

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: April 18, 2019
SUBJECT: Comments on Agenda Items, Meeting of April 23, 2019

ITEM 8.A. A public safety update will be provided by the Public Safety Director, along with a presentation by Lt. Geoffrey Deedrick, who heads up the L.A. County Sheriff Department's Homeless Outreach Services Team (HOST).

ITEM 8.B. A representative from the Duarte Chamber of Commerce will present its Quarterly Report.

ITEM 8.C. A proclamation will be presented to the Duarte Historical Society proclaiming May 2019 as National Historic Preservation Month, and calling upon the residents of Duarte to recognize, participate, and celebrate this special observance.

ITEM 12.D (Consent). This is a proclamation declaring May 2019 as Lupus Awareness Month in the City of Duarte, and urging all residents to learn more about this disease, and to attend educational programs offered by Looms4Lupus to assist survivors and their families.

ITEM 12.E (Consent). This item recommends awarding a contract to CT&T Concrete Paving, Inc., in the amount of \$48,352 for the City Hall Concrete Repair Project. Over the years, the decorative stamped concrete located in the City Hall Parking Lot has been damaged. This project's scope of work is to remove and construct the colored stamped concrete at the two City Hall driveway entrances. The smaller four concrete bands will be removed and reconstructed to match the existing parking lot's concrete finish.

ITEM 12.F (Consent). This item recommends awarding a contract to PCI in the amount of \$54,020 for the FY 18/19 Citywide Striping and Marking Maintenance Project. This project consists of the replacement of traffic control pavement markings throughout the City. Pavement markings fade and get worn away by vehicular traffic. As part of routine maintenance to ensure traffic pavement markings are legible, staff has identified 86 locations that require new pavement markings.

ITEM 12.G (Consent). This is to accept the Royal Oaks Traffic Signal and Pedestrian Crossing Improvement Project as complete, and approve a budget amendment of \$25,744.08 from the State Gas Tax Fund.

ITEM 12.H (Consent). This is to accept the 2018 Street Rehabilitation Project as complete. This project was comprised of the rehabilitation of 14 street segments. The project focused on asphalt street overlays and slurry seal applications on various streets throughout Duarte. All American Asphalt has completed the project, and the final cost was under budget at \$507,652.55. The remaining \$19,187.45 will be reallocated to the Road Maintenance Rehabilitation Account fund balance for the FY 19/20 Street Rehabilitation Project.

ITEM 14. This is a Public Hearing to consider the first reading of an ordinance amending the Duarte Municipal Code by adding a new chapter 11.15 relating to the permit and licensing requirements for overnight parking of recreational vehicles on City rights-of-way. In addition, the Council will consider the adoption of a resolution amending the schedule of fees and charges for City services. The Duarte Municipal Code does not currently regulate overnight RV parking on the public right-of-way, and during the past few years, staff has observed an increased level of calls for service related to RV-related issues. The concerns that have been raised range from parking issues to traffic hazards, and the increase in call volume has been noticeable.

ITEM 15.A. This is to receive and file the notice of resignation by Jocelyn Nunez from the City Council, and discuss the options regarding the Councilmember vacancy in District 7.

ITEM 15.B. In conjunction with a proposed sales tax measure, at the City Council meeting on April 9, 2019, the City Council requested that the City Manager's office present a proposal on the creation of an Ad Hoc Citizens Finance Advisory Committee. With full access to necessary City staff, the mission of the Committee would be to assess the City's long-term financial outlook, and provide recommendations to the City Council for revenue enhancements and cost containment. It is suggested that the Committee be comprised of a minimum of 7 up to a maximum of 13 Duarte residents, with each Councilmember appointing a resident from the community at-large and/or the opportunity for each City Commission to also select one of its current Commissioners to serve.

ITEM 15.C. SB 50 (Wiener) is being considered for amendments. This bill would require a city, county, or city and county to grant upon request an equitable communities incentive when a development proponent seeks and agrees to construct a residential development, as defined, that satisfies specified criteria, including, among other things, that the residential development is either a job-rich housing project or a transit-rich housing project. By adding to the duties of local planning officials, this bill would impose a state-mandated local program. Councilmember Fasana has requested this item for discussion.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Darrell J. George', with a stylized flourish at the end.

Darrell J. George
City Manager



Proclamation

NATIONAL HISTORIC PRESERVATION MONTH

WHEREAS, local historic preservation is an effective tool for instilling civic pride, promoting heritage, and showing the social and economic benefits of a community; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the character of a community and the past events that have shaped us as a people; and

WHEREAS, in 1949, President Truman signed a congressional charter establishing the National Trust for Historic Preservation, and the National Trust established May as Historic Preservation Month in 1973 as a way to promote local and national pride that citizens of all ages, all walks of life, and all ethnic backgrounds can celebrate; and

WHEREAS, staff and countless volunteers at the Duarte Historical Society and Museum have worked tirelessly to collect and preserve materials that exemplify the rich history of the City of Duarte and the San Gabriel Valley since 1952 to educate residents in answering different questions of our past, and to learn new things about our history and ourselves; and

WHEREAS, historic preservation can be a community discussion; uniting residents behind an important cause; and

WHEREAS, the Duarte Historical Society and Museum continues to offer diverse, unique, and culturally-aware programming for the community during the month of May and year-round;

NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby proclaims May 2019 as National Historic Preservation Month, and calls upon the residents of Duarte to recognize, participate, and celebrate this special observance.

Mayor Tzeitel Paras-Caracci

ATTEST:

City Clerk Marla Akana
Duarte, California
April 23, 2019



MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – APRIL 9, 2019

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Paras-Caracci called the meeting to order at 5:56 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Finlay, Reilly, Paras-Caracci ABSENT: Kang, Nunez, Urias ADMINISTRATIVE STAFF PRESENT: City Manager George, Assistant City Attorney Webb
ADOPTION OF AGENDA	Finlay moved, Reilly seconded to adopt the Agenda, and carried unanimously by the members who were present.
WORKSHOP – Climatec Infrastructure modernization	A workshop was conducted to present information about a proposed infrastructure modernization program by Climatec. The workshop concluded at 6:46 p.m. City Council reconvened at 7:08 p.m., with four members present, and Kang, Nunez, and Urias absent. Mayor Paras-Caracci stated Councilmembers Kang and Urias are absent from the meeting, Councilmember Jocelyn Nunez tendered her resignation from the City Council, she wished her the best, and noted options regarding the vacancy will be presented at the next City Council meeting.
PLEDGE TO THE FLAG	Mayor Paras-Caracci led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	Paras-Caracci provided a moment of reflection.
FITNESS/MENTAL WARM-UP	Paras-Caracci and Finlay provided the warm-up.
SPECIAL ITEM Mayor's Youth Council update Presentation of quilt	Faith Peoples, Mayor's Youth Council, provided an update of recent activities and upcoming Teen Center events. Anne Wilkins presented a quilt to the Mayor's Youth Council commemorating the 2018 Amazing Family Race.
ANNOUNCEMENTS	Ray Fahn, Duarte Chamber of Commerce, announced upcoming Chamber networking and community events in April and May. Joanna Gee, Duarte Library, announced upcoming programs, story times, and classes in April and May. Karen Herrera announced upcoming community events, meetings, programs, and activities in April and May, and introduced the City's new Management Analyst Victoria Rocha. Council-

	members welcomed Victoria to the City.
ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Steve Hernandez – Jocelyn Nunez. Andrew Raubitschek–Safety, weeds, goats, Neighborhood Watch. Sage Newman – Signals for visually impaired. Levon Yotnakhparian – Thanked City for Crows of the Desert, proclamation, and light at Royal Oaks.
CONSENT CALENDAR	Fasana moved, Reilly seconded to approve the Consent Calendar as follows, and carried unanimously by the members who were present. Approve Items A, B, C, F. Remove Items D, E.
ITEMS REMOVED	George read the Proclamation. It was noted that Denim Day will be observed on April 24, 2019.
Item D – Proclamation	
Sexual Assault Awareness and Denim Day	Reilly moved, Fasana seconded to approve the Proclamation for Sexual Assault Awareness and Prevention Month and Denim Day, and carried unanimously by the members who were present.
ITEM D – APPROVED	
Item E – BC Traffic Consultant	Brian Villalobos and Larry Breceda presented a staff report about the item, and answered questions from Councilmembers.
No Smoking Sign Installation	
ITEM E – APPROVED	Reilly moved, Finlay seconded to award the contract for the No Smoking Sign Installation Project to BC Traffic Specialist in the amount of \$18,820, and carried unanimously by the members who were present.
BUSINESS ITEMS	
Enforcement Plan – Fireworks	Brian Villalobos presented an overview of the staff report pertaining to the enforcement plan, and answered questions from Councilmembers about administrative fines, other cities’ cost recovery process, possible legislation about unreasonable fines and abuse of the administrative fine process, Duarte’s code allowing for administrative citations and misdemeanor arrest, and volunteers who will be working on the 4 th of July. City Council asked that the discussion about the enforcement plan for fireworks be continued to the next meeting.
(Discussion continued)	
Proposed Sales Tax Revenue Measure (Discussion continued)	George presented an overview of the staff report, including a PowerPoint about the updated work plan, outside legal counsel, community education program, survey, potential of sharing revenue with DUSD, DUSD’s consideration of a bond measure, and public oversight. City Council asked that the discussion about the proposed sales tax revenue measure be continued to the next meeting, and that additional information be included about the election date, strategies, outreach consultant contract, declaration of a fiscal emergency, survey results, public oversight group, and ad hoc finance committee, and for the committee to perhaps include one Commissioner from each Commission, and one appointee per City Councilmember.

REPORTS/COMMUNICATIONS
FROM COUNCIL/MGR/ATTY

REILLY: Stated when Congressman Napolitano visits our community, she would like her to see the homeless situation.

FASANA: Requested that staff provide information about the installation of signals with tweeters/speakers for those visually impaired, and discussed the joint motion by Supervisors Barger and Solis about Measure H funds.

FINLAY: Asked that staff look into the use of goats for brush abatement, and inquired about possible parking restrictions on the corner of Buena Vista/Royal Oaks (Monte Vista Healthcare) as large trucks with pallets park there for long periods of time.

PARAS-CARACCI: Inquired about the site next to Alex Romo and the empty lot (Hensley responded), attended San Gabriel Valley COG homelessness committee meeting and the Mayor/City Manager round table hosted by Assemblymember Blanca Rubio, congratulated CERT graduates, and suggested clarification of the meeting attendance report submitted for the Agenda.

MEETINGS ATTENDED

In addition to the meetings reported on the Agenda, the following attendance reports were provided:

Reilly: Active Shooter seminar, Grano and Center for Autism grand openings.

Finlay: La Michoacana ice cream shop.

ADJOURNMENT

The meeting was adjourned at 8:43 p.m. in memory of Terry Michaelis, Patricia Torricelli, and Father Gene Buhr.

Mayor Tzeitel Paras-Caracci

ATTEST:

City Clerk



City of Duarte

Council Warrant Register by Account By Fund

Payment Dates 04/10/2019 - 04/23/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7614	GRAND PRINTING INC	Sam Kang Business Cards	212342		162.72
100-1005-7614	DUARTE ADMINISTRATION PETTY C	DUSD Gift Card (City Council Photos)	212286		55.00
100-1005-7642	ROTARY CLUB OF DUARTE	Margaret Finlay Dues FY19 Q4	212360		110.00
100-1005-7647	U.S. BANK	Liz Reilly Contract Cities Seminar 5/2019	177		600.00
100-1005-7647	DUARTE ADMINISTRATION PETTY C	Liz Reilly Coffee & Conversation 1/26/19	212286		16.95
100-1005-7650	U.S. BANK	Bryan Urias Harrassment Seminar 3/26/19	177		25.00
100-1005-7980	DUARTE ADMINISTRATION PETTY C	Cakes-Women's Club & Emblem Club	212286		49.98
100-1010-7003	GOVERNMENT STAFFING SERVICES	Part Time Receptionist 4/1/19 - 4/11/19	212340		2,527.00
100-1010-7610	U.S. BANK	Darrell George State of the City/Interview Hotel	177		100.80
100-1010-7610	U.S. BANK	Darrell George USC City Manager Panel	177		31.28
100-1010-7610	U.S. BANK	Darrell George Contract Cities Seminar 5/2019	177		600.00
100-1010-7610	U.S. BANK	Darrell George City Mgr Seminar Meal 2/28/19	177		50.75
100-1010-7610	U.S. BANK	Darrell George Lunch w/Interview Panel 2/27/19	177		111.86
100-1010-7610	U.S. BANK	Darrell George Hotel (Council Mtg 2/26/19)	177		82.50
100-1010-7610	SAN GABRIEL VALLEY CITY MANAG	Karen Herrera SGVCMA Luncheon	212361		30.00
100-1010-7610	SAN GABRIEL VALLEY CITY MANAG	Darrell George SGVCMA Luncheon	212361		30.00
100-1010-7610	DUARTE ADMINISTRATION PETTY C	Karen H Chamber Lunch 2/20/19	212286		12.00
100-1010-7610	DUARTE ADMINISTRATION PETTY C	Jeremy P Taste of Duarte Meeting	212286		10.00
100-1010-7610	DUARTE ADMINISTRATION PETTY C	Karen H Parking-Homeless Conference	212286		20.00
100-1010-7612	MUNICIPAL CODE CORPORATION	DMC Updates	212354		1,734.48
100-1010-7614	DUARTE ADMINISTRATION PETTY C	Tablecloth Dry Cleaning	212286		20.00
100-1010-7614	DUARTE ADMINISTRATION PETTY C	Office Supplies	212286		15.57
100-1010-7614	FSP DESIGNS	Jeremy P/Victoria R Name Tags	212337		56.94
100-1010-7650	CITY OF MONROVIA	Fuel-City Manager 2/2019	212351		151.67
100-1010-7650	SHELL	Fuel-City Manager 3/2019	212304		38.50
100-1010-7670	SAN GABRIEL VALLEY NEWSPAPERS	Legal Advertising 3/2019	212362		14,393.00
100-1010-7980	U.S. BANK	Brown Act,Ethics,Transparency Workshop-Dickeys BBQ179			158.67
100-1010-7980	DUARTE ADMINISTRATION PETTY C	Rutan & Tucker Holiday Luncheon Centerpieces	212286		29.51
100-1015-7682	BURKE, WILLIAMS & SORESENSEN LL	Labor Legal 2/2019	212321		640.75
100-1020-7711	U.S. BANK	Employee Appreciation Day 5/16/19 (Habit Burger)	179		500.00
100-1020-7712	U.S. BANK	Facebook Ads	177		2.22
100-1020-7712	U.S. BANK	Spotify	177		9.99
100-1020-7712	U.S. BANK	Hootsuite 4/2/19 - 5/1/19	177		14.99
100-1020-7716	DUARTE UNIFIED SCHOOL DISTRICT	State of the City 3/6/19	212332		600.00
100-1020-7716	DUARTE RECREATION PETTY CASH	TC Earth Day Community Event	212294		20.91
100-1020-7716	ACOSTA GROWERS INC	Earth Day 2019	212312		388.45
100-1020-7724	SOUTHERN CALIFORNIA EDISON	PO Parking Lot Lease 5/1/19 - 7/31/19	212367		2,048.41
100-1020-7726	U.S. BANK	Adobe Creative Cloud	179		34.99
100-1020-7980	U.S. BANK	State of the City Banner (FSP Designs)	177		366.83
100-1020-7980	U.S. BANK	State of the City "Keep-it-Clip:" (4imprint)	177		296.53
100-1020-7980	U.S. BANK	State of the City Table/Linen Rental	177		63.00
100-1205-7610	U.S. BANK	Staff/Deputy Homeless Training (Smart & Final)	180		75.82
100-1205-7612	ROTARY CLUB OF DUARTE	Brian Villalobos Dues FY19 Q4	212360		230.00
100-1205-7614	MONROVIA LOCK SHOP	Office Supplies	212350		22.99
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 2/2019	212351		697.18
100-1205-7650	NAVARRO'S TOWING SERVICE	Vehicle 13 Towing	212300		75.00
100-1205-7650	U.S. BANK	Vehicle 34 Magnetic Mount (Amazon)	180		14.21
100-1205-7650	ADVANTAGE FORD LINCOLN	Vehicle 35 Battery	212289		163.30
100-1205-7650	SIERRA CHRYSLER DODGE JEEP RA	Veh 24 Rear Compression Link	212365		390.35
100-1205-7655	T-MOBILE	Emergency Asset Tracking 2/21/19 - 3/20/19	212307		12.75
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 3/1/19 - 3/31/19	212305		148.53
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS AN	Citation Revenue Tax 3/2019	212370		9,276.13
100-1205-7762	CALE AMERICA	WTP Fees 3/2019	212322		267.55

Council Warrant Register by Account

Payment Dates: 04/10/2019 - 04/23/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1205-7779	SEE JACK PLAY	A-Team Youth Party 4/11/19	212363		542.50
100-1205-7779	AIDA TORRES	US Santa Cruz Parking	212308		12.00
100-1205-7779	AIDA TORRES	Spring Break Trip Lunch (In-N-Out) 3/28/19	212308		47.51
100-1205-7779	AIDA TORRES	California State Park Permit	212308		10.00
100-1205-7779	U.S. BANK	Hayden 5k Volunteer Recruitment Candy (Target)	180		20.12
100-1205-7779	U.S. BANK	A-Team Youth Trip Dinner 3/13/19 (In-N-Out)	180		97.73
100-1205-7779	U.S. BANK	A-Team Youth Trip 3/19/19 (SkyZone)	180	201914-Youth Programs-Cal VIP	292.00
100-1205-7779	U.S. BANK	A-Team Youth Trip 2/26/19 (SkyZone)	180	201914-Youth Programs-Cal VIP	502.00
100-1205-7779	U.S. BANK	A-Team Youth Trip 3/13/19 (SkyZone)	180		234.00
100-1205-7779	U.S. BANK	Bose Speaker (Amazon)	180		141.26
100-1205-7779	U.S. BANK	A-Team Youth Book "Diary of Anne Frank" (Amazon)	180		45.92
100-1205-7779	U.S. BANK	A-Team Youth Trip Dinner 3/19/19 (In-N-Out)	180		126.81
100-1205-7779	U.S. BANK	A-Team Youth Trip Dinner 2/26/19 (In-N-Out)	180		163.60
100-1205-7780	EMILY LEPONE	Officer Training	212298		53.00
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 3/2019	212329		316.80
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 2/2019	212351		3,443.56
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 2/2019	212348		314,836.96
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 2/2019	212348	201914-Sheriff Contract-Cal VIP	16,522.05
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Tobacco Enforcement 2/24/19	212348	201904-Contract Law-Tobacco Grant	690.85
100-1205-7980	BOYS & GIRLS CLUBS OF THE FOOT	Cal VIP CBO Q1 9/1/18 - 12/31/18	212316	201914-Other Expenses-Cal VIP	24,080.65
100-1205-7980	CURO MANAGED PRINT PRODUCTI	4th of July Yard Signs (Enforcement)	212328		871.25
100-1205-7980	U.S. BANK	CSO Interview Panel Lunch (Max's Mexican Cuisine)	180		29.00
100-1205-7980	U.S. BANK	Crossing Guard Interviews (Villa Italia)	180		51.00
100-1205-7980	U.S. BANK	Tobacco Evidence Tape Return (Amazon)	180	201904-Other Exp-Tobacco Grant	-22.99
100-1205-7980	U.S. BANK	Tobacco Evidence Tape (Amazon)	180	201904-Other Exp-Tobacco Grant	58.99
100-1205-7980	U.S. BANK	Tobacco Evidence Bags (Amazon)	180	201904-Other Exp-Tobacco Grant	124.50
100-1205-7980	U.S. BANK	Tobacco Surveillance Equipment (TacticalGear.com)	180	201904-Other Exp-Tobacco Grant	196.68
100-1205-7980	U.S. BANK	LASD Homeless Training Coffee (Starbucks)	180		33.90
100-1205-7980	U.S. BANK	Tobacco Ed Program-Adobe Creative Cloud	180	201904-Other Exp-Tobacco Grant	39.99
100-1205-7980	U.S. BANK	DART Field Trip 2/24/19 Toll Road Fee	179		8.43
100-1205-7980	CURO MANAGED PRINT PRODUCTI	Fireworks Prohibited Signs	212328		164.25
100-1205-7980	CURO MANAGED PRINT PRODUCTI	Tobacco Law Enforcement Backpacks	212328	201904-Other Exp-Tobacco Grant	2,499.34
100-1205-7980	BOYS & GIRLS CLUBS OF THE FOOT	Cal VIP CBO 3/1/19 - 3/31/19	212317	201914-Other Expenses-Cal VIP	4,722.02
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Hayden 5k Coffee	212287		16.95
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Staff Meeting Lunch (Max's) 4/4/19	212287		54.32
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Tobacco Sting Supplies	212287		4.34
100-1205-7980	BOYS & GIRLS CLUBS OF THE FOOT	CBO Tobacco Control Program 3/1/19 - 3/31/19	212318	201904-Other Exp-Tobacco Grant	4,324.35
100-1205-7980	FSP DESIGNS	Earth Day 2019 T-Shirts	212337	201904-Other Exp-Tobacco Grant	598.16
100-1405-7610	AMANDA HAMILTON	Public Works Officers Institute Expenses	212296		151.26
100-1405-7612	U.S. BANK	Daily Bulletin Online Subscription	181		11.07
100-1405-7612	U.S. BANK	David Eoff APA Membership Dues	181		448.00
100-1405-7613	U.S. BANK	Hightail-Lg Data Format Transfer	181		15.99
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	212368		14.88
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	212368		22.93
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	212368		115.84
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	212368		122.63
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	212368		36.23
100-1405-7614	STAPLES ADVANTAGE	Credit for Invoice # 3409194741	212368		-22.93
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 2/2019	212351		37.65
100-1405-7690	U.S. BANK	Wally Wolff League AB 1661 Webinar	181		25.00
100-1405-7690	U.S. BANK	Tina Heany League AB 1661 Webinar	181		25.00
100-1405-7800	CHARLES ABBOTT ASSOCIATES INC	Building & Safety Svcs 3/2019	212325		16,603.55
100-1405-7965	KOSMONT COMPANIES	Duarte Station Economic & Revenue Analysis	212345		6,268.60
100-1405-7965	BUCKNAM INFRASTURE GROUP IN	GIS System Upgrade	212320	201935-Prof Svcs-GIS Upgrade	6,360.00
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 2/2019	212359		4,400.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 2/2019	212359		2,887.50
100-1405-7969	RKA CONSULTING GROUP	Plan Check Engineering Svcs 2/2019	212359		2,000.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 2/2019	212359		431.25
100-1405-7969	RKA CONSULTING GROUP	State Trash Provisions Map Engineering 2/2019	212359		1,280.00
100-1410-7610	GERARD BATISTA	MSA Lunch Meeting	212293		124.20

Council Warrant Register by Account

Payment Dates: 04/10/2019 - 04/23/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	212313		51.01
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 2/2019	212351		860.69
100-1410-7650	WALLACE SIGN COMPANY	Vehicle Decals	212374		163.22
100-1410-7650	NAVARRO'S TOWING SERVICE	Vehicle 12 Towing	212300		110.00
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection 3/2019	212369		145.00
100-1410-7814	SUPERIOR PROPERTY SERVICES INC	Citywide Graffiti Removal 3/2019	212371		178.80
100-1500	MARGARET DIAMOND	Advance-SC Mother's Day Tea	212285		500.00
100-1500	KELLY BARNES	Advance-Mother's Day Tea Desserts	212291		556.08
100-1605-7002	PAMELA ROMERO	CPR Stipend	212303		76.92
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conference Lunch 3/21/19	178		23.46
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf Transportation (Lyft)	178		7.91
100-1605-7610	U.S. BANK	Marilyn Mays CPRS Conference Hotel (Sheraton)	178		674.51
100-1605-7610	U.S. BANK	George Dang CPRS Conference Hotel (Sheraton)	178		674.51
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf Dinner 3/21/19	178		24.79
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conference 3/22/19 Airfare	178		72.98
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf Dinner 3/20/19	178		22.88
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf Transportation (Lyft)	178		6.42
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conference Lunch 3/21/19	178		4.85
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf Transportation (Lyft)	178		6.53
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf Airport to Hotel (Lyft)	178		5.65
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conference Breakfast 3/21/19	178		4.85
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf Breakfast 3/20/19	178		7.80
100-1605-7610	U.S. BANK	Manuel Enriquez CPRS Conf Hotel (Sheraton)	178		674.51
100-1605-7614	2010 OFFICE FURNITURE	U10 EON Series Mid Back Task Chair	212311		2,646.60
100-1605-7614	STAPLES ADVANTAGE	Storage Container	212368		15.76
100-1605-7614	STAPLES ADVANTAGE	Security Envelopes	212368		51.89
100-1605-7614	STAPLES ADVANTAGE	Scotch Lock Velcro	212368		70.28
100-1605-7614	STAPLES ADVANTAGE	Envelopes	212368		35.41
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 2/2019	212351		81.82
100-1605-7693	U.S. BANK	Mayor's Youth Council 3/4/19 (Young's Gourmet)	178		155.50
100-1605-7693	DUARTE PIZZA COMPANY	TC MYC Dinner 4/1/19	212331		167.55
100-1605-7730	U.S. BANK	(8) Pennant Banner Flags (Amazon)	178		68.00
100-1605-7730	DUARTE RECREATION PETTY CASH	Quarters-Underwater Egg Hunt	212294		50.00
100-1605-7730	DUARTE RECREATION PETTY CASH	Egg Hunt Supplies	212294		19.81
100-1605-7733	U.S. BANK	SC Netflix	179		19.74
100-1605-7733	U.S. BANK	SC Coffee Cup Sleeves (Amazon)	178		60.80
100-1605-7735	U.S. BANK	TC State of the City Shirt (Amazon)	179		19.99
100-1605-7735	U.S. BANK	TC Mini Projector (Amazon)	178		99.98
100-1605-7740	U.S. BANK	Youth Spring Break Trip 3/27/19 (Bowlero)	178		324.75
100-1605-7741	ZEENI INC	Soccer Jerseys	212376		2,667.42
100-1605-7741	U.S. BANK	Youth Sports Portable Speaker (Costco.com)	178		328.48
100-1605-7745	U.S. BANK	TC Boxing Tournament Hotel 3/2019 (Hotels.com)	178		406.72
100-1605-7750	INLAND EMPIRE STAGES LTC	Oasis Camel Dairy Trip 3/13/19 Transportation	212343		1,616.25
100-1605-7750	INLAND EMPIRE STAGES LTC	Pageant of Our Lord 4/6/19 Transportation	212343		720.13
100-1605-7753	DUARTE YOUTH ATHLETIC CLUB	Youth Sports Grant FY19	212333		10,000.00
100-1605-7980	U.S. BANK	CPRS Awards Dinner Auction Basket (Vons)	178		37.38
100-1605-7980	U.S. BANK	Staff Recognition Gift Cards (Starbucks)	178		30.00
100-1605-7980	U.S. BANK	Staff Recognition Gift Cards (Target)	178		30.00
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	212338		764.04
100-1610-7617	POOL & ELECTRICAL PRODUCTS IN	Pool Chemicals	212356		90.97
100-1610-7618	KULLY SUPPLY INC	Drinking Fountain Parts	212346		476.70
100-1610-7618	MAINTEX INC	Janitorial Supplies	212349		876.14
100-1610-7618	MAINTEX INC	Janitorial Supplies	212349		61.32
100-1610-7618	MAINTEX INC	Janitorial Supplies	212349		915.78
100-1610-7618	MAINTEX INC	Janitorial Supplies	212349		29.67
100-1610-7618	GRAINGER	Door Louver/Handheld Paint Sprayer	212341		430.91
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniforms	212326		35.70
100-1610-7636	CINTAS CORPORATION #693	Facility Maintenance Uniforms	212326		135.70
100-1610-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 2/2019	212351		445.96
100-1610-7652	MARCUS LEON BANKS SR	Replace Damaged Fuse Box-CC Bldg	212315		1,229.04

Council Warrant Register by Account

Payment Dates: 04/10/2019 - 04/23/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1610-7652	POST ALARM SYSTEMS	S Yard Alarm Monitoring 5/1/19 - 5/31/19	212357		43.26
100-1610-7652	EXPLORE CUSTOM CABINETS	PS Office Cabinet Repair	212335		1,000.00
100-1610-7652	EXPLORE CUSTOM CABINETS	SC Countertop Repair	212335		450.00
100-1610-7652	DIGITAL NETWORKS GROUP INC	Council Mics Timer Adjustment	212330		405.00
100-1610-7652	MONROVIA LOCK SHOP	Otis Gordon/Royal Oaks Park Keys	212350		99.65
100-1610-7652	WESTERN EXTERMINATOR COMPA	CC Pest Control Srvcs 3/2019	212309		60.00
100-1610-7652	WESTERN EXTERMINATOR COMPA	CH Pest Control Srvcs 3/2019	212309		60.00
100-1610-7652	WESTERN EXTERMINATOR COMPA	FC Pest Control Srvcs 3/2019	212309		60.00
100-1610-7652	WESTERN EXTERMINATOR COMPA	SC Pest Control Srvcs 3/2019	212309		60.00
100-1610-7652	WESTERN EXTERMINATOR COMPA	TC Pest Control Srvcs 3/2019	212309		60.00
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 3/2019	212334		132.00
100-1610-7652	SOUTH COAST AQMD	Register Pool Boiler 7/1/18 - 6/30/19	212288		209.98
100-1805-7610	U.S. BANK	Kristen Petersen Meeting w/Mayor 3/11/19	179		29.10
100-1805-7610	U.S. BANK	Tap Card Purchase/Value Gold Line Usage	179		22.00
100-1805-7610	U.S. BANK	FM3 Dept Head Staff Meeting 3/14/19 (Tropicana)	179		87.97
100-1805-7610	U.S. BANK	Admin Srvcs Staff Training 3/21/19 (McDonalds)	179		23.20
100-1805-7612	U.S. BANK	Kristen Petersen 2019 CSMFO Membership	179		110.00
100-1805-7614	U.S. BANK	Office Supplies (Amazon)	179		47.99
100-1805-7980	U.S. BANK	Microsoft 365 2/27/19 - 3/26/19	179		12.00
100-1810-7614	U.S. BANK	(2) Two-Drawer Filing Cabinet (HR) (Amazon)	179		635.08
100-1810-7614	U.S. BANK	Credit-Amazon Two-Drawer Filing Cabinet (HR)	179		-317.54
100-1810-7660	CALIFORNIA STATE DEPARTMENT O	Fingerprint Apps 3/2019	212323		207.00
100-1810-7660	CMC LIVESCAN & NOTARY SERVICE	Livescan Services 3/2019	212327		115.00
100-1815-7632	U.S. BANK	Adobe AcroPro-CMD	179		14.99
100-1815-7632	U.S. BANK	Adobe Creative Cloud	179		314.91
100-1815-7830	THE TECHNOLOGY DEPOT INC	New Mitel Phone & Install	212372		827.37
100-1815-7830	U.S. BANK	SC Elevator 911-Vonage	179		19.82
100-1825-7613	GRAND PRINTING INC	Lupe Valerio Business Cards	212342		100.30
100-1825-7626	TOTALFUNDS	Postage for Meter	212373		5,000.00
100-1825-7626	FEDEX	Document Delivery	212295		25.03
100-1825-7630	CANON FINANCIAL SERVICES INC	PS Copier Lease 4/1/19 - 4/30/19	212324		399.67
100-1825-7631	CANON FINANCIAL SERVICES INC	PS Copier Maintenance 3/1/19 - 3/31/19	212324		183.70
100-1830-8100	FFBH MOTORS LLC	2019 Ford F350 Super Duty Chassis w/Body Transfer	212336		42,418.75
100-2026	NATALIE TILLMAN	Equipment Deposit Refund	212306		25.00
100-2120	BRENDA BAEZ-GUERENA	CC Rent Deposit Refund	212290		500.00
100-2120	OLEGARIO BARRON	CC Rent Deposit Refund	212292		500.00
100-2120	RAFAEL RIVERA	Film Deposit Refund (Sonic 4/2/19)	212302		500.00
100-2121	MOORE IACOFANO GOLTSMAN INC	Duarte Station Specific Plan/EIR 2/2019	212352	201915-Duarte Station Specific Plan-Expe	15,154.03
100-2121	U.S. BANK	Manuel Enriquez Personal Lyft Charge in Error	178		14.00
100-4302	LARAYNE WHITE	Citation Refund (D108552)	212310		63.00
100-4302	LARAYNE WHITE	Citation Refund (DU010005878)	212310		120.00
100-4302	ONTARIO CARMAX	Citation Refund	212301		60.00
100-4302	ORLANDO MORALES	Citation Refund	212299		60.00
100-4801	SABOHI JAN	Class (Hip Hop) Refund	212297		42.30
100-4903	SEMERAD CARPET AND FLOORING I	B/L Application Fee Refund	212364		35.00
Fund 100 - GENERAL FUND Total:					554,956.63

Council Warrant Register by Account

Payment Dates: 04/10/2019 - 04/23/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2205-8100	PTM GENERAL ENGINEERING SERVI	Royal Oaks Traffic Signal	212358	201725-Royal Oaks Signal-Capital Improv	11,046.06
220-2220-7980	GARVEY EQUIPMENT COMPANY	Materials & Supplies	212339		858.70
220-2220-7980	JCL TRAFFIC SERVICES	Traffic Control Sign	212344		182.32
220-2225-8100	RKA CONSULTING GROUP	Royal Oaks Signal Engineering 2/2019	212359	201725-Gas Tax, Royal Oaks Signal-Cap Im	480.00
Fund 220 - GAS TAX FUN Total:					12,567.08

Council Warrant Register by Account

Payment Dates: 04/10/2019 - 04/23/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 225 - SB-1, Road Maintenance/Rehab Fund					
225-2250-8100	ALL AMERICAN ASPHALT	2018 Street Rehab Project	212314	201919- 225 Cap Improv - 2018 Streets R	48,967.92
Fund 225 - SB-1, Road Maintenance/Rehab Fund Total:					48,967.92

Council Warrant Register by Account

Payment Dates: 04/10/2019 - 04/23/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7662	SITEONE LANDSCAPE SUPPLY HOLD	Citywide Weed Abatement	212366		805.90
240-2410-7888	SITEONE LANDSCAPE SUPPLY HOLD	Citywide Repair-Hacienda Park	212366		78.54
240-2410-7891	LANDSCAPE WAREHOUSE INC	Duarte Rd Median Irrigation Repair	212347		50.49
240-2410-7896	BRIGHTVIEW LANDSCAPE SERVICES	Citywide Tree Planting (Huntington Dr)	212319		15,590.20
240-2425-7660	WEST COAST ARBORISTS INC	Brush Clearing & Removal	212375		3,400.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					19,925.13

Council Warrant Register by Account

Payment Dates: 04/10/2019 - 04/23/2019

Account Number	Vendor Name	Description (Item)
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND		
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff Contract 2/2019

Payment No Project Key

Amount

212348

15,000.00

Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:

15,000.00

Council Warrant Register by Account

Payment Dates: 04/10/2019 - 04/23/2019

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7614	OFFICE SOLUTIONS INC	Printer Ink-Transit Dept	212355		39.41
440-4405-7619	CITY OF MONROVIA	Fuel-Transit Dept 2/2019	212351		6,529.15
440-4405-7965	MOSS, LEVY & HARTZHEIM LLP	NTD Audit Report	212353		1,720.00
440-4405-7980	U.S. BANK	Bus Driver Appreciation Gifts (Home Depot)	179		109.80
Fund 440 - PROPOSITION A TRANSIT FUND Total:					8,398.36
Grand Total:					659,815.12

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	554,956.63
220 - GAS TAX FUN	12,567.08
225 - SB-1, Road Maintenance/Rehab Fund	48,967.92
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	19,925.13
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	15,000.00
440 - PROPOSITION A TRANSIT FUND	8,398.36
Grand Total:	659,815.12

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7614	Office Supplies	217.72
100-1005-7642	Travel & Exp - Finlay	110.00
100-1005-7647	Travel & Exp - Reilly	616.95
100-1005-7650	Travel & Exp - Urias	25.00
100-1005-7980	Other Expenses	49.98
100-1010-7003	Part-Time/Temp Salaries	2,527.00
100-1010-7610	Travel, Mtgs & Conf	1,079.19
100-1010-7612	Publications and Dues	1,734.48
100-1010-7614	Office Supplies	92.51
100-1010-7650	Vehicle Maintenance	190.17
100-1010-7670	Legal Notices	14,393.00
100-1010-7980	Other Expenses	188.18
100-1015-7682	Labor Counsel Legal	640.75
100-1020-7711	Employee Recognition C	500.00
100-1020-7712	Community Information	27.20
100-1020-7716	Special Community Even	1,009.36
100-1020-7724	Post Office Parking	2,048.41
100-1020-7726	Council Cablecasting	34.99
100-1020-7980	Other Expenses	726.36
100-1205-7610	Travel, Mtgs & Conf	75.82
100-1205-7612	Publications and Dues	230.00
100-1205-7614	Office Supplies	22.99
100-1205-7650	Vehicle Maintenance	1,340.04
100-1205-7655	Emergency Services	161.28
100-1205-7761	Parking Ticket Collect	9,276.13
100-1205-7762	Parking Pass Kiosk Costs	267.55
100-1205-7779	Youth Programs	2,235.45
100-1205-7780	Animal Control	369.80
100-1205-7781	Contract Law Enforceme	335,493.42
100-1205-7980	Other Expenses	37,855.13
100-1405-7610	Travel, Mtgs & Conf	151.26
100-1405-7612	Publications and Dues	459.07
100-1405-7613	Duplications And Photos	15.99
100-1405-7614	Office Supplies	289.58
100-1405-7650	Vehicle Maintenance	37.65
100-1405-7690	Planning Commission	50.00
100-1405-7800	Building Department Ser	16,603.55
100-1405-7965	Professional Services	12,628.60
100-1405-7967	Public Works Inspection	4,400.00
100-1405-7969	City Engineer	6,598.75
100-1410-7610	Travel, Mtgs & Conf	124.20
100-1410-7621	Other Supplies	51.01
100-1410-7650	Vehicle Maintenance	1,133.91
100-1410-7656	Emergency Generator	145.00
100-1410-7814	Graffiti Removal	178.80
100-1500	Advances	1,056.08
100-1605-7002	Regular Salaries	76.92

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7610	Travel, Mtgs & Conf	2,211.65
100-1605-7614	Office Supplies	2,819.94
100-1605-7650	Vehicle Maintenance	81.82
100-1605-7693	Youth Council	323.05
100-1605-7730	Special Events	137.81
100-1605-7733	Senior Center	80.54
100-1605-7735	Teen Center	119.97
100-1605-7740	Youth Excursions	324.75
100-1605-7741	Sports/Playground Progr	2,995.90
100-1605-7745	Boxing Program	406.72
100-1605-7750	Bus Rentals	2,336.38
100-1605-7753	Youth Programs (CDBG)	10,000.00
100-1605-7980	Other Expenses	97.38
100-1610-7617	Pool Chemicals	855.01
100-1610-7618	Building Supplies	2,790.52
100-1610-7636	Uniforms	171.40
100-1610-7650	Vehicle Maintenance	445.96
100-1610-7652	Building Maint Services	3,868.93
100-1805-7610	Travel, Mtgs & Conf	162.27
100-1805-7612	Publications and Dues	110.00
100-1805-7614	Office Supplies	47.99
100-1805-7980	Other Expenses	12.00
100-1810-7614	Office Supplies	317.54
100-1810-7660	Other Services	322.00
100-1815-7632	Software Maintenance	329.90
100-1815-7830	Telephones	847.19
100-1825-7613	Duplications And Photos	100.30
100-1825-7626	Postage	5,025.03
100-1825-7630	Equipment Lease	399.67
100-1825-7631	Equipment Maintenance	183.70
100-1830-8100	Vehicle Replacement (Ca	42,418.75
100-2026	EE Equipment Deposit	25.00
100-2120	Refundable Deposits	1,500.00
100-2121	Pass Through Deposits	15,168.03
100-4302	Parking Citations	303.00
100-4801	Recreation Class Fees	42.30
100-4903	Business Lic Appl Fees	35.00
220-2205-8100	Other Capital Improvem	11,046.06
220-2220-7980	Other Expenses	1,041.02
220-2225-8100	Other Capital Improvem	480.00
225-2250-8100	Other Capital Improvem	48,967.92
240-2410-7662	Other Serv-Citywide	805.90
240-2410-7888	Repairs-Citywide	78.54
240-2410-7891	Repairs-Medians	50.49
240-2410-7896	Tree Planting-Citywide	15,590.20
240-2425-7660	Other Services	3,400.00
290-2905-7781	Contract Law Enforceme	15,000.00
440-4405-7614	Office Supplies	39.41
440-4405-7619	Fuel And Oil	6,529.15
440-4405-7965	Professional Services	1,720.00
440-4405-7980	Other Expenses	109.80
Grand Total:		659,815.12

Project Account Summary

Project Account Key	Payment Amount
None	523,178.52
201725-Gas Tax, Royal Oaks Signal-Cap Imp	480.00
201725-Royal Oaks Signal-Capital Improvements	11,046.06

Project Account Summary

Project Account Key	Payment Amount
201904-Contract Law-Tobacco Grant	690.85
201904-Other Exp-Tobacco Grant	7,819.02
201914-Other Expenses-Cal VIP	28,802.67
201914-Sheriff Contract-Cal VIP	16,522.05
201914-Youth Programs-Cal VIP	794.00
201915-Duarte Station Specific Plan-Expense	15,154.03
201919- 225 Cap Improv - 2018 Streets Rehab Proj	48,967.92
201935-Prof Svcs-GIS Upgrade	6,360.00
Grand Total:	659,815.12



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 04/10/2019 - 04/23/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
212314	4/23/2019 184387	3655 2018 Street Rehab Project	ALL AMERICAN ASPHALT	225-2250-8100	201919- 225 Cap Improv - 2018 Streets Rehab Pr	48,967.92 48,967.92
212316	4/23/2019 1282019	5155 Cal VIP CBO Q1 9/1/18 - 12/31/18	BOYS & GIRLS CLUBS OF THE FOOTHILLS	100-1205-7980	201914-Other Expenses-Cal VIP	24,080.65 24,080.65
212319	4/23/2019 6263066	3889 Citywide Tree Planting (Huntington D	BRIGHTVIEW LANDSCAPE SERVICES INC	240-2410-7896		15,590.20 15,590.20
212320	4/23/2019 352-02.03	5820 GIS System Upgrade	BUCKNAM INFRASTURE GROUP INC	100-1405-7965	201935-Prof Svcs-GIS Upgrade	6,360.00 6,360.00
212325	4/23/2019 59436	5120 Building & Safety Svcs 3/2019	CHARLES ABBOTT ASSOCIATES INC	100-1405-7800		16,603.55 16,603.55
212333	4/23/2019 4152019	0407 Youth Sports Grant FY19	DUARTE YOUTH ATHLETIC CLUB	100-1605-7753		10,000.00 10,000.00
212336	4/23/2019 KED68750-19T0169	5971 2019 Ford F350 Super Duty Chassis w	FFBH MOTORS LLC	100-1830-8100		42,418.75 42,418.75
212345	4/23/2019 18-0162 005	5256 Duarte Station Economic & Revenue	KOSMONT COMPANIES	100-1405-7965		6,268.60 6,268.60
212348	4/23/2019 192892CY 192892CY 192892CY 193092CY	0056 Sheriff Contract 2/2019 Sheriff Contract 2/2019 Sheriff Contract 2/2019 Tobacco Enforcement 2/24/19	LOS ANGELES COUNTY SHERIFF'S DEPARTMENT	100-1205-7781 100-1205-7781 290-2905-7781 100-1205-7781	201914-Sheriff Contract-Cal VIP 201904-Contract Law-Tobacco Grant	347,049.86 16,522.05 314,836.96 15,000.00 690.85
212351	4/23/2019 1900464 1900465 1900466 1900466 1900467 1900468 1900469 1900470	0903 Fuel-City Manager 2/2019 Fuel-Field Services 2/2019 Fuel-Parks & Recreation 2/2019 Fuel-Parks & Recreation 2/2019 Fuel-Public Safety 2/2019 Fuel-Cmty Development 2/2019 Fuel-Sheriff's Dept 2/2019 Fuel-Transit Dept 2/2019	CITY OF MONROVIA	100-1010-7650 100-1410-7650 100-1605-7650 100-1610-7650 100-1205-7650 100-1405-7650 100-1205-7781 440-4405-7619		12,247.68 151.67 860.69 81.82 445.96 697.18 37.65 3,443.56 6,529.15
212352	4/23/2019 0057867	5454 Duarte Station Specific Plan/EIR 2/20	MOORE IACOFANO GOLTSMAN INC	100-2121	201915-Duarte Station Specific Plan-Expense	15,154.03 15,154.03
212358	4/23/2019 P.E. #4	5203 Royal Oaks Traffic Signal	PTM GENERAL ENGINEERING SERVICES INC	220-2205-8100	201725-Royal Oaks Signal-Capital Improvements	11,046.06 11,046.06
212359	4/23/2019 28590 28591 28592 28593 28594 28607	0904 Royal Oaks Signal Engineering 2/2019 Public Works Inspections 2/2019 Contract City Engineer 2/2019 Plan Check Engineering Svcs 2/2019 Engineering Consulting 2/2019 State Trash Provisions Map Engineeri	RKA CONSULTING GROUP	220-2225-8100 100-1405-7967 100-1405-7969 100-1405-7969 100-1405-7969 100-1405-7969	201725-Gas Tax, Royal Oaks Signal-Cap Imp	11,478.75 480.00 4,400.00 2,887.50 2,000.00 431.25 1,280.00
212362	4/23/2019 429873	0220 Legal Advertising 3/2019	SAN GABRIEL VALLEY NEWSPAPERS	100-1010-7670		14,393.00 14,393.00

Council Warrant Register Over \$5000

Payment Dates: 04/10/2019 - 04/23/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
212370	4/23/2019 41619	3661 Citation Revenue Tax 3/2019	SUPERIOR CT OF CAL CO OF LOS ANGELES	100-1205-7761		9,276.13 9,276.13
212373	4/23/2019 41619	4616 Postage for Meter	TOTALFUNDS	100-1825-7626		5,000.00 5,000.00
Payment Total:						595,935.18

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	498,321.85
220 - GAS TAX FUN	11,526.06
225 - SB-1, Road Maintenance/Rehab Fund	48,967.92
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	15,590.20
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	15,000.00
440 - PROPOSITION A TRANSIT FUND	6,529.15
Grand Total:	595,935.18

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7650	Vehicle Maintenance	151.67
100-1010-7670	Legal Notices	14,393.00
100-1205-7650	Vehicle Maintenance	697.18
100-1205-7761	Parking Ticket Collect	9,276.13
100-1205-7781	Contract Law Enforceme	335,493.42
100-1205-7980	Other Expenses	24,080.65
100-1405-7650	Vehicle Maintenance	37.65
100-1405-7800	Building Department Ser	16,603.55
100-1405-7965	Professional Services	12,628.60
100-1405-7967	Public Works Inspection	4,400.00
100-1405-7969	City Engineer	6,598.75
100-1410-7650	Vehicle Maintenance	860.69
100-1605-7650	Vehicle Maintenance	81.82
100-1605-7753	Youth Programs (CDBG)	10,000.00
100-1610-7650	Vehicle Maintenance	445.96
100-1825-7626	Postage	5,000.00
100-1830-8100	Vehicle Replacement (Ca	42,418.75
100-2121	Pass Through Deposits	15,154.03
220-2205-8100	Other Capital Improvem	11,046.06
220-2225-8100	Other Capital Improvem	480.00
225-2250-8100	Other Capital Improvem	48,967.92
240-2410-7896	Tree Planting-Citywide	15,590.20
290-2905-7781	Contract Law Enforceme	15,000.00
440-4405-7619	Fuel And Oil	6,529.15
Grand Total:		595,935.18

Project Account Summary

Project Account Key	Payment Amount
None	472,633.62
201725-Gas Tax, Royal Oaks Signal-Cap Imp	480.00
201725-Royal Oaks Signal-Capital Improvements	11,046.06
201904-Contract Law-Tobacco Grant	690.85
201914-Other Expenses-Cal VIP	24,080.65
201914-Sheriff Contract-Cal VIP	16,522.05
201915-Duarte Station Specific Plan-Expense	15,154.03
201919- 225 Cap Improv - 2018 Streets Rehab Proj	48,967.92
201935-Prof Svcs-GIS Upgrade	6,360.00
Grand Total:	595,935.18



City of Duarte

SA Council Warrant Register

By Payment Number

Payment Dates 04/10/2019 - 04/23/2019

Payment Number	Payment Date	Payable Number	Vendor #	Description	Vendor Name	Account Number	Project Account Key	Payment Amount
								Item Amount
2060	4/23/2019	3252019	SA1815	FY17/18 RDA Annual Report	HARRELL & COMPANY ADVISORS LLC	690-6905-7311		2,375.00
								2,375.00
Payment Total:								2,375.00

Report Summary

Fund Summary

Fund	Payment Amount
690 - Successor Agency Debt Service	2,375.00
Grand Total:	2,375.00

Account Summary

Account Number	Account Name	Payment Amount
690-6905-7311	SA Administrative Servic	2,375.00
Grand Total:		2,375.00

Project Account Summary

Project Account Key	Payment Amount
None	2,375.00
Grand Total:	2,375.00



Proclamation

LUPUS AWARENESS MONTH

WHEREAS, Systematic Lupus Erythematosus, commonly known as Lupus, is an acute chronic, complex, and often life-threatening auto-immune disease; and

WHEREAS, researchers estimate that five million people have been diagnosed with Lupus or related diseases throughout the world, and approximately 100,000 more are diagnosed every year; and

WHEREAS, Lupus strikes mostly women of child-bearing age, and women of color are two to three times more likely to develop Lupus; and

WHEREAS, Lupus can be particularly difficult to diagnose as its symptoms are similar to those of many other illnesses, and early diagnosis and proper treatments are critical to the improvement of the quality of life and survival rate of people with Lupus; and

WHEREAS, Looms4Lupus is a local support group that provides education and outreach to Lupus survivors and their families through workshops, clinics, bilingual resources, and support groups;

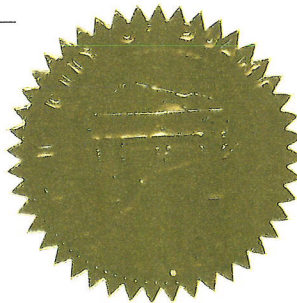
NOW, THEREFORE, BE IT RESOLVED that the City of Duarte hereby proclaims May 2019 as LUPUS AWARENESS MONTH in the City of Duarte, and urges all citizens to learn more about this disease, and to attend educational programs offered by Looms4Lupus to assist survivors and their families.

Mayor Tzeitel Paras-Caracci

ATTEST:

City Clerk Marla Akana
Duarte, California

April 23, 2019





*Our Story *** Nuestra Historia*



Looms for Lupus is a non-profit corporation providing resources and awareness to minority families and those affected by Lupus.

The program will form partnerships with similar agencies and patient care facilities. By providing face to face interaction, through creating friendships and close relationships with others living with Lupus, our aim is to create an environment to reassert a sense of hope during their time of illness and to empower the individual to take charge of their life through a chronic and often life threatening illness.

Looms for Lupus was founded in January, 2011 by three sisters. In 2009 the oldest of the three sisters was diagnosed with Lupus, an autoimmune disorder, something the family knew very little about. They researched it and began spreading the word about this disease, it was then when they realized that most people did not know what it was or had very little knowledge about it. They wanted to help educating and supporting Lupus survivors, their family and Caregivers. As well as raise awareness to find a cure.

The sisters are very close during their gatherings loom knitting was good therapy. It was then when the idea came about to start support groups and incorporate the art of Knitting.

Looms4Lupus, "The Mata Sisters" actively work with Lupus LA, Lupus Research Alliance, More than Lupus, We Win Foundation, Howse Foundation. They have also raised money for Lupus Foundation of America, Lupus International and community organizations.



What is Lupus?



Lupus is:

Lupus is an autoimmune disease that attacks the immune system. The immune system is what fights foreign substances in the body like germs and viruses. With Lupus the immune system causes inflammation and attacks itself, healthy tissue in the body and organs such as the skin, blood, heart, kidneys, brain and joints. The immune system is like an army with hundreds of soldiers that are protecting from the invaders imagine if the soldiers turn around and start attacking their own. That is what lupus does to the body during a flare it attacks its own healthy tissue and organs. There is no cure for lupus, it is not contagious but with the right treatment it can be controlled, help with the pain and lower the risk of organ and tissue damage. Lupus is very hard to diagnoses as it mimics many other diseases.

Common signs of Lupus:

- Rash (butterfly rash)
- Painful and swollen joints
- Unexplained fever
- Chest pain with deep breathing
- Swollen glands
- Extreme fatigue
- Unusual hair loss
- Sores in the mouth or nose
- Pale or purple fingers or toes from cold or stress
- Sensitivity to the sun
- Depression, trouble thinking and or memory problems

Types of Lupus

Systemic Erythematosus (SLE) The most common and most serious. SLE affects the skin, blood, heart, kidneys, brain and joints.

Discoid (Cutaneous) Discoid is a form of lupus that only affects the skin and causes rashes. These rashes may be anywhere but are usually found on the face, neck and scalp.

Drug-Induced Lupus (DIL) Drug-induced Lupus (DIL) occurs after a person takes certain types of medication. The symptoms are similar to systemic lupus, but they usually disappear when the medicine is stopped.

Neonatal Lupus In rare cases, the newborn of a mom with lupus may have neonatal lupus. Symptoms usually go away after a few months and don't cause permanent damage. Some babies with neonatal lupus can be born with a serious heart defect.

Life with Lupus

Living with lupus means knowing and listening to your body, avoiding stress, getting extra rest, asking and accepting help from others, listening to your doctor's advice and taking your medications.

For more information about Lupus:

Visit:

www.LupusLA.org

www.Lupus.org

www.Lupusresearch.org

www.morethanlupus.org



MEMORANDUM

To: City Council

From: Amanda Hamilton, Public Works Manager

Date: April 23, 2019

Subject: Award of Contract – City Hall Concrete Repair Project

RECOMMENDED ACTION

Staff recommends that the Duarte City Council award the construction contract for the City Hall Concrete Repair Project to CT&T Concrete Paving, Inc. as the lowest responsive and responsible bidder in the amount of \$48,352.00.

BACKGROUND

Over the years, the decorative stamped concrete located in the City Hall Parking Lot has been damaged. As part of this repair project, staff has identified six sections of the broken concrete that requires removal and replacement. This project's scope of work is to remove and construct the colored stamped concrete at the two City Hall driveway entrances. The smaller four concrete bands will be removed and reconstructed to match the existing parking lot's concrete finish. All work will be conducted in accordance with the requirements of the Standard Specifications for Public Works Construction.

The City Hall Concrete Entrance project is estimated to start in May, 2019 and be completed within two weeks of the start date. Public Works is requiring that the work be conducted on two consecutive weekends to minimize impact to daily operations in the City Hall Parking Lot. Staff will also work with other departments to ensure the least amount of conflict with other events being held at the Community Center.

On March 23, 2019 and March 30, 2019, the City published an invitation to bid on the City Hall Concrete Repair Project in accordance with Duarte Municipal Code (DMC) Section 2.36.060. On April 9, 2019, the City Clerk publicly opened four (4) bids for the subject project. The bids were reviewed for responsiveness to the bid specification requirements.

The following results were determined to be in conformance with the bid documents and specifications therefore, staff recommends that the bid be awarded to the lowest responsive and responsible bidder.

Responsive and responsible bidder results:

1. CT&T Concrete Paving, Inc.....	\$48,352.00
2. Newbuild Construction and Restoration, Inc.....	\$67,330.00
3. FS Contractors, Inc.....	\$79,244.00
4. All American Asphalt.....	\$128,677.00

CONCLUSION

Staff recommends that the City Council award the City Hall Concrete Repair Project to CT&T Concrete Paving, Inc. located at 324 South Diamond Bar Blvd., PMB 275, Diamond Bar, California 91765, as the lowest responsive and responsible bidder in the amount of \$48,352.00.

Funding for this project has been allocated in the general fund.

Attachments:

1. Existing pictures of project locations

City Hall Concrete Repair Project

Existing Conditions

Driveway Entrances



Concrete Bands





MEMORANDUM

To: City Council

From: Amanda Hamilton, Public Works Manager

Date: April 23, 2019

Subject: Award of Contract – FY 18/19 Citywide Striping and Marking Maintenance Project

RECOMMENDED ACTION

Staff recommends that the City Council award the construction contract for the FY 18/19 Citywide Striping and Marking Maintenance Project contract to PCI as the lowest responsive and responsible bidder in the amount of \$54,020.00.

BACKGROUND

The FY 18/19 Citywide Striping and Marking Maintenance Project consist of the replacement of traffic control pavement markings throughout the City of Duarte. Pavement markings are used to convey messages to roadway users. They indicate which part of the road to use, provide information about conditions ahead, and indicate where passing is allowed. Pavement markings fade and get worn away by vehicular traffic. As part of routine maintenance to ensure traffic pavement markings are legible, staff has identified 86 locations that require new pavement markings.

All pavement markings for this project will be installed with thermoplastic material. Thermoplastic is a plastic material made of binder, pigments, filler, and glass beads. The pigment creates the color and the glass beads increase retroreflectivity. Thermoplastic is also designed to be applied thicker than paint which is why it typically lasts longer. The pavement marking and striping for this project include: speed limit legends, crosswalks, stop legends, arrows, stop limit lines, and various traffic control legends.

On March 23, 2019 and March 30, 2019, the City published an invitation to bid on the FY 18/19 Citywide Striping and Marking Maintenance Project in accordance with Duarte Municipal Code (DMC) Section 2.36.060. On April 9, 2019, the City Clerk publicly opened two (2) bids for the subject project. The bids were reviewed for responsiveness to the bid specification requirements.

The following results were determined to be in conformance with the bid documents and specifications therefore, staff recommends that the bid be awarded to the lowest responsive and responsible bidder.

Responsive and responsible bidder results:

1. PCI.....\$54,020.00
2. Sterndahl Enterprises Inc.....\$96,240.00

CONCLUSION

Staff recommends that the City Council award the FY 18/19 Citywide Striping and Marking Maintenance Project to PCI located at 975 W 1st Street, Azusa CA 91702, as the lowest responsive and responsible bidder in the amount of \$54,020.00.

Funding for this project has been allocated in the Capital Outlay State Gasoline Tax Fund accounts 2210-7812 and 2210-7813. The State Gasoline Tax fund is used to account for the City's share of tax revenues collected by the State on the sale of fuel for motor vehicles. The use of these funds is restricted to the construction, improvement, and maintenance of public streets.

Attachments:

1. List of project locations for the FY 18/19 Citywide Striping and Marking Maintenance Project

STRIPING AND MARKING																				
ITEM NO	STREET	AT/FROM	TO	DIRECTION	STOP W/BAR	25 MPH	30 MPH	35 MPH	40 MPH	WHITE X-WALK (CONTINENTAL) STD PLAN A24F	TYPE I ARROW	TYPE IV ARROW (RT)	TYPE IV ARROW (LT)	TYPE VII ARROW (RT)	TYPE VII ARROW (LT)	STD PLAN A24D	STD PLAN A24D	STD PLAN A24E	LIMIT LINE	6" STRIP
1	MT OLIVE DR	HUNTINGTON DR	ROYAL OAKS		2			2		2	2	1	2	2				"ONLY"		
2	MT OLIVE DR	SESMAS ST			1					1										
3	MT OLIVE DR	BEARDSLEE ST			1					1										
4	MT OLIVE DR	BASHOR ST			1					1										
5	MT OLIVE DR	OAKHAVEN DR			1					1										
6	MT OLIVE DR	ROYAL OAKS DR			7					2			4	2						
7	ROYAL OAKS DR	MT OLIVE DR	LAS LOMAS RD		5			2		1						"STOP AHEAD" (X2)	PED XING AHEAD (X2)			
8	VINEYARD AVE	ROYAL OAKS DR	SUNNYDALE DR		2											"STOP AHEAD" (X 2)				
9	VINEYARD AVE	GARDI ST			2															
10	VINEYARD AVE	FREEBORN ST			1					1										
11	VINEYARD AVE	ELDA ST			1					1										
12	VINEYARD AVE	DALBO ST			1					1										
13	VINEYARD AVE	CONATA ST			2					2										
14	VINEYARD AVE	MARKWOOD ST			2					2										
15	VINEYARD AVE	BROOKDALE LN			1					1										
16	ROYAL OAKS DR	LAS LOMAS RD	ENCANTO PWY		1											"STOP AHEAD"	"PED XING AHEAD" (X4)			
17	ROYAL OAKS DR	TOCINO DR			1															
18	ROYAL OAKS DR	GREENBANK AVE			2															
19	ROYAL OAKS DR	BETTYHILL AVE			1															
20	ROYAL OAKS DR	FISH CAYON RD			1															
21	ROYAL OAKS DR	LARKHALL AVE			1															
22	ROYAL OAKS DR	MELCANYON RD			2															
23	ROYAL OAKS DR	MOUNTAINCREST RD			1															
24	ROYAL OAKS DR	TANCANYON RD			1															
25	ROYAL OAKS DR	LIVERMONT LN			1															
26	ROYAL OAKS DR	PARK VIEW CT			1															
27	ROYAL OAKS DR	RANDOM LN			1															
28	ROYAL OAKS DR	OAKHAVEN DR			1															
29	ROYAL OAKS DR	OAK AVE			1															
30	ROYAL OAKS DR	HIGHLAND AVE			2					2										
31	ROYAL OAKS DR	JUNIPERO			1															
32	FIRST	HIGHLAND AVE			1															
33	HUNTINGTON DR	OAK AVE			1															
34	HUNTINGTON DR	MOUNTAIN AVE								2									2	
35	HUNTINGTON DR	SWISS TRAIL			1					1										
36	HUNTINGTON DR	ELMHURST AVE			1															
37	COTTER	HUNTINGTON DR	ROYAL OAKS		2															
38	HUNTINGTON DR	BRYCEDALE AVE			1															
39	BRADBURY AVE	HUNTINGTON DR	BLOOMDALE ST		2															
40	LAS LOMAS RD	HACIENDA			1							1	3							
41	ENCANTO PRWY	HUNTINGTON DR			2															40
42	1247 HUNTINGTON			WB					2											
43	1121 HUNTINGTON			WB					2											
44	925 HUNTINGTON			WB					2											
45	OPP. 2646 HUNTINGTON			WB					2											
46	1322 HUNTINGTON			EB					2											
47	1816 HUNTINGTON			EB					2											
48	2330 HUNTINGTON			EB					2											
49	2714 HUNTINGTON			EB					2											
50	2245 HUNTINGTON			WB					2											
51	1717 HUNTINGTON			WB					2											
52	1714 ROYAL OAKS DR			WB			1													
53	ROYAL OAKS DR	EAST OF LAS LOMAS		EB				1												
54	ROYAL OAKS DR	LAS LOMAS RD		WB					1											
55	ROYAL OAKS DR	EAST OF GREENBANK		EB & WB			2													
56	3226 ROYAL OAKS			WB			1													
57	1171 ENCANTO PRWY	AVILA GARDENS		NB					1											40
58	ENCANTO PRWY	PUENTE LARIO BRIDGE		SB					1											
59	ENCANTO PRWY	DIARTE MUSEUM		NB					1											
60	ENCANTO PRWY	SOUTH OF FISHCANYON		SB					1											
61	ENCANTO PRWY	MARKWOOD ST		SB												"STOP AHEAD"				
62	ENCANTO PRWY	SOUTH OF FISHCANYON		NB												"STOP AHEAD"				
63	ENCANTO PRWY	FISHCANYON			2															40
64	DIARTE RD	WEST OF HIGHLAND	GOLD LINE STATION PLATFORM	WB					2											
65	DIARTE RD	CIRCLE		EB & WB									4							
66	DIARTE RD	HOPE		WB						1			2							
67	DIARTE RD	VILLAGE		WB									2							
68	1352 DIARTE RD			EB				2												
69	DIARTE RD	WEST OF BUENA VISTA		WB				2												
70	DIARTE RD	BROADLAND		EB & WB	1									4						
71	DIARTE RD	WARRINGTON		WB	1									2						
72	DIARTE RD	PARK ROSE			1								2							
73	DIARTE RD	CITRUSVIEW			1															
74	DIARTE RD	WARDELL			1															
75	DIARTE RD	BRADBURY			1															
76	DIARTE RD	DEL FORD			1															
77	DIARTE RD	EARLINGTON			1															
78	MOUNTAIN AVE	BLOOMDALE			1															
79	MOUNTAIN AVE	HURSTVIEW ST			1															
80	MOUNTAIN AVE	LEWISTON ST			1															
81	MOUNTAIN AVE	NEWINGTON			1															
82	MOUNTAIN AVE	BECKVILLE			1															
83	MOUNTAIN AVE	JOELLA ST			1															
84	MOUNTAIN AVE	MERIDIAN ST			1															
85	BUENA VISTA	KELLWIL WAY			1															
86	ENCANTO PRWY	HACIENDA			1															



MEMORANDUM

To: Mayor and City Council

From: Amanda Hamilton, Public Works Manager

Date: April 23, 2019

Subject: Notice of Completion – Royal Oaks Traffic Signal and Pedestrian Crossing Improvement Project with Associated Budget Amendment

RECOMMENDED ACTION

Staff recommends that the City Council authorize the notice of completion for the Royal Oaks Traffic Signal and Pedestrian Crossing Improvement Project.

BACKGROUND

The Royal Oaks traffic signal was studied by RKA Engineering for increased traffic and pedestrian activity from the Royal Oaks Elementary School. It was suggested that the City study various improvements to enhance visibility, traffic circulation and pedestrian management at the entrance of Royal Oaks Elementary. The conclusion to the study warranted a traffic signal with significant pedestrian crossing upgrades.

On January 16, 2018 and February 3, 2018, the City published an invitation to bid on the Royal Oaks Drive at Royal Oaks School Traffic Signal and Pedestrian Crossing Improvements in accordance with Duarte Municipal Code (DMC) Section 2.36.060. On February 13, 2018, the City Clerk publicly opened four (4) bids for the subject project. The bids were reviewed for responsiveness to the bid specification requirements.

On March 13, 2018, the Duarte City Council awarded the contract to PTM General Engineering Services, Inc. for the construction of the traffic signal. After a lengthy procurement process to receive the traffic signal poles the signal became operational on December 27, 2018. The design of the intersection was questioned and after considerable review modifications to the signal were made by LA County Public Works. The work LA County Public Works conducted is not included in this contract.

CONCLUSION

PTM General Engineering Services, Inc. has completed the Royal Oaks Traffic Signal and Pedestrian Crossing Improvement Project. There was one change order in the amount of \$25,744.08 for additional sidewalk and ADA ramp repairs. The final construction cost, including one approved change order is \$302,821.08

Funding for this project has been shared with the Duarte Unified School District. The Duarte City Council authorized \$277,077.00 to fund this project in March, 2018. Staff recommends that City Council authorize a budget amendment of \$25,744.08 from the Capital Outlay State Gasoline Tax Fund 2205-8100.

The State Gasoline Tax fund is used to account for the City's share of tax revenues collected by the State on the sale of fuel for motor vehicles. The use of these funds is restricted to the construction, improvement, and maintenance of public streets.

ATTACHMENTS:

- Attachment A – Completed Royal Oaks Traffic Signal

Attachment A





MEMORANDUM

To: Mayor and City Council

From: Amanda Hamilton, Public Works Manager

Date: April 23, 2019

Subject: Notice of Completion - 2018 Street Rehabilitation Project

RECOMMENDED ACTION

Staff recommends that the City Council authorize the notice of completion for the 2018 Street Rehabilitation Project in the amount of \$507,652.55.

BACKGROUND

The 2018 Street Rehabilitation Project was comprised of the rehabilitation of fourteen street segments. The project focused on asphalt street overlays and slurry seal applications on various streets throughout Duarte. The following six sections of roadway were cold milled and paved:

1. Highland Avenue – From Duarte Road to Central Avenue
2. Mountain Avenue East Side of Street – Meridian Street to Joella Street
3. Santo Domingo Avenue – From Central Avenue to Huntington Drive
4. Fairlee Avenue – Central Avenue to Maynard Drive
5. Bloomdale Street – From Mount Olive Drive to Crestfield Drive
6. Francita Avenue – From Royal Oaks Drive to End of Street

The sections of roadway that had a fair rated pavement, received a slurry seal application to preserve and improve the pavements condition. To ensure preservation of the existing pavement the project slurry sealed the following eight street segments:

1. Calle Martos – From Calle Andra to Las Lomas Road
2. Calle Adra – From Huntington Drive to Calle Martos
3. Calle Linares – From Calle Martos to End of Street
4. Calle Malaga – From Calle Martos to End of Street
5. Calle Villada – From Calla Arda to Calla Arda
6. Bashor Street – From Las Lomas Road to Vineyard Avenue
7. Brinsey Avenue – From Royal Oaks to End of Street

8. Vineyard Avenue – From Royal Oaks to End of Street

On September 22, 2018 and September 29, 2018, the City published an invitation to bid on the 2018 Street Rehabilitation Project in accordance with Duarte Municipal Code (DMC) Section 2.36.060. On November 13, 2018, the Duarte City Council awarded the 2018 Street Rehabilitation Project to All American Asphalt in the amount of \$526,840.00.

CONCLUSION

All American Asphalt has completed the 2018 Street Rehabilitation Project. The final cost for the project was under budget at \$507,652.55. The remaining \$19,187.45 will be reallocated to the Road Maintenance Rehabilitation Account fund balance for the FY 19/20 Street Rehabilitation Project.

The 2018 Street Rehabilitation Project was partially funded through the Road Maintenance Rehabilitation Account and through local transportation funds from the Los Angeles County Metropolitan Transporting Authority.

Staff recommends that the City Council motion to approve the Notice of Completion for the 2018 Street Rehabilitation Project in the amount of \$507,652.55

ATTACHMENTS:

- Attachment A – 2018 Street Rehabilitation Project Pictures – Before & After
- Attachment B – Project Map

ATTACHMENT A
2018 STREET REHABILITATION PROJECT

Highland Avenue 2018



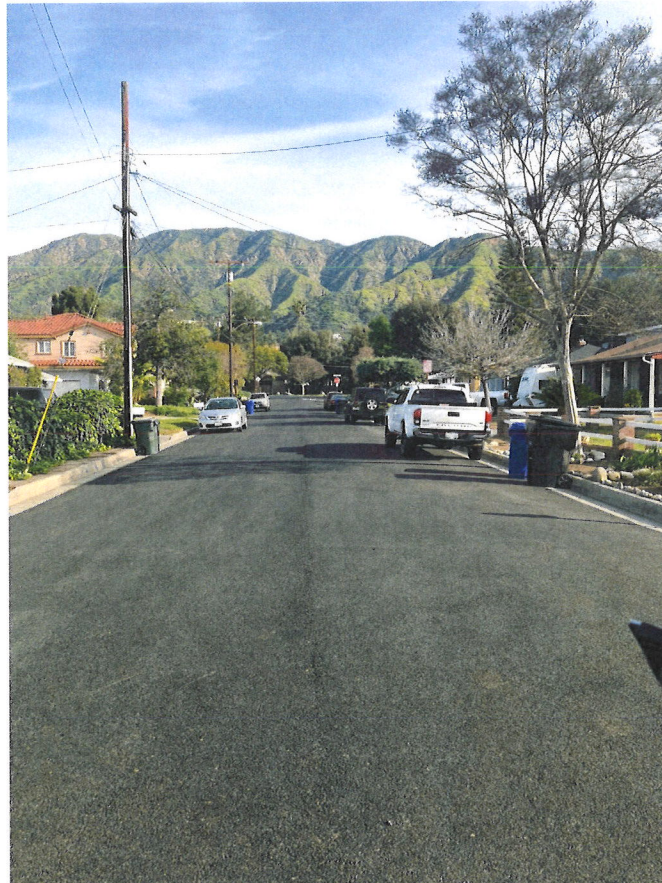
Highland Avenue 2019

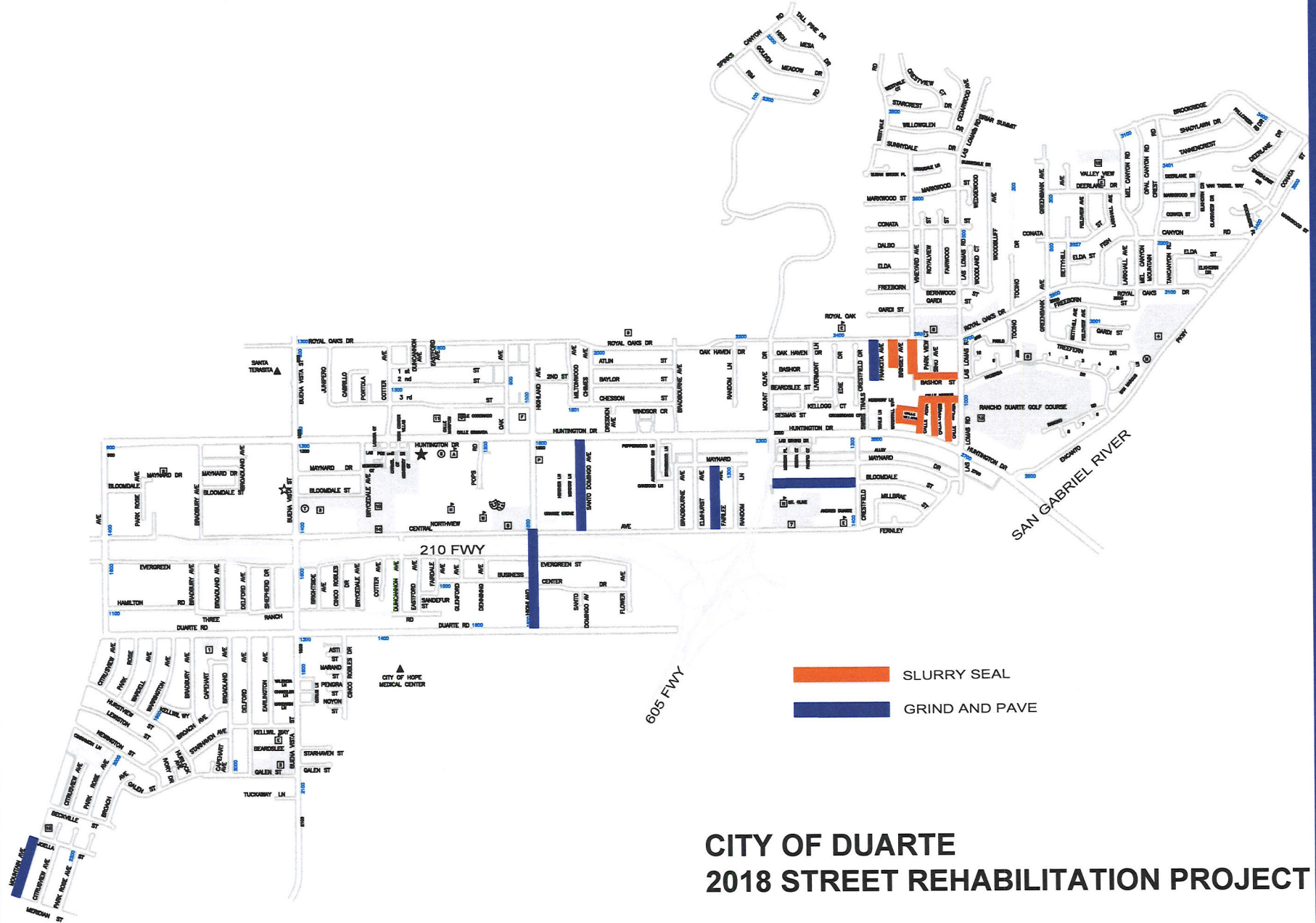


Francita Avenue 2018



Francita Avenue 2019





CITY OF DUARTE 2018 STREET REHABILITATION PROJECT



MEMORANDUM

TO: CITY COUNCIL

FROM: COMMISSIONER Sara Vasquez

SUBJECT: NOTICE OF ABSENCE FROM PLANNING COMMISSION MEETING

DATE: April 15, 2019

REASON FOR ABSENCE:

_____ ACCIDENT _____ VACATION ☒ OTHER*

_____ SICKNESS _____ DEATH IN FAMILY

DATE OF MEETING ABSENCE February 19, 2019

* EXPLANATION OF ABSENCE Meeting had a day change
due to holiday from Monday to Tuesday and unfortun
I forgot.

SIGNATURE

ABSENCE NOTED BY CITY COUNCIL



Memorandum

To: City Council

From: Planning Commission

CC: Craig Hensley, Community Development Director 

Date: April 16, 2019

Subject: Commission Reorganization

At the regular meeting of the Planning Commission held on Monday, April 15, 2019, the Commission organized as follows:

- Chairperson – Paula Watson-Gardner
- Vice-Chairperson – Tina Heany

Duarte and Duarte Dispatch

Affiliated with SGV Newspaper Group
605 E. Huntington Dr., Suite 100
Monrovia, CA 91016
626-962-8811 ext. 40891

5007700

CITY OF DUARTE
1600 E. HUNTINGTON DRIVE
DUARTE, CA 91010

LE NO. Public Hearing - Recreational Vehicle

PROOF OF PUBLICATION (2015.5 C.C.P.)

STATE OF CALIFORNIA County of Los Angeles

I am a citizen of the United States, and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of DUARTEAN and DUARTEAN DISPATCH, a newspaper of general circulation printed and published weekly in the City of Duarte, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, on the date of July 6, 1948, Case Number POMO C986. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

04/13/2019

I declare under the penalty of perjury that the foregoing is true and correct.

Executed at Monrovia, LA Co. California
On this 15th day of April, 2019.



Signature

(Space below for use of County Clerk Only)

Legal No. 0011255664

NOTICE OF PUBLIC HEARING TO BE HELD BY THE DUARTE CITY COUNCIL

NOTICE IS HEREBY GIVEN that, pursuant to State law, the City Council of the City of Duarte will hold a Public Hearing at 7:00 p.m., on Tuesday, April 23, 2019, in the Council Chambers, 1600 Huntington Drive, Duarte, California, to consider amending Title 11 of the Duarte Municipal Code to add Chapter 11.15, Recreational Vehicles, relating to permit and license requirements for overnight parking of recreational vehicles on city of right of way.

Any interested party may appear in person, or by agent, and be heard. If this matter is challenged in Court, there will be a limit to only those issues that were raised at the Public Hearing described in this Notice, or in written correspondence delivered to the City Council at, or prior to, the Public Hearing. Written correspondence may be sent to Duarte City Hall, City Clerk's Office, 1600 Huntington Drive, Duarte, CA 91010-2592.

Further information may be obtained from Brian Villalobos, Director of Public Safety Services, phone (626) 357-7938.

Marla Akana
City Clerk

PUBLISH:
POSTED:
Library

Duarte, Saturday, April 13, 2019
Duarte City Hall, Duarte Public Safety Office, Duarte

4/3/19

AD#11255664



AGENDA MEMO

TO: DUARTE CITY COUNCIL

FROM: Brian Villalobos, Director of Public Safety

DATE: April 23, 2019

SUBJECT: Amendment to Chapter 11 of the Duarte Municipal Code Adding Chapter 11.15 Relating to Permit and Licensing Requirements for Overnight Parking of Recreational Vehicles on City Right of Way and Adoption of Resolution No. 19-05 Amending the Schedule of Fees and Charges for City Services

BACKGROUND

As the community continues to evolve, our parking regulations require updating from time to time. Based on a thorough review coordinated by staff, a parking-related adjustment has been identified for City Council consideration. The Duarte Municipal Code (DMC) does not currently regulate overnight RV parking on the public right of way, and during the past few years, staff has observed an increased level of calls for service related to RV related issues. The concerns that have been raised range from parking issues to traffic hazards, and the increase in call volume has been noticeable.

In an effort to proactively address this situation, staff conducted research to determine how other jurisdictions manage RV related concerns. Our analysis identified that nearly all cities have some type of overnight RV permit requirement, where RV owners may purchase parking permits to allow for the temporary parking of RV's on city streets overnight.

After further review, staff believes that this type of regulatory framework would help to address the issues that have been identified here in Duarte. To that end, staff has developed Ordinance No. 19-O-03, which if approved by the City Council would institute new overnight RV parking requirements.

Additionally, this topic was heard at the regularly scheduled Public Safety Commission meeting on the 19th day of March, 2019, and the Commission unanimously recommended that the City Council adopt an ordinance to regulate RV overnight parking.

SUMMARY

Pursuant to the guidelines incorporated in Ordinance 19-O-03, the proposed regulations would allow the City to regulate overnight RV parking on City streets by requiring a permit. An overview of the guidelines that have been proposed include the following:

- The proposed regulation would allow for individuals to park their RVs overnight on City streets, but only after obtaining an Overnight RV Parking Permit from the City.

- The ordinance will require that anyone who purchases a “RV Permit” be the registered owner of the RV and a Duarte resident. In addition, non-residents would be eligible to obtain a “RV Guest Permit.”
- The “RV Permit” will be available for purchase for \$5.00 per day. The permit would remain valid for up to a 3 day period and for no more than six total calendar days in a one month period. To file an application for an RV permit, the resident or entity who owns the RV would be required to provide the appropriate vehicle information and a signature agreeing to all terms and conditions of the permit, including limiting one RV permit for each residential address in the city.
- Visitors may purchase a “RV Guest Permit” for \$5.00 per day. The permit would remain valid for 3 days, and “RV Guest Permits” would be issued for a residential address for no more than six total calendar days in a one-month period, provided that all conditions set forth in the ordinance are met. A RV guest permit requires the same vehicle information, along with the signature of the city resident / property owner who agrees to the terms and conditions of the RV guest permit on their guests’ behalf. The permits allow the RV guest owner to park along the curb within the same block as the residence / property listed on the application for which the permit was issued.
- As a matter of public safety and DMC, the permit does not exempt the RV owner from parking in unauthorized locations or manner that is otherwise prohibited by this code or by the California Vehicle Code, including street sweeping days. Permittees must also abide by the list of activities prohibited, such as utilizing cords, hoses, and cables that cross a parkway, street, or sidewalk; using external power sources without limitation; or connecting to the public sewer system. If the Permittee does not follow the guidelines, parking citations may be issued or the vehicle may be towed. If the Permittee receives three parking citations, the Director of Public Safety or his designee may revoke their permit.
- Other circumstances where the Director of Public Safety or his designee has the authority to revoke RV permits and RV guest permits are if the Permittee’s RV becomes inoperable or falls into a state of disrepair.

FISCAL IMPACT

The proposed cost for an RV parking permit would be established at \$5 per night, pursuant to Resolution No. 19-05.

RECOMMENDATION

Staff recommends that the City Council adopt Ordinance No. 19-O-03, amending Chapter 11 of the Duarte Municipal Code adding Chapter 11.15 relating to permit and licensing requirements for overnight parking of recreational vehicles on city right of way and adopt Resolution No.19-05 amending the schedule of fees and charges for city services relating to permit and license requirements for parking recreational vehicles on city right of way.

ORDINANCE NO.**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADDING A NEW CHAPTER 11.15 TO THE DUARTE MUNICIPAL CODE RELATING TO PERMIT AND LICENSE REQUIREMENTS FOR OVERNIGHT PARKING OF RECREATIONAL VEHICLES ON CITY RIGHT OF WAY**

WHEREAS, the Duarte Municipal Code (DMC) does not currently regulate overnight RV parking on public right of way; and

WHEREAS, during the past few years, staff has observed an increased level of calls for service related to RV related concerns; and

WHEREAS, the concerns that have been raised range from parking related issues to traffic hazards; and

WHEREAS, this topic was heard at the regularly scheduled Public Safety Commission meeting on the 19th day of March, 2019, and the Commission unanimously recommended that the City Council adopt an ordinance to regulate RV overnight parking.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Chapter 11.15 (“Recreational Vehicles”) is hereby added to the Duarte Municipal Code to read as follows:

Chapter 11.15 Recreational Vehicles**Sections:**

- 11.15.010 Definitions.
- 11.15.020 Permit required.
- 11.15.030 Issuance.
- 11.15.040 Prohibited Activities.
- 11.15.050 Violations.
- 11.15.060 Revocation.

§ 11.15.010 Definitions

Unless the contrary is stated or clearly appears from the context, the following definitions will govern the construction of the words and phrases used in this chapter.

“OVERNIGHT” means between the hours of 10:00 p.m. and 6:00 a.m.

“RECREATIONAL VEHICLE” or **“RV”** means any vehicle or trailer that is capable of human habitation or designed or used for recreational camping or travel use, whether self-

propelled or mounted on or drawn by another vehicle, or any structure inspected, approved and designated as a recreational vehicle by and bearing the insignia of any state or federal agency having the authority to approve recreational vehicles. "Recreational vehicle" includes, without limitation, any of the following: a "camp trailer," as defined by California Vehicle Code Section 242; a "fifth-wheel travel trailer," as defined by California Vehicle Code Section 324; a "house car," as defined in California Vehicle 362; a "trailer" as defined in California Vehicle Code Section 630; a "trailer coach," as defined in California Vehicle Code Section 635; a boat, watercraft, and or/trailer for a boat or water craft; a "recreational vehicle" as defined in California Health & Safety Code Section 18010; and a "slide-in camper," as defined in California Health & Safety Code Section 18012.4.

"RV GUEST PERMIT" means a limited duration parking permit for a recreational vehicle belonging to a person or persons who do not reside in the city and who is or are temporarily visiting a resident of the city.

"RV PERMIT" means a limited duration parking permit for a recreational vehicle belonging to a resident of the city.

§ 11.15.020 Permit Required

- (A) No person who owns or has possession, custody or control of a recreational vehicle shall park or leave such vehicle standing upon any street or alley or other public right of way between the hours of 10:00 p.m. and 6:00 a.m. without a valid RV permit or RV guest permit conspicuously displayed in the lower driver's side of the windshield or nearest window such that all the permit's information is visible.
 - 1. The Director of Public Safety, or designee, has the authority to issue RV permits and RV guest permits and to revoke such permits in accordance with the provisions of this chapter.
 - 2. The City may charge a fee to issue the RV permit and/or the RV guest permit, as established by resolution of the City Council.
- (B) RV permit application. An application for a RV permit shall be filed with the Public Safety Department in advance of parking an RV overnight on any public right of way on an application form which shall contain:
 - 1. The name, valid address and telephone number of the resident or entity who owns the RV;
 - 2. RV Registration information: make, model, year, color, license plate and/or VIN.
 - 3. The signature of the owner of the RV agreeing to all terms and conditions of the permit to be issued by the City.
- (C) RV guest permit application. An application for a RV guest permit shall be filed with the Public Safety Department in advance of parking an RV overnight on any public right of way. The application shall be completed by a city resident, the owner of private property located in the city, or the owner of the RV for which a RV guest permit is to be issued. Such application form shall contain:

1. The name, valid street address and telephone number of the person or entity who owns the RV;
 2. The name, valid street address and telephone number of the city resident / property owner for whom the permittee is visiting;
 3. RV Registration information: make, model, year, color, license plate and/or VIN.
 4. The signature of the city resident / property owner on behalf of their guest and the owner of the RV agreeing to all terms and conditions of the RV guest permit to be issued by the City.
- (D) Persons holding a valid RV permit or RV guest permit issued pursuant to this chapter may park the recreational vehicle for which the permit was issued on a city street provided the recreational vehicle is parked along the curb line within the same block as the residence / property ownership listed in the application for which the permit is issued. If the residence / property is located on a corner, then the permit holder may park along the curb line of either of the streets on the block on which the residence is located. The RV shall not park within 50 feet of an intersection.
- (E) RV permits shall remain valid for up to three consecutive days and shall expire at 6:00 a.m. on the fourth day. Upon the expiration of the RV permit, the permittee may then apply for a new RV permit, however, no RV permit will be issued for a residential address for more than a total of six days in any calendar month. No more than one RV permit shall be issued for each residential address in the city; this does not include a RV guest permit.
- (F) RV guest permits shall remain valid for up to three consecutive days and shall expire at 6:00 a.m. on the fourth day. Upon the expiration of the RV guest permit, the permittee may apply for a new RV guest permit, however, no RV guest permit will be issued for a residential address for more than a total of six days in any calendar month. No more than one RV guest permit shall be issued for each residential address in the city; this does not include a RV permit.
- (G) Notwithstanding the provisions of this section, a permittee may apply for a successive permit up to one day prior to the expiration of a valid permit if the number of permits issued does not exceed the maximum number allowed for the permit type.
- (H) Except as expressly provided in this chapter, a RV permit or a RV guest permit does not authorize any vehicle to park in a location or manner that is otherwise prohibited by this code or by the California Vehicle Code or any other applicable regulation, including but not limited to parking restrictions on street sweeping days.
- (I) The presence of a valid RV permit, exempts the vehicle from overnight parking restrictions as listed in DMC section 11.13.130.

§ 11.15.030 Issuance

- (A) RV Permit. The Director of Public Safety or designee shall issue a RV permit unless one of the following findings is made:
1. The applicant is not a city resident;
 2. The resident is not the registered owner of the recreational vehicle or does not have authorization to use such vehicle;
 3. A valid RV permit has already been issued for a resident at the listed address.
 4. The address associated with the resident has already exceeded the monthly maximum of 6 days allowed for a RV permit in any given month.
 5. There are public safety concerns, as determined by the Director of Public Safety, relating to the parking of the recreational vehicle on the street on which the parking would be provided, including but not limited to a street being too narrow to safely accommodate the recreational vehicle;
 6. The street on which parking would be provided prohibits parking of all vehicles.
 7. The applicant provided information that was materially false.
 8. The applicant has unpaid parking citations issued by the City of Duarte.
- (B) RV Guest Permit. The Director of Public Safety or designee shall issue a RV guest permit unless one of the following findings is made:
1. The guest is not visiting the resident listed in the application or the property owner has not provided signed authorization;
 2. The guest is not the registered owner of the recreational vehicle or does not have authorization to use such vehicle;
 3. The address associated with the resident has already exceeded the monthly maximum of 6 days allowed for a RV permit in any given month;
 4. There are public safety concerns relating to the parking of the recreational vehicle on the street on which the parking would be provided, including but not limited to a street being too narrow to safely accommodate the recreational vehicle;
 5. The street on which parking would be provided prohibits parking of all vehicles;
 6. The applicant provided information that was materially false;
 7. The applicant has unpaid parking citations issued by the City of Duarte.

§ 11.15.040 Prohibited Activities

Regardless of whether a person has a valid RV permit or RV guest permit, no person shall:

- (A) Park within fifty (50) feet of an intersection.

- (B) Utilize electrical cords, extension cords, water or drainage hoses, cables, or other items that cross, above, or on the parkway, street, or sidewalk from any property to a recreational vehicle parked on a public street at any time.
- (C) Connect a recreational vehicle to the public sewer system or dump waste onto public or private land or into streets, gutters or storm drains, other than lawfully at a designated, licensed and permitted recreational vehicle sanitary wastewater dump station.
- (D) Use the recreational vehicle for human habitation or conduct business in the RV while parked on public right of way.
- (E) Use slide outs/pop outs or other appurtenances that encroach on the roadway, parkway and/or sidewalk thereby interfering with the path of safe travel of vehicles and pedestrians.
- (F) Use external power sources without limitation.
- (G) Cause any noise to be emitted in violation of Noise Ordinance DMC 9.68.060.
- (H) Leak or emit any type of grease, oil, fuel, or other harmful substance onto public right of way.

§ 11.15.050 Violations

Unless otherwise specified, all violations of this chapter shall be an infraction and persons who commit a violation shall be subject to citation, towing or both, and revocation of permits as specified in this Chapter. Notwithstanding the foregoing, any violation of Section 11.15.040 may be prosecuted as a misdemeanor in the discretion of the City Prosecutor.

§ 11.15.060 Revocation

- (A) The Director of Public Safety or designee shall have the authority to revoke a RV permit or RV guest permit if any one of the following findings is made:
 - 1. Grounds exist which would have justified denial of the permit in the first instance;
 - 2. The recreational vehicle has fallen into a state of disrepair and has become a public nuisance, or a danger to pedestrians or other vehicles;
 - 3. The recreational vehicle has become inoperable;
 - 4. There have been at least 3 parking citations issued for the recreational vehicle associated with the RV guest permit; or
 - 5. There has been a violation of this Chapter.
- (B) The Director of Public Safety shall issue a notice of revocation in writing to the permittee specifying the effective date of the revocation, which date shall be at least two days after the date of the notice of revocation. Mailed notice shall be deemed served three days after deposit in the United States mail.

- (C) The permittee shall have the right to appeal the notice of revocation in accordance with the procedures of Chapter 1.08. During the appeal process, the permittee will not be allowed to continue parking the RV on the city right of way.

Section 2. The City Council intends this Ordinance to supplement, not to duplicate or contradict, applicable state and federal laws, and this Ordinance shall be construed in light of that intent.

Section 3. If any section, subdivision, paragraph, sentence, clause or phrase, or portion of this Ordinance or the application thereof to any person, place, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remainder of this Ordinance. The City Council of the City of Duarte hereby declares that it would have adopted this ordinance, and each and every section, subsection, subdivision, sentence, clause phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional. To this end, the provisions of this Ordinance are declared to be severable.

Section 4. The adoption of this Resolution approving overnight parking fees is statutorily exempt for the requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15273 of the State CEQA Guidelines (14 C.C.R. Sec. 15273) and is additionally and independently exempt from CEQA analysis pursuant to State CEQA Guidelines Section 15061(b)(3) [14 C.C.R. Sec. 15061 15061(b)(3)] which sets forth the rule that “CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.”

Section 5. The City Clerk shall certify as to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

Section 6. This ordinance shall take effect thirty (30) days following its second reading.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2019.

Mayor Tzeitel Paras-Caracci

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. _____ was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the _____ day of _____, 2019, by the following Roll Call vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE,
CALIFORNIA, AMENDING THE SCHEDULE OF FEES AND CHARGES FOR CITY
SERVICES RELATING TO PERMIT AND LICENSE REQUIREMENTS FOR
PARKING RECREATIONAL VEHICLES IN THE CITY'S RIGHT OF WAY**

THE CITY COUNCIL OF THE CITY OF DUARTE DOES hereby resolve as follows:

WHEREAS, the City Council adopted Resolution No. 16-28 on October 11, 2016, establishing a schedule of fees and charges for City services; and,

WHEREAS, the City has established a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such special services; and

WHEREAS, the City Council introduced Ordinance No. 19-O-03 on April 23, 2019, to amend the Duarte Municipal Code by adding Chapter 11.15 relating to permit and license requirements for parking recreational vehicles in the City's right of way; and

WHEREAS, section 11.15.020 (A) 2 of the Recreational Vehicles (RV) ordinance states that the City may charge a fee to issue the RV permit and/or the RV guest permit, as established by resolution of the City Council;

NOW, THEREFORE, the City Council of the City of Duarte resolves as follows:

SECTION 1. FEE SCHEDULE AMENDMENT. The schedule of fees and charges is hereby amended to add the following:

Parking Permits:

RV Parking Permit \$5.00 per day

RV Guest Parking Permit \$5.00 per day

SECTION 2. BASIS OF CHARGES. The City Council finds and determines that the charges imposed by this resolution are necessary to cover the costs of providing the specified services, and that such charges do not exceed the reasonable costs of providing said services.

SECTION 3. The adoption of this Resolution approving overnight parking fees is statutorily exempt for the requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15273 of the State CEQA Guidelines (14 C.C.R. Sec. 15273) and is

additionally and independently exempt from CEQA analysis pursuant to State CEQA Guidelines Section 15061(b)(3) [14 C.C.R. Sec. 15061 15061(b)(3)} which sets forth the rule that “CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.”

PASSED, APPROVED, AND ADOPTED this 23rd day of April, 2019.

Mayor Tzeitel Paras-Caracci

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 19-05 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 23rd day of April, 2019, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

Agenda Memo City Manager's Office

To: Mayor and Members of the Duarte City Council
From: Karen A. Herrera, Deputy City Manager
Date: April 23, 2019
Subject: DISCUSSION OF FILLING CITY COUNCIL VACANCY PURSUANT TO GOVERNMENT CODE § 36512

Recommendation

1. Receive and accept Councilmember Nunez's April 8, 2019, letter of resignation (Attachment A)
2. Pursuant to California Government Code Section 36512(b), discuss options for filling the City Council office that became vacant upon Councilmember Nunez's resignation on April 8, 2019; select to fill the vacancy either by appointment or special election; and provide related direction to staff
3. Schedule special meetings of the City Council, as appropriate.

Background

Effective April 8, 2019, District 7 Councilmember Jocelyn Nunez resigned her position as a Councilmember. As a result, City Council must address the issue of filling the vacancy.

California Government Code Section 36512(b) states "*If a vacancy occurs in an elective office provided for in this chapter, the council shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy.*"

Accordingly, the deadline to fill the District 7 vacancy by appointment or to call a special election is June 7, 2019. However, there are time constraints as indicated in the following paragraphs.

Option 1: City Council may, within 60 days of the vacancy, appoint a resident of District 7 to fill the vacancy. Because the vacancy is occurring within the first half of Ms. Nunez's term, the person appointed to fill the vacancy would hold office until the expiration of her term, which is December 8, 2020. (Government Code § 36512(b)(2)(B)). At that time, the appointed person, should they desire a second term in office, would have to run for office. If the City Council elects to fill the vacancy by appointment, it has various options. First, the City Council may choose to appoint one of the other candidates who ran for the District 7 Councilmember position in the November 2018 election. Second, the City Council may choose to open the appointment process to any qualified resident of District 7. The law does not prescribe a method for accepting, screening, or evaluating applicants for appointment, except that pursuant to the Brown Act, interviews for selecting the candidate must occur in open session.

Should Council choose the appointment route, staff suggests that it should allow a reasonable time for advertisement and filing of applications, scheduling of interviews, and deliberation on the appointment decision. A proposed schedule for a potential appointment process might look like:

- April 24th – Open application period for any resident of District 7. Staff suggests (subject to City Council direction) that candidates would be required to submit a letter of interest along with a résumé (Attachment B)
- May 28th Council Meeting – Interview candidates in open session of the City's regularly scheduled City Council meeting.
- June 4th – Special meeting of the City Council to make an appointment

Option 2: Also within 60 days of the vacancy, City Council may call for a special election for District 7 to fill the office for a term to expire December 8, 2020. The special election must be held on the next regularly established election date not less than 114 days from the call of the special election, which is November 5, 2019. (Cal. Elec. Code § 1000.)

The City Council has until July 8, 2019, to call for a special election in order to include the special election with the County of Los Angeles's consolidated election scheduled for November 5, 2019. If the City Council fails to call for a special election on or before this date, the City would bear the cost of conducting a stand-alone election.

The person elected would hold office for the remainder of the unexpired term until December 8, 2020.

Fiscal Impact

Expenses related to filling the vacancy by appointment could be accommodated in the City's budget. A special election is estimated to cost between \$80,000 to \$150,000.

Attachments: Attachment A – Councilmember Nunez's Letter of Resignation
Attachment B – Proposed Application

Jocelyn Nunez
1829 Bradbury Ave. Duarte, CA 91010 (626) 554-0017

RECEIVED

APR - 9 2019

CITY OF DUARTE

April 8, 2019

Jocelyn Nunez
1829 Bradbury Ave.
Duarte, CA. 91010
jocelyngnunez@gmail.com

Dear City Manager, Mayor and Council.

It is with regret that I am writing to inform you of my decision to resign my position as Councilmember, effective immediately. At this moment, I am going through a lot of personal problems at home and the best thing that I need to do at this point is to step down and resign.

It has been a great pleasure working with you and the rest. I offer my best wishes for its continued success for the City of Duarte.

Sincerely,

A handwritten signature in cursive script that reads "Jocelyn Nunez".

Jocelyn Nunez

COVER PAGE

APR - 9 2019

A PUBLIC DOCUMENT

CITY OF DUARTE

Please type or print in ink.

NAME OF FILER (LAST)

(FIRST)

(MIDDLE)

Nunez

Jocelyn

1. Office, Agency, or Court

Agency Name (Do not use acronyms)

City of Duarte

Councilmember

Division, Board, Department, District, if applicable

Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: _____

Position: _____
COPY
original mailed to
FPPC 4/10/19

2. Jurisdiction of Office (Check at least one box)

☐ State

☐ Judge or Court Commissioner (Statewide Jurisdiction)

☐ Multi-County _____

☐ County of _____

☒ City of Duarte

☐ Other _____

3. Type of Statement (Check at least one box)

☐ Annual: The period covered is January 1, 2018, through December 31, 2018.

-or-

The period covered is ____/____/____, through December 31, 2018.

☐ Assuming Office: Date assumed ____/____/____

☒ Leaving Office: Date Left 04/08/2019
(Check one circle.)

☐ The period covered is January 1, 2018, through the date of leaving office.

☐ The period covered is ____/____/____, through the date of leaving office.

☐ Candidate: Date of Election ____ and office sought, if different than Part 1: _____

4. Schedule Summary (must complete) ► Total number of pages including this cover page: _____

Schedules attached

☐ Schedule A-1 - Investments - schedule attached

☐ Schedule C - Income, Loans, & Business Positions - schedule attached

☐ Schedule A-2 - Investments - schedule attached

☐ Schedule D - Income - Gifts - schedule attached

☐ Schedule B - Real Property - schedule attached

☐ Schedule E - Income - Gifts - Travel Payments - schedule attached

-or- ☒ None - No reportable interests on any schedule

5. Verification

MAILING ADDRESS STREET CITY STATE ZIP CODE
(Business or Agency Address Recommended - Public Document)

1829 Bradbury Ave Duarte, CA 91010

DAYTIME TELEPHONE NUMBER

(626) 554 0017

EMAIL ADDRESS

Jocelyn.nunez@gmail.com

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

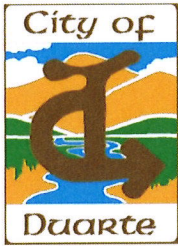
I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed

04/08/19
(month, day, year)

Signature

Jocelyn Nunez
(File the originally signed paper statement with your filing official.)



City of Duarte
1600 Huntington Drive
Duarte, California 91010
Phone (626) 357-7931

**APPLICATION FOR CITY COUNCIL VACANCY
IN DISTRICT #7**

This application is for one City Councilmember vacancy in District #7. The applicant appointed will serve the balance of the term for the seat that was elected in November 2018, with the term ending December 8, 2020.

**Please submit this application to Duarte City Hall no later than
Monday, May 20, 2019, at 6:00 p.m.**

Interviews will be conducted during the Regular City Council Meeting on May 28, 2019.
The appointment will be made at a Special City Council Meeting on June 4, 2019, at 8:00 a.m.

1. PERSONAL

Name (Last, First, Middle) Phone _____

Home Address (Number and Street) (City, State, Zip Code)

Email

2. ELIGIBILITY

To be eligible for appointment as a City Councilmember in District #7, the applicant must meet all of the following requirements:

- A United States citizen
- 18 years of age or older
- A registered voter and a resident within District #7

3. RÉSUMÉ AND STATEMENT OF INTEREST

Please submit your résumé with this application, and a written statement of not more than 200 words describing background, qualifications, and objectives in serving on the City Council.

4. ADDITIONAL REQUIREMENTS AND INFORMATION

- **Form 700, Statement of Economic Interests** – Must be filed with the City Clerk pursuant to State Law, and it becomes a matter of public record. The form requires a disclosure of real property (excluding your home), investments other than retirement, certain gifts you may have received, and other financial disclosures. Form 700 will be provided after appointment.
- **Ethics Training** – All City Councilmembers are required to complete a two-hour Ethics Training course once every two years. Information will be provided upon appointment. The Certificate of Completion is kept on file with the City Clerk.
- **Harassment Prevention Training** – All City Councilmembers are required to complete a two-hour training regarding harassment within six months of appointment, and every two years thereafter. Information will be provided upon appointment.

By signing below, I declare under penalty of perjury that the information contained in my application is true and correct, and does not contain any material misrepresentations or omissions.

Date

Signature

Agenda Memo City Manager's Office

To: Mayor Paras-Caracci and Members of the Duarte City Council
From: Karen A. Herrera, Deputy City Manager
Date: April 23, 2019
Re: **Proposed Formation of an Ad Hoc Citizens Financial Advisory Committee**

RECOMENDATION: It is recommended that the City Council, by motion approve the formation of an Ad Hoc Citizens Financial Advisory Committee that would meet from June to September of 2019 presenting a final report to the City Council and Community on October 8, 2019 with a sunset date of October 22nd.

BACKGROUND: At the City Council meeting on April 9, 2019, the City Council requested that the City Manager's office present a proposal on the creation of an Ad Hoc Citizens Finance Advisory Committee. With full-access to necessary City staff, the mission of the Committee would be to assess the City's long-term financial outlook and provide recommendations to the City Council for revenue enhancements and cost containment.

DISCUSSION: Although the City of Duarte has been financially solvent in recent years through local taxes, grants, and large land sale proceeds, in addition to prudent spending, the City is projecting rapidly increasing financial stress. Future land sales will not be an available revenue source for the City and recent policy changes from CalPERS are impacting the financial health of cities statewide, including Duarte.

On February 26th and then again on April 9th, the City Council viewed presentations on the potential sales tax measure for the March 2020 ballot to address the future financial needs of the City. In response to the presentations and a request by the Council Revenue Measure Ad Hoc committee, staff was asked to explore the formation of an Ad Hoc Citizens Finance Advisory Committee to explore options regarding the City's long-term financial outlook which would include the proposed revenue enhancement measure. Note: Currently the City is conducting an extensive public opinion survey with the expertise of FM 3 on the need for additional revenue, where the revenue would be best spent and to gauge the overall support for a measure of this nature.

The below Committee timeline and structure is based on a sales tax measure for the March 2020 ballot.

Ad Hoc Citizens Finance Advisory Committee Structure and Timeline

- The Committee shall be comprised of a minimum of seven (7) up to a maximum of thirteen (13) Duarte residents with each Council member appointing a resident from the community at large and/or the opportunity for each City Commission to also select one of their current Commissioners to serve;
- Appointments shall be made at the May 28, 2019 City Council meeting;

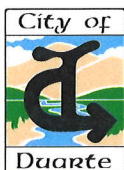
- The Committee shall be tasked with reviewing the City's long-range financial forecast and providing recommendations to the City Council for revenue enhancements and cost containment to include input on the proposed tax measure;
- The Committee shall select a Chairperson and Vice-Chairperson from among its membership.
- The Committee will meet one to two times per month for the months of June through September. A final report shall be made by the Committee to the City Council on October 8, 2019. City staff will work on and bring forward any subsequent work regarding the final report as directed by the City Council to the October 22, 2019 City Council meeting. Upon conclusion of the October 22nd meeting, the Committee's term shall expire, and the Committee shall no longer be in effect;
- The City Manager's Office staff shall assist the Committee and provide background information to the Committee, including input regarding municipal finance, fund accounting, revenues and expenditures, service delivery, legal limitations, and other related issues.

Upon approval from the City Council, the City will advertise for qualified candidates to serve on the Committee from April 24, 2019 to May 16, 2019; with support from the council to help recruit applicants. Prospective candidates ideally should have experience in finance.

FISCAL IMPACT: The costs associated with the formation of the Citizens Finance Advisory Committee include staff time, supplies, and materials. Total costs are expected to be minimal.

ATTACHMENT:

Attachment A – Ad Hoc Citizens Finance Advisory Committee Application



CITY OF DUARTE
1600 Huntington Drive
Duarte, California 91010
(626) 357-7931

AD HOC CITIZENS FINANCE ADVISORY COMMITTEE
Application for Appointment

I. PERSONAL

Name (Last, First, Middle) Home Phone _____

Home Address (Number and Street) Cell Phone _____

(City, State, Zip Code) Email _____

Occupation _____ District # _____

II. QUALIFICATIONS

The Committee shall provide input to the City Council on the City's long-range financial forecast, and provide recommendations to the City Council for revenue enhancements and cost containment.

- Must be a City of Duarte resident
- Must have a background in finance
- Must be able to attend up to two night meetings per month from June-September 2019

III. ADDITIONAL INFORMATION

On a separate sheet of paper, please provide the following in detail.

1. Education (You may attach a résumé, and include professional, vocational licenses, and/or certificates)
2. Community involvement (List organization memberships and committee assignments)
3. Please describe any background, training, education, and interests that qualify you as an appointee.
4. What do you see as the objectives of this committee?
5. How would you help achieve these objectives and goals?
6. Any other comments that you would like taken into consideration for your application.

I hereby certify that the foregoing information is true and correct to the best of my knowledge.

Signature

Date

AMENDED IN SENATE MARCH 11, 2019

SENATE BILL

No. 50

Introduced by Senator Wiener

**(Coauthors: Senators Caballero, Hueso, Moorlach, ~~and Skinner~~
Skinner, and Stone)**

**(Coauthors: Assembly Members Burke, *Diep, Fong*, Kalra, Kiley, Low,
Robert Rivas, Ting, and Wicks)**

December 3, 2018

An act to *amend Section 65589.5 of, and to add Chapter 4.35* (commencing with Section 65918.50) to Division 1 of Title 7 of the Government Code, relating to housing.

LEGISLATIVE COUNSEL'S DIGEST

SB 50, as amended, Wiener. Planning and zoning: housing development: ~~equitable communities incentive~~. *incentives*.

Existing law, known as the Density Bonus Law, requires, when an applicant proposes a housing development within the jurisdiction of a local government, that the city, county, or city and county provide the developer with a density bonus and other incentives or concessions for the production of lower income housing units or for the donation of land within the development if the developer, among other things, agrees to construct a specified percentage of units for very low, low-, or moderate-income households or qualifying residents.

This bill would require a city, county, or city and county to grant upon request an equitable communities incentive when a development proponent seeks and agrees to construct a residential development, as defined, that satisfies specified criteria, including, among other things, that the residential development is either a job-rich housing project or a transit-rich housing project, as those terms are defined; the site does

not contain, or has not contained, housing occupied by tenants or accommodations withdrawn from rent or lease in accordance with specified law within specified time periods; and the residential development complies with specified additional requirements under existing law. The bill would require that a residential development eligible for an equitable communities incentive receive waivers from maximum controls on density and *minimum controls on* automobile parking requirements greater than 0.5 parking spots per unit, up to 3 additional incentives or concessions under the Density Bonus Law, and specified additional waivers if the residential development is located within a ½-mile or ¼-mile radius of a major transit stop, as defined. The bill would authorize a local government to modify or expand the terms of an equitable communities incentive, provided that the equitable communities incentive is consistent with these provisions.

The bill would include findings that the changes proposed by ~~this bill~~ *these provisions* address a matter of statewide concern rather than a municipal affair and, therefore, apply to all cities, including charter cities. The bill would also ~~declare the intent of the Legislature to~~ delay implementation of ~~this bill~~ *these provisions* in sensitive communities, as defined, until July 1, 2020, as provided.

By adding to the duties of local planning officials, this bill would impose a state-mandated local program.

The Housing Accountability Act prohibits a local agency from disapproving, or conditioning approval in a manner that renders infeasible, a housing development project for very low, low-, or moderate-income households or an emergency shelter unless the local agency makes specified written findings based on a preponderance of the evidence in the record. That law provides that the receipt of a density bonus is not a valid basis on which to find a proposed housing development is inconsistent, not in compliance, or not in conformity with an applicable plan, program, policy, ordinance, standard, requirement, or other similar provision of that act.

This bill would additionally provide that the receipt of an equitable communities incentive is not a valid basis on which to find a proposed housing development is inconsistent, not in compliance, or not in conformity with an applicable plan, program, policy, ordinance, standard, requirement, or other similar provision of that act.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: yes.

The people of the State of California do enact as follows:

1 *SECTION 1. Section 65589.5 of the Government Code is*
2 *amended to read:*

3 65589.5. (a) (1) The Legislature finds and declares all of the
4 following:

5 (A) The lack of housing, including emergency shelters, is a
6 critical problem that threatens the economic, environmental, and
7 social quality of life in California.

8 (B) California housing has become the most expensive in the
9 nation. The excessive cost of the state's housing supply is partially
10 caused by activities and policies of many local governments that
11 limit the approval of housing, increase the cost of land for housing,
12 and require that high fees and exactions be paid by producers of
13 housing.

14 (C) Among the consequences of those actions are discrimination
15 against low-income and minority households, lack of housing to
16 support employment growth, imbalance in jobs and housing,
17 reduced mobility, urban sprawl, excessive commuting, and air
18 quality deterioration.

19 (D) Many local governments do not give adequate attention to
20 the economic, environmental, and social costs of decisions that
21 result in disapproval of housing development projects, reduction
22 in density of housing projects, and excessive standards for housing
23 development projects.

24 (2) In enacting the amendments made to this section by the act
25 adding this paragraph, the Legislature further finds and declares
26 the following:

27 (A) California has a housing supply and affordability crisis of
28 historic proportions. The consequences of failing to effectively
29 and aggressively confront this crisis are hurting millions of
30 Californians, robbing future generations of the chance to call
31 California home, stifling economic opportunities for workers and
32 businesses, worsening poverty and homelessness, and undermining
33 the state's environmental and climate objectives.

1 (B) While the causes of this crisis are multiple and complex,
2 the absence of meaningful and effective policy reforms to
3 significantly enhance the approval and supply of housing affordable
4 to Californians of all income levels is a key factor.

5 (C) The crisis has grown so acute in California that supply,
6 demand, and affordability fundamentals are characterized in the
7 negative: underserved demands, constrained supply, and protracted
8 unaffordability.

9 (D) According to reports and data, California has accumulated
10 an unmet housing backlog of nearly 2,000,000 units and must
11 provide for at least 180,000 new units annually to keep pace with
12 growth through 2025.

13 (E) California's overall homeownership rate is at its lowest level
14 since the 1940s. The state ranks 49th out of the 50 states in
15 homeownership rates as well as in the supply of housing per capita.
16 Only one-half of California's households are able to afford the
17 cost of housing in their local regions.

18 (F) Lack of supply and rising costs are compounding inequality
19 and limiting advancement opportunities for many Californians.

20 (G) The majority of California renters, more than 3,000,000
21 households, pay more than 30 percent of their income toward rent
22 and nearly one-third, more than 1,500,000 households, pay more
23 than 50 percent of their income toward rent.

24 (H) When Californians have access to safe and affordable
25 housing, they have more money for food and health care; they are
26 less likely to become homeless and in need of
27 government-subsidized services; their children do better in school;
28 and businesses have an easier time recruiting and retaining
29 employees.

30 (I) An additional consequence of the state's cumulative housing
31 shortage is a significant increase in greenhouse gas emissions
32 caused by the displacement and redirection of populations to states
33 with greater housing opportunities, particularly working- and
34 middle-class households. California's cumulative housing shortfall
35 therefore has not only national but international environmental
36 consequences.

37 (J) California's housing picture has reached a crisis of historic
38 proportions despite the fact that, for decades, the Legislature has
39 enacted numerous statutes intended to significantly increase the

1 approval, development, and affordability of housing for all income
2 levels, including this section.

3 (K) The Legislature's intent in enacting this section in 1982 and
4 in expanding its provisions since then was to significantly increase
5 the approval and construction of new housing for all economic
6 segments of California's communities by meaningfully and
7 effectively curbing the capability of local governments to deny,
8 reduce the density for, or render infeasible housing development
9 projects and emergency shelters. That intent has not been fulfilled.

10 (L) It is the policy of the state that this section should be
11 interpreted and implemented in a manner to afford the fullest
12 possible weight to the interest of, and the approval and provision
13 of, housing.

14 (3) It is the intent of the Legislature that the conditions that
15 would have a specific, adverse impact upon the public health and
16 safety, as described in paragraph (2) of subdivision (d) and
17 paragraph (1) of subdivision (j), arise infrequently.

18 (b) It is the policy of the state that a local government not reject
19 or make infeasible housing development projects, including
20 emergency shelters, that contribute to meeting the need determined
21 pursuant to this article without a thorough analysis of the economic,
22 social, and environmental effects of the action and without
23 complying with subdivision (d).

24 (c) The Legislature also recognizes that premature and
25 unnecessary development of agricultural lands for urban uses
26 continues to have adverse effects on the availability of those lands
27 for food and fiber production and on the economy of the state.
28 Furthermore, it is the policy of the state that development should
29 be guided away from prime agricultural lands; therefore, in
30 implementing this section, local jurisdictions should encourage,
31 to the maximum extent practicable, in filling existing urban areas.

32 (d) A local agency shall not disapprove a housing development
33 project, including farmworker housing as defined in subdivision
34 (h) of Section 50199.7 of the Health and Safety Code, for very
35 low, low-, or moderate-income households, or an emergency
36 shelter, or condition approval in a manner that renders the housing
37 development project infeasible for development for the use of very
38 low, low-, or moderate-income households, or an emergency
39 shelter, including through the use of design review standards,

1 unless it makes written findings, based upon a preponderance of
2 the evidence in the record, as to one of the following:

3 (1) The jurisdiction has adopted a housing element pursuant to
4 this article that has been revised in accordance with Section 65588,
5 is in substantial compliance with this article, and the jurisdiction
6 has met or exceeded its share of the regional housing need
7 allocation pursuant to Section 65584 for the planning period for
8 the income category proposed for the housing development project,
9 provided that any disapproval or conditional approval shall not be
10 based on any of the reasons prohibited by Section 65008. If the
11 housing development project includes a mix of income categories,
12 and the jurisdiction has not met or exceeded its share of the regional
13 housing need for one or more of those categories, then this
14 paragraph shall not be used to disapprove or conditionally approve
15 the housing development project. The share of the regional housing
16 need met by the jurisdiction shall be calculated consistently with
17 the forms and definitions that may be adopted by the Department
18 of Housing and Community Development pursuant to Section
19 65400. In the case of an emergency shelter, the jurisdiction shall
20 have met or exceeded the need for emergency shelter, as identified
21 pursuant to paragraph (7) of subdivision (a) of Section 65583. Any
22 disapproval or conditional approval pursuant to this paragraph
23 shall be in accordance with applicable law, rule, or standards.

24 (2) The housing development project or emergency shelter as
25 proposed would have a specific, adverse impact upon the public
26 health or safety, and there is no feasible method to satisfactorily
27 mitigate or avoid the specific adverse impact without rendering
28 the development unaffordable to low- and moderate-income
29 households or rendering the development of the emergency shelter
30 financially infeasible. As used in this paragraph, a “specific,
31 adverse impact” means a significant, quantifiable, direct, and
32 unavoidable impact, based on objective, identified written public
33 health or safety standards, policies, or conditions as they existed
34 on the date the application was deemed complete. Inconsistency
35 with the zoning ordinance or general plan land use designation
36 shall not constitute a specific, adverse impact upon the public
37 health or safety.

38 (3) The denial of the housing development project or imposition
39 of conditions is required in order to comply with specific state or
40 federal law, and there is no feasible method to comply without

1 rendering the development unaffordable to low- and
2 moderate-income households or rendering the development of the
3 emergency shelter financially infeasible.

4 (4) The housing development project or emergency shelter is
5 proposed on land zoned for agriculture or resource preservation
6 that is surrounded on at least two sides by land being used for
7 agricultural or resource preservation purposes, or which does not
8 have adequate water or wastewater facilities to serve the project.

9 (5) The housing development project or emergency shelter is
10 inconsistent with both the jurisdiction's zoning ordinance and
11 general plan land use designation as specified in any element of
12 the general plan as it existed on the date the application was
13 deemed complete, and the jurisdiction has adopted a revised
14 housing element in accordance with Section 65588 that is in
15 substantial compliance with this article. For purposes of this
16 section, a change to the zoning ordinance or general plan land use
17 designation subsequent to the date the application was deemed
18 complete shall not constitute a valid basis to disapprove or
19 condition approval of the housing development project or
20 emergency shelter.

21 (A) This paragraph cannot be utilized to disapprove or
22 conditionally approve a housing development project if the housing
23 development project is proposed on a site that is identified as
24 suitable or available for very low, low-, or moderate-income
25 households in the jurisdiction's housing element, and consistent
26 with the density specified in the housing element, even though it
27 is inconsistent with both the jurisdiction's zoning ordinance and
28 general plan land use designation.

29 (B) If the local agency has failed to identify in the inventory of
30 land in its housing element sites that can be developed for housing
31 within the planning period and are sufficient to provide for the
32 jurisdiction's share of the regional housing need for all income
33 levels pursuant to Section 65584, then this paragraph shall not be
34 utilized to disapprove or conditionally approve a housing
35 development project proposed for a site designated in any element
36 of the general plan for residential uses or designated in any element
37 of the general plan for commercial uses if residential uses are
38 permitted or conditionally permitted within commercial
39 designations. In any action in court, the burden of proof shall be
40 on the local agency to show that its housing element does identify

1 adequate sites with appropriate zoning and development standards
2 and with services and facilities to accommodate the local agency's
3 share of the regional housing need for the very low, low-, and
4 moderate-income categories.

5 (C) If the local agency has failed to identify a zone or zones
6 where emergency shelters are allowed as a permitted use without
7 a conditional use or other discretionary permit, has failed to
8 demonstrate that the identified zone or zones include sufficient
9 capacity to accommodate the need for emergency shelter identified
10 in paragraph (7) of subdivision (a) of Section 65583, or has failed
11 to demonstrate that the identified zone or zones can accommodate
12 at least one emergency shelter, as required by paragraph (4) of
13 subdivision (a) of Section 65583, then this paragraph shall not be
14 utilized to disapprove or conditionally approve an emergency
15 shelter proposed for a site designated in any element of the general
16 plan for industrial, commercial, or multifamily residential uses. In
17 any action in court, the burden of proof shall be on the local agency
18 to show that its housing element does satisfy the requirements of
19 paragraph (4) of subdivision (a) of Section 65583.

20 (e) Nothing in this section shall be construed to relieve the local
21 agency from complying with the congestion management program
22 required by Chapter 2.6 (commencing with Section 65088) of
23 Division 1 of Title 7 or the California Coastal Act of 1976
24 (Division 20 (commencing with Section 30000) of the Public
25 Resources Code). Neither shall anything in this section be
26 construed to relieve the local agency from making one or more of
27 the findings required pursuant to Section 21081 of the Public
28 Resources Code or otherwise complying with the California
29 Environmental Quality Act (Division 13 (commencing with Section
30 21000) of the Public Resources Code).

31 (f) (1) Nothing in this section shall be construed to prohibit a
32 local agency from requiring the housing development project to
33 comply with objective, quantifiable, written development standards,
34 conditions, and policies appropriate to, and consistent with, meeting
35 the jurisdiction's share of the regional housing need pursuant to
36 Section 65584. However, the development standards, conditions,
37 and policies shall be applied to facilitate and accommodate
38 development at the density permitted on the site and proposed by
39 the development.

(2) Nothing in this section shall be construed to prohibit a local agency from requiring an emergency shelter project to comply with objective, quantifiable, written development standards, conditions, and policies that are consistent with paragraph (4) of subdivision (a) of Section 65583 and appropriate to, and consistent with, meeting the jurisdiction's need for emergency shelter, as identified pursuant to paragraph (7) of subdivision (a) of Section 65583. However, the development standards, conditions, and policies shall be applied by the local agency to facilitate and accommodate the development of the emergency shelter project.

(3) This section does not prohibit a local agency from imposing fees and other exactions otherwise authorized by law that are essential to provide necessary public services and facilities to the housing development project or emergency shelter.

(4) For purposes of this section, a housing development project or emergency shelter shall be deemed consistent, compliant, and in conformity with an applicable plan, program, policy, ordinance, standard, requirement, or other similar provision if there is substantial evidence that would allow a reasonable person to conclude that the housing development project or emergency shelter is consistent, compliant, or in conformity.

(g) This section shall be applicable to charter cities because the Legislature finds that the lack of housing, including emergency shelter, is a critical statewide problem.

(h) The following definitions apply for the purposes of this section:

(1) "Feasible" means capable of being accomplished in a successful manner within a reasonable period of time, taking into account economic, environmental, social, and technological factors.

(2) "Housing development project" means a use consisting of any of the following:

(A) Residential units only.

(B) Mixed-use developments consisting of residential and nonresidential uses with at least two-thirds of the square footage designated for residential use.

(C) Transitional housing or supportive housing.

(3) "Housing for very low, low-, or moderate-income households" means that either (A) at least 20 percent of the total units shall be sold or rented to lower income households, as defined in Section 50079.5 of the Health and Safety Code, or (B) 100

1 percent of the units shall be sold or rented to persons and families
2 of moderate income as defined in Section 50093 of the Health and
3 Safety Code, or persons and families of middle income, as defined
4 in Section 65008 of this code. Housing units targeted for lower
5 income households shall be made available at a monthly housing
6 cost that does not exceed 30 percent of 60 percent of area median
7 income with adjustments for household size made in accordance
8 with the adjustment factors on which the lower income eligibility
9 limits are based. Housing units targeted for persons and families
10 of moderate income shall be made available at a monthly housing
11 cost that does not exceed 30 percent of 100 percent of area median
12 income with adjustments for household size made in accordance
13 with the adjustment factors on which the moderate-income
14 eligibility limits are based.

15 (4) “Area median income” means area median income as
16 periodically established by the Department of Housing and
17 Community Development pursuant to Section 50093 of the Health
18 and Safety Code. The developer shall provide sufficient legal
19 commitments to ensure continued availability of units for very low
20 or low-income households in accordance with the provisions of
21 this subdivision for 30 years.

22 (5) “Disapprove the housing development project” includes any
23 instance in which a local agency does either of the following:

24 (A) Votes on a proposed housing development project
25 application and the application is disapproved, including any
26 required land use approvals or entitlements necessary for the
27 issuance of a building permit.

28 (B) Fails to comply with the time periods specified in
29 subdivision (a) of Section 65950. An extension of time pursuant
30 to Article 5 (commencing with Section 65950) shall be deemed to
31 be an extension of time pursuant to this paragraph.

32 (i) If any city, county, or city and county denies approval or
33 imposes conditions, including design changes, lower density, or
34 a reduction of the percentage of a lot that may be occupied by a
35 building or structure under the applicable planning and zoning in
36 force at the time the application is deemed complete pursuant to
37 Section 65943, that have a substantial adverse effect on the viability
38 or affordability of a housing development for very low, low-, or
39 moderate-income households, and the denial of the development
40 or the imposition of conditions on the development is the subject

1 of a court action which challenges the denial or the imposition of
2 conditions, then the burden of proof shall be on the local legislative
3 body to show that its decision is consistent with the findings as
4 described in subdivision (d) and that the findings are supported by
5 a preponderance of the evidence in the record. For purposes of this
6 section, “lower density” includes any conditions that have the same
7 effect or impact on the ability of the project to provide housing.

8 (j) (1) When a proposed housing development project complies
9 with applicable, objective general plan, zoning, and subdivision
10 standards and criteria, including design review standards, in effect
11 at the time that the housing development project’s application is
12 determined to be complete, but the local agency proposes to
13 disapprove the project or to impose a condition that the project be
14 developed at a lower density, the local agency shall base its
15 decision regarding the proposed housing development project upon
16 written findings supported by a preponderance of the evidence on
17 the record that both of the following conditions exist:

18 (A) The housing development project would have a specific,
19 adverse impact upon the public health or safety unless the project
20 is disapproved or approved upon the condition that the project be
21 developed at a lower density. As used in this paragraph, a “specific,
22 adverse impact” means a significant, quantifiable, direct, and
23 unavoidable impact, based on objective, identified written public
24 health or safety standards, policies, or conditions as they existed
25 on the date the application was deemed complete.

26 (B) There is no feasible method to satisfactorily mitigate or
27 avoid the adverse impact identified pursuant to paragraph (1), other
28 than the disapproval of the housing development project or the
29 approval of the project upon the condition that it be developed at
30 a lower density.

31 (2) (A) If the local agency considers a proposed housing
32 development project to be inconsistent, not in compliance, or not
33 in conformity with an applicable plan, program, policy, ordinance,
34 standard, requirement, or other similar provision as specified in
35 this subdivision, it shall provide the applicant with written
36 documentation identifying the provision or provisions, and an
37 explanation of the reason or reasons it considers the housing
38 development to be inconsistent, not in compliance, or not in
39 conformity as follows:

1 (i) Within 30 days of the date that the application for the housing
2 development project is determined to be complete, if the housing
3 development project contains 150 or fewer housing units.

4 (ii) Within 60 days of the date that the application for the
5 housing development project is determined to be complete, if the
6 housing development project contains more than 150 units.

7 (B) If the local agency fails to provide the required
8 documentation pursuant to subparagraph (A), the housing
9 development project shall be deemed consistent, compliant, and
10 in conformity with the applicable plan, program, policy, ordinance,
11 standard, requirement, or other similar provision.

12 (3) For purposes of this section, the receipt of a density bonus
13 pursuant to Section 65915 *or an equitable communities incentive*
14 *pursuant to Section 65918.51* shall not constitute a valid basis on
15 which to find a proposed housing development project is
16 inconsistent, not in compliance, or not in ~~conformity~~, *conformity*
17 with an applicable plan, program, policy, ordinance, standard,
18 requirement, or other similar provision specified in this subdivision.

19 (4) For purposes of this section, a proposed housing development
20 project is not inconsistent with the applicable zoning standards
21 and criteria, and shall not require a rezoning, if the housing
22 development project is consistent with the objective general plan
23 standards and criteria but the zoning for the project site is
24 inconsistent with the general plan. If the local agency has complied
25 with paragraph (2), the local agency may require the proposed
26 housing development project to comply with the objective
27 standards and criteria of the zoning which is consistent with the
28 general plan, however, the standards and criteria shall be applied
29 to facilitate and accommodate development at the density allowed
30 on the site by the general plan and proposed by the proposed
31 housing development project.

32 (5) For purposes of this section, “lower density” includes any
33 conditions that have the same effect or impact on the ability of the
34 project to provide housing.

35 (k) (1) (A) The applicant, a person who would be eligible to
36 apply for residency in the development or emergency shelter, or
37 a housing organization may bring an action to enforce this section.
38 If, in any action brought to enforce this section, a court finds that
39 either (i) the local agency, in violation of subdivision (d),
40 disapproved a housing development project or conditioned its

1 approval in a manner rendering it infeasible for the development
2 of an emergency shelter, or housing for very low, low-, or
3 moderate-income households, including farmworker housing,
4 without making the findings required by this section or without
5 making findings supported by a preponderance of the evidence,
6 or (ii) the local agency, in violation of subdivision (j), disapproved
7 a housing development project complying with applicable,
8 objective general plan and zoning standards and criteria, or imposed
9 a condition that the project be developed at a lower density, without
10 making the findings required by this section or without making
11 findings supported by a preponderance of the evidence, the court
12 shall issue an order or judgment compelling compliance with this
13 section within 60 days, including, but not limited to, an order that
14 the local agency take action on the housing development project
15 or emergency shelter. The court may issue an order or judgment
16 directing the local agency to approve the housing development
17 project or emergency shelter if the court finds that the local agency
18 acted in bad faith when it disapproved or conditionally approved
19 the housing development or emergency shelter in violation of this
20 section. The court shall retain jurisdiction to ensure that its order
21 or judgment is carried out and shall award reasonable attorney's
22 fees and costs of suit to the plaintiff or petitioner, except under
23 extraordinary circumstances in which the court finds that awarding
24 fees would not further the purposes of this section. For purposes
25 of this section, "lower density" includes conditions that have the
26 same effect or impact on the ability of the project to provide
27 housing.

28 (B) (i) Upon a determination that the local agency has failed
29 to comply with the order or judgment compelling compliance with
30 this section within 60 days issued pursuant to subparagraph (A),
31 the court shall impose fines on a local agency that has violated this
32 section and require the local agency to deposit any fine levied
33 pursuant to this subdivision into a local housing trust fund. The
34 local agency may elect to instead deposit the fine into the Building
35 Homes and Jobs Fund, if Senate Bill 2 of the 2017–18 Regular
36 Session is enacted, or otherwise in the Housing Rehabilitation
37 Loan Fund. The fine shall be in a minimum amount of ten thousand
38 dollars (\$10,000) per housing unit in the housing development
39 project on the date the application was deemed complete pursuant
40 to Section 65943. In determining the amount of fine to impose,

1 the court shall consider the local agency's progress in attaining its
2 target allocation of the regional housing need pursuant to Section
3 65584 and any prior violations of this section. Fines shall not be
4 paid out of funds already dedicated to affordable housing,
5 including, but not limited to, Low and Moderate Income Housing
6 Asset Funds, funds dedicated to housing for very low, low-, and
7 moderate-income households, and federal HOME Investment
8 Partnerships Program and Community Development Block Grant
9 Program funds. The local agency shall commit and expend the
10 money in the local housing trust fund within five years for the sole
11 purpose of financing newly constructed housing units affordable
12 to extremely low, very low, or low-income households. After five
13 years, if the funds have not been expended, the money shall revert
14 to the state and be deposited in the Building Homes and Jobs Fund,
15 if Senate Bill 2 of the 2017–18 Regular Session is enacted, or
16 otherwise in the Housing Rehabilitation Loan Fund, for the sole
17 purpose of financing newly constructed housing units affordable
18 to extremely low, very low, or low-income households.

19 (ii) If any money derived from a fine imposed pursuant to this
20 subparagraph is deposited in the Housing Rehabilitation Loan
21 Fund, then, notwithstanding Section 50661 of the Health and Safety
22 Code, that money shall be available only upon appropriation by
23 the Legislature.

24 (C) If the court determines that its order or judgment has not
25 been carried out within 60 days, the court may issue further orders
26 as provided by law to ensure that the purposes and policies of this
27 section are fulfilled, including, but not limited to, an order to vacate
28 the decision of the local agency and to approve the housing
29 development project, in which case the application for the housing
30 development project, as proposed by the applicant at the time the
31 local agency took the initial action determined to be in violation
32 of this section, along with any standard conditions determined by
33 the court to be generally imposed by the local agency on similar
34 projects, shall be deemed to be approved unless the applicant
35 consents to a different decision or action by the local agency.

36 (2) For purposes of this subdivision, "housing organization"
37 means a trade or industry group whose local members are primarily
38 engaged in the construction or management of housing units or a
39 nonprofit organization whose mission includes providing or
40 advocating for increased access to housing for low-income

1 households and have filed written or oral comments with the local
2 agency prior to action on the housing development project. A
3 housing organization may only file an action pursuant to this
4 section to challenge the disapproval of a housing development by
5 a local agency. A housing organization shall be entitled to
6 reasonable attorney's fees and costs if it is the prevailing party in
7 an action to enforce this section.

8 (l) If the court finds that the local agency (1) acted in bad faith
9 when it disapproved or conditionally approved the housing
10 development or emergency shelter in violation of this section and
11 (2) failed to carry out the court's order or judgment within 60 days
12 as described in subdivision (k), the court, in addition to any other
13 remedies provided by this section, shall multiply the fine
14 determined pursuant to subparagraph (B) of paragraph (1) of
15 subdivision (k) by a factor of five. For purposes of this section,
16 "bad faith" includes, but is not limited to, an action that is frivolous
17 or otherwise entirely without merit.

18 (m) Any action brought to enforce the provisions of this section
19 shall be brought pursuant to Section 1094.5 of the Code of Civil
20 Procedure, and the local agency shall prepare and certify the record
21 of proceedings in accordance with subdivision (c) of Section 1094.6
22 of the Code of Civil Procedure no later than 30 days after the
23 petition is served, provided that the cost of preparation of the record
24 shall be borne by the local agency, unless the petitioner elects to
25 prepare the record as provided in subdivision (n) of this section.
26 A petition to enforce the provisions of this section shall be filed
27 and served no later than 90 days from the later of (1) the effective
28 date of a decision of the local agency imposing conditions on,
29 disapproving, or any other final action on a housing development
30 project or (2) the expiration of the time periods specified in
31 subparagraph (B) of paragraph (5) of subdivision (h). Upon entry
32 of the trial court's order, a party may, in order to obtain appellate
33 review of the order, file a petition within 20 days after service
34 upon it of a written notice of the entry of the order, or within such
35 further time not exceeding an additional 20 days as the trial court
36 may for good cause allow, or may appeal the judgment or order
37 of the trial court under Section 904.1 of the Code of Civil
38 Procedure. If the local agency appeals the judgment of the trial
39 court, the local agency shall post a bond, in an amount to be

1 determined by the court, to the benefit of the plaintiff if the plaintiff
2 is the project applicant.

3 (n) In any action, the record of the proceedings before the local
4 agency shall be filed as expeditiously as possible and,
5 notwithstanding Section 1094.6 of the Code of Civil Procedure or
6 subdivision (m) of this section, all or part of the record may be
7 prepared (1) by the petitioner with the petition or petitioner's points
8 and authorities, (2) by the respondent with respondent's points and
9 authorities, (3) after payment of costs by the petitioner, or (4) as
10 otherwise directed by the court. If the expense of preparing the
11 record has been borne by the petitioner and the petitioner is the
12 prevailing party, the expense shall be taxable as costs.

13 (o) This section shall be known, and may be cited, as the
14 Housing Accountability Act.

15 ~~SECTION 1.~~

16 *SEC. 2.* Chapter 4.35 (commencing with Section 65918.50) is
17 added to Division 1 of Title 7 of the Government Code, to read:

18
19 CHAPTER 4.35. EQUITABLE COMMUNITIES INCENTIVES

20
21 65918.50. For purposes of this chapter:

22 ~~(a) "Affordable" means available at affordable rent or affordable~~
23 ~~housing cost to, and occupied by, persons and families of extremely~~
24 ~~low, very low, low, or moderate incomes, as specified in context,~~
25 ~~and subject to a recorded affordability restriction for at least 55~~
26 ~~years.~~

27 ~~(b)~~

28 (a) "Development proponent" means an applicant who submits
29 an application for an equitable communities incentive pursuant to
30 this chapter.

31 ~~(c)~~

32 (b) "Eligible applicant" means a development proponent who
33 receives an equitable communities incentive.

34 ~~(d)~~

35 (c) "FAR" means floor area ratio.

36 ~~(e)~~

37 (d) "High-quality bus corridor" means a corridor with fixed
38 route bus service that meets all of the following criteria:

39 (1) It has average service intervals of no more than 15 minutes
40 during the three peak hours between 6 a.m. to 10 a.m., inclusive,

1 and the three peak hours between 3 p.m. and 7 p.m., inclusive, on
2 Monday through Friday.

3 (2) It has average service intervals of no more than 20 minutes
4 during the hours of 6 a.m. to 10 ~~a.m.~~, p.m., inclusive, on Monday
5 through Friday.

6 (3) It has average intervals of no more than 30 minutes during
7 the hours of 8 a.m. to 10 p.m., inclusive, on Saturday and Sunday.

8 (e) (1) *“Jobs-rich area” means an area identified by the*
9 *Department of Housing and Community Development in*
10 *consultation with the Office of Planning and Research that is both*
11 *high opportunity and jobs rich, based on whether, in a regional*
12 *analysis, the tract meets the following:*

13 (A) *The tract is higher opportunity and its characteristics are*
14 *associated with positive educational and economic outcomes for*
15 *households of all income levels residing in the tract.*

16 (B) *The tract meets either of the following criteria:*

17 (i) *New housing sited in the tract would enable residents to live*
18 *in or near a jobs-rich area, as measured by employment density*
19 *and job totals.*

20 (ii) *New housing sited in the tract would enable shorter commute*
21 *distances for residents, compared to existing commute levels.*

22 (2) *The Department of Housing and Community Development*
23 *shall, commencing on January 1, 2020, publish and update, every*
24 *five years thereafter, a map of the state showing the areas identified*
25 *by the department as “jobs-rich areas.”*

26 (f) *“Job-rich housing project” means a residential development*
27 *within an area identified as a jobs-rich area by the Department of*
28 *Housing and Community Development*~~and in consultation with~~
29 *the Office of Planning and Research, based on indicators such as*
30 *proximity to jobs, high area median income relative to the relevant*
31 *region, and high-quality public schools, as an area of high*
32 *opportunity close to jobs. A residential development shall be*
33 *deemed to be within an area designated as job-rich if both of the*
34 *following apply:*

35 (1) *All parcels within the project have no more than 25 percent*
36 *of their area outside of the job-rich area.*

37 (2) *No more than 10 percent of residential units or 100 units,*
38 *whichever is less, of the development are outside of the job-rich*
39 *area.*

1 (g) “Local government” means a city, including a charter city,
2 a county, or a city and county.

3 (h) “Major transit stop” means ~~a site containing an existing rail~~
4 ~~transit station or a ferry terminal served by either bus or rail transit~~
5 ~~service; that is a major transit stop pursuant to subdivision (b) of~~
6 ~~Section 21155 of the Public Resources Code.~~

7 (i) “Residential development” means a project with at least
8 two-thirds of the square footage of the development designated
9 for residential use.

10 (j) “Sensitive community” means ~~an~~ either of the following:

11 (1) *Except as provided in paragraph (2), an area identified by*
12 *the Department of Housing and Community Development, which*
13 *identification shall be updated every five years, in consultation*
14 *with local community-based organizations in each metropolitan*
15 *planning region, as an area vulnerable to displacement pressures;*
16 ~~based on indicators such as percentage of tenant households living~~
17 ~~at, or under, the poverty line relative to the region. where both of~~
18 ~~the following apply:~~

19 (A) *Thirty percent or more of the census tract lives below the*
20 *poverty line, provided that college students do not compose at*
21 *least 25 percent of the population.*

22 (B) *The location quotient of residential racial segregation in*
23 *the census tract is at least 1.25 as defined by the Department of*
24 *Housing and Community Development.*

25 (2) *In the Counties of Alameda, Contra Costa, Marin, Napa,*
26 *Santa Clara, San Francisco, San Mateo, Solano, and Sonoma,*
27 *areas designated by the Metropolitan Transportation Commission*
28 *on December 19, 2018, as the intersection of disadvantaged and*
29 *vulnerable communities as defined by the Metropolitan*
30 *Transportation Commission and the San Francisco Bay*
31 *Conservation and Development Commission, which identification*
32 *of a sensitive community shall be updated at least every five years*
33 *by the Department of Housing and Community Development.*

34 (k) “Tenant” means a person ~~residing in~~ who does not own the
35 property where they reside, including residential situations that
36 are any of the following:

37 (1) Residential real property rented by the person under a
38 long-term lease.

39 (2) A single-room occupancy unit.

1 (3) An accessory dwelling unit that is not subject to, or does
2 not have a valid permit in accordance with, an ordinance adopted
3 by a local agency pursuant to Section 65852.22.

4 (4) A residential motel.

5 (5) *A mobilehome park, as governed under the Mobilehome*
6 *Residency Law (Chapter 2.5 (commencing with Section 798) of*
7 *Title 2 of Part 2 of Division 2 of the Civil Code), the Recreational*
8 *Vehicle Park Occupancy Law (Chapter 2.6 (commencing with*
9 *Section 799.20) of Title 2 of Part 2 of Division 2 of the Civil Code),*
10 *the Mobilehome Parks Act (Part 2.1 (commencing with Section*
11 *18200) of Division 13 of the Health and Safety Code), or the*
12 *Special Occupancy Parks Act (Part 2.3 (commencing with Section*
13 *18860) of Division 13 of the Health and Safety Code).*

14 ~~(5)~~

15 (6) Any other type of residential property that is not owned by
16 the person or a member of the person's household, for which the
17 person or a member of the person's household provides payments
18 on a regular schedule in exchange for the right to occupy the
19 residential property.

20 (l) "Transit-rich housing project" means a residential
21 development the parcels of which are all within a one-half mile
22 radius of a major transit stop or a one-quarter mile radius of a stop
23 on a high-quality bus corridor. A project shall be deemed to be
24 ~~within a one-half mile the radius of a major transit stop or a~~
25 ~~one-quarter mile radius of a stop on a high-quality bus corridor if~~
26 both of the following apply:

27 (1) All parcels within the project have no more than 25 percent
28 of their area outside of a one-half mile radius of a major transit
29 stop or a one-quarter mile radius of a stop on a high-quality bus
30 corridor.

31 (2) No more than 10 percent of the residential units or 100 units,
32 whichever is less, of the project are outside of a one-half mile
33 radius of a major transit stop or a one-quarter mile radius of a stop
34 on a high-quality bus corridor.

35 65918.51. ~~(a)~~ A local government shall, upon request of a
36 development proponent, grant an equitable communities incentive,
37 as specified in Section 65918.53, when the development proponent
38 seeks and agrees to construct a residential development that
39 satisfies the requirements specified in Section 65918.52.

~~(b) It is the intent of the Legislature that, absent exceptional circumstances, actions taken by a local legislative body that increase residential density not undermine the equitable communities incentive program established by this chapter.~~

65918.52. In order to be eligible for an equitable communities incentive pursuant to this chapter, a residential development shall meet all of the following criteria:

(a) The residential development is either a job-rich housing project or transit-rich housing project.

(b) The residential development is located on a site that, at the time of application, is zoned to allow housing as an underlying use in the zone, including, but not limited to, a residential, mixed-use, or commercial zone, as defined and allowed by the local government.

(c) (1) If the local government has adopted an inclusionary housing ordinance requiring that the development include a certain number of units affordable to households with incomes that do not exceed the limits for moderate-income, lower income, very low income, or extremely low income specified in Sections 50079.5, 50093, 50105, and 50106 of the Health and Safety Code, and that ordinance requires that a new development include levels of affordable housing in excess of the requirements specified in paragraph (2), the residential development complies with that ordinance. *The ordinance may provide alternative means of compliance that may include, but are not limited to, in-lieu fees, land dedication, offsite construction, or acquisition and rehabilitation of existing units.*

(2) (A) If the local government has not adopted an inclusionary housing ordinance, as described in paragraph (1), ~~and the residential development includes _____ or more residential units, the residential development includes onsite an affordable housing contribution for households with incomes that do not exceed the limits for extremely low income, very low income, and low income specified in Sections 50093, 50105, and 50106 of the Health and Safety Code. It is the intent of the Legislature to require that any development of _____ or more residential units receiving an equitable communities incentive pursuant to this chapter include housing affordable to low, very low or extremely low income households, which, for projects with low or very low income units, are no less than the number of onsite units affordable to low or~~

~~very low income households that would be required pursuant to subdivision (f) of Section 65915 for a development receiving a density bonus of 35 percent.~~

(B) For purposes of this paragraph, the residential development is subject to one of the following:

(i) If the project has 10 or fewer units, no affordability contribution is imposed.

(ii) If the project has 11 to 20 residential units, the development proponent may pay an in-lieu fee to the local government for affordable housing, where feasible, pursuant to subparagraph (C).

(iii) If the project has more than 20 residential units, the development proponent shall do either of the following:

(I) Make a comparable affordability contribution toward housing offsite that is affordable to lower income households, pursuant to subparagraph (C).

(II) Include units on the site of the project that are affordable to extremely low income, as defined in Section 50105 of the Health and Safety Code, very low income, or low-income households, as defined in Section 50079.5 of the Health and Safety Code, as follows:

<i>Project Size</i>	<i>Inclusionary Requirement</i>
<i>21– 200 units</i>	<i>15% low income; or 8% very low income; or 6% extremely low income</i>
<i>201–350 units</i>	<i>17% low income; or 10% very low income; or 8% extremely low income</i>
<i>351 or more units</i>	<i>25% low income; or 15% very low income; or 11% extremely low income</i>

(C) The development proponent of a project that qualifies pursuant to clause (ii) or subclause (I) of clause (iii) of subparagraph (B) may make a comparable affordability contribution toward housing offsite that is affordable to lower income households, as follows:

(i) The local government collecting the in-lieu fee payment shall make every effort to ensure that future affordable housing will be sited within one-half mile of the original project location within

1 *the boundaries of the local government by designating an existing*
2 *housing opportunity site within a one-half mile radius of the project*
3 *site for affordable housing. To the extent practicable, local housing*
4 *funding shall be prioritized at the first opportunity to build*
5 *affordable housing on that site.*

6 *(ii) If no housing opportunity sites that satisfy clause (i) are*
7 *available, the local government shall designate a site for affordable*
8 *housing within the boundaries of the local government and make*
9 *findings that the site for the affordable housing development*
10 *affirmatively furthers fair housing, as defined in Section 8899.50.*

11 *(D) Affordability of units pursuant to this paragraph shall be*
12 *restricted by deed for a period of 55 years for rental units or 45*
13 *years for units offered for sale.*

14 *(d) The site does not contain, or has not contained, either of the*
15 *following:*

16 *(1) Housing occupied by tenants within the seven years*
17 *preceding the date of the application, including housing that has*
18 *been demolished or that tenants have vacated prior to the*
19 *application for a development permit.*

20 *(2) A parcel or parcels on which an owner of residential real*
21 *property has exercised ~~his or her~~ their rights under Chapter 12.75*
22 *(commencing with Section 7060) of Division 7 of Title 1 to*
23 *withdraw accommodations from rent or lease within 15 years prior*
24 *to the date that the development proponent submits an application*
25 *pursuant to this chapter.*

26 *(e) The residential development complies with all applicable*
27 *labor, construction employment, and wage standards otherwise*
28 *required by law and any other generally applicable requirement*
29 *regarding the approval of a development project, including, but*
30 *not limited to, the local government's conditional use or other*
31 *discretionary permit approval process, the California*
32 *Environmental Quality Act (Division 13 (commencing with Section*
33 *21000) of the Public Resources Code), or a streamlined approval*
34 *process that includes labor protections.*

35 *(f) The residential development complies with all other relevant*
36 *standards, requirements, and prohibitions imposed by the local*
37 *government regarding architectural design, restrictions on or*
38 *oversight of demolition, impact fees, and community benefits*
39 *agreements.*

(g) The equitable communities incentive shall not be used to undermine the economic feasibility of delivering low-income housing under the state density bonus program or a local implementation of the state density bonus program, or any locally adopted program that puts conditions on new development applications on the basis of receiving a zone change or general plan amendment in exchange for benefits such as increased affordable housing, local hire, or payment of prevailing wages.

65918.53. (a) ~~A residential development~~ Any transit-rich or jobs-rich housing project that meets the criteria specified in Section 65918.52 shall receive, upon request, an equitable communities incentive as follows:

~~(1) Any eligible applicant shall receive the following:~~

~~(A)~~

~~(1)~~ A waiver from maximum controls on density.

~~(B)~~

~~(2)~~ A waiver from ~~maximum~~ minimum automobile parking requirements greater than 0.5 automobile parking spots per unit.

~~(C)~~

(3) Up to three incentives and concessions pursuant to subdivision (d) of Section 65915.

~~(2)~~

(b) An eligible applicant proposing a residential development that is located within a one-half mile radius, but outside a one-quarter mile radius, of a major transit stop ~~and includes no less than _____ percent affordable housing units~~ shall receive, in addition to the incentives specified in ~~paragraph (1), subdivision (a),~~ waivers from all of the following:

~~(A)~~

~~(1)~~ Maximum height requirements less than 45 feet.

~~(B)~~

~~(2)~~ Maximum FAR requirements less than 2.5.

~~(C)~~

(3) Notwithstanding subparagraph (B) of paragraph (1), any maximum automobile parking requirement.

~~(3)~~

(c) An eligible applicant proposing a residential development that is located within a one-quarter mile radius of a major transit ~~and includes no less than _____ percent affordable housing units~~

1 *stop* shall receive, in addition to the incentives specified in
2 ~~paragraph (1), subdivision (a)~~, waivers from all of the following:

3 ~~(A)~~

4 (1) Maximum height requirements less than 55 feet.

5 ~~(B)~~

6 (2) Maximum FAR requirements less than 3.25.

7 ~~(C)~~

8 (3) Notwithstanding ~~subparagraph (B) of paragraph (1), (1) of~~
9 ~~subdivision (b)~~, any ~~maximum~~ *minimum* automobile parking
10 requirement.

11 ~~(4)~~

12 (d) Notwithstanding any other law, for purposes of calculating
13 any additional incentive or concession in accordance with Section
14 65915, the number of units in the residential development after
15 applying the equitable communities incentive received pursuant
16 to this chapter shall be used as the base density for calculating the
17 incentive or concession under that section.

18 ~~(5)~~

19 (e) An eligible applicant proposing a project that meets all of
20 the requirements under Section 65913.4 may submit an application
21 for streamlined, ministerial approval in accordance with that
22 section.

23 ~~(b)~~

24 (f) The local government may modify or expand the terms of
25 an equitable communities incentive provided pursuant to this
26 chapter, provided that the equitable communities incentive is
27 consistent with, and meets the minimum standards specified in,
28 this chapter.

29 65918.54. The Legislature finds and declares that this chapter
30 addresses a matter of statewide concern rather than a municipal
31 affair as that term is used in Section 5 of Article XI of the
32 California Constitution. Therefore, this chapter applies to all cities,
33 including charter cities.

34 65918.55. (a) ~~It is the intent of the Legislature that~~
35 ~~implementation~~ *Implementation* of this chapter *shall* be delayed
36 in sensitive communities until July 1, 2020.

37 ~~(b) It is further the intent of the Legislature to enact legislation~~
38 ~~that does all of the following:~~

39 ~~(1)~~

(b) Between January 1, 2020, and _____, ~~allows~~ a local government, in lieu of the requirements of this chapter, ~~to~~ may opt for a community-led planning process *in sensitive communities* aimed toward increasing residential density and multifamily housing choices near transit ~~stops. stops, as follows:~~

~~(2) Encourages sensitive~~

(1) ~~Sensitive communities to opt for that pursue a~~ community-led planning process at the neighborhood level ~~to develop shall, on or before January 1, 2025, produce a community plan that may include zoning and any other policies that encourage multifamily housing development at a range of income levels to meet unmet needs, protect vulnerable residents from displacement, and address other locally identified priorities.~~

~~(3) Sets minimum performance standards for community plans, such as minimum~~

(2) *Community plans shall, at a minimum, be consistent with the overall residential development capacity and the minimum affordability standards set forth in this chapter. chapter within the boundaries of the community plan.*

~~(4) Automatically applies the~~

(3) *The provisions of this chapter shall apply on January 1, 2025, to sensitive communities that ~~do~~ have not have adopted community plans that meet the minimum standards described in paragraph (3), (2), whether those plans were adopted prior to or after enactment of this chapter.*

~~SEC. 2.~~

SEC. 3. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because a local agency or school district has the authority to levy service charges, fees, or assessments sufficient to pay for the program or level of service mandated by this act, within the meaning of Section 17556 of the Government Code.

Duarte City Councilmember Meeting Attendance Report

Per Government Code Section 53232.3 (d): Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

City Council Agenda dated April 23, 2019

COUNCILMEMBER NAME	EVENT DESCRIPTION	DATE OF EVENT	PURPOSE/VALUE
Tzeitel Paras-Caracci	None reported as of April 18, 2019		
Sam Kang	None reported as of April 18, 2019		
John Fasana	None reported as of April 18, 2019		
Liz Reilly	SGV Consortium on Homelessness, monthly meeting TALK, Vector Control and Mosquito Abatement EENR Committee, Tour of CC&R Biogas Regen. Facility CCCA Board of Directors, dinner meeting	4/10/19 4/15/19 4/17/19 4/17/19	Mileage Mileage and lunch Mileage Mileage
Margaret Finlay	None reported as of April 18, 2019		
Bryan Urias	None reported as of April 18, 2019		
VACANT (District 7)			

Meetings attended that did not require financial support from the City.

COUNCILMEMBER NAME	EVENT DESCRIPTION	DATE OF EVENT	PURPOSE/VALUE
Tzeitel Paras-Caracci	None reported as of April 18, 2019		
Sam Kang	None reported as of April 18, 2019		
John Fasana	None reported as of April 18, 2019		
Liz Reilly	Center for Autism & Related Disorders DUSD Board of Education, monthly meeting Seidner's Collision Center, Veterans car giveaway Earth Day, Teen Center Foothill Unity Center, volunteer appreciation lunch Duarte Chamber of Commerce Networking Breakfast	4/9/19 4/11/19 4/12/19 4/13/19 4/13/19 4/16/19	
Margaret Finlay	None reported as of April 18, 2019		
Bryan Urias	None reported as of April 18, 2019		
VACANT (District 7)			