



**CITY OF DUARTE
PLANNING COMMISSION
MINUTES
April 16, 2018**

**Planning Commission
Commissioners**
Sara Vasquez, Chair
Wally Wolff, Vice-Chair
George K. Farra
Shauna Pierce
Paula Watson-Gardner

1. [CALL TO ORDER AND NOTATION OF ANY ABSENCES](#)

Chairperson Watson-Gardner called the meeting to order at 7:00 p.m.

The following were in attendance:

PRESENT:	Vasquez, Wolff, Farra, Pierce, Watson-Gardner
ASENT:	None
STAFF:	Hensley, Golding, Eoff IV, Hernandez
DEPUTY CITY ATTORNEY:	Alisha Patterson

2. [PLEDGE OF ALLEGIANCE](#)

Vasquez led the Pledge of Allegiance.

3. [APPROVAL OF MINUTES: March 19, 2018](#)

Pierce moved to approve the minutes of March 19, 2018 and Seconded by Wolff. Motion approved 5-0-0-0.

4. [COMMISSION REORGANIZATION](#)

Director Hensley opened nominations for Chairperson. Watson-Gardner nominated Vasquez. Farra seconded the nomination. Director Hensley called for a roll call on Vasquez:

Ayes: Farra, Pierce, Vasquez, Watson-Gardner, Wolff

The vote carried unanimously for Commissioner Vasquez to be Chairperson, 5-0-0-0.

Chairperson Vasquez opened nominations for Vice-Chair. Farra nominated Wolff for Vice-Chair. Watson-Gardner seconded the nomination. Chairperson Vasquez called for the roll call vote on Wolff:

Ayes: Vasquez, Wolff, Farra, Pierce, Watson-Gardner

The vote carried unanimously for Commissioner Wolff to be Vice-Chair, 5-0-0-0.

5. ORAL COMMUNICATIONS ITEMS NOT ON THE AGENDA

Chairperson Vasquez opened Oral Communications for items not on the Agenda. Seeing none Chairperson Vasquez closed Oral Communications.

6. PUBLIC HEARINGS

A. [Conditional Use Permit 17-04; Site Plan and Design Review 17-30: Operation and Construction of a New Meditation Temple \(Place of Religious Assembly\) at 2632 Royal Oaks Drive](#)

[Staff Report](#), [PC Resolution 18-06](#) and [PC Resolution 18-07](#)

Hensley indicated the City Attorney apprised Staff of a code related issue that necessitates an amendment to the code before the item can be considered.

Chairperson Vasquez opened the Public Hearing and continued the item of the Conditional Use Permit 17-04 to the May 21, 2018 meeting.

Farra requested a discussion to understand what code sections are of concern. Deputy City Attorney Patterson explained that when the Development Code was amended for places of worship it provided standards that did not take into consideration small lots with one-point of access like the one presented on this item. She continued to explain that with a code amendment the Commission could consider the findings for approval.

7. [ITEMS FROM DIRECTOR](#)

No items from the Director.

8. [ITEMS FROM COMMISSIONERS](#)

No items from the Commissioners.

9. ADJOURNMENT: Monday, May 21, 2018

Chairperson Vasquez motioned to adjourn the meeting, Commissioner Watson-Gardner seconded. Motion carried 5-0-0-0. The Planning Commission adjourned at 7:08 p.m. The next meeting is scheduled for May 21, 2018.

Craig Hensley, Secretary