MEMORANDUM

TO: City Council
FROM: Assistant City Manager
DATE: May 5, 2016
SUBJECT: Comments on Agenda Items, Meeting of May 10, 2016

ITEM 6. The Mayor's Youth Council will give an update on their activities over the last month, and the planning that they are doing for upcoming events.

ITEM 10D. (Consent Calendar) Staff is recommending that the City Council execute an agreement with the LA County Flood Control District for the Trash Excluder Maintenance in catch basins throughout the City. Over the last several years the City has been installing Trash Excluders in the catch basins in order to meet TMDLs and MS4 permit requirements. It has recently come to our attention that in order to ensure that LA County Flood Control maintains the Trash Excluders, along with their routine maintenance that they already provide for the catch basin, that a separate maintenance agreement is required.

ITEM 10E. (Consent Calendar) The LA County Department of Public Social Services is asking that City Council proclaim May as CalFresh Awareness month. CalFresh is the supplemental nutrition food benefit program that is administered by the LADPSS.

ITEM 12. After several Commission meetings and City Council workshops on the topic of restricted parking for street sweeping, the City Council directed staff to bring back a pilot program for consideration. Staff collaborated with Burrtec Waste who manages the street sweeping schedule and is recommending that the pilot program take place in Area 2 as shown on the Duarte Street Sweeping map. This area includes both residential and commercial properties. The proposed program splits Area 2 into two quadrants with four-hour parking restrictions in each area. So, for example the north section of Area 2 will restrict cars from parking on the street on Wednesday between the hours of 10am and 2pm. This will allow the street sweepers to clean the streets unobstructed by parked cars. The pilot program will include posting signage in designated areas and an extensive public outreach effort. Written warnings will be issued during the first 30 days of the program, and parking citations will begin after that time. Staff will monitor the program for 6 months and return to Council with feedback and recommendations related to further implementation of the program. The cost for the necessary signage is $73,124. Staff is recommending that the Council adopt Resolution No. 16-08 to establish the pilot parking program and amend the budget to allocate funds for the purchase and installation of the required signage.

ITEM 13A. City Council directed staff to bring back an estimated cost for extending the hours of the Duarte Transit to 8pm or 9pm, in order to increase the opportunity for Gold Line station users to connect with our local Duarte Transit. Staff is estimating that an extension to 8pm will cost $125 per week or $1,000 for the remainder of the fiscal year. An extension to 9pm will cost $250 per week or $2,000 for the reminder of the fiscal year.

ITEM 13B. This item approves the awarding of a contract to Superior Pavement Markings for the purchase and installation of signage related to the street sweeping parking program in the amount of $73,123.56. The scope of work requires the installation of approximately 372 "No Parking – Street Sweeping" signs throughout the designated pilot program area.

Respectfully submitted,

Kristen Petersen
Assistant City Manager

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE
REGULAR MEETING – APRIL 26, 2016

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Kang called the meeting to order at 6:08 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Finlay (arrived during Study Session, left at 9:09 p.m.), Paras-Caracci, Reilly, Kang ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Fasana moved, Reilly seconded to adopt the Agenda, as amended to adjourn the meeting in memory of Prince Rogers Nelson, David Austin, Steve Julian, Kristina Sirca, and Merle Haggard, and carried with Finlay not present.
STUDY SESSION FX Boutix Hotel	A study session was held to discuss preliminary plans that have been submitted to build a proposed FX Boutix Hotel at the southwest corner of Huntington Drive and Buena Vista Street. The session concluded at 6:57 p.m. City Council reconvened at 7:10 p.m. with all members present.
PLEDGE TO THE FLAG	Kevin Tsai led the Pledge of Allegiance to the Flag.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	George and Finlay provided the warm-up.
SPECIAL ITEMS Recognition – Eagle Scout Michael Hoo	Cesar Monsalve introduced Michael Hoo and described his Eagle Scout project. Mayor Kang presented him with a Certificate of Appreciation for achieving the Boy Scouts highest honor of Eagle Scout rank, and congratulations were extended.
Recognition – Shanara Lennox World of Dance L.A. World Tour	Cesar Monsalve introduced Shanara Lennox and provided information about her career and dance class at the Duarte Teen Center. Mayor Kang presented her with a Certificate for placing first in the World of Dance L.A. World Tour, and for teaching our youth to positively express themselves through dance. Following the presentation, Duarte Dance performed a routine.
Presentation – Strategic Plan	Karen Herrera and Darrell George presented an overview of the FY 2016/2017 Strategic Business Plan that was developed by City Council and Department Heads at a workshop that was held

in January, and included evaluation of past successes, new opportunities, strengths, weaknesses, goals, strategic priorities, initiatives, and issues for future consideration.

Public Safety update

Sgt. Haynes and Brian Villalobos presented the monthly Public Safety update, including year-to-date statistics, and answered questions from City Councilmembers.

ANNOUNCEMENTS

Tina Heany announced upcoming Chamber events in April and May.

Craig Hensley introduced Kristen Johnston, the City's new Associate Planner. City Council welcomed Kristen to the City.

Joanna Gee, Duarte Library, announced story times, programs, and children/teen events in April and May.

Karen Herrera presented community announcements about City events, fundraisers, and activities in April and May.

Reilly announced golf fundraiser on June 18 for the Duarte Youth Boxing program.

CONSENT CALENDAR

Paras-Caracci moved, Finlay seconded to approve the Consent Calendar as follows, and carried unanimously.
Approve Items A, B, C, D, F, G.
Remove Item E.

Item D – ORDINANCE NO. 863
Architectural Review Board
(Second Reading)

Council Bill 16-O-03 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE AMENDING SECTION 19.-140.050.A OF THE DUARTE DEVELOPMENT CODE PERTAINING TO THE ARCHITECTURAL REVIEW BOARD (Second Reading)

ITEM REMOVED
Item E – ChapCare
Letter of Support

Margie Martinez, Chief Executive Officer, ChapCare, thanked City Council for considering the letter of support, and provided information about the Lime Health Center.

ITEM E – APPROVED

Reilly moved, Paras-Caracci seconded to approve the request for a letter of support from ChapCare (Community Health Alliance of Pasadena) regarding its change in scope of project for Health Resources and Services Administration grant, and carried unanimously.

BUSINESS ITEM
Foothill Transit Community
Connector concept

Kristen Petersen presented a staff report about the possibility of a joint partnership with Foothill Transit, where Foothill Transit would provide, operate, and maintain a transit vehicle on the same route that Duarte is currently providing, in exchange for a portion of local return funding which is currently used to fund the existing Duarte Transit System.

There was discussion about financial incentives, liability, pilot program, response time, charging location, cameras, technology, spare ratio, special events, and emergency services.

Paras-Caracci moved, Reilly seconded to authorize staff to further explore the concept, to gather detailed cost estimates, and to bring back specific terms for a partnership with Foothill Transit for City Council consideration, and carried unanimously.

TEMS FROM CITY COUNCIL/ CITY MANAGER

PARAS-CARACCI: Attended Earth Day event at the Teen Center, asked if Commission agendas and minutes can be made available on iLegislate, thanked staff for cleaning graffiti on Encanto, stated the Azusa city sign on the right side is spray painted black, the Sheriff's presence is apparent and noticed by residents and community members, she would like to revisit our sign ordinance requirements, announced ACT-SO competition and awards on Saturday, the National Committee of NAACP will visit the Duarte site, inquired about updated website and presentation (George responded), and she would like to also look at our requirements for garage/yard sale signs.

FINLAY: Inquired about parking kiosk (Villalobos and George responded), inquired about recognition of Older Americans volunteer, Zika meeting, and Neighborhood Watch meeting (Monsalve and Villalobos responded), and announced Teen Center fundraiser on May 11 at Old Spaghetti Factory.

FASANA: Provided information to the City Manager about Urban Harvester and inquired how it would coordinate with Foothill Unity Center, stated Foothill Employment and Training Consortium needs to revise its Joint Powers Authority document and asked that the City Attorney look at that, attended a meeting about strategies, compliance, and litigation pertaining to stormwater, and stated we need to keep up with that.

REILLY: Provided information about regional April elections and initiatives, attended foster care and adoptive care workshop, attended Youth and Family Committee meeting where the School District provided information about its lunch program, noted a number of events held in the City last Saturday, attended Earth Day program and participated in teen projects, and announced the Mayor's Youth Council is accepting applications.

KANG: Questioned if there is any way we can talk to the bicyclist leaders and work with them regarding abiding by the laws and respecting citizens of Duarte.

ADJOURNMENT

The meeting was adjourned at 9:22 p.m. in memory of Prince Rogers Nelson, David Austin, Steve Julian, Kristina Sirca, and Merle Haggard, to the Budget Workshop, Monday, May 2, 2016, 4:00 p.m. (and Tuesday, May 3, 2016, if needed).

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Mayor Samuel Kang

ATTEST:

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City Clerk

MINUTES

ADJOURNED REGULAR JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/ COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE BUDGET WORKSHOP – MONDAY, MAY 2, 2016

CALL TO ORDER	The City Council, City Council as Successor Agency to Dissolved Redevelopment Agency, Housing Authority, and Community Facilities Financing Authority of the City of Duarte met in a Budget Workshop in the Duarte Community Center, 1600 Huntington Drive, Duarte, California. Mayor Kang called the meeting to order at 4:30 p.m.
ADOPTION OF AGENDA	Reilly moved, Paras-Caracci seconded to adopt the Agenda, and carried unanimously.
RECORDATION OF ATTENDANCE	PRESENT: Fasana, Finlay, Kang, Reilly, Paras-Caracci ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager/Executive Director George Assistant City Manager Petersen City Planner Golding Director of Parks and Recreation Monsalve Director of Public Safety Services Villalobos City Attorney David Cosgrove The meeting functioned as a "Committee of the Whole."
PUBLIC INPUT	The following spoke: Jim Kirchner, Chamber of Commerce, reported on the status of programs that were funded with the extra $5,000 to the Chamber in 2015/16. Suggestions were made about changing the issuance of the newsletter in order to make it more timely.
BUDGET OVERVIEW	George provided a general overview of the past year, and gave an overview of the City's accomplishments. Petersen laid out the order that the Budget Workshop items would be discussed, presented the budget philosophy and proposed 2016/17 budget, and reviewed the process, highlights, and recommendations. She presented information about the General Fund and other City funds.
DELIBERATION/DIRECTION	The City Council/Agency/Authority Board deliberated on the information provided. Reilly moved, Fasana seconded to bring the proposed budget to Council at the June 14, 2016, Council Meeting for consideration, with changes discussed such as delaying the replacement of the Community Development pool vehicle and the Economic Development Strategic Plan update, a reduction in the City Hall kitchen remodel budget, and bringing back a specific description of the proposed tasks for part-time positions in order to better evaluate the funding of those positions.
ADJOURNMENT	The Budget Workshop was adjourned at 10:20 p.m.

Mayor Samuel Kang

ATTEST:

City Clerk

Council Warrant Register Over $5000

City of Duarte

By Payment Number

Payment Dates 4/27/2016 - 5/10/2016

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Project Account Key	Payment Amount / Item Amount
204710	**5/10/2016**	**5155**	**BOYS & GIRLS CLUBS OF THE FOOTHILLS**			**10,000.00**
	042016	CalGrip Q1 Jan 2016 - Mar 2016		100-1205-7980	201616-Other Expenses-CalGrip FY2016-17	10,000.00
204714	**5/10/2016**	**2025**	**CHARLIE'S FENCE CO**			**5,875.00**
	021716	Steel Fencing, Gate & Lock to TC HVA		100-1610-7652		5,875.00
204716	**5/10/2016**	**1117**	**COUNTY OF LOS ANGELES PROBATION DEPARTMENT**			**19,250.00**
	15603PIP	GAPP Program 1/16 -3/16 (R Abernat		100-1205-7783	201616-GAPP Program-Calgrip FY16-2017	19,250.00
204723	**5/10/2016**	**5316**	**FLINTRIDGE CENTER**			**18,570.00**
	36-033116	Case Mgmt Srvcs 1/16 - 3/16		100-1205-7980	201616-Other Expenses-CalGrip FY2016-17	8,570.00
	36-033116	Evaluation 1/16 - 3/16		100-1205-7980	201616-Other Expenses-CalGrip FY2016-17	10,000.00
204729	**5/10/2016**	**5546**	**KOSMONT REALTY CORPORATION**			**7,467.20**
	0001	Broker Analysis-Duarte BOV		100-1405-7965	201514-Prof Svcs-946-962 Hunt Dr	7,467.20
204735	**5/10/2016**	**0903**	**CITY OF MONROVIA**			**9,633.12**
	1600402	Fuel-Transit Dept 12/2015		440-4405-7619		4,612.24
	1600403	Fuel-Sheriff's Dept 12/2015		100-1205-7781		2,884.96
	1600404	Fuel-Cmty Development 12/2015		100-1405-7650		110.97
	1600405	Fuel-Public Safety 12/2015		100-1205-7650		808.75
	1600406	Fuel-Parks & Rec 12/2015		100-1605-7650		323.33
	1600407	Fuel-Field Services 12/2015		100-1410-7650		892.87
204737	**5/10/2016**	**5454**	**MOORE IACOFANO GOLTSMAN INC**			**13,175.19**
	0043539	Town Ctr Specific Plan 2/2016		100-1405-7965	201603-Prof Svcs-Town Center Proj	13,175.19
204753	**5/10/2016**	**5339**	**TOWNSEND PUBLIC AFFAIRS INC**			**5,000.00**
	11695	Consulting Services 4/2016		100-1010-7965		5,000.00
204755	**5/10/2016**	**4674**	**TYLER TECHNOLOGIES INC**			**11,279.75**
	025-151941	Finance System Support 4/1/16 - 6/3		100-1815-7820		11,279.75
27	**5/10/2016**	**4286**	**MAXTREME INC**			**10,827.76**
	13192	IT Helpdesk 4/2016		100-1815-7965		8,100.00
	13192	Crash Plan Recovery 4/2016		100-1815-7980		200.00
	13194	Computer Equipment		100-1815-7980		591.76
	13194	Computer Equipment		100-1815-8011		1,936.00

Payment Total: 111,078.02

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	106,465.78
440 - PROPOSITION A TRANSIT FUND	4,612.24
Grand Total:	**111,078.02**

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7965	Professional Services	5,000.00
100-1205-7650	Vehicle Maintenance	808.75
100-1205-7781	Contract Law Enforceme	2,884.96
100-1205-7783	GAPP Program	19,250.00
100-1205-7980	Other Expenses	28,570.00
100-1405-7650	Vehicle Maintenance	110.97
100-1405-7965	Professional Services	20,642.39
100-1410-7650	Vehicle Maintenance	892.87
100-1605-7650	Vehicle Maintenance	323.33
100-1610-7652	Building Maint Services	5,875.00
100-1815-7820	Finance System Support	11,279.75
100-1815-7965	Professional Services	8,100.00
100-1815-7980	Other Expenses	791.76
100-1815-8011	Computer Equipment	1,936.00
440-4405-7619	Fuel And Oil	4,612.24
	Grand Total:	**111,078.02**

Project Account Summary

Project Account Key	Payment Amount
None	42,615.63
201514-Prof Svcs-946-962 Hunt Dr	7,467.20
201603-Prof Svcs-Town Center Proj	13,175.19
201616-GAPP Program-Calgrip FY16-2017	19,250.00
201616-Other Expenses-CalGrip FY2016-17	28,570.00
Grand Total:	**111,078.02**

Council Warrant Register by Account

City of Duarte

By Fund

Payment Dates 4/27/2016 - 5/10/2016

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7647	LIZ REILLY	Conference/Mtg Expense Reimbursement	204740		56.38
100-1005-7648	DUARTE CHAMBER OF COMMERCE	Sam Kang Guests-State of the City	204719		50.00
100-1010-7965	TOWNSEND PUBLIC AFFAIRS INC	Consulting Services 4/2016	204753		5,000.00
100-1020-7716	CURO MANAGED PRINT PRODUCTI	Earth Day Volunteer Shirts	204717		613.13
100-1020-7716	SMART & FINAL	Earth Day Supplies	204746		98.35
100-1020-7716	WILD THYME PIZZA	Earth Day Volunteer Lunch	204702		513.92
100-1020-7722	MAD HAUS CREATIVE INC	accessduarte.com WebHosting/Maint 5/2016	204732		850.00
100-1020-7724	SOUTHERN CALIFORNIA EDISON	Edison Lease 5/16 - 7/16 Contract # 9.4162/L3092	204699		1,874.50
100-1020-7980	EDGAR G RUIZ	Summer 2016 Newsletter	204696		1,020.75
100-1020-7980	MERIDIAN GRAPHICS INC	Summer 2016 Newsletter	204690		118.04
100-1205-7613	EDGAR G RUIZ	Summer 2016 Newsletter	204696		1,020.75
100-1205-7613	MERIDIAN GRAPHICS INC	Summer 2016 Newsletter	204690		118.04
100-1205-7615	VISION COMMUNICATIONS CO	Radio Antennas	204701		41.49
100-1205-7615	THE LIFETRENDS GROUP TLTG INC	Standard Carry Case	204731		82.57
100-1205-7615	THE LIFETRENDS GROUP TLTG INC	Basic Alarmed Defibrillator Cabinet	204731		206.83
100-1205-7615	THE LIFETRENDS GROUP TLTG INC	HeartStart Onsite Defibrillator, HS1	204731		1,106.90
100-1205-7615	THE LIFETRENDS GROUP TLTG INC	AED Sign	204731		29.43
100-1205-7615	THE LIFETRENDS GROUP TLTG INC	Infant/Child SMART Pads Cartridge, HS1	204731		110.29
100-1205-7615	THE LIFETRENDS GROUP TLTG INC	Fast Response Kit	204731		37.60
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Veh 35 Car Wash (2)	204682		23.00
100-1205-7650	DUARTE PUBLIC SAFETY PETTY CAS	Explorer Car Wash	204682		9.00
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 12/2015	204735		808.75
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS A	Citation Revenue Tax 3/2016	204751		4,577.50
100-1205-7779	DUARTE PUBLIC SAFETY PETTY CAS	DART Field Trip (Movie Tickets)	204682		35.00
100-1205-7779	DUARTE PIZZA COMPANY	DART Flyer Distribution	204720		15.80
100-1205-7780	COUNTY OF LOS ANGELES - ANIMA	Animal Shelter Services 3/2016	204715		562.12
100-1205-7780	FRONTIER HARDWARE	Animal Control Gloves	204685		11.98
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 3/2016	204680		240.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	204683		100.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	204683		65.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	204683		50.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	204683		50.00
100-1205-7780	DUARTE-AZUSA ANIMAL HOSPITAL	Emergency Animal Care	204683		25.00
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 12/2015	204735		2,884.96
100-1205-7783	COUNTY OF LOS ANGELES PROBATI	GAPP Program 1/16 -3/16 (R Abernathy)	204716	201616-GAPP Program-Calgrip FY16-2017	19,250.00
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Wash Volunteer Jacket	204682		23.25
100-1205-7980	BOYS & GIRLS CLUBS OF THE FOOT	CalGrip Q1 Jan 2016 - Mar 2016	204710	201616-Other Expenses-CalGrip FY2016-1	10,000.00
100-1205-7980	DUARTE PUBLIC SAFETY PETTY CAS	Laundry Detergent	204682		11.38
100-1205-7980	LISA DIANE WILSON	CalGrip Evaluation 2/16 - 3/16	204756	201616-Other Expenses-CalGrip FY2016-1	3,320.00
100-1205-7980	FLINTRIDGE CENTER	Case Mgmt Srvcs 1/16 - 3/16	204723	201616-Other Expenses-CalGrip FY2016-1	8,570.00
100-1205-7980	FLINTRIDGE CENTER	Evaluation 1/16 - 3/16	204723	201616-Other Expenses-CalGrip FY2016-1	10,000.00
100-1205-7980	R.H.F. INC	Laser Calibration	204739		193.49
100-1205-7980	R.H.F. INC	Laser Calibration	204739		87.69
100-1405-7610	ALEX TACHIKI	CJPIA Training (Writing for Success)	204700		72.36
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 12/2015	204735		110.97
100-1405-7965	KOSMONT REALTY CORPORATION	Broker Analysis-Duarte BOV	204729	201514-Prof Svcs-946-962 Hunt Dr	7,467.20
100-1405-7965	MOORE IACOFANO GOLTSMAN INC	Town Ctr Specific Plan 2/2016	204737	201603-Prof Svcs-Town Center Proj	13,175.19
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	204674		39.77
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 12/2015	204735		892.87
100-1410-7650	CANYON TIRE SALES INC	Tractor Flat Tire Repair	204713		298.99
100-1410-7650	COASTLINE EQUIPMENT	Veh 4 PM Service/Repair	204678		2,598.49
100-1410-7656	SUNWEST ENGINEERING	Underground Fuel Tank Inspection/Repair	204750		171.70
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 4/2016	204705		58.00

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 4/2016	204705		58.00
100-1410-7887	FRONTIER HARDWARE	Drill Bit	204685		7.62
100-1500	MARGARET DIAMOND	Advance-SC Volunteer Dinner	204718		600.00
100-1605-7614	STAPLES ADVANTAGE	Office Supplies	204748		62.26
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Rec 12/2015	204735		323.33
100-1605-7650	SHELL	Fuel-City Vehicles	204697		15.00
100-1605-7733	SHAFFER AWARDS	SC Volunteer Plaque-Kathy Kirchner	204744		10.46
100-1605-7733	SMART & FINAL	Senior Ctr Supplies	204746		48.44
100-1605-7733	THEO SIEGEL	SC Some Like It Hot Presentation/Screening	204745		100.00
100-1605-7733	DR BRICE HARRIS JR	SC Middle East Alliances Lecture	204726		50.00
100-1605-7733	WARREN DELANGE	SC Mother's Day Entertainment	204681		150.00
100-1605-7735	DUARTE CHAMBER OF COMMERCE	TC Movie Tickets	204719		55.00
100-1605-7735	THE SAUCE CREATIVE SERVICES	TC Dance Program Jerseys	204742		283.40
100-1605-7735	CHRISTY GRAVES	TC Cinco de Mayo Event	204686		200.00
100-1605-7736	AGI ACADEMY	Instructor Fee-SC Computer Class	204708		91.00
100-1605-7739	EDGAR G RUIZ	Summer 2016 Newsletter	204696		2,041.50
100-1605-7739	MERIDIAN GRAPHICS INC	Summer 2016 Newsletter	204690		118.05
100-1605-7744	LEVON YOTNAKHPARIAN	Health Camp Video Promos	204703		400.00
100-1605-7980	AERVOE INDUSTRIES INC	Field Paint	204707		295.80
100-1605-7980	AERVOE INDUSTRIES INC	Field Paint	204707		443.70
100-1605-7980	SPORT SUPPLY GROUP INC	Soccer Scoreboard	204747		50.04
100-1605-7980	SCMAF-SAN GABRIEL VALLEY	SCMAF Entry Fees	204743		688.00
100-1610-7618	FRONTIER HARDWARE	Concrete Mix/All Purpose Glue	204685		50.07
100-1610-7618	FRONTIER HARDWARE	Stakes/Straps/Cords	204685		15.64
100-1610-7618	FRONTIER HARDWARE	Futsal Court Supplies	204685		18.93
100-1610-7618	FRONTIER HARDWARE	Concrete Mix/Plunger	204685		32.65
100-1610-7618	FRONTIER HARDWARE	Gloves	204685		10.88
100-1610-7618	FRONTIER HARDWARE	Park Faucet Repairs	204685		6.00
100-1610-7618	FRONTIER HARDWARE	Duarte Parks Keys	204685		10.85
100-1610-7618	FRONTIER HARDWARE	Softball Field Magnetic/Padlock	204685		25.38
100-1610-7618	FRONTIER HARDWARE	FC Faucet Repairs	204685		31.02
100-1610-7618	FRONTIER HARDWARE	Misc Supplies/Repairs	204685		20.24
100-1610-7618	FRONTIER HARDWARE	FC Repairs	204685		7.59
100-1610-7618	FRONTIER HARDWARE	Keys	204685		6.51
100-1610-7618	SMART & FINAL	SC Coffee Supplies	204746		225.45
100-1610-7618	GRAINGER	Mop Sink Faucet	204724		193.41
100-1610-7652	CHARLIE'S FENCE CO	Steel Fencing, Gate & Lock to TC HVAC Enclosures	204714		5,875.00
100-1610-7652	A TO Z CARPETS, FLOOR & WINDO	TC Boxing Room Window Shades/Blinds	204704		1,135.00
100-1610-7652	JOSEPH A MARTINEZ	ROP Bldg Floor Repairs	204733		400.00
100-1610-7652	MERRY PLUMBING COMPANY	Main Line Stoppage-CH	204734		228.75
100-1610-7652	AIR-TRO INC	HVAC Routine Call-PS	204675		88.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Maint-CH/SC	204706		3,170.00
100-1610-7652	BURRTEC WASTE SERVICES LLC	Trash Srvcs-Montessori 5/16	204677	210039- Bldg Maint Services - Montessori	119.44
100-1805-7614	OFFICE SOLUTIONS INC	Printer Toner/Binders	204738		181.99
100-1805-7614	OFFICE SOLUTIONS INC	Budget Books	204738		56.54
100-1815-7820	TYLER TECHNOLOGIES INC	Finance System Support 4/1/16 - 6/30/16	204755		11,279.75
100-1815-7965	MAXTREME INC	IT Helpdesk 4/2016	27		8,100.00
100-1815-7980	MAXTREME INC	Crash Plan Recovery 4/2016	27		200.00
100-1815-7980	MAXTREME INC	Computer Equipment	27		591.76
100-1815-8011	MAXTREME INC	Computer Equipment	27		1,936.00
100-1825-7613	GRAND PRINTING INC	Business Cards-Reilly/Oseguera/Johnston	204725		292.99
100-1825-7613	OFFICE SOLUTIONS INC	Copier Paper	204738		137.77
100-1825-7626	MERIDIAN GRAPHICS INC	Summer 2016 Newsletter	204690		1,355.36
100-1825-7630	RICOH USA INC	Copier Lease-PS 4/19/16 - 5/18/16	204695		776.10
100-1825-7630	RICOH USA INC	Copier Lease-CH 5/19/16 - 6/18/16	204695		1,637.07
100-1825-7631	RICOH USA INC	Copier Maint-CH 4/19/16 - 5/18/16	204694		1,365.58
100-1825-7674	PHILLIP REYES	Health Insurance Reimbursement	204741		217.60
100-1825-7674	JIM KIRCHNER	Health Insurance Reimbursement	204728		435.21
100-1825-7674	DOROTHY MONTGOMERY	Health Insurance Reimbursement	204736		217.60
100-1825-7674	JACQUELINE BURCKHARD	Health Insurance Reimbursement	204712		217.60

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1825-7674	LINDA HENDERSON	Health Insurance Reimbursement	204727		435.21
100-1825-7674	CATHERINE BRATTA	Health Insurance Reimbursement	204711		435.21
100-1825-7674	STEVE ESBENSHADE	Health Insurance Reimbursement	204721		565.78
100-1825-7674	GINNY JOYCE BELBA	Health Insurance Reimbursement	204709		217.60
100-2120	MIREYA FLORES	CC Rent Deposit Refund	204684		500.00
100-2120	MING AGUILAR	Gazebo Rent Deposit Refund	204673		50.00
100-2120	JENNIFER NAVARRO	Gazebo Rent Deposit Refund	204692		50.00
100-2120	ISELA HUERTA	Field Rent Deposit Refund	204687		100.00
100-2120	ASHLEY CONCHAS	Gazebo Rent Deposit Refund	204679		50.00
100-2120	BOYD LEESON	CC Rent Deposit Refund	204689		500.00
100-4407	ISELA HUERTA	Sports Field Light Refund	204687		45.00
				Fund 100 - GENERAL FUND Total:	148,458.56

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2210-7812	SUPERIOR PAVEMENT MARKINGS I	Citywide Striping	204752		1,744.75
220-2210-7812	SUPERIOR PAVEMENT MARKINGS I	Citywide Striping	204752		2,120.20
220-2210-7813	TRAFFIC MANAGEMENT INC	Speed Limit Signs/Curve Signs	204754		893.53
				Fund 220 - GAS TAX FUN Total:	**4,758.48**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7877	STATE OF CALIFORNIA DEPT OF TR	Traffic Signal Maintenance 1/16 - 3/16	204749		209.17
240-2410-7888	LANDSCAPE WAREHOUSE INC	Encanto Pk Irrigation Repair	204730		132.01
240-2410-7888	LANDSCAPE WAREHOUSE INC	Encanto Pk Irrigation Repair	204730		123.16
240-2410-7891	FRONTIER HARDWARE	Irrigation Repair	204685		3.25
240-2410-7891	LANDSCAPE WAREHOUSE INC	Median Irrigation Repairs	204730		497.81
240-2410-7891	LANDSCAPE WAREHOUSE INC	Median Irrigation Repairs	204730		198.84
240-2426-7810	A1 MAINTENANCE SERVICES CA	Mikes Ctr Sweeping 4/2016	204705		747.00
		Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:			**1,911.24**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7614	OFFICE SOLUTIONS INC	Transit-Printer Ink	204738		34.87
440-4405-7619	CITY OF MONROVIA	Fuel-Transit Dept 12/2015	204735		4,612.24
440-4405-7619	AUTOZONE	Bus Oil	204676		56.18
440-4405-7636	RED DOT UNIFORMS	Bus Driver Uniforms	204693		48.16
440-4405-7650	FRONTIER HARDWARE	South Yard Supplies	204685		21.78
440-4405-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physical	204688		50.00
440-4405-7887	FLEET SERVICE SPECIALIST LLC	Bus 102 A/C Repair	204722		1,048.62
440-4405-7887	FLEET SERVICE SPECIALIST LLC	Bus 104 Repair	204722		270.00
440-4405-7887	MONROVIA BODY SHOP	Bus 104 Repair	204691		876.50
			Fund 440 - PROPOSITION A TRANSIT FUND Total:		**7,018.35**
				Grand Total:	**162,146.63**

Report Summary

Fund Summary

Fund		Payment Amount
100 - GENERAL FUND		148,458.56
220 - GAS TAX FUN		4,758.48
240 - LIGHTING AND LANDSCAPE DISTRICT FUND		1,911.24
440 - PROPOSITION A TRANSIT FUND		7,018.35
	Grand Total:	**162,146.63**

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7647	Travel & Exp - Reilly	56.38
100-1005-7648	Travel & Exp - Kang	50.00
100-1010-7965	Professional Services	5,000.00
100-1020-7716	Special Community Even	1,225.40
100-1020-7722	City Web Site	850.00
100-1020-7724	Post Office Parking	1,874.50
100-1020-7980	Other Expenses	1,138.79
100-1205-7613	Duplications And Photos	1,138.79
100-1205-7615	Emergency Supplies	1,615.11
100-1205-7650	Vehicle Maintenance	840.75
100-1205-7761	Parking Ticket Collect	4,577.50
100-1205-7779	Youth Programs	50.80
100-1205-7780	Animal Control	1,104.10
100-1205-7781	Contract Law Enforceme	2,884.96
100-1205-7783	GAPP Program	19,250.00
100-1205-7980	Other Expenses	32,205.81
100-1405-7610	Travel, Mtgs & Conf	72.36
100-1405-7650	Vehicle Maintenance	110.97
100-1405-7965	Professional Services	20,642.39
100-1410-7621	Other Supplies	39.77
100-1410-7650	Vehicle Maintenance	3,790.35
100-1410-7656	Emergency Generator	171.70
100-1410-7810	Street Sweeping	116.00
100-1410-7887	Repairs & Replacements	7.62
100-1500	Advances	600.00
100-1605-7614	Office Supplies	62.26
100-1605-7650	Vehicle Maintenance	338.33
100-1605-7733	Senior Center	358.90
100-1605-7735	Teen Center	538.40
100-1605-7736	Recreation Classes	91.00
100-1605-7739	Publicity	2,159.55
100-1605-7744	Nutrition Program Costs	400.00
100-1605-7980	Other Expenses	1,477.54
100-1610-7618	Building Supplies	654.62
100-1610-7652	Building Maint Services	11,016.19
100-1805-7614	Office Supplies	238.53
100-1815-7820	Finance System Support	11,279.75
100-1815-7965	Professional Services	8,100.00
100-1815-7980	Other Expenses	791.76
100-1815-8011	Computer Equipment	1,936.00
100-1825-7613	Duplications And Photos	430.76
100-1825-7626	Postage	1,355.36
100-1825-7630	Equipment Lease	2,413.17
100-1825-7631	Equipment Maintenance	1,365.58
100-1825-7674	Retiree Health Insurance	2,741.81
100-2120	Refundable Deposits	1,250.00
100-4407	Sports Field Rentals	45.00
220-2210-7812	Street Striping & Markin	3,864.95
220-2210-7813	Regulatory Signs	893.53

Account Summary

Account Number	Account Name	Payment Amount
240-2405-7877	Electric-Traffic Signal	209.17
240-2410-7888	Repairs-Citywide	255.17
240-2410-7891	Repairs-Medians	699.90
240-2426-7810	Street Sweeping	747.00
440-4405-7614	Office Supplies	34.87
440-4405-7619	Fuel And Oil	4,668.42
440-4405-7636	Uniforms	48.16
440-4405-7650	Vehicle Maintenance	21.78
440-4405-7673	Physical Exams	50.00
440-4405-7887	Repairs & Replacements	2,195.12
	Grand Total:	**162,146.63**

Project Account Summary

Project Account Key		Payment Amount
None		90,244.80
201514-Prof Svcs-946-962 Hunt Dr		7,467.20
201603-Prof Svcs-Town Center Proj		13,175.19
201616-GAPP Program-Calgrip FY16-2017		19,250.00
201616-Other Expenses-CalGrip FY2016-17		31,890.00
210039- Bldg Maint Services - Montessori School		119.44
	Grand Total:	**162,146.63**

MEMORANDUM

To: **Mayor and City Council**

From: **Rafael Casillas, P.E., Public Works Manager** RDC

Date: **May 10, 2016**

Subject: **Authorization to execute an agreement with the Los Angeles County Flood Control District for the Trash Excluder Maintenance**

SUMMARY

The Water Quality Act of 1987 added Section 402(p) to the Federal Clean Water Act requires the United States Environmental Protection Agency (USEPA) to establish regulations related to stormwater discharges. The Clean Water Act authorizes the USEPA to permit a state as the National Pollutant Discharge Elimination System permitting authority in lieu of the USEPA. In California, regional stormwater permits are developed and enforced under the Regional Water Quality Control Boards – the City of Duarte is assigned to the Los Angeles Regional Water Quality Control Board (LARWQCB).

Stormdrain system discharges are regulated under the Clean Water Act's National Pollutant Discharge Elimination System (NPDES). There are several types of activities regulated under the NPDES program such as Total Maximum Daily Load for Trash (Trash TMDL), construction, municipal and industrial activities. Municipalities that have separate stormwater and sewer infrastructure and that are within urban areas with populations of over 100,000 are subject to a Phase I Municipal Separate Sanitary Storm Sewer (MS4) NPDES permit. Since 1996, the City has been covered under county-wide Phase 1 MS4 NPDES permits.

The installation of Trash Excluders in catch basins, Automatic Retractable Screen (ARS) and Connector Pipe Screen (CPS), are required to meet TMDLs and MS4 permit requirements. The agreement will assure that the devices are properly maintained and repaired annually.

RECOMMENDATION

Staff recommends the following action(s) be taken:

That the City Council executes an agreement with the Los Angeles County Flood Control District for the Trash Excluder Maintenance.

Attachment: LACFCD Agreement

AGREEMENT NO. ___________

AGREEMENT

This AGREEMENT, is entered into by and between the LOS ANGELES COUNTY FLOOD CONTROL DISTRICT, a body corporate and politic (hereinafter referred to as the LACFCD), and the CITY OF DUARTE a municipal corporation (hereinafter referred to as CITY).

RECITALS

WHEREAS, California Regional Water Quality Control Board, Los Angeles Region, has promulgated water-quality regulations, including a Total Maximum Daily Load for Trash (Trash TMDL) for the Los Angeles River, applicable to cities located in the Los Angeles River Watershed; and

WHEREAS, CITY desires to achieve compliance with the Trash TMDL by installing TRASH EXCLUDERS (as hereafter defined) within catch basins owned by the LACFCD, located within CITY streets; and

WHEREAS, CITY will administer the procurement and installation of said TRASH EXCLUDERS;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the LACFCD and CITY hereto mutually agree as follows:

(1) DEFINITION:

a. TRASH EXCLUDER, as referred to in this AGREEMENT, shall mean any device, which partially blocks the opening or outlet of a catch basin to prevent trash from entering the storm drain system, including Automatic Retractable Screen devices and Connector Pipe Screen devices, installed by CITY at the opening of or inside any catch basin owned by the LACFCD. Exhibit A identifies locations of TRASH EXCLUDERS within CITY.

b. STORM SEASON, as referred to in this AGREEMENT, shall mean the period beginning October 1 and ending April 30 of each year.

c. MAJOR STORM EVENT, as referred to in this AGREEMENT, shall mean a storm with an intensity of one inch or more of rainfall per 12 hours, occurring within CITY. Countywide, an average storm season produces four major storm events.

d. DRY SEASON, as referred to in this AGREEMENT, shall mean the period beginning on May 1 and ending September 30 of each year.

(2) LACFCD AGREES:

a. To permit CITY to utilize catch basins owned by the LACFCD and located within CITY, as identified in Exhibit A, for the purpose of installing, operating, and maintaining TRASH EXCLUDERS.

b. To maintain all TRASH EXCLUDERS in accordance with the maintenance standards delineated in Exhibit B. The LACFCD may modify these maintenance standards from time to time, provided the LACFCD provides CITY at least 60 days advance written notice of the modifications together with the LACFCD's reason(s) for making the modifications.

c. To send a billing invoice to CITY, on a quarterly basis, itemizing the services performed and the costs incurred by the LACFCD in connection with the activities described in Section (2)b. above, during that quarter. The amounts billed to CITY shall be in accordance with the schedule of costs attached as Exhibit C.

d. To indemnify, defend, and hold the CITY and its officers, employees, and agents, harmless from and against any claims, demands, liability, damages or costs to the extent that such claim, demand, liability, damage, or cost arises from or is caused by any negligent or wrongful act or omission of the LACFCD or any of its officers, employees, agents or contractors, in connection with the performance of any of the LACFCD'S duties under this AGREEMENT.

e. The LACFCD shall include CITY within the protection of any indemnification clause contained in any ancillary contract relating to the TRASH EXCLUDERS.

f. To pay CITY the amount of $15.25 in 2012 dollars, adjusted annually according the Consumer Price Index for all urban consumers in the Anaheim, Los Angeles, and Riverside areas, as published by the U.S. Government Bureau of Labor Statistics, per year, for each catch basin identified in Exhibit A. This amount represents the annual amount the LACFCD would otherwise have had to incur for removing trash and debris from the catch basins identified in Exhibit A, had CITY not installed TRASH EXCLUDERS in those catch basins.

(3) CITY AGREES:

a. To provide Exhibit A identifying locations of TRASH EXCLUDERS within CITY to be maintained by LACFCD.

b. To patrol areas in which any TRASH EXCLUDERS have been installed, during storm events, to verify that all TRASH EXCLUDERS are functioning properly and shall relieve any instances of plugging of any catch basin fitted with a TRASH EXCLUDER. Requests for Service coming to the LACFCD to clean or service any catch basin identified on Exhibit A, during a storm event, will be forwarded to CITY for their prompt handling, action, and closure.

c. To pay each billing invoice sent by the LACFCD, as described in Section (2)c., above, within 30 days of the date of said invoice.

d. To indemnify, defend, and hold the LACFCD and the County of Los Angeles and their officers, employees, agents and contractors, harmless from and against any claims, demands, liability, damages or costs arising from or caused by the breach of any of the CITY'S obligations under this AGREEMENT, or the TRASH EXCLUDERS or any of them, except to the extent that such claim, demand, liability, damage or cost arises from or is caused by the negligent or wrongful act or omission of the LACFCD or the County or any of its officers, employees, agents, or contractors.

(4) IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

a. The TRASH EXCLUDERS are the property of CITY. The LACFCD shall retain ownership of the catch basins, exclusive of the TRASH EXCLUDERS.

b. Termination

(i) CITY acknowledges that the LACFCD intends to retain a contractor to perform the operation and maintenance services on the TRASH EXCLUDERS described above. In the event that the LACFCD's contract with its contractor(s) is terminated or expires, the LACFCD may terminate this AGREEMENT in accordance with the following:

(1) LACFCD shall give CITY not less than 60 days prior written notice of the termination;

(2) CITY shall take over the operation and maintenance of the TRASH EXCLUDERS, and shall enter into a new Agreement

with the LACFCD providing for said operation and maintenance of the TRASH EXCLUDERS by CITY.

(3) If CITY fails to enter into said new Agreement within 90 days of the written notice of the termination by the LACFCD, LACFCD may, in its sole discretion, provide CITY with a written notice to remove the TRASH EXCLUDERS, or any of them, and restore the affected catch basin(s) to a condition similar to or better than that which existed prior to installation of the TRASH EXCLUDERS.

(4) If the LACFCD provides CITY with a notice to remove the TRASH EXCLUDERS, CITY shall complete all work required to comply with the notice within ninety (90) days. If CITY fails to do so, the LACFCD may, in its sole discretion, complete said work at CITY'S expense.

(ii) CITY may take over the operation and maintenance of the TRASH EXCLUDERS, or any of them, by giving a thirty (30)-day prior written notice to the LACFCD of CITY'S intent to do so, and by entering into a new agreement with the LACFCD, for CITY to perform the operation and maintenance of the TRASH EXCLUDERS. Upon the execution of the new agreement by both CITY and the LACFCD, this AGREEMENT shall be deemed terminated.

(iii) CITY may unilaterally terminate this AGREEMENT without cause, in CITY'S sole discretion, at any time, by giving a thirty (30)-day prior written notice to the LACFCD. In the event this AGREEMENT is terminated, pursuant to this Section, the LACFCD may, in its sole discretion, provide CITY with a written notice to remove the TRASH EXCLUDERS, or any of them, and restore the affected catch basin(s) to a condition similar to or better than that which existed prior to installation of the TRASH EXCLUDERS. If the LACFCD provides CITY with such a notice, CITY shall complete all work required to comply with the notice within ninety (90) days. If CITY fails to do so, the LACFCD may, in its sole discretion, complete said work at CITY'S expense.

(iv) If CITY fails to comply with any of the terms or conditions of this AGREEMENT, the LACFCD may, in its sole discretion, terminate this AGREEMENT and provide CITY with a written notice to remove the TRASH EXCLUDERS, or any of them, and restore the catch basin(s) to a condition similar to or better than that which existed prior to installation of the TRASH EXCLUDERS. If the LACFCD provides CITY with such a notice, CITY shall complete all work required to comply with the notice within ninety (90) days. If CITY fails to do so, the LACFCD may, in its sole discretion, complete said work at CITY'S expense.

(v) If the LACFCD removes any TRASH EXCLUDER pursuant to Sections (4)b.(i), (4)b.(iii), or (4)b.(iv), the LACFCD shall submit a billing invoice to CITY indicating the costs and expenses incurred by the LACFCD in connection with the removal of the TRASH EXCLUDER, specifically including any work required to restore the affected catch basin to a condition similar or better than that which existed prior to installation of the TRASH EXCLUDER, and CITY shall reimburse the LACFCD all such costs and expenses within thirty (30) days of the billing invoice.

c. The LACFCD may remove any TRASH EXCLUDER if the LACFCD determines, in its reasonable discretion, that removal of the TRASH EXCLUDER is necessary to prevent or mitigate flooding of any public or private property. CITY expressly releases the LACFCD from, and waives, all claims for any damages, loss, costs, or expenses resulting from the LACFCD'S removal of any TRASH EXCLUDER pursuant to this Section (4)c. In such case, CITY may thereafter reinstall the TRASH EXCLUDER only after first consulting with the LACFCD with regards to the reasons for the removal and obtaining the LACFCD'S approval of the reinstallation. If CITY thereafter chooses to reinstall the TRASH EXCLUDER, it must do so at its sole expense.

d. The LACFCD is not responsible for assisting CITY with any regulatory compliance activities related to the TRASH EXCLUDERS including for example, conducting monitoring, weighing of trash, and reporting amounts of trash collected from inside catch basins where TRASH EXCLUDERS have been installed.

e. This AGREEMENT may be modified only by the mutual written consent of both parties.

f. This AGREEMENT contains the complete and final understanding of the parties in connection with the subject matter herein and shall supersede any and all previous contemporaneous oral or written agreements between the parties regarding said subject matter.

g. The provisions of this AGREEMENT shall be interpreted and enforced pursuant to the laws of the State of California.

h. Any correspondence, communication, or contact concerning this AGREEMENT, shall be directed to the following:

CITY:

Mr. Rafael Casillas
Public Works Manager
City of Duarte
1600 Huntington Drive
Duarte, CA 91010
Telephone: (626) 357-7931
Fax: (626) 358-0018

LACFCD:

Ms. Angela R. George
County of Los Angeles
Department of Public Works
Watershed Management Division, 11th Floor
P.O. Box 1460
Alhambra, CA 91802-1460
Telephone: (626) 458-7072
Fax: (626) 289-3618
For emergencies, contact 626-458-HELP (4337)

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed by their respective duly authorized officers on the dates indicated below.

LOS ANGELES COUNTY FLOOD CONTROL DISTRICT,
a body corporate and politic

By ______________________________
Chief Engineer

Date: ____________________

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By ______________________________
Deputy

CITY OF DUARTE

By ______________________________ Date: _______________
Darrell George, City Manager

APPROVED AS TO FORM:

By ______________________________
City Attorney

CITY OF DUARTE

	EXHIBIT A: CITY PROVIDES THE FOLLOWING INFORMATION																
		http://dpw.lacounty.gov/fcd/stormdrain/disclaimer.cfm						Pre-Measure in Field			*Examples of Optional Information*						
	DEVICE TO BE INSTALLED	**LACFCD CB ID No**		**Street Name**	**Nearest Cross Street**	**Side of Street**	**Nearest Address**	**CB Width "W" (ft)**	**Curb Face Height "X" (in)**	**Verticle Dimension "V" (ft)**	*AS-BUILT DWG. No.*	*DRAINS TO*	*TG pg No.*	*Latitude / Longitude*	*Existing Trash Excluder?*	*DAMAGE/ REPAIR NOTES*	*Number of Grates*
1	ARS & CPS	BI3201-Line B	2212025	Las Lomas Road	Gardi St	E	Park	3.4	0.7	3.8	*PD036029*						
2	ARS & CPS	BI3201-Line A	2212024	Royal Oaks Drive	Las Lomas Rd	N	Park	7.0	0.8	3.8	*PD036027*						
3	CPS	BI3201-Line A	2212015	Royal Oaks Drive	Las Lomas Rd	S	Park	7.0	0.7	3.35*	*PD036027*						
4	ARS & CPS	BI3201-Line B	2212023	Las Lomas Road	Royal Oaks Dr	W	Park	14.0	0.7	3.5	*PD036029*						
5	ARS & CPS	MTD 1013	2212014	Las Lomas Road	Hacienda Dr	E	NE Curb	7.0	0.8	2.5	*30-F40*						
6	ARS & CPS	MTD 1013	2212195	Las Lomas Road	Calle Martos	W	NW Curb	7.0	0.7	2.7	*30-F40*						
7	ARS & CPS	MTD 1013	2212011	Las Lomas Road	Calle Martos	E	1000	7.0	0.7	3.2	*30-F40*						
8	ARS & CPS	MTD 1013	2212002	Las Lomas Road	Huntington Dr	E	65' N/O NE Curb	27.0	0.9	3.5	*30-F40*						
9	ARS & CPS	MTD 1013	2212003	Las Lomas Road	Huntington Dr	W	NW Curb	27.0	0.9	3.8	*30-F40*						

* Per As-built Dwg

EXHIBIT "A"

EXHIBIT B
LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
CATCH BASIN TRASH EXCLUDER
MAINTENANCE STANDARDS

1. Inspect all catch basins fitted with trash excluders once during the dry season, once each month during the storm season, and once after each major storm event. A major storm is a storm event with an intensity of 1 inch or more of rainfall per 12 hours. The inspection should consist of a physical/visual assessment of the condition of each catch basin, including, but not limited to, the following:

   (i) Exterior damage
   (ii) Bent or missing protection bars
   (iii) Damaged manholes
   (iv) Damaged face plate
   (v) Other physical damage
   (vi) Visual verification of the trash excluder's mechanical parts (e.g. missing or damaged hardware, bolts, screws, etc.).
   (vii) Physical operation of any Automatic Retracting Screen installed as part of the trash excluder to verify that the Automatic Retracting Screen opens and closes freely, and locks in place in the closed position, as designed.
   (viii) Volume of trash in the catch basin as a percentage of the total storage volume of each individual catch basin.

2. Remove, during each inspection, all trash and debris found in front of curb opening or side opening catch basins fitted with a trash excluder, and on top or between the metal grates of grated catch basins fitted with a trash excluder, and remove all vegetation growing across and/or blocking the basin opening during each inspection.

3. If, during an inspection, the Los Angeles County Flood Control District determines that the volume of trash and debris in a catch basin is at or above the 40 percent level, all trash and debris shall be removed from within the catch basin, including all trash and debris trapped by or adhering to the trash excluder(s) and all trash and debris in the connector pipe opening and in the connector pipe for a distance of six feet from the opening, within seven calendar days from the date of the inspection.

RJG:sw
P:\wmpub\Secretarial\2012 Documents\Board Letters\Gateway JPA\ Exhibit B.doc

Exhibit C- Schedule of Costs

Los Angeles County Flood Control District (LACFCD)

Catch Basin (CB) Trash Inserts Maintenance - Estimated Unit Costs

BY INSERT(S) TYPE

	Type of Service	Storm Season [1]			Dry Weather Season [4]	Contract Admin/ Liability Insurance [5,6]	Disposal [6]	LACFCD Reimbursement [7]	Annual Average Cost
		Occurrences [2]	Unit Cost	$/CB per Storm Year [3]	$/CB	14%	$/Year	Average $/CB	$/CB
CPS INSERTS ONLY	Inspection	7 Monthly	$14.79	$103.53	$39.69	$40.58	$20.00	$15.25	**$375**
		4 Post-Storm	$12.90	$51.60					
	Cleanout	4 Post-Storm	$33.69	$134.76					
CPS & ARS INSERTS	Inspection	7 Monthly	$14.79	$103.53	$39.69	$40.58	$20.00	$15.25	**$375**
		4 Post-Storm	$12.90	$51.60					
	Cleanout	4 Post-Storm	$33.69	$134.76					
ARS INSERTS	Inspection	7 Monthly	$14.79	$103.53	$39.69	$19.21	$1.00	$15.25	**$182**
	Cleanout	1	$33.69	$33.69					

AS-NEEDED SERVICES

	Type of Service	Per CB Cost Estimate
ALL INSERT TYPES	As-Needed Replacement of Insert	**$ 62.00 / Hr + Parts**
ARS INSERTS	As-Needed Monitoring and Measuring of Trash	**$ 33.69 / Hr**

1) Storm Season is from October 1 to April 30.
2) During the storm season, there will be 7 monthly inspections from October to April and as-needed post-storm inspections and cleanings. The as-needed post-storm maintenance is estimated based on an Average Storm Season. An "Average Storm Season" is defined as having 4 Major Storms. "Major Storms" are storms with rainfall intensity of more than 1 inch of rain in 12 hours. It is estimated that there will be an average of 4 inspections and cleanouts per storm season.
3) Actual number of cleanouts and inspections during storm season will be based on storm frequency. Thus, Cities may have to pay more or less than the estimated yearly inspection/cleanout cost. Cities will be billed for actual expenditures based on the number of cleanings and inspections. LACFCD has the discretion to combine the monthly and post-storm inspection as one inspection if the interval is less than one (1) week. If so, Cities will not be billed for two inspections.
4) Dry Season is between May 1 and September 30 of each year. There is one inspection/cleanout during the Dry Season and is done in one visit.
5) Liability insurance and contract administration are estimated to be 4% and 10%, respectively, of the total cost of the maintenance services.
6) The table shows estimated costs for contract administration, liability insurance, and disposal but Cities will be billed for actual costs.
7) This is the amount the LACFCD would have spent cleaning the catch basin without an insert. It was calculated using the average total cost for the last 5 years (2006-2011), including contract administration costs.

City of Duarte

Proclamation

CALFRESH AWARENESS MONTH

WHEREAS, *one of Los Angeles County's highest priorities is to reduce food insecurity and improve health in the Nation's largest county by increasing access and participation in the CalFresh Program, the supplemental nutrition food benefit administered by the Department of Public Social Services (DPSS); and*

WHEREAS, *the CalFresh Program was created to safeguard the health and well-being of low-income households by increasing their food purchasing power and raising their levels of nutrition; and*

WHEREAS, *studies suggest that household hunger negatively impacts the intellectual, physical, and emotional development of children, and puts them at greater risk for obesity, diabetes, and other diseases; and*

WHEREAS, *in an effort to educate residents about CalFresh and healthy eating, and to remove the barriers that discourage eligible individuals and families from applying for food assistance, the DPSS is collaborating with various community-based and faith-based partners to implement the 6th Annual CalFresh Awareness Month Campaign; and*

WHEREAS, *since the City of Duarte is also known as the "City of Health," we heartily agree with the County Department of Public Social Services about the importance of sharing valuable information about nutrition education, and promoting the long-term benefits of healthy exercise;*

NOW, THEREFORE, BE IT RESOLVED *that the City of Duarte hereby proclaims May 2016 as CALFRESH AWARENESS MONTH, and encourages all residents to learn about the CalFresh Program and to share information about its valuable benefits with those who need it most.*

Mayor Samuel Kang

ATTEST:

City Clerk Marla Akana
Duarte, California

May 10, 2016

County of Los Angeles
CHIEF EXECUTIVE OFFICE
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
http://ceo.lacounty.gov

SACHI A. HAMAI
Chief Executive Officer

April 29, 2016

City of Duarte
1600 Huntington Drive
Duarte, CA 91010

Dear City Manager/Clerk:

I am pleased to inform you that the Board of Supervisors will proclaim May 2016 as "CalFresh Awareness Month" throughout the County of Los Angeles. One of the counties' highest priorities is to reduce food insecurity by increasing access and participation in CalFresh – the supplemental nutrition food benefit administered by the Department of Public Social Services (DPSS).

On behalf of the CalFresh community collaboration, I am requesting your participation by proclaiming May 2016 as "CalFresh Awareness Month" in your city.

This is the sixth year of this comprehensive community outreach effort, coordinated by DPSS, in partnership with the United States Department of Agriculture, California Department of Social Services, United States Citizenship and Immigration Services, over 40 Community and Faith-Based Organizations, and local supermarket chains.

Despite a record number of 1.18 million individuals who receive CalFresh benefits in Los Angeles County, there are still thousands more in immediate need of food assistance that are unaware that they qualify for CalFresh. This month-long campaign is an opportunity to create awareness in communities throughout the County about CalFresh, as well as to promote the benefits of healthier food choices and the long-term benefits of exercise.

Thank you in advance for helping to share this important information about the availability of CalFresh benefits. DPSS is available and eager to assist you in any way they can. For your convenience, attached is a draft document that can be used to develop your city's personal CalFresh proclamation and/or Resolution.

If your city agrees to participate, or would like additional information, please contact DPSS Public Information Officer, James Bolden, at (562) 908-8482 or via email at jamesbolden@dpss.lacounty.gov.

Sincerely,

Sachi A. Hamai

SACHI A. HAMAI
Chief Executive Officer

Legal Notice	Legal Notice	Legal Notice	Legal Notice

NOTICE OF PUBLIC HEARING TO BE HELD BY THE DUARTE CITY COUNCIL

NOTICE IS HEREBY GIVEN that, pursuant to State law, the City Council of the City of Duarte will hold a Public Hearing at 7:00 p.m., on Tuesday, May 10, 2016, at the Duarte Community Center, 1600 Huntington Drive, Duarte, California, to consider adopting a resolution to establish a pilot program restricting street parking on designated street sweeping days.

Any interested party may appear in person, or by agent, and be heard. If this matter is challenged in Court, there will be a limit to only those issues that were raised at the Public Hearing described in this Notice, or in written correspondence delivered to the City Council at, or prior to, the Public Hearing. Written correspondence may be sent to Duarte City Hall, City Clerk's Office, 1600 Huntington Drive, Duarte, CA 91010-2592.

Further information may be obtained from Brian Villalobos, Director of Public Safety Services, phone (626) 357-7938.

Marla Akana
City Clerk

PUBLISH: Pasadena Star News, Friday, April 29, 2016
POSTED: Duarte City Hall, Duarte Public Safety Office, Duarte Library
AD#796679

MEMORANDUM

To: The Honorable Mayor and City Council

From: Brian Villalobos; Director of Public Safety Services

Subject: Adoption of Resolution No. 16-08 to establish a six-month pilot parking restriction program for the purpose of street sweeping on all streets in the designated pilot area

Date: May 3, 2016

Background:

Due to numerous complaints from residents concerning vehicles that do not move on street sweeping days, staff began to investigate the possibility of restricting parking for the purposes of street sweeping. A joint Public Safety/Traffic Safety Commission meeting was held in May of 2014, to gather information and make a recommendation to Council regarding street sweeping restrictions. The recommendation by both Commissions was to adopt street sweeping restrictions citywide. The Public Safety Department then conducted a four-month windshield study to determine the feasibility of enacting citywide street restrictions and the availability of private residential parking. The study concluded that there was adequate off-street parking to support parking restrictions on street sweeping days. A workshop was held with Council on October 27, 2015, to discuss the recommendations made by the Commissions and the windshield survey, and staff was directed to bring back a business item on the subject of citywide parking restrictions for the purpose of street sweeping. At the December 8, 2015, regularly scheduled City Council meeting, Council directed staff to bring back a pilot program in the designated Area 2 of the attached citywide street sweeping map.

Staff worked closely with Burrtec Waste Industries and Clean Streets to develop a street sweeping map that added no additional cost to residents. The Area 2 map that is attached splits the designated area into two quadrants, with four-hour parking restrictions in each area.

Staff will implement the parking restrictions in Area 2 upon posting of signage within the designated area. Staff will work with the City Manager's Office to conduct extensive public outreach regarding the pilot program. Additionally, the Public Safety Department will only issue written warnings during the first month of the pilot program in an effort to educate residents of the new restrictions. After the first month of the pilot program, the Public Safety Department will begin issuing parking citations. Staff will monitor all warnings and citations issued during the six-month pilot program, and will bring back to Council a summary of the pilot program and recommendations for implementing street sweeping restrictions citywide.

Fiscal Impact:

The lowest bid submitted for a request for proposal to install the necessary signage totaled $73,123.56 (Superior Pavement Markings) is to be funded by the general fund.

Recommended Action:

Staff recommends the Mayor and City Council adopt Resolution No. 16-08 establishing a pilot parking restriction program for the purpose of street sweeping, and allocate funds to install the necessary signage to enforce the restrictions.

Attachments:

1. Council Bill 16-R-08
2. Citywide Street Sweeping Map (Exhibit A to Council Bill 16-R-08)
3. Area 2 Street Sweeping Map provided by "Clean Streets"

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE ESTABLISHING A PILOT PARKING RESTRICTION PROGRAM FOR THE PURPOSE OF STREET SWEEPING ON ALL STREETS IN THE DESIGNATED PILOT AREA

WHEREAS, Section 22507.6 of the California Vehicle Code authorizes the City of Duarte to prohibit or restrict the parking or standing of vehicles on designated streets or highways, or portions, thereof, for the purpose of residential street sweeping; and

WHEREAS, vehicles parked within the path of a street sweeper lead to street sweeping problems of debris and water buildup in gutters; and

WHEREAS, the City seeks to assist in and enforce the City's storm water management requirements under the Municipal NPDES permit issued to the City; and

WHEREAS, the prohibition of parking on street sweeping days on residential streets will improve the ability of the City to effectively conduct street sweeping and will beautify the City; and

WHEREAS, there is a need to establish parking restrictions in designated areas of the City for the purposes of street sweeping; and

WHEREAS, under the Vehicle Code, parking restrictions for street sweeping are not effective until appropriate signs or markings are placed on the streets; and

WHEREAS, the City intends to implement the parking restrictions by establishing a six month pilot program in the designated Area 2 as set forth in Exhibit "A"; and

WHEREAS, the penalty for such a parking violation has been established per Duarte Resolution No. 11-04.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Duarte as follows:

Section 1. The City Council hereby finds and determines that the public health, safety, and welfare will be best protected by prohibiting parking on certain residential streets during the hours and days as listed in Exhibit "A", attached hereto.

Section 2. The City Council hereby establishes "No Parking For Street Sweeping" zones on both sides of all streets within the areas as shown on Exhibit "A".

Section 3. Pursuant to Vehicle Code Section 22507.6, in residential areas the parking restrictions established by this resolution shall not apply to commercial vehicles making pickups or deliveries of goods, wares, or merchandise from or to any building or structure located on a restricted street, or for the purpose of delivering materials to be used in the repair, alteration, remodeling, or reconstruction of any building or structure for which a building permit has previously been obtained.

Section 4. The prohibition of parking, as provided herein, shall not apply until the City places signs giving notice of the restrictions. The City Council hereby authorizes and directs the City Engineer to cause appropriate signage to be posted in accordance with the requirements of Vehicle Code Section 22507.6, and shall set forth the days and hours during which parking is prohibited for the purpose of street sweeping. The parking restrictions established in this resolution shall become effective upon posting of all signage within the designated pilot area as shown by Exhibit "A".

PASSED, APPROVED, AND ADOPTED this 10th day of May, 2016.

Mayor Samuel Kang

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 16-08 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 10th day of May, 2016, by the following vote:

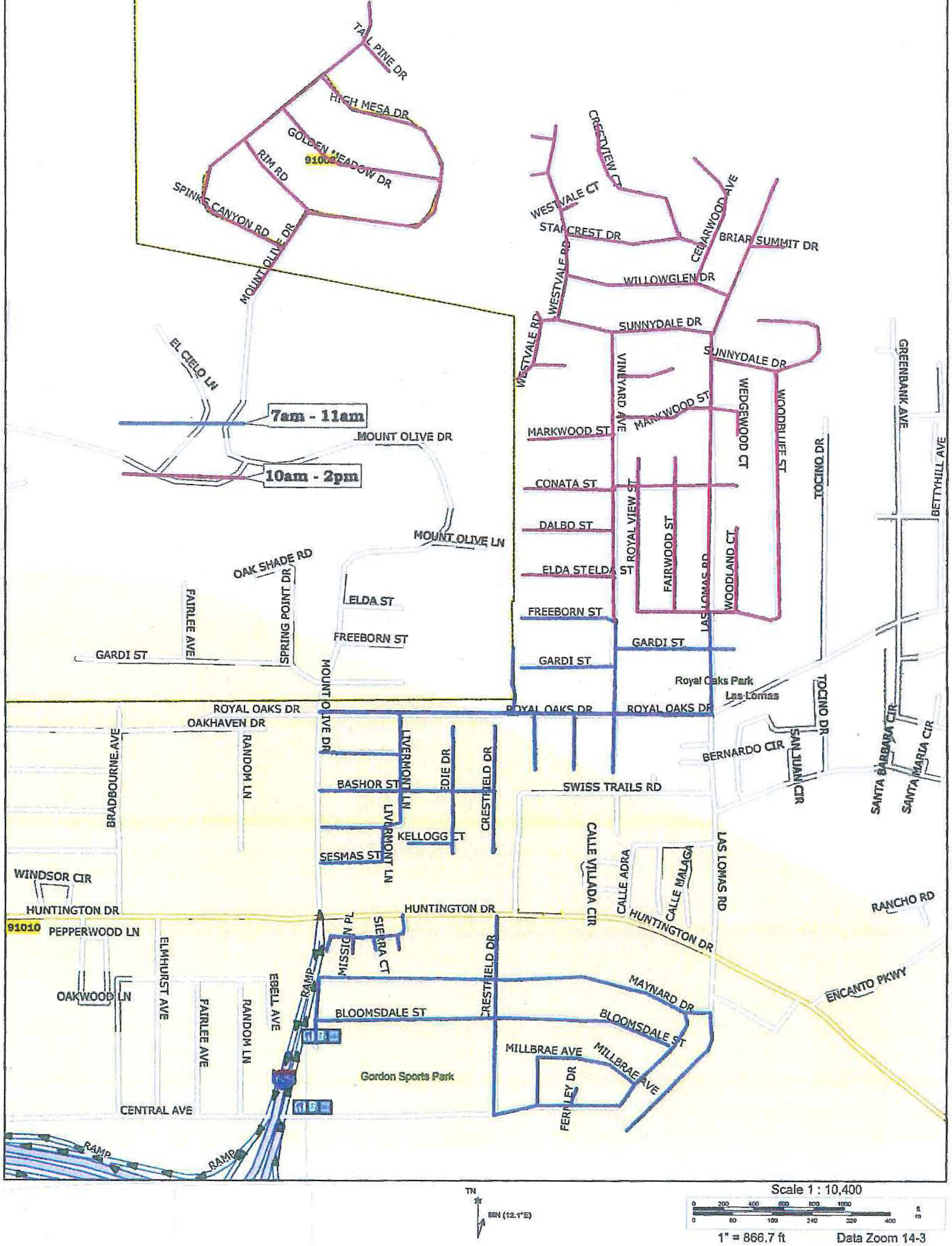
AYES: Councilmembers:

NOES: Councilmembers:

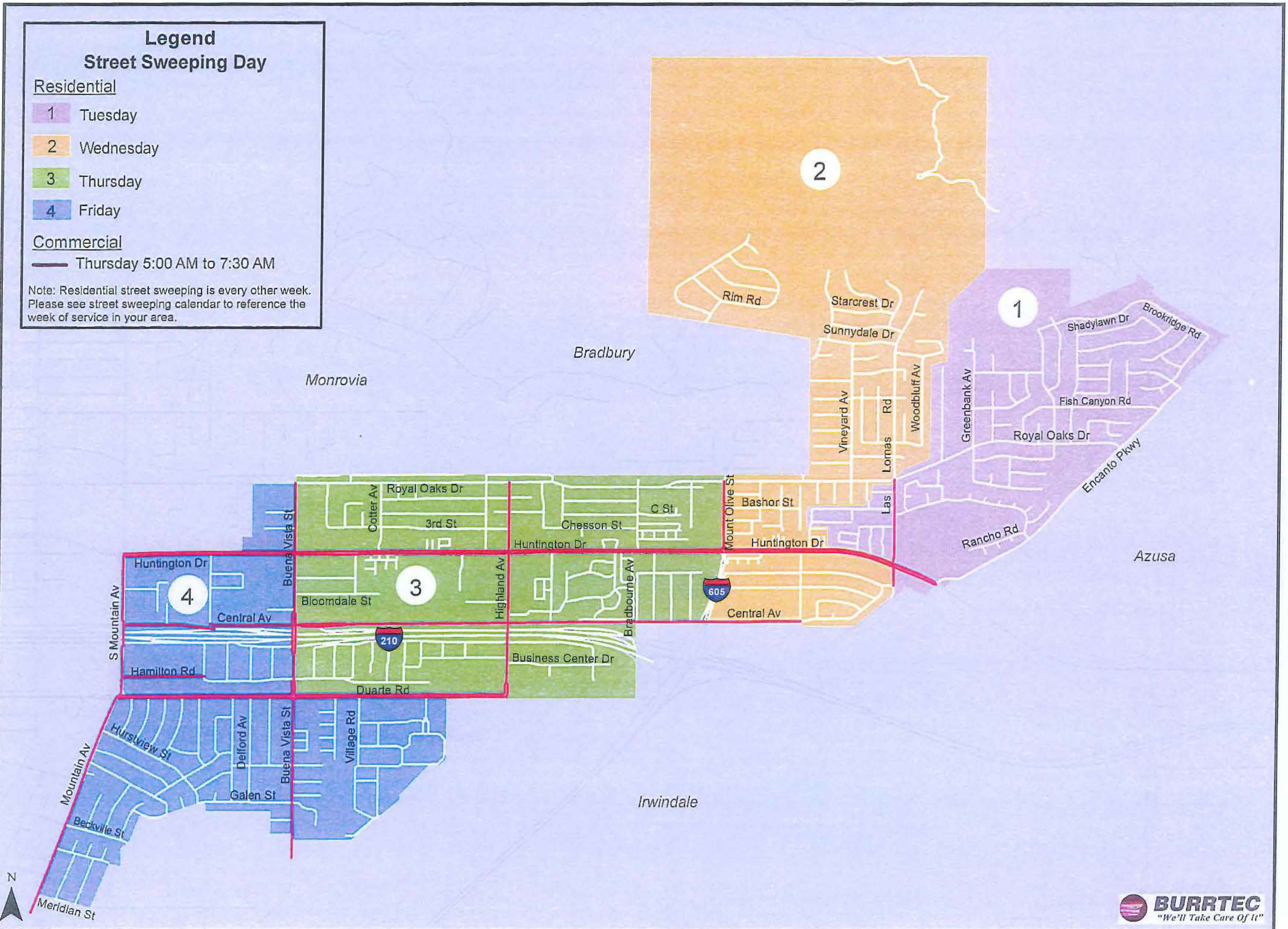
ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

RESOLUTION 16-08
EXHIBIT "A"



Duarte Street Sweeping



Printed: August 26, 2010

MEMORANDUM

TO: Darrell J. George, City Manager

FROM: Kristen Petersen, Assistant City Manager

DATE: May 3, 2016

SUBJECT: **DUARTE TRANSIT – INCREASED HOURS OF OPERATION**

Background

Duarte Transit currently runs from 5:30am to 7pm, Monday through Friday and 7:30am to 6:15pm on Saturday. During the week, two buses operate continuously, while a single bus runs on Saturday. The fixed route operating budget currently utilizes all of the City's annual Proposition A, Proposition C, and NTD funds. Given that all of the funds are being used for operations, any increase to expenses will need to be paid out of Proposition A or C reserves or General Funds.

Discussion

The Duarte/City of Hope Gold Line Station opened to the public in February. Since that time Duarte Transit has averaged about 220 riders getting on or off at the Gold Line Station stop each week. This is an average of 37 rides at that stop per day. The peak morning hours at this stop are between 6 am and 8 am with about 13 riders during that time per day. The peak afternoon/evening hours at this stop are between 4pm and 6pm with about 10 riders during that time per day.

Council has staffed to estimate what it would cost to expand the hours of the routes later in the evening in hopes of capturing more Gold Line riders. Based on our review we estimate that it would cost approximately $125 per week to extend the routes to 8pm and $250 per week to extend the routes to 9pm. There are 8 weeks remaining in the fiscal year, so in order to extend the routes hours to 8pm through June 30, 2016, it would cost approximately $1,000 and to extend the route hours to 9pm it would cost approximately $2,000. If the Council decides to include this expansion into the 2016/17 budget, it would cost $6,500 and $13,000 respectively.

Recommendation

Staff is recommending that City Council authorize staff to extend the hours of the Duarte Transit to 8pm, and give staff direction on whether to use Proposition A reserves, C reserves, or General Funds for this expenditure.

MEMORANDUM

To: The Honorable Mayor and City Council

From: Brian Villalobos; Director of Public Safety Services

Subject: RFP Results and Award of Contract for New Regulatory Sign Installation for Street Sweeping Pilot Program

Date: May 3, 2016

Recommended Action

Staff recommends that the City Council award the contract for new regulatory sign installation to Superior Pavement Markings, 5312 Cypress Street, Cypress, California, 90630, in the amount of $73,123.56.

Background:

The Public Safety Department, at the direction of the City Council, has proposed establishing a pilot parking restriction program for the purpose of street sweeping. The pilot program will encompass all of Area 2 as shown in the attached citywide street sweeping map.

In order to implement and enforce the pilot programs parking restrictions, California Vehicle Code section 22507.6 requires that appropriate signage be posted in the designated areas.

The scope of work to be performed requires the installation of approximately 372 "No Parking – Street Sweeping" signs throughout the designated Area 2.

The following results were determined to be in conformance with the bid documents and specifications; therefore, staff recommends that the bid be awarded to the lowest responsive and responsible bidder.

Analysis

Proposals were received until April 28, 2016, at 2:00 p.m. The results of the proposals are as follows:

CONTRACTOR	CITY	BID AMOUNT
Superior Pavement Markings	Cypress, Ca.	$73,123.56
J&S Striping	Ontario, Ca.	$78,435.69
Chrisp Company	Bloomington, Ca.	$89,901.00

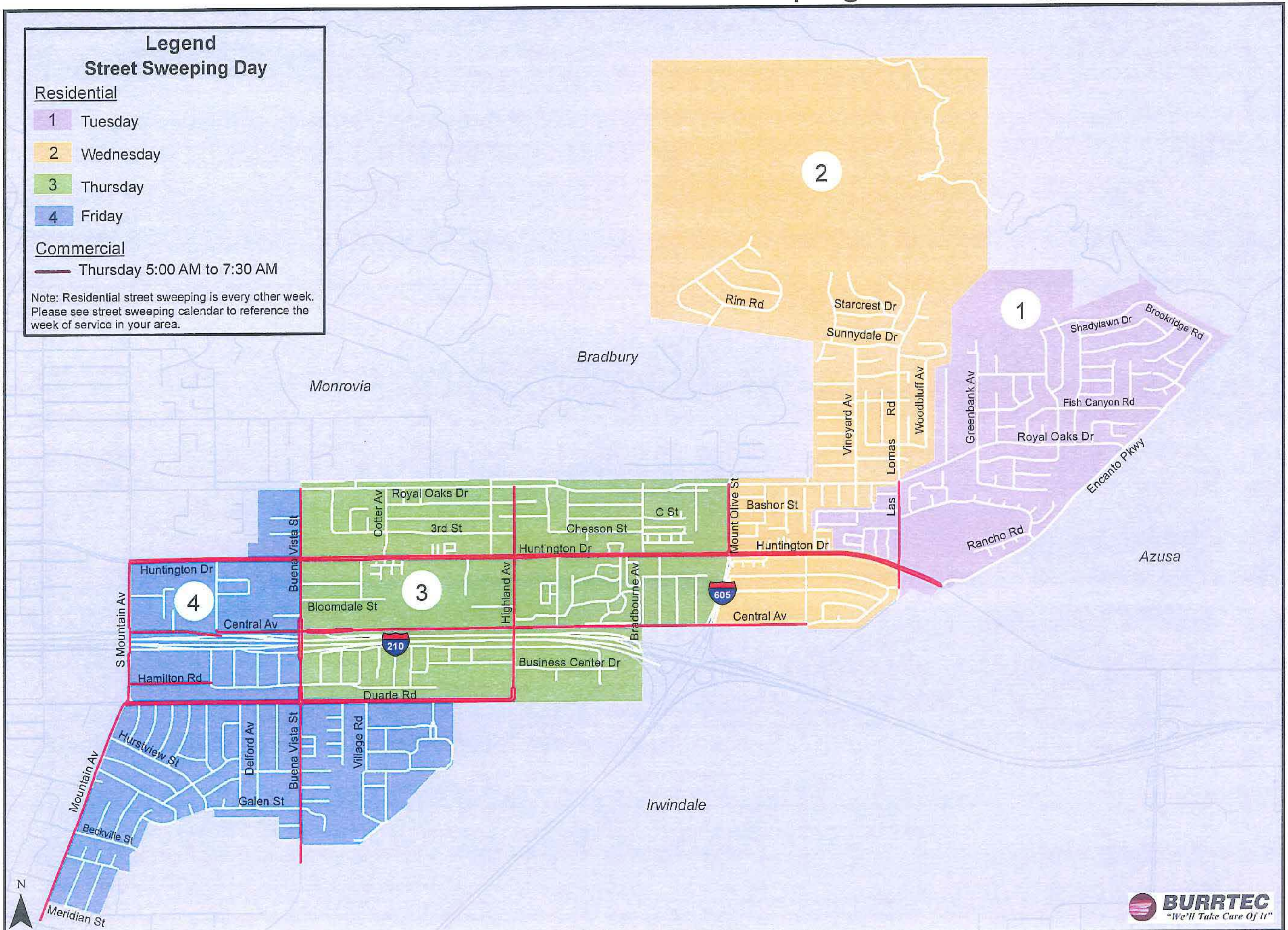
The documents have been evaluated and found to be in order. In addition, Superior Pavement Markings has performed acceptable work in previous years throughout various cities, including the City of Duarte.

Fiscal Impact:

The funding source for this project would consist of general funds.

Attachments: Citywide street sweeping map
Superior Pavement Markings bid proposal

Duarte Street Sweeping



Printed: August 26, 2010

COPY

Superior
Pavement Markings

4/25/2016

Brian Villalobos
City Of Duarte
1600 Huntington Drive
Duarte, 91010

Superior Pavement Markings is a S Corporation in California. Superior has been striping roads, parking lots, and airports since March of 2000. Superior has a C31 & C32 licenses. Superior has two owners. John Lucas is the President and Darren Veltz is the Corporate Secretary. Combined they have over 50 years of striping experience in California. Superior completes nine million dollars worth of striping and signing projects per year and has a total of 50 employees with two locations. Cypress and Beaumont. Superior Pavement Markings has been providing striping maintenance to the City of Duarte since 2011 under the direction of Steve Esbenshade. We feel this project will take approximately two weeks to complete.

Sincerely,

Darren Veltz
Superior Pavement Markings

5312 Cypress St Cypress Ca Tel. 714.995.9100 Fax 714.995.9400

Attachment 1

Please fill out worksheet below.

ITEMNO	DESCRIPTION	EST QTY	UNIT	RATE	TOTAL
1	INSTALL 12" X 18" Aluminum, R7-2 (Sample on Attachment 2)	372	EA	$123.00	$45,756.00
2	BAND-IT STAINLESS STEEL STRAP ¾" THK	294	LF	$3.51	$1,031.94
3	SIGN BRACKET FOR BAND-IT STRAP	294	EA	$3.76	$1,105.44
4	SIGN CLIP FOR BAND-IT STRAP	294	EA	$1.22	$358.68
5	3/8" JUMBO HEAD DRIVE RIVET W/ NYLON WASHER	900	EA	$1.46	$1,314.00
6	ANCHOR POST 2-1/4" SQ x 12ga x 30"	225	EA	$9.75	$2,193.75
7	ANCHOR SLEEVE 2-1/2" SQ x 12ga x 18"	225	EA	$6.95	$1,563.75
8	SIGN POST - QUIK PUNCH 2" SQ - 14ga x 12' Powder Coated Brown (RAL #8015)	225	EA	$88.00	$19,800.00
		TOTAL	$73,123.56		

D-Vz

Darren Veltz
Corporate Secretary

Superior Pavement Markings

Superior Pavement Markings, Inc.
5312 Cypress St
Cypress, Ca 90630
Phone 714.995.9100
Fax 714.995.9400

License# 776306
Union Local 1184
darren@superiorpavementmarkings.com
DIR # 1000001476 Exp 6/30/16

Itemized Invoice #6828

Customer:	Contact:	Job Site
City Of Duarte 1600 Huntington Drive Duarte, 91010	Charles Perry Office 951-296-9909 Fax 951-296-9978 charlesdbx@hotmail.com	New Regulatory Sign Installation Duarte

#	Description	Contract Price	Contract Qty	Qty previous Invoiced	Qty this Invoice	Amount this Invoice	Total Qty to Date	Total Amount to Date
1	Install 12"x18" Aluminum, R7-2	$123.00	372		372	$45,756.00	372	$45,756.00
2	Band-IT Stainless Steel Strap 3/4" Thick	$3.51	294		294	$1,031.94	294	$1,031.94
3	Sign Bracket For Band-It Strap	$3.76	294		294	$1,105.44	294	$1,105.44
4	Sign Clip For Band-It Strap	$1.22	294		294	$358.68	294	$358.68
5	3/8 Jumbo Head Drive Rivet W/ Nylon Washer	$1.46	900		900	$1,314.00	900	$1,314.00
6	Anchor Post 2-1/4 SQ x 12 Ga x 30"	$9.75	225		225	$2,193.75	225	$2,193.75
7	Anchor Sleeve 2-1/2" SQ x 12 Ga x18"	$6.95	225		225	$1,563.75	225	$1,563.75
8	Sign Post - Quick Punch 2" SQ - 14 Ga x 12' Powder Coated	$88.00	225		225	$19,800.00	225	$19,800.00

For the period
Job# 4499
Date: 4/25/16

Project Manager Darren Veltz
Purchase Order#

Subtotal	$73,123.56	$73,123.56
Less Retention		
Previous Billings		
Amount Due	$73,123.56	