



**AGENDA
REGULAR JOINT MEETING OF
THE CITY COUNCIL OF THE CITY OF DUARTE,
THE DUARTE HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING
AUTHORITY**

TUESDAY, APRIL 26, 2022

4:00 p.m. - Workshop
7:00 p.m. - Regular Session

CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

MARGARET FINLAY, MAYOR
TZEITEL PARAS-CARACCI, MAYOR PRO TEM
SAMUEL KANG, COUNCILMEMBER
TONEY LEWIS, COUNCILMEMBER
JODY SCHULZ, COUNCILMEMBER
VINH TRUONG, COUNCILMEMBER
CESAR GARCIA, COUNCILMEMBER

City/Authority Staff:

Daniel Jordan, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Thai Viet Phan, City Attorney
Annette Juarez, City Clerk

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours,

except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may listen/view the City Council meeting broadcast on the City's website following each meeting. To access the meeting, log onto www.accessduarte.com then on the homepage, click on the Agendas/View Meetings icon under the LATEST NEWS/QUICK LINKS banner, then on the Agendas & Minutes page, click on the City Council Meeting link. City Council meetings are also broadcast following each meeting through Spectrum Cable, Channel 3, daily at 12:00 p.m. and 7:00 p.m.

Public comments can be submitted by emailing duarteinfo@accessduarte.com, prior to 6:00 p.m. on the day of the meeting and will be distributed to the City Council and made available for public review. PLEASE NOTE: The subject line of your public comment email must contain the Agenda item number or title. Public comments are a matter of public record, including content that include emails and addresses, so consider content and remove private information as you deem appropriate.

4:00 PM CITY COUNCIL ARPA WORKSHOP - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

City Manager Comments 

2. ADOPTION OF THE AGENDA

3. PUBLIC INPUT

4. AMERICAN RESCUE PLAN ACT (ARPA) WORKSHOP

- A. Discussion and direction on the allocation of funds from the American Rescue Plan Act

7:00 PM OPEN SESSION - REGULAR MEETING - COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE TO THE FLAG

3. SPECIAL ITEMS

- A. Women in Rotary Presentation by the Rotary Club of Duarte

- B. Foothill Unity Center Presentation on 2021 Accomplishments and Proposal for Continued Grant Funding

Foothill Unity Center Proposal for Funds 

Foothill Unity Center Impact Flyer 

- C. Public Safety Department Update

Public Safety Department Update - April 2022 

- D. Monthly Financial Report

Monthly Financial Report for March 2022 

4. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.

5. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Any person wishing to speak on any issue that is not on the Agenda, but that is within the subject matter jurisdiction of the City or Authorities, may do so at this time. The opportunity to speak is on a first come, first serve basis. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.

6. CONSENT CALENDAR

All matters listed on the Consent Calendar are to be approved with one motion unless a member of the City Council/Housing Authority/Financing Authority removes an item for separate action. Any consent calendar item for which separate action is requested shall be heard as the next Agenda item. The respective entity's consent items are shown in parentheses at the end of each item as (CC) for City Council, (HA) for Housing Authority, and (FA) for C.F. Financing Authority.

- A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading. (CC/HA/SA/FA)
- B. Approve absence(s) of City Council member(s) from the City Council meeting.
- C. Approval of Minutes - April 12, 2022, Regular Meeting (CC/HA/SA/FA)

Minutes - April 12, 2022, Regular Meeting 

- D. Approval of Warrants - April 26, 2022 (CC/HA/SA/FA)

CC Warrant Register by Account 4-26-22 

CC Warrant Register by Vendor 4-26-22 

- E. Receive and file Public Safety Department Status Report

Public Safety Department Update - April 2022 

- F. Receive and file Monthly Financial Update

Monthly Financial Report for March 2022 

- G. Letter to Los Angeles County Supervisor Kathryn Barger regarding Los Angeles County Sheriff's Department staffing

Letter to Supervisor Kathryn Barger 

- H. Proclamation - Armenian History Month

Proclamation - Armenian History Month 

- I. Professional Services Agreement with MIG, Inc. in the amount of \$42,600 for the preparation of a mitigated negative declaration and associated Historic Assessment for the Morrison House at Westminster Gardens

Staff Report - MIG Professional Services Agreement 

- J. City Council/City Manager Conference Attendance and other items suggested by Council

Memorandum - Conference Attendance 

7. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

8. PUBLIC HEARINGS - None

9. BUSINESS ITEMS - None

10. CONTINUATION OF ORAL COMMUNICATIONS

*Any person who did **not** speak during the initial Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under*

the Brown Act, members of the City Council/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.

11. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (Reports on trips, conference attendance, and meetings, per California Government Code Section 53232.3)

12. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (www.accessduarte.com) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 21 day of April, 2022.

Annette Juarez
City Clerk