

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING AND
SPECIAL JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

TUESDAY, APRIL 25, 2023

6:00 PM – Closed Session

7:00 PM – Regular Session

7:30 PM – Special Meeting

1. CALL TO ORDER

Mayor Schulz called the meeting to order at 6:08 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz

Councilmembers Absent: None

Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Lino Paras requested clarification about whether the City Attorney was considered a city employee or a contracted employee.

3. CLOSED SESSION

The City Council recessed into closed session at 6:10 p.m. to discuss the following items:

- A. Public Employee Performance Evaluation - Pursuant to Government Code Section 54957;
Title: City Attorney

7:00 PM – REGULAR SESSION

4. CALL TO ORDER

Mayor Schulz called the open session to order at 7:15 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz

Councilmembers Absent: None

Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Annette Juarez, City Clerk
Christine Soo, Deputy City Clerk/ Administrative Secretary

5. ADOPTION OF THE AGENDA

Councilmember Finlay requested the council meeting to be adjourned in memory of former City Manager Ken Careesio's wife, Louise Careesio.

Moved by Councilmember Finlay, seconded by Councilmember Kang, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

6. PLEDGE TO THE FLAG

The flag salute was led by Jerry Delker from the Elks Lodge.

7. CITY ATTORNEY CLOSED SESSION REPORT

City Attorney Phan announced that no reportable action was taken.

8. SPECIAL ITEMS

A. Mayor's Youth Council Update

Mayor's Youth Council reported on recent activities and shared upcoming events.

B. Public Safety Department Update

Public Safety Director Villalobos reported on Part 1 Crimes, special assignment teamwork, and the status of EOC operations.

9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, from Duarte Library, announced upcoming library events.

Assistant to the City Manager Rocha announced upcoming city events.

Jerry Delker, President of Duarte Elks Lodge, reported on the various events that the lodge holds for the community throughout the year.

10. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Mary Somerlot shared sentiments to preserve the Rancho Duarte Golf Course.

Kirit Shah shared what the neighborhood surrounding the Rancho Duarte Golf Course used to look like before its development.

Shubhra Tiwari expressed her concerns regarding the proposed redevelopment plans for the Rancho Duarte Golf Course.

Jerry Herrera, from the San Gabriel Valley Golf Association, expressed the importance of the Rancho Duarte Golf Course to the youth who utilize the property.

Craig Kessler, Director of Public Affairs from the Southern California Golf Association, shared his sentiments on the community value of the Rancho Duarte Golf Course.

City Clerk Juarez reported that the City received a written comment from Christopher Saenz regarding concerns for the redevelopment of the golf course and the lack of green space.

Lino Paras expressed appreciation for the town hall meeting that was organized by the developer for the City Council listening to public feedback.

Steve Hernandez shared his opinions on the land that Rancho Duarte Golf Course was built on.

City Attorney Phan clarified for the record that the town hall meeting was organized, coordinated, and held by the developer. She further emphasized that the meeting was not a City meeting.

11. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – April 11, 2023 Regular Meeting. (CC/HA/FA)
- D. Approval of Warrants – April 25, 2023. (CC/HA/FA)
- E. Receive and file the Public Safety Department Status Report for April 2023.
- F. Receive and file the Monthly Financial Update for March 2023.
- G. Approval of a Service Agreement with Foothill Family Service for Teen Pregnancy Prevention Program
- H. Adoption of Resolution No. 23-07 Proclaiming the Termination of a Local Emergency
- I. Adoption of Resolution No. 23-08 Authorizing the City to Participate in and Approve an Amended and Restated Agreement with the Fire Risk Management Services Joint Powers Authority
- J. Second Reading and Adoption of Ordinance No. 916 to approve a Municipal Code Amendment (MCA) 23-01 – a City-initiated request to amend the Duarte Development Code in response to State Law in the Areas of Affordable Housing, Assisted Housing, and Accessory Dwelling Units
- K. Second Reading and Adoption of Ordinance No. 917 to approve a Specific Plan Amendment (SPA) 23-01 – a City-initiated Amendment to the Duarte Town Center Specific Plan for Consistency with approved Housing Element
- L. Approval of City Council Conference Attendance

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the Council to approve Items 11A-11L of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

12. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

None.

13. PUBLIC HEARINGS

None.

14. BUSINESS ITEMS

None.

15. CONTINUATION OF ORAL COMMUNICATIONS

Hanie Nasser expressed his opinion regarding acquisition of the golf course.

Councilmember Kang requested Staff to look into a feasibility study if the City were to acquire the golf course.

17. ADJOURNMENT

At 7:51 p.m. the City Council adjourned the Regular meeting to the Special Meeting.

1. CALL TO ORDER

Mayor Schulz called the Special Meeting to order at 7:52 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz

Councilmembers Absent: None

Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager/ Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Annette Juarez, City Clerk
Christine Soo, Deputy City Clerk/ Administrative Secretary

2. ORAL COMMUNICATIONS – ITEMS LISTED ON THIS AGENDA

Lino Paras expressed his opinion regarding the need for a special meeting for the item on the special meeting agenda.

City Attorney Phan clarified that the item was placed on a special meeting agenda due to the fiscal impacts and time sensitive nature of the item.

3. APPROVAL OF AWARD OF CONTRACT TO DANNY LETNER INC, DBA LETNER ROOFING COMPANY FOR THE DUARTE FITNESS CENTER ROOF REPLACEMENT PROJECT

Parks and Recreation Director Enriquez provided a brief staff report and clarified that the initial contractor had pulled out of the project; he reported that the City reached out to the second bidder who was still willing to execute the project.

Moved by Councilmember Truong, seconded by Councilmember Finlay, and carried by the following vote of the Council to approve Item 3.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO, SCHULZ

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

4. ADJOURNMENT

At 7:58 p.m. the City Council adjourned the special meeting.

7:58 PM – REGULAR SESSION

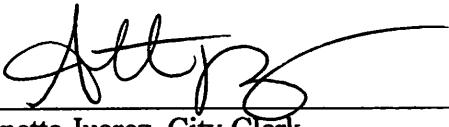
The City Council returned to the scheduled regular City Council meeting.

16. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

Mayor Schulz asked all Staff, Councilmembers, and meeting attendees to state one thing they were grateful for.

17. ADJOURNMENT

At 8:13 p.m. the City Council adjourned the meeting memory of Louise Careesio.



Annette Juarez, City Clerk

Jody Schulz, Mayor