

MINUTES

REGULAR JOINT MEETING OF THE CITY COUNCIL, SUCCESSOR AGENCY TO THE DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, & COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE, CALIFORNIA

Monday May 3, 2021

4:00 p.m. – Budget Workshop

CALL MEETING TO ORDER

Via teleconference the 4:00 p.m. City Council Budget Workshop meeting was called to order by Councilmember Paras-Caracci at 4:15 p.m. in the City Hall Council Chamber, 1600 Huntington Drive, Duarte, California 91010

1. ROLL CALL:

Councilmembers Present: Finlay, (arrived at 4:18) Lewis, Paras-Caracci, Schulz, Truong, Kang (arrived 5:26 p.m.)
Councilmembers Absent: Urias
Staff Present: Daniel Jordan, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Brian Villalobos, Public Safety Services Director
Craig Hensley, Community Development Director
Victoria Rocha, Assistant to the City Manager
Annamarie Porter, Interim City Clerk

2. PLEDGE TO THE FLAG - Councilmember Paras-Caracci led the Pledge of Allegiance.

3. ADOPTION OF THE AGENDA – Approved

4. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA – NONE

5. ORAL COMMUNICATIONS - BUDGET WORKSHOP

Adam Knight, representing the Chamber of Commerce, briefly described the effects of the Pandemic and that their current objective was addressing leadership, board re-organization, and the recruitment of an Interim CEO. He highlighted Duarte View – Live! and efforts to provide new levels of support despite a 75% decrease in fundraising dollars lost to cancelled events.

6. BUDGET OVERVIEW

- a. City Manager Remarks
- b. Budget Process
- c. Budget Highlights

City Manager Jordan presented a PowerPoint highlighting discretionary reserve increases, effects of Measure D, Successor Agency debt payment, increases in development related revenues, a five-year projection, and addressing Council priorities as follows: 1. Address homelessness. 2.

Apply resources for beautification of the community. 3. Encourage revitalization of commercial centers. 4. Develop a stronger relationship with the City of Hope; incorporate City of Hope in City's branding. 5. Develop multi-use public safety facility in Civic Center.

7. BUDGET DISCUSSION

- a. General Fund
- b. Other City Funds

Assistant City Manager and Director of Administrative Services Petersen presented a PowerPoint of projects underway and reviewed the order of presenting the proposed budget as: General Fund Revenues, General Fund Expenses, Special Funds, Items for Discussion, Summary and Staff Direction.

There was a projected General Fund surplus of \$845,000 with construction (building permit and plan check) and sales tax revenue being contributors. Expenses included the South Yard Facility design, Big Lots Center, Website redesign, Economic Development Commission City Image project, Huntington mixed use project street lights, and Buena Vista/Central traffic signal.

Facility Capital Projects were: South Yard Facility design plans, Civic Center exterior paint & fascia repair, New/upgraded Civic Center electronic sign, City Hall ADA counters, New Teen Center lab computers and a new water main at the Historical Museum.

Non-negotiable increases were the LA County Sheriff's contract, OPEB liability cost and PERS Unfunded liability.

8. DELIBERATION AND DIRECTION TO STAFF ON FY 2021-22 BUDGET

City Council deliberated on the \$845,000 general fund surplus and contemplated a contract for a dedicated Liaison Sergeant Position (\$300k) and whether to recommend a deferral of the Economic Development Commission City Image project (\$25k) and allocate a \$25,000 increase to the Chamber of Commerce agreement, and thus provided direction to Staff to bring back for the June 8, 2021 City Council meeting.

9. ADJOURNMENT at 6:15 p.m.



Annamarie Porter, Interim City Clerk


Bryan Urias, Mayor