlay seconded to approve the Consent Calendar as follows, and carried by the following Roll Call vote.

Approve Items A, B, C, D, E.

AYES: Lewis, Reilly, Paras-Caracci, Finlay, Fasana, Urias, Kang

NOES: None

Item D – ORDINANCE NO. 895
Building Laws
(Second Reading)

Council Bill 20-O-01 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING CHAPTER 16.04, "BUILDING LAWS," OF TITLE 16, "BUILDINGS AND CONSTRUCTION," OF THE DUARTE MUNICIPAL CODE (Second Reading)

COUNCIL BILLS

Council Bill 20-R-04

Approve appeal CUP 2019-07

Restore/Habitat

2215 Huntington Drive

Council Bill 20-R-04 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING AN APPEAL FILED BY DAVE MCKECHNIE ON BEHALF OF RESTORE/HABITAT FOR HUMANITY OVERTURNING THE PLANNING COMMISSION DENIAL AND APPROVING CONDITIONAL USE PERMIT 2019-07, FOR THE USE AND OPERATION OF A SECONDHAND STORE, LOCATED AT 2215 HUNTINGTON DRIVE

Craig Hensley presented the staff report about the item, stated the proposed resolution includes the condition as requested by City Council to require an upgrade to the entire shopping center within 2½ years, and the information has been sent to the applicant and property owner.

There was discussion about the circumstances relating to the pandemic, the possibility of relaxing/extending the deadline, looking at the situation at a later date, and monitoring the progress once the COVID-19 pandemic has passed.

Finlay moved, Paras-Caracci seconded to adopt Resolution No. 20-04.

The following comments were read into the record:

George Farra – Urged City Council to change Condition #2 to require over 70% new merchandise instead of 50%.

Sheryl Lefmann – Supported the overturn of the denial, the applicant has met all the concerns, and asked that Habitat be given the ability to bring its business to Duarte.

RESOLUTION NO. 20-04

Reilly moved, Kang seconded a friendly amendment to the motion to amend Condition #2 to read "over 70% of products sold at the store at any given time shall be new," and to adopt Resolution No. 20-04 as amended, and carried by the following Roll Call vote:

AYES: Lewis, Reilly, Paras-Caracci, Finlay, Fasana, Urias, Kang

NOES: None

Council Bill 20-R-07
Confirms local emergency

Council 20-R-07 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE CONFIRMING THE EXISTENCE OF A LOCAL EMERGENCY REGARDING NOVEL CORONAVIRUS (COVID-19) AND RATIFYING RESOLUTION No. 20-06

Brian Villalobos presented the staff report.

RESOLUTION NO. 20-07

Fasana moved, Urias seconded to adopt Resolution No. 20-07, and carried by the following Roll Call vote:

AYES: Lewis, Reilly, Paras-Caracci, Finlay, Fasana, Urias, Kang
NOES: None

Council Bill 20-O-02 (Urgency)
Temporarily prohibits evictions

Council Bill 20-O-02 AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ENACTED PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTIONS 8634, 36934, AND 36937, TEMPORARILY PROHIBITING THE EVICTION OF ANY RESIDENTIAL TENANT WHO SUFFERS A SUBSTANTIAL LOSS OF INCOME OR SUBSTANTIAL INCREASE IN EXPENSE RELATED TO COVID-19 (URGENCY)

City Attorney Cosgrove presented a detailed staff report about the proposed urgency ordinance, including options that other cities have included, answered questions from Councilmembers, stated it will be uncodified and not included in the Municipal Code, and it will need five affirmative votes to pass.

There was discussion about the Executive Order, non-essential small businesses, possibility of extending this to commercial establishments, and the repayment period for rent to be amended to three months, rather than six months. Finlay stated we need to do something about the renoviction situation.

The following comments were read into the record:

Joseph Bartolo – He is a landlord, he has mortgages that must be paid on time, he relies on the rent received from tenants, and if an investor were to take over his property, the majority of tenants would be displaced.

Erick Gomez, Anytime Fitness – He had to close his business, his income relies on membership dues, training, and new memberships, he and other tenants are feeling pressure to pay rent in full, asked for help to protect his business, and requested the moratorium also include commercial tenants.

ORDINANCE NO. 896
(URGENCY)

Reilly moved, Fasana seconded to adopt Urgency Ordinance No. 896, as amended to (a) temporarily prohibit the eviction of "any residential **or commercial** tenant" who suffers a substantial loss of income or substantial increase in expense related to COVID-19 (and to amend title); and (b) to allow tenants to "have up to **three months** after the City of Duarte proclaims the termination of the Local Emergency to repay any unpaid rent," and carried by the following Roll Call vote:

03/24/20

AYES: Lewis, Reilly, Paras-Caracci, Finlay, Fasana, Urias, Kang
NOES: None

BUSINESS ITEM

Agreement – RKA Consulting
Duarte Civic Center Courtyard

Craig Hensley presented a staff report about the proposed agreement, and answered questions from Councilmembers pertaining to the budget.

Fasana moved, Reilly seconded to authorize the City Manager to execute a Professional Services Agreement with RKA Consulting Group to provide professional engineering and architectural services to redesign the Duarte Civic Center Courtyard, and carried unanimously by the following Roll Call vote:

AYES: Lewis, Reilly, Paras-Caracci, Finlay, Fasana, Urias, Kang
NOES: None

ORAL COMMUNICATIONS
(Continued)

The following submitted emails about items not on the Agenda.
Norman Lefmann – Scheduled power outages.

**ITEMS FROM CITY COUNCIL/
CITY MANAGER**

PARAS-CARACCI: Thanked staff for making sure communication is open to the residents, as well as on social media.

FINLAY: Stated she appreciates staff, she has been using the bike path, and noted that there are some tree root intrusions on the bike path.

COSGROVE: Stated the court has reversed its tentative ruling in the storm water litigation, and we will be awarded attorney's fees.

JORDAN: Stated he appreciates the dedication of City staff over the past few weeks, and it is an honor to work with them.

LEWIS: Thanked staff, asked everyone to be safe, and asked that Station 44 be safe.

FASANA: Thanked City Council and staff for putting this meeting together, stated the cancellation of Parks and Recreation programs is painful, and discussed the incident at the Elks Lodge where a car went through the building.

REILLY: Thanked staff for keeping Duarte on track, receiving attorney's fees will be fantastic, discussed the Coronavirus, and asked all to be safer at home.

KANG: Asked if we could use Zoom or WebEx for meetings, discussed the Coronavirus situation and statistics, there is a need for isolation, and thanked staff for doing a fantastic job.

ADJOURNMENT

Mayor Kang adjourned the meeting at 8:45 p.m.

Mayor Samuel Kang

ATTEST:

City Clerk

03/24/20



City of Duarte

Council Warrant Register By Account By Fund

Payment Dates 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1010-7965	CITY OF MONROVIA	Tax Cap Legislative Advocacy	214693		2,083.33
100-1205-7980	BOYS & GIRLS CLUBS OF THE F	CalVIP CBO 8/1/19 - 8/31/19	384	201914-Other Expenses-Cal V	5,758.95
100-1405-7802	SIMPSON GUMPERTZ & HEGE	Storm/Mudflow Risk Assessment (Mel Cyn Rd)	214708		13,200.00
100-1015-7682	BURKE, WILLIAMS & SORENSE	Labor Legal 11/2019	214659		3,135.00
100-1610-7652	IMS REFRIGERATION INC	CC Refrigerator Service Call	214684		269.48
100-1205-7781	LOS ANGELES COUNTY SHERIF	Sheriff Contract 1/2020	214690	201914-Sheriff Contract-Cal VI	17,381.12
100-1205-7781	LOS ANGELES COUNTY SHERIF	Sheriff Contract 1/2020	214690		336,094.42
100-2121	ARMSTRONG & WALKER LAN	Landscape Plan Check (2137 Huntington Dr)	383		1,000.00
100-1205-7887	HOME DEPOT CREDIT SERVIC	Clock Batteries	EFT09516		12.02
100-1610-7618	HOME DEPOT CREDIT SERVIC	Building Maintenance Supplies/Repairs	EFT09516		159.26
100-1605-7741	WALMART COMMUNITY/SYN	Sports Supplies	214592		114.84
100-1605-7733	WALMART COMMUNITY/SYN	SC St Patricks Day Candy Favo	214592		21.44
100-1205-7980	PROMOTIONAL WAREHOUSE	Public Safety Patches	377		1,280.00
100-1610-7618	HOME DEPOT CREDIT SERVIC	Building Maintenance Supplies/Repairs	EFT09516		362.65
100-1605-7741	HOME DEPOT CREDIT SERVIC	Backpack Hooks for ROP	EFT09516		54.64
100-1610-7618	HOME DEPOT CREDIT SERVIC	Building Maintenance Supplies/Repairs	EFT09516		3.59
100-1205-7615	HOME DEPOT CREDIT SERVIC	Nirile Gloves	EFT09516		55.07
100-1610-7618	HOME DEPOT CREDIT SERVIC	Building Maintenance Supplies/Repairs	EFT09516		131.78
100-1010-7980	THE SAUCE CREATIVE SERVICE	Spring 2020 Newsletter Mailout/Office Copies	400		1,412.23
100-1205-7613	THE SAUCE CREATIVE SERVICE	Spring 2020 Newsletter Mailout/Office Copies	400		1,412.22
100-1605-7739	THE SAUCE CREATIVE SERVICE	Spring 2020 Newsletter Mailout/Office Copies	400		2,824.45
100-1610-7652	POST ALARM SYSTEMS	Yard Alarm Service/Repair	397		1,227.90
100-1205-7762	CALE AMERICA	WTP Fees 2/2020	214661		275.95
100-1015-7682	BURKE, WILLIAMS & SORENSE	Labor Legal 1/2020	214659		1,674.82
100-1405-7967	CHARLES ABBOTT ASSOCIATES	Public Works Inspections 2/2020	386		1,843.00
100-1610-7652	WESTERN EXTERMINATOR CO	TC Pest Control 2/2020	214649		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	CC Pest Control 2/2020	214649		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	CH Pest Control 2/2020	214649		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	FC/Pool Pest Control 2/2020	214649		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	SC Pest Control 2/2020	214649		60.00
100-1815-7820	TYLER TECHNOLOGIES INC	Business License Module 4/1/20 - 3/31/21	214712		1,350.00
100-1015-7684	SILVER & WRIGHT LLP	Arberry v City of Duarte Legal 2/2020	401		829.10
100-1015-7684	SILVER & WRIGHT LLP	1398 Huntington Dr Legal 2/2020	401	201904-Code Enforce Legal-T	22.40
100-1015-7684	SILVER & WRIGHT LLP	1939 Wardell Legal 2/2020	401		22.40
100-1015-7684	SILVER & WRIGHT LLP	1001 Las Lomas Legal 2/2020	401		13,228.44
100-1015-7684	SILVER & WRIGHT LLP	2163 Huntington Dr Legal 2/2020	401		951.58
100-1205-7655	THOMSON REUTERS-WEST PU	Emergency Software 2/1/20 - 2/29/20	214591		158.93
100-1205-7980	AZUSA PACIFIC UNIVERSITY-C	CalVIP CBO 11/1/2019 - 1/31/2020	214654	201914-Other Expenses-Cal V	25,041.87
100-1605-7733	WALMART COMMUNITY/SYN	Senior Ctr Supplies	214592		5.45

Council Warrant Register By Account

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7730	WALMART COMMUNITY/SYN	Eggfest 2020 Candy	214592		459.88
100-1610-7618	HOME DEPOT CREDIT SERVIC	Building Maintenance	EFT09516		37.13
		Supplies/Repairs			
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance	214674		135.00
		2/2020			
100-1610-7618	MAINTEX INC	Janitorial Supplies	394		187.99
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	214646		64.32
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	214646		896.65
100-1610-7652	MARCUS LEON BANKS SR	Duarte Park Tennis Court	214578		473.04
		Timer Replacement			
100-1605-7730	WALMART COMMUNITY/SYN	Return-Eggfest 2020 Candy	214592		-144.58
100-1605-7730	WALMART COMMUNITY/SYN	Eggfest 2020 Candy	214592		55.34
100-1610-7652	MUSCO SPORTS LIGHTING LLC	Remote Equipment Service	214695		825.00
		April 2020 to April 2021			
100-1610-7618	MAINTEX INC	Janitorial Supplies	394		231.20
100-1205-7761	DATA TICKET INC	Parking Citation Processing	214671		3,907.88
		2/2020			
100-1205-7779	WALMART COMMUNITY/SYN	Youth Event Supplies	214592		194.08
100-1205-7761	DATA TICKET INC	Admin Citation Processing	214671		1,048.18
		2/2020			
100-1205-7614	SHAFFER AWARDS	A Valenzuela Name Plate	214705		41.50
100-1405-7690	SHAFFER AWARDS	City Attorney V Thai Phan	214705		18.56
		Name Plate			
100-1610-7618	SHAFFER AWARDS	Dan Jordan Name Plate	214705		18.56
100-1010-7980	SHAFFER AWARDS	(3) City Tile Plaques	214705		73.85
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	402		71.35
100-1605-7735	FSP DESIGNS	3on3 Tournament Shirts	391		190.19
100-1605-7741	PIONEER MANUFACTURING C	Sports Field Paint	214699		745.15
100-2121	COUNTY OF LOS ANGELES DEP	Connected Corridors	214667	202015-Caltrans Reimb/Conn	209.74
		(Reimbursed by CalTrans)			
100-1405-7801	COUNTY OF LOS ANGELES DEP	Industrial Waste 2/2020	214667		1,202.86
100-1410-7814	SUPERIOR PROPERTY SERVICE	Citywide Graffiti Removal	214710		1,567.00
		2/2020			
100-1610-7652	ACCO ENGINEERED SYSTEMS	SC Ktichen A/C Service Call	214652		327.00
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	402		75.76
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	402		67.91
100-1610-7652	AIR-TRO INC	City Yard HVAC Service	214653		136.00
100-1610-7652	AIR-TRO INC	Duarte Pk Bldg HVAC Service	214653		136.00
100-1610-7652	AIR-TRO INC	Museum HVAC Service	214653		186.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniform	214663		35.00
100-1610-7618	WAXIE SANITARY SUPPLY	Janitoriial Supplies	214646		249.92
100-1005-7614	THE HOUSE OF PRINTING INC	Bryan Urias Business Cards	214683		314.15
100-2121	ARMSTRONG & WALKER LAN	Landscape Plan Check (1832	383		1,390.00
		Buena Vista)			
100-1005-7614	STAPLES ADVANTAGE	Chair Backrest/Footrest (CC	403		35.68
		Member Paras-Carraci)			
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	403		171.06
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	403		127.52
100-1605-7002	PAMELA ROMERO	CPR Stipend	398		76.92
100-1020-7716	PYRO SPECTACULARS INC	Deposit-July 3rd Indpendence	214588	202026-Special Event-July 3rd	11,500.00
		Day Celebration			
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	402		210.19
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	402		11.79
100-1205-7782	ALL CITY MANAGEMENT SERV	Crossing Guard Services	382		4,908.27
		2/23/20 - 3/7/20			
100-1610-7618	GRAINGER	Outdoor Power Supply	214679		78.00
100-1825-7626	QUADIENT INC	Ink for Postage Machine	214700		163.95
100-1805-7614	STAPLES ADVANTAGE	Batteries-Admin Srvcs	403		27.16
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	403		20.47
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	403		6.84
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	403		35.73
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	403		226.65

Council Warrant Register By Account

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7618	MAINTEX INC	Janitorial Supplies	394		724.57
100-1610-7652	MARCUS LEON BANKS SR	Otis Gordon Sports Field Light Contractor Repair	214578		1,013.04
100-1825-7630	CANON FINANCIAL SERVICES I	PS Copier Lease 3/1/20 - 3/31/20	214601		399.67
100-1825-7631	CANON FINANCIAL SERVICES I	PS Copier Maintenance 2/1/20 - 2/29/20	214601		160.05
100-1825-7630	CANON FINANCIAL SERVICES I	CH (2)/SC/TC Copier Lease 3/1/20 - 3/31/20	214601		869.55
100-1610-7652	MONROVIA LOCK SHOP	TC Key Removal	214692		160.00
100-1405-7614	STAPLES ADVANTAGE	Credit for Invoice #344204143	403		-6.84
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	403		10.07
100-1610-7652	WESTERN EXTERMINATOR CO	CC Pest Control Srvcs 3/2020	214649		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	CH Pest Control Srvcs 3/2020	214649		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	FC/Pool Pest Control Srvcs 3/2020	214649		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	SC Pest Control Srvcs 3/2020	214649		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	TC Pest Control Srvcs 3/2020	214649		60.00
100-1605-7728	RELATION INSURANCE	AmeriCorps Health Insurance 4/2020	214702	202009- Duarte's Promise - A	964.86
100-1410-7810	A1 MAINTENANCE SERVICES	Las Brisas Sweeping 3/2020	214651		61.00
100-1410-7810	A1 MAINTENANCE SERVICES	Las Posadas Sweeping 3/2020	214651		61.00
100-1825-7980	SHRED-IT USA LLC	Document Shredding	214706		60.54
100-1815-7965	MAXTREME INC	IT Helpdesk 3/2020	395		8,700.00
100-1815-7980	MAXTREME INC	Crash Plan Recovery 3/2020	395		200.00
100-1825-7631	CANON SOLUTIONS AMERICA	CH (2) Copier Maintenance 2/16/20 - 3/15/20	214662		655.56
100-1825-7631	CANON SOLUTIONS AMERICA	SC Copier Maintenance 2/16/20 - 3/15/20	214662		230.86
100-1825-7631	CANON SOLUTIONS AMERICA	TC Copier Maintenance 2/16/20 - 3/15/20	214662		25.86
100-1605-7739	THE SAUCE CREATIVE SERVICE	EggFest 2020 Flyers/Street Banner	400		683.25
100-4201	FREEDOM FOREVER	Permit (# 2019-094) Refund (1000 Newington)	214612		200.00
100-1205-7615	VISION COMMUNICATIONS C	EOC Radio Parts	407		1,241.03
100-1825-7613	GRAND PRINTING INC	A/P Security Envelopes	214680		566.02
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 2/2020	214703		80.00
100-1405-7969	RKA CONSULTING GROUP	Contract Engineer 2/2020	214703		4,120.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 2/202	214703		1,920.00
100-1405-7802	RKA CONSULTING GROUP	Catch Basin CPS Retrofit Project 2/2020	214703		1,643.75
100-1405-7690	SARA VASQUEZ	Planning Commission Meetin	214645		50.00
100-1405-7690	TINA HEANY	Planning Commission Meetin	378		50.00
100-1405-7690	GEORGE K FARRA	Planning Commission Meetin	214611		50.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 2/2020	214714		1,100.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 1/2020	214714		1,100.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 3/17/2020	214714		550.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniform	214663		35.00
100-1805-7965	HINDERLITER, DE LLAMAS & A	Sales Tax Analysis Q1 2020	214682		1,797.69
100-1610-7618	MAINTEX INC	Janitorial Supplies	394		472.45
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	214646		845.42
100-4302	SEAN MICHAEL MOORE	Citation Refund	214634		60.00
100-1810-7671	PECKHAM & MCKENNEY	Final Payment for City Manager Recruitment	214698		10,700.00
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	214678		514.68
100-2124	MARIA MUNOZ	Gazebo Cancellation (COVID- 19)	214694		50.00
100-4406	MARIA MUNOZ	Gazebo Rental Cancellation (COVID-19)	214694		50.00

Council Warrant Register By Account

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1010-7980	DUARTE UNIFIED SCHOOL DIS	Welcome Reception for New City Manager 3/10/20	214672		585.00
100-1205-7615	CURO MANAGED PRINT PROD	CERT Banners	214669	202013-CERT-Emergency Sup	602.25
100-1610-7652	AIR-TRO INC	ROP Bldg HVAC Service	214653		368.00
100-1205-7787	MVP, LLC	Public Safety Lease	396		12,142.00
100-1805-7612	CITY CLERKS ASSOCIATION OF	Roxanne Breceda Membership 1/1/20 - 6/30/20	214664		27.50
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 2/2020	399		8,678.07
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 2/2020	399		5,683.85
100-1015-7686	RUTAN & TUCKER LLP	NPDES Litigation 2/2020	399		12,197.03
100-1015-7686	RUTAN & TUCKER LLP	D & Design Legal 2/2020	399		129.00
100-4404	BREENA WEST	Park Bldg Rental Refund (COVID-19 Cancellation)	214648		100.00
100-4402	OLLIE HARRIS	CC Rent Deposit Refund (COVID-19 Cancellation)	214618		100.00
100-4404	CINDY PHAM	TC Rent Deposit Refund (COVID-19 Cancellation)	214638		100.00
100-4407	RED POWER BIKES LLC	Sports Field Rent Refund (COVID-19 Cancellation)	214641		175.00
100-2120	VERONICA MENDOZA	CC Rent Deposit Refund	214632		500.00
100-1020-7710	LUDECKE PROPERTY MANAGE	Chamber Lease 4/2020	214691		1,600.00
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	403		111.20
100-1825-7613	STAPLES ADVANTAGE	Copier Paper-PS	403		74.88
100-1605-7733	THE SAUCE CREATIVE SERVICE	Community Yard Sale Banner Date Change	400		442.38
100-1205-7655	T-MOBILE	Emergency Asset Tracking 2/21/20 - 3/20/20	214711		12.75
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	403		51.45
100-1410-7656	CUMMINS INC	Emergency Generator Maintenance	214668		902.28
100-1610-7618	SMART & FINAL	Council/Office Supplies	402		202.66
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection 3/6/20	404		145.00
100-1815-8011	MAXTREME INC	New City Manager Initial IT Setup	395		2,597.18
100-1005-7646	MAXTREME INC	CC Member iPhone Cover/Screen Protector	395		71.15
100-1410-7980	MAXTREME INC	Field Svcs Mgr iPhone Case	395		27.36
100-1815-8011	MAXTREME INC	COVID-19 Computer Equipment	395	202024-Comp Equip-Coronavi	173.68
100-1815-8011	MAXTREME INC	COVID-19 Laptops	395	202024-Comp Equip-Coronavi	5,516.44
100-1015-7682	BURKE, WILLIAMS & SORENSE	Labor Legal 2/2020	214659		220.00
100-1605-7735	CHINA PRIDE	Youthworks Internship Progra	214640		100.00
100-1605-7735	JACQUELINE MAGANA	Youthworks Internship Progra	214584		100.00
100-1605-7735	SADIE LOPEZ	Youthworks Internship Progra	214582		100.00
100-1605-7735	ELAYSSA AQUINO	Youthworks Internship Progra	214577		100.00
100-1605-7735	JOAN RUIZ	Youthworks Internship Progra	214589		100.00
100-1605-7735	MARIAH MACMURPHY	Youthworks Internship Progra	214583		100.00
100-1605-7744	MICHAEL AMBEGUIA	Teen Nutrition Council	214576		100.00
100-1605-7744	ELIZABETH PEREZ	Teen Nutrition Council	214587		100.00
100-1605-7744	BRYANNA MORALES	Teen Nutrition Council	214586		100.00
100-1605-7744	YESSENIA FLORES	Teen Nutrition Council	214580		100.00
100-1605-7744	SARAH DOWIRI	Teen Nutrition Council	214579		100.00
100-1605-7744	NICHOLAS MONTERROZA	Teen Nutrition Council	214585		100.00
100-1605-7744	ALEXANDRA TAPIA	Teen Nutrition Council	214590		100.00
100-1605-7744	OLGALIVIER GARCIA	Teen Nutrition Council	214581		100.00
100-1805-7612	CSMFO	Kristen Petersen 2020 Membership	214603		110.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniform	214663		34.50
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	214663		21.04

Council Warrant Register By Account

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1005-7647	LIZ REILLY	Conference/Meeting Expense Reimbursement	214701		126.79
100-2121	EVELIO GALVEZ	Deputy MacLean Retirement Party Refund	214613	202025-Exp/Contribution - R	20.00
100-2121	PHIL MONTANEZ	Deputy MacLean Retirement Party Refund	214633	202025-Exp/Contribution - R	20.00
100-2121	TONY HAYNES	Deputy MacLean Retirement Party Refund	214619	202025-Exp/Contribution - R	20.00
100-2121	ANTHONY OSTERMAN	Deputy MacLean Retirement Party Refund	214637	202025-Exp/Contribution - R	20.00
100-2121	RAY ABERNATHY	Deputy MacLean Retirement Party Refund	214593	202025-Exp/Contribution - R	20.00
100-2121	GORDON GIBBONS	Deputy MacLean Retirement Party Refund	214617	202025-Exp/Contribution - R	60.00
100-2121	SUSANA LEDESMA	Deputy MacLean Retirement Party Refund	214624	202025-Exp/Contribution - R	20.00
100-2121	ANNE LARSON	Deputy MacLean Retirement Party Refund	214623	202025-Exp/Contribution - R	80.00
100-2121	SHERYL LEFMANN	Deputy MacLean Retirement Party Refund	214626	202025-Exp/Contribution - R	40.00
100-2121	MERARI AQUINO	Deputy MacLean Retirement Party Refund	214596	202025-Exp/Contribution - R	20.00
100-2121	JUAN OSEGUERA	Deputy MacLean Retirement Party Refund	214636	202025-Exp/Contribution - R	20.00
100-2121	BOB PORLIER	Deputy MacLean Retirement Party Refund	214639	202025-Exp/Contribution - R	40.00
100-2121	LARRY BRECEDA	Deputy MacLean Retirement Party Refund	214599	202025-Exp/Contribution - R	20.00
100-1405-7610	U.S. BANK	Craig Mtg w/Chamber Econ Dev Coord (Peach Cafe)	379		38.30
100-1405-7610	U.S. BANK	Cecilia Contreras Education (IIMC)	379		210.00
100-1405-7612	U.S. BANK	Hightail Lg Data Format Transfer	379		15.99
100-1405-7802	U.S. BANK	NPDES Marketing Supplies (OTC Brands Inc)	379		134.67
100-1405-7802	U.S. BANK	NPDES Marketing Cups (Discountmugs.com)	379		440.19
100-1005-7646	U.S. BANK	Tzeitel Paras-Caracci Duarte Hat (FSP Designs)	380		16.54
100-1020-7712	U.S. BANK	COVID-19 City Hall Banners (Curo Print)	380	202024-Comm Information-C	131.40
100-1005-7641	U.S. BANK	John Fasana Sexual Harassment Webinar	381		25.00
100-1020-7712	U.S. BANK	Hootsuite 3/2/2020 - 4/1/202	381		14.99
100-1020-7712	U.S. BANK	Census 2020 Giveaways (4Imprint)	381	202019 - Census 2020- Comm	779.60
100-1020-7726	U.S. BANK	Adobe Creative Cloud	381		34.99
100-1405-7612	U.S. BANK	Adobe Creative Cloud	381		76.45
100-1605-7733	U.S. BANK	SC Netflix	381		8.75
100-1605-7735	U.S. BANK	TC Netflix	381		12.99
100-1805-7614	U.S. BANK	Admin Srvs Keyboard Cover (Amazon)	381		7.65
100-1805-7980	U.S. BANK	Microsoft 365 2/27/20 - 3/26/20	381		12.00
100-1810-7614	U.S. BANK	HR Office Supplies	381		49.31
100-1810-7671	U.S. BANK	Website Job Ad (CalAPA)	381		90.00
100-1815-7632	U.S. BANK	HR/Michelle-Adobe AcroPro	381		14.99
100-1815-7632	U.S. BANK	Adobe Creative Cloud	381		340.40
100-1815-7830	U.S. BANK	SC Elevator 911-Vonage	381		22.42
100-1020-7712	U.S. BANK	Spotify Subscription	406		9.99
100-1605-7012	U.S. BANK	Refund-Lifeguard Instructor Class (City of Irvine)	406		-287.50

Council Warrant Register By Account

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7610	U.S. BANK	Jeff Risley CPSI Course Parking (Hyatt Reg LB)	406		81.00
100-1605-7610	U.S. BANK	George Dang CPRS A & I Installation Dinner 2/27/20	406		35.00
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf/Expo Parking	406		15.00
100-1605-7614	U.S. BANK	Desk Protector (Amazon)	406		38.31
100-1605-7693	U.S. BANK	MYC Dinner 3/2/20 (KFC)	406		119.31
100-1605-7733	U.S. BANK	SC 5/20/20 Event (In N Out)	406		500.00
100-1605-7733	U.S. BANK	SC St Patricks Day Supplies (Amazon)	406		88.97
100-1605-7735	U.S. BANK	TC Whistles (Amazon)	406		9.84
100-1605-7735	U.S. BANK	TC 3 on 3 Basketball Tournament Medals (Amazon)	406		48.14
100-1605-7738	U.S. BANK	TC Spring Break Trip (Six Flags Magic Mtn)	406		1,761.66
100-1605-7741	U.S. BANK	Chalk Markers (Amazon)	406		24.06
100-1605-7741	U.S. BANK	(2 Sets) Pickleball Nets (Amazon)	406		394.18
100-1605-7741	U.S. BANK	Little All Stars Soccer Paint (Bownet)	406		413.93
100-1605-7741	U.S. BANK	Pickleball Balls (Amazon)	406		21.89
100-1605-7980	U.S. BANK	Parks & Rec Dept Cards (Target)	406		7.70
100-1610-7616	U.S. BANK	Pool Vacuum Filter (Superior Pool)	406		176.27
100-1610-7618	U.S. BANK	Yard Camera Monitor Cables (Amazon)	406		36.23
100-1610-7618	U.S. BANK	FC Disinfectant Wipes (Amazon)	406	202024-Bldg Supp-Coronaviru	88.14
100-1610-7618	U.S. BANK	Sports Pk Boom Lift Rental (United Rentals)	406		884.78
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	403		51.26
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	403		548.64
100-4201	RAUL DIAZ	Permit (#2019-096) Refund	214606		36.60
100-1410-7630	SIMON EQUIPMENT RENTALS	Scissor Lift Rental (Light Repai	214707		163.98
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	403		28.67
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	403		8.87
100-1410-7650	WEX BANK	Fuel-CNG 2/1/20 - 2/29/20	EFT09517		47.85
100-1410-7650	JAN'S TOWING INC	Truck 18 Towing	214685		80.00
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 4/1/20 - 6/30/20	214712		11,684.25
100-4615	CITY OF BRADBURY	Earth Day CalRecycle 2020 Refund	214656	202021-Earth Day Rev-City of	1,300.00
100-4615	CITY OF BRADBURY	FY18 Beverage Container Grant Refund	214656	201903-Bev Recycle 2017-18	1,817.51
100-1410-7650	COASTLINE EQUIPMENT	Skid Steer Tires	214665		1,965.53
100-4408	DUARTE UNIFIED SCHOOL DIS	Nextel Lease 4/2020	214673	250004 - Property Rent - Next	1,710.90
100-1810-7980	CMC LIVESCAN & NOTARY SER	Livescan Services 3/2020	387		69.00
100-2126	DAVID GARIBYAN	Const & Demo Deposit Refun	214615		1,881.26
100-1020-7716	BURRTEC WASTE INDUSTRIES	Earth Day 2020 Sponsorship Refund	214660		500.00
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 3/2020	214696		100.00
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 3/2020	214670		316.80
100-1205-7650	EAN SERVICES LLC	Tobacco Grant Van Rental	388	201904-Vehicle Maintenance-	2,994.14
100-2120	GARINE KIROIAN	Cash Bond Deposit Refund (Driveway Approach)	214622		500.00
100-2126	GARINE KIROIAN	Construction & Demo Deposit Refund	214622		500.00
100-4806	CHARLIE BUSCHER	Excursion Refund 3/19/2020	214600		31.00
100-4806	OLGA BILBREY	Excursion Refund 3/19/2020	214598		27.00
100-4806	DILIP TIWARI	Excursion Refund 3/19/2020	214643		54.00
100-4806	NANCY CULVER	Excursion Refund 3/19/2020	214604		31.00

Council Warrant Register By Account

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-4806	MEREDITH LUITEN	Excursion Refund 3/19/2020	214630		31.00
100-4806	ANITA ESPINOSA	Excursion Refund 3/19/2020	214609		27.00
100-4806	MARIA DIXON	Excursion Refund 3/19/2020	214607		54.00
100-4806	PATRICIA LEUNG	Excursion Refund 3/19/2020	214627		31.00
100-4806	DONNA DECKER	Excursion Refund 3/19/2020	214605		62.00
100-4806	BEVERLY YOUNG	Excursion Refund 3/19/2020	214650		27.00
100-4806	ROBERT FARON	Excursion Refund 3/19/2020	214610		27.00
100-4806	DORTHA JUNE HIRSCH	Excursion Refund 3/19/2020	214620		31.00
100-4806	MICHELLE LEE	Excursion Refund 3/19/2020	214625		27.00
100-1010-7685	GRANICUS INC	Granicus Suite 4/1/20 - 6/30/20	214681		2,861.25
100-4812	MAGGIE I ALVARADO	Community Yard Sale Refund 5/16/20	214595		60.00
100-4812	JOSE E GARCIA	Community Yard Sale Refund 5/16/20	214614		40.00
100-4812	PARNIAN MAZAREI	Community Yard Sale Refund 5/16/20	214631		20.00
100-4812	EVANGELINA WECKMANN	Community Yard Sale Refund 5/16/20	214647		20.00
100-4812	GLADYS LIZARAZU	Community Yard Sale Refund 5/16/20	214628		20.00
100-4812	BETTY URIBE	Community Yard Sale Refund 5/16/20	214644		20.00
100-4812	REBECCA BELTRAN	Community Yard Sale Refund 5/16/20	214597		20.00
100-4812	LYNN CARDENAS	Community Yard Sale Refund 5/16/20	214602		40.00
100-4812	REGINA DUMAS-JOHNSON	Community Yard Sale Refund 5/16/20	214608		20.00
100-4812	JUANITA LEE ALLEN	Community Yard Sale Refund 5/16/20	214594		20.00
100-4812	CINDY JIMENEZ	Community Yard Sale Refund 5/16/20	214621		20.00
100-4812	CHRISTINE GELTZ	Community Yard Sale Refund 5/16/20	214616		40.00
100-4812	SUSAN NOCK	Community Yard Sale Refund 5/16/20	214635		20.00
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	214675		75.00
100-1005-7646	TZEITEL PARAS-CARACCI	Council Vehicle Allowance	214697		75.00
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	214687		75.00
100-1005-7649	BRYAN URIAS	Council Vehicle Allowance	214713		75.00
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	214689		75.00
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	392		435.00
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	390		218.00
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	214657		435.00
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	214658		218.00
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	214688		435.00
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	385		566.00
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	214655		218.00
100-1205-7980	BOYS & GIRLS CLUBS OF THE F	CalVIP CBO 3/1/20 - 3/31/20	384	201914-Other Expenses-Cal V	7,592.04
100-1205-7780	SAN GABRIEL VALLEY HUMAN	Animal Shelter Srvcs 4/2020	214704		5,166.67
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/20 - 5/1/20	EFT09536		267.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/20 - 5/1/20	EFT09537		247.00
100-1815-7630	DE LAGE LANDEN FINANCIAL	iMac Lease Pymt 8	EFT09538		1,015.63

Council Warrant Register By Account

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payment Number	Project Account Key	Amount
100-4302	JESSE LOPEZ	Citation Refund	214629		141.00
100-2126	SLATER BUILDERS	Construction & Demo Deposit Refund (Pmt #2019-500)	214642		500.00
100-1205-7779	AIDA TORRES	DART Virtual Event Incentive	405		145.00
Fund 100 - GENERAL FUND Total:					619,728.07
Fund: 220 - GAS TAX FUN					
220-2205-8100	ELEC NOR BELCO ELECTRIC INC	Traffic Signal Battery Backup/Ped Button Upgrades	389		52,496.94
220-2210-8070	RKA CONSULTING GROUP	ATP Design Cycle 4 (Ped Access/Bike Safety) 2/2020	214703		7,000.00
220-2225-7811	RKA CONSULTING GROUP	ATP Design Cycle 4 (Ped Access/Bike Safety) 2/2020	214703		2,705.00
220-2225-7811	ZUMAR INDUSTRIES INC	Street Maintenance Supplies	214715		2,880.68
220-2225-7980	JCL TRAFFIC SERVICES	Sign Materials	214686		2,702.68
220-2225-7980	JCL TRAFFIC SERVICES	Sign Materials	214686		4,956.63
220-2210-7811	JCL TRAFFIC SERVICES	Sign Materials (Bike Route)	214686		588.56
Fund 220 - GAS TAX FUN Total:					73,330.49
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Citywide Irrigation Supplies	214709		424.49
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Trimming	408		16,632.00
240-2405-7890	COUNTY OF LOS ANGELES DEP	Traffic Signal Maintenance 2/2020	214667		5,287.10
240-2405-7890	COUNTY OF LOS ANGELES DEP	KITS-Traffic Signal Repair 2/2020	214667		132.96
240-2405-7890	COUNTY OF LOS ANGELES DEP	Traffic Signal Maintenance 2/2020	214667		12,656.59
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Citywide Weed Abatement	214709		265.29
240-2426-7810	A1 MAINTENANCE SERVICES	Grocery Outlet Ctr Sweeping 3/2020	214651		784.00
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Citywide Weed Abatement	214709		527.03
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Spray Gun Parts (Citywide Weed Abatement)	214709		33.88
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Citywide Inventory Supply	214709		68.90
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					36,812.24
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8061	LDM ASSOCIATES INC	FY19/20 ADA Curb Ramp Admin 2/2020	393	202010-ADA Curb Ramps & (C	700.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					700.00
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIF	Sheriff Contract 1/2020	214690		10,000.00
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					10,000.00
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-8013	FOOTHILL TRANSIT	12th Installment of 3rd Bus 3/2020	214677		4,523.11
440-4405-7650	COMMERCIAL TRANSPORTATI	Fleet Inspection Books	214666		350.40
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 2/2020	214676		20,975.04
Fund 440 - PROPOSITION A TRANSIT FUND Total:					25,848.55
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-7650	HOME DEPOT CREDIT SERVIC	Return (Inv # 7450616)	EFT09516		-22.96
460-4605-7650	HOME DEPOT CREDIT SERVIC	Yard Supplies	EFT09516		350.37
460-4605-8013	FOOTHILL TRANSIT	12th Installment of 3rd Bus 3/2020	214677		2,544.25
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 2/2020	214676		17,161.39
Fund 460 - PROPOSITION C TRANSIT FUND Total:					20,033.05
Grand Total:					786,452.40

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	619,728.07
220 - GAS TAX FUN	73,330.49
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	36,812.24
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	700.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	10,000.00
440 - PROPOSITION A TRANSIT FUND	25,848.55
460 - PROPOSITION C TRANSIT FUND	20,033.05
Grand Total:	786,452.40

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7614	Office Supplies	349.83
100-1005-7641	Travel & Exp - Fasana	25.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7646	Travel & Exp - Paras	162.69
100-1005-7647	Travel & Exp - Reilly	126.79
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7649	Travel & Exp - Urias	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7614	Office Supplies	242.98
100-1010-7685	Content Delivery, Netwo	2,861.25
100-1010-7965	Professional Services	2,083.33
100-1010-7980	Other Expenses	2,071.08
100-1015-7680	City Attorney Legal	8,678.07
100-1015-7682	Labor Counsel Legal	5,029.82
100-1015-7684	Code Enforcement Legal	15,053.92
100-1015-7686	Other Legal Services	18,009.88
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information	935.98
100-1020-7716	Special Community Even	12,000.00
100-1020-7726	Council Cablecasting	2,784.99
100-1205-7613	Duplications And Photos	1,412.22
100-1205-7614	Office Supplies	152.70
100-1205-7615	Emergency Supplies	1,898.35
100-1205-7650	Vehicle Maintenance	2,994.14
100-1205-7655	Emergency Services	171.68
100-1205-7761	Parking Ticket Collect	4,956.06
100-1205-7762	Parking Pass Kiosk Costs	275.95
100-1205-7779	Youth Programs	339.08
100-1205-7780	Animal Control	5,483.47
100-1205-7781	Contract Law Enforceme	353,475.54
100-1205-7782	Crossing Guard Contract	4,908.27
100-1205-7787	Public Safety Cntr Lease	12,142.00
100-1205-7887	Repairs & Replacements	12.02
100-1205-7980	Other Expenses	39,672.86
100-1405-7610	Travel, Mtgs & Conf	248.30
100-1405-7612	Publications and Dues	92.44
100-1405-7614	Office Supplies	437.51
100-1405-7690	Planning Commission	168.56
100-1405-7800	Building Department Ser	514.00
100-1405-7801	Industrial Waste Inspecti	1,202.86
100-1405-7802	NPDES Requirements	15,418.61
100-1405-7967	Public Works Inspection	1,923.00
100-1405-7969	City Engineer	6,040.00
100-1410-7630	Equipment Rentals	163.98
100-1410-7650	Vehicle Maintenance	2,093.38
100-1410-7656	Emergency Generator	1,047.28

Account Summary

Account Number	Account Name	Payment Amount
100-1410-7810	Street Sweeping	122.00
100-1410-7814	Graffiti Removal	1,567.00
100-1410-7980	Other Expenses	27.36
100-1605-7002	Regular Salaries	76.92
100-1605-7012	Aquatics Salaries	-287.50
100-1605-7610	Travel, Mtgs & Conf	131.00
100-1605-7614	Office Supplies	38.31
100-1605-7693	Youth Council	119.31
100-1605-7728	Americorp's VIP Progra	964.86
100-1605-7730	Special Events	370.64
100-1605-7733	Senior Center	1,277.18
100-1605-7735	Teen Center	932.51
100-1605-7738	Teen Excursions	1,761.66
100-1605-7739	Publicity	3,507.70
100-1605-7741	Sports/Playground Progr	1,768.69
100-1605-7744	Nutrition Program Costs	800.00
100-1605-7980	Other Expenses	7.70
100-1610-7616	Pool Supplies	176.27
100-1610-7617	Pool Chemicals	514.68
100-1610-7618	Building Supplies	5,830.76
100-1610-7636	Uniforms	104.50
100-1610-7652	Building Maint Services	5,877.50
100-1805-7612	Publications and Dues	137.50
100-1805-7614	Office Supplies	86.07
100-1805-7965	Professional Services	1,797.69
100-1805-7980	Other Expenses	12.00
100-1810-7614	Office Supplies	49.31
100-1810-7671	Recruiting Advertisemen	10,790.00
100-1810-7980	Other Expenses	169.00
100-1815-7630	Equipment Lease	1,015.63
100-1815-7632	Software Maintenance	355.39
100-1815-7820	Finance System Support	13,034.25
100-1815-7830	Telephones	22.42
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	200.00
100-1815-8011	Computer Equipment (C	8,287.30
100-1825-7613	Duplications And Photos	1,189.54
100-1825-7626	Postage	163.95
100-1825-7630	Equipment Lease	1,269.22
100-1825-7631	Equipment Maintenance	1,072.33
100-1825-7674	Retiree Health Insurance	2,525.00
100-1825-7980	Other Expenses	60.54
100-2120	Refundable Deposits	1,000.00
100-2121	Pass Through Deposits	2,999.74
100-2124	Gazebo Refundable Dep	50.00
100-2126	Construction and Demol	2,881.26
100-4201	Building Permits	236.60
100-4302	Parking Citations	201.00
100-4402	Community Center Rent	100.00
100-4404	Other Building Rentals	200.00
100-4406	Restroom & Gazebo Ren	50.00
100-4407	Sports Field Rentals	175.00
100-4408	Property Rental	1,710.90
100-4615	Recycling Grants	3,117.51
100-4806	Excursion Fees	460.00
100-4812	Senior Center Fees	360.00
220-2205-8100	Other Capital Improvem	52,496.94
220-2210-7811	Street Maintenance	588.56

Account Summary

Account Number	Account Name	Payment Amount
220-2210-8070	Street Improvements (C	7,000.00
220-2225-7811	Street Maintenance	5,585.68
220-2225-7980	Other Expenses	7,659.31
240-2405-7890	Repairs-Traffic Signal	18,076.65
240-2410-7662	Other Serv-Citywide	1,319.59
240-2410-7909	Tree Trim-Residential	16,632.00
240-2426-7810	Street Sweeping	784.00
260-2605-8061	ADA Curb Ramps (Capita	700.00
290-2905-7781	Contract Law Enforceme	10,000.00
440-4405-7650	Vehicle Maintenance	350.40
440-4405-7960	Foothill Transit Operatio	20,975.04
440-4405-8013	Vehicles (Capital)	4,523.11
460-4605-7650	Vehicle Maintenance	327.41
460-4605-7960	Foothill Tranist Operatio	17,161.39
460-4605-8013	Vehicles	2,544.25
Grand Total:		786,452.40

Project Account Summary

Project Account Key	Payment Amount
None	701,767.36
201903-Bev Recycle 2017-18 CPP-17-087 FY20	1,817.51
201904-Code Enforce Legal-Tobacco Grant	22.40
201904-Vehicle Maintenance-Tobacco Grant	2,994.14
201914-Other Expenses-Cal VIP	38,392.86
201914-Sheriff Contract-Cal VIP	17,381.12
202009- Duarte's Promise - America's Promise Exp	964.86
202010-ADA Curb Ramps & (Construction)	700.00
202013-CERT-Emergency Supplies #EP4051 OPR	602.25
202015-Caltrans Reimb/Connected Corridors Project	209.74
202019 - Census 2020- Community Information	779.60
202021-Earth Day Rev-City of Bradbury	1,300.00
202024-Bldg Supp-Coronavirus Response	88.14
202024-Comm Information-Coronavirus Response	131.40
202024-Comp Equip-Coronavirus Response	5,690.12
202025-Exp/Contribution - RM Retirement	400.00
202026-Special Event-July 3rd 2020	11,500.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	1,710.90
Grand Total:	786,452.40



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
100-1410-7810	A1 MAINTENANCE SERVICES	Las Brisas Sweeping 3/2020	192828		61.00
100-1410-7810	A1 MAINTENANCE SERVICES	Las Posadas Sweeping 3/2020	192829		61.00
Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:					122.00
Vendor: 5086 - ACCO ENGINEERED SYSTEMS					
100-1610-7652	ACCO ENGINEERED SYSTEMS	SC Ktichen A/C Service Call	1827361		327.00
Vendor 5086 - ACCO ENGINEERED SYSTEMS Total:					327.00
Vendor: 1388 - AIDA TORRES					
100-1205-7779	AIDA TORRES	DART Virtual Event Incentive	3/26/2020		145.00
Vendor 1388 - AIDA TORRES Total:					145.00
Vendor: 2061 - AIR-TRO INC					
100-1610-7652	AIR-TRO INC	City Yard HVAC Service	396079		136.00
100-1610-7652	AIR-TRO INC	Duarte Pk Bldg HVAC Service	396080		136.00
100-1610-7652	AIR-TRO INC	Museum HVAC Service	396081		186.00
100-1610-7652	AIR-TRO INC	ROP Bldg HVAC Service	396082		368.00
Vendor 2061 - AIR-TRO INC Total:					826.00
Vendor: 5855 - ALEXANDRA TAPIA					
100-1605-7744	ALEXANDRA TAPIA	Teen Nutrition Council	3/2020		100.00
Vendor 5855 - ALEXANDRA TAPIA Total:					100.00
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERV	Crossing Guard Services 2/23/20 - 3/7/20	67475		4,908.27
Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:					4,908.27
Vendor: T4137 - ANITA ESPINOSA					
100-4806	ANITA ESPINOSA	Excursion Refund 3/19/2020	1002158.005		27.00
Vendor T4137 - ANITA ESPINOSA Total:					27.00
Vendor: T4125 - ANNE LARSON					
100-2121	ANNE LARSON	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	80.00
Vendor T4125 - ANNE LARSON Total:					80.00
Vendor: T4127 - ANTHONY OSTERMAN					
100-2121	ANTHONY OSTERMAN	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	20.00
Vendor T4127 - ANTHONY OSTERMAN Total:					20.00
Vendor: 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT					
100-2121	ARMSTRONG & WALKER LAN	Landscape Plan Check (2137 Huntington Dr)	2182020		1,000.00
100-2121	ARMSTRONG & WALKER LAN	Landscape Plan Check (1832 Buena Vista)	3112020		1,390.00
Vendor 3579 - ARMSTRONG & WALKER LANDSCAPE ARCHITECT Total:					2,390.00
Vendor: 6066 - AZUSA PACIFIC UNIVERSITY-COMMUNITY COUNSELING CENTER					
100-1205-7980	AZUSA PACIFIC UNIVERSITY-C	CalVIP CBO 11/1/2019 - 1/31/2020	PGB013-02	201914-Other Expenses-Cal V	25,041.87
Vendor 6066 - AZUSA PACIFIC UNIVERSITY-COMMUNITY COUNSELING CENTER Total:					25,041.87
Vendor: T4145 - BETTY URIBE					
100-4812	BETTY URIBE	Community Yard Sale Refund 5/16/20	212264		20.00
Vendor T4145 - BETTY URIBE Total:					20.00

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T3293 - BEVERLY YOUNG					
100-4806	BEVERLY YOUNG	Excursion Refund 3/19/2020	1002205.005		27.00
Vendor T3293 - BEVERLY YOUNG Total:					27.00
Vendor: T2413 - BOB PORLIER					
100-2121	BOB PORLIER	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	40.00
Vendor T2413 - BOB PORLIER Total:					40.00
Vendor: 5155 - BOYS & GIRLS CLUBS OF THE FOOTHILLS					
100-1205-7980	BOYS & GIRLS CLUBS OF THE F	CalVIP CBO 8/1/19 - 8/31/19	9172019	201914-Other Expenses-Cal V	5,758.95
100-1205-7980	BOYS & GIRLS CLUBS OF THE F	CalVIP CBO 3/1/20 - 3/31/20	4012020	201914-Other Expenses-Cal V	7,592.04
Vendor 5155 - BOYS & GIRLS CLUBS OF THE FOOTHILLS Total:					13,350.99
Vendor: T4131 - BREENA WEST					
100-4404	BREENA WEST	Park Bldg Rental Refund (COVID-19 Cancellation)	R83570		100.00
Vendor T4131 - BREENA WEST Total:					100.00
Vendor: 6006 - BRYAN URIAS					
100-1005-7649	BRYAN URIAS	Council Vehicle Allowance	4/2020		75.00
Vendor 6006 - BRYAN URIAS Total:					75.00
Vendor: 6046 - BRYANNA MORALES					
100-1605-7744	BRYANNA MORALES	Teen Nutrition Council	3/2020		100.00
Vendor 6046 - BRYANNA MORALES Total:					100.00
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENSE	Labor Legal 11/2019	248700		3,135.00
100-1015-7682	BURKE, WILLIAMS & SORENSE	Labor Legal 1/2020	251585		1,674.82
100-1015-7682	BURKE, WILLIAMS & SORENSE	Labor Legal 2/2020	252345		220.00
Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:					5,029.82
Vendor: 1398 - BURRTEC WASTE INDUSTRIES INC					
100-1020-7716	BURRTEC WASTE INDUSTRIES	Earth Day 2020 Sponsorship Refund	R83649		500.00
Vendor 1398 - BURRTEC WASTE INDUSTRIES INC Total:					500.00
Vendor: 5559 - CALE AMERICA					
100-1205-7762	CALE AMERICA	WTP Fees 2/2020	158522		275.95
Vendor 5559 - CALE AMERICA Total:					275.95
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES I	PS Copier Lease 3/1/20 - 3/31/20	21198498		399.67
100-1825-7631	CANON FINANCIAL SERVICES I	PS Copier Maintenance 2/1/20 - 2/29/20	21198498		160.05
100-1825-7630	CANON FINANCIAL SERVICES I	CH (2)/SC/TC Copier Lease 3/1/20 - 3/31/20	21227840		869.55
Vendor 5719 - CANON FINANCIAL SERVICES INC Total:					1,429.27
Vendor: 5720 - CANON SOLUTIONS AMERICA INC					
100-1825-7631	CANON SOLUTIONS AMERICA	CH (2) Copier Maintenance 2/16/20 - 3/15/20	4032238706		655.56
100-1825-7631	CANON SOLUTIONS AMERICA	SC Copier Maintenance 2/16/20 - 3/15/20	4032238707		230.86
100-1825-7631	CANON SOLUTIONS AMERICA	TC Copier Maintenance 2/16/20 - 3/15/20	4032238708		25.86
Vendor 5720 - CANON SOLUTIONS AMERICA INC Total:					912.28
Vendor: 0028 - CATHERINE BRATTA					
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	4/2020		435.00
Vendor 0028 - CATHERINE BRATTA Total:					435.00
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7967	CHARLES ABBOTT ASSOCIATES	Public Works Inspections 2/2020	60793		1,843.00
Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:					1,843.00

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4133 - CHARLIE BUSCHER					
100-4806	CHARLIE BUSCHER	Excursion Refund 3/19/2020	1002028.005		31.00
Vendor T4133 - CHARLIE BUSCHER Total:					31.00
Vendor: 6159 - CHINA PRIDE					
100-1605-7735	CHINA PRIDE	Youthworks Internship Progra	3/2020		100.00
Vendor 6159 - CHINA PRIDE Total:					100.00
Vendor: T4149 - CHRISTINE GELTZ					
100-4812	CHRISTINE GELTZ	Community Yard Sale Refund 5/16/20	212297		40.00
Vendor T4149 - CHRISTINE GELTZ Total:					40.00
Vendor: T4148 - CINDY JIMENEZ					
100-4812	CINDY JIMENEZ	Community Yard Sale Refund 5/16/20	212280		20.00
Vendor T4148 - CINDY JIMENEZ Total:					20.00
Vendor: T4132 - CINDY PHAM					
100-4404	CINDY PHAM	TC Rent Deposit Refund (COVID-19 Cancellation)	R83834		100.00
Vendor T4132 - CINDY PHAM Total:					100.00
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniform	4044875171		35.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniform	4045510443		35.00
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniform	4046227294		34.50
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4046227294		21.04
Vendor 5140 - CINTAS CORPORATION #693 Total:					125.54
Vendor: 1848 - CITY CLERKS ASSOCIATION OF CALIFORNIA					
100-1805-7612	CITY CLERKS ASSOCIATION OF	Roxanne Breceda Membership 1/1/20 - 6/30/2	5755		27.50
Vendor 1848 - CITY CLERKS ASSOCIATION OF CALIFORNIA Total:					27.50
Vendor: 5817 - CITY OF BRADBURY					
100-4615	CITY OF BRADBURY	Earth Day CalRecycle 2020 Refund	3302020	202021-Earth Day Rev-City of	1,300.00
100-4615	CITY OF BRADBURY	FY18 Beverage Container Grant Refund	3302020	201903-Bev Recycle 2017-18	1,817.51
Vendor 5817 - CITY OF BRADBURY Total:					3,117.51
Vendor: 0903 - CITY OF MONROVIA					
100-1010-7965	CITY OF MONROVIA	Tax Cap Legislative Advocacy	2000403		2,083.33
Vendor 0903 - CITY OF MONROVIA Total:					2,083.33
Vendor: 5504 - CMC LIVESCAN & NOTARY SERVICES					
100-1810-7980	CMC LIVESCAN & NOTARY SER	Livescan Services 3/2020	CMC-2312		69.00
Vendor 5504 - CMC LIVESCAN & NOTARY SERVICES Total:					69.00
Vendor: 1202 - COASTLINE EQUIPMENT					
100-1410-7650	COASTLINE EQUIPMENT	Skid Steer Tires	679187		1,965.53
Vendor 1202 - COASTLINE EQUIPMENT Total:					1,965.53
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-2121	COUNTY OF LOS ANGELES DEP	Connected Corridors (Reimbursed by CalTrans)	REPW-20030904324	202015-Caltrans Reimb/Conn	209.74
100-1405-7801	COUNTY OF LOS ANGELES DEP	Industrial Waste 2/2020	REPW-2030904279		1,202.86
Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					1,412.60
Vendor: 4171 - CSMFO					
100-1805-7612	CSMFO	Kristen Petersen 2020 Membership	3242020		110.00
Vendor 4171 - CSMFO Total:					110.00
Vendor: 1411 - CUMMINS INC					
100-1410-7656	CUMMINS INC	Emergency Generator Maintenance	X9-8491		902.28
Vendor 1411 - CUMMINS INC Total:					902.28

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1205-7615	CURO MANAGED PRINT PROD	CERT Banners	3897	202013-CERT-Emergency Sup	602.25
Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:					602.25
Vendor: 1722 - D & D SERVICES INC					
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 3/2020	114716		316.80
Vendor 1722 - D & D SERVICES INC Total:					316.80
Vendor: 5501 - DATA TICKET INC					
100-1205-7761	DATA TICKET INC	Parking Citation Processing 2/2020	110996		3,907.88
100-1205-7761	DATA TICKET INC	Admin Citation Processing 2/2020	111291		1,048.18
Vendor 5501 - DATA TICKET INC Total:					4,956.06
Vendor: T4157 - DAVID GARIBYAN					
100-2126	DAVID GARIBYAN	Const & Demo Deposit Refun	R81326		1,881.26
Vendor T4157 - DAVID GARIBYAN Total:					1,881.26
Vendor: 6064 - DE LAGE LANDEN FINANCIAL SERVICES INC					
100-1815-7630	DE LAGE LANDEN FINANCIAL	iMac Lease Pymt 8	67178081		1,015.63
Vendor 6064 - DE LAGE LANDEN FINANCIAL SERVICES INC Total:					1,015.63
Vendor: T4134 - DILIP TIWARI					
100-4806	DILIP TIWARI	Excursion Refund 3/19/2020	1002063.005		54.00
Vendor T4134 - DILIP TIWARI Total:					54.00
Vendor: T2344 - DONNA DECKER					
100-4806	DONNA DECKER	Excursion Refund 3/19/2020	1002200.005		62.00
Vendor T2344 - DONNA DECKER Total:					62.00
Vendor: T3659 - DORTHA JUNE HIRSCH					
100-4806	DORTHA JUNE HIRSCH	Excursion Refund 3/19/2020	1002209.005		31.00
Vendor T3659 - DORTHA JUNE HIRSCH Total:					31.00
Vendor: 0077 - DUARTE UNIFIED SCHOOL DISTRICT					
100-4408	DUARTE UNIFIED SCHOOL DIS	Nextel Lease 4/2020	84574	250004 - Property Rent - Next	1,710.90
Vendor 0077 - DUARTE UNIFIED SCHOOL DISTRICT Total:					1,710.90
Vendor: 4919 - DUARTE UNIFIED SCHOOL DISTRICT					
100-1010-7980	DUARTE UNIFIED SCHOOL DIS	Welcome Reception for New City Manager 3/10/20	2549		585.00
Vendor 4919 - DUARTE UNIFIED SCHOOL DISTRICT Total:					585.00
Vendor: 6040 - EAN SERVICES LLC					
100-1205-7650	EAN SERVICES LLC	Tobacco Grant Van Rental	24345594	201904-Vehicle Maintenance-	2,994.14
Vendor 6040 - EAN SERVICES LLC Total:					2,994.14
Vendor: 1533 - EFREN CASTRO					
100-1825-7674	EFREN CASTRO	Health Insurance Reimbursement	4/2020		566.00
Vendor 1533 - EFREN CASTRO Total:					566.00
Vendor: 5684 - ELAYSSA AQUINO					
100-1605-7735	ELAYSSA AQUINO	Youthworks Internship Progra	3/2020		100.00
Vendor 5684 - ELAYSSA AQUINO Total:					100.00
Vendor: 6162 - ELIZABETH PEREZ					
100-1605-7744	ELIZABETH PEREZ	Teen Nutrition Council	3/2020		100.00
Vendor 6162 - ELIZABETH PEREZ Total:					100.00
Vendor: T4143 - EVANGELINA WECKMANN					
100-4812	EVANGELINA WECKMANN	Community Yard Sale Refund 5/16/20	212262		20.00
Vendor T4143 - EVANGELINA WECKMANN Total:					20.00
Vendor: T4123 - EVELIO GALVEZ					
100-2121	EVELIO GALVEZ	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	20.00
Vendor T4123 - EVELIO GALVEZ Total:					20.00

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 1357 - EXECUTIVE ELEVATOR INC					
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 2/2020	88466		135.00
Vendor 1357 - EXECUTIVE ELEVATOR INC Total:					135.00
Vendor: T4154 - FREEDOM FOREVER					
100-4201	FREEDOM FOREVER	Permit (# 2019-094) Refund (1000 Newington)	R0804		200.00
Vendor T4154 - FREEDOM FOREVER Total:					200.00
Vendor: 4039 - FSP DESIGNS					
100-1605-7735	FSP DESIGNS	3on3 Tournament Shirts	6870		190.19
Vendor 4039 - FSP DESIGNS Total:					190.19
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	141003		514.68
Vendor 4690 - FULLER ENGINEERING INC Total:					514.68
Vendor: T2976 - GARINE KIROIAN					
100-2120	GARINE KIROIAN	Cash Bond Deposit Refund (Driveway Approach)	R84498		500.00
100-2126	GARINE KIROIAN	Construction & Demo Deposit Refund	R84498		500.00
Vendor T2976 - GARINE KIROIAN Total:					1,000.00
Vendor: 5517 - GEORGE K FARRA					
100-1405-7690	GEORGE K FARRA	Planning Commission Meetin	3/16/2020		50.00
Vendor 5517 - GEORGE K FARRA Total:					50.00
Vendor: 0124 - GINNY JOYCE BELBA					
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	4/2020		218.00
Vendor 0124 - GINNY JOYCE BELBA Total:					218.00
Vendor: T4144 - GLADYS LIZARAZU					
100-4812	GLADYS LIZARAZU	Community Yard Sale Refund 5/16/20	212263		20.00
Vendor T4144 - GLADYS LIZARAZU Total:					20.00
Vendor: T4124 - GORDON GIBBONS					
100-2121	GORDON GIBBONS	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	60.00
Vendor T4124 - GORDON GIBBONS Total:					60.00
Vendor: 1092 - GRAINGER					
100-1610-7618	GRAINGER	Outdoor Power Supply	9470742355		78.00
Vendor 1092 - GRAINGER Total:					78.00
Vendor: 5340 - GRAND PRINTING INC					
100-1825-7613	GRAND PRINTING INC	A/P Security Envelopes	111276		566.02
Vendor 5340 - GRAND PRINTING INC Total:					566.02
Vendor: 5347 - GRANICUS INC					
100-1010-7685	GRANICUS INC	Granicus Suite 4/1/20 - 6/30/20	124971		2,861.25
Vendor 5347 - GRANICUS INC Total:					2,861.25
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1805-7965	HINDERLITER, DE LLAMAS & A	Sales Tax Analysis Q1 2020	0033457-IN		1,797.69
Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:					1,797.69
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
100-1205-7887	HOME DEPOT CREDIT SERVIC	Clock Batteries	8513480		12.02
100-1610-7618	HOME DEPOT CREDIT SERVIC	Building Maintenance Supplies/Repairs	8523476		159.26
100-1610-7618	HOME DEPOT CREDIT SERVIC	Building Maintenance Supplies/Repairs	2032406		362.65
100-1605-7741	HOME DEPOT CREDIT SERVIC	Backpack Hooks for ROP	1133336		54.64
100-1610-7618	HOME DEPOT CREDIT SERVIC	Building Maintenance Supplies/Repairs	1133338		3.59

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1205-7615	HOME DEPOT CREDIT SERVIC	Nirile Gloves	1535045		55.07
100-1610-7618	HOME DEPOT CREDIT SERVIC	Building Maintenance Supplies/Repairs	1535052		131.78
100-1610-7618	HOME DEPOT CREDIT SERVIC	Building Maintenance Supplies/Repairs	6316359		37.13
Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:					816.14
Vendor: 1614 - IMS REFRIGERATION INC					
100-1610-7652	IMS REFRIGERATION INC	CC Refrigerator Service Call	47576		269.48
Vendor 1614 - IMS REFRIGERATION INC Total:					269.48
Vendor: 3821 - JACQUELINE BURCKHARD					
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	4/2020		218.00
Vendor 3821 - JACQUELINE BURCKHARD Total:					218.00
Vendor: 5996 - JACQUELINE MAGANA					
100-1605-7735	JACQUELINE MAGANA	Youthworks Internship Progra	3/2020		100.00
Vendor 5996 - JACQUELINE MAGANA Total:					100.00
Vendor: 4371 - JAN'S TOWING INC					
100-1410-7650	JAN'S TOWING INC	Truck 18 Towing	552877		80.00
Vendor 4371 - JAN'S TOWING INC Total:					80.00
Vendor: T4153 - JESSE LOPEZ					
100-4302	JESSE LOPEZ	Citation Refund	DU020006788		141.00
Vendor T4153 - JESSE LOPEZ Total:					141.00
Vendor: 0128 - JIM KIRCHNER					
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	4/2020		435.00
Vendor 0128 - JIM KIRCHNER Total:					435.00
Vendor: 6161 - JOAN RUIZ					
100-1605-7735	JOAN RUIZ	Youthworks Internship Progra	3/2020		100.00
Vendor 6161 - JOAN RUIZ Total:					100.00
Vendor: T4152 - JOSE E GARCIA					
100-4812	JOSE E GARCIA	Community Yard Sale Refund 5/16/20	212251/212253		40.00
Vendor T4152 - JOSE E GARCIA Total:					40.00
Vendor: 4848 - JUAN OSEGUERA					
100-2121	JUAN OSEGUERA	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	20.00
Vendor 4848 - JUAN OSEGUERA Total:					20.00
Vendor: T4147 - JUANITA LEE ALLEN					
100-4812	JUANITA LEE ALLEN	Community Yard Sale Refund 5/16/20	212278		20.00
Vendor T4147 - JUANITA LEE ALLEN Total:					20.00
Vendor: 4206 - LARRY BRECEDA					
100-2121	LARRY BRECEDA	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	20.00
Vendor 4206 - LARRY BRECEDA Total:					20.00
Vendor: 1927 - LEVON YOTNAKHPARIAN					
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 1/2020	3172020		1,100.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 2/2020	3172020		1,100.00
100-1020-7726	LEVON YOTNAKHPARIAN	CC Cablecast 3/17/2020	3172020		550.00
Vendor 1927 - LEVON YOTNAKHPARIAN Total:					2,750.00
Vendor: 5761 - LIFE STORAGE #530					
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/20 - 5/1/20	56408		267.00
100-1405-7800	LIFE STORAGE #530	Building Plans Storage 4/1/20 - 5/1/20	56409		247.00
Vendor 5761 - LIFE STORAGE #530 Total:					514.00

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5060 - LINDA HENDERSON					
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	4/2020		435.00
Vendor 5060 - LINDA HENDERSON Total:					435.00
Vendor: T2196 - LIZ REILLY					
100-1005-7647	LIZ REILLY	Conference/Meeting Expense Reimbursement	2/2020		126.79
Vendor T2196 - LIZ REILLY Total:					126.79
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF	Sheriff Contract 1/2020	202389AL		336,094.42
100-1205-7781	LOS ANGELES COUNTY SHERIF	Sheriff Contract 1/2020	202389AL	201914-Sheriff Contract-Cal VI	17,381.12
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					353,475.54
Vendor: 5698 - LUDECKE PROPERTY MANAGEMENT INC					
100-1020-7710	LUDECKE PROPERTY MANAGE	Chamber Lease 4/2020	1735-huntplaz-0420		1,600.00
Vendor 5698 - LUDECKE PROPERTY MANAGEMENT INC Total:					1,600.00
Vendor: T4151 - LYNN CARDENAS					
100-4812	LYNN CARDENAS	Community Yard Sale Refund 5/16/20	212270/212284		40.00
Vendor T4151 - LYNN CARDENAS Total:					40.00
Vendor: T4141 - MAGGIE I ALVARADO					
100-4812	MAGGIE I ALVARADO	Community Yard Sale Refund 5/16/20	212249		60.00
Vendor T4141 - MAGGIE I ALVARADO Total:					60.00
Vendor: 5868 - MAINTEX INC					
100-1610-7618	MAINTEX INC	Janitorial Supplies	769451-00		187.99
100-1610-7618	MAINTEX INC	Janitorial Supplies	769784-00		231.20
100-1610-7618	MAINTEX INC	Janitorial Supplies	771137-00		724.57
100-1610-7618	MAINTEX INC	Janitorial Supplies	772387-00		472.45
Vendor 5868 - MAINTEX INC Total:					1,616.21
Vendor: 5981 - MARCUS LEON BANKS SR					
100-1610-7652	MARCUS LEON BANKS SR	Duarte Park Tennis Court Timer Replacement	000025		473.04
100-1610-7652	MARCUS LEON BANKS SR	Otis Gordon Sports Field Light Contactor Repair	000026		1,013.04
Vendor 5981 - MARCUS LEON BANKS SR Total:					1,486.08
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Council Vehicle Allowance	4/2020		75.00
Vendor 0285 - MARGARET FINLAY Total:					75.00
Vendor: T4138 - MARIA DIXON					
100-4806	MARIA DIXON	Excursion Refund 3/19/2020	1002179.005		54.00
Vendor T4138 - MARIA DIXON Total:					54.00
Vendor: T2517 - MARIA MUNOZ					
100-2124	MARIA MUNOZ	Gazebo Cancellation (COVID-19)	2000764.002		50.00
100-4406	MARIA MUNOZ	Gazebo Rental Cancellation (COVID-19)	2000764.002		50.00
Vendor T2517 - MARIA MUNOZ Total:					100.00
Vendor: 5994 - MARIAH MACMURPHY					
100-1605-7735	MARIAH MACMURPHY	Youthworks Internship Progra	3/2020		100.00
Vendor 5994 - MARIAH MACMURPHY Total:					100.00
Vendor: 4286 - MAXTREME INC					
100-1815-7965	MAXTREME INC	IT Helpdesk 3/2020	13455		8,700.00
100-1815-7980	MAXTREME INC	Crash Plan Recovery 3/2020	13455		200.00
100-1815-8011	MAXTREME INC	New City Manager Initial IT Setup	13456		2,597.18
100-1005-7646	MAXTREME INC	CC Member iPhone Cover/Screen Protector	13457		71.15
100-1410-7980	MAXTREME INC	Field Svcs Mgr iPhone Case	13457		27.36

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1815-8011	MAXTREME INC	COVID-19 Computer Equipment	13457	202024-Comp Equip-Coronavi	173.68
100-1815-8011	MAXTREME INC	COVID-19 Laptops	13458	202024-Comp Equip-Coronavi	5,516.44
Vendor 4286 - MAXTREME INC Total:					17,285.81
Vendor: T2469 - MERARI AQUINO					
100-2121	MERARI AQUINO	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	20.00
Vendor T2469 - MERARI AQUINO Total:					20.00
Vendor: T4136 - MEREDITH LUITEN					
100-4806	MEREDITH LUITEN	Excursion Refund 3/19/2020	1002075.005		31.00
Vendor T4136 - MEREDITH LUITEN Total:					31.00
Vendor: 6154 - MICHAEL AMBEGUIA					
100-1605-7744	MICHAEL AMBEGUIA	Teen Nutrition Council	3/2020		100.00
Vendor 6154 - MICHAEL AMBEGUIA Total:					100.00
Vendor: T3049 - MICHELLE LEE					
100-4806	MICHELLE LEE	Excursion Refund 3/19/2020	1010088.001		27.00
Vendor T3049 - MICHELLE LEE Total:					27.00
Vendor: 5025 - MONROVIA LOCK SHOP					
100-1610-7652	MONROVIA LOCK SHOP	TC Key Removal	23599		160.00
Vendor 5025 - MONROVIA LOCK SHOP Total:					160.00
Vendor: 4656 - MUSCO SPORTS LIGHTING LLC					
100-1610-7652	MUSCO SPORTS LIGHTING LLC	Remote Equipment Service April 2020 to April 2021	333498		825.00
Vendor 4656 - MUSCO SPORTS LIGHTING LLC Total:					825.00
Vendor: 2461 - MVP, LLC					
100-1205-7787	MVP, LLC	Public Safety Lease	4/2020		12,142.00
Vendor 2461 - MVP, LLC Total:					12,142.00
Vendor: T4135 - NANCY CULVER					
100-4806	NANCY CULVER	Excursion Refund 3/19/2020	1002074.005		31.00
Vendor T4135 - NANCY CULVER Total:					31.00
Vendor: 4607 - NAVIA BENEFIT SOLUTIONS					
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 3/2020	10245465		100.00
Vendor 4607 - NAVIA BENEFIT SOLUTIONS Total:					100.00
Vendor: 6164 - NICHOLAS MONTERROZA					
100-1605-7744	NICHOLAS MONTERROZA	Teen Nutrition Council	3/2020		100.00
Vendor 6164 - NICHOLAS MONTERROZA Total:					100.00
Vendor: T3489 - OLGA BILBREY					
100-4806	OLGA BILBREY	Excursion Refund 3/19/2020	1002030.005		27.00
Vendor T3489 - OLGA BILBREY Total:					27.00
Vendor: 5851 - OLGALIVIER GARCIA					
100-1605-7744	OLGALIVIER GARCIA	Teen Nutrition Council	3/2020		100.00
Vendor 5851 - OLGALIVIER GARCIA Total:					100.00
Vendor: T4130 - OLLIE HARRIS					
100-4402	OLLIE HARRIS	CC Rent Deposit Refund (COVID-19 Cancellation)	R83776		100.00
Vendor T4130 - OLLIE HARRIS Total:					100.00
Vendor: 1197 - PAMELA ROMERO					
100-1605-7002	PAMELA ROMERO	CPR Stipend	4/2020		76.92
Vendor 1197 - PAMELA ROMERO Total:					76.92
Vendor: T4142 - PARNIAN MAZAREI					
100-4812	PARNIAN MAZAREI	Community Yard Sale Refund 5/16/20	212260		20.00
Vendor T4142 - PARNIAN MAZAREI Total:					20.00

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4139 - PATRICIA LEUNG					
100-4806	PATRICIA LEUNG	Excursion Refund 3/19/2020	1002180.005		31.00
Vendor T4139 - PATRICIA LEUNG Total:					31.00
Vendor: 6105 - PECKHAM & MCKENNEY					
100-1810-7671	PECKHAM & MCKENNEY	Final Payment for City Manager Recruitment	Revised 3/18/2020		10,700.00
Vendor 6105 - PECKHAM & MCKENNEY Total:					10,700.00
Vendor: T4126 - PHIL MONTANEZ					
100-2121	PHIL MONTANEZ	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	20.00
Vendor T4126 - PHIL MONTANEZ Total:					20.00
Vendor: 6174 - PIONEER MANUFACTURING COMPANY					
100-1605-7741	PIONEER MANUFACTURING C	Sports Field Paint	INV752630		745.15
Vendor 6174 - PIONEER MANUFACTURING COMPANY Total:					745.15
Vendor: 2466 - POST ALARM SYSTEMS					
100-1610-7652	POST ALARM SYSTEMS	Yard Alarm Service/Repair	1247902		1,227.90
Vendor 2466 - POST ALARM SYSTEMS Total:					1,227.90
Vendor: 6165 - PROMOTIONAL WAREHOUSE					
100-1205-7980	PROMOTIONAL WAREHOUSE	Public Safety Patches	20-4014		1,280.00
Vendor 6165 - PROMOTIONAL WAREHOUSE Total:					1,280.00
Vendor: 6032 - PYRO SPECTACULARS INC					
100-1020-7716	PYRO SPECTACULARS INC	Deposit-July 3rd Independence Day Celebration	57061	202026-Special Event-July 3rd	11,500.00
Vendor 6032 - PYRO SPECTACULARS INC Total:					11,500.00
Vendor: 6173 - QUADIENT INC					
100-1825-7626	QUADIENT INC	Ink for Postage Machine	16018980		163.95
Vendor 6173 - QUADIENT INC Total:					163.95
Vendor: T4155 - RAUL DIAZ					
100-4201	RAUL DIAZ	Permit (#2019-096) Refund	R0821		36.60
Vendor T4155 - RAUL DIAZ Total:					36.60
Vendor: T3700 - RAY ABERNATHY					
100-2121	RAY ABERNATHY	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	20.00
Vendor T3700 - RAY ABERNATHY Total:					20.00
Vendor: T4146 - REBECCA BELTRAN					
100-4812	REBECCA BELTRAN	Community Yard Sale Refund 5/16/20	212265		20.00
Vendor T4146 - REBECCA BELTRAN Total:					20.00
Vendor: T4129 - RED POWER BIKES LLC					
100-4407	RED POWER BIKES LLC	Sports Field Rent Refund (COVID-19 Cancellation)	R84191		175.00
Vendor T4129 - RED POWER BIKES LLC Total:					175.00
Vendor: 6002 - REGINA DUMAS-JOHNSON					
100-4812	REGINA DUMAS-JOHNSON	Community Yard Sale Refund 5/16/20	212273		20.00
Vendor 6002 - REGINA DUMAS-JOHNSON Total:					20.00
Vendor: 5837 - RELATION INSURANCE					
100-1605-7728	RELATION INSURANCE	AmeriCorps Health Insurance 4/2020	T454-C-0420	202009- Duarte's Promise - A	964.86
Vendor 5837 - RELATION INSURANCE Total:					964.86
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 2/2020	29770		80.00
100-1405-7969	RKA CONSULTING GROUP	Contract Engineer 2/2020	29771		4,120.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 2/202	29772		1,920.00

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1405-7802	RKA CONSULTING GROUP	Catch Basin CPS Retrofit Project 2/2020	29807		1,643.75
Vendor 0904 - RKA CONSULTING GROUP Total:					7,763.75
Vendor: T4140 - ROBERT FARON					
100-4806	ROBERT FARON	Excursion Refund 3/19/2020	1002206.005		27.00
Vendor T4140 - ROBERT FARON Total:					27.00
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 2/2020	863058		8,678.07
100-1015-7686	RUTAN & TUCKER LLP	General City Litigation 2/2020	863059		5,683.85
100-1015-7686	RUTAN & TUCKER LLP	NPDES Litigation 2/2020	863060		12,197.03
100-1015-7686	RUTAN & TUCKER LLP	D & Design Legal 2/2020	863061		129.00
Vendor 0196 - RUTAN & TUCKER LLP Total:					26,687.95
Vendor: 6160 - SADIE LOPEZ					
100-1605-7735	SADIE LOPEZ	Youthworks Internship Progra	3/2020		100.00
Vendor 6160 - SADIE LOPEZ Total:					100.00
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	Council Vehicle Allowance	4/2020		75.00
Vendor 5263 - SAMUEL KANG Total:					75.00
Vendor: 6088 - SAN GABRIEL VALLEY HUMANE SOCIETY					
100-1205-7780	SAN GABRIEL VALLEY HUMAN	Animal Shelter Srvcs 4/2020	4-2020D		5,166.67
Vendor 6088 - SAN GABRIEL VALLEY HUMANE SOCIETY Total:					5,166.67
Vendor: 5497 - SARA VASQUEZ					
100-1405-7690	SARA VASQUEZ	Planning Commission Meetin	3/16/2020		50.00
Vendor 5497 - SARA VASQUEZ Total:					50.00
Vendor: 6013 - SARAH DOWIRI					
100-1605-7744	SARAH DOWIRI	Teen Nutrition Council	3/2020		100.00
Vendor 6013 - SARAH DOWIRI Total:					100.00
Vendor: T4128 - SEAN MICHAEL MOORE					
100-4302	SEAN MICHAEL MOORE	Citation Refund	DU010007268		60.00
Vendor T4128 - SEAN MICHAEL MOORE Total:					60.00
Vendor: 0202 - SHAFFER AWARDS					
100-1205-7614	SHAFFER AWARDS	A Valenzuela Name Plate	5584		41.50
100-1405-7690	SHAFFER AWARDS	City Attorney V Thai Phan Name Plate	5586		18.56
100-1610-7618	SHAFFER AWARDS	Dan Jordan Name Plate	5588		18.56
100-1010-7980	SHAFFER AWARDS	(3) City Tile Plaques	5590		73.85
Vendor 0202 - SHAFFER AWARDS Total:					152.47
Vendor: 4599 - SHERYL LEFMANN					
100-2121	SHERYL LEFMANN	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	40.00
Vendor 4599 - SHERYL LEFMANN Total:					40.00
Vendor: 5409 - SHRED-IT USA LLC					
100-1825-7980	SHRED-IT USA LLC	Document Shredding	8129419032		60.54
Vendor 5409 - SHRED-IT USA LLC Total:					60.54
Vendor: 5441 - SILVER & WRIGHT LLP					
100-1015-7684	SILVER & WRIGHT LLP	2163 Huntington Dr Legal 2/2020	26390		951.58
100-1015-7684	SILVER & WRIGHT LLP	Arberry v City of Duarte Legal 2/2020	26390		829.10
100-1015-7684	SILVER & WRIGHT LLP	1398 Huntington Dr Legal 2/2020	26390	201904-Code Enforce Legal-T	22.40
100-1015-7684	SILVER & WRIGHT LLP	1939 Wardell Legal 2/2020	26390		22.40
100-1015-7684	SILVER & WRIGHT LLP	1001 Las Lomas Legal 2/2020	26390		13,228.44
Vendor 5441 - SILVER & WRIGHT LLP Total:					15,053.92

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0206 - SIMON EQUIPMENT RENTALS					
100-1410-7630	SIMON EQUIPMENT RENTALS	Scissor Lift Rental (Light Repai	113294		163.98
Vendor 0206 - SIMON EQUIPMENT RENTALS Total:					163.98
Vendor: 6120 - SIMPSON GUMPERTZ & HEGER					
100-1405-7802	SIMPSON GUMPERTZ & HEGE	Storm/Mudflow Risk Assessment (Mel Cyn Rd)	0272059		13,200.00
Vendor 6120 - SIMPSON GUMPERTZ & HEGER Total:					13,200.00
Vendor: T4156 - SLATER BUILDERS					
100-2126	SLATER BUILDERS	Construction & Demo Deposit Refund (Pmt #2019-500)	R82317		500.00
Vendor T4156 - SLATER BUILDERS Total:					500.00
Vendor: 0209 - SMART & FINAL					
100-1605-7735	SMART & FINAL	TC Snack Bar Supplies	64892		71.35
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	37091		75.76
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	37092		67.91
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	65711		210.19
100-1610-7618	SMART & FINAL	Senior Ctr Coffee Supplies	65712		11.79
100-1610-7618	SMART & FINAL	Council/Office Supplies	017179		202.66
Vendor 0209 - SMART & FINAL Total:					639.66
Vendor: 2688 - STAPLES ADVANTAGE					
100-1005-7614	STAPLES ADVANTAGE	Chair Backrest/Footrest (CC Member Paras-Carraci)	3442041428		35.68
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	3442041429		171.06
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3442041430		127.52
100-1805-7614	STAPLES ADVANTAGE	Batteries-Admin Srvcs	3442133787		27.16
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	3442133788		20.47
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3442133789		6.84
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3442133790		35.73
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3442133791		226.65
100-1405-7614	STAPLES ADVANTAGE	Credit for Invoice #344204143	3442224725		-6.84
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3442224726		10.07
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	3442930498		111.20
100-1825-7613	STAPLES ADVANTAGE	Copier Paper-PS	3442930498		74.88
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	3443166019		51.45
100-1805-7614	STAPLES ADVANTAGE	Office Supplies	3443381827		51.26
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	3443381827		548.64
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3443458869		28.67
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	3443458870		8.87
Vendor 2688 - STAPLES ADVANTAGE Total:					1,529.31
Vendor: 0083 - STEVE ESBENSHADE					
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	4/2020		218.00
Vendor 0083 - STEVE ESBENSHADE Total:					218.00
Vendor: 1610 - SUNWEST ENGINEERING					
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection 3/6/20	200217-002		145.00
Vendor 1610 - SUNWEST ENGINEERING Total:					145.00
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
100-1410-7814	SUPERIOR PROPERTY SERVICE	Citywide Graffiti Removal 2/2020	16197		1,567.00
Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:					1,567.00
Vendor: T4150 - SUSAN NOCK					
100-4812	SUSAN NOCK	Community Yard Sale Refund 5/16/20	212300		20.00
Vendor T4150 - SUSAN NOCK Total:					20.00

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 3644 - SUSANA LEDESMA					
100-2121	SUSANA LEDESMA	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	20.00
Vendor 3644 - SUSANA LEDESMA Total:					20.00
Vendor: 6011 - THE HOUSE OF PRINTING INC					
100-1005-7614	THE HOUSE OF PRINTING INC	Bryan Urias Business Cards	163107		314.15
Vendor 6011 - THE HOUSE OF PRINTING INC Total:					314.15
Vendor: 4241 - THE SAUCE CREATIVE SERVICES CORP					
100-1010-7980	THE SAUCE CREATIVE SERVICE	Spring 2020 Newsletter Mailout/Office Copies	4112		1,412.23
100-1205-7613	THE SAUCE CREATIVE SERVICE	Spring 2020 Newsletter Mailout/Office Copies	4112		1,412.22
100-1605-7739	THE SAUCE CREATIVE SERVICE	Spring 2020 Newsletter Mailout/Office Copies	4112		2,824.45
100-1605-7739	THE SAUCE CREATIVE SERVICE	EggFest 2020 Flyers/Street Banner	4159		683.25
100-1605-7733	THE SAUCE CREATIVE SERVICE	Community Yard Sale Banner Date Change	4171		442.38
Vendor 4241 - THE SAUCE CREATIVE SERVICES CORP Total:					6,774.53
Vendor: 5581 - THOMSON REUTERS-WEST PUBLISHING CORP					
100-1205-7655	THOMSON REUTERS-WEST PU	Emergency Software 2/1/20 - 2/29/20	841929327		158.93
Vendor 5581 - THOMSON REUTERS-WEST PUBLISHING CORP Total:					158.93
Vendor: 5938 - TINA HEANY					
100-1405-7690	TINA HEANY	Planning Commission Meetin	3/16/2020		50.00
Vendor 5938 - TINA HEANY Total:					50.00
Vendor: 5866 - T-MOBILE					
100-1205-7655	T-MOBILE	Emergency Asset Tracking 2/21/20 - 3/20/20	3212020		12.75
Vendor 5866 - T-MOBILE Total:					12.75
Vendor: 6100 - TONEY LEWIS					
100-1005-7650	TONEY LEWIS	Council Vehicle Allowance	4/2020		75.00
Vendor 6100 - TONEY LEWIS Total:					75.00
Vendor: 4480 - TONY HAYNES					
100-2121	TONY HAYNES	Deputy MacLean Retirement Party Refund	3252020	202025-Exp/Contribution - R	20.00
Vendor 4480 - TONY HAYNES Total:					20.00
Vendor: 4674 - TYLER TECHNOLOGIES INC					
100-1815-7820	TYLER TECHNOLOGIES INC	Business License Module 4/1/20 - 3/31/21	025-287432		1,350.00
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 4/1/20 - 6/30/20	025-289323		11,684.25
Vendor 4674 - TYLER TECHNOLOGIES INC Total:					13,034.25
Vendor: 0567 - TZEITEL PARAS-CARACCI					
100-1005-7646	TZEITEL PARAS-CARACCI	Council Vehicle Allowance	4/2020		75.00
Vendor 0567 - TZEITEL PARAS-CARACCI Total:					75.00
Vendor: 4484 - U.S. BANK					
100-1405-7610	U.S. BANK	Cecilia Contreras Education (IIMC)	3252020CH		210.00
100-1405-7610	U.S. BANK	Craig Mtg w/Chamber Econ Dev Coord (Peach Cafe)	3252020CH		38.30
100-1405-7612	U.S. BANK	Hightail Lg Data Format Transfer	3252020CH		15.99
100-1405-7802	U.S. BANK	NPDES Marketing Cups (Discountmugs.com)	3252020CH		440.19
100-1405-7802	U.S. BANK	NPDES Marketing Supplies (OTC Brands Inc)	3252020CH		134.67
100-1005-7646	U.S. BANK	Tzeital Paras-Caracci Duarte Hat (FSP Designs)	3252020DJ		16.54

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
100-1020-7712	U.S. BANK	COVID-19 City Hall Banners (Curo Print)	3252020DJ	202024-Comm Information-C	131.40
100-1005-7641	U.S. BANK	John Fasana Sexual Harassment Webinar	3252020KP		25.00
100-1020-7712	U.S. BANK	Hootsuite 3/2/2020 - 4/1/202	3252020KP		14.99
100-1020-7712	U.S. BANK	Census 2020 Giveaways (4Imprint)	3252020KP	202019 - Census 2020- Comm	779.60
100-1020-7726	U.S. BANK	Adobe Creative Cloud	3252020KP		34.99
100-1405-7612	U.S. BANK	Adobe Creative Cloud	3252020KP		76.45
100-1605-7733	U.S. BANK	SC Netflix	3252020KP		8.75
100-1605-7735	U.S. BANK	TC Netflix	3252020KP		12.99
100-1805-7614	U.S. BANK	Admin Srvs Keyboard Cover (Amazon)	3252020KP		7.65
100-1805-7980	U.S. BANK	Microsoft 365 2/27/20 - 3/26/20	3252020KP		12.00
100-1810-7614	U.S. BANK	HR Office Supplies	3252020KP		49.31
100-1810-7671	U.S. BANK	Website Job Ad (CalAPA)	3252020KP		90.00
100-1815-7632	U.S. BANK	Adobe Creative Cloud	3252020KP		340.40
100-1815-7632	U.S. BANK	HR/Michelle-Adobe AcroPro	3252020KP		14.99
100-1815-7830	U.S. BANK	SC Elevator 911-Vonage	3252020KP		22.42
100-1020-7712	U.S. BANK	Spotify Subscription	3252020ME		9.99
100-1605-7012	U.S. BANK	Refund-Lifeguard Instructor Class (City of Irvine)	3252020ME		-287.50
100-1605-7610	U.S. BANK	George Dang CPRS A & I Installation Dinner 2/27/20	3252020ME		35.00
100-1605-7610	U.S. BANK	Jeff Risley CPSI Course Parking (Hyatt Reg LB)	3252020ME		81.00
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf/Expo Parking	3252020ME		15.00
100-1605-7614	U.S. BANK	Desk Protector (Amazon)	3252020ME		38.31
100-1605-7693	U.S. BANK	MYC Dinner 3/2/20 (KFC)	3252020ME		119.31
100-1605-7733	U.S. BANK	SC St Patricks Day Supplies (Amazon)	3252020ME		88.97
100-1605-7733	U.S. BANK	SC 5/20/20 Event (In N Out)	3252020ME		500.00
100-1605-7735	U.S. BANK	TC 3 on 3 Basketball Tournament Medals (Amazon)	3252020ME		48.14
100-1605-7735	U.S. BANK	TC Whistles (Amazon)	3252020ME		9.84
100-1605-7738	U.S. BANK	TC Spring Break Trip (Six Flags Magic Mtn)	3252020ME		1,761.66
100-1605-7741	U.S. BANK	Pickleball Balls (Amazon)	3252020ME		21.89
100-1605-7741	U.S. BANK	Chalk Markers (Amazon)	3252020ME		24.06
100-1605-7741	U.S. BANK	(2 Sets) Pickleball Nets (Amazon)	3252020ME		394.18
100-1605-7741	U.S. BANK	Little All Stars Soccer Paint (Bownet)	3252020ME		413.93
100-1605-7980	U.S. BANK	Parks & Rec Dept Cards (Targe	3252020ME		7.70
100-1610-7616	U.S. BANK	Pool Vacuum Filter (Superior Pool)	3252020ME		176.27
100-1610-7618	U.S. BANK	Yard Camera Monitor Cables (Amazon)	3252020ME		36.23
100-1610-7618	U.S. BANK	Sports Pk Boom Lift Rental (United Rentals)	3252020ME		884.78
100-1610-7618	U.S. BANK	FC Disinfectant Wipes (Amazon)	3252020ME	202024-Bldg Supp-Coronaviru	88.14
Vendor 4484 - U.S. BANK Total:					6,943.53
Vendor: T3872 - VERONICA MENDOZA					
100-2120	VERONICA MENDOZA	CC Rent Deposit Refund	R84196		500.00
Vendor T3872 - VERONICA MENDOZA Total:					500.00
Vendor: 1974 - VISION COMMUNICATIONS CO					
100-1205-7615	VISION COMMUNICATIONS C	EOC Radio Parts	0746140-IN		1,241.03
Vendor 1974 - VISION COMMUNICATIONS CO Total:					1,241.03

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 5483 - WALMART COMMUNITY/SYN CB					
100-1605-7741	WALMART COMMUNITY/SYN	Sports Supplies	06734		114.84
100-1605-7733	WALMART COMMUNITY/SYN	SC St Patricks Day Candy Favo	02863		21.44
100-1605-7733	WALMART COMMUNITY/SYN	Senior Ctr Supplies	00155		5.45
100-1605-7730	WALMART COMMUNITY/SYN	Eggfest 2020 Candy	00156		459.88
100-1605-7730	WALMART COMMUNITY/SYN	Return-Eggfest 2020 Candy	08307		-144.58
100-1605-7730	WALMART COMMUNITY/SYN	Eggfest 2020 Candy	08861		55.34
100-1205-7779	WALMART COMMUNITY/SYN	Youth Event Supplies	03727		194.08
Vendor 5483 - WALMART COMMUNITY/SYN CB Total:					706.45
Vendor: 0237 - WAXIE SANITARY SUPPLY					
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	78941691		64.32
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	78945114		896.65
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	78962242		249.92
100-1610-7618	WAXIE SANITARY SUPPLY	Janitorial Supplies	78992355		845.42
Vendor 0237 - WAXIE SANITARY SUPPLY Total:					2,056.31
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR CO	TC Pest Control 2/2020	7877489		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	CC Pest Control 2/2020	7877490		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	CH Pest Control 2/2020	7877491		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	FC/Pool Pest Control 2/2020	7877492		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	SC Pest Control 2/2020	7877493		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	CC Pest Control Srvcs 3/2020	7958533		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	CH Pest Control Srvcs 3/2020	7958534		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	FC/Pool Pest Control Srvcs 3/2020	7958535		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	SC Pest Control Srvcs 3/2020	7958536		60.00
100-1610-7652	WESTERN EXTERMINATOR CO	TC Pest Control Srvcs 3/2020	7958537		60.00
Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:					600.00
Vendor: 4797 - WEX BANK					
100-1410-7650	WEX BANK	Fuel-CNG 2/1/20 - 2/29/20	64146895		47.85
Vendor 4797 - WEX BANK Total:					47.85
Vendor: 6047 - YESSSENIA FLORES					
100-1605-7744	YESSSENIA FLORES	Teen Nutrition Council	3/2020		100.00
Vendor 6047 - YESSSENIA FLORES Total:					100.00
Fund 100 - GENERAL FUND Total:					619,728.07
Fund: 220 - GAS TAX FUN					
Vendor: 6042 - ELECNOR BELCO ELECTRIC INC					
220-2205-8100	ELECNOR BELCO ELECTRIC INC	Traffic Signal Battery Backup/Ped Button Upgrades	14-0318-004		52,496.94
Vendor 6042 - ELECNOR BELCO ELECTRIC INC Total:					52,496.94
Vendor: 3957 - JCL TRAFFIC SERVICES					
220-2225-7980	JCL TRAFFIC SERVICES	Sign Materials	104137		2,702.68
220-2225-7980	JCL TRAFFIC SERVICES	Sign Materials	104138		4,956.63
220-2210-7811	JCL TRAFFIC SERVICES	Sign Materials (Bike Route)	104165		588.56
Vendor 3957 - JCL TRAFFIC SERVICES Total:					8,247.87
Vendor: 0904 - RKA CONSULTING GROUP					
220-2210-8070	RKA CONSULTING GROUP	ATP Design Cycle 4 (Ped Access/Bike Safety) 2/2020	29806		7,000.00
220-2225-7811	RKA CONSULTING GROUP	ATP Design Cycle 4 (Ped Access/Bike Safety) 2/2020	29806		2,705.00
Vendor 0904 - RKA CONSULTING GROUP Total:					9,705.00
Vendor: 0862 - ZUMAR INDUSTRIES INC					
220-2225-7811	ZUMAR INDUSTRIES INC	Street Maintenance Supplies	87738		2,880.68
Vendor 0862 - ZUMAR INDUSTRIES INC Total:					2,880.68
Fund 220 - GAS TAX FUN Total:					73,330.49

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1570 - A1 MAINTENANCE SERVICES CA					
240-2426-7810	A1 MAINTENANCE SERVICES	Grocery Outlet Ctr Sweeping 3/2020	192827		784.00
Vendor 1570 - A1 MAINTENANCE SERVICES CA Total:					784.00
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
240-2405-7890	COUNTY OF LOS ANGELES DEP	Traffic Signal Maintenance 2/2020	REPW-20030904321		5,287.10
240-2405-7890	COUNTY OF LOS ANGELES DEP	KITS-Traffic Signal Repair 2/2020	REPW-20030904325		132.96
240-2405-7890	COUNTY OF LOS ANGELES DEP	Traffic Signal Maintenance 2/2020	REPW-20030904612		12,656.59
Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					18,076.65
Vendor: 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC					
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Citywide Irrigation Supplies	97370928-001		424.49
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Citywide Weed Abatement	97780867-001		265.29
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Citywide Weed Abatement	97780867-002		527.03
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Spray Gun Parts (Citywide Weed Abatement)	97875330-001		33.88
240-2410-7662	SITEONE LANDSCAPE SUPPLY	Citywide Inventory Supply	97792648-001		68.90
Vendor 5691 - SITEONE LANDSCAPE SUPPLY HOLDING LLC Total:					1,319.59
Vendor: 1521 - WEST COAST ARBORISTS INC					
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Trimming	158231-A		16,632.00
Vendor 1521 - WEST COAST ARBORISTS INC Total:					16,632.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					36,812.24
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
Vendor: 5438 - LDM ASSOCIATES INC					
260-2605-8061	LDM ASSOCIATES INC	FY19/20 ADA Curb Ramp Admin 2/2020	6554	202010-ADA Curb Ramps & (C	700.00
Vendor 5438 - LDM ASSOCIATES INC Total:					700.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					700.00
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
290-2905-7781	LOS ANGELES COUNTY SHERIF	Sheriff Contract 1/2020	202389AL		10,000.00
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					10,000.00
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					10,000.00
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 6172 - COMMERCIAL TRANSPORTATION SERVICES INC					
440-4405-7650	COMMERCIAL TRANSPORTATI	Fleet Inspection Books	3546		350.40
Vendor 6172 - COMMERCIAL TRANSPORTATION SERVICES INC Total:					350.40
Vendor: 3192 - FOOTHILL TRANSIT					
440-4405-8013	FOOTHILL TRANSIT	12th Installment of 3rd Bus 3/2020	F2802-0320		4,523.11
440-4405-7960	FOOTHILL TRANSIT	Duarte Local Service 2/2020	SI007408		20,975.04
Vendor 3192 - FOOTHILL TRANSIT Total:					25,498.15
Fund 440 - PROPOSITION A TRANSIT FUND Total:					25,848.55
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 3192 - FOOTHILL TRANSIT					
460-4605-8013	FOOTHILL TRANSIT	12th Installment of 3rd Bus 3/2020	F2802-0320		2,544.25
460-4605-7960	FOOTHILL TRANSIT	Duarte Local Service 2/2020	SI007408		17,161.39
Vendor 3192 - FOOTHILL TRANSIT Total:					19,705.64
Vendor: 0788 - HOME DEPOT CREDIT SERVICES					
460-4605-7650	HOME DEPOT CREDIT SERVIC	Return (Inv # 7450616)	7212963		-22.96

Council Warrant Register By Vendor

Payment Dates: 03/26/2020 - 04/15/2020

Account Number	Vendor Name	Description (Item)	Payable Number	Project Account Key	Amount
460-4605-7650	HOME DEPOT CREDIT SERVIC	Yard Supplies	7450616		350.37
Vendor 0788 - HOME DEPOT CREDIT SERVICES Total:					327.41
Fund 460 - PROPOSITION C TRANSIT FUND Total:					20,033.05
Grand Total:					786,452.40

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	619,728.07
220 - GAS TAX FUN	73,330.49
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	36,812.24
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	700.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	10,000.00
440 - PROPOSITION A TRANSIT FUND	25,848.55
460 - PROPOSITION C TRANSIT FUND	20,033.05
Grand Total:	786,452.40

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7614	Office Supplies	349.83
100-1005-7641	Travel & Exp - Fasana	25.00
100-1005-7642	Travel & Exp - Finlay	75.00
100-1005-7646	Travel & Exp - Paras	162.69
100-1005-7647	Travel & Exp - Reilly	126.79
100-1005-7648	Travel & Exp - Kang	75.00
100-1005-7649	Travel & Exp - Urias	75.00
100-1005-7650	Travel & Exp - Lewis	75.00
100-1010-7614	Office Supplies	242.98
100-1010-7685	Content Delivery, Netwo	2,861.25
100-1010-7965	Professional Services	2,083.33
100-1010-7980	Other Expenses	2,071.08
100-1015-7680	City Attorney Legal	8,678.07
100-1015-7682	Labor Counsel Legal	5,029.82
100-1015-7684	Code Enforcement Legal	15,053.92
100-1015-7686	Other Legal Services	18,009.88
100-1020-7710	Chamber Of Commerce	1,600.00
100-1020-7712	Community Information	935.98
100-1020-7716	Special Community Even	12,000.00
100-1020-7726	Council Cablecasting	2,784.99
100-1205-7613	Duplications And Photos	1,412.22
100-1205-7614	Office Supplies	152.70
100-1205-7615	Emergency Supplies	1,898.35
100-1205-7650	Vehicle Maintenance	2,994.14
100-1205-7655	Emergency Services	171.68
100-1205-7761	Parking Ticket Collect	4,956.06
100-1205-7762	Parking Pass Kiosk Costs	275.95
100-1205-7779	Youth Programs	339.08
100-1205-7780	Animal Control	5,483.47
100-1205-7781	Contract Law Enforceme	353,475.54
100-1205-7782	Crossing Guard Contract	4,908.27
100-1205-7787	Public Safety Cntr Lease	12,142.00
100-1205-7887	Repairs & Replacements	12.02
100-1205-7980	Other Expenses	39,672.86
100-1405-7610	Travel, Mtgs & Conf	248.30
100-1405-7612	Publications and Dues	92.44
100-1405-7614	Office Supplies	437.51
100-1405-7690	Planning Commission	168.56
100-1405-7800	Building Department Ser	514.00
100-1405-7801	Industrial Waste Inspecti	1,202.86
100-1405-7802	NPDES Requirements	15,418.61
100-1405-7967	Public Works Inspection	1,923.00
100-1405-7969	City Engineer	6,040.00
100-1410-7630	Equipment Rentals	163.98
100-1410-7650	Vehicle Maintenance	2,093.38
100-1410-7656	Emergency Generator	1,047.28

Account Summary

Account Number	Account Name	Payment Amount
100-1410-7810	Street Sweeping	122.00
100-1410-7814	Graffiti Removal	1,567.00
100-1410-7980	Other Expenses	27.36
100-1605-7002	Regular Salaries	76.92
100-1605-7012	Aquatics Salaries	-287.50
100-1605-7610	Travel, Mtgs & Conf	131.00
100-1605-7614	Office Supplies	38.31
100-1605-7693	Youth Council	119.31
100-1605-7728	Americorp's VIP Progra	964.86
100-1605-7730	Special Events	370.64
100-1605-7733	Senior Center	1,277.18
100-1605-7735	Teen Center	932.51
100-1605-7738	Teen Excursions	1,761.66
100-1605-7739	Publicity	3,507.70
100-1605-7741	Sports/Playground Progr	1,768.69
100-1605-7744	Nutrition Program Costs	800.00
100-1605-7980	Other Expenses	7.70
100-1610-7616	Pool Supplies	176.27
100-1610-7617	Pool Chemicals	514.68
100-1610-7618	Building Supplies	5,830.76
100-1610-7636	Uniforms	104.50
100-1610-7652	Building Maint Services	5,877.50
100-1805-7612	Publications and Dues	137.50
100-1805-7614	Office Supplies	86.07
100-1805-7965	Professional Services	1,797.69
100-1805-7980	Other Expenses	12.00
100-1810-7614	Office Supplies	49.31
100-1810-7671	Recruiting Advertisemen	10,790.00
100-1810-7980	Other Expenses	169.00
100-1815-7630	Equipment Lease	1,015.63
100-1815-7632	Software Maintenance	355.39
100-1815-7820	Finance System Support	13,034.25
100-1815-7830	Telephones	22.42
100-1815-7965	Professional Services	8,700.00
100-1815-7980	Other Expenses	200.00
100-1815-8011	Computer Equipment (C	8,287.30
100-1825-7613	Duplications And Photos	1,189.54
100-1825-7626	Postage	163.95
100-1825-7630	Equipment Lease	1,269.22
100-1825-7631	Equipment Maintenance	1,072.33
100-1825-7674	Retiree Health Insurance	2,525.00
100-1825-7980	Other Expenses	60.54
100-2120	Refundable Deposits	1,000.00
100-2121	Pass Through Deposits	2,999.74
100-2124	Gazebo Refundable Dep	50.00
100-2126	Construction and Demol	2,881.26
100-4201	Building Permits	236.60
100-4302	Parking Citations	201.00
100-4402	Community Center Rent	100.00
100-4404	Other Building Rentals	200.00
100-4406	Restroom & Gazebo Ren	50.00
100-4407	Sports Field Rentals	175.00
100-4408	Property Rental	1,710.90
100-4615	Recycling Grants	3,117.51
100-4806	Excursion Fees	460.00
100-4812	Senior Center Fees	360.00
220-2205-8100	Other Capital Improvem	52,496.94
220-2210-7811	Street Maintenance	588.56

Account Summary

Account Number	Account Name	Payment Amount
220-2210-8070	Street Improvements (C	7,000.00
220-2225-7811	Street Maintenance	5,585.68
220-2225-7980	Other Expenses	7,659.31
240-2405-7890	Repairs-Traffic Signal	18,076.65
240-2410-7662	Other Serv-Citywide	1,319.59
240-2410-7909	Tree Trim-Residential	16,632.00
240-2426-7810	Street Sweeping	784.00
260-2605-8061	ADA Curb Ramps (Capita	700.00
290-2905-7781	Contract Law Enforceme	10,000.00
440-4405-7650	Vehicle Maintenance	350.40
440-4405-7960	Foothill Transit Operatio	20,975.04
440-4405-8013	Vehicles (Capital)	4,523.11
460-4605-7650	Vehicle Maintenance	327.41
460-4605-7960	Foothill Tranist Operatio	17,161.39
460-4605-8013	Vehicles	2,544.25
Grand Total:		786,452.40

Project Account Summary

Project Account Key	Payment Amount
None	701,767.36
201903-Bev Recycle 2017-18 CPP-17-087 FY20	1,817.51
201904-Code Enforce Legal-Tobacco Grant	22.40
201904-Vehicle Maintenance-Tobacco Grant	2,994.14
201914-Other Expenses-Cal VIP	38,392.86
201914-Sheriff Contract-Cal VIP	17,381.12
202009- Duarte's Promise - America's Promise Exp	964.86
202010-ADA Curb Ramps & (Construction)	700.00
202013-CERT-Emergency Supplies #EP4051 OPR	602.25
202015-Caltrans Reimb/Connected Corridors Project	209.74
202019 - Census 2020- Community Information	779.60
202021-Earth Day Rev-City of Bradbury	1,300.00
202024-Bldg Supp-Coronavirus Response	88.14
202024-Comm Information-Coronavirus Response	131.40
202024-Comp Equip-Coronavirus Response	5,690.12
202025-Exp/Contribution - RM Retirement	400.00
202026-Special Event-July 3rd 2020	11,500.00
250004 - Property Rent - Nextel Rent (Otis Gordon)	1,710.90
Grand Total:	786,452.40



Proclamation

DMV/DONATE LIFE CALIFORNIA MONTH

WHEREAS, organ, tissue, marrow, and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, more than 112,000 individuals nationwide and more than 21,000 in California are currently on the national organ transplant waiting list, and an average of 17 people die each day while waiting due to the shortage of donated organs; and

WHEREAS, more than 600,000 units of blood per year are needed to meet the need in California, and each year, there are 18,000 patients in need of volunteer marrow donors; and

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas, and small intestine can save up to eight lives; donation of tissue can save and heal the lives of more than 75 others; and a single blood donation can help three people in need; and

WHEREAS, the spirit of giving and the decision to donate are not restricted by age or medical condition; and

WHEREAS, California residents can sign up to be organ, eye, and tissue donors with the state-authorized Donate Life California Donor Registry when applying for or renewing their driver's licenses or ID cards at the California Department of Motor Vehicles;

NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby proclaims April 2020 as DMV/DONATE LIFE CALIFORNIA MONTH in the City of Duarte, and encourages all residents to check "YES" when applying for or renewing their driver's license or I.D. card, or sign up at www.donateLIFecalifornia.org or www.doneVIDAcalifornia.org.

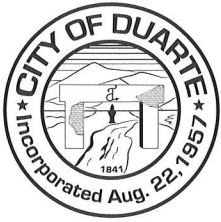
Mayor Samuel Kang

ATTEST:

City Clerk Marla Akana
Duarte, California

April 14, 2020





City of Duarte

1600 Huntington Drive | Duarte, CA 91010 | Bus. 626.357.7931 | Fax 626.358.0018 | www.accessduarte.com

April 14, 2020

San Gabriel Valley Council of Governments
1000 South Freemont Avenue
Unit 42-Building A-10N, Suite 10-210
Alhambra, CA 91803

To Whom It May Concern:

The Duarte City Council is writing to endorse the San Gabriel Valley Consortium on Homelessness to be a recipient of the San Gabriel Valley Council of Government's Regional Housing Trust grant for the Landlord Outreach, Education and Incentive Program in the San Gabriel Valley.

The mission of the San Gabriel Valley Consortium on Homelessness is to facilitate partnerships, educate the community and member agencies, and advocate for appropriate housing services. The SGV Consortium on Homelessness has nearly 200 participating agencies that inform, leverage, coordinate, and integrate together to improve the health and wellness of our communities and address homelessness by building relationships with residents, businesses, city staff, and elected officials to create real solutions. As such, the Consortium is the ideal entity to administer the Landlord Outreach Program in the San Gabriel Valley. By having the Consortium as the administrator for these programs, they will be able to help us in the SGV to standardize our approach and develop best practices that will provide support to landlords and enable agencies to place clients into permanent housing.

The Consortium also has a proven track record for educating their members on issues around homelessness. The Consortium could easily pivot to educating landlords, help them work with their cities, and secure additional housing in the community. This is a win for the cities, a win for the landlords, and obviously a win for the clients that are moved into housing.

The San Gabriel Valley Consortium on Homelessness is respected by a wide range of cohorts that it regularly convenes, educates, and advocates for, and is uniquely positioned to be a successful administrator of the Landlord Outreach Program in the San Gabriel Valley. We look forward to working with the SGV Consortium to end homelessness in our city, as well as the region.

Sincerely,

Mayor Samuel Kang
City of Duarte

Mayor

Samuel Kang

Mayor Pro Tem

Bryan Urias

Councilmembers

John Fasana

Margaret Finlay

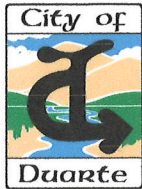
Toney Lewis

Tzeitel Paras-Caracci

Liz Reilly

City Manager

Daniel Jordan



MEMORANDUM

TO: Mayor and City Council

FROM: Amanda Hamilton, Public Works Manager

DATE: April 14, 2020

SUBJECT: Resolution 20-R-08 – A Resolution to Approve Fiscal Year 2020-21 SB 1: The Road Repair and Accountability Act of 2017 Project List

RECOMMENDED ACTION

Staff recommends that the City Council adopt Resolution No. 20-R-08, which adopts a list of projects for fiscal year 2020-21 funded by SB 1: The Road Repair and Accountability Act of 2017.

BACKGROUND

Senate Bill (SB 1) was signed on April 28, 2017 by the Governor of California for the Road Repair and Accountability Act of 2017. This bill was passed to ensure that basic road maintenance, rehabilitation, and critical safety needs are met on both the local and state highway systems. The passage of SB 1 created a new permanent funding source for road maintenance and rehabilitation projects for cities and counties. Each year, cities and counties must adopt via resolution a project list comprised of proposed SB 1 funded projects. For the upcoming fiscal year, the project list must be submitted to the California Transportation Commission (CTC) by May 1, 2020 to be eligible for SB 1 funding.

In January 2018, the pavement management study was completed for the City of Duarte. The pavement management study reviewed each street in the City and provided a pavement condition index (PCI) for each stretch of roadway. When compiling a list for the FY20/21 Street Rehabilitation Project staff focused on streets that had a PCI of streets within the range of 41-59 (Poor Condition).

On March 26, 2019, the Duarte City Council Approved the FY 19/20 SB 1 Project List, which is the same list proposed for this year's FY 20/21. During preliminary utility investigation, it was determined that California American Water had a proposed main line replacement project for this area. To work efficiently with the water provider, staff received approval from the CTC to change the list of streets on the project.

Staff considered the next project on the City's capital improvement plan. The FY 19/20 Street Rehabilitation Project was then altered to include the rehabilitation of streets located in the Mesa. The street segments included:

1. Golden Meadow Drive - from High Mesa Drive to Spinks Canyon Road
2. High Mesa Drive – from Golden Meadow Drive to Spinks Canyon Road
3. Mount Olive Drive – from Spinks Canyon Road to the South City Limit
4. Rim Road – from High Mesa Drive to Spinks Canyon Road
5. Tall Pine – from Spinks Canyon Rd to the end of the cul-de-sac
6. Spinks Canyon Road – from Mount Olive Drive to North City Limit

The FY 19/20 Street Rehabilitation Project (Mesa), was completed in February 2020. Public Works is working with California American Water on their mainline replacement project and will continue to coordinate efficient efforts to minimize impacts to our residents.

ANALYSIS

The FY 20/21 Street Rehabilitation Project will consist of sections of roadways to be resurfaced with an estimated useful life of 20-25 years. The preliminary Engineer's estimate for this work is \$450,000. SB 1 funds will cover most of the project cost, while the remaining amount will be covered under Measure R. The City of Duarte will receive and estimated \$414,604 in SB 1 funding during Fiscal Year 2020-21 but will only allocate \$300,000 to this project. Construction is estimated to begin in January 2021 and be completed in May of 2021.

The fiscal year 2020-21 list of project planned to be funded with Road Maintenance and Rehabilitation Account revenues include:

FY 20/21 Street Rehabilitation Project

1. Miltonwood Ave. from Royal Oaks Dr. to Chesson St.
2. 2nd St. from Highland Ave. to Miltonwood Ave.
3. Chesson St. from Miltonwood Ave. to Bradbourne Ave.
4. Dresden Ave. from Chesson St. to end of street
5. Chimes Ave. from Royal Oaks Dr. to Chesson St.
6. Atlin St. from Chimes Ave. to Bradbourne Ave.
7. Baylor St. from Chimes Ave. to Bradbourne Ave.
8. Bradbourne Ave. from Royal Oaks to end of street

Attachment A: Resolution No. 20-R-08

Attachment B: Map of FY 20/21 Street Rehabilitation Project

RESOLUTION NO.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE
ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2020-21 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of Duarte are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Duarte must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Duarte, will receive and estimated \$414,604 in RMRA funding in Fiscal Year 2020-21 from SB 1; and

WHEREAS, this is the 4th year in which the City of Duarte is receiving SB 1 funding and will enable the City of Duarte to continue essential road maintenance and rehabilitation projects, traffic safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Duarte has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Duarte used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and concentrate on streets that are in poor to failed conditions; and

WHEREAS, the funding from SB 1 will help the City of Duarte maintain and rehabilitate poor to failed streets throughout the City of Duarte this year and similar projects into the future; and

WHEREAS, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City of Duarte's streets and roads are in fair condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a good condition; and maintain a weighted pavement condition of 80 or higher; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the Duarte City Council, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The fiscal year 2020-21 list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues include:

FY 20/21 Street Rehabilitation Project – The rehabilitation project is focused primarily on poor to failed sections of roadway. The project will consist of sections of roadways to be milled and resurfaced. This project is primarily funded with RMRA funds and supplemental funds using Measure R. Construction is estimated to begin in January 2021 and completed in May 2021.

Street Overlay – Estimated useful Life 20-25 years

1. Miltonwood Ave. from Royal Oaks Dr. to Chesson St.
2. 2nd St. from Highland Ave. to Miltonwood Ave.
3. Chesson St. from Miltonwood Ave. to Bradbourne Ave.
4. Dresden Ave. from Chesson St. to end of street
5. Chimes Ave. from Royal Oaks Dr. to Chesson St.
6. Atlin St. from Chimes Ave. to Bradbourne Ave.
7. Baylor St. from Chimes Ave. to Bradbourne Ave.
8. Bradbourne Ave. from Royal Oaks Dr. to end of street

PASSED, APPROVED, AND ADOPTED this 14th day of April, 2020.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

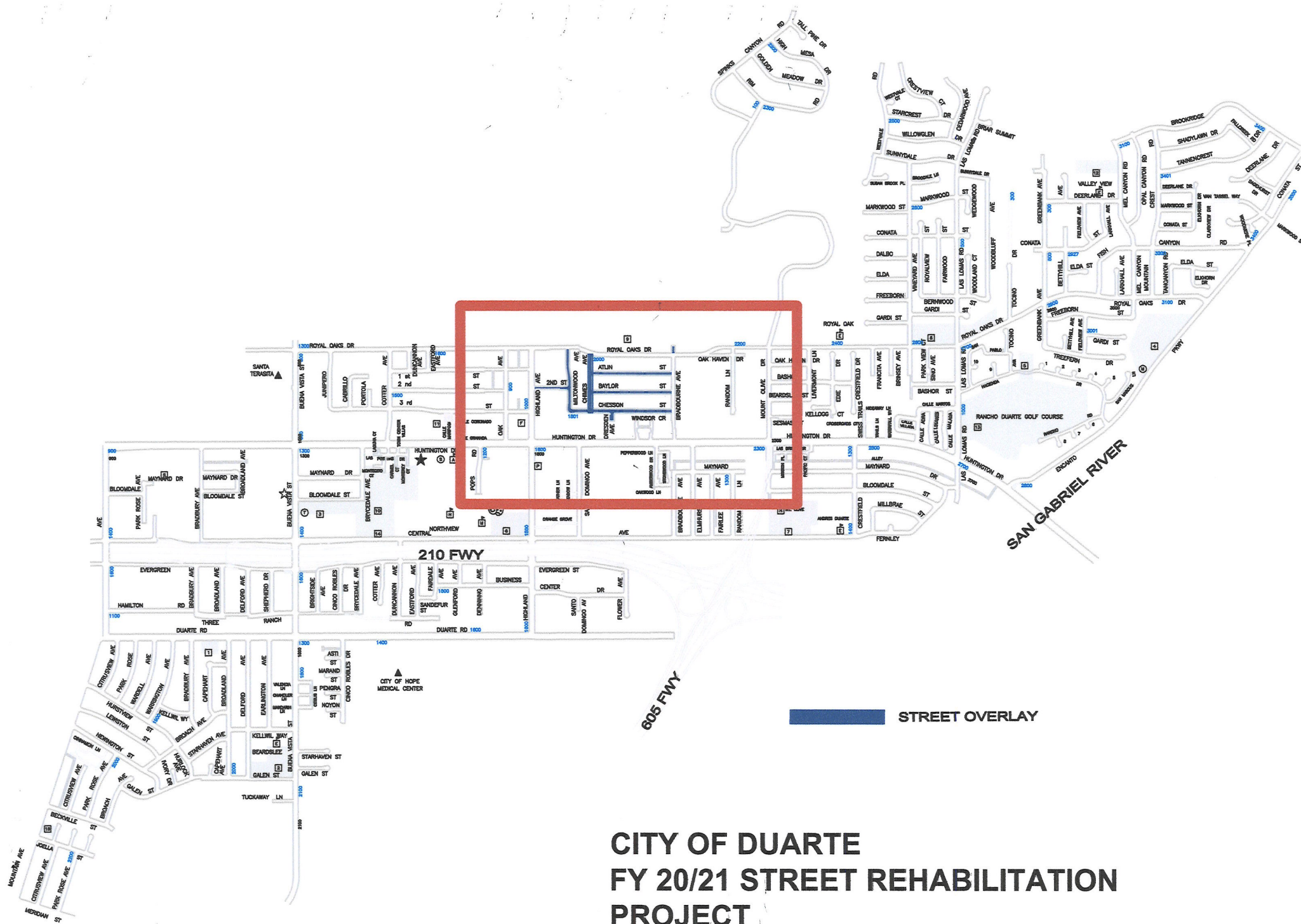
I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 20-R-08 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of April, 2020, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California



CITY OF DUARTE FY 20/21 STREET REHABILITATION PROJECT

RESOLUTION NO. 20-12

**A RESOLUTION OF THE OF THE CITY COUNCIL OF THE CITY OF DUARTE,
CALIFORNIA, DESIGNATING THE APPLICANT'S AGENT FOR THE
PURPOSE OF OBTAINING FEDERAL OR STATE FINANCIAL ASSISTANCE**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUARTE THAT THE

**CITY MANAGER, OR
DIRECTOR OF PUBLIC SAFETY, OR
ASSISTANT CITY MANAGER**

are hereby authorized to execute for and on behalf of the City of Duarte, a public entity established under the laws of the State of California, all documents related to obtaining certain federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act. (See attached Exhibit "A").

BE IT FURTHER RESOLVED THAT the City of Duarte, a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

PASSED, APPROVED, AND ADOPTED this 14th day of April, 2020.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 20-12 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of April, 2020, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE City Council OF THE City of Duarte
(Governing Body) (Name of Applicant)

THAT the City Manager OR
(Title of Authorized Agent)
the Director of Public Safety Services OR
(Title of Authorized Agent)
the Assistant City Manager
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Duarte, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Duarte, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- ☒ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
☐ This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 14th day of April, 2020

Samuel Kang, Mayor

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, Marla Akana, duly appointed and City Clerk of
(Name) (Title)

the City of Duarte, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the City Council of the City of Duarte
(Governing Body) (Name of Applicant)

on the 14th day of April, 2020.

(Signature)

City Clerk
(Title)

AGENDA MEMO

To: Members of the Duarte City Council
From: Daniel Jordan, City Manager and David Cosgrove, City Attorney
Date: April 14, 2020
Re: URGENCY ORDINANCE RE COMMERCIAL EVICTIONS RELATED TO COVID-19

RECOMMENDATION: Consider an Urgency ordinance re-enacting protections for businesses in Duarte facing commercial evictions related to COVID-19, in the face of the Urgency Ordinance No. 896 (adopted March 24, 2020) being superseded by a Governor's Executive Order, but that omitted any coverage of such commercial evictions.

BACKGROUND: On March 24, 2020, the City enacted Urgency Ordinance No. 896, imposing a temporary halt to evictions of residential and commercial tenants due to the threat displacement of renters during the COVID-19 pandemic poses to the public peace, health, or safety. As originally presented by staff, the ordinance related only to residential evictions, but City Council elected to expand the scope to commercial evictions as well. Urgency Ordinance No. 896 provided that if a moratorium on evictions was enacted by either the federal government, the State of California, or the County of Los Angeles, and such moratorium is effective as to the City of Duarte, that Ordinance would automatically expire upon the date such statute, ordinance or law becomes effective as to the City of Duarte.

On March 27, 2020, the Governor issued Executive Order No. N-37-20, which enacted a state-wide moratorium on residential evictions, but did not touch upon commercial evictions. The Governor is apparently following his original inclination on commercial protections, and leaving the decision on this to local jurisdictions. His Executive Order of March 16, 2020, Executive Order N-28-20, provided that local jurisdictions could determine that promoting stability among commercial tenancies is conducive to public health; to help mitigate the economic impacts of COVID-19, but stopped short of actually extending State protections to commercial tenancies. The Governor nevertheless invited local examination, and potential local regulation, on them.

DISCUSSION: The most recent Executive Order on evictions leaves Duarte in a 'gap' situation regarding COVID-19-related eviction protection. By the terms of Urgency Ordinance No. 896, the Governor's action caused its expiration, but commercial tenants do not share the same coverage from evictions residential tenants do under that order. The proposed Urgency Ordinance now presented to Council would close that "gap," and offer commercial tenancies an additional thirty (30) days of eviction protection.

In most other respects, the Urgency Ordinance now under consideration contains the same provisions, and therefore implicates the same policy considerations, as Urgency Ordinance No. 896. Reference is made to the staff presentation provided at the March 24, 2020 meeting on Urgency Ordinance 896 for more details.

The period of protection is 30 days from the effective date, extending the practical reach of the protection to May 14, 2020. As before, the ordinance does not involve the City directly into disputes between landlords and tenants, but offers a tenant's defense on interim basis, that tenants facing eviction may use in any unlawful detainer or eviction proceedings. Also as before,

the ordinance defines a three month “payback” time for rents in arrears accruing under the time the ordinance is in effect, and not paid, but offers no rent forgiveness.

Eligible circumstances for taking advantage of the ordinance's protections are those arising from, or tied to, the COVID-19 pandemic, including if it was caused by the COVID-19 pandemic, the President of the United States' Declaration of National Emergency, the Governor of the State of California's Declaration of State Emergency, the City of Duarte's Proclamation of Local Emergency, or compliance with public health orders related to COVID-19 from local, state, or federal authorities, including compliance with public dictates or policies regarding shutdowns, limitations on gatherings or operations of businesses or groups, social distancing, self-isolation or self-quarantine, or like measures. Tenants are required to provide documented notice and authentication of these circumstances to their landlords.

FISCAL IMPACT: There is no anticipated immediate fiscal effect from enactment of the urgency ordinance. One goal of the ordinance is to protect commercial enterprises in Duarte suffering from COVID-19 impacts. Over the longer term, this is designed to help protect both the sales tax and jobs provided by such businesses, which are critical to the local economy, and anticipated to be important in the post COVID-19 economic recovery that will pose our next challenge, after the immediate health demands of the crisis are past.

ATTACHMENTS:

1. Urgency Ordinance 20-O-04

ORDINANCE NO.

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ENACTED PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTIONS 8634, 36934, AND 36937, TEMPORARILY PROHIBITING THE EVICTION OF A COMMERCIAL TENANT WHO SUFFERS A SUBSTANTIAL LOSS OF INCOME OR SUBSTANTIAL INCREASE IN EXPENSE RELATED TO COVID-19

WHEREAS, COVID-19 (Coronavirus Disease 19) has spread globally to over 117 countries, infecting more than 1.3 million persons and killing more than 76,000 individuals worldwide, with the Center for Disease control reporting more than 330,000 cases, and over 8900 deaths in the U.S., and is likely to spread further before it is controlled,

WHEREAS, on March 4, 2020, the Health Officer of Los Angeles County determined that there is an imminent and proximate threat to the public health from the introduction of COVID-19 in Los Angeles County and declared a Local Health Emergency, and the Los Angeles County Board of Supervisors concurrently proclaimed the existence of a local emergency for the County of Los Angeles; and,

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State of Emergency in response to the COVID-19; and,

WHEREAS, on March 11, 2020 the World Health Organization (WHO) publicly characterized COVID-19 as a pandemic; and,

WHEREAS, as of March 14, 2020, there were 54 cases, including a number by community transmission, in Los Angeles County and deaths related to COVID-19 have been widely reported; and,

WHEREAS, on March 12, 2020, the Governor of the State of California issued Executive Order N-25-20 in a further effort to confront and contain COVID-19 that, among other things, recognized that individuals exposed to COVID-19 may be temporarily unable to work due to illness caused by COVID-19 or quarantines related to COVID-19 and, as a result, may be unable to pay for housing; and,

WHEREAS, Executive Order N-25-20 also ordered residents to heed any orders and guidance by local public health officials, including but not limited to social distancing measures; and,

WHEREAS, Executive Order N-25-20 also provided that local jurisdictions could determine that promoting stability among commercial tenancies is also conducive to public health; to help mitigate the economic impacts of COVID-19; and

WHEREAS, on March 13, 2020, the President of the United States declared a National Emergency due to the continuing spread and the effects of COVID-19; and on March 16, 2020, announced guidelines advising people to avoid gatherings of ten (10) or more persons for a period of fifteen (15) days; and

WHEREAS, on March 16, 2020, Governor Newsom issued Executive Order N-28-20, which indicated local jurisdictions may take additional measures to promote stability and security in the face of the COVID-19 threat; and

WHEREAS, on March 15, 2020, the Governor of the State of California announced via press conference that he was: (1) calling for home isolation for adults over the age of sixty-five and individuals with chronic conditions; (2) directing the closure of bars, brewpubs, wineries, and nightclubs; and (3) calling for restaurants to limit occupancy to half their current allowance and practice social distancing; and,

WHEREAS, effective March 13, 2020 through the end of the 2019-2020 school year, all schools in the Duarte Unified School District are closed to prevent the spread of COVID-19; and,

WHEREAS, on March 17, 2020, the Director of Emergency Services for the City of Duarte proclaimed the existence of a local emergency due to the spread and potential further spread of COVID-19, which the City Council for the City of Duarte ratified at its regular meeting on March 24, 2020; and

WHEREAS, Executive Order N-28-20 suspends limitations on municipal regulation of residential and commercial evictions under such provisions of State law as Civil Code sections 1940 et seq., sections 1954.25 et seq., and Code of Civil Procedure sections 725a and 1161 et seq. relating to evictions arising out of nonpayment of rent or foreclosure arising out of substantial decrease in household or business income, including by reason of layoff or substantial decrease in the number of available working hours or substantial out-of-pocket medical expenses documented to be caused by the COVID-19 pandemic, or by any federal, state, or local government response to the COVID-19 pandemic; and

WHEREAS, the COVID-19-related social distancing measures imposed by federal, state, and municipal agencies (such as school and childcare closures, home isolation, quarantines, and the closure of many workplaces) have resulted and will continue to result in a substantial loss of income for many businesses; and,

WHEREAS, independent of COVID-19, many cities in Los Angeles County, including the City of Duarte, are experiencing a humanitarian crisis of homelessness that would be exacerbated by the displacement of renters or the economic impacts of additional business relocations or closures that may be occasioned by commercial evictions, particularly those arising from businesses that have ceased operations in conformance public health orders; and,

WHEREAS, pursuant to Government Code Section 8634, during a local emergency, the City Council may promulgate orders and regulations necessary to provide for the protection of life and property; and

WHEREAS, pursuant to Government Code Sections 36934 and 36937, a city may adopt an urgency ordinance for the immediate preservation of the public peace, health, or safety; and

WHEREAS, On March 24, 2020, the City enacted Urgency Ordinance No. 896, imposing a temporary halt to evictions of residential and commercial tenants due to the threat displacement of renters during the COVID-19 pandemic poses to the public peace, health, or safety; and,

WHEREAS, on March 27, 2020, the Governor issued Executive Order No. N-37-20, which enacted a state-wide moratorium on residential evictions, but did not touch upon commercial evictions and

WHEREAS, Urgency Ordinance No. 896 provided that if a moratorium on evictions was enacted by either the federal government, the State of California, or the County of Los Angeles, and such moratorium is effective as to the City of Duarte, that Ordinance would automatically expire upon the date such statute, ordinance or law becomes effective as to the City of Duarte; and

WHEREAS, Urgency Ordinance No. 896 therefore expired on the effective date of Executive Order No. N-37-20, leaving commercial tenants in Duarte without its eviction protections;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Recitals

The above recitals are true and correct and are incorporated herein.

SECTION 2. Environmental Review

The City Council finds and determines that the adoption of this Urgency Ordinance is exempt from the California Environmental Quality Act (CEQA) under State CEQA Guidelines Section 15060(c)(2), in that the adoption of this Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment, and is further and independently exempt from the California Environmental Quality Act under State CEQA Guidelines Section 15061(b)(3), in that it can be seen with certainty there is no possibility the adoption of this Ordinance will have a significant effect on the environment.

SECTION 3. Declaration of Facts Constituting Urgency

The adoption of this Urgency Ordinance is necessary to provide for the protection of life and property (as those terms are used in Government Code Section 8634) and necessary for the immediate preservation of the public peace, health, or safety (as those terms are used in Government Code Section 36937(b)) in at least the following respects:

- A. Independent of COVID-19, the City of Duarte is experiencing a housing affordability crisis, which is driving homelessness and displacement of residents to an unprecedented scale.

B. When a household spends more than 30 percent of its income on housing costs (i.e., is “rent burdened”), it has less disposable income for other necessities such as health care. In the event of unexpected circumstances, such as loss of income or health problems, households with a burdensome housing cost are more likely to become homeless. 62% of renter-households in Duarte use more than 30% of their incomes to cover housing costs. Approximately 33% of renter-households spend more than 50 percent of their income on housing costs.

C. As the cost of housing in Southern California continues to rise, homelessness has become more prevalent. In the 2019 Greater Los Angeles Homeless Street Count, 29 homeless individuals were counted in Duarte.

D. The Greater Los Angeles Homeless Street Counts do not include individuals who live with relatives or friends, in nearby hotels, or in other transitional housing, so the actual number of homeless persons in the community may well be higher. During the 2019 - 2020 school year, the Duarte Unified School District reported there were 130 (as of March 2020) children that fit in the latter category

E. One of the most effective ways to address the homeless crisis is to prevent individuals and families from becoming homeless in the first place. To that end, the City has programs to assist families and individuals threatened with homelessness. For example, the City employs a Homeless Outreach Coordinator to assist with connecting the homeless population to L.A. County's Coordinated Entry System. The Homeless Outreach Coordinator conducts outreach both on the street level and through office hours at the City's Public Safety Department location. If an individual or family is currently experiencing homelessness or is about to become homeless, this staff member can connect them to the proper channels for assistance. The City of Duarte also recently entered into a regional agreement with Union Station Homeless Services for additional homeless outreach supports and shelter space. Lastly, the City is working with the San Gabriel Valley Council of Governments to creating opportunities to provide landlord education/outreach and incentive programs, and potential master leasing programs to expand temporary emergency bed spaces.

F. Instability of commercial tenancies is related to homelessness, in that the employees of such businesses frequently rely on the compensation from their employment to pay rents, and sustain households already taxed by the high cost of residential housing in the region, and the relocation or loss of jobs associated with businesses impacted by COVID-19, and response measures to it, exacerbates economic impacts on such employees, threatening consequential residential evictions for tenant who, absent such job income, cannot pay rents.

G. Promotion of stability in commercial tenancies is important in the City of Duarte, given the number of small businesses in the community, and the need to preserve the existing commercial core of businesses, as a foundation not only for the City to recover quickly from losses of sales tax revenues and broader

recessionary pressures expected to occur as a result of immediate shutdowns and curtailment of business activities in compliance with local, state, and federal health orders, but also for the ability to meet the need to attract new commercial tenants, in the Town Center Specific Plan area and elsewhere; and to minimize the job losses that might occur from displacement, relocation, or bankruptcies caused to businesses that might follow commercial evictions caused by socially responsible activities of commercial tenants in response to the COVID-19 crisis; which in turn would exacerbate the impacts of residential evictions and its contributing impact to homelessness.

H. For all of the reasons set forth in the recitals, COVID-19 has become a national, state, and local emergency that will result in a substantial loss of income or expense for many renters, including without limitation:

- a. Commercial Renters who are infected with COVID-19;
- b. Commercial Renters who cannot pursue their businesses due to being quarantined due to contact with or suspected contact with an individual infected with COVID-19;
- c. Commercial Renters who are over the age of 65 and/or who have a chronic condition and are following the Governor's guidance to stay at home until the threat of exposure to COVID-19 has subsided;
- d. Commercial Renters who cannot pursue their businesses due to being without childcare as a result of school (or other childcare) closures;
- e. Commercial Renters who cannot pursue their businesses due to being closed or under reduced staffing in accordance with federal and state orders and guidance to promote social distancing; and
- f. Commercial renters, particularly those whose business activities fall outside of the scope of "essential services" under applicable Executive Orders, or whose business activities have been curtailed, or stopped, by natural consequence of compliance with federal, state, and local mandates for "shelter in place," "safer at home," or similar COVID-19 response measures enacted to impose social distancing and elimination of gatherings to slow the infection rate, preserve the ability of medical and emergency response providers to respond to the crisis, and ultimately, save lives .

I. Evicting commercial renters who are temporarily unable to pay rent due to a COVID-19-related loss of income or expense poses an immediate threat to life, property, and the public peace, health, or safety, in that, it would displace some of Duarte's most vulnerable businesses, compounding the already devastating economic effects of the COVID-19 crisis.. Therefore, it is imperative that the City implement temporary strategies to keep people and businesses housed.

SECTION 4. Temporary Prohibition of Commercial Evictions Caused By Financial Impacts of COVID-19.

- a) Prohibition. During the term of this moratorium, a commercial tenant shall not be evicted for nonpayment of rent when the tenant can demonstrate that he, she, or they have suffered one or more financial impacts related to COVID-19.
- b) Definitions. As used herein, “financial impacts” means a substantial loss of business income due to workplace activity curtailment or closure, loss of customers or income, or extraordinary out-of-pocket expenses. A financial impact is “related to COVID-19” if it was caused by the COVID-19 pandemic, the President of the United States’ Declaration of National Emergency, the Governor of the State of California’s Declaration of State Emergency, the City of Duarte’s Proclamation of Local Emergency, or compliance with public health orders related to COVID-19 from local, state, or federal authorities, including compliance with public dictates or policies regarding shutdowns, limitations on gatherings or operations of businesses or groups, social distancing, self-isolation or self-quarantine, or like measures.
- c) Notice to Landlord. Tenants who wish to avail themselves of the protections afforded by this moratorium must first notify their landlords that they cannot pay rent due to a COVID-19-related financial impact. Within one week of providing this notice, tenants must provide documentation to their landlord(s) corroborating that they have suffered a COVID-19-related financial impact. A statement signed under penalty of perjury outlining the specific details of the COVID-19-related financial impact the tenant has suffered shall constitute sufficient corroborating documentation.
- d) Repayment of Unpaid Rent. This Urgency Ordinance imposes a moratorium on evictions. It is not, and should not be interpreted as, a moratorium on the payment of rent, or any forgiveness of same tenants who avail themselves of the protections afforded by this moratorium shall remain responsible for ultimate payment of rent. Commercial tenants must timely pay all applicable prospective rents for all time periods following the termination of the local emergency or the expiration of this urgency ordinance without extension or renewal, whichever first occurs. For rents in arrears accruing during the period of this moratorium, unless a landlord agrees to a longer repayment term, tenants shall have up to three (3) months after the City of Duarte proclaims the termination of the Local Emergency, or the expiration of this urgency ordinance without extension or renewal, whichever first occurs, to repay any unpaid rent.

SECTION 5. Enforcement & Penalties.

A landlord's failure to comply with this Urgency Ordinance shall render any notice of termination of tenancy issued during the term of this moratorium void. For notices of termination issued during the term of this moratorium, this Urgency Ordinance may be asserted as an affirmative defense in an unlawful detainer action. A landlord's failure to comply with this Urgency Ordinance does not constitute a criminal offense.

SECTION 6. Effective Date.

This Ordinance is declared to be an Urgency Ordinance by authority conferred on the City Council of the City of Duarte by Government Code Sections 8634, 36934, and 36937, and shall be in full force and effect immediately upon its adoption by a four-fifths vote of the City Council.

SECTION 7. Initial Term of Urgency Ordinance; Termination

The moratorium created by this Urgency Ordinance shall be in effect for an initial term of thirty (30) days (May 14, 2020) unless extended by action of the City Council, which may occur at a meeting complying with the interim orders regarding the Brown Act in the Governor's Executive Order No. N-25-20, as amended by Executive Order N-29-20.

If a term of the moratorium is not extended, then it shall automatically expire at 11:59 p.m. on its last day without further action of the City Council.

If during the effective period of this ordinance, a moratorium on commercial evictions is enacted by either the federal government, the State of California, or the County of Los Angeles, and such moratorium is effective as to the City of Duarte, this ordinance shall automatically expire upon the date such statute, ordinance or law becomes effective as to the City of Duarte.

If the City Council proclaims the termination of the Local Emergency based on COVID-19, the moratorium shall automatically cease to be in effect without further action of the City Council.

SECTION 8. Severability.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase, or portion of this Urgency Ordinance is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Urgency Ordinance or any part thereof. The City Council hereby declares that it would have adopted this Urgency Ordinance and each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Urgency Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared

unconstitutional or invalid or ineffective. To this end, the provisions of this Urgency Ordinance are declared to be severable.

SECTION 9. Posting of Ordinance.

The Mayor shall sign this Urgency Ordinance and the City Clerk shall attest and certify to its passage and adoption. The City Clerk shall cause this Urgency Ordinance to be published or posted as required by law. In accordance with Government Code Section 8634, this ordinance and any amendments, extensions, and rescissions thereof shall be given "widespread publicity and notice," including but not limited to providing notice of, and a copy of, the ordinance on the City's website, issuance of a press release to local media, and offering notice of same via local public access television.

PASSED, APPROVED AND ADOPTED this 14th day of April, 2020.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana , City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Urgency Ordinance No. 898 was adopted by the City Council of the City of Duarte at a regular meeting of said Council held on the 14th day of April, 2020, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte

MEMORANDUM

TO: Daniel Jordan, City Manager

FROM: Kristen Petersen, Assistant City Manager

DATE: March 30, 2020

SUBJECT: RESOLUTION NO. 20-R-09 DECLARING THE RESULTS OF THE MARCH 3, 2020 SPECIAL MUNICIPAL ELECTION

Background

On November 26, 2019, the City Council adopted Resolution No. 19-31, calling and giving notice of the March 3, 2020, Special Municipal Election and ordering that a question be submitted to the voters for consideration relating to the *Duarte Public Safety/Essential Services Measure* proposal to institute a $\frac{3}{4}$ -cent transactions and use tax, and requesting that the County Elections Official consolidate and conduct specified election services, including canvass of the results.

The County has completed the canvass of the results, and the appropriate Resolution has been prepared for adoption. On March 27, 2020, the Los Angeles County Registrar-Recorder/County Clerk provided an Official Canvass Certificate and Official Statement of Votes Case of the Election Results, indicating the following. The Statement of Votes Cast shows the total number of ballots cast for Measure D as follows:

Votes		Percent
Yes	2800	54.85%
No	2305	45.15%

The attached Resolution No 20-R-09 declares the results of the Election, with the Los Angeles County Registrar-Recorder/County Clerk's Certificate of Canvass attached as "Exhibit A". Measure D, instituting a $\frac{3}{4}$ -cent transactions and use tax, passed with 54.85% of the vote.

Recommendation

It is recommended that the City Council adopt Resolution No. 20-R-09 with attached "Exhibit A", reciting the fact of the Special Municipal Election held on March 3, 2020, declaring the results and such other matters as provided by law, and declaring that Measure D passed.

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE,
CALIFORNIA, RECITING THE FACT OF THE SPECIAL MUNICIPAL
ELECTION HELD ON MARCH 3, 2020, AND DECLARING THE
RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

WHEREAS, a Special Municipal Election was held and conducted in the City of Duarte, California, on Tuesday, March 3, 2020, as required by law; and

WHEREAS, notice of the election was given in time, form, and manner as provided by law; that voting precincts were properly established; that election officers were appointed by the Registrar of Voters of Los Angeles County, and that in all respects the election was held and conducted and the votes were cast, received, and canvassed, and the returns made and declared in time, form, and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the County Election Department canvassed the returns of the election and has certified the results to this City Council; and the results are received, attached, and made a part hereof as "Exhibit A."

NOW, THEREFORE, the City Council of the City of Duarte, California, does hereby resolve, declare, determine, and order as follows:

Section 1. The whole number of votes cast in the precincts, except vote-by-mail voter ballots, was 2,757. The whole number of vote-by-mail voter ballots cast in the City was 2,635, for total of 5,392 votes cast in the City.

Section 2. The measure voted upon at the election is as follows:

"Duarte Public Safety/Essential Services Measure: Shall the measure to maintain general City services such as 911 emergency response times, sheriff's neighborhood and school patrols; prevent thefts and burglaries; prepare for future wildfires and mud flows; protect local drinking water sources; repair streets and potholes; address homelessness; maintain senior, youth and afterschool programs; approving an ordinance establishing a ¾-cent sales tax providing approximately \$2,600,000 annually until ended by voters; requiring independent audits and all funds benefiting Duarte residents, be adopted?"

Section 3. The number of votes given at each precinct and the number of votes given in the City for and against the measure are listed in the attached Exhibit "A."

Section 4. The City Council does declare and determine that as a result of the election, a majority of the voters voting on the measure relating to increasing the rate of the City's sales tax did vote in favor of it, and that the measure was carried, and shall be deemed adopted and ratified.

Section 5. The City Clerk shall enter on the records of the City Council of the City a statement of the result of the election showing: (1) The whole number of votes cast in the City; (2) The measure voted upon; (3) The number of votes given at each precinct for and against the measure; and (4) The total number of votes given for and against the measure.

Section 6. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED, and ADOPTED this 14th day of April, 2020.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 20-09 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of April, 2020, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

Los Angeles County *Registrar-Recorder/County Clerk*

Certificate of the Canvass of the Election Returns

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I did canvass the returns of the votes cast for each elective office and/or measure(s) for

Duarte City

at the Presidential Primary Election, held on the 3rd day of March, 2020.

I FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction, and that the whole number of votes cast for each candidate and/or measure(s) in said jurisdiction in each of the respective precincts therein, and the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this
27th day of March, 2020.



Dean Logan

DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles



Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN
Registrar-Recorder/County Clerk

March 27, 2020

Ms. Marla Akana, City Clerk
City of Duarte
1600 Huntington Drive
Duarte, California 91010

Dear Ms. Akana:

Enclosed are the Official Canvass Certificate and the Official Statement of Votes Cast by precinct for the City of Duarte Special Municipal Election consolidated with the Presidential Primary Election held on March 3, 2020.

Please call the Election Planning Section at (562) 462-2317, if you have any questions.

Sincerely,

DEAN C. LOGAN
Registrar-Recorder/County Clerk


TIMMY DANG, Head
Election Planning Section

Enclosures
Official Canvass Certificate
Official Statement of Votes Cast

Los Angeles County Registrar-Recorder/County Clerk

Certificate of the Canvass of the Election Returns

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, State of California, do hereby certify that the attached is a full, true and correct Canvass of Election Returns for the **PRESIDENTIAL PRIMARY ELECTION** held on March 3, 2020. I further certify that I have completed the canvassing of all votes cast for all candidates for the following offices and all votes cast for and against the following measures:

PARTISAN CANDIDATES FOR THE DEMOCRATIC, REPUBLICAN, AMERICAN INDEPENDENT, GREEN, LIBERTARIAN, AND PEACE & FREEDOM PARTIES

Presidential Preference

Members of the County Central Committee

Democratic 36th, 38th, 39th, 41st, 43rd, 45th, 46th, 48th – 54th, 57th – 59th, 62nd – 64th, 66th and 70th Assembly Districts

Republican 38th, 54th, 66th and 70th Assembly Districts

VOTER-NOMINATED CANDIDATES

United States Representative 23rd, 25th – 30th, 32nd – 35th, 37th – 40th, 43rd, 44th and 47th Districts

State Senator 21st, 23rd, 25th, 27th, 29th, 33rd and 35th Districts

Member of the State Assembly 36th, 38th, 39th, 41st, 43rd – 46th, 48th – 55th, 57th – 59th, 62nd – 64th, 66th and 70th Districts

NONPARTISAN CANDIDATES

District Attorney

Supervisor 2nd, 4th and 5th Districts

Judge of the Superior Court 17, 42, 72, 76, 80, 97, 129, 131, 141, 145, 150 and 162 (Office Nos.)

STATEWIDE MEASURE

13

COUNTYWIDE MEASURES

Los Angeles County Fire District – Measure FD

Los Angeles County Sheriff Civilian Oversight Commission Ordinance – Measure R

AUTHORITY

Local Public Schools Funding Authority – Measure SP

(Continued on next page)

GENERAL AND SPECIAL MUNICIPAL ELECTIONS

Alhambra City – Measure AL
Artesia City – Measures AA and BB
Avalon City (City Council), U/T 3/8/22, Mayor and Measures SS, E and F
Azusa City (City Council), Mayor and Measure Z
Bell City (City Council) and Measure TT
Beverly Hills City (City Council)
Calabasas City – Measure N
Cerritos City (City Council) and Measure C
Commerce City (City Council)
Covina City (City Council)
Culver City – Measure CC
Duarte City – Measure D
El Monte City – Measure PC
El Segundo City (City Council), City Clerk, Treasurer and Measure T
Gardena City (City Council) and Measure G
Glendale City (City Council) Regular and U/T 3/3/22, BOE, Trustee Areas A and E and BOT, Trustee Areas 1 and 5
Glendora City (City Council) District 2
Hawaiian Gardens City – Measure HG
Huntington Park City (City Council)
La Cañada Flintridge City (City Council)
La Mirada City (City Council) Districts 3, 4 and 5
La Verne (City Council), Mayor and Measure LV
Lakewood City (City Council) and Measure L
Long Beach City (City Council) Districts 2, 6 and 8 and Measures A and B
Los Angeles City (City Council) Districts 2, 4, 6, 8, 10, 12, and 14 and Board of Education, Districts 1, 3, 5 and 7
Monrovia City (City Council) and Mayor
Montebello City – Measure H
Monterey Park City (City Council) Districts 2, 3 and 4 and Measures GG, HH and II
Norwalk City (City Council) and Measure P
Paramount City (City Council) and Measure Y
Pasadena City (City Council) Districts 1, 2, 4 and 6 and Mayor
San Dimas City (City Council), Mayor and Measure SD
San Fernando City – Measure MJ
San Gabriel City (City Council) and Measure SG
South Gate City (City Council)
Torrance City (City Council) Districts 2, 4 and 6 and Measures J, Q, U and X
West Covina City – Measure WC
Whittier City (City Council) Districts 1 and 3, Mayor and Measure W

(Continued on next page)

SCHOOL DISTRICT ELECTIONS

Arcadia Unified School District Board of Education
Burbank Unified School District – Measure I
Compton Unified School District Governing Board Member, Trustee Areas C, D and F
Fullerton Joint Union High School District – Measure K
Garvey School District Governing Board Member
Keppel Union School District – Measure SF
La Cañada Unified School District – Measure LC
Las Virgenes Unified School District – Measure V
Lawndale Elementary School District – Measure EE
Long Beach Unified School District Governing Board Member, Districts 2 and 4
Lowell Joint School District – Measure O
Mountain View School District – Measure M
Palos Verdes Peninsula Unified School District – Measure PV
Pasadena Area Community College District, Governing Board Member, Trustee Areas 2 and 4
San Marino Unified School District – Measure S
Sulphur Springs Union School District – Measure US

SPECIAL DISTRICT ELECTION

Antelope Valley Healthcare District – Measure AV

I further certify that the total ballots cast in the County of Los Angeles is as follows:

**VOTE AT POLLS
BALLOTS CAST**

980,875

**VOTE BY MAIL
BALLOTS CAST**

1,141,594

**TOTAL
BALLOTS CAST**

2,122,469

I further certify that, because an insufficient number of candidates filed for the following County Central Committee offices, the persons who did file as candidates should be declared elected pursuant to Sections 7228, 7423, and 7772.1 of the California Elections Code:

Democratic		44th and 55th	Assembly Districts
Republican	36th, 39th, 41st, 43rd – 46th, 48th – 53rd, 55th, 57th – 59th and 62nd – 64th		Assembly Districts
Peace & Freedom	36th, 38th, 39th, 41st, 43rd – 46th, 48th – 55th, 57th – 59th, 62nd – 64th, 66th and 70th		Assembly Districts
Green	18th, (20th, 23rd & 25th), 21st, 22nd, 24th, 26th, 27th, (29th & 32nd), 30th, 33rd and (34th & 35th)		Senate Districts

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this 27th day of March, 2020.



Dean C. Logan
DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles

[illegible]

[illegible]

MEMORANDUM

TO: Daniel Jordan, City Manager

FROM: Kristen Petersen, Assistant City Manager

DATE: March 30, 2020

SUBJECT: **Agreements with CDTFA for Implementation and Examination of City's Local and Transactions Use Tax and Reading of Ordinance No. 20-O-03**

Background

On March 3, 2020, Duarte voters approved Measure D, which authorizes a $\frac{3}{4}$ -cent transactions and use tax to become effective July 1, 2020. In order to begin receiving the tax, it is necessary for the City to complete several administrative steps, including entering into agreements with CDTFA for the collection and administration of the tax, and approving the Ordinance that amends the City's Municipal Code relating to the Transactions and Use Tax.

The CDTFA is the state agency responsible for overseeing the collection and reporting of all sales taxes through the State. In its role as administrator, CDTFA collects sales taxes from retailers throughout the State and remits these revenue to cities, counties and special districts, as applicable. To that end, in order for the City of Duarte to begin receiving Measure D revenues in July 2020, it is necessary to approve the following documents required by the CDTFA:

1. Resolution No. 20-R-10:
 - A. Agreement for the Preparation to Administer and Operate the City's Transactions and Use Tax
 - B. Agreement for the State Administration of City Transactions and Use Taxes
2. Resolution No. 20-R-11:
Resolution Authorizing the Examination of Sales, Use and Transactions Tax Records
3. Ordinance No. 20-O-03 (when adopted, it will become Ordinance No. 897):
Amendment to the Duarte Municipal Code Relating to the Transactions and Use Tax

By approving the proposed Resolutions and Ordinance noted above, the City can proceed with the next steps necessary in implementing and collecting revenues for the Measure D $\frac{3}{4}$ cent transactions and use tax.

Fiscal Impact

The voter-approved Measure D transactions and use tax will take effect July 1, 2020. It is estimated that approximately \$2.6 million in revenues will be collected in Fiscal Year 2020-21 and annually, in future years.

The agreement with CDTFA to perform the necessary preparatory work to implement the tax includes that the cost will be no more than \$175,000. However, the actual cost will likely be less, as it will be split amongst the number of agencies that are implementing a tax at the same time.

Recommendation

It is recommended that the City Council adopt Resolutions Nos. 20-10 and 20-11, and to introduce, waive further reading, and read by title only Ordinance No. 20-O-03.

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE,
CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE
AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND
FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL
TRANSACTIONS AND USE TAX**

WHEREAS, on April 14, 2010, the City Council approved Ordinance No. 897 amending the City's Municipal Code and providing for a local transactions and use tax; and

WHEREAS, the California Department of Tax and Fee Administration (Department) administers and collects the transactions and use taxes for all applicable jurisdictions within the State; and

WHEREAS, the Department will be responsible to administer and collect the transactions and use tax for the City; and

WHEREAS, the Department requires that the City enter into a "Preparatory Agreement" and an "Administration Agreement" prior to implementation of said taxes; and

WHEREAS, the Department requires that the City Council authorize the agreements;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Duarte that the "Preparatory Agreement" attached as Exhibit A, and the "Administrative Agreement" attached as Exhibit B are hereby approved, and the City Manager is hereby authorized to execute each agreement.

PASSED, APPROVED and ADOPTED this 14th day of April, 2020.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 20-10 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of April, 2020, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

**AGREEMENT FOR PREPARATION TO ADMINISTER AND OPERATE
CITY'S TRANSACTIONS AND USE TAX ORDINANCE**

In order to prepare to administer a transactions and use tax ordinance adopted in accordance with the provision of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code, the City of Duarte, hereinafter called *City*, and the CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION, hereinafter called *Department*, do agree as follows:

1. The Department agrees to enter into work to prepare to administer and operate a transactions and use tax in conformity with Part 1.6 of Division 2 of the Revenue and Taxation Code which has been approved by a majority of the electors of the City and whose ordinance has been adopted by the City.

2. City agrees to pay to the Department at the times and in the amounts hereinafter specified all of the Department's costs for preparatory work necessary to administer the City's transactions and use tax ordinance. The Department's costs for preparatory work include costs of developing procedures, programming for data processing, developing and adopting appropriate regulations, designing and printing forms, developing instructions for the Department's staff and for taxpayers, and other appropriate and necessary preparatory costs to administer a transactions and use tax ordinance. These costs shall include both direct and indirect costs as specified in Section 11256 of the Government Code.

3. Preparatory costs may be accounted for in a manner which conforms to the internal accounting and personnel records currently maintained by the Department. The billings for costs may be presented in summary form. Detailed records of preparatory costs will be retained for audit and verification by the City.

4. Any dispute as to the amount of preparatory costs incurred by the Department shall be referred to the State Director of Finance for resolution, and the Director's decision shall be final.

5. Preparatory costs incurred by the Department shall be billed by the Department periodically, with the final billing within a reasonable time after the operative date of the ordinance. City shall pay to the Department the amount of such costs on or before the last day of the next succeeding month following the month when the billing is received.

6. The amount to be paid by City for the Department's preparatory costs shall not exceed one hundred seventy-five thousand dollars (\$175,000) (Revenue and Taxation Code Section 7272.)

7. Communications and notices may be sent by first class United States mail. Communications and notices to be sent to the Department shall be addressed to:

California Department of Tax and Fee Administration
P.O. Box 942879 MIC: 27
Sacramento, California 94279-0027

Attention: Supervisor
Local Revenue Branch

Communications and notices to be sent to City shall be addressed to:

City of Duarte
1600 Huntington Drive
Duarte, California 91010

Attention: Director
Administrative Services Department

8. The date of this agreement is the date on which it is approved by the Department of General Services. This agreement shall continue in effect until the preparatory work necessary to administer City's transactions and use tax ordinance has been completed and the Department has received all payments due from City under the terms of this agreement.

CITY OF Duarte

CALIFORNIA DEPARTMENT OF TAX
AND FEE ADMINISTRATION

By _____
(Signature)

By _____
Administrator
Local Revenue Branch

Daniel Jordan
(Typed Name)

City Manager
(Title)

**AGREEMENT FOR STATE ADMINISTRATION
OF CITY TRANSACTIONS AND USE TAXES**

The City Council of the City of Duarte has adopted, and the voters of the City of Duarte (hereafter called "City" or "District") have approved by the required majority vote, the City of Duarte Transactions and Use Tax Ordinance (hereafter called "Ordinance"), a copy of which is attached hereto. To carry out the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code and the Ordinance, the California State Department of Tax and Fee Administration, (hereinafter called the "Department") and the City do agree as follows:

**ARTICLE I
DEFINITIONS**

Unless the context requires otherwise, wherever the following terms appear in the Agreement, they shall be interpreted to mean the following:

1. "District taxes" shall mean the transactions and use taxes, penalties, and interest imposed under an ordinance specifically authorized by Revenue and Taxation Code Section 7285.9, and in compliance with Part 1.6, Division 2 of the Revenue and Taxation Code.

2. "City Ordinance" shall mean the City's Transactions and Use Tax Ordinance referred to above and attached hereto, Ordinance No. 897, as amended from time to time, or as deemed to be amended from time to time pursuant to Revenue and Taxation Code Section 7262.2.

**ARTICLE II
ADMINISTRATION AND COLLECTION
OF CITY TAXES**

A. Administration. The Department and City agree that the Department shall perform exclusively all functions incident to the administration and operation of the City Ordinance.

B. Other Applicable Laws. City agrees that all provisions of law applicable to the administration and operation of the Department Sales and Use Tax Law which are not inconsistent with Part 1.6 of Division 2 of the Revenue and Taxation Code shall be applicable to the administration and operation of the City Ordinance. City agrees that money collected pursuant to the City Ordinance

may be deposited into the State Treasury to the credit of the Retail Sales Tax Fund and may be drawn from that Fund for any authorized purpose, including making refunds, compensating and reimbursing the Department pursuant to Article IV of this Agreement, and transmitting to City the amount to which City is entitled.

C. Transmittal of money.

1. For the period during which the tax is in effect, and except as otherwise provided herein, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City periodically as promptly as feasible, but not less often than twice in each calendar quarter.

2. For periods subsequent to the expiration date of the tax whether by City's self-imposed limits or by final judgment of any court of the State of California holding that City's ordinance is invalid or void, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City not less than once in each calendar quarter.

3. Transmittals may be made by mail or electronic funds transfer to an account of the City designated and authorized by the City. A statement shall be furnished at least quarterly indicating the amounts withheld pursuant to Article IV of this Agreement.

D. Rules. The Department shall prescribe and adopt such rules and regulations as in its judgment are necessary or desirable for the administration and operation of the City Ordinance and the distribution of the district taxes collected thereunder.

E. Preference. Unless the payor instructs otherwise, and except as otherwise provided in this Agreement, the Department shall give no preference in applying money received for state sales and use taxes, state-administered local sales and use taxes, and district transactions and use taxes owed by a taxpayer, but shall apply moneys collected to the satisfaction of the claims of the State, cities, counties, cities and counties, redevelopment agencies, other districts, and City as their interests appear.

F. Security. The Department agrees that any security which it hereafter requires to be furnished by taxpayers under the State Sales and Use Tax Law will be upon such terms that it also will be available for the payment of the claims of City for district taxes owing to it as its interest appears. The Department shall not be required to change the terms of any security now held by it, and City shall not participate in any security now held by the Department.

G. Records of the Department.

When requested by resolution of the legislative body of the City under section 7056 of the Revenue and Taxation Code, the Department agrees to permit authorized personnel of the City to examine the records of the Department, including the name, address, and account number of each seller holding a seller's permit with a registered business location in the City, pertaining to the ascertainment of transactions and use taxes collected for the City. Information obtained by the City from examination of the Department's records shall be used by the City only for purposes related to the collection of transactions and use taxes by the Department pursuant to this Agreement.

H. Annexation. City agrees that the Department shall not be required to give effect to an annexation, for the purpose of collecting, allocating, and distributing District transactions and use taxes, earlier than the first day of the calendar quarter which commences not less than two months after notice to the Department. The notice shall include the name of the county or counties annexed to the extended City boundary. In the event the City shall annex an area, the boundaries of which are not coterminous with a county or counties, the notice shall include a description of the area annexed and two maps of the City showing the area annexed and the location address of the property nearest to the extended City boundary on each side of every street or road crossing the boundary.

ARTICLE III

ALLOCATION OF TAX

A. Allocation. In the administration of the Department's contracts with all districts that impose transactions and use taxes imposed under ordinances, which comply with Part 1.6 of Division 2 of the Revenue and Taxation Code:

1. Any payment not identified as being in payment of liability owing to a designated district or districts may be apportioned among the districts as their interest appear, or, in the discretion of the Department, to all districts with which the Department has contracted using ratios reflected by the distribution of district taxes collected from all taxpayers.

2. All district taxes collected as a result of determinations or billings made by the Department, and all amounts refunded or credited may be distributed or charged to the respective

districts in the same ratio as the taxpayer's self-declared district taxes for the period for which the determination, billing, refund or credit applies.

B. Vehicles, Vessels, and Aircraft. For the purpose of allocating use tax with respect to vehicles, vessels, or aircraft, the address of the registered owner appearing on the application for registration or on the certificate of ownership may be used by the Department in determining the place of use.

ARTICLE IV

COMPENSATION

The City agrees to pay to the Department as the State's cost of administering the City Ordinance such amount as is provided for by law. Such amounts shall be deducted from the taxes collected by the Department for the City.

ARTICLE V

MISCELLANEOUS PROVISIONS

A. Communications. Communications and notices may be sent by first class United States mail to the addresses listed below, or to such other addresses as the parties may from time to time designate. A notification is complete when deposited in the mail.

Communications and notices to be sent to the Department shall be addressed to:

California State Department of Tax and Fee Administration
P.O. Box 942879
Sacramento, California 94279-0027
Attention: Administrator
Local Revenue Branch

Communications and notices to be sent to the City shall be addressed to:

City of Duarte
1600 Huntington Drive
Duarte, California 91010
Attention: Director
Administrative Services Department

Unless otherwise directed, transmittals of payment of District transactions and use taxes will be sent to the address above.

B. Term. The date of this Agreement is the date on which it is approved by the Department of General Services. The Agreement shall take effect on July 1, 2020. This Agreement shall continue until December 31 next following the expiration date of the City Ordinance, and shall thereafter be renewed automatically from year to year until the Department completes all work necessary to the administration of the City Ordinance and has received and disbursed all payments due under that Ordinance.

C. Notice of Repeal of Ordinance. City shall give the Department written notice of the repeal of the City Ordinance not less than 110 days prior to the operative date of the repeal.

ARTICLE VI
ADMINISTRATION OF TAXES IF THE
ORDINANCE IS CHALLENGED AS BEING INVALID

A. Impoundment of funds.

1. When a legal action is begun challenging the validity of the imposition of the tax, the City shall deposit in an interest-bearing escrow account, any proceeds transmitted to it under Article II. C., until a court of competent jurisdiction renders a final and non-appealable judgment that the tax is valid.

2. If the tax is determined to be unconstitutional or otherwise invalid, the City shall transmit to the Department the moneys retained in escrow, including any accumulated interest, within ten days of the judgment of the trial court in the litigation awarding costs and fees becoming final and non-appealable.

B. Costs of administration. Should a final judgment be entered in any court of the State of California, holding that City's Ordinance is invalid or void, and requiring a rebate or refund to taxpayers of any taxes collected under the terms of this Agreement, the parties mutually agree that:

1. Department may retain all payments made by City to Department to prepare to administer the City Ordinance.

2. City will pay to Department and allow Department to retain Department's cost of administering the City Ordinance in the amounts set forth in Article IV of this Agreement.

3. City will pay to Department or to the State of California the amount of any taxes plus interest and penalties, if any, that Department or the State of California may be required to rebate or refund to taxpayers.

4. City will pay to Department its costs for rebating or refunding such taxes, interest, or penalties. Department's costs shall include its additional cost for developing procedures for processing

the rebates or refunds, its costs of actually making these refunds, designing and printing forms, and developing instructions for Department's staff for use in making these rebates or refunds and any other costs incurred by Department which are reasonably appropriate or necessary to make those rebates or refunds. These costs shall include Department's direct and indirect costs as specified by Section 11256 of the Government Code.

5. Costs may be accounted for in a manner, which conforms to the internal accounting, and personnel records currently maintained by the Department. The billings for such costs may be presented in summary form. Detailed records will be retained for audit and verification by City.

6. Any dispute as to the amount of costs incurred by Department in refunding taxes shall be referred to the State Director of Finance for resolution and the Director's decision shall be final.

7. Costs incurred by Department in connection with such refunds shall be billed by Department on or before the 25th day of the second month following the month in which the judgment of a court of the State of California holding City's Ordinance invalid or void becomes final. Thereafter Department shall bill City on or before the 25th of each month for all costs incurred by Department for the preceding calendar month. City shall pay to Department the amount of such costs on or before the last day of the succeeding month and shall pay to Department the total amount of taxes, interest, and penalties refunded or paid to taxpayers, together with Department costs incurred in making those refunds.

CITY OF DUARTE

By _____
(Signature)

Daniel Jordan
(Typed Name)

City Manager
(Title)

CALIFORNIA STATE DEPARTMENT OF
TAX AND FEE ADMINISTRATION

By _____
Administrator
Local Revenue Branch

RESOLUTION NO.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
DUARTE, CALIFORNIA, AUTHORIZING THE EXAMINATION OF
TRANSACTIONS (SALES) AND USE TAX RECORDS**

WHEREAS, pursuant to Ordinance No. 897 of the City of Duarte adopted April 14, 2020, hereinafter called District and Section 7285.9 of the Revenue and Taxation Code, the District entered into a contract with the California Department of Tax and Fee Administration (CDTFA) to perform all functions incident to the administration and operation of the Transactions and Use Tax Ordinance; and

WHEREAS, the District deems it desirable and necessary for authorized representatives of the District to examine confidential transactions and use tax records of the California Department of Tax and Fee Administration pertaining to transactions and use taxes collected by the Board for the District pursuant to that contract; and

WHEREAS, Section 7056 of the Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of California Department of Tax and Fee Administration records, and establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the transactions and use tax records of the Board:

NOW, THEREFORE, IT IS RESOLVED AND ORDERED AS FOLLOWS:

Section 1. That the City Manager and Assistant City Manager, or other officer or employee of the District designated in writing by the City Manager to the California Department of Tax and Fee Administration (hereinafter referred to as the CDTFA) is hereby appointed to represent the District with authority to examine transactions and use tax records of the CDTFA pertaining to transactions and use taxes collected for the District by the CDTFA pursuant to the contract between the District and the CDTFA. The information obtained by examination of CDTFA records shall be used only for purposes related to the collection of the District's transactions and use taxes by the CDTFA pursuant to the contract.

Section 2. That the City Manager and Assistant City Manager, or other officer or employee of the District designated in writing by the City Manager to the California Department of Tax and Fee Administration is hereby appointed to represent the District with authority to examine those transactions and use tax records of the Board for purposes related to the following governmental functions of the District:

- (a) City administration
- (b) Revenue management and budgeting
- (c) Community and economic development
- (d) Business license tax administration

The information obtained by examination of Board records shall be used only for those governmental functions of the District listed above.

Section 3. That Hinderliter, de Llamas & Associates is hereby designated to examine the transactions and use tax records of the California Department of Tax and Fee Administration

pertaining to transactions and use taxes collected for the District by the Board. The person or entity designated by this section meets all of the following conditions:

- (a) Has an existing contract with the District to examine those transactions and use tax records;
- (b) Is required by that contract to disclose information contained in, or derived from, those transactions and use tax records only to the officer or employee authorized under Sections 1 or 2 of this resolution to examine the information;
- (c) Is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- (d) Is prohibited by that contract from retaining the information contained in, or derived from, those transactions and use tax records after that contract has expired.

Section 4. That this resolution supersedes all prior transactions and use tax resolutions of the District adopted pursuant to subdivision (b) of Revenue and Taxation Section 7056.

BE IT FURTHER RESOLVED that the information obtained by examination of Board records shall be used only for purposes related to the collection of District's transactions and use taxes by the Board pursuant to the contracts between the District and Board.

APPROVED and ADOPTED this 14th day of April, 2020.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 20-11 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 14th day of April, 2020, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

ORDINANCE NO. 897

AN ORDINANCE OF THE CITY OF DUARTE
IMPOSING A GENERAL TRANSACTIONS AND USE TAX TO BE
ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF
TAX AND FEE ADMINISTRATION

Section 1. Chapter 3.06 is hereby added to Title 3 the Duarte Municipal Code with the following provisions

3.06.010. TITLE. This ordinance shall be known as the Duarte General Transactions and Use Tax Ordinance. The city of Duarte hereinafter shall be called "City." This ordinance shall be applicable in the incorporated territory of the City.

3.06.020. OPERATIVE DATE. "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance, the date of such adoption being as set forth below.

3.06.030. PURPOSE. This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax increase in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.9 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax increase at an election called for that purpose.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax increase and provides a measure therefore that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

3.06.040. CONTRACT WITH STATE. Prior to the operative date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

3.06.050. TRANSACTIONS TAX RATE. For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of 0.75% of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

3.06.060. PLACE OF SALE. For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

3.06.070. USE TAX RATE. An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of 0.75% of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

3.06.080. ADOPTION OF PROVISIONS OF STATE LAW. Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

3.06.090. LIMITATIONS ON ADOPTION OF STATE LAW AND COLLECTION OF USE TAXES. In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Treasury, or the Constitution of the State of California;

2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Ordinance.

3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

1. "A retailer engaged in business in the District" shall also include any retailer that, in the preceding calendar year or the current calendar year, has total combined sales of tangible personal property in this state or for delivery in the State by the retailer and all persons related to the retailer that exceeds five hundred thousand dollars (\$500,000). For purposes of this section, a person is related to another person if both persons are related to each other pursuant to Section 267(b) of Title 26 of the United States Code and the regulations thereunder.

3.06.100. PERMIT NOT REQUIRED. If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

3.06.110. EXEMPTIONS AND EXCLUSIONS.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:

- a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

- b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.
 3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
 4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.
 5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
 6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.
 7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.
- D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

Section 2 AMENDMENTS. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and

Taxation Code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

Section 3. ENJOINING COLLECTION FORBIDDEN. No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

Section 4. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 5. EFFECTIVE DATE. This ordinance relates to the levying and collecting of the City transactions and use taxes and shall take effect immediately.

Section 6. INDEPENDENT AUDITS. The City shall at least annually retain an auditor independent of the City to audit the accounting of the receipt and expenditures of the proceeds of the tax imposed by this Ordinance to ensure compliance with its requirements. The City Council shall discuss the auditor's report at a regular Council meeting and the report shall be posted to the City's website.

PASSED AND ADOPTED by the City Council of the City of Duarte, State of California, on April 14, 2020, by the following vote:

AYES:

NOES:

ABSENT:

Mayor Samuel Kang

Attest: _____

City Clerk Marla Akana
City of Duarte, California

Duarte City Councilmember Meeting Attendance Report

Per Government Code Section 53232.3 (d): Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

City Council Agenda dated April 14, 2020

COUNCILMEMBER NAME	EVENT DESCRIPTION	DATE OF EVENT	PURPOSE/VALUE
Sam Kang	None reported as of April 8, 2020		
Bryan Urias	None reported as of April 8, 2020		
Tzeitel Paras-Caracci	None reported as of April 8, 2020		
John Fasana	None reported as of April 8, 2020		
Liz Reilly	None reported as of April 8, 2020		
Margaret Finlay	None reported as of April 8, 2020		
Toney Lewis	None reported as of April 8, 2020		

Meetings attended that did not require financial support from the City.

COUNCILMEMBER NAME	EVENT DESCRIPTION	DATE OF EVENT	PURPOSE/VALUE
Sam Kang	None reported as of April 8, 2020		
Bryan Urias	None reported as of April 8, 2020		
Tzeitel Paras-Caracci	None reported as of April 8, 2020		
John Fasana	None reported as of April 8, 2020		
Liz Reilly	San Gabriel Mountains Collaborative (conference call) Contract Cities Executive Board (conference call) Rivers and Mountains Conservancy (conference call)	3/26/20 4/1/20 4/6/20	
Margaret Finlay	None reported as of April 8, 2020		
Toney Lewis	None reported as of April 8, 2020		