



**AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL
OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO
DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE
HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, APRIL 14, 2020

7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE,
DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

TZEITEL PARAS-CARACCI, MAYOR
SAMUEL KANG, MAYOR PRO TEM
JOHN FASANA, COUNCILMEMBER
MARGARET FINLAY, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
LIZ REILLY, COUNCILMEMBER
BRYAN URIAS, COUNCILMEMBER

City/Agency/Authority Staff:

Daniel Jordan, City Manager

Kristen Petersen, Assistant City Manager and Director of Administrative Services

Craig Hensley, Community Development Director

Manuel Enriquez, Director of Parks and Recreation

Brian Villalobos, Director of Public Safety Services

David Cosgrove, City Attorney

Marla Akana, City Clerk

**ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND
FINANCING AUTHORITIES:**

NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the

meeting electronically.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/ Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are live-streamed and videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

- 1A. NOTICE: Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council meetings via teleconferencing and allows for members of the public to observe and address the meeting electronically.

To follow the new Order issued by the Governor, the City Council meeting scheduled for April 14, 2020, beginning at 7:00 p.m. will be closed to the public. Members of the public may listen to the audio of the live City Council meeting broadcast on the City's website. To access the meeting, log onto www.accessduarte.com, then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting, April 14, 2020 link. Public comments can be submitted electronically by emailing duarteinfo@accessduarte.com before or during the meeting, prior to the close of public comment. Emailed public comments will be read into the record based on the order that they are received. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Email addresses may be read or become a matter of public record. Thank you.

- 1B. CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES

comments 

2. ADOPTION OF THE AGENDA

3. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

4. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

5. ITEMS TO BE ADDED TO THE CONSENT CALENDAR

6. CONSENT CALENDAR

- A. Approval of Minutes - March 24, 2020 (CC/HA/SA/FA)

minutes 3-24-20 

- B. Approval of Warrants - April 14, 2020 (CC/HA/SA/FA)

warrants 

- C. Motion to introduce and/or adopt all resolutions and ordinances presented for consideration by title only and waive further reading (CC/HA/SA/FA)

- D. Review of proclamation of local emergency declared on March 17, 2020, as a result of COVID-19 (Corona Virus Disease 19), and determination of the need to continue the declaration of the local emergency, pursuant to Government Code Section 8630 (c) (CC)

- E. Proclamation for Donate Life Month (CC)

Proclamation - Donate Life Month 

- F. Letter of support for funding from SGV COG for Landlord Outreach Program (CC)

Letter - support SGV COG 

- G. City Council/City Manager Conference Attendance and other items suggested by City Council (CC)

7. ITEMS REMOVED FROM CONSENT CALENDAR

8. COUNCIL BILLS

- A. COUNCIL BILL 20-R-08 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2020-21 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

Reso 20-R-08 SB-1 

- B. COUNCIL BILL 20-R-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DESIGNATING THE APPLICANT'S AGENT FOR THE PURPOSE OF OBTAINING FEDERAL OR STATE FINANCIAL ASSISTANCE

Reso 20-12 - Federal-State assistance 

- C. COUNCIL BILL 20-O-04 AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, PROHIBITING THE EVICTION OF A COMMERCIAL TENANT WHO SUFFERS A SUBSTANTIAL LOSS OF INCOME OR SUBSTANTIAL INCREASE IN EXPENSE RELATED TO COVID-19).

Urgency Ordinance 20-O-04 

- D. RESOLUTIONS PERTAINING TO MEASURE D

- 1) COUNCIL BILL 20-R-09 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, RECITING THE FACT OF THE SPECIAL MUNICIPAL ELECTION HELD ON MARCH 3, 2020, AND DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW

Reso 20-09 election results 

- 2) COUNCIL BILL 20-O-03 AN ORDINANCE OF THE CITY OF DUARTE IMPOSING A GENERAL TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

Measure D - 20-O-03, 20-R-10, 20-R-11 

- 3) COUNCIL BILL 20-R-10 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX
- 4) COUNCIL BILL 20-R-11 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AUTHORIZING THE EXAMINATION OF TRANSACTIONS (SALES) AND USE TAX RECORDS

9. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within*

the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.

10. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (Reports of items of current interest, constituent communications, status of pending items, or issues of concern (3 minutes per person), and reports of meetings attended per Government Code Section 53232.3 (to the extent not previously reported in writing and appended to Agenda packet).

Meeting Attendance

11. ADJOURNMENT - In memory of Georgine Finlay, Delfina SongCuan Paras, Mary Ellen Tennant, Freda M. Mays, and Betty Arlene Smith

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 15 day of April, 2020.

Annette Juarez
City Clerk