

**CITY OF DUARTE**  
**MINUTES OF THE SPECIAL MEETING OF THE OF THE**  
**CITY COUNCIL OF THE CITY OF DUARTE**

**MONDAY, MAY 5, 2022 – 4:00 P.M.**

**1. CALL TO ORDER**

The Special Meeting was called to order by Mayor Pro Tem Paras-Caracci at 4:10 p.m.

**ROLL CALL:**

Councilmembers Present: Lewis, Schulz, Truong, Garcia, Paras-Caracci, Finlay

\* Mayor Finlay arrived after roll call

Councilmembers Absent: Kang

Staff Present: Daniel Jordan, City Manager  
Kristen Petersen, Assistant City Manager/ Director of  
Administrative Services

**2. PLEDGE TO THE FLAG**

The flag salute was led by Adam Knight.

**3. ADOPTION OF THE AGENDA**

Moved by Councilmember Truong, seconded by Councilmember Garcia, and carried by the following vote of the Council to adoption of the agenda.

AYES: LEWIS, SCHULZ, TRUONG, GARCIA, PARAS-CARACCI, FINLAY

NOES: NONE

ABSTAIN: NONE

ABSENT: KANG

**4. ORAL COMMUNICATIONS**

Soshana Puccia, Duarte Chamber of Commerce, gave a presentation on the Chamber's proposed Farmer's Market on the campus of Santa Teresita.

The City Council discussed their support for the project and directed Staff to include funding for the item in the 2022-23 budget for consideration at a future meeting.

Leno Paras asked for clarifications about the PERS unfunded liability, Workers Compensation Insurance, potential special ballot measure, and energy cost savings from the Climatec project.

**5. BUDGET OVERVIEW**

City Manager Jordan gave a presentation on the City's overall reserves.

Assistant City Manager/ Director of Administrative Services Petersen gave a presentation on the proposed budget, starting with the General Fund and ending with the other City Funds.

**6. BUDGET DISCUSSION**

Discussion ensued regarding the budget; and Staff responded to questions posed by the Council.

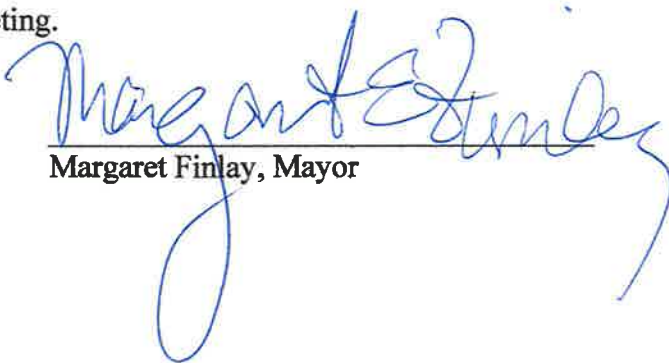
**7. DISCUSSION AND DIRECTION TO STAFF ON FY 2022-23 BUDGET**

The Council gave general direction to Staff throughout the budget discussion.

8. **ADJOURNMENT**

At 6:45 p.m. the City Council adjourned the meeting.

  
Annette Juarez, City Clerk

  
Margaret Finlay, Mayor