



**CITY OF DUARTE
AGENDA
REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE
COMMUNITY FACILITIES FINANCING
AUTHORITY**

**CITY COUNCIL CHAMBERS
1600 HUNTINGTON DRIVE, DUARTE, CA 91010
Tuesday, June 23, 2026
7:00 PM**

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our diverse community's future.

Tera Martin Del Campo, Mayor
Samuel Kang, Mayor Pro Tem
Margaret Finlay, Councilmember
Toney Lewis, Councilmember
Vinh Truong, Councilmember
Cesar A. Garcia, Councilmember
Martin Calderon, Councilmember

City/Authority Staff:

Brian Villalobos, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Director of Community Development
Manuel Enriquez, Director of Parks and Recreation
Larry Breceda, Director of Public Safety Services
Thai Viet Phan, City Attorney
Frances Jimenez, City Clerk

ADA ACCESSIBILITY NOTICE:

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice:

Any documents distributed by the City/Authorities to a majority of the City Council/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall,

1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice:

Duarte City Council meetings are videotaped for later broadcast. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

Members of the public may livestream the City Council meeting broadcast on the City's website. To access the meeting, log onto <https://www.cityofduarte.ca.gov/home>, then on the homepage, click on the Agendas & Meetings icon then click on the City Council Meeting link.

Public comment:

In-Person: Members of the public may provide in-person comments at the podium in the Council Chamber. Speakers who wish to address the Council must do so by submitting a speaker card **prior to the start of Closed Session for Closed Session items and prior to the start of the Regular Meeting for all other designated public comment periods as listed below.** Comments for public hearings will take place after the hearing is opened. Cards will not be accepted after the start of the meeting without the permission of the presiding chair. **Speakers shall be limited to three (3) minutes per person per designated public comment period.** At the Mayor's discretion, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

Written: Members of the public may submit written comment by emailing duarte91010@cityofduarte.ca.gov, prior to 4:00 p.m. on the day of the meeting. The subject line of your public comment email must contain the Agenda item number or title. Public comments, including personal contact information, are considered public record. Please do not provide any personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published. Comments will be distributed to the City Council and made available for public review.

Virtual Public Comment: Members of the public may provide live comments during the meeting by Zoom or by phone. To join by Zoom click on or type the following address into your web browser <http://www.zoom.us/join> and enter MEETING ID: 824 3739 5412. To join the Conference Call: Dial (646) 558-8656 and enter MEETING ID: 824 3739 5412#. You will be prompted by the City Clerk when it is time for designated public comment periods. Virtually raise your hand from Zoom or dial *9 from your phone to join the queue to speak. Staff will call your name or the last four digits of your phone number when it is your time to speak. Press the microphone icon on Zoom or dial *6 to unmute. Callers are encouraged, but not required, to identify themselves by name for the record. Please mute other devices when it is your turn to speak. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the Mayor's discretion, the time limit may be shortened to allow all

speakers the opportunity to address the City Council.

7:00 PM OPEN SESSION

1. CALL TO ORDER AND ROLL CALL

A. City Manager Written Comments

2. ADOPTION OF THE AGENDA

3. PLEDGE TO THE FLAG

4. ORAL COMMUNICATIONS - SPECIAL ITEMS

Members of the public may address the City Council on agenda items listed under Special Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

5. SPECIAL ITEMS

A. Public Safety Department Update

6. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

7. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Members of the public may address the City Council on matters which are not on the agenda but are within the subject matter jurisdiction of the City Council. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

8. ORAL COMMUNICATIONS - CONSENT CALENDAR

Members of the public may address the City Council on agenda items listed on the Consent Calendar. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time limit may be shortened to allow all speakers the opportunity to address the City Council.

9. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA)

B. Approve absence(s) of City Councilmember(s) from the City Council meeting

- C. Approval of Minutes - June 9, 2026 Regular Meeting (CC/HA/FA)
Recommended Action: Approve the minutes of June 9, 2026.
- D. Approval of Warrants - June 23, 2026 (CC/HA/FA)
Recommended Action: Approve the warrants of June 23, 2026.
- E. Public Safety Department Update
Recommended Action: Receive and File the Public Safety Department Update.
- F. Strategic Plan Update
Recommended Action: Receive and File the Strategic Plan Update.
- G. Second Reading and Adoption of Ordinance No. 26-05
Recommended Action: Adopt Ordinance No. 26-05.
- H. Notice of Completion: Fiscal Year 25-26 CDBG ADA Curb Ramps Project No. 26-14, CDBG Project No. 602731-25
Recommended Action: Accept the project as complete in the amount of \$128,052.00.
- I. Adoption of the City Street Pole Banner Policy
Recommended Action: Adopt the Proposed Street Pole Banner Policy.
- J. Amendment to the Information Technology Service Agreement with Maxtreme Inc
Recommended Action: Approve Amendment No 1 to the Information Technology Service Agreement with Maxtreme Inc.
- K. Fiscal Year 2025-2026 Year-End Appropriation Adjustments
Recommended Action: Approve the proposed amendment to the General Fund, Proposition A, Proposition C, Measure R annual budget for Fiscal Year 2025-2026.
- L. Approval of City Council Expenses
Recommended Action: Approve the City Council expenses.

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

11. PUBLIC HEARINGS - NONE

12. ORAL COMMUNICATIONS - BUSINESS ITEMS

Members of the public may address the City Council on agenda items listed under Business Items. Speakers shall be limited to three (3) minutes per person per designated public comment period. At the discretion of the presiding Chair, the time

limit may be shortened to allow all speakers the opportunity to address the City Council.

13. BUSINESS ITEMS

- A. Community Development Block Grant (CDBG) Program: A Resolution Approving Participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program for the period July 1, 2027 through June 30, 2030

Recommended Action: 1) Adopt Resolution No. 26-23 approving continued participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program by entering a three-year Cooperation Agreement with the County of Los Angeles effective July 1, 2027 through June 30, 2030; 2) Authorize the City Manager, or designee, to execute all necessary contract documents with the Los Angeles County Development Authority (LACDA) in a form approved by the City Attorney; and, 3) Authorize adjustments due to changes in CDBG Program requirements and/or as needed due to programmatic interpretations by LACDA.

- B. Second Amendment to the City Manager Employment Agreement

Recommended Action: Discuss and adopt the Second Amendment to the City Manager Employment Agreement.

- C. Consolidated and Comprehensive Citywide Salary Schedule Effective July 1, 2026

Recommended Action: Adopt Resolution No. 26-24 establishing the Citywide Salary Schedule Effective July 1, 2026.

14. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

15. ADJOURNMENT

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the following locations: City Hall – 1600 Huntington Drive, Duarte Public Safety Department – 1042 Huntington Drive, Duarte Library – 1301 Buena Vista Street, and the City of Duarte website (<https://www.cityofduarte.ca.gov/>) not less than 72 hours prior to the meeting per Government Code 54954.2.

Dated this 18th day of June 2026.

Frances Jimenez
City Clerk



MEMORANDUM

TO: City Council
FROM: Brian Villalobos, City Manager
DATE: June 17, 2026
SUBJECT: Comments on Agenda Items, Meeting of June 23, 2026

ITEM 5.A. (Special Items). Public Safety Department Update - Public Safety Director Larry Breceda will provide an update for the council.

ITEM 9.E. (Consent Calendar). The Public Safety Department has submitted the monthly Public Safety report for June 2026 for review.

ITEM 9.F. (Consent Calendar). The City Manager's Department has submitted the monthly Strategic Plan report for June 2026 for review.

ITEM 9.G. (Consent Calendar). Second Reading of Ordinance No. 26-05 - At its meeting on June 9, 2026 the City Council conducted a first reading of this Ordinance. If adopted by the City Council, Ordinance No. 26-05 will go into effect in thirty (30) days. The Duarte Development Code (DDC), adopted in 2010, establishes development standards related to commercial building signage. Under current DDC provisions, businesses located within the Commercial Freeway (C-F) Zone are permitted one (1) primary frontage wall sign, two (2) secondary frontage wall signs, and two (2) special identification signs. The maximum allowable area for a primary frontage sign is 200 square feet (sf) while the secondary frontage signs are limited to 50 sf each. Special identification signs may be up to eight (8) sf for each primary use with a tenant space 10,000 sf or greater and a maximum of two (2) signs for each primary use. The proposed amendments to the C-F zone are as follows: tenant spaces between 10,000 and 39,999 square feet, a maximum of two signs for each primary use, not to exceed 8 square feet and having maximum letter height of 12 inches; and tenant spaces 40,000 square feet and greater, a maximum of four signs for each primary use not to exceed 25 square feet and having a maximum letter height of 16 inches.

ITEM 9.H. (Consent Calendar). Notice of Completion for Project No. 26-14, CDBG Project No. 602731-25 - Fiscal Year 25-26 CDBG ADA Curb Ramps - On March 24, 2026, City Council awarded the contract for Fiscal Year 25-26 CDBG ADA Curb Ramps Project to SAVI Construction, Inc. Construction activities were completed on May 21, 2026. The project consisted of the removal of existing non-compliant improvements and construction of ramps, sidewalk, curb and gutter to achieve ADA compliant ramps. A total of 18 ramps and 2,500 sf of sidewalk were improved as part of this project. The Community Development Block Grant (CDBG) ADA Curb Ramps Project was included in the 25-26 Capital Improvement Program budget and was funded by CDBG and TDA Funds. The project was completed in the amount of \$128,052.

ITEM 9.I. (Consent Calendar). Adoption of the City Street Pole Banner Policy - The Policy sets forth guidelines to permit designated outside agencies to place pole banners along Huntington Drive between Buena Vista Street and Mount Olive Drive. The Policy grants the City discretion regarding content of the banner as well as banner display scheduling, similar to the Buena Vista Banner Program. Applicants must adhere to banner specifications, provide the proper hardware needed for installation, and maintain the appropriate liability insurance throughout the duration that the banners are displayed. The Policy restricts eligible entities to the City, the Duarte Unified School District, and CSArts - SGV to ensure that banner content is a benefit to the public.

ITEM 9.J. (Consent Calendar). Amendment to the Information Technology Service Agreement with Maxtreme Inc. - On May 5, 2026, staff discussed that the City operations continue to become more and more dependent on IT in order to conduct business and that as a result there is a need to expand the services of the IT contract. Any downtime staff or the City Council experiences greatly impacts the City's productivity and threatens our ability to respond and serve the community. Over the last few years legislation such as AB 1637, which required the City to change our domain to "ca.gov" or SB 707 which overhauled the Brown Act and established statewide requirements for hybrid meetings and remote accessibility triggers the need for additional IT support. We also have seen an escalating threat landscape of ransomware, phishing and credential based attacks. In order to protect from these threats, the City needs to continue building a robust cybersecurity system, improving and simplifying reaction time to system and service events and improving the reliability of the City's services. Given these demands, staff is recommending an amendment to the Maxtreme services agreement to increase the monthly service cost and expand the scope of services. The last update to the Maxtreme agreement was in 2022. The proposed amendment includes a 10 percent or \$15,000 increase for the existing scope of services. This equates to an annual 2.5% increase over the last four years. In addition, staff is recommending that we add two additional days of on-site technical support and implement several new services, including JAMF Security Cloud, 1Password, Google Cloud, and Datadog. The cost of these additional and expanded services is \$25,000. With this amendment the total contract amount will be \$190,000, which was included in the FY 2026/27 budget and the scope of services will provide a sufficient level of IT services for the City. This item was included in the 2026/27 General Fund budget. The cost of the expanded services is \$40,000.

ITEM 9.K. (Consent Calendar). Fiscal Year 2025-2026 Year-End Appropriation Adjustments - At year end, budget adjustments are needed to add appropriations to departments or funds that have exceeded the original appropriation for FY 25-26. If the General Fund or other funds exceeds the budgeted appropriations, a disclosure is made in the financial statements. This report requests Council's approval for budget adjustments to transfer appropriations between funds that have exceeded the current budgeted appropriations, along with explanations for the adjustments. Budgeted funds will be adjusted to bring all departments and funds within budget; however, the result of the recommended action will have no fiscal impact.

ITEM 9.L. (Consent Calendar). Approval of City Council Expenses - July 15-16, 2026 - National Association of Latino Elected and Appointed Officials, NALEO 43rd Annual Conference at the InterContinental Los Angeles Downtown - per the City of Duarte's Expense Reimbursement Policy Section 6 E. - if an event is thirty (30) miles or less from the City, no overnight accommodations will be allowed without prior City Council approval. Councilmember Garcia is requesting council approval for overnight accommodations for one night at the conference (24.4 miles away).

ITEM 13.A. (Business Items). Resolution No. 26-23 - Community Development Block Grant (CDBG) Program - On June 27, 2023, Duarte entered into a three-year Participating City Cooperation Agreement with the County of Los Angeles for a three-year period beginning July 1, 2024 through June 30, 2027. As the prior three-year qualification period reaches the June 30, 2027 expiration date, LACDA is requesting that cities wishing to continue participating in the Urban County CDBG Program renew for another three-year term. To remain eligible, the City is required to adopt a resolution approving a new three-year Participating City Cooperation Agreement for the term effective July 1, 2027 through June 30, 2030. The County of Los Angeles and LACDA have not finalized the 2027-2030 three-year Cooperation Agreement for participating cities. Thus, the action to adopt Resolution No. 26-23 authorizes the City Manager, or designee, to execute the forthcoming Cooperation Agreement with the County and LACDA, in a form approved by the City Attorney. The Resolution further provides the City Manager, or designee, to execute all CDBG Program contracts and agreements with LACDA, and, if necessary, make minor adjustments in CDBG programmatic requirements, as directed by LACDA. There is no fiscal impact associated with this

item. Adopting Resolution No. 26-23 does not contain any direct monetary obligations. The City receives approximately \$109,000 in CDBG Funds annually.

ITEM 13.B. (Business Items). Brian Villalobos was selected by the City Council of the City of Duarte in June 2023 to become the City Manager and a new two year contract was negotiated in July 2024, which was extended until June 30, 2026. Amendment No 1 was approved in March 2025, which amended the salary. The City Council and City Manager Villalobos recently underwent an evaluation and negotiations process, and the parties now mutually agree to amend the terms of the 2024 City of Duarte City Manager Employment Agreement as well as Amendment No. 1 (collectively, "Agreement"). Amendment No. 2 to City of Duarte City Manager Employment Agreement includes the following modifications: amend the term of the Agreement to an end date of June 30, 2028; increase the City Manager's Base Salary of \$273,459 by 2.5% to \$280,295 beginning July 1, 2026; increase the City's deferred compensation match on behalf of the City Manager from \$100 per month to a total of \$600 per month beginning July 1, 2026; provide a 3.5% increase on July 1, 2027, to \$290,106 should the City Manager meet City Council expectations and standards in a City Manager evaluation; increase the City's deferred compensation match on behalf of the City Manager from \$600 per month to a total of \$1,000 per month beginning July 1, 2027 should the City Manager meet City Council expectations and standards in a City Manager evaluation; and include a provision for Bereavement Leave which is the same as what is provided to other full-time City employees. The City Manager would be entitled to forty (40) hours of City-paid bereavement leave due to the death of an immediate family member, as defined. The fiscal impact of the compensation changes is estimated to be \$14,700 in fiscal year 2026/27 and \$16,800 in fiscal year 2027/28. An estimated increase was included in the adopted 2026/27 budget.

ITEM 13.C. (Business Items). Resolution No. 26-24 - Consolidated and Comprehensive Citywide Salary Schedule Effective July, 2026 - Pursuant to the requirements of California Code of Regulations, Title 2, Section 570.5, the City Council maintains one consolidated and comprehensive publicly available pay schedule, containing all established employee positions and pay rates. The City has five "groups" of employees: the Management and Professional Unit (governed by an MOU), the General Unit (governed by an MOU), the City Manager (governed by an employment agreement), Unrepresented Employees (governed by an annual compensation resolution) and part time temporary employees. The recommended salary schedule is included in the Fiscal Year 2026/27 Budget.

CITY OF DUARTE

**Minutes of the REGULAR JOINT MEETING OF THE
CITY COUNCIL/HOUSING AUTHORITY/DUARTE COMMUNITY FACILITIES
FINANCING AUTHORITY**

**Tuesday, June 9, 2026
5:30 PM — Closed Session
6:00 PM — Study Session
7:00 PM — Regular Session**

5:30 PM CLOSED SESSION

1. CALL TO ORDER AND ROLL CALL

Mayor Martin Del Campo called the open session to order at 5:42 p.m.

Councilmembers Present: Finlay, Lewis, Truong, Garcia, Calderon, Martin Del Campo
Councilmembers Absent: Kang
Staff Present: Brian Villalobos, City Manager
Shawna McKee, City Attorney
Kristen Petersen, Assistant City Manager / Director of Administrative Services
Frances Jimenez, City Clerk
Brianna Solis, Deputy City Clerk

2. ADOPTION OF THE AGENDA

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to adopt the agenda.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

None.

4. CLOSED SESSION

The City Council recessed into Closed Session to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION pursuant to paragraph (1) of subdivision (d) of section 54956.9 of the Government Code: Jeffrey Paul v. City of Duarte, Case No. CJP-3054007

6:00 PM STUDY SESSION

A. Interview of Candidates for Vacant Mayor's Youth Council Positions

The City Council interviewed the candidates to fill vacant Mayor's Youth Council positions.

B. Discussion of Interviews and Candidates

The City Council discussed the interviews and deliberated over candidates to fill Mayor's Youth Council vacancies.

7:00 PM OPEN SESSION

5. CALL TO ORDER AND ROLL CALL

Mayor Martin Del Campo called the open session to order at 7:08 p.m.

Councilmembers Present: Finlay, Lewis, Truong, Garcia, Calderon, Martin Del Campo
Councilmembers Absent: Kang
Staff Present: Brian Villalobos, City Manager
Shawna McKee, City Attorney
Kristen Petersen, Assistant City Manager / Director of Administrative Services
Craig Hensley, Director of Community Development
Larry Breceda, Director of Public Safety Services
Manuel Enriquez, Director of Parks and Recreation
Andres Rangel, Assistant to the City Manager
Frances Jimenez, City Clerk
Brianna Solis, Deputy City Clerk
Cody Howing, Contracted Engineer
Mena Abdul Ahad, Associate Planner

6. PLEDGE TO THE FLAG

The flag salute was led by Rosa Holguin.

7. CITY ATTORNEY CLOSED SESSION REPORT

City Attorney McKee announced that City Council unanimously voted to authorize staff to take all necessary action to approve a settlement agreement and general release of all claims in the case of Jeffrey Paul v. the City of Duarte, case number CJP3054007, in the amount of \$55,000.

8. ORAL COMMUNICATIONS - SPECIAL ITEMS

None.

9. SPECIAL ITEMS

A. Community Development Department Update

Director Hensley gave an update on Vallarta Supermarket's anticipated opening date in mid-October 2026 and noted that the tenant is currently obtaining the necessary permits; shared that construction for the Andres Duarte School Project will begin in July 2026 with the demolition phase of the project; and reported that while the permanent traffic signal remains in process, a flashing stop signal has been installed near Kellwil Way and Buena Vista.

City Council expressed their appreciation towards City staff and the school board for the installation of the flashing stop signal and highlighted the need for it in the community.

B. Parks and Recreation Department Update

Director Enriquez gave an update that the City Hall Exterior Refresh Project has been completed; noted that City staff are now focusing on landscaping replacement and enhancement work around the building; stated that the Notice of Completion will be presented at the upcoming City Council meeting; anticipated that the project will be completed under budget; and shared that the Community Center's main entry doors have been installed.

In response to City Council questions, Director Enriquez explained that the doors were installed to compliance with the City's ADA Transition Plan; noted that the City strives to complete one ADA-related project each year; and stated that the project was awarded by the City Council for Fiscal Year 2026-27.

In continuation, Director Enriquez also highlighted upcoming community events.

City Council expressed enthusiasm for the upcoming events; thanked everyone for their efforts in planning and coordinating them; and shared, during interviews for the Mayor's Youth Council, students spoke positively about the variety of activities offered in the City of Duarte. In response, Director Enriquez noted that the department works diligently to provide affordable, community-wide events.

In response to an additional question, Director Enriquez stated that tinting the ADA sliding doors was not included in the project's scope of work; and noted that City staff could explore the possibility of adding tinting using any remaining contingency funds.

C. Mayor's Youth Council Scholarship Recipient Recognition

Director Enriquez noted only one of two scholarship recipients was able to attend the Council Meeting; recognized Elisa Ramos; shared that, as Vice President of the Mayor's Youth Council, she has completed 70 volunteer hours this year; expressed appreciation for her leadership; congratulated her for receiving the scholarship; acknowledged her accomplishments; and shared a humorous story between them.

The City Council presented Elisa Ramos with a Certificate of Recognition.

Director Enriquez recognized Recreation Supervisor, George Dang; highlighted his tenure in the position; noted that he assigned to work with the Mayor Youth Council; shared that the scholarship funds were raised through the students' efforts; and thanked him for his dedication and support.

The City Council expressed gratitude to Recreation Supervisor Dang; offered assistance with future fundraising effort to support students' scholarships; and thanked him for helping establish and support the scholarship awards.

10. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

Joanna Gee, Duarte Library, announced upcoming library events.

Assistant to the City Manager Rangel announced upcoming city events.

11. ORAL COMMUNICATIONS - ITEMS NOT ON THE AGENDA

Steve Hernandez introduced audience members Sherry Ho and Director of Construction Alan Ames; shared that the Wyndham Hotel project has made positive progress; and expressed hope that the construction of the hotel will begin soon.

Alan Ames shared an overview of the areas of construction he covers; noted that he would oversee the Wyndham Hotel project; and expressed enthusiasm about being involved in the Duarte community.

The City Council expressed appreciation for his attendance and participation at the meeting.

Sherry Ho shared a timeline of when the project plans had been submitted, when the City provided them with comments and their architect's quick response to work on them; announced a meeting with Director Hensley; and thanked everyone for their support.

Bernie Moore was not present to discuss their matter.

Michele Silence announced ongoing parking issues on Bloomdale Street across from Duarte Park; shared background information regarding the City's parking enforcement efforts over the years; noted citation statistics; emphasized the importance addressing parking impacts before introducing additional tourists' attractions; and asked what additional measures the City could implement to ensure residents have reliable access to parking near their homes.

12. ORAL COMMUNICATIONS - CONSENT CALENDAR

None.

13. CONSENT CALENDAR

A. Motion to read all Resolutions and Ordinances presented for consideration by Title only and waive further reading (CC/HA/FA).

B. Approve absence(s) of City Councilmember(s) from the City Council meeting.

C. Approval of Minutes - May 26, 2026 Regular Meeting (CC/HA/FA).

D. Approval of Warrants - June 9, 2026 (CC/HA/FA).

E. Receive and File the Monthly Financial Report for April 2026.

F. Receive and File the Community Development Department Update.

G. Receive and File the Parks and Recreation Department Update.

H. Second Reading and Adoption of Ordinance No. 26-03 An Ordinance of the City Council of the City of Duarte, California, Amending Section 9.34.040 of Chapter 9.34 of the Duarte Municipal Code Regarding Political Campaign Signs.

I. Second Reading and Adoption of Ordinance No. 26-04.

J. Authorization for the City Manager to sign a Joint Use Agreement for Otis Gordon Park between the City of Duarte and the Duarte Unified School District.

K. Approval of the award of contract for the Fiscal Year 25-26 Street Slurry Seal and Asphalt Repair Project No. 26-5, in the amount of \$191,000.

L. Approval of Professional Services Agreement with Pasadena Humane for Animal Shelter and Animal Control Services for a five-year term; authorization for the City Manager to execute the agreement in a formal form approved by the City Attorney; authorization for the first-year licensing transition approach, with the City retaining licensing administration and revenue; and direction to staff to implement the service transition and public outreach plan.

M. Authorization for the City Manager to execute the purchase contract agreement with Shade N' Net for a Sail Shade Structure for the Duarte Teen Center Boxing Patio Addition Project in the amount of \$75,800.

N. Removed from the Consent Calendar for discussion.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the City Council to adopt items 13A-13M of the Consent Calendar.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

14. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION

N. LGBTQ+ Pride Month Proclamation

City Council shared that this is the City's first proclamation recognizing Pride Month; thanked Mayor Martin Del Campo for placing the item on the agenda; highlighted Duarte's commitment to being a city where all residents feel heard, welcomed, and represented; noted that the Mayor's Youth Council has expressed that the City fosters that sense of inclusion; stated that diversity is one of the City's strengths and is reflected in the City's mission statement adopted during the most recent strategic plan; recognized City of Hope for hosting its Pride Symposium on June 23, 2026; and thanked the organization for its commitment to inclusivity; expressed appreciation towards City Council; noted the availability of community resources; and shared that they look forward to celebrating with the community.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the City Council to proclaim June 2026 as LGBTQ+ Pride Month in the City of Duarte.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

15. PUBLIC HEARINGS

A. Levy and collection of assessments within the Lighting and Landscape Assessment District – Fiscal Year 2026-27

Contract Engineer Cody Howing stated that the annual requirements of the Landscape and Lighting Act of 1972 Requirements are brought before the City Council each year; shared City staff's recommendation to adopt Resolution No. 26-22; highlighted the various zones within the Landscaping and Lighting District and explained how assessments were calculated and allocated; and noted the projected Fiscal Year 2026–27 revenues for both the citywide basis and special benefit portions of the district.

City Council noted that we are upside down in our Landscaping and Lighting District and inquired whether options to address it would be considered again. In response, City Manager Villalobos stated that the matter would be brought back for discussion at a future Council meeting.

Mayor Martin Del Campo opened the Public Hearing.

Public Comment:

None.

Mayor Martin Del Campo closed the Public Hearing.

Moved by Councilmember Finlay, seconded by Councilmember Calderon, and carried by the following vote of the City Council to Adopt Resolution No. 26-22 providing for the annual levy and collection of assessments for Fiscal Year 2026-27.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

B. Adoption of Ordinance amending portions of Chapter 19.42 of the Duarte Development Code “Signs”, specifically sections 19.42.100 and 19.42.140, to update signage requirements in the Commercial Freeway (C-F) Zone

Associate Planner Mena Abdul-Ahad presented a proposed amendment to the Duarte Development Code related to signage requirements within the Commercial Freeway (CF) Zone; explained the purpose and creation of the CF Zone to support business that benefit from virility to regional freeway traffic; noted that City staff identified the existing sign requirements as overly restrictive for larger tenants, including the upcoming Vallarta Supermarket; shared that staff discovered existing signs exceed the current size limitations because they were installed prior to the adoption of the CF Zone requirements; explained why the issue had not previously been identified; and presented City staff's recommendation to adopt Ordinance No. 26-05, including the proposed signage modifications that would apply to Vallarta Supermarkets and future tenants within the CF Zone.

City Council expressed enthusiasm for the opening of Vallarta Supermarket and thanked City staff for their work on the proposed amendment.

Mayor Martin Del Campo opened the Public Hearing.

Public Comment:

None.

Mayor Martin Del Campo closed the Public Hearing.

Moved by Councilmember Truong, seconded by Councilmember Calderon, and carried by the following vote of the City Council to Conduct a public hearing and introduce for first reading Ordinance No. 26-05, amending Chapters 19.42.100 and 19.42.140 of the Duarte Development Code to update signage requirements in the Commercial Freeway (C-F) Zone.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

16. ORAL COMMUNICATIONS - BUSINESS ITEMS

None.

17. BUSINESS ITEMS

A. Letter of Intent Setting Terms and Conditions for an Agreement to Obtain Reciprocal Access Easement and Parking Lot Access for the City Properties Located at 1303-1305 Huntington Drive from Adjacent Property Owners

Director Hensley thanked Associate Planner Abdul-Ahad for her presentation on item 15B. He also highlighted City staff's ongoing efforts to revitalize the Town Center; shared City staff's research regarding previous improvement initiatives; noted a few challenges that hindered progress over the years; shared that three of the four property owners have since changed and have expressed interest in enhancing the Town Center; shared that the City entered into a negotiated agreement with Red Mountain Group approximately one year ago; discussed concerns from prospective tenants regarding conditions

throughout the remainder of the center if they were to locate there; and announced that Sky Zone will occupy the main tenant space.

Director Hensley further shared that several improvements are needed throughout the Town Center; outlined the proposed improvements; identified the properties owned by the City within the Town Center; presented City staff's proposal to acquire parking and access rights for the corner property and approve a \$700,000 budget amendment for parking lot improvements; noted that funding has been set aside into the Town Center Specific Plan Community Benefit Fund.

In addition, Director Hensley emphasized that Red Mountain Group has been a reliable development partner; shared community feedback expressing a desire for a business focused on recreational activities, which Sky Zone would help fulfill; and provided City staff's recommendation to accept the Letter of Intent, authorize City Manager Villalobos to execute an access and parking agreement, and approve a \$700,000 budget amendment.

Per questions from the City Council, Master Franchisee with Sky Zone Muhammad Zia and Franchise Owner Greg Ulbrich introduced themselves. Master Franchisee Zia shared information regarding Sky Zone; explained the concept and target audience of the business; highlighted the various recreational activities and attractions offered; and expressed enthusiasm about becoming part of the Duarte community.

In response to further questions made by City Council, Master Franchisee Zia stated that the Sky Zone location would be an average-sized facility and provided the square footage; shared the typical minimum and maximum measurements size of Sky Zone locations; highlighted the services and amenities that would be offered; explained the exterior facade; and stated a willingness to collaborate with the City on design elements. Additionally, Master Franchisee Zia noted that the permitting and construction process would take a few months; stated that the facility would consist of brand-new equipment; outlined the various factors necessary to prepare the site for operation; and estimated an opening timeline of approximately four to five months.

The City Council expressed appreciation for their attendance; shared that the student interviewees through the Mayor's Youth Council have consistently expressed a desire for a space to host gatherings within the community; welcomed Sky Zone to Duarte; and noted their familiarity with other Sky Zone locations, including the Alhambra facility.

Master Franchisee Zia welcomed the community to visit other Sky Zone locations; shared a personal story regarding his youth and professional journey; noted that Sky Zone employs a predominantly young workforce; and highlighted the opportunities the business creates for local employment.

The City Council expressed appreciation for Sky Zone's partnership and investment in the community; welcomed the business to the City of Duarte, shared their experiences visiting the Covina Sky Zone location; remarked on the need to identify a future location for Spirit Halloween; emphasized Duarte's strength as a diverse community with a collaborative City Council committed to achieving results; and acknowledged community concerns regarding vacancies within the Town Center.

Master Franchisee Zia expressed gratitude to Director Hensley and Red Mountain Group for their efforts in advancing the project.

City Council praised the Community Development Department's "red carpet" approach; and thanked Red Mountain Group and Master Franchisee Zia's team for their attendance and partnership.

Director Hensley highlighted the efforts of Master Franchisee Zia and Red Mountain Group in moving the project forward; noted that the building requires improvement that will take months to complete; and emphasized that initiating the project is an important step toward revitalizing the site.

The City Council thanked City Manager Villalobos, fellow City Council members, and the International Council of Shopping Centers (ICSC) for their efforts related to the project; highlighted the importance of collaboration between the City and community in advancing major developments; and thanked all parties for setting a positive example for future tenants.

Moved by Councilmember Finlay, seconded by Councilmember Garcia, and carried by the following vote of the City Council to 1) accept the Letter of Intent; 2) authorize the City Manager to sign an access and parking agreement for the City-owned properties at 1303-1305 Huntington Drive; and 3) approve a \$700,000 budget amendment to use Town Center Specific Plan Community Benefit Funds.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

B. Appointments of the 2026/27 Mayor's Youth Council

Director Enriquez shared that there was a study session consisting of student interviews for the Mayor's Youth Council and noted that many impressive young people expressed their desire to serve the community.

City Council shared the recommended action to appoint all of the youth candidates that applied to serve on the 2026/27; highlighted the outstanding quality of the students; shared a thoughtful question asked by one of the students regarding how City Council appoints individuals and their experiences in their position; noted that guidance and advice were provided to the students; reiterated that the Mayor's Youth Council establishes its own rules; announced that the Mayor's Youth Council will be having a co-presidency this upcoming year; highlighted the record-breaking number of applications received from the community; shared the students' favorite things about living in the City of Duarte; thanked Recreation Supervisor Dang for initiating scholarship awards; and expressed gratitude and admiration for the growth of reapplying students.

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to appoint all of the youth candidates that applied to serve on the 2026/27 Mayor's Youth Council.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

C. Fiscal Year 2026/27 Budget Workshop Highlights

Assistant City Manager / Administrative Services Director Petersen shared that the Community Improvement Plan (CIP) and Budget materials were distributed in February 2026; noted key changes the materials have undergone since that time; and provided an updated overview of the projected General Fund for Fiscal Year 2026/27.

Per questions raised by City Council, Assistant City Manager / Administrative Services Director Petersen agreed that City staff could provide signage highlighting the various funding resources utilized by the City for various projects.

Assistant City Manager / Administrative Services Director Petersen presented the projected General Fund revenues for Fiscal Year 2026/27, including projected construction-related revenues, property tax, and sales tax; displayed a chart illustrating growth in sales tax, building permits, plans checks, and Measure D over the past seven years; and highlighted the City's conservative approach this fiscal year. In addition, Assistant City Manager / Administrative Services Director Petersen presented projected General Fund expenditures with the inclusion of the Duarte Park Phase II Project; reviewed the overall General Fund for Fiscal Year 2026/27; and emphasized that the General Fund revenues provide 106% coverage of General Fund expenses excluding the Duarte Park project.

The City Council reiterated the importance of staff continuing to pursue grant opportunities, including those facilitated through federal partners such as Grace Napolitano; expressed appreciation for ongoing efforts to enhance the community; noted that one of the City Council's key roles is fostering relationships outside the City that can help secure additional funding opportunities; and thanked City staff for their continued dedication and efforts.

In response to questions asked by City Council, Assistant City Manager / Administrative Services Director Petersen confirmed that, assuming projected revenues and expenditures align with current estimates, the City's reserve balance would be adjusted by this time next year.

Assistant City Manager / Administrative Services Director Petersen reiterated that the first year of the five-year CIP is incorporated into the City Council's budget; highlighted key projects included in the 2026/26 Five-Year CIP that are primarily funded through special funds; commended City Council for their participation within the workshops; provided City staff's recommendation to approve the 2026/27 Budget and Five-Year CIP; and noted that, if approved, a document and project map will be made before July to

view the next 12 months.

Per questions made by the City Council, Assistant City Manager / Administrative Services Director Petersen stated that the recently approved \$700,000 project had not been included in the current budget projections; noted that, following approval of the budget amendment, the project could now be incorporated, which would increase the projected deficit; and reassured City Council that the funding would come from the special line item in the reserve.

The City Council engaged in discussion regarding additional fees and taxes that are not included in the current projections.

Assistant City Manager / Administrative Services Director Petersen stated that the City staff may be able to provide projections for those additional expenditure sources next year.

The City Council discussed anticipated revenue growth associated with the openings of Vallarta Supermarket and Sky Zone, as well as the ongoing efforts of City Council; thanked City staff for maintaining a conservative budgeting approach; referenced a previous fiscal year in which the City ended with a surplus; expressed appreciation for the collective efforts that contributed to the budget process; and encouraged meeting with California JPIA Finance Director Jason McBride.

Moved by Councilmember Finlay, seconded by Councilmember Truong, and carried by the following vote of the City Council to approve the 2026/27 Budget and Five-Year Capital Improvement Plan.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

D. Adoption of the Policy on Disruptions of Telephonic or Internet Service During Public Meetings as required by SB 707

City Clerk Frances Jimenez provided background information regarding SB 707, which amended the Brown Act; noted that the bill becomes operative from July 1, 2026 through January 1, 2030; highlighted the requirements with which the City will comply, including providing residents with the ability to access City Council meetings through Zoom; outlined the type of public participation that will be permitted through Zoom, stated that the City Council must adopt a policy prior to July 1, 2026; explained the provisions of the policy in the event of a telephone or internet disruption during a meeting; reiterated that adoption of the policy ensures compliance with SB 707 and supports the City's commitment to transparency and public access; and provided City staff's recommendation that the City Council adopt the policy on disruptions of telephonic or internet service during public meetings.

In response to questions by City Council, City Clerk Jimenez stated that SB 707 is scheduled to end on January 1, 2030, and noted that it may be extended beyond that date.

Moved by Councilmember Finlay, seconded by Councilmember Lewis, and carried by the following vote of the City Council to adopt the Policy on Disruptions of Telephonic or Internet Service During Public Meetings as required by SB 707.

AYES: FINLAY, LEWIS, TRUONG, GARCIA, CALDERON, MARTIN DEL CAMPO
NOES: NONE
ABSTAIN: NONE
ABSENT: KANG

18. ITEMS FROM CITY COUNCIL/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR/REPORTS OF MEETINGS ATTENDED PER GOVERNMENT CODE SECTION 53232.3

Councilmember Garcia thanked City Manager Villalobos, neighboring cities, and the Senator Rubio for their support of Lario Park; shared his attendance with Councilmember Finlay at the District 1 Neighborhood Watch meeting and thanked the block captain for hosting the event; expressed enthusiasm for One Nation Under Gol event; and noted his attendance at the Route 66 Committee meeting, where he shared information regarding and upcoming 50/50 raffle sponsored by the Duarte Community Coordinating Council (DCCC) and encouraged the community to participate. In addition, he reported his attendance at both Duarte Chamber of Commerce ribbon-cutting ceremonies for Morralito Mexican Grill and Café De Olla; shared that he will be attending an upcoming Water Summit; and expressed appreciation for staff's hard work.

Councilmember Calderon shared his attendance at the Morralito Mexican Grill ribbon-cutting ceremony and highlighted that the business had already been a part of the community; encouraged the community to support and visit businesses in Duarte; announced his tour of LA County's Ballot Processing Center and the election resources available to the public; and encouraged the community to attend the One Nation Under Gol event.

Discussion ensued regarding the upcoming event. Director Enriquez commented on anticipated attendance and thanked City staff for their planning efforts. Councilmember Finlay highlighted items the Rotary Club would be selling at the event.

Councilmember Finlay highlighted her attendance at the Senior Breakfast held at the Kenneth M. Bell Gymnasium and noted that the Education Foundation awarded \$8,000 in scholarships; shared that she attended three Neighborhood Watch Programs where Vector Control and Public Safety were present; thanked Public Safety for their attendance; noted she participated as a spectator at the Fontana Marathon and recommended that City Manager Villalobos consider participating in it; and attended the Route 66 Plaque Exchange and highlighted the strong turnout.

In response to a question made by City Council, City Clerk Jimenez shared that it is currently being decided where to display the Route 66 plaque.

Councilmember Lewis expressed a belated happy birthday to Councilmember Finlay. Councilmember Finlay thanked him for his gift of baked goods.

Councilmember Truong announced his attendance at the San Gabriel Valley Council of Governments Homeless Committee and Energy and Natural Resources Committee meetings; highlighted that the ability to collaborate with neighboring cities regarding Lario Park is a blueprint for other cities to follow; expressed a belated happy birthday to Councilmember Finlay; and encouraged everyone to attend One Nation Under Gol.

Councilmember Garcia noted that the City Council occasionally receives invitations from events from neighboring cities and asked whether invitations for One Nation Under Gol could also be shared with neighboring jurisdictions. In response, Councilmember Truong shared that several cities have events scheduled on the same day as One Nation Under Gol, but believed outreach may still be possible.

Councilmember Finlay requested assistance from City Clerk Jimenez in helping promote the event.

Mayor Martin Del Campo shared that she attended the Sanitation District meeting with Councilmember Finlay; reported attending the Gold Line Extension meeting for the Pomona-to-Claremont project; announced her attendance at the grand opening of Cafe de Olla and encouraged residents to support the business; shared that she attended the grand reopening of Morralito; highlighted her recent membership in the Duarte Woman's Club; and recognized Alex from (MNO) for assisting at the Duarte Woman's Club meeting and her son, Desmond Martin Del Campo for his hard work in interviewing for the Mayor Youth's Council.

Councilmember Truong commended Mayor Martin Del Campo for her leadership and complimented her son's performance and skills demonstrated during the Mayor Youth Council Interviews.

19. ADJOURNMENT

At 8:49 p.m., the City Council adjourned the meeting.

Tera Martin Del Campo, Mayor

Frances Jimenez, City Clerk



City of Duarte

Council Warrant Register By Account By Fund

Payment Dates 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
100-1005-7642	MARGARET FINLAY	Purchase of Tech Equipment for Council Use	7380		1,420.46
100-1005-7643	VINH TRUONG	ICSC Conference Expense Reimbursement	7412		355.25
100-1005-7648	SAMUEL KANG	CCCA Conference Expense Reimbursement	7389		476.80
100-1010-7670	SOUTHERN CALIFORNIA NEWS...	Legal Advertising 5/2026	7407		2,814.11
100-1010-7685	CIVICPLUS LLC	Closed Captioning Machine Transcription	7374		258.73
100-1010-7980	SEVEN SEASONS PARTY RENT...	One Nation Under Gol Chairs/Tables/EzUps	7396		971.00
100-1010-7980	CURO MANAGED PRINT PRO...	Photo Backdrop-One Nation Under Gol	222209		718.25
100-1010-7980	CURO MANAGED PRINT PRO...	Lawn Sign Promotion-One Nation Under Gol	222209		165.75
100-1010-7980	CURO MANAGED PRINT PRO...	Party Banners-One Nation Under Gol	222209		106.08
100-1010-7980	PACIFIC PRODUCTIONS	One Nation Under Gol LED Screen Generator	222250		1,785.00
100-1010-7980	IOPRODUCTIONS LLC	One Nation Under Gol LED Screen	222236		5,060.00
100-1010-7980	DELONG UNLIMITED, CHAD DE..	Staff & Council One Nation Under Gol Shirts	222210		402.22
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 2/2026	7402		6,845.21
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 3/2026	7402		13,739.84
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 4/2026	7402		15,396.74
100-1015-7682	BURKE, WILLIAMS & SORENS...	Labor Legal 4/2026	7367		55.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD Citations-Flat Rate 5/2026	7373		11,000.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD-Costs (Expenses) 5/2026	7373		34.87
100-1015-7686	RUTAN & TUCKER LLP	Stormwater Legal 1/2026	7402		84.00
100-1015-7686	RUTAN & TUCKER LLP	Stormwater Legal 2/2026	7402		2,310.00
100-1015-7686	RUTAN & TUCKER LLP	Stormwater Legal 3/2026	7402		1,134.00
100-1020-7712	MAGDIEL HIRAM SARMIENTO	ONUG Photography 6/12/2026	222245		400.00
100-1020-7712	GRANICUS INC	Website Homepage 7th Button	7383		46.66
100-1020-7716	ASCAP	Music Licensing 6/1/2026 - 5/31/2027	222196		463.42
100-1020-7719	DOLPHIN RENTS INC	Volunteer Recognition Linens	7377		204.48
100-1020-7724	MARIPOSA LANDSCAPES INC	PO Pkg Lot Landscape Maintenance 5/2026	7394		312.00
100-1020-7726	BAKERS MAN PRODUCTIONS L...	Live-Switching & Recording of CC Meeting 5/2026	7366		600.00
100-1205-7614	STAPLES	Office Supplies	7408		285.58
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 4/2026	222230		2,317.01
100-1205-7655	THOMSON REUTERS-WEST P...	EOC Software 5/2026	7411		247.04
100-1205-7655	LA-RICS	(15) Radio Subscriptions 5/2026	222225		300.00
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 5/2026	222191		7,879.13
100-1205-7762	FLOWBIRD	WTP Fees 5/2026	7368		88.28
100-1205-7779	DAVID IRIBE	DART Scholarship	222223	202605-PS Fund Raising/Donat..	100.00
100-1205-7779	ADRIAN LOPEZ	DART Scholarship	222227	202605-PS Fund Raising/Donat..	100.00
100-1205-7779	FABIAN ANDRADE	DART Scholarship	222194	202605-PS Fund Raising/Donat..	818.05
100-1205-7779	STEPHANIE CARILLO	DART Scholarship	222203	202605-PS Fund Raising/Donat..	100.00

Council Warrant Register By Account

Payment Dates: 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1205-7779	DANIELLA MORALES	DART Scholarship	222232	202605-PS Fund Raising/Donat..	818.05
100-1205-7779	EIVA SKY HUANG	DART Scholarship	222221	202605-PS Fund Raising/Donat..	100.00
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 5/2026	7399		452.50
100-1205-7780	SAN GABRIEL VALLEY HUMAN...	Animal Control Services 6/2026	7409		6,666.66
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 4/2026	222230		3,964.38
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 5/2026	7392		418,045.14
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Services 5/10/2026 - 5/23/2026	7365		7,734.96
100-1205-7783	TRAIN UP A CHILD LLC	A-Team Contract Services 6/2026	7362		6,740.00
100-1405-7076	SCOTT NASH	Tuition Reimbursement	7398		363.50
100-1405-7690	DAVID RODRIGUEZ	Planning Commission Meeting	222243		50.00
100-1405-7690	LUZ YESENIA PAEZ	Planning Commission Meeting	222234		50.00
100-1405-7690	WALLACE WOLFF	Planning Commission Meeting	222262		50.00
100-1405-7800	CHARLES ABBOTT ASSOCIATES...	Building & Safety Services 5/2026	7370		620,181.60
100-1405-7801	COUNTY OF LOS ANGELES DE...	Industrial Waste Inspections 4/2026	222207		5,486.40
100-1405-7965	ELIE FARAH INC	Bike Trail Design 5/11/2024 - 5/10/2026	7378	202412-Prof Svc-FY24 Bike Tra...	2,808.00
100-1405-7965	RKA CONSULTING GROUP	Watson Multi-Use Trail Rehab Grant Support 4/2026	7401	202412-Prof Svc-FY24 Bike Tra...	960.00
100-1405-7965	RKA CONSULTING GROUP	FY27 LLMD Engineering Srvcs 4/2026	7401		1,200.00
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 4/2026	7401		720.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 4/2026	7401		3,325.00
100-1405-7969	RKA CONSULTING GROUP	Kelwil/BV Stop Sign Engineering 4/2026	7401	202127/City Engineer-TS Kellw..	575.00
100-1405-7969	RKA CONSULTING GROUP	Evergreen CalTrans Ramp Closure TCP 4/2026	7401		4,025.00
100-1405-7975	COSTAR REALTY INFORMATIO...	Commercial Real Estate Infomation 6/2026	222205		495.00
100-1410-7636	HENDERSON'S UNIFORMS	Field Services Uniforms	7404		836.98
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 4/2026	222230		1,749.37
100-1410-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 5/2026	222251		1,918.70
100-1410-7815	MARIPOSA LANDSCAPES INC	Greenbank Ave Brush Clearance 5/2026	7394		76.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Duarte Wilderness Park Brush Clearance 5/2026	7394		2,080.00
100-1415-7916	MARIPOSA LANDSCAPES INC	Sports Parks (2) Landscape Maintenance 5/2026	7394		3,426.72
100-1605-7636	CURO MANAGED PRINT PRO...	Uniform Name Tags	222209		25.69
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 4/2026	222230		140.37
100-1605-7693	SMART & FINAL	Teen Ctr MYC Interviews	7406		40.69
100-1605-7730	SEVEN SEASONS PARTY RENT...	Splash in the Park Water Slides 6/23/2026	7396		920.00
100-1605-7730	DUARTE RECREATION PETTY ...	VIP Supplies	222213		44.20
100-1605-7733	SONICBOOM DJ Rudy	SC Monthly Dance DJ	222202		175.00
100-1605-7733	ACTION DESIGNZ LLC	SC Duarte 66ers Jerseys	222190		77.35
100-1605-7735	DUARTE RECREATION PETTY ...	TC Duarte Dance Water	222213		41.10
100-1605-7735	EUNICE QUIMPE	Youthworks Internshi...	222241		100.00
100-1605-7735	FABIAN ANDRADE	Youthworks Internshi...	222193		100.00
100-1605-7735	LESLIE MARTINEZ	Youthworks Internshi...	222228		100.00
100-1605-7735	JESSY VERGARA	Youthworks Internshi...	222261		100.00
100-1605-7735	MANUEL RUIZ CUEVAS	Youthworks Internshi...	222208		100.00
100-1605-7735	NUNAA MOHAMMAD	Youthworks Internshi...	222229		100.00
100-1605-7735	MANUEL RUIZ CUEVAS	Youthworks Internshi...	222208		100.00
100-1605-7735	EUNICE QUIMPE	Youthworks Internshi...	222241		100.00
100-1605-7735	NUNAA MOHAMMAD	Youthworks Internshi...	222229		100.00
100-1605-7735	LESLIE MARTINEZ	Youthworks Internshi...	222228		100.00

Council Warrant Register By Account

Payment Dates: 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1605-7735	FABIAN ANDRADE	Youthworks Internshi...	222193		100.00
100-1605-7735	JESSY VERGARA	Youthworks Internshi...	222261		100.00
100-1605-7735	ALL STAR ELITE SPORTS	TC Duarte Dance Shirts	222192		196.89
100-1605-7735	SMART & FINAL	Teen Ctr Cooking Club Supplies	7406		112.95
100-1605-7736	ABRAHAM MARTINEZ	Instructor Fee-Piano Fun 3/28/26 - 5/16/26	7395		168.00
100-1605-7736	ABRAHAM MARTINEZ	Instructor Fee-Keyboards 3/26/26 - 5/14/26	7395		504.00
100-1605-7739	DUARTE RECREATION PETTY ...	Social Media Supplies	222213		64.49
100-1605-7739	CURO MANAGED PRINT PRO...	Futsal Closure Signs	222209		52.92
100-1605-7739	CURO MANAGED PRINT PRO...	IDC 7/3/2026 Buena Vista Banner	222209		1,074.94
100-1605-7739	CURO MANAGED PRINT PRO...	IDC 2026 Light Posts Banners/American Fla...	222209		4,145.40
100-1605-7739	THE SAUCE CREATIVE SERVICE...	Concerts in the Park Marketing	7410		1,491.55
100-1605-7739	FLOATIE KINGS	Inflatable City Logo	7376		3,262.00
100-1605-7740	J & J SPORTS & TROPHIES	Summer Day Camps Ice Packs	7387		664.38
100-1605-7740	TRU-ONE PRODUCTIONS / RAC...	Summer Day Camps Special Activity	222255		575.00
100-1605-7740	SMART & FINAL	Summer Day Camps Snacks Wk 1 & Wk 2	7406		312.86
100-1605-7740	SMART & FINAL	Summer Day Camp Supplies	7406		76.47
100-1605-7740	S&S WORLDWIDE INC	Summer Day Camps Supplies	7403		723.33
100-1605-7745	SMART & FINAL	Teen Ctr Boxing Supplies	7406		27.96
100-1605-7750	INLAND EMPIRE TOURS & TR...	Morongo Casino Excursion Transportation 6/5/2026	222222		1,894.62
100-1605-7756	CIRCULATING HEALTH	Instructor Fee-SC TaiQi-QiGong 3/23/26 - 5/15/26	7413		735.00
100-1605-7758	JAMES EVENT PRODUCTIONS ...	Balance-IDC 2026 Attractions Rental	222224		7,880.00
100-1605-7758	FUN SERVICES	Balance-IDC 2026 Inflatables & Attractions	222254		1,690.00
100-1605-7758	DJ PHIL PEREZ	IDC 7/3/2026 DJ Services	222235		950.00
100-1605-7758	UNDERCOVER LIVE ENTERTAI...	IDC Entertainment	222257		3,300.00
100-1605-7758	HIGH IMPACT EVENT TECHNO...	Balance-IDC 2026 Sound & Stage	7375		16,000.00
100-1605-7758	PYRO SPECTACULARS INC	Balance-July 3rd 2026 Fireworks Display	222238		15,675.00
100-1605-7980	SMART & FINAL	P&R Intern Appreciation Supplies	7406		15.99
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	7381		951.38
100-1610-7618	CURO MANAGED PRINT PRO...	2026 Fitness Ctr Pool Signage	222209		528.19
100-1610-7618	SUPPLY SOLUTIONS	Recycled Paper Products	7405		34.30
100-1610-7618	SUPPLY SOLUTIONS	Building Maintenance Supplies	7405		58.90
100-1610-7618	SUPPLY SOLUTIONS	Recycled Paper Products	7405		1,457.32
100-1610-7618	SUPPLY SOLUTIONS	Building Maintenance Supplies	7405		2,260.39
100-1610-7618	MONROVIA LOCK SHOP	Cmty Ctr Door Service/Keys	222204		105.00
100-1610-7618	SHAFFER AWARDS	Council Name Plates	222246		376.03
100-1610-7618	TORO TENTS BANNERS & DISP...	Parks & Recreation Custom Canopies	222252		3,085.16
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	7372		30.85
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	7372		15.72
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 4/2026	222230		720.30
100-1610-7652	MARCUS LEON BANKS SR	ROP Building Electrical Repair	222197		475.00
100-1610-7652	INX BUILDING MAINTENANCE	ROP Bldg Window Cleaning	7386		399.00
100-1610-7652	INX BUILDING MAINTENANCE	CH/TC/Yard Janitorial Srvcs 6/2026	7386		4,754.61
100-1610-7652	SUPPLY SOLUTIONS	Floor Scrubber Machine Repair	7405		77.63
100-1610-7652	ACCO ENGINEERED SYSTEMS	SC Kitchen A/C Unit Leak Check	7363		1,849.00
100-1610-7652	PRONTO GYM SERVICES INC	Fitness Ctr Annual Gym Equipment Service	222237		425.00

Council Warrant Register By Account

Payment Dates: 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-1610-7652	WET VIEWS	Fitness Ctr Pool Weekly Maintenance 5/2026	7400		1,950.00
100-1610-7652	WET VIEWS	Labor	7400		2,150.00
100-1610-7652	WET VIEWS	Materials	7400		3,426.55
100-1610-7652	CINTAS CORPORATION #693	Public Safety Logo Mats	7372		71.40
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	7372		4.15
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	7372		42.27
100-1610-7652	IMS REFRIGERATION INC	Public Safety Ice Machine Maintenance	7385		485.89
100-1610-7652	WESTERN EXTERMINATOR C...	Facility Pest/Mosquito/Rodent Control 3/2026	7415		930.75
100-1610-7652	ALBERTOS PLUMBING	FC Shower Valve Repair	7364		295.00
100-1610-7652	ALBERTOS PLUMBING	City Yard Hot Water Heater Replacement	7364		2,900.00
100-1610-7652	ALBERTOS PLUMBING	Encanto Park Men's Restroom Faucet Repair	7364		395.00
100-1610-7652	ALBERTOS PLUMBING	Public Safety Sewer Line Clearing	7364		175.00
100-1610-7652	WESTERN EXTERMINATOR C...	Facility Pest/Mosquito/Rodent Control 5/2026	7415		938.94
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 6/2026	7379		190.00
100-1610-8100	MARCUS LEON BANKS SR	Cmty Ctr Door Electrical (Add'l Work)	222197		875.00
100-1750	RMH DANCE	July 10 Concert in the Park Sound Vendor	222218		3,700.00
100-1750	PAM KAY'S TAP CHICKS	SC 4th of July Entertainment 7/2/2026	222253		375.00
100-1750	HEY HEY ENTERTAINMENT	Summer Day Camp Entertainment	222219		370.00
100-1750	UNDERCOVER LIVE ENTERTAI...	Concert in the Park Band	222256		2,500.00
100-1750	DUARTE PETTY CASH/BINGO ...	SC Bingo Prize Money	222211		165.00
100-1750	THEODORE SIEGEL	SC 'You Only Live Twice' Screening/Presentation	222247		150.00
100-1805-7614	STAPLES	Office Supplies/File Folders	7408		352.63
100-1805-7614	STAPLES	Office Supplies	7408		93.17
100-1805-7653	SUPERIOR PRESS	A/P Account Deposit Slips	BD26-1509		181.64
100-1805-7654	LSL, LLP	GASB 87/96 Lease/SBITA Qualification/Validation	7393		1,725.75
100-1805-7965	HINDERLITER, DE LLAMAS & A...	Sales Tax Audit April - June 2026	222220		1,896.51
100-1805-7965	HINDERLITER, DE LLAMAS & A...	Transaction Tax April 2026 - June 2026	222220		300.00
100-1810-7660	DEPARTMENT OF JUSTICE	Fingerprint Apps 5/2026	7369		288.00
100-1815-7632	GOOGLE LLC	Gsuite-cityofduarte.ca.gov 5/1/26 - 5/31/26	BD26-1508		2,463.00
100-1815-7965	MAXTREME SERVICES	IT Helpdesk 6/2026	7397		12,500.00
100-1825-7613	GRAND PRINTING INC	Business Cards-Margaret Finlay	222217		98.79
100-1825-7614	QUADIENT INC	City Hall Postage Machine Ink	222239		194.20
100-1825-7626	POSTMASTER	Bulk Mailing for Dog License Renewal	222259		1,200.00
100-1825-7626	FEDEX	Document Delivery 5/27/2026	222216		38.49
100-1825-7630	CANON FINANCIAL SERVICES I...	(3)CH/PS/SC/TC Copier Lease 6/2026	222200		1,641.70
100-1825-7631	CANON FINANCIAL SERVICES I...	(3)CH/PS/SC/TC Copier Maintenance 4/2026	222200		701.12
100-1825-7631	CANON U.S.A. INC	P&R Print Maintenance 5/4/206 - 6/3/2026	222201		67.42
100-1825-7688	CURO MANAGED PRINT PRO...	Oil Funnel Labels	222209	202601-Exp-Used Oil-OPP15-...	435.15
100-1825-7688	CURO MANAGED PRINT PRO...	Oil Container Labels	222209	202601-Exp-Used Oil-OPP15-...	519.63
100-2120	VCI CONSTRUCTION LLC	Cash Bond Refund (P#2023-181ROW)	222260		1,000.00
100-2120	DUARTE YOUTH ATHLETIC CL...	Field Rent Deposit Refund	222215		250.00

Council Warrant Register By Account

Payment Dates: 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
100-2120	BEAR CITY UNIFIED SOCCER C...	Field Rent Deposit Refund	222198		100.00
100-2120	JAIME CALDERA	Field Rent Deposit Refund	222199		100.00
100-2120	TCBRODERS	Field Rent Deposit Refund	7382		100.00
100-2120	SPECIAL OLYMPICS SO CALIFO...	Pool Rent Deposit Refund	222249		500.00
100-2120	USYVL	Field Rent Deposit Refund	222258		100.00
100-2120	DUARTE SUMMIT HOMES LLC	Cash Bond Refund (2022-131ROW)	222214		500.00
100-2121	MOORE IACOFANO GOLTSMA...	Westminster Gardens Specific Plan 4/2026	222231	202417-dep-Westminister Ga...	2,625.00
100-2121	DUARTE PUBLIC SAFETY PETTY...	Petty Cash for Rabies Clinic	222212		200.00
100-2125	REGIONAL TAP SERVICE CENT...	TAP Card Reload 5/2026	222242		20.00
100-2126	GREEN GIANT LANDSCAPE INC	Const/Demo Deposit Refund (P#2025-009ROW	7384		22,339.60
100-2126	DEVON QUEST	Const/Demo Deposit Refund (P#2025-188)	222240		3,500.00
100-2126	CHRISTOPHER LEE	Const/Demo Deposit Refund (P#2025-548/1909 Atlin)	222226		4,000.00
100-2126	DUARTE SUMMIT HOMES LLC	Const/Demo Dep Refund (2022-131ROW)	222214		500.00
100-4403	SPECIAL OLYMPICS SO CALIFO...	Practice Days Refund (Pool Closed Maint/Repairs)	222249		1,740.00
100-4801	ELLAINE ORGANO	Chess Wizards Class Refund (Matthew Organo)	222233		94.00
100-4801	JANET FLORES ANTICONA	Refund Balance on Account	222195		60.00
100-4808	MELODY SANCHEZ	Parent and Me Swim Refund (Donatello Cartagena)	222244		11.25
100-5004	GREEN GIANT LANDSCAPE INC	Administrative Fee (P#2025-009ROW)	7384		-125.00
Fund 100 - GENERAL FUND Total:					1,340,557.85
Fund: 220 - GAS TAX FUN					
220-2127	CHRISP COMPANY	Retention-FY26 Citywide Striping & Marking	7371	202609-Retention_Street Strip..	4,059.22
220-2210-7890	COUNTY OF LOS ANGELES DE...	KITS Monitoring & Reports 4/2026	222207		378.38
220-2210-7890	COUNTY OF LOS ANGELES DE...	Traffic Signal Maintenance 4/2026	222207		2,537.19
Fund 220 - GAS TAX FUN Total:					6,974.79
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
240-2410-7662	COUNTY OF LOS ANGELES AGR..	Gopher Control 4/2026	222206		283.38
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Landscape Supplies	222248		56.69
240-2410-7888	LANDSCAPE WAREHOUSE INC	Irrigation Repairs/Restock	7390		108.42
240-2410-7888	LANDSCAPE WAREHOUSE INC	Royal Oaks Park Irrigation Repairs	7390		331.51
240-2410-7888	JHM SUPPLY INC	Drinking Fountain Repairs	7388		17.54
240-2410-7906	WEST COAST ARBORISTS INC	Citywide Tree Pruning	7414		2,479.20
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Pruning	7414		22,002.00
240-2410-7915	MARIPOSA LANDSCAPES INC	Parks (14) Landscape Maintenance 5/2026	7394		15,265.88
240-2410-7915	MARIPOSA LANDSCAPES INC	City Facilities (4) Landscape Maintenance 5/2026	7394		2,733.32
240-2410-7915	MARIPOSA LANDSCAPES INC	Misc Locations (8) Landscape Maintenance 5/2026	7394		1,509.99
240-2410-7917	MARIPOSA LANDSCAPES INC	Medians/Pkwys (19) Landscape Maintenance 5/2026	7394		8,312.45
240-2410-7917	MARIPOSA LANDSCAPES INC	Tree Wells (12) Landscape Maintenance 5/2026	7394		459.54
240-2420-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		491.67
240-2421-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		1,416.67
240-2422-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		693.80

Council Warrant Register By Account

Payment Dates: 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payment Number	Project Account Key	Amount
240-2423-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		1,125.00
240-2424-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		775.01
240-2425-7913	MARIPOSA LANDSCAPES INC	Hearthstone Brush Clearance 5/2026	7394		1,166.67
240-2425-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		416.67
240-2426-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		333.33
240-2427-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		891.67
240-2431-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		891.67
240-2432-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		1,175.00
240-2433-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		750.00
240-2434-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		500.00
240-2435-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	7394		750.00
240-2435-7918	MARIPOSA LANDSCAPES INC	Ridgecrest Brush Clearance 5/2026	7394		708.33
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					65,645.41
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
260-2605-7965	LDM ASSOCIATES INC	FY26 CDBG ADA Curb Ramps Project 4/2026	7391	202610-Prof Svc-CDBG-ADA C...	738.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					738.00
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
290-2905-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 5/2026	7392		76,615.84
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					76,615.84
Fund: 440 - PROPOSITION A TRANSIT FUND					
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept	222230		137.82
440-4405-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 5/2026	222251		129.35
Fund 440 - PROPOSITION A TRANSIT FUND Total:					267.17
Fund: 460 - PROPOSITION C TRANSIT FUND					
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept	222230		112.77
460-4605-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 5/2026	222251		107.80
Fund 460 - PROPOSITION C TRANSIT FUND Total:					220.57
Fund: 470 - MEASURE R LR TRANSIT FUND					
470-2127	CHRISP COMPANY	Retention-FY26 Ciotywide Striping & Marking	7371	202609_ Retention (SRTS) Stri...	100.01
Fund 470 - MEASURE R LR TRANSIT FUND Total:					100.01
Grand Total:					1,491,119.64

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	1,340,557.85
220 - GAS TAX FUN	6,974.79
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	65,645.41
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	738.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	76,615.84
440 - PROPOSITION A TRANSIT FUND	267.17
460 - PROPOSITION C TRANSIT FUND	220.57
470 - MEASURE R LR TRANSIT FUND	100.01
Grand Total:	1,491,119.64

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7642	Travel & Exp - Finlay	1,420.46
100-1005-7643	Travel & Exp - Truong	355.25
100-1005-7648	Travel & Exp - Kang	476.80
100-1010-7670	Legal Notices	2,814.11
100-1010-7685	Technology Services	258.73
100-1010-7980	Other Expenses	9,208.30
100-1015-7680	City Attorney Legal	35,981.79
100-1015-7682	Labor Counsel Legal	55.00
100-1015-7684	Code Enforcement Legal	11,034.87
100-1015-7686	Other Legal Services	3,528.00
100-1020-7712	Community Information ...	446.66
100-1020-7716	Special Community Even...	463.42
100-1020-7719	Volunteer Recognition	204.48
100-1020-7724	Post Office Parking	312.00
100-1020-7726	Council Cablecasting	600.00
100-1205-7614	Office Supplies	285.58
100-1205-7650	Vehicle Maintenance	2,317.01
100-1205-7655	Emergency Services	547.04
100-1205-7761	Parking Enforcement	7,879.13
100-1205-7762	Parking Pass Kiosk Costs	88.28
100-1205-7779	Youth Programs	2,036.10
100-1205-7780	Animal Control	7,119.16
100-1205-7781	Contract Law Enforceme...	422,009.52
100-1205-7782	Crossing Guard Contract...	7,734.96
100-1205-7783	A-Team Program	6,740.00
100-1405-7076	Tuition Reimbursement	363.50
100-1405-7690	Planning Commission	150.00
100-1405-7800	Building Department Ser...	620,181.60
100-1405-7801	Industrial Waste Inspect...	5,486.40
100-1405-7965	Professional Services	4,968.00
100-1405-7969	City Engineer	8,645.00
100-1405-7975	Economic Development ...	495.00
100-1410-7636	Uniforms	836.98
100-1410-7650	Vehicle Maintenance	1,749.37
100-1410-7814	Graffiti Removal	1,918.70
100-1410-7815	Brush Clearance	2,156.00
100-1415-7916	Landscape-Sport Park	3,426.72
100-1605-7636	Uniforms	25.69
100-1605-7650	Vehicle Maintenance	140.37
100-1605-7693	Youth Council	40.69
100-1605-7730	Special Events	964.20
100-1605-7733	Senior Center	252.35
100-1605-7735	Teen Center	1,550.94
100-1605-7736	Youth & Adult Recreatio...	672.00
100-1605-7739	Publicity	10,091.30

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7740	Day Camps	2,352.04
100-1605-7745	Boxing Program	27.96
100-1605-7750	Bus Rentals	1,894.62
100-1605-7756	Senior Recreation Classes	735.00
100-1605-7758	Independence Day Celeb...	45,495.00
100-1605-7980	Other Expenses	15.99
100-1610-7617	Pool Chemicals	951.38
100-1610-7618	Building Supplies	7,905.29
100-1610-7636	Uniforms	46.57
100-1610-7650	Vehicle Maintenance	720.30
100-1610-7652	Building Maint Services	21,935.19
100-1610-8100	Other Capital Improvem...	875.00
100-1750	Prepaid Charges	7,260.00
100-1805-7614	Office Supplies	445.80
100-1805-7653	Bank Charges	181.64
100-1805-7654	Audit Services	1,725.75
100-1805-7965	Professional Services	2,196.51
100-1810-7660	Other Services	288.00
100-1815-7632	Software	2,463.00
100-1815-7965	Professional Services	12,500.00
100-1825-7613	Duplications And Photos	98.79
100-1825-7614	Office Supplies	194.20
100-1825-7626	Postage	1,238.49
100-1825-7630	Equipment Lease	1,641.70
100-1825-7631	Equipment Maintenance	768.54
100-1825-7688	Oil Recycling Grant	954.78
100-2120	Refundable Deposits	2,650.00
100-2121	Pass Through Deposits	2,825.00
100-2125	Metro Pass Through (TA...	20.00
100-2126	Construction and Demoli...	30,339.60
100-4403	Swimming Pool Rentals	1,740.00
100-4801	Youth & Adult Recreatio...	154.00
100-4808	Swim Lesson Fees	11.25
100-5004	Other Revenue	-125.00
220-2127	Retention Payable	4,059.22
220-2210-7890	Repairs-Traffic Signal	2,915.57
240-2410-7662	Other Serv-Citywide	283.38
240-2410-7888	Repairs-Citywide	514.16
240-2410-7906	Tree Trim-Citywide	2,479.20
240-2410-7909	Tree Trim-Residential	22,002.00
240-2410-7915	Landscape-Citywide	19,509.19
240-2410-7917	Landscape-Medians	8,771.99
240-2420-7914	Landscape Maintenance	491.67
240-2421-7914	Landscape Maintenance	1,416.67
240-2422-7914	Landscape Maintenance	693.80
240-2423-7914	Landscape Maintenance	1,125.00
240-2424-7914	Landscape Maintenance	775.01
240-2425-7913	Brush Clearance	1,166.67
240-2425-7914	Landscape Maintenance	416.67
240-2426-7914	Landscape Maintenance	333.33
240-2427-7914	Landscape Maintenance	891.67
240-2431-7914	Landscape Maintenance	891.67
240-2432-7914	Landscape Maintenance	1,175.00
240-2433-7914	Landscape Maintenance	750.00
240-2434-7914	Landscape Maintenance	500.00
240-2435-7914	Landscape Maintenance	750.00
240-2435-7918	Fuel Modification	708.33
260-2605-7965	Professional Services	738.00

Account Summary

Account Number	Account Name	Payment Amount
290-2905-7781	Contract Law Enforceme...	76,615.84
440-4405-7650	Vehicle Maintenance	137.82
440-4405-7814	Graffiti Removal	129.35
460-4605-7650	Vehicle Maintenance	112.77
460-4605-7814	Graffiti Removal	107.80
470-2127	Retention Payable	100.01
Grand Total:		1,491,119.64

Project Account Summary

Project Account Key	Payment Amount
None	1,476,263.53
202127/City Engineer-TS Kellwil Way & Buena Vista	575.00
202412-Prof Svc-FY24 Bike Trail Rehab Proj	3,768.00
202417-dep-Westminister Garden Specific Plan & EIR	2,625.00
202601-Exp-Used Oil-OPP15-25-0016 FY26	954.78
202605-PS Fund Raising/Donations for Scholarships	2,036.10
202609_ Retention (SRTS) Striping & Marking	100.01
202609-Retention_Street Striping & Marking	4,059.22
202610-Prof Svc-CDBG-ADA Curb Ramps	738.00
Grand Total:	1,491,119.64



City of Duarte

Council Warrant Register By Vendor By Fund

Payment Dates 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 100 - GENERAL FUND					
Vendor: 5706 - ABRAHAM MARTINEZ					
100-1605-7736	ABRAHAM MARTINEZ	Instructor Fee-Piano Fun 3/28/26 - 5/16/26	2026-007		168.00
100-1605-7736	ABRAHAM MARTINEZ	Instructor Fee-Keyboard 3/26/26 - 5/14/26	2026-008		504.00
Vendor 5706 - ABRAHAM MARTINEZ Total:					672.00
Vendor: 5086 - ACCO ENGINEERED SYSTEMS					
100-1610-7652	ACCO ENGINEERED SYSTEMS	SC Kitchen A/C Unit Leak Check	20829895		1,849.00
Vendor 5086 - ACCO ENGINEERED SYSTEMS Total:					1,849.00
Vendor: 6801 - ACTION DESIGNZ LLC					
100-1605-7733	ACTION DESIGNZ LLC	SC Duarte 66ers Jerseys	6042026		77.35
Vendor 6801 - ACTION DESIGNZ LLC Total:					77.35
Vendor: 6886 - ADRIAN LOPEZ					
100-1205-7779	ADRIAN LOPEZ	DART Scholarship	6102026	202605-PS Fund Raising/Donat..	100.00
Vendor 6886 - ADRIAN LOPEZ Total:					100.00
Vendor: 6588 - ALBERTO R PEREZ					
100-1610-7652	WET VIEWS	Fitness Ctr Pool Weekly Maintenance 5/2026	3141		1,950.00
100-1610-7652	WET VIEWS	Materials	3142		3,426.55
100-1610-7652	WET VIEWS	Labor	3142		2,150.00
Vendor 6588 - ALBERTO R PEREZ Total:					7,526.55
Vendor: 5561 - ALBERTOS PLUMBING					
100-1610-7652	ALBERTOS PLUMBING	FC Shower Valve Repair	682285		295.00
100-1610-7652	ALBERTOS PLUMBING	City Yard Hot Water Heater Replacement	682286		2,900.00
100-1610-7652	ALBERTOS PLUMBING	Encanto Park Men's Restroom Faucet Repair	682287		395.00
100-1610-7652	ALBERTOS PLUMBING	Public Safety Sewer Line Clearing	682289		175.00
Vendor 5561 - ALBERTOS PLUMBING Total:					3,765.00
Vendor: 3661 - ALHAMBRA SUPERIOR COURT					
100-1205-7761	SUPERIOR CT OF CAL CO OF L...	Citation Revenue Tax 5/2026	6112026		7,879.13
Vendor 3661 - ALHAMBRA SUPERIOR COURT Total:					7,879.13
Vendor: 6117 - ALL CITY MANAGEMENT SERVICE INC					
100-1205-7782	ALL CITY MANAGEMENT SERV...	Crossing Guard Services 5/10/2026 - 5/23/2026	PS-INV106497		7,734.96
Vendor 6117 - ALL CITY MANAGEMENT SERVICE INC Total:					7,734.96
Vendor: 6872 - ALL STAR ELITE SPORTS					
100-1605-7735	ALL STAR ELITE SPORTS	TC Duarte Dance Shirts	6070		196.89
Vendor 6872 - ALL STAR ELITE SPORTS Total:					196.89
Vendor: 6061 - ASCAP					
100-1020-7716	ASCAP	Music Licensing 6/1/2026 - 5/31/2027	500850803		463.42
Vendor 6061 - ASCAP Total:					463.42
Vendor: 6653 - BAKERS MAN PRODUCTIONS LLC					
100-1020-7726	BAKERS MAN PRODUCTIONS L...	Live-Switching & Recording of CC Meeting 5/2026	408850		600.00
Vendor 6653 - BAKERS MAN PRODUCTIONS LLC Total:					600.00

Council Warrant Register By Vendor

Payment Dates: 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: T4828 - BEAR CITY UNIFIED SOCCER CLUB					
100-2120	BEAR CITY UNIFIED SOCCER C...	Field Rent Deposit Refund	R109152		100.00
Vendor T4828 - BEAR CITY UNIFIED SOCCER CLUB Total:					100.00
Vendor: 4838 - BURKE, WILLIAMS & SORENSEN LLP					
100-1015-7682	BURKE, WILLIAMS & SORENS...	Labor Legal 4/2026	367169		55.00
Vendor 4838 - BURKE, WILLIAMS & SORENSEN LLP Total:					55.00
Vendor: 5559 - CALE AMERICA INC					
100-1205-7762	FLOWBIRD	WTP Fees 5/2026	190810		88.28
Vendor 5559 - CALE AMERICA INC Total:					88.28
Vendor: 0065 - CALIFORNIA STATE DEPARTMENT OF JUSTICE					
100-1810-7660	DEPARTMENT OF JUSTICE	Fingerprint Apps 5/2026	049211		288.00
Vendor 0065 - CALIFORNIA STATE DEPARTMENT OF JUSTICE Total:					288.00
Vendor: 5719 - CANON FINANCIAL SERVICES INC					
100-1825-7630	CANON FINANCIAL SERVICES I...	(3)CH/PS/SC/TC Copier Lease 6/2026	43252641		1,641.70
100-1825-7631	CANON FINANCIAL SERVICES I...	(3)CH/PS/SC/TC Copier Maintenance 4/2026	43252641		701.12
Vendor 5719 - CANON FINANCIAL SERVICES INC Total:					2,342.82
Vendor: 5720 - CANON U.S.A. INC					
100-1825-7631	CANON U.S.A. INC	P&R Print Maintenance 5/4/206 - 6/3/2026	6016237141		67.42
Vendor 5720 - CANON U.S.A. INC Total:					67.42
Vendor: 6357 - CARLOS FELIPE PEREZ					
100-1605-7758	DJ PHIL PEREZ	IDC 7/3/2026 DJ Services	46206		950.00
Vendor 6357 - CARLOS FELIPE PEREZ Total:					950.00
Vendor: 5164 - CARLOS MARTINEZ					
100-1605-7730	SEVEN SEASONS PARTY RENT...	Splash in the Park Water Slides 6/23/2026	000096		920.00
100-1010-7980	SEVEN SEASONS PARTY RENT...	One Nation Under Gol Chairs/Tables/EzUps	000097		971.00
Vendor 5164 - CARLOS MARTINEZ Total:					1,891.00
Vendor: 5120 - CHARLES ABBOTT ASSOCIATES INC					
100-1405-7800	CHARLES ABBOTT ASSOCIATES...	Building & Safety Services 5/2026	70384		620,181.60
Vendor 5120 - CHARLES ABBOTT ASSOCIATES INC Total:					620,181.60
Vendor: 6878 - CHRIS CURTO					
100-1605-7758	HIGH IMPACT EVENT TECHNO...	Balance-IDC 2026 Sound & Stage	7/3/2026-Bal		16,000.00
Vendor 6878 - CHRIS CURTO Total:					16,000.00
Vendor: 5586 - CHRISTOPHER J TUCKER					
100-1605-7756	CIRCULATING HEALTH	Instructor Fee-SC TaiQi-QiGong 16 3/23/26 - 5/15/26			735.00
Vendor 5586 - CHRISTOPHER J TUCKER Total:					735.00
Vendor: T5159 - CHRISTOPHER LEE					
100-2126	CHRISTOPHER LEE	Const/Demo Deposit Refund (P#2025-548/1909 Atlin)	R110014		4,000.00
Vendor T5159 - CHRISTOPHER LEE Total:					4,000.00
Vendor: 5140 - CINTAS CORPORATION #693					
100-1610-7652	CINTAS CORPORATION #693	Public Safety Logo Mats	4271229778		71.40
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4271229887		30.85
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4271229887		4.15
100-1610-7636	CINTAS CORPORATION #693	Facility Maint Uniforms	4271918573		15.72
100-1610-7652	CINTAS CORPORATION #693	Logo Mats	4271918573		42.27
Vendor 5140 - CINTAS CORPORATION #693 Total:					164.39
Vendor: 0903 - CITY OF MONROVIA					
100-1610-7650	CITY OF MONROVIA	Fuel-Facility Maintenance 4/2026	2601503		720.30

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1410-7650	CITY OF MONROVIA	Fuel-Field Services 4/2026	2601504		1,749.37
100-1605-7650	CITY OF MONROVIA	Fuel-Parks & Recreation 4/2026	2601505		140.37
100-1205-7650	CITY OF MONROVIA	Fuel-Public Safety 4/2026	2601506		2,317.01
100-1205-7781	CITY OF MONROVIA	Fuel-Sheriff's Dept 4/2026	2601507		3,964.38
Vendor 0903 - CITY OF MONROVIA Total:					8,891.43
Vendor: 6483 - CIVICA LAW GROUP, APC					
100-1015-7684	CIVICA LAW GROUP, APC	LASD Citations-Flat Rate 5/2026	20357		11,000.00
100-1015-7684	CIVICA LAW GROUP, APC	LASD-Costs (Expenses) 5/2026	20358		34.87
Vendor 6483 - CIVICA LAW GROUP, APC Total:					11,034.87
Vendor: 6427 - CIVICPLUS LLC					
100-1010-7685	CIVICPLUS LLC	Closed Captioning Machine Transcription	375104		258.73
Vendor 6427 - CIVICPLUS LLC Total:					258.73
Vendor: 6538 - COSTAR REALTY INFORMATION INC					
100-1405-7975	COSTAR REALTY INFORMATIO...	Commercial Real Estate Infomation 6/2026	124216623		495.00
Vendor 6538 - COSTAR REALTY INFORMATION INC Total:					495.00
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
100-1405-7801	COUNTY OF LOS ANGELES DE...	Industrial Waste Inspections 4/2026	26051106380		5,486.40
Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					5,486.40
Vendor: 5494 - CURO MANAGED PRINT PRODUCTION					
100-1610-7618	CURO MANAGED PRINT PRO...	2026 Fitness Ctr Pool Signage	104999		528.19
100-1010-7980	CURO MANAGED PRINT PRO...	Photo Backdrop-One Nation Under Gol	105019		718.25
100-1010-7980	CURO MANAGED PRINT PRO...	Lawn Sign Promotion-One Nation Under Gol	105027		165.75
100-1010-7980	CURO MANAGED PRINT PRO...	Party Banners-One Nation Under Gol	105040		106.08
100-1605-7739	CURO MANAGED PRINT PRO...	Futsal Closure Signs	105043		52.92
100-1605-7739	CURO MANAGED PRINT PRO...	IDC 7/3/2026 Buena Vista Banner	105047		1,074.94
100-1825-7688	CURO MANAGED PRINT PRO...	Oil Funnel Labels	105061	202601-Exp-Used Oil-OPP15-...	435.15
100-1825-7688	CURO MANAGED PRINT PRO...	Oil Container Labels	105062	202601-Exp-Used Oil-OPP15-...	519.63
100-1605-7636	CURO MANAGED PRINT PRO...	Uniform Name Tags	105066		25.69
100-1605-7739	CURO MANAGED PRINT PRO...	IDC 2026 Light Posts Banners/American Fla...	105071		4,145.40
Vendor 5494 - CURO MANAGED PRINT PRODUCTION Total:					7,772.00
Vendor: 6848 - CURV GROUP LLC					
100-1605-7739	FLOATIE KINGS	Inflatable City Logo	CPF46593		3,262.00
Vendor 6848 - CURV GROUP LLC Total:					3,262.00
Vendor: 6373 - DANIELLA MORALES					
100-1205-7779	DANIELLA MORALES	DART Scholarship	6102026	202605-PS Fund Raising/Donat..	818.05
Vendor 6373 - DANIELLA MORALES Total:					818.05
Vendor: 5025 - DARRELL RAY CARROLL					
100-1610-7618	MONROVIA LOCK SHOP	Cmty Ctr Door Service/Keys	25979		105.00
Vendor 5025 - DARRELL RAY CARROLL Total:					105.00
Vendor: 6885 - DAVID IRIBE					
100-1205-7779	DAVID IRIBE	DART Scholarship	6102026	202605-PS Fund Raising/Donat..	100.00
Vendor 6885 - DAVID IRIBE Total:					100.00
Vendor: 6748 - DAVID RODRIGUEZ					
100-1405-7690	DAVID RODRIGUEZ	Planning Commission Meeting	6/15/2026		50.00
Vendor 6748 - DAVID RODRIGUEZ Total:					50.00

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 3838 - DELONG UNLIMITED SCREEN PRINTING					
100-1010-7980	DELONG UNLIMITED, CHAD DE..	Staff & Council One Nation Under Gol Shirts	26-10258		402.22
Vendor 3838 - DELONG UNLIMITED SCREEN PRINTING Total:					402.22
Vendor: T5161 - DEVON QUEST					
100-2126	DEVON QUEST	Const/Demo Deposit Refund (P#2025-188)	R109304		3,500.00
Vendor T5161 - DEVON QUEST Total:					3,500.00
Vendor: 1381 - DOLPHIN RENTS INC					
100-1020-7719	DOLPHIN RENTS INC	Volunteer Recognition Linens	11577		204.48
Vendor 1381 - DOLPHIN RENTS INC Total:					204.48
Vendor: 0476 - DUARTE PETTY CASH/BINGO PRIZE MONEY					
100-1750	DUARTE PETTY CASH/BINGO ...	SC Bingo Prize Money	7/2026		165.00
Vendor 0476 - DUARTE PETTY CASH/BINGO PRIZE MONEY Total:					165.00
Vendor: 3165 - DUARTE PUBLIC SAFETY PETTY CASH					
100-2121	DUARTE PUBLIC SAFETY PETTY...	Petty Cash for Rabies Clinic	7/10/2026		200.00
Vendor 3165 - DUARTE PUBLIC SAFETY PETTY CASH Total:					200.00
Vendor: 0311 - DUARTE RECREATION PETTY CASH					
100-1605-7730	DUARTE RECREATION PETTY ...	VIP Supplies	06092026		44.20
100-1605-7735	DUARTE RECREATION PETTY ...	TC Duarte Dance Water	06092026		41.10
100-1605-7739	DUARTE RECREATION PETTY ...	Social Media Supplies	06092026		64.49
Vendor 0311 - DUARTE RECREATION PETTY CASH Total:					149.79
Vendor: T3906 - DUARTE SUMMIT HOMES LLC					
100-2120	DUARTE SUMMIT HOMES LLC	Cash Bond Refund (2022-131ROW)	R96842		500.00
100-2126	DUARTE SUMMIT HOMES LLC	Const/Demo Dep Refund (2022-131ROW)	R96842		500.00
Vendor T3906 - DUARTE SUMMIT HOMES LLC Total:					1,000.00
Vendor: 0407 - DUARTE YOUTH ATHLETIC CLUB					
100-2120	DUARTE YOUTH ATHLETIC CL...	Field Rent Deposit Refund	R108695		250.00
Vendor 0407 - DUARTE YOUTH ATHLETIC CLUB Total:					250.00
Vendor: 6884 - EIVA SKY HUANG					
100-1205-7779	EIVA SKY HUANG	DART Scholarship	6102026	202605-PS Fund Raising/Donat..	100.00
Vendor 6884 - EIVA SKY HUANG Total:					100.00
Vendor: 5873 - ELIE FARAH INC					
100-1405-7965	ELIE FARAH INC	Bike Trail Design 5/11/2024 - 5/10/2026	2-DUA23-35	202412-Prof Svc-FY24 Bike Tra...	2,808.00
Vendor 5873 - ELIE FARAH INC Total:					2,808.00
Vendor: T5158 - ELLAINE ORGANO					
100-4801	ELLAINE ORGANO	Chess Wizards Class Refund (Matthew Organo)	2002616.002		94.00
Vendor T5158 - ELLAINE ORGANO Total:					94.00
Vendor: 6858 - EUNICE QUIMPE					
100-1605-7735	EUNICE QUIMPE	Youthworks Internshi...	4/2026		100.00
100-1605-7735	EUNICE QUIMPE	Youthworks Internshi...	5/2026		100.00
Vendor 6858 - EUNICE QUIMPE Total:					200.00
Vendor: 1357 - EXECUTIVE ELEVATOR INC					
100-1610-7652	EXECUTIVE ELEVATOR INC	SC Elevator Maintenance 6/2026	H11183		190.00
Vendor 1357 - EXECUTIVE ELEVATOR INC Total:					190.00
Vendor: 6736 - FABIAN ANDRADE					
100-1605-7735	FABIAN ANDRADE	Youthworks Internshi...	4/2026		100.00
100-1605-7735	FABIAN ANDRADE	Youthworks Internshi...	5/2026		100.00
100-1205-7779	FABIAN ANDRADE	DART Scholarship	6102026	202605-PS Fund Raising/Donat..	818.05
Vendor 6736 - FABIAN ANDRADE Total:					1,018.05

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0087 - FEDEX					
100-1825-7626	FEDEX	Document Delivery 5/27/2026	9-317-49888		38.49
Vendor 0087 - FEDEX Total:					38.49
Vendor: 4690 - FULLER ENGINEERING INC					
100-1610-7617	FULLER ENGINEERING INC	Pool Chemicals	155375		951.38
Vendor 4690 - FULLER ENGINEERING INC Total:					951.38
Vendor: 6181 - GOOGLE LLC					
100-1815-7632	GOOGLE LLC	Gsuite-cityofduarte.ca.gov 5/1/26 - 5/31/26	5581715023		2,463.00
Vendor 6181 - GOOGLE LLC Total:					2,463.00
Vendor: 5340 - GRAND PRINTING INC					
100-1825-7613	GRAND PRINTING INC	Business Cards-Margaret Finlay	113974		98.79
Vendor 5340 - GRAND PRINTING INC Total:					98.79
Vendor: 5347 - GRANICUS INC					
100-1020-7712	GRANICUS INC	Website Homepage 7th Button	231422		46.66
Vendor 5347 - GRANICUS INC Total:					46.66
Vendor: 6749 - GREEN GIANT LANDSCAPE INC					
100-2126	GREEN GIANT LANDSCAPE INC	Const/Demo Deposit Refund (P#2025-009ROW)	R108516		22,339.60
100-5004	GREEN GIANT LANDSCAPE INC	Administrative Fee (P#2025- 009ROW)	R108516		-125.00
Vendor 6749 - GREEN GIANT LANDSCAPE INC Total:					22,214.60
Vendor: 6783 - HEY HEY ENTERTAINMENT					
100-1750	HEY HEY ENTERTAINMENT	Summer Day Camp Entertainment	7/1/2026		370.00
Vendor 6783 - HEY HEY ENTERTAINMENT Total:					370.00
Vendor: 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES					
100-1805-7965	HINDERLITER, DE LLAMAS & A...	Sales Tax Audit April - June 2026	SIN064315		1,896.51
100-1805-7965	HINDERLITER, DE LLAMAS & A...	Transaction Tax April 2026 - June 2026	SIN064515		300.00
Vendor 1840 - HINDERLITER, DE LLAMAS & ASSOCIATES Total:					2,196.51
Vendor: 5367 - HOLLY T SCHERCH					
100-1410-7636	HENDERSON'S UNIFORMS	Field Services Uniforms	37655		836.98
Vendor 5367 - HOLLY T SCHERCH Total:					836.98
Vendor: 1614 - IMS REFRIGERATION INC					
100-1610-7652	IMS REFRIGERATION INC	Public Safety Ice Machine Maintenance	58649		485.89
Vendor 1614 - IMS REFRIGERATION INC Total:					485.89
Vendor: 1465 - INLAND EMPIRE STAGES LTD					
100-1605-7750	INLAND EMPIRE TOURS & TR...	Morongo Casino Excursion Transportation 6/5/2026	65413		1,894.62
Vendor 1465 - INLAND EMPIRE STAGES LTD Total:					1,894.62
Vendor: 6309 - INX BUILDING MAINTENANCE					
100-1610-7652	INX BUILDING MAINTENANCE	ROP Bldg Window Cleaning	1001757		399.00
100-1610-7652	INX BUILDING MAINTENANCE	CH/TC/Yard Janitorial Srvc 6/2026	1002187		4,754.61
Vendor 6309 - INX BUILDING MAINTENANCE Total:					5,153.61
Vendor: 0594 - J & J SPORTS & TROPHIES					
100-1605-7740	J & J SPORTS & TROPHIES	Summer Day Camps Ice Packs	32382		664.38
Vendor 0594 - J & J SPORTS & TROPHIES Total:					664.38
Vendor: T2946 - JAIME CALDERA					
100-2120	JAIME CALDERA	Field Rent Deposit Refund	R111388		100.00
Vendor T2946 - JAIME CALDERA Total:					100.00

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 6688 - JAMES PRODUCTIONS INC					
100-1605-7758	JAMES EVENT PRODUCTIONS ...	Balance-IDC 2026 Attractions Rental	231199954-Bal		7,880.00
Vendor 6688 - JAMES PRODUCTIONS INC Total:					7,880.00
Vendor: T5160 - JANET FLORES ANTICONA					
100-4801	JANET FLORES ANTICONA	Refund Balance on Account	2002636.002		60.00
Vendor T5160 - JANET FLORES ANTICONA Total:					60.00
Vendor: 6620 - JANINE R TORRE					
100-1750	PAM KAY'S TAP CHICKS	SC 4th of July Entertainment 7/2/2026	127		375.00
Vendor 6620 - JANINE R TORRE Total:					375.00
Vendor: 6414 - JESSY VERGARA					
100-1605-7735	JESSY VERGARA	Youthworks Internshi...	4/2026		100.00
100-1605-7735	JESSY VERGARA	Youthworks Internshi...	5/2026		100.00
Vendor 6414 - JESSY VERGARA Total:					200.00
Vendor: 6418 - JOE ANDREW CURIEL PERZABAL					
100-1010-7980	IOPRODUCTIONS LLC	One Nation Under Gol LED Screen	26-0612		5,060.00
Vendor 6418 - JOE ANDREW CURIEL PERZABAL Total:					5,060.00
Vendor: 6673 - JOSE GONZALEZ					
100-2120	TCBRODERS	Field Rent Deposit Refund	R111473		100.00
Vendor 6673 - JOSE GONZALEZ Total:					100.00
Vendor: 6690 - LA-RICS					
100-1205-7655	LA-RICS	(15) Radio Subscriptions 5/2026	DUARTE FY25/26-11		300.00
Vendor 6690 - LA-RICS Total:					300.00
Vendor: 6856 - LESLIE MARTINEZ					
100-1605-7735	LESLIE MARTINEZ	Youthworks Internshi...	4/2026		100.00
100-1605-7735	LESLIE MARTINEZ	Youthworks Internshi...	5/2026		100.00
Vendor 6856 - LESLIE MARTINEZ Total:					200.00
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
100-1205-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 5/2026	263089AY		418,045.14
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					418,045.14
Vendor: 4086 - LSL, LLP					
100-1805-7654	LSL, LLP	GASB 87/96 Lease/SBITA Qualification/Validation	75197		1,725.75
Vendor 4086 - LSL, LLP Total:					1,725.75
Vendor: 5355 - LUZ YESENIA PAEZ					
100-1405-7690	LUZ YESENIA PAEZ	Planning Commission Meeting	6/15/2026		50.00
Vendor 5355 - LUZ YESENIA PAEZ Total:					50.00
Vendor: 6882 - MAGDIEL HIRAM SARMIENTO					
100-1020-7712	MAGDIEL HIRAM SARMIENTO	ONUG Photography 6/12/2026	20260609		400.00
Vendor 6882 - MAGDIEL HIRAM SARMIENTO Total:					400.00
Vendor: 6859 - MANUEL RUIZ CUEVAS					
100-1605-7735	MANUEL RUIZ CUEVAS	Youthworks Internshi...	4/2026		100.00
100-1605-7735	MANUEL RUIZ CUEVAS	Youthworks Internshi...	5/2026		100.00
Vendor 6859 - MANUEL RUIZ CUEVAS Total:					200.00
Vendor: 5981 - MARCUS LEON BANKS SR					
100-1610-7652	MARCUS LEON BANKS SR	ROP Building Electrical Repair	000207		475.00
100-1610-8100	MARCUS LEON BANKS SR	Cmty Ctr Door Electrical (Add'l Work)	000208		875.00
Vendor 5981 - MARCUS LEON BANKS SR Total:					1,350.00
Vendor: 0285 - MARGARET FINLAY					
100-1005-7642	MARGARET FINLAY	Purchase of Tech Equipment for Council Use	6112026		1,420.46
Vendor 0285 - MARGARET FINLAY Total:					1,420.46

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 4434 - MARIPOSA LANDSCAPES INC					
100-1020-7724	MARIPOSA LANDSCAPES INC	PO Pkg Lot Landscape Maintenance 5/2026	120276		312.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Greenbank Ave Brush Clearance 5/2026	120276		76.00
100-1410-7815	MARIPOSA LANDSCAPES INC	Duarte Wilderness Park Brush Clearance 5/2026	120276		2,080.00
100-1415-7916	MARIPOSA LANDSCAPES INC	Sports Parks (2) Landscape Maintenance 5/2026	120276		3,426.72
Vendor 4434 - MARIPOSA LANDSCAPES INC Total:					5,894.72
Vendor: 4286 - MAXTREME INC					
100-1815-7965	MAXTREME SERVICES	IT Helpdesk 6/2026	13880		12,500.00
Vendor 4286 - MAXTREME INC Total:					12,500.00
Vendor: T4444 - MELODY SANCHEZ					
100-4808	MELODY SANCHEZ	Parent and Me Swim Refund (Donatello Cartagena)	2000913.004		11.25
Vendor T4444 - MELODY SANCHEZ Total:					11.25
Vendor: 5454 - MOORE IACOFANO GOLTSMAN INC					
100-2121	MOORE IACOFANO GOLTSMA...	Westminster Gardens Specific Plan 4/2026	0096681	202417-dep-Westminister Ga...	2,625.00
Vendor 5454 - MOORE IACOFANO GOLTSMAN INC Total:					2,625.00
Vendor: 6857 - NUNAA MOHAMMAD					
100-1605-7735	NUNAA MOHAMMAD	Youthworks Internshi...	4/2026		100.00
100-1605-7735	NUNAA MOHAMMAD	Youthworks Internshi...	5/2026		100.00
Vendor 6857 - NUNAA MOHAMMAD Total:					200.00
Vendor: 6280 - ONLY CREMATIONS FOR PETS					
100-1205-7780	ONLY CREMATIONS FOR PETS	Deceased Animal Disposal 5/2026	130966		452.50
Vendor 6280 - ONLY CREMATIONS FOR PETS Total:					452.50
Vendor: 5403 - PRONTO GYM SERVICES INC					
100-1610-7652	PRONTO GYM SERVICES INC	Fitness Ctr Annual Gym Equipment Service	29531		425.00
Vendor 5403 - PRONTO GYM SERVICES INC Total:					425.00
Vendor: 6032 - PYRO SPECTACULARS INC					
100-1605-7758	PYRO SPECTACULARS INC	Balance-July 3rd 2026 Fireworks Display	INV438961		15,675.00
Vendor 6032 - PYRO SPECTACULARS INC Total:					15,675.00
Vendor: 6173 - QUADIENT INC					
100-1825-7614	QUADIENT INC	City Hall Postage Machine Ink	18056034		194.20
Vendor 6173 - QUADIENT INC Total:					194.20
Vendor: 6652 - RAYMOND ABERNATHY					
100-1205-7783	TRAIN UP A CHILD LLC	A-Team Contract Services 6/2026	TRA-27		6,740.00
Vendor 6652 - RAYMOND ABERNATHY Total:					6,740.00
Vendor: 6057 - REGIONAL TAP SERVICE CENTER					
100-2125	REGIONAL TAP SERVICE CENT...	TAP Card Reload 5/2026	6027433		20.00
Vendor 6057 - REGIONAL TAP SERVICE CENTER Total:					20.00
Vendor: 0904 - RKA CONSULTING GROUP					
100-1405-7969	RKA CONSULTING GROUP	Engineering Plan Check 4/2026	37049		720.00
100-1405-7969	RKA CONSULTING GROUP	Kelwil/BV Stop Sign Engineering 4/2026	37050	202127/City Engineer-TS Kellw..	575.00
100-1405-7969	RKA CONSULTING GROUP	Contract City Engineer 4/2026	37050		3,325.00
100-1405-7965	RKA CONSULTING GROUP	Watson Multi-Use Trail Rehab Grant Support 4/2026	37051	202412-Prof Svc-FY24 Bike Tra...	960.00
100-1405-7965	RKA CONSULTING GROUP	FY27 LLMD Engineering Srvcs 4/2026	37052		1,200.00

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Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
100-1405-7969	RKA CONSULTING GROUP	Evergreen CalTrans Ramp Closure TCP 4/2026	37053		4,025.00
Vendor 0904 - RKA CONSULTING GROUP Total:					10,805.00
Vendor: 6890 - ROBERT AGUIRRE TRUJILLO					
100-1605-7740	TRU-ONE PRODUCTIONS / RAC..	Summer Day Camps Special Activity	6/17/2026		575.00
Vendor 6890 - ROBERT AGUIRRE TRUJILLO Total:					575.00
Vendor: 6293 - RODOLFO CARDENAS					
100-1605-7733	SONICBOOM DJ Rudy	SC Monthly Dance DJ	6/25/2026		175.00
Vendor 6293 - RODOLFO CARDENAS Total:					175.00
Vendor: 6811 - RUDY HERNANDEZ					
100-1750	RMH DANCE	July 10 Concert in the Park Sound Vendor	071026COD		3,700.00
Vendor 6811 - RUDY HERNANDEZ Total:					3,700.00
Vendor: 0196 - RUTAN & TUCKER LLP					
100-1015-7686	RUTAN & TUCKER LLP	Stormwater Legal 1/2026	1057120		84.00
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 2/2026	1065212		6,845.21
100-1015-7686	RUTAN & TUCKER LLP	Stormwater Legal 2/2026	1065213		2,310.00
100-1015-7686	RUTAN & TUCKER LLP	Stormwater Legal 3/2026	1065214		1,134.00
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 3/2026	1065682		13,739.84
100-1015-7680	RUTAN & TUCKER LLP	General City Attorney (Retainer) 4/2026	1065683		15,396.74
Vendor 0196 - RUTAN & TUCKER LLP Total:					39,509.79
Vendor: 3148 - S&S WORLDWIDE INC					
100-1605-7740	S&S WORLDWIDE INC	Summer Day Camps Supplies	IN101762752		723.33
Vendor 3148 - S&S WORLDWIDE INC Total:					723.33
Vendor: 5263 - SAMUEL KANG					
100-1005-7648	SAMUEL KANG	CCCA Conference Expense Reimbursement	5/15/26 - 5/16/26		476.80
Vendor 5263 - SAMUEL KANG Total:					476.80
Vendor: 6442 - SCOTT NASH					
100-1405-7076	SCOTT NASH	Tuition Reimbursement	06092026		363.50
Vendor 6442 - SCOTT NASH Total:					363.50
Vendor: 0202 - SHAFFER AWARDS					
100-1610-7618	SHAFFER AWARDS	Council Name Plates	9440		376.03
Vendor 0202 - SHAFFER AWARDS Total:					376.03
Vendor: 6401 - SIGNAL HILL AUTO ENTERPRISES					
100-1610-7618	SUPPLY SOLUTIONS	Recycled Paper Products	166642-01		34.30
100-1610-7618	SUPPLY SOLUTIONS	Building Maintenance Supplies	166643-01		58.90
100-1610-7618	SUPPLY SOLUTIONS	Recycled Paper Products	169555		1,457.32
100-1610-7618	SUPPLY SOLUTIONS	Building Maintenance Supplies	169557		2,260.39
100-1610-7652	SUPPLY SOLUTIONS	Floor Scrubber Machine Repair	169786		77.63
Vendor 6401 - SIGNAL HILL AUTO ENTERPRISES Total:					3,888.54
Vendor: 0209 - SMART & FINAL					
100-1605-7980	SMART & FINAL	P&R Intern Appreciation Supplies	222455		15.99
100-1605-7740	SMART & FINAL	Summer Day Camps Snacks Wk 1 & Wk 2	715222-52826		312.86
100-1605-7745	SMART & FINAL	Teen Ctr Boxing Supplies	753766		27.96
100-1605-7693	SMART & FINAL	Teen Ctr MYC Interviews	300299		40.69
100-1605-7740	SMART & FINAL	Summer Day Camp Supplies	897166		76.47
100-1605-7735	SMART & FINAL	Teen Ctr Cooking Club Supplies	925933		112.95
Vendor 0209 - SMART & FINAL Total:					586.92

Council Warrant Register By Vendor

Payment Dates: 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0220 - SOUTHERN CALIFORNIA NEWS GROUP					
100-1010-7670	SOUTHERN CALIFORNIA NEWS...	Legal Advertising 5/2026	642403		2,814.11
Vendor 0220 - SOUTHERN CALIFORNIA NEWS GROUP Total:					2,814.11
Vendor: T3752 - SPECIAL OLYMPICS SO CALIFORNIA					
100-2120	SPECIAL OLYMPICS SO CALIFO...	Pool Rent Deposit Refund	R111905		500.00
100-4403	SPECIAL OLYMPICS SO CALIFO...	Practice Days Refund (Pool Closed Maint/Repairs)	R111905		1,740.00
Vendor T3752 - SPECIAL OLYMPICS SO CALIFORNIA Total:					2,240.00
Vendor: 2688 - STAPLES CONTRACT & COMMERCIAL INC					
100-1205-7614	STAPLES	Office Supplies	6065767910		285.58
100-1805-7614	STAPLES	Office Supplies/File Folders	6066000969		352.63
100-1805-7614	STAPLES	Office Supplies	6066000970		93.17
Vendor 2688 - STAPLES CONTRACT & COMMERCIAL INC Total:					731.38
Vendor: 6883 - STEPHANIE CARILLO					
100-1205-7779	STEPHANIE CARILLO	DART Scholarship	6102026	202605-PS Fund Raising/Donat..	100.00
Vendor 6883 - STEPHANIE CARILLO Total:					100.00
Vendor: 6888 - STONE THROW					
100-1010-7980	PACIFIC PRODUCTIONS	One Nation Under Gol LED Screen Generator	138		1,785.00
Vendor 6888 - STONE THROW Total:					1,785.00
Vendor: 5351 - SUPERIOR PRESS					
100-1805-7653	SUPERIOR PRESS	A/P Account Deposit Slips	5127774		181.64
Vendor 5351 - SUPERIOR PRESS Total:					181.64
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
100-1410-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 5/2026	18712		1,918.70
Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:					1,918.70
Vendor: 6838 - THE HUMANE SOCIETY OF POMONA VALLEY INC					
100-1205-7780	SAN GABRIEL VALLEY HUMAN...	Animal Control Services 6/2026	INV00126		6,666.66
Vendor 6838 - THE HUMANE SOCIETY OF POMONA VALLEY INC Total:					6,666.66
Vendor: 4241 - THE SAUCE CREATIVE SERVICES CORP					
100-1605-7739	THE SAUCE CREATIVE SERVICE...	Concerts in the Park Marketing	8229		1,491.55
Vendor 4241 - THE SAUCE CREATIVE SERVICES CORP Total:					1,491.55
Vendor: 5544 - THEODORE SIEGEL					
100-1750	THEODORE SIEGEL	SC 'You Only Live Twice' Screening/Presentation	7/9/2026		150.00
Vendor 5544 - THEODORE SIEGEL Total:					150.00
Vendor: 5581 - THOMSON REUTERS-WEST PUBLISHING CORP					
100-1205-7655	THOMSON REUTERS-WEST P...	EOC Software 5/2026	853667045		247.04
Vendor 5581 - THOMSON REUTERS-WEST PUBLISHING CORP Total:					247.04
Vendor: 6889 - TORO TENTS BANNERS & DISPLAYS CORP					
100-1610-7618	TORO TENTS BANNERS & DISP...	Parks & Recreation Custom Canopies	COD6.8.26		3,085.16
Vendor 6889 - TORO TENTS BANNERS & DISPLAYS CORP Total:					3,085.16
Vendor: 6285 - TORTORO ENTERPRISES INC					
100-1605-7758	FUN SERVICES	Balance-IDC 2026 Inflatables & Attractions	234069-Bal		1,690.00
Vendor 6285 - TORTORO ENTERPRISES INC Total:					1,690.00
Vendor: 6891 - UNDERCOVER LIVE ENTERTAINMENT LLC					
100-1750	UNDERCOVER LIVE ENTERTAI...	Concert in the Park Band	7/10/2026		2,500.00
100-1605-7758	UNDERCOVER LIVE ENTERTAI...	IDC Entertainment	7/3/2026		3,300.00
Vendor 6891 - UNDERCOVER LIVE ENTERTAINMENT LLC Total:					5,800.00
Vendor: 4747 - UNITED STATES YOUTH VOLLEYBALL LEAGUE					
100-2120	USYVL	Field Rent Deposit Refund	R112445		100.00
Vendor 4747 - UNITED STATES YOUTH VOLLEYBALL LEAGUE Total:					100.00

Council Warrant Register By Vendor

Payment Dates: 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Vendor: 0231 - US POSTAL SERVICE					
100-1825-7626	POSTMASTER	Bulk Mailing for Dog License Renewal	6032026		1,200.00
Vendor 0231 - US POSTAL SERVICE Total:					1,200.00
Vendor: T5157 - VCI CONSTRUCTION LLC					
100-2120	VCI CONSTRUCTION LLC	Cash Bond Refund (P#2023-181ROW)	R101926		1,000.00
Vendor T5157 - VCI CONSTRUCTION LLC Total:					1,000.00
Vendor: 6196 - VINH TRUONG					
100-1005-7643	VINH TRUONG	ICSC Conference Expense Reimbursement	5/18/26 - 5/20/26		355.25
Vendor 6196 - VINH TRUONG Total:					355.25
Vendor: 5835 - WALLACE WOLFF					
100-1405-7690	WALLACE WOLFF	Planning Commission Meeting	6/15/2026		50.00
Vendor 5835 - WALLACE WOLFF Total:					50.00
Vendor: 5992 - WESTERN EXTERMINATOR COMPANY					
100-1610-7652	WESTERN EXTERMINATOR C...	Facility Pest/Mosquito/Rodent Control 3/2026	677173C		930.75
100-1610-7652	WESTERN EXTERMINATOR C...	Facility Pest/Mosquito/Rodent Control 5/2026	699674C		938.94
Vendor 5992 - WESTERN EXTERMINATOR COMPANY Total:					1,869.69
Fund 100 - GENERAL FUND Total:					1,340,557.85
Fund: 220 - GAS TAX FUN					
Vendor: 6817 - CHRISP COMPANY					
220-2127	CHRISP COMPANY	Retention-FY26 Clotywide Striping & Marking	39158	202609-Retention_Street Strip..	4,059.22
Vendor 6817 - CHRISP COMPANY Total:					4,059.22
Vendor: 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS					
220-2210-7890	COUNTY OF LOS ANGELES DE...	KITS Monitoring & Reports 4/2026	26051106442		378.38
220-2210-7890	COUNTY OF LOS ANGELES DE...	Traffic Signal Maintenance 4/2026	26051106720		2,537.19
Vendor 2028 - COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS Total:					2,915.57
Fund 220 - GAS TAX FUN Total:					6,974.79
Fund: 240 - LIGHTING AND LANDSCAPE DISTRICT FUND					
Vendor: 1997 - COUNTY OF LOS ANGELES AGRIC COMM/R/WTS & MEASURES					
240-2410-7662	COUNTY OF LOS ANGELES AGR..	Gopher Control 4/2026	261783		283.38
Vendor 1997 - COUNTY OF LOS ANGELES AGRIC COMM/R/WTS & MEASURES Total:					283.38
Vendor: 6835 - JHM SUPPLY INC					
240-2410-7888	JHM SUPPLY INC	Drinking Fountain Repairs	67817 /3		17.54
Vendor 6835 - JHM SUPPLY INC Total:					17.54
Vendor: 3968 - LANDSCAPE WAREHOUSE III					
240-2410-7888	LANDSCAPE WAREHOUSE INC	Irrigation Repairs/Restock	2606-661255		108.42
240-2410-7888	LANDSCAPE WAREHOUSE INC	Royal Oaks Park Irrigation Repairs	2606-661970		331.51
Vendor 3968 - LANDSCAPE WAREHOUSE III Total:					439.93
Vendor: 4434 - MARIPOSA LANDSCAPES INC					
240-2410-7915	MARIPOSA LANDSCAPES INC	City Facilities (4) Landscape Maintenance 5/2026	120276		2,733.32
240-2410-7915	MARIPOSA LANDSCAPES INC	Misc Locations (8) Landscape Maintenance 5/2026	120276		1,509.99
240-2410-7915	MARIPOSA LANDSCAPES INC	Parks (14) Landscape Maintenance 5/2026	120276		15,265.88
240-2410-7917	MARIPOSA LANDSCAPES INC	Tree Wells (12) Landscape Maintenance 5/2026	120276		459.54
240-2410-7917	MARIPOSA LANDSCAPES INC	Medians/Pkwys (19) Landscape Maintenance 5/2026	120276		8,312.45

Council Warrant Register By Vendor

Payment Dates: 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
240-2420-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		491.67
240-2421-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		1,416.67
240-2422-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		693.80
240-2423-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		1,125.00
240-2424-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		775.01
240-2425-7913	MARIPOSA LANDSCAPES INC	Hearthstone Brush Clearance 5/2026	120276		1,166.67
240-2425-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		416.67
240-2426-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		333.33
240-2427-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		891.67
240-2431-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		891.67
240-2432-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		1,175.00
240-2433-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		750.00
240-2434-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		500.00
240-2435-7914	MARIPOSA LANDSCAPES INC	Landscape Maintenance 5/2026	120276		750.00
240-2435-7918	MARIPOSA LANDSCAPES INC	Ridgecrest Brush Clearance 5/2026	120276		708.33
Vendor 4434 - MARIPOSA LANDSCAPES INC Total:					40,366.67
Vendor: 0217 - SOUTHEAST CONSTRUCTION PRODUCTS INC					
240-2410-7888	SOUTHEAST CONSTRUCTION ...	Landscape Supplies	2606-037266		56.69
Vendor 0217 - SOUTHEAST CONSTRUCTION PRODUCTS INC Total:					56.69
Vendor: 1521 - WEST COAST ARBORISTS INC					
240-2410-7906	WEST COAST ARBORISTS INC	Citywide Tree Pruning	244899		2,479.20
240-2410-7909	WEST COAST ARBORISTS INC	Citywide Tree Pruning	244899		22,002.00
Vendor 1521 - WEST COAST ARBORISTS INC Total:					24,481.20
Fund 240 - LIGHTING AND LANDSCAPE DISTRICT FUND Total:					65,645.41
Fund: 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
Vendor: 5438 - LDM ASSOCIATES INC					
260-2605-7965	LDM ASSOCIATES INC	FY26 CDBG ADA Curb Ramps Project 4/2026	9029	202610-Prof Svc-CDBG-ADA C...	738.00
Vendor 5438 - LDM ASSOCIATES INC Total:					738.00
Fund 260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Total:					738.00
Fund: 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND					
Vendor: 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT					
290-2905-7781	LOS ANGELES COUNTY SHERIF...	Sheriff Contract 5/2026	263089AY		76,615.84
Vendor 0056 - LOS ANGELES COUNTY SHERIFF'S DEPARTMENT Total:					76,615.84
Fund 290 - SUPPLEMENTAL LAW ENFORCEMENT FUND Total:					76,615.84
Fund: 440 - PROPOSITION A TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
440-4405-7650	CITY OF MONROVIA	Fuel-Transportation Dept	2601508		137.82
Vendor 0903 - CITY OF MONROVIA Total:					137.82
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
440-4405-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 5/2026	18712		129.35
Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:					129.35
Fund 440 - PROPOSITION A TRANSIT FUND Total:					267.17

Council Warrant Register By Vendor

Payment Dates: 6/11/2026 - 6/24/2026

Account Number	Vendor DBA	Description (Item)	Payable Number	Project Account Key	Amount
Fund: 460 - PROPOSITION C TRANSIT FUND					
Vendor: 0903 - CITY OF MONROVIA					
460-4605-7650	CITY OF MONROVIA	Fuel-Transportation Dept	2601508		112.77
Vendor 0903 - CITY OF MONROVIA Total:					112.77
Vendor: 5307 - SUPERIOR PROPERTY SERVICES INC					
460-4605-7814	SUPERIOR PROPERTY SERVICE...	Graffiti Removal 5/2026	18712		107.80
Vendor 5307 - SUPERIOR PROPERTY SERVICES INC Total:					107.80
Fund 460 - PROPOSITION C TRANSIT FUND Total:					220.57
Fund: 470 - MEASURE R LR TRANSIT FUND					
Vendor: 6817 - CHRISP COMPANY					
470-2127	CHRISP COMPANY	Retention-FY26 Ciotywide Striping & Marking	39158	202609_ Retention (SRTS) Stri...	100.01
Vendor 6817 - CHRISP COMPANY Total:					100.01
Fund 470 - MEASURE R LR TRANSIT FUND Total:					100.01
Grand Total:					1,491,119.64

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	1,340,557.85
220 - GAS TAX FUN	6,974.79
240 - LIGHTING AND LANDSCAPE DISTRICT FUND	65,645.41
260 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	738.00
290 - SUPPLEMENTAL LAW ENFORCEMENT FUND	76,615.84
440 - PROPOSITION A TRANSIT FUND	267.17
460 - PROPOSITION C TRANSIT FUND	220.57
470 - MEASURE R LR TRANSIT FUND	100.01
Grand Total:	1,491,119.64

Account Summary

Account Number	Account Name	Payment Amount
100-1005-7642	Travel & Exp - Finlay	1,420.46
100-1005-7643	Travel & Exp - Truong	355.25
100-1005-7648	Travel & Exp - Kang	476.80
100-1010-7670	Legal Notices	2,814.11
100-1010-7685	Technology Services	258.73
100-1010-7980	Other Expenses	9,208.30
100-1015-7680	City Attorney Legal	35,981.79
100-1015-7682	Labor Counsel Legal	55.00
100-1015-7684	Code Enforcement Legal	11,034.87
100-1015-7686	Other Legal Services	3,528.00
100-1020-7712	Community Information ...	446.66
100-1020-7716	Special Community Even...	463.42
100-1020-7719	Volunteer Recognition	204.48
100-1020-7724	Post Office Parking	312.00
100-1020-7726	Council Cablecasting	600.00
100-1205-7614	Office Supplies	285.58
100-1205-7650	Vehicle Maintenance	2,317.01
100-1205-7655	Emergency Services	547.04
100-1205-7761	Parking Enforcement	7,879.13
100-1205-7762	Parking Pass Kiosk Costs	88.28
100-1205-7779	Youth Programs	2,036.10
100-1205-7780	Animal Control	7,119.16
100-1205-7781	Contract Law Enforceme...	422,009.52
100-1205-7782	Crossing Guard Contract...	7,734.96
100-1205-7783	A-Team Program	6,740.00
100-1405-7076	Tuition Reimbursement	363.50
100-1405-7690	Planning Commission	150.00
100-1405-7800	Building Department Ser...	620,181.60
100-1405-7801	Industrial Waste Inspect...	5,486.40
100-1405-7965	Professional Services	4,968.00
100-1405-7969	City Engineer	8,645.00
100-1405-7975	Economic Development ...	495.00
100-1410-7636	Uniforms	836.98
100-1410-7650	Vehicle Maintenance	1,749.37
100-1410-7814	Graffiti Removal	1,918.70
100-1410-7815	Brush Clearance	2,156.00
100-1415-7916	Landscape-Sport Park	3,426.72
100-1605-7636	Uniforms	25.69
100-1605-7650	Vehicle Maintenance	140.37
100-1605-7693	Youth Council	40.69
100-1605-7730	Special Events	964.20
100-1605-7733	Senior Center	252.35
100-1605-7735	Teen Center	1,550.94
100-1605-7736	Youth & Adult Recreatio...	672.00
100-1605-7739	Publicity	10,091.30

Account Summary

Account Number	Account Name	Payment Amount
100-1605-7740	Day Camps	2,352.04
100-1605-7745	Boxing Program	27.96
100-1605-7750	Bus Rentals	1,894.62
100-1605-7756	Senior Recreation Classes	735.00
100-1605-7758	Independence Day Celeb...	45,495.00
100-1605-7980	Other Expenses	15.99
100-1610-7617	Pool Chemicals	951.38
100-1610-7618	Building Supplies	7,905.29
100-1610-7636	Uniforms	46.57
100-1610-7650	Vehicle Maintenance	720.30
100-1610-7652	Building Maint Services	21,935.19
100-1610-8100	Other Capital Improvem...	875.00
100-1750	Prepaid Charges	7,260.00
100-1805-7614	Office Supplies	445.80
100-1805-7653	Bank Charges	181.64
100-1805-7654	Audit Services	1,725.75
100-1805-7965	Professional Services	2,196.51
100-1810-7660	Other Services	288.00
100-1815-7632	Software	2,463.00
100-1815-7965	Professional Services	12,500.00
100-1825-7613	Duplications And Photos	98.79
100-1825-7614	Office Supplies	194.20
100-1825-7626	Postage	1,238.49
100-1825-7630	Equipment Lease	1,641.70
100-1825-7631	Equipment Maintenance	768.54
100-1825-7688	Oil Recycling Grant	954.78
100-2120	Refundable Deposits	2,650.00
100-2121	Pass Through Deposits	2,825.00
100-2125	Metro Pass Through (TA...	20.00
100-2126	Construction and Demoli...	30,339.60
100-4403	Swimming Pool Rentals	1,740.00
100-4801	Youth & Adult Recreatio...	154.00
100-4808	Swim Lesson Fees	11.25
100-5004	Other Revenue	-125.00
220-2127	Retention Payable	4,059.22
220-2210-7890	Repairs-Traffic Signal	2,915.57
240-2410-7662	Other Serv-Citywide	283.38
240-2410-7888	Repairs-Citywide	514.16
240-2410-7906	Tree Trim-Citywide	2,479.20
240-2410-7909	Tree Trim-Residential	22,002.00
240-2410-7915	Landscape-Citywide	19,509.19
240-2410-7917	Landscape-Medians	8,771.99
240-2420-7914	Landscape Maintenance	491.67
240-2421-7914	Landscape Maintenance	1,416.67
240-2422-7914	Landscape Maintenance	693.80
240-2423-7914	Landscape Maintenance	1,125.00
240-2424-7914	Landscape Maintenance	775.01
240-2425-7913	Brush Clearance	1,166.67
240-2425-7914	Landscape Maintenance	416.67
240-2426-7914	Landscape Maintenance	333.33
240-2427-7914	Landscape Maintenance	891.67
240-2431-7914	Landscape Maintenance	891.67
240-2432-7914	Landscape Maintenance	1,175.00
240-2433-7914	Landscape Maintenance	750.00
240-2434-7914	Landscape Maintenance	500.00
240-2435-7914	Landscape Maintenance	750.00
240-2435-7918	Fuel Modification	708.33
260-2605-7965	Professional Services	738.00

Account Summary

Account Number	Account Name	Payment Amount
290-2905-7781	Contract Law Enforceme...	76,615.84
440-4405-7650	Vehicle Maintenance	137.82
440-4405-7814	Graffiti Removal	129.35
460-4605-7650	Vehicle Maintenance	112.77
460-4605-7814	Graffiti Removal	107.80
470-2127	Retention Payable	100.01
Grand Total:		1,491,119.64

Project Account Summary

Project Account Key	Payment Amount
None	1,476,263.53
202127/City Engineer-TS Kellwil Way & Buena Vista	575.00
202412-Prof Svc-FY24 Bike Trail Rehab Proj	3,768.00
202417-dep-Westminister Garden Specific Plan & EIR	2,625.00
202601-Exp-Used Oil-OPP15-25-0016 FY26	954.78
202605-PS Fund Raising/Donations for Scholarships	2,036.10
202609_ Retention (SRTS) Striping & Marking	100.01
202609-Retention_Street Striping & Marking	4,059.22
202610-Prof Svc-CDBG-ADA Curb Ramps	738.00
Grand Total:	1,491,119.64



**PUBLIC SAFETY
STATUS REPORT
June 2026**

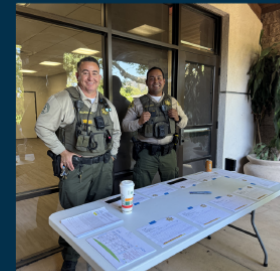


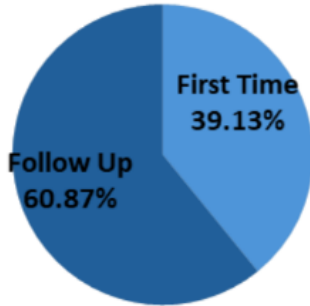
PROJECT/PROGRAM	STATUS
L.A. COUNTY SHERIFF'S DEPARTMENT	
<p>1. Part 1 Crimes</p>	<p>Part I crime has increased by 22.3% compared to 2025 year-to-date. This increase is primarily driven by larceny theft, specifically catalytic converter thefts and other vehicle-related thefts. Despite this recent increase, overall crime remains significantly lower than prior years, with Duarte experiencing a 25.4% reduction in overall Part I crime compared to 2021 year-to-date figures. This continued long-term reduction reflects the positive impact of the City's proactive enforcement efforts, technology investments, and ongoing crime prevention strategies.</p> <p>To address vehicle-related thefts, cameras, patrol deputies, and the Special Assignment Team have been deployed during peak times and in high activity areas. In addition, overnight saturation patrols are being conducted to help mitigate these crimes. These patrols include a non-dispatchable deputy assigned specifically to identified crime trend areas during the most active timeframes. Community Service Officers are also canvassing neighborhoods where these crimes occur to obtain private surveillance footage, gather evidence, and develop workable investigative leads.</p>
<p>2. Special Assignment Team</p>	<p>In response to recent vehicle-related crimes, the team received specialized training from Flock to better leverage the system's investigative tools. This training will help deputies identify suspect vehicles, review crime trends, and use available technology more effectively when investigating crimes occurring within the City. Deputies are also being set up to receive live alerts when stolen vehicles enter City boundaries, allowing for faster response and increased opportunities to locate suspects or recover stolen property.</p> <p>Additionally, the Special Assignment Team and Motor Deputies have increased high-visibility traffic enforcement efforts in response to community concerns regarding speeding, stop sign violations, and other traffic safety issues. These deployments are focused around schools and neighborhoods where residents have reported increased traffic violations.</p> <p>The Los Angeles County Sheriff's Department has also received grant funding to support DUI saturation patrols, which have begun in Duarte. These patrols increase deputy presence throughout the City during targeted timeframes and focus on identifying drivers who may be operating vehicles under the influence. This effort enhances traffic safety, supports</p>

PROJECT/PROGRAM	STATUS
	impaired driving prevention, and provides an additional layer of proactive enforcement to help keep Duarte’s streets safe.
3. Neighborhood/ Business Watch	<p>Neighborhood Watch meetings were conducted on May 7, 2026, on Woodland Court and on May 31, 2026, in the High Mesa area. Both meetings had strong turnout and a high level of community engagement, reflecting the continued interest residents have in partnering with the City on public safety issues. These meetings provided residents with crime prevention information, updates on public safety service changes, and direct communication with City staff and deputies.</p> <p>Residents also had the opportunity to provide feedback, ask questions, and discuss neighborhood-specific concerns. Several residents shared that the meetings were informative and helpful, including long-term residents who have lived in the community for more than 40 years. This level of engagement is extremely positive, as it shows that even established neighborhoods value direct communication and continued partnership with Public Safety. Staff is currently working with additional neighborhood captains to schedule future meetings throughout the City.</p>
MEASURE H and OUTREACH COORDINATION	
1. Outreach Coordination	<p>Erika Ramos’s unofficial homeless count for the month is 6 individuals, based on three or more contacts within a two-week period. Individuals are removed from the list after six weeks of no contact. Over the past month, Erika has conducted 135 interactions with individuals experiencing homelessness, providing essential services and information on Duarte regulations.</p> <p>A recent success story highlights the importance of consistent outreach and strong service partnerships. Earlier this year, staff referred a vulnerable individual experiencing a dangerous home environment to LA CADA for support services. LA CADA continued working closely with the individual and recently helped secure placement in a safe shelter environment. This connection provides access to safety, ongoing support, and critical resources while the individual works toward greater stability. This outcome reflects the value of early intervention, trusted partnerships, and a help-first approach to public safety.</p>
2. L.A. CADA	The L.A. CADA Supplemental Team, dedicated to assisting individuals who are newly homeless or at risk of homelessness, first began their work in Duarte on September 22, 2022. As of August 2025, the team is now available to respond within the City five days a week, with an average response time of 30–60 minutes for referrals made during business hours. Recent program changes expanded LA CADA’s service area under Cohort

PROJECT/PROGRAM	STATUS
	<p>2, which now includes Duarte, Monrovia, Bradbury, Covina, and the newly added cities of South El Monte and Industry.</p> <p>During this reporting period, the Supplemental Team engaged with 23 individuals, 9 of whom were first-time encounters and 14 follow-ups, and 0 individual(s) who refused supportive services. The primary areas with the highest number of encounters were identified as Dollar Tree at Buena Vista and Huntington Drive, CVS at Mount Olive, and 7-11 at Las Lomas.</p> <p>The most current LA CADA report was not received in time for this update. As a result, the May 2026 monthly report is being used for this reporting period.</p>
3. SGV CARE Team	<p>The City continues to integrate the San Gabriel Valley Crisis Assistance Response & Engagement (SGV CARE) Team into daily Public Safety operations, including riverbed outreach, homeless engagement efforts, and responses involving individuals experiencing mental health, substance abuse, or behavioral health challenges. During April 2026 alone, the SGV CARE Team completed 11 new client intakes and 48 follow-up contacts within Duarte, demonstrating ongoing engagement with individuals requiring assistance and support.</p> <p>In addition to routine check-ins and client advocacy services, the team conducted 10 needs assessments, linked individuals to community resources, and provided 11 transports to treatment programs, service providers, and other support facilities. These services help connect individuals to housing assistance, mental health care, substance abuse treatment, medical services, and other resources designed to improve long-term stability.</p> <p>The continued integration of SGV CARE into Public Safety operations supports the City's help-first approach by addressing the underlying causes of homelessness, mental health crises, and repeat calls for service. By connecting individuals to appropriate care and services, the program helps reduce repeat law enforcement contacts while improving outcomes for some of the community's most vulnerable residents.</p>
EMERGENCY PREPAREDNESS	
1. Emergency Operations Center (EOC)	The Public Safety Department is currently in the process of replacing its existing radio system with digital radios to improve coverage and reliability throughout Duarte, particularly in areas impacted by the City's difficult terrain. This upgrade is an important step in strengthening daily

PROJECT/PROGRAM	STATUS
	<p>field operations, emergency response coordination, and overall communication between staff working in different parts of the City.</p> <p>Improved radio coverage will also support Emergency Operations Center operations by helping ensure staff can communicate effectively during disasters, large-scale incidents, and power or network outages. In addition, the upgraded system will benefit search and rescue operations, special events, riverbed operations, and other public safety deployments where reliable communication is critical. This investment will improve both day-to-day efficiency and the City's overall emergency preparedness.</p>





STATS OVER THE PAST MONTH

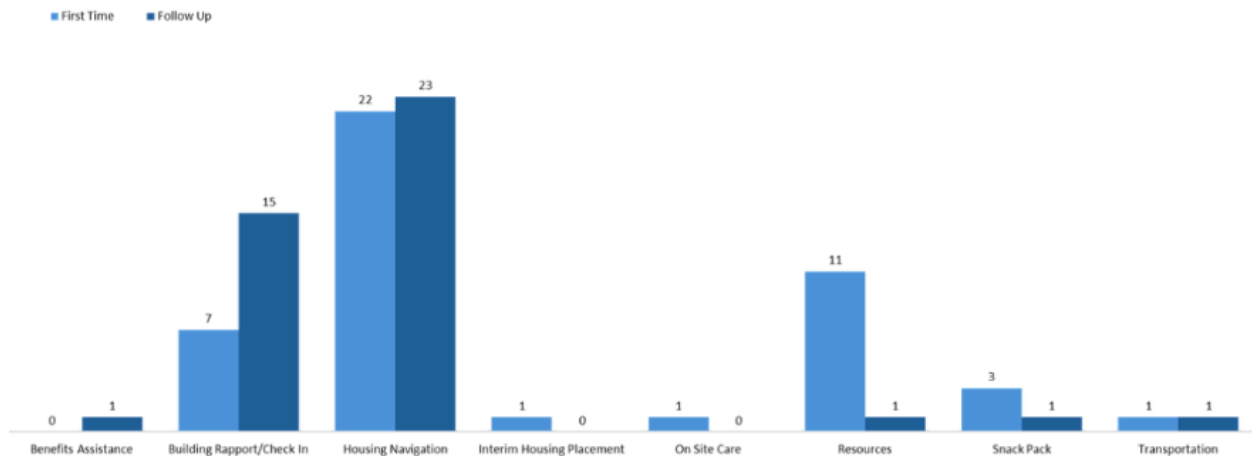
According to our data collected on 4/01/2026 to 4/30/2026, we made **23 engagements of which 9 were first time engagements, 14 follow up engagements with 0 engagements refusing supportive services.**

HIGHLIGHTS

- Team placed 1 individual into interim housing at Haven Supportive Housing.
- Team provided 1 individual with benefits assistance.
- Team provided 45 housing navigation services.

FUTURE GOALS

- Focus outreach efforts with individuals that are proactively working towards their housing plans.
- Continue to prioritize HMIS enrollment and data entry.



Locations with the highest amount of encounters this month:

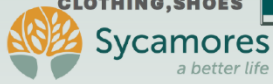
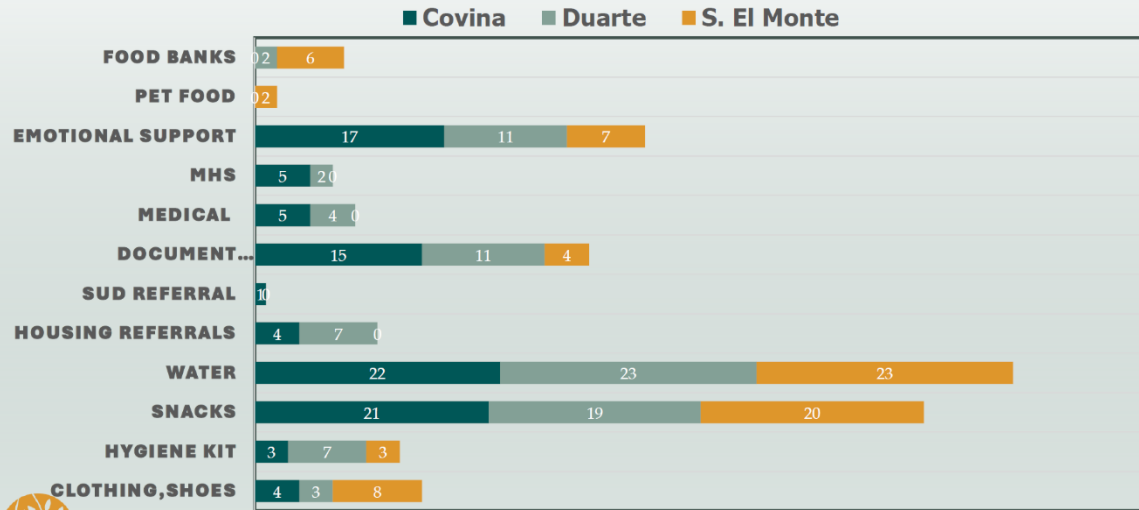
**7-11/
LAS LOMAS**

**CVS/
MOUNT OLIVE**

**DOLLAR TREE/
HUNTINGTON DR**

SGV CARE Team

Care Services Provided





AGENDA REPORT

MEETING DATE: June 23, 2026

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Mena Abdul-Ahad, Associate Planner

SUBJECT: Second Reading and Adoption of Ordinance No. 26-05

RECOMMENDATION: It is recommended that City Council adopt Ordinance No. 26-05

FISCAL IMPACT: There is no fiscal impact associated with this item

STRATEGIC PLAN IMPACT: Goal A – A3.1 & A3.2 Economic Development and Activation

BACKGROUND

At its meeting on June 9, 2026 the City Council conducted a first reading of this Ordinance. If adopted by the City Council, Ordinance No. 26-05 will go into effect in thirty (30) days.

The Duarte Development Code (DDC), adopted in 2010, establishes development standards related to commercial building signage. Under current DDC provisions, businesses located within the Commercial Freeway (C-F) Zone are permitted one (1) primary frontage wall sign, two (2) secondary frontage wall signs, and two (2) special identification signs. The maximum allowable area for a primary frontage sign is 200 square feet (sf) while the secondary frontage signs are limited to 50 sf each. Special identification signs may be up to eight (8) sf for each primary use with a tenant space 10,000 sf or greater and a maximum of two (2) signs for each primary use.

The C-F Zone was designed to apply to properties along the Interstate 210 corridor. Properties in this zone are intended for “auto-oriented, and regional-serving retail commercial developments that benefit from the increased exposure and regional traffic.” And tailored to attract and maintain regionally oriented uses (DDC 19.12.010.C). The C-F Zone currently has a mix of car dealerships and freeway oriented commercial centers. These commercial centers are anchored by big box retail buildings that are the main regional draws to the center. Allowing these larger tenant spaces to install signage that is appropriate in size and scale is important in providing that increased exposure to regional traffic. As a result, the proposed amendments to the C-F zone are as follows:

TABLE 3-17
SIGNS IN C-F ZONE

Type of Sign	Maximum Height	Maximum Number of Signs	Maximum Total Sign Area
Wall Sign - Primary Frontage	24 in. letter height within 75 ft of public street; 54 in. when more than 75 ft of public street; when sign faces freeway, letter height to be determined by ARB Not to exceed the height of the existing roof line	1 sign per tenant, to be located directly above associated business on primary frontage	<ul style="list-style-type: none"> • 1 sf for each lineal foot of frontage, not to exceed 200 sf. • For tenant spaces 40,000 sf and greater: 1.25 sf for each lineal foot of frontage, not to exceed 325 sf.
Wall Sign - Secondary Frontage	24 in. letter height within 75 ft of public street; 48 in. when more than 75 ft of public street; when sign faces freeway, letter height to be determined by ARB Not to exceed the height of the existing roof line	2 signs per tenant, to be located directly above associated business on a secondary frontage that faces a public right-of-way or parking area	<ul style="list-style-type: none"> • 0.75 sf for each lineal foot of frontage, not to exceed 50 sf. • For tenant spaces 40,000 sf and greater: 1.25 sf for each lineal foot of frontage, not to exceed 250 sf.

Chapter 19.42.100.F - Special Identification Signs (secondary signs):

1. For tenant spaces between 10,000 and 39,999 square feet, a maximum of two signs for each primary use, not to exceed 8 square feet and having maximum letter height of 12 inches.
2. For tenant spaces 40,000 square feet and greater, a maximum of four signs for each primary use not to exceed 25 square feet and having a maximum letter height of 16 inches.

ATTACHMENTS

A. Ordinance No. 26-05

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

ORDINANCE NO. 26-05

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, AMENDING PORTIONS OF CHAPTER 19.42 OF THE DUARTE DEVELOPMENT CODE “SIGNS” SPECIFICALLY SECTIONS 19.42.100 AND 19.42.140 IN THE COMMERCIAL FREEWAY (C-F) ZONE

WHEREAS, the proposed amendment to Section 19.42.100 and 19.42.140, Table 3-17 of the Duarte Development Code would allow tenant spaces 40,000 square feet or greater to design wall signage that better reflects and complements the overall scale of these larger buildings within the Commercial Freeway (C-F) Zone; and

WHEREAS, notice of a public hearing on Municipal Code Amendment 26-02 was given pursuant to Duarte Development Code Chapter 19.146 and in accordance with applicable State law; and

WHEREAS, the Planning Commission held a duly noticed public hearing on this item, on May 18, 2026, whereupon the Planning Commission and received public testimony and recommended approval to the City Council; and

WHEREAS, the City Council held a duly noticed public hearing on this item, on June 9, 2026, and received public testimony;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. RECITALS

All of the facts set forth in the Recitals of this Ordinance are true and correct and incorporated herein by this reference.

SECTION 2. FINDINGS

Based upon substantial evidence presented to the City Council during the public hearing, including written staff reports and verbal testimony, the City Council hereby finds and determines that the findings for Development Code Amendments, as set forth in Duarte Development Code Section 19.142.060:

- a. The proposed amendment is consistent with the General Plan and any applicable specific plan, specifically:

The amendment is consistent with General Plan Land Use Goal LU 1.1.4, as it helps improve the appearance of development along the I-210 corridor. It allows businesses in the C-F Zone to have signage that is more visible and better suited for larger buildings. By improving sign visibility while maintaining appropriate scale, the amendment also promotes economic development by helping businesses become more noticeable and visible to potential customers.

- b. The proposed amendment will not be detrimental to the public interest, health, safety, convenience, or welfare of the City.

The amendment will not be detrimental to the public interest, health, safety, convenience, or general welfare of the City. The amendment will not result in any adverse impacts to businesses within the C-F Zone. Instead, they are intended to support local businesses by making them more visible and easier for the public to identify.

- c. The proposed amendment is internally consistent with applicable provisions of this Development Code.

The amendment will remain consistent with other applicable provisions of the Development Code because it only modifies sign requirements within the C-F zone and does not alter any other requirements in the C-F zone.

SECTION 3.

Section 19.42.100.F shall be amended and replaced with the following:

F. Special identification signs (secondary signs). Secondary signs, as defined in Section 19.42.030 (under "Special identification sign") may be allowed.

- 1. For tenant spaces between 10,000 and 39,999 square feet and greater, a maximum of two signs for each primary use, not to exceed 8 square feet and having maximum letter height of 12 inches.
- 2. For tenant spaces 40,000 square feet and greater, a maximum of four signs for each primary use, not to exceed 25 square feet and having maximum letter height of 16 inches.

SECTION 4.

Table 3-17 in Section 19.42.140 shall be amended and replaced with the following:

TABLE 3-17 SIGNS IN C-F ZONE			
Type of Sign	Maximum Height	Maximum Number of Signs	Maximum Total Sign Area
A-Frame Sign - See Section 19.42.100.A for specific standards	4-½ ft; no more than 3 ft wide	1 sign per business	12 sf per side
Construction Sign	6 ft	1 per construction site	50 sf
Directional Signs Associated with Drive-up Business	Per ARB approval	Per ARB approval	Per ARB approval
Freeway Signs	80 ft; may be higher with ARB approval	1 per development site	200 sf; may be larger with ARB approval

Hanging Sign	See Section 19.42.100.C for clearance standard	1 sign per business	6 sf
Monument Sign			
Development Site Size (net)			
1.5 acres or less	6 ft	<ul style="list-style-type: none"> 1 sign structure, with 1 advertisement area allowed per tenant in a multi-tenant development 	
1.5 and 3.5 acres	8 ft	<ul style="list-style-type: none"> 1 sign structure, with 1 advertisement area allowed per tenant in a multi-tenant development Corner parcels located adjacent to a major or secondary street: 2 monument signs, with 1 per street frontage 	
> 3.5 acres	15 ft if 1 sign provided; 12 ft each if 2 signs provided	<ul style="list-style-type: none"> 1 sign structure, with 1 advertisement area allowed per tenant in a multi-tenant development Corner parcels located adjacent to a major or secondary street: 2 monument signs, with 1 per street frontage 	
Projecting Signs	8 ft minimum clearance from bottom of sign and ground	Permitted as part of an approved sign program for shopping centers or when approved by ARB for single users.	6 sf

Wall Sign - Primary Frontage	24 in. letter height within 75 ft of public street; 54 in. when more than 75 ft of public street; when sign faces freeway, letter height to be determined by ARB Not to exceed the height of the existing roof line	1 sign per tenant, to be located directly above associated business on primary frontage	<ul style="list-style-type: none"> • 1 sf for each lineal foot of frontage, not to exceed 200 sf • For tenant spaces 40,000 sf and greater: 1.25 sf for each lineal foot of frontage, not to exceed 325 sf
Wall Sign - Secondary Frontage	24 in. letter height within 75 ft of public street; 48 in. when more than 75 ft of public street; when sign faces freeway, letter height to be determined by ARB Not to exceed the height of the existing roof line	2 signs per tenant, to be located directly above associated business on a secondary frontage that faces a public right-of-way or parking area	<ul style="list-style-type: none"> • 0.75 sf for each lineal foot of frontage, not to exceed 50 sf • For tenant spaces 40,000 sf and greater: 1.25 sf per lineal foot of frontage, not to exceed 250 sf
Window Signs - Permanent	N/A	1	Not to exceed 15% of window area

SECTION 7.

This Ordinance shall take effect thirty (30) days after its adoption. The City Clerk shall certify to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner provided for in the Duarte Municipal Code.

PASSED, APPROVED, AND ADOPTED after second reading at a regular meeting of the City Council of the City of Duarte this 23rd day of June, 2026.

Tera Martin Del Campo, Mayor
City of Duarte

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Ordinance No. 26-05 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 23rd day of June, 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Frances Jimenez
City Clerk



AGENDA REPORT

MEETING DATE: June 23, 2026

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Marvin Carpio, Associate Civil Engineer

SUBJECT: Notice of Completion: Fiscal Year 25-26 CDBG ADA Curb Ramps Project No. 26-14, CDBG Project No. 602731-25

RECOMMENDATION: It is recommended that the City Council: Accept the project as complete in the amount of \$128,052.00

FISCAL IMPACT: The Community Development Block Grant (CDBG) ADA Curb Ramps Project was included in the 25-26 Capital Improvement Program budget and was funded by CDBG and TDA Funds. The project was completed in the amount of \$128,052.00

STRATEGIC PLAN IMPACT: Goal G – G1.2 Infrastructure and Beautification

BACKGROUND

On March 24, 2026, City Council awarded the contract for Fiscal Year 25-26 CDBG ADA Curb Ramps Project to SAVI Construction, Inc. Construction activities were completed on May 21, 2026.

DISCUSSION/ANALYSIS

The project consisted of the removal of existing non-compliant improvements and construction of ramps, sidewalk, curb and gutter to achieve ADA compliant ramps. A total of 18 ramps and 2,500 sf of sidewalk were improved as part of this project.

RECOMMENDATION

It is recommended that the City Council: Accept the project as complete in the amount of \$128,052.00.

FISCAL IMPACT

The Community Development Block Grant (CDBG) ADA Curb Ramps Project was included in the 25-26 Capital Improvement Program budget and was funded by CDBG and TDA Funds. The project was completed in the amount of \$128,052.

ATTACHMENTS

- A. Before and After Photos

B. Notice of Completion

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

ATTACHMENT "A"

BEFORE

AFTER



ATTACHMENT “B”
(Please see next page)

RECORDING REQUESTED BY:

CITY OF DUARTE

WHEN RECORDED MAIL TO THIS ADDRESS:

**CITY CLERK
CITY OF DUARTE
1600 Huntington Dr.
Duarte, CA 91010**

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or AGENT of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The full name of the OWNER is: **CITY OF DUARTE**
3. The full address of the OWNER is: **1600 Huntington Dr. Duarte, CA 91010**
4. The nature of the interest or estate of the undersigned is: (i.e., In Fee.) **Fee Interest.**
5. A work of improvement on the property hereinafter described was COMPLETED on **Thursday, May 21, 2026**
6. The work of improvement completed is described as follows: **FY 25-26 CDBG ADA Curb Ramps Project**
7. The name of the original contractor, if any, for such work of improvement is: **SAVI Construction, Inc.**
8. The street address of said property is: **Intersections of Mel Canyon Rd / Royal Oaks Dr, Las Lomas Rd / Markwood Ave, Calle Martos / Calle Linares, Calle Marton / Calle Malaga, Calle Villada / Calle Adra, Royal Oaks Dr / Buena Vista St, and Orange Ave / Buena Vista St.**
9. The property on which said work of improvement was completed is in the City of Duarte, County of LOS ANGELES, State of CALIFORNIA, and is described as follows: **The project consisted of the removal and replacement of ramps, sidewalk, curb and gutter to become ADA compliant ramps. A total of 18 ramps and 2,500 sf of sidewalk were improved as part of this project.**

CITY OF DUARTE

June 23, 2026

Signature of Owner or agent: **Brian Villalobos, City Manager**

VERIFICATION

I, the undersigned, declare under penalty of perjury under the laws of the State of California, that I am the **City Manager of the City of Duarte** of the aforesaid interest or estate in the property described in the above Notice, that I have read the said Notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

June 23, 2026 at Duarte, California

Brian Villalobos, City Manager



AGENDA REPORT

MEETING DATE: June 23, 2026
TO: Mayor and Members of the City Council
FROM: Brian Villalobos, City Manager
BY: Andres Rangel, Assistant to the City Manager
SUBJECT: Adoption of the City Street Pole Banner Policy
RECOMMENDATION: It is recommended that the City Council adopt the Proposed Street Pole Banner Policy
FISCAL IMPACT: There is no fiscal impact associated with this item
STRATEGIC PLAN IMPACT: Goal G – Infrastructure and Beautification

BACKGROUND

In recognition of California School of the Arts - San Gabriel Valley's (CSArts) tenth year anniversary in the City of Duarte, CSArts requested placing pole banners along Huntington Drive to commemorate the occasion. Currently, the City does not have a policy that allows other agencies to place pole banners along Huntington Drive. The City has therefore drafted and is recommending adoption of a Street Pole Banner Policy (Policy) to set a formal process that allows designated outside agencies to place pole banners.

DISCUSSION/ANALYSIS

The Policy sets forth guidelines to permit designated outside agencies to place pole banners along Huntington Drive between Buena Vista Street and Mount Olive Drive. The Policy grants the City discretion regarding content of the banner as well as banner display scheduling, similar to the Buena Vista Banner Program. Applicants must adhere to banner specifications, provide the proper hardware needed for installation, and maintain the appropriate liability insurance throughout the duration that the banners are displayed.

The Policy restricts eligible entities to the City, the Duarte Unified School District, and CSArts - SGV to ensure that banner content is a benefit to the public.

RECOMMENDATION

It is recommended that the City Council adopt the proposed Street Pole Banner Policy.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ATTACHMENTS

A. Draft Street Pole Banner Policy

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

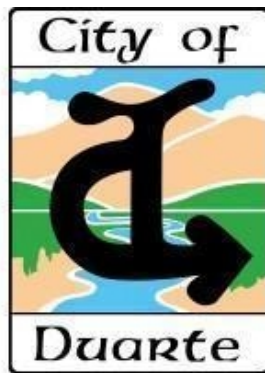
Reviewed and Approved:



Brian Villalobos
City Manager

City of Duarte

Street Pole Banner Policy



June 2026

I. PURPOSE

The purpose of the Street Pole Banner Program is to enhance the visual character of the City of Duarte, promote community identity, and provide a mechanism for recognizing City-sponsored programs, initiatives, and events of general public interest.

A banner permit grants permission to temporarily occupy designated banner locations on City property for the purpose of providing notice to residents and visitors of City-sponsored, City-funded, or City-endorsed events, and to promote amenities and services relating to recreational, cultural, athletic, educational, entertainment, or social services within the community. All banners shall be non-commercial, non-political, and non-religious in nature.

The Street Pole Banner Program is not intended to serve as a general public forum. The use of City-owned street light poles is limited to City-sponsored or City-endorsed messages and events.

II. ELIGIBILITY

The following entities are eligible to request the installation of street pole banners:

- City of Duarte departments
- City programs, events, and initiatives
- Community events or programs organized by the Duarte Unified School District (DUSD) or the California School of the Arts - San Gabriel Valley (CSArts-SGV)

All applications are subject to review, scheduling, and approval by the City Manager's Office.

III. PROHIBITED CONTENT

The following content is prohibited:

- Political messages or campaign-related content
- Commercial advertising or promotion of private businesses
- Religious messages
- Private events not endorsed by the City
- Content that is deemed inappropriate, offensive, or inconsistent with the City's values

IV. APPLICATION AND APPROVAL PROCESS

Applicants must submit a Street Pole Banner Application to the City Manager's Office within a timeframe established by the City.

For optimal scheduling and placement, applicants are encouraged to submit applications for the upcoming calendar year no later than January 31. Applications received after January 31 will be scheduled based on availability.

Permission to use banner locations shall be granted based on a priority schedule, determined by the date a complete application is filed.

Applications shall include:

- Description of the event or program

- Requested display dates
- Requested banner locations (if applicable)
- Banner design proof

All banner artwork must be reviewed and approved by the City Manager’s Office prior to production. Production of banners prior to approval may result in denial of installation.

V. BANNER DESIGN SPECIFICATIONS

All banners must meet the following requirements:

- **Dimensions:** 29.5 inches in width and 72 inches in height
- **Pole Pockets:** Two (2) inch pockets at the top and bottom of each banner
- **Material:** Durable material such as vinyl or other City-approved material
- **Orientation:** Vertical format only
- **Design:** Graphics must be displayed on both sides of the banner

Banners that do not meet these specifications may be rejected.

VI. INSTALLATION AND REMOVAL

Installation and removal of banners shall be performed exclusively by the City of Duarte Field Services Division or an authorized contractor at the expense of the applicant. The authorized contractor is required to acquire a Street and Public Right-of-Way permit to install and remove banners.

Applicants are responsible for delivering approved banners to a designated City facility by the specified deadline. Failure to meet delivery timelines or specification requirements may result in delayed or denied installation.

If any banner is damaged due to wind or other conditions, the City may remove the banner and notify the applicant for pickup. Reinstallation may occur within the approved display period if the banner is repaired to the satisfaction of the City.

Applicants are responsible for retrieving banners within two (2) days of removal.

VII. EQUIPMENT AND HARDWARE

Applicants shall provide all necessary mounting hardware, including brackets and attachments required to conduct banner installation on City-owned street light poles. All installations shall be performed in a manner that does not damage City infrastructure and complies with applicable safety standards.

VIII. DISPLAY CONDITIONS

Banner placement is limited to designated street light poles located along Huntington Drive between Buena Vista Street and Mount Olive Drive. Banner placement is subject to the availability and condition of street light poles.

The City reserves the right to remove banners at any time due to:

- Maintenance or repair needs
- Construction activities
- Public safety concerns
- Damage or deterioration of banners

IX. DISPLAY DURATION

Banners may be displayed for a period not to exceed thirty (30) days. An approved application may be renewed or extended for up to two (2) additional thirty (30) day terms, subject to approval by the City Manager’s Office. Consideration for additional extensions are determined at the discretion of the City Manager’s Office.

X. FEES AND COST

Applicants are responsible for all costs associated with the design and production of banners.

XI. STORAGE AND RESPONSIBILITY

The City is not responsible for the storage, security, or condition of banners. Banners not retrieved within the specified timeframe may be discarded. The City shall not be responsible for any lost, stolen, or damaged banners.

XII. LIABILITY AND INSURANCE

Applicants shall, at their own cost and expense, procure and maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate.

The City of Duarte, its officers, officials, employees, and agents shall be named as additional insureds. The period from placement of the banner through completion of its removal shall be considered Applicant’s ongoing operations for purposes of insurance coverage.

Applicants agree to indemnify, defend, and hold harmless the City, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant’s authorized activities under the terms of this policy unless solely caused by the gross negligence or willful misconduct of Agency, its officers, employees, or agents.

Proof of insurance must be provided prior to installation.

XIII. GENERAL CONDITIONS

All banners must comply with applicable local, state, and federal laws and regulations. No lights, electrical components, or other display items requiring power hookups shall be permitted.

The City reserves the right to deny any application or revoke approval at its discretion if it determines that the banner does not meet the requirements or intent of this policy.

This Policy may be revised at any time without notice.

For questions regarding this policy, please contact the City Manager's Office Monday through Thursday, between 7:30 AM and 6 PM, at (626) 357-7931.



AGENDA REPORT

MEETING DATE: June 23, 2026

TO: Mayor and Members of the City Council

FROM: Kristen Petersen, Assistant City Manager/Director of Administrative Services

SUBJECT: Amendment to the Information Technology Service Agreement with Maxtreme Inc

RECOMMENDATION: It is recommended that the City Council approve Amendment No 1 to the Information Technology Service Agreement with Maxtreme Inc

FISCAL IMPACT: The cost of the expanded services is \$40,000 and was included in the 2026/27 General Fund budget

STRATEGIC PLAN IMPACT: There is no strategic plan impact associated with this item

BACKGROUND

The City of Duarte has contracted with a third party for the organization's Information Technology ("IT") service needs since 2009. The City utilizes the services of Maxtreme Inc for on-site and virtual technical support. Maxtreme assists the City by providing virtual and on-site technical support, a computer and device troubleshooting help desk, support for our audio visual systems and the overall management of all City computers, devices, software, firewalls, email, printers, iCloud storage and network management. While most cities have several full time staff personnel to address IT, we have found contracting for these services to be more cost effective and agile in responding to the ever-evolving IT environment.

DISCUSSION/ANALYSIS

On May 5, 2026, staff discussed that the City operations continue to become more and more dependent on IT in order to conduct business and that as a result there is a need to expand the services of the IT contract. Any downtime staff or the City Council experiences greatly impacts the City's productivity and threatens our ability to respond and serve the community. Over the last few years legislation such as AB 1637, which required the City to change our domain to "ca.gov" or SB 707 which overhauled the Brown Act and established statewide requirements for hybrid meetings and remote accessibility triggers the need for additional IT support. We also have seen an escalating threat landscape of ransomware, phishing and credential based attacks. In order to protect from these threats, the City needs to continue building a robust cybersecurity system, improving and simplifying reaction time to system and service events and improve the reliability of the City's services.

Given these demands, staff is recommending an amendment to the Maxtreme services agreement to increase the monthly service cost and expand the scope of services. The last update to the Maxtreme agreement was in 2022. The proposed amendment includes a 10 percent or \$15,000 increase for the existing scope of services. This equates to an annual 2.5% increase over the last four years. In addition, staff is recommending that we add two additional days of on-site technical support and implement several new services, including JAMF Security Cloud, 1Password, Google Cloud, and Datadog. The cost of these additional and expanded services is \$25,000. With this amendment the total contract amount will be \$190,000, which was included in the FY 2026/27 budget and the scope of services will provide a sufficient level of IT services for the City.

RECOMMENDATION

It is recommended that the City Council approve the Amendment to the Information Technology Service Agreement with Maxtreme Inc.

FISCAL IMPACT

This item was included in the 2026/27 General Fund budget. The cost of the expanded services is \$40,000.

ATTACHMENT

A. Amendment No. 1

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

Amendment No. 1 to the Information Technology Master Service Agreement

This Amendment No. 1 to the Information Technology Master Service Agreement (MSA) is entered into as of June 23, 2026, by and between Maxtreme Inc, a corporation, (“Consultant”) and the City of Duarte (“City”) and is effective July 1, 2026.

The CITY and CONSULTANT agree as follows:

Section V.A. will be revised to state:

1. The CITY agrees to pay CONSULTANT \$15,833 per month for the services listed in the active Annual Service Agreement (ASA).
2. Exhibit A will be replaced in its entirety by the attached “Exhibit A - Annual Services Agreement SCOPE OF WORK”.

IN WITNESS WHEREOF, the parties hereto have caused this AMENDMENT to be executed the day and year first above written.

CONSULTANT

Christopher James Rogers
CEO

City of Duarte

City Manager

ATTEST:

City Clerk

Attachments: Exhibit A - Scope of Work - ASA



EXHIBIT A

Annual Service Agreement SCOPE OF WORK

Maxtreme Inc. will provide the following services to the City of Duarte during normal operating hours of Monday through Thursday, from 8:00AM to 6:00PM & Friday from 9:00am to 5:00pm PST

A Maxtreme Technician will be on-site at least 3 days a week unless otherwise stated. Maxtreme may increase a technician presence as needed for projects or trade days between weeks in a way that does not impact city operations.

Emergency Services can be obtained for other than normal operating hours per the following schedule:

1. For the hours outside of the Monday through Friday operating hours above, City employees may contact their primary support technician via help desk, chat or company phone number. Support may be subject to a rate of \$150/hour.
2. For Saturday and Sunday, the City employees can contact their primary support technician via help desk, chat or company phone number. Support may be subject to a rate of \$150/hour.
3. Late Requests may be subject to Emergency Rates and will be communicated in advance before starting work.

Maxtreme reserves the right to forego after hours and emergency rates at its own discretion.

Covered Equipment: Maxtreme Inc will only provide support on computers and devices that the City has purchased, operates, and owns.

Excluded Systems: Maxtreme Inc has no access or responsibility for any devices on the County Network at Public Safety.

Maxtreme will present options and services from within Maxtreme as well as through the use of additional third-party contractors as approved by the City. Maxtreme will exercise best efforts to maximize the execution, stability and reliability of any third party contractors and services.

Services In Scope

1. Providing General Support for End Users

- a) Provide Help Desk support for end user systems during normal working hours which includes Remote, Support E-Mail, Phone, & Chat services.
- b) Provide Help Desk support during the weekend over Phone and Support Email.
- c) Help desk response will be in 4 hour or less during normal working hours

MAXTREME/DUARTE MSA



- d) Manage Verizon Wireless Account including devices and plans for all departments excluding Public Safety
- e) Assist troubleshooting and phone setup with the City's Mitel phones with Technology Depot
- f) Provide end user training on Mac OS and Google Workspace (Email, Calendar & Drive)

2. Function as Administrator for the Following Services

- a) Apple Business Manager
- b) Adobe Creative Cloud
- c) Microsoft Office 365
- d) Identity Provider (OKTA)
- e) 1Password (Password Manager)
- f) Parallels Desktop Business SSO
- g) Google Cloud (For Backups)
- h) N8N (Automation)
- i) DATADOG (SIEM Logging and Remediation)
- j) Spam Firewall & Email Archiver (Barracuda)
- k) Google-Workspace to include Account Creation/Deletion, Mail, Calendar and Drive
- l) Mobile Device Management using JAMF Pro Cloud) for the current equipment inventory.
- m) *Jamf Security Cloud*
- n) Print Management (Uniflow) includes management of Canon production printers, driver configuration, workflows, and SNMP logging
- o) Tyler (Incode) Cloud including reset of Parallels client access to Tyler Host only

3. Provide General Information Technology Network Support (Hardware and Software)

- a) Troubleshoot network issues verified by Maxtreme Inc and escalate to the network vendor, Technology Depot.
- b) Monitor all network repairs and hardware installations performed by Technology Depot.
- c) Manage ISP (Spectrum) Coax and Fiber
- d) User Account backups using Time Machine
- e) Google Cloud Backup performed twice weekly
- f) Facilitate of system repairs with an Apple Authorized Repair Center
- g) MacOS/Windows System Testing and Deployment
- h) Support for Active Net workstations using credit card machines
- i) Provide Client workstation policy Management ~ JAMF Pro
- j) Maintain Virtual Machines using Parallels Business Edition
- k) Assist Mark Abbot with City Permit software and Blue Beam Win Software

4. Provide audio visual (AV) systems support

- a) Assist with AV needs and train staff, including facilities, to handle room setups.



- b) Work with current AV Vendor to help architect solutions for Council meetings.
 - c) Train staff and troubleshoot all AV equipment needed to run the Council Meetings
 - d) Assist with staff training and setup for Hybrid Meetings that require Zoom
 - e) Troubleshoot and maintain **Civic Plus** Live Stream used for every Council Meeting.
 - f) Assist School Board staff with AV setup.
- 5. Provide Administration support to meet information system requirements**
- a) Plan and manage IT Budget.
 - b) Provide all JAMF licenses



Current and Planned Projects for FY 2026-2027

1. Google Workspace – Additional Configuration & Hardening
2. OKTA – Additional Configuration & Hardening
3. 1Password – Additional Configuration & Hardening
4. Fortinet – Firewall Additional Configuration & Hardening
5. Jamf Pro Additional Configuration & Hardening
6. Datadog SIEM Logging From All applications listed above
7. Datadog Remediation / Notification alerts to be created
8. JAMF Compliance CIS Level 1 and 2. @ 140 items to go over and implement remediation
9. Jamf Pro / OKTA integration create workflow to have OKTA respond to JAMF alerts
10. Platform SSO OKTA and Jamf Integration to allow Mac users to login with their OKTA credentials
11. Synology 3-2-1 Immutable Backup Create an immutable backup of Ragnarok and push to the cloud
12. MacOS and iOS Beta Testing
13. Scribe and Document Entire environment tech stack from Admin Setup to Client guides.
As we review the current Tech a list of scribes will be created and worked on. These scribes will be a living document that can be edited over time.
14. Create an IT Runbook
15. Transition ActiveNet to new solution (Summer of 26)
16. Take over Climatec and switch out to new Verizon Services with SIM Cards



AGENDA REPORT

MEETING DATE: June 23, 2026

TO: Mayor and Members of the City Council

FROM: Kristen Petersen, Assistant City Manager/Director of Administrative Services

BY: Angela Chiaromonte, Financial Services Manager

SUBJECT: Fiscal Year 2025-2026 Year-End Appropriation Adjustments

RECOMMENDATION: It is recommended that the City Council approve the proposed amendment to the General Fund, Proposition A, Proposition C, Measure R annual budget for Fiscal Year 2025-2026

FISCAL IMPACT: Budgeted funds will be adjusted to bring all funds within budget; however, the result of the recommended action will have no fiscal impact

STRATEGIC PLAN IMPACT: Goal D – D2.1 Financial Sustainability

BACKGROUND

At year end, budget adjustments are needed to add appropriations to departments or funds that have exceeded the original appropriation for FY 25-26. If the General Fund or other funds exceeds the budgeted appropriations, a disclosure is made in the financial statements. This report requests Council's approval for budget adjustments to transfer appropriations between funds that have exceeded the current budgeted appropriations, along with explanations for the adjustments.

DISCUSSION/ANALYSIS

General Fund

- General Fund (Fund 100): Increase appropriations by \$359,000 due to FY26 GASB 84 New Leases recording requirement

Other City Funds

- Proposition A (Fund 440): Increase in appropriations by \$60,000 due to increase expenditures in Foothill Transit and administration transfers
- Proposition C (Fund 460): Increase in appropriations by \$58,000 due to increase expenditures in Foothill Transit and administration transfers
- Measure M (Fund 475): Increase in appropriations by \$24,300 due to increase

expenditures in administration transfers and Professional Services

RECOMMENDATION

It is recommended that the City Council approve the proposed amendment to the General fund, Proposition A, Proposition C, and Measure M annual budget for Fiscal Year 2025-2026

FISCAL IMPACT

Budgeted funds will be adjusted to bring all departments and funds within budget; however, the result of the recommended action will have no fiscal impact.

ATTACHMENTS

A. Schedule of Appropriation Adjustments

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

Schedule of Appropriation Adjustments

June 30, 2026

Explanation: Year-end appropriations, approved by City Council, to bring all funds within budget.

General Fund	Fund	Increase/ (Decrease)	Beginning/Adjusted Balances	Comments
Beginning Budgeted Appropriations			\$ 27,324,500.00	
	100	359,000.00		Increase due to FY26 GASB 84 New Leases recording requirement
Adjusted Budgeted Appropriations			<u>\$ 27,683,500.00</u>	

Proposition A	Fund	Increase/ (Decrease)	Beginning/Adjusted Balances	Comments
Beginning Budgeted Appropriations			\$ 490,600.00	
	440	50,000.00		Increase due to expenditures in Foothill Transit
	440	10,000.00		Increase due to expenditures in Administration transfers
Adjusted Budgeted Appropriations			<u>\$ 550,600.00</u>	

Proposition C	Fund	Increase/ (Decrease)	Beginning/Adjusted Balances	Comments
Beginning Budgeted Appropriations			\$ 391,900.00	
	460	48,000.00		Increase due to expenditures in Foothill Transit
	460	10,000.00		Increase due to expenditures in Administration transfers
Adjusted Budgeted Appropriations			<u>\$ 449,900.00</u>	

Measure M	Fund	Increase/ (Decrease)	Beginning/Adjusted Balances	Comments
Beginning Budgeted Appropriations			\$ 994,800.00	
	475	21,600.00		Increase due to expenditures in Administration transfers
	475	2,700.00		Increase due to expenditures in Professional Services
Adjusted Budgeted Appropriations			<u>\$ 1,019,100.00</u>	



MEMORANDUM

TO: Mayor and Councilmembers
FROM: Frances Jimenez
DATE: June 23, 2026
SUBJECT: **APPROVAL OF CITY COUNCIL EXPENSES**

Councilmember Cesar Garcia

July 15-16, 2026 - National Association of Latino Elected and Appointed Officials, NALEO 43rd Annual Conference at the InterContinental Los Angeles Downtown - per the City of Duarte's Expense Reimbursement Policy Section 6 E. - if an event is thirty (30) miles or less from the City, no overnight accommodations will be allowed without prior City Council approval. Councilmember Garcia is requesting council approval for overnight accommodations for one night at the conference (24.4 miles away).



AGENDA REPORT

MEETING DATE: June 23, 2026

TO: Mayor and Members of the City Council

FROM: Craig Hensley, Community Development Director

BY: Tina Gall, LDM Associates, Inc., Community Development Block Grant Consultant

SUBJECT: Community Development Block Grant (CDBG) Program: A Resolution Approving Participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program for the period July 1, 2027 through June 30, 2030

RECOMMENDATION: It is recommended that the City Council: 1) Adopt Resolution No. 26-23 approving continued participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program by entering a three-year Cooperation Agreement with the County of Los Angeles effective July 1, 2027 through June 30, 2030; 2) Authorize the City Manager, or designee, to execute all necessary contract documents with the Los Angeles County Development Authority (LACDA) in a form approved by the City Attorney; and, 3) Authorize adjustments due to changes in CDBG Program requirements and/or as needed due to programmatic interpretations by LACDA

FISCAL IMPACT: There is no fiscal impact associated with this item. Adopting Resolution No. 26-23 does not contain any direct monetary obligations. The City receives approximately \$109,000 in CDBG Funds annually

STRATEGIC PLAN IMPACT: Goal G – G1.1 Infrastructure and Beautification

BACKGROUND

Duarte has been a participating city in the Los Angeles County Development Authority's (LACDA) federal Community Development Block Grant (CDBG) Program for many years. The City's annual allocation of federal CDBG funds generally support construction of Americans with Disabilities Act (ADA) compliant improvements to City Hall, city streets, sidewalks, and curb ramps. The mission of the CDBG Program is to principally benefit low- and moderate-income persons, aid in the prevention of neighborhood deterioration and meet other urgent community development needs.

DISCUSSION/ANALYSIS

On June 27, 2023, Duarte entered into a three-year Participating City Cooperation Agreement with the County of Los Angeles for a three-year period beginning July 1, 2024 through June 30, 2027. As the prior three-year qualification period reaches the June 30, 2027 expiration date, LACDA is requesting that cities wishing to continue participating in the Urban County CDBG Program renew for another three-year term. To remain eligible, the City is required to adopt a resolution approving a new three-year Participating City Cooperation Agreement for the term effective July 1, 2027 through June 30, 2030.

The County of Los Angeles and LACDA have not finalized the 2027-2030 three-year Cooperation Agreement for participating cities. Thus, the action to adopt Resolution No. 26-23 authorizes the City Manager, or designee, to execute the forthcoming Cooperation Agreement with the County and LACDA, in a form approved by the City Attorney. The Resolution further provides the City Manager, or designee, to execute all CDBG Program contracts and agreements with LACDA, and, if necessary, make minor adjustments in CDBG programmatic requirements, as directed by LACDA.

RECOMMENDATION

It is recommended that the City Council: 1) Adopt Resolution No. 26-23 approving continued participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program by entering a three-year Cooperation Agreement with the County of Los Angeles effective July 1, 2027 through June 30, 2030; 2) Authorize the City Manager, or designee, to execute all necessary contract documents with the Los Angeles County Development Authority (LACDA) in a form approved by the City Attorney; and, 3) Authorize adjustments due to changes in CDBG Program requirements and/or as needed due to programmatic interpretations by LACDA.

FISCAL IMPACT

There is no fiscal impact associated with this item. Adopting Resolution No. 26-23 does not contain any direct monetary obligations. The City receives approximately \$109,000 in CDBG Funds annually.

ATTACHMENT

- A. Resolution No. 26-23

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

RESOLUTION NO. 26-23

A RESOLUTION OF THE DUARTE CITY COUNCIL APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BY ENTERING INTO A THREE-YEAR COOPERATION AGREEMENT WITH THE COUNTY OF LOS ANGELES

WHEREAS, on August 22, 1974, the President of the United States signed into law the Housing and Community Development Act of 1974 (Act); and

WHEREAS, the primary goals of Title 1 of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the City of Duarte contracts with the Los Angeles County Development Authority (LACDA) for the disbursement of Community Development Block Grant (CDBG) Funds through the Small Cities Program; and

WHEREAS, on June 27, 2023, the City entered into a Cooperation Agreement with the County of Los Angeles for a three-year participation period, beginning July 1, 2024 through June 30, 2027, in order to receive said CDBG funds; and

WHEREAS, said Cooperation Agreement will expire on June 30, 2027, and the City desires to renew its participation in the Los Angeles Urban County CDBG Program for the next three-year qualification period beginning July 1, 2027 through June 30, 2030, by entering into a new three-year Participating City Cooperation Agreement; and

NOW, THEREFORE, THE DUARTE CITY COUNCIL DOES HEREBY ORDER AND RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby adopts and approves the three-year Participating City Cooperation Agreement between the City of Duarte and the County of Los Angeles effective July 1, 2027 through June 30, 2030.

SECTION 2. The City Council authorizes the City's continued participation in the Los Angeles Urban County CDBG Program in order to receive an estimated annual CDBG allocation of \$109,000 for the purposes of implementing eligible CDBG projects within the City of Duarte.

SECTION 3. The City Council authorizes the City Manager, or designee, to execute any and all documents necessary for participation in the Los Angeles Urban County CDBG Program on behalf of the City.

SECTION 4. The City Council further authorizes the City Manager, or designee, to timely execute all necessary CDBG Program contracts and agreements with the Los Angeles County

Development Authority, together with any changes therein which may be approved by the City Manager and, as necessary, the City Attorney.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution and thenceforth and thereafter the same shall be in full force and effect.

PASSED, APPROVED, and ADOPTED this 23rd day of June, 2026.

Tera Martin Del Campo, Mayor
City of Duarte

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 26-20 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 26th day of May, 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Frances Jimenez
City Clerk



AGENDA REPORT

MEETING DATE: June 23, 2026

TO: Mayor and Members of the City Council

FROM: Thai Viet Phan, City Attorney

SUBJECT: Second Amendment to the City Manager Employment Agreement

RECOMMENDATION: It is recommended that City Council discuss and adopt the Second Amendment to the City Manager Employment Agreement

FISCAL IMPACT: The fiscal impact of the compensation changes is estimated to be \$14,700 in fiscal year 2026/27 and \$16,800 in fiscal year 2027/28. An estimated increase was included in the adopted 2026/27 budget.

STRATEGIC PLAN IMPACT: There is no strategic plan impact associated with this item

BACKGROUND

Brian Villalobos was selected by the City Council of the City of Duarte in June 2023 to become the City Manager and a new two year contract was negotiated in July 2024, which was extended until June 30, 2026. Amendment No 1 was approved in March 2025, which amended the salary. The City Council and City Manager Villalobos recently underwent an evaluation and negotiations process, and the parties now mutually agree to amend the terms of the 2024 City of Duarte City Manager Employment Agreement as well as Amendment No. 1 (collectively, “Agreement”).

Amendment No. 2 to City of Duarte City Manager Employment Agreement includes the following modifications:

- Amend the term of the Agreement to an end date of June 30, 2028.
- Increase the City Manager’s Base Salary of \$273,459 by 2.5% to \$280,295 beginning July 1, 2026.
- Increase the City’s deferred compensation match on behalf of the City Manager from \$100 per month to a total of \$600 per month beginning July 1, 2026.
- Provide a 3.5% increase on July 1, 2027, to \$290,106 should the City Manager meet City Council expectations and standards in a City Manager evaluation.
- Increase the City’s deferred compensation match on behalf of the City Manager from \$600 per month to a total of \$1,000 per month beginning July 1, 2027 should the City Manager meet City Council expectations and standards in a City Manager evaluation.
- Include a provision for Bereavement Leave which is the same as what is provided to other full-time City employees. The City Manager would be entitled to forty (40) hours of City-paid bereavement leave due to the death of an immediately family member, as defined.

No other changes to Agreement are proposed at this time.

These amendments reflect the dedication, experience, and value that City Manager Villalobos brings to the City with his over three decades of municipal and public safety experience as well as his ongoing work to help the City develop, grow, and thrive.

RECOMMENDATION

It is recommended that City Council discuss and adopt the Second Amendment to the City Manager Employment Agreement

FISCAL IMPACT

The fiscal impact of the compensation changes is estimated to be \$14,700 in fiscal year 2026/27 and \$16,800 in fiscal year 2027/28. An estimated increase was included in the adopted 2026/27 budget

ATTACHMENTS

- A. Amendment No. 2 to the City Manager Employment Agreement
- B. City Manager Employment Agreement, including Amendment No. 1

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

**AMENDMENT NO. 2 TO CITY OF DUARTE CITY MANAGER
EMPLOYMENT AGREEMENT**

This AMENDMENT NO. 2 TO CITY OF DUARTE CITY MANAGER EMPLOYMENT AGREEMENT (the “Amendment”) is made and entered as of June 23, 2026, by and between the CITY OF DUARTE, a public body and general law city of the State of California (the “City”), and BRIAN VILLALOBOS, an individual (the “City Manager”), for the purpose of amending the written “City of Duarte City Manager Employment Agreement” entered into between City and City Manager as of July 9, 2024 (the “Agreement”):

SECTION 1. TERM

Subsection A of “Section 2. Term of the Agreement” is amended to read:

A. The term of this Agreement shall be from July 1, 2026, (the “Effective Date”), through and including June 30, 2028, unless earlier terminated as provided herein. Thereafter, the parties may renew the Agreement pursuant to their mutual agreement.

SECTION 2. SALARY ADJUSTMENT.

Subsection A of “Section 6. Salary and Benefits” is amended to read:

A. City agrees to pay City Manager for his services rendered pursuant hereto an annual base salary of **Two Hundred and Eighty Thousand, Two Hundred and Ninety-Five Dollars (\$280,295)** (“Base Salary”), effective on July 1, 2026, (“Base Salary Effective Date”), payable in equal installments at the same time as other employees of the City are paid, which is a 2.5% salary increase from his prior base salary of Two Hundred and Seventy-Three Thousand, Four Hundred and Fifty-Nine dollars (\$273,459.).

City Manager shall receive a Base Salary increase of 3.5% on July 1, 2027, for a Base Salary of **Two Hundred and Ninety Thousand, One Hundred and Six Dollars (\$290,106)**, so long as the City Council conducts a City Manager Evaluation and determines that the City Manager has met the standards and goals set forth by the City Council in a manner satisfactory to the Council as determined by majority vote of the total number of Councilmembers.

It shall be the responsibility of City Manager to advise City each year of the necessity for the annual performance review, and to schedule same, by closed session with the City Council, or other appropriate procedure. Notwithstanding the necessity for at least one annual performance review, City Council may perform other performance reviews of City Manager’s performance at any time. City Council may implement adjustments to salary, other benefits, or both, during the period of any performance review, provided, however, that consistent with Government Code section 54956, such compensation or benefits may only be modified at a regularly scheduled meeting of the City Council.

SECTION 3. DEFERRED COMPENSATION

Paragraph (i) of “Subsection B. Benefits” of “Section 6. Salary and Benefits” is amended to read:

(i) The City will make a Section 457 deferred compensation program available to City Manager that complies with the rules and regulations established by the Internal Revenue Service. City Manager may voluntarily participate in the program through payroll deductions.

Effective July 1, 2026 the City will provide a matching contribution of up to six hundred dollars (\$600) per month to City Manager’s deferred compensation plan.

Effective July 1, 2027, the City will provide a matching contribution of up to one thousand dollars (\$1,000) per month to City Manager’s deferred compensation plan, so long as the City Council conducts a City Manager Evaluation and determines that the City Manager has met the standards and goals set forth by the City Council in a manner satisfactory to the Council as determined by majority vote of the total number of Councilmembers.

SECTION 4. BEREAVEMENT LEAVE

Paragraph (j) is added to “Subsection B. Benefits” of “Section 6. Salary and Benefits” as follows:

(j) If City Manager loses an immediate family member, as defined in this paragraph, City Manager will be entitled to City-paid bereavement leave in an amount of forty (40) hours per incident. Bereavement leave will be granted only in those cases involving the death of an immediate family member, which for the purposes of this section means: biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands *in loco parentis*; biological, adoptive, or foster parent, stepparent, or legal guardian of City Manager or of City Manager’s spouse or registered domestic partner, or a person who stood *in loco parentis* to either City Manager or City Manager’s spouse or domestic partner as a minor; or City Manager’s spouse, registered domestic partner; grandparent; grandchild; sibling; a designated person, which means a person identified by City Manager at the time City Manager requests paid bereavement leave. The City limits City Manager to one designated person per 12-month period.

SECTION 5. OTHER TERMS UNCHANGED

Except as set forth in this Amendment, all terms, conditions, and provisions of the Agreement are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the City of Duarte has caused this Agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, and the City Manager has signed and executed this Agreement, both in duplicate, to become effective as of the Effective Date.

CITY:

CITY OF DUARTE

Tera Martin del Campo, Mayor
City of Duarte

ATTEST:

France Jimenez, City Clerk
City of Duarte

**APPROVED AS TO FORM:
RUTAN & TUCKER, LLP**

Thai Viet Phan, City Attorney
City of Duarte

CITY MANAGER:

BRIAN VILLALOBOS, an individual

CITY OF DUARTE CITY MANAGER EMPLOYMENT AGREEMENT

This EMPLOYMENT AGREEMENT (the "Agreement") is made and entered as of July 9, 2024, by and between the CITY OF DUARTE, a public body and general law city of the State of California (the "City"), and BRIAN VILLALOBOS, an individual (the "City Manager"), both of whom understand as follows:

RECITALS:

WHEREAS, the City desires to employ the services of BRIAN VILLALOBOS as the City Manager as provided by the Duarte Municipal Code Chapter 2.12; and

WHEREAS, it is the desire of the City to establish certain conditions of employment and to set working conditions of said City Manager; and

WHEREAS, the City Council conducted an evaluation of the City Manager in June 2024 and found that the City Manager's work and achievements warranted renewal of the City Manager's contract; and

WHEREAS, City Manager desires to maintain employment as City Manager of said City.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1. DUTIES.

A. City hereby agrees to employ BRIAN VILLALOBOS as City Manager of said City to perform the functions and duties specified in the Duarte Municipal Code Chapter 2.12, pursuant to Government Code sections 36501, 36506, and 34851 et seq., and as provided by other state and federal law, and to perform other legally permissible and proper duties and functions as the City Council of the City of Duarte (the "City Council") shall from time to time assign.

B. City Manager, with prior written approval of the City Council, may undertake outside professional activities for compensation, including teaching, speaking, and writing, provided they do not interfere with City Manager's normal duties, are done only during vacation or other non-working time of City Manager, and are not done with any then-existing vendors or contractors of the City, or past vendors or contractors where conflicts of interest are triggered under state or local law. Under no circumstances shall such outside activity create a conflict with the duties of the City Manager and the interests of the City. The City Council, in its sole discretion, may determine when such a conflict exists.

C. Pursuant to Municipal Code Section 2.12.070, City Manager shall devote his full-time work duties to the office of the City Manager. Subject to paragraph 1(B) above, City Manager shall not, while employed by the City, perform any other work for hire, and shall not perform any unpaid or volunteer work that conflicts with performance of his duties as City Manager. City Manager shall perform those duties and have those responsibilities that are commonly assigned to a City Manager of a general law city in the State of California with a council-manager form of government, and as are further set forth in the City's Municipal Code, including but not limited to

Chapter 2.12.090 thereof, as may be amended from time to time. The terms of Municipal Code Chapter 2.12, as the same may from time to time be amended, are incorporated herein as though fully set forth. In the event of any conflict between the terms of this Agreement and the terms of Chapter 2.12, the provisions of this Agreement shall prevail pursuant to the authority of the City Council to enter into this Agreement set forth in Municipal Code Section 2.12.120.

SECTION 2. TERM.

A. The term of this Agreement shall be from July 10, 2024 (the "Effective Date"), through and including June 30, 2026, unless earlier terminated as provided herein. Thereafter, the parties may renew the Agreement pursuant to their mutual agreement.

B. City Manager shall serve at the pleasure of City Council. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City Council acting for the City to terminate the services of City Manager at any time, with or without cause, subject only to the provisions set forth in Section 5 of this Agreement, and the provisions of the Duarte Municipal Code, Chapter 2.12, not otherwise waived hereunder.

C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the City Manager to resign at any time from his position with City, subject only to the provision set forth in Section 4, Paragraph G, of this Agreement.

SECTION 3. ADMINISTRATIVE LEAVE WITH PAY.

City may place City Manager on Administrative Leave with full pay and benefits at any time during the term of this Agreement. However, if the purpose of placing City Manager on Administrative Leave With Pay is to conduct an investigation into potential wrongdoing, and after that investigation, City Manager is convicted of a crime involving abuse of their office or position, then pursuant to Government Code Section 53243, City Manager shall be required to fully reimburse City for any salary or benefits received while on Administrative Leave With Pay. "Abuse of office or position" shall be as defined in Government Code Section 53243.4, as may be amended.

SECTION 4. TERMINATION AND SEVERANCE PAY.

A. The City Council shall have the right at any time during the term of the Agreement, upon thirty (30) days' prior written notice to City Manager, and notwithstanding the provisions of subdivisions (a) through (d) of Municipal Code Section 2.12.110, but subject to the limitation set forth in subdivision (e) of Municipal Code Section 2.12.110 [no dismissal within 90 days of election or appointment of Council member], to terminate this Agreement and City Manager's employment, for any reason or for no reason, by a vote of a majority of the members of the City Council (and not a majority vote of the quorum only, in the event of a meeting where less than the full number of members are present, and the majority of the quorum is less than four votes) voting at regular, adjourned regular, or special meeting of the City Council. If such termination is involuntary and for reasons other than "misconduct in office" or "for cause" as further specified herein, City Manager shall be entitled to receive a severance payment in an amount provided in Duarte Municipal Code section 2.12.060. The severance payment provided for herein shall be in addition to, and not offset by, any payment to which City Manager may otherwise be entitled to,

or qualify for, through the Chief Executive Separation Payment provided under the California Joint Powers Insurance Authority's Memorandum of Coverage – Primary Liability Program.

B. The City Manager and City acknowledge and agree that there is a mutual benefit in advancing and maintaining a positive and non-controversial resolution to the employment relationship. In keeping with the spirit of this provision, and as a condition to the receipt of any amount of severance pay as provided in paragraph 4.A above, and as partial consideration therefor, City Manager agrees not to make any public or private statements critical or disparaging of the City, the City Council, its members, department heads, officers, or employees.

C. Pursuant to Government Code sections 53243, 53243.1 and 53243.2, if City Manager is convicted of a crime involving an abuse of his office or position, all of the following shall apply: (1) if City Manager is provided with administrative leave pay pending an investigation, City Manager shall be required to fully reimburse City such amounts paid; (2) if City pays for the criminal legal defense of City Manager (which would be in its sole discretion, as it is generally not obligated to pay for a criminal defense), City Manager shall be required to fully reimburse City such amounts paid. For purposes of this Section, abuse of office or position means either: (1) an abuse of public authority, including waste, fraud, and violation of the law under color of authority; or (2) a crime against public justice, including, but not limited to, a crime described in Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

D. To the extent City Manager's termination is not involuntary, is for misconduct in office, or is otherwise "for cause" as provided below, City Manager shall be entitled to no severance pay from the City. Any of the following, for the purposes of Duarte Municipal Code Section 2.12.110(e), shall constitute "misconduct in office":

(1) conviction of a felony or misdemeanor involving misrepresentation, fraud, or moral turpitude;

(2) knowingly and unlawfully participating in a governmental decision in which the City Manager has a conflict of interest as defined in Government Code sections 87100, et seq., or Government Code sections 1090 et seq.;

(3) abuse of alcohol, prescription medications, stimulants, or controlled substances that materially affects City Manager's discharge of his duties;

(4) failure to follow a written directive of the City Council, after written notice of such failure is provided to City Manager;

(5) repeated or recurring unexcused absences from the City Manager office, City Hall, or City Manager's duties;

(6) performance of outside business interests, or participation in transactions, contracts, or financial activities that conflict directly with City's policies or activities, without prior consent of any such conflict in writing by City Council;

(7) conduct that is publicly insubordinate, or humiliating, or demeaning to the City or City Council;

(8) willful destruction or misuse of City property;

(9) willful and unlawful retaliation against any employee, officer, official, manager, agent, or representative of the City, or member of the general public, who in good faith reports, discloses, reveals, or divulges to any appropriate authority, any violation of law, or any facts or information pertaining thereto; and

(10) willful disclosure of closed session confidential communications, attorney-client confidential communications, or other information whose confidentiality is privileged or protected by law.

Apart from such grounds for removal as are otherwise defined under state law, the Duarte Municipal Code, or this Agreement, the determination of what constitutes appropriate "cause" for termination of City Manager shall be within the sole discretion of the City Council.

E. Nothing in this Agreement shall prohibit City from imposing discipline less than termination upon City Manager, including written reprimands, or suspensions. Such discipline may be imposed by City in its discretion.

F. In the absence of grounds for imposing discipline on City Manager, in the event: (1) City at any time during the term of this Agreement reduces the salary or other financial benefits of City Manager in a greater percentage than an applicable across-the-board reduction for all general full-time employees of City; or (2) City refuses, following written notice by City Manager to the City Attorney specifying a breach of this Employment Agreement, to remedy or undertake to remedy any such breach, then City Manager may, at his option, elect to be deemed to be "terminated" as of that time, and shall be entitled to the severance pay from City.

G. In the event City Manager voluntarily resigns his position with City before expiration of the above-referenced term of his employment, then City Manager shall give City no less than sixty (60) days' notice in advance, unless the parties otherwise agree, and City Manager shall not be entitled to any severance pay from City.

SECTION 5. DISABILITY.

If City Manager is permanently disabled or is otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity, or health for a period of six (6) successive weeks beyond any accrued sick leave to which City Manager is entitled, or for the legal duration of the Family and Medical Leave Act (whichever is greater), City shall have the option to terminate this Agreement. Termination pursuant to this Section will not subject the City to payment of severance pay. However, City Manager shall be compensated for any accrued vacation, holidays, and other accrued benefits on the same basis as any other employee of the City pursuant to the Personnel Rules.

SECTION 6. SALARY AND BENEFITS.

A. Salary.

City agrees to pay City Manager for his services rendered pursuant hereto an annual base

salary of Two Hundred Thirty-Six Thousand, Two Hundred and Twenty-Three Dollars (\$236,223.00) (“Base Salary”), effective on July 1, 2024, (“Base Salary Effective Date”), payable in equal installments at the same time as other employees of the City are paid. It shall be the responsibility of City Manager to advise City of a mid-year review to take place in or around November or December as well as the necessity for the annual performance review to take place in or around March or April, and to schedule same, by closed session with the City Council, or other appropriate procedure. Notwithstanding the necessity for at least one mid-year review and one annual performance review, City Council may perform other performance reviews of City Manager’s performance, at any time. City Council may implement adjustments to salary, bonuses, and/or other benefits during the period of any performance review, provided, however, that consistent with Government Code section 54956, such compensation or benefits may only be modified at a regularly scheduled meeting of the City Council.

B. Benefits.

In addition to the salary referred to in Paragraph 6.A above, City Manager shall receive from City the following benefits:

(a) the same package(s) of health/medical insurance benefits and dental and vision allowances as available to all other full-time City employees;

(b) the same package(s) of life insurance and disability insurance as available to all other full-time City employees;

(c) participation in PERS in the same manner and to the same extent as available to all other full-time City employees;

(d) an automobile expense reimbursement of Seven Hundred and Fifty Dollars (\$750.00) each month;

(e) provision of a City-owned cellular phone, data plan, tablet, and additional similar communications and computing equipment as deemed appropriate by City Council (excluding desktop computer equipment for use outside City Hall);

(f) paid membership in the International City/County Management Association (ICMA); and the California City Management Foundation (CCMF).

(g) paid travel and meeting attendance for City Manager to professional groups and associations related to the City Manager position and industry-related topics, as may be approved by the City Council as part of the annual City budget or subsequent appropriations; provided, however, that any out-of-state business travel or other reimbursed travel requested by City Manager for other members of City staff at the same event for which City Manager receives reimbursed travel must be approved in advance by the City Council; and

(h) vacation of up to one hundred twenty (120) hours of paid vacation time annually; which shall accrue sixty (60) hours upon the Effective Date of this Agreement, and sixty (60) hours on the sixth month anniversary, and thereafter all one hundred twenty (120) hours on the anniversary date of the Effective Date. Not more than eighty (80) hours of vacation may be

taken consecutively by City Manager without the prior approval of the City Council. Carryover and accrual of vacation time shall be subject to the following provisions: City Manager shall have the option, not later than thirty (30) days prior to end of each fiscal year ending June 30, to provide notice to the City Council that they City Manager elects to either (i) be paid for any unused vacation time existing as of the end of that fiscal year just ended, or (ii) carryover to the next fiscal year that began that July 1 such unused vacation time; provided, however, that in no event shall City Manager be permitted to carry over more than three hundred and sixty (360) hours of unused vacation time for a given year, or cumulatively. In addition, City Manager shall not be permitted to have or accumulate at any time more than three hundred and sixty (360) hours of unused vacation time, regardless of the actual number of hours of unused vacation time. Unused vacation time as defined and limited by the foregoing provisions shall be paid to City Manager at the time of expiration or termination of this Agreement, in addition to such severance payment to which City Manager is entitled to under this Agreement, if any.

(i) participation in deferred compensation, in the same manner and to the same extent as available to all other full-time employees.

SECTION 7. HOURS OF WORK.

City Manager shall use his best faith efforts to respond timely, after normal business hours, if necessary, to any exigent situation or circumstance that may arise during such interim period of unavailability. In addition to working normal business hours, it is recognized that City Manager must devote time outside the normal office hours to business of the City. In consideration for these obligations, City Manager shall have sixty (60) hours annually of Administrative Time Off. Sixty (60) additional hours shall accrue each anniversary of the Effective Date of July 1 thereafter. This leave may be used to take time off or sold back to the City at 100% of its monetary value. Administrative leave will not accrue from one fiscal year to the next.

SECTION 8. OTHER TERMS AND CONDITIONS OF EMPLOYMENT.

A. The City Council, in consultation with the City Manager, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of City Manager, provided such terms and conditions are not inconsistent or in conflict with the provisions of this Agreement, the Duarte Municipal Code or any applicable state or federal law.

B. All regulations and rules of the City relating to vacation and sick leave, retirement and pension system contributions, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended, shall also apply to City Manager as they would to other general full-time employees of City, in addition to the benefits specifically set forth herein for the benefit of City Manager.

SECTION 9. SURETY BOND.

In accordance with Municipal Code Section 2.12.040, it is mutually understood and agreed that City Manager will file with the City Council, prior June 1, 2023, a corporate surety bond to be approved by the City Council to secure the faithful performance of the duties imposed upon City Manager as City Manager. The amount of the surety bond required herein shall be One

Million Dollars (\$1,000,000.00). Said bond shall be paid for by the City as provided in Municipal Code Section 2.12.040. Alternatively, this requirement may be met by the City securing no less than One Million Dollars (\$1,000,000.00) of Government Crime insurance, which covers the activities of the City Manager.

SECTION 10. ARBITRATION.

A. Dispute Resolution and Binding Arbitration.

City Manager and City agree that any dispute that arises out of or relates to City Manager's employment with City, including but not limited to any dispute that concerns the validity, enforceability, or breach of this Agreement, or any dispute against any present or former officer, director, employee, agent, attorney, or insurer of the City, shall be submitted to binding arbitration. City Manager represents and warrants to City that his agreement to submit any disputes hereunder to binding arbitration is voluntary, and City Manager acknowledges that such arbitration has not been required by City as a condition of employment. In this regard, City Manager understands and knowingly waives any contrary provision or protection under California Labor Code section 432.6. City Manager and City agree that any claim arising hereunder shall be brought in the individual capacity of the City Manager or City, and not as a collective or representative claim on behalf of any person or class. Nothing in this section shall prevent City Manager from filing or maintaining a charge with the United States Equal Employment Opportunity commission or the National Labor Relations Board, from making a workers' compensation claim, or from seeking unemployment benefits. Disputes that may not be subject to pre-dispute arbitration agreement by law are excluded from this Agreement. City shall be responsible for payment of the costs of the services of the arbitrator. City Manager will not be subject to any retaliation or discrimination if City Manager seeks to challenge this arbitration provision or participate in a class or collective action. The arbitration shall take place in Los Angeles County, California, and both City and City Manager agree to submit to the jurisdiction of the arbitrator selected in accordance with rules and procedures as they shall mutually agree, or in the absence of such agreement, under the arbitration rules of JAMS. Except as to the right to a hearing under Duarte Municipal Code section 2.12.110(b), City Manager and City agree that this arbitration procedure will be the exclusive means of redress for any disputes relating to or arising from City Manager's employment with City, including disputes over rights provided by federal, state, or local statutes, regulations, ordinances, and common law, including all laws that prohibit discrimination based on any protected classification. The parties each expressly waive the right to a jury trial, and agree that the arbitrator's award shall be final and binding on the parties, provided that any award shall be reviewable by a court of law to the fullest extent allowed by law, including for any error of law by the arbitrator. The arbitrator shall have discretion to award monetary and other damages, or to award no damages, and to fashion any other relief the arbitrator deems appropriate, but only to the extent consistent with law. The parties expressly agree that each party shall bear its own costs and attorneys' fees incurred in bringing or defending an action under this Section, to the fullest extent allowed by law at the time of the arbitration. By their initials below, each signing party acknowledges that it understands it is waiving its right to trial by jury of any issues arising under this Agreement, and is knowingly and voluntarily waiving them:

City Initials: V.P

City Manager Initials: RCV

SECTION 11. NOTICES.

Notices pursuant to this Agreement shall be given by: (1) email with verification of delivery; (2) personal delivery; (3) overnight delivery service with confirmation; or (4) deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

CITY: CITY OF DUARTE
 1600 Huntington Drive
 Duarte, CA 91010
 Attn: City Clerk
 email: ajuarez@accessduarte.com

with copy to: RUTAN & TUCKER, LLP
 18575 Jamboree Rd., 9th Fl.
 Irvine, CA 92612
 Attn: Thai Viet Phan, Esq.
 email: tphan@rutan.com

CITY MANAGER: BRIAN VILLALOBOS
 655 Sierra Meadow Dr
 Sierra Madre, CA 91024
 email: bvillalobos@accessduarte.com

Notice shall be deemed given as of the date of personal, overnight delivery, email, or facsimile service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

SECTION 12. GENERAL PROVISIONS.

A. This Agreement shall constitute the entire agreement between the parties. No prior oral or written communications are incorporated herein.

B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of City Manager.

C. This Agreement may be signed in counterparts with signature pages transmitted by email, facsimile, personal delivery, or overnight delivery, all of which will be treated as originals.

D. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

E. No officer, official, City manager, agent, or representative of the City shall be personally liable to City Manager in the event of any default or breach by the City of this Agreement or for any amount which may become due to City Manager under this Agreement or for breach by City of any of the terms of this Agreement.

F. Governing Law; Remedies; Attorneys' Fees/Litigation Matters; Waivers.

(1) The internal laws of the State of California, without regard to principles of conflicts of laws, shall govern the interpretation of this Agreement.

(2) In addition to any other rights or remedies and consistent with the arbitration clauses applicable hereunder, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding anything in this Agreement to the contrary, in no event shall City Manager be entitled to economic or consequential damages or to punitive damages.

(3) Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party. The rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

(4) Waivers of the provisions of this Agreement by any party hereto shall not be effective unless in writing.

G. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, including but not limited to any recruitment brochures or materials, are merged into this Agreement and shall be of no further force or effect.

H. Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

I. Amendment; Modification. This Agreement may be amended or modified only by a written instrument approved as to form by the City Attorney and signed by both parties after approval of same by a majority of the members of the City Council voting in open session at regular, adjourned regular, or special meeting of the City Council.

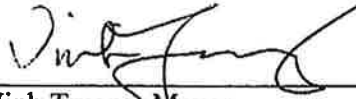
J. Time for Approval. Once this Agreement has been signed by City Manager and delivered to the Mayor, it shall thereafter be null and void unless approved by a majority of the

members of the City Council voting in open session at regular, adjourned regular, or special meeting of the City Council, not later than August 30, 2024.

IN WITNESS WHEREOF, the City of Duarte has caused this Agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, and the City Manager has signed and executed this Agreement, both in duplicate, to become effective as of the Effective Date.

CITY:

CITY OF DUARTE



Vinh Truong, Mayor
City of Duarte

ATTEST:



Annette Juarez, City Clerk
City of Duarte

APPROVED AS TO FORM:

RUTAN & TUCKER, LLP



Thai Viet Phan, City Attorney
City of Duarte

CITY MANAGER:



BRIAN VILLALOBOS, an individual

**AMENDMENT NO. 1 TO CITY OF DUARTE CITY MANAGER
EMPLOYMENT AGREEMENT**

This AMENDMENT NO. 1 TO CITY OF DUARTE CITY MANAGER EMPLOYMENT AGREEMENT (the "Amendment") is made and entered as of March 11, 2025, by and between the CITY OF DUARTE, a public body and general law city of the State of California (the "City"), and BRIAN VILLALOBOS, an individual (the "City Manager"), for the purpose of amending the written "City of Duarte City Manager Employment Agreement" entered into between City and City Manager as of July 9, 2024 ("Agreement"):

SECTION 1. SALARY ADJUSTMENT.

Subsection A of "Section 6. Salary and Benefits" is amended to read:

A. City agrees to pay City Manager for his services rendered pursuant hereto an annual base salary of Two Hundred Forty-Eight Thousand, and Thirty-Four Dollars (\$248,034) ("Base Salary"), effective on January 1, 2025, ("Base Salary Effective Date"), payable in equal installments at the same time as other employees of the City are paid.

City Manager shall receive salary increases of 5% on each of the following effective dates: 5% on July 1, 2025, for a sum of Two Hundred and Sixty-Thousand, Four Hundred and Thirty-Five Dollars (\$260,435), and 5% January 1, 2026, with a resulting salary of Two Hundred and Seventy-Three Thousand, Four Hundred and Fifty-Six Dollars (\$273,456).

It shall be the responsibility of City Manager to advise City each year of the necessity for the annual performance review, and to schedule same, by closed session with the City Council, or other appropriate procedure. Notwithstanding the necessity for at least one annual performance review, City Council may perform other performance reviews of City Manager's performance, at any time. City Council may implement adjustments to salary, other benefits, or both, during the period of any performance review, provided, however, that consistent with Government Code section 54956, such compensation or benefits may only be modified at a regularly scheduled meeting of the City Council.

SECTION 2. OTHER TERMS UNCHANGED

Except as set forth in this Amendment, all terms, conditions, and provisions of the Agreement are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the City of Duarte has caused this Agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, and the City Manager has signed and executed this Agreement, both in duplicate, to become effective as of the Effective Date.

CITY:

CITY OF DUARTE




Cesar Garcia, Mayor
City of Duarte

ATTEST:

 for


Annette Juarez, City Clerk
City of Duarte

**APPROVED AS TO FORM:
RUTAN & TUCKER, LLP**



Thai Viet Phan, City Attorney
City of Duarte

CITY MANAGER:



BRIAN VILLALOBOS, an individual



AGENDA REPORT

MEETING DATE: June 23, 2026

TO: Mayor and Members of the City Council

FROM: Kristen Petersen, Assistant City Manager/Director of Administrative Services

SUBJECT: Consolidated and Comprehensive Citywide Salary Schedule Effective July 1, 2026

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 26-24 establishing the Citywide Salary Schedule Effective July 1, 2026

FISCAL IMPACT: The recommended salary schedule is included in the Fiscal Year 2026/27 Budget

STRATEGIC PLAN IMPACT: There is no strategic plan impact associated with this item

BACKGROUND

Pursuant to the requirements of California Code of Regulations, Title 2, Section 570.5, the City Council maintains one consolidated and comprehensive publicly available pay schedule, containing all established employee positions and pay rates. The City has five "groups" of employees: the Management and Professional Unit (governed by an MOU), the General Unit (governed by an MOU), the City Manager (governed by an employment agreement), Unrepresented Employees (governed by an annual compensation resolution) and part time temporary employees.

DISCUSSION/ANALYSIS

On June 25, 2024, the City Council approved a three year Memorandum of Understanding (MOU) with the represented City employees. The third year of the MOU (FY 2026/27) includes a 1% salary increase for all represented positions. Pursuant to the terms of the MOU, the salary increase will go into effect on the first full pay period following July 1, 2026, so therefore is effective July 5, 2026.

The City Manager's recently extended Employment Agreement states that the City Manager is entitled to a 2.5% salary increase as of July 1, 2026.

The Unrepresented Employees compensation resolution was approved on May 12, 2026 and included a 1% salary increase as of July 1, 2026.

The part time temporary employees' salaries were increased January 1, 2026, due to the

statewide minimum wage hike plan and a survey of surrounding communities and are not being adjusted at this time.

All of these increases have been applied to the Citywide Salary and Pay Schedule that is attached as Exhibit A. These increases are included in the Fiscal Year 2026/27 Budget.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 26-24 establishing the Citywide Salary Schedule Effective July 1, 2026.

FISCAL IMPACT

The recommended salary schedule is included in the Fiscal Year 2026/27 Budget.

ATTACHMENT

- A. Resolution No. 26-24
- B. Exhibit A - Citywide Salary Schedule Effective July 1, 2026

Fiscal Review:



Kristen Petersen
Assistant City Manager/
Director of Administrative Services

Reviewed and Approved:



Brian Villalobos
City Manager

RESOLUTION NO. 26-24

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE,
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING
THE CITYWIDE SALARY AND PAY SCHEDULE**

BE IT RESOLVED by the City Council of the City of Duarte, County of Los Angeles, State of California, as follows:

Section 1. The City Council of the City approved and adopted one consolidated and comprehensive publicly available pay schedule, containing all established employee positions and pay rates, in accordance with the requirements of California Code of Regulations, Title 2, Section 570.5.

Section 2. On June 25, 2024, the City Council of the City approved Memorandums of Understanding with represented City employees, which included a salary increase of 1% in fiscal year 2026/27.

Section 3. On May 12, 2026, the City Council approved Resolution 26-15, which included a salary increase of 1% on July 1, 2026 for unrepresented City employees.

Section 4. Pursuant to Amendment No. 2 of the Duarte City Manager Employment Agreement Section 6A states that the City Manager shall receive a salary increase of 2.5% on July 1, 2026.

Section 5. Thus, all wage ranges and steps are hereby adjusted and reflected on the attached Citywide Salary and Pay Schedule as Exhibit A.

Section 6. All resolutions, or portions thereof, previously adopted by the City Council and found to be in conflict with the provisions of this resolution are hereby repealed.

Section 7. The effective date of this resolution shall be July 1, 2026. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED, AND ADOPTED this 23rd day of June 2026.

Mayor Tera Martin Del Campo

APPROVED AS TO FORM:

Thai Viet Phan
City Attorney

ATTEST:

Frances Jimenez
City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Frances Jimenez, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 26-24 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 23rd day of June 2026, by the following vote:

AYES: Councilmembers
NOES: Councilmembers
ABSTAIN: Councilmembers
ABSENT: Councilmembers

Frances Jimenez
City Clerk
City of Duarte

Exhibit A

CITY OF DUARTE CITY-WIDE SALARY AND PAY SCHEDULE
Effective July 5, 2026 unless otherwise stated

POSITION	Hourly	Monthly	Annually
City Councilmember		\$ 995.50	\$ 11,946
City Manager <i>(effective 07.01.2026)</i>	\$ 134.45	\$ 23,358	\$ 280,295

DEPARTMENT HEAD / DIVISION MANAGER - UNREPRESENTED

POSITION	Step A		Step B		Step C		Step D		Step E		Step F		Step G	
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
Assistant City Manager <i>(effective 07.01.2026)</i>	\$ 91.34	\$ 15,832	\$ 94.60	\$ 16,397	\$ 97.84	\$ 16,961	\$ 101.09	\$ 17,521	\$ 104.31	\$ 18,079	\$ 107.56	\$ 18,643	\$ 110.79	\$ 19,204
Human Resources Manager <i>(effective 07.01.2026)</i>	\$ 57.60	\$ 9,985	\$ 60.39	\$ 10,293	\$ 61.22	\$ 10,612	\$ 63.11	\$ 10,939	\$ 65.06	\$ 11,227	\$ 67.07	\$ 11,627	\$ 69.15	\$ 11,986

MANAGEMENT & PROFESSIONAL EMPLOYEES - SEIU LOCAL 721

POSITION	Step A		Step B		Step C		Step D		Step E		Step F		Step G	
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
Assistant Civil Engineer	\$ 43.21	\$ 7,491	\$ 44.60	\$ 7,730	\$ 45.96	\$ 7,966	\$ 47.33	\$ 8,204	\$ 48.69	\$ 8,440	\$ 50.08	\$ 8,681	\$ 51.45	\$ 8,918
Assistant to the City Manager	\$ 56.99	\$ 9,878	\$ 58.66	\$ 10,168	\$ 60.32	\$ 10,455	\$ 62.00	\$ 10,747	\$ 63.68	\$ 11,037	\$ 65.36	\$ 11,329	\$ 67.05	\$ 11,623
Associate Civil Engineer	\$ 48.43	\$ 8,394	\$ 50.20	\$ 8,702	\$ 51.97	\$ 9,009	\$ 53.76	\$ 9,318	\$ 55.52	\$ 9,623	\$ 57.30	\$ 9,933	\$ 59.08	\$ 10,241
Associate Planner	\$ 45.14	\$ 7,824	\$ 46.66	\$ 8,088	\$ 48.19	\$ 8,353	\$ 49.73	\$ 8,620	\$ 51.26	\$ 8,885	\$ 52.80	\$ 9,151	\$ 54.34	\$ 9,419
City Clerk	\$ 54.19	\$ 9,393	\$ 55.77	\$ 9,667	\$ 57.33	\$ 9,937	\$ 58.91	\$ 10,211	\$ 60.46	\$ 10,480	\$ 62.05	\$ 10,755	\$ 63.63	\$ 11,029
Deputy City Manager	\$ 62.69	\$ 10,866	\$ 64.54	\$ 11,186	\$ 66.36	\$ 11,503	\$ 68.21	\$ 11,823	\$ 70.04	\$ 12,141	\$ 71.90	\$ 12,463	\$ 73.76	\$ 12,784
Director of Community Development	\$ 80.67	\$ 13,983	\$ 83.80	\$ 14,525	\$ 86.91	\$ 15,064	\$ 90.03	\$ 15,605	\$ 93.15	\$ 16,145	\$ 96.25	\$ 16,684	\$ 99.38	\$ 17,226
Director of Parks & Recreation	\$ 76.46	\$ 13,253	\$ 78.94	\$ 13,684	\$ 81.43	\$ 14,115	\$ 83.92	\$ 14,546	\$ 86.40	\$ 14,977	\$ 88.89	\$ 15,408	\$ 91.38	\$ 15,839
Director of Public Safety Services	\$ 76.46	\$ 13,253	\$ 78.94	\$ 13,684	\$ 81.43	\$ 14,115	\$ 83.92	\$ 14,546	\$ 86.40	\$ 14,977	\$ 88.89	\$ 15,408	\$ 91.38	\$ 15,839
Facilities Maintenance Supervisor	\$ 40.29	\$ 6,984	\$ 41.84	\$ 7,252	\$ 43.39	\$ 7,521	\$ 44.93	\$ 7,788	\$ 46.48	\$ 8,056	\$ 48.03	\$ 8,325	\$ 49.57	\$ 8,592
Field Services Manager	\$ 60.10	\$ 10,417	\$ 62.15	\$ 10,772	\$ 64.18	\$ 11,124	\$ 66.23	\$ 11,479	\$ 68.26	\$ 11,831	\$ 70.31	\$ 12,186	\$ 72.36	\$ 12,542
Financial Services Manager	\$ 57.60	\$ 9,985	\$ 59.38	\$ 10,293	\$ 61.22	\$ 10,612	\$ 63.11	\$ 10,940	\$ 65.07	\$ 11,278	\$ 67.08	\$ 11,627	\$ 69.15	\$ 11,986
Planning Manager	\$ 64.39	\$ 11,161	\$ 66.44	\$ 11,516	\$ 68.48	\$ 11,870	\$ 70.53	\$ 12,225	\$ 72.59	\$ 12,581	\$ 74.63	\$ 12,935	\$ 76.67	\$ 13,290
Public Safety Manager	\$ 64.39	\$ 11,161	\$ 66.44	\$ 11,516	\$ 68.48	\$ 11,870	\$ 70.53	\$ 12,225	\$ 72.59	\$ 12,581	\$ 74.63	\$ 12,935	\$ 76.67	\$ 13,290
Public Works Manager	\$ 60.82	\$ 10,543	\$ 62.73	\$ 10,874	\$ 64.65	\$ 11,206	\$ 66.58	\$ 11,540	\$ 68.49	\$ 11,871	\$ 70.42	\$ 12,206	\$ 72.35	\$ 12,540
Recreation Manager	\$ 57.33	\$ 9,937	\$ 59.28	\$ 10,275	\$ 61.29	\$ 10,624	\$ 63.38	\$ 10,986	\$ 65.53	\$ 11,359	\$ 67.76	\$ 11,746	\$ 70.07	\$ 12,145
Recreation Supervisor	\$ 40.29	\$ 6,984	\$ 41.84	\$ 7,252	\$ 43.39	\$ 7,521	\$ 44.93	\$ 7,788	\$ 46.49	\$ 8,057	\$ 48.03	\$ 8,325	\$ 49.58	\$ 8,593
Senior Planner	\$ 56.30	\$ 9,759	\$ 58.08	\$ 10,067	\$ 59.87	\$ 10,377	\$ 61.65	\$ 10,686	\$ 63.42	\$ 10,993	\$ 65.21	\$ 11,302	\$ 66.99	\$ 11,612
Transportation Supervisor	\$ 43.91	\$ 7,611	\$ 45.65	\$ 7,912	\$ 47.42	\$ 8,219	\$ 49.16	\$ 8,522	\$ 50.92	\$ 8,825	\$ 52.69	\$ 9,132	\$ 54.44	\$ 9,436

GENERAL EMPLOYEES - SEIU LOCAL 721

POSITION	Step A		Step B		Step C		Step D		Step E		Step F		Step G	
	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly	Hourly	Monthly
Accountant	\$ 38.13	\$ 6,609	\$ 39.31	\$ 6,814	\$ 40.53	\$ 7,025	\$ 41.78	\$ 7,242	\$ 43.08	\$ 7,466	\$ 44.41	\$ 7,697	\$ 45.78	\$ 7,935
Accounting Specialist	\$ 31.59	\$ 5,475	\$ 32.66	\$ 5,661	\$ 33.75	\$ 5,850	\$ 34.84	\$ 6,039	\$ 35.91	\$ 6,225	\$ 37.00	\$ 6,414	\$ 38.08	\$ 6,600
Administrative Secretary	\$ 29.84	\$ 5,172	\$ 30.98	\$ 5,371	\$ 32.13	\$ 5,569	\$ 33.28	\$ 5,768	\$ 34.42	\$ 5,967	\$ 35.56	\$ 6,163	\$ 36.70	\$ 6,362
Assistant Planner	\$ 35.93	\$ 6,228	\$ 37.32	\$ 6,470	\$ 38.73	\$ 6,714	\$ 40.14	\$ 6,958	\$ 41.54	\$ 7,200	\$ 42.93	\$ 7,442	\$ 44.34	\$ 7,686
Building Permit Technician	\$ 29.84	\$ 5,172	\$ 30.98	\$ 5,371	\$ 32.13	\$ 5,569	\$ 33.28	\$ 5,768	\$ 34.42	\$ 5,967	\$ 35.56	\$ 6,163	\$ 36.70	\$ 6,362
Civil Engineering Technician	\$ 32.34	\$ 5,605	\$ 33.69	\$ 5,840	\$ 35.05	\$ 6,074	\$ 36.38	\$ 6,307	\$ 37.75	\$ 6,544	\$ 39.11	\$ 6,778	\$ 40.46	\$ 7,013
Clerk/Typist Receptionist	\$ 24.60	\$ 4,264	\$ 25.50	\$ 4,420	\$ 26.38	\$ 4,573	\$ 27.27	\$ 4,726	\$ 28.17	\$ 4,882	\$ 29.06	\$ 5,038	\$ 29.98	\$ 5,196
Code Compliance / Animal Control Officer	\$ 33.58	\$ 5,820	\$ 34.99	\$ 6,064	\$ 36.38	\$ 6,306	\$ 37.79	\$ 6,550	\$ 39.18	\$ 6,791	\$ 40.59	\$ 7,035	\$ 41.98	\$ 7,277
Community Development Technician	\$ 29.45	\$ 5,105	\$ 30.51	\$ 5,289	\$ 31.56	\$ 5,470	\$ 32.62	\$ 5,654	\$ 33.67	\$ 5,835	\$ 34.72	\$ 6,019	\$ 35.77	\$ 6,200
Crime Prevention Specialist	\$ 36.21	\$ 6,276	\$ 37.53	\$ 6,505	\$ 38.90	\$ 6,742	\$ 40.29	\$ 6,984	\$ 41.68	\$ 7,224	\$ 43.07	\$ 7,466	\$ 44.45	\$ 7,705
Custodian	\$ 24.71	\$ 4,283	\$ 25.65	\$ 4,446	\$ 26.59	\$ 4,609	\$ 27.56	\$ 4,777	\$ 28.50	\$ 4,940	\$ 29.46	\$ 5,107	\$ 30.40	\$ 5,270
Deputy City Clerk	\$ 29.84	\$ 5,172	\$ 30.98	\$ 5,371	\$ 32.13	\$ 5,569	\$ 33.28	\$ 5,768	\$ 34.42	\$ 5,967	\$ 35.56	\$ 6,163	\$ 36.70	\$ 6,362
Field Services Supervisor	\$ 38.71	\$ 6,709	\$ 40.63	\$ 7,042	\$ 42.56	\$ 7,377	\$ 44.49	\$ 7,712	\$ 46.43	\$ 8,047	\$ 48.38	\$ 8,385	\$ 50.31	\$ 8,720
Human Resources Specialist	\$ 32.71	\$ 5,671	\$ 34.08	\$ 5,908	\$ 35.45	\$ 6,145	\$ 36.82	\$ 6,382	\$ 38.17	\$ 6,616	\$ 39.54	\$ 6,854	\$ 40.91	\$ 7,091
Maintenance Lead Worker	\$ 34.47	\$ 5,975	\$ 35.51	\$ 6,155	\$ 36.55	\$ 6,336	\$ 37.59	\$ 6,516	\$ 38.78	\$ 6,722	\$ 39.97	\$ 6,928	\$ 41.01	\$ 7,108
Maintenance Technician	\$ 25.28	\$ 4,382	\$ 26.34	\$ 4,566	\$ 27.39	\$ 4,747	\$ 28.45	\$ 4,931	\$ 29.49	\$ 5,112	\$ 30.55	\$ 5,296	\$ 31.60	\$ 5,477
Management Aide	\$ 32.83	\$ 5,690	\$ 33.84	\$ 5,866	\$ 34.89	\$ 6,048	\$ 35.97	\$ 6,235	\$ 37.09	\$ 6,428	\$ 38.23	\$ 6,626	\$ 39.41	\$ 6,831
Management Analyst - City Manager's Office	\$ 36.14	\$ 6,265	\$ 37.65	\$ 6,525	\$ 39.22	\$ 6,798	\$ 40.85	\$ 7,081	\$ 42.55	\$ 7,376	\$ 44.33	\$ 7,683	\$ 46.17	\$ 8,003
Outreach Coordinator - Public Safety	\$ 29.19	\$ 5,059	\$ 30.29	\$ 5,251	\$ 31.40	\$ 5,442	\$ 32.50	\$ 5,634	\$ 33.62	\$ 5,828	\$ 34.73	\$ 6,019	\$ 35.85	\$ 6,213
Payroll Technician	\$ 30.24	\$ 5,242	\$ 31.15	\$ 5,399	\$ 32.08	\$ 5,561	\$ 33.04	\$ 5,728	\$ 34.04	\$ 5,900	\$ 35.06	\$ 6,077	\$ 36.54	\$ 6,334
Recreation Coordinator	\$ 29.19	\$ 5,059	\$ 30.29	\$ 5,251	\$ 31.40	\$ 5,442	\$ 32.50	\$ 5,634	\$ 33.62	\$ 5,828	\$ 34.73	\$ 6,019	\$ 35.85	\$ 6,213
Senior Code Compliance / Animal Control Officer	\$ 36.57	\$ 6,338	\$ 38.08	\$ 6,600	\$ 39.59	\$ 6,863	\$ 41.12	\$ 7,127	\$ 42.66	\$ 7,394	\$ 44.19	\$ 7,659	\$ 45.70	\$ 7,921
Senior Custodian	\$ 29.99	\$ 5,198	\$ 31.15	\$ 5,399	\$ 32.31	\$ 5,600	\$ 33.47	\$ 5,802	\$ 34.64	\$ 6,005	\$ 35.80	\$ 6,206	\$ 36.98	\$ 6,410
Senior Maintenance Technician	\$ 29.66	\$ 5,141	\$ 30.79	\$ 5,337	\$ 31.92	\$ 5,533	\$ 33.06	\$ 5,730	\$ 34.20	\$ 5,928	\$ 35.35	\$ 6,127	\$ 36.47	\$ 6,321

PART-TIME HOURLY EMPLOYEES

POSITION	Hourly Pay Rate						
	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Aerobics Instructor	\$ 16.90	\$ 18.17	\$ 19.44	\$ 20.71	\$ 21.98	\$ 23.25	\$ 25.47
Animal Control Officer	\$ 22.13	\$ 22.99	\$ 23.85	\$ 24.71	\$ 25.57	\$ 26.43	\$ 27.29
Assistant Boxing Trainer	\$ 20.25	\$ 20.91	\$ 21.57	\$ 22.22	\$ 22.88	\$ 23.54	\$ 24.19
Boxing Trainer	\$ 25.54	\$ 26.22	\$ 26.90	\$ 27.57	\$ 28.25	\$ 28.93	\$ 29.59
Certified Aerobics Instructor	\$ 25.03	\$ 26.28	\$ 27.76	\$ 29.24	\$ 30.72	\$ 32.21	\$ 33.69
College Intern	\$ 16.90	\$ 17.20	\$ 17.76	\$ 19.14	\$ 20.70	\$ 22.68	\$ 24.85
Community Services Officer	\$ 22.13	\$ 22.99	\$ 23.85	\$ 24.71	\$ 25.57	\$ 26.43	\$ 27.29
Computer Lab Technician	\$ 16.90	\$ 17.16	\$ 17.42	\$ 17.68	\$ 17.94	\$ 18.20	\$ 18.45
Custodian	\$ 19.38	\$ 20.07	\$ 20.77	\$ 21.47	\$ 22.17	\$ 22.86	\$ 23.66
Dance Instructor				\$50.00			
Lifeguard	\$ 18.00	\$ 18.33	\$ 18.66	\$ 18.99	\$ 19.32	\$ 19.65	\$ 19.95
Lifeguard/Instructor	\$ 19.50	\$ 20.03	\$ 20.58	\$ 21.15	\$ 21.73	\$ 22.34	\$ 22.95
Pool Manager	\$ 22.47	\$ 22.81	\$ 23.15	\$ 23.49	\$ 23.83	\$ 24.17	\$ 24.51
Recreation Leader	\$ 17.00	\$ 17.67	\$ 18.34	\$ 19.01	\$ 19.68	\$ 20.35	\$ 21.02
Recreation Specialist	\$ 20.12	\$ 20.77	\$ 21.42	\$ 22.07	\$ 22.72	\$ 23.37	\$ 24.00
Senior Custodian	\$ 26.40	\$ 27.42	\$ 28.44	\$ 29.46	\$ 30.49	\$ 31.51	\$ 32.55
Trail Maintenance Crew	\$ 16.90	\$ 17.46	\$ 17.87	\$ 19.61	\$ 21.02	\$ 23.13	\$ 25.44