

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – MAY 9, 2017

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Finlay called the meeting to order at 7:13 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Kang, Paras-Caracci, Reilly, Finlay ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Fasana moved, Reilly seconded to adopt the Agenda, as amended to adjourn in memory of Delmar Beck, Wendy Soltes, and Gordon Whitby, and carried unanimously.
PLEDGE TO THE FLAG	Dr. Geraldine Perri led the Pledge of Allegiance to the flag.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Kang and Finlay provided the warm-up.
SPECIAL ITEMS	The Mayor's Youth Council update was not presented.
Mayor's Youth Council update	
Recognition – Dr. Perri	Mayor Finlay presented a certificate to Dr. Geraldine Perri in recognition of her being named the 25 th Senatorial District's "Woman of the Year," and congratulations were extended.
25 th Sen. Dist. Woman of the Year	
Presentation – Dr. Mucerino	Dr. Allan Mucerino, Duarte Unified School District, presented an overview and update on a number of projects that are underway, Measure E project timeline and costs, California School of the Arts, Royal Oaks Academy, Mt. Olive Academy, 8 th grade interim village, plans for K-8 schools, Culinary Arts, Sports Complex, and an update on the Field Use Agreement.
DUSD Master Plan update	Kang stated he would like to see a long-term plan regarding Valley View School at a later date.
ANNOUNCEMENTS	Joanna Gee, Duarte Library, announced story times, classes and programs in May and June. Karen Herrera announced upcoming community events, programs, workshops, and activities from May – July.
ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Steve Hernandez – Rotary event, Del Beck. Robert Meinert – Left turn lanes on Highland/Huntington.

05/09/17

City Council suggested the inquiry about left turn lanes on north/southbound Highland and Huntington intersection be referred to staff or the Traffic Safety Commission.

CONSENT CALENDAR

Paras-Caracci moved, Kang seconded to approve the Consent Calendar as follows, and carried unanimously.

Approve Items A, B, C, D, E, H.

Receive and File Items F, G.

Item E – RESOLUTION 17-28 Route 66 Parade – Traffic

Council Bill 17-R-28 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, SUPPORTING THE DUARTE ROUTE 66 PARADE AND AGREEING TO ACCEPT LIABILITY AND MAINTENANCE FOR DETOURED TRAFFIC FROM THE MT. OLIVE OFF-RAMP

PUBLIC HEARING (Continued from 4/11/17) 99 Cents Only Store – Appeal

Finlay announced this Public Hearing was continued from the meeting of April 11, 2017, and is a consideration of an appeal by Steve Rawlings of Alcoholic Beverage Consulting, representing 99 Cents Only Stores.

Council 17-R-26a Denies Appeal

Council Bill 17-R-26a A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE DENYING AN APPEAL FILED BY STEVE RAWLINGS OF ALCOHOLIC BEVERAGE CONSULTING, REPRESENTING 99 CENTS ONLY STORES, UPHOLDING THE PLANNING COMMISSION DECISION TO DENY CONDITIONAL USE PERMIT 16-03 FOR THE OFF-SITE SALES OF BEER AND WINE LOCATED AT 1327 HUNTINGTON DRIVE

Council Bill 17-R-26b Approves Appeal

Council Bill 17-R-26b A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING AN APPEAL FILED BY STEVE RAWLINGS OF ALCOHOLIC BEVERAGE CONSULTING, REPRESENTING 99 CENTS ONLY STORES, OF THE PLANNING COMMISSION DENIAL AND APPROVING CONDITIONAL USE PERMIT 16-03 FOR THE OFF-SITE SALES OF BEER AND WINE AT THE 99 CENTS ONLY STORE LOCATED AT 1327 HUNTINGTON DRIVE

Jason Golding, Planning Division Manager, presented the staff report about the item, noted there are two Council Bills of which only one is to be adopted at this meeting, Council Bill 17-R-26a denies the appeal, Council Bill 17-R-26b approves the appeal with conditions, stated in Condition 12B, the words “prior to unlocking the refrigerator coolers and allowing customer access to the alcohol” will be struck, and answered questions from Councilmembers pertaining to requirement for conditions to be met prior to the sale of beer/wine, and recent incident reports from the Sheriff’s Department about the shopping center. There was Council discussion about the residential development going in nearby, inclination to deny the request, and bringing it back in one year.

Steve Rawlings, Alcoholic Beverage Consulting Services, on behalf of 99 Cents Only Stores, discussed property maintenance issues, gates, trash enclosures, and landscape/trash maintenance, and answered questions from Councilmembers pertaining to lighting and improvements.

There was discussion about lighting, revocation of permit, and staff's report about improving the entire parking lot for better circulation, landscape, lighting, and façade enhancement. It was determined that Condition 13 in its entirety will be struck.

Cosgrove stated in Condition 10, the words "continuously" and "onsite" will be added, so that the security guard will continuously patrol and monitor the activity in the store, parking lot, and both the front and rear of the building.

RESOLUTION NO. 17-26A
(Denies appeal – 99 Cents Only Store)

Fasana moved, Kang seconded to adopt Resolution No. 17-R-26a (denies appeal), and carried by the following Roll Call vote:
AYES: Kang, Fasana, Finlay
NOES: Paras-Caracci, Reilly

BUSINESS ITEM
CMF (Community Media of the Foothills)

Karen Herrera presented the staff report about the proposal received from CMF (Community Media of the Foothills) for public access television services, and stated Lance Mungia, Executive Director, was present to provide additional information.

Mark Perez, Duarte High School student, stated he works at the DCTV Center, if it were moved to the high school, more students could use it, and it would be more beneficial for students. As Miles Moore was not able to attend the meeting, he spoke on his behalf, and stated it would be more beneficial to move DCTV to Duarte High School.

Neil Tiwari stated he has been going to KGEM over one year, there is no comparison between KGEM and DCTV, the environment at KGEM has helped him tremendously, and both student access and public access is important.

Steve Hernandez stated Levon has taught a number of students and won awards, it would be another great opportunity for our students to learn and advance, and it is important to keep things in our community when it benefits our kids.

Alan Heller questioned if it would come into our City through Charter or dish, asked if they are producing and supplying cameras and people for the 10 activities or do you have to bring them the shows, stated DCTV started in the school, production of video should be part of the School of the Arts, questioned if there is an additional cost for training and if the \$55,000 includes Council meetings, and stated DCTV has been an asset for a long time and is under utilized.

Nick Zigic stated he is a producer at KGEM and is on the Board

at DCTV, he is neutral on the issue, KGEM has high quality equipment, DCTV did not have the proper equipment, the School District focus is on keeping students in the City yet this presentation talks about outsourcing, stated we are bringing a School of the Arts here, it is a great opportunity to bring equipment to Duarte High School, and KGEM could bring quality to that equipment.

Lance Mungia, KGEM, stated volunteers are in the studio, it gives students opportunities, a vibrant robust public access station improves the quality of life in a city, it is important to look at the stability Duarte will get, it is not really outsourcing, DCTV will not be renting anything, Duarte residents can produce their own programming, and the 10 events will be done by professionally trained staff, and in response to questions from Council about how people consume content, stated it is less about platform and more about content.

There was discussion about a possible nexus for DCTV and the School of the Arts, DCTV possibly being at KGEM, the editing equipment and studio are already there, the ROP program at the high school will still be the same, need for dedicated internet line/server and need to create a cable drop, more work needs to be done and more questions answered, concern with losing accumulated oral history, indexing, possible hybrid, and ongoing operations and maintenance.

City Council requested a side-by side comparison of capabilities of both CMF and DCTV, including overlaps, suggested the possibility of a hybrid, perhaps KGEM satellite office at Duarte High School, noted the discussion could continue at the Budget Workshop, and asked that the item come back to Council for discussion at a later date.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

GEORGE: Announced Budget Workshop on Tuesday, May 16, at 4:00 p.m.

PARAS-CARACCI: Wished all a happy Mother's Day, attended the Mother's Day Tea at the Senior Center, congratulated Mayor Finlay on being installed as President of SCAG, and stated she is looking forward to the Buena Vista/Huntington Drive lighting project.

REILLY: Attended ACT-SO event, Teen Center Cinco de Mayo celebration, and Rotary Club dinner dance, provided information about organic food from the City of Hope event, and stated there is vegetation growing in some of the K-rails.

FASANA: Congratulated Mayor Finlay on her installation as SCAG President, attended Rotary and ACT-SO events, he is glad Duarte continues to support the efforts of the CMT, noted the

results of the Loyola Marymount study are in, and stated we need an active plan for the check dam at the top of Mel Canyon, as it is getting full.

KANG: Congratulated Mayor Finlay on her appointment as SCAG President, stated we also have the Metro Board President here, and stated Valley View is a great school with a lot of potential and he hopes it is not neglected.

FINLAY: Thanked her colleagues, staff, and the City Attorney for coming to the SCAG installation event.

ADJOURNMENT

The meeting was adjourned at 10:12 p.m. in memory of Delmar Beck, Wendy Soltes, and Gordon Whitby, to the Budget Workshop on Tuesday, May 16, 2017, at 4:00 p.m. (and Wednesday, May 17, 2017, if needed).

Mayor Margaret Finlay

City Clerk

MINUTES

ADJOURNED REGULAR JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/ COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE BUDGET WORKSHOP – TUESDAY, MAY 16, 2017

CALL TO ORDER The City Council, City Council as Successor Agency to Dissolved Redevelopment Agency, Housing Authority, and Community Facilities Financing Authority of the City of Duarte met in a Budget Workshop in the Duarte Community Center, 1600 Huntington Drive, Duarte, California. Mayor Finlay called the meeting to order at 4:20 p.m.

ADOPTION OF AGENDA Reilly moved, Fasana seconded to adopt the Agenda, and carried unanimously.

RECORDATION OF ATTENDANCE PRESENT: Fasana, Finlay, Kang, Reilly, Paras-Caracci
ABSENT: None
ADMINISTRATIVE STAFF PRESENT:
City Manager/Executive Director George
Assistant City Manager Petersen
Director of Community Development Hensley
Director of Parks and Recreation Monsalve
Director of Public Safety Services Villalobos
The meeting functioned as a “Committee of the Whole.”

PUBLIC INPUT The following spoke:
Jim Kirchner, Duarte Chamber of Commerce, thanked the City for its continued financial support.
Janette DePatie, Church of the Foothills, stated the church is able to support a community garden, eight church members and eight non-church members are ready, and the size is approximately 1,000 square feet.

BUDGET OVERVIEW George presented an informational table about DCTV and CMF (Community Media of the Foothills), and asked Lance Mungia from CMF to speak about a “hybrid” proposal.
Mr. Mungia stated KGEM may be able to support Duarte School District or the ROP, perhaps by donating equipment to the ROP for use at KGEM.
Reilly suggested the ROP could stay the same, but use KGEM as a resource, and noted if the ROP is the location, the City will be investing, not the District.
Manoj Patel stated the School District location has a green screen in the ROP room.

Kevin Morris, Duarte School District CTE, stated DUSD funds are available to purchase equipment at the school.

Fasana inquired about the availability of DUSD funds, and suggested a meeting with the School District, DCTV, KGEM, and City staff be scheduled for further discussion.

George provided a general synopsis of the past year, and gave an overview of the proposed 2017/18 budget. Petersen laid out the order that the Budget Workshop items would be discussed, presented the budget philosophy and proposed 2017/18 budget, and reviewed the possible enhancements and resulting fund balances. She also presented information about the General Fund and other City funds.

DELIBERATION/DIRECTION

The City Council/Agency/Authority Board deliberated on the information provided.

After discussion, City Council asked that \$5,000 for a Community Garden Design, and \$22,000 for a part-time Facilities Maintenance position be included in the budget.

Kang stated he would donate funding for new holiday lights.

City Council asked that the travel budgets be reduced back to their 2016/17 levels, and that everyone work within those budgets in 2017/18.

ADJOURNMENT

Reilly moved, Kang seconded to adjourn the Budget Workshop at 7:38 p.m., in memory of David Spence, to the Regular City Council Meeting, May 23, 2017, and carried unanimously.

ATTEST:

Mayor Margaret Finlay

City Clerk