

CITY OF DUARTE

**MINUTES OF THE REGULAR JOINT MEETING OF THE CITY COUNCIL,
THE DUARTE HOUSING AUTHORITY, AND THE DUARTE COMMUNITY
FACILITIES FINANCING AUTHORITY**

**TUESDAY, MAY 9, 2023
7:00 PM – Regular Session**

1. CALL TO ORDER

Mayor Schulz called the meeting to order at 7:18 p.m.

ROLL CALL:

Councilmembers Present: Finlay, Kang, Lewis, Truong, Garcia, Martin Del Campo, Schulz
Councilmembers Absent: None
Staff Present: Daniel Jordan, City Manager
Thai Viet Phan, City Attorney
Kristen Petersen, Assistant City Manager / Director of
Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Victoria Rocha, Assistant to the City Manager
Annette Juarez, City Clerk
Christine Soo, Deputy City Clerk/ Administrative Secretary

2. PLEDGE TO FLAG

The flag salute was led by Sindy Navarro.

3. ADOPTION OF THE AGENDA

Moved by Councilmember Finlay, seconded by Mayor Pro-Tem Truong, and carried by the following vote of the Council to adopt the agenda.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

4. SPECIAL ITEMS

A. Community Development Department Update

Community Development Director Hensley provided a department update. He addressed the completion of the City courtyard, annual brush clearance, annual tree trimming, landscape maintenance, Windham Hotel, lights at Venezuela Park.

B. Parks and Recreation Department Update

Parks and Recreation Director Enriquez provided a department update and shared upcoming recreational events.

5. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, shared upcoming library events.

Assistant to the City Manager Rocha shared upcoming city events.

6. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA

Eric Ortiz expressed concerns for broadband connectivity for low-income residents throughout the San Gabriel Valley.

Sindy Navarro expressed concerns regarding her experience with the Sheriff's Department.

7. CONSENT CALENDAR

- A. Motion to read all Resolutions and ordinances presented for consideration by Title only and waive further reading. (CC/HA/FA)
- B. Approval of absence(s) of City Councilmember(s) from the City Council meeting.
- C. Approval of Minutes – April 25, 2023 Special Meeting and Regular Meeting. (CC/HA/FA)
- D. Approval of Warrants – May 9, 2023. (CC/HA/FA)
- E. Receive and file the Community Development Department Update for May 2023.
- F. Receive and file the Parks and Recreation Department Update for May 2023.
- G. Allocation of Permanent Local Housing Allocation (PHLA) Year 3 Funds to the San Gabriel Valley Regional Housing Trust (SGVRHT) and Adoption of Resolution No. 23-09.
- H. Pulled from the Consent Calendar for discussion.
- I. Acceptance of Notice of Completion for the Fiscal Year 2022-23 Citywide Curb House Address Numbers Project awarded to Care for the Children.
- J. Approval of Legislative Letter Urging Full Funding for Transit in Final State Budget.

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the Council to approve Items 7A-7G and 7I-7J of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

- H. Authorization of One-Time appreciation pay for part time staff.

Councilmember Garcia expressed appreciation for staff and their hard work.

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the Council to approve Item 7H of the Consent Calendar.

AYES: FINLAY, KANG, LEWIS, TRUONG, GARCIA, MARTIN DEL CAMPO,
SCHULZ
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

9. PUBLIC HEARINGS

None.

10. BUSINESS ITEMS

None.

11. CONTINUATION OF ORAL COMMUNICATIONS

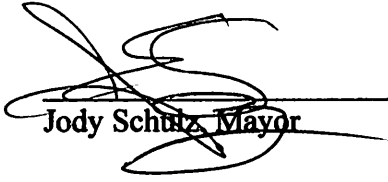
None.

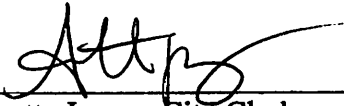
12. ITEMS FROM CITY COUNCIL/ HOUSING AUTHORITY/ FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR

Mayor Schulz asked all Staff, Councilmembers, and meeting attendees to state one thing they were grateful for.

13. ADJOURNMENT

At 7:54 p.m. the City Council adjourned the meeting in memory of David Breaux and Paul Wondries.



Jody Schulz, Mayor

Annette Juarez, City Clerk