

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: May 18, 2017
SUBJECT: Comments on Agenda Items, Meeting of May 23, 2017

ITEM 6.A. The City Council will recognize Kirsten Nielsen as Duarte's Senior Center Volunteer of the Year, and also the recipient of the Proclamation for Older American's Month. On May 31, 2017, the L.A. County Board of Supervisors will recognize Kirsten at the annual Older American's Recognition Day event for her dedication and commitment to the City of Duarte. The Duarte Senior Center will further honor Kirsten at the Duarte Senior Center Volunteer Recognition Dinner on June 16 during a volunteers-only invitation function.

After retirement, Kirsten took computer classes and started visiting the Duarte Senior Center, where she discovered a second home that became a major part of her life. After becoming a volunteer at the Senior Center, she used her vast experience and skills to take a leadership role with many of the computer-based tasks at the Duarte Senior Center, including recently helping with online registration programming for classes, as well as being responsible for activity attendance and reporting.

ITEM 6.B. Mitchell Skinner will be recognized as Supervisor Kathryn Barger's 2017 Volunteer of the Year. Mr. Skinner is a Los Angeles County Sheriff Department Volunteer on Patrol assigned to Temple Sheriff Station. He spends the majority of his volunteer patrol time in the City of Duarte as a visible police presence and as an "extra set of eyes and ears on the street" for law enforcement. In addition, he conducts patrol checks of problem locations and vacation checks to ensure the security of residences while the owners are away. A representative from the Supervisor's office will also attend the meeting and present Mr. Skinner with his commendation, since he fell ill the day of the ceremony and was unable to attend.

ITEM 6.C. City Council will be recognizing the Community Emergency Response Team (CERT) members for taking the time to attend a three-day class to become Ham Radio operators. The following members successfully completed the class and the test to receive their technical level license: Brenda Leos, Dan Yrigoyen, Eileen Flanigan, Anne Wilkins, Edward Martinez, Leo Sanchez, and Liz Reilly. The City will present each of the members with a certificate to commemorate their achievement, and Councilmember Kang will present them each with a Ham Radio.

ITEM 6.D. The Green Home Award recipients will be recognized by the City Council. The Green Home Awards Program was designed to reward homeowners who have maintained the beauty of their homes while excelling in their lawn and garden water conservation efforts, including switching to water conserving irrigation systems, and/or adding drought-tolerant landscaping and gardening practices. Businesses demonstrating water conservation efforts are also included in this awards program. Each winner and the judges have been invited to attend the Council meeting. The winners will receive various awards including gift cards, a certificate signed by the Mayor, a lawn sign, and a water conservation kit donated by California American Water.

ITEM 10.D (Consent). Upon submitting the recently adopted Health Care resolution to CalPERS, staff was informed that a separate resolution must be adopted for our Council members, as they are not employees. We have never done that in the past, but apparently this is the new process. The resolution

is exactly the same as the employee resolution, except that it has a subtitle that says "Non PERS City Council". This is because Council members are not automatic PERS members, they "opt in". This resolution puts in place the same Kaiser level contribution that was negotiated by the MOU for those Council members that participate in the City's healthcare plan.

ITEM 10.E (Consent). This resolution incorporates the same deal points that were negotiated in the first year of the MOUs with the two union groups into the terms of the two unrepresented positions, the Assistant City Manager and the Human Resources Manager (currently vacant).

ITEM 10.F (Consent). This is a resolution establishing an appropriations limit (FY 17/18) pursuant to the provisions of the California Constitution, which sets limits on the amount of tax revenues that the State and most local governments can appropriate within a given fiscal year.

ITEM 10.G (Consent). This is a resolution proclaiming the termination of the local emergency previously declared on February 28, 2017, as a result of the winter storms that began on February 16, 2017.

ITEM 10.H (Consent). Staff is recommending that the City Council award the Concrete Repair Program FY 16/17 contract to E & E Engineering, Inc., in the amount of \$40,138. This annual project consists of the removal and replacement of concrete sidewalks, curb, and gutters that have been damaged by tree roots or other factors. This practice has improved the accessibility and safety for pedestrians, and significantly reduced the number of trip-and-fall claims in the City, thereby becoming an integral part of the City's Risk Management Plan.

ITEM 10.I (Consent). This item asks the City Council to reject the bid (\$147,000) received for the City Hall Courtyard Fountain. This amount was significantly higher than the \$60,000 designer's estimate. Staff further proposes that the Council direct staff to consider options on rebidding the project in an effort to gain a more reasonable bid amount.

ITEM 12. Staff will provide the City Council with an update of the emergency response expenses during 2016/17, along with a discussion of potential reimbursements of costs. It is recommended that the City Council receive and file this report.

Respectfully submitted,



Darrell J. George
City Manager



MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CESAR MONSALVE, PARKS AND RECREATION DIRECTOR

SUBJECT: RECOGNITION OF DUARTE SENIOR CENTER VOLUNTEER OF THE YEAR – KIRSTEN NIELSEN

DATE: 5/15/17

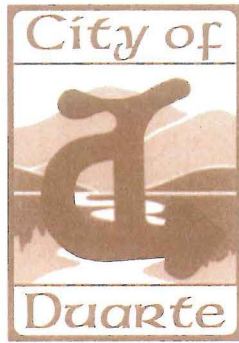
The Duarte Senior Center is very happy to announce that Kirsten Nielsen has been selected to be this year's Senior Volunteer of the Year. On Wednesday, May 31, 2017, the Los Angeles County Board of Supervisors will recognize Kirsten at the annual Older Americans Recognition Day event for her dedication and commitment to the City of Duarte. The Duarte Senior Center will further honor Kirsten at the Duarte Senior Center Volunteer Recognition Dinner on June 16, during a volunteers-only invitation function.

Long time City of Duarte volunteer Duarte Senior Center Volunteer Kirsten Nielsen was nominated for her hard work and dedication to the City that she has happily lived in for the last 24 years. Emigrating from Denmark to the USA where she planned on only a two-year stay that eventually turned into a new life in Duarte, Kirsten worked many years in food production services during her extensive professional career. After retirement Kirsten took computer classes and started visiting the Duarte Senior Center where she discovered a second home that became a major part of her life. After becoming a volunteer at the Senior Center, she used her vast experience and skills to take a leadership role with many of the computer-based tasks at the Duarte Senior Center including recently helping with online registration programming for classes and she is responsible for activity attendance and reporting. Additionally, Kirsten administers the extended excursion database, manages activity rosters and manages the monthly calendar of events to keep all front desk volunteers informed of daily activities.

Although she is usually scheduled to work the front desk only one day per week, Kirsten extends her incredible dedication to the Senior Center and can usually be found there 5 days a week lending a hand wherever help is needed. Kirsten's desire to volunteer and help her community doesn't end at the Senior Center. In

2013 she joined the Parks and Recreation Commission representing the Senior Center and in 2014 she joined the Youth and Family Committee and in both capacities, she has advocated for her fellow senior citizens and for the general community. The City of Duarte is very grateful for Kirsten Nielsen's continuing commitment and dedication to the community.

Kirsten is a Duarte treasure and the City is proud to recognize her for her commitment to the Duarte community.



Proclamation

OLDER AMERICANS MONTH

WHEREAS, May is traditionally Older Americans Month, a time to celebrate and pay tribute to seniors; and

WHEREAS, California's older population remains one of the State's most enduring resources; and

WHEREAS, older Americans have contributed many years of service in their communities through volunteer programs; and

WHEREAS, seniors possess and share a wealth of experience, background and history, making them an important part of the ties that bind both family and community; and

WHEREAS, today's efforts in designing a coordinated community-based system of care and services for seniors will contribute to the well-being of older Californians in the 21st century; and

WHEREAS, recognition within the State of California offers the State's residents an opportunity to reflect upon the multiple talents and accomplishments of the State's older residents; and

WHEREAS, Kirsten Nielsen has been chosen Outstanding Older American for the City of Duarte for 2017;

***NOW, THEREFORE, LET IT BE RESOLVED,** by the City of Duarte that the month of May is declared as Older Americans Month and all residents are urged to participate in appropriate ceremonies honoring these men and women who have given of their time and talents to improve the quality of life for all.*

ATTEST:

City Clerk Marla Akana
Duarte, California

DATE: May 23, 2017



Mayor Margaret Finlay



MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CESAR MONSALVE, DIRECTOR OF PARKS AND RECREATION

SUBJECT: GREEN HOME AWARDS RECOGNIZING HOME BEAUTIFICATION AND DROUGHT TOLERANT LANDSCAPING EFFORTS

DATE: MAY 23, 2017

The Green Home Awards Program was designed to reward homeowners who have maintained the beauty of their homes while excelling in their lawn and garden water conservation efforts, including switching to water conserving irrigation systems, and/or adding drought tolerant landscaping and gardening practices. Businesses demonstrating water conservation efforts are also included in this awards program.

Parks and Recreation Supervisor Lupe Valerio organized this program that relies on the dedication and commitment of local service groups and volunteers who served as judges. Guidelines and criteria used by the judges included judging the general overall appearance of the home exterior and confirmation that the homeowner used water conserving irrigation and/or drought tolerant landscaping.

The judges were assigned to 11 different zones located throughout the City and they selected up to 5 homes within each zone. Duarte Public Safety reviewed all the judge's selections for code violations, and California American Water assisted in finalizing the winners. Judging took place during the month of April, and 46 homes and 2 businesses were selected. This year's judging groups were: Duarte Chamber, Duarte Community Service Council, Duarte Education Foundation, LULAC, Duarte Woman's Club, Duarte's Promise, and Duarte Parks and Recreation Commission.

Each winner and the judges have been invited to attend the May 23 Council meeting. The winners will receive various awards including gift cards, a certificate signed by the Mayor, a lawn sign, and a water conservation kit donated by California American Water.

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – MAY 9, 2017

CALL TO ORDER	The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Finlay called the meeting to order at 7:13 p.m.
RECORDATION OF ATTENDANCE	The following were in attendance: PRESENT: Fasana, Kang, Paras-Caracci, Reilly, Finlay ABSENT: None ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Cosgrove
ADOPTION OF AGENDA	Fasana moved, Reilly seconded to adopt the Agenda, as amended to adjourn in memory of Delmar Beck, Wendy Soltes, and Gordon Whitby, and carried unanimously.
PLEDGE TO THE FLAG	Dr. Geraldine Perri led the Pledge of Allegiance to the flag.
MOMENT OF REFLECTION	A moment of reflection was observed.
FITNESS/MENTAL WARM-UP	Kang and Finlay provided the warm-up.
SPECIAL ITEMS	The Mayor's Youth Council update was not presented.
Mayor's Youth Council update	
Recognition – Dr. Perri	Mayor Finlay presented a certificate to Dr. Geraldine Perri in recognition of her being named the 25 th Senatorial District's "Woman of the Year," and congratulations were extended.
25 th Sen. Dist. Woman of the Year	
Presentation – Dr. Mucerino	Dr. Allan Mucerino, Duarte Unified School District, presented an overview and update on a number of projects that are underway, Measure E project timeline and costs, California School of the Arts, Royal Oaks Academy, Mt. Olive Academy, 8 th grade interim village, plans for K-8 schools, Culinary Arts, Sports Complex, and an update on the Field Use Agreement.
DUSD Master Plan update	Kang stated he would like to see a long-term plan regarding Valley View School at a later date.
ANNOUNCEMENTS	Joanna Gee, Duarte Library, announced story times, classes and programs in May and June. Karen Herrera announced upcoming community events, programs, workshops, and activities from May – July.
ORAL COMMUNICATIONS	The following spoke on items not on the Agenda. Steve Hernandez – Rotary event, Del Beck. Robert Meinert – Left turn lanes on Highland/Huntington.

05/09/17

City Council suggested the inquiry about left turn lanes on north/southbound Highland and Huntington intersection be referred to staff or the Traffic Safety Commission.

CONSENT CALENDAR

Paras-Caracci moved, Kang seconded to approve the Consent Calendar as follows, and carried unanimously.

Approve Items A, B, C, D, E, H.

Receive and File Items F, G.

Item E – RESOLUTION 17-28 Route 66 Parade – Traffic

Council Bill 17-R-28 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, SUPPORTING THE DUARTE ROUTE 66 PARADE AND AGREEING TO ACCEPT LIABILITY AND MAINTENANCE FOR DETOURED TRAFFIC FROM THE MT. OLIVE OFF-RAMP

PUBLIC HEARING (Continued from 4/11/17) 99 Cents Only Store – Appeal

Finlay announced this Public Hearing was continued from the meeting of April 11, 2017, and is a consideration of an appeal by Steve Rawlings of Alcoholic Beverage Consulting, representing 99 Cents Only Stores.

Council 17-R-26a Denies Appeal

Council Bill 17-R-26a A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE DENYING AN APPEAL FILED BY STEVE RAWLINGS OF ALCOHOLIC BEVERAGE CONSULTING, REPRESENTING 99 CENTS ONLY STORES, UPHOLDING THE PLANNING COMMISSION DECISION TO DENY CONDITIONAL USE PERMIT 16-03 FOR THE OFF-SITE SALES OF BEER AND WINE LOCATED AT 1327 HUNTINGTON DRIVE

Council Bill 17-R-26b Approves Appeal

Council Bill 17-R-26b A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING AN APPEAL FILED BY STEVE RAWLINGS OF ALCOHOLIC BEVERAGE CONSULTING, REPRESENTING 99 CENTS ONLY STORES, OF THE PLANNING COMMISSION DENIAL AND APPROVING CONDITIONAL USE PERMIT 16-03 FOR THE OFF-SITE SALES OF BEER AND WINE AT THE 99 CENTS ONLY STORE LOCATED AT 1327 HUNTINGTON DRIVE

Jason Golding, Planning Division Manager, presented the staff report about the item, noted there are two Council Bills of which only one is to be adopted at this meeting, Council Bill 17-R-26a denies the appeal, Council Bill 17-R-26b approves the appeal with conditions, stated in Condition 12B, the words “prior to unlocking the refrigerator coolers and allowing customer access to the alcohol” will be struck, and answered questions from Councilmembers pertaining to requirement for conditions to be met prior to the sale of beer/wine, and recent incident reports from the Sheriff’s Department about the shopping center. There was Council discussion about the residential development going in nearby, inclination to deny the request, and bringing it back in one year.

Steve Rawlings, Alcoholic Beverage Consulting Services, on behalf of 99 Cents Only Stores, discussed property maintenance issues, gates, trash enclosures, and landscape/trash maintenance, and answered questions from Councilmembers pertaining to lighting and improvements.

There was discussion about lighting, revocation of permit, and staff's report about improving the entire parking lot for better circulation, landscape, lighting, and façade enhancement. It was determined that Condition 13 in its entirety will be struck.

Cosgrove stated in Condition 10, the words "continuously" and "onsite" will be added, so that the security guard will continuously patrol and monitor the activity in the store, parking lot, and both the front and rear of the building.

RESOLUTION NO. 17-26A
(Denies appeal – 99 Cents Only Store)

Fasana moved, Kang seconded to adopt Resolution No. 17-R-26a (denies appeal), and carried by the following Roll Call vote:
AYES: Kang, Fasana, Finlay
NOES: Paras-Caracci, Reilly

BUSINESS ITEM
CMF (Community Media of the Foothills)

Karen Herrera presented the staff report about the proposal received from CMF (Community Media of the Foothills) for public access television services, and stated Lance Mungia, Executive Director, was present to provide additional information.

Mark Perez, Duarte High School student, stated he works at the DCTV Center, if it were moved to the high school, more students could use it, and it would be more beneficial for students. As Miles Moore was not able to attend the meeting, he spoke on his behalf, and stated it would be more beneficial to move DCTV to Duarte High School.

Neil Tiwari stated he has been going to KGEM over one year, there is no comparison between KGEM and DCTV, the environment at KGEM has helped him tremendously, and both student access and public access is important.

Steve Hernandez stated Levon has taught a number of students and won awards, it would be another great opportunity for our students to learn and advance, and it is important to keep things in our community when it benefits our kids.

Alan Heller questioned if it would come into our City through Charter or dish, asked if they are producing and supplying cameras and people for the 10 activities or do you have to bring them the shows, stated DCTV started in the school, production of video should be part of the School of the Arts, questioned if there is an additional cost for training and if the \$55,000 includes Council meetings, and stated DCTV has been an asset for a long time and is under utilized.

Nick Zigic stated he is a producer at KGEM and is on the Board

at DCTV, he is neutral on the issue, KGEM has high quality equipment, DCTV did not have the proper equipment, the School District focus is on keeping students in the City yet this presentation talks about outsourcing, stated we are bringing a School of the Arts here, it is a great opportunity to bring equipment to Duarte High School, and KGEM could bring quality to that equipment.

Lance Mungia, KGEM, stated volunteers are in the studio, it gives students opportunities, a vibrant robust public access station improves the quality of life in a city, it is important to look at the stability Duarte will get, it is not really outsourcing, DCTV will not be renting anything, Duarte residents can produce their own programming, and the 10 events will be done by professionally trained staff, and in response to questions from Council about how people consume content, stated it is less about platform and more about content.

There was discussion about a possible nexus for DCTV and the School of the Arts, DCTV possibly being at KGEM, the editing equipment and studio are already there, the ROP program at the high school will still be the same, need for dedicated internet line/server and need to create a cable drop, more work needs to be done and more questions answered, concern with losing accumulated oral history, indexing, possible hybrid, and ongoing operations and maintenance.

City Council requested a side-by side comparison of capabilities of both CMF and DCTV, including overlaps, suggested the possibility of a hybrid, perhaps KGEM satellite office at Duarte High School, noted the discussion could continue at the Budget Workshop, and asked that the item come back to Council for discussion at a later date.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

GEORGE: Announced Budget Workshop on Tuesday, May 16, at 4:00 p.m.

PARAS-CARACCI: Wished all a happy Mother's Day, attended the Mother's Day Tea at the Senior Center, congratulated Mayor Finlay on being installed as President of SCAG, and stated she is looking forward to the Buena Vista/Huntington Drive lighting project.

REILLY: Attended ACT-SO event, Teen Center Cinco de Mayo celebration, and Rotary Club dinner dance, provided information about organic food from the City of Hope event, and stated there is vegetation growing in some of the K-rails.

FASANA: Congratulated Mayor Finlay on her installation as SCAG President, attended Rotary and ACT-SO events, he is glad Duarte continues to support the efforts of the CMT, noted the

results of the Loyola Marymount study are in, and stated we need an active plan for the check dam at the top of Mel Canyon, as it is getting full.

KANG: Congratulated Mayor Finlay on her appointment as SCAG President, stated we also have the Metro Board President here, and stated Valley View is a great school with a lot of potential and he hopes it is not neglected.

FINLAY: Thanked her colleagues, staff, and the City Attorney for coming to the SCAG installation event.

ADJOURNMENT

The meeting was adjourned at 10:12 p.m. in memory of Delmar Beck, Wendy Soltes, and Gordon Whitby, to the Budget Workshop on Tuesday, May 16, 2017, at 4:00 p.m. (and Wednesday, May 17, 2017, if needed).

Mayor Margaret Finlay

City Clerk

MINUTES

ADJOURNED REGULAR JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/ COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE BUDGET WORKSHOP – TUESDAY, MAY 16, 2017

CALL TO ORDER The City Council, City Council as Successor Agency to Dissolved Redevelopment Agency, Housing Authority, and Community Facilities Financing Authority of the City of Duarte met in a Budget Workshop in the Duarte Community Center, 1600 Huntington Drive, Duarte, California. Mayor Finlay called the meeting to order at 4:20 p.m.

ADOPTION OF AGENDA Reilly moved, Fasana seconded to adopt the Agenda, and carried unanimously.

RECORDATION OF ATTENDANCE PRESENT: Fasana, Finlay, Kang, Reilly, Paras-Caracci
ABSENT: None
ADMINISTRATIVE STAFF PRESENT:
City Manager/Executive Director George
Assistant City Manager Petersen
Director of Community Development Hensley
Director of Parks and Recreation Monsalve
Director of Public Safety Services Villalobos
The meeting functioned as a “Committee of the Whole.”

PUBLIC INPUT The following spoke:
Jim Kirchner, Duarte Chamber of Commerce, thanked the City for its continued financial support.
Janette DePatie, Church of the Foothills, stated the church is able to support a community garden, eight church members and eight non-church members are ready, and the size is approximately 1,000 square feet.

BUDGET OVERVIEW George presented an informational table about DCTV and CMF (Community Media of the Foothills), and asked Lance Mungia from CMF to speak about a “hybrid” proposal.
Mr. Mungia stated KGEM may be able to support Duarte School District or the ROP, perhaps by donating equipment to the ROP for use at KGEM.
Reilly suggested the ROP could stay the same, but use KGEM as a resource, and noted if the ROP is the location, the City will be investing, not the District.
Manoj Patel stated the School District location has a green screen in the ROP room.

Kevin Morris, Duarte School District CTE, stated DUSD funds are available to purchase equipment at the school.

Fasana inquired about the availability of DUSD funds, and suggested a meeting with the School District, DCTV, KGEM, and City staff be scheduled for further discussion.

George provided a general synopsis of the past year, and gave an overview of the proposed 2017/18 budget. Petersen laid out the order that the Budget Workshop items would be discussed, presented the budget philosophy and proposed 2017/18 budget, and reviewed the possible enhancements and resulting fund balances. She also presented information about the General Fund and other City funds.

DELIBERATION/DIRECTION

The City Council/Agency/Authority Board deliberated on the information provided.

After discussion, City Council asked that \$5,000 for a Community Garden Design, and \$22,000 for a part-time Facilities Maintenance position be included in the budget.

Kang stated he would donate funding for new holiday lights.

City Council asked that the travel budgets be reduced back to their 2016/17 levels, and that everyone work within those budgets in 2017/18.

ADJOURNMENT

Reilly moved, Kang seconded to adjourn the Budget Workshop at 7:38 p.m., in memory of David Spence, to the Regular City Council Meeting, May 23, 2017, and carried unanimously.

ATTEST:

Mayor Margaret Finlay

City Clerk



City of Duarte

Council Warrant Register Over \$5000

By Payment Number

Payment Dates 05/10/2017 - 05/23/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
207470	5/11/2017 INV0058	5299 South Yard Trailer Flooring	JOSEPH A MARTINEZ	100-1610-7652		6,737.00 6,737.00
207471	5/11/2017 4/2017 5/2017	2461 Public Safety Lease Public Safety Lease	MOUNTAIN VISTA PLAZA	100-1205-7787 100-1205-7787		19,906.64 9,953.32 9,953.32
207480	5/18/2017 173120NH 173120NH 173120NH 173351NH	0056 Sheriff's Contract 2/2017 Sheriff's Contract 2/2017 Sheriff's Contract 2/2017 Gang Saturation Patrol 2/3/17	LOS ANGELES COUNTY SHERIFF'S DEPARTMENT	100-1205-7781 100-1205-7781 290-2905-7781 290-2905-7781	201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU)	311,240.17 15,291.83 284,865.63 9,500.00 1,582.71
207495	5/23/2017 174172	3655 Bradbourne Street Improvements	ALL AMERICAN ASPHALT	260-2605-8070	201702-Street Imp-Bradbourne Ave Rehab (601	42,001.97 42,001.97
207507	5/23/2017 56909	5120 Building & Safety Services 4/2017	CHARLES ABBOTT ASSOCIATES INC	100-1405-7800		24,446.91 24,446.91
207524	5/23/2017 6000 6013 6030 6049	5637 Bus 102 Leveling Valve/Air Regulator/ Bus 101 Exhaust Clamp/Silicone Bus 102 Transmission Bus 102 Fuel Injection Pump	LA MOBO BUS SERVICE INC	440-4405-7887 440-4405-7887 440-4405-7887 440-4405-7887		10,162.55 791.04 133.22 5,746.80 3,491.49
207529	5/23/2017 1700468 1700469 1700470 1700472 1700473 1700474 170475	0903 Fuel-City Manager 3/2017 Fuel-Field Services 3/2017 Fuel-Parks & Recreation 3/2017 Fuel-Public Safety 3/2017 Fuel-Cmty Development 3/2017 Fuel-Sheriff's Dept 3/2017 Fuel-Transit Dept 3/2017	CITY OF MONROVIA	100-1010-7650 100-1410-7650 100-1605-7650 100-1205-7650 100-1405-7650 100-1205-7781 440-4405-7619		13,290.93 106.48 785.29 518.52 932.49 163.59 3,609.63 7,174.93
207534	5/23/2017 62258	5224 COH Specific Plan/EIR 4/2017	PLACEWORKS	100-1405-7965	201406-Prof Serv-City of Hope EIR Reimb	46,812.67 46,812.67
207540	5/23/2017 26013 26068 26069 26070 26071 26072 26089	0904 2016/17 ATP Engineering Svcs 3/2017 Engineering Consulting 3/2017 Royal Oaks Signal Engineering 3/2017 Public Works Inspections 3/2017 Winter Storm Engineering Svcs 3/20 FY18 LLD Engineering 3/2017 Contract Engineer 3/2017	RKA CONSULTING GROUP	440-4425-7965 100-1405-7969 100-1405-7969 100-1405-7967 100-1405-7969 100-1405-7969 100-1405-7969	201604-Prof Svcs 440 (ATP)-ATP Design Goldline 201725-Royal Oaks Signal 201632-Fish Fire-Engineering Svcs	24,141.25 14,413.75 210.00 1,632.50 4,760.00 200.00 337.50 2,587.50
207547	5/23/2017 748	4750 CalGrip CBO Q1 (1/2017 - 3/2017)	SOUTHLAND SINGS	100-1205-7980	201716-Other Expense-CalGrip 2017-2018 (3 of	7,840.53 7,840.53
207549	5/23/2017 50317	3661 Citation Revenue Tax 3/2017	SUPERIOR CT OF CAL CO OF LOS ANGELES	100-1205-7761		6,442.50 6,442.50
Payment Total:						513,023.12

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	428,187.21
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	42,001.97
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	11,082.71
440 - PROPOSITION A TRANSIT FUND	31,751.23
Grand Total:	513,023.12

Account Summary

Account Number	Account Name	Payment Amount
100-1010-7650	Vehicle Maintenance	106.48
100-1205-7650	Vehicle Maintenance	932.49
100-1205-7761	Parking Ticket Collect	6,442.50
100-1205-7781	Contract Law Enforceme	303,767.09
100-1205-7787	Public Safety Cntr Lease	19,906.64
100-1205-7980	Other Expenses	7,840.53
100-1405-7650	Vehicle Maintenance	163.59
100-1405-7800	Building Department Ser	24,446.91
100-1405-7965	Professional Services	46,812.67
100-1405-7967	Public Works Inspection	4,760.00
100-1405-7969	City Engineer	4,967.50
100-1410-7650	Vehicle Maintenance	785.29
100-1605-7650	Vehicle Maintenance	518.52
100-1610-7652	Building Maint Services	6,737.00
260-2605-8070	Street Improvements (C	42,001.97
290-2905-7781	Contract Law Enforceme	11,082.71
440-4405-7619	Fuel And Oil	7,174.93
440-4405-7887	Repairs & Replacements	10,162.55
440-4425-7965	Professional Services (AT	14,413.75
Grand Total:		513,023.12

Project Account Summary

Project Account Key	Payment Amount
None	384,829.87
201406-Prof Serv-City of Hope EIR Reimb	46,812.67
201604-Prof Svcs 440 (ATP)-ATP Design Goldline	14,413.75
201632-Fish Fire-Engineering Svcs	200.00
201702-Street Imp-Bradbourne Ave Rehab (601779-16)	42,001.97
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU	7,840.53
201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU)	15,291.83
201725-Royal Oaks Signal	1,632.50
Grand Total:	513,023.12



City of Duarte

Council Warrant Register by Account

By Fund

Payment Dates 05/10/2017 - 05/23/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7641	U.S. BANK	John Fasana CCCA Conf Registration 5/2017	207489		600.00
100-1005-7641	U.S. BANK	Johna Fasana Regional Chamber Luncheon 5/15/17	207489		50.00
100-1005-7642	U.S. BANK	Margaret Finlay Regional Chamber Luncheon 5/15/17	207489		50.00
100-1005-7646	U.S. BANK	Paras-Caracci 2017 Mayors/CC Forum 6/28 - 6/29	207489		375.00
100-1005-7646	U.S. BANK	Paras-Caracci Regional Chamber Luncheon 5/15/17	207489		50.00
100-1005-7647	LIZ REILLY	CCCA/Talk/Well Conf/Mtgs Expense Reimb	207538		243.57
100-1005-7647	LIZ REILLY	Talk/CCCA/SGMCC/Mtgs Expense Reimb	207538		164.41
100-1005-7647	U.S. BANK	Liz Reilly CCCA Conf Registration 5/2017	207489		600.00
100-1005-7648	U.S. BANK	Sam Kang Regional Chamber Luncheon 5/15/17	207489		50.00
100-1010-7610	KAREN HERRERA	League Conf/Meeting Expense Reimbursement	207467		200.95
100-1010-7610	KAREN HERRERA	League Conf/City Mgr Conf Expense Reimb	207467		329.38
100-1010-7610	KAREN HERRERA	CAPIO Conf/Meetings Expense Reimbursement	207467		221.74
100-1010-7610	KAREN HERRERA	CAPIO Conf/Meetings Expense Reimbursement	207467		494.45
100-1010-7610	U.S. BANK	Darrell George Mtg w/Consultant Parking 4/10/17	207489		4.00
100-1010-7610	U.S. BANK	Darrell George Regional Chamber Luncheon 5/15/17	207489		50.00
100-1010-7610	U.S. BANK	Darrell George Burrtec Meeting Parking 3/29/17	207489		20.00
100-1010-7610	U.S. BANK	Darrell George CCCA Conf Registration 5/2017	207489		600.00
100-1010-7610	U.S. BANK	Darrell George mtg w/Robert Stone (COH) 4/11/17	207489		8.00
100-1010-7610	U.S. BANK	Darrell George ICSC Conf Airfare 5/21/17 - 5/24/17	207489		136.40
100-1010-7610	U.S. BANK	Iliana Garcia MMASC/WLG Summit 5/3/17	207489		130.00
100-1010-7610	U.S. BANK	Darrell George Mtg w/Tina Carey (Duarte Chamber)	207489		33.65
100-1010-7610	U.S. BANK	Karen Herrera ICSC Conf Airfare 5/21/17 - 5/24/17	207489		136.40
100-1010-7610	U.S. BANK	Karen Herrera SCAG Conf Hotel 5/3 - 5/5/17	207489		307.82
100-1010-7610	U.S. BANK	Darrell George ICSC Conf Registration 5/21-5/24/17	207489		610.00
100-1010-7610	U.S. BANK	Darrell George Chamber Board of Directors Mtg 4/19	207489		11.00
100-1010-7610	U.S. BANK	Refund-Karen Herrera Hotel-City Mgr Conf 2/17/17	207489		-27.35
100-1010-7614	STAPLES ADVANTAGE	Office Supplies	207548		115.58
100-1010-7650	CITY OF MONROVIA	Fuel-City Manager 3/2017	207529		106.48
100-1010-7980	J & J SPORTS & TROPHIES	PTO Shirt-City Manager Office	207522		24.47
100-1010-7980	J & J SPORTS & TROPHIES	Council Polo Shirts	207522		255.56
100-1010-7980	U.S. BANK	Closed Session Mtg 3/28/17 (Dickey's BBQ)	207476		118.81
100-1020-7716	ARBOR NURSERY PLUS	Earth Day Plants 4/8/17	207498		1,077.28
100-1020-7716	HOME DEPOT CREDIT SERVICES	Earth Day Shovels/Gloves 4/8/17	207519		199.56
100-1020-7716	SIMON EQUIPMENT RENTALS	Auger/Digger Rental-Earth Day 4/8/2017	207487		44.08
100-1020-7726	U.S. BANK	Levon Y-Adobe Creative Cloud	207476		49.99
100-1205-7610	U.S. BANK	Brian Villalobos CCCA Conference 5/11/17 - 5/12/17	207554		600.00
100-1205-7610	U.S. BANK	Brian Villalobos SCAG Conference 5/4/17 - 5/5/17	207554		250.00
100-1205-7613	BURRTEC WASTE SERVICES LLC	Street Sweeping Mailer	207462		903.72
100-1205-7614	STAPLES ADVANTAGE	Office Supplies	207548		54.32
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 13 PM Srvc/V6 Tune-up	207494		1,125.74
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 13 Replace Heater Hose Fittings	207494		365.06
100-1205-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 35 PM Service	207494		67.17
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 3/2017	207529		932.49
100-1205-7650	MCPEEKS DODGE OF ANAHEIM	Veh 24 A/C Compressor/Radiator Fan Shroud	207528		1,687.71
100-1205-7655	THOMSON REUTERS-WEST PUBLIS	Emergency Software 4/1/17 - 4/30/17	207552		140.00
100-1205-7761	SUPERIOR CT OF CAL CO OF LOS AN	Citation Revenue Tax 3/2017	207549		6,442.50
100-1205-7761	DATA TICKET INC	Admin Citation Processing 2/2017	207511		410.65
100-1205-7779	DUARTE PIZZA COMPANY	A-Team Field Trip 4/27/17	207513		121.69
100-1205-7779	AIDA TORRES	A-Team Youth Mentor Group Laser Tag Trip	207553		390.00
100-1205-7779	AIDA TORRES	UC Berkeley DART Trip	207553		162.94
100-1205-7779	U.S. BANK	Youth Trip 3/31/17 (Magic Mountain)	207554		79.99
100-1205-7779	U.S. BANK	Youth Magic Mtn Trip Lunch 3/31/17	207554		184.60
100-1205-7779	U.S. BANK	UC Berkeley DART Trip Breakfast 4/17/17	207554		82.41

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Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
100-1205-7779	U.S. BANK	San Francisco DART Trip Dinner 4/18/17	207554		213.50
100-1205-7779	U.S. BANK	Spring Break Event 4/18/17 (Alcatraz Cruises)	207554	201716-Youth Prgms-CalGrip 2017-2018 (	400.00
100-1205-7779	U.S. BANK	San Francisco DART Trip Snacks (Trader Joes)	207554		63.64
100-1205-7779	U.S. BANK	San Francisco DART Trip Lunch 4/19/17	207554		114.75
100-1205-7779	U.S. BANK	UC Berkeley DART Trip Snacks (Trader Joes)	207554		46.78
100-1205-7779	U.S. BANK	Bus & Van Parking 3/31/17 (Magic Mountain)	207554		49.98
100-1205-7779	U.S. BANK	UC Berkeley DART Trip Dinner 4/17/17 (Gypsy"s)	207554		168.02
100-1205-7779	U.S. BANK	BV Visa Credit-Sprng Break Trip (Alcatraz Cruises)	207554	201716-Youth Prgms-CalGrip 2017-2018 (	-21.50
100-1205-7780	D & D SERVICES INC	Deceased Animal Disposal 4/2017	207510		288.00
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 3/2017	207529		3,609.63
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 2/2017	207480		284,865.63
100-1205-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 2/2017	207480	201716-Sheriff's-CalGrip 2017-2018 (3 of	15,291.83
100-1205-7787	MOUNTAIN VISTA PLAZA	Public Safety Lease	207471		9,953.32
100-1205-7787	MOUNTAIN VISTA PLAZA	Public Safety Lease	207471		9,953.32
100-1205-7887	HOME DEPOT CREDIT SERVICES	PS Office Surge Protector	207519		59.17
100-1205-7980	SMART & FINAL	South Yard Breakroom Supplies	207545		10.88
100-1205-7980	LISA DIANE WILSON	CalGrip Evaluation 1/2017 - 4/2017	207560	201716-Other Expense-CalGrip 2017-201	3,350.00
100-1205-7980	MT OLIVE HIGH SCHOOL	Movie Night Dinner 6/30/2017	207530		500.00
100-1205-7980	MT OLIVE HIGH SCHOOL	Movie Night Dinner 6/2/2017	207530		500.00
100-1205-7980	SOUTHLAND SINGS	CalGrip CBO Q1 (1/2017 - 3/2017)	207547	201716-Other Expense-CalGrip 2017-201	7,840.53
100-1211	MIKE TARR	Computer Loan	207488		1,016.29
100-1405-7610	U.S. BANK	Lunch Interview (Max's Restaurant)	207477		54.19
100-1405-7610	U.S. BANK	Craig Hensley SCAG Conference Reg 5/2017	207477		250.00
100-1405-7612	U.S. BANK	Hightail Subscription-Lg Data Format	207477		15.99
100-1405-7612	U.S. BANK	2017 CEQA Books (AEP)	207477		70.04
100-1405-7612	U.S. BANK	Traffic Control Handbooks (BNI Books)	207477		128.66
100-1405-7612	U.S. BANK	Online Pasadena Star News Subscription	207477		10.00
100-1405-7613	RICOH USA INC	Lg Format Copier Maint 5/1/17 - 7/31/17	207539		49.26
100-1405-7614	STAPLES ADVANTAGE	Office Supplies	207548		73.85
100-1405-7650	CITY OF MONROVIA	Fuel-Cmty Development 3/2017	207529		163.59
100-1405-7800	CHARLES ABBOTT ASSOCIATES INC	Building & Safety Services 4/2017	207507		24,446.91
100-1405-7965	SOUTHLAND CIVIL ENGINEERING &	Lot Line Adjustment/Site Plan-3rd St/Oak	207546	201715-Prof Svc-3rd St and Oak Res	592.88
100-1405-7965	LDM ASSOCIATES INC	2016/17 CDBG Grant Administration 4/2017	207527		510.00
100-1405-7965	PLACEWORKS	COH Specific Plan/EIR 4/2017	207534	201406-Prof Serv-City of Hope EIR Reimb	46,812.67
100-1405-7967	RKA CONSULTING GROUP	Public Works Inspections 3/2017	207540		4,760.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Consulting 3/2017	207540		210.00
100-1405-7969	RKA CONSULTING GROUP	Royal Oaks Signal Engineering 3/2017	207540	201725-Royal Oaks Signal	1,632.50
100-1405-7969	RKA CONSULTING GROUP	Winter Storm Engineering Svcs 3/2017	207540	201632-Fish Fire-Engineering Svcs	200.00
100-1405-7969	RKA CONSULTING GROUP	FY18 LLD Engineering 3/2017	207540		337.50
100-1405-7969	RKA CONSULTING GROUP	Contract Engineer 3/2017	207540		2,587.50
100-1405-7975	SMART & FINAL	Social Media Meeting	207545		17.96
100-1405-7975	GCR MARKETING NETWORK	Demographic Data for Website	207516		150.00
100-1405-7975	U.S. BANK	Outgoing CC President (Meals On Wheels)	207489		50.00
100-1405-7975	U.S. BANK	CCCA Education Session Prize (Target)	207489		50.00
100-1405-7975	U.S. BANK	Sparr Liquor Demo Event (Tropicana Mkt)	207489		189.96
100-1405-7975	U.S. BANK	Camera Tripod (Amazon)	207489		33.26
100-1405-7975	U.S. BANK	Hootsuite Media 4/2/17 - 5/1/17	207489		14.99
100-1405-7975	U.S. BANK	Sparr Liquor Demo Event (Oriental Trading)	207489		97.86
100-1405-7975	U.S. BANK	Facebook Ads	207489		9.16
100-1405-7975	U.S. BANK	Camera Microphone Adapter (Amazon)	207489		31.19
100-1405-7975	U.S. BANK	Facebook Ads	207489		7.58
100-1405-8100	SUPERIOR PAVEMENT MARKINGS I	New Regulatory Signs-Street Sweeping	207550		1,910.70
100-1405-8100	SUPERIOR PAVEMENT MARKINGS I	New Regulatory Signs-Street Sweeping	207550		337.58
100-1410-7621	AIRGAS USA LLC	Welding Cylinder Rental	207493		45.10
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 3/2017	207529		785.29
100-1410-7650	LA MOBO BUS SERVICE INC	Veh 12 PM Svc/Gear Shifter/Brake Pads	207468		699.63
100-1410-7650	LA MOBO BUS SERVICE INC	Tractor 4 A/C Blower Motor Assembly/Fuse	207468		555.62
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Brisas Sweeping 4/2017	207491		58.00
100-1410-7810	A1 MAINTENANCE SERVICES CA	Las Posadas Sweeping 4/2017	207491		58.00
100-1410-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 4/2017	207551		155.12

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100-1410-7887	HOME DEPOT CREDIT SERVICES	Mike Tarr Work Gloves	207519		11.94
100-1410-7887	LANDSCAPE WAREHOUSE INC	South Yard Sump Drain Repair	207525		1.81
100-1410-7887	HOME DEPOT CREDIT SERVICES	Efren Castro Work Gloves	207519		10.74
100-1410-7887	HOME DEPOT CREDIT SERVICES	Drill Bits	207519		21.72
100-1410-7980	SMART & FINAL	South Yard Breakroom Supplies	207545		10.86
100-1415-7889	LANDSCAPE WAREHOUSE INC	Lower Sports Field Irrigation Repair	207525		494.87
100-1500	KELLY BARNES	SC Mother's Day Tea Desserts/Sandwiches	207461		-500.00
100-1605-7002	PAMELA ROMERO	CPR Stipend	207486		76.92
100-1605-7610	U.S. BANK	Jeff Risley CPSI Course/Certification	207475		755.00
100-1605-7610	U.S. BANK	CPRS District 13 Cmty Leader Recipient Award	207475		65.24
100-1605-7650	ALEX ROMO AUTO & TRUCK REPAIR	Veh 6 PM Srvc/V8 Tune-up	207494		919.49
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 3/2017	207529		518.52
100-1605-7693	DUARTE PIZZA COMPANY	TC/MYC Dinner	207513		115.02
100-1605-7693	U.S. BANK	Mayor's Youth Council Dinner (VJ's Burgers)	207475		113.60
100-1605-7728	DUARTE RECREATION PETTY CASH	AmeriCorp VIP Special Event Supplies	207514	201709- Duarte's Promise - America's Pro	24.25
100-1605-7728	DUARTE RECREATION PETTY CASH	AmeriCorp VIP Special Event Cupcakes	207514	201709- Duarte's Promise - America's Pro	8.99
100-1605-7728	ASCENSION BENEFITS & INSURANC	AmeriCorps VIP Insurance 6/2017	207501	201709- Duarte's Promise - America's Pro	244.62
100-1605-7730	DUARTE RECREATION PETTY CASH	Special Event Supplies	207514		14.14
100-1605-7733	SMART & FINAL	SC Supplies	207545		19.39
100-1605-7733	SMART & FINAL	SC Supplies	207545		54.62
100-1605-7733	SMART & FINAL	SC Mother's Day Tea Supplies	207545		12.18
100-1605-7733	RALPHS GROCERY COMPANY	SC Mother's Day Tea Supplies	207536		72.05
100-1605-7733	SMART & FINAL	SC Mother's Day Tea Supplies	207545		27.96
100-1605-7733	RALPHS GROCERY COMPANY	SC Mother's Day Tea Food	207536		26.12
100-1605-7733	U.S. BANK	SC Event 4/26/17 (Add'l Burgers In-N-Out)	207475		335.98
100-1605-7733	U.S. BANK	SC Netflix	207476		8.69
100-1605-7733	DR BRICE HARRIS JR	SC Great Decisions Lecture	207466		50.00
100-1605-7733	BRYAN PEZZONE	Piano Player-SC Mother's Day Tea	207474		125.00
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Special Event Supplies	207514		31.51
100-1605-7733	DUARTE RECREATION PETTY CASH	SC Supplies	207514		79.22
100-1605-7733	KELLY BARNES	SC Mother's Day Tea Desserts/Sandwiches	207461		560.00
100-1605-7735	MAX'S MEXICAN CUISINE	TC Cinco de Mayo Event	207482		250.00
100-1605-7735	SMART & FINAL	TC Snack Bar/BBQ Supplies	207545		174.87
100-1605-7735	STAPLES ADVANTAGE	TC Office Supplies	207548		38.03
100-1605-7735	ASHLEY ROSAL	Youth @ Work Internship	207541		100.00
100-1605-7735	KYLE SHEA	Youth @ Work Internship	207543		100.00
100-1605-7735	CETH CLARK	Youth @ Work Internship	207508		125.00
100-1605-7735	ALONDRA VILLELA	Youth @ Work Internship	207557		100.00
100-1605-7735	KALINA JENKINS GITTENS	Youth @ Work Internship	207517		100.00
100-1605-7735	YESENIA MUNOZ	Youth @ Work Internship	207531		100.00
100-1605-7736	AGI ACADEMY	Instructor Fee-SC Intro to Computers	207459		227.50
100-1605-7736	U.S. BANK	Sack Packs (Score Sports)	207475		224.71
100-1605-7738	U.S. BANK	Bus Rental-Magic Mtn Trip 4/18/17	207475		745.50
100-1605-7738	DUARTE RECREATION PETTY CASH	TC Excursion Parking (Magic Mtn 4/18/17)	207514		23.00
100-1605-7739	WEBER'S PRINTING	SC Newsletter 5/2017	207558		216.20
100-1605-7739	THE SAUCE CREATIVE SERVICES CO	Summer 2017 Event Flyers	207542		698.13
100-1605-7739	THE SAUCE CREATIVE SERVICES CO	Summer 2017 Class Flyers	207542		496.94
100-1605-7739	THE SAUCE CREATIVE SERVICES CO	Youth Futsal/T-Ball Flyers	207542		407.82
100-1605-7744	ARANZASU CABALLERO	Youth @ Work Internship	207503		100.00
100-1605-7744	ARANZASU CABALLERO	Youth @ Work Internship	207503		100.00
100-1605-7744	MARISOL ARIAS	Youth @ Work Internship	207500		100.00
100-1605-7744	EMILY DIAZ	Youth @ Work Internship	207512		100.00
100-1605-7744	CYNTHIA SIERRA	Youth @ Work Internship	207544		100.00
100-1605-7744	FELIPE VALDEZ	Youth @ Work Internship	207556		100.00
100-1605-7744	ALEXANDER L REED	Youth @ Work Internship	207537		100.00
100-1605-7744	ELAYSSA AQUINO	Youth @ Work Internship	207497		100.00
100-1605-7744	CASSANDRA GONZALEZ	Youth @ Work Internship	207518		100.00
100-1605-7744	ALFREDO ALVARDO	Youth @ Work Internship	207496		100.00
100-1605-7744	LINDSAY E LATHROP	Youth @ Work Internship	207526		100.00
100-1605-7745	U.S. BANK	Boxing Trip 3/8/17 Metro Express Lanes Violation	207475		27.00

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100-1605-7980	SMART & FINAL	South Yard Breakroom Supplies	207545		10.86
100-1605-7980	SMART & FINAL	Park Supplies	207545		31.65
100-1605-7980	ZEENI INC	Soccer Jerseys	207561		2,128.77
100-1605-7980	U.S. BANK	Sack Packs (Score Sports)	207475		224.72
100-1605-7980	U.S. BANK	Cesar Monsalve Cell Phone Case (Best Buy)	207475		38.04
100-1605-7980	U.S. BANK	Swim Goggles (SwimOutlet)	207475		230.63
100-1605-7980	U.S. BANK	Soccer Supplies (Challenger Sports Teamwear)	207475		602.50
100-1605-7980	DUARTE RECREATION PETTY CASH	City Phone Cover-Kelly Barnes	207514		7.89
100-1610-7618	HOME DEPOT CREDIT SERVICES	Shop Supplies/Tools	207519		167.47
100-1610-7618	KULLY SUPPLY INC	Drinking Fountain Parts	207523		232.25
100-1610-7618	HOME DEPOT CREDIT SERVICES	Shop Supplies	207519		85.11
100-1610-7618	U.S. BANK	FC HD AV Home Theater System (Best Buy)	207475		250.11
100-1610-7618	HOME DEPOT CREDIT SERVICES	Furniture Dolly	207519		43.43
100-1610-7618	HOME DEPOT CREDIT SERVICES	Misc Supplies/Repairs	207519		162.22
100-1610-7618	DUARTE RECREATION PETTY CASH	Caution Tape	207514		19.51
100-1610-7618	HOME DEPOT CREDIT SERVICES	Paint Supplies	207519		46.19
100-1610-7618	HOME DEPOT CREDIT SERVICES	Tools/Shop Supplies	207519		1,129.67
100-1610-7618	HOME DEPOT CREDIT SERVICES	South Yard Shower Supplies	207519		77.60
100-1610-7652	LARES CONSTRUCTION & ROOFING	TC Roof Repair	207469		2,985.00
100-1610-7652	ACCO ENGINEERED SYSTEMS	HVAC Maint-TC 4/1/17 - 6/30/17	207492		963.00
100-1610-7652	BURRTEC WASTE SERVICES LLC	Trash Svcs-3rd St Bldg 5/2017	207462	210039- Bldg Maint Services - Montessori	128.54
100-1610-7652	POST ALARM SYSTEMS	S Yard Alarm Monitoring 6/1/17 - 6/30/17	207535		42.00
100-1610-7652	JOSEPH A MARTINEZ	South Yard Trailer Flooring	207470		6,737.00
100-1610-7830	U.S. BANK	SC Elevator 911-Vonage	207476		17.73
100-1805-7610	U.S. BANK	K Petersen 2017 Gov't Acctng/Audit Update 6/27/17	207476		95.00
100-1805-7610	U.S. BANK	Kristen Petersen CCCA Conf Registration 5/2017	207476		600.00
100-1805-7610	KRISTEN PETERSEN	Lunch Meeting w/Labor Legal	207473		31.57
100-1805-7610	KRISTEN PETERSEN	SCAG Conference Expense Reimbursement	207473		693.54
100-1805-7980	U.S. BANK	Microsoft 365 3/27/17 - 4/26/17	207476		12.00
100-1810-7660	CALIFORNIA STATE DEPARTMENT O	Fingerprint Apps 4/2017	207504		64.00
100-1810-7660	CMC LIVESCAN & NOTARY SERVICE	Livescan Services 4/2017	207464		40.00
100-1810-7671	U.S. BANK	Public Works Mgr Job Ad (Western City Magazine)	207476		250.00
100-1810-7673	IRWINDALE INDUSTRIAL CLINIC	DOT Physicals	207521		100.00
100-1810-7980	NAVIA BENEFIT SOLUTIONS	FSA Processing Fee 4/2017	207472		75.00
100-1815-7632	U.S. BANK	Cmty Develop/Yesenia-Adobe Creative Cloud	207476		49.99
100-1815-7632	U.S. BANK	Public Safety/Susie-Adobe Creative Cloud	207476		49.99
100-1815-7632	U.S. BANK	Admin/Marla-Crystal-Adobe Creative Cloud	207476		49.99
100-1815-7632	U.S. BANK	Admin/Iliana-Adobe Creative Cloud	207476		49.99
100-1815-7632	U.S. BANK	Parks & Rec/Pam-Adobe Creative Cloud	207476		49.99
100-1815-7632	U.S. BANK	HR/Michelle-Adobe Creative Cloud	207476		14.99
100-1815-7632	U.S. BANK	Admin Srvc/Roxanne-Adobe Creative Cloud	207476		49.99
100-1825-7613	STAPLES ADVANTAGE	Copier Paper	207548		135.88
100-1825-7613	OFFICE SOLUTIONS INC	Copier Paper	207533		93.61
100-1825-7626	POSTMASTER	Postage-Dog License Renewal Letters	207485		934.72
100-1825-7687	U.S. BANK	Earth Day Lunch 4/8/17 (Something Healthy LLC)	207489		544.50
100-1825-7747	YESENIA CHAVEZ	Recycling Worker	207478	210026 - Bev Cont Recycling - Bev Recycli	50.00
100-2012	CALIFORNIA BUILDING STANDARDS	Green Bldg Fees (SB1473) Q1 2017	207463		121.00
100-2013	DEPARTMENT OF CONSERVATION	Strong Motion (SMIP) Fees Q1 2017	207465		405.60
100-2120	BRANDEE PALACIOS	Gazebo Rent Deposit Refund	207484		50.00
100-2120	MONIQUE ALMARAZ	Gazebo Rent Deposit Refund	207460		50.00
100-2120	CUONG HUYEN NGUYEN	ROP Bldg Rent Deposit Refund	207483		150.00
100-2120	JACINTO MACIAS	ROP Bldg Rent Deposit Refund	207481		150.00
100-2121	U.S. BANK	Union Mtg Boxed Lunches 4/17/17 (Corner Bakery)	207475		441.33
100-2123	U.S. BANK	Special Event Insurance 1/17 - 3/17 (Alliant Ins)	207476		1,008.00
100-4302	SABRENA D WADE	Citation Refund/Overpayment	207490		90.00
100-4302	SABRENA D WADE	Citation Refund/Overpayment	207490		90.00
100-4804	LIJUN LIANG	Swim Team Refund (Alan Liang)	207479		175.00
100-5004	CALIFORNIA BUILDING STANDARDS	Local Government Retainer Q1 2017	207463		-12.10
100-5004	DEPARTMENT OF CONSERVATION	Local Agency Fee Q1 2017	207465		-20.28
Fund 100 - GENERAL FUND Total:					480,538.87

Council Warrant Register by Account

Payment Dates: 05/10/2017 - 05/23/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 220 - GAS TAX FUN					
220-2210-8070	CARE FOR THE CHILDREN	Retention-Citywide Curb Address Numbers	207506		972.19
Fund 220 - GAS TAX FUN Total:					972.19

Council Warrant Register by Account

Payment Dates: 05/10/2017 - 05/23/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2405-7888	HOME DEPOT CREDIT SERVICES	Monument Light Replacement	207519		4.26
240-2405-7888	HOME DEPOT CREDIT SERVICES	Light Repairs	207519		27.98
240-2405-7888	HOME DEPOT CREDIT SERVICES	Citywide Street Light Repair	207519		13.68
240-2410-7663	ARCHITERRA DESIGN GROUP	Landscape Design-Duarte Rd 3/25/17 - 4/24/17	207499		3,650.00
240-2410-7663	ARCHITERRA DESIGN GROUP	Landscape Design-Duarte Rd	207499		15.90
240-2410-7888	LANDSCAPE WAREHOUSE INC	Encanto Pk Mainline Repair	207525		338.98
240-2410-7896	LANDSCAPE WAREHOUSE INC	Tree Stake Ties	207525		55.14
240-2410-7906	WEST COAST ARBORISTS INC	Grid Trim (Greenbank/Fish Cyn)	207559		3,150.00
240-2424-7887	HOME DEPOT CREDIT SERVICES	Windsor Concrete Driveway Repair	207519		16.48
240-2426-7810	A1 MAINTENANCE SERVICES CA	Miks Ctr Sweeping 4/2017	207491		747.00
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					8,019.42

Council Warrant Register by Account

Payment Dates: 05/10/2017 - 05/23/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-8070	ALL AMERICAN ASPHALT	Bradbourne Street Improvements	207495	201702-Street Imp-Bradbourne Ave Reha	42,001.97
260-2605-8070	LDM ASSOCIATES INC	Bradbourne St Improv CDBG Project Admin 4/2017	207527	201702-Street Imp-Bradbourne Ave Reha	892.50
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					42,894.47

Council Warrant Register by Account

Payment Dates: 05/10/2017 - 05/23/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Sheriff's Contract 2/2017	207480		9,500.00
290-2905-7781	LOS ANGELES COUNTY SHERIFF'S D	Gang Saturation Patrol 2/3/17	207480		1,582.71
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					11,082.71

Council Warrant Register by Account

Payment Dates: 05/10/2017 - 05/23/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7619	CITY OF MONROVIA	Fuel-Transit Dept 3/2017	207529		7,174.93
440-4405-7620	CANYON TIRE SALES INC	Bus 103 Tire Repair	207505		178.92
440-4405-7620	CANYON TIRE SALES INC	Bus 102 Tires	207505		1,306.65
440-4405-7673	BDA MORNEAU SHEPELL	Drug and/or Alcohol Test/Background Ck 1/17 - 3/17	207502		134.00
440-4405-7814	SUPERIOR PROPERTY SERVICES INC	Graffiti Removal 4/2017	207551		232.68
440-4405-7887	CUMMINS PACIFIC LLC	Bus Fuel Transfer Pump/Belt	207509		469.05
440-4405-7887	CUMMINS PACIFIC LLC	Bus Fuel Transfer Pump/Belt	207509		433.46
440-4405-7887	CUMMINS PACIFIC LLC	Bus Parts (Belt)	207509		47.94
440-4405-7887	NAVARRO'S TOWING SERVICE	Bus 102 Towing	207532		325.00
440-4405-7887	NAVARRO'S TOWING SERVICE	Bus102 Towing	207532		325.00
440-4405-7887	HOME DEPOT CREDIT SERVICES	Bus 103 Wiper Repair	207519		3.85
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 103 Cylinder 4 Fuel Line/Air Drain Valve	207468		484.05
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 102 Leveling Valve/Air Regulator/Air Fittings	207524		791.04
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 101 Exhaust Clamp/Silicone	207524		133.22
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 102 Transmission	207524		5,746.80
440-4405-7887	LA MOBO BUS SERVICE INC	Bus 102 Fuel Injection Pump	207524		3,491.49
440-4405-7980	SMART & FINAL	South Yard Breakroom Supplies	207545		10.86
440-4425-7965	RKA CONSULTING GROUP	2016/17 ATP Engineering Srvcs 3/2017	207540	201604-Prof Svcs 440 (ATP)-ATP Design G	14,413.75
440-4425-7965	HUNT DESIGN ASSOCIATES INC	2919 ATP Gold Line Wayfinding 3/2017	207520	201604-Prof Svcs 440 (ATP)-ATP Design G	1,642.00
440-4425-7965	HUNT DESIGN ASSOCIATES INC	2919 ATP Gold Line Wayfinding 4/2017	207520	201604-Prof Svcs 440 (ATP)-ATP Design G	1,642.00
Fund 440 - PROPOSITION A TRANSIT FUND Total:					38,986.69

Council Warrant Register by Account**Payment Dates: 05/10/2017 - 05/23/2017**

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 470 - MEASURE R LR TRANSIT FUND					
470-4705-8060	FS CONTRACTORS INC	Concrete Repair-Hunt Dr/Windsor Cir	207515		1,829.36
Fund 470 - MEASURE R LR TRANSIT FUND Total:					1,829.36

Council Warrant Register by Account

Payment Dates: 05/10/2017 - 05/23/2017

Account Number	Vendor Name	Description (Item)	Payment No	Project Key	Amount
Fund: 520 - TOWN CENTER DEBT SERVICE FUND					
520-5205-8314	US BANK NATIONAL ASSOCIATION	2013 COP Trustee Fee 4/1/17 - 3/31/18	207555		1,500.00
Fund 520 - TOWN CENTER DEBT SERVICE FUND Total:					1,500.00
Grand Total:					585,823.71

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	480,538.87
220 - GAS TAX FUN	972.19
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	8,019.42
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDB	42,894.47
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	11,082.71
440 - PROPOSITION A TRANSIT FUND	38,986.69
470 - MEASURE R LR TRANSIT FUND	1,829.36
520 - TOWN CENTER DEBT SERVICE FUND	1,500.00
Grand Total:	585,823.71

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7641	Travel & Exp - Fasana	650.00
100-1005-7642	Travel & Exp - Finlay	50.00
100-1005-7646	Travel & Exp - Paras	425.00
100-1005-7647	Travel & Exp - Reilly	1,007.98
100-1005-7648	Travel & Exp - Kang	50.00
100-1010-7610	Travel, Mtgs & Conf	3,266.44
100-1010-7614	Office Supplies	115.58
100-1010-7650	Vehicle Maintenance	106.48
100-1010-7980	Other Expenses	398.84
100-1020-7716	Special Community Even	1,320.92
100-1020-7726	Council Cablecasting	49.99
100-1205-7610	Travel, Mtgs & Conf	850.00
100-1205-7613	Duplications And Photos	903.72
100-1205-7614	Office Supplies	54.32
100-1205-7650	Vehicle Maintenance	4,178.17
100-1205-7655	Emergency Services	140.00
100-1205-7761	Parking Ticket Collect	6,853.15
100-1205-7779	Youth Programs	2,056.80
100-1205-7780	Animal Control	288.00
100-1205-7781	Contract Law Enforceme	303,767.09
100-1205-7787	Public Safety Cntr Lease	19,906.64
100-1205-7887	Repairs & Replacements	59.17
100-1205-7980	Other Expenses	12,201.41
100-1211	Computer Loan Program	1,016.29
100-1405-7610	Travel, Mtgs & Conf	304.19
100-1405-7612	Publications and Dues	224.69
100-1405-7613	Duplications And Photos	49.26
100-1405-7614	Office Supplies	73.85
100-1405-7650	Vehicle Maintenance	163.59
100-1405-7800	Building Department Ser	24,446.91
100-1405-7965	Professional Services	47,915.55
100-1405-7967	Public Works Inspection	4,760.00
100-1405-7969	City Engineer	4,967.50
100-1405-7975	Economic Development	651.96
100-1405-8100	Other Capital Improvem	2,248.28
100-1410-7621	Other Supplies	45.10
100-1410-7650	Vehicle Maintenance	2,040.54
100-1410-7810	Street Sweeping	116.00
100-1410-7814	Graffiti Removal	155.12
100-1410-7887	Repairs & Replacements	46.21
100-1410-7980	Other Expenses	10.86
100-1415-7889	Repairs-Sports Park	494.87
100-1500	Advances	-500.00
100-1605-7002	Regular Salaries	76.92
100-1605-7610	Travel, Mtgs & Conf	820.24

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7650	Vehicle Maintenance	1,438.01
100-1605-7693	Youth Council	228.62
100-1605-7728	Americorp's VIP Progra	277.86
100-1605-7730	Special Events	14.14
100-1605-7733	Senior Center	1,402.72
100-1605-7735	Teen Center	1,087.90
100-1605-7736	Recreation Classes	452.21
100-1605-7738	Teen Excursions	768.50
100-1605-7739	Publicity	1,819.09
100-1605-7744	Nutrition Program Costs	1,100.00
100-1605-7745	Boxing Program	27.00
100-1605-7980	Other Expenses	3,275.06
100-1610-7618	Building Supplies	2,213.56
100-1610-7652	Building Maint Services	10,855.54
100-1610-7830	Telephones	17.73
100-1805-7610	Travel, Mtgs & Conf	1,420.11
100-1805-7980	Other Expenses	12.00
100-1810-7660	Other Services	104.00
100-1810-7671	Recruiting Advertisemen	250.00
100-1810-7673	Physical Exams	100.00
100-1810-7980	Other Expenses	75.00
100-1815-7632	Software Maintenance	314.93
100-1825-7613	Duplications And Photos	229.49
100-1825-7626	Postage	934.72
100-1825-7687	Waste Mgmt Services	544.50
100-1825-7747	Beverage Cont Recycling	50.00
100-2012	Green Building Fees Pay	121.00
100-2013	Strong Motions Fees Pay	405.60
100-2120	Refundable Deposits	400.00
100-2121	Pass Through Deposits	441.33
100-2123	Special Event Insurance (	1,008.00
100-4302	Parking Citations	180.00
100-4804	Swim Team Fees	175.00
100-5004	Other Revenue	-32.38
220-2210-8070	Street Improvements (C	972.19
240-2405-7888	Repairs-Citywide	45.92
240-2410-7663	Other Serv-Medians	3,665.90
240-2410-7888	Repairs-Citywide	338.98
240-2410-7896	Tree Planting-Citywide	55.14
240-2410-7906	Tree Trim-Citywide	3,150.00
240-2424-7887	Repairs & Replacements	16.48
240-2426-7810	Street Sweeping	747.00
260-2605-8070	Street Improvements (C	42,894.47
290-2905-7781	Contract Law Enforceme	11,082.71
440-4405-7619	Fuel And Oil	7,174.93
440-4405-7620	Tires	1,485.57
440-4405-7673	Physical Exams	134.00
440-4405-7814	Graffiti Removal	232.68
440-4405-7887	Repairs & Replacements	12,250.90
440-4405-7980	Other Expenses	10.86
440-4425-7965	Professional Services (AT	17,697.75
470-4705-8060	Sidewalk/Concrete Repa	1,829.36
520-5205-8314	Trustee Services	1,500.00
Grand Total:		585,823.71

Project Account Summary

Project Account Key	Payment Amount
None	448,676.18

Project Account Summary

Project Account Key	Payment Amount
201406-Prof Serv-City of Hope EIR Reimb	46,812.67
201604-Prof Svcs 440 (ATP)-ATP Design Goldline	17,697.75
201632-Fish Fire-Engineering Svcs	200.00
201702-Street Imp-Bradbourne Ave Rehab (601779-16)	42,894.47
201709- Duarte's Promise - America's Promise Exp	277.86
201715-Prof Svc-3rd St and Oak Res	592.88
201716-Other Expense-CalGrip 2017-2018 (3 of 3 MOU	11,190.53
201716-Sheriff's-CalGrip 2017-2018 (3 of 3 MOU)	15,291.83
201716-Youth Prgms-CalGrip 2017-2018 (3 of 3 MOU)	378.50
201725-Royal Oaks Signal	1,632.50
210026 - Bev Cont Recycling - Bev Recycling Prog	50.00
210039- Bldg Maint Services - Montessori School	128.54
Grand Total:	585,823.71

RESOLUTION NO. 17-29

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE
FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR
EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES' MEDICAL
AND HOSPITAL CARE ACT
Non PERS City Council**

WHEREAS, Government Code Section 22922(a) provides the benefits of the Public Employees' Medical and Hospital Care Act to employees, retirees, and survivors of local agencies contracting with the Public Employees' Retirement System on proper application by a local agency; and

WHEREAS, Section 22892(a) of the Act provides that a local contracting agency shall fix the amount of the employer's contribution; and

WHEREAS, Government Code Section 22920(b) defines any Special District as a contracting agency, and

WHEREAS, a Special District is hereby defined as a non-profit, self-governed public agency within the State of California, and comprised solely of public employees performing a governmental rather than proprietary function, and

WHEREAS, the City of Duarte, hereinafter referred to as Special District, is an entity meeting the above definition; and

WHEREAS, the Special District desires to obtain for its employees, retirees, and survivors the benefit of the Act and to accept the liabilities and obligations of an employer under the Act and Regulations;

NOW, THEREFORE, the City Council of the City of Duarte, California, does hereby resolve as follows:

1. That the Special District elects, and it does hereby elect, to be subject to the provisions of the Act.
2. That the employer's contribution for each employee, retiree, or survivor shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members in a health benefits plan up to a maximum of \$574 per month with respect to employee, retiree or survivor enrolled for self alone, \$1,148 per month for employee, retiree, or survivor enrolled for self and one family member, and \$1,492 per month for employee, retiree, or survivor enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund assessments.
3. That the City of Duarte has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

4. That the participation of the employees, retirees, and survivors of the City of Duarte shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that the City of Duarte would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
5. That the executive body appoint and direct, and it does hereby appoint and direct, the Assistant City Manager to file with the Board of Administration of the Public Employees' Retirement System a verified copy of this Resolution, and to perform on behalf of said Special District all functions required of it under the Act and Regulations of the Board of Administration.
6. That coverage under the Act become effective on July 1, 2017.

PASSED, APPROVED, AND ADOPTED this 23rd day of May, 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 17-29 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 23rd day of May, 2017, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
DUARTE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA,
RESCINDING RESOLUTION NO. 16-11 AND ESTABLISHING A
SALARY SCHEDULE AND COMPENSATION PLAN FOR
UNREPRESENTED REGULAR EMPLOYEES**

BE IT RESOLVED by the City Council of the City of Duarte, County of Los Angeles, State of California, as follows:

SECTION 1. DEFINITIONS

Full-Time Regular Employees. A full-time regular employee is one whose position is allocated in the budget and who regularly works a minimum of forty (40) hours per workweek on a continuing basis. Such employees are hired for an indefinite and unspecified duration.

Three-Quarter (¾) Time Regular Employees. A three-quarter (¾) time regular employee is one whose position is allocated in the budget and who regularly works between thirty (30) and thirty-nine (39) hours per workweek on a continuing basis. Such employees are hired for an indefinite and unspecified duration.

The City Manager shall recommend to the City Council the prescribed salary ranges for all classifications contained herein. The following salary ranges are hereby established:

A. Department Heads

		SALARY STEPS						
		A	B	C	D	E	F	G
Assistant City Manager	Mo	\$12,169	\$12,603	\$13,036	\$13,466	\$13,898	\$14,329	\$14,762
	Yr	\$146,033	\$151,239	\$156,432	\$161,600	\$166,768	\$171,949	\$177,142
	Hr	\$70.20	\$72.71	\$75.21	\$77.69	\$80.18	\$82.67	\$85.16

B. Division Managers

		SALARY STEPS						
		A	B	C	D	E	F	G
Human Resources Manager	Mo	\$6,687	\$6,939	\$7,187	\$7,437	\$7,687	\$7,937	\$8,186
	Yr	\$80,241	\$83,264	\$86,252	\$89,239	\$92,249	\$95,237	\$98,236
	Hr	\$38.58	\$40.03	\$41.47	\$42.90	\$44.35	\$45.78	\$47.23

SECTION 2. PERFORMANCE INCENTIVE PAY

The City agrees that the unrepresented regular employees are authorized to develop an appropriate performance incentive program for inclusion in a future compensation resolution.

SECTION 3. BILINGUAL PAY

The City will compensate full and ¾ time regular employees at a monthly rate of \$125 to an eligible employee certified as bilingual by the City and who provides bilingual services as required, in addition to his/her base rate of pay, beginning on the first pay period after certification.

SECTION 4. AUTO ALLOWANCE AND/OR MILEAGE REIMBURSEMENT

For employees required or allowed by their department head to use private automobiles for City business, mileage will be reimbursed at the IRS-approved mileage rate. Department Heads will be given an auto allowance of \$350 per month.

SECTION 5. VACATION LEAVE

- A. Regular employees will accrue vacation time in accordance with the following schedule:

LENGTH OF SERVICE	FULL TIME EMPLOYEES	¾ TIME EMPLOYEES
Up to 60 Months (5 years of service)	82 hours	61.5 hours
60 months – 120 months (10 years)	120 hours	90.0 hours
120 months – 132 months (11 years)	130 hours	97.5 hours
132 months – 144 months (12 years)	140 hours	105.0 hours
144 months – 156 months (13 years)	150 hours	112.5 hours
156 months – 168 months (14 years)	160 hours	120.0 hours
168 months – 180 months (15 years)	170 hours	127.5 hours
180 months – 192 months (16 years)	180 hours	135.0 hours

Vacation leave shall be credited to the employee per pay period. No employee shall be allowed to accumulate more than a total of 360 hours of earned vacation leave, except with the written authorization of the City Manager. Employees terminating from City employment will be paid in full for unused accrued vacation leave.

- B. Employees of the City will not be permitted, until after six months of continuous employment, to take paid vacation, unless otherwise approved in writing by the appropriate department head and the City Manager. The scheduling of vacation time is subject to the prior approval of the employee's direct supervisor and department head; however, no employee will be permitted to take a vacation in excess of accrued vacation time unless specifically authorized in writing by the City Manager.
- C. Employees with five (5) or more years of continuous service with the City will be allowed to sell accrued vacation leave back to the City at 100% of its full value. Employees will be given the opportunity to sell accrued vacation leave back to the City annually, on or before July 31st of each fiscal year. The maximum amount of the annual buyback is as follows:

LENGTH OF SERVICE	FULL TIME EMPLOYEES	¾ TIME EMPLOYEES
After the completion of 60 Months (5 years of service)	40 hours	30 hours
After the completion of 132 months (11 or more years)	60 hours	45 hours

SECTION 6. SICK LEAVE

- A. Each full-time regular employee shall be entitled to receive up to ninety-six (96) hours of sick leave per year and each three-quarter time regular employee shall receive up to seventy-two (72) hours of sick leave per year. Employees shall be compensated for sick leave at their regular rate of pay. Sick leave shall be credited to the employee at the rate of 1/26th of an employee's annual sick leave allotment per pay period. There will be no limit to the amount of sick leave an employee may accrue. At the time of separation, employees will not be compensated for unused sick leave. However, upon voluntary retirement the employee may convert 100% of his/her accrued sick leave balance, less any amount used, to retirement service credit.
- B. Upon verbal or written request, sick leave may be used for the following purposes:

- i. Diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee or an employee's family member. Family member shall include: a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis, regardless of the child's age or dependency status; a biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child; a spouse; a State of California registered domestic partner; a grandparent; a grandchild; and a sibling.

- ii. For employees who are victims of domestic violence, sexual assault, or stalking, taking time off to obtain or attempt to obtain any relief, including, but not limited to, a temporary restraining order, restraining order, or other injunctive relief, to help ensure the health, safety, or welfare of the victim or his or her child.
- iii. For employees who are victims of domestic violence, sexual assault, or stalking, taking time off to seek medical attention for injuries caused by the domestic violence, sexual assault, or stalking; to obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault, or stalking; to obtain psychological counseling related to an experience of domestic violence, sexual assault, or stalking; and to participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.

In cases where lost work time due to illness or injury exceeds four days, or when the employee has been frequently absent (more than four cumulative days in a calendar year), the City Manager or designee may require a written physician's confirmation of the nature of the illness or injury. Employees are not responsible for finding other employees to cover shifts due to their use of paid sick leave. Should work time lost due to illness or injury exceed the employee's accrued sick leave balance, then any available vacation, floating holidays, or compensated time off will be used as compensation.

- C. Pursuant to the terms of the City's contract, as amended, with the California Public Employees' Retirement System (CalPERS), upon voluntary retirement the employee may convert one hundred percent of his/her accrued sick leave balance, less any amount used under the provisions to retirement service credit.
- D. When utilizing sick leave, the employee will notify his/her direct supervisor at the earliest possible time as to the general nature and possible duration of the injury or illness. It will be the employee's responsibility to keep his/her supervisor informed on a daily basis of his or her condition as it relates to absence from employment.
- E. Employees may voluntarily donate sick leave to a donation bank, which is maintained for the use of qualified employees who have suffered a catastrophic illness or injury and have exhausted their paid leaves of absence. This program is set forth in an administrative policy.
- F. Up to 30 hours of unused sick leave at separation shall be reinstated upon return to active status with the City occurring within no more than 12 months of separation.
- G. Upon reasonable request, and within 21 calendar days after the request, the City shall afford current and former employees the right to inspect or copy records pertaining to their hours worked and paid sick days accrued and used.

SECTION 7. BEREAVEMENT LEAVE

Each employee will be entitled to bereavement leave in an amount of forty (40) hours per incident. Bereavement leave will be granted only in those cases involving the death of a parent (including step-parents), parent-in-law, children (including step-children), spouse, sibling, grandparent, grandparent-in-law, or registered domestic partner.

SECTION 8. HOLIDAYS

- A. **Holidays Observed.** The City provides regular and probationary employees with the following paid holidays during the calendar year:

<u>Holiday</u>	<u>Date Observed</u>
New Year's Day	January 1 or January 2 if January 1 falls on a Sunday
Martin Luther King Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September

Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving Day	Fourth Friday in November
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31

If a holiday falls on an employee's regularly scheduled day off, the employee will receive a floating holiday, according to the provisions of Section 8.b, below. In such a case, the floating holiday will accrue on the date of the holiday.

- B. **Floating Holidays.** The employee may use all floating holiday time at any time before the end of the fiscal year, as long as the employee has obtained the advance permission of his/her department head for the scheduling of the holiday. Unused floating holidays will be automatically cashed out at the end of the fiscal year. In case an employee terminates employment with the City, he or she will be fully compensated for any accrued, but unused, floating holidays.
- C. **Amount of Holiday Pay.** Employees shall receive holiday pay, including floating holidays, in an amount equal to their regular schedule and rate of pay. For example, an employee who is assigned to a 4/10 schedule shall receive ten (10) hours of holiday pay, and an employee who is assigned to a 5/8 schedule shall receive eight (8) hours of holiday pay.
- D. **Work on Holidays.** An employee who is scheduled and required to work on a date that the City has observed as a holiday shall be compensated at twice (2x) the employee's regular salary for all time actually worked on the date the holiday is observed. The employee shall not be provided with an alternative day off to observe the holiday or with a floating holiday.

SECTION 9. ADMINISTRATIVE LEAVE AND/OR OVERTIME

In recognition of the long hours required to accomplish the requirements of the job, including attendance at numerous meetings outside normal working hours, department heads will be granted sixty (60) hours of administrative leave per fiscal year. The full sixty (60) hours shall be granted on July 1st of each year and shall not be allowed to carry over to the next fiscal year. This leave may be used to take time off, or sold back to the City at 100% of its monetary value. Department heads will not be eligible for overtime compensation.

Division managers shall receive either compensatory time or overtime pay (at the discretion of the department head) at their regular rate of pay ("straight" time) for the number of authorized hours worked over forty (40) per week. Vacation leave, sick leave, holidays, and other time not actually worked will not be counted towards the forty hours. If compensatory time is taken in lieu of paid overtime, no employee shall be permitted to accrue more than sixty (60) hours.

SECTION 10. CALL BACK

Employees may be required to come to work outside of their regular working hours in case of an emergency. In such circumstances, all employees, with the exception of department heads, will be guaranteed at least two hours pay.

SECTION 11. RETIREMENT

The City offers a defined retirement benefit plan through the California Public Employees' Retirement System (CalPERS). An employee may be eligible for one of three (3) benefit tiers pursuant to the City's contract with CalPERS. Information provided here is a summary of the benefits that are fully set forth in the City's contract with CalPERS, and in the case of a conflict, either party may request to reopen Article 20 regarding Retirement to meet and confer over the conflict and/or changes to the retirement. The applicable benefit tier available to an individual employee depends on his/her date of hire and/or status as "new member", which determines the retirement formula, final compensation calculation and employee contribution/cost sharing, as follows:

- A. **Tier 1: Employees Hired Before March 19, 2012.** All full-time and three-quarter-time employees hired before March 19, 2012, including those who have a break in service and then later return to City employment, shall be provided with the CalPERS 2.5% @ 55

benefit formula. Final compensation is calculated as the highest average annual pensionable compensation earned during a period of twelve (12) consecutive months. The City will make all employer contributions required by CalPERS. The employee will be responsible for paying fifty percent (50%) of normal cost (currently eight percent (8%)). In the event employee contribution rates are adjusted by CalPERS during the term of this MOU, the member contribution will be recalculated based upon the updated required member contribution rate established by CalPERS to ensure the employee contributes fifty percent (50%) of normal cost. All employee paid contributions will be deducted from employees' salaries pre-tax.

- B. **Tier 2: Employees Hired On or After March 19, 2012.** All full-time and three-quarter-time employees hired on or after March 19, 2012, including those who have a break in service and then later return to City employment, shall be provided with the PERS 2% @ 60 benefit formula, with final compensation calculated using the average of three (3) highest years of pensionable compensation. The City will make all employer contributions required by CalPERS. The employee will be responsible for contributing fifty percent (50%) of the normal costs (currently seven percent (7%)). In the event employee contribution rates are adjusted by CalPERS during the term of this MOU, the member contribution will be recalculated based upon the updated required member contribution rate established by CalPERS to ensure the employee contributes fifty percent (50%) of normal cost. All employee paid contributions will be deducted from employees' salaries pre-tax.
- C. **Tier 3: Employees Hired On or After January 1, 2013.**
 - i. Full-time and three-quarter-time employees hired on or after January 1, 2013, who, within six (6) months of employment with the City, were either employed by a public employer that contracted with CalPERS or with another public retirement system with which CalPERS has reciprocity, shall be provided with the CalPERS 2% @ 60 benefit formula, with final compensation calculated using the average of three (3) highest years of pensionable compensation. The City will make all employer contributions required by CalPERS. The employee will be responsible for contributing fifty percent (50%) of the normal costs (currently seven percent (7%)). In the event employee contribution rates are adjusted by CalPERS during the term of this MOU, the member contribution will be recalculated based upon the updated required member contribution rate established by CalPERS to ensure the employee contributes fifty percent (50%) of normal cost. All employee paid contributions will be deducted from employees' salaries pre-tax.
 - ii. Any other full-time and three-quarter-time employees hired on or after January 1, 2013, who do not meet the criteria set forth in Section 20.c.i, above, shall be provided with the CalPERS 2% @ 62 benefit formula, with final compensation calculated using the average of the highest consecutive 36 months of pensionable compensation. The City will make all employer contributions required by CalPERS. The employee will be responsible for contributing fifty percent (50%) of the normal costs (currently six point five percent (6.5%)). In the event employee contribution rates are adjusted by CalPERS during the term of this MOU, the member contribution will be recalculated based upon the updated required member contribution rate established by CalPERS to ensure the employee contributes fifty percent (50%) of normal cost. All employee paid contributions will be deducted from employees' salaries pre-tax.
- D. **Disability Retirement.** The City may request PERS to retire an employee who becomes physically or mentally unable to perform the duties of his or her position, or may be subject to further injury if employment is continued. The City may make every effort to transfer or reassign the partially disabled employee to another existing position within the classification plan before a request for disability retirement is made.

SECTION 12. HEALTH INSURANCE

- A. The City contracts with the California Public Employees Retirement System (CalPERS) to provide health insurance for all full and ¾ time regular employees; employees may choose from HMO and PPO options. The City will contribute toward the cost of any

insurance program for employees and dependents. The City agrees to pay the cost of medical insurance premiums up to the following monthly amounts:

	Full Time Employees	¾ Time Employees
Employee Only	100% Kaiser Premium	75% Kaiser Premium
Employee + One	100% Kaiser Premium	75% Kaiser Premium
Employee + Two or More	100% Kaiser Premium	75% Kaiser Premium

Employees will pay any excess premiums through payroll deduction on a pre-tax basis.

- B. The City will provide taxable cash to employees who waive medical insurance coverage and provide written proof of other medical insurance to the City per the following scale:

	Full Time Employees	¾ Time Employees
Employee Only	\$218	\$163
Employee + One	\$435	\$326
Employee + Two or More	\$566	\$424

Employees who choose a plan where the premiums are lower than the amounts paid by the City listed in the chart above will not receive the difference between their chosen plan and the City's maximum coverage.

- C. The City will provide medical insurance coverage for retirees and their dependents through the PERS system. To be eligible, employees must retire within one hundred and twenty (120) days of their separation from employment from the City of Duarte. The City's contribution to insurance premiums for retirees will be set at the same levels as they are for active employees. The City will provide taxable cash to retirees who waive medical insurance coverage and provide written proof of other medical insurance to the City as noted in Section B above.
- D. In acknowledgement that employees have had increase in the cost of health insurance, the City will provide employees with a one-time payment to assist in the offsetting of this increase cost. Employees will receive \$125 for each month between July 1, 2015 through June 30, 2017, up to a maximum amount of \$3,000. This payment will be provided on a check separate from the employee's normal payroll check, on or about July 1, 2017.

SECTION 13. DENTAL INSURANCE

The City will contract for dental insurance for all full and three-quarter (¾) time regular employees. Enrollment in the plan is mandatory and no cash alternative will be provided. The City agrees to pay the full cost of the premium for employees plus any eligible dependents, with no cash-out option.

SECTION 14. VISION INSURANCE

The City will contract for vision insurance for all full and three-quarter (¾) time regular employees. Enrollment in the plan is mandatory and no cash alternative will be provided. The City agrees to pay the full cost of the premium for employees plus any eligible dependents, with no cash-out option.

SECTION 15. LIFE INSURANCE

The City will contract for life insurance for full and three-quarter (¾) time regular employees. For full time employees, the life insurance benefit is the equivalent of employee's annual salary, up to \$200,000. For three-quarter (¾) time employees, the calculation of annual salary will be based on their normal work schedule. The City agrees to pay the full cost of that basic life insurance premium. Full and three-quarter (¾) time employees will have the option to purchase, at their cost, voluntary supplemental life insurance.

SECTION 16. SHORT AND LONG TERM DISABILITY INSURANCE

The City will contract for short and long-term disability insurance for full and three-quarter (¾) time regular employees. The City agrees to pay the full cost of the disability insurance premium.

SECTION 17. EMPLOYEE ASSISTANCE PROGRAM

The City will contract for an Employee Assistance Program for full and three-quarter (¾) time regular employees, at no cost to the employee.

SECTION 18. FITNESS CENTER MEMBERSHIP

The City will provide a complimentary individual membership to the Duarte Fitness Center for each full and three-quarter (¾) time employee and retiree.

SECTION 19. FLEXIBLE SPENDING ACCOUNTS

The City agrees to offer and maintain Health Care and Dependent Care Flexible Spending Accounts for the optional participation of full and three-quarter (¾) time employees.

SECTION 20. DEFERRED COMPENSATION PROGRAM

The City will make a Section 457 deferred compensation program available to all full and three-quarter (¾) time regular employees that complies with the rules and regulations established by the Internal Revenue Service. Employees may voluntarily participate in the program through payroll deductions.

SECTION 21. PROFESSIONAL MEMBERSHIP FEES

Employees may maintain membership in appropriate professional organizations. The costs for memberships in these organizations are legitimate City expenditures if requested for a regular employee, provided for in the annual City Budget, and approved in advance by the department head and City Manager.

SECTION 22. TUITION REIMBURSEMENT PROGRAM

- A. Regular employees are eligible to be reimbursed for 75% of the cost of college accredited academic courses, not to exceed \$3,000 for full-time employees or \$2,300 for three-quarter (¾) time employees, during any fiscal year. Exceptions to these limits may be authorized at the discretion of the City Manager, contingent on the availability of funds.
- B. Courses must relate to the employee's job assignment or be job-oriented, and must be offered by a qualified training institution. In general, qualified training institutions are those colleges or universities that offer accredited course work transferable to other academic institutions. Courses must be taken on the employee's own time unless otherwise authorized by the department head and the City Manager.
- C. Prior to enrolling in each course, semester, or quarter, an employee must first secure department head approval that the coursework is job-related and then submit to the City Manager a memo request for approval, along with the proposed expenditure estimate. The City Manager, in conjunction with the department head, will provide written approval or rejection of the request.
- D. Within thirty (30) days of receipt of a passing grade, the employee must submit proof of a "C," "pass," or other appropriate notice of successful course completion, along with an expenditure claim and receipts for tuition, books, parking, or other required course materials.

SECTION 23. COMPUTER LOAN PROGRAM

The City will continue its present employee computer loan program. Generally, benefited employees may have two active loans, in a total amount not to exceed three-thousand dollars

(\$3,000.00), for the purchase of new computer equipment. Loans will be interest-free and payable over a two-year period. The minimum loan payment will be 1/52 of the amount borrowed, and will be made through payroll deduction. The balances of any outstanding loans become due and payable upon termination, and will be deducted from an employee's final check. Continuation of the program is subject to annual budget appropriations by the City Council, and will be administered according to policies and procedures established by the City Manager.

SECTION 24. SEVERANCE PAY

When a regular full-time employee is laid off, and when that employee's service is deemed to have been satisfactory, that employee will be entitled to receive severance pay as follows:

<u>Length of Service</u>	<u>Amount</u>
Date of hire to 2 years	None
2 years plus one day to 5 years	1 month's salary
5 years plus one day to 10 years	2 month's salary
10 years plus one day to 15 years	3 month's salary
15 years plus one day to 20 years	4 month's salary
20 years plus one day to 25 years	5 month's salary
25 years plus one day or more	6 month's salary

Employees terminated from employment due to physical inability to perform their job and eligible for worker's compensation benefits will not be entitled to severance pay. Any additional years of service purchased by the City towards retirement will be deducted from severance pay.

SECTION 25. SEVERABILITY

All resolutions, or portions thereof, previously adopted by the City Council and found to be in conflict with the provisions of this resolution are hereby repealed.

SECTION 26. EFFECTIVE DATE

The effective date of this resolution shall be July 1, 2017. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED, AND ADOPTED this 23rd day of May, 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 17-30 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 23rd day of May, 2017 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

MEMORANDUM

TO: Darrell J. George, City Manager
FROM: Kristen Petersen, Assistant City Manager
DATE: May 17, 2017
SUBJECT: GANN APPROPRIATION LIMIT

Background

On November 6, 1979, California voters approved the Gann Spending Limitation Initiative (Proposition 4) establishing Article XIII B of the State Constitution. Article XIII B sets limits on the amount of tax revenues that the State and most local governments can appropriate within a given fiscal year. Its basic provisions are as follows:

- Each year, State and local governments must adopt resolutions establishing appropriation limits. FY 1978-79 appropriations served as the base for this limit, with adjustments being made annually to reflect increases in population, the cost of living, and service responsibility transfers.
- Only tax proceeds are subject to the limit. Charges for services, regulatory fees, grants, loans, donations, and other non-tax proceeds are not subject to the limit. Exemptions are also made for voter-approved debt, debt that existed prior to January 1, 1979, and for the cost of compliance with court and federal government mandates.
- All tax revenues received in excess of the appropriations limit must be refunded to taxpayers within a two-year period.
- Voters may approve an increase in the appropriations limit. For the increase to remain in effect, however, it must be re-approved by voters at four-year intervals.

On June 5, 1990, California voters approved the Traffic Congestion Relief and Spending Limitation Act (Proposition 111), which made various amendments to Article XIII B of the State Constitution. The major changes, which became effective July 1, 1990, are as follows:

- The change in the cost of living is now defined to be either the change in California per capita personal income or the change in assessed valuation due to the addition of non-residential new construction. Previously, the change in the cost of living was defined as the lesser of the change in the U.S. Consumer Price Index or the change in California per capita personal income.
- The change in population is now defined to be either the change in the City's population or the change in the population of Los Angeles County as a whole. Previously, the change in population was defined to be the change in the City's population.

- "Qualified capital outlay projects" have been added to the items exempted from the appropriations limit. Qualified capital outlay projects must have a useful life of ten or more years, and a cost, which equals or exceeds \$100,000.
- Tax revenues received in excess of the appropriations limit must be refunded to taxpayers only if the limit is exceeded over a two-year period.
- The annual calculation of the appropriations limit must be reviewed as part of the City's annual financial audit.

Computation

The information used to calculate the City's FY 2017-18 appropriations limit is presented in Attachment 1. The City's appropriations limit for FY 2016-17 was \$30,559,059. The change allowed by Proposition 111, due to population change and the increase in the cost of living, is 1.04281033%. This results in a FY 2017-18 appropriations limit of \$31,867,302.

As indicated above, Proposition 111 provides several options for calculating changes in the appropriations limit. With respect to the change in population, the County's calculation used the greater of the percentage increase in either the City or the County population. Therefore, the increase in County population was used since it was greater (.57% vs. -.02%). With respect to the cost of living, the change in California per capita personal income was used.

Recommendation

It is recommended that the City Council adopt Resolution 17-31 establishing the City of Duarte's Appropriations Limit for the fiscal year 2017-18.

RESOLUTION NO.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE
ESTABLISHING AN APPROPRIATIONS LIMIT PURSUANT TO THE PROVISIONS
OF ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION**

WHEREAS, the voters approved the Gann Spending Limitation Initiative (Proposition 4) on November 6, 1979, adding Article XIII B to the Constitution of the State of California to establish and define annual appropriations limits on state and local government entities; and

WHEREAS, SB 1352 provides for the implementation of Article XIII B by defining various terms used in the article and prescribing procedures to be used in implementing specific provisions of the article, including the establishment by resolution each year by the governing body of each local jurisdiction of its appropriations limit; and

WHEREAS, the voters approved the Traffic Congestion Relief and Spending Limitation Act (Proposition 111) on June 5, 1990, amending Article XIII B of the Constitution of the State of California; and

WHEREAS, SB 88 provides for the implementation of Proposition 111 by defining various terms used in the article and prescribing procedures to be used in implementing the amendments to the article; and

WHEREAS, the required computations to determine the appropriations limit for FY 2017-18 have been performed by the Administrative Services Department and are on file with the Office of the City Clerk, and are available for public review; and

WHEREAS, these computations are provided in Attachment 1, which is herein incorporated by reference and attached hereto.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE DOES RESOLVE AS FOLLOWS:

SECTION 1: The Appropriations Limit for the City of Duarte for fiscal year 2017-18 is \$31,867,302.

SECTION 2: The adjustment factors for the City's Appropriations Limit are: a) the change in County population; and b) the change in California per capita personal income.

PASSED, APPROVED AND ADOPTED this 23rd day of May, 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 17-31 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 23rd day of May, 2017, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

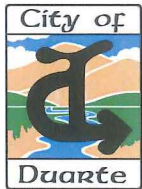
Resolution 17-31

Attachment 1

**CITY OF DUARTE
COMPUTATION OF APPROPRIATIONS LIMIT**

FY 2016-17 Appropriations Limit	\$30,559,059
Change in per capita personal income	1.0369
Change in County population (Change in City population = -.02%)	1.0057%
Cumulative compound change (103.69 x 1.0057)	1.04281033
FY 2017-18 Appropriations Limit	\$31,867,302

Source: State of California, Department of Finance, Price and Population Information, May 2017



CITY COUNCIL STAFF REPORT

Date: May 16, 2017

To: Mayor and City Council

From: Brian Villalobos; Director of Public Safety

Subject: **A Resolution No. 17-32 of the City Council of the City of Duarte Proclaiming the Termination of a Local Emergency**

SUMMARY

On February 18, 2017, through February 21, 2017, the City of Duarte suffered from dangerous conditions which arose from multiple winter storms. These conditions were beyond the control of local resources. The aforementioned winter storms generated more than 1,400 cubic yards of mud and debris, which deposited onto multiple roadways and appurtenances, causing extensive damage within our community.

There were approximately 200 homes and an elementary school that were impacted by these storms. The residents were impacted by mandatory evacuations, road closures, and the closure of the elementary school on Friday, February 17, 2017.

PROJECT DESCRIPTION

On February 28, 2017, at a regularly scheduled meeting the Duarte City Council declared a local emergency, by way of Resolution No. 17-16.

Resolution No. 17-16 can now be terminated as all cleanup efforts and mitigation measures have been completed as they relate to the Winter Storms that occurred on February 18, 2017, through February 21, 2017.

FINANCIAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 17-32 proclaiming the termination of a local emergency.

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE
PROCLAIMING THE TERMINATION OF A LOCAL EMERGENCY
PREVIOUSLY DECLARED UNDER RESOLUTION NO. 17-16**

WHEREAS, a local emergency existed in the City of Duarte in accordance with Resolution No. 17-16 thereof proclaimed by the City Council on the 28th day of February, 2017, as a result of conditions of extreme peril to the safety of persons and property caused by Winter Storms that began on February 16, 2017; and

WHEREAS, the situation resulting from said conditions of extreme peril is now deemed to be within the control of the normal protective services, personnel, equipment, and facilities of and within said City of Duarte;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Duarte, State of California, does hereby proclaim the termination of said local emergency.

PASSED, APPROVED, AND ADOPTED this 23rd day of May, 2017.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution 17-32 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 23rd day of May, 2017, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California



MEMORANDUM

To: City Council

From: Teresa Renteria, Assistant Civil Engineer

CC: Craig Hensley, Community Development Director

Date: May 23, 2017

Subject: Bid Results and Award Of Contract for the Concrete Repair Program FY 16/17 (Citywide) Project No. 16-8

RECOMMENDED ACTION

Staff recommends that the City Council award the Concrete Repair Program FY 16/17 contract to E & E Engineering, Inc. at 27408 Crossglade Avenue, Canyon Country, CA 91351. This project is fully funded through a Metro Local Return Program for Measure R which is funded with ½-cent sales tax.

BACKGROUND

For many years the Engineering Division in collaboration with the Field Services staff has surveyed the sidewalks and curb/gutters citywide to assess the accessibility and risks associated with these areas. In addition to the survey, staff responds to resident reports of hazardous and failing sidewalk conditions. Currently, there are 65 locations throughout the City which have been marked for repairs as shown on Attachment A.

This annual project consists of the removal and replacement of concrete sidewalks, curb and gutters that have been damaged by tree roots or other factors. Samples of the various types of damaged sidewalks may be found on Attachment B. This practice has improved the accessibility and safety for pedestrians and significantly reduced the number of trip and fall claims in the City of Duarte, thereby becoming an integral part of the City's Risk Management Plan.

On May 2, 2016 the City Clerk publicly opened bids for the above project. The results of the bid opening are as follow:

E & E Engineering, Inc.	\$40,138.00
Martinez Concrete, Inc.	\$52,980.00
Calpromax Engineering, Inc.	\$76,315.00

ANALYSIS

The lowest responsible and responsive bidder, E & E Engineering, Inc. has cooperatively completed past concrete repair programs and ADA ramp projects in the City of Duarte and their license status has been verified by staff.

CONCLUSION

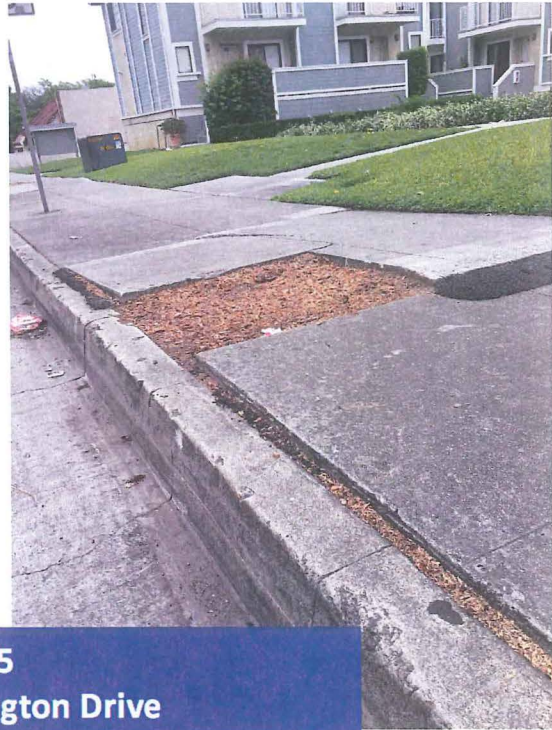
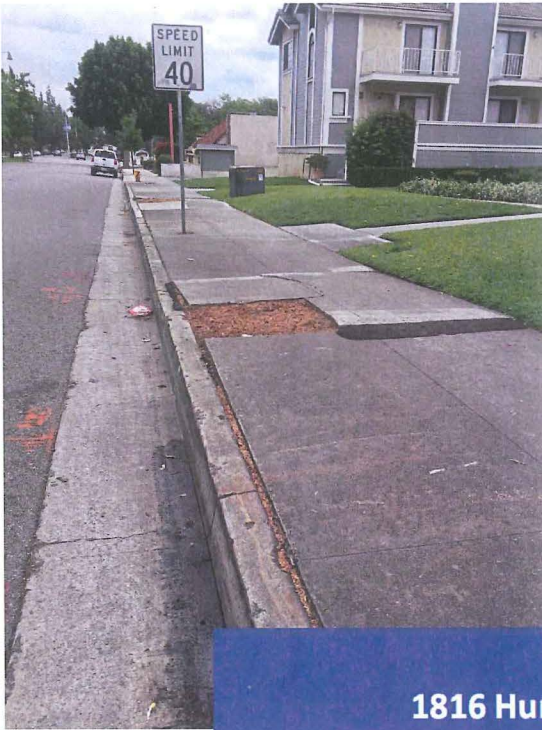
Staff recommends that the City Council award the Concrete Repair Program FY 16/17 contract to E & E Engineering, Inc. at 27408 Crossglade Avenue, Canyon Country, CA 91351.

CITY SIDEWALK REPAIR PROJECT LIST						
ID	ADDRESS	LOCATION	CG_LF	RR_DIMS	SIDEWALK_SF	COLOR SIDEWALK_SF
1	1956 EARLINGTON	ON KELLWIL SIDEWALK, LIFTER AROUND ELM TREE		5 X 6	30	
2	1200 KELLWIL	AT DELFORD SE CORNER SIDEWALK LIFTER AROUND MH		4.5 X 6, 2 X 7.5	42	
3	2060 BROADLAND	ON GALEN SIDE		23.5 X 4	94	
4	2037 DELFORD	OPPOSITE OF ADDRESS, AT CRAPE MYRTLE		2 X 4, 5.5 X 19, 5 X 16.5	194.5	
5	489 LAS LOMAS	N OF APPROACH		5 X 9.5	47.5	
6	49 WESTVALE RD	S OF APPROACH		13.5 X 5	67.5	
7	2622 GARDI	E OF DRIVEWAY		12.5 X 5	62.5	
8	329 VINEYARD	OPPOSITE OF ADDRESS, BY JACARANDA TREE		5 X 19.5	97.5	
9	627 WOODBLUFF	N OF APPROACH		15.5 X 10	155	
10	ENCANTO PKWY AT MUSEUM	APPROACH N OF MUSEUM - S SIDE		4 X 5	20	
11	ENCANTO PKWY AT MUSEUM	SE OF ACCESSIBLE PARKING RAMP		4 X 5	20	
12	ENCANTO PKWY	BTW ST LT POLE 16 AND 17		20 X 5	100	
13	2896 HACIENDA DR			8 X 5	40	
14	879 SAN PABLO WAY	BY MAILBOXES		5 X 6	30	
15	3003 TREEFERN	W OF DRIVEWAY		4 X 4.5	18	
16	715 FIELDVIEW	BY LIQUID ABMER TREE		4 X 4	16	
17	702 GREENBANK	AT APPROACH		4 X 8	32	
18	2942 ROYAL OAKS			4 X 4	16	
19	2936 ELDA ST	ON WEST SIDE OF PROPERTY BY LIQUID AMBER TREE		4 X 4	16	
20	2944 ELDA ST	BY CARROTWOOD TREE		4 X 4.5	18	
21	3932 CONATA			4 X 4	16	
22	3330 FISH CANYON			4 X 4	16	
23	3267 FISH CANYON			4 X 8	32	
24	3231 FISH CANYON			4 X 4	16	
25	418 MELCANYON			4 X 4	16	
26	311 MELCANYON			4 X 4	16	
27	411 MOUNTAINCREST			4 X 4	16	
28	3403 MARKWOOD			4.5 x 9	40.5	
29	3204 SHADYLAWN			4 x 5.5	22	
30	3243 SHADYLAWN			5 X 5	25	
31	3225 SHADYLAWN			5 X 11.5	57.5	
32	3490 DEERLANE			4 X 4	16	
33	GLENN MILLER PARK	AT ENTRANCE (2) LOCATIONS NE AND NW OF PLAYGROUND		5 X 4, 10 X 4	60	
34	FAIRWOOD AND CONATA	NW CORNER RAISED		11.5 X 5	57.5	
35	628 ROYALVIEW	N OF APPROACH		34 X 5	170	

ATTACHMENT A

CITY SIDEWALK REPAIR PROJECT LIST						
ID	ADDRESS	LOCATION	CG_LF	RR_DIMS	SIDEWALK_SF	COLOR SIDEWALK_SF
36	2634 BERNWOOD	AT APPROACH		5 X 3	15	
37	1225 SANTO DOMINGO	OPPOSITE OF ADDRESS		5 X 7	35	
38	1401 SANTO DOMINGO	N SIDE OF PROPERTY		5 X 5	25	
39	1801 HIGHLAND	BY TELEPHONE POLE		10 X 6	60	
40	1314 HIGHLAND	AROUND TREE WELL		9 X 3	27	
41	1270 HIGHLAND	AROUND TELEPHONE POLE		7 X 7	49	
42	1220 HIGHLAND	IN FRONT OF POST OFFICE PARKING LOT		10 X 7	70	
43	1440 ELMHURTS	ON CENTRAL SIDE		24 X 4	96	
44	1437 SANTO DOMINGO	ON CENTRAL , 20YRDS FROM CORNER		8 X 5	40	
45	2048 CENTRAL	BY TELEPHONE POLE		12 X 5	60	
46	2340 ROYAL OAKS			16 X 6	96	
47	CENTRAL W OF HIGHLAND	E OF NORTHVIEW SCHOOL NEXT TO WATER MAIN CAGE		14 X 9	126	
48	CENTRAL W OF HIGHLAND	DUARTE HIGH ENTRANCE AT CRAPE MYRTLE TREES		9 X 5	45	
49	1317 BLOOMDALE	OPPOSITE ADDRESS NEAR PINE TREE		12 X 6	72	
50	820 JUNIPERO	AT TREE WELL		20 X 5	100	
51	810 JUNIPERO	AT TREE WELL		5 X 8	40	
52	1428 ROYAL OAKS	PINE TREE WELL		34 X 6	204	
53	BUSINESS CTR DR	AT METRO PARKING LOT		18 X 6	108	
54	HIGHLAND AT THIRD	SW CORNER		27 X 5	135	
55	1462 THIRD	AT TREE WELL		17 X 5	85	
56	1007 PORTOLA	AT TREE WELL		17 X 5	85	
57	1428 THIRD	OPPOSITE OF ADDRESS		17 X 5	85	
58	1431 CABRILLO	AT TREE WELL		17 X 5	85	
59	931 CABRILLO	AT TREE WELL		17 X 5	85	
60	841 JUNIPERO	AT TREE WELL		17 X 5	85	
61	801 JUNIPERO	AT TREE WELL		18 X 5	90	
62	BUENA VISTA	S OF DUARTE RD, AT TOMMY BURGER	15			
63	1735 HUNTINGTON DR	AT PLANTER		42 x 7.5		315
64	1806 HUNTINGTON DR	AT TREE WELL	20	7.5 X 20		150
65	1816 HUNTINGTON DR	AT TREE WELL	20	7.5 X 20		150

ATTACHMENT A



#65
1816 Huntington Drive



#12
Encanto Pkwy

ATTACHMENT B





MEMORANDUM

TO: Mayor and City Council
FROM: Craig Hensley, Community Development Director 
DATE: May 23, 2017
SUBJECT: Rejection of Bids for City Hall Courtyard Fountain Rehab

On May 2, 2017, the City opened bids for the City Hall Courtyard Fountain rehab project. The City received one bid from California Waters in the amount of \$147,000. This amount was significantly above the \$60,000 designer's estimate. Based on the limited number of bids and the bid, which is well above the estimate, Staff recommends that the Council reject the bid.

Staff further proposes that the Council direct Staff to consider options on rebidding the project in an effort to gain a more reasonable bid amount. The current fountain is non-functioning and several tiles have broken off so some type of action on the fountain is warranted. Staff does believe that a much more reasonable bid is likely.

MEMORANDUM

TO: Darrell J. George, City Manager

FROM: Kristen Petersen, Assistant City Manager

DATE: May 17, 2017

SUBJECT: UPDATE ON 2016/17 EMERGENCY RESPONSE EXPENSES RELATED TO THE FISH FIRE AND WINTER STORM DEBRIS FLOWS

Background

The Fish Fire began on June 20, 2016. It burned over 5,000 acres directly above the City of Duarte. During the Fire the City of Duarte incurred overtime hours of labor costs, along with materials including staff meals, staff supplies, demobilization costs and contract animal control with LA County. These costs totaled about \$14,000 and have been submitted to FEMA for reimbursement.

Following the Fish Fire, the City of Duarte worked in conjunction with LA County Public Works and the Federal Department of Agriculture to engineer a plan for reducing the risk of flooding in the areas impacted by the fire. As a result, Krail and other flood control devices were purchased and installed throughout the impacted area. City Council authorized a budget amendment of \$400,000 for this purpose in Fall 2016 and work began shortly thereafter. The City spent approximately \$260,000 for the Krail, sandbags, engineering and a deflector wall and \$15,000 for other preventive emergency expenses like an emergency trailer, supplies, equipment rentals and upgraded Nixle software.

Between December 17, 2016 and February 18, 2017, the City of Duarte endured at least seven substantial storms that resulted in some level of flooding and debris removal. During each of these events we activated the EOC, opened the Community Center as an evacuation center and conducted mud and debris removal from the impact area. Two of these events were more serious and residential evacuation and the activation of an overnight Evacuation Shelter was required. The response to these storms cost approximately \$141,000 in equipment rental, food, contracting with the LA County Sheriffs, Animal Control and Sully Miller. Another \$36,000 was paid out in staff time and another \$56,000 is pending payment upon the completion of the cleaning of the Greenbank Debris Basin.

May 17, 2017

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In December 2016 we received \$194k from NRCS for the reimbursement of costs related to the Krail installation. In March 2017, the City submitted a FMAG reimbursement request for the Fish Fire expenses in the amount of \$14k and we are awaiting a response. Most recently we have submitted a reimbursement request to FEMA for expenses related to the storm that took place from January 18th and 23rd in the amount of \$218k. Review of this request is still pending, so the final reimbursement is currently estimated at \$150k. A summary of the financial impact of the Fish Fire and Winter Storms is shown below.

	Expense	Reimbursement	Potential Reimb.	Net Cost
Fish Fire	14,000		(14,000)	0
Krail	260,000	(194,000)		66,000
Other preventive	15,000			15,000
Winter Storms	233,000		(150,000)	83,000
TOTAL	522,000	(194,000)	(164,000)	164,000

Recommendation

Staff recommends that Council receive and file this report.